

APPLICATION FOR TEMPORARY STRUCTURE (EVENTS)

Fees Valid : 1/07/2026-30/06/2027

FOR OFFICE USE ONLY			
SCRUTINY FEE (VOTE # 20240627099365)	R880.00	DATE:	
REC NO:		PLAN NO	

REQUIRED PLANS:

Two sets of plans / drawings with clear inscriptions stating the following:

- 1. Site Plan showing the location of the structure/s on the property.**
- 2. A layout of the structure/s (tent) showing seating, entrances and exists.**
- 3. Specific measurements of the structure/s.**
- 4. Engineer's appointment form.**
- 5. In the case of the property being owned by the Municipality, approval by Divisional Manager: Strategic Support Services must be provided.**

APPLICANT:

NAME & SURNAME:			
ADDRESS:			
TEL NO:	(W)	(C)	
EMAIL:			

PARTICULARS OF PREMISES ON WHICH THE STRUCTURE IS TO BE ERECTED:

NAME OF OWNER:	
ERF NO:	
STREET ADDRESS: <u>(Street name and number please)</u>	
USE OF PREMISES:	

SIGNATURE OF OWNER:	
PERIOD OF OCCUPATION REQUIRED:	FROM: _____ TO: _____
REASON FOR ERECTING STRUCTURE:	

PARTICULARS OF APPOINTED ENGINEER:

NAME OF COMPANY:	
APPOINTED PERSON:	
TEL NO:	
EMAIL:	

SIGNATURE OF APPLICANT

DATE: