



**ORDINARY WARD COMMITTEE MEETING
OF WARD 13**

**GEWONE WYKSKOMITEE VERGADERING
VAN WYK 13**

MINUTES / NOTULE

DATE / DATUM: 16 SEPTEMBER 2025
VENUE / PLEK: DE WET HALL/SAAL, ONRUS
TIME / TYD: 18:00

OVERSTRAND
MUNICIPALITY / MUNISIPALITEIT
MINUTES OF AN ORDINARY WARD COMMITTEE MEETING
OF WARD 13
HELD IN THE DE WET HALL, ONRUS
ON 16 SEPTEMBER 2025, AT 18:00

PRESENT

Ward Councillors:

CLlr C Resandt : Ward 13 Chairperson

Committee members attended the meeting:

Ms Antoinette Bronkhorst : Onrus RPA
Ms Anne Droomer : Onverwag Neighbourhood Watch
Mr Johan Myburgh : Vermont Coastal Path Committee.
Mr Duncan Heard : Vermont RP & Environmental Association
Mr Deon van der Kooi : NG Kerk Onrus
Mr William Keenan : Vermont Conservation Fund
Ms Caroline Gabb : Onrus River Estuary Forum
Mr Adrian Venter : Onrus Trading Post (Secundi)
Mr Duran Proper : Onrus Retirement Village
Mr Jean Orban : Onrus Vermont Special Rating Area – SRA (Secundi)

Officials:

Ms M Middleton : Administrator
Mr T Marx : Principal Technologist: Civil

Apologies:

Mr Theo Agenbag : Onrus Trading Post
Ms Meredith Thornton : Onrus Vermont Special Rating Area – SRA

1.	OPENING AND WELCOME	
	The Chairperson welcomed everyone present and thanked everyone for attending the meeting. Noted	
2.	IS THE MEETING QUORATED?	
	Ten (10) members are present at the meeting. The meeting is thus 100% attendance and quorate. Noted	
3.	CONFIRMATION OF MINUTES: 18 June 2025	
3.1	That the minutes of the meeting held on 18 June 2025 be confirmed, with the following changes: Change point 8, page 2, paragraph 2, line 2 to read as follows: "Since the Vermont RP & Environmental Association were 1 st formed" Change point 8, page 2, paragraph 3, line 4 to read as follows: "..... senior law enforcement officials, etc. and did his own survey," Proposed: Mr A Venter Seconded: Mr D Heard	
4.	MATTERS ARISING FROM THE MINUTES	
4.1	Streetlighting	
	Ms. Droomer requested clarity on the way forward. Mr. Heard reported that a meeting had been held with the Speaker, who committed to providing feedback on the issues as soon as possible. Recommended: That the chairperson follow up on the feedback from the Speaker.	CLlr Resandt
4.2	Planning & Implementation Resolutions Taken at Ward 3 Site Meeting: 12 May 2025	
	The Committee informed the meeting that the report from Ms. Thornton had not yet been received. Ms. Droomer reported that she had contacted a horticulturist regarding suitable plant types. Mr. Orban confirmed that hostile landscaping must be implemented. Mr. Venter	

	<p>highlighted a significant lack of parking at the Trading Post and noted that town planning issues are currently delaying the formalization of additional parking bays. Mr. Myburgh enquired whether the project could be aligned with the IDP road upgrades.</p> <p>Recommended: That Mr T Marx compiles a document that includes drawings, a phased layout and cost estimate, which will then be approved by the ward committee.</p>	T Marx
4.3	Feedback on the Remaining Alien Invader Spidergum Trees above the R43 at Fernwood Estate	
	<p>Mr. Heard informed the meeting that a significant number of invasive alien plants remain, posing a fire hazard. He requested that a meeting with Ms. de Villiers and the wildfire consultant be arranged</p> <p>Recommended: That the Chairperson arrange a meeting/workshop with Ms L de Villiers and wildfire consultants.</p>	Clr Resandt
5.	STATEMENT BY THE WARD COUNCILLOR	
5.1	Town Planning	
	<p>The Chairperson informed the meeting that a town planning item was received for comments. Ms Middleton will circulate it to all ward committee members for comments.</p> <p>Noted</p>	
5.2	Ward Committee Site Visit: 14 October 2025	
	<p>The Chairperson informed the meeting that the next meeting will be a site visit on 14 October 2025, and members must please send suggestions on which sites they want to visit.</p> <p>The following was suggested by members:</p> <ul style="list-style-type: none"> – Salt Pan encroachments – Periwinkle stormwater drainage – Vermont Street names/blocks – Onrus sidewalk encroachments – Van Blommestein Road – parking – Above R43 – fire hazard – Street names that need to be renovated <p>Ms Droomer enquired which officials will be accompanying them on the visit, Mr Orban requested that Law Enforcement be included in the site visit and Mr Heard requested that Mr L Smith also be included.</p>	

	<p>Recommended: That Ms Middleton request relevant officials to join the ward committee on their site visit.</p>	M Middleton
6.	REVIEW OF THE WARD IDP PRIORITIES 2026/27	
	<p>The Chairperson reviewed the IDP with the committee and invited their comments.</p> <p>The committee unanimously agreed to the priority list, with a few minor amendments to some priorities:</p> <ul style="list-style-type: none"> – No. 2 – check the spelling of the street names – No. 5 – change wording to “..... street parking, especially near businesses, including” – No. 6 – change wording to “Finalization of upgrading of beach area, including ablution facilities with family bathroom” – No 8 – remove the wording “and dog park” – No. 11 – remove the wording “proposed site at Electricity Department” – No. 13 – change the wording to “Traffic calming – Shearwater Street; Kandelaar Street; Bottom end of Vermont Avenue; Siffie West Street; Fulmar Road; Intersection of Viljoen Street and Van Blommestein Road” <p>Recommended: That the changes as requested by the ward committee be sent through to Ms R Louw.</p>	
7.	IDP REVIEW WITH SPECIAL FOCUS ON THE DREDGING OF THE LAGOON & UPGRADING OF PUMP STATION & RELEVANT INFRASTRUCTURE	
	<p>See point 6.</p> <p>Noted</p>	
8.	GRASS CUTTING AREAS DURING “BLOOM SEASON” & THE IDENTIFIED AREAS TO BE DISCUSSED WHERE GRASS CUTTING MUST CONTINUE	
	<p>Ms Bronkhorst requested the committee to identify the areas which can be cut, and which areas must be left during the “Bloom Season”.</p> <p>Noted</p>	

9.	OPERATIONAL BUDGET – PLACING OF A BENCH IN NOEKIES GARDEN	
	<p>Ms Bronkhorst requested whether the committee will approve the placing of a bench in Noekies garden.</p> <p>Recommended: That the ward committee unanimously agreed that a bench must not be placed in Noekies garden as it will attract vagrants.</p>	
10.	RENOVATE OR INSTALL NEW STREET NAMES – UNCLEAR/ FADED	
	<p>Ms. Bronkhorst and Mr. Heard confirmed they have a meeting scheduled with Director Muller tomorrow to discuss these issues.</p> <p>Noted</p>	
11.	DOG AREA ALLOCATION CONFIRMED & RESPONSIBILITY FOR MAINTAINING AREA & POO REMOVAL – FEEDBACK FROM ANJA LE ROUX	
	<p>Ms. Bronkhorst informed the meeting that Onrus residents and ratepayers will lead the project but raised concerns about who will manage the cleanup of pet waste. The committee confirmed that property owners will be responsible, with fines enforced by law enforcement for non-compliance.</p> <p>Ms. Bronkhorst also stated that a notice board displaying all relevant rules will be installed, and the municipality will clean the pet waste bins once per week.</p> <p>Noted</p>	
12.	CLARITY ON THE RESPONSIBILITY OF THE “VOSPAD” MAINTENANCE	
	<p>Ms. Bronkhorst enquired about the responsibility for maintaining the Vospad, suggesting that the Memory Tile Committee should handle it using funds raised from memory tiles. Mr. Heard confirmed that previously both the Memory Tile Committee funds and the Overstrand municipal budget were used for maintenance, but this is no longer the case. The Vermont RP & Environmental Ass. currently undertakes some clearing where the municipality cannot assist.</p> <p>Ms. Bronkhorst will follow up on the management of the Memory Tile Committee’s funds and clarify who is responsible for Vospad maintenance.</p> <p>Noted</p>	A Bronkhorst

13.	PLANTING OF NEW TREES IN MAIN- RHEEZICHT OPEN AREA	
	Ms Bronkhorst enquired whether the committee will support her in contacting Mr D Nel to remove the old trees and plant new trees. Recommended: That the ward committee give consent to Ms Bronkhorst to contact Mr D Nel to plant new trees in the area.	
14.	PROGRESS FROM LAST SITE VISIT – STILL WAITING FOR BEAUTIFICATION PLAN & PARKING AREAS	
	See point 4. Noted	
15.	COASTAL PATH ROUTINE & PREVENTATIVE MAINTENANCE (IN ADDITION TO REPORTING DEFECTS ON COLLAB)	
	See point 12. Noted	
16.	FEEDBACK ON STORMWATER DUNE EROSION REMEDIATION & PLANNING FOLLOWING THE LATEST SITE MEETING – ARMADILLO ROAD COASTAL AREA, VERMONT	
	See point 4. Noted	
17.	FEEDBACK ON THE TRADING POST & VERMONT SALT PAN SURROUNDS REGARDING TRAFFIC CALMING, INCREASED PARKING AS WELL AS SIDEWALK BEAUTIFICATION – RESULTING FROM LAST SITE MEETING	
	See point 4. Noted	
18.	FEEDBACK ON DEALING WITH ILLEGAL ENCROACHMENTS ON PUBLIC OPEN SPACE GREEN BELT CONSERVATION AREAS – VERMONT SALT PAN SUGGESTED TEST CASE AREA	
	The Chairperson informed the meeting that she is waiting for feedback from Mr R Kuchar and Ms L de Villiers. Mr Orban informed the meeting that there is a by-law, and complaints must be logged, and action must be demanded from the municipality.	

	Mr Marx informed the meeting that law enforcement can issue a notice on owners, and they get a certain number of days to comply. After that the municipality can remove obstructions to ensure a 1.5m walkway. Noted	
19.	MY FEEDBACK ON MEETINGS WITH MUNICIPAL OFFICIAL	
19.1	Unilateral actions taken by some with OM divisions into green belt conservation areas without proactively discussing with the OM environmental management division or the affected local community through its ward committee	
	Mr. Heard reported that a meeting had been held with the Speaker, who committed to providing feedback on the issues as soon as possible. Noted	
19.2	Strong artificial lights impacting green belt conservation area	
	Mr. Heard reported that a meeting had been held with the Speaker, who committed to providing feedback on the issues as soon as possible. Noted	
19.3	Developing a realistic, pragmatic and a "duty of care" approach towards so called "fire risk" reduction wrt our green belt conservation areas (Duncan Heard (Vermont RP & Environmental Association))	
	Mr. Heard confirmed they a workshop was scheduled for 25 September 2025 with Ms L de Villiers, firefighting professionals and the fire department to establish protocols which are accepted by the environmental- and the fire department. Mr Myburgh informed the meeting that the Collab system was amended to ensure that all enquiries regarding the green belt first be diverted to the environmental department for approval. Noted	
20.	THE NEED TO HAVE A MUNICIPAL GREENBELT SYSTEM CONSERVATION MANAGEMENT PLAN APPROVED BY OM	
	Mr. Heard reported that a meeting had been held with the Speaker to initiate the development of a single management plan and protocols for the greenbelt. He noted that the process must include public participation and input from homeowners' associations, ratepayers' associations, and conservation groups. Ms. Bronkhorst added that they currently use a Maintenance Management Plan (MMP) for clearing reeds and emphasized that each	

	<p>environmental division should develop its own MMP to engage with the municipality on how to address relevant issues.</p> <p>Mr. Heard confirmed that a similar process was followed in 2014, including public participation, and the document was submitted to the Environmental Department. However, due to staff shortages, the department was unable to proceed further with the process.</p> <p>Recommended: That the Chairperson lodge an enquiry to the municipality regarding the status of the documents submitted in 2014.</p>	Cllr Resandt
21.	THE LACK OF SUFFICIENT CRITICAL PROFESSIONAL STAFF POSITIONS WITHIN THE OVERSTRAND ENVIRONMENTAL MANAGEMENT DIVISION	
	<p>Mr Heard informed the meeting that the environmental department currently has only one manager and one assistant and more staff will ensure more volunteers.</p> <p>Recommended: That Mr Heard request the opportunity for an open discussion with the relevant directors and senior management.</p>	D Heard
22.	THE DEVELOPMENT OF A FORMAL PROTOCOL FOR THE COST-EFFICIENT MAINTENANCE OF KERBSTONE STREET NAMES IN WARD 13 – ITO UNIFORMITY OF DESIGN, LETTER FONTS & PLACEMENT, CORRECT SPELLING & THE USE OF STREET NAME ABBREVIATED PREFIXES & SUFFIXES, WHILE DOING AWAY WITH UNNECESSARY STREET NAMES ON METAL POLES THAT RUST & ARE SELDOM STRAIGHT UP	
	<p>Mr. Heard and Ms. Bronkhorst confirmed they have a meeting scheduled with Director Muller tomorrow to discuss these issues.</p> <p>Noted</p>	
23.	UTILISING SOME OF THE 139 EPWP WORKERS TO CLEAN LITTER & REMOVE ALIEN VEGETATION IN WARD 13	
	<p>Mr. Keenan informed the meeting that the municipality had approved 139 EPWP workers for a six-month period across the Overstrand area. He enquired how many of these workers would be allocated to Ward 13. Mr. Orban explained that workers are typically allocated per department and then utilized accordingly.</p> <p>The committee requested Ms. Middleton to follow up on the departmental allocations and to determine whether Ward 13 could make use of any of the workers.</p>	M Middleton

	<p>Recommended: That the Chairperson requests the municipality whether 10 EPWP workers can be allocated to Ward 13.</p>	Cllr Resandt
24.	LIGHTING AT MILK-ANDREW WYLE	
	<p>Ms. Droomer informed the meeting of a poorly lit area between the Milkwood and the parking area at Andrew Wylie, which poses a security risk. She requested that the Electricity Department be approached to install lighting before the festive season.</p> <p>Recommended: That the SRA be requested to take up the matter with the electrical department.</p>	M Thornton
25.	HERITAGE HUB	
	<p>Ms. C. Gabb informed the meeting that a meeting had taken place with the Department of Culture and Heritage and the museum, which had identified the relevant item on the Ward 13 IDP. The meeting was positive; however, a follow-up with Ms. A. le Roux revealed that the property transfer had not yet been completed. Another government department has expressed interest in the property, which is delaying the transfer. Ms. Gabb will contact the Western Cape Government to seek clarity on the matter.</p> <p>Noted</p>	C Gabb
26.	AGENDA ITEMS FOR NEXT MEETING	
	<p>The Chairperson requested ward committee members to send agenda points for the next meeting directly to her.</p> <p>Noted</p>	
27.	ADOPTION OF AGENDA	
	Noted	
28.	NOTICES	
	NONE	
	Noted	

29.	DATE OF NEXT MEETING	
	Date will be communicated as soon as it is finalized.	
	Noted	
30.	CLOSURE	
	Meeting closed at 18:30.	