OVERSTRAND MUNICIPALITY ANNUAL REPORT

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

31 January 2024

ANNUAL REPORT 2022/2023

DRAFT AUDITED.

We belong We care We serve

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LIST OF ABBREVIATIONS

AG- Auditor General

AVMP – Alien Vegetation Management Plan

BAC- Bid Adjudication Committee

B-BBEE Act – Broad Based Black Economic Empowerment Act (Act 46 of 2013)

BNG houses– Breaking New Ground, formally known as Reconstruction and Development (RDP) Developments

Capex - Capital Expenditure

CBD – Central Business District

CFO- Chief Financial Officer

CRO- Chief Risk Officer

DEADP- Department of Environmental Affairs and Development Planning

DMRE -Department of Mineral Resources and Energy

DoA- Department of Agriculture

DoHS- Department of Human Settlements

DRDLR- Department of Rural Development and Land Reform

DWS – Department of Water and Sanitation

ECD- Early Childhood Development

EDP's- Economic Development Practitioners

EE – Employment Equity

EEDSM- Energy Efficiency Demand Side Management

EMS – Environmental Management Section/ Services

EPWP- Expanded Public Works Program

FAB – Fernkloof Advisory Board

FARMCO – Fraud and Risk Management Committee

FLISP – Finance Linked Individual Subsidy Programme

GDP- Gross Domestic Product

GIS – Geographic information system

HR- Human Resources

HWS – Human Wildlife Solutions

ICT – Information and Communication Technology

IDP- Integrated Development Plan

IGR- Intergovernmental Relations

IOD- Injury on Duty

IPP- Independent Power Producers

IRDP-Integrated Residential Development Programme

JAPAC- Joint Audit and Performance Audit Committee

JOC – Joint Operations Centre

KPA- Key Performance Area

KPI- Key Performance Indicator

LED- Local Economic Development

LUPA – Land Use Planning Act

MAYCO – Executive Mayoral Committee

MERO – Municipal Economic Review Outlook

MFMA – Municipal Finance Management Act (No 56 of 2003)

MIG- Municipal Infrastructure Grant

MM – Municipal Manager

MMC- Member of Mayoral Committee

MPAC- Municipal Public Accounts Committee

MSA – Municipal Systems act (Act 32 of 2000)

MSCOA – Municipal Standard Chart of Accounts

MSR – Municipal Staffing Regulations

MTREF- Medium Term Revenue and Expenditure Framework

NEM:BA - National Environmental Management: Biodiversity Act

NEM:PAA - National Environmental Management: Protected Areas (Act 57 of 2003)

NGO- Non-Governmental organisation

NLTA – National Land Transport Act (Act 5 of 2009)

NRTA – National Road Traffic Act (Act 93 of 1996)

NT- National Treasury

NYDA – National Youth Development Agency

OM- Overstrand Municipality

OMAF- Overstrand Municipal Advisory Forum

OPEX – Operating expenditure

PAMP -Protected Areas Management Plan

PEG – Paddavlei Eco-Group

PHSDA's – Priority Housing Settlement Development Area

PMF – Performance Management Framework

PMS- Performance Management System

PT- Provincial Treasury

RMC – Risk Management Committee

RMU – Risk Management Unit

SALGA- South African Local Government Association

SBMP – Strategic Baboon Management Plan

SCM – Supply Chain Management

SDA – Skills Development Act (Act 81 of 1998)

SDBIP- Service Delivery and Budget Implementation Plan

SDF- Spatial Development Framework

SEDA – Small Enterprise Development Agency

SMME's – Small, Medium and Micro enterprises

SPLUMA- Spatial Planning Land Use Management Act (Act 16 of 2013)

SSEG- Small Scale Embedded Generation programme

STATS SA- Statistics South Africa

TIA – Transport impact assessment

TS – Top structures

UISP- Upgrading of Informal Settlement Programme

VFR – Visiting friends/ relatives

WTW- Water Treatment works

WWTW- Waste Water Treatment Works

CHAPTER 1

COMPONENT A: MAYOR'S FOREWORD

Dear Stakeholder,



As the Executive Mayor of Overstrand Municipality, I am pleased to present the Annual Report, for the 2022/23 financial year.

This document reflects the performance of our organization over the past financial year (i.e., 1 July 2022 to 30 June 2023) in attaining the strategic objectives set in the Integrated Development Plan (IDP).

a. Vision

The 2021 Local Government elections ushered in a new term of Council. In November 2021, the newly elected Overstrand Council resolved to adopt the 5-year IDP of its predecessor with amendments.

The amended Integrated Development Plan (IDP) for the new 5-year IDP cycle of 2022/2027 and the budget for 2022/23 were approved by Council on 31 May 2022.

For the 2022/2027 amended Integrated Development Plan (IDP) (new 5-year IDP cycle) the vision, values and five strategic objectives were retained, but the mission was amended to reflect the inclusivity of all communities with the addition of the wording **an Overstrand for all**. **My new 3 C strategic interventions**– Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business **were included** and **support** the implementation of the current 5 strategic objectives.

Our service delivery on these strategic objectives for the period under review is clearly cited in Chapter 3 of this report.

b. Political changes

Cllr Bongiwe Nombula was sworn in as the new Ward 5 councillor in April 2023 after the tragic passing of Cllr Simphiwe Silo.

c. Key Policy Developments

In this reporting period the Overstrand municipality continued to align our core service delivery strategy with the National Development Plan (NDP- 2030 vision). The Municipality's activities are aligned to the Western Cape Provincial Strategic Plan objectives.

d. Key Service Delivery Improvements

Achievements of the past year that I would like to highlight were:

- **Service Excellence Awards -** Overstrand municipality was the winner of this prestigious award hosted by the Premier. **Best Municipality in the Western Cape**. The Best Municipality Category recognises municipalities who demonstrate commitment to service delivery, good government principles and citizen-centricity (meaning transparent, accessible and responsive). "This is the first year that the Service Excellence Awards have been extended to include municipalities".

- **Retained our clean audit**- I am immensely proud to report that we have retained a clean audit for the **11th** consecutive financial year. My sincere appreciation to all who have contributed to the Overstrand Municipality continuing its mandate of accountable governance, especially our dedicated administration team under leadership of the Municipal Manager.

- **Access to basic municipal services –** the targets set for access to water, sanitation, and refuse removal for both formal and informal households were all exceeded during 2022/23.

- **Energy Efficiency Demand Side Management** - Overstrand received funding from the Energy Efficiency Demand Side Management (EEDSM) program for the replacement of all streetlights with energy efficient LED lights. Approximately 836 LED streetlights have already been installed.

- **Winner of the Green Economy Change Champion award** - Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award of Green Cape, SALGA and the Friedrich Naumann Foundation for its bulk water and sanitation services management.

- **Emergency load shedding relief grant** - An emergency load shedding relief grant of R 6.7 million was approved for Overstrand Municipality by the Western Cape Province to install additional backup generators at water and wastewater facilities.

- **Online Job Application portal** – Successfully developed and implemented an Online Job Application portal.

- **Collaborator Citizen App** - The Collab Citizen App for Overstrand was officially launched at the Council meeting held on 28 June 2023. Our vision is not only for the app to be another channel through which our public can engage with us but for it to be the preferred channel to engage with us. We had 555 subscribers up to 30 June 2023 and until current date (14.8.2023) this has increased to 1 115 subscribers (after the launch to council and the public).

e. Public Participation

The fourteen ward committees and the Overstrand Municipal Advisory Forum (OMAF) are acknowledged as our official public participation structures.

During April 2023 we held special public ward consultation meetings on the draft amended IDP and Budget.

During the 2022/23 financial year an OMAF meeting was held on 29 March 2023.

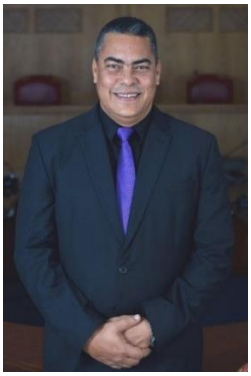
f. Conclusion

Thank you to our residents, communities, ward committees, partnering organisations and stakeholders. Your participation and support during the 2022/23 financial year are highly regarded and sincerely appreciated.

DR ANNELIE RABIE
EXECUTIVE MAYOR

COMPONENT B: EXECUTIVE SUMMARY

1.1 MUNICIPAL MANAGERS OVERVIEW



It is with great pleasure that I present to you the Annual Report for the 2022/23 financial year. The Overstrand Municipality has performed well in relation to service delivery, governance and financial management. The detailed information can be obtained in this annual report.

Over the past financial year, the Overstrand Municipality has faced both anticipated and unexpected challenges, yet we have persevered with resilience. Our commitment to transparency, accountability, and prudent financial management remains unwavering, and we continue to strive for excellence in service delivery.

I am extremely proud of the clean audit status retained for the **11th** consecutive year. A clean audit does not imply financial wealth but demonstrates good management, control and compliance with audit requirements. We have diligently adhered to the principles outlined in the Local Government Municipal Finance Management Act, ensuring that every rand is accounted for and spent with the utmost consideration for the well-being of our residents. My sincere appreciation to my management team, all our officials and Council for your dedication and contribution towards retaining our clean audit status. We will continue with our commitment to ensuring that a clean audit equates to better services for all.

We remain committed to accountable and ethical governance with no tolerance towards corruption and/or fraud. Any indications of alleged misconduct by officials shall be reported for investigation and disciplinary actions will be instituted should the evidence suggest it.

The report highlights our key accomplishments for the 2022/23 financial year, whilst acknowledging that challenges also exist. I once again extend my sincere appreciation to the Council, The Executive Mayor and Mayoral Committee, the Joint Audit and Performance Audit Committee, my management team and all our officials for their dedication and contribution to deliver on our Vision "*To be a centre of excellence for the community".* Thank you to our residents and all stakeholders for your continued support and participation during 2022/23.

CHAPTER 1:
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

As we embark on the next financial year, let us collectively renew our commitment to the principles of good governance. By working hand in hand, we can overcome challenges and realise our shared vision of an **Overstrand for all**.

DEAN O'NEILL

MUNICIPAL MANAGER

1.2 MUNICIPAL OVERVIEW

This report addresses the performance of the Overstrand Municipality in the Western Cape in respect of its core legislative obligations. Local government must create the participatory framework that defines and enhances the relationship between elected leaders and their communities. This requires that the council of the municipality provides regular and predictable reporting on programme performance and the general state of affairs in their locality.

The **2022/23 Annual Report** reflects on the performance of the Overstrand Municipality for the period **1 July 2022 to 30 June 2023.** The Annual Report is prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA), in terms of which the municipality must prepare an Annual Report for each financial year.

1.2.1 VISION AND MISSION

The Overstrand Municipality committed itself to the following vision and mission:

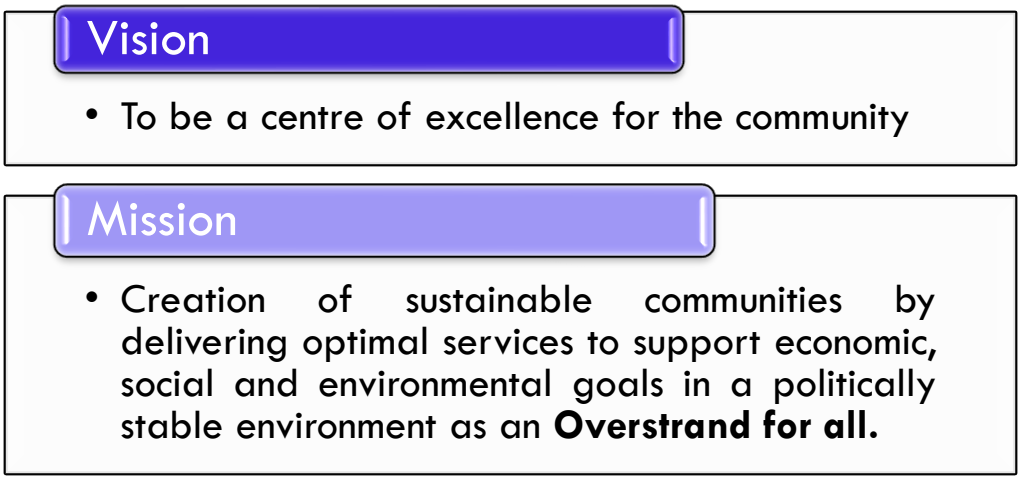


Figure 1: Overstrand Municipality, Vision and Mission, 2022/23

For the 2022/2027 amended Integrated Development Plan (IDP) (new 5-year IDP cycle) the vision was retained, but the mission was amended to reflect the inclusivity of all communities with the addition of the wording **an Overstrand for all**.

1.3 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

1.3.1 POPULATION

The municipality's estimated population for 2022/23 is 114 680.

The table below indicates the total population within the municipal area:

2011/12	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
80 432[1]	93 407[3]	95 482[2]	102 024	104 985[4]	109 926	110 856[5]	114 680[6]

Source: ***[1]Stats SA Census, 2011, [2] Overstrand own calculation***
[3]Stats SA Community Survey 2016, Provincial Treasury 2018 SEP; [4]2019 SEP and [6]MERO 2022/23

Table 1: Demographic information of the municipal area – Total population

Between 2011 - 2021 Overstrand recorded the highest annual growth rate in the Western Cape with 3.4%. Although the projected annual growth rate for 2021 -2031 is expected be only 2.9% it is still the highest for any municipality in the Western Cape. Overstrand has the second largest municipal population in the Overberg District with 114 680 people in 2023. This total is expected to grow to 124 826 by 2026.

The graph below illustrate the yearly population growth for the municipal area

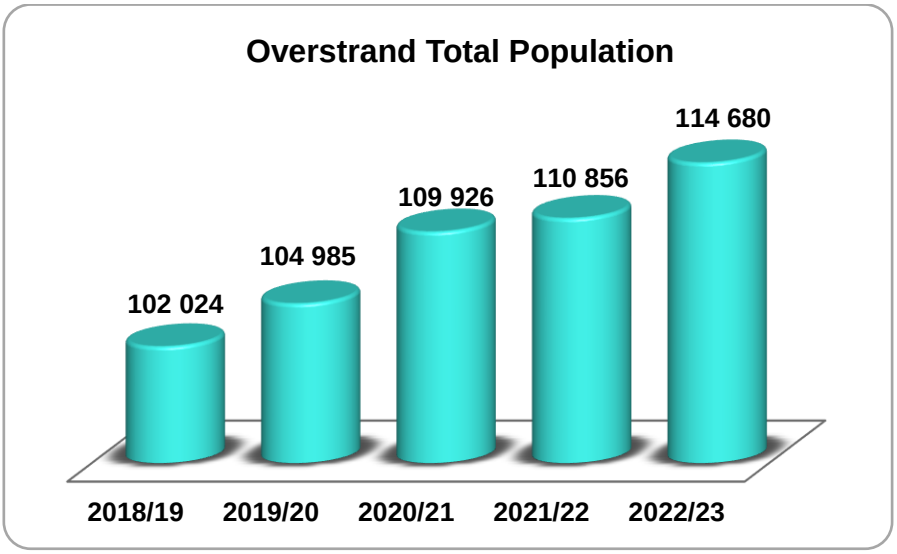


Figure 2: Total Population Growth

Source: ***[1]Stats SA Census, 2011, [2] Overstrand own calculation, [3]Stats SA Community Survey 2016, MERO 2022/23***

a) Population profile

Age	2020/21			2021/22			2022/23		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age: 0-9	8949	9042	17991	9025	9119	18144	9336	9434	18770
Age: 10-14	4287	4104	8391	4324	4139	8463	4473	4281	8754
Age: 15-19	4037	4473	8510	4071	4511	8582	4211	4666	8878
Age: 20-24	4246	4063	8309	4282	4097	8379	4430	4239	8668
Age: 25-39	13363	13338	26702	13477	13451	26928	13942	13915	27857
Age: 40- 54	9729	8506	18235	9812	8578	18390	10150	8874	19024
Age: 55-69	6225	6720	12945	6277	6777	13054	6494	7011	13505
Age: 70-84	3445	4506	7951	3474	4544	8018	3594	4701	8295
Age: 85+	152	740	892	153	746	899	158	772	930

Source: Overstrand's own projections based on 2011 Census and total population estimate of MERO 2022/23

Table 2: Population profile

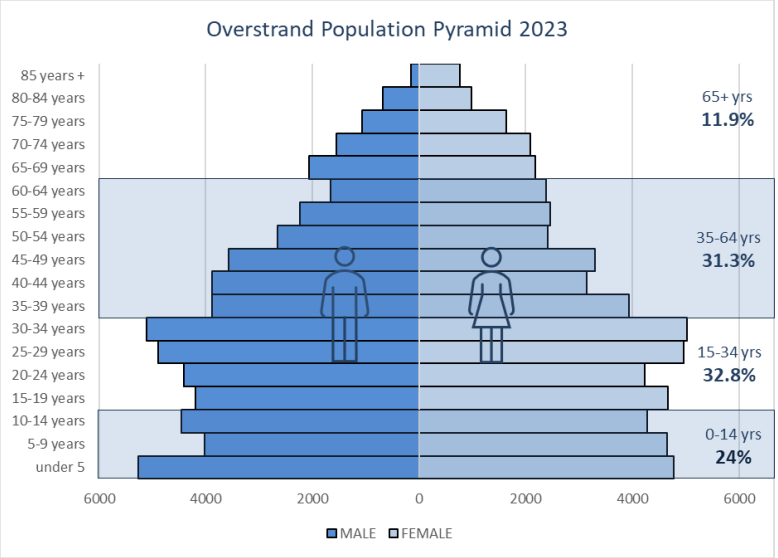


Figure 3: Population pyramid 2023

In addition to the general immigration to the Western Cape that also contributes to population growth, Overstrand's population growth expectation is driven by a steady birth rate at the base and a youthful working population. 80% of Overstrand's population is younger than 55 years of age. At the same time Overstrand also has healthy population of close to 12% above the age of 65 years.

1.3.2 HOUSEHOLDS

The total number of households within the municipal area increased from **36 076** in the 2021/22 financial year to a total of **36 583** the 2022/23 financial year. This indicates an **increase of 1.42%** in the total number of households within the municipal area over the two financial years (2021/22-2022/23).

Households	2020/21	2021/22	2022/23
Number of households in municipal area	35 451	36 076	36 583
Number of indigent households in municipal area	7 278	7 367	1 491*

Table 3: Total number of households

***Note: Indigent Households 31 May 2023, 7 433 households. Current campaign work in progress to onboard indigent households.**

The total number of households are made up of 33 341 formal households plus 3 242 informal households. The total number of households **excludes** land invasions which amounts to 7 918 households.

The table above shows that the total number of **indigent households decreased** from 7 367 households in 2021/2022 to 1 491 households in the 2022/2023 financial year. This indicates a decrease of 79.76% in the total number of indigent households within the municipal area over the two financial years (2021/22-2022/23). Note: *The decrease in the number of indigents for 2022/23 is due to the Change of the Indigent Policy (Category B & C discontinued). The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that their application has expired and that they need to re-apply. Municipal staff will also go out into communities to assist them with the application process.*

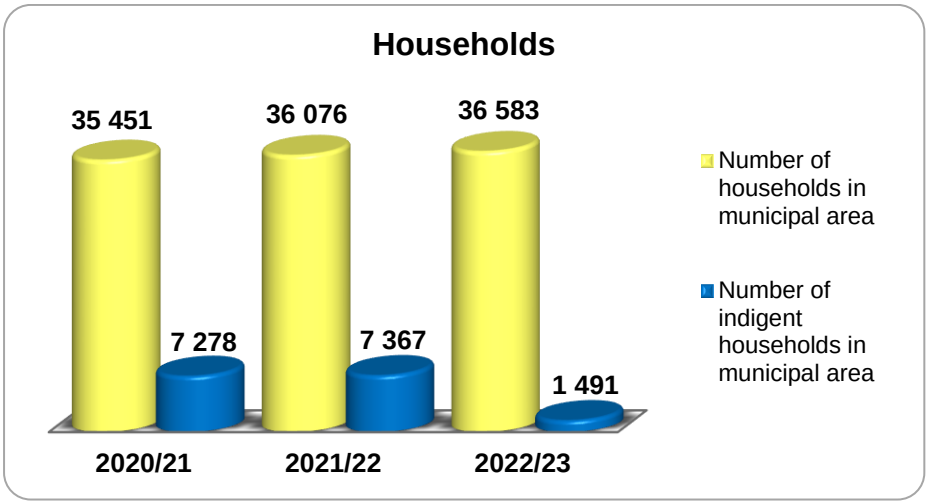


Figure 4: Total number of households

1.3.3 SOCIO-ECONOMIC STATUS

Financial year	Housing Backlog	Unemployment Rate	People older than 14 years illiterate	HIV/AIDS Prevalence	Urban/rural household split
2019/20	16 319	14.8%	Not available	4.72%	94/6%
2020/21	12 330 *	15.4%**	Not available	4.72%	94/6%
2021/22	15 947	16.00 % **	Not available	4.72%	94/6%
2022/23	**16 270**	**23.1%***	Not available	**5.26%****	94/6%

Table 4: Socio Economic Status

*** number of households;** **Based on SEP 2020) ***Unemployment rate estimate for 2021: MERO 2022/23; ****Percentage of total registered patience (SEP 2022) to total population.**

Note: *Unemployment rate estimate for 2021: MERO 2022/23; **Percentage of total registered patience (SEP 2022) to total population.

When considering the estimated 2021 unemployment rate for Overstrand, one should take cognisance of the fact that COVID restrictions were only lifted in 2021. Hence, the estimated 2021 unemployment rate for the Western Cape was 24.1% at the same time.

1.3.4 GEOGRAPHIC INFORMATION

a) Municipal Geographical Information

Overstrand Municipality is located along the south western coastline of the Overberg District Municipal area bordering the City of Cape Town in the west and Cape Agulhas Municipality in the east. Its northern neighbour is Theewaterskloof Municipality.

The municipality covers a land area of approximately 1708 km2 and **covers the areas of Hangklip-Kleinmond, Greater Hermanus, Stanford and Greater Gansbaai**. The municipal area has a coastline of approximately 200 km, stretching from Rooiels in the west to Quinn Point in the east.

In addition to the endless, pristine beaches dotting the coastline, the Overstrand boasts 5 Blue Flag beaches. Tourism is a major economic driver in the area and its popularity as a holiday destination results in a fourfold increase of its population over the holiday seasons.

b) Wards

The municipality is structured into 14 wards:

Ward	Areas
1	Stanford, Thembihle
2	Gansbaai North-East, Masakhane
3	Hermanus, Voëlklip and a portion of Westcliff (properties east of De Goede Street i.e., Oncology Unit)
4	Mount Pleasant, Hemel-en-Aarde Valley and a portion Westcliff (properties west of De Goede Street i.e., Huis Lettie Theron)
5	Zwelihle South
6	Zwelihle North
7	Sandbaai, Hemel & Aarde Estate
8	Hawston, Fisherhaven & Honingklip
9	Kleinmond, Proteadorp, Mountain View, Palmiet, Beverley Hills, Ext 6
10	Pringle Bay, Overhills, Mooiuitsig, Betty's Bay, Rooiels
11	Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljagsbaai, Franskraal
12	Zwelihle North-West
13	Onrus and Vermont
***14**	Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai

Table 5: Overstrand Wards

**Note - A 14th ward was demarcated in the Overstrand municipal area with the 2021 Local Government elections on 1 November 2021.*

Below is a map that indicates the wards of the Overstrand Municipality in the Overberg District

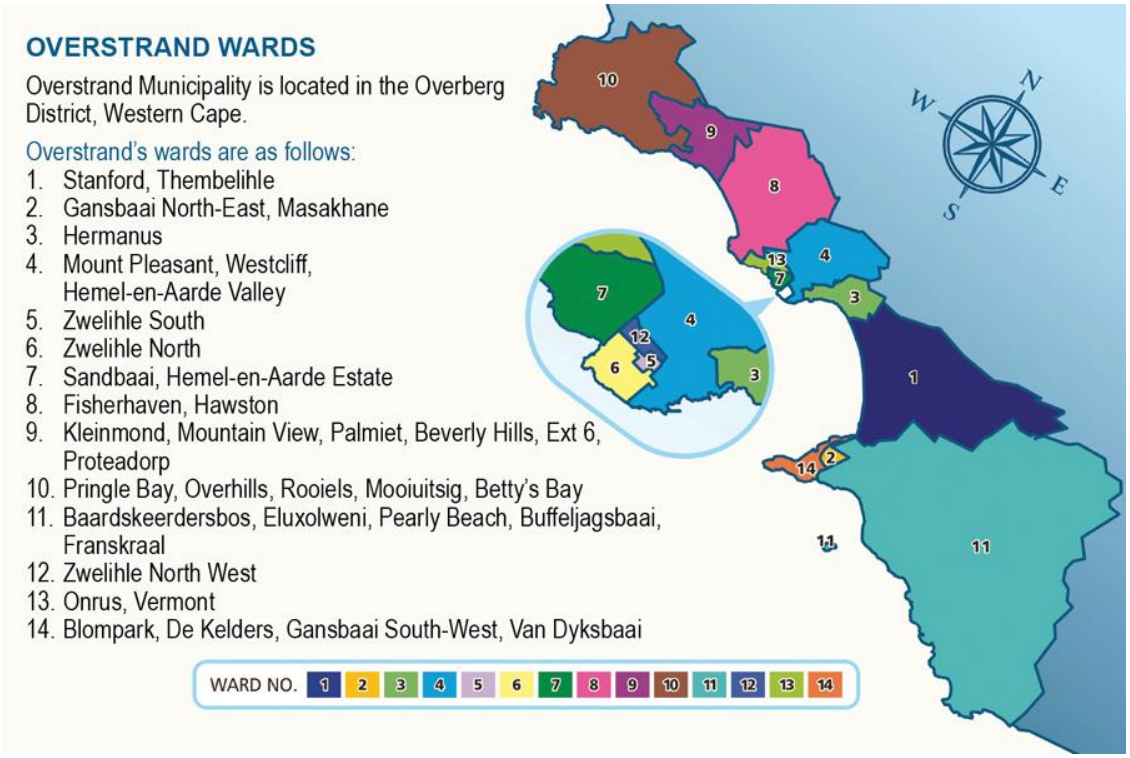


Figure 5: Overstrand area map

c) *Areas in Overstrand Municipality*

GREATER GANSBAAI

The Greater Gansbaai comprise the following areas:

• Stanford	• Kleinbaai	• Franskraal	• Eluxolweni
• De Kelders	• Masakhane	• Uilenkraalsmond	• Baardskeerdersbos
• Perlemoenbaai	• Blompark	• Pearly Beach	• Buffeljagsbaai
• Gansbaai	• Klipfonteyn		

Table 6: Greater Gansbaai areas

Close to the southernmost tip of Africa Gansbaai is favoured by those who love the outdoors and adventure. Gansbaai is globally known for:

- its Marine Big 5 - whales, seals, dolphins, sharks, and penguins
- "World Responsible Tourism Destination" award in 2015
- shark cage diving
- Unspoilt beaches
- Fynbos rich nature reserves with ancient milkwood forests
- Caves that form part of the Cradle of Human Culture.

Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves, and temperamental sea views.





Business Opportunities in Gansbaai:

In addition to fishing, Gansbaai is home to a number of marine-based industries. The current upgrade of the 20 kilometres of the R320 road between Stanford and Gansbaai will help to increase economic activity with the rebuilding of Gansbaai Clinic adding value to the local community. This development has brought full primary healthcare to the community, including emergency services, reducing the need for patients to travel to the nearest hospital in Hermanus, 43km away. The digging of the foundations for a new hospital started in July 2023 and this will improve on healthcare services in the Gansbaai region making it even more popular as a retirement option.

The Danger Point Peninsula is a beautiful and rugged stretch of coastline in South Africa. It is known for its world-renowned shark diving and whale watching and is now home to a new property development in Kleinbaai. This development will complement the existing accommodation offering in the area and enhance tourism, which will bring much-needed income to the region and support more job opportunities.

Gansbaai gems include:

- African Penguin and Seabird Sanctuary where penguins and seabirds are given care and released back into the wild.
- Africa's first florilegium with a collection of botanical art.
- Walker Bay Nature Reserve encompasses five coastal reserves between with the largest the picturesque Walker Bay from the Klein River estuary to De Kelders at Gansbaai, covering over 17km of shoreline.
- The white sandy beaches interspersed with rocky limestone outcrops make it a beautiful coastal spot for filming. Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves, and temperamental sea views.
- The Klipgat Cave was home to Middle Stone Age and Late Stone Age humans. As one of the most remarkable examples of early human dwellings in South Africa it is part of the Cradle of Human Culture Coastal Route. This area is great for sightseeing, it can be appreciated by history lovers of the world.
- The fertile Baardskeerdersbos and Wolvengat valleys, freshwater caves at De Kelders, white sands of Pearly Beach, African Penguin and Seabird Sanctuary in Kleinbaai, Dyer's Island, and the renowned Shark Alley add to Gansbaai' s character as a Responsible Tourism Destination.

STANFORD





Stanford is the only town in the Overstrand that has been proclaimed a Heritage Site in its entirety. The charming village is known for its antique shops, Saturday markets, well-developed agri-tourism offerings and farm stays. With surrounding valley, mountain slopes,

and wetlands visitors have a variety of outdoor activities, such as hiking, biking, fishing, and bird watching to choose from. The Klein River, running through the side of Stanford and is a major draw for nature lovers. The river is home to a variety of fish and birds, and it is a popular spot for kayaking, canoeing, and swimming.

In addition to its natural beauty, Stanford is also a town with a rich history. The old village is home to many historical buildings, including the Stanford Mission, which was founded in 1822. St Thomas Church, built around 1880, received a new thatch roof this year. The Stanford Conservation Trust and the Stanford Heritage Committee have worked hard to preserve the town's historic character, and visitors can still experience the rural atmosphere of the old village today.

Stanford is a popular wedding destination and there has been a remarkable increase in upmarket farm stays.

In 2023, Irish born Jarlath Sweeney, from Claremorris where Sir Robert Stanford was born, visited Stanford to pay tribute to the town's namesake, on the 145th anniversary of Sir Robert's death.

All the heritage properties are mapped and marked and can be visited on a self-guided tour. Many of the old homes have been renovated and restored and many new homes have been built in Stanford in the past decade. They all prescribe to the "Stanford Style" to ensure that the unique character of the village is maintained.

Stanford's economy is driven by tourism, wineries, commercial harvesting of fynbos, farming and smaller businesses which offer services to the community. The village has seen a boom in offerings inside and on the outskirts the town ranging from top-notch eateries and an innovative Stanford Wine Route to a plethora of antique shops, gift shops and art shops, as well as a line-up of walking trails, rock art, river cruises, cheese farms, a unique orchid nursery and thriving Big Cat Sanctuary. All of this makes Stanford a popular weekend destination including wedding destination as there are ample activities to keep guests busy.

HANGKLIP-KLEINMOND

Kleinmond is situated inside Africa's first UNESCO-declared biosphere between Betty's Bay and Hermanus.

The Kleinmond-Hangklip coastal area includes:

• Kleinmond	• Betty's Bay	• Pringle Bay	• Rooiels

Table 7: Kleinmond-hangklip areas



Hangklip Kleinmond is situated in the Kogelberg Biosphere Reserve and as such home to conservation agencies such as CapeNature, WWF and the South African Biodiversity Institute. WWF established an office in Kleinmond to pilot fishery improvement projects (FIPs) with local community fishers from Kleinmond, Pringle Bay and Betty's Bay. The Kogelberg Biosphere Reserve was the first UNESCO designated biosphere reserve in South Africa and is considered by many to be the most beautiful of CapeNature's protected areas. Kogelberg Nature Reserve earned this reputation largely to the fact that it occupies an area with minimal human interference. Its exceptional diversity and quality of fynbos means it is considered the heart of the Cape Floral Kingdom. The reserve presents one of the finest examples of mountain fynbos in the Western Cape and is a world-renowned World Heritage Site.

Things to do in Kleinmond:

- Eco lodgings in the Kogelberg Biosphere Reserve make the most of the setting. The wooden cabins' focus on the environment, use water saving devices and solar panels, and the garden roof is a unique finish that keeps the cabins cool in summer and warm in

winter. Stylish touches have been added by the Craft and Design Institute to echo the natural surrounds.

- Kleinmond has an active harbor with many commercial fishermen make their living along the Hangklip coastline. This represents an abundance of opportunities for trade.
- With 1800 floral species the Kogelberg biosphere and adjacent mountains are a nature lover's dream hiking experience. The mountains are flanked with rich and diverse marine life such as the Stony Point penguin colony overseen by CapeNature.
- Things to do also covers a tour of the Biosphere Eco-Centre in Rooiels, picnics and walks in the Harold Porter Botanical Gardens, shopping and sun downers in Kleinmond' s quaint Harbour Road, a day on the beach, or a glimpse of the herd of wild horses roaming the dunes. Eco-tourism is quite definitely the economic mainstay of this scenically magnificent and environmentally sensitive area of the Overstrand.

GREATER HERMANUS

The Greater Hermanus area includes:

• Hermanus • Mount Pleasant • Zwelihle	• Sandbaai • Hemel & Aarde Valley	• Onrus • Vermont	• Hawston • Fisherhaven

Table 8: Greater Hermanus areas



CHAPTER 1:
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

Hermanus, is nestled along the shores of Walker Bay in the Western Cape, and renowned as one of the world's best destinations for land-based whale watching. This charming town offers much more than just whale sightings. With its stunning natural beauty, vibrant marine life and a plethora of activities, Hermanus has something for everyone. It has established as an arts destination with two annual arts festivals and a public display of murals and sculptures.

Whether you're a nature enthusiast, an adventure seeker, or a lover of art and culture, Hermanus promises an unforgettable experience.

It is a town that boasts a modern infrastructure, sophisticated specialty shops, expanded medical care facilities, shopping malls and restaurants to rival the best in the world, Hermanus has managed to retain the charm of its fishing village heritage.

Situated between sweeping mountains and the sparkling Atlantic Ocean, Hermanus is only a short scenic 1½ hour (140 km) drive from Cape Town. Tourism is a main contributor to the economy of Hermanus and businesses catering for the robust hospitality industry are plentiful. Visitors to the town can choose from more than a 100 accommodation options ranging from up market B&B's, guesthouses, luxury resorts and boutique hotels to budget priced self-catering and back-packer establishments. Hermanus is known as the **best land-based whale watching destination in the world, a fact that was acknowledged in one of the British Telegraph in 2018.** From June through to December each year thousands of tourists visit our shores to marvel at the magnificent southern right whales as they splash and romp and nurture their new-born calves. Whale watching cruises depart from the New Harbour daily and flights to view the giants of the deep from the air are also very popular. The Southern Right Whale season might be defined but Bryde's and Humpback Whales are seen throughout the year. The Hemel-en-Aarde Wine Route is the 4th most popular wine route in South Africa and one of the wineries made the Top 50 list of the world's best wine tasting experiences. The cool climate vineyards of Hemel-en-Aarde produce South Africa's famed Pinot Noir and Chardonnay wines.



There are more than 30 world class art galleries displaying arts and crafts throughout the town, and some have artists plying their craft in the shops for all to admire. The South African National Space Agency (SANSA) responsible for the promotion and development of aeronautics and aerospace is based in Hermanus and has expanded with a new visitor centre where the weekly tours start every Wednesday. High Steet is an historic street that has recently been upgraded and renewed. It is a popular recreational area and contains original old-town architecture, narrow alleys, speciality shops, art galleries and restaurants. Exploring the town on foot is one of the best ways of finding the hidden gems.

Hermanus has a well-developed industrial area and over the last 10 years enjoyed growth in the building sector with security villages, private homes, holiday resorts and commercial and retail property development projects adding to the economic wealth of the area. Hermanus is also a leader in commercial abalone farming and development of further aquaculture farms is anticipated. The biggest abalone farm in the region and one of the three biggest in the world is in Hermanus and received the international Friend of the Sea Sustainability Award for 2022. Agriculture, manufacturing, wholesale and retail businesses, financial and investment companies and the wine industry also contribute significantly to the economic prosperity. Another industrial area is being developed in Hawston and this will provide more employment opportunities.

The administrative head office of the municipality is situated in the centre of Hermanus.

d) Key Economic Activities

The main economic drivers are those aligned to Tourism (such as accommodation, catering, transport and the Blue Economy. This is strongly supported by the financial sector including Real Estate, Aquaculture and Agriculture are key to the exporting industry. Four years after the devastating pandemic, all economic sectors recovered well and are back to pre-Covid performance.

The main economic drivers in the municipal area are:

Main Economic drivers	Description
Informal Sector	The informal economy contributes exponentially to the Overstrand, with a massive figure of 689 recorded informal traders in 2020. The rise was informed by the Covid 19 realities faced by ordinary citizens who lost jobs through retrenchments, closure of major businesses etc. This created panic and might have caused market saturation of already existing goods and services provided by this sector. This sector plays a major role in ensuring key players become Economically Active. The growth in the sector was also motivated by the economic relief programmes introduced by the Department of Small Business and other agencies like the introduction of the Township and Rural Entrepreneur Programme (TREP).
Tourism and its related sector • Wine Industry • Eco-Tourism	The Overstrand is endowed with Tourism related products which attracts tourists/visitors internationally. It is also a destination that is well known for its land and sea-based whale watching, shark diving and a range of other world best tourists' products.
Blue Economy	The coastal line which is over 250 kilometres hosting two (2) proclaimed small harbours in Hermanus a tourist focus and in Gansbaai a fishing harbour. There are numerous strategically placed slipways. Boat repair and building can potentially strive.
Infrastructure	The existence and availability of economic infrastructure facilitate the flow of goods and services effectively and efficient in terms of business and supply chain. Promote renewable energies to combat load-shedding, high blue drop percentage in terms of quality of water.
Land Natural Assets	The Municipality identified pockets of land relevant for various investment opportunities, this was followed by an investment conference ascertaining availability of services and the need to deal with Red Tape issues in the process of investment prioritisation.
Agriculture/ aquaculture	The thriving wine industry continued to keep the economy ticking forward. Activities such as wine tasting and using restaurant facilities on the farms continued sustainably. Fishing is used for both leisure and for self-sustenance to drive away hunger and generate income. Further, Fishing harbours attracted sustained economic activities and remained busy throughout the year. Abalone farming, on the contrary, encountered a number of challenges with regard to exports but notwithstanding the challenges the business operations continued, and employees were kept gainfully employed.
Construction	Civil Construction exhibited appreciative performance. Emerging Contractors were given an opportunity to participate and a significant number of emerging

Main Economic drivers	Description
	contractors in the LED Database were given an opportunity to be a sub-contractor.
Real Estate	Many companies who have envisaged this motion reported significant changes in productivity and savings in office accommodation.
Industrial Parks	There was a hive of economic activities around the thriving business parks across the Overstrand. A multiplicity of SMME's operated and fought hard to ensure sustainability. Further business hubs are being constructed to cease the opportunity afforded by the relaxed Covid-19 restrictions.
Retail	Retail shops both groceries and clothing shops in particularly continued to thrive. The sector also made major contributions in employment creation which resulted in more citizens being economically active and enabled to consume products within the Retail Industry.

Table 9: Key economic activities

1.4 SERVICE DELIVERY OVERVIEW

During the year under review the municipality made the following contributions to satisfy basic service requirements:

Full detail on basic service delivery for 2022/23 is contained in Chapter 3.

a) Local Economic Development

Overstrand's economy remains healthy, vibrant and diverse, potential growth study rates the municipality within the high potential, making it attractive to investors. Its property portfolio is worth over R55 billion making the municipality attractive to investors to live in and retire. GDPR as expressed in percentage just over 33% of the district, rating the municipality second to the Theewaterskloof Municipality.

Expanded Public Works Programme (EPWP)

The provision of work opportunities remains a priority for the municipality. The municipal participation in the National Expanded Public Works Programme (EPWP) demonstrates commitment to addressing the unemployment challenge. The municipality over performed in this financial year, giving 1059 people an opportunity to earn a living.

EPWP Seasonal Work Projects

Overstrand Municipality participate in the EPWP programme under the auspices of the National Public Works over the past 4 phases (each phase) running over 5 years. Over the years the municipality made budget provisions to participate in the programme far beyond its grant provision creating more than 1000 year on year. The fourth phase now into its last year has a total number of 336 projects registered, 4 718 of opportunities and 1184 FTEs (Fulltime Equivalent). The programme contributes significantly to the local economy due to propensity of spend by participants involved in the programme, this argues well with the hosting of the programme under Local Economic Development.

- Seasonal workers
- Adhoc projects
- Law Enforcement
- Community Services.

Building Entrepreneurial Communities

The current unemployment rate of 16.2% (Overstrand) can be improved significantly from building entrepreneurial communities and self-employment contributed to employment creation. The informal sector grew after Covid-19 as many people queued for rescue packages and need to earn a living through the difficulty, they faced themselves as the result of restrictions imposed to control the pandemic.

A number of **185 SMMEs** registered in the SMME database in the following sectors: Informal traders, emerging contractors, and formal traders received support in the form of training, financial support, mentoring and compliance.

These entrepreneurs were able to provide much-needed jobs, grow their companies and sustain themselves.

The Constitutional judgement on the PPPFA (2017) and its regulation put a damper to the advancement of emerging contractors and dealt a blow to any attempt to empowering vulnerable sectors i.e., youth women and people living with disabilities. The need for information to comply and conduct profitable business becomes more and more paramount for decision-making. It is a true and important balancing act to attend training and be on site

at the same time. The established eco-system for business development assist in providing valuable training in sustaining business.

- Number of enterprises in the development database = 636
- Number of contractors in the development database = 122

b) Infrastructure

Housing Projects Completed during 2022/23:

Highlights	Description
Gansbaai, Masakhane, Upgrading of Informal Settlement Phases A3, A4-1 & A4-2.	Installation of 301 wet cores completed at the end of December 2022
Hermanus, Mount Pleasant & Westdene, Infill Sites Phases 1 & 2	Installation of civil services on 215 sites completed end of June 2023
Gansbaai, Blompark, Houses Phase 1	150 houses completed end of November 2022
Gansbaai, Blompark, Houses Phase 2	100 houses completed during April 2023
Gansbaai, Masakhane, Houses Phase 1	150 houses completed during April 2023
Hermanus, Zwelihle, Site C, Swartdamroad	Construction of boundary wall completed December 2022
Hawston Boundary Wall	First phase completed during May 2023

Table 10: Housing projects completed in 2022/23

Electricity

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's Council stating the following:

Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved
- energy producers and energy traders to wheel energy over the municipal network.

The Overstrand Municipality initiated a Small-Scale Embedded Generation (SSEG) programme in July 2016. To date, 43 installations with a combined capacity of 419kVA have been connected to the municipal electrical network. Through the SSEG programme, customers are

given the opportunity to feed excess energy back into the municipal grid and receive credit for each unit provided to the municipality. The MFMA regulations currently still limit customers to being net consumers based on the monetary value of their energy account. Customers may thus not accumulate more credit over a 12-month period (1 July to 30 June) than the monetary value of the units they have purchased from the municipality in the same period.

Overstrand has also signed an agreement with an independent energy trader to take part in a pilot project for wheeling in the Overstrand electricity distribution area.

Local planning and building control

The municipality provides full town planning and building control functions in its area. During the year under review, 233 town planning applications and 2 515 building plans were processed. This is almost the same amount of town planning applications processed in 2021/22 and an increase from the 2 251 building plans processed in 2021/22.

Building plans to the total value of R1 988 987 768 were approved during 2022/23 compared to the value of R1 975 814 840 in 2021/22.

d) Community Services

Water

The water losses increased from 24,04% during 2021/22 to 24.48% during 2022/23 financial year.

- We experienced a decrease of water pipe bursts from 333 during 2021/22 to 321 during 2022/23.
- 61% of water bursts were in Betty's Bay, Pringle Bay and Rooi Els area, compared to 56% in 2021/22.
- Water meter replacements for 2022/23 were 66 meters, compared to 1782 meters in 2021/22.
- Challenges with burst pipes due to aging infrastructure and a lack of capital funding for water pipe replacements.

Although the water losses increased in 2022/23 it is still within the annual target of less than 26% (actual 24.48%).

Roads

An area 77 662m^2 of our annual target of 110 000m^2 for patched and resealed were met during the 2022/23 financial year. The annual target was not met due to the funding for the reseal project that was transferred to the fuel budget of the Municipality.

Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good.

Maintenance is done on an on-going basis for the maintenance and rehabilitation of existing roads in the Overstrand area.

The resealing of roads in terms of Overstrand's Pavement Management programme continued through the reporting period. The Pavement Management System is updated on a yearly basis following a visual inspection of all our roads, in order to determine the condition of our roads. The latest assessment was completed in February 2023 to be implemented during 2023/24 financial year.

Beaches

Blue Flag Beaches

Five bathing beaches were once again awarded International Blue Flag beach status, namely Kleinmond, Hawston, Grotto, Onrus and Castle Beach in Pearly Beach at the National Launch held in Plettenberg Bay. The respective statuses were maintained for the duration of the blue flag season, from 1 December 2022 until 31 March 2023 for Grotto and 1 December 2022 to 15 January 2023 for Kleinmond, Hawston, Onrus and Pearly Beach. Amenities were maintained to Blue Flag requirements throughout the season.

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Overstrand receiving certificates at the National Launch





Local launch held in Pearly Beach form the 2022/2023 season.

1.4.1 BASIC SERVICE DELIVERY PERFORMANCE HIGHLIGHTS

Highlight	Description
Winner of the Green Economy Change Champion award	Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award of Green Cape, SALGA and the Friedrich Naumann Foundation for its bulk water and sanitation services management.
Continuation of the next phase of the water pipe replacement program	The contract for the next phase of replacement of aging water pipes in various Overstrand towns was awarded and commenced on site, with good progress to date.
Gansbaai Sewer network phase completed	The next phase of the extension of the waterborne sewer network in the Gansbaai CBD was completed.
New Inlet Pumpstation at Hermanus WWTW completed	A new Archimedes Screw Inlet Pump station was completed at the Hermanus Wastewater Treatment Works (WWTW) at a total cost of R 28 million, partially

Highlight	Description
	funded with a WSIG grant received from the Department of Water and Sanitation.
Kleinmond WWTW Upgrade started	Construction started for the upgrade of the Kleinmond Wastewater Treatment Plant. The project is expected to be completed in the 2nd half of 2024.
Emergency load shedding relief grant approved for Overstrand by Province	An emergency load shedding relief grant of R 6.7 million was approved for Overstrand Municipality by the Western Cape Province to install additional backup generators at water and wastewater facilities.
Construction of Masakhane Housing Project Bus Route (Main Access Road & Residential access road)	Practical Completion 30 June 2023.
Rehabilitation of existing roads & construction of sidewalks, Blompark	Completed 17 May 2023.
MIG funding application submitted & approved for Upgrading of Stormwater Infrastructure Proteadorp & Extension 6.	Upgrading of Stormwater Infrastructure Proteadorp & Extension 6. Implementation to start during 2023/2024 financial year.
Installation of stormwater infrastructure at Masakhane Housing Project Bus route	Completed 30 June 2023.
Roads	70.6% reseal were achieved despite the cut in the budget. We were able to achieve this outcome by innovative reseal techniques.
Blue Flag Season	Five beaches awarded Blue Flag Status (Kleinmond, Hawston, Onrus, Grotto & Castle Beach)
Arbour City Awards	1st place to Overstrand.
Trees planted	160 Trees for Arbour Month, 800 Trees for International Day of Forests.
Revitalisation of CDB, Stanford	Paving of 480m² sidewalks to the value of R173 382,23.
Upgrading of Taxi Rank Roof, Stanford	Installation of New Vendor Shelter and Security Fence at the Taxi Rank to the value of R319 489,30.

Table 11: Basic Service Delivery highlights

1.4.2 BASIC SERVICE DELIVERY CHALLENGES

Service Area	Challenge	Actions to address	Progress made in 2022/23 to address challenge
Water & sewerage	National shortage of chlorine for water treatment.	Investigation in progress on the feasibility of potential alternative disinfection options.	Alternative options have been implemented at some of the smaller plants.
Sewerage systems	To provide sufficient wastewater treatment capacity as well as bulk and reticulation system capacity	Extending treatment capacity when growth projections indicate the requirement;	Extending the waterborne sewer networks in the different towns; Efficiently maintaining and operating existing infrastructure.

Service Area	Challenge	Actions to address	Progress made in 2022/23 to address challenge
	in all the schemes to be able to accommodate future growth and development, including the planned low-cost housing projects.	Eliminating the tanker truck service over time.	
Water	Large price increases for treatment chemicals.	Budget had to be adjusted during the mid-year review processes.	Additional budget had to be requested for 2023/24.
	Vandalism and theft of infrastructure and equipment.	Vandalism and theft of infrastructure and equipment.	Improved security measures were implemented at several water installations to address the growing tendency of theft and vandalism.
	Aging infrastructure	Escalating frequency of pipe bursts in some areas.	Funds were secured for the continuation of the water pipe replacement program. Grant applications were submitted for this project.
	Additional water source required for Hermanus in the medium term.	Funds will have to be secured for implementation of the first phase of a seawater desalination plant within the next 4 to 5 years.	Feasibility studies have been executed. Funding to commence with the project was requested in the 5-year capital budget.
Refuse	Rehabilitation of closed landfill sites.	Rehabilitation of closed landfill sites is being done in phases and budget provision is made	The rehabilitation of the closed Hawston landfill site has been completed (still awaiting approval of the provincial authority) and planning for Fisherhaven is in progress.
Electricity	Illegal Connections	Illegal Connections are on the rise.	Every effort possible is made to curb the losses and prevent the loss of lives and damage to infrastructure. Discussions are underway with various key role-players to ensure that no stone is left unturned in the fight against illegal connections and electricity theft
	Infrastructure Theft and Vandalism	Infrastructure theft and Vandalism is crippling to the operational budget and service delivery.	Overstrand is working with the South African Revenue Protection Agency, Law Enforcement, SAPS and various other key role players to address the loss of infrastructure due to vandalism and theft
	Loadshedding	Loadshedding has a major effect on our community, businesses, and municipal infrastructure. We as municipality do not impose	All possibilities around renewable energy are being explored

Service Area	Challenge	Actions to address	Progress made in 2022/23 to address challenge
		our own loadshedding but are switched solely by Eskom.	
Sewerage systems	**Blockages** (Inappropriate objects in sewer lines cause blockages and leads to **Spillages**	Ongoing Maintenance	**Sewerage Blockages:** 2022/23 = 2 217 2021/22 = 2 071 An increase of 146 sewer blockages occurred during the 2022/23 financial year. **Sewerage spillages:** 2022/23 = 256 2021/22 = 301 Scheduled maintenance works orders for inspections on sewerage networks on a weekly basis. During 2022/23 we had a decrease of 45 spillages year on year. Awareness campaigns commenced during 2022/23 financial year.
Water	Under reading of water meters older than 12 years	Replacement of water meters	66 Water meters were replaced for more accurate billing during 2022/23 financial year.
	Burst water pipes in water distribution network	Water pipe replacements	A total of R12 331 835.53 (*excl. vat*) were spent to replace a total length of ±4084 meters pipes.
	Water conservation	Awareness	A total of 2607 learners from 8 schools were reached with a live water show initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution.
Refuse	Illegal dumping	Ongoing Maintenance	An increase in illegal dumping occurred therefor we have identified hotspots to do weekly clean-ups on illegal dumping sites.
		Awareness	Live theatre shows regarding waste management, recycling and littering were presented to 1897 learners (12 shows). The focus was to encourage them to

Service Area	Challenge	Actions to address	Progress made in 2022/23 to address challenge
			become responsible adults and warriors for our environment.
Roads	Gravel roads	Ongoing maintenance and upgrading of gravel roads	Due to the high rainfall during 2022/23 that has a direct impact on gravel roads we've experienced a 58.7% increase in grading of gravel roads from 54 works orders during (2021/22) to 92 during (2022/23).

Table 12: Basic Services Delivery Challenges

1.4.3 PROPORTION OF HOUSEHOLDS WITH ACCESS TO BASIC SERVICES

Description	2020/21	2021/22	2022/23
Electricity service connections	100%	100%	100%
Water - available within 200 m from dwelling	100%	100%	100%
Sanitation - Households with at least VIP service	100%	100%	100%
Waste collection - kerbside collection once a week	100%	100%	100%

Table 13: Households with minimum level of Basic Services

According to the Municipality's own records (finance directorate) **33 341** households had access to formal housing in Overstrand in **2022/2023**. *(Note: This is the number of houses on the valuation roll and includes residential rate payers as well as pensioner rate payers).*

1.5 FINANCIAL HEALTH OVERVIEW

The following paragraphs provide an overview of the financial performance. Full detail on financial performance for 2022/23 is contained in Chapter 5.

1.5.1 FINANCIAL VIABILITY HIGHLIGHTS

Highlight	Description
Outstanding debtors recovered	Recovered 98.96%

Table 14: Financial Viability Highlights

1.5.2 FINANCIAL CHALLENGES

Challenge	Action to address	Progress made in 2022/23 to address challenge
The main challenges for the municipality: The on-going difficulties in the national and local economy and the subsequent risk of an increase in outstanding debtors, due to the following: • As a country we are faced with various phenomena, firstly, the financial impact and subsequent effect of the COVID Pandemic on municipalities, the impact of not only reduced Electricity Revenue due to extended periods of load shedding as well as the major challenge of increased budget required for fuel expenses (generators), and subsequent effect on networks. • The impact of the downgrade on South Africa's credit rating in 2020 and lastly, the war in Ukraine, negatively impacting commodity prices worldwide.	○ The municipality is following a strategy to assist municipal ratepayers during this difficult economic period with payment arrangements (Overstrand Customer Care, Credit Control and Debt Collection Policy) to adapt to circumstances caused as a result of the impact of the poor economic conditions and prolonged effect of Covid due to closing down of Businesses, also resulting of job losses. ○ The municipality continues to apply credit control measures in instances where agreements for extended payment periods are not honoured. ○ From a business perspective in terms of strategies, affordability and our responsibilityy to render basic services to communities, the approach followed with the budget process during the previous 3 years, caused the municipality to apply stringent measures at the time, in increasing tariffs with only 4% for the 2021/2022 budget, before-mentioned in view of 4.5% increases the previous year (2020/2021). Tariff increases subsequently approved by Council after careful consideration of our position, was based on conscious decisions to contain at least the cost of municipal services, for three budget cycles, in view of the impact of COVID since 2020 and the subsequent devastating effect on our communities, causing	An expected decrease in the collection rate after topping 100% in the 2020/21 financial year: 2022/2023:98.96% 2021/2022: 98.98% 2020/2021: 100.15% 2019/2020: 96.95% 2018/2019: 98.22% (2017/2018: 99.64%) (2016/2017: 99.44%). Tabling of reports in Council in presenting council with recommendations for writing-off of irrecoverable debt. Procedures and mechanisms to collect all the monies due and payable to the Municipality arising out of the supply of services and annual levies, are enforced.

Challenge	Action to address	Progress made in 2022/23 to address challenge
	many businesses to close doors for months and in some instances permanently closing down, causing job losses and hardship for those who were self-employed at the time. This approach represented the extreme caution and care exercised by the municipality to contribute to alleviating the burden on communities in containing rates and tariff increases. The approved budgeted revenue (2022/23) was based on increases for electricity tariffs for municipal consumers at 7,47%, and the other three basic municipal services and property rates ranging from 4.3% to 5.9%. ○ The impact of the aftermath of COVID-19 on the collection rate and cash flow relating to consumer debtors are constantly monitored and assessed for collectability.	
Ever aging water, roads, sewage, and electricity infrastructure	○ Prioritising of projects in terms of Revenue protection, Asset conservation and supply of basic services as a constitutional obligation. ○ Regular and planned maintenance are adhered to, inclusive of budgetary provision. ○ Development of a feasible capital funding strategy. ○ Exploring additional funding sources, especially of critical importance post Covid, together with a severe effect of loadshedding and related costs incurred, together with the compounded effect of the Russian – Ukrainian war since February 2022 resulting in skyrocketing oil prices (fuel and related products) continuously impacting on expenditure, and necessitating reprioritising of unspent	The capital budget is set aside for spending on infrastructure and services, such as roads, storm water, essential basic services and other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents. Capital Spend on projects decreased: 2022/2023: R189,3m 2021/2022: R 192,3 m 2020/2021: R254,8 m 2019/2020: R210,9m 2018/2019: R148.2m (2017/2018: R105,1m) (2016/2017: R91,9m). Operational Budget spent on Repairs and Maintenance relates to an increased amount in spending in Asset classes across the board, 2022/2023: R249,5m 2021/2022: R 245,7m 2020/2021: R 210,9m 2019/2020: R 188,5m 2018/2019: R215m (2017/2018: R191,2m) (2016/2017: R120,7m)

Challenge	Action to address	Progress made in 2022/23 to address challenge
	budgets prior to 30 June 2023, thus resulting in a lower cash surplus. ○ The municipality has also hosted an investment conference during June 2022 to showcase investment opportunities in the Overstrand area, with various pieces of land on tender in 2022/23.	
Above inflation increases in salaries & wages and other core expenditure such as fuel, chemicals which hit record increases during the current year. Before mentioned in view of inflation related tariff increases which are not sufficient to maintain this trend without revised strategies.	Reviewing processes for operational efficiencies, reduction in non-core expenditure and monitor service level standards. Consideration of service rendering model/basis proposals for the new budget cycle.	Budget Directives to direct increases in own controlled operational expenditures to be kept below inflation, except where contractual obligations exist. The outsourcing of the water and wastewater treatment plants, in respect of operational efficiencies, has been implemented in recent years. Adherence to cost containment measures with reference to the Cost Containment Policy. The tariff increases for 2022/23 were kept within an acceptable level - benchmarking perspective.

Table 15: Financial Challenges

1.5.3 NATIONAL KEY PERFORMANCE INDICATORS- MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (RATIOS)

The following table indicates the municipality's performance in terms of the **National Key Performance Indicators** required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the **National Key Performance Area** namely **Municipal Financial Viability and Management**.

Description	Basis of calculation	2020/21	2021/22	2022/23
		Audit outcome	Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	6.27	5.73	5.70

Description	Basis of calculation	2020/21	2021/22	2022/23
		Audit outcome	Audit outcome	Audit outcome
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	11.37%	11.39%	13.61%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	23.56	27.78	28.63

Table 16: National KPI's for financial viability and management

1.5.4 FINANCIAL OVERVIEW

	2022/23		
	Original budget	Adjustment Budget	Actual
	R		
Details			
Income			
Grants	238,438,100	264,636,800	285,066,473
Taxes, levies and tariffs	1,137,582,800	1,123,934,832	1,137,748,955
Other	207,048,443	222,654,302	259,483,436
Sub-total	1,583,069,343	1,611,225,934	1,682,298,864
Less expenditure	1,594,971,364	1,616,449,042	1,571,001,341
Nett surplus/ (deficit)	-11,902,021	-5,223,108	111,297,523

Table 17: Financial Overview

1.5.5 TOTAL CAPITAL EXPENDITURE

Detail	2020/21	2021/22	2022/23
	R'000	R'000	R'000
Original Budget	303,738	274,775	236,020
Adjustment Budget	280,086	237,837	212,216
Actual	254,800	192,442	189,321
% spent	**90.97%**	**80.91%**	**89.21%**

Table 18: Total Capital expenditure

During the 2022/23 financial year, the Municipality managed to spend 89.21% of its capital budget (audit outcome).

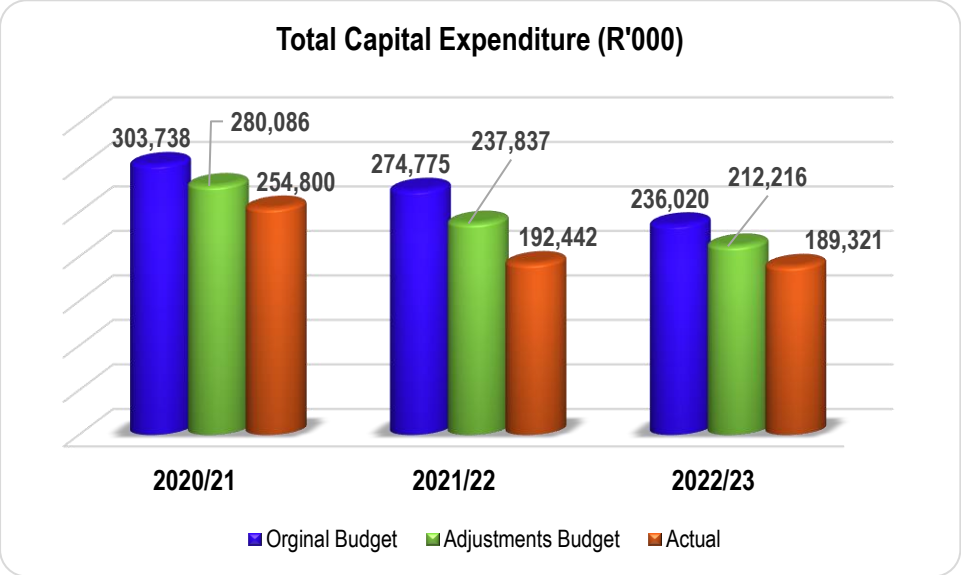


Figure 6: Total Capital Expenditure

1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW

The following paragraphs provide an overview of organisational development highlights and challenges. Full detail on organisational development for 2022/23 is contained in Chapter 4.

1.6.1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT HIGHLIGHTS

Highlights	Description
Municipal Staff Regulations (MSR)	Implementation & Workshops.
Standard Operating procedures	Development & Review of Human Resources Standard Operating Procedures.
Online Job Application portal	Development & Implementation of an Online Job Application portal.
Human Resources Appointments	Social Worker 1x Labour Relation Clerk 1x Injury on duty Clerk 2x HR Principal Clerks
Human Resources Policies	New Policy Developments & Reviews.
Labour Relations	Training of Supervisors in the understanding of the Disciplinary Code and Grievance Procedure.
Individual Performance Management	Development of Personal Development Plans (PDP's) for all staff members. The Performance Management Framework has been reviewed.

Table 19: Municipal Transformation and Organisational Development Highlights

1.6.2 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT CHALLENGES

Description	Actions to address
Online Job Application portal	Challenges experienced with Public & Employees with regards to Registration & Uploading of application documentation.
Municipal Staff Regulations	Various challenges with Municipal Staff Regulations implementation.
Labour Relations	Appointment of initiators and chairpersons for disciplinary hearings.
Individual Performance Management	Monitoring and evaluation of Individual Performance by supervisors.

Table 20: Municipal Transformation and Organisational Development Challenges

1.7 AUDITOR GENERAL REPORT

The opinion received from the Auditor-General (AG) has been unqualified for the last sixteen financial years, from 2006/07 to 2022/23 with the municipality receiving an unqualified audit with no findings (clean audit) for the last eleven consecutive financial years.

In order to maintain and improve on these outcomes, the municipality implemented the following measures:

1. Developed an audit action plan in order to identify, implement and actively monitor the root causes of all audit findings reported by the Auditor-General at the management report level.
2. Identified and appointed an audit champion in order to ensure that all audit related communication was directed to the appropriate responsible officials.
3. Developed and maintain a transparent, professional working relationship with the Auditor-General in order to ensure that the municipality's objectives are achieved.
4. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor inefficiencies in the audit process.
5. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor the audit cost.

These measures were implemented with the goal of achieving effective corporate governance through accountability. The objective of these controls is to ensure that the Overstrand Municipality maintains and progressively improves its control environment in order to ensure that the strategic objectives assigned in terms of S217 of The Constitution, 1996 is achieved

with the view of maintaining a clean administration and further enhancing service delivery through implementing the principles of Batho Pele and making a positive contribution to ensuring that the National Strategic Objectives are achieved.

Chapter 6 provides details of the audit findings for the 2021/22 and 2022/23 financial years.

1.7.1 AUDITED OUTCOMES

Year	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Status	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)

Table 21: Audit Outcomes

A **clean audit** is an **unqualified audit** and a "**clean audit**" relates to three aspects; the financial statements are free from material misstatements, there are no material findings on the annual performance report (i.e. reporting on performance objectives) and lastly, there are no material findings on non-compliance with key legislation.

1.8 STATUTORY ANNUAL REPORT PROCESS

The table below shows the key activities and timeframes in the Annual Report process for the 2022/23 financial year:

PROCESS	DATE
Submit preliminary Annual Performance Report (APR) for 2022/23 to the Joint Audit and Performance Audit Committee (JAPAC)	17 August 2023
The Joint Audit and Performance Audit Committee (JAPAC) considers the preliminary Annual Performance Report (APR) for 2022/23	28 August 2023
Submit draft unaudited Annual Report and draft unaudited Annual Financial Statements for 2022/23 to Auditor-General (AG) Auditor-General audits the Annual Report, including consolidated Annual Financial Statements and Predetermined Objectives (PDO- Service delivery performance)	31 August 2023 September – mid November 2023
Management responds to requests for information (RFI's) and COMAF's issued by the Auditor -General during the audit process	September – 18 December 2023
Auditor-General issues Final Management Report and Audit report for the 2022/23 financial year on conclusion of the audit process	19 December 2023

PROCESS	DATE
Table audited Annual Report including Annual Financial Statements for 2022/23 to Council	31 January 2024
Advertise tabled audited Annual Report for public comment	February 2024 (TBC)
Municipal Public Accounts Committee (MPAC) meeting • Interrogate contents of the audited Annual Report, • Preparation of the Oversight report, taking into consideration the inputs of the local community, Office of the Auditor-General, Organs of state, Joint Audit and Performance Audit Committee (JAPAC) and Councillors.	March 2024 (TBC)
Oversight Report and Annual Report for 2022/23 • Adoption of the Oversight Report on the Final Annual Report by Council.	March 2024 (TBC)
Advertise and Publish Final approved Annual Report- local newspaper and on municipal website.	April 2024 (TBC)
Submit Oversight Report on the Final Annual report to the Auditor General, Provincial Treasury, Provincial Legislature, Department of Local Government – MEC's office.	April 2024 (TBC)

Table 22: Annual report process 2022/23

CHAPTER 2

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Good governance has 8 major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective, and efficient, equitable and inclusive and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the communities are heard in decision-making. It is also responsive to the present and future needs of society.

2.1 NATIONAL KEY PERFORMANCE INDICATORS- GOOD GOVERNANCE AND PUBLIC PARTICIPATION

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations 796 of 2001 and section 43 of the MSA. This key performance indicator is linked to the National Key Performance Area - Good Governance and Public Participation.

KPA & Indicators	Municipal Achievement 2021/22 Audit outcome	Municipal Achievement 2022/23 Audit outcome
Ward committee meetings held to facilitate consistent and regular communication with residents	83	112

Table 23: National KPI's - Good Governance and Public Participation Performance

2.2 PERFORMANCE HIGHLIGHTS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Highlight	Description
Ward Committee Rules	Reviewed and approved by Council on 14 December 2022.

Table 24: Good Governance and Public Participation Performance Highlights

2.3 CHALLENGES - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Description	Progress made in 2022/23 to address challenge
Ward Committee Meetings	Ward committee meetings held every 2 months instead of monthly.

Table 25: Good Governance and Public Participation Challenges

2.4 GOVERNANCE STRUCTURES

2.4.1 POLITICAL GOVERNANCE STRUCTURE

The council performs both legislative and executive functions. They focus on legislative, oversight and participatory roles, and have delegated its executive function to the Executive Mayor. Council's primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as decision makers, Councillors are also actively involved in community work and the various social programmes in the municipal area.



Figure 7: Overstrand Municipality Council, 30.6.2023

Overstrand Municipality Political Party	Allocation of Seats	Gender	
		Male	Female
Democratic Alliance	17	10	7
African National Congress	4	1	3
African Christian Democratic Party	1	0	1
Freedom Front Plus	2	2	0
Land Party	2	1	1
Economic Freedom Fighters	1	1	0
Total	27	15	12

Table 26: Political representation

a) Council

A new term of office of Council was ushered in on 17 November 2021 after the 1st of November 2021 Local Government elections.

Below is a table that categorised the councillors within their specific political parties and wards for the **2022/23** financial year:

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Grant Cohen	Speaker	DA	9	100	-
Annelie Rabie (Dr)	Executive Mayor	DA	Proportional	100	-
Lindile Ntsabo	Deputy Executive Mayor	DA	Proportional	87	100
Frederick Africa	Ward Councillor	DA	8	100	-
Vuyisani Bandeza	Ward Councillor	LP	6	87	50
Kari Brice	Ward Councillor	DA	3	93	100
Dudley Coetzee	Ward Councillor	DA	1	100	-
Riana de Coning	Ward Councillor	DA	14	93	100
Rugene Dees	Councillor	ACDP	Proportional	100	-
Theresa Els	Ward Councillor	DA	10	93	100
Steven Fourie	Ward Councillor	DA	11	100	-
Elnora Gillion	Ward Councillor	DA	8	100	-
Malcolm Grimbeek	Councillor	FF+	Proportional	100	-
Tembile Gwele	Councillor	EFF	Proportional	87	50
Andrew Komani	Councillor	DA	Proportional	100	-
Clinton Lerm	Councillor	DA	Proportional	80	100
Hybré Lombard	Ward Councillor	DA	7	80	100
Kholiswa Ngqandana	Councillor	LP	Proportional	100	-

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Msa Nomatiti	Councillor	DA	Proportional	87	100
Nomaxesibe Nqinata	Ward Councillor	ANC	2	87	100
Ronald Nutt	Ward Councillor	DA	4	93	100
Charmaine Resandt	Ward Councillor	DA	13	67	100
Masibonge Sihlahla	Ward Councillor	ANC	12	80	100
Simphiwe Silo (Deceased)	Ward Councillor (Until Jan 2023)	ANC	5	47	38
Constancy Tafu-Nwonkwo	Councillor	ANC	Proportional	87	100
Jacobus van Staden	Councillor	FF+	Proportional	94	100
Stephen Williams	Councillor	DA	Proportional	100	-
Bongiwe Nombula	Ward Councillor (Since 27 Apr 23)	ANC	5	100	-

Table 27: Council Meetings

b) Mayoral Committee

The Executive Mayor of the Municipality assisted by the Mayoral Committee heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance since executive powers are vested in him/her to manage the day-to-day affairs. This means that he/she has an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, delegated by the Council, and as well as the powers assigned by legislation. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in concert with the Mayoral Committee.

The name and portfolio of each Member of the Mayoral Committee (MMC) is listed in the table below for the period **1 July 2022 to 30 June 2023**:

Name of member	Capacity
Ald. Annelie Rabie	Executive Mayor and Chairperson Finance & Tourism Portfolio
Cllr Lindile Ntsabo	Deputy Executive Mayor and Chairperson Protection Services Portfolio
Ald. Elnora Gillion	Chairperson Local Economic Development Portfolio
Cllr Clinton Lerm	Chairperson Investment & Infrastructure Portfolio
Cllr Ronald Nutt	Chairperson Community Services Portfolio
Cllr Frederick Africa	Chairperson Management Services Portfolio

Table 28: Mayoral Committee Members

c) Portfolio Committees

Section 80 committees are permanent committees that specialise in a specific functional area of the municipality and may in some instances make decisions on specific functional issues. They advise the Executive Mayor on policy matters and make recommendations to Council. Section 79 committees are appointed by the Council. They are set up to investigate a particular issue and do not have any decision-making powers. Just like Section 80 committees they can also make recommendations to Council. External experts, as well as Councillors can be included on Section 79 committees.

The portfolio committees for the 2022/27 Mayoral term and their chairpersons are as follow:

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
Finance & Tourism Portfolio	Annelie Rabie (Dr)	80	6	25/07/2022 26/09/2022 16/11/2022 14/02/2023 24/05/2023 12/06/2023
Protection Services Portfolio	Lindile Ntsabo	80	6	05/07/2022 06/09/2022 01/11/2022 07/02/2023 05/04/2023 06/06/2023
Local Economic Development Portfolio	Elnora Gillion	80	6	05/07/2022 06/09/2022 01/11/2022 07/02/2023 04/04/2023 06/06/2023
Investment & Infrastructure Portfolio	Clinton Lerm	80	6	06/07/2022 07/09/2022 02/11/2022 06/02/2023 05/04/2023 07/06/2023
Community Services Portfolio	Ronald Nutt	80	6	06/07/2022 07/09/2022 02/11/2022 08/02/2023 05/04/2023 07/06/2023
Management Services	Frederick Africa	80	6	07/07/2022 08/09/2022 03/11/2022 09/02/2023 06/04/2023 08/06/2023

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
Municipal Public Accounts Committee (MPAC)	Connie Tafu-Nwonkwo	79	5	23/08/2022 24/10/2022 07/03/2023 31/03/2023 19/06/2023
Disciplinary Committee	Annelie Rabie (Dr)	79	0	-
Section 62 Appeals Committee	Dudley Coetzee	79	1	04/08/2022

Table 29: Portfolio Committees

2.4.2 ADMINISTRATIVE GOVERNANCE STRUCTURE

The Municipal Manager is the Accounting Officer of the Municipality. He is the head of the administration, and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He is assisted by his direct reports, which constitutes the Management Team, whose structure is outlined in the table below:

Name of Official	Directorate	Performance agreement signed
		Yes/No
Dean O'Neill	Municipal Manager	Yes
Desiree Arrison	Management Services	Yes
Santie Reyneke-Naude	Finance	Yes
Solomzi Madikane	Economic and Social Development & Tourism	Yes
Neville Michaels	Protection Services	Yes
*Roderick Williams * *Resigned December 2022.*	Community Services	Yes
Stephen Muller	Infrastructure & Planning	Yes

Table 30: Administrative Governance Structure

COMPONENT B: INTERGOVERNMENTAL RELATIONS

Explain the various contributions to service delivery offered by those involved.

2.5 INTERGOVERNMENTAL RELATIONS

2.5.1 PROVINCIAL INTERGOVERNMENTAL STRUCTURES

Councillors and Municipal staff participated at the following forums:

- Association of Municipal Electricity Utilities of South Africa (AMEU)
- Baboon Management Task Team
- Biodiversity Planning Forum
- Bot River Estuary Forum
- Chief Audit Executive (CAE) Forum
- Chief Fire Officer Committee
- Chief Risk Officer (CRO) Forum
- Coastal Setback Line
- Economic Development Planning Working Group
- Estuaries
- Hazardous Materials Workgroup
- IAIA Conference for International Environmental Conservation
- ICT Managers Forum
- Klein River Estuary Forum
- Kogelberg Biosphere Reserve Company. Meetings concerning the co-ordination and development of sustainable conservation, social and economic programmes for the Kogelberg Biosphere Reserve
- Legislative and Constitutional Task Team Forum
- LGSETA- Local Government Sector Education Training Authority
- Library Conditional Grant Forum/Seminar
- LUPA- Land Use Planning Ordinance
- MinMay (Provincial MEC for Local Government and Mayors)
- MinMay Tech (Municipal Managers)
- OICG (Overberg Integrated Conservation Group)
- Onrus Estuary Forum
- Provincial Veld Fire Workgroup
- Quarterly Local Government Supply Chain Management Forum – Western Cape Provincial Treasury
- SALGA (Working groups)
- SALGA: Human Resources Practitioners Forum
- SAMRAS User Group
- South African Local Government Association (SALGA)
- South African Revenue Protection Association (SARPA)
- South African Wetland Society
- The interaction between the Overstrand Municipality, the Department of Environmental Affairs and the appointment of an implementing agent to the Working for the Coast (WFTC) project is regarded as an example of effective intergovernmental relations.
- Thusong Service Centre Management
- Uilenkraalsmond Estuary Forum
- Water Institute of SA (WISA)
- WC Kelp Harvesting Forum with respect to the future management of the kelp harvesting industry in the coastal zone of the Overstrand Municipality
- WC Provincial Off-road Vehicle Task Team (ORV) with respect to the management of boat launching sites and the passage of vehicles in the coastal zone
- Western Cape Municipal Managers Forum
- Western Cape Planning Heads Forum

- Overberg Housing Forum
- Premier's Coordinating Forum (PCF)
- Provincial Air Quality Forums
- Provincial Aerial Firefighting Workgroup
- Provincial District Forum for Community Development Workers
- Provincial Disaster Management Advisory Forum
- Provincial Fire Training Workgroup
- Provincial IDP Managers Forum
- Provincial MIG Manager/Municipality
- Provincial Public Participation Forum and Communication Forum
- Provincial Shared Service Forum
- Provincial Social Housing Forum
- Provincial Spatial Development Framework Consultation Forum with respect to integrated provincial spatial development programmes
- Provincial Strategic Objective 7 (Green Energy Forum)
- PSO 7 Land Use Planning WG
- Western Cape Recycling Action Group
- Western Cape: Waste Management Officer's Forum
- Western Cape: Chief Financial Officers (CFO) Forum
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 1
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 2
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 3
- Western Cape: Municipal Accountants (MAF) Forum
- Western Cape: Municipal Accounting Working Committee
- Western Cape: Municipal Governance Review & Outlook (MGRO) 1
- Western Cape: Municipal Governance Review & Outlook (MGRO) 2
- Western Cape: Municipal Property Rates Act (MPRA) Focus Group
- Western Cape Property Development Forum
- Western Cape: Supply Chain Management (SCM) Forum
- Western Cape: Water Care Forum
- Western Cape Wetlands Forum

2.5.2 DISTRICT INTERGOVERNMENTAL STRUCTURES

Councillors and Municipal staff participate at the following forums:

- Biosphere Reserve Forum
- District Air Quality Forum
- Overberg Coastal Setback Line Forum

• District Coordinating Forum (DCF), Mayors and Municipal Managers in District • District Coordinating Forum Tech (DCF Tech), Municipal Managers in the District • District ICT Mangers Forum • District Technical Committee (DTEC) • District: LGSETA Forum • District Safety Forum • Estuarine Management Forums • Integrated Fire Management Forum (Kogelberg) with respect to the development of an Integrated Fire Management Plan for the Overstrand region • Legislative and Constitutional Task Team Forum Municipal Coastal Committees	• Overberg Disaster Management Advisory Forum • Overberg District IDP Managers Forum • Overberg District IDP/ Public Participation and Communication Forum • Overberg District Planning Forum • Overberg District: Risk Management & Internal Audit Forum • Overberg Joint District and Metro Approach (JDMA) • Overberg Integrated Conservation Group (OICG) • Overberg Working for the Coast Project Advisory Committee • Regional Forum for Waste Managers • SALGA e-Participation Initiative • TASK District Coordinating Committee • Western Cape Municipal Planning Heads Forum.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

Section 16 of the Municipal Systems Act (MSA) refers specifically to the development of a culture of community participation within municipalities. It states that a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance. For this purpose, it must encourage and create conditions for the local community to participate in the affairs of the community. Such participation is required in terms of:

- the preparation, implementation and review of the Integrated Development Plan (IDP);
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.

The Municipality approved a Public Participation Policy in September 2016.

2.6.1 Public Meetings

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Overstrand Municipal Advisory Forum (OMAF) Meeting	29 March 2023	22	12	41	N/A
Ward 01	27/10/2022	2	4	66	Draft IDP – Prioritisation of Needs (6 ward committee members)
	12/04/2023	2	2	73	Draft IDP/Budget 2023/24 (7 ward committee members)
Ward 02	21/09/2022	4	2	61	IDP Roadshow (6 ward committee members)
	26/10/2022	3	3	87	Draft IDP – Prioritisation of Needs (6 ward committee members)
	13/04/2023	4	6	142	Draft IDP/Budget 2023/24 (5 ward committee members)
Ward 03	24/10/2022	1	3	14	Draft IDP – Prioritisation of Needs (7 ward committee members)
	03/04/2023	1	3	23	Draft IDP/Budget 2023/24 (5 ward committee members)
Ward 04	22/08/2022				IDP Roadshow
	24/10/2023	1	2	1	Draft IDP – Prioritisation of Needs (6 ward committee members)
	04/04/2023	1	3	23	Draft IDP/Budget 2023/24 (5 ward committee members)
Ward 05	25/10/2022	2	2	3	Draft IDP – Prioritisation of Needs (5 ward committee members
	05/04/2023				Draft IDP/Budget 2023/24
Ward 06	26/10/2023	2	2		Draft IDP – Prioritisation of Needs (7 ward committee members)
	05/04/2023				Draft IDP/Budget 2023/24
Ward 07	27/10/2022	2	3	10	Draft IDP – Prioritisation of Needs (10 ward committee members)

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
	03/04/2023	1	3	1	Draft IDP/Budget 2023/24 (10 ward committee members)
Ward 08	26/10/2022	1	5	18	Draft IDP – Prioritisation of Needs (7 ward committee members)
	03/04/2023	2	1	1	Draft IDP/Budget 2023/24 (3 ward committee members)
Ward 09	19/09/2022				IDP Roadshow
	26/10/2022	1	1		Draft IDP – Prioritisation of Needs (8 ward committee members)
	11/04/2023				Draft IDP/Budget 2023/24
Ward 10	19/09/2022				IDP Roadshow
	25/10/2023	2	1		Draft IDP – Prioritisation of Needs (6 ward committee members)
	11/04/2023				Draft IDP/Budget 2023/24
Ward 11	21/09/2022	1	2	3	IDP Roadshow (10 ward committee members)
	25/10/2023	2	3	0	Draft IDP – Prioritisation of Needs (9 ward committee members)
	17/04/2023	3	6	30	Draft IDP/Budget 2023/24 (4 ward committee members)
Ward 12	28/09/2022				IDP Roadshow
	28/10/2022	1	2		Draft IDP – Prioritisation of Needs (9 ward committee members)
	05/04/2023				Draft IDP/Budget 2023/24
Ward 13	25/10/2022	1	3	8	Draft IDP – Prioritisation of Needs (9 ward committee members)
	03/04/2023	1	1	1	Draft IDP/Budget 2023/24 (6 ward committee members)
Ward 14	21/09/2022	1	2	4	IDP Roadshow (6 ward committee members)
	24/10/2023	1	3	1	Draft IDP – Prioritisation of Needs (7 ward committee members)
	17/04/2023	1	2	30	Draft IDP/Budget 2023/24 (5 ward committee members)

Table 31: Public Meetings

2.6.2 WARD COMMITTEES

The ward committees support the Ward Councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation. To this end, the municipality constantly strives to ensure that all ward committees' function optimally with community information provision; convening of meetings; ward planning; service delivery; IDP formulation and performance feedback to communities.

Refer to Appendix E- Functionality of Ward Committees for 2022/23.

Listed below are the ward committee membership for 2022/23:

A) WARD 1: STANFORD, THEMBELIHLE

Name of representative	Capacity representing	Dates of meetings held during the year
Bangile Mpsekhaya	Thembelihle & Die Kop	18 Aug 2022 – Committee 26 Sept 2022 – Committee 27 Oct 2022 – Public 8 Dec 2022 – Committee 22 February 2023 – Committee 16 March 2023 – Committee 12 April 2023 – Public 18 May 2023 - Committee
Kathryn Shirley Marshall	Klein River Over Watch	
Elias Cornelius	Mosselbaai	
Sandiso Simon Jacob	Die Bron Primary School	
Sfiso Gede	Youth 4 Thought	
Kevin Husk	Stanford CPF	
Brett Stander	Food for Thought (ECD)	
David Hagen	Stanford Conservation Association	
Louis Roodt	Stanford Ratepayers' Association	
Lawrence Eugene Lucas	Sport & Recreation / RFC Football Club	

Table 32: Ward 1 Committee Meetings

B) WARD 2: GANSBAAI NORTH-EAST, MASAKHANE

Name of representative	Capacity representing	Dates of meetings held during the year
Andile Khope	Masakhane Old Informal Settlement	17 Aug 2022 – Committee 21 Sept 2022 – Public 26 Oct 2022 – Public 7 Dec 2022 – Committee 18 Jan 2023 - Committee 15 March 2023 – Committee 13 April 2023 – Public 17 May 2023 - Committee
Nasiphi Sitofile	Masakhane Sport Development	
Masixole Majarana	Masakhane Emerging Contractors	
Isaac Falase	Masakhane Formal Houses	
Shakes Mxolisa Sompa	Masakhane Area A	
Mthuthuzeli Foto	Masakhane Churches	

Name of representative	Capacity representing	Dates of meetings held during the year
Luvuyo September	Gansbaai Local Football Association	
Melinda Wessels	Gansbaai Ratepayers' Association	
Dorah Siduka	Ubomi Obuhle Organisation	
Izak Gerhardus Botha	Birkenhead Animal Rescue Centre (BARC)	

Table 33: Ward 2 Committee Meetings

C) WARD 3: HERMANUS

Name of representative	Capacity representing	Dates of meetings held during the year
Mary-Ann Verster	Hermanus Botanical Society	15 Aug 2022 – Committee 25 Sept 2022 – Committee 24 Oct 2022 – Public 5 Dec 2022 – Committee 18 Jan 2023 - Committee 15 March 2023 – Committee 3 April 2023 – Public 17 May 2023 - Committee
Peter Craig Holmes	Fernkloof Estate	
Patricia Redford	Hermanus Baboon Action Group	
Kenneth Oscar Coetzer	Hermanus High School	
Donovan Charles van der Westhuizen	Hermanus Neighbourhood Watch	
Brian Herbert Wridgway	Hermanus Ratepayers' Association	
John Howel Cowan	Hermanus Sport Club	
Dianne Gila Rattle	Tourism	
Barend Gerhardus Jansen van Vuuren	Whale Coast Community Forum	
Ross Dewar	Cliff Path Management Group	

Table 34: Ward 3 Committee Meetings

D) WARD 4: MOUNT PLEASANT, PORTION OF WESTCLIFF, HEMEL-EN-AARDE VALLEY

Name of representative	Capacity representing	Dates of meetings held during the year
Ethel Visser	Just Care Aftercare	22 Aug 2022 – Public 25 Sept 2022 – Committee 24 Oct 2022 – Public 5 Dec 2022 – Committee 16 Jan 2023 - Committee 13 March 2023 – Committee 4 April 2023 – Public 15 May 2023 - Committee
Lucinda Plaatjies	Community Gospel Soup Kitchen	
Christine Ann May	Hermanus Night Shelter	
Nicolaas Johannes Esau	Lunick Soup Kitchen	
Hendry Lottering	Community Gospel Outreach	
Deon de Kock	Westcliff Residents' Association	
Shirmorne Moses	Overstrand APD	
Martiens Konstabel	Mount Pleasant Sport Forum	
Maria Pieterse	Mount Pleasant Football Club	
Anthony Steneveld	Anointed Committee of Christ Ministeries	

Table 35: Ward 4 Committee Meetings

E) WARD 5: ZWELIHLE SOUTH

Name of representative	Capacity representing	Dates of meetings held during the year
Sbongiseni Ntamo	Youth Café	16 Aug 2022 – Committee 28 Sept 2022 – Committee 25 Oct 2022 – Public 6 Dec 2022 – Committee 17 Jan 2023 - Committee 14 March 2023 – Committee 5 April 2023 – Public 16 May 2023 - Committee
Priscilla Tebele	Siyazama Centre	
Eric Vuyo Mlonyeni	Football Association	
Fuzile Bhangazane	Kuyasa Formal Houses	
Polao Mofokeng	Illisa Street Committee	
Nomathamsonqa Bandeza	Kwasa Kwasa Formal Houses	
Eunice Ncapayi	Thambo Formal Houses	
Lucy Nomvuyo Mbula	Asazani Informal Settlement	
Mncedisi Nobaza	Hloba Street	
Mhlangabezi Mati	Transit Camp	

Table 36: Ward 5 Committee Meetings

F) WARD 6: ZWELIHLE NORTH

Name of representative	Capacity representing	Dates of meetings held during the year
Vusumzi Kennedy Tshona	Local Football Club (LFA)	17 Aug 2022 – Committee 27 Sept 2022 – Committee 26 Oct 2022 – Public 7 Dec 2022 – Committee 18 Jan 2023 – Committee 15 March 2023 – Committee 5 April 2023 – Public 17 May 2023 - Committee
Babalwa Xhinti	Woman Action Group	
Purity Simongele Xolo	APD	
Amos Rolobana	Zwelihle Primary School	
Phelesile Jika	Zenzo Zoba Postile	
Luthando Mshenxiswa	Tsepe Tsepe Informal Settlement	
Khuselwa Precious Macingwane	Mshenxiswa Village	
Thembani Mcinjano	Peach House Formal Houses	
Sizani Phila Maphias	Dubai Informal Settlement	
Paul Dyantyi	Zwelihle Hostels	

Table 37: Ward 6 Committee Meetings

G) WARD 7: SANDBAAI, HEMEL-EN-AARDE ESTATE

Name of representative	Capacity representing	Dates of meetings held during the year
Julia van Zyl	Sandbaai Ratepayers' Association	16 Aug 2022 – Committee 26 Sept 2022 – Committee 27 Oct 2022 – Public 8 Dec 2022 – Committee 17 Jan 2023 – Committee 16 March 2023 – Committee 3 April 2023 – Public 18 May 2023 - Committee
Robert William van der Merwe	Sandbaai Buurtwag	
Jacobus Albertus Vorster le Roux	Inwonersvereniging Golden Harvest	
Gideon Johannes Beukes	Sandbaai Saal Bestuurskomitee	
Hester Mienie	Sandbaai Community Housing Forum	
Joan Jones	Ward 7 Ratepayers' Association	
Hugo Theunis Potgieter	Schulphoek Action Group	

Name of representative	Capacity representing	Dates of meetings held during the year
Donald Ian Kearney	Hemel-en-Aarde Estate Homeowners' Association	
David Frederick Chambers	Sandbaai Community Safety NPO	
Pierre Louis le Roux	Sandbaai Coastal Path Management	

Table 38: Ward 7 Committee Meetings

H) WARD 8: HAWSTON, FISHERHAVEN AND HONINGKLIP

Name of representative	Capacity representing	Dates of meetings held during the year
Johannes Antonie Snyman	Fisherhaven Neighbourhood Watch	17 Aug 2022 – Committee 27 Sept 2022 – Committee 26 Oct 2022 – Public 7 Dec 2022 – Committee 16 Jan 2023 – Committee 13 March 2023 – Committee 3 April 2023 – Public 15 May 2023 - Committee
Ockert Tobias van Schalkwyk	Friends of the Botrivier Estuary & Environs	
Deon Grant Laaks	Lake Marina Yacht Club	
Franska Sharmonay Lutz	Treasure Vessels Ministries	
Thomas Swarts	Griqua National Conference	
Natasha Bruiners	Catapult Foundation	
Lavinia Gillion	Hawston Neighbourhood Watch	
Marco Dunsdon	Overstrand APD	
Loretta Veldsman	Pearly Shelf Service Centre	
Dinish Rajpaul	Fisherhaven Homeowners' Association	

Table 39: Ward 8 Committee Meetings

I) WARD 9: KLEINMOND, MOUNTAIN VIEW, PALMIET, BEVERLEY HILLS, EXT 6, PROTEADORP

Name of representative	Capacity representing	Dates of meetings held during the year
Chris Harding	Kleinmond Ratepayers' Association	18 Aug 2022 – Committee 19 Sept 2022 – Public 26 Oct 2022 – Public 8 Dec 2022 – Committee 19 Jan 2023 – Committee 16 March 2023 – Committee 11 April 2023 – Public 18 May 2023 - Committee
Nydia Carelse	Proteadorp	
Deon Brits	Klein Berlyn Business Forum	
Burger Wilhelm Malherbe	Sea Avenue	
David Alan Peddle	Special Rating Area	
Thomas Saul Snibbe	Mountain Avenue & Street	
Hendrik Botha Maree	Kleinmond Natuur Bewaringsvereniging	
Maria Magrieta de Beer	Klein Berlyn	
Matthys Johannes Bekker	Kleinmond Golf Club	
Etienne Ralph Olifant	Arts & Culture	

Table 40: Ward 9 Committee Meetings

J) WARD 10: PRINGLE BAY, ROOIELS, BETTY'S BAY, OVERHILLS AND MOOIUITSIG

Name of representative	Capacity representing	Dates of meetings held during the year
Thobekile Niklas Koti	Overhills Community	18 Aug 2022 – Committee 19 Sept 2022 – Public 25 Oct 2022 – Public 6 Dec 2022 – Committee 17 Jan 2023 – Committee 14 March 2023 – Committee 11 April 2023 – Public 16 May 2023 - Committee
Xolisa Justice Njemla	Kleinmond Local Football	
Delia April-Endley	Mooi Uitsig	
Elmarie Strydom	Pringle Bay Ratepayers' Association	
Wayne Raymond Jackson	Betty's Bay Neighbourhood Watch	
Bangikhaya Mantshinga	Backyard Dwellers	
Karon Scholefield	Betty's Bay Ratepayers' Association	
Barend Johannes de Klerk	Pringle Bay Rewilding	
Pierre Neethling	Rooi-Els Ratepayers' Association	
Amund Paul Beneke	Sunny Seas	

Table 41: ward 10 Committee Meetings

K) WARD 11: BAARDSKEERDERSBOS, ELUXOLWENI, PEARLY BEACH, BUFFELJAGSBAAI AND FRANSKRAAL

Name of representative	Capacity representing	Dates of meetings held during the year
Elizabeth Catharina Versfeld	Pearly Beach Conservancy	23 Aug 2022 – Committee 21 Sept 2022 - Public 28 Sept 2022 – Committee 25 Oct 2022 – Public 6 Dec 2022 – Committee 17 Jan 2023 – Committee 14 March 2023 – Committee 17 April 2023 – Public 16 May 2023 - Committee
Alexander Atchison Mostert	Klipfonteyn Homeowners' Association	
Megan Keisha Pieterse	Eluxolweni Youth	
Siegried Louise Venter	Wolvengat	
Jan Urbanus Germishuys	Franskraal Buurtwag	
Shirley Coetzee	Pearly Beach Ratepayers' Association	
Archibald Chambers	Franskraal Ratepayers' & Residents' Association	
Colleen Emmenis	Baardskeerdersbos Huiseienaarsvereniging	
Hendry Dyers	Buffeljachts Gesondheid & Welsyn	
Siphele Nkebe	Eluxolweni	

Table 42: Ward 11 Committee Meetings

L) WARD 12: ZWELIHLE NORTH- WEST

Name of representative	Capacity representing	Dates of meetings held during the year
Lungiswa Sithetho	Youth League	18 Aug 2022 – Committee 28 Sept 2022 – Committee 28 Oct 2022 – Public 8 Dec 2022 – Committee 19 Jan 2023 – Committee 16 March 2023 – Committee 5 April 2023 – Public
Mafu Saula	Zwelihle Neighbourhood Watch	
Nobelungu Callinah Mpemba	Siyakha Community Educare	
Nomathamsanqa Max	Buhle, Zuma & Zithande	
Faniswa Shumane	Qhayiya & Mandela	
Zingisa Mthimde	Masiphumelele Informal Settlement	

Name of representative	Capacity representing	Dates of meetings held during the year
Thandeka Sangxiki	Freternal Ministries	18 May 2023 - Committee
Andisiwe Ntshibanto	Zwelihle Youth Project	
Asiphe Dyantyi	Marikana Informal Settlement	
Vuyiswa Mbiko	Sisulu, Sikelela, Amakhosikazi Street	

Table 43: Ward 12 Committee Meetings

M) WARD 13: ONRUS AND VERMONT

Name of representative	Capacity representing	Dates of meetings held during the year
Hendrik Johannes Greeff	Onrus Homeowners' Association	18 Aug 2022 – Committee 28 Sept 2022 – Committee 25 Oct 2022 – Public 6 Dec 2022 – Committee 19 Jan 2023 – Committee 14 March 2023 – Committee 3 April 2023 – Public 16 May 2023 - Committee
Johannes Myburgh	Vermont Coastal Path Committee	
Duncan Heard	Vermont Ratepayers' & Environment Association	
Deon van der Kooi	NG Kerk Onrusrivier	
James Henry Hattingh	Kalfiefees	
Caroline Anne Gabb	Onrus River Estuary Forum	
Meredith Thornton	Onrus Vermont Special Rating Area	
Anne Droomer	Onverwag Neighbourhood Watch	
Theo Agenbag	Onrus Handels Pos	
Duran Proper	Retirement Village Ward 13 – Kidbrooke Place, Negester, Onrus Manor	

Table 44: Ward 13 Committee Meetings

N) WARD 14: BLOMPARK, DE KELDERS, GANSBAAI SOUTH-WEST, VAN DYKSBAAI

Name of representative	Capacity representing	Dates of meetings held during the year
Ivan Cornelius	Blompark Neighbourhood Watch	2 Aug 2022 – Committee 21 Sept 2022 – Public 24 Oct 2022 – Public 5 Dec 2022 – Committee 16 Jan 2023 – Committee 13 March 2023 – Committee 17 April 2023 – Public 15 May 2023 - Committee
Johanna Maria Mostert	See-en-Teekring	
Johannes Zacharias Joubert	NG Kerk	
Helene Wolvaardt	ECD Gansbaai	
Dianne Margaret Galant	Blompark/Beverley Hills Residents	
Manie van Dyk	Gansbaai Marine Empowerment Trust	
Eric William de Villiers	De Kelders & Perlemoenbaai Ratepayers' Association	
Juan Lewis	Gansbaai Primary School	
Gustav Sauls	Silwerjare Dienssentrum	
Christiaan Meyer	Kleinbaai Ratepayers' Association	

Table 45: Ward 14 committee meetings

2.6.3 FUNCTIONALITY OF WARD COMMITTEES

A ward committee enhances participatory democracy at local government, and it is the official consultative body in a ward.

The table below provides information on the establishment of Ward Committees and their functionality in the Overstrand Municipality for the 2022/23 financial year:

Ward Number	Committee established Yes / No	Number of reports submitted to the Speakers Office	Number meetings held during the year	Number of monthly Committee meetings held during the year	Number of quarterly public ward meetings held during the year
1	Yes	8	8	6	2
2	Yes	8	8	5	3
3	Yes	8	8	6	2
4	Yes	8	8	5	3
5	Yes	8	8	6	2
6	Yes	8	8	6	2
7	Yes	8	8	6	2
8	Yes	8	8	6	2
9	Yes	8	8	5	3
10	Yes	8	8	5	3
11	Yes	9	9	6	3
12	Yes	8	8	6	2
13	Yes	8	8	6	2
14	Yes	8	8	5	3

Table 46: Ward Committees

2.6.4 REPRESENTATIVE FORUMS

A) LABOUR FORUM

The Local Labour Forum (LLF) discusses local workplace matters in terms of the Main Collective Agreement negotiated by the Unions and the Employer (i.e., Municipality) on a National Base.

The table below specifies the members of the Labour Forum for the 2022/23 financial year:

Name of representative	Capacity	Meeting dates
Mr. A. Africa	Councillor	
Mr. V. Bandeza	Councillor	1. 16 Aug 2022

Name of representative	Capacity	Meeting dates
Mr. L. Ntsabo	Councillor	2. 13 Sep 2022 3. 10 Oct 2022 4. 22 Nov 2022 5. 14 Feb 2023 6. 14 Mar 2023 7. 11 April 2023 8. 09 May 2023 9. 13 June 2023
Mrs. D. Arrison	Management	
Mrs. S. Reyneke-Naude	Management	
Mr. N. Michaels	Management	
Mr. S. Muller	Management	
Mr. S. Madikane	Management	
Mrs. L. Bucchianeri	Management	
Mr. N Floors	Management	
Mr. S Vana	SAMWU	
Mr. L Magadla	SAMWU	
Mr. A. Felix	SAMWU	
Ms. R Matthews	IMATU	
Mr. P Pono	IMATU	
Ms. G Erasmus	IMATU	
Mr. L. Hendricks	IMATU	
Mrs. K. Vorster	IMATU	
Mr. L Gaika	IMATU	
Mrs. S de Villiers	IMATU	
Mrs. E. van der Linde	IMATU	

Table 47: Labour Forum

B) OVERSTRAND MUNICIPAL ADVISORY FORUM (OMAF)

The OMAF functions as the IDP representative forum and is structured as follows and serves as advisory body to the Executive Mayor.

- ➔ Chairperson – Executive Mayor
- ➔ All elected Ward Councillors
- ➔ Management
- ➔ Ward committee members from all 14 wards
- ➔ Specialists in specific matters who can make useful contributions.

Terms of Reference of the OMAF

- ➔ A body representing civic society and interest groups serving the entire Overstrand must provide a mechanism for discussion and decision making between all relevant parties.
- ➔ Ensure communication between all interest representatives.

Goals and Objectives of the OMAF in the Integrated development plan (IDP) process

- ➔ Inform interest groups about planning activities and the objectives thereof
- ➔ Analyse matters of interest, and provide input in order to determine priorities

- ➔ Discuss and comment on the draft IDP
- ➔ Monitor implementation of the IDP.

During the 2022/23 financial year an OMAF meeting was held on 29 March 2023.

COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also includes the relationships among the many stakeholders involved and the goals for which the institution is governed.

2.7 RISK MANAGEMENT

The direction and mandate of risk management for Overstrand Municipality is clearly set out in Section 62(1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that stipulates that the "Accounting Officer must take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent system of financial and risk management and internal control" accompanied by the crucial motto of the public sector: "that the resources of the municipality are used effectively, efficiently and economically".

The Municipality has a functional Risk Management Unit (RMU) that reports to the Municipal Manager. The Municipal Manager appointed a Fraud and Risk Management Committee (FARMCO) to assist and advise him on risk management matters. The FARMCO is chaired for the first time since its inception by an independent external person, who was appointed during the 2022/23 financial year, to complement the risk management expertise of the Committee.

The activities and/ or actions performed by the RMU during the 2022/23 financial year include, but not limited to the following:

- Compiled a Risk Management Implementation Plan for the 2021/22 financial year.
- Continuously monitoring the status of the risk registers and risk action plans and provide monthly and quarterly reports to various statutory and non-statutory committees.

- Periodic reporting on the implementation plan to different statutory and non-statutory committees.
- Conduct annual risk assessment per directorate, engaging all directors and heads of departments.
- Streamlining risk related documents and processes with National Treasury's Public Sector & Local Government Risk Management Frameworks, King Code of Governance for South Africa, Committee of Sponsoring Organisations of the Treadway Commission (COSO), International Organisation for Standardisation (ISO 31000) and other relevant best practises.
- Regular communication and periodic updates from Risk Owners and Champions.
- Ongoing communication with vendor for Risk Management System improvement (Ignite Risk Assist Module); during the year, the system was upgraded to a newer version – V2.
- Continuous professional development - attending Provincial CAE and CRO Forums, as well as workshops presented by the Institute of Risk Management South Africa (IRMSA).
- Providing continuous assistance to municipal employees on Risk Management matters.
- Conduct risk management awareness for new employees.
- A Risk Management refresher training for Directors and Risk Champions was conducted in June 2023.

Strategic Risks 2022/23				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
Strategic Risk	Electricity outages	Installation of standby generators at critical buildings and infrastructure Mobile generators Suction tankers for sewerage pump stations Purchase of additional back-up generators using internal and external funding. Installation of solar alternative energy - future plan	High	2022/23
Strategic Risk	Financial viability and sustainability - inability to generate and sustain adequate income/ revenue to meet short and long-term obligations	Long-term financial plan. IDP aligned to key municipal objectives. Budget is aligned to IDP. SDBIP is informed by the IDP and budget.	Medium	2022/23

Strategic Risks 2022/23				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
		Public participation with regards to the IDP and budget process. Regular performance monitoring and evaluations (performance management system). Assessment of municipal financial viability by AG during their annual statutory audit. Monthly monitoring of audit actions plan. Monitoring of collection rate. Implemented austerity measures to contain the budget. Dedicated and skilled revenue and debt collection personnel.		
Strategic Risk	Affordability of municipal services.	Tariffs are aligned to the cost of services and inflation. Public consultations (OMAF, Budget public participation, Ward Committee meetings). Budget Steering Committee that oversees and advises on financial matters and risks. Monthly monitoring of collection rate (NT norms ratios) Monthly/ quarterly monitoring reports (sec 71 and 54 reports) Monthly monitoring of number of indigent households. Periodic assurance on revenue processes.	Medium	2022/23
Strategic Risk	Limited water resources (dams, boreholes, springs and river extraction)	Water Services Development Plan. Implementation of Water Master Plan. Water demand management and conservation, including water restrictions and tariffs. Continuous maintenance of water sources and treatment plants. Water source augmentation planning and implementation Water conservation bylaw Clearing of alien vegetation.	Medium	2022/23
Strategic Risk	Undesirable effects of climate change on the natural environment and infrastructure	Environmental Management Overlay and guidelines Integrated Coastal Management Act.	High	2022/23

Strategic Risks 2022/23				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
		National Environmental Management Act. Environmental Management Framework and Spatial Development Framework (Integrated Development Framework). Water Services Development Plan. Water source augmentation planning. National Climate Change Response Policy. Overberg District Climate Change Plan. National Environmental Management Air Quality Act. Environmental Audit Officer that assists with climate change mitigation.		
Strategic Risk	Protest action / Civil unrest	Local Economic Development and Social Development Departments in place to implement programmes to improve the socio-economic conditions in Overstrand (e.g., EPWP, SMME support, etc), Indigent Policy and related subsidies. Access to national/ provincial grant funding, i.e., Municipal Infrastructure Grants (MIG), Equitable share to provide basic services to the disadvantaged people, Human Settlement Grant, EPWP grant, etc. Collaboration between councillors and municipal officials to engage with communities to find solutions to problems giving rise to protest actions. Traffic and Law Enforcement Units to respond to protest actions and civil unrest. Collaboration with the SAPS to plan for and respond to protests and riots.	High	2022/23
Strategic Risk	Deteriorating socio-economic conditions in disadvantaged communities	Utilising national government poverty alleviation programmes to provide assistance to households living in severe poverty. Partnering with Supply Chain as an economic lever, e.g., social responsibility, PPPFA and promotion of local labour. Promoting entrepreneurial communities Outreach Thusong initiatives involving different government departments/ institutions (Information hub) Implemented Youth-focused Programmes and activities.	High	2022/23
Strategic Risk	Infrastructure capacity not able to serve growing needs	Forward planning of needs for new infrastructure is done continuously (e.g., master plans).	High	2022/23

Strategic Risks 2022/23				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
		Development contributions are levied on large developers to upgrade infrastructure. Municipal funding (self-funding and borrowings) for infrastructure projects. Sources of grant funding for capital projects are tapped as far as possible, e.g., MIG, external borrowings and municipal funding. The Municipality started with the compilation of a Capital Expenditure Framework (CEF) together with Province, to balance the need for infrastructure with available funding within the guidelines of the Spatial Development Framework.		
Strategic Risk	Illegal land invasion and land grabbing.	Newly established inhouse land invasion division. 24/7 safety and security patrols. Monitoring and reporting of illegal land invasive by the community at large, including neighbourhood watch. Apply for and execute court interdicts.	Medium	2022/23
Strategic Risk	Loss of critical ICT business data -security of ICT Infrastructure and business systems	ICT Policies and procedures in place that addresses security and protection of ICT infrastructure, systems and business information. ICT backup policy. ICT disaster recovery plan. Annual review of the policies and plans.	Medium	2022/23
Strategic Risk	Susceptibility of municipal staff and councillors to engage in fraud and corruption.	Code of Conduct for Municipal Staff Members. Code of Conduct for Councillors. Code of Ethics for Municipal Staff. Supervisory checks and reviews. Separation of duties and authorities. Human Resource Management Processes (pre-employment screening, orientation, etc.) Internal and external audits. Council oversight over budget spending. Councillor and staff orientation. CCTV. Implementation of municipal policies (e.g., SCM, Contract Management, Asset Management, Administration of Immovable Property, Fraud Prevention and Anti-Corruption, Budget, Virement, Delegations of Powers and Duties).	Medium	2022/23

Strategic Risks 2022/23				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
Strategic Risk	Loss of key personnel	Scare Skills Policy. Talent Management Policy. Succession Planning and Career pathing Guidelines. Acting and acting allowance policy.	Medium	2022/23
Strategic Risk	Unconducive environment for ease of doing business	Engagements with SMMEs and potential investors to share information on compliance matters (one-stop investment centre that offers relevant information). Implemented new initiatives to assist SMMEs and investors, i.e., case management app and SMME Support Policy. Mayor's 1st Thursdays, where public including business people directly consult with the Mayor, MMC's and Top Management to discuss matters of public concerns.	Medium	2022/23
Strategic Risk	Vulnerability of tourism industry to global/ international shocks	Disseminate information on Government and private sector business rescue strategies. Tourism Enterprise Skills Training for Entrepreneurs Destination exposure on media, such as websites and social media.	Medium	2022/23

Table 48: Strategic Risks and Risk actions to mitigate these risks

In terms of section 62 (1)(c)(i) *"the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure- that the municipality has and maintains effective, efficient and transparent systems – of financial and risk management and internal control;"...*

Risk Forum

Dates of Risk Management Committee (RMC) meetings:

Committee	Date	Quorum	Risk Management Feedback
FARMCO Quarterly Meeting	18 October 2022	Yes	The committee considered all reports tabled for deliberation.
FARMCO Quarterly Meeting	30 January 2023	Yes	The committee considered all reports tabled for deliberation.
FARMCO Policy Review Workshop	21 February 2023	Yes	The committee discussed Risk Management Policies and Strategy.
FARMCO Quarterly Meeting	29 May 2023	Yes	The committee considered all reports tabled for deliberation.

Committee	Date	Quorum	Risk Management Feedback
			Reviewed risk management policies for consideration by the Municipal Manager.

Table 49: Risk Management Committee meetings held during the 2022/23 financial year

The following Risk Management documents have been approved by Council:

No new risk management documents were approved during the 2022/23 financial year.

Name of document	Reviewed (Yes/No)	Date Adopted
Risk Management Strategy	Yes	27 May 2020
Risk Management Policy	Yes	27 May 2020
Fraud and Risk Management Committee Terms of Reference	Yes	27 May 2020
Combined Assurance Policy Framework	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Strategy	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Policy	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Plan	Yes	24 June 2020

Table 50: Risk Management documents

2.8 ANTI-CORRUPTION AND ANTI-FRAUD

Section 6(2)(c) of the Municipal Systems Act (MSA) states that the municipality must take measures to prevent corruption, section 83(1)(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management Act (MFMA), section 112(1)(m)(i) obligates the municipality to institute supply chain measures to combat fraud and corruption, favouritism, and unfair and irregular practices. The Prevention and Combating of Corrupt Activities Act defines corruption and specific corrupt activities and imposes a reporting obligation on the Accounting Officer.

The Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings regulates the reporting, investigation, and disciplinary proceedings regarding allegations of financial misconduct, including fraud and corruption.

a) Developed Strategies Update

No new strategies were developed during 2022/23.

Name of strategy	Developed Yes/No	Date Adopted
Fraud Prevention and Anti-Corruption Strategy	Yes	24 June 2020

Table 51: Strategies

b) Implementation of Strategies

Key Risk Areas	Key measures to curb corruption and fraud
Irregularities of offering of business courtesies and gifts	The gift policy of the Municipality must ensure that both the acceptance and offering of business courtesies, including gifts, by all councillors and employees of Overstrand municipality occur only within the ethical standards as prescribed by Overstrand municipality.
Non – Compliance with laws and regulations	Overstrand municipality has a number of systems, policies and procedures designed to ensure compliance with specific laws and regulations and basic internal control.
Conflict of interest	Employees who perform private work will in accordance with Schedule 2 of the Systems Act be obliged to declare the full description and nature, hours of work, name of company for whom they work or name of own business, and that there is no conflict of interest with their job content as officials and that the nature of the work does not compromise their judgement and integrity as an official.

Table 52: Implementation of the Strategies

2.9 JOINT AUDIT AND PEFRORMANCE AUDIT COMMITTEE

During May 2016, a Joint Audit and Performance Audit Committee (JAPAC) was established, after the abolishment of the Audit Committee and Performance Audit Committee, which were chaired by separate chairpersons, while the membership remained the same.

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality, on matters relating to –

- ➔ internal financial control and internal audits.
- ➔ risk management.
- ➔ accounting policies.

- the adequacy, reliability and accuracy of financial reporting and information.
- performance management.
- effective governance.
- compliance with this Act, the annual Division of Revenue Act, and any other applicable legislation.
- performance evaluation; and
- any other issues referred to it by the municipality.

a) Functions of the Joint Audit and Performance Audit Committee (JAPAC)

The Joint Audit and Performance Audit Committee have the following main functions as prescribed in section 166 of the Municipal Finance Management Act, 2003 and the Local Government Municipal and Performance Management Regulations:

- To advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality on matters relating to compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation and effective governance.
- To review the annual financial statements to provide council with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation.
- Respond to the council on any issues raised by the Auditor-General in the audit report.
- To carry out such investigations into the financial affairs of the municipality as the council of the municipality may request.

b) Members of the Joint Audit and Performance Committee

During the period 1 July 2022 – 30 June 2023, the Joint Audit and Performance Audit Committee held seven (7) meetings and consisted of the members listed in the table below. The Joint Audit and Performance Audit Committee also attended one (1) Audit Steering Committee meeting.

Name of representative	Capacity	Meeting dates
Mr. PAL Strauss	Chairperson	29 September 2022 (Audit Steering Committee Meeting)

Name of representative	Capacity	Meeting dates
Mr. T Blok	Member	10 November 2022 28 November 2022 23 January 2023 (Special Meeting) 01 February 2023 14 February 2023 (Special Meeting) 26 April 2023 29 June 2023
Mr. CCC Pieterse	Member	
Mr. D Smith	Member	

Table 53: Members of the JAPAC re Audit Committee

2.10 JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RE PERFORMANCE MEASUREMENTS

The Regulations require that the performance audit committee comprised of a minimum of three members, the majority of whom are external (neither a councillor nor an employee) of the municipality. Regulation 14(2)(b) further stipulates that the performance audit committee must include at least one person who has expertise in performance management. It is also a requirement in terms of regulation 14(2)(d) that the Council of a municipality designate a member of the performance audit committee who is not a councillor or an employee of the municipality as the chairperson of the committee.

a) Functions of the Joint Audit and Performance Audit Committee re performance measurements

In terms of Section 14(4) (a) of the Regulations the performance audit committee has the responsibility to -

i) review the quarterly reports produced and submitted by the internal audit process;
ii) review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and
iii) at least twice during each financial year submit a performance audit report to the council of the municipality.

b) Members of the Joint Audit and Performance Audit Committee re performance measurements

During the period 1 July 2022 – 30 June 2023, the Joint Audit and Performance Audit Committee held seven (7) meetings and consisted of the members listed in the table below. The Joint Audit and Performance Audit Committee also attended one (1) Audit Steering

Committee meeting. The members of the Joint Audit and Performance Audit Committee were appointed on 29 August 2022, the Chairperson of the Joint Audit and Performance Audit Committee was appointed on 28 September 2022 as the Chairperson.

Name of representative	Capacity	Meeting dates
Mr. PAL Strauss	Chairperson	29 September 2022 (Audit Steering Committee Meeting) 10 November 2022 28 November 2022 23 January 2023 (Special Meeting) 01 February 2023 14 February 2023 (Special Meeting) 26 April 2023 29 June 2023
Mr. T Blok	Member	
Mr. CCC Pieterse	Member	
Mr. D Smith	Member	

Table 54: Members of the JAPAC re Performance Audit

2.11 INTERNAL AUDITING

Section 165 (2) (a), (b)(iv) of the MFMA requires that:

The internal audit unit of a municipality must –

(a) prepare a risk-based audit plan and an internal audit program for each financial year; and

(b) advise the accounting officer and report to the audit committee on the implementation on the internal audit plan and matters relating to:

  (i) internal audit;

  (ii) internal controls;

  (iii) accounting procedures and practices;

  (iv) risk and risk management;

  (iv) performance management;

  (v) loss control; and

  (vi) compliance with this Act, the annual Division of Revenue Act and any other applicable legislation

(c) perform other duties as may be assigned to it by the accounting officer.

The Municipality has an in-house Internal Audit function consisting of:

- Chief Audit Executive
- Three (3) Internal Auditors.

However, the Internal Audit function operated on a 50% staff complement, with effect from 15 October 2019, due to the resignation of an Internal Auditor and the promotion of another Internal Auditor within the municipality. The resignation and promotion were effective from 31 August 2019 and 15 October 2019 respectively. The vacant internal auditor positions were advertised twice with closing dates 23 September 2019 and 09 December 2019 however, no appointments could be made as applications received pursuant to the two advertisements did not meet the minimum requirements.

Annual Audit Plan:

14 (100%) of the 14 audits as per the Risk Based Audit Plan for 2022/23 were executed with the available resources. In addition, 3 more ad hoc audits were added on the Risk Based Audit Plan for 2022/23. The table below provides detail on audits completed:

Description			No of Hours	Date completed
Phase 1				
Revisiting current risk profile and priorities			100	On-going on a quarterly Basis
Phase 2				
Compiled and Approved Risk Based Audit Plan 2021/2022			16	29 June 2023
Phase 3				
Audit Engagement	**Departmental System**	**Detail**	**No of Hours**	**Date completed**
Office of the MM	Internal Audit	Updating audit coverage plan	4	29 June 2023
	Risk Management	Risk Management Process	100	27 June 2023
		Combined Assurance 1	80	11 January 2023
		Combined Assurance 2	80	27 June 2023
Directorate: Finance	Deputy Director: Finance & SCM	1st Bi-annual Key Control Assessment	60	19 August 2022
		2nd Bi-annual Key Control Assessment	60	30 March 2023
	Financial Services	Division of Revenue Act (DORA) Audit 2022/2023	120	17 April 2023
Directorate: Management Services	Strategic Services	Pre-determined objectives (4th Quarter: 2021/2022)	80	17 August 2022
		Pre-determined objectives (1st Quarter: 2022/2023)	50	12 October 2022
		Pre-determined objectives (2nd Quarter: 2022/2023)	50	12 January 2023
		Pre-determined objectives (3rd Quarter: 2022/2023)	50	12 April 2023

Description			No of Hours	Date completed
Directorate: Protection Services	Fire Services & Disaster Management	Municipal compliance with fire safety regulations and SANS codes	280	07 July 2023
Directorate: Infrastructure and Planning	Electrical Services	Electricity distribution losses and outages	280	06 July 2023
	Engineering Planning	Theft and vandalism (municipal infrastructure)	280	30 June 2023
	Engineering Services	Inadequate storm water infrastructure	280	In progress
Municipal Manager/ Council	JAPAC	Reports of the Joint Audit and Performance Audit Committee (JAPAC) to the Overstrand Municipal Council and MPAC for the period 2022/2023	16	Ongoing
Ad hoc audits	Ad hoc request from MM re Theft and Fraud at Traffic Roadworthy		320	31 January 2023
	Ad hoc request from MM re Theft of fuel & Fleet Management Processes		320	24 March 2023
	Ad hoc request from MM re Theft at Gansbaai Electrical Depot December		24	29 December 2022
Total hours			**2370**	

Table 55: Internal Audits conducted

Below are the functions of the Internal Audit Unit that was performed during the financial year under review:

Function	Date/Number
Monthly update of the Eunomia System – Compliance Assist System	Monthly
Risk-Based Audit Plan approved for 2022/23 financial year	10 November 2022
Number of audits conducted and reported on	17
Audit reports included the following key focus areas:	
Key Control Assessments	2
Internal Controls / Compliance / Ad-Hoc (Management Requests)	11
Predetermined Audit Objectives & Compliance Audits	4
Providing secretarial services to the JAPAC	Quarterly

Table 56: Internal Audit Functions

2.12 BY-LAWS AND POLICIES

Section 11 of the Municipal Systems Act (MSA) gives a Council the executive and legislative authority to pass and implement by-laws and policies.

Below is a list of all the by-laws developed and reviewed during the 2022/23 financial year:

By-laws developed/revised	Date adopted	Public Participation Conducted Prior to adoption of By-Laws Yes/No	Date of Publication
None			

Table 57: By-laws

Below is a list of the **policies developed and reviewed** during the 2022/23 financial year:

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Acting and Acting Allowance Policy	24 April 2023	No
Asset Management Policy	31 May 2023	Yes
Borrowing Policy	31 May 2023	Yes
Budget Policy	31 May 2023	Yes
Cemetery Policy	27 July 2022, 24 April 2023	Yes
Change Management Strategy	24 April 2023	Yes
Closed Circuit Television	29 August 2022	Yes
Contract Management Policy	31 May 2023	Yes
Cost Containment Policy	31 May 2023	Yes
Creating and Maintaining Fire-Wise vacant erven in urban and suburban areas	28 September 2022	Yes
Customer Care Credit Control Debt Collection Policy	31 May 2023, 28 June 2023	Yes
Declaration of interests and private work	24 April 2023	No
Delegation of Powers and Duties	29 July 2022, 30 August 2022, 30 November 2022, 31 May 2023	No
Disaster Management Policy	30 November 2022	Yes
Employment Equity Policy	28 June 2023	No
Executive Mayor's Special Fund Policy	28 June 2023	No
Exit Management Policy	24 April 2023	No
Filling of Posts	24 April 2023	No
Funding & Reserves Policy	31 May 2023	Yes
Indigent Policy	28 February 2023, 31 May 2023, 28 June 2023	Yes

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Investment Incentive Policy	29 August 2022	No
Investment, Liquidity & Cash Management Policy	31 May 2023	Yes
Joint Audit & Performance Audit Committee Charter	29 March 2023	No
Long Term Financial Planning & Implementation Policy	31 May 2023	Yes
Management of Allegations of Misconduct -Directors and MM	28 Feb 2023	No
Payday Policy	31 May 2023	Yes
Performance Management Framework (Reviewed)	29 August 2022	Yes
Petty Cash Policy	31 May 2023	Yes
Preferential Procurement Policy	31 May 2023	No
Procedure for Investigation Councillors	9 November 2022	No
Property Rates Policy	31 May 2023	Yes
Records Management Policy	27 July 2022	No
Scarce Skills and Retention Policy	24 April 2023	No
Special Rating Area Policy	31 May 2023	Yes
Study Aid Policy for Employees	27 July 2022	No
Supply Chain Management Policy	14 December 2022, 31 May 2023	Yes
Tariff Policy	31 May 2023	Yes
Task Job Evaluation Policy	28 June 2022	No
Telephone Policy	28 September 2022	No
Tiny House Policy	29 August 2022	Yes
Travel & Subsistence Policy	31 May 2023	Yes
Unauthorised, Irregular & Fruitless & Wasteful Policy	31 May 2023	Yes
Vehicle & Equipment maintenance and replacement Policy for Fire Services	28 September 2022	Yes
Virement Policy	31 May 2023	Yes
Ward Committee Rules	14 December 2022	Yes

Table 58: Policies

2.13 COMMUNICATION

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution of the Republic of South Africa

Act 1996 and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all.

The communities, on the other hand, have a right and a responsibility to participate in local government affairs and decision-making and ample provision is made in the abovementioned legislation for them to exercise their right in this respect. Our democratic government is committed to the principle of ***Batho Pele*** and this, in simple terms, means that those we elect to represent us (councillors at the municipal level) and those who are employed to serve us (the municipal officials at the municipal level) must always put people first in what they do.

South Africa has adopted a system of developmental local government, which addresses the inequalities, and backlogs of the past while ensuring that everyone has access to basic services, to opportunities and an improved quality of life.

To be successful, communications must focus on the issues that are shown to impact on the residents' perceptions, quality of service, value for money and efficiencies. They should ideally look to close the communication-consultation loop, i.e., tell people how they can have a say and demonstrate how those who have given their views have had a real impact.

Communication activities	Yes/No
Communication unit	Yes
Communication strategy	Yes
Communication Policy	Yes, approved 29 March 2017
Customer satisfaction surveys	Last survey done in the 2021/2022 financial year and 2 574 residents participated from all over Overstrand (Snap Community Survey).
Functional complaint management systems	Yes
Newsletters distributed at least quarterly	Yes, monthly

Table 59: Communication Activities

A) SERVICE STATISTICS FOR COMMUNICATION

Type of service	2020/21	2021/22	2022/23
Number of monthly municipal newsletters published	12 per annum	12 per annum	12 per annum
Number of municipal events covered	15	12	55
Number of media enquiries & press releases issued	590	564	996

Table 60: Service statistics for communication

B) OTHER COMMUNICATION CHANNELS

Channel	Yes/No	Comment
SMS system	Yes	Ratepayers can register for access to be kept informed of services rendered by the Municipality in their area.
Facebook	Yes	Facebook is an effective and quick way to communicate with the public.
Twitter	Yes	We are gradually improving readership of twitter, albeit not as effective as Facebook.
Radio	Yes	Effective and is used and reaches number of people.
Website	Yes	Effective and is used to upload Strategic documents for compliance.

Table 61: Additional communication channels

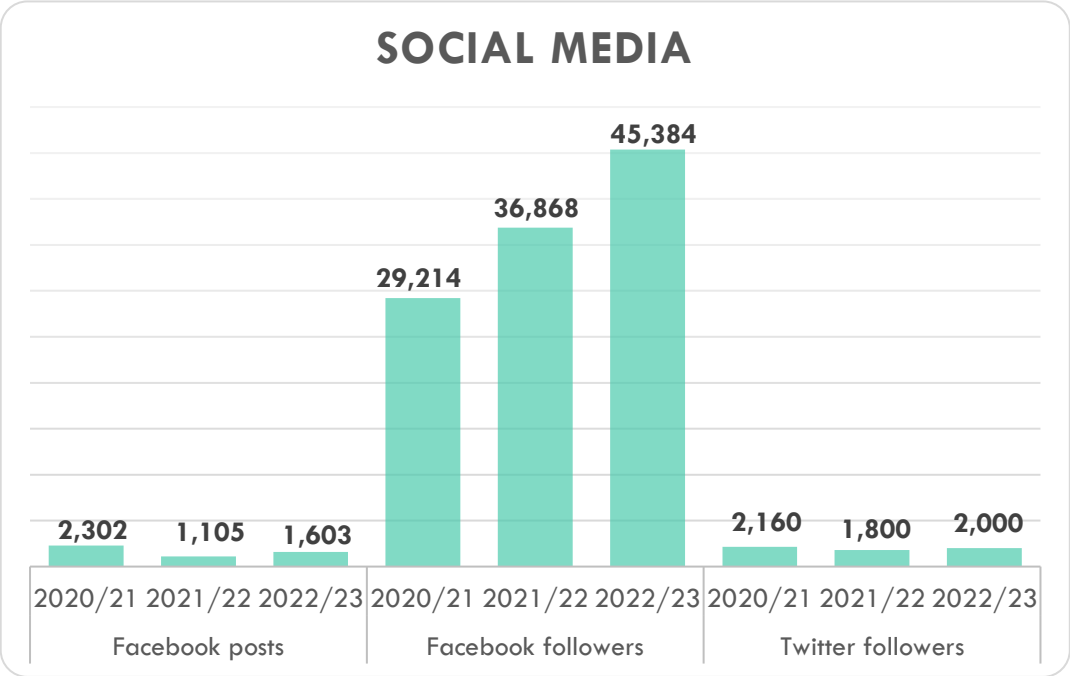


Table 62: Social media statistics

2.14 MUNICIPAL WEBSITE

A municipal website www.overstrand.gov.za is a key communication mechanism in terms of service offering, information sharing and public participation and should be an integral part of a municipality's communication infrastructure and strategy. It serves as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of municipal performance. Section 75 of the MFMA requires that the municipalities place key documents and information on their website, including the IDP, the annual budget, adjustments budgets and budget related documents and policies.

Below is a website checklist to indicate the compliance to Section 75 of the MFMA:

Documents published on the Municipal website	Yes/No	Date Published
Annual budget and all budget-related documents	Yes	3 July 2023
Adjustment budget for 2022/23	Yes	3 July 2023 1st (2 September 2022) 2nd (3 February 2023) 3rd (3 March 2023) 4th (3 May 2023)
All budget related policies	Yes	31 May 2022
The previous year's annual report (2021/22)	Yes	29 Mar 2023
Performance agreements required in terms of section 57 (1) (b) of the Municipal Systems Act for 2022/23	Yes	12 July 2022
All service delivery agreements	No	Last agreement uploaded 25 May 2021
All long-term borrowing contracts	Yes	2021-2024 (12 July 2022) 14 June 2023
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during fin year	No	Last was 16 February 2012
Contracts agreed in to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	Last updated 25 May 2021
Public-private partnership agreements referred to in section 120	No	

Documents published on the Municipal website	Yes/No	Date Published
All quarterly reports tabled in the council in terms of section 52 (d) of the MFMA during 2022/23	Yes	1st 2 Feb 2022 2nd 4 May 2022 3rd 31 Oct 2022 4th 3 Feb 2023 5th 26 April 2023 5th 26 Apr 2023

Table 63: Website Checklist

2.14.1 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

An Overstrand Municipal customer satisfaction survey was not conducted, but rather a snap community survey in February 2022 to measure the satisfaction of residents with core municipal services as well as with overall service delivery. The survey could be completed either online or in hard copy. Most respondents reported that they were satisfied with the services rendered, however, there were concerned raised in some areas, which triggered a follow up snap survey for building services and town planning. Results showed success in terms of the number of people that participated in the Snap Community Survey. About 2574 residents participated from all areas in the Overstrand. **No survey was conducted in the 2022/23 financial year.**

Snap Community Survey undertaken during: Year 2021/22				
Subject matter of survey	**Survey method (online and in hard copy)**	**Survey date**	**No. of people participated in survey**	**Survey results indicating satisfaction (%)***
Satisfaction with:				
a) Water supply	Structured questionnaire	February 2022	2 574	67%
b) Electricity supply	Structured questionnaire	February 2022	2 574	52%
c) Refuse removal	Structured questionnaire	February 2022	2 574	83%
d) Sewerage provision	Structured questionnaire	February 2022	2 574	75%
e) Law Enforcement	Structured questionnaire	February 2022	2 574	58%
*The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory				

Table 64: Customer satisfaction survey results- 2021/22

Municipal comments on the satisfaction levels:

- The 67% satisfaction with water supply is mainly due to the increased water pipe bursts experienced in some areas, especially in the Hangklip-Kleinmond area. Budget provision was made on the 3-year Capital Budget for the next phase of replacement of aging water pipelines. Application has also been made for grant funding. Tenders for the next phase of pipe replacement have closed and are being evaluated.
- The 52% dissatisfaction with electricity supply is mainly due to load shedding implemented by Eskom.
- 75% satisfaction with sewerage provision. Several areas of the Overstrand Municipality are still on conservancy tank sewerage systems serviced by tanker trucks. Sewer networks are extended as funds become available. The next phase of sewer network extension in Gansbaai is currently in progress.

2.15 CUSTOMER CARE

Customer care is cross cutting between all the six directorates in the Overstrand Municipality.

A) CLIENT SERVICE ACTIVITIES

CLIENT SERVICE ACTIVITIES	YES/NO	NOTE
Functional after-hours emergency control room/s	Yes	The municipality operates two 24-hour emergency control rooms, one for operational queries and the other dedicated to emergency fire and flooding.
Functional complaints management system	Yes	The Engineering management system (EMIS) is being used to report service delivery complaints by either members of the public or internally. EMIS generates a job card for complaints logged.
Customer Care Help Desks	Yes	Situated in the 3 Administrations (Hermanus, Hangklip-Kleinmond and Gansbaai).
Service level charter/s	Yes	Reviewed annually in the IDP process.
Customer e-mail facility	Yes	enquiries@overstrand.gov.za
Electronic Records and Document Management System (Collaborator)	Yes	Collaborator is a document management system through which amongst other correspondence is logged and distributed. Queries from the public or external parties of Overstrand Municipality, either in written form or telephonically, are captured on the Collaborator System.
Collaborator Citizen App	Yes	Our vision is not only for the app to be another channel through which our public can engage with

CLIENT SERVICE ACTIVITIES	YES/NO	NOTE
		us but for it to be **the preferred channel** to engage with us – reason being: ✓ we free up resources (who would usually have spent time on the phone) if we receive service requests through the app. This will, in the long term be of benefit to us with regards to excellent service and increasing our productivity. ✓ through the log of service requests through the app we have an official record (and it is initiated by the public directly) through which we can track and measure service delivery and communication – something that we can not necessarily guarantee when we mainly rely on phone calls (calls lost, phones not answered etc). For the work done on the business service requests option, our vision is that this will assist with resolving issues raised by businesses in a timely and cost-effective way and will provide information that can lead to improvements in service delivery. The creation and promotion of an enabling environment for business is fundamental to a competitive and vibrant economy. The amount of red tape and bureaucracy faced by business when dealing with government is considered a key constraint to economic development and growth. A decision was made to do a soft launch of the App, which meant sneaking the App into the market and, through the usage of the app by a few members of the public, we actively measure and address any shortcomings in our ability and readiness to support the app and the stability of the app, before we do the big launch to the members of our Public. The Collab Citizen App for Overstrand was officially launched at the Council meeting held on 28 June 2023.

CLIENT SERVICE ACTIVITIES	YES/NO	NOTE
		We had 555 subscribers up to 30 June 2023 and until current date (14.8.2023) this has increased to 1 115 subscribers (after the launch to council and the public).

Table 65: Client service activities

B) CLIENT SERVICE STATISTICS

Summary of operational service requests logged through the EMIS job card system for the 2022/23 financial year:

DEPARTMENT	SERVICE REQUEST PER AREA – 2022/23 FINANCIAL YEAR									
	GANSBAAI		STANFORD		HERMANUS		HANKLIP-KLEINMOND		TOTAL OVERSTRAND	
	NO RECEIVED	% COM-PLETED	NO RE-CEIVED	% COM-PLETED	NO RE-CEIVED	% COM-PLETED	NO RE-CEIVED	% COM-PLETED	NO RE-CEIVED	% COM-PLETED
STREETS	609	100%	255	100%	1 205	96.4%	612	97.1%	2 681	97.7%
STORM WATER	177	100%	69	100%	490	97.8%	275	90.2%	1 011	96.2%
TANKERS	15 630	100%	967	100%	11 012	100%	31 896	100%	59 505	100%
SEWER NETWORK	780	99.7%	210	100%	2 966	95.7%	396	100%	4 352	97.0%
SOLID WASTE	1 741	100%	431	100%	2 132	100%	1 779	99.1%	6 083	99.7%
WATER	2 276	99.9%	601	99.8%	3 631	99.1%	1 804	99.2%	8 312	99.4%
PARKS	639	100%	469	99.4%	1 145	98.1%	426	99.5%	2 679	99.0%
BEACHES	588	100%	0	100%	429	99.8%	498	100%	1 515	99.9%
TOTAL PER AREA	**22 440**	**100%**	**3 002**	**99.9%**	**23 010**	**99.0%**	**37 686**	**99.7%**	**86 138**	**99.6%**

Table 66: Summary operational services requests for 2022/23

86 138 job cards were created in the 2022/23 financial year compared to 83 349 job cards in the 2021/22 financial year. Increase of 3.35% job cards generated in 2022/23.

2.16 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy of the Overstrand Municipality is deemed to be fair, equitable, transparent, competitive, and cost-effective as required by Section 217 of the Constitution.

The Supply Chain Management Policy complies duly with the requirements of Section 112 of the MFMA as well as the Supply Chain Management Regulations. The Policy was drafted based on the SCM Model Policy issued by the National Treasury and amended to suit the local

circumstances within the ambit of the regulatory framework and sometimes even stricter than the legal requirements.

2.16.1 COMPETITIVE BIDS IN EXCESS OF R200 000

a) Bid Committee Meetings

The following table details the number of bid committee meetings held for the 2022/23 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
41	52	34

Table 67: Bid Committee Meetings

The attendance figures of members of the bid specification committee are as follows:

Member	Percentage attendance
In terms of Paragraph 27 of Council's Supply Chain Management Policy, the Bid Specification Committee must consist of a Supply Chain Management Official, the budget holder from the Directorate for whom the bid is called. No Bid Specification Committee meeting will continue without the attendance of either of these members.	100%

Table 68: Attendance of members of bid specification committee

The attendance figures of members of the bid evaluation committee are as follows:

Member	Percentage attendance
In terms of Paragraph 28 of Council's Supply Chain Management Policy, the two standing members of the Bid Evaluation Committee are a Supply Chain Management practitioner as the chairperson and the budget holder from the Directorate for whom the bid is called for. No Bid Evaluation Committee meeting will continue without the attendance of either of these members.	100%

Table 69: Attendance of members of the bid evaluation committee

The attendance figures of members of the bid adjudication committee are as follows:

Member	Percentage attendance
Director: Finance- Chairperson	100%
Director: Community Services	68%
Director: Management Services	100%

Member	Percentage attendance
Director: Protection Services	88%
Director: Infrastructure & Planning Services	97%
Director: Economic and Social Development & Tourism	85%
Deputy Director Finance & SCM	100%

Table 70: Attendance of members of the bid adjudication committee

The percentages as indicated above include the attendance of those officials acting in the position of a bid committee member.

b) Awards made by the Bid Adjudication Committee (BAC)

The ten highest bids awarded by the bid adjudication committee are as follows:

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
SC2367/2023	09-Jun-23	Laboratory Services for Monitoring Water Quality in Overstrand Municipal Area	Integral Laboratories (Pty) Ltd	R 7 121 605,00
SC2321/2022	12-Aug-22	Masakhane Bus Route	Benver Civils & Plant Hire (Pty) Ltd	R 7 022 065,60
SC2341/2022	26-Apr-23	Lease, Operation, Management and Maintenance of 86 Existing Illuminated Street Signs with Additional Approved Sites on Various Portions of Municipal Properties for a Contract Period of 9 (Nine) Years and 11 (Eleven) Months	Primedia Outdoor a division of Primedia (Pty) Ltd	R 6 311 653,21
SC2282/2021	08-Jul-22	Term Tender for Drilling and Testing of Boreholes in the Primary and Secondary Aquifers in the Overstrand Municipal Area	SA Rots Bore (Pty) Ltd	R 5 694 340,58
			Ikhono/ EDRS JV	R 5 694 340,58
SC2320/2022	23-Sep-22	Masakhane Bulk Water Supply	Benver Civils & Plant Hire (Pty) Ltd	R 4 222 005,81
SC2322/2022	23-Sep-22	Stanford Bulk Water Supply	Benver Civils & Plant Hire (Pty) Ltd	R 3 951 878,40
SC2290/2022	26-Aug-22	Appointment of a Media Agency for the Placement of Advertisements for a contract period ending 30 June 2025	Ayanda Mbanga Communications (Pty) Ltd	R 3 694 416,43
SC2305/2022	20-Jan-23	Sale of Erf 1886 Franskraalstrand (1,5447 Hectares in Extent) for Development of Town Housing	Starcrow 111 CC	R 2 600 000,00

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
SC2349/2022	26-Apr-23	Disconnection & Reconnection of Electricity Supply and Installation and Removal of Water Flow Restrictors for a contract period ending 30 June 2026	Spectrum Utility Management (Pty) Ltd	R 2 338 035,84
SC2246/2021	08-Jul-22	Provision of Garden Maintenance Services in the Hermanus Area for a contract period ending 30 June 2025	Indalo Yethu Construction and Projects (Pty) Ltd	R 2 051 318,18

Table 71: Ten highest bids awarded by bid adjudication committee

c) *Awards made by the Accounting Officer*

Bids awarded by the Accounting Officer are as follows:

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC2368/2023	Provision of Services as Implementing Agent for the Schulphoek Development Project	Infrastructure & Planning - Engineering Planning	R 575 000 000,00
SC2353/2022	Reseal, Upgrading and Rehabilitation of Roads in Overstrand for a contract period ending 30 June 2025	Community Services - Operational Services	R 72 672 929,80
SC2339/2022	Lease, Development, Management and Maintenance of a Restaurant, on a portion of Remainder Erf 4771 Hermanus, for a lease period of 25 years	Infrastructure & Planning – Town & Spatial Planning	R 45 191 357,51
SC2318/2022	Upgrading of the Kleinmond Wastewater Treatment Works	Infrastructure & Planning – Engineering Planning	R 42 326 141,19
SC2319/2022	Replacement of Water Pipes Within the Overstrand Municipal Area	Infrastructure & Planning – Engineering Planning	R 18 950 000,00
SC2331/2022	Sale of Unregistered Erf 12308 (a Portion of Erf 384 Hermanus) Hermanus (7,342m2 in Extent) for the Development of Medical Facilities and Related Community Facilities	Infrastructure & Planning – Property Administration	R 15 000 000,00
S2026C/2019	Extension of Transversal Contract RT57-2019: Appointment of Service Providers for the Supply and Delivery of Sedan - , Light and Heave Commercial Vehicles, Busses, Motorcycles, Agricultural Tractors, Construction Plant and Equipment to the State for period 1 April 2019 - 30 June 2023	Community Services – Operational Services	R 4 758 343,50
SC2171A/2020	Amendment of Contract No. SC2171/2020: Construction of New Archimedes Screw Inlet Pumpstation in Zwelihle, Hermanus	Infrastructure & Planning – Engineering Planning	R 1 974 608,65

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC1793B/2017	Amendment of Contract: The Acquisition of Capped ELA Licensing Fee for the GIS System for a contract period ending 30 June 2025	Infrastructure & Planning - Geographic Information System (GIS) Management Services - ICT	R 1 758 074,00
SC1634C/2015	Amendment of Contract: Provision Geographical Information Systems (GIS) Services for a contract period ending 30 June 2025	Infrastructure & Planning - Geographic Information System (GIS)	R 613 221,40
SC1701D/2016	Amendment of Contract: Software and Website for Caravan Park / Camping Reservations for a contract period ending 30 June 2025	Community Services - Hermanus, Kleinmond & Gansbaai/Stanford Administration Management Services - ICT	R 580 203,95
SC2101A/2020	Extension of Transversal Contract RT64-2019: Supply and Delivery of Clothing to the State for the Period 1 July 2019 to 30 September 2022 (Tender No. SC2101/2020: Transversal Contract RT64-2019: Supply and Delivery of Clothing to the State for the Period 1 July 2019 to 31 March 2022)	Protection Services - Traffic, Law Enforcement & Task Team	R 433 080,80

Table 72: Awards made by the Accounting Officer

e) *Appeals Lodged by Aggrieved Bidders*

Tender No	Description	Awarded to	Complainant	Date received	Outcome	Outcome Date
SC2339/2022	Lease of a Portion of Remainder Erf 4771 Hermanus	Cape Town Fish Market Clocktower V and A Waterfront (Pty) Ltd	Justea (Pty) Ltd	11-Apr-23	Appeal Dismissed by the Municipality's Appeal Committee	29-May-23
SC2341/2022	Lease, Operation, Management and Maintenance of 86 Existing Illuminated Street Signs with Additional Approved Sites on Various Portions of Municipal Properties for a Contract Period of 9	Primedia Outdoor, a division of Primedia (Pty) Ltd t/a Primedia Outdoor	Adreach (Pty) Ltd	05-May-23	Provided bid documentation on 2023/07/04 to appellant as requested. Reasons for appeal received.	In Process

Tender No	Description	Awarded to	Complainant	Date received	Outcome	Outcome Date
	(Nine) Years and 11 (Eleven) Months					
SC2368/2023	Provision of Services as Implementing Agent for the Schulphoek Development Project, Hermanus	ASLA Construction (Pty) Ltd	Stedone Developments & Stedone Civils t/a Stedone JV	05-May-23	Resolved - Appellant withdrew their appeal.	14-Jun-23

Table 73: Appeals lodged by aggrieved bidders

2.16.2 DEVIATION FROM NORMAL PROCUREMENT PROCESSES

The following table provides a summary of deviations approved on an annual and monthly basis respectively:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Paragraph 36(1)(a)(i)- Emergency	9	12,33	R 403 227,82	1,55
Paragraph 36(1)(a)(ii)- Sole Supplier	12	16,44	R 1 682 476,83	6,47
Paragraph 36(1)(a)(iii)- Unique arts	0	0,00	-	0,00
Paragraph 36(1)(a)(iv)- Zoo animals	0	0,00	-	0,00
Paragraph 36(1)(a)(v)- Impractical / impossible	52	71,23	R 23 925 055,35	91,98
Total	**73**	**100%**	**R 26 010 760,00**	**100%**

Table 74: Summary of deviations

Paragraph 36(1)(a)(v)- Deviations- Impractical and or Impossible

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Strip-and-quote	0	0,00	-	0,00
Impractical / impossible	52	100	R 23 925 055,35	100,00
Inadequate procurement planning	0	0,00	-	0,00
Total	**52**	**100%**	**R 23 925 055,35**	**100%**

Table 75: Paragraph 36 (1)(a)(v) - Deviations - Impractical and or Impossible

2.16.3 LOGISTICS MANAGEMENT

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores is coded and listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper.

Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information should be communicated timely to the Stores section in order for them to gear them to order stock in excess of the normal levels.

Internal controls are in place to ensure that goods and services that are received are certified by the responsible person which is in line with the general conditions of contract. Regular checking of the condition of stock is performed. Annual stock counts are performed at which surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

As at **30 June 2023**, the value of stock at the municipal stores amounted to R10,184,501 (**R9 136 765.92 in 2021/2022).**

For the **2022/2023** financial year a surplus of **R1,941.02** was accounted for (**R420.94 in 2021/2022),** as deficits **-R1,266.19 (R-1,636.72** in **2021/2022**) and no damaged stock items were reported. Stock to be written off for the **2022/2023** financial year of **-R71 966.56** was accounted for **(-R191 627.01** in **2021/2022**).

CHAPTER 3





This chapter provides an overview of the key service achievements of the municipality that came to fruition during 2022/23 in terms of the deliverables achieved compared to the key performance objectives and indicators in the Integrated Development Plan (IDP). It, furthermore, includes an overview on achievement in 2022/23 compared to actual performance in 2021/22.

3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

Performance management is a process which measures the implementation of the organisation's strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.

The constitution of South Africa (1996), section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an

"accountable government". The democratic values and principles in terms of section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources,
- accountable public administration
- to be transparent by providing information,
- to be responsive to the needs of the community,
- and to facilitate a culture of public service and accountability amongst staff.

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to inform the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

3.1.1 LEGISLATIVE REQUIREMENTS

In terms of section 46(1)(a) of the MSA a municipality must prepare for each financial year a performance report reflecting the municipality's and any service provider's performance during the financial year, including comparison with targets of and with performance in the previous financial year. The report must, furthermore, indicate the development and service delivery priorities and the performance targets set by the municipality for the following financial year and measures that were or are to be taken to improve performance.

3.1.2 ORGANISATIONAL PERFORMANCE

Strategic performance indicates how well the municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective, and economical. Municipalities must develop strategic plans and allocate resources for the implementation. The implementation must be monitored on an on-going basis and the results must be reported on during the financial year to various role-players to enable them to timeously implement corrective measures where required.

This report highlights the strategic performance in terms of the municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), performance on the National Key Performance Indicators as prescribed in Section 43 of the MSA and an overall summary of performance on municipal services.

3.1.3 THE PERFORMANCE SYSTEM FOLLOWED FOR 2022/23

A) ADOPTION OF A PERFORMANCE MANAGEMENT FRAMEWORK

Performance management is prescribed by Chapter 6 of the Municipal Systems Act, Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7 (1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players." This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a performance management framework (PMF) that was approved by Council on 25 June 2014. The PMF was 1st reviewed in the 2017/18 financial year and adopted by Council on 30 May 2018. A 2nd review of the PMF was undertaken during the 2022/23 financial year and adopted by Council on 29 August 2022.

B) THE INTEGRATED DEVELOPMENT PLAN (IDP) AND THE BUDGET

The 2022/2027 amended Integrated Development Plan (IDP) (new 5-year IDP cycle) and budget for 2022/23 were approved by Council on 31 May 2022. The 2021 Local Government elections ushered in a new term of Council. In November 2021, the newly elected Overstrand Council resolved to adopt the 5-year IDP of its predecessor with amendments. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

The strategy map below illustrates the strategic link of the focus areas of the municipality with the National Key Performance Areas. The National Key Performance Areas is aligned with the strategic objectives of the 2022/2027 amended IDP.

The strategic direction of the 2022/2027 IDP was amended. The vision, values and strategic objectives were retained, but the **mission was amended** to reflect the inclusivity of all communities with the addition of ''as an Overstrand for all", to read: *"Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment as an* ***OVERSTRAND FOR ALL.*** The **Mayor's new 3 C strategic interventions**– Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business **were included** and **support** the implementation of the current 5 strategic objectives.

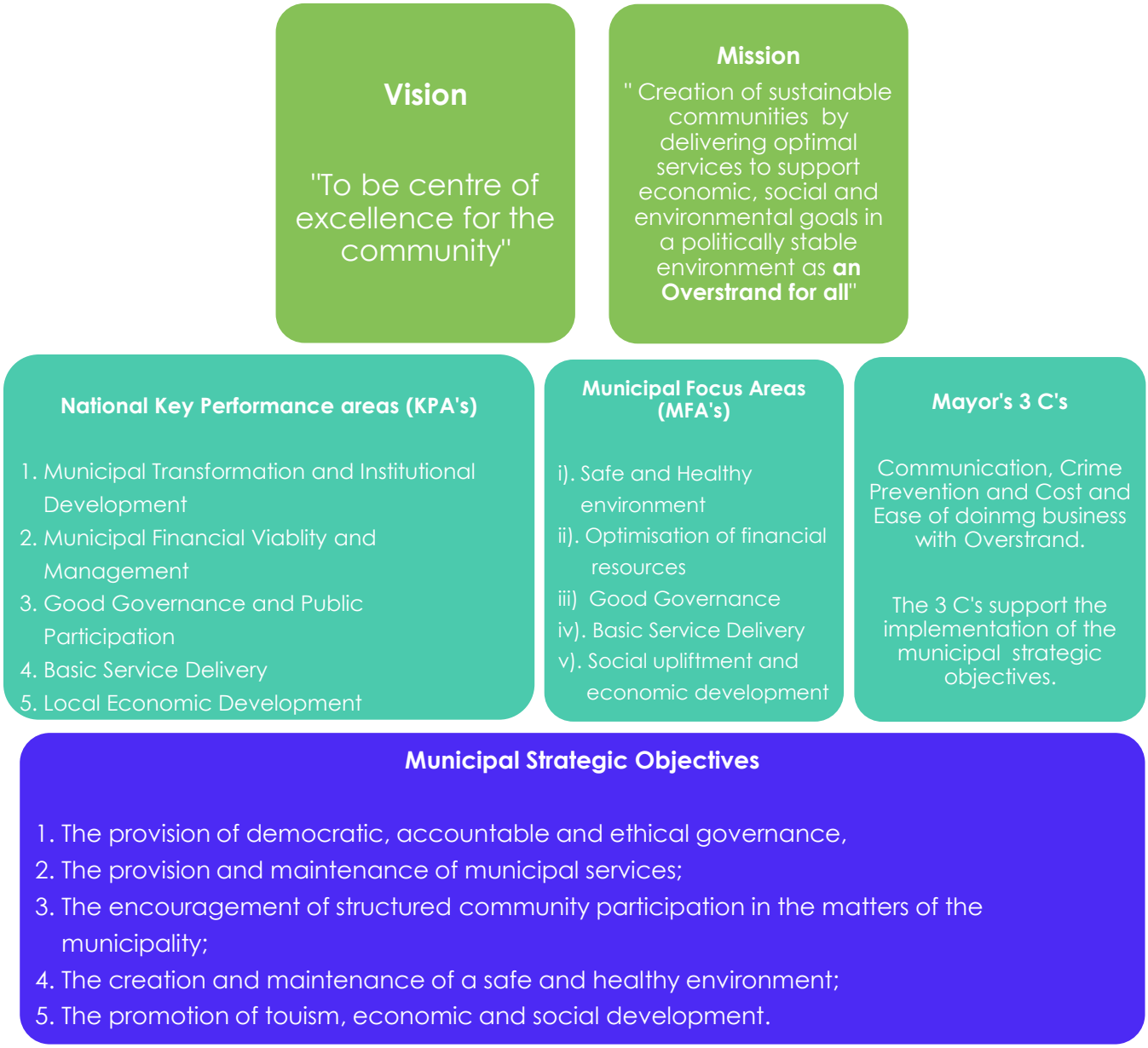


Figure 8: 2022/2027 amended IDP strategic direction (new 5-year IDP cycle)

C) THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

The SDBIP is a layered plan comprising a Top Layer SDBIP and Departmental SDBIP.

The organisational performance is evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level and on operational level through the departmental service delivery budget implementation plan (SDBIP) at directorate and departmental levels.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned
- The budget must address the strategic priorities
- The SDBIP should indicate what the municipality is going to do during next 12 months
- The SDBIP should form the basis for measuring the performance against goals set during the budget /IDP processes.

The SDBIP was prepared as described in the paragraphs below and the Top Layer SDBIP for the 2022/23 financial year was approved by the Executive Mayor on 28 June 2022.

D) THE MUNICIPAL SCORECARD (TOP LAYER SDBIP)

The municipal scorecard (Top Layer SDBIP) consolidates service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. The Top Layer SDBIP is a public document that comprises quarterly, high-level service delivery targets.

The content of the Top Layer SDBIP were drafted in accordance with the required components as per MFMA Circular No.13 of 2005.

Top Layer KPI's were prepared based on the following:

- Key performance indicators (KPI's) for the programmes / activities identified to address the strategic objectives as documented in the IDP.
- KPI's identified during the IDP and KPI's that need to be reported to key municipal stakeholders.
- KPI's to address the required National Agenda Outcomes, priorities and minimum reporting requirements.

E) ACTUAL PERFORMANCE

The municipality utilizes an electronic web-based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set.
- The output/outcome of achieving the KPI.
- The calculation of the actual performance reported. (If %)
- A performance comment.
- Actions to improve the performance against the target set if the target was not achieved.

It is the responsibility of every KPI owner to maintain a portfolio of evidence (POE) to support actual performance results updated.

3.1.4 PERFORMANCE MANAGEMENT

a) Organisational Performance

The organisational performance/strategic performance is monitored and evaluated via the Top layer SDBIP, and the performance process can be summarised as follows**:**

- ➔ The Top Layer SDBIP was approved by the Executive Mayor on 28 June 2022 and the information was uploaded on an electronic performance management web-based system.
- ➔ The web-based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets by the 10th of every month for the previous month's performance.
- ➔ Additionally, the performance system administrator reminded all departments on a monthly basis to update their actual performance on the web-based system.
- ➔ The first quarterly report was submitted to Council on the 26th of October 2022 and the second quarterly report submitted on the 31st of January 2023. The third quarter report was submitted to Council on the 24th of April 2023 and the 4th quarter report was submitted on the 26th of July 2023.

- ➔ The Quarterly SDBIP performance reports are also submitted to the Joint Audit and Performance Audit Committee (JAPAC). The quarterly reports were submitted to the JAPAC on the 10th of November 2022, 1st of February 2022, and 26th of April 2023.
- ➔ Internal Audit Services performed quarterly PDO audits on the quarterly SDBIP reports during the 2022/23 financial year.

b) Individual Performance Management

Municipal Manager and Managers directly accountable to the Municipal Manager

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into performance-based agreements with the all s57-employees and that performance agreements must be reviewed annually. This process and the format are further regulated by Regulation 805 (August 2006).

The section 57's performance agreements for the 2022/23 financial year were signed on 7 July 2022 as prescribed.

The appraisal of the actual performance in terms of the signed agreements takes place twice per annum as regulated. Period ending 30 June 2022: Formal evaluations took place on 27 September 2022. Period ending 31 December 2022: Formal evaluations took place 24 February 2023.

The appraisals were done by an evaluation panel as indicated in the signed performance agreements and in terms of Regulation 805 and consisted of the following people:

- Executive Mayor
- Portfolio Chairperson
- Municipal Manager
- Chairperson of the Joint Audit and Performance Audit Committee
- Municipal manager from another municipality.
- A Ward committee member.

<u>Other municipal personnel:</u>

Individual Performance Management has been rolled-out to all staff members. Performance Management refresher training were provided on a continued basis to ensure that the staff

members are well informed of performance processes. The Municipal Staff Regulations requires all staff members to have 5-7 Key Performance Areas (KPA's) and performance standards in their Individual Performance Agreement(s)/Plan(s). Therefore, training on how to review KPA's has been conducted with all stakeholders involved in the creation of KPA's of their sections.

Difficulties are experienced in monitoring the process of the creation of KPA's and performance standards, as it is required in terms of the Municipal Staff Regulations.

3.2 INTRODUCTION TO STRATEGIC PERFORMANCE FOR 2022/23

3.2.1 STRATEGIC SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TOP LAYER)

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of Integrated Development Pan (IDP) outcomes. This section should provide an overview on the strategic achievement of a municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, Budget and Performance Agreements)

In the paragraphs below the performance achieved is illustrated against the Top Layer SDBIP according to the Strategic Objectives linked to the Municipal KPA's.

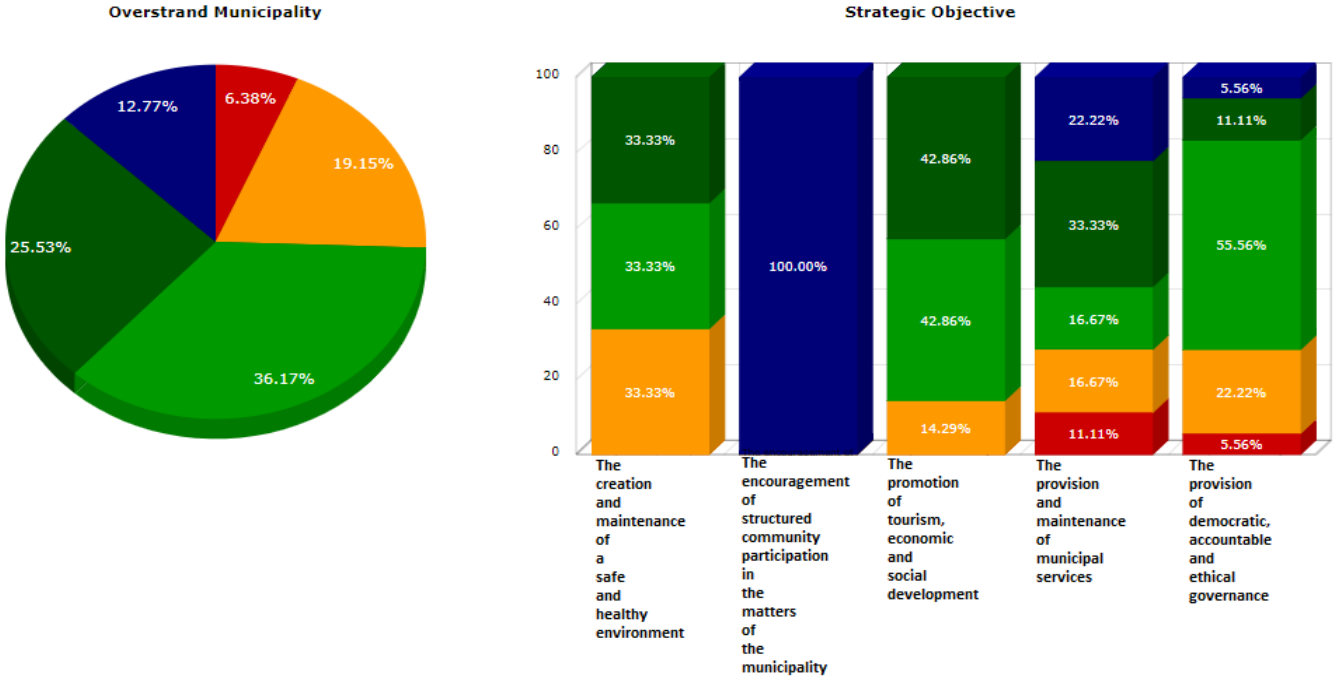
The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (kpi's) of the SDBIP is measured:

Category	Color	Explanation
KPI's Not Yet Measured		KPIs with no targets or actuals in the selected period.
KPI's Not Met		0% >= Actual/Target < 75%
KPI's Almost Met		75% >= Actual/Target < 100%
KPI's Met		Actual/Target = 100%
KPI's Well Met		100% > Actual/Target < 150%
KPI's Extremely Well Met		Actual/Target >= 150%

Figure 9: SDBIP Measurement Categories – actual performance against targets

Note: The system descriptions for the Top layer (TL) kpi's are available at the Strategic Services department for clarity on the process followed to reach the KPI's that were set for the financial year.

The graph below displays the overall strategic performance in terms of the Municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), per Strategic objective for 2022/23



Overstrand Municipality		Strategic Objective				
		The creation and maintenance of a safe and healthy environment	The encouragement of structured community participation in the matters of the municipality	The promotion of tourism, economic and social development	The provision and maintenance of municipal services	The provision of democratic, accountable and ethical governance
Not Met	**3 (6.38%)**	-	-	-	2 (11.11%)	1 (5.56%)
Almost Met	**9 (19.15%)**	1 (33.33%)	-	1 (14.29%)	3 (16.67%)	4 (22.22%)
Met	**17 (36.17%)**	1 (33.33%)	-	3 (42.86%)	3 (16.67%)	10 (55.56%)
Well Met	**12 (25.53%)**	1 (33.33%)	-	3 (42.86%)	6 (33.33%)	2 (11.11%)
Extremely Well Met	**6 (12.77%)**	-	1 (100.00%)	-	4 (22.22%)	1 (5.56%)
Total:	**47***	**3**	**1**	**7**	**18**	**18**
	100%	**6.38%**	**2.13%**	**14.89%**	**38.30%**	**38.30%**

Figure 10: Overall strategic performance per Strategic Objective for 2022/23

Overall, the municipality met **36 (76.59%)** of a total number of **47** Top layer key performance indicators (KPI's) for the period 01 July 2022 – 30 June 2023. Of the 36 KPI's met, 1 was almost met (TL 20, 99,99%). 3 (6.38%) of the indicators were not met.

Strategic performance (TL SDBIP) comparison for 2021/22 and 2022/23:

Category	Result (Colour)	Explanation	2021/22	2022/23
KPI Not Yet Applicable	N/A	KPIs with no targets or actuals in the selected period	-	-
KPI Not Met	R	0% <= Actual/Target <= 74.999%	1	**3**
KPI Almost Met	O	75.000% <= Actual/Target <= 99.999%	7	**9**
KPI Met	G	Actual meets Target (Actual/Target = 100%)	19	**17**
KPI Well Met	G2	100.001% <= Actual/Target <= 149.999%	16	**12**
KPI Extremely Well Met	B	150.000% <= Actual/Target	6	**6**
		Total KPI's	**49**	**47**

Category	Result (Colour)	Explanation	2021/22	2022/23
		Total % achieved	**83.67%**	***76.59%**

Table 76: Performance comparison 2021/22 and 2022/23

*** 2022/23- TL 20 (99.99%) almost met, included in the KPI's met for 2022/23.**

A) TOP LAYER SDBIP – THE PROVISION OF DEMOCRATIC, ACCOUNTABLE, AND ETHICAL GOVERNANCE

The IDP Strategic objective "*The provision of democratic, accountable and ethical governance*" is linked to the Municipal Key Performance Areas namely "*Good Governance*" and "*Optimisation of financial resources*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q1	Q 2	Q 3	Q4				
TL1	The provision of democratic, accountable and ethical governance	100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	All	100%	20%	50%	75%	100%	**100%**	**100%**	G	Target met
TL7	The provision of democratic, accountable and ethical governance	Submit three progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team	Number of progress reports submitted	All	4	0	1	1	1	**3**	**3**	G	Target met
TL13	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating	Ratio achieved	All	5,73	0	0	0	4.60	**4.60**	**5.70**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q1	Q 2	Q 3	Q4				
		expenditure) (MPPMR Reg 10 (g))											
TL14	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	Ratio achieved	All	27,78	0	0	0	16	**16**	**28.63**	B	Target extremely well met
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	All	11,39	0%	0%	0%	11%	**11%**	**13.61%**	R	Target not met. The drastic reduction in the number of indigents and the change in the recovery of debt via pre-paid electricity contributed to the rise in the total outstanding debtors which in turn contributes to the increase in the ratio %.
TL16	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by end August 2022	Financial statements submitted	All	1	1	0	0	0	**1**	**1**	G	Target met
TL17	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan to the CFO by end of October 2022	Reviewed long term financial plan submitted	All	1	0	1	0	0	**1**	**1**	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q1	Q 2	Q 3	Q4				
TL20	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	All	98,67%	20%	40%	60%	100%	**100%**	**99.99%**	O	Target almost met. Only R187.75 was not spent from the Training budget. Formal quotations had to be cancelled because of no service provider for training. The number of employees trained were less than the scheduled number.
TL21	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2023	Structure reviewed	All	1	0	0	0	1	**1**	**1**	G	Target met
TL22	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	All	91,38	92%	92%	92%	92%	**92%**	**91%**	O	Target almost met. This figure cannot be controlled as it is affected either by resignations, pension, disability, death etc. If Managers do not motivate vacancies, vacant posts cannot be filled. Vacant posts will be advertised and filled in the coming months.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q1	Q 2	Q 3	Q4				
TL23	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed based on staff mobility	All	70	75	75	75	75	**75**	**69**	O	Target almost met. In terms of the EEP the number of posts that were filled on the three highest levels of management were 75 at the time and therefore a target of 75 were set. During June month only 69 of these posts were filled at the three highest levels of management. This is not controllable and are affected either by resignations, pension, disability, death etc.
TL37	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12 month period x 100)	% Recovered	All	98,98%	98%	98%	98%	98%	**98%**	**98.96%**	G2	Target well met
TL39	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2022	Number of agreements signed	All	6	6	0	0	0	**6**	**6**	G	Target met
TL40	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the	Number of progress reports monitored and submitted to Executive Mayor	All	4	0	1	1	1	**3**	**3**	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q1	Q 2	Q 3	Q4				
		Auditor General and submit three progress reports to Executive Mayor											
TL41	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2022 to be completed by Sept 2022 and the current period October to December 2022 to be completed by February 2023.	Number of appraisals	All	12	6	0	6	0	**12**	**11**	O	Target almost met. Only 5 appraisals were completed in February 2023, because of the resignation of the Director: Community Services in December 2022.
TL42	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by end August 2022	Draft Annual report submitted	All	1	1	0	0	0	**1**	**1**	G	Target met
TL46	The provision of democratic, accountable and ethical governance	Implementation of the Business Service request portal on Collaborator by 30 March 2023	Functional Business service request porta	All	1	0	0	1	0	**1**	**1**	G	Target met
TL47	The provision of democratic, accountable and ethical governance	Communication strategy approved by the Executive Mayor by 30 June 2023	Approved communication strategy	All	1	0	0	0	1	**1**	**1**	G	Target met

Table 77: Top Layer SDBIP- Provision of democratic, accountable and ethical governance

B) TOP LAYER SDBIP- THE ENCOURAGEMENT OF STRUCTURED COMMUNITY PARTICIPATION IN THE MATTERS OF THE MUNICIPALITY

The IDP Strategic objective "*The Encouragement of structured community participation in the matters of the municipality*" is linked to the Municipal Key Performance Area namely "*Good Governance*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q4				
TL6	The encouragement of structured community participation in the matters of the municipality	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	All	83	14	14	14	28	**70**	**112**	B	Target extremely well met.

Table 78: Top Layer SDBIP - The encouragement of structured community participation in the matters of the municipality

C) TOP LAYER SDBIP- THE CREATION OF A SAFE AND HEALTHY ENVIRONMENT

The IDP strategic objective "*The creation and maintenance of a safe and healthy environment*" is linked to the Municipal Key Performance Area namely "*Safe and Healthy Environment*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL24	The creation and maintenance of a safe and healthy environment	Annually review and submit the draft Disaster Management Plan to Council by the end of March	Reviewed plan submitted	All	1	0	0	1	0	**1**	**1**	G	Target met
TL25	The creation and maintenance of a safe and healthy environment	Arrange public awareness sessions on Protection Services	Number of sessions held	All	123	15	22	35	38	**110**	**132**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL26	The creation and maintenance of a safe and healthy environment	Collect R20,000,000 Public Safety Income by 30 June 2023 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	All	R15 882 633,99	R5 000 000.00	R5 000 000.00	R5 000 000.00	R5 000 000.00	**R20 000 000.00**	**R17 614 623.00**	O	Target almost met. Fines could not be issued on time due to change of systems and staff capacity resulting in a backlog.

Table 79: Top Layer SDBIP - Creation and Maintenance of a safe and healthy environment

D) TOP LAYER SDBIP – THE PROMOTION OF TOURISM, ECONOMIC AND SOCIAL DEVELOPMENT

The IDP strategic objective "*The promotion of tourism, economic and social development*" is linked to the Municipal Key Performance Area namely "*Social upliftment and Economic development*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL8	The promotion of tourism, economic and social development	Submit three progress reports on LED , Social Development and Tourism initiatives to Portfolio Committee,.	Number of progress reports on LED, Social Development and Tourism initiatives submitted.	All	3	0	1	1	1	**3**	**3**	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL9	The promotion of tourism, economic and social development	Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreach during the 2022/23 financial year to the Director Economic and Social Development and Tourism	Report on the mobile Thusong outreach programme	All	1	0	1	0	1	**2**	**2**	G	Target met
TL10	The promotion of tourism, economic and social development	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2023	Number of SMME's supported	All	134	0	90	0	90	**180**	**185**	G2	Target well met
TL11	The promotion of tourism, economic and social development	Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism	Number of projects / initiatives collaborated on	All	38	7	7	8	6	**28**	**38**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL12	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (business plan as per grant agreement - FTE's, translates to 1300 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	All	837	0	520	300	480	**1 300**	**1 059**	O	Target almost met. The overall annual actual of 1059 was aligned with the EPWP Protocol Agreement of 1049.
TL38	The promotion of tourism, economic and social development	Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2023	Number of Emerging Contractors supported	All	72	0	35	0	35	**70**	**98**	G2	Target well met
TL45	The promotion of tourism, economic and social development	Develop a Tourism Strategy to be approved by the Executive Mayor by 30 June 2023	Approved tourism strategy	All	New KPI	0	0	0	1	**1**	**1**	G	Target met

Table 80: Top Layer SDBIP - The promotion of Tourism, Economic and Social Development

E) TOP LAYER SDBIP – BASIC SERVICE DELIVERY

The IDP strategic objective "*The provision and maintenance of municipal services*" is linked to the Municipal Key Performance Area namely "*Basic Service Delivery*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	94 665	0	15 000	65 000	110 000	**110 000**	**77 662**	R	Target not met. Funding for the reseal project was reduced to make provision for fuel. Target could not be reached for the 2022/23 financial year. A running fleet with fuel provision is essential to render operational services of the municipality, and the rising fuel costs necessitated additional funding provision. The planned roads that could not be resealed or patched during the 2022/23 financial year, will be the placed as high priorities on the next cycle of the Reseal programme.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL3	The provision and maintenance of municipal services	Quality of effluent comply 80% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	80.08%	80%	80%	80%	80%	**80%**	**75.54%**	O	Target almost met. The upgrade of the Kleinmond WWTW has started, and the contract for installation of a backup generator at the Gansbaai WWTW has been awarded. Both these projects will improve effluent quality in the long term.
TL4	The provision and maintenance of municipal services	Quality of potable water comply 98% with SANS 241	% compliance with SANS 241	All	97.83%	98%	98%	98%	98%	**98%**	**96.99%**	O	Target almost met. Generators were hired and placed at some treatment plants for periods to keep reservoirs full. In the process of installing permanent generators at certain treatment plants. Several water treatment plants have not been equipped with standby generators yet in 2022/23, and therefore water treatment processes are compromised during power outages.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
													Rental generators have been placed at some plants to keep essential treatment processes running, and at e.g., Stanford and De Kelders to keep reservoirs full, as the disinfected raw water is safe for human consumption.
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	24.04%	0%	0%	0%	25%	**25%**	**24.48%**	B	Target extremely well met.
TL18	The provision and maintenance of municipal services	Limit electricity losses to 7% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	7.20%	0%	0%	0%	7%	**7%**	**6.42%**	B	Target extremely well met.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL19	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	All	1	0	1	0	0	**1**	**1**	G	Target met
TL27	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	464	0	0	0	328	**328**	**658**	B	Target extremely well met.
TL28	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	All	30 990	0	0	0	30 412	**30 412**	**31 829**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL29	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	Number of formal households for which refuse is removed at least once a week	All	34 819	0	0	0	34 234	**34 234**	**35 601**	G2	Target well met
TL30	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	All	52	0	0	0	52	**52**	**52**	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL31	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	All	22 475	0	0	0	22 500	**22 500**	**23 163**	G2	Target well met
TL32	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	All	7 367	7 300	7 300	7 300	7 300	**7 300**	**1 491**	R	Target not met. Change of Policy - Category B & C demolished. All households must re-apply. The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that their application has expired and that they need to re-apply. Municipal staff will also go out into

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
													communities to assist them with the application process.
TL33	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for 2022/23 in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))	% of the capital budget spent	All	80.89%	5%	20%	55%	95%	**95%**	**89.21%**	O	Target almost met. All internally funded under expenditure was rolled over with the permission of council. The housing projects are still moving forward. Henceforth, the pre-planning of capital projects will be expedited (i.e., design, costing, specifications etc) to ensure that procurement can actually start as soon as the budget has been approved and any challenges can be dealt with early in the financial year that may limit full expenditure.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL34	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state-owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	983	0	0	0	1 020	**1 020**	**1 107**	G2	Target well met
TL35	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	31 394	0	0	0	30 724	**30 724**	**32 323**	G2	Target well met
TL36	The provision and maintenance of municipal services	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2023 (Actual MIG expenditure/ Allocation received)	% expenditure of allocated MIG funds	All	100%	5%	40%	62.40%	100%	**100%**	**100%**	G	Target met.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021 /2022	Overall Performance for 2022/2023							
						Target				Annual Target	Actual	R	Corrective Measures
						Q 1	Q 2	Q 3	Q 4				
TL43	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	All	82	0	0	0	80	**80**	**99**	G2	Target well met
TL44	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	All	143	0	0	0	105	**105**	**171**	B	Target extremely well met.

Table 81: Top Layer SDBIP- Basic Service Delivery

3.2.2 EXTERNAL SERVICE PROVIDER PERFORMANCE

The table below indicates the performance of the external service providers utilised for the past two financial years:

External service provider/s performing an external mechanism function (Sect 76(b)(iv/v)) and comparison to previous financial year (Sect 46(b) of the Systems Act 2000 (2022/23)								
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (2021/22) (1-5)**	**Comment and/or corrective action when under performed**	**Average rating (2022/23) (1-5)**	**Comment and/or corrective action when under performed**
INFRASTRUCTURE & PLANNING								
Operation of Gansbaai landfill, Stanford public drop-off and Pearly Beach drop-off for a contract period ending 30 November 2032	Enviroserve waste management	Operation of Gansbaai landfill, Stanford public drop-off	13	Social responsibility	3	Satisfactory	3	Satisfactory
				Economic development	3	Satisfactory	3	Satisfactory
				Completion within budget	3	Satisfactory	3	Satisfactory
				Compliance with technical specifications	3	Satisfactory	3	Satisfactory
				Compliance with health and safety specifications	3	Satisfactory	3	Satisfactory
				Compliance with programme	3	Satisfactory	3	Satisfactory
Water and wastewater bulk works operations and maintenance	Veolia water Solutions & Technologies South Africa	Operation and maintenance	15	4% sub-contracting to local EME'S and QSE'S	3	Satisfactory	3	Satisfactory
				Completion within budget	3	Satisfactory	3	Satisfactory
				Compliance with health & safety specifications	3	Satisfactory	3	Satisfactory
				Compliance with technical specifications	3	Satisfactory	3	Satisfactory
				Compliance within programme	3	Satisfactory	3	Satisfactory
				Social responsibility	3	Satisfactory	3	Satisfactory

Table 82: External Service Provider performance

3.2.3 SERVICE PROVIDERS STRATEGIC PERFORMANCE

Section 76(b) of the MSA states that KPIs should inform the indicators set for every Municipal entity and service provider with whom the Municipality has entered into a service delivery agreement.

Service provider means a person or institution or any combination of persons and institutions which provide a Municipal service

- External service provider means an external mechanism referred to in section 76(b) which provides a Municipal service for a Municipality
- Service delivery agreement means an agreement between a Municipality and an institution or person mentioned in section 76(b) in terms of which a Municipal service is provided by that institution or person, either for its own account or on behalf of the Municipality

Section 121(b) of the MFMA and Section 46 of the MSA further state that a Municipality should include the following related to service providers in its annual report:

- The performance of each service provider
- a Comparison of the performance with targets set for and performances in the previous financial year; and
- measures taken to improve performance.

Section 116(2) of the MFMA further states:
The accounting officer of a Municipality must:

- take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the Municipality or Municipal entity is properly enforced;
- monitor on a monthly basis the performance of the contractor under the contract or agreement;

The purpose of this section is to provide information related to the performance of external service providers. Only services rendered for an amount more than **R 200 000** are listed.

The table below indicates service providers utilised according to functional areas:

I. OFFICE OF THE MUNICIPAL MANAGER

None.

II. ECONOMIC & SOCIAL DEVELOPMENT AND TOURISM

None.

III. FINANCIAL SERVICES

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Software to manage the debt collection from residents whose payments of Municipal Rates and Taxes are in arrears	Geodebt Solutions CC	Software to manage debt collection	9.00	Manage debt collection	Software to manage the debt collection from residents whose payments of municipal rates and taxes are in areas.	Geodebt Solutions CC
Provision of banking services for a contract period ending 30 June 2024	Nedbank Limited	Banking services	5.00	Providing Banking Services	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Provision and administration of an electricity prepayment vending system for a contract period ending 30 June 2022	Ontec Systems (Pty) Ltd	Administration of Electricity prepayment system	6.00	Disaster Recovery Process	3.00	Test complete
				Provision and Administration of Prepaid Electricity	3.00	Fair
Provision of auctioneering services for a contract period ending 30 June 2023	Ikapa Express Auctioneers (Pty) Ltd	Auctioneering services	2.43	Successful completion of auction for moveable assets	3.00	Auction held on 30 May 2023
Printing and distribution of municipal accounts and newsletters for a contract period ending 30 June 2023	Bidvest Paperplus A Division of Bidvest Paperplus (Pty) Ltd	Printing and distribution of accounts & newsletter	2.43	Printing & Distribution of accounts & newsletters on monthly basis	3.00	Fine
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Khusela Amanzi (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Aquaduct Trading	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed,
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Big Chest (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Gundo Evolution (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials,	Universal Trading		2.48	Cost	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023		Plumbing items to municipal stores		Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	The Hardware Co	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Top Fiks Suppliers	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Elite Investhold (Pty) Ltd	Plumbing items for municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	KFC Engineering & Industrial Supplies	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Newport Water Solutions (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Alprene Plastic Products (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	UMN Communications Cc	Supply and delivery of printing paper, ink toners,	2.73	Time cost & quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	Kengisa (Pty) Ltd	Supply and delivery of printing paper, ink toners,	2.73	Time, cost & quality	3.00	1. Bidder withdrew their offer due to financial issues. Rights was transferred to the B-bidder. 2. Due to a force majeure announced by Sappi Overstrand has been limited to 120 boxes per month. 3. Under clause 23.1 of the GCC on the tender we will be purchasing paper <R30K as and when needed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	Acorn Technology (Pty) Ltd	Supply and delivery of printing paper, ink toners,	2.73	Time cost & quality	3.00	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Powercomm Solutions (Pty) Ltd	Electrical items for municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Me Global Inc	Electrical items for municipal stores	2.31	Cost	3.00	Contract cancelled due to owner passing away; contract rights moved to B-bidder
				Quality	3.00	Contract cancelled due to owner passing away; contract rights moved to B-bidder

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Time	3.00	Contract cancelled due to owner passing away; contract rights moved to B-bidder
Supply & delivery of electrical items for a contract period ending 30 June 2023	Jocastro (Pty) Ltd	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Time	3.00	Reviewed
				Quality	3.08	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Flo Specialized Product Solutions	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Memotek Trading Cc	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Ve Management Services (Pty) Ltd	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Greenro Solutions (Pty) Ltd	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Universal Trading	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Top Fiks Suppliers	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Time	3.00	Reviewed
Disconnection and reconnection of electricity supply and installation and removal of water flow restrictors for a contract period ending 30 June 2023	Spectrum Utility Management (Pty) Ltd	Disconnection and reconnection of services	2.41	Disconnection and reconnections of services	3.00	Fine
Provision of water and electricity meter reading services	Wapipa Construction (Pty) Ltd	Reading of water and electricity meters	3.00	Meter readings for Baardskeerdersbos, Pearly Beach, Hawston, Mount Pleasant, Mooiuitsig, Onrustrivier, Sandbaai, Vermont and Zwelihle	3.00	In line with tender specs
				Reading of water and electricity meters in Kleinmond	3.00	Fine
Provision of water and electricity meter reading services	Fuze Geomatics Cc	Reading of water and electricity meters	3.00	Reading of water and electricity meters on a monthly basis	3.00	Fine
Appointment of attorneys for the rendering of legal services for a contract period ending 30 June 2023	Fairbridges Wertheim Becker Attorneys	Attorney for collection	1.93	Attorneys assist with collections	3.00	Fair
Provision of meter reading software for mobile devices for a contract period ending 30 June 2024	Market Demand Trading 773 (Pty) Ltd	Provide meter reading software	3.00	Provide software for meter readings on mobile devices	3.00	Fair
Provision of cash in transit services for a contract period ending 30 June 2024	Fidelity Cash Solutions (Pty) Ltd	Cash in transit services	3.00	Cash in transit services	3.00	Fair
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	KFC Engineering & Industrial Supplies	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	TTR Events and Suppliers (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and delivery	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Olympia International Paints & Coatings	supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Memotek Trading Cc	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Piston Power Chemicals Cc	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	PTA Agencies (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Sidinga Suppliers	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	Startune (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	Universal Trading	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024	The Groundsman (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lubricants	2.28	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	RC Suppliers	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Caprichem Saccs (Pty) Ltd	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Kwapele Basadi Cleanit Cc	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Memotek Trading Cc	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	PTA Agencies (Pty) Ltd	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Sidinga Suppliers	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Startune (Pty) Ltd	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	TTR Events and Suppliers (Pty) Ltd	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Utshalomali Cleaning and Hygiene Solutions	Supply & delivery of tissue paper products, cleaning materials	2.56	Time, cost and quality	3.00	Reviewed
Supply and delivery of overall. Protective clothing, personal protective equipment (PPE) and uniforms for a contract period ending 30 June 2024	Startune (Pty) Ltd	Supply and delivery of overall. Protective clothing	2.52	Time, cost and quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of overall. Protective clothing, personal protective equipment (PPE) and uniforms for a contract period ending 30 June 2024	Pienaar Brothers (Pty) Ltd	Supply and delivery of overall. Protective clothing	2.52	Time, cost and quality	3.00	Reviewed
Underwriting and management of the short-term insurance portfolio of the Overstrand municipality for a contract period ending 30 June 2024	Lateral Unison Insurance Brokers (Pty) Ltd	Short-term insurance underwriting & management	3.00	Annual renewal & placement of the municipality's insurance portfolio, effective from 01/07/2021 & 01/07/2023 respectively	3.00	Confirmation received that continuous cover is in place from 01/07/2022 - 30/06/2023.
				Claims administration - submit monthly updated reports in respect of insurance claims submitted, indicating the status of each claim.	3.00	Report in respect of June 2023 received on 03/07/2023.
				Placement of the municipality's insurance portfolio, effective from 01/07/2021	3.00	Insurance portfolio in place effective 01/07/2021 and 01/07/2022
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Maboneng Electrical Distributors	Supply and delivery of electrical meters and electrical items	1.72	Time, cost, and quality	3.00	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Mattha Trading (Pty) Ltd	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Landis and Gyr (Pty) Ltd	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Memotek Trading Cc	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Kader Technologies (Pty) Ltd	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Universal Trading	Supply and delivery of electrical meters and electrical items	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed
Supply and delivery of plastic toilet doors for a contract period ending 30 June 2024	Sakh'ikhaya Suppliers Cc	Supply and delivery of plastic toilet doors	2.38	Time, cost and quality	3.00	Reviewed
The compilation and maintenance of the General and Supplementary Valuation Rolls for a contract period ending 30 June 2025	HCB Valuations and Services (Pty) Ltd	Valuations	3.00	Accuracy of valuations received	3.00	Satisfactory
				Timeous feedback on queries	3.00	Satisfactory
				Valuations received within timeframe.	3.00	Satisfactory
Core financial business system	Solvem Consulting (Pty) Ltd	Financial system	9.00	Deliver financial system services within agreed time, cost and quality	1.00	Not all issues on production system have been solved in time. CIMS reports distributed weekly for attention. Second eval for Sept. Already done on 07/10/21
Human Resources Management and Payroll Business system	Payday Software Systems (Pty) Ltd	Human resources management and payroll business system	9.00	Human resources management and payroll business system	3.00	Satisfactory

Table 83: Service Provider Performance - Financial Services

IV. MANAGEMENT SERVICES

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Proposed amendment: upgrade, maintenance and support of Overstrand municipality's radio frequency network for a contract period ending 30 June 2026	Comsol Networks (Pty) Ltd (Communication Solutions)	Upgrade, Maintenance & Support RF Network	8.00	Upgrade, Maintenance & Support of RF Network	3.00	Satisfied with upgrade, maintenance and support of RF Network
Amendment of SC1701A/2016: Software and website for Caravan Park/Camping reservations for a contract period ending 30 June 2025	CIMSO Business Solutions Afcimso Business Solutions Africa (Pty) Ltd [PSD Distribution Rica (Pty) Ltd [PSD Distribution]	Software website for caravan Parks	4.66	Website and software of bookings of Palmiet Campsite services	3.00	Satisfactory
Proposed amendment of SC1793A/2017: the acquisition of a capped ELA licensing fee for the GIS system for a contract period ending 30 June 2025	Esri (Environmental Systems Research Institute SA (Pty) Ltd)	Yearly Licences	8.00	Availability of Licences	3.50	Service was received
Provision of services to host, maintain, possibly re-design and upgrade the website of the Overstrand municipality for a contract period ending 30 June 2022	Maxitec	Website hosting	6.00	Quality of work provided	4	Very good and prompt service received. Always help within 12hours.
Appointment of attorneys for the rendering of legal services for a contract period ending 30 June 2023	Fairbridges Wertheim Becker Attorneys	Legal services rendering	1.93	Rendering of legal service	3.08	KPI has been met
Provision of Multi-functional office machines for a contract period ending 30 June 2024	Konica Minolta SA a Division of Bidvest Office (Pty) Ltd	Provision of multi-functional office Machines	2.82	Provision of multi-functional Office Machines for a contract period ending 30 June 2024	3.00	Complied
Appointment of a media agency for the placement of advertisements for a contract period ending 30 June 2025	Ayanda Mbanga Communications (Pty) Ltd	Placement of Advertisements, Translations, Editing	2.83	Time	3.00	Satisfactory
				Adhere to pricing schedule	3.00	Satisfactory
				Quality of work delivered	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Online subscription for access to legal information for a 2-year contract period	LexisNexis South Africa (Pty) Ltd - 460160	Online Subscription for access to Legal Info	2.00	Service be available 24/7 & Information must be updated at all times	3.00	Complied
Graphic Design Services	Jenni Cory Graphic Design	Graphic Design Services	2.15		3.00	Satisfactory
Software used to manage time and attendance of employees	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd	Software used to manage time and attendance of employees	9.00	Quality to support services of software	3.00	Satisfactory
Software used to manage the Integrated Development Plan, the Service Development and Budget Implementation Plan and Individual Performance management	Ignite Advisory Services	Electronic Performance Management System	9.00	Ignite Supplier Performance	3.58	Complied as per SLA
				Service Delivery Budget Implementation Plan	3.58	Complied as per SLA
Document archiving and automated process and workflow business system.	Business Engineering (Pty) Ltd	Provision of On-site-support	9.00	Administration	3.00	Compliant
				Pro-Active Support	3.00	Compliant
				Re-Active Support	3.00	Compliant
				Site Health Management	3.00	Compliant
				Technical support	3.00	Compliant
				Training	3.00	Compliant
				Workflow optimisation	3.00	Compliant

Table 84: Service Provider Performance - Management Services

V. INFRASTRUCTURE AND PLANNING SERVICES

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Amendment of SC1634B/2015: provision of geographic information systems (GIS) services in the Overstrand municipality area ending 30 June 2025	Esri (Environmental Systems Research Institute SA (Pty) Ltd)	GIS services	5.00	GIS services automated programming and cadastral maintenance	4.17	Good Service Was Received
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Re-Solve Consulting (Pty) Ltd	Engineering consultants	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	JPCE (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022	Daveng Consulting Engineers	Consulting engineering services	3.92	Social responsibility	2.08	Unsatisfactory
				Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Water and Wastewater Engineering (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	WEC Consult	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	Gibb (Pty) Ltd (Arcus Gibb)	Consulting engineering services	3.92	Social responsibility	3.00	Satisfactory
				Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	Delta Built Environment Consultants (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	IX Engineers (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	UDS Africa Professional Services Provider & Project Managers	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	Nextec Industrial Technologies (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory work done
				Social responsibility	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	HHO Africa	Consulting engineering services	3.92	Social responsibility	3.00	Not use yet
				Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	INGEROP South Africa (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	Lukhozi Consulting Engineers (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	SMEC South Africa (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	Aurecon South Africa (Pty) Ltd (Oorgeneem by Netgroup150313)	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	GLS Consulting (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	Motla South (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	Neil Lyners And Associates (Rf) (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	Bigen Africa Services (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	JG Afrika (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	Uhambiso Consult	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	AVDM Consulting Engineers & Project Managers Cc	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	Royal Haskoningdhv (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	EFG Engineers (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	Geohydrological & Spatial Solutions Inter (Pty) Ltd (Geoss)	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Provision of laboratory services for the monitoring of water quality in the Overstrand area for a contract period ending 30 June 2023	Integral Laboratories (Pty) Ltd	Provision of Laboratory Services	3.00	Social responsibility	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
Environmental Management Maintenance for a contract period ending 30 June 2023	Indalo Yethu Construction and Projects (Pty) Ltd	Maintenance of environmental assets, as and when required.	1.48	Social Responsibility	3.00	In Progress
				A dedicated supervisor must be on site during all times of the contract	4	Supervisor in field at all times

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
		Rates Based Tender		The team must be contactable at all times whilst conducting work onsite for OM	4	100 % Satisfied
				Social Responsibility	5	Donation or R 10 000-00 to Overstrand Whale Boxing Club
Labour tender for MV/LV Electrical Reticulation for a contract period ending 30 June 2023	Adenco Construction (Pty) Ltd	Labour for MV/LV Electrical Reticulation	1.14	Key Performance	3.00	No problems reported.
				Local Labour	3.00	Agreement makes provision for 1x black male under the age of 35 and 1x black female under the age of 35 on site
				Payment Certificate and invoice	3.00	Hermanus - received order 261975 for Marikana project, phase 1 Gansbaai - None Kleinmond - None
				Site Meetings & Minutes	3.00	No formal meetings with minutes were held.
				Social Responsibility	3.00	1x black female under at the age of 35 - Zwelihle - estimated monetary support R5 000
Construction of new Archimedes screw inlet pumping station in Zwelihle, Hermanus	Khubeka Construction Cc	Construction of Sewerage Pump Station	1.89	Compliance within programme	3.00	Satisfactory
				5% subcontracting of EME'S	3.00	Satisfactory
				Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Social responsibility projects implemented	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Operation of new Materials Recovery Facility (MRF), Hermanus	Hermanus Recycling Cc	Operation of New Materials Recovery Facility	3.04	Completion within budget	3.00	Satisfactory
				Compliance with health and safety specifications	3.00	Satisfactory
				Compliance with technical specification	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Installation of Gansbaai Sewer Reticulation, Phase 4	Benver Civils and Plant Hire Cc	Construction of Sewer Pipelines	1.05	Completion within budget	3.00	Satisfactory
				Compliance with health and safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024	CSM Consulting Services (Pty) Ltd - Bank Change	Professional Services	2.22	Time/cost/quality	3.00	Satisfactory. No complaints feedback from user departments.
Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024	Bergstan South Africa	Professional Services	2.22	Time/cost/quality	3.00	Satisfactory. No complaints feedback from user departments.
Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024	Engelbrecht and Scorgie Architectural Offices	Professional services	2.22	Time/Cost/Quality	3.00	Satisfactory. No complaints feedback from user departments.
New 66/11 KV Birkenhead substation	Adenco Construction (Pty) Ltd	Construction of new infrastructure	2.37	Compliance with Social Responsibility	3.00	Not applicable for current month
				Keeping deadlines as per approved program	3.00	Satisfactory
				Training provided to local residents employed	3.00	Satisfactory
				Monthly claims strictly in accordance with the tendered cash flow program.	3.08	Good

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Regular updating and final submission of as-built information	3.33	Not applicable this month
				Acceptable level of contract administration and quality of work.	3.58	Good
				Compliance with CPG1 target	3.75	Good
				Compliance with EME's/QSE's subcontracting requirement	3.75	Satisfactory
				Compliance to CPG2 target	3.92	Good
				Response time to queries.	3.92	Good
				Submission of accurate claims on time	3.92	Excellent
				Adherence to the Environmental Management Plan (Appendix C)	4.00	Good
				The Contractor shall also take photos of the site on a continuous basis and hand those in at each site meeting.	4.25	Good
				Adherence to Occupational Health and Safety Act	4.50	Excellent
				Number of local jobs created and money retained in community	4.83	Excellent
Term tender for drilling and testing of boreholes in the primary and secondary aquifers in the Overstrand area	Ikhono Techni (Pty) Ltd	Drilling and testing of boreholes	2.92	Completion within budget	3.00	Satisfactory
				Compliance with health & safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility contribution	3.00	Satisfactory
Term tender for drilling and testing of boreholes in the primary and secondary aquifers in the Overstrand area	SA Rotsbore (Pty) Ltd	Drilling and testing of boreholes	2.92	Completion within budget	3.00	Not use yet
				Compliance with health & safety specifications	3.00	Not use yet

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility contribution	3.00	Not use yet
Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025	Dirk Verdoes Attorneys Inc - Affidavit	Conveyancing and Notary Services	2.49	Reporting	3.00	Satisfactory
				Costing	3.00	In line with tendered prices
Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025	AV Dawson Inc	Notary services	2.49	Notary tender - AV Dawson	3.00	As and when needed. No instructions given yet.
Education awareness - puppet shows and live theatre for scholars to create awareness for water conservation, waste recycling and, environmental conservation for a contract period ending 30 June 2025	Story Team (Pty) Ltd	Puppet shows and live theatre for scholars	2.74	Completion within budget	3.00	Satisfactory
				Compliance with health and safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Upgrading of the Kleinmond wastewater treatment works	Hiload Inyanga Construction (Pty) Ltd	Construction of upgrades to wastewater works	1.46	10% sub-contraction to local EME'S and QSE'S	3.00	Satisfactory
				Completion within budget	3.00	Satisfactory
				Compliance with health & safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
Replacement of water pipes within the Overstrand municipal area	Martin And East (Pty) Ltd - New Dirct	Replacement of water pipes	1.70	3% sub-contracting to local EME'S and QSE'S	3.00	Satisfactory
				Completion within budget	3.00	Satisfactory
				Compliance with health & safety specifications	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Masakhane bulk water supply	Benver Civils and Plant Hire Cc	Construction of bulk water pipeline & booster	0.72	Cost	3.00	Expenditure within budget
				Quality	3.00	Acceptable quality of works
				Time	3.00	Satisfactory progress
Masakhane Bus route	Benver Civils and Plant Hire Cc	Construction of bus route	0.58	Cost	3.00	Satisfactory progress
				Quality	3.00	Satisfactory quality
				Time	3.00	Satisfactory progress
Stanford Bulk Water supply	Benver Civils and Plant Hire Cc	Construction of bulk water pipeline	0.69	Cost	3.00	Expenditure within budget
				Quality	3.00	Acceptable quality of works
				Time	3.00	Satisfactory progress
Construction of the Stanford drop-off retaining wall	SR Civil Contractors (Pty) Ltd	Construction of Stanford drop off retaining wall	0.50	Completion within budget	3.00	Satisfactory
				Compliance with health & safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Provision of services as implementing agent for the Schulphoek development project, Hermanus	Asla Konstruksie (Edms) Bpk		10.01		3.00	Satisfactory
(Build man) the provision of information technology related services and systems.	Water Management Services Cc	Licences	12.01	All licenses and software versions must be up to date	3.00	Supplier Performance satisfactory

Table 85: Service Provider Performance- Infrastructure and Planning Services

VI. COMMUNITY SERVICES

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Cleaning of stormwater and sewerage pipelines on an "as and when" required for a contract period ending 30 June 2022	Juno Corp (Pty) Ltd	Cleaning of stormwater and sewerage pipelines	3.94	Cost	3.00	Satisfactory work done
				Quality	3.00	Satisfactory work done
				Social responsibilities	3.00	Satisfactory work done
				Time	3.00	Satisfactory work done
Replacement of water meters in the Overstrand area, phase 4, for a contract period ending 30 June 2022	Ikapa Reticulation & Flow	Replacement of water meters in the Overstrand	3.26	Time	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Cost	3.00	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Wapipa Construction (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	ALG Services	Cleaning services	2.17	cost	3.00	Satisfactory
				quality	3.00	Satisfactory
				time	3.00	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Eunecia's Cleaning Services	Cleaning services	2.17	cost	3.00	Satisfactory
				quality	3.00	Satisfactory
				time	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Mbeshis Cleaning Service	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3.00	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Gardiner N (The Business Zone)	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Adam Outreach Projects (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3.00	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Krohn JC	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Evelyn's Painting Services	Cleaning services	2.16	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Temfin Holdings (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Finest Cleaning Service and Projects (Pty) Ltd	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Vera and Sons Catering and Projects	Vera	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of cleaning services for the Gansbaai / Stanford areas	Black Thari Cleaning and Contractor Trading (Pty) Ltd	Cleaning services	2.47	Cleaning Services	3.00	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	N and N Construction (Pty) Ltd	Cleaning services	2.81	Cleaning Services	3.00	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	Magatyeni Cleaning Services and Projects (Pty) Ltd	Cleaning services	2.81	Cleaning Services	3.00	Satisfactory
Supply & installation of web based/online bulk SMS sending software service for a contract period ending 30 June 2023	SMS depot	Bulk SMS services	2.71	Effective emergency communication	3.67	Satisfactory
Provision of sports field aeration services in the Overstrand area for the period ending 30 June 2023	Ulwando Bush clearing (Pty) Ltd	Aeration of sports fields	2.66	Time & Quality	3.00	Satisfactory
Supply and delivery of 500 ppm farm grade diesel fuel for Onrus caravan park for a contract period ending 30 June 2023	Rustic Living Trading 155	Supply and delivery of diesel	2.56	Delivery on time	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
				Cost	3.00	Satisfactory
Supply and installation of artificial grass in various parks in the Overstrand area on an as and when basis, for the period ending 30 June 2023	Innovative Blinds (Pty) Ltd	Installation of artificial grass	2.47	Quality	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	AJ Van Huffel Planthire Cc	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Gansbaai Sand & Klip		2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
		Supply and delivery of construction material		Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Afrimat Aggregates Operations (Pty) Ltd	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Hulme CR	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Tee Gee Building Suppliers Cc	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Burmar Manufacturing (Pty) Ltd	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	FG Jacobs Transport Cc	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
	Actophambili Roads (Pty) Ltd		2.47	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2023		Reseal, upgrading and rehabilitation of roads		Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Colas South Africa (Pty) Ltd	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Memotek Trading Cc	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Dense Seal (Pty) Ltd	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	TTR Events and Suppliers (Pty) Ltd	Bitumen products	2.23	Cost	2.00	Poor
				Quality	2.00	Poor
				Social responsibilities	2.00	Poor
				Time	2.00	Poor
Application of road markings on the municipal road network for a contract period ending 30 June 2023	Coalition Trading 606 Cc	Application of road marking on municipal road	1.44	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	Fierce Dimensions Enterprises (Pty) Ltd	Supply and delivery of building material	2.47	Supply and delivery of building materials	3.00	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	Ithuba Industries	Supply and delivery of building material	2.47	Supply and delivery of building materials	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of building material for a contract period ending 30 June 2023	Emmerencia Construction (Pty) Ltd	Supply and delivery of building material	2.47	Delivery of building materials	3.00	Satisfactory
Supply and delivery of swimming pool chemicals for a contract period ending 30 June 2023	Hwabis Construction and Projects	Supply and delivery of swimming pool chemicals	1.27	Supply and delivery of swimming pool chemicals	3.00	Satisfactory
Supply and delivery of swimming pool chemicals for a contract period ending 30 June 2023	Memotek Trading Cc	Supply and delivery of swimming pool chemicals	1.27	Supply and delivery of swimming pool chemicals	3.00	satisfactory
Renovations – water & sanitation store, Hermanus	Milestone Construction & Civils	Renovations – water & sanitation store, Hermanus	0.33	Completion of Project with 4 months	3.00	Satisfactory
				Completion of Project within Budget	3.00	Satisfactory
				Quality of Workmanship	3.00	Satisfactory
Supply, installation, maintenance and servicing of air conditioners to municipal offices buildings for a contract period ending 30 June 2024	Gansbaai Aircon And Refrigeration Cc	Supply, maintenance and servicing of air condition	2.51	Supply, maintenance and service of air conditioners	4.00	Good
Provision of Hygiene Services and Pest Control at Overstrand Municipality for a contract period ending 30 June 2024	Servest (Pty) Ltd	Hygiene & pest control services	2.66	Service Delivery & Consumables	3.00	Complied
Provision of Hygiene Services and Pest Control at Overstrand Municipality for a contract period ending 30 June 2024	Royal Pest Management	Pest control services	2.66	Service Delivery and products	3.00	Complied
Chemical control of weeds on sport turf & public open spaces in the Overstrand, for the contract period ending 30 June 2024	Henchem	Application of weed control measures	2.32	Proof of work	3.00	Satisfied
				Time & Quality	3.00	Satisfied
Supply and erecting of fences and repairs on an "as and when required" basis in the Overstrand area for the period ending 30 June 2024	Wakhitsi 101 Enterprise and General Trading Cc	Fencing	2.13	Tender SC2199/2021: Supply and Erecting of Fences and repairs on an as and when basis in the Overstrand area for Period ending 30 June 2024	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and erecting of fences and repairs on an "as and when required" basis in the Overstrand area for the period ending 30 June 2024	Jonty Engineering and Trading Sa Cc	Tender SC2199/2021: Supply and Erecting of Fences	2.13	Tender SC2199/2021: Supply and Erecting of Fences and repairs on an as and when basis in the Overstrand area for Period ending 30 June 2024	3.00	Satisfactory
Management of gansbaai caravan park	Stevens N (Gansbaai Karavan)	Management of Gansbaai Caravan Park	3.00	Work performed with timeframe and financial framework specified and acceptable qualify of work	3.00	Satisfactory
Supply, delivery and application of fertilizer to sports fields in the Overstrand, for a period ending 30 June 2024	Ulwando Bush clearing (Pty) Ltd	Application of fertilizer	2.32	Quality & Time	3.17	Satisfactory
Transversal term contract RT46-2020: appointment of contractors for the provision of vehicle fleet management services to the state for a period of five years - 1 April 2021 to 31 March 2026, for purposes of this report in awarding this contract for a period	Firstrand Bank Ltd	Fleet Maintenance and Management Services	2.25	Time	2.25	Unsatisfactory
				Quality	3.00	Satisfactory
				Cost	3.00	Satisfactory
Transversal term contract RT46-2020: appointment of contractors for the provision of vehicle fleet management services to the state for a period of five years - 1 April 2021 to 31 March 2026	EKS Vehicle Tracking (Pty) Ltd	Vehicle tracking services	2.69	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time (delivery)	3.00	Satisfactory
Hiring of sewerage vacuum tankers for a period ending 30 June 2024	Juno Corp (Pty) Ltd	Hiring of sewerage vacuum tankers	2.49	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Repair and Maintenance of Diesel Boiler Systems at Onrus Caravan Park for a Contract Period ending 30 June 2024	BLT Electrical Mechanical & Consulting Services	Maintenance	2.72	Quality	3.00	Satisfactory
				Time	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Arbouricultural consultation and the pruning and felling of trees in the Hermanus, Kleinmond and Stanford areas for the period ending 30 June 2025.	Beatrice Nina Group (Pty) Ltd	Pruning & felling of trees	2.60	Quality and Time	1.25	Non-compliant according to requirements of the tender specifications
Arbouricultural consultation and the pruning and felling of trees in the Hermanus, Kleinmond and Stanford areas for the period ending 30 June 2025.	Ulwando Bushclearing (Pty) Ltd	Tree pruning & felling	2.60	Time & quality	3.00	Exceeded expectations
Provision of garden maintenance services in Hermanus area for a contract period ending 30 June 2025	Indalo Yethu Construction and Projects (Pty) Ltd	Garden maintenance	2.92	Quality & time	3.00	Satisfied
Provision of small works and maintenance as and when needed for a contract period ending 30 June 2024	Ikapa Reticulation & Flow	Provision of small works and maintenance	2.13	Time	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Cost	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Refurbishment, maintenance and servicing of Hawston pool and/or pumps for a contract period ending 30 June 2024	Agricultural Rural Development Services (Pty) Ltd (Ards)	Refurbishment, maintenance and servicing of pumps	1.56	Refurbishment, maintenance and servicing of Hawston pool and/or pumps	3.00	Satisfactory
Lifeguard services for the Overstrand area for a contract period ending 30 June 2025	Overstrand Community Lifeguards Cc	Lifeguarding services	2.95	Time, cost, quality	3.00	3-year contract - out of season currently.
Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025	Kruger and Blignaut Attorneys	Conveyancing and notary services	2.49	Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025	3.00	Satisfactory. 18 transfers successfully completed as 29 June 2023: 4 transactions successfully

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
						completed regards section 68 Title Deed
Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2025	Actophambili Roads (Pty) Ltd		2.03		3.00	Satisfactory
(EMIS) the provision of information technology related services and systems.	Water Management Services Cc	Asset Maintenance Management System License fees	12.01	All licenses up to date and informed when new version of software is/will be available	3.00	Satisfactory
				Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time (delivery)	3.00	Satisfactory
Business system through which the maintenance of all property and infrastructure assets in the Municipality is done.	Water Management Services Cc	Operational systems	9.00	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time (delivery)	3.00	Satisfactory

Table 86: Service Provider Performance - Community Services

VII. PROTECTION SERVICES

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
	J and H Protective Clothing (Pty) Ltd	Supply and Delivery Protective Clothing	2.38	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Supply and Delivery of Uniforms and Protective Clothing for Fire & Rescue and Disaster Management				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Monitoring, armed response, installation of alarm systems and CCTV camera callouts for a contract period ending 30 June 2023	Fidelity ADT (Pty) Ltd - Monitoring	Monitoring, armed response installation of alarms	2.29	Monthly report of occurrences	3.00	Satisfactory
				Response time	3.00	Satisfactory
Integrated Cloud Aided Dispatch Solution	Spinningyourweb (Pty) Ltd	Computer Aided Dispatch Solution	3.00	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Social Responsibility	3.00	Satisfactory
Rebuild of existing dwelling for new law - enforcement offices on farm portion 3 of farm 585, Hemel-en-Aarde road, Hemel-en-Aarde Valley	Nabiz Enterprize	Rebuilding of existing dwelling for new offices	0.48	Adhered to pricing schedule	3.00	Satisfactory.
				Quality of products delivered	3.00	Satisfactory.
				Timeous delivery	3.00	Satisfactory.
Clearing of Municipal and Private Erven in the Overstrand Municipal Area for a contract period ending 30 June 2024	Eco Brands and Industries (Pty) Ltd	Clearing of vacant erven	0.75	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Clearing of Municipal and Private Erven in the Overstrand Municipal Area for a contract period ending 30 June 2024	Wezlo (Pty) Ltd	Clearing of municipal and vacant erven	2.72	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
		Speed Enforcement	2.66	Quality	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Appointment of a service provider for the installation implementation, operation, support and maintenance of an advance traffic contravention management system for a contract period ending 30 June 2024	Ultimate Procurement Solutions Cc			Cost	3.00	Satisfactory
				Time	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Supply and delivery of non-perishable and perishable goods and disaster management items	Memotek Trading Cc	Supply and delivery of items	2.72	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Supply and delivery of non-perishable and perishable goods and disaster management items	Malakhiwe Akohlulwa Onwaba (Pty) Ltd	Supply and delivery of items	2.72	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Provision of security guarding services on an as and when required basis for a contract period ending 30 June 2024	Fidelity Security Services (Pty) Ltd	Security guarding service	2.00	Acceptable quality of work(s) performed goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes as specified	3.00	Satisfactory
				Social Responsibility	3.00	Satisfactory - no portfolio of evidence submitted yet
	Six Combined Corporation	Security guarding services	2.00	Acceptable quality of work(s) performed / goods delivered	3.00	No services rendered

Service providers utilized according to functional areas per Directorate (2022/23)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Provision of security guarding services on an as and when required basis for a contract period ending 30 June 2024				Social responsibility	3.00	No services rendered
				Work(s) performed / goods delivered within financial framework specified	3.00	No services rendered
				Work(s) performed / goods delivered within timeframes as specified	3.00	No services rendered
Supply and delivery of ammunition	Simnka Projects (Pty) Ltd	Supply and delivery of Ammunition	0.18	Cost of items delivered.	3.00	Satisfactory.
				Quality of products delivered.	3.00	Satisfactory.
				Timeous delivery.	3.00	Satisfactory
Purchasing of inshore sailing jackets and inshore sailing trousers for Law Enforcement Marine unit and Task Team officers	Memotek Trading Cc	Supply and delivery of inshore sailing jackets and inshore sailing trousers	0.19	Cost of items delivered	3.00	Satisfactory. Items delivered and invoiced according to pricing schedule on 31/05/2023.
				Quality of items delivered.	3.00	Satisfactory.
				Timeous delivery	3.00	Satisfactory. Awaiting delivery

Table 87: Service Provider Performance - Protection Services

3.2.4 B-BBEE COMPLIANCE PERFORMANCE INFORMATION

In terms of Section 13G of the Broad-Based Black Economic Empowerment Act 53 of 2003 as amended by Act 46 of 2013 ("the B-BBEE Act"), read with regulation 12 of the B-BBEE Regulations, all spheres of government, public entities and organs of state must report on their compliance with broad-based black economic empowerment in their audited annual financial statements and annual reports. A compliance report required to be included annually in terms of section 13G (1) of the Act from a sphere of government, public entity or an organ of state must reflect the

state of compliance in respect of (i) ownership where applicable; (ii) management control; (iii) skills development; (iv) enterprise and supplier development; (v) socio-economic development; and (vi) any other sector specific element. The following tables contain the required information applicable to Overstrand Municipality:

3.2.4.1 MANAGEMENT CONTROL

The table indicates the number of directors/managers information of Overstrand Municipality for the 2022/23 financial year:

Categories	% Number for each category	Race classification (Indicate number in terms of A, C & I)	Gender (Indicate number in terms of F & M)	Age (Provide number in chronological order)	Location (Indicate number in each Province)	Disability (Indicate number in terms of F & M)
Board	N/A	N/A	N/A	N/A	N/A	N/A
Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Non-Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Senior Management (MM & Directors)	80% 5 posts – 1 vacant	C – 3 A - 1	M – 3 F – 1	54, 55, 56 & 60	Western Cape	N/A
Middle Management (T14 – T19)	83.78% 37 posts – 6 vacant	A – 6 C - 25	F – 10 M - 21	37 - 56	Western Cape	N/A
Junior Management (T10 – T13)	87.10% 155 posts – 20 vacant	A – 29 C - 106	F – 45 M - 90	27 - 61	Western Cape	M - 1
Dividends declared	N/A	N/A	N/A	N/A	Western Cape	N/A

(NB: A-Africans, C-Coloureds, and I-Indians)

3.2.4.2 SKILLS DEVELOPMENT

Total leviable amount and number of black persons trained in Overstrand Municipality for the 2022/23 financial year:

Total Leviable amount:							
Categories	**Number for each category**	**Race classification (Indicate number in terms of A, C & I)**	**Gender (Indicate number in terms of F & M)**	**Age (Provide number in chronological order)**	**Location (Indicate number in each Province)**	**Disability (Indicate number in terms of F & M)**	**Total Amount Spend**
Black employees	F/A – 17 F/C – 25 M/A – 57 M/C - 81	C – 106 A - 74	F – 42 M - 138	<35 – 55>	Western Cape	0	R2 014 918.25
Black non-employees	0	0	0	0	0	0	0
Black People on internships, apprenticeship, learnership	0	0	0	0	0	0	0
Unemployed black people on any Programme under the learning Programme matrix	0	0	0	0	0	0	0

3.2.4.3 ENTERPRISE AND SUPPLIER DEVELOPMENT

Total procurement spend/budget and number of enterprise and supplier development beneficiaries and value thereof for the 2022/23 financial year:

Total Procurement Spent:			
Total Number of Suppliers 566	**Total Value Spend** R604 898 211.80		
Total Number of EME Supplier 382	**Total Value Spend** R 242 027 048.26	**% Black Ownership** 45%	**% Black women ownership** 21%
Total Number of QSE Supplier 13	**Total Value Spend** R 144 635 570.83	**% Black Ownership** 38%	**% Black women ownership** 21%

Total Procurement Spent:			
Total Number of Large Suppliers 2	**Total Value Spend** R 217 235 592.71	**% Black Ownership** 0	**% Black women ownership** 0
Total Value of 2% NPAT or 0.2% of allocated Budget: N/A			

Total Number of EMEs **N/A**	**Total Value Spend** **N/A**	**% Black Ownership** **N/A**	**% Black Women Ownership** **N/A**	**Location** **N/A**	**Sector** **N/A**
Total Number of QSEs **N/A**	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A
Total Value of 1% NPAT or 0.1% of allocated Budget:					
Total Number of EMEs **N/A**	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A
Total Number of QSEs **N/A**	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A

3.3.4.4 SOCIO ECONOMIC DEVELOPMENT

Total spend and number of black participants, race classification, gender, geographical indication and value thereof for the 2021/22 financial year:

Note: No Grant – in Aid allocation received in the 2022/23 financial year therefor no reporting.

Total Value of 1% NPAT or 0.1% of allocated Budget:				
Number of participants	**Race classification (Indicate nr. in terms of A, C & I)**	**Gender (Indicate nr. in terms of F & M)**	**Geographical indication (Indicate nr in each Province)**	
N/A	N/A	N/A	**GP**	N/A
N/A	N/A	N/A	**MP**	N/A
N/A	N/A	N/A	**FS**	N/A
N/A	N/A	N/A	**LP**	N/A
0	**A – 0** **C - 0**	**F – 0** **M - 0**	**WC**	0
N/A	N/A	N/A	**EC**	N/A
N/A	N/A	N/A	**NC**	N/A
N/A	N/A	N/A	**KZN**	N/A
N/A	N/A	N/A	**NW**	N/A
Total Value Spend:	**R 0**			

(NB: A-Africans, C-Coloureds, and I-Indians)

3.2.5 MUNICIPAL FUNCTIONS

A) ANALYSIS OF FUNCTIONS

The municipal functional areas are as indicated below:

Municipal Function	Municipal Function Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Childcare facilities	Yes
Electricity and gas reticulation	Yes
Firefighting services	Yes, structural fires *Overberg District Municipality responsible for veld fires
Local tourism	Yes
Municipal airports	Yes
Municipal planning	Yes
Municipal health services	No, Overberg District Municipality
Municipal public transport	No, Overberg District Municipality
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers, and harbours, excluding the regulation of international and national shipping and matters related thereto	Yes
Storm water management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic wastewater and sewage disposal systems	Yes
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours, and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes

Municipal Function	Municipal Function Yes / No
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	Yes
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

Table 88: Functional Areas

3.3 COMPONENT A: BASIC SERVICES

This component includes basic service delivery highlights and challenges, includes details of services provided for water, wastewater (sanitation), electricity, waste management, housing services and a summary of free basic services.

3.3.1 WATER PROVISION

A) INTRODUCTION TO WATER PROVISION

Overstrand Municipality has 8 water schemes, providing drinking water to more than 100 000 residents. Water sources include rivers, dams, boreholes, and springs. All residents have access to at least a basic water supply service. The top priorities are to develop sufficient sources, adequate treatment capacity, as well as bulk and reticulation system capacity to address the housing backlog and to provide for growth and development in the foreseeable future, as well as to maintain and refurbish and replace aging existing infrastructure to ensure a sustainable water supply service.

In order to counter the possible effects of climate change and future dry periods, a strategy of diversifying water resources between surface water, groundwater, and eventually waste water re-use and seawater desalination was embarked upon.

The main projects for 2022/23 included the continuation of the water reticulation pipeline replacement program, focused on the Buffelsrivier and Kleinmond areas, and the upgrade of water systems in Masakhane (Gansbaai) and Stanford. The replacement of domestic and bulk water meters continued.



Water Pipe replacement project progress in the Buffels River water supply area

A water demand management strategy is in place, with the focus to keep water demand and water losses under control. The gross water losses for 2022/23 were 24.48%, compared to 24.04% in 2021/22 and 28.26% in 2020/21.

Awareness projects continued during the year, with live shows with a water conservation theme being hosted very successfully at 8 primary schools in all the Overstrand areas. A total of 2607 learners from grades R to 3 were reached with this initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution to the municipality and its communities.



Live shows with a water conservation theme were hosted at 8 primary schools across the Overstrand.

B) HIGHLIGHTS: WATER SERVICES

Highlights	Description
Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award	Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award of Green Cape, SALGA and the Friedrich Naumann Foundation for its bulk water and sanitation services management.
Continuation of the next phase of the water pipe replacement program	The contract for the next phase of replacement of aging water pipes in various Overstrand towns was awarded and commenced on site, with good progress to date.
Awareness project on water conservation	A total of 2607 learners from grades R to 3 were reached with a live water show initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution
Emergency load shedding relief grant approved for Overstrand by Province	An emergency load shedding relief grant of R 6.7 million was approved for Overstrand Municipality by the Western Cape Province to install additional backup generators at water and wastewater facilities.

Table 89: Water Services Highlights

C) CHALLENGES: WATER SERVICES

Description	Progress made in 2022/23 to address challenge
National shortage of chlorine gas for water treatment continued	Investigation was completed on the feasibility of potential alternative disinfection options, and alternative options have been implemented at some of the smaller treatment plants.
Eskom electricity load shedding potentially causing interruptions in service delivery and substantial additional costs	Electricity load shedding is causing areas that depend on a pumped water supply to be at risk of service interruptions. Significant additional budget had to be allocated during the mid-year review processes, as additional generators had to be installed or rented where possible, and continuous refuelling and additional maintenance inputs had to be put in place.
Vandalism and theft of infrastructure and equipment	Improved security measures were implemented at several water installations to address the growing tendency of theft and vandalism, especially during periods of load shedding.
Aging infrastructure	Funds were again secured for the continuation of the water pipe replacement program, with escalating frequency of pipe bursts in some areas. The rate of pipe replacement needs to be escalated further.

Description	Progress made in 2022/23 to address challenge
Additional water source required for Hermanus in the medium term	Funds will have to be secured for implementation of the first phase of a seawater desalination plant in Hermanus within the next 3 to 4 years.

Table 90: Water Services Challenges

Total Use of Water by Sector (cubic meters)					
Year	**Agriculture**	**Forestry**	**Industrial**	**Domestic**	**Unaccountable water losses**
2020/21	0	0	1 280 370	4 311 411	2 077 312
2021/22	0	0	540 125	4 649 478	1 768 177
2022/23	0	0	586 989	4 726 704	1 840 996
The above figures for "Industrial" include commercial, industrial, and "other", being all non-domestic consumption. It is clear that water losses decreased significantly over the past 2 years as a result of the water demand management program. The overall water demand also remained stable as a result of water demand management and good co-operation from the public.					

Table 91: Total water use by sector (cubic meters)

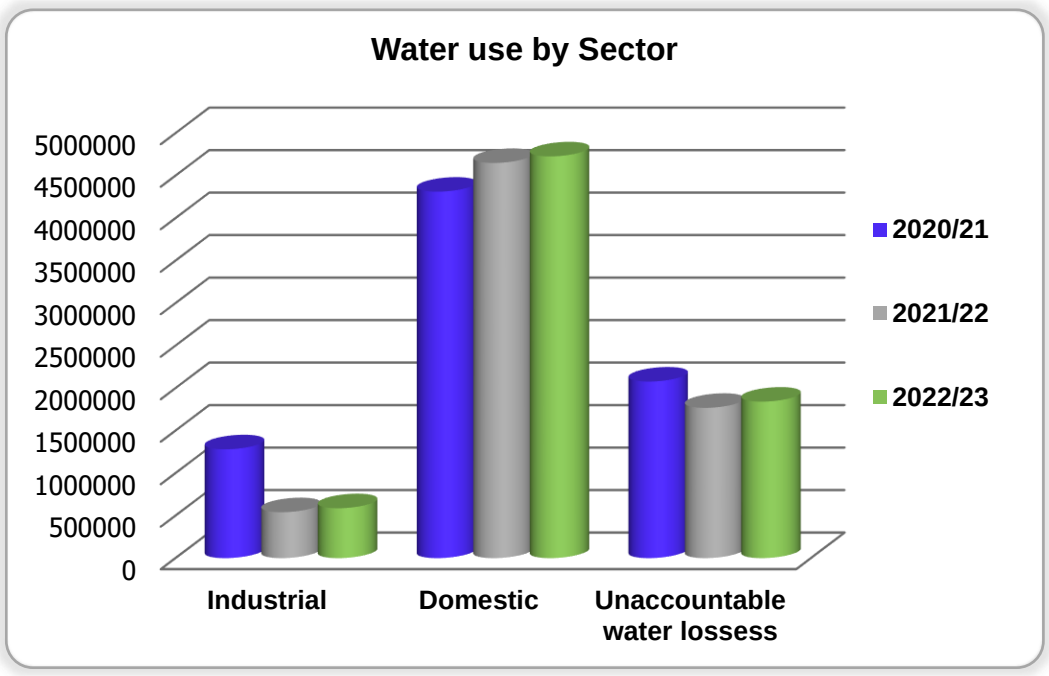


Figure 11: Water use by sector

Water Service Delivery Levels				
Households				
Description	**2019/20**	**2020/21**	**2021/22**	**2022/23**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Water: (above min level)				
Piped water inside dwelling	29 946	30 111	30 990	31 829
Piped water inside yard (but not in dwelling)	0	0	0	0
Using public tap (within 200m from dwelling)	3 675	3 775	3 536	3 242
Other water supply (within 200m)	0			
Minimum Service Level and Above sub-total	33 621	33 886	34 526	35 071
Minimum Service Level and Above Percentage	100	100%	100%	100%
Water: (below min level)				
Using public tap (more than 200m from dwelling)	0	0	0	0
Other water supply (more than 200m from dwelling	0	0	0	0
No water supply	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total number of households	**33 621**	**33 886**	**34 526**	**35 071**

Table 92: Water service delivery levels: Households

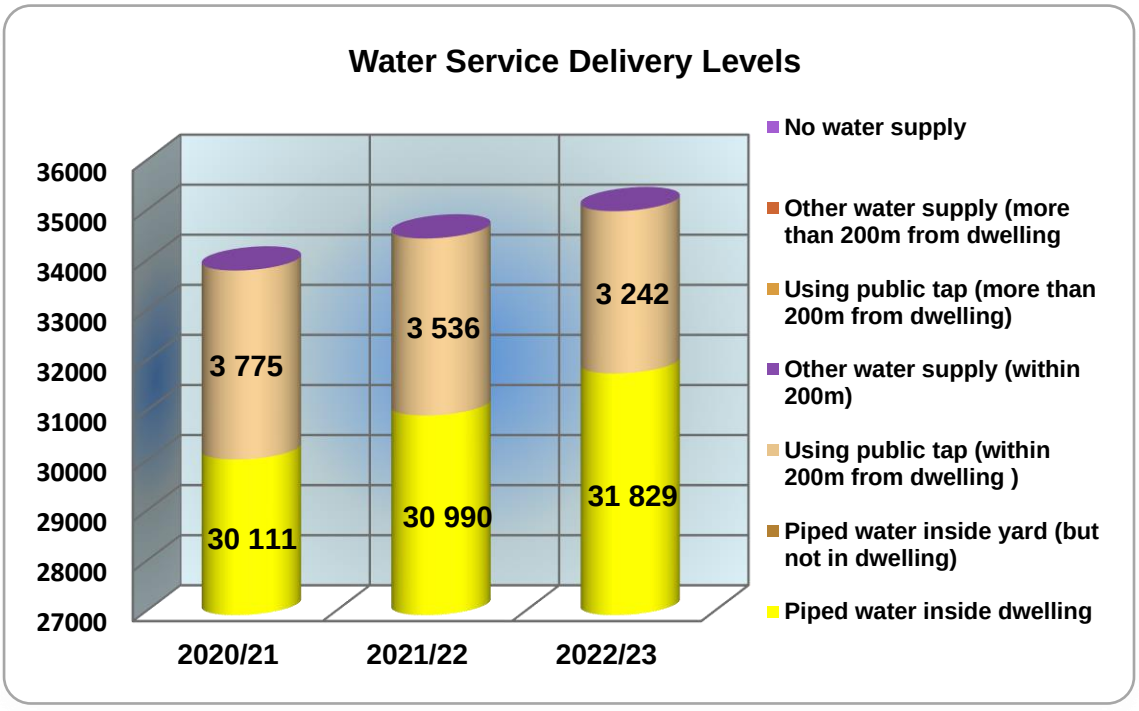


Figure 12: Water Service Delivery levels

Access to Water			
Financial year	**Proportion of households with access to water points*** (*Informal households/total number of households x100*)	**Proportion of households with access to piped water**	**Proportion of households receiving 6 kl free#** (*Indigent/formal households* X 100)
2020/21	10.65%	**100%**	24.2%
2021/22	11.02%	**100%**	24.5%
2022/23	25.2%	**100%**	4.45%

** Means access to 25 litres of potable water per day supplied within 200m of a household and with a minimum flow of 10 litres per minute*

 # 6,000 litres of potable water supplied per formal connection per month

** Total households in informal areas / total households in Overstrand as a %.*

Table 93: Access to water

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL4	The provision and maintenance of municipal services	Quality of potable water comply 98% with SANS 241	% compliance with SANS 241	All	97,83%	**98%**	**96.99%**	O	Target almost met. Generators were hired and placed at some treatment plants for periods to keep reservoirs full. In the process of installing permanent generators at certain treatment plants. Several water treatment plants have not been equipped with standby generators yet in 2022/23, and therefore water treatment processes are compromised during power outages. Rental generators have been placed at some plants to keep essential treatment processes running, and at e.g., Stanford and De Kelders to keep reservoirs full, as the disinfected raw water is safe for human consumption.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	24,04%	**25%**	**24.48%**	B	Target extremely well met
TL19	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	All	1	**1**	**1**	G	Target met
TL27	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	464	**328**	**658**	B	Target extremely well met
TL28	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	All	30 990	**30 412**	**31 829**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL43	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	All	82	**80**	**99**	G2	Target well met

Table 94: Service delivery indicators: Water services

Employees: Water Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	15	18	17	17	17	0	0%
4 - 6	6	6	7	8	7	1	12.5%
7 - 9	4	4	4	4	4	0	0%
10 - 12	11	10	10	11	10	1	9%
13 - 15	3	3	3	3	3	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	1	1	1	1	1	0	0%
Total	**40**	**42**	**42**	**44**	**42**	**2**	**5%**

Table 95: Employees: Water Services

The intensive training and development of process controllers at all the Overstrand treatment plants continued as part of the bulk water services support contract with Veolia.

Capital Expenditure 2022/23: Water Services					
R'					
Capital Projects	**2022/23**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Refurbishment of bulk water infrastructure	1 000 000	952 000	951 598	(48 402)	951 598
Fencing at water installations	700 000	644 300	644 212	(55 788)	644 212
Replacement of Overstrand water pipes	15 972 000	15 972 000	12 521 997	(3 450 003)	12 521 997
Water facilities contingency	500 000	1 273 700	1 262 481	+762 481	1 262 481
Access roads to Kleinmond & Buffels river WTW upgrade	1 000 000	1 000 000	992 912	(7 088)	992 912
Upgrade Hermanus well fields phase 2	4 803 201	4 803 201	4 190 735	(612 466)	4 190 735
Upgrade water lines & new booster pumpstation Masakhane	7 000 000	4 645 140	4 645 140	(2 354 860)	4 645 140
Upgrade bulk water Stanford	5 615 000	4 290 711	4 290 711	(1 324 289)	4 290 711
Refurbish Kraaibosch pump station panel	1 000 000	1 000 000	1 000 000	0	1 000 000
De Kelders WTW membrane replacement	800 000	630 000	626 464	(173 536)	626 464
Franskraal WTW filters refurbish	400 000	400 000	362 138	(37 862)	362 138
Emergency housing project Schulphoek	280 000	0	0	(280 000)	0
Emergency Housing Provision (EHP) water provision for informal settlements	150 000	178 000	119 164	(30 836)	119 164
Total All	**39 220 201**	**35 789 052**	**31 607 551**	**(7 612 650)**	**31 607 551**
Total project value represents the estimated cost of the project on approval by Council					

Table 96: Capital Expenditure 2022/23: Water Services

88.3% of the adjusted capital budget for Water for 2022/23 was spent. Unspent funds have been rolled over to the 2023/24 financial year where applicable, to enable continuation of projects.

3.3.2 WASTEWATER (SANITATION) PROVISION

A) INTRODUCTION TO SANITATION PROVISION

Overstrand Municipality has 6 wastewater schemes serving the municipality's 11 towns and villages with sanitation services. All residents have access to at least a basic sanitation service.

The main challenges remained the following:

Provide sufficient wastewater treatment capacity as well as bulk and reticulation system capacity in all the schemes to be able to accommodate future growth and development, including the planned low-cost housing projects by:

- ➔ extending the waterborne sewer networks in the different towns;
- ➔ extending treatment capacity when growth projections indicate the requirement; and
- ➔ eliminating the tanker truck service over time.
- ➔ efficiently maintaining and operating existing infrastructure.

B) HIGHLIGHTS WASTEWATER (SANITATION) PROVISION

Highlights	Description
Gansbaai Sewer network phase completed	The next phase of the extension of the waterborne sewer network in the Gansbaai CBD was completed.
New Inlet Pumpstation at Hermanus Waste Water Treatment Works (WWTW) completed	A new Archimedes Screw Inlet Pump station was completed at the Hermanus Wastewater Treatment Works at a total cost of R 28 million, partially funded with a WSIG grant received from the Department of Water and Sanitation.
Kleinmond WWTW Upgrade started	Construction started for the upgrade of the Kleinmond Wastewater Treatment Plant. The project is expected to be completed in the 2nd half of 2024.
Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award	Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award of Green Cape, SALGA and the Friedrich Naumann Foundation for its bulk water and sanitation services management
Emergency load shedding relief grant approved for Overstrand by Province	An emergency load shedding relief grant of R 6.7 million was approved for Overstrand Municipality by the Western Cape Province to install additional backup generators at water and wastewater facilities.

Table 97: Wastewater (Sanitation) Provision Highlights





Construction of the new Archimedes Screw inlet Pump Station at the Hermanus Wastewater Treatment Plant was completed.

C) CHALLENGES: WASTEWATER (SANITATION) PROVISION

Description	Progress made in 2022/23 to address challenge
Eskom electricity load shedding causing escalated risk of spillages and interruptions in service delivery, and substantial additional costs	Electricity load shedding is putting additional risk on sewerage pumpstations and sewerage treatment plants. Significant additional budget had to be allocated during the mid-year review processes, as additional generators had to be installed or rented where possible. Continuous refuelling and maintenance inputs had to be put in place.
Need for the upgrade of wastewater treatment facilities in some areas	Environmental authorization and funding were secured for the upgrading the Kleinmond WWTW. The Hawston plant will need to follow in the near future.
Vandalism and theft of infrastructure and equipment	Improved security measures were implemented at several wastewater installations to address the growing tendency of theft and vandalism, especially during periods of load shedding.
Lack of waterborne sewer networks in some areas, putting pressure on tanker service	Elimination of sewer tanks by laying new sewer pipe networks and connecting properties to it will need to be continued. In the interim additional tanker trucks need to be purchased and aging trucks to be replaced.
Optimization of wastewater sludge handling	Disposal of dried waste sludge in the most efficient way remains a challenge. Discussions with the Overberg District and DEADP and the private sector are ongoing.
Extension of basic services	Continuous improvement of the ratio of sanitation facilities to households in informal settlements, and provision of basic services at new informal settlements is needed.
Aging infrastructure / lack of maintenance funds	Increased maintenance budget as well as capital for replacement of old infrastructure is required.
Storm water infiltration into sewer networks	Public awareness and law enforcement to be upscaled.

Table 98: Wastewater (Sanitation) Provision Challenges

Sanitation service Delivery Levels				
Households				
Description	**2019/20**	**2020/21**	**2021/22**	**2022/23**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Sanitation/sewerage: (above minimum level)				
Flush toilet (connected to sewerage)	**30 060** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	**30 420** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	**31 394** DB4 SYSTEM CANNOT	**32 323** DB4 SYSTEM CANNOT

Sanitation service Delivery Levels				
Households				
Description	**2019/20**	**2020/21**	**2021/22**	**2022/23**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
			DIFFRENCIATE TOTALS	DIFFRENCIATE TOTALS
Flush toilet (with septic tank)	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS
Chemical toilet	0	0	0	0
Pit toilet (ventilated)	0	0	0	0
Other toilet provisions (above min. service level)	3675	3 779	3536	3 242
Minimum Service Level and Above sub-total	33735	34199	34930	35 565
Minimum Service Level and Above Percentage	100%	100%	100%	100%
Sanitation/sewerage: (below minimum level)				
Bucket toilet	0	0	0	0
Other toilet provisions (below min. service level)	0	0	0	0
No toilet provisions	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total households	**33 735** (Informal households included (30060+3675)	**34 199** (Informal households included (30420+3779)	**34 930** (Informal households included (34930+3536)	**35 565** (Informal households included 32 323+3 242)
Including informal settlements				
The financial system (DB4) cannot differentiate totals for the four financial years				

Table 99: Sanitation service delivery levels

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL3	The provision and maintenance of municipal services	Quality of effluent comply 80% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	80,08%	**80%**	**75.54%**	O	Target almost met. The upgrade of the Kleinmond WWTW has started, and the contract for installation of a backup generator at the Gansbaai WWTW has been awarded. Both these projects will improve effluent quality in the long term.
TL34	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	983	**1 020**	**1 107**	G2	Target well met
TL35	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	31 394	**30 724**	**32 323**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL44	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	All	143	**105**	**171**	B	Target extremely well met.

Table 100: Service delivery indicators: Wastewater (Sanitation) provision

Employees: Sanitation Services							
Job Level	**2019/20**	**2020/21**	**2021/22**	**2022/23**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	42	42	41	42	42	0	0%
4 - 6	3	3	4	4	3	1	25%
7 - 9	14	12	13	15	12	3	20%
10 - 12	4	6	5	6	5	1	17%
13 - 15	0	0	0	0	0	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	1	1	1	1	1	0	0%
Total	**65**	**65**	**65**	**69**	**64**	**5**	**7%**

Table 101: Employees Wastewater (Sanitation) Provision

Capital Expenditure 2022/23: Sanitation Services					
R'					
Capital Projects	**2022/23**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value 2022/23**
Sewerage facilities contingency	500 000	650 000	626 133	+126 133	626 133
Gansbaai CBD sewer network extension	2 000 000	2 000 000	2 000 000	0	2 000 000
Kleinmond WWTW refurbish upgrade	22 441 638	9 478 621	9 478 261	12 963 377	9 478 261
Fencing at sewerage installations	500 000	350 000	349 744	150 256	349 744
Upgrading of pumpstations & rising mains	27 539 000	17 290 769	17 290 769	10 248 231	17 290 769
Emergency housing project Schulphoek	1 400 000	0	0	(1 400 000)	0
EHP sewer provision for informal settlements	620 000	416 000	278 115	341 885	278 115
Reroute Hermanus WWTW treated effluent irrigation pipeline	1 100 000	1 100 000	1 100 000	0	1 100 000
Total All	**56 100 638**	**31 285 030**	**31 123 019**	**24 977 619**	**31 123 019**
Total project value represents the estimated cost of the project on approval by Council					

Table 102: Capital Expenditure 2022/23: Wastewater (Sanitation) Provision

99.5% of the adjusted capital budget for Sanitation for 2022/23 was spent. Unspent funds have been rolled over to the 2023/24 financial year where applicable, to enable continuation of the relevant projects. The reasons for the under spending on capital projects included inter alia lengthy environmental authorization processes, delays in some procurement processes, and difficult site conditions encountered on some construction projects.

3.3.3 ELECTRICITY

A) INTRODUCTION TO ELECTRICITY

Overstrand Municipality is committed to quality service delivery to the residents of Overstrand and to the expansion of services to those who never previously had access to these. A sustainable supply of sufficient electricity and energy is vital for the growth and development of Overstrand.

Electricity Reticulation is a Local Government Competence in terms of the Constitution and forms the highest earner of revenue within municipalities. Electricity is also the best tool

available to control revenue within the municipality. Eskom's 10% required savings however has a negative impact on revenue.

The Municipality is licensed to sell electricity to customers in its designated area of supply.

In this regard, the Municipality has the following responsibilities:

- Preparing a sustainable business for the future through the promotion of alternative energy sources.
- Planning, designing and operating its network
- Proper metering and recording of customers
- Maintaining an acceptable standard of electricity supply to all customers.

The Municipality is tasked with the provision of a safe and reliable electricity supply to all customers in accordance with its legislated mandate and the relevant national standards and, as such, there is no high or low standard of supply.

Emergency housing in the Overstrand area has taken off overnight and various areas have been identified to assist local communities. A number of streetlights and electricity connections have been provided to try and assist locals until the various housing projects are completed. Housing projects in various parts of the Overstrand have kicked off in 2020 and are still underway.

Small Scare Embedded Generation programme

Overstrand has been running a successful Small Scale Embedded Generation programme (SSEG) since July 2016 and have since had a total of 43 completed applications with an installed capacity of 419kVA. Through the SSEG programme, customers are given the opportunity to feed excess energy back into the municipal grid and receive credit for each unit provided to the municipality. The MFMA regulations currently still limit customers to being net consumers based on the monetary value of their energy account. Customers may thus not accumulate more credit over a 12-month period (1 July to 30 June) than the monetary value of the units they have purchased from the municipality in the same period. All related documents are available on the Overstrand website. (www.overstrand.gov.za/en/documents/electricity). Overstrand urges all owners of PV installations (grid-tied or off-grid) to register at their relevant Municipal administration.

Renewable energy

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's council. It states the following:

Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.

Overstrand has also signed an agreement with an independent energy trader to take part in a pilot project for wheeling in the Overstrand electricity distribution area.

Cost of Supply study and Grid Capacity Connection assessment

Overstrand is continuously striving to deliver a sustainable and transparent service to all customers and to stay on top of the latest regulations and industry developments. With support from the Municipal Energy Resilience Fund and the Western Cape Department of Local Government, we have completed a Cost of Supply study and Grid Capacity Connection Assessment to assist us in determining the best possible tariffs and implementation strategies for our clients.

We are actively investigating new bi-directional/ smart metering solutions that will lower the cost of meter installations for SSEG as well as sustainable strategies for tariff implementation to assist customers and the municipality in reaching the best possible partnership in the ever-changing renewable market.

Overstrand is also partaking in the Energy Efficiency Demand Side Management (EEDSM) programme. The EEDSM programme is managed by the National Department of Energy and supports municipalities in their efforts to reduce electricity consumption by optimising their use of energy. As part of the programme, Overstrand has received funding for the planning and implementation of energy efficient technologies for street lighting. The estimated

electricity savings for street lighting is between 40-70%. Approximately 836 LED streetlights have already been installed.

Overstrand received funding from the Provincial Department of Local Government to update our Electricity Master Plan. As part of the Electricity Master Plan update, a comprehensive Grid Capacity Connection study was conducted.

The Grid Capacity connection study was done for the entire Overstrand Electricity Distribution area to determine the accessibility of the networks for penetration of renewable energy on the internal network and at the infeed level. The study will guide the municipality to determine to which extent to accommodate all forms of renewable energy, either based on small scale embedded generation (SSEG), Independent Power Producers (IPP) or wheeling arrangements. The demand for the connection of renewable energy sources to the Medium and Low Voltage distribution networks are constantly growing due to the drive for increased renewable energy generation in the energy and the favourable support policies adopted by Government.

Nevertheless, interconnection of such renewable energy sources to the network, especially at high levels, raises important technical issues. In order to mitigate against possible implications related to high levels of alternative energy sources connecting to our networks, it is important that guidelines be developed based on the technical criteria of the networks including the thermal ratings of network components, short circuit contributions and resulting fault levels, voltage regulation, power quality (flicker, harmonics) etc. These criteria must ensure the integrity, security of operation and safety of the networks but will still guide network operators on the limits for alternative electricity resources based on the housing capacity of the networks. The Grid Capacity connection study details the guidelines for the connection of renewable energy sources to our distribution networks. Various factors however play a vital role in calculating the maximum allowed capacity that can be connected to our networks. These include the technical limitations as listed above, the current state of the Eskom transmission network, the type of renewable energy that is being connected, the point of connection, the cost of connecting and various regulatory requirements for each type of renewable energy resource and connection type.

It is thus evident that it is not just a case of connecting renewable energy to the network. Each connection needs to be individually assessed to ensure that the impact on the distribution network does not negatively affect any equipment or the supply of any other customer on the

grid whilst ensuring that we stay within the maximum capacity limitations as identified by our grid capacity study. It must also be noted that the maximum capacity identified in our study for each main intake point, is for all renewable energy sources connected to that specific grid. This means that it needs to be divided between Small Scale Embedded Generation connections, Independent Power Producers and wheeling applications. Applications are thus on a first come first serve basis and based on the capacity still available in the specific area of connection.

The Electricity Industry as we know it is experiencing big challenges and innovative growth in various divisions. With the increase in load shedding and the decrease in Eskom's ability to fulfil their generation mandate, municipalities and customers are forced to investigate and implement alternative supply resources. Municipalities are further crippled by the increased fuel charges for generators as well as the rapid increase in theft, vandalism and illegal connections during loadshedding which have a detrimental effect on the operational expenditure, network stability and safety of our community. The maintenance and repairs on generation equipment and infrastructure, paired with the loss of sales revenue within these periods are overwhelming. Cold starts after the implementation of loadshedding periods also cause the municipality to exceed their Notified Maximum Demand on Eskom intake points, thus incurring additional large penalty fees on monthly accounts. The monitoring, reporting and repairs on these events are depleting our operational resources.

The renewable energy market is growing at an exponential rate and municipalities are trying their best to keep up with the ever-changing regulatory frameworks as well as implementing the best solutions to remain sustainable whilst still delivering the best possible customer service. One of the main challenges is the successful management, implementation and integration of renewables, taking into account the multiple changes in regulatory frameworks, various generation possibilities, increasing applications and shortage of personnel, skills and funding in the sector.

As part of our renewable energy journey, our next step is to source funding to conduct a mini-integrated resource plan for each of our main intake points.

The Eskom network in our area has limited capacity available which also limits the growth opportunities in our various areas. The new Birkenhead 66kV Substation in the Gansbaai area will provide much needed capacity for current and future development and growth in the area.

Overstrand is investigating various renewable options to try and address the capacity shortage from Eskom and ensure that sufficient development and growth opportunities are available within the Overstrand area. Keep in mind that these renewable options need to comply with all the regulatory, technical and operational limitations to ensure that the network remains stable and safe for all customers.

The municipal electricity distribution industry is no longer in the business of just selling kilowatt-hours. Municipalities are forced to think outside of the box and find innovative ways to ensure new revenue streams and protect existing income. The ever-changing regulatory frameworks, industry challenges and innovative technology solutions is paving a new way of doing business. The shortage in personnel and funding in the industry is however a critical point that will need to be addressed to ensure that the municipal electricity industry remains sustainable and can function efficiently.

Overstrand strives to be a centre of excellence to our community and as such we pride ourselves in the way we conduct our electricity services. We are actively participating in various forums and industry programmes to ensure that we obtain available funding for the upgrading of infrastructure and implementation of new and innovative technology as well as obtaining critical skills for the management and operations of our networks. We are continuously striving to deliver a sustainable, reliable energy supply to all our customers and do our best to stay on top of the latest regulatory changes to provide indiscriminatory access to our networks.

B) ELECTRICITY LOSSES

The electricity losses were determined at 6.42% for the 2022/23 financial year as opposed to the 7.20% in the preceding 2021/22 financial year. Technical losses are calculated at ± 5%. In terms of the average electricity losses of 15% within South Africa based upon Electricity Distribution entities, this is considered an excellent achievement. A target of 7% has been set for the next financial year.

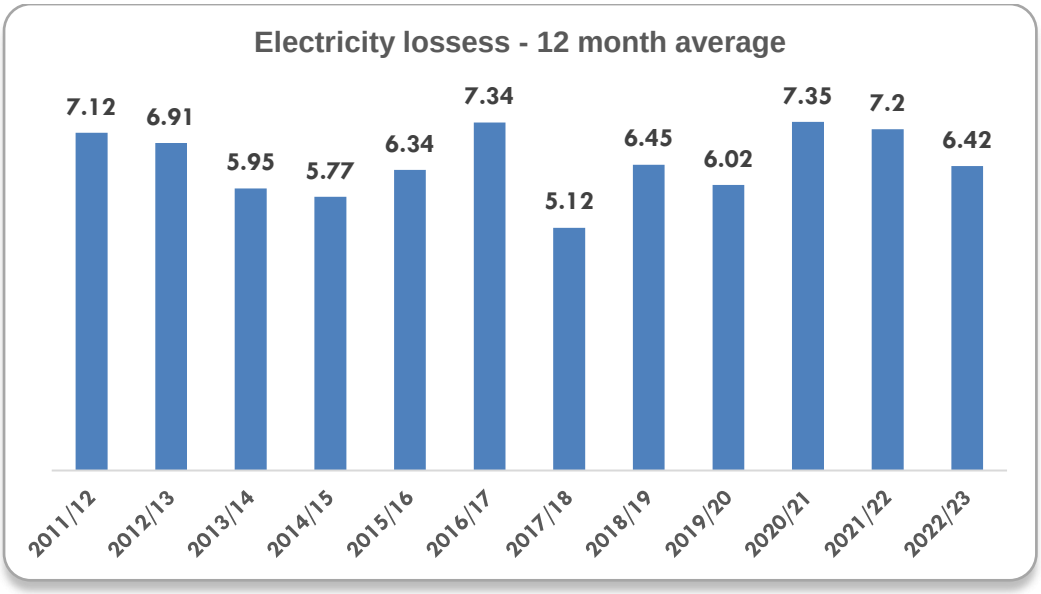


Figure 13: Electricity Losses

C) HIGHLIGHTS: ELECTRICITY

Highlights	Description
Municipal Energy Resilience Fund	Funding was received for the completion of a Cost of Supply Study to ensure that all electricity tariffs are cost reflective and fair. The study was completed, and a new tariff structure identified for implementation in the 2024/25 financial year.
Local Government Capacity Building Initiative	Funding was received to update the electricity master plans as well as include a Grid Capacity Connection study. The study was completed and provides the municipality with a guideline for the implementation of renewable energy resources.
Birkenhead 66kV Substation	The tender for the Birkenhead 66kV Substation was awarded in February 2022 and construction is underway. Estimated completion date is 30 June 2024.
Housing Projects (electrification)	Various phases of our housing projects have been completed in Masakhane, Blompark and Swartdam with various others are still underway.
Upgrading and replacement of medium volt /low volt (MV/LV) networks in Hermanus, Hawston and Kleinmond	Various miniature substations and transformers were upgraded in Hermanus, Hawston and Kleinmond area.
Energy Efficiency Demand Side Management	Overstrand received funding from the EEDSM program for the replacement of all streetlights with energy efficient LED lights. Approximately 836 LED streetlights have already been installed.

Table 103: Electricity Highlights



Marikana Electrification project (Phase 1) 650 informal households



Energy Efficiency Demand Side Management Programme, LED street lighting









Birkenhead 66KV Substation and Overhead lines

D) CHALLENGES: ELECTRICITY

Description	Progress made in 2022/23 to address challenge
Illegal Connections	Illegal connections are on the rise, and we are making every effort possible to curb the losses and prevent the loss of lives and damage to infrastructure. Discussions are underway with various key role-players to ensure that no stone is left unturned in the fight against illegal connections and electricity theft.
Infrastructure Theft and Vandalism	Infrastructure theft and Vandalism is crippling to the operational budget and service delivery. Overstrand is working with the South African Revenue Protection Agency, Law Enforcement, SAPS and various other key role players to address the loss of infrastructure due to vandalism and theft.
Load shedding	Load shedding has a major effect on our community, businesses, and municipal infrastructure. We as a municipality do not impose our own loadshedding but are switched solely by Eskom. Whilst we are exploring all possibilities around renewable energy, at this stage there is no sure way to get rid of loadshedding.

Table 104: Electricity Challenges



Theft and Vandalism of Electrical Infrastructure

Electricity Service Delivery Levels				
Households				
Description	**2019/20**	**2020/21**	**2021/22**	**2022/23**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Electricity (at least min. service level)	5 946	5 826	5 618	5 502
Electricity - prepaid (min. service level)	19 731	20 146	20 821	21 854
Minimum Service Level and Above sub-total	25 677	25 972	26 439	27 356
Minimum Service Level and Above Percentage	100	100	100	100
Energy: (below minimum level)				
Electricity (< min. service level)	0	0	0	0

Electricity Service Delivery Levels				
Households				
Description	2019/20	2020/21	2021/22	2022/23
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
Electricity - prepaid (< min. service level)	0	0	0	0
Other energy sources	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total number of households	**25 677**	**25 972**	**26 439**	**27 356**

Table 105: Electricity service delivery levels

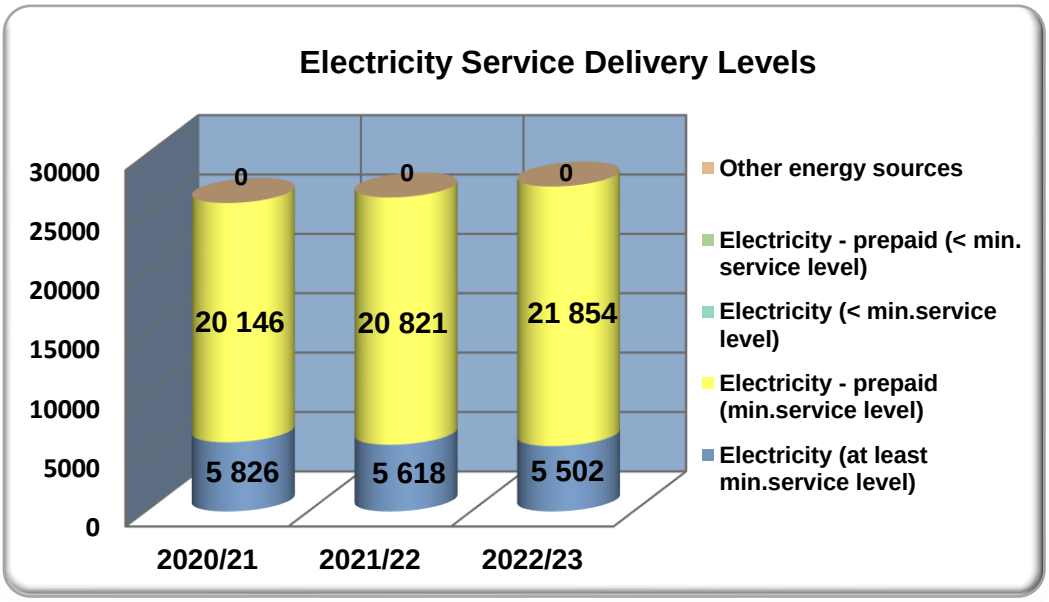


Figure 14: Electricity service delivery levels

Households – Electricity Service Delivery Levels below the minimum						
Households						
Description	2019/20	2020/21	2021/22	2022/23		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
Formal Settlements						
Total households	**25 677**	**25 972**	**26 439**	**27 356**	**27 356**	**27 356**
Households below minimum service level	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0
Informal Settlements						

Households – Electricity Service Delivery Levels below the minimum						
Households						
Description	2019/20	2020/21	2021/22	2022/23		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
Total households	**2 527**	**2 552**	**2 446**	**2 538**	**2 538**	**2 538**
Households below minimum service level	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0

Table 106: Households - Electricity Service Delivery Levels below the minimum

E) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL18	The provision and maintenance of municipal services	Limit electricity losses to 7% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	7,20	**7%**	**6.42%**	B	Target extremely well met.
TL31	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	All	22 475	**22 500**	**23 163**	G2	Target well met

Table 107: Service delivery indicators: Electricity

Employees: Electricity Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	24	24	23	24	20	4	17%
4 - 6	14	14	12	15	14	1	7%
7 - 9	11	11	9	11	11	0	0%
10 - 12	14	14	16	17	14	3	18%
13 - 15	5	4	4	6	6	0	0%
16 - 18	2	2	2	2	2	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**70**	**69**	**66**	**75**	**67**	**8**	**11%**

Table 108: Employees: Electricity services

Capital Expenditure 2022/23: Electricity Services					
R'000					
	2022/23				
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
				R	
Birkenhead 66kV Substation	**2 069**	**2 069**	**2 069**	**0**	**2 069**
Birkenhead 66kV Substation	1 731	1 731	1 731	0	1 731
Birkenhead 66kV Substation	6 500	5 983	3 018	-3 482 (roll-over)	3 018
Birkenhead 66kV Substation (INEP)	14 300	24 366	24 366	10 066	24 366
Electrification of Low-Cost Housing areas (INEP)	7 031	10 031	10 031	3 000	10 031
Electrification of Low-Cost Housing areas	8 969	8 969	8 969	0	8 969
Hermanus Medium Volt (MV) Low Volt (LV) Upgrade replacement	6 000	800	800	- 5 200	800
Kleinmond MV LV Upgrade replacement	2 416	400	400	- 2 016	400
Hawston MV LV Upgrade replacement	2 415	400	400	- 2 015	400
Electricity transformers capital replacement Contingency	1 058	1 058	1 042	16	1042
Total All	**52 490**	**55 807**	**52 826**	**336**	**52 826**

Table 109: Capital Expenditure 2022/23: Electricity Services

94.66% of the capital budget for electricity for 2022/23 was spent. The main tender for the Birkenhead 66kV Substation was partially rolled over to 2023/24 due to a late allocation of additional funding by National Department of Mineral Resources and Energy (DMRE).

3.3.4 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

A) INTRODUCTION TO WASTE MANAGEMENT



New concrete retaining walls constructed at the Stanford Drop-off site.

The Municipality delivers an efficient solid waste service to the residents of Overstrand, and all urban households are receiving the service at least once a week. The two-bag system is being applied, i.e., a black bag for wet waste and a clear bag for recycling, in all the areas, after the two-bag system was successfully reintroduced in the Hermanus and Kleinmond areas during November 2021.

The new Hermanus Materials Recovery Facility, which is operated by a private contractor on behalf of Overstrand Municipality, started operations in November 2021 and continues to perform well. It has created employment opportunities for 20 people from the local community. For the 2022/23 financial year they were able to divert 1106 tons of recyclable materials away from landfill. The smooth operation of this facility was impacted on by loadshedding (the elevated sorting belt could not be operated during loadshedding), however since the facility still has the capacity to receive and sort more clean recyclable

materials than is currently being delivered this fortunately did not affect the total volume that they were able to recycle. Residents and local business are encouraged to partake in the two-bag system and support the recycling drive. Residents putting out a clear bag containing recyclable waste in the two bag areas are provided with a new clear bag for use for the following week's recycling product. Customers are also welcome to deliver their recyclable materials directly to the Materials Recovery Facility located off Schulphoek Road.

The operations at the Gansbaai Materials Recovery Facility, which is also operated by a private contractor on behalf of Overstrand Municipality, currently provide jobs for 5 permanent staff and additional temporary positions as and when required to manage the current recycling volumes delivered to the facility. They have managed to increase the tonnage of waste recycled for the financial year to 315 tons, which is an increase of 32% on the prior year's tonnage and they are working continuously on improving this.

In addition to the municipal recycling programs there are also other smaller private waste recycling operators that operate and service clients within the municipal area.

The new Public Drop off facility in Hermanus that started operating during November 2021 accepts general waste loads up to a maximum of 3 tons. There is a weighbridge at the entrance to the drop-off site and loads under 1 ton can be disposed of free of charge, while loads over 1 ton are charged for at the applicable rate. In addition to accepting general waste, the site also accepts small loads of builders' rubble, up to a maximum of 1 ton (loads greater than 1 ton need to be disposed of at the Karwyderskraal landfill). This facility was well utilised by the community during this year.

There are two landfills that service the Overstrand municipal area, namely the Gansbaai landfill site which belongs to the Overstrand Municipality and has a remaining estimated lifespan of around 13 years, and the Karwyderskraal Regional landfill site which is owned by the Overberg District Municipality and has a remaining lifespan of about 47 years. The agreement reached between Overberg District Municipality, Overstrand Municipality and Theewaterskloof Municipality has secured the use of the Karwyderskraal Regional landfill for both local municipalities until the landfill site reaches its capacity.

The informal areas are serviced with swing bins and mini disposal sites for the residents to dispose of their refuse, as well as strategically placed waste containers in Zwelihle and Masakhane.

Local private contractors and EPWP workers are deployed to specifically demarcated areas for area and street cleaning. This operational methodology has worked well in the Overstrand. Although the main purpose of the contractors is cleaning, they must also do awareness about cleanliness. The three contract priorities are to provide a service that is affordable, effective, and efficient to the residents.
The new Integrated Waste Management By-law is available on the Overstrand web site at https://www.overstrand.gov.za/en/documents/bylaws.

The 5th generation Integrated Waste Management Plan, which was updated in May 2020, is available on the Overstrand web site at https://www.overstrand.gov.za/en/documents/strategic-documents/integrated-waste-management

The management of waste and baboons has continued to be a challenge for the municipality. For more information on the baboon related issues, see the Environmental Management section of this report. Animal proof bins are compulsory in terms of the Integrated Waste Management By-law in areas that are declared as problem animal areas.

With regards to education and awareness for the youth, a contract was awarded in 2022 for a 3-year period to continue with the hosting of puppet shows and live shows to educate learners about recycling and illegal dumping. The most recent waste shows were presented by the local service provider, Story Team, during October 2022. Puppet shows were used this round, aimed at the younger Grade R - 3 learners, and was a great success. The 12 shows were presented in Afrikaans, English and isiXhosa, and a total of 1897 learners were reached at various schools across the Overstrand. These puppet shows were also in part presented by community puppet operators / actors in training, as part of Story Team's social commitment to the Overstrand Municipality and these new trainees performed excellently and gained valuable exposure.

B) HIGHLIGHTS: WASTE MANAGEMENT

Highlights	Description
Upgrading of the Stanford public drop-off facility	The following upgrades were undertaken during the financial year: 1. Replacement of the damaged wooded retaining poles with a new concrete retaining wall. 2. Upgrading of the gravel garden waste receiving area. 3. Replacement of the perimeter fence and gates at the facility for better access control and security.
Steady increase in volumes of waste being recycled at the two materials recovery facilities.	The tonnage of recycled materials from both facilities increased this year.
New Waste Compactor Vehicle	The new waste compactor vehicle was received in September 2022

Table 110: Waste Management Highlights



Upgraded garden waste offloading area and new fence for the Stanford Drop-off

B) CHALLENGES: WASTE MANAGEMENT

Description	Progress in 2022/23 to address challenge
Breakdowns within waste collection fleet and overall age of fleet.	One new waste compactor acquired.
Securing additional clean recyclable waste volumes for the Hermanus MRF.	Quite a lot of marketing was done to inform the public that the new facility was operational via the media e.g., newspapers, Facebook and monthly bulletin articles, and volumes are slowly improving. The MRF still has additional capacity hence the drive to secure additional volumes.
Improving organic waste diversion from landfill to meet the future targets which have been set	Continued with organic waste chipping and composting. Looking into other possible offtakes for organic waste.

Description	Progress in 2022/23 to address challenge
	Investigation of options for sewerage sludge diversion from landfill at Karwyderskraal e.g., the possible composting or drying and pelletizing of the sludge.

Table 111: Waste Management Challenges

Solid Waste Service Delivery Levels				
Households				
Description	**2019/20**	**2020/21**	**2021/22**	**2022/23**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Solid Waste Removal: (Minimum level)				
Removed at least once a week	33 366	33 895	34 819	35 601
Minimum Service Level and Above sub-total	**33 366**	**33 895**	**34 819**	**35 601**
Minimum Service Level and Above percentage	**100%**	**100%**	**100%**	**100%**
Solid Waste Removal: (Below minimum level)				
Removed less frequently than once a week	0	0	0	0
Using communal refuse dump	0	0	0	0
Using own refuse dump	0	0	0	0
Other rubbish disposal	0	0	0	0
No rubbish disposal	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level percentage	0	0	0	0
Total number of households	**33 366**	**33 895**	**34 819**	**35 601**

Table 112: Solid Waste Service Delivery Levels

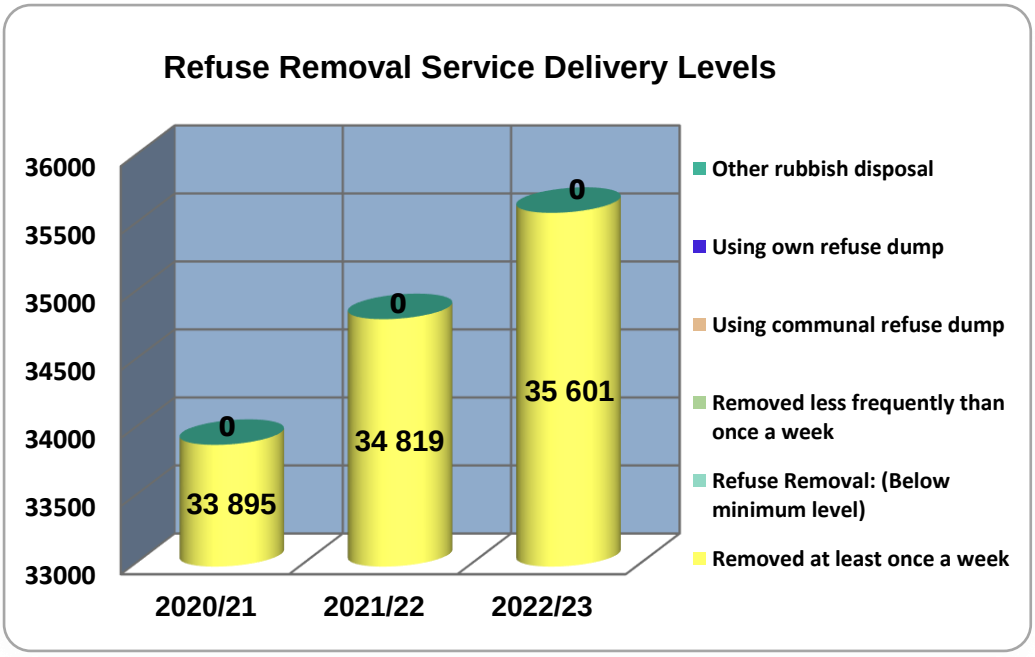


Figure 15: Refuse Removal Service Delivery Levels

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL29	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	Number of formal households for which refuse is removed at least once a week	All	34 819	**34 234**	**35 601**	G2	Target well met
TL30	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	All	52	**52**	**52**	G	Target met

Table 113: Service delivery indicators: Solid waste management

Employees: Solid Waste Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	115	114	115	118	116	2	2%
4 - 6	1	1	2	2	2	0	0%
7 - 9	18	18	18	19	16	3	16%
10 - 12	2	2	1	2	2	0	0%
13 - 15	0	0	0	0	0	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**137**	**136**	**137**	**142**	**137**	**5**	**4%**

Table 114: Employees: Solid Waste Services

Capital expenditure on waste management

Capital Expenditure 2022/23: Solid Waste Services					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Upgrading of Stanford Drop-off	1 983 720	1 983 720	1 859 256	(124 464)	1 859 256
Vehicles Waste Management	0	2 551 882	2 551 882	+2 551 882	2 551 882
Hermanus Transfer station Infrastructure	1 250 000	1 250 000	1 225 922	(24 078)	1 225 922
Voëlklip Drop-off and mini-Drop-off	90 000	90 000	0	(90 000)	0
Total all	**3 323 720**	**5 875 602**	**5 637 060**	**2 313 340**	**5 637 060**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 115: Capital Expenditure 2022/23 Solid waste services

96% of the adjusted capital budget was spent for waste management for 2022/2023. The capital expenditure for the 2022/23 financial year was limited to four projects namely:

- The upgrading of the Stanford Drop-off
- The upgrading of the Hermanus Transfer Station infrastructure.
- New waste compactor
- Electric fencing at Voëlklip drop-off & mini drop-off.

The upgrading of the Stanford drop-off started at the beginning of March 2023. The project included the replacement of the damaged wooden pole retaining wall sections with a concrete retaining wall and the clearing and upgrading of the gravel surface area of the garden waste drop off section. The perimeter fence has also been replaced with a more secure perimeter fence and gates to better secure the site.



The new access gate and fence at the Stanford drop-off. Also visible is the new concrete retaining wall.

The funds available for the Hermanus Transfer Station infrastructure were used to upgrade the first section of the perimeter wall around the site to industrial precast concrete fence, which is much more robust and higher than the replaced standard vibracrete wall panelling which had continuously been damaged in the past.



The new section of the upgraded perimeter wall at the Hermanus Transfer Station.

The new waste compactor has been licenced, branded, and put to work helping the rest of the waste collection fleet.



The new waste compactor vehicle as received from the supplier.

The electric fencing project was put on hold during the year and the full R90 000 was rolled over to the 2023/24 financial year.

Due to changes in the norms and standards for rehabilitation of old landfills by the Department of Water & Sanitation, Overstrand had to rethink their approach towards rehabilitation. Alternative use for the old dump sites had to be found.

Permission to remove the body of the closed Hawston Landfill to the Karwyderskraal regional landfill site was given by the Department of Environmental Affairs (DEADP), and the removal project started in May 2020, with all the waste being removed by August 2020. Based on the first report submitted by Gibb the department requested an additional phase 2 site assessment which was completed during the 2021/22 financial year. This phase 2 site assessment report with the findings was submitted to DEADP by Gibb for review in June 2022. Following further meetings and feedback from DEADP during this financial year the public participation process was undertaken. The document circulated for comments was then updated to include all comments received and responses provided. This final phase document was submitted to DEADP on the 30th of June 2023 and DEADP now has until October 2023 to respond to the submission.

At the site of the removed closed Pearly Beach landfill (now the Wastewater treatment works site) a phase 1 Environmental site assessment was undertaken, and the report was submitted to DEADP for review and based on the feedback received a similar public procedure is required to be followed for the surrendering of this licence as was just completed for the Hawston site. The plan is to complete this process during the 2023/24 financial year.

At the old, closed garden and builders' rubble site in Hermanus a License was issued to mine the sand and builder's rubble for filling and the other waste will go to the Karwyderskraal regional landfill. This project has been put on hold since the site was invaded and is now covered with informal housing and as such is inaccessible for mining. During this financial year a follow-up gas monitoring assessment was conducted for the site, which indicated negligible risk of dangerous gases.

The waste management teams of the three administrations all provided a good and effective refuse removal service in their respective areas over the financial year. Now that the Hermanus Materials Recovery Facility is online there is a need to look at maximizing the clear bags and recycling from the communities to further improve waste diversion targets.

The next big challenge that remains is to improve the rate of organic waste diversion from landfill to meet the organic waste diversion targets as set by DEADP. To this end discussions with Overberg District Municipality are in progress regarding the composting of additional organic waste streams at the regional Karwyderskraal composting site as well as actively looking at other organic waste disposal options.

Overstrand Municipality provides transfer stations and drop off facilities and weekend drop off facilities for the convenience of the community. The municipality has through the years committed themselves to not only the delivery of collection and disposal services for all its residents, but also to Best Environmental Practices.

3.3.5 HOUSING

A) INTRODUCTION TO HOUSING

The Overstrand Municipality has over the last few years had its share of in-migration of people, which is caused by the urbanization process. As a result of this in-migration a backlog developed in the provision of housing accommodation. It manifests in the growth in the number of backyard dwellers and in informal settlements that are scattered over the entire municipal area.

To address this problem, a comprehensive strategy was developed and is in the implementation phase. A multi-year program of development was compiled as implementation

strategy with the 5-year program forming part of the IDP and being updated annually. The purpose of the program is to address this backlog and identify projects in each area where the need exists for development. The approach has the following main objectives:

- To provide basic services in the form of rudimentary services in those areas where it is most needed, namely the informal settlements. This objective has been fully met and the national standard of one tap for every 25 families and one toilet for every 5 families has been achieved.

- The upgrading of informal settlements whereby enhanced serviced sites are provided, has been made a priority in the multi-year housing program.

- Submission of funding applications to Provincial Department of Infrastructure for Integrated Residential Development Programmes (IRDP) and Upgrading of Informal Settlements Programme (UISP) which makes provision for construction of BNG housing and serviced sites for different income categories.

- The development of communities through the IRDP, UISP and FLISP program in order to reduce the housing waiting list as far as possible.

All in all, the multi-year housing program will affect the lives of the 16 270 odd families in need of basic services and housing in the municipal area in order to give them a much better quality of life.

SUMMARY OF COMPLETED PROJECTS SINCE INCEPTION OF THE MULTI-YEAR HOUSING PROGRAMME:

	PROJECT	PROGRESS	STATUS	TOTAL
1.	Admin Site 39 units	Construction of 39 top structures commenced during January 2018 and was completed at the end of November 2018	**2018/2019** Top structures completed	**39**
2.	Site C2 – 132 units	Construction of top structures commenced during September 2017 and was completed at the end of October 2018.	**2017/2018/2019** Top Structures completed	**132**
3.	Hawston TS – 378 units	Construction of top structures commenced during February 2019 and was completed during April 2021. 1 house remains which has been illegally occupied.	**2018/2019/2020/2021** Top Structures completed	**377**

	PROJECT	PROGRESS	STATUS	TOTAL
4.	Mandela Square, Zwelihle UISP – 83 services	Installation of civil services commenced during February 2018 and practical completion was achieved at the end of March 2020.	**2017/2018/2019/2020**	**83**
5.	Beverly Hills UISP – 100 sites	Installation of civil services commenced during November 2017 and practical completion was achieved at the end of March 2020.	**2017/2018/2019/2020**	**100**
6.	Blompark IRDP – 544 services	Installation of civil services commenced during November 2017 and practical completion was achieved during December 2019.	**2017/2018/2019/2020**	**544**
7.	Transit Camp, Zwelihle UISP – 126 services	Installation of civil services commenced during November 2020 and practical completion was achieved during June 2021.	**2020/2021**	**126**
8.	Site C1, Swartdam road – 150 units	Construction of top structures commenced during February 2021 and was completed during April 2022.	**2020/2021/2022**	**150**
9	Transit Camp, Zwelihle UISP – 136 wetcores	Installation of wetcores (toilet, tap and washtrough) commenced during September 2021 and was completed during March 2022.	**2021/2022**	**136**
10.	Masakhane UISP Phase A1	Installation of civil services commenced during May 2020 and practical completion was achieved during December 2020.	**2020/2021**	**201**
11	Masakhane UISP Phase A2	Installation of civil services commenced during January 2021 and practical completion was achieved during June 2021.	**2020/2021**	**204**
12.	Masakhane UISP Phase A3	Installation of civil services commenced during September 2021 and practical completion was achieved during June 2022.	**2021/2022**	**317**
13.	Masakhane UISP Phases A1 & A2 Wetcores	Installation of wetcores (toilet, tap and washtrough) commenced during June 2021 and was completed during March 2021.	**2021/2022**	**387**
14.	Masakhane UISP Phase A4-1, A4-2 & Portion of A5	Installation of civil services commenced during November 2021 and practical completion was achieved during June 2022.	**2021/2022**	**177**

Table 116: Summary of completed housing projects since inception of the multi-year housing programme

Projects Completed during 2022/23

PHASE A3, A4-1 & A4-2, MASAKHANE UISP, Gansbaai – 301 wetcores

Project entailed the construction and installation of 301 wetcores (toilet structure, tap and washtrough) on 301 serviced sites in Phases A3, A4-1 & A4-2 of the Masakhane UISP Project in Gansbaai. Contractor established on site for the wetcores during July 2022 and completion was achieved during December 2022.





Masakhane UISP, Gansbaai – 301 wetcores

MOUNT PLEASANT & WESTDENE IRDP INFILL SITES – PHASES 1 & 2 – 215 SITES

Contractor established on site for the construction of the first phase of 101 sites during December 2021. An additional 86 sites were added to Phase 1, increasing it to 187 during June 2022. Practical completion for the increased Phase 1 was achieved during December 2022.

Phase 2 consists of the installation of civil infrastructure on an additional 28 sites and the Contractore responsible for Phase 1 continued with the servicing of these erven. Practical completion was achieved at the end of June 2023.




Mount Pleasant & Westdene IRDP infill sites – PHASES 1 & 2 – 215 SITES- Installation of civil infrastructure

BLOMPARK TOP STRUCTURES, GANSBAAI - PHASE 1 – 150 HOUSES

The total project comprises of the development of 539 houses in Blompark, Gansbaai under the IRDP Programme. The project will be implemented in phases. Phase 1 entailed the construction of 150 houses. The Contractor established on site for Phase 1 during October 2021 and completion was achieved at the end of November 2022.




Blompark Top Structures, Gansbaai - Phase 1 – 150 Houses

BLOMPARK TOP STRUCTURES, GANSBAAI - PHASE 2 – 100 HOUSES

The total project comprises of the development of 539 houses in Blompark, Gansbaai under the IRDP Programme. The project will be implemented in phases. Phase 2 entailed the construction of 100 houses. The Contractor established on site for Phase 2 during June 2022 and completion was achieved during April 2023.




Blompark Top Structures, Gansbaai - Phase 2 – 100 Houses

MASAKHANE TOP STRUCTURES, GANSBAAI - PHASE 1 – 150 HOUSES

The total project comprises of the development of 295 BNG houses in Masakhane, Gansbaai under the IRDP Programme. The project will be implemented in phases. Phase 1 entailed the construction of 150 houses. The Contractor established on site during June 2022 and completion was achieved during April 2023.




Masakhane Top Structures, Gansbaai - Phase 1 – 150 Houses

SITE C1 & C2, SWARTDAM ROAD – BOUNDARY WALL

Approval was received from Province for the construction of a boundary wall for the Site C1 and C2 BNG housing development along Swartdam road and Still Street. Contractor established on site during July 2022 and completion was achieved during December 2022.




Site C1 & C2, Swartdam Road – Boundary Wall

Projects Commenced in 2022/2023

PHASES A4-3, A4-4 & A5-4, MASAKHANE UISP, GANSBAAI – 137 SITES

The Masakhane UISP project entails the installation of civil services on Project entails the 1 184 sites in Masakhane UISP. The project has been implemented in phases over various financial years and 899 sites have been completed to date. This phase entails the installation of civil services on a further 137 sites in Phases A4-3, A4-4 & A5-A of the Masakhane UISP Project. Contractor established on site during November 2022 and completion is planned for end of August 2023.




Phases A4-3, A4-4 & A5-4, Masakhane UISP, Gansbaai – 137 Sites – Installation of civil services

BLOMPARK TOP STRUCTURES, GANSBAAI - PHASE 3 – 150 HOUSES

The total project comprises of the development of 539 houses in Blompark, Gansbaai under the IRDP Programme. The project will be implemented in phases. 250 houses have been completed to date. Phase 3 entails the construction of another 150 houses. The Contractor

established on site for Phase 3 during April 2023 and completion is planned for end of March 2024.




Blompark Top Structures, Gansbaai - Phase 3 – 150 Houses

MASAKHANE TOP STRUCTURES, GANSBAAI - PHASE 2 – 145 HOUSES

The total project comprises of the development of 295 BNG houses in Masakhane, Gansbaai under the IRDP Programme. The project will be implemented in phases. 150 houses have been completed to date. Phase 2 entails the construction of the final 145 houses. The Contractor established on site during April 2023 and completion is planned for end of March 2024.




Masakhane Top Structures, Gansbaai - Phase 2 – 145 Houses

HAWSTON BOUNDARY WALL

Funding application for the construction of a boundary wall along the R43 in Hawston adjacent to the BNG housing development was submitted to Province during October 2022. Approval is still awaited. The Municipality made funding available for the construction of a portion of the

wall and the Contractor established on site during November 2022. Practical completion of that first phase was achieved during May 2023. The rest of the wall will be constructed once funding approval is received from Province.



Hawston Boundary Wall

KLEINMOND LAND INVESTIGATION

An investigation to identify suitable land for integrated development in Kleinmond was undertaken during 2017/2018 and the final report was completed during 2021. The final report was submitted to Council for approval during October 2021 and was subsequently approved. Applications for pre-planning funding for potential IRDP and UISP projects was then submitted to Province.

KLEINMOND IRDP

Following the approval of the Land Investigation Report by Council, a pre-planning funding application was submitted to Province for five of the potentially developable IRDP sites as identified in the report, during July 2022. Approval was received during June 2022 and Consultants were appointed to commence with planning.



OVERHILLS UISP, KLEINMOND

Following the approval of the Land Investigation Report by Council, a pre-planning funding application was submitted to Province for the upgrading of the Overhills informal settlement, during July 2022. Approval was received during June 2023 and Consultants were appointed to commence with planning.



SCHULPHOEK UISP DEVELOPMENT

The Schulphoek area forms part of the Priority Human Settlement & Housing Development Area as declared by the National Department of Human Settlements. Negotiations initiated in 2018 by the Western Cape Department of Human Settlements (DoHS) led to the purchase of the Schulphoek land by the Municipality in December 2019. The purchase was funded by the DoHS. Initially the agreement was that the municipality would make the land available to DoHS for the implementation of a mixed-use housing development and the Land Availability Agreement (LAA) between the Municipality and DoHS was finalised during February 2022. As a result of delays and slow progress, it was agreed between the Municipal Manager and acting HOD of DoHS that the Municipality would advertise for the services of a turn-key implementing agent for the development of the project. At a Council meeting held on 28 September 2022, Council supported the recommendations that the LAA be cancelled between the Municipality and DoHS, that the appointment of a turn-key implementing agent for the project be supported and that funding op the project is subject to the annual DoHS allocations. Subsequently, the tender to procure the services of an Implementation Agent was advertised on 20 January 2023 and the tender period closed on 24 February 2023. Thereafter, the tenders were evaluated, and awarded. An appeal was received but was subsequently withdrawn. After awarding of the tender, a Section 33 process in terms of the MFMA was initiated and an item will serve at Council at the end of August 2023. The Implementing Agent will now commence with the implementation of the project.



Schulphoek aerial view

Priority Human Settlement Development Areas (PHSDA's)

Application for inclusion of properties in the Hermanus West area as a PHSDA was submitted to DoHS during September 2019. The application was included in Provincial DoHS submission to National DoHS for approval. Approval was gazetted during May 2020. The Greater Hermanus West PHSDA will bring about the spatial transformation of the area by integrating and consolidating the previously separated, underdeveloped, dormitory towns of Hawston and Fisherhaven into a new, integrated, fully functional, inclusive urban development towards the west of Hermanus. This initiative will be the new urban expansion and centre of economic activity and growth for Hermanus. It will breathe new life into the underdeveloped and distressed communities of the area and at the same time take advantage of the opportunity for green fields development. The application for the proposed acquisition of Portion 6 of Farm 575, Afdaksrivier in Hawston was put on hold as DoHS has incorporated this farm as part of the Priority Human Settlement Development Area (PHSDA) for the Greater Hermanus area. A funding application for the development of a Conceptual Development Plan for all the areas included in the PHSHDA was submitted to Province during March 2023. Funding approval is awaited and expected for the 2024/2025 financial year.



B) HIGHLIGHTS: HOUSING

Highlights	Description
Phase A3, A4-1 & A4-2, Masakhane UISP, Gansbaai – 301 wetcores	Installation of 301 wetcores completed at the end of December 2022
Mount Pleasant & Westdene IRDP Infill Sites – Phases 1 & 2 – 215 Sites	Installation of civil services on 215 sites completed end of June 2023
Blompark Top Structures, Gansbaai - Phase 1 – 150 Houses	150 houses completed end of November 2022
Blompark Top Structures, Gansbaai - Phase 2 – 100 Houses	100 houses completed during April 2023
Masakhane Top Structures, Gansbaai - Phase 1 – 150 Houses	150 houses completed during April 2023
Site C1 & C2, Swartdam road – Boundary Wall	Construction of boundary wall completed during December 2022
Hawston Boundary Wall	First phase completed during May 2023

Table 117: Housing Highlights

C) CHALLENGES: HOUSING

Description	Progress in 2022/23 to address challenge
Availability of funding for the implementation and roll out of the housing pipeline	Ongoing discussions with Department of Infrastructure: Branch Human settlements.

Table 118: Housing Challenges

Percentage of households with access to basic housing			
Year end	**Total households (including in formal and informal settlements)**	**Households in formal settlements**	**Percentage of households with access to basic housing**
2020/21	35 451	31 672	100%
2021/22	36 076	32 540	100%
2022/23	36 583	33 341	100%

Table 119: Percentage of households with access to basic housing

The following table shows the increase in the number of people on the housing waiting list.

Financial year	Number of applicants on waiting list	% Housing waiting list increase/decrease
2020/21	12 843	5.65%

Financial year	Number of applicants on waiting list	% Housing waiting list increase/decrease
2021/22	15 947	24.17 %
2022/23	16 270	02.02 %

Table 120: Housing waiting list

Capital Expenditure 2022/23: Housing					
R					
Capital Projects	**2022/23**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Masakhane UISP (1184)	R16 522 638.00	R14 565 638.00	R9 904 240.22		R80 682 386.00
Site C1 & C2 Boundary Wall	R3 410 362.00	R2 972 695.00	R2 234 404.00		R2 234 404.00
Masakhane UISP Wetcores	R8 892 000.00	R8 892 000.00	R5 310 428.62		R14 305 959.00
Mount Pleasant IRDP Infills	R7 260 000.00	R9 433 377.00	R8 648 976.08		R22 558 957.00
Kleinmond IRDP	R800 000.00	R800 000.00			R800 000.00
Kleinmond Overhills UISP	R600 000.00	R821 290.00			R821 290.00
Greater Hermanus (Hawston Seafarms)	R1 000 000.00	R1 000 000.00			Provincial Project
Buffeljagsbaai	R300 000.00	R300 000.00			No approval Received
Schulphoek Professional Fees		R3 000 000.00			R3 000 000.00
TOTAL ALL	**R38 785 000.00**	**R41 785 000.00**	**R26 098 048.92**	**R38 785 000.00**	**R41 785 000.00**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 121: Capital Expenditure 2022/23- Housing

Greater Hermanus (Hawston Seafarms) funding allocation to be spent by Province as it is a Provincial Project.

Resolutions were received late, contracts between the Municipality and Province could not be signed and therefore not all funding was received from Province as per the 2022/2023 allocation.

62% of the total capital budget for Housing for 2022/23 was spent, which includes the amount allocated for the Provincial Project. 83% of the total allocation for Municipal Projects was spent.

3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

A) INTRODUCTION

The free basic services were funded from the "equitable share" grant received from National Treasuary plus an amount from the municipality's own income as budgeted for in the financial year under review.

The categories for an Indigent Household is as follows:

- Indigent household with income less than four times the Government Old Age Pension and electricity units purchase less than 500 kWh.
- Indigent household with a property value up to R220 000.00 and electricity units purchase less than 500kWh (no income restriction), with category B subsidy only applicable to existing category B recipients as at 30 June 2021, of a benefit in terms of the Indigent Policy. **Please note that this category has been phased out on 31 May 2023.**
- Indigent households with a property value less than R220 000 and electricity less than 500kWh (no income restriction) Indigent households with a property value up to R220 000.00 and electricity units purchase less than 500 kWh (no income restriction). Only applicable for existing category C recipients as at 30 June 2021, of a benefit in terms of the Indigent Policy. **Please note that this category has been phased out on 31 May 2023.**

Pre-paid electricity meters were installed in all indigent households and a waterflow limiter water meter may be installed in indigent households, at no cost to the consumer.

The table below provides an overview of the number of Indigents per area as at 30.6.2023.

NUMBER OF APPROVED INDIGENTS PER AREA – 30.6.2023		
Area	**No**	**%**
BLOMPARK	186	12.47
BAARDSKEERDERSBOS	3	0.20
BUFFELSJAGSBAAI	1	0.07
DE KELDERS	7	0.47
FRANSKRAAL	6	0.40
GANSBAAI	22	1.48
KLEINBAAI	2	0.13
MASAKANE	289	19.38
PEARLY BEACH	23	1.54
REGION CALEDON	15	1.01
SUB-TOTAL GANSBAAI	**554**	**37.15**

NUMBER OF APPROVED INDIGENTS PER AREA – 30.6.2023		
Area	**No**	**%**
FISHERHAVEN	5	0.34
HAWSTON	339	22.74
MOUNT PLEASANT	95	6.37
NORTH CLIFF	1	0.07
SANDBAAI	17	1.14
VERMONT	5	0.34
WEST CLIFF	91	6.1
ZWELIHLE	152	10.19
SUB-TOTAL HERMANUS	**705**	**47.29**
KLEINMOND	66	4.43
PRINGLEBAAI	4	0.27
BETTIESBAAI	17	1.14
UITBREIDING 6	9	0.60
OVERHILLS	11	0.74
PROTEADORP	17	1.14
SUB-TOTAL KLEINMOND	**124**	**8.32**
Stanford	108	7.24
SUB-TOTAL STANFORD	**108**	**7.24**
TOTAL INDIGENT HOUSEHOLDS FOR 2022/23	**1 491**	**100%**

Table 122: Indigents per area - 30.6.2023

The Indigent basket indication for 2020/21, 2021/22 and 2022/23:

Financial Year	Equitable Share	Municipal's own Income	Total value of basket (Exc. VAT)
2020/21	993.88	98.22	992.10
2021/22	964.70	108.83	1 073.53
2022/23	1 091.71	116.02	1 207.73

Table 123: Indigent basket indication

The following table indicates the percentage of indigent households that have access to free basic municipal services. In accordance with the approved indigent policy of the municipality, all households who earned less than **R8 321.00** per month in 2022/23 receive the free basic services as prescribed by Overstrand Municipal Indigent Policy. (The qualifying amount is annually calculated on 4 time's social pension plus R1).

The table below indicates that **20.42%** of the total number of households received free basic services in 2021/22 financial year whilst it reduced to **4.04**% in the 2022/23 financial year:

Financial year	Number of households								
	Total no of HH	Free Basic Electricity		Free Basic Water		Free Basic Sanitation		Free Basic Refuse Removal	
		No. Access	%	No. Access	%	No. Access	%	No. Access	%
2020/21	35 451	7 278	20.53	7 278	20.53	7 278	20.53	7 278	20.53
2021/22	36 076	7 367	20.42	7 367	20.42	7 367	20.42	7 367	20.42
2022/23	36 583	*1 491	4.04	*1 491	4.04	*1 491	4.04	*1 491	4.04

Table 124: Free basic services to indigent households

***Note: Indigent Households 31 May 2023, 7 433 households. Current campaign work in progress to onboard indigent households. The decrease in the number of indigents in 2022/23 is due to the Change of the Indigent Policy (Category B & C discontinued). The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that their application has expired and that they need to re-apply. Municipal staff will also go out into communities to assist them with the application process.**

Electricity									
Financial year	Indigent Households			Non-indigent households			Households in Eskom areas		
	No. of HH	Unit per HH (kwh)	Value R'000	No. of HH	Unit per HH (kwh)	Value R'000	No. of HH	Unit per HH (kwh)	Value R'000
2020/21	7 278	50	6 340	28 173	0	0	119	50	n/a
2021/22	7 367	50	7 353	28 709	0	0	127	50	n/a
2022/23	1 491	50	1 364	35 092	0	0	29	50	n/a

Table 125: Free basic Electricity to indigent households

Water						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Unit per HH (kl)	Value R'000	No. of HH	Unit per HH (kl)	Value R'000
2020/21	7 278	6	3 527	22 833	0	0
2021/22	7 367	6	3 713	23 623	0	0
2022/23	1 491	10	1 142	30 338	0	0

Table 126: Free basic Water services to indigent households

Sanitation						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	R value per HH	Value R'000	No. of HH	Unit per HH per month	Value R'000
2020/21	7 278	1 182.00	8 603	28 173	0	0
2021/22	7 367	1 824.48	13 441	27 702	0	0
2022/23	1 491	2 959.20	4 412	35 092	0	0

Table 127: Free basic Sanitation to indigent households

Refuse Removal						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Service per HH per week	Value R'000	No. of HH	Unit per HH per month	Value R'000
2020/21	7 278	1	19 468	28 173	0	0
2021/22	7 367	1	20 495	28 092	0	0
2022/23	1 491	1	3 820	35 092	0	0

Table 128: Free basic Refuse Removal services to indigent households per type of service

Financial Performance 2022/23						
Cost to Municipality of Free Basic Services Delivered						
Services Delivered	2020/21	2021/22	2022/23			
	Actual	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Electricity	27,764,000	30,337,196	36,845,939	36,845,939	30,514,420	-20.75%
Water	12,242,000	12,576,728	15,920,770	15,920,770	11,970,646	-33.00%
Wastewater (Sanitation)	11,828,000	11,921,680	21,001,355	21,001,355	12,300,863	-70.73%
Waste Management (Solid Waste)	16,062,000	16,644,929	17,931,897	17,931,897	14,861,414	-20.66%
Total	**67,896,000**	**71,480,533**	**91,699,961**	**91,699,961**	**69,647,343**	-31.66%

Table 129: Financial Performance 2022/23: Cost to Municipality of Free Basic Services Delivered

3.4 COMPONENT B: ROAD TRANSPORT

3.4.1 ROADS

A) INTRODUCTION TO ROADS

Masakhane Housing Project Bus Route

GIBB (Pty) Ltd was appointed to undertake a Transport Impact Assessment (TIA) for the proposed Masakhane Low-Cost Housing Development.

The Transport Impact Assessment (TIA) was used as master planning framework for the project. The purpose of the TIA was to determine the impact of the housing development on the surrounding transport network and to recommend any upgrades required. It is expected that the development will generate public transport demand and that the public transport services will extend into the development.

The project entailed the construction of a:

- Approximately 440m long, Main Access Road ;
- Approximately 112m residential access road;
- 2m wide sidewalks on either side of the roads to provide non-motorised transport facilities that are safe and accessible with sufficient capacity for pedestrian traffic.
- Associated stormwater infrastructure (300mm ø, 375mm ø & 450mm x 1500mm ø box culvert, manholes & catchpits).

The tender for the construction of the new main access road was advertised on 16 June 2021 and was awarded to Benver Civils & Plant Hire on 22 August 2022. Construction works commenced on 07 September 2022 and practical completion was achieved on 07 June 2023. The construction of the residential access road was done by the Housing Implementing Agent**.** Construction activities commenced during April 2023 and practical completion was achieved on 30 June 2023.

The total project cost amounted to R 11 260 749 (excl. VAT).







Masakhane Housing Project Bus Route

Rehabilitation of roads in Blompark

The project entails the rehabilitation of existing roads and the construction of sidewalks in Blompark, Gansbaai. The construction work for the proposed upgrades was as follows:

- New kerbs
- Road surfacing – Hot mix asphalt
- Sidewalks.

The following roads were resurfaced:

- Skool, Aster, Kana street, Kappertjie, Suikerbossie street & Xenia.

1.2m wide concrete paved sidewalks were constructed at:

- Skool, Aster, Kana & Kappertjie.

The professional team was Daveng Consulting Engineers, and the appointed contractor was Ikapa Reticulation and Flow. Construction activities commenced during August 2022, practical completion was achieved on 20 April 2023 and the final completion date was 17 May 2023. The total project cost amounted to R 3 000 000.

Provincial Sustainable Transport Programme (PSTP)

No PSTP projects implemented during the 2022/23 financial year.

ROADS MAINTENANCE

The implementation of the Overstrand's pavement management programme continued. Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good.

Maintenance is done on an on-going basis for the maintenance and rehabilitation of existing roads in the Overstrand area.

The resealing of roads in terms of Overstrand's Pavement Management programme continued through the reporting period. The Pavement Management System is updated on a yearly basis following a visual inspection of all our roads, in order to determine the condition of our roads. The latest assessment was completed in February 2023 to be implemented during 2023/24 financial year.

During the reporting period for the 2022/23 financial year **77 662 m²** of service roads were resealed in terms of the Overstrand Pavement Management System.

B) HIGHLIGHTS: ROADS

Highlights	Description
Construction of Masakhane Housing Project Bus Route (Main Access Road & Residential access road)	Practical Completion 30 June 2023
Rehabilitation of existing roads & construction of sidewalks, Blompark	Completed 17 May 2023

Table 130: Roads Highlights

C) CHALLENGES: ROADS

Description	Progress made in 2022/23 to address challenge
Gravel Roads	Due to the high rainfall during 2022/23 that has a direct impact on gravel roads we've experienced an 58.7% increase in grading of gravel roads from 54 works orders during (2021/22) to 92 during (2022/23).

Table 131: Roads Challenges

Gravel Road Infrastructure: Kilometres				
Year	**Total gravel roads**	**New gravel roads constructed**	**Gravel roads upgraded to tar**	**Gravel roads graded/maintained**
2020/21	108	0	2	108
2021/22	108	0	0.43	108
2022/23	108	0	0	108

Table 132: Gravel road infrastructure

Tarred Road Infrastructure: Kilometres				
Year	**Total tarred roads**	**New tar roads**	**Existing tar roads resealed**	**Tar roads maintained**
2020/21	622	4.2	17.5 Reseal	622
2021/22	622	0	18.9 km resealed and rehabilitated	622
2022/23	622	0.552	15.5 km resealed and rehabilitated	622

Table 133: Tarred road infrastructure

The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

Financial year	New & Replacements	Resealed	Maintained
	R		
2020/21	1 306 364	30 691 007	*30 289 454
2021/22	0	26 381 956	105 128 085 (*Inclusive of depreciation and interest*)
2022/23	R 11 260 749	16 153 425	81 843 599 *Overstrand Operational Budget*
Note: 2020/21 exclude depreciation and interest			

Table 134: Cost of construction/maintenance of roads

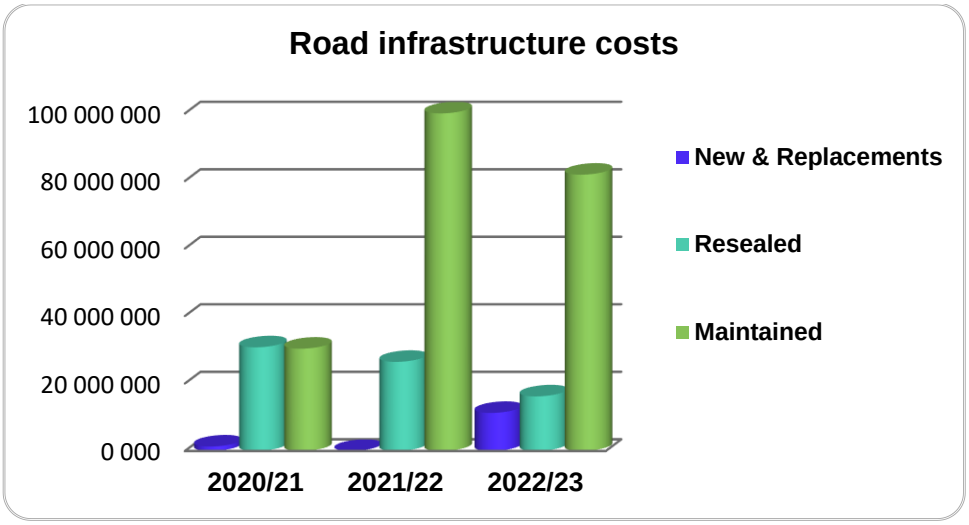


Figure 16: Road infrastructure costs

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	94 665	**110 000**	**77 662**	R	Target not met. Funding for the reseal project was reduced to make provision for fuel. Target could not be reached for the 2022/23 financial year. A running fleet with fuel provision is essential to render operational services of the municipality, and the rising fuel costs necessitated additional funding provision. The planned roads that could not be resealed or patched during the 2022/23 financial year, will be the placed as high priorities on the next cycle of the Reseal programme.

Table 135: Service delivery indicators: Roads

Employees: Roads							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	50	50	49	50	47	3	6%
4 - 6	21	21	23	25	21	4	16%
7 - 9	14	14	15	16	14	2	12.5%
10 - 12	5	5	5	5	5	0	0%
13 - 15	0	1	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**91**	**92**	**95**	**99**	**90**	**9**	**9%**

Table 136: Employees: Roads

Capital Expenditure 2022/23: Roads					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Masakhane Housing Project Bus Route	7 581 600	11 260 749	11 260 749	3 409 149	11 260 749
Rehabilitate Roads Blompark	3 000 000	3 000 000	3 000 000	0	3 000 000
TOTAL ALL	**10 581 600**	**14 260 749**	**14 260 749**	**3 409 149**	**14 260 749**
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

Table 137: Capital Expenditure 2022/23: Roads

100% of the allocated adjusted roads capital budget spent for 2022/23 was spent.

3.4.2 WASTEWATER (STORM WATER DRAINAGE)

A) INTRODUCTION TO STORM WATER DRAINAGE

Stormwater flowed from the Franskraal East suburb through the stormwater infrastructure of Uilenkraalsmond. The existing capacity of the Uilenkraalsmond area is insufficient (1:2 year) and unable to accommodate the stormwater flow of the Franskraal area. A phased approach was done to manage the stormwater flow in the natural wetland at the infrastructure end pond next to Uilenkraalsmond. The first 2 phases included general earthworks in the form of

a berm and low flow channels. The following phase will include a 600mm Diameter pipe through the sand dune, to divert the stormwater away from the Uilenkraalsmond area.

STORM WATER MAINTENANCE

- The scheduled maintenance entails routine operations such as cleaning of the storm water systems (inclusive of inlets and outlets) to limit potential flooding.
- The maintenance of the storm water systems is listed as a Key Performance Indicator (KPI) on Managerial level to ensure that all maintenance is completed, measured, and monitored.
- 84% of storm water infrastructure cleaned in Overstrand suburbs twice per annum – target 92%.
- Vacuum/Jet combination trucks via external contractors are used for ad-hoc as well as scheduled maintenance operations.
- Ad-hoc complaints for storm water maintenance are adhered to timeously.
- We are in the process of identifying storm water hotspots to monitor and inspect prior, during and after major storm water events.
- The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed.

B) HIGHLIGHTS: WASTEWATER (STORM WATER DRAINAGE)

Highlights	Description
MIG funding application submitted & approved for Upgrading of Stormwater Infrastructure Proteadorp & Extension 6.	Upgrading of Stormwater Infrastructure Proteadorp & Extension 6. Implementation to start during 2023/2024 financial year.
Installation of stormwater infrastructure at Masakhane Housing Project Bus route	Completed 30 June 2023.

Table 138: Wastewater (Storm water drainage) highlights

C) CHALLENGES: WASTEWATER (STORM WATER DRAINAGE)

Description	Progress in 2022/23 to address challenge
Lack of Funding	MIG funding application submitted & approved for Upgrading of Stormwater Infrastructure Proteadorp & Extension 6. Implementation to start during 2023/2024 financial year.

Table 139: Wastewater (Storm water drainage) Challenges

The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed:

Storm water Infrastructure: Kilometres				
Financial year	**Total Storm water measures**	**New storm water measures**	**Storm water measures upgraded**	**Storm water measures maintained**
2020/21	6.632	4.059	0	577
2021/22	3.016	3.016	3.016	580.923
2022/23	**0.197**	**0.197**	**0**	**580.923** + (*new network built)*

Table 140: Storm water infrastructure

The table below indicates the amount of money spend on storm water projects:

Financial year	**Storm water Measures**	
	Capital	**Maintained**
	R'	
2020/21	17 044 056	5 981 650 (operational budget)
2021/22	1 500 000 (Gansbaai) 1 450 000 (Hermanus) 1 030 000 (Kleinmond Ward 10) **Directorate Community Services funding spent*	14 903 276 *(Inclusive of depreciation and interest)*
2022/23	1 367 027.79 *(Part of Masakhane Housing Project Bus route capital budget)*	15 008 379 *Overstrand Operational Budget*

Table 141: Cost of construction/maintenance of storm water systems

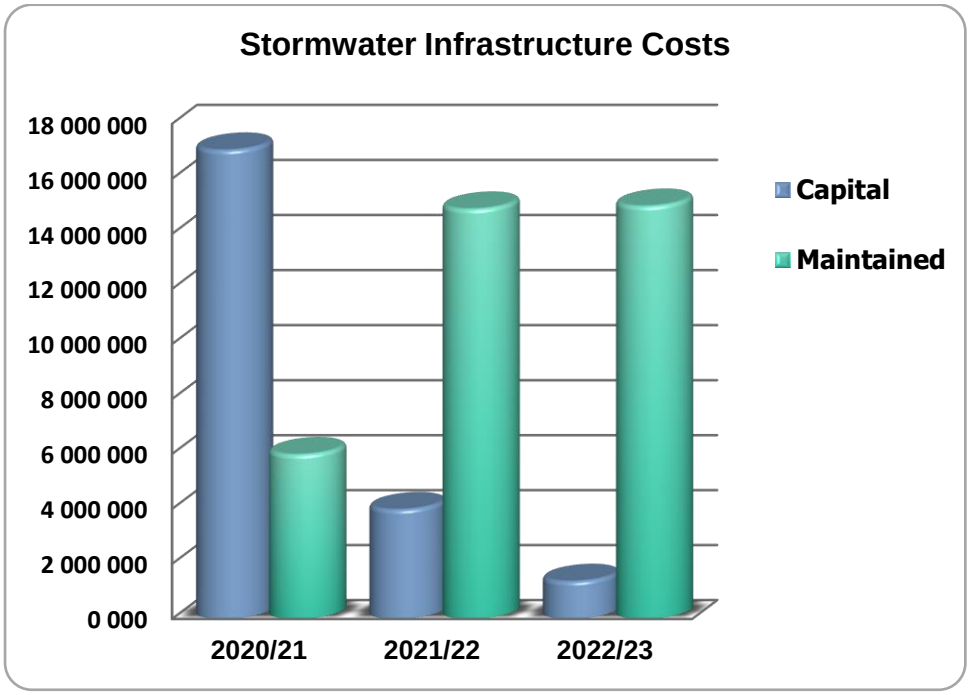


Figure 17: Storm water infrastructure costs

Employees: Storm Water (Storm water drainage)							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	25	26	22	24	23	1	4%
4 - 6	6	6	6	6	6	0	0%
7 - 9	1	1	1	1	1	0	0%
10 - 12	1	1	2	2	2	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**35**	**36**	**33**	**35**	**34**	**1**	**3%**

Table 142: Employees: Storm Water (Storm water drainage)

Capital Expenditure 2022/23: Wastewater (Storm water drainage)					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Stormwater network – Multi ward Hermanus	385 789		303 483	78.67%	303 483
Stormwater Ward 07 – Project Long Street	1 250 000		727 462	58.20%	727 462
Total All	**1 635 789**		**1 030 945**	**63.02%**	**1 030 945**
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. (Directorate Community Services funding allocated)					

Table 143: Capital Expenditure 2022/23: Wastewater (Storm water drainage)

96.4% of the Budget was spent on Stormwater maintenance for the 2022/23 financial year.

3.5 COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT

3.5.1 PLANNING (TOWN & SPATIAL PLANNING AND BUILDING CONTROL)

A) INTRODUCTION TO PLANNING

The municipality's key planning deliverables in the 2022/23 financial year were to compile the following policies and strategies:

- Commenced with the Overstrand Capital Expenditure Framework
- A portion of Hermanus CBD Government Precinct Plan
- Drafts of Public Trading Policy
- Draft and advertisement of Tiny House Policy (in partnership between the Building Control Department and the Town and Spatial Planning Department)
- Approval of Investment Incentives Policy.

B) HIGHLIGHTS: PLANNING

Highlights	Description
Extension of existing Whale Coast Mall, Hermanus	Approval of Phase 2 of the mall.
Implementation of Land Use Planning System	Electronic planning application database.

Table 144: Planning Highlights

C) CHALLENGES: PLANNING

Description	Progress in 2022/23 to address challenge
Archive space	Plans drawn up for additional archive space.
Load shedding	Inverter and batteries purchased.
Public Participation	Investigation into an electronic notification system.

Table 145: Planning Challenges

Applications for Land Use Development			
Detail	**2020/21**	**2021/22**	**2022/23**
Applications withdrawn	2	13	14
Applications closed	6	0	16
Applications finalized	50	232	233
Applications outstanding at year end	232	281	246
Awaiting DEA&DP decision	0	0	0

Table 146: Applications for Land Use Development

Additional Performance Town Planning and Building Control			
Type of service	**2020/21**	**2021/22**	**2022/23**
Building plans application processed	1824	2251	2515

Additional Performance Town Planning and Building Control			
Type of service	**2020/21**	**2021/22**	**2022/23**
Approximate value	R 1 118 348 520	R1 975 814 840	R1 988 987 768
New residential dwellings	674 (RDP: 317)	604 + (RDP: 594)	569 (RDP: 402)
Residential extensions	1150	1133	931
New Business buildings	5 1 x Industrial 1 x Church 1 x Flats/offices 2 x Offices	5 3 x Industrial 1 x Flats/Offices 1 x Offices 2 x Shops	7 2 x Industrial 2 x Offices 2 x Church 1 x Shop
Rural applications	4 x Agri buildings	3 x Agri buildings	2 x Agri building

Table 147: Additional Performance Town Planning and Building Control

Employees: Planning							
Job Level	**2019/20**	**2020/21**	**2021/22**	**2022/23**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	25	26	0	0	0	0	0
4 - 6	6	6	4	4	4	4	0
7 - 9	1	1	3	3	3	3	0
10 - 12	1	1	0	0	0	0	0
13 - 15	1	1	6	6	6	6	0
16 - 18	1	1	1	1	1	1	0
19 - 20	0	0	0	0	0	0	0
Total	**35**	**36**	**14**	**14**	**14**	**14**	**0**

Table 148: Employees: Planning

Capital Expenditure 2022/23: Planning					
R'					
Capital Projects	**2022/23**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Hermanus Sport Club	R1.5 million		R1.5million	-	R1.5 million
Total All	R1.5million		R1.5million	-	R1.5 million

Capital Expenditure 2022/23: Planning					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 149: Capital Expenditure 2022/23: Planning

The capital budget of R1,5 million was approved by Council as a Grant in Aid toward the Hermanus Sport Centre to complete ablutions at the clubhouse. The alterations have been completed.

3.5.2 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

A) HIGHLIGHTS: LED

The following performance highlights with regard to the implementation of the LED strategy are:

Highlights	Description
Strategic Support to SMMEs	Sixty (60) budding entrepreneurs were given business training through the FLAME programme and financial support for their businesses. Thirty (30) entrepreneurs succeeded to move to the next level of intensive training and were given an opportunity to apply for additional funding of R20 000.
Entrepreneurship Development	Entrepreneurs were given an opportunity to apply for startup funding and were selected through a rigorous process of interviews and pitching. A total of 44 were funded in 2022-2023.
Resource Mobilisation	The community garden in Mooiuitsig received funding for a fence and seedlings through a collaborative partnership between LED and WWF.

Table 150: LED Highlights

B) CHALLENGES: LED

The following challenges with regard to the implementation of the LED strategy are:

Strategic areas	Description
Skills Development	The municipality due to immigration of mainly unskilled and semi-skilled people has an economy which is unable to accommodate the ever-increasing population.
Retain & Expand	Focus on new investment on the back of existing ones.
Enterprise Development	To provide accredited learning inclusive of higher learning institutions.
Economic Infrastructure	Planned informal communities with no existing economic infrastructure to facilitate productive trade.
Productivity & Competitiveness	Loss of trading hours and inability to plan properly in the workplace results in poor production.

Table 151: Challenges LED

C) LED STRATEGY

The LED Strategy reviewed in line with socio-economic data and approach to current economic environment and conditions. The impact of the current economic downgrade and recession will only be felt in the coming years. The following Strategic areas were pursued.

Strategic areas	Description
Recovery approaches	Finding creative ways of interacting with businesses and keep them operating.
Entrepreneurial communities	Compliance and capacity building.
Red Tape Reduction	Introduce service requests from local and potential investors and respond appropriately.
Investment promotion	Identifying strategic land pockets to fast-track investment.

Table 152: LED Strategic areas

The current economic situation is at pre-Covid status and recovering well, aided by the need of people to visit nearby and not so far away destinations. This encourages the demand for goods and services.

The table below identifies the economic activity within the different sectors:

Sector	2019/20	2020/21	2021/22	2022/23 e
Agriculture, Forestry, and Fishing	-1.0%	-65	-412	-144
Mining and quarrying	+4.3%	-1	-0	0
Manufacturing	+0.1%	-7	-210	-132
Wholesale and retail trade	+0.2%	127	-698	-575
Finance, property, etc.	-1.0%	-6	-317	-187
Community and social services	+0.3%	-175	-542	-66

Sector	2019/20	2020/21	2021/22	2022/23 e
Infrastructure services	+5.0%	-308	-26	-3
Construction	-	-	-380	-231
Transportation, Storage and Communication	-	-	-55	-142

Table 153: Economic Employment by Sector ((Source: Quantec Research, 2022 (e denotes estimate)

D) PROGRESS WITH IMPLEMENTATION OF OVERSTRAND ECONOMIC RECOVERY PLAN

The economy of the Overstrand is in full swing having fully recovered and resilient to turbulent forces. It has been reported that, the current figures are representative of pre-Covid period but most important is to continue to build the relationship and recognise the importance and significancy of the private sector. The municipality continues to engage and support local businesses both in the private and informal sectors.

2022/23 progress with implementation of the Overstrand recovery plan are:

- Relaxation of lease payments.
- Supply Chain Management (procurement) as an enabler to enhance LED.
- Building Entrepreneurial Communities.
- Investment promotion (Conference held in June 2023).
- Red Tape Reduction for ease of doing business.

THE INFORMAL SPACE

Nr.	Project/Programme	Highlights
1	Infrastructure for Trading	Creation of trading spaces - Integrating enterprise development with transport hubs.
2	Training and Development	Trained in business development
3	Collaboration on Training	○ 3 people University of the Western Cape ○ 180 people trained ○ 44 funded (Seed funding) ○ 60 people trained by Flame/ASISA.
4	Permits-Fishing Rights	516 People in the Overberg are successful Fishers on the Fisheries, Forest and Environment.
5	Industries Registered on the Database	○ Catering ○ Manufacturing ○ Cleaning and Security ○ Agriculture and forestry ○ Creative Arts ○ Clothing and Fashion ○ General Trading and Services

Nr.	Project/Programme	Highlights
		○ Wholesale and Retail ○ General Building and Construction ○ Entertainment and Events ○ Information Technology.
6	Emerging Farmers	Number of pigs ○ Gansbaai 214 ○ Hermanus 443 ○ Stanford 145

Table 154: Informal space highlights

E) EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

The Expanded Public Works Programme is designed to act as a safety net for the South African citizens who are in dire situations of poverty and unemployment. The Overstrand Municipality as part of its effort to providing work opportunities targeting mainly the youth and women became one of the innovative municipalities in the country by implementing 95 projects and employing 1059 people during 2022/23. Thus, in the implementation of the programme it necessitated a delivery to ensure long term sustainability and creation of exit programmes for the participants in determining their future.

Job creation through EPWP projects		
Details	**EPWP Projects**	**Jobs created through EPWP projects**
	No.	**No.**
2020/21	59	1238
2021/22	44	1257
2022/23	95	1059

Table 155:Job Creation through EPWP projects

SECTOR	PROJECTS	WORK OPPORTUNITIES
ENVIRONMENTAL SECTOR	21	246
INFRASTRUCTURE	13	98
SOCIAL	23	715

Table 156: EPWP projects per sector

The strategy adopted by the Overstrand Municipality was that of ensuring that the EPWP programme does not only formulate low skills set projects but also cater for young people who need job experience to be catapulted into the formal employment.

The current unemployment rate in Overstrand is 16.2% and is on its way to improvement. Skills shortage and development is a stumbling block in young people's effort in enquiring full-time and sustainable employment. Moreover, the current economic situation does not produce sufficient jobs to accommodate new entrants in the labour market.

F) ENTERPRISE DEVELOPMENT PROJECT

The purpose of the Enterprise Development Project is to:

- Empower and Support Small Medium and Micro Enterprises (SMME's) to grow,
- Assist SMME's to implement self-sustaining activities and grow profitable businesses,
- Build entrepreneurship communities based on opportunities and gaps in the market,
- Educate and inform SMME's on compliance in line with set regulations,
- Allows for the growth of more businesses that can provide those entering the job market with opportunities and ensures that the provision of these opportunities is sustainable.

The outcome/achievement of the project:

The programme supported 185 **SMME's** in 2022/23, compared to 134 SMME's in 2021/22.

Deliverables:

- The LED facilitated two critical projects in collaboration with the ASISA Foundation and Grootbos Foundation with the view to leverage resources to broaden the scope of training for SMMEs. The two projects concentrated all efforts into ensuring that the entrepreneurs are taken through the requisite skills of business management.

Phase Highlights:

- Participants know the importance of budgeting;
- Participants are taking steps to improve operations and efficiency;
- Ability to calculating costs and set selling price;
- Teamwork and Social Interactions has been improved;
- Understanding difference between a need and a want.

The following critical areas of business development were identified:

Finances

	BASELINE	DEC '22	JAN '23	FEB '23	MARCH '23	APRIL '23	ACCUMULATIVE TOTAL
Revenue	R 435 969,00	R 546 016,00	R 377 580,00	R 464 398,00	R 730 379,00	R 578 103,00	R 3 132 445,00
Expenses	R 195 781,00	R 324 107,00	R 266 164,00	R 395 049,00	R 380 090,00	R 533 060,00	R 2 094 251,00
Profit	R 240 188,00	R 221 909,00	R 111 416,00	R 69 349,00	R 350 289,00	R 45 043,00	R 1 038 194,00

Table 157: Figures indicate the increase in profits since the beginning of 2022/23

Partners for Enterprise Development

- Gleaning from the ecosystem approach to assist with establishing a basket of services
- Small Enterprise Development Agency (SEDA)
- Small Enterprise Finance Agency (SEFA)
- Hermanus Siyakha
- Nedbank Enterprise Support
- Grootbos Foundation
- Department of Economic Development and Tourism (DEDAT)
- Industrial Development Corporation (IDC)
- National Empowerment Fund (NEF).
- National Youth Development Agency (NYDA)
- Rotary Club Hermanus
- SMME Business Associations
- ASISA Foundation.



Participants, LED Portfolio Head (Clr Gillion), the CEO of ASISA Foundation Ms. Benjamin Swales and LED Manger: Xolile Kosi



A group photo of Flame participants and LED officials.

Success story:

Mr Malepa Setloboko is a LED Client who came through for assistance with starting a business in 2017. Armed with a positive attitude and eagerness to learn all that there is to learn in terms of starting and running a business sustainably and profitably. Through the assistance of LED Mr Setloboko registered his business, Batloboko Security Service (BSS), with only five (5) guards. BSS has since expanded to 18 security guards (10 permanent and 8 temporary) and additionally appointed 5 more staff who are office based. Batloboko Security Service has grown steadily into a highly structured, corporate organization, providing security services to clients who are serious about security and who demand superior levels of service.

BSS head office is situated in Zwelihle, Hermanus. The office has a fully equipped control room with state-of-the-art monitoring and communication equipment's.

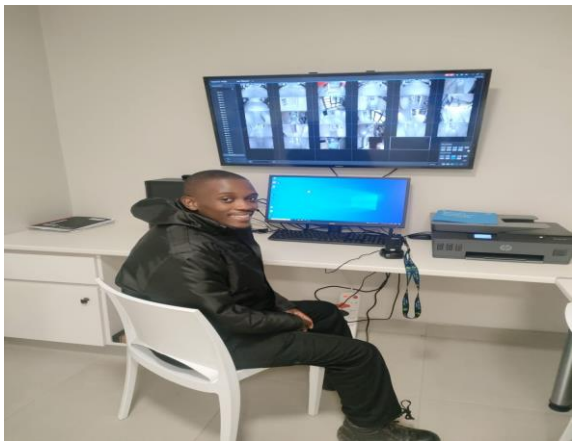
BSS advocates for and adheres to a progressive and complaint employment equity policy. Due to the rapid growth of the company, BSS is presently broadening the middle management with the appointment of additional qualified staff.

BSS is an owner-driven business, and the support structure comes from both foundation and experienced team of senior managers who are focused on delivering efficient, personalized, and professional services.

Some of the services offered by BSS includes but not limited to:

- Guarding division
- CCTV and alarm installation
- Fencing.





Enterprise development success story - Batloboko Security Service (BSS), Zwelihle

LED Training and Development

Training and development play a critical role for the sustainability and growth of businesses. Notable training sessions conducted through personal contacts was restricted.

Training	Description	No. participants	Dates
MBA Academic Training Program	1 year block module training for Contractors	3	27 May 2023
FLAME	Financial Literacy and Micro-Enterprise	60	21 Sept 2022 - 2024
LED-Grootbos Entrepreneurship Programme	Emerging Entrepreneurs (Start-ups and expansionary)	○ 119 SMME's - funded (2017-2021); ○ 57% of the beneficiaries were women; ○ 37 SMME's were funded in 2022.	March 2019 – November 2023
LED-Grootbos Foundation Entrepreneurship Expansionary Programme	Entrepreneurs that were previously funded by the Entrepreneurship Programme in the past 8 years.	120	July 2022
Youth Employability Programme	The programme equips youth aged 18 - 35 with the knowledge and skills for the world of work.	25 participants in the Gansbaai-Stanford area and 30 in Hermanus-Kleinmond.	July 2022

Table 158: LED training and development initiatives for 2022/23

G) TOURISM

Cape Whale Coast – Tourism Marketing Brand of Overstrand

At the start of 2023, the share of overseas tourists to Cape Town International Airport (CTIA) reached full recovery when compared to pre-pandemic levels in April 2019. In the month of April 2023, CTIA recorded a total of 67,747 tourist arrivals via air, 87% of which originated from overseas markets and 13% from the African continent.

Hermanus received the honour of being South Africa's top-rated destination on the Tourism Sentiment Index (TSI). The TSI is a travel data intelligence solution that released 'Leading Places: The 100 Most Loved Destinations Around the World' for 2023. Coming in at #18 was Hermanus, after being seeded #41 last year, with Stellenbosch ranking at #34, and Cape Town moving up 14 places to #40.

This rating is an outstanding accolade for Hermanus and the Overstrand. The exposure generated by this recognition is set to attract more visitors to our shores to explore more of our many and diverse towns, attractions, and offerings. Uncovering the 100 most loved destinations around the globe according to consumer sentiment, the study tracked more than 1.6 billion online conversations and content pieces publicly available, about 21 330 global destinations, to identify the top 100 most loved destinations around the globe. This was an unparalleled achievement for the Overstrand in terms of tourism destination marketing.

Hermanus has been repeatedly spotlighted by international visitors - making it onto the 'Most Loved Destinations in the World' in 2021 as published by Tourism Sentiment Index. This year's TSI rankings confirm the destination's competitiveness, keeping the area top of the travel bucket list globally.

Overstrand villages remain popular with digital nomads as the number of South Africans looked towards 'semigration' to take them away from traditional offices in big cities into permanently

remote working scenarios. Work habits were changed to improve lifestyles in smaller towns, especially along South Africa's southern coastal region.

The semigration movement caused an influx of younger families who in the past were tied logistically to lives in big cities. Overstrand Cape Whale Coast provided an opportunity for a lower cost of living, affordable housing, improved quality of life, and open, healthier spaces. While it was expected that property sales in the small coastal towns would come to a standstill given the economic decline, there has been a price growth indicating the opposite. Overstrand towns and villages were categorized as a zoom town, considered for its proximity to the Cape Town International Airport and availability of good schools, infrastructure, and golf courses.

On the back of solid growth during the first quarter of 2023, recovery remained stable in April 2023 as the Western Cape entered its winter season. Key highlights of the overall tourism performance are outlined below:

- International two-way passengers through CTIA reached 218,325 in April 2023; 39% growth year-on-year and more than full recovery against April 2019 (106% recovery).
- 574,528 domestic two-way passengers passed through CTIA during April 2023; registering a 7% increase over April 2022 and 80% recovery vs. April 2019.
- From July 2022 till June 2023 the Overstrand recorded 2336 events.
- UK led as the top source market (via air) followed by Germany, USA, Netherlands and France in the top 5 positions. The European market remains the largest contributor to tourist arrivals, with 7 out of the top 10 source markets originating from the continent.
- Belgium (98%) and Italy (92%) are rapidly nearing full recovery when compared to pre-pandemic levels.
- Footfall to local attractions recorded with good recovery rates. Stony Point Betty's Bay led the recovery numbers with 194% year on year in April 2023.
- The domestic market was led by travellers from the Western Cape (88,9%) which indicates to the popularity of the destination for short breaks among locals. Holiday/leisure ranked as the strongest driver for travel to the region, followed by Visiting friends as the second largest share of travellers to the region. Close to half of respondents indicated overnight stays and the most common age profile of visitors to the Overstrand were between 36-50 (40, 1%) and 21-35 (23, 5%) years. Friday was the most popular arrival day in the Overberg and Sunday was its most common departure day.
- Mobile Location Data collected from location enabled apps on mobile devices in the Overstrand showed the following:

- Shopping and markets were the most popular type of attraction visited by domestic tourists with an average dwell time of 2.3 hours.
- Natural attractions ranked as the second most popular point of interest among domestic tourists.
- Spending time in areas like Stanford Valley, Hemel-en-Aarde Valley and Van Dyk's Bay ranked third amongst the top POIs visited by domestic tourists, with an average dwell time of 3.0 hours.
- Bars & Pubs were the fourth most popular point of interest and domestic tourists spent on average 3.0 hours at the location.

The Overstrand Cape Whale Coast has taken the lead in sustainable tourism in the following way:

- Africa Responsible Tourism Awards recognised the Overstrand for sustainable tourism development.
- More travellers are demanding an experience that impacts positively on the environment and the people and Overstrand product owners have transformed our economies while minimising the impact on nature.
- Tourism businesses have been recognised for their role in contributing to responsible tourism. Gansbaai has also been singled out as a Responsible Tourism Destination.
- Declaration of five Blue Flag Beaches: Kleinmond Main Beach, Hawston, Onrus, Grotto and Castle Beach. Grotto Beach has been part of the Blue Flag programme since its initiation 22 years ago.

The recognition of Overstrand Hermanus as the first UNESCO Creative City of Gastronomy in Africa in 2019 has the benefit of linking culinary and cultural experiences and attracting a visitor who seeks out these experiences to connect to a destination.

Through tourism the identity of our municipality is showcased as a destination with

- Pristine coastline with a rich marine wildlife and declared a Hope Spots.
- South Africa's first UNESCO recognised Biosphere.
- Botanical gardens and nature reserves.
- Africa's only growing penguin colony at Stony Point, Betty's Bay.
- A cultural footprint that is included as part of the Cradle of Human Culture.
- A wine enthusiast's mecca, artist's canvas, adventurer's escape, and beach lover's paradise.

Tourism's potential for the development of small and micro businesses continues to grow year on year the services required by tourism related activities changes.

- Live streaming of Stony Point's Penguins colony in Betty's Bay on WildEarth. Broadcasted daily from 08h30 to 09h30 on DStv channel 183.
- KykNet Via #Platteland screened a visit to AfriCamps, Stanford Hills Wine Estate.
- Klein River Cheese Qualitè Winner with Danbo cheese at South Africa Cheese Awards.
- Caledon FM visited Stanford on 5 June for broadcasting and Overberg blanket drive.

H) HIGHLIGHTS: TOURISM

- 2 336 events were hosted in 2022/23 as compared with 1 391 events hosted in 2021/22 and 464 events in 2020/21. *These figures exclude weekend markets, ParkRuns and recurring events.* During 2022/23 there was a 68% increase in events hosted compared to 2021/22.
- The hosting of the Absa Cape Epic was the biggest event staged in the Overstrand in the past year. Hosted in March 2023 this event booked 163 rooms per night over the three days, amounting to R1.76-million in accommodation costs. This figure excludes race participants personal bookings of which 60% booked their own accommodation outside of the race village. Hermanus was named the 2023 Absa Cape Epic's Best Stage Location, as voted for by the riders.
- The top 5 events with the biggest impact in 2022/23 were:
  - Absa Cape Epic
  - Hermanus FynArts, 11th celebration
  - Hytec Walkerbay Outdoor
  - FNB Wines2Whales, 3 different mountain bike stage races
  - Kogelberg Trail Series Super League.

I) CHALLENGES: TOURISM

- Limited economic base
- Show economic growth!
- Unpredictable pandemics
- International dynamics
- Technological advancements.

TOURISM DEVELOPMENT

Tourism focused on temporary job creation opportunities, upskilling and training of youth and entrepreneurs to participate in the tourism economy. Communication of available opportunities and assistance with mentoring. Identifying opportunities for partnering with government programmes and including Overstrand youth and business in these. Through collaborative alignments the process of transformation is facilitated – making tourism inclusive and accessible to new entrants, especially businesses owned and managed by women and youth.

The following programmes have been supported and collaborated on.

Training	Description	No participants	Dates
Entrepreneurs Development Programme (EDP)	Funded by The Wholesale & Retail Seta	15	November 2022
Informal Traders Training (ITAMED)	Funded by The Wholesale & Retail Seta	40	November 2022
Wine Service Training Programme	Funded by National Dept of Tourism	25	March – May 2023
Food Safety Assurers Skills Programme	Funded by National Dept of Tourism	50	March – May 2023

Table 159: Tourism development programmes

TOURISM BUSINESS & ENTREPRENEURIAL DEVELOPMENT

Upskilling and training of SMMEs and entrepreneurs to participate in the tourism economy or expand their businesses. This support includes the dissemination of information relating to funding opportunities for business and the communication of available assistance and mentoring. Support for event applications to gain funding and acquire permits remain a significant aspect of support.

Tourism Training / Workshops / Engagements:

During the 2022/23 financial year 10 tourism training/workshops/engagements were held with 461 participants (as compared to 17 tourism training/ workshops/ engagements held in 2021/22 with 247 participants attending, compared with the 10 engagements involving 194

persons in 2020/21). A Youth Day event was held on 15 June with the new Minister of Tourism Patricia de Lille in attendance in Hermanus at the ceremony. A tourism engagement was held with the Deputy Minister of Tourism Fish Mahlalela on 10 February 2023 with tourism stakeholders and on 12, 13 October 2022 a capacity building workshop with business role-players. The Overberg Women in Tourism Overberg chapter was launched in Hermanus on 16 March 2023. Access to market was provided to a group of entrepreneurs for their crafts at a central and high traffic area frequented by visitors. This gives the entrepreneurs an opportunity to sell their products.



Deputy Minister of Tourism, Fish Mahlalela, visiting SA National Space Agency



Minister of Tourism Patricia de Lille with Overstrand Deputy Executive Mayor Lindile Ntsabo on a Youth Day celebration in Hermanus

Cape Whale Coast Events & Festival Funding 2022/23

TOURISM CALENDER OF FUNDED EVENTS

Events continue to light up the destination, pounding a variety of entertainment and an environment in which visitors can cherish. Overstrand host a variety of events, a number of which has grown significantly due to the increased demand.

Festival funding was allocated for the year 2022/23.

Overstrand Municipal Events Funding **Events supported by Tourism during the 2022/23 financial year**			
Gansbaai Birkenhead Commemoration	Community Festivals	Stanford Festival of Arts	Overberg Whale Boxing Club
Gansbaai Food & Wine Festival	Hangklip Kleinmond Ceramics Festival	Hermanus Flower Festival	Stanford Culinary Festival
Walkerbay Outdoor	Kalfiefees	Hermanus Fynarts	Hermanus Whale Festival
Mavala Media	Volmoed Youth Drumming Group	Ekuphumleni Empowerment Solutions	Spairo Art Foundation

Table 160: Overstrand municipality funded events in 2022/23

TOURISM MARKETING 2022/23

- Publicity was extended via various media such as:
- Publications: GetAway Magazine, Hermanus Times, Village News, Go!Platteland, Art Times, Die Burger, Cape Times, Weg/Go Magazine, The Telegraph;
- Radio: Kfm, Caledon FM, Heart FM;
- TV: KykNET, CNN.
- Bientangs Cave won at the 2023 International Tourism Film Festival Africa.

Optimising on one of the Overstrand's best marketing opportunities, the annual visit of the Southern Right Whales from June till November, is a priority. The whales and the marine big five are positioned along with adventure, art, science, wellness, and gastronomy.

Cape Whale Coast Tourism succeeds when attracting the highest potential market segment with marketing efforts resulting in actual business - bookings. Marketing themes cover marine wildlife, gastronomy, health and wellness, golf, arts, adventure, and nature.

SOCIAL MEDIA

Social media is a vital aspect of destination marketing. With at least two-thirds of internet users on social media, it's a valuable way for Overstrand Cape Whale Coast to reach different market segments. Facebook, Instagram, and Twitter are the online platforms used.

Cape Whale Coast social media platforms reach a minimum of 50 000 people per month.

Social media platforms are managed with the aim of keeping the Cape Whale Coast front of mind for the planning of future travels and recapping the diversity of what our region offers. Online platforms are predominantly actioned to remind travellers of the natural splendour of the Cape Whale Coast and to show the following:

- open spaces in nature
- celebrate the champagne air
- the destination as a convenient break-away destination
- a world in one place.

Marketing Toolkit includes:

- Cape Whale Coast Tourism Covid-19 webpage updated with current information as well as safety and hygiene protocols.
- Digital marketing remains the most important way to delivery communication to our markets.
- Campaigns: #FarAwayFeeling, #OneDay, #FindYourselfInKleinmond, #GansbaaiInColour, #I❤Hermanus and #WeDoTourism campaigns.

VISITOR INFORMATION CENTRES

Most visitors to Visitor Information Centres are interested in hiking, mountain bike routes and events. This can be attributed to many people working from their second homes in the Overstrand and exploring the region while they work from their second home.

During the 2022/23 financial year the number of visitors to the tourism information centres **increased** to **45 087** from **29 168** in 2021/22. This indicates a 55% increase in visitors to tourism information centres compared to 2021/22.

J) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL8	The promotion of tourism, economic and social development	Submit three progress reports on LED , Social Development and Tourism initiatives to Portfolio Committee,.	Number of progress reports on LED, Social Development and Tourism initiatives submitted.	All	3	**3**	**3**	G	Target met
TL9	The promotion of tourism, economic and social development	Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreach during the 2022/23 financial year to the Director Economic and Social Development and Tourism	Report on the mobile Thusong outreach programme	All	1	**2**	**2**	G	Target met
TL10	The promotion of tourism, economic and social development	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2023	Number of SMME's supported	All	134	**180**	**185**	G2	Target well met
TL11	The promotion of tourism, economic and social development	Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism	Number of projects / initiatives collaborated on	All	38	**28**	**38**	G2	Target well met
TL12	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (business plan as per grant agreement - FTE's, translates to 1300 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	All	837	**1 300**	**1 059**	O	Target almost met. The overall annual actual of 1059 was aligned with the EPWP Protocol Agreement of 1049.
TL38	The promotion of tourism, economic and social development	Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2023	Number of Emerging Contractors supported	All	72	**70**	**98**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL45	The promotion of tourism, economic and social development	Develop a Tourism Strategy to be approved by the Executive Mayor by 30 June 2023	Approved tourism strategy	All	New KPI	1	1	G	Target met

Table 161: Service delivery indicators: Local economic development

Employees: Local Economic Development							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 – 3	1	2	0	1	1	0	0%
4 – 6	1	1	1	2	2	0	0%
7 - 9	0	0	0	1	0	1	100%
10 - 12	4	4	1	4	3	1	25%
13 - 15	3	1	1	1	1	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	1	0	1	1	1	0	0%
Total	10	8	4	10	8	2	20%
Note – 2019/20 – 2020/21 figures include Tourism employees							

Table 162: Employees: Local Economic Development

	Employees: Tourism				
Job Level	2021/22	2022/23			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No	No.	No.	No.	%
0 – 3	0	0	0	0	0%
4 – 6	0	0	0	0	0%
7 - 9	0	2	0	2	100%
10 - 12	1	2	1	1	50%
13 - 15	1	1	1	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	2	5	2	3	60%

Table 163: Employees: Tourism

3.6 COMPONENT D: COMMUNITY AND SOCIAL SERVICES

3.6.1 LIBRARIES

Overstrand Municipality has 7 public libraries and 2 satellite libraries. All 9 libraries have internet access.

Area	Number	Library name/s
Greater Hermanus	3	Hermanus Library, Mount Pleasant Library, Hawston Library
Hangklip-Kleinmond	2	Kleinmond Library, Betty's Bay Library
Greater Gansbaai	4	Stanford Library, Gansbaai Library, Buffeljagsbaai Satellite Library, Eluxolweni Satellite Library

Table 164: Municipal Libraries

A) HIGHLIGHTS: LIBRARIES

Highlights	Description
Hawston Library	**Mental health session with Person with disabilities** Age group: 20-60 years Number of participants: 50 The session creates awareness how to take care of your mental health. Participants learned various ways how to cope with stress in a good way and healthy and unhealthy food for the body.
	Career day Category: Grade 7 learners of Hawston Primary Number of participants: 130 Municipal and provincial departments presented the criteria, requirements, where and how to apply. The purpose of the career day for grade 7 learners was to expose learners as early as possible to various careers and to make the right subject choices in grade 9.
	July 2022 School Holiday program Category: Grade R to Grade 5 Learners Number of participants: 150 Variety of arts and crafts, storytelling, ball games, life skills, group activities. SAPS also presented a program on safety and the role of SAPS in the communities as well as games to build teamwork.

Highlights	Description
Hawston Library	**Eisteddfod** **Foundation phase Grades 1-3, June 2023** Afrikaans and English poems grade 1- grade 3 learners of Hawston primary Librarian selected the poems that is age appropriate for each class. Learners were prepared how to use facial expressions, creative interpretations, pronouncing of the words. This year 49 learners for took part in the Afrikaans eisteddfod and 11 for English, and we are proud to say that the school achieved outstanding results with: 25 Cum lauds, 28 Gold and 7 Silver.
	Eisteddfod **Senior phase Grade 4-7 in August 2022** Assisted Hawston Primary learners in the intermediate and senior phase with the preparation of their poems. About 50 learners took part in the Eisteddfod. Most of them received gold and a few cum lauds. For the senior phase it was the first time they received gold or cum lauds. They are so grateful for the assistance from the library. The library also provided the poems for the learners. Eisteddfod builds self-confidence, assertiveness and the courage to take a stand in this world, opportunities to meet other learners and performance experiences.
	Women's day activation- Teacher appreciation day The purpose of the program was to celebrate teachers as women, wives, partners and being a professional and to show appreciation for teaching under difficult circumstances with all the challenges they face in the school especially the discipline of the children and reading difficulties.
	After school help to read program Category: Grade 1 to Grade 6 Learners Number of participants per day: 50+ daily Learners who struggle to read are identified by the teachers. They come to the library every day where we start with the basics by teaching them the alphabet, then three letter words. They take a book read it to then we assist them with difficult words. This is one on one and group sessions.
	Breast cancer awareness day in and outside Hawston Primary Sharing information about breast cancer with parents and teachers. Created awareness through posters and pining pink ribbons in support for those who fight against breast cancer.
	Speech contest Librarian participated as a judge of the annual speech contest of Department Cultural affairs (Museums of Overberg). Grade 11 learners of the various schools took part in this annual event. Learners choose a topic from the list provided to them and prepare them for the Gala evening where the winners are announced.
	16 Days of Activism Hosted a program with the livelihood community members. A social worker spoke about the rights of the women, where to get help. Librarian spoke about self-awareness and emphasised the importance to know who you are, your strength and weaknesses, your values etc. Also focussed on how to handle your anger. 50 adults took part in the program.
	Readers Licence competition **Outing to the cinema** More than 100 learners took part in the readers license competition. Learners who read between 30 and 80 books each received a certificate and a gift. The 5 learners who read between 80 and 120 books were awarded with an outing to the cinema. 2 of the 5

Highlights	Description
Hawston Library	learners reached the target of 100 and 120 books. It was a first time at a cinema for these learners.
	Human Rights Day Handprint activity- this is my body with Grade 1-3 Learners as well as colour in pages of Human rights. 360 learners took part in the program. Talked about the rights of children as well as your responsibility- showed them posters about their rights, asked questions, action songs, talk about your body "this is my body, hands off"-the importance to tell someone if something happen. Also emphasised the importance of our responsibility when it comes to our rights.
	Pre-school reading program Children between 4 and 5 who do not attend a formal pre-school form part of this program. The children are taught various skills to prepare them for Grade R. It includes puzzle and block building, learn primary colours, cut and paste, reading and writing skills, story hour, exercises, action songs etc.
	World book day in April 2023 World book day was celebrated at Hawston Primary School with Grade R to Grade 4 Learners at the assembly and in the classroom. At the assembly two stories were read, action songs about reading, the importance of reading and encouragement to join the library. In the classroom we talked about how to handle books with care "vyande van boeke" for example water, dirty hands, scissors, pets etc as well as the different parts of a book. Each learner in Grade R was given a book as a donation (redundant books from Provincial Library services that we could collect). Reached out to 600 learners on this day.
	Child Protection week Target group-Grade R and Grade 1 learners. Create an awareness on your body parts, not talking to strangers, reading of stories based on child safety for example Little red riding hood who did not listen to her grandma, emergency numbers, hand craft on posters to show "Hands off" as well as the rights of a child. Reached 260 learners.
	Global Parenting Day - Reached 120 learners Target group Grade R learners. Emphasized the role of parents, responsibilities of parents and children. Each child was asked to write a letter to their parents to show their appreciation. The Global Day of Parents is observed on the 1st of June every year. The Day honours parents throughout the world. The day provides an opportunity to appreciate all parents in all parts of the world for their selfless commitment to children and their lifelong sacrifice towards nurturing this relationship.
	Story hours-YeBoneers For the months of May and June 2023, the Yeboneers went to the school and read stories every day to Grade R learners. The purpose of the stories is to cultivate a love for reading and stories at an early age. They bring stories to live by asking questions, drawing pictures of some objects in the stories, fun games with words and pictures in the story. Reached 120 Learners.
	Youth day activities Created awareness of bullying and focus on fitness of body and mind. Played ball games and general fitness exercises with primary school learners.
	June School Holiday program 26-30 June 2023 The program was in collaboration with the Hermanus museum, SAPS, Association for People with Disabilities and Thusong centre. Accommodated 135-140 Grade 1-6 learners. SAPS had a session on child safety and especially the dangers of the internet, what the

Highlights	Description
	police are doing, and they provided one day of lunch. Hermanus museum had a session about the whales and colour in competition of whales, prizes were given to the winters. The Hawston Library received various food donations from members of the community, Local shops and organizations. Collaboration is always the key to success.
	ICT- Assisted the local fishermen to create their own email addresses for the first time and the first time to work on a computer. This has been quite an achievement for the fishermen. They needed the email addresses for their new allocations of fish quotas.
Mount Pleasant Library	**Computer Literacy training:** The librarian created summarised notes or pamphlets that made it easy for the public to understand training. The training covered: the basic lessons of computers, for example, copy and paste, print, save, mouse usage, Microsoft Word, PowerPoint, Excel, zoom meetings, online interviews, and creating email addresses. Also, how to search for information, making use of the search engines, and citation.
	Gender Based Violence awareness Shareen Pekeur, a social worker, shared her experience and the campaign that she is running called the "ring the bell campaign". Stories were told by survivors of Gender Based Violence; some shared their stories for the first time.
	Fun Day: 15 December 2022 holiday program Presentations on fire safety, road safety, and first Aid with the traffic/fire department, women and action group were part of an educational holiday programme for children hosted by Mount Pleasant Library in collaboration with the Old Harbour Museum. Also participating were the ECD crèches in Zwelihle and Mount Pleasant.
	Read Aloud Day: On February 2, 2023, hosted a read-aloud day at Mount Pleasant Primary School. The read-out-loud participants received certificates, and Bargain Books donated gifts.
	Book group meetings- Adults: On the 10 February 2023 we did something special for our senior residents, with Lombardi joining Mount Pleasant Library, SOFCA (Hermanus Library Seniors), and Hawston Seniors.
	Easter Egg Hunt at the library: 4th April 2023: The Mount Pleasant Library and Old Harbour Museum collaborated to organize a fun Easter egg hunt for the ECD crèches in Mount Pleasant and Zwelihle areas.
	School Holiday program: The hygiene programme was a one-day programme that took place at the library and was done on May 3, 2023, by the Reading Champion YeBoneers with the pre-school learners from Share and Care Crèche. They did an Energizer, a story hour, and an activity.
	Puppet show: *Puppet show for Just care* 5th June 2023: Hosted a puppet show with the theme of how to care for library books with Just Care (after care). The ages of the kids were 5-7 years; they really enjoyed the show, and we gave them library forms to give to their parents for library cards.
	Lombardi Old Age Home: 8th June 2023: Outreach to Lombardi as part of our mobile library.
Hermanus Library	**Breast cancer event** The Hermanus and Mount Pleasant Libraries held a joint event on the 25th of October 2022. Elderly citizens were invited and were enticed with an informative talk by Sr Marie du Plessis and an inspirational message by Pastor Gregg. They also enjoyed a live piano performance by David Fritz.
	16 Days of Activism:

Highlights	Description
	Hermanus Library joined hands with Pebbles School. The Gr 5.6 & 7's were taught a dance on the music by Bernice West, Lyfie song. They then did a flash mob dance at Hermanus Waterfront on Friday 2 December 2022. The purpose was to bring attention to the fact that your body is private, and nobody has a right to touch it without your permission.
	Rocco de Villiers entertains the elderly: Rocco de Villiers, renowned pianist paid a visit to Hermanus Library and the Library invited all the residents from the old age homes to come and enjoy an afternoon of music and some refreshments.
	Book Launches Hermanus Library hosted 3 book launches during the financial year 2022/23. Mostly during the evening ***Out of Mind- a story of Robben Island – Barbara Townsend*** ***Polkadraai – Jerzy Koch*** – Polish Author that writes in Afrikaans. ***Moer by Michelle Meyer*****, host Petrovna Metlerkamp -** Creation Wines joined us with their wine paired with interesting food.
	Outreach Programme – Supplying Books to Retirement Homes The Hermanus Library are offering a service to 7 retirement homes where books are taken to them, and they can choose books at the relevant home.
	Assisting Patrons who are visually impaired Hermanus Library in partnership with The South African Library for the Blind are now supplying 63 patrons who are visually impaired with Daisy players and Envoy machines so that they are also able to still enjoy "reading".
	School Holiday Programme – June/July 2023 In the winter holiday the Hermanus Library presented a holiday programme. Activities included sand art, cartooning, origami, and decorating cupcakes with well-known Christine Capendale.
	Book Tasting for Grade 4 – 7 The Hermanus Library hosted 4 fun filled book tastings for Gr 4 -7 pupils from Camphill, Generation, Waldorf and Curro Schools. During the activity various stories were read to them that they had to pair with a tasty treat.
	Visits from Schools and creches During the financial year 14 schools paid a visit to the library. During the visit the children saw a puppet show and were introduced to the library.
	Participating in Youth Day Activity – International Art Festival by UNESCO Hermanus Library and the Hermanus Home Schoolers took part in the UNESCO Creative Cities Art Festival for Youth Day. The children painted a mural with a sea theme.
Gansbaai Library	○ Gansbaai Library celebrated its 53rd birthday in September 2022. ○ Gansbaai Library was nominated as finalist at Western Cape Department of Arts, Culture & Sport for developing Reading Programme (October 2022). ○ Gansbaai Library got Wi-Fi installed for public in February 2023. ○ 5 Yeboneers were appointed in May 2023 at Gansbaai Library through Year Beyond Internship Programme. ○ Buffeljachts Library got Wi-Fi installed for public in November 2022.
Stanford Library	○ World Book, Valentines, Character, Youth & Africa day ○ Visits to schools ○ Exhibitions. ○ Crèche visits library ○ School Holiday program - Reading, Art & Craft.

Highlights	Description
Betty's Bay Library	○ Visit Child Welfare - Assist with schoolwork, reading, Art & Craft. ○ Author Displays - Each month different Authors on display- Awareness. ○ Cancer Awareness - Make Staff & Patrons aware of cancer. ○ Child Protection Week - Outreach to Primary School & Child Welfare. ○ Monthly. Themes Displays - Make Patrons aware of National Days.

Table 165: Libraries Highlights





Mount Pleasant library: hosted a fun day for the kids on the 15 December 2022 presentation about fire safety and road safety with the traffic department.



Career day- Hawston library





After school help to read program, Hawston.







Hermanus Library kids' activities



Free Wi-Fi installed at Buffeljachtbaai Public Library



Visits to Herberg-aan- See from Gansbaai Public Library on a two-weekly basis during 2022/2023 (Mobile outreaches to old age homes)



Fun chess games at Gansbaai Public Library







Stanford Library activities 2022/23



Betty's Bay Library – Left School holiday program



Right – Reading program

B) CHALLENGES: LIBRARIES

Description	Progress in 2022/23 to address challenge
Financial: Expected to do outreach programmes with no budget and we heavily rely on friends of the library	Funding for outreach programs for all libraries. We need to bring especially the younger learners back into the library and one effective way is through competitions, fun days etc. as well as funding for our awareness campaigns we can invite adults for a cup of tea and refreshments.
Funding request: Hermanus New Library	Capital funding be requested from Provincial Library Services to build a new public library for Hermanus on the grounds of the head office where the existing library is located. The reason is that Council requires a Council Chambers to host the Council Meetings. Funding to the amount of R340,000 were allocated on the capital budget for 2022/2023 and the proposed architectural drawings were drawn up as Phase one of the proposed project. A cost estimate to the amount of R12,000,000 were received by the architect for the new building. The need will be registered on the Provincial Library Services Business Plan 2024/2025 for funding consideration.
Mount Pleasant Library	○ Outreach Programme – funding should be considered in budget cycle. ○ Laptop – for open wheel library. ○ Library space – too small – catered for 200 kids in educational programme and had to book another venue. ○ Loadshedding – especially during story hour and its very dark.
Gansbaai Library	○ Funding to complete identified maintenance projects. ○ Safety of staff and stock. ○ No fire escape door.

Description	Progress in 2022/23 to address challenge
Eluxolweni Library	○ Funding for additional staff members – maybe EPWP ○ Training of staff (contract)
Buffeljachts Library	○ Funding for maintenance projects. ○ Funding for expansion of current library ○ Vandalism and theft at library on three occasions during the year
Betty's Bay Library	○ Loadshedding (no network & power) - Not addressed. ○ No funding for literacy Outreach Programs.

Table 166: Libraries Challenges

C) SERVICE STATISTICS FOR LIBRARIES

Type of service	2020/21	2021/22	2022/23
Library members All Libraries in Overstrand	12 339	16 701	47 655
Books circulated All Libraries in Overstrand	144 302	232 270	241 433
Exhibitions held	53	231	276
Internet users	1 090	2 632	6 275
New library service points or Wheelie Wagons	0	2	6
Children programmes	63	202	841
Visits by school groups	30	161	654
Book group meetings for adults	1	20	24
Primary and Secondary Book Education sessions	111	265	275

Table 167: Service statistics for Libraries

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL1	The provision of democratic, accountable and ethical governance	100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	All	100%	**100%**	**100%**	G	Target met

Table 168: Service delivery indicators: Library services

Employees: Libraries							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	2	2	2	2	2	0	0%
4 - 6	18	18	18	20	20	0	0%
7 - 9	6	6	7	7	7	0	0%
10 - 12	6	5	5	6	6	0	0%
13 - 15	0	0	0	0	0	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**32**	**31**	**32**	**35**	**35**	**0**	0%

Table 169: Employees: Libraries

Capital Expenditure 2022/23: Libraries					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Zwelihle Library	R4 373 611	R1 030 000	R719 853	R3 653 785	R4 000 000
Hermanus Library	R340 000	R340 000	R194 168	R145 832	R12 000 000
Total All	**R4 713 611**	**R1 370 000**	**R 914 021**	**R 3 799 617**	**R16 000 000**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 170: Capital Expenditure 2022/23 – Libraries

3.6.2 CEMETERIES

Overstrand Municipality has ten (10) cemeteries in use. The Municipality does not have a municipal Crematorium.

A) HIGHLIGHTS: CEMETERIES

Highlights	Description
New Regional Cemetery at Karwyderskraal	New regional cemetery was created and in use at Karwyderskraal.
Maintenance of Cemeteries	All the Walls in the 3 cemeteries in the Hermanus Area were painted in 2022/23.
Hermanus Cemetery: Hiring of Chemical Flush Toilets	Due to lack of toilet facilities at Hermanus Cemetery a chemical flush toilet was hired for use by the public and staff at the cemetery.

Highlights	Description
Mount Pleasant Cemetery: New Gates	Mount Pleasant Cemetery: replaced the broken palisade and gates.

Table 171: Cemeteries Highlights

B) CHALLENGES: CEMETERIES

Description	Progress in 2022/23 to address challenge
No permanent toilet facilities at the Hermanus, Hawston and Karwyderskraal Cemetery	No Capital Funding available.
Limited spaces available at Mount Pleasant and Hawston Cemetery	The option to book grave space at Onrus, Hermanus and the Regional cemetery at Karwyderskraal.
Palmiet Cemetery	When digging a 8 foot grave for two, you encounter water. A drainage system was installed around the cemetery.
Blompark Cemetery	Vandalism.

Table 172: Cemeteries Challenges

C) SERVICE STATISTICS FOR CEMETERIES

Type of service	2020/21	2021/22	2022/23
Pauper burials	0	1	2
Burials	326	282	247

Table 173: Service stats for Cemeteries

Capital Expenditure 2022/23: Cemeteries					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
No funding allocated.					
Total All	**0**	**0**	**0**	**0**	**0**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 174: Capital Expenditure 2022/23 - Cemeteries

3.6.3 COMMUNITY HALLS AND THUSONG CENTRE

Overstrand Municipality manages two town halls (Hermanus Auditorium/Banquet Hall and Kleinmond Town Hall), a Thusong Centre in Hawston and 16 community halls.

The management of 6 community halls are outsourced by the Municipality (i.e., De Wet Hall Onrus, Sandbaai Hall, Fernkloof Hall, Lake Marina Yacht & Boat Club Hall in Fisherhaven, the Crassula Community Hall in Kleinmond and the Pringle Bay Community Hall).

A) HIGHLIGHTS: COMMUNITY HALLS

Highlights	Description
Stanford Community Hall	Mr Alan Winde, Premier of the Western Cape, visited Stanford Community Hall to handover bicycles to the Stanford Neighbourhood Watch during May 2023.
Zwelihle Community Hall	Replacement of roof sheets.
Sandbaai Hall	Replaced wooden floors with pigmented floors.
Hawston Abalone Hall	Replacement of roof sheets.
Hermanus Auditorium / Banquet Hall	○ First Thursday hosted by Premier Allen Winde ○ SALGA National conference ○ Biznews conference National, Provincial & local delegates ○ FynArts Festival ○ Kalfiefees – Well-known actors / actress ○ OAK KUNSTE / ART – Music performance by international musicians ○ Handover of new mobile Police station.

Table 175: Community Halls Highlights

B) CHALLENGES: COMMUNITY HALLS

Description	Progress in 2022/23 to address challenge
Blompark	Vandalism.
Kleinmond Clubhouse	Vandalism (insufficient fencing).
Kleinmond Clubhouse; Proteadorp Community Hall; Overhills Community Hall; Youth Centre; Mooiuitsig Community Hall	No back-up electricity supply in case of load-shedding.
Kleinmond Clubhouse; Proteadorp Community Hall; Youth Centre; Mooiuitsig Community Hall; Kleinmond Town Hall	No wheel chair / disability access to stages & No wheel chair / disability toilets.

Table 176: Community Halls Challenges

C) SERVICE STATISTICS FOR COMMUNITY HALLS AND LIBRARY HALLS

Hawston Thusong Centre

Financial year	Number of people that accessed services from the Hawston Thusong Centre
2021/22	25 477 people

Financial year	Number of people that accessed services from the Hawston Thusong Centre
2022/23	49 423 people

Table 177:Hawston Thusong Centre user statistics

During the 2022/23 financial year there was a 94% increase in the number of people that accessed services from the Hawston Thusong Centre, compared to 2021/22.

Community and Library Halls

Statistics on the community and library halls usage are stated below.

No	Facility name	Number of functions held in 2021/22	Number of functions held in 2022/23
1.	Hermanus Banquet Hall	234	438
2.	Hermanus Auditorium	284	
3.	Moffat Hall Mount Pleasant	71	250
4.	Zwelihle Community Hall	124	233
5.	Thusong, Hawston		232
6.	Masakhane Hall	94	104
7.	Eluxolweni Hall	20	28
8.	Gansbaai Library Hall	-	-
9.	Buffeljagsbaai Hall	52	21
10.	Baardskeerdersbos Community Hall	37	40
11.	Blompark Community Hall	133	59
12.	Stanford Community Hall	-	194
13.	Stanford Committee Room		35
14.	Kleinmond Library Hall	-	-
15.	Proteadorp Hall	114	123
16.	Mooiuitsig Community Hall	37	93
17.	Overhills Hall	68	149
18.	Kleinmond Town Hall	187	356
19.	Kleinmond Youth Centre	93	156
20.	Kleinmond Club House	6	7
21.	Abalone Village Hall	50	86
	GRAND TOTAL OF FUNCTIONS HELD	**1 604**	**2 604**

Table 178: Service statistics: Community Halls

During the 2022/23 financial year there was a 62.34% increase in the utilisation of community halls compared to 2021/22.

3.6.4 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

A) INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

OVERVIEW

The 2018 Socio-Economic Profile: Overstrand Municipality indicated that the following categories of people remain vulnerable to poverty: African females, children 17 years and younger, people from rural areas and those with no education. The 2022 Socio-Economic Profile does not give an update on the categories of people that are most vulnerable to poverty. However, it does highlight the following socio-economic risks in the following order: 1) increasing unemployment and job losses; 2) very high population growth (2022-2026); and 3) high crime rates and high levels of inequality. With rising levels of inequality, it can be expected that the categories of people vulnerable to poverty remains the same.

EARLY CHILDHOOD DEVELOPMENT (ECD)

Notwithstanding, the strategic thrust of the department remained largely the same. Early Childhood Development is a universal right and access to ECD services has significant benefits to children, their families, communities, and the country. ECD is thus recognized as a key intervention in addressing South Africa's two key developmental challenges: inequality and poverty. ECD remains one of the most effective strategies to increase learner retention rate and outcomes. There are 21 municipal buildings used for the provision of ECD services. They are all registered and together they accommodate **1648** children. These centres are run by registered community-based organisations.

The social development department has a good working relationship with the ECD stakeholders, unfortunately there is no communication or relationship with government stakeholders who prefer to work with their appointed service providers.

The ECD strategy is supported with after school services which ensures a safe, healthy and stimulating environment for vulnerable school going children. ECD and after care services primarily create sustainable job opportunities for women, including African women, in rural and urban areas.

YOUTH DEVELOPMENT

Youth development remain another key strategic objective. The Overstrand youth desk is a key driver of our youth development approach. The primary objective of the youth desk is to

create an enabling environment for youth development by facilitating opportunities between various stakeholders and the youth. Through the youth desk database, you are kept up to date on opportunities through WhatsApp. Opportunities for youth development are also being leveraged through availing community facilities for youth driven activities.

SUBSTANCE ABUSE

Substance abuse in the Overstrand remains high. Of particular concern is the high incidence rate of substance abuse among primary school learners. The 2022 Socio-Economic Profile: Overstrand Municipality, provides statistics on drug-related offences, i.e., the situation where the perpetrator is found to be in possession of, under the influence of, or selling drugs. Drug-related crimes increased significantly in the Overberg from 2693 cases in 2020/21 to 3049 cases in 2021/22. The trend is similar in the Overstrand where cases increased from 1102 in 2020/21 to 1419 in 2021/22. However, Overstrand's incidence rate of 1315 per 100 000 people exceeds that of the District's 1000. There are only three registered organisations in the Overstrand that provide early intervention services, of which is not currently operational. The social development department is looking into the possibility of establishing a Matrix Clinic in the Hermanus area and have engaged with stakeholders in this regard. More recreation and other opportunities also need to be created to provide alternative opportunities to the youth.

ELDERLY OUTREACH

The Overstrand municipality has a high percentage of elderly people in relation to its population. Many of them have come here to retire, many have lived here all their lives and have nowhere else to go. Residential facilities for the elderly living in poverty are non-existing and they are dependent on community-based care centres for the services they require. To address this, we have launched an elderly outreach programme aimed at complimenting the services of these centres to the elderly. COVID halted the continued roll-out of this programme, but the programme will be implemented in the 2023/24 financial year.

GENDER BASED VIOLENCE

Gender based violence is another key focus area. During this year we supported, participated, and initiated several events during the 16 days of activism campaign. We hosted a stakeholder engagement with all stakeholders involved in providing services in GBV cases. The purpose of the event was to establish a network of care. There is no safe house for victims of gender-

based violence in the Overstrand. To address this, need the department is investigating possible buildings for the establishment of a safe house for abused women.

A body safety programme was also hosted at 5 Grade R schools during 16 days of activism to teach children about private parts and safe spaces. Two awareness campaigns were also hosted. During the year the department also provide support to a holiday programme for a group of twenty-five primary school girls.

HOMELESSNESS DIGNITY PROGRAMME

Homelessness has been a problem in Hermanus for some time. To address this, we have launched a dignity project. The project is run by a social worker and assisted by a social auxiliary worker. The aim of the project is to ensure that homeless people can have a dignified life by assisting them in getting access to government services such as health, rehabilitation opportunities, Identity documents, nutrition, shelter, work, and a chance to get reintegrated into society. Getting the homeless reintegrated back into society is a long-term objective and requires an integrated and cooperative approach from many role players. For this reason, a homelessness working group was establish with all relevant stakeholders. Regular workshops are also hosted (5 times a month) aimed at breaking the cycle. The workshops are a full day event with life skills activities.

Empowering of disadvantaged and vulnerable groups is critical to social development. Change can only occur when real access to opportunities exists for the less advantaged. Creating meaningful opportunities sustainably requires cooperation between the different spheres of government and the various departments, non-government organisations, businesses, and willing community members.

B) HIGHLIGHTS: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Description	Highlights
YOUTH SUPPORT: SPAIRO ART FOUNDATION is a youth run drama group focusing on providing training and opportunities to youth in the performing arts. The group has been supported with transport to participate in events.	In February this year the group won **best production**, for the Cape Winelands region; **best Director,** and **best actress** in the 2022/23 DCAS Drama Festival for their production: *Pandemic Two.*

<table>
<tr><th>Description</th><th>Highlights</th></tr>
<tr><td>YOUTH MONTH: During youth month the various sections in the social development department came together and worked with stakeholders to reach youth throughout the Overstrand.</td><td>
<table>
<tr><th>Event</th><th>Area</th></tr>
<tr><td>YOUTH ROADSHOW with NYDA as a key partner. Other departments at these events: Dept of Health (youth awareness services)</td><td>Eluxolweni</td></tr>
<tr><td></td><td>Stanford</td></tr>
<tr><td>SEDA; Department of Employment and Labour (registration on unemployment database); and Overstrand Youth desk. During these events we also distributed Department of Public Works Internships, Chrysalis Forms, and assisted / promoted registration on SA youth Mobi app.</td><td>Gansbaai
Zwelihle</td></tr>
<tr><td>Provincial Thusong Outreach. The outreach focused on the youth and some youth groups performed outside to attract more youth.</td><td>Zwelihle / Mount Pleasant</td></tr>
<tr><td>“Prisoners Drama” hosted at Thusong by SBA and Genderworks. This South African production depicts how communities are torn apart by gang violence. Admission is Free of charge on a first come basis</td><td>Hawston</td></tr>
<tr><td>National Government / Sports. Youth Desk will be attending</td><td>Zwelihle</td></tr>
<tr><td>Rural Youth Intervention with Department of Agriculture and Rural Development (focused intervention with 30 youth from the district)</td><td>District wide</td></tr>
<tr><td>District Youth Summit –Power of Youth in Motion. Thirty local youth participated at the event.</td><td>District wide</td></tr>
<tr><td>Youth awareness</td><td>Eluxolweni</td></tr>
<tr><td>Youth mini outreach (IEC, Department of Labour, Right to Care, Youth Desk)</td><td>Zwelihle</td></tr>
<tr><td>Drug and Substance Abuse Awareness with 15 Youth</td><td>Zwelihle</td></tr>
<tr><td>Youth mini outreach (IEC, Department of Labour, Right to Care, Youth Desk)</td><td>Kleinmond</td></tr>
</table>
</td></tr>
<tr><td>The WC government Thusong programme has continued with the funding of the Thusong Digital Ambassador programme. Since their start in April 2023, they have already assisted 2502 people.</td><td>
<table>
<tr><th>SERVICES</th><th>TOTALS</th></tr>
<tr><td>Home Affairs</td><td>254</td></tr>
<tr><td>SASSA</td><td>616</td></tr>
<tr><td>Tertiary information</td><td>30</td></tr>
<tr><td>CV Typing</td><td>32</td></tr>
<tr><td>Job search / applications</td><td>16</td></tr>
<tr><td>UIF applications</td><td>901</td></tr>
<tr><td>SARS (e-filing)</td><td>44</td></tr>
<tr><td>Unemployment database</td><td>202</td></tr>
<tr><td>Youth desk</td><td>140</td></tr>
<tr><td>Municipal enquiries</td><td>112</td></tr>
<tr><td>EasyPay</td><td>153</td></tr>
</table>
</td></tr>
</table>

Description	Highlights	
	Total people assisted	**2502**
After school programme for primary school children. The project is supported through EPWP.	The programme continues to provide primary school children with after school services ensuring that the children are safe while assisted with their homework. The children are also provided with life skills and extra-curricular activities such as their annual nativity play. The programme accommodates 89 children every day, at no cost to the parents or the school.	
Ithemba Special Day Care for children with disabilities. The project is also supported through EPWP.	This is the only facility of its kind in Zwelihle, that is focused on providing specialised therapeutic and a stimulating educational environment for disadvantaged children with disabilities that is not accommodated in mainstream facilities. The facility is open 5 days a week. The programme is now also expanding with the establishment of a special-needs day care in Kleinmond.	
Gender Based Violence (GBV) Program Activities	**PROGRAMME**	**NUMBER OF PEOPLE REACHED**
	Gender Based Violence Body Safety Awareness program. Body Safety Programme: My Body Song focusing on private body parts and safe space. Grade R class partaking in GBV Overstrand Stakeholders GBV Programme on 25/11/2022 16 Days of Activism GBV Programme on 25/11/2022 Introducing Councillors & Community members to GBV Stakeholders & the relevant services in the Overstrand Municipal area.	5 Grade R classes 20 Grade R Learners 27 Attendees
Fire Safety at ECD's with Working on Fire	Working on Fire facilitated a workshop with ECD staff. The aim of the workshop was to create resilient communities through the empowerment of ECD educators. They were taught the importance of fire safety inside and outside their structures. The educators were also taught about establishing evacuation plans for their centres, as well as how to execute these plans, and how to treat burn wounds while they wait for professional help.	

Table 179: Child care; Aged care; Social programmes Highlights



Youth outreach Eluxolweni



Thusong Digital Ambassador assisting a client.





ECD practitioners that participated in the fire safety workshop.



Spiwo Art Foundation: Director and Cast celebrating their achievement at the DCAS Drama Festival

C) CHALLENGES: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Description	Progress made in 2022/23 to address challenge
Compliance of municipal facilities used for Early Childhood Development services	The number of registered ECD centres operating from municipal facilities have increased and we now have 20 out of 21 facilities registered. The remaining facility required approved building plans. An architect was appointed to draw-up building plans for this facility and another that did not have plans.
Thusong Centres are there to bring services to people. Unfortunately, these services remain distant to people who cannot afford to travel far distances.	The Thusong Digital Ambassadors project has significantly improved service availability to outlying communities. The number of ambassadors has also increased from 5 in 2022 to 7 in 2023/4. In addition to this, Council approved the registration of Spaces for Sport in Gansbaai as a Satellite Thusong which will further increase the reach of government services.

Table 180: Child care; Aged care; Social programmes Challenges

D) SERVICE STATISTICS FOR CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Child care, Aged care, Social programmes				
Description	**2019/20**	**2020/21**	**2021/22**	**2022/23**
Trees planted	140	216	120	960
Vegetable gardens established	11	1	6	0
Gardens supported (Household and Community)	0	Household (HH): 1270 Community: 23	HH: 1624 Community: 34	2
Soup kitchens established or supported	48	35	1	0
Initiatives to increase awareness on child abuse	0	2	6	2
Initiatives to increase awareness on disability	2	0	5	3
Initiatives to increase awareness on women	1	2	6	2
Initiatives to increase awareness on HIV/AIDS	0	0	1	1
Initiatives to increase awareness on Early Childhood Development	1	1	1	0
Special events hosted (World's Aids Day, World Arbour Day, World Disability Day, Youth Day, 16 Days of activism against women abuse)	1	3	8	18

Table 181: Service statistics for Child care; Aged care; Social programmes

Employees: Childcare, Aged care, social programmes							
Job Level	**2019/20**	**2020/21**	**2021/22**	**2022/23**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	0	0	0	1	0	1	100%
10 - 12	0	0	0	0	0	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**1**	**1**	**1**	**2**	**1**	**1**	**50%**

Table 182: Employees Child care; Aged care, Social programmes

3.7 COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes pollution control; biodiversity and landscape; and coastal protection.

3.7.1 INTRODUCTION TO ENVIRONMENTAL PROTECTION

The natural environment of the Overstrand is indeed unique, and it is characterized by a combination of diverse ecosystems and stunning landscapes.

Preserving the natural environment of the Overstrand is of utmost importance to maintain its uniqueness and ecological significance. Conservation efforts and sustainable tourism practices are essential to ensure that future generations can continue to appreciate and benefit from this extraordinary natural treasure. Our **mission** is therefore to "conserve the rich biodiversity, diverse natural ecosystems and cultural heritage characteristics of our environment through the implementation of management programmes that have clearly defined management goals and objective for the enlightenment, enjoyment and benefit of present and future generations".

The Environmental Management Department is divided in three units;

1) Biodiversity Conservation
2) Environmental Planning and Auditing
3) Special Projects: Overstrand Baboon Management Programme.

Additional units are funded by the EPWP Programmes;

4) Eco-Rangers – Baboon Management Programme
5) Paddavlei Wetlands Team.

1) The Biodiversity Conservation Section strives to achieve the following:

- To ensure declared protected area status for Nature Reserves in terms of the NEM:PAA.
- To institute invasive alien vegetation clearing and management according to the Alien Clearing Strategy.
- To lead a better understanding, appreciation, use and conservation of the limited natural resources within OM (including biodiversity, soil, water and energy) by the landowners and staff of, and visitors to OM.

- To promote the conservation of the environment (biophysical, socio-economic and cultural-historic characteristics) by formally entering into Conservation Management Agreements with neighbouring property owners and NGO's.
- Overstrand Municipality is a member of the Greater Overberg Fire Protection Association which includes the Groot Hagelkraal, Babilonstoring and Theewaters-Groenland Fire Protection Associations. The Section therefore needs to manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by reinstituting proper fire management regimes;
- To promote and continue with the integrated management of Reserves and natural areas by the Municipality in partnership with current and any other NGO's which may be formed who wish to be involved with the management of the natural areas in OM.
- To develop and maintain high quality visitor infrastructure, facilities and recreational activities along sound financial lines.
- To manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by ensuring the implementation of the Environmental Management Overlay Regulations.
- Coordination of the Cape Whale Coast Hope Spot initiative that supports community research and education programmes in partnership with various private and government organisations.

2) The Environmental Management Section strives to achieve the following:

- Environmental Officers assist the regional building control committees with respect to the reviewing of building plans, land use applications and environmental impact assessment applications. This service continually promotes communication with respect to the environmental impacts associated with development processes and facilitates the implementation of environmental impact assessments in realization of the environmental rights of the citizens of the Overstrand region.
- The Environmental Management Section facilitates communication between the public and the National and Provincial spheres of government and furthermore provides ecosystem management information services for stakeholders in each administrative region.
- The Implementation and management of the Environmental Management System to reduce the environmental footprint of the Municipality.
- Liaise and engage with stakeholders concerning the state of the environment and to advise the Municipal council and Municipal officials on environmental matters.

- Management and monitoring of Air Quality and Climate Change impacts within the Municipal area.

A) HIGHLIGHTS: ENVIRONMENTAL MANAGEMENT SERVICES

Highlights	Description
Blessberg – Controlled Burn	The Blessberg Controlled burn has been in the planning for 5 years and was finally completed with the assistance of the Fire Department, GoFPA Cape Nature, Overberg District Fire Services and local fire volunteers. This strategic burn was conducted as both a fuel load reduction and an ecological burn. 80 Hectares of open space zone 1 was burnt in one day, with no additional incidences reported.  
Sandbaai Beach Management Plan	The appointment of a coastal engineer was approved, and the draft Sandbaai Beach management plan has been drawn up. This plan will guide the OM in the correct management of the Sandbaai beach and will specifically be looking at the long-term effects of climate change on the coastal system. The MMP will still go out for public participation before being submitted to DEA:DP for approval. The Sandbaai MMP is the first MMP for the OM swimming beaches and it is envisaged that, all our swimming beaches will have an approved MMP to mitigate the impacts of climate change.
Arbour Week 1-7 September 2023	In celebration of Arbour week, trees were planted across the Overstrand at schools and Old Age homes.
Partnership with KBRC for Source to Sea Project.	The project aims to educate the youth on the value of freshwater ecosystems, using the Isaacs and Middelrivier in Kleinmond.
Sustainable Development workshop development in the transitional zone of the Kogelberg Biosphere Reserve	The 2-day workshop provided the participants with a full picture of what to expect when living in the biosphere; focussing on understanding pertinent legislation, by-laws, regulations and directives applicable to the area as well as vegetation management and wetlands.

Table 183: Environmental Management Services Highlights

B) CHALLENGES: ENVIRONMENTAL MANAGEMENT SERVICES

Description	Progress in 2022/23 to address challenge
Operational Personnel	The biodiversity section continues to face challenges with the availability of on the ground operational personnel. Although the Environmental Management Maintenance Tender was successfully awarded in 2022, lack of dedicated trained teams continues to leave a void in the functionality of the biodiversity conservation section.
Climate Change Strategy for the Municipality is outstanding.	The EMS section has engaged with DEA&DP: Climate Change Directorate, Drakenstein - and Saldanha Bay Municipalities. The EMS section is in the process of drafting a terms of reference for the appointment of a specialist to assist with the drafting of a implementable Climate Change strategy for the Overstrand Municipality. This is planned for the 2024/25 financial year.
Absence of Air Quality Management bylaw.	A draft by-law was developed internally which still has to be reviewed prior to public engagement and gazette process.
Environmental Governance	The lack of financial support from National and Provincial Government to support the implementation of Environmental activities in Local Government is a great challenge that local municipalities are faced with. Many coastal Municipalities are dependent on its environment to bring in tourism to boost its economy but are required to self-fund the protection of the environment, which is a provincial and national competency. Greater governance should be placed on the importance of government support towards their constitutional mandates in order for the environment to be protected and economies to flourish.

Table 184: Environmental Management Services Challenges

Employees: Environmental Management Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	2	2	0	0%
7 - 9	5	4	4	5	4	1	20%
10 - 12	2	2	1	4	3	1	25%
13 - 15	2	2	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	10	9	8	14	12	2	14%

Table 185: Employees Environmental Management Services

3.7.2 STRATEGIC PLANNING

PROTECTED AREA MANAGEMENT PLANS:

Following stakeholder participation, the Integrated Management Plan for the Fernkloof Nature Reserve was revised in 2019 to include the Protected Areas Management Plan (PAMP) format as required. The PAMP was approved by Council and signed off by the Executive Mayor in March of 2021. Final comments from Cape Nature have been received and have been incorporated into the document. In addition to the comments received, a desktop sensitivity analysis for the entire Fernkloof Nature Reserve has been completed with updated environmental information. This document has been reviewed with the Fernkloof Advisory Board in June 2023 and submitted for their comment, after which it will be forwarded to CapeNature for review and Provincial Government for approval.

ENVIRONMENTAL MANAGEMENT OVERLAY ZONE REGULATIONS:

Environmental Overlay Zones has been approved by Council and was gazetted in August 2020. The regulations are now applied during the review of Building plans, Town Planning applications and Environmental Impact Assessments.

OPERATIONAL MANAGEMENT: MANAGEMENT OF NATURE RESERVES

Considerable effort is invested in the management of Local Nature Reserves and Open Spaces on an annual basis. The Overstrand Municipality has 3 proclaimed nature reserves under its management.

1. **Fernkloof Nature Reserve (1 785 Hectares)**

   The management of Fernkloof Nature Reserve is guided by a Management Plan, dated 2001. The newly drafted Fernkloof Protected Areas Management Plan for 2023-2028 has been submitted to the Fernkloof Advisory Board (FAB) for review and will thereafter be submitted to CapeNature for review and recommendation and to the MEC for approval. The Nature Reserve has a fully constituted Advisory Board. The last full FAB meeting was held in December 2022 with a special meeting held in June of 2023. Changes in legislation has led to a review of the FAB in the 2022 – 2023 financial year and will see a reconstitution of FAB in 2023 – 2024, with a newly adopted TOR to bring the FAB in line with current environmental legislation.

The reserve is also supported by the Hermanus Botanical Society as well as the Cliff Path Management Group, which is integrally involved in the maintenance and management of the Hermanus Cliff Path. The Environmental Management Services has also incorporated the use of Co-Management Agreements with these organisations to assist with maintenance and monitoring activities in Nature Reserves. The Hermanus Hacking Group also assist with Invasive Alien Plant Clearing on the Nature Reserve. Co-Management Agreements are in place with all these groups.

New agreements are in place for the 2023 – 2024 financial year, with the Environmental Services supporting the astablisment of an accreddited Botanincal Garden, by the Hermanus Botanical Society in the current Fernkloof Gardens. This will bring much needed change in access control, safety and security and events in the gardens.

The Botanical Society continues to play an important role in Fernkloof by managing the Herbarium, the Fernkloof Gardens, the Fernkloof Nursery and the Research Centre. Resource Management activities focus largely on the clearing of alien invasive vegetation, the maintenance of hiking trails, the clearing of firebreaks and the maintenance of buildings, roads and other infrastructure. Although these activities form most of the day-to-day work, the reserve management also work closely with neighbouring communities and stakeholders to ensure the management success of the reserve and secure biodiversity for the enjoyment of all.

2. Kleinmond Nature Reserve (600 Hectares)

Kleinmond Nature Reserve is a Local Nature Reserve with formal protection status under the National Environmental Management: Protected Areas Act. This nature reserve has a very outdated management plan, which must be reviewed. Once the Fernkloof Nature Reserve Management Plan is approved by the MEC, the document will be used as a baseline document for review of the Kleinmond Management Plan. Basic Resource Management activities are carried out on the Nature Reserve in a collaborative effort between the Kleinmond Nature Conservation Society and the Conservation Ranger that is stationed in Kleinmond. The Environmental Section has engaged in the maintenance of firebreaks, the clearing of alien vegetation in the nature reserve and the buffer zone, the maintenance of boardwalks and coastal access points and the maintenance of hiking trails in the nature reserve. The EMS is greatly assisted by the Kleinmond Nature Conservation Society as well as the Kleinmond Hacking Group in the maintenance of hiking trails and the management of alien invasive vegetation in the nature reserve.

Currently the Kleinmond Nature reserve is under threat of land invasion, illegal plant harvesting and hunting with dogs. This is being addressed through the management of the Nature Reserve, Council and Protection Services.

3. Rooiels Nature Reserve (2.8 Hectares)

Rooi-Els Nature Reserve is the smallest of the Overstrand Municipality's 3 nature reserves. Covering and area of only 2.8 hectares, this small coastal strip is vitally important for conservation of our coastal ecosystems and serves as a unique corridor for the local wildlife. It is envisaged that a co-management agreement will be signed with the Rooi-Els nature conservation society to ensure combined management of this high biodiverse nature reserve.

INTEGRATED WILDFIRE MANAGEMENT

The Fire Department, Environmental Management Services, Provincial Disaster Management and Greater Overberg Fire Protection Association is constantly developing a more integrated approach and long-term planning proposal for fuel load reduction and fire break management in the Overstrand Area.

Controlled burns:

The Blesberg Controlled burn on 4 April 2023 was deemed to be a huge success, not only in ecological effectiveness and fuel load reduction, but also in the collaboration between different Municipal and intergovernmental departments and other NGO's.

Firebreaks:

The Biodiversity Section maintains a network of 80 kilometres of firebreaks on the boundaries between local nature reserves or open spaces and private properties. In addition to this, the Environmental Management Section, assists with the planning an implementation of a further 81 Kilometre of firebreaks on Overstrand's Operational departments' land. Management firebreaks are also cut in various areas to isolate fire management units prior to controlled fires. A total of R533 288 was spent on the maintenance of firebreaks and fire prevention through biomass reduction during the financial year encompassing some 39.36 kilometres.

The report for firebreaks excludes firebreaks that were maintained by Operational Services and the Working on Fire teams.

Firebreaks expenditure

Administration	Kilometres Firebreaks cleared in 2021 - 2022	Kilometres Firebreaks cleared in 2022-2023
Fernkloof	17.4	19.13
Gansbaai	0.7	11.01
Hermanus	1.0	0.93
Kleinmond	4.1	8.29
TOTAL	**23.2 km's**	**39.36 km's**

Table 186: Firebreak Clearing per Administration, 2021-22 and 2022/23

ALIEN VEGETATION MANAGEMENT

The Environmental Management Section maintains a set of open spaces and nature reserves which are collectively known as Natural Assets. The total surface area of these properties constitutes approximately 6 659 hectares. Populations of invasive alien plant species are found in variable densities on these properties throughout the Overstrand region.

The Environmental Section has invested effort in the formulation of draft strategy for the management of alien invasive plants in order to comply with the provisions of the National Environmental Management: Biodiversity Act (NEM:BA). Currently this draft strategy informs the Annual Plan of Operation. The Annual Plan of Operation has been submitted and approved by the Department of Forestry Fisheries and Environment.

The current plan now also includes sections of Open Space Zone 2, that falls under the management of Area Management, with input and assistance from Environmental Services. A total of 374 hectares were cleared for the 2022/23 financial year at a cost of R1 646 027 for the Environmental Services only. This has been a significant increase over previous years, due to the successful appointment of a contractor under the Environmental Management Maintenance Tender. Alien Clearing remains a top priority for the Environmental Services as it decreases fire intensity and frequency and increases biodiversity protection of our natural assets.

Alien clearing expenditure:

Administration	Hectares Alien Vegetation cleared in 2021 - 2022	Hectares Alien Vegetation cleared in 2022-2023
Fernkloof	45	160
Gansbaai	10	38
Hermanus	12	35
Kleinmond	55	141
TOTAL	**122 hectares**	**374 hectares**

Table 187: Alien Clearing per Administration, 2021-22 – 2022/23

The Environmental Management Section has Co-management Agreements signed with the Hermanus Hack and the Hermanus Botanical Society and The Sandbaai Coastal Path Management Group, their contribution to the eradication of alien invasive removal greatly supports the OSM Clearing program.

In addition to environmental areas, the EMS has joined hands with operational staff so as to see Alien Clearing in the Overstrand as a whole and not just by management units. This combined strategy will affect a total overview of alien clearing in the Overstrand.

The success of the Environmental Management Maintenance Tender greatly improved the effective and timely service delivery of the Environmental Management Services. The new tender is currently under review and in broken down in several categories:

- Trail Maintenance
- Wooden Boardwalks
- Harden Surfaces (e.g., Hermanus Cliff Path)
- Structural (e.g. gabions and reno mattresses)
- Cutting and Maintenance of Firebreaks
- Preparation and maintenance of Fire Wise Erven
- Miscellaneous Cutting of Plant Material (e.g., Controlled burn preparation or biomass reduction)
- General Workers for Various Tasks
- Alien Vegetation Management.

Co-Management Agreements

Formal Co-Management agreements are signed annually with the Hermanus Hack (HHG) group, the Hermanus Botanical Society (HBS), Cliff Path Management Group (CPMG) and the

Sandbaai Coastal Path Management Group (SCPMG). These groups are then awarded areas, specifically in the Fernkloof Nature Reserve where they continuously remove any new growth in pristine areas. These areas are then clearly marked on our Alien Vegetation Management Plan (AVMP) as "Restricted" for clearing by paid OSM clearing teams. Again, savings achieved in this regard is then spent on other areas of where more critical clearing is needed. Besides the volunteers, two dedicated paid teams of 5 people each are employed by these two groups.

Infrastructure Management

The Biodiversity Conservation Section manages a wide spectrum of properties in the Coastal Zone in all of the administrative regions of the Overstrand Municipality. Field Rangers and the Assistant Environmental Officer are involved in the maintenance of all infrastructures such as boardwalks, steps, signs, fences, and various facilities in this zone by co-ordinating and overseeing these activities. The Environmental Management Maintenance Tender has greatly increased the effectiveness of our team to manage and maintain these areas.

Trail maintenance expenditure

EMS received an original budget of R 297 550 with a mid-year adjustment to R 950 550.
R 522 384.64 has been spent from this Vote in the 2022/23 financial year. The table below reflects the percentage of trails maintained per ward per Kilometre.

Ward	Km Maintained	% spent	Notes and comments
Ward 1	0,8	3	Mainly Fernkloof
Ward 3	23,3	87	Mainly Fernkloof
Ward 4	2,6	10	Mainly Fernkloof
TOTAL	**26,7**	**100%**	

Table 188: Trail maintenance expenditure 2022/23

An estimated 100% of the budget spent has been on Fernkloof Nature Reserve. Although there are trails in other areas, these have not been properly mapped yet and are generally maintained by Operational Services.

3.7.3 POLLUTION CONTROL

An Air Quality Plan has been developed by the Environmental Section in 2013. The document has been approved by DEADP. The Environmental Section does not have staff dedicated to

Air quality but does assist the District with Air Quality Management activities. The plan was reviewed and updated and approved by Council during 2017. The plan is up for its 3rd revision and will be reviewed with the assistance from DEA&DP: Air Quality Regulatory Services and ODM.

The Environmental Planning unit is responsible for the following issues related to Air quality: Dust control, Noise control, Air pollution and Odour control. Within the past year, the number of noise complaints dealt with by the department was mainly focused on generators. These are commonly used by business during scheduled Eskom loadshedding. The complaints are dealt with in consultation with the Western Cape Noise Control Task team, which provides invaluable expertise. At the beginning of 2022, a consultant was appointed to conduct Noise Impact Assessments on behalf of the municipality. This appointment was done in terms of Section 9(c)(ii) of the Western Cape Noise Control Regulations, 2013.

For the 2022/23 review period a total of 17 Noise Impact Assessments were conducted. Those found in non-compliance are issued with notices to abate noise levels, if non-compliance proceeds the matter is referred to the municipal court. In addition, EMS staff issued 62 noise exemptions for events. 1 Complaint related to dust was also investigated and resolved.

Environmental Management System

The focus of the 2022/23 environmental audits were to revisit problem sewer pumpstations and all waste facilities.

Sewerage management: This includes audits at sewer pump stations and Wastewater Treatment Works: 29 sites were audited.

Waste management: This includes audits at waste transfer sites, garden waste drop-off sites and landfill: 12 sites were audited.

Water purification sites: 1 site was audited.

These audits are conducted as per the Overstrand Integrated Development Plan (IDP) the purpose of the EMS is to address the immediate and long-term impacts of municipal activities, products, services, facilities, and processes on the environment. By implementing the EMS, the Municipality seeks to instil "Good Practice" procedures in operational aspects.

Climate Change Projects

Sandbaai Beach and Dune Maintenance Management Plan:

The Municipality has initiated the process of actively managing swimming beaches within the municipal region. Noticing the changes on our swimming beaches, the Environmental Management Section (EMS) along with Operational Management have taken a proactive stance and are in the process of drawing up management plans for our beaches in order to safeguard these areas for our future. The pilot project will focus on the Sandbaai beach. Specific aspects which are addressed in this draft plan are sea level rise, sediment movement and the landward movement of the HWM due to sea level rise and storm surge.

Onrus Palmiet-Peat Wetland System:

The Environmental Management Section is still exploring different avenues to find funding for the rehabilitation and restoration of the Onrus River Palmiet-Peat wetland system.

Onrus River Catchment:

The Environmental Management Services Department has started with a new project in the Onrus River Catchment called the Catchment to Coast Rehabilitation and Restoration Project (C2C) and are working in partnership with stakeholders directly involved in the Onrus catchment and on the Onrus River to restore and rehabilitate the entire Onrus Catchment. This will include important systems such as the catchment above the De Bos Dam, the Peat Wetland System and the Onrus Estuary. The objective of the Project will be to remove invasive alien plants, improve water quality and quantity by managing and monitoring water abstraction activities on the system and to restore the functionality of ecosystem services. This should improve the way in which the system prevents and mitigates future climate change impacts on the river users and the system itself. The project will continue in the new financial year with the establishment of a steering committee to oversee and advise on the management of the project.

Climate Change Strategy

The EMS section has engaged with DEA&DP: Climate Change Directorate, Drakenstein - and Saldanha Bay Municipality regarding Climate Change plans. The EMS section is in the process of drafting a terms of reference for the appointment of a specialist to assist with the drafting of a implementable Climate Change strategy for the Overstrand Municipality. This is planned for the 2024/25 financial year.

Environmental Education and Awareness

EDUCATIONAL MATERIAL

Arbour week 1 -7 September:

Every year from 1 to 7 September, South Africa celebrates Arbour Week. The aim of Arbour Week is to promote the importance of trees by spreading awareness and the opportunity to plant indigenous trees as both a practical and symbolic gesture of sustainable environmental management (South African Government, 2022).

The Environmental Management Section of the Overstrand Municipality planted Forest Waterberry trees and did awareness raising on the importance of trees on 1-2 September at Mount Pleasant Primary School, Vrolike Vinkies Educare, Hermanus Primary School, Generation School, Wippie & Snippie Pre-School, Paddakoor Pre-School, Huis Lettie Theron.
On 6 September, the Environmental Management Section together with Dyer Island Conservation Trust and Cape Nature planted Sand Olive (Sadolien/Ysterbos), Yellowwood, Wild Peach, and Wild Plum trees at Gansbaai Primary School (Blompark), Silwerjare Dienssentrum and De Kleine Gansies.

Hermanus Tourism and the Hermanus Whale Crier joined us in Hermanus and Gansbaai to educate and spread awareness on why whales visit our waters. Despite the big age difference between pre-school learners and the elderly the excitement was at the same level. The Environmental Management Team would like to thank everyone for their participation and enthusiasm and for celebrating arbour week 2022 with us.



The Hermanus Whale Crier assisted with tree planting, here he is assisted by learners from Hermanus Primary



Marco Cornelius planting a tree with learners from Mount Pleasant Primary



EMS staff with residents and staff from Huis Lettie Theron

Educational Theatre:

In February 2023 Story Team completed an Educational Theatre programme for the Overstrand Municipality, focussing on the importance of Marine Conservation and the negative impact of pollution on the Marine environment. The Team visited schools in **Gansbaai:** Gansbaai Primary, **Stanford:** Okkie Smuts Primary school, **Kleinmond:** Kleinmond Primary, **Hermanus:** Generations School and Waldorf School.

Our aim was to involve learners in the learning process. Encouraging them to become responsible adults and warriors for our environment. We want them to play with us, participate with our characters and empower themselves to make better decisions for the future. We communicated important information regarding the conservation of our Marine habitat and the devastating consequences of plastic and oil pollution. We encouraged them to take responsibility for their own environment and communities. The programme reached six hundred and eighty-five (685) learners with positive feedback from educators.

Marine pollution presentations:

1) Sustainable Futures Trust (SFT) Marine Pollution Talk – 14 July 2022. Environmental Management staff of the Overstrand Municipality was approached by the SFT to assist with their holiday programme by doing a marine pollution talk to a group of school children from Mount Pleasant Primary School in Hermanus. The SFT later provided feedback that

the group of children rated the marine pollution talk as one of the top 5 highlights of their entire programme.



EMS staff, Chester Arendse and Danielle Smith delivering a presentation for the Sustainable Futures Trust.

2. Overberg quilters guild (OQG) Marine Pollution Talk – 27 March 2023. Environmental Management Staff of the Overstrand Municipality was approached by the OQG to assist with their "SAVE OUR OCEANS CHARITY FOR 2023" by doing a marine pollution talk to the members of the OQG to raise awareness.

   "The 53 members of the OQG has handed over 35 single bed quilts in 2022 in Hermanus as part of our charity project. We have made over 300 Morsbags that have been handed out for free to various institutions e.g., Animal rescue centres, libraries, churches, child and baby care facilities in the Overberg area. We are replacing thousands of plastic bags with these fabric bags."



Tamzyn Zweig delivering a Marine Pollution talk for the Overberg Quilters Guild

3. Kogelberg Botanical Society (KBS) Marine Pollution Talk – 17 June 2023. Environmental Management Staff of the Overstrand Municipality presented to the Kogelberg Botanical Society at Harold Porter Botanical Gardens. The KBS approached the EMS Section trough the Chairperson of the OQG. There was very good interaction from the attendees, lots of discussion and feedback afterward.

Source to Sea Project

The Source to Sea Project is a project run in partnership with Overstrand Municipality, WWF SA and the Kogelberg Biosphere Reserve Company. The project has ten local high school youths from Mooiuitsig, Overhills and Proteadorp. The project will run for the for the whole of 2023. The project aims to educate the youth on the value of freshwater ecosystems, using the Isaacs and Middelrivier in Kleinmond. The project is presented in class room and field work sessions:

Classroom sessions:

- learning about the value and threats to rivers;
- Basic GIS: kids identify the inflow areas into the rivers, map and measure the length of the rivers.
- Develop a survey to deliver to residents who live near the river. The kids will deliver the survey in the June/July school holidays.

Field work sessions:

- Methodology: flow measurements, rainfall measurements, basic pH, and nitrate tests
- Amazing Race held with kids and family members.



Amazing race participants.

EARTH DAY: 22 April 2023

Overstrand Municipality joined the world in celebrating Earth Day on 22 April 2023 by planting 40 Spekbome in the Hangklip - Kleinmond area. The Environmental Management Section planted ten Spekboom trees at the Pringle Bay Fire station; six at the Betty's Bay Library and 20 Spekbome at Siyabulela Crèche.

Trees not only cool things down but they also clean the air and give off more oxygen, amongst a ton of other benefits.

SUSTAINABLE DEVELOPMENT WORKSHOP:

A two-day workshop on the sustainable development in the transitional zone of the Kogelberg Biosphere Reserve started today, Wednesday 25 January 2023, in Kleinmond.

The welcoming address by Councillor Clinton Lerm, The Mayco Member (MMC) for Infrastructure and Investment, was well-received by the delegates from the Department of Environmental Affairs and Development Planning (DEA&DP), African National Biodiversity Institute (SANBI), Worldwide Fund for Nature South Africa (WWF), Breede-Gouritz Catchment Management Agency (BGCMA) as well as representatives of the Overberg District Municipality and various Overstrand Municipal Departments.

Day one of the workshop provided attendees with new insights and better understanding of who the key players are and what role Municipalities (both local and district), CapeNature, WWF and the Kogelberg Biosphere play towards conservation and the sustainable management of urban infrastructure.

The second part of the workshop consisted mostly of presentations in order to provide the participants with a full picture of what to expect when living in the biosphere'; focussing on understanding pertinent legislation, by-laws, regulations and directives applicable to the area as well as vegetation management and wetlands.



Overstrand Municipality, the Kogelberg Biosphere Reserve and Kogelberg Botanical Society convened a two-day workshop with key role players towards sustainable development goals in the Kogelberg Biosphere's transitional zone. Pictured here are Corlie Hugo Kogelberg Biosphere Reserve Administrator, Tamzyn Zweig, Hangklip-Kleinmond area Environmental Officer, Councillor Clinton Lerm and Tim Atwell of the Kogelberg Botanical Society.

WHALE COAST CONSERVATION CHAMELEON PROJECT

The Environmental section continues to work closely with WCC to minimise the effect that controlled burns have on the cape Dwarf Chameleon Project. Before any controlled burns take place, the team from WCC, spearheaded by Sheraine van Wyk, will do a sweep of the area/site to be burned and collect all the chameleons and house them temporarily until a site is found to relocate them close to where they were collected. The Environmental Management Services also assist with and is the custodian of all chameleon mapped data. This data is then interpreted by WCC for their research purposes.

INTERNATIONAL COASTAL CLEANUP DAY

The Environmental Department, working together with Plastics SA and various partners coordinated the Coastal Cleanup event in the Overstrand. The amount of citizen-based clean-ups have never been as active as now and this means that the need for audited clean-ups is more important. The International Coastal Cleanup fills that vacuum of information gathering. The data collected provide a citizen science based insight into the manmade material found on the coastline.

The International Coastal Cleanup is the largest coastal clean-up internationally and nationally and Plastics SA, together with these partners are working towards covering as much of the coastal regions, offshore islands and waterways of South Africa.

OVERSTRAND STRATEGIC BABOON MANAGEMENT PROGRAMME (SBMP):

Within the municipal area, there are about 14 baboon troops of varying sizes comprising approximate 450 in total. There are "hotspot" areas which experience the presence of baboons more frequently than the rest of the municipal area. These areas currently include Rooiels, Pringle Bay, Kleinmond, Betty's Bay, Onrus, Voëlklip, Hermanus Heights, Fernkloof, Hangklip and Silversands. Not all the "hotspot" areas are high risk areas for baboon-human conflict or require urgent intervention. Environmental factors such as fire or drought can quickly change the behavioural patterns of the baboon troops and therefore the risk potential for human-baboon conflict within specific areas changes over time.

The Overstrand Municipality (OM), the Western Cape Nature Conservation Board (CapeNature) and the Western Cape Provincial Department of Environmental Affairs and Development Planning (DEA&DP) concluded a Compactum in March 2019 in terms of the provisions of Chapter 4 of the Intergovernmental Relations Framework Act, 2015 (Act 13 of 2005). The purpose of the Compactum was to create a mechanism to resolve the issue of the control and management of nuisance or damage-causing baboons that occur in the Overstrand Municipal Area. The Compactum ensured that the three organisations develop a Strategic Baboon Management Plan (SBMP) for the mangement of the Overstrand baboon troops and the signature of the document the Programme started on 1 July 2020.

The managed troops are divided across two geographical areas, Overstrand East from Hawston to Vogelgat Nature Reserve and Overstrand West, from Kleinmond to Pringle Bay. Troops in the Eastern region include the Onrus, Hamilton-Russel, Voelklip and Vogelgat troops, and in the Western region include Kleinmond/Betty's Bay, Pringle Bay, Hangklip and Silversands troops.

HWS took on the management of the BMP in July 2020 for a duration of 3 years. The contract expired in June 2023 and the assignment of Province for baboon management in the Overstrand Municipality expires in December 2024.

The annual report for the Programme is due every year in August, so this year's 2022-2023 annual report will only be available in August 2023 and will depict the overall picture of the Programme for the final year and also for the past 3 years.

The total budget allocation for the Programme in the last three years can been seen in the budget table below and it includes the budget allocation for the 2023/2024 financial year.

	Budget				
Area	**2020/21**	**2021/22**	**2022/23**	**2023/24**	**Total**
East	4 366 933	4 411 588	4 632 167	7 781 953	21 192 641
West	1 933 067	2 203 412	2 313 583	2 868 047	9 318 109
Hangklip	562 824	3 347 840	3 515 232		7 425 896
Total	**6 862 824**	**9 962 840**	**10 460 982**	**10 650 000**	**37 936 646**

Human Wildlife Solutions (HWS) has been appointed from 2020 – 2023 to manage the Overstrand baboon programme in areas that are faced with human-baboon conflict. A budget of R27,3 million (excl. VAT) has been allocated to this programme for a 3-year period.

Eco-Rangers

The OM received R450 000 from the Local Government Public Employment Support Grant and was able to employ 12 beneficiaries from March 2022 up until June 2022 and an amount of R336 510 was spent, after the cost for PPE and transport was covered under the budget of the Environmental Services Department.

The project formed part of the Baboon Management Program of the Overstrand Municipality and fell directly under the Environmental Management Services Deparment (EMS) managed by the Project Manager for Special Projects. The beneficiaries were called the Eco-Rangers. The objective of the project was to make the public aware of the importance of Waste Management and information on the baboon troop in the Bettys Bay area. Because we live in a biosphere area where animals roam freely, the information shared to the community was to inform them on how important it is to keep the baboons out of the urban area and to keep them safe by avoiding dog attacks, being shot at by people or hit by cars when they cross busy roads.

The Eco-Rangers were assisting with waste management monitoring, data collection of baboon proof bins, identification of fruit trees, open vegetable gardens and baboon/bird feeding stations that could be attracting baboons into the urban area. Additional support was

given by Ward 9 and 10 Councillors as well as the Overstrand's Protection Services and Local Economic Development Directorates.

The Eco-Rangers have successfully reported the waste challenges and the non-compliance of residents. The data was forwarded to Law Enforcement who could then hand out notices. Since then, the managing of resident's waste has tremendously improved, however we are still experiencing a couple of challenges which need to be addressed on a continous basis.

The Eco-Rangers were also focusing on educational campaigns to provide residents with information and advice on baboon-proofing of homes and surrounds, waste management and adherence to the Act and Regulations/by-laws of which residents are not always aware. A couple of baboon feedings and baboon shooting incidents were reported. These incidents were investigated by CapeNature who engaged with the residents and warning letters were issued.

The success of the project had a huge impact on the social and environmental sectors of the town of Betty's Bay and the surrounding areas. There are very few job opportunities in these small towns. The success of the project led to the extension of the programme within the LED component of the Municipality for the following financial year. The Environmental Management Services Department received another amount of R 231 818 to extend the program for 5 Months from 1 August to 31 December 2022. With the budget review process of September 2022 an additional amount of R376 000 was made available to appoint another 10 Eco-Rangers from 1 May to 30 June 2023.

An experimental Early Warning System (EWS) was implemented by the Eco-Rangers and found to be highly successful to the point it became standard practice and accepted by the Local communities. Eco-Rangers are trained in several disciplines such as Public Communication and Basic Traffic control, which has had a profound effect on baboon and human safety and security. The continued success of the project relies heavily on open communication, transparency, and political support. Public awareness and education are key factors in the future success of the Programme.

3.8 COMPONENT G: SECURITY AND SAFETY

This component includes traffic; law enforcement; fire and disaster management.

3.8.1 INTRODUCTION TO SECURITY AND SAFETY

The function of security and safety in the Overstrand Municipality is to provide a safe environment for the residents of the Overstrand and to ensure the safety of the personnel of the Overstrand Municipality through effective and efficient operationalisation of all relevant plans in conjunction with all public safety institutions.

3.8.2 LAW ENFORCEMENT

A) INTRODUCTION TO LAW ENFORCEMENT

The aim of Law Enforcement in a municipality is to create an environment that will further the social and economic development of the community. Given that context the quality of life within a municipality depends to a large extent on the possibility that individuals and their families will be safe. They will also feel safe while using public open spaces and equipment and that conflicts within communities can be resolved peacefully. On a provincial level law is enforced by the South African Police Services. They have an extremely heavy workload and therefore certain laws (By-laws) and laws applicable only to a particular municipality are enforced by the Law Enforcement Officers appointed within its area of jurisdiction.



Illicit drugs confiscated



Confiscation of Abalone

B) HIGHLIGHTS: LAW ENFORCEMENT

Highlights	Description
Crime prevention / Visible Policing	High visibility was ensured by conducting weekly Joint Operations and Vehicle Check Points in the Overstrand area.
Phakisa / Corona Operations	Phakisa is a national government operation that was launched as an effort to curb crime in the Overberg area. This operation aims at the enforcement of the Marine living resources Management Act, National Road traffic Act, Overstrand by-law enforcement. The integrated operation with the different role-players (SANDF, Department of Agriculture, Fisheries and Forestry, Cape Nature and Overstrand local Law Enforcement, Task Team, K9, Specialized services and the Leap officers) led to numerous arrests. The confiscation of Illegal firearms and ammunition, Drugs, Confiscation of abalone and West coast rock lobster, Alikreukel, Limpets, Liquor and many other arrests.

Table 189: Law Enforcement Highlights

C) CHALLENGES: LAW ENFORCEMENT

Challenges	Progress made in 2022/23 to address challenge
Vagrants	Vagrant complaints are addressed on a daily basis, inspection and patrols are done at problem areas to minimize illegal occupation and other nuisances. This problem needs to be address by all role-players e.g.- Social workers, community leaders, organizations, SAPS.
Illegal car guard and Car washers	There are not enough sites to accommodate everyone that applies for car guard permits.
Poaching of living marine resources	Daily complaints are received regarding illegal abalone poaching, cases get opened and poaching related items were seized, this does not stop illegal abalone poaching from continuing.

Table 190: Law Enforcement Challenges

D) SERVICE STATISTICS FOR LAW ENFORCEMENT

Law Enforcement				
No.	**Details**	**2020/21**	**2021/22**	**2022/23**
		Actual No.	**Actual No.**	**Actual No.**
1.	Number of by-law infringements attended	20 698	22 621	24 785
2.	Number of officers in the field on an average day	53	56	72
3.	Number of officers on duty on an average day	53	56	72

Law Enforcement				
No.	**Details**	**2020/21**	**2021/22**	**2022/23**
		Actual No.	**Actual No.**	**Actual No.**
4.	Number of animals impounded	433 (199 cats & 234 dogs)	518 (195 cats & 323 dogs)	310 (56 Cats & 254 Dogs impound)
5.	Number of awareness initiatives	74	19	18

Table 191: Law Enforcement Data

Monitoring of By-law contraventions			
Type of service	**2020/21**	**2021/22**	**2022/23**
Town Planning and Building Act	304	168	67
Internal Investigations	4	2	0
Municipal Claims	4	12	10
Assisting different role players such as SAPS and SARS	132	108	75
Events Operational Planning	15	0	30
Safeguarding of Municipal property	100 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis.	80 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis.	350 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis.
Urban Metro, monitoring of illegal structures on informal settlements	Regular patrols in conjunction with Directorate of Community Services.	Regular patrols in conjunction with Directorate of Community Services.	Regular patrols in conjunction with Directorate of Community Services.
	16 complaints received regarding illegal structures.	52 complaints received regarding illegal structures.	663 complaints received regarding illegal structures.
	Assisted with the demolishing of 68 illegal structures.	Assisted with the demolishing of 91 illegal structures.	Assisted with the demolishing of 125 illegal structures.

Table 192: Additional performance information for Law Enforcement

Employees: Law Enforcement							
Job Level	**2019/20**	**2020/21**	**2021/22**	**2022/23**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	0	0	0	0	0	0	0%

Employees: Law Enforcement							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
4 - 6	0	0	0	0	0	0	0%
7 - 9	29	50	46	51	46	5	10%
10 - 12	4	4	7	7	5	2	29%
13 - 15	5	4	3	4	3	1	25%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**38**	**58**	**56**	**62**	**54**	**8**	**13%**

Table 193: Employees: Law Enforcement

Capital Expenditure 2022/23: Law Enforcement R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Vehicles Public Safety-Law Enforcement Reaction Unit	3 000 000				2 832 434
Additional Offices Law Enforcement: Besemhoutskloof Facility	478 055				475 354
Total All	**3 478 055**				**3 307 788**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 194: Capital expenditure 2022/23: Law Enforcement

95.10 % of the capital budget was spent for Law Enforcement.

3.8.3 TRAFFIC SERVICES

A) INTRODUCTION TO TRAFFIC SERVICES

The aim and function of the Traffic Department is to educate and create a culture of voluntary compliance with road traffic rules and regulations and to enhance courteous and tolerant road user behaviour. We operate on the legal mandate of the NRTA 93/96 & NLTA 5/2009. Our

operational activities include roadblocks at strategic places, high visibility in hotspot areas, special intelligence driven operations, random vehicle check points, execution of traffic related warrants and enforcement of traffic laws. Our operational approaches are to co-ordinate and integrate operations, sporadic interventions in hotspot areas as per crime threat analysis e.g., offence patterns, etc. and special operations and speed enforcement in high accident frequency locations and high traffic offence locations.



Integrated Roadblock, Hermanus



Initiation of Scholar Patrol

B) HIGHLIGHTS: TRAFFIC SERVICES

Highlights	Description
Officer Development	2 Traffic Wardens completed their Traffic Officer course at Gene Louw Traffic College and are now qualified as Traffic Officers.
Gansbaai DLTC	The newly establish Driving Licence Testing Centre (DLTC) has been built in Gansbaai and will open soon. The registration for the newly DLTC has been received and can now render service to the public.
Generator	Hermanus Traffic Administration generator was procured in the 2022/23 financial year and installed on 25 July 2023 and thus ensure effective and continuous service delivery to the greater community of Overstrand during load shedding intervals.

Table 195: Traffic Services Highlights

C) CHALLENGES: TRAFFIC SERVICES

Challenges	Progress made in 2022/23 to address challenge
Load shedding	Officers conducting long hours of point duty. Backup UPS's at Robot intersections also gave in due to long hours of load shedding, which required long hours of Point Duty.

Challenges	Progress made in 2022/23 to address challenge
Staff Shortages	Traffic Administration: Rendering a service with 60% temporary staff. Traffic Operations: 16 Traffic Officers to cover the entire Overstrand of which is divided into 2 shifts. To ensure a more optimal service rendering to the Greater Overstrand these staff shortages need to be addressed.

Table 196: Traffic Services Challenges

D) SERVICE STATISTICS FOR TRAFFIC SERVICES

Traffic Services Data					
No.	**Details**	**2019/20**	**2020/21**	**2021/22**	**2022/23**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**
1	Number of road traffic accidents during the year	182	189	215	221
2	Number of officers in the field on an average day	17	16	23	23
3	Number of officers on duty on an average day	17	16	23	23

Table 197: Traffic Services Data

Type of service	2019/20	2020/21	2021/22	2022/23
Motor vehicle licenses processed	38 908	56 154	73 970	96 971
Learner driver licenses processed and issued	3159	3839	4514	2 477
Driver licenses processed	7 594	2805	14 254	1 293
Driver licenses issued	499	8240	699	6 098
Fines issued for traffic offenses	8 482	25 281	48 799	22 996
R-value of fines collected	R4 950 348	R15 193 725	R1 792 300	R15 504 620
Roadblocks held	1 331	1787	1144	1 275
Special Functions – Escorts	56	65	143	45
Awareness initiatives on public safety	18	19	59	59

Table 198: Additional performance information for Traffic Services

E) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL26	The creation and maintenance of a safe and healthy environment	Collect R20,000,000 Public Safety Income by 30 June 2023 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	All	R15 882 633,99	**R20 000 000**	**R17 614 623**	O	Target almost met. Fines could not be issued on time due to change of systems and staff capacity resulting in a backlog.

Table 199: Service delivery indicators: Traffic services

Employees: Traffic Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	
0 – 3	1	1	0	1	1	0	0%
4 – 6	23	21	11	12	7	5	42%
7 – 9	5	4	1	15	13	2	13%
10 – 12	16	18	18	26	25	1	4%
13 – 15	2	2	2	3	3	0	0%
16 – 18	1	1	1	1	1	0	0%
19 – 20	0	0	0	0	0	0	0%
Total	**48**	**47**	**33**	**58**	**50**	**8**	14%

Table 200: Employees: Traffic Services

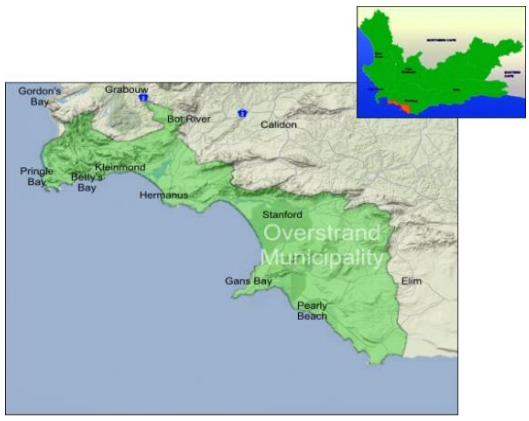
Capital Expenditure 2022/23: Traffic Services					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Generator for Traffic Services	R600 000	R0	R0	R0	R600 000
Total All	**R600 000**	**R0**	**R0**	**R0**	**R600 000**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 201: Capital Expenditure 2022/23: Traffic Services

F) MANPOWER: TRAFFIC, LAW ENFORCEMENT & SPECIAL TASK TEAM

Operational Staff

Assistant Chiefs	2
Senior Superintendents	1
Regional Inspectors	2
Superintendents	3
Assistant Superintendents	4
Senior Inspectors	7
Inspectors	4
Traffic Officers	16
Law Enforcement Officers	37
Assistant Law Enforcement Officers (EPWP)	2
Chrysalis temps (Law Enforcement)	12
K9 Officers	5
Reaction Unit /3 Year Leap Officer	17
Assistant Traffic Wardens	6
Assistant Traffic Wardens (EPWP)	6



Area Map

Admin Staff (Motor Vehicle Registrations, Fines, Roadworthy & K53)

Senior Superintendent	1	VTS Officer / Vacant Post	-
Superintendent	1	VTS Assistant	1
Controllers (Motor Vehicle Registrations - 1) (Fines, Speed & Roadworthy - 1)	2	EPWP Temps (Motor Vehicle Registration)	1
Motor Vehicle Registration Clerks (Hermanus - 3) (Kleinmond – 1) (Gansbaai – 1)	5	EPWP Temps (K53)	1
K53 Clerks	3	EPWP Temps (Cleaner) / Vacant Post	-
Roadworthy Clerks / Vacant Post	-	EPWP Temps (Fines, Speed & Roadworthy)	4
K53 Officers	2	Chrysalis Temps (Motor Vehicle Registration)	5
LCU Officers	1	Chrysalis Temps (Fines, Speed & Roadworthy)	4
EPWP Temp (Admin Assistant Traffic Operations	1	EPWP Temp (Admin Assistant Chief Titus Office)	1

3.8.4 FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

A) INTRODUCTION TO FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

Fire & Emergency Services is responsible for the following functions:

- Firefighting of structural fires, veld and bush fires and any other fire;
- Fire safety (the application of the National Building Regulations, Fire codes and municipal by-laws with regard to fire safety);
- Rescue services;
- Support services to municipal and other instances;
- Fire pre-planning and related preparedness plans;
- Testing and basic maintenance work on emergency vehicles and equipment; and
- Fire communications facilities for the particular service.
- Disinfection and decontamination of municipal buildings and public facilities.

Our Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, -mitigation, -preparedness, -response, -recovery and –rehabilitation.

Security Services is responsible for the following functions:

- Access Control
- Public Safety safeguarding of municipal property
- Co-ordination of alarm monitoring and armed response services (which are outsourced)
- Co-ordination of security guarding services (which are outsourced)
- Safeguarding of emergency personnel at incidents i.e., fires
- Cliff path monitors
- CCTV surveillance & CCTV Control Room.

Incident Command Centre and Emergency Control Centre are responsible for the following functions:

- Acting as a switchboard and directing the call to the correct department (internal and external clients)
- Managing and coordinating all incidents in the Overstrand
- Temporary set-up of a JOC (Joint Operations Centre) in the Overstrand jurisdiction to report to the Incident Commander (IC)
- Activating the necessary role players and stakeholders during an emergency
- Call taking and dispatching of crew members and resources
- Call taking and dispatching of external agencies and resources
- Activating external agencies (NSRI, medical response, SAPS etc)
- Recording activities on the prescribed CAD (Computer Aided Dispatch) System

- Assisting the Incident Commander (IC) with logistical arrangements at incidents or events.

B) HIGHLIGHTS: FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

Highlights	Description
2nd place obtained at IFFD Team Challenge	Overstrand Fire Fighters took part in the 2023 International Fire Fighters Day (IFFD) team challenge and obtained second place in this challenge.

Table 202: Fire & emergency Services and Disaster Management Highlights



Overstrand firefighter's 2nd place at IFFD Team challenge

C) CHALLENGES: FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

Description	Progress made in 2022/23 to address challenge
Capacity constraints operational staff and emergency control	Permanent personnel still pose a challenge across the department and is required in all the divisions. This places additional pressure on the existing structure as members take on more duties to ensure an effective and efficient service delivery to the communities. The divisions of the department are namely: • Operations and Training • Fire Safety & Health and Safety • Incident Command Centre, Emergency Control & Support Services • Safety and Security & CCTV

Description	Progress made in 2022/23 to address challenge
	• Disaster Management and Risk Management and Support Services.
EPWP (Expanded Public Work Programme) and Chrysalis Interns	Temporary staff are appointed to assist the permanent personnel with service delivery. Two divisions in Fire & Emergency Services, Disaster Management and Security Services (namely Safety and Security & CCTV and Incident Command Centre, Emergency Control & Support Services) consist mainly of temporary staff to render a service. Both divisions have two and three permanent officials respectively, despite the services being rendered across Overstrand jurisdiction.
Fire Safety constraints	The department primary focus is responding to complaints. With the implementation of the new SANS-T: 2020, higher amounts of time will be associated with fire safety inspections due to stricter regulations.
Allocations for Capital and WSP (Ward Specific Projects)	Capital Projects & WSP allocated to the department are not sufficiently funded. The department cannot commence or complete a project when funding is insufficient, this ends up delaying the project. Challenges are particularly still experienced with the CCTV Project.
Disaster Management Storage	Containers are currently leased to store dry foods (non-perishable items). Sufficient cold storage is required to extend the shelf life of dried foods.
Training for temporary staff members	Training for EPWP and Chrysalis interns are not sufficiently funded. Overstrand Municipality does not provide training to temporary staff members. This is challenging as training is required to perform certain functions. Various in-service training is provided, and via good relations with partners, training may be provided via other stakeholders or role players.

Table 203: Fire Services and Disaster Management Challenges

D) SERVICE STATISTICS FOR FIRE SERVICES

Fire Services Data					
No.	**Details**	**2019/20**	**2020/21**	**2021/22**	**2022/23**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**
1	Total fires attended in the year	314	361	577	514
2	Total of other incidents attended in the year	190	172	207	369
3	Average turnout time - urban areas	9.34 min	7.96 min	4.85 min	7min
4	Average turnout time - rural areas	9 min	5.06 min	0.81 min	7.71min
5	Fire fighters in post at year end	35	32	31	31
6	Total fire appliances at year end	7	10	9	9

Fire Services Data					
No.	Details	2019/20	2020/21	2021/22	2022/23
		Actual No.	Actual No.	Actual No.	Actual No.
7	Average number of appliances off the road during the year	5	5	2	3

Table 204: Fire Service Data

E) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL24	The creation and maintenance of a safe and healthy environment	Annually review and submit the draft Disaster Management Plan to Council by the end of March	Reviewed plan submitted	All	1	**1**	**1**	G	Target met
TL25	The creation and maintenance of a safe and healthy environment	Arrange public awareness sessions on Protection Services	Number of sessions held	All	123	**110**	**132**	G2	Target well met

Table 205: Service delivery indicators: Fire Services and Disaster Management

Employees: Fire & Emergency Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	30	7	0	1	0	1	100%
7 - 9	6	30	31	37	30	7	19%
10 - 12	0	0	5	6	6	0	0%
13 - 15	2	2	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**39**	**40**	**39**	**47**	**39**	**8**	**17%**

Table 206: Employees: Fire & emergency Services

Employees: Disaster Management							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	2	1	0	0	0	0	0%
10 - 12	1	1	2	2	1	1	50%
13 - 15	2	2	2	2	2	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	5	4	4	4	3	1	25%

Table 207: Employees: Disaster Management

Employees: Security Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	1	1	0	0	0	0	0%
10 - 12	0	0	1	1	1	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	2	2	2	2	2	0	0%

Table 208: Employees: Security Services

Capital Expenditure 2022/23: Fire & Emergency Services, Disaster Management and Security Services					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Incident Command Centre	R 770 000	R 842 127	R 792 425.77	R72 127	R 842 127
Total	**R 770 000**	**R 842 127**	**R 792 425.77**	**R72 127**	**R 842 127**

Capital Expenditure 2022/23: Fire & Emergency Services, Disaster Management and Security Services					
R'					
Capital Projects	2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 209: Capital Expenditure 2022/23: Fire & emergency Services, Disaster Management and security services

Capex for 2022/23 is 94% spent, this is as a result of two projects requested to be rolled over to the next financial year due to insufficient budget for the project. The project is for the establishment of the Incident Command Centre (ICC).

3.9 COMPONENT H: SPORT AND RECREATION

3.9.1 Introduction to Sport and Recreation

This component includes community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

A) HIGHLIGHTS: SPORT AND RECREATION

Highlights	Description
Cape Town Spurs vs Overstrand XI	The now promoted to the premiership Spurs visited Overstrand as part of the pre-season 2022/2023 preparation. Spurs played with our selected Overstrand squad at Hawston Sports Complex to test some areas of their strength.
2023 Western Cape Provincial Elite & Youth Boxing Championship	On the 29 -30 April 2023 Overstrand Municipality hosted Western Cape Provincial Youth & Elite Boxing Championships. Boxers who participated included both male and female boxers.

Table 210: Sport and Recreation Highlights



Cape Towns Spurs with our referees



WC Provincial championships

B) CHALLENGES: SPORT AND RECREATION

Description	Progress made in 2022/23 to address challenge
Badly damaged soccer fields due to overuse	Reduction of teams has already started at Zwelihle, intention is to roll out Astro turf in all soccer fields around Overstrand.
Lack of indoor sports centres to accommodate winter games, arts and culture activities.	Engagement has commenced with infrastructure development management to include this kind of facility in one of our master plans.
Lack of green open spaces for training due to developments.	Teams have been allowed to use multi-purpose courts but this is not a permanent solution as more teams require training spaces.

Table 211: Sport and Recreation Challenges

C) SERVICE STATISTICS FOR SPORT AND RECREATION

Type of service	2018/19	2019/20	2020/21	2022/23
Play parks				
Number of parks with play park equipment	60	60	60	60
Number of wards with community parks	13	13	13	13
Swimming pools				
Number of visitors per annum	17 255	7 275	19 112	24 158
R-value collected from entrance fees	38 195	7 438	42 538	51 530
Camp sites/ Resorts				

Type of service	2018/19	2019/20	2020/21	2022/23
Number of visitors per annum	33 674	7 465	34 915	20 699
R-value collected from visitation and/or accommodation fees	4 195 480	794 587	1 656 972	2 423 349
Sports fields				
Number of wards with sport fields	9	9	9	9
Number of sport clubs utilizing sport fields	92	92	88	88
R-value collected from utilization of sport fields	6 945.74	68.78	529.56	4 034.88
Sport halls				
Number of wards with sport halls	1	1	1	1
Number of sport associations utilizing sport halls	2	2	1	1
R-value collected from rental of sport halls	R2 031	R7 976	0	R74.00

Table 212: Additional performance information for Sport and Recreation

Capital Expenditure 2022/23: Sport and Recreation					
Capital Projects	**2022/23**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
No funding allocated for 2022/23					
Total All					

Table 213: Capital Expenditure 2022/23: Sport and Recreation

3.10 COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: executive and council; financial services; human resource services; ICT services; legal services; and procurement services.

3.10.1 EXECUTIVE AND COUNCIL

This component includes: Executive office (mayor; councilors; and municipal manager).

A) HIGHLIGHTS: EXECUTIVE AND COUNCIL

Highlights	Description
Mayor's 1st Thursday	This initiative was institutionalised during this financial year and is popular within the different communities as a means of one-on-one public participation with the Executive and the administration.
Service Excellence Awards	The municipality was the winner of this prestigious award hosted by the Premier. Best Municipality in the Western Cape.
On-line Job application portal	The online job application portal was introduced and implemented during this reporting period.
Citizen App	This application was developed, tested and implemented during this reporting period.

Table 214: Executive and Council Highlights

B) CHALLENGES: EXECUTIVE AND COUNCIL

Description	Progress made in 2022/23 to address challenge
Clean Audit	Challenge to maintain a clean audit finding as the scope of the AG audit differs year on year. The municipality received its 10th consecutive clean audit in this year.
Digitisation Projects	Challenge to secure budget and to manage the changes within the organisation as every department uses their own systems. The business service requests, and client call back requests models were successfully developed, tested and implemented on the Collaborator system.

Table 215: Executive and Council Challenges

C) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL7	The provision of democratic, accountable and ethical governance	Submit three progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team	Number of progress reports submitted	All	4	**3**	**3**	G	Target met
TL39	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2022	Number of agreements signed	All	6	**6**	**6**	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL40	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit three progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	All	4	**3**	**3**	G	Target met
TL41	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2022 to be completed by Sept 2022 and the current period October to December 2022 to be completed by February 2023.	Number of appraisals	All	12	**12**	**11**	O	Target almost met. Only 5 appraisals were completed in February 2023, because of the resignation of the Director: Community Services in December 2022.
TL42	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by end August 2022	Draft Annual report submitted	All	1	**1**	**1**	G	Target met
TL46	The provision of democratic, accountable and ethical governance	Implementation of the Business Service request portal on Collaborator by 30 March 2023	Functional Business service request porta	All	1	**1**	**1**	G	Target met
TL47	The provision of democratic, accountable and ethical governance	Communication strategy approved by the Executive Mayor by 30 June 2023	Approved communication strategy	All	1	**1**	**1**	G	Target met

Table 216: Service delivery indicators: Executive and Council

3.10.2 FINANCIAL SERVICES

A) INTRODUCTION: FINANCIAL SERVICES

Financial Services

No financial problems or risks from a budgetary implementation or financial management perspective were identified up till 30 June 2023. It is however important to note that as a country we are faced with the following major challenges – Inflation was for most of the financial period above the Reserve Bank's 3 – 6% target range, interest rates are still on the rise, (with at least one more increase expected) as demonstrated by the latest Repo Rate increase and the current energy crisis is a major stumbling block in economic growth. As a result of this, municipalities remain under pressure to provide cost effective services. In the previous period, the declaration of a National State of Disaster: COVID-19 was highlighted as the major event which resulted in a national lockdown since March 2020, followed by numerous alert levels which steadily declined over a prolonged period. This is still regarded as one of the main challenges for the municipality in subsequent risk of increase in outstanding debtors.

The municipality continues to apply credit control measures in instances where agreements for extended payment periods are not honoured. With a view of debtors over a 3 year period, larger increase in outstanding debt has been observed for May and June 2020 and the 12-month rolling average payment rate has decreased to 96,95% by the end of June 2020, the collection of debt has however increased over the next few months, resulting in a 100.15% debt collection by the end of June 2021 (increased property transfers resulting in settlement of outstanding amounts as well as an incentive granted with settlement of long outstanding amounts in bullet payments). The collection rate at the end of June 2022 was 98.98%. The collection rate remained stable during the first half of the 2022/2023 financial year and at the end of December 2022 this stood at 98,69%. The collection rate thus regressed slightly during the 2022/2023 financial year and at the end of June 2023 this stood at 98,96%, as compared to 99,07% on 30 June 2022.

Outstanding debtors might furthermore be temporary impacted by the phasing out of some of the criteria for indigent benefits. As from 1 July 2022, all new applicants for indigent benefits had to submit a formal application on the prescribed application form and accompanied by the required documentation, as part of a process to phase out the automatic allocation of indigent benefits to beneficiaries, solely based on the value of a property (auto allocation), with a final discontinuation on 31 May 2023. This was required to ensure that the Indigent Register only contains beneficiaries who followed the formal application process, and who qualified in terms of the requirements of the Policy. The municipality are currently in process of evaluating and onboarding of needy households applying for support.

The positive cash flow remains stable and is in line with budgeted performance.

The municipality was however confronted since February 2022 with skyrocketing oil prices, which caused petrol and diesel prices to remain high over the past year. The impact of load shedding on the municipal budget in 2022/2023 is also notable.

The continued conflict in Eastern Europe (Russia-Ukrainian war), which has had a major negative impact on the global economy and caused disruption in raw materials and crude oil production has caused price escalations across the board, also for the municipality. Municipal service delivery is dependent on certain of these imported raw materials affected by price escalations in the form of finished goods such as fuel and chemicals. The price escalations have largely increased the costs associated with water and sewage treatment and transport costs and certain aspects of service delivery. Substantial additional budget provision for fuel and chemicals had to be made to mitigate these unforeseen and unavoidable expenditures. The expenditure budget thus had to be reprioritized, without providing any additional funding, by reprioritisation of expenditure, over and above virements in terms of the virements policy, also savings from employee related costs, etc.

The South African Local Government Association (SALGA) recently acknowledged at a Western Cape Provincial Budget workshop, the challenges faced by the country due to loadshedding, as a result of failing generation infrastructure and lack of maintenance to Eskom's generation fleet. The following status was presented - *"Loadshedding is further incentivising paying customers to seek alternative options for their energy needs, as is evidenced by the speed at which larger energy users are going off-grid. The result is declining revenue from electricity sales." The detail relates to the following – "During loadshedding municipalities are experiencing a range of negative impacts such as: • Increased theft of infrastructure such as cables, •Increased frequency of vandalism of infrastructure (Such as transformers etc.) • Damage to electricity distribution networks, especially substations, due to excessive switching. • Cable fault increases due to high loads after restoring the supply of electricity - Approximately R150 000 to R250 000/day of load shedding. • Medium voltage switchgear failure – Approximately R50 000 to R 150 000/day of load shedding. • Impact on waste water treatment works (WWTW's) and water purification plants. ▪ The huge financial implications of utilising back-up power for wastewater treatment works. • Loss of sales revenue ▪ Cities incur a loss of income due to unserved energy whereby the overall average*

direct loss ranges from between R3 million to R6million per day of load shedding. • Overtime budgets are abnormally high ▪ Switching operators and control officers who are performing network switching operations and restoring supply after equipment damage or theft & Vandalism incidents are costing between R60 000 to R80 000 per day of load shedding. • Declining economic activities, business closures and job losses reduce affordability with increases in unpaid municipal accounts. • Increasing indigent numbers. Future anticipated impact of LS for the municipality? The municipality will have to monitor the actual costs incurred due to loadshedding (inclusive of costs from theft, vandalism, equipment failure, overtime, contractors, security measures, etc.). Furthermore, loss of income from unserved energy due to loadshedding and impact of loadshedding on WWTW facilities and water purification plants, Costs for the use of back-up power (gensets) and additional costs for distribution network maintenance, upgrades and new infrastructure are key areas.

The extended periods of load-shedding had a notable negative impact on electricity revenue, which was largely mitigated by reduced bulk electricity purchases. This however still impacted on the budgeted electricity services bottom-line and thus the overall bottom-line (surplus/deficit) for the municipality, as electricity sales for the current financial year, and especially over the peak holiday season did not meet expected electricity sales.

Above-mentioned was continuously mitigated in monitoring, in order to reduce the risk where there is an indication that the budget must be adjusted with regard to the revenue (downwards) and increased expenditure estimates to generate savings, if there is material under-collection of revenue, or unforeseen and unavoidable expenditure. Section 28 of the MFMA prescribes that the municipality must also review the budget performance and may approve a revised budget during the course of the financial year through an adjustments budget. The budget steering committee, senior officials and managers reviewed the mid-year budget performance during December 2022 and January 2023.

With the mid-year review process for 2022/23, the adjustments budget at the end of January 2023, included reduced Electricity Revenue of R13,6m, as well as increased budget for fuel costs (generators). A 4th & 5th Adjustments Budget was tabled during this quarter for budget proposals emanating from a reduction and additional grant allocations received and unforeseen and unavoidable expenditure respectively.

Before-mentioned context provides the basis for the compilation of the draft MTREF budget for 2023/24, and approved tariffs.

The budget process is governed by various provisions in the MFMA and is aimed at instilling and establishing an increased level of discipline, responsibility and accountability in the financial management practices of municipalities. To ensure that the Municipality continues to deliver on its core mandate and achieves its developmental goals, the mid-year review and adjustment budget process will be utilised to ensure that underperforming functions are identified and funds redirected to performing functions.

The National Treasury shared the following guiding perspective with Local Government in December 2022 (abbreviated) –
The recovery in economic activity that began in 2021 was driven by a strong rebound in global economic activity, high commodity prices and easing COVID-19 restrictions. The scarring impact of the pandemic on employment and investment decisions will likely weigh on the recovery over the medium term. Investment remains well below pre-pandemic levels.

The economy grew by 1.4 per cent in the first half of 2022 compared with the first half of 2021. Real GDP grew more than expected in the first quarter of 2022, with output returning to pre-pandemic levels. However, a deteriorating global environment, flooding in KwaZulu-Natal and the Eastern Cape, industrial action in the electricity and mining sectors, and prolonged and intense power cuts resulted in a broad-based contraction across most sectors during the second quarter. The third quarter was marked by frequent and prolonged power cuts, which significantly disrupted economic activity. CPI Inflation estimation for 2022/23 is indicated as 4.9% whilst forecasts for 2023/24 was at 6.9% beginning of March 2023. The latest CPI inflation rate at 7.1% for March, as published on 19 April 2023, subsequent to the tabling of the draft Budget on 29 March 2023.

The economic outlook (provincial government level) indicates the following scenario (abbreviated) -

- Internationally: Natural disasters, conflict, rising commodity, fuel and food prices
- Nationally: Transnet strike, load shedding, inflation, rising interest rates, unemployment, social unrest, crime
- Provincially: floods/droughts/fires, improved tourism activity, efficient vaccine roll-out
- Locally: Aging infrastructure, municipal financial capacity subdued by weak economy.

South Africa has also been grey-listed in February 2023 by global financial crime watchdog, the Financial Action Task Force (FATF), for not fully complying with international standards

related to the prevention of money laundering, terrorist financing and proliferation financing. Before-mentioned can have significant implications for economic growth and global competitiveness, resulting in a negative impact on South African businesses and consumers if not addressed effectively.

Western Cape Provincial Treasury also issued Treasury Circular No 5 of 2023 in March 2023, regarding budget related matters and the proposed Strategic Integrated Municipal Engagements (SIME) engagements, with the following guidance to municipalities with the finalisation of the 2023/24 Medium Term Revenue and Expenditure Framework (MTREF) Budgets -

While the expectation has been that inflation would remain steady, annual headline Consumer Price Inflation (CPI) moved to 7.0 per cent in February 2023, largely driven by sharp hikes in food prices.

Some of the most prominent expenditure drivers to be considered as part of a municipality's budget assumptions are as follows:

Provision for indigent households: The constrained fiscal environment, including high levels of food price inflation and rising interest rates, continues to impact heavily on disposable household income.

Households are reducing discretionary spend to afford necessities. Some reduction in spending on consumption of trading services should be expected. However, the larger impact on municipal budgets is likely to come from an increase in indigent household applications and municipalities should anticipate this and provide for the cost in their budget.

Increase in fuel prices:

While fuel price inflation has slowed between December 2022 and January 2023, a year-on-year comparison reveals a 13.1 per cent increase from January 2022. Geo-political uncertainty persists (notably the Ukraine/Russian war) which does leave fuel prices susceptible to ongoing fluctuations.

That said, the decision to not increase fuel taxes in the national budget provides a measure of relief to consumers. Fuel is a major cost driver for municipalities in general, but additional provision needs to be made for fuel costs associated with alternative power solutions (such as generators).

Municipalities are advised to provide for at least the volumes of fuel that have been consumed monthly for additional generator usage since load shedding escalated in December 2022.

Repairs and Maintenance:

It is crucial that municipalities continue to make adequate provision for the routine care and upkeep of assets to prevent breakdowns and service delivery disruptions. Such provision must be in line with the national norm of 8 per cent of the asset value of Property, Plant and Equipment.

Municipalities need to also make additional provision within their operating budget for repairs and maintenance associated with network breakdowns resulting from load shedding (most notably, electricity and water breakdowns). Additional costs associated with the increase in repairs and maintenance efforts include, but are not limited to, a significant increase in overtime; the use of subcontractors; as well as inventory consumed. Municipalities must ensure that adequate provision is made in the budget for these specific line-items as part of the repairs and maintenance function.

Contracted services:

Due to the technical nature of electrical technology, municipalities are expected to make use of skilled and experienced consultants and service providers to assist with the transition to renewable energy sources.

Security services:

As load shedding intensifies, municipalities are reporting an increase in illicit activities, especially in terms of theft and vandalism affecting municipal assets.

It is against this that the Budget Steering Committee of the municipality considered budget requests during the 2022/23 budget process –

Sundry tariffs were reviewed with a strong focus on affordability in the first instance and secondly as an Overstrand for all, integral to the Mission statement. Before mentioned resulted in proposed zero increases in some instances and also lowering of tariffs where viable. Minimal instances of proposed increases above inflation relates to the requirement for cost recovery. Rates and tariff increases were recommended to council for approval (31 May 2023) in accordance with legislative requirements, in finalising the budget for 2023/24.

The budget provided for an increase in electricity tariffs for municipal consumers of 15,1%, based on the percentage increase stipulated in the draft NERSA consultation paper approved by the National Energy Regulator of South Africa (NERSA) from 1 April annually. The applicable tariffs for municipal consumers are annually implemented from 1 July, as the starting date of the municipal financial year. The final tariffs applicable on Overstrand residents are aligned to the final approval of the municipal electricity tariffs by NERSA.

In order to present a balanced budget to Council, the respective municipal directorates were requested to cut back on initial expenditure budget requests. Against this backdrop, it is emphasized again that a proviso will remain relevant for the 4th year now, implying that emphasis be placed on responsible spending in view of the uncertainty as mentioned and the further impact of intensified spells of load shedding on the municipality's operations and finances, further drastic price increase of Eskom from 1 July 2023, exorbitant fuel prices, and debt collection performance. The 2023/24 approved budget is still impacted by conditions since 2020, where the municipality had to align and focus on measures required and responsibilities towards our communities.

The compilation of the budget followed due process over months, thus representing the known and planned status at the time of finalising the annual MTREF budget. The Budget Steering Committee of the municipality considered budget requests during the draft budget process also in relation to the strategic direction in accordance with the Mission statement in the IDP, stating as follows: "Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment as an OVERSTRAND FOR ALL."

The mayor's new 3 C priorities of Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business with Overstrand support the implementation of the current 5 strategic objectives. The vision and strategic goals remained unchanged.

During current year's public participation process with the draft budget being considered, our communities were provided again with the context and strategy followed since April 2020, immediately after the announcement of the COVID pandemic at the time –

Stringent measures were implemented during those budget processes to ensure minimal increases in tariffs for municipal services approved over the past 3 years with only 4,5% across the board for 2020/21, followed by 4% for 2021/22 and increases ranging from 4.9% for water, refuse at 5.9% and sewage service charges at 4,3% for the current financial year (2022/23). Before-mentioned strategy was implemented after careful consideration of our own position, as conscious decisions to contain at least the cost of municipal services for these two budget cycles, in view of the COVID-19 hard lockdown and subsequent devastating effect on our communities, causing many businesses to close doors for months and in some instances permanently closing down, causing job losses and hardship for those who were self-employed

at the time. This approach represented the extreme caution and care exercised by the municipality to contribute in alleviating the burden on communities in containing rates- and tariff increases.

The Budget Steering Committee recommended revenue projections for 2023/24 based on tariff increases for the respective basic municipal services ranging from 6,5% to 7.5%. Electricity increase is indicated as 15,1% (more information later on in this report).

The final recommendation for the increase in water tariffs, specifically related to the water tariff sliding scale applied, was based on the decision of the Budget Steering Committee of the municipality considering comments received in response to the Draft Budget tabled in Council in March 2023.

A new, discounted rate in the rand in comparison with current rate, will be applicable for the calculation and levying of property rates, which calculations will furthermore be based on the new property valuations in accordance with the new Valuation Roll for implementation from 1 July 2023.

The key objective of the Municipal Finance Management Act (2003) is to modernise municipal financial management in South Africa so as to lay a sound financial base for the sustainable delivery of services. Municipal financial management involves managing a range of interrelated components: planning and budgeting, revenue, cash and expenditure management, procurement, asset management, reporting and oversight. Each component contributes to ensuring that expenditure is developmental, effective and efficient and that municipalities can be held accountable**.**

The Municipality has undertaken various customer care initiatives to ensure the municipality truly involves all citizens in the process of ensuring a people lead government. Encouragement of structured community participation in the matters of the municipality is an important focus area. Staff capacity is allocated to address municipal account issues, in service outreach opportunities in communities on an ad hoc basis as and when the need is identified (examples, Indigent support, clarifying meter issues, etc).

Municipal Regulations on a Standard Chart of Accounts (mSCOA) - Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must

prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards. The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), determines those measures for the local sphere of government and enables the Minister of Finance to further prescribe, by regulation such measures in terms of section 168 thereof.

In terms of section 169(1)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), the Minister of Finance has signed into effect and subsequently published the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577 subsequent to formal consultation.

The publishing of the regulation on the Standard chart of Accounts (mSCOA) on 22 April 2014 has had a profound effect on the business of local government. This reform is not limited to a financial reform, but a business reform as a whole. It is the largest reform since the promulgation of the Municipal Finance Management Act in 2003. The mSCOA regulations took effect on 1 July 2017.

The following are extracts from the preamble to the regulations:

"Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards." "These Regulations propose segments and a classification framework for the standard chart of accounts to be applied in local government in similar form to that implemented for national and provincial government departments. In order to enable the National Treasury to provide consolidated local government information for incorporation in national accounts, national policy and other purposes, it must obtain financial information from individual municipalities."

The regulations contain amongst others, segment and classification framework for mSCOA, minimum business process- and system requirements and responsibilities of municipal councils and accounting officers.

The mSCOA segments classification consists of the following:

Funding segment / Function segment / Municipal Functional classification Segment / Project Segment / Regional Indicator Segment / Item Segment / Costing Segment.

The SCOA Regulation provided for a three-year preparation and readiness window to allow all 278 municipalities and municipal entities to become compliant to the mSCOA classification framework. As from the 2015/2016 MTREF, Overstrand compiled municipal budgets and Council approved budgets according to the mSCOA classification framework.

The outcome of the 2017/2019 audits of municipalities confirmed concerns with regard to the effect of the implementation of mSCOA in so far as conversions/adjustments to financial management systems in operation at municipalities, had to be attended to, this can currently still be regarded a valid reflection in local government to a large extent. Before-mentioned had a much wider implication and effect on operations due to before-mentioned. Although the core financial system at Overstrand Municipality is currently fully operational and functional, primarily due to the collective efforts and competence of the Overstrand municipal officials involved with the implementation of mSCOA, there are however still constraints that are managed on an on-going basis.

The phenomenon unfolding from an advanced stage of mSCOA implementation, to a continued phase of system conversion/migration to re-developed systems on a national level, is however still causing disruption in the municipal sphere as systems are in many instances still not completed/migrated to the web environment with the full suite of modules.

The Overstrand service provider is still in process of continuous development of the SAMRAS Web based system modules, with ongoing efforts currently to migrate a number of municipalities in a phased/modular approach to the web environment in order to replace the current classic version of the system ultimately. The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, as a prerequisite for any other modules to be implemented. Overstrand municipality has requested site visits to two other municipalities in the process of implementation of the web version of the system, in order to observe the functionality and performance of the implemented modules. The dates have still to be confirmed by the respective municipalities.

During the 3rd & 4th quarters of 2022/23, the service provider implemented the latest version 6.7 of the mSCOA chart on the web-based budget module. The budget for the 2023/2024 MTREF was captured and successfully implemented on the web module.

MFMA Budget Circular No. 122 (9 Dec 2022) guided as follows:
"Regulation of Minimum Business Processes and System Specifications National Treasury will review and regulate minimum business processes and system specifications for mSCOA by the end of 2024/25. In preparation for the regulation of the minimum requirements, municipalities should ensure that they comply fully with the current minimum business processes and system specifications articulated in MFMA Circular No. 80 (dated 08 March 2016).
As this project has not been officially finalised by either the national treasury or the Overstrand Municipality, Council and National Treasury are informed of any changes to the current status as required from time to time.

The management of key financial and governance areas is achieved by focusing on:

- Reducing the levels of outstanding debt owed to the Municipality, to assist with service delivery spending and maintaining a healthy cash flow;
- Submit annually credible budgets for Council's consideration and approval;
- Complying with applicable provisions of the Municipal Finance Management Act including Municipal Supply Chain Management Regulations published under GN868 in Government Gazette 27636, 30 May 2005 and any National Treasury Guidelines issued in terms of the MFMA and regulations pertaining thereto.
- Maintaining an unqualified audit for the Municipality by resolving audit findings and improving financial governance. Over and above before-mentioned, also upholding our Clean Audit status since in 2013/2014;
- Maintaining a good credit rating to ensure favourable lending rates and terms; and
- Successfully finalise the implementation of the Standard Chart of Accounts (SCOA) as promulgated, with the latest focus the migration of the financial system to the web environment, inclusive of relevant integrations. Achieving before-mentioned in following the process of development and migration, as well as monitoring the successful implementation in the local government domain. It should be noted that this is still an ongoing process;
- Spending budgets to maximise service delivery.

The Municipality's annual budget comprises an operating budget and a capital budget. The operating budget funds employee salaries, operating costs, purchases and assistance for the poor, such as free basic water and sanitation. The capital budget is set aside for spending on infrastructure and services, such as roads, water and electricity as well as the many other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents. The Municipality's business and service delivery priorities were reviewed and where appropriate, funds were transferred from low- to high-priority programmes so as to maintain sound financial stewardship. The focus is to critically review expenditure on non-core items and to consider budget allocations in principle.

Financial Management Reforms

In order to achieve our strategic objectives, the Municipality has implemented the following financial management reforms to ensure that resources are used efficiently:

- Efficient costing of services and projects by identifying and managing the cost drivers, inclusive of a sustained focus on cost containment, also in view of the promulgation of the Municipal Cost Containment Regulations on 7 June 2019 by the Minister of Finance, in concurrence with the Minister of Cooperative Governance and Traditional Affairs, in an attempt to "ensure that resources of a municipality and municipal entity are used effectively, efficiently and economically".
- Active use of forecasts and projections to manage cash flow efficiently.
- Active monitoring of income and expenditure against pre-determined budget targets/projections.
- Set financial benchmarks and monitor performance against them.
- Development of a feasible capital funding strategy.
- Development of a feasible cash and investment strategy.
- Exploring additional funding sources.

B) HIGHLIGHTS: FINANCIAL SERVICES

Highlights	Description
Municipal Standard Chart of Accounts (mSCOA) implementation	Overstrand municipality was identified as one of the official national pilot sites to early implement the mSCOA Regulation and to pilot the Bytes SAMRAS system. This was first implemented for the 2015/2016 financial year and has been continued since then as a dedicated project under the leadership of the mSCOA Work group with senior Finance

Highlights	Description
	Directorate staff and representatives of other directorates as members. This work group is still actively monitoring the status of this process, which are not fully completed, due to the phenomenon which unfolded from an advanced stage of mSCOA implementation, of a continued phase of system conversion/migration of systems to a web environment on a national level, still causing disruption in the municipal sphere after several years, as mentioned earlier in this report. The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, as a prerequisite for any other modules to be implemented. Although this has become a tiresome journey, with the frustrations of a project running over multiple years without the end in sight, the Finance Directorate team remains focused, with a remarkable performance, truly a highlight viewed in context of challenges experienced with a hybrid legacy/web environment to manage on a continuous basis.
Financial Performance	The most recent accolade for Overstrand Municipality, being rated as the best municipality in the Western Cape (12 May 2023) at a Service Excellence Awards Ceremony hosted by the Premier of the Western Cape in Cape Town also serves as acknowledgement for all directorates, in performing with regard to client services and the ability to create the financial basis to render these services. The Best Municipality Category recognises municipalities who demonstrate commitment to service delivery, good government principles and citizen-centricity (meaning transparent, accessible and responsive). "This is the first year that the Service Excellence Awards have been extended to include municipalities". This follows the ranking of the Overstrand Municipality as the 3rd best-run municipality in the country, specifically in terms of good financial management and the impact there-of on service delivery two years ago (Publication of the Municipal Financial Stability Index of Ratings Africa in 2021). This index is based on the operating performance, liquidity management, debt governance, budget practices, affordability and infrastructure development of the previous financial period (2019/2020). Ratings Africa defines financial stability for municipalities as "the financial ability to deliver services and develop and maintain the infrastructure required by its residents without unplanned increases in rates and taxes or reduction in services." Regardless of containing budget increases as far as possible and additional pressure on the municipal revenue streams with very low tariff increases over the past three years, the municipality is still in a financially sound position. Decisions going forward will be considered in the following three areas: stability, security, and progress towards goals.

Table 217: Financial Services Highlights

C) CHALLENGES: FINANCIAL SERVICES

Description	Progress made in 2022/23 to address challenge
Priorities in terms of Management Information Systems	In view of the updated mSCOA status above, the continued effort and focus remains an on-going process to identify optimal solutions, with an emphasis on value for money, with reference to the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577, which defines as follows: "minimum system requirements" means those specifications for an integrated software solution, incorporating an enterprise resource management system determined in terms of regulation 7;" Frustrations due to lack of substantial progress to turn this vision into a much desired reality which will bear many fruits, is currently regarded as a major limitation in terms of breaking new ground without spending a substantial amount. In addition to before-mentioned, National Treasury advised as follows in the Budget Circular - *Version 6.7 of the mSCOA chart is now live and all tabled budget data strings can be uploaded on the GoMuni portal. Please note the following:* *NT will regulate the minimum business processes and system specifications for mSCOA by the end of 2024/25. A new transversal tender for the provision of ERP financial systems that complies with these regulations will be put in place once the regulations have been issued. Municipalities are cautioned against changing financial systems at this stage, as fruitless and wasteful expenditure may be incurred should the procured financial system not comply with regulations. Additionally, any intention to replace the financial system currently operating needs to be communicated to NT and PT before any proposals from system providers are received.* Communication was also received that a transversal tender for municipal financial systems will be advertised by the national treasury in due course. The municipality is currently in process of scheduling site visits to municipalities in process of implementing web modules already developed by the current service provider.
Strategic considerations inclusive of cost factors, tariff structure cosiderations, impact of loadshedding and cost of supply structure, internal and external client services, etc.	Based on the updated status provided under mSCOA above, the review of existing systems and procedures within the directorate will assist in identifying opportunities to utilise the business data (any information generated and recorded by the municipality in the running of operations) to investigate various areas, inclusive possible deviations, pin-pointing possible causes such as excessive cost, potential for cost savings, alternative cost structures, efficiencies in various areas.

Table 218: Financial Services Challenges

Details of the types of account raised and recovered	Debt Recovery								
	R'000								
	2020/21			2021/22			2022/23		
	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year %	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year %	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year %
Property Rates	261,222,295	261,668,761	100.17	280,175,907	277,462,825	99.03	297,101,242	292,365,707	98.41
Electricity	442,791,993	442,832,986	100.01	512,790,885	508,977,105	99.26	495,999,489	487,703,336	98.33
Water	131,112,619	133,593,482	101.89	142,484,346	139,505,659	97.91	158,069,809	152,379,642	96.40
Sanitation	87,093,645	86,616,153	99.45	93,236,718	91,087,808	97.70	100,655,127	96,296,605	95.67
Refuse	72,198,343	71,194,529	98.61	76,964,343	75,630,412	98.27	85,923,288	81,676,241	95.06

Table 219: Debt recovery

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL13	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	All	5,73	**4.60**	**5.70**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL14	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	Ratio achieved	All	27,78	**16**	**28.63**	B	Target extremely well met
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	All	11,39	**11%**	**13.61%**	R	Target not met. The drastic reduction in the number of indigents and the change in the recovery of debt via pre-paid electricity contributed to the rise in the total outstanding debtors which in turn contributes to the increase in the ratio %.
TL16	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by end August 2022	Financial statements submitted	All	1	**1**	**1**	G	Target met
TL32	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	All	7 367	**7 300**	**1 491**	R	Target not met. Change of Policy - Category B & C demolished. All households must re-apply. The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
									their application has expired and that they need to re-apply. Municipal staff will also go out into communities to assist them with the application process.
TL37	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12-month period x 100)	% Recovered	All	98,98%	**98%**	**98.96%**	G2	Target well met

Table 220: Service delivery indicators: Financial services

Employees: Financial Services							
Job Level	**2019/20**	**2020/21**	**2021/22**	**2022/23**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	0	0	0	0	0	0	0%
4 - 6	41	40	30	33	31	2	6%
7 - 9	22	20	33	37	32	5	13%
10 - 12	20	21	23	26	23	3	12%
13 - 15	10	11	9	13	12	1	8%
16 - 18	4	4	4	4	4	0	0%
19 - 20	1	1	1	1	1	0	0%
Total	**98**	**97**	**100**	**114**	**103**	**11**	**10%**

Table 221: Employees: Financial Services

3.10.3 HUMAN RESOURCES SERVICES

A) INTRODUCTION TO HUMAN RESOURCES SERVICES

The Human Resources Department resort under the Director: Management Services and is responsible for the following functions:

- Strategic Human Resources
- Individual Performance Management

- Human Resources Administration
- Recruitment and Selection
- Labour Relations
- Occupational Health and Safety
- Training and Development.

The challenge is to move from Human Resources Management to Human Capital Management.

B) SERVICE DELIVERY PRIORITIES

Strategic Human Resources

To provide management with effective and efficient strategic advice and support with reference to new and amended legislation, interpretation of policies, organizational change, sound labour relation practices and health and safety environment.

Recruitment and Selection

To ensure that the right persons are appointed at the right time in the right positions are one of the most important challenges. This priority challenges in terms of legislation, cost and service delivery.

Labour Relations

To apply sound labour relations within the workplace. Inform and advise management on the application of disciplinary code and procedures in order to comply with the necessary legislation and Bargaining Council Agreements.

C) HIGHLIGHTS: HUMAN RESOURCES

Highlights	Description
Municipal Staff Regulations	Implementation & Workshops.
Standard Operating procedures	Development & Review of Human Resources Standard Operating Procedures (SOP's).
Online Job Application	Development & Implementation of an Online Job Application Portal.
Human Resources Appointments	Social Worker 1x Labour Relation Clerk 1x Injury on duty Clerk 2x HR Principal Clerks
Human Resources Policies	New Policy Developments & Reviews
Labour Relations	Training of Supervisors in the understanding of the Disciplinary Code and Grievance Procedure.

Highlights	Description
Individual Performance Management	Development of Personal Development Plan's (PDP's) for all staff members. Performance Management Framework has been reviewed.

Table 222: Human Resources Highlights

D) CHALLENGES: HUMAN RESOURCES

Description	Progress made in 2022/23 to address challenge
Online Job Application Portal	Challenges experienced with Public & Employees wrt Registration & Uploading of application documentation.
Municipal Staff Regulations	Various challenges with Municipal Staff Regulations implementation.
Labour Relations	Appointment of initiators and chairpersons for disciplinary hearings.
Individual Performance Management	Monitoring and evaluation of Individual Performance by supervisors.

Table 223: Human Resources Challenges

E) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL20	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	All	98,67%	**100%**	**99.99%**	O	Target almost met. Only R187.75 was not spent from the Training budget. Formal quotations had to be cancelled because of no service provider for training. The number of employees trained were less than the scheduled number.
TL21	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2023	Structure reviewed	All	1	**1**	**1**	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2021/2022	Overall Performance for 2022/2023			
						Annual Target	Actual	R	Corrective Measures
TL22	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	All	91,38	**92%**	**91%**	O	Target almost met. This figure cannot be controlled as it is affected either by resignations, pension, disability, death etc. If Managers do not motivate vacancies, vacant posts cannot be filled. Vacant posts will be advertised and filled in the coming months.
TL23	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed based on staff mobility	All	70	**75**	**69**	O	Target almost met. In terms of the EEP the number of posts that were filled on the three highest levels of management were 75 at the time and therefore a target of 75 were set. During June month only 69 of these posts were filled at the three highest levels of management. This is not controllable and are affected either by resignations, pension, disability, death etc.

Table 224: Service delivery indicators: Human resources

Employees: Human Resources Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	2	2	2	0	0	0	0%
4 - 6	1	1	1	3	3	0	0%
7 - 9	1	2	2	3	3	0	0%
10 - 12	10	9	9	8	7	1	12.5%
13 - 15	2	2	2	5	5	0	0%

Employees: Human Resources Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	17	17	17	20	19	1	5%

Table 225: Employees: Human Resources services

3.10.4 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

A) INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The landscape of ICT Departments in municipalities has undergone a significant evolution since its traditional role as a mere technical support entity. The paradigm shift from reactive troubleshooting to proactive partnership in resolving technical issues is reshaping the way local governments deliver services. In 2023, the role of ICT Services Division within municipalities extends beyond technical problem-solving to driving efficiency, and enhanced service delivery, productivity, resilience and productivity.

In the contemporary municipal setting, the ICT Services Division functions as a strategic collaborator rather than just a reactive problem solver. With the goal of providing sustainable, cost-effective, and high-quality services to business, the emergence of new ICT technology solutions enable more effective service delivery while driving down costs and necessitates a sound and strategic alliance between lines of business and the ICT Services Division in the municipality.

Within the Overstrand Municipality's ICT Services Division, a fully functional ICT Steering Committee stands as a cornerstone for effective governance and management of all ICT related endeavours, contracts, and ICT work processes. This committee not only oversees initiatives and decisions but also fosters the alignment with the Department of Local Government's ICT Governance Framework, reflecting a commitment to best practices.

In addition to its pivotal role in governance and operations, the ICT Steering Committee serves as a dynamic platform for the following functions:

- Information Dissemination: The committee shares emerging trends in the ICT Industry with key stakeholders such as Councillors, Executive Management, and various levels of management. This exchange ensures that decision-makers are well-informed about the evolving technological landscape.
- Innovation: It showcases opportunities to leverage emerging ICT technologies to enhance service delivery. By presenting innovative approaches, the committee enables business units to envision the potential benefits, service delivery optimisations and operational efficiencies.
- Strategic Authorization: The committee becomes a hub for obtaining approvals and authorizations for Overstrand Municipality-wide projects or cross-directorate systems. This centralized decision-making process ensures the alignment of technological endeavours with the municipality's broader goals.
- Alignment: The committee underscores the ongoing alignment between business units and ICT Services Division. It highlights the value generated through sustained collaboration, emphasizing the mutual benefits of continued partnership.

The role of ICT Services within municipalities continues to evolve, enhancing its traditional boundaries. The focus incorporates its operational goals and technical challenges with strategic collaboration, and the partnership between ICT and business units becomes a key driver of innovative and efficient service delivery.

B) HIGHLIGHTS: ICT SERVICES

Highlights	Description
Emergency and operational digital radio systems	We are expanded the current footprint to include the expansion of the number of sites on the digital ecosystem to increase the capacity between Overstrand Wide radio communication. We have also moved the backbone to a more stable environment to ensure long range communications and better quality of voice on calls. We are also investigating the inclusion of remote site via mobile connectivity.
Minor assets ICT organization wide	New desktop and laptop computers to facilitate the replacement of aged and unsuitable existing stock and to provide for computers needed for new employees and identified old systems.

Highlights	Description
UPS replacement and Inverters	Increased capacity UPS replacement procured at the Hermanus Datacentre main backup UPS and the enhancement of bigger capacity inverters for Olifantsberg, Kleinmond and Gansbaai high sites to replace inefficient and failing UPS's.

Table 226: ICT Service Highlights

C) CHALLENGES: ICT SERVICES

Description	Progress made in 2022/23 to address challenge
Computer Resourcing: The municipality is working to provide machines (desktops and laptops) that is fit for purchase but constrained by exchange rates and funds.	Although we are progressively upgrading and updating all machines to be compliant and capable of running the new suite of products and systems. the quantity based on capital provided does not cover the full required need. The replaced stock, where possible, is recycled with upgraded internal parts and re-deployed to less critical areas of the organisation. However, the need for more mobility has placed a constrain on the capability as the Rate of Exchange negatively impacts our costs and quantities.
Power Outages and its effects on systems	ICT and the municipality are struggling to cope with the constant power outages. It puts tremendous strain on the entire environment, from Servers to network, connectivity, and power to continue to work. Systems have operational and working thresholds and they are being stretched to their limits with lifespans being shortened by high factors. UPS's and batteries being used at increased rates.
Proliferation of security concerns and actors	The municipality continues to ensure it ensures that it safeguards its systems, machines, and resources with the recent onslaught of cyber attacks to ensure that it is resilient and can deliver services.
Alternative connectivity between sites	Because of the persistence of longer power outages and its negative effects on connectivity we have engaged on a project to look at alternate connectivity options for key service delivery sites (towns) to ensure availability and continued operations.

Table 227: ICT Service Challenges

Employees: ICT Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees (posts filled)	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%

Employees: ICT Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees (posts filled)	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
4 - 6	0	0	0	0	0	0	0%
7 - 9	1	2	3	4	2	2	50%
10 - 12	3	3	3	3	3	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	2	2	2	2	2	0	0%
19 - 20	0	0	0	0	0	0	0%
ICT Interns	1	0	0	0	0	0	0%
Total	**8**	**8**	**9**	**10**	**8**	**2**	**20%**

Table 228: Employees: ICT Services

CAPITAL EXPENDITURE 2022/23 ICT SERVICES						
R'						
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Total Project Value	Budget Variance	
					R	0%
Emergency and Operational Digital Radio Systems	R700 000	R700 00	R697 543.71	R700 00	R2 456.29	0.35%
Minor Assets ICT Organization Wide	R600 000	R602 784	R601 605.10	R602 784	R1 178.90	0.20%
UPS Replacement	R500 000	R500 000	R498 968.30	R500 000	R1 031.70	0.21%
TOTAL ALL	**R1 800 000**	**R1 802 784**	**R1 798 117**	**R1 802 784**	**R4 667**	**0.26%**

Table 229: Capital Expenditure 2022/23: ICT Services

99.74% of the capital budget for ICT for 2022/23 was spent. There were three primary capital funded projects to address: the emergency and operational Digital Radio systems, UPS replacement for key high sites at the main datacentre, and the procurement of ICT minor assets for the organization.

3.10.5 LEGAL SERVICES

A) HIGHLIGHTS: LEGAL SERVICES (INCLUDES ADDITIONAL COURT, HERMANUS)

Highlights	Description
Legal Services performed well when one considers that 550 referrals covering a wide range of municipality -related issues were attended to by the 2 legal advisors.	Referrals received from different municipal departments; Notices and Applications relating to matters in the High and Magistrates court served by the Sheriff; Defending actions and opposing applications brought against the Municipality.
Additional Court: Number of cases dealt with and monetary value of payments received.	All previous records relating to the number of cases dealt with in a single month as well as total for the financial year, were surpassed. Similarly, new records were set in respect of the monetary value of payments received during a single month as well as the total for the financial year.

Table 230: Legal Services Highlights

B) CHALLENGES: LEGAL SERVICES (INCLUDES ADDITIONAL COURT, HERMANUS)

Description	Progress made in 2022/23 to address challenge
Additional Court: Lack of generators at Caledon and Bredasdorp courts result in matters having to be postponed as trials cannot proceed during loadshedding and payments could not be collected.	This challenge cannot be resolved by the Additional court and relates to infrastructure challenges at a National Government level. However, accused were assisted through the implementation of a cash collection system in court and the determination of admission of guilt fines.

Table 231: Legal Services Challenges

C) ADDITIONAL COURT – HERMANUS

The Additional Court Hermanus was established on the 1st of September 2015. The Municipal Additional Court situated in Hermanus is responsible for the following prosecutions:

- All Traffic violations
- All By-law violations
- All Town Planning and Building Control matters referred to the Prosecutor and placed on the court roll
- Business Act 1991, and
- Western Cape Noise Control Regulations.

D) SERVICE STATISTICS- LEGAL SERVICES AND ADDITIONAL COURT

Summary of the number of court matters placed on the court roll for the 2022/23 financial year:

Financial year	Number of cases on the Court Roll						
	Postponements	Withdrawn by Prosecutor	Struck off role by Magistrate	Warrants requested	Admission of Guilt/Court fines paid	Not guilty	Sentenced
2021/22	98	1 115	759	5 532	107	0	0
2022/23	198	2 127	743	9 140	328	0	7

Financial year	Number of classification of charges						
	Traffic offences	By-law offences	Building control	Town Planning	Business Act	Noise Regulations	Warrant of Arrest/Re-enrolled matters
2021/22	5 507	1 889	0	0	218	0	174
2022/23	9 626	2 729	23	0	158	2	846

Table 232: Service Statistics - Additional Court

E) FINANCIAL REPORT- ADDITIONAL COURT

Summary of income generated for the 2021/22 and 2022/23 financial years:

Financial year	Summary of income generated by Additional Court				
	Traffic Fines	Law enforcement fines	Contempt of Court fines	Other	GRAND TOTAL
2021/22	R 358,200	R 56,850	R 25,450	0	**R440,550**
2022/23	R 870,675	R 38,050	R 47,900	R 3000	**R959, 625**

Table 233: Financial Report of Hermanus Additional Court

The income generated by the Additional Court increased with 1.18% (R519 075) in the 2022/23 financial year.

Employees: Legal Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	4	4	4	4	4	0	0%
10 - 12	1	1	1	1	1	0	0%
13 - 15	2	2	2	2	1	1	50%
16 - 18	1	1	0	1	0	1	100%

Employees: Legal Services							
Job Level	2019/20	2020/21	2021/22	2022/23			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
19 - 20	0	0	0	0	0	0	0%
Total	**8**	**8**	**7**	**8**	**6**	**2**	**25%**

Table 234: Employees - Legal Services

3.10.6 PROPERTY ADMINISTRATION

The Property Administration department in the Directorate: Infrastructure and Planning administers Council's immovable property portfolio, excluding social housing and recreational facilities, and ensure that the Municipality's immovable property transactions are well administered, which include the lease, use of or encroachment on municipal owned immovable property, the granting or obtaining of rights in immovable properties as well as the alienation or acquisition thereof.

A) HIGHLIGHTS – PROPERTY ADMINISTRATION

Highlights	Description
Investment Conference	Seven of the twelve identified properties advertised during the financial year.
Fixed Asset Register (Land & Buildings)	First year with no prior period errors to be accounted for in the registers.

Table 235: Property Administration – Highlights

B) CHALLENGES – PROPERTY ADMINISTRATION

Description	Progress made in 2022/23 to address challenge
Load shedding causing lost hours where officials cannot work – generator broke	Electrical Department and Environmental Section assisted with obtaining a report as to the status of the generator.

Table 236: Property Administration – Challenges

C) SERVICE STATISTICS FOR PROPERTY ADMINISTRATION

Properties sold from 1 July 2022 – 30 June 2023		
No	**Property name**	**Purpose**
1.	Portion of Erf 611 Gansbaai	Hospital and medical related
2.	Erf 1153 Hawston	Church
3.	Erf 6848 Kleinmond	Church
4.	Portion of Erf 572 Hermanus	Residential
5.	Erf 3661 Betty's Bay	Residential
6.	Erf 3662 Betty's Bay	Residential

Table 237: Properties sold during the 2022/23 financial year

Municipal properties leased during financial years: (Active & occupied as on 30 June)	
Number leased for the 2021/22 financial year- (30 June 2022)	**Number leased for the 2022/23 financial year - (30 June 2023)**
184	188

Table 238: Number of Municipal properties leased during the 2021/22 and 2022/23 financial years

Employees: Property Administration							
Job Level	**2019/20**	**2020/21**	**2021/22**	**2022/23**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	1	1	1	1	1	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	3	2	2	4	3	1	25%
10 - 12	2	2	3	3	3	0	0%
13 - 15	0	0	0	0	0	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**7**	**6**	**7**	**9**	**8**	**1**	**11%**

Table 239: Employees - Property Administration

3.10.7 PROCUREMENT SERVICES

A) HIGHLIGHTS: PROCUREMENT SERVICES

Highlights	Description
Clean audit with no material procurement or SCM findings	Clean audit with no material procurement or SCM findings.
Key vacancy of an Accountant: Procurement was filled	Key vacancy of an Accountant: Procurement was filled but created another internal vacancy in Procurement.

Table 240: Procurement Services Highlights

B) CHALLENGES: PROCUREMENT SERVICES

Description	Progress made in 2022/23 to address challenge
Insufficient Procurement staff to service the whole organisation.	Backlog of tenders and quotations has been successfully eradicated towards the last quarter of the financial year (April to June) because overtime was worked. Better implementation of revised procurements processes, relating to the evaluation of tenders/formal quotations.
The personnel capacity problems resulted in backlogs in the completion of procurement processes.	Staff appointed in previous years gained more experience, therefore their performance is better.

Table 241: Procurement Services Challenges

C) SERVICE STATISTICS FOR PROCUREMENT SERVICES

1. The Buyers Division processed transactions as follows from the 2020/21 financial year.

Buyer's Section	Activities	Total No	Monthly Average	Daily Average
2020/21	Requests processed	7189	599	30
2020/21	Orders processed	6380	532	27
2021/22	Requests processed	8072	673	34
2021/22	Orders processed	5845	487	24
2022/23	Requests processed	7834	653	31
2022/23	Orders processed	5602	467	23

Table 242: Activities of the Buyer's Section

For the 2022/23 financial year there was a decrease in number of requests and orders processed compared to 2021/22.

2. The Procurement Division is primarily responsible for the formal bidding processes through the bid committee system and has processed the following transactions:

Bids awarded 2022/23	Total	Monthly average	Value R
Requests registered	82	6,83	R 867 739 454,63
Requests cancelled or referred back	2	0,17	R 5 063 162,63
Extensions	8	0,67	R 1 121 511 186,18
Bids received (Number of documents)	4	0,33	R 10 413 055,59
Bids awarded	452	37,67	R 862 676 292,00
Bids awarded ≤ R200 000	40	3,33	R 830 060 413,77
Appeals/Objections registered	49	4,08	R 3 959 071,46
Successful Appeals	3	0,25	N/A

Table 243: Transactions processed by the Procurement Division

3. Deviations from Council's Supply Chain Management Policy can be analysed as follows:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Paragraph 36(1)(a)(i)- Emergency	9	12,33	R 403 227,82	1,55
Paragraph 36(1)(a)(ii)- Sole Supplier	12	16,44	R 1 682 476,83	6,47
Paragraph 36(1)(a)(iii)- Unique arts	0	0,00	0,00	0,00
Paragraph 36(1)(a)(iv)- Zoo animals	0	0,00	0,00-	0,00
Paragraph 36(1)(a)(v)- Impractical / impossible	52	71,23	R 23 925 055,35	91,98
Total	**73**	**100%**	**R 26 010 760,00**	**100%**

Table 244: Statistics of deviations from the SCM Policy

3.11 COMPONENT J: SERVICE DELIVERY PRIORITIES FOR 2023/24

The main development and service delivery priorities for 2023/24 forms part of the Municipality's Top layer SDBIP for 2023/24 and are indicated in the table below:

3.11.1 BASIC SERVICE DELIVERY

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL2	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	1	110 000
TL3	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	1	75%
TL4	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	1	95%
TL5	Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	1	25%
TL19	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	1	7.50%
TL20	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	1	1
TL28	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	1	328
TL29	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	1	31 324
TL30	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	Number of formal households for which refuse is removed at least once a week	1	35 261
TL31	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	1	52

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL32	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	1	22 500
TL33	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	1	7 000
TL34	Percentage of a municipality's capital budget actually spent on capital projects identified for the financial year in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))	% of the capital budget spent	1	95%
TL35	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	1	785
TL36	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	1	31 646
TL37	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2024 (Actual MIG expenditure/Allocation received)	% expenditure of allocated MIG funds	1	100%
TL44	Provision of water to informal households on invaded land with available funding (Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	1	80

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL45	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	1	105

Table 245: Service Delivery Priorities for 2023/24 - Basic Service Delivery

3.11.2 GOOD GOVERNANCE

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL1	100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	1	100%
TL6	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	1	56
TL7	Submit 4 progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team (1 previous financial year & 3 current financial year)	Number of progress reports submitted	1	4
TL21	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	1	100%
TL22	Review the Municipal Organisational Staff Structure by the end of June 2024	Structure reviewed	1	1
TL23	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	1	92%
TL24	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed based on staff mobility	1	75

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL40	Sign section 56 performance agreements with all directors by the end of July 2023	Number of agreements signed	1	5
TL41	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit 4 progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	1	4
TL42	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2023 to be completed by Sept 2023 and the current period -October -December 2023 to be completed by February 2024	Number of appraisals	1	10
TL43	Draft the annual report and submit to the Auditor-General by end August 2023	Draft Annual report submitted	3	1
TL46	Prepare the final IDP for submission to Council by the end of May 2024	Final IDP submitted	1	1
TL47	Submit the Final MTREF Budget by the end of May 2024	Final Budget submitted	1	1

Table 246: Service Delivery Priorities for 2023/24 - Good Governance

3.11.3 OPTIMIZATION OF FINANCIAL RESOURCES

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL13	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	1	4.60
TL14	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	Ratio achieved	1	16
TL15	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	1	11%
TL16	Financial statements submitted to the Auditor-General by end August 2023	Financial statements submitted	1	1

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL17	Submit a reviewed long term financial plan to the CFO by end of October 2023	Reviewed long term financial plan submitted	1	1
TL18	Report monthly to the MM on the status of 30/60/90 days debtor payments	Number of reports submitted	1	12
TL38	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12 month period x 100)	% Recovered	1	98%

Table 247: Service Delivery Priorities for 2023/24 - Optimization of financial resources

3.11.4 SAFE AND HEALTY ENVIRONMENT

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL25	Annually review and submit the draft Disaster Management Plan to Council by the end of March	Reviewed plan submitted	1	1
TL26	Annually arrange public awareness sessions on Protection Services by 30 June	Number of sessions held	1	120
TL27	Collect R25,000,000 Public Safety Income by 30 June 2024 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	1	R25 000 000.00

Table 248: Service Delivery Priorities for 2023/24 - Safe and Healthy environment

3.11.5 SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL8	Submit three progress reports on LED , Social Development and Tourism initiatives to Portfolio Committee	Number of progress reports on LED, Social Development and Tourism initiatives submitted	1	3
TL9	Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreaches during the financial year to the Director Economic and Social Development and Tourism by 30 June 2024	Report on the mobile Thusong outreach programme	1	2

TL KPI Number	TL KPI Description	Unit of Measurement	Area	Annual Target
TL10	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2024	Number of SMME's supported	1	180
TL11	Report bi-annually on stakeholder ecosystems (collaborations) for local economic development, social development and tourism	Number of reports	1	6
TL12	The number of job opportunities created through the EPWP programme and as per set targets (as per grant agreement - FTE's, translates to 1079 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	1	1 079
TL39	Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2024	Number of Emerging Contractors supported	1	70

Table 249: Service Delivery Priorities for 2023/24- Social Upliftment and Economic Development

CHAPTER 4

ORGANISATIONAL DEVELOPMENT PERFORMANCE

4.1 NATIONAL KEY PERFORMANCE INDICATORS- MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area – Municipal Transformation and Organisational Development.

KPA & Indicators	Municipal Achievement	Municipal Achievement	Municipal Achievement
	2020/21	2021/22	2022/23
The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	71	70	69
The percentage of a municipality's budget actually spent on implementing its workplace skills plan	99.60%	98.67%	99.99%

Table 250: National KPI's - Municipal Transformation and Organisational Development

4.2 Introduction to Municipal Workforce

For the 2022/23 financial year Overstrand Municipality employed **1092** (excluding non-permanent positions) officials (**48 new** appointees and **46 internal** appointees during 2022/23), who individually and collectively contribute to the achievement of Municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

4.2.1 Employment Equity

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational levels in the workforce of a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

The Employment Equity targets and goals are presented to Management at shortlisting's during the recruitment and selection process. Employment Equity targets and goals which include the three highest levels of Management are provided to Directors on a monthly basis to create awareness of targets and goals set within the Employment Equity Plan. Employment Equity meetings are set to outline the targets and goals achieved during the year.

a) Employment Equity targets/actual

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
2	1	3	3	0	0	2	2

Table 251: 2022/23 EE targets/ Actual by racial classification (3 highest levels of management)

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
365	328	547	582	4	1	215	178

Table 252: 2022/23 EE targets/ Actual by racial classification (Total Workforce)

Male (Including Disabilities)		Female (Including Disabilities)	
Target June	Actual June	Target June	Actual June
773	759	358	330

Table 253: 2022/23 EE targets/ actual by gender classification

b) Employment Equity vs. Population

Description	African	Coloured	Indian	White	Total
Population numbers (Provincial)	1 899 396	2 398 649	33 579	640 006	4 971 630
% Population	40%	44.7%	0.6%	14.7%	100%
Number for positions filled	328	582	1	178	1089
% for Positions filled	27.33	48.5	0.08	14.83	90.74

Table 254: EE population 2022/23

c) Occupational Levels – Race

The table below categories the number of employees by race within the occupational levels:

Occupational Levels	Male				Female				Total
	A	C	I	W	A	C	I	W	
Top Management	1	2	0	1	0	1	0	1	6
Senior management	0	2	0	1	0	0	0	0	3
Professionally qualified and experienced specialists and mid- management	2	18	0	21	4	6	0	9	60
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	16	88	0	36	13	30	0	42	225
Semi-skilled and discretionary decision making	83	163	0	23	36	91	0	38	434
Unskilled and defined decision making	147	150	1	4	26	31	0	2	361
Total permanent	249	423	1	86	79	159	0	92	1089
Non- permanent employees									
Grand total	**249**	**423**	**1**	**86**	**79**	**159**	**0**	**92**	**1089**

Table 255: Occupational Levels

4.2.2 Vacancy Rate

The approved organogram for the municipality had **1 197** posts for the 2022/2023 financial year. The actual positions filled are indicated in the tables below by post level and by functional level. **108** Posts were vacant at the end of (2022/23), resulting in a vacancy rate of **9.02%.**

Vacant posts are budgeted for: **108**

Below is a table that indicates the vacancies within the municipality:

Per Post Level		
Post level	**Filled**	**Vacant**
MM &MSA section 57 & 56	6	1

Per Post Level		
Post level	**Filled**	**Vacant**
Middle management (T14-T19)	62	6
Admin Officers (T4-T13)	669	91
General Workers (T3)	355	10
Total	**1092**	**108**
Per Functional Level		
Functional area	**Filled**	**Vacant**
Office of the Municipal Manager	10	3
Management Services	49	5
Financial Services	103	11
Community Services	644	46
Protection Services	150	25
Infrastructure and Planning	128	12
Economic Development, Social Development and Tourism	8	6
Total	**1092**	**108**

Table 256: Vacancy rate per post and functional level

The table below indicates the number of staff per level expressed as total positions and current vacancies express as full-time staff equivalents:

Salary Level	Number of current critical vacancies	Total posts as per organogram	Vacancy job title	Vacancies (as a proportion of total posts per category)
Municipal Manager	0	1	0	0%
Chief Financial Officer	0	1	0	0%
Other Section 57 Managers	1	6	Director: community Services	17%
Highly skilled supervision (T4-T13)	2	3	Senior Manager	66.67%
	1	1	Senior Manager: Legal Services	100%
	1	1	Senior Manager: Corporate Projects	100%
Total	**1**	**8**		

Table 257: Vacancy rate per salary level

4.2.3 Turnover Rate

A high turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organizational knowledge. Below is a table that shows the turnover rate within the municipality. The turnover rate increased from 4.01% in 2021/22 to 4.34% in 2022/23.

Terminations during 2022/23 were mostly due to: 46.15% resignations; 38.46% Pensioned & retirement; 7.69% Medical board; 3.85% death and 3.85% dismissed.

The table below indicates the turn-over rate for the past three financial years:

Financial year	Total no appointments at the end of each Financial Year	New appointments	No Terminations during the year	Turn-over Rate
2020/21	99	62	40	3.37%
2021/22	80	46	48	4.01%
2022/23	70	45	52	4.34%

Table 258: Turnover Rate

4.3 Managing the Municipal Workforce

Managing the municipal workforce refers to analysing and coordinating employee behaviour.

4.3.1 INJURIES

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The injury rate for the 2022/2023 financial year shows an increase with **159** employees injured compared to **135** employees in 2021/2022. Due to the nature of the injuries the duration of absenteeism due to Injury on duty (IOD) is lengthy in terms of IOD leave.

The table below indicates the total number of injuries within the different directorates:

Directorates	Number of injuries		
	2020/21	2021/22	2022/23
Office of the Municipal Manager	0	0	0
Management Services	5	6	5
Financial Services	3	4	11
Community Services	99	96	113
Protection Services	22	16	18
Infrastructure and Planning	3	9	10

Directorates	Number of injuries		
	2020/21	2021/22	2022/23
Economic Development, Social Development and Tourism	2	4	2
Total	**134**	**135**	**159**

Table 259: Injuries

4.3.2 SICK LEAVE

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken.

The total number of sick leave days taken by employees during the 2022/23 financial year shows a 7.80% increase when compared with the 2021/2022 financial year.

The table below indicates the total number sick leave days taken within the different directorates:

Directorates	Number of sick leave days taken		
	2020/21	2021/22	2022/23
Office of the Municipal Manager	42	40	28
Management Services	339	398	329
Financial Services	671	732	876
Community Services	4 505	5 140	5 377
Protection Services	1 078	1 028	1 152
Infrastructure and Planning Services	765	824	1 009
Economic Development, Social Development and Tourism	66	87	121
Total	**7 466**	**8249**	**8 892**

Table 260: Sick Leave

4.3.3 HR POLICIES AND PLANS

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the managing of staff.

The table below shows the HR policies and plans that were approved during the financial year (2022/23) and that still needs to be developed:

Approved policies	
Name of policy	**Date approved/ revised**
Employment Equity Policy	28 June 2023

Approved policies	
Name of policy	**Date approved/ revised**
Reviewed Performance Management Framework	29 August 2022
Private Work & Declaration of Interest Policy	26 April 2023
Exit Management Policy	26 April 2023
Scarce Skills & Retention Policy	26 April 2023
Study Aid Policy for Employees	27 July 2022
HR Implementation Strategy & Plan	26 April 2023
TASK Policy	28 June 2023
Change Management	26 April 2023
Acting & Acting Allowance Policy	26 April 2023
Filing of Post Strategy	26 April 2023
Policies still to be developed/ reviewed	
Name of policy	**Proposed date of approval**
Strategic Talent Management Policy	In progress
Probation	In progress
Onboarding/ Induction Policy	In Progress
Leave Policy	In Progress

Table 261: HR policies and plans

4.4 Capacitating the Municipal Workforce

Section 68(1) of the MSA states that municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose, the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, (Act No. 28 of 1999).

4.4.1 SKILLS MATRIX

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year (2022/23)	Number of Employees that received training (2022/23)
MM and S57's	Female	0	0
	Male	0	0
Legislators, senior officials and managers	Female	20	4
	Male	30	8
Associate professionals and Technicians	Female	7	14
	Male	10	11
Professionals	Female	14	6
	Male	6	4
Clerks	Female	57	33
	Male	13	3
Service and sales workers	Female	19	2
	Male	88	13
Craft and related trade workers	Female	1	1
	Male	14	24
Plant and machine operators and assemblers	Female	1	0
	Male	25	28
Elementary occupations	Female	16	9
	Male	100	79
Sub total	**Female**	**135**	**69**
	Male	**286**	**170**
Total		**421**	**239**

Table 262: Skills Matrix

4.4.2 SKILLS DEVELOPMENT – TRAINING PROVIDED

The Skills Development Act (1998) and the Municipal Systems Act, (2000), require employers to supply employees with the necessary training in order to develop its human resource capacity. Section 55(1)(f) states that as head of administration the Municipal Manager is responsible for the management, utilization, and training of staff.

Occupational categories	Gender	Training provided in 2022/23						
		Learnerships		Skills programmes & other short courses		Total		
		Actual	Target	Actual	Target	Actual	Target	% Variance
Technicians and associate professionals	Female	0	0	14	15	14	15	93%
	Male	0	0	11	11	11	11	100%
Clerks	Female	0	0	33	49	33	49	67%
	Male	0	0	3	10	3	10	30%
Service and sales workers	Female	0	0	2	17	2	17	12%
	Male	0	0	13	85	13	85	15%

Occupational categories	Gender	Training provided in 2022/23						
		Learnerships		Skills programmes & other short courses		Total		
		Actual	Target	Actual	Target	Actual	Target	% Variance
Craft and related trade workers	Female	0	0	1	0	1	0	0%
	Male	0	0	24	16	24	16	150%
Plant and machine operators and assemblers	Female	0	0	0	2	0	2	0%
	Male	0	0	28	29	28	29	97%
Elementary occupations	Female	0	0	9	17	9	17	53%
	Male	0	0	78	98	78	98	80%
Sub total	**Female**	**0**	**0**	**59**	**100**	**59**	**100**	**59%**
	Male	**0**	**0**	**157**	**249**	**157**	**249**	**64%**
Total		**0**	**0**	**216**	**349**	**216**	**349**	**87%**

Table 263: Skills Development

4.4.3 SKILLS DEVELOPMENT – BUDGET ALLOCATION

The table below indicates that a total amount of **R2 015 106** were allocated to the workplace skills plan and that **99.99%** of the total amount was spent in the (2022/23) financial year:

Year	Total personnel budget	Total Allocated	Total Spend	% Spent
2020/21	R441 138 825.00	R2 107 041.00	R2 093 684.15	99.60%
2021/22	R447 248 028.00	R1 767 241.00	R1 743 846.38	98.67%
2022/23	R505 109 040.00	R2 015 106.00	R2 014 918.25	99.99%

Table 264: Budget allocated and spent for skills development

4.4.4 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, non-financial managers and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local

government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management.

National treasury circular 6 extended the deadline and in terms of the Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect 1 January 2013, employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."

Status of Municipal Minimum Competency (MMC) qualification as at 30.06.2023	
Accounting Officer	1
Chief Financial Officer	1
Senior Managers	4
Other Financial Officers	3
Supply Chain Management Officials	4

Table 265: Status of MMC qualification, 30.6.2023

4.5 Managing the Municipal Workforce Expenditure

Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

4.5.1 PERSONNEL EXPENDITURE

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past three financial years and that the municipality is well within the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances (R'000)	Total Operating Expenditure (R'000)	Percentage
	R'000	R'000	
2020/21 (Restated)	449,278	1,321,973	33.99%
2021/22	466,368	1,497,483	31.14%
2022/23	495,516	1,571,001	31.54%

Table 266: Personnel Expenditure

Below is a summary of Councillor and staff benefits for the year under review:

Financial year	2019/20	2020/21	2021/22	2022/23	
Description	**Actual**	**Actual**	**Actual (Restated)**	**Adjusted Budget**	**Actual**
Councillors (Political Office Bearers plus Other) – R'000					
Salary Package	10 174	10 117	10 497	11 136	10 979
Cell phone allowance	1 108	1 102	1 085	1 199	1 336
Sub Total	**11 282**	**11 219**	**11 582**	**12 335**	**12 315**
% Increase	6.71%	(0.56)%	3.24%		6.33%
Senior Managers of the Municipality – R'000					
Salary Package	11 568	12 036	12 413	13 008	12 197
Cell phone allowance	187	183	180	180	179
Sub Total	**11 755**	**12 219**	**12 593**	**13 188**	**12 376**
% Increase	4.74%	3.95%	3.08%		(1.72)%
Basic Salaries and Wages	233 862	254 467	266 783	297 982	283 550
Pension Contributions	26 879	60 861	55 949	53 126	49 476
Medical Aid Contributions	13 141	13 951	14 510	17 168	15 638
Motor vehicle allowance	12 338	13 032	13 562	8 321	14 307
Cell phone allowance	1 942	1 967	2 005	2 215	1 976
Housing allowance	2 507	2 741	1 707	1 884	1 774
Overtime	28 523	30 583	35 253	44 368	42 829
Other benefits or allowances	51 625	48 238	52 424	66 857	61 275
Sub Total	**370 817**	**425 840**	**442 193**	**491 921**	**470 825**
% Increase	3.93%	14.84%	3.84%		6.48%
Total Municipality	**393 854**	**449 278**	**466 368**	**517 444**	**483 201**
% Increase	4.03%	14.07%	3.80%		3.61%

Table 267: Personnel Expenditure

CHAPTER 5

FINANCIAL PERFORMANCE

This chapter provides details regarding the financial performance of the municipality for the 2022/23 financial year.

The municipality takes inflationary pressures into account when tariffs and operational expenditure are budgeted for.

The table below shows the 5 most expensive consultancy arrangements for the 2022/23 financial year**:**

Consultant arrangement	Cost	Reason for this engagement
Neil Lyners and Associates (RF) (Pty) Ltd	R7 902 787.67	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
Gibb (Pty) Ltd (Arcus Gibb)	R5 291 889.70	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
HHO Africa	R1 517 626.86	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
IX Engineers (Pty) Ltd	R1 425 626.20	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
Engelbrecht and Scorgie Architectural Offices	R1 193 260.44	Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024.

Table 268: 5 Most Expensive Consultants for the 2022/23 financial year

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2022/23 financial year:

Financial Summary							
R'000							
Description	2020/21	2021/22	2022/23			2022/23	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Financial Performance							
Property rates	263,442	280,176	287,941	287,941	297,101	3.1%	3.1%
Service charges	733,701	825,476	849,642	835,994	840,648	-1.1%	0.6%
Investment revenue	34,748	36,128	28,853	38,653	58,874	51.0%	34.3%
Transfers recognised - operational	140,895	151,903	166,184	177,496	172,130	3.5%	-3.1%
Other own revenue	75,437	132,979	165,533	168,933	182,110	9.1%	7.2%
Total Revenue (excluding capital transfers and contributions)	**1,248,223**	**1,426,662**	**1,498,153**	**1,509,017**	**1,550,863**	**3.4%**	**2.7%**
Employee costs	438,059	454,787	504,478	505,988	483,201	-4.4%	-4.7%
Remuneration of councillors	11,219	11,538	12,335	12,335	12,315	-0.2%	-0.2%
Depreciation & asset impairment	138,201	148,319	146,596	146,596	148,321	1.2%	1.2%
Finance charges	48,805	47,584	48,056	48,056	48,152	0.2%	0.2%
Materials and bulk purchases	343,325	404,261	436,298	435,348	404,638	-7.8%	-7.6%
Transfers and grants	8,710	12,813	13,057	14,786	16,165	19.2%	8.5%
Other expenditure	333,492	418,180	434,152	453,340	458,210	5.3%	1.1%
Total Expenditure	**1,321,810**	**1,497,483**	**1,594,971**	**1,616,449**	**1,571,001**	**-1.5%**	**-2.9%**
Surplus/(Deficit)	(73,587)	(70,821)	(96,819)	(107,432)	(20,138)	-380.8%	-433.5%
Transfers recognised - capital	83,490	87,270	72,254	87,141	112,936	36.0%	22.8%
Contributions recognised - capital & contributed assets	23,919	4,499	12,662	15,068	18,500	31.6%	18.5%

Financial Summary							
R'000							
Description	2020/21	2021/22	2022/23			2022/23	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Surplus/(Deficit) after capital transfers & contributions	33,822	20,948	(11,902)	(5,223)	111,298	110.7%	104.7%
Share of surplus/ (deficit) of associate	33,822	20,948	(11,902)	(5,223)	111,298	110.7%	104.7%
Surplus/(Deficit) for the year	**33,822**	**20,948**	**(11,902)**	**(5,223)**	**111,298**	110.7%	104.7%
Capital expenditure & funds sources							
Capital expenditure	**254,800**	**192,442**	**236,020**	**212,216**	**189,321**	**-24.7%**	**-12.1%**
Transfers recognised - capital	129,761	87,270	123,702	143,994	112,936	-9.5%	-27.5%
Public contributions & donations	23,919	4,356	–	–	18,467	100.0%	100.0%
Borrowing	45,443	65,237	80,175	38,411	34,249	-134.1%	-12.2%
Other	–	–	–	–	–	0.0%	0.0%
Internally generated funds	55,678	35,580	32,143	29,811	23,669	-35.8%	-26.0%
Total sources of capital funds							
Financial position							
Total current assets	769,692	789,523	594,291	672,036	842,270	29.4%	20.2%
Total non current assets	3,921,776	3,946,923	4,162,847	4,122,242	4,005,409	-3.9%	-2.9%
Total current liabilities	311,695	309,129	346,808	319,025	305,142	-13.7%	-4.5%
Total non current liabilities	678,212	703,137	711,285	713,370	707,060	-0.6%	-0.9%
Community wealth/Equity	3,698,334	3,724,180	3,699,046	3,761,882	3,835,478	3.6%	1.9%
Cash flows							
Net cash from (used) operating	210,251	199,062	104,629	114,803	215,244	51.4%	46.7%
Net cash from (used) investing	(258,765)	(191,549)	(241,000)	(217,196)	(184,495)	-30.6%	-17.7%
Net cash from (used) financing	7,424	(3,957)	1,377	1,377	(494)	378.7%	378.7%
Cash/cash equivalents at the year end	612,723	616,280	431,308	515,263	646,535	33.3%	20.3%
Cash backing/surplus reconciliation							

Financial Summary							
R'000							
Description	2020/21	2021/22	2022/23			2022/23	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Cash and investments available	612,723	676,792	501,313	585,268	714,746	29.9%	18.1%
Application of cash and investments	78,562	71,560	96,638	97,764	41,867	-130.8%	-133.5%
Balance - surplus (shortfall)	534,161	605,232	404,675	487,504	672,879	39.9%	27.5%
Asset management							
Asset register summary (WDV)	3,867,498	3,886,411	4,092,842	4,052,236	3,937,199	-4.0%	-2.9%
Depreciation & asset impairment	138,201	148,319	146,596	146,596	148,321	1.2%	1.2%
Renewal of Existing Assets	–	32,139	20,730	20,936	17,393	-19.2%	-20.4%
Repairs and Maintenance	210,901	245,728	267,944	271,003	249,505	-7.4%	-8.6%
Free services							
Cost of Free Basic Services provided	67,896	71,481	91,700	91,700	69,647	-31.7%	-31.7%
Revenue cost of free services provided	67,896	71,481	91,700	91,700	69,647	-31.7%	-31.7%
Households below minimum service level							
Water:	–	–	–	–	–		
Sanitation/sewerage:	–	–	–	–	–		
Energy:	–	–	–	–	–		
Refuse:	–	–	–	–	–		
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1							

Table 269: Financial Performance 2022/23

The table below shows a summary of performance against the budgets:

Financial Year	Revenue				Operating expenditure			
	Budget	Actual	Diff.	%	Budget	Actual	Diff.	%
	R'000	R'000	R'000		R'000	R'000	R'000	
2020/21	1,300,392	1,294,494	5,898	**-0.46%**	1,360,559	1,321,810	38,749	**-3%**

Financial Year	Revenue				Operating expenditure			
	Budget	Actual	Diff.	%	Budget	Actual	Diff.	%
	R'000	R'000	R'000		R'000	R'000	R'000	
2021/22	1,438,695	1,426,662	12,033	**-0.84%**	1,519,568	1,497,483	22,085	**-1%**
2022/23	1,509,017	1,550,863	(41,846)	**2.70%**	1,616,449	1,571,001	45,448	**-3%**

Table 270: Performance against budgets

The following graph indicates the various types of revenue items in the municipal budget for 2022/23

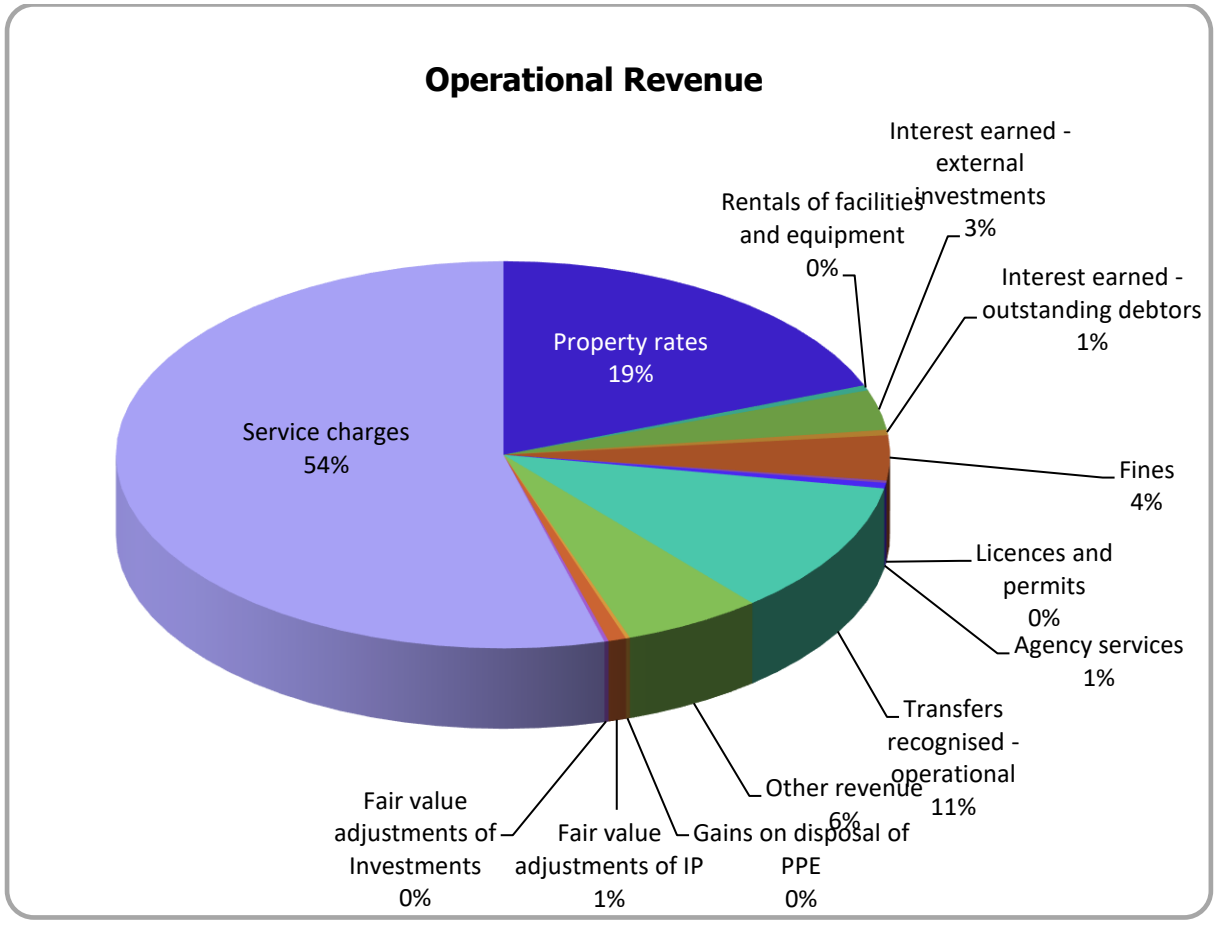


Figure 18: Revenue

The following graph indicates the various types of expenditure items in the municipal budget for 2022/23

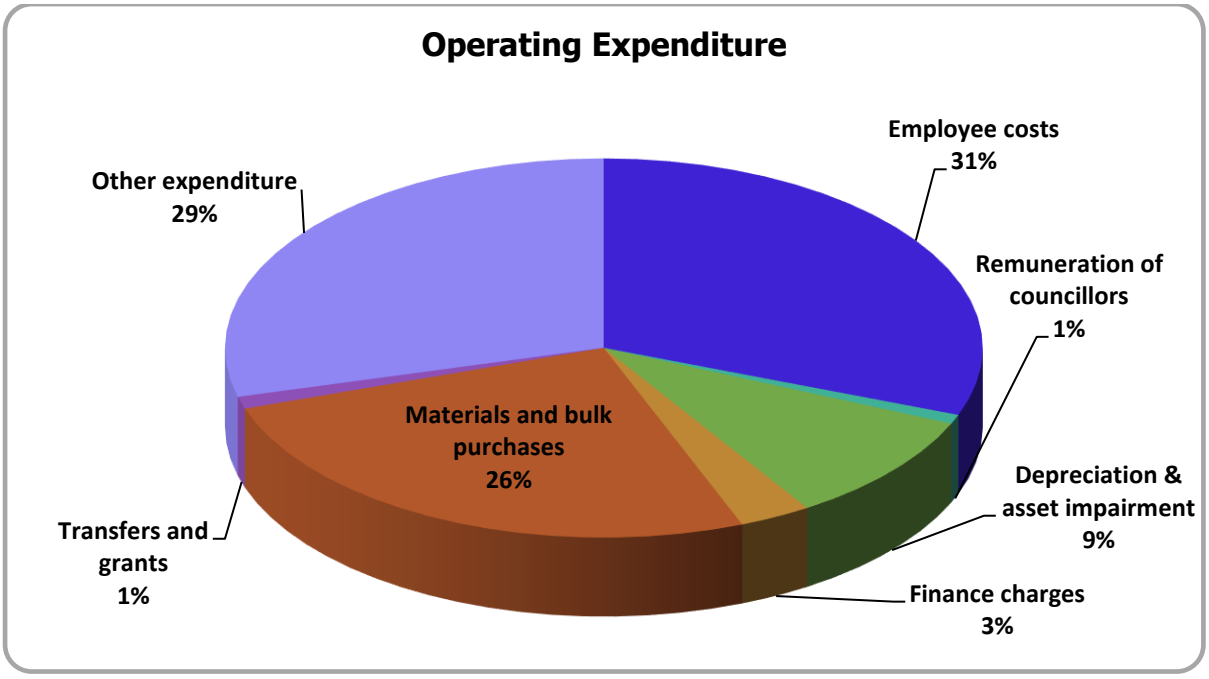


Figure 19: Operating expenditure

5.1.1 REVENUE COLLECTION BY VOTE

The table below indicates the Revenue collection performance by Vote:

	2020/21	2021/22	2022/23			2022/23 Variance	
			R'000				
Vote Description	Actual	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote 1 - Council	38,321	53,270	50,312	50,786	72,865	31.0%	30.3%
Vote 2 - Municipal Manager	–	–	–	–	–	0.0%	0.0%
Vote 3 - Management Services	2,564	3,603	869	1,069	1,496	41.9%	28.6%
Vote 4 - Finance	311,455	325,927	327,436	337,236	369,120,171	11.3%	8.6%
Vote 5 - Infrastructure & Planning	586,800	672,305	730,542	743,119	697,916	-4.7%	-6.5%
Vote 6 - Protection Services	16,193	48,857	35,995	41,335	76,056	52.7%	45.7%
Vote 7 - Economic and Social Development & Tourism	3,860	4,846	2,811	3,111	2,822	0.4%	-10.3%
Vote 8 - Community Services	396,440	409,623	435,105	434,571	462,023	5.8%	5.9%
Total Revenue by Vote	**1,355,632**	**1,518,431**	**1,583,069**	**1,611,226**	**1,682,299**	**5.9%**	**4.2%**

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3

Table 271: Revenue by Vote

5.1.2 REVENUE COLLECTION BY SOURCE

The table below indicates the revenue collection performance by source for the 2022/23 financial year:

Description	2020/21	2021/22	2022/23			2022/23 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	263,442	280,176	287,941	287,941	297,101	3.1%	3.1%
Service Charges - electricity revenue	443,718	512,791	541,692	528,044	495,999	-9.2%	-6.5%
Service Charges - water revenue	130,885	142,484	138,138	138,138	158,070	12.6%	12.6%
Service Charges - sanitation revenue	86,983	93,237	90,962	90,962	100,655	9.6%	9.6%
Service Charges - refuse revenue	72,115	76,964	78,850	78,850	85,923	8.2%	8.2%
Service Charges - other	–	–	–	–	–	0.0%	0.0%
Rentals of facilities and equipment	6,155	6,767	4,573	4,573	6,747	32.2%	32.2%
Interest earned - external investments	30,505	31,908	24,871	34,671	51,784	52.0%	33.0%
Interest earned - outstanding debtors	4,244	4,220	3,982	3,982	7,090	43.8%	43.8%
Dividends received	–	–	–	–		0.0%	0.0%
Fines	1,096	35,124	20,344	20,344	58,043	65.0%	65.0%
Licences and permits	2,227	2,780	2,636	2,636	2,977	11.5%	11.5%
Agency services	6,164	6,858	7,858	7,858	7,139	-10.1%	-10.1%
Transfers recognised - operational	140,895	151,903	166,184	177,496	172,130	3.5%	-3.1%
Other revenue	98,520	73,879	121,898	125,298	90,255	-35.1%	-38.8%
Gains	7,545	7,570	8,225	8,225	16,948	0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**1,294,494**	**1,426,662**	**1,498,153**	**1,509,017**	**1,550,863**	**3.4%**	**2.7%**

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.

Table 272: Revenue by Source

5.1.3 OPERATIONAL SERVICES PERFORMANCE

The table below indicates the Operational services performance for the 2022/23 financial year:

Financial Performance of Operational Services R '000							
Description	2020/21	2021/22	2022/23			2022/23 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost							
Water	(120,612)	(118,263)	(105,067)	(108,969)	(115,451)	8.99%	5.61%
Waste Water (Sanitation)	(60,432)	(65,863)	(39,398)	(65,628)	(78,800)	50.00%	16.72%
Electricity	(344,288)	(392,391)	(405,763)	(378,015)	(358,584)	-13.16%	-5.42%
Waste Management	(73,765)	(65,885)	(72,352)	(75,857)	(80,199)	9.78%	5.41%
Housing	40,928	44,655	33,005	36,750	22,158	-48.95%	-65.85%
Component A: sub-total	(558,169)	(597,748)	(589,574)	(591,718)	(610,875)	3.49%	3.14%
Waste Water (Stormwater Drainage)	(4,456)	(13,918)	(15,618)	(14,638)	(14,735)	-5.99%	0.66%
Roads	(106,100)	(108,550)	(111,116)	(96,550)	(92,827)	-19.70%	-4.01%
Transport	–		–	–	–	0.00%	0.00%
Component B: sub-total	(110,557)	(122,468)	(126,734)	(111,188)	(107,562)	-17.82%	-3.37%
Planning	(25,494)	(24,658)	(32,230)	(31,474)	(22,960)	-40.38%	-37.08%
Local Economic Development	(9,158)	(7,955)	(11,060)	(11,082)	(9,005)	-22.82%	-23.06%
Component C: sub-total	(34,651)	(32,613)	(43,290)	(42,555)	(31,965)	-35.43%	-33.13%
Community & Social Services	(13,831)	(10,701)	(12,975)	(13,487)	(13,701)	5.30%	1.56%
Environmental Protection	(16,308)	(20,591)	(23,001)	(25,136)	(24,456)	5.95%	-2.78%
Health	–		–	–	–	0.00%	0.00%
Security and Safety	(76,033)	(82,457)	(87,152)	(91,797)	(84,261)	-3.43%	-8.94%
Sport and Recreation	(23,080)	(37,480)	(52,063)	(50,517)	(42,878)	-21.42%	-17.82%
Corporate Policy Offices and Other	(153,003)	(179,418)	(214,695)	(202,759)	(110,752)	-93.85%	-83.07%
Component D: sub-total	(282,255)	(330,647)	(389,886)	(383,696)	(276,049)	-41.24%	-39.00%
Total Expenditure	**(985,632)**	**(1,083,476)**	**(1,149,485)**	**(1,129,158)**	**(1,026,451)**	-11.99%	-10.01%

Financial Performance of Operational Services							
R '000							
Description	2020/21	2021/22	2022/23			2022/23 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
In this table operational income (but not levies or tariffs) is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

Table 273: Operational Services Performance

Total Net Expenditure variance between the original budget and actual was -11.99%. Total Net Expenditure variance between the amended budget and actual was -10.01%.

5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

5.2.1 WATER SERVICES

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	22,061	13,529	28,926	31,482	24,178	-30.2%
Expenditure:						
Employees	13,227	13,977	14,443	14,443	13,358	-8.1%
Contracted services and materials	54,120	61,186	69,386	75,836	70,648	-7.3%
Other	53,265	56,629	50,163	50,171	55,623	9.8%
Total Operational Expenditure	**142,673**	**131,792**	**133,992**	**140,451**	**139,629**	**-0.6%**
Net Operational (Service) Expenditure	**(120,612)**	**(118,263)**	**(105,067)**	**(108,969)**	**(115,451)**	**5.6%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 274: Financial Performance: Water Services

5.2.2 WASTEWATER (SANITATION)

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	22,477	30,536	48,658	49,123	40,766	-20.5%
Expenditure:						
Employees	20,542	24,277	24,235	24,541	25,302	3.0%
Contracted services and materials	30,261	37,995	29,770	56,935	56,470	-0.8%
Other	32,107	34,128	34,051	33,275	37,794	12.0%
Total Operational Expenditure	**82,909**	**96,399**	**88,056**	**114,751**	**119,566**	**4.0%**
Net Operational (Service) Expenditure	**(60,432)**	**(65,863)**	**(39,398)**	**(65,628)**	**(78,800)**	**16.7%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 275: Financial Performance: WASTEWATER (Sanitation) services

5.2.3 ELECTRICITY

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	39,852	45,890	74,552	87,117	81,097	-7.4%
Expenditure:						
Employees	25,275	26,990	30,675	29,367	28,886	-1.7%
Contracted services and materials	11,507	13,846	18,004	16,800	16,173	-3.9%
Other	347,359	397,444	431,636	418,966	394,621	-6.2%
Total Operational Expenditure	**384,141**	**438,281**	**480,315**	**465,133**	**439,681**	**-5.8%**
Net Operational (Service) Expenditure	**(344,288)**	**(392,391)**	**(405,763)**	**(378,015)**	**(358,584)**	**-5.4%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 276: Financial Performance: Electricity

5.2.4 WASTE MANAGEMENT

Description	2020/21	2021/22	2022/23

	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	22,458	20,903	19,947	19,727	16,662	-18.4%
Expenditure:						
Employees	31,569	33,617	35,203	36,192	35,989	-0.6%
Contracted services and materials	31,936	35,532	39,899	42,086	40,950	-2.8%
Other	32,718	17,640	17,197	17,306	19,922	13.1%
Total Operational Expenditure	**96,223**	**86,788**	**92,299**	**95,584**	**96,861**	**1.3%**
Net Operational (Service) Expenditure	**(73,765)**	**(65,885)**	**(72,352)**	**(75,857)**	**(80,199)**	**5.4%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 277: Financial Performance: Waste Management

5.2.5 HOUSING

	2020/21	2021/22	2022/23			
	R'000					
Description	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	71,891	91,383	96,834	99,834	82,145	-21.5%
Expenditure:						
Employees	3,717	3,425	4,594	3,920	3,306	-18.6%
Contracted services and materials	3,183	2,543	1,371	1,297	1,146	-13.1%
Other	24,063	40,760	57,865	57,867	55,534	-4.2%
Total Operational Expenditure	**30,963**	**46,729**	**63,829**	**63,084**	**59,987**	**-5.2%**
Net Operational (Service) Expenditure	**40,928**	**44,655**	**33,005**	**36,750**	**22,158**	**-65.9%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 278: Financial Performance: Housing

5.2.6 WASTE WATER (STORM WATER)

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	8,420	212	100	100	408	75.4%
Expenditure:						
Employees	2,571	3,185	3,762	3,492	3,559	1.9%
Contracted services and materials	3,437	3,651	3,957	3,247	3,132	-3.7%
Other	6,868	7,294	7,999	7,999	8,451	5.4%
Total Operational Expenditure	**12,876**	**14,130**	**15,718**	**14,738**	**15,143**	**2.7%**
Net Operational (Service) Expenditure	**(4,456)**	**(13,918)**	**(15,618)**	**(14,638)**	**(14,735)**	**0.7%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 279: Financial Performance Waste Water (Storm water)

5.2.7 ROADS

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	4,365	6,342	10,879	14,558	14,867	2.1%
Expenditure:						
Employees	30,306	28,851	33,825	32,316	29,810	-8.4%
Contracted services and materials	43,568	46,989	47,785	37,792	35,624	-6.1%
Other	36,592	39,051	40,384	41,000	42,259	3.0%
Total Operational Expenditure	**110,465**	**114,891**	**121,995**	**111,108**	**107,694**	**-3.2%**
Net Operational (Service) Expenditure	**(106,100)**	**(108,550)**	**(111,116)**	**(96,550)**	**(92,827)**	**-4.0%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 280: Financial Performance: Roads

5.2.8 PLANNING

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	7,892	12,933	10,890	11,190	16,588	32.5%
Expenditure:						
Employees	30,306	34,576	37,123	37,108	35,627	-4.2%
Contracted services and materials	2,224	2,325	4,687	4,074	2,892	-40.8%
Other	855	690	1,310	1,482	1,028	-44.1%
Total Operational Expenditure	**33,386**	**37,591**	**43,120**	**42,664**	**39,548**	**-7.9%**
Net Operational (Service) Expenditure	**(25,494)**	**(24,658)**	**(32,230)**	**(31,474)**	**(22,960)**	**-37.1%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 281: Financial Performance: Planning

5.2.9 LOCAL ECONOMIC DEVELOPMENT

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	3,746	4,529	2,593	2,593	2,593	0.0%
Expenditure:						
Employees	10,508	8,934	10,898	10,625	9,618	-10.5%
Contracted services and materials	757	2,553	1,485	1,832	1,385	-32.3%
Other	1,638	996	1,270	1,218	595	-104.7%
Total Operational Expenditure	**12,903**	**12,484**	**13,653**	**13,675**	**11,598**	**-17.9%**
Net Operational (Service) Expenditure	**(9,158)**	**(7,955)**	**(11,060)**	**(11,082)**	**(9,005)**	**-23.1%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 282: Financial Performance: Local Economic Development

5.2.10 COMMUNITY & SOCIAL SERVICES

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	8,291	9,726	8,776	8,870	9,269	4.3%
Expenditure:						
Employees	14,030	13,932	16,139	16,245	15,346	-5.9%
Contracted services and materials	2,945	3,564	4,469	4,998	4,294	-16.4%
Other	5,147	2,931	1,144	1,114	3,330	66.6%
Total Operational Expenditure	**22,122**	**20,426**	**21,751**	**22,357**	**22,970**	**2.7%**
Net Operational (Service) Expenditure	**(13,831)**	**(10,701)**	**(12,975)**	**(13,487)**	**(13,701)**	**1.6%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 283: Financial Performance: Community & Social Services

5.2.11 ENVIRONMENTAL PROTECTION

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	32	498	37	37	39	5.3%
Expenditure:						
Employees	6,538	7,913	8,008	8,867	9,068	2.2%
Contracted services and materials	9,304	12,817	14,663	15,811	15,130	-4.5%
Other	498	360	367	496	298	-66.3%
Total Operational Expenditure	**16,340**	**21,090**	**23,039**	**25,173**	**24,496**	**-2.8%**
Net Operational (Service) Expenditure	**(16,308)**	**(20,591)**	**(23,001)**	**(25,136)**	**(24,456)**	**-2.8%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 284: Financial Performance: Environmental Protection

5.2.12 SECURITY AND SAFETY

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	16,190	48,216	35,995	41,335	76,056	45.7%
Expenditure:						
Employees	66,526	77,122	85,371	86,689	94,482	8.2%
Contracted services and materials	16,384	20,360	22,273	23,946	18,352	-30.5%
Other	9,312	33,191	15,503	22,497	47,483	52.6%
Total Operational Expenditure	**92,223**	**130,673**	**123,147**	**133,132**	**160,317**	**17.0%**
Net Operational (Service) Expenditure	**(76,033)**	**(82,457)**	**(87,152)**	**(91,797)**	**(84,261)**	**-8.9%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 285: Financial Performance: Security and Safety

5.2.13 SPORT AND RECREATION

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	29,089	15,568	10,972	11,572	14,933	22.5%
Expenditure:						
Employees	34,286	34,341	40,641	40,431	37,879	-6.7%
Contracted services and materials	16,355	17,017	20,596	19,604	18,176	-7.9%
Other	1,528	1,691	1,798	2,054	1,757	-17.0%
Total Operational Expenditure	**52,169**	**53,049**	**63,035**	**62,090**	**57,811**	**-7.4%**
Net Operational (Service) Expenditure	**(23,080)**	**(37,480)**	**(52,063)**	**(50,517)**	**(42,878)**	**-17.8%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

Table 286: Financial Performance: Sport and Recreation

5.2.14 CORPORATE POLICY OFFICES & OTHER

Description	2020/21	2021/22	2022/23			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	100,601	114,870	96,326	109,752	164,949	33.5%
Expenditure:						
Employees	157,847	145,066	175,930	177,355	155,108	-14.3%
Contracted services and materials	27,159	29,362	43,722	39,821	30,936	-28.7%
Other	68,597	119,861	91,369	95,334	89,657	-6.3%
Total Operational Expenditure	**253,603**	**294,289**	**311,021**	**312,510**	**275,701**	**-13.4%**
Net Operational (Service) Expenditure	**(153,003)**	**(179,418)**	**(214,695)**	**(202,759)**	**(110,752)**	**-83.1%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 287: Financial Performance: Corporate Policy Offices & Other

5.3 GRANTS

5.3.1 GRANT PERFORMANCE

The municipality had a total amount of R112.9 million for infrastructure and other capital projects available that was received in the form of grants from the National and Provincial Governments during the 2022/23 financial year. The performance in the spending of these grants is summarised as follows:

Grant Performance							
R' 000							
Description	2020/21	2021/22	2022/23			2022/23 Variance	
	Actual	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Capital Transfers and Grants							
National Government:	**35,100**	**36,688**	**72,254**	**81,741**	**81,741**	11.6%	0.0%
Financial Management Grant	–	–					
Municipal Systems Improvement	–	–					

Grant Performance							
R' 000							
Description	2020/21	2021/22	2022/23			2022/23 Variance	
	Actual	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Municipal Infrastructure Grant	29,100	20,053	23,484	23,484	23,484	0.0%	0.0%
Regional Bulk Infrastructure Grant	–	–					
Integrated National Electrification Program	6,000	11,453	21,331	34,397	34,397	38.0%	0.0%
Water Service Infrastructure Grant	–	5,182	27,439	23,860	23,860	-15.0%	0.0%
Provincial Government:	**48,390**	**50,582**	**38,785**	**47,185**	**31,195**	-24.3%	-51.3%
Library subsidies	–	–				0.0%	0.0%
Housing (construction contracts)	46,271	49,292	38,785	41,785	26,098	0.0%	0.0%
Establishment &Support of a K9 Unit	637	624				100.0%	100.0%
Development of Sport & Recreation Facilities	–	–		600	600	0.0%	0.0%
Resource Funding for establishment of Law Enforcement Reaction Unit	–	603		3,300	3,132	0.0%	0.0%
Public Transport Non Motorised Infrastructure	750	–	–	–	–	0.0%	0.0%
Municipal Service Delivery and Capacity Building Grant	–	63		1,250	1,194	0.0%	0.0%
WC Municipal Interventions Grant				250	171		
Financial Management Support Grant	732	–					
Total Capital Transfers and Grants	**83,490**	**87,270**	**111,039**	**128,926**	**112,936**	**1.7%**	**-14.2%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

Table 288: Grant Performance for 2022/23

5.3.2 CONDITIONAL GRANTS (EXCLUDING MIG)

Conditional Grants: excluding MIG -update for 2022/23						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjust-ments Budget	
Financial Management Grant	1,550	1,550	1,550	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities
Integrated National Electrification	21,331	34,397	34,397	61.3%	0.0%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply
Expanded Public Works Programme	2,593	2,593	2,593	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines
Water Service Infrastructure Grant	27,439	27,439	27,439	0.0%	0.0%	This grant, administered by the Department of Water and Sanitation, aims to accelerate the delivery of clean water and sanitation facilities to communities that do not have access to basic water services.
Library subsidy	8,258	8,258	8,258	0.0%	0.0%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Community Development Workers	75	75	75	100.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Construction Contracts	57,714	57,714	55,457	-3.9%	-3.9%	To provide funding for the creation of sustainable human settlements.
Human Settlement Development	38,785	41,785	26,098	-32.7%	-37.5%	To provide funding for the creation of sustainable human settlements
Main Road subsidy	140	140	140	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.

Conditional Grants: excluding MIG -update for 2022/23						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjust-ments Budget	
Development of Sport and Recreation Facilities	–	600	600	100.0%	0.0%	Provision of Sport and Recreation facilities in especially previously disadvantaged communities.
Municipal Service Delivery and Capacity Building Grant	–	1,550	1,314	100.0%	-15.2%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority.
Resourcing Funding for Establishment &Support of a K9 Unit	2,420	2,420	2,420	0.0%	0.0%	To provide resource funding for the establishment and support of a K9 unit.
Fin Management Capacity Building Grant	–	24	24	100.0%	0.0%	To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance.
Fin Management Capability Grant	–	450	450	100.0%	0.0%	To support municipalities to improve their financial management capabilities.
Resource Funding for establishment of Law Enforcement Reaction Unit	2,958	8,262	7,878	166.3%	-4.7%	To provide resource funding for the establishment of a Law Enforcement Reaction Unit within the Overstrand Municipality to support law enforcement activity in the district.
Thusong Service Centre Grant	–	150	60	100.0%	-60.2%	To provide financial assistance to municipalities, ensuring financial sustainability of the Thusong Service Centres.
Emergency Municipal Load-Shedding Relief Grant	–	6,700	2,042	100.0%	-69.5%	Provide a financial contribution to municipalities towards the purchase and installation of back-up energy supply (which may include generators, renewable power sources, batteries and all ancillary costs associated with the installation i.e.: switch gear, safe keeping, caging etc.) for water and wastewater infrastructure as an immediate response to the prolonged load-shedding, thereby mitigating the impact on the provision of basic services and potential health risks.
Mun Interventions Grant	–	450	371	100.0%	-17.6%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance and service delivery and compliance with executive obligations

Conditional Grants: excluding MIG -update for 2022/23						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjust-ments Budget	
Energy Efficiency and Demand Side Management Grant	5,000	3,000	2,799	0.0%	0.0%	To provide subsidies to municipalities to implement energy efficiency and demand-side management initiatives within municipal infrastructure in order to reduce electricity consumption and improve energy efficiency.
ODM Safety Forum Opex Grant		35	35	0.0%	0.0%	To provide more clarity & motivation towards improving the challenges and relationships amongst municipalities and SAPS.
Total	**168,263**	**197,592**	**174,000**	**3.4%**	**-11.9%**	
** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

Table 289: Conditional Grant (excl. MIG)

Total conditional grants for the 2022/23 financial year were R174.0 million (excluding MIG grant and equitable share). The total conditional grants comprise of capital as well as operational grants.

The total conditional operating grants for the 2022/23 financial year was R84.5 million (excluding equitable share) and the total conditional capital grants for the 2022/23 financial year was R89.5 million (excluding MIG grant).

The operational transfers and grants finance the operational expenditure portion of the conditions attached to each relevant grants.

Total conditional grants variance between the original budget and actual was 3.4%. Total conditional grants variance between the amended budget and actual was -11.9%. This was due to two factors, namely:

Variances are due to projects not completed by 30 June 2023 and the unspent monies are rolled over to next financial year and a variance relating to construction contracts due to under-utilisation of the allocation.

5.3.3 GRANTS RECEIVED FROM SOURCES OTHER THAN THE DIVISION OF REVENUE ACT (DORA)

Grants Received from Sources Other Than Division of Revenue Act (DoRA)							
	R'000						
Details of Donor	**Actual Grant 2020/21**	**Actual Grant 2021/22**	**Actual Grant 2022/23**	**2022/23 Municipal Contribution**	**Date Grant terminates**	**Date Municipal contribution terminates**	**Nature and benefit from the grant received, include description of any contributions in kind**
Private Sector / Organisations							
WWF Table Mountain Fund Grant	–	–	–	–	N/A	N/A	Nature conservation
Spaces for Sport	–	–	–	–	N/A	N/A	Recreational purposes
Samras Usergroup	–	–	–	–	N/A	N/A	Samras User group
Provision of Furniture & Security for ICT Projects at Libraries	–	–	–	–	N/A	N/A	Public Library Programme of Province
Dept of Public Works- Small Harbours and State Coastal Property Marketing Event	–	–	–	–	N/A	N/A	Small Harbours and State Coastal Property Marketing Event
National lotto funds	–	–	–	–	N/A	N/A	Sporting development
DWA ACIP	–	–	–	–	N/A	N/A	To complete the required projects for the proposed Overstrand Water Conservation Demand Management.
Public contributions: non-cash	18,757	901	1,951	–	N/A	N/A	Various contributions from the public, e.g., Fire truck, building, land, container etc.
Public contributions: cash	–	–	12,337	–	N/A	N/A	Monetary contribution in lieu of LGSETA
Government contributions: non-cash	–	72	2,910	–	N/A	N/A	Land transferred to municipality
Arbor City Award	–	–	400	–	N/A	N/A	Prize Money received
Nature Conservation Board	–	200	–	–	N/A	N/A	
DBSA Capital Grant	5,162	2,296	–	–	N/A	N/A	Capital Grant from DBSA For Infrastructure Investment Program
Other contributions and donations		1,031	–	–			
Provide a comprehensive response to this schedule							

Table 290: Grants received from sources other than DORA

The total amount of grants received from other sources during the 2022/23 financial year was R18.5 million.

The benefits and conditions from conditional grants and grants received from other sources can be seen in the relevant tables above.

5.3.4 LEVEL OF RELIANCE ON GRANTS & SUBSIDIES

Financial year	Total grants and Subsidies received	Total Operating Revenue	Percentage
	R'000	R'000	%
2020/21	140,895	1,294,494	**10.9%**
2021/22	151,903	1,426,662	**10.6%**
2022/23	172,130	1,550,863	**11.1%**

Table 291: Reliance on grants

The following graph indicates the municipality's reliance on grants and subsidies as percentage for the last three financial years

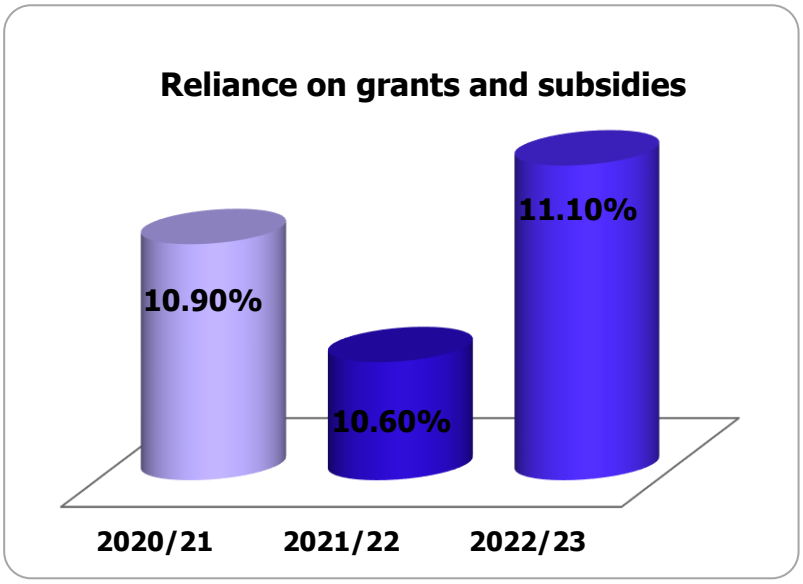


Figure 20: Reliance on grants and subsidies

Total amount of grants received during the 2022/23 financial year was R311.8 million (excluding MIG).

5.4 ASSET MANAGEMENT

The objectives of the Asset Management within the Overstrand Municipality are to assist officials in understanding their legal and managerial responsibilities with regard to assets and to ensure the effective and efficient control of the municipality's assets through:

- proper recording of assets from authorisation to acquisition and to subsequent disposal,
- providing for safeguarding procedures,
- setting proper guidelines as to authorised utilisation; and
- prescribing for proper maintenance.

The key elements of the Asset Management Policy represent:

- Statutory and Regulatory Framework / Responsibilities and Accountabilities
- Financial Management / Internal Controls / Management of Control Items
- Management and Operation of Assets / Classification & Components
- Accounting for Assets / Financial Disclosure.

The Asset Management Section consists of three staff members and forms part of the Expenditure & Asset Management Division within the Finance Directorate.

The costing module on the SAMRAS Management Information System is utilized to cost all new asset components up to completion there-of. This approach was deployed over the past year with great success.

Regular Asset counts are conducted in accordance with the prescriptions of the Asset Management Policy. Information regarding Asset Register updates in respect of disposals, adjustments, review of useful life etc. is based on submissions by user departments in accordance with the procedures in place.

Management envisages that the Asset Register will be hosted on software specifically developed for this purpose (currently on Excel) and more to full adherence to GRAP requirements.

5.4.1 TREATMENT OF THE THREE LARGEST ASSETS

Treatment of the three largest assets- 2022/23			
Asset 1			
Name	Preekstoel Water Treatment Works Upgrade		
Description	Upgrading of Preekstoel Water Treatment Plant		
Asset Type	Infrastructure		
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster		
Staff Responsibilities	Project Management / Asset Register Compilation		
	2020/21	**2021/22**	**2022/23**
Asset Value	64,742,576	65,419,251	62,706,015
Capital Implications	External Loan / MIG Funding / Regional Bulk Infrastructure Grant / Council Funded		
Future Purpose of Asset	To treat raw water from the De Bos Dam and the three municipal well fields. The Works provide drinking water to the Greater Hermanus area.		
Describe Key Issues	Access to land (farms) for the installation of new bulk water pipelines		
Policies in Place to Manage Asset	Asset Management Policy		

Table 292: Summary of Largest Asset

Asset 2			
Name	Hermanus Waste Water Treatment Works Upgrading		
Description	Upgrading of the Waste Water Treatment Works at Hermanus		
Asset Type	Infrastructure		
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster		
Staff Responsibilities	Project Management / Asset Register Compilation		
	2020/21	**2021/22**	**2022/23**
Asset Value	34,913,711	35,589,039	31,982,509
Capital Implications	External Loans Funding / Regional Bulk Infrastructure Grant		
Future Purpose of Asset	To treat waste water (sewerage) from the Greater Hermanus Area		
Describe Key Issues	Proximity of the works to residential areas		
Policies in Place to Manage Asset	Asset Management Policy		

Table 293: Summary of 2nd Largest Asset

Asset 3			
Name	New 66 KV Intake Point		
Description	66 KV Substation		
Asset Type	Infrastructure		
Key Staff Involved	Koos du Plessis / Jamie Klem / Hannes Vorster		
Staff Responsibilities	Project Management / Asset Register Compilation		
	2020/21	**2021/22**	**2022/23**
Asset Value	24,852,733	24,225,410	23,598,084
Capital Implications	External Loan Funding		
Future Purpose of Asset	Eskom could not supply enough capacity to cater for the growing demand, therefore second supply intake was needed		

Asset 3	
Describe Key Issues	Identifying suitable land for construction of substation
Policies in Place to Manage Asset	Asset Management Policy

Table 269: Summary of 3rd Largest Asset

All three projects listed above are revenue generating assets and the costs are recovered through tariffs.

5.4.2 REPAIRS AND MAINTENANCE

Description	2020/21 R'000	2021/22 R'000	2022/23 R'000
Total Operating Expenditure	1,321,810	1,497,483	1,571,001
Repairs and Maintenance	210,901	245,728	249,505
% of total OPEX	**16.0%**	**16.4%**	**15.9%**

Table 270: Repairs & maintenance as % of total Operating Expenditure

The following graph indicates the percentage of the budget that was spent on repairs & maintenance in relation to the operational expenditure

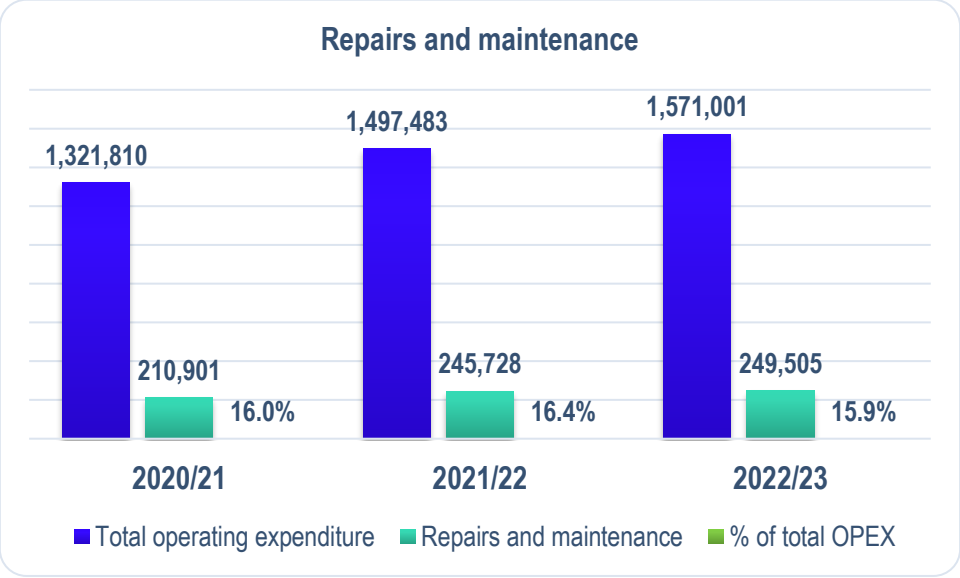


Figure 21: Repairs & Maintenance vs Operational Expenditure

The percentage of repairs and maintenance over the total operating expenditure for the 2022/23 financial year was 15.9% (2021/22: 16.4%). The repairs and maintenance expenditure appears adequate to maintain existing infrastructure as service delivery is not negatively affected.

5.5 FINANCIAL RATIONS BASED ON KEY PERFORMANCE INDICATORS

5.5.1 LIQUIDITY RATIO

Description	Basis of calculation	2020/21	2021/22	2022/23
		Audit outcome	Audit outcome	Audit outcome
Current Ratio	Current assets/current liabilities	2.47	2.55	2.76
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	2.34	2.39	2.56
Liquidity Ratio	Cash and equivalents/Trade creditors and short-term borrowings	4.24	4.31	4.34

Table 294: Liquidity Financial Ratio

Financial year	Net current assets	Net current liabilities	Ratio
	R'000	R'000	
2020/21	769,502	311,695	2.47:1
2021/22	789,523	309,129	2.55:1
2022/23	842,270	305,142	2.76:1

Table 295: Liquidity Financial Ratio

5.5.2 IDP REGULATION FINANCIAL VIABILITY INDICATORS

Description	Basis of calculation	2020/21	2021/22	2022/23
		Audit outcome	Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	6.27	5.73	5.70
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	11.37%	11.39%	13.61%

Description	Basis of calculation	2020/21	2021/22	2022/23
		Audit outcome	Audit outcome	Audit outcome
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	23.56	27.78	28.63

Table 296: Financial Viability National KPA's

5.5.3 CREDITORS MANAGEMENT

Description	Basis of calculation	2020/21	2021/22	2022/23
		Audit outcome	Audit outcome	Audit outcome
Creditors System Efficiency	% of Creditors Paid Within Terms (within `MFMA' s 65(e))	100%	100%	100%

Table 297: Creditors Management

5.5.4 BORROWING MANAGEMENT

Description	Basis of calculation	2020/21	2021/22	2022/23
		Audit outcome	Audit outcome	Audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	7.2%	6.8%	6.3%

Table 298: Borrowing Management

5.5.5 EMPLOYEE COSTS

Description	Basis of calculation	2020/21	2021/22	2022/23
		Audited outcome	Audited outcome	Audited outcome
Employee costs	Employee costs / (Total Revenue - capital revenue)	33.8%	31.9%	31.2%

Table 299: Employee Costs

Overstrand Municipality is still functioning inside the acceptable liquidity norm. The Municipality has a positive liquidity ratio. It increased from 4.31 to 4.34. The Municipality has a positive current ratio. It increased from 2.55 to 2.76. Efforts to increase the debt collection rate must stay the main focus area for improving this ratio. The largest contributor to the increase in the current liabilities is the unspent government grants and the payables from exchange transactions.

The creditors' system efficiency remained at 99.90%. The cost coverage decreased from 5.73 to 5.70. The total outstanding service debtors to revenue increased from 11.39% to 13.61%. The debt coverage increased from 27.78 to 28.63. The capital charges to operating expenditure decreased from 6.8% to 6.3%. The employee cost over total operating revenue decreased from 31.9% to 31.2%. The repairs and maintenance over total operating expenditure decreased from 16.4% to 15.9%. The ratios indicate a sound financial position.

COMPONENT B: SPENDING AGAINTS CAPITAL BUDGET

5.6 ANALYSIS OF CAPITAL AND OPERATING EXPENDITURE

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Capital Expenditure	236,020	212,216	189,321	-24.7%	-12.1%
Operating Expenditure	1,594,971	1,616,449	1,571,001	-1.5%	-2.9%
Total expenditure	**1,594,971**	**1,616,449**	**1,571,001**	-1.5%	-2.9%
Water and sanitation	222,048	255,202	259,195	14.3%	1.5%
Electricity	480,315	465,133	439,681	-9.2%	-5.8%
Housing	63,829	63,084	59,987	-6.4%	-5.2%
Roads, Pavements, Bridges and storm water	137,713	125,846	122,836	-12.1%	-2.5%
Other	691,066	707,185	689,302	-0.3%	-2.6%
External Loans	80,175	38,411	34,249	-134.1%	-12.2%
Internal contributions	32,143	29,811	23,669	-35.8%	-26.0%
Grants and subsidies	123,702	143,994	112,936	-9.5%	-27.5%
Other	–	–	18,467	100.0%	100.0%
External Loans	50,000	50,000	50,000	0.0%	0.0%
Grants and subsidies	251,100	279,705	303,566	17.3%	7.9%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Investments Redeemed	–	–	–	0.0%	0.0%
Statutory Receipts (including VAT)	92,590	92,433	126,384	26.7%	26.9%
Other Receipts	59,486	53,433	57,014	-4.3%	6.3%
Salaries, wages and allowances	504,478	505,988	483,201	-4.4%	-4.7%
Cash in bank	431,308	515,263	646,535	33.3%	20.3%
Capital payments	236,020	212,216	189,321	-24.7%	-12.1%
Investments made	–	–	–	0.0%	0.0%
External loans repaid	50,623	50,623	50,494	-0.3%	-0.3%
Statutory Payments (including VAT)	80,000	80,000	79,107	-1.1%	-1.1%
Other payments	93,931	88,910	73,548	-27.7%	-20.9%
R million	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Property rates	287,941	287,941	297,101	3.1%	3.1%
Service charges	849,642	835,994	840,648	-1.1%	0.6%
Other own revenue	445,487	487,291	544,550	18.2%	10.5%
Employee related costs	504,478	505,988	483,201	-4.4%	-4.7%
Provision for working capital			–	0.0%	0.0%
Materials	52,137	63,814	58,220	0.0%	0.0%
Bulk purchases	384,161	371,533	346,418	0.0%	0.0%
Other expenditure	654,195	675,113	683,162	4.2%	1.2%
Service charges: Electricity	541,692	528,044	495,999	-9.2%	-6.5%
Grants & subsidies: Electricity	–	–	–	0.0%	0.0%
Other revenue: Electricity	74,552	87,117	81,097	8.1%	-7.4%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Employee related costs: Electricity	30,675	29,367	28,886	-6.2%	-1.7%
Provision for working capital: Electricity	–	–	–	0.0%	0.0%
Repairs and maintenance: Electricity	18,004	16,800	16,173	-11.3%	-3.9%
Bulk purchases: Electricity	384,161	371,533	346,418	0.0%	0.0%
Other expenditure: Electricity	47,475	47,432	48,204	1.5%	1.6%
Service charges: Water	138,138	138,138	158,070	12.6%	12.6%
Grants & subsidies: Water	–	–	–	0.0%	0.0%
Other revenue: Water	28,926	31,482	24,178	-19.6%	-30.2%
Employee related costs: Water	14,443	14,443	13,358	-8.1%	-8.1%
Provision for working capital: Water	–	–	–	0.0%	0.0%
Repairs and maintenance: Water	69,386	75,836	70,648	1.8%	-7.3%
Bulk purchases: Water	–	–	–	0.0%	0.0%
Other expenditure: Water	50,163	50,171	55,623	9.8%	9.8%

Table 300: Analysis of Capital and Operating Expenditure

5.7 SOURCES OF FINANCE

Capital Expenditure - Funding Sources								
R' 000								
Details		2020/21	2021/22	2022/23				
		Actual	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance								
	External loans	45,443	65,237	80,175	38,411	34,249	-134.10%	-12.15%
	Public contributions and donations	23,919	4,356	–	–	18,467	100.00%	100.00%

Capital Expenditure - Funding Sources								
R' 000								
Details		2020/21	2021/22	2022/23				
		Actual	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
	Grants and subsidies	130,073	87,270	123,702	143,994	112,936	-9.53%	-27.50%
	Other	101,949	84,871	32,143	29,811	23,669	-35.80%	-25.95%
Total		**301,384**	**241,734**	**236,020**	**212,216**	**189,321**	**-24.67%**	**-12.09%**
Percentage of finance								
	External loans	15.1%	26.99%	34.0%	18.1%	18.09%	-87.8%	-0.1%
	Public contributions and donations	7.9%	1.80%	0.0%	0.0%	9.75%	100.0%	100.0%
	Grants and subsidies	43.2%	36.10%	52.4%	67.9%	59.65%	12.1%	-13.7%
	Other	33.8%	35.11%	13.6%	14.0%	12.50%	-8.9%	-12.4%
Capital expenditure								
	Water and sanitation	49,442	77,728	96,071	67,074	63,296	-51.78%	-5.97%
	Electricity	21,428	28,253	65,389	58,907	55,692	-17.41%	-5.77%
	Housing	80,203	49,031	40,885	44,311	28,623	-42.84%	-54.81%
	Roads and storm water	20,324	13,472	14,226	18,459	17,911	20.58%	-3.06%
	Other	39,659	23,958	19,449	23,465	23,799	18.28%	1.40%
Total		**211,056**	**192,442**	**236,020**	**212,216**	**189,321**	**-24.67%**	**-12.09%**
Percentage of expenditure								
	Water and sanitation	23.4%	40.39%	40.7%	31.6%	33.43%	-21.7%	5.5%
	Electricity	10.2%	14.68%	27.7%	27.8%	29.42%	5.8%	5.6%
	Housing	38.0%	25.48%	17.3%	20.9%	15.12%	-14.6%	-38.1%
	Roads and storm water	9.6%	7.00%	6.0%	8.7%	9.46%	36.3%	8.1%
	Other	18.8%	12.45%	8.2%	11.1%	12.57%	34.4%	12.0%

Table 301: Capital Expenditure by funding source

The Public Contribution variance is as a result of assets received in-kind and recognised at year end.

5.8 CAPITAL SPENDING ON 5 LARGEST PROJECTS

The table below indicates the capital expenditure by funding source for the 2022/23 financial year:

Capital Expenditure of 5 largest projects* -UPDATE					
R' 000					
Name of Project	2022/23			Variance 2022/23	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
A - Low-Cost Housing Service: Construction Contracts & Land	38,785,000	41,785,000	26,098,049	-49%	-60%
B -Replacement of Overstrand Water Pipes	16,472,000	15,972,000	12,521,997	-32%	-28%
C - Upgrading of Pumpstations Rising Mains	27,539,000	17,290,769	17,290,769	-59%	0%
D- Franskraal Kleinbaai Birkenhead New 66 11kv Substation	37,500,000	34,148,610	31,182,998	-20%	-10%
E- Kleinmond WWTW Refurbish Upgrade	22,441,638	9,478,261	9,478,261	-137%	0%
	142,737,638	**118,674,640**	**96,572,074**	**-48%**	**-23%**

Table 302: Capital Expenditure on the 5 Largest Projects

Name of Project - A	A - LOW-COST HOUSING SERVICE: CONSTRUCTION CONTRACTS & LAND
Objective of Project	Installation of civil infrastructure and construction of housing units in terms of different housing programmes.
Delays	None
Future Challenges	Availability of funding
Anticipated citizen benefits	Improved housing opportunities for Overstrand Citizens.

Table 303: Summary of Low-Cost Housing Service

Name of Project - B	B – REPLACEMENT OF OVERSTRAND WATER PIPES
Objective of Project	The replacement of aging water pipelines to reduce pipe failures, water supply interruptions and water losses.
Delays	None to date. The project was completed in May 2022 as planned.
Future Challenges	None. The project is completed.
Anticipated citizen benefits	Reduced number of water supply interruptions and reduced water losses.

Table 304: Summary of replacement of Overstrand water pipes

Name of Project - C	C - UPGRADING OF PUMPSTATIONS RISING MAINS
Objective of Project	Construction of a new Archimeds screw inlet pumpstation at the Hermanus Wastewater Treatment Works.

Name of Project - C	C - UPGRADING OF PUMPSTATIONS RISING MAINS
Delays	Substantial volumes of hard rock had to be excavated before the actual pumpstation construction could commence.
Future Challenges	None anticipated at this stage.
Anticipated citizen benefits	Improved sewerage conveyance at the inlet works of the Hermanus WWTW and in surrounding Zwelihle due to increased capacity and depth of pumpstation sump.

Table 305: Summary of upgrading of pumpstations rising mains

Name of Project - D	D - FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION
Objective of Project	Currently the electricity supply is constrained which is inhibiting the development of the agricultural sector, in particular Abalone farming which is energy intensive. In addition, the existing fish processing plants are also prevented from expansion. The project's main aim is to unlock the agriculture an industrial industry in the Gansbaai area which is in desperate need for growth in employment.
Delays	Initial delays were experienced with the awarding of the tender.
Future Challenges	No future delays are anticipated.
Anticipated citizen benefits	The latest statistics available from the Western Cape Provincial Treasury published in 2020 indicates an unemployment rate of 13.9% for the Overstrand municipal area. This is however before the COVID-19 pandemic, and it is therefore safe to assume this figure will now be significantly higher. In terms of demographics of the area, the 2011 census indicated that the population in the Overstrand consists of approximately 67% previously disadvantaged individuals. This project will unlock developments in this area which will have a direct positive impact on the unemployment.

Table 306: Summary of Franskraal, Kleinbaai, Birkenhead new 66 11kv substation

Name of Project - E	E – KLEINMOND WWTW REFURBISH UPGRADE
Objective of Project	The Kleinmond WWTW is operating close to its design capacity. The aim with the project is to upgrade the plant from 1.2 Mega litres per day capacity to 2 Ml/day.
Delays	The high-water table and extremely wet winter caused delays in construction, which were overcome by installing a dewatering system.
Future Challenges	None further anticipated at this stage.
Anticipated citizen benefits	Adequate wastewater treatment capacity for the residents of Kleinmond, Bettiesbaai, Pringle Bay and Rooi-Els, which will enable further development, and ensure continuous compliance with effluent quality standards before release into the environment.

Table 307: Summary of Kleinmond WWTW Refurbish upgrade

The variance between the original and adjustment budgets on these projects amount to -48% and -23% respectively.

5.9 BASIC SERVICES AND INFRASTRUCTURE BACKLOGS- OVERVIEW

The backlogs in the provision of water and sanitation in the informal settlements are the result of the historical migration of people into the area. Infrastructure in the informal settlements

is, however, upgraded on a continual basis. The Access to Basic Services (ABS) project initiated by the Western Cape Department of Human Settlement was completed in 2012. Additional water points and toilets were provided in these areas to improve the ratio of the provision of services to 1 toilet per 5 households and 1 water point per 25 households (these ratios being the minimum standards nationally).

5.9.1 Service Backlogs

Service Backlogs as at 2022/23				
Households (HHs)				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	35 071	100%	0	0%
Sanitation	32 323	100%	0	0%
Electricity	27 356	100%	0	0%
Waste management	35 601	100%	0	0%
Housing	33 341	91.14%	3 242	0%
% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.				

Table 308: Service Backlogs

5.9.2 Municipal Infrastructure Grant (MIG)

The MIG grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

MIG BUDGET 2020/ 21 – 2022/23													
					2020/21 BUDGET			2021/22BUDGET			2022/23 BUDGET		
Local Area	**Ward**	**Project Description**	**Project Manager**	**Funding Source**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**
		SPORT & RECREATION			**205 542**	**5 182 233**	**5 387 775**	1 781 225	**2 343 025**	**4 124 250**		**200 000**	**200 000**
Hawston	Ward 08	Upgrade Hawston Sport Complex	D Hendriks	MIG	205 542		205 542		2 343 025	2 343 025			
Hawston	Ward 08	Upgrade Hawston Sport Complex R/O	D Hendriks	MIG		5 182 233	5 182 233	1 781 225		1 781 225			
		ROADS				**2 986 295**	**2 986 295**		**4 857 571**	**4 857 571**		**14 260 749**	**14 260 749**
Blompark	Ward 02	Rehabilitate Roads - Blompark	D Hendriks	MIG		1 605 224	1605 224					3 000 000	3 000 000
Stanford	Ward 11	Rehabilitate Roads - Stanford	D Hendriks	MIG		915 776	915 776						
Blompark	Ward 02	Blompark Housing Project Bus Route	D Hendriks	MIG		465 295	465 295		4 857 571	4 857 571			
Masakhane		Masakhane Housing Project Bus Route										11 260 749	11 260 749
		WATER			**1 113 919**	**7 881 744**	**8 995 663**					**8 935 851**	**8 935 851**
Masakhane	Ward 1 & 2	New 4ml Reservoir	D Hendriks	MIG	1 113 919	5 581 744	6 695 663						
Masakhane	Ward 1 & 2	New 4ml Reservoir R/O	D Hendriks	MIG		2 300 000	2 300 000						
Masakhane		Upgrade Water Lines & New Booster Pumpstation										4 645 140	4 645 140
Stanford		Upgrade Bulk Water										4 290 711	4 290 711
		SEWERAGE				**4 852 376**	**4 852 376**		**12 852 404**	**12 852 404**			
Blompark	Ward 02	Provision of Bulk Sewer Supply	D Hendriks	MIG									
Masakhane	Ward 01	Upgrade Bulk Sewer (Pumpstation)	D Hendriks	MIG		3 651 000	3 651 000						
Masakhane	Ward 01	Upgrade Bulk Sewer Supply Area A & B				1 201 376	1 201 376		12 852 404	12 852 404			
		STORMWATER				**8 197 585**	**8 197 585**						
Blompark	Ward 02	Blompark Housing Project Bulk Stormwater	D Hendriks	MIG									

MIG BUDGET 2020/ 21 – 2022/23													
					2020/21 BUDGET			2021/22BUDGET			2022/23 BUDGET		
Local Area	**Ward**	**Project Description**	**Project Manager**	**Funding Source**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**
Masakhane	Ward 01	Masakhane Housing Project Bulk Stormwater	D Hendriks	MIG		4 370 061	4 370 061						
Stanford	Ward 11	Stanford Housing Project Bulk Stormwater	D Hendriks	MIG		3 827 524	3 827 524						
		MIG PMU	D. Hendriks	MIG					**1 000 000**	**1 000 000**		**1 231 400**	**1 231 400**
		GRAND TOTAL			**1 319 461**	**29 100 233**	**30 419 694**	**1 781 225**	**21 053 000**	**22 834 225**		**24 628 000**	**24 628 000**

Table 309: 2020/21 – 2022/23 MIG Budget

The table details the MIG expenditure for the 2022/23 financial year:

Municipal Infrastructure Grant (MIG)* Expenditure 2022/23 on Service backlogs						
R'						
Details	Budget	Adjustments Budget	Actual	Variance		The grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities
				Budget	Adjust-ments Budget	
Infrastructure - Road transport	**10,581,600**	**14,260,749**	**14,260,749**	**26%**	**0%**	
Roads, Pavements & Bridges	10,581,600	14,260,749	14,260,749	26%	0%	
Storm water	-	-	-			
Infrastructure - Electricity	**-**	**-**	-			
Generation			-			
Transmission & Reticulation	-	-	-			
Street Lighting						
Infrastructure - Water	**-**	**-**	**-**			
Dams & Reservoirs	-	-	-			
Water purification						
Reticulation	-	-	-			
Infrastructure - Sanitation	**12,615,000**	**8,935,851**	**8,935,851**	**-41%**	**0%**	
Reticulation	12,615,000	8,935,851	8,935,851	-41%	0%	
Sewerage purification						
Infrastructure - Other	**-**	**-**	**-**	**0%**	**0%**	
Waste Management						
Transportation						
Gas						
Other Specify:	**1,431,400**	**1,431,400**	**1,431,400**	**0%**	**0%**	
Hawston Sport Complex	200,000	200,000	200,000	0%	0%	
Project Management Unit	87,704	87,704	87,704			
Operational portion	1,143,696	1,143,696	1,143,696			

Municipal Infrastructure Grant (MIG)* Expenditure 2022/23 on Service backlogs						
R'						
Details	Budget	Adjustments Budget	Actual	Variance		The grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities
				Budget	Adjust-ments Budget	
Total	24,628,000	24,628,000	24,628,000	0%	0%	
** MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

Table 310: Municipal Infrastructure Grant (MIG) spending, 2022/23

The MIG allocation for 2022/23 was spent on the following projects:

Upgrading of Hawston Sport Grounds – R 200 000

The project involved the installation of a mole barrier at the cricket field to prevent the burrowing of moles and the subsequent damage to the field. Wooden benches and shelves were also installed at the Netball/Tennis courts Clubhouse.





Upgrading of Hawston Sport Grounds

Masakhane Upgrade Waterlines & New Booster Pumpstation- R4 645 140

Overstrand Municipality compiled an Overstrand Housing Strategy: Five-Year Program or Housing pipeline to inform the rollout of housing projects. 1184 serviced stands are being developed in Masakhane Area A and 295 serviced stands in Area B (total serviced stands 1479). These low-cost housing developments are dependent on the upgrading of the bulk water infrastructure.

GLS Consulting Engineer's report in terms of the available water infrastructure capacity was used as the master planning framework. The development is dependent on the upgrading of the bulk water infrastructure to reinforce the existing water system and to connect the development to the existing system. The water network upgrades are required to ensure that there is sufficient capacity to accommodate the 1479 low-cost housing units.

The project entailed the installation of:

- 555m of 160mm ø uPVC pipes
- 477m of 200mm ø uPVC pipes
- New Booster pumpstation (chamber, booster pumps & distribution boards)
- Miniature substation (500KVA/420V incl. LV Circuit Breakers)
- Bulk meters
- 2.4m high Perimeter fencing.

The tender was advertised on 17 June 2022 and awarded to Benver Civils & Plant Hire on 23 September 2022. The construction activities commenced during 26 October 2022 and practical completion was achieved on 27 June 2023**.** The total project cost amounted to R 4 645 140 (excl. VAT).







Masakhane Upgrade Waterlines & New Booster Pumpstation

Blompark Housing Project Bus Route – R 11 260 749

GIBB (Pty) Ltd was appointed to undertake a Transport Impact Assessment (TIA) for the proposed Masakhane Low-Cost Housing Development.

The Transport Impact Assessment (TIA) was used as master planning framework for the project. The purpose of the TIA was to determine the impact of the housing development on the surrounding transport network and to recommend any upgrades required. It is expected that the development will generate public transport demand and that the public transport services will extend into the development.

The project entailed the construction of a:

- Approximately 440m long, Main Access Road;
- Approximately 112m residential access road;

- 2m wide sidewalks on either side of the roads to provide non-motorised transport facilities that are safe and accessible with sufficient capacity for pedestrian traffic.
- Associated stormwater infrastructure (300mm ø, 375mm ø & box culvert, manholes & catchpits).

The tender for the construction of the new main access road was advertised on 16 June 2021 and was awarded to Benver Civils & Plant Hire on 22 August 2022. Construction works commenced on 07 September 2022 and practical completion was achieved on 07 June 2023. The construction of the residential access road was done by the Housing Implementing Agent**.** Construction activities commenced during April 2023 and practical completion was achieved on 30 June 2023. The total project cost amounted to R 11 260 749 (excl. VAT).





Rehabilitate Roads Blompark -R 3 000 000

The project entails the rehabilitation of existing roads and the construction of sidewalks in Blompark, Gansbaai. The construction work for the proposed upgrades was as follows:

- New kerbs
- Road surfacing – Hot mix asphalt (Medium continuously graded)
- Sidewalks.

The following roads were resurfaced:

- Skool, Aster, Kana, Kappertjie, Suikerbossie & Xenia.

1.2m wide concrete paved sidewalks were constructed at the following roads:

- Skool, Aster , Kana street & Kappertjie.

The professional team was Daveng Consulting Engineers and the appointed contractor was Ikapa Reticulation and Flow. Construction activities commenced during August 2022, practical completion was achieved on 20 April 2023 and the final completion date was 17 May 2023. The total project cost amounted to R 3 000 000.



Rehabilitate Roads Blompark

Stanford Upgrade Bulk Water - R 4 290 711

783 Low-cost Housing sites are being developed in Stanford. These low-cost housing developments are dependent on the upgrading of the bulk water infrastructure.

GLS Consulting Engineer's report in terms of the available water infrastructure capacity was used as the master planning framework. The development is dependent on the upgrading of the bulk water infrastructure to reinforce the existing water system and to connect the development to the existing system. The water network upgrades are required to ensure that there is sufficient capacity to accommodate the 783 low-cost housing units.

The project entailed the installation of:

- 630m of 110mm ø uPVC pipes
- 623m of 160mm ø uPVC pipes
- 725m of 200mm ø uPVC pipes
- Installation of scour valves chambers, air valve chamber, pressure reducing valves chamber & telemetry, non-return valve chamber & flow meters etc.

The tender was advertised on 17 June 2022 and awarded to Benver Civils & Plant Hire on 23 September 2022. The construction activities commenced during 26 October 2022 and practical completion was achieved on 28 June 2023. The total project cost amounted to R 4 290 711.







Stanford Upgrade Bulk Water

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

Cash flow management is critical to the municipality as it enables the organisation to assess whether enough cash is available at any point in time to cover the council's commitments. Cash flow is rigorously managed and monitored on a daily basis.

5.10 CASH FLOW

Cash Flow Outcomes					
R'000					
Description	2020/21	2021/22	2022/23		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES					
Receipts					
Ratepayers and other	1,129,330	1,179,482	1,276,404	1,268,719	1,218,768
Government - operating	147,186	145,075	166,184	177,496	172,032
Government - capital	28,987	96,836	72,254	87,141	105,269
Interest	34,748	36,128	24,871	34,671	58,874
Dividends	–	–	–	–	–
Payments					
Suppliers and employees	(1,073,734)	(1,199,126)	(1,373,971)	(1,390,382)	(1,278,460)
Finance charges	(48,813)	(47,584)	(48,056)	(48,056)	(48,152)
Transfers and Grants	(8,710)	(12,813)	(13,057)	(14,786)	(14,865)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**208,994**	**197,999**	**104,629**	**114,803**	**213,466**
CASH FLOWS FROM INVESTING ACTIVITIES					
Receipts					
Proceeds on disposal of PPE	1,138	3,813	–	–	3,676
Decrease (Increase) in non-current debtors	–	–	–	–	
Decrease (increase) other non-current receivables	4	–	–	–	
Decrease (increase) in non-current investments	(4,878)	(4,980)	(4,980)	(4,980)	(4,980)
Payments					
Capital assets	(255,029)	(190,382)	(236,020)	(212,216)	(183,191)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(258,765)**	**(191,549)**	**(241,000)**	**(217,196)**	**(184,495)**
CASH FLOWS FROM FINANCING ACTIVITIES					
Receipts					
Short term loans	–	–	–	–	–

Cash Flow Outcomes					
R'000					
Description	2020/21	2021/22	2022/23		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
Borrowing long term/refinancing	54,000	50,000	50,000	50,000	50,000
Increase (decrease) in consumer deposits	1,256	1,064	2,000	2,000	1,779
Payments					
Repayment of borrowing	(46,576)	(53,957)	(50,623)	(50,623)	(50,494)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**8,680**	**(2,893)**	**1,377**	**1,377**	**1,285**
NET INCREASE/ (DECREASE) IN CASH HELD	**(41,091)**	**3,557**	**(134,994)**	**(101,017)**	**30,255**
Cash/cash equivalents at the year begin:	**653,813**	**612,723**	**566,302**	**616,280**	**616,280**
Cash/cash equivalents at the year end:	**612,723**	**616,280**	**431,308**	**515,263**	**646,535**
Source: MBRR SA7					

Table 311: Cash flow

Variances between the amended budget and the actual outcome are as a result of savings on expenditure and an increase in revenue received. The municipality has a positive net cash from operating activities.

5.11 GROSS OUTSTANDING DEBTORS PER SERVICE

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
2020/21	32,255	54,222	26,634	933	14,299	128,345
2021/22	35,166	60,769	29,851	1,114	14,047	140,947
2022/23	41,923	74,363	38,529	1,120	13,464	169,400
Difference	(6,757)	(13,594)	(8,678)	(6)	583	28,453

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
% growth year on year	-20.9%	-25.1%	-32.6%	-0.6%	4.1%	22.2%
Note: Figures exclude provision for bad debt						

Table 312: Gross outstanding debtors per service

The following graph indicates the total outstanding debt per type of service for 2022/23

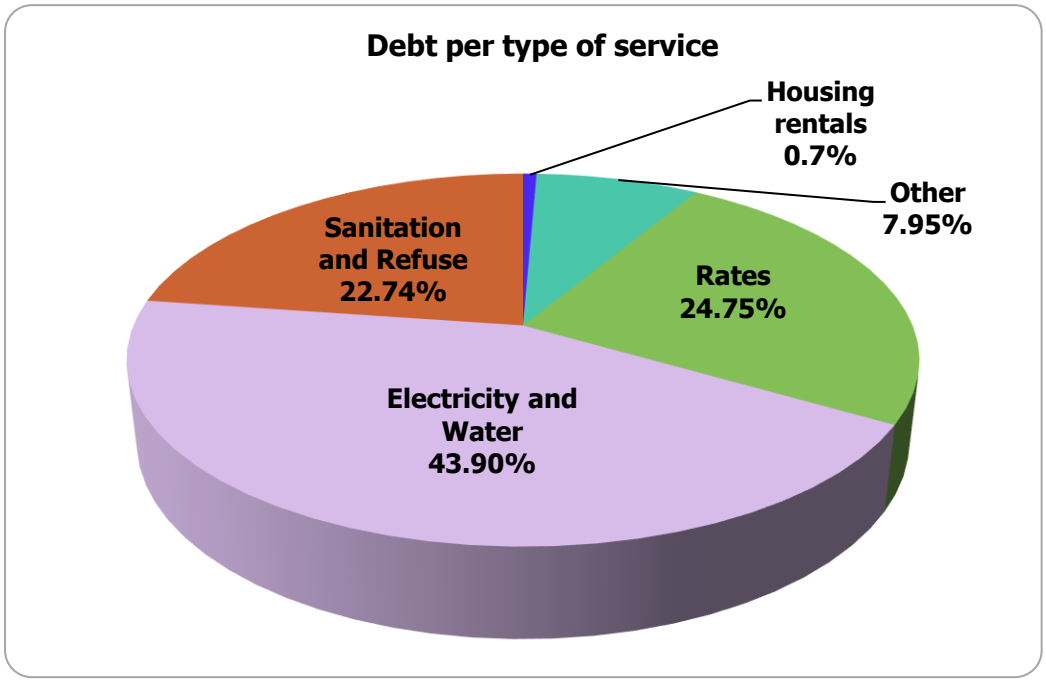


Figure 22: Debt per service type

5.12 TOTAL DEBTORS AGE ANALYSIS

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	More than 90 days	Total
	R'000	R'000	R'000	R'000	R'000
2020/21	71,751	2,455	1,742	52,396	128,345
2021/22	79,839	2,677	1,970	56,461	140,947
2022/23	94,258	5,058	3,744	66,339	169,400

Financial year	Less than 30 days R'000	Between 30-60 days R'000	Between 60-90 days R'000	More than 90 days R'000	Total R'000
Difference	14,420	2,381	1,774	9,877	28,453
% growth year on year	20.1%	97.0%	101.9%	18.9%	22.2%

Table 313: Service debtor age analysis

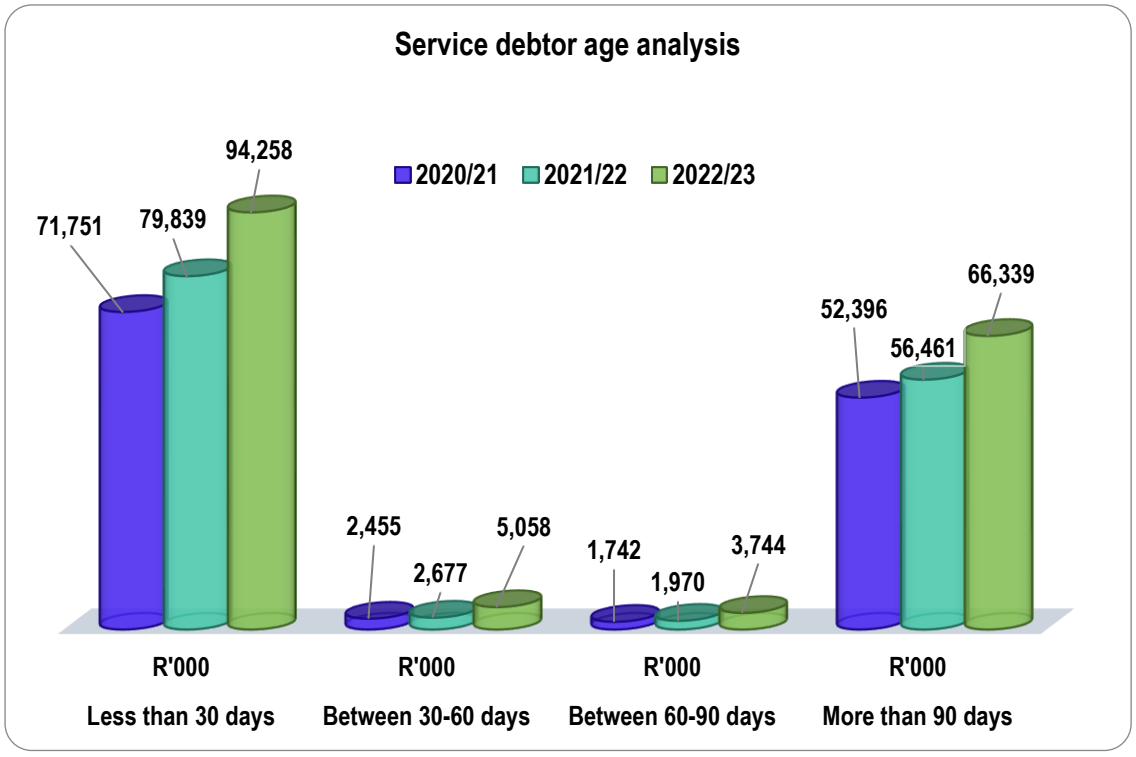


Figure 23: Service debtors age analysis for the 2020/21, 2021/22 and 2022/23 financial years

5.13 BORROWINGS AND INVESTMENTS

Infrastructure needs to be replaced and therefore borrowings for periods of 10-15 years are taken up to spread the burden over the minimum useful life of the assets.

5.13.1 Actual Borrowings

Actual Borrowings 2020/21 - 2022/23			
R' 000			
Instrument	**2020/21**	**2021/22**	**2022/23**
Municipality			

Actual Borrowings 2020/21 - 2022/23			
R' 000			
Long-Term Loans (annuity/reducing balance)	384,357	380,400	379,906
Long-Term Loans (non-annuity)	100,000	100,000	100,000
Local registered stock			
Instalment Credit			
Financial Leases			
PPP liabilities			
Finance Granted by Cap Equipment Supplier			
Marketable Bonds			
Non-Marketable Bonds			
Bankers Acceptances			
Financial derivatives			
Other Securities			
Municipality Total	**484,357**	**480,400**	**479,906**

Table 314: Actual Borrowings

5.13.2 Municipal Investments

Actual Investments 2020/21 - 2022/23			
R' 000			
	2020/21	2021/22	2022/23
Investment* type	Actual	Actual	Actual
Municipality			
Securities - National Government			
Listed Corporate Bonds			
Deposits - Bank	410,241	410,251	410,280
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers Acceptance Certificates			
Negotiable Certificates of Deposit - Banks			
Guaranteed Endowment Policies (sinking)	54,278	60,512	68,211
Repurchase Agreements - Banks			
Municipal Bonds			
Investo Endowment Certificate			
Municipality Total	**464,519**	**470,763**	**478,491**
T5.10.4			

Table 315: Municipal Investments

5.13.3 Declaration of Loans and Grants made by the Municipality

Declaration of Loans and Grants made by the municipality: 2022/23					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2021/22	2022/23	2023/24
Maatskaplike Dienste Hermanus	Grant-in-aid	None			–
Overstrand Association for People with Disabilities	Grant-in-aid	None	–	–	–
Ikamva	Grant-in-aid	None			–
Whale Coast Conservation	Grant-in-aid	None	–	–	–
Hermanus Botanical Society	Grant-in-aid	None	–	–	–
Kleinmond Child Welfare	Grant-in-aid	None	–	–	–
Overstrand Hospice	Grant-in-aid	None		–	–
Hangklip Community Care Centre	Grant-in-aid	None			–
Recycle Swop Shop	Grant-in-aid	None	–	–	–
Siyazama Service Centre for the Aged	Grant-in-aid	None			–
Overberg Wheelchair Association	Grant-in-aid	None			
Overstrand Arts	Grant-in-aid	None			
National Sea Rescue Institute	Grant-in-aid	None			
GCA	Grant-in-aid	None			
Badisa Herberg- aan- See	Grant-in-aid	None			
Hermanus Hacking Group	Grant-in-aid	None			
Camphill School	Grant-in-aid	None	–	–	–
Stanford Animal welfare	Grant-in-aid	None			
Flower Valley Conservation Trust	Grant-in-aid	None			
Kids @ the Centre	Grant-in-aid	None			
Strandlopertjie Bewaarskool	Grant-in-aid	None			
Narrative Foundation	Grant-in-aid	None			
Camphill Farm Community	Grant-in-aid	None	–	–	–
Pearly Shell Service Centre	Grant-in-aid	None			
RDP Training Centre	Grant-in-aid	None			
Hermanus Night Shelter	Grant-in-aid	None			
Blommeland Day Care	Grant-in-aid	None			
Whale Coast 96 FM	Grant-in-aid	None			
Pearly Beach Conservancy	Grant-in-aid	None	–	–	–
Women Action Group	Grant-in-aid	None			
Stanford Conservation	Grant-in-aid	None	–	–	–

Declaration of Loans and Grants made by the municipality: 2022/23					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2021/22	2022/23	2023/24
Dyer Island Conservation Trust	Grant-in-aid	None	–	–	–
Grootbos Green Futures Foundation	Grant-in-aid	None			
Enlighten Education Trust	Grant-in-aid	Management			
Cancer Association of SA	Grant-in-aid	None			
Sustainable Futures Trust	Grant-in-aid	None			
Child Welfare Hermanus	Grant-in-aid	None	–	–	–
Overberg Aquatic Club			–		
Franskraal Bowling Club			–	–	–
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			
Overstrand Child and Youth Care Centre					
Social Services Hermanus					
Gansbaai day care for children	Grant-in-aid	None			
Mayor's Charity Fund			–	–	–
Hermanus Rainbow Trust					
Hermanus Animal Welfare Society (HAWS)	Grant-in-aid			200	215
Kleinmond Animal Welfare Society (KAWS)	Grant-in-aid			100	108
Stanford Animal Welfare Society (SAWS)	Grant-in-aid			100	108
BARC Dieresorg	Grant-in-aid			100	108
Exclude tourism grants - done on separate table					
NO Grant in Aid for 2021/2022					
** Loans/Grants - whether in cash or in kind*					

Table 316: Grant-in-Aid: Declaration of Loans and Grants made by the municipality

Borrowings are incurred to fund infrastructure. Surplus cash is invested in short term instruments. The repayment of certain borrowings is encompassed in sinking funds.

COMPONENT D: OTHER FINANCIAL MATTERS

5.14 GRAP COMPLIANCE

The municipality is 100% GRAP compliant since 2008/09.

5.15 OVERVIEW OF COST CONTAINMENT MEASURES FOR 2022/23

The MFMA Municipal Cost Containment Regulations, 2019 (the Regulations) were published on 07 June 2019, with effective date 01 July 2019. Reports to council in the previous year addressed the administrative process in anticipation of the promulgation of the regulations. These considerations were based on MFMA Circular No. 82 Cost Containment Measures (Updated November 2016).

Subsequent to the regulations being gazetted, National Treasury issued MFMA Circular No 97 –Cost Containment Measures on 31 July 2019. This circular advises regarding proposed formats for reporting on budgets, expenditure and savings as addressed in the regulations.

Save for revised input pertaining to the consideration of Public Transport in Regulation 7(6)(b), included in changes as approved by council to the Overstrand Travel & Subsistence Policy in consideration of Public Transport, the bulk of the cost containment measures have been captured in various of our Budget related Council Policies. The before-mentioned been considered and updated with the annual revision of policies. The Overstrand Cost Containment Policy was approved by Council on 27 May 2020 with effective date 1 July 2020 and subsequently revised annually.

Of importance to note is that the Budget Steering Committee gave effect to stringent cost containment restrictions over the past number of years, in terms of the budget policy guidance, to advise Council in this regard. Templates have furthermore been implemented as part of operating procedures, to guide decision making regarding use of consultants and feasibility considerations.

The administration gives further effect in implementing the regulations and this is being attended to on a continuous basis, applying the stipulations of Budget directives and Budget related policies.

CHAPTER 6

COMPONENT A: AUDITOR GENERAL OPINION 2021/22

6.1 AUDITOR GENERAL REPORT 2021/22

Auditor-General Report on Financial Performance 2021/22	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

Table 317: AG Report on Financial Performance 2021/22

Auditor-General Report on Service Delivery Performance: 2021/22	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services.	

Table 318: AG Report on Service Delivery Performance 2021/22

COMPONENT B: AUDITOR GENERAL OPINION 2022/23

6.2 AUDITOR GENERAL REPORT 2022/23

Auditor-General Report on Financial Performance 2022/23	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

Table 319: AG Report on Financial Performance 2022/23

Auditor-General Report on Service Delivery Performance: 2022/23	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services. The Auditor-General identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for Strategic Objective 2 – The provision and maintenance of municipal services. Management subsequently corrected all the misstatements, and the auditor did not include any material findings in the audit report.	

Table 320: AG Report on Service Delivery Performance 2022/23

APPENDICES

APPENDIX A: COUNCILLORS, COMMITTEES ALLOCATED AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance- 2022/23					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			**%**	**%**
Grant Cohen	FT	Speaker	9 DA	100	-
Annelie Rabie	FT	Executive Mayor Finance & Tourism	Proportional DA	100	-
Lindile Ntsabo	FT	Deputy Executive Mayor Protection Services	Proportional DA	87	100
Frederick Africa	FT	Management Services	8 DA	100	-
Elnora Gillion	FT	Local Economic Development	8 DA	100	-
Clinton Lerm	FT	Investment & Infrastructure	Proportional DA	80	100
Ronald Nutt	FT	Community Services	4 DA	93	100
Vuyisani Bandeza	PT	Investment & Infrastructure	6 LP	87	50
Kari Brice	PT	Community Services	3 DA	93	100
Dudley Coetzee	PT	Local Economic Development	1 DA	100	-
Riana de Coning	PT	Investment & Infrastructure	14 DA	93	100
Rugene Dees	PT	Local Economic Development	Proportional ACDP	100	-
Theresa Els	PT	Finance & Tourism	10 DA	93	100
Steven Fourie	PT	Protection Services	11 DA	100	-
Malcolm Grimbeek	PT	Protection Services	Proportional FF+	100	-
Tembile Gwele	PT	Management Services	Proportional EFF	87	50

Councillors, Committees Allocated and Council Attendance- 2022/23					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			**%**	**%**
Andrew Komani	PT	Management Services	Proportional DA	100	-
Hybré Lombard	PT	Protection Services	7 DA	80	100
Kholiswa Ngqandana	PT	Community Services	Proportional LP	100	-
Msa Nomatiti	PT	Investment & Infrastructure	Proportional DA	87	100
Nomaxesibe Nqinata	PT	Management Services	2 ANC	87	100
Masibonge Sihlahla	PT	Investment & Infrastructure	12 ANC	80	100
Simphiwe Silo	PT (Until Jan 2023)	Local Economic Development / Community Services	5 ANC	47	38
Bongiwe Nombula	PT (Since 27/04/23)	Local Economic Development / Community Services	5 ANC	100	-
Connie Tafu-Nwonwo	PT	Protection Services	Proportional ANC	87	100
Jacobus van Staden	PT	Finance & Tourism	Proportional FF+	94	100
Stephen Williams	PT	Community Services	Proportional DA	100	-
Note: * Councillors appointed on a proportional basis do not have wards allocated to them					

APPENDIX B: COMMITTEES (OTHER THAN MAYORAL / EXECUTIVE COMMITTEE) AND PURPOSES OF COMMITTEES

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Portfolio Committees	To Assist Executive Mayor
Section 62 Appeal Committee	Section 62 of the Systems Act provides inter alia for a person whose rights are affected by a decision taken by a political structure, political office bearer or a councillor to appeal to a committee of councillors who were

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
	not involved in the decision and appointed by the municipal council for this purpose.
Disciplinary Committee	To investigate any contravention of or failure by councillors to comply with any provision of the Code of Conduct for Councillors.
Municipal Public Accounts Committee (MPAC)	To recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure. Council is vested with the responsibility to oversee the performance of the municipality, as required by the Constitution, the MFMA and the Systems Act. This oversight responsibility of council is particularly important for the process of considering annual reports.

APPENDIX C: THIRD TIER STRUCTURE

Third Tier Structure	
Municipal Manager	**Dean O'Neill**
Internal Audit	Chief Audit Executive: Dominic van der Heever
Risk Management	Chief Risk Officer – Zintle Mazuthu
Directorate	**Director / Manager (Title and name)**
Management Services	**Director Management Services - Desiree Arrison**
Human Resources	Senior Manager - Lucinda Bucchianeri
ICT	Manager: System Development - Craig Johnson
	Senior Business Analyst - Johnet van Asperen
Communication	Manager - Noluthando Zweni
Strategic Services	Senior Manager - Rochelle Louw
Council Support Services	Manager - Hanlie van Tonder
Legal Services	Senior Manager: Vacant
Finance	**Director: Finance - Santie Reyneke -Naude**
Deputy Director	Deputy Director: Finance & SCM - Clint Le Roux
Expenditure & Assets	Senior Manager - Johannes Vorster
Financial Services	Senior Manager - Bernard King
Supply Chain Management	Deputy Director: Finance & SCM - Clint Le Roux
Revenue	Senior Manager - Elmarie Hooneberg
Economic and Social Development and Tourism	**Director: Economic and Social Development and Tourism - Solomzi Madikane**
LED	Manager - Xolile Kosi
Tourism Marketing	Manager - Frieda Lloyd
Social Development	Manager - Gerhard Smit

Third Tier Structure	
Protection Services	**Director: Protection Services - Neville Michaels**
Traffic, Law enforcement & Task team	Chief: Traffic, Law enforcement & Task team – Rudi Fraser
Fire & Rescue, Disaster Management & Security Services	Chief Fire & Rescue & Disaster Management & Security Services – Lester Smith
Community Services	**Director: Community Services – Vacant (resigned December 2022)**
Operational Services	Deputy Director: Operational Services – Theo Steenberg
Area Management - Kleinmond	Senior Manager: Kleinmond Administration – Vacant (since Dec 2022)
Area Management - Hermanus	Senior Manager: Hermanus Administration – Anver Wyngaard
Area Management - Gansbaai	Senior Manager: Gansbaai /Stanford Administration – Vacant (since March 2023)
Housing	Manager: Housing Administration – Vacant
Infrastructure & Planning	**Director Infrastructure & Planning - Stephen Muller**
Engineering Planning	Deputy Director: Engineering Planning - Hanre Blignaut
Engineering Services	Senior Manager - Dennis Hendricks
Town and Spatial Planning	Senior Manager - Riaan Kuchar
Electro technical Services: Hermanus & Kleinmond	Senior Manager - Koos du Plessis
Electro technical Services: Gansbaai	Senior Manager - Danie Maree
Property Administration	Manager - Anja Le Roux
Building Control	Manager – Louise Coetzee
Environmental Management Services	Senior Manager - Liezl de Villiers
Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2). T C	

APPENDIX D: MUNICIPAL FUNCTIONS

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlors and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*
Markets	Yes
Municipal abattoirs	Yes
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes
** If municipality: indicate (yes or No); * If entity: Provide name of entity*	

APPENDIX E: FUNCTIONALITY OF WARD COMMITTEES

Functionality of Ward Committees: 2022/23					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
WC 01	Ald. Dudley Coetzee	Yes	6	8	2
	Bangile Mpsekhaya				
	Kathryn Shirley Marshall				
	Elias Cornelius				
	Sandiso Simon Jacob				
	Sfiso Gede				
	Kevin Husk				
	Brett Stander				
	David Hagen				
	Louis Roodt				
	Lawrence Eugene Lucas				
WC 02	Ald. Theodorah Nqinata	Yes	5	8	3
	Andile Khope				
	Nasiphi Sitofile				
	Masixole Majarana				
	Isaac Falase				

Functionality of Ward Committees: 2022/23					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Shakes Mxolisa Sompa				
	Mthuthuzeli Foto				
	Luvuyo September				
	Melinda Wessels				
	Dorah Siduka				
	Izak Gerhardus Botha				
WC 03	Ald. Kari Brice	Yes	6	8	2
	Mary-Ann Verster				
	Peter Craig Holmes				
	Patricia Redford				
	Kenneth Oscar Coetzer				
	Donovan Charles van der Westhuizen				
	Brian Herbert Wridgway				
	John Howel Cowan				
	Dianne Gila Rattle				
	Barend Gerhardus Jansen van Vuuren				
	Ross Dewar				
WC 04	Cllr Ronald Nutt	Yes	5	8	3
	Ethel Visser				
	Lucinda Plaatjies				
	Christine Ann May				
	Nicolaas Johannes Esau				
	Hendry Lottering				
	Deon de Kock				
	Shirmorne Moses				
	Martiens Konstabel				
	Maria Pieterse				
	Anthony Steneveld				
WC 05	Cllr Bongiwe Nombula	Yes	6	8	2
	Sbongiseni Ntamo				
	Priscilla Tebele				
	Eric Vuyo Mlonyeni				

Functionality of Ward Committees: 2022/23					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Fuzile Bhangazane				
	Polao Mofokeng				
	Nomathamsonqa Bandeza				
	Eunice Ncapayi				
	Lucy Nomvuyo Mbula				
	Mncedisi Nobaza				
	Mhlangabezi Mati				
WC 06	Cllr Vuyisani Bandeza	Yes	6	8	2
	Vusumzi Kennedy Tshona				
	Babalwa Xhinti				
	Purity Simongele Xolo				
	Amos Rolobana				
	Phelesile Jika				
	Luthando Mshenxiswa				
	Khuselwa Precious Macingwane				
	Thembani Mcinjano				
	Sizani Phila Maphias				
	Paul Dyantyi				
WC 07	Cllr Hybre Lombard	Yes	6	8	2
	Julia van Zyl				
	Robert William van der Merwe				
	Jacobus Albertus Vorster le Roux				
	Gideon Johannes Beukes				
	Hester Mienie				
	Joan Jones				
	Hugo Theunis Potgieter				
	Donald Ian Kearney				
	David Frederick Chambers				
	Pierre Louis le Roux				
WC 08	Cllr Arnie Africa	Yes	6	8	2
	Johannes Antonie Snyman				
	Ockert Tobias van Schalkwyk				

Functionality of Ward Committees: 2022/23					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Deon Grant Laaks				
	Franska Sharmonay Lutz				
	Thomas Swarts				
	Natasha Bruiners				
	Lavinia Gillion				
	Marco Dunsdon				
	Loretta Veldsman				
	Dinish Rajpaul				
WC 09	Cllr Grant Cohen	Yes	5	8	3
	Chris Harding				
	Nydia Carelse				
	Deon Brits				
	Burger Wilhelm Malherbe				
	David Alan Peddle				
	Thomas Saul Snibbe				
	Hendrik Botha Maree				
	Maria Magrieta de Beer				
	Matthys Johannes Bekker				
	Etienne Ralph Olifant				
WC 10	Cllr Theresa Els	Yes	5	8	3
	Thobekile Niklas Koti				
	Xolisa Justice Njemla				
	Delia April-Endley				
	Elmarie Strydom				
	Wayne Raymond Jackson				
	Bangikhaya Mantshinga				
	Karon Scholefield				
	Barend Johannes de Klerk				
	Pierre Neethling				
	Amund Paul Beneke				
WC 11	Cllr Steven Fourie	Yes	6	9	3
	Elizabeth Catharina Versfeld				

Functionality of Ward Committees: 2022/23					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Alexander Atchison Mostert				
	Megan Keisha Pieterse				
	Siegried Louise Venter				
	Jan Urbanus Germishuys				
	Shirley Coetzee				
	Archibald Chambers				
	Colleen Emmenis				
	Hendry Dyers				
	Siphele Nkebe				
WC 12	Cllr Masibongwe Sihlahla	Yes	6	8	2
	Lungiswa Sithetho				
	Mafu Saula				
	Nobelungu Callinah Mpemba				
	Nomathamsanqa Max				
	Faniswa Shumane				
	Zingisa Mthimde				
	Thandeka Sangxiki				
	Andisiwe Ntshibanto				
	Asiphe Dyantyi				
	Vuyiswa Mbiko				
WC 13	Cllr Charmaine Resandt	Yes	6	8	2
	Hendrik Johannes Greeff				
	Johannes Myburgh				
	Duncan Heard				
	Deon van der Kooi				
	James Henry Hattingh				
	Caroline Anne Gabb				
	Meredith Thornton				
	Anne Droomer				
	Theo Agenbag				
	Duran Proper				

Functionality of Ward Committees: 2022/23					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
WC 14	**New ward since 1 November 2021**				
	Ald Riana de Coning	Yes	5	8	3
	Ivan Cornelius				
	Johanna Maria Mostert				
	Johannes Zacharias Joubert				
	Helene Wolvaardt				
	Dianne Margaret Galant				
	Manie van Dyk				
	Eric William de Villiers				
	Juan Lewis				
	Gustav Sauls				
	Christiaan Meyer				

APPENDIX F 1: CAPITAL PROJECTS: SEVEN LARGEST IN 2022/23

Capital Projects: Seven Largest in 2022/23 (Full List at Appendix X)				
R' 000				
No.	**Project Name and detail**	**Start Date**	**End Date**	**Total Value**
1	Low-Cost Housing Services: Construction Contracts	01/07/2022	31/07/2023	26,098,049
2	Franskraal Kleinbaai Birkenhead New 66 11kv Substation	01/07/2022	31/07/2023	31,182,998
3	Upgrading of Pumpstations Rising Mains	01/07/2022	31/07/2023	17,290,764
4	Kleinmond WWTW Refurbish Upgrade	01/07/2022	31/07/2023	9,478,261
5	Replacement of Overstrand Water Pipes	01/07/2022	31/07/2023	12,521,997
6	Electrification of Low-Cost Housing Areas	01/07/2022	31/07/2023	18,999,881
7	Masakhane Housing Project Bus Route	01/07/2022	31/07/2023	11,260,749
				T F.1

APPENDIX F 3: TOP FOUR SERVICE DELIVERY PRIORITIES FOR WARD (HIGHEST PRIORITY FIRST)

Note: No ward specific project (WSP) budget allocation received in 2022/23 financial year.

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2022/23**
	GREATER GANSBAAI AREA- WARDS 1, 2, 11, 14	
	WARD 1	
1	Revitalisation of CBD (Stanford)	Completed
2	Taxi Rank Upgrade Roof Trading (Stanford)	Completed
3	Stanford Upgrade Bulk Water	Completed
4	Stanford Waste Dropoff Facility Upgraded	Completed
	WARD 2	
1	Masakhane UISP, Gansbaai – installation of 301 wetcores	Completed
2	Gansbaai Sewer Network Extension phase	Completed
3	Masakhane Housing Project Bus Route (Phase 1)	Completed
4	Masakhane Upgrade Waterlines & New Booster Pumpstation	Completed
	WARD 11	
1	Generator installed at Pearly Beach Water Pumpstation	Completed
2	Franskraal Kleinbaai Birkenhead New 66 11kv Substation (mulit-ward Gansbaai area)	In progress
3	Refurbishment of Franskraal WTW (Water Treatment Works) Filters	Completed
	WARD 14	
1	Rehabilitate Roads Blompark	Completed
2	Blompark Top Structures, Gansbaai - Phase 1 – 150 Houses	Completed
3	Blompark Top Structures, Gansbaai - Phase 2 – 100 Houses	Completed
4	De Kelders WTW (Water Treatment Works) Membrane Replacement	Completed
	GREATER HERMANUS AREA- WARDS 3, 4, 5, 6, 7, 8, 12, 13	
1	Installation of Post & Rail @ Hoy's Koppie	Completed
2	Grotto Beach Roof Replacement	Completed
3	Installation on Astro turf Hermanus Waterfront Playpark	Completed
4	Maintenance of Gardens / Relief Road / Gearings Point / Swallow Park	Completed
	WARD 4	
1	Fencing Repair @ Mount Pleasant Graveyard	Completed
2	Basic Services for Emergency Housing	Completed
3	Daily Street cleaning and removal of illegal dumping	Completed
4	Mount Pleasant & Westdene IRDP Infill Sites – Phases 1 & 2 – 215 Sites Installation of civil services on 215 sites completed end of June 2023	Completed
	WARD 5	
1	Replacement of Zwelihle Community Hall Roof	Completed

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2022/23**
2	Daily Street cleaning and removal of illegal dumping	Completed
3	New Inlet Pumpstation at Hermanus WWTW	Completed
4	Electrification of informal settlements	In progress
	WARD 6	
1	Replacement of Zwelihle Community Hall Roof	Completed
2	Daily Street cleaning and removal of illegal dumping	Completed
3	New Inlet Pumpstation at Hermanus WWTW	Completed
	WARD 7	
1	Long Street Stormwater installation	Completed
2	Upgrade of Sandbaai ablution facility	Completed
3	Daily Street cleaning and removal of illegal dumping	Completed
4	New Inlet Pumpstation at Hermanus WWTW	Completed
	WARD 8	
1	Firebreaks done in Fisherhaven and Hawston	Completed
2	New and maintenance of curbing and sidewalks in Fisherhaven and Hawston	Completed
3	Supply & Delivery of Wheelie Bins in Hawston	Completed
4	Daily Street cleaning and removal of illegal dumping	Completed
5	Fencing of the Hawston Taxi rank and Selfbou Stoor	Completed
	WARD 12	
1	Building of Transfer station Wall	Completed
2	Amandla Stormwater installation	Completed
3	Building of toilets, roads & stormwater at Old Swimming Pool site	Completed
4	New Roof at Swartdam road Informal Trading Area	Completed
	WARD 13	
1	Upgrade of Onrus Ablution facility	In progress
2	Installation of paving at Jan Rabie Tidal pool	Completed
3	Installation of artificial grass at Davies Pool Gym	Completed
4	Construction and upgrading of Atlantic Drive Walkway	Completed
	HANGKLIP-KLEINMOND AREA **WARDS 9 & 10**	
	WARD 9	
1	Outdoor gym equipment Mountain view	Completed
2	Kleinmond Waste Water Treatment Works (WWTW) refurbish & Upgrade	Construction in progress
3	Water Pipe Replacement next phase	Construction in progress
	WARD 10	
1	Kleinmond WWTW refurbish & Upgrade	Construction in progress
2	Water Pipe Replacement next phase	Construction in progress
3	Upgrade of the Overhills Informal settlement	Planning in process

APPENDIX G: MUNICIPAL JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RECOMMENDATIONS

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2022/23**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
10 November 2022	**JAPAC - Item 5:** The JAPAC takes note of the minutes of the JAPAC meeting held on 28 April 2022.	Yes
	JAPAC - Item 6.1.1: The JAPAC takes note of the High Risk Register as at 05 October 2022 as is. Recommendations on the way forward regarding risk management will be made at the end of the Risk Management section of the agenda.	Yes
	JAPAC - Item 6.1.2: The JAPAC takes note of the Strategic and Emerging Risk Register for the 2022/2023 financial year.	Yes
	JAPAC - Item 6.1.3: The JAPAC takes note of the Combined Assurance Status Report for quarter 1 *re* 2022/2023 financial year. The JAPAC further stressed that the Combined Assurance Model, together with action items emanating from it, must be approved, and not noted, by the FARMCO, the MM, as well as the MAYCO.	Yes
	JAPAC - Item 6.1.4: The JAPAC takes note of the minutes of the FARMCO meeting held on 30 June 2022. The JAPAC resolved, in addition to the above recommendations, that ICT Steercom risk registers be incorporated in the Risk Management Processes of the FARMCO, which in turn will result in IT risks filtering through to the JAPAC. The JAPAC takes note of the minutes of FARMCO meeting held on 05 August 2022.	Yes
	JAPAC - Item 6.1.5: The JAPAC takes note of the report on Risk Management Activities and Implementation Plan for Quarter 4 *re* 2021/2022 financial year. The JAPAC takes note of the report on Risk Management Activities and Implementation Plan for Quarter 1 *re* 2022/2023 financial year.	Yes
	JAPAC - Item 6.2.1: The JAPAC takes note of the Quarterly Budget and SDBIP Report for Quarter 4 *re* 2021/2022 financial year. The JAPAC takes note of the Quarterly Budget Report and SDBIP Report for Quarter 1 *re* 2022/2023 financial year.	Yes
	JAPAC - Item 6.2.2: The JAPAC takes note of the Debt Collection Report as at 30 September 2022.	Yes
	JAPAC - Item 6.2.3: The JAPAC takes note of the report on Debt Collection Process – 30 September 2022.	Yes
	JAPAC - Item 6.2.4: The JAPAC takes note of the Creditors Report as at 30 September 2022.	Yes
	JAPAC - Item 6.2.5: The JAPAC takes note of the report on Project Amnesty.	Yes
	JAPAC - Item 6.2.6: The JAPAC takes note of the Audit Action Plan as at 12 October 2022.	Yes

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2022/23**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC - Item 6.3.1 – 6.3.4: The JAPAC takes note of the Internal Audit reports for Quarter 4 *re* 2021/2022 financial year and agrees with the Internal Audit recommendations in the respective reports.	Yes
	JAPAC - 6.3.5 – 6.3.7: The JAPAC takes note of the Internal Audit Reports for Quarter 1 *re* 2022/2023 financial year.	Yes
	JAPAC - Item 6.4: The JAPAC takes note of the Audit Findings Tracking Register as is. The Audit Findings Tracking Register should be updated and circulated to the JAPAC.	Yes
	JAPAC - Item 7.1.1: The JAPAC approved the RBIAP for the 2022/2023 financial year as is, with some changes already recommended on the RBIAP. The RBIAP will be monitored by the JAPAC as the year progresses, and any recommended amendments to the RBIAP will be communicated to the CAE accordingly.	Yes
	JAPAC - Item 7.1.2: The JAPAC takes note of the CAE Status Report for Quarter 1 *re* 2022/22023 financial year.	Yes
28 November 2022	**JAPAC - Item 5.1:** The JAPAC takes note of the Draft Management Report by the Auditor-General of South Africa for the year ended 30 June 2022.	Yes
	JAPAC - Item 5.2: The JAPAC takes note of the matters brought to the attention of the JAPAC by the AGSA regarding the audit of Overstrand Municipality for the year ended 30 June 2022.	Yes
23 January 2023	**JAPAC - Item 5.1:** The JAPAC takes note of the matters brought to the attention of the JAPAC by the CFO regarding the audit of Overstrand Municipality for the year ended 30 June 2022.	Yes
01 February 2023	**JAPAC - Item 5:** The JAPAC adopted the minutes of the JAPAC meetings held on the abovementioned dates.	Yes
	JAPAC - Item 7.1: That this matter be escalated to MAYCO and be made an item on the MAYCO agenda. The JAPAC takes note of the report on the implications of loadshedding/ electricity outages on IT systems and business continuity, presented by the Systems Development Manager.	Yes
	JAPAC - Item 7.2.1: The JAPAC takes note of the Strategic and Emerging Risk Register as at 05 January 2023, and that there is a renewed energy and effort to embed Risk Management in the municipality.	Yes
	JAPAC - Item 7.2.2: The JAPAC takes note of the Risk Action Report as at 05 January 2023.	Yes
	JAPAC - Item 7.2.3: The JAPAC takes note of the Combined Assurance status report for Quarter 2 of 2022/2023.	Yes
	JAPAC - Item 7.2.4: The JAPAC to provide the MM with contact details of the candidates to be considered for the position of FARMCO Chairperson.	Yes
	JAPAC - Item 7.3.1: The JAPAC takes note of the Quarterly Budget and SDBIP Report for Quarter 2 *re* 2022/2023 financial year.	Yes

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2022/23**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC - Item 7.3.2: The JAPAC takes note of the Report on Debt Collection Process as at 31 December 2022.	Yes
	JAPAC - Item 7.3.3: The JAPAC takes note of the Top 20 Creditors as at 31 December 2022.	Yes
	JAPAC - Item 7.3.4: The JAPAC takes note of the Audit Action Plan as at 10 November 2022.	Yes
	JAPAC - Item 7.4: The JAPAC acknowledged the minutes of the 23rd of January 2023 and the discussions thereto, and that there are no additional discussions as the JAPAC provided its inputs.	Yes
	JAPAC - Item 7.5: The JAPAC takes note of the Internal Audit Reports for the Second Quarter *re* 2022/23 financial year.	Yes
	JAPAC - Item 7.6: The JAPAC takes note of the Audit Finding(s) Tracking Register, and the changes thereto	Yes
	JAPAC - Item 8.1.1: The JAPAC takes note of the CAE Status Report for Quarter 2 *re* 2022/22023 financial year.	Yes
	JAPAC - Item 8.1.2: The JAPAC approves the Internal Audit charter as is. The JAPAC to workshop the Internal Audit charter after a period of 1 year in office.	Yes
	JAPAC - Item 8.1.3: The JAPAC approves the JAPAC Charter with the recommended amendments as presented by the CAE. The JAPAC to workshop the JAPAC Charter after a period of 1 year in office.	Yes
	JAPAC - Item 8.1.4: The JAPAC to perform self-assessments at the end of the current (2022/2023) financial year.	Yes
26 April 2023	**JAPAC - Item 5:** The JAPAC adopted the minutes of the JAPAC meeting held on 01 February 2023 with no amendment(s).	Yes
	JAPAC - Item 7.1.1: The JAPAC takes note of the Key Risks faced by the municipality as at 17 April 2023.	Yes
	JAPAC - Item 7.1.2: The JAPAC takes note of the Risk Action Report as at 13 April 2023	Yes
	JAPAC - Item 7.1.3: The JAPAC takes note of the Combined Assurance status report for Quarter 3 of 2022/2023.	Yes
	JAPAC - Item 7.1.5: The JAPAC takes note of the fact that the new independent Chairperson of FARMCO has been appointed.	Yes
	JAPAC - Item 7.2.1: The JAPAC takes note of the Quarterly Budget and SDBIP Report for Quarter 3 *re* 2022/2023 financial year.	Yes
	JAPAC - Item 7.2.2: The JAPAC takes note of the Report on Debt Collection Process as at 31 March 2023.	Yes
	JAPAC - Item 7.2.3: The JAPAC takes note of the report on the top 20 Creditors as at 31 March 2023.	Yes
	JAPAC - Item 7.2.4: The JAPAC takes note of the Audit Action Plan as at 29 March 2023.	Yes
	JAPAC - Item 7.3: The JAPAC takes note of the Internal Audit Reports for the Third Quarter *re* 2022/23 financial year.	Yes

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2022/23**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC - Item 7.4: The JAPAC takes note of the Audit Finding(s) Tracking Register as at 20 April 2023.	Yes
	JAPAC - Item 8.1.1: The JAPAC takes note of the CAE Status Report for Quarter 3 *re* 2022/22023 financial year.	Yes
29 June 2023	**JAPAC - Item 5:** The JAPAC resolved to approve the 2023/24 Risk-Based Internal Audit Plan, subject to the discussions and ensuing recommendations of this meeting.	Yes

APPENDIX H 1 – LONG TERM CONTRACTS (20 LARGEST CONTRACTS)

Long Term Contracts (20 Largest Contracts entered into 2022/2023)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value (Excl. Vat)**
Asla Konstruksie (Edms) Bpk	Provision of services as implementing agent for the Schulphoek development project, hermanus	2023/06/29	2033/06/29	D Hendricks	R500 000 000.00
Actophambili Roads (Pty) Ltd	Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2025	2023/06/19	2025/06/30	T Steenberg	R63 193 852.00
Hiload Inyanga Construction (Pty) Ltd	Construction of upgrades to wastewater works	2023/01/13	2024/06/30	Hanre B	R36 805 340.17
Martin and East (Pty) Ltd - New Dirct	Replacement of water pipes	2022/10/18	2024/06/30	Hanre B	R16 478 260.87
Benver Civils and Plant Hire Cc	Construction *(3 contracts)*	2022/09/01 2022/10/10 2022/10/21	2023/03/31 2023/06/30 2023/06/30	D Hendricks	R6 106 144.00 R3 671 309.40 R3 436 416.00
Ikhono Techni (Pty) Ltd	Drilling and testing of boreholes	2022/08/01	2025/06/30	Hanre B	R4 951 600.50
SA Rotsbore (Pty) Ltd	Drilling and testing of boreholes	2022/08/01	2025/06/30	Hanre B	R4 951 600.50
EKS Vehicle Tracking (Pty) Ltd	Vehicle tracking services	2022/10/22	2025/06/30	T Steenberg	R3 300 125.00

Long Term Contracts (20 Largest Contracts entered into 2022/2023)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value (Excl. Vat)**
Ayanda Mbanga Communications (Pty) Ltd	Placement of advertisements, translations, editing	2022/09/01	2025/06/30	L Bucchianeri	R3 212 536.03
Indalo Yethu Construction and Projects (Pty) Ltd	Garden maintenance	2022/08/01	2025/06/30	T Marx	R2 051 318.18
Beatrice Nina Group (Pty) Ltd	Pruning & felling of trees	2022/11/23	2025/06/30	T Marx	R1 559 964.00
Ulwando Bushclearing (Pty) Ltd	Pruning & felling of trees	2022/11/23	2025/06/30	T Marx	R1 559 964.00
Sr Civil Contractors (Pty) Ltd	Construction of Stanford drop off retaining wall	2023/02/28	2023/08/31	C Mitchell	R1 119 191.50
Story Team (Pty) Ltd	Puppet shows and live theatre for scholars	2022/10/03	2025/06/30	C Mitchell	R1 009 000.00
AV Dawson Inc	Conveyancing and notary services	2023/01/04	2025/06/30	Anja Kotze	R783 139.75
Dirk Verdoes Attorneys Inc - Affidavit	Conveyancing and notary services	2023/01/04	2025/06/30	Anja Kotze	R783 139.75
Kruger and Blignaut Attorneys	Conveyancing and notary services	2023/01/04	2025/06/30	Anja Kotze	R783 139.75
Jenni Cory Graphic Design	Graphic design services	2023/05/08	2025/06/30	T Zweni	R292 360.00
Agricultural Rural Development Services (Pty) Ltd (Ards)	Refurbishment, maintenance and servicing of pumps	2022/12/07	2024/06/30	B Mbane	R279 478.26
Lexisnexis South Africa (Pty) Ltd - 460160	Online subscription for access to legal info	2023/01/09	2025/01/09	C Johnson	R278 288.36

Public Private Partnerships Entered into 2022/23					
R' 000					
Name and Description of Project	**Name of Partner(s)**	**Initiation Date**	**Expiry date**	**Project manager**	**2022/23**
NONE					
					T H.2

APPENDIX I: MUNICIPAL ENTITY/SERVICE PROVIDER PERFORMANCE SCHEDULE

Municipal Entity/Service Provider Performance Schedule									
Name of Entity & Purpose	**(a) Service Indicators**	**Year 0**		**Year 1**			**Year 2**	**Year 4**	
	(b) Service Targets	**Target**	**Actual**	**Target**		**Actual**	**Target**		
		***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Refer to pages 137 -171 in this Annual Report									
*Note: This statement should include no more than the top four priority indicators. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets must be fundable within approved budget provision. In column (ii) set out the Service Indicator (In bold italics) then the Service Target underneath (not in bold - standard type face) to denote the difference.*									T I

APPENDIX J: DISCLOSURE OF FINANCIAL INTERESTS

N/A

Refer to item 7 (4) of Schedule 1 and item 5A (3) of Schedule 2 of the Local Government: Municipal Systems Act, No 32 of 2000

Council resolution 11 of 26/06/2013

APPENDIX K 1: REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue Collection Performance by Vote						
R' 000						
Vote Description	Year 2021/22	Current Year: 2022/23			2022/23 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote 1 - Council	53,270	50,312	50,786	72,865	31.0%	30.3%
Vote 2 - Municipal Manager	–	–	–	–	0.0%	0.0%
Vote 3 - Management Services	3,603	869	1,069	1,496	41.9%	28.6%
Vote 4 - Finance	325,927	327,436	337,236	369,120,171	11.3%	8.6%
Vote 5 - Infrastructure & Planning	672,305	730,542	743,119	697,916	-4.7%	-6.5%
Vote 6 - Protection Services	48,857	35,995	41,335	76,056	52.7%	45.7%
Vote 7 - Economic and Social Development & Tourism	4,846	2,811	3,111	2,822	0.4%	-10.3%
Vote 8 - Community Services	409,623	435,105	434,571	462,023	5.8%	5.9%
Total Revenue by Vote	**1,518,431**	**1,583,069**	**1,611,226**	**1,682,299**	**5.9%**	**4.2%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						**T K.1**

APPENDIX K 2: REVENUE COLLECTION PERFORMANCE BY SOURCE

Revenue Collection Performance by Source						
R '000						
Description	Year 2021/22	Year 2022/23			Year 2022/23 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	280,176	287,941	287,941	297,101	3.1%	3.1%
Service Charges - electricity revenue	512,791	541,692	528,044	495,999	-9.2%	-6.5%
Service Charges - water revenue	142,484	138,138	138,138	158,070	12.6%	12.6%
Service Charges - sanitation revenue	93,237	90,962	90,962	100,655	9.6%	9.6%
Service Charges - refuse revenue	76,964	78,850	78,850	85,923	8.2%	8.2%
Service Charges - other	–	–	–	–		
Rentals of facilities and equipment	6,767	4,573	4,573	6,747	32.2%	32.2%
Interest earned - external investments	31,908	24,871	34,671	51,784	52.0%	33.0%
Interest earned - outstanding debtors	4,220	3,982	3,982	7,090	43.8%	43.8%
Dividends received	–	–	–		0.0%	0.0%
Fines	35,124	20,344	20,344	58,043	65.0%	65.0%
Licences and permits	2,780	2,636	2,636	2,977	11.5%	11.5%
Agency services	6,858	7,858	7,858	7,139	-10.1%	-10.1%
Transfers recognised – operational	151,903	166,184	177,496	172,130	3.5%	-3.1%
Other revenue	73,879	121,898	125,298	90,255	-35.1%	-38.8%
Gains	7,570	8,225	8,225	16,948	0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**1,426,662**	**1,498,153**	**1,509,017**	**1,550,863**	**3.4%**	**2.7%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.						T K.2

APPENDIX L: CONDITIONAL GRANTS – EXCLUDING MIG

Conditional Grants: excluding MIG - 2022/23						
R' 000						
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Financial Management Grant	1,550	1,550	1,550	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities.
Integrated National Electrification	21,331	34,397	34,397	61.3%	0.0%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply.
Expanded Public Works Programme	2,593	2,593	2,593	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines.
Water Service Infrastructure Grant	27,439	27,439	27,439	0.0%	0.0%	This grant, administered by the Department of Water and Sanitation, aims to accelerate the delivery of clean water and sanitation facilities to communities that do not have access to basic water services.
Library subsidy	8,258	8,258	8,258	0.0%	0.0%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Community Development Workers	75	75	75	100.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Construction Contracts	96,499	99,499	81,555	-15.5%	-18.0%	To provide funding for the creation of sustainable human settlements
Human Settlement Development	38,785	41,785	26,098	-32.7%	-37.5%	To provide funding for the creation of sustainable human settlements

Conditional Grants: excluding MIG - 2022/23						
R' 000						
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Main Road subsidy	140	140	140	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Development of Sport and Recreation Facilities	–	600	600	100.0%	0.0%	Provision of Sport and Recreation facilities in especially previously disadvantaged communities.
Municipal Service Delivery and Capacity Building Grant	–	1,550	1,314	100.0%	-15.2%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority.
Resourcing Funding for Establishment &Support of a K9 Unit	2,420	2,420	2,420	0.0%	0.0%	To provide resource funding for the establishment and support of a K9 unit.
Fin Management Capacity Building Grant	–	24	24	100.0%	0.0%	To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance.
Fin Management Capability Grant	–	450	450	100.0%	0.0%	To support municipalities to improve their financial management capabilities.
Resource Funding for establishment of Law Enforcement Reaction Unit	2,958	8,262	7,878	166.3%	-4.7%	To provide resource funding for the establishment of a Law Enforcement Reaction Unit within the Overstrand Municipality to support law enforcement activity in the district.
Thusong Service Centre Grant	–	150	60	100.0%	-60.2%	To provide financial assistance to municipalities, ensuring financial sustainability of the Thusong Service Centres
Emergency Municipal Load-Shedding Relief Grant	–	6,700	2,042	100.0%	-69.5%	Provide a financial contribution to municipalities towards the purchase and installation of back-up energy supply (which may include generators, renewable power sources, batteries and all ancillary costs associated with the installation i.e.: switch gear, safe keeping, caging etc.) for water and

Conditional Grants: excluding MIG - 2022/23						
R' 000						
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
						wastewater infrastructure as an immediate response to the prolonged load-shedding, thereby mitigating the impact on the provision of basic services and potential health risks.
Mun Interventions Grant	–	600	600	100.0%	0.0%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance and service delivery and compliance with executive obligations
Energy Efficiency and Demand Side Management Grant	5,000	3,000	2,799	0.0%	0.0%	To provide subsidies to municipalities to implement energy efficiency and demand-side management initiatives within municipal infrastructure in order to reduce electricity consumption and improve energy efficiency.
ODM Safety Forum Opex Grant		35	35	0.0%	0.0%	To provide more clarity & motivation towards improving the challenges and relationships amongst municipalities and SAPS.
Total	**168,263**	**197,592**	**174,000**	**3.4%**	**-11.9%**	

** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

APPENDIX M: CAPITAL EXPENDITURE- *NEW ASSETS PROGRAMME

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**44,202**	**85,364**	**86,451**	**86,451**	**85,007**	**40,594**	**30,181**
Infrastructure: Road transport - Total	12,438	13,891	16,910	16,910	16,998	4,984	2,981
Roads, Pavements & Bridges	7,714	12,255	15,274	15,274	4,640	–	2,981
Storm water	4,724	1,636	1,636	1,636	12,358	4,984	–
Infrastructure: Electricity - Total	18,244	53,500	56,249	56,249	48,795	21,500	19,000

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Generation					–	–	–
Transmission & Reticulation	18,244	53,500	56,249	56,249	48,795	21,500	19,000
Street Lighting							
Infrastructure: Water - Total	3,677	12,483	9,626	9,626	11,313	12,610	4,700
Dams & Reservoirs	3,677	–	–	–	–	–	–
Water purification	–			–		–	–
Reticulation	–	12,483	9,626	9,626	11,313	12,610	4,700
Infrastructure: Sanitation - Total	6,871	4,020	2,416	2,416	7,500	1,500	3,000
Reticulation	6,871	4,020	2,416	2,416	7,500	1,500	3,000
Sewerage purification	–	–	–	–	–	–	–
Infrastructure: Other - Total	2,972	1,470	1,250	1,250	400	–	500
Waste Management	2,972	1,470	1,250	1,250	400	–	500
Transportation							
Gas							
Other					–		
Community - Total	**6,111**	**10,951**	**9,261**	**9,261**	**7,352**	**–**	**5,000**
Parks & gardens	18	87	87	87	–	–	–
Sports fields & stadia	2,567	4,250	4,797	4,797	1,139	–	5,000
Swimming pools	–	–	–	–	–	–	–
Community halls	–	–	–	–	–	–	–
Libraries	–	4,374	1,370	1,370	–	–	–
Recreational facilities	631	–	–	–	–	–	–
Fire, safety & emergency	1,046	–	–	–	–	–	–

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Security and policing	–	–	–	–	–	–	–
Buses	373	–	–	–	–	–	–
Clinics	–	–	–	–	–	–	–
Museums & Art Galleries	–	–	–	–	–	–	–
Cemeteries	–	–	–	–	–	–	–
Social rental housing	–					–	–
Other	1,476	2,240	3,006	3,006	6,213	–	–
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Capital Expenditure - New Assets Programme*							
R '000							
Description	**Year 2021/22**	**Year 2022/23**			**Planned Capital expenditure**		
	Actual	**Original Budget**	**Adjustment Budget**	**Actual Expenditure**	**FY + 1**	**FY + 2**	**FY + 3**
Capital expenditure by Asset Class							
Heritage assets - Total	–	–	–	–	–	–	–
Buildings							
Other							
Investment properties - Total	49,031	–	–	–	–	–	–
Housing development	49,031	–	–	–			
Other							
Other assets	**4,803**	**41,802**	**44,506**	**44,506**	**41,990**	**30,090**	**63,220**
General vehicles	–	–	–	–	–	–	–

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Specialised vehicles		–	–		–		
Plant & equipment					–		
Computers - hardware/equipment	–	–	–	–	–		
Furniture and other office equipment	1,212	–	–	–	–	–	–
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings	3,591	3,017	2,295	2,295	100	–	–
Other Land	–			–			
Surplus Assets - (Investment or Inventory)							
Other	–	38,785	42,211	42,211	41,890	30,090	63,220
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	21	–	–	–	–	–	–
List sub-class	21	–	–	–			
						–	–
Intangibles	11,521	3,838	11,700	2,212	6,100	–	–
Computers - software & programming	3,454	1,888	1,962	715	4,000	–	–
Other (Machinery & Office equipment)	1,261	1,950	2,450	729	2,100	–	–
Transport Assets	6,806	–	7,289	7,043	–	–	–
Total Capital Expenditure on new assets	**115,688**	**141,955**	**151,918**	**132,237**	**140,449**	**70,684**	**98,401**

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Specialised vehicles	–	–	–	–	–	–	–
Refuse							
Fire							
Conservancy							
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34a)							T M.1
Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	**Year 2021/22**	**Year 2022/23**			**Planned Capital expenditure**		
	Actual	**Original Budget**	**Adjustment Budget**	**Actual Expenditure**	**FY + 1**	**FY + 2**	**FY + 3**
Capital expenditure by Asset Class							
Infrastructure - Total	**74,261**	**93,530**	**59,763**	**59,763**	**65,058**	**47,937**	**54,800**
Infrastructure: Road transport -Total	–	–	–	–	–	–	–
Roads, Pavements & Bridges	–	–	–	–	–	–	–
Storm water	–	–	–	–	–	–	–
Infrastructure: Electricity - Total	8,173	11,889	2,658	2,658	10,731	12,000	15,000
Generation		10,831	1,600	1,600	9,231	10,000	13,000
Transmission & Reticulation	8,173	1,058	1,058	1,058	1,500	2,000	2,000
Street Lighting					–	–	–
Infrastructure: Water - Total	33,044	27,487	26,163	26,163	14,650	22,900	21,000
Dams & Reservoirs					–	–	–

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Water purification	33,044	19,172	19,228	19,228	14,100	22,400	20,500
Reticulation	–	8,315	6,935	6,935	550	500	500
Infrastructure: Sanitation - Total	33,044	52,081	28,869	28,869	39,587	13,037	14,800
Reticulation	15,018	500	650	650	700	700	700
Sewerage purification	18,026	51,581	28,219	28,219	38,887	12,337	14,100
Infrastructure: Other - Total	–	2,074	2,074	2,074	90	–	4,000
Waste Management	–	2,074	2,074	2,074	90	–	4,000
Transportation							
Gas							
Other		–	–			–	–
Community	**2,428**	**534**	**534**	**534**	**3,902**	**11,704**	**11,241**
Parks & gardens					–		
Sports fields & stadia	2,343	200	200	200	3,902	11,704	11,241
Swimming pools		–					
Community halls	–	–	–	–			
Libraries	–	–	–	–			
Recreational facilities	85	–	–	–			
Fire, safety & emergency	–	–	–	–			
Security and policing		–					
Buses		–					
Clinics		–					
Museums & Art Galleries		–					
Cemeteries		–	–				

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Social rental housing	–	–	–	–			
Other	–	334	334	319	–		
Heritage assets	–	–	–	–	–	–	–
Buildings							
Other							
Table continued next page							
Table continued from previous page							
Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	**Year 2021/22**	**Year 2022/23**			**Planned Capital expenditure**		
	Actual	**Original Budget**	**Adjustment Budget**	**Actual Expenditure**	**FY + 1**	**FY + 2**	**FY + 3**
Capital expenditure by Asset Class							
Investment properties	–	–	–	–	–	–	–
Housing development							
Other							
Other assets	–	–	–	–	–	–	–
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Surplus Assets - (Investment or Inventory)							
Other	–	–	–	–	–		
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	–	–	–	–	–	–	–
List sub-class							
Intangibles	–	–	–	–	–	–	–
Computers - software & programming							
Other (list sub-class)							
Total Capital Expenditure on renewal of existing assets	**76,689**	**94,065**	**60,298**	**56,518**	**68,960**	**59,641**	**66,041**
Specialised vehicles	–	–	–	–	–	–	–
Refuse							
Fire							
Conservancy							
Ambulances							
** Note: Information for this table may be sourced from MBRR (2009: Table SA34b)*							T M.2

APPENDIX N: CAPITAL PROGRAMME BY PROJECT: 2022/23

Capital Programme by Project: Year 2022/23					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
WATER					
Refurbishment of Bulk Water Infrastructure	1,000,000	952,000	951,598	0%	-5%
Fencing at Water Installations	700,000	644,300	644,212	0%	-9%
Replacement of Overstrand Water Pipes(F1/2)	13,642,000	13,142,000	9,691,997	-36%	-41%
Replacement of Overstrand Water Pipes(F2/2)	2,830,000	2,830,000	2,830,000	0%	0%
Water Facilities Contingency	500,000	1,273,700	1,262,481	-1%	60%
Access Roads to Kleinmond Buffels River WTW Upgrade	1,000,000	1,000,000	992,912	-1%	-1%
Upgrade Hermanus Well Fields Phase 2(F1/2)	2,600,000	2,600,000	2,600,000	0%	0%
Upgrade Hermanus Well Fields Phase 2(F2/2)	2,203,201	2,203,201	1,590,735	-39%	-39%
Upgrade Water Lines & New Booster Pumpstation Valves	7,000,000	4,645,140	4,645,140	0%	-51%
Upgrade Bulk Water	5,615,000	4,290,711	4,290,711	0%	-31%
Refurbish Kraaibosch Pump Station Panel	1,000,000	1,000,000	1,000,000	0%	0%
De Kelders WTW Membrane Replacement	800,000	630,000	626,464	0%	0%
Franskraal WTW Filters Refurbish	400,000	400,000	362,138	0%	0%
Emergency Housing Project Schulphoek	280,000	0	0	0%	0%
EHP Water Provision for Informal Settlements	150,000	178,000	119,164	0%	0%
Basic Services for Emergency Housing	250,000	0	0	0%	0%
SANITATION/SEWERAGE					
Sewerage Facilities Contingency	500,000	650,000	626,133	-4%	20%
Gansbaai CBD Sewer Network Extension	2,000,000	2,000,000	2,000,000	0%	0%
Kleinmond WWTW Refurbish Upgrade (F1/3)	9,300,000	0		0%	0%
Kleinmond WWTW Refurbish Upgrade (F2/3)	2,241,638	0		0%	0%
Kleinmond WWTW Refurbish Upgrade (F3/3)	10,900,000	9,478,261	10,043,564	6%	-9%
Fencing at Sewerage Installations	500,000	350,000	349,744	0%	-43%
Upgrading of Pumpstations & Rising Mains (F1/3)	7,100,000	0		0%	0%
Upgrading of Pumpstations & Rising Mains (F2/3)	3,900,000	2,909,030	2,909,026	0%	-34%
Upgrading of Pumpstations & Rising Mains (F3/3)	16,539,000	14,381,739	14,381,739	0%	-15%
Emergency Housing Project Schulphoek	1,400,000	0		0%	0%
EHP Sewer Provision for Informal Settlements	620,000	416,000	278,115	-50%	-123%
Reroute Hermanus WWTW Treated Effluent Irrigation Pipeline	1,100,000	1,100,000	1,100,000	0%	0%
ELECTRICITY					

Capital Programme by Project: Year 2022/23					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Fkraal Kbaai Bhead New 66 11kv Substation (F1/6)	5,800,000	0		0%	0%
Fkraal Kbaai Bhead New 66 11kv Substation (F2/6)	9,169,000	2,069,000	2,069,000	0%	0%
Fkraal Kbaai Bhead New 66 11kv Substation (F3/6)	1,731,000	1,731,000	1,731,000	0%	100%
Fkraal Kbaai Bhead New 66 11kv Substation (F4/6)	6,500,000	5,983,103	3,017,491	-98%	-115%
Fkraal Kbaai Bhead New 66 11kv Substation (F5/6)	14,300,000	17,300,000	17,300,000	0%	17%
Fkraal Kbaai Bhead New 66 11kv Substation (F6/6)		7,065,507	7,065,507	0%	100%
Electrification of Low-Cost Housing Areas (F1/2)	7,031,000	10,031,000	10,031,059	0%	30%
Electrification of Low-Cost Housing Areas (F2/2)	8,969,000	8,969,000	8,968,822	100%	100%
Electrification- Emergency Housing		1,600,000	1,501,754	-7%	100%
Hermanus Mv Lv Upgrade Replacement(F1/2)	3,000,000	400,000	399,953	0%	-650%
Hermanus Mv Lv Upgrade Replacement(F2/2)	3,000,000	400,000	400,000	100%	100%
Kleinmond Mv Lv Network Upgrade(F1/2)	2,416,000	400,000	400,000	0%	-504%
Hawston Mv Lv Upgrade Replacement(F1/2)	2,415,000	400,000	400,000	0%	100%
High Mast Lighting	0	250,000	170,820	-46%	100%
Electrification of Informal Settlements	0	1,250,000	1,193,806	0%	100%
Electricity Transformers Capital Replacement Contingency	1,058,000	1,058,000	1,042,379	-1%	-1%
STORMWATER					
Stormwater Network	385,789	385,789	385,298	0%	0%
Sandbaai Stormwater Project-Long Street	1,250,000	1,250,000	727,462	-72%	-72%
WASTE MANAGEMENT					
Upgrade Stanford Drop Off (F1/2)	1,742,378	1,742,378	1,637,472	0%	100%
Upgrade Stanford Drop Off(F2/2)	241,342	241,342	221,783	0%	100%
Vehicles-Waste Management		2,551,882	2,551,882	0%	0%
Hermanus Transfer Station Upgrading of Infrastructure	1,250,000	1,250,000	1,225,922	-2%	-2%
Voëlklip Drop Off and Mini Drop Off Electric Fencing	90,000	90,000		0%	0%
Hermanus New Waste Management Facility	220,000	0		0%	0%
ROADS					
Stanford Taxi Rank Upgrade Roof for Trading	334,466	334,466	319,489	-5%	-5%
Masakhane Housing Project Bus Route (Phase 1)	7,581,600	11,260,749	11,260,749	0%	33%
Emergency Housing Project Schulphoek	920,000	0		0%	0%

Capital Programme by Project: Year 2022/23					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Curbing and Tarring Paving of Sidewalks	180,000	180,000	179,971	0%	0%
Construction and Upgrading of Atlantic Drive Walkway	200,000	200,000	200,000	0%	100%
Construction and extension of coastal path	200,000	200,000	191,584	100%	100%
Revitalisation of CBD	173,737	173,737	173,382	100%	100%
Raised Intersection on Swartdam/Hlobo Roads		260,000	260,000	0%	100%
Vehicles-Digger Loader and Rollers		1,214,745	1,213,397	0%	100%
Rehabilitate Roads Blompark	3,000,000	3,000,000	3,000,000	0%	0%
HOUSING					
LCH Services Construction Contracts	38,785,000	41,785,000	26,098,049	-60%	-49%
Emergency Housing Structures-Stanford	0	426,000	425,354	0%	100%
Hawston New Housing Development R43 wall	2,100,000	2,100,000	2,100,000	0%	0%
SPORT & RECREATION					
Upgrade Hawston Sport Complex (F1/2)	200,000	200,000	200,000	0%	0%
Upgrade Hawston Sport Complex (F2/2)	250,000	197,321	31,438	-528%	-695%
Hermanus Sport Facility Improvement	1,900,000	1,900,000	1,899,894	0%	0%
Hermanus Sport Facility Improvement		0	436,284	100%	100%
Overstrand Wide Sport Facilities		600,000	600,000	0%	0%
Restoration and Upgrade of Beach Area including Facilities	150,000	150,000	150,000	0%	0%
LIBRARIES					
Overstrand Library -ICT Equipment		73,975	325,577	77%	100%
Hermanus Library (Phase 1)		340,000	194,168	0%	0%
Zwelihle Library	4,373,611	1,030,000	719,853	-43%	-508%
COMMUNITY SERVICES					
Onrus Beach Ablution and Facilities Upgrade(F1/2)	556,527	556,527	463,527	0%	0%
Onrus Beach Ablution and Facilities Upgrade(F2/2)	633,476	633,476	131,475	-382%	-382%
New Roof Trading Swartdam Road	875,000	875,000	875,000	0%	0%
Outdoor Gym Equipment Mountain View	87,000	87,000	85,980	-1%	-1%
Upgrade of Kleinmond Municipal Yard		400,000	364,658	0%	0%
Minor Assets Community Services	735,000	785,000	729,408	0%	0%
PLANNING & DEVELOPMENT					
Minor Assets LED	45,000	45,000	28,878	-56%	-56%
Hawston Industrial Business Hub (F1/2)	200,000	200,000	200,000	0%	0%
Hawston Industrial Business Hub(F2/2)		366,421	182,605	0%	0%

Capital Programme by Project: Year 2022/23					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Project Management Unit-ICT Equipment & Furniture	87,704	87,704	88,141	0%	0%
Purchase of Erf 4013 Betty's Bay & Erf 11472 Hermanus	100,000	100,000	68,313	0%	0%
Kleinmond Community Project Old KCIH	700,000	700,000	182,013	0%	0%
Minor Assets Infrastructure & Planning	345,000	345,000	152,986	-126%	-126%
PUBLIC SAFETY					
Greater Hermanus Traffic Dept Removal of Obsolete Old Roofing and Ceiling and Replace with New Roof and Ceiling	1,000,000	0		0%	0%
Generator for Traffic Services	450,000	600,000		0%	0%
Incident Command Centre (Old Squash Courts) (F1/2)	770,000	770,000	770,000	0%	0%
Incident Command Centre (Old Squash Courts) (F1/2)		72,127	22,426	-222%	100%
Incident Command Centre (Old Squash Courts) (F2/2)	272,127	0		0%	0%
Minor Assets Protection Services		300,000	300,055	0%	100%
Vehicles Public Safety-Law Enforcement Reaction Unit		3,000,000	2,832,434	-6%	100%
Additional Offices Law Enforcement: Besemhoutskloof Facility		478,055	475,354	-1%	100%
Vehicles-Public Safety		521,945	445,546	-17%	100%
Minor Assets Protection Services	300,000	300,000	161,565	-86%	-86%
FINANCE & ADMINISTRATION					
Emergency and Operational Digital Radio Systems	700,000	700,000	697,544	100%	100%
Minor Assets ICT Organization Wide	600,000	602,784	960,585	0%	0%
UPS Replacement	500,000	500,000	498,968	0%	0%
Minor Assets Finance	60,000	57,216	57,215	100%	100%
Minor Assets Management Services	10,000	10,000	8,905	0%	100%
EXECUTIVE & COUNCIL					
Minor Assets Council	5,000	5,000	4,949	100%	100%
	236,019,596	**212,216,331**	**186,505,000**	-14%	-27%

APPENDIX O: CAPITAL PROGRAMME BY PROJECT BY WARD: 2022/23

Capital Programme by Project by Ward: Year 2022/23		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Minor Assets Council	Overstrand	Yes
Emergency and Operational Digital Radio Systems	Overstrand	Yes
Minor Assets ICT Organization Wide	Overstrand	Yes
UPS Replacement	Overstrand	Yes
Minor Assets Finance	Overstrand	Yes
Minor Assets Management Services	Overstrand	Yes
Incident Command Centre (Old Squash Courts)	Overstrand	No
Minor Assets Protection Services	Overstrand	Yes
Vehicles Public Safety-Law Enforcement Reaction Unit	Overstrand	Yes
Additional Offices Law Enforcement: Besemhoutskloof Facility	Overstrand	Yes
Vehicles-Public Safety	Overstrand	Yes
Minor Assets Protection Services	Overstrand	Yes
Minor Assets LED	Overstrand	Yes
Project Management Unit-ICT Equipment & Furniture	Overstrand	Yes
Minor Assets Infrastructure &Planning	Overstrand	Yes
Minor Assets Community Services	Overstrand	Yes
Overstrand Library-ICT Equipment	Overstrand	Yes
Overstrand Wide Sport Facilities	Overstrand	Yes
LCH Services Construction Contracts	Overstrand	No
Vehicles-Digger Loader	Overstrand	Yes
Electrification of Low-Cost Housing Areas	Overstrand	No
Electrification-Emergency Housing	Overstrand	No
Electricity Transformers Capital Replacement Contingency	Overstrand	Yes
Refurbishment of Bulk Water Infrastructure	Overstrand	Yes
Fencing at Water Installations	Overstrand	Yes
Replacement of Overstrand Water Pipes	Overstrand	No
Water Facilities Contingency	Overstrand	Yes
EHP Water Provision for Informal Settlements	Overstrand	Yes
Sewerage Facilities Contingency	Overstrand	Yes
Fencing at Sewerage Installations	Overstrand	Yes
Upgrading of Pumpstations & Rising Mains (F2/3)	Overstrand	Yes
Upgrading of Pumpstations & Rising Mains (F3/3)	Overstrand	Yes
EHP Sewer Provision for Informal Settlements	Overstrand	Yes
Vehicles-Waste Management	Overstrand	Yes
Hermanus New Waste Management Facility	Overstrand	Yes
Emergency Housing Structures-Stanford	Ward 01	No
Stanford Taxi Rank Upgrade Roof for Trading	Ward 01	Yes
Revitalisation of CBD	Ward 01	Yes

Capital Programme by Project by Ward: Year 2022/23		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Upgrade Bulk Water	Ward 01	Yes
Upgrade Stanford Drop Off	Ward 01	No
Masakhane Housing Project Bus Route (Phase 1)	Ward 02	Yes
Upgrade Water Lines & New Booster Pumpstation Valves	Ward 02	Yes
Gansbaai CBD Sewer Network Extension	Ward 02	Yes
Hermanus Library (Phase 1)	Ward 03	No
Hermanus Sport Facility Improvement	Ward 03	Yes
Hermanus MV LV Upgrade Replacement	Ward 03	No
Voëlklip Drop Off and Mini Drop Off Electric Fencing	Ward 03	No
Raised Intersection on Swartdam/Hlobo Roads	Ward 05	Yes
High Mast Lighting	Ward 05	No
Electrification of Informal Settlements	Ward 05	No
Restoration and Upgrade of Beach Area Including Facilities	Ward 07	Yes
Sandbaai Stormwater Project-Long Street	Ward 07	No
Hawston Industrial Business Hub	Ward 08	No
Upgrade Hawston Sport Complex	Ward 08	Yes
Hawston New Housing Development R43 Wall	Ward 08	Yes
Curbing and Tarring Paving of Sidewalks	Ward 08	Yes
Hawston MV LV Upgrade Replacement	Ward 08	No
Purchase of Erf 4013 Betty's Bay	Ward 09	Yes
Purchase of Erfs 3661& 3662 Betty's Bay	Ward 09	Yes
Kleinmond Community Project Old KCIH	Ward 09	No
Outdoor Gym Equipment Mountain View	Ward 09	Yes
Upgrade of Kleinmond Municipal Yard	Ward 09	No
Kleinmond MV LV Network Upgrade	Ward 09	No
New Roof Trading Swartdam Road	Ward 12	Yes
Zwelihle Library	Ward 12	No
Hermanus Transfer Station Upgrading of Infrastructure	Ward 12	Yes
Onrus Beach Ablution and Facilities Upgrade	Ward 13	No
Construction and Upgrading of Atlantic Drive Walkway	Ward 13	Yes
Construction and Extension of Coastal Path	Ward 13	Yes
Rehabilitate Roads Blompark	Ward 14	Yes
De Kelders WTW Membrane Replacement	Ward 14	Yes

Capital Programme by Project by Ward: Year 2022/23		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Fkraal Kbaai Bhead New 66 11kv Substation	Multi-ward Gb Area	No
Refurbish Kraaibosch Pump Station Panel	Multi-ward Gb Area	Yes
Franskraal WTW Filters Refurbish	Multi-ward Gb Area	Yes
Upgrade Hermanus Well Fields Phase 2	Multi-ward Hermanus Area	No
Reroute Hermanus WWTW Treated Effluent Irrigation Pipeline	Multi-ward Hermanus Area	Yes
Stormwater Network	Multi-ward Hermanus Area	Yes
Access Roads to Kleinmond Buffels River WTW Upgrade	Multi-ward Kleinmond Area	Yes
Kleinmond WWTW Refurbish Upgrade (F3/3)	Multi-ward Kleinmond Area	No

APPENDIX Q: SERVICE BACKLOGS EXPERIENCE BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS THE SERVICE PROVIDER

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	**Scale of backlogs**	**Impact of backlogs**
Sports infrastructure	In terms of provision of adequate lighting (club level flood lights), the following areas have been covered namely: Hawston, Mt Pleasant and Zwelihle, now there is high demand to ensure that all the other remaining areas like Overhills, Proteadorp, Stanford, Masakhane and Blompark.	The backlog impacts negatively in areas where there has been growth in terms of the number of teams registered. This then results in some fixtures not completed on the weekend which they were supposed to be completed this then pushes back the completion of the season. In some codes where there are no adequate light teams home teams stand to lose points.
Housing:	The current backlog as at 30 June 2023 is **16 270** applicants. Through Integrated Residential Development Programme (IRDP) the Municipality managed to deliver:- • 150 new houses out of 150 Erven, Site C1, Swartdam Road, Zwelihle, • 150 new houses out of 295 Erven, Masakhane, Gansbaai • 350 new houses out of 539 Erven, Blompark, Gansbaai.	The backlog continues to place pressure on Council's infrastructure and financial capacity to compliment housing delivery, which results in the increased provision of emergency housing in affected communities. It can contribute to civil intolerance and protest action.

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	**Scale of backlogs**	**Impact of backlogs**
	We however experienced an increase in the housing demand 02.02% since 1 July 2022. The increase is mainly due to the registration of informal settlement residents on the housing demand data base.	

APPENDIX R: DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY: 2022/23

Declaration of Loans and Grants made by the municipality: 2022/23					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	**Nature of project**	**Conditions attached to funding**	**Value**	**Total Amount committed over previous and future years**	
			R'000		
			2021/22	**2022/23**	**2023/24**
Maatskaplike Dienste Hermanus	Grant-in-aid	None			–
Overstrand Association for People with Disabilities	Grant-in-aid	None	–	–	–
Ikamva	Grant-in-aid	None			–
Whale Coast Conservation	Grant-in-aid	None	–	–	–
Hermanus Botanical Society	Grant-in-aid	None	–	–	–
Kleinmond Child Welfare	Grant-in-aid	None	–	–	–
Overstrand Hospice	Grant-in-aid	None		–	–
Hangklip Community Care Centre	Grant-in-aid	None			–
Recycle Swop Shop	Grant-in-aid	None	–	–	–
Siyazama Service Centre for the Aged	Grant-in-aid	None			–
Overberg Wheelchair Association	Grant-in-aid	None			
Overstrand Arts	Grant-in-aid	None			
National Sea Rescue Institute	Grant-in-aid	None			
GCA	Grant-in-aid	None			
Badisa Herberg- aan- See	Grant-in-aid	None			
Hermanus Hacking Group	Grant-in-aid	None			
Camphill School	Grant-in-aid	None	–	–	–

Declaration of Loans and Grants made by the municipality: 2022/23					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2021/22	2022/23	2023/24
Stanford Animal welfare	Grant-in-aid	None			
Flower Valley Conservation Trust	Grant-in-aid	None			
Kids @ the Centre	Grant-in-aid	None			
Strandlopertjie Bewaarskool	Grant-in-aid	None			
Narrative Foundation	Grant-in-aid	None			
Camphill Farm Community	Grant-in-aid	None	–	–	–
Pearly Shell Service Centre	Grant-in-aid	None			
RDP Training Centre	Grant-in-aid	None			
Hermanus Night Shelter	Grant-in-aid	None			
Blommeland Day Care	Grant-in-aid	None			
Whale Coast 96 FM	Grant-in-aid	None			
Pearly Beach Conservancy	Grant-in-aid	None	–	–	–
Women Action Group	Grant-in-aid	None			
Stanford Conservation	Grant-in-aid	None	–	–	–
Dyer Island Conservation Trust	Grant-in-aid	None	–	–	–
Grootbos Green Futures Foundation	Grant-in-aid	None			
Enlighten Education Trust	Grant-in-aid	Management			
Cancer Association of SA	Grant-in-aid	None			
Sustainable Futures Trust	Grant-in-aid	None			
Child Welfare Hermanus	Grant-in-aid	None	–	–	–
Overberg Aquatic Club			–		
Franskraal Bowling Club			–	–	–
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			
Overstrand Child and Youth Care Centre					
Social Services Hermanus					
Gansbaai day care for children	Grant-in-aid	None			
Mayor's Charity Fund			–	–	–
Hermanus Rainbow Trust					
Hermanus Animal Welfare Society (HAWS)	Grant-in-aid			200	215
Kleinmond Animal Welfare Society (KAWS)	Grant-in-aid			100	108

Declaration of Loans and Grants made by the municipality: 2022/23					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2021/22	2022/23	2023/24
Stanford Animal Welfare Society (SAWS)	Grant-in-aid			100	108
BARC Dieresorg	Grant-in-aid			100	108
Exclude tourism grants - done on separate table					
** Loans/Grants - whether in cash or in kind* *Note - NO Grant in Aid for 2020/2021& 2021/2022*					

APPENDIX S: MFMA SECTION 71 RETURNS NOT MADE DURING 2022/23 ACCORDING TO REPORTING REQUIREMENTS

MFMA Section 71 Returns Not Made During Year 1 According to Reporting Requirements	
Return	Reason Return has not been properly made on due date
All Section 71 returns submitted	-
	T S

APPENDIX T: NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

N/A

ANNEXURE A:
FINANCIAL STATEMENTS



Overstrand Municipality
Audited Annual Financial Statements
for the year ended 30 June 2023

OVERSTRAND MUNICIPALITY
AUDITED ANNUAL FINANCIAL STATEMENTS

for the year ended 30 June 2023

APPROVAL OF THE AUDITED ANNUAL FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, which are set out on pages 1 to 93, in terms of Section 126(1)(a) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in the notes of these annual financial statement are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.



DGI O'Neill
Accounting Officer

18 December 2023

Overstrand Municipality

Audited Annual Financial Statements for the year ended 30 June 2023

General Information

Legal form of entity	Municipality Demarcation code: WC032	
Nature of business and principal activities	Local Government Provision of basic services, e.g. Electricity, water, sanitation and refuse. To promote social and economic development and a safe and healthy environment.	
Executive Mayor	Ald A Rabie	
Deputy Mayor	Cllr L Ntsabo	
Speaker	Cllr GM Cohen	
Other Councillors	Ald D Coetzee	Ald R de Coning
	Ald T Nqinata	Ald E Gillion
	Ald K Brice	Cllr C Lerm
	Cllr R Nutt	Cllr A Komani
	Cllr B Nombula	Cllr J Van Staden
	Cllr V Bandeza	Cllr S Williams
	Cllr H Lombard	Cllr M Nomatiti
	Cllr A Africa	Cllr K Ngqandana
	Cllr T Els	Cllr R Dees
	Cllr S Fourie	Cllr C Tafu-Nwonkwo
	Cllr M Sihlahla	Cllr M Grimbeek
	Cllr C Resandt	Cllr T Gwele
Chief Financial Officer (CFO)	Ms SG Reyneke-Naude	
Accounting Officer	Mr DGI O'Neill	
Business address	Magnolia Street Hermanus Western Cape South Africa 7200	
Postal address	PO Box 20 Hermanus Western Cape South Africa 7200	
Bankers	Nedbank	
Auditors	Auditor-General of South Africa	
Governing legislation	Constitution of The Republic of South Africa (Act 108 of 1998) Local Government: Municipal Finance Management Act (Act 56 of 2003) Local Government: Municipal Systems Act (Act 32 of 2000) Local Government: Municipal Structures Act (Act 117 of 1998) Municipal Property Rates Act (Act of 6 2004) Division of Revenue Act (Act 1 of 2007)	
Contact information	Tel: 0283138000 Email: enquiries@overstrand.gov.za	

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Statement of Financial Position as at 30 June 2023

Figures in Rand	Note(s)	2023	2022 Restated*
Assets			
Current Assets			
Inventory	10	11,593,827	10,937,789
Operating lease asset		742,981	733,210
Receivables from exchange transactions	13	111,871,229	96,421,767
VAT receivable	11	13,604,394	12,472,481
Receivables from non-exchange transactions	12	57,922,686	52,677,771
Cash	14	646,535,172	616,279,730
		842,270,289	**789,522,748**
Non-Current Assets			
Investment property	2	141,336,086	131,248,172
Property, plant and equipment	3	3,672,579,031	3,633,487,637
Intangible assets	4	8,686,637	8,939,692
Heritage assets	7	114,055,031	112,125,832
Living resources	6	541,854	609,586
Investments	8	68,210,808	60,512,135
		4,005,409,447	**3,946,923,054**
Total Assets		**4,847,679,736**	**4,736,445,802**
Liabilities			
Current Liabilities			
Borrowings	16	57,948,948	50,493,993
Trade and other payables	18	146,448,625	142,156,975
Consumer deposits	19	45,090,595	43,312,004
Employee benefit obligation	9	6,083,000	5,414,000
Unspent conditional grants and receipts	15	6,206,137	26,308,742
Provisions	17	43,364,668	41,442,846
		305,141,973	**309,128,560**
Non-Current Liabilities			
Borrowings	16	421,957,268	429,906,216
Employee benefit obligation	9	114,262,000	116,205,000
Provisions	17	170,840,870	157,025,924
		707,060,138	**703,137,140**
Total Liabilities		**1,012,202,111**	**1,012,265,700**
Net Assets		**3,835,477,625**	**3,724,180,102**
Reserves			
Housing development fund		3,227,796	3,227,585
Accumulated surplus		3,832,249,829	3,720,952,517
Total Net Assets		**3,835,477,625**	**3,724,180,102**



* See Note 47

Statement of Financial Performance

Figures in Rand	Note(s)	2023	2022 Restated*
Revenue			
Revenue from exchange transactions			
Service charges	20	816,593,801	800,702,854
Rental of facilities and equipment		6,747,022	6,767,391
Agency services	22	7,139,482	6,857,858
Licences and permits		2,977,019	2,780,230
Other income	23	90,254,764	73,879,034
Investment revenue	24	58,874,056	36,128,433
Gain on disposal/derecognition of assets		2,669,268	-
Fair value adjustments	39	14,278,606	7,570,140
Total revenue from exchange transactions		**999,534,018**	**934,685,940**
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	25	297,101,242	280,175,907
Availability charges			
Service charges	20	24,053,912	24,773,438
Transfer revenue			
Government grants and subsidies	27	285,066,473	239,172,525
Public contributions and donations	28	18,499,760	4,499,166
Fines, Penalties and Forfeits	21	58,043,459	35,123,907
Total revenue from non-exchange transactions		**682,764,846**	**583,744,943**
Total revenue		**1,682,298,864**	**1,518,430,883**
Expenditure			
Employee related costs	29	(483,200,985)	(454,786,629)
Remuneration of councillors	30	(12,314,714)	(11,581,935)
Depreciation and amortisation	31	(146,416,293)	(142,218,703)
Impairment loss/reversal of impairments	32	(1,904,284)	(6,100,739)
Finance costs	33	(48,152,260)	(47,584,050)
Lease rentals		(23,216)	(86,866)
Debt Impairment	34	(52,100,171)	(28,248,033)
Bad debts written off	35	(10,206,091)	(5,258,455)
Bulk purchases	36	(346,417,577)	(351,600,047)
Contracted services	37	(257,087,508)	(237,215,092)
Transfers and grants paid	26	(16,165,100)	(12,813,230)
Loss on disposal/derecognition of assets		-	(30,979,041)
Inventory losses/write-downs		(71,967)	(191,627)
Materials	42	(58,220,299)	(52,660,797)
General Expenses	38	(138,720,876)	(116,157,769)
Total expenditure		**(1,571,001,341)**	**(1,497,483,013)**
Surplus for the year		**111,297,523**	**20,947,870**



* See Note 47

Statement of Changes in Net Assets

Figures in Rand	Housing development fund	Accumulated surplus / deficit	Total net assets
Opening balance as previously reported	3,227,375	3,698,333,810	3,701,561,185
Adjustments			
Prior year adjustments	-	1,671,047	1,671,047
Balance at 01 July 2021 as restated*	**3,227,375**	**3,700,004,857**	**3,703,232,232**
Changes in net assets			
Surplus for the year	-	20,947,870	20,947,870
Transfers to/(from) housing development fund	210	(210)	-
Total changes	210	20,947,660	20,947,870
Opening balance as previously reported	3,227,585	3,718,724,048	3,721,951,633
Adjustments			
Prior year adjustments	-	2,228,469	2,228,469
Balance at 01 July 2022 as restated*	**3,227,585**	**3,720,952,517**	**3,724,180,102**
Changes in net assets			
Surplus for the year	-	111,297,523	111,297,523
Transfers to/(from) housing development fund	211	(211)	-
Total changes	211	111,297,312	111,297,523
Balance at 30 June 2023	**3,227,796**	**3,832,249,829**	**3,835,477,625**



* See Note 47

Cash Flow Statement

Figures in Rand	Note(s)	2023	2022 Restated*
Cash flows from operating activities			
Receipts			
Property rates		292,202,758	277,451,816
Service charges		814,077,409	814,166,025
Government grants and subsidies		277,301,161	241,911,699
Investment revenue		58,874,056	36,128,433
Other receipts		114,266,804	88,928,227
		1,556,722,188	1,458,586,200
Payments			
Employee costs		(484,474,985)	(446,582,629)
Suppliers		(346,417,577)	(351,600,047)
Finance costs		(48,152,260)	(47,584,050)
Other payments		(462,432,935)	(413,757,000)
		(1,341,477,757)	(1,259,523,726)
Net cash flows from operating activities	43	**215,244,431**	**199,062,474**
Cash flows from investing activities			
Purchase of property, plant and equipment	3	(183,122,947)	(190,145,103)
Proceeds from sale of property, plant and equipment	3	3,676,264	3,812,889
Purchase of investment property	2	(37,981)	-
Purchase of other intangible assets	4	-	(236,682)
Purchase of heritage assets	7	(30,332)	-
Proceeds from sale of heritage assets	7	-	87
Movement in financial assets		(4,980,000)	(4,980,000)
Net cash flows from investing activities		**(184,494,996)**	**(191,548,809)**
Cash flows from financing activities			
Proceeds from borrowings		50,000,000	50,000,000
Repayment of borrowings		(50,493,993)	(53,956,538)
Net cash flows from financing activities		**(493,993)**	**(3,956,538)**
Net increase/(decrease) in cash and cash equivalents		**30,255,442**	**3,557,127**
Cash and cash equivalents at the beginning of the year		616,279,730	612,722,603
Cash and cash equivalents at the end of the year	14	**646,535,172**	**616,279,730**



* See Note 47

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges - electricity revenue	528,044,434	-	**528,044,434**	495,999,489	**(6)**	
Service charges - water revenue	138,137,998	-	**138,137,998**	158,069,809	**14**	Note 61
Service charges - sanitation revenue	90,962,200	-	**90,962,200**	100,655,127	**11**	Note 61
Service charges - refuse revenue	78,849,600	-	**78,849,600**	85,923,288	**9**	
Rental of facilities and equipment	4,572,998	-	**4,572,998**	6,747,022	**48**	Note 61
Interest earned - external investments	34,671,100	-	**34,671,100**	51,783,767	**49**	Note 61
Interest earned - outstanding debtors	3,981,500	-	**3,981,500**	7,090,289	**78**	Note 61
Licences and permits	2,635,600	-	**2,635,600**	2,977,019	**13**	Note 61
Agency services	7,858,000	-	**7,858,000**	7,139,482	**(9)**	
Other revenue	125,298,218	(3)	**125,298,215**	90,254,764	**(28)**	Note 61
Gains	8,224,547	(1)	**8,224,546**	16,947,874	**106**	Note 61
Total revenue from exchange transactions	**1,023,236,195**	**(4)**	**1,023,236,191**	**1,023,587,930**		
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	287,940,600	-	**287,940,600**	297,101,242	**3**	
Transfer revenue						
Fines, penalties and forfeits	20,344,104	1	**20,344,105**	58,043,459	**185**	Note 61
Transfers and subsidies	177,495,989	(19,603)	**177,476,386**	172,130,498	**(3)**	
Total revenue from non-exchange transactions	**485,780,693**	**(19,602)**	**485,761,091**	**527,275,199**		
Total revenue	**1,509,016,888**	**(19,606)**	**1,508,997,282**	**1,550,863,129**		
Expenditure						
Employee related costs	(505,988,226)	879,186	**(505,109,040)**	(483,200,985)	**(4)**	
Remuneration of councillors	(12,335,376)	-	**(12,335,376)**	(12,314,714)	**-**	
Debt Impairment	(19,616,950)	1	**(19,616,949)**	(52,100,171)	**166**	Note 61
Depreciation and asset impairment	(146,595,506)	(94)	**(146,595,600)**	(148,320,577)	**1**	
Finance charges	(48,056,000)	-	**(48,056,000)**	(48,152,260)	**-**	
Bulk purchases-electricity	(371,533,490)	-	**(371,533,490)**	(346,417,577)	**(7)**	
Inventory consumed	(63,814,110)	1,806,017	**(62,008,093)**	(58,220,299)	**(6)**	
Contracted services	(279,995,470)	(2,075,972)	**(282,071,442)**	(257,087,508)	**(9)**	
Transfers and subsidies	(14,786,489)	-	**(14,786,489)**	(16,165,100)	**9**	
Other expenditure	(153,727,425)	(609,137)	**(154,336,562)**	(149,022,150)	**(3)**	
Total expenditure	**(1,616,449,042)**	**1**	**(1,616,449,041)**	**(1,571,001,341)**		
Operating surplus/(defecit)	**(107,432,154)**	**(19,605)**	**(107,451,759)**	**(20,138,212)**		
Transfers and subsidies-capital	87,140,811	-	**87,140,811**	112,935,975	**30**	Note 61
Transfers and subsidies-capital (Public)	12,442,378	19,605	**12,461,983**	12,337,294	**(1)**	
Transfers and subsidies-capital (in-kind - all)	2,625,857	-	**2,625,857**	6,162,466	**135**	Note 61
	102,209,046	**19,605**	**102,228,651**	**131,435,735**		
Surplus/(defecit) before taxation	**(5,223,108)**	**-**	**(5,223,108)**	**111,297,523**		
Actual Amount on Comparable Basis as Presented in the Budget	**(5,223,108)**	**-**	**(5,223,108)**	**111,297,523**		

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19 December 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Statement of Financial Position						
Assets						
Current Assets						
Cash	115,262,558	-	**115,262,558**	236,254,684	**105**	Note 61
Call investment deposits	400,000,000	-	**400,000,000**	410,280,488	**3**	
Consumer debtors	92,432,622	-	**92,432,622**	112,779,593	**22**	Note 61
Other debtors	53,432,508	-	**53,432,508**	71,361,697	**34**	Note 61
Inventory	10,907,945	-	**10,907,945**	11,593,827	**6**	
	672,035,633	**-**	**672,035,633**	**842,270,289**		
Non-Current Assets						
Investments	70,005,333	-	**70,005,333**	68,210,808	**(3)**	
Investment property	132,846,000	-	**132,846,000**	141,336,086	**6**	
Property, plant and equipment	3,798,519,603	-	**3,798,519,603**	3,672,579,031	**(3)**	
Biological	541,854	-	**541,854**	541,854	**-**	
Intangible	8,202,881	-	**8,202,881**	8,686,637	**6**	
Other non-current assets	112,125,832	-	**112,125,832**	114,055,031	**2**	
	4,122,241,503	**-**	**4,122,241,503**	**4,005,409,447**		
Total Assets	**4,794,277,136**	**-**	**4,794,277,136**	**4,847,679,736**		
Liabilities						
Current Liabilities						
Borrowings	58,592,402	-	**58,592,402**	57,948,948	**(1)**	
Consumer deposits	43,312,004	-	**43,312,004**	45,090,595	**4**	
Trade and other payables	168,910,209	-	**168,910,209**	152,654,762	**(10)**	Note 61
Provisions	48,210,163	-	**48,210,163**	49,447,668	**3**	
	319,024,778	**-**	**319,024,778**	**305,141,973**		
Non-Current Liabilities						
Borrowings	421,184,317	-	**421,184,317**	421,957,268	**-**	
Provisions	292,185,623	-	**292,185,623**	285,102,870	**(2)**	
	713,369,940	**-**	**713,369,940**	**707,060,138**		
Total Liabilities	**1,032,394,718**	**-**	**1,032,394,718**	**1,012,202,111**		
Net Assets	**3,761,882,418**	**-**	**3,761,882,418**	**3,835,477,625**		
Net Assets						
Community wealth/Equity						
Reserves						
Accumulated surplus	3,758,659,918	-	**3,758,659,918**	3,832,249,829	**2**	
Reserves	3,222,500	-	**3,222,500**	3,227,796	**-**	
Total Community wealth/Equity	**3,761,882,418**	**-**	**3,761,882,418**	**3,835,477,625**		

AUDITOR-GENERAL SOUTH AFRICA

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19 December 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Property rates	285,907,194	-	**285,907,194**	292,202,758	**2**	
Service charges	830,013,983	-	**830,013,983**	814,077,409	**(2)**	
Transfers and Subsidies - Operational	177,495,989	-	**177,495,989**	277,301,161	**56**	Note 61
Interest	34,671,100	-	**34,671,100**	58,874,056	**70**	Note 61
Other revenue	152,797,675	-	**152,797,675**	114,266,804	**(25)**	Note 61
Transfers and Subsidies - capital	87,140,811	-	**87,140,811**	-	**(100)**	Note 61
	1,568,026,752	**-**	**1,568,026,752**	**1,556,722,188**		
Payments						
Suppliers and employees	(1,390,381,615)	-	**(1,390,381,615)**	(1,278,460,357)	**(8)**	
Finance costs	(48,056,000)	-	**(48,056,000)**	(48,152,260)	**-**	
Transfers and grants	(14,786,489)	-	**(14,786,489)**	(14,865,140)	**1**	
	(1,453,224,104)	**-**	**(1,453,224,104)**	**(1,341,477,757)**		
Net cash from/(used) operating activities	**114,802,648**	**-**	**114,802,648**	**215,244,431**		
Cash flows from investing activities						
Capital assets	(212,216,331)	-	**(212,216,331)**	(183,191,260)	**(14)**	Note 61
Proceeds on disposal of property, plant and equipment	-	-	**-**	3,676,264	**100**	Note 61
Decrease/(increase) in non-current investments	(4,980,000)	-	**(4,980,000)**	(4,980,000)	**-**	
Net cash from/(used) investing activities	**(217,196,331)**	**-**	**(217,196,331)**	**(184,494,996)**		
Cash flows from financing activities						
Borrowing long term/refinancing	50,000,000	-	**50,000,000**	50,000,000	**-**	
Repayment of borrowings	(50,623,488)	-	**(50,623,488)**	(50,493,993)	**-**	
Increase/(decrease) in consumer deposits	2,000,000	-	**2,000,000**	-	**(100)**	Note 61
Net cash from/(used) financing activities	**1,376,512**	**-**	**1,376,512**	**(493,993)**		
Net increase/(decrease) in cash held	(101,017,171)	-	**(101,017,171)**	30,255,442		
Cash/cash equivalents at the year begin:	616,279,730	-	**616,279,730**	616,279,730		
Cash/cash equivalents at the year end:	**515,262,559**	**-**	**515,262,559**	**646,535,172**		



Accounting Policies

1. Significant accounting policies

The principal accounting policies applied in the preparation of these audited annual financial statements are set out below.

1.1 Basis of preparations

The audited annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), including any interpretations, guidelines and directives issued by the Accounting Standards Board in accordance, with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These audited annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these financial statements, are disclosed below.

These accounting policies are consistent with the previous period.

1.2 Presentation currency

These audited annual financial statements are presented in South African Rand, which is the functional currency of the municipality. All financial information has been rounded off to the nearest Rand.

1.3 Going concern assumption

These audited annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

1.4 Materiality

Omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatement, judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor.

Assessing whether an omission or misstatement could influence decisions of users, and so be material, requires consideration of the characteristics of those users. The Framework for the Preparation and Presentation of Financial Statements states that users are assumed to have a reasonable knowledge of government, its activities, accounting and a willingness to study the information with reasonable diligence. Therefore, the assessment takes into account how users with such attributes could reasonably be expected to be influenced in making and evaluating decisions.

When the final accounts have been closed, any transaction that occurs in respect of a prior period, is considered by management individually and collectively for materiality and the annual financial statements are amended with transactions that are material in amount or by nature.

1.5 Significant judgements and sources of estimation uncertainty

In preparing the audited annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the audited annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the audited annual financial statements.

Significant judgements include:

Impairment testing

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors.

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1.5 Significant judgements and sources of estimation uncertainty (continued)

In making the above-mentioned estimates and judgement, management considers the subsequent measurement criteria and indicators of potential impairment losses as set out in GRAP 21: Impairment of non-cash generating assets.

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 17 - Provisions.

Useful lives of infrastructure and other assets

The municipality's management determines the estimated useful lives and related depreciation charges for the waste water and water networks. This estimate is based on industry norm. Management will increase the depreciation charge where useful lives are less than previously estimated useful lives.

Post-retirement benefits

The present value of the post-retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost/(income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post-retirement obligations.

Receivables from non-exchange transactions

Management made key assumptions and estimations to determine the initial recognition and measurement of revenue on fines using estimated reductions based on historical information.

1.6 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Fair value model

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential is expected from its disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

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1.6 Investment property (continued)

When classification is difficult, the criteria used to distinguish investment property from owner-occupied property and from property held for sale in the ordinary course of operations are as follows:

- All properties held to earn market-related rentals or for capital appreciation or both and that are not for administrative purposes and that will not be sold in the ordinary course of operations are classified as investment properties.
- Land held for currently undetermined future use.
- Lease properties that are held to provide a social/(community) service or that are necessary for employees to perform their job functions, but which also generates rental revenue is not seen as investment properties. The rental revenue generated is incidental to the purposes for which the property is held.

1.7 Property, plant and equipment

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment are depreciated on the straight-line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life (years)
Buildings	Straight-line	5 to 30
Plant and machinery	Straight-line	5 to 25
Furniture and fixtures	Straight-line	2 to 15
Motor vehicles	Straight-line	10 to 50
Office equipment	Straight-line	3 to 15
Infrastructure		
- Roads	Straight-line	3 to 60
- Pedestrian malls	Straight-line	25 to 80
- Electricity	Straight-line	3 to 60
- Water	Straight-line	5 to 100
- Sewerage	Straight-line	10 to 60
- Housing	Straight-line	30
Bins and containers	Straight-line	10 to 15
Community assets	Straight-line	5 to 50

The municipality assesses at each reporting date whether there is any indication that the municipality expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate and applied prospectively.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

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1.7 Property, plant and equipment (continued)

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Land is not depreciated as it is deemed to have an indefinite useful life.

Incomplete construction work is stated as historical cost. Depreciation only commences when the asset is available for use.

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the financial statements (see note 41).

The municipality discloses relevant information relating to work-in-progress in the notes to the financial statements (see note 3).

1.8 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets, amortisation is provided on a straight-line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result, the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Amortisation is provided to write down the intangible assets, on a straight-line basis, to their residual values as follows:

Item	Depreciation method	Average useful life (years)
Computer software	Straight-line	2 to 5

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

1.9 Heritage assets

A class of heritage assets means a grouping of heritage assets of a similar nature or function in an municipality's operations that is shown as a single item for the purpose of disclosure in the audited annual financial statements.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

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Accounting Policies

1.9 Heritage assets (continued)

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An inalienable item is an asset that a municipality is required by law or otherwise to retain indefinitely and cannot be disposed of without consent.

The municipality classifies assets as heritage assets where the significance as a heritage asset can be determined. In regards to land and buildings, all graded sites are classified as heritage assets. Furthermore, land with a natural significance is not componentised but seen as a single heritage asset due to all parts contributing together to make up its significance.

The municipality separately discloses expenditure to repair and maintain heritage assets in the notes to the financial statements (see note 41).

The municipality discloses relevant information relating to work-in-progress in the notes to the financial statements (see note 7).

Recognition

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Subsequent measurement

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

Impairment

The municipality assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

Derecognition

The municipality derecognises heritage asset on disposal or when no future economic benefits or service potential is expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the item is derecognised.

1.10 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

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Accounting Policies

1.10 Financial instruments (continued)

The amortised cost of a financial asset or financial liability is the amount at which the financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount, and minus any reduction (directly or through the use of an allowance account) for impairment or uncollectability.

Derecognition is the removal of a previously recognised financial asset or financial liability from an entity's statement of financial position.

Classification

The municipality has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Operating leases	Financial asset measured at amortised cost
Receivables from exchange transactions	Financial asset measured at amortised cost
Receivables from non-exchange transactions	Financial asset measured at amortised cost
Cash and cash equivalents	Financial asset measured at amortised cost
Investments	Financial asset measured at fair value

The municipality has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Borrowings	Financial liability measured at amortised cost
Payables from exchange transactions	Financial liability measured at amortised cost

Initial recognition

The municipality recognises a financial asset or a financial liability in its statement of financial position when the municipality becomes a party to the contractual provisions of the instrument.

The municipality recognises financial assets using trade date accounting.

Initial measurement of financial assets and financial liabilities

The municipality measures a financial asset and financial liability initially at its fair value plus transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

Subsequent measurement of financial assets and financial liabilities

The municipality measures all financial assets and financial liabilities after initial recognition using the following categories:

- Financial instruments at fair value (assets and liabilities).
- Financial instruments at amortised cost (assets and liabilities).
- Financial instruments at cost (assets).

All financial assets measured at amortised cost, or cost, are subject to an impairment review.

Gains and losses

A gain or loss arising from a change in the fair value of a financial asset or financial liability measured at fair value is recognised in surplus or deficit.

For financial assets and financial liabilities measured at amortised cost or cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, or through the amortisation process.

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Accounting Policies

1.10 Financial instruments (continued)

Impairment and uncollectability of financial assets

The municipality assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets is impaired.

Financial assets measured at amortised cost:

If there is objective evidence that an impairment loss on financial assets measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced directly or through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed directly or by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised cost would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

The calculation in respect of the impairment of fines receivables is based on an assessment of the past payment history of fines per category.

Derecognition

Financial assets

The municipality derecognises a financial asset only when:

- the contractual rights to the cash flows from the financial asset expire, are settled or waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the financial asset; or
- the municipality, despite having retained some significant risks and rewards of ownership of the financial asset, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality :
  - derecognise the asset; and
  - recognise separately any rights and obligations created or retained in the transfer.

On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received is recognised in surplus or deficit.

If a transfer does not result in derecognition because the municipality has retained substantially all the risks and rewards of ownership of the transferred asset, the municipality continues to recognise the transferred asset in its entirety and recognise a financial liability for the consideration received. In subsequent periods, the municipality recognises any revenue on the transferred asset and any expense incurred on the financial liability. Neither the asset, and the associated liability nor the revenue, and the associated expenses are offset.

Financial liabilities

The municipality removes a financial liability (or a part of a financial liability) from its statement of financial position when it is extinguished — i.e. when the obligation specified in the contract is discharged, cancelled, expires or waived.

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a non-exchange transaction are accounted for in accordance with the Standard of GRAP on Revenue from Non-exchange Transactions (Taxes and Transfers).

Presentation

Interest relating to a financial instrument or a component that is a financial liability is recognised as revenue or expense in surplus or deficit.

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Accounting Policies

1.11 Statutory receivables

Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Carrying amount is the amount at which an asset is recognised in the statement of financial position.

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognised.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

Initial measurement

The municipality initially measures statutory receivables at their transaction amount.

Subsequent measurement

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);
- impairment losses; and
- amounts derecognised.

Impairment losses

The municipality assesses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

If there is an indication that a statutory receivable, or a group of statutory receivables, may be impaired, the municipality measures the impairment loss as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivables, is reduced, either directly or through the use of an allowance account. The amount of the losses is recognised in surplus or deficit.

In estimating the future cash flows, a municipality considers both the amount and timing of the cash flows that it will receive in future. Consequently, where the effect of the time value of money is material, the entity discounts the estimated future cash flows using a rate that reflects the current risk-free rate and, if applicable, any risks specific to the statutory receivable, or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

An impairment loss recognised in prior periods for a statutory receivable is revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.

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1.11 Statutory receivables (continued)

Any previously recognised impairment loss is adjusted either directly or by adjusting the allowance account. The adjustment does not result in the carrying amount of the statutory receivable or group of statutory receivables exceeding what the carrying amount of the receivable(s) would have been had the impairment loss not been recognised at the date the impairment is revised. The amount of any adjustment is recognised in surplus or deficit.

Derecognition

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality:
  - derecognise the receivable; and
  - recognise separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The entity considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

1.12 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

Operating leases - lessor

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term.

1.13 Inventory

Inventory are initially measured at cost except where inventory are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventory are measured at the lower of cost and net realisable value or the lower of cost and current replacement cost.

Inventory are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventory comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventory to their present location and condition.

The cost of inventory related to stores and material is assigned using the weighted average cost formula. The same cost formula is used for all inventory having a similar nature and use to the municipality.

When inventory are sold, the carrying amounts of those inventory are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventory to net realisable value or current replacement cost and all losses of inventory are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventory, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventory recognised as an expense in the period in which the reversal occurs.

Water is valued at purified cost insofar as it is stored and controlled in reservoirs at year-end.

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Accounting Policies

1.13 Financial instruments (continued)

The municipality recognises housing inventory (land) that it controls, having identified it for low cost housing before entering into an arrangement with the Provincial Department of Human Settlements.

1.14 Construction contracts and receivables

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

Fixed price contract is a construction contract in which the contractor agrees to a fixed contract price, or a fixed rate per unit of output, which in some cases is subject to cost escalation clauses.

A contractor is an entity that enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either by itself or through the use of sub-contractors. The term “contractor” thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

The municipality assesses the terms and conditions of each contract concluded with customers to establish whether the contract is a construction contract or not. In assessing whether the contract is a construction contract, a municipality considers whether it is a contractor.

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by the proportion that contract costs incurred for work performed to date bear to the estimated total contract costs.

1.15 Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset’s future economic benefits or service potential through depreciation or amortisation.

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

Recoverable service amount is the higher of a non-cash-generating asset’s fair value less costs to sell and its value in use.

Designation

The municipality does not control any assets that are used with the objective of generating a commercial return. The municipality's primary objective is service delivery and tariffs are cost reflective to ensure continued financial sustainability. The municipality has designated all of its assets as non-cash-generating as its objective is not to use the assets to generate a commercial return but to deliver services.

Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

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1.15 Impairment of non-cash-generating assets (continued)

Recognition and measurement

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

1.16 Employee benefits

Employee benefits are all forms of consideration given by a municipality in exchange for service rendered by employees.

Other long-term employee benefits are employee benefits (other than post-employment benefits and termination benefits) that are not due to be settled within twelve months after the end of the period in which the employees render the related service.

Composite social security programmes are established by legislation and operate as multi-employer plans to provide post-employment benefits as well as to provide benefits that are not consideration in exchange for service rendered by employees.

A constructive obligation is an obligation that derives from a municipality's actions whereby an established pattern of past practice, published policies or a sufficiently specific current statement, the municipality has indicated to other parties that it will accept certain responsibilities and as a result, the municipality has created a valid expectation on the part of those other parties that it will discharge those responsibilities.

Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The municipality measures the expected cost of accumulating compensated absences as the additional amount that the municipality expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The municipality recognises the expected cost of bonus, incentive and performance related payments when the municipality has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

Post-employment benefits

Post-employment benefits are employee benefits (other than termination benefits) which are payable after the completion of employment.

Post-employment benefit plans are formal or informal arrangements under which a municipality provides post-employment benefits for one or more employees.

Multi-employer plans are defined contribution plans or defined benefit plans under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods.

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1.16 Employee benefits (continued)

The municipality's contributions to the defined contribution funds are established in terms of the rules governing those plans. Contributions are recognised in the Statement of Financial Performance in the period in which the service is rendered by the relevant employees. The municipality has no further payment obligations once the contributions have been paid.

The municipality contributes to various National- and Provincial-administrated Defined Benefit Plans on behalf of its qualifying employees. These funds are multi-employer funds. The contributions to the fund obligations for the payment of retirement benefits are charged against revenue in the year that they become payable. These defined benefit funds are actuarially valued on the Projected Unit Credit Method basis. Deficits are recovered through lump sum payments or increased future contributions on a proportional basis from all participating municipalities.

Other post retirement obligations

The municipality provides post-retirement health care benefits to some retirees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out valuations of these obligations. The municipality also provides a gratuity on retirement to certain employees.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.

The municipality shall recognise the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement right recognised as an asset;
- actuarial gains and losses, which shall all be recognised immediately;
- past service cost, which shall all be recognised immediately; and
- the effect of any curtailments or settlements.

These post-retirement health care benefits are actuarially valued annually on the Projected Unit Credit Method basis.

1.17 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

When the effects of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value for money. The impact of the periodic unwinding of the discount is recognised in the Statement of Financial Performance as a finance cost as it occurs.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating surplus/(deficit).

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1.17 Provisions and contingencies (continued)

If the municipality has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 45.

1.18 Commitments

Capital commitments disclosed in the annual financial statements represent the contractual balance committed to capital projects on reporting date that will be incurred in the period subsequent to the specific reporting date. The municipality discloses capital commitments exclusive of VAT.

1.19 Consumer deposits

Consumer deposits are disclosed as a current liability. Consumer deposits are levied in line with the council's policy to consumers when services are initially connected. When services are disconnected or terminated, the outstanding deposit is utilised against any arrear accounts the consumer might be liable for on that date. Any excess deposit after all debt is settled is refunded to the specific consumer.

1.20 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm’s length transaction.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

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1.20 Revenue from exchange transactions (continued)

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption, based on the consumption history, are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced, except at year-end when estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the average monthly consumption from the first reading after the reporting date.

Revenue from the sale of pre-paid electricity units is recognised when the risks and rewards of ownership has passed to the buyer.

Revenue received from pre-paid electricity sales are deferred and recognised as revenue on the consumption basis, commencing on the date of purchase. The consumption of pre-paid electricity is measured by using a trend analysis and other historical data about electricity usage, including how often electricity cards are purchased or additional units of electricity loaded onto a pre-paid card.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has a water connection. Tariffs are determined per category of property usage and are levied monthly based on the number of refuse containers on each property, regardless of whether or not all containers are emptied during the month.

Service charges from sewerage and sanitation are based on the type of service and the number of sewer connections on all developed properties, using the tariffs approved by Council and are levied monthly.

Basic charges are charged on both vacant and developed properties using the tariffs approved from Council and are levied monthly.

Interest and other revenue

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

Revenue arising from the application of the approved tariff of charges is recognised when the service is rendered by applying the relevant approved tariff. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

1.21 Revenue from non-exchange transactions

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, a municipality either receives value from another entity/person without directly giving approximately equal value in exchange, or gives value to another entity/person without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

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1.21 Revenue from non-exchange transactions (continued)

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

Receivables that arise from statutory (non-contractual) arrangements are initially measured in accordance with this accounting policy, as well as the accounting policy on Statutory Receivables. The municipality applies the accounting policy on Statutory Receivables for the subsequent measurement, derecognition, presentation and disclosure of statutory receivables.

Taxes

The municipality recognises an asset in respect of taxes when the taxable event occurs and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources. Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured. The degree of probability attached to the inflow of resources is determined on the basis of evidence available at the time of initial recognition, which includes, but is not limited to, disclosure of the taxable event by the taxpayer.

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for value added tax is the undertaking of taxable activity during the taxation period by the taxpayer.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system.

Transfers

Apart from Services in kind, which are not recognised, the municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

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1.21 Revenue from non-exchange transactions (continued)

Fines

Fines constitute both spot fines and camera fines. Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset. Assets arising from fines are initially measured at its fair value at the date of issue, which is the best estimate of inflow of economic benefits. The probability of non-payment is not considered at initial recognition. The non-payment of traffic fines is estimated at subsequent measurement with reference to historical data and payment trend analysis.

Subsequent to initial recognition and measurement, the municipality assesses the collectability of the revenue and recognises a separate impairment loss, where appropriate.

Bequests

Bequests that satisfy the definition of an asset are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality, and the fair value of the assets can be measured reliably.

Gifts and donations, including goods in-kind

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

1.22 Borrowing costs

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

1.23 Accounting by principals and agents

Identification

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

Binding arrangement

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.

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1.23 Accounting by principals and agents (continued)

Assessing which entity benefits from the transactions with third parties

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of particular transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.24 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

1.25 Unauthorised expenditure

According to section 1 of the MFMA: "unauthorised expenditure", in relation to a municipality, means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3) of the MFMA, and includes -

- overspending of the total amount appropriated in the municipality's approved budget;
- overspending of the total amount appropriated for a vote in the approved budget;
- expenditure from a vote unrelated to the department or functional area covered by the vote;
- expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
- spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
- a grant by the municipality otherwise than in accordance with this Act.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

1.26 Fruitless and wasteful expenditure

According to section 1 of the MFMA: "fruitless and wasteful expenditure" means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

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1.26 Fruitless and wasteful expenditure (continued)

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

1.27 Irregular expenditure

According to section 1 of the MFMA: "irregular expenditure", in relation to a municipality or municipal entity, means -

- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of this Act and which has not been condoned in terms of section 170; or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act and which has not been condoned in terms of that Act; or
- expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No. 20 of 1998); or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy and which has not been condoned in terms of such policy or by-law;

but excludes expenditure by a municipality which falls within the definition of "unauthorised expenditure".

Irregular expenditure is accounted for in line with all relating requirements, including, but not limited to, ruling Legislation, Regulations, Frameworks, Circulars, Instruction Notes, Practice Notes, Guidelines etc. (as applicable).

Irregular expenditure is recognised, in accordance with its nature, as an expense in the Statement of Financial Performance during the period that it occurred.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debtor's account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the council may write off the amount and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly.

1.28 Internal reserves

Self-insurance reserve

The municipality has a self-Insurance fund to set aside amounts to offset potential losses or claims that cannot be insured externally. The balance of the self-insurance fund is invested in short-term cash investments.

The balance of the self-insurance fund is determined based on surpluses accumulated since inception.

These surpluses arise from the differences between claims received against claims paid and various administrative expenditure incurred.

At the end of each financial year the surplus as computed above is transferred from the accumulated surplus to the self-Insurance fund.

1.29 Segment information

A segment is an activity of an entity:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.

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1.29 Segment information (continued)

Measurement

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the entity's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management. Similarly, only those assets and liabilities that are included in the measures of the segment's assets and segment's liabilities that are used by management are reported for that segment. If amounts are allocated to reported segment surplus or deficit, assets or liabilities, those amounts are allocated on a reasonable basis.

1.30 Budget information

Municipalities are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by municipalities shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on an accrual basis and presented by functional classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2022/07/01 to 2023/06/30.

The approved budget presented in the Statement of Comparison of Budget and Actual Amounts is the most recent adjusted budget approved by Council. The final budget presented is the most recently approved budget adjusted for changes made in terms of legislation and may not have been formally approved by Council.

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of Comparison of Budget and Actual Amounts.

Differences above 10% will be explained in note 61.

Comparative information is not required.

1.31 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but it is not control over those policies.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those, which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

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1.31 Related parties (continued)

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its audited annual financial statements.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

1.32 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

Events after reporting date that are classified as adjusting events are accounted for in the annual financial statements. The events after reporting date that are classified as non-adjusting events are disclosed in the notes to the annual financial statements.

1.33 Service concession arrangements: Entity as grantor

Identification

Service concession arrangement is a contractual arrangement between a grantor and an operator in which an operator uses the services concession asset to provide a mandated function on behalf of a grantor for a specified period, where the operator is compensated for its services over the period of the service concession arrangement.

A grantor is the entity that grants the right to use the service concession asset to the operator.

A mandated function involves the delivery of a public service by an operator on behalf of a grantor, that falls within the grantor's mandate.

An operator is the entity that uses the service concession asset to provide a mandated function subject to the grantor's control of the asset.

A service concession asset is an asset used to provide a mandated function in a service concession arrangement that:

- is provided by the operator which:
  - the operator constructs, develops, or acquires from a third party; or
  - is an existing asset of the operator; or
- is provided by the grantor which:
  - is an existing asset of the grantor; or
  - is an upgrade to an existing asset of the grantor.

Recognition of asset and liability

The municipality recognises an asset provided by the operator and an upgrade to an existing asset of the municipality, as a service concession asset if the municipality controls or regulates what services the operator must provide with the asset, to whom it must provide them, and at what price, and if the municipality controls (through ownership, beneficial entitlement or otherwise) any significant residual interest in the asset at the end of the term of the arrangement. This applies to an asset used in a service concession arrangement for its entire economic life (a "whole-of-life" asset).

After initial recognition or reclassification, service concession assets are clearly identified from other assets within the same asset category, and are clearly identified from owned and/or leased assets.

The municipality does not recognise a liability when an existing asset of the municipality is reclassified as a service concession asset, except in circumstances where additional consideration is provided by the operator.

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1.33 Service concession arrangements: Entity as grantor (continued)

Measurement of asset and liability

The municipality initially measures the service concession asset as follows:

- Where the asset is not an existing asset of the municipality, the asset is measured at its fair value.
- Where the asset is an existing asset of the municipality and it meets the recognition criteria of a service concession asset, the asset is reclassified as a service concession asset, and the asset is accounted for in accordance with the policy on Investment property, Property, plant and equipment, Intangible assets, or Heritage assets, as appropriate.

The municipality initially measures the liability at the same amount as the service concession asset, adjusted by the amount of any other consideration from the municipality to the operator, or from the operator to the municipality.

Financial liability model

Where the municipality has an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, the municipality accounts for the liability as a financial liability.

The municipality allocates the payments to the operator and accounts for them according to their substance as a reduction in the liability recognised, a finance charge, and charges for services provided by the operator.

The finance charge and charges for services provided by the operator in a service concession arrangement are accounted for as expenses.

Where the asset and service components of a service concession arrangement are separately identifiable, the service components of payments from the municipality to the operator are allocated by reference to the relative fair values of the service concession asset and the services.

Where the asset and service components are not separately identifiable, the service component of payments from the municipality to the operator is determined using estimation techniques.

Grant of a right to the operator model

Where the municipality does not have an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, and grants the operator the right to earn revenue from third-party users or another revenue-generating asset, the municipality accounts for the liability as the unearned portion of the revenue arising from the exchange of assets between the municipality and the operator.

The municipality recognises revenue and reduces the liability according to the substance of the service concession arrangement.

Dividing the arrangement

If the municipality pays for the construction, development, acquisition, or upgrade of a service concession asset partly by incurring a financial liability and partly by the grant of a right to the operator, it accounts separately for each part of the total liability.

Other liabilities, contingent liabilities and contingent assets

The municipality accounts for other liabilities, contingent liabilities, and contingent assets arising from a service concession arrangement in accordance with the policy on Provisions, Contingent liabilities and contingent assets and Financial instruments.

Other revenues

The municipality accounts for revenues from a service concession arrangement, other than those relating to the grant of a right to the operator model, in accordance with the Standard of GRAP on Revenue from exchange transactions.

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Accounting Policies

1.33 Service concession arrangements: Entity as grantor (continued)

Recognition of the performance obligation and the right to receive a significant interest in a service concession asset

If the municipality controls a significant residual interest in a service concession asset at the end of the service concession arrangement through ownership, beneficial entitlement or otherwise, and the arrangement does not constitute a finance or an operating lease, the municipality recognises its right to receive the residual interest (i.e. a receivable) in the service concession asset at the commencement of the arrangement.

The right to receive a residual interest in the service concession asset to be received at the end of the arrangement, is an exchange consideration. This is because the municipality will receive an asset in exchange for granting the operator access to the asset while providing a mandated function on its behalf in accordance with the substance of the arrangement.

In terms of the policy on Revenue from exchange transactions, the exchange consideration is recognised and measured at fair value. The value of the receivable (the right to the residual interest in the asset), receivable at the end of the service concession arrangement, reflects the value of the service concession asset as if it were already in the age and in the condition expected at the end of the service concession arrangement.

When the entity recognises the right to receive a residual interest in the service concession asset, it also recognises its performance obligation for granting the operator access to the service concession asset in accordance with the substance of the arrangement. The value of the performance obligation is the same as the receivable interest recognised at the commencement of the service concession arrangement.

The performance obligation is reduced and revenue is recognised based on the substance of the arrangement.

Where service concession arrangements include provisions to adjust the arrangement for changes, the effect of such changes is deemed to have taken place at the inception of the service concession arrangements.

1.34 Living and non-living resources

Living resources are those resources that undergo biological transformation.

Non-living resources are those resources, other than living resources, that occur naturally and have not been extracted.

Biological transformation (for purposes of this Standard) comprises the processes of growth, degeneration, production, and procreation that cause qualitative or quantitative changes in a living resource.

Carrying amount is the amount at which an asset is recognised after deducting any accumulated depreciation and accumulated impairment losses.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or development and, where applicable, the amount attributed to the asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life.

Depreciable amount is the cost of an asset, or other amount substituted for cost, less its residual value.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Recognition

Non-living resources, other than land, are not recognised as assets. Required information are disclosed in the notes to the audited annual financial statements.

A living resource is recognised as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Where the municipality is required in terms of legislation or similar means to manage a living resource, but it does not meet the definition of an asset because control of the resource cannot be demonstrated, relevant information are disclosed in the notes to the audited annual financial statements.

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Accounting Policies

1.34 Living and non-living resources (continued)

Where the municipality holds a living resource that meets the definition of an asset, but which does not meet the recognition criteria, relevant information is disclosed in the notes to the audited annual financial statements. When the information about the cost or fair value of the living resource becomes available, the municipality recognises, from that date, the living resource and applies the measurement principles.

Measurement at recognition

A living resource that qualifies for recognition as an asset is measured at its cost.

Where a living resource is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

The cost of a living resource comprises its purchase price, including import duties and non-refundable purchase taxes, and any costs directly attributable to bringing the living resource to the location and condition necessary for it to be capable of operating in the manner intended by management.

Measurement after recognition

Cost model

After recognition as an asset, a group of living resources are carried at its cost less any accumulated depreciation and any accumulated impairment losses.

Depreciation

Living resources are depreciated and the depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset, where appropriate.

The depreciable amount of a living resource is allocated on a systematic basis over its useful life.

The municipality assesses at each reporting date whether there is any indication that the municipality's expectations about the residual value and the useful life of a living resource have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change(s) is accounted for as a change in an accounting estimate.

In assessing whether there is any indication that the expected useful life of the living resource has changed, the municipality considers the following indications:

(a) The use of the living resource has changed, because of the following:
- The municipality has changed the manner in which the living resource is used.
- The municipality has made a decision to dispose of the living resource in a future reporting period(s) such that this decision changes the expected period over which the living resource will be used.
- Legislation, government policy or similar means have been amended or implemented during the reporting period that have, or will, change the use of the living resource.
- The living resource was idle or retired from use during the reporting period.

(b) The living resource is approaching the end of its previously expected useful life.

(c) There is evidence that the condition of the living resource improved or declined based on assessments undertaken during the reporting period.

(d) The living resource is assessed as being impaired.

In assessing whether there is any indication that the expected residual value of the living resource has changed, the municipality considers whether there has been any change in the expected timing of disposal of the living resource, as well as any relevant indicators as noted above.

The depreciation method used reflects the pattern in which the future economic benefits or service potential of the living resource is expected to be consumed by the entity.

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Accounting Policies

1.34 Living and non-living resources (continued)

The depreciation method applied to a living resource is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the living resource, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The depreciation methods and useful lives of items of living resources have been assessed as follows:

Item	Depreciation method	Average useful life (years)
K9 unit dogs	Straight-line	10

Impairment

The municipality assesses at each reporting date whether there is an indication that the living resource may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the living resource.

Compensation from third parties for living resources that have been impaired, lost or given up, is included in surplus or deficit when the compensation becomes receivable.

Transfers

Transfers from living resources are made when the particular asset no longer meets the definition of a living resource and/or is no longer within the scope of this accounting policy.

Transfers to living resources are made when the asset meets the definition of a living resource.

Derecognition

The carrying amount of a living resource is derecognised on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a living resource is included in surplus or deficit when the item is derecognised.

1.35 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

1.36 Standards, amendments to standards and interpretations issued but not yet effective

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

		Effective date
GRAP 25	Employee benefits (revised)	1 July 2023
GRAP 104	Financial instruments (revised)	1 July 2025
iGRAP 7	The limit on a defined benefit asset, minimum funding requirements and their interaction (revised)	1 July 2023
iGRAP 21	The effect of past decisions on materiality	1 July 2023
Guideline on Accounting for landfill sites		To be determined

The ASB Directive 5 sets out the principles for the application of the GRAP 3 guideline in the determination of the GRAP Reporting Framework hierarchy, as set out in the standard of GRAP 3 on Accounting Policies, Changes in Accounting Estimates and Errors.

Management has considered all the above standards issued but not yet effective and anticipates that the adoption of these standards will not have a significant impact on the financial position, financial performance or cash flows of the municipality.

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Accounting Policies

1.37 Housing development fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

Any contributions to or from the fund are shown as transfers in the Statement of Changes in Net Assets.

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Figures in Rand	2023	2022

2. Investment property

	2023			2022		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Investment property	141,336,086	-	141,336,086	131,248,172	-	131,248,172

Reconciliation of investment property - 2023

	Opening balance	Additions	Disposals	Transfers	Fair value adjustments	Total
Investment property	131,248,172	37,981	(1,510,000)	-	11,559,933	141,336,086

Reconciliation of investment property - 2022

	Opening balance	Additions	Disposals	Transfers	Fair value adjustments	Total
Investment property	131,697,586	-	-	(6,765,787)	6,316,373	131,248,172

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Amounts recognised in surplus or deficit

Rental revenue from Investment property	2,071,714	1,730,643

Investment properties are adjusted to their fair value on an annual basis. The valuations are performed by HCB Valuations and Services (Pty) Ltd, independent valuers who are not connected to the municipality.

No Investment properties are held as security for liabilities of the municipality and there were no restrictions on the realisability of Investment property or the remittance of revenue and proceeds on disposal.

See note 41 for repairs and maintenance

Proceeds from sale of investment property

- Carrying value	1,510,000	-
- Gain/(loss) on disposal	(210,040)	-
- Non-cash disposal	(1,299,960)	-
	-	**-**

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3. Property, plant and equipment

	2023			2022		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land	404,622,572	(425,208)	404,197,364	403,968,078	(425,208)	403,542,870
Buildings	156,178,286	(75,026,900)	81,151,386	154,910,506	(71,500,573)	83,409,933
Plant and machinery	19,674,850	(9,090,907)	10,583,943	17,785,895	(7,854,193)	9,931,702
Motor vehicles	129,020,237	(29,798,935)	99,221,302	123,862,180	(26,294,002)	97,568,178
Office equipment	32,823,154	(20,562,669)	12,260,485	31,992,620	(19,793,473)	12,199,147
Infrastructure	5,327,170,635	(2,495,377,194)	2,831,793,441	5,172,637,256	(2,375,566,142)	2,797,071,114
Community	403,500,572	(170,129,462)	233,371,110	386,819,354	(157,054,661)	229,764,693
Total	**6,472,990,306**	**(2,800,411,275)**	**3,672,579,031**	**6,291,975,889**	**(2,658,488,252)**	**3,633,487,637**

Reconciliation of property, plant and equipment - 2023

	Opening balance	Additions	Disposals	Transfers	Work-in-progress	Depreciation	Impairment loss	Total
Land	403,542,870	916,092	(264,598)	3,000	-	-	-	404,197,364
Buildings	83,409,933	475,356	-	-	792,425	(3,526,328)	-	81,151,386
Plant and machinery	9,931,702	1,966,267	-	-	-	(1,312,537)	(1,489)	10,583,943
Motor vehicles	97,568,178	6,723,648	-	-	-	(4,185,059)	(885,465)	99,221,302
Office equipment	12,199,147	2,368,119	-	-	-	(2,199,929)	(106,852)	12,260,485
Infrastructure	2,797,071,114	77,554,375	1	-	79,875,283	(121,796,853)	(910,479)	2,831,793,441
Community	229,764,693	14,274,931	-	-	2,406,286	(13,074,800)	-	233,371,110
	3,633,487,637	**104,278,788**	**(264,597)**	**3,000**	**83,073,994**	**(146,095,506)**	**(1,904,285)**	**3,672,579,031**

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3. Property, plant and equipment (continued)

Reconciliation of property, plant and equipment - 2022

	Opening balance	Additions	Disposals	Transfers	Work-in-progress	Depreciation	Impairment loss	Total
Land	412,934,283	81,600	(155,925)	(9,317,088)	-	-	-	403,542,870
Buildings	83,401,698	1,971,935	-	54,016	1,539,589	(3,557,305)	-	83,409,933
Plant and machinery	9,206,895	1,708,732	(1)	(18,322)	-	(946,607)	(18,995)	9,931,702
Motor vehicles	95,216,765	8,148,111	-	-	-	(3,766,649)	(2,030,049)	97,568,178
Office equipment	10,863,680	3,597,754	-	34,192	-	(2,272,815)	(23,664)	12,199,147
Infrastructure	2,763,141,978	106,184,020	(1)	(2,375,032)	54,090,643	(119,942,463)	(4,028,031)	2,797,071,114
Community	224,481,365	13,666,033	-	2,305,147	687,071	(11,374,923)	-	229,764,693
	3,599,246,664	**135,358,185**	**(155,927)**	**(9,317,087)**	**56,317,303**	**(141,860,762)**	**(6,100,739)**	**3,633,487,637**

Details of properties, plant and equipment

Proceeds from sale of property, plant and equipment

- Carrying value	264,597	155,927
- Gain/(loss) on disposal	3,411,667	3,656,962
- Non-cash disposal	-	-
	3,676,264	**3,812,889**

Purchase of property, plant and equipment

- Additions	104,278,788	135,358,185
- Work-in-progress	83,073,994	56,317,303
- Non-cash additions	(4,229,835)	(1,530,388)
	183,122,947	**190,145,100**

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3. Property, plant and equipment (continued)

Reconciliation of Work-in-Progress 2023

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	67,255,455	6,262,607	1,539,589	75,057,651
Additions/capital expenditure	79,875,281	2,406,286	792,426	83,073,993
Transferred to completed items	(48,097,784)	-	(1,409,780)	(49,507,564)
	99,032,952	**8,668,893**	**922,235**	**108,624,080**

Reconciliation of Work-in-Progress 2022

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	131,908,354	21,466,838	3,304,854	156,680,046
Additions/capital expenditure	54,090,645	687,071	1,539,590	56,317,306
Transfers between assets	44,228	(114,113)	69,885	-
Transferred to completed items	(118,787,772)	(15,777,189)	(3,374,740)	(137,939,701)
	67,255,455	**6,262,607**	**1,539,589**	**75,057,651**

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Service concession arrangements

Service concession arrangement and asset 1 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

Overstrand Municipality is the water services authority (WSA) and water services provider (WSP) for its area of jurisdiction. The municipality has invested in upgrading infrastructure and technology associated with the bulk infrastructure. The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's water and waste water bulk works for a period of at least 15 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's bulk works, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Veolia Water Solutions and Technologies South Africa (Pty) Ltd. The operator shall, from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the bulk works to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 8 December 2018 for 15 years.

Prices in the pricing schedule and amounts stated in the contract shall automatically escalate annually on 1 July in advance by the escalation factor, meaning the headline consumer price index (CPI for all urban areas) annual inflation rate published by Statistics SA in the month of March preceding the 1 July escalation date. The salary contribution for ex-municipal employees shall escalate annually at the then relevant published SALGBC escalation rate, for all other existing operational staff it shall be the escalation factor.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the bulk works and shall continue to own the bulk works for the duration of the contract. The municipality hereby makes available the bulk works and minor assets to the operator and grants the operator the right of unrestricted access to and use of the bulk works and minor assets for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The operator agrees that the municipality shall have access to the bulk works to undertake its water service authority function and to monitor the performance of the operator.

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3. Property, plant and equipment (continued)

The municipality shall have the right to extend the contract for a further 5 years provided that 12 months written notice is given to the operator. As per clause 45 in the contract, termination of this contract may occur on expiration or at the instance of the municipality and on a date specified in writing by the municipality.

Changes in the service concession arrangement that occurred during the reporting period

Amendments to the arrangement during the 2022/2023 financial year were as follows:

- To include the operation and maintenance of newly completed bulk water and wastewater facili-ties in the contract, in accordance with clause 6 of the contract.
- To allow for the introduction of a second operational shift.
- The introduction of additional and improved security measures.
- Amendment of the approved dayworks rate.
- The amendment of some of the existing key performance indicators (KPI's).
- The amendment of 3 clauses in the contract.

The technical specifications form part of the contract and are reviewed and updated annually as part of the annual plan.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consists of the following:		
Water infrastructure - carrying value	238,738,426	245,466,610
Waste water infrastructure - carrying value	145,575,054	136,733,170
	384,313,480	**382,199,780**

Service concession arrangement and asset 2

The overall objective and purpose of the service concession arrangement

The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly beach drop-off facility for a period of at least 14 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's landfill site and drop-off facilities, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and EnviroServ Waste Management (Pty) Ltd. The operator shall from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly beach drop-off facility to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 4 February 2019 for 14 years.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the landfill site and shall continue to own the landfill site for the duration of the contract. The municipality hereby makes available the landfill site, Stanford drop-off facility and Pearly Beach drop-off facility to the operator and grants the operator the right of unrestricted access to and use of facilities for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 168 months contract period, which is the anticipated date on which the Gansbaai landfill will be full. Should the lifespan extend beyond contract end date, the municipality reserves the right to extend this contract up to the date when the site will be full. Similarly, should the Gansbaai landfill site's capacity be depleted before end of contract, this contract will be terminated.

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Figures in Rand	2023	2022

3. Property, plant and equipment (continued)

Changes in the service concession arrangement that occurred during the reporting period

During the reporting period, no changes occurred in the service concession arrangement.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consists of the following:		
Gansbaai landfill site infrastructure - carrying value	7,035,521	8,226,685
Stanford drop-off - carrying value	2,799,736	1,051,627
Pearly Beach drop-off - carrying value	397,845	427,282
	10,233,102	**9,705,594**

Service concession arrangement and asset 3

The overall objective and purpose of the service concession arrangement

The municipality has procured a contractor to manage, operate and maintain the municipality's Hermanus material recovery facility for a period of 36 months (or part thereof). The scope is the contracting out of the function of managing, operating and maintaining of the municipality's material recovery facility, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Hermanus Recycling CC. The operator shall, from the effective date, be responsible for the function, meaning the function of managing, operating and maintaining of the Hermanus material recovery facility to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 2 November 2021 for 36 months (or part thereof), ending 31 October 2024.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the material recovery facility and shall continue to own the material recovery facility for the duration of the contract. The municipality hereby makes available the Hermanus material recovery facility to the operator and grants the operator the right of unrestricted access to and use of the facility for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 36 months contract period, which ends 31 October 2024.

Changes in the service concession arrangement that occurred during the reporting period

During the reporting period, no changes occurred in the service concession arrangement.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consists of the following:		
Hermanus material and recovery facility	7,239,613	7,511,523

See note 41 for repairs and maintenance.

No Property, plant and equipment are held as security for liabilities of the municipality and there were no restrictions on title for Property, plant and equipment.

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Figures in Rand	2023	2022

4. Intangible assets

	2023			2022		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software	10,999,198	(4,672,561)	6,326,637	10,999,198	(4,419,506)	6,579,692
Rights to use naturally occurring assets	2,360,000	-	2,360,000	2,360,000	-	2,360,000
Total	**13,359,198**	**(4,672,561)**	**8,686,637**	**13,359,198**	**(4,419,506)**	**8,939,692**

Reconciliation of intangible assets - 2023

	Opening balance	Additions	Amortisation	Total
Computer software	6,579,692	-	(253,055)	6,326,637
Rights to use naturally occurring assets	2,360,000	-	-	2,360,000
	8,939,692	**-**	**(253,055)**	**8,686,637**

Reconciliation of intangible assets - 2022

	Opening balance	Additions	Amortisation	Total
Computer software	6,633,219	236,682	(290,209)	6,579,692
Rights to use naturally occurring assets	2,360,000	-	-	2,360,000
	8,993,219	**236,682**	**(290,209)**	**8,939,692**

Other information

Intangible assets with indefinite lives:

Rights to use naturally occurring assets	2,360,000	2,360,000

The municipality entered into a contract with Kraaibosch Plase (Pty) Ltd on 28 May 1999. The useful life of the water right is considered to be indefinite, as the contract does not define when the municipality will cease to enjoy the right to use the water from the Kraaibosch dam. There is no reason to believe that the right to the Kraaibosch dam has a limited useful life due to the condition of the dam. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

Other intangible assets	5,361,771	5,361,771

Other intangible assets consist of software procured by the municipality. The useful life of the software is considered to be indefinite as the contracts does not define when the municipality will cease to enjoy the right to use the software. There is no reason to believe that the right to the software has a limited useful life due to the condition thereof. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

No intangible assets are held as security for liabilities of the municipality and there were no restrictions on title for intangible assets.

5. Non-living resources

Nature and types of non-living resources for which the entity is responsible

The municipality has raw water in dams and bore holes that are used in the treatment and distribution of purified water to the community.

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5. Non-living resources (continued)

Liabilities and/or contingent liabilities that arise from the non-living resources

There were no liabilities or contingent liabilities regarding the non-living resources.

Compensation from third parties included in surplus or deficit

There were no amounts of compensation from third parties for non-living resources that were given up.

6. Living resources

	2023			2022		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
K9 unit dogs	677,318	(135,464)	541,854	677,318	(67,732)	609,586

Reconciliation of living resources - 2023

	Opening balance	Depreciation	Total
K9 unit dogs	609,586	(67,732)	541,854

Reconciliation of living resources - 2022

	Opening balance	Depreciation	Total
K9 unit dogs	677,318	(67,732)	609,586

No Living resources are held as security for liabilities of the municipality and there were no restrictions on the entity's use or capacity to sell Living resources.

7. Heritage assets

	2023			2022		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Conservation areas	123,138,722	(9,250,000)	113,888,722	121,209,523	(9,250,000)	111,959,523
Stamp collections, military insignia, medals, coin	166,309	-	166,309	166,309	-	166,309
Total	**123,305,031**	**(9,250,000)**	**114,055,031**	**121,375,832**	**(9,250,000)**	**112,125,832**

Reconciliation of heritage assets 2023

	Opening balance	Additions	Disposals	Transfers	Total
Conservation areas	111,959,523	1,930,292	(1,093)	-	113,888,722
Stamp collections, military insignia, medals, coin	166,309	-	-	-	166,309
	112,125,832	**1,930,292**	**(1,093)**	**-**	**114,055,031**

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7. Heritage assets (continued)

Reconciliation of heritage assets 2022

	Opening balance	Additions	Disposals	Transfers	Total
Conservation areas	128,361,889	530,000	(594)	(16,931,772)	111,959,523
Stamp collections, military insignia, medals, coin	166,309	-	-	-	166,309
	128,528,198	**530,000**	**(594)**	**(16,931,772)**	**112,125,832**

Details of heritage assets

Proceeds from sale of heritage assets		
- Carry value	1,093	594
- Gain/(loss) on disposal	(1,093)	(507)
- Non-cash disposals	-	-
	-	**87**
Purchase of heritage assets		
- Additions	1,930,292	530,000
- Non-cash additions	(1,899,960)	(530,000)
	30,332	**-**

See note 41 for repairs and maintenance.

No heritage assets are held as security for liabilities of the municipality and there were no restrictions on title and disposal of Heritage assets.

There are no contractual commitments for the acquisition, maintenance and restoration of heritage assets.

There are no heritage assets that are used by the municipality for more than one purpose.

8. Investments

Designated at fair value		
Liberty	62,889,145	55,955,772
Momentum	5,321,663	4,556,363
	68,210,808	**60,512,135**
Non-current assets		
Designated at fair value	68,210,808	60,512,135

In determining the recoverability of other financial assets, the Overstrand Municipality considers any change in the credit quality of the other financial assets at the reporting date.

The above represents sinking funds that will be used to redeem certain borrowings at their maturity with a bullet payment.

The fair value of financial assets are determined in accordance with generally accepted pricing models based on discounted cash flow analysis using prices from observable current market transactions and dealer quotes for similar instruments.

The above instruments are classified at fair value, on reporting date, by the level of fair value hierarchy as required by GRAP 104. Level 1 is defined as quoted prices (unadjusted) in active markets for identical assets.

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9. Employee benefit obligations

Defined benefit plan

The plan is a post-employment health care benefit plan.

Post-employment health care benefit plan

The municipality provides certain post-employment health care benefits by funding the medical aid contributions of qualifying retired members of the municipality. According to the rules of the Medical Aid Funds, with which the municipality is associated, a member (who is on the current Conditions of Service) is entitled to remain a continued member of such medical aid fund on retirement, if completed 10 years or more service, in which case the municipality is liable for a certain portion of the medical aid membership fee. The municipality operates an unfunded defined benefit plan for these qualifying employees. No other post-retirement benefits are provided to these employees.

The municipality makes monthly contributions for health care arrangements to the following medical aid schemes:
- Bonitas;
- LA Health;
- Hosmed;
- Samwumed; and
- Keyhealth

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation was carried out as at 30 June 2023 by ARCH Actuarial Consulting, Fellow of the Actuarial Society of South Africa, including projections for the 2024 financial period. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

The members of the Post-employment health care benefit plan are made up as follows:		
In-service members	414	396
In-service non-members	667	689
Continuation members	103	100
	1,184	**1,185**

The amounts recognised in the statement of financial position are as follows:

Carrying value		
Present value of the defined benefit obligation-wholly unfunded	(120,345,000)	(121,619,000)
Non-current liabilities	(114,262,000)	(116,205,000)
Current liabilities	(6,083,000)	(5,414,000)
	(120,345,000)	**(121,619,000)**

Changes in the present value of the defined benefit obligation are as follows:

Opening balance	121,619,000	113,415,000
Net expense recognised in the statement of financial performance	(1,274,000)	8,204,000
	120,345,000	**121,619,000**

Net expense recognised in the statement of financial performance

Current service cost	4,597,000	4,255,000
Interest cost	14,052,000	11,103,000
Actuarial (gains) losses	(14,445,051)	(2,145,336)
Expected return on reimbursement rights	(5,477,949)	(5,008,664)
	(1,274,000)	**8,204,000**

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9. Employee benefit obligations (continued)

Key assumptions used

Assumptions used at the reporting date:

Discount rates used	12.44 %	11.81 %
Medical cost trend rates	8.05 %	8.43 %
Other material actuarial assumptions	4.06 %	3.12 %

Other assumptions

Assumed healthcare cost trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed healthcare cost trends rates would have the following effects:

	One percentage point increase	One percentage point decrease
Effect on the aggregate of the service cost and interest cost	21,919,000	16,025,000
Effect on defined benefit obligation	137,254,000	106,414,000

Amounts for the current and previous four years are as follows:

	2023	2022	2021	2020	2019
Defined benefit obligation	120,345,000	121,619,000	113,415,000	97,660,000	112,826,754

Defined contribution plan

It is the policy of the municipality to provide retirement benefits to all its employees. A number of defined contribution plans, all of which are subject to the Pensions Fund Act, exist for this purpose.

The municipality is under no obligation to cover any unfunded benefits.

10. Inventory

Stores and materials	10,184,501	9,135,993
Water for distribution	313,894	247,756
Low cost housing project	1,167,399	1,745,666
	11,665,794	11,129,415
Inventory (write-downs)	(71,967)	(191,626)
	11,593,827	**10,937,789**

Inventory recognised as an expense during the period

Stores and materials	20,373,319	14,309,660
Water for distribution	56,826,050	48,410,200
Low cost housing properties	531,267	34,635,497
	77,730,636	**97,355,357**

No Inventories are held as security for liabilities of the municipality.

11. VAT receivable

VAT	13,604,394	12,472,481

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11. VAT receivable (continued)

In determining the recoverability of VAT receivable, the Overstrand Municipality considers any change in the credit quality of the VAT receivable from the date the credit was initially granted up to the reporting date.

Overstrand Municipality is registered with the South African Revenue Services (SARS) for VAT on the cash/payment basis, in accordance with Section 15(2) of the VAT Act (Act No. 89 of 1991). The statutory receivable is measured at its transactional amount.

The VAT receivable recognised at year-end is mainly due to the impact of the difference between the input and output VAT recognised during the financial year as well as the accruals raised at year-end.

No interest or other charges were levied against the statutory receivable.

Management regards statutory receivables impairment on the same basis that other receivables from exchange transactions are assessed for impairment (historic payment rate).

Historically all refunds have been received within 30 days of the submission of the VAT201 returns to SARS, and therefore is not considered to be impaired by the municipality.

Statutory receivables, which are past due for 30 days or less are not considered for impairment.

No statutory receivables were pledged as security.

12. Receivables from non-exchange transactions

Gross balances		
Consumer debtors - Rates	41,923,455	37,187,920
Fines	124,091,182	75,803,479
Consumer debtors - Other	13,464,207	14,510,767
Control accounts	4,410,411	6,504,314
	183,889,255	**134,006,480**
Less: Allowance for impairment		
Consumer debtors - Rates	(14,012,476)	(11,358,510)
Fines	(107,453,823)	(65,426,795)
Consumer debtors - Other	(4,500,270)	(4,543,404)
	(125,966,569)	**(81,328,709)**
Net balance		
Consumer debtors - Rates	27,910,979	25,829,410
Fines	16,637,359	10,376,684
Consumer debtors - Other	8,963,937	9,967,363
Control accounts	4,410,411	6,504,314
	57,922,686	**52,677,771**
Statutory receivables included in receivables from non-exchange transactions above are as follows:		
Consumer debtors - Rates	27,910,979	25,829,410
Fines	16,637,359	10,376,684
	44,548,338	**36,206,094**
Total receivables from non-exchange transactions	57,922,686	52,677,771

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12. Receivables from non-exchange transactions (continued)

Consumer debtors - Rates		
Current (0 -30 days)	19,561,489	18,482,273
31 - 60 days	441,341	405,635
61 - 90 days	283,768	259,989
91 - 120 days	235,430	240,566
121 - 365 days	1,495,755	1,476,268
> 365 days	5,893,196	4,964,679
	27,910,979	**25,829,410**
Fines		
121 - 365 days	4,402,308	1,729,032
> 365 days	12,235,051	8,647,652
	16,637,359	**10,376,684**
Consumer debtors - Other		
Current (0 -30 days)	1,074,384	1,644,308
31 - 60 days	203,941	117,601
61 - 90 days	230,408	121,902
91 - 120 days	261,166	116,359
121 - 365 days	953,692	716,617
> 365 days	6,240,346	7,250,576
	8,963,937	**9,967,363**
Control accounts		
Current (0 -30 days)	4,410,411	6,504,314
Reconciliation of allowance for impairment		
Balance at beginning of the year	(81,328,709)	(54,086,594)
Contributions to allowance	(44,637,860)	(27,242,115)
	(125,966,569)	**(81,328,709)**

In determining the recoverability of receivables from non-exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date the credit was initially granted up to the reporting date.

Included in the control accounts above is construction contracts asset to the amount of R712,120 (2022: R2,661,943).

Contract revenue recognised as revenue for the period was R55,457,205 (2022: R40,713,121). Contract expenditure recognised as operational expenses for the period was R55,457,205 (2022: R40,713,121). Refer to note 23, 27 and 38.

Construction contracts in progress at reporting date:		
Aggregated amount of cost incurred	55,457,205	40,713,121
Amount of advances received	(58,189,412)	(37,287,711)
Amount of retentions	-	-
Gross amount due from customers	4,286,031	4,229,243
Gross amount due to customers	(3,573,912)	(1,567,300)

Statutory receivables general information

Property rates transactions arises from the Property Rates Act, Traffic fines transactions arises from the Criminal Procedure Act, No 501 of 1977 and Government grants and subsidies transactions arises from the DORA Act.

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12. Receivables from non-exchange transactions (continued)

Property rates amounts are determined through tariffs approved yearly by council. Traffic fines amounts are derived from a standardised table of speeding fines, which is determined by the district magistrate from time to time. Government grants amounts are determined by National Treasury and tabled in the DORA.

Interest is charged on overdue consumer debtors (including property rates) at prime plus 4%.

The calculation in respect of the impairment of property rates receivable is based on an assessment per account holder taking into account the payment rate, levies billed and payments made. These are then classified into 4 non-payment groups per suburb. Each group is given a risk factor and the impairment is calculated in accordance thereof. The total collectability of property rates was 98.41% (2022: 99.03%).

The calculation in respect of the impairment of fines receivable is based on an assessment of the past payment history of fines per category. The total average collectability of fines over the last 3 years was 10% (2022: 13%).

The calculation for initial recognition and measurement in respect of fines reduced and or cancelled is based on an assessment of past reduced and or cancelled history of fines per category. The total average estimated reductions over the last 3 years was 34% (2022: 44%).

13. Receivables from exchange transactions

Gross balances		
Consumer debtors - Electricity	40,953,024	32,656,871
Consumer debtors - Water	33,409,846	27,719,679
Accrued interest	6,323,178	4,479,233
Consumer debtors - Sewerage	21,498,647	17,140,125
Consumer debtors - Refuse	17,030,642	12,783,595
Unbilled revenue	23,826,872	24,560,693
Prepayments	4,956,439	4,622,552
Deposits	860,064	802,260
Consumer debtors - Property rentals	1,119,830	1,188,885
	149,978,542	**125,953,893**
Less: Allowance for impairment		
Consumer debtors - Electricity	(13,688,119)	(10,449,829)
Consumer debtors - Water	(11,166,891)	(9,086,808)
Consumer debtors - Sewerage	(7,185,698)	(5,452,085)
Consumer debtors - Refuse	(5,692,314)	(4,089,064)
Consumer debtors - Property rentals	(374,291)	(454,340)
	(38,107,313)	**(29,532,126)**
Net balance		
Consumer debtors - Electricity	27,264,905	22,207,042
Consumer debtors - Water	22,242,955	18,632,871
Accrued interest	6,323,178	4,479,233
Consumer debtors - Sewerage	14,312,949	11,688,040
Consumer debtors - Refuse	11,338,328	8,694,531
Unbilled revenue	23,826,872	24,560,693
Prepayments	4,956,439	4,622,552
Deposits	860,064	802,260
Consumer debtors - Property rentals	745,539	734,545
	111,871,229	**96,421,767**

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13. Receivables from exchange transactions (continued)		
Consumer debtors - Electricity		
Current (0 -30 days)	16,746,443	14,815,261
31 - 60 days	977,756	430,631
61 - 90 days	735,230	275,796
91 - 120 days	521,824	221,214
121 - 365 days	2,130,441	1,374,972
> 365 days	6,153,211	5,089,168
	27,264,905	**22,207,042**
Consumer debtors - Water		
Current (0 -30 days)	11,529,892	9,951,795
31 - 60 days	838,481	437,528
61 - 90 days	580,830	319,596
91 - 120 days	439,766	235,141
121 - 365 days	1,882,533	1,382,771
> 365 days	6,971,453	6,306,040
	22,242,955	**18,632,871**
Accrued interest		
Current (0 -30 days)	6,323,178	4,479,233
Consumer debtors - Sewerage		
Current (0 -30 days)	6,241,716	5,281,807
31 - 60 days	432,039	209,512
61 - 90 days	322,964	200,220
91 - 120 days	227,663	178,156
121 - 365 days	1,368,044	985,297
> 365 days	5,720,523	4,833,048
	14,312,949	**11,688,040**
Consumer debtors - Refuse		
Current (0 -30 days)	6,575,924	5,204,623
31 - 60 days	403,300	190,675
61 - 90 days	304,405	152,363
91 - 120 days	204,974	122,920
121 - 365 days	991,176	653,309
> 365 days	2,858,549	2,370,641
	11,338,328	**8,694,531**
Unbilled revenue		
Current (0 -30 days)	23,826,872	24,560,693
Prepayments		
Current (0 -30 days)	4,956,439	4,622,552
Deposits		
Current (0 -30 days)	860,064	802,260

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13. Receivables from exchange transactions (continued)

Consumer Debtors - Property rentals		
Current (0 -30 days)	335,344	403,143
31 - 60 days	44,747	7,650
61 - 90 days	14,784	4,095
91 - 120 days	10,661	3,452
121 - 365 days	65,830	51,415
> 365 days	274,173	264,790
	745,539	**734,545**
Reconciliation of allowance for impairment		
Balance at beginning of the year	(29,532,126)	(28,479,145)
Contributions to allowance	(8,575,187)	(1,052,981)
	(38,107,313)	**(29,532,126)**

In determining the recoverability of receivables from exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date that the credit was initially granted up to the reporting date.

14. Cash

Cash and cash equivalents consist of:

Cash on hand	22,580	18,280
Bank balances	236,232,104	206,010,348
Short-term deposits	410,280,488	410,251,102
	646,535,172	**616,279,730**

The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2023	30 June 2022	30 June 2021	30 June 2023	30 June 2022	30 June 2021
ABSA-Cheque-322-000-0035	20,751,022	4,655,007	11,862,715	20,751,022	4,655,007	11,862,715
ABSA-Cheque-405-589-9787	-	1,049	1,127	-	1,049	1,127
ABSA-Cheque-405-642-0921	-	3,767	3,904	-	3,767	3,904
ABSA-Cheque-406-657-8021	763,568	787,812	835,828	763,568	787,812	835,828
Nedbank-Cheque-119-013-6678	216,774,666	200,305,497	210,298,576	211,023,709	199,794,150	187,795,026
Nedbank-Cheque-119-013-6899	3,469,686	732,033	1,904,294	3,469,686	732,033	1,930,797
Nedbank-Cheque-119-013-7186	211,762	30,415	33,746	211,762	30,405	33,848
Nedbank-Cheque-119-013-7674	12,357	6,125	471	12,357	6,125	471
ABSA Call accounts	210,280,488	210,251,102	210,240,607	210,280,488	210,251,102	210,240,607
STD Bank Call accounts	100,000,000	100,000,000	-	100,000,000	100,000,000	-
Nedbank Call accounts	100,000,000	100,000,000	200,000,000	100,000,000	100,000,000	200,000,000
Cash on hand	-	-	-	22,580	18,280	18,280
Total	**652,263,549**	**616,772,807**	**635,181,268**	**646,535,172**	**616,279,730**	**612,722,603**

Cash and cash equivalents includes cash on hand, bank accounts and short-term deposits that are held for the purpose of meeting short-term cash commitments.

Included in the ABSA call accounts is an investment of R10,215,000 which has been ceded to Eskom Holdings, in lieu of deposits.

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15. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts		
National: Equitable share (COVID-19)	-	322,650
National: Integrated Electrification Programme	-	7,065,507
National: Energy efficiency and demand side management	200,715	-
Provincial: Establishment and support of K9 unit	-	363,110
Provincial: Establishment of law enforcement reaction unit	384,772	5,304,431
Provincial: Financial management capacity building	-	24,159
Provincial: Development of Sports and Recreational Facilities	-	600,000
Provincial: Thusong service centre	90,247	-
Provincial: Emergency Municipal Load-shedding Relief Grant	4,658,239	-
Provincial: Municipal Interventions Grant	79,180	-
Provincial: Human Settlement Development Grant	265,873	-
Provincial: Municipal Service Delivery Capacity Building	235,520	-
Unspent public contributions and donations	291,591	12,628,885
	6,206,137	**26,308,742**

Movement during the year

Balance at the beginning of the year	26,308,742	25,865,311
Additions during the year	141,254,486	118,021,857
Income recognition during the year	(160,369,180)	(117,571,267)
Repayment of unspent grants during the year	(685,761)	(309,309)
Transfer (from)/to debtors	(302,150)	302,150
	6,206,137	**26,308,742**

See note 27 for reconciliation of grants from National/Provincial Government and note 28 for public contributions.

16. Borrowings

At amortised cost		
DBSA Annuity loans	298,545,214	322,347,901
ABSA Bank Annuity loans	84,292,509	108,052,308
STD Bank Annuity loans	97,068,493	50,000,000
	479,906,216	**480,400,209**
Total borrowings	**479,906,216**	**480,400,209**
Non-current liabilities		
At amortised cost	421,957,268	429,906,216
Current liabilities		
At amortised cost	57,948,948	50,493,993

The fair values of the financial liabilities were determined as follows:

- The management of the municipality is of the opinion that the carrying value of financial assets and financial liabilities recorded at amortised cost in the Annual Financial Statements approximate their fair values. The fair value of financial assets and financial liabilities were determined after considering the standard terms and conditions of agreements entered into between the municipality and other parties as well as the current payment ratio of the municipality's debtors.
- At the reporting date there are no significant concentrations of credit risk for other financial liabilities. The carrying amount reflected above represents the municipality's maximum exposure to credit risk for such other financial liabilities.

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16. Borrowings (continued)

- Refer to note 48 for maturity analysis of financial liabilities.

17. Provisions

Reconciliation of provisions - 2023

	Opening Balance	Additions	Utilised during the year	Reversed during the year	Total
Rehabilitation of landfill sites	142,726,488	13,315,336	(140,740)	-	155,901,084
Long service awards	22,402,000	3,283,068	(2,808,068)	-	22,877,000
Leave pay	19,731,674	2,875,021	(1,643,492)	-	20,963,203
Bonuses	13,396,172	855,643	-	-	14,251,815
Staff gratuity	212,436	-	-	-	212,436
	198,468,770	**20,329,068**	**(4,592,300)**	**-**	**214,205,538**

Reconciliation of provisions - 2022

	Opening Balance	Additions	Utilised during the year	Reversed during the year	Total
Rehabilitation of landfill sites	129,607,925	13,314,585	(196,022)	-	142,726,488
Long service awards	20,738,000	3,660,673	(1,996,673)	-	22,402,000
Leave pay	21,257,266	913,893	(925,964)	(1,513,521)	19,731,674
Bonuses	12,540,464	855,708	-	-	13,396,172
Staff gratuity	238,650	-	(26,214)	-	212,436
	184,382,305	**18,744,859**	**(3,144,873)**	**(1,513,521)**	**198,468,770**

Non-current liabilities	170,840,870	157,025,924
Current liabilities	43,364,668	41,442,846
	214,205,538	**198,468,770**

Rehabilitation of landfill sites

Provision is made in terms of the Overstrand Municipality's licensing stipulations on the landfill sites, for the estimated cost of rehabilitating landfill sites. The estimation of landfill sites rehabilitation costs was conducted by JPCE specialist waste management consultants, independent consultants who are not connected to the municipality.

The costs are determined by calculating the volumes of excavations, materials required and legal requirements according to the footprint of each individual site. Rates used for each item of construction work have been obtained from contractors with experience in landfill construction. Other applicable rates and fees were obtained from specialists in their field of work. The percentage increase will differ for each individual landfill site as some landfills will require more material to be imported as per the specific site requirements as well as varying rehabilitation areas.

The scheduled dates of total closure and rehabilitation for the operational site is at present anticipated to take place between 2023 and 2036.

The cost to rehabilitate all identified sites in the Overstrand are estimated at R155,901,084 for the period.

Long service awards

A long service award is granted to municipal employees after the completion of fixed periods of continuous service with the municipality. The said award comprises a certain number of vacation leave days, which in accordance with the option exercised by the beneficiary employee, can be converted into a cash amount based on his/her basic salary applicable at the time the award becomes due or, alternatively, credited to his/her vacation leave accrual and a 14th cheque every 5 years after the completion of 30 years' service. The provision represents an estimation of the awards to which employees in the service of the Municipality at 30 June 2023 may become entitled to in future, based on an actuarial valuation performed at 30 June 2023, to the amount of R22,877,000 for the period.

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17. Provisions (continued)

Discount rate:

A discount rate of 11.45% per annum has been used. This is derived by using a liability-weighted average of the yields corresponding to the average term until payment of long service awards, for each employee.

Key assumptions:

Discount rate of 11.45% (2022: 11.16%), a general earnings inflation rate of 6.68% (2022: 7.33%) and a net discount rate of 4.47% (2022: 3.57%).

Leave pay

Annual leave accrues to employees on a monthly basis in accordance with the conditions of employment. Employees are entitled to 16 non-vested leave days and 8 vested leave days per annum, accumulated to a maximum of 48 leave days. The provision is an estimate of the amount due to staff as at the financial year-end, based on the value of leave and the estimated leave days to be forfeited. The estimated cost amounts to R20,963,203 for the period.

It is not the municipality's policy to encash leave in the normal course of business, except upon resignation or retirement.

Bonuses

Annual bonuses accrues to employees on a monthly basis, subject to certain conditions. The provision is an estimate of the amount due to staff as at the financial year-end, based on assumptions and the estimated cost amounts to R14,251,815 for the period.

Staff gratuity

The cost of the staff gratuity payable was based on employees not belonging to a pension fund up until February 2003 and is only payable on retirement. The estimated cost amounts to R212,436 for the period.

18. Trade and other payables

Trade payables	79,106,918	78,265,941
Payments received in advanced	16,172,351	15,722,960
Deferred income	2,382,629	54,131
Retentions	9,306,830	11,337,533
Accrued interest	2,578,925	2,869,476
Deposits received	20,712,907	21,369,822
Control accounts	16,188,065	12,537,112
	146,448,625	**142,156,975**

19. Consumer deposits

Electricity	30,584,281	29,846,491
Water	14,506,314	13,465,513
	45,090,595	**43,312,004**

20. Service charges

Revenue from exchange transactions		
Sale of electricity	484,245,789	501,028,241
Sale of water	151,484,079	135,529,262
Sewerage and sanitation charges	94,940,645	87,181,008
Refuse removal	85,923,288	76,964,343
	816,593,801	**800,702,854**

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Figures in Rand	2023	2022
20. Service charges (continued)		
Revenue from non-exchange transactions		
Electricity charges	11,753,700	11,762,644
Water charges	6,585,730	6,955,084
Sewerage and sanitation charges	5,714,482	6,055,710
	24,053,912	**24,773,438**
Total service charges		
Electricity charges	495,999,489	512,790,885
Water charges	158,069,809	142,484,346
Sewerage and sanitation charges	100,655,127	93,236,718
Refuse removal	85,923,288	76,964,343
	840,647,713	**825,476,292**
21. Fines, Penalties and Forfeits		
Building Fines	488,347	98,763
Illegal Connections Fines	833,383	278,611
Law Enforcement Fines	62,292	115,481
Overdue Books Fines	9,445	28,013
Pound Fees Fines	677,877	180,850
Municipal Traffic Fines	54,423,102	31,805,754
Tender Withdrawal Penalties	3,563	-
Deposits Forfeits	3,135	2,616,435
Retentions Forfeits	1,528,896	-
Unclaimed Money Forfeits	13,419	-
	58,043,459	**35,123,907**
22. Agency services		
Vehicle Registration	7,139,482	6,857,858

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Figures in Rand	2023	2022

23. Other income

Administration charges	3,096,129	3,731,875
Advertisements	465,944	264,924
Arbor city award	400,000	-
Camping fees	7,907,424	6,726,276
Cemeteries and burial fees	329,733	401,850
Cleaning and removal	138,083	107,855
Collection charges	677,675	486,834
Construction contracts revenue	55,457,205	40,713,306
Development charges	3,695,445	4,373,372
Discounts and early settlements	356,472	104,357
Entrance fees	85,173	111,782
Fire service charges	239,104	235,837
Insurance claims received	1,632,754	1,318,025
Legal fees	234,196	418,659
Library fees	1,017	682
Management fees	815,479	1,434,277
Objections and appeals	3,130	10,548
Parking fees	118,320	135,091
Photocopy, print and fax charges	48,377	96,558
Planning and development fees	12,523,316	11,150,068
Private telephone calls	141,508	149,424
Publications	66,159	141,805
Request for information	64,819	59,065
Roadworthy certificates	730,418	522,234
Skills development levy refund	790,214	734,323
Sundry income	82,933	393,782
Training	153,737	56,225
	90,254,764	**73,879,034**

24. Investment revenue

Interest revenue		
Short term deposits	36,535,553	25,243,394
Bank	15,215,109	6,641,059
Interest charged on trade and other receivables	7,090,289	4,220,479
Interest received - other	33,105	23,501
	58,874,056	**36,128,433**

The amount included in Investment revenue arising from exchange transactions amounted to R7,090,289.

The amount included in Investment revenue arising from non-exchange transactions amounted to R51,783,767.

25. Property rates

Rates received

Residential	248,490,391	235,035,378
Commercial	43,729,271	40,738,097
Municipal	4,055,093	3,803,533
Small holdings and farms	826,487	598,899
	297,101,242	**280,175,907**

Figures in Rand	2023	2022

26. Transfers and grants paid

Other subsidies		
Low income household subsidies	78,651	63,015
Mayor's charity fund	1,255,330	-
Special rating areas	12,557,000	12,074,374
Bursaries - non employees	474,159	675,841
Animal welfare	500,000	-
Public contributions non-cash	1,299,960	-
	16,165,100	**12,813,230**

27. Government grants and subsidies

Operating grants		
Equitable share	141,896,000	130,444,056
National Municipal Infrastructure Grant	1,143,696	1,000,000
Provincial Establishment and Support of K9 Unit Grant	2,420,000	3,059,225
National Water Service Infrastructure Grant	3,579,000	-
Provincial Municipal Service Delivery and Capacity Building Grant	120,674	180,733
Provincial Establishment of Law Enforcement Reaction Unit Grant	4,745,170	399,679
National Expanded Public Works Programme	2,593,000	2,530,000
National Financial Management Grant	1,550,000	1,550,000
Provincial Community Library Services Grant	8,258,000	6,580,000
Provincial Community Development Workers Grant	75,000	76,000
Provincial Maintenance and Construction of Transport Infrastructure Grant	140,000	145,000
Provincial Thusong Service Centre Grant	59,753	-
Provincial LG Public Employment Grant	-	1,300,000
Provincial Financial Management Capacity Building Grant	24,159	675,841
Provincial Municipal Library Support Grant	-	2,222,000
Provincial Municipal Electricity Masterplan Grant	-	1,000,000
Provincial Municipal Energy Resilience Grant	-	650,000
National Energy Efficiency Demand Site Management Grant	2,799,285	-
District ODM Safety Forum Grant	35,000	90,000
Provincial Financial Management Capability Grant	450,000	-
Provincial Emergency Municipal Load-shedding Relief Grant	2,041,761	-
Provincial Municipal Interventions Grant	200,000	-
	172,130,498	**151,902,534**
Capital grants		
National Integrated National Electrification Programme	34,396,507	11,453,493
National Municipal Infrastructure Grant	23,484,304	20,053,000
Provincial Establishment and Support of K9 Unit Grant	-	623,758
National Water Service Infrastructure Grant	23,860,000	5,182,000
Provincial Municipal Service Delivery and Capacity Building Grant	1,193,806	63,267
Provincial Establishment of Law Enforcement Reaction Unit Grant	3,132,489	602,890
Provincial Development of Sports Facilities Grant	600,000	-
Provincial Municipal Interventions Grant	170,820	-
Provincial Human Settlement Development Grant	26,098,049	49,291,583
	112,935,975	**87,269,991**
	285,066,473	**239,172,525**

Equitable Share

This grant is primarily used to subsidise the provision of basic services to indigent households.

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27. Government grants and subsidies (continued)

All registered indigent households receive a monthly subsidy based on the basic service charges for water, electricity, sewerage, refuse and up to 4,2kl waste water, which is funded from the grant. Indigent households also receive 6kl free water and 50kwh free electricity per month.

Balance unspent at beginning of year	322,651	6,869,707
Current year receipts	141,896,000	123,897,000
Conditions met - transferred to revenue	(141,896,000)	(123,897,000)
Conditions met - transferred to revenue (COVID-19)	-	(6,547,056)
Re-payment of grant	(322,651)	-
	-	**322,651**

Conditions still to be met - remain liabilities (see note 15).

National Integrated National Electrification Programme

Balance unspent at beginning of year	7,065,507	-
Current-year receipts	27,331,000	18,519,000
Conditions met - transferred to revenue	(34,396,507)	(11,453,493)
	-	**7,065,507**

Conditions still to be met - remain liabilities (see note 15).

National Municipal Infrastructure Grant

Current-year receipts	24,628,000	21,053,000
Conditions met - transferred to revenue	(24,628,000)	(21,053,000)
	-	**-**

Provincial Establishment and Support of K9 Unit Grant

Balance unspent at beginning of year	363,110	1,931,185
Current-year receipts	2,420,000	2,420,000
Conditions met - transferred to revenue	(2,420,000)	(3,682,983)
Re-payment of grant	(363,110)	(305,092)
	-	**363,110**

Conditions still to be met - remain liabilities (see note 15).

National Water Service Infrastructure Grant

Current-year receipts	27,439,000	5,182,000
Conditions met - transferred to revenue	(27,439,000)	(5,182,000)
	-	**-**

Provincial Municipal Service Delivery and Capacity Building Grant

Current-year receipts	1,550,000	244,000
Conditions met - transferred to revenue	(1,314,480)	(244,000)
	235,520	**-**

Conditions still to be met - remain liabilities (see note 15).

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27. Government grants and subsidies (continued)

Provincial Establishment of Law Enforcement Reaction Unit Grant

Balance unspent at beginning of year	5,304,431	-
Current-year receipts	2,958,000	6,307,000
Conditions met - transferred to revenue	(7,877,659)	(1,002,569)
	384,772	**5,304,431**

Conditions still to be met - remain liabilities (see note 15).

National Expanded Public Works Programme

Current-year receipts	2,593,000	2,530,000
Conditions met - transferred to revenue	(2,593,000)	(2,530,000)
	-	**-**

National Financial Management Grant

Current-year receipts	1,550,000	1,550,000
Conditions met - transferred to revenue	(1,550,000)	(1,550,000)
	-	**-**

Provincial Community Library Services Grant

Current-year receipts	8,258,000	6,580,000
Conditions met - transferred to revenue	(8,258,000)	(6,580,000)
	-	**-**

Provincial Community Development Workers Grant

Current-year receipts	75,000	76,000
Conditions met - transferred to revenue	(75,000)	(76,000)
	-	**-**

Provincial Maintenance and Construction of Transport Infrastructure Grant

Current-year receipts	140,000	145,000
Conditions met - transferred to revenue	(140,000)	(145,000)
	-	**-**

Provincial Thusong Service Centre Grant

Current-year receipts	150,000	-
Conditions met - transferred to revenue	(59,753)	-
	90,247	**-**

Conditions still to be met - remain liabilities (see note 15).

Provincial LG Public Employment Grant

Current-year receipts	-	1,300,000
Conditions met - transferred to revenue	-	(1,300,000)
	-	**-**

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Figures in Rand	2023	2022

27. Government grants and subsidies (continued)

Provincial Financial Management Capacity Building Grant

Balance unspent at beginning of year	24,159	304,217
Current-year receipts	-	400,000
Conditions met - transferred to revenue	(24,159)	(675,841)
Re-payment of grant	-	(4,217)
	-	**24,159**

Conditions still to be met - remain liabilities (see note 15).

Provincial Municipal Library Support Grant

Current-year receipts	-	2,222,000
Conditions met - transferred to revenue	-	(2,222,000)
	-	**-**

Provincial Municipal Electricity Masterplan Grant

Current-year receipts	-	1,000,000
Conditions met - transferred to revenue	-	(1,000,000)
	-	**-**

Provincial Municipal Energy Resilience Grant

Current-year receipts	-	650,000
Conditions met - transferred to revenue	-	(650,000)
	-	**-**

National Energy Efficiency Demand Site Management Grant

Current-year receipts	3,000,000	-
Conditions met - transferred to revenue	(2,799,285)	-
	200,715	**-**

Conditions still to be met - remain liabilities (see note 15).

Provincial Development of Sports and Recreational Facilities Grant

Balance unspent at beginning of year	600,000	-
Current-year receipts	-	600,000
Conditions met - transferred to revenue	(600,000)	-
	-	**600,000**

Conditions still to be met - remain liabilities (see note 15).

District ODM Safety Forum Grant

Current-year receipts	35,000	90,000
Conditions met - transferred to revenue	(35,000)	(90,000)
	-	**-**

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Figures in Rand	2023	2022

27. Government grants and subsidies (continued)

Provincial Financial Management Capability Grant

Current-year receipts	450,000	-
Conditions met - transferred to revenue	(450,000)	-
	-	**-**

Provincial Emergency Municipal Load-shedding Relief Grant

Current-year receipts	6,700,000	-
Conditions met - transferred to revenue	(2,041,761)	-
	4,658,239	**-**

Conditions still to be met - remain liabilities (see note 15).

Provincial Municipal Interventions Grant

Current-year receipts	450,000	-
Conditions met - transferred to revenue	(370,820)	-
	79,180	**-**

Conditions still to be met - remain liabilities (see note 15).

Provincial Human Settlement Development Grant

Balance unspent at beginning of year	-	1,835,576
Current-year receipts	26,666,072	47,153,857
Conditions met - transferred to revenue	(26,098,049)	(49,291,583)
Transfer (from)/to debtors	(302,150)	302,150
	265,873	**-**

Conditions still to be met - remain liabilities (see note 15).

Provincial Human Settlements Development Grant (top structures)

Current-year receipts	58,189,412	37,287,711
Conditions met - transferred to revenue	(55,457,205)	(40,713,121)
Re-payment of grant	(782,384)	-
Transfer receipts to construction contracts receivable	(58,189,412)	(37,287,711)
Transfer expenditure incurred to construction contracts receivable	55,457,205	40,713,121
Transfer re-payment of grant to construction contracts receivable	782,384	-
	-	**-**

GRAP 109 - Accounting by Principal and Agents, became effective 1 July 2019 and read together with the Guideline on Accounting for Arrangements undertaken in terms of the National Housing Programme, the municipality needs to account for the housing in terms of GRAP 11 - Construction contracts.

See note 12 for more detail.

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28. Public contributions and donations

Public contributions non-cash	3,252,336	901,200
Public contributions cash	12,337,294	2,295,742
Department contributions non-cash	2,910,130	200,000
Government contributions non-cash	-	1,102,224
	18,499,760	**4,499,166**
Reconciliation of conditional contributions		
Balance unspent at beginning of year	12,628,885	14,924,627
Current-year receipts	6,162,466	2,203,424
Conditions met - transferred to revenue	(18,499,760)	(4,499,166)
	291,591	**12,628,885**

Conditions still to be met - remain liabilities (see note 15)

29. Employee related costs

Acting allowances	1,780,969	2,107,462
Basic	283,550,241	266,783,023
Bonus	21,923,206	20,627,913
Car allowance	14,306,690	13,561,709
Retirement benefits	49,475,926	55,948,728
Housing benefits and allowances	1,773,886	1,706,672
Leave pay provision charge	2,875,021	(599,628)
Long-service awards	3,283,068	3,717,420
Medical aid - company contributions	15,637,928	14,509,793
Cellphone allowance	2,155,463	2,185,158
Bargaining council	170,532	160,854
Group life	5,006,078	4,712,470
Standby allowance	17,650,186	13,685,045
Sundry allowance	207,021	185,957
Overtime payments	42,829,024	35,252,751
Scarcity allowance	3,796,055	3,574,864
UIF	2,483,297	2,386,764
WCA	2,262,074	1,962,662
	471,166,665	**442,469,617**

Remuneration of municipal manager

Annual Remuneration	1,581,198	1,466,170
Car Allowance	48,000	72,000
Contributions to UIF, Medical and Pension Funds	67,394	62,182
Entertainment	12,000	-
	1,708,592	**1,600,352**
Cellphone Allowance	38,780	27,540
Performance Bonus	162,434	96,021
	201,214	**123,561**

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29. Employee related costs (continued)

Remuneration of chief finance officer

Annual Remuneration	1,526,756	1,450,154
Car Allowance	48,000	48,000
Contributions to UIF, Medical and Pension Funds	368,073	351,874
Entertainment	6,000	6,000
	1,948,829	**1,856,028**
Cellphone Allowance	24,480	24,480

Remuneration of Director: Management Services

Annual Remuneration	1,461,664	1,357,842
Car Allowance	36,000	60,000
Contributions to UIF, Medical and Pension Funds	340,309	332,312
Entertainment	6,000	6,000
Housing Subsidy	12,141	11,574
	1,856,114	**1,767,728**
Cellphone Allowance	24,480	24,480

Remuneration of Director: Community Services (vacant since January 2023)

Annual Remuneration	763,827	1,368,809
Car Allowance	-	52,000
Contributions to UIF, Medical and Pension Funds	169,983	342,487
Entertainment	5,727	12,000
Computer Allowance	1,867	3,912
	941,404	**1,779,208**
Cellphone Allowance	11,684	24,480

Remuneration of Director: Infrastructure and Planning

Annual Remuneration	1,517,732	1,442,233
Car Allowance	36,000	36,000
Contributions to UIF, Medical and Pension Funds	388,219	370,444
Entertainment	12,000	12,000
Computer Allowance	4,800	4,800
	1,958,751	**1,865,477**
Cellphone Allowance	27,540	27,540

Remuneration of Director: Local Economic Development

Annual Remuneration	1,619,125	1,534,177
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	72,885	70,594
Entertainment	20,000	20,000
	1,832,010	**1,744,771**
Cellphone Allowance	24,480	24,480

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29. Employee related costs (continued)

Remuneration of Director: Protection Services

Annual Remuneration	1,586,384	1,503,488
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	72,236	69,960
Entertainment	10,000	10,000
	1,788,620	**1,703,448**
Cellphone Allowance	27,540	27,540

The senior management's cellphone- and acting allowances and performance bonuses are included in their respective line items in note 29 above.

Employee related costs for municipal staff	471,166,665	442,469,617
Employee related costs for senior management	12,034,320	12,317,012
	483,200,985	**454,786,629**

30. Remuneration of councillors

Executive Major	920,379	910,323
Deputy Executive Mayor	734,894	690,581
Mayoral Committee Members [2023:4; 2022:4]	2,776,514	2,798,861
Speaker	736,304	693,494
Councillors [2023:20; 2022:20]	5,811,051	5,403,745
Cellphone allowance	1,335,572	1,084,931
	12,314,714	**11,581,935**

31. Depreciation and amortisation

Property, plant and equipment	146,095,506	141,860,762
Intangible assets	253,055	290,209
Living resources	67,732	67,732
	146,416,293	**142,218,703**

32. Impairment loss

Impairments

Property, plant and equipment	1,904,284	6,100,739

Assets were impaired during the year due to damage and redundancy. The recoverable amount of the assets were based on its fair value less costs to sell. No material impairment losses were recognised or reversed during the period. No independent valuer was used to determine recoverable service amounts.

33. Finance costs

Current borrowings	48,152,260	47,584,050

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34. Debt impairment		
Debt impairment	52,100,171	28,248,033
Debt impairment consists of the following:		
Fines impairment provision	42,027,028	27,359,720
Consumer debtors impairment provision	10,073,143	888,313
	52,100,171	**28,248,033**
35. Bad debts written off		
Bad debt written off	10,206,091	5,258,455
Bad debts written off consists of the following:		
Consumer debtors bad debt written off	10,199,517	5,186,857
Other bad debt written off	6,574	71,598
	10,206,091	**5,258,455**
36. Bulk purchases		
Electricity - Eskom	346,242,959	351,495,103
Electricity - Self Generation	174,618	104,944
	346,417,577	**351,600,047**
37. Contracted services		
Outsourced Services		
Animal Care	110,978	448,825
Burial Services	4,783	15,880
Business and Advisory	438,071	162,973
Catering Services	147,327	110,498
Clearing and Grass Cutting Services	4,324,311	4,771,479
Fire Services	46,414	2,756,219
Hygiene Services	909,563	580,975
Litter Picking and Street Cleaning	3,377,520	8,706,091
Meter Management	3,487,742	1,485,536
Medical Services	5,049	1,400
Mini Dumping Sites	13,966,038	13,156,935
Connection/Dis-connection	697,186	585,830
Refuse Removal	2,661,955	1,573,958
Security Services	803,976	571,467
Sewerage and Water Services	89,037,814	64,880,094
Swimming Supervision	2,109,546	2,331,055
Translators, Scribes and Editors	80,537	65,824
Traffic Fines Management	3,414,211	1,866,657
Veterinary Services	144,612	157,156
Consultants and Professional Services		
Business and Advisory	17,855,900	14,920,769
Infrastructure and Planning	14,540,643	13,336,684
Laboratory Services	1,495,647	1,347,435
Legal Cost	4,497,672	2,863,249

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37. Contracted services (continued)

Contractors		
Building	1,177,428	353,061
Chipping	4,723,819	4,500,954
Catering Services	334,259	260,743
Electrical	942,734	445,775
Employee Wellness	83,103	70,379
Event Promoters	788,543	453,967
Fire Protection	79,871	107,822
Fire Services	676,406	545,186
Gardening Services	573,448	653,954
Graphic Designers	43,390	26,221
Haulage	9,382,251	9,024,003
Maintenance of Buildings and Facilities	12,599,827	10,072,719
Maintenance of Equipment	2,115,534	2,332,464
Maintenance of Unspecified Assets	48,577,016	60,782,662
Management of Informal Settlements	-	2,077,003
Medical Services	80,914	31,963
Pest Control and Fumigation	131,172	133,645
Photographer	-	1,950
Plants, Flowers and Other Decorations	2,065	4,891
Traffic and Street Lights	219,879	-
Transportation	12,239	29,750
Safeguard and Security	5,282,053	4,674,458
Sewerage Services	3,129,701	3,101,221
Sports and Recreation	286,655	263,803
Stage and Sound Crew	1,800	-
Forestry	1,685,906	569,509
	257,087,508	**237,215,092**

Maintenance of unspecified assets consist of all other assets not included in the maintenance of property or machinery and equipment, e.g. vehicles and infrastructure assets.

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38. General expenses

Advertising	2,362,058	2,040,704
Assets expensed	1,531,940	2,869,184
Bank charges	1,257,226	1,146,196
Cleaning	1,239	2,300
Commission paid	4,915,271	5,362,599
Computer expenses	11,679,840	9,133,046
Conferences and seminars	186,824	121,361
Construction contracts expenses	55,457,205	40,713,121
Contribution to/(from) provisions	13,315,336	13,314,585
Driver's license and permits	39,007	20,470
Electricity	8,355,929	8,645,206
Entertainment	8,993	6,196
External audit fees	5,257,344	3,809,807
Full time union representative	138,816	134,997
Hire	3,466,493	883,812
Insurance	5,946,022	4,371,232
Land alienation cost	26,038	9,447
Licence	-	3,063
Postage and courier	1,184,035	1,192,753
Reference library	753,964	687,596
Servitudes and land surveys	17,946	23,705
Signage	29,501	46,282
Skills development levies	4,086,047	3,992,566
Subscriptions and membership fees	4,675,521	4,337,474
Telephone and fax	3,651,767	3,851,025
Title deed search fees	220,976	141,593
Training	1,512,587	1,740,475
Transport and freight	129,348	51,300
Travel - local	1,072,476	729,990
Uniforms	5,429,401	4,564,129
Vehicle tracking fees	412,000	706,799
Veterinary department	5,129	4,956
Ward committee meetings	392,800	374,200
Water management charges	1,201,797	1,125,600
	138,720,876	**116,157,769**

Membership fees paid to SALGA during the period amounted to R4,622,552 (2022: R4,253,186).

39. Fair value adjustments

Investment property (Fair value model)	11,559,933	6,316,373
Other financial assets		
• Other financial assets (Designated as at FV through P&L)	2,718,673	1,253,767
	14,278,606	**7,570,140**

40. External audit fees

Fees	5,257,344	3,809,807

41. Repairs and maintenance

Repairs and maintenance consists of portions of various expenditure items.



Figures in Rand	2023	2022

41. Repairs and maintenance (continued)

2023	Property, plant and equipment	Investment property	Heritage assets	Total
Employee related cost	116,569,363	-	-	116,569,363
Materials	23,186,446	-	-	23,186,446
Contracted services	97,410,042	-	-	97,410,042
Other expenditure	12,339,584	-	-	12,339,584
	249,505,435	**-**	**-**	**249,505,435**

2022	Property, plant and equipment	Investment property	Heritage assets	Total
Employee related cost	114,932,717	-	-	114,932,717
Materials	22,383,361	-	-	22,383,361
Contracted services	99,097,817	-	-	99,097,817
Other expenditure	9,313,689	-	-	9,313,689
	245,727,584	**-**	**-**	**245,727,584**

42. Materials

Materials		
Materials and supplies	25,949,801	27,380,320
Fuel	27,491,035	21,370,690
Consumables	4,576,263	3,763,354
Other	203,200	146,433
	58,220,299	**52,660,797**

43. Cash generated from operations

Surplus	111,297,523	20,947,870
Adjustments for:		
Depreciation and amortisation	146,416,293	142,218,703
(Gain)/loss on sale of assets and liabilities	(2,669,268)	30,979,041
Fair value adjustments	(14,278,606)	(7,570,140)
Public contributions and donations non-cash	(6,162,466)	(2,203,424)
Fines non-cash	(54,423,102)	(31,805,754)
Transfers and subsidies non-cash	1,299,960	-
Impairment deficit	1,904,284	6,100,739
Debt impairment	52,100,171	28,248,033
Bad debts written off	10,206,091	5,258,455
Movements in operating lease assets and accruals	(9,771)	(16,489)
Movements in retirement benefit assets and liabilities	(1,274,000)	8,204,000
Movements in provisions	15,736,768	14,086,465
Inventory losses or write-downs	71,967	191,627
Expenditure non-cash	32,672	143,035
Changes in working capital:		
Inventory	(1,262,272)	(8,770)
Receivables from exchange transactions	(30,176,164)	(19,839,954)
Receivables from non-exchange transactions	1,598,628	(4,265,991)
Trade and other payables	4,291,650	2,537,959
VAT	(1,131,913)	4,349,671
Unspent conditional grants and receipts	(20,102,605)	443,432
Consumer deposits	1,778,591	1,063,966
	215,244,481	**199,062,474**

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44. Commitments

Authorised capital expenditure

Commitments for the acquisition of:

• Property, plant and equipment	58,083,789	68,864,987

This committed expenditure relates to property, plant and equipment and will be financed by available bank facilities, retained surpluses, rights issue of shares, issue of debentures, mortgage facilities, existing cash resources, funds internally generated, etc.

Operating leases - as lessor (income)

Minimum lease payments due

- within one year	3,498,112	4,243,095
- in second to fifth year inclusive	8,143,721	10,525,026
- later than five years	9,489,628	10,909,371
	21,131,461	**25,677,492**

Certain of the municipality's property is held to generate rental income. Lease agreements are non-cancellable and have terms from 3 to 99 years.

Commitments are disclosed exclusive of VAT.

45. Contingencies

Contingent liabilities

Carel Hendrik Benson and 22 Others (Plaintiffs) versus Overstrand Municipality and 4 Others (Defendants) = Betty's Bay Fire

This is a claim instituted by way of a Summons issued in the High Court Western Cape on 6 January 2022 for damages to the amount of approximately R15,372,631 (capital amount; interest and costs will only be determined should the court find in favour of the Plaintiffs) allegedly sustained by the Plaintiffs as a result of a wildfire that broke out in Betty's Bay on 31 December 2018 in the alternative, 1 January 2019.

The Plaintiffs allege that the Municipality and the other Defendants are liable mainly because they breached their legal duty to prevent the fire from starting, in the alternative, to prevent it from spreading. They furthermore allege that the Defendants failed to extinguish the fire.

The municipality opposed the claim for damages and drafted exception, consulting on facts and allegations. A notice of intention to amend was received on 20 December 2022. The amended plea had to be filed by 31 May 2023.

Sandy Herman and Another v ESKOM Holdings and Overstrand Municipality

A Third Party Notice was issued against Overstrand Municipality subsequent to a Summons having been issued against ESKOM HOLDINGS by the Plaintiffs for damages to the amount of R228,213 allegedly having been sustained due to an alleged electrical surge as a result of burnt cable at their property in the Lakewood Village Hermanus.

The Third-Party Notice means that should ESKOM be held liable the Plaintiffs will also be able to claim from the Third Party , i.e., Overstrand Municipality, in that the Municipality is the owner of all power lines in Hermanus and allegedly had a duty of care to the Plaintiffs to prevent such an occurrence.

The municipality filed a notice to defend and started consultations and collation of documents. The plaintiff advised that they are further investigating the matter. The matter is pending.

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45. Contingencies (continued)

Alan Victor Landman v Overstrand Municipality

A summons was issued against the OM for damages to the amount of R24,376 allegedly sustained by Landman when he would have “collided” with a “pothole” while driving his motor vehicle in a street in Lakeside Drive Betty’s Bay on 27 September 2021. He claims that the municipality failed to maintain the road; in the alternative, failed to repair the road; failed to check the road surface for potholes, and failed to put up warning signs to warn approaching motorists of the potholes.

The municipality defended the matter and filed a Plea to the claim and is awaiting a hearing date. The matter is pending.

Shooting incident

On 22 December 2022 the parents of D Coert instituted a civil claim for damages against the OM as First Defendant and M Hull as the Second Defendant in the Civil Regional Court Hermanus for the amount of R 400 000-00.

The matter was referred to our Insurers and a Notice to Defend the matter was filed.

On 20 June 2023 documents and information was submitted to Savage Jooste Adams, the attorneys appointed by our Insurers, to defend the matter.

VAT on Library grant

The municipality was informed by the Western Cape Provincial Treasury of the National Treasury's (NT) Tax & Financial Sector Policy Unit's tax policy regarding the Value-Added Tax (VAT) treatment where municipalities provide provincially mandated functions to the general public on behalf of the provincial government and where these functions may not have been assigned to the municipality. This relates to the VAT treatment of payments for services provided by municipalities as part of the provincial functions carried out in its municipal area.

The municipality will assess its position and determine whether to submit a request for a non-binding private opinion to the South African Revenue Service (SARS) concerning the output tax treatment of the library funding received from the Western Cape Department of Cultural Affairs (DCAS). The objective of the opinion request will be for the SARS to confirm if the municipality must declare output tax at 15% or zero % on the funding received from the DCAS. If the SARS non-binding private opinion outcome is negative, the output tax payable by the municipality to the SARS as of 30 June 2023 will be R5,053,696 excluding penalties and interest.

46. Related parties

Relationships

Senior management and councillors	Refer to notes 29 and 30

The municipality entered into related party transactions with management on terms and conditions no more or less favourable than those provided to the general public. The nature of the services provided included the provision of basic services, such as water, electricity, refuse and sanitation. The outstanding balance of these transactions amounted to R75,500 (2022: R83,148).

The municipality entered into related party transactions with Van Staden JA trading as Omega Ondernemings, which is a sole proprietor, owned by Councillor JA Van Staden, on terms and conditions no more or less favourable than those provided to the general public. The nature of the services provided is the sale of goods and services. The outstanding balance of these transactions amounted to Rnil (2022: R37,030).

Councillor CH Lerm, who is a key member of municipality's management and also a director of Overstrand Skills Training Network. The municipality entered into a lease agreement with Overstrand Skills Training Network, on terms and conditions no more or less favourable than those that it would have adopted with entities in the same circumstances. The outstanding balance of these transactions amounted to R363 (2022: R185).

47. Prior-year adjustments

Presented below are those items contained in the statement of financial position, statement of financial performance and cash flow statement that have been affected by prior-year adjustments:

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47. Prior-year adjustments (continued)

Accounting errors:

Accounting errors relating to prior periods have been identified during the 2021/2022 financial period. These errors include mathematical errors[1], misapplication of accounting policies[2], oversight or misinterpretation of facts[3] and effects of fraud[4].

Change in classification:

The change in classification was due to the re-classification of certain control accounts.

Statement of financial position

2021

	As previously reported	Correction of error	Re-classification	Restated
Inventories [3]	12,736,096	5,400	-	12,741,496
Investment property [3]	127,537,500	4,160,086	-	131,697,586
Property, plant and equipment [3]	3,601,761,549	(2,514,886)	-	3,599,246,663
Payables from exchange transactions [3]	(141,475,030)	1,856,023	-	(139,619,007)
Unspent conditional grants and receipts [3]	(24,029,735)	(1,835,576)	-	(25,865,311)
Accumulated surplus [3]	(3,698,333,819)	(1,671,047)	-	(3,700,004,866)
	(121,803,439)	**-**	**-**	**(121,803,439)**

2022

	As previously reported	Correction of error	Re-classification	Restated
Inventories [3]	10,931,701	6,088	-	10,937,789
Receivables from exchange transactions [3]	96,666,110	(244,343)	-	96,421,767
Receivables from non-exchange transactions [3]	47,228,589	2,787,240	2,661,943	52,677,772
Investment property [3]	127,088,086	4,160,086	-	131,248,172
Property, plant and equipment [3]	3,637,252,828	(3,765,190)	-	3,633,487,638
Payables from exchange transactions [3]	(138,779,618)	(715,414)	(2,661,943)	(142,156,975)
Accumulated surplus [3]	(3,718,724,053)	(2,228,467)	-	(3,720,952,520)
	61,663,643	**-**	**-**	**61,663,643**

Statement of financial performance

2022

	As previously reported	Correction of error	Re-classification	Restated
Property rates [3]	278,154,484	2,021,423	-	280,175,907
Service charges [3]	825,795,636	(319,344)	-	825,476,292
Rentals [3]	6,692,388	75,003	-	6,767,391
Other income [3]	122,706,951	(48,827,916)	-	73,879,035
Government grants and subsidies [3]	189,880,942	49,291,583	-	239,172,525
Employee related costs [3]	(454,613,987)	(172,642)	-	(454,786,629)
Remuneration of councillors [3]	(11,538,492)	(43,443)	-	(11,581,935)
Depreciation [3]	(141,016,728)	(1,201,974)	-	(142,218,702)
Impairment loss [3]	(5,986,962)	(113,777)	-	(6,100,739)
Materials [3]	(52,657,611)	(3,186)	-	(52,660,797)
Contracted services [3]	(237,081,493)	(133,599)	-	(237,215,092)
Inventories losses/write-downs [3]	(191,626)	(1)	-	(191,627)
General expenses [3]	(116,143,068)	(14,706)	-	(116,157,774)
Surplus for the year	**404,000,434**	**557,421**	**-**	**404,557,855**

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47. Prior-year adjustments (continued)

Cash flow statement

2022

	As previously reported	Correction of error	Re-classification	Restated
Cash flow from operating activities				
Property rates [3]	278,095,952	(644,136)	-	277,451,816
Services charges [3]	818,905,695	(4,739,670)	-	814,166,025
Other receipts [3]	171,510,007	(82,581,780)	-	88,928,227
Government grants and subsidies [3]	194,455,691	47,456,008	-	241,911,699
Employee costs [3]	(446,409,987)	(172,642)	-	(446,582,629)
Other payments [3]	(452,444,278)	38,687,278	-	(413,757,000)
	564,113,080	**(1,994,942)**	**-**	**562,118,138**
Cash flow from investing activities				
Purchase of property, plant and equipment [3]	(191,610,043)	1,464,940	-	(190,145,103)
Purchase heritage assets [3]	(530,000)	530,000	-	-
	(192,140,043)	**1,994,940**	**-**	**(190,145,103)**
Cash flow from financing activities				
Movement in other financial liabilities	(3,956,538)	-	3,956,538	-
Proceeds from borrowings	-	-	50,000,000	50,000,000
Repayment of borrowings	-	-	(53,956,538)	(53,956,538)
	(3,956,538)	**-**	**-**	**(3,956,538)**

48. Risk management and financial instruments

Financial risk management

Due to the largely non-trading nature of activities and the way in which they are financed, municipalities are not exposed to the degree of financial risk faced by business entities. Financial instruments play a much more limited role in creating or changing risks that would be typical of listed companies to which the IFRSs' mainly apply. Generally, financial assets and liabilities are generated by day-to-day operational activities and are not held to manage the risks facing the municipality in undertaking its activities.

The Finance directorate monitors and manages the financial risks relating to the operations through internal policies and procedures. These risks include interest rate risk and liquidity risk. Compliance with policies and procedures are reviewed by the internal auditors on a continuous basis and annually by the external auditors. The municipality does not enter into or trade with financial instruments for speculative purposes.

Internal audit, responsible for initiating a control framework and monitoring and responding to potential risk, reports periodically to the municipality's audit committee, an independent body that monitors the effectiveness of the internal audit function.

Liquidity risk

The municipality’s risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

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48. Risk management and financial instruments (continued)

The municipality manages credit risk in its borrowing and investing activities by only dealing with well-established financial institutions of high credit standing, and by spreading its exposure over a range of such institutions in accordance with its approved investment policies. Credit risk relating to consumer debtors is managed in accordance with the municipality's credit control and debt collection policy. The municipality's credit exposure is spread over a large number and wide variety of consumers and is not concentrated in any particular sector or geographical area. Adequate provision has been made for anticipated bad and doubtful debts. Additional information relating to the analysis of consumer debtors is given in notes 12 and 13 to the financial statements.

Financial assets exposed to credit risk at year-end were as follows:

Counter-parties with external credit rating (Fitch's):		
Investments		
F1	410,280,488	410,251,102
F2	68,210,808	60,512,135
	478,491,296	**470,763,237**
Counter-parties without external credit rating:		
Receivables from exchange and non-exchange transactions		
Group 1	16,637,359	10,376,684
Group 3	4,410,411	6,504,314
Group 4	35,966,553	34,464,738
	57,014,323	**51,345,736**
Consumer debtors both exchange and non-exchange transactions		
Group 1	44,900,407	38,837,398
Group 2	2,472,389	1,333,961
Group 3	3,341,605	1,799,233
Group 4	62,065,192	55,783,210
	112,779,593	**97,753,802**

F1 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

F2 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

F3 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 1 = Speculative. Minimal capacity for timely payment of financial commitments, plus vulnerability to near term adverse changes in the financial and economic conditions.

Group 2 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 3 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

Group 4 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

Market risk

Interest rate risk

The municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the municipality to fair value interest rate risk. The Municipality's policy is to maintain approximately 50% of its borrowings in fixed rate instruments. During 2023 and 2022, the municipality's borrowings at fixed rates were denominated in the Rand.

The municipality limits its counter-party exposures from its money market investment operations by only dealing with well established financial institutions of high credit standing.

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48. Risk management and financial instruments (continued)

Consumer debtors comprise of a large number of ratepayers, dispersed across different industries and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Consumer debtors are presented net of a provision for impairment. In the case of debtors whose accounts become in arrears, it is endeavoured to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

Interest rate risk for trade and other payables is managed by ensuring that all payments are made within 30 days of receipt of invoice or statement, as prescribed by the MFMA.

Interest rate sensitivity analysis:
Financial assets:
If the average interest rate at a given date had been 100 basis points higher, with all other variables held constant, the fair value impact on the Statement of Financial Performance would have been R491,698 (2022: R371,848) with the opposite effect if the interest rate had been 100 basis points lower.

Financial liabilities:
Changes in the interest rate as at 30 June 2023 would have had no impact on the statement of financial performance as all borrowings are at a fixed interest rate.

Cash flow interest rate risk

Financial instrument	Current interest rate	Due in less than a year	Due in one to two years	Due in two to five years	Due after five years	Total
Trade and other receivables - normal credit terms	14.42 %	78,668,142	34,111,451	-	-	112,779,593
Cash in current banking institutions	6.25 %	236,232,104	-	-	22,580	236,254,684
Short term deposits	7.44 %	410,280,488	-	-	-	410,280,488
Trade and other payables	- %	146,448,625	-	-	-	146,448,625
Fixed interest rate instruments	10.49 %	107,273,800	91,227,693	395,691,936	84,107,630	678,301,059

49. Events after the reporting date

The Provincial Disaster Management Centre (PDMC) confirmed that a weather warning for 24 and 25 September 2023 has been upgraded to level 9 for the Western Cape. This led to torrential downpours exceeding 100mm in places in the Overberg. Our dams were at capacity and this resulted in flash floods, mud slides and general flooding of roads and residential areas. The municipality suffered a total estimated loss of R18.8 million due to damaged infrastructure.

50. Unauthorised expenditure

Opening balance as previously reported	14,108,285	14,253,808
Add: Expenditure identified - current	26,061,573	14,108,285
Less: Amount approved - prior period	(14,108,285)	(14,253,808)
Closing balance	**26,061,573**	**14,108,285**

Overspending of the total amount per vote appropriated in the municipality's approved budget

Directorate: Infrastructure and planning	-	7,953,991
Directorate: Protection services	26,061,573	6,154,294
	26,061,573	**14,108,285**

Unauthorised expenditure awaiting authorisation.

Directorate: Protection Services was overspent due to the adjustment of the provision for fines impairment.

The total approved budget was not overspent.

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50. Unauthorised expenditure (continued)

The unauthorised expenditure for 2022 was approved by Council in the Special Adjustments Budget on 31 January 2023.

51. Fruitless and wasteful expenditure

Opening balance as previously reported	27,394	-
Opening balance as restated	27,394	-
Add: Expenditure identified - current	-	27,394
Add: Expenditure identified - prior period	-	7,069
Less: Amount recovered - prior period	(16,072)	-
Less: Amount written off - prior period	(6,574)	(7,069)
Closing balance	**4,748**	**27,394**

Details of fruitless and wasteful expenditure

Fruitless and wasteful expenditure was incurred due to the overpayment of salaries.

Amount written-off

The amounts written off was certified as irrecoverable and written off by council on 24 April 2023.

Fruitless and wasteful expenditure is presented exclusive of VAT.

52. Irregular expenditure

Opening balance as previously reported	110,946	263,587
Opening balance as restated	**110,946**	**263,587**
Procuring goods and services without following the official procurement process - current	2,272,945	164,385
Procuring goods and services without following the official procurement process - Prior year	22,701	-
Non-compliance with Municipal Supply Chain Regulation 44 (persons in the service of the state)	-	76,049
Non-compliance with Municipal Supply Chain Policy Paragraph 39(1)(c)	36,873	-
Certified as irrecoverable and written off - Current	(1,775,700)	(129,488)
Certified as irrecoverable and written off - Prior year	(133,646)	(263,587)
	-	-
Closing balance	**534,119**	**110,946**

Cases under investigation

Investigations are still in progress regarding 7 cases (2022: 3) which are all related to non-compliance with procurement processes.

Amount written-off

The amounts written off was certified as irrecoverable and written off by council during the year.

The amounts disclosed above are shown exclusive of VAT.

53. Actual operating expenditure versus budgeted operating expenditure

Refer to Appendix E(1) and the Statement of comparison of budget and actual amounts for the comparison of actual operating expenditure versus budgeted expenditure.

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54. Actual capital expenditure versus budgeted capital expenditure

Refer to Appendix E(2) for the comparison of actual capital expenditure versus budgeted expenditure.

55. Deviations from supply chain management regulations

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the accounting officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the council and includes a note in the audited annual financial statements.

SCM Policy	Description		
Clause 36(1)(a)(i)	Emergency	403,228	3,529,323
Clause 36(1)(a)(ii)	Available from single provider only	1,682,477	1,838,195
Clause 36(1)(a)(v)	Impractical or impossible to follow the normal procurement process	23,925,055	7,190,589
		26,010,760	**12,558,107**

The detailed deviations are available for inspection in the monthly, quarterly and annual reports tabled in council.

56. Segment information

General information

Identification of segments

The municipality organises financial information for budgeting purposes on the basis of four major functional areas: energy sources, water management, waste management and waste water management. The segments were organised around the type of service delivered to market. Management uses these same segments for determining strategic objectives.

Information reported about these segments is used by management as a basis for evaluating the segments' performances and for making decisions about the allocation of resources. The disclosure of information about these segments is also considered appropriate for external reporting purposes.

Aggregated segments

The municipality does not aggregate any other municipal activities into a general reportable segment.

Types of goods and/or services by segment

These reportable segments as well as the goods and/or services for each segment are set out below:

Reportable segment	Goods and/or services
Energy sources	Electricity
Water management	Water
Waste water management	Sewerage and sanitation
Waste management	Refuse removal

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56. Segment information (continued)

Segment surplus or deficit, assets and liabilities

2023

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Revenue						
Revenue from non-exchange transactions						
Government grants and subsidies	69,074,837	22,774,567	39,913,554	14,861,414	138,442,101	285,066,473
Public contributions	10,699,822	-	-	1,637,472	6,162,466	18,499,760
Property rates	-	-	-	-	297,101,242	297,101,242
Fines, penalties and forfeits	689,312	144,071	-	11,707	57,198,369	58,043,459
Service charges	11,753,700	6,585,730	5,714,482	-	-	24,053,912
Revenue from exchange transactions						
Service charges	483,417,107	151,470,051	94,940,645	85,923,288	842,710	816,593,801
Other income	632,943	1,259,665	1,260,276	151,013	86,950,867	90,254,764
Agency services	-	-	-	-	7,139,482	7,139,482
Licences and permits	-	-	-	-	2,977,019	2,977,019
Rental	-	-	-	-	6,747,022	6,747,022
Fair value adjustments	-	-	-	-	14,278,606	14,278,606
Interest received	-	-	-	-	58,874,056	58,874,056
Gains on disposal/derecognition of assets	-	-	-	-	2,669,268	2,669,268
Total segment revenue	**576,267,721**	**182,234,084**	**141,828,957**	**102,584,894**	**679,383,208**	**1,682,298,864**
Expenditure						
Employee related cost	28,644,234	13,248,821	28,622,545	35,685,457	376,999,928	483,200,985
Remuneration of councillors	-	-	-	-	12,314,714	12,314,714
Depreciation	26,827,958	24,123,324	29,007,889	3,804,285	62,652,837	146,416,293
Finance charges	15,560,290	19,118,636	12,472,675	117,821	882,838	48,152,260
Bulk purchases	346,417,577	-	-	-	-	346,417,577
Contracted services	4,659,860	66,668,392	52,204,415	36,022,373	97,532,468	257,087,508
Materials	11,513,615	3,979,479	7,397,374	4,927,426	30,402,405	58,220,299
Transfers and subsidies paid	-	-	-	-	16,165,100	16,165,100
Bad debt written off	1,907,434	3,197,787	1,139,947	640,780	3,320,143	10,206,091
Debt impairment	2,815,905	1,808,768	1,507,489	1,394,131	44,573,878	52,100,171
Impairment loss	508,448	349,060	4,742	54,195	987,839	1,904,284
Other expenditure (including leases and inventory write-offs)	825,850	7,134,620	2,351,598	14,214,232	114,289,759	138,816,059
Total segment expenditure	**439,681,171**	**139,628,887**	**134,708,674**	**96,860,700**	**760,121,909**	**1,571,001,341**
Total segmental surplus/(deficit)	**136,586,550**	**42,605,197**	**7,120,283**	**5,724,194**	**(80,738,701)**	**111,297,523**

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Other information						
Capital expenditure	55,691,590	31,607,551	32,801,081	5,637,060	63,583,772	189,321,054

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56. Segment information (continued)

2022

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Revenue						
Revenue from non-exchange transactions						
Government grants and subsidies	43,440,689	12,576,728	29,956,084	16,644,929	136,554,096	239,172,526
Public contributions	430,525	-	-	2,295,742	1,772,899	4,499,166
Property rates	-	-	-	-	280,175,907	280,175,907
Fines, penalties and forfeits	147,213	131,398	-	1,842,500	33,002,796	35,123,907
Service charges	11,762,644	6,955,084	6,055,710	-	-	24,773,438
Revenue from exchange transactions						
Service charges	500,282,519	135,508,876	87,181,008	76,964,343	766,108	800,702,854
Other income	1,871,420	820,600	790,992	119,612	70,276,410	73,879,034
Agency services	-	-	-	-	6,857,858	6,857,858
Licences and permits	-	-	-	-	2,780,230	2,780,230
Rental	-	-	-	-	6,767,391	6,767,391
Fair value adjustments	-	-	-	-	7,570,140	7,570,140
Interest received	-	-	-	-	36,128,433	36,128,433
Total segment revenue	**557,935,010**	**155,992,686**	**123,983,794**	**97,867,126**	**582,652,268**	**1,518,430,884**
Expenditure						
Employee related costs	26,764,587	13,864,315	27,041,337	33,382,680	353,733,710	454,786,629
Remuneration of councillors	-	-	-	-	11,581,935	11,581,935
Depreciation	26,521,291	27,046,506	26,700,117	2,906,270	59,044,519	142,218,703
Finance charges	15,281,501	19,288,546	11,607,404	184,966	1,221,633	47,584,050
Bulk purchases	351,600,047	-	-	-	-	351,600,047
Contracted services	4,605,120	57,768,022	34,755,953	31,896,156	108,189,841	237,215,092
Materials	9,270,976	3,417,689	6,889,427	3,635,755	29,446,950	52,660,797
Transfers and subsidies paid	-	-	-	-	12,813,230	12,813,230
Bad debts written off	1,010,108	1,589,611	647,604	543,791	1,467,341	5,258,455
Debt impairment	197,966	590,086	97,616	73,203	27,289,162	28,248,033
Impairment loss	2,280,106	1,201,177	377,898	172,213	2,069,345	6,100,739
Loss on disposal/derecognition of assets	-	-	-	-	30,979,041	30,979,041
Other expenditure (including leases and inventory write-offs)	823,861	7,052,440	2,533,475	14,017,421	92,009,066	116,436,263
Total segment expenditure	**438,355,563**	**131,818,392**	**110,650,831**	**86,812,455**	**729,845,773**	**1,497,483,014**
Total segmental surplus/(deficit)	**119,579,447**	**24,174,294**	**13,332,963**	**11,054,671**	**1,124,414**	**20,947,870**

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Other information						
Capital expenditure	28,252,701	36,720,698	45,731,686	2,971,590	78,765,495	192,442,170

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56. Segment information (continued)

Measurement of segment surplus or deficit, assets and liabilities

Basis of accounting for transactions between reportable segments

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

Information about geographical areas

Management monitors performance geographically, but does not have reliable separate financial information for decision making purposes, as the municipality's geographical areas of operation is seen as a single geographical area when deciding how to allocate resources.

57. Accounting by principals and agents

The municipality is a party to a principal-agent arrangement(s).

Entity as agent

Department of Transport and Public Works:
The municipality entered into an arrangement with the Department of Transport and Public Works to collect revenue in respect of the registration and licencing of motor vehicles.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date, the municipality had a payable for the vehicle registration to the amount of R166,515 (2022: R106,516).

Revenue recognised as agency fees R7,139,482 (2022: R6,857,858).

Reconciliation of the carrying amount of the (payable) / receivable:

Opening balance	(106,516)	291,609
Revenue received	(30,273,371)	(28,686,084)
Payments made to the department	30,213,372	28,287,959
	(166,515)	**(106,516)**

National Department of Justice:
The municipality acts as an agent for the National Department of Justice, where it collects admission of guilt for warrants of arrest for non-appearance in court, in respect of traffic and non-traffic violations.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date, the municipality did not have a payable or receivable for the warrant of arrests.

The municipality does not derive any revenue from this function.

Reconciliation of the carrying amount of the (payable) / receivable:

Revenue received	(47,900)	(25,450)
Payments made to the department	47,900	25,450
	-	**-**

Western Cape Provincial Department of Human Settlements:
The municipality undertakes transactions on behalf of the Western Cape Provincial Department of Human Settlements in relation to beneficiaries of the housing programme, as the municipality:

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57. Accounting by principals and agents (continued)

Receives application forms from potential beneficiaries and submits them to the Western Cape Provincial Department of Human Settlements or processes the application forms on the HSS. Communicate the approved list of beneficiaries to the applicants after approval has been received from the Western Cape Provincial Department of Human Settlements and may handover the completed house to the beneficiary based on the approved list from the Western Cape Provincial Department of Human Settlements.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

The municipality does not derive any revenue from this function.

Entity as principal

ONTEC Systems (Pty) Ltd:
The municipality has a service provider ONTEC Systems (Pty) Ltd (2022: ONTEC Systems (Pty) Ltd) who acts as agent for the municipality for the sale of prepaid electricity. All payments are received directly by the municipality and the service provider invoices the municipality for commission payable. No penalties are payable if the contract with the agent is terminated.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date the municipality had a receivable for the ONTEC pre-paid electricity to the amount of R842,385 (2022: R672, 030). Commission paid to agent R4,048,180 (2022: R4,263,594).

EasyPay and Pay@:
The municipality has service providers EasyPay and Pay@ who acts as agents for the municipality with the 3rd party collection of debtor payments. All payments are paid directly to the municipality and the service provider invoices the municipality for commission payable.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date, the municipality did not have a payable or receivable for the revenue collection. Commission paid to agent R867,091 (2022: R1,099,005).

58. BBBEE Performance

Information on compliance with the B-BBEE Act is included in the annual report under the section titled B-BBEE Compliance Performance Information.

59. Multi-employer retirement benefit information

Overstrand Municipality makes provision for post-retirement benefits to eligible councillors and employees, who belong to different pension schemes.

One councillor belongs to the Pension Fund for Municipal Councillors.

Employees belong to a variety of collective agreement approved Pension and Provident Funds as described below.

These funds are governed by the Pension Funds Act and include both defined benefit and defined contribution schemes.

All of these afore-mentioned funds are multi-employer plans and are subject to either a tri-annual, bi-annual or annual actuarial valuation, details which are provided below.

The only obligation of the municipality with respect to the retirement benefit plans is to make the specified contributions.

Where councillors / employees leave the pension fund plans prior to full vesting of the contributions, the contributions paid by the municipality are forfeited to the fund.

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59. Multi-employer retirement benefit information (continued)

The total expense recognised in the Statement of Financial Performance of R49.5 million (2022: R55.9 million) represents contributions payable to these plans by the municipality at rates specified in the rules of the plans. These contributions have been expensed.

DEFINED BENEFIT SCHEMES

LA Retirement Fund:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2022. The scheme both operates a defined benefit and defined contribution scheme.

Defined Benefit Scheme:

The contribution rate payable under the defined benefit section is 27%, 9% by the members and 18% by their councils. The actuarial valuation report at 30 June 2022 disclosed an actuarial valuation amounting to R1.392 billion (2021: R1.486 billion), with a net accumulated surplus of R144.158 million (2021: R69.420 million), with a funding level of 111.6% (2021: 104.9%).

Defined Contribution Scheme:

The actuarial valuation report at 30 June 2022 indicated that the defined contribution scheme of the fund is in a sound financial position, with a assets amounting to R1.976 billion (2021: R2.082 billion), net investment reserve of R0 million (2021: R0 million) and a funding level of 100.0% (2021: 100.0%).

DEFINED CONTRIBUTION SCHEMES

Consolidated Retirement Fund for Local Government:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2022.

The statutory valuation performed as at 30 June 2022 revealed that the assets of the fund amounted to R36.503 billion (2021: R34.148 billion), with funding levels of 100.4% and 131.6% (2021: 100.5% and 133.0%) for the Share Account and the Pensions Account respectively. The contribution rate paid by the members (9%) and the municipalities (18%) is sufficient to fund the benefits accruing from the fund in the future.

Municipal Councillors Pension Fund:

The last statutory valuation was performed as at 30 June 2018.

The statutory valuation performed as at 30 June 2018 revealed that the assets of the fund amounted to R1.798 billion (2017: R1.481 billion) with funding levels of 103.26% (2017: 101.31%). The contribution rate paid by the members (13.75%) and the municipalities (15.00%) is sufficient to fund the benefits accruing from the fund in the future.

The Municipal Workers Retirement Fund (Previously South African Municipal Workers Union National Provident Fund):

The last statutory valuation was performed as at 30 June 2020.

The statutory valuation performed as at 30 June 2020 revealed that the assets of the fund amounted to R9.021 billion (2017: R7.721 billion) with funding levels of 102.2% (2017: 102.0%). The contribution rate paid by the members not less than 7.50% and Council not less than 18.00% is sufficient to fund the benefits accruing from the fund in the future. Newer information could not be obtained as the fund only releases information on payment.

60. Distribution losses

Water
Technical losses

Rand value	182,756	190,443
No. of units (kl)	107,910	144,768
% loss	1.43	1.97

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60. Distribution losses (continued)

Non-technical losses		
Rand value	4,454,879	2,871,713
No. of units (kl)	1,733,086	1,623,409
% loss	23.04	22.07

Non-technical water losses to the amount of R4,454,879 (23.04%) (2022: R2,871,713 (22.07%)) were incurred as a result of unmetered connections, ageing pipeline infrastructure, burst pipes, old reticulation networks and other leakages. Technical water losses amounted to R182,756 (1.43%) (2022: R190,443 (1.97%)).

Electricity		
Technical losses		
Rand value	13,103,100	13,778,144
No. of units (kWh)	11,101,463	12,852,425
% loss	5.00	5.00

Non-technical losses		
Rand value	3,742,954	6,057,458
No. of units (kWh)	3,171,179	5,650,472
% loss	1.43	2.20

Electricity losses to the amount of R13,103,100 (5.00%) (2022: R13,778,144 (5.00%)) were incurred as a result of technical losses caused by the nature of electricity and the manner of its distribution, via the network, status/condition and age of the network, weather conditions and load on the system, as well as non-technical losses, e.g. theft and vandalism, to the amount of R3,742,954 (1.43%) (2022: R6,057,458 (2.20%)).

61. Budget variances

Material differences between budget and actual amounts

Changes from the approved budget to the final budget

The difference between the approved budget and final budget is due to virements in terms of Council's approved virement policy.

Explanations for variances greater than 10% between budget and actual figures

Statement of Comparison of Budget and Actual Amounts

Revenue:

Service charges - Water revenue - 14% - More revenue received than was budgeted for.

Service charges - Sanitation revenue - 11% - More revenue received than was budgeted for.

Rental of facilities - 48% - More income received than was budgeted for.

Interest earned - external investment - 49% - Slower Capital Budget implementation and more cash available for investing as well as increase in interest rates.

Interest earned - outstanding debtors - 78% - Increased consumers with outstanding accounts that attract interest, also influenced by an increase in the prime rate.

Fines, Penalties and Forfeits - 185% - More fines were issued than anticipated.

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61. Budget variances (continued)

License and permits - 13% - More licences issued than anticipated.

Other revenue - (28)% - The capital portion of the construction contract revenue was budgeted under other revenue. The municipality adjusted the financial statements due to a technical disagreement, to show the capital portion of the construction contract revenue under non-exchange revenue, government grants and subsidies.

Gains - 106% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Expenditure:

Debt impairment - 166% - More fines were issued than anticipated and therefore more impairment provided as well as increase in consumer debtors provision for bad debts due to the increase in outstanding debtors.

Other revenue and costs:

Transfers and subsidies-capital - 30% - The capital portion of the construction contract revenue was budgeted under other revenue. The municipality adjusted the financial statements due to a technical disagreement, to show the capital portion of the construction contract revenue under non-exchange revenue, government grants and subsidies.

Transfers and subsidies-capital (in-kind - all) - 135% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Statement of financial position:

Cash - 105% - The major influence on this variance relates to unspent loans and grants received during the year and savings on expenditure.

Consumer debtors - 22% - Increase in consumer debtors due to change in indigent policy and collectability.

Other debtors - 34% - The major influence on this variance relates to the increase in the fines debtor and accrued interest on investments

Trade and other payables – (10%) - The major influence on this variance relates to increase in the deferred income (pre-paid electricity) and the control accounts.

Cash flow statement:

Other revenue - (25%) - The variance is due to ajustments made during the audit..

Transfers and subsidies - operating - 56% and Transfers and subsidies - capital - (100%) - Together - (5%) – These items need to be seen as a whole to determine the actual variance and it is below 10%.

Interest income - 70% - Slower Capital Budget implementation, increased interest on outstanding debtors and more cash available for investing.

Proceeds on disposal of PPE - 100.0% - Budgeting is subject to impracticalities for the determination of the outcome in advance.

Capital assets - (14%) - The major influence on this variance relates to roll overs made from 2022/2023 budget to 2023/2024 budget.

Increase/(decrease) in consumer deposits - (100%) - This item was budgeted for under financing activities but accounted for under operating activities in the financial statements.

62. Awards to close family members of persons in service of the state

Refer to pages 83 - 85 for detail relating to awards made to close family members of persons in the service of the state for the year ended 30 June 2023.

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Note 62 Continued

AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2023

No.	Creditor Name	Relationship	Person In The Service Of The State	Capacity	2022/2023	2021/2022
1	Appel VM (Virgil Appel)	Spouse	Delicia Appel	Marketing & Communications Officer (SANBI)	47,370.00	88,770.00
2	ADV Ettienne Vermaak	Spouse	JMC Vermaak	Pharmacist (Department of Health)	70,000.00	-
4	Bergstan South Africa Consulting And Development Engineers (Pty) Ltd	Spouse	Jacqueline Rene Beukes	Social Worker (Department of Social Development)	54,233.25	228,792.50
5	Boland Valuers CC	Spouse	Ester Groenewald	Part time Councillor (Stellenbosch Municipality)	-	422,553.12
	Conlog (Pty) Ltd	Spouse	Nirvasha Moodey	Director (Department of Health)	5,907.09	
7	De Villiers D	Parent	Seulene De Villiers	Switchboard operator (Overstrand Municipality)	47,700.00	91,080.00
	Du Plessis AA (Angies Catering	Child	Bronwyn Du Plessis	Admin Clerk (Overstrand Municipality)	11,400.00	
8	Engelbrecht And Scorgie Architectural Offices	Spouse	Carlow Engelbrecht	ICT Administrator (Overstrand Municipality)	1,307,086.83	221,712.06
9	Fairbridges Wertheim Becker Attorneys	Brother	Shaheed Hofmeester	Teacher (Department of Education)	3,986,933.51	2,347,008.25
		Spouse	Heenk Rauch	Petro SA- Programme Manager		
10	Greater Overberg Fire Protection Association	Child	Dr Pam Albertyn	WoW Teams (National Parks)		49,133.93
11	Greenro Solutions (Pty) Ltd	Spouse	Nandipha Thabeng	Forensic Analyst (South African Police Service)	59,013.34	77,784.52
	HiLoad Inyanga Construction (Pty) Ltd	Spouse	Antoinette van Wyk	Teacher (Department of Education)	8,538,863.68	
13	Ikapa Reticulation & Flow	Spouse	Sophia Frances Anita Davids	Teacher (Department of Education)	27,044,030.05	5,025,570.16
	iX Engineers (Pty) Ltd	Spouse	Riulani Mashegana	Nurse (Gauteng Department of Health)	5,830,747.45	
14	JPCE (Pty) Ltd	Spouse	Johan Adriaan Minnie	Head: Operations Centre (City of Cape Town)	1,469,326.74	1,859,757.77
15	Masiqhame Trading 77 CC	Child	Simphiwe Gxilishe	Teacher (Department of Education)	-	25,978.70
16	Maxitec CC	Spouse	Riana Steenekamp	Media Liaison Officer (Overstrand Municipality)	881,908.16	626,649.41
17	NCC Environment Services	Spouse	Chande Rhoda	Head: Invasive Species (City of Cape Town)	51,801.54	173,788.36
18	Ncuthu and Son (Pty) Ltd	Spouse	Nozibele Victoria Batha	General Assistant: Cleaning (Overstrand Municipality)	11,500.00	17,550.00
19	Nedbank	Brother	MM Matoqane	Project Manager	Rates based	Rates based
		Spouse	B Radebe	Director		
20	Neil Lyners And Associates (Rf) (Pty) Ltd	Brother	Hilary Gustav Lyners	Chief Engineer (Western Cape Provincial Government)	16,805,752.58	8,359,150.90
21	Nxinxis Services (Pty) Ltd	Spouse	Xolani Gqoli	Sergeant (South African Police Service)	83,700.00	89,253.00
22	Olivier MK (DJ Magic)	Parent	Lowies Adonis	Driver (Overstrand Municipality)	86,100.00	146,491.00
	Phambili Rheeca (Pty) Ltd	Parent	Winston Maritz	Principle Clerk (Overstrand Municipality)	8,461.60	
23	PJ Bookbinders	Child	Simone Barnes	Org. Development Practitioner (Department of The Premier)	18,885.00	28,069.20
24	Piston Power Chemicals CC	Spouse	Naoira Andhee	Teacher (Department of Education)	7,959.36	71,131.68
26	Red Ant Security Relocation & Eviction Services (Pty) Ltd	Spouse	Noxolo Lesiela	Organisational Design & Development Practitioner (Mogale City Local Municipality)	-	2,383,165.43
27	RLA Services (Pty) Ltd	Spouse	Romano Arendse	Machine Operator (Overstrand Municipality)	-	41,000.00
	Sobantu M		Nomabhele Sobantu	Police Officer (South African Police Service)	3,485.00	
29	Sound Works Hermanus (Pty) Ltd	Parent	JD Mitchell	Foreman (Theewaterskloof Municipality)	29,500.00	-
30	Spectrum Utility Management (Pty) Ltd	Spouse	Agnes Majele	Database Officer (Eskom)	792,457.09	716,208.50
31	Story Team (Pty) Ltd	Spouse	Bertram Loriston	Director: Examination Administration (Department of Education)	311,326.00	311,727.70
32	Technology Corporate Management (Pty) Ltd	Child	Zeth Malele	Manager: Marketing (Brand South Africa)	-	9,250.96
	The Habit Guest House	Spouse	Pieter Marais	Councillor (Breede Valley Municipality)	3,980.00	

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AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2023

34	WAB Printmedia (Pty) Ltd	Spouse	Adeline Brink	Manager: Corporate Services-Drakenstein Muni.	12,247.50	13,195.00
36	Zutari (Pty) Ltd (Aurecon)	Spouse	WZ Erasmus	Manager (Cape Nature)	2,568,111.01	3,106,148.52
37	AmandlaGCF Construction CC	Brother-in-la	John Emanual Jacobs	Department of Labour: Principal Inspector	651,769.24	11,977,945.53
		Sister	Unit Frazenburg	Deeds Office: Registrar		
		Brother	Eben Frazenburg	Western Cape Department of Education - Teacher		
		Sister	Jaqueline Frazenburg	Western Cape Department of Education - Teacher		
		Brother	Bryan Frazenburg	City of Cape Town - Traffic Department: Municipal Prosecutor		
38	Gibb (Pty) Ltd	Brother	David Moffett	Department of Rural Development and Land Reform - Director: Spatial Planning & Land Use	5,669,893.19	4,403,186.02
		Sister	Nokuzola Mandla	Eastern Cape Department of Human Settlements - Control Works Inspector		
		Spouse	Conrad Hering	Department of Transport and Public Works - Electrical Engineer		
		Brother	Daniel Smit	Department of Environment Forestry and Fisheries - Deputy Director		
		Sister-in-law	Dolerencia Davids	City of Cape Town - Admin Officer		
		Brother-in-law	Hilton Davids	City of Cape Town - Admin Officer		
		Spouse	Chadwin Clark	Eskom - Instrument Technician		
		Father	Andre Petersen	Department of Education - Subject Specialist		
		Brother	Ian Bowker	Department of Asset Management and maintenance in Transport Directorate - Head: Pavement Materials & Rehabilitation		
		Spouse	Dianne Allderman	Eastern Cape Department of Education - Teacher		
		Brother	Pieter Schimper	Eskom Generation, Kriel Power Station - Engineering Manager, Design & Specification		
		Brother	Ernst Smit	Dept. Agriculture WC - Scientific Technician		
		Sister	Melissa van der Westhuizen	City of Cape Town - Assistant Professional Officer		
		Spouse	Alan Moon	City of Cape Town - Head: Business Continuity		
		Niece	Aditi Singh	Eskom - Senior Advisor Transfer Pricing, Finance		
		Spouse	Thando Gqobo	Ethekweni Municipality - Civil Engineering Technician		
		Spouse	Siyamthanda Jafta	Eastern Cape Department of Transport - Assistant Manager: Asset Management		
		Spouse	Nokuthula Mkhize	National Department of Water Affairs and Forestry - Accounting Clerk		
		Mother	Irma Brink	Department of Education – Free State - Teacher		
		Brother	Funanani Freeman Phidza	Economic Development - Director ICT		
		Brother	Rendani Phidza of Ntshavheni Phidza	Sports and Recreation - Senior Control Officer		
		Sister	Thendo Phidza	Eskom Rotek Industries - Junior Service Engineer		
		Brother-in-law	Herbert Humbulani Netshikweta	Depart of Minerals Resource - Senior Inspector		
		Sister-in-law	Teboho Victoria Kabi	Eskom Generation - Senior Technician		
		Spouse	Jacqueline Gooch	Department of Transport and Public Works - Head of Department		

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19 December 2023

Note 62 Continued

AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2023

		Spouse	Liezel Sophia Cloete	Department of Higher Education and Training - Lecturer		
		Sister	Yvette Joubert	Western Cape Department of Education - Teacher		
		Brother	Heinrich Rudiger Jaskolk	Department of Justice - Gauteng - Magistrate		
		Brother	M.B. Haq	City Engineers - Architect/Town Planner		
42	Ian Dickie & Company (Pty) Ltd	Spouse	Deon Samuels	South African Police Service - Administrator	23,230.00	69,985.90
43	Rhode Bros Steel Projects CC	Child	DON RHODE	South African Police Service - Police Officer	-	20,700.00
44	Wilstan Book Supplies CC	Spouse	Valencia Pamela Beukes	City of Capetown - Senior Professional Officer	7,885.55	6,914.52
45	Skybeley Trading	Spouse	GM Erasmus	Overstrand Municipality - Clerk	-	29,374.00
46	Fuze Geomatics Cc	Spouse	Nhlanhla Ngcobo	Department of Higher Education - Administrator	397,406.49	241,486.00
47	Motheo Construction Group (Pty) Ltd	Brother	Martin Ndhlovu	Department of Statistics: Statistician	0.00	9,005,823.98
		Sister	Bridget Mantlhasi	NW Department of Human Settlements: Personal Assistant		
		Sister	Duduzile M Langa	Department of Education: Senior Educational Specialist		
		Father	Kwetepe Monareng	South African National Defence Force: Warrant Officer		
		Spouse	Manale Diphoko	Transnet: Senior construction Manager		
		Father	Mmbulungeni Madi	Tholomela Municipality: Environmental Manager		
		Spouse	Resha Singh	Department of Education: Teacher		
		Sister	Nokwanda Dube	Construction Education & Training Authority (CETA): Chairperson of Bid Evaluation Committee		
48	Stop Doors Maintenance	Child	Lane Bothma	Department of Health- Medical Practitioner	10,407.50	5,290.00
49	Charles Beukes Consultancy	Spouse	Eurica Beukes	Department of Education - Subject Advisor	-	25,500.00
50	Multimode Trading (Pty) Ltd	Parent	H Esterhuizen	South African Police Service - Sergeant	-	9,177.00
51	Courtesy Management (Pty) Ltd	Spouse	Funani Khosa	Department of Social Development - Assistant Director	-	1,205,925.78
52	Wilstan Services (Pty) Ltd	Spouse	Valencia Pamela Beukes	City of Cape Town - Senior Professional Officer	7,885.55	4,374.00
53	CSM Consulting Services (Pty) Ltd	Child	Andre Vancoillie	Western Cape Provincial Government Department of Environmental Affairs and Planning - Chief Town and Regional Planner	-	Rates based
54	Royal-Haskoning DHV (Pty) Ltd	Spouse	Tryphosa Sithole	City of Johannesburg - Associate Director	-	Rates based
55	Daveng Consulting Engineers (Pty) Ltd	Spouse	Nancy Wilma Daniels	Department of Education - Teacher	668,671.68	Rates based
					77,586,935.98	**53,536,603.40**

AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

Schedule of external loans as at 30 June 2023

	Loan Number	Redeemable	Balance at Thursday, 30 June 2022	Received during the period	Redeemed written off during the period	Balance at Friday, 30 June 2023
			Rand	Rand	Rand	Rand
Development Bank of South Africa						
DBSA @ 10.920%	103946/1	2026	16,000,000	-	4,000,000	12,000,000
DBSA @ 10.600%	103946/2	2026	100,000,000	-	-	100,000,000
DBSA @ 11.833%	61007348	2030	23,009,494	-	1,693,102	21,316,392
DBSA @ 10.728%	61007381	2030	23,103,184	-	1,779,719	21,323,465
DBSA @ 10.205%	61007382	2030	23,757,636	-	1,870,021	21,887,615
DBSA @ 9.240%	61007559	2029	42,577,063	-	4,565,481	38,011,582
DBSA @ 9.994%	61007575	2029	45,682,222	-	4,781,223	40,900,999
DBSA @ 9.587%	61007576	2029	48,218,302	-	5,113,141	43,105,161
			322,347,901	**-**	**23,802,687**	**298,545,214**
Annuity loans						
ABSA @ 10.440%	4073054262	2024	9,414,239	-	4,467,813	4,946,426
ABSA @ 10.820%	4073923493	2024	10,052,554	-	4,762,082	5,290,472
ABSA @ 10.380%	0387230981	2024	19,945,836	-	7,379,736	12,566,100
ABSA @ 9.110%	0387230982	2028	17,807,101	-	2,348,761	15,458,340
ABSA @ 10.940%	0387230984	2029	26,293,934	-	2,669,338	23,624,596
ABSA @ 9.950%	0387230986	2030	24,538,644	-	2,132,069	22,406,575
STDB @ 11.030%	729777	2032	50,000,000	-	2,931,507	47,068,493
STDB @ 12.050%	793705	2033	-	50,000,000	-	50,000,000
			158,052,308	**50,000,000**	**26,691,306**	**181,361,002**
Total external loans						
Development Bank of South Africa			322,347,901	-	23,802,687	298,545,214
Annuity loans			158,052,308	50,000,000	26,691,306	181,361,002
			480,400,209	**50,000,000**	**50,493,993**	**479,906,216**

Overstrand Municipality
Appendix B

Analysis of property, plant and equipment as at 30 June 2023

	Cost/Revaluation						Accumulated depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Land and buildings													
Land (Separate for AFS purposes)	403,968,078	916,093	(264,598)	3,000	-	**404,622,573**	(425,208)	-	-	-	-	**(425,208)**	404,197,365
Buildings (Separate for AFS purposes)	154,910,506	1,267,780	-	-	-	**156,178,286**	(71,500,573)	-	-	(3,526,327)	-	**(75,026,900)**	81,151,386
	558,878,584	**2,183,873**	**(264,598)**	**3,000**	**-**	560,800,859	**(71,925,781)**	**-**	**-**	**(3,526,327)**	**-**	**(75,452,108)**	**485,348,751**
Infrastructure													
Roads, Pavements & Bridges	1,647,843,017	30,534,670	-	(12,620,478)	-	**1,665,757,209**	(596,214,018)	-	-	(39,206,036)	-	**(635,420,054)**	1,030,337,155
Storm water	377,995,558	2,479,787	-	4,126,648	-	**384,601,993**	(128,367,408)	-	-	(8,446,480)	-	**(136,813,888)**	247,788,105
Electricity	1,105,478,471	56,619,273	(1,969,413)	-	-	**1,160,128,331**	(602,012,723)	1,969,412	-	(26,420,011)	(502,762)	**(626,966,084)**	533,162,247
Water purification	1,159,582,697	33,022,426	(717,019)	1,375,307	-	**1,193,263,411**	(656,898,323)	717,019	-	(24,055,453)	(348,936)	**(680,585,693)**	512,677,718
Sewerage purification	805,554,760	31,688,322	(7,386)	7,118,523	-	**844,354,219**	(355,944,891)	7,387	-	(20,389,136)	(4,739)	**(376,331,379)**	468,022,840
Waste Management	76,182,751	3,085,178	(202,460)	-	-	**79,065,469**	(36,128,783)	202,460	-	(3,279,736)	(54,040)	**(39,260,099)**	39,805,370
	5,172,637,254	**157,429,656**	**(2,896,278)**	**-**	**-**	5,327,170,632	**2,375,566,146)**	**2,896,278**	**-**	**(121,796,852)**	**(910,477)**	**2,495,377,197)**	**2,831,793,435**
Community Assets													
Other	386,819,354	16,681,217	-	-	-	**403,500,571**	(157,054,661)	-	-	(13,074,801)	-	**(170,129,462)**	233,371,109
	386,819,354	**16,681,217**	**-**	**-**	**-**	403,500,571	**(157,054,661)**	**-**	**-**	**(13,074,801)**	**-**	**(170,129,462)**	**233,371,109**
Heritage assets													
Other	121,375,832	1,930,292	(1,093)	-	-	**123,305,031**	(9,250,000)	-	-	-	-	**(9,250,000)**	114,055,031
	121,375,832	**1,930,292**	**(1,093)**	**-**	**-**	123,305,031	**(9,250,000)**	**-**	**-**	**-**	**-**	**(9,250,000)**	**114,055,031**
Other assets													
General vehicles	123,862,180	6,723,648	(1,565,590)	-	-	**129,020,238**	(26,294,001)	1,565,590	-	(4,185,059)	(885,465)	**(29,798,935)**	99,221,303
Plant & equipment	17,785,895	1,966,267	(77,311)	-	-	**19,674,851**	(7,854,192)	77,311	-	(1,312,537)	(1,489)	**(9,090,907)**	10,583,944
Office Equipment	31,992,621	2,368,119	(1,537,585)	-	-	**32,823,155**	(19,793,472)	1,537,585	-	(2,199,930)	(106,852)	**(20,562,669)**	12,260,486
	173,640,696	**11,058,034**	**(3,180,486)**	**-**	**-**	181,518,244	**(53,941,665)**	**3,180,486**	**-**	**(7,697,526)**	**(993,806)**	**(59,452,511)**	**122,065,733**
Total property plant and equipment													
Land and buildings	558,878,584	2,183,873	(264,598)	3,000	-	**560,800,859**	(71,925,781)	-	-	(3,526,327)	-	**(75,452,108)**	485,348,751
Infrastructure	5,172,637,254	157,429,656	(2,896,278)	-	-	**5,327,170,632**	2,375,566,146)	2,896,278	-	(121,796,852)	(910,477)	**2,495,377,197)**	2,831,793,435
Community Assets	386,819,354	16,681,217	-	-	-	**403,500,571**	(157,054,661)	-	-	(13,074,801)	-	**(170,129,462)**	233,371,109
Heritage assets	121,375,832	1,930,292	(1,093)	-	-	**123,305,031**	(9,250,000)	-	-	-	-	**(9,250,000)**	114,055,031
Other assets	173,640,696	11,058,034	(3,180,486)	-	-	**181,518,244**	(53,941,665)	3,180,486	-	(7,697,526)	(993,806)	**(59,452,511)**	122,065,733
	6,413,351,720	**189,283,072**	**(6,342,455)**	**3,000**	**-**	6,596,295,337	**2,667,738,253)**	**6,076,764**	**-**	**(146,095,506)**	**(1,904,283)**	**2,809,661,278)**	**3,786,634,059**
Living resources													
K9 unit dogs	677,318	-	-	-	-	**677,318**	(67,732)	-	-	(67,732)	-	**(135,464)**	541,854
	677,318	**-**	**-**	**-**	**-**	677,318	**(67,732)**	**-**	**-**	**(67,732)**	**-**	**(135,464)**	**541,854**

Overstrand Municipality
Appendix B

Analysis of property, plant and equipment as at 30 June 2023

	Cost/Revaluation						Accumulated depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Intangible assets													
Computers - software & programming	10,999,198	-	-	-	**-**	**10,999,198**	(4,419,506)	-	-	(253,055)	-	**(4,672,561)**	6,326,637
Other	2,360,000	-	-	-	**-**	**2,360,000**	-	-	-	-	-	**-**	2,360,000
	13,359,198	**-**	**-**	**-**	**-**	13,359,198	**(4,419,506)**	**-**	**-**	**(253,055)**	**-**	**(4,672,561)**	**8,686,637**
Investment properties													
Investment property	131,248,172	37,981	(1,510,000)	-	**11,559,933**	**141,336,086**	-	-	-	-	-	**-**	141,336,086
	131,248,172	**37,981**	**(1,510,000)**	**-**	11,559,933	141,336,086	**-**	**-**	**-**	**-**	**-**	**-**	**141,336,086**
Total													
Land and buildings	558,878,584	2,183,873	(264,598)	3,000	**-**	**560,800,859**	(71,925,781)	-	-	(3,526,327)	-	**(75,452,108)**	485,348,751
Infrastructure	5,172,637,254	157,429,656	(2,896,278)	-	**-**	**5,327,170,632**	(2,375,566,146)	2,896,278	-	(121,796,852)	(910,477)	**2,495,377,197)**	2,831,793,435
Community Assets	386,819,354	16,681,217	-	-	**-**	**403,500,571**	(157,054,661)	-	-	(13,074,801)	-	**(170,129,462)**	233,371,109
Heritage assets	121,375,832	1,930,292	(1,093)	-	**-**	**123,305,031**	(9,250,000)	-	-	-	-	**(9,250,000)**	114,055,031
Other assets	173,640,696	11,058,034	(3,180,486)	-	**-**	**181,518,244**	(53,941,665)	3,180,486	-	(7,697,526)	(993,806)	**(59,452,511)**	122,065,733
Living resources	677,318	-	-	-	**-**	**677,318**	(67,732)	-	-	(67,732)	-	**(135,464)**	541,854
Intangible assets	13,359,198	-	-	-	**-**	**13,359,198**	(4,419,506)	-	-	(253,055)	-	**(4,672,561)**	8,686,637
Investment properties	131,248,172	37,981	(1,510,000)	-	**11,559,933**	**141,336,086**	-	-	-	-	-	**-**	141,336,086
	6,558,636,408	**189,321,053**	**(7,852,455)**	**3,000**	11,559,933	6,751,667,939	**(2,672,225,491)**	**6,076,764**	**-**	**(146,416,293)**	**(1,904,283)**	**2,814,469,303)**	**3,937,198,636**

Overstrand Municipality
Appendix C

Segmental analysis of property, plant and equipment as at 30 June 2023

	Cost/Revaluation						Accumulated Depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment deficit Rand	Closing Balance Rand	Carrying value Rand
Municipality													
Finance & Admin/Finance	998,502,482	15,210,180	(4,956,177)	3,000	11,559,933	**1,020,319,418**	(139,536,952)	3,180,486	-	(11,476,908)	(993,806)	**(148,827,180)**	871,492,238
Comm. & Social/Libraries and archives	386,819,354	16,681,217	-	-	-	**403,500,571**	(157,054,661)	-	-	(13,074,801)	-	**(170,129,462)**	233,371,109
Public Safety/Police	677,318	-	-	-	-	**677,318**	(67,732)	-	-	(67,732)	-	**(135,464)**	541,854
Waste Water Management/Sewerage	805,554,760	31,688,322	(7,386)	7,118,523	-	**844,354,219**	(355,944,891)	7,387	-	(20,389,136)	(4,739)	**(376,331,379)**	468,022,840
Road Transport/Roads	2,025,838,575	33,014,457	-	(8,493,830)	-	**2,050,359,202**	(724,581,426)	-	-	(47,652,516)	-	**(772,233,942)**	1,278,125,260
Water/Water Distribution	1,159,582,697	33,022,426	(717,019)	1,375,307	-	**1,193,263,411**	(656,898,323)	717,019	-	(24,055,453)	(348,936)	**(680,585,693)**	512,677,718
Electricity /Electricity Distribution	1,105,478,471	56,619,273	(1,969,413)	-	-	**1,160,128,331**	(602,012,723)	1,969,412	-	(26,420,011)	(502,762)	**(626,966,084)**	533,162,247
Waste management/Refuse	76,182,751	3,085,178	(202,460)	-	-	**79,065,469**	(36,128,783)	202,460	-	(3,279,736)	(54,040)	**(39,260,099)**	39,805,370
	6,558,636,408	**189,321,053**	**(7,852,455)**	**3,000**	**11,559,933**	**6,751,667,939**	**2,672,225,491)**	**6,076,764**	**-**	**(146,416,293)**	**(1,904,283)**	**2,814,469,303)**	**3,937,198,636**
Total													
Municipality	6,558,636,408	189,321,053	(7,852,455)	3,000	**11,559,933**	**6,751,667,939**	2,672,225,491)	6,076,764	-	(146,416,293)	(1,904,283)	**2,814,469,303)**	3,937,198,636
	6,558,636,408	**189,321,053**	**(7,852,455)**	**3,000**	**11,559,933**	**6,751,667,939**	**2,672,225,491)**	**6,076,764**	**-**	**(146,416,293)**	**(1,904,283)**	**2,814,469,303)**	**3,937,198,636**

Segmental Statement of Financial Performance for the year ended 30 June 2023

Prior Year				Current Year		
Actual Income Rand	**Actual Expenditure Rand**	**Surplus /(Deficit) Rand**		**Actual Income Rand**	**Actual Expenditure Rand**	**Surplus /(Deficit) Rand**
			Municipality			
53,624,053	65,261,000	(11,636,947)	Executive and Council	73,092,464	60,364,155	12,728,309
339,513,861	228,754,255	110,759,606	Finance and Administration	389,753,734	215,535,112	174,218,622
17,461,266	47,151,717	(29,690,451)	Planning and Development	19,181,369	47,424,584	(28,243,215)
9,725,744	20,426,492	(10,700,748)	Comm. & Social/Libraries and archives	9,270,124	22,970,333	(13,700,209)
91,383,329	46,728,520	44,654,809	Housing	82,149,986	59,986,757	22,163,229
48,216,067	126,920,319	(78,704,252)	Public Safety	76,056,257	156,968,700	(80,912,443)
15,568,412	53,048,849	(37,480,437)	Sport and Recreation	14,939,134	57,811,390	(42,872,256)
498,399	21,089,549	(20,591,150)	Environmental Protection	39,790	24,495,534	(24,455,744)
123,924,177	110,529,008	13,395,169	Waste Water Management/Sewerage	141,829,184	134,708,673	7,120,511
6,341,793	114,891,407	(108,549,614)	Road Transport/Roads	14,876,922	107,693,660	(92,816,738)
156,425,649	131,791,809	24,633,840	Water/Water Distribution	182,255,492	139,628,886	42,626,606
557,894,194	438,280,562	119,613,632	Electricity /Electricity Distribution	576,269,405	439,681,170	136,588,235
-	2,922,816	(2,922,816)	Other	49	3,721,544	(3,721,495)
-	2,898,492	(2,898,492)	Internal Audit	-	3,150,140	(3,150,140)
97,853,940	86,788,219	11,065,721	Waste Management/Refuse	102,584,951	96,860,700	5,724,251
1,518,430,884	**1,497,483,014**	**20,947,870**		**1,682,298,861**	**1,571,001,338**	**111,297,523**
			Other charges			
104,399,721	104,399,721	-		109,097,708	109,097,708	-
104,399,721	**104,399,721**	**-**		**109,097,708**	**109,097,708**	**-**
1,518,430,884	1,497,483,014	20,947,870	Municipality	1,682,298,861	1,571,001,338	111,297,523
104,399,721	104,399,721	-	Other charges	109,097,708	109,097,708	-
1,622,830,605	**1,601,882,735**	**20,947,870**	**Total**	**1,791,396,569**	**1,680,099,046**	**111,297,523**

Overstrand Municipality
Appendix E(1)

Actual versus Budget (Revenue and Expenditure) for the year ended 30 June 2023

	Current year 2023 Act. Bal.	Current year 2023 Adjusted budget	Variance		Explanation of Significant Variances greater than 10% versus Budget
	Rand	Rand	Rand	Var	
Revenue					
Property rates	297,101,242	287,940,600	9,160,642	3.2	
Service charges	840,647,713	835,994,232	4,653,481	0.6	
Rental of facilities and equipment	6,747,022	4,572,998	2,174,024	47.5	Note 61
Agency services	7,139,482	7,858,000	(718,518)	(9.1)	
Licences and permits	2,977,019	2,635,600	341,419	13.0	Note 61
Other income	90,254,764	125,298,218	(35,043,454)	(28.0)	Note 61
Fines, penalties and forfeits	58,043,459	20,344,104	37,699,355	185.3	Note 61
Transfers and subsidies	285,066,473	264,636,800	20,429,673	7.7	
Public contributions	18,499,760	15,068,235	3,431,525	22.8	Note 61
Interest received - investment	58,874,056	38,652,600	20,221,456	52.3	Note 61
	1,665,350,990	1,603,001,387	62,349,603	3.9	
Expenses					
Personnel	(483,200,986)	(505,988,226)	22,787,240	(4.5)	
Remuneration of councillors	(12,314,714)	(12,335,376)	20,662	(0.2)	
Depreciation and amortisation	(146,416,291)	(146,595,506)	179,215	(0.1)	
Impairments	(1,904,284)	-	(1,904,284)	100.0	Note 61
Finance costs	(48,152,260)	(48,056,000)	(96,260)	0.2	
Debt Impairment	(52,100,171)	(19,616,950)	(32,483,221)	165.6	Note 61
Materials	(58,220,299)	(63,814,110)	5,593,811	(8.8)	
Bulk purchases	(346,417,577)	(371,533,490)	25,115,913	(6.8)	
Contracted Services	(257,087,508)	(279,995,470)	22,907,962	(8.2)	
Transfers and Subsidies	(16,165,100)	(14,786,489)	(1,378,611)	9.3	
General Expenses	(149,022,151)	(153,727,425)	4,705,274	(3.1)	
	(1,571,001,341)	(1,616,449,042)	45,447,701	(2.8)	
Other revenue and costs					
Gain or loss on disposal of assets and liabilities	2,669,268	2,724,547	(55,279)	(2.0)	
Fair value adjustments	14,278,606	5,500,000	8,778,606	159.6	Note 61
	16,947,874	8,224,547	8,723,327	106.1	
Net surplus/ (deficit) for the year	111,297,523	(5,223,108)	116,520,631	(2,230.9)	

Overstrand Municipality
Appendix E(2)

Budget Analysis of Capital Expenditure as at 30 June 2023

	Additions Rand	Revised Budget Rand	Variance Rand	Variance %	Explanation of significant variances from budget
Municipality					
Executive & Council/Mayor and Council	4,949	5,000	51	**1**	
Planning and Development/Economic Development/Plan	3,718,990	1,844,125	(1,874,865)	**(102)**	Non-cash public contributions received
Comm. & Social/Libraries and archives	3,889,645	4,780,978	891,333	**19**	Roll over projects identified to be completed in 2023-2024
Housing	28,623,403	44,311,000	15,687,597	**35**	Delay in approval of projects from Department of Human Settlements
Public Safety/Police	5,007,380	6,042,127	1,034,747	**17**	Roll over projects identified to be completed in 2023-2024
Sport and Recreation	3,317,616	3,047,321	(270,295)	**(9)**	
Waste Water Management/Sewerage	32,801,081	32,920,819	119,738	**-**	
Road Transport/Roads	16,798,573	16,823,697	25,124	**-**	
Water/Water Distribution	31,607,551	35,789,052	4,181,501	**12**	Roll over projects identified to be completed in 2023-2024
Electricity /Electricity Distribution	55,691,590	58,906,610	3,215,020	**5**	
Corporate Services	2,223,216	1,870,000	(353,216)	**(19)**	Correction of asset classification
Waste Management	5,637,060	5,875,602	238,542	**4**	
	189,321,054	**212,216,331**	**22,895,277**	**11**	

Overstrand Municipality
Appendix F
Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003 for the year ended 30 June 2023

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts					Quarterly Expenditure					Grants and Subsidies delayed / withheld					Reason for delay/withholding of funds	Did your municipality comply with the grant conditions in terms of grant framework in the latest Division of Revenue Act	Reason for noncompliance
		Sep	Dec	Mar	Jun	Tot	Sep	Dec	Mar	Jun	Tot	Sep	Dec	Mar	Jun	Tot		Yes/ No	
FMG	NT	1,550	-	-	-	1,550	109	105	101	1,235	1,550	-	-	-	-	-	N/A	Yes	N/A
EPWP	NT	649	1,167	777	-	2,593	369	805	740	679	2,593	-	-	-	-	-	N/A	Yes	N/A
MIG	NT	7,168	9,231	8,229	-	24,628	1,312	8,435	1,847	13,034	24,628	-	-	-	-	-	N/A	Yes	N/A
INEP	NT	10,665	10,666	6,000	-	27,331	2,842	3,645	2,314	25,595	34,396	-	-	-	-	-	N/A	Yes	N/A
WSIG	NT	8,000	10,900	8,539	-	27,439	2,922	3,950	3,167	17,400	27,439	-	-	-	-	-	N/A	Yes	N/A
EEDM	NT	1,000	-	2,000	-	3,000	-	205	-	2,594	2,799	-	-	-	-	-	N/A	Yes	N/A
Library	PT	2,753	2,753	2,752	-	8,258	1,652	2,162	1,735	2,709	8,258	-	-	-	-	-	N/A	Yes	N/A
M&CTIG	PT	-	-	140	-	140	-	-	140	-	140	-	-	-	-	-	N/A	Yes	N/A
CDW	PT	-	75	-	-	75	-	7	13	55	75	-	-	-	-	-	N/A	Yes	N/A
FMCG	PT	-	-	450	-	450	-	-	447	3	450	-	-	-	-	-	N/A	Yes	N/A
K9 UNIT	PT	2,420	-	-	-	2,420	842	1,126	452	-	2,420	-	-	-	-	-	N/A	Yes	N/A
Mun Intervention	PT	-	-	450	-	450	-	-	-	371	371	-	-	-	-	-	N/A	Yes	N/A
MSD&CBG	PT	-	-	1,550	-	1,550	-	-	327	987	1,314	-	-	-	-	-	N/A	Yes	N/A
Emer Load-shed	PT	-	-	6,700	-	6,700	-	-	-	2,042	2,042	-	-	-	-	-	N/A	Yes	N/A
LawEnf Unit	PT	2,958	-	-	-	2,958	-	528	1,755	5,594	7,877	-	-	-	-	-	N/A	Yes	N/A
Thusong	PT	-	150	-	-	150	-	-	-	60	60	-	-	-	-	-	N/A	Yes	N/A
Sport&Rec	PT	-	-	-	-	-	-	-	-	600	600	-	-	-	-	-	N/A	Yes	N/A
FMCBG	PT	-	-	-	-	-	-	-	7	18	25	-	-	-	-	-	N/A	Yes	N/A
ODM Safety	Dist	35	-	-	-	-	-	-	-	35	35	-	-	-	-	-	N/A	Yes	N/A
HSD	PT	10,476	6,544	9,646	-	26,666	6,388	8,574	3,667	7,470	26,099	-	-	-	-	-	N/A	Yes	N/A
		47,674	41,486	47,233	-	136,358	16,436	29,542	16,712	80,481	143,171	-	-	-	-	-			

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.

ANNEXURE B:
REPORT OF THE AUDITOR-GENERAL

Report of the auditor-general to the Western Cape Provincial Parliament and the council: Overstrand Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Overstrand Municipality set out on pages 3 to 85, which comprise the statement of financial position as at 30 June 2023, statement of financial performance statement of changes in net assets, cash flow statement and statement of comparison of budget and amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Overstrand Municipality as at 30 June 2023 and its financial performance and cash flows for the year then ended in accordance with the Standard of Generally Recognised Accounting Practice and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2022 (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the statements section of my report.

4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

7. As disclosed in note 47 to the financial statements, the corresponding figures for 30 June 2022 were restated as a result of an error in the financial statements of the municipality at, and for the year ended, 30 June 2023.

Contingent liability

8. With reference to note 45 to the financial statements, the municipality is the defendant in various claims against the municipality. The municipality is opposing these claims. The ultimate outcome of these matters could not be determined and no provision for any liabilities that may result were made in the financial statements.

Other matters

9. I draw attention to the matters below. My opinion is not modified in respect of these matters

Unaudited supplementary schedules

10. The supplementary information set out on pages 86 to 93 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on them.

Unaudited disclosure notes (MFMA125)

11. In terms of section 125(2)(e) of the MFMA, the particulars of non-compliance with the MFMA should be disclosed in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the Standard of Generally Recognised Accounting Practice and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2022 (Dora); and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

13. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Responsibilities of the auditor-general for the audit of the financial statements

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

16. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected objective presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.

17. I selected the following objective presented in the annual performance report for the year ended 30 June 2023 for auditing. I selected objective that measures the municipality's performance on its primary mandated functions and that is of significant national, community or public interest.

Objective	Page numbers	Purpose
Strategic Objective 2 – The provision and maintenance of municipal services	130-138	The objective was selected as it links to the mandate of the municipality and also targets the provision of basic services to the community. The targets that have also been set by the municipality includes provision of basic services to the informal settlements including the invaded land.

18. I evaluated the reported performance information for the selected objective against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality's planning and delivery on its mandate and objectives.

19. I performed procedures to test whether:

- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents

- the reported performance information is presented in the annual performance report in the prescribed manner
- there is adequate supporting evidence for the achievements reported and for the reasons provided for measures taken to improve performance.

20. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.

21. I did not identify any material findings on the reported performance information for the selected objective.

Other matter

22. I draw attention to the matters below.

Material misstatements

23. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for Strategic Objective 2 – The provision and maintenance of municipal services. Management subsequently corrected all the misstatements and I did not include any material findings in this report.

Report on compliance with legislation

24. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.

25. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

26. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.

27. I did not identify any material non-compliance with the selected legislative requirements.

Other information in the annual report

28. The accounting officer is responsible for the other information included in the annual report. The other information referred to does not include the statements, the auditor's report and the

selected objectives presented in the annual performance report that have been specifically reported on in this auditor's report

29. My opinion on the financial statements, the report on the audit of the annual performance report and the report on compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.

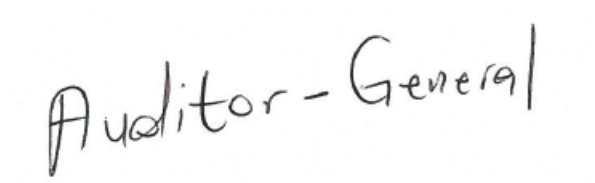
30. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected objective presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

31. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected, this will not be necessary.

Internal control deficiencies

32. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

33. I did not identify any significant internal control deficiencies.



Cape Town

19 December 2023

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure to the auditor's report

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

Auditor-general's responsibility for the audit

Professional judgement and professional scepticism

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected objective and on the municipality's compliance with selected requirements in key legislation.

Financial statements

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

Legislation	Sections or regulations
Municipal Finance Management Act 56 of 2003	Section 1 - Paragraph (a), (b) & (d) of the definition: irregular expenditure, Section 1 - Definition: service delivery and budget implementation plan, Sections 11(1), 13(2), 14(1), 14(2)(a), 14(2)(b), 15, 24(2)(c)(iv), 29(1), Sections 29(2)(b), 32(2), 32(2)(a), 32(2)(a)(i), 32(2)(a)(ii), 32(2)(b), Sections 32(6)(a), 32(7), 53(1)(c)(ii), 54(1)(c), 62(1)(d), 62(1)(f)(i), Sections 62(1)(f)(ii), 62(1)(f)(iii), 63(1)(a), 63(2)(a), 63(2)(c), 64(2)(b), Sections 64(2)(c), 64(2)(e), 64(2)(f), 64(2)(g), 65(2)(a), 65(2)(b), 65(2)(e), Sections 72(1)(a)(ii), 112(1)(j), 116(2)(b), 116(2)(c)(ii), 117, 122(1), Sections 122(2), 126(1)(a), 126(1)(b), 127(2), 127(5)(a)(i), 127(5)(a)(ii), Sections 129(1), 129(3), 133(1)(a), 133(1)(c)(i), 133(1)(c)(ii), 170, Sections 171(4)(a), 171(4)(b)
MFMA: Municipal Budget and Reporting Regulations, 2009	Regulations 71(1), 71(2), 72
MFMA: Municipal Investment Regulations, 2005	Regulations 3(1)(a), 3(3), 6, 7, 12(2), 12(3)
MFMA: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014	Regulations 5(4), 6(8)(a), 6(8)(b), 10(1)
MFMA: Municipal Supply Chain Management Regulations, 2017	Regulations 5, 12(1)(c), 12(3), 13(b), 13(c), 13(c)(i), 16(a), 17(1)(a) Regulations 17(1)(b), 17(1)(c), 19(a), 21(b), 22(1)(b)(i), 22(2), 27(2)(a) Regulations 27(2)(e), 28(1)(a)(i), 28(1)(a)(ii), 29(1)(a), 29(1)(b) Regulations 29(5)(a)(ii), 29(5)(b)(ii), 32, 36(1), 36(1)(a), 38(1)(c) Regulations 38(1)(d)(ii), 38(1)(e), 38(1)(g)(i), 38(1)(g)(ii), 38(1)(g)(iii), 43 Regulations 44, 46(2)(e), 46(2)(f)
Municipal Systems Act 32 of 2000	Sections 25(1), 26(a), 26(c), 26(h), 26(i), 29(1)(b)(ii), 29(3)(b), 34(a), 34(b) Sections 38(a), 41(1)(a), 41(1)(b), 41(1)(c)(ii), 42, 43(2), 56(a), 57(2)(a) Sections 57(4B), 57(6)(a), 66(1)(a), 66(1)(b), 67(1)(d), 74(1), 93J(1), 96(b)

Legislation	Sections or regulations
MSA: Municipal Planning and performance Management Regulations, 2001	Regulations 2(1)(e), 2(3)(a), 3(3), 3(4)(b), 3(6)(a), 7(1), 8, 9(1)(a), 10(a), Regulations 12(1), 15(1)(a)(i), 15(1)(a)(ii)
MSA: Municipal Performance Regulations for Municipal Managers and Managers directly Accountable to Municipal Managers, 2006	Regulations 2(3)(a), 4(4)(b), 8(1), 8(2), 8(3)
MSA: Regulations on Appointment and Conditions of Employment of Senior Managers, 2014	Regulations 17(2), 36(1)(a)
MSA: Disciplinary Regulations for Senior Managers, 2011	Regulations 5(2), 5(3), 5(6), 8(4)
Annual Division of Revenue Act	Section 11(6)(b), 12(5), 16(1); 16(3)
Construction Industry Development Board Act 38 of 2000	Section 18(1)
Construction Industry Development Board Regulations	Regulations 17, 25(7A)
Municipal Property Rates Act 6 of 2004	Section 3(1)
Preferential Procurement Policy Framework Act 5 of 2000	Sections 2(1)(a), 2(1)(f)
Preferential Procurement Regulations, 2017	Regulations 4(1), 4(2), 5(1), 5(3), 5(6), 5(7), 6(1), 6(2), 6(3), 6(6), 6(8) Regulations 7(1), 7(2), 7(3), 7(6), 7(8), 8(2), 8(5) 9(1), 10(1), 10(2) Regulations 11(1), 11(2)
Preferential Procurement Regulations, 2022	Regulations 4(1), 4(2), 4(3), 4(4), 5(1), 5(2), 5(3), 5(4)
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section 34(1)

ANNEXURE C:
REPORT OF THE AUDIT COMMITTEE

OVERSTRAND MUNICIPALITY

ANNUAL OVERSIGHT REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) FOR THE FINANCIAL YEAR ENDED 30 JUNE 2023

1. INTRODUCTION

The Joint Audit and Performance Audit Committee (JAPAC) is an independent statutory committee appointed by the Council in terms of section 166 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and Local Government: Municipal Planning and Performance Management Regulations, 2001. We are pleased to present our oversight report for the financial year ended 30 June 2023.

2. JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC)

2.1 Members

The members of the JAPAC were:

- Mr PAL Strauss (Chairperson)
- Mr T Blok
- Mr CCC Pieterse
- Ms DH Smith

2.2 Meetings

The JAPAC met on the following dates during the year under review:

- 10 November 2022
- 28 November 2022
- 29 November 2022
- 23 January 2023
- 01 February 2023
- 14 February 2023
- 26 April 2023
- 29 June 2023

The Municipal Manager, including the Directors, Senior Manager: Strategic Services, Manager: Systems Development, Senior Manager: Operational Services, Chairperson of Fraud and Risk Management Committee (FARMCO), Chief Risk Officer, Chief Audit Executive, and Internal Audit staff, attended the meetings of the JAPAC.

2.3 Role and responsibilities

The JAPAC was fully functional for the year under review and operated in accordance with the adopted Joint Audit and Performance Audit Committee Charter, which was approved by Council. The provisions contained in the Local Government: Municipal Finance Management Act, 2003 and Internal Audit Framework, which was developed by National Treasury, are included in the Charter. In addition to the above, the JAPAC provides the necessary reports to both the Overstrand Municipal Council and Municipal Public Accounts Committee (MPAC) as per legislation regarding its activities and recommendations.

The JAPAC fulfilled its responsibilities for the year under review, as set out in section 166 of the Municipal Finance Management Act, 2003.

3. INTERNAL AUDIT

The findings of Internal Audit's engagements (audit projects) and applicable recommendations as per the "Tracking Register" are monitored by JAPAC. The following internal audit engagements were approved by JAPAC and completed by the internal audit unit during the period under review:

3.1 Compliance Review *re* Division of Revenue Act (DORA)

3.2 Combined Assurance Bi – Annual Review 1

3.3 Combined Assurance Bi – Annual Review 2

3.4 Evaluating the Risk Management Process

3.5 Electricity Distribution Losses and Electricity Outages

3.6 Adequacy of stormwater infrastructure

3.7 Theft and vandalism (municipal infrastructure)

3.8 Municipal compliance with fire safety regulations and SANS codes

3.9 Key Controls Assessment 1

3.10 Key Controls Assessment 2

3.11 Predetermined Objectives: Quarter 4 (2021/22)

3.12 Predetermined Objectives: Quarter 1 (2022/23)

3.13 Predetermined Objectives: Quarter 2 (2022/23)

3.14 Predetermined Objectives: Quarter 3 (2022/23)

3.15 Ad hoc request from MM *re* Theft of fuel & Fleet Management Processes

3.16 Ad hoc request from MM *re* Theft and Fraud at Traffic Roadworthy

3.17 Ad hoc request from MM *re* Theft at Gansbaai Electrical Depot December

4. ANNUAL FINANCIAL STATEMENTS: 2022/2023 financial year

The JAPAC commends the municipality for compiling and completing the Annual Financial Statements in-house and with own resources.

The JAPAC also takes note that the Annual Financial Statements were not subjected to any form of correction with no material misstatements.

5. AUDIT REPORT OF THE AUDITOR GENERAL: 2022/2023 financial year

The Audit Report of the Auditor General for the 2022/2023 financial year has been reviewed by the JAPAC and we commend the Municipality in maintaining its clean audit status for the eleventh consecutive year. This audit outcome is a result of the good governance practices that has been embedded in the organisation as well as a commitment to excellence by management and staff within the organisation.

6. PERFORMANCE MANAGEMENT

Based on the processes and assurances obtained from management, Internal Audit and Auditor-General, the JAPAC is satisfied that the performance management processes, and the reporting thereof is adequate.

The JAPAC has taken note that no material findings were raised by the Auditor-General on the usefulness and reliability of the reported performance information.

7. RISK MANAGEMENT

The JAPAC takes cognizance of the fact that there has been an improvement on the maturity of Risk Management process of the Overstrand Municipality following the appointment of an independent external Chairperson of FARMCO and Mr T Blok being seconded as a permanent invitee to FARMCO to assist with the Risk Management process.

8. INVESTIGATIONS

The JAPAC notes the proclamation issued by the President of the Republic of South Africa on 10 December 2021 authorising an investigation by the Special Investigative Unit (SIU) into the housing administration process at the municipality. This matter was referred to the SIU by the municipality based on the findings of internal investigation which was conducted during 2018 by the Internal Audit Services of the municipality. We are looking forward to a conclusion in this matter.

9. CONCLUSION

The JAPAC enjoyed a good working relationship with the Municipal Manager and Directors as well as the Executive Mayor and councillors. The Internal Audit department did valuable work and the JAPAC relied heavily on their inputs and effort.

Good corporate governance practices have been embedded within the organisation and overall Overstrand Municipality can truly be recognised as one of the best managed and best performing municipalities in South Africa.



PAL Strauss
Chairperson: Joint Audit Committee and Performance Audit Committee

Date: 20 December 2023

ANNEXURE D:
WATER SERVICES PLAN FOR 2022/23

OVERSTRAND MUNICIPALITY

ANNUAL WSDP PERFORMANCE AND WATER SERVICES AUDIT REPORT FOR 2022/2023

EXECUTIVE SUMMARY

Overstrand Municipality is required in terms of Section 18 of the Water Services Act, 1997 (Act No.108 of 1997), as well as the "Regulations relating to compulsory national standards and measures to conserve water", as issued in terms of sections 9(1) and 73(1)(j) of the Water Services Act, to report on the implementation of its WSDP during each financial year and to include a water services audit in such an annual report.

Section 62 of the Water Services Act further requires the Minister to monitor every WSI in order to ensure compliance with the prescribed national standards. This regulation requires a WSA to complete and submit a WSDP Performance- and Water Services Audit Report every financial year.

The WSDP Performance- and Water Services Audit is designed to monitor the compliance of the WSA and other WSIs with these regulations. The Water Services Act allows the audit to be used as a tool to compare actual performance of the WSA against the targets and indicators set in their WSDP. The WSDP Performance- and Water Services Audit also assists local communities and DWS to assess how well WSAs are performing relative to their stated intentions and their capacity.

The WSDP Performance- and Water Services Audit Report will give an overview of the implementation of the Municipality's previous year's WSDP, for the 2022/2023 financial year, and can be seen as an annexure to Overstrand Municipality's Annual Report. The Annual Report is compiled as required by the Local Government: Municipal Systems Act, Act no 32 of 2000 (Section 46) and the Local Government: Municipal Finance Management Act, Act no 56 of 2003 (Section 121).

Availability of the Water Services Audit Report: The WSDP Performance- and Water Services Audit Report is a public document and must be made available within four months after the end of each financial year and must be available for inspection at the offices of the WSA. It is also recommended that the document be placed on the Municipality's website and that copies of the document be placed at the public libraries. The Water Services Audit Report also needs to be made available to the Minister of the DWS, the Minister of the Department of Cooperative Governance, the Province and to SALGA, as required by the Water Services Act, 1997.

The WSDP Performance- and Water Services Audit Report include the following detail information:

- The Municipality's performance with regard to their KPIs for water and sewerage services for the 2022/2023 financial year, as included in the Municipality's SDBIP.
- The Municipality's Performance with regard to DWS's Blue and Green Drop Assessments. Blue drop status is awarded to those water schemes that comply with 95% criteria on drinking water quality management. Green drop status is awarded to those WWTWs that comply with 90% criteria on key selected indicators on wastewater quality management.
- DWS's Scorecard for assessing the potential for WC/WDM efforts in the Municipality.
- Information to be included in a WSDP Performance- and Water Services Audit as stipulated in regulations under section 9 of the Water Services Act, "Guidelines for Compulsory National Standards" and also required by DWS's 2014 WSDP Performance- and Water Services Audit Report guidelines.
- Information on the implementation of the various WSDP activities, as included under the WSDP Business Elements in DWS's WSDP guidelines.

The Municipality has a comprehensive Performance Management System in place. The SDBIP is the process plan and performance indicator / evaluation for the execution of the budget. The SDBIP is being used as a management, implementation and monitoring tool that assists and guide the Executive Mayor, Councillors, Municipal Manager, Senior Managers and the community. The plan serves as an input to the performance agreements of the Municipal Manager and Directors. It also forms the basis for the monthly, quarterly, mid-year and the annual assessment report and performance assessments of the Municipal Manager and Directors.

The following water and sanitation related investigations were successfully completed during the last financial year.

- The Water Services Audit Report for 2021/2022 was finalised and approved by Council as part of the Annual Report. The NRW water balance models were updated for each of the distribution systems (Up to the end of June 2022) as part of the Water Services Audit Process.
- Overstrand Municipality continues with the implementation of their Drinking Water Quality and Effluent Quality Sampling Programmes (Both Operational and Compliance Monitoring). Sample results are loaded monthly onto DWS's IRIS. All the WTWs and WWTWs are registered on the IRIS website. The quality of the treated effluent re-used for irrigation purposes from the Hermanus- and Gansbaai WWTW is also sampled monthly.
- Overstrand Municipality is continuing with their Groundwater Monitoring and Management Programmes.
- The Asset Register was updated to include all the water and sewerage capital projects completed during the 2022/2023 financial year.
- The following Technical investigations were completed during the 2022/2023 financial year:
  - Water Source Development and Management Plan for the Overstrand Local Municipality. Baardskeerdersbos Wellfield Annual Monitoring Report, Umvoto, October 2021 to September 2022.
  - Gansbaai Groundwater Monitoring at the WWTW and Communal Sports Centre. Gansbaai Annual Groundwater Monitoring Report, Umvoto, October 2021 to September 2022.
  - Water Resource Development and Management Plan for the Hermanus Area. Gateway, Camphill and Volmoed Wellfields Annual Monitoring Report, Umvoto, October 2021 to September 2022.
  - Water Resource Development and Management Plan for the Stanford Area. Kouevlakte Wellfield Annual Monitoring Report, Umvoto, October 2021 to September 2022.
  - Overstrand Water and Wastewater Treatment Plants. Various Site Investigation Report, Zutari, November 2022.
  - Basic Assessment Report for the Hemel and Aarde Wellfield Augmentation, Umvoto, April 2023.
  - Technical Report: Upgrading of the Kleinmond WWTW, Zutari, June 2023.
  - Report on the technical and environmental assessment of the Onrus Main Sewerage Pumpstation, Lyners, June 2023.

The Municipality also received the following awards / acknowledgements:

- **Overstrand Municipality's performed well with regard to DWS's 2021 Blue Drop Progress Assessment (Drinking Water Process and Quality). The Blue Drop Risk Ratings for all eight systems were in the low-risk category (<50%).**
- **Overstrand Municipality is performing above average with regard to wastewater quality management, with an overall Green Drop Score of 89% for DWS's 2021 assessment.** The Green Drop Scores for all six WWTWs were between 88% and 96% (Six potential Green Drop Certified Systems). The Wastewater Risk Ratings were at low risk (<50%) for the Gansbaai-, Hermanus- and Kleinmond WWTW and at medium risk for the Pearly Beach-, Stanford- and Hawston WWTW (50% - <70%).

Overstrand Municipality was also acknowledged by the DWS as one of the Top 3 Best Performing Municipalities for their Green Drop Results.

- **Overstrand Municipality won the "2022 Municipal Green Economy Change Champions" Showcase**, for championing sustainability and innovation in municipal service provision through outsourcing the operation and maintenance of bulk water and wastewater facilities.

Overstrand Municipality completed or continued with the following key water and sewerage capital infrastructure projects during the 2022/2023 financial year.

- Various sections of the water reticulation networks and sewer drainage networks and pump stations were upgraded as recommended in the Water and Sewer Master Plans. Sections of the old water reticulation networks were also replaced (Implementation of the Pipeline Replacement Programme).
- The Municipality continued with the Hermanus Wellfield Phase 2 upgrade project, including the basic assessment process for the upgrade of the wellfields in the Hemel-en-Aarde valley.
- The Municipality continued with the provision of communal water and sanitation services for the informal areas.
- The RO tank at the De Kelders WTW was replaced and the filters at the Franskraal WTW were refurbished.
- The MCC Panel of the Kraaibosch Dam raw water pump stations was refurbished.
- The Municipality completed the upgrade of the access roads to the Kleinmond and Buffels River WTWs.
- New fencing was installed at some of the water and sewerage infrastructure facilities to improve security.
- The Gansbaai sewer network was extended.
- A new Archimedes Screw pumpstation was completed at the Hermanus WWTW inlet works.
- The Municipality started with the refurbishment and upgrade of the Kleinmond WWTW.
- The rerouting of the treated effluent irrigation pipeline from the Hermanus WWTW was completed.

Quantity of Water Services Provided (Water Balance)

Detail IWA water balance models are in place for each of the water distribution systems (towns) in Overstrand Municipality's Management Area. These models include the volume of raw water abstracted from the various resources, the treated volume supplied from the WTWs (System Input Volumes) and the Treatment Losses, NRW and Water Losses for each of the distribution systems. The flows at each of the WWTWs are also metered and recorded by the Municipality.

Water Services Delivery Profile

The number of consumer units per category or user type is available for each of the distribution systems. The 2022/2023 number of formal water consumers in Overstrand Municipality was 42 472. The average annual growth in the number of water consumers over the period 2014/2015 to 2022/2023 was 2.59%. All the formal households in the urban areas of Overstrand Municipality's Management Area are provided with water and sewer connections inside the erven.

Informal areas are supplied with communal shared services as an intermediary measure. The number of households in informal areas for June 2023 was 11 160. The average ratio of the number of households per communal tap was 4.9 and the ratio of the number of households per communal toilet facility was 2.9.

Overstrand Municipality is committed to ensure that private landowners provide at least basic water and sanitation services to those households in the rural areas with existing services below RDP standard. All schools and medical facilities in Overstrand Municipality's Management Area are supplied with adequate water and sanitation services.

Cost Recovery and Free Basic Services

A detailed step block tariff system is implemented by Overstrand Municipality. This tariff system discourages the wasteful or inefficient use of water. It is expected that this tariff structure will continue to be implemented in the future. The sustainable supply of potable water is however becoming an ever-increasing challenge.

The first six (6) kl of water are provided free to all indigent registered consumers. The number of indigent registered households for June 2023 was 1 491. Overstrand Municipality's tariffs support the viability and sustainability of water supply services to the poor through cross-subsidies where feasible. Free basic water and sanitation services are linked to the Municipality's Indigent Policy and all indigent registered households therefore receive free basic water and sanitation services. This implies that either the equitable share is used to cover this cost, or higher consumption blocks are charged at a rate greater than the cost in order to generate a surplus to cross-subsidise indigent consumers who use up to six (6) kilolitres per month.

The actual operational and maintenance expenditure and income for the last five financial years for water and sanitation services is summarised in the table below (Unaudited figures).

Operational and Maintenance Expenditure and Income for Water and Sanitation Services						
Service	**Expenditure / Income**	**22/23**	**21/22**	**20/21**	**19/20**	**18/19**
Water	Expenditure	R153 152 405	R145 142 796	R137 409 799	R128 656 376	R117 615 148
	Income	R173 298 233	R156 425 649	R153 115 215	R153 663 169	R145 980 226
	Surplus / Deficit	**R20 145 828**	**R11 282 853**	**R15 705 416**	**R25 006 793**	**R28 365 078**
Sanitation	Expenditure	R140 730 503	R112 745 218	R99 329 089	R94 725 991	R86 438 364
	Income	R117 561 435	R123 712 658	R109 567 538	R98 447 712	R104 583 319
	Surplus / Deficit	**R23 169 068**	**R10 967 440**	**R10 238 449**	**R3 721 721**	**R18 144 955**

Water Quality

Comprehensive Operational and Compliance Water Quality and Final Effluent Monitoring Programmes are implemented by Overstrand Municipality. **The water quality of all the water distribution systems in Overstrand Municipality was "Excellent", except for the "Operational Efficiency" indicator for the Buffels River system and the "Aesthetic" indicator for the Buffeljags Bay system that were categorised as "Unacceptable" (According to the SANS 241:2015 classification).**

The percentage compliance of the water quality samples taken over the period July to June for the last three financial years for the various distribution systems, with regard to the four SANS:241:2015 categories, are summarised in the table below.

Percentage Compliance of the Water Quality Samples Taken Over the Period July to June for the Last Three Financial Years															
Distribution System	**Acute Health (%)**						**Chronic Health (%)**			**Aesthetic (%)**			**Operational Efficiency (%)**		
	Microbiological			**Chemical**											
	22/23	**21/22**	**20/21**	**22/23**	**21/22**	**20/21**	**22/23**	**21/22**	**20/21**	**22/23**	**21/22**	**20/21**	**22/23**	**21/22**	**20/21**
Buffels River	99.3	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	99.8	99.8	98.5	89.7	93.9	92.7
Kleinmond	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	98.2	98.9	99.1
Greater Hermanus	100.0	98.8	100.0	100.0	100.0	100.0	100.0	100.0	100.0	99.5	99.6	99.6	98.4	99.1	98.5
Stanford	99.1	98.8	100.0	100.0	100.0	100.0	99.4	100.0	100.0	100.0	99.5	100.0	97.0	97.2	100.0
Greater Gansbaai	99.3	98.7	99.6	100.0	100.0	100.0	99.8	99.7	100.0	100.0	99.8	99.8	97.1	98.4	97.9
Pearly Beach	99.1	98.7	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	98.5	99.2	94.9	98.8	97.3
Baardskeerdersbos	99.1	98.7	100.0	100.0	100.0	100.0	97.3	99.2	100.0	94.9	99.1	100.0	93.3	90.8	98.1
Buffeljags Bay	97.6	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	87.0	95.3	97.4	97.8	94.1	96.2
All Systems	**99.4**	**99.1**	**99.9**	**100.0**	**100.0**	**100.0**	**99.6**	**99.9**	**100.0**	**98.6**	**99.3**	**99.4**	**96.0**	**97.2**	**97.4**

Note: ***Unacceptable*** (According to SANS241-2:2015, Table 4)

The operational water sampling programmes of Overstrand Municipality complies with the minimum monitoring requirements of the SANS 241-2:2015 (Table 1: Minimum monitoring for prescribed process risk indicators) for the various WTWs and distribution systems.

The table below indicates the compliance of the E.Coli monitoring frequency in the water distribution systems of Overstrand Municipality, in terms of the minimum requirements of SANS:241-2: 2015 (Table 2). The period assessed was for samples taken from July 2022 to June 2023.

Overstrand Municipality's Compliance of the Monthly E.Coli Monitoring Frequency in the Water Distribution Systems in Terms of the Minimum Requirements of SANS 241-2:2015 (Table 2)			
Distribution System	**Population served**	**Required number of monthly samples (SANS 241-2:2015: Table 2)**	**Number of monthly E.Coli samples taken by Municipality during 2022/2023**
Buffels River	3 593	2.0	12.4
Kleinmond	8 698	2.0	8.5
Greater Hermanus	76 410	14.6	24.6
Stanford	6 375	2.0	8.4
Greater Gansbaai	22 531	4.3	23.3
Pearly Beach	1 317	2.0	8.6
Baardskeerdersbos	129	2.0	9.0
Buffeljags Bay	155	2.0	6.6

It can be noted from the above table that the number of monthly E.Coli samples taken by the Municipality during the 2022/2023 financial year was far more than the required number of samples for all the water distribution systems.

The overall Microbiological, Chemical and Physical compliance percentages of the final effluent samples taken over the last three financial years at the Kleinmond-, Hawston-, Hermanus-, Stanford-, Gansbaai- and Pearly Beach WWTW are summarised in the table below.

Overall Percentage Compliance of the Final Effluent Samples Taken Over the Last Three Financial Years									
WWTW	**Microbiological (%)**			**Chemical (%)**			**Physical (%)**		
	22/23	**21/22**	**20/21**	**22/23**	**21/22**	**20/21**	**22/23**	**21/22**	**20/21**
Kleinmond	91.7%	91.7	100.0	**54.2%**	62.5	68.8	**83.3%**	91.7	91.7
Hawston	100.0%	91.7	100.0	**54.2%**	58.3	89.6	**72.2%**	66.7	72.2
Hermanus	91.7%	75.0	100.0	**89.6%**	95.8	100.0	**100.0%**	100.0	100.0
Stanford	33.3%	91.7	100.0	**97.9%**	100.0	95.8	**94.4%**	97.2	88.9
Gansbaai	16.7%	50.0	100.0	**66.7%**	81.3	97.9	**88.9%**	100.0	94.4
Pearly Beach	83.3%	100.0	100.0	**72.9%**	72.9	60.4	**25.0%**	50.0	33.3
All WWTWs	**69.4%**	**83.3**	**100.0**	**72.6%**	**78.5**	**85.4**	**77.3%**	**84.3**	**80.1**

Note: Where parameters were resampled, due to failures, the resampled results were used to calculate the above compliance percentages.

Power outages through load shedding have been at the worst level ever during the 2022/23 financial year and had the following negative impacts on the treatment processes at the WWTWs and the compliance of the final effluent:

- Pumps and telemetry devices cannot always be operated during load shedding periods;
- Treatment stops and sewage flows cannot be controlled, which also negatively impact the compliance of the final effluent discharged from the WWTWs; and
- Equipment damage costs, back-up generators costs, increased labour costs and increased pump start-up costs.

Water Conservation and Water Demand Management

The implementation of the Municipality's WDM Strategy and Action Plan have been extremely successful, with the overall raw water requirements for all the systems reduced from 9 206 Ml in 2008/2009 to 7 028 Ml in 2011/2012 (annual decrease of -8.6% over three-year period) and a further steady increase over the last eleven years to 8 160 Ml in 2022/2023 (average annual increase of 1.37% over last eleven years). The overall NRW for all the systems for the 2022/2023 financial year was 1 841 Ml (24.48%). The overall water losses were 1 733 Ml (23.04%).

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
Water Distribution System	Component	Unit	22/23	Record: Prior (Ml/a)				
				21/22	20/21	19/20	18/19	17/18
Buffels River	Treatment Losses	Volume	26.640	51.005	14.959	79.606	60.724	64.571
		Percentage	3.97%	6.47%	1.94%	10.37%	7.58%	9.94%
	NRW	Volume	232.091	358.678	383.457	335.271	407.056	265.104
		Percentage	35.99%	48.65%	50.60%	48.70%	54.98%	45.31%
	Water Losses	Volume	169.546	295.471	330.845	302.971	345.276	263.934
		Percentage	26.29%	40.08%	43.66%	44.01%	46.63%	45.11%
	ILI		**1.73**	**3.04**	**3.44**	**3.00**	**3.45**	**2.67**
	The current treatment losses of below 10% are at an acceptable level. The NRW and Water Losses were reduced by approximately 13% over the last financial year, which is excellent. The NRW percentage is however still above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to further reduce the NRW and water losses. The Municipality needs to work towards targets of 30% for the NRW and 20% for the water losses. The ILI value indicates an excellent system, with no immediate intervention required and the Municipality needs to keep the ILI level below 2.							
Kleinmond	Treatment Losses	Volume	86.275	61.360	75.267	73.584	67.349	16.091
		Percentage	9.40%	7.04%	8.55%	8.19%	8.64%	2.25%
	NRW	Volume	287.316	281.074	289.372	276.922	183.409	188.379
		Percentage	34.54%	34.69%	35.94%	33.57%	25.75%	26.90%
	Water Losses	Volume	283.332	269.958	282.963	273.090	178.280	186.978
		Percentage	34.06%	33.32%	35.15%	33.11%	25.03%	26.70%
	ILI		**3.09**	**2.96**	**3.11**	**3.30**	**2.17**	**2.28**
	The current treatment losses of below 10% are at an acceptable level. The NRW and water losses stayed roughly the same for the last two financial years. The NRW percentage is above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards targets of 30% for the NRW and 25% for the water losses. The current ILI value of 3.09 is good and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							
Greater Hermanus	Treatment Losses	Volume	113.774	194.527	217.909	445.591	487.283	539.107
		Percentage	2.67%	4.56%	5.14%	10.79%	11.77%	12.89%
	NRW	Volume	816.989	753.296	960.986	430.532	332.685	262.270
		Percentage	19.67%	18.50%	23.88%	11.69%	9.10%	7.20%
	Water Losses	Volume	782.891	702.134	947.239	416.581	316.318	254.983
		Percentage	18.85%	17.25%	23.54%	11.31%	8.66%	7.0%
	ILI		**1.77**	**1.62**	**2.23**	**0.98**	**0.75**	**0.62**
	The current treatment losses of below 10% are at an acceptable level. The current NRW and water losses percentages are at good levels and the Municipality needs to maintain the percentages for the NRW and water losses below 20%. The ILI value indicates an excellent system, with no immediate intervention required and the Municipality needs to keep the ILI level below 2.							
Stanford	Treatment Losses	Volume	235.534	197.305	143.545	40.381	53.133	20.993
		Percentage	47.26%	42.08%	32.15%	11.05%	14.18%	6.53%
	NRW	Volume	13.485	17.035	79.613	93.141	90.868	78.723
		Percentage	5.13%	6.27%	26.28%	28.65%	28.25%	26.20%
	Water Losses	Volume	11.884	13.758	78.036	91.463	87.478	78.122
		Percentage	4.52%	5.07%	25.76%	28.14%	27.19%	26.00%
	ILI		**0.33**	**0.39**	**2.27**	**4.31**	**4.16**	**3.81**
	The treatment losses of the RO plant are closely monitored by the Municipality to ensure that it is at acceptable levels. There was a drastic decrease in the NRW and water losses for the last two financial years for Stanford. The Municipality recently installed a new bulk water meter in order to ensure that readings for the calculation of the NRW and Water are accurate. The Municipality needs to keep the NRW below a target of 20% and the water losses below a target of 15%. The ILI value is extremely low and it will be verified during the new financial year, when the readings from the newly installed bulk water meter become available.							
Greater Gansbaai	Treatment Losses (Franskraal)	Volume	83.200	120.239	97.490	64.025	66.610	55.750
		Percentage	6.55%	10.64%	8.69%	5.45%	5.56%	5.02%
	Treatment Losses (De Kelders)	Volume	83.545	69.131	79.262	69.012	71.221	68.287
		Percentage	23.11%	19.71%	22.89%	19.68%	19.71%	16.30%
	NRW	Volume	455.188	308.847	308.492	390.657	450.328	449.900
		Percentage	31.08%	23.92%	23.89%	28.07%	31.67%	32.01%
	Water Losses	Volume	450.605	294.694	303.451	384.859	445.817	447.089
		Percentage	30.77%	22.82%	23.50%	27.66%	31.35%	31.81%
	ILI		**3.16**	**2.13**	**2.26**	**3.03**	**3.58**	**3.84**
	The treatment losses of the De Kelders RO plant areclosely monitored by the Municipality to ensure that it is at							

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
Water Distribution System	Component	Unit	22/23	Record: Prior (Ml/a)				
				21/22	20/21	19/20	18/19	17/18
	acceptable levels. The current treatment losses of below 10% for the Franskraal plant are at an acceptable level. The NRW percentage is just above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards targets of 30% for the NRW and 25% for the water losses. The current ILI value of 3.16 is good and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							
Pearly Beach	Treatment Losses	Volume	7.263	-6.419	4.756	4.891	29.603	5.860
		Percentage	4.89%	-4.35%	3.10%	3.15%	16.98%	4.64%
	NRW	Volume	25.787	41.065	44.318	46.005	38.499	23.495
		Percentage	18.25%	26.65%	29.81%	30.57%	26.60%	19.52%
	Water Losses	Volume	25.284	39.415	43.574	45.166	37.760	23.254
		Percentage	17.89%	25.58%	29.31%	30.02%	26.09%	19.32%
	ILI		**0.70**	**1.12**	**1.26**	**2.81**	**2.35**	**1.43**
	The current treatment losses of below 10% are at an acceptable level. The current NRW and water losses percentages are at good levels and the Municipality needs to maintain the percentages for the NRW and water losses below 20%. The ILI value indicates an excellent system, with no immediate intervention required and the Municipality needs to keep the ILI level below 2.							
Baardskeerdersbos	Treatment Losses	Volume	2.229	3.202	2.603	2.637	3.101	2.446
		Percentage	11.56%	19.02%	14.67%	14.40%	17.15%	14.26%
	NRW	Volume	8.125	5.883	7.918	6.941	7.509	6.752
		Percentage	47.67%	43.14%	52.31%	44.28%	50.14%	45.91%
	Water Losses	Volume	7.640	5.738	7.871	6.834	7.313	6.723
		Percentage	44.82%	42.08%	52.00%	43.60%	48.83%	45.71%
	ILI		**2.26**	**1.71**	**2.35**	**2.12**	**2.29**	**2.12**
	The Municipality needs to work towards a target of below 10% for the treatment losses. The current NRW and water losses are extremely high. The NRW percentage is above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards targets of 35% for the NRW and 30% for the water losses. The current ILI value of 2.26 is good and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							
Buffeljags Bay	Bulk Distribution Losses	Volume	0.182	0.247	-0.220	-0.139	0.048	0.523
		Percentage	3.10%	4.49%	-3.89%	-2.77%	0.98%	10.53%
	NRW	Volume	1.998	2.299	3.156	0.930	0.770	0.373
		Percentage	35.11%	43.73%	53.68%	18.03%	15.83%	8.40%
	Water Losses	Volume	1.986	2.243	3.127	0.901	0.741	0.364
		Percentage	34.90%	42.67%	53.19%	17.46%	15.24%	8.20%
	ILI		**21.47**	**24.25**	**33.80**	**4.95**	**4.05**	**2.0**
	The bulk distribution losses of below 5% are at an acceptable level. The NRW and Water Losses were reduced by approximately 8% over the last financial year, which are excellent. The NRW percentage is however still above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards targets of 30% for the NRW and 25% for the water losses. The current ILI value of 21.5 is extremely high, which requires immediate water loss reduction interventions.							
TOTAL	**NRW**	**Volume**	**1 840.979**	**1 768.177**	**2 077.312**	**1 580.399**	**1 511.124**	**1 274.996**
		Percentage	**24.48%**	**24.04%**	**28.26%**	**22.31%**	**21.54%**	**18.82%**
	Water Losses	**Volume**	**1 733.168**	**1 623.411**	**1 997.106**	**1 521.865**	**1 418.983**	**1 261.447**
		Percentage	**23.04%**	**22.07%**	**27.17%**	**21.48%**	**21.23%**	**18.62%**
	ILI		**1.94**	**1.85**	**2.32**	**1.83**	**1.73**	**1.57**
	The NRW and water losses for all the systems combined increased slightly during the last financial year, but are still below DWS's target of 30% for the NRW, which is good. The Municipality needs to work towards targets of 20% for the NRW and 15% for the water losses. The current ILI of 1.94 is excellent, with no immediate intervention required and the Municipality needs to keep the ILI level below 2.							

Infrastructure Leakage Index (ILI) for Developed Countries = **1 – 2 Excellent (Category A)**, **2 – 4 Good (Category B)**, **4 – 8 Poor (Category C)** and > **8 – Very Bad (Category D)**

Category A = No specific intervention required.

Category B = No urgent action required although should be monitored carefully.

Category C = Requires attention

Category D = Requires immediate water loss reduction interventions

The Billed Metered Consumption figures up to 2019/2020 included the raw water volumes supplied from the different raw water pipelines to consumers, as well as the volume of treated effluent re-used by consumers. These volumes were excluded for the 2020/2021 financial year onwards and therefore the drastic increase in the NRW and Water Losses for the 2020/2021 financial year, especially in the Greater Hermanus area.

Water Services Asset Management

A comprehensive Asset Register is in place for Overstrand Municipality, which include all the water and sewerage infrastructure. The CRC, CV, RUL, Age distribution and Condition of the water and sewerage infrastructure in Overstrand Municipality's Management Area is summarised in the table below (June 2023).

CRC, CV, RUL, Age Distribution and Condition of the Water and Sewerage Infrastructure					
Asset Type			**CRC**	**CV**	**% CV / CRC**
Water Infrastructure			R1 210 354 933	R497 999 097	41.1%
Sewerage Infrastructure			R621 607 942	R455 302 649	73.2%
Remaining Useful Life (CRC)					
Asset Type	**0 – 5 yrs**	**6 – 10 yrs**	**11 – 15 yrs**	**16 – 20 yrs**	**> 20 yrs**
Water Infrastructure	R602 699 577	R51 664 360	R2 250 358	R164 608 960	R389 131 678
Sewerage Infrastructure	R72 043 609	R102 305 589	R15 047 540	R81 178 906	R351 032 298
Age Distribution (CRC)					
Asset Type	**0 – 5 yrs**	**6 – 10 yrs**	**11 – 15 yrs**	**16 – 20 yrs**	**> 20 yrs**
Water Infrastructure	R1 217 836	R111 592 429	R234 028 591	R174 671 922	R688 844 155
Sewerage Infrastructure	R127 215	R99 384 641	R70 879 466	R44 557 603	R406 659 017
Condition grading by Facility Type (CRC)					
Asset Type	**Very Poor**	**Poor**	**Fair**	**Good**	**Very Good**
Water Infrastructure	R380 492 931	R40 901 975	R427 186 708	R159 926 896	R201 846 423
Sewerage Infrastructure	R18 124 662	R64 005 399	R281 297 322	R188 353 713	R69 826 846

The CRC and CV in the above table indicate that 58.9% of the value of the water infrastructure and 26.8% of the value of the sewerage infrastructure has been consumed.

The CRC of the water and sewerage infrastructure that will need to be replaced over the next five years (RUL <5 yrs) is R674.743 million. The asset renewal needs for the water infrastructure assets over the next ten years is R65.436 million per year. The reinvestment required is R602.700 million in the first five years and R51.664 million in the second five-year period. The age of 56.9% of the water infrastructure assets is greater than twenty years. The CRC of the water infrastructure with a condition grading of "Very Poor" is R380.493 million. The asset renewal needs for the sewerage infrastructure assets over the next ten years is R17.435 million per year. The reinvestment required is R72.044 million in the first five years and R102.306 million in the second five-year period.

The age of 65.4% of the sewerage infrastructure assets is greater than twenty years. The CRC of the sewerage infrastructure with a condition grading of "Very Poor" is R18.125 million.

Some of the key challenges of Overstrand Municipality are to identify adequate funds for the rehabilitation and maintenance of their existing infrastructure, which is critical to ensure the sustainability of the services that are provided by the Municipality. The Water and Wastewater Bulk Works Contract ensures that the new technology installed is adequately maintained and operated in order to prevent a massive increase in maintenance in the future due to backlog being created (Objective is asset preservation). This Bulk Works Contract addresses the capacity constraints, the Municipality previously experienced, with regard to the operation and maintenance of the WTWs and WWTWs (Objectives are skills development and retention and long-term improvement of efficiency of operations).

It is important for the Municipality to secure adequate funding for major refurbishment and maintenance work, the provision of bulk infrastructure and development of additional sources to keep up with the high demand for services.

Water Services Operation and Maintenance

The existing Water and Wastewater Bulk Works Contract assists Overstrand Municipality with the operation and maintenance of their bulk water and sewerage infrastructure. Design-out Maintenance, Preventative Maintenance and Corrective or Breakdown Maintenance are practised by Overstrand Municipality (Planned and unplanned preventative and corrective maintenance). Adequate resources, information and activity control and management are in place to ensure proper operation and maintenance of the water and sewerage infrastructure.

A pipe replacement study was performed for Overstrand Municipality's entire water distribution system in October 2019. The replacement value for the top 200 pipes to be replaced in Overstrand Municipality is R19.849 million (20.697km).

Water Resources

The Western Cape experienced a severe drought over the period 2015 to 2017, with some relief during the 2018 to 2022 winter months. The drought over the period 2015 to 2017 reduced the safe yield of the Municipality's own existing surface and groundwater resources. The Municipality therefore continued with the implementation of various WC/WDM measures to lower the current and future water requirements and investigations of augmentation options for the existing water resources.

The table below gives an overview of the years in which the annual water requirements are likely to exceed the sustainable yields / license volumes from the various resources.

Years in which the Annual Water Requirement will Exceed the Sustainable Yields / License Volumes from the Various Resources				
Distribution System	**Total Sustainable Yield (Y) / License Volume (L) (x 10^6 m^3/a)**	**Annual Growth on 2022/2023 requirement (2.5% or 3.0%)**	**Annual Growth on 2022/2023 requirement (3.5% or 4.0%)**	**WSDP Projection Model**
Buffels River	1.717 (Y)	> 2047 (2.5%)	> 2047 (3.5%)	> 2047
Kleinmond	2.589 (Y)	> 2047 (2.5%)	> 2047 (3.5%)	> 2047
Greater Hermanus	6.000 (L) *	2033 (3.0%)	2030 (4.0%)	2031
Stanford	1.600 (L)	> 2047 (2.5%)	> 2047 (3.5%)	> 2047
Greater Gansbaai	2.768 (Y)	2039 (3.0%)	2035 (4.0%)	2039
Pearly Beach	0.307 (Y)	> 2047 (2.5%)	2043 (3.5%)	2039
Baardskeerdersbos	0.090 (Y)	> 2047 (2.5%)	> 2047 (3.5%)	> 2047
Buffeljags Bay	0.028 (Y)	> 2047 (2.5%)	> 2047 (3.5%)	> 2047

Note * With Gateway, Camphill and Volmoed Well Fields fully operational according to the licensed volumes.

The augmentation of the Greater Hermanus existing water sources is currently the most critical. The Municipality is currently busy with the EIA process for the augmentation of the Hemel & Aarde (Camphill and Volmoed well fields) boreholes. A Scoping Report "Augmentation of potable water supplies to Hermanus" was also completed during August 2018. The following augmentation schemes were considered:

- Seawater reverse osmosis;
- Desalination-based direct reuse scheme;
- Non-desalination based direct reuse scheme;
- Remix scheme;
- Palmiet river abstraction; and
- Aquifer recharge.

The following additional work was completed during October 2019, after the completion of the above-mentioned Scoping Report.

- Sea water quality tests;
- Renewable energy options;
- Electricity cost sensitivity analysis;
- Contracting modes;
- Recommended water price plan; and
- Suitability of earmarked SWRO site.

Water Services Institutional Arrangements and Customer Services

Overstrand Municipality is the official WSA for the entire Municipal Management Area and also acts as the WSP for the whole area. Current water services are delivered by way of an internally operated and managed mechanism. The Municipal personnel is continuously exposed to training opportunities, skills development and capacity building at a technical, operations and management level in an effort to create a more efficient overall service to the users. A Workplace Skills Plan is compiled every year and the specific training needs of the personnel, with regard to water and wastewater management are determined annually.

The approved organogram for the municipality had 1 092 filled and 108 vacant posts at the end of June 2023, resulting in a vacancy rate of 9.9% for the 2022/2023 financial year.

Overstrand Municipality's Vulnerability Index for 2023 was indicated as 0.23 "Low Vulnerability" in the Municipal Strategic Self-Assessment. The only area of concern evident from the 2023 assessment is Financial Asset Management (High Vulnerability, 50.0%).

A Water and Wastewater Bulk Works Contract commenced on the 8th of December 2018 between Overstrand Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd to operate and maintain the bulk infrastructure in Overstrand Municipality's Management Area for a period of fifteen (15) years. The Municipality also has the right to extend the contract for a further five (5) years. The operation and maintenance of the following bulk infrastructure forms part of the Contract.

- Hawston, Hermanus, Stanford, Gansbaai, Kleinmond and Eluxolweni WWTW;
- Preekstoel (Hermanus), Buffels River, Franskraal, Pearly Beach, De Kelders, Stanford, Kleinmond, Baardskeerdersbos and Buffeljags Bay WTW;
- Resources;
- Surface water pump stations and borehole pumps;
- Bulk water and sewer pipelines;
- Reservoirs; and
- Water and sewer pump stations and rising main pipelines.

In line with Overstrand Municipality's Vision – **to be a centre of excellence to the community** – the Municipality has developed a comprehensive customer care strategy. The strategy has now rolled out into consumer services charters for the following departments: electricity, water and sanitation, solid waste management and roads and storm water.

A comprehensive Customer Services and Complaints system is in place at Overstrand Municipality. The Municipality has maintained a high and a very consistent level of service to its urban water consumers. Helpdesks were developed at all the municipal administrations with the objective to assist customers. Disabled people are supported to do business from the helpdesks. Requests by the illiterate are being captured and forwarded to the relevant official / section. All municipal buildings are accessible and wheel-chair friendly.

Access to safe drinking water is essential to health and is a human right. Safe drinking water that complies with the SANS:241 Drinking Water specification does not pose a significant risk to health over a lifetime of consumption, including different sensitivities that may occur between life stages. Overstrand Municipality is therefore committed to ensure that their water quality always complies with national safety standards.

The Water Safety Plans of Overstrand Municipality includes an Improvement / Upgrade Plan. The purpose of the Improvement / Upgrade Plan is to address the existing significant risks where the existing controls were not effective or absent. Barriers implemented by Overstrand Municipality against contamination and deteriorating water quality include the following:

- Participate in Catchment management and water source protection initiatives.
- Protection at points of abstraction such as river intakes and dams (Abstraction Management).
- Correct operation and maintenance of WTWs (Coagulation, flocculation, sedimentation and filtration).
- Protection and maintenance of the distribution system. This includes ensuring an adequate disinfectant residual at all times, rapid response to pipe bursts and other leaks, regular cleaning of reservoirs, keeping all delivery points tidy and clean, etc.

Three other important barriers implemented by Overstrand Municipality against poor quality drinking water that are a prerequisite to those listed above are as follows:

- A well-informed Council and top management that understands the extreme importance of and are committed to providing adequate resources for continuous professional operation and maintenance of the water supply system.
- Competent managers and supervisors in the technical department who are responsible for water supply services and lead by example and are passionate about monitoring and safeguarding drinking water quality.
- Well informed community members and other consumers of water supply services that have respect for water as a precious resource.

ANNEXURE E:
INTEGRATED WASTE MANAGEMENT PLAN REPORT FOR 2022/23

OVERSTRAND MUNICIPALITY



INTEGRATED WASTE MANAGEMENT PLAN:
Annual Report (1 July 2022 – 30 June 2023)

COMPILED BY:

JPCE

(Specialist Consulting Engineers)

NOVEMBER 2023

REPORT: INTEGRATED WASTE MANAGEMENT PLAN: Annual Report (1 July 2022 – 30 June 2023)

JPCE Project Number: A128

COMPILED FOR:

Overstrand Municipality
P O Box 20
HERMANUS
7200

COMPILED BY:

……..
W. Meyers B. Eng.
Engineer
e-mail: william@jpce.co.za

REVIEWED BY:

……
JG Palm Pr. Eng.
Director
e-mail: janpalm@jpce.co.za

JPCE (PTY) LTD
P O Box 931
Brackenfell
7561

e-mail: info@jpce.co.za
Tel: +27 (0) 21 982 6570
Fax: +27 (0) 21 981 0868

COPIES ISSUED TO:

DEPARTMENT/COMPANY	ATTENTION (Name)	COPY NO.	DATE ISSUED	AUTHORISED BY
OVERSTRAND MUNICIPALITY P O BOX 20 HERMANUS 7200	Mr C Mitchell	1	11/2023	JG PALM
JPCE (PTY) LTD P O Box 931 BRACKENFELL 7561	Project File	2	11/2023	JG PALM

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

1. INTRODUCTION

1.1 BACKGROUND

This report is a requirement as part of the Integrated Waste Management Plan (IWMP) monitoring and review process as well as being a requirement of the Waste Act to be submitted. The purpose is to determine whether the action plans and implementation items contained in the IWMP are being implemented and if not, what the planning is regarding these. Evaluating the above will provide insight into the extent to which the IWMP has been implemented during the evaluation period, the levels of compliance and if the IWMP is still useful in terms of its goals or if it should be updated.

The evaluation period for this report is from 1 July 2022 to 30 June 2023. The Overstrand IWMP dated May 2020 was used for the evaluation.

2. OVERSTRAND IWMP

2.1 GOALS AND IMPLEMENTATION ITEMS SUMMARY

The following goals and implementation items were included in the 2020 IWMP:

Goal 1:	**Strengthened education, capacity and advocacy towards Integrated Waste Management**
Strategic Objective 1:	Facilitate consumer and industry responsibility in integrated waste management
Strategic Objective 2:	Promote and ensure awareness and education of integrated waste management
Strategic Objective 3:	Build and strengthen waste management capacity
Goal 2:	**Improved integrated waste management planning and implementation for efficient waste services and infrastructure**
Strategic Objective 1:	Facilitate municipal waste management planning
Strategic Objective 2:	Promote industry waste management planning
Strategic Objective 3:	Promote the establishment of integrated waste management infrastructure and services
Strategic Objective 4:	Ensure effective and efficient waste information management
Goal 3:	**Effective and efficient utilisation of resources**
Strategic Objective 1:	Minimise the consumption of natural resources
Strategic Objective 2:	Stimulate job creation within the waste economy
Strategic Objective 3:	Increase waste diversion through reuse, recovery and recycling
Goal 4:	**Improved compliance with environmental regulatory framework**
Strategic Objective 1:	Strengthen compliance monitoring and enforcement
Strategic Objective 2:	Remediate and rehabilitate contaminated land
Strategic Objective 3:	Facilitate the development of waste policy instruments
Strategic Objective 4:	Promote self/co-regulatory measures

3. 1 JULY 2022 TO 30 JUNE 2023 EVALUATION

As per the Waste Act, this report must evaluate the implementation of the IWMP in terms of the following:

a) the extent to which the plan has been implemented during the period;
b) the waste management initiatives that have been undertaken during the reporting period;
c) the delivery of waste management services and measures taken to secure the efficient delivery of waste management services, if applicable;
d) the level of compliance with the plan and any applicable waste management standards;
e) the measures taken to secure compliance with waste management standards;
f) the waste management monitoring activities;
g) the actual budget expended on implementing the plan;
h) the measures that have been taken to make any necessary amendments to the plan;
i) in the case of a province, the extent to which municipalities comply with the plan and, in the event of any non-compliance with the plan, the reasons for such non-compliance: and
j) any other requirements as may be prescribed by the Minister.

To reflect the required information, the extent to which action items and goals listed above were implemented are described below:

3.1 GOALS AND IMPLEMENTATION FOR ASSESSMENT PERIOD

Goals and implementation items (2020 IWMP)			2022/2023	Future planning / Comments
Goal 1: Strengthened education, capacity and advocacy towards Integrated Waste Management			Implemented? (1 = yes, 0.5 = partially, 0 = no)	
Strategic Objective 1:	Facilitate consumer and industry responsibility in integrated waste management	The Manager: Solid Waste Planning must address and co-ordinate the requirements of awareness and general waste management either by himself or an appointed person. This person will co-ordinate and/or delegate the follow-up visits to the special and hazardous waste generators in the Overstrand municipality to ensure that all these generators are aware of applicable legislation and are following steps to become compliant if required. This person will also oversee the information gathering as per legislation, in other words, ensure that generators and transporters report to the municipality as required. General public awareness and feedback on recycling issues and information will also fall under the duties of this person, including maintaining and improving upon the diversion statistics information provided to the public. Continue to support the educational Puppet Show & Theatre.	0.5	Refer to additional information for public awareness. Further implementation to continue. Engagement with special and hazardous waste generators delayed.
Strategic Objective 2:	Promote and ensure awareness and education of integrated waste management			
Strategic Objective 3:	Build and strengthen waste management capacity	Fill all vacant posts as soon as possible. Municipal solid waste employees to attend education seminars and waste forums as is appropriate for their specific responsibility levels. Capacity training and education must be conducted within the municipality where needed. It must be ensured that the solid waste management employees are informed regarding the latest legislation and how to appropriately handle and identify various waste types. Law enforcement departments must also be approached and receive education in solid waste legislation and management to	1	Mr Mitchell attends forums and seminars. The Provincial and District waste forums are attended regularly.

Goals and implementation items (2020 IWMP)			2022/2023	Future planning / Comments
		enable them to identify issues and act when required. The South African Institute of Waste Management (www.iwmsa.co.za) is a voluntary organization that provides training on the management of waste. The Overstrand Municipality is encouraged to have their staff become members of this institute and to attend the training sessions that is available on their website. The Waste Management Officer attends the Western Cape DEADP Provincial Waste Forum, The Western Cape Recycling Action Group as well as the Overberg District Waste Forum.		
Goal 2: Improved integrated waste management planning and implementation for efficient waste services and infrastructure				
Strategic Objective 1:	Facilitate municipal waste management planning	Review IWMP and submit IWMP annual report along with implementation projects update.	1	Completed annually
Strategic Objective 2:	Promote industry waste management planning	This objective is coupled with Goal 1, where the appointed persons will liaise with industry to ensure that they are aware of the relevant legislation. Follow-up meetings and on-going communication will ensure that industry sufficiently plans and implements actions in order to be compliant and reduce waste generation along with responsible handling/treatment/transport/disposal.	N/A	Implementation for upcoming years.
Strategic Objective 3:	Promote the establishment of integrated waste management infrastructure and services	To be determined in light of diversion studies and annual IWMP implementation reviews. Possible Trommel at Gansbaai Landfill to increase organic waste diversion.	1	Focus was placed on completion of the MRF due to delays in construction. Gansbaai Trommel placed on CAPEX plan split over 2025/2026 and 2026/2027 financial years. The Stanford Drop-off was upgraded during the year where the portion of wooden retaining poles at the container bays were replaced with a concrete retaining wall and the perimeter

Goals and implementation items (2020 IWMP)			2022/2023	Future planning / Comments
				fence and gate were upgraded to a clear view type fence.
Strategic Objective 4:	Ensure effective and efficient waste information management	Improve the detail with which the waste characterisation study is done. The study should include sub-categories for the current included waste types in order for refined planning and diversion option identification. Continue recording at weighbridges and reporting to IPWIS by the Waste Management Officer.	1	Initial results included in the 2020 IWMP. The study continues to collect new data. IPWIS data is submitted monthly.
Goal 3: Effective and efficient utilisation of resources				
Strategic Objective 1:	Minimise the consumption of natural resources	This also ties in with Goal 1 to promote waste minimisation and recycling, which will in turn reduce pressure on natural resources by re-using materials efficiently. New facility designs must take cognisance of natural resource protection. For example, a rehabilitated disposal site must be covered with indigenous vegetation suited to the climate so as not to require additional watering to thrive. Awareness and education should place additional focus on waste avoidance, reducing the need for diversion methods and disposal.	1	The new Hermanus MRF was constructed and is under operation to boost recycling. The Hawston landfill remove & remediate operation is completed and a surrender application was submitted in June 2023. Education is largely focussed on diversion information.
Strategic Objective 2:	Stimulate job creation within the waste economy	Assess job creation opportunities, both permanent and temporary in the waste management field and upcoming projects. Job creation remains a top need in the community.	1	Job creation implemented by means of EPWP workers employed to do area cleaning. Story Team also employ local actors and interns for use in their waste awareness productions.
Strategic Objective 3:	Increase waste diversion through reuse, recovery and recycling	Investigate alternatives in order to improve organic waste diversion rates in order to achieve 50% organic waste diversion by 2022.	0.5	The OWDP is being implemented and an average organic waste diversion rate from July 2022 to June 2023 of 34.74% was achieved. During four separate months organic diversion of above 50% was achieved. The Overstrand is evidently committed to achieve targets and just need to achieve it consistently.

Goals and implementation items (2020 IWMP)			2022/2023	Future planning / Comments
Goal 4: Improved compliance with environmental regulatory framework				
Strategic Objective 1:	Strengthen compliance monitoring and enforcement	Conduct internal and external compliance audits at all waste management facilities as required according to licences and legislation. Findings must be communicated to the DEADP.	1	All operational facilities as well as closed facilities received the required external audits as well as internal audits. These audit reports were submitted to the DEADP within the required timeframes. This item's implementation continues annually.
Strategic Objective 2:	Remediate and rehabilitate contaminated land	Remove and remediate the Fisherhaven Landfill.	0	This item has been moved to later implementation years. This is due to the additional processes that were required by the Department in finalising the Hawston and Pearly Beach landfills remediation and licence surrendering. These processes require completion before work at Fisherhaven can commence.
Strategic Objective 3:	Facilitate the development of waste policy instruments	Scheduled item completed in previous years.	N/A	Scheduled item completed in previous years.
Strategic Objective 4:	Promote self/co-regulatory measures	Ties in with Goal 1. Person responsible to liaise with industry should promote the implementation of these measure e.g. through reviewing industry waste management plans. Ensure annual IWMP review and reporting.	1	Refer to Goal 1. IWMP annual report submitted annually.
IWMP implementation % (2022-2023)			**82%**	

4. ADDITIONAL PROJECT INFORMATION

4.1 AWARENESS AND EDUCATION

The Overstrand Municipality conducts comprehensive awareness and education campaigns with continual involvement with the public in terms of solid waste management and the promotion of better waste management practices. Residents are informed and given feedback through the means of newsletters, pamphlets, social media and the municipal website. Schools are visited to educate learners about solid waste and recycling.

The following summarised examples indicate the latest actions. Further details are attached as **Annexure 1**, which is a small sample of the numerous public education and engagements. More examples are available at the waste manager's office.

- Storyteam Storifactori: This is a team conducting an educational theatre project in collaboration with the Overstrand Municipality. They visit schools and community centres throughout Overstrand and perform environmentally themed puppet theatre productions with an interactive nature to teach learners about the importance of nature conservation and proper waste management and recycling. Their target audience is from grade R to grade 7. Productions are presented in Afrikaans, English and isiXhosa.
- Newspapers: For example, "Village News", "Overstrand Bulletin" and "Gans-berg News". Solid Waste project articles and advertisements for public participation. Useful waste management and recycling information.
- Press releases, website and pamphlets: Waste transportation information and available solid waste facility information. Solid waste projects progress reports. Recycling information.
- Information pamphlets: Discouraging illegal dumping and information regarding collection days for weekenders. Information on managing waste in baboon-active areas.
- Municipal newsletter ("BULLETIN"): Solid waste events and information.
- Social Media: Announcements, public interaction, useful information.

The Overstrand should continue with their awareness and education campaign which contributes to the Municipality's successful waste management practices and public support and involvement. This is also included as an ongoing action item in the IWMP's implementation.

4.2 WASTE INFORMATION MANAGEMENT & ENSURE WASTE MINIMISATION

Goals 2 and 4 are addressed in this section, as the waste information management system quantifies the extent of waste minimisation achieved by the Overstrand Municipality during the evaluation period. The ongoing implementation of this goal is under way and accurate data has been used to determine the portions of waste diverted from landfill. The monthly data is also reported to the Integrated Pollutant and Waste Information System (IPWIS) by the Municipality. This information is summarised as follows:

	Waste Diverted							Waste Disposed	
Month	**Builder's Rubble used as Cover at Gansbaai (tonnes)**	**Builder's Rubble used as Cover at Karwyderskraal (tonnes)**	**Chips used as Cover at Gansbaai (tonnes)**	**Organic waste Composted at Karwyderskraal (tonnes)**	**Recycled at Gansbaai (tonnes)**	**Recycled at Hermanus (tonnes)**	**Total % diverted**	**Disposed at Gansbaai Landfill (tonnes)**	**Disposed at Karwyderskraal (tonnes)**
Jul-22	1702.72	1236.22	64.58	1387.98	16.24	52.16	59%	588.18	2451.35
Aug-22	1219.36	1659.72	205.92	1209.27	50.40	115.97	52%	628.36	3469.52
Sep-22	1353.72	1655.84	0.00	1523.00	0.80	35.93	55%	680.87	3061.38
Oct-22	1538.78	1711.82	246.44	1179.34	0.72	89.13	55%	685.80	3280.68
Nov-22	1274.11	1601.96	249.96	1364.26	29.66	120.93	54%	1026.10	2973.48
Dec-22	858.58	752.34	127.40	1166.48	65.86	21.73	38%	1316.60	3658.54
Jan-23	1375.31	801.30	38.92	1093.16	23.66	156.26	43%	1136.73	3452.10
Feb-23	849.92	1106.98	257.26	1326.28	42.84	69.88	50%	725.98	2940.62
Mar-23	1544.98	1640.80	50.40	1709.62	13.38	177.19	53%	785.80	3703.31
Apr-23	1588.17	995.78	359.70	1536.88	20.56	99.97	55%	646.70	3147.08
May-23	1326.88	1387.76	0.00	1163.60	50.66	78.93	51%	726.52	3200.10
Jun-23	1277.74	939.26	117.64	1253.06	0.18	77.68	53%	682.40	2588.58
Year Total	**15 910.27**	**15 489.79**	**1 718.22**	**15 912.93**	**314.96**	**1095.76**	**51%**	**9 630.05**	**37 926.74**
Average Monthly	1 325.86	1 290.82	143.19	1 326.08	26.25	91.31		802.50	3160.56
Average Daily (6day)	50.99	49.65	5.51	51.00	1.01	3.51		30.87	121.56

From the table above, it can be seen that on average, 51% of the Overstrand's solid waste stream has been diverted during the evaluation period. This is an increase of 5% over the previous evaluation.

4.3 EFFECTIVE SOLID WASTE SERVICE DELIVERY & SAFE MANAGEMENT OF HAZARDOUS WASTE

The Overstrand delivers weekly solid waste collection services to all residences in the municipal area. These services are also rendered free of charge to all registered indigent households. There are on average approximately 7400 registered indigent households which receive free basic services. This figure has dropped to 1491 as many households did not reapply. The Overstrand is currently conducting a drive to assist households with reapplications to receive the benefit again.

Waste is collected in informal settlements in the form of communal collection points (bins and skips). In addition to collection services at households, there are numerous public drop-off facilities where the public can offload their waste for collection and disposal. These facilities are either larger drop-off facilities which accommodate vehicles and large loads or "weekend" drop-offs which are smaller and convenient for weekend visitors who cannot put out their waste on collection days to deposit their waste before leaving the Overstrand. These facilities are the following:

- Hermanus Transfer Station
- Hermanus MRF & Public Drop-off
- Kleinmond Transfer Station & Public Drop-off
- Pringle Bay Mini Drop-off
- Betty's Bay Garden Waste Drop-off
- Betty's Bay Mini drop-off
- Gansbaai Landfill Public Drop-off
- Hawston Drop-off
- Voëlklip Mini Drop-off
- Voëlklip Drop-off
- Stanford Drop-off
- Pearly Beach Drop-off

Waste is collected from households in either wheelie bins or refuse bags. A 2-bag system is implemented in order for residents to practice source separation.

Household hazardous waste containers are available at the Gansbaai Landfill and Kleinmond Transfer Station for the temporary storage of these waste types. When the containers reach capacity, the waste is collected and transported to a treatment or disposal facility for disposal. Storage capacity at each facility for household hazardous waste is kept below $80m^3$. Gansbaai Landfill, Kleinmond Transfer Station and the Voëlklip Drop-off each have a hooklift bin for the collection and temporary storage of asbestos roof sheeting, gutters and down pipes, once the containers are full, they are transported to the Vissershok Hazardous Waste Landfill in Cape Town for disposal.

The rendered services as well as the availability of the above facilities prove adequate for effective solid waste service delivery.

All complaints received regarding solid waste are logged on the internal system. A work order is created when a complaint is received and sent to the appropriate responsible person. This person must then address the complaint and report back in order to complete the order.

Complaints can be logged at the following numbers for each area:

Hermanus:	(028) 313 8000
Gansbaai:	(028) 384 8300
Kleinmond:	(028) 271 8400
Stanford:	(028) 341 8500

4.4 IMPROVE REGULATORY COMPLIANCE

All solid waste management facilities that require licensing have been licensed in the Overstrand. Due to the requirements stipulated in the licences, regular audits are required of the facilities, even if they are no longer operational.

External audits are conducted by an independent service provider as required. These reports are submitted to the Overstrand Municipality, the Overberg District Municipality and the D:EADP. The municipality conducts quarterly internal audits on the operational and closed facilities.

The following solid waste facilities were audited during 2022 & 2023 in terms of their respective licence/permit conditions. Note that some facilities only require audits every second year and some do not require audits any longer.

- Gansbaai Operational Landfill
- Hawston Closed Landfill (Waste body removed and area remediated)
- Hermanus RTS
- Hermanus Material Recovery Facility
- Hermanus Closed Landfill
- Kleinmond RTS
- Pearly Beach Closed Landfill
- Stanford Closed Landfill
- Voëlklip Closed Landfill

The audits are used by the municipality to identify the non-compliances and addressing the identified issues. Not all issues can or need to be immediately addressed but are scheduled according to the available budget and/or according to stipulated dates in the licences. The audit reports can be obtained from the municipality on request.

The Municipality has therefore fully implemented the action under this goal in order to evaluate their solid waste management facilities and improve compliance.

4.5 BUDGETING

The municipality appoints an external service provider annually in order to evaluate the waste disposal facilities and calculate cost estimates in order to rehabilitate each facility. This is done in accordance with the relevant accounting standards (GRAP19). The evaluation date of this annual report is at the municipal financial year-end, 30 June.

These costs need to be recalculated annually to provide the best estimate due to changes in legislation, rehabilitation requirements, expected year of rehabilitation and changing site conditions. A summary of the latest cost estimate (30 June 2023) for each site that would require future rehabilitation is provided below:

Site Name:	Onrus Landfill	Hermanus Landfill	Hawston Landfill	Fisherhaven Landfill
Total (Excl. VAT)	R19,628,563.16	R18,945,266.64	R5,792,201.33	R15,772,304.82
Site Name:	Voëlklip Landfill	Stanford Landfill	Pearly Beach Landfill	Gansbaai Landfill
Total (Excl. VAT)	R27,040,372.63	R5,777,849.49	R7,543,665.83	R53,488,092.94

These cost estimates are not all required in the assessment period, but are scheduled for upcoming financial years.

Adequate budget is available for the solid waste operational services, but currently limited funds are available for capital projects. The removal and remediation of the Hawston Landfill has been completed. The waste was transported to the Karwyderskraal Landfill for disposal. The process is almost completed with the Department. The final report was submitted on the 30th of June 2023 and awaiting feedback from the Department. Establishment of a new Drop-off and material recovery facility for Hermanus is completed and currently operational.

The Municipality needs to explore sources of funding in order to implement capital projects.

4.6 SOLID WASTE EXPENDITURE DURING EVALUATION PERIOD

OPERATING REVENUE	R
Service Charges	85 923 288
Transfers & subsidies	14 861 414
Fines, Penalties & Forfeits	11 707
Other Revenue	151 013
Total Operating Revenue	**100 947 422**
OPERATING EXPENDITURE	
Employee Related Costs	35 685 457
Debt Impairment	1 448 326
Depreciation and Asset Impairment	3 804 285
Finance charges	117 821
Inventory consumed	4 927 426
Contracted Services	36 022 373
Bad debts written off	640 780
Operational costs	14 214 232
Total Direct Operating Expenditure	**96 860 700**
COSTING	
Departmental Charges/Recharges	5 466 811
SURPLUS/DEFICIT	
Operating Surplus: Total revenue less Total Expenditure	**-1 380 089**

4.7 IWMP REVIEW AND UPDATE

The latest IWMP was finalised and approved by Council on 27 May 2020. The next generation IWMP is currently scheduled to be developed during 2024/2025. However, this is planned to be shifted in order to tie in with the next IDP development cycle. As per discussions and recommendations from Saliem Haider of DEADP at both the District and Regional Waste forum meetings a letter is to be sent to the Department to request an extension of the current IWMP plan so that the IWMP plan cycle can be brought in line with the IDP cycle.

5. CONCLUSIONS AND RECOMMENDATIONS

Based on the goals that were set in the IWMP for each solid waste management category it is evident that the Overstrand Municipality followed the IWMP and implemented the actions listed in the implementation schedule as far as possible.

The Overstrand Municipality is committed to deliver efficient waste management services as is evident from the basic services they render as well as the supporting functions by implementing awareness and education, post-collection recycling, garden waste chipping and composting.

Since the finalisation of the IWMP, the Overstrand have also developed an Organic Waste Diversion Plan as required by the amended Gansbaai Landfill operational permit and are implementing it alongside the IWMP in order to achieve diversion targets. The total average organic fraction diverted from 1 July 2022 to 30 June 2023 was 34.74%. However, a diversion percentage above 50% was achieved during 4 separate months. The 50% target was therefore partially reached and just needs to be consistently achieved.

One concern is the availability of funds for capital projects which would require large sums such as the future rehabilitation of disposal facilities.

Another challenge identified in the Overstrand is the amount of illegal dumping. This will require co-operation between the public, law enforcement and the solid waste department.

ANNEXURE 1

AWARENESS AND EDUCATION EXAMPLES

Gans Berg News

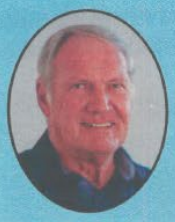
OFFICE:
028 205 0100



Michelle van Zyl
Owner / Advertising
ads@gansberg.co.za
078 010 8286



Alethea Baytopp
Graphic Designer
design@gansberg.co.za
Editorial Content
info@gansberg.co.za



Hardus Botha
Journalist
info2@gansberg.co.za
082 786 0494



Saskia van Zyl
Advertising Consultant
ads2@gansberg.co.za
083 822 5799

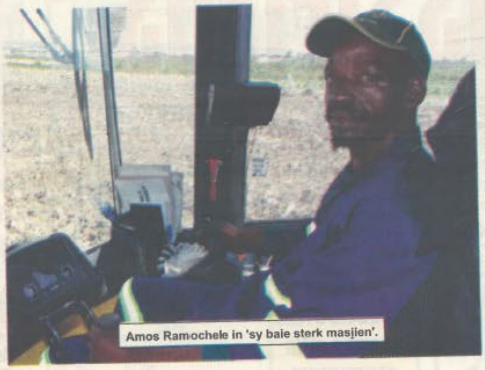
Gansbaai se sogenaamde 'Asgate' -Wat 'n verrassing!-

Die beskrywing 'asgate' is sonder twyfel nie op Gansbaai se Stortingsterrein van toepassing nie - daarvoor word dit té professioneel bedryf en bestuur. 'n Mens staan ook verstom oor die daaglikse netheid en onderhoud van hierdie terrein.

Overstrand Munisipaliteit is onder die wakende oog van Craig Mitchell (Bestuurder: Vaste Afval: Beplanning) in beheer van die Stortingsterrein, maar dit word op kontrakbasis bedryf. Die kontrakteur is *Enviroserve Waist Management* en die Sub-kontrakteur is *Aqua Bulk Energy*. Gesels mens met Norman Heynie in sy kantoor by die Stortingsterrein, staan jy verstom by die aanhoor van hoe professioneel die terrein bestuur word. "Alle inligting en statistieke van gister se tonne-mates afval wat in al die verskillende kategorieë ingekom het, is vroeg die volgende dag op die stelsel beskikbaar," het Norman gesê. Dit is maar 'n eenvoudige voorbeeld van wat alles daar gebeur om die terrein suksesvol te bedryf en te bestuur.

Maandelikse oudits word stiptelik uitgevoer, met die nodige verslagdoening daarna. Norman is 'n man met baie jare se praktiese bestuurs-ervaring op die gebied van afvalbestuur en dit is sy 16de jaar wat hy by *Enviroserve Waist Management* in diens is.

Met die nuuskierige rondstap deur Gans-Berg Nuus se joernalis op die terrein, het die enorme en kragtige *LC Bomag Refuse Compactor* van 37 ton van die *Bomag Fayat Group* sy aandag vasgevang. Die operateur van dié masjien is Amos Ramochele wat al vir agt jaar op groot masjiene werk. "Ek hanteer hierdie masjien sedert April 2021 en ek kan maar net sê hy is sterk, baie, baie sterk," het Amos gesê. Die masjien kan gelyktydig stoot en kompakteer. Die enorme staalwiele het 'tone', soos dit bekendstaan, op die loopvlak van die wiele - so groot dat dit lyk asof 'n land daarmee geploeg kan word.



Amos Ramochele in 'sy baie sterk masjien'.

Die volgende volume-statistieke laat mens met ander oë na Gansbaai se Stortingsterrein kyk. Die gemiddelde maandelikse tonne-mates wat op die terrein hanteer word, was vir die 2021/2022 finansiële jaar soos volg: *Algemene afval* - 800 ton per maand; *Bourommel en Dekmateriaal* - 1200 ton per maand; *Tuinafval* op die perseel opgekap - 140 ton per maand; *Afval herwin deur die MRF* - 22 Ton per maand.

Craig Mitchell (Manager Solid Waste: Planning) provided Gans-Berg News with the following interesting facts regarding the Gansbaai Landfill Site:

The public can dispose of the following waste types at the site:
Mixed clean recyclable materials - These can be offloaded at the Materials Recovery Facility the large building on the lefthand side once you have entered the site where the recyclable materials will be sorted by the site staff into the different waste material types for recycling.
Garden and green waste - This can be offloaded at the chipping area on the site where it will be chipped before being transported onto the site for use as cover on the side slopes and working face as required.
General waste - this is disposed of at the working face on the site where it is spread and compacted by the dedicated waste compactor on site. The working face is covered daily with sand, small builder's rubble, or chipped green waste at the end of each day. Loads of up to 1 ton can be disposed of for free. Should the load weigh more than a ton you will be charged for disposal at a rate of R282.00 per ton including VAT. Note that there is also a drop-off located next to the Materials Recovery Facility for the convenience of the public for the offloading of small waste volumes delivered by small vehicles which cannot access the site.
Clean soil and small builders' rubble - all loads are accepted for free, however, note that large or contaminated builders' rubble (i.e., mixed with wood, plastics or other contaminates) is charged at the general waste per ton rate.

In addition to the above, the site also has two containers on-site that accept small volumes of household hazardous waste - for example, electronic waste, fluorescent tubes, old batteries, used oils and old paint tins. The site also has a hazardous waste bin on-site for the acceptance of small volumes of asbestos roof sheeting, this is limited to a maximum of 10m2 per 6-month period and charged at a rate of R158.00 including Vat per unit.

Upon arrival at the site, the client will stop on the weighbridge and declare the waste type which the weighbridge operator will confirm that the driver has on their load, record the vehicle details, and weigh the vehicle in before directing them to the correct off-loading / disposal area.

Once the load has been offloaded the vehicle will again be weighed on the way out as loads over 1 ton are charged for (except for clean soil and builder's rubble) it is advisable not to mix loads and rather deliver separately to avoid being charged for the disposal of free material mixed with general waste.

Gansbaai se Stortingsterrein is vir alle gemeenskapslede beskikbaar vir die storting van alle kategorieë-afval.
Besigheids ure:
Maandae tot Vrydae vanaf 08:00 tot 18:00 en Saterdae vanaf 08:00 tot 15:00.
Die perseel is aan die einde van Voortrekkerstraat-verlenging geleë - met 'n netjiese teerpad tot by die hekke en weegbrug.

Hardus Botha





Die enorme opkapmasjien (Chipper) vir tuinafval.



Amos Ramochele op die masjien.

RECYCLE: IT'S AS SIMPLE AS 1, 2, 3

- **STEP 1:** Take a conscious decision to help protect the environment.
- **STEP 2:** Separate your household waste according to items that can be recycled and those that can't.
- **STEP 3:** Place the recyclable items in a clear plastic bag next to your wheelie bin/black bag on collection day.

And that is that.

Overstrand Municipality will collect your recyclables and transport it to the Waste Material Recovery Facility in Hermanus where it will be sorted, baled and forwarded to the respective operators that specialise in recycling specific items.

Here is a quick reminder of those items you can safely dispose of in your clear plastic bag:

- √ **PAPER/CARDBOARD:** Newspapers, magazines, office paper and cardboard, including smaller items made from cardboard such as egg cartons and boxes that contained your cereal, toothpaste or medication.
- √ **GLASS:** Bottles, containers or receptacles made from glass. Note that large shards of shattered glass (e.g. windscreens, window panes) must be disposed of at building-rubble sites.
- √ **PLASTICS:** Cold-drink, water and milk containers; containers that contained items such as cooking oil and household cleansing aids; shopping and refuse bags; yoghurt and ice-cream containers; cling film.
- √ **CANS:** Cold-drink and food cans; deodorant and hairspray cans; cans that contained household cleansing aids. Note that tins containing things such as varnish, paint or thinners must be disposed of at building-rubble sites.

How to get started:

Clear plastic bags are available free of charge from the municipal offices in Kleinmond (5th Avenue) and Hermanus (Magnolia Street) as well as the Waste Material Recovery Facility in Schulphoek Road, next to the Water Treatment Works and Zwelihle Primary School.

Every time we collect a clear plastic bag from your premises, we will simultaneously replace it with another one, also free of charge.

We do, however, suggest that you buy a roll of clear plastic bags when next you go grocery shopping. This can come in handy when your replacement bag gets lost or if you find that you need more than one bag, for example when family/friends visit over long weekends or during holidays.





Remember, you are welcome to drop large amounts of recyclables off at the Waste Material Recovery Facility. This facility is open for acceptance of recyclable waste from the general public between 08:00 and 17:00 from Monday to Friday and until 14:00 on public holidays that fall on a weekday.

Currently, this facility is closed over weekends, but recyclables can be left at the drop-off on Saturdays between the hours of 09:00-16:00.

Let's all do your bit to prevent recyclables from ending up in a landfill site. It's easy! If you are still a little uncertain about what all can be recycled, feel free to call Hermanus Recycling on 083 310 2319 for assistance.

Pedestrian-friendly sidewalk gardening





The enthusiasm with which home owners are assisting to beautify our neighbourhoods by sprucing up their sidewalks is much appreciated.

A word of caution, though: As much as the appearance of your sidewalk can up the aesthetic appeal and value of your property, be sure that your garden does not spill onto the sidewalk to such an extent that it would be virtually impossible for a pedestrian (leave alone a mother pushing a stroller) to move along the sidewalk without having to step into the road and, by inference, into traffic.

In accordance with municipal by-laws, sidewalks are classified as road reserves. A road reserve is the area parallel to adjacent erven, including the road itself.

In most cases, it is the space between an erf boundary and the road edge and, besides being reserved for the placement of various underground services, the intention with sidewalks is to ensure that pedestrians can safely negotiate public roads.

In terms of Overstrand's Policy on the Administration of Immovable Property, sidewalk encroachments can be regarded as illegal if they do not comply with the stipulations pertaining to "Projections, Projecting Structures and Encroachments" as set out in paragraphs 63 and 64 of this policy.

Accordingly, home owners and landscapers should exercise constraint when planting shrubs, trees and/or flowering plants as an extension of a garden onto the road reserve. Neither should they place rocks or loose stones on sidewalks in a manner that would obstruct freedom of pedestrian movement.

Owners/developers who wish to beautify sidewalks are, therefore, advised to submit an application indicating the intended layout and dimensions to the relevant Property Administration Department prior to disturbing sidewalks in any way.

For assistance in this regard, feel free to contact us by sending an email to enquiries@overstrand.gov.za.

PEARLY BEACH DROP-OFF OPEN FOR BUSINESS

Overstrand Municipality encourages Pearly Beach and Eluxolweni residents to make use of the Pearly Beach drop-off facility to dispose of their excess general household waste (such as clean recyclables and black bags) as well as clean garden waste. Very small quantities of building rubble (less than a bakkie load) can also be disposed of here. As this is a small drop-off facility, it only accepts small vehicle loads (e.g. a car with a trailer), and the number of loads that can be delivered is also limited to a maximum of two per household per day.

For the disposal of larger loads, residents should please make use of the Gansbaai landfill site.

Drop-off operating times:

- Mondays, Tuesdays, Thursdays, Fridays: 08:00 to 17:00
- Wednesdays: Closed
- Saturdays: 10:00 to 16:00
- Sundays: 13:00 to 17:00
- Public holidays: 10:00 to 15:00



Refuse collection schedule for Gansbaai:

- MONDAY: Pearly Beach
- TUESDAY: De Kelders, Masakhane, Beverly Hills
- WEDNESDAY: Franskraal, portion of Gansbaai Industria, Masakhane
- THURSDAY: Kleinbaai, Baardskeerdersbos, portion of Gansbaai CBD
- FRIDAY: Gansbaai, Perlemoen Bay, Blompark, Masakhane, Beverly Hills

FARMING REBATE

Owners/farmers who can provide proof that their properties are used for *bona fide* farming purposes can apply for a rebate on property rates.

Applications close on 30 September 2022 and the necessary forms can be downloaded from www.overstrand.gov.za. Go to Documents, and click on Forms.

Direct queries in this regard to Overstrand's Rates and Data Control Office at 028 313 8000 or send an e-mail to enquiries@overstrand.gov.za.

FIRST THURSDAYS

Given that the official opening of this year's Kalfiefees happens to fall on the first Thursday in August, Mayor Rabie requested that the scheduled First Thursday meeting with residents in and around Kleinmond be postponed by a week.

Don't miss this opportunity to share your inputs and ideas on how municipal service delivery in your area can be improved.

The Mayor and her team look forward to meeting you one-on-one at the Town Hall in Kleinmond on **11 August from 17:00 – 19:00**.

Note, too, that September's meeting will be held in Gansbaai.

Keep Hermanus clean with your recycling

Writer
Annette Yell

Recycling has always been important for Hermanus but unfortunately it ground to a halt after the 2018 riots when Walker Bay Recycling was burnt down.

At the end of last year a new Material Recovery Facility (MRF) opened its doors at the bottom of Schulphoek road with longtime resident and previous owner of Walker Bay Recycling back at the helm.

Over the last four years many questions were raised by the public about recycling, especially after several attempts by independent contractors opened and closed their doors.

According to the municipal manager Dean O' Neill, the new MRF is open for recycling of clear bags as in the past. Recycling from Hermanus and Kleinmond is collected and sorted here. (Gansbaai has its own recycling facility at the landfill site).The Hermanus MRF is open to businesses and households for the delivery of recyclable waste, since November 2021, with households receiving a clear plastic bag in which all paper, cardboard, tin cans, glass bottles and plastic can be placed for recycling.

Here are some of the frequently asked questions regarding recycling.

Does it include garden and building rubble?

No household or garden waste will be accepted at the MRF. Household waste can be disposed of at the public drop-off next door and garden waste needs to be taken to the Hermanus Transfer Station site where it will be chipped and then sent to Karwyderskraal for composting.

Is the MRF currently recycling at the same level as before the facility burnt down?

The MRF has been fully operational since November 2021 and for the December 2021 and January 2022 period, the average tonnage of materials removed off the site was almost 70 ton per month which was an excellent start.

Glass, newspapers, plastic water bottles and milk cartons, newspapers, cereal boxes, and cardboard boxes are just some of the common items that are recycled every day. Overstrand Municipality would like to thank all households who are disposing of their recycling responsibly.

"We are already seeing the difference. If all of us were to recycle just a few items per day, we can go a long way in improving the environment for future generations," said Overstrand's Solid Waste Manager, Craig Mitchell.

Must people put out their black and white bags for collection and on which days?

The clear recycling bags are collected on the same day as the black bags by the municipal refuse trucks and are transported to the MRF where it is offloaded in the receiving bay to be sorted and baled.

For every clear plastic bag placed out by a household, a new one will be supplied as replacement when the full bag is collected.

As expected, there is still some growing pains, households who did not receive a replacement clear bag on collection day or require an additional clear bag due to volumes, can collect a replacement bag at the following locations:

- Hermanus Administration in Magnolia Street from Yvonne at the operational help desk in the main building reception/rates hall.
- Kleinmond Administration in 5th Avenue from Nosiphe at the operational office help desk.

No refuse (black) bags may be left on pavements or on top of or outside bins in baboon affected areas. All bins used in baboon-affected areas should be baboon-proof and locked.

What is the purpose of the Karwyderskraal Landfill site?

The Karwyderskraal Landfill Site is the property of the Overberg District Municipality (ODM) and became functional in 2002.

The construction of Cell 4 commenced in June 2018 and required the excavation of 130 000 m^3 of clay and covers an area of ± 4.5 hectares. A ribbon-cutting ceremony, for the ceremonial opening of Cell 4 regional landfill facility constructed in Karwyderskraal, was held early in 2019.

The new cell is approximately 3 to 4 metres deep and will have airspace capacity of 524 000m^3 of solid waste which will give the cell a lifespan of approximately 8 years, based on current disposal rates.

Karwyderskraal Landfill site will provide airspace to the user municipalities for many years to come. The life expectancy of the facility is 57 years.

Cell 4, and the facility, complies with stringent conditions set by the National and Provincial Government. Amongst other precautions, a high density, polyethylene plastic liner was installed to ensure the prevention of groundwater pollution.

Overstrand residents who make use of the Overberg District Municipality's (ODM) landfill site at Karwyderskraal, are reminded that they only accept builder's rubble, chipped garden waste and general household waste.

Residents, contractors, or anyone who transports builder's rubble, chipped garden refuse or any domestic waste must first register with ODM as a site user. Unless your name appears on the database, you will not be allowed to dispose of any waste - even if you show up at the landfill site for the first time.

Registration forms are available form Ingrid Marti at imarti@odm.org.za or at the Karwyderskraal weighbridge office.

The Karwyderskraal regional landfill facility is open between 08:00 and 17:00 from Monday to Friday. It is closed on weekends, open on public holidays which fall on a weekday.

Do's and Don'ts of Recycling

Recycling does not have to be difficult. It is important to know what we should and should not put in the recycling bags. Here are some simple tips:

- The golden rule when it comes to using your clear plastic bag is to ensure items are clean and dry. Black bags are for 'wet' waste, things that cannot be recycled.
- Please wrap broken glass in newspaper before placing in bags or wheelie bins to prevent

Continue reading on P3

Clear bags the way to go

Writer & Photography
Annette Yell

Jan van Niekerk wants to encourage more residents to recycle their dry waste.

"Fewer people recycle than before and when you drive through the streets on refuse removal day, you can see that not everyone is putting out their clear bags like they used to."

The Overstrand Municipality's new Material Recovery Facility (MRF) has been up and running since November last year, but Overstrand residents seem to have fallen out of the habit of recycling.

The Overstrand Municipality maintained a proud tradition with its Recycling at Source programme that first established a two-bag system of waste removal in 2002, succeeded by a mechanised system of recycling in 2010.

This progressive development was severely impacted during the 2018 social unrest in Hermanus when a major section of Walker Bay Recycling's depot in Zwelihle, was completely burnt down. The municipality stopped the two-bag collection system and recycling almost came to a complete standstill, save for those stalwarts who continued to take their recyclables to independent contractors.

Last year, Hermanus Recycling was the successful contractor at the MRF, and they group, sort, and bale recyclable items. Jan is concerned about seeing only black bags on refuse removal days. He attributes this to the fact that his business is much smaller, and not as prominent as it used to be. Jan's former company, Walker Bay Recycling, also used to do collections.

The challenge now is to get the people back on board. "Every household should recycle, but unfortunately most people don't have a place for a second bin in their kitchen," says Jan.

He encourages residents to buy one roll of clear refuse bags. If you use a black bag, your recycling will end up in the landfill. If you put out a white or clear bag, the municipality will reward you by leaving a replacement bag.

"The moment you don't use a white bag, you are out of the system," says Jan.

According to him, the MRF gets many visitors and just last week he had a delegation from Orania who came to look at their setup. Many people see this as a model to be copied.

Residents are encouraged to hand in their cans, bottles, paper, and plastic in a transparent bag at the facility situated in Schulphoek, next to the Water Treatment Works and Zwelihle Primary School. The operating hours for acceptance of general waste is between 08:00 and 17:00 from Monday to Friday and until 14:00 on public holidays that fall on a weekday.

The facility is currently closed on weekends but recyclables can be left at the drop off on a Saturday during the hours of 09:00 to 16:00.





TOP: Jan van Niekerk and his team at the Overstrand municipality's new Material Recovery Facility (MRF) that has been up and running since November last year.
ABOVE: Jan van Niekerk points to where the grouping of recyclable waste happens.

MEDIAVERKLARING / PRESS RELEASE
#Overstrand4all

ISSUED BY:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

MEDIA ENQUIRIES:
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

EMBARGO: Immediate release

17 Oktober 2022

Residents hot under collar over baboon proof bins

Residents in Kleinmond and surrounding towns, including Rooi-Els, are very upset after receiving a notice from Overstrand Municipality regarding animal proof containers for waste storage.

The notices that were handed out by the ECO Monitors are not final but in fact it is a notification to make residents aware of non-compliance and thereby informing them of the fact that they are required to have an animal proof container for the disposal of waste. The notice will give them a chance to become compliant with the Integrated Waste Management By-law.

The notices ensures that the Municipality has a record (paper trail) that homeowners were informed of a request to comply with an animal proof container. Similar notices were handed out in 2021 as we would like to give residents enough time to comply and to budget for the additional expense.

Overstrand Municipality's Integrated Waste Management Bylaw of 2021 stipulates that each home owner or tenant/ occupier must use animal-proof containers in all problem animal areas, and the Municipality may institute legal proceedings against the owner if the following waste management activities are not complied with.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

'Animal-proof container' means an approved waste container of suitable design with a locking mechanism that prevents problem animals (wildlife or domestic) from gaining access to waste in a waste container, as required by the Municipality in specific areas.

A baboon proof bin doesn't have to be a wheelie bin but some people have been able to convert their bin for less than R250.

Baboon-resistant 240-litre Wheelie bins with locks can be purchased at the municipal offices and will be delivered to your home.

Alternatively, bins can be bought at any hardware store and baboon proof locks can be fitted, at an additional charge, on your existing bin.

The Hermanus Administration is able to supply the Kleinmond Administration with baboon proof containers (bins) upon request.

The process to be followed by residents are as follows:

- At the Kleinmond Finance office, pay R1 543 for the new bin (the price is inclusive of VAT and is valid 1 July 2022 – 30 June 2023.
- Take receipt to the Kleinmond Operational Management offices where it is handed in
- Operational Management team will then order the bin from Hermanus and deliver it to the resident.
- Remember, all bins used in baboon-affected areas should be baboon-proof and locked.
- R480 to replace a broken lock (the price is inclusive of VAT and is valid 1 July 2022 – 30 June 2023.

Hangklip-Kleinmond residents are often frustrated with the quality of the bin locking mechanism as well as the time it takes to receive their bin.

There are at least three private service providers in the Overstrand who can assist with transforming a wheelie bin to be baboon proofed. They are Hermanus Bobby Bins (076 203 8144), Betty's Bay Marco Handcraft (082 459 3907) and Pringle Bay Chacma Locks (079 515 0553). Please contact them directly to confirm their availability and current price.

Above is not a comprehensive list of service providers as future designs and manufactures may be included at the discretion of the Overstrand Waste Manager once their locking systems have been tested and found to comply with the requirements of the solid waste operational team.

So, the long and the short of it is:

- Secure bin with latch, strap, padlock or clip at all times
- No refuse (black) bags may be left on pavements or on top of or outside bins in baboon affected areas
- Please remember to not place excess rubbish bags next to the municipal bins. Any excessive refuse must be taken to the transfer stations

END/EIND



MEDIAVERKLARING / PRESS RELEASE
#Overstrand4all

ISSUED BY:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

MEDIA ENQUIRIES:
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

EMBARGO: Immediate release

10 November 2022

No change to household waste collection over the December holidays

Waste collection will take place as per the usual refuse removal schedule over the festive season regardless of public holidays.

Please put your waste out early on the morning of the collection day as per the below collection schedule:

For Greater Hermanus - MONDAY: Vermont, Fisherhaven, Voëlklip • TUESDAY: Onrus, Chanteclair, Berghof, Sandbaai, Hemel-en-Aarde • WEDNESDAY: Zwelihle, Mount Pleasant • THURSDAY: Westcliff, Northcliff, houses in the CBD and Hermanus Industrial Area • FRIDAY: Hawston, Eastcliff, Hermanus Heights, Kwaaiwater, Fernkloof

For Hangklip-Kleinmond - MONDAY: Rooi-Els, Kleinmond Sea Avenues, Kleinmond Mountain Avenues, Klein Berlyn and Heuningkloof • TUESDAY: Proteadorp, Overhills, Mountain View, Extension 6, Palmiet, Sunny Seas, Jock's Bay • Wednesdays: Betty's Bay and Mooiuitsig • THURSDAYS: Pringle Bay • FRIDAYS: Businesses

For Gansbaai - MONDAY: Pearly Beach • TUESDAY: De Kelders, Masakhane, Beverly Hills • WEDNESDAY: Franskraal, portion of Gansbaai Industria and Masakhane • THURSDAY: Kleinbaai, Baardskeerdersbos and portion of Gansbaai CBD • FRIDAY: Gansbaai, Perlemoen Bay, Blompark, Masakhane, Beverly Hills

For Stanford - TUESDAY: North of De Bruyn Street • THURSDAY: South of De Bruyn Street

Note that should you be staying in an area which has been declared a problem animal area your waste needs to be stored and placed out on the collection day in an animal proof container. The following areas have been declared animal problem areas Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater, a portion of Onrus, a portion of Hawston, Kleinmond (including Arabella), Betty's Bay, Rooiels and Pringle Bay.

If you generate excess waste over this festive season, please take the additional waste that you generate to one of our facilities for the safe disposal of your waste. The following facilities are available in the Overstrand to assist you with the disposal of your excess waste: Pearly Beach Drop-off, Gansbaai Landfill Site, Stanford Drop-off, Voëlklip Drop-off, Voëlklip mini Drop-off, Hermanus Drop-off, Hawston Drop-off, Kleinmond Transfer Station, Bettys Bay mini Drop-off, Betty's Bay Garden Waste Drop-off and Pringle Bay mini Drop-off.

Note that the mini drop-off sites will only accept a few bags from people (small volumes) and are in place to accept waste from the public leaving the area before the weekly waste collection to prevent the waste being left out on the pavement when visitors leave the area and are available to customers after hours. The Drop-off's and Transfer Stations will accept loads of up to 1 ton for free, loads which are larger than 1 ton but under 3 tons will be charged for at these facilities and any loads larger than 3 tons will have to be disposed of directly to the Karwyderskraal Landfill.

Please place any clean recycling waste out with your general waste on your normal waste collection day in a clear bag, you will then be provided with a replacement clear bag when it is collected. The collected clear bags are taken to the Materials Recovery Facility where they are sorted into the different recyclable streams for recycling.

Garden and green waste should be delivered to one of the following facilities for chipping: Pearly Beach Drop-off, Gansbaai Landfill Site, Stanford Drop-off, Voëlklip Drop-off, Hermanus Transfer Station, Kleinmond Transfer Station or the Bettys Bay Garden Waste Drop-off site.

Everyone has a part to play in cleaning their surrounding environment and keeping our municipal outdoor areas beautiful. Overstrand Municipality thanks you for assisting us to correctly manage your waste.

Transfer Station / Drop-off	Day/s	Operating Times
Gansbaai Administration		
Gansbaai Landfill Site	Mondays - Fridays	08:00 - 18:00
	Saturdays	08:00 - 15:00
	Sundays	Closed
	Public holidays	08:00 - 15:00
Stanford Drop-off	Mondays - Fridays	08:00 - 17:00
	Saturdays	09:00 - 14:00
	Sundays	Closed
	Public holidays	09:00 - 14:00
Pearly Beach Drop-off	Mondays, Tuesdays, Thursdays & Fridays	08:00 - 17:00
	Wednesdays	Closed
	Saturdays	10:00 - 16:00
	Sundays	13:00 - 17:00
	Public holidays	10:00 - 15:00
Hermanus Administration		
Hermanus Transfer Station	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	Closed
	Public holidays	09:00 - 14:00
Hermanus Drop-off	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	Closed
	Public holidays	09:00 - 14:00
Voelklip Drop-off	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	Closed

	Public holidays	09:00 - 14:00
Voelklip Min Drop-off	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	10:00 - 17:00
	Public holidays	09:00 - 14:00
Hawston Drop off	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	10:00 - 17:00
	Public holidays	09:00 - 14:00
Kleinmond Administration		
Kleinmond Transfer Station	Mondays - Fridays	07:30 - 18:00
	Saturdays & Sundays	08:00 - 16:00
	Public holidays	08:00 - 16:00
Bettys Bay Garden Waste Drop-off	Mondays - Sundays	08:00 - 16:00
	Public holidays	08:00 - 16:00
Bettys Bay mini Drop-off	Mondays - Sundays	08:00 - 16:00
	Public holidays	08:00 - 16:00
Pringle Bay mini Drop-off	Mondays - Sundays	08:00 - 16:00
	Public holidays	08:00 - 16:00

END/EINDE

LET'S TALK

Waste collection over the December holidays

Household waste collection will take place as usual and there will be no changes to the refuse removal schedule over the festive season regardless of public holidays.

Please put your waste out early on the morning of the collection day as per the below collection schedule:

Greater Hermanus - MONDAY: Vermont, Fisherhaven, Voëlklip • TUESDAY: Onrus, Chanteclaire, Berghof, Sandbaai, Hemel-en-Aarde • WEDNESDAY: Zwelihle, Mount Pleasant • THURSDAY: Westcliff, Northcliff, houses in the CBD and Hermanus Industrial Area • FRIDAY: Hawston, Eastcliff, Hermanus Heights, Kwaaiwater, Fernkloof.

Hangklip-Kleinmond - MONDAY: Rooiels, Kleinmond Sea Avenues, Kleinmond Mountain Avenues, Klein Berlyn and Heuningkloof • TUESDAY: Proteadorp, Overhills, Mountain View, Extension 6, Palmiet, Sunny Seas, Jock's Bay • WEDNESDAY: Betty's Bay and Mooiuitsig • THURSDAY: Pringle Bay • FRIDAY: Businesses.

Gansbaai - MONDAY: Pearly Beach • TUESDAY: De Kelders, Masakhane, Beverly Hills • WEDNESDAY: Franskraal, portion of Gansbaai Industria and Masakhane • THURSDAY: Kleinbaai, Baardskeerdersbos and portion of Gansbaai CBD • FRIDAY: Gansbaai, Perlemoen Bay, Blompark, Masakhane, Beverly Hills.

Stanford - TUESDAY: North of De Bruyn Street • THURSDAY: South of De Bruyn Street.

Note that should you be staying in an area which has been declared a problem animal area your waste needs to be stored and placed out on the collection day in an animal-proof container. The following areas have been declared animal problem areas: Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater, a portion of Onrus, a portion of Hawston, Kleinmond (including Arabella), Betty's Bay, Rooiels and Pringle Bay.

If you generate excess waste over this festive season, please take the additional waste to one of the municipal facilities for the safe disposal of your waste. The following facilities are available in the Overstrand to assist you with the disposal of your excess waste: Pearly Beach Drop-off, Gansbaai Landfill Site, Stanford Drop-off, Voëlklip Drop-off, Voëlklip mini Drop-off, Hermanus Drop-off, Hawston Drop-off, Kleinmond Transfer Station, Betty's Bay mini Drop-off, Betty's Bay Garden Waste Drop-off and Pringle Bay mini Drop-off.

Note that the mini drop-off sites will only accept a few bags from people (small volumes) and are in place to accept waste from the public leaving the area before the weekly waste collection to prevent the waste being left out on the pavement when visitors leave the area.

These sites are available to customers after hours. The Drop-offs and Transfer Stations will accept loads of up to 1 ton for free; loads which are larger than 1 ton but under 3 tons will be charged for at these facilities and any loads larger than 3 tons will have to be disposed of directly at the Karwyderskraal Landfill.

Please place any clean recycling waste out with your general waste on your normal waste collection day in a clear bag; you will then be provided with a replacement clear bag when it is collected. The collected clear bags are taken to the Materials Recovery Facility (MRF) in Hermanus where they are sorted into the different recyclable streams for recycling.

Garden and green waste should be delivered to one of the following facilities for chipping: Pearly Beach Drop-off, Gansbaai Landfill Site, Stanford Drop-off, Voëlklip Drop-off, Hermanus Transfer Station, Kleinmond Transfer Station or the Betty's Bay Garden Waste Drop-off site.

Everyone has a part to play in cleaning their surrounding environment and keeping our municipal outdoor areas beautiful. Overstrand Municipality thanks you for assisting them to correctly manage your waste.

Have your say about baboons

ADVERTISE WITH US!

DEADLINES

Advertisement bookings **by 17:00 on a Monday.**

• • • • •

Submissions of ready-made adverts* **before 12:00 on a Tuesday.**

IN-HOUSE AD DESIGN

If you would like us to design your advert for you, please ensure that you send us the **material/info before end of business on a Monday.**

This is in order to allow enough time for the advert to be made up by our design team, and for any changes to be finalised for approval by 12:00 on a Tuesday.

CANCELLATIONS

No cancellations of advert bookings will be accepted **after 12:00 on a Tuesday.**

DISTRIBUTION

The Village NEWS is printed on a Wednesday and distributed

Integrated Waste Management Plan: Annual Report JPCE

Waste collection over the December holidays



Household waste collection will take place as usual and there will be no changes to the refuse removal schedule over the festive season regardless of public holidays.

Note that should you be staying in an area which has been declared a problem animal area your waste needs to be stored and placed out on the collection day in an animal-proof container. The following areas have been declared animal problem areas: Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater, a portion of Onrus, a portion of Hawston, Kleinmond (including Arabella), Betty's Bay, Rooiels and Pringle Bay.

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Stanford - TUESDAY: North of De Bruyn Street • THURSDAY: South of De Bruyn Street.

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OVERSTRAND

OVERSTRAND MUNICIPALITY

ERF 4887, 4 FOURTH AVENUE, VOËLKLIP, HERMANUS, OVERSTRAND MUNICIPAL AREA: APPLICATION FOR REMOVAL OF RESTRICTIVE TITLE DEED CONDITIONS, DEPARTURE AND DETERMINATION OF AN ADMINISTRATIVE PENALTY: MESSRS FVS TOWN AND REGIONAL PLANNERS ON BEHALF OF MCR DE VILLIERS

Notice is hereby given in terms of Sections 47 and 48 of the Overstrand Municipality Amendment By-Law on Municipal Land Use Planning, 2020 (By-Law) of the following applications applicable to Erf 4887, Hermanus, namely:

Removal of Restrictive Title Deed Conditions
Application in terms of Section 16(2)(f) of the By-Law for the removal of restrictive title deed conditions 3.10 and 3.11 as contained in Title Deed T52603/2003 of the property.

Departure
Application in terms of Section 16(2)(b) of the By-Law to:
- relax the street building line from 4m to 2m (Fourth Avenue) to accommodate the extension of the patio roof; and
- relax the street building line from 4m to 0m (Tenth Street) to accommodate the conversion of the existing garage into a staff bedroom.

Determination of an Administrative Penalty
Application in terms of the provisions of Section 90 of the By-Law for the determination of an administrative penalty.

Details regarding the proposal are available for inspection during weekdays between 08:00 and 16:30 at the Department : Town Planning at 16 Paterson Street, Hermanus.

Any comment must be in writing, quoting your name, address and contact details, as well as your interest in the application and the reasons for comment, which comment must reach the Municipality (16 Paterson Street, Hermanus / (f) 028 313 2093 / (e) alida@overstrand.gov.za) on or before **27 January 2023**. Telephonic enquiries can be made to the **Town Planner, Mr. P. Roux** at 028 313 8900. The Municipality may refuse to accept comments received after the closing date. Any persons who cannot read or write may visit the above appropriate Municipal Department where a Municipal official will assist them in formulating their comment.

DGI O'Neill
MUNICIPAL MANAGER
Overstrand Municipality
P.O. Box 20
HERMANUS
7200

Municipal Notice No. 171/2022

OVERSTRAND MUNISIPALITEIT

ERF 4887, VIERDELAAN 4, VOËLKLIP, HERMANUS, OVERSTRAND MUNISIPALE AREA: AANSOEK VIR OPHEFFING VAN BEPERKENDE TITELAKTEVOORWAARDES, AFWYKING EN BEPALING VAN 'N ADMINISTRATIEWE BOETE: MNRE FVS STAD- EN STREEKSBEPLANNERS NAMENS MCR DE VILLIERS

Kennis word hiermee gee ingevolge Artikel 47 en 48 van die Overstrand Munisipaliteit Wysigingsverordening vir Munisipale Grondgebruikbeplanning, 2020 (Verordening) van die volgende aansoeke van toepassing op Erf 4887, Hermanus, naamlik:

Opheffing van Beperkende Titelaktevoorwaarde
Aansoek ingevolge Artikel 16(2)(f) van die Verordening vir die opheffing van beperkende titelaktevoorwaardes 3.10 en 3.11 soos vervat in Titelakte T52603/2003 van die eiendom.

Afwyking
Aansoek ingevolge Artikel 16(2)(b) van die Verordening ten einde die:
- straatboulyn te verslap vanaf 4m na 2m (Vierdelaan) om die verlenging van die patiodak te akkommodeer; en
- straatboulyn te verslap vanaf 4m na 0m (Tiendestraat) om die omskepping van die bestaande motorhuis in 'n bediendekwartier te akkommodeer.

Bepaling van 'n Administratiewe Boete
Aansoek ingevolge die bepalings van Artikel 90 van die Verordening vir die bepaling van 'n administratiewe boete.

Besonderhede aangaande die voorstel lê ter insae gedurende weeksdae tussen 08:00 and 16:30 by die Departement: Stadsbeplanning te Patersonstraat 16, Hermanus.

Enige kommentare moet skriftelik wees, u naam, adres, en kontakbesonderhede bevat, sowel as u belang in die aansoek en die redes vir kommentaar, welke kommentaar die Munisipaliteit (Patersonstraat 16, Hermanus / (f) 028 313 2093 / (e) alida@overstrand.gov.za) moet bereik voor of op **27 Januarie 2023**. Telefoniese navrae kan gerig word aan die **Stadsbeplanner, Mnr. P. Roux** by 028 313 8900. Die Munisipaliteit mag weier om kommentare te aanvaar na die sluitingsdatum. Enige persone wat nie kan lees of skryf nie kan bogenoemde toepaslike Munisipale Departement besoek waar hul deur 'n munisipale amptenaar bygestaan sal word ten einde hul kommentaar te formuleer.

DGI O'Neill
MUNISIPALE BESTUURDER
Overstrand Munisipaliteit
Posbus 20
HERMANUS
7200

Munisipale Kennisgewing Nr. 171/2022

UMASIPALA WASE-OVERSTRAND

ISIZA SAMA- 4887, 4 FOURTH AVENUE, EVOËLKLIP, EHERMANUS, UMMANDLA KAMASIPALA WASE-OVERSTRAND: ISICELO SOKUSUSWA KWEMEKO/ KOMQATHANGO YETAYITILE ETHINTELWEYO, UKUPHAMBUKA NOKUMISELA ISOHLWAYO SOLAWULO: MESSRS FVS TOWN AND REGIONAL PLANNERS ON EGAMENI LIKA MCR DE VILLIERS

Isaziso sinikwe ngokuphathelele kwiCandelo lama-48 – lomThetho kaMasipala wesiLungiso wase-Overstad kuYilo lokuSetyenziswa koMhlaba kaMasipala (the Overstrand Municipality Amendment By-Law on Municipal Land Use Planning), 2020, (UmThetho kaMasipala) zezi zicelo zolandelayo zesiza sama- 4887, eHermanus, ezithi:

Imeko yokususwa kwemeko zeTayitile eThintelweyo
Isicelo ngokuphathelele kwiCandelo le- 16(2)(f) loMthetho kamasipala lokususa imeko yeTayitile ethintelweyo 3.10 nesi- 3.11 njengoko iqulethwe kule nombolo yeTayitile T52603/2003 yomhlamba.

Ukuphambuka
Isicelo ngokuphathelele kwiCandelo le- 16(2)(b) loMthetho kaMasipala:
- kunyeniswe umda wokwakha ukusuka kwisi-4m ukuya kwisi-2m (Fourth Avenue) ukulungiselela ukwandisa uphahla lwephashiyo; no
- kunyenyisa umda wokwakha wesitrato ukusuka kwisi-4m ukya kwi-0m (Tenth Street) ukulungiselela ukuguqula igaraji ekhoyo ibe ligumbi lokulala lestafu.

Ukumisela isohlwayo solawulo
Isicelo ngokuphathelele kwiCandelo lama-90 loMthetho kaMasipala wokuMisela iSohlwayo soLawulo.

Imiba emayela nesi siphakamiso iyafumaneka ukuze ihlolwe kwiintsuku zaphakathi evekini phakathi kwentsimbi ye08:00 neye16:30 kwiSebe: Lezicwangciso ngeDolophu kwa16 Paterson Street, Hermanus

Iinkcukacha ezipheleleyo mayela nezi zindlulo ziyafumaneka ukuze zihlolwe kwiintsuku zaphakathi evekini ukusukela kwixesha eliphakathi kwentsimbi ye08:00 neye16:30 kwiSebe:Izicwangciso zeDolophu, 16 Paterson Street, Hermanus.

Naziphi na izimvo ezibhaliweyo zingangeniswa kwaMasipala (16 Paterson Street, Hermanus / (f)028 313 2093 (e) alida@overstrand.gov.za) ngomhla okanye ngaphambi komhla **wama-27 EyoMqungu 2023**, uchaze igama lakho, idilesi yakho neenkcukacha zakho, umdla wakho kwesi sicelo nezizathu zakho zokuhlomla. Imibuzo ngefowuni ingathunyelwa **kuMcwangcisi weDolophu, Mnu. O. Roux** kwa028-313 8900. UMasipala angala ukwamkela izimvo ezifike emva komhla wokuvala. Nabani na ongakwazi ukufunda nokubhala angahambela kwiSebe leziCwangciso ngeDolophu apho igosa likamasipala liza kumnceda ukufaka izimvo zakhe ngokusemthethweni.

DGI O'Neill
UMLAWULI KAMASIPALA
Masipala waseOverstrand
P.O. Box 20
HERMANUS
7200

Inothisi kaMasipala Nomb. 171/2022

#overstrand4all

147076

We belong We care We serve

TALISMAN Hire
HERMANUS
028 313 0144
8 Arum Road, Hermanus

WHY BUY EQUIPMENT
WHEN YOU
CAN HIRE IT?



Disposing of general waste in Overstrand

When and where to dispose of waste in the Overstrand:

HERMANUS

Hermanus transfer station off Mbeki Street (garden waste only): open weekdays from 08:00 – 18:00, Saturdays and public holidays from 09:00 – 14:00.

Hermanus drop-off off Schulphoek Road (builders' rubble and general waste): open weekdays from 08:00 – 18:00, Saturdays and public holidays from 09:00 – 14:00.

Voëlklip Weekend Mini drop-off in 7th Street (household waste, black bags only): open weekdays from 08:00 – 17:30, Saturdays from 09:00 – 15:30 and public holidays from 09:00 – 13:30.

Voëlklip Prawn Flats drop-off (garden and household waste): open weekdays from 08:00 – 17:30, Saturdays from 09:00 – 15:30 and public holidays from 09:00 – 13:30.

Hawston drop-off in Church Street (builders' rubble and general waste): open weekdays from 08:00 – 18:00, Saturdays 09:00 – 16:00 and public holidays from 09:00 – 14:00.

Drop-off of recyclables

The Hermanus Waste Material Recovery Facility (MRF) in Schulphoek Road is open to businesses and households for the delivery of recyclable waste should they have larger volumes that they require to dispose of. Waste operating hours for acceptance of recyclable waste from the general public is between 08:00 and 17:00 from Monday to Thursday, 08:00 – 16:00 on a Friday and until 14:00 on public holidays that fall on a weekday. Closed on weekends.

No household or garden waste will be accepted here. Household waste can be disposed of at the public drop-off next door and garden waste needs to be taken to the Hermanus Transfer Station site where it will be chipped and then sent to Karwyderskraal for composting.

HANGKLIP - KLEINMOND

Kleinmond transfer station off Overhills access road (builders' rubble, garden waste and general household waste): open weekdays from 07:30 – 18:00, Saturdays and Sundays 08:00 – 16:00 and public holidays from 08:00 – 16:00.

Betty's Bay garden waste drop-off (garden waste only): open Mondays to Sundays from 08:00 – 16:00 and public holidays from 08:00 – 16:00.

Betty's Bay weekend mini drop-off at the library (household waste, black bags only): open Mondays to Sundays from 08:00 – 16:00 and public holidays from 08:00 – 16:00.

Pringle Bay weekend mini drop-off (household waste, black bags only): open Mondays to Sundays from 08:00 – 16:00 and public holidays from 08:00 – 16:00.

GREATER GANSBAAI - STANFORD

The Gansbaai Landfill (builders' rubble, garden waste and general household waste): open weekdays from 08:00 –18:00, Saturdays from 08:00 – 15:00 and public holidays from 08:00 – 15:00.

Stanford drop-off (garden and general waste as well as small quantities of builders' rubble): open weekdays from 08:00 –18:00, Saturdays from 09:00 – 14:00 and public holidays from 09:00 – 14:00.

Pearly Beach drop-off: open Monday, Tuesday, Thursday and Friday from 08:00 – 17:00. Closed on Wednesdays. Open on Saturdays from 10:00 – 16:00, Sundays 13:00 – 17:00 and public holidays from 10:00 – 15:00.

VACANCY
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Kleinmond, 7195, Western Cape
Basic requirements:
• Grade 12 or N3 technical qualification

ASK SECURITY CC
VACANCY
ARMED RESPONSE OFFICER
Kleinmond, 7195, Western Cape
Basic requirements:

Wes-Kaapse Provinsiale Parlement
Western Cape Provincial Parliament
IPalamente yePhondo leNtshona Koloni

HAVE YOUR SAY

SUBMISSIONS AND PUBLIC HEARINGS ON THE COPYRIGHT

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MEDIAVERKLARING / PRESS RELEASE
#Overstrand4all

ISSUED BY:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

MEDIA ENQUIRIES:
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

EMBARGO: Immediate release

2 March 2023

HERMANUS PUBLIC DROP-OFF FACILITY NOW OPEN ON SUNDAYS

From Sunday, 5 March 2023, Overstrand Municipality's public drop-off at the bottom of Schulphoek Road in Hermanus will be open on Sundays from 10:00 - 17:00 to function as a mini waste drop-off facility.

This is to accommodate people who are leaving the area on a Sunday, by providing them access to a facility to legally dispose of their household waste (max 4 bags or a 240lt bin) and recycled material that they generated in the week.

As in terms of the Integrated Waste Management By-Law, waste can only be placed on the pavement on the morning of their weekly collection.

No builder's rubble or garden waste will be accepted on Sundays.

END/EINDE



MEDIAVERKLARING / PRESS RELEASE
#Overstrand4all

ISSUED BY:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

MEDIA ENQUIRIES:
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

EMBARGO: Immediate release

8 March 2023

OVERSTRAND INTENSIFIES EFFORTS TO TACKLE IMPROPER DISPOSAL OF WASTE IN PEARLY BEACH

Overstrand Municipality has intensified its drive against illegal dumping and improper disposal of waste.

Rubbish bags and wheelie bins that are left outside the gate on the sidewalks by weekenders and holiday visitors on days when refuse is not removed, are a huge problem everywhere.

Anyone caught leaving waste on the sidewalks on the night before scheduled removal days, will be reported to Law Enforcement to assist with the enforcement of the Integrated Waste Management By-law.

To make things as easy as possible for weekenders and/or holiday visitors each area has facilities within easy reach (and open over weekends) to dispose of household refuse in the correct manner before leaving the area.

For the convenience of the Pearly Beach and Eluxolweni residents, the Pearly Beach Drop-off facility accepts general household waste (such as clean recyclables and black bags) as well as clean garden waste.

Very small quantities of building rubble (less than a bakkie load) can also be disposed of here. As this is a small drop-off facility, it can only accept small vehicle loads e.g. a car with a trailer or a bakkie and there is a limit of two bakkie loads of rubble per household per day.

For the disposal of larger loads, residents should kindly make use of the Gansbaai landfill site.

The Pearly Beach Drop-off Operating times are as follows:

- Mondays, Tuesdays, Thursdays, Fridays: 08:00 to 17:00
- Wednesdays: Closed
- Saturdays: 10:00 to 15:00
- Sundays: 10:00 to 15:00
- Public Holidays: 10:00 to 15:00

END/EINDE

Panthera Africa bids farewell to Pema

Panthera Africa Big Cat Sanctuary near Stanford announced with great sadness the loss of their beautiful 18-year-old cheetah, Pema, at the beginning of March.

Pema, like her brother Jampa who passed away in 2019, had several health issues during her time at the sanctuary. With medication and an adjusted feeding schedule, the team was able to manage her severe arthritis and deteriorating kidneys for some time.

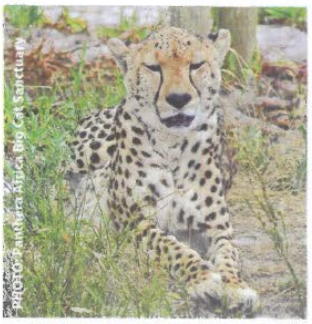
The graceful feline recently began showing signs of discomfort and veterinarian Dr Peter Caldwell was immediately called in. When he examined Pema it became clear that symptomatic treatment would no longer give her the quality of life that she deserved, and the difficult decision was made to euthanise her.

Pema and Jampa were orphaned at an early age and after a period of hand-rearing, were surrendered to a rescue centre. The centre's hope of reintroducing them back into the wild was not successful and the cats remained there until the decision was made to move them to Panthera Africa, where they received the special care they required, especially as older cats. Pema (which means 'lotus flower') was very loving, and a real princess – elegant and precise.

Panthera Africa says that they are deeply grateful to have had five wonderful years with Pema since her arrival at the sanctuary, and that they will forever treasure the memories of her powerful purrs and games of hide and seek. "Our dearest Pema, thank you for everything you have given us. We already miss you. Run free, beautiful Lotus Flower."

Panthera Africa wishes to thank everyone who adopted and donated towards Pema's care over the years, and should you wish to continue doing so in her honour they would be incredibly grateful (visit https://pantheraafrica.com/donate/).

For more information on sanctuary visits and how you can get involved, follow them on Facebook or go to www.pantheraafrica.com.


PHOTO: Panthera Africa Big Cat Sanctuary

Overstrand

OVERSTRAND MUNICIPALITY

ERF 909, 1 PIKKEWYN STREET, VERMONT: APPLICATION FOR REMOVAL OF RESTRICTIVE TITLE DEED CONDITIONS, DEPARTURE AND DETERMINATION OF AN ADMINISTRATIVE PENALTY: PLAN ACTIVE TOWN AND REGIONAL PLANNERS (obo WJ SMART & J VIVIERS)

Notice is hereby given in terms of Sections 47 and 48 of the Overstrand Municipality Amendment By-Law on Municipal Land Use Planning, 2020 (By-Law), of the following applications applicable to Erf 909, Vermont (the property), namely:

Removal of Restrictive Title Deed Conditions
Application in terms of Section 16(2)(f) of the By-Law for the removal of restrictive title deed conditions E(a) and E(d) as contained in Title Deed T41022/2014 of the property to accommodate the second dwelling, and to build structures over building lines.

Departure
Application in terms of Section 16(2)(b) of the By-Law to:
- relax the northern lateral building line from 2m to 0m to accommodate the existing covered patio
- relax the northern lateral building line from 2m to 1.021m to accommodate the existing braai area
- relax the eastern lateral building line from 2m to 0m to accommodate the existing braai area
- relax the eastern lateral building line from 2m to 0m to accommodate the proposed carport

Determination of an Administrative Penalty
Application in terms of the provisions of Section 16(2)(q) of the By-Law for the determination of an administrative penalty.

Details regarding the proposal are available for inspection during weekdays between 08:00 and 16:30 at the Department Town Planning at 16 Paterson Street, Hermanus.

Any comments must be in wring to reach the Municipality (16 Paterson Street, Hermanus / (f) 028 313 2093 / (e) loretta@overstrand.gov.za) on or before **14 April 2023**, quoting your name, address and contact details, interest in the application, and the reasons for comment. Telephonic enquiries can be made to the **Town Planner, Mr. H. Olivier** at 028 313 8900. The Municipality may refuse to accept comment received after the closing date. Any person who cannot read or write may visit the Town Planning Department where a municipal official will assist them in order to formalize their comments.

DGI O'Neill
MUNICIPAL MANAGER
Overstrand Municipality
P.O. Box 20
HERMANUS
7200

Municipal Notice No. 51/2023

OVERSTRAND MUNISIPALITEIT

ERF 909, PIKKEWYN STRAAT, 1 VERMONT: AANSOEK OM OPHEFFING VAN BEPERKENDE TITELAKTEVOORWAARDES, AFWYKING EN BEPALING VAN 'N ADMINISTRATIEWE BOETE: PLAN ACTIVE TOWN AND REGIONAL PLANNERS (nms WJ SMART & J VIVIERS)

Kragtens Artikel 47 en 48 van die Overstrand Munisipaliteit Wysigingsverordening vir Munisipale Grondgebruikbeplanning, 2020 (Verordening) word hiermee kennis gegee van die onderstaande aansoeke van toepassing op Erf 909, Vermont (die eiendom), naamlik:

Opheffing van Beperkende Titelaktevoorwaardes
Aansoek ingevolge Artikel 16(2)(f) van die Verordening vir die opheffing van beperkende titelaktevoorwaardes E(a) en E(d) soos vervat in Titelakte T41022/2014 van die eindom om ten einde 'n tweede woning te akkomodeer, en om strukture oor boulyne te bou.

Afwyking
Aansoek ingevolge Artikel 16(2)(b) van die Verordening ten einde die:
- noordelike laterale boulyn te verslap vanaf 2m na 0m om die bestaande onderdak stoep te akkommodeer;
- noordelike laterale boulyn te verslap vanaf 2m na 1,021m om die bestaande braaiarea te akkommodeer;
- oostelike laterale boulyn te verslap vanaf 2m na 0m om die bestaande braaiarea te akkomodeer
- oostelike laterale boulyn te verslap vanaf 2m na 0m om die voorgestelde motorafdak te akkommodeer

Bepaling van 'n Administratiewe Boete
Aansoek ingevolge die bepalings van Artikel 16(2)(q) van die Verordening vir die bepaling van 'n administratiewe boete.

Besonderhede aangaande die voorstel lê ter insae gedurende weeksdae tussen 08:00 en 16:30 by die Departement: Stadsbeplanning te Patersonstraat 16, Hermanus.

Enige kommentare moet skriftelik wees en die Munisipaliteit (Patersonstraat 16, Hermanus / (f) 028 313 2093 / (e) loretta@overstrand.gov.za) bereik voor of op **14 April 2023**, met u naam, adres en kontakbesonderhede, belang in die aansoek, en die redes vir kommentaar. Telefoniese navrae kan gerig word aan die **Stadsbeplanner, Mnr. H. Olivier** by 028 313 8900. Die Munisipaliteit mag weier om kommentare te aanvaar na die sluitingsdatum. Enige persoon wat nie kan lees of skryf nie kan die Departement Stadsbeplanning besoek waar hul deur 'n munisipale amptenaar bygestaan sal word om hul kommentare te formuleer.

DGI O'Neill
MUNISIPALE BESTUURDER
Overstrand Munisipaliteit
Posbus 20
HERMANUS
7200

Munisipale Kennisgewing Nr. 51/2023

UMASIPALA WASE-OVERSTRAND

ISIZA ESINGU-ERF 909, 1 PIKKEWYN STREET, VERMONT: ISICELO SOKUSHENXISWA KWEEMEKO EZIYIMIQOBO, UKWAHLULA NOKUMISELA IPENALTHI YOBHALISO: PLAN ACTIVE TOWN AND REGIONAL PLANNERS (egameni lika WJ SMART & J VIVIERS)

Kukhutshwe isaziso esimayela nemiba yeSolotya lama47 nelama48 nguMasipala waseOverstrand isaziso simayela noMthethwana OngeZicwangciso Zokusetyenziswa koMhlaba kaMasipala ku2020 (Umthethwana), ongokulandelwa kwezicelo zemithetho esebenza kwisiza esingu-Erf 909, Vermont (isakhiwo/umhlaba), esibizwa:

Ushenxiso Lweemeko Eziyimiqobo
Isicelo esimayela nokusetyenziswa kweSolotya le16(2)(f) loMthethwana ongokushenxiswa kweemeko eziyimiqobo kwiitayitile zobunini E(a) no E(d) njengoko ziqulethwe kwiTayitile yoBunini T41022/2014 yomhlaba/yesakhiwo ukulungiselela indawo yesibini yokuhlala abantu, nokwakha izakhiwo/izindlu phezu kwemigca yokwakha.

Ukwahluka
Isicelo esimayela nemiba yeSolotya le16(2)(b) loMthethwana elingo:
- kunyenyisa umgca osemantla wesakhiwo omelene nomgca wesakhiwo nozimitha ezisuka kwi-2m ukuya ku-0m ukulungiselela iphethiyo (iveranda) esele ikhona
- ukunyenyisa umgca osemantla wesakhiwo omelene nomgca wesakhiwo ukusuka kwiimitha ezi-2m ukuya ku-1.021m ukulungiselela indawo yokubhraya/yokoja inyama esele ikhona
- ukunyenyisa umgca okwicala elisempuma omelene nomgca wesakhiwo ukusuka kwiimitha ezi-2m ukuya ku-0m ukulungiselela indawo yokubhraya/ukoja inyama esele ikhona
- ukunyenyisa umgca wesakhiwo okwicala elisempuma omelene nomgca wesakhiwo ukusuka kwimitha ezi-2m ukuya ku0m ukulungiselela ikhapoti

Ingqikelelo yePenalthi/umdliwo wobhaliso
Isicelo esimayela nemiba yezibonelelo zeSolotya le-16(2)(q) loMthethwana wokuqikelela nokumisela umdliwo/ipenalthi.

Iinkcukacha ezipheleleyo mayela nesi siphakamiso ziyafumaneka phakathi kwentsimbi ye08:00 neye16:30 kwiSebe:Lezicwangciso zeDolophu kwa16 Paterson Street, Hermanus.

Naziphi na izimvo ezibhaliweyo mazifike kwaMasipala (16 Paterson Street, Hermanus / (f) 028 313 2093 / (e) loretta@overstrand.gov.za) ongomhla okanye ngaphambi komhla wama-**14 kuEprili 2023**, uchaze igama lakho, idilesi neenkcukacha ofumaneka kuzo, umdla wakho kwesi sicelo, nezizathu zokuhlomla. Imibuzo ngefowuni ingathunyelwa **kuMcwangcisi weDolophu, Mnu. H. Olivier** kwa028-313 8900. UMasipala angala ukwamkela izimvo ezifike emva komhla wokuvala. Nabani na ongakwazi ukubhala nokufunda angahambela kwiSebe Lezicwangciso zeDolophu apho igosa likamasipala liza kumnceda ahlomle gokusemthethweni.

DGI O'Neill
UMLAWULI KAMASIPALA
Masipala waseOverstrand
P.O. Box 20
HERMANUS
7200

Inothisi kaMasipala Nomb. 51/2023

#overstrand4all

We belong We care We serve

147611

Household waste drop-off open on Sundays

Overstrand Municipality's public disposal point for household waste will now be open on Sundays to function as a mini waste drop-off facility.

"This is to accommodate people who are leaving the area on a Sunday, by providing them access to a facility to legally dispose of their household waste (max 4 bags or a 240 litre bin) and recycled material that they generated in the week," explains Municipal Manager Dean O'Neill. He also reminds residents that no builder's rubble or garden waste will be accepted on Sundays.

In terms of the Integrated Waste Management Bylaw, waste can only be placed on the pavement on the morning of weekly collection.

The Waste Material Recovery Facility is situated in Schulphoek Road, next to the Water Treatment Works and Zwelihle Primary School.

Operating hours for the acceptance of recyclable waste from the general public is between 08:00 and 17:00 from Monday to Friday, and can be left at the drop-off at the facility Saturdays from 09:00 to 16:00 and Sundays from 10:00 to 17:00.

Do's and Don'ts of Recycling

Recycling does not have to be difficult. It is important to know what we should and should not put in the recycling bags. Here are some simple tips:

- The golden rule when it comes to using your clear plastic bag is to ensure items are clean and dry. Black bags are for 'wet' waste, things that cannot be recycled.
- Please wrap broken glass in newspaper before placing it in bags or wheelie bins to prevent injury to workers. Wherever possible, such items should rather be recycled or disposed of at public drop-offs or transfer stations.
- Please don't put bags or wheelie bins out the day or night before removal. All refuse must be put out by 07:30 on waste collection day. No refuse bags may be left on pavements in baboon affected areas.

MEDIAVERKLARING / PRESS RELEASE
#Overstrand4all

ISSUED BY:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

MEDIA ENQUIRIES:
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

EMBARGO: Immediate release

18 April 2023

OVERSTRAND WASTE MANAGEMENT FACILITIES - Let's work together to stop illegal dumping

Illegal dumping is becoming an increasingly tough challenge to deal with in the Overstrand Municipal area and we appeal to residents to take their refuse directly to the transfer station or drop-off near them to dispose of it in the correct place and manner.

Not only is it an eyesore, but it also pushes up municipal cleaning costs.

Let us cultivate a desire to keep our towns and region clean and not dump rubbish where it is unsightly and illegal, by following the points below:

- Place your household waste in wheelie bins/black bags and put it outside on scheduled collection days only.
- Clean garden waste should please be delivered to either the Gansbaai landfill site, Betty's Bay garden waste site or Hermanus and Kleinmond Transfer Stations or the Stanford and Pearly Beach public drop off sites.
- Do not dump rubbish bags, old furniture or household appliances next to roads or on open erven.

This is where and when the public can dispose of general waste in the Overstrand.

GREATER HERMANUS ADMINISTRATION:

HERMANUS transfer station off Mbeki Street (garden waste only) - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00 and public holidays 09:00 to 14:00.

HERMANUS public drop-off at the bottom of Schulphoek Road (builders' rubble and general waste) - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00 and public holidays 09:00 to 14:00. In addition, the site is operated as a mini drop off for people leaving the area on a Sunday from 10:00 to 17:00 and will only accept small quantities of general waste (max 4 bags) no builders rubble or garden waste per client.

VOËLKLIP Weekend Mini drop-off in 7th Street (household waste, black bags only) - open weekdays from 08:00 till 17:30, Saturdays from 09:00 to 15:30, Sundays 10:00 to 16:30 and public holidays 09:00 to 13:30.

VOËLKLIP PRAWN FLAT drop-off (garden and household waste) - open weekdays from 08:00 till 17:30, Saturdays from 09:00 to 15:30 and public holidays 09:00 to 13:30.

HAWSTON drop-off in Church Street (builders' rubble and general waste) - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00, Sundays 10:00 to 17:00 and public holidays 09:00 to 14:00.

Recyclables

The Hermanus Waste Material Recovery Facility (MRF) in Schulphoek Road is open to businesses and households for the delivery of recyclable waste should they have larger volumes that they require to dispose of.

Waste operating hours for acceptance of recyclable waste from the general public is between 08:00 and 17:00 from Monday to Thursdays, 08:00 till 16:00 on a Friday and until 14:00 on public holidays that fall on a weekday. Closed on weekends.

No household or garden waste will be accepted here. Household waste can be disposed of at the public drop-off next door and garden waste needs to be taken to the Hermanus Transfer Station site where it will be chipped and then sent to Karwyderskraal for composting.

HANGKLIP-KLEINMOND ADMINISTRATION:

KLEINMOND transfer station off Overhills access road (builders' rubble, garden waste and general household waste) is open weekdays from 07:30 - 18:00, Saturdays and Sundays 08:00 to 16:00 and public holidays 08:00 to 16:00.

BETTY'S BAY garden waste drop-off (garden waste only) is open Mondays to Sundays and from 08:00 - 16:00 and public holidays from 08:00 - 16:00.

BETTY'S BAY weekend mini drop-off at the library (household waste, black bags & recycling only) is open Mondays to Sundays from 08:00 - 16:00 and public holidays from 08:00 - 16:00.

PRINGLE BAY weekend mini drop-off (household waste, black bags & recycling only) is open Mondays to Sundays from 08:00 - 16:00 and public holidays from 08:00 - 16:00.

GREATER GANSBAAI - STANFORD ADMINISTRATION

The GANSBAAI LANDFILL (builder's rubble, garden waste and general household waste) - open weekdays from 08:00 till 18:00, Saturdays from 08:00 to 15:00 and public holidays from 08:00 to 15:00.

STANFORD drop-off (garden and general waste as well as small quantities of builders' rubble) is open weekdays from 08:00 till 18:00 and Saturdays from 09:00 to 14:00 and public holidays from 09:00 to 14:00.

PEARLY BEACH Drop-Off is open Monday, Tuesday, Thursday, Friday from 08:00 till 17:00. Closed on Wednesdays. Open on Saturdays, Sundays and public holidays from 10:00 to 15:00.

END/EINDE


STOP ILLEGAL
DUMPING
SEE IT
REPORT IT
STOP IT
Overstrand Law Enforcement
028 313 8996

MEDIAVERKLARING / PRESS RELEASE
#Overstrand4all

ISSUED BY:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

MEDIA ENQUIRIES:
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

EMBARGO: Immediate release

10 May 2023

JOIN HANDS IN KEEPING OVERSTRAND'S STREETS CLEAN

Overstrand Municipality has an active recycling programme, but it has become apparent that not everyone in the Overstrand is aware of the refuse collection schedule. Rubbish bags are often placed on the sidewalk for days before they are collected on the scheduled collection date.

The municipal solid waste team work to a set schedule and service different areas on different days of the week, picking up household waste and clean recyclables.

The recycle bags are collected on the same day as the general waste is collected and is then transported to the recycling plant where it is sorted and baled. For every clear plastic bag placed out by a household, a new one will be supplied as replacement.

The golden rule when it comes to using your clear plastic bag is to ensure items are clean and dry. Black bags are for 'wet' waste, things that cannot be recycled.

If you are letting your property, please be sure to bring all arrangements regarding the treatment of household waste to your tenants' attention.

In the case of weekenders, please make arrangements to ensure that your waste is presented as required on the scheduled waste collection day, or make use of one of the drop offs that are available.

If the weekenders who made use of your next-door neighbour's holiday home leave their refuse on the sidewalk when they pack up and depart at six o'clock on a Sunday evening, they - and by inference – the owner are breaking the Overstrand's by-law on Integrated Waste Management.

For your convenience, the transfer stations and public drop-offs are open as per below attached schedule.

Remember, all bins used in problem animal and baboon-affected areas should be animal/baboon-proof and securely closed at all times to prevent animals gaining access to the waste.

No refuse (black) bags may be left on pavements or on top of or outside bins in problem animal and baboon affected areas.

If you happen to live in a declared problem animal area and your neighbour has not yet gone to the trouble to obtain an animal-proof waste-disposal container from the municipality, he/she is breaking the law.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

END/EINDE

OVERSTRAND

OVERSTRAND WASTE MANAGEMENT FACILITIES

#overstrand4all

THIS IS WHERE AND WHEN THE PUBLIC CAN DISPOSE OF HOUSEHOLD WASTE		
GANSBAAI-STANFORD ADMINISTRATION		
GANSBAAI LANDFILL SITE	Mondays - Fridays	08:00 - 18:00
	Saturdays	08:00 - 15:00
	Sundays	Closed
	Public holidays	08:00 - 15:00
STANFORD DROP-OFF	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 14:00
	Sundays	Closed
	Public holidays	09:00 - 14:00
PEARLY BEACH DROP-OFF	Mondays, Tuesdays, Thursdays & Fridays	08:00 - 17:00
	Wednesdays	Closed
	Saturdays, Sundays & Public holidays	10:00 - 15:00
GREATER HERMANUS ADMINISTRATION		
HERMANUS TRANSFER STATION (GARDEN WASTE ONLY)	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	Closed
	Public holidays	09:00 - 14:00
HERMANUS DROP-OFF	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays **(as mini drop-off only)**	10:00 - 17:00
	Public holidays	09:00 - 14:00
VOËLKLIP PRAWN FLATS DROP-OFF	Mondays - Fridays	08:00 - 17:30
	Saturdays	09:00 - 15:30
	Sundays	Closed
	Public holidays	09:00 - 13:30
VOËLKLIP MINI DROP-OFF	Mondays - Fridays	08:00 - 17:30
	Saturdays	09:00 - 15:30
	Sundays	10:00 - 16:30
	Public holidays	09:00 - 13:30
HAWSTON DROP-OFF	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	10:00 - 17:00
	Public holidays	09:00 - 14:00
HANGKLIP-KLEINMOND ADMINISTRATION		
KLEINMOND TRANSFER STATION	Mondays - Fridays	07:30 - 18:00
	Saturdays & Sundays	08:00 - 16:00
	Public holidays	08:00 - 16:00
BETTY'S BAY GARDEN WASTE DROP-OFF	Mondays - Sundays	08:00 - 16:00
	Public holidays	08:00 - 16:00
BETTY'S BAY MINI DROP-OFF AT LIBRARY	Mondays - Sundays	08:00 - 16:00
	Public holidays	08:00 - 16:00
PRINGLE BAY MINI DROP-OFF	Mondays - Sundays	08:00 - 16:00

MEDIAVERKLARING / PRESS RELEASE
#Overstrand4all

ISSUED BY:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

MEDIA ENQUIRIES:
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

EMBARGO: Immediate release

28 June 2023

Baboon awareness is everything: Secure your refuse

All households in baboon affected areas of the Overstrand must have an animal proof bin for domestic waste.

Overstrand Municipality can't win the battle of effective waste management on its own, so it is imperative that everyone co-operates by using "baboon proof bins".

According to the municipal Solid Waste by-law, non-compliant residents living in baboon affected areas can be fined up to R 1500 after an official notice has been served.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

Law enforcement officers will be following up on waste collection days to remind households who do not have an animal proof container to rectify this situation as soon as possible.

If you are aware of weekenders in the Kwaaiwater/Voëlklip area who have placed their refuse on pavements before refuse collection day, please direct them to the refuse drop-off facility at Voëlklip.

END/EINDE

STORY TEAM
STORIFACTORI
Educational Theatre . Workshops . Scripts . Products

1 November 2022

Project Report:

Waste Management: Puppet shows Grade R-3

Description:		
Dates:	18/19/20/24/25/26/27 October 2022	
Number of learners:	1897 (12 shows)	
Theme:	Waste Management	
Languages:	Afrikaans, English, and isiXhosa	
Area:	Gansbaai, Stanford, Hawston, Hermanus,Kleinmond	

In October 2022 Story Team completed an educational theatre programme for the Overstrand Municipality, focussing on Waste Management and Recycling, grades R -3 (Puppet show).

The Team visited schools in Gansbaai, Stanford, Kleinmond, Hawston and Hermanus. Our main aim was to involve learners in the learning process. Encouraging them to become responsible adults and warriors for our environment. We want them to play with us, participate with our characters and empower themselves to make better decisions for the future. Learners were confronted with decision-making challenges, encouraging participation through their reactions and answers to characters. Involving them to solve problems that the characters experienced on stage. This involvement emphasised our message of the impact of waste on our environment, the impact thereof on living creatures in nature and the terrible consequences of bad choices.

Learner participated with great enthusiastic; singing, using their 'magic spell' and teaching our antagonist a lesson or two.

The programme reached One-thousand eight hundred and ninety-seven learners.

A Rin-tin-tin class activity (attached) was emailed to participating schools to encourage post-production participation.

Five actors (One senior actor, two actors and two junior actors) from the community of the Overstrand were employed for this programme.

We believe that the theatre is a powerful tool to create communication between communities, building opportunities for future collaboration and participation in the conservation of our environment.

Thank you for the opportunity to educate the young generation of our district.

Celeste, Anette, and THE TEAM

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Overstrand Municipality
1h ·

Wheelie bins for Hawston

Overstrand Executive Mayor, Dr Annelie Rabie, and her Mayoral Committee handed out the first wheelie bins to the residents of Hawston Heights on Thursday, 2 March 2022.

All 378 households in this development that is situated East of The R43 in Hawston will receive bins.

The distribution of 240L wheelie bins is an attempt to encourage the community to tackle the issue of illegal dumping.

It is a well-known fact that cleaning up illegally dumped waste is much more expensive than collecting from individual wheelie bins, and Council decided to provide free bins to the newer housing projects in Hawston and Zwelihle (C1 and C2).

The distributed wheelie bins will also strengthen the Municipality's efforts to achieve a clean and healthy environment for all.
During the roll-out, residents must provide their identity document to receive their 204L wheelie bin.

Upon handing over the bins, Mayor Rabie implored residents to use the wheelie bins only for household rubbish.

"Often refuse bins are used to transport wood and other goods outside the property to which it has been assigned. I don't want to see bins being pushed in George Viljoen Street," she said.

The Mayor also advised residents to disinfect the bin regularly and not to put hot ashes, concrete, large stones and rocks, sand, and large pieces of metal into the bin.

She appealed to home owners to please look after their bins as it doesn't come cheap.

"We had to scramble to allocate funds for the provision of wheelie bins in the IRDP housing projects. The need was identified during the IDP process because of all the litter scattered all over these areas," the Mayor said.

Ward 8 Councillor, Arnie Africa, thanked the Mayor for the bins and stated he is confident that residents will take responsibility for keeping their neighbourhood clean.

He further urged residents to mark their bins clearly with their address as it helps to avoid theft. All the bins have serial numbers printed on it and is allocated to the registered home owner; which makes it easier to recover once stolen bins were reported to the police.

Community Services Portfolio Head, Cllr Ronald Nutt, said the wheelie bins would be emptied on a weekly basis, as per the regular refuse collection schedule (on Fridays).

The use of wheelie bins will also help minimise the problems experienced with cats, dogs and sea birds tearing open black bags on the streets.

The community was also requested to place wheelie bins out on the morning of collections only.

Issued by:
Overstrand Municipal Manager, Dean O'Neill

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#c4ourself



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Overstrand Municipality
Yesterday at 08:23 ·

OVERSTRAND INTENSIFIES EFFORTS TO TACKLE IMPROPER DISPOSAL OF WASTE IN PEARLY BEACH

Overstrand Municipality has intensified its drive against illegal dumping and improper disposal of waste.

Rubbish bags and wheelie bins that are left outside the gate on the sidewalks by weekenders and holiday visitors on days when refuse is not removed, are a huge problem everywhere.

Anyone caught leaving waste on the sidewalks on the night before scheduled removal days, will be reported to Law Enforcement to assist with the enforcement of the Integrated Waste Management By-law.

To make things as easy as possible for weekenders and/or holiday visitors each area has facilities within easy reach (and open over weekends) to dispose of household refuse in the correct manner before leaving the area.

For the convenience of the Pearly Beach and Eluxolweni residents, the Pearly Beach Drop-off facility accepts general household waste (such as clean recyclables and black bags) as well as clean garden waste.

Very small quantities of building rubble (less than a bakkie load) can also be disposed of here. As this is a small drop-off facility, it can only accept small vehicle loads e.g. a car with a trailer or a bakkie and there is a limit of two bakkie loads of rubble per household per day.

For the disposal of larger loads, residents should kindly make use of the Gansbaai landfill site.

The Pearly Beach Drop-off Operating times are as follows:
• Mondays, Tuesdays, Thursdays, Fridays: 08:00 to 17:00
• Wednesdays: Closed
• Saturdays: 10:00 to 15:00
• Sundays: 10:00 to 15:00
• Public Holidays: 10:00 to 15:00

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First Thursday: THANK YOU GANSBAAI

Last week's First Thursday initiative... See more



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Overstrand Municipality
5h ·

HERMANUS PUBLIC DROP-OFF FACILITY NOW OPEN ON SUNDAYS

From Sunday, 5 March 2023, Overstrand Municipality's public drop-off at the bottom of Schulphoek Road in Hermanus will be open on Sundays from 10:00 - 17:00 to function as a mini waste drop-off facility.

This is to accommodate people who are leaving the area on a Sunday, by providing them access to a facility to legally dispose of their household waste (max 4 bags or a 240lt bin) and recycled material that they generated in the week.

As in terms of the Integrated Waste Management By-Law, waste can only be placed on the pavement on the morning of their weekly collection.

No builder's rubble or garden waste will be accepted on Sundays.

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Overstrand Municipality
12h ·

BABOON-PROOF RUBBISH BINS: Secure your bin with latch, strap, or clip at all times

All household bins in baboon affected areas are to be fitted with safety locks to stop the baboons from rummaging for food in rubbish bins.

Every time a baboon gets half a loaf of bread or any food from a rubbish bin or kitchen counter, they are being rewarded and this encourages them to keep coming back into our residential areas to find more easily accessible foods while roaming the streets.

One of the reoccurring reasons for waste being incorrectly placed on the pavements is often traced back the number of weekenders and/or holiday-makers who are unknowing placing their waste out on the pavement in a black bag/s when they leave the rental property, normally on a Sunday.

If you are weekender or letting your property over weekends and the holiday season, note

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THIS IS HOW WE RECYCLE IN OVERSTRAND IN FOUR EASY STEPS:

1. Buy yourself one roll of transparent refuse bags. (If you recycle... See more



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overstrand cleanup

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Overstrand Municipality
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Ward councillor organises clean-up campaign in Zwelihle

Ward 12 Councillor from Zwelihle, Masibongwe Sihlahla, led by example and helped to clean up a section of his ward last week.

Cllr Sihlahle was assisted by ward committee members and some residents from the area. They focussed on Sisulu, uThando, Mbokodo, Jikeleza, Siyakhana, Uxolo and Landa Streets.

He said illegal dumping and littering in this area is an ongoing battle which can only be won if they all work together.

He invited community members to join them in cleaning up Ward 12.

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The Village NEWS - Overstrand
The Village NEWS · 4h ·
Pearly Beach Drop-off facility open for business
Overstrand Municipality encourages Pearly Beach and Eluxolweni residents to make use of the Pearly Beach Drop-off facility which opened last month, to dispose of their excess general household waste (such as clean recyclables and black bags) as well as clean garden waste.
Very small quantities of building rubble (less than a bakkie load) can also be disposed of here. As this is a small drop-off facility, it only accepts small vehicle loads e.g. a car with a trailer or a bakkie. The number of loads that can be delivered is also limited to a maximum of 2 loads per household per day.
For the disposal of larger loads residents should please make use of the Gansbaai landfill site.
Click on the link below to read more
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09:55 82%

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Overstrand Municipality
23h ·

JOIN HANDS IN KEEPING OVERSTRAND'S STREETS CLEAN

Overstrand Municipality has an active recycling programme, but it has become apparent that not everyone in the Overstrand is aware of the refuse collection schedule. Rubbish bags are often placed on the sidewalk for days before they are collected on the scheduled collection date.

The municipal solid waste team work to a set schedule and service different areas on different days of the week, picking up household waste and clean recyclables.

The recycle bags are collected on the same day as the general waste is collected and is then transported to the recycling plant where it is sorted and baled. For every clear plastic bag placed out by a household, a new one will be supplied as replacement.

The golden rule when it comes to using your clear plastic bag is to ensure items are clean and dry. Black bags are for 'wet' waste, things that cannot be recycled.

If you are letting your property, please be sure to bring all arrangements regarding the treatment of household waste to your tenants' attention.

In the case of weekenders, please make arrangements to ensure that your waste is presented as required on the scheduled waste collection day, or make use of one of the drop offs that are available.

If the weekenders who made use of your next-door neighbour's holiday home leave their refuse on the sidewalk when they pack up and depart at six o'clock on a Sunday evening, they - and by inference – the owner are breaking the Overstrand's by-law on Integrated Waste Management.

For your convenience, the transfer stations and public drop-offs are open as per below attached schedule.

Remember, all bins used in problem animal and baboon-affected areas should be animal/ baboon-proof and securely closed at all times to prevent animals gaining access to the waste.

No refuse (black) bags may be left on pavements or on top of or outside bins in problem animal and baboon affected areas.

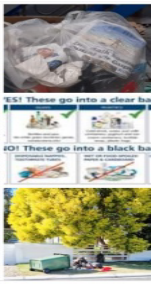
If you happen to live in a declared problem animal area and your neighbour has not yet gone to the trouble to obtain an animal-proof waste-disposal container from the municipality, he/she is breaking the law.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

Issued by:
Overstrand Municipal Manager, Dean O'Neill

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OVERSTRAND WASTE MANAGEMENT FACILITIES



Marietjie Harmse and 11 others 10 shares

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Deye Users South Africa
Anonymous participant · 2h ·

Good morning all
Has anyone dealt with
www.nextgensolar.co.za ?

I want to purchase items online but just thought I'd check in advance if anyone else knows them.

ANNEXURE F:
DISASTER MANAGEMENT
ANNUAL REPORT FOR 2022/23

DISASTER MANAGEMENT ANNUAL REPORT

2022/2023



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Figure 11 : Overview Gansbaai

Figure 12 : Overview Greater Hermanus

Figure 13 : Blesberg Planned Controlled Fire

Figure 14 : Blesberg Controlled Burn

Figure 15 : Blesberg Burn Scar

Figure 16 : Damages flooding Pringle Bay

Figure 17 : Heavy rain causes flooding.

Figure 18 : Repair Damages

Figure 19 : Masakhane – Mbeki Street Flooding

Figure 20 : Earthworks by reshaping the area at Masakhane.

ACRONYMS

CAD	: Computer Aided Dispatch
DM	: Disaster Management
DSD	: Department of Social Development
EOC	: Emergency Operations Centre
FMU	: Fire Management Unit
GoFPA	: Greater Overberg Fire Protection Association
ICC	: Incident Command Centre
IDP	: Integrated Development Plan
IAP	: Invasive Alien Plants
JOC	: Joint Operations Centre
NOC	: Network of Care
NPO	: Non-Profit Organization
PPC	: Personal Protective Clothing
PPE	: Personal Protective Equipment
SANDF	: South African National Defense Force
SANS	: South African National Standards
SASSA	: South African Social Security Agency
SAPS	: South African Police Services
SLA	: Service Level Agreement
WOF	: Working on Fire
WSAR	: Wilderness Search and Rescue

OVERVIEW BY HEAD OF DEPARTMENT



This is the second annual Disaster Management Report which the Overstrand Municipality has conducted. The report reflects the activities of the Overstrand Disaster Management Department.

The jurisdiction of Overstrand Municipality spans across 1708km^2 from Quinn Point to Rooiels and is identified as one of the fastest growing municipalities in the Overberg District Municipality.

Since 2021, the population of Overstrand has increase from 101 856 to 110 971 according to the Western Cape Provincial Government Treasury (September 2022).

The Disaster Management Directives of Overstrand Municipality were first signed in 2015 and were due for review. The directives were updated at the end of June 2023.

Overberg District Municipality, in consultation with Disaster Risk Management NPC and Overstrand Municipality conducted a risk assessment which identified the key hazardous risks which include biological hazards, technological hazards, environmental hazards, hydro-meteorological hazards and social hazards. Assessments were conducted in terms of their economic, environmental and social impacts on the jurisdiction.

Many stakeholder engagements took place which enhanced relationships with external entities such as Western Cape Government Disaster Management Centre, National Disaster Management Centre, Department of Human Settlements and Eskom.

MR L SMITH

HEAD: DISASTER MANAGEMENT CENTRE

CHAPTER 1: GENERAL INFORMATION

INTRODUCTION

The Overstrand Municipality is located in the Western Cape, approximately 121km away from the City of Cape Town. The Overstrand Municipality has its head office based in Hermanus and offers a decentralised service with offices in Greater Gansbaai, Hangklip / Kleinmond and Stanford too.

The Municipal area of Overstrand covers a surface of almost 1708 square kilometres. The area has a permanent population of 110 971 (Western Cape Provincial Treasury, Sep 2022). The municipality services are delivered on a decentralised basis from offices in Gansbaai, Stanford, Hermanus and Kleinmond. The area is divided into three administrations: Hangklip-Kleinmond, Greater Hermanus and Gansbaai/Stanford.

The municipal area is demarcated into fourteen wards with a councillor selected in each. The wards are divided as follows:

1. Stanford, Thembelihle
2. Gansbaai North East, Masakhane
3. Hermanus and Voëlklip
4. Mount Pleasant, Hemel-en-Aarde Valley and a portion of Westcliff
5. Zwelihle South
6. Zwelihle North
7. Sandbaai, Hemel-en-Aarde Estate
8. Fisherhaven, Hawston
9. Kleinmond, Mountain View, Palmiet, Beverly Hills, Ext 6
10. Pringle Bay, Proteadorp, Overhills, Rooi-Els, Mooi-Uitsig, Betty's Bay
11. Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljachtbaai, Franskraal
12. Zwelihle
13. Onrus and Vermont
14. Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai

PURPOSE

The purpose of the Overstrand Municipality Disaster Management Centre is to ensure co-ordination of multi-disciplinary and sectoral risk reduction through integrated institutional capacity for Disaster Risk Management, Disaster Risk Assessment, Disaster Risk Response and Recovery.

LEGISLATIVE MANDATE

The Overstrand Municipality Disaster Management Centre is governed by the following legislation:

The Constitution of the Republic of South Africa, 1996
Disaster Management Act, No 57 of 2002
Disaster Management Amendment Act, No 16 of 2015
National Disaster Management Framework, 2005
Municipal Finance Management Act, No 56 of 2003
Local Government: Municipal Systems Act, Act 32 of 2000

STRATEGIC OVERVIEW

VISION

To be the centre of excellence for the community.

MISSION

Creation of sustainable communities by delivery optimal services to support economic, social and environmental goals in a politically stable environment as an **Overstrand for all.**

VALUES

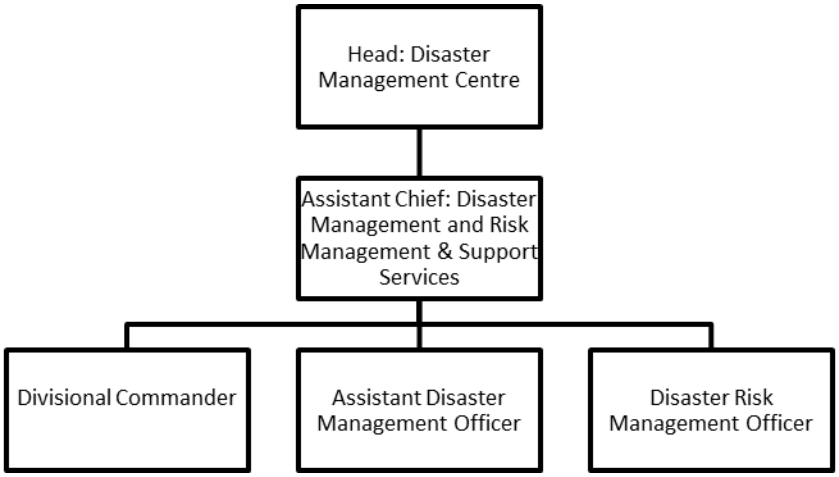
We belong, we care, we serve.

O	Opportunities for all
V	Value the input of our communities
E	Economic growth for the benefit of all
R	Recreational activities in a safe environment
S	Sustain service excellence and productivity
T	Teamwork in achieving success
R	Recognising the needs of our diverse society
A	Acknowledge the need to conserve our bio-diversity
N	No to corruption and maladministration
D	Development within a sustainable environment.

STRATEGIC OBJECTIVES

The creation and maintenance of a safe and healthy environment

ORGANISATIONAL OVERVIEW



EXPENDITURE TRENDS

The amended budget allocated to Overstrand Disaster Management for the financial year 2022/2023 was R2 380 682.00, excluding salary component.

STRUCTURE OF THIS REPORT

The Overstrand Municipality is a local municipality within the Overberg District region. The report is thus written in context of activities which the Overstrand Municipality participated in. The report is guided by the Disaster Management Centre yet written in consultation with other departments and stakeholders.

CHAPTER 2: ACTIVITIES OF OVERSTRAND DISASTER MANAGEMENT CENTRE

OVERVIEW

Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, mitigation, preparedness, response, recovery, and rehabilitation.

As from 1 May 2016, Disaster Management became a local municipal function, and each Local Municipality was thus responsible for its own Disaster Management Centre. The Disaster Management function is responsible to promote disaster management training and community awareness to reduce vulnerability to communities most at risk. Disaster Management aims to reduce, minimize, and prevent disasters through risk assessment and mitigation strategies.

The approach to disasters and disaster management in South Africa has changed and are aligned with international trends. This was accomplished by adopting measures to reduce or prevent the risk of disaster by integrating risk reduction strategies into future development projects or plans (closing the gap between development and disasters) to create resilient communities rather than dealing with disasters once it occurs.



Figure 1: Disaster Management phases

DISASTER MANAGEMENT (LEGAL FRAMEWORK)

- Disaster Management Act (Act No. 57 of 2002)
- Disaster Management Framework (2005)
- Overstrand Municipality Disaster Management Policy
- Overstrand Municipality Disaster Management Directives

LINKAGES BETWEEN DEVELOPMENT AND DISASTERS

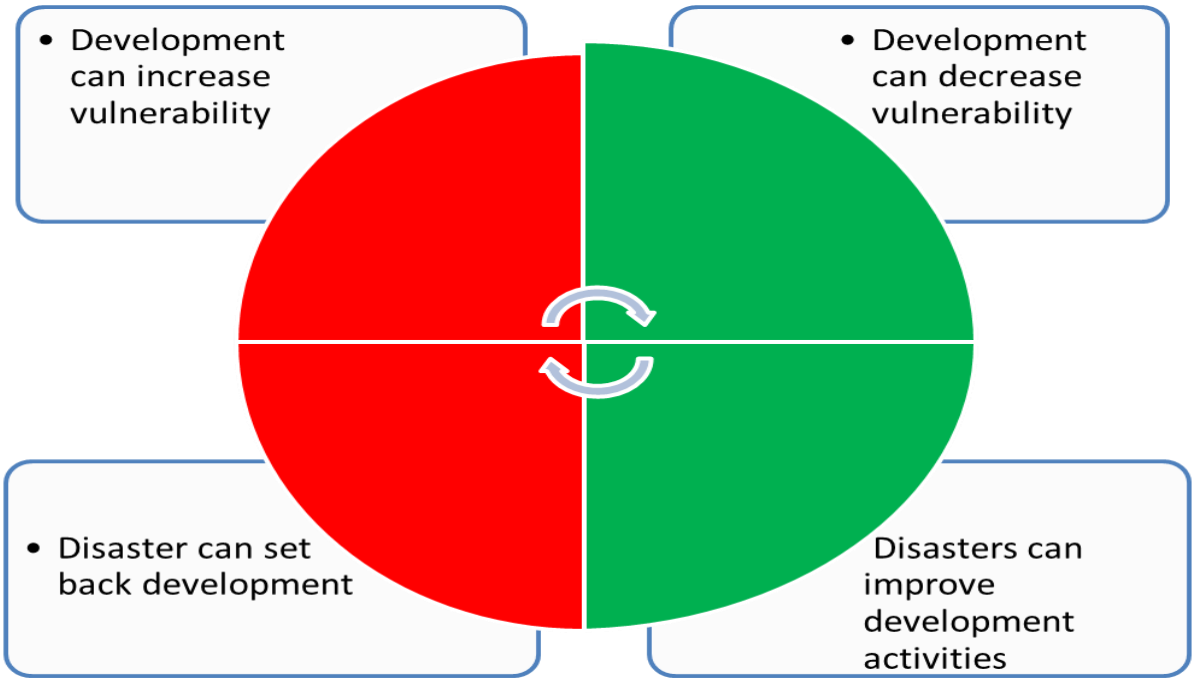


Figure 2: Linkages between development and Disasters

AIMS OF DISASTER MANAGEMENT

Prevention
Reduction: Reduce the potential losses from hazards.
Response: Assure prompt and appropriate assistance to victims.
Recovery: Achieve rapid and durable recovery.

Pre-disaster phase

- ***Risk assessment*:** Diagnostic process to identify the risks that a community faces
- ***Prevention*:** Activities to avoid the adverse impact of hazards
- ***Mitigation*:** Structural / non-structural measures undertaken to limit the adverse impact
- ***Preparedness:*** Activities and measures taken in advance to ensure effective response
- ***Early warning:*** Provision of timely and effective information to avoid or reduce risk.

During disaster

- ***Evacuation:*** Temporary mass departure of people and property from threatened locations
- ***Saving people and livelihoods:*** Protection of people and livelihoods during emergency
- ***Immediate assistance:*** Provision of assistance during or immediately after disaster
- ***Assessing damage and loss:*** Information about impact on assets and loss to production.

Post disaster

- ***Ongoing assistance:*** Continued assistance until a certain level of recover
- ***Recovery:*** Actions taken after a disaster with a view to restoring infrastructure and services
- ***Reconstruction:*** Actions taken after a disaster to ensure resettlement / relocation
- ***Ongoing development activities:*** Continued actions of development programmes.

COMPONENTS OF PREPAREDNESS

Vulnerability Assessment	Planning	Institutional Framework
Information System	Resource Base	Warning System Rehearsals
Response Mechanisms	Public Education and Training	

DIRECTIVES FOR MEMBERS OF THE DISASTER MANAGEMENT ADVISORY FORUM (DISASTER MANAGEMENT STEERING COMMITTEE)

Conduct a (scientific) disaster risk assessment.
Identified specific hazards and vulnerability relating to the core function of the directorate and/or priority disaster risks for the directorate.
Integrate disaster risk management activities into the core mandate of the directorate to ensure disaster risk reduction takes place.
Ensure the effective integration of the disaster management within the Overstrand Municipality Integrated Development Plan.
Identify directorate projects which will reduce risk in vulnerable communities.

DIRECTIVES FOR MEMBERS OF THE DM ADVISORY FORUM

Compile a contingency and business continuity plan for the department. Ultimately, they are additions to the basic plan as developed by the Disaster Management that provides for the coordinated utilisation of resources. Thus, every line function structure must have a formal contingency plan for a disaster as defined by the Disaster Management Act. Ensure that early warnings are linked to contingency plan.

As Forum identify specific target groups for awareness campaigns and coordinate such campaigns with the Disaster Management.

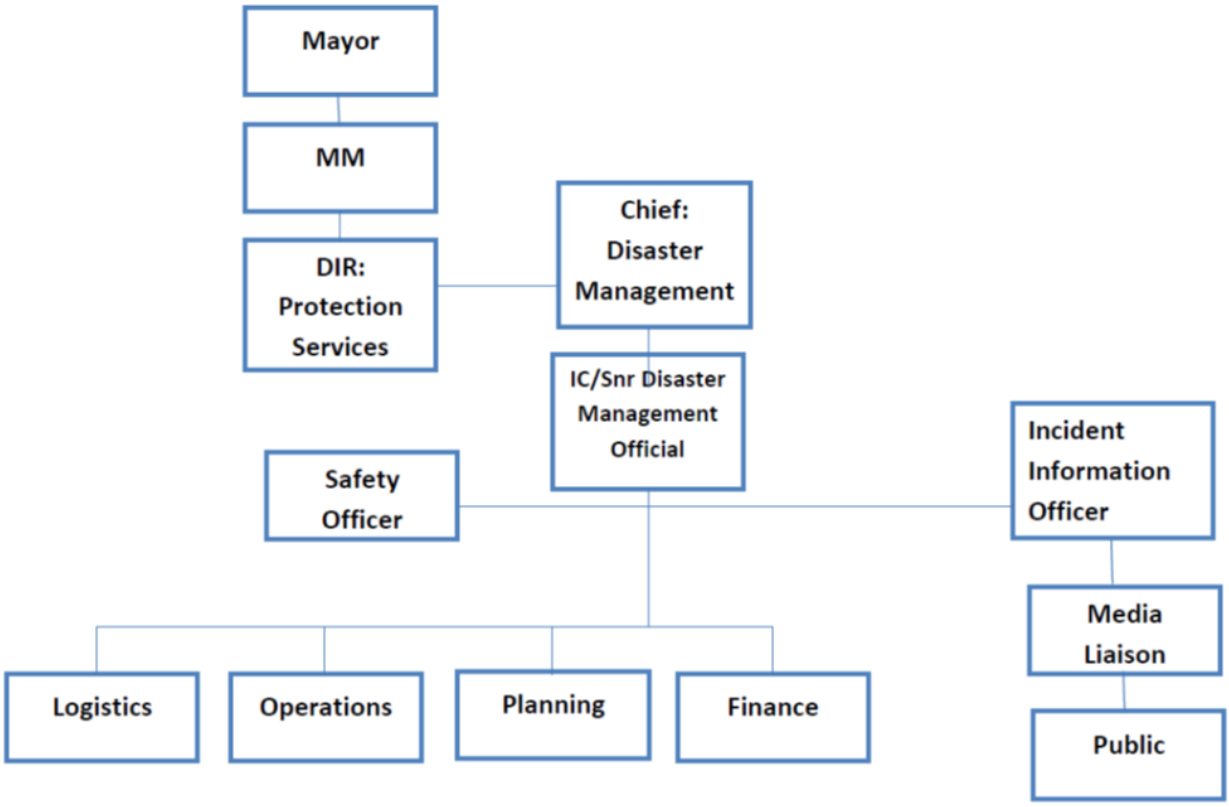
Encourage research in disaster risk management and publication of any internal research findings.

Allocate a percentage of the annual budget to implement Disaster Risk Management projects (capital as well as operational).

Note: The Disaster Management Directives were reviewed and signed in 2014. The directives are thus subsequently up for review. The process of review commenced at the end of the 2022/2023 financial year and will be included in the next Disaster Management Annual Report.

DISASTER RESPONSE ACTIVITIES

Warning
Evacuation/Mitigation
Search and Rescue
Assessment
Emergency Relief
Logistics and Supply
Communication and information Management
Survivor Response and coping
Security
Emergency Operations Centre & coordination
Expedite rehabilitation and reconstruction.



The population of the Overstrand municipal area is expected to increase from 110 971 (2022) to 124 826 in 2026, making it the second most populated municipal area in the Overberg District. The jurisdiction is forecasted to have the highest annual population growth rate of 2.8 per cent in comparison to other municipal areas in the district over the same period (Western Cape Provincial Treasury, MERO, 2022)

From the information above, it is evident that Overstrand has a growing population that will increase the demand for housing, employment, service delivery and related infrastructure developments. The increased population growth will therefore place increased pressure on the municipal resources to develop new as well as maintain existing infrastructure.

On 1 October 2015, a Service Level Agreement (SLA) was entered into between Overberg District Municipality and Overstrand Local Municipality. As a result of the SLA, the Overstrand Municipality will render both the B and C local municipal function in its area of jurisdiction and the risk for Overstrand Municipality will be greater. Where an incident occurs within the boundaries, the Overstrand Municipality will respond, and if assistance is required from the District, the District Chief Fire Office will be called upon.

In terms of the SANS 10090: Community Protection Against Fires, the Overstrand Municipality renders all services in terms of the fire risk categories:

Category A: *Central business districts and extensive commercial and industrial areas normally found in cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be high)*

Category B: *Limited central business districts, smaller commercial or industrial areas normally associated with small towns and decentralized areas of cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be moderate)*

Category C: *Residential areas of conventional construction*

Category D: *Rural risk areas of limited buildings and remote from urban areas*

Category E: *Special risk areas. Individual risk areas requiring a pre-determined attendance over and above the predominant risk category in an area. Includes large shopping/entertainment centers, informal settlements, harbors, hospitals, prisons, large airport buildings and petrochemical plants.*

With the influx of residents, developments within the jurisdiction are imminent. One of the major developments approved for the jurisdiction is a Major Hazard Installation (MHI) which will be located in Hermanus Industria, bordering a residential complex. Special conditions are set for the development to mitigate the onset of a potential disaster. Disaster Management, in conjunction with Fire & Emergency Services must annually perform an evacuation exercises.

DISASTER RESPONSE ACTIVITIES

The Overstrand Disaster Management Plan forms an integral part of the Overstrand Municipality's Integrated Development Plan (IDP). The plan seeks to develop a system of incentives that will promote disaster management. The Disaster Management Plan stipulates that the role of the Disaster Management unit is:

To compile and adopt a disaster management policy.
Compile and maintain disaster management plans/framework.
Establish disaster management committee. Establish community partnerships that combine access and attributes for everyone with a stake in disaster resistance.
Overstrand Disaster Management have thus been assisting with the following Disaster Response Activities:

1. Warning
2. Evacuation / mitigation
3. Assessment
4. Emergency Relief
5. Logistics and Supply
6. Communication and Information Management
7. Survivor Response and Coping
8. Security
9. EOC & Coordination
10. Expedite rehabilitation and reconstruction.



Figure 3: Stream Road, Pringle Bay

ENGAGEMENT WITH EXTERNAL STAKEHOLDERS

Overstrand Disaster Management, in conjunction with its Incident Command Centre, are continually engaging with external role players and stakeholders to ensure service delivery to affected communities take place.

Stakeholder engagements take place with Eskom due to the ongoing loadshedding, affective hole areas or parts of areas. Overstrand jurisdiction has experienced multiple local black outs with power outages for up to one week in certain areas.

Following the severe flooding in May 2023, Western Cape Disaster Management Centre, Department of Human Settlements and National Disaster Management Centre conducted site visits with Senior Officials of Overstrand Disaster Management across the jurisdiction.

OVERBERG DISASTER

The Overstrand Municipal jurisdiction falls within the Overberg District region in the Western Cape. In 2022, Disaster Risk Management NPC (Non-Profit Company) in consultation with Overberg District Municipality and Western ape Provincial Disaster Management Centre conducted a Disaster Risk Assessment for the district.

The risk assessment identified five (5) hazards prevalent within the district, namely biological hazards, technological hazards, environmental hazards, hydro-meteorological hazards and social hazards. Each of were further assessed in terms of their economic, environmental and social impact.

VEHICLE FLEET

The table below represents the fleet of Overstrand Fire & Emergency Services, Disaster Management and Security Services (but excludes the support vehicles and trailers). Sufficient fleets are required to render a service across the jurisdiction.

The management of emergency vehicle fleet shall include the following:
Replacement policy
Procurement of additional vehicles
Reserve vehicles; and
Maintenance programmed.

CALL SIGN	REG NUMBER	STATUS	LOCATION	DESCRIPTION	CLASS	Model Year
COMMAND VEHICLES						
Delta 1	CEM 23400	On run	Hermanus	Nissan Navara 2.5 TD LWB 4X4	Mobile Command Vehicle – Disaster Management	2015
CV 1	CEM 44444	On run	Hermanus	Ford Ranger DC 4X4	Mobile Command Vehicle	2018
MAJOR PUMPERS						
Engine 1-1	CEM 37463	On run	Hermanus	Mercedes Benz Ateco 1328	Major Pumper type I	2014
Engine 2-1	CEM 7532	On run	Gansbaai	Iveco (4X4)	Major Pumper type III	2019
Engine 3-1	CEM 10226	On run	Kleinmond	Mercedes Benz Ateco 1328	Major Pumper type III	2009

PUMPERS						
Pump 1	CEM 30714	On run	Hermanus	Toyota Hino 4X4	All Terrain Appliance	2018
Pump 2	CEM 48495	On run	Gansbaai	Isuzu FTS 750	All Terrain Appliance	2019
Pump 3	CEM 2869	On run	Gansbaai	Tata 713C 4X4	All Terrain Appliance	2006
Pump 5	CEM 48493	On run	Hermanus	Isuzu FTS 750	All Terrain Appliance	2019
Pump 6	CEM 1626	On run	Pringle Bay	Mercedes Buffel	All Terrain Appliance	1982
Pump 7	CEM 21426	On run	Kleinmond	Isuzu FTS 750	All Terrain Appliance	2019
SKID UNITS						
Alpha 1	CEM 44284	On run	Hermanus	Toyota Landcruiser	Skid Unit	2018
Alpha 2	CEM 32828	On run	Stanford	Toyota Landcruiser	Skid Unit	2011
Alpha 3	CEM 28939	On run	Pringle Bay	Toyota Landcruiser	Skid Unit	2019
Alpha 4	CEM 12594	On-run	Gansbaai	Ford Ranger Subercab 2.2 4x4	Skid Unit	2020
Alpha 7	CEM 6556	On-run	Kleinmond	Ford Ranger Supercab 2.2 4x4	Skid unit	2020
SUPPORT VEHICLES						
SV01	CEM 38652	Off run	Hermanus	Volkswagen Polo ViVo 1.4	Support Vehicle	2015
SV02	CEM 47688	On run	Control Room	Volkswagen Polo Sedan	Support Vehicle	2019
SV03	CEM 42054	On run	Kleinmond	Nissan NP 300	Utility Vehicle	2017
SV04	CEM 30870	On Run	**Hermanus**	Ford Ranger Single Cab	Utility Vehicle	2019
SV05	CEM 8219	On run	**Fire Safety**	Ford Ranger XL 4x2 DC	Support Vehicle	2021
SV06	CAM 13012	On run	Betty's Bay	Nissan Hardbody 2.0 4x2 1-ton LDV	Bakkie Unit	2007
SV07	CEM 42270	On run	Control Room	VW POLO SEDSN	Support Vehicle	
SV08	CEM 11565	On run	Hermanus	Ford Ranger XL 4x2 DC	Utility Vehicle	2021
SV09	CEM 13116	On run	Safe & Security	Ford Ranger XL 4x2 DC	Utility Vehicle	2021
SV10	CEM 33893	On run	Safety & Security	VW POLO SEDAN	Utility Vehicle	
SV11	CEM 44285	On run	Safety & Security	Toyota Corrolla	Support Vehicle	
	CEM 14938	OFF run		Toyota Hilux 2.7i 4x4	Utility Vehicle	2006
	CEM 23784	On run		Nissan Hardbody NP300 4X4	Utility Vehicle	2011
TRAILERS						
Tango 1	CAM 4600	On run	Stanford	Trailer – Rope Rescue		
Tango 2	CAM 4601	On run	Stanford	Trailer – Hazmat		
Tango 3	CAM 1266	OFF rum	Gansbaai	Trailer – Portable dam		
Tango 4	CEM 3366	On run	Betty's bay	Trailer- Skid unit		
Tango 5	CEM 25651	On run	Baardskeerdersbos	Trailer -Skid Unit		
Tango 6	CAM 30979	On run	Kleinmond	Trailer – SCBA compressor		
Tango 7	CEM 2740	On run	Stanford	Temp ICC ICP/JOC equipment		
NB: Senior Officers must utilize marked municipal vehicles with the necessary radio communication for Command and Control of incidents during major incidents, marked vehicles must also be utilized when communicating with ground resources and aerial support. Municipal or marked vehicles are easily identifiable to the general public. Due to the nature of our inherent fire risk and history of fire related incidents, incident commanders must use municipal vehicles to communicate with other agencies, e.g. WOF, ODM, SAPS, WCEMS etc.						

Vehicles/Equipment, Additional Vehicles are required to follow the SANS 10090: Community Protection Against Fires

INCIDENTS

Previously all incidents attended by the department were logged by means of Book and Pen in a manual Occurrence Book. Since September 2019, Overstrand Municipality moved to a Computer Aided Dispatch. The call-taking and dispatching system utilized by Overstrand Fire & Emergency Services, Disaster Management and Security Services is Uniti. All incidents responded to are recorded on the CAD.

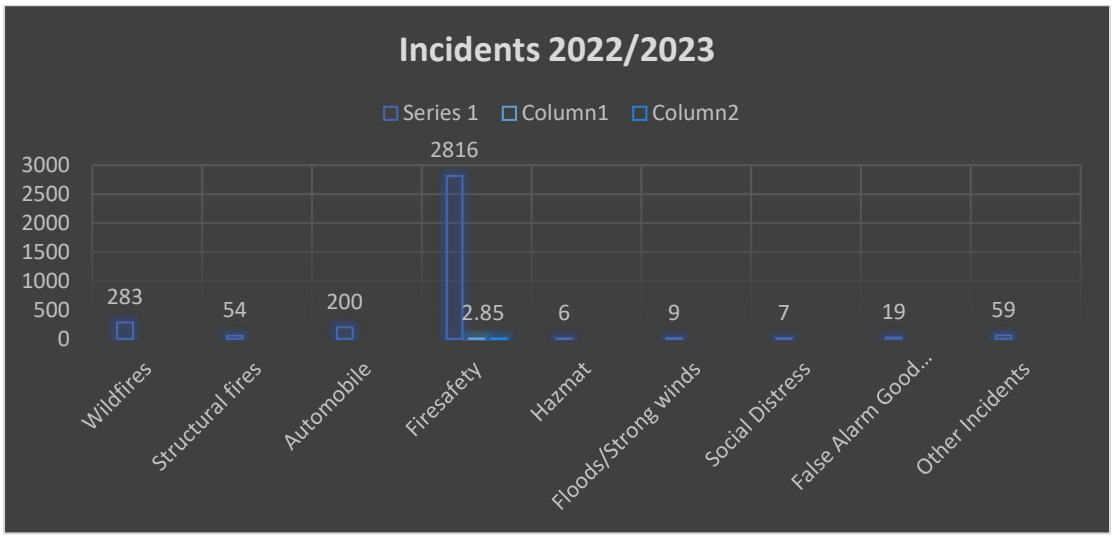


Figure 4: Incidents 2022/2023

Below is an overview of all activities responded to between 1 July 2022 and 30 June 2023.

FIRE RISK ASSESSMENT / FUEL LOAD

The Veld Fire Management Plan is issued in with the Overstrand Disaster Management Plan and must be read in conjunction with the plan. The purpose of the Veld Fire Management Plan is to minimize the fire risks for Overstrand Area.

The plan was set up to help Overstrand Municipality and private property owners to best manage their property within the laws regulating fire on properties, set norms and standards for the management of fires and fire prevention in the best interest of biodiversity management and public safety.

The high-risk sites have been identified by role players within the department. There is a consensus that the possibility exists to not fully reduce or eliminate the risk, but if role players work together to reduce the fuel load, the negative outcomes can be mitigated. Interactions are continuously underway with external agencies such as Cape Nature, WOF, Conservancy, GoFPA and other internal departments.

The following is a list of risk assessments conducted during 2022/2023

- Betty's Bay
- Kleinmond (Arabella, Hangklip, Palmiet, Dr Rasaki)
- Afdaksrivier
- Fisherhaven
- Meerensee
- Hawston (new extension)
- Municipal Farm
- Preekstoel
- Fernkloof
- De Kop
- Le Bos
- Veolia (water purification farms, municipal properties)
- Klipgat 1
- Die Kouderivier/Nuwepos
- Spookfontein.

DESCRIPTION OF AREAS

The Overstrand municipal jurisdiction is located within the fire-dependent fynbos biome. The alien infestation (such as but not limited to rooikrans, port Jackson and black wattle) increase the intensity of the fire. The Invasive Alien Plants (IAP) pose a serious problem as they rapidly spread across Overstrand, impacting on resident species diversity and ecosystem processes. Without natural enemies, these IAP reproduce quickly, consuming more water and depleting our natural resources. Thick alien vegetation can provide fuel for veldfires or runaway wildfires.

There are 559 alien species listed as weeds and invaders and another 560 species listed as prohibited which may under no circumstances be introduced into South Africa

The jurisdiction of Overstrand is nestled between the mountain and sea. The areas are considered high risk due to the sudden urban interface and limited firefighting capacity in terms of vehicles and personnel. The challenge faced is that a house fire can easily change to a veld fire under the correct prevailing conditions and vice versa.

Refer to Overstrand Municipality Fire Season Plan for more details on the description.

OVERSTRAND MUNICIPALITY FIRE RISK AREAS



Figure 5: Overstrand Municipality Fire Risk Areas

Overstrand Municipal jurisdiction is geographically located within the fire-dependent fynbos biome. Alien infestation (such as Rooikrans, Port Jackson, Black wattle, etc.) Increases fire intensity together with limited firefighting capacity makes Overstrand Municipality highly vulnerable to veld fires.

The following areas are regarded as our red zone areas.

Top Fire Risk Areas

<u>Betty's Bay</u>
Dawidskraal area west towards Waterfalls (Blesberg)
Blesberg (Brodie's Link / Sea Farm / Hangklip area)
Wildland Urban Interface – Structures, green belts, Nature Reserves, and vacant plots.

Betty's Bay as a town is extremely vulnerable to veld fires, due to high fuel loads between residential structures and little firefighting capacity, limited access to residential and distance from Kleinmond Fire Station. Again, a house fire can escalate to a veld fire and vice versa and under severe windy conditions with disastrous consequences.



Figure 6: Hangklip Blesberg



Figure 7: Dawidskraal

Hangklip Kleinmond
Entrance to Koggelberg Nature Reserve
Kleinmond is considered as a medium fire risk due to its sudden urban interface and limited firefighting capacity (limited vehicles and personnel

Rooi Els
Rooi Els still considered as a medium, because of moderate fuel loads between residential structures and limited firefighting capacity as well as distance of Kleinmond Fire Station. Firefighting operations can quickly change from a house fire to a veld fire and vice versa and this under severe windy conditions could be devastating.

Pringle Bay
A large part of Pringle Bay is considered a high risk this is due to limited firefighting capacity, high fuel loads between residential structures and distance of Kleinmond Fire Station.

Blesberg itself is considered as a major fire risk due to its high fuel load and density. Once again, a house fire to a veld fire and vice versa and this under severe windy conditions could be devastating.



Figure 8: Fernkloof-Vogelgat

Hermanus
Mountain area Chanteclair (Leopard Rock via Glen Fruin towards Hermanus Adventure Centre along the Onrus Mountain towards Camphill (Peat Fire)
Fernkloof Nature Reserve (3Damme towards Kleinrivier Mountain via Voggelgat) and Coastal area

Fisherhaven – Hermanus
Area around the Meerenbosch (Fisherhaven)
Area between Hawston and Vermont
Area from Mountain Rose Farm towards Spookfontein

Platbos area
Salmonsdam Nature Reserve
Flower Valley area
Stanford / Gansbaai area is experiencing rapid alien infestation, causing increases in fuel load which forms a conduit for fires and sustained / rapid fire spread.

Stanford / Gansbaai Area
Grootbos area
County Fair Chicken Farm area
Wortelgat / Walkerbay area
Kleinrivier Mountain area
Die Damme Reserve

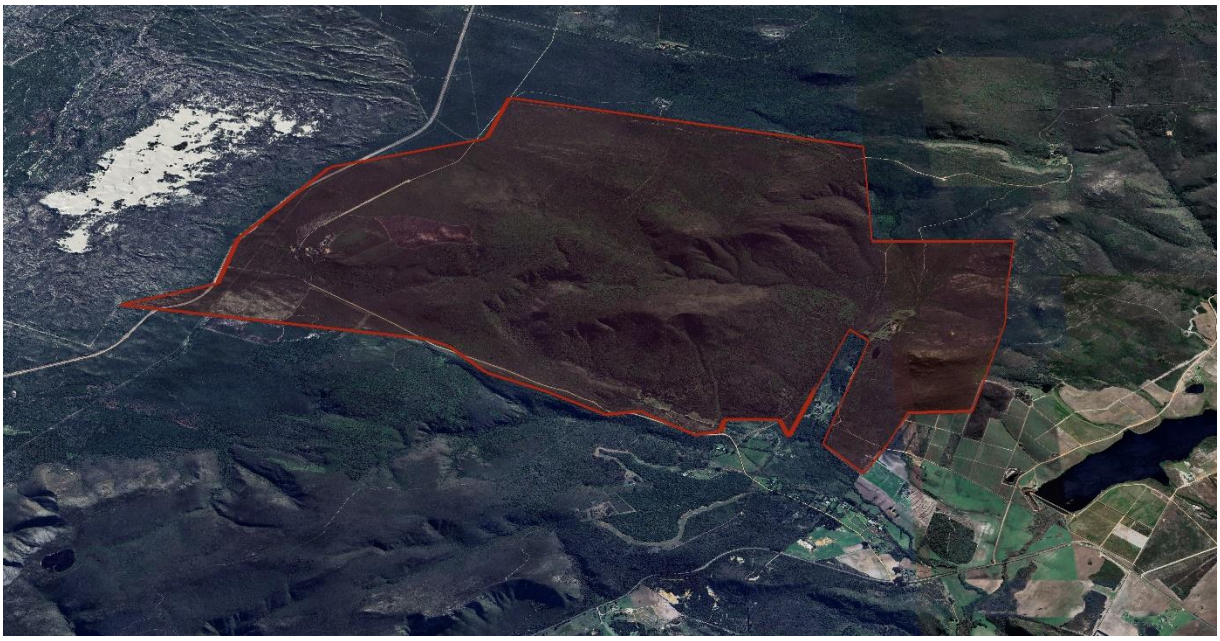


Figure 9: Grootbos - Flower Valley

Gansbaai
Walkerbay Nature Reserve
Grootbos / Platbos Flower Valley, Avuka and adjacent farms in the area
Area between Stanford and Gansbaai (both sides of the R 43)

Dangerpoint / Kleinbaai area

De Damme towards Pearly Beach seaside



Figure 10: Overview Hangklip Kleinmond



Figure 11: Overview Greater Hermanus



Figure 12: Overview Gansbaai

RISK IDENTIFICATION / RISK REDUCTION

Overstrand Municipality, a joint effort of internal departments of the municipality, has identified municipal high-risk properties which are intended for block burns.

To reduce the impact of veld fires, Overstrand Environmental Services in cooperation with Overstrand Fire and Disaster Management, embarked on a program to reduce fuel loads (in terms of age / overgrown vegetation) with the aim of better managing out of control veld fires and stimulating natural growth succession.

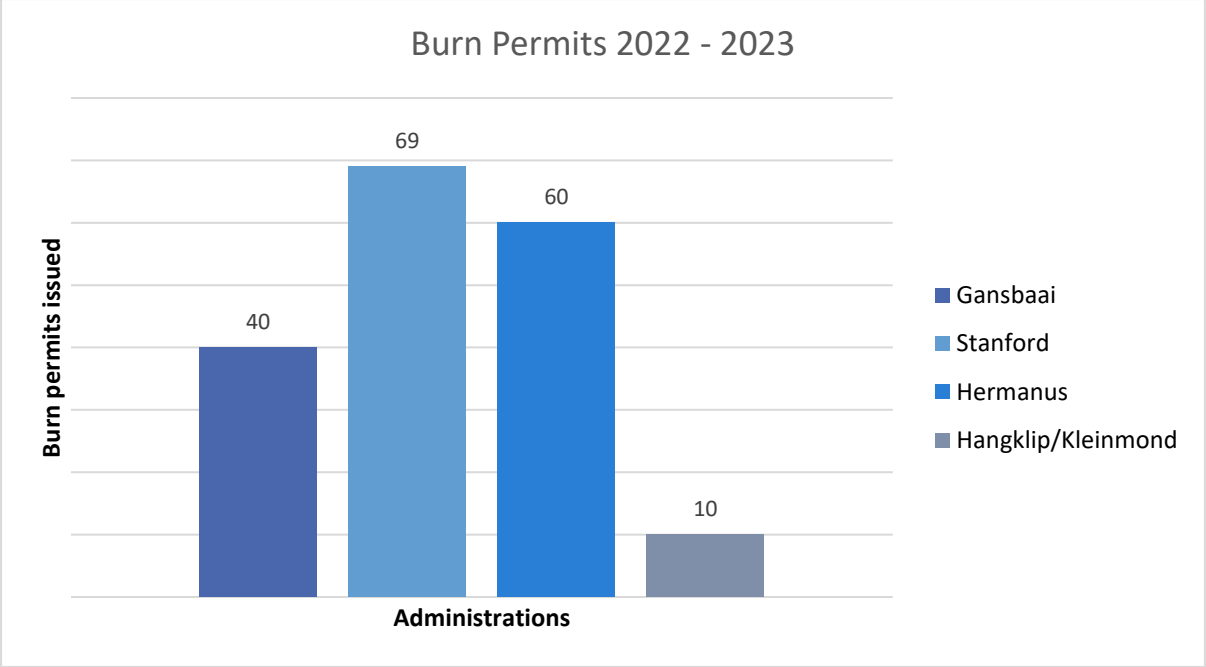
To date, the Disaster Management Team assisted landowners with Prescribed burns from 21 June 2022 – 11 November 2022.

Date of Prescribed burn	**Area**
22/11/2022	Grootbos Private Nature Reserve, R43, Gansbaai
27/10/2022	Municipal Farm, Camphill Road, Hermanus

Date of Prescribed burn	Area
19/10/2022	Grootbos Private Nature Reserve, R43, Gansbaai
13/10/2022	Hemel and Aarde Valley, Hermanus
Date of Prescribed burn	**Area**
13/10/2022	Grootbos De-Bos, Gansbaai
28/09/2022	Municipal Farm, Camphill Road, Hermanus
20/09/2022	Paardeberg Veilingskrale
22/08/2022	Hemel and Aarde Valley, Hermanus
02/08/2022	County Fair, Stanford
26/07/2022	Municipal Farm, Camphill Road, Hermanus
27/06/2022	Berghof, Onrus River, Hermanus
21/06/2022	Fernkloof Nature Reserve, Hermanus
08/06/2022	Elim
12/05/2022	Lomond Wine Estate, Gansbaai
10/05/2022	Municipal Farm, Camphill Road, Hermanus
04/04/2022	Blesberg, Betty's Bay
12/04/2022	Grootbos Nature Reserve, Gansbaai

BURN PERMITS

For the financial year 1 July 2022 – 30 June 2023, 179 burn permits were issued, refer to the table below for a breakdown of permits issued per administration.



BLESBERG, BETTYSBAY CONTROLLED BURN:

In ecologically sensitive areas as the Overstrand where raging bush fires pose a major threat to not only lives and livelihoods but can also cause a loss in biodiversity, controlled burns serve as a practical means to reduce the build-up of combustible plant for the annual “fire season” (i.e., the time of the year when bush fires are most likely to occur.

This schedule is decided upon following on extensive consultation with Cape Nature and involves cooperation with the Greater Overberg Fire Protection Association. Overberg District Municipality, Enviro Wildfire and Working on Fire as well as non-profits the likes of Volunteer Wildfire Services and Kogelberg Biosphere Wildfire Rescue Volunteers.

Given that a multitude of agencies are involved whenever a controlled burn is conducted, an Incident Command System is set up as a standardized means to command, control, coordinate and respond to any emergencies.

Furthermore, burns are divided into functional divisions, each with an assigned a group that must focus on specific objectives both before and after the controlled bun.



Figure 13: Planned Burn Blesberg

During the first prescribed burn for the 2023 season involving 80 hectares of Blesberg Mountain int the Betty's Bay area. Approximately 150 people took part in the burn, of which 60 were volunteers from Pringle Bay, Betty's Bay and Rooi-Els who conducted a wildfire search and rescue operation before during and after the fire. Prescribe fires are much easier to control and can limit the damage caused by runaway bush fires.



Figure 14: Blesberg Controlled Fire

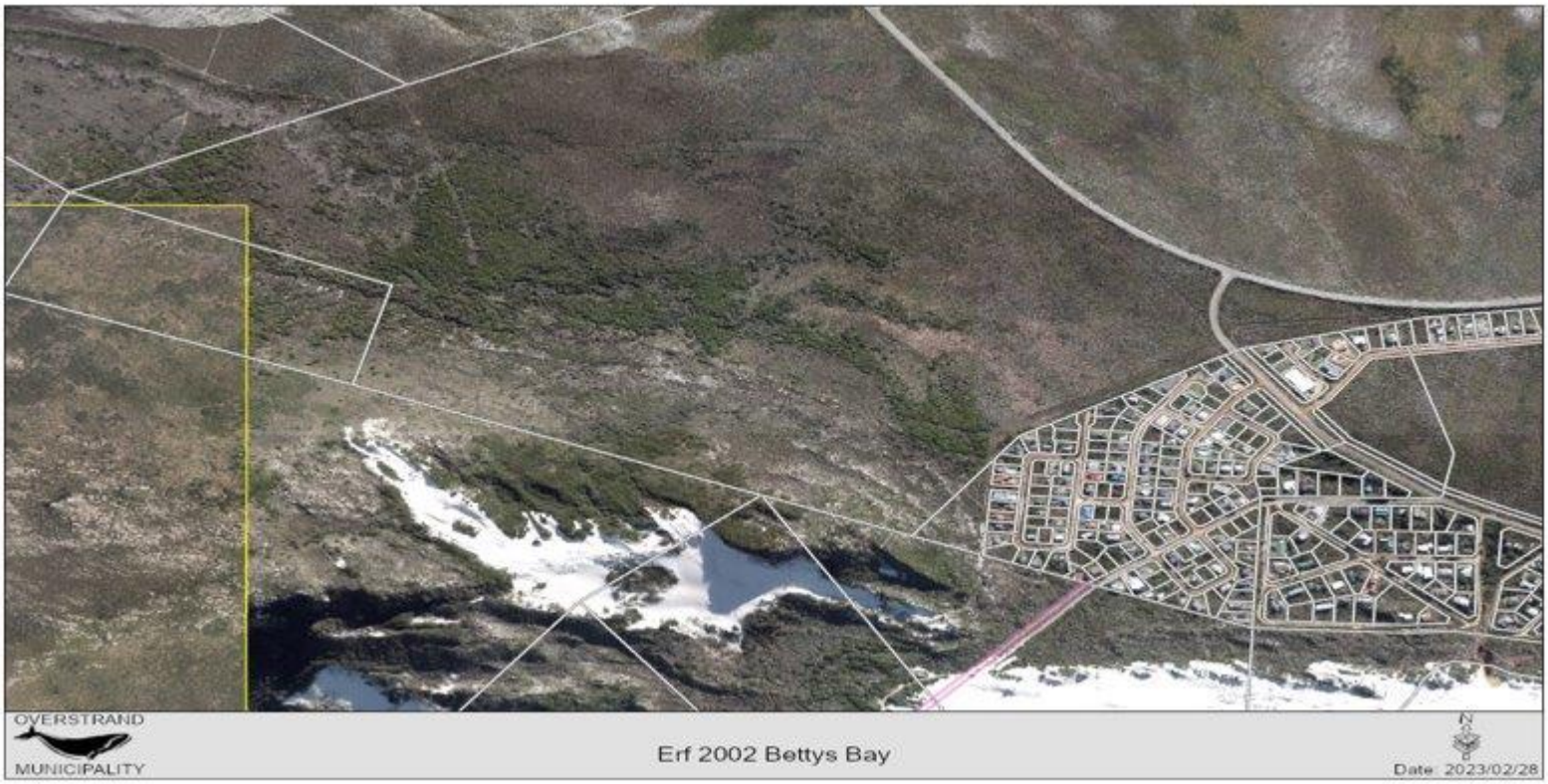


Figure 15: Blesberg Burn Scar

FLOODING

Overstrand is highly vulnerable to flooding especially during wintertime, when severe weather was predicted on the 30th to the 31st of May 2023, weather warnings was issue to various parts within the Western Cape, leading to flooding of roads, low-lying bridges, formal and informal settlements was expected, and early warnings was distributed to all Municipalities to be alert disrupted weather conditions.

AREAS AFFECTED WITHIN THE OVERSTAND DUE TO FLOODING.

Pringle Bay

Bettys Bay

Kleinmond

Fisherhaven

Paradise Park (Soutpan)

Onrus

Sandbaai

Mount Pleasant

Zwelihle

R43 Stanford

Franskraal

Kleinbaai

Gansbaai.

Overstrand Municipality Disaster Management assisted the affected households and areas (+- 100) with sand loads, sandbags, and blankets.



Figure 16: Damages Flooding Pringle Bay

Flood plans can enable a flexible response to problems caused by flooding. Although barriers may protect potential flood areas from predictable tidal or storm surges, flooding can occur at any time:

The most critical hazard in the Overstrand area, is in the informal settlements, which is located on a wetland; this leads to rainwater pounding in places and running into many dwellings, which lack proper foundation. Inadequate drainage system, dumping of waste by members of the community, irregular collection of waste, were also identified as a hazard, lack of infrastructure, poverty, damage to property, poor service delivery and diseases.

Drainage holes intended to divert water away from houses are continually clogged with litter, thus grids have been placed over some of the drainage openings by the municipality to prevent litter from entering the pipes. This enables the municipality and community members to easily clean away litter blocking the drainage pipes when it rains.

It does not however prevent sand and smaller debris items from entering the pipses and causing blockage. Many of the roads are not tarred, causing sand to be transported down the gentle sloping topography into drainage pipes. There are currently no plans in place to reduce this problem.

The Overstrand jurisdiction is highly vulnerable to flooding, especially during winter when severe weather is predicted.

Figure 17: Damages Flooding Gansbaai



TABLE BELOW INDICATES ALL DAMAGES TO ROADS AND INFRASTRUCTURE:

Area affected	Description of Physical Damage	Household Affected	Losses (Rand)	Community Affected
Franskraal	Groeneweide Road-erosion of gravel roadway and side drain	Yes (unknown)	R2 921 820.00	
Gansbaai	Traffic testing station-erosion of surface and side embankments	1 Property	R1 626 187.20	
Franskraal	Insufficient capacity of Stormwater infrastructure to divert stormwater at flooded properties-Franskraal	150 Properties	R11 113 575.00	
Lakeside Drive	Road surface washed away as well as Stormwater Pipes		R500 000.00	Betty's Bay
Salvia Road	Road Washed Away, stormwater flow into ERF 4739	8	R585 000.00	Betty's Bay
Betty's Bay Reservoir Road	Road Surface washed away (2800m)	5081	R3780 000.00	Hangklip Smallholdings
Lanaria Road	Stormwater flooded Erf 4537 & 4538	4	R310 000.00	Betty's Bay
Lachenalia Road	Road completely flooded due to Vlei level rising - Reinstatement of road and alterations to outlet at Porter, Diastella & Disa Roads	21	R3 500 000.00	Betty's Bay
Oxalis Road	Section of Road surface washed away	3	R595 000.00	Betty's Bay

Area affected	Description of Physical Damage	Household Affected	Losses (Rand)	Community Affected
Court Road	Sections of road surface washed away	5	R3 850 000.00	Betty's Bay
Drivers Road	Sections of road surface washed away	5	R310 000.00	Betty's Bay
Crystal Road	Sections of Road surface washed away	4	R300 000.00	Betty's Bay
Lovers Road	Sections of Road surface washed away	8	R250 000.00	Betty's Bay
Elizabeth Road	Road surface washed away	33	R660 000.00	Pringle Bay
George Road	Sections of Road surface washed away	22	R550 000.00	Pringle Bay
Ernest Road	Road surface washed away	6	R400 000.00	Pringle Bay
Stream Road	Driveways and road surface washed away	40	R2 250 000.00	Pringle Bay
Overhills	Road surface washed away and exposed stormwater system. Sections of Stormwater system damaged	300	R1 600 000.00	Kleinmond
Bass Road	Road Surface damaged by rock and stone debris from stormwater Channel	16	R545 000.00	Betty's Bay
Edward Road	Road Surface Flooded due to spring under asphalt surface - Road surface damaged	5	R 1 250 000.00	Betty's Bay



Figure 17: HEAVY RAIN CAUSED ROAD TO BE FLOODED AND ERODED THE ROADWAY AS WELL AS THE SIDEDRAINS



Figure 18: REPAIR DAMAGED SURFACE AND LAYERWORKS





Figure 19: Masakhane-Mbeki Street-Low laying informal housing earthworks erosion



Figure 19: EARTHWORKS BY RESHAPING THE AREA

DISASTER MANAGEMENT CAPACITY

Name	Job Designation	Total
L. Smith	Senior Manager: Fire & Emergency Services, Disaster Management and Security Services	1
Y. Scholtz	Assistant Chief: Disaster Management and Risk Management & Support Services	1
B. Lobb	Divisional Commander	1
S. Coert	Disaster Risk Management Officer	1
J. Myburg	Administrator	1

In conjunction with the Disaster Management Capacity, the Incident Command Centre also forms a critical role.

Name	Job Designation	Total
M. Carelse	Principal Administrator: Incident Command Centre, Emergency Control & Support Services	1
L. Swartz / P. Snyders	Senior Emergency Control Room Operator	2
Operators	Emergency Control Room Operators	5