

9.  
**ANNUAL SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT IN TERMS OF PARAGRAPH 6(3)(a) OF THE POLICY: 2013/2014**

8/2/2

CEM La Cock  
14 July 2014

(028) 313 8080

Corporate Head Office

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**1. Executive Summary**

The Local Government: Municipal Finance Management Act, No 56 of 2003 (MFMA), requires the municipality to have and implement a Supply Chain Management (SCM) Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with 'Supply Chain Management'.

On 30 May 2005 the Municipal Supply Chain Management Regulations were promulgated. The Overstrand Municipality Supply Chain Management Policy was approved in terms of these Regulations by Council on May 25, 2008.

Although the MFMA prohibits a Councillor from being a member of a bid committee or any other committee evaluating or approving quotations or tenders, Council has an oversight role to ensure that the accounting officer implements all supply chain management activities in accordance with this policy. For the purposes of such oversight, Council's Supply Chain Management Policy, **Paragraph 6.3(a)** requires that the accounting officer must **"Within 22 business days of the end of each financial year, submit a report on the implementation of the policy to the Council."**

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Finance  
Department: Supply Chain Management

**3. Compliance with Strategic Priorities**

Provision of democratic, accountable and ethical governance  
Provision and maintenance of municipal services

**4. Delegated Authority**

None

**5. Legal Requirements**

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003) (MFMA)  
Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003):  
Municipal Supply Chain Management Regulations  
Local Government: Municipal Systems Act, No. 32 of 2000, (Systems Act)

Overstrand Municipality Supply Chain Management Policy dated 25 June 2008, as amended.

## **6. Background/Conclusion**

### **Background**

#### **6.1. Oversight role of council**

The Council must maintain oversight over the implementation of this Policy and for the purpose of such oversight the accounting officer must within 22 business days of the end of each financial year, submit a report on the implementation of the Supply Chain Management Policy to the Council of the municipality in terms of paragraph 6(2) of the Policy.

#### **6.2. Supply Chain Management (SCM) Policy**

The objectives of the Policy are:

- a) to give effect to section 217 of the Constitution of the Republic of South Africa by implementing a system that is fair, equitable, transparent, competitive and cost effective; and
- b) to comply with applicable provisions of the Municipal Finance Management Act including Municipal Supply Chain Management Regulations published under GN868 in Government Gazette 27636, 30 May 2005 and any National Treasury Guidelines issued in terms of the MFMA and regulations pertaining thereto.

#### **6.3. Amendment of Supply Chain Management Policy**

In terms of Paragraph 3(1)(b) of the Policy, the Accounting Officer must, when considered necessary, submit proposals for the amendment of the Supply Chain Management Policy.

As part of the annual budget policy review, the 2013/2014 SCM policy was submitted to Council for consideration and approval on 29 May 2013.

#### **6.4. Supply Chain Management Unit**

The Supply Chain Management Unit operates under the direct supervision of the Chief Financial Officer and is headed by the Senior Manager Supply Chain Management, Mrs. CEM La Cock.

The structure of the SCMU covers the following disciplines within Supply Chain Management:

- Demand Management : Demand Planning and Specifications
- Acquisition Management : Procurement of Goods & Services below R30 000- Buyer's Division  
Procurement of Goods & Services above R30 000- Procurement Division
- Logistics Management : Inventory Management- Municipal Stores
- Contract Management : Monitoring the performance of contracts procured through the SCM process.

The staff complement in the SCMU consists of a total of 25 officials. Attached, as **Annexure A**, is the current approved organogram.

As at 30 June 2014 one vacancy existed in the Department, representing a 4% vacancy rate. The post of Storekeeper became vacant following the resignation of Mr. RM Nutt on 19 May 2013. The vacancy rate is below the national norm.

### **6.5. Contract Management**

Since the establishment of the Contract management office in June 2012, various new objectives and milestones has been set and achieved.

#### **Objectives and developments since the establishment of the office achieved:**

- a) The Overstrand Contract Management function has been centralised in to the Contract Management Office, reporting to the SCM Department.
- b) Contract business processes is now in line with the SCM office and has been formalised with a supporting Contract Management Policy.
- c) Information systems to enable effective governance and monitoring of all approved contracts have been developed.
- d) Proper communication structures have been developed with identified functionaries who have related responsibilities. The roles and responsibilities of different contracts owners, sharing responsibilities across directorates, have been identified as a new focus area.
- e) A system of monitoring supplier performance on a monthly, quarterly and yearly base has been developed. The result hereof was that a number of underperforming suppliers has been identified and corrective action has been taken against their performance.
- f) Development of dispute resolution mechanisms.
- g) Control and safekeeping of contract documents, in conjunction with the records department, has been improved and will be further enhanced with an electronic system in the new financial year.
- h) Complying with legislation guiding contract management (Section 116 of the MFMA) and other relevant legislation.
- i) The development of a system that will ensure proper controls in order to reduce operational risk to the contract life cycle has been

established and will integrate further to the financial system in the new financial year.

- j) With the establishment and inclusion of the Contract Management function within SCM, repeatable occurring contracts are identified in the contract management office and are supporting the demand management plan of SCM.
- k) Contract Status (Active/cancelled/expired/to be expired/unsigned) reports gets distributed on a monthly basis to all relevant stakeholders.

#### **Milestones attained in Contract Management:**

- a) A Contract Management Policy has been developed and improved to give effect to section 116 of the MFMA and to support SCM functions and regulations.
- b) The Contract Management Office managed the systems development project of the SCMU IT system (SCM, Contract Management and Records Management), to be implemented in the new financial year (envisaged: September 2014)

### **6.6. SCMU IT System Development**

During May 2013, Contract Management and Records Management software were procured from Bytes (SAMRAS Plus). Further systems development to fully integrate the SCM procedures within the financial system (SAMRAS Classic) has been embarked on.

The existing Contract Management system, Collaborator, will be replaced by the SAMRAS Plus system during the new financial year (2014/2015).

6.6.1. The following development milestones on the SAMRAS Plus and SAMRAS Classic project have been reached during the 2013/2014 financial year:

- a) Business process analysis has been completed during May to November 2013.
- b) Functional specifications have been signed off between Bytes and Overstrand Municipality.
- c) Technical specifications, by Bytes Developing team were developed during November 2013 to March 2014.
- d) User Acceptance Testing (UAT) session has been running periodically between March 2014 and July 2014.
- e) Project training and sign off is planned to realise in September 2014.
- f) Full data transfer from Collaborator to SAMRAS should be completed during September 2014.

6.6.2 As mentioned in the report of 2012/2013, the SAMRAS financial system (SAMRAS Plus and SAMRAS Classic) was considered to be the best long-term system solution (For SCM, Contract

Management and Records Management). The following benefits are envisaged with effective development and implementation of the system:

- a) Cleaner data and proper audit trails of transactions;
- b) A central storage environment, ensuring enhanced document management and electronically retrievable data for future usage;
- c) Enhanced communication and the clear identification of roles and responsibilities;
- d) Duplication of transactions / processes will be eliminated;
- e) Improved system controls and risk elimination.

**6.7. Training of SCM Officials**

**6.7.1. Competency Levels of the Supply Chain Management Unit**

The Municipal Regulations on Minimum Competency Levels requires certain General Competency Levels for Officials Involved in the Implementation of the Supply Chain Management Policy.

Of the 24 officials in the SCM unit, 12 have completed the Municipal Financial Management Programme:

#	Designation	Name
1.	Senior Manager: Supply Chain Management	La Cock CEM
2.	Senior Admin Officer	De Jager R
3.	Manager: Purchases	Wepener G
4.	Manager: Contracts	Potgieter DRM
5.	Administrator: Tender Management	Moore A
6.	Senior Accountant: Procurement	D'Oliveira BD
7.	Administrator: Tenders	Du Preez LS
8.	Administrator: SCM	Thesen I
9.	Stores Co-ordinator	Lyners-Swartz V
10.	Administrator: SCM	Mili AW
11.	Admin Assistant: Procurement	Immelman S
12.	Buyer	Lourens C

**6.7.2. Miscellaneous Training & Education**

Overstrand Municipality attends the quarterly SCM Forum, scheduled by Provincial Treasury. SCM issues are discussed at these meetings which are regularly attended by officials from the CIDB, SARS, National Treasury, the Auditor-General, etc.

During the 2013/2014 year, various additional training opportunities were offered by the Provincial Treasury as part of its mandate of ensuring that local government spheres are adequately equipped in the implementation of Supply Chain Management.

Below is a list of such courses attended by officials in the SCM Unit:

#	Designation	Dates
1.	SCM PPOS Training Group Programme	24 – 26 February 2014
2.	Bid Rigging	19 – 20 March 2014
3.	PPPFA Workshop	29 May 2014
4.	Local Content Workshop	25 November 2013

The following officials are currently involved in relevant further tertiary studies:

#	Designation	Name	Study Area
1.	Administrator: Tender Management	Moore A	BCom Degree
2.	Administrator: Tenders	Du Preez LS	BBA Degree
3.	Clerk: Contract Management	Mapuma Z	LLB Degree
4.	Administrator: SCM	Neethling R	Certificate: Project Management

General short courses attended by SCM officials, initiated by the Human Resources department as part of its Workplace Skills Plan for 2013/2014:

#	Name	Training
1.	DRM POTGIETER	INITIATOR & CHAIRPERSON
2.	A MILI	LEADERSHIP CONCEPTS
3.	B.D.'OLIVEIRA	LEADERSHIP CONCEPTS
4.	DRM POTGIETER	LEADERSHIP CONCEPTS
5.	G WEPENER	LEADERSHIP CONCEPTS
6.	L DE WET	LEADERSHIP CONCEPTS
7.	R DE JAGER	LEADERSHIP CONCEPTS
8.	R LA COCK	LEADERSHIP CONCEPTS
9.	V LYNERS-SWARTZ	LEADERSHIP CONCEPTS
10.	J C VAN DER MERWE	OHS REPS
#	Name	Training
11.	DRM POTGIETER	SAMRAS
12.	C LOURENS	TELEPHONE TACTICS
13.	F BARRY	TELEPHONE TACTICS
14.	I THESEN	TELEPHONE TACTICS
15.	S KEYZER	TELEPHONE TACTICS
16.	G WEPENER	VAT WORKSHOP
17.	L DE WET	VAT WORKSHOP

18.	M.S. NEETHLING	FIRST AID LEVEL 1
19.	A MOORE	ADVANCED COMPUTER TRAINING
20.	B.D.'OLIVEIRA	INTERMEDIATE COMPUTER TRAINING

### **6.8. The Delegation of Supply Chain Management Powers and Duties**

Council has duly delegated the implementation of the Supply Chain Management Policy to the Accounting Officer who is responsible for taking all reasonable steps to ensure that proper mechanisms and separation of duties are in place in the Supply Chain Management System in order to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

To aid the Accounting Officer in this responsibility, Council has adopted a Delegations of Powers and Duties Policy which assists in maximising the administrative and operational efficiency and is reviewed annually.

### **6.9. Demand Management**

Demand Management is an interactive process to determine the demand levels required to meet the municipality's objectives. These objectives are reflected in the municipality's Integrated Development Plan (the 'IDP'), which is a comprehensive strategy document setting out how the municipality intends to address the development challenges in a specific financial year.

The SCM Unit has, with the support of the Accounting Officer and the Chief Financial Officer, implemented SCM via a Demand Management Plan (DMP) as a strategic tool in order to implement the budget. It aims to identify the procurement of requirements of the municipality in advance, draft a programme listing all the requirements and the timelines of the different activities at the different procurement gates.

The DMP effectively assists the SCM Unit with the planning of tender processes and user departments with the planning of the execution and timely completion of projects in alignment with performance targets in the Service Delivery and Budget Implementation Plan.

The SCM Unit has developed and implemented the DMP during the 2013/2014 financial year, actively promoting and driving its implementation to enhance the demand management process in procuring goods and services.

The SCM Unit submits reports to the Top Management Team on a monthly basis to measure the success of the implementation of a DMP.

### 6.10. Buyers Section

The Buyers Section is specifically tasked to perform all procurement related actions for the procurement of goods and services with a value up to R30 000 as well as the issuance of orders for procurement with higher values.

Since the inception of the Buyers Section in December 2010, all procurement activities have been centralised and all quotations have been obtained by officials in the Buyers Section of the SCM Unit from the office in Hermanus.

#### Number of orders issued during the 2013/2014 financial year:

	Quantity	Range of procurement	Percentage
	4927	R 0.00 - R 2,000.00	49.78%
	3972	R 2,000.01 - R 30,000.00	40.13%
	819	R 30,000.01 - R 200,000.00	8.28%
	179	R 200,000.01 - and above	1.81%
<b>Total</b>	<b>9897</b>		<b>100.00%</b>

### 6.11. Preferred Suppliers Database

In terms of Paragraph 14(1)(a) of Council's Supply Chain Management Policy, the Accounting Officer is required to keep a list of accredited prospective providers of goods and services (SC Database). In terms of the municipality's legislative requirement, interested suppliers were again requested to register on our database during May 2014, and current suppliers requested to update their registration information on a quarterly base.

Currently 3138 accredited suppliers are registered on the SC Database (an increase of 450 suppliers from 2012/2013). Many initiatives are conducted annually in order to assist suppliers with the completion of SCM Database forms, with the assistance of our own LED Directorate.

### 6.12. Bid Committee System

The Bid Committee system for competitive bids has been actively applied within the municipality. The bid committee system includes a Bid Specification - , Bid Evaluation - as well as a Bid Adjudication Committee. These committees have been properly constituted and duly appointed and delegated in order to execute the mandates of each of the committees.

All procurement of goods and services with a value above R 30 000 are procured by way of formal written quotations or competitive bidding processes, via the bid committee system.

### 6.13. Bids awarded by the Bid Adjudication Committee

The bids that were awarded by the Bid Adjudication Committee in terms of the SCM Policy and the Preferential Procurement Policy for the 2013/2014 financial year are attached as Annexure B.

Procurement Function	2013/2014	2012/2013
Bids Processed	131	143
Bids Processed- Average per Quarter	33	36
Average days from evaluation to Bid Adjudication Committee	8	7
Average days from initiation to Bid Specification Committee	7	7
Estimated Value of Awards (R)	181,586,965.21	244,407,031.92

### 6.14. Deviations and Minor Breaches from Procurement Processes

#### 6.14.1 Deviations

The Supply Chain Management Policy states in Paragraph 36(1)(a): "The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but, amongst others, only –

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider only;
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes"

The Accounting Officer and his delegates approved the 93 deviations attached as per Annexure C during the 2013/2014 financial year (149 for 2012/13) to the value of more than R 6 million.

SCM Policy	Description	2013/2014	2012/2013
Clause 36(1)(a)(i)	Emergency	4	8
Clause 36(1)(a)(ii)	Sole Supplier	22	32
Clause 36(1)(a)(iii)	Special works of Art	0	4
Clause 36(1)(a)(v)	Impractical Impossible	67	105
		<b>93</b>	<b>149</b>

It is clear from the comparison that deviations have been reduced markedly.

### 6.14.2 Minor Breaches

The Supply Chain Management Policy states in Clause 36(1)(b) that the Accounting Officer may consider ratifying any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

The Accounting Officer approved 5 minor breaches of the Supply Chain Management Policy in the 2013/2014 financial year:

SCMMB #	Date approved	Description
2014/01	2014.02.28	The advertising of land sale tenders (SC 1428/2013, SC 1429/2013 & SC 1434/2013) with a validity period beyond that which is contemplated in terms of Clause 27(5)(a) of the Policy.
2014/02	2014.03.18	The advertising of land sale tender (SC 1435/2013) with a validity period beyond that which is contemplated in terms of Clause 27(5)(a) of the Policy.
2014/03	2014.05.20	The advertising of alterations to Mount Pleasant Moffat Hall (SC 1446/2014) without specifying the applicable CIDB Grading, as required in 18(1)(j) of the Policy.
2014/04	2014.05.23	Communication with the sole bidder of tender SC 1451/2014, without obtaining authorisation from the Chairperson of the Bid Adjudication Committee, as required in 24(3)(b) of the Policy
2014/05	2014.06.12	The advertising period and method of Quotation SC 1485/2014 which was not in terms of Clause 22(1)(a)&(b) of the Policy.

### 6.15. Irregular Expenditure- MFMA Section 32

Irregular Expenditure is defined as an expenditure incurred in contravention of the Municipal Financial Management Act, Municipal Systems Act, Public Office-Bearers Act of the Municipality's Supply Chain Management Policy.

In terms of Section 32(4) of the MFMA the Executive Mayor, the MEC for Local Government and Auditor-General must be informed of all possible irregular expenditure incurred by the municipality.

During May 2013 National Treasury issued MFMA Circular No. 68 which serves to provide clarity on the procedures to be followed when dealing with unauthorised, irregular or fruitless and wasteful expenditure as defined in section 1 of the Municipal Finance Management Act (MFMA).

In terms of this, a register of cases of irregular expenditure identified in the 2013/2014 financial year is attached as **Annexure D**.

**6.16. Value of all awards**

The total value of bids, extensions of bids, deviations, minor breaches and irregular expenditure processed via the Supply Chain Management Unit for the period 01 July 2013 to 30 June 2014 are as follows:

	<b>Capital (Excluding VAT, where applicable)</b>	<b>Operational (Excluding VAT, where applicable)</b>	<b>VAT @ 14%</b>	<b>Total Value of Awards (Including VAT, where applicable)</b>
Bid Awards	90,330,194.84	71,060,265.98	20,196,504.39	181,586,965.21
Deviations	5,425,550.44	253,140.00	776,889.04	6,455,579.48
Irregular Expenditure	-	4,385,011.91	603,742.17	4,988,754.08
<b>Total</b>	<b>95,755,745.28</b>	<b>75,698,417.89</b>	<b>21,577,135.60</b>	<b>193,031,298.77</b>

**6.17. Logistics Management**

The SCM unit must provide an effective system to ensure the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, redundant and obsolete stock. Such systems must also have in place mechanisms to identify, consider and avoid potential risks in the SCM system.

Overstrand Municipality operates four municipal stores situated throughout the area of jurisdiction, being Hermanus, Onrus, Kleinmond and Gansbaai, with a store item value of R 8,271,377.15 million.

**Stock value for the different administrations as at 30 June 2014:**

•Store A (Hermanus General Store)	R1,475,101.72
•Store E (Electrical Store, Onrus)	R4,688,330.76
•Store G (Gansbaai Store)	R1,058,926.68
•Store K (Kleinmond Store)	R 565,770.45
•Store R (Hermanus Cartridges & Printing Paper Store)	R 483,247.54
•Total stock value	<b>R8,271,377.15</b>

**Number of stock issuing transactions during the 2013/2014 financial year:**

	<b>Quantity</b>	<b>Range of procurement</b>	<b>Percentage</b>
	10456	Hermanus General Store	49.17%
	1039	Onrus Electrical Store	4.89%
	4386	Gansbaai General Store	20.63%
	4479	Kleinmond General Store	21.06%
	904	Hermanus Stationary Store	4.25%

Total	21264	100.00%
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### Conclusion

The Overstrand Municipality has been implementing the Supply Chain Management Regulations diligently through the Supply Chain Management Policy.

Contract Management, Demand Management and the combating of Irregular Expenditure will once again be key focus areas in the implementation of supply chain management within the municipality.

The objective of the 2014/2015 financial year is to have a fully integrated SCM IT system that will further enhance procedural controls, efficiency and legislative compliance, from a centralised platform.

Overstrand Municipality continuously strives to not only ensure compliance to legislative frameworks, but also to improve administrative and procedural efficiency, thereby giving effect to its Constitutional mandate in terms of Section 152 of the Constitution.

### 7. Financial Implications

None

### 8. Staff Implications

None

### 9. Comments from other Departments, Divisions and Administrations

None

### 10. Annexures

- Annexure A: Organogram: SCM Unit
- Annexure B: Schedule of awards made by the Bid Committee System
- Annexure C: Schedule of deviations from the procurement processes
- Annexure D: Schedule of Irregular Expenditure identified in 2013/2014

### RECOMMENDATION TO THE COUNCIL:

1. that the Supply Chain Management Implementation Report for the 2013/2014 financial year submitted in terms of Paragraph 6 of the Supply Chain Management Policy, **be noted**;
2. that, following the provisions of paragraph 6 of the Supply Chain Management Policy, **the report be made public** in accordance with Section 21A of the Local Government: Municipal Systems Act, No. 32 of 2000; and

3. that the schedules of Deviations, Irregular Expenditure and cases of Minor Breaches be disclosed as a note to the Annual Financial Statements for the 2013/2014 financial year.

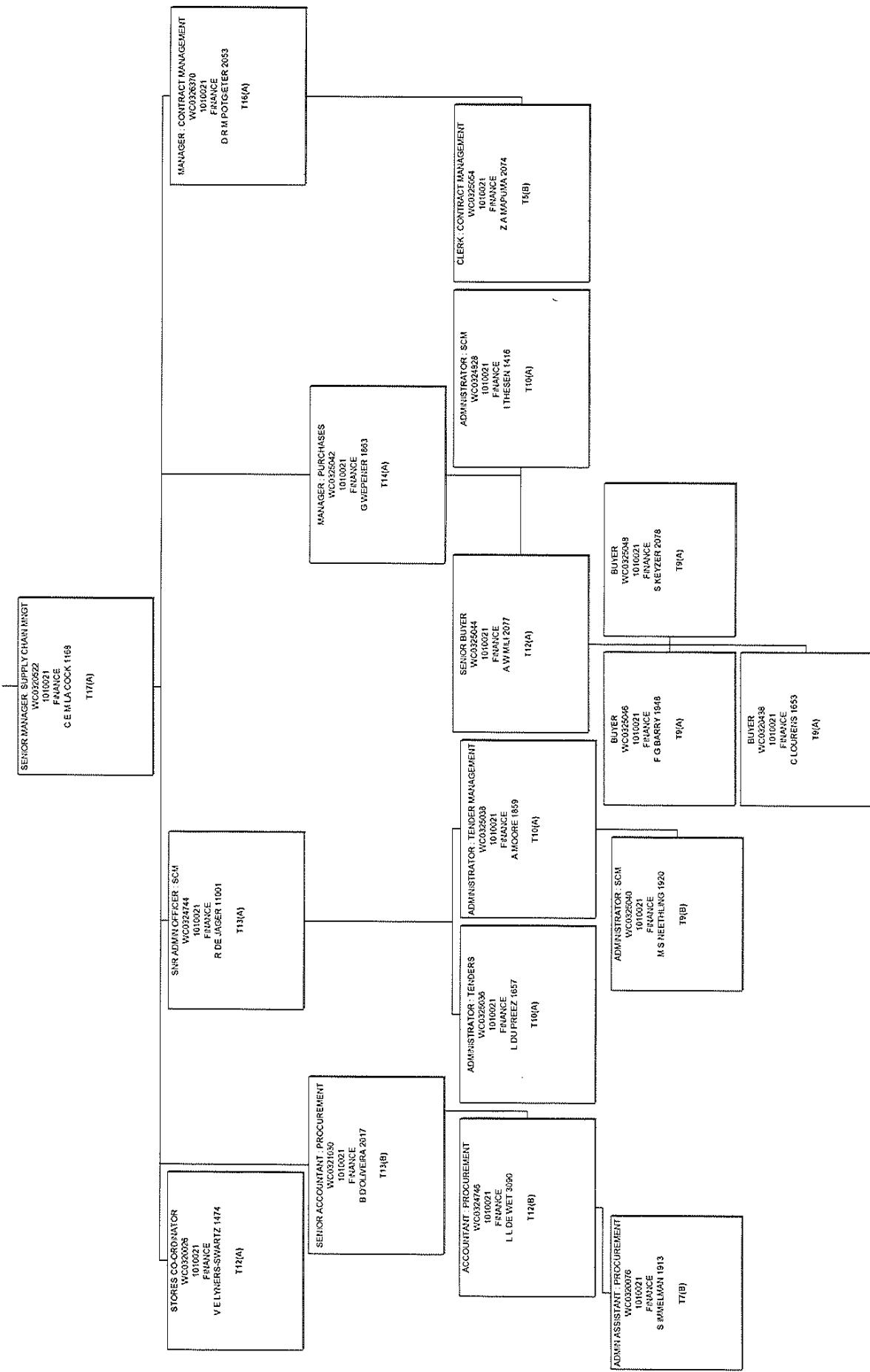
**RESPONSIBLE OFFICIAL :**

**R LA COCK**

**TARGET DATE FOR IMPLEMENTATION :**

**31 JULY 2014**

SUPPLY CHAIN MANAGEMENT & STORES





**SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 5(4) OF THE SCM POLICY**

**TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCILS' PREFERENTIAL PROCUREMENT POLICY- 2013 / 2014**

#	Tender #	Description	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
1	SC1317/2013	Cleaning of invasive alien plants in Berghof and De Bos Dam area	2013/07/05	Cancelled - No Acceptable bids received	N/A	-	-	-	-	-	-
2	SC1332/2013	Sale of two portions of Erf 210, Gansbaal for Aquaculture use	2013/07/05	Cancelled - No Acceptable bids received	N/A	-	-	-	-	-	-
3	SC1313/2013	Supply and delivery of electrical inventory items for a contract period ending 31 March 2014	2013/07/12	Powerrec (Pty) Ltd	None	2014/06/30	Various unit rates	1,303,641.87	-	182,509.86	1,486,151.73
3	SC1313/2013	Supply and delivery of electrical inventory items for a contract period ending 31 March 2014	2013/07/12	Powertech SA (Pt) Ltd	None	2014/06/30	Various unit rates	43,600.00	-	6,104.00	49,704.00
3	SC1313/2013	Supply and delivery of electrical inventory items for a contract period ending 31 March 2014	2013/07/12	PJ Technologies Cape CC	None	2014/06/30	Various unit rates	7,391.25	-	1,034.78	8,426.03
3	SC1313/2013	Supply and delivery of electrical inventory items for a contract period ending 31 March 2014	2013/07/12	Adcom t/a Electrical Products, a division of Adcom	3	2014/06/30	Various unit rates	65,593.02	-	9,173.02	79,336.04
3	SC1313/2013	Supply and delivery of electrical inventory items for a contract period ending 31 March 2014	2013/07/12	Reticulation and General Supplies CC	3	2014/06/30	Various unit rates	756,000.00	-	105,840.00	861,840.00
3	SC1313/2013	Supply and delivery of electrical inventory items for a contract period ending 31 March 2014	2013/07/12	Siyphambili Electrical and Industrial Suppliers CC	None	2014/06/30	Various unit rates	3,511.80	-	491.65	4,003.45
3	SC1313/2013	Supply and delivery of electrical inventory items for a contract period ending 31 March 2014	2013/07/12	Thubalethu Facilities Management (Pty) Ltd	None	2014/06/30	Various unit rates	62,118.02	-	8,696.52	70,814.54
4	SC1337/2013	Management of Informal Settlements in the Overstrand Area	2013/07/12	Metro Urban Management Support Serv	1	2015/06/30	Various unit rates	4,688,800.00	-	656,432.00	5,345,232.00
5	SC1342/2013	Printing & Distribution of accounts and newsletter	2013/07/12	CAB Holdings (Pty) Ltd	None	2014/06/30	Various unit rates	1,382,400.00	-	193,536.00	1,575,936.00
6	SC0867a/2010	Amendment of the contract agreement for the Management and Operation of the Hermanus Material Recovery Facility at the Hermanus Solid Waste Transfer Station	2013/07/26	Hermanus Recycling CC t/a Walker Bay Recycling	N/A	2013/11/30	48,776.00	195,104.00	-	27,314.56	222,418.56
7	SC1333/2013	Provision of a Time Attendance Systems for the Overstrand Municipality	2013/07/26	Cancelled - No Acceptable bids received	N/A	-	-	-	-	-	-
8	SC1363/2013	Supply & Delivery of Storm Water Pipes to Overstrand Municipality	2013/08/08	Last Samuraj Property Holdings CC t/a Ithuba Industries	1	2013/08/31	R 3,550.20	R 71,004.00	R -	R 9,940.56	R 80,944.56
8	SC1363/2013	Supply & Delivery of Storm Water Pipes to Overstrand Municipality	2013/08/08	Vinnies Trading CC t/a Mowtown Centre	Non-compliant Contributor	2013/08/31	R 1,932.00	R 77,280.00	R -	R 10,819.20	R 88,099.20

**TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S  
PREFERENTIAL PROCUREMENT POLICY- 2013 / 2014**

#	Tender #	Description	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
9	SC1210A/2012	Amendment of Contract SC 1210/2012: Provision of Maintenance and Support Services for Radio Frequency Network and Telecommunications Systems	2013/08/16	Gijima Holdings (Pty) Ltd	N/A	2014/06/30	R 698.00	R 16,556.56	R -	R 2,317.92	R 18,874.48
10	SC1336/2013	Replacement of Domestic Water Meters, Internal Water and Sewer Domestic Repairs for the Period ending 30 June 2016	2013/08/19	Sakhikaya Suppliers CC	1	2016/06/30	Various unit rates	R 11,100,000.00	R -	R 1,554,000.00	R 12,654,000.00
11	SC1373/2013	Exhibition Stand for Cape Whale Coast Tourism	2013/08/21	Cancelled - No responses received	N/A	-	-	R -	R -	R -	R -
12	SC1383/2013	Exhibition Stand for Cape Whale Coast Tourism	2013/08/21	Cancelled - No responses received	N/A	-	-	R -	R -	R -	R -
13	SC1372/2013	Provision of cleaning services in Sandbaai area for a contract period ending 30 September 2013	2013/08/28	Van Rooyen Tuindienste	Non-compliant Contributor	2013/09/30	R 7,600.81	R 31,923.40	R -	R -	R 31,923.40
14	SC1311/2013	Leak Detection water pipelines Overstrand area (Contract period ending 30 June 2015)	2013/08/30	Bosch Munitech (Pty) Ltd	3	2015/06/30	Various unit rates	R 800,000.00	R -	R 112,000.00	R 912,000.00
15	SC1216A/2012	Extension of contract sc 1216/2012: provision of a Parking Management System for the Hermanus Central Business District	2013/08/30	Red Flare Technologies (Pty) Ltd	N/A	2013/10/24	17.1 % of total monthly revenue	R 33,000.00	R -	R 4,620.00	R 37,620.00
16	SC1273/2012	Supply and provision of high security locks & keys for a period ending June 2023.	2013/09/27	Cancelled - No acceptable bids received	N/A	N/A	-	-	-	-	-
17	SC1335/2013	Provision of a Fuel Management System	2013/09/27	Wesbank a division of FirstRand Ltd	None	2016.06.30	Various unit rates	1,380,125.51	-	193,217.57	1,573,343.08
18	SC1338/2013	Repair of Small Plant (Lawnmowers, Weeders, etc.)	2013/09/27	Leezen Endeavours CC t/a Lawnmower & Chainsaw Clinic Hermanus	None	2016.06.30	173.68	418,943.42	-	58,652.08	477,595.50
19	SC1345/2013	Rental, Refill and Delivery of Gas Cylinders	2013/09/27	Cancelled - No acceptable bids received	N/A	N/A	-	-	-	-	-
20	SC1346/2013	Sale of Street Sweeper	2013/09/27	Cancelled - No bids received	N/A	N/A	-	-	-	-	-
21	SC1361/2013	Supply & Delivery of Inventory Items	2013/09/20	Purple Rose Distributors (Pty) Ltd	3	2015.06.30	Various unit rates	160,510.44	-	22,471.46	182,981.90
21	SC1361/2013	Supply & Delivery of Inventory Items	2013/09/20	Kleinmond Verspreiders CC	None	2015.06.30	Various unit rates	1,420,084.10	-	198,811.77	1,618,895.87
21	SC1361/2013	Supply & Delivery of Inventory Items	2013/09/20	Fusion Properties 368 CC	3	2015.06.30	Various unit rates	199,719.45	-	Not VAT registered	199,719.45
21	SC1361/2013	Supply & Delivery of Inventory Items	2013/09/20	Microzone Trading 529 CC	3	2015.06.30	Various unit rates	19,210.73	-	2,689.50	21,900.23
21	SC1361/2013	Supply & Delivery of Inventory Items	2013/09/20	Safety Chemicals CC	None	2015.06.30	Various unit rates	116,230.10	-	16,272.21	132,502.31
22	SC1364/2013	Provision of Small bore Network Connections	2013/09/20	Cancelled - Specifications deemed insufficient	N/A	N/A	-	-	-	-	-
23	SC1367/2013	Provision of small works and maintenance "as and when"	2013/09/20	Cancelled - Specifications deemed insufficient	N/A	N/A	-	-	-	-	-

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#	Tender #	Description	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
24	SC1371/2013	Supply and Delivery of Herbicide	2013/09/16	Cancelled - No acceptable bids received	N/A	N/A	-	-	-	-	-
25	SC1374/2013	Lease of portion Erf 4771, Hermanus known as Dutchies Restaurant	2013/09/16	Superfecta Trading 608 CC	N/A	2015-09-30	3,771.93	90,529.32	-	12,674.10	103,203.42
26	SC1376/2013	Protective clothing and uniforms	2013/09/20	TR Supply CC	1	2014-10-31	Various unit rates	71,050.00	-	9,947.00	80,997.00
26	SC1376/2013	Protective clothing and uniforms	2013/09/20	Uhambo Procurement and Distribution CC	1	2014-10-31	Various unit rates	1,150.00	-	161.00	1,311.00
27	SC1378/2013	Paving of roads in Hawston Phase 3	2013/09/27	Peter Starke Civils CC	2	2014-04-10	-	-	4,538,562.60	635,398.76	5,173,961.36
28	SC1213A/2012	Amendment of contract: Hermanus Parallel Road Project Phase 1 - Construction of Mbeki Street and associated roads	2013/09/16	Peter Starke & Amnev Construction JV	N/A	58 Weeks	-	-	106,294.86	14,881.28	121,176.14
29	SC1360B/2013	Amendment of the lease agreement for the Onnus/Hawston radio mast site	2013/10/25	RFG ELECTRONICS CC	N/A	2016/06/30	896.19 per month	213,161.43	-	29,842.60	243,004.03
30	SC1365/2013	Maintenance Services for Elevator at Municipal Head Office, Hermanus	2013/10/07	Nu-Line Elevator Products CC	6	2016/06/30	R 1,460.00 per month	50,856.00	-	7,119.84	57,975.84
31	SC1375/2013	Cleaning Project Hermanus	2013/10/04	Autumn Skies Trading 491 CC	3	2016/06/30	8,558.45	1,297,009.10	-	-	1,297,009.10
31	SC1375/2013	Cleaning Project Hermanus	2013/10/04	van Rooyen Tuindienste	None	2016/06/30	7,643.08	1,158,822.40	-	-	1,158,822.40
31	SC1375/2013	Cleaning Project Hermanus	2013/10/04	Zuki Garden and Forestry	3	2016/06/30	9,661.05	1,362,988.50	-	-	1,362,988.50
31	SC1375/2013	Cleaning Project Hermanus	2013/10/04	Lobi Development and Design CC	3	2016/06/30	10,290.25	1,471,187.00	-	-	1,471,187.00
31	SC1375/2013	Cleaning Project Hermanus	2013/10/04	Rhangana Civil and Construction	3	2016/06/30	9,532.96	1,362,911.80	-	-	1,362,911.80
31	SC1375/2013	Cleaning Project Hermanus	2013/10/04	Rhangana Civil and Construction	3	2016/06/30	16,812.96	2,547,957.00	-	-	2,547,957.00
32	SC1379/2013	Provision of Parking Management System for the Hermanus Central Business District	2013/10/25	Nunqure 20 CC	2	2016/06/30	14% of total revenue	1,033,449.90	-	144,682.99	1,178,132.89
33	SC1381/2013	Supply and deliver soft body armour vests	2013/10/18	Cancelled - Pricing of the sole responsive bidder is considered no to be market related	N/A	-	-	-	-	-	-
34	SC1382/2013	Medium and low voltage upgrading in Gansbaai & Franskraal.	2013/10/04	Adence Construction (Pty) Ltd	3	2014/01/31	-	-	5,111,635.95	715,629.03	5,827,264.98
35	SC1384/2013	The Supply and Delivery of a Plotter for the GIS department of Ovensrand Municipality	2013/10/22	Chantmerc Investments CC	3	2013/12/23	-	-	75,000.00	10,500.00	85,500.00
36	SC1385/2013	The Maintenance and upgrading of footpaths in the hermanus CBD	2013/10/07	RP-J's Garden and Home CC	None	2013/11/30	Various unit prices	70,000.00	-	9,800.00	79,800.00

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37	SC1394/2013	Remove existing & install 3 new 48000 BTU Airconditioning units at Hawston Library	2013/10/31	Gansbaal Aircon and Refrigeration CC	4	2013/11/15	-	72,579.18	-	10,161.09	82,740.27
38	SC1397/2013	Supply and delivery of raw sewage pump	2013/10/11	HSM Amanzi Pump and Sewerage Engineers CC	3	2013/11/30	-	-	59,730.00	8,362.20	68,092.20
39	SC1359/2013	RFP for the effecting of energy efficient projects	2013/11/01	Cancelled - No tenders received adhere to the technical requirements	N/A	N/A	-	-	-	-	-
40	SC1387/2013	Provision of Training: Peace Officers SAQA ID: 377224	2013/11/06	Moloo Academy CC	4	2014/06/30	3,777.00	66,263.16	-	9,276.84	75,540.00
41	SC1392/2013	Hiring of Sewerage Vacuum Tankers	2013/11/08	Cancelled - PPPFA Regulations: All bids received exceed a total cost of R 1,000,000.00	N/A	N/A	-	-	-	-	-
42	SC1393/2013	Lifesaving Services Overstrand	2013/11/04	SA Pro Lifeguards	Non-compliant Contributor	2015/06/30	Withdrawn	Withdrawn	-	-	-
42	SC1393/2013	Lifesaving Services Overstrand	2013/11/04	R.O. Natus v/a Overstrand Lifeguards	3	2015/06/30	Various	928,625.00	-	-	928,625.00
42	SC1393/2013	Lifesaving Services Overstrand	2013/11/18	National Sea-and-Sand Institute	5	2015/06/30	Various	1,389,238.56	-	194,493.40	1,583,731.98
43	SC1399/2013	Cleaning of Alien Vegetation on Treatment Areas: Klein River and Hermanus	2013/11/15	Teslaarsdal Landcare	3	2014/02/20	70,000.00	70,000.00	-	-	70,000.00
43	SC1399/2013	Cleaning of Alien Vegetation on Treatment Areas: Klein River and Hermanus	2013/11/15	The Gaia Project	3	2014/02/20	98,000.00	98,000.00	-	-	98,000.00
43	SC1399/2013	Cleaning of Alien Vegetation on Treatment Areas: Klein River and Hermanus	2013/11/15	Early Bird Alien Clearing	3	2014/02/20	165,000.00	165,000.00	-	-	165,000.00
43	SC1399/2013	Cleaning of Alien Vegetation on Treatment Areas: Klein River and Hermanus	2013/11/15	The Gaia Project	3	2014/02/20	120,000.00	120,000.00	-	-	120,000.00
43	SC1399/2013	Cleaning of Alien Vegetation on Treatment Areas: Klein River and Hermanus	2013/11/15	The Gaia Project	3	2014/02/20	85,000.00	85,000.00	-	-	85,000.00
44	SC0867/B/2010	Amendment of the contract agreement for the Management and Operation of the Hermanus Material Recovery Facility at the Hermanus Solid Waste Transfer Station	2013/11/18	Hermanus Recycling CC v/a Walker Bay Recycling	N/A	2023/10/31	Various	13,309,029.15	-	1,863,264.08	15,172,293.23
45	SC1213/B/2012	Amendment of contract: Hermanus Parallel Road Project Phase 1 - Construction of Mbeki Street and associated roads	2013/11/18	Peter Starke & Amnev Construction JV		10 Weeks	Various	-	909,259.00	127,296.26	1,036,555.26
46	G40L400101475	Klein River Working for Water Contract: G40L400101475	2013/11/12	Early Bird Alien Clearing	3	18 calendar days	33,844.10	33,844.10	-	-	33,844.10
47	G40L400101473	Klein River Working for Water Contract: G40L400101473	2013/11/12	Early Bird Alien Clearing	3	16 calendar days	32,723.65	32,723.65	-	-	32,723.65
48	G40L400101463	Klein River Working for Water Contract: G40L400101463	2013/11/12	Joyce Mtsha	Non-compliant Contributor	18 calendar days	43,351.39	43,351.39	-	-	43,351.39
49	G40L400101466	Klein River Working for Water Contract: G40L400101466	2013/11/12	Siyanda Alien Clearing	Non-compliant Contributor	18 calendar days	36,919.23	36,919.23	-	-	36,919.23

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50	SC1357/2013	Supply and install stage curtains Moffat Hall Mnt Pleasant and Community Hall Zweilohle	2013/12/27	Cancelled – No responsive bids received	-	-	-	-	-	-	-
51	SC1362/2013	Moffat Hall Mount Pleasant: Supply and install A. Acoustic wall panels B. Acoustic ceiling tiles	2013/12/27	Cancelled – No responsive bids received	-	-	-	-	-	-	-
52	SC1377/2013	Supply and erecting of fences in the Overstrand area	2013/12/02	Gateway Metal Works CC	1	2016/06/30	Various	200,000.00	-	28,000.00	228,000.00
52	SC1377/2013	Supply and erecting of fences in the Overstrand area	2013/12/02	Mr Spike Overberg CC	4	2016/06/30	Various	200,000.00	-	28,000.00	228,000.00
52	SC1377/2013	Supply and erecting of fences in the Overstrand area	2013/12/02	Tee Gee Building Supplies CC	Non-compliant Contributor	2016/06/30	Various	200,000.00	-	28,000.00	228,000.00
53	SC1386/2013	The Supply and Delivery of Protective Clothing for Protection Services	2013/12/20	F G Uniforms CC	1	2015.06.30	Various	20,655.50	-	2,891.77	23,547.27
53	SC1386/2013	The Supply and Delivery of Protective Clothing for Protection Services	2013/12/20	T R Supply CC via TRF Sport	1	2015.06.31	Various	20,646.35	-	2,890.49	23,536.84
53	SC1386/2013	The Supply and Delivery of Protective Clothing for Protection Services	2013/12/20	Steven Ridge CC	2	2015.06.32	Various	24,000.00	-	3,360.00	27,360.00
53	SC1386/2013	The Supply and Delivery of Protective Clothing for Protection Services	2013/12/20	Inuyani Safety CC	2	2015.06.33	Various	133,440.00	-	18,681.60	152,121.60
54	SC1388/2013	Provision of Training: Brush Cutter and Weed eater operating	2013/12/10	Pro Skills Development (Pty) Ltd	4	2014/06/30	1,040.35	32,250.85	-	4,515.12	36,765.97
55	SC1389/2013	Provision of Training: Leadership concepts in a work context SAQA ID: 242824	2013/12/10	BDCE (Pty) Ltd	4	2014/06/30	1,300.00	174,200.00	-	24,388.00	198,588.00
56	SC1390/2013	Provision of Training: Health and Safety Representatives SAQA ID: 259622	2013/12/02	Training Force (Pty) Ltd	3	2014/06/30	495.00	30,690.00	-	4,296.60	34,986.60
57	SC1391/2013	Provision of Training: Basic Life Support and First Aid SAQA ID: 119567	2013/12/18	Imperial Crown Trading 485 (Pty) Ltd	4	2014/06/30	410.69	59,550.05	-	-	59,550.05
58	SC1396/2013	Provision of Training: Telephone Etiquette	2013/12/02	RPA Consultants CC via Skills Factory	4	2014/06/30	1,100.00	55,000.00	-	7,700.00	62,700.00
59	SC1398/2013	Upgrading of Kleinmond Soccer Field	2013/12/02	Marina Landscaping Management (Pty) Ltd	2	2014/07/31	-	5,933,621.81	-	830,707.05	6,764,328.86
60	SC1400/2013	Upgrading of Pearly Beach, Gansbaai and De Kelders Water Reticulation Networks	2013/12/02	Burnmar Civis (Pty) Ltd	Non-compliant Contributor	2014/06/30	-	-	3,966,000.00	555,240.00	4,521,240.00
61	SC1401/2013	Supply and delivery of vehicles	2013/12/02	Seventh Avenue Trading 612 CC	1	60 Days	Various	-	788,727.00	110,421.78	899,148.78
62	SC1402/2013	Disconnection and reconnection of electrical supply	2013/12/20	Bungane Facilities and Services CC	Non-compliant Contributor	2016/06/30	Various	610,000.00	-	85,400.00	695,400.00
63	SC1404/2013	Compilation of Cape Whale Coast Photo Library	2013/12/30	CJC Computers and Design (Pty) Ltd via D.R.O.I.D. Projects	Non-compliant Contributor	12 Months	278.50	55,700.00	-	7,798.00	63,498.00

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64	SC1405/2013	Stanford Sewer Reticulation Upgrade - Phase 6	2013/12/02	Burmar Civilis (Pty) Ltd	2	2014/06/30	-	-	2,307,317.10	323,024.39	2,630,341.49	
65	SC1406/2013	Computer literacy training	2013/12/18	Bravopix 307 CC	3	2014/06/30	1,783.33	106,999.80	-	14,979.97	121,979.77	
66	SC1407/2013	Training: Business Writing skills SAQA ID 12153	2013/12/18	Imperial Crown Trading 485 (Pty) Ltd	4	2014/06/30	420.00	8,400.00	-	-	8,400.00	
67	SC1408/2013	Electrification Tsepe Tsepe Extension	2013/12/02	Adenco Construction (Pty) Ltd	2	2014/03/30	-	-	910,562.59	127,478.76	1,038,041.35	
68	SC1409/2013	Upgrade of Kwaalwater and Hawston Sub stations and 11KV network	2013/12/20	Adenco Construction 9Pty) Ltd	2	28 Weeks	-	-	6,135,521.96	858,973.07	6,994,495.03	
69	SC1410/2013	Supply and deliver protective clothing and safetywear	2013/12/20	Startune (Pty) Ltd	4	2015.06.30	Various	1,538,309.50	-	-	1,538,309.50	
69	SC1410/2013	Supply and deliver protective clothing and safetywear	2013/12/20	Amaphatzi CC	2	2015.06.30	Various	32,640.00	-	4,569.60	37,209.60	
69	SC1410/2013	Supply and deliver protective clothing and safetywear	2013/12/20	TR Supply CC via TRF Sport	1	2015.06.30	Various	6,397.60	-	895.66	7,293.26	
69	SC1410/2013	Supply and deliver protective clothing and safetywear	2013/12/20	Safety Protective Clothing CC	Non-compliant Contributor	2015.06.30	Various	57,152.50	-	8,001.35	65,153.85	
69	SC1410/2013	Supply and deliver protective clothing and safetywear	2013/12/20	Duco Industrial (Pty) Ltd	3	2015.06.30	Various	537,700.00	-	75,278.00	612,978.00	
69	SC1410/2013	Supply and deliver protective clothing and safetywear	2013/12/20	Plenaar Brothers (Pty) Ltd	4	2015.06.30	Various	86,018.45	-	12,042.58	98,061.03	
70	SC1412/2013	Cleaning Project Mnt Pleasant, Onnus Vermont	2013/12/06	Nicky's Cleaning services	3	2016.06.30	6,734.25	953,214.84	-	-	953,214.84	
70	SC1412/2013	Cleaning Project Mnt Pleasant, Onnus Vermont	2013/12/06	Mr. Deon Louw	Non-compliant Contributor	2016.06.30	12,594.60	1,782,758.90	-	-	1,782,758.90	
71	SC1413/2013	Supply and deliver inventory items.	2013/12/06	Impact Plastic Containers (Pty) Ltd	6	2015.06.30	Various	102,300.00	-	14,322.00	116,622.00	
71	SC1413/2013	Supply and deliver inventory items.	2013/12/06	Carbon Sense CC	1	2015.06.30	Various	703,624.50	-	-	703,624.50	
72	SC1414/2013	Fire Fighting/Rescue Pumper	2013/12/20	Marce Projects (Pty) Ltd	3	2014/06/30	2,567,925.06	-	2,567,925.06	359,509.51	2,927,434.57	
73	SC1415/2013	Supply and deliver Office Equipment and furniture	2013/12/13	Cape Sealing Manufacturer CC	1	2014/06/30	Various	-	77,961.00	10,914.54	88,875.54	
73	SC1415/2013	Supply and deliver Office Equipment and furniture	2013/12/13	Waltons (Pty) Ltd	Non-compliant Contributor	2014/06/30	Various	-	111,191.00	15,566.74	126,757.74	
74	SC1418/2013	Provision of Services to Host the Websites of Overstrand Municipality	2013/12/20	Max Internet Technologies CC t/a Maxitec	Non-compliant Contributor	2016/06/30	Various	376,000.00	-	52,640.00	428,640.00	

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75	SC1419/2013	Appointment of EIA Practitioner for sidewalk from heuningkloof to Kleinmond CBD	2013/12/18	Fynbosland Consulting 323 CC via PHS	Non-compliant Contributor	2014/06/30	36,000.00	36,000.00	-	5,040.00	41,040.00
76	SC1420/2013	Appointment of EIA Practitioner for sidewalk along Beach Road Kleinmond	2013/12/18	Fynbosland Consulting 323 CC via PHS	Non-compliant Contributor	2014/06/30	36,000.00	36,000.00	-	5,040.00	41,040.00
77	SC1421/2013	Provision of small works and maintenance "as and when"	2013/12/20	Alan Bailey Civil Engineering and Construction CC	4	2016/12/31	Various	7,650,000.00	-	1,071,000.00	8,721,000.00
78	SC1426/2013	Replacement of Air Conditioning Unit at the Overstrand Municipal Auditorium, Hermanus.	2013/12/27	Cancelled - No responsive bids received	-	-	-	-	-	-	-
79	SC1218A/2012	Amendment/Variation: The re-surfacing and rehabilitation of roads in the Overstrand	2013/12/13	Zebra Surfacing (Pty) Ltd & Isidima Civils (Pty) Ltd JV	-	2014/06/30	-	683,490.04	-	95,688.61	779,178.65
80	SC1378A/2013	Amendment/Variation: Paving of roads in Hawston Phase 3 - Additional paved sidewalks	2013/12/13	Peter Starke Civils CC	2	2014.06.30	-	-	814,061.02	113,988.54	928,029.56
81	SC1416/2013	Replacement of water pipes: Root-eis to Hermanus	2014/01/24	WBHO Construction (Pty) Ltd	Non-compliant Contributor	2016/02/28	23,200,000.00	-	23,200,000.00	3,248,000.00	26,448,000.00
82	SC1417/2013	Time and attendance system for Overstrand Municipality	2014/01/31	Cancelled - No responsive bids received	N/A	N/A	-	-	-	-	-
83	SC1423/2013	Supply and installation of mechanical and electrical equipment for sewage pump station 2 Stanford	2014/01/24	Viking Pony Africa Pumps (Pty) Ltd via Tricom Africa	3	2015/06/30	361,069.50	-	361,069.50	50,549.73	411,619.23
84	SC1425/2013	Provision of small bore sewerage connections in Hermanus for period ending 30 June 2016	2014/01/31	SW du Plessis	4	2016/06/30	Various	300,000.00	-	-	300,000.00
85	SC1430/2013	Borehole and irrigation installations at various sites in Gansbaai area	2014/01/24	Cancelled - No responsive bids received	N/A	N/A	-	-	-	-	-
86	SC1395/2013	Upgrade Hawston Sportsgrounds ablution facilities	2014/02/07	Coalition Trading 1317 CC	3	2014/04/30	-	-	220,000.00	-	220,000.00
87	SC1422/2013	Upgrading of residential roads in Zwellihle Phase 1	2014/02/28	Cape Asphalt CC	Non-compliant Contributor	2015/06/30	-	-	6,849,078.50	958,870.99	7,807,949.49
88	SC1431/2013	Alterations and additions for Overstrand Municipality Spaces for Sport communal sport grounds, Gansbaai.	2014/02/06	Cancelled - Insufficient funding available.	N/A	N/A	-	-	-	-	-
89	SC1434/2013	Sale of ERF 11154 - For an Oncology Unit	2014/02/28	Annenprop 9 (Pty) Ltd	N/A	2015/06/30	-	-	5,000,000.00	700,000.00	5,700,000.00
90	SC1440/2014	Transversal Contract - Independent Financial Assessment	2014/02/21	INCA Portfolio Management (Pty) Ltd	N/A	2014/06/30	-	154,810.53	-	21,673.47	176,484.00
91	SC1256/2012	Professional Services for the inspection and evaluation of conservancy and septic tanks in Hermanus	2014/03/31	Cancelled - The sole bidder withdrew their offer.	N/A	-	-	-	-	-	-
92	SC1403/2013	Stands for Tourism Exhibitions	2014/03/20	Cancelled - No responsive bids received.	N/A	-	-	-	-	-	-
93	SC1429/2013	Sale of Erf 2834 Sandbaai for mixed residential development and erf 2837 Sandbaai for a retirement village.	2014/03/14	Cancelled - No acceptable bid received.	N/A	-	-	-	-	-	-

TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY - 2013 / 2014											
#	Tender #	Description	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
94	SC1435/2013	Sale of Erven 3898 & 3899 Gansbaai - For aquacultural purposes	2014/03/20	Cancelled - No bids received	N/A	-	-	-	-	-	-
95	SC1436/2014	Consultant for Environmental Management System for Overstrand Municipality	2014/03/20	EON Consulting (Pty) Ltd	Non-compliant Contributor	2016/06/30	-	858,070.18	-	120,129.83	978,200.01
96	SC1438/2014	Refuse Compactor Vehicle with 15 cubic meter bin-lifter	2014/03/28	Associated Automotive Distributors (Pty) Ltd	3	2014/06/30	-	-	1,161,629.35	162,628.11	1,324,257.46
97	SC1442/2014	Supply and installation of mechanical and electrical equipment for sewage pump stations in Hermanus.	2014/03/14	EOH Intelligent Infrastructure (Pty) Ltd	Non-compliant Contributor	2014/06/30	-	-	1,403,000.00	196,420.00	1,599,420.00
98	SC1443/2014	Borehole and irrigation installations at various sites in Gansbaai area	2014/03/20	C Devine t/a Blue Wood Landscaping	Non-compliant Contributor	2014/06/30	Various	-	440,000.00	61,600.00	501,600.00
99	SC1447/2014	Herbicides for the control of invasive alien plants for Overstrand Working for Water Project.	2014/03/18	Ecoguard Distributors (Pty) Ltd	Non-compliant Contributor	2014/03/20	-	10,500.00	-	1,470.00	11,970.00
99	SC1447/2014	Herbicides for the control of invasive alien plants for Overstrand Working for Water Project.	2014/03/18	Umsowethu Africa Trading Services (Pty) Ltd	2	2014/03/20	-	15,574.68	-	2,180.46	17,755.14
99	SC1447/2014	Herbicides for the control of invasive alien plants for Overstrand Working for Water Project.	2014/03/18	Henning & Henning CC t/a Henchem	Non-compliant Contributor	2014/03/20	-	116,160.00	-	16,262.40	132,422.40
99	SC1447/2014	Herbicides for the control of invasive alien plants for Overstrand Working for Water Project.	2014/03/18	Conchem-Saighna BEE CC	Non-compliant Contributor	2014/03/20	-	12,300.00	-	1,722.00	14,022.00
100	SC1450/2014	Development of a Service Delivery and Budget Implementation plan SDBIP	2014/03/11	Cancelled - No acceptable bid received.	N/A	-	-	-	-	-	-
101	SC1405A/2014	Extension of Contract: Stanford Sewer Reticulation Upgrade Phase 6	2014/03/28	Burnat Civilis (Pty) Ltd	N/A	2014/08/31	-	-	2,036,262.40	285,076.74	2,321,339.14
102	SC1427/2013	Pruning and felling of trees in the Greater Hermanus area	2014/04/25	Cancelled - No responsive bids received	N/A	-	-	-	-	-	-
103	SC1428/2013	Sale of Erf 456 Peary Beach for Residential / Resort use	2014/04/22	Franciscus Jozef Maria Komen	N/A	2014/09/30	300,000.00	-	300,000.00	42,000.00	342,000.00
104	SC1441/2014	Supply and deliver new/retread tyres to Overstrand Municipality for the period of two years	2014/04/11	Caledon Tyre Retreading Factory T/A Supa Quick Caledon	5	2016/06/30	Various	1,059,547.81	-	153,936.693	1,253,484.50
104	SC1441/2014	Supply and deliver new/retread tyres to Overstrand Municipality for the period of two years	2014/04/11	Supa Quick Kleinmond	4	2016/06/30	Various	489,288.00	-	68,500.32	557,788.32
104	SC1441/2014	Supply and deliver new/retread tyres to Overstrand Municipality for the period of two years	2014/04/11	A.J Bandediens	3	2016/06/30	Various	120,543.60	-	16,876.104	137,419.70
105	SC1448/2014	Supply and delivery of soft body armoured vests for Protection Services, Hermanus	2014/04/25	Startune (Pty) Ltd	3	2014/06/30	Various	-	237,255.00	33,215.70	270,470.70
106	SC1451/2014	Supply and install roof structure at the Spaces for Sport Communal Sport Grounds, Gansbaai	2014/04/04	Engelbrecht Roofing CC	Non-compliant Contributor	2014/06/30	-	-	70,900.00	9,926.00	80,826.00
107	SC912A/2010	Amendment: Servicing and Maintenance of 8 Multifunction printers by Nashua	2014/04/25	-Hybricode Pty (Ltd) trading as Nashua Breede Valley	N/A	2016/04/30	Various	154,286.54	-	21,600.11	175,886.65

**TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S  
PREFERENTIAL PROCUREMENT POLICY- 2013 / 2014**

#	Tender #	Description	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
108	SC1439/2014	Supply and install irrigation system Mount Pleasant Soccer Field and Hawston Rugby field Hermanus..	2014/05/02	Hydro Cape Turf Services CC	1	2014/06/30	-	210,607.73	-	29,485.08	240,092.81
109	SC1445/2014	Supply, install stage curtains at Zweilhe Community hall and Moffat Hall Mt Pleasant	2014/05/23	Lamb's Chemical Manufacturer CC	3	2014/06/30	-	226,228.00	-	31,671.92	257,899.92
110	SC1446/2014	Supply and install acoustic wall panels and ceiling tiles at Moffat Hall Mount Pleasant	2014/05/20	Masanda Trading CC	1	2014/06/30	-	130,780.43	-	18,309.26	149,089.69
111	SC1461/2014	Additions & alterations to existing light steel prefabricated building	2014/05/29	ADE Cocum Project Management CC	1	2014/08/01	-	-	358,878.99	50,243.06	409,122.05
112	SC1464/2014	Supply and installation of a water pump set.	2014/05/02	Cancelled – No responsive bids received	N/A	N/A	-	-	-	-	-
113	SC1471/2014	Amendment: Service Level Agreement with Lateral Dynamics	2014/05/23	Lateral Dynamics (Pty) Ltd	N/A	2017/06/30	Various	1,728,036.00	-	241,925.04	1,969,961.04
114	SC1479/2014	Transversal: Development of a Long Term Financial Plan for Overstrand Municipality	2014/05/30	INCA Portfolio Management (Pty) Ltd	N/A	2014/08/31	-	246,724.57	-	34,541.44	281,266.01
115	SC1442A/2014	Amendment/Variation of Supply and installation of mechanical and electrical equipment for sewage pump stations in Hermanus.	2014/05/26	EOH Intelligent Infrastructure (Pty) Ltd	N/A	2014/06/30	-	-	163,208.10	22,849.13	186,057.23
116	SC1327A/2013	Amendment 2 of Contract: For the Implementation of a Time and Attendance Software Solution	2014/05/30	Bytes Systems Integrated ( Pty) Ltd	N/A	2016/06/30	Various	430,729.00	599,821.00	144,277.00	1,174,827.00
117	SC1395A/2013	Amendment/Variation of Upgrade Hawston Sportsgrounds ablution facilities	2014/05/15	Coalition Trading 1317 CC	N/A	2014/06/30	-	-	5,000.00	-	5,000.00
118	SC1453/2014	Supply, deliver and installation of rubber safety matting around play equipment Hermanus	2014/06/17	Cancelled - Validity period expired	N/A	N/A	-	-	-	-	-
119	SC1462/2014	Cleaning projects for the Kleinmond informal areas.	2014/06/27	Cancelled - Error in bid specifications	N/A	N/A	-	-	-	-	-
120	SC1466/2014	Provision of Laboratory Services for the Monitoring of Water Quality with a contract period ending 30 June 2017	2014/06/06	A. L. Abbott and Associates (Pty) Ltd	4	2017.06.30	Various	5,412,120.00	-	757,696.80	6,169,816.80
121	SC1468/2014	Supply, Delivery and Installation of Furniture, Carpentry and Fittings for a Municipal Court.	2014/06/13	JHC Interiors CC	Non-compliant Contributor	2014.08.14	-	-	174,414.00	24,417.96	198,831.96
122	SC1472/2014	Novelli Platespin Forge 500 series one year standard software maintenance	2014/06/10	Lateral Dynamics (Pty) Ltd	Non-compliant Contributor	2015.05.30	-	79,690.00	-	11,156.60	90,846.60
123	SC1473/2014	Online subscription for access to legal information	2014/06/13	Cancelled - No bids received	N/A	N/A	-	-	-	-	-
124	SC1476/2014	Printing & Distribution of municipal accounts and newsletters	2014/06/20	Mailtronic Direct Marketing CC	2	2017.06.30	Various	2,981,355.99	-	417,389.82	3,398,745.71
125	SC1477/2014	Service and maintenance of multi-functional office machines in the Overstrand Municipal Area for a period ending 30 June 2016	2014/06/27	Cancelled - No bids received	N/A	N/A	-	-	-	-	-
126	SC1210B/2012	2nd Amendment of contract: Maintenance and Support Services for the RF network and PABX system	2014/06/30	Gijima Holdings (Pty) Ltd	N/A	2015.06.30	Various	42,953.60	-	6,019.10	49,012.70

TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY- 2013 / 2014											
#	Tender #	Description	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
127	SC1487/2014	Amendment: Provision of electricity power quality monitoring services to Overstrand Municipality	2014/06/27	CT Lab (Pty) Ltd	N/A	2017.06.30		382,032.00	-	53,484.48	435,516.48
128	SC1023C/2011	Amendment of Contract SCD 2460/2012 for the Operational Monitoring and Maintenance of the De Kelders and Peary Beach Membrane Water Treatment Plants	2014/06/27	Quality Filtration Systems CC	N/A	2017.06.30	16,166.30	629,786.30	-	88,170.15	717,956.95
129	SC1104A/2011	Amendment of Contract: Provision of cleaning services in the Gansbaai/Stanford areas	2014/06/30	Siyanda Allen Cleaning and Cleaning Services CC	N/A	2014.09.30	3,060.91	39,791.83	-	-	39,791.83
129	SC1104A/2011	Amendment of Contract: Provision of cleaning services in the Gansbaai/Stanford areas	2014/06/30	Henry Moses Spandiel Projects	N/A	2014.09.30	4,406.76	57,287.88	-	-	57,287.88
129	SC1104A/2011	Amendment of Contract: Provision of cleaning services in the Gansbaai/Stanford areas	2014/06/30	TM Siswana	N/A	2014.09.30	4,169.68	54,205.84	-	-	54,205.84
130	SC1152A/2012	Amendment of Contract: Cleaning Project: Masakhane/Beverly Hills, Gansbaai	2014/06/30	NA Twala	N/A	2014.09.30	4,169.68	54,205.84	-	-	54,205.84
131	SC1109A/2011	Amendment of Contract: Provision of cleaning services in the said Kleinmond areas	2014/06/30	Sunshine Cleaning Services	N/A	2014.09.30	14,245.74	185,194.62	-	-	185,194.62
131	SC1109A/2011	Amendment of Contract: Provision of cleaning services in the said Kleinmond areas	2014/06/30	IMD Cleaning Services	N/A	2014.09.30	7,860.71	102,189.23	-	-	102,189.23
							27,398,867.80	90,330,194.84	71,060,265.98	20,196,504.39	181,586,965.21



**SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 5(4) OF THE SCM POLICY**

**Deviations from the Policy, Approved in terms of Clause 36(1)(a) for the 2013/2014**

#	Deviation #	Date approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
1	SCD2638	2013/07/11	Clause 36(1)(a)(v)	The identification and repair of fault with the transmission for Backhoe Loader CEM 31789, which had a faulty transmission control valve, via a stip-and-quote process.	Manager, Corporate Services, Arendse J.J.F	Barroworld Equipment, a division of Barroworld South Africa (Pty) Ltd	R 19,827.35		R 2,775.83	R 22,603.18
2	SCD2639	2013/07/18	Clause 36(1)(a)(v)	The booking of a space at the Gauteng Gateway Show, 30 August to 01 September 2013, without requesting quotations from other show organizers due to the uniqueness of the show and the Municipality's intended target market	Manager, Tourism, Greeff S	Ramsay Media (Pty) Ltd	R 16,776.00		R 2,348.64	R 19,124.64
3	SCD2640	2013/07/29	Clause 36(1)(a)(v)	Provision of electricity power quality monitoring services for a 1 year period by the manufacturer and supplier of the system employed by the municipality, with the provision that S116(3) of the MFMA will be adhered to by 30 June 2014.	Senior Manager, Chief Electro Technical Services, Du Plessis K	CT Lab (Pty) Ltd	R 120,000.00		R 16,800.00	R 136,800.00
4	SCD2641	2013/07/23	Clause 36(1)(a)(v)	Update of PMAAX software & the auditing of bulk meters by a specialist service provider with the needed equipment and experience, who is also the original implementer and developer of the current system, with the provision that the preferred due process (tender or s116(3) be adhered to by 30 June 2014.	Senior Manager, Chief Electro Technical Services, Du Plessis K	P.J. Technologies Cape CC	R 32,462.23		R 4,544.71	R 37,006.94
5	SCD2642	2013/07/24	Clause 36(1)(a)(v)	Procurement of Specialised testing kits for Water testing Equipment at the Gansbaai Wastewater Treatment Works, from the authorised distributor as per the attached memorandum.	Superintendent, Water and Sanitation, Franken H	PREI Instrumentation (Pty) Ltd	R 23,460.00		R 3,284.40	R 26,744.40
6	SCD2643	2013/07/24	Clause 36(1)(a)(v)	Procurement of credits for a postage franking machine for Gansbaai Administration from the sole service provider for this specific equipment, for the period ending 30 June 2014 and not exceeding a total cost of R 39 000.00, inclusive of VAT.	Senior Manager, Gansbaai and Standford, Myburgh F	Earlyworx 282 (Pty) Ltd	R 34,210.53		R 4,789.47	R 39,000.00
7	SCD2644	2013/07/29	Clause 36(1)(a)(v)	Renewal of Novell licenses from an authorized Novell reseller, who is also the current service provider for the Provision of Data Support and ICT Advisory Services, in order to mitigate potential security risks and unforeseen disruptions in service delivery of the Data Centre.	Manager, IT Communication & Technology, van Staden J	Lateral Dynamics (Pty) Ltd	R 680,525.00		R 95,273.50	R 775,798.50
8	SCD2645	2013/07/30	Clause 36(1)(a)(v)	The identification and repair of fault with a brushcutter via a stip-and-quote process, as it is required that the supplier first investigate the equipment before providing a reliable quote	Manager, Corporate Services, Arendse J.J.F	Hermanus Mower Centre	R 3,239.48		R 453.53	R 3,693.01
9	SCD2646	2013/08/07	Clause 36(1)(a)(v)	The procurement of system specific Payroll IRP5 training on 05 and 06 September 2013, for one municipal employee, by current service provider of the municipality's personnel and payroll system.	Senior Manager, HR Buccchanen L	Pay-Day Software Systems	R 3,508.77		R 491.23	R 4,000.00
10	SCD2647	2013/08/13	Clause 36(1)(a)(v)	Procurement of credits for a postage franking machine for Hermanus Administration from the sole service provider for this specific equipment, for the period ending 30 June 2014.	Manager, Council Support Services Van Tonder H	Earlyworx 282 (Pty) Ltd	R 149,122.81		R 20,877.19	R 170,000.00
11	SCD2648	2013/08/15	Clause 36(1)(a)(v)	The procurement of a service provider for the establishment of an exhibition stand at the Gauteng Gateway Show, to be held on 30 August – 01 September 2013 only for 1 of the 3 shows requested in the Formal Written Quotation as there is too little time allowed before establishment of the stand is needed for the show	Manager, Tourism, Greeff S	Scan Display Solutions (Pty) Ltd	R 15,730.00		R 2,202.20	R 17,932.20
12	SCD2650	2013/08/21	Clause 36(1)(a)(v)	Calibration of Truvelo speed law enforcement equipment by the sole supplier and manufacturer of the equipment including service, repair, maintenance and installation	Chief, Traffic Services Fraser R	Truvelo Manufacturers (Pty) Ltd	R 9,809.04		R 1,373.27	R 11,182.31
13	SCD2651	2013/08/28	Clause 36(1)(a)(v)	The servicing, calibration and possible repair of Dräger breathalyzer equipment, by the sole importer, supplier and service company of Dräger equipment in South Africa	Chief, Traffic Services Fraser R	Dräger South Africa (Pty) Ltd	R 1,900.00		R 266.00	R 2,166.00
14	SCD2652	2013/09/21	Clause 36(1)(a)(v)	The identification of fault with the hydraulic cylinder of vehicle CEM 15338, which had begun leaking, via a stip-and-quote process.	Manager, Corporate Services, Arendse J.J.F	Hyco Hydraulics & Pneumatics CC	R 2,670.00		R 373.80	R 3,043.80

## Deviations from the Policy, Approved in terms of Clause 36(1)(a) for the 2013/2014

#	Deviation #	Date approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
15	SCD2653	2013/08/21	Clause 36(1)(a)(v)	The inspection of fault with the switchgear of vehicle CEM 8154, which was faulty and providing incorrect warning messages, by the sole dealer/agent for the Western and Eastern Cape, via a strip-and-quote process.	Manager, Corporate Services, Arendse J J F	Kemath Cape (Pty) Ltd	R 3,711.20		R 519.57	R 4,230.77
16	SCD2654	2013/08/23	Clause 36(1)(a)(v)	Procurement of credits for a postage franking machine for Kleinmond Administration from the sole service provider for this specific equipment, for the period ending 30 June 2014.	Senior Manager, Hangkip-Kleinmond, Jonkheld C	Earlyworx 282 (Pty) Ltd	R 35,087.72		R 4,912.28	R 40,000.00
17	SCD2655	2013/08/28	Clause 36(1)(a)(v)	The inspection of fault with the pistons and valves of vehicle CEM 24211, which was faulty and resulted in high oil pressure and usage, via a strip-and-quote process.	Manager, Corporate Services, Arendse J J F	Automotive Dynamix Engine Rebuilders CC	R 65,350.75		R 9,149.11	R 74,499.86
18	SCD2656	2013/08/28	Clause 36(1)(a)(v)	The identification and repair of fault with the two-way radio repeater at Olifantsberg, which sustained damage due to the RF connector having been broken, via a strip-and-quote process.	Acting Manager, IT Communication & Technology - van Staden J	Esireaux Systems CC t/a Benilekor Communications	R 5,380.00		R 753.20	R 6,133.20
19	SCD2657	2013/09/06	Clause 36(1)(a)(i)	The Provision of a training workshop on T.A.S.K. Job Evaluation by the sole registered owners of the trade mark and associated intellectual property.	Senior Manager, Human Resources, I. Bucchianeri	Deloitte Consulting (Pty) Ltd	R 38,157.80		R 5,342.09	R 43,499.89
20	SCD2658	2013/10/07	Clause 36(1)(a)(v)	The identification and repair of fault with the engine of refuse tanker CEM 11980, which had overheated and needed to be reconditioned, via a strip-and-quote process.	Manager, Corporate Services, Arendse J J F	A Net t/a Worcester Enginsentrum	R 70,695.00		R 9,897.30	R 80,592.30
21	SCD2659	2013/09/19	Clause 36(1)(a)(v)	The Rental of Gas Cylinders procured through tender SC 8722010, which had a contract period ending 30 June 2013, for a period of 3 months, ending 30 September 2013, as the cylinders still contain gas procured during the contract period of the said tender.	Manager, Corporate Services, Arendse J J F	African Oxygen LTD	R 2,280.00		R 319.20	R 2,599.20
22	SCD2660	2013/10/01	Clause 36(1)(a)(v)	The provision of a budgeting course for Working for Water contractors by the service provider, who's course content has been specifically designed for and approved by the Department of Environmental Affairs Working for Water programme.	IA Manager, Working for Water, Sampson T	Forestry Solutions (Pty) Ltd	R 41,308.50		R 5,783.19	R 47,091.69
23	SCD2662	2013/10/04	Clause 36(1)(a)(v)	The identification of fault with the high-pressure pump of vehicle CEM 10228, which had begun leaking and required the replacement of its primer, via a strip-and-quote process.	Manager, Corporate Services, Arendse J J F	Fire Raiders (Pty) Ltd	R 22,187.12		R 3,103.40	R 25,270.52
24	SCD2663	2013/10/07	Clause 36(1)(a)(v)	The Servicing of Caterpillar equipment (CAM16700 & CEM16917) by the sole authorised agent for Southern Africa	Manager, Corporate Services, Arendse J J F	Bafoworld Equipment, a division of Bafoworld South Africa (Pty) Ltd	R 16,507.29		R 2,311.02	R 18,818.31
25	SCD2664	2013/10/10	Clause 36(1)(a)(v)	License fees for the use of the Traffic Contravention System software by the owner of the software for the 2013/14 financial year, ending 30 June 2014.	Chief, Traffic Services, Fraser R	Total Client Services (Pty) Ltd	R 56,500.00		R 7,910.00	R 64,410.00
26	SCD2665	2013/10/15	Clause 36(1)(a)(v)	The urgent procurement of protective clothing and safety wear without following the Formal Written Quotation process for procurement above R 30,000.00 in order to mitigate risks associated with the safety of municipal employees and the impact on service delivery.	Deputy Director, Community Services, Batman M	Various Contractors	R 165,857.00		R 23,363.98	R 179,220.98
27	SCD2666	2013/10/17	Clause 36(1)(a)(v)	The Strip-and-quote identification and repair of fault with transmission of CAM 16700, which would not operate in higher gears, by the authorised South African agent.	Manager, Corporate Services, Arendse J J F	Bafoworld Equipment, a division of Bafoworld South Africa (Pty) Ltd	R 39,977.18		R 5,596.81	R 45,573.99
28	SCD2667	2013/10/17	Clause 36(1)(a)(v)	The identification and repair of fault with the engine of CEM 13034, which had overheated and required the valve guides to be replaced and the cylinder head schemed, via a strip-and-quote process.	Manager, Corporate Services, Arendse J J F	A Net t/a Worcester Enginsentrum	R 3,485.00		R 487.90	R 3,972.90
29	SCD2668	2013/10/30	Clause 36(1)(a)(v)	The identification and repair of fault with the engines of CEM 15468 and CEM 71, which both displayed oil pressure faults and required repairs to the cylinder heads, via a strip-and-quote process.	Manager, Corporate Services, Arendse J J F	A Net t/a Worcester Enginsentrum	R 11,415.00		R 1,598.10	R 13,013.10
30	SCD2669	2013/11/08	Clause 36(1)(a)(v)	The provision of services for the hosting and maintenance of Overstrand Municipality's external website by the existing service provider appointed in terms of SC 992/2010 after the expiry of the contract for a period ending 31 January 2014, in order to make provision for the new procurement process, SC.14182013.	Director, Management Services, D. Arrison	Max Internet Technologies CC t/a Maxitec	R 12,800.70		R 1,803.30	R 14,604.00
31	SCD2670	2013/11/15	Clause 36(1)(a)(v)	The identification and repair of various faults identified with the body of refuse tanker CEM 11377 via a strip-and-quote process.	Manager, Corporate Services, Arendse J J F	Trans Manufacturing (Pty) Ltd	R 74,485.83		R 10,428.02	R 84,913.85

## Deviations from the Policy, Approved in terms of Clause 36(1)(a) for the 2013/2014

#	Deviation #	Date approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
32	SCD2671	2013/11/18	Clause 36(1)(a)(ii)	The supply and delivery of Bio-Remedial products (BIOR 301 KNK Super) for the remediation of two maturation ponds at the Hermanus Wastewater Treatment Works for the supplier who has been granted exclusive rights for Bioy's products in South Africa	Deputy Director: Community Services, Bartman M	Second Opinion Consulting CC	R 59,947.37		R 8,252.63	R 67,200.00
33	SCD2672	2013/11/20	Clause 36(1)(a)(ii)	The repair and recalibration of the Power Track meter by Advanced Monitoring Solutions as the sole supplier of Power Track instruments	Senior Superintendent: Electro Technical Services, Lourens DC	Advanced Monitoring Solutions CC	R 2,600.00		R 364.00	R 2,964.00
34	SCD2673	2013/11/21	Clause 36(1)(a)(v)	The identification and repair of faults identified with the 'Greenkeeper' travelling irrigation units, utilised at the Gansbaai sports field, via a strip-and-quote process.	Senior Manager: Gansbaai and Stanford Administration, Myburgh F	Retrix Africa Industries CC	R 12,692.04		R 1,776.89	R 14,468.93
35	SCD2674	2013/11/22	Clause 36(1)(a)(ii)	The urgent procurement of services for the repair of Landa street in Zweelhe, which had been damaged due to flooding, to ensure the continued provision of essential services.	Deputy Director: Community Services, Bartman M	To be identified	R 43,859.65		R 6,140.35	R 50,000.00
36	SCD2675	2013/11/28	Clause 36(1)(a)(v)	Provision of Lifesaving Services for the Overstrand Area for the period ending 30 June 2014, after the withdrawal of the successful tenderer of SC 1393/2013: Lifesaving Services For Overstrand Area	Senior Manager: Hermanus Administration, D Kearny	National Sea & Sand Institute and Overstrand Community Lifeguards	R 236,673.45		R 26,793.54	R 263,466.99
37	SCD2676	2013/12/05	Clause 36(1)(a)(ii)	The repair of sewerage vacuum pumps. Broom Engineering CC is the sole supplier of these vacuum pumps	Director Community Services: R Williams	Broom Engineering	R 7,342.00		R 1,027.88	R 8,369.88
38	SCD2677	2013/11/29	Clause 36(1)(a)(v)	IRP 5 and practical workshop training by Payday Software Systems (PTY) LTD.	Senior Manager: Human Resources, Luchinda Buccchianeri	PayDay Software Systems (Pty) Ltd	R 7,894.74		R 1,105.26	R 9,000.00
39	SCD2678	2013/12/03	Clause 36(1)(a)(ii)	The appointment of a contractor for the repair of security walls (Swallow Park) damaged by excessive rain on 16 November 2013, without following the route of Formal Written Price Quotations due to the limited time and to prevent the possibility of injury to the public.	Manager: Operational Services, Burger P	Alan Bailey Civil Engineering & Construction CC	R 29,345.00		R 4,103.30	R 33,453.30
40	SCD2679	2013/12/05	Clause 36(1)(a)(ii)	Overstrand Municipality Fire Services is using BW Technologies gas detectors. BW Technologies have given a letter stating that Invuyant Safety is the sole representative to repair and recalibrate the three gas detectors	Chief Fire Officer, Smith L	Invuyant Safety	R 2,855.26		R 399.74	R 3,255.00
41	SCD2680	2013/02/05	Clause 36(1)(a)(ii)	The supply and delivery of SPT-Yel Quick Seals, from the sole authorised suppliers of NIC products for the African region.	Senior Manager: Chief Electro Technical Services, Du Plessis K	Power Measurement & Distribution CC	R 19,750.00		R 2,765.00	R 22,515.00
42	SCD2681	2013/12/05	Clause 36(1)(a)(ii)	Repair of the gearbox for the Digger Loader CEM 8154 via a strip and quote. Kemach Cape (PTY) LTD is the accredited and sole JCB construction Equipment dealer for the Western Cape	Director Community Services: Williams R	Kemach Cape (PTY) LTD	R 16,646.40		R 2,316.50	R 18,962.90
43	SCD2682	2013/12/05	Clause 36(1)(a)(ii)	The Provision of a training workshop on T.A.S.K Job Evaluation by the sole registered owners of the trade mark and associated intellectual property.	Senior Manager: Human Resources, L Buccchianeri	Deloitte Consulting (Pty) Ltd	R 9,260.00		R 1,295.00	R 10,545.00
44	SCD2683	2013/12/10	Clause 36(1)(a)(v)	Procurement of services of a motivational speaker, Mr. PD Geldenhuys, at the municipality's bi-annual strategic session on 04 December 2013.	Director: Management Services, Arison D	Mr. PD Geldenhuys	R 8,500.00		R -	R 8,500.00
45	SCD2684	2013/12/18	Clause 36(1)(a)(v)	Burmar Civils was requested to repair the sewerage pipeline in Standford due to the fact that the municipality did have the necessary equipment to perform the work	Deputy Director: Operational Services, Bartman M	Burmar Civils	R 11,275.00		R 1,578.59	R 12,853.59
46	SCD2685	2013/12/09	Clause 36(1)(a)(v)	The procurement of services for the Hiring of Sewerage Vacuum Tankers for the peak festive periods December 2013/January 2014 and April 2014, ending 30 April 2014, after the official procurement and SCM Regulation 32 processes failed to identify a preferred supplier.	Deputy Director: Community Service, Bartman M	Jetwate South Africa (Pty) Ltd	R 875,000.00		R 122,500.00	R 997,500.00
47	SCD2686	2013/12/13	Clause 36(1)(a)(ii)	The testing and service of Draeger Self Containing Breathing Apparatus equipment, by the sole importer, supplier and service company of Draeger equipment in South Africa.	Chief Fire Officer, Smith L	DRACGER SOUTH AFRICA (PTY) LTD	R 4,260.00		R 596.40	R 4,856.40
48	SCD2687	2013/12/11	Clause 36(1)(a)(v)	The provision of mobile telecommunication services for use in the operation of Overstrand Municipality's telemetry systems via the developer and implementer of the said system, with a contract period 1 July 2013 to 30 June 2014.	Principle Technician: Operational Services, la Roux G	Spectrum Communication, a Division of Connoisseur Electronics (Pty) Ltd	R 5,412.00		R 757.68	R 6,169.68

## Deviations from the Policy, Approved in terms of Clause 36(1)(a) for the 2013/2014

#	Deviation #	Date approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
49	SCD2688	2013/12/27	Clause 36(1)(a)(i)	On the 16 November 2013 Fred De Pauw Commercial Diving Services CC assisted the municipality with flooding in Gansbaai.	Deputy Director: Operational Services, Batman M	Fred De Pauw Commercial Diving Services CC	R 5,400.00		R -	R 5,400.00
50	SCD2689	2013/12/20	Clause 36(1)(a)(v)	The identification and repair of the vacuum pump and rear crank bearings of sewerage tanker CAM25655 via a strip-and-quote process.	Director Community Services, Williams R	Automotive Dynamix	R 28,028.80		R 3,643.75	R 29,672.55
51	SCD2690	2014/01/21	Clause 36(1)(a)(v)	The auditing and installation of bulk meters They are the sole supplier of the bulk meter software and is responsible for the maintenance of it, auditing of meters and extracting of the data for the use in the billing meters	Senior Superintendent, Electrical Services, Lourens DC	PJ Technologies – Cape CC	R 19,568.60		R 2,739.60	R 22,308.20
52	SCD2691	2014/01/21	Clause 36(1)(a)(v)	The provision of easy query training services by the developer and implementer of the municipalities financial management system (SAMRAS)	System Administrator: Loubser JT	Bytes Universal Systems	R 44,860.00		R 6,283.20	R 51,163.20
53	SCD2692	2014/01/21	Clause 36(1)(a)(v)	The urgent procurement of an alternative services provider to attend the blockage of the main sewer line which caused sewerage to overflow into the street, after the preferred contractor, Lazar, was unable to perform due to a breakdown of their truck	Operational Manager, Craftford D	Nel BF (Dyna Roof)	R 4,289.46		R 600.53	R 4,889.99
54	SCD2693	2014/01/29	Clause 36(1)(a)(v)	The tender process for the building and erection of a Cape Whale Coast stand, only one tender was received and were found to be non responsive. It will be impossible to re-advertise the tender due to limited time available, as the show is on the 14-16 February 2014.	Manager, Tourism, Greeff S	Scan Display Solutions (PTY) LTD	R 14,275.00		R 1,998.50	R 16,273.50
55	SCD2694	2014/01/27	Clause 36(1)(a)(ii)	Repairing of steering cylinder on vehicle CEM96402. Ursus SA (PTY) LTD is the sole supplier that can inspect the parts on all Ursus tractors	Director: Community Services, Williams R	Ursus SA (PTY) LTD	R 4,049.00		R 566.86	R 4,615.86
56	SCD2695	2014/02/03	Clause 36(1)(a)(ii)	The repair of sewerage vacuum pumps by Broom Engineering CC who is the sole supplier of these vacuum pumps.	Director Community Services, Williams R	Broom Engineering CC	R 4,507.50		R 631.05	R 5,138.55
57	SCD2696	2014/01/27	Clause 36(1)(a)(v)	The COMET 5300 high pressure machine was sent to Boland Hoedekuspuit (PTY) LTD for inspection to determine the problem and be repaired ( via strip and quote)	Director: Community Services, Williams R	Boland Hoedekuspuit (PTY) LTD	R 2,121.75		R 297.05	R 2,418.80
58	SCD2697	2014/01/29	Clause 36(1)(a)(v)	The booking of a space at the Beeld Holiday show without requesting quotations from other show organizers due to the uniqueness of the show and the Municipality's intended target market	Manager, Tourism, Greeff S	Interactive Trading 498 (PTY) LTD	R 15,075.00		R 2,110.50	R 17,185.50
59	SCD2698	2014/02/03	Clause 36(1)(a)(v)	The auditing and installation of bulk meters by PJ Technologies. They are the sole supplier of the bulk meter software and is the only company responsible for the maintenance of it, auditing of meters and extracting of the data for the use in the billing meters. This is approved with the provision that the preferred due process tender or s11B(3) be adhered to	Senior Manager: Electrical Services, Du Plessis JH	PJ Technologies – Cape CC	R 24,570.00		R 3,439.80	R 28,009.80
60	SCD2699	2014/02/03	Clause 36(1)(a)(ii)	Recalibration of speed measuring equipment. Truvelo Manufactures (PTY) LTD is the sole supplier of the equipment that includes service, repair, maintenance and installation	Chief, Traffic Services, Fraser R	Truvelo Manufactures (PTY) LTD	R 10,789.95		R 1,510.99	R 12,300.94
61	SCD2700	2014/02/20	Clause 36(1)(a)(v)	Procurement of Specialised testing kits for Water testing Equipment at the Gansbaai Wastewater treatment Works, from the authorised distributor as per the attached memorandum	Superintendent: Water and Sanitation, FrankenH	PREI Instrumentation (Pty) Ltd	R 19,366.00		R 2,711.24	R 22,077.24
62	SCD2701	2014/02/10	Clause 36(1)(a)(v)	The engine of the fire truck (CEM 14827) overheated. The vehicle was sent to Automotive Dynamix to determine the damage to the engine and have it repaired ( strip and quote )	Director Community Services, Williams R	Automotive Dynamix Engine Rebuilders CC	R 56,000.35		R 7,840.05	R 63,840.40
63	SCD2702	2014/02/10	Clause 36(1)(a)(v)	The booking of a space at the Cape Gateway show on the 14 – 16 March 2014 without requesting quotations from other show organizers due to the uniqueness of the show and the Municipality's intended target market	Manager, Tourism, Greeff S	Ramsay Media (PTY ) LTD	R 11,088.00		R 1,552.32	R 12,640.32
64	SCD2703	2014/02/10	Clause 36(1)(a)(v)	The tender process for the building and erection of a Cape Whale Coast stand, only one tender was received and were found to be non responsive. It will be impossible to re-advertise the tender due to limited time available, as the show is on the 14 -16 March 2014.	Manager, Tourism, Greeff S	Scan Display Solutions (PTY) LTD	R 11,985.00		R 1,677.90	R 13,662.90
65	SCD2704	2014/02/28	Clause 36(1)(a)(v)	The purchase of pole mounted transformers via a alternative service provider due to the current contractor Reiculation & General Suppliers being liquidated and in order to mitigate the risk of existing transformers being damaged and needing to be replaced.	Stores Co-Ordinator, Lyner-Swartz, L	Power Transformers (PTY) LTD		R 253,140.00	R 35,439.60	R 288,579.60

## Deviations from the Policy, Approved in terms of Clause 36(1)(a) for the 2013/2014

#	Deviation #	Date approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
66	SCD2705	2014/02/28	Clause 36(1)(a)(v)	The procurement of storm-water pipes to ensure the completion of various capital projects before the 2013/2014 financial year, after 2 failed attempts for the procuring of the needed goods via the competitive bidding process.	Stores Co-Ordinator: Lyner-Swartz, L	V/W Civil Engineering Suppliers CC	R 235,280.00		R 32,940.60	R 268,230.60
67	SCD2707	2014/03/12	Clause 36(1)(a)(v)	GRAP training is mainly provided by IMFO (an accredited professional body) who are leaders on the aspect of the preparation of the annual financial statements and maintenance of asset register in accordance with the GRAP standards.	Senior Manager: Human Resources, Buccianeni L	Institutes for Municipal Finance Officials	R 17,763.18		R 2,466.82	R 20,250.00
68	SCD2708	2014/03/26	Clause 36(1)(a)(ii)	Supply Chain Management Policy: The testing and service of Dräger Self Containing Breathing Apparatus equipment, by the sole importer, supplier and service company of Dräger equipment in South Africa.	Chief: Fire Officer, Smith L	Dräger South Africa (Pty) Ltd	R 7,274.00		R 1,018.36	R 8,292.36
69	SCD27009	2014/04/02	Clause 36(1)(a)(ii)	Supply Chain Management Policy: The procurement of laminated padlocks for the pumpstation, boreholes and reservoirs. The brass/copper padlocks are being stolen and sold for scrap metal. Patch Industrial Suppliers are the sole trained agent of these laminated padlocks.	First Technician - Operational Services, Marx T	Patch Industrial Suppliers	R 24,877.60		R 3,482.86	R 28,360.46
70	SCD2710	2014/04/01	Clause 36(1)(a)(ii)	The procurement of emergency fire fighting services on the 08/02/2014, 22/02/2014, 23/02/2014 and 28/02/2014 as the magnitude of situation exceeded the municipality's own resources.	Chief: Fire Officer, Smith L	FFA Aviation (PTY) LTD	R 259,189.45		R 36,287.54	R 295,476.99
71	SCD2711	2014/04/14	Clause 36(1)(a)(ii)	Replacement of test boards used in NRCSS testing equipment which is used by the traffic department. The current test board is faulty and cannot be repaired. Andis is the only supplier that manufactures these test boards.	Chief: Traffic/Licences, Fraser R	Analogue & Digital System CC (ANDIS)	R 8,903.51		R 1,246.49	R 10,150.00
72	SCD2713	2014/04/09	Clause 36(1)(a)(v)	The Provision of Professional Services for the establishment of market-related remuneration for top management.	Municipal Manager, C. Goenevald	Wolk Dynamics (Pty) Ltd	R 18,772.00		R 2,628.08	R 21,400.08
73	SCD2714	2014/04/10	Clause 36(1)(a)(v)	CEM 31017 was sent to Worcester Brake & Clutch for inspection and it was found that the clutch kit needs to be repaired due to wear and tear (via a strip and quote process.)	Superintendent: Mechanical Workshop, Hanekom J	Worcester Brake and Clutch	R 3,260.00		R 456.40	R 3,716.40
74	SCD27015	2014/04/11	Clause 36(1)(a)(v)	The engine of CEM 31017 was inspected and it was found to be using too much oil. The tractor was sent to Worcester Enjin Sentrum for inspection and it was found that the pistons rings was damaged due to wear and tear (via a strip and quote process). The engine was recommended by the supplier to be refurbished.	Superintendent: Mechanical Workshop, Hanekom J	Worcester Enjin Sentrum	R 28,876.00		R 4,186.64	R 34,072.64
75	SCD2716	2014/04/24	Clause 36(1)(a)(v)	The hopper and compactor body of CEM 23518 was damaged due to wear and tear. This caused the waste to leak out. The vehicle was sent to TFM Transtech for quotations, via a strip and quote process.	Superintendent: Mechanical Workshop, Hanekom J	TFM Transtech	R 122,817.05		R 17,194.43	R 140,011.48
76	SCD2717	2014/04/11	Clause 36(1)(a)(ii)	Procurement of services for the relocation of existing instrumentation use to monitor the municipality's electricity quality, by the sole manufacturer and supplier of the instrumentation.	Chief: Electro Technical Services, Du Plessis JH	CT Lab (PTY) LTD	R 19,860.00		R 2,780.40	R 22,640.40
77	SCD2718	2014/04/11	Clause 36(1)(a)(v)	Onlab Specialist Electro- Technology CC has been identified as the specialist in the developing of the Waikarby Substation Protection mood and was therefore requested to repair the faults identified by the Scade system.	Chief: Electro Technical Services, Du Plessis JH	Onlab Specialist Electro-Technology CC	R 14,580.00		R 2,041.20	R 16,621.20
78	SCD2719	2014/04/11	Clause 36(1)(a)(v)	The auditing and installation of bulk meters by PJ Technologies in the Kleinmond area. They are the sole supplier of the bulk meter software and is the only company responsible for the maintenance of it, auditing of meters and extracting of the data for the use in the billing meters. This is approved with the provision that the budgeted due process tender or s116(3).	Senior Manager: Electrical Services, Du Plessis JH	PJ Technologies – Cape CC	R 15,008.00		R 2,101.12	R 17,109.12
79	SCD2720	2014/04/11	Clause 36(1)(a)(v)	The provision of Inlicash bank reconciliation software from originally designer and developer of the system and who also owns sole copyright, as the risk of implementing an alternative system during the financial year would have an impact on the reconciliations, financial statements and external audit of the municipality.	Manager: Financial Services, King B	Pricewaterhouse Coopers Inc	R 59,400.00		R 8,316.00	R 67,716.00
80	SCD2721	2014/04/14	Clause 36(1)(a)(v)	Service and repair of Holmatro Hydraulic Rescue tools. The manufacture has confirmed that Fire Raiders are the sole and authorized dealer in South Africa.	Divisional Commander, Lobb B	Fire Raiders Cape (PTY) LTD	R 9,260.87		R 1,300.72	R 10,561.59
81	SCD2722	2014/04/14	Clause 36(1)(a)(v)	Service of the Bauer Breathing air compressors. High Pressure Systems is the sole importer of the Bauer breathing air compressors in South Africa as indicated by the manufacture.	Divisional Commander, Lobb B	High Pressure Systems CC	R 6,781.52		R 949.41	R 7,730.93
82	SCD2723	2014/04/24	Clause 36(1)(a)(ii)	Repair of the fly rope and several pulleys on the extension ladder. This was damaged during a training exercise in March 2014. Due-Safety Ladder Corporation has confirmed that Marca Projects is the sole services and sale provider of their product, in South Africa.	Chief: Fire Officer, Smith L	Marca Projects (PTY) LTD	R 3,880.00		R 543.20	R 4,423.20

Deviations from the Policy, Approved in terms of Clause 36(1)(a) for the 2013/2014										
#	Deviation #	Date approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
83	SCD2724	2014/04/24	Clause 36(1)(a)(v)	Procurement for the disconnection and reconnection of services for the period ending 31 July 2014. To mitigate any financial losses due to the current supplier failing to perform this services efficiently.	Manager: Income, Stadler E	PPES Utility Management Services (PTY)	R 118,421.05		R 16,578.95	R 135,000.00
84	SCD2725	2014/04/29	Clause 36(1)(a)(v)	The municipal workshop have found that the foam tank of CEM10228 was leaking. The only way the extent of the damage could be determined is to remove the structure panels and investigate the foam tank via a strip and quote process.	Superintendent: Mechanical Workshop, Hanekom J	Fire Raiders (PTY) LTD	R 13,245.00		R 1,864.30	R 15,099.30
85	SCD2726	2014/05/08	Clause 36(1)(a)(v)	On the 27 April 2014 Berg en See area was left without electricity due to a cable fault. The fault could not be found by the municipality and the services of Caltest CC was procured on short notice to find the fault.	Senior Manager: Electrical Services, Du Plessis JH	Caltest CC	R 5,320.50		R 744.87	R 6,065.37
86	SCD2727	2014/05/08	Clause 36(1)(a)(v)	Provision of urgent specialised testing services for the location of a fault on the 11kv cable network in order to prevent damages and potential outages on the hermanus electrical network.	Senior Manager: Electrical Services, Du Plessis JH	Caltest CC	R 5,770.50		R 807.87	R 6,578.37
87	SCD2728	2014/05/21	Clause 36(1)(a)(v)	The 6 monthly preventative maintenance service of Ritelio Aros Multistandard UPS system by the sole AROS distributor and service centre for Ritelio Aros systems in Western and Eastern Cape provinces.	ICT System Developer: Johnson C	UPS Cape via AC Digital Energy	R 4,307.50		R 603.05	R 4,910.55
88	SCD2729	2014/05/22	Clause 36(1)(a)(v)	The engine of CEM12879 had overheated. The cylinder heads was send to Silverton Radiators (Rossouw Diesel & Petrol) for the identification, and proposed repair of faults via a strip-and-quote process.	Superintendent: Mechanical Workshop, Hanekom J	Silverton Radiators (Rossouw Diesel & Petrol)	R 2,500.00		R 350.00	R 2,850.00
89	SCD2730	2014/06/26	Clause 36(1)(a)(v)	The ETV signal at Belybay, Kleinmond area was reported faulty. Transmitter Magic CC was contacted to investigate the problem. The supplier repaired the faulty vivid satellite decoder.	Manager: Systems Development, Johnson C	Transmitter Magic CC	R 3,324.00		R 465.96	R 3,789.96
90	SCD2731	2014/06/23	Clause 36(1)(a)(v)	The review and integration of existing performance agreements into the top layer SDBIP by the original developer and implementer of the municipality's existing SDBIP and performance management system.	Senior Manager: Strategic Services, Louw R	Ignite Advisory Services (Pty) Ltd	R 14,260.00		R 1,995.00	R 16,245.00
91	SCD2732	2014/06/26	Clause 36(1)(a)(v)	An electrical short circuit prevented the digger loader CEM 8154 from being operated. Kemach Cape (PTY) LTD, the sole accredited ICB Construction Equipment dealer in the Western Cape, was requested to inspect the vehicle and found that a switch was damaged and had to be replaced.	Superintendent: Mechanical Workshop, Hanekom J	Kemach Cape (PTY) LTD	R 10,690.00		R 1,496.89	R 12,186.89
92	SCD2733	2014/06/27	Clause 36(1)(a)(v)	Renewal of PMAAXX software licences and setting up of software used for the monitoring for enermax meters by the original developer and implementer of the current systems.	Senior Manager: Electrical Technical Services, Du Plessis JH	PJ Technologie – Cape CC	R 40,464.03		R 5,664.96	R 46,128.99
93	SCD2735	2014/06/27	Clause 36(1)(a)(v)	Deviation: The Acquisition of capped EIA Licensing Fee for the GIS system for a contract period ending 30 June 2017, by the sole provider of the current system implemented by the municipality to perform GIS functions.	Director: Infrastructure and Planning	Environmental Systems Research Institute SA (Pty) Ltd	R 945,750.00		R 132,405.00	R 1,078,155.00
							R 6,426,650.44	R 263,140.00	R 778,889.04	R 6,465,679.48

## Supply Chain Management Policy

### Irregular Expenditure

#### Register 2013/2014

SCMIE #	Date of Discovery	Date Reported to the Accounting Officer	Date of Memo	Received	Date approved for payment	*Report to Council	Net Treas	Description	Type of Prohibited Expenditure	Awarded to	Amount Capital	Amount Operational	VAT @ 14%	Value of the Irregular Expenditure Incurred	Status						
															UI	DP	CC	TR	P	WO	General comments
2014/002	2013/10/14	2014/03/10	2013/10/14	2013/10/14	2014/03/10	2014/04/10	2014/06/30	The continued provision of services by contractors, appointed in terms of Tenders SC 1101/2011 & SC 1140/2011, without following the Official Procurement Process. Non-compliance with Clause 16 of the Overstrand Municipality Supply Chain Management Policy. The provision of mobile telecommunication services, by Spectrum Communications, for use in the operation of Overstrand Municipality's telemetry systems via the developer and implementation of the said system, for a period ending 30 June 2013, without following the official procurement process.	SCM Clause 16	Various Contractors	R 72,567.81	R 72,567.81	-	R 72,567.81	X						
2014/003	2013/12/06	2014/07/10	2014/06/03 (Update: 2014/06/30)	2014/06/03	2014/07/10	In Process	2014/06/30	The provision of services for the hosting and maintenance of Overstrand Municipality's external website by the existing services provider appointed in terms of SC 392/2010, after the expiry of the contract for a period ending 30 September 2013 without following the formal written quotation process or obtaining prior approval of a deviation or variation/extension of the existing contract. Non-compliance with the Overstrand Municipality Supply Chain Management Policy. The provision and licensing of a GIS software solution from Environmental Systems Research Institute South Africa (Pty) Ltd, without following the official procurement process.	SCM Clause 16	Spectrum Communications, a division of Commoisaur Electronics (Pty) Ltd	R 4,541.00	R 4,541.00	R 635.74	R 5,176.74	X						
2014/004	2013/10/29	2013/11/08	2013/10/29	2013/10/29	2013/11/08	2014/04/10	2014/06/30	The provision of services for the hosting and maintenance of Overstrand Municipality's external website by the existing services provider appointed in terms of SC 392/2010, after the expiry of the contract for a period ending 30 September 2013 without following the formal written quotation process or obtaining prior approval of a deviation or variation/extension of the existing contract. Non-compliance with the Overstrand Municipality Supply Chain Management Policy. The provision and licensing of a GIS software solution from Environmental Systems Research Institute South Africa (Pty) Ltd, without following the official procurement process.	SCM Clause 17	Max internet Technologies CC	R 29,858.77	R 29,858.77	R 4,180.23	R 34,039.00					X		
2014/005	2014/05/23	Awaiting Department Report	Awaiting Department Report	Awaiting Department Report	N/A	In Process	2014/06/30	Non-compliance with the MFMA (Act 55 of 2003) section 33: Entering into a contract with Boland Values CC, resulting from tender SC 305/2010 for the Execution of a general and Supplementary Valuation of all properties in the area of Jurisdiction of the Overstrand Municipality, without adhering to the provision of section 33 for a contract imposing financial obligations beyond 3 financial years.	SCM Clause 19	Environmental Systems Research Institute South Africa (Pty) Ltd	R 296,012.92	R 296,012.92	R 41,441.80	R 337,454.62	X						
2014/006	2014/05/09	2014/06/18	2014/06/18	2014/06/18	N/A	In Process	2014/06/30	Non-compliance with the MFMA (Act 55 of 2003) section 33: Entering into a contract with Boland Values CC, resulting from tender SC 305/2010 for the Execution of a general and Supplementary Valuation of all properties in the area of Jurisdiction of the Overstrand Municipality, without adhering to the provision of section 33 for a contract imposing financial obligations beyond 3 financial years.	MFMA Section 33	Boland Values CC	R 3,982,588.17	R 3,982,588.17	R 557,562.48	R 4,540,151.65	X						

**Abbreviations:**

- UI: Irregular expenditure Under Investigation
- DP: Disciplinary process initiated against responsible person
- CC: Criminal charges laid with SAPS
- TR: Transferred to receivables for recovery
- P: Paid or in process of paying in instalments
- WO: Written-off by council as irrecoverable