



ANNEXURE B

APPLICATION FOR THE PLANTING OF TREE(S) ON MUNICIPAL GROUND

1. I request for a tree(s) to be planted / provided.
2. I further agree to maintain the tree(s) to the best of my ability as prescribed (see “Guidelines for Tree Planting”).
3. Should the tree(s) planted result in any damage to my property; I will not hold Council liable for any claims or any legal activities that might arise from the damage.
4. All trees planted on sidewalks remain the property of Overstrand Municipality and pruning or removal thereof requires authorization.

Name: _____
Tel. No.: _____
Street address: _____

Preferred choice tree(s) species (state botanical name if known):

1st choice: _____	No. of trees: _____
2nd choice: _____	No. of trees: _____
3rd choice: _____	No. of trees: _____

I have read the tree procedures and fully understand the contents thereof.

NAME (PRINTED) _____
SIGNATURE

(FOR OFFICE USE):

Type/species of tree to be planted / supplied:

Date planted / supplied: _____

Number of trees: _____

Stakes provided? (Y/N) _____

Watering and maintenance agreement signed? (Y/N) _____

Information captured by: _____ Date: _____

GUIDELINES FOR THE PLANTING OF TREES
(part of Annexure B)

Position of the Tree:

1. Trees may only be planted at a distance that would ensure a 1.5m passageway throughout the life span of the tree.
2. Trees should not be placed less than 8m apart.
3. No trees may be planted closer than 10m from a street intersection.
4. No trees may be planted closer than 2m from any of the following structures: Fire hydrants, any electrical or Telkom boxes, drainage catch pits, stay wires
5. No trees may be planted within 1m from any wall.
6. No trees may be planted within 5m of a streetlight or power pole.
7. Trees should not be planted within 3m from a driveway.
8. Trees should not be planted within 5m from any road sign.
9. Trees should not be planted that may interfere with any overhead or underground services.

Hole Preparation and Planting

1. Dig a square hole of 1 x 1 m and approximately 1m deep and insert a root barrier where necessary
2. Mix the soil that was dug out with 1/3 volume of good compost.
3. Add the following:
 - 1/2 kg of Super phosphate fertilizer or 1/2 kg of bone meal
 - 1/2 kg of 2:3:2 or 3:1:5 fertilizer
4. Mix this soil mixture thoroughly
5. Put this soil mixture back in the tree hole; leaving enough space for the root ball of the new tree
6. Remove the tree from its plastic bag or container. Care must be taken not to damage the roots.
7. Plant the tree carefully. The soil level around the tree should remain the same as in the nursery container.
8. Firm the soil, make a neat dam around the tree to hold at least 60 liter of water and water immediately.
9. Use two wooden stakes and tie the tree to the stakes with old rubber hose or similar soft material so that the stakes do not damage the tree.
10. Add a layer of mulch which will assist in preventing water loss due to evaporation. The mulch should be replaced regularly.

After Care

Due to the windy and dry summer season in the Western Cape, irrigation is a crucial factor for successful tree establishment.

The following watering schedule is recommended for all trees;

- 1st year 30 litre per week
- 2nd year 30 litre every second week
- 3rd year 30 litre every third week

Application might vary according to local climate/soil conditions

Fertilising - 3 year program

- 1st Year: 3:1:5 (28) or 2:3:2 120 - 300 grams per growing season
- 2nd Year: 2:3:2 120 - 300 grams per growing season
- 3rd Year: 2:3:2 120 - 300 grams per growing season

I understand the above contents and will adhere to it to the best of my ability.

Signature

Date