

**AGENDA of the
Portfolio Committee : Community Services
21 November 2017
(Also the agenda for the Mayoral Committee Meeting: 29 November 2017)**

**3.
OVERSTRAND SPORT FESTIVAL: 2017/2018**

17/7/R

A Stali

20 October 2017

(028)313 5030

Hermanus Administration

1. Executive Summary

To inform Council of the plans to host the Overstrand Sport Festival for various sports codes in Overstrand Municipality.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Community Services
Department: Sports and recreation

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance.
Creation and maintenance of a safe and healthy environment.
The encouragement of structured community participation in the matters of the municipality.
Promotion of tourism, economic and social development.

4. Delegated Authority

Executive Mayor

5. Legal Requirements

The Constitution of South Africa, 1996
National Sport and Recreation Act, Act No. 18 of 2007
National Sport and Recreation Plan
Local Government: Municipal Finance Management, Act No. 53 of 2003

6. Background/Discussion/Evaluation/Conclusion

Background

The first Overstrand Sport Festival (also known as Mayoral Cup Tournament) took place at the Spaces for Sport Centre, Gansbaai on 8 November 2009 where top soccer teams from Kleinmond, Zwelihle, Mt Pleasant, Stanford and Gansbaai competed. Since 2010 the sporting event took a different format which saw the inclusion of rugby, cricket, netball, athletics and dominoes. The latter is for persons living with disability.

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The planning of the tournament is explained in the project plan, attached per Annexure A.

The objectives of this tournament are as follows:

- To showcase the sporting talents of the Overstrand Municipality and to determine on an annual basis the municipal champions in the major sporting codes, namely soccer, rugby and netball.
- To encourage involvement in sport in Overstrand.
- To promote sport as a healthy alternative to an idle lifestyle that could encourage criminal activities.
- To promote social cohesion between the various areas and population groups in Overstrand.
- To create opportunities for local clubs to compete against each other.

Discussion

The sports codes that are involved in Overstrand Sport Festival registered the following number of teams, namely:

➤ Soccer (men)	:	8
➤ Soccer (legends)	:	4
➤ Rugby	:	7
➤ Netball	:	11
➤ Cricket	:	4

The preliminary rounds for the tournament commenced on 23 September 2017 at various sport grounds throughout Overstrand Municipal area. The finals are scheduled to take place on 31 March 2018 at Hawston Sports Ground. See **page 8/15**.

An inclusive Local Organising Committees (LOC) was established for soccer, rugby, cricket and netball respectively for administration and communication purposes (with each code having two co-ordinators). The Sport Manager of Overstrand Municipality acts as convenor of the mentioned Local Organising Committee.

The municipality has also considered and implemented cost containment measures by doing the following:

By including all prominent sports codes in one annual event. The play-offs for the 34 participating teams take place at no cost to the municipality. The finals between the top winning teams for all participating sporting codes take place on one day and at the same venue. T-shirts are only printed for participants, VIPs and LOC. Refreshments are only provided for VIPs, LOC and participants.

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7. Financial Implications

Source of Funding eg. Capital/Operating Budget Provisions

Unique Key	:	20170525078128
Cost Account	:	10630201660000
Item Description	:	ContrServ: Sport and Recreation
Budget Provision 2017/2018	:	R250 000.00
Spent to Date/Committed	:	R 80 787.00
Balance Available	:	R169 212.00
Funds Required (For this report)	:	R114 645.00

8. Staff Implications

Arrangements for overtime will be made for various permanent staff members during the preliminary games. At the finals a limited number of permanent staff will assist with logistics, including cleaning of ablution facilities.

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Overstrand Sport Festival Project Plan 2017/2018

RECOMMENDATION:

that the project plan for Overstrand Sport Festival 2017/2018 **be noted**.

RESPONSIBLE OFFICIAL:

AYANDA STALI

TARGET DATE FOR IMPLEMENTATION:

31 MARCH 2018

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OVERSTRAND SPORT FESTIVAL: 2017/2018**

**17/7/R
A Stali (028)313 5030 Hermanus Administration
20 October 2017**

**THIS MATTER SERVED BEFORE THE JOINT PORTFOLIO COMMITTEE ON
21 NOVEMBER 2017, WHICH COMMITTEE SUPPORTED THE
RECOMMENDATION**

RESPONSIBLE OFFICIAL: AYANDA STALI

TARGET DATE FOR IMPLEMENTATION: 31 MARCH 2018

ANNEXURE A

**OVERSTRAND SPORT FESTIVAL****Overstrand Municipality****2017-2018****PROJECT PLAN**

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1. Aims and Objectives of the tournament

1. To promote participation in sport in Overstrand.
2. Using sport as a tool to prevent crime.
3. To promote social cohesion in Overstrand.
4. To present an opportunity for clubs to compete against each other.
5. To assist clubs and coaches to prepare their teams for next season.

2. Concept

The Overstrand Sport Festival is the famous annual sports event which was initiated by a previous Executive Mayor of Overstrand Municipality. This high profile event provides an opportunity for youth in different sport codes to showcase their talent. The applicable sporting codes are: Rugby, Soccer, Cricket and Netball.

Top teams from different codes will compete against each other during the finals that will take place at Hawston Sports Ground on **31 March 2018**. The selection of teams to partake on the event will be the responsibility of the area based structures.

The Local Organizing Committee (LOC) from various structures will be responsible for the organizing of the event. Each and every LOC member will be responsible for specific tasks as determined by relevant structures involved under the guidance of the event coordinator. The event will begin with preliminary games on various areas chosen by each code.

Winners of the competition will be presented with Prize money, trophies and gold medals and runners up will receive silver medals. Recognition will be awarded to individuals who had excellent performance during the tournament e.g Player of the tournament, Referee trophies etc. All these recognitions will be handed over by Executive Mayor of Overstrand Municipality.

3. Format

3.1. 1. Soccer: Male teams

- 8 X Teams from LFAs and 4 Teams of soccer legends from (Gansbaai, Stanford, Zwelihle and Kleinmond)
- Straight knockout system (Group A & B) will apply.
- The winners of the semi-final will play final on 28 February 2018.

3.2. Cricket

- 4 X Teams
- Straight Knockout system
- The two winning teams qualify for finals.

3.3. Rugby

- 7 x teams
- Pool A and Pool B
- Both Group A and B will play round robin system
- The winner of each group will play the final on the 31 March 2018.

3.4. Netball

- 11 x Teams
- Teams divided into two pools (group A & B)
- The two teams from each group will play cross semi-final (number 1 of each group will play number two of each group)
- The winners of semi-finals will battle it out in the final.

4. Event details:

- Date: 31 March 2018
- Venue: Hawston Sports Ground
- Time: 08:00 -17:00
- The programme is attached per annexure A.
- Codes to partake are listed per annexure B
- The Local Organizing Committees (LOC's) per sporting code are listed per annexure C

5. Hospitality

5.1. Catering:

Catering will be done according to the number of invited guests (VIP list 40), which include the Local Organizing Committee (20) and the number of players partaking on the finals.

- +-40 x VIP
- +-170 x Participants

5.2. Invited Guests:

Expected number of special guests: **Maximum (40)** guests which include:

- The Executive Mayor of Overstrand Municipality,
- Overstrand Council,
- Mayor's guests,
- Municipal Manager,
- Director of Community Services,
- Presidents of all relevant structures in Overstrand,
- Regional representatives of various sport structures and
- Representatives from other government spheres

Other VIP's:

- ***Officials, Referees, linesmen, Empires***
- ***LOC***
- ***Representatives of clubs partaking in the event.***

6. Transport arrangements

- It is the responsibility of clubs to transport their players during the preliminary phase. However, consideration maybe be given to female participants e.g female soccer, netball
- Overstrand Municipality will make necessary arrangements for the finalists to be transported to the event at Hawston Sports Ground and back to their respective residential areas.

7. Safety Measures/Plans and Crowd management

- The LOC values the safety of those who will attend this event and we commit ourselves in ensuring maximum safety of our participants and our spectators.
- With the expected huge numbers of all four sports codes it is important that a lot of emphasis be put on security of spectators and our Mayoral guests.

The safety of the spectators, players and special guests will depend on the following role players namely:

- Overstrand Law enforcement
- SAPS
- Overstrand Traffic
- Overstrand Disaster Management
- Paramedics (standby ambulance/first aid)
- LOC volunteers

The following are expected to be the primary key responsibilities of these role players namely:

- Visible policing/foot patrols.
- Searching at the gate for any dangerous weapons and liquor.
- Crowd management/control.
- Arrest in respect of persons who commit criminal acts.
- Attending and assessing of injuries and referrals where necessary.

8. Marketing Strategy

8.1. Print Media

Plan:

- Intensifying our campaigns for this event, Hermunus Times will also act as an important source of information to those who prefer newspapers than radio.

- Our objective is to broaden our medium of communication to inform our target audience about the events towards the final and anything thereof that is deemed important to the supporters of the Sport Festival.

8.2. Participating teams and structures

- Teams that are taking part on this event will be requested to pass message to their supporters in their local community to support them. Local Football Associations will also be used as channel of communication.

8.3. Posters

- Posters will be printed and hanged on poles of the main streets of each community and some affixed on walls of structures where target audiences normally go.

8.4. Internal Communication

- E-mail will be the most effective tool to share the information with our staff members about the developments to the final events and also the outcome of the event.

8.5. Camera -Photos

- A service provider will be contracted to record the event and take snap shots of magic moments of the games for future references.

9. Estimated Budget

1. SUMMARY

The budget for this year's event is estimated at **R114 645.00** and will be used to purchase the following items: trophies, silver and gold medals for all codes, t-shirts, refreshments and payment of service providers; paramedics, catering, referees, umpires, transport, toilets , video and camera, marketing, and advertising.

Refer to page 14 for detailed budget information.

OVERSTRAND SPORT FESTIVAL 2018

VENUE: Hawston Sports Ground

DATE: 31 March 2018

PROGRAM

MC: ARON GCOTYELWA

1. Team Arrival	08:00
2. Team registration/match pass	08:30
3. National Anthem: Nelson Nkanunu	09:00
4. Welcoming: Ward Councilor: Clr Africa/Clr Gillon	09:05
5. Official Opening: Executive Mayor: Clr Rudolph Smith	09:10
6. Games (please see the match schedule): MC	09:30
7. Vote of Thanks: Portfolio Chairperson: Clr Andrew Komani	15:40
8. Prize Giving: All councilors	15:30
9. Event end	16:00

MATCH SCHEDULE

CODE	VENUE	START TIME	FINISH TIME
CRICKET FINAL	Cricket Oval	09:30	12:30
SOCCERLEGENDS FINAL	Soccer ground	10:30	12:05
NETBALL FINAL	Netball Court	12:40	14:10
SOCCER FINAL	Soccer A ground	13:55	15:30
RUGBY FINAL	Rugby Ground	14:00	15:25

CLUBS/LFAs INVOLVED

Code	Structure	Total number
Soccer	• Gansbaai/Stanford Local Football Association	3
	• Hermunus Local Football Association	4
	• Kleinmond Local Football Association	1
	• legends	4
Rugby	• Hawston Rugby Club (Hawston)	1
	• Antlantic Rugby Club (Mt Pleasant	1
	• Kleinmond Rugby Club (Kleinmond)	1
	• Black Birds Rugby Club (Farm)	1
	• Vultures Rugby Club (Zwelihle)	1
	• Universals Rugby Club (Stanford)	1
	• Black Leaves Rugby Club (Gansbaai)	1
Cricket	• Kleinmond Cricket Club	1
	• Hawston Cricket Club	1
	• Gansbaai Cricket Club	1
	• Hermunus Cricket Club	1
Netball	• Ikamvalethu Netball Club	1
	• Mt Pleasant Netball Club	1
	• Sea Stars Netball Club	1
	• Hermunus Netball Club	1
	• Shooting Stars Netball Club	1
	• Kleinmond Netball Club	2
	• Hawston Netball Club	1
	• Masakhane Netball Club	2
	• Stanford Netball Club	1

PROJECT CO-ORDINATION TEAM

Name & Surname	Organization	Task	Contact	E-mail
Ayanda Stali	Sport & Recreation	Event Manager	0834262826 0283135030	astali@overstrand.gov.za
Brine Nofotyo	Sport & Recreation, DCAS	Project Co-ordinator/ Logistics	0835216447	nnofotyo@gmail.com

1. Soccer Conveners

Name & Surname	Organization	Task	Contact	E-mail
PZ Stuurman	HLFA	Code Convener	0824172845	
Ace Mngeni	GLFA	Code Convener	0823510207	
FZ Mzayiya	KLFA	Code Convener	0734750079	fzmzayiya@gmail.com
Zet Mayile	HLFA-legends	Code Convener	0794436235	Ndoda.mayile@gmail.com

2. Rugby Conveners

Name & Surname	Organization	Task	Contact	E-mail
Godfrey Matinka	Hawston RC	Code Convener	0728230043	Godfrey.Matinka@westerncape.gov.za
Basil Swartz	Kleinmond RC	Code Convener	0760888347	

3. Cricket Conveners

Name & Surname	Organization	Task	Contact	E-mail
Llyle Tait	Hawston	Code Convener	0828933568	ltait@overstrand.gov.za
Philip Olifant	Hawston	Code Convener	0727601162	philipsmaollan@gmail.com

4. Netball Conveners

Name & Surname	Organization	Organization	Contact	E-mail
Monique Bailey	Hangklip	Code Convener	0843377157	m.baileyc603@gmail.com
Nicole Niemand	Kleinmond	Code Convener	0721935817	Nicole.niemand@yahoo.com

OVERSTRAND SPORT FESTIVAL PRELIMS FIXTURES 2017/18

GROUP A: OVERSTAND SPORT FESTIVAL 2017 - 2018			
DATE: 14 October 2017		VENUE: Mt Pleasant Sports Ground	
NAME OF THE TEAM		NAME OF THE TEAM	
Vultures RC	vs	Black Birds RC	12:00
Atlantics RC	vs	Hawston RC	16:00

GROUP A:			
DATE: 21 October 2017		VENUE: Black Birds Sports Ground	
NAME OF THE TEAM		NAME OF THE TEAM	
Vultures RC	vs	Atlantics RC	12:00
Black Birds RC	vs	Hawston RC	16:00

GROUP A:			
DATE: NEXT YEAR BEFORE SEMI FINALS		VENUE: Mt Pleasant Sports Ground	
NAME OF THE TEAM		NAME OF THE TEAM	
Atlantics RC	vs	Black Birds RC	12:00
Vultures RC	vs	Hawston RC	16:00

GROUP B FIXTURES

GROUP B:			
DATE: 16 September 2017		VENUE: Black Leaves Sports Ground	
NAME OF THE TEAM		NAME OF THE TEAM	

Black Leaves RC	vs	Kleinmond RC	12:00
Kleinmond RC	vs	Universals RC	14:00
Black Leaves RC	vs	Universals RC	16:00

GROUP B:			
DATE: 23 September 2017		VENUE: Universals Sports Ground	
NAME OF THE TEAM		NAME OF THE TEAM	
Universals RC	vs	Black Leaves RC	12:00
Kleinmond RC	vs	Black Leaves RC	14:00
Universals RC	vs	Kleinmond RC	16:00

GROUP B:			
DATE: 07 October 2017		VENUE: Kleinmond Sports Ground	
NAME OF THE TEAM		NAME OF THE TEAM	
Kleinmond RC	vs	Universals RC	12:00
Universals RC	vs	Black Leaves RC	14:00
Black Leaves RC	vs	Kleinmond RC	16:00

NB: SEMI FINALS VENUE AND DATE WILL BE DECIDED AFTER 21 OCTOBER 2017.

THE LAST GOUP A MATCHES WILL BE PLAYED NEXT YEAR BEFORE THE SEMIFINALS AS THERE ARE NO DATES AVAILABLE.



CRITERIA FOR SPORT FESTIVAL

- 1) Participating club/s **Must** come from the recognized structure/s (federation) of sports or there must be clear intentions of the club to register to their respective federation/s. In case of new clubs the decision to allow them to play **Must** be decided on a meeting by the affected code.
- 2) The clubs that will participate will be provided by their LFAs (in case of football)
- 3) Participating club/s **Must** be participating at the same level of their leagues (e.g LFA league, regional league in case of netball), this is done to ensure that teams participate in a fair manner particularly in soccer.
- 4) Qualifying team/s **Must** take responsibility to attend meetings of the OSF.
- 5) No player will play without proper ID card (football) and the card must be latest card (that excludes legends teams).
- 6) In case of legends, ID book **Must** be presented for verification. The legends will strictly be person/s above the age of 35.
- 7) The team/s that host **Must** ensure that facilities are prepared for the event and also do promotion of the event in their respective areas.
- 8) Teams are expected to be at the venue 30 minutes before the games starts.
- 9) No participant/s will be allowed under the influence or smelling alcohol.
- 10) All teams **Must** foster the spirit of fair Play throughout this event and respect the decision/s of the match officials. **Referee's decision is final.**
- 11) **No** staging of protest/s during the matches will be allowed.
- 12) Any club/s that stage the protest on matches will be disqualified.

I, from (club name).....

Hereby confirm that my club will abide by the rules as outlined above and I will take reasonable steps to ensure that we don't bring the name of this tournament into disrepute.

.....
SIGNATURE

.....
DATE

ESTIMATED COST FOR 2017-2018			
QTY	ITEM DISCRIPTION	UNITY PRICE	TOTAL AMOUNT
1	SOCCER: MEN FIRST PRIZE	R 4 000.00	R 4 000.00
15	GOLD MEDAL	R 35.00	R 525.00
1	SOCCER: MEN 2ND PRIZE	R 2 000.00	R 2 000.00
15	SILVER MEDAL	R 35.00	R 525.00
1	MALE: BEST PLAYER TROPHY	R 400.00	R 400.00
1	RUGBY: FIRST PRIZE	R 4 000.00	R 4 000.00
23	GOLD MEDAL	R 35.00	R 805.00
1	RUGBY: 2ND PRIZE	R 2 000.00	R 2 000.00
23	SILVER MEDAL	R 35.00	R 805.00
1	RUGBY: BEST PLAYER TROPHY	R 400.00	R 400.00
1	CRICKET: FIRST PRIZE	R 4 000.00	R 4 000.00
12	GOLD MEDAL	R 35.00	R 420.00
1	CRICKET: 2ND PRIZE	R 2 000.00	R 2 000.00
12	SILVER MEDAL	R 35.00	R 420.00
1	CRICKET: BEST PLAYER TROPHY	R 400.00	R 400.00
1	NETBAL: FIRST PRIZE	R 3 000.00	R 3 000.00
10	GOLD MEDAL	R 35.00	R 350.00
1	NETBAL: 2ND PRIZE	R 2 000.00	R 2 000.00
10	SILVER MEDAL	R 35.00	R 350.00
1	NETBAL: 3RD PRIZE	R 1 000.00	R 1 000.00
1	NETBAL: BEST PLAYER TROPHY	R 400.00	R 400.00
15	SOCCER: LEGENDS GOLD MEDALS	R 35.00	R 525.00
15	SOCCER: LEGENDS SILVER MEDALS	R 35.00	R 525.00
1	LEGENDS: FIRST PRIZE	R 3 000.00	R 3 000.00
1	LEGENDS: 2ND PRIZE	R 2 000.00	R 2 000.00
1	MAIN TROPHY: LEGENDS	R 900.00	R 900.00
1	TRANSPORT	R 25 000.00	R 25 000.00
220	PARTICIPANTS FOOD	R 45.00	R 9 900.00
40	VIP:LUNCH	R 50.00	R 2 000.00
1	PARAMEDICS	R 6 500.00	R 6 500.00
170	T-SHIRTS	R 55.00	R 9 350.00
1	ADVERTISING	R 3 000.00	R 3 000.00
1	PHOTOGRAPHER	R 6 000.00	R 6 000.00
27	MATCH OFFICIALS: MEDALS	R 35.00	R 945.00
1	PAYMENT OF MATCH OFFICIALS	R 8 000.00	R 8 000.00
6	CHEMICAL TOILETS	R 700.00	R 4 200.00
1	SOUND SYSTEM	R 3 000.00	R 3 000.00
GRAND TOTAL			R 114 645.00

Project Plan was compiled by:

AYANDA STALI

SPORT MANAGER OVERSTRAND MUNICIPALITY

In consultation with:

MR. R WILLIAMS: DIRECTOR OF COMMUNITY SERVICE

LOCAL STRUCTURES: SOCCER, CRICKET, RUGBY, NETBAL,

PROJECT MANAGER SIGNATURE

DATE: _____

APPROVED BY:

MR.R.WILLIAMS

DIRECTOR OF COMMUNITY SERVICES

SIGNATURE

DATE: _____