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## IMPLEMENTATION GUIDELINES FOR DEALING WITH STREET PEOPLE IN LINE WITH COVID 19 REGULATIONS

Task	Responsible entities	Comment
<b>PREPARATION PHASE</b>		
Identify responsible person to coordinate the process at the municipality.	Municipal manager	
Identify venue to accommodate the homeless people (e.g. municipal hall, municipal resort etc.)	Municipal Manager (local and District)	Thusong centres, Town Halls, Civic centres, etc  <i>Business owners might be able and willing to give guesthouse or lodges or old hotels</i>
Identify staff and volunteers to assist during lockdown period to supervise and assist with duties.	Municipal Managers and Senior managers	Preferably caretaker of venue, EPWP, CWP, etc. and others

Ensure that funds are allocated for the project and that supply chain procedure is in place.	Executive Mayors and Municipal Manager	Partner with business chambers and NGO's
Do an assessment of total of homeless people in area	Preferably work with stakeholders such as NGO working with the homeless, DSD, SAPS, CDWs).	
Coordinate with DSD to identify existing shelters that have space or that will need space due to decanting	Municipality, DSD and NGOs	
Procure mattresses, blankets, cleaning material (facecloths, soap, toothpaste, toothbrushes) and other cleaning stuff (sanitizer, etc.).	Municipality	
Placement of sleeping spots: 2 – 3m apart)	Municipality	
Identify stakeholders to assist with provision of food (NGO's)	Executive Mayors, Municipal Managers Business, Churches, NGO's, DSD	
Ensure that venues are cleaned and sanitized before homeless people enter.	Municipality	
Develop register and capturing forms to be completed daily	Municipality and DSD	
<b>IMPLEMENTATION</b>		
Develop plan on how the homeless people will be transported to the identified areas.	Municipality and SAPS	Municipal law enforcement officers to assist
Sanitize when entering the building	Preferably caretaker of venue, EPWP, CWP, etc. and others	

Screening (gathering of personal information)	Dept. of health and Municipal health workers	
in case of children, contact DSD to assist to place in places of safety	DSD to allocate Social Worker	
Provision of black plastic bags	Preferably caretaker of venue, EPWP, CWP, etc. and others	
Daily headcounts	Preferably caretaker of venue, EPWP, CWP, etc. and others	
Daily food distribution - 3 times per day	Preferably done NGO and or volunteers	To be mobilized by Executive Mayors, Municipal Managers Business, Churches, NGO's, DSD
Daily personal hygiene	Preferably caretaker of venue, EPWP, CWP, etc. and others	
Regular cleaning of sleeping spots of street people	Municipality	
<b>OTHER IMPORANT ISSUES</b>		
<ul style="list-style-type: none"> <li>• Keep homeless people busy/occupied (get old magazines from local library, play films/movies, play music).</li> <li>• Have an information session with them to understand the situation as lot of them do not have access to phone or tv and might not be aware of the situation and how serious it is.</li> <li>• Be aware of the health of homeless people as they might experience withdrawal symptoms because of substance abuse (Have plan in place in case this happens. Might need medical help).</li> </ul>		

**ISSUED BY: COVID 19 SOCIAL CLUSTER**