

APPLICATION FOR TEMPORARY STRUCTURE (EVENTS)

Fees Valid : 1/07/2025-30/06/2026

| FOR OFFICE USE ONLY | | | |
|--------------------------------------|----------------|---------|--|
| SCRUTINY FEE (VOTE # 20240627099365) | R838.00 | DATE: | |
| REC NO: | | PLAN NO | |

REQUIRED PLANS:

Two sets of plans / drawings with clear inscriptions stating the following:

- 1. Site Plan showing the location of the structure/s on the property.**
- 2. A layout of the structure/s (tent) showing seating, entrances and exists.**
- 3. Specific measurements of the structure/s.**
- 4. Engineer's appointment form.**
- 5. In the case of the property being owned by the Municipality, approval by Divisional Manager: Strategic Support Services must be provided.**

APPLICANT:

| | | | |
|-----------------|-----|-----|--|
| NAME & SURNAME: | | | |
| ADDRESS: | | | |
| | | | |
| | | | |
| TEL NO: | (W) | (C) | |
| EMAIL: | | | |

PARTICULARS OF PREMISES ON WHICH THE STRUCTURE IS TO BE ERECTED:

| | |
|--|--|
| NAME OF OWNER: | |
| ERF NO: | |
| STREET ADDRESS: <u>(Street name and number please)</u> | |
| | |
| | |
| USE OF PREMISES: | |

| | |
|--------------------------------|--------------------------|
| SIGNATURE OF OWNER: | |
| PERIOD OF OCCUPATION REQUIRED: | FROM: _____ TO: _____ |
| REASON FOR ERECTING STRUCTURE: | |

PARTICULARS OF APPOINTED ENGINEER:

| | |
|-------------------|--|
| NAME OF COMPANY: | |
| APPOINTED PERSON: | |
| TEL NO: | |
| EMAIL: | |

SIGNATURE OF APPLICANT

DATE: