

Milestone 2 Progress Report

1 June 2019 – 30 September 2019

and

Informal Settlement Socio-Economic Analysis (Enumeration Report)

Community Stakeholder Engagement, Household
Enumeration and GIS Mapping of
Overhills, Kleinmond



Compiled by Violence Prevention through Urban Upgrading for the Western Cape Government Department of Human Settlements Informal Settlements Support Programme

15 October 2019

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1 INTRODUCTION

1.1 Background

South African cities, have experienced rapid urban growth. The result is often one of insecure living conditions in informal settlements, typified by widespread levels of informality in terms of living conditions and housing typologies. In urban South Africa this is often coupled with a high crime rate.

As part of the Western Cape Government's efforts in acknowledging that Informal settlements are a more enduring feature of the provincial landscape than generally appreciated and non-state actors (the private sector and NGOs) are inadequately utilised in responding more effectively to informality, the province put out a call for proposals in order to work in collaboration with preferred service providers to achieve the vision of the ISSP effectively.

Violence Prevention through Urban Upgrading (VPUU) responded to the call for proposals and was appointed of a service provider to conduct a Household profiling and Enumeration for the informal settlement of Overhills in Kleinmond. On request from the Overstrand Municipality and with agreement from WCG Department of Human Settlements (DHS), the enumeration of additional beneficiaries in living in backyard dwellings in surrounding formalised areas was agreed on as part of VPUU NPC scope. Based on available resources, experience and capacity VPUU NPC has developed a project plan to carry out Community Stakeholder engagement, a household survey and GIS mapping of the Overhills informal settlement, as per the proposal.

Figure 1 Overhills informal settlement. Source: Google Earth



1.2 Scope of Work

In Kleinmond, the ISSP focuses on the informal settlement of Overhills and additional beneficiaries living in the nearby settlements of Poppedorp, Proteadorp and Mountain View.

As part of the ISSP, VPUU NPC has been appointed by the WCG Department of Human Settlements (WCG DHS) to provide:

- **Community participation** - The community participation process gives voice to the community. Through a series of engagements, the community has the opportunity to be informed and to voice their needs and wishes, which will inform future planning.
- **Leadership training** - Through a series of leadership sessions, a core leadership group receives training in community development and leadership skills.
- **Enumeration** - The purpose of the enumeration is to gather data from each household to better understand the socio-economic profile of the neighbourhood. The data gathered will inform the future planning and upgrading of the settlement, involving community partners, WCG and the municipality.

1.3 Project Objectives

Objective 1: Design, implement and manage a stakeholder participatory process to support the data collection process.

This objective entails taking into account existing social and political structures/networks within the informal settlement. It is acknowledged that project deliverables are solely linked to household profiling and GIS Mapping for the Overhills informal settlement, all stakeholders involved have a contributing role to play in planning, implementing and monitoring the project. To this end, VPUU NPC has developed a project programme that provides a project preparation and stakeholder engagement period to ensure integrated planning, consideration of settlement-specific dynamics and prepare stakeholders prior to implementation; specifically, Overhills community leaders and members are champions of this process.

Key to the VPUU NPC approach is working in an integrated manner which combines planning and design work, with local economic development, institutional development, public participation, social interventions, knowledge management and project management principles.

Objective 2: Conduct a household survey which includes data collection and numbering of shacks in the pocket.

VPUU NPC uses a systemic method of physically numbering structures and collecting individual household data through an enumeration process, implemented by trained local fieldworkers from the Overhills community. All households in Overhills, as well as additional beneficiaries living in backyard dwellings in surrounding formalised areas, will be recorded in the survey, with any current numbering systems to be recorded and included in the methodology for the enumeration. In the absence of a comprehensive numbering system, VPUU will in conjunction with Department of Human Settlement (DHS), Western Cape Government (Province) and the Overstrand Municipality develop a logical and consistent structure numbering system.

The enumeration methodology is detailed in Section 5.

Objective 3: Capture GPS coordinates for all structures and link them to households in the pocket based on the information gathered; and produce GIS maps.

The enumeration process shall include a geo-location of all enumerated and physically numbered structures, which creates a triangulated model of data analysis and profiling for mapping. This objective is important in that it links the structure information to the each of the households that will be enumerated in Overhills.

Objective 4: Analyse all the data collected from the survey and produce various reports.

Utilising available enumeration data, VPUU NPC shall be able to develop reports that can assisting planning for the development of the Overhills informal settlement. It is envisaged that with the data collected a report compiled will provide guidance to the professional technical team with a detailed insight into who lives within the community and what is it that they are planning for the space.

Objective 5: To record existing social infrastructure and socio-economic opportunities/networks accessible to the dwellers.

The participatory mapping of social infrastructure in Overhills will be captured ahead of the numbering of the structures as part of the fieldworker training process. This will be counter-referenced with the leadership as part of the leadership training. This information shall be included in the Settlement Socio-Economic Report as an addition to the enumeration information, and as informant to the planning processes for Overhills.

Objective 6: Develop a database which links each household information to a structure.

VPUU NPC shall provide analysis and collation of data in a fully populated, standardised and structured database in Comma Separated Values (CSV) format and ESRI geodatabase format for GIS data.

1.4 Overall Project Timelines

In the project proposal and bid for the tender, VPUU NPC indicated that data collection would take place over a duration of four months, with final data to be presented to the professional team in an *Informal Settlement Socio-Economic Report* by the end of October 2019. Stakeholder engagement began in April 2019 and preparations for recruitment for the fieldworkers began in May 2019. It is noted that December 2019 and January 2020 are considered as a single project month due to annual December/January organisational shutdown. Figure 2 displays the full work plan for the project.

The project activities shall provide detail for the response to the above six objectives, as per the tender, and will elaborate upon the initial comments made for each objective.

It is acknowledged that the collective term of household profiling and GIS Mapping of households shall be known as enumeration throughout the project's duration. This shall inform the working title of the project, to ensure consistency of project communication.

Figure 2 ISSP Kleinmond Work Plan

ISSP IMPLEMENTATION PROGRAMME



KLEINMOND (OVERHILLS)		Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec / Jan	Feb	Mar	Apr
Task	Team Member													
Milestone Schedule			Milestone 1: Initiation			Milestone 2: Enumeration			Milestone 3: Participatory Planning			Milestone 4: Transition		
Project Preparation														
Project Inception Meeting	Overall Management, Stakeholder Management, Team Lead													
Confirm project scope of work incl. project plan, methodology, deliverables and milestones	Overall Management, Stakeholder Management, Team Lead													
Develop stakeholder participation and engagement plan in cooperation with DHS and Project Steering Committee	Stakeholder Management, Team Lead													
Develop Enumeration Methodology and Fieldwork Plan in consultation with DHS and Project Steering Committee	GIS Senior, GIS Technical,													
Review and provide input to DHS and OVS Enumeration Questionnaire in consultation with DHS and Project Steering Committee	GIS Senior, GIS Technical, M+E													
GIS Baseline data collection and production of field maps	GIS Senior, GIS Technical,													
Stakeholder Engagements														
Site visits and individual engagements with community stakeholders	Stakeholder Management, Team Lead													
Stakeholder Network Analysis of Overhills Community Leadership	Stakeholder Management, Team Lead													
Monthly Ward Councillor Meetings in project 1st quarter	Stakeholder Management, Team Lead													
Compilation and finalisation of Terms of Reference (ToR) for Project Steering Committee	Stakeholder Management, Team Lead													
Monthly Project Steering Committee Meetings	Participatory Planning, Stakeholder Management, Team Lead													
Participatory Planning sessions utilising Enumeration data and social compact information to assist settlement planning	Participatory Planning, Stakeholder Management, Team Lead													
Ongoing Organisational Development sessions for PSC community stakeholder	Stakeholder Management													
Structured leadership trainings with identified community stakeholders	Stakeholder Management													
Community Exchange to other VPUU sites	Stakeholder Management													
Quarterly Councillor Engagements post-implementation Phase onwards	Stakeholder Management, Team Lead													
Special Meetings to Council, Public Meetings (as requested - maximum 1 bi-monthly engagement)	Stakeholder Management, Team Lead													
Enumeration														
Recruitment, appointment and training of local fieldworkers	Survey and Enumeration													
Gather and map any social infrastructure and economic amenities in the pocket	GIS Technical, Survey and Enumeration													
Physical numbering of all the structures in the Overhills settlement est. 650 structures	GIS Technical, Survey and Enumeration													
Enumeration: Socio-economic data collection using electronic device, door-to-door admin est. 950 surveys	Survey and Enumeration, GIS Technical, M+E													
Capture coordinates of each structure, profile and map all households during enumeration process + quality control of data	GIS Technical, GIS Senior													
Analysis and collation of data in a fully populated, standardised and structured database in Comma Separated Values (CSV) format and ESRI geodatabase format for GIS data	GIS Senior													
Analyse pre-screening results and capture outcomes in pre-screening report for households in the informal settlement pocket	GIS Senior, M+E													
Project Reporting														
Draft and finalisation of Informal Settlement Socio-economic report	M+E, Team Lead													
Provide status reports to project manager	Team Lead													
Attend monthly project management meetings with project manager	Team Lead													
Produce milestone Progress Reports (inclusive of all deliverables and supporting documentation) for invoice drawdown	Team Lead													
Produce final report on outputs and outcomes, including process followed, lessons learnt and recommendations	M+E, Team Lead													

1.5 Project Resources

VPUU NPC Resources:

Overall Senior Management: Michael Krause

Stakeholder Management + Leadership Training: Priscilla Erasmus and Theo Mayekiso

GIS Senior: Chris Berens

GIS Technical: Nhlanhla May

Supervision via Survey and Enumeration - Technical: Thulani Mancini and Olwethu Xhinti

Participatory Planning (Urban Designer): Sabina Favaro and Carla Robb

Team Leader, Project Coordination: Qaasiem Francis and Nontsikelelo Mngqibisa

Overstrand Municipality Resources

Project Management: Riaan Kuchar

Assistant Housing Programme Manager: Abigail Jacobs

Community Project Manager: Desmond Lakay

Figure 3 Satellite image of two Kleinmond neighbourhoods from which residents are engaged in the community participation process, Overhills informal settlement and Proteadorp. Source: Google Earth



1.6 Purpose of the Report

This report aims to provide an analysis of the findings of the enumeration and socio-economic household surveys; to present the findings of the community participation and participatory planning processes; and to provide an update on progress made up to Milestone 2 (30 September 2019). Drawing from the emerging socio-economic profile and identified needs of the human settlements, a set of recommendations will be included in the final report. The findings and recommendations should inform the future upgrading of Overhills Informal Settlement, by guiding the WCDHS and Overstrand Municipality in decision-making and identification of key interventions.

2 METHODOLOGY

2.1 Community Participation Methodology

The methodology and sequencing of the community participation process for ISSP activities in Overhills is based on best practices developed through previous stakeholder and community engagement work by VPUU NPC.

A. Initial Community Engagements

Timelines: April 2019 to June 2019

- 1. Local Councillor engagements and introduction of VPUU Processes (trust-building exercise with Councillors)**
 - Introduce VPUU and VPUU Mandate in Kleinmond
 - Ask for stakeholders list Councillors have, including ward committee members
 - Ask for municipal database of stakeholders
- 2. Stakeholders mapping and analysis [including NGOs/CBOs]**
 - Desktop analysis on lists of stakeholders, to see whether there are gaps [making telephonic calls to verify existence of stakeholders]
 - Making appointments/set dates for meetings with groups of stakeholders
- 3. Stakeholder consultations and introduction of VPUU processes and mandate**
 - Meeting with groups of stakeholders to introduce VPUU and VPUU methodology

Photo 1 Stakeholder Management: Priscilla Erasmus meets with community stakeholders



- Getting to know more about stakeholders
- Find gaps/missing stakeholders for further invitations

4. Formation of core leadership group

- Give each structure/organisation/forum a nomination form for 1 or 2 representatives to join core group of development

B. Setting up Project Steering Committee (PSC)

Timelines: May 2019

5. Setting out steering committee with ToR

- The pre-existing PSC will be engaged, as well as additional stakeholders whom will be incorporated as needed, with assistance from the Municipality
- VPUU's community participation processes will guide regular engagements through leadership training
- Update Terms of Reference (ToR) for Project Steering Committee
- ToR Finalisation

C. Capacity Building and Enumeration Process

Timelines: June 2019 - February 2020

6. Leadership group training and trust-building exercise with core group of leaders and stakeholders

- Start leadership training as a form of trust-building with the entire core group of stakeholders

Note: Leadership Training is done concurrently with Enumeration Process

- Examples of Training Topics are:
 - a) Qualities of a good leader
 - b) How to communicate well as leaders
 - c) How to build trust with communities
 - d) How to manage conflict
 - e) How to run meetings and give report-back/feedback
 - f) Understanding Financial Management

7. Tenure Protocol Workshop

- As part of or after 2nd Leadership training session, this is used as a platform to inform the community as to why the enumeration is taking place and how it will take place. This is the start of fieldworker recruitment
- Communicate scheduling and other logistics to Enumeration team

E. CAP Workshop

Timelines: November 2019

8. Profile Workshop

- First half of workshop is on findings/challenges of the community and assets available

9. Mini CAP formation and practical solutions

- Second half of workshop is on finding solutions to the profile workshop report, to identify community needs and develop a Community Action Plan (CAP)

G. Ongoing processes

Timelines: from May 2019, ongoing until end of program

- **Meetings**

10. Regular monthly meetings with PSC
11. Monthly/quarterly Ward Councillor meetings
12. Greater stakeholder engagements/community meetings

- **Trainings/Mentoring**

13. Regular organisational development/mentoring sessions/continued leadership training/community exchange
 - The Leadership Training schedule can be found in Table 1.

Table 1 Leadership Training Schedule

DATE	TOPIC	KEY OBJECTIVES/OUTCOMES
May 2019	Defining leadership and good leadership characteristics	<ul style="list-style-type: none"> • Explaining the concept of leadership • Various definitions of leadership are identified and explained with examples • The roles and qualities of a leader are explained using examples • The circumstances when a team leader manages and leads are explained with examples from the organisation context
Jun 2019 (2 nd week)	Tenure Protocol workshop	<ul style="list-style-type: none"> • Inform the community as to why the enumeration is taking place and how it will take place • This is the start of fieldworker recruitment
17 Aug 2019	Importance of Trust and how to build trust	<p>Participants who attend this topic will be capable of:</p> <ul style="list-style-type: none"> • Increase the conceptual understanding of Building Trust and the interrelationship of the Leadership practices. • Identify skills and qualities associated with practice of Building Trust. • Identify the characteristics of trust required in a leader. • Experience the development of trust and distrust in a group setting. • Examine how trust issues operate in authentic situations.

		<ul style="list-style-type: none"> Explore the necessary elements of the trust building process as illustrated in authentic examples.
20 Jul 2019	Leadership styles and how leadership styles affect decisions	<ul style="list-style-type: none"> Develop your power of authority without becoming an authoritarian. Discover how each leadership style is able to influence and persuade people. Create a reputation that inspires people to willingly follow you. Quickly assume the most appropriate leadership style for the given situation. Learn the skill of empowerment to bring out the best in other people. <p>Encourage other people to assume personal responsibility.</p>
31 Aug 2019	Conflict management	<p>Participants who attend this topic will be capable of:</p> <ul style="list-style-type: none"> Identifying conflict situations, including parties, issues involved, social context and trends Understanding conflict situations Analysing conflict situations Facilitating the bringing together of conflicting parties Designing systems and processes for dealing with conflict Communicate in a variety of ways when dealing with conflict Help participants resolve sample conflicts and build a climate of internal cooperation within their community, organizations, homes, etc.
21 Sept 2019	Communication and how to communicate effectively	<ul style="list-style-type: none"> To show the speaker that his/her message has been heard. To help the listener gain clarity on both the content and emotion of the message. To help speakers express themselves and to encourage them to explain, in greater detail, their understanding of the situation and what they are feeling. To encourage the understanding that expression of emotion is acceptable and that it is useful in understanding the depth of feelings. To create an environment in which the speaker feels free and safe to talk about a situation.
12 Oct 2019	Creating a Vision and Mission	
2 Nov 2019	Roles and Responsibilities of	

	Committee Executives	
16 Nov 2019	General planning	At the end of this unit trainees should be able to <ul style="list-style-type: none"> • Define planning • Justify the purpose of planning • Decide on appropriate planning methods Decide on appropriate follow ups on planned activities
TBA	Profile and Solutions workshop	
TBA	Understanding financial management and financial planning	<ul style="list-style-type: none"> • Introduction to Budgeting • Elements and Types of Budgets • Estimating Income and Expenditure
	Understanding financial management and financial planning	<ul style="list-style-type: none"> • The Budgeting Process • Monitoring Expenditure • Revising the Budget
TBA	Personal and organizational effectiveness	<ul style="list-style-type: none"> • Setting realistic goals • To clearly and accurately communicate your message • To be able to write good plans • To handle conflict assertively but fairly and calmly • To self-inspire and develop self-confidence • To inspire confidence and motivation in others around you. • How to conduct meetings effectively
	<i>Preparation for certification</i>	

- **Documentation**

14. Endorsed database of local stakeholders

15. Regular minutes/notes

16. Regular register

2.2 Enumeration Methodology

The approach to conducting the physical numbering of households, household surveys and GIS mapping is a multiphase process, with a best practice sequence to deliver those objectives developed through prior enumeration projects, which has become the VPUU Enumeration Methodology. Some tasks are able to be run in parallel, but it is reaffirmed that the outcomes of community stakeholder engagements affect the various processes envisioned, what can be delivered, and when deliverables can be completed.

Following initial miscommunications regarding which data collection tool would be used, it was agreed in a meeting with DHS on 30 May 2019 that the enumeration process would

continue as per the proposal submitted by VPUU NPC, with the raw, cleaned data made available by VPUU NPC to the University of Stellenbosch data system.

The enumeration of additional beneficiaries in formal areas has been agreed to by VPUU NPC, DHS and Overstrand Municipality. This will be treated as a separate process to the enumeration of the informal settlement. It will be supported by the VPUU NPC enumeration field team. The method of capturing information for these additional beneficiaries is under discussion with DHS and Overstrand Municipality. Overstrand Municipality is responsible for verifying the eligibility of additional beneficiaries registering for the housing list.

Map 1 Identifiable rooftops of structures in Overhills



A. Enumeration process

Timelines: 3 June to 16 August

1. Tenure Protocol Workshop (1 day)

- Preparing content for presentations about tenure protocol and recruitment for enumeration
- Attend and present at Tenure Protocol Workshop organised by Community Participation team

2. Recruitment and training of 18 local fieldworkers (3 weeks)

- Call for CVs of community members who are not currently working to support the enumeration fieldwork (10 days prior to training workshop),
- Training of enumeration fieldworkers (3 days theory),
- Contractual engagement of 14 (fourteen) fieldworkers for the labelling and interviewing of all structures identified as part of the enumeration process.

3. Physical labelling of all structures (1 week)

- Current structure estimate of 690 informs timelines
- Mapping of social infrastructure using Field Atlases (2 days of fieldwork),

- Fieldworkers supported by VPUU Field Co-ordinators attach stickers to structures using Field Atlases
- Fieldworkers to spray-paint checked house numbers using stencils
- Weekly progress maps

4. Household survey of all structures (4 – 6 weeks)

- Current dwelling unit estimate of 950 informs timelines
- Fieldworkers managed by supervisors to conduct interview survey at each dwelling unit identified in painting process
- Quality control and troubleshooting of error cases; any issues to be referred to supervisors
- Weekly progress maps

5. Finalisation of database and payment of fieldworkers (2 weeks)

- Confirmation of full coverage of settlement
- Quality control and troubleshooting of error cases
- Submission of raw, cleaned data to University of Stellenbosch
- Payment of fieldwork team

6. Statistical Analysis of Survey Data (1 month)

- Development of visualisations for key data through maps, bar charts, pie charts, frequency tables, etc.
- Written interpretation of each data visualisation

B. Verification of Household Information

Timelines: November 2019 to March 2020

7. Verification of data collected per household

- Capture of missing data
- Updates to initial enumeration database

3 CONTEXT: KLEINMOND AND OVERHILLS

3.1 Kleinmond Locality and Context

Kleinmond is a coastal village located within the Kogelberg Biosphere Reserve with a population of 6,634. Kleinmond is located on the scenic R44 (Clarence Drive), East of Cape Town, Betty's Bay and West of Hawston and Hermanus. It can also be accessed via a route on the N2, South of Botrivier.

Figure 4 Kleinmond locality



3.2 Social, Economic and Political Overview

The main two languages spoken in Kleinmond are Afrikaans and isiXhosa, with 60% and 26% of the population speaking them as first languages, respectively.¹ The majority of Kleinmond has attended secondary school; 26% have matriculated and 20% have attended a tertiary institution. Much of the town (66%) does not have access to internet;² among low-income

¹ Frith, Adrian (2011) *Kleinmond*. Available at <https://census2011.adrianfrith.com/place/172009>.

² Stats SA (2011) *Kleinmond*. Available at http://www.statssa.gov.za/?page_id=4286&id=168.

neighbourhoods, the proportion is closer to 99%.³ In 2016, the Department of Rural Development and Land Reform found that:⁴

- About half the population (3616 people) lived below the poverty line
- 1532 households lived in poverty
- 1018 people were unemployed
- 637 adults were illiterate
- 578 households did not have electricity
- 20 households did not have access to water
- 4 households did not have access to flush toilets
- 2660 adults over 20 had not matriculated
- 3531 adults over 25 did not have tertiary education

Given recent population increases, especially in-migration of low-income residents, these statistics have likely increased as well.

Kleinmond is part of Ward 9 of Overstrand Municipality, which is in turn part of Overberg District Municipality. Overstrand Municipality has three political parties: The local municipal offices are located in Hermanus; however, services are delivered from an office within Kleinmond.⁵ Along with the rest of the local municipality, the village's 2015 waste management plan includes informal settlements its weekly waste collection;⁶ however, 32 households did not receive weekly refuse collection in 2016.⁷

Kleinmond has many natural features, including beaches, the Palmiet River estuary and lagoon, the Kogelberg Mountain Range, whose beauty and wildlife bring the tourism industry to the town. Its active harbour on the Atlantic Ocean also brings the commercial fishing industry to the town.⁸ A 2016 socioeconomic survey of households in low-income (income of less than R18 000 per month) neighbourhoods in the Overstrand Local Municipality, by Eigelaar-Meets and others, found that Kleinmond had the highest unemployment rate among

³ Eigelaar-Meets, Ilse, Groenewald, Cornie and Louw, Wynand (2017) *A Study into the Needs and Demand of Affordable Housing in the Overstrand Local Municipality, Final Report, January 2017*. SOREASO. Page 83. <https://www.overstrand.gov.za/en/documents/strategic-documents/overstrand-socio-economic-report/4549-olm-report-final-10-april-2017/file>

⁴ Department of Rural Development and Land Reform (DRDLR) (2017) *Sector Plan: Overberg District Rural Development Plan March 2017*, page 109. Available at http://www.ruraldevelopment.gov.za/phocadownload/SPLUMB/Dev_Plans2017/Western_Cape/2016_2017%20Overberg%20District%20RDP.pdf.

⁵ Overberg District Municipality (2017) *4th Generation Integrated Development Plan 2017/18 – 2021/22*. Available at https://www.odm.org.za/sites/default/files/documents/4th%20GENERATION%20IDP%202017_18-2021_22_0.pdf.

⁶ Overstrand Municipality (2015) *Integrated Waste Management Plan*. Available at <https://www.overstrand.gov.za/en/documents/strategic-documents/integrated-development-plan/6421-final-2019-2020-idp-review-29-5-2019/file>.

⁷ DRDLR, 2017: 109.

⁸ Xplorio (n.d.) Kleinmond. Available at <https://xplorio.com/kleinmond/>.

low-income households (18.5%) compared with the rest of the municipality. It also found that 69% of employed low-income household heads earned R3 500 or less.⁹

Overhills is an informal settlement located in the northwest corner of the town. The 2016 study by Eigelaar-Meets et al found 479 households in the settlement and 46 people on the housing waiting list.¹⁰ Many respondents felt “marginalised and disempowered in matters relating to housing policy, planning and programmes” in the municipality.¹¹ The study also found there is “very small demand for rental housing” in Overhills and that, for residents, “clearly the preferential model of housing provision is home ownership.”¹²

An excerpt of a table on electricity access from the 2016 study, which focused on residents who may be in need of affordable housing in Kleinmond and other neighbourhoods in Overstrand Municipality, is recreated in Table 2.¹³ The study found that fewer backyard dwellers had official electricity connections than residents in informal areas.

Table 2 Electricity connection in Kleinmond settlements; from 2016 study by Eigelaars-Meets, Groenewald and Louw

Electricity Connection	Overhills	Poppedorp	Proteadorp	Riemvasmaak
Official connection; used	21 (88%)	41 (51%)	48 (79%)	35 (100%)
Informal connection	3 (13%)	35 (44%)	12 (20%)	0
No access to electricity	0	3 (3.8%)	0	0

Even only in the past few years, Overhills residents have indicated that other factors contribute to their vulnerability. Residents have been involved in advocating in broader Kleinmond around housing,¹⁴ employment through municipal tenders,¹⁵ employment for foreigners,¹⁶ and cemetery land¹⁷ for community members.

⁹ Eigelaar-Meets et al (2017), ii.

¹⁰ Ibid., 19.

¹¹ Ibid., iii.

¹² Ibid., 105.

¹³ Ibid., 82-83.

¹⁴ Burger, Anna (2018) “Housing Agenda of Overstrand” in *Hermanus Times*. 18 June. Available online at <https://www.netwerk24.com/ZA/Hermanus-Times/Nuus/housing-agenda-of-overstrand-20180613-2>.

¹⁵ Daniels, Nicola (2017) “Overhills residents irate over losing out on cleaning tender” in *IOL*. 29 August. Available at <https://www.iol.co.za/capetimes/news/overhills-residents-irate-over-losing-out-on-cleaning-tender-10978705>.

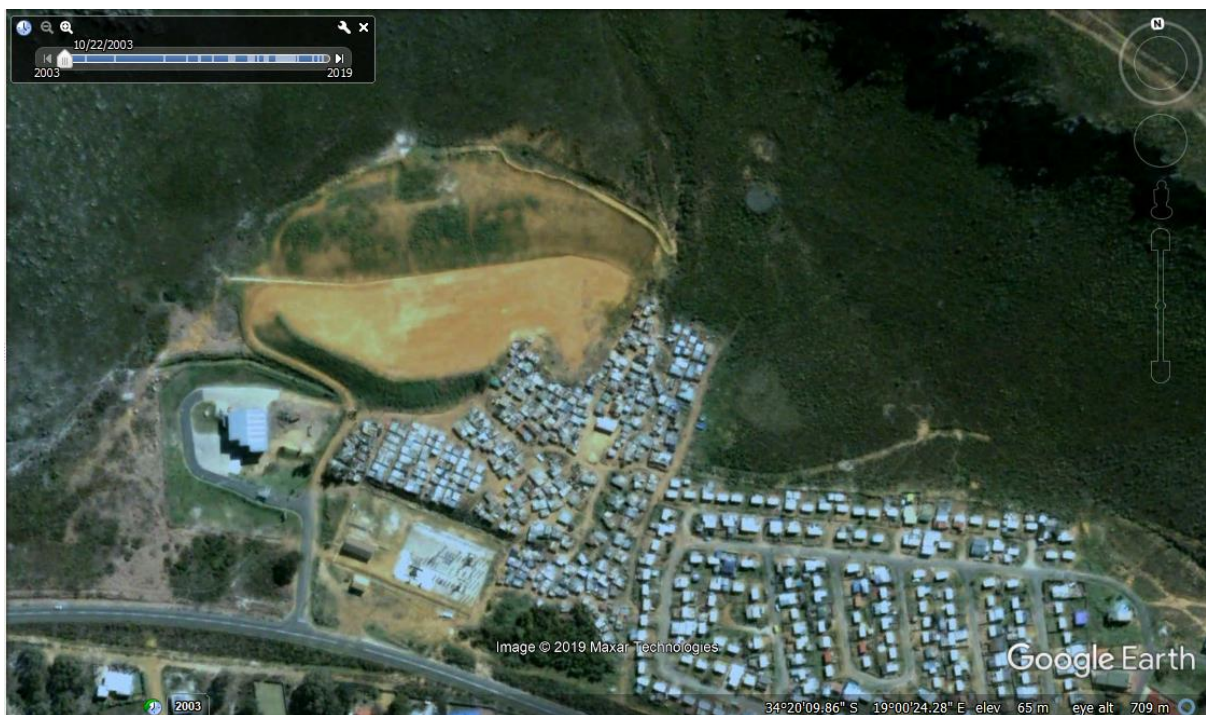
¹⁶ Da Silva, Raphael (2019) “Kleinmond business agrees plan on employing foreigners” in *The Village News*. 13 February. Available at <https://thevillagenews.co.za/kleinmond-business-agrees-plan-on-employing-foreigners/>.

¹⁷ Dolly, Caryn (2017) “We have no space to honour the dead - Kleinmond resident” in *News24*. 14 September. Available at <https://www.news24.com/SouthAfrica/News/we-have-no-space-to-honour-the-dead-kleinmond-resident-20170914>.

3.3 Settlement Evolution

In June 2011, it was estimated that 579 informal dwelling units existed in Overhills.¹⁸ In December 2011, this number was updated to 365. The 2016 IDP Review found that 379 informal units.¹⁹ Accordingly, the 2012-2017 IDP for Overstrand Municipality prioritises housing delivery; though it recognises that land was not yet acquired for this. Satellite imagery shows increasing informal development in the area since 2003, with a huge jump in population in 2018, as shown from Figure 5 through Figure 9.

Figure 5 Overhills in 2003. Source: Google Earth.



¹⁸ Overstrand Municipality (2012) *Integrated Development Plan 2012-2017*.
https://www.westerncape.gov.za/text/2012/11/overstrand-idp-2012-2017_0.pdf

¹⁹ Eilgelaar-Meets et al (2017),19.



Figure 6 Overhills in 2009. Source: Google Earth



Figure 7 Overhills in 2012. Source: Google Earth



Figure 8 Overhills in December 2017. Source: Google Earth



Figure 9 Overhills in November 2018. Source: Google Earth



4 FIELD & PROGRESS REPORTS

4.1 Progress Report for Milestone 2

4.1.1 Achievements

The following stakeholder engagement goals were achieved ahead of this milestone:

- Conducted one Ward Councillor meeting; and
- Commenced structured leadership trainings with identified community stakeholders (four in this quarter).

The following data collection goals were achieved ahead of this milestone:

- Recruited, appointed and trained local fieldworkers;
- Gathered and mapped any social infrastructure and economic amenities in the informal settlement pocket;
- Physically numbered all structures in the Overhills settlement and additional structures in Proteadorp, Poppedorp and Mountain View;
- Collected socio-economic data;
- Captured coordinates of each structure;
- Profiled and mapped all households; and
- Controlled quality of data.



Photo 2 Ntombecawe standing outside a structure in Overhills to record its GPS location

The following analysis and reporting goals were achieved ahead of this milestone:

- Analysed and collated data in a fully populated, standardised and structured database;
- Analysed pre-screening results for households in the informal settlement pocket;
- Pre-screening report for households in the informal settlement pocket included in enumeration report;
- Commenced drafting Informal Settlement Socio-Economic Report; and
- Produced monthly progress reports
- Produced one milestone Progress Report.

4.1.2 Challenges

Challenge 1: Lack of clarity on how to include members of the core leadership group into the existing PSC.

→ **Remedy:** A meeting is to be held with the Overstrand Municipality to discuss how to include the Core leadership into the PSC. Date TBC.

Challenge 2: Sign off for the Milestone 1 report from Overstrand Municipality was delayed.

→ *Remedy*: Overstrand Municipality Project Manager was engaged to understand lack of sign off. Sign off was received from the municipality on 14 October 2019.

4.2 Community Participation Progress Report

Initial engagements with Overhills stakeholders and documentation for this project have begun, in accordance with the community engagement plan detailed in 2.1. Below, Table 3 contains a chronology of major meetings that have occurred thus far. In addition, the Community Participation team commenced the stakeholder mapping process in April, and met with 45 individual key stakeholders in the community between 25 April 2019 and 10 May 2019.

Table 3 Timeline of Meetings

DATE	MEETING	PURPOSE	OUTCOME
27 Mar 2019	Overstrand Municipality	Confirm undertaking of survey and timelines	Requested to hold a follow-up meeting with Municipality to learn more about a recent protest
3 Apr 2019	Overstrand Municipality, along with representatives from Wards 9 and 10	Learn more about recent protest (<i>Purpose was not achieved</i>)	VPUU NPC explained scope of project Dates set for community meetings
4 Apr 2019	Call with Heleen Schliep of Narrative Foundation	Learn about forums in Overhills and broader Kleinmond	
	Call with Ayanda Tyhulu, Deputy Chairperson of Overhills Committee and Municipal Employee	Clarity on protests that occurred earlier in 2019	
	Call with Sheridan of Kleinmond Hangklip Links	Learn about social cohesion activities	
16 Apr 2019	Ward 9 Community Meeting	Introduce VPUU NPC and scope of project	
17 Apr 2019	Proteadorp Community Meeting	Introduce VPUU NPC and scope of project	
16 May 2019	Stakeholder Meeting	Identifying and further mapping stakeholders	
18 June 2019	Overhills Community Meeting	Introducing enumeration and leadership training	Priscilla introduced the VPUU ISSP Enumeration process, Theo spoke



			to the Leadership Development Training and Chris presented the fieldwork plan.
20 June 2019	Overhills & Proteadorp Community Meeting	VPUU Introduction presentation	
3 July 2019	Enumeration Meeting with Lyners	Confirm enumeration questionnaire and programme	Finalisation of questionnaire and programme
30 Aug 2019	Councillor Meeting – Update on VPUU processes	Update Councillors on progress	

Photo 3 Community members meeting with Priscilla Erasmus (not pictured) in May 2019





Photo 4 Overhills community meeting on 18 June 2019 in the community hall

4.3 Leadership Training Progress Report

Leadership Training with the core leadership group in Kleinmond began on 11 June 2019. Table 4 has a timeline of progress on the leadership trainings and topics covered thus far. VPUU NPC has encountered the challenge of low attendance to the leadership trainings. The initial group of 20 participants has diminished to nine regular participants.

Table 4 Timeline of Leadership Trainings through 30 September 2019

DATE	TOPIC
11 Jun 2019	Tenure Protocol workshop
	
22 Jun 2019	Personal Development
20 July 2019	Defining leadership and good leadership characteristics
17 Aug 2019	Team or Group Dynamics
31 Aug 2019	Conflict Management Methods

Photo 5 First leadership training

21 Sept 2019	Communication and how to communicate effectively
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4.4 Community Dynamics Field Report

4.4.1 Previous Reports on Community Dynamics

The dynamics surrounding this project are influenced by local leadership structures, protests, racial tensions and perceptions of crime and violence. Following VPUU NPC methodology attempts are made to engage inclusively with as many stakeholders as possible with the outcome of creating strong communication channels and platforms.

Local leadership in Overhills and surrounding areas include the following key groups:

- Proteadorp Indigenous Committee (PIC) – representing the interests of residents who resided in Proteadorp before the Overhills informal settlement formed
- Ward Committees for Wards 9 and 10
 - Overhills is in Ward 10
 - Half of Proteadorp is in Ward 9 and half is in Ward 10
- Joint Committee (JOCOM) – consisting of the Municipal Area Manager, Ward Councillors, Ward Committee representatives, SAPS and the Community Policing Forum (CPF)
- Overhills Community Forum
- Kleinmond Community Forum (KCF)
- KHAYA – representing backyard dwellers, though this is disputed

A full list of stakeholders can be found in Annexure A – Key Stakeholders List.

Preliminary meetings with Overstrand Municipality were postponed until the end of March due to service delivery protests that preceded VPUU NPC's work in Kleinmond. The protests occurred when Overhills residents built structures in an area that was undefined in an agreement held between the municipality and the community. The agreement limited the boundaries of Overhills based on fire safety standards. Before a solution could be found between the community and Joseph Smith, the Kleinmond Housing Official, private security personnel from the Red Ants evicted residents in the disputed area and demolished the structures. In response, the community began protesting. When a leader of Overhills who was not at the protest was arrested in his home, protesters organised a march to the police station to demand his release. Police officers utilised tear gas against the crowd.

Several former community leaders – including Ayanda Tyhulu, who is now Deputy Chair of the Overhills Community Forum's Committee – now work for Overstrand Municipality. According to municipal policy, they are not permitted to react to situations such as protests in the community, even in an attempt to de-escalate tensions.

Based on conversations that the Community Facilitator has had with members of the community, it is clear that there racial tension and distrust exists between the Proteadorp

and Overhills neighbourhoods. Proteadorp residents claim indigeneity to the area, and have voiced concerns around crime and violence occurring in Overhills. These tensions will likely affect collaboration between residents within the co-design process.

Other community dynamics that may affect the enumeration and participatory processes include concerns around protecting indigenous fynbos species in high-crime areas hidden by dense foliage; a growing community of social entrepreneurs; a community need for more cemetery space; existing social cohesion activities for children from diverse backgrounds; and low employment.

4.4.2 Updated Reports on Community Dynamics

A group of people in the community is advocating for the opening of a public high school in Kleinmond, using the Mthimkhulu Community Centre property.²⁰ The group is interested in using the enumeration survey findings to put pressure on the Western Cape Education Department (WCED).

4.5 Enumeration Field Report

Two rounds of training and enumeration took place between 24 June and 14 July 2019, so that fieldworkers were trained and conducted work in both the informal settlement of Overhills and the surrounding formal areas where additional beneficiaries reside. This section details field reports from both of these activities in both areas.

4.5.1 Training

Training of fieldworkers in Overhills took place on 24 through 26 June 2019 at the Overhills Community Hall. Sixteen (16) people attended the training and were present for all three days. On the first day, the group was introduced to VPUU NPC, map reading, and the KoBo Collect tool. The trainees also learned how to paint and capture house numbers and began this task in the field. On the second day, the team learned how to conduct the enumeration and accompanying socioeconomic household survey. On the third day, the team reviewed the operational agreement and what they had learned in the preceding days. An assessment was administered, and two field workers scored above 90%. At the end of the day, the supervisors were trained and fieldworkers were briefed. Meals and refreshments were provided on each day of the training. No challenges were encountered.

²⁰ Davie, Elaine (2019) "High school plans for Kleinmond." *The Village News*. 17 September. Available at <https://thevillagenews.co.za/high-school-plans-for-kleinmond/>.



Photo 6 Field workers from Overhills learned about VPUU NPC and how to use field maps

Training of fieldworkers for the enumeration of additional beneficiaries took place between 16 and 18 July 2019. The same procedures as above were followed. Twelve (12) trainees attended all three days; one person attended the first morning session and then dropped out. All 12 fieldworkers showed commitment and no challenges were encountered.



Photo 7 Painting practice using stencils

4.5.2 Fieldwork

Fieldwork in Overhills took place between 27 June and 19 July 2019. All 16 fieldworkers were present throughout. From 27 June to 1 July, the team painted numbers on 746 structures. On the first of enumeration, 3 July, some fieldworkers struggled with translating the form and

with adding the details of additional residents within each household. These individuals were asked to return to those households to fill in the enumeration survey completely. Additionally, the team had some challenges with scanning electricity meters and identification numbers, so they took photos of this information to ensure that it was recorded correctly. The pace started to increase towards the end of the first week, when most fieldworkers became comfortable with conducting interviews. By the second week, most of the team had mastered the art of data collection. The team also worked on Saturday 13 July in order to reach households that had not been available during the week. By the end of the fieldwork, a total of 641 households were enumerated in Overhills.



Photo 8 Zusiphe, collecting information from one of the residents in Overhills

Two field workers from Overhills, Ngeniswa Sofuthe and Sindile Gwatyuza, showed consistent dedication throughout the course of the project. They were highly recommended for the completion of structures that were outside the map boundaries.



Photo 9 Sibahle explaining that data will be collected using a cell phone in Overhills



Photo 10 Zusiphe scanning QR code sticker before proceeding with the survey questionnaire in Overhills

Two challenges were encountered during the Overhills enumeration. First, a portion of Section BB could not be enumerated at the time due to a fire that had occurred over the weekend, after the structures had been painted. A plan was made to repaint the homes and enumerate them at a later date. Second, on 9 and 10 July, the fieldworkers went on strike to request payment for the painting they had done before they resumed the enumeration. A special cash payment was made to the workers on 11 July; work resumed that afternoon, and more than 100 interviews were then completed.

Enumeration of the additional beneficiaries living in backyards in the formal areas – Proteadorp, Mountain View and Poppedorp – took place between 22 July and 2 August. The fieldwork began with all 12 workers; one person dropped out on the last two days. Again, the first day went slowly as the fieldworkers were still getting familiar with the enumeration processes. The second day was impeded by rain. By the middle of the first week, the pace picked up; by the end of the week, over 50% of the forms were completed. During the second week, the team worked in the afternoons in order to reach households who were not available in the mornings. Tuesday of the second week was also hindered by rain, and no forms were collected. At the end of the second week, several households were missed either because they refused to be interviewed or were out of town for a long period of time. By the end of the fieldwork, a total of 228 households were enumerated in Proteadorp, Mountain View and Poppedorp.



Photo 11 Proteadorp enumeration on 26 July 2019

Three challenges were encountered during the enumeration of additional beneficiaries. First, some residents of Mountain View who had been visited by police officers a few days earlier, with threats to demolish their informal structures, assumed that the team was working with the police. The group explained the purpose of the survey and emphasised that they were not part of the police department. The fieldworkers also stated that the survey is voluntary. Second, not all Mountain View residents knew their street addresses, so the field worker team resorted to using the erf numbers painted on their structures in order to avoid confusion. Lastly, many Mountain View residents had dogs with whom they threatened fieldworkers to keep them from coming close.

4.5.3 Overhills Coverage and Responses

Error! Reference source not found. shows which blocks of Overhills were enumerated, overlaid atop the latest satellite imagery of the settlement.



Photo 12 Interview in Proteadorp, 26 July



Map 2 Map of structures visible from satellite image, used for enumeration

During the course of the enumeration, 726 potential dwelling units in Overhills were identified and labeled, of which 716 were used residentially. Within these units, 749 residing households and a total of 1607 individual residents were enumerated.

This data shows a rapid increase in the population of Overhills: in 2011, the census only found 365 dwelling units in the settlement and in 2016, the IDP Review only found 379 dwelling units.²¹ In two-and-a-half years, through June 2019, at least 337 new dwelling units were constructed. Additionally, the number of households increased by 270, from 479 in 2011²² to 749 in 2019.

5 ENUMERATION SURVEY FINDINGS

This section provides statistical analysis of the data for Overhills, at the levels of the structure and household. The analysis focuses on key information gathered during the enumeration in order to understand the characteristics of the community and to inform future settlement planning. The analysis begins by presenting information at the settlement level before moving on to analysis of the household and structure levels.

²¹ Eilgelaar-Meets et al (2017),19.

²² Ibid.

As mentioned in the methodology, the enumeration process is ongoing and VPUU recommends the establishment of a CIO. The data analysed below is based on the up-to-date progress of enumeration, and is representative of 88% of the structures within the study.

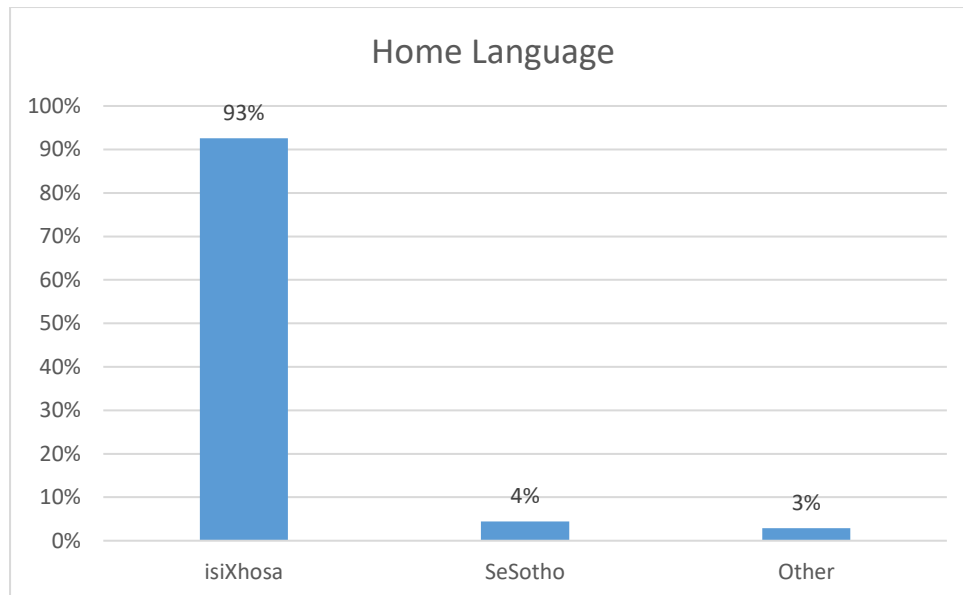
5.1 Settlement Profile

5.1.1 Nationality and Language

Nearly the entire settlement (99%) is South African; four residents are permanent residents of South Africa and 11 residents are neither citizens nor permanent residents.

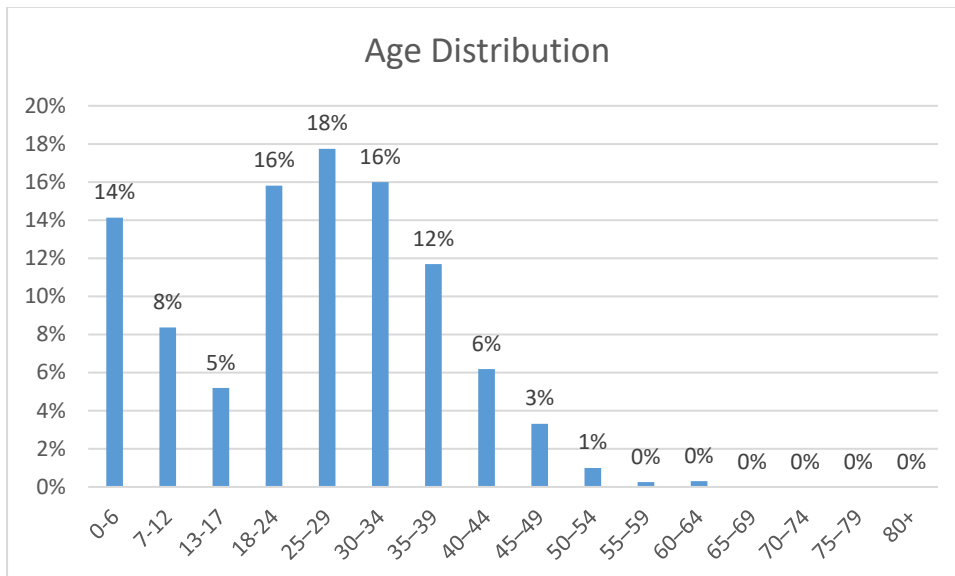
The majority of households (93%) in Overhills speak isiXhosa; 4% speak Sesotho and 3% speak another language. This contrasts drastically with the 2011 Census, which found that 26% of Kleinmond residents spoke isiXhosa as a first language. Almost no one from the Afrikaans-speaking population lives in Overhills.

Figure 10 Overhills home language



5.1.2 Sex & Age Profile

Figure 11 Overhills age distribution



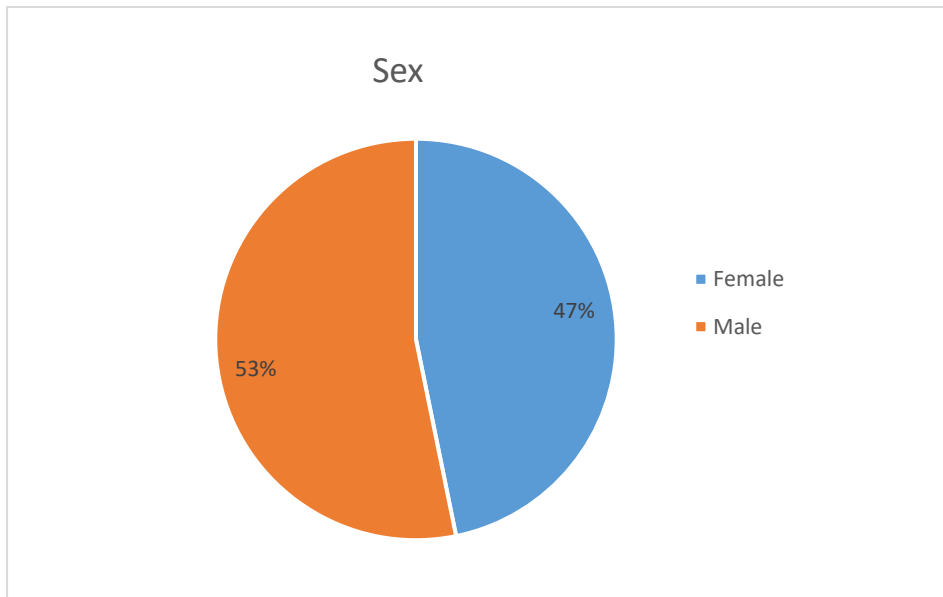
The age distribution of residents of enumerated dwelling units in Kleinmond is as follows:

- 0-6 years: 14% or 226 young children and babies
- 7-12 years: 8% or 134 children
- 13-17 years: 5% or 83 teens
- 18-34 years: 50% or 793 young adults
- 35-59 years: 22% or 359 middle-aged adults
- 60+ years: less than 1% or 5 pensioners

The majority of residents (62%) are young or middle-aged adults between the ages of 18 and 39. However, there is also a spike in young children and babies younger than 6. This motivates for an early childhood development (ECD) approach in Overhills.

The enumeration found a slightly higher proportion of male residents (53%) than the national average. Correspondingly, 47% were female. This is typical of informal settlements, which are often most represented by young male residents who have migrated there to work.

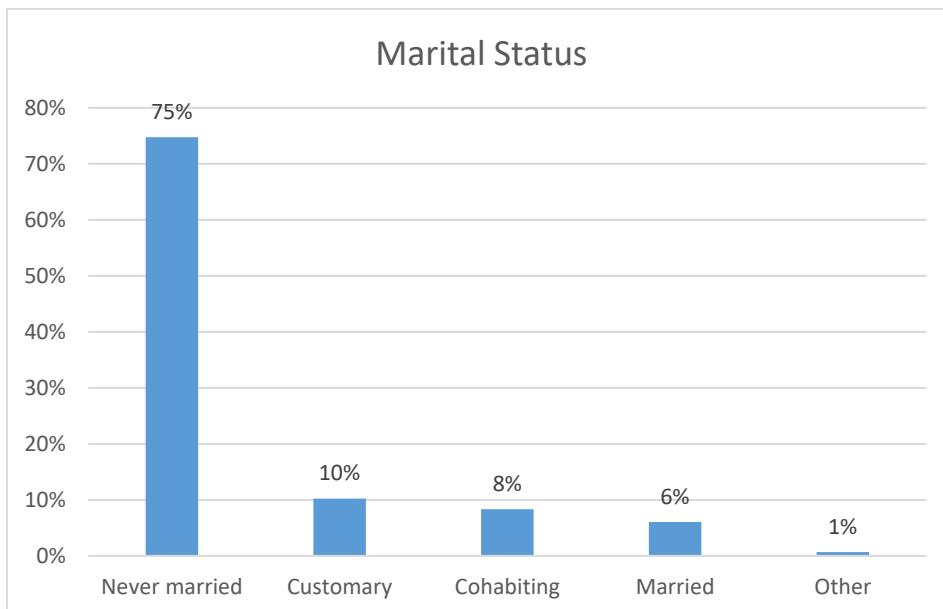
Figure 12 Overhills sex distribution



5.1.3 Marital Status

The majority of residents (75%) have never been married. Nearly one-quarter are in a serious relationship: 16% are married legally or customarily married and 8% live with their partners.

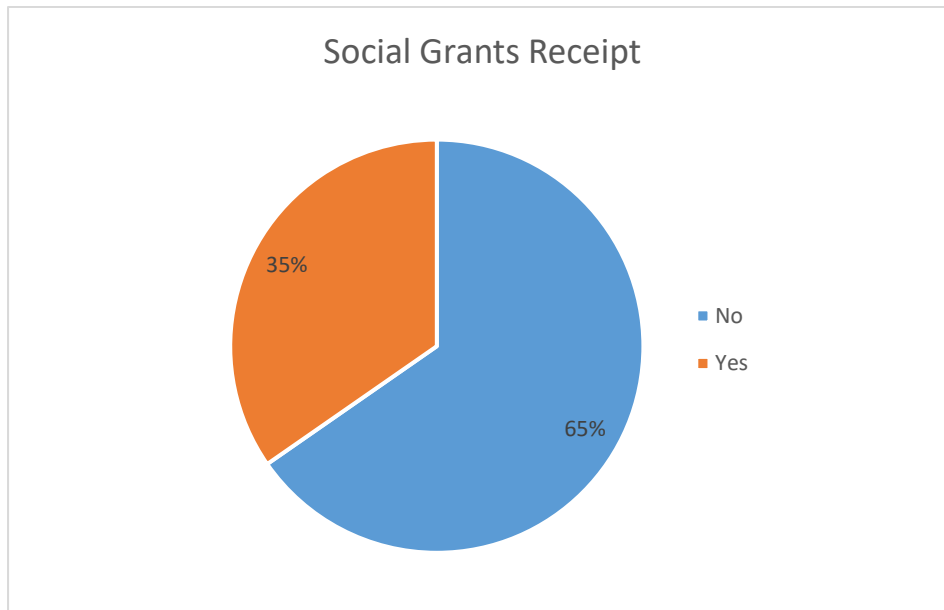
Figure 13 Overhills marital status



5.1.4 Grants Access/Receipt

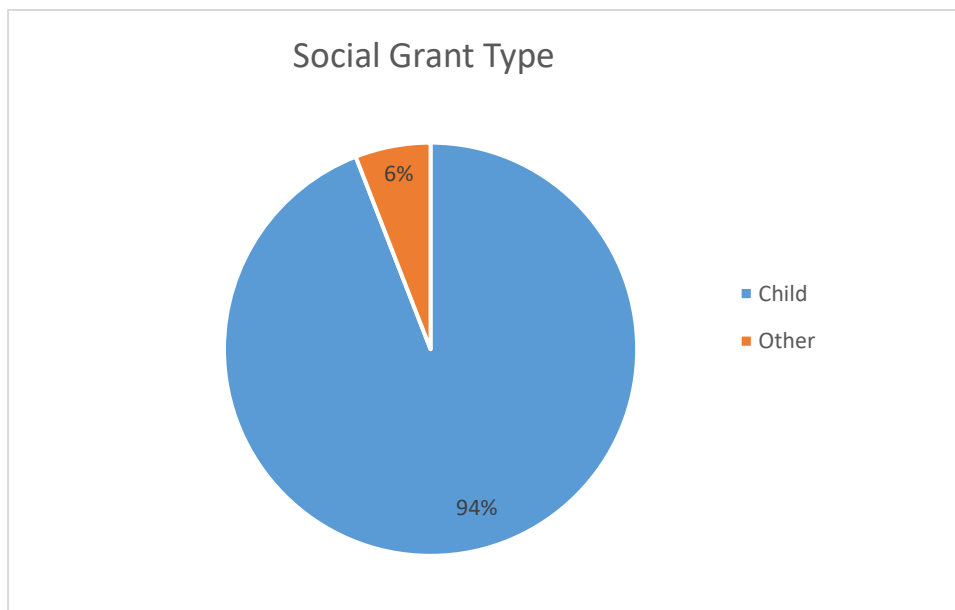
Thirty-five percent (35%) of residents receive social grants.

Figure 14 Overhills social grants proportion



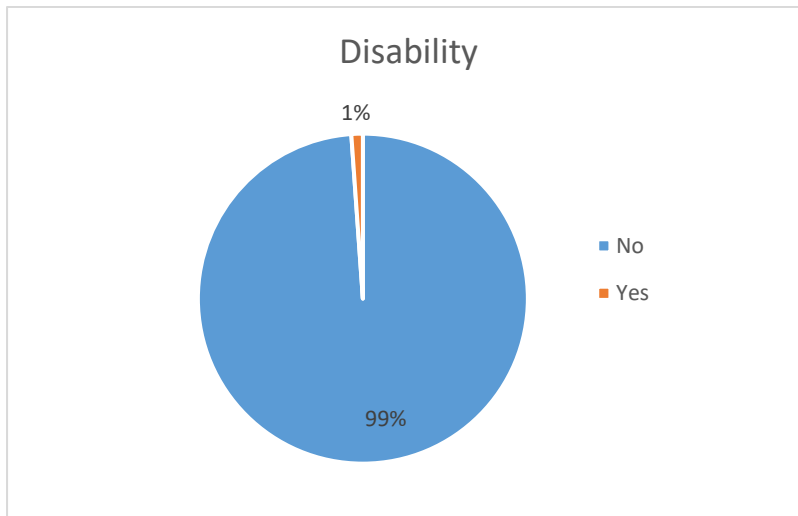
Of those who receive social grants, 94% are child social grants.

Figure 15 Overhills social grant type



Only 1% of residents, or 18 people, live with disabilities.

Figure 16 Overhills disability proportion



Out of those residents with disabilities:

- two have difficulty communicating
- one have difficulty hearing
- five have difficulty seeing
- six have difficulty walking
- two have mental disabilities
- four have other disabilities

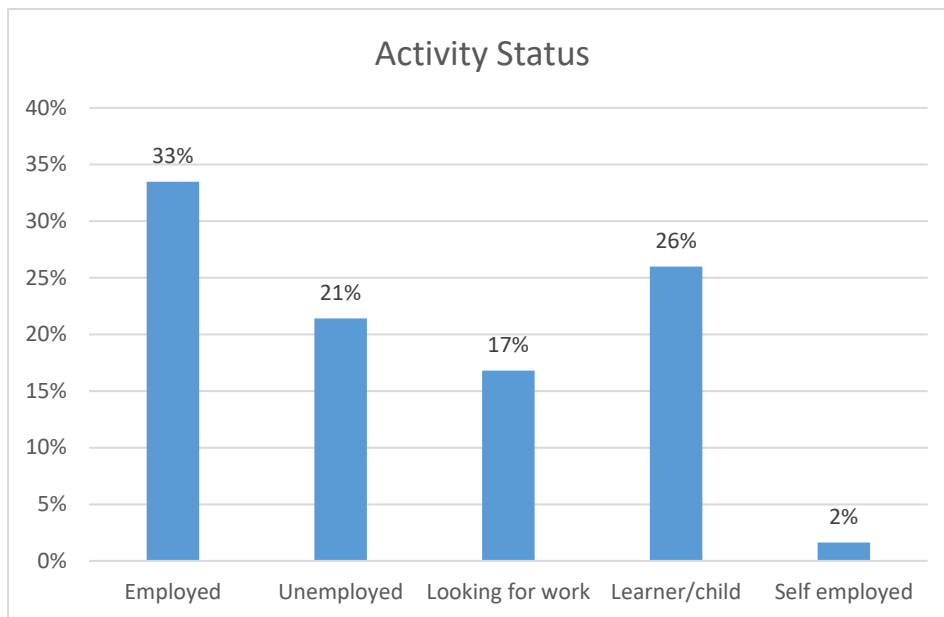
Some respondents had more than one disability. The questionnaire did not specify whether disabilities were permanent or temporary.

5.1.5 Employment Status

About one-third of all Overhills residents, or 34.6%, are employed or self-employed. Out of all residents, 17% are looking for work and 21% are neither employed nor looking for work. The others are learners or pre-schoolers. These unemployment rates are comparable to 2016 findings of 18.5% unemployment among low-income households throughout Kleinmond.²³

²³ Eigelaar-Meets, 2017, ii.

Figure 17 Overhills residents activity status

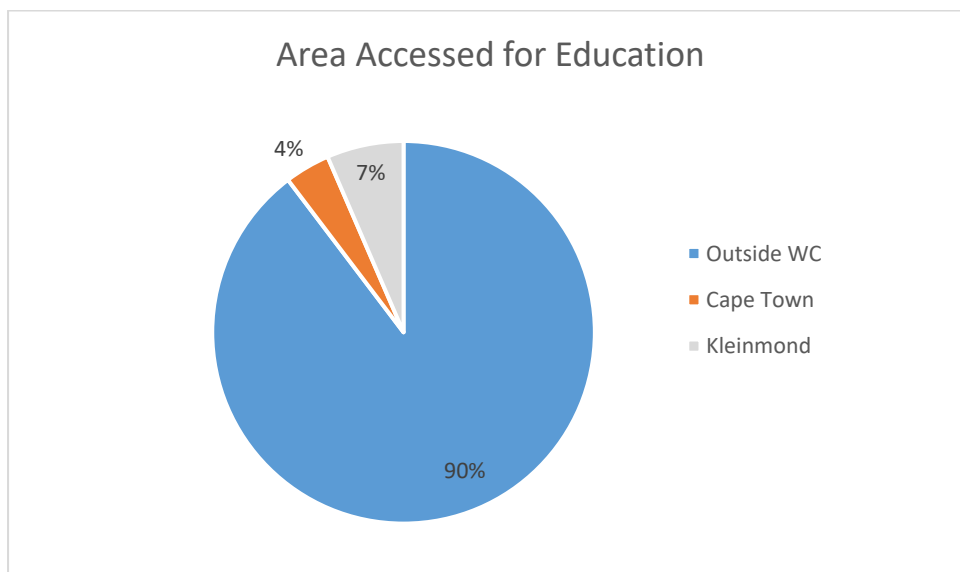


However, out of all 1178 residents who are not children/school-going, 46% are employed; 2.2% are self-employed; 29% are unemployed; and 23% are looking for work. Since 427 household heads are employed, this means that most of the 565 employed people are heads of their households; therefore, most of them are the sole bread winners.

5.1.6 Place of Education

Out of 523 households that responded to questions about where they attended school, 90% went to school outside of the Western Cape; 7% went to school in Kleinmond and 4% attended school in Cape Town. These statistics include adults who have already completed school.

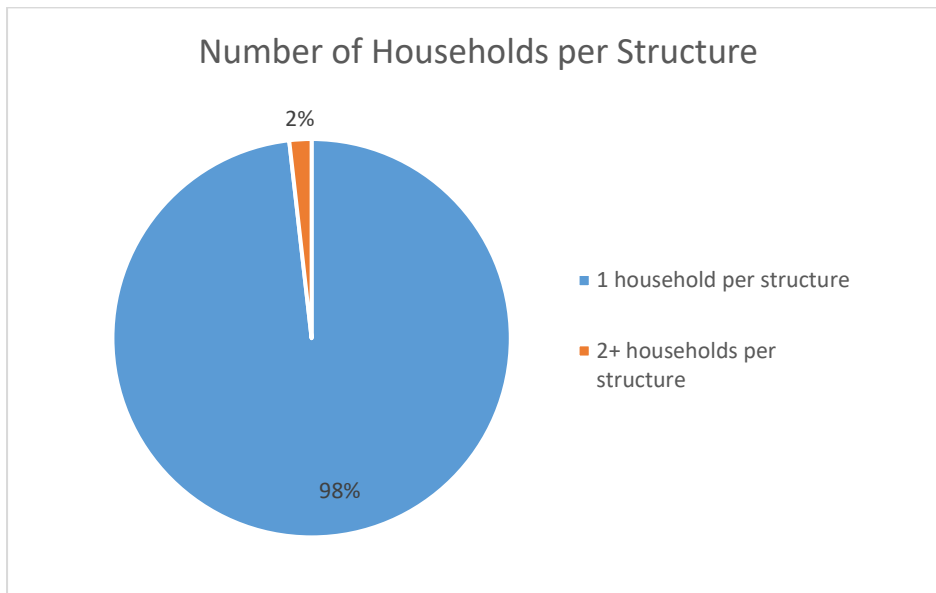
Figure 18 Overhills area of education (all residents, included previous education)



5.2 Household Profiles

Nearly all of the 716 enumerated dwelling units have only one household residing there. Only 13 structures, or 2%, have two or more households.

Figure 19 Overhills households per structure



5.2.1 Household Size

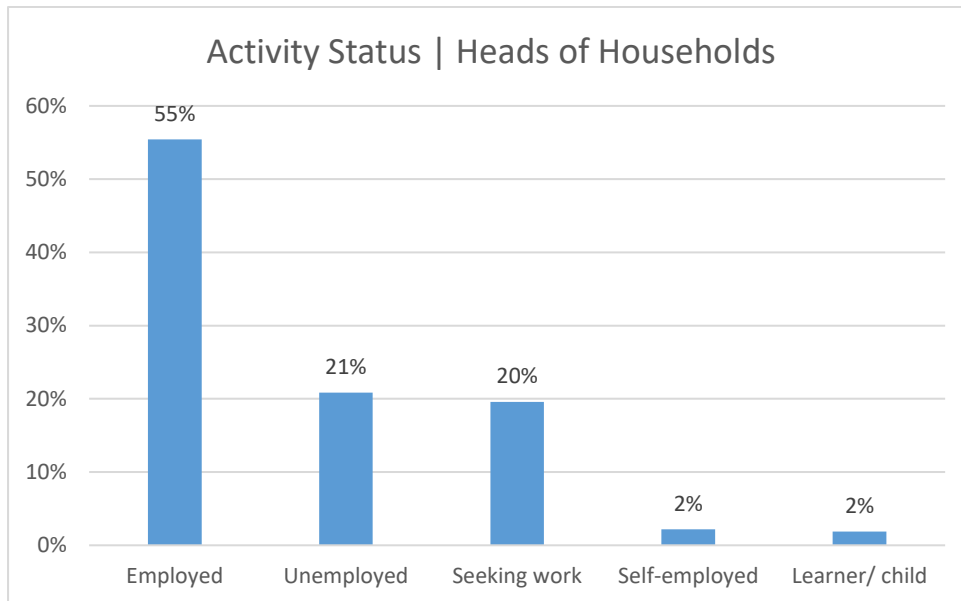
Based on the current enumeration numbers of 1607 residents and 749 households, there are an average of 2.15 people in each household in Overhills. Compared to informal settlement data from the City of Cape Town, this statistic is within the expected range (around 2.1 people per household).

5.2.2 Profile of Heads of Household

Thirty-six percent (36%) of residents are heads of their households, while 64% are not.

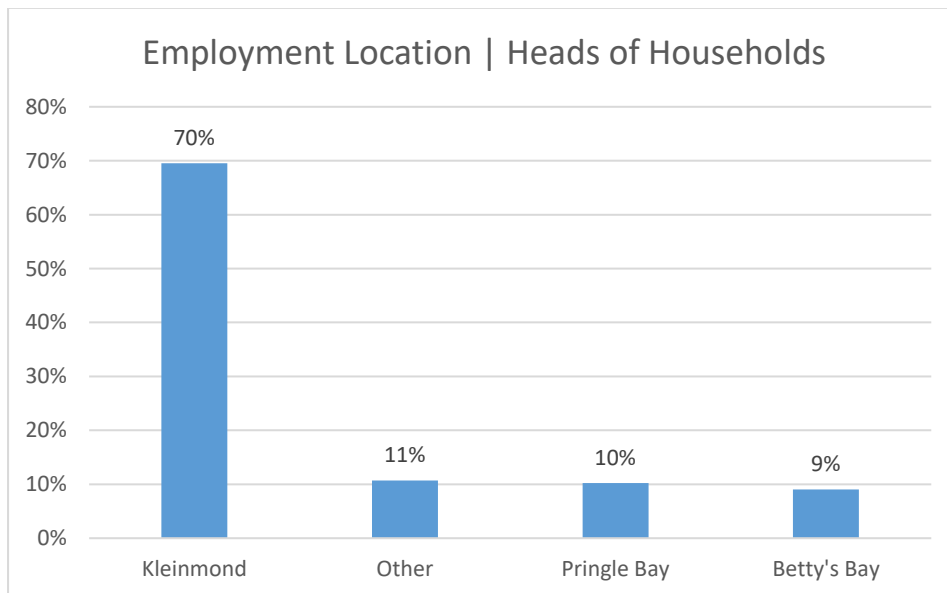
The majority of household heads (57% or 427 people) are employed or self-employed, while 20% are seeking work and another 21% are unemployed. Two percent (2%) of heads of households, or 14 people, are either learners or children.

Figure 20 Overhills household heads activity status



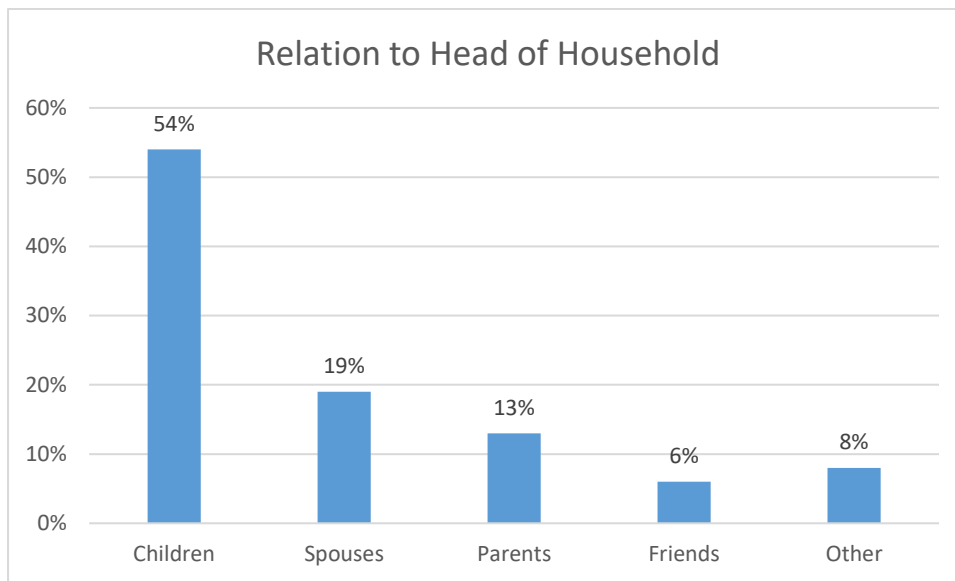
Of those heads of households who are employed, most (70%) work in Kleinmond; another 19% work in neighbouring Pringle Bay or Betty's Bay; and 11% work elsewhere. Nearly all employed heads of households work in Overstrand Municipality.

Figure 21 Overhills household heads places of work



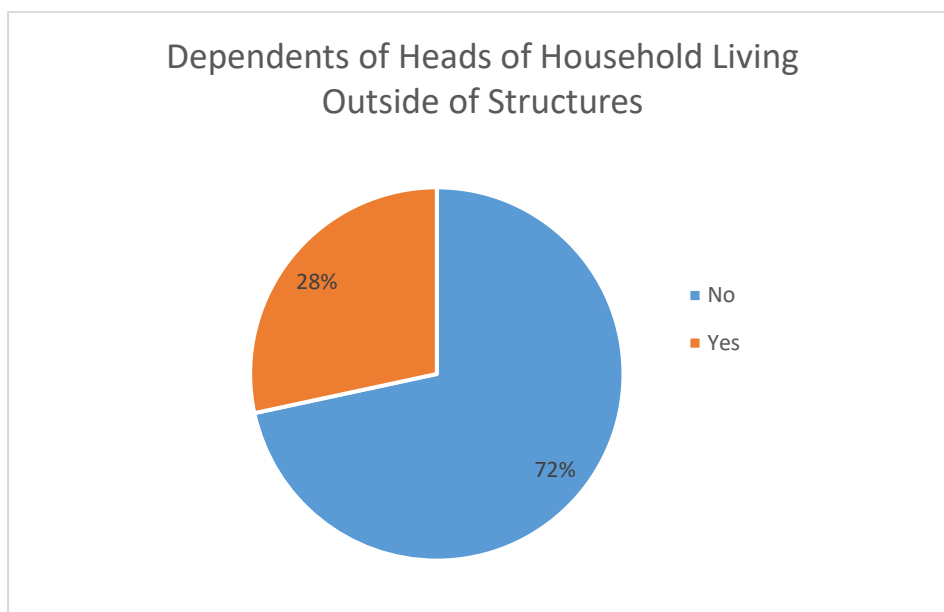
Out of the 64% of residents who are not heads of household: 54% are their children; 13% are their parents; 19% are their spouse; 6% are their friends and 8% have a different relationship to the head of household.

Figure 22 Overhills relationships to household heads



Among heads of households, only 28% have financial dependents who live outside the structure.

Figure 23 Overhills household heads external dependents

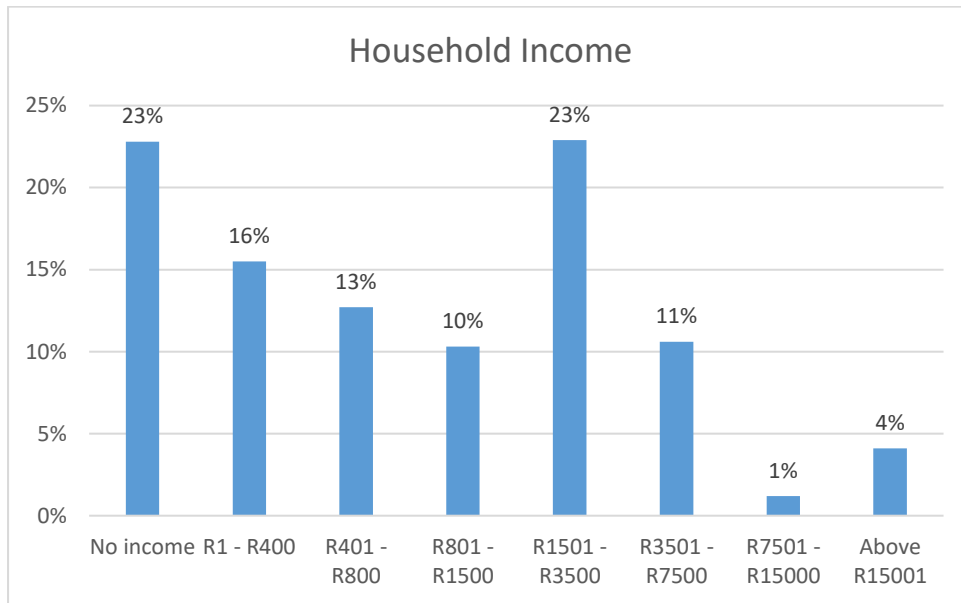


5.2.3 Household Income

Twenty three percent (23%) of households have no income. Another 62% have an income but it is less than R3500. This brings the total number of households below the income threshold for Integrated Residential Development Programme (IRDP) housing subsidies, Individual Subsidies, or Enhanced People's Housing Process (EHP) to 629 (or 85% of households in Overhills).

Additionally, 79 households (or 11%) have an income between R3501 and R7500; nine (9) households (or 1%) have an income between R7501 and R15000; and 31 households (or 4%) have incomes above R15000. This indicates that at least 88 households – and up to 119 – may be eligible for the Finance-Linked Individual Subsidy Programme (FLISP) and other gap subsidies.

Figure 24 Overhills household income



5.3 Settlement Living Conditions

5.3.1 Settlement/Building Density

Analysis of settlement and building density will appear in the final report.

5.3.2 Occupation of Structures

A map of enumerated structures will be available in the final report.

5.4 Access to Basic Services

5.4.1 Sanitation

All Overhills residents use municipal toilets.

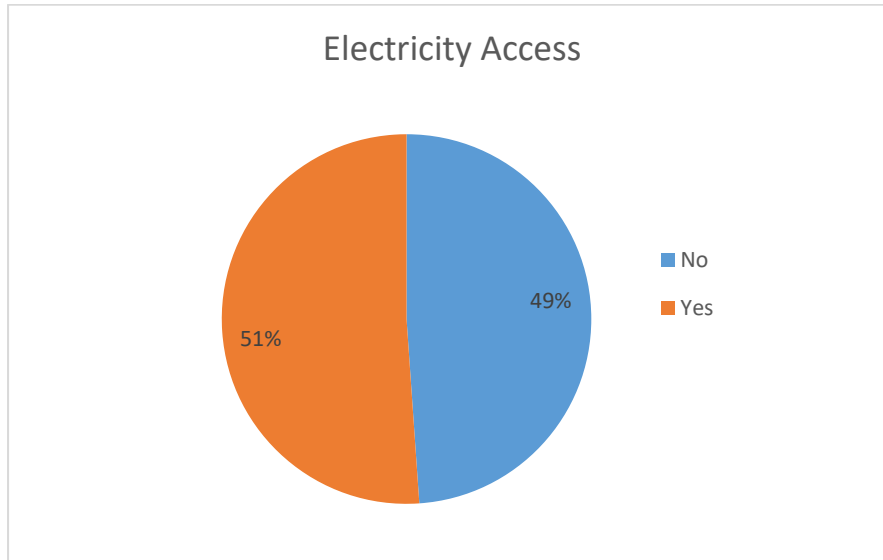
5.4.2 Water

All Overhills residents use municipal taps.

5.4.3 Electricity

51% of the enumerated structures have electricity and 49% do not. These numbers confirm the changes since 2016, when Eigelaar-Meets et al's sample survey did not find anyone in Overhills without electricity.²⁴

Figure 25 Overhills residents electricity access

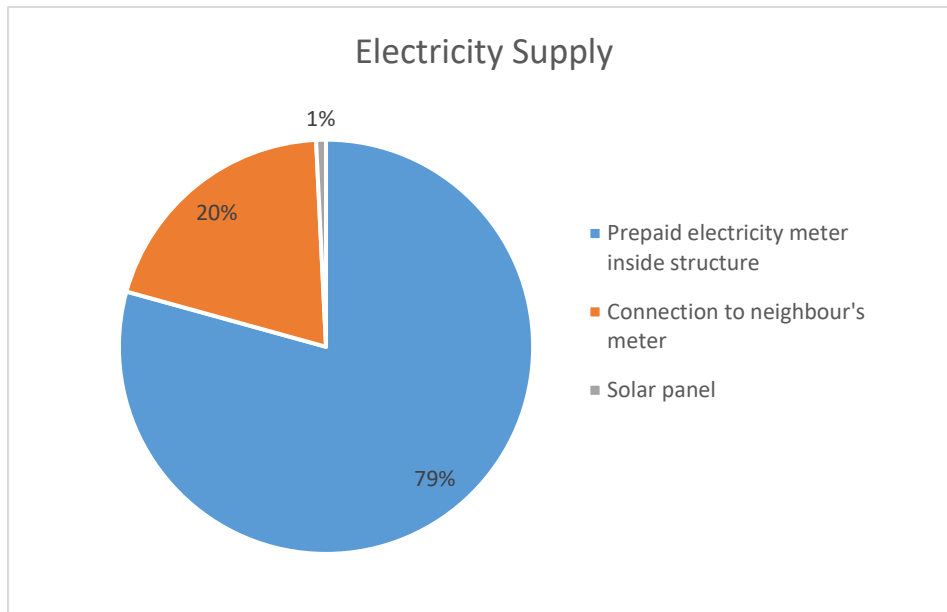


Most electrified structures (79%) are supplied with electricity through a prepaid meter located inside; 20% are connected to the meter of a neighbouring structure; and 1%, or two structures, receive their electricity via solar panels. These numbers are slightly less than those in the 2016 study sample, where 88% of respondents had official connections.²⁵

²⁴ Eigelaar-Meets, 2017, 82.

²⁵ Ibid.

Figure 26 Overhills type of electricity supply



5.5 Spatial and Land Use Dynamics

Analysis of spatial and land use dynamics will appear in the final report.

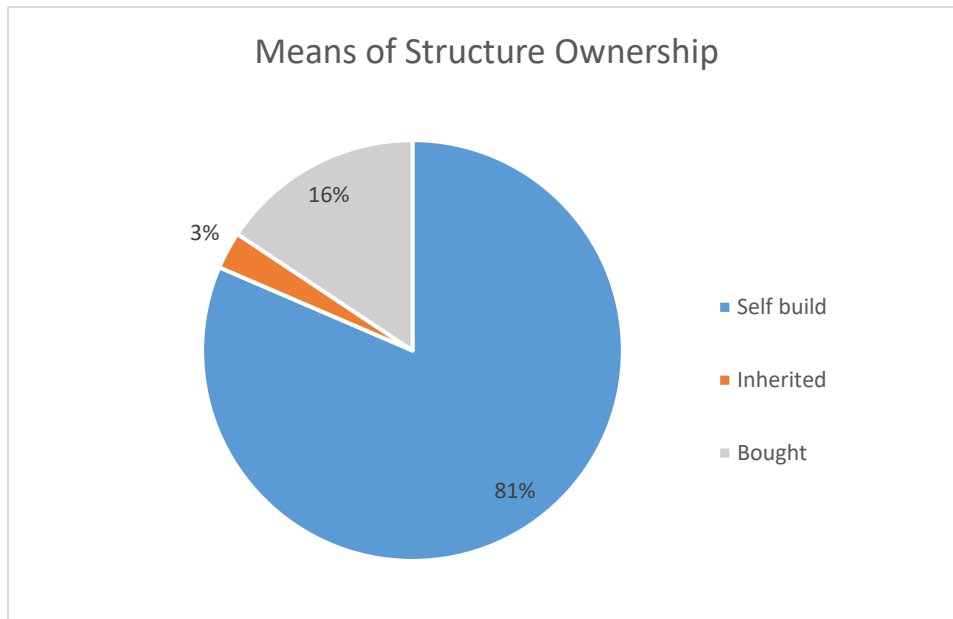
5.5.1 Land Use Patterns within Overhills

Nearly all of the labelled structures (98%) were only used residentially. A total of 14 structures are used for non-residential purposes: eight are places of worship, two are spaza shops and four are used for other purposes. So few structures used for business purposes, as well as low numbers of self-employed residents, suggest that little income-generating activity occurs within Overhills.

5.5.2 Structure Ownership

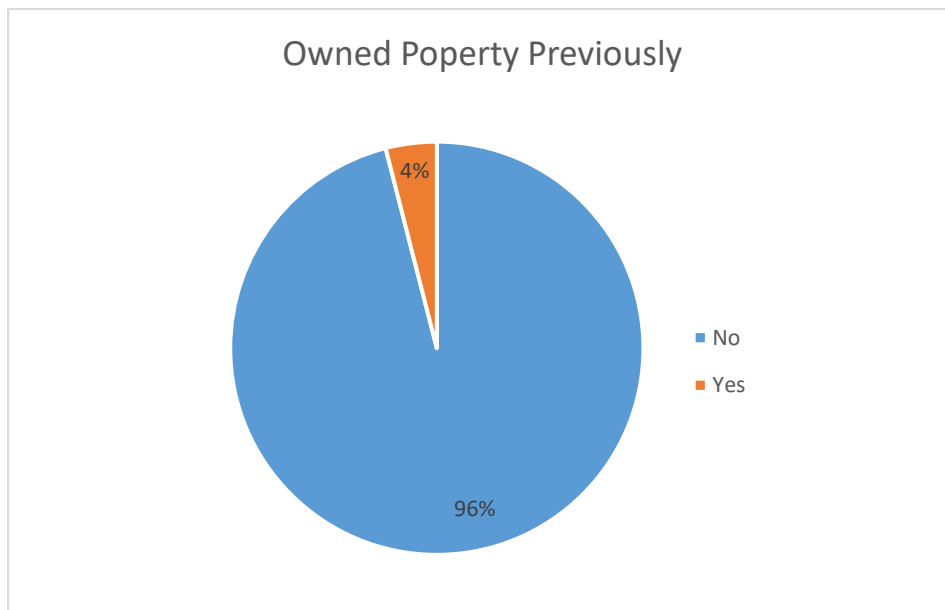
When owners were asked how they came to own their structure, 81% said that they had built it themselves; 16% said they had bought the structure and 3% said that they had inherited it.

Figure 27 Overhills means of structure ownership



Out of all residents, 96% have never previously owned property.

Figure 28 Overhills previous property ownership

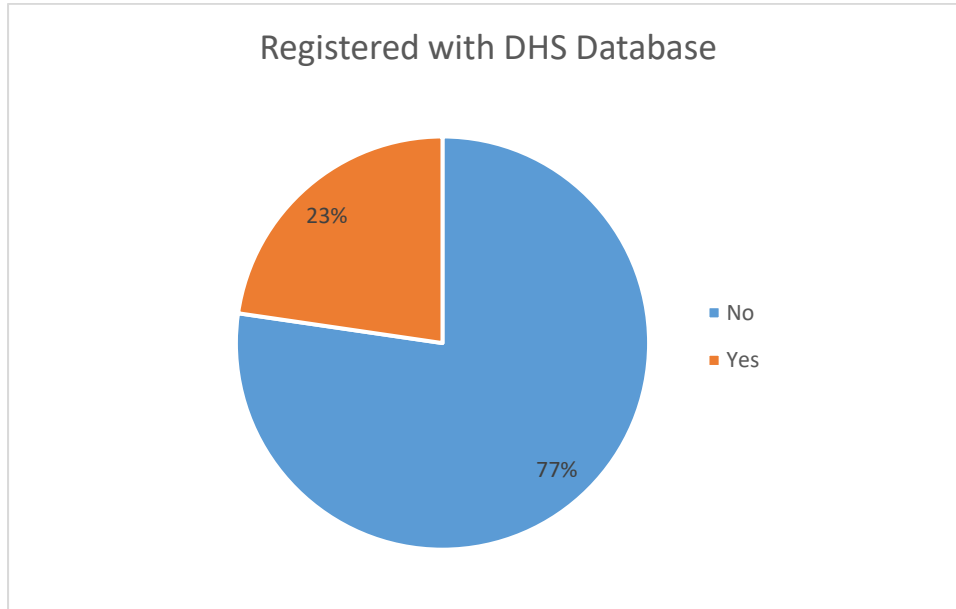


About one-quarter of residents (23%), or 364 people, are registered with the DHS housing database. This is much greater than the 46 people who stated that they were on the housing list during the 2016 IDP Review.²⁶ It should be noted that the 2016 study by Eigelaar-Meets

²⁶ Ibid., 19.

et al found that Overhills residents in need of affordable housing preferred a home ownership option to rental option.²⁷

Figure 29 Overhills DHS database registration status



²⁷ Ibid., 105.

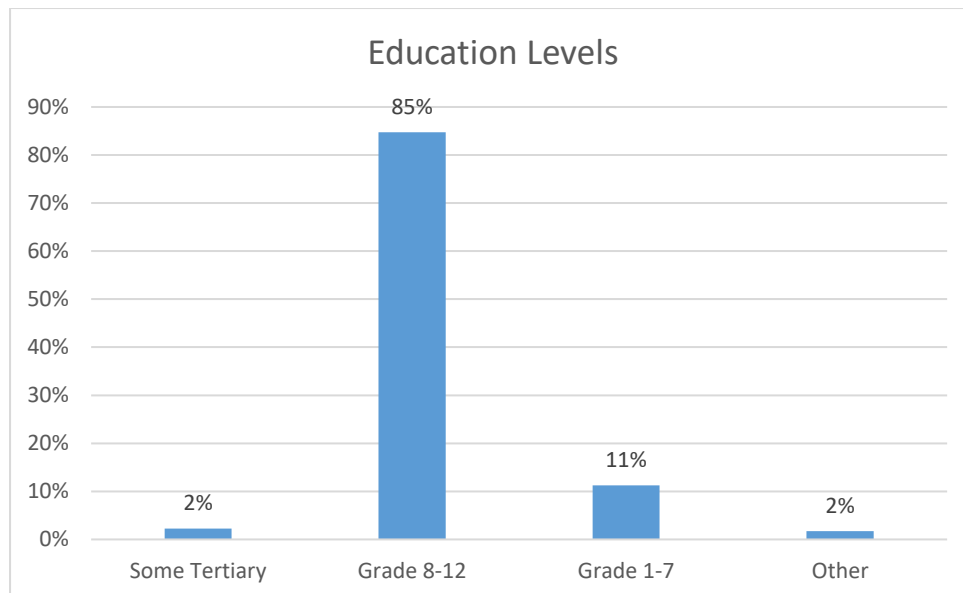
6 SOCIO-ECONOMIC HOUSEHOLD SURVEY FINDINGS

In addition to the enumeration questionnaire, all households took part in a focused survey about their socioeconomic conditions. This draft contains the findings from Overhills.

6.1 Education Levels

Most households (85%) had one or more residents who had attended secondary school and 2% had attended a tertiary institution. About 11% of households had not attended school after primary education and 2% had other education. These rates of secondary school attendance are consistent with Census data for Kleinmond from 2011. However, 20% of Kleinmond residents overall had attended a tertiary institution in 2011; therefore, the enumeration findings still show education inequality between Overhills and the rest of the town.

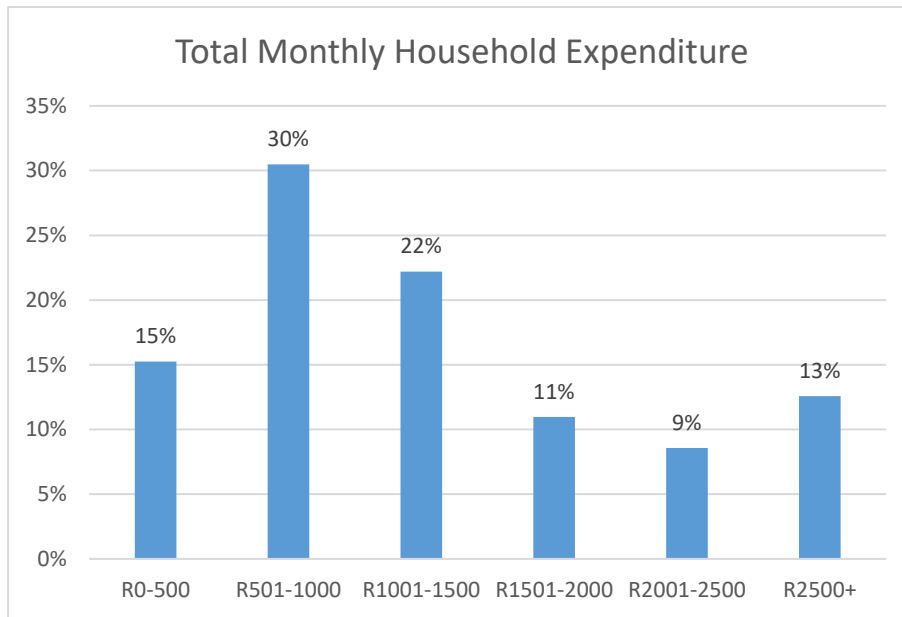
Figure 30 Overhills education attainment



6.2 Household Expenditure

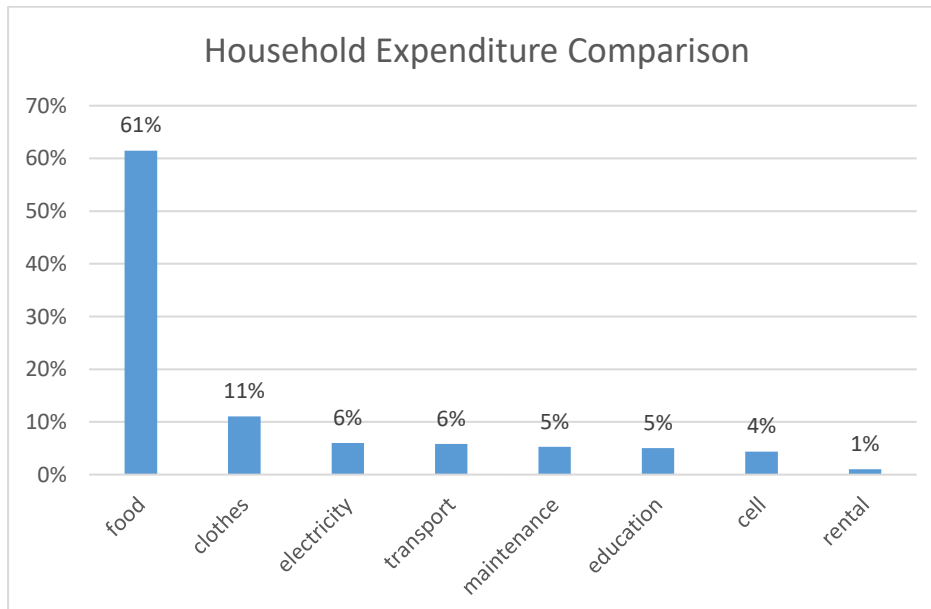
The average household in Overhills spends R1348 per month (calculated by finding the mean of total expenditure). However, there is great variation around this figure: 15% of households spend less than R500 per month and 13% spend over R2500. Figure 31 displays this variation, and confirms that the median household income is within the same range as the mean (R1001 to R1500).

Figure 31 Total expenditure by Overhills households each month



The greatest expense, by far, is food, which takes up 61% of household expenditure in Overhills. The second-greatest expense, lagging far behind food, is clothing, which takes up 11% of household costs. Transport and electricity each make up about 6% of household expenditure.

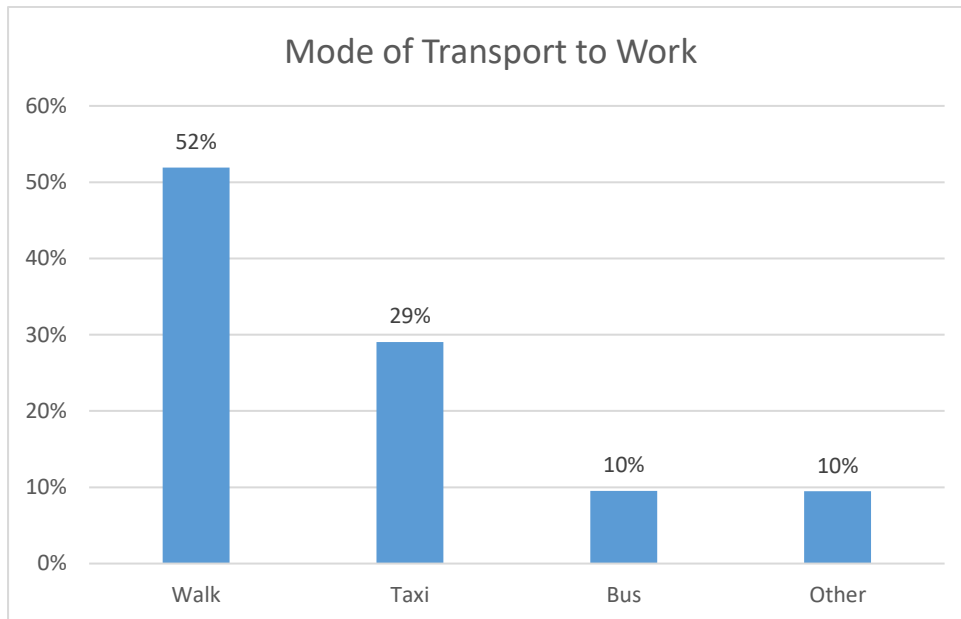
Figure 32 Overhills household expenditure



6.3 Travel to Work

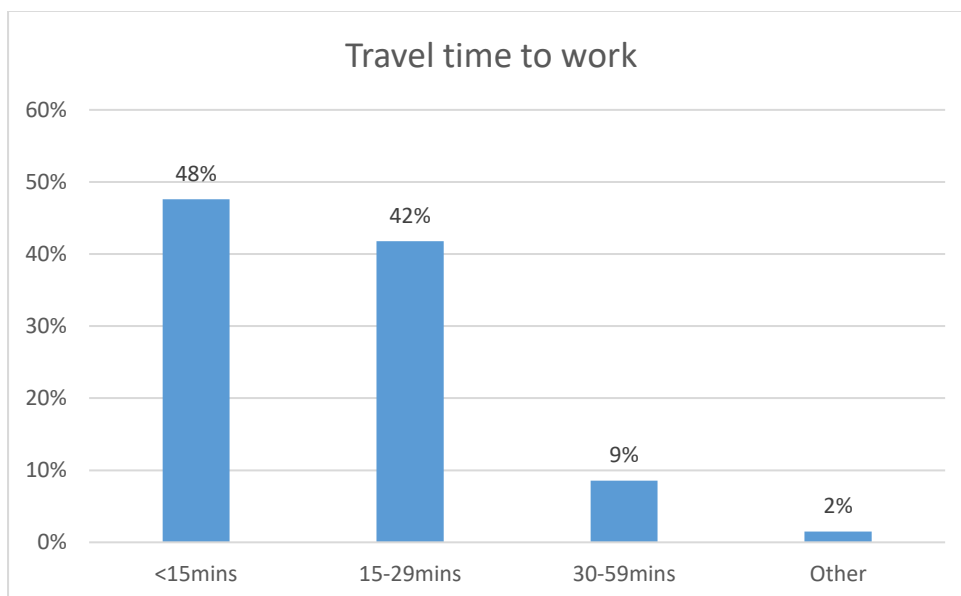
The majority of households (52%) walk to work; 39% take public transport and 10% take other modes of transport.

Figure 33 Overhills modes of transport – to work



Most households (90%) travel to work in less than 30 minutes; 9% take between 30 minutes and an hour to get to work.

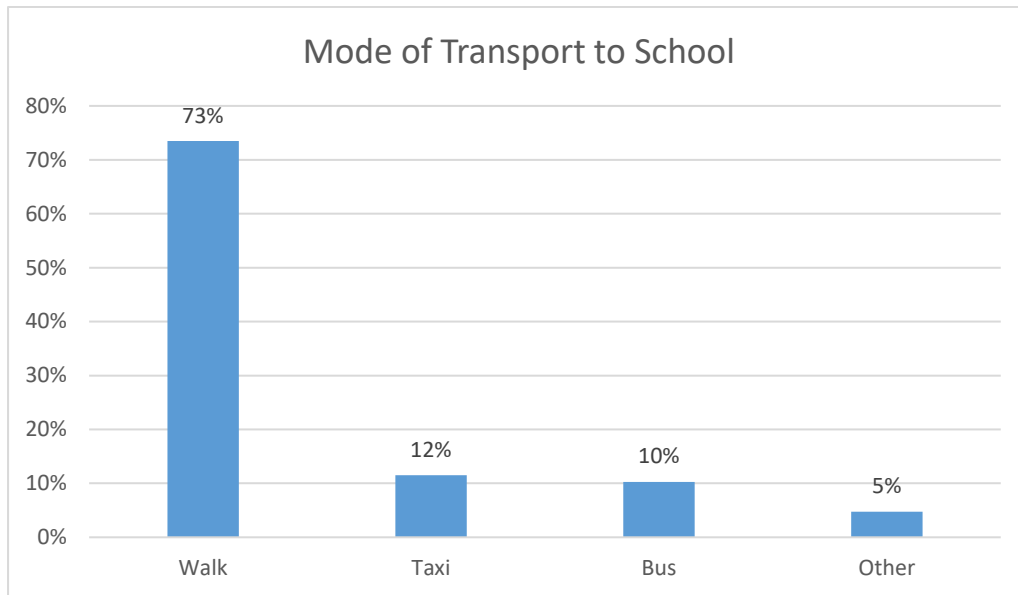
Figure 34 Overhills travel time to work



6.4 Travel to School

Out of 739 households, 73% walked, 22% took public transport and 5% used other forms of transport to get to school.

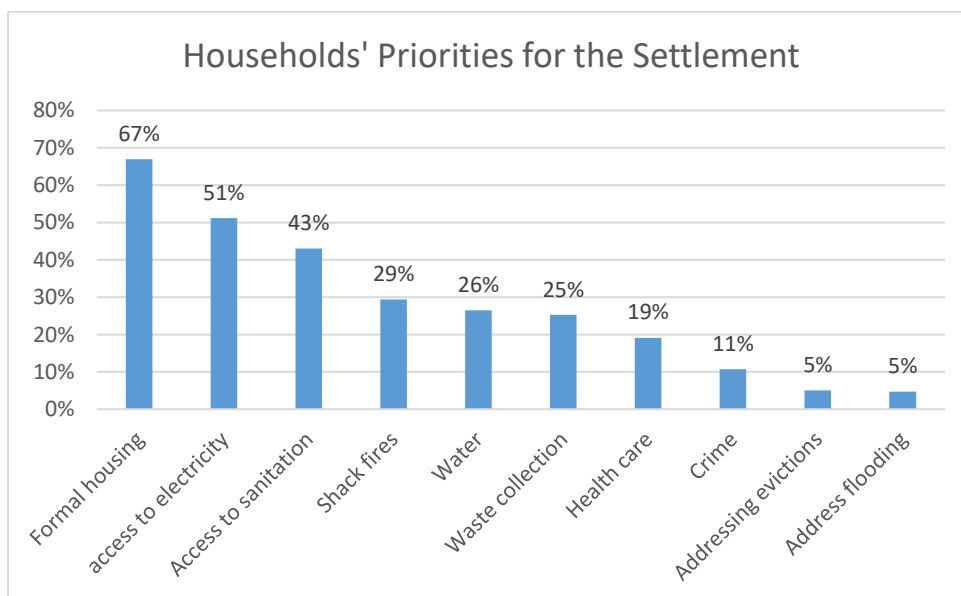
Figure 35 Overhills modes of transport - to school



6.5 Settlement Priorities

Formal housing and access to electricity are the two most important priorities according to most households. These are followed closely behind by access to sanitation, in addition to concerns about shack fires, water and waste collection.

Figure 36 Overhills settlement priorities



7 GOALS FOR MILESTONE 3

The next report, the Milestone 3 Progress Report, will recount progress made towards the following goals in the next quarter, from October 2019 through January 2020.

7.1 Stakeholder Engagement Goals

- Monthly PSC/Area Coordination Team (ACT) Meetings, to include Council
- Ongoing Organisational Development sessions for PSC community stakeholders
- Continue leadership trainings with identified community stakeholders
- One quarterly Councillor Engagement, post-Implementation Phase onwards
- Conduct workshop sharing findings of Enumeration Report with community; verifying enumeration findings; and developing practical solutions in a mini-community action plan (CAP)

7.2 Data Collection Goals

- Capture missing data
- Verify household information (VHI) collected
- Update initial enumeration database

7.3 Project Reporting Goals

- Attend monthly project management meetings with project manager
- Submit amended Socio-Economic Analysis (Enumeration) Report with data from the Backyard Dwellers by 29 November 2019.
- Produce one milestone Progress Report (inclusive of all deliverables and supporting documentation) for invoice drawdown

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Annexure A – Key Stakeholders List

NAME	SURNAME	ORGANISATION	ROLE	TELEPHONE	E -MAIL
Michael	Botha	Kleinmond Ratepayers Association	Chairperson		mikebotha500@gmail.com
Nokwayoyo	Booi	Community of Backyarder	Member	(078) 074 6678	noksie81@gmail.com
Unice	Ndlovu	The Grail Training for Transformation	Accountant	(060) 419 2783	
Sheridan	Goliath	Kleinmond Links	Voluntary Member	(084) 964 9579	
Chris	Harding	Kleinmond Ratepayers Association	Chairperson	(082) 820 8005	chrisharding500@gmail.com
Mary	Hull	Kleinmond Fisherman	Ward Rep	(076) 388 9706	hullmary73@gmail.com
Christian	Ntobeko	Overhills Community	Chairperson	(078) 830 5894	
John	Engelbreght	Fynbos Hub for the Elderly	Coordinator	(078) 370 5076	John.Engelbreght.za@gmail.com
Solly	Van Wyk	Kleinmond Rugby Club	Chairperson	(072) 726 0939	svanwyk121@gmail.com
Cornette	Hull	Cultural			
Yvonne	Sliep	Narrative Foundation	Coordinator	(072) 198 7279	Yvonne.sliep@gmail.com
Yvonne	Sliep	Building Bridges	Director	(083) 533 9303	admin@narrativefoundation.org
Shireen	Arendse	M&S Catering	Partnership	(071) 284 0412	
Leilani	Abrams	SA Post office	Branch Manager	(028) 271 3100	Leilani.Abrams@postoffice.co.za
Peter	Dave	Kleinmond Veterinary Clinic	Veterinary Doctor	(028) 271 4044	kak@sonicmail.co.za
Philda	Heidman	ECD Day-care	Principal	(082) 970 9701	
Riekie	Grove	Kleinmond Animal Welfare Society	Manager	(028) 271 5004	Kaws@mweb.co.za
Theresa	ELS	Youth Care Centre	Manager	(028) 271 5753	Boyshome@absamail.co.za
Cheryldene	Jonas	Bambanani Day Care Centre	Carer	(028) 271 4044	
Tania-Lee	Van Rooyen	Kleinmond Women's Rugby Club	Secretary	(082) 751 2316	tantjiesvanrooyen@gmail.com
Grant	Cohen	Ward 9 Councillor	Councillor	(072) 436 9068	grantcohen25@gmail.com
Paulette	Marinus	St. Andrews Anglican Church	Church Warden	(072) 984 3707	paulettmarinus2@gmail.com

Karl	Jonkers	VGK KERK Proteadorp	Church Warden	(028) 271 4263	
Alta	Van Wyk	Siyabulela Pre- primary	Principal	(028) 271 4882	altavwspp@gmail.com
Mariette	Swartz	Spanish Kitchen	Business Owner	(073) 830 9113	
Mark	Engelbrecght	Kleinmond Health Clinic	Bestuurder	(028) 271 4951	mark.engelbrecht@westerncapegov.za
Sandra	Van Schalkwyk	Family and Child Welfare SA	Manager	(028) 271 4044	kleinmondcw@telkomsa.net
Mary	Malgas	Heideland Pre-primary	Principal	(028) 271 4134	heidelandpreprimaryschool@gmail.com
Roderick	Brikkels	Kleinmond Primary School	Principal	(028) 271 3149	kleinmond.01@wcgschools.gov.za
Monique	Bailey	Kleinmond Netball club	Chairperson	(084) 337 7157	m.bailey0603@gmail.com
Innocent Nkuleko	Vula	Overhills Community Forum	Committee Member	(083) 894 3537	
Gys	Huisamen	Kleinmond Laerskool	Principal	(028) 271 3440	kleinmondls@gmail.com
Dr Chris	Malan	DRC Church	Religious Leader	(028) 271 3913	drmalan@outlook.com
Dr Chris	Malan	Forum for Christian Church Leaders	Coordinator	(028) 271 3913	drmalan@outlook.com
Ayanda	Tyulu	Overhills Community Forum	Deputy Chairperson of Committee	(078) 263 3608	
Andrew	Martin	Local Football Association	Chairperson	(078) 263 3608	
Bangikhaya	Manshinga	Backyard Dwellers Association Poppedorp	Organiser	(078) 204 8060	khayamantshinga34@gmail.com
Louise	Swarts	Ocean Fisheries Shop	Owner	(072) 074 8589	lobster@mweb.co.za
Judy- May	Onker	Kids Can Aftercare	Principal	(072) 915 9347	centre@kidscan.co.za
Lisa	Vava	Kleinmond Theatre Production	Leader	(078) 725 0589	vavamongikazi@gmail.com
Fatima	Hickley	Green Market Vendor	Vendor	(072) 665 6623	
Pheziwe	Fongoqa	Church	Religious Pastor	(076) 460 9669	phezi.f@gmail.com
Violet	Bosset	CPF	Chairperson	(082) 768 1194	snaggle1@gmail.com
Vilna	Hoonenberg	Library	Head Librarian	(028) 271 8485	w.hooneberg@overstrand.gov.za
Deon	Brits	Business Forum	Deputy Chairperson of Committee	(082) 338 2532	dbrits@potentialmanagement.co.za
Frazer	Barry	Indigenous	Member	(082) 497 0433	fgbarry@gmail.com +K49
Anecia	Abrahams	Tourism	Official	(028) 271 5657	manager@kleinmondtourism.co.za

William	August	Proteadorp Community Forum	Chairperson	(074) 026 6837	anwill0904@gmail.com
Mzovuyo	Kwinana	Taxi Association	Owner	(073) 818 8400	
Charmaine	Resant	Proportionate Councillor New Revival Ministry	Councillor for Ward 10	(079) 885 5022	resandt@overstrand.gov.za cresandt@gmail.com
Elgirvin	August	Church	Pastor	(076) 422 5617	elgirvinaugust75@gmail.com
Eleanor	Barry	Proteadorp Primary School (Provincial)	Ward Rep	(072) 126 6221	eleanorbarry6@gmail.com
Charles	Swartz	Integrated Fishing Forum	Chairperson	(082) 437 0727	lobster@mweb.co.za
Sam	Pretorius	Pretorius Bou Diens Aanemers	Coordinator	(082) 393 8689	spretorius105@gmail.com
Thomas	Sitholi	Masishisa Clothing and Barber	Worker	(073) 758 4399	
Simon	Asheho	Best Price Tuckshop	Worker	(061) 887 1361	
Lucky	Allie	JT Traders	Worker	(074) 681 1671	
Sobu	Miaha	Protea Superette	Worker	(076) 996 8550	
Rachel	Goliath	Kleinmond Primary School	Deputy Principal	(060) 947 4525	goliathrachel2@gmail.com

Annexure B – Meeting Agendas & Attendance Registers



Tenure Protocol Workshop: Meeting Agenda

Date: 11 June 2019

Time: 18h30

VPUU representatives:

ICD4D: Thulani Manci

Leadership Training: Theo Mayekiso

Community Participation: Priscilla Erasmus

Project Manager: Qaasiem Francis

The following items will be discussed in today's meeting:

1. 1. The Household Survey (enumeration)
2. Recruitment of fieldworkers by Wed 19th June for Monday 24th June.
3. Labelling of every house in Overhills according to a new numbering system, existing numbers will be recorded
4. Interviewing of every household by the fieldwork team
5. Focus on definitions:
 - a. Dwelling unit
 - b. Household
 - c. Family status (relation to Head of Household)
 - d. Ownership status (relation to HoH)
 - e. Household income: excluded grants
 - f. Previous ownership: title deed holders
6. Introduction to the leadership training VPUU will be conducting



ATTENDANCE REGISTER for: DATE:

NO.	SURNAME	FIRST NAME	POSITION	ORGANISATION	CONTACT NO.	GENDER	SIGNATURE
1	XHASHLIMBA	NTOMPOKO		Overhills 43	063513513	Female	N. Nkomo
2	Sankoba	THEMBOKO Z		Overhills K160	053539725	Female	T.S
3	Mditshane	Ngameki		Overhills K260	078657833	Female	N.M
4	Gijamba	J					
5	S. D. B. Z.	Zimkhitha		Overhills K165	073033781	Female	Z.S
6	Sigomphing	Sibahle		Overhills K285	0739571195	Female	S.S
7	Ngobhalela	Coloka		Overhills K285	0739571195	Female	N.K
8	Sigamhile	Sigamhile		Overhills K290	0734491305	Female	S.S
9	BELEDE	LULEKA		Overhills K316	0810567101	Female	K. K. K.
10	Renene	Tiipho		Overhills 47 Sigamhile	072991162	Female	S.S
11	Neto	Neto		Abolone 12 Phat	072021678	Female	P. P. P.
12	Portia	Patsile		Overhills K190	073860380	F	P. P. P.
13	Melo	NABUHE		Overhills K180	078875533	Female	N. N. N.
14	MALOTANA	TOZELA		Overhills K175	0786588105	F	T. M. M.
15	Gisile	Thucet		Overhills K89	060394702	F	N. N. N.
16	Maleas	Phaphama		Overhills	071666665	F	M. D.
17	Thabane	Colagi		Overhills K90	078995450	F	F.
18	Bisang	Mamam				Female	M. M. M.
19	Sentle	Tumeleang		Overhills K91	078134080	F	I. Sentle
20	MASIZA	Mamabisa		Overhills K138	071700119	F	N. M. M.
21	Meshele	Zimkhitha		Overhills	073651376	F	Z. M. M.
22	Sesana	Sonwabise		Overhills		F	S.S
23	Mamuyiwa	Thembiya		Overhills	0137010015	F	F.
24	Wofa	Akhong		Overhills	0789938045	F	A. W.
25	Soda	Thakazi		Overhills	063450550	F	K. S.
26	Tsane	Thakazi		Overhills	070	F	F.
27	Suana	Vukokazi	General	Overhills	071814110	F	N. S.
28	Makapala	Sandiswa	General	Overhills	078700119	F	S. M.



ATTENDANCE REGISTER for:

Kleinmond Leadership Course

DATE: *20.07.2019*

NO.	SURNAME	FIRST NAME	POSITION	ORGANISATION	CONTACT NO.	GENDER	SIGNATURE
1	FRASIMUS	Priscilla	Facilitator	VPUU	0826957717	F	<i>[Signature]</i>
2	FONQORA	Phazwe	PASTOR	AFM Church	0764409609	F	<i>[Signature]</i>
3	BOOI	Nokwayiso	Facilitator	Overhills	0780744678	F	<i>[Signature]</i>
4	Siniba	Nomalanga		Overhills	071397933	F	<i>[Signature]</i>
5	Xhoshimbe	Ntomboxolo	CWP	CWP	063519353	F	<i>[Signature]</i>
6	Madolo	Philasande	-	Overhills	0710085109	F	<i>[Signature]</i>
7	Nlekisa	Siphetele	Housing dep	Overhills	0632386979	M	<i>[Signature]</i>
8	Bege	Montshatshatsho	-	Overhills	0606167106	F	<i>[Signature]</i>
9	Dude	Nokuthula	-	Overhills	0797317345	F	<i>[Signature]</i>
10	Samuel	Murgah	-	Protea Dorp	0620911793	F	<i>[Signature]</i>
11	Jam Jam	Teletali	-	Maintain view	0782374063	F	<i>[Signature]</i>
12	Nicholas	Lacina	-	Rotea Dorp	091974897	F	<i>[Signature]</i>
13	Tembai	Zine	-	Overhills	0783150285	F	<i>[Signature]</i>
14	ZEMZILE	YOHANA	-	Overhills	0646435226	F	<i>[Signature]</i>
15	Mtekese	Anelewa	-	Overhills	0735114087	F	<i>[Signature]</i>
16	MANISHINGA	BENGIKHAYI	COMMITTEE	OVERHILLS	07443576	M.	<i>[Signature]</i>
17							
18							
19							
20							
21							
22							
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ATTENDANCE REGISTER for: *Overhills Community Meeting* DATE: *18.06.2019*

NO.	SURNAME	FIRST NAME	POSITION	ORGANISATION	CONTACT NO.	GENDER	SIGNATURE
1	BISHOP	BANERWA	Overhills		063-287 2325		<i>[Signature]</i>
2	Harmans	Rudekwa			0664735645		<i>[Signature]</i>
3	William	Noxolo			0647759449		<i>[Signature]</i>
4	MDOA	SKELEWA			0669470471	Female	<i>[Signature]</i>
5	NOMANGELE	NOMANGESI			0633124160	Female	<i>[Signature]</i>
6	SETLOAPOKO	TEDILE			076 96265062	FEMALE	<i>[Signature]</i>
7	MONODANA	MAMOKETE			0797296901	FEMALE	<i>[Signature]</i>
8	Phendulwa	MTO			0837229612	Female	<i>[Signature]</i>
9	Masi2e	Nolwandle			0117456811	Female	<i>[Signature]</i>
10	Geduts	Unathi			0833469221	Female	<i>[Signature]</i>
11	Toto	Ncomile			0757273874	Male	<i>[Signature]</i>
12	Ndeniswa	Duthe	Overhills		0840586010	Female	<i>[Signature]</i>
13	Rote	Nontanto	Overhills		0711201373	Female	<i>[Signature]</i>
14	Nomonde	Matutu	Overhills		0835715444	Female	<i>[Signature]</i>
15	Majikela	Andiswe			0785020025	Female	<i>[Signature]</i>
16	Luthwazi	Ziyanda			0711142008	Female	<i>[Signature]</i>
17	Xali	Phule			0751112008	Female	<i>[Signature]</i>
18	Geduts	Jennifer			074609415	Female	<i>[Signature]</i>
19	Chirwa	Uqale			0740351170	Female	<i>[Signature]</i>
20	Mbona	Wankiso			0758400006	Female	<i>[Signature]</i>
21	Dascho	Zodidi			0602057126	Female	<i>[Signature]</i>
22	Laweti	Azola			0617537063	Female	<i>[Signature]</i>
23	Swelindano	Nokulunga			0733279141	Female	<i>[Signature]</i>
24	Cyana	Nomkeliso	Overhills		078034744	Female	<i>[Signature]</i>
25	Cyana	Nomkeliso	Overhills		078034744	Female	<i>[Signature]</i>
26	Mkayis	Zuziwe	Overhills		07833310	Female	<i>[Signature]</i>
27	Nokuzola	Nteleza			0717408268		<i>[Signature]</i>
28	Mas	Nontamla	Overhills		0859625522	Female	<i>[Signature]</i>



ATTENDANCE REGISTER for: Overhills Community Meeting DATE: 18.06.2019

NO.	SURNAME	FIRST NAME	POSITION	ORGANISATION	CONTACT NO.	GENDER	SIGNATURE
1	Mokete	Khuthwa		8442 School St	07393405	F	K Mokete
2	Mondlala	Belinda		9298 Olwe St	093290886	P	B Mondlala
3	Phiri	Angeline		Overhills	072646368	F	Angeline
4	Matshila	Nambele		15 Greifels St	07819868	F	Nambele
5	Neshe	Nendumiso		8333 Kuyasa St	07838361	F	Neshe
6	Matshila	Ziyanda			07235584	F	Ziyanda
7	Namela	NOLUFE		21 Aberton	07235584	F	Namela
8	Mogude	Siriso		ENP 121	07699098	F	Siriso
9	Phangile	Magali		915 (Don't) St	073221072	F	Magali
10	Khalekazi	Melotana		KITS	071924038	F	Melotana
11	Komake	Rondea		8325 Overhills	079118962	F	Rondea
12	Ndabeni	Lutho		K343 Overhills	064949838	F	Lutho
13	Ntlangeni	Nyeliwa			078990380	F	Nyeliwa
14	Obeshe	Zubele		K343 Overhills	071746386	F	Zubele
15	Khalekazi	Mziwankwa		205	071746386	F	Mziwankwa
16	Bongeka				005107705	F	Bongeka
17	Galeli	Nambele		K276	078752324	F	Nambele
18	Galeli	Lolisa		ENP 124	073580316	F	Lolisa
19	Ngwenya	Nkomo		K228	078129165	N	Nkomo
20	Ngwenya	Sphokule		K207	073712381	F	Sphokule
21	BERE	LUBALELO		K91	065971940	M	LUBALELO
22							
23							
24							
25							
26							
27							
28							

11 Iaramnawa	Sinaco	00000-2094	female	S. Iaramnawa
ZenZile	Hendipha	0765448619	female	HAZ
1 Kutala	Motivisi	087037536	female	HAZ
2 Lusanda	Yizani	0644172267	female	HAZ
3 Athini	nciliani	0604396781	female	HAZ
4 Anelisiwe	mseyisi	0834829698	female	HAZ
7 Sinaco	Madolo	0717418868	female	HAZ
8 Nohudo	KlagaS	063245727	female	HAZ
9 Nwabisa	Tunjiwa	073989957	female	HAZ
10 Sinesipho	Mrululu	0717418868	female	HAZ
11 Nphomatseng	Mrapane	0538462663	female	HAZ

Attendance Register for Overhills Community Meeting 18.06.2019.

1. Runzenwa Thabazane 0784962110 male ~~Thabazane~~

2. Nokuzola Mgunuke 0733347170 Female ~~Mgunuke~~

3. Zimasa Rhangayi 0630066132 Female ~~Rhangayi~~

4. Sandishe Qashani 0610136078 Female ~~Qashani~~

5. Thelma Maneval 09144563316 Female ~~Maneval~~

6. ZiziPO Gongela 0640201446 female ~~Gongela~~

7. Thuliswa Sogexxe 0603870746 female ~~Sogexxe~~

8. Zusiphe Mamebelana 0657045922 Female ~~Mamebelana~~

9. Busiswa Mbebe 0739985120 female ~~Mbebe~~

10. Kupiso Zikhanyile 0730647665 Female ~~Zikhanyile~~

11. Nkolwana NoliFEFE 0727608486 Female ~~NoliFEFE~~

12. Xandile Spofers 0731375500 Female ~~Spofers~~

13. Babalwa Spofers 0604248443 Female ~~Spofers~~

14. Ntando Ntando 0639127521 Male ~~Ntando~~

15. Aphine Ntazakhe 0734680005 Female ~~Ntazakhe~~

16. Sipokazi Gceju 0818757031 Female ~~Gceju~~

17. Shemane Rekhotsofetse 0748631136 Female ~~Rekhotsofetse~~

18. Avela Hashibi 0622365933 Female ~~Hashibi~~

19. Nosibabalo Hawuli 0604509978 Female ~~Hawuli~~

20. Sonelisiwe Mayile 0833777993 female ~~Mayile~~

21. Amari Wolubabalo 0605795550 female ~~Wolubabalo~~

22. Ebonga Cawe



ATTENDANCE REGISTER for:

Overhills Community Meeting

DATE: *18.06.2019*

NO.	SURNAME	FIRST NAME	POSITION	ORGANISATION	CONTACT NO.	GENDER	SIGNATURE
1	Malixolo	MALIBABA	GRADE 10		063745727	Male	<i>[Signature]</i>
2	Lami	UKOSINATHI	Grade 11	K120	072326608	Male	<i>[Signature]</i>
3	TOMOSE	LYTHO	Grade 10	K109	081092726	Male	<i>[Signature]</i>
4	Mnyanda	Siphulele	Grade 10		07326954	Male	<i>[Signature]</i>
5	Mchitsheli	Khanyulo	GRADE 12	EHP 169	060346102	MALE	<i>[Signature]</i>
6	MDINYELWA	LUNGA	GRADE 12	K61	07604578233	MALE	<i>[Signature]</i>
7	PAKEMILE	SANELE	GRADE 12		060396576	Male	<i>[Signature]</i>
8	MAKAWULA	ESITHU	Grade 11		081087458	Male	<i>[Signature]</i>
9	EKGIDE	NTOMBECQWE	GRADE 11	K46 K246	0731873278	Female	<i>[Signature]</i>
10	SANSINI	NTOMBIZANELE	GRADE 9	K248	073519444	Female	<i>[Signature]</i>
11	Mtekeze	Angelwa	Grade 11	K175	073914087	female	<i>[Signature]</i>
12	ZINGILE	JOLISWA	Grade 11	K235	064043522	Female	<i>[Signature]</i>
13	Mruululu	SINESIPHU	Grade 12	K158	0717418868	female	<i>[Signature]</i>
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Community meeting

Date: 20 June 2019

Venue: Proteasorip Hall

NAME	ADDRESS	CONTACT NUMBERS	ID NUMBER	EMAIL	SIGNATURE
E. WILSKUT	9 VYQIE STR KLEINMOND, 7195	076 7800 358		Elnsa. Wilskut @ gmail.com	
C. RESANDT	3314 CLARENCE DR,	079 885 5022		cresandt@gmail.com	
G. COHEN	107 11TH AVE KLEINMOND	0724 369068		ginkchen35@gmail.com	
G. SMART	M4 de la Ciofic STREET 8455	0635446739		Ged Fkoy Smart 290	
E. OERSON	Kalkoentjiesstraat 41	0760571134			
L. OCTOBER	Heide Street 15	0767084785			
J. Olivier	118 E STRT 49	0618354879	7906305205081		
Markwin Phillips	Skoolstraat 3548	0638777967	781		
HENLEY	JOHANNES 25 NEMESIA LAAN	0786953144	8812205085087		
gerald Stewart	26 119 E STRAAT	0661772464			
ROGER FISHER	Heide STRAAD 24	0639408451			
LIZELLE BOTHO	75 NEMESIA STR	0798652377 0778391237			

Community Meeting

Date: 20 June 2019

Venue: Proteadorp Hall

NAME	ADDRESS	CONTACT NUMBERS	ID NUMBER	EMAIL	SIGNATURE
Deon	Skoolstraat 8544	060 625 3252	8811315228083	/	D. Edu.
Porchia	Coaljoenstraat 17	0606 253 252		-	P.V. morais
Charlotte	Alorstraat 8276	0732241938	9304131275080	Charlotte Carolus12@gmail.com	
Peterman	Ruimsig 114	0715270371		Peterman	Amber
Desmond		0734744622	550130504485	Desmond	Desmond
Alfrancia	Afrika	0633582042		AllyAfrika@gmail.com	Ally
Roseline	Niveniastr 92	0745690484	7607020192089	-	Roseline
ANDREW	NENIA STR 119	0767796011	7408105182081	-	Andrew
Leaete	Alor street 8304		-	-	Leaete
Maria	Nirrecia Rd 59		-		M.W.
H. Rosse	NIRIECIA 59	082 084 335	-	-	H. Rosse
Hoorn Davids	Geelbek 13	06 60163777	-	-	F. Davids

Community meeting Date: 20 June 2019 Venue: Proteaderv Hall

NAME	ADDRESS	CONTACT NUMBERS	ID NUMBER	EMAIL	SIGNATURE
Noksie	41 Geelberg Str.	078 074 6678	8108060830083	noksie81@gmail.com	Noksie
Eunice	8 Berggras Singel	0604192783	EN1322080	gmail.com eunice.ndlovu04@	Eunice
Brunhilda	28 11th Street	0622906930	8508070262088	ruiter102@gmail.com	Brunhilda
Stephanie Matthews	Rice street 8255	07899108856	901225020983	/	S. Matthews
Jenilee Gibson	Aloe straat 8252	0789902856	860311 0155 085	/	J. Gibson
Christina Paulse	Floe Str. 2252	0789902856	880640104086	/	C.J. Paulse
NICOLAS DAWIDS	ALOE ST 8301	631229506709 6312295067089	✓	✓	N. Dawids
Peter Dave	Beach rd, 11 Elmon	0834405191		davefamily@telkomsat.net	P. Dave
Wane Buge	20 Lower Beach	0729054702	4312030053091	anjibuge@netactive.co.za	W. Buge
John Mathew	49, 15th Wre	0828946397	5905255891089	howwtama@icloud.com	J. Mathew
Kaya Mantshinga	K-47 Cichuils	0782048060	7912045316089	kayamantshinga34@gmail.com	K. Mantshinga
Jeanette Karelse	30 Kalkoentjiesstreet	0764628689	8309020210085	jeanettekarelse@gmail.com	J. Karelse



Attendance Register Kleinmond Stakeholders Leadership Training date 22.06.2019

No	Name	Surname	Gender	Organisation	Contact Details	Signature
1	Muregi	Samuels	F	PIC	0620911793	Muregi
2	Riscilla	Erasmus	F	VPUU	0826957717	Riscilla
3	Nokuthula	Dude	F	Overhills	078 781 7348	N. Dude.
4	Mokwanyo	Booi	F	Overhills	078 074 6678	Mokwanyo
5	Nicholas	Taylor	F	Overhills	0818751897	Nicholas
6	Zodidi	Miseng	F	Overhill	0603289126	Zodidi
7	Zine	Tembeni	F	Overhill	0783150285	Zine
8	Isipho	Rene	F	Overhills	0729951632	Isipho
9	Luleka	BHEDE	F	Overhills	0810567101	Luleka
10	ZENZILE	Goliswa	F	Overhills	0640485220	ZENZILE
11	Nontyatyambo	Rebe	F	Overhills	060 616 7106	Nontyatyambo
12	Namgadiq	Sixiba	F	Overhills	0713975133	N. Sixiba
13	Ntombi, zanele	Sanjia	F	Overhills	0735190441	N. S.
14	NTOMBOXOLO	Xhashimbo	F	Overhills	0635195513	N. Xhashimbo
15	Phulasande	Madelu	F	Overhills	071 0085108	Phulasande
16	Mayekiso	Theo	M	VPUU	0833750089	Mayekiso
17	LOMA	COMBO	F	Overhills	0718108064	LOMA
18	Siphelile	Ntshing	M	Overhills	0632386979	Siphelile
19	KHAYA.	MANSHINGA	M.	"	0787473576	KHAYA.

VIOLENCE PREVENTION THROUGH URBAN UPGRADING
Informal Settlements Support Programme
Overstrand Municipality - Overhills Informal Settlement

Meeting: Lyners office, Data collecting

Date: 03.07.2019

Nr	Surname	Name	Telephone / Cell no	Position	Organisation	Email Address	Signature
1	STEPHENSON	GARTH	0218084935	SU GKEFO	SU	garth@sun.ac.za	[Signature]
2	Vivier	Hannah-Marie	0823782888	Lyners	Lyners	hannah-marie@lyners.co.za	[Signature]
3	LENG	HARLIND	021 914 0300	RM	LYNERS	harlinda@lyners.co.za	[Signature]
4	Theron	Christiaan	0823164377	SU GKEFO	SU	ctheron@sun.ac.za	[Signature]
5	Stewart	Lawrence	0829003875	Lyners PM.	Lyners	lawrence@lyners.co.za	[Signature]
6	Bonus	CHRY	0214470086	GKE	VPUU	chry.bonus@vpum.co.za	[Signature]
7	Stasimus	Priscilla	0826957777	Com. Facilitator	VPUU	priscilla.stasimus@vpum.org.za	[Signature]
8	Francis	Qasim	072 538 6369	Project Manager	VPUU	qasim.francis@vpum.org.za	[Signature]



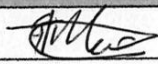

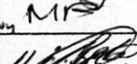
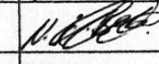
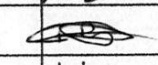
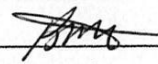
ATTENDANCE REGISTER for:

Kleinmond Leadership Course

DATE: *20.07.2019*

NO.	SURNAME	FIRST NAME	POSITION	ORGANISATION	CONTACT NO.	GENDER	SIGNATURE
1	ERASMUS	Priscilla	Facilitator	VPUU	0826957717	F	<i>[Signature]</i>
2	FONYORA	Phizwe	Pastor	AFM Church	0764409669	F	<i>[Signature]</i>
3	BOOI	NORWAYIYO	Overhills	Overhills	0780111678	F	<i>[Signature]</i>
4	Sinba	Nomalanga	CWP	Overhills	0713975333	F	<i>[Signature]</i>
5	Xhoshimba	NTomboxolo	CWP	CWP	063519328	F	<i>[Signature]</i>
6	Madolo	Phlasande	-	Overhills	0710085109	F	<i>[Signature]</i>
7	Mhekisa	Siphotele	Housing dev	Overhills	0632386979	M	<i>[Signature]</i>
8	Reke	Nontatyan RD	-	Overhills	0606167106	F	<i>[Signature]</i>
9	Dude	Nokuthula	-	Overhills	0787817345	F	<i>[Signature]</i>
10	Samuel	Murgah	-	Protea Dorp	0620911793	F	<i>[Signature]</i>
11	Jam Jam	LELETHU	-	Maintain view	0782374063	F	<i>[Signature]</i>
12	Michaelas	Taylor	-	Rosea Dorp	0519755977	F	<i>[Signature]</i>
13	Tembeai	ZINE	-	Overhills	0783150285	F	<i>[Signature]</i>
14	ZEMZILE	Yoliswa	-	Overhills	0640435226	F	<i>[Signature]</i>
15	Mtekese	Anelwa	-	Overhills	0735114087	F	<i>[Signature]</i>
16	MAN TSHINGA	BANGIKHAYA	COMMITTEE	Overhills	08743576	M.	<i>[Signature]</i>
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Meeting: Leadership Training Kleinmond Date: 17/08/19

Nr	Surname	Name	Telephone / Cell no	Position	Organisation	Email Address	Signature
1	Mayekiso	Theo	083375009	CP	YPUU	Theo.Mayekiso@ypuu.org	
	Fongogeng	Pheziwe	0764609009	Pastors	AFM church	pheziwe@gmail.com	
	Macitlu	Phukwande	0710085108	-	-	Phukwandemontshokou@gmail.com	MR 
	Bebe	MONTYATYAMBO	0606167106	-	-		
	Renene	Isipho	0729951633	-	-		
	Dude	Nokumula	0787817348	-	-		N. Dude.
	Madolo	Mxobisi	081025691	-	-		m.madolo
	Bamantsha	MANTSHINGA	078742576	Community Leader	-	Khayamantshinga34@gmail.com	
	Xheshimba	Ntombardo	075935509	CWP	-		Ntombardo Xheshimba
	Nisiro	NOKWHA NYO	0732305223				N.O. NISIRO



Attendance Register... UPDATE ON VPUU PROGRESSESDate... 30/08/2019

No	Name	Surname	Gender	Organisation	Contact Details	Signature
1	Fanie	Krige	M	Ward 10 CLK	0827737749	<i>[Signature]</i>
2	GRANT	COLIGN	m	WARD 9 CLK	0724369068	<i>[Signature]</i>
3	CHARMAINE	RESANOT	F	PR CLK	0798855022	<i>[Signature]</i>
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Attendace Register... Kleinmond Leadership Training Date 31/08/19

No	Name	Surname	Gender	Organisation	Contact Details	Signature
1	Bhambhani	MAINTSHINGA	M.	Dorobos Centre	0787473 576	
2	LELETHU	Jana Jan	F		0782374065	
3	Nokuthula	Dude	F		079 761 7349	N. Dude.
4	Nontyatyambo	Bebe	F		060 616 7106	
5	Nokhanyo	NTSIDO ONG	F		0732305223	N.O. NTSIDPO
6	Mxolisi	Madoho	M.		0810725691	M. Madoho
7	Phulasande	Madoho	F		0710085108	MP
8	Ntombozo	Xhashimbe	F		0639664373	N.A. Xhashimbe
9	Siphelele	Ntshikisa	M	Housing officer	0632386979	
10	Priscilla	Szasmas	F	VPUU	0826957717	
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Attendance Register..... Kleinmond Leadership Training 5. Date..... 21/09/2019.....

No	Name	Surname	Gender	Organisation	Contact Details	Signature
1	Nokhe	Booi	F	Backyard dwellers	078 0746678	[Signature]
2	Ntombaxolo	Xhashimba	F	CWP	0639664373	N.A. Xhashimba?
3	HERIWE	FONGORA	F	AFM Church	0764609669	[Signature]
4	Michaelus	Taylor	M	WWF	0918751897	[Signature]
5	Nontyatyambo	bebe	F	Overhills	060 616 7106	[Signature]
6	Noruthula	Dude	F	Overhills	078 781 7348	V. Dude.
7	LELEHU	Jan Jani	F		078 237 4063	[Signature]
8	Theo	Mayekiso	M	VPUU	0833750089	[Signature]
9	Priscilla	Stasunis	F	VPUU	0826957717	[Signature]
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Annexure C – Fieldworker Recruitment Requirements



FIELDWORKERS NEEDED TO CONDUCT HOUSEHOLD SURVEY IN Raliton informal Settlement

Violence Prevention through Urban Upgrading (VPUU) in partnership with Swellendam Municipality and the Western Cape Government is conducting household surveys in Raliton informal settlement. The aim of the household survey is to know who is living there so that the municipality can conduct proper planning processes aimed at development.

VPUU invites anyone who is interested to conduct these surveys as a fieldworker to apply by submitting their CV.

Selection criteria are as follows:

- Must reside in Raliton informal settlement;
- Must have Grade 10 and above;
- Must be able to use smart phones;(training will be provided)
- Be mobile (physically able to walk);
- Prior experience in conducting surveys will be regarded as an advantage;
- Good interpersonal skills.

CVs including copies of IDs must be placed in the box provided or emailed to data@vpuu.org.za

Closing date: 12pm On Monday 09th September 2019

VPUU Contact number: 021 447 3881