



**PUBLIC WARD COMMITTEE MEETING  
OF WARD 13**

**OPENBARE WYKSKOMITEE VERGADERING  
VAN WYK 13**

**MINUTES / NOTULE**

**DATE / DATUM:** 12 NOVEMBER 2025

**VENUE / PLEK:** BANQUET HALL, HERMANUS  
MUNICIPAL OFFICES / BANKETSAAL,  
HERMANUS MUNISIPALE KANTORE

**TIME / TYD:** 16:30 – IN COMMITTEE  
18:00 - PUBLIC

**OVERSTRAND**  
**MUNICIPALITY / MUNISIPALITEIT**  
**MINUTES OF A PUBLIC WARD COMMITTEE MEETING**  
**OF WARD 13**  
**HELD IN THE BANQUET HALL, HERMANUS MUNICIPAL**  
**OFFICES**  
**ON 12 NOVEMBER 2025, AT 16:30 (IN COMMITTEE) &**  
**18:00 (PUBLIC)**

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**PRESENT**

**Ward Councillors:**

Cllr C Resandt : Ward 13 Chairperson  
Ald A Klaas : Executive Mayor  
Ald E Gillion : Deputy Executive Mayor

**Committee members attended the meeting:**

Ms Antoinette Bronkhorst : Onrus RPA  
Ms Anne Droomer : Onverwag Neighbourhood Watch  
Mr Johan Myburgh : Vermont Coastal Path Committee.  
Mr Duncan Heard : Vermont RP & Environmental Association  
Mr Deon van der Kooi : NG Kerk Onrus  
Mr William Keenan : Vermont Conservation Fund  
Ms Caroline Gabb : Onrus River Estuary Forum  
Mr Theo Agenbag : Onrus Trading Post  
Ms Meredith Thornton : Onrus Vermont Special Rating Area – SRA

**Officials:**

Ms M Middleton : Administrator  
Mr T Marx : Principal Technologist: Civil  
Ms J van Asperen : Divisional Manager: Business Architecture & CRM  
Ms L Rauch : Senior GIS Support Officer

**Apologies:**

Mr Duran Proper : Onrus Retirement Village

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<b>1.</b>	<b>OPENING AND WELCOME</b>	
	The Chairperson welcomed everyone present and thanked everyone for attending the meeting.  <b>Noted</b>	
<b>2.</b>	<b>IS THE MEETING QUORATED?</b>	
	Nine (9) members are present at the meeting. The meeting is thus 90% attendance and quorate.  <b>Noted</b>	
<b>3.</b>	<b>CONFIRMATION OF MINUTES</b>	
<b>3.1</b>	<b>16 September 2025</b>	
	<b>That the minutes of the meeting held on 16 September 2025 be confirmed, with the following changes:</b>  Change point 19.3, page 6, paragraph 2, line 1 to read as follows: "..... that the Collab system should be amended to ensure ....."  <b>Proposed:</b> Mr J Myburgh <b>Seconded:</b> Ms A Bronkhorst	
<b>3.2</b>	<b>30 October 2025</b>	
	<b>That the minutes of the meeting held on 30 October 2025 be confirmed, with the following changes:</b>  Change item 1, page 5, "Needs identified" to read as follows: <ul style="list-style-type: none"> <li>• "The Salt Pan is a public open space with EMOZ (conservation worthy urban areas);</li> <li>• Illegal encroachments need to be addressed;</li> <li>• Environmental department of municipality must be involved;</li> <li>• Environmental awareness information to be sent to those encroaching with firm requests to withdraw their structures and gardening efforts to within their property boundary;</li> <li>• Passive rehabilitation can be done by the municipality with community assistance."</li> </ul> Change item 2, page 7, "description" to read as follows: "Stormwater currently causing massive erosion of vegetated coastal dunes and could impact on public infrastructure and private housing."	

	<p>Add the following bullet points to item 5, page 13, "Needs identified":</p> <ul style="list-style-type: none"> <li>• "Feedback to be given at the next ward committee meeting by disaster management, fire department and environmental regarding which notices were issued and when;</li> <li>• SOP to be drafted for clearing alien invasive plants and fire breaks in green belts and municipal public land – herbicide to be sprayed immediately and not days after to prevent wasteful experience."</li> </ul> <p>Change item 6, page 15, 1<sup>st</sup> bullet point of "Needs identified" to read as follows: "..... all street names in Onrus/Vermont."</p> <p><b>Proposed:</b> Ms A Bronkhorst <b>Seconded:</b> Mr D Heard</p>	
<b>4.</b>	<b>MATTERS ARISING FROM THE MINUTES</b>	
<b>4.1</b>	<b>Streetlighting</b>	
	<p>Ms. Droomer requested the chairperson to follow up with the Speaker regarding feedback that should have been provided.</p> <p>Mr. Heard to draft a letter regarding the new information discussed at the meeting, which the ward committee members will sign, and the chairperson will submit the letter to the Speaker.</p> <p><b>Recommended:</b> <b>That</b> Mr Heard draft a letter with the new information signed by all ward committee members and submitted to Speaker by the chairperson.</p>	<p>ClIr Resandt</p> <p>D Heard</p>
<b>4.2</b>	<b>Planning &amp; Implementation Resolutions Taken at Ward 3 Site Meeting: 12 May 2025</b>	
	<p>Ms. Thornton informed the meeting that she had not been aware that she was required to submit a report on this matter. She confirmed that she had submitted a site plan containing all the necessary information. It was further requested by the ward committee members that the wording "rocks" be amended to "shade cloth" on the site plan.</p> <p><b>Noted</b></p>	
<b>4.3</b>	<b>Feedback on the Remaining Alien Invader Spidergum Trees above the R43 at Fernwood Estate</b>	
	<p>The Chairperson informed the meeting that she had requested a workshop with the relevant officials and stakeholders. Once the date and time are confirmed, this information will be communicated to the ward committee members.</p> <p><b>Noted</b></p>	

<b>4.4</b>	<b>Dog Area allocation confirmed &amp; responsibility for maintaining area &amp; Poo Removal</b>	
	Ms Bronkhorst informed the meeting that Ms A le Roux will provide a new dog area and as soon as it has been confirmed, feedback will be given to ward committee members.	
	<b>Noted</b>	
<b>5.</b>	<b>STATEMENT BY THE WARD COUNCILLOR</b>	
	None	
<b>6.</b>	<b>REVIEW OF THE WARD IDP PRIORITIES 2026/27</b>	
	The Chairperson reviewed the IDP with the committee and the public and invited their comments.	
	It was unanimously agreed by the committee and the public that the priority list will remain unchanged.	
	<b>Recommended:</b> <b>That</b> the list be sent through to Ms R Louw, without any changes and/or amendments.	
<b>7.</b>	<b>WARD SITE VISIT – PRESENTATION/REPORT BACK</b>	
	Item was discussed thoroughly during the discussions of item 3.2.	
	<b>Noted</b>	
<b>8.</b>	<b>PUBLIC PARTICIPATION RE STREETLIGHTS – PETREL STREET</b>	
	Mr Heard informed the meeting that a letter was submitted to the municipal manager (no feedback received to date) that the lights must be removed as it has a negative influence on the ecosystem. The SRA installed infrared cameras for security.	
	Ald E Gillion requested Mr Heard to submit a copy of the letter to her office.	D Heard
	The ward committee members and members of the public requested that such issues do not recur, and that the ward committee be consulted for inputs in advance.	
	<b>Noted</b>	

9.	<b>BUILDING SITE AT THE CASTLE (CNR MAIN &amp; RADYN STREET)</b>	
	<p>Ms. Droomer reported that the site has been left open, providing easy access for vagrants, and that by law it must be secured. Law Enforcement or the Building Department is to contact the owner to resolve the matter. Ms Bronkhorst informed the meeting that a letter must be submitted to the municipal manager to instruct Mr L Coetzee (building control) to ensure that the development is closed off.</p> <p>Ald E Gillion requested that all correspondence regarding the matter be forwarded to her office.</p> <p><b>Noted</b></p>	A Droomer
10.	<b>ENCROACHMENTS &amp; PARKING FOR BUSINESSES</b>	
	<p>Ms. Bronkhorst informed the meeting that the site was visited during their site inspection and noted that parking in the area is limited. The SRA will discuss the necessary plans with Mr. T. Marx to provide additional parking.</p> <p>Ms. L. Rauch confirmed that there is insufficient on-site parking for businesses in the area.</p> <p>Ms. Bronkhorst requested that the issues concerning encroachments and the lack of parking be submitted to the municipality, which must clarify what is permitted and what is not. While residents should be allowed to beautify their gardens, this must be done within established limits, and encroachments must be addressed.</p> <p><b>Noted</b></p>	Cllr Resandt
11.	<b>PROPOSED ONRUS DOG PARK</b>	
	<p>Ms Thornton to follow up on the process and requested clarification on why the same procedure as the Ratepayers' Association (kiosk at Davie's Tidal Pool) is required. She also inquired about funding for the dog park, which is on municipal land and included in the IDP priority list.</p> <p>Ms Bronkhorst noted that a draft proposal for a smaller area was submitted and will circulate the design to all ward committee members. Ward committee members confirmed preference for the originally proposed larger area.</p> <p>Mr. Heard advised collaboration with the City of Cape Town, and consultation with the Environmental and Electricity Departments regarding park placement.</p> <p>Ms. Bronkhorst proposed discussion of the item at the next meeting and will provide plans for both the original and revised areas. Mr. L. Smith and Environmental Department representatives to be invited.</p> <p><b>Noted</b></p>	A Bronkhorst  Cllr Resandt

<b>12.</b>	<b>USE OF HERBICIDE DURING ALIEN INVASIVE CLEARING</b>	
	<p>Ms Thornton requested that a Standard Operating Procedure (SOP) be drafted for the cleaning of the green belt and municipal land. She emphasized that herbicide must be applied immediately following alien clearing.</p> <p><b>Noted</b></p>	ClIr Resandt
<b>13.</b>	<b>CONCRETE FOUNDATION FOR STREET SIGNS</b>	
	<p>Mr Heard reported that some signs are skewed; when reported via Collaborator, they are fixed, but strong winds or pupils often displace them again. He recommended that replacement poles be installed with concrete foundations and that a Standard Operating Procedure (SOP) be enforced to save maintenance.</p> <p>A member of the public requested that, when installing poles in concrete, a break-away point be included to ensure safety.</p> <p><b>Noted</b></p>	ClIr Resandt
<b>14.</b>	<b>HERITAGE HUB</b>	
	<p>Ms C Gabb reported that an item was submitted to Council in October. She engaged with the councillors, reminding them that the item is listed as an IDP priority and that it concerns a heritage site. A letter was submitted and processed through the necessary channels, and feedback is still pending.</p> <p>Ald E Gillion explained that they cannot provide an opinion during this meeting, as they will need to excuse themselves when the item is presented to Council and will not be involved in the discussions. Another proposal has been submitted, which must be tabled before Council and discussed by all councillors.</p> <p>The Executive Mayor informed the meeting that he is aware Ward 13 requested the Heritage Hub, which is listed on the IDP, but another proposal was submitted for the site. The building currently housing a creche has been sold, and the current lessee/parents are unable to purchase it. This could result in 13 people losing their jobs and no ECD facilities available locally for the children. He suggested that the parents lease the building for a two-year period while alternative options are explored. A compromise was requested to allow Ward 13 and the parents to co-exist on the same erf.</p> <p>Ms Bronkhorst stated that she is not opposed to the ECD, but noted that the community includes many pensioners and public participation will be required. She recommended investigating other options such as nearby schools and rental houses. She suggested that the matter be discussed at the next ward committee meeting once all relevant information is available.</p> <p><b>Noted</b></p>	ClIr Resandt

<b>15.</b>	<b>DATE OF NEXT MEETING</b>	
	Date will be communicated as soon as it is finalized.	
	<b>Noted</b>	
<b>16.</b>	<b>EXECUTIVE MAYOR</b>	
	<p>The Executive Mayor addressed the ward committee members and the public on several topics, including:</p> <ul style="list-style-type: none"> <li>• Collaboration between stakeholders</li> <li>• Key priorities on the IDP</li> <li>• Involvement of tenderers in IDP-related projects</li> <li>• Economic growth</li> <li>• Lack of conference facilities</li> <li>• Tourism development</li> <li>• Job creation</li> <li>• Parking challenges</li> </ul>	
	<b>Noted</b>	
<b>17.</b>	<b>CLOSURE</b>	
	Meeting closed at 19:30.	