



**Overstrand Municipality is an equal opportunity employer striving towards rendering a dynamic and effective service to its community. Candidates from the designated groups are encouraged to apply. Applications are invited for the following EPWP Ward Specific Cleaning Project for the period 1 March 2026 to 30 June 2026 (period may be amended).**

## **GANSBAAI**

<b>Project</b>	<b>Post</b>	<b>Division</b>	<b>Ward</b>
Alien Clearing and Parks	General Worker	Gansbaai (6)	Ward 2 & 14
Amenities Cleaning	General Worker	Gansbaai Caravan Park (2)	Ward 2
Informal Toilet Cleaning	General Worker	Pearly Beach-Eluxolweni (4)	Ward 11
	Supervisor	Pearly Beach-Eluxolweni (1)	
Maintenance of Sportsground	General Worker	Gansbaai-Masakhane Soccer Field (1)	Ward 2
Maintenance of Sportsground	General Worker	Gansbaai-Spaces for Sport (3)	Ward 14
	Supervisor	Gansbaai-Spaces for Sport (1)	
Maintenance of Sportsgrounds	General Worker	Gansbaai-Blompark Rugby Field (2)	Ward 14
Maintenance of Sportsgrounds	General Worker	Eluxolweni Soccer field (1)	Ward 11
Street Sweeping/Illegal Dumping	General Worker	Pearly Beach-Eluxolweni (10)	Ward 11
	Supervisor	Pearly Beach-Eluxolweni (1)	
Street Sweeping/Illegal Dumping	General Worker	Gansbaai-Masakhane – (10)	Ward 2
	Supervisor	Gansbaai-Masakhane – (2)	
Street Sweeping/Illegal Dumping	General Worker	Gansbaai-Blompark – (10)	Ward 14
Street Sweeping/Illegal Dumping	Supervisor	Gansbaai-Blompark (2)	Ward 14

## **STANFORD**

<b>Project</b>	<b>Post</b>	<b>Division</b>	<b>Division</b>
Informal Toilet Cleaning	General Worker	Stanford – Die Kop (2)	Ward 1
Maintenance of Sportsgrounds	General Worker	Stanford Soccer Field (1)	Ward 1
	General Worker	Stanford Rugby Field (2)	Ward 1
Parks and Ablution Cleaning	General Worker	Stanford Parks (6)	Ward 1
Street Sweeping/Illegal Dumping	General Worker	Stanford Informal Area (12)	Ward 1
	Supervisor	Stanford Informal Area (2)	Ward 1

## HERMANUS

Project	Post	Division	Ward
Administration of Temps	Administrator	Hermanus Area (1)	Ward 3
Access Control & Security	Security Guards	Onrus Caravan Park (8)	Ward 3,4,5,6, 8 & 12
Alien Clearing & Parks	General Worker	Parks Hermanus (4)	Ward 3,4,5,6,8 & 12
Cleaning Along Main Roads	General Worker	Refuse Removal-Hermanus (8)	Ward 3,4,5,6 & 12
	Supervisor	Refuse Removal-Hermanus (1)	Ward 3,4,5,6 & 12
Grass Cutting Assistance	Small Plant Operator	Parks Hermanus (10)	Ward 3,4,5,6,8 & 12
Grave Diggers	General Worker	Parks Hermanus (4)	Ward 3,4,5,6 & 12
Street Sweeping/Illegal Dumping	General Worker	Refuse Removal Zwelihle (6)	Ward 5
	Supervisor	Refuse Removal Zwelihle (1)	Ward 5
	General Worker	Refuse Removal Zwelihle (6)	Ward 6
	Supervisor	Refuse Removal Zwelihle (1)	Ward 6
	General Worker	Refuse Removal Zwelihle (6)	Ward 12
	Supervisor	Refuse Removal Zwelihle (1)	Ward 12
	General Worker	Refuse Removal-Mount Pleasant (6)	Ward 4
	Supervisor	Refuse Removal-Mount Pleasant (1)	Ward 4
	General Worker	Refuse Removal-Hawston (6)	Ward 8
	Supervisor	Refuse Removal-Hawston (1)	Ward 8
	General Worker	Refuse Removal-Hermanus (16)	Ward 3,4,5,6 & 12
	Supervisor	Refuse Removal-Hermanus (2)	Ward 3,4,5,6 & 12

## KLEINMOND

Project	Post	Division	Division
Amenities Control and Security	Security Guards	Palmiet Camp (6)	Ward 9 & 10
Administration of Temps	Administrator	Kleinmond Area (1)	Ward 9 & 10
Amenities Cleaner	General Worker	Palmiet Camp (4)	Ward 9 & 10
Grass Cutting Assistance	Small Plant Operator	Parks Hermanus (3)	Ward 9 & 10
Street Sweeping and Cleaning	General Worker	Refuse Removal – Kleinmond (10)	Ward 9 & 10
Street Sweeping / Illegal Dumping	General Worker	Refuse Removal – Overhills (10)	Ward 10
	Supervisor	Refuse Removal -Overhills (1)	Ward 10
Street Sweeping / Illegal Dumping	General Worker	Refuse Removal – Protea Dorp (10)	Ward 9
	Supervisor	Refuse Removal -Protea Dorp (1)	Ward 9

FUNCTION / DUTIES OF THE POSTS	
<b>Administrator</b>	<ul style="list-style-type: none"> <li>• Helping in the operational offices</li> <li>• Assist with the capturing of works orders</li> <li>• Printing overtime</li> <li>• Taking phone calls and make out works orders</li> <li>• Loading of requests</li> <li>• Filling documents</li> <li>• Administrative assistance to temporary workers, timesheets and other</li> </ul>
<b>Supervisor</b>	<ul style="list-style-type: none"> <li>• Perform driving duties if task to perform the function to transport tools, materials and staff</li> <li>• Supervision of teams</li> <li>• Give instructions to general workers and other staff responsible for</li> <li>• Responsible for discipline in team</li> <li>• See that outputs are reached</li> <li>• See that timecards are completed</li> <li>• Setting out of work</li> <li>• Reporting of defects etc.</li> <li>• Maintain cleanliness of designated areas including streets, public ablution/change rooms, sportsgrounds, etc.</li> <li>• Maintaining the streets, grounds, to set standards</li> </ul>
<b>General worker</b>	<ul style="list-style-type: none"> <li>• Refuse removal from household refuse</li> <li>• Removal of building rubble from public places emptying street dustbins and bulk containers</li> <li>• Cleaning of rubbish in front of buildings, streets, open spaces, taxi and bus ranks</li> <li>• Pickup and removal of illegal dumping, grass, branches and other</li> <li>• Sweeping and cleaning of streets</li> <li>• Performing other duties as may be delegated by the supervisor</li> <li>• Perform maintenance work on sport fields as instructed</li> <li>• Assisting the working teams with general work</li> <li>• Using hand tools to perform general labouring tasks</li> <li>• Cleaning of informal toilets if tasks to perform the duties</li> </ul>

Small plant operator	<ul style="list-style-type: none"> <li>• Receive instructions for supervisors to perform daily tasks</li> <li>• Preform Grass cutting and trimming and pruning activities</li> <li>• Cutting grass/trees, trimming and pruning making use of small plant machinery or other tools provided</li> <li>• Picking up and removing materials</li> <li>• Cleaning and picking up refuse as and when required</li> </ul>
Grave Diggers (General Workers)	<ul style="list-style-type: none"> <li>• Receive instructions from the supervisor.</li> <li>• Digging of graves using pick and shovel</li> <li>• Taking sand out of the grave site using pick and shovel</li> <li>• Opening of graves using pick and shovel</li> <li>• Assist on setting out of grave sites.</li> <li>• Closing of grave sites.</li> <li>• Attending/receiving in-house training or otherwise.</li> <li>• Cleaning of grave sites and cemeteries by picking up papers, plastics, old flowers, and unused staff lying on the cemeteries and or on gravesites, etc.</li> <li>• Using hand tools to perform general labouring tasks</li> </ul>
Access Control and Security (Security Guards)	<ul style="list-style-type: none"> <li>• Do access control at the facilities.</li> <li>• Patrolling and keeping areas secure and safe</li> <li>• Providing information and explanation on rules and code of conduct as well as charges and penalties</li> <li>• Monitor entry and exit of facilities and areas</li> </ul>

Applications are to be submitted online by accessing the Overstrand Municipal website at <https://www.overstrand.gov.za/looking-for-a-job/> OR using the following direct link for your submission: [Application for Employment: EPWP Ward Specific Cleaning Project – Fill in form](#)

For more information, please contact the Human Resources Management (HR) office at Tel. 028 313 8928 for Hermanus queries or 028 313 5012 for Gansbaai / Kleinmond queries.

#### NOTE TO APPLICANTS

- Originally certified proof of your qualification/s will be required if applicable.
- Identity document and income tax reference number is a requirement if you are successful with your initial application.
- In the event of successful selection, –certified proof of your address for verification purposes will be required.
- Proof of address to be submitted to HR before commencement of employment.
- Candidates must specify (select) on the application form the position they apply for – as you are only allowed to apply for one position and only in the area where you reside (Ward Specific).
- Candidates, who do not comply with all the information as requested, will not be considered for any of these positions.

**Closing date: 12 February 2026, Wednesday at 16:00**

If you do not hear from us within two weeks of the closing date, please regard your application as unsuccessful. The Council reserves the right not to make any appointments.