



SPECIAL MEETING OF THE COUNCIL

SPEZIALE VERGADERING VAN DIE RAAD

INTLANGANISO EKHETHEKILEYO YEBHUNGA

MINUTES / NOTULE /

IMIZUZU

**DATE / DATUM / UMHLA : 27 JANUARY / JANUARIE /
JANYUWARI 2021**

VIRTUAL

TIME / TYD / IXESHA : 11:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF A SPECIAL MEETING OF THE COUNCIL HELD BY MEANS OF A VIRTUAL PLATFORM ON 27 JANUARY 2021, AT 11:00

PRESENT: Councillors were present as per attached attendance register.

OFFICIALS PRESENT: Mr D O'Neill, Municipal Manager
Ms D Arrison, Director : Management Services
Mr R Fraser, Acting Director : Protection Services
Ms S Reyneke-Naudé, Director : Finance
Mr R Williams, Director : Community Services
Mr S Madikane, Director : Economic Development & Tourism
Mr S Müller, Director : Infrastructure & Planning
Mr B King, Senior Manager : Financial Services
Ms R Louw, Senior Manager : Strategic Services
Ms B Plaatjies, Manager : Hermanus Administration
ICT
Mr F Myburgh, Senior Manager : Gansbaai Administration
Mr D Lakey, Senior Manager : Kleinmond Administration
Ms H van Tonder, Manager : Council Support Services
Ms R Steenekamp, Media & Social Media Liaison Officer
Ms D Laing, Relief Clerk Grade 2
Ms S Swart, Administrative Officer : Council Support Services


ALSO PRESENT: Members of the Public

MINUTES/....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

SPECIAL COUNCIL MEETING
27 JANUARY 2021

ALDERMEN/COUNCILLORS	SIGNATURE
AFRICA, F	✓
BOTHA, D	✓
BRICE, KD	✓
COETSEE, A	✓
COETZEE, DP	✓
COHEN, G	✓
DE CONING, CA	✓
GILLION, E	✓
KALOLO, SV	✓
KOMANI, AS	✓
KRIGE, F	✓
NQINATA, NNT	ABSENT WITH LEAVE
MHANA, M	✓
MAY, C	✓
MOLEFE, B	✓
MORGAN, H	✓
MSWELI, X	✓
NTSABO, L	✓
NUTT, R	✓
ORBAN, J	✓
PUNGUPUNGU, V	✓
RESANDT, C	✓
SAPEPA, NM	✓
TAFU-NWONKWO, CC	ABSENT WITH LEAVE
TEBELE, S	✓


27/1/20

1. OPENING

The Speaker, Ald A Coetsee, allowed 30 seconds of silence. The Municipal Manager, Mr D O'Neill, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr N Nqinata

RESOLVED

that the above-mentioned application for leave of absence, **be granted.**

Cllr C Tafu-Nwonkwo

RESOLVED

that the above-mentioned application for leave of absence, **be granted.**

The Speaker welcomed the newly elected councillor from the Land Party, Cllr M Mhana.

3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

The Executive Mayor, Ald D Coetzee, lit a candle in memory of those who lost their lives to Covid-19 and a moment of silence was observed.

The Speaker, Ald A Coetsee, referred councillors to Item 6 (1) of the Code of Conduct for Councillors and implored on councillors to adhere to the rules of the Code of Conduct for Councillors.

4. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

4.1

MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) AND PARAGRAPH 6(7)(4)(F) OF THE DIRECTIONS OF THE DISASTER MANAGEMENT ACT, NOVEMBER 2020

(ITEM 4, PAGE 1 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JANUARY 2021)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that the deviations from the procurement processes, approved in terms of the delegated authority for November 2020, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for November 2020, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for November 2020, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.2

MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) AND PARAGRAPH 6(7)(4)(F) OF THE DIRECTIONS OF THE DISASTER MANAGEMENT ACT, DECEMBER 2020

(ITEM 5, PAGE 48 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JANUARY 2021)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that the deviations from the procurement processes, approved in terms of the delegated authority for December 2020, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for December 2020, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for December 2020, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.3**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2020/2021:****2nd QUARTER: 1 OCTOBER 2020 – 31 DECEMBER 2020****(ITEM 6, PAGE 79 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JANUARY 2021)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

that the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 2nd Quarter of 2020/2021 **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.4

QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA FOR THE QUARTER ENDED DECEMBER 2020

(ITEM 7, PAGE 119 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JANUARY 2021)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the consolidated quarterly report in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended December 2020, **be noted**.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.5**BUDGET REPORT FOR THE QUARTER ENDED DECEMBER 2020**

**(ITEM 8, PAGE 122 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JANUARY 2021)**

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the budget report for the quarter ended December 2020, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.6**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)****SECOND QUARTERLY REPORT: OCTOBER – DECEMBER 2020**

**(ITEM 9, PAGE 168 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JANUARY 2021)**

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the content of the report for the second quarter of the 2020/21 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****1 FEBRUARY 2021**

4.7

MIDYEAR BUDGET AND PERFORMANCE ASSESSMENT AS AT DECEMBER 2020

(ITEM 10, PAGE 204 : SPECIAL MAYORAL COMMITTEE MEETING : 27 JANUARY 2021)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the Midyear Budget and Performance Assessment Report **be noted**.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.8**REPORT ON THE PROPOSED 2ND ADJUSTMENTS BUDGET FOR 2020/2021**

**(ITEM 11, PAGE 261 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JANUARY 2021)**

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that, in terms of section 28(2)(b) to (g) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 2nd Adjustments Budget for 2020/2021 **be approved** as set out in the following schedules:

- Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
- Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
- Schedule 3:** Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
- Schedule 4:** Budgeted financial position
- Schedule 5:** Budgeted cash flow
- Schedule 6:** Cash backed reserves and acc. surplus reconciliation
- Schedule 7:** Asset management
- Schedule 8:** Basic service delivery measurement;

2. that the following schedules be noted:

- Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)
- Schedule 10:** Budgeted capital appropriations by municipal vote.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

1 FEBRUARY 2021

4.9

**REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOR 2020/21**

**(ITEM 12, PAGE 361 : SPECIAL MAYORAL COMMITTEE MEETING :
27 JANUARY 2021)**

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that the revised SDBIP for 2020/21 **be approved**;
2. that the amendments to the Top Layer SDBIP for 2020/21 **be approved**; and
3. that the revised SDBIP for 2020/21 **be made public**.

RESPONSIBLE OFFICIAL :

RG LOUW

TARGET DATE FOR IMPLEMENTATION :

1 FEBRUARY 2021

The meeting adjourned at 11:39

DATE

THE SPEAKER – A COETSEE