



OVERSTRAND MUNICIPALITY
Sector: Public Liaison: Hangklip- Kleinmond Administration /
OVERSTRAND MUNISIPALITEIT
Sektor: Openbare Skakeling: Hangklip- Kleinmond Administrasie

WARD / WYK 9

WARD COMMITTEE MEETING /
WYKSKOMITEEVERGADERING

**MINUTES OF THE WARD COMMITTEE MEETING HELD ON THURSDAY,
 11 SEPTEMBER 2025 AT 16:00 IN THE TOWN HALL, KLEINMOND**

**NOTULE VAN DIE WYKSKOMITEEVERGADERING GEHOU OP DONDERDAG,
 11 SEPTEMBER 2025 OM 16:00 IN DIE STADSAAL, KLEINMOND**

PRESENT:		
ADMINISTRATION:	Mr Anver Wyngaard	Public Liaison: Hangklip/Kleinmond
	Ms Karla Gerber du Toit	Administrator: Public Liaison- Kleinmond
WARD 9 COMMITTEE MEMBERS:	Mr Etienne Olifant	Arts & Culture
	Mr David Peddle	Kleinmond Special Ratings Area
	Mr Marcelin Barry	Youth
	Ms Hannelize Upsher	Kleinmond Golf Club
	Mr Tommy Snibbe	Mountain Lanes
	Mr Botha Maree	Kleinmond Nature Conservation Association
	Ms Marie de Beer	Klein Berlyn
APOLOGIES:	Ms Nydia Carelse	Proteadorp
	Ms Ingrid Scanlen	Animal Welfare
ABSENT WITHOUT APOLOGY:	Mr Burger Malherbe	Sea Avenue
MEMBERS OF THE PUBLIC:	0	

1.	WELCOME & OPENING	
	The Chairperson welcomed all attendees, thanked everyone and introduced Mr Anver Wyngaard. Chair requested Mr Wyngaard to address the Ward Committee members on the compulsory analyses in terms of the functionality of the Ward. Mr Wyngaard indicated he had started analysing compulsory feedback submitted by Sector, geographical block and organisations. In terms of rules 6.9 and 6.10 of the WC Rules, it was evident that most members were not compliant. Mr Wyngaard indicated that WC's were regulated by WC rules. It was therefore	Noted

	<p>vital for elected representatives to submit constitutions and minutes of report back meetings, since the Auditor General may request such documentation when doing an audit on WC's. According to the WC rules, formal minutes of the respective Sector, Organisation or Geographic blocks had to be submitted to administration at least on a quarterly basis. The Councillor had to be included in the mail. Mr Wyngaard offered his assistance and would distribute a template of a constitution. Members had to complete their own Ward Committee Operational Plan (WCOP), all Wards' input had been assimilated into one document, was signed off, and it was submitted to Local Provincial Government. The WCOP was a statutory document which was a means to measure functionality and Public Participation in the Western Cape as well as being a tool to identify training needs and fund out-of-pocket expenses. WC members were described as the eyes and ears of the OM, and members were advised to minute matters relevant to the organisation. Members were urged to submit outstanding documentation to Ms Gerber du Toit. The reason for submitting minutes of meetings held with constituents was to ascertain whether that which was discussed at WC's were conveyed and reported back to constituents. Mr Maree and Mr Peddle insisted that they had submitted their minutes and they requested that administration followed up on their submissions.</p> <p>Mr Maree noted that the Executive Mayor (EM) promised to align WC meetings with Portfolio and Council meetings, to which Chair informed everything had been aligned.</p> <p>Mr Wyngaard informed on his role as Public Liaison: Hangklip/Kleinmond, namely Ward Committees (WC), Public Participation and unblocking of service delivery. Other functions include overseeing a revision of the WC Rules. Mr Wyngaard was tasked with the initiation of the election of new WC members. He informed that he had more than 20 years' experience working with local government and he invited members to contact him for assistance.</p> <p>Chair requested the members to briefly introduce themselves. Mr Wyngaard then read the notice and Mr Marcellin Barry prayed a prayer.</p>	
2.	APOLOGIES	
	<p>APOLOGIES: Ms Nydia Carelse - Proteadorp Ms Ingrid Scanlen - Animal Welfare ABSENT WITHOUT APOLOGY: Mr Burger Malherbe - Sea Avenue</p>	Noted
3.	STATEMENT BY THE WARD COUNCILLOR	
	<p>Chair informed that the IDP priority list was one of the main objectives of this meeting and he reminded that items on the list reflected the needs of the community. Thus, all matters discussed at this meeting had to be relayed to constituents.</p>	Noted
4.	CONFIRMATION OF MINUTES	
	<p>The minutes of the Joint WC meeting of 26 August 2025 were proposed by Mr Maree and seconded by Mr Snibbe.</p>	Noted
5.	MATTERS ARISING	
5.1.	<u>UPDATE ON PROJECTS: KLEINMOND SPORT GROUNDS, TIDAL POOL STAIRS, PROTEADORP STORMWATER, WATER PIPES:</u>	Noted

	<p>The Chairperson informed that many objections had been raised relating to the Ward Delimitation process; objections which Cllr Cohen agreed with. He reported that he had flagged the matter of registering Overhills as a part of Ward 10.</p> <p>Cllr Cohen also updated on projects:</p> <ol style="list-style-type: none"> 1. Building of the wall at the rugby field had commenced. 2. Work on the field was scheduled to begin at the end of the year. 3. The stairs at the tidal pool had been completed. <p>Cllr Cohen promised to send updated information to WC members.</p>	
5.2.	<p><u>QUARTERLY REPORT BY PROTECTION SERVICES:</u></p> <p>The Chairperson noted that administration had sent out the Protection Services Report. Mr Maree requested statistics on the number of shacks that had been demolished. He wondered whether the total number of Collab citizen App users (2000) included users in Pringle- and Betty's Bay.</p>	Noted
	<p>That Dir Arrison shared information / created a report relating to a comparison between the total number of Collab Citizen App requests received versus the work completed for Kleinmond.</p>	Recommended Dir Arrison
6.	NEW MATTERS	
6.1.	<p><u>OVERHILLS MEETINGS OF 10 & 11 SEPTEMBER (D. PEDDLE):</u></p> <p>Chair gave Mr Peddle an opportunity to report on the Overhills meetings. Mr Peddle informed that: The Overhills meeting of 10 September had been cancelled for a variety of reasons including lack of electricity, lack of adequate sound equipment and lack of preparation. These factors made it impossible to deliver a presentation to the community members. In the absence of a loudspeaker, the organisers might have rather considered doing a Teams meeting. Going forward, the format of the meeting should include an opportunity for questions and answers, rather than a mere "show and tell" scenario. When asked whether all concerns had been registered, Cllr Cohen confirmed that they were required to register and reply to each and every concern and input. Ms Gerber du Toit was requested to share information relating to the Overhills development to be undertaken in Kleinmond: Environmental and planning legislation meeting.</p>	Noted
6.2.	<p><u>PRE-PAID ELECTRICITY VIDEO (D. PEDDLE):</u></p> <p>Mr Peddle reported that he had received many queries about pre-paid electricity and he noted that the video proved to be very useful.</p>	Noted
6.3.	<p><u>DECISION ON DATE FOR SITE VISITS BETWEEN 24 NOVEMBER AND 11 DECEMBER. THE MMC WILL BE JOINING AND THE MAIN FOCUS OF THE VISITS WILL BE IDP PRIORITIES:</u></p> <p>The Chairperson requested all members to submit their chosen date and sites for the Site Visits to administration.</p>	Noted
7.	REVIEW OF IDP PRIORITIES 2026/27	
	<p>The Chairperson stated that he had, together with Mr Wyngaard, reworked some of the wording on the list of Ward 9 IDP priorities. Mr Wyngaard informed that no items were removed, and that wording had been changed for the sake of clarity and to distinguish between maintenance and upgrade. He advised to be less specific, for instance, to not specify the address of a Play Park but rather to broadly specify play parks.</p> <p>Mr Maree called for uniform signage with standardised wooden frames and poles; wood would be more durable. Mr Wyngaard informed that members from WC 10 had secured private funding for signage. He reminded WC 9 members about the</p>	Noted

	OM signage policy and that signage had to be approved by the MM. Mr Peddle enquired whether CCTV cameras could be included on the Ward 9 list of priorities.	
	That Ms Gerber du Toit reminded Cllr Cohen to speak to the MMC for Protection Services relating to CCTV policy and cameras for Ward 9.	Recommended Ms Gerber du Toit
	Mr Wyngaard informed on the role of the WC and stated the review of IDP priorities would be the last round of reviews by the current WC; the next round of reviews would be the responsibility of the new WC. Cllr Cohen contemplated whether Waterpipes should be lower on the list. Mr Snibbe wondered the installation of the lift at the Kleinmond Library would be done in the Adjustment Budget. Chair reported that Stormwater pipes was currently number 3 on the list, and the project was in process. The Sewerage item had to be placed higher on the list. Cllr Cohen also informed that site visits were planned for October, during which sites relating to the Ward 9 IDP Priority list would be visited. Mr Olifant noted that Upgrading of Transport had to remain on the list, even thought it was a Provincial responsibility. Mr Maree again reported stormwater issues and specifically included the broken slab at the stormwater canal bordering 13 th Street.	Noted
	That Mr Wyngaard escalated the previously reported broken concrete slab at the stormwater canal bordering 13th Street in Kleinmond.	Recommended Mr Wyngaard
	Mr Wyngaard reiterated that the order of items on the list of priorities was not as important as that items had to be on the list. The importance of items was dependant on the budget. Ms Snibbe requested feedback on advice he had previously given to re-use stormwater pipes that had been removed. he also requested to move the Sewer item higher on the list. Mr Wyngaard requested WC members to peruse the priority list and ensure that priorities aligned with what their constituents desired. Chair invited WC members to share sites they wished to visit with administration. The meeting was also informed that Directors would accompany WC members to site visits, which was a first for WC's. Mr Maree wondered why such joint visits had not been done in the past. Mr Wyngaard answered that laws governing WC's had changed, and that the Speaker was now the custodian of Ward Committees. Mr Snibbe remarked that he had noticed that Ward Specific funds, which had been removed by the previous EM, had now been reinstated. Mr Peddle enquired about whether provision had been made for the Land Invasion Unit. He informed that the unit required vehicles, weapons, ammunition and funds for salaries for additional personnel. It was decided to include " <i>Increased capacity of Land Invasion Unit</i> " on the Ward 9 IDP priority list. Ms de Beer reported a need for more streetlights. Relating to Play Parks, Mr Wyngaard informed on a project he was working on in collaboration with Cllr Nutt. The project entailed the erection of multipurpose sport and recreation facilities. Mr Olifant added a need for ablution facilities at the sewer plant, since ladies currently had to use the men's ablutions. Mr Peddle informed that damage at the Palmiet Caravan Park could not be covered by the funds received and enquired whether there was a budget for Caravan Parks. Mr Wyngaard replied that each Park had its own budget, and he advised that Mr Gamat van Eeden do a business plan for the Palmiet Caravan Park Mr Wyngaard advised to send him an email given that it was difficult for people to identify the responsible officials after restructuring. The Chairperson urged WC members to send input on Ward 10 IDP Priorities by Monday.	Noted

	<p>Regarding cats with bells, Cllr Cohen informed that the matter was with the Legal Division, who would send an update.</p> <p>Mr Wyngaard noted that Ward Specific Projects would commence on 1 February 2026 and had to be finalised by the end of June 2026. Thus, he informed that WC members could request to use a portion of the Special funds if they wanted something specific to be done. Mr Wyngaard would do the changes on Friday and request Ms Gerber du Toit to distribute the reworked list to WC members.</p>																																											
	<p>That Mr Gamat van Eeden drew up a business plan for the Palmiet Caravan Park.</p>	<p>Recommended Mr Gamat van Eeden</p>																																										
<p>8.</p>	<p>GENERAL</p>																																											
	<p><u>EACH WARD MEMBER TO HAVE OPPORTUNITY AND FEEDBACK ON QUERIES:</u></p> <p><u>Mr Botha Maree:</u> reported on the activities of the Hacking Group and informed they were slowly but surely winning the war on alien vegetation.</p> <p style="text-align: center;">INDRINGERBOME UITGEKAP te KLEINMOND deur Kapgroep</p> <table border="1" data-bbox="384 913 1134 1361" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th colspan="2"><u>2023</u></th> <th colspan="2"><u>2024</u></th> <th><u>2025 Jtd</u></th> </tr> <tr> <th></th> <th colspan="2">%</th> <th colspan="2">%</th> <th></th> </tr> </thead> <tbody> <tr> <td>Totaal</td> <td>56 670</td> <td></td> <td>42 173</td> <td></td> <td>21 951</td> </tr> <tr> <td>Tot 4 soorte</td> <td>51 150</td> <td>90</td> <td>26 472</td> <td>63</td> <td></td> </tr> <tr> <td>Mirte</td> <td>29 602</td> <td>52</td> <td>18 017</td> <td>42</td> <td>4 727</td> </tr> <tr> <td>4 Acacias spp</td> <td>21 540</td> <td>38</td> <td>8 455</td> <td>20</td> <td>5 100</td> </tr> <tr> <td>Perdebos</td> <td></td> <td></td> <td></td> <td></td> <td>9 060</td> </tr> </tbody> </table> <p>Chair thanked Mr Maree for his achievement and his contribution given that the Kleinmond Nature Conservation Association celebrated it's 50th year of existence. The meeting was informed that celebrations included a gala event, at which the keynote speaker would be Leon Kluge who led the team that won a Gold Medal at the 2025 RHS Chelsea Flower Show.</p> <p><u>Mr Marcelin Barry:</u> requested feedback on his request as to whether the Youth could make use of the Activity Hall at Proteadorp Community Hall. Chair promised to provide feedback.</p> <p><u>Ms Marie de Beer:</u> indicated that nothing had come of the summons for the Botriver House. Ms Gerber du Toit was asked to obtain information from Ms Tracy Brewell: Building Inspector: Kleinmond.</p> <p>Ms de Beer enquired when the main road would be painted. The answer was that it was a Provincial Government function, and Cllr Cohen promised to obtain feedback.</p> <p><u>Ms Hannelize Upsher:</u> enquired about the tennis courts to which Cllr Cohen similarly replied he would obtain the information to give feedback.</p> <p>Ms Upsher reiterated that there was a disjoint with signs on the R44. Some areas had a 60 km/h or 80 km/h sign on one side of the road, but not on the opposite side of the road.</p> <p><u>Mr Maree:</u> raised the matter of a designated Community Care Worker for Kleinmond. He was informed that there was such a person, who was tasked with</p>		<u>2023</u>		<u>2024</u>		<u>2025 Jtd</u>		%		%			Totaal	56 670		42 173		21 951	Tot 4 soorte	51 150	90	26 472	63		Mirte	29 602	52	18 017	42	4 727	4 Acacias spp	21 540	38	8 455	20	5 100	Perdebos					9 060	<p>Noted</p>
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	unblocking Governmental service delivery, but that she was not efficient. Mr Wyngaard would follow up on the matter. Mr Maree expressed his gratitude of the OM's "no mow" policy and Mr Olifant similarly expressed his gratitude for the upkeep of the Proteadorp Play Park.	
9.	NEXT MEETING	
	To be distributed in due course.	Noted
10.	CLOSURE	
	Following a word of thanks from Cllr Cohen, the meeting was adjourned at 17:45.	Noted