

**Overstrand Municipality, an equal opportunity employer, strives to render a dynamic and effective service to the community. Competent and self-motivated candidates and candidates from designated groups who enjoy challenges are invited to join our leading team by applying for the following post:**



## **Town Planner: Land Use Compliance**

### **DIRECTORATE**

Planning & Development

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### **DEPARTMENT**

Town & Spatial Planning

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### **REFERENCE NUMBER**

WC0329640

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### **SALARY**

Basic: R420 684 p.a  
Cellphone Allowance  
Vehicle Allowance

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### **CLOSING DATE**

24 June 2026

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### **EMPLOYMENT TYPE**

Permanent

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### **PLACE OF WORK**

Hermanus

### **Requirements:**

- Relevant tertiary qualification preferably a B Degree/ National Diploma in Town and Regional Planning
- Computer Literacy: MS Office
- Valid Code B Driver's License
- Registration or eligible for registration as a Planner
- Registration or eligible for registration as a Peace Officer
- Communication skills in at least two of the three official languages of the Western Cape
- Minimum 2 years relevant experience.

### **Key Performance Areas:**

- To provide specialized Town Planning services and support in matters regarding municipal land use management and spatial planning in accordance with relevant National, Provincial and Municipal land use Planning Legislation (Spatial Land Use Management Act, No 16 of 2013, Land Use Planning Act, No 3 of 2014 and the Overstrand Municipality Amendment By-Law of Municipal Land Use Planning, 2020, or as amended), policies, plans and guidelines.
- Monitoring compliance with Land Use decisions, approved Building Plans, Land Use Scheme, By-Law and Title Deed.
- Investigate land Use complaints/contraventions.
- Liase and assist the public with town planning compliance.
- Additional Duties

## Minimum competency framework:

As provided for in the Local Government: Municipal Staff Regulations

<p><b><u>Core Professional Competences:</u></b></p> <ul style="list-style-type: none"> <li>- Monitoring &amp; Control</li> <li>- Negotiation</li> <li>- Planning &amp; Organising</li> </ul>	<p><b><u>Functional Competencies:</u></b></p> <ul style="list-style-type: none"> <li>- Spatial Planning</li> <li>- Urban Design</li> <li>- Land Use Management</li> <li>- Information Management</li> <li>- Research, Information Analysis &amp; Policy</li> <li>- Knowledge Management</li> <li>- Public Consultation</li> <li>- Socio-Economic/Socio-Political Awareness</li> <li>- Policy Conceptualisation</li> </ul>
<p><b><u>Public Service Orientation Competencies:</u></b></p> <ul style="list-style-type: none"> <li>- Interpersonal Relationships</li> <li>- Communication</li> <li>- Service Delivery Orientation</li> <li>- Client Orientation and Customer Focus</li> </ul>	<p><b><u>Personal Competencies:</u></b></p> <ul style="list-style-type: none"> <li>- Action Orientation</li> <li>- Resilience</li> <li>- Change Readiness</li> <li>- Learning Orientation</li> <li>- Problem Solving</li> <li>- Accountability and Ethical Conduct</li> </ul>
<p><b><u>Management /Leadership Competencies:</u></b></p> <ul style="list-style-type: none"> <li>- Impact and Influence</li> <li>- Team Orientation</li> <li>- Direction Setting</li> <li>- Coaching and Mentoring</li> </ul>	

## Special Conditions:

- Incumbent must be willing and able to work after hours
- Should have patience with difficult members of the public
- Should have keen sense of right and wrong and be consequent in recommendations to bodies taking final decisions.
- Should have knowledge of, and the ability to interpret Town Planning Legislation and National Building Regulations.
- Must have facilitating skills.
- Must have the ability to undertake research.
- Good stress management skills.
- Ability to function under pressure.

## **How to Apply:**

### **Apply online:**

### **External candidates:**

[www.overstrand.gov.za](http://www.overstrand.gov.za)

### **Internal staff: [Overstrand](#)**

[Municipality Intranet](#)

- Original qualifications must be available on request.
- All fully completed and signed application forms must be accompanied by a cover letter, comprehensive CV, copy of ID, valid driver's license (if required) and academic qualifications.
- Applications not made on a prescribed application form (available via the online link) will not be accepted.
- Shortlisted candidates will be subjected to a qualification verification, a reference check and where necessary, undergo screening and vetting.
- Successful candidates will be required to sign an employment contract, where applicable, a performance agreement and disclosure of benefits and interest.
- Applications/ supporting documents larger **than 25MB** will not be accepted.

**Please Note:** Further communication will be limited to shortlisted candidates. If you do not receive feedback within six weeks of the closing date, please consider your application unsuccessful. For further information please contact Mr. R. Kuchar (028) 313 8900.

**The Council reserves the right not to make an appointment.**

**In addition to the above-mentioned salary, this position offers competitive benefits which include a 13th cheque, medical aid- and pension fund contributions, housing subsidy/allowance and relocation costs under certain conditions.**