



**PUBLIC WARD COMMITTEE MEETING
OF WARD 3**

**OPENBARE WYKSKOMITEE VERGADERING
VAN WYK 3**

MINUTES / NOTULE

DATE / DATUM: 11 NOVEMBER 2025

VENUE / PLEK: BANQUET HALL, HERMANUS
MUNICIPAL OFFICES / BANKETSAAL,
HERMANUS MUNISIPALE KANTORE

TIME / TYD: 17:30 – IN COMMITTEE
18:00 - PUBLIC

OVERSTRAND
MUNICIPALITY / MUNISIPALITEIT
MINUTES OF A PUBLIC WARD COMMITTEE MEETING
OF WARD 3
HELD IN THE BANQUET HALL, HERMANUS
MUNICIPAL OFFICES
ON 11 NOVEMBER 2025, AT 17:30 (IN COMMITTEE) /
18:00 (PUBLIC)

PRESENT

Ward Councillors:

Ald. K Brice : Chairperson

Committee members attended the meeting:

Mr B Wridgway : Hermanus Botanical Society (HBS) (secundus)
Mr Ross Dewar : Cliff Path Management Group
Mr Kenneth Briggs : Hermanus HRA
Mr P de Villiers : Hermanus Astronomy Association (secundus)
Mr John Cowan : Hermanus Sport Club
Ms D Van Vuren : Whale Coast Community Forum (WCCF) – (secundus)
Ms Catherine McClune : Hermanus Baboon Action Group (HBAG)
Mr André du Randt Louw : Fernkloof Estate

Officials:

Ms Marzaan Middleton : Administrator
Ms J van Asperen : Divisional Manager: Business Architecture & CRM
Ms A Bayley : Principal Clerk

Apologies:

Ms M Verster : Hermanus Botanical Society
Mr M Fynn : Hermanus Astronomy Association
Mr Barry Van Vuren : Whale Coast Community Forum (WCCF)

Absent:

Mr Kenneth Coetzer : Hermanus High School (HHS)
Mr Donovan vd Westhuizen : Hermanus Neighbourhood Watch

		ACTION
1.	OPENING AND WELCOME	
	Ald Brice opened the meeting and welcomed everyone present. Noted	
2.	APOLOGIES	
	Applications for leave of absence were received from: Ms M Verster (Hermanus Botanical Society - secundus attended), Mr M Fynn (Hermanus Astronomy Association – secundus attended) and Mr B van Vuren (Whale Cost Community Forum – secundus attended). RESOLVED: That leave of absence be granted to Ms M Verster (Hermanus Botanical Society - secundus attended), Mr M Fynn (Hermanus Astronomy Association – secundus attended) and Mr B van Vuren (Whale Cost Community Forum – secundus attended), and that the absence of Mr K Coetzer (Hermanus High School) and Mr D vd Westhuizen (Hermanus Neighbourhood Watch) be regarded as absent without leave.	
	Mr. Wrigdway enquired about ward committee members who had been absent for more than three consecutive meetings. The Chairperson confirmed that, in accordance with the Ward Committee Rules, any ward committee member absent for more than three consecutive meetings must be replaced. She requested Ms. M. Middleton to obtain the replacement list from the elections held in 2021 in order to initiate the replacement of Mr. D van der Westhuizen (Hermanus Neighbourhood Watch). She will thereafter discuss the appointment of a new organisation and ward committee representative with the Speaker. Noted	M Middleton
3.	MEETING QUORATED	
	Eight (8) members are present at the meeting. The meeting is thus 80% attendance and quorate. Noted	
4.	CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS	
4.1	17 September 2025	
	That the minutes of the meeting held on 17 September 2025 be confirmed, with the following changes: 2 nd Page: Absent: Move Mr K Briggs' name to apologies and change organization name to: Hermanus HRA. Page 1 – change paragraph under “Resolved” to read as follows: “That leave of absence be granted to Mr K Briggs (Hermanus HRA) and that Mr K Coetzer” Page 3, Item 10, Hermanus Sport Club – Change line 1 to read as follows:	

	<p>“Mr Cowan thanked road to be completed.”</p> <p>Page 3, Item 10, Hermanus Sport Club – Change line 2 to read as follows: “Ablution facilities primary school will have access to.”</p> <p>Page 4, Item 10, Hermanus Baboon Action Group – Change paragraph 1 to read as follows: “Ms McClune informed the meeting was stopped and why can’t a professional outfit not be brought back.”</p> <p>Page 4, Item 10, Hermanus Baboon Action Group – Change paragraph 3 to read as follows: “Ms McClune informed the meeting Chairperson of HBAG, but HBAG want to meet”</p> <p>Page 4, Item 10, Hermanus Botanical Society – Change paragraph 2 to read as follows: “Various paths have already been done.”</p> <p>Page 4, Item 10, Hermanus Botanical Society – Change paragraph 5 to read as follows: “A big map at the reserve was worn and could be”</p> <p>Page 4, Item 10, Hermanus Astronomy Association (HAA) – Change the wording of the 1st paragraph to read as follows: “Mr Fynn informed the maintaining the planet model and concluded”</p> <p>Proposed: Ms C McClune Seconded: Mr J Cowan</p>	
4.2	30 October 2025	
	<p>That the minutes of the meeting held on 30 October 2025 be confirmed, with the following changes:</p> <p>Page 2, Present & Apologies – change the wording at Kenneth Briggs to read as follows: “Hermanus HRA”</p> <p>Page 13, Needs Identified, bullet point 3 – Change to read as follows: “Floor sagging members that it may be the roots of the tree”</p> <p>Proposed: Ms D van Vuren Seconded: Mr K Briggs</p>	
5.	MATTERS ARISING FROM THE MINUTES	
	<p>NONE</p> <p>Noted</p>	

6.	BUSINESS ARCHITECTURE & CRM	
	<p>The Chairperson welcomed Ms J van Asperen and Ms A Bayley to the meeting. Ms Van Asperen is the Citizen Collab Ambassador and will be attending ward committee meetings this month because many people have not downloaded the Citizen App, are afraid to use it, or do not know how to operate it.</p> <p>Ms J. van Asperen presented a brief report and accompanying statistics on the Citizen Collab App. She further distributed pamphlets with condensed guidelines on the use of the app and information on possible problem areas.</p> <p>Noted</p>	
7.	STATEMENT BY THE WARD COUNCILLOR	
7.1	Dog Walking Zones	
	<p>The Chairperson informed the meeting that the Municipal Manager has asked Mr D Nel to speed up the signage process. Some signs have been found, and others are being redone. Follow-ups are being done daily to confirm when installation will take place.</p> <p>In Ward 3, Grotto Beach remains a Blue Flag no-dog zone, with the surrounding areas marked for dogs on leads, and a green off-lead zone planned closer to the lagoon (depending on lagoon levels). The signage is expected to be in place by the end of the month, ahead of the festive season.</p> <p>Noted</p>	
7.2	Hermanus Sports Club Road	
	<p>The Chairperson informed the meeting that she, as DA Ward Councillor, led a petition, signed by over 500 people, to asphalt the gravel section of the road between the sports club and the cemetery. She has allocated R200,000 from her discretionary budget to support the project.</p> <p>The road is the top priority on the IDP and is heavily used by residents from Ward 3 and surrounding areas accessing the gym, skate park, tennis courts, and other facilities. Kerbstone installation began today, and tarring is scheduled to start in early February.</p> <p>Noted</p>	
7.3	Non-Motorised Transport	
	<p>The Chairperson informed the meeting that a presentation on 17 September launched a successful initiative in Ward 3, generating significant interest and support. Following this:</p> <ul style="list-style-type: none"> • 10 October: Andrew Wheeldon from the Bicycle Empowerment Network presented the cycling programme, supported by Ruth McKenzie (Rotary) and DA Premier Winde. • 21 October: A Non-Motorised Transport (NMT) demonstration project took place with DA Minister of Mobility, Isaac Seleko, highlighting strong political and provincial backing. <p>Plans are underway for the first pedestrianisation trial area at the waterfront, including Market Street and the restaurant area, while sections of the waterfront road would remain open. The long-term goal is to fully pedestrianise High Street.</p> <p>Regular meetings are being held with MMC Lerm and other stakeholders to advance the project.</p>	

	<p>On 12 November, she will do site visits to places identified for cycle lanes, curb ramps and pedestrian crossings.</p> <p>Noted</p>	
8.	SITE VISIT REPORT BACK	
	<p>The Chairperson informed the meeting that the ward committee conducted a site visit to various locations, including the sports club (road to be tarred), beach ablution facilities, Fernkloof, Grotto East, Voëlklip, and Kammabaai. Issues identified included broken toilet systems, seats, and general maintenance needs. Administration members assisted in assessing the sites.</p> <p>Voëlklip improvements: Doors replaced, safety railing installed, water runoff redirected, and artwork donated by Debbie van Vuren. Some discretionary budget funds were allocated to support these upgrades.</p> <p>Kammabaai upgrades: The Chairperson met with Isa and Attie van Wyk who pledge to replace toilets, urinals, tiles, paint, and mirrors in existing facilities. Expansion plans exist but are pending funding.</p> <p>Mr D Nel will proceed with the remaining work will proceed via the small works tender for labour.</p> <p>Noted</p>	
9.	REVIEW OF THE WARD IDP PRIORITIES 2026/27	
	<p>The Chairperson provided a brief overview of the IDP priorities for 2026/27 and opened the floor for discussion.</p> <p>It was requested to add the following to item 9: “Expansion of Kammabaai Ablution Facilities”</p> <p>It was suggested that the bullet point, “Speed blitzes throughout Ward 3”, be moved from item 10 to item 7.</p> <p>Recommended: That the following changes be sent through to Ms R Louw as the amendments were unanimously approved:</p> <ol style="list-style-type: none"> 1. Add the following bullet point to item 9: “Expansion of Kammabaai Ablution Facilities” 2. Move the following bullet point from item 10 to item 7: “Speed blitzes throughout Ward 3” 	
10.	HPP REPORT	
	<p>The Chairperson welcomed Ms Marcia Brown from HPP to the meeting, who gave a brief overview of HPP.</p> <p>HPP recently received a five-year extension and are moving into new, larger premises to support future expansion.</p> <p>Currently they are operating over 180 cameras across 70 sites in Ward 3 and parts of Ward 4, monitored 24/7. Foot patrols cover the CBD and Cliff Path, with three responsible vehicles available 24/7. Bike patrols are deployed on waste collection days and during high-activity periods. For the festive</p>	

	<p>season, patrols will be increased in co-ordination with municipal law enforcement and SAPS, operating from 05:00 until 20:00. Community vigilance is encouraged to prevent opportunistic crime, particularly for visitors or rental properties. Ward Committee members are invited to visit the HPP Control Room to learn more about their operations.</p> <p>Noted</p>	
11.	GENERAL	
	<p>Each Ward Member have an opportunity to give feedback on queries.</p> <p><u>Fernkloof Estate:</u> Mr du Randt Louw informed the meeting that they have a flaw in their virtual fence and unfortunately a break-in has occurred, and they will review their cameras and systems. The sidewalk in Theron Street was inspected during a previous site visit and remains a safety hazard. The verges are uneven and pose a risk of pedestrians tripping and falling. In the absence of available budget, an interim solution of levelling the verges with gravel was suggested. Narrow roads continue to be a priority concern for pedestrian safety, and Mountain Drive presents similar issues. Mr T Marx to submit a cost estimate to the Ward Councillor.</p> <p><u>Hermanus Ratepayer's Association:</u> Mr Briggs informed the meeting that the organization is developing a stronger working relationship with the municipality through regular operational-level meetings, enabling better two-way communication and more effective problem-solving. An internal benchmarking exercise was conducted with other ratepayers' organizations to compare approaches. Some organizations are more adversarial and focus on legal action, while others, adopt a collaborative approach with the municipality. Toby Lowe led the benchmarking project, and a report on the findings will be circulated.</p> <p><u>Hermanus Sport Club:</u> Mr Cowan informed the meeting that recent improvements include new paving installed at the facility. Grass quality remains poor due to ongoing grey water issues. Small children are currently repeatedly soliciting money in the car park and members are reminded not to give money and HPP responds promptly when notified.</p> <p><u>Hermanus High School:</u> Not present at meeting.</p> <p><u>Hermanus Neighbourhood Watch:</u> Not present at meeting.</p> <p><u>Hermanus Baboon Action Group:</u> Ms McClune informed the meeting that progress is being made in managing baboon activity. Plans are underway to install informational placards on flagpoles to educate residents and visitors about securing bins, before the start of the festive season.</p>	T Marx

	<p><u>Hermanus Botanical Society:</u> Mr Wridgway informed the meeting that the annual Botanical Society show was very well attended and financially successful, with plant sales totalling ±R71 000.00. The flower show focused on seeds, incl. demonstrations which drew significant interest. Facility upgrades at the nursery are underway, incl. new enclosures to protect seedlings. Two members from BOTSAC played key roles in establishing the new Diepgat Nature Reserve. The Southern Bioblitz recorded over 15 000 observations in Overstrand, placing it second. The society remains an active volunteer network with regular walks and engagement in local biodiversity activities.</p> <p><u>Whale Coast Community Forum:</u> Ms. van Vuren informed the meeting that their primary project will be Swallow Park, with efforts focused on canvassing public funds and/or donations. The main work is expected to commence in February 2026, with the official launch anticipated in October 2026. A meeting was held with the municipality regarding the Whale Festival and complaints received from business owners - the organizer of the Whale Festival was not present, and a follow-up meeting will be organized. A CBD meeting was held where the safety- and operational plans for the festive season were reviewed. They are launching an initiative, “Local is Lekker” to encourage support for local businesses.</p> <p><u>Hermanus Astronomy Association (HAA):</u> Mr de Villiers informed the meeting that the current chairman is also the President of the National Astronomy Association of South Africa. The Global Meteor Network installed meteor cameras at schools in Laingsburg and Touwsrivier and reporting of meteor increased significantly. The next project will be replacing structures at Gearings Point.</p> <p><u>Cliff Path Management</u> Mr Dewar informed the meeting that they are continuing with routine maintenance by cutting verges and hedges four days a week. They are busy with three new projects, namely:</p> <ul style="list-style-type: none"> • Signage replacement – rotten, vandalized and non-standard signage is being replaced. The project has been surveyed, tendered and is ready for funding and will hopefully start before the end of the year. • Swallow Park Viewing Platform – two new platforms will be constructed to enhance tourism experience along the staircase to the sea, complementing the Swallow Park initiative Long-term plans include upgrades to Wasbakkies and the Dirkie Uys Ox Wagon Area at Hermanus Pietersfontein. • Alien Vegetation Removal – large-scale removal of invasive plants. <p>Noted</p>	

12.	DATE OF NEXT MEETING	
	<p>The date of the next meeting will be scheduled for February 2026 and will be communicated once it has been finalised.</p> <p>Noted</p>	
13.	CLOSURE	
	<p>The Chairperson thanked all attendees for their participation and wished everyone a pleasant festive season.</p> <p>The meeting closed at 19:30.</p> <p>Noted</p>	