



**ORDINARY WARD COMMITTEE MEETING
OF WARD 13**

**GEWONE WYKSKOMITEE VERGADERING
VAN WYK 13**

MINUTES / NOTULE

DATE / DATUM: 10 FEBRUARY / FEBRUARIE 2026
VENUE / PLEK: DE WET HALL/SAAL, ONRUS
TIME / TYD: 16:30

OVERSTRAND
MUNICIPALITY / MUNISIPALITEIT
MINUTES OF AN ORDINARY WARD COMMITTEE MEETING
OF WARD 13
HELD AT THE DE WET HALL, ONRUS
ON 10 FEBRUARY 2026, AT 16:30

PRESENT

Ward Councillors:

Cllr C Resandt : Ward 13 Chairperson

Committee members attended the meeting:

Ms Antoinette Bronkhorst : Onrus RPA
Ms Anne Droomer : Onverwag Neighbourhood Watch
Mr Johan Myburgh : Vermont Coastal Path Committee.
Mr Deon van der Kooi : NG Kerk Onrus
Mr William Keenan : Vermont Conservation Fund
Ms Caroline Gabb : Onrus River Estuary Forum
Mr Adrian Venter : Onrus Trading Post (Secundi)
Mr Duran Proper : Retirement Village Onrus
Ms Meredith Thornton : Onrus Vermont Special Rating Area – SRA

Officials:

Ms M Middleton : Administrator

Apologies:

Mr Theo Agenbag : Onrus Trading Post
Mr Duncan Heard : Vermont RP & Environmental Association

1.	OPENING AND WELCOME	
	The Chairperson welcomed everyone present and thanked everyone for attending the meeting. Noted	
2.	IS THE MEETING QUORATED?	
	Nine (9) members are present at the meeting. The meeting is thus 90% attendance and quorate. Noted	
3.	CONFIRMATION OF MINUTES	
3.1	12 November 2025	
	That the minutes of the meeting held on 12 November 2025 be confirmed, with the following changes: Change point 11, page 4, paragraph 1, line 1 to read as follows: "Ms Thornton enquired about the process and" Add the following sentence at the end of the last paragraph, point 14, page 5: "Mr Heard suggested that the ECD contact the Amana Conference Centre to enquire about the availability of space for its activities." Proposed: Ms M Thornton Seconded: Ms A Bronkhorst	
4.	MATTERS ARISING FROM THE MINUTES	
4.1	Public Participation re Streetlighting – Petrel Street	
	The committee enquired whether Mr D. Heard had drafted the letter containing the new information to be signed by ward committee members for submission to the Speaker. Noted	D Heard
4.2	Confirmation of minutes of 30 October 2025 – Needs Identified	
	Ms Bronkhorst enquired about the officials who were scheduled to attend the meeting to provide feedback on various matters, including the SOP for alien clearing. Mr Bronkhorst suggested that the Ward Committee identify three or four priority items at each meeting requiring urgent attention and forward	

	<p>them to the Mayor, Municipal Manager, and relevant official responsible for action.</p> <p>Ms Droomer raised concern that several deeper issues remain unaddressed and enquired who reviews the minutes of their meetings to take note of the matters raised and to determine who is responsible for responding.</p> <p>Noted</p>	
4.3	Encroachments & Parking	
	<p>Ms Bronkhorst informed the meeting that this item serves as a good example of the concerns raised under item 4.2 above. These issues have not been resolved to date.</p> <p>Noted</p>	
5.	STATEMENT BY THE WARD COUNCILLOR	
	<p>The Chairperson informed the meeting that she did not have any statements to present, except to note that no reports of flooding in the area had been received. However, there was an electricity outage at Under The Oaks, which was dealt with promptly by Eskom.</p> <p>Noted</p>	
6.	HERITAGE HUB	
	<p>Ms Gabb reported that there was no further progress to date. A meeting was held with the applicants of the ECD, during which they requested that a sharing option be considered. Ms Gabb further indicated that she is still seeking legal clarity on whether a mixed-use business is permitted, particularly where children are involved.</p> <p>Ms Gabb informed the meeting that the application must still go through a public participation process.</p> <p>The Chairperson informed the meeting that she had just received a petition letter regarding the ECD and proceeded to read it aloud to the committee.</p> <p>Ms Gabb informed the meeting that she suggested the Chairperson confirm receipt of the petition letter. She noted that the need for an ECD is acknowledged and that it will be listed as an item on the IDP priority list for the next financial year. As an alternative, the applicants may discuss other municipal even with Ms Anja le Roux.</p>	

	<p>Recommendation: That the Chairperson respond to the applicants, and that the draft letter be circulated to the Ward Committee members for approval before it is submitted to the applicants.</p>	ClIr Resandt
7.	LITTERING AND CLEAN UP ALONG R43	
	<p>Ms Thornton informed the meeting that the R43 on both sides is heavily littered. In response to a resident's offer to assist, a clean-up program has been initiated and will continue, incorporating other clean-up initiatives as well as the clearing of alien invasive plants.</p> <p>Ms Thornton enquired about the possibility of involving the EPWP project to assist with these clean-ups, particularly in Hawston, where the roadside is also heavily littered.</p> <p>The Chairperson informed the meeting that each ward will be allocated a number of EPWPs. She noted that the project is being initiated by the Community Services Department (MMC: ClIr R. Nutt).</p> <p>Noted</p>	
8.	TIMELINE FOR HOSTILE ARCHITECTURE/LANDSCAPING ON NORTHERN BOUNDARY OF ONRUS CLOSE	
	<p>Ms Thornton enquired about the status of the project and requested that the municipality provide a timeline if available.</p> <p>The Chairperson informed the meeting that this matter also falls under Community Services and that she will follow up with the department.</p> <p>Noted</p>	ClIr Resandt
9.	OVSRA UPDATE	
	<p>Ms Thornton informed the meeting that the area experienced a very busy Christmas season with little to no crime reported. However, incidents are beginning to increase again. She reminded residents to ensure that security beams are activated and that no items are left lying outside their properties. Residents are encouraged to report any suspicious activity to the SRA.</p> <p>She further requested that when residents dispose of high-value items, they should include their contact details so that ownership can be verified and to ensure that the items are not stolen property.</p> <p>Ms Droomer enquired whether there had been any follow-up with Petri from Milk on the Beach regarding the installation of additional lighting, as the pathway to the parking area is very dark.</p>	

	<p>Ms Thornton confirmed that she will follow up with Petri and Mr G Lötter regarding this matter.</p> <p>Noted</p>	Ms Thornton
10.	CCTV SIGNAGE	
	<p>Ms Thornton informed the meeting that, in terms of the CCTV policy, signage indicating the presence of CCTV cameras is required. However, she expressed the view that this may be counterproductive, as it alerts individuals to the location of the cameras. She enquired whether signage could instead be erected at the five entrances to the area stating: "Welcome to [the area], you are being monitored," together with the contact details of the Neighbourhood Watch.</p> <p>Mr Venter advised that if appropriate signage is displayed, the footage may be used in court proceedings. He further noted that, in terms of the law, individuals must be informed that they are being monitored, and once proper signage is in place, the footage may be used for all legal purposes.</p> <p>The committee suggested that there may be a standardised sign specifically for CCTV surveillance and proposed that such signage be installed at various locations within the area.</p> <p>Noted</p>	
11.	UPDATE – SITUATION WITH ALIEN INVASIVE PLAN CLEARING AND FIREBREACKS IN WARD 13	
	<p>Ms Thornton informed the meeting that a meeting was held with Mr L Smith at the end of last year and that an update and/or feedback is required. She further enquired about the situation at Paradise Park, which is overgrown with Rooikrans and poses a significant fire hazard. She asked whether notices had been sent to the owner of the property in this regard.</p> <p>The Chairperson advised that she would contact Mr L Smith to obtain feedback on both matters.</p> <p>Noted</p>	Cllr Resandt
12.	FEEDBACK – ESKOM MEETING	
	<p>Ms Thornton enquired whether there was any feedback regarding the meeting held with Eskom.</p>	

	<p>The Chairperson informed the meeting that all relevant information had been circulated on the WhatsApp groups and that the contractor had also provided individual feedback to residents.</p> <p>Noted</p>	
13.	DOG PARK	
	<p>Ms Bronkhorst informed the meeting that alternative sites were requested from Ms A le Roux, as the initially preferred area was not approved. She advised that, as a ratepayers' organisation, they may apply for the use of the approved areas, alternatively the application must be submitted under Ward 13.</p> <p>Ms Thornton requested clarification as to why an application is required if the land is municipal property and will be registered as a municipal asset, noting that the committee merely initiated the idea. She expressed concern that it is unfair to place the responsibility on a single organisation.</p> <p>Ms Gabb enquired whether a committee should be appointed to drive the project and manage the application process with the municipality. She suggested that the Chairperson complete and submit the application on behalf of Ward 13.</p> <p>Ms Droomer informed the meeting that Mr Heard advised that the project should be undertaken in collaboration with the City of Cape Town.</p> <p>Noted</p>	<p>ClIr Resandt</p> <p>ClIr Resandt</p>
14.	FEEDBACK - SITE VISIT	
	<p>The Chairperson informed the meeting that she requested Mr Marx to attend the meeting to give feedback, but Mr Marx is currently on leave.</p> <p>Noted</p>	
15.	WENDY MATTHEWS SAGA	
	<p>Mr vd Kooi informed the meeting that Wendy has placed the town and church under considerable strain. He reported that she uses the veranda at the senior citizens' area as a public toilet, verbally abuses members of the public, and causes disruption at the church if she gains access past him and/or the security personnel. He advised that he met with the Chief of Police, who indicated that the matter would be referred to the SAPS Social Department. Mr vd Kooi enquired whether a letter from the Ward</p>	

	<p>Committee could be drafted and submitted to SAPS in support of further intervention.</p> <p>Ms Droomer suggested that a profile be compiled and that each incident be formally reported to SAPS, with a case number obtained on every occasion in order to build evidence for possible prosecution. She further requested that Ms Thornton consult with Colonel Tamboer and ensure that his officers are informed of the current situation.</p> <p>Noted</p>	
16.	ENCROACHMENTS – FEEDBACK FROM OM AND ACTION TO BE TAKEN	
	<p>Ms Bronkhorst informed the meeting that as a ward committee they will register encroachments on the Collab Citizen App.</p> <p>Noted</p>	
17.	PARKING – ONRUS CBD – PLAN OF ACTION AND TIMELINE	
	<p>Refer to item 14 and 16.</p> <p>Noted</p>	
18.	ORHA UPDATE	
	<p>Ms Bronkhorst informed the meeting that the container project is nearing completion and that, in approximately four weeks' time, it is expected to be opened as a coffee shop. She advised that a project manager is overseeing the project.</p> <p>Noted</p>	
19.	LIGHTING – MILK – ANDREW WYLIE	
	<p>Refer to item 9.</p> <p>Noted</p>	
20.	ESKOM	
	<p>The Chairperson informed the meeting that all relevant information and/or feedback had been circulated on the WhatsApp groups. She further advised that she would follow up with Eskom regarding the memorandum outlining the important documented issues.</p> <p>Noted</p>	<p>Clr Resandt</p>

21.	MEMORIAL BENCHES – COASTAL PATH	
	<p>Ms Droomer informed the meeting that this item originated from a personal request. She advised that she was guided by the Property Administration Department, and that the relevant email correspondence was circulated to all Ward Committee members.</p> <p>According to the current policy, there is a waiting list for benches on municipal property. An application fee of R5,615 is payable, as well as an annual fee of R410 to retain the bench. The Environmental Department further advised that a distance of 150–200 metres must be maintained between benches, which means she cannot request her preferred location.</p> <p>Ms Droomer suggested that alternative options, such as installing different plaques on existing benches, could be considered, as this may be more cost-effective. She also noted that picnic benches are not permitted in terms of the policy, although there are existing picnic benches in the area.</p> <p>She expressed the view that the policy may be outdated and should be revisited and amended.</p> <p>Ms Bronkhorst suggested that Ms Droomer submit a letter to the Municipal Manager, with a motivation requesting that the necessary amendments be considered to accommodate her request.</p> <p>Noted</p>	
22.	AGENDA ITEMS FOR NEXT MEETING	
	<p><u>Ms Droomer:</u> The coastal path (cross over between Vermont and Onrus) – bridge is broken as well as some slabs and pipes. Municipality is not doing any maintenance.</p> <p><u>Ms Gabb:</u> Water samples at the lagoon does not appear on the municipal website as done previously. The municipality takes samples monthly. It must be investigated why samples are not on website anymore.</p> <p><u>Ms Bronkhorst:</u> Progress reports on outstanding items, for example the encroachments, parking in CBD, etc.</p> <p><u>Ms Thornton:</u> Taxi stop in Vermont was marked on wrong side of road – taxi sign to be installed on left hand side.</p> <p>Noted</p>	

23.	ADOPTION OF AGENDA	
	Noted	
24.	NOTICES	
	None	
25.	DATE OF NEXT MEETING	
	Date will be communicated as soon as it is finalized.	
	Noted	
26.	CLOSURE	
	Meeting closed at 18:30.	