



QUARTERLY BUDGET REPORT AND SDBIP DECEMBER 2024

In-Year Report of the Municipality

Prepared in terms of Section 52(d) of the Local Government:
Municipal Finance Management Act (Act 56 of 2003) &
Section 31 of the Municipal Budget and Reporting Regulations,
Government Gazette 32141, 17 May 2009.



We belong



We care



We serve



SPECIAL MEETING OF THE COUNCIL
SPESIALE VERGADERING VAN DIE RAAD
INTLANGANISO EKHETHEKILEYO YEBHUNGA

MINUTES / NOTULE /
IMIZUZU

DATE / DATUM / UMHLA : 29 JANUARY / JANUARIE /
JANYUWARI 2025
VIRTUAL
TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF A SPECIAL MEETING OF THE COUNCIL HELD VIRTUALLY ON 29 JANUARY 2025, AT 10:00

PRESENT: Councillors were present as per attached attendance register.

OFFICIALS PRESENT: Dr D O'Neill, Municipal Manager
Ms D Arrison, Director : Corporate Services
Mr N Michaels, Director : Municipal Public Safety
Mr D Louw, Acting CFO
Mr S Swartz, Director : Community Services
Ms R Louw, Divisional Manager : Strategic Support Services
Ms R Steenekamp, Assistant Media & Social Media Officer
Ms G Erasmus, Facilities Administrator
Ms S Swart, Senior Committee Officer

ALSO PRESENT: Public

MINUTES/....

**OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER**

SPECIAL COUNCIL MEETING : 29 JANUARY 2025

ALDERMEN/COUNCILLORS	SIGNATURE
AFRICA, F	Present
BANDEZA, V	Present
BEYI, S	Present
BRICE, KD	Present
COETZEE, DP	Present
COHEN, G	Present
DE CONING, CA	Present
DEES, RM	Present
ELS, T	Present
FOURIE, SH	Present
GILLION, E	Present
GRIMBEEK, MD	Present
KOMANI, AS	Present
LERM, CH	Present
LOMBARD, H	Present
NGQANDANA, K	Present
NOMATITI, M	Present
NOMBULA, BG	Present
NQINATA, NNT	Present
NTSABO, L	Present
NUTT, R	Present
RABIE, AL	Present
RESANDT, CT	Present
SIHLAHLA, M	Apology
TAFU-NWONKWO, CC	Present
VAN STADEN, JA	Present
WILLIAMS, SH	Present

4.6

BUDGET REPORT AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR THE QUARTER ENDED DECEMBER 2024

BA King

Divisional Manager: Financial Accounting

20 January 2025

(028) 313 8154

EXECUTIVE SUMMARY

Report prepared as part of the reporting obligations arising from section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

RESOLVED (SUPPORTED BY 26 COUNCILLORS):

1. that the budget report and service delivery and budget implementation plan for the quarter ended December 2024, prepared as part of the reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**; and
2. that the content of the report for the 2nd quarter of the 2024/2025 financial year, on the top-level Service Delivery and Budget Implementation Plan **be noted**.

RESPONSIBLE OFFICIALS :**BA KING
RG LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**



QUARTERLY BUDGET REPORT AND SDBIP DECEMBER 2024

In-Year Report of the Municipality

Prepared in terms of Section 52(d) of the Local Government:
Municipal Finance Management Act (Act 56 of 2003) &
Section 31 of the Municipal Budget and Reporting Regulations,
Government Gazette 32141, 17 May 2009.



We belong



We care



We serve

Table of Contents

Glossary	3
PART 1 – IN-YEAR REPORT	5
Mayor’s Report	5
Resolutions	6
Executive Summary	7
In-year budget statement tables	10
PART 2 – SUPPORTING DOCUMENTATION	19
Debtors' analysis	19
Creditors' analysis	20
Investment portfolio analysis	21
Allocation and grant receipts and expenditure	22
Councillor allowances and employee benefits	25
Material variances to the SDBIP.....	26
Municipal financial performance indicators.....	27
Capital programme performance	28
Other supporting documentation	35
Municipal manager’s quality certification	38

Appendix 1 – Service Delivery and Budget Implementation Plan

Glossary

Adjustments budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

Budget – The financial plan of the Municipality.

Capital expenditure - Spending on assets such as infrastructure, land & buildings minor assets etc. Any capital expenditure must be reflected as an asset on the Municipality's statement of financial position.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

Equitable share – An unconditional grant paid to municipalities. It is predominantly targeted towards funding the Indigent Policy.

FMG – Financial Management Grant.

GFS – Government Finance Statistics. An internationally recognized classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality.

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

MFMA – Local Government: Municipal Finance Management Act (56/2003). The principle legislation relating to municipal financial management.

MIG – Municipal Infrastructure Grant.

MTREF – Medium Term Revenue and Expenditure Framework (MTREF). The medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes financial information of the previous and current year.

NDPG – Neighbourhood Development Partnership Grant.

Operating expenditure – Spending on the day to day expenses of the Municipality such as salaries and wages, repairs and maintenance etc.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

SDBIP – Service Delivery and Budget Implementation Plan (SDBIP). A detailed plan comprising annual and quarterly performance information.

Strategic objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Vote – A main appropriation segment of the budget. In Overstrand Municipality this relates to the directorate level for operating expenditure and the GFS classification for capital expenditure.

YTD – Year to date

y-o-y – year-on-year

PART 1 – IN-YEAR REPORT

Mayor's Report

1.1 In-Year Report – Quarterly Budget Report

1.1.1 Implementation of the budget in accordance with the SDBIP

The results of the SDBIP for the second quarter ended 31 December 2024 is included as Appendix 1 to this report.

1.1.2 Financial problems or risks facing the municipality

No financial problems or risks from a budgetary implementation or financial management perspective identified up till 31 December 2024. It is however important to note that as a country we face economic challenges that have been slightly eased by the inflation rate that is back within the Reserve Bank's 3 – 6% target range and the latest Repo Rate decision by the Monetary Policy Committee to cut the repo rate with 25 basis points.

1.1.3 Other relevant information

The below results reflect the second quarter's financial position.

YTD Actual operating revenue at the end of the second quarter for 2024/2025 is at 55.38% of the budgeted revenue of R1.837bn. The expenditure reflects spending of 46.92% against the budgeted expenditure of R1.944bn.

The YTD Capital expenditure amounts to R57.3m or 31.02% of the amended budget of R184.6m. Refer to the table on page 29 for the implementation status of the Top 10 Capital Projects.

An Adjustments Budget was tabled during this quarter for proposals emanating from a reduction in the gazetted DoRA allocations for 2024/2025, relating to the Municipal Infrastructure Grant (MIG).

The debt collection rate stood at 97,81% at the end of December 2024.

The positive cash flow remains stable and is in line with budgeted performance.

Resolutions

IN-YEAR REPORTS 2024/2025

This is the resolution that will be presented to Council when the In-Year Report is tabled:

RECOMMENDATION TO THE COUNCIL:

that the budget report and service delivery and budget implementation plan for the quarter ended December 2024, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

Executive Summary

As the Auditor General has not yet completed the audit of the 2023/2024 financial statements the 'Audited Outcome' for 2023/2024 will only be included after the audit is completed.

Revenue by Source

The Year-to-Date actual revenue is 3.34% above the YTD budget projections at the end of December 2024.

Borrowings

The balance of borrowings amounts to R445.4m at the end of December 2024.

Operating expenditure by vote & type

Current expenditure is 1.50% below YTD budget projections as at December 2024.

Capital expenditure

The YTD Capital expenditure amounts to R57.3m or 31.02% of the amended budget of R184.6m. The current capital commitments of orders in progress amounts to R74.4m or 40.32% of the original capital budget of R184.6m.

Capital projects were funded from the following sources:

WC032 Overstrand - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Funded by:									
National Government	-	52,299	52,266	5,991	20,388	26,133	(5,745)	-22%	52,266
Provincial Government	-	13,129	13,129	3,232	6,086	6,565	(478)	-7%	13,129
District Municipality	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatbns, Higher Educ Institutions)	-	105	105	-	-	53	(53)	-100%	105
Transfers recognised - capital	-	65,533	65,500	9,223	26,475	32,750	(6,275)	-19%	65,500
Borrowing	-	93,010	93,010	5,799	26,183	45,170	(18,987)	-42%	93,010
Internally generated funds	-	26,085	26,085	420	4,603	14,140	(9,537)	-67%	26,085
Total Capital Funding	-	184,628	184,595	15,441	57,261	92,060	(34,799)	-38%	184,595

Financial Position

In terms of the Statement of Financial Position, the current ratio at the end of December 2024 is at 2.79: 1, compared to 3.09 : 1 at the end of June 2024.

Cash flows

The municipality started the year with a positive cash balance of R676.7 million. The December closing balance is R794.7 million. Refer to Supporting Table SC9 for more details on the cash position.

Debt Collection

The collection rate gained traction during the Quarter 2 for the 2024/2025 financial year and at the end of December 2024 this stood at 97,81%, as compared to 96,13% on 30 June 2024.

Factors contributing to the increase in the collection rate include the increase in indigent households from 4715 in June 2024 to 5535 in December 2024.

Allocations received (National & Provincial Grants)

Grants totaling R75.9m was received during December 2024.

Spending on Grants

Spending on grants amounts to R17.7m for December 2024 which includes FMG, MIG, INEP, EPWP, WSIG, Resource funding for the establishment & support of Law Enforcement Rural Safety Unit, Title Deeds Restoration Grant, Community Library Grant, Maintenance & Construction of Transport Infrastructure and spending on Construction Contracts (Housing- Opex) & Housing Grant (Capex).

Material variances

The table below summarises variances for projected revenue and expenditure.

WC032 Overstrand - Supporting Table SC1 Material variance explanations - M06 December			
Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
<u>Revenue</u>	3.34%		
<u>Expenditure By Type</u>	-1.50%		
<u>Capital Expenditure</u>	-37.80%	Capital Commitments=R74.4m	
<u>Financial Position</u> In order			
<u>Cash Flow</u> In order			

Total Revenue (including capital grants)

R thousand	Amended Budget	YearTD actual	% of Budget Received/Spent
Revenue	1,902,761	1,043,915	54.86%
Expenditure	1,944,209	912,284	46.92%
Surplus / (Deficit)	(41,448)	131,632	
Capital	184,595	57,261	31.02%

Total Revenue (excluding capital grants)

R thousand	Amended Budget	YearTD actual	% of Budget Received/Spent
Revenue	1,837,261	1,017,441	55.38%
Expenditure	1,944,209	912,284	46.92%
Surplus / (Deficit)	(106,948)	105,157	
Capital	184,595	57,261	31.02%

Performance in relation to SDBIP targets

See the comprehensive quarterly report included as Appendix 1 of this report.

Remedial or corrective steps

Refer to the SDBIP report.

In-year budget statement tables / ...

Table C1: s71 Monthly Budget Statement Summary

WC032 Overstrand - Table C1 Monthly Budget Statement Summary - M06 December

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	361,957	361,957	30,291	184,990	182,788	2,201	1%	361,957
Service charges	-	1,040,890	1,040,890	91,583	553,990	524,585	29,405	6%	1,040,890
Investment revenue	-	51,250	51,250	2,707	22,587	22,587	-		51,250
Transfers and subsidies - Operational	-	190,368	190,368	58,456	138,305	138,305	-		190,368
Other own revenue	-	192,796	192,796	16,238	117,569	116,291	1,278	1%	192,796
Total Revenue (excluding capital transfers and	-	1,837,261	1,837,261	199,276	1,017,441	984,556	32,885	3%	1,837,261
Employee costs	-	586,260	587,364	41,992	269,373	277,868	(8,495)	-3%	587,364
Remuneration of Councillors	-	13,912	13,912	1,242	7,597	7,246	351	5%	13,912
Depreciation and amortisation	-	158,441	158,441	13,203	79,221	79,221	-		158,441
Interest	-	49,814	49,814	22,482	23,991	23,991	-		49,814
Inventory consumed and bulk purchases	-	545,567	547,367	40,515	237,796	239,415	(1,619)	-1%	547,018
Transfers and subsidies	-	17,417	16,617	1,359	9,203	9,203	-		16,617
Other expenditure	-	572,798	570,694	50,650	285,102	289,226	(4,124)	-1%	571,043
Total Expenditure	-	1,944,209	1,944,209	171,445	912,284	926,170	(13,886)	-1%	1,944,209
Surplus/(Deficit)	-	(106,948)	(106,948)	27,831	105,157	58,386	46,771	80%	(106,948)
Transfers and subsidies - capital (monetary allocations)	-	65,533	65,500	9,223	26,475	26,475	-		65,500
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions	-	(41,415)	(41,448)	37,054	131,632	84,861	46,771	55%	(41,448)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-		-
Intercompany/Parent subsidiary transactions	-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year	-	(41,415)	(41,448)	37,054	131,632	84,861	46,771	55%	(41,448)
Capital expenditure & funds sources									
Capital expenditure	-	184,628	184,595	15,441	57,261	92,060	(34,799)	-38%	184,595
Capital transfers recognised	-	65,533	65,500	9,223	26,475	32,750	(6,275)	-19%	65,500
Borrowing	-	93,010	93,010	5,799	26,183	45,170	(18,987)	-42%	93,010
Internally generated funds	-	26,085	26,085	420	4,603	14,140	(9,537)	-67%	26,085
Total sources of capital funds	-	184,628	184,595	15,441	57,261	92,060	(34,799)	-38%	184,595
Financial position									
Total current assets	-	829,027	829,027		993,981				829,027
Total non current assets	-	4,237,717	4,237,717		4,055,510				4,237,717
Total current liabilities	-	434,783	434,783		355,800				434,783
Total non current liabilities	-	661,193	661,193		603,340				661,193
Community wealth/Equity	-	3,970,769	3,970,769		4,090,351				3,970,769
Cash flows									
Net cash from (used) operating	-	141,341	141,341	46,205	201,412	193,338	(8,074)	-4%	141,341
Net cash from (used) investing	-	(189,608)	(189,608)	(15,856)	(59,751)	(59,751)	-		179,648
Net cash from (used) financing	-	7,795	7,795	(17,877)	(23,591)	(23,591)	-		7,795
Cash/cash equivalents at the month/year end	-	660,378	660,378	-	794,727	810,846	16,119	2%	1,005,442
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	107,695	17,365	5,822	4,912	4,649	4,258	14,640	53,143	212,484
Creditors Age Analysis									
Total Creditors	6,361	-	-	-	-	-	-	-	6,361

Table C2: Monthly Budget Statement – Financial Performance (standard classification)

WC032 Overstrand - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue - Functional									
<i>Governance and administration</i>	-	534,699	534,659	65,702	291,105	292,221	(1,116)	0%	534,659
Executive and council	-	91,905	91,865	30,574	68,848	68,824	23	0%	91,865
Finance and administration	-	442,794	442,794	35,128	222,258	223,397	(1,139)	-1%	442,794
Internal audit	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>	-	193,553	193,524	19,158	114,371	112,124	2,247	2%	193,524
Community and social services	-	9,154	9,154	909	5,740	4,577	1,163	25%	9,154
Sport and recreation	-	24,504	24,475	3,533	13,522	13,053	469	4%	24,475
Public safety	-	61,852	61,852	5,166	31,541	30,926	616	2%	61,852
Housing	-	98,043	98,043	9,549	63,568	63,568	-	-	98,043
Health	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	-	14,207	15,405	1,386	8,866	7,702	1,164	15%	15,405
Planning and development	-	12,358	12,358	1,031	7,618	6,179	1,439	23%	12,358
Road transport	-	1,802	3,000	355	1,248	1,500	(252)	-17%	3,000
Environmental protection	-	46	46	-	-	23	(23)	-100%	46
<i>Trading services</i>	-	1,160,336	1,159,174	122,252	629,573	598,983	30,590	5%	1,159,174
Energy sources	-	689,348	689,348	68,043	379,867	361,634	18,234	5%	689,348
Water management	-	204,493	203,693	22,842	106,843	99,247	7,596	8%	203,693
Waste water management	-	142,748	142,386	17,528	77,242	73,393	3,849	5%	142,386
Waste management	-	123,746	123,746	13,839	65,621	64,710	911	1%	123,746
<i>Other</i>	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	-	1,902,794	1,902,761	208,498	1,043,915	1,011,031	32,885	3%	1,902,761
Expenditure - Functional									
<i>Governance and administration</i>	-	357,794	353,788	22,402	151,775	157,542	(5,766)	-4%	353,788
Executive and council	-	88,511	85,399	4,987	37,129	37,759	(630)	-2%	85,399
Finance and administration	-	264,137	263,300	17,113	112,643	117,537	(4,894)	-4%	263,280
Internal audit	-	5,145	5,088	302	2,003	2,245	(243)	-11%	5,088
<i>Community and public safety</i>	-	356,028	360,023	30,268	185,406	187,825	(2,418)	-1%	360,043
Community and social services	-	25,282	28,254	2,333	12,441	13,426	(985)	-7%	28,274
Sport and recreation	-	69,335	69,435	6,654	29,568	30,717	(1,150)	-4%	69,435
Public safety	-	169,928	170,601	14,652	83,886	84,169	(284)	0%	170,601
Housing	-	91,482	91,733	6,628	59,512	59,512	-	-	91,733
Health	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	-	223,838	224,048	25,106	103,381	105,914	(2,533)	-2%	224,048
Planning and development	-	58,410	58,420	3,739	25,775	26,710	(935)	-3%	58,420
Road transport	-	140,211	140,411	19,117	63,683	65,205	(1,522)	-2%	140,411
Environmental protection	-	25,218	25,218	2,250	13,923	13,999	(76)	-1%	25,218
<i>Trading services</i>	-	1,002,626	1,002,426	93,314	469,175	472,528	(3,353)	-1%	1,002,426
Energy sources	-	585,410	585,410	47,174	265,832	268,278	(2,446)	-1%	585,410
Water management	-	160,282	160,282	18,615	78,939	79,103	(164)	0%	160,282
Waste water management	-	144,301	144,101	18,186	72,843	73,050	(207)	0%	144,101
Waste management	-	112,633	112,633	9,339	51,562	52,098	(536)	-1%	112,633
<i>Other</i>	-	3,923	3,923	355	2,546	2,362	184	8%	3,923
Total Expenditure - Functional	-	1,944,209	1,944,209	171,445	912,284	926,170	(13,886)	-1%	1,944,209
Surplus/ (Deficit) for the year	-	(41,415)	(41,448)	37,054	131,632	84,861	46,771	55%	(41,448)

This table reflects the operating budget (Financial Performance) in the standard classifications which are Functions and Sub-functions. These are used by National Treasury to assist in the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

The main functional areas are Governance and administration; Community and public safety; Economic and environmental services; and Trading services.

It is for this reason that Financial Performance is reported in functional classification, Table C2, and by municipal vote, Table C3.

Table C3: Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote)

WC032 Overstrand - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06

Vote Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Municipal Council	-	91,820	91,820	30,573	68,802	68,802	-		91,820
Vote 2 - Office of the Municipal Manager	-	-	-	-	-	-	-		-
Vote 3 - Corporate Services	-	1,364	1,364	(11)	413	682	(269)	-39.4%	1,364
Vote 4 - Financial Services	-	437,064	437,064	35,054	221,476	220,532	943	0.4%	437,064
Vote 5 - Infrastructure Services	-	1,260,015	1,260,051	132,148	694,285	663,320	30,965	4.7%	1,260,051
Vote 6 - Community Services	-	34,972	34,903	4,511	19,768	20,451	(683)	-3.3%	34,903
Vote 7 - Municipal Public Safety	-	61,852	61,852	5,166	31,541	30,926	616	2.0%	61,852
Vote 8 - Planning and Development	-	15,707	15,707	1,057	7,630	6,317	1,313	20.8%	15,707
Vote 9 - Costing Services	-	-	-	-	-	-	-		-
Vote 10 - Main Ledger Services	-	-	-	-	-	-	-		-
Total Revenue by Vote	-	1,902,794	1,902,761	208,498	1,043,915	1,011,031	32,885	3.3%	1,902,761
Expenditure by Vote									
Vote 1 - Municipal Council	-	54,329	54,329	3,650	29,225	27,165	2,061	7.6%	54,329
Vote 2 - Office of the Municipal Manager	-	25,593	25,593	1,289	8,798	12,796	(3,998)	-31.2%	25,593
Vote 3 - Corporate Services	-	72,318	72,318	4,586	32,194	36,128	(3,934)	-10.9%	72,318
Vote 4 - Financial Services	-	138,929	138,929	13,373	72,332	67,202	5,129	7.6%	138,929
Vote 5 - Infrastructure Services	-	1,210,945	1,210,945	114,197	573,898	578,282	(4,385)	-0.8%	1,210,945
Vote 6 - Community Services	-	192,551	192,551	14,932	79,245	85,736	(6,491)	-7.6%	192,551
Vote 7 - Municipal Public Safety	-	175,704	175,704	14,299	81,486	82,351	(866)	-1.1%	175,704
Vote 8 - Planning and Development	-	73,840	73,840	5,118	35,106	36,510	(1,403)	-3.8%	73,840
Vote 9 - Costing Services	-	-	-	-	-	-	-		-
Vote 10 - Main Ledger Services	-	-	-	-	-	-	-		-
Total Expenditure by Vote	-	1,944,209	1,944,209	171,445	912,284	926,170	(13,886)	-1.5%	1,944,209
Surplus/ (Deficit) for the year	-	(41,415)	(41,448)	37,054	131,632	84,861	46,771	55.1%	(41,448)

The operating expenditure budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality which comprises the following directorates: Municipal Council; Office of the Municipal Manager; Corporate Services; Financial Services; Infrastructure Services; Community Services; Municipal Public Safety & Planning and Development.

Unauthorised expenditure by year-end would occur, either for the municipality as a whole if the adjusted budget for 'Total Expenditure by Vote' or if any of the individual budgets for any specific vote/s were overspent. During the financial year some of the figures are influenced by transactions that occur annually only.

Table C4: Monthly Budget Statement – Financial Performance (revenue and expenditure)

WC032 Overstrand - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	2023/24	Budget Year 2024/25								
	R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue										
Exchange Revenue										
Exchange Revenue	–	1,228,287	1,228,287	106,242	667,814	637,317	30,497	5%		1,228,287
Service charges - Electricity		636,747	636,747	55,026	346,406	328,170	18,236	6%		636,747
Service charges - Water		176,718	176,718	16,880	92,711	84,677	7,593	9%		176,718
Service charges - Waste Water Management		118,479	118,479	10,698	60,669	57,265	3,404	6%		118,479
Service charges - Waste management		108,946	108,946	8,978	54,645	54,473	172	0%		108,946
Sale of Goods and Rendering of Services		102,760	102,755	8,965	71,057	71,057	–			102,755
Agency services		7,103	7,103	480	3,596	3,552	45	1%		7,103
Interest		0	0	–	–	–	–			0
Interest earned from Receivables		9,400	9,400	941	5,906	5,484	423	8%		9,400
Interest earned from Current and Non Current Assets		51,250	51,250	2,707	22,587	22,587	–			51,250
Dividends		–	–	–	–	–	–			–
Rent on Land		1,889	1,889	1	313	313	–			1,889
Rental from Fixed Assets		5,676	5,676	654	4,008	3,713	295	8%		5,676
Licence and permits		779	779	103	460	438	22	5%		779
Operational Revenue		8,539	8,544	810	5,896	5,589	307	5%		8,544
Non-Exchange Revenue										
Non-Exchange Revenue	–	608,974	608,974	93,033	349,627	347,239	2,388	1%		608,974
Property rates		361,957	361,957	30,291	184,990	182,788	2,201	1%		361,957
Surcharges and Taxes		–	–	–	–	–	–			–
Fines, penalties and forfeits		44,889	44,889	3,781	22,606	22,445	161	1%		44,889
Licence and permits		2,000	2,000	137	932	925	7	1%		2,000
Transfer and subsidies - Operational		190,368	190,368	58,456	138,305	138,305	–			190,368
Interest		2,110	2,110	106	1,073	1,055	18	2%		2,110
Fuel Levy		–	–	–	–	–	–			–
Operational Revenue		–	–	–	–	–	–			–
Gains on disposal of Assets		–	–	–	–	–	–			–
Other Gains		7,650	7,650	262	1,721	1,721	–			7,650
Discontinued Operations		–	–	–	–	–	–			–
Total Revenue (excluding capital transfers and	–	1,837,261	1,837,261	199,276	1,017,441	984,556	32,885	3%		1,837,261
Expenditure By Type										
Employee related costs		586,260	587,364	41,992	269,373	277,868	(8,495)	-3%		587,364
Remuneration of councillors		13,912	13,912	1,242	7,597	7,246	351	5%		13,912
Bulk purchases - electricity		484,477	484,477	34,136	213,016	212,424	592	0%		484,477
Inventory consumed		61,091	62,891	6,379	24,780	26,991	(2,211)	-8%		62,542
Debt impairment		53,394	53,394	4,433	26,681	26,681	–			53,394
Depreciation and amortisation		158,441	158,441	13,203	79,221	79,221	–			158,441
Interest		49,814	49,814	22,482	23,991	23,991	–			49,814
Contracted services		316,348	313,192	34,398	124,412	126,582	(2,169)	-2%		313,731
Transfers and subsidies		17,417	16,617	1,359	9,203	9,203	–			16,617
Irrecoverable debts written off		10,709	10,709	(54)	31,206	31,206	–			10,709
Operational costs		192,346	193,399	11,873	102,803	104,758	(1,954)	-2%		193,208
Losses on Disposal of Assets		–	–	–	–	–	–			–
Other Losses		–	–	–	–	–	–			–
Total Expenditure	–	1,944,209	1,944,209	171,445	912,284	926,170	(13,886)	-1%		1,944,209
Surplus/(Deficit)	–	(106,948)	(106,948)	27,831	105,157	58,386	46,771	0		(106,948)
Transfers and subsidies - capital (monetary allocations)		65,533	65,500	9,223	26,475	26,475	–			65,500
Transfers and subsidies - capital (in-kind)		–	–	–	–	–	–			–
Surplus/(Deficit) after capital transfers & contributions	–	(41,415)	(41,448)	37,054	131,632	84,861				(41,448)
Income Tax		–	–	–	–	–	–			–
Surplus/(Deficit) after income tax	–	(41,415)	(41,448)	37,054	131,632	84,861				(41,448)
Share of Surplus/Deficit attributable to Joint Venture		–	–	–	–	–	–			–
Share of Surplus/Deficit attributable to Minorities		–	–	–	–	–	–			–
Surplus/(Deficit) attributable to municipality	–	(41,415)	(41,448)	37,054	131,632	84,861				(41,448)
Share of Surplus/Deficit attributable to Associates		–	–	–	–	–	–			–
Intercompany/Parent subsidiary transactions		–	–	–	–	–	–			–
Surplus/ (Deficit) for the year	–	(41,415)	(41,448)	37,054	131,632	84,861				(41,448)

The annual revenue budget is approved as 'Revenue by Source'. The Year-to-Date actual revenue is 3.34% above the YTD budget projections.

Current expenditure is 1.50% below YTD budget projections for December 2024.

Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC032 Overstrand - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 1 - Municipal Council	-	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	765	765	-	439	638	(198)	-31%	765
Vote 4 - Financial Services	-	1,560	1,560	-	21	780	(759)	-97%	1,560
Vote 5 - Infrastructure Services	-	154,385	153,954	13,690	48,231	75,397	(27,166)	-36%	153,954
Vote 6 - Community Services	-	735	735	3	44	385	(341)	-89%	735
Vote 7 - Municipal Public Safety	-	1,300	1,300	-	762	650	112	17%	1,300
Vote 8 - Planning and Development	-	30	30	-	19	15	4	30%	30
Vote 9 - Costing Services	-	-	-	-	-	-	-	-	-
Vote 10 - Main Ledger Services	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	-	158,775	158,344	13,693	49,517	77,864	(28,348)	-36%	158,344
Single Year expenditure appropriation									
Vote 1 - Municipal Council	-	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager	-	465	465	-	-	233	(233)	-100%	465
Vote 3 - Corporate Services	-	2,200	2,200	-	1,884	200	1,684	842%	2,200
Vote 4 - Financial Services	-	5,650	5,650	-	632	4,550	(3,918)	-86%	5,650
Vote 5 - Infrastructure Services	-	14,689	15,087	1,749	5,228	7,788	(2,560)	-33%	15,087
Vote 6 - Community Services	-	1,000	1,000	-	-	500	(500)	-100%	1,000
Vote 7 - Municipal Public Safety	-	1,850	1,850	-	-	925	(925)	-100%	1,850
Vote 8 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 9 - Costing Services	-	-	-	-	-	-	-	-	-
Vote 10 - Main Ledger Services	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	-	25,854	26,252	1,749	7,744	14,196	(6,451)	-45%	26,252
Total Capital Expenditure	-	184,628	184,595	15,441	57,261	92,060	(34,799)	-38%	184,595
Capital Expenditure - Functional Classification									
Governance and administration	-	3,490	3,490	-	2,344	1,100	1,244	113%	3,490
Executive and council	-	520	520	-	-	260	(260)	-100%	520
Finance and administration	-	2,970	2,970	-	2,344	840	1,504	179%	2,970
Internal audit	-	-	-	-	-	-	-	-	-
Community and public safety	-	32,711	32,642	4,377	10,596	16,738	(6,142)	-37%	32,642
Community and social services	-	2,235	2,235	3	44	1,135	(1,091)	-96%	2,235
Sport and recreation	-	13,397	13,328	1,142	3,072	6,664	(3,592)	-54%	13,328
Public safety	-	3,950	3,950	-	1,395	2,375	(980)	-41%	3,950
Housing	-	13,129	13,129	3,232	6,086	6,565	(478)	-7%	13,129
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	-	3,277	4,475	-	834	2,188	(1,354)	-62%	4,475
Planning and development	-	975	975	-	136	438	(301)	-69%	975
Road transport	-	2,302	3,500	-	697	1,750	(1,053)	-60%	3,500
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	-	145,151	143,989	11,064	43,487	72,034	(28,547)	-40%	143,989
Energy sources	-	53,461	53,461	3,352	16,548	24,856	(8,307)	-33%	53,461
Water management	-	43,575	42,775	2,540	5,438	22,488	(17,050)	-76%	42,775
Waste water management	-	45,534	45,172	5,172	21,501	23,036	(1,535)	-7%	45,172
Waste management	-	2,580	2,580	-	-	1,655	(1,655)	-100%	2,580
Other	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	-	184,628	184,595	15,441	57,261	92,060	(34,799)	-38%	184,595
Funded by:									
National Government	-	52,299	52,266	5,991	20,388	26,133	(5,745)	-22%	52,266
Provincial Government	-	13,129	13,129	3,232	6,086	6,565	(478)	-7%	13,129
District Municipality	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Depart Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)	-	105	105	-	-	53	(53)	-100%	105
Transfers recognised - capital	-	65,533	65,500	9,223	26,475	32,750	(6,275)	-19%	65,500
Borrowing	-	93,010	93,010	5,799	26,183	45,170	(18,987)	-42%	93,010
Internally generated funds	-	26,085	26,085	420	4,603	14,140	(9,537)	-67%	26,085
Total Capital Funding	-	184,628	184,595	15,441	57,261	92,060	(34,799)	-38%	184,595

Capital expenditure is 37.80% below the Year-to-Date budget projections. Refer to the table on page 29 for the implementation status of the Top 10 Capital Projects.

Table C6: Monthly Budget Statement - Financial Position

WC032 Overstrand - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	2023/24	Budget Year 2024/25			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents		660,378	660,378	794,727	660,378
Trade and other receivables from exchange transactions		76,747	76,747	117,230	76,747
Receivables from non-exchange transactions		33,832	33,832	29,688	33,832
Current portion of non-current receivables		-	-	-	-
Inventory		11,199	11,199	13,326	11,199
VAT		1,783	1,783	-	1,783
Other current assets		45,087	45,087	39,010	45,087
Total current assets	-	829,027	829,027	993,981	829,027
Non current assets					
Investments		84,471	84,471	81,257	84,471
Investment property		150,336	150,336	164,436	150,336
Property, plant and equipment		3,880,112	3,880,112	3,691,728	3,880,812
Biological assets		-	-	-	-
Living and non-living resources		1,106	1,106	415	406
Heritage assets		114,055	114,055	109,625	114,055
Intangible assets		7,637	7,637	8,050	7,637
Trade and other receivables from exchange transactions		-	-	-	-
Non-current receivables from non-exchange transactions		-	-	-	-
Other non-current assets		-	-	-	-
Total non current assets	-	4,237,717	4,237,717	4,055,510	4,237,717
TOTAL ASSETS	-	5,066,744	5,066,744	5,049,491	5,066,744
LIABILITIES					
Current liabilities					
Bank overdraft		-	-	-	-
Financial liabilities		154,566	154,566	154,566	154,566
Consumer deposits		58,712	58,712	72,285	58,712
Trade and other payables from exchange transactions		158,403	158,403	44,720	158,403
Trade and other payables from non-exchange transactions		-	-	25,509	-
Provision		53,093	53,093	43,834	53,093
VAT		3,365	3,365	11,316	3,365
Other current liabilities		6,643	6,643	3,570	6,643
Total current liabilities	-	434,783	434,783	355,800	434,783
Non current liabilities					
Financial liabilities		331,786	331,786	290,853	331,786
Provision		188,240	188,240	182,634	188,240
Long term portion of trade payables		-	-	-	-
Other non-current liabilities		141,167	141,167	129,852	141,167
Total non current liabilities	-	661,193	661,193	603,340	661,193
TOTAL LIABILITIES	-	1,095,976	1,095,976	959,140	1,095,976
NET ASSETS	-	3,970,769	3,970,769	4,090,351	3,970,769
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)		3,967,539	3,967,539	4,087,123	3,967,539
Reserves and funds		3,230	3,230	3,228	3,230
Other		-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	-	3,970,769	3,970,769	4,090,351	3,970,769

The statement of financial position is in line with expectations for the financial year.

Table C7: Monthly Budget Statement - Cash Flow

WC032 Overstrand - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES								%	
Receipts									
Property rates		358,095	358,095	27,422	187,825	188,000	(175)	0%	358,095
Service charges		1,032,355	1,032,355	90,609	549,557	549,385	172	0%	1,032,355
Other revenue		120,379	120,379	19,787	128,674	120,379	8,295	7%	120,379
Transfers and Subsidies - Operational		190,368	190,368	56,265	143,732	143,732	-		190,368
Transfers and Subsidies - Capital		65,533	65,533	10,121	41,215	41,215	-		65,533
Interest		51,250	51,250	3,754	29,566	29,566	-		51,250
Dividends		-	-	-	-	-	-		-
Payments									
Suppliers and employees		(1,609,408)	(1,609,408)	(137,912)	(845,962)	(845,744)	218	0%	(1,609,408)
Interest		(49,814)	(49,814)	(22,482)	(23,991)	(23,991)	-		(49,814)
Transfers and Subsidies		(17,417)	(17,417)	(1,359)	(9,203)	(9,203)	-		(17,417)
NET CASH FROM/(USED) OPERATING ACTIVITIES	-	141,341	141,341	46,205	201,412	193,338	(8,074)	-4%	141,341
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE		-	-	-	-	-	-		-
Decrease (increase) in non-current receivables		-	-	-	-	-	-		-
Decrease (increase) in non-current investments		(4,980)	(4,980)	(415)	(2,490)	(2,490)	-		(4,980)
Payments									
Capital assets		(184,628)	(184,628)	(15,441)	(57,261)	(57,261)	-		184,628
NET CASH FROM/(USED) INVESTING ACTIVITIES	-	(189,608)	(189,608)	(15,856)	(59,751)	(59,751)	-		179,648
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans		-	-	-	-	-	-		-
Borrowing long term/refinancing		65,000	65,000	-	-	-	-		65,000
Increase (decrease) in consumer deposits		(6,600)	(6,600)	42	2,946	2,946	-		(6,600)
Payments									
Repayment of borrowing		(50,605)	(50,605)	(17,919)	(26,538)	(26,538)	-		(50,605)
NET CASH FROM/(USED) FINANCING ACTIVITIES	-	7,795	7,795	(17,877)	(23,591)	(23,591)	-		7,795
NET INCREASE/ (DECREASE) IN CASH HELD	-	(40,473)	(40,473)	12,472	118,069	109,995			328,784
Cash/cash equivalents at beginning:		700,851	700,851		676,658	700,851			676,658
Cash/cash equivalents at month/year end:	-	660,378	660,378		794,727	810,846			1,005,442

Table C7 balances to the current Cash balance, shown in the 'YTD actual' column, which is R 794.7 million.

The municipality started the year with a positive cash balance of R676.7 million. The December closing balance is R794.7 million. Refer to Supporting Table SC9 for more details on the cash position.

Supporting Table SC9: Monthly Budget Statement – Actual & revised targets for cash receipts & cash flows

WC032 Overstrand - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M06 December

Description	Budget Year 2024/25												2024/25 Medium Term Revenue & Expenditure Framework		
	July Outcome	August Outcome	September Outcome	October Outcome	November Outcome	December Outcome	January Budget	February Budget	March Budget	April Budget	May Budget	June Budget	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
R thousands															
Cash Receipts By Source															
Property rates	32,529	28,890	35,059	33,198	30,727	27,422	-	-	-	-	-	-	358,095	379,864	402,353
Service charges - electricity revenue	55,412	58,426	57,562	57,278	59,935	55,217	-	-	-	-	-	-	635,836	674,809	715,297
Service charges - water revenue	15,630	13,316	12,722	4,910	24,018	15,715	-	-	-	-	-	-	173,408	184,131	195,179
Service charges - Waste Water Management	9,962	8,975	8,915	15,812	11,233	10,154	-	-	-	-	-	-	116,232	122,943	130,351
Service charges - Waste Management	8,416	8,217	8,915	9,448	9,846	9,524	-	-	-	-	-	-	106,878	113,970	120,777
Rental of facilities and equipment	476	772	540	834	663	717	-	-	-	-	-	-	7,565	8,016	8,494
Interest earned - external investments	2,972	2,098	7,966	4,654	2,191	2,707	-	-	-	-	-	-	51,250	51,915	52,593
Interest earned - outstanding debtors	1,006	1,171	1,270	1,319	1,167	1,047	-	-	-	-	-	-	-	-	-
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	3,658	3,746	3,871	3,737	3,813	3,781	-	-	-	-	-	-	2,489	39	(2,558)
Licences and permits	203	249	233	250	216	241	-	-	-	-	-	-	2,779	2,946	3,122
Agency services	549	567	705	661	634	480	-	-	-	-	-	-	7,103	7,529	7,981
Transfers and Subsidies - Operational	81,355	2,174	0	2,869	1,089	56,265	-	-	-	-	-	-	190,368	199,421	210,978
Other revenue	30,828	25,424	6,697	20,592	16,503	14,569	-	-	-	-	-	-	100,443	72,811	39,409
Cash Receipts by Source	242,997	154,025	144,454	155,560	162,017	197,837	-	-	-	-	-	-	1,752,447	1,818,395	1,883,976
Other Cash Flows by Source															
Transfers and subsidies - capital (monetary allocations) (National/	4,904	4,999	-	6,238	14,952	10,121	-	-	-	-	-	-	65,533	47,910	46,734
Transfers and subsidies - capital (monetary allocations) (Nat / Prov	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on Disposal of Fixed and Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-	-	-	-	65,000	90,000	70,000
Increase (decrease) in consumer deposits	862	1,499	1,024	168	(656)	42	-	-	-	-	-	-	(6,600)	(2,000)	(2,000)
VAT Control (receipts)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current receivables	-	-	-	-	-	-	-	-	-	-	-	-	(4,980)	87,782	-
Decrease (increase) in non-current investments	(415)	(415)	(415)	(415)	(415)	(415)	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source	248,348	160,108	145,063	161,551	175,898	207,585	-	-	-	-	-	-	1,871,400	2,042,088	1,998,710
Cash Payments by Type															
Employee related costs	33,911	48,170	42,640	40,795	62,150	41,478	-	-	-	-	-	-	571,607	595,175	634,879
Remuneration of councillors	1,061	1,061	1,061	2,081	1,092	1,242	-	-	-	-	-	-	13,912	14,488	15,086
Interest	-	350	686	-	473	22,482	-	-	-	-	-	-	49,814	51,810	46,707
Bulk purchases - Electricity	18	62,864	44,941	35,577	35,480	34,136	-	-	-	-	-	-	484,477	523,235	565,093
Acquisitions - water & other inventory	897	3,395	5,253	4,817	4,038	6,379	-	-	-	-	-	-	61,092	73,043	73,524
Contracted services	938	22,237	20,620	24,577	21,642	34,398	-	-	-	-	-	-	316,348	334,743	351,451
Transfers and subsidies - other municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - other	1,236	1,239	3,022	1,236	1,112	1,359	-	-	-	-	-	-	17,417	16,650	17,309
Other expenditure	83,224	56,686	837	13,323	50,195	20,279	-	-	-	-	-	-	161,974	122,680	109,445
Cash Payments by Type	121,285	196,001	119,061	122,405	176,182	161,753	-	-	-	-	-	-	1,676,639	1,731,825	1,813,493
Other Cash Flows/Payments by Type															
Capital assets	761	1,729	8,376	8,402	22,551	15,441	-	-	-	-	-	-	184,628	137,910	116,734
Repayment of borrowing	-	1,244	6,007	-	1,368	17,919	-	-	-	-	-	-	50,605	154,566	61,170
Other Cash Flows/Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Payments by Type	122,046	198,975	133,444	130,807	200,101	195,113	-	-	-	-	-	-	1,911,873	2,024,301	1,991,397
NET INCREASE/(DECREASE) IN CASH HELD	126,302	(38,867)	11,620	30,745	(24,203)	12,472	-	-	-	-	-	-	(40,473)	17,787	7,313
Cash/cash equivalents at the month/year beginning:	676,658	802,960	764,094	775,713	806,458	782,255	794,727	794,727	794,727	794,727	794,727	794,727	676,658	636,185	653,971
Cash/cash equivalents at the month/year end:	802,960	764,094	775,713	806,458	782,255	794,727	794,727	794,727	794,727	794,727	794,727	794,727	636,185	653,971	661,284

This supporting table gives details of information summarised in Table C7.

PART 2 – SUPPORTING DOCUMENTATION

Debtors' analysis

Supporting Table SC3 Debtors' age analysis

(This table represents the debtors billing system representing the state of all debtors, including payments received in advance)

WC032 Overstrand - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2024/25										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	27,830	10,682	1,007	843	1,299	640	2,550	6,538	51,388	11,869	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	37,474	2,879	1,787	1,409	1,280	1,025	4,403	9,454	59,712	17,572	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	31,660	974	627	530	730	440	1,711	6,567	43,238	9,977	-	-
Receivables from Exchange Transactions - Waste Water Management	1500	14,703	970	641	567	458	425	1,728	4,222	23,715	7,401	-	-
Receivables from Exchange Transactions - Waste Management	1600	12,777	875	629	540	578	419	1,826	4,413	22,057	7,776	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	724	83	183	19	43	8	47	287	1,394	404	-	-
Interest on Arrear Debtor Accounts	1810	863	158	163	178	193	226	1,252	15,328	18,363	17,179	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	(18,337)	744	785	825	68	1,076	1,122	6,333	(7,384)	9,424	-	-
Total By Income Source	2000	107,695	17,365	5,822	4,912	4,649	4,258	14,640	53,143	212,484	81,602	-	-
2023/24 - totals only		100,856	7,933	5,576	5,033	4,392	3,822	18,695	58,629	204,937	90,571		
Debtors Age Analysis By Customer Group													
Organs of State	2200	1,428	504	247	195	488	147	335	2,616	5,960	3,781	-	-
Commercial	2300	5,592	167	143	123	46	638	310	2,508	9,526	3,624	-	-
Households	2400	102,304	16,693	5,430	4,593	4,113	3,471	13,962	47,813	198,378	73,952	-	-
Other	2500	(1,630)	2	2	2	1	2	33	206	(1,381)	245	-	-
Total By Customer Group	2600	107,695	17,365	5,822	4,912	4,649	4,258	14,640	53,143	212,484	81,602	-	-

The debtors' 12-month rolling average payment rate is 97,81% at the end of December 2024.

Summary of Indigent Households

	Indigent Households	Other Households	Total Households	
2024				
July	4,026	33,727	37,753	10.66%
August	4,436	33,915	38,351	11.57%
September	4,768	33,828	38,596	12.35%
October	4,999	33,615	38,614	12.95%
November	5,403	33,323	38,726	13.95%
December	5,535	33,439	38,974	14.20%
2025				
January				
February				
March				
April				
May				
June				

Monthly FBS (Free Basic Services)

Free Basic Water				Free Basic Sanitation			
No. of Indigent (poor) beneficiaries	No. of other beneficiaries (non indigent)	Total beneficiaries	level of Service (e.g. 6 kilolitres per household)	No. of Indigent (poor) beneficiaries	No. of other beneficiaries (non indigent)	Total beneficiaries	level of Service (e.g. VIP toilets)
5535			10KL	5535	0	5535	waterborne
Free Basic Electricity				Free Basic Refuse Removal			
Beneficiaries provided by Eskom	Beneficiaries provided by Municipality	Non-grid energy Beneficiaries	level of Service (e.g. 50 Kwh per household)	No. of Indigent (poor) beneficiaries	No. of other beneficiaries (non indigent)	Total beneficiaries	level of Service (type of subsidy)
78	5457		70kWh	5535	0	5535	Total monthly levy

Summary of Debtors Age Analysis

MONTH	< 30 Days	< 60 Days	< 90 Days	< 120 Days	< 150 Days	<180 Days	<365 Days	>365 Days	Total -	Older than 30 Days	Older than 90 days
2024/2025											
June											
May											
April											
March											
February											
January											
December	130,416,834	17,365,405	5,821,970	4,911,983	4,648,992	4,257,949	14,639,820	53,143,210	235,206,161	104,789,328	81,601,953
November	130,799,013	8,493,350	6,631,502	6,204,510	5,325,776	3,905,085	18,912,204	53,960,191	234,231,630	103,432,617	88,307,765
October	138,020,865	10,445,686	7,864,885	7,018,311	4,813,944	3,943,629	20,381,335	54,839,289	247,327,943	109,307,079	90,996,509
September	129,293,775	11,193,864	8,888,225	5,987,017	4,975,111	4,166,099	20,326,958	64,792,942	249,623,992	120,330,216	100,248,127
Augustus	135,533,793	10,738,324	6,997,327	5,501,944	4,394,146	4,371,293	19,397,628	62,427,299	249,361,754	113,827,961	96,092,310
July	129,645,524	9,621,474	6,447,196	4,954,020	4,745,776	4,103,299	19,430,708	60,092,778	239,040,774	109,395,250	93,326,580

Government Debt

Overstrand Municipality as at 31/12/2024		Total Debt	Services	Rates	Other
Department Responsible for the Debt					
NPW 2227		4,828,262	2,421,783	2,406,478	0
WCED 2251		460,805	460,805	0	0
OTHER 2255		60,448	60,448	0	0
HEALTH 2252		119,434	119,434	0	0
TPW 2256		383,474	-126,930	510,403	0
HUMAN SETTLE 2215		78,629	78,629	0	0
HOUSING 2253		5,119	5,119	0	0
OTHER MUNICIPALITIES 2276		24,171	24,171	0	0
TOTAL OUTSTANDING		5,960,341	3,043,459	2,916,882	0

Creditors' analysis

Supporting Table SC4

WC032 Overstrand - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2024/25									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	6,361	-	-	-	-	-	-	-	6,361	5,903
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	6,361	-	-	-	-	-	-	-	6,361	5,903

Supporting Table SC4 reflects current creditors at the end of December 2024.

The payment of creditors is within requirements of the MFMA.

Investment portfolio analysis Supporting Table SC5

WC032 Overstrand - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Capital Guarantee (Yes/No)	Variable or Fixed interest rate	Interest Rate ^a	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
	Yrs/Months												
Municipality													
LIBERTY 15934476	15 YEARS	Policy	Yes	Yes	No	No	No	01/09/2025	26,323	103		125	26,551
LIBERTY 21196964	14 YEARS	Policy	Yes	Yes	No	No	No	30/06/2025	47,558	159		260	47,976
MOMENTUM MP 3853776	14 YEARS	Policy	Yes	Yes	No	No	No	01/07/2026	6,699	1		30	6,730
ABSA 9331734880	DEP PLUS	DEP PLUS	Yes	Yes	Yes	No	No		10,278	63	-62759		10,278
ABSA 2081694232	184 days	FIXED DEP	Yes	Yes	Yes	No	No	23/01/2025	100,000				100,000
ABSA 2081186184	184 days	FIXED DEP	Yes	Yes	Yes	No	No	31/01/2025	100,000				100,000
ABSA 2081333826	182 days	FIXED DEP	Yes	Yes	Yes	No	No	31/03/2025	100,000				100,000
Nedbank 03/7881534451 ref: 278	182 days	FIXED DEP	Yes	Yes	Yes	No	No	31/03/2025	100,000				100,000
Municipality sub-total									490,857	325		415	491,535
TOTAL INVESTMENTS AND INTEREST									490,857	325		415	491,535

Surplus cash not immediately required is invested in call and monthly deposits.

Long-term investments relate to the sinking fund investments. These investments at maturity are intended to redeem a capital loan of R100m in 2026. The three investments comply with legislative prescriptions (investment instruments).

The performance of these investments was severely impacted by COVID with the temporary financial market collapse in March 2020. The relative instability of the financial markets since then is still hampering the trajectory of the values up to maturity.

This matter was considered at the time by the executive mayor, accounting officer and chief financial officer, as well as subsequently, with the outcome, a conservative approach in remaining with the initial investment as a proven strategy during turbulent market cycles. In the instance of any severe market fluctuations possibly negatively impacting on the maturity value of the contract investments, the necessary recommendation will be tabled in Council with the draft budget for the 2025/2026 MTREF to ensure full settlement of the redemption.

Allocation and grant receipts and expenditure

Supporting Table SC6 – Grant receipts

WC032 Overstrand - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	-	172,592	172,592	56,265	129,823	129,823	-		172,592
Operational Revenue:General Revenue:Equitable Share		168,794	168,794	56,265	126,595	126,595	-		168,794
Energy Efficiency and Demand-side [Schedule 5B]		-	-	-	-	-	-		-
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		1,898	1,898	-	1,328	1,328	-		1,898
Local Government Financial Management Grant [Schedule 5B]		1,700	1,700	-	1,700	1,700	-		1,700
Municipal Disaster Recovery Grant		-	-	-	-	-	-		-
Water Services Operating Subsidy Grant [Schedule 5B]		-	-	-	-	-	-		-
Municipal Infrastructure Grant [Schedule 5B]		200	200	-	200	200	-		200
Provincial Government:	-	101,886	101,886	9,547	66,969	66,969	-		101,886
Community Library Services Grant		8,608	8,608	-	5,739	5,739	-		8,608
Resource funding for the establish & support of K9 Unit		3,772	3,772	-	3,772	3,772	-		3,772
Community Development Workers		76	76	-	76	76	-		76
Maintenance & Construction of Transport Infrastructure		450	450	-	-	-	-		450
Financial Management Capability Grant		160	160	-	160	160	-		160
Resource funding for the est of Law Enforcement Rural Safety Unit		4,223	4,223	-	4,223	4,223	-		4,223
Human Settlements Dev & Informal Settlement Upgrading Partnership Grant		84,410	84,410	9,547	52,999	52,999	-		84,410
Title Deeds Restroration Grant		187	187	-	-	-	-		187
District Municipality:	-	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-	-		-
Households		-	-	-	-	-	-		-
Non-profit Institutions		-	-	-	-	-	-		-
Private Enterprises		-	-	-	-	-	-		-
Public Corporations		-	-	-	-	-	-		-
Total Operating Transfers and Grants	-	274,478	274,478	65,812	196,792	196,792	-		274,478
Capital Transfers and Grants									
National Government:	-	52,299	52,266	9,699	32,202	32,202	-		52,266
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		19,334	19,334	-	15,000	15,000	-		19,334
Municipal Infrastructure Grant [Schedule 5B]		24,965	24,932	9,699	13,902	13,902	-		24,932
Water Services Infrastructure Grant [Schedule 5B]		8,000	8,000	-	3,300	3,300	-		8,000
Municipal Disaster Relief Grant		-	-	-	-	-	-		-
Integrated Urban Development Grant		-	-	-	-	-	-		-
Provincial Government:	-	13,129	13,129	422	9,013	9,013	-		13,129
Human Settlements Dev & Informal Settlement Upgrading Partnership Grant		13,129	13,129	422	9,013	9,013	-		13,129
Specify (Add grant description)		-	-	-	-	-	-		-
District Municipality:	-	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-	-		-
Households		-	-	-	-	-	-		-
Non-Profit Institutions		-	-	-	-	-	-		-
Private Enterprises		-	-	-	-	-	-		-
Public Corporations		-	-	-	-	-	-		-
Total Capital Transfers and Grants	-	65,428	65,395	10,121	41,215	41,215	-		65,395
TOTAL RECEIPTS OF TRANSFERS & GRANTS	-	339,906	339,873	75,933	238,007	238,007	-		339,873

Grant receipts are monitored according to the payment schedules. Year to date actuals only reflects actual receipts for 2024/2025.

No notifications received from project managers of any funds withheld.

Supporting Table SC7(1) – Grant expenditure

WC032 Overstrand - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	-	4,098	4,098	210	1,505	1,505	-		4,098
Operational Revenue:General Revenue:Equitable Share		-	-	-	-	-	-		-
Energy Efficiency and Demand-side [Schedule 5B]		-	-	-	-	-	-		-
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		1,898	1,898	151	938	938	-		1,898
Local Government Financial Management Grant [Schedule 5B]		1,700	1,700	42	470	470	-		1,700
Mitchell's Plain Urban Renewal		-	-	-	-	-	-		-
Municipal Demarcation and Transition Grant [Schedule 5B]		-	-	-	-	-	-		-
Municipal Disaster Grant [Schedule 5B]		300	300	-	-	-	-		300
Municipal Infrastructure Grant [Schedule 5B]		200	200	16	97	97	-		200
Provincial Government:	-	101,886	101,886	8,274	67,485	67,485	-		101,886
Community Library Services Grant		8,608	8,608	822	5,320	5,320	-		8,608
Resource funding for the establish & support of K9 Unit		3,772	3,772	383	2,317	2,317	-		3,772
Community Development Workers		76	76	19	19	19	-		76
Maintenance & Construction of Transport Infrastructure		450	450	337	337	337	-		450
Financial Management Capability Grant		160	160	-	-	-	-		160
Resource funding for the est of Law Enforcement Rural Safety Unit		4,223	4,223	421	2,177	2,177	-		4,223
Human Settlements Dev & Informal Settlement Upgrading Partnership Grant		84,410	84,410	6,292	57,281	57,281	-		84,410
Title Deeds Resrbration Grant		187	187	-	34	34	-		187
District Municipality:	-	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-	-		-
Households		-	-	-	-	-	-		-
Non-profit Institutions		-	-	-	-	-	-		-
Private Enterprises		-	-	-	-	-	-		-
Public Corporations		-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:	-	105,984	105,984	8,484	68,990	68,990	-		105,984
Capital expenditure of Transfers and Grants									
National Government:	-	52,299	52,266	5,991	20,388	20,388	-		52,266
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		19,334	19,334	1,886	8,643	8,643	-		19,334
Municipal Infrastructure Grant [Schedule 5B]		24,965	24,932	4,076	11,471	11,471	-		24,932
Water Services Infrastructure Grant [Schedule 5B]		8,000	8,000	28	274	274	-		8,000
Municipal Disaster Relief Grant		-	-	-	-	-	-		-
Municipal Emergency Housing Grant		-	-	-	-	-	-		-
Provincial Government:	-	13,129	13,129	3,232	6,086	6,086	-		13,129
Human Settlements Dev & Informal Settlement Upgrading Partnership Grant		13,129	13,129	3,232	6,086	6,086	-		13,129
Specify (Add grant description)		-	-	-	-	-	-		-
District Municipality:	-	-	-	-	-	-	-		-
Other grant providers:	-	105	105	-	-	-	-		105
Households		-	-	-	-	-	-		-
Non-Profit Institutions		-	-	-	-	-	-		-
Private Enterprises		-	-	-	-	-	-		-
Public Corporations		105	105	-	-	-	-		105
Total capital expenditure of Transfers and Grants	-	65,533	65,500	9,223	26,475	26,475	-		65,500
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	171,517	171,484	17,706	95,465	95,465	-		171,484

Grant expenditure is monitored against grant receipts.

Supporting Table SC7(2) – Expenditure against approved rollovers

WC032 Overstrand - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - M06 December

Description	Budget Year 2024/25				
	Approved Rollover 2023/24	Monthly Actual	YearTD Actual	YTD Variance	YTD Variance %
R thousands					
EXPENDITURE					
Operating expenditure of Approved Roll-overs					
National Government:	-	-	-	-	-
Operational Revenue:General Revenue:Equitable Share	-	-	-	-	-
2014 African Nations Championship Host City Operating Grant [Schedule 5B]	-	-	-	-	-
Agriculture Research and Technology	-	-	-	-	-
Agriculture, Conservation and Environmental	-	-	-	-	-
Arts and Culture Sustainable Resource Management	-	-	-	-	-
Community Library	-	-	-	-	-
Department of Environmental Affairs	-	-	-	-	-
Department of Tourism	-	-	-	-	-
Department of Water Affairs and Sanitation Masibambane	-	-	-	-	-
Emergency Medical Service	-	-	-	-	-
Energy Efficiency and Demand-side [Schedule 5B]	-	-	-	-	-
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	-	-	-	-	-
Local Government Financial Management Grant [Schedule 5B]	-	-	-	-	-
Municipal Infrastructure Grant [Schedule 5B]	-	-	-	-	-
Water Services Infrastructure Grant	-	-	-	-	-
Public Transport Network Grant [Schedule 5B]	-	-	-	-	-
Integrated National Electrification Programme Grant	-	-	-	-	-
Provincial Government:	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-
District Municipality:	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-
Other grant providers:	-	-	-	-	-
Households	-	-	-	-	-
Non-profit Institutions	-	-	-	-	-
Private Enterprises	-	-	-	-	-
Public Corporations	-	-	-	-	-
Total operating expenditure of Approved Roll-overs	-	-	-	-	-
Capital expenditure of Approved Roll-overs					
National Government:	-	-	-	-	-
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	-	-	-	-	-
Municipal Infrastructure Grant [Schedule 5B]	-	-	-	-	-
Municipal Water Infrastructure Grant [Schedule 5B]	-	-	-	-	-
Neighbourhood Development Partnership Grant [Schedule 5B]	-	-	-	-	-
Public Transport Infrastructure Grant [Schedule 5B]	-	-	-	-	-
Rural Household Infrastructure Grant [Schedule 5B]	-	-	-	-	-
Rural Road Asset Management Systems Grant [Schedule 5B]	-	-	-	-	-
Urban Settlement Development Grant [Schedule 4B]	-	-	-	-	-
Municipal Human Settlement	-	-	-	-	-
Community Library	-	-	-	-	-
Integrated City Development Grant [Schedule 4B]	-	-	-	-	-
Municipal Disaster Recovery Grant [Schedule 4B]	-	-	-	-	-
Provincial Government:	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-
District Municipality:	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-
Other grant providers:	-	-	-	-	-
Departmental Agencies and Accounts	-	-	-	-	-
Private Enterprises	-	-	-	-	-
Public Corporations	-	-	-	-	-
Total capital expenditure of Approved Roll-overs	-	-	-	-	-
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS	-	-	-	-	-

A roll-over application was submitted to Provincial and National Treasury in August 2024 for unspent grant funds. Most of the unspent grants relating to the 2023/20234 financial year were granted except for the Financial Management Capability Grant (FMCG). Unspent grants relating to the (FMCG) must be returned to the transferring department. The unspent grants will reflect in Table SC7(2) after the tabling of the MYR/Adjustments Budget in January 2025.

Expenditure on councillor allowances and employee benefits

Supporting Table SC8

WC032 Overstrand - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

Summary of Employee and Councillor remuneration	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	A	B	C						D
Councillors (Political Office Bearers plus Other)									
Basic Salaries and Wages		12,643	12,643	1,137	6,963	6,585	378	6%	12,643
Pension and UIF Contributions		-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-
Motor Vehicle Allowance		-	-	-	-	-	-	-	-
Cellphone Allowance		1,269	1,269	106	635	661	(26)	-4%	1,269
Housing Allowances		-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-
Sub Total - Councillors	-	13,912	13,912	1,242	7,597	7,246	351	5%	13,912
Senior Managers of the Municipality									
Basic Salaries and Wages		13,713	13,691	789	5,066	6,845	(1,780)	-26%	13,691
Pension and UIF Contributions		-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-
Performance Bonus		167	167	-	-	84	(84)	-100%	167
Motor Vehicle Allowance		-	-	-	-	-	-	-	-
Cellphone Allowance		212	212	13	83	106	(23)	-22%	212
Housing Allowances		-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-
Payments in lieu of leave		-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-
Entertainment		-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-
Acting and post related allowance		-	-	-	-	-	-	-	-
In kind benefits		-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality	-	14,092	14,070	802	5,148	7,035	(1,887)	-27%	14,070
Other Municipal Staff									
Basic Salaries and Wages		351,978	353,537	25,989	156,925	162,087	(5,162)	-3%	353,537
Pension and UIF Contributions		60,983	60,328	4,290	25,810	25,964	(154)	-1%	60,328
Medical Aid Contributions		19,652	19,514	1,467	8,744	8,957	(213)	-2%	19,514
Overtime		50,583	50,645	4,495	21,359	22,091	(732)	-3%	50,645
Performance Bonus		906	907	76	515	453	62	14%	907
Motor Vehicle Allowance		8,869	8,869	619	3,729	3,834	(106)	-3%	8,869
Cellphone Allowance		2,374	2,446	189	1,112	1,223	(111)	-9%	2,446
Housing Allowances		1,996	2,009	161	959	1,004	(45)	-4%	2,009
Other benefits and allowances		47,588	47,801	1,635	31,451	31,600	(149)	0%	47,801
Payments in lieu of leave		-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-
Post-retirement benefit obligations		27,240	27,240	2,270	13,620	13,620	0	0%	27,240
Entertainment		-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-
Acting and post related allowance		-	-	-	-	-	-	-	-
In kind benefits		-	-	-	-	-	-	-	-
Sub Total - Other Municipal Staff	-	572,169	573,294	41,191	264,225	270,833	(6,609)	-2%	573,294
Total Parent Municipality	-	600,172	601,275	43,235	276,970	285,114	(8,144)	-3%	601,275
TOTAL SALARY, ALLOWANCES & BENEFITS	-	600,172	601,275	43,235	276,970	285,114	(8,144)	-3%	601,275
TOTAL MANAGERS AND STAFF	-	586,260	587,364	41,992	269,373	277,868	(8,495)	-3%	587,364

SDBIP

The results of the SDBIP for the second quarter ended 31 December 2024 is included as Appendix 1 to this report.

Financial Performance

Supporting Table SC2

WC032 Overstrand - Supporting Table SC2 Monthly Budget Statement - performance indicators - M06 December

Description of financial indicator	Basis of calculation	2023/24	Budget Year 2024/25			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
Borrowing Management						
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure	0.0%	10.7%	10.7%	11.3%	10.7%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants	0.0%	50.4%	50.4%	45.7%	50.4%
Safety of Capital						
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves	0.0%	11.4%	11.4%	8.0%	11.4%
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	10273.6%	10273.6%	9010.0%	10273.6%
Liquidity						
Current Ratio	Current assets/current liabilities	0.0%	190.7%	190.7%	279.4%	190.7%
Liquidity Ratio	Monetary Assets/Current Liabilities	0.0%	151.9%	151.9%	223.4%	151.9%
Revenue Management						
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing					
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	0.0%	8.5%	8.5%	18.3%	8.5%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%
Creditors Management						
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100.0%	100.0%	Annual Indicator	100.0%
Funding of Provisions						
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions					
Other Indicators						
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated		6.5%	6.5%	Annual Indicator	6.5%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source		25.0%	25.0%	Annual Indicator	25.0%
Employee costs	Employee costs/Total Revenue - capital revenue	0.0%	31.9%	32.0%	26.5%	32.0%
Repairs & Maintenance	R&M/Total Revenue - capital revenue	0.0%	16.1%	15.9%	13.2%	15.9%
Interest & Depreciation	I&D/Total Revenue - capital revenue	0.0%	11.3%	11.3%	10.1%	11.3%
IDP regulation financial viability indicators						
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		7.1	7.1	Annual Indicator	7.1
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services		3.9%	3.9%	Annual Indicator	3.9%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		4.3	4.3	Annual Indicator	4.3

Capital programme performance

Supporting Table SC12

WC032 Overstrand - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M06 December

Month	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July		3,621	3,621	761	761	3,621	2,860	79.0%	0%
August		3,456	3,456	1,729	2,490	7,078	4,587	64.8%	1%
September		21,769	23,743	8,376	10,866	30,821	19,954	64.7%	6%
October		12,866	6,466	8,402	19,268	37,287	18,019	48.3%	10%
November		10,901	8,735	22,551	41,820	46,022	4,202	9.1%	23%
December		33,931	46,039	15,441	57,261	92,060	34,799	37.8%	31%
January		8,866	6,033	-	57,261	98,093	40,832	41.6%	31%
February		10,016	5,183	-	57,261	103,276	46,015	44.6%	31%
March		26,219	20,947	-	57,261	124,224	66,962	53.9%	31%
April		9,216	8,883	-	57,261	133,106	75,845	57.0%	31%
May		12,929	6,133	-	57,261	139,239	81,978	58.9%	31%
June		30,836	45,356	-	57,261	184,595	127,334	69.0%	31%
Total Capital expenditure	-	184,628	184,595	57,261					

Top 10 Capital Projects

umb	Local Area	Ward	Project description	Original Budget R'000	Adjusted budget R'000	YTD Expenditure R'000	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
1	Overstrand	Overstrand	ELECTRIFICATION OF LOW COST HOUSING AREAS	22,334,000	22,334,000	8,642,951	Construction phase.	Work is underway in Stanford, Masakhane and Marikana.	None.	Not applicable.
2	Overstrand	Overstrand	LOW COST HOUSING SERVICES	13,129,000	13,129,000	6,086,267	Kleinmond IRDP - Planning in Progress; Overhills UISP - Planning in Progress, Schulphoek UISP - Planning in Progress, Masakhane UISP Phase A6 - Construction Phase	Kleinmond IRDP - Planning Phase; Overhills UISP - Planning Phase, Schulphoek UISP - Planning Phase, Masakhane UISP Phase A6 - Construction Phase	Not applicable.	Not applicable.
3	Overstrand	Overstrand	UPGRADING OF PUMPSTATIONS & RISING MAINS	11,025,510	13,025,510	6,540,503	Construction & planning phase.	Construction of sewer improvements in Zweilthle is in progress (Contract SC2452/2023). Planning of new sewerage pumpstations at Zwingler's Corner and Onrus River (Main) is in progress (Contract SC2296/2023)	Informal electricity connections near existing pumpstation potential cause for delays. Private land owner not willing to avail land for new Zwingers pumpstation on private property. EIA process required for	Community Liaison Officer appointed. Investigating alternative location options for replacement of Zwingler's Corner
4	Kleinmond	Multi-ward KM Area	KLEINMOND WWTW REFURBISH UPGRADE	10,795,320	10,795,320	9,237,119	Construction phase.	Construction is 93% completed (Contract SC2318/2022).	None.	Not applicable.
5	Hermanus	Multi-ward HM Area	UPGRADE HERMANUS WELL FIELDS PHASE 2	10,100,000	12,600,000	274,020	Construction.	Contract SC2504/2024 for equipping, connecting and commissioning 2 new production boreholes in the Hemelen-Aarde Valley was awarded and contract commenced in Nov 2024.	None.	Not applicable.
6	Hawston	Ward 08	UPGRADE HAWSTON SPORT COMPLEX (NEW STADIUM)	9,900,000	9,830,807	2,540,462	Under construction	Under construction.	Not applicable.	Not applicable.
7	Overstrand	Overstrand	REPLACEMENT OF OVERSTRAND WATER PIPES	8,875,470	8,875,470	0	Construction.	Contract SC2490/2024 was awarded and contract commenced.	None.	Not applicable.
8	Overstrand	Overstrand	NEW DISINFECTION SYSTEM	8,000,000	6,000,000	911,597	Procurement phase.	Tender SC 2525/2024 closed on 15 November 2024. Draft tender evaluation report was submitted to SCM on 19/12/2024.	None.	Not applicable.
9	Hermanus	Ward 03	HERMANUS MV/LV UPGRADE REPLACEMENT	7,692,213	7,692,213	3,157,426	Construction phase.	Construction is 33% completed (Contract SC2437/2023).	None.	Not applicable.
10	Proteadorp	Ward 09	UPGRADE STORMWATER INFRASTRUCTURE- PROTEADORP, MOUNTAIN VIEW, EXT 6 & OVERHILLS	6,963,000	6,601,193	3,301,756	Under construction.	Under construction.	Not applicable.	Not applicable.
Totals				108,814,513	110,883,513	40,692,101				

Low costing housing services:
Construction Contracts & Land

Due to change in accounting treatment of construction contracts relating to housing.

Supporting Table SC13a

WC032 Overstrand - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M06 December

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Capital expenditure on new assets by Asset Class/Sub-class									
Infrastructure	-	77,878	75,914	5,662	19,523	37,327	(17,804)	-47.7%	75,914
Roads Infrastructure	-	952	2,150	-	697	1,075	(378)	-35.1%	2,150
Roads	-	952	2,150	-	697	1,075	(378)	-35.1%	2,150
Storm water Infrastructure	-	10,213	9,851	1,185	3,432	4,926	(1,493)	-30.3%	9,851
Drainage Collection	-	-	-	-	-	-	-	-	-
Storm water Conveyance	-	10,213	9,851	1,185	3,432	4,926	(1,493)	-30.3%	9,851
Attenuation	-	-	-	-	-	-	-	-	-
Electrical Infrastructure	-	32,748	32,748	2,304	9,558	14,374	(4,815)	-33.5%	32,748
MV Substations	-	7,414	7,414	417	554	3,207	(2,653)	-82.7%	7,414
MV Switching Stations	-	-	-	-	-	-	-	-	-
MV Networks	-	25,334	25,334	1,886	9,004	11,167	(2,163)	-19.4%	25,334
Water Supply Infrastructure	-	24,900	24,100	1,777	4,674	13,550	(8,876)	-65.5%	24,100
Dams and Weirs	-	-	-	-	-	-	-	-	-
Boreholes	-	10,100	12,600	28	274	6,300	(6,026)	-95.7%	12,600
Water Treatment Works	-	8,000	5,500	-	-	4,250	(4,250)	-100.0%	5,500
Bulk Mains	-	-	-	-	-	-	-	-	-
Distribution	-	6,800	6,000	1,749	4,400	3,000	1,400	46.7%	6,000
Sanitation Infrastructure	-	8,500	6,500	396	1,161	3,250	(2,089)	-64.3%	6,500
Pump Station	-	-	-	-	-	-	-	-	-
Reticulation	-	500	500	249	249	250	(1)	-0.4%	500
Waste Water Treatment Works	-	8,000	6,000	147	912	3,000	(2,088)	-69.6%	6,000
Solid Waste Infrastructure	-	565	565	-	-	153	(153)	-100.0%	565
Landfill Sites	-	-	-	-	-	-	-	-	-
Waste Transfer Stations	-	505	505	-	-	153	(153)	-100.0%	505
Electricity Generation Facilities	-	60	60	-	-	-	-	-	60
Capital Spares	-	-	-	-	-	-	-	-	-
Community Assets	-	6,297	6,297	531	531	3,148	(2,617)	-83.1%	6,297
Community Facilities	-	3,350	3,350	-	-	1,675	(1,675)	-100.0%	3,350
Halls	-	1,450	1,450	-	-	725	(725)	-100.0%	1,450
Parks	-	550	550	-	-	275	(275)	-100.0%	550
Taxi Ranks/Bus Terminals	-	1,350	1,350	-	-	675	(675)	-100.0%	1,350
Capital Spares	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities	-	2,947	2,947	531	531	1,473	(942)	-63.9%	2,947
Indoor Facilities	-	-	-	-	-	-	-	-	-
Outdoor Facilities	-	2,947	2,947	531	531	1,473	(942)	-63.9%	2,947
Capital Spares	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	-	15,379	15,379	3,232	6,086	7,440	(1,353)	-18.2%	15,379
Operational Buildings	-	2,250	2,250	-	-	875	(875)	-100.0%	2,250
Municipal Offices	-	750	750	-	-	375	(375)	-100.0%	750
Workshops	-	1,500	1,500	-	-	500	(500)	-100.0%	1,500
Housing	-	13,129	13,129	3,232	6,086	6,565	(478)	-7.3%	13,129
Staff Housing	-	-	-	-	-	-	-	-	-
Social Housing	-	13,129	13,129	3,232	6,086	6,565	(478)	-7.3%	13,129
Capital Spares	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	700	700	-	-	350	(350)	-100.0%	700
Biological or Cultivated Assets	-	700	700	-	-	350	(350)	-100.0%	700
Intangible Assets	-	-	-	-	-	-	-	-	-
Computer Equipment	-	3,250	3,250	-	2,318	950	1,368	144.0%	3,250
Computer Equipment	-	3,250	3,250	-	2,318	950	1,368	144.0%	3,250
Furniture and Office Equipment	-	865	865	-	227	463	(235)	-50.8%	865
Furniture and Office Equipment	-	865	865	-	227	463	(235)	-50.8%	865
Machinery and Equipment	-	1,225	1,225	3	41	125	(84)	-67.5%	1,225
Machinery and Equipment	-	1,225	1,225	3	41	125	(84)	-67.5%	1,225
Transport Assets	-	8,150	8,150	-	1,330	3,975	(2,645)	-66.5%	8,150
Transport Assets	-	8,150	8,150	-	1,330	3,975	(2,645)	-66.5%	8,150
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on new assets	-	113,744	111,780	9,428	30,057	53,777	23,721	44.1%	111,780

Supporting Table SC13b

WC032 Overstrand - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M06									
Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Capital expenditure on renewal of existing assets by Asset Class/Sub-class									
Infrastructure	-	19,375	19,375	615	1,925	9,138	(7,213)	-78.9%	19,375
Roads Infrastructure	-	-	-	-	-	-	-	-	-
Storm water Infrastructure	-	-	-	-	-	-	-	-	-
Electrical Infrastructure	-	1,500	1,500	-	1,310	-	1,310	-	1,500
<i>MV Switching Stations</i>	-	1,500	1,500	-	1,310	-	1,310	-	1,500
Water Supply Infrastructure	-	17,175	17,175	263	263	8,438	(8,174)	-96.9%	17,175
<i>Pump Stations</i>	-	500	500	263	263	-	263	-	500
<i>Water Treatment Works</i>	-	-	-	-	-	-	-	-	-
<i>Bulk Mains</i>	-	-	-	-	-	-	-	-	-
<i>Distribution</i>	-	16,675	16,675	-	-	8,438	(8,438)	-100.0%	16,675
Sanitation Infrastructure	-	700	700	352	352	700	(348)	-49.7%	700
<i>Pump Station</i>	-	700	700	352	352	700	(348)	-49.7%	700
Solid Waste Infrastructure	-	-	-	-	-	-	-	-	-
Community Assets	-	-	-	-	-	-	-	-	-
Community Facilities	-	-	-	-	-	-	-	-	-
<i>Halls</i>	-	-	-	-	-	-	-	-	-
<i>Centres</i>	-	-	-	-	-	-	-	-	-
<i>Crèches</i>	-	-	-	-	-	-	-	-	-
<i>Clinics/Care Centres</i>	-	-	-	-	-	-	-	-	-
<i>Fire/Ambulance Stations</i>	-	-	-	-	-	-	-	-	-
<i>Testing Stations</i>	-	-	-	-	-	-	-	-	-
<i>Museums</i>	-	-	-	-	-	-	-	-	-
<i>Galleries</i>	-	-	-	-	-	-	-	-	-
<i>Theatres</i>	-	-	-	-	-	-	-	-	-
<i>Libraries</i>	-	-	-	-	-	-	-	-	-
<i>Cemeteries/Crematoria</i>	-	-	-	-	-	-	-	-	-
<i>Police</i>	-	-	-	-	-	-	-	-	-
<i>Parks</i>	-	-	-	-	-	-	-	-	-
<i>Public Open Space</i>	-	-	-	-	-	-	-	-	-
<i>Nature Reserves</i>	-	-	-	-	-	-	-	-	-
<i>Public Ablution Facilities</i>	-	-	-	-	-	-	-	-	-
<i>Markets</i>	-	-	-	-	-	-	-	-	-
<i>Stalls</i>	-	-	-	-	-	-	-	-	-
<i>Abattoirs</i>	-	-	-	-	-	-	-	-	-
<i>Airports</i>	-	-	-	-	-	-	-	-	-
<i>Taxi Ranks/Bus Terminals</i>	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	-	-	-	-	-	-	-	-	-
Operational Buildings	-	-	-	-	-	-	-	-	-
<i>Municipal Offices</i>	-	-	-	-	-	-	-	-	-
<i>Pay/Enquiry Points</i>	-	-	-	-	-	-	-	-	-
<i>Building Plan Offices</i>	-	-	-	-	-	-	-	-	-
<i>Workshops</i>	-	-	-	-	-	-	-	-	-
<i>Yards</i>	-	-	-	-	-	-	-	-	-
<i>Stores</i>	-	-	-	-	-	-	-	-	-
<i>Laboratories</i>	-	-	-	-	-	-	-	-	-
<i>Training Centres</i>	-	-	-	-	-	-	-	-	-
<i>Manufacturing Plant</i>	-	-	-	-	-	-	-	-	-
<i>Depots</i>	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-
Computer Equipment	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment	-	-	-	-	-	-	-	-	-
Machinery and Equipment	-	-	-	-	-	-	-	-	-
Transport Assets	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on renewal of existing assets	-	19,375	19,375	615	1,925	9,138	7,213	78.9%	19,375

Supporting Table SC13c

WC032 Overstrand - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M06

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Repairs and maintenance expenditure by Asset Class/Sub-class									
Infrastructure	-	173,170	178,302	20,749	77,454	89,151	(11,696)	-13.1%	178,302
Roads Infrastructure	-	78,769	83,951	13,150	34,528	41,975	(7,447)	-17.7%	83,951
Roads	-	78,769	83,951	13,150	34,528	41,975	(7,447)	-17.7%	83,951
Storm water Infrastructure	-	6,361	6,161	709	5,027	3,080	1,947	63.2%	6,161
Drainage Collection	-	-	-	-	-	-	-	-	-
Storm water Conveyance	-	6,361	6,161	709	5,027	3,080	1,947	63.2%	6,161
Electrical Infrastructure	-	40,144	40,017	3,336	19,229	20,009	(780)	-3.9%	40,017
LV Networks	-	40,144	40,017	3,336	19,229	20,009	(780)	-3.9%	40,017
Capital Spares	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure	-	24,954	25,231	1,222	7,194	12,615	(5,421)	-43.0%	25,231
Water Treatment Works	-	331	-	-	-	-	-	-	-
Bulk Mains	-	-	-	-	-	-	-	-	-
Distribution	-	21,542	24,189	1,222	7,194	12,095	(4,901)	-40.5%	24,189
Distribution Points	-	3,081	1,042	-	-	521	(521)	-100.0%	1,042
Sanitation Infrastructure	-	14,322	14,322	1,307	7,061	7,161	(100)	-1.4%	14,322
Pump Station	-	-	-	-	-	-	-	-	-
Reticulation	-	8,338	8,338	699	4,179	4,169	10	0.3%	8,338
Waste Water Treatment Works	-	5,984	5,984	607	2,882	2,992	(111)	-3.7%	5,984
Solid Waste Infrastructure	-	8,620	8,620	1,024	4,416	4,310	105	2.4%	8,620
Waste Processing Facilities	-	3,100	3,100	521	1,232	1,550	(318)	-20.5%	3,100
Waste Drop-off Points	-	5,520	5,520	503	3,183	2,760	423	15.3%	5,520
Community Assets	-	66,438	62,738	5,632	28,685	31,369	(2,684)	-8.6%	62,738
Community Facilities	-	49,396	45,569	4,818	24,214	22,784	1,430	6.3%	45,569
Halls	-	7,405	4,167	361	2,526	2,084	443	21.2%	4,167
Libraries	-	1,800	1,920	81	119	960	(841)	-87.6%	1,920
Cemeteries/Crematoria	-	994	994	166	1,069	497	572	115.0%	994
Police	-	-	-	-	-	-	-	-	-
Parks	-	33,755	33,855	3,529	16,821	16,928	(106)	-0.6%	33,855
Public Open Space	-	4,401	3,591	519	2,418	1,796	623	34.7%	3,591
Nature Reserves	-	-	-	-	-	-	-	-	-
Public Ablution Facilities	-	1,041	1,041	161	1,260	521	740	142.1%	1,041
Sport and Recreation Facilities	-	17,042	17,169	814	4,471	8,584	(4,114)	-47.9%	17,169
Indoor Facilities	-	-	-	-	-	-	-	-	-
Outdoor Facilities	-	17,042	17,169	814	4,471	8,584	(4,114)	-47.9%	17,169
Capital Spares	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	-	13,758	13,402	1,154	6,361	6,701	(340)	-5.1%	13,402
Operational Buildings	-	13,758	13,402	1,154	6,361	6,701	(340)	-5.1%	13,402
Municipal Offices	-	13,720	13,364	1,154	6,361	6,682	(321)	-4.8%	13,364
Depots	-	38	38	-	-	19	(19)	-100.0%	38
Capital Spares	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Intangible Assets	-	8,967	8,967	18	3,320	4,484	(1,163)	-25.9%	8,967
Servitudes	-	-	-	-	-	-	-	-	-
Licences and Rights	-	8,967	8,967	18	3,320	4,484	(1,163)	-25.9%	8,967
Computer Software and Applications	-	8,967	8,967	18	3,320	4,484	(1,163)	-25.9%	8,967
Computer Equipment	-	2,566	2,566	306	509	1,283	(774)	-60.3%	2,566
Computer Equipment	-	2,566	2,566	306	509	1,283	(774)	-60.3%	2,566
Furniture and Office Equipment	-	7,747	2,596	45	246	1,298	(1,052)	-81.1%	2,596
Furniture and Office Equipment	-	7,747	2,596	45	246	1,298	(1,052)	-81.1%	2,596
Machinery and Equipment	-	5,983	6,633	487	3,160	3,317	(157)	-4.7%	6,633
Machinery and Equipment	-	5,983	6,633	487	3,160	3,317	(157)	-4.7%	6,633
Transport Assets	-	17,145	17,145	4,779	14,662	8,573	6,090	71.0%	17,145
Transport Assets	-	17,145	17,145	4,779	14,662	8,573	6,090	71.0%	17,145
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	-	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure	-	295,774	292,350	33,170	134,397	146,174	11,776	8.1%	292,350

Supporting Table SC13d

WC032 Overstrand - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M06 December

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Depreciation by Asset Class/Sub-class									
Infrastructure	-	132,242	132,242	11,020	66,121	66,121	-		132,242
Roads Infrastructure	-	46,014	46,014	3,835	23,007	23,007	-		46,014
Roads	-	46,014	46,014	3,835	23,007	23,007	-		46,014
Storm water Infrastructure	-	8,725	8,725	727	4,362	4,362	-		8,725
Drainage Collection	-	8,725	8,725	727	4,362	4,362	-		8,725
Electrical Infrastructure	-	27,643	27,643	2,304	13,822	13,822	-		27,643
LV Networks	-	27,643	27,643	2,304	13,822	13,822	-		27,643
Capital Spares	-	-	-	-	-	-	-		-
Water Supply Infrastructure	-	25,050	25,050	2,087	12,525	12,525	-		25,050
Distribution	-	25,050	25,050	2,087	12,525	12,525	-		25,050
Sanitation Infrastructure	-	21,502	21,502	1,792	10,751	10,751	-		21,502
Pump Station	-	-	-	-	-	-	-		-
Reticulation	-	-	-	-	-	-	-		-
Waste Water Treatment Works	-	21,502	21,502	1,792	10,751	10,751	-		21,502
Solid Waste Infrastructure	-	3,307	3,307	276	1,654	1,654	-		3,307
Landfill Sites	-	3,307	3,307	276	1,654	1,654	-		3,307
Community Assets	-	13,817	13,817	1,151	6,909	6,909	-		13,817
Community Facilities	-	13,817	13,817	1,151	6,909	6,909	-		13,817
Halls	-	13,817	13,817	1,151	6,909	6,909	-		13,817
Centres	-	-	-	-	-	-	-		-
Crèches	-	-	-	-	-	-	-		-
Clinics/Care Centres	-	-	-	-	-	-	-		-
Fire/Ambulance Stations	-	-	-	-	-	-	-		-
Testing Stations	-	-	-	-	-	-	-		-
Museums	-	-	-	-	-	-	-		-
Galleries	-	-	-	-	-	-	-		-
Theatres	-	-	-	-	-	-	-		-
Libraries	-	-	-	-	-	-	-		-
Cemeteries/Crematoria	-	-	-	-	-	-	-		-
Police	-	-	-	-	-	-	-		-
Parks	-	-	-	-	-	-	-		-
Public Open Space	-	-	-	-	-	-	-		-
Nature Reserves	-	-	-	-	-	-	-		-
Public Ablution Facilities	-	-	-	-	-	-	-		-
Markets	-	-	-	-	-	-	-		-
Stalls	-	-	-	-	-	-	-		-
Abattoirs	-	-	-	-	-	-	-		-
Airports	-	-	-	-	-	-	-		-
Taxi Ranks/Bus Terminals	-	-	-	-	-	-	-		-
Capital Spares	-	-	-	-	-	-	-		-
Sport and Recreation Facilities	-	-	-	-	-	-	-		-
Heritage assets	-	-	-	-	-	-	-		-
Investment properties	-	-	-	-	-	-	-		-
Other assets	-	3,538	3,538	295	1,769	1,769	-		3,538
Operational Buildings	-	3,538	3,538	295	1,769	1,769	-		3,538
Municipal Offices	-	3,538	3,538	295	1,769	1,769	-		3,538
Housing	-	-	-	-	-	-	-		-
Biological or Cultivated Assets	-	-	-	-	-	-	-		-
Biological or Cultivated Assets	-	-	-	-	-	-	-		-
Intangible Assets	-	271	271	23	136	136	-		271
Servitudes	-	-	-	-	-	-	-		-
Licences and Rights	-	271	271	23	136	136	-		271
Computer Software and Applications	-	271	271	23	136	136	-		271
Computer Equipment	-	-	-	-	-	-	-		-
Computer Equipment	-	-	-	-	-	-	-		-
Furniture and Office Equipment	-	2,316	2,316	193	1,158	1,158	-		2,316
Furniture and Office Equipment	-	2,316	2,316	193	1,158	1,158	-		2,316
Machinery and Equipment	-	1,473	1,473	123	737	737	-		1,473
Machinery and Equipment	-	1,473	1,473	123	737	737	-		1,473
Transport Assets	-	4,716	4,716	393	2,358	2,358	-		4,716
Transport Assets	-	4,716	4,716	393	2,358	2,358	-		4,716
Land	-	-	-	-	-	-	-		-
Zoo's, Marine and Non-biological Animals	-	68	68	6	34	34	-		68
Zoo's, Marine and Non-biological Animals	-	68	68	6	34	34	-		68
Living resources	-	-	-	-	-	-	-		-
Total Depreciation	-	158,441	158,441	13,203	79,221	79,221	-		158,441

Supporting Table SC13e

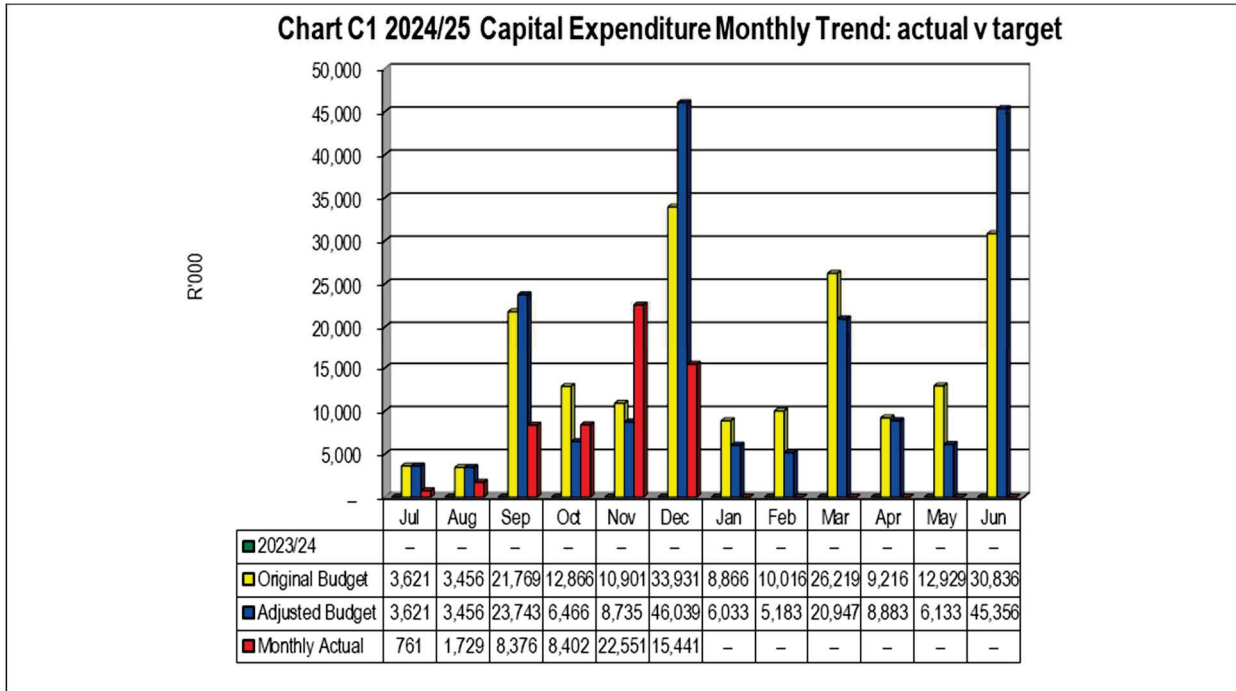
WC032 Overstrand - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class									
Infrastructure	-	41,609	43,609	4,788	22,736	21,655	1,082	5.0%	43,609
Roads Infrastructure	-	-	-	-	-	-	-	-	-
Storm water Infrastructure	-	-	-	-	-	-	-	-	-
Electrical Infrastructure	-	15,464	15,464	1,048	5,680	7,732	(2,052)	-26.5%	15,464
MV Networks	-	15,464	15,464	1,048	5,680	7,732	(2,052)	-26.5%	15,464
LV Networks	-	-	-	-	-	-	-	-	-
Capital Spares	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure	-	500	500	500	500	-	500	-	500
Distribution	-	500	500	500	500	-	500	-	500
Distribution Points	-	-	-	-	-	-	-	-	-
PRV Stations	-	-	-	-	-	-	-	-	-
Capital Spares	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure	-	25,621	27,621	3,239	16,556	13,910	2,646	19.0%	27,621
Pump Station	-	11,026	13,026	1,476	6,541	6,513	28	0.4%	13,026
Reticulation	-	600	600	560	560	300	260	86.7%	600
Waste Water Treatment Works	-	13,995	13,995	1,203	9,456	7,098	2,358	33.2%	13,995
Solid Waste Infrastructure	-	25	25	-	-	12	(12)	-100.0%	25
Waste Drop-off Points	-	25	25	-	-	12	(12)	-100.0%	25
Community Assets	-	9,900	9,831	611	2,540	4,915	(2,375)	-48.3%	9,831
Community Facilities	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities	-	9,900	9,831	611	2,540	4,915	(2,375)	-48.3%	9,831
Indoor Facilities	-	-	-	-	-	-	-	-	-
Outdoor Facilities	-	9,900	9,831	611	2,540	4,915	(2,375)	-48.3%	9,831
Capital Spares	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	-	-	-	-	-	-	-	-	-
Operational Buildings	-	-	-	-	-	-	-	-	-
Municipal Offices	-	-	-	-	-	-	-	-	-
Pay/Enquiry Points	-	-	-	-	-	-	-	-	-
Building Plan Offices	-	-	-	-	-	-	-	-	-
Workshops	-	-	-	-	-	-	-	-	-
Yards	-	-	-	-	-	-	-	-	-
Stores	-	-	-	-	-	-	-	-	-
Laboratories	-	-	-	-	-	-	-	-	-
Training Centres	-	-	-	-	-	-	-	-	-
Manufacturing Plant	-	-	-	-	-	-	-	-	-
Depots	-	-	-	-	-	-	-	-	-
Capital Spares	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-
Computer Equipment	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment	-	-	-	-	-	-	-	-	-
Machinery and Equipment	-	-	-	-	-	-	-	-	-
Transport Assets	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on upgrading of existing assets	-	51,509	53,440	5,399	25,277	26,570	1,293	4.9%	53,440

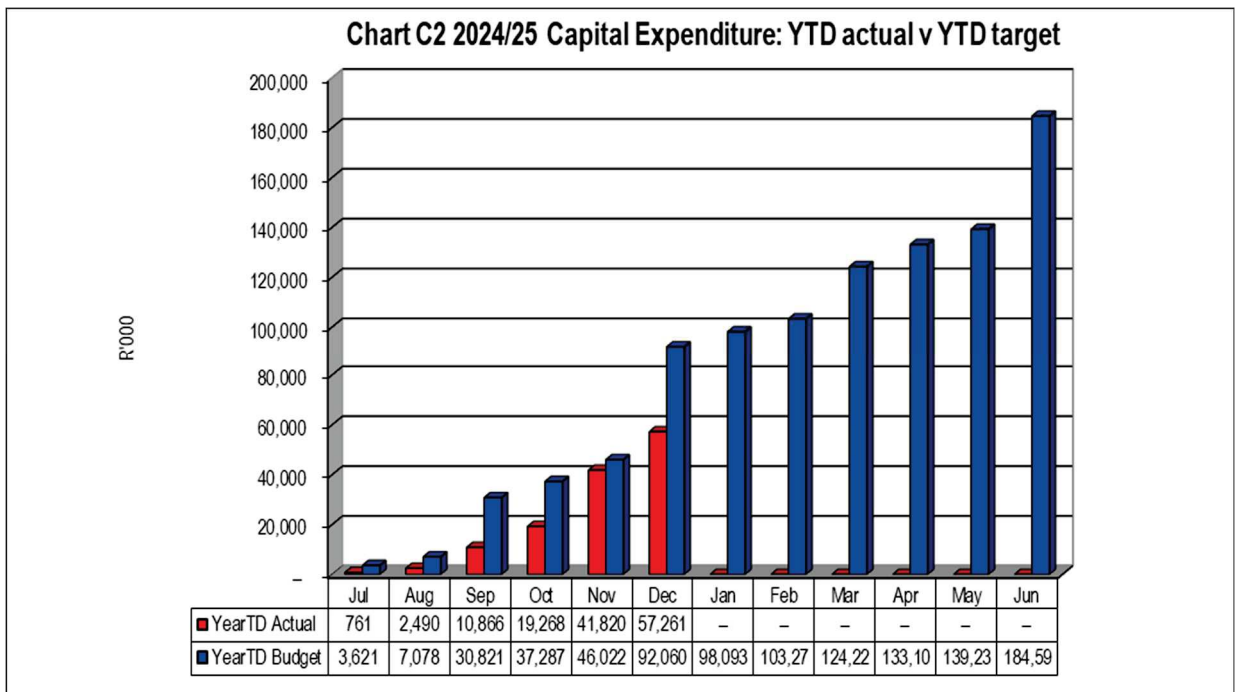
Other supporting documentation

Section 71 charts

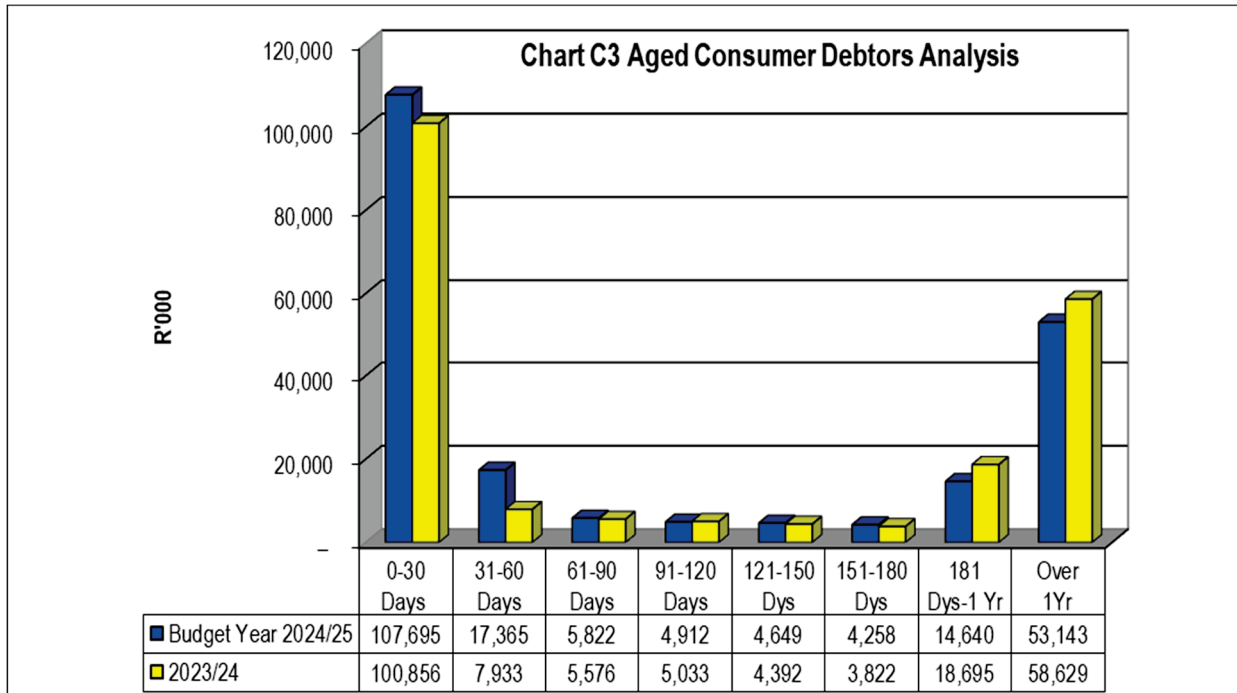
Capital expenditure monthly trend - actual vs target



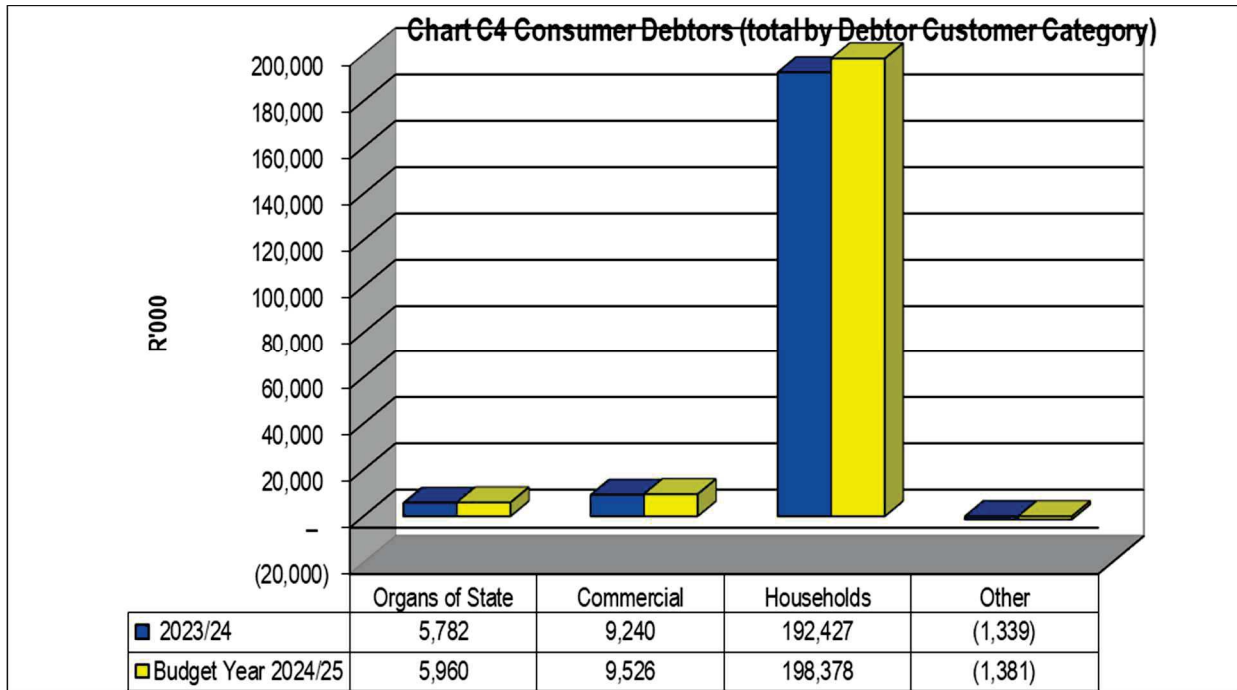
Capital expenditure – YTD actual vs YTD trend



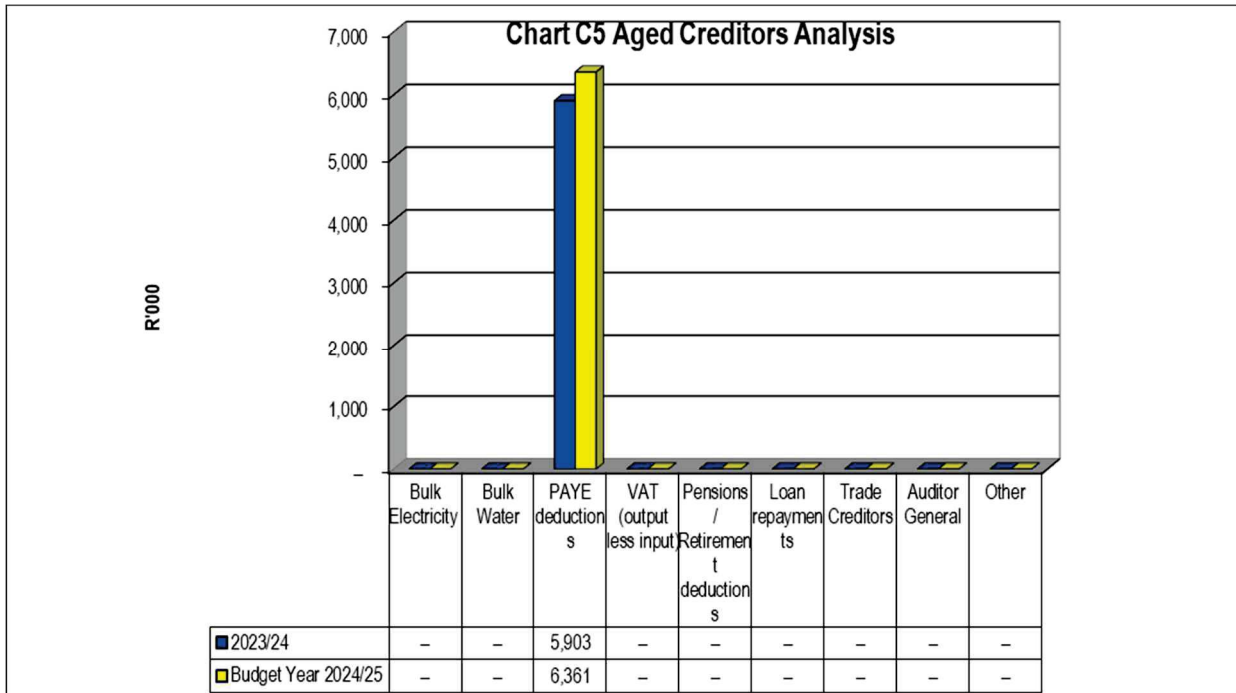
Debtors Age Analysis



Debtors by Type



Creditor Payments



Municipal manager's quality certification

I, DGI O'Neill, the Municipal Manager of Overstrand Municipality, hereby certify that the –

- Quarterly Budget Report

for the period ending December 2024 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print name: DGI O'Neill

Municipal Manager of Overstrand Municipality (WC032)

Signature: 







Date: 21 January 2025



*Service Delivery and Budget
Implementation Plan (SDBIP)
2nd Quarterly report:
01 October – 31 December 2024*

The sections below provide an executive summary of service delivery performance in terms of the top level SDBIP for the **second quarter of the 2024/25 financial year**, 01 October 2024 to 31 December 2024.

KPI Result Categories

Category	Colour	Explanation
KPI's Not Yet Measured	 N/A	KPIs with no targets or actuals in the selected period.
KPI's Not Met	 R	0% >= Actual/Target < 75%
KPI's Almost Met	 O	75% >= Actual/Target < 100%
KPI's Met	 G	Actual/Target = 100%
KPI's Well Met	 G2	100% > Actual/Target < 150%
KPI's Extremely Well Met	 B	Actual/Target >= 150%

1.1 STRATEGIC / TOP LAYER SDBIP PERFORMANCE GRAPH FOR CURRENT QUARTER

The graph below displays the overall strategic (top layer SDBIP) per Directorate for the second quarter (October -December 2024).

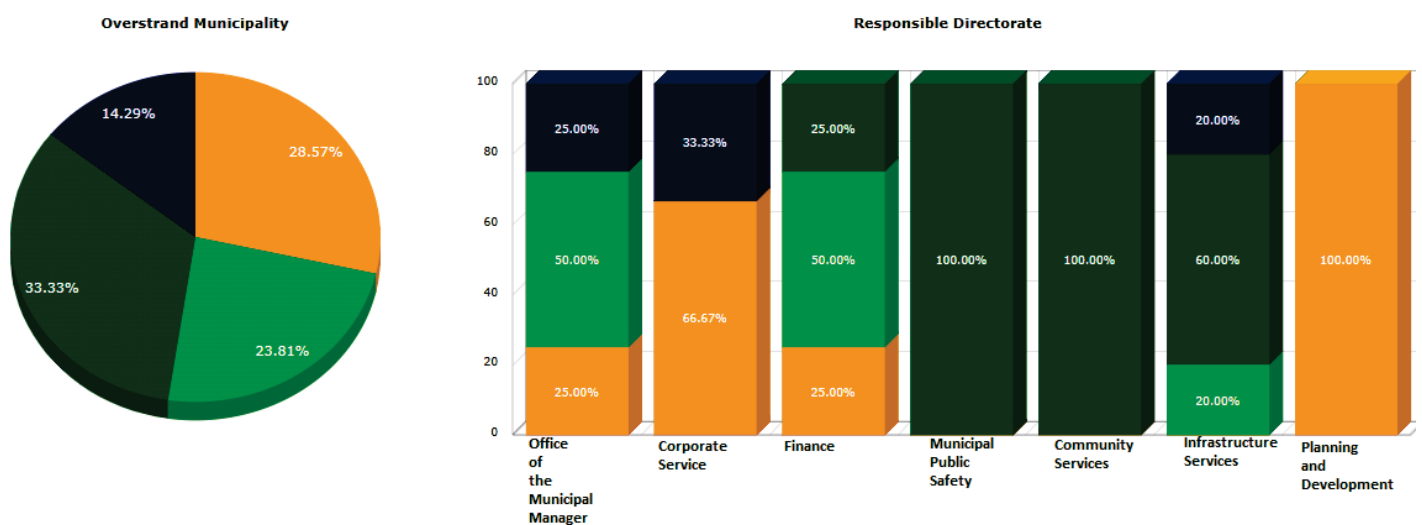


Figure 1: Top layer SDBIP performance for 2nd quarter (1 October - 31 December 2024)

Overstrand Municipality		Responsible Directorate						
		Office of the Municipal Manager	Corporate Service	Finance	Municipal Public Safety	Community Services	Infrastructure Services	Planning and Development
Not Met	-	-	-	-	-	-	-	-
Almost Met	6 (28.57%)	1 (25.00%)	2 (66.67%)	1 (25.00%)	-	-	-	2 (100.00%)
Met	5 (23.81%)	2 (50.00%)	-	2 (50.00%)	-	-	1 (20.00%)	-
Well Met	7 (33.33%)	-	-	1 (25.00%)	2 (100.00%)	1 (100.00%)	3 (60.00%)	-
Extremely Well Met	3 (14.29%)	1 (25.00%)	1 (33.33%)	-	-	-	1 (20.00%)	-
Total:	21*	4	3	4	2	1	5	2
	100%	19.05%	14.29%	19.05%	9.52%	4.76%	23.81%	9.52%

* Excludes 22 KPIs which had no targets/actuals for the period selected.

Overall, the municipality met **15 (71.42%)** of a total number of 21 Top Layer key performance indicators (KPIs) that were measured for the period, 01 October 2024 – 31 December 2024. 6 (28.57%) of KPIs were almost met and 0 of the indicators were not met. 22 KPIs had no targets or actuals for the reporting period.

1.2 TOP LAYER SDBIP REPORT: 1 OCTOBER – 31 DECEMBER 2024.

Office of the Municipal Manager

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL6	The encouragement of structured community participation in the matters of the municipality	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	Municipal Manager	112	Minutes of the ward committee meetings held	56	14	12	O	[D46] Divisional Manager: Strategic Support Services: Target almost met. (December 2024)	[D46] Divisional Manager: Strategic Support Services: Two ward meetings (wards 2 and 6) could not take place and are rescheduled for January 2025. (December 2024)	14	12	O
TL7	The provision of democratic, accountable and ethical governance	Submit 4 progress reports on the revision of the top 10 risks as	Number of progress reports submitted	Municipal Manager	3	TMT minutes where item served	4	1	1	G	[D136] Chief Risk Officer: The target for the reporting period was		1	1	G

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
		a corrective action to the Top Management Team (1 previous financial year & 3 current financial year)									met. (October 2024)				
TL30	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for the financial year in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100}	% of the capital budget spent	Municipal Manager	89.21%	Expenditure report from SAMRAS	95%	20%	31.02%	B	Target extremely well met		20%	31.02%	B

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024			
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
		(MPPMR Reg 10 (c))														
TL35	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2024	Number of agreements signed	Municipal Manager	6	Cover page and signature section of the performance agreements.	5	0	0	N/A			0	0	N/A	
TL36	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit 4 progress reports to	Number of progress reports monitored and submitted to Executive Mayor	Municipal Manager	3	Copy of e-mail and report submitted to the Executive Mayor by the Municipal Manager	4	1	1	G	[D7] Municipal Manager: KPI Met (December 2024)		1	1	G	

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024			
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
		Executive Mayor														
TL37	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2024 to be completed by Sept 2024 and the current period - October - December 2024 to be completed by February 2025	Number of appraisals	Municipal Manager	11	Signed appraisals	10	0	0	N/A			0	0	N/A	
TL38	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by	Draft Annual report submitted	Municipal Manager	1	Confirmation of receipt of the report	1	0	0	N/A			0	0	N/A	

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024			
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
		end August 2024														
TL41	The provision of democratic, accountable and ethical governance	Prepare the final IDP for submission to Council by the end of May 2025	Final IDP submitted	Municipal Manager	1	Council resolution of the approved IDP	1	0	0	N/A			0	0	N/A	
TL42	The provision of democratic, accountable and ethical governance	Submit the Final MTREF Budget by the end of May 2025	Final Budget submitted	Municipal Manager	1	Agenda of the Council meeting	1	0	0	N/A			0	0	N/A	

Corporate Services

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL17	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	Director: Corporate Services	99.99%	Expenditure reports from SAMRAS system	100%	40%	78.21%	B	[D125] Director: Corporate Services: Target extremely met. (December 2024)		40%	78.21%	B
TL18	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled divided by the funded posts	% filled	Director: Corporate Services	91%	HR statistics on filled and vacant posts	92%	92%	84.65%	O	[D127] Director: Corporate Services: Target almost met. (December 2024)	[D127] Director: Corporate Services: Due to the Organisational redesign undergone by the municipality,	92%	84.65%	O

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
		budgeted) x100}										new posts were identified in all the directorates. Motivations to advertise and fill these vacancies are in progress and submitted to HR. (December 2024)			

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL19	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed based on staff mobility	Director: Corporate Services	69	Monthly report to respective Directors. Extract from Payday	75	75	64	O	[D86] Divisional Manager: Human Resources Management: Target almost met. 65 people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (October 2024) [D86] Divisional Manager: Human	[D86] Divisional Manager: Human Resources Management: Employment equity target groups employed in the three highest levels of management will differ due to Resignations, retirements, medically disabled, organizational restructuring (October 2024) [D86] Divisional Manager: Human Resources	75	64	O

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
											Resources Management: 67 people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (November 2024) [D86] Divisional Manager: Human Resources Management: Target almost met. 64 people from	Management: Employment equity target groups employed in the three highest levels of management will differ due to Resignations, retirements, medically disabled, organizational restructuring (November 2024) [D86] Divisional Manager: Human Resources Management: Employment equity target groups employed in			

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
											employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (December 2024)	the three highest levels of management will differ due to Resignations, retirements, medically disabled, organizational restructuring (December 2024)			

Finance

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL9	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	CFO	5.70	Latest actual ratio available	4.60	0	0	N/A			0	0	N/A
TL10	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet	Ratio achieved	CFO	28.63	Latest actual ratio available	16	0	0	N/A			0	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
		it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))													
TL11	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	CFO	13.61%	Latest actual ratio available	11%	0%	0%	N/A			0%	0%	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL12	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by end August 2024	Financial statements submitted	CFO	1	AFS submitted to the AG	1	0	0	N/A			0	0	N/A
TL13	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan to the CFO by end of October 2024	Reviewed long term financial plan submitted	CFO	1	Reviewed long term financial plan	1	1	1	G	[D247] Divisional Manager: Financial Accounting & Reporting: SUBMITTED LTFP TO CFO (October 2024)		1	1	G
TL14	The provision of democratic, accountable and ethical governance	Report monthly to the MM on the status of 30/60/90 days debtor payments	Number of reports submitted	CFO	0	30/60/90 days Report	12	3	3	G	[D201] Divisional Manager: Revenue Management: Submit information on 01/11/2024 (October 2024) [D201] Divisional	[3	3	G

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
											Manager: Revenue Management: Report submitted on 02/12/2024 (November 2024) [D201] Divisional Manager: Revenue Management: Report to MM on 08/01/2025 (December 2024)				
TL29	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	CFO	1 491	Monthly summary from the indigent register	4 800	4 800	5 535	G2	[D203] Divisional Manager: Revenue Management: Target well met (October 2024) [D203] Divisional Manager: Revenue Management:		4 800	5 535	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
											Target well met. 5403 of 38 614 households (November 2024) [D203] Divisional Manager: Revenue Management: Target well met (December 2024)				
TL34	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12 month period x 100)	% Recovered	CFO	98.96%	Calculation of 12 month rolling average	98%	98%	97.81%	○	[D246] CFO: KPI almost met for October 2024. (October 2024) [D246] CFO: KPI well met for November 2024. (November 2024) [D246] CFO: KPI almost met for	[D246] CFO: The drop in the collection rate is largely due to the change in the Indigent policy. Some people are less likely to register as an indigent household and attempts are made to reach this group as well during the outreach	98%	97.81%	○

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024			
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
												December 2024. (December 2024)	projects. Continuous area specific campaign so that all the people who are indigent can be registered. The debts of indigent households that are registered are written off. The number of registered households at the end of October 2024 amounts to 4 999. To be noted that the programme for indigents has been revised from 1 July 2024 to provide for escalated efforts (indigent application outreach points in the various			

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
												communities on a regular basis, inclusive of selected Saturdays) to ensure that this benefit can be accessed by needy households. It is anticipated that indigent numbers will increase over time in the near future. A strong emphasis thus be on debt collection - and indigent management (October 2024) [D246] CFO: The drop in the collection rate is largely due to the change in the Indigent policy. Some people are less likely to register			

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
												as an indigent household and attempts are made to reach this group as well during the outreach projects. Continuous area specific campaign so that all the people who are indigent can be registered. The debts of indigent households that are registered are written off. The number of registered households at the end of December 2024 amounts to 5 535. To be noted that the programme for indigents has been revised			

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
												from 1 July 2024 to provide for escalated efforts (indigent application outreach points in the various communities on a regular basis, inclusive of selected Saturdays) to ensure that this benefit can be accessed by needy households. It is anticipated that indigent numbers will increase over time in the near future. A strong emphasis thus be on debt collection - and indigent management (December 2024)			

Municipal Public Safety

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL20	The creation and maintenance of a safe and healthy environment	Annually review and submit the draft Disaster Management Plan to Council by the end of March	Reviewed plan submitted	Director: Municipal Public Safety	1	Council minutes noting the draft Reviewed Disaster Management Plan	1	0	0	N/A			0	0	N/A
TL21	The creation and maintenance of a safe and healthy environment	Annually arrange public awareness sessions on Municipal Public Safety by 30 June	Number of sessions held	Director: Municipal Public Safety	132	Quarterly statistical report	130	22	31	G2	[D311] Director: Municipal Public Safety: Target well met. 31 Public Awarenesses conducted in the QTR: Oct - December 2024 (December 2024)		22	31	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL22	The creation and maintenance of a safe and healthy environment	Collect R20,000,000 Public Safety Income by 30 June 2025 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	Director: Municipal Public Safety	R0	SAMRAS report and Journal for fines impairment	R20 000 000	R5 000 000	R5 025 812	G2	[D312] Director: Municipal Public Safety: Target well met (December 2024)		R5 000 000	R5 025 812	G2
TL23	The creation and maintenance of a safe and healthy environment	Review Community Safety Plan in three-year cycle by end of June 2025 in conjunction with the Department of Community Safety	Plan reviewed	Director: Municipal Public Safety	1	Reviewed Community Safety Plan	1	0	0	N/A			0	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL1	The provision of democratic, accountable and ethical governance	100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	Director: Community Services	100%	Year to date expenses (SAMRAS report)	100%	50%	61.48%	G2	[D392] Director: Community Services: KPI WELL MET (December 2024)		50%	61.48%	G2
TL26	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the	Number of formal households for which refuse is removed at least once a week	Director: Community Services	35 601	Yearly statistics provided by finance department (SAMRAS)	36 313	0	0	N/A			0	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
		financial system (SAMRAS) (MPPMR Reg 10 (a))													
TL27	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum)	Director: Community Services	52	Bi- annual eMIS report on the weekly refuse removal.	52	0	0	N/A			0	0	N/A

Infrastructure Services

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL2	The provision and maintenance of municipal services	m ² of roads patched and resealed according to Pavement Management System within available budget	m ² of roads patched and resealed	Chief Engineer: Infrastructure Services	77 662	Consultants reseal statistical report	110 000	15 000	33 626	B	[D461] Principal Engineer: Civil Engineering Services: KPI Extremely Well Met (December 2024)		15 000	33 626	B
TL3	The provision and maintenance of municipal services	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	Chief Engineer: Infrastructure Services	75.54%	Report from Directorate Infrastructure (WSA) compiled from independent laboratory test results	75%	75%	83.15 %	G2	[D442] Principal Engineer: Civil Infrastructure Planning: Target well met. Quality of effluent complied 83.15% with general or special limits in terms of the Water Act (Act 36 of 1998) for this quarter. (December 2024)		75%	83.15%	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	Chief Engineer: Infrastructure Services	96.99%	Independent Laboratory test result	95%	95%	97.28%	G2	[D443] Principal Engineer: Civil Infrastructure Planning: Target well met. Quality of potable water complied 97.28% with SANS 241 drinking water quality standards for the quarter. (December 2024)		95%	97.28%	G2
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 26% {{(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100}}	% of water unaccounted for	Chief Engineer: Infrastructure Services	24.48%	Consolidated report SAMRAS (DB4) GFS and Infrastructure (water purified)	25%	0%	0%	N/A			0%	0%	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL15	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated} × 100}	% of electricity unaccounted for	Chief Engineer: Infrastructure Services	6.42%	Electricity losses Excel spreadsheet from Manager: Costing and Reports in Finance Directorate	7.50%	0%	0%	N/A			0%	0%	N/A
TL16	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	Chief Engineer: Infrastructure Services	1	Letter of submission of Water Services Audit to DWS	1	1	1	G	[D446] Principal Engineer: Civil Infrastructure Planning: Report on the implementation of the Water Service Development plan was submitted to DWS on 15 Oct 2024. (October 2024)		1	1	G

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL24	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	Chief Engineer: Infrastructure Services	658	Annual report from Housing Department indicating the number of informal households (excluding invaded land unsuitable for housing and private land). Report on the GPS coordinates on the number of taps to informal households (excluding invaded land unsuitable for housing and private land)	262	0	0	N/A			0	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL25	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	Chief Engineer: Infrastructure Services	31 829	Yearly statistics provided by finance department (SAMRAS)	32 466	0	0	N/A			0	0	N/A
TL28	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	Chief Engineer: Infrastructure Services	23 163	Based on number of households billed by department of finance	22 500	0	0	N/A			0	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL31	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state-owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	Chief Engineer: Infrastructure Services	1 107	Annual report from Housing Department indicating the number of informal households (excluding invaded land unsuitable for housing and private land). Report on the GPS coordinates for the number of the toilets to informal households (excluding invaded land unsuitable for housing and private land)	785	0	0	N/A			0	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL32	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	Chief Engineer: Infrastructure Services	32 323	Yearly statistics provided by the Department of Finance	32 969	0	0	N/A			0	0	N/A
TL33	The provision and maintenance of municipal services	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2025 (Actual MIG expenditure/Allocation received)	% expenditure of allocated MIG funds	Chief Engineer: Infrastructure Services	100%	Monthly MIG report	100%	40%	52.90%	G2	[D447] Principal Engineer: Project Management Unit (PMU): Target well met (December 2024)		40%	52.90%	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL39	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding (?"Land Invasion?" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	Chief Engineer: Infrastructure Services	99	Report on the GPS coordinates on the number of taps installed for informal households on invaded land	80	0	0	N/A			0	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL40	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding (?"Land Invasion?" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	Chief Engineer: Infrastructure Services	171	Report on the GPS coordinates for the number of toilets provided for informal households on invaded land	105	0	0	N/A			0	0	N/A

Planning & Development

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL8	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (as per grant agreement - FTE's, translates to 1079 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	Director: Planning and Development	1 059	Internally verified list of beneficiaries appointed	1 079	300	261	○	[D543] Manager: Socio-Economic Services: Target almost met (October 2024)	[D543] Manager: Socio-Economic Services: Target will be achieved in the 3rd quarter. (October 2024)	300	261	○

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Quarter ending December 2024					Overall Performance for Quarter ending December 2024 to Quarter ending December 2024		
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL43	The promotion of tourism, economic and social development	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2025	Number of SMME's supported	Director: Planning and Development	185	Internally verified list of SMME'S supported	180	90	75	○	[D541] Manager: Socio-Economic Services: Target almost met (December 2024)	[D541] Manager: Socio-Economic Services: Target could not be met due a shortage of staff. Overall annual target will be reached by the end of the financial year. (December 2024)	90	75	○

RECOMMENDATION TO THE COUNCIL:

that the content of the report for the second quarter of the 2024/25 financial year on the top-level Service Delivery and Budget Implementation Plan **be noted**.

ANNEXURE B

EXECUTIVE MAYOR'S SPECIAL FUND

Status report in terms of paragraph 7 of the policy

The Executive Mayor must report to Council on a quarterly basis in respect of the status of the Fund, including amounts withdrawn, the names of the beneficiaries and any donations received.

Opening Balance 01/07/2024 **R628 994.62**

Add: Overstrand Budget Allocation 2024/2025 **R1 790 000.00**

Donations received:

Quarter 1	Donations received	0.00	
Quarter 2	Donations received	2 550.00	
Quarter 3	Donations received		
Quarter 4	Donations received		R2 550.00

Amounts withdrawn:

Quarter 1	FISHERHAVEN ACADEMY	-3 750.00	
	ACMS-ATHLETE COACHING MAN SYS	-6 000.00	
	AGE-IN-ACTION WESTERN CAPE	-3 000.00	
	GRIEKWA NASIONALE KONFERENSIE VAN SA	-12 000.00	
	HAWSTON SEKONDER-30STE BESTAANSJAAR	-20 000.00	
	MOVEMENT CHAMPIONING CHANGE	-5 000.00	
	GRIEKWA YOUTH	-5 000.00	
	VOS COASTAL PATH MANAGEMENT	-15 000.00	
	HERMANUS HACKING GROUP	-8 000.00	
	MZAMOMHLE WOMANS PROJECTS	-10 000.00	
	OVERBERG NETBALL FEDERATION	-14 000.00	
	ZWELIHLE MILKWOOD FESTIVAL	-225 000.00	
	COUNCILLOR CARE PROJECT: SPORTS TOURNAMENT	-10 000.00	
	GANSBAAI ACADEMIA - SOCCER ATTIRE AND TOILETRIES	-15 000.00	-351 750.00
Quarter 2	SILWERJARE DIENSESENTRUM - PAINT & MAINTENANCE	-25 000.00	
	SIYAKHA COMM EDUCARE - EDUCATIONAL SUPPORT	-20 000.00	
	HAWSTON SEA FESTIVAL - E GILLION	-35 000.00	
	PBRA - FYNBOS IN THE CBD - T. ELS	-5 000.00	
	UPGRADING OF FRAIL CARE DEPARTMENT - R DE CONING	-25 000.00	
	SISONKE SINAKO - MANDABA CRECHE CHAIRS BLANKETS	-20 000.00	
	WESTCLIFF NBHOOD WATCH - WATCH OPERATIONS FUEL E	-6 000.00	
	KRAPPIES & KREFIES KLNMD : MAYORAL FUNDING	-5 000.00	
	HERMANUS FESTIVE LIGHTS PROJECT 2024	-10 000.00	
	RELIEF OF POVERTY/INCR FOOD PRICES - PEARLY SHEL	-11 250.00	
	RESOURCES FOR THE DISABLED - POLKA DOTS TRUST	-5 000.00	
	FUND FOR STUDIES S/N15968146: LETJEBAL	-2 000.00	
	ASSISTANCE: A DA COSTA - JUST CARE	-7 500.00	
	FOOD PARCELS - ASSEMBLY OF GOD GANSBAAI	-15 000.00	
	HAWSTON SEK SKOOL - BIRTHDAY CELEBRATION	-5 000.00	-196 750.00
Quarter 3			
Quarter 4			-R548 500.00

Closing Balance 31 December 2024

R1 873 044.62

<p><u>OVERSTRAND MUNICIPALITY - REPORTING ON THE MUNICIPAL COST CONTAINMENT REGULATIONS, 2019</u> <u>DECEMBER 2024</u></p>
--

Council is herewith informed of the status regarding implementation of the Cost Containment Regulations

The Municipal Cost Containment Regulations were published on 07 June 2019, with effective date 01 July 2019.

The previous reports to Council (June 2019) addressed the administrative process in anticipation of the regulations. These considerations were based on MFMA Circular No. 82 Cost Containment Measures (Updated November 2016).

Subsequent to the regulations being gazetted, National Treasury issued MFMA Circular No 97 - Cost Containment Measures on 31 July 2019. This circular advises regarding proposed formats for reporting on budgets, expenditure and savings as addressed in the regulations.

Save for revised input pertaining to the consideration of Public Transport in Regulation 7(6)(b), included in changes as approved by council to the Overstrand Travel & Subsistence Policy in consideration of Public Transport, the bulk of the cost containment measures have been captured in various of our Budget related Council Policies. The before-mentioned been considered and updated with the annual revision of policies. The Overstrand Cost Containment Policy was approved by Council on 27 May 2020.

Of importance to note is that the Budget Steering Committee gave effect to stringent cost containment restrictions over the past three years, in terms of the budget policy guidance, to advise Council in this regard.

Templates have furthermore been implemented to guide decision making regarding use of consultants and feasibility considerations.

The administration gave further effect in implementing the regulations and this is being attended to on a continuous basis, applying the stipulations of Budget directives and Budget related policies.

ANNEXURE C 2/3

Cost Containment In-Year Report (IMPORTANT - Please note that the unspent amounts will be indicated under savings for the year after Q4, in view of the comments relating to Q1, Q2 and Q3, which state as follows (refer below):**

“Overstrand Municipality does not budget to create savings. 2. Cost containment considerations implemented multiple budget periods ago. 3.Guiding Templates implemented”)

	Budget	Q1 (Actual)	Q2 (Actual)	Q3 (Actual)	Q4 (Actual)	Savings
Measures	<u>R</u>	<u>R</u>	<u>R</u>	<u>R</u>	<u>R</u>	<u>R</u>
Use of Consultants	37 736 361	5 492 873	7 696 997			
Vehicles used for political office-bearers	0	0	0			
Travel & subsistence: (Please note that deviations from Budgeted amounts also relate to the new normal in terms of scaled down traveling due to virtual meetings, inclusive of a decrease in accommodation costs, Registration Fees w.r.t. conferences, etc.)	889 741	194 936	168 925			
Domestic accommodation: (Please note that deviations from Budgeted amounts also relate to the new normal in terms of scaled down traveling due to virtual meetings, inclusive of a decrease in accommodation costs, Registration Fees w.r.t. conferences, etc.)	359 412	54 386	40 868			

ANNEXURE C 3/3

Sponsorships, events and catering	1 296 024	71 999	282 691			
Communication	5 788 567	946 172	881 356			
Other related expenditure items	0	0	0			
Total	46 070 105	6 760 366	9 070 837			

MUNICIPAL REGULATIONS ON A STANDARD CHART OF ACCOUNTS (mSCOA): POST IMPLEMENTATION STATUS OF mSCOA PROJECT – DECEMBER 2024

1. Executive Summary

The purpose of this submission to Council is to:

1. Inform Council on specific initiatives to date by National Treasury to enable a full and complete understanding of the scope and extent of the SCOA implementation as applicable to all municipalities and municipal entities;
2. Report to Council on progress made to date with the implementation of mSCOA at the Overstrand Municipality since the previous report to Council.
3. Maintain an on-going awareness of specific mSCOA initiatives in the Overstrand Municipality; and
4. Considerations on the way forward with the core financial system, being Samras Classic, currently in use by the Overstrand Municipality.

A comprehensive supplementary report in this regard, providing the necessary detail with regard to background and historic information over the past number of years for this National Treasury project, was also included previously (up to 31 December 2019), as part of the reporting to Council.

2. Updated status 2024/2025: December 2024 (Quarter 2)

There has been little progress regarding the migration to an Assets Web Module on the SAMRAS system. The service provider has not conducted further meetings during the second quarter of 2024/2025. An invitation has however been circulated for an **Asset Indaba Invitation** (4 – 5 February 2025) to be held at Bishops Lodge in Gqeberha (Port Elizabeth).

The Samras usergroup meeting was held on **11 December 2024**. It was expected that a presentation would be done regarding the Samras Web Based Roadmap. Instead, Solvem introduced its collaboration with the newly formed sister companies and launched their newest product for Local Government, namely: Platunum. The following slides were flighted at the launch.



Solvem will be hosting a full **SAMRAS Platinum Demonstration** to be held 11 – 13 February 2025 at Goudini Spa.

BENEFITS OF SISTER COMPANIES

- Resource allocation
 - Additional consultants
 - Development
 - Supporting staff
- Enhanced services available
 - Asset management
 - Accredited training
 - Budget preparation
 - ICT support
 - AFS



SAMRAS A DIVISION OF SOLVEM

CLASSIC AND SAMRAS WEB – CHALLENGES

- SAMRAS Classic
 - Old technology – resourcing a risk
 - New Users – struggle with lack of modernisation
 - Servers – continuous upgrade of hardware
 - Back ups – few customers have been at risk due to old hardware
 - Cloud – flat file structure does not perform well ; slower
- SAMRAS Web – upgrade of Classic (2016)
 - Uptake slow, less than 50% of customers have moved over
 - Billing Module not ready – will take too long
 - Daily issues with collector
 - Budget must be coded – Hybrid approach
 - Need to keep classic and web servers
 - BI functionality a challenge
 - Technology Stack – plan for end of life
 - Classic – Cobol
 - SAMRAS Web – Gen and SQL
 - Upgrade – .Net and newer technology



SAMRAS A DIVISION OF SOLVEM



INTRODUCING.....

Platinum

SAMRAS A DIVISION OF SOLVEM

BENEFITS OF PLATINUM

- Best of three top systems in the SA LG market
- Resource allocation between 3 companies
- Enhanced and expanded support
- Fully functioning ERP with additional benefits
- Hosted environment on Huawei cloud
- Cost saving for all clients



SAMRAS A DIVISION OF SOLVEM

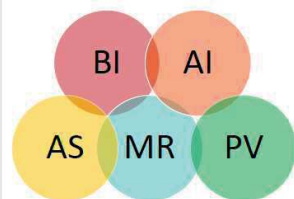
MODULES OF PLATINUM

- General Ledger
- Supply Chain Management
- Planning and Budget
- Revenue and Property Management
- HR and Payroll
- Assets
- Inventory
- Performance Management



SAMRAS A DIVISION OF SOLVEM

ADDITIONAL MODULES OF PLATINUM



- BI reporting
- AI for management decisions
- Meter reading
- Prepaid vending

SAMRAS A DIVISION OF SOLVEM

UPGRADE ROADMAP



- Client engagements
- Demonstrations
- Proposal
- Implementation plan
- Upgrade to platinum
- Roll out of enhanced services
- Replacement of run-out 3rd party contracts

SAMRAS A DIVISION OF SOLVEM

CURRENT UPGRADE STATUS

- Three client visits
- Three client demo's
- Upgrade process to date:
 1. Planning 1%
 2. Analysis 2%
 3. Design 9% (billing 60%)
 4. Implementation 36% (billing 67%)
 5. Testing & Integration 0%
 6. Maintenance 0%



SAMRAS A DIVISION OF SOLVEM

PLATINUM UPGRADE

- We are very excited for our new journey
 - We have the blessing of NT
 - The demo's done were appreciated
 - Scheduling will be done per municipality
 - Account managers will contact each client
- PLATINUM UPGRADE IS HERE!**



SAMRAS A DIVISION OF SOLVEM

3. Updated status 2024/2025: September 2024 (Quarter 1)

The status remains essentially the same as the previous quarter regarding system developments.

No further feedback has been given, since the 3rd quarter (2023/2024), the from the service provider to municipalities with regard to progress made with development of the respective Web Modules (Solvem roadmap included in the Q3/2024 report), as well as updates from these municipal sites where specific web module testing was in progress.

The announcement made at the Usergroup meeting in June 2024 regarding the Asset Implementation Project has commenced. This was announced by the newly elected Usergroup Steering Committee, in an effort to assist/ create synergy/momentum among municipalities to migrate to the Assets Web Module on the SAMRAS system. Overstrand municipality has completed the initial documentation that was distributed by the service provider. Further engagement to be held in October 2024, at which Overstrand municipality will be in attendance.

National Treasury has embarked on an extensive consultative process for the drafting of regulations for the the minimum business processes and system specifications for mSCOA. Overstrand municipality is represented on numerous of the established working groups by officials from the municipality.

The next Usergroup meeting will be held in December 2024.

4. Updated status 2023/2024: June 2024 (Quarter 4)

A Usergroup meeting was held on 6 June 2024. No feedback was given from the service provider to municipalities with regard to progress made with development of the respective Web Modules (Solvem roadmap included in the Q3/2024 report), as well as updates from these municipal sites where specific web module testing was in progress. The only announcement made at the meeting was the Asset Implementation Project.

This was announced by the newly elected Usergroup Steering Committee, in an effort to assist/ create synergy/momentum among municipalities to migrate to the Assets Web Module on the SAMRAS system.

The project will officially commence on 15 July 2024, with a Planning Phase throughout July, and in August, detailed planning and resource allocation will take place. As for the Implementation Timeline: Phase-wise implementation will begin in September, with completion targeted by the end of November 2024.

The municipality is prepared and will consider its position and the appropriate strategy to proceed, in the instance that approval be obtained from the Overstrand mSCOA Governance Structure, and the ICT Steering Committee of the municipality.

National Treasury has embarked on an extensive consultative process for the drafting of regulations for the the minimum business processes and system specifications for mSCOA. Overstrand municipality is represented on numerous of the established working groups by officials from the municipality.

Updated status 2023/2024: Mar 2024 (Quarter 3)

MFMA Budget Circular No. 126 (7 Dec 2023) (See attached) guided as follows:

“6.6 mSCOA governance and implementation

*Municipalities that have not yet achieved the required level of mSCOA implementation, must develop and implement a road map (action plan) to fast track the implementation of mSCOA. The focus areas that should be considered (at a minimum) when developing the road map are articulated in **Annexure A** attached to this circular.*

6.7 Regulating the minimum business processes and system specifications for mSCOA

The National Treasury will regulate the minimum business processes and system specifications for mSCOA towards the end of 2025/26. This project will also include the following outputs:

- *Review and update the set of minimum business processes and system specifications for mSCOA (currently articulated in MFMA Circular No. 80) to incorporate new legislative requirements that have been issued since the circular was published;*
- *Update and develop the standard operating procedures (SOPs) for mSCOA;*
- *Align the current ICT due diligence assessment for mSCOA to the new Regulations;*
- *Consultation with key stakeholders on draft regulations; and*
- *Training on the new Regulations to ensure that there is a fair understanding of the new regulation by stakeholders.*

Further communication will be issued on the consultation processes and training in due course.”

New appointments were made to the Solvem staff, inclusive of a new appointment on executive management level. Communication with the service provider is taking place on a regular basis with the attendance of all SAMRAS Usergroup workshops and meetings by senior Finance Directorate - and ICT Department staff in this regard. In providing insight regarding monitoring of progress with the development and implementation of web-based modules.

Overstrand will continue to monitor progress with reference to implementation, especially relating to the client-wide implementation of the Expenditure/SCM module.

The next Usergroup meeting will be held on 4 April 2024 via the Teams platform. For Overstrand, the status quo is maintained regarding further considerations with regard to system implementation, pending the outcome of successful implementation of the organogram and SCM module at other comparable user sites.

Usergroup meetings allow municipalities to obtain feedback from the service provider with regard to progress made with development of the respective Web Modules as well as updates from these municipal sites where specific web module testing was in process. Confirmation of the dates for the next workshop and meeting are awaited.

The mSCOA committee currently follows a process of monthly monitoring with regard to

before-mentioned development and implementation of web-based modules at sites as we become aware of information. Assurance of successful implementation of web-based modules and the organogram are regarded as a pre-requisite for embarking on implementation of these modules.

The Action Plan of the municipality is based on the latest Roadmap received in March 2024 from Solvem, containing the high level information of the modules required (migration to the web) to ensure integration with 3rd party systems and implementation of functionality with regard to workflow and document management. It is however important to note that the following status update for March 2022, is still relevant to the extent that some those implementations could be confirmed as completed and successfully implemented in the respective municipal environments.

For Overstrand, the status quo remains the same as at the end of December 2023 regarding further considerations with regard to system implementation. The municipality follows up regarding the outcome of successful implementation of the organogram and SCM module at other comparable user sites.

5. Updated status 2023/2024: Dec 2023 (Quarter 2)

The Usergroup meeting was held on 13 December 2023 via the Teams platform. The status quo is still maintained regarding further considerations with regard to system implementation, pending the outcome of successful implementation of the organogram and SCM module at other comparable user sites.

At these Usergroup meetings feedback is shared by the service provider with regard to progress made with development of the respective Web Modules, as well as the updated status of these municipal sites where specific web module implementation/testing are in process. The most recent usergroup meeting did not provide any meaningful progress at high capacity sites selected by the municipality for monitoring.

The municipality furthermore experienced major challenges with incorrect regulatory reports from the system on a monthly basis since 1 July 2023, with seemingly no permanent solution to resolve, and prevent this from occurring again. This matter was escalated to senior management and continuous monitoring by the municipality is taking place.

The mSCOA chart is reviewed on an annual basis to address implementation challenges and correct chart related errors. Towards this end, Version 6.8 is released with MFMA Budget Circular no 126 on 7 December 2023. Version 6.8 of the chart will be effective from 2024/25 and must be used to compile the 2024/25 MTREF.

Status 2023/2024: Sept 2023 (Quarter 1)

No further consideration is currently being given by Overstrand Municipality for the implementation of further web modules, pending the planned visit to Stellenbosch Municipality by a number of municipalities, in order to determine the progress with implementation of the SCM module, for any further consideration. This visit will take place during the first week of October 2023 and will subsequently be included in the next reporting to the council.

Status 2022/2023: June 2023 (Combined quarter 1-4)

Overstrand municipality has arranged site visits to Stellenbosch and Breede Valley municipality's to observe the implementation of the Web-based SCM Module. The dates has still to be confirmed by the respective municipalities.

During the 3rd & 4th quarters, Solvem implemented the latest version 6.7 of the mSCOA chart on the web-based budget module. The budget for the 2023/2024 MTREF was captured and successfully implemented on the web module by 2 July 2023.

MFMA Budget Circular No. 122 (9 Dec 2022) guided as follows:

“Regulation of Minimum Business Processes and System Specifications

National Treasury will review and regulate minimum business processes and system specifications for mSCOA by the end of 2024/25. In preparation for the regulation of the minimum requirements, municipalities should ensure that they comply fully with the current minimum business processes and system specifications articulated in MFMA Circular No. 80 (dated 08 March 2016).

Where a municipality is not fully compliant with the mSCOA requirements, a mSCOA Road Map must be in place to drive and fast track the mSCOA implementation in the municipality. The mSCOA Steering Committee, chaired by the Accounting Officer or his/her delegate, must use the mSCOA Road Map to track progress and take correction actions where required.

Road Maps must be reviewed and updated annually as part of the budget process is update and submitted to Council for approval together with their 2023/24 MTREF budget. Municipalities will be required to upload their updated mSCOA Road Maps in a PDF format on the GoMuni Upload portal as part of their 2023/24 MTREF tabled and adopted budget submission and thereafter on a quarterly basis as part of their in-year reporting.

Municipalities should ensure that they budget sufficiently to become and remain mSCOA compliant.”

Communication with the service provider is taking place on a regular basis with the attendance of all SAMRAS Usergroup workshops and meetings by senior Finance Directorate - and ICT Department staff in this regard. In providing insight regarding monitoring of progress with the development and implementation of web-based modules, the following background –

A senior delegation from the service provider (SOLVEM) made an on-site courtesy visit on 12 September 2022 and general systems information and incidents logs status were discussed and reviewed. Overstrand will continue to monitor progress with reference to implementation, especially relating to the client-wide implementation of the Expenditure/SCM module.

Challenges were experienced with the August 2022 reporting cycle system information extracts and reports, and although the incidents were logged timeously with the service provider, the issues were only resolved after the reporting due dates. A report on the

system failure was requested from the service provider, and submitted to Provincial Treasury in response to an official enquiry by them.

The next Usergroup meeting was held on 20 October 2022 via the Teams platform. For Overstrand, the status quo is maintained regarding further considerations with regard to system implementation, pending the outcome of successful implementation of the organogram and SCM module at other comparable user sites.

Usergroup meetings allow municipalities to obtain feedback from the service provider with regard to progress made with development of the respective Web Modules as well as updates from these municipal sites where specific web module testing was in process. Confirmation of the dates for the next workshop and meeting are awaited.

The mSCOA committee currently follows a process of monthly monitoring with regard to before-mentioned development and implementation of web-based modules at sites as we become aware of information. Assurance of successful implementation of web-based modules and the organogram are regarded as a pre-requisite for embarking on implementation of these modules.

The Action Plan of the municipality is based on the communication received from Solvem, containing the high level information of the modules required (migration to the web) to ensure integration with 3rd party systems and implementation of functionality with regard to workflow and document management. It is however important to note that the following status update for March 2022, is still relevant to the extent that none of those implementations could be confirmed as completed and successfully implemented in the respective municipal environments.

The most recent Usergroup meeting was held on 6 April 2023 in hybrid format, in person and via the Teams platform. For Overstrand, the status quo remains the same as at the end of March 2023 regarding further considerations with regard to system implementation. The municipality follows up regarding the outcome of successful implementation of the organogram and SCM module at other comparable user sites. This development will be closely monitored and any important matters impacting on the Overstrand contract, service rendering levels, etc will be reported to Council, as well as the relevant spheres of government as might be applicable, inclusive of any assessment outcome. The administration will maintain continuation of quarterly reports as part of Budget Reports, due to the process currently still not leading to a close-out report in the current financial period.

A two-person delegation from the service provider (Solvem) made an on-site courtesy visit on 12 September 2022 and general systems information and incidents logs status were discussed and reviewed. Overstrand will continue to monitor progress with reference to implementation, especially relating to the client-wide implementation of the Expenditure/SCM module.

Challenges were experienced with the August 2022 reporting cycle system information extracts and reports, and although the incidents were logged timeously with the service provider, the issues were only resolved after the reporting due dates. A report on the system failure was requested from the service provider, and submitted to Provincial Treasury in response to an official enquiry by them.

6. National Treasury budgetary mSCOA guidance / communications:

The absence of any clear direction from National Treasury in terms of the anticipated outcome of the mSCOA systems audits as previously communicated, inclusive of National Treasury's envisaged transversal tender process and specifications, compounded challenges for municipalities. NT did not share any further information regarding the mentioned audits and confirmed in MFMA Budget Circular No. 112 (6 Dec 2021) the following: "However, should a municipality need to procure a new financial system, they must follow the processes set out in the MFMA read together with the Municipal Supply Chain Management Regulations and MFMA Budget Circulars No. 93, 98 and mSCOA Circulars No 5 and 6. In addition, National Treasury has not accredited any of the municipal financial systems available in the market and this should therefore not be advertised as a requirement in municipal tender documents.

National and Provincial Treasuries held extensive engagements with key system providers during which the system functionality on the following were demonstrated: IDP and budget, supply chain management (SCM), asset management, annual financial statements, revenue management, cash flow and period control. These engagements provided National and Provincial Treasuries with an understanding of what functionality is available on each system and what the key system related challenges are."

The following was furthermore stated: "Municipalities that procured systems through the RT25-2016 transversal tender must approach the market to procure a new service provider for system support and maintenance. Due to the high financial investment in procuring financial systems, it is not cost effective to change financial systems every 3 to 5 years. Also, the expiry of the SLA does not necessitate the procurement of a new financial system - unless the system that is being used is not complying with the required business processes and system specifications." From before-mentioned it can be derived that NT will not provide for any further communication to Local Government with regard to the before-mentioned release of audit results to assist municipalities with the outcome of their process in this regard. It is rather stated in the circular again that "It should be emphasised that the onus to ensure compliance with the mSCOA Regulations and minimum system specifications as per MFMA Circular No. 80 and its Annexure B rests with the municipality and not the system vendor. Municipalities should ensure that they budget sufficiently to become and remain mSCOA compliant."

National Treasury issued the following Circulars and guidance relating to mSCOA from December 2021 to March 2022:

- i. *Municipal Budget Circular (No 112) for the 2022/23 MTREF - 04 December 2021;*
- ii. *Municipal Budget Circular (No 115) for the 2022/23 MTREF - 04 March 2022;*

The Draft and Final budgets were compiled according to the latest chart available on the financial system:

- mSCOA Segment Detail – (Final Version 6.6 – 6 Dec 2021) for implementation 2022/22

- mSCOA Segment Detail – (6.6.1. Patch to Version 6.6 – 4 Mar 2022) for implementation 2022/23

It was furthermore now advised in the Budget Circular for this draft budget cycle (No 112): “That the credibility of the mSCOA data strings remains a concern although we have observed a marked improvement in some areas. At the core of the problem is:

- The incorrect use of the mSCOA chart and segments, balance sheet budgeting, movement accounting and basic municipal accounting practices by municipalities;
- Some municipalities are not budgeting, transacting and reporting directly in/ from their core financial systems; have not purchased all the modules of the core financial system or have not upgraded to the Enterprise Resource Planning (ERP) (mSCOA enabling) version of their financial systems;
- A number of municipalities are still transacting on their legacy systems that are not the functionality of their financial systems, while they are paying for maintenance and support for the mSCOA enabling system that was procured. This constitute fruitless and wasteful expenditure; and
- Municipalities are not locking their adopted budgets and their financial systems at month-end to ensure prudent financial management. To enforce municipalities to lock their budgets and close their financial system at month-end in 2022/23, the Local Government Database and Reporting System will lock all submission periods within the reporting period at the end of each quarter. The published period will NOT be opened again to ensure consistency between publications. System vendors were also requested to build this functionality into their municipal financial systems.

Municipalities should refer to the guidance provided in the mSCOA circulars issued by the National Treasury to classify their transactions correctly.”

Section 5.3 of the circular also addresses the Regulation of Minimum Business Processes and System Specifications as follows:

“One of the key objectives of the mSCOA reform is to ensure that municipalities are planning, budgeting, transacting and reporting directly on and from integrated ERP systems to have one version of the truth in terms of the reported financial performance. The manual correction of data strings by municipal officials or system vendors are not allowed in terms of the mSCOA Regulations.

All municipalities and municipal entities had to comply with the mSCOA Regulations by 1 July 2017. MFMA Circular No. 80 (Annexure B) provided guidance on the minimum business processes and system specifications for all categories of municipalities (A, B and C). A number of Regulations and best practices as per the MFMA Circulars have been introduced since the issuing of MFMA Circular No. 80 in 2016.

The National Treasury will expand and regulate the business processes and system specifications in 2022/23 to these new developments. If your municipality has not yet achieved the minimum required level of mSCOA implementation, then a detailed action plan (road map) must be developed to indicate how the municipality will fast track the implementation of mSCOA.”

The Overstrand mSCOA Committee will at all times consider the appropriate approach in ensuring that the municipality will not be exposed to risk from either an operational-and/or monetary perspective in this regard, this also in accordance with previous confirmations in this regard.

7. SAMRAS Usergroup Workshops & Meetings:

The following status reported on for Quarter 4 thus still applies –

“The service provider is still in process of continuous development of the Web system modules, with ongoing efforts to migrate West Coast District Municipality, Stellenbosch Municipality, George Municipality, Breede Valley Municipality and Bitou Municipality among other, starting with the initial steps (organogram, commodity codes, contract management data), in preparing (municipalities at various stages currently) for the roll-out of primarily the SCM web module, as the new version to replace the current classic version of the system ultimately.”

The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, a prerequisite for any other modules to be implemented in the web.

The service provider of the SAMRAS system (Solvem) arranged for 2 day-sessions Tuesday 7 June 2022 to Wednesday 8 June 2022 to assist them in testing the development of modules up to date, indicating that they are looking forward to getting the best out of the training and workshop sessions to improve their product and user experience.

The two days were followed by the quarterly Usergroup meeting on 9 June 2022.

Previous SOLVEM SAMRAS Usergroup workshop and Usergroup meeting took place as a hybrid virtual/physical sessions on 3 - 4 November 2021.

The service provider is still in process of continuous development of the Web system modules, with ongoing efforts to migrate West Coast District Municipality, Stellenbosch Municipality, George Municipality, Breede Valley Municipality and Bitou Municipality among other, starting with the initial steps (organogram, commodity codes, contract management data), in preparing (municipalities at various stages currently) for the roll-out of primarily the SCM web module, as the new version to replace the current classic version of the system ultimately. On request of Overstrand Municipality to view a demo of the Asset Register, the municipality was advised that the web version is not ready yet. This is regarded as one of the critical considerations of a desirable The next SAMRAS Usergroup workshop and Usergroup meetings scheduled for March 2022 were postponed on request of the service provider, to April 2022.

The necessary evidence and confirmation required, confirming that the service provider is in a position to provide the required resources is currently considered by the Overstrand mSCOA / conversion committee. Before-mentioned, inclusive of an updated and detailed project plan for a viable migration process, with regard to the SCM module

to the web-based platform identified by SAMRAS as a critical priority, and during 2021 listed for actioning in the third quarter of the 2021/2022 financial year. The municipality is however currently aware of one municipality where this module has been implemented and functional, though not representing the complete supply chain management functionality and workflow areas representative of formal procurement processes. During the next quarter (Apr 2022 onwards) a site visit to a municipality, who will be able to demonstrate the functionality of the implementation in the production environment, is envisaged.

It is again confirmed that the administration will consider the appropriate approach in ensuring that the municipality will not be exposed to risk from either an operational- and/or monetary perspective in this regard. As stated in previous reporting, the status as at 31 December 2021 remains the same with regard to the absence of any clear direction from National Treasury in terms of the outcome of systems audits.

The mSCOA committee currently follows a process of monitoring progress with regard to before-mentioned development and implementation of web-based modules at sites as we become aware of information. Assurance of successful implementation of web-based modules is regarded as a pre-requisite for embarking on implementation of these modules.

Matters regarded of importance and impacting on the Overstrand contract, service rendering levels, etc will be reported to Council, with the continuation of quarterly reports as part of the Budget Report, due to the process currently still not leading to a close-out report in the current financial period.

8. Previous quarter/historic status up to December 2021

mSCOA Project Governance and Management: Solvem (previously Bytes Systems Integration) and engagements with regard to the Samras Financial System)

It was reported to Council (Dec 2020, Quarter 2) that Overstrand Municipality received correspondence on 31 December 2020 from the service provider (Bytes Systems Integration) for the financial system currently in use (SAMRAS), inclusive of the following notification as corresponded to National Treasury:

“this letter serves to advise that the service provider for the SAMRAS system has changed from Altron TMT (Pty) Ltd to Solvem Consulting (Pty) Ltd. The effective date of the business transfer is the 1 December 2020. The transfer of the resources will be the 1 January 2021. The SAMRAS product and service offerings remain the same. The full resource team transfers in a section 197 process and hence continuity of service will be uninterrupted to our current clients.”

It was also confirmed that this development will be closely monitored and any important matters impacting on the Overstrand contract, service rendering levels, etc. will be reported to Council, with the continuation of this quarterly report, due to the process still not leading to a close-out report in the near future.

The feedback provided to municipalities a year ago (March 2021) focused on the continuous development of the Web system modules and importantly, efforts currently with regard to the gradual migration of West Coast District Municipality, Stellenbosch Municipality, and lately George Municipality, in particular to the web modules. Progress with these efforts are currently at various stages, which could not be established as completed migration processes from the classic environment to the web. Other instances of municipalities involved and the extent of these municipal sites where specific web module testing is currently underway, or planning processes could not be established during these workshops and the usergroup meeting on the 4th of March 2021, to provide the necessary evidence and confirmation that the service provider is currently in a position to provide the required resources and detailed project plan for a viable migration process with regard to any substantial module or section of a module, to the web-based platform.

The service provider provided the following feedback in terms of further development of web modules attended to, since the previous usergroup meeting towards the end of 2020, up to the end of February 2021:



The Overstrand mSCOA Committee awaited detailed information requested from the service provider, in order to consider the appropriate approach in ensuring that the municipality will not be exposed to risk from either an operational- and/or monetary perspective.

mSCOA Circulars

The inclusion of the following reference with regard to most recent mSCOA circulars in the past 2 years aims to provide Council with an overview of progress made by National Treasury in the roll-out of the mSCOA Regulation thus far -

Municipal SCOA Circular No. 7 - 02 March 2020: Guide on Construction Work in Progress (CWIP)

The principles stated in this circular were implemented during the 2019/2020 General Adjustments Budget, which served before Council on 26 February 2020 and was carried forward into the 2020/2021 Budget Cycle

Municipal SCOA Circular No. 8 - 24 April 2020: Guidance on Virement Policies for Municipalities

The guidance in this circular already forms an integral part of Overstrand municipality's Virement Policy.

Municipal SCOA Circular No. 9 - 09 June 2020: Reporting on COVID-19 using the mSCOA chart

The principle of Typical Workstream Projects relating to COVID-19 was implemented for the Special Adjustments Budget in June 2020, notwithstanding that this circular was issued on the same day that the Special Adjustments Budget was submitted to be tabled in Council.

Municipal SCOA Circular No. 10 – 14 October 2020: Cash Flow Guidance

This circular is to provide further guidance to municipalities on the correct use of the municipal standard chart of accounts (mSCOA) data strings to populate the cash flows tables in Schedules A, B and C of the Municipal Budget Reporting Regulations (MBRR). To ensure that the MBRR cash flow tables (A7, SA30, B7 and C7) are linked correctly to the mSCOA data strings.

National Treasury corrected the linkages in the segment item: asset and liabilities.

Municipal SCOA Circular No. 11 – 4 December 2020: Guidance on the use of the Fund Segment

The purpose of this circular is to provide guidance to municipalities on the use of the Fund segment.

Following the guidance provided in Circular 10, the following cash flow issues still had to be corrected and/or clarified:

- The recording of unallocated deposits;
- The duplication of capital assets other expenditure (trade and other payables – payables and accruals);
- The linking of construction Work-In-Progress (CWIP) to capital assets in Table A9 of the A1 Schedule;
- The linking of advance payments and retentions to the cash flow tables;
- The distinction of and payment between Inventory, Contracted Services and Other Expenditure line items not specifically listed under Liabilities in the mSCOA chart; and
- The linking of Income tax receivable, Income tax payables, Value Added Tax (VAT) receivable, VAT payable, Accrued interest on receivables to cash flow/payments.

Municipal SCOA Circular No. 12 – 01 October 2021: Guidance on Value Added Tax (VAT)

The purpose of this circular is to provide guidance to municipalities on how to budget, transact and report for Value Added Tax (VAT) using the Municipal Standard Chart of Accounts (mSCOA) chart.

The following guidance is provided in Circular 12:

- When municipalities prepare their MTREF budgets, it must be exclusive of VAT and therefore the regulated budget Tables A4 and A5 must be VAT exclusive.
- It should also be noted that the accounts for Input and Output Tax on the mSCOA chart is named Input and Output VAT and irrecoverable debt is referred to as bad debt. Therefore, where reference is made to the VAT

ANNEXURE D 14/14

accounts in the chart in the examples used to explain the VAT transactions, Input and Output VAT and bad debt is used as per the mSCOA chart.

- These discrepancies in the terminology will be corrected in version 6.6 of the chart.
-