OVERSTRAND MUNICIPALITY ANNUAL REPORT

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

26 January 2022

ANNUAL REPORT 2020/2021

DRAFT AUDITED

We belong We care We serve

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LIST OF ABBREVIATIONS

AG- Auditor General

Capex - Capital Expenditure

CBP – Community Based Planning

CFO- Chief Financial Officer

CRO- Chief Risk Officer

CSI- Corporate Social Investment

DEADP- Department of Environmental Affairs and Development Planning

DoA- Department of Agriculture

DoHS- Department of Human Settlements

DRDLR- Department of Rural Development and Land Reform

DWS – Department of Water and Sanitation

ECD- Early Childhood Development

EDP's- Economic Development Practitioners

EE – Employment Equity

EPWP- Expanded Public Works Program

FSPU- Farmer Support Production Unit

GDP- Gross Domestic Product

HR- Human Resources

IDP- Integrated Development Plan

IGR- Intergovernmental Relations

IOD- Injury on Duty

IRDP-Integrated Residential Development Programme

JAPAC- Joint Audit and Performance Audit Committee

KPA- Key Performance Area

KPI- Key Performance Indicator

LED- Local Economic Development

LUPA – Land Use Planning Act

MAYCO – Executive Mayoral Committee

MERO – Municipal Economic Review Outlook

MFMA – Municipal Finance Management Act (No 56 of 2003)

MIG- Municipal Infrastructure Grant

MM – Municipal Manager

MMC- Member of Mayoral Committee

MSA – Municipal Systems act (No 32 of 2000)

MSCOA – Municipal Standard Chart of Accounts

MTREF- Medium Term Revenue and Expenditure Framework

NEM:BA – National Environmental Management: Biodiversity Act

NGO- Non Governmental organisation

NT- National Treasury

OMAF- Overstrand Municipal Advisory Forum

OPEX – Operating expenditure

PMS- Performance Management System

PT- Provincial Treasury

SALGA- South African local Government Association

SCM – Supply Chain Management

SDBIP- Service Delivery and Budget Implementation Plan

SDF- Spatial Development Framework

SMME's – Small, Medium and Micro enterprises

SPLUMA- Spatial Planning Land Use Management Act

STATS SA- Statistics South Africa

TRA- Temporary Relation Area

UISP- Upgrading of Informal Settlement Programme

WfC- Working for the Coast programme

WfW- Working for Water Programme

WWTW- Waste Water Treatment Works

CHAPTER 1

Component A: Mayor's Foreword

Dear Stakeholder,

As the newly elected Executive Mayor of Overstrand Municipality, I am pleased to present the Annual Report, for the 2020/21 financial year.

This document reflects the performance of our organization over the past financial year (i.e., 2020/21) in attaining the strategic objectives set in the Integrated Development Plan (IDP).

a. Vision

The 3rd review (2020/21) and an amendment of our 5-year IDP for 2017/2021 IDP and the budget for 2020/21 were approved by Council on 27 May 2020.

For the 2020/21 IDP review and amendment our strategic direction was retained:

We retained our **Vision-** "To be a centre of excellence for the community" and

We retained our **Mission** – "To create sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment".

Our **five strategic objectives** were reaffirmed in the 2020/21 IDP review and amendment process.

Our service delivery on these strategic objectives for the period under review is clearly cited in Chapter 3 of this report.

b. Political changes

Following the resignation of Clr Vuyani Macotha (ward councillor, ANC) in September 2020, Clr Michael Mahana (LAND Party) replaced him as ward councillor in December 2020.

c. Key Policy Developments

In this reporting period the Overstrand municipality continued to align our core service delivery strategy with the National Development Plan (NDP- 2030 vision) and the new strategic directions of Provincial and National Government for their new 5-year term of office (i.e., 2019 -2024).

During the reporting period the Municipal Spatial Development Framework (SDF) was reviewed that resulted in an IDP amendment.

d. Covid-19 pandemic

The COVID-19 pandemic has had and continues to have a devastating human and economic impact across the globe. Our essential services staff was at the fore front to continue rendering basic municipal services to our communities.

e. Key Service Delivery Improvements

Achievements of the past year that I would like to highlight were:

- **Retained our clean audit**- I am proud to report that we have retained a clean audit for the **9th** consecutive financial year. My sincere appreciation to all who have contributed to the Overstrand Municipality continuing its mandate of accountable governance, especially our dedicated administration team under leadership of the Municipal Manager. The Overstrand Municipality was awarded a clean audit, from the Auditor-General for 2012/13, 2013/14, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19, 2019/20 and now 2020/21. This places Overstrand Municipality amongst the top 5% of local municipalities in South Africa to have received three or more consecutive clean audits.

- **Quality of potable water** exceeded the target of 95% (actual 98.83%).

- **Electricity losses target** of 7.50% was exceeded, actual was 7.35%. In terms of the average electricity losses of 14.5% within South Africa based upon Electricity Distribution entities, this is considered an excellent achievement.

- **Poverty alleviation programme –** promoted community gardens in all areas of the Overstrand with more than 8000 seedlings supplied.

- **Access to basic municipal services –** the targets set for access to water, sanitation, and refuse removal for both formal and informal households were met during 2020/21.

- **Expanded Public Works Programme (EPWP)** - One thousand two thousand and thirty-eight (1238) temporary job opportunities were created through the EPWP. The target was 1018 job opportunities. This is an improvement of the 1060 achieved in 2019/20.

- **MIG spending –** 100% of the Municipal Infrastructure Grant was spent, an improvement from the 77% spent in 2019/20.

- **Historic Renewable energy agreement -** Overstrand Municipality signed a Use-of-System Agreement with a renewable energy trading company, Enpower Trading, taking the first steps to enter the renewable energy market in a green and sustained way.

- The Municipality has also been included in the **Municipal Resilience Project for the Western Cape**. The objective of this project is to improve energy and economic resilience in the Western Cape and South Africa. The strategic dimensions of the project include energy security, energy affordability, environmental sustainability and economic development and growth.
- **New dog unit K9 launched** in the Overstrand to assist with poaching in the municipal area.
- **Covid screeners** – Sixteen (16) Covid screeners were temporary appointed for the screening of staff members before entering the workplace.
- **Housing programme implementation** – Three hundred and seventy-eight (378) housing units in Hawston were completed and handed over to beneficiaries by end June 2021. Installation of civil infrastructure on 825 sites (Masakhane and Stanford) were completed in 2020/21. 100% of the housing capital budget was spent in 2020/21.

f. Public Participation

The ward committees and the Overstrand Municipal Advisory Forum (OMAF) are acknowledged as our official public participation structures.

Despite the nationwide Covid-19 lockdown restrictions, ward committees continued to function well. A combination of virtual and physical meetings were held by all ward committees (where necessary) since August 2020 to mitigate challenge caused by the COVID-19 pandemic.

The 2021 OMAF and April 2021 public consultation meetings on the Draft IDP review and Budget for 2020/21 were held hybrid.

g. Sustained service delivery

We will not compromise on the basic service delivery mandate to our communities, Overstrand is committed to deliver on our **vision "*To be centre of excellence for the community".*** The performance and achievements stated in this annual report are testament of our commitment to sustained service delivery. We will also continue to apply sound financial management.

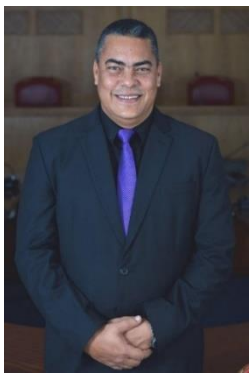
h. Conclusion

Thank you to our residents, communities, ward committees, partnering organisations and stakeholders. Your participation and support during the 2020/21 financial year are highly regarded and sincerely appreciated.

CLR ANNELIE RABIE
EXECUTIVE MAYOR

Component B: Executive Summary

1.1 MUNICIPAL MANAGERS OVERVIEW



In reflecting on the 2020/21 financial year, I am pleased to report that the Overstrand Municipality has performed well in relation to service delivery, governance and financial management. The detailed information can be obtained in this annual report.

Overall, the municipality met 42 (86%) of a total number of 49 top layer key performance indicators (KPIs) for the period 01 July 2020 – 30 June 2021. 4 (8.16%) of KPIs were almost met and 3 (6.12%) of the indicators were, for good and valid reasons not met.

Our service delivery continued to be challenged during 2020/21 due to the COVID-19 pandemic. There were unavoidable delays in construction on projects due to the COVID-19 lockdown period which impacted negatively on the timely completion of projects, but basic municipal service delivery continued uninterrupted.

Having said this, I am extremely proud of the clean audit status retained for the 9th consecutive year. A clean audit does not imply financial wealth but demonstrates good management, control and compliance with audit requirements. My sincere appreciation to my management team, all our officials and Council for your dedication and contribution towards retaining our clean audit status. Now we need to work towards ensuring that a clean audit equates to better services for all.

Financially the Municipality performed well during 2020/21. Though the financial health position of the Municipality can be assessed as good, sound financial management will remain, as in the past, a priority in the future. The impact of Covid-19 on our local economy and our community's ability to pay for services is already apparent and will continue into the post Covid-19 recovery period. With this in mind and guided by our council and the long-term financial plan, the Municiplaity will have to strike a fine balance to ensure that services are affordable and practice sound financial management within a severly constraint fiscal environment.

During the year under review the top management team remained unchanged and all Section 56 positions (Directors) were filled. In my view, this benefitted the sustained performance as noted in this annual report, specifically as it was during this same period that I was appointed as municipal manager.

CHAPTER 1:
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

We remain committed to accountable and ethical governance with no tolerance towards corruption and/or fraud. Any indications of alleged misconduct by officials shall be reported for investigation and disciplinary actions will be instituted should the evidence suggest it.

As this annual report reflects on Overstrand Municipality's performance and challenges for the 2020/21 financial year, I once again extend my sincere appreciation to the Council, The Executive Mayor and Mayoral Committee, the Joint Audit and Performance Audit Committee, my management team and all our officials for their dedication and contribution to deliver on our Vision "*To be a centre of excellence for the community".* There is however, still much to be done to ensure that this excellence is extended to all communities, specifically the most vulnerable ones, within the Overstrand jurisdiction. In my opinion, achieving this is one of our main challenges going forward and together we should strive to achieve this.

DEAN O'NEILL
MUNICIPAL MANAGER

1.2 MUNICIPAL OVERVIEW

This report addresses the performance of the Overstrand Municipality in the Western Cape in respect of its core legislative obligations. Local government must create the participatory framework that defines and enhances the relationship between elected leaders and their communities. This requires that the council of the municipality provides regular and predictable reporting on programme performance and the general state of affairs in their locality.

The **2020/21 Annual Report** reflects on the performance of the Overstrand Municipality for the period **1 July 2020 to 30 June 2021.** The Annual Report is prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA), in terms of which the municipality must prepare an Annual Report for each financial year.

1.2.1 Vision and Mission

The Overstrand Municipality committed itself to the following vision and mission:

FIGURE 1: OVERSTRAND MUNICIPALITY, VISION AND MISSION, 2020/21

The Vision and Mission was retained during the 2020/21 IDP review process.

1.3 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

1.3.1 Population

The municipality's estimated population for 2020/21 is 109 926.

The table below indicates the total population within the municipal area:

2011/12	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
80 432[1]	87 000[2]	90 000[2]	93 407[3]	93 407[3]	95 482[2]	102 024	104 985[4]	109 926
Source: [1]Stats SA Census, 2011, [2] Overstrand own calculation *[3]Stats SA Community Survey 2016, Provincial Treasury 2018 SEP; [4]and 2019 SEP*								

TABLE 1: DEMOGRAPHIC INFORMATION OF THE MUNICIPAL AREA – TOTAL POPULATION

The graph below illustrate the yearly population growth for the municipal area

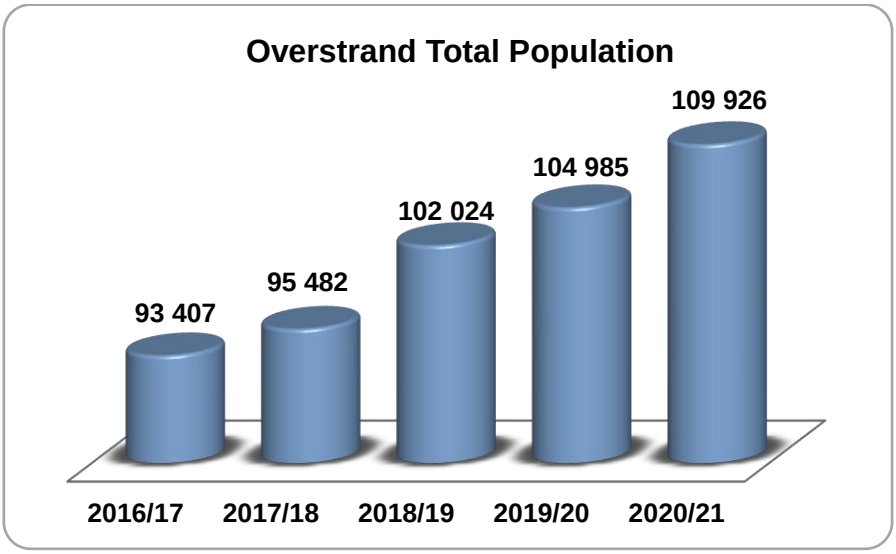


FIGURE 2: TOTAL POPULATION GROWTH

Source: [1]Stats SA Census, 2011, [2] Overstrand own calculation, [3]Stats SA Community Survey 2016

a) Population profile

Age	2018/19			2019/20			2020/21		
	Male	Male	Male	Male	Female	Total	Male	Female	Total
Age: 0-9	8397	8384	16781	8547	8636	17183	8949	9042	17991
Age: 10-14	3975	3805	7780	4095	3919	8014	4287	4104	8391
Age: 15-19	3742	4147	7889	3855	4272	8127	4037	4473	8510

Age	2018/19			2019/20			2020/21		
	Male	Male	Male	Male	Female	Total	Male	Female	Total
Age: 20-24	3936	3767	7703	4055	3880	7935	4246	4063	8309
Age: 25-39	12390	12366	24756	12763	12739	25502	13363	13338	26702
Age: 40- 54	9020	7886	16906	9292	8123	17415	9729	8506	18235
Age: 55-69	5771	6230	12001	5945	6418	12363	6225	6720	12945
Age: 70-84	3194	4177	7371	3290	4303	7593	3445	4506	7951
Age: 85+	71	214	285	145	707	852	152	740	892
Source: Overstrand's own projctions based on 2011 Census									

TABLE 2: POPULATION PROFILE

1.3.2 Households

The total number of households within the municipal area increased from **35 385** in the 2019/20 financial year to a total of **35 451** the 2020/21 financial year. This indicates an **increase of .0187%** in the total number of households within the municipal area over the financial years (2019/20-2020/21).

Household	2018/19	2019/20	2020/21
Number of households in municipal area	34 782	35 385	35 451
Number of indigent households in municipal area	7 630	7 595	7 278

TABLE 3: TOTAL NUMBER OF HOUSEHOLDS

The graph above shows that the total number of indigent households decreased from 7 595 households in 2019/2020 to 7 278 households in the 2020/2021 financial year. This indicates a decrease of 4.17% in the total number of indigent households within the municipal area over the financial years (2019/20-2020/21.

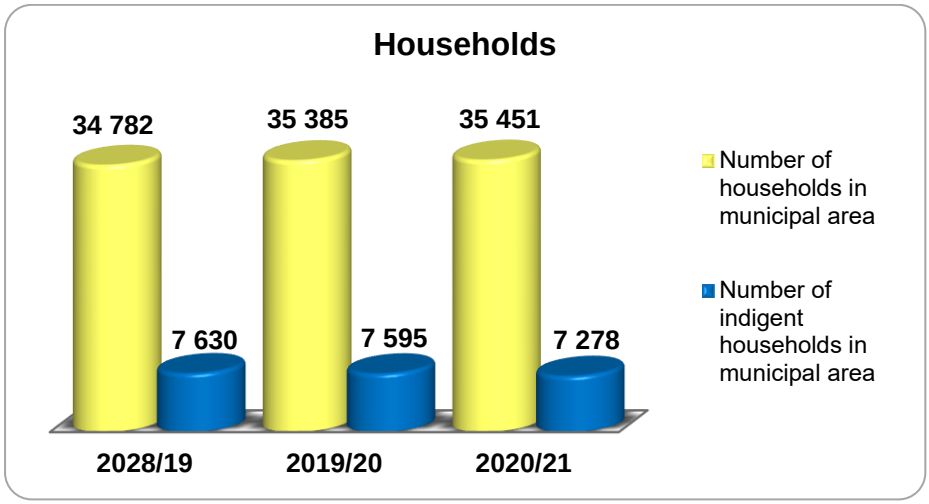


FIGURE 3: TOTAL NUMBER OF HOUSEHOLDS

1.3.3 Socio-economic status

Financial year	Housing Backlog	Unemployment Rate	People older than 14 years illiterate	HIV/AIDS Prevalence	Urban/rural household split
2018/19	11 269	16.5%	Not available	4.72%	94/6%
2019/20	16 319	14.8%	Not available	4.72%	94/6%
2020/21	12 330*	15.4%**	Not available	4.72%	94/6%

TABLE 4: SOCIO ECONOMIC STATUS (*NUMBER OF HOUSEHOLDS; **BASED ON SEP 2020)

1.3.4 Geographic Information

a) Municipal Geographical Information

Overstrand Municipality is located along the south western coastline of the Overberg District Municipal area bordering the City of Cape Town in the west and Cape Agulhas Municipality in the east. Its northern neighbour is Theewaterskloof Municipality.

The municipality covers a land area of approximately 1708 km2 and **covers the areas of Hangklip/Kleinmond, Greater Hermanus, Stanford and Greater Gansbaai**. The municipal area has a coastline of approximately 200 km, stretching from Rooiels in the west to Quinn Point in the east.

In addition to the endless, pristine beaches dotting the coastline, the Overstrand boasts 3 Blue Flag beaches and an additional beach with Blue Flag pilot status. Tourism is a major economic driver in the area and its popularity as a holiday destination results in a fourfold increase of its population over the holiday seasons.

b) Wards

The municipality is structured into the following 13 wards:

Ward	Areas
1	Franskraal and Masakhane
2	Gansbaai, De Kelders, Kleinbaai and Blomplark
3	Hermanus and a portion of Westcliff
4	Mount Pleasant, Hemel-en-Aarde Valley and a portion of Westcliff
5	Zwelihle South
6	Zwelihle North
7	Sandbaai
8	Hawston, Fisherhaven and Honingklip

Ward	Areas
9	Kleinmond, Mountain View and Palmiet
10	Betty's Bay, Pringle Bay, Rooi Els, Overhills and Proteadorp
11	Stanford, Baardskeerdersbos, Pearly Beach, Viljoenshof, Withoogte and Buffeljagsbaai
12	Zwelihle North-West
13	Onrus and Vermont

TABLE 5: OVERSTRAND WARDS

Below is a map that indicates the wards of the Municipality in the Overberg District area:

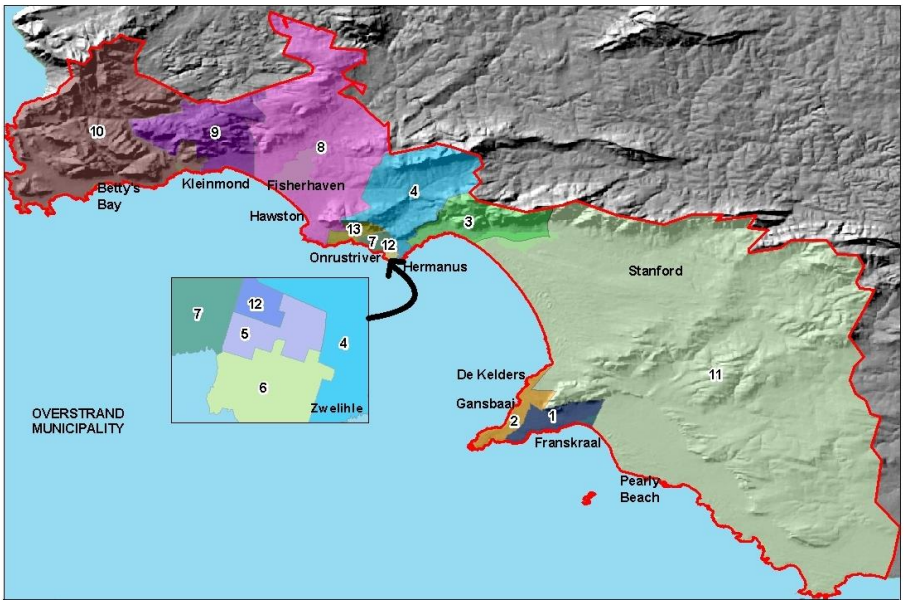


FIGURE 4: OVERSTRAND AREA MAP

GANSBAAI

Gansbaai is situated close to the southernmost point of Africa and globally known for its Marine Big 5 - whales, seals, dolphins, sharks, and penguins. The town won the "World Responsible Tourism Destination" award in 2015 and this achievement is supported by the responsible tourism efforts of the businesses based in this region. **Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves,** and **temperamental sea views**.

CHAPTER 1:
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

Gansbaai is world renowned for shark cage diving and the licensed operators leave from the Kleinbaai harbour regularly, weather permitting, to give extreme adventure seekers a close encounter with great white and other lesser known species of sharks.

Gansbaai is the business and industrial centre of the Greater Gansbaai farming and fishing community. Although the main commercial activity remains fishing there are other marine based industries which includes abalone farms. The property development sector is expanding, and the hospitality industry brings much needed revenue to the area and supports a significant number of jobs. Walker Bay Nature Reserve encompasses five coastal reserves between with the largest the picturesque Walker Bay from the Klein River estuary to De Kelders at Gansbaai, covering over 17km of shoreline. The white sandy beaches interspersed with rocky limestone outcrops make it a beautiful coastal spot for filming. The Klipgat Cave was home to Middle Stone Age and Late Stone Age humans. As one of the most remarkable examples of early human dwellings in South Africa it is part of the Cradle of Human Culture Coastal Route.

The fertile Baardskeerdersbos valley, the freshwater caves at De Kelders, the white sands of Pearly Beach, the jackass penguins at Dyer's Island and the renowned Shark Alley, Gansbaai is truly a uniquely authentic region within Overstrand Municipality.

KLEINMOND/HANGKLIP

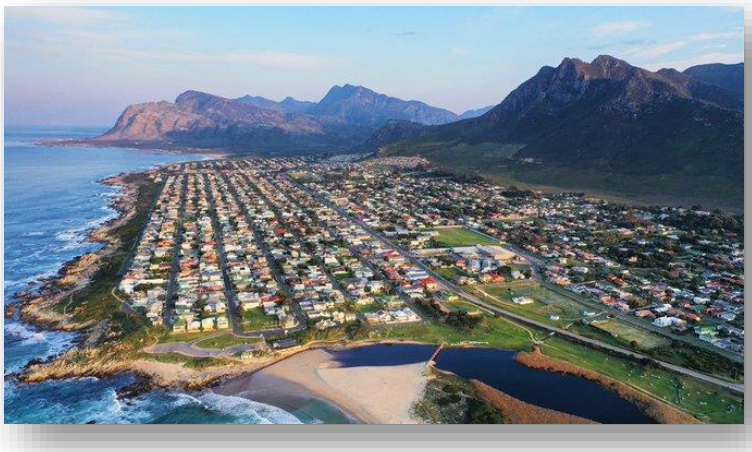


Photo credit: Die Bloubakkie

CHAPTER 1:
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

The Kleinmond-Hangklip coastal area including Rooiels, Pringle Bay, Betty's Bay has the unique status of being situated in the Kogelberg Biosphere Reserve which was the first UNESCO designated biosphere reserve in South Africa. As a yardstick for sustainability, demonstrating the balance between people and the environment, CapeNature has added a collection of eight new eco-cabins to the Kogelberg Biosphere. Nestled in the heart of the Cape Floral Kingdom, these new lodgings make the most of the setting. The wooden cabins have large picture windows and glass doors that flood the interior with natural light and offer views that change throughout the day. Stylish finishes have been added by the Craft and Design Institute to echo the natural surrounds.

Kleinmond has an active harbour and many commercial fishermen make their living along the Hangklip coastline. Since 2013, WWF-SA has been working with the Kogelberg fishing communities and various stakeholders in the Kogelberg to address some of the key environmental and social challenges facing South Africa's small-scale fisheries. There is a dedicated WWF-SA office at the Kleinmond harbour linking the community to marine conservation.

Kogelberg Biosphere

With 1800 floral species the biosphere and adjacent mountains are a nature lover's dream hiking experience. The mountains are flanked with rich and diverse marine life such as the Stony Point penguin colony overseen by CapeNature. Things to do also covers a tour of the Biosphere Eco-Centre in Rooiels, a picnic in the Harold Porter Botanical Gardens, shopping and sun downers in Kleinmond's quaint Harbour Road, a day on the beach, or a glimpse of the herd of wild horses roaming the dunes, eco-tourism is quite definitely the economic mainstay of this scenically magnificent and environmentally sensitive area of the Overstrand.

CHAPTER 1:
MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

HERMANUS

Hermanus remains the business and cultural heart of the Overstrand. It is a town that boasts a modern infrastructure, sophisticated specialty shops, expanded medical care facilities, a shopping mall and restaurants to rival the best in the world, Hermanus has managed to retain the charm of its fishing village heritage.

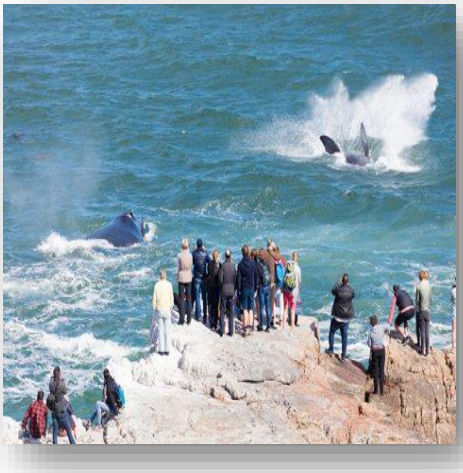
Situated between sweeping mountains and the sparkling Atlantic Ocean, Hermanus is only a short scenic 1½ hour (140 km) drive from Cape Town. Tourism is a main contributor to the economy of Hermanus and businesses catering for the robust hospitality industry are plentiful. Visitors to the town can choose from more than a 100 accommodation options ranging from up market B&B's, guesthouses, luxury resorts and boutique hotels to budget priced self-catering and back-packer establishments. Hermanus is known as the **best land-based whale watching destination in the world, a fact that was acknowledged in one of the British Telegraph in 2018.** From June through to December each year thousands of tourists visit our shores to marvel at the magnificent southern right whales as they splash and romp and nurture their new-born calves. Whale watching cruises depart from the New Harbour daily and flights to view the giants of the deep from the air are also very popular. When the Southern Rights depart there are also sightings of Bryde's and Humpback Whales throughout the year. The Hemel-en-Aarde Wine Route has become the 4th most popular wine route in South Africa in a short period with one of the wineries making the Top 50 list of the world's best wine tasting experiences. The cool climate vineyards of Hemel-en-Aarde produce South Africa's famed Pinot Noir and Chardonnay wines.

There are more than 45 art galleries displaying arts and crafts throughout the town, and some have artists plying their craft in the shops for all to admire. The South African National Space Agency (SANSA) responsible for the promotion and development of aeronautics and aerospace is based in Hermanus. Exploring the town on foot is one of the best ways of finding the hidden gems.

Hermanus has a well-developed industrial area and over the last 10 years enjoyed growth in the building sector with security villages, private homes, holiday resorts and commercial and retail property development projects adding to the economic wealth of the area. Hermanus is also a leader in commercial abalone farming and development of further aquaculture farms is anticipated. Agriculture,

manufacturing, wholesale and retail businesses, financial and investment companies and the wine industry also **contribute significantly to the economic prosperity.**

The administrative head office of the municipality is situated in the centre of Hermanus.



STANFORD

Stanford is a heritage village with well-developed agri-tourism offerings and farm stays. The surrounding valley, mountain slopes and wetlands make Stanford attractive to those looking for pristine outdoors, wholesome experiences but still offer the creature comforts of a wide range of tourist offerings. Stanford is also the only town on the Cape Whale Coast that is not situated on the coastline, but it is connected by the meandering Klein River and its estuary which has remained healthy and full right throughout the year.

The rural atmosphere of the old village with its many historical features has been retained and preserved, thanks to the foresight of the Stanford Conservation Trust and the Stanford Heritage Committee.

Stanford has a peaceful and quiet charm which has drawn many people from the city in search of the quality of life a small village offers. Many of the old homes have been renovated and restored and many new homes have been built in Stanford in the past decade. They all prescribe to the "Stanford Style" to ensure that the unique character of the village is maintained.

Stanford's economy is driven by tourism, wineries, commercial harvesting of fynbos, farming and smaller businesses which offer services to the community. The village has seen a boom in offerings inside and on the outskirts the town ranging from top-notch eateries and an innovative Stanford Wine Route to a plethora of antique shops, gift shops and art shops, as well as a line-up of walking trails, rock art, river cruises, cheese farms, a unique orchid nursery and thriving Big Cat Sanctuary. All of this makes Stanford a popular weekend destination including wedding destination as there are ample activities to keep guests busy.

c) Key Economic Activities

The Covid-19 pandemic and with the introduction of a country wide lockdown could potentially alter the economic landscape in term of key sectors based on their resilience and how soon they can recover post-Covid-19. A resent economic modelling conducted by the Western Cape Provincial government indicated a mild to serve negative impact that could be felt overtime, many businesses have closed doors and some barely struggle to keep doors open with reduced capacity.

The main economic drivers in the municipal area are:

Key Economic Activities	Description
Expanced Public Works Programme (EPWP) Projects	The EPWP stipend, which is paid directly into the pockets of the participants, have a positive impact on the economy particularly in the Retail Sector, as participants use their EPWP wages in the economy.
Informal Sector	The informal economy contributes exponentially to the Overstrand, with a massive figure of recorded informal traders in 2020. The rise was informed by the Covid 19 realities faced by ordinary citizens who lost jobs through retrenchments, closure of major businesses etc. This created panic and might have caused market saturation of already existing goods and services provided by this sector. This sector plays a major role in ensuring key players become Economically Active. The growth in the sector was also motivated by the economic relief programmes

Key Economic Activities	Description
	introduced by the Department of Small Business and other agencies like the introduction of the Township and Rural Entrepreneur Programme (TREP).
Agriculture/ aquaculture	The LED department embarked on a Poverty Alleviation Program where households were assisted to plant vegetables to feed themselves.
Construction	Partnership with the Municipal Supply Chain Management (SCM) Department and LED promoted involvement of Emerging Contractors in Infrastructure Development through Sub-contracting in line with PPPFA Regs 9 & 4.

TABLE 6: KEY ECONOMIC ACTIVITIES

1.4 SERVICE DELIVERY OVERVIEW

During the year under review the municipality made the following contributions to satisfy basic requirements:

a) Local Economic Development

The provision of work opportunities remains a priority for the municipality. The municipal participation in the National Expanded Public Works Programme (EPWP) demonstrates commitment to addressing the unemployment challenge. The municipality over performed in this financial year, giving **1238** people an opportunity to earn a living.

The Covid-19 pandemic continues to cause havoc in the local economy with all economic activities aligned to tourism being the most affected. The municipality has approved an economic recovery plan to encounter the negative impact. The recovery plan proposes the following:

- Creative way in approaching the manner in which we do things.
- Address and deal decisively with red tapes issues.
- Ensure that local business relief.
- Ensure that the municipality create public employment opportunities to ensure spending that will notch the economy forward.
- Collaborate with other municipalities in the Overberg district and ensure competitiveness going forward.

COMMUNITY WORK PROGRAMME

The Community Work Programme (CWP) was established to provide an employment safety net to eligible members of target communities by offering them a minimum number of regular days of work each month. The programme targets unemployed and underemployed people. The stipends participants

receive to supplement their existing livelihood means and provide them with basic level of income security.

During the 2020/2021 financial year the following recruitment was done but participants are not yet placed in the workgroups.

- Kleinmond Primary School (Ward 10) – We recruited 25 participants but not placed in workgroups yet.
- APD Hawston (Ward 8) – We recruited 30 participants but not placed in workgroups yet.

The Provincial Department of Local Government (DLG) enters into an agreement with a service provider who perform the administration of the programs in all disadvantaged communities. The program ran on a half sight principle and last number of participants reported were 477 registered participants performing in a variety of decent work programs in partnership with local Non-Government Organisations (NGO's)

For example;

- Child care
- Food gardens
- Street cleaning
- Public places, etc.

BUILDING ENTREPRENEURIAL COMMUNITIES

Supporting and building local entrepreneurs yielded positive results in maintaining the municipality as an economic hub (second in GVA contribution in the region) and the fastest growing municipality in terms of population. More importantly the entrepreneurial spirit contributed to improvement of the unemployment rate (narrow definition of 21% - 16%) in the first half of the year and before the Covid-19 pandemic.

- Identify economic opportunities both within and outside the municipal environment.
- Conduct entrepreneurial training workshops.
- SCM and LED creative practices ensure local business benefit.

COVID-19 PANDEMIC (ITS IMPACT ON THE LOCAL ECONOMY)

The impact of Covid 19 in the local economy can be described in the following manner:

- Lessened spending in the sectors affected by the regulations creating slow growth.
- Job losses.
- Restricted travel impacting more on the hospitality industry coupled with the closed international travel.

- Confusion and panic in dealing with what should and should not happen as described by the numerous announcements made by government.

The Overstrand municipal area is more depended on Tourism related activities which were negatively impacted and in addressing that the Municipality has approved an Economic recovery plan promoting local investment, dealing with red tape for ease of doing business and in so doing find active ways of ensuring continues economic activities on the municipality. Past Financial year 1200 jobs were created +- 500 people working in the CWP programme including private sector institution continue paying their works salary and wage during the pandemic. The negative impact on the economy is coursed by the new introduction of the regulation due to the impact of the waves and the level on which the country is placed during that period. The report is written during the adjusted level 4 of the pandemic.

b) Infrastructure

Housing Projects Completed during 2020/21:

Highlights	Description
Hawston Top Structure Project	314 Houses were handed over during the 2020/2021 municipal financial year. Project completion was March 2021.
Mandela Square Wetcores, Zwelihle UISP	83 wetcores were constructed and installed.
Masakhane IRDP, Gansbaai	Installation of civil infrastructure on 42 sites were completed during June 2021.
Stanford IRDP	Installation of civil infrastructure on 783 sites were completed during December 2020.
Beverly Hills Wetcore, Gansbaai	100 wetcores were constructed and installed.
Transit Camp, Zwelihle UISP, Hermanus	Contractor established on site during November 2020 and project will be completed by end of July 2021.
Site C1, Swartdamroad IRDP Project	Contractor established on site during February 2021 and project will be completed by end of October 2021.
Masakhane UISP, Gansbaai	Installation of civil infrastructure on 201 sites in Phase 1 were completed during December 2020 and Contractor established on site for the 2nd Phase of 204 sites during January 2021.

TABLE 7: HOUSING PROJECTS COMPLETED IN 2020/21

Electricity

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's Council stating the following:

Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.

Overstrand was also recently included in the Municipal Energy Resilience Project on Provincial level. Various discussions are underway with interested parties regarding the purchasing of electricity as well as wheeling electricity over our network.

Local planning and building control

The municipality provides full town planning and building control functions in its area. During the year under review, 50 town planning applications and 1824 building plans were processed. This is a decrease from 191 town planning applications processed in 2019/20 and an increase from the 1191 building plans processed in 2019/20.

Building plans to the total value of R 1 118 348 520 were approved during 2020/21.

c) Community Services

Water

We underperformed on the water loss KPI with an increase in the water losses from 23.04% for 2019/20 to 28.26% during 2020/21.

- We experienced an increase of water pipe burst from 232 during 2019/20 financial year to 300 during 2020/21.
- 56% of water bursts were in Betty's Bay, Pringlebay and Rooi Els area.
- Water meter replacements for 2020/21 were 2515 meters and
- Operational/Technical losses were 16.71% and the Firefighting department accounts for 908 350kl.

Roads

Achieved 99% (i.e., 105 067m^2) of our annual target 106 000m2 for patched and resealed during the 2020/21 financial year. The reasons for the target not met were due to challenges with the Department of Labour with respect to the issuing of a Construction Safety Permit.

Beaches

Four bathing beaches were once more awarded International Blue Flag beach status, namely Kleinmond, Hawston, Grotto and Castle Beach in Pearly Beach. Onrus Beach was awarded Blue Flag Pilot status. Grotto beach received a special award for achieving 20 consecutive years of the Blue Flag Award and striving for excellence by maintaining high standards of environmental management, cleanliness, and safety at the beach. The respective statuses were maintained for the duration of the blue flag season, from 1 December 2020 until 31 March 2021 for Grotto and 1 December 2020 to 15 January 2021 for Kleinmond, Hawston and Pearly Beach. Amenities were maintained to Blue Flag requirements.

Left: Special achievement received for Grotto Beach. Centre: flags flying at Castle Beach

Right: Launch ceremony at Grotto Beach

1.4.1 Basic service delivery performance highlights

Highlight	Description
Reseal/rehabilitation programme	105 067m^2 roads were resealed and patched during 2020/21 financial year to the value of R30,691 million.
Water & sewerage	Water demand strategy in place. 2 515 water meters were replaced for more accurate billing. Water pipe replacements were done on aging infrastructure -the spending was R6 921 570 for the 2020/21 financial year and will continue during 2021/22.
Trees Planted	216 Trees were planted in the 2020/21 financial year. In July 2020, 41 trees were planted in various spots in the Hermanus CBD to green the CBD further and in September 2020, Arbour Month, 75 trees were planted at various schools, cemeteries, and public open spaces. A further 100 trees were planted in March 2021 in the new housing development in Hawston and at the new cemetery in Kleinmond.

Highlight	Description
Renewable energy item Approved by Council	Council approved that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by: · Continuing with the Small-Scale Embedded Generation program · Developing renewable energy sources · Procuring renewable energy from Independent Power Producers and · Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.
Birkenhead 66kV Substation	The Birkenhead 66kV Substation project has started. The project will strengthen the electricity supply and unlock the agriculture and industrial industry in Gansbaai area which is in desperate need for growth in employment.
Zwelihle Sewer network upgrade	Upgrading of the sewer network in Zwelihle.
Kleinmond Sewer network expansion	Sewer network extension in Kleinmond commenced and started with an environmental impact assessment for the upgrade of the Kleinmond Wastewater Treatment Plant.
Gateway Well Field Expansion, Hermanus	The two new production boreholes which had been drilled at the Gateway well field, were equipped and commissioned and linked to the bulk water supply system of Hermanus.
Construction of 2 new reservoirs	A new 1.5 Ml reservoir was constructed at Pringle Bay, and a 4 Ml reservoir at Gansbaai, to add to the treated water storage capacity in these 2 towns.
Continuation of the water pipe replacement program	A contractor was appointed and commenced with a multi-year project for the replacement of aging water pipes in various Overstrand towns.
Material Recovery Facility	Construction started on the new Material Recovery Facility in Hermanus – to be completed end 2021.

TABLE 8: BASIC SERVICE DELIVERY HIGHLIGHTS

1.4.2 Basic service delivery challenges

Service Area	Challenge	Actions to address	Progress made in 2020/21 to address challenge
Water & sewerage	Aging infrastructure	Continuous upgrades	Water meters were also replaced for more accurate billing. Water pipes were replaced during the 2020/21 financial year that will continue in the 2021/22 financial year.
Sewerage systems	Foreign objects in sewer lines that cause blockages and additional maintenance of sewer lines.		**SEWERAGE BLOCKAGES** 2020/21 = 2119 2019/20 = 1899 An increase of 220 sewer blockages occurred during 2020/21 financial year.

Service Area	Challenge	Actions to address	Progress made in 2020/21 to address challenge
			SEWERAGE SPILLAGES 2020/21 = 214 2019/20 = 191 An increase of 23 sewer spillages occurred during 2020/21 financial year. A 12% increase for both sewer blockages and spillages for 2020/21 occurred. The covid 19 pandemic had a big impact on the planned/pro-active maintenance due to the staggard working schedules – therefore we mostly had to respond re-actively.
Water	Water meter replacement	Losses incurred on the water distribution networks	Water meter contract commenced during 2020/21. 2515 water meters were replaced during the 2020/21 financial year.
	Water pipe replacement	Water burst incurred in the water distribution network	A total of R6 921 570 were spent in the 2020/21 financial year on water pipe replacements
Refuse	Illegal dumping	The addition of skips and swing bins in informal settlements and invaded areas	There is still a decrease in illegal dumping due to the additional skips and swing bins. 2020/21 = 27 2019/20 = 35
Roads	Potholes	Compliance to pothole repair turnaround time as per the IDP	Resealing of 17.5 kms of municipal road network.
Electricity	Limited Eskom Capacity	The limited Eskom network capacity puts a constraint on development in Overstrand areas as Eskom cannot provide the applicable capacity requirements without having to do a full network upgrade.	Council approved that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by: • Continuing with the Small-Scale Embedded Generation program • Developing renewable energy sources • Procuring renewable energy from Independent Power Producers; and • Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.
	Theft of electricity (tampering), cables and vandalism	Theft and vandalism are a growing concern that amounts to great unforeseen expenses. It	Overstrand Municipality works with SAPS and local law enforcement agencies to address this problem. It is

Service Area	Challenge	Actions to address	Progress made in 2020/21 to address challenge
		amounts to power outages and loss of income.	however a nation-wide concern that is somewhat uncontrollable.
	Weakening Eskom 66/11kV Infrastructure	The various 66/11kV Eskom infrastructure that supplies the Overstrand area is in a deteriorating state and causes multiple unplanned/ prolonged outages in all Overstrand areas on a regular basis. This is a major concern for Overstrand and its consumers.	The Birkenhead 66kV Substation project has started. The project will strengthen the electricity supply and unlock the agriculture and industrial industry in Gansbaai area which is in desperate need for growth in employment

TABLE 9: BASIC SERVICES DELIVERY CHALLENGES

1.4.3 Proportion of Households with access to Basic services

Description	2018/19	2019/20	2020/21
Electricity service connections	82%	100%	100%
Water - available within 200 m from dwelling	100%	100%	100%
Sanitation - Households with at least VIP service	100%	100%	100%
Waste collection - kerbside collection once a week	100%	100%	100%

TABLE 10: HOUSEHOLDS WITH MINIMUM LEVEL OF BASIC SERVICES

According to the Municipality's own records (financial directorate) **31 672** households had access to formal housing in Overstrand in **2020/21**. *(Note: This is the number of houses on the valuation roll and includes residential rate payers as well as pensioner rate payers).*

1.5 FINANCIAL HEALTH OVERVIEW

1.5.1 Financial Viability Highlights

Highlight	Description
Outstanding debtors recovered	Recovered 100.15%

TABLE 11: FINANCIAL VIABILITY HIGHLIGHTS

1.5.2 Financial Challenges

Challenge	Action to address	Progress made in 2020/21 to address challenge
The main challenges for the municipality: o The on-going difficulties in the national and local economy and the subsequent risk of an increase in outstanding debtors, due to the following: Continuous uncertainty in terms of the outbreak of the Corona virus (Covid-19) and the subsequent second and third wave of the virus experienced during the past 12 months. The original announcement of President Cyril Ramaphosa declaring a national state of disaster on 15 March 2020, inclusive of stringent measures to contain the spread of Covid-19, such as travel restrictions on foreigners from hard-hit countries, a ban on mass gatherings etc, has a prolonged impact on the national and local economy, with various restriction levels preventing the tourism sector to return to normal. Also, the absence of our international costomers, as owners of local properties in the Overstrand towns, could not travel to South Africa for the summer period, also with a secondary impact, less spending. Additional to this, also the reality of job losses and seasonal opportunities with regard to the hospitality industry. In terms of the implementation of increased tariffs for this financial year (1 July 2021), extreme effort and care of the municipal executive and administration resulted in budget cuts to ensure an increase of only 4% for municipal services and sundry tariffs across the board, (once again excluding electricity as referred to), to assist the local business community and our customers as far as possible. It is also a reality that the municipality must ensure that it remains financially stable, due to the critical role it has to play in ensuring continued service rendering to communities to prevent a disastrous future ahead. June 2021. The impact of COVID-19 on the collection rate and cash	The municipality followed a strategy to assist municipal rate-payers for several months during this difficult economic period with extended payment arrangements as an immediate measure to adapt to circumstances caused as a direct result of the extended Covid-19 lockdown period. Before-mentioned being a result of job losses due to retrenchments, close-down of local businesses in some instances, many of those tourism related. Over the past few months, rate-payers are still assisted in terms of payment arrangements in accordance with the Overstrand Customer Care, Credit Control and Debt Collection Policy. The municipality continues to apply credit control measures in instances where agreements for extended payment periods are not honoured.	Improvement in outstanding debtors recovered: 3.2% 2020/2021: 100.15% 2019/2020: 96.95% 2018/2019: 98.22% (2017/2018: 99.64%) (2016/2017: 99.44%) Tabling of reports in Council in presenting council with recommendations for writing off of irrecoverable debt. Procedures and mechanisms to collect all the monies due and payable to the Municipality arising out of the supply of services and annual levies, are enforced.

Challenge	Action to address	Progress made in 2020/21 to address challenge
flow relating to consumer debtors' is constantly being monitored and assessed for collectability.		
Ever aging water, roads, sewage and electricity infrastructure	Prioritising of projects in terms of Revenue protection, Asset conservation and supply of basic services as a constitutional obligation Regular and planned maintenance	The capital budget is set aside for spending on infrastructure and services, such as roads, storm water, essential basic services and other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents Capital Spend on projects increased: 2020/2021: R254,8 m 2019/2020: R210,9m 2018/2019: R148.2m (2017/2018: R105,1m) (2016/2017: R91,9m) Operational Budget spent on Repairs and Maintenance relates to an increase amount in spending in Asset classes across the board, 2020/2021: R 210,9m 2019/2020: R 188,5m 2018/2019: R215m (2017/2018: R191,2m) (2016/2017: R120,7m)
Above inflation increases in salaries & wages and other core expenditure such as fuel, chemicals etc. vs inflation related tariff increases	Reviewing processes for operational efficiencies, reduction in non-core expenditure and monitor service level standards	Increases in own controlled operational expenditures have been kept below inflation, except where contractual obligations exists The outsourcing of the water and waste water treatment plants, in respect of operational efficiencies, has been implemented in the past. Adhere to cost containment measures.

TABLE 12: FINANCIAL CHALLENGES

1.5.3 National Key Performance Indicators- Municipal Financial Viability and Management (Ratios)

The following table indicates the municipality's performance in terms of the **National Key Performance Indicators** required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the **National Key Performance Area** namely **Municipal Financial Viability and Management**.

Description	Basis of calculation	2018/19 Audit outcome	2019/20 Audit outcome	2020/21 Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	6.67	7.62	6.27
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	10.07%	12.33%	11.37%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	23.38	25.06	23.56

TABLE 13: NATIONAL KPI'S FOR FINANCIAL VIABILITY AND MANAGEMENT

1.5.4 Financial Overview

	2020/21		
	Orginal budget	Adjustment Budget	Actual
	R		
Details			
Income			
Grants	162,459,000	188,001,716	178,114,223
Taxes, levies and tariffs	925,759,745	969,449,769	994,418,895
Other	199,273,730	189,856,562	179,250,597
Sub-total	1,287,492,475	1,347,308,047	1,351,783,715
Less expenditure	1,342,010,309	1,360,558,620	1,320,935,942
Nett surplus/ (deficit)	-54,517,834	-13,250,573	30,847,773

TABLE 14: FINANCIAL OVERVIEW

1.5.5 Total Capital Expenditure

Detail	2018/19	2019/20	2020/21
	R'000	R'000	R'000
Original Budget	194,237	261,677	303,738
Adjustment Budget	174,748	275,800	280,086
Actual	172,777	211,057	254,800

TABLE 15: TOTAL CAPITAL EXPENDITURE

During the 2020/2021 financial year, the Municipality managed to spend 90.97% of its capital budget (audit outcome).

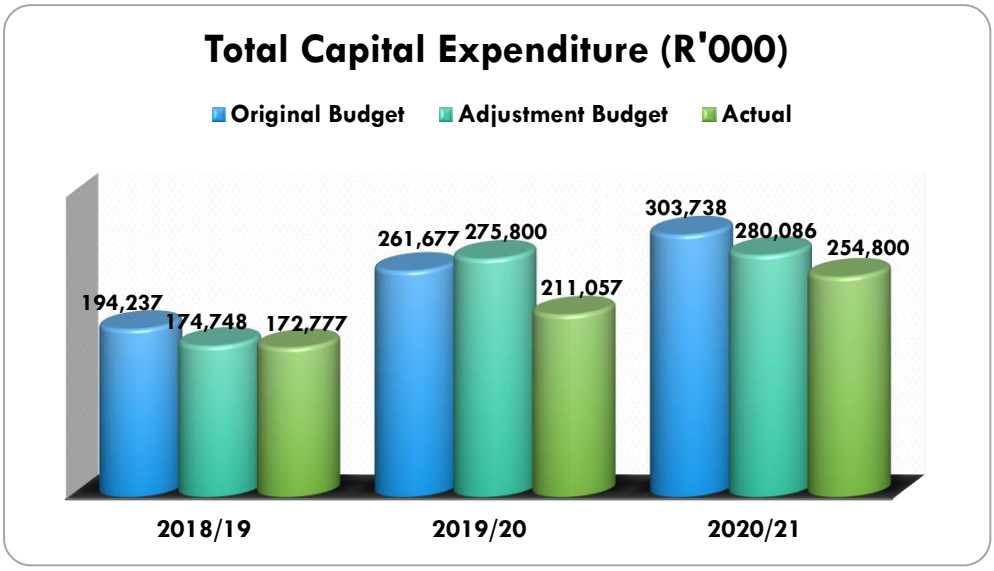


FIGURE 5: TOTAL CAPITAL EXPENDITURE

1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW

1.6.1 Municipal Transformation and Organisational Development Highlights

Highlights	Description
COVID 19 Screeners appointed	16 Screeners appointed until 30 September 2021
Training	Although the covid-19 epidemic forced training to be suspended, we still managed to spend 99.60% of our budget.
Individual Performance Management	Implementation /upgrading of the electronic performance management system (Ignite system) (new version) during the month of June 2021. Virtual training sessions were conducted for the administrator and users during the month of June 2021.
Personnel Administration	Commenced with electronic filling of personal files.
Health & Safety	Covid 19 risk assessment were conducted in various departments and the recommendations were implemented. Special measures were taken to mitigate the risk of COVID-19 for vulnerable employees in accordance with the Department of Health's Guidelines to facilitate their safe return to work or their working from home.
TASK Job Evaluation	Although Covid-19 enforced Task Job Evaluation don't continue on a face-to-face basis, virtual sessions via Teams & Zoom made it possible to continue with evaluations on a month-to-month basis. All posts submitted could be evaluated and audited. A total of 58 posts were evaluated and audited.

TABLE 16: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT HIGHLIGHTS

1.6.2 Municipal Transformation and Organisational Development Challenges

Description	Actions to address
Wellness days	No Wellness days could be arranged for 2020 and 2021 due to the COVID pandemic. Screeners had to be appointed to assist with screening of employees at the municipality during the COVID pandemic.
Individual Performance Management	The electronic system (Ignite System) has been upgraded to a new version during the month of June 2021. Virtual training sessions had to be conducted for the System Administrator and the system users. Due to Covid-19 pandemic not all users could attend the virtual training sessions. Follow up session for training will be arranged when it's needed. Manual training copy will be loaded on our intraweb as soon as it is available.
Labour Relations	The shortage of skilled and qualified chairperson and initiators in disciplinary hearings are a challenge.
Health and Safety	The non-responsiveness of management on requested information leads to non-compliance to legislations. Injury on duty (IOD's) being reported for EPWP employees without a contract reaching HR. Employees not reporting IODs immediately, effecting the reporting from HR to the Department of Labour.
Training	To adapt training and skills development to meet the Covid-19 challenges.
TASK Job Evaluation	To continue evaluations and auditing of Job Descriptions via the virtual platform to accommodate the Covid-19 regulations.
Recruitment & Selection	The Covid-19 pandemic has been our biggest challenge over the past year. Could not meet deadlines due to restrictions and staff who were ill.

TABLE 17: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT CHALLENGES

1.7 AUDITOR GENERAL REPORT

In 2005/06 Overstrand Municipality received an adverse opinion from the Auditor-General due to non-compliance with the Standards of Generally Recognised Accounting Practice (GRAP). The opinion received from the Auditor-General has been unqualified for the last fourteen financial years, from 2006/07 to 2020/21 with the municipality receiving an unqualified audit with no findings (clean audit) for the last nine consecutive financial years.

In order to maintain and improve on these outcomes, the municipality implemented the following measures:

1. Developed an audit action plan in order to identify, implement and actively monitor the root causes of all audit findings reported by the Auditor-General at the management report level.

2. Identified and appointed an audit champion in order to ensure that all audit related communication was directed to the appropriate responsible officials.
3. Developed and maintain a transparent, professional working relationship with the Auditor-General in order to ensure that the municipality's objectives are achieved.
4. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor inefficiencies in the audit process.
5. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor the audit cost.

These measures were implemented with the goal of achieving effective corporate governance through accountability. The objective of these controls is to ensure that the Overstrand Municipality maintains and progressively improves its control environment in order to ensure that the strategic objectives assigned in terms of S217 of The Constitution, 1996 is achieved with the view of maintaining a clean administration and further enhancing service delivery through implementing the principles of Batho Pele and making a positive contribution to ensuring that the National Strategic Objectives are achieved.

Chapter 6 provides details of the audit findings for the 2019/20 and 2020/21 financial years.

1.7.1 Audited Outcomes

Year	2016/17	2017/18	2018/19	2019/20	2020/21
Status	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)

TABLE 18: AUDIT OUTCOMES

A **clean audit** is an **unqualified audit** and a "**clean audit**" relates to three aspects; the financial statements are free from material misstatements, there are no material findings on the annual performance report (i.e. reporting on performance objectives) and lastly, there are no material findings on non-compliance with key legislation.

1.8 STATUTORY ANNUAL REPORT PROCESS

The table below shows the key activities and timeframes in the Annual Report process:

PROCESS	DATE
Submit draft unaudited Annual Report for 2020/21 (include draft unaudited Annual Financial Statements (AFS)) to Council	24 August 2021
Sumit draft unaudited Annual Report and draft unaudited Annual Financial Statements for 2020/21 to Auditor-General (AG)	31 August 2021

PROCESS	DATE
Auditor-General audits the Annual Report, including consolidated Annual Financial Statements and Predetermined Objectives (PDO- Service delivery performance)	September – mid November 2021
Management responds to requests for information (RFI's) and COMAF's issued by the Auditor -General during the audit process	September – mid November 2021
Auditor-General issues Management Report and Audit report for the 2020/21 financial year on conclusion of the audit process	End November 2021
Table audited Annual Report including Annual Financial Statements for 2020/21 to Council	26 January 2022
Advertise tabled audited Annual Report for public comment	February 2022 (TBC)
Municipal Public Accounts Committtee (MPAC) meeting • Interrogate contents of the audited Annual Report, • Preparation of the Oversight report, taking into consideration the inputs of the local community, Office of the Auditor-General, organs od state, Joint audit and Performance Audit Committee and Councillors.	March 2022 (TBC)
Oversight Report and Annual Report • Adoption of the Oversight Report on the Final Annual Report by Council	March 2022 (TBC)
Advertise and Publish Final approved Annual Report- local newspaper and on municipal website	April 2022 (TBC)
Submit Oversight Report on the Final Annual report to the Auditor General, Provincial Treasury, Provincial Legislature, Department of Local Government – MEC's office	April 2022 (TBC)

TABLE 19: ANNUAL REPORT PROCESS 2020/21

CHAPTER 2

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Good governance has 8 major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective and efficient, equitable and inclusive and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the communities are heard in decision-making. It is also responsive to the present and future needs of society.

2.1 NATIONAL KEY PERFORMANCE INDICATORS- GOOD GOVERNANCE AND PUBLIC PARTICIPATION

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations796 of 2001 and section 43 of the MSA. This key performance indicator is linked to the National Key Performance Area - Good Governance and Public Participation.

KPA & Indicators	Municipal Achievement 2019/20 Audit outcome	Municipal Achievement 2020/21 Audit outcome
Ward committee meetings held to facilitate consistent and regular communication with residents	77	78

TABLE 20: NATIONAL KPI'S - GOOD GOVERNANCE AND PUBLIC PARTICIPATION PERFORMANCE

2.2 PERFORMANCE HIGHLIGHTS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Highlight	Description
The established ward committees in all 13 wards remain active	Combination of the virtual and physical meetings were held by all ward committees (where necessary) since August 2020 to mitigate challenge caused by COVID-19 pandemic.

TABLE 21: GOOD GOVERNANCE AND PUBLIC PARTICIPATION PERFORMANCE HIGHLIGHTS

2.3 CHALLENGES - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Description	Progress made in 2020/21 to address challenge
To convene public meetings at local community halls especially for report back purposes.	Municipality started to invest in ICT infrastructure (Wi-fi connectivity and equipment) to promote meetings via virtual platforms.

TABLE 22: GOOD GOVERNANCE AND PUBLIC PARTICIPATION CHALLENGES

2.4 GOVERNANCE STRUCTURES

2.4.1 Political Governance Structure

The council performs both legislative and executive functions. They focus on legislative, oversight and participatory roles, and have delegated its executive function to the Executive Mayor. Council's primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as decision makers, Councillors are also actively involved in community work and the various social programmes in the municipal area.

FIGURE 6: OVERSTRAND MUNICIPALITY COUNCIL, 30.6.2021

a) Council

Below is a table that categorised the councillors within their specific political parties and wards for the **2020/21** financial year:

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Anton Coetsee	Speaker	DA	4	100	-
Dudley Coetzee	Executive Mayor	DA	11	100	-
Frederick Africa	Councillor	DA	Proportional	90	100
David Botha	Councillor	DA	7	100	-
Hannie Morgan	Councillor	DA	Proportional	100	-
Kari Brice	Ward Councillor	DA	3	100	-
Grant Cohen	Ward Councillor	DA	9	100	-
Riana de Coning	Ward Councillor	DA	2	100	-
Elnora Gillion	Ward Councillor	DA	8	90	100
Siphiwo Kalolo	Councillor	ANC	Proportional	85	100
Jean Orban	Ward Councillor	DA	13	92	100
Andrew Komani	Councillor	DA	Proportional	100	-
Fanie Krige	Ward Councillor	DA	10	100	-
Nomaxesibe Nqinata	Councillor	ANC	Proportional	80	100
Vuyani Macotha	Ward Councillor (Resigned Sep 2020)	ANC	12	67	100
Michael Mahana	Ward Councillor (Since Dec 2020)	LAND PARTY	12	100	-
Christine May	Councillor	DA	Proportional	100	-
Benet Molefe	Councillor	EFF	Proportional	90	100
Xolani Msweli	Ward Councillor	ANC	1	100	-
Lindile Ntsabo	Councillor	DA	Proportional	100	-
Ronald Nutt	Councillor	DA	Proportional	90	100
Valerie Pungupungu	Ward Councillor	ANC	5	100	-
Charmaine Resandt	Councillor	DA	Proportional	100	-
Ntombizinee Sapepa	Ward Councillor	ANC	6	100	-
Constancy Tafu-Nwonko	Councillor	ANC	Proportional	90	100
Simphiwe Tebele	Councillor	ANC	Proportional	100	-

TABLE 23: COUNCIL MEETINGS

b) Mayoral Committee

The Executive Mayor of the Municipality assisted by the Mayoral Committee heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance, since executive powers are vested in him to manage the day-to-day affairs. This means that he has an overarching strategic and political responsibility. The key element of the executive model is that executive power is

vested in the Executive Mayor, delegated by the Council, and as well as the powers assigned by legislation. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in concert with the Mayoral Committee.

The name and portfolio of each Member of the Mayoral Committee is listed in the table below for the period 1 July 2020 to 30 June 2021:

Name of member	Capacity
Ald D Coetzee	Executive Mayor
Cllr E Gillion	Deputy Executive Mayor Chairperson of Infrastructure & Planning
Cllr K Brice	Chairperson of Economic Development & Tourism
Cllr R de Coning	Chairperson of Finance
Cllr A Komani	Chairperson of Management Services
Cllr F Africa	Chairperson of Protection Services
Cllr G Cohen	Chairperson of Community Services

TABLE 24: MAYORAL COMMITTEE MEMBERS

c) Portfolio Committees

Section 80 committees are permanent committees that specialise in a specific functional area of the municipality and may in some instances make decisions on specific functional issues. They advise the Executive Mayor on policy matters and make recommendations to Council. Section 79 committees are appointed by the Council. They are set up to investigate a particular issue and do not have any decision making powers. Just like Section 80 committees they can also make recommendations to Council. External experts, as well as Councillors can be included on Section 79 committees.

The portfolio committees for the 2016/21 Mayoral term and their Chairpersons are as follow:

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
Portfolio Committee: Infrastructure and Planning	Elnora Gillion	80	8	22/09/20 20/10/20 17/11/20 16/02/21 23/03/21 20/04/21 18/05/21 22/06/21
Portfolio Committee: Management Services	Andrew Komani	80	8	22/09/20 20/10/20 17/11/20 16/02/21 23/03/21

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
				20/04/21 18/05/21 22/06/21
Portfolio Committee: Finance	Riana de Coning	80	8	22/09/20 20/10/20 17/11/20 16/02/21 23/03/21 20/04/21 18/05/21 22/06/21
Portfolio Committee: Protection Services	Frederick Africa	80	8	22/09/20 20/10/20 17/11/20 16/02/21 23/03/21 20/04/21 18/05/21 22/06/21
Portfolio Committee: Economic Development & Tourism	Kari Brice	80	8	22/09/20 20/10/20 17/11/20 16/02/21 23/03/21 20/04/21 18/05/21 22/06/21
Portfolio Committee: Community Services	Grant Cohen	80	8	22/09/20 20/10/20 17/11/20 16/02/21 23/03/21 20/04/21 18/05/21 22/06/21
Oversight – Municipal Public Accounts Committee (MPAC)	Simphiwe Tebele	79	2 (Jun 2021 Council meeting cancelled due to Covid-19)	17/03/21 (stood down) 25/03/21 (Reconvened) 12/05/21 17/06/21
Disciplinary Committee	Elnora Gillion	79	1	28/04/21

TABLE 25: PORTFOLIO COMMITTEES

2.4.2 Administrative Governance Structure

The Municipal Manager is the Accounting Officer of the Municipality. He is the head of the administration, and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He is assisted by his direct reports, which constitutes the Management Team, whose structure is outlined in the table below:

Name of Official	Directorate	Performance agreement signed
		Yes/No
Dean O'Neill (from 1 Nov 2020)	Municipal Manager	Yes
Desiree Arrison	Management Services	Yes
Santie Reyneke-Naude	Finance	Yes
Solomzi Madikane	Economic and Social Development & Tourism	Yes
Neville Michaels	Protection Services	Yes
Roderick Williams	Community Services	Yes
Stephen Muller	Infrastructure & Planning	Yes

TABLE 26: ADMINISTRATIVE GOVERNANCE STRUCTURE

COMPONENT B: INTERGOVERNMENTAL RELATIONS

Explain the various contributions to service delivery offered by those involved.

2.5 INTERGOVERNMENTAL RELATIONS

2.5.1 Provincial Intergovernmental Structures

Municipal staff participated at the following forums:

- Association of Municipal Electricity Utilities of South Africa (AMEU)
- Baboon Management Task Team
- Biodiversity Planning Forum
- Bot River Estuary Forum
- Chief Audit Executive (CAE) Forum
- Chief Risk Officer (CRO) Forum
- Coastal Setback Line
- Economic Development Planning Working Group
- Estuaries
- Iaia Conference for International Environmental Conservation
- ICT Managers Forum
- Klein River Estuary Forum
- Kogelberg Biosphere Reserve Company. Meetings concerning the co-ordination and development of sustainable conservation, social and economic programmes for the Kogelberg Biosphere Reserve;
- Legislative and Constitutional Task Team Forum
- LGSETA- Local Government Sector Education Training Authority
- Library Conditional Grant Forum/Seminar

- LUPA- Land Use Planning Ordinance
- MinMay (Provincial MEC for Local Government and Mayors)
- MinMay Tech (Municipal Managers)
- OICG (Overberg Integrated Conservation Group)
- Onrus Estuary Forum
- Overberg Housing Forum
- Planning
- Premier's Coordinating Forum (PCF)
- Provincial Air Quality Forums
- Provincial District Forum for Community Development Workers
- Provincial IDP Managers Forum
- Provincial MIG Manager/Municipality
- Provincial Public Participation Forum and Communication Forum
- Provincial Shared Service Forum
- Provincial Social Housing Forum
- Provincial Spatial Development Framework Consultation Forum with respect to integrated provincial spatial development programmes;
- Provincial Strategic Objective 7 (Green Energy Forum)
- PSO 7 Land Use Planning WG
- Quarterly Local Government Supply Chain Management Forum – Western Cape Provincial Treasury
- SALGA (Working groups)
- SALGA: Human Resources Practitioners Forum
- SAMRAS User Group
- South African Local Government Association (SALGA)
- South African Revenue Protection Association (SARPA)
- SPLUMB- Spatial Planning and Land Use Management Bill
- The interaction between the Overstrand Municipality, the Department of Environmental Affairs and the appointment of an implementing agent to the Working for the Coast (WFTC) project is regarded as an example of effective intergovernmental relations.
- Thusong Service Centre Management
- Uilenkraalsmond Estuary Forum
- WC Kelp Harvesting Forum with respect to the future management of the kelp harvesting industry in the coastal zone of the Overstrand Municipality;
- WC Provincial Off-road Vehicle Task Team (ORV) with respect to the management of boat launching sites and the passage of vehicles in the coastal zone;
- Western Cape Municipal Managers Forum
- Western Cape Planning Heads Forum
- Western Cape Recycling Action Group
- Western Cape: Waste Management Officer's Forum
- Western Cape: Chief Financial Officers (CFO) Forum

- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 1
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 2
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 3
- Western Cape: Municipal Accountants (MAF) Forum
- Western Cape: Municipal Accounting Working Committee
- Western Cape: Municipal Governance Review & Outlook (MGRO) 1
- Western Cape: Municipal Governance Review & Outlook (MGRO) 2
- Western Cape: Municipal Property Rates Act (MPRA) Focus Group
- Western Cape: Supply Chain Management (SCM) Forum

2.5.2 District Intergovernmental Structures

Municipal staff participates at the following forums:

- Biosphere Reserve Forum
- District Air Quality Forum
- District Coordinating Forum (DCF), Mayors and Municipal Managers in District
- District Coordinating Forum Tech (DCF Tech), Municipal Managers in the District
- District ICT Mangers Forum
- District Technical Committee (DTEC)
- District: LGSETA Forum
- Estuarine Management Forums
- Integrated Fire Management Forum (Kogelberg) with respect to the development of an Integrated Fire Management Plan for the Overstrand region
- Legislative and Constitutional Task Team Forum
- Municipal Coastal Committees
- Overberg Coastal Setback Line Forum
- Overberg District IDP Managers Forum
- Overberg District IDP/ Public Participation and Communication Forum
- Overberg District Planning Forum
- Overberg Integrated Conservation Group (OICG)
- Overberg Working for the Coast Project Advisory Committee
- Regional forum for waste managers
- SALGA e-Participation Initiative
- TASK District Coordinating Committee
- Western Cape Municipal Planning Heads Forum.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

Section 16 of the Municipal Systems Act (MSA) refers specifically to the development of a culture of community participation within municipalities. It states that a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance. For this purpose, it must encourage and create conditions for the local community to participate in the affairs of the community. Such participation is required in terms of:

- the preparation, implementation and review of the Integrated Developmenmt Plan (IDP);
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.

The Municipality approved a Public Participation Policy in September 2016.

2.6.1 Public Meetings

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Overstrand Municipal Advisory Forum (OMAF)	10 March 2021	25	26	75	Ward Committees
Public Ward Committee Ward 1, 2 & 11	15-17/09/20	4	14	18	Ward Committees
	10-12/11/20	6	14	14	Ward Committees
	16-18/03/21	5	19	7	Ward Committees
	16,17,18/06/21	4	11	5	Ward Committees
Ward Committees Wards 3, 7, 8, & 13	5 committee meetings held in each ward	1 – 2 per ward	2 – 3 per ward	1 - 12	Ward Committees
Public Ward Meetings Wards 3, 7, 8, & 13	4 meetings held in each ward – one per quarter	1 - 2 per ward	3 - 9 per ward	Varies between ±2 - 45	Important issues as well as consultation regarding the IDP and Budget
Ward 13 – Onrus/Vermont - Special Ward Committee meeting held: Agenda:	29 June 2021	1	3	Ward committee members only (6 attended)	Delegation of Municipal Officials, the Ward Councilor and Ward

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
• Onrus Caravan Park Semi stands – lease agreements				No community members	Committee members
Quarterly/Monthly Feedback Meeting – Ward 3	16/09/2020	1	3	4	Ward Committees
	11/11/2020	1	6	2	Ward Committees
	17/03/2021	1	5	5	Ward Committees
	21/06/2021	1	4	5	Ward Committees
Quarterly/Monthly Feedback Meeting – Ward 7	17/09/2020	1	3	12	Ward Committees
	12/11/2020	1	3	14	Ward Committees
	18/03/2021	1	4	16	Ward Committees
	17/06/2021	1	5	8	Ward Committees
Quarterly/Monthly Feedback Meeting – Ward 8	14/09/2020	2	6	9	Ward Committees
	9/11/2020	2	8	45	Ward Committees
	15/03/2021	2	8	13	Ward Committees
	14/06/2021	2	5	15	Ward Committees
Quarterly/Monthly Feedback Meeting – Ward 13	15/09/2020	1	5	17	Ward Committees
	10/11/2020	1	4	8	Ward Committees
	16/03/2021	1	9	12	Ward Committees
Ward Committees Wards 4,5,6 & 12	5 committee meetings held in each ward	1 – 4 per ward	2 – 3 per ward	10	Ward Committees
Public Ward Meetings Wards 4,5,6 & 12	4 meetings held in each ward – one per quarter	1 – 5 per ward	3-5 per ward	Varies between ±20 - 100	Important issues as well as consultation regarding the IDP and Budget
Ward 6 –Special Ward Committee meeting held: Agenda: Ward Specific Project	27 May 2021	1	2	Ward committee members only (7 attended) No community members	Delegation of Municipal Officials, the Ward Councilor and Ward Committee members
Quarterly/Monthly Feedback Meeting – Ward 4	14/09/2020	1 – 4	2-3	40	Ward Committees
	09/11/2020	1 – 4	2-3	43	Ward Committees

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
	15/03/2021	1 – 4	2-3	35	Ward Committees
	14/06/2021	1 – 4	2-3	50	Ward Committees
Quarterly/Monthly Feedback Meeting – Ward 5	16/09/2020	2-5	2-5	35	Ward Committees
	11/11/2020	2-5	2-4	20	Ward Committees
	17/03/2021	2-5	2-4	28	Ward Committees
	21/06/2021	2-5	2-4	50	Ward Committees
Quarterly/Monthly Feedback Meeting – Ward 6	15/09/2020	2-5	2-4	40	Ward Committees
	10/11/2020	2-5	2-4	55	Ward Committees
	16/03/2021	2-5	2-4	43	Ward Committees
	15/06/2021	2-5	2-4	35	Ward Committees
Quarterly/Monthly Feedback Meeting – Ward 12	17/09/2020	2-5	2-4	45	Ward Committees
	12/11/2020	2-5	2-4	100	Ward Committees
	18/03/2021	2-5	2-4	45	Ward Committees
	17/06/2021	2-5	2-4	50	Ward Committees
Ward 9 Public Meeting	12 March 2020	1	5 Municipal Officials	6	Feedback given by Ward Councillor Cohen & Senior Official
Ward 9 Public Meeting	17 September 2020	1	3 Municipal Officials	6	Feedback given by Ward Councillor Cohen & Senior Official
Ward 9 Public Meeting	18 March 2021	1	5 Municipal Officials	12	Feedback given by Ward Councillor Cohen & Senior Officials
Ward 10 Public Meeting	15 September 2020	2	3 Municipal Officials	13	Feedback given by Ward Councillor Krige & Senior Officials
Ward 10 Public Meeting	10 November 2020	2	3 Municipal Officials	2	Feedback given by Ward Councillor Krige & Senior Officials
Ward 10 Public Meeting	16 March 2021	2	4 Municipal Officials	36	Feedback given by Ward Councillor Krige & Senior Officials
Ward 9 Public Meeting	12 March 2020	1	5 Municipal Officials	6	Feedback given by Ward Councillor

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Ward 9 Public Meeting					Cohen & Senior Official
	17 September 2020	1	3 Municipal Officials	6	Feedback given by Ward Councillor Cohen & Senior Official
Ward 9 Public Meeting Ward 10 Public Meeting Ward 10 Public Meeting	18 March 2021	1	5 Municipal Officials	12	Feedback given by Ward Councillor Cohen & Senior Officials
	15 September 2020	2	3 Municipal Officials	13	Feedback given by Ward Councillor Krige & Senior Officials
	10 November 2020	2	3 Municipal Officials	2	Feedback given by Ward Councillor Krige & Senior Officials
Ward 10 Public Meeting Ward 9 Public Meeting Ward 9 Public Meeting	16 March 2021	2	4 Municipal Officials	36	Feedback given by Ward Councillor Krige & Senior Officials
	12 March 2020	1	5 Municipal Officials	6	Feedback given by Ward Councillor Cohen & Senior Official
	17 September 2020	1	3 Municipal Officials	6	Feedback given by Ward Councillor Cohen & Senior Official
Ward 9 Public Meeting Ward 10 Public Meeting Ward 10 Public Meeting	18 March 2021	1	5 Municipal Officials	12	Feedback given by Ward Councillor Cohen & Senior Officials
	15 September 2020	2	3 Municipal Officials	13	Feedback given by Ward Councillor Krige & Senior Officials
	10 November 2020	2	3 Municipal Officials	2	Feedback given by Ward Councillor Krige & Senior Officials

TABLE 27: PUBLIC MEETINGS

2.6.2 WARD COMMITTEES

The ward committees support the Ward Councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation. To this end, the municipality constantly strives to ensure that all ward committees' function optimally with community information provision; convening of meetings; ward planning; service delivery; IDP formulation and performance feedback to communities.

During August 2016 the election of the new generation of ward committees were successfully concluded. The Ward Committee Rules for Overstrand Municipality were revised by Council in May 2017. In terms of the revised Rules, a Ward Committee consists of representatives from organisations, sectors/or geographical blocks (areas) in the ward.

a) Ward 1: Franskraal and Masakhane

Name of representative	Capacity representing	Dates of meetings held during the year
André Wagener	Franskraal Neighbourhood Watch	02 Sept 2020 and 16 Sept 2020 14 Oct 2020 and 11 Nov 2020 10 Feb 2021 and 17 Mar 2021 14 April 2021,12 May 2021 and 21 June 2021
Archibald Chambers	Franskraal Bowling Club	
Edwin de Kock	Franskraal Ratepayers' Association	
Phumla Margaret Yawa	Masakhane Business Forum	
Mthuthuzeli Foto	Masakhane Council of Churches	
Zwelandile Duna	Masakhane Street Committee Association	
Ms Dorah Siduka	Masakhane Residents' Organisation	
Elias Zihlalele Msopi	CATA	
Sibulelo Mphetsheni	Traditional Leaders	
Siyabonga Mjokweni	Masakhane Youth Development Organization	

TABLE 28: WARD 1 COMMITTEE MEETINGS

b) Ward 2: Gansbaai, De Kelders, Kleinbaai and Blompark

Name of representative	Capacity representing	Dates of meetings held during the year
Tania Lourens	Overberg Line Fishing Association	01 Sept 2020 and 15 Sept 2020 13 Oct 2020 and 10 Nov 2020 09 Feb 2021 and 16 Mar 2021
R M du Plessis	De Kelders & Perlemoenbaai Ratepayers' Association	
Marius van der Merwe	Kleinbaai Ratepayers' Association	
Hermanus Johannes van Dyk (Manie)	Gansbaai Marine Empowerment Trust	

Name of representative	Capacity representing	Dates of meetings held during the year
Glenda Sharon Kitley	Gansbaai Tourism	13 April 2021,11 May 2021 and 14 June 2021
Me. Jo-Anne Lewis	Gansbaai Community Police Forum	
Julia Lily Barlow	Gansbaai Chamber of Commerce	
Nico Naudé(MD)	Gansbaai Ratepayers' Association	
Samuel Norman Sauls	Gansbaai Day-care for Children	
Francia van Dyk	See & Teekring	

TABLE 29: WARD 2 COMMITTEE MEETINGS

c) Ward 3: Hermanus and a portion of Westcliff

Name of representative	Capacity representing	Dates of meetings held during the year
Mary-Ann Verster	Hermanus Botanical Society	02 Sept 2020 and 16 Sept 2020 14 Oct 2020 and 11 Nov 2020 10 Feb 2021 and 17 Mar 2021 14 April 2021,12 May 2021 and 21 June 2021
Anina Lee	Cliff Path Management	
Brian Wridgway	Hermanus Rate Payers Association	
Derek William Duckitt	Hermanus Astronomy Association	
Shane Sauvage	Tourism	
Gideon Serfontein	Hermanus Business Chamber	
John Cowan	Hermanus Sport Club	
Bridgitte Sabbe	HPP – Hermanus Public Protection	
Kijl Resandt	Village Square	
Helena Johanna Herholdt	Hermanus High School	

TABLE 30: WARD 3 COMMITTEE MEETINGS

d) Ward 4: Mount Pleasant, Hemel-en-Aarde Valley and a portion of Westcliff

Name of representative	Capacity representing	Dates of meetings held during the year
Florence Cupido	Community Gospel Outreach	31 Aug 2020 and 14 Sept 2020 12 Oct 2020 and 9 Nov 2020 08 Feb 2021 and 15 Mar 2021 12 April 2021,8 May 2021 and 14 June 2021
Lizette Spandiel	Mount Pleasant Women's Club	
Trevor Williams	Atlantics Rugby Club	
Maria Pieterse	Mount Pleasant Sea Harvesting Co-Op	
Deon de Kock	Westcliff Residents Association	
Simon Janse van Vuuren	Huis Lettie Theron (BADISA)	
Anthony Steneveld	Anointed Commission of Christ Ministiries	
Trevor Titus	Health & Welfare	
Willem Thompson	Mount Pleasant Neighbourhood Watch	
Desiree April	Overstrand Community Centre	

TABLE 31: WARD 4 COMMITTEE MEETINGS

e) Ward 5: Zwelihle South

Name of representative	Capacity representing	Dates of meetings held during the year
Thobeka Veleka	Qhayiya High School	02 Sept 2020 and 16 Sept 2020 14 Oct 2020 and 11 Nov 2020 10 Feb 2021 and 17 Mar 2021 14 April 2021,12 May 2021 and 21 June 2021
Patricia Moshesh	Transit Camp Informal settlement	
Morris Thukwayo	Youth Development	
Ntombizanele Sapepa	Siyazama Elderly Centre	
Regina Ndawule	Ilisa Street	
Sibusiso Makunga	Hermanus Rainbow Trust	
Thenjiwe Mavata	Community Safety	
Lulama Kamana	Zwelonke Women's Manyano	
Nomama Ncapayi	Thambo Square	
Nolusindiso Mjiwa	Asazani Informal Settlement	

TABLE 32: WARD 5 COMMITTEE MEETINGS

f) Ward 6: Zwelihle North

Name of representative	Capacity representing	Dates of meetings held during the year
Nokuzola Mcinjane	Siyazama Elderly Centre	01 Sept 2020 and 15 Sept 2020 13 Oct 2020 and 10 Nov 2020 09 Feb 2021 and 16 Mar 2021 13 April 2021,11 May 2021 and 15 June 2021
Mzikayise Damesi	Overstrand Whale Boxing Club	
Vusumzi Tshona	Zwelihle Neighbourhood Watch	
Sinethemba Zwelifile	Thambo Informal Settlement	
Thelma Nondala	Zwelihle Hostels	
Xolani Gilikindla	White City	
Ntombekhaya Sinoko	Mandela Informal Settlement	
Fuzile Bhangazana	Bhekela Informal Settlement	
Xolile Sitshixo	Tsepe-tsepe Informal settlement	
Manetho Mlombi	Association with Disabilities	

TABLE 33: WARD 6 COMMITTEE MEETINGS

g) Ward 7: Sandbaai

Name of representative	Capacity representing	Dates of meetings held during the year
Willem Christian Gerber Marais	Sandbaai Jukskei Klub	03 Sept 2020 and 17 Sept 2020 15 Oct 2020 and 12 Nov 2020 11 Feb 2021 and 18 Mar 2021 15 April 2021,13 May 2021
Sarel Oberholzer	Sandbaai Ratepayers Association	
Robert van der Merwe	Sandbaai Neighbourhood Watch	
Cornelis Lambertus Gerhardus vd Coolwijk	Ocean Breeze Estate – Geographical Block	
Jacobus Albertus Vorster Le Roux	Village of Golden Harvest	
Rita Gerber	Sandbaai Verfraaiingskomitee	

Name of representative	Capacity representing	Dates of meetings held during the year
Hendrik Jacobus Johannes Lombard	Leisure Park – Geographical Block	and 17 June 2021
Pierre Louis Le Roux	VOS Kuspad	
Georgina Willemine Geldenhuys	Hermanus Waldorf School	
Deon Beukes	Sandbaaisaal Bestuurskomitee	

TABLE 34: WARD 7 COMMITTEE MEETINGS

h) Ward 8: Hawston, Fisherhaven and Honingklip

Name of representative	Capacity representing	Dates of meetings held during the year
Isai Benjamin Claasen	Hawston Rugby Club	31 Aug 2020 and 14 Sept 2020 12 Oct 2020 and 9 Nov 2020 08 Feb 2021 and 15 Mar 2021 12 April 2021,8 May 2021 and 14 June 2021
Garda Williams	Hawston Gesondheid en Welsyn	
Robert Anton McDavid	Fisherhaven RPA	
Thomas Swarts	Griqua National Conference	
Julius Booysen	Overstrand Association for Persons with Disabilities	
Vacant	Hawston Primary school	
Felicity Siljeur	Pearly Shells	
Denvid Christy Adams	Efesiers Pentecostal	
Mike Austin	Bot Friends	
Dave Hugo	Fisherhaven Neigbourhood Watch	

TABLE 35: WARD 8 COMMITTEE MEETINGS

i) Ward 9: Kleinmond, Mountain View and Palmiet

Name of representative	Capacity representing	Dates of meetings held during the year
Johannes de Clerk	Sea Avenues	03 Sept 2020 and 17 Sept 2020 15 Oct 2020 and 12 Nov 2020 11 Feb 2021 and 18 Mar 2021 15 April 2021,13 May 2021 and 17 June 2021
Charles Swartz	Integrated Fishing Forum	
Elizabeth Hauptfleisch	Palmiet	
Thomas Snibbe	Mountain Lanes	
Johan Carstens	Kleinmond Straatwag	
Botha Maree	Kleinmond Nature Conservation Association	
Chris Harding	Kleinmond Ratepayers' Association	
Derek Adonis	Kleinmond Primary School	
Mike Botha	Klein Berlyn	
Cornette Hull	Overberg-Kleinmond Khoisan	

TABLE 36: WARD 9 COMMITTEE MEETINGS

j) Ward 10: Betty's Bay, Pringle Bay, Rooiels, Overhills and Proteadorp

Name of representative	Capacity representing	Dates of meetings held during the year
Hilgard Muller	Rooi Els Ratepayers' Association	01 Sept 2020 and 15 Sept 2020 13 Oct 2020 and 10 Nov 2020 09 Feb 2021 and 16 Mar 2021 13 April 2021,11 May 2021 and 21 June 2021
Susanna Botha	Kleinmond Police Forum	
Theresa Els	Child Welfare SA Kleinmond	
Mary Hull	Proteadorp West	
Melvin Jooste	Mooiuitsig	
Elmarie Strydom	Pringle Bay Ratepayers' Association	
Willem Steyn	Betty's Bay Residents and Ratepayers' Association	
Bangikhaya Mantshinga	Backyard Dweller Association	
Ellsworth October	Kogelberg Biosphere Reserve	
Andrew Martin	Local Football Association	

TABLE 37: WARD 10 COMMITTEE MEETINGS

k) Ward 11: Stanford, Baardskeerdersbos, Pearly Beach, Viljoenshof, Withoogte and Buffeljagsbaai

Name of representative	Capacity representing	Dates of meetings held during the year
Coleen Emmenis	Baardskeerdersbos Homeowners' Association	03 Sept 2020 and 17 Sept 2020 15 Oct 2020 and 12 Nov 2020 11 Feb 2021 and 18 Mar 2021 15 April 2021,13 May 2021 and 17 June 2021
Gideon Joubert	Strandveld Landbou Vereniging	
Henry Dyers	Buffeljachts Gesondheid & Welsyn	
David Hagan	Stanford Conservation Trust	
Louis Roodt	Stanford Ratepayers' Association	
Hein Vollgraaff	Farmers' Association	
Jenny October	Farmers' Association	
Zodwa Zawula	Blomtuin & Ou Skema	
Vivian Burton-Moore	Thembelihle Community	
Coleen Emmenis	Pearly Beach Ratepayers' Association	
Vacant	Eluxolweni Community Association	

TABLE 38: WARD 11 COMMITTEE MEETINGS

l) Ward 12: Zwelihle North- West

Name of representative	Capacity representing	Dates of meetings held during the year
Zwelethemba Patrein	Zwelihle Primary School Governing Body	03 Sept 2020 and 17 Sept 2020
Ntembiso Bulawa	Community Police Forum	
Vuyiswa Khuse	Womens Action Group	

Name of representative	Capacity representing	Dates of meetings held during the year
Akhona Jakuja	Local Football Association	15 Oct 2020 and 12 Nov 2020 11 Feb 2021 and 18 Mar 2021 15 April 2021,13 May 2021 and 17 June 2021
Nomthandazo Gcilitshane	Zwelihle Neighbourhood Watch	
Siyabulela Vonco	Hermanus Rainbow Trust	
Nobelungu Mpemba	Siyakha Educare Centre	
Noluviwo Nkoanyane	Association with Disabilities	
Noluthando Mtyibilisi	Treatment Action Campaign	
Masibongwe Sihlahla	Youth Development	

TABLE 39: WARD 12 COMMITTEE MEETINGS

m) Ward 13: Onrus and Vermont

Name of representative	Capacity representing	Dates of meetings held during the year
Hendrik Johannes Greeff	Onrus Rate Payers Association	02 Aug 2020 and 15 Sept 2020 13 Oct 2020 and 10 Nov 2020 09 Feb 2021 and 16 Mar 2021 13 April 2021,11 May 2021 and 15 June 2021
Ann Bown	Vermont Conservation Trust	
Ann Droomer	Onverwag Neighbourhoodwatch	
Henry William (Duncan) Heard	Vermont Coastal Path Committee	
Eric Larsen	Vermont RP & Environmental Association	
Deon van der Kooi	NG Kerk Onrus	
Mathys Pretorius van as Sutherland	Kalfiefees	
Caroline Gabb	Onrus River Estuary Forum	
Theo Agenbag	Onrus Handels Pos – Geographical Block	
Johan Prinsloo	Onrus Retirement Villages – Geographical Block	

TABLE 40: WARD 13 COMMITTEE MEETINGS

2.6.3 FUNCTIONALITY OF WARD COMMITTEES

A ward committee enhances participatory democracy at local government in the following ways:
It will be the official consultative body in that ward for:

- Ward Committees together with the Overstrand Municipal Advisory Forum (OMAF) will act as the official liaison mechanism on all strategic municipal matters affecting the community.
- Ward Committees will be the official body with which the Ward Councillors will liaise regarding any matter affecting their respective wards and more specifically items on the agenda of the Municipality affecting the particular ward.
- The Ward Councillor must give regular feedback at ward committee meetings on Council matters as required in the Code of Conduct for Councillors.
- Ward Committees must annually compile their respective ward operational plans which include a range of activities to be executed during the following financial year.

- Ward Committee Members must attend official meetings scheduled in terms of Council's meeting cycle or upon special request by the municipal Council or Speaker.
- Members of the Ward Committee must submit items for discussion to the Administration at least fourteen (14) days before the official ward committee meeting.
- Ward Committee Members must report back to their respective constituencies (organisations/sector/ geographical blocks) at least on a quarterly basis.
- Formal minutes of quarterly report back meeting of constituencies (referred to in 6.7 of the Ward Committee Rules) must be submitted to the municipal administration via the Ward Councillor within 21 days after the aforementioned meeting.
- Ward Committee Members must report issues pertaining to maintenance of infrastructure to the respective municipal customer care help desks or emergency control room located in or closest to their particular ward, using their allocated unique reference numbers.
- A Ward Committee may establish task team(s) to perform specific task(s) on behalf of the committee, e.g., monitoring projects within the ward.
- It is required of ward committee members to attend training / capacity building sessions scheduled by the local municipality or other sphere (provincial / national) of government.
- It is the responsibility of all Ward Committee Members to attend the Overstrand Municipal Advisory Forum (OMAF) or forums outside the Municipality upon formal request by the Speaker / Municipality administration.
- Geographical blocks must conduct their business in accordance with standardised rules of order (regulating documents) to be provided by the municipal administration.
- Ward Committees must sign a Code of Conduct to be administered by the respective Ward Councillors and the Speaker of the Council.
- Ward Committees for wards 1, 5, 6 and 12 were unable to hold their respective meetings for September 2018 meeting cycle, due to civil unrest in the community.

The table below provides information on the establishment of Ward Committees and their functionality:

Ward Number	Committee established Yes / No	Number of reports submitted to the Speakers Office	Number meetings held during the year	Number of monthly Committee meetings held during the year	Number of quarterly public ward meetings held during the year
1	Yes	9	9	5	4
2	Yes	9	9	5	4
3	Yes	9	9	5	4
4	Yes	9	9	5	4
5	Yes	9	9	5	4
6	Yes	9	9	5	4
7	Yes	9	9	5	4

Ward Number	Committee established Yes / No	Number of reports submitted to the Speakers Office	Number meetings held during the year	Number of monthly Committee meetings held during the year	Number of quarterly public ward meetings held during the year
8	Yes	9	9	5	4
9	Yes	9	9	5	4
10	Yes	9	9	5	4
11	Yes	9	9	5	4
12	Yes	9	9	5	4
13	Yes	9	9	5	4

TABLE 41: WARD COMMITTEES

2.6.4 REPRESENTATIVE FORUMS

a) Labour Forum

The Local Labour Forum (LLF) discussess local workplace matters in terms of the Main Collective Agreement negotiated by the Unions and the Employer (i.e., Municipality) on a National Base.

The table below specifies the members of the Labour Forum for the 2020/21 financial year:

Name of representative	Capacity	Meeting dates
Ald. D. Coetzee	Council	11 August 2020 15 September 2020 13 October 2020 10 November 2020 9 February 2021 16 March 2021 13 April 2021 11 May 2021 15 June 2021
Cllr. A. Africa	Council	
Cllr. A. Komani	Council	
Cllr. S Tebele	Council	
Cllr. X. Msweli	Council	
Mrs. D Arrison	Management	
Mr. R Williams	Management	
Mrs. S Reyneke-Naude	Management	
Mr. N Michaels	Management	
Mr. S Muller	Management	
Mrs. L Bucchianeri	Management	
Mr. S Vana	Trade Union – Samwu	
Mr. S Nkohla	Trade Union – Samwu	
Mr. L Gaika	Trade Union – Samwu	
Mrs. G Erasmus	Trade Union – Samwu	
Mr. L Sikhephe	Trade Union – Samwu	
Ms. A. Choma	Trade Union – Imatu	
Mr. L. Mqini	Trade Union – Imatu	
Mrs. S. Montagu	Trade Union – Imatu	
Mrs. E van der Linde	Trade Union – Imatu	
Mr. L Hendricks	Trade Union – Imatu	
Mrs. R. Matthews	Trade Union – Imatu	
Mrs. K. Vorster	Trade Union – Imatu	

TABLE 42: LABOUR FORUM

b) Overstrand Municipal Advisory Forum (OMAF)

The OMAF functions as the IDP representative forum and is structured as follows and serves as advisory body to the Executive Mayor.

- Chairperson – Executive Mayor
- All elected Ward Councillors
- Management
- Ward committee members from all 13 wards
- Specialists in specific matters who can make useful contributions.

TERMS OF REFERENCE OF THE OMAF

- A body representing civic society and interest groups serving the entire Overstrand must provide a mechanism for discussion and decision making between all relevant parties
- Ensure communication between all interest representatives.

GOALS AND OBJECTIVES OF THE OMAF IN THE INTEGRATED DEVELOPMENT PLAN (IDP) PROCESS

- Inform interest groups about planning activities and the objectives thereof
- Analyse matters of interest, and provide input in order to determine priorities
- Discuss and comment on concept IDP
- Monitor implementation of the IDP.

During the 2020/21 financial year an OMAF meeting was held on 10 March 2021 via virtual platform.

COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also includes the relationships among the many stakeholders involved and the goals for which the institution is governed.

2.7 RISK MANAGEMENT

The direction and mandate of risk management for Overstrand Municipality is clearly set out in Section 62(1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that stipulates that the "Accounting Officer must take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent system of financial and risk management and internal control" accompanied by the crucial motto of the public sector: "that the resources of the municipality are used effectively, efficiently and economically".

The Municiality has a functional Risk Management Unit (RMU) that report to the Municipal Manager.

The activities and/ or actions performed by the RMU during the 2020/21 financial year include, but not limited to the following:

- Compiled a Risk Management Implementation Plan for the 2020/21 financial year;
- Continuously monitoring the status of the risk registers and risk action plans and provide monthly and quarterly reports to various statutory and non-statutory committees;
- Periodic reporting on the implementation plan to different statutory and non-statutory committees;
- Conduct annual risk assessment per directorate, engaging all directors and heads of departments;
- Streamlining risk related documents and processes with National Treasury's Public Sector Risk Management Framework, King Code of Governance for South Africa, Committee of Sponsoring Organisations of the Treadway Commission (COSO), International Organisation for Standardisation (ISO 31000) and other relevant best practises;
- Regular communication and periodic updates from Risk Owners and Champions;
- Ongoing communication with vendor for Risk Management System improvement (Ignite Risk Assist Module);
- Continuous professional development - attending Provincial CAE and CRO Forums, as well as workshops presented by the Institute of Risk Management South Africa (IRMSA);
- Providing continuous assistance to municipal employees on Risk Management matters.

Strategic Risks 2020/21					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
Strategic risk	Curbing the transmission and spread of COVID-19	• Disaster Management Regulations, relating to COVID-19 – lockdown and movement restrictions • Weekly decontamination of buildings and decontamination of public areas where necessary • Public Awareness – distribution of flyers, placards and media publications with information from relevant and reliable sources • Law enforcement, SAPS and SANDF that enforces	High	2020/21	• Coordination in terms of Disaster Management Act/ Regulations • Report weekly to the District JOC on progress of all COVID-19 related initiatives.

Strategic Risks 2020/21					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		Disaster Management Regulations • Internal Audit and oversight structures			
Strategic risk	Effects of climate change on the natural environment and infrastructure.	• Draft environmental overlay (including draft setback guidelines)1. Integrated Coastal Management Act • National Environmental Management Act • Environmental Management Framework and Spatial Development Framework (Integrated Development Framework) • Estuary Forums1. Water Services Development Plan • Water source augmentation planning • National Climate Change Response Policy. • Overberg District Climate Change Plan • National Environmental Management Air Quality Act • Employed an Environmental Audit Officer that assists with climate change mitigation.	High	2020/21	• Report on the adopted environmental overlay, which include the setback guidelines, to inform the climate change strategy
Strategic risk	Protest action / Civil unrest	• Local Economic Development and Social Development Departments in place to implement programmes to improve the socio-economic conditions in Overstrand. • Indigent Policy and related subsidies	High	2020/21	• Co-ordination and facilitation of the activities of law enforcement, disaster management and other relevant role-players with the objective to share information, communication,

Strategic Risks 2020/21					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Access to national/ provincial grant funding, i.e Municipal Infrastructure Grants (MIG), Equitable share to provide basic services to the disadvantaged people, Human Settlement Grant, EPWP grant, etc. • Collaboration between councillors and municipal officials to engage with communities to find solutions to problems giving rise to protest actions. • Traffic and Law Enforcement Units to respond to protest actions and civil unrest. • Collaboration with the SAPS to plan for and deal with protests and riots. • Business Continuity Framework			early warning, rapid reaction in case of unrest (civil intolerance). • Facilitation of a district wide Joint Operation Centre, as required over multiple municipal areas.
Strategic risk	Inability to improve socio-economic conditions of disadvantaged communities	• Utilising national government poverty alleviation programmes to provide assistance to households living in severe poverty. • Making use of supply chain as an economic lever. • Training programmes for the unemployed in entrepreneurship. • Upskilling and providing training for self-employment and job readiness • Outreach Thusong initiatives involving different government	High	2020/21	• Review socio economic profile of Overstrand to track impact and progress, including the identification of needs

Strategic Risks 2020/21					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		departments/ institutions (Information hub) • Improved relations with social partners i.e NGO'S, CBO's Schools, etc • Public participation on municipal budget processes			
Strategic risk	Load-shedding	• Standby generation capacity at critical buildings and infrastructure • Mobile generators • Suction tankers for sewerage pump stations • Apply for extra capacity from eskom	High	2020/21	• Apply for increase of nominated maximum demands (report on progress) • Set-up meetings with Eskom to discuss electricity supply challenges • Continuous update public on planned load-shedding/ electricity outages
Strategic risk	Infrastructure capacity not able to serve growing needs	• Forward planning of needs for new infrastructure is done continuously (e.g. master plans). • Development contributions are levied on large developers to upgrade infrastructure. • Municipal funding (self-funding and borrowings) for infrastructure projects. • Sources of grant funding for capital projects are tapped as far as possible, e.g MIG, external borrowings and municipal funding.	High	2020/21	• Implement master plan items to accommodate spatial growth according to town planning and housing projections. • Water supply and sewerage removal.
Strategic risk	Illegal land invasion and land grabbing	• Pro-active patrols by OM Law Enforcement at vacant land under threat • Outsourced illegal land invasion contractor	High	2020/21	• Implement shared information and initiatives of District Safety Forum. • Rapid response to municipal related

Strategic Risks 2020/21					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Court interdicts • Monitoring and reporting of illegal land invasive by the community at large, including neighbourhood watch			complaints of non-compliance • Collaboration between councillors and municipal officials to engage with communities to find solutions to problem.
Strategic risk	Slow decision-making process that discourages investment	• Establishment of red-tape reduction Champion in each department (collaboration with all dept's to find ways to reduce red-tape), to streamline municipal processes. • Identify and rate red-tape aspects for ease of doing business, in partnership with the department of Economic Development and Tourism. • Engage and inform SMME's and potential investors on compliance matters (one stop investment centre that offers relevant information) • Establishment of Mayoral First Thursday Engagements with the public	Medium	2020/21	Explore SCM and LED integration to deliver business opportunities.
Strategic risk	Negative growth in important/ major sectors i.e Tourism, Agriculture/ Aquaculture and Services Sector	• Public-Private Partnership dialogues instituted. • Facilitation of business rescue programmes • Providing linkages to support SMME's with technical and financial support • Facilitate access to funding from other spheres of government	Medium	2020/21	• Support the establishment and functioning of forums. • Initiate collaborative programmes and projects between the public, private sector and communities.

Strategic Risks 2020/21					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Collaborating with National Government on initiatives regarding tourism, economic and social development.			
Strategic risk	Sustained financial viability	• Long term financial plan • IDP aligned to key municipal objectives. • Budget is aligned to IDP. • SDBIP is informed by the IDP and budget. • Public participation with regards to the IDP and budget process. • Regular performance monitoring and evaluations (performance management system). • Monthly monitoring of audit action plans. • Assessment of municipal financial viability by AG during their annual statutory audit. • Monitoring of collection rate. • Austerity measures to contain budget • Dedicated revenue and debt collection department.	Medium	2020/21	Continuous monitoring and assessment of current controls.
Strategic risk	Limited water resources (dams, boreholes, springs and river extraction).	• Water Master plan • Water Services Development Plan • Building of bore holes • Water demand management and	Medium	2020/21	• Keep record of water demand trends per water scheme and update projections annually.

Strategic Risks 2020/21					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		conservation, including water restrictions and tariffs. • Water sources and treatment plants being operated and maintained. • Water source augmentation planning and implementation • Water conservation bylaw • Clearing of alien vegetation.			• Adjust projections according to the long-term trends. • Construction of new bore holes and implement seawater desalination in Hermanus.
Strategic risk	Loss of critical business data - Business continuity	• Backup and security policy and back-up schedule is in place. • Recovery and testing is done annually and reported to the ICT Steering Committee. • Scheduled functional ICT disaster recovery plan testing of all systems • Annual review of the ICT disaster recovery plan for all the application systems.	Medium	2020/21	Report on the results of the scheduled testing of key infrastructure recovery abilities.
Strategic risk	Susceptibility of municipal staff and councillors to engage in fraud and corruption.	• Code of Conduct for Municipal Staff Members • Code of Conduct for Councillors • Code of Ethics for Municipal Staff • Policies (SCM, Contract Management, Asset Management, Administration of Immovable Property, Fraud Prevention and Anti-Corruption, Budget, Virement, Delegations of Powers and Duties)	Medium	2020/21	Continuous monitoring of current controls.

Strategic Risks 2020/21					
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**	**Risk Actions**
		• Supervisory checks and reviews • Separation of duties and authorities • Human Resource Management (pre-employment screening, orientation, etc.) • Internal and external audits • Council oversight over budget spending • Councillor orientation • CCTV • Internal Audit and oversight structures • MFMA regulations			
Strategic risk	Affordability of municipal services	• Periodic assurance on revenue processes. • Public consultations (OMAF, Budget public participation, Ward Committee meetings). • Monthly monitoring of collection rate (NT norms ratios) • Monthly/ quarterly monitoring reports (sec 71 and 54 reports) • Monthly monitoring of number of indigent households. • Tariffs aligned to the cost of services and inflation	Medium	2020/21	• Assess the impact of the various protest actions in respect of inherent causes to compare the relationship (if any) to the affordability of municipal services. • Report on any complaints with regards to the approved tariffs. • Report on collection rate.

TABLE 43: STRATEGIC RISKS AND RISK ACTIONS TO MITIGATE THESE RISKS

In terms of section 62 (1)(c)(i) *"the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure- that the municipality has and maintains effective, efficient and transparent systems – of financial and risk management and internal control;"...*

Risk Forum

Dates of Risk Management Committee (RMC) meetings:

Committee	Date	Quorum	Risk Management Feedback
Fraud and Risk Management Committee	08 October 2020	Yes	The Committee considered and noted all Risk Management reports tabled for deliberation.
Fraud and Risk Management Committee	28 January 2021	Yes	The Committee considered and noted all Risk Management reports tabled for deliberation.
Fraud and Risk Management Committee	23 April 2021	Yes	The Committee considered and noted all Risk Management reports tabled for deliberation.
Fraud and Risk Management Committee	28 June 2021	Yes	The Committee considered and noted all Risk Management reports tabled for deliberation.

TABLE 44: RISK MANAGEMENT COMMITTEE MEETINGS HELD DURING THE 2020/21 FINANCIAL YEAR

The following Risk Management documents have been approved by Council:

No new risk management documents were approved during the 2020/21 financial year.

Name of document	Reviewed (Yes/No)	Date Adopted
Risk Management Strategy	Yes	27 May 2020
Risk Management Policy	Yes	27 May 2020
Fraud and Risk Management Committee Terms of Reference	Yes	27 May 2020
Combined Assurance Policy Framework	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Strategy	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Policy	Yes	24 June 2020
Anti-Corruption and Fraud Prevention Plan	Yes	24 June 2020

TABLE 45: RISK MANAGEMENT DOCUMENTS

2.8 ANTI-CORRUPTION AND ANTI-FRAUD

Section 6(2)(c) of the Municipal Systems Act (MSA) states that the municipality must take measures to prevent corruption, section 83(1)(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management Act (MFMA), section 112(1)(m)(i) obligates the municipality to institute supply chain measures to combat fraud and corruption, favouritism and unfair and irregular practices. The Prevention and Combating of Corrupt Activities Act defines corruption and specific corrupt activities and imposes a reporting obligation on the Accounting Officer.

The Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings regulates the reporting, investigation and disciplinary proceedings regarding allegations of financial misconduct, including fraud and corruption.

a) Developed Strategies Update

No new strategies were developed during 2020/21.

Name of strategy	Developed Yes/No	Date Adopted
Fraud Prevention and Anti-Corruption Strategy	Yes	24 June 2020

TABLE 46: STRATEGIES

b) Implementation of Strategies

Key Risk Areas	Key measures to curb corruption and fraud
Irregularities of offering of business courtesies and gifts.	The gift policy of the Municipality must ensure that both the acceptance and offering of business courtesies, including gifts, by all councillors and employees of Overstrand municipality occur only within the ethical standards as prescribed by Overstrand municipality.
Non – Compliance with laws and regulations	Overstrand municipality has a number of systems, policies and procedures designed to ensure compliance with specific laws and regulations and basic internal control.
Conflict of interest	Employees who perform private work will in accordance with Schedule 2 of the Systems Act be obliged to declare the full description and nature, hours of work, name of company for whom they work or name of own business, and that there is no conflict of interest with their job content as officials and that the nature of the work does not compromise their judgement and integrity as an official.

TABLE 47: IMPLEMENTATION OF THE STRATEGIES

2.9 JOINT AUDIT AND PEFRORMANCE AUDIT COMMITTEE

During May 2016, a Joint Audit and Performance Audit Committee (JAPAC) was established, after the abolishment of the Audit Committee and Performance Audit Committee, which were chaired by separate chairpersons, while the membership remained the same.

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality, on matters relating to –

- internal financial control and internal audits;
- risk management;
- accounting policies;
- the adequacy, reliability and accuracy of financial reporting and information;
- performance management;
- effective governance;
- compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;
- performance evaluation; and
- any other issues referred to it by the municipality.

a) Functions of the Joint Audit and Performance Audit Committee

The Joint Audit and Performance Audit Committee have the following main functions as prescribed in section 166 of the Municipal Finance Management Act, 2003 and the Local Government Municipal and Performance Management Regulations:

- To advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality on matters relating to compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation and effective governance.
- To review the annual financial statements to provide council with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation.
- Respond to the council on any issues raised by the Auditor-General in the audit report.
- To carry out such investigations into the financial affairs of the municipality as the council of the municipality may request.

b) Members of the Joint Audit and Performance Committee

During the period 1 July 2020 – 30 June 2021 the Joint Audit and Performance Audit Committee held seven (7) meetings and consisted of the members listed in the table below. One member's (Mr. M

Mdludlu) term as the member of the Joint Audit and Performance Audit Committee expired on 30 November 2020. The Joint Audit and Performance Audit Committee also attended two (2) Audit Steering Committee meetings.

Name of representative	Capacity	Meeting dates
Mr. B Van Staaden	Chairperson	25 August 2020 27 October 2020 23 November 2020 (Audit Steering Committee) 18 February 2021 (Audit Steering Committee) 24 February 2021 28 April 2021 25 May 2021 (special meeting) 26 May 2021 (special meeting) 18 June 2021
Mr. RI Kingwill	Member	
Mr M. Mdludlu	Member (Term of office expired on 30 November 2020)	
Mr. G Serfontein	Member	
Ms. M Koekemoer	Member	

TABLE 48: MEMBERS OF THE JAPAC RE AUDIT COMMITTEE

2.10 JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RE PERFORMANCE MEASUREMENTS

The Regulations require that the performance audit committee comprised of a minimum of three members, the majority of whom are external (neither a councillor nor an employee) of the municipality. Regulation 14(2)(b) further stipulates that the performance audit committee must include at least one person who has expertise in performance management. It is also a requirement in terms of regulation 14(2)(d) that the Council of a municipality designate a member of the performance audit committee who is not a councillor or an employee of the municipality as the chairperson of the committee.

a) Functions of the Joint Audit and Performance Audit Committee re performance measurements

In terms of Section 14(4) (a) of the Regulations the performance audit committee has the responsibility to -

i) review the quarterly reports produced and submitted by the internal audit process;
ii) review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and
iii) at least twice during each financial year submit a performance audit report to the council of the municipality.

b) Members of the Joint Audit and Performance Audit Committee re performance measurements

During the period 1 July 2020 – 30 June 2021 the Joint Audit and Performance Audit Committee held seven (7) meetings and consisted of the members listed in the table below. One member's (Mr. M Mdludlu) term as the member of the Joint Audit and Performance Audit Committee expired on 30

November 2020. The Joint Audit and Performance Audit Committee also attended two (2) Audit Steering Committee meetings.

Name of representative	Capacity	Meeting dates
Mr. B Van Staaden	Chairperson	25 August 2020 27 October 2020 23 November 2020 (Audit Steering Committee) 18 February 2021 (Audit Steering Committee) 24 February 2021 28 April 2021 25 May 2021 (special meeting) 26 May 2021 (special meeting) 18 June 2021
Mr. RI Kingwill	Member	
Mr M. Mdludlu	Member (Term of office expired on 30 November 2020)	
Mr. G Serfontein	Member	
Ms. M Koekemoer	Member	

TABLE 49: MEMBERS OF THE JAPAC RE PERFORMANCE AUDIT

2.11 INTERNAL AUDITING

Section 165 (2) (a), (b)(iv) of the MFMA requires that:

The internal audit unit of a municipality must –

(a) prepare a risk-based audit plan and an internal audit program for each financial year; and

(b) advise the accounting officer and report to the audit committee on the implementation on the internal audit plan and matters relating to:

  (i) internal audit;

  (ii) internal controls;

  (iii) accounting procedures and practices;

  (iv) risk and risk management;

  (iv) performance management;

  (v) loss control; and

  (vi) compliance with this Act, the annual Division of Revenue Act and any other applicable legislation

(c) perform other duties as may be assigned to it by the accounting officer.

The Municipality has an in-house Internal Audit function consisting of:

- Chief Audit Executive
- Three (3) Internal Auditors.

However, the Internal Audit function operated on a 50% staff complement, with effect from 15 October 2019, due to the resignation of an Internal Auditor and the promotion of another Internal Auditor within the municipality. The resignation and promotion were effective from 31 August 2019 and 15 October 2019 respectively. The vacant internal auditor positions were advertised twice with closing dates 23

September 2019 and 09 December 2019 however, no appointments could be made as applications received pursuant to the two advertisements did not meet the minimum requirements.

Annual Audit Plan:

94.1% of the Risk Based Audit Plan for 2020/21 was executed with the available resources. The table below provides detail on audits completed:

Description			No of Hours	Date completed
Phase 1				
Revisiting current risk profile and priorities			100	On-going on a quarterly Basis
Phase 2				
Compiled and Approved Risk Based Audit Plan 2020/2021			200	18 June 2021
Phase 3				
Audit Engagement	**Departmental System**	**Detail**	**No of Hours**	**Date completed**
Office of the MM	Internal Audit	Updating audit coverage plan	10	June 2020
	Municipal Manager	Governance Review	60	June 2021
	Risk Management	Risk Management Process	124	April 2021
		Combined Assurance 1	80	November 2020
		Combined Assurance 2	84	April 2021
Directorate: Finance	Deputy Director: Finance	1st Bi-annual Key Control Assessment	112	September 2020
	Deputy Director: Finance	2nd Bi-annual Key Control Assessment	100	January 2021
	Financial Services Finance	Division of Revenue Act (DORA) Audit 2020/2021	120	April 2021
	Deputy Director: Finance	mSCOA (Implementation Review)	264	February 2021
Directorate: Management Services	Management Services	Pre-determined objectives (4th Quarter: 2019/20)	92	July 2020
	Management Services	Pre-determined objectives (1st Quarter: 2020/2021)	48	November 2020
	Management Services	Pre-determined objectives (2nd Quarter: 2020/2021)	72	January 2021
	Management Services	Pre-determined objectives (3rd Quarter: 2020/2021)	70	June 2020
	Management Services	Follow-up: Matters struck from the court roll	120	April 2021
Infrastructure and Planning	Infrastructure and Planning	Follow-up: Theft and Vandalism (Infrastructure and Planning)	74	October 2020
	Infrastructure and Planning	Increase in invasion of alien vegetation	120	June 2021

Description			No of Hours	Date completed
Directorate: Protection Services	Protection Services	Follow-up: Armed robberies (susceptibility of armed robberies at municipal buildings)	112	December 2020
Municipal Manager/ Council	JAPAC	Reports of the Joint Audit and Performance Audit Committee (JAPAC) to the Overstrand Municipal Council period 2020/2021	40	June 2021
Ad hoc audits	AGSA request - Auditing in a time of disaster: business processes		40	August 2020
	Special Request/ Investigation: Theft of registration fees for 13 December 2019 and incorrect receipting of fees		120	May 2021
	Ad-hoc Complaints Received *re* Indigent Subsidy Grants		120	June 2021
Joint Audit & Performance Audit Committee			40	On-going
Audit Steering Committee			30	On-going
Total hours			**2 352**	

TABLE 50: INTERNAL AUDIT COVERAGE PLAN

Below are the functions of the Internal Audit Unit that was performed during the financial year under review:

Function	Date/Number
Monthly update of the Eunomia System – Compliance Assist System	Monthly
Risk-Based Audit Plan approved for 2020/21 financial year	24 June 2020
Number of audits conducted and reported on	17
Audit reports included the following key focus areas:	
Key Control Assessments	2
Internal Controls	11
Predetermined Audit Objectives & Compliance Audits	4

TABLE 51: INTERNAL AUDIT FUNCTIONS

2.12 BY-LAWS AND POLICIES

Section 11 of the MSA gives a Council the executive and legislative authority to pass and implement by-laws and policies.

Below is a list of all the by-laws developed and reviewed during the financial year:

By-laws developed/revised	Date adopted	Public Participation Conducted Prior to adoption of By-Laws Yes/No	Date of Publication
Overstrand Municipality Tree By-Law	Tree policy adopted 29 March 2017	Yes	2 August 2019 in the Provincial Gazette
Amendment to the Land Use Planning By – law	24 June 2020	Yes	7 August 2020

TABLE 52: BY-LAWS

Below is a list of the policies – existing, developed and reviewed during the financial year:

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
No new Policies were developed		

TABLE 53: POLICIES

2.13 COMMUNICATION

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution of the Republic of South Africa Act 1996 and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all.

The communities, on the other hand, have a right and a responsibility to participate in local government affairs and decision-making and ample provision is made in the abovementioned legislation for them to exercise their right in this respect. Our democratic government is committed to the principle of ***Batho Pele*** and this, in simple terms, means that those we elect to represent us (councillors at the municipal level) and those who are employed to serve us (the municipal officials at the municipal level) must always put people first in what they do.

South Africa has adopted a system of developmental local government, which addresses the inequalities, and backlogs of the past while ensuring that everyone has access to basic services, to opportunities and an improved quality of life.

To be successful, communications must focus on the issues that are shown to impact on the residents perceptions, quality of service, value for money and efficiencies. They should ideally look to close the communication-consultation loop, i.e., tell people how they can have a say and demonstrate how those who have given their views have had a real impact.

Communication activities	Yes/No
Communication unit	Yes
Communication strategy	Yes
Communication Policy	Yes, appoved 29 March 2017
Customer satisfaction surveys	Projected plan for 2019/20 could not be executed due to unrest in parts of the Overstrand during 2018/19. While municipality was monitoring the communities which were protesting, a pandemic struck the entire world including Overstrand, in March 2020, the President announced a total lockdown due to Covid-19 also known as Corona virus. Planning is still in place but can only be executed when things are back to normal, and that can mean 2021/22.
Functional complaint management systems	Yes
Newsletters distributed at least quarterly	Yes, monthly

TABLE 54: COMMUNICATION ACTIVITIES

a) Service statistics for Communication

Type of service	2019/20	2020/21
Number of monthly municipal newsletters published	12 per annum	12 per annum
Number of municipal events covered	27	15
Number of media enquiries & press releases issued	380	590

TABLE 55: SERVICE STATISTICS FOR COMMUNICATION

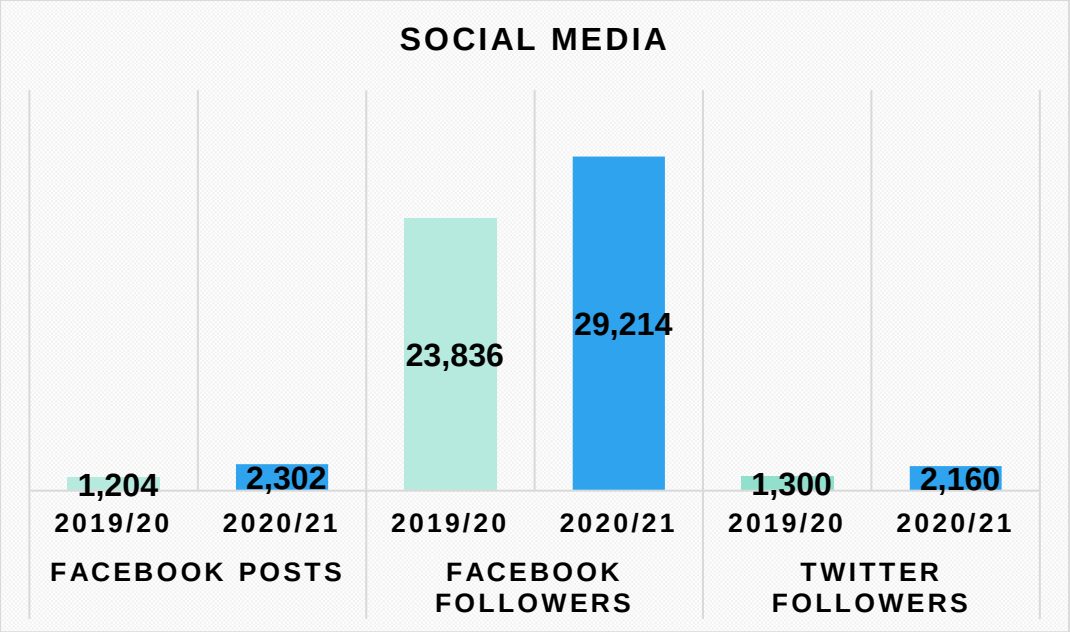


TABLE 56: SOCIAL MEDIA STATISTICS

2.14 WEBSITE

A municipal website www.overstrand.gov.za is a key communication mechanism in terms of service offering, information sharing and public participation and should be an integral part of a municipality's communication infrastructure and strategy. It serves as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of municipal performance. Section 75 of the MFMA requires that the municipalities place key documents and information on their website, including the IDP, the annual budget, adjustments budgets and budget related documents and policies.

Below is a website checklist to indicate the compliance to Section 75 of the MFMA:

Documents published on the Municipal website	Date Published
Annual budget and all budget-related documents	27 May 2021 (Final)
Adjustment budget for 2020/2021	1st Adjustment Budget – 19 June 2020 2nd Adjustment Budget – 6 October 2021
Monthly Budget Statement	Monthly
Budget implementation policy: Tariff policy	Council Meeting 26 May 2021
Budget implementation policy: Credit control policy	Council Meeting 26 May 2021
Budget implementation policy: Valuation By-Law	Council Meeting 26 May 2021
Budget implementation policy: Rates policy	Council Meeting 26 May 2021
Budget implementation policy: SCM policy	Council Meeting 26 May 2021
Annual report for 2019/20	Audited Final Annual Report for 2019/20 – 26 May 2021
Performance agreements required in terms of section 57 (1) (b) of the Municipal Systems Act for 2020/2021	21 June 2020
All quarterly reports tabled in the council in terms of section 52 (d) of the MFMA during 2020/2021	Quarterly Budget Report published on 4 August 2020 (June Report) 2 November 2020 (September Report) 29 January 2021(December Report) SDBIP Quarterly Reports published on 29 Oct 2020 (1st)

Documents published on the Municipal website	Date Published
	27 Jan 2021 (2nd) 28 Apr 2021 (3rd)

TABLE 57: WEBSITE CHECKLIST

2.14.1 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

Overstrand Municipality conducted a customer satisfaction survey in the 2012/13 financial year to measure the satisfaction of residents with core municipal services as well as with overall service delivery. Most household respondents reported that they were satisfied with the services rendered. The survey was done amongst households and businesses. The projected plan for a survey for 2019/20 could not be executed due to civil unrest in 2018 until early 2019. In 2020, it could not be executed due to the Covid-19 pandemic. A date to conduct the survey has not yet been determined as the country is still in lockdown. Depending on the Covid-19 status in 2022 the survey is planned for the first quarter in 2022.

2.15 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy of the Overstrand Municipality is deemed to be fair, equitable, transparent, competitive and cost-effective as required by Section 217 of the Constitution.

The Supply Chain Management Policy complies duly with the requirements of Section 112 of the MFMA as well as the Supply Chain Management Regulations. The Policy was drafted based on the SCM Model Policy issued by the National Treasury and amended to suit the local circumstances within the ambit of the regulatory framework and sometimes even stricter than the legal requirements.

2.15.1 Competitive Bids in Excess of R200 000

a) Bid Committee Meetings

The following table details the number of bid committee meetings held for the 2020/21 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
118	64	32

TABLE 58: BID COMMITTEE MEETINGS

The attendance figures of members of the bid specification committee are as follows:

Member	Percentage attendance
In terms of Paragraph 27 of Council's Supply Chain Management Policy, the Bid Specification Committee must consist of a Supply Chain Management Official, the budget holder from the Directorate for whom the bid is called. No Bid Specification Committee meeting will continue without the attendance of either of these members.	100%

TABLE 59: ATTENDANCE OF MEMBERS OF BID SPECIFICATION COMMITTEE

The attendance figures of members of the bid evaluation committee are as follows:

Member	Percentage attendance
In terms of Paragraph 28 of Council's Supply Chain Management Policy, the two standing members of the Bid Evaluation Committee are a Supply Chain Management practitioner as the chairperson and the budget holder from the Directorate for whom the bid is called for. No Bid Evaluation Committee meeting will continue without the attendance of either of these members.	100%

TABLE 60: ATTENDANCE OF MEMBERS OF THE BID EVALUATION COMMITTEE

The attendance figures of members of the bid adjudication committee are as follows:

Member	Percentage attendance
Director: Finance- Chairperson	100%
Director: Community Services	94%
Director: Management Services	100%
Director: Protection Services	91%
Director: Infrastructure & Planning Services	94%
Director: Economic and Social Development & Tourism	78%
Deputy Director Finance & SCM	100%

TABLE 61: ATTENDANCE OF MEMBERS OF THE BID ADJUDICATION COMMITTEE

The percentages as indicated above include the attendance of those officials acting in the position of a bid committee member.

b) Awards made by the Bid Adjudication Committee (BAC)

The ten highest bids awarded by the bid adjudication committee are as follows:

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
SC2098/2020	29-Sep-20	Supply & delivery of Printing Paper, Ink Toners, Cartridges and Ribbons for a contract period ending 30 June 2023	Kengisa (Pty) Ltd. Acorn Technology (Pty) Ltd. UMN Communications CC	R 7 119 087,18
SC2070/2020	31-Jul-20	Construction of Industrial Business Hub, Hawston	Masete Nong Construction CC	R 4 966 515,13
SC2139/2020	05-Mar-21	Supply & Delivery of Bitumen Products for a contract period ending 30 June 2023	Colas South Africa (Pty) Ltd Memotek Trading CC Dense Seal (Pty) Ltd TTR Events & Supplies (Pty) Ltd	R 4 669 000,00
SC2145/2020	21-Jun-21	Provision of Water & Electricity Meter Reading Services	Motla Consulting Engineers (Pty) Ltd Wapipa Construction (Pty) Ltd	R 4 667 508,44
SC2104/2020	29-Sep-20	Construction of the Bulk Infrastructure in Maskhane, Site B, Gansbaai	Zelpy 1117 CC t/a Amandla Asphalt	R 3 873 613,43
SC2087/2020	14-Dec-20	Provision of Cleaning Services for the Gansbaai / Stanford Areas	Black Thari Cleaning & Contractor Trading (Pty) Ltd N & N Construction (Pty) Ltd Magatyeni Cleaning Services and Projects (Pty) Ltd	R 3 501 576,82
SC2068/2020	26-Oct-20	Upgrade of Stormwater Systems in Hangklip Area	Ohlson Civil and Building Contractors (Pty) Ltd	R 3 381 000,00
SC2106/2020	26-Oct-20	Construction of Sewage Pump Station in Masakhane Housing Site B	Benver Civils & Plant Hire (Pty) Ltd	R 3 214 758,02
SC2103/2020	29-Sep-20	Construction of Bulk Stormwater Infrastructure in Stanford	SR Civil Contractors (Pty) Ltd	R 3 001 686,88
SC2120/2020	13-Nov-20	Life Guard Services in the Overstrand Area for a contract period ending 30 June 2022	Overstrand Community Lifeguard Services (Pty) Ltd	R 2 690 135,00

TABLE 62: TEN HIGHEST BIDS AWARDED BY BID ADJUDICATION COMMITTEE

c) Awards made by the Accounting Officer

Bids awarded by the Accounting Officer are as follows:

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC2134/2020	Reseal, Upgrading and Rehabilitation of Roads in Overstrand for a contract period ending 30 June 2023	Community Services: Operational Services	R 78 269 012,65
SC2214/2021	Transversal Term Contract No. RT46-2006: Appointment of Contractors for the Provision of Fleet Management Services to the State for a period of 5 years - 1 April 2021 to 31 March 2026	Community Services: Operational Services	R 72 822 736,91
SC2108/2020	Replacement of Waterpipes, Rooi-Els to Hermanus	Infrastructure & Planning: Engineering Planning	R 23 615 720,98
SC2188/2021	Underwriting and Management of Short-Term Insurance Portfolio for a contract period ending 30 June 2024	Finance: Assets and Expenditure	R 14 991 901,40
SC2044/2019	Provision of Cleaning Services for the Greater Hermanus and Kleinmond Areas	Community Services: Area Management	R 14 533 203,24
SC2099/2020	Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Finance: Supply Chain Management Logistics	R 13 088 031,87
SC2107/2020	Construction of New Sewers, Zwelihle	Infrastructure and Planning: Engineering Planning	R 12 992 436,12
SC2071/2020	Lease, management, maintenance and sub-lease of 34 of the Market Square stalls and the upkeep of the ablution facilities situated on a portion of Erf 832 and a portion of Erf 249 Hermanus for a contract period of 9 (nine) years and 11 (eleven) months.	Infrastructure and Planning: Property Administration	R 11 096 678,28
SC2132/2020	Supply & Delivery of Construction Material for a contract period ending 30 June 2023	Community Services: Operational Services	R 10 560 450,00
SC2097/2020	Supply, Delivery of Plumbing Materials, Manholes, Plumbing Tools, Plastic Toilet Doors and Irrigation Items for a contract period ending 30 June 2023	Finance: Supply Chain Management Logistics	R 10 061 185,72
SC2027A/2019	Amendment of Contract No. SC2027/2019: Upgrading of Hawston Sports Grounds	Infrastructure and Planning: Engineering Services	R 1 640 661,40
SC1675A/2016	Amendment of Contract: Upgrade, Maintenance and Support of Overstrand Municipality's Radio Frequency Network for a contract period ending 30 June 2023	Management Services: ICT	R 1 562 253,53

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC2044/2019	Provision of Cleaning Services for the Greater Hermanus and Kleinmond Areas	Community Services	R 1 391 758,76
SC2060A/2019	Amendment of Contract No. SC2060/2019: Construction of a Material Recovery Facility, a public drop-off and a garden waste chipping area in Hermanus	Infrastructure and Planning: Solid Waste Planning	R 1 151 261,67
SC1701C/2016	Amendment of Contract No. SC1701/2016: Provision of Software and Website for Onrus Caravan Park / Camping Reservations	Community Services: Area Management	R 613 869,25

TABLE 63: AWARDS MADE BY THE ACCOUNTING OFFICER

d) Appeals Lodged by Aggrieved Bidders

Tender No	Description	Awarded to	Complainant	Date received	Outcome	Outcome Date
SC2055/2019	Supply & Delivery of Uniforms and Human Protective Clothing for Fire & Rescue and Disaster Management for a contract period ending 30 June 2023	J & H Protective Clothing (Pty) Ltd	Blackbird Trading 450 CC	2020/10/13	Appeal dismissed	2021/01/27
SC2108/2019	Replacement of Waterpipes, Rooi-Els to Hermanus	WBHO Construction (Pty) Ltd	Martin & East (Pty) Ltd	2020/12/30	Appeal dismissed	2021/02/19

TABLE 64: APPEALS LODGED BY AGGRIEVED BIDDERS

2.15.2 Deviation from Normal Procurement Processes

The following table provides a summary of deviations approved on an annual and monthly basis respectively:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Clause 36(1)(a)(i)- Emergency	27	6,26	5 544 149,22	18,04
Clause 36(1)(a)(ii)- Sole Supplier	12	2,78	1 517 896,99	4,94
Clause 36(1)(a)(iii)- Unique arts	-	-		-
Clause 36(1)(a)(v)- Impractical / impossible	392	90,96	23 669 975,19	77,02

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Total	**431**	**100,00**	**R30 732 021,41**	**100,00**

TABLE 65: SUMMARY OF DEVIATIONS

Clause 36(1)(a)(v)- Deviations- Impractical and or Impossible

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Strip-and-quote	2	0,51	7 229,48	0,03
Impractical / impossible	36	9,18	21 743 608,01	92,11
Unskilled Labour (LLPP)	-	-		-
Acquisition of legal services	-	-		-
Advertisements	327	83,42	1 721 868,67	7,29
Accommodation and travel	-	-		-
Membership and subscription	11	2,81	47 776,05	0,20
Conferences and workshops	10	2,55	54 230,75	0,23
Use of couriers	6	1,53	31 468,75	0,13
Sheriffs of the court	-	-		-
Inadequate procurement planning	-	-		-
Total	**392**	**100,00**	**R23 606 181,71**	**100,00**

TABLE 66: CLAUSE 36 (1)(A)(V) - DEVIATIONS - IMPRACTICAL AND OR IMPOSSIBLE

2.15.3 Logistics Management

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores is coded and listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper.

Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information should be communicated timely to the Stores section in order for them to gear them to order stock in excess of the normal levels.

Internal controls are in place to ensure that goods and services that are received are certified by the responsible person which is in line with the general conditions of contract. Regular checking of the condition of stock is performed. Annual stock counts are performed at which surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

As at **30 June 2021**, the value of stock at the municipal stores amounted to **R9 533 071.90 (R9 091 464.31 in 2019/2020)**

For the **2020/2021** financial year a surplus of **R490.02** was accounted for (**R461.57 in 2019/2020),** as deficits **-R948.98** (**R0.00** in **2019/2020**) and no damaged stock items were reported. Stock to be written off for **2020/2021** financial year of **-R158 716.63** was accounted for **(-R273 228.02** in **2019/2020**).

CHAPTER 3

This chapter provides an overview of the key service achievements of the municipality that came to fruition during 2020/21 in terms of the deliverables achieved compared to the key performance objectives and indicators in the Integrated Development Plan (IDP). It, furthermore, includes an overview on achievement in 2020/21 compared to actual performance in 2019/20.

3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

Performance management is a process which measures the implementation of the organisation's strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.

The constitution of South Africa (1996), section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an "accountable government". The democratic values and principles in terms of section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources,
- accountable public administration

- to be transparent by providing information,
- to be responsive to the needs of the community,
- and to facilitate a culture of public service and accountability amongst staff.

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to inform the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

3.1.1 LEGISLATIVE REQUIREMENTS

In terms of section 46(1)(a) a municipality must prepare for each financial year a performance report reflecting the municipality's and any service provider's performance during the financial year, including comparison with targets of and with performance in the previous financial year. The report must, furthermore, indicate the development and service delivery priorities and the performance targets set by the municipality for the following financial year and measures that were or are to be taken to improve performance.

3.1.2 ORGANISATIONAL PERFORMANCE

Strategic performance indicates how well the municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective and economical. Municipalities must develop strategic plans and allocate resources for the implementation. The implementation must be monitored on an on-going basis and the results must be reported on during the financial year to various role-players to enable them to timeously implement corrective measures where required.

This report highlights the strategic performance in terms of the municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), performance on the National Key Performance Indicators as prescribed in Section 43 of the MSA and an overall summary of performance on municipal services.

3.1.3 THE PERFORMANCE SYSTEM FOLLOWED FOR 2020/21

a) Adoption of a Performance Management Framework

Performance management is prescribed by Chapter 6 of the Municipal Systems Act, Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7 (1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players." This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a performance management framework (PMF) that was approved by Council on 25 June 2014. The PMF was reviewed in the 2017/18 financial year and adopted by Council on 30 May 2018.

b) The IDP and the Budget

The 3RD review and an amendment of the 5-year IDP (2020/21) and the budget for 2020/21 were approved by Council on 27 May 2020. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

The strategy map below illustrates the strategic link of the focus areas of the municipality with the National Key Performance Areas. The National Key Performance Areas is aligned with the strategic objectives that were identified in the 2017/2021 IDP.

During the 2020/21 IDP Review and an amendment the Vision, Mission and Strategic goals of the Municipality remained unchanged. The IDP amendment was due to the reviewed Spatial Development Framework (SDF) as well as the the new strategic directions of Provincial and National Government for their 5-year term of office (i.e., 2019-2024).

Vision

"To be centre of excellence for the community"

Mission

" Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment"

National Key Performance areas (KPA's)

1. Municipal Transformation and Institutional Development
2. Municipal Financial Viablity and Management
3. Good Governance and Public Participation
4. Basic Service Delivery
5. Local Economic Development

Municipal Focus Areas (MFA's)

i). Safe and Healthy environment
ii). Optimisation of financial resources
iii) Good Governance
iv). Basic Service Delivery
v). Social upliftment and economic development

Municipal Strategic Objectives

1. The provision of democratic, accountable and ethical governance,
2. The provision and maintenance of municipal services;
3. The encouragement of structured community participation in the matters of the municipality;
4. The creation and maintenance of a safe and healthy environment;
5. The promotion of touism, economic and social development.

FIGURE 7: 2017/2021 IDP STRATEGIC DIRECTION (RETAINED IN 2020/21 IDP REVIEW AND AMENDMENT)

c) The Service Delivery and Budget Implementation Plan (SDBIP)

The SDBIP is a layered plan comprising a Top Layer SDBIP and Departmental SDBIP.

The organisational performance is evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level and on operational level through the departmental service delivery budget implementation plan (SDBIP) at directorate and departmental levels.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned
- The budget must address the strategic priorities
- The SDBIP should indicate what the municipality is going to do during next 12 months
- The SDBIP should form the basis for measuring the performance against goals set during the budget /IDP processes.

The SDBIP was prepared as described in the paragraphs below and the Top Layer SDBIP for the 2020/21 financial year was approved by the Executive Mayor on 9 June 2020.

d) The municipal scorecard (Top Layer SDBIP)

The municipal scorecard (Top Layer SDBIP) consolidates service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. The Top Layer SDBIP is a public document that comprises quarterly, high-level service delivery targets.

Components of the Top Layer SDBIP include:

- **One-year** detailed plan, but should include a **three-year capital plan**

The 5 necessary components include:

- Monthly projections of revenue to be collected for each source
- Expected revenue to be collected NOT billed
- Monthly projections of expenditure (operating and capital) and revenue for each vote
- Section 71 format (Monthly budget statements)
- Quarterly projections of service delivery targets and performance indicators for each vote
- Non-financial measurable performance objectives in the form of targets and indicators
- Output NOT input / internal management objectives
- Level and standard of service being provided to the community
- Ward information for expenditure and service delivery
- Detailed capital project plan broken down by ward over three years.

The following diagram illustrates the establishment, components and review of the municipal scorecard (Top Layer SDBIP):

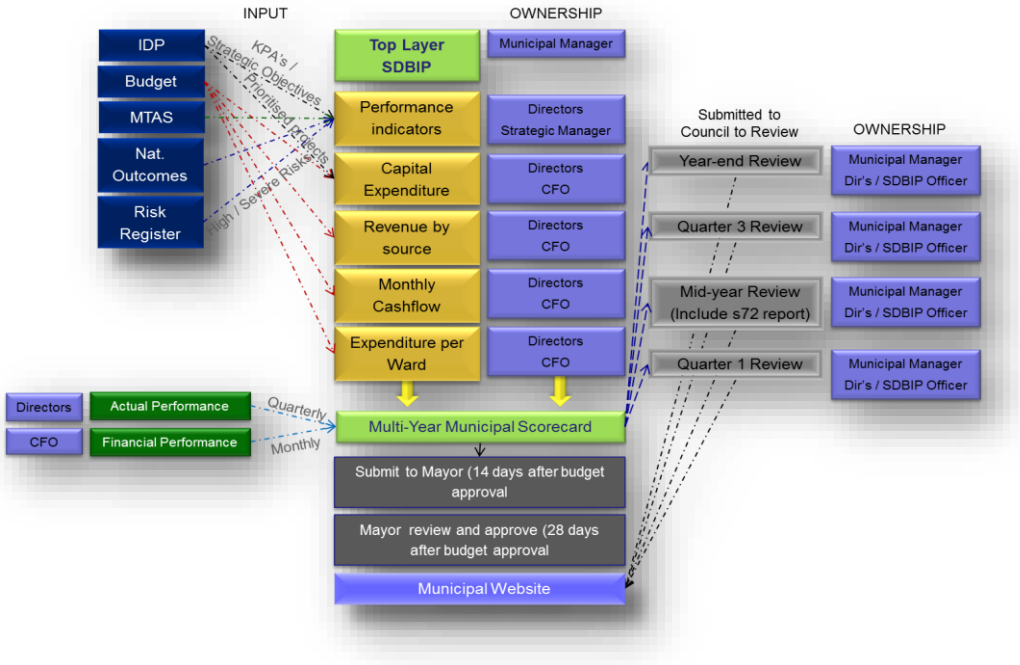


FIGURE 8: ESTABLISHMENT, COMPONENTS AND REVIEW OF THE TOP LAYER SDBIP

Top Layer KPI's were prepared based on the following:

- Key performance indicators (KPI's) for the programmes / activities identified to address the strategic objectives as documented in the IDP.
- KPI's identified during the IDP and KPI's that need to be reported to key municipal stakeholders.
- KPI's to address the required National Agenda Outcomes, priorities and minimum reporting requirements.

It is important to note that the municipal manager needs to implement the necessary systems and processes to provide the Portfolio of Evidence (POE's) for reporting and auditing purposes.

e) Actual performance

The municipality utilizes an electronic web-based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set.
- The output/outcome of achieving the KPI.
- The calculation of the actual performance reported. (If %)

- A performance comment.
- Actions to improve the performance against the target set, if the target was not achieved.

It is the responsibility of every KPI owner to maintain a portfolio of evidence (POE) to support actual performance results updated.

3.1.4 PERFORMANCE MANAGEMENT

a) Organisational Performance

The organisational performance/strategic performance is monitored and evaluated via the Top layer SDBIP, and the performance process can be summarised as follows**:**

- The Top Layer SDBIP was approved by the Executive Mayor on 9 June 2020 and the information was uploaded on an electronic web-based system.
- The web-based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets by the 10th of every month for the previous month's performance.
- Additionally, the performance system administrator reminded all departments on a monthly basis to update their actual performance on the web-based system.
- The first quarterly report was submitted to Council on the 28th of October 2020 and the second quarterly report submitted on the 27th of January 2021. The third quarter report was submitted to Council on the 28th of April 2021 and the 4th quarter report was submitted on the 28th of July 2021.
- The Quarterly SDBIP performance reports are also submitted to the Joint Audit and Performance Audit Committee (JAPAC). The quarterly reports were submitted to the JAPAC on the 27th of October 2020, 24th of February 2021 and the 28th of April 2021.
- Internal Audit Services performed quarterly PDO audits on the quarterly SDBIP reports during the 2020/21 financial year.

b) Individual Performance Management

Municipal Manager and Managers directly accountable to the Municipal Manager

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into performance-based agreements with the all s57-employees and that performance agreements must be reviewed annually. This process and the format are further regulated by Regulation 805 (August 2006).

The performance agreements for the 2020/2021 financial year were signed on 15 June 2020 as prescribed.

The appraisal of the actual performance in terms of the signed agreements takes place twice per annum as regulated. Period ending 30 June 2020: Formal evaluations took place on 23 October 2020. Period ending 31 December 2020: Formal evaluations took place 19 February 2021.

The appraisals were done by an evaluation panel as indicated in the signed performance agreements and in terms of Regulation 805 and consisted of the following people:

- Executive Mayor
- Portfolio Chairperson
- Municipal Manager
- Chairperson of the Joint Audit and Performance Audit Committee
- Municipal manager from another municipality.
- A Ward committee member.

Other municipal personnel:

Individual Performance Management has been rolled-out to all staff members. Performance Management refresher training will be provided on a continued basis to ensure that the staff members are well informed of performance processes.

The performance evaluations occurred on a quarterly basis, and thereafter submission of the performance appraisals (paper-version) was submitted to the Human Resource department as per the Performance Management Calendar. The web based Ignite Performance Management System has been upgraded to a new version during the month of June 2021. Virtual training sessions were held with the System Administrators and system users. Follow up sessions for training will be arranged when needed. A copy of the Training Manual was uploaded onto our intraweb in August 2021 for use by municipal staff members.

3.2 INTRODUCTION TO STRATEGIC PERFORMANCE FOR 2020/21

3.2.1 STRATEGIC SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TOP LAYER)

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of Integrated Development Pan (IDP) outcomes. This section should provide an overview on the strategic achievement of a municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, Budget and Performance Agreements)

In the paragraphs below the performance achieved is illustrated against the Top Layer SDBIP according to the Strategic Objectives linked to the Municipal KPA's.

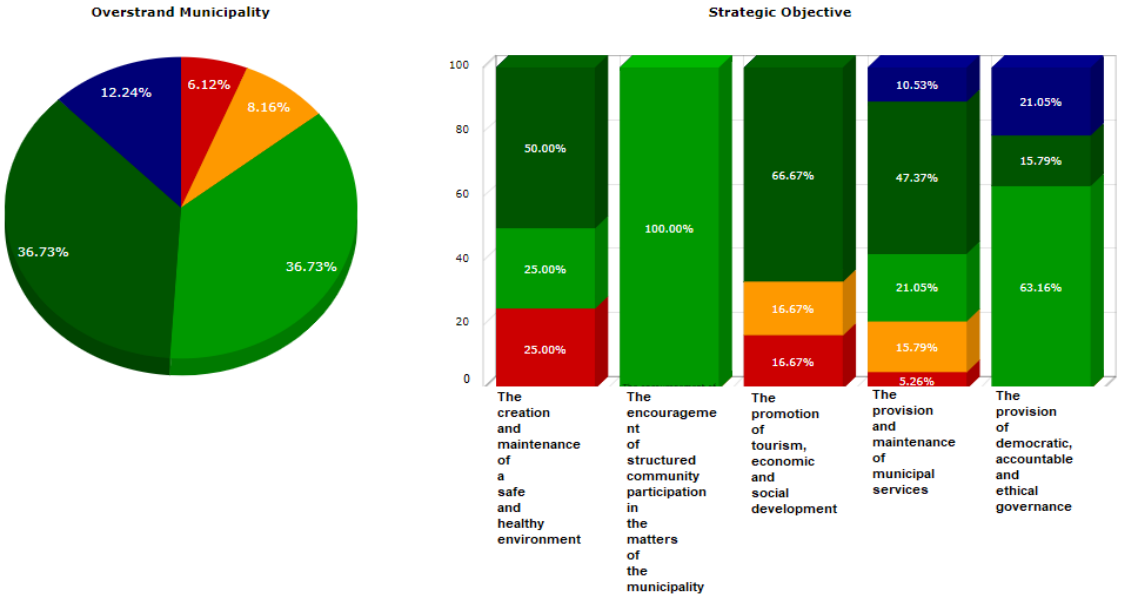
The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (kpi's) of the SDBIP is measured:

Category	Color	Explanation
KPI's Not Yet Measured		KPIs with no targets or actuals in the selected period.
KPI's Not Met		0% >= Actual/Target < 75%
KPI's Almost Met		75% >= Actual/Target < 100%
KPI's Met		Actual/Target = 100%
KPI's Well Met		100% > Actual/Target < 150%
KPI's Extremely Well Met		Actual/Target >= 150%

FIGURE 9: SDBIP MEASUREMENT CATEGORIES

Note: The system descriptions for the Top layer (TL) kpi's are available at the Strategic Services department for clarity on the process followed to reach the KPI's that were set for the financial year.

The graph below displays the overall strategic performance in terms of the Municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), per Strategic objective for 2020/21



Overstrand Municipality		Strategic Objective				
		The creation and maintenance of a safe and healthy environment	The encouragement of structured community participation in the matters of the municipality	The promotion of tourism, economic and social development	The provision and maintenance of municipal services	The provision of democratic, accountable and ethical governance
Not Met	3 (6.12%)	1 (25.00%)	-	1 (16.67%)	1 (5.26%)	-
Almost Met	4 (8.16%)	-	-	1 (16.67%)	3 (15.79%)	-
Met	18 (36.73%)	1 (25.00%)	1 (100.00%)	-	4 (21.05%)	12 (63.16%)
Well Met	18 (36.73%)	2 (50.00%)	-	4 (66.67%)	9 (47.37%)	3 (15.79%)
Extremely Well Met	6 (12.24%)	-	-	-	2 (10.53%)	4 (21.05%)
Total:	49*	4	1	6	19	19
	100%	8.16%	2.04%	12.24%	38.78%	38.78%

FIGURE 10: OVERALL STRATEGIC PERFORMANCE PER STRATEGIC OBJECTIVE

Overall, the municipality met 42 (86%) of a total number of 49 Top Layer key performance indicators (KPIs) for the period 01 July 2020 – 30 June 2021. 4 (8.16%) of KPIs were almost met and 3 (6.12%) of the indicators were not met.

a) Top Layer SDBIP – The Provision of democratic, accountable and ethical governance

The IDP Strategic objective "*The provision of democratic, accountable and ethical governance"* is linked to the Municipal Key Performance Areas namely "*Good Governance*" and "*Optimisation of financial resources*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL7	The provision of democratic, accountable and ethical governance	Submit quarterly progress reports on the revision of the top 10 risks as a corrective action to the Executive Management Team	Number of progress reports submitted	All	4	1	0	2	1	4	**4**	G	Target met
TL13	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	All	7.62	0	0	0	3	3	**6.27**	B	Target extremely well met
TL14	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service	Ratio achieved	All	25.06	0	0	0	15	15	**23.56**	B	Target extremely well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		payments due within the year) (MPPMR Reg 10 (g))											
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	All	12.33%	0.00 %	0.00 %	0.00 %	14.00%	14.00%	**11.37%**	B	Target extremely well met
TL16	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor General by 31 October 2020 due to extension granted in terms of GG 43582.	Financial statements submitted	All	1	0	1	0	0	1	**1**	G	Target met
TL17	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan to the CFO by end of October 2020	Reviewed long term financial plan submitted	All	1	0	1	0	0	1	**1**	G	Target met
TL20	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget	% of the training budget spent on implementation of the WSP	All	84.54%	20.00%	40.00%	60.00%	100.00%	100.00 %	**100.00 %**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		allocated) (MPPMR Reg 10 (f))											
TL21	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2021	Structure reviewed	All	1	0	0	0	1	1	**1**	G	Target met
TL22	The provision of democratic, accountable and ethical governance	Revise the Section 14 Access to Information Manual by the end of June 2021 to ensure compliant and up to date policies	Manual revised	All	1	0	0	0	1	1	**1**	G	Target met
TL23	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	All	90.64%	92.00%	92.00%	92.00%	92.00%	92.00%	**92.08%**	G2	Target well met
TL24	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed	All	71	70	70	70	70	70	**71**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL39	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 80% (Receipts/total billed for the 12-month period x 100)	% Recovered	All	97.10%	80.00%	80.00%	80.00%	80.00%	80.00%	**100,15 %**	G 2	Target well met
TL41	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2020	Number of agreements signed	All	6	6	0	0	0	6	**6**	G	Target met
TL42	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit quarterly progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	All	5	1	1	1	1	4	**7**	B	Target extremely well met
TL43	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2020 to be completed by Sept 2020 and current period October to December 2020 to be completed by February 2021.	Number of appraisals	All	12	6	0	6	0	12	**12**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL44	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by 31 October 2020 due to extension granted in terms of GG 43582	Draft Annual report submitted	All	1	0	1	0	0	1	**1**	G	Target met
TL47	The provision of democratic, accountable and ethical governance	Submit the final Annual report and oversight report to Council before 31 May 2021 due to extension granted in terms of GG 43582	Final Annual report and oversight report submitted	All	1	0	0	0	1	1	**1**	G	Target met
TL48	The provision of democratic, accountable and ethical governance	Prepare the final IDP for submission to Council by the end of May 2021	Final IDP submitted	All	1	0	0	0	1	1	**1**	G	Target met
TL49	The provision of democratic, accountable and ethical governance	Submit the Final MTREF budget by the end of May 2021	Final Budget submitted	All	1	0	0	0	1	1	**1**	G	Target met

TABLE 67: TOP LAYER SDBIP- PROVISION OF DEMOCRATIC, ACCOUNTABLE AND ETHICAL GOVERNANCE

b) Top Layer SDBIP- The Encouragement of Structured Community Participation in the matters of the Municipality

The IDP Strategic objective "*The Encouragement of structured community participation in the matters of the municipality*" is linked to the Municipal Key Performance Area namely "*Good Governance*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL6	The encouragement of structured community participation in the matters of the municipality	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	All	77	13	13	26	26	78	**78**	G	Target met

TABLE 68: TOP LAYER SDBIP - THE ENCOURAGEMENT OF STRUCTURED COMMUNITY PARTICIPATION IN THE MATTERS OF THE MUNICIPALITY

c) Top Layer SDBIP- The Creation of a Safe and Healthy Environment

The IDP strategic objective "*The creation and maintenance of a safe and healthy environment*" is linked to the Municipal Key Performance Area namely "*Safe and Healthy Environment*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL25	The creation and maintenance of a safe and healthy environment	Annually review and submit Disaster Management Plan to Council by the end of October 2020	Reviewed plan submitted	All	1	0	1	0	0	1	**1**	G	Target met
TL26	The creation and maintenance of a safe and healthy environment	Review Community Safety Plan in three-year cycle by end of June 2021 in conjuction with the Department of Community Safety	Plan reviewed	All	0	0	0	0	1	1	**0**	R	Target not met. KPI carried over to the 2021/2022 SDBIP. The plan will be reviewed by or before end June 2022, Covid-19 Reg
TL27	The creation and maintenance of a safe and healthy environment	Arrange public awareness sessions on Protection Services	Number of sessions held	All	103	15	22	32	31	100	**103**	G2	Target well met
TL28	The creation and maintenance of a safe and healthy environment	Collect R16,500,000 Public Safety Income by 30 June 2021 (Actual revenue, excluding the fine	R-value of public safety collected income	All	R17 347 607.03	R4 125 000	R4 125 000	R4 125 000	R4 125 000	R16 500 000	**R19 716 064.01**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		impairment amount)											

TABLE 69: TOP LAYER SDBIP - CREATION AND MAINTENANCE OF A SAFE AND HEALTHY ENVIRONMENT

d) Top Layer SDBIP – The Promotion of Tourism, Economic and Social Development

The IDP strategic objective "*The promotion of tourism, economic and social development*" is linked to the Municipal Key Performance Area namely "*Social upliftment and Economic development*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL8	The promotion of tourism, economic and social development	Provide four progress reports on LED, Social Development and Tourism initiatives to Council by end June 2021 (Refers to the 4th quarter report of previous financial year and three progress reports for the 2020/21 financial year)	Number of progress reports on LED, Social Development & Tourism initiatives	All	4	1	1	1	1	4	**3**	O	Target almost met. The delay in submission of the Quarterly Report was caused by the disruptions in the operations due to Covid-19 arrangement applicable during that period. .
TL9	The promotion of tourism, economic and social development	Provide a schedule of funded events to the Executive Mayor for sign off by end of July 2020	Number of schedules submitted	All	1	1	0	0	0	1	**0**	R	Target not met. Approvals can only be obtained once Covid-19 restrictions on gatherings have been eased.
TL10	The promotion of tourism, economic and social development	Support 120 SMME's in terms of the SMME Development Programme by 30 June 2021	Number of SMME's supported	All	160	0	60	0	60	120	**172**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL11	The promotion of tourism, economic and social development	Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism	Number of projects / initiatives collaborated on	All	28	3	3	3	3	12	**13**	G2	Target well met
TL12	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 1018 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	All	1 060	0	578	210	230	1 018	**1 238**	G2	Target well met
TL40	The promotion of tourism, economic and social development	Support 50 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2021	Number of Emerging Contractors supported	All	61	0	25	0	25	50	**65**	G2	Target well met

TABLE 70: TOP LAYER SDBIP - THE PROMOTION OF TOURISM, ECONOMIC AND SOCIAL DEVELOPMENT

e) Top Layer SDBIP – Basic Service Delivery

The IDP strategic objective "*The provision and maintenance of municipal services*" is linked to the Municipal Key Performance Area namely "*Basic Service Delivery*".

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL1	The provision and maintenance of municipal services	98% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	All	98.49%	20.00%	50.00%	75.00 %	98.00 %	98.00 %	**100.00%**	G2	Target well met
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	104 952	0	15 000	65 000	106 000	106 000	**105 067**	O	Target almost met. Multi year contract. Contractor to start in July 2021.
TL3	The provision and maintenance of municipal services	Quality of effluent comply 90% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	86.34%	90.00%	90.00%	90.00 %	90.00 %	90.00 %	**79.16%**	O	Target almost met. The Pearly Beach WWTW's process design (oxidation ponds) is of such a nature that it cannot comply fully with the General Standards. Feasibility studies for the refurbishment and upgrade of the Kleinmond and Hawston WWTW's have been completed. Budgetary provision are being be made for upgrades at these plants.

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	98.45%	95.00%	95.00%	95.00 %	95.00 %	95.00 %	**98.83%**	G2	Target well met
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 20% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	23.04%	0.00 %	0.00 %	0.00%	19.00 %	19.00 %	**28.26%**	R	Target not met. Reduction in Operational Losses, pipe and meter replacements.
TL18	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) x 100}	% of electricity unaccounted for	All	6.02%	0.00 %	0.00 %	0.00%	7.50%	7.50%	**7.35%**	B	Target extremely well met.
TL19	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	All	1	0	1	0	0	1	**1**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL29	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	317	0	0	0	300	300	**341**	G2	Target well met
TL30	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	All	29 946	0	0	0	29 946	29 946	**30 111**	G2	Target well met
TL31	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	Number of formal households for which refuse is removed at least once a week	All	33 366	0	0	0	33 366	33 366	**33 895**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
TL32	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly reomoval of refuse in informal households (Once per week = 52 weeks per annum	All	53	0	0	0	52	52	**52**	G	Target met
TL33	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	All	21 546	0	0	0	21 332	21 332	**21 914**	G2	Target well met
TL34	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	All	7 595	7 750	7 750	7 750	7 750	7 750	**7 278**	B	Target extremely well met.
TL35	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for	% of the capital budget spent	All	76.53%	5.00 %	20.00%	55.00 %	95.00 %	95.00 %	**90.97%**	O	Target almost met. Diligent implementation and reporting on the DMP at all TMT

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
		2020/21 in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))											meetings (June 2021)
TL36	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	885	0	0	0	930	930	**934**	G2	Target well met
TL37	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the fianancial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	30 060	0	0	0	30 060	30 060	**30 420**	G2	Target well met
TL38	The provision and maintenance of municipa	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2021 (Actual MIG	% expenditure of allocated MIG funds	All	77.00%	5.00 %	40.00%	62.40 %	100.00 %	100.00 %	**100.00%**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021							
						Target					Actual	R	Corrective Measures
						Q1	Q2	Q3	Q4	Annual Target			
	l services	expenditure/Allocation received)											
TL45	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	All	104	0	0	0	80	80	**80**	G	Target met
TL46	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	All	137	0	0	0	105	105	**139**	G2	Target well met

TABLE 71: TOP LAYER SDBIP- BASIC SERVICE DELIVERY

3.2.2 EXTERNAL SERVICE PROVIDER PERFORMANCE

The table below indicates the performance of the external service providers utilised for the past two financial years:

External service provider/s performing an external mechanism function (Sect 76(b)(iv/v)) and comparison to previous financial year (Sect 46(b) of the Systems Act 2000 (2020/2021)								
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (2019/20) (1-5)**	**Comment and/or corrective action when under performed**	**Average rating (2020/21) (1-5)**	**Comment and/or corrective action when under performed**
INFRASTRUCTURE & PLANNING								
Operation of Gansbaai Landfill, Stanford Public Drop-Off and Pearly Beach Drop-Off for a contract period ending 30 November 2032	Enviroserv Waste Management	Operation of Gansbaai Landfill, Stanford Public Drop-off	13	Social Responsibility	2	Satisfactory	3	Satisfactory
				Economic Development	2	Satisfactory	3	Satisfactory
				Completion within Budget	3	Satisfactory	3	Satisfactory
				Compliance with Technical Specifications	2	Satisfactory	3	Satisfactory
				Compliance with Health and Safety Specifications	3	Satisfactory	3	Satisfactory
				Compliance with Programme	3	Satisfactory	3	Satisfactory
Water and Wastewater Bulk Works Operations and Maintenance	Veolia Water Solutions & Technologies South Africa	Operation and Maintenance	15	4% Sub-Contracting to Local Eme's and Qse's	2	Satisfactory	4	Good work done
				Completion within Budget	3	Satisfactory	3	Satisfactory
				Compliance with Health & Safety Specifications	3	Satisfactory	3	Satisfactory
				Compliance with Technical Specifications	3	Satisfactory	3	Satisfactory
				Compliance within Programme	3	Satisfactory	3	Satisfactory
				Social Responsibility	2	Satisfactory	3	Satisfactory

TABLE 72: EXTERNAL SERVICE PROVIDER PERFORMANCE

3.2.3 SERVICE PROVIDERS STRATEGIC PERFORMANCE

Section 76(b) of the MSA states that KPIs should inform the indicators set for every Municipal entity and service provider with whom the Municipality has entered into a service delivery agreement.

Service provider means a person or institution or any combination of persons and institutions which provide a Municipal service

- External service provider means an external mechanism referred to in section 76(b) which provides a Municipal service for a Municipality
- Service delivery agreement means an agreement between a Municipality and an institution or person mentioned in section 76(b) in terms of which a Municipal service is provided by that institution or person, either for its own account or on behalf of the Municipality

Section 121(b) of the MFMA and Section 46 of the MSA further state that a Municipality should include the following related to service providers in its annual report:

- The performance of each service provider
- a Comparison of the performance with targets set for and performances in the previous financial year; and
- measures taken to improve performance.

Section 116(2) of the MFMA further states:
The accounting officer of a Municipality must:

- take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the Municipality or Municipal entity is properly enforced;
- monitor on a monthly basis the performance of the contractor under the contract or agreement;

The purpose of this section is to provide information related to the performance of external service providers. Only services rendered for an amount more than **R 200 000** are listed.

The table below indicates service providers utilised according to functional areas:

i. Office of the Municipal Manager

None

ii. Economic & Social Development and Tourism

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Supply and Delivery of Seedlings for Community Gardens	Bandakhanya (Pty) Ltd	Supply and Delivery of Seedlings	1 Month	Time, Cost, Quality	3	Satisfactory

TABLE 73: SERVICE PROVIDER PERFORMANCE- ECONOMIC & SOCIAL DEVELOPMENT AND TOURISM SERVICES

iii. Financial Services

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Provision of Loan Finance to Overstrand Municipality	Absa Corporate and Business Bank	External Loan Finance	15.0	Interest rate	3	As per interest rate agreed
Receiver Agreement	Pay at Service (Pty) Ltd	3rd Party Collector	13.7	Timeously Deposit of Collection	2.50	Satisfactory
Core Financial Business System	Bytes Universal Systems, a Div of Altron TMT (Pty) Ltd	Financial System	6.0	Deliver Financial System Services within agreed time, Cost and Quality	1	Not all issues on production system have been solved in time. Cims reports distributed weekly for attention
Human Resources Management and Payroll Business System	Payday Software Systems (Pty) Ltd	Human Resources Management and Payroll Business Sy	6.0	Human Resources Management and Payroll Business System	3.00	Satisfactory
Provision of Meter Reading Software for Mobile Devices for a contract period ending 30 june 2021	Metermo (Pty) Ltd	Provision of Meter Reading Software	3.0	Provision of Meter Reading Software for Mobile Devices	3.00	Satisfactory
Provision of water and electricity meter reading services for a	Arendse RW	Reading of meters on a monthly basis	3.0	Reading of meters on a monthly basis	3.00	Fair

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
contract period ending 30 June 2021						
Provision of water and electricity meter reading services for a contract period ending 30 June 2021	Simanyene Holdings (Pty) Ltd	Reading of meters	3.0	Reading of meters on a monthly basis	3.00	Fine
Provision of water and electricity meter reading services for a contract period ending 30 June 2021	Appel VM	Provision of water and electricity meter readings	3.0	Provision of water and electricity meter readings on a monthly basis	2.00	Supplier "Resigned"
Provision of water and electricity meter reading services for a contract period ending 30 June 2021	Fuze Geomatics CC	Reading of water and electricity meters	3.0	Provision of monthly water and electricity meter readings	2.00	Meters Read In Time
Provision of water and electricity meter reading services for a contract period ending 30 June 2021	Four Helps Enterprise	Provision of water and electricity meter readings	3.0	Monthly meter readings	2.00	Complete On Time
Provision of on-line electronic searches and verification of information for a contrcat period ending 30 June 2021	Lexisnexis Risk Management (Pty) Ltd	On-line electronic searches and verification	3.0	Accuracy of invoices	2.25	Windeed Invoices Accurate
				On-line link to deeds office	3.00	Satisfactory
Management of the short-term insurance portfolio of the Overstrand municipality for a contract periof ending 30 June 2021	AON South Africa	Management of short-term insurance portfolio	3.0	Annual renewal & placement of the municipality's insurance portfolio, effective from 01/07/2019 & 01/01/2020 respectively	3.00	As from 1 July 2019 Aon placed the insurance cover with guardrisk as Lion of Africa withdrew from the market and Guardrisk is currently the only underwriter with an appetite to cover municipal risk. The placement of the Portfolio as from 01 July 2020 has been completed

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Capacity building - training of municipal staff and active skills transfer.	3.00	No training scheduled for June 2021
				Claims administration - submit monthly updated reports in respect of insurance claims submitted, indicating the status of each claim.	3.00	Schedule for june 2021 received on 06/07/2021
				Placement of municipality's insurance portfolio with effect from 01/07/2018	3.00	Satisfactory
Provision of transit of monies for a contract period ending 30 June 2021	Fidelity Cash Solutions (Pty) Ltd	Transit of Monies	3.0	Transit of Monies	3.00	Complete on time
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2021	Daleth Energy (Pty) Ltd	Supply and delivery of tissue paper products and cleaning materials	2.9	Time, Cost & Quality	3.00	Reviewed Satisfactory
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2021	Nikolai Projects (Pty) Ltd	Supply and delivery of tissue paper products and cleaning materials	2.9	2018/2019 Economic development target. 20% of purchases must be made in the Overstrand area. Target date 30 April 2019.	3.00	Supplier has proven that 38% of purchases was made local in the milestone period. 01 september 2018 to 30 april 2019. Supplier therefore performed well in terms of the special conditions of the contract.
				2019/2020 Economic development target. 35% of purchases must be made in the Overstrand area. Target date 30 April 2020.	3.00	Reviewed and found to be in line with conditions as set out in tender specs = to 35%
				2020/2021 Economic development target. 50% of purchases must be made in the	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Overstrand area. Target date 30 April 2021.		
				Time, cost & quality	3.00	Reviewed
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2021	Startune (Pty) Ltd	Supply and delivery of tissue paper products and cleaning materials	2.9	Time, Cost & Quality	3.00	Reviewed
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2021	Pta Agencies (Pty) Ltd	Supply and delivery of tissue paper products and cleaning materials	2.9	Time, Cost & Quality	3.00	Reviewed
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2021	Agma Trading - Use H97130	Supply and delivery of tissue paper products and cleaning materials	2.9	Time, Cost & Quality	3.00	Reviewed
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2021	Caprichem Saccs (Pty) Ltd	Supply and delivery of tissue paper products and cleaning materials	2.9	Time, Cost & Quality	3.00	Reviewed
Supply and delivery of tissue paper products and cleaning materials for a contract period ending 30 June 2021	Heroes Of Favor Trading (Pty) Ltd	Supply and delivery of tissue paper products and cleaning materials	2.9	2018/2019 Economic development target. 20% of purchases must be made in the Overstrand area. Target date 30 April 2019.	3.00	Contract was terminated with supplier
				2019/2020 Economic development target. 35% of purchases must be made in the Overstrand area. Target date 30 April 2020.	2.75	2018/2019 Economic development target. 55% of purchases must be made in the Overstrand area. Target date 30 April 2020 Contract was terminated
				2020/2021 Economic development target. 50% of purchases must be made in the	3.00	2020/2021 Economic development target. 50% of purchases must be made in the Overstrand area. Target date 30 April 2021.

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Overstrand area. Target date 30 April 2021.		Contract was terminated.
				Time, Cost & Quality	3.00	Reviewed
Supply and delivery of tissue toilet paper and cleaning materials for a contract period ending 30 June 2021	Tsch International Holdings (Pty) Ltd	Supply and delivery of tissue toilet paper and cleaning materials	2.9	2018/2019 Economic development target. 20% of purchases must be made in Overstrand area. Target date 30 April 2019	3.00	Satisfactory
				2019/2020 Economic development target. 30% of purchases must be made in Overstrand area. Target date 30 April 2020	3.00	Satisfactory
				2020/2021 Economic development target. 50% of purchases must be made in Overstrand area. Target date 30 April 2021	3.00	Satisfactory
				Time, Cost & Quality	3.00	Reviewed
Supply and delivery of wheelie binds, hardware products and lubricant products for a contract period ending 30 June 2021	Startune (Pty) Ltd	Supply and delivery of wheelie binds, hardware products	2.9	Time, Cost & Quality	3.00	Reviewed
Supply and delivery of wheelie binds, hardware products and lubricant products for a contract period ending 30 June 2021	Tsch International Holdings (Pty) Ltd	Supply and delivery of wheelie binds, hardware products	2.9	Time, Cost & Quality	3.00	Reviewed
Supply and delivery of wheelie binds, hardware products and lubricant products for a contract period ending 30 June 2021	Piston Power Chemicals CC	Supply and delivery of wheelie binds, hardware products	2.9	Time, Cost & Quality	3.00	Reviewed
Supply and delivery of wheelie binds, hardware products and	PTA Agencies (Pty) Ltd	Supply and delivery of wheelie binds, hardware products	2.9	Time, Cost & Quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
lubricant products for a contract period ending 30 June 2021						
Supply and delivery of wheelie binds, hardware products and lubricant products for a contract period ending 30 June 2021	Memotek Trading CC	Supply and delivery of wheelie binds, hardware products	2.9	Time, Cost & Quality	3.00	Reviewed
Supply and delivery of protective clothing for the overstrand municipality for a contract period ending 30 June 2021	TRF Sport	Supply and delivery of protective clothing	2.8	Time Cost & Quality	3.00	Satisfactory
Supply and delivery of protective clothing for the overstrand municipality for a contract period ending 30 June 2021	Startune (Pty) Ltd	Supply and delivery of protective clothing	2.8	Time, Cost, & Quality	3.00	Reviewed
Provision of water & electricity meter reading services for gansbaai and hangklip estates for a contract period ending 30 June 2021	Fuze Geomatics CC	Meter readings for Gansbaai & Hangklip estates	2.7	Monthly Meter Readings	3.00	Complete On Time
Cm audit process review	Bavaria Safety Footwear (Pty) Ltd	Safety shoes	2.2	Time, Cost, & Quality	3.00	Satisfactory
Provision and administration of an electricity prepayment vending system for a contract period ending 30 June 2022	Ontec Systems (Pty) Ltd	Administration of electricity prepayment system	3.0	Provision and administration of prepaid electricity	3.00	Fair
Provision of banking services for a contract period ending 30 June 2024	Nedbank Limited	Banking services	5.0	Providing banking services	2.67	July, we still had the same problems with the credit card machines. It takes nedbank months to follow up on a transaction that did not bank and that after we gave them all the information. We are sending emails to Schalk, Werner, Karin and even

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
						Spoken to their Regional Manager for Merchant Services, to no avail. June - due to load shedding we had problems with the credit card machines not banking. Still 2 transactions outstanding form February 2020. Numerous emails send to Schalk and Werner. April - due to lockdown communication with bank was at a minimum for April. March -problems with credit card machines still not resolved. Internet banking is not real time and had the problem that the statements weren't ready for downloading. Nedbank is looking into another option for statement downloading. Have send numerous emails to relevant parties and departments.
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	UMN Communications CC	Supply and delivery of printing paper, ink toners,	2.7	Time Cost & Quality	2.25	Reviewed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	Kengisa (Pty) Ltd	Supply and delivery of printing paper, ink toners,	2.7	Time Cost & Quality	2.00	Reviewed

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	Acorn Technology (Pty) Ltd	Supply and delivery of printing paper, ink toners,	2.7	Time Cost & Quality	3	Reviewed
Supply, delivery of plumbing materials	Universal Trading	Supply and delivery of plumbing products	0.1	Time Cost & Quality	3	Reviewed
Supply, delivery of plumbing materials	Afri Mak (Pty) Ltd	Supply, delivery of plumbing materials	0.1	Time Cost & Quality	3	Reviewed
Supply, delivery of plumbing materials	NRB Piping Systems Inland (Pty) Ltd	Supply, delivery of plumbing materials	0.1	Time Cost & Quality	3	Reviewed
Supply and delivery of electrical products	Emmerencia Construction (Pty) Ltd	Supply and delivery of electrical products	0.2	Time Cost & Quality	3	Reviewed
Supply and delivery of electrical products	Flo Specialized Product Solutions	Supply and delivery of electrical products	0.2	Time Cost & Quality	3	Reviewed
Supply and delivery of electrical products	Obhejane Trading (Pty) Ltd	Supply and delivery of electrical products	0.2	Time Cost & Quality	3	Reviewed
Supply and delivery of electrical products	PH Marketing (Pty) Ltd	Supply and delivery of electrical products	0.2	Time Cost & Quality	3	Reviewed
Supply and delivery of electrical products	Powercomm Solutions (Pty) Ltd	Supply and delivery of electrical products	0.2	Time Cost & Quality	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Powercomm Solutions (Pty) Ltd	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Jocastro (Pty) Ltd	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Flo Specialized Product Solutions	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
	Memotek Trading CC		2.5	Cost	3	Reviewed

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply & delivery of electrical items for a contract period ending 30 June 2023		Electrical items for municipal stores		Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	VE Management Services (Pty) Ltd	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Techron Distributors Cc	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Greenro Solutions (Pty) Ltd	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Universal Trading	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Top Fiks Suppliers	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply & delivery of electrical items for a contract period ending 30 June 2023	Me Global Inc	Electrical items for municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, Plumbing tools, plastic toiletdoors and irrigation items for a contract Period ending 30 June 2023	Khusela Amanzi (Pty) Ltd	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply, delivery of plumbing materials, manholes, Plumbing tools, plastic toiletdoors and irrigation items for a contract Period ending 30 June 2023	Gundo Evolution (Pty) Ltd	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, Plumbing tools, plastic toiletdoors and irrigation items for a contract Period ending 30 June 2023	Universal Trading	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, Plumbing tools, plastic toiletdoors and irrigation items for a contract Period ending 30 June 2023	The Hardware Co	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, Plumbing tools, plastic toiletdoors and irrigation items for a contract Period ending 30 June 2023	Top Fiks Suppliers	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, Plumbing tools, plastic toiletdoors and irrigation items for a contract Period ending 30 June 2023	Elite Investhold (Pty) Ltd	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, Plumbing tools, plastic toiletdoors and irrigation items for a contract	KFC Engineering & Industrial Supplies	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Period ending 30 June 2023						
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toiletdoors and irrigation items for a contract period ending 30 June 2023	Newport Water Solutions (Pty) Ltd	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toiletdoors and irrigation items for a contract period ending 30 June 2023	Alprene Plastic Products (Pty) Ltd	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toiletdoors and irrigation items for a contract period ending 30 June 2023	Aquaduct Trading	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toiletdoors and irrigation items for a contract period ending 30 June 2023	Big Chest (Pty) Ltd	Plumbing items to municipal stores	2.5	Cost	3	Reviewed
				Quality	3	Reviewed
				Time	3	Reviewed
Provision of auctioneering services for a contract period ending 30 June 2023	Ikapa Express Auctioners (Pty) Ltd	Auctioneering services	2.4	Successful completion of auction for moveable assets	3	No auction held to date
Printing and distribution of municipal accounts and newsletters for a contract period ending 30 June 2023	Bidvest Paperplus a Division of Bidvest Paperplus (Pty) Ltd	Printing and distribution of accounts & newsletter	2.4	Printing & distribution of accounts & newsletters on monthly basis	3	Fine
Disconnection and reconnection of electricity supply and	Spectrum Utility Management (Pty) Ltd	Disconnection and reconnection of services	2.4	Disconnection and reconnections of services	3	Fine

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
installation and removal of water flow restrictors for a contract period ending 30 June 2023						
Supply and delivery of electrical items	Landis and Gyr (Pty) Ltd	Supply and delivery of electrical items	0.1	Time, cost & quality	3	Completed

TABLE 74: SERVICE PROVIDER PERFORMANCE - FINANCIAL SERVICES

iv. Management Services

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Document archiving and automated process and workflow business system.	Business Engineering (Pty) Ltd	Provision of on-site-support	6.00	Administration	3.00	Compliant
				Pro-active support	3.00	Compliant
				Re-active support	3.00	Compliant
				Site health management	3.00	Compliant
				Technical support	2.75	Compliant
				Training	3.00	Compliant
				Workflow optimisation	3.00	Compliant

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Software used to manage time and attendance of employess.	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd	Software used to manage time and attendance of EMP	6.00	Quality to support services of software	2.75	Satisfactory
Software used to manage the Integrated Development Plan, the Service Delivery and Budget implementation plan and Individual Performance Management	Ignite Advisory Services	Electronic performance management system	6.00	Ignite supplier performance	3.17	Complied
				Service delivery budget implementation plan	3.17	Complied as per SLA
SITA - Business agreement	Sita (Pty) Ltd	Business between Overstrand & SITA (procurement)	5.00	To consolidate and coordinate the state's information technology resources to achieve cost savings through scale, increase delivery capabilities and enhance interoperability	3.00	Satisfied
Proposed amendment: upgrade, maintenance and support of overstrand municipality's radio frequency network for a contract periid ending 30 June 2023	Comsol Networks (Pty) Ltd (Commucation Solutions)	Upgrade, maintenance & support RF network	5.00	Upgrade, maintenance & support of rf network	3.00	Satisfied with upgrade, maintenance and support of RF network
Provision of multi-functional office machines for a contract period ending 30 June 2021	Evolution Technology Group (Pty) Ltd	Provision of MF office machines	2.92	Supply & maintenance of mf office machines	3.00	KPI reviewed for december 2019
Provision of multi-functional office machines for a contract period ending 30 June 2021	Konica Minolta Sa A Division of Bidvest Office (Pty) Ltd	Provision of MF office machines	2.92	Supply & maintenance of mf office machines	3.00	Satisfied with supply of machines
Provision of multi-functional office machines for a contract period ending 30 June 2021	Motswako Office Solutions (Pty) Ltd	Provision of MS office machines	2.92	Supply & maintenance of mf office machines (plan printer)	3.00	Satisfied with supply of plan printers
Provision of services to host, maintain, possibly re-design and uprade the website of the Overstrand municipality for a contract period ending 30 June 2022	Maxitec	Website hosting	3.00	Time, quality, cost	3.00	Very good and prompt service received.

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Online subscription for access to legal information for a 12-month period	Lexisnexis (Pty) Ltd - 460160	Online subscription for access to legal informatio	1.00	Online services up and running	3.00	Reviewed
Translating and editing service for a 12-month period	Groenewald D	Translating and editing service for a 12 month per	0.95	Time, cost, quality	3.00	Satisfactory
Translating and editing service for a 12-month period	Masiqhame Trading 77 CC	Translating and editing service for a 12 month per	0.95	Masiqhame Trading 77 CC	3.00	Satisfactory
Provision of profesional Consultant for the appointment of a municipal manager	Roy Steele And Associates CC	Consultant for appointment of municipal manager	0.36	Delivery- finding suitable candidate for municipal manager position	3.00	Satisfactory
Upgrade, maintenance of digital mobile network and supply of equipment	Altron Nexus (Pty) Ltd	Upgrade, maintenance of digital radio network	2.11	Supply of equipment	3.00	Satisfied
				Upgrade, maintenance of digital radio network	3.00	Satisfied
MICROSOFT OFFICE 365: migrate, design, install, maintain and train	First Technology Western Cape (Pty) Ltd	MS OFFICE 365	2.11	MS OFFICE - migrate, design, install, maintain & train	3.00	Satisfied
Training in provision of prescribed burns	NCC Environmental Services	Training prescribed burns	0.41	NCC Environmental Services	3.00	Satisfied
Provision of interpreting and translation services for a 12-month contract period	GROENEWALD D - check DOI & TCS pin on SC 2174/2021	Provision of interpreting and translation services	1.00	Provision of interpreting and translation services for a 12-month contract period	3.00	Completed
Supply and delivery of golf shirts	Debt Wise Group (Pty) Ltd	Supply and delivery of golf shirts	0.16	Time, cost, quality	3.00	Satisfactory
Demonstrate knowledge and understanding of operating regulations for voltage systems (unit standard 242766)	Devoltage Training Centre CC	Demonstrate knowledge and understanding of operati	0.08	Time, cost, quality	3.00	Satisfactory

TABLE 75: SERVICE PROVIDER PERFORMANCE - MANAGEMENT SERVICES

v. Infrastructure and Planning Services

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Leasing for the operation of illuminated street signs in the Overstrand municipal area	DIRECTOSIGN North (PTY) LTD	Leasing for the operation of illuminated street signs	9.92	Comply with the conditions of the lease agreement	2.50	Lessee keeping to conditions of lease
Implementing agent for the housing projects in the Overstrand municipal area	Motlekar Overstrand (M5 Overstrand)	Implementing of housing	14.18	Cost of project	2.75	Satisfied
				Quality control	2.75	Satisfied
				Timeframe	2.75	Satisfied
(Buildman) the provision of informantion technology related services and systems.	Water Management Services CC	Licences	9.00	All licenses and software versions must be up to date	3.00	Satisfactory
Amendment of SC1634A/2015: provision of geographic information systems (GIS) services in the Overstrand municipality area ending 30 June 2023	Esri (Environmental Systems Research Institute SA (Pty) Ltd)	GIS services	3.00	GIS services automated programing and cadastral maintenance	3.92	Service was received
Re-electrification of Mandela Square, Zwelihle, Hermanus	Ve Reticulation (Pty) Ltd	Re-electrification of Mandela Square in Zwelihle	3.00	Local labour & emerging contractors	2.00	Satisfactory
				Re-electrification of Mandela Square	2.00	Satisfactory
				Site meetings	2.00	Satisfactory
				Tax invoices	2.00	Satisfactory
Transport of containerised municipal solid waste and chipping of garden waste for a contract period ending 30 June 2021	Enviroserv Waste Management	Haulage of waste and chipping of garden waste	3.00	Ccompliance with health & safety specifications	3.00	Satisfactory work
				Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	2.83	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Economic development	3.00	Satisfactory work
				Social responsibility	3.00	Satisfactory work

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Operation of Gansbaai landfill, Stanford public drop-off and Pearly Beach drop-off for a contract period ending 30 November 2032	Enviroserv Waste Management	Operation of Gansbaai landfill, Stanford public drop-off	13.76	Completion within budget	3.00	Satisfactory work
				Compliance with health and safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	2.92	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Economic development	3.00	Satisfactory work
				Social responsibility	3.00	Satisfactory work
Auditing of electricity meters, connections and automatic geyser control devices in the Overstrand municipal area for a contract period ending 30 June 2021	Ontec Systems (Pty) Ltd	Auditing of electrical meters & ACD units	2.44	Site meetings	3.00	Satisfactory
				Tax invoices	3.00	Satisfactory
Installation of sewer reticulation in Kleinmond phase 1	Venleo Group (Pty) Ltd	Construction of sewer pipelines	2.48	Completion within budget	3.00	Satisfactory work
				Compliance with health & safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	2.25	Unsatisfactory work done
Water and wastewater bulk works operations and maintenance	Veolia Water Solutions & Technologies South Africa	Operation and maintenance	15.01	4% sub-contracting to local eme's and QSE'S	3.92	Good work done
				Completion within budget	3.00	Satisfactory work
				Compliance with health & safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	3.42	Satisfactory work

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Re-Solve Consulting (Pty) Ltd	Engineering consultants	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Ingerop South Africa (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	2.75	Satisfactory work
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	DECA Consulting Engineers CC	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	JG Afrika (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Uhambiso Consult	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
			2.92	Completion within budget	3.00	Satisfactory work

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Avdm Consulting Engineers & Project Managers CC	Consulting engineering services		Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	2.33	Unsatisfactory
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Royal Haskoningdhv (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	EFG Engineers (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	2.08	Busy implementing
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Geohydrological & Spatial Solutions Inter (Pty) Ltd (Geoss)	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	JPCE (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	3.00	Satisfactory work
Appointment of consultants for various engineering and groundwater projects in the Overstrand	Daveng Consulting Engineers	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
municipal area for a contract period ending 30 June 2022.				Compliance within programme	3.00	Not use yet
				Social responsibility	2.92	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Water And Wastewater Engineering (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	WEC Consult	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Gibb (Pty) Ltd (Arcus Gibb)	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	2.00	Busy planning implementation
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Delta Built Environment Consultants (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	IX Engineers (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Social responsibility	3.00	Satisfactory work
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	UDS Africa Professional Services Provider & Project Managers	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	3.00	Satisfactory work
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Nextec Industrial Technologies (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	2.08	Busy planning implementation
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	HHO Africa	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Lukhozi Consulting Engineers (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	SMEC South Africa (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Element Consulting Engineers (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	3.00	Busy planning implementation
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Aurecon South Africa (Pty) Ltd (Oorgeneem By Netgroup150313)	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	2.75	Satisfactory work
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	GLS Consulting (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility	2.08	Satisfactory work
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Motla South (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Neil Lyners and Associates (RF) (Pty) Ltd	Consulting engineering services	2.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
			2.92	Completion within budget	3.00	Not use yet

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.	Bigen Africa Services (Pty) Ltd	Consulting engineering services		Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of architects, architectural technologists, structural engineers, and quantity surveyors for a contract period ending 30 June 2021	Engelbrecht And Scorgie Architectural Offices	Drawing services	1.86	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Work done in time-frame	3.00	Satisfactory
Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2021	Bergstan South Africa	Do structural designs and site management	1.86	Work done in agreed time frame	3.00	Satisfactory
				Work to be done to an acceptable standard as per ecsa requirements	3.00	Satisfactory
				Work to be done to the agreed cost	3.00	Satisfactory
Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2021	Aurecon South Africa (Pty) Ltd (Oorgeneem by Netgroup150313)	Do structural designs and site management if bergs	1.86	Work done in the agreed time frame	3.00	Complied no work done yet
				Work to be done to an acceptable standard	3.00	No work done yet
				Work to be done within the agreed cost	3.00	Complied no work done yet
Appointment of architects, architectural technologists, structural engineers, and quantity surveyors for a contract period ending 30June 2021	MNGOMA SEEDAT and Associates CC	Do quantity surveying on projects where required	1.86	Work to be done to an acceptable standard	3.00	Satisfactory
				Work to be done within agreed cost	3.00	Satisfactory
				Work to be done within agreed time frame	3.00	Satisfactory
Education awareness - puppet shows and live theatre for scholars to create awareness for water conservation, waste recycling and environmental conservation	Story Team (Pty) Ltd	Puppet show and live theatre for scholars	2.44	Comliance within programme	3.00	Satisfactory work
				Completion within budget	3.00	Satisfactory work
				Compliance with health & safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Social responsibility	3.00	Satisfactory work
Upgrading of Hawston Sports ground	Amandla Construction	Upgrading of sport infrastructure	0.61	Budget	3.00	Within budget
				Quality	3.00	Good quality
				Time	3.00	Satisfactory progress
Construction of a 1.5ml reservoir and associated works in Pringle Bay	Rodpaul Construction (Pty) Ltd	Construction of reservoir	1.38	6% sub-contracting of local eme's and qse's	3.00	Busy implemeting
				Completion within budget	3.00	Satisfactory work
				Compliance with health & safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Unsatisfactory work
				Social responsibility	3.00	Unsatisfactory work
Construction of stormwater infrastructure for Hermanus CBD and Industrial area	Meyer Beton	Construction of stormwater	0.89	Cost	3.00	Within budget
				Quality	3.00	Satisfactory quality
				Time	3.00	Extention of time claim submitted & to be evaluated by consultant
Excavation, transporting and disposing of previously general waste at Hawston landfill site	SHC Civils and Maintenance	Excavation of waste & transport to landfill	0.62	Completion within budget	3.00	Satisfactory work
				Compliance with health & safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Construction of a material recovery facility, a public drop off and a garden waste chipping area in Hermanus	WCB Holdings (Pty) Ltd	Construction of a material recovery facility	1.33	Completion within budget	3.00	Satisfactory work done
				Compliance with technical specifications	3.00	Satisfactory work done
				Compliance within programme	2.83	Unsatisfactory work done
				Compliane with health and safety specifications	3.00	Satisfactory work
Upgrade of Kleinmond Main Sewer and Reticulation, Phase 2	Amandla Construction	Construction of sewer pipelines	1.08	4% subcontracting to eme's	2.25	Unsatisfactory
				Completion within budget	3.00	Satisfactory work
				Compliance with health & safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
Provision of laboratory services for the monitoring of water quality in the Overstrand area for a contract period ending 30 June 2023	Integral Laboratories (Pty) Ltd	Provision of laboratory services	3.00	Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
Construction of a 4ml Reservoir in Masakhane, Gansbaai	Khubeka Construction CC	Construction of 4 ml reservoir	1.22	Budget	4.00	Within budget
				Quality	4.00	Good quality
				Time	3.00	Satisfactory progress
Construction of Industrial Business Hub in Hawston	Masete Nong Construction CC	Construction	0.84	Budget	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Slow progress
Hiring of containers for storage and office space for a contract period ending 30 June 2021	Rigtech Services	Hiring of containers for storage and office space	0.83	Hiring of containers for storage and office space	3.00	All good

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Construction of the bulk stormwater infrastructure in Stanford	SR Civil Contractors (Pty) Ltd	Construction of stormwater infrastructure	0.73	Cost	4.00	Works completed within contract amount
				Quality	3.00	Satisfactory quality
				Time	4.00	Works completed
Construction of the bulk infrastructure in Masakhane site B, Gansbaai	Zelpy 1117 CC	Construction of stormwater infrastructure	0.73	Budget	4.00	Works completed within budget
				Quality	4.00	Good quality
				Time	4.00	Practical completed
Construction of a sewage pump station in Masakhane site B, Gansbaai	Benver Civils and Plant Hire CC	Construction of pumpstation	0.57	Cost	3.00	Satisfactory
				Quality	4.00	Good quality
				Time	3.00	Satisfactory progress
Construction of new Sewers, Zwelihle	Asla Konstruksie (Edms) Bpk	Construction of sewer pipelines	1.92	Completion within budget	3.00	Satisfactory work done
				Compliance with health & safety specifications	3.00	Satisfactory work done
				Compliance with technical specifications	3.00	Satisfactory work done
				Compliance within programme	3.00	Satisfactory work done
				Social responsibility	3.00	Satisfactory work done
				Sub-contracting to local eme's and qse's	3.00	Satisfactory work done
Construction of new Sewers, Zwelihle	Asla Konstruksie (Edms) Bpk	Construction of sewer pipelines	1.92	Completion within budget	3.00	Satisfactory work done
				Compliance with health & safety specifications	3.00	Satisfactory work done
				Compliance with technical specifications	3.00	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance within programme	3.00	Satisfactory work done
				Social responsibility	3.00	Satisfactory work done
				Sub-contracting to local eme's and qse's	3.00	Satisfactory work done
Construction of concrete palisade fencing at Gansbaai landfill site	Mazemane Trading And Projects (Pty) Ltd	Construction of concrete palisade fencing	0.50	Completion within budget	3.00	Satisfactory work
				Compliance with health & safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibilities	3.00	Satisfactory work
Supply and delivery of electrical instruments and equipment	FLO Specialized Product Solutions	Supply and delivery of equipment	0.33	Supply and delivery within agreed timeframe	3.00	All ordered items have been received
Replacement of waterpipes, Rooiels to Hermanus	WBHO Construction (Pty) Ltd	Construction of water pipelines	2.34	4% sub-contracting to local EMES and QSE's	3.00	Satisfactory work
				Completion within budget	3.00	Satisfactory work
				Compliance with health & safety specifications	3.00	Satisfactory work
				Compliance with technical specifications	3.00	Satisfactory work
				Compliance within programme	3.00	Satisfactory work
				Social responsibility contribution	3.00	Satisfactory work
Supply & delivery of fibreglass extension ladders	Memotek Trading CC	Provision of 4x fibreglass extension ladders	0.10	Contract requirements	3.00	Satisfactory
				Invoice and delivery note	3.00	Satisfactory
Supply and delivery of 95mm2 single core welding cable	Memotek Trading CC	Supply & deliver welding cable	0.06	Compliance with technical specifications.	3.00	Satisfactory
				Invoice and delivery note	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Supply and delivery of concreteplinths for mini-sub	OBHEJANE Trading (Pty) Ltd	Supply and delivery of concreteplinths for mini-sub	0.12	Time, cost, quality	3.00	Satisfactory

TABLE 76: SERVICE PROVIDER PERFORMANCE- INFRASTRUCTURE AND PLANNING SERVICES

vi. Community Services

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
(EMIS)the provision of information technology related services and systems.	Water Management Services CC	Asset maintenance management system license fees	9.00	All licenses up to date and informed when new version of software is/will be available	3.00	Licenses and software version up to date
				Cost	3.00	Satisfactory work done
				Quality	3.00	Satisfactory work done
				Time (delivery)	3.00	Satisfactory work done
Business system through which the maintenance of all property and infrastructure assets in the municipality is done.	Water Management Services CC	Operational systems	6.00	Cost	3.00	Satisfactory work done
				Quality	3.00	Satisfactory work done
				Time (delivery)	3.00	Satisfactory work done
Transversal agreement: contract RT-46.2014: Appointment of a service provider for the provision of vehicle fleet management	Transit Solutions (Pty) Ltd	Provision of fleet management services	3.75	Cost (price)	3.00	Satisfactory work done
				Quality	3.00	Satisfactory work done
				Time (delivery)	3.00	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
services for a contract period ending 31 March 2021						
Amendment of SC1701A/2016: software and website for caravan park/camping reservations for a contract period ending 31 October 2020	Cimso Business Solutions Afcimso Business Solutions Africa (Pty) Ltd [Psd Distributionrica (Pty) Ltd [Psd Distribution]	Software website for caravan parks	2.66	Website and software of bookings of palmiet campsite services	3.00	Satisfactory
Hiring of sewage vacuum tankers for a contract period ending 30 June 2021	Juno Corp (Pty) Ltd (Prev Jetvac South Africa (Pty) Ltd)	Hiring of sewage vacuum tankers	3.00	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Management of Gansbaai caravan park for a contract period ending 30 June 2021	Stevens N	Management of Gansbaai caravan park	2.98	Management	3.00	Satisfactory
Provision of hygiene services for a contract period ending 30 June 2021	Imvula Services Group (Pty) Ltd	Hygiene services	2.87	Service delivery & consumables	3.00	Satisfactory
Provision of small works and maintenance as and when needed for a contract period ending 30 June 2021	Alan Bailey Civil Engineering & Construction Cc	Provision of small works & maintenance	2.82	Cost (price)	3.00	Satisfactory work done
				Quality	3.00	Satisfactory work done
				Time	3.00	Satisfactory work done
Chemical control of weeds on sport turf & public open spaces in the Overstrand for a contract period ending 30 June 2021	Henchem	Chemical control of weeds	2.74	Compliance according to specifications	3.00	Satisfactory work done
Repair and maintenance of diesel boiler systems at Onrus caravan park for a contract period ending 30 June 2021	Blt Boiler Services Cc	Repair and maintenance of diesel boilers	2.00	Blt boiler services cc	3.00	Satisfactory work
Cleaning of stormwater and sewerage pipelines on an "as and when" required for a contract period ending 30 June 2022	Juno Corp (Pty) Ltd	Cleaning of stormwater and sewerage pipelines	2.94	Cost	3.00	Satisfactory work
				Quality	3.00	Satisfactory work
				Social responsibilities	3.00	Satisfactory work
				Time	3.00	Satisfactory work

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Repair of small plant (lawnmowers, weed eater, etc.) for a contract period ending 30 June 2022	Hermanus Mower Centre	Repair of small plant	2.94	Cost	3.00	Satisfactory work
				Quality	3.00	Satisfactory work
				Social responsibilities	3.00	Satisfactory work
				Time	3.00	Satisfactory work
Pruning and felling of trees in Hermanus, Kleinmond and Stanford areas for a contract period ending 30 June 2022	Uhlaza Group	Pruning and felling of trees	3.00	Pruning and felling of trees	3.00	Work done according to specifications
Provision of garden maintenance services in Hermanus area, for a contract period ending 30 June 2022	Hire Thina General Trading (Pty) Ltd	Garden maintenance	2.83	Quality & time	3.00	Satisfactory
Provision of garden maintenance services in Hermanus area, for a contract period ending 30 June 2022	JC Krohn	Garden maintenance services	2.83	Quality & time	3.00	Satisfactory
Provision of garden maintenance services in Hermanus area, for a contract period ending 30 June 2022	Indalo Yethu Construction and Projects (Pty) Ltd	Garden maintenance	2.83	Quality & time	3.00	Satisfactory
Management of informal settlements within the Overstrand area for a contract period ending 30 June 2022	Red Ant Security Relocation & Eviction Services (Pty)Ltd (Me	Management of informal settlements	2.66	Daily monitoring and demolition of illegal structures	3.00	Satisfactory
Provision and maintenance of small-bore sewage connections in Hermanus for a contract period ending 30 June 2022	Claw Civils (Pty) Ltd	Sewer connections	2.66	Time	3.00	Satisfactory
Life saving services for the Overstrand area for a contract period ending 30 June 2022	Overstrand Community Lifeguards CC	Lifeguard services	2.66	Time, cost, quality	3.00	No service delivered due to covid 19 lockdown
Supply, installation, monitoring and maintenance of a vehicle active tracking system on a lease basis for a contract period ending 30 June 2022	Ramm Systems (Pty) Ltd	Vehicle tracking and monitoring	2.61	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply, delivery and planting of trees in various areas of the Overstrand, for a contract period ending 30 September 2020	Finest Cleaning Service and Projects (Pty) Ltd	Planting of trees	0.81	Quality of work	3.00	No trees planted
Arbouricultural consultation and the development of an urban tree management system for a contract period ending 30 June 2022	Ulwando Bushclearing (Pty) Ltd	Tree inventory and arbouricultural consultation	2.35	Quality & time	3.08	Satisfactory
				Quality of tree inventory system & implementation	3.08	Satisfactory
Replacement of water meters in the Overstrand area, phase 4, for a contract period ending 30 June 2022	Ikapa Reticulation & Flow	Replacement of water meters in the Overstrand	2.26	Cost	3.00	Satisfactory work done
				Quality	3.00	Satisfactory work done
				Time	3.00	Satisfactory work done
Repair, maintenance and design of irrigation systems in the Overstrand municipal area for a contract period ending 30 June 2022	Flo-Rite Irrigation CC	Repair and maintenance	2.25	Quality of work	3.25	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Mbeshis Cleaning Service	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Gardiner N (The Business Zone)	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Adam Outreach Projects (Pty) Ltd	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic	2.75	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				neatness of the area is maintained at the highest level at all times.		
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Mongezi Mbandeni (Pty) Ltd	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Krohn JC	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Evelyn's Painting Services	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Temfin Holdings (Pty) Ltd	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Finest Cleaning Service and Projects (Pty) Ltd	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Vera and Sons Catering and Projects	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Wapipa Construction (Pty) Ltd	Cleaning services	1.92	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	2.75	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	ALG Services	Cleaning services	1.92	Cost	2.75	Satisfactory
				Quality	2.75	Satisfactory
				Time	2.75	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	Eunecia's Cleaning Services	Cleaning services	1.92	Cost	2.75	Satisfactory
				Quality	2.75	Satisfactory
				Time	2.75	Satisfactory
Supply and install panels and poles	Mr Spike Overberg CC	Supply and installation of panels and poles (nylof	0.56	Supply and install panels and poles - onrus caravan park fence	3.00	Work completed

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of construction materials	Afrimat Aggregates Operations (Pty) Ltd	Supply and delivery of construction materials	0.71	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Supply and deliver construction materials	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction materials	Hulme CR	Supply and delivery of construction materials	0.71	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Supply and deliver construction materials	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply & installation of web based/online bulk SMS sending software service for a contract period ending 30 June 2023	SMSDEPOT	Bulk SMS services	2.71	Effective emergency communication	3.00	System fully working
Supply and delivery of polywood products	Primwood Products	Supply and delivery of polywood products	0.70	Supply and deliver as per tender specs	2.25	Supply and deliver as per tender specs
Supply, deliver, install, servicing and replacement of 1000l hot water storage tank(s) at Onrus River Caravan Park	Pro Heat & Energy Electrical CC	Replacement of diesel boilers	0.28	Time, cost, quality	3.00	Satisfactory
Supply and installation of high risk perimeter fencing at Kleinmond transfer station	CAF Contractor	Supply and installation of high risk perimeter fencing	0.10	Time, cost, quality	3.00	Satisfactory
Supply and delivery of bitumen products	Dense Seal (Pty) Ltd	Supply and delivery of bitumen products	0.50	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply, deliver and install new shades for Hawston Day Camp	Henry Gaffley Bouers CC	Supply, deliver and install new shades for hawston	0.59	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Servicing and/or refurbishing of Hawston pool pumps	Agricultural Rural Development Services (Pty) Ltd (Ards)	Servicing and/or refurbishing of hawston pool pump	0.61	Quality,time and cost		Satisfactory ,time,cost and quality as per prescribed specifications of tender
Supply, deliver and install an interactive 4000lm laser projector	Blu-Vine Technologies (Pty) Ltd	Installation of laser projector	0.10	Supply, deliver and install a multi media laser projector	3.00	Installed the projector
Upgrade of stormwater systems in Hangklip area	Ohlson Civil and Building Contractors (Pty) Ltd	Upgrade of stormwater systems	0.57	Budget	3.00	Contractor spending according projected cash flow - contract period have been extended to 30 june 2021
				Quality	3.00	Quality of work satisfactory-contract period have been extended to 30 june 2021
				Time	3.00	Extension of time claim submitted-contract period have been extended to 30 june 2021
Supply and deliver plumbing material	Memotek Trading CC	Supply and deliver plumbing material	0.15	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and deliver plumbing materials	Top Fiks Suppliers	Supply and deliver plumbing material	0.15	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
	Rustic Living Trading 155	Supply and delivery of diesel	2.56	Cost	3.00	Satisfactory
				Delivery on time	3.00	Delivery satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of 500 ppm farm grade diesel fuel for Onrus caravan park for a contract period ending 30 June 2023				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Lifeguard services for the Overstrand area for a contract period ending 30 June 2022	Overstrand Community Lifeguards Cc	Lifesaving services	1.57	Lifesaving services overstrand (Hermanus and Gansbaai) - other beaches tender 2120/2020	3.00	Satisfactory service - 2 year contract.
Supply, delivery and application of fertilizer to sports fields in the Overstrand, for a contract period ending 30 June 2021	Bandakhanya (Pty) Ltd	Fertilizing of sports fields	0.55	Quality & time	3.00	Work done according to specifications
Waterproofing of the existing concrete deck at Grotto Beach ablution block, Hermanus	CA Hanekom	Waterproofing	0.20	Time	3.00	Satisfactory
				Waterproofing of the existing concrete deck	3.00	Satisfactory
Upgrade of sportsfield lighting in Mount Pleasant and installation of an electronic sign board in Hermanus	Adenco Construction (Pty) Ltd	Installation & repair of flood lights	0.47	Supply and installation of flood lights	4.00	Satisfactory
Supply and installation of artificial grass in various parks in the Overstrand area on an as and when basis, for the period ending 30 June 2023	Innovative Blinds (Pty) Ltd	Installation of artificial grass	2.47	Quality	3.00	No work done
Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2023	Actophambili Roads (Pty) Ltd	Reseal, upgrading and rehabilitation of roads	2.47	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	To be deleted
				Time	3.00	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	Fierce Dimensions Enterprises (Pty) Ltd	Supply and delivery of building material	2.47	Supply and delivery of building materials	3.00	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	Ithuba Industries	Supply and delivery of building material	2.47	Supply and delivery of building materials	3.00	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	Emmerencia Construction (Pty) Ltd	Supply and delivery of building material	2.47	Delivery of building materials	3.00	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	Black Thari Cleaning and Contractor Trading (Pty) Ltd	Cleaning services	2.47	Cleaning services	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of cleaning services for the Gansbaai / Stanford areas	N And N Construction (Pty) Ltd	Cleaning services	2.47	Cleaning services	3.00	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	Magatyeni Cleaning Services and Projects (Pty) Ltd	Cleaning services	2.47	Cleaning services	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	AJ Van Huffel Planthire CC	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Gansbaai Sand & Klip	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Hulme CR	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Afrimat Aggregates Operations (Pty) Ltd	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	Tee Gee Building Suppliers CC	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of construction material for a contract period ending 30 June 2023	Burmar Manufacturing (Pty) Ltd	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	FG Jacobs Transport CC	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Provision of sports field aeration services in the Overstrand area for the period ending 30 June 2023	Ulwando Bushclearing (Pty) Ltd	Aeration of sports fields	2.66	Time & quality	3.00	Satisfactory
Supply of wheelie bins (140 l) for a contract period ending 30 June 2021	Mpact Plastic Containers (Pty) Ltd	Provide wheelie bins	0.31	Delivery of wheelie bins	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Colas South Africa (Pty) Ltd	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Memotek Trading CC	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	Dense Seal (Pty) Ltd	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of bitumen products for a contract period ending 30 June 2023	TTR Events and Suppliers (Pty) Ltd	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Transversal term contract RT46-2020: appointment of contractors for the provision of vehicle fleet management services to the state for a period of five years - 1 April 2021 to 31 March 2026	Firstrand Bank Ltd	Fleet maintenance and management services	2.25	Cost	3.00	Satisfactory work
				Quality	3.00	Satisfactory work
				Time	3.00	Satisfactory work
Supply and delivery of a slasher, brushcutter, chain saws, backpack blowers and sod cutter	Obhejane Trading (Pty) Ltd	Equipment	0.19	Time	4.00	Equipment have been delivered within specified timeframe
Supply and delivery of a slasher, brushcutter, chain saws, backpack blowers and sod cutter	Eco Brands and Industries (Pty) Ltd	Equipment	0.19	Time	4.00	Equipment have been delivered within the specified timeframe
Supply and delivery of a slasher, brushcutter, chain saws, backpack blowers and sod cutter	Ram Traders (Pty) Ltd	Equipment	0.19	Time	4.00	Equipment received within timeframe for delivery
Supply and delivery of a slasher, brushcutter, chain saws, backpack blowers and sod cutter	Rustic Living Trading 155 (Pty) Ltd	Equipment	0.19	Time	4.00	Equipment received within timeframe for delivery
Supply and delivery of a slasher, brushcutters, chain saws, backpack blowers and sod cutter	Mtf Consultants (Pty) Ltd	Equipment	0.19	Time	4.00	Equipment have been delivered within the specified timeframe
Dismantling of asbestos roof sheets, Buffeljachts community hall, Gansbaai	Carons Services	Dismantling of asbestos roof sheets	0.09	Dismantling of asbestos roof sheets	3.00	Satisfactory
Beautification of entrances to Kleinmond	Potts Devco (Pty) Ltd	Construction	0.08	Time	3.00	Completed project within timeframe

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of pushrod inspection camera system	Orsco (Pty) Ltd	Supply and delivery of pushrod inspection camera s	0.07	Time	3.00	Satisfactory
Supply and delivery of streets, storm water, water and sewer related small plant and equipment	Lumber & Lawn	Supply and delivery of streets, storm water, water	0.19	Time (delivery)	3.00	Satisfactory work done
Supply and delivery of streets, storm water, water and sewer related small plant and equipment	Eco Brands and Industries (Pty) Ltd (Bank Change)	Supply and delivery of streets, storm water, water	0.19	Time (delivery)	3.00	Satisfactory work done
Supply& delivery of roof sheets for Zwelihle Community Hall	Eco Brands and Industries (Pty) Ltd (Bank Change)	Supply & delivery of roof sheets Zwelihle com hall	0.12	Supply and deliver roof sheets	3.00	Satisfactory

TABLE 77: SERVICE PROVIDER PERFORMANCE - COMMUNITY SERVICES

vii. Protection Services

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Traffic speed measuring, cameras and back office for fine collection in the Overstrand.	Traffic Management Technology	Traffic speed measuring, cameras and back office for fine collection	5.50	SC1579/2015: traffic speed measuring, cameras and back office for fine collection in the Overstrand	3.00	Satisfactory service as per specification
Provision of security guards in the Overstrand area for a contract period ending 30 June 2021	Tyte Security Services CC	Security guarding services	2.75	Attendance register kept up to date	3.00	Satisfactory service as per specification
				Security guard punctuality	3.00	Satisfactory service as per specification

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
				Security guarding services	3.00	Satisfactory service as per specification
Provision of security guards in the Overstrand area for a contract period ending 30 June 2021	Quintessential Security CC	Security guarding services	2.75	Attendance register kept up to date	3.00	Satisfactory service as per specification
				Security guard punctuality	3.00	Satisfactory service as per specification
				Security guarding services	3.00	Satisfactory service as per specification
Clearing of municipal and private erven for a contract period ending 30 June 2021	Need Compost CC	Maintenance & clearing of open plots	2.50	Clear erven according to specifications listed in tender SC1908/2018 as well as the policy for the clearing and maintenance of vegetation creating fire hazards	3.00	Need Compost CC are unable to deliver any services due to the national lockdown. Lockdown commenced at midnight on Thursday 26 march and is due to end at midnight on Thursday 30 May 2020. No services were rendered for the month of July 2020
				Complete work within 21 days as per tender specification (5.2.8)	3.00	Need Compost CC are unable to deliver any services due to the national lockdown. Lockdown commenced at midnight on Thursday 26 March and is due to end at midnight on Thursday 30 May 2020. No services were rendered for the month of July 2020.
Clearing of municipal and private erven for a contract period ending 30 June 2021	Afriserv Security (Pty) Ltd	Maintenance & clearing of open plots	2.50	Complete work within 21 days as per the tender specification (5.2.8)	3.00	Afriserv are unable to deliver any services due to the national lockdown. Lockdown commenced at midnight on Thursday 26 March and is due to end at midnight on Thursday

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
						30 April 2020. Lockdown was extended, South Africa is currently in level 3 which means only certain sectors are permitted to trade. No services were rendered for the month of July 2020
Clearing of municipal and private erven for a contract period ending 30 June 2021	Pandora L and J (Pty) Ltd	Maintenance & clearing of plots	2.50	Clear erven according to specifications listed in tender SC1908/2018 as well as the policy for the clearing and maintenance of vegetation creating fire hazards	3.00	Pandora L and J (Pty) Ltd are unable to deliver any services due to the national lockdown. Lockdown commenced at midnight on Thursday 26 March and is due to end at midnight on Thursday 30 April 2020. Lockdown was extended, South Africa is currently in level 3 which means only certain sectors are permitted to trade. No services were rendered for the month of July 2020
				Complete work within 21 days as per tender specification (5.2.8)	3.00	Pandora L and J (Pty) Ltd are unable to deliver any services due to the national lockdown. Lockdown commenced at midnight on Thursday 26 March and is due to end at midnight onThursday 30 April 2020. Lockdown was extended, South Africa is currently in level 3 which means only certain

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
						sectors are permitted to trade. No services were rendered for the month of July 2020
Clearing of municipal and private erven for a contract period ending 30 June 2021	Indalo Yethu Construction and Projects (Pty) Ltd	Maintenance and clearing of open plots	2.50	Clear erven according to specifications listed in tender SC1908/2018 as well as the policy for the clearing and maintenance of vegetation creating fire hazard	3.00	Indalo Yethu Construction and Projects (Pty) Ltd are unable to deliver any services due to the national lockdown. Lockdown commenced at midnight on Thursday 26 March and is due to end at midnight on Thursday 30 April 2020. Lockdown was extended, South Africa is currently in level 3 which means only certain sectors are permitted to trade. No services were rendered for the month of July 2020
				Complete work within 21 days as per tender specification (5.2.8)	3.00	Indalo Yethu Construction and Projects (Pty) Ltd are unable to deliver any services due to the national lockdown. Lockdown commenced at midnight on Thursday 26 March and is due to end at midnight on Thursday 30 April 2020. Lockdown was extended, South Africa is currently in level 3 which means only certain sectors are permitted to trade.

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
						No services were rendered for the month of July 2020
Provision of accommodation for impounded cats and dogs in the overstrand area for a contract period ending 30 June 2022	Hermanus Animal Welfare Society	Accomodation for impounded cats and dogs	2.84	Services on stray cats and dogs	3.00	Satisfactory service as per specification
Provision of accommodation for impounded cats and dogs in the overstrand area for a contract period ending 30 June 2022	Barc Dieresorg Trust	Accommodation for impounded cats and dogs	2.84	Services on stray cats and dogs	3.00	Satisfactory service as per specification
Provision of towing services in the overstrand area for a contract period ending 30 June 2022	Dumse And Sons Transport (Pty) Ltd	Towing services in the overstrand area	2.75	Vehicle towing, storage service against set service delivery timelines	3.00	Satisfactory service as per specification
Construction of new vehicle hangar for Overstrand Municipality, Mussel Road, Hermanus	Rapiprop 158 (Pty) Ltd	Construction of new vehicle hangar	0.96	Construction of new vehicle hangar for Overstrand Municipality, Mussel road, Hermanus	3.00	Satisfactory
Supply and delivery of smoke alarms	Universal Trading	Supply and delivery of Smoke Alarms	0.92	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
				Work(s) performed goods delivered within financial framework specified	3.00	Satisfactory
Supply and delivery of uniforms and protective clothing for fire & rescue and disaster management	J and H Protective Clothing (Pty) Ltd	Supply and delivery protective clothing	2.38	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Monitoring, armed response, installation of alarm systems and cctv	Fidelity ADT (Pty) Ltd - Monitoring		2.29	Monthly report of occurences	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2020/21)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
camera call-outs for a contract period ending 30 June 2023		Monitoring, armed response installation of alarms		Response time	3.00	Satisfactory
Removal and replacement of roller shutter doors – traffic department vehicle testing station	Stop Doors Maintenance	Removal and replacement of roller shutter doors	0.10	Time, cost, quality	3.00	Satisfactory
Supply & delivery of CCTV cameras	Blu-Vine Technologies (Pty) Ltd	Supply of CCTV cameras	0.14	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory

TABLE 78: SERVICE PROVIDER PERFORMANCE - PROTECTION SERVICES

3.2.4 B-BBEE COMPLIANCE PERFORMANCE INFORMATION

3.2.4.1 MANAGEMENT CONTROL

The table indicates the number of directors/managers information of Overstrand Municipality for the 2020/21 financial year:

Categories	% Number for each category	Race classification (indicate number in terms of A, C & I)	Gender (indicate number in terms of F & M)	Age (provide number in chronological order)	Location (indicate number in each Province)	Disability (indicate number in terms of F & M)
Board	N/A	N/A	N/A	N/A	N/A	N/A

Categories	% Number for each category	Race classification (indicate number in terms of A, C & I)	Gender (indicate number in terms of F & M)	Age (provide number in chronological order)	Location (indicate number in each Province)	Disability (indicate number in terms of F & M)
Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Non-Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Senior Management **(MM & Directors)**	71%	CF -1 CM – 3 AM - 1	F -1 M -4	F – 54 CM – 51, 52 & 53 AM - 58	Western Cape	N/A
Middle Management **(T14 – T19)**	46%	AF – 4 AM – 2 CF – 6 CM - 18	F – 10 M - 20	AF – 35, 38, 39, 47 AM – 43, 54 CF – 40 – 48 CM – 35 - 59	Western Cape	N/A
Junior Management **(T10 – T13)**	62%	AF – 11 AM – 12 IF – 1 CF -22 CM -60	F – 24 M - 82	CM – 42 – 55 CF – 31 – 59 IF - 55	Western Cape	N/A
Dividends declared	179%	141	141	31 - 59	Western Cape	N/A

(NB: A-Africans, C-Coloureds, and I-Indians)

3.2.4.2 Skills development

Total leviable amount and number of black persons trained in Overstrand Municipality for the 2020/21 financial year:

Total Leviable amount:							
Categories	**Number for each category**	**Race classification (indicate number in terms of A, C & I)**	**Gender (indicate number in terms of F & M)**	**Age (provide number in chronological order)**	**Location (indicate number in each Province)**	**Disability (indicate number in terms of F & M)**	**Total Amount Spend**
Black employees	125	A -37 C - 87 I - 1	M F A 29 8 C 74 13 I 0 1	21 - 50	Western Cape	0	R2 093 684.15

Total Leviable amount:							
Categories	**Number for each category**	**Race classification (indicate number in terms of A, C & I)**	**Gender (indicate number in terms of F & M)**	**Age (provide number in chronological order)**	**Location (indicate number in each Province)**	**Disability (indicate number in terms of F & M)**	**Total Amount Spend**
Black non-employees	0	0	0	0	0	0	0
Black People on internships, apprenticeship, learnership	0	0	0	0	0	0	0
Unemployed black people on any Programme under the learning Programme matrix	0	0	0	0	0	0	0

3.2.4.3 Enterprise and Supplier Development

Total procurement spend/budget and number of enterprise and supplier development beneficiaries and value thereof for the 2020/21 financial year:

Total Procurement Spent:			
Total Number of Suppliers 630	**Total Value Spend** R 575 817 369.79		
Total Number of EME Supplier 405	**Total Value Spend** R 193 342 628.00	**% Black Ownership** 33.4%	**% Black women ownership** 18.60
Total Number of QSE Supplier 37	**Total Value Spend** R 132 714 801.27	**% Black Ownership** 41.50	**% Black women ownership** 23.40
Total Number of Large Suppliers 2	**Total Value Spend** R 154 917 721.16	**% Black Ownership** 0	**% Black women ownership** 0
Total Value of 2% NPAT or 0.2% of allocated Budget: N/A			

Total Number of EMEs	**Total Value Spend**	**% Black Ownership**	**% Black Women Ownership**	**Location**	**Sector**

N/A	N/A	N/A	N/A	N/A	N/A
Total Number of QSEs N/A	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A
Total Value of 1% NPAT or 0.1% of allocated Budget:					
Total Number of EMEs N/A	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A
Total Number of QSEs N/A	**Total Value Spend** N/A	**% Black Ownership** N/A	**% Black Women Ownership** N/A	**Location** N/A	**Sector** N/A

3.3.4.4 Socio Economic Development

Total spend and number of black participants, race classification, gender, geographical indication and value thereof for the 2020/21 financial year:

Total Value of 1% NPAT or 0.1% of allocated Budget:				
Number of participants	**Race classification (indicate nr. in terms of A, C & I)**	**Gender (indicate nr. in terms of F & M)**	**Geographical indication (indicate nr in each Province)**	
N/A	N/A	N/A	**GP**	N/A
N/A	N/A	N/A	**MP**	N/A
N/A	N/A	N/A	**FS**	N/A
N/A	N/A	N/A	**LP**	N/A
3052	**A – 1381** **C - 1671**	**F – 1542** **M - 1510**	**WC**	54
N/A	N/A	N/A	**EC**	N/A
N/A	N/A	N/A	**NC**	N/A
N/A	N/A	N/A	**KZN**	N/A
N/A	N/A	N/A	**NW**	N/A
Total Value Spend:	**R 469 643.00**			

(NB: A-Africans, C-Coloureds, and I-Indians)

3.2.5 MUNICIPAL FUNCTIONS

a) Analysis of Functions

The municipal functional areas are as indicated below:

Municipal Function	Municipal Function Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Child care facilities	Yes
Electricity and gas reticulation	Yes
Firefighting services	Yes, structural fires *Overberg District Municipality responsible for veld fires
Local tourism	Yes
Municipal airports	Yes
Municipal planning	Yes
Municipal health services	No, Overberg District Municipality
Municipal public transport	No, Overberg District Municipality
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	Yes
Storm water management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes

Municipal Function	Municipal Function Yes / No
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	Yes
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

TABLE 79: FUNCTIONAL AREAS

b) Performance Highlights per Functional Areas

Directorate/ Functional area	Sub Directorate	Highlights
Council and Municipal Manager	Internal Audit	• 94.1% execution of the Risk Based Audit Plan with the available resources. • Two interns have been appointed on a 2-year contract to assist Internal Audit Services (IAS).
Management Services	Communications	• Different Departments within the municipality working together successfully to combat the spread of the Covid-19 virus. • The Covid-19 co-ordination by the Overberg District Municipality to all municipalities, and the updates on social media and post timeously and up to date. • A WhatsApp group created for councillors specifically for Covid-19 news and updates. (This might also be considered as best practice, because information is always available and whenever the councillors are not certain about something, they send a message). • Continuous weekly printing of Covid-19 pamphlets for distribution to raise awareness in our community.
	Information Technology	Emergency and operational Digital Radio Systems upgrade (high sites and radios)
		UPS replacement
		DR host server with attached storage replacement EOL
		New high site – Overstrand wide
		Minor assets ICT – Organization wide
		Microsoft Office Suite implementation

Directorate/ Functional area	Sub Directorate	Highlights
		Implementation of the new Hosted Digital PABX solution
	Legal Services	<u>CONSTRUCTION TENDER – REVIEW APPLICATION DUE MATERIAL ADMINISTRATIVE ERRORS.</u> Subsequent to the award having been made and the appeal period in terms of section 62 of the Municipal Systems Act having lapsed, it came to the attention of the Supply Chain Management Department that material though inadvertent and bona fide errors with regard to certain aspects of the tender had been made to such an extent that the Overstrand Municipality is legally compelled to approach the High Court to have the decision to award the tender set aside. The primary question was whether the Municipality can correct its own mistakes after a decision has been taken. The award stands until set aside and is subject to the current judicial review application as per the Oudekraal judgment. This however only relate to the 18 items incorrectly awarded and under judicial review. Our counsel has advised that we can separate those items correctly awarded and go ahead with implementing those awards. We will accordingly only review and set aside those items incorrectly awarded, to be heard towards mid-June 2021. A court order was obtained on 14 June 2021, the order state, remitted for (a) evaluation and (b) adjudication. It will accordingly go back to the BEC in order to evaluate and to make recommendations on the 18 items to the BAC, based on the court scoring. The Municipalities pro – active approach prevented fruitless and wasteful as well as irregular expenditure being incurred as a result of the 18 items incorrectly being awarded. As reflected in previous judgments, our courts will refer these matters back to the BAC to set aside the incorrectly awarded items, which was duly acted upon by the municipality. <u>Additional Court</u> As attested to in the comparative reports for 2019/2020 and 2020/2021 the payments for fines received increased from R 325 150 during the 2019/2020 financial year end period to R 501 050 during the 2020 / 2021 financial year end period. With regard to court cases placed on the court roll there was an active increase in matters from 5 229 during the 2019 / 2020 financial year to 7 679 in 2020 / 2021 financial year. In addition to the aforementioned the court prosecutor dealt with 2 270 written representations during the 2020 / 2021 financial year. The success of the court can further be attributed to no less than 918 traffic offences and 224 by – law offences brought forth in June 2021. I am further pleased to advice that there has been a steady

Directorate/ Functional area	Sub Directorate	Highlights
		increase of fines received this year with monthly finepayments approximately R80 000 since March 2021.
	Human Resources	• The appointment of 16 Covid screeners for the screening of staff members before entering the workplace. • The drafting of an Infectious Disease COVID- 19 Plan for the Municipality.
Financial Services	Supply Chain Management	The municipality processed 103 tenders, formal written price quotations in excess of R30 000, transversal contracts and amendment of contracts during the 2020/2021 financial year.
	Revenue	Collection rate for the 2020/2021 financial year = 100.15% Write off Irrecoverable Debt: • November 2020 - R390 052.31 • May 2021 - R 515 785.32
	Budget & Accounting Services	The work performed by the Financial Services department contributed to the achievement of a clean audit status for the 2019/2020 Annual Financial Statements. In addition to the General Adjustments Budget, three additional adjustments budgets were compiled and tabled during the financial year. The Financial Services department was also fortunate not to have had any positive Covid cases during the financial year, which contributed to optimal productivity.
	Expenditure and Asset Management	During the financial year the Department played a pivotal role in ensuring that creditors were paid within 30 days after receipt of a valid tax invoice and / or monthly statement as per the MFMA. The exceptions were due to invoices awaiting either respective substantiating support documents / Credit Notes in respect of differences between order and invoice information. The Department also continued to be a key role player in updating the Financial Asset Register information and managing Council's Insurance Portfolio.
	Hangklip/Kleinmond Administration	• Construction of stonewall at Kleinmond Main Beach Parking. • Construction of stormwater Hangklip – Oyster and Diastella Roads in Betty's Bay. • Installation of high-risk fencing – Kleinmond Solid Waste Transfer Station. • Construction of retaining wall in 9th Avenue Kleinmond to create space for construction of sidewalk. • Installation of speed humps in Kleinmond.

Directorate/ Functional area	Sub Directorate	Highlights
Community Services	Hermanus Administration	Large number of roads resealed in neighbourhoods.
		Blue Flag Beach Status again awarded for Grotto & Hawston Beaches. Onrus Beach received pilot status. Grotto Beach has the record for the beach with the longest uninterrupted Blue Flag Status in RSA.
		Additional streetlights were installed in various residential areas.
		Phase 4 of the much-awaited Atlantic Drive Walkway in Onrus River was constructed.
		The Onrus Caravan Park occupation and popularity continuously. The Park receives far more visitors in the off-peak periods and is always fully booked during the peak season.
		Speed calming in various neighbourhoods.
		Sidewalks were upgraded in various neighbourhoods.
		Playparks upgraded in Zwelihle.
	Gansbaai/Stanford Administration	**WARD 1** **Stormwater** A bulk stormwater retention pond was erected in Masakhane to serve the new housing development. **Roads** Kerbing and paving were installed in Masakhane and Franskraal to address stormwater issues. A raised pedestrian crossing was installed in Masakhane as a traffic calming measure. **Sport & Recreation** A new soccer stand was erected at the Masakhane sport field. **Electricity** The existing infrastructure in Franskraal were increased with the installation of a new 66/11 kV substation. The project will improve reliability of the power supply to areas in Franskraal and Kleinbaai as well as small holdings in Birkenhead. **Fleet Management** To improve service delivery, Gansbaai/Stanford received an allocation to buy new tractors, a digger loader, sewer tanker trucks, double cab trucks, a top of the range fire engine as well as a number of light duty vehicles (LDV's). **WARD 2** **Sidewalks** In Blompark kerbstones and sidewalks were installed to address the stormwater issues. **Sanitation** More than 500 wheelie bins (140L plastic refuse drums with wheels) were produced and issued to residents in previously disadvantaged

Directorate/ Functional area	Sub Directorate	Highlights
		areas of Blompark, Beverley Hills and Gansbaai which resulted in the enhancement of the efficiency of services as well as general hygiene in the areas. **Duiwelsgat Hiking Trail** The foot path/hiking trail with signage was demarcated with stones. Concrete signage pillars cladded with limestone was erected on the trail. The wetland area was rehabilitated to address the stormwater drainage. Alien clearing was done in parts of the hiking trail. **Sewerage** A large portion of Kleinbaai is currently serviced by septic tanks. Provision was made in the planning of the long-term sewer master plan to service the town with a full waterborne sanitation system. **Vegetable Garden Project** A community co-ordinated garden project was started in collaboration with Gansbaai Administration, Ald R de Coning, LED and Grootbos. Tyres with compost and vegetable seedlings were distributed to homes in Blompark and large garden boxes with seeds were distributed to Blompark Community Hall, Blompark Primary and Silwerjare. **WARD 11** **Roads** Kerbs and premix sidewalks were installed in Thembelihle, Stanford to address the stormwater issues. Traffic Calming in Pearly Beach was addressed by installing raised pedestrian crossings. The resealing of Madaica Street, Eluxolweni was completed. Short- and Longmarket Street, Stanford was paved with exposed aggregate as part of the CBD Revitalisation. **Stormwater** Stormwater issues was addressed in Stanford by installing open stormwater trenches and in Baardskeerdersbos, stormwater channels were erected in Protea Street. **Recreation** The existing boardwalk located at Pearly Beach was upgraded. **Electricity** The existing infrastructure was upgraded with the refurbishment of the electric panel at Stanford Eye Fountain. **Buffeljachts Community Hall** The asbestos roof sheets were removed, and a new roof and windows were installed.

Directorate/ Functional area	Sub Directorate	Highlights
		Stanford Post Boxes As part of the CBD revitalisation the post boxes were moved to a location between the library and the municipal offices. **Fleet Management** To improve service delivery, Gansbaai/Stanford received an allocation to buy new tractors, a digger loader, sewer tanker trucks, double cab trucks, a top of the range fire engine as well as a number of light duty vehicles (LDV's).
	Housing Administration	Hawston: 378 housing units were completed and handed over to beneficiaries by end June 2021. Zwelihle: Relocation of 62 families from Transit Camp to Mandela Square.
Protection Services	Fire Management	The department underwent a name change from Fire & Rescue, Disaster Management and Security Services to Fire & Emergency Services, Disaster Management and Security Services. With the departmental name change, two new divisions where included, namely - Incident Command Centre, Emergency Control and Support Services - Safety & Security and CCTV. The new vehicle acquisitions have pushed the average age of the departmental fleet down from 19.71 to 11.43, which is below the replacement period for pumping appliances. The average replacement period for pumping appliances is 15 years.
	Traffic Services	• Special operations conducted between Task Team, K9 Unit, local SAPS, MCM, DAFF, SANDF and Nature Conservation regarding illegal abalone diving and drug related cases. • Integrated operations conducted with local SAPS during the Covid 19 alert levels 2, 3 & 4 to ensure compliance of the Disaster Management Act. • Cross border function with Provincial Traffic and SAPS. Integrated VCP's (Vehicle Check Points) conducted with regards to Taxi violence and intimidation.
Economic Development and Tourism	LED	**Enterprise Development Support** • The number of SMME's supported increased by 7% compared to the previous year. • There was 40% participation from women owned businesses, that is a 2% drop from the previous year. • There was 16% participation from youth owned businesses, that is a 4% increase from the previous year. • There were 22 sectors supported (Spaza shop; fast foods; farming; cleaning; clothing and designs; security; catering; fisheries; fruit and vegetables; events and entertainment; technology; tshisa nyama; gas services; hair and beauty

Directorate/ Functional area	Sub Directorate	Highlights
		(salons); auto mechanic; arts and craft; bakery; transport; lifeguard; meat supplies; electronic repairs; firewood). • The 5 most supported sectors were: spaza shops 30%; fast foods 15%; tshisa nyama 11%; clothing and designs 5% and fisheries 5%. **SMME Development and entrepreneurship eco-systems** • **Hermanus Siyakha** funded more than 30 Small and Micro Enterprises for not more than R12 000 and each SMME were allocated a full-time mentor to ensure funds are properly utilized and ensure growth. • **The LED-Grootbos Foundation Siyakhula Entrepreneurship Programme** The programme provides entrepreneurs (start-ups and expansionary ventures) an opportunity to apply for entry, get trained for 3 days and pitch for funding purposes. The programme resumed for the 6th consecutive year and received 250 applications compared to 108 from 2019 and 152 attended workshops; 88 pitched i.e 58% of the attendees and funded 40 start up and expansionary ventures. The programme used to run in 2 Towns (Gansbaai and Hermanus), in 2021 expanded to 5 locations (Gansbaai, Zwelihle, Hawston, Kleinmond, Stanford and Mount Pleasant). For the first time the programme included guest presentations from SEDA, NYDA and Standard Bank throughout the programme. • **Western Cape Department of Economic Development and Tourism (DEDAT) relief funds for SMME's** - 92 assisted to apply in the Overstrand (both formal and informal businesses). DEDAT received 391 informal business applications across the Western Cape, 19 of the 23 approved is from the Overstrand i.e., 83%, 10 Kleinmond; 6 Stanford; 3 Gansbaai; 0 Hermanus. 12 informal traders received R15 000 each; 2 received R10 000 each; 1 received R8 000; 2 received R10 000 each; 1 received R7 500 and then 2 received R4 000. • **Township and Rural Entrepreneur Programme (TREP)** - The Programme managed to register 250 informal traders to CIPC, with no cost incurred by any informal trader including tax registration. Informal traders cited above, who benefitted, are based in the following areas Ganbaai, Hermanus, Kleinmond and Stanford. 16 from Kleinmond, 16 from Gansbaai and 16 from Stanford. Four workshops were conducted to officially launch and introduce the packages to SMME's. The first two workshops took place on 9 October 2020 (Kleinmond and Hermanus) and later October Gansbaai and Stanford. Furthermore, another workshop took place on 8 December 2020 (Zwelihle Community Hall) to assist SMME's with compliances and clarify uncertainties over packages presented on previous workshops. The programme is currently busy with 48 informal traders in the mentorship program, as the second phase and each area, i.e. (Kleinmond, Hawston, Stanford and Gansbaai) are allocated a mentor to assist the first sampled batch of 16 SMME's. SEDA already sorted 32 TREP applicants

Directorate/ Functional area	Sub Directorate	Highlights
		to the system. 1 Tshisa Nyama from Zwelihle located at the taxi rank has received R100 000 funding in form of equipment through the TREP programme. Currently awaiting feedback from SEDA regarding other applications submitted. **Emerging Contractor Development** • To promote social and economic development, the Municipality has developed a tool in line with other development practices in the country taking into consideration the legislative environment and the prevailing conditions in the area. • There are 65 contractors supported from Civil, Building Construction, painting, electrical works etc. • The partnership between NHBRC, Western Cape Human Settlements and Overstrand Municipality yielded 36 builders trained in Technical Aspects of Building, Health and Safety. • The training programme is streamlined into phases, the next phase will be training all the participants from 2019-2021 in financial management for non-financial managers and project management. • The civil contractors training was initiated as a measure to bridge the knowledge gap from new and existing level 1-2 CE PE contractors on tendering and other aspects. • The training covered introduction to tendering with calculations and technical aspects, as well as applying legal aspects of disputes, calculating preliminaries, provision sums etc. • The training was presented by Tjeka Private College and targeted 12 contractors with 8 attending and writing the exams.
Infrastructure and Planning	Building Services	The Building Control Department was not only privileged to be one of many municipal departments involved with the Hawston RDP Housing Project but also to handout 377 Occupancy certificates. Building plans to the total value of R 1 118 348 520 were approved during 2020/21.
	GIS	The web services are constantly improved and displayed on every PC throughout the Overstrand Municipality as a spatial tool. The public viewer is constantly improved and kept up to date, it has been made available via Overstrand's external web page for any member of the public to browse. The Property Process is an ongoing project and updated constantly. A Town Planning capturing tool was created and is currently in the testing phase.
	Engineering Services	Overstrand Sidewalks (Blompark & Stanford) – completed
		Overstrand sidewalks (Masakhane & Proteadorp)- completed
		Upgrading of Hawston Sport Grounds- Phase 2 completed
		New 4ML Reservoir Masakhane completed

Directorate/ Functional area	Sub Directorate	Highlights
		Upgrade Bulk Sewer Masakhane (Pumpstation)- Practical completion
		CBD Regeneration & Construction of Stormwater Infrastructure for Hermanus CBD and Industrial Area- Completed
		Masakhane Housing Project Bulk Stormwater- Phase 1 completed
		Stanford Housing Project Bulk Stormwater - completed
		Overhills Stormwater completed
	Town and Spatial Planning	• Adoption of the Overstrand Zoning Scheme; Overstrand Overlay Zones, Environmental & Heritage and Overstrand Spatial Development Framework reviewed. • Phase II of Hermanus CBD Revitalisation. First project successful implemented.
	Engineering Planning	Successfully completed several capital projects, including the construction of new reservoirs at Gansbaai and Pringle Bay, commissioning of 2 new production boreholes for Hermanus, upgrading of the sewer network in Zwelihle, refurbishment of bulk water pipelines in Hermanus, and improved security fencing at various water installations.
		Continued with several multi-year capital projects, including water pipe replacement in the Buffelsrivier water supply system, sewer network extension in Kleinmond, and started with an environmental impact assessment for the upgrade of the Kleinmond Wastewater Treatment Plant.
		The Water Services Audit Report for 2019/20 was completed and submitted to DWS in October 2020, as required by legislation, and the Water Services Development Plan for 2021/22 was approved by Council in May 2021.

TABLE 80: PERFORMANCE HIGHLIGHTS PER FUNCTIONAL AREA

PHOTO GALLERY - AREA MANAGEMENT PROJECT HIGHLIGHTS

HERMANUS ADMINISTRATION

Traffic Calming (Ward 3)

Cliff Path and Sidewalks (Ward 4)

New Streets, Sidewalks and Parking Areas (Ward 7)

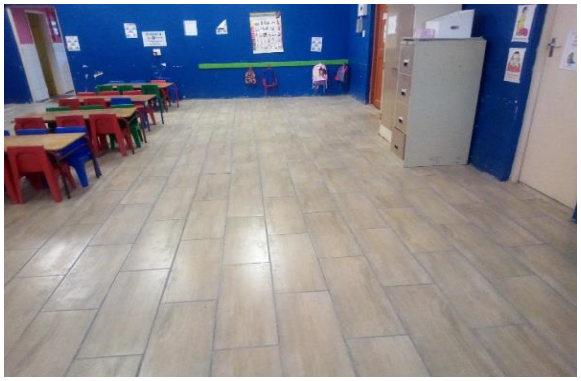
Curbing and Tarring of Circles (Hawston) Bins (Fisherhaven) Ward 8)

Atlantic Drive Walkway and Traffic Calming (Ward 13)

Upgrading of ward 5 play parks (Ilisa Street) (Ward 5)

Upgrading of Zwelihle Sport Field Changing Rooms

Upgrading of ward 6 ECD (Masibulele Educare Centre)



Upgrading of ward 6 ECD (Masizakhe Educare Centre).

Safe gurading of eletrical transformer (Ward 6)

Construction of Z.W Sports Field Boundary Wall (Ward 6)

Construction of Ponoane Street sidewalk (Ward 6)

Construction of Mahela Street sidewalk (Ward 6)

Upgrading of Siyakha Educare Centre (Ward 12)

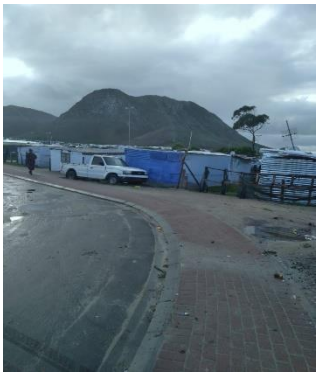
Speed calming Heide Street (Ward 4)

Tulip Street (Ward 4)

Speed calming Westcliff Drive (Ward 4)

GANSBAAI/ STANFORD ADMINISTRATION

WARD 1



Masakhane & Franskraal kerbing & paving

Masakhane Stormwater

Masakhane Soccer Stand

Gansbaai/Stanford Fleet Management increased

Blompark Sidewalks

Wheelie Bins distributed

Duiwelsgat Hiking Trail

Kleinbaai Sewerage

Vegetable Garden Project

Moving of Stanford Post Boxes

Pearly Beach Traffic Calming

Stanford, Short- & Longmarket Streets upgraded

Pearly Beach Board Walk

Buffeljachts Community Hall Roof replaced

Stanford Stormwater

Baardskeerdersbos Stormwater

HANGKLIP/KLEINMOND ADMINISTRATION

Stonewall at Kleinmond Main Beach Parking Area

Stormwater Hangklip – Oyster and Diastella Roads in Betty's Bay

High Risk Fencing – Kleinmond Solid Waste Transfer Station

Retaining wall in 9th Avenue Kleinmond to create space for construction of sidewalk

Installation of speed humps in Kleinmond

3.3 COMPONENT A: BASIC SERVICES

This component includes basic service delivery highlights and challenges, includes details of services provided for water, waste water (sanitation), electricity, waste management, housing services and a summary of free basic services.

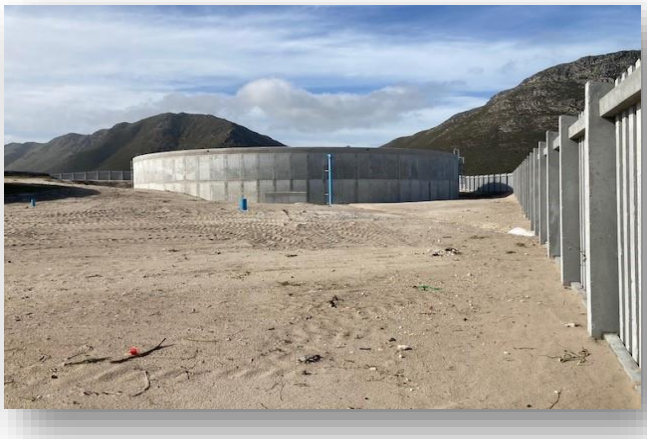
3.3.1 WATER PROVISION

a) Introduction to Water Provision

Overstrand Municipality has 8 water schemes, providing drinking water to more than 100 000 residents. Water sources include rivers, dams, boreholes, and springs. All residents have access to at least a basic water supply service. The top priorities are to develop sufficient sources, adequate treatment capacity, as well as bulk and reticulation system capacity to address the housing backlog and to provide for growth and development in the foreseeable future, as well as to maintain and refurbish and replace aging existing infrastructure to ensure a sustainable water supply service.

In order to counter the possible effects of climate change and future dry periods, a strategy of diversifying water resources between surface water, groundwater, and eventually waste water re-use and seawater desalination was embarked upon.

The main projects for 2020/21 included the completion of the construction of new reservoirs at Gansbaai and at Pringle Bay, and the completion and commissioning of two new production boreholes in Hermanus. The replacement of ageing water pipes and domestic and bulk water meters continued.



The new 4 Mega litre reservoir constructed at Gansbaai

New production borehole at the Gateway well field, Hermanus

A water demand management strategy is in place, with the focus to keep water demand and water losses under control. The gross water losses for 2020/21 were 28.26%.

The training and development of process controllers at all the Overstrand treatment plants continued as part of the long-term bulk water services support contract.

b) Highlights: Water Services

Highlights	Description
Drought period in Hermanus ended	A five-year drought period in the Greater Hermanus area ended during the year, with above average rainfall, and the De Bos Dam starting to overflow in November 2020 for the first time in 4 years.
The review of the Overstrand Water Master Plan was completed	The Overstrand Water Master Plan was reviewed and updated, taking into account the latest SDF and population growth and development projections.
Gateway Well Field Expansion, Hermanus	The two new production boreholes which had been drilled at the Gateway well field, were equipped and commissioned and linked to the bulk water supply system of Hermanus.
Construction of 2 new reservoirs were completed at Pringle Bay and Gansbaai	A new 1.5 Ml reservoir was constructed at Pringle Bay, and a 4 Ml reservoir at Gansbaai, to add to the treated water storage capacity in these 2 towns.
Continuation of the water pipe replacement program	A contractor was appointed and commenced with a multi-year project for the replacement of aging water pipes in various Overstrand towns.
Being able to present water awareness shows at primary schools, adapted to the COVID-19 regulations. 1584 Learners were reached.	Last year many shows had to be cancelled due to the level 5 lockdown regulations.

TABLE 81: WATER SERVICES HIGHLIGHTS

c) Challenges: Water Services

Description	Progress made in 2020/21 to address challenge
Vandalism and theft of infrastructure and equipment	Improved security measures were implemented at several water installations to address the growing tendency of theft and vandalism.
Aging infrastructure	Funds were secured for the continuation of the water pipe replacement program, with escalating frequency of pipe bursts in some areas. The rate of pipe replacement needs to be escalated.
Additional water source required for Hermanus in the medium term	A feasibility study was completed for water source augmentation options for the Greater Hermanus area. Funds will have to be secured for implementation of the first phase within the next 5 years.

TABLE 82: WATER SERVICES CHALLENGES

Total Use of Water by Sector (cubic meters)					
Year	**Agriculture**	**Forestry**	**Industrial**	**Domestic**	**Un accountable water losses**
2018/19	0	0	1 298 208	4 205 725	1 511 158
2019/20	0	0	1 242 982	4 260974	1 580 398
2020/21	0	0	1 280 370	4 311 411	2 077 312
The above figures for "Industrial" include commercial, industrial, and "other", being all non-domestic consumption. It is clear that water losses decreased significantly as a result of the water demand management program. The overall water demand also decreased as a result of water demand management and good co-operation from the public.					

TABLE 83: TOTAL WATER USE BY SECTOR (CUBIC METERS)

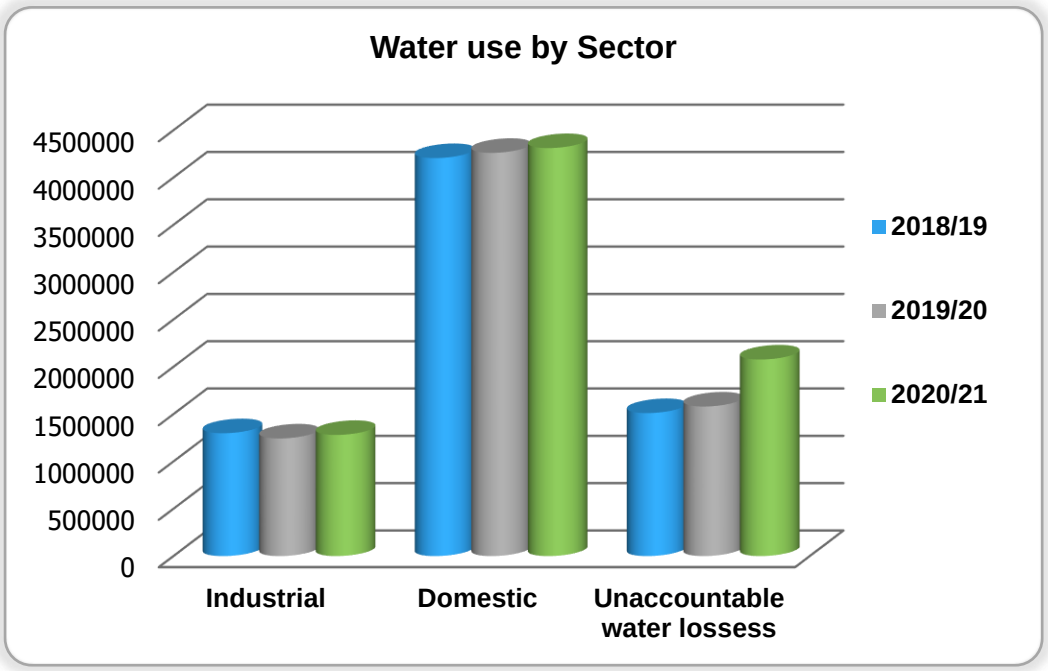


FIGURE 11: WATER USE BY SECTOR

Water Service Delivery Levels				
Households				
Description	**2017/18**	**2018/19**	**2019/20**	**2020/21**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Water: (above min level)				
Piped water inside dwelling	29174	29800	29946	30 111
Piped water inside yard (but not in dwelling)	0	0	0	0
Using public tap (within 200m from dwelling)	3052	3620	3675	3 775

Water Service Delivery Levels				
Households				
Description	2017/18	2018/19	2019/20	2020/21
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
Other water supply (within 200m)	0	3555	0	
Minimum Service Level and Above sub-total	32226	33420	33621	33 886
Minimum Service Level and Above Percentage	100	100	100	100%
Water: (below min level)				
Using public tap (more than 200m from dwelling)	0	0	0	0
Other water supply (more than 200m from dwelling	0	0	0	0
No water supply	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total number of households	**32226**	**33420**	**33621**	**33 886**

TABLE 84: WATER SERVICE DELIVERY LEVELS: HOUSEHOLDS

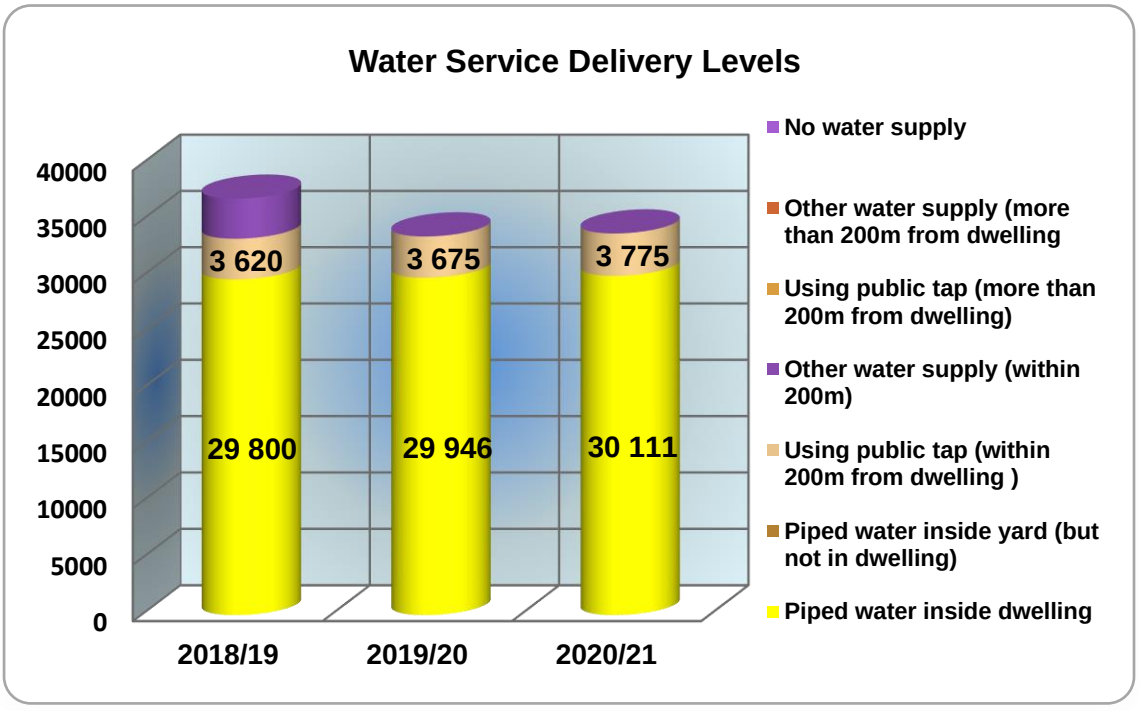


FIGURE 12: WATER SERVICE DELIVERY LEVELS

Access to Water			
Financial year	**Proportion of households with access to water points***	**Proportion of households with access to piped water**	**Proportion of households receiving 6 kl free#**
2017/18	*9.47%	**100%**	23%
2018/19	10.83	**100%**	23%
2019/20	10.93% (*Informal households/total number of households 3675/33621*100*)	**100%**	25%
2020/21	10.65%	**100%**	24.2% (*Indigent/formal householdsx100 =* 7278/30111*100)
** Means access to 25 litres of potable water per day supplied within 200m of a household and with a minimum flow of 10 litres per minute* *# 6,000 litres of potable water supplied per formal connection per month* ** Total households in informal areas / total households in Overstrand as a %.*			

TABLE 85: ACCESS TO WATER

d) Service delivery indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	98,45%	**95.00%**	**98.83%**	G2	Target well met
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 20% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	23,04%	**19.00%**	**28.26%**	R	Target not met. Reduction in Operational Losses, pipe and meter replacements.

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL19	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	All	1	**1**	**1**	G	Target met
TL29	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	317	**300**	**341**	G2	Target well met
TL30	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	All	29946	**29 946**	**30 111**	G2	Target well met
TL45	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	All	104	**80**	**80**	G	Target met

TABLE 86: SERVICE DELIVERY INDICATORS: WATER SERVICES

Employees: Water Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	16	0	15	18	18	0	0%
4 - 6	5	1	6	9	6	3	33%
7 - 9	2	1	4	4	4	0	0%
10 - 12	10	1	11	10	10	0	0%
13 - 15	3	0	3	5	3	2	40%
16 - 18	0	0	0	0	0	0	0%
19 - 20	1	0	1	1	1	0	0%
Total	**37**	**3**	**40**	**47**	**42**	**5**	**10.6%**

TABLE 87: EMPLOYEES: WATER SERVICES

The intensive training and development of process controllers at all the Overstrand treatment plants continued as part of the bulk water services support contract with Veolia.

Capital Expenditure 2020/21: Water Services					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Water Master Plan Implementation	12 033 060	11 462 362	4 189 532	-7 843 528	12 033 060
Refurbishment of Bulk Water Pipelines	900 000	900 000	891 260	-8 740	900 000
Fencing at Water Installations	700 000	720 000	716 711	+16 711	700 000
Replacement of Overstrand Water Pipes	5 826 599	5 826 599	5 780 211	-46 388	5 826 599
Water Facilities Contingency	900 000	946 097	855 251	44 749	900 000
New 4 Ml Reservoir at Gansbaai	9 881 744	9 881 744	8 995 664	-967 824	9 881 744
Upgrade Hermanus Well Fields	10 500 000	8 500 000	3 808 238	-6 691 762	10 500 000
New Reservoir at Pringle Bay	8 135 000	8 135 000	7 071 014	-1 063 986	8 135 000
Klipgat Grotte Pump stations Refurbish	900 000	900 000	894 156	-5 844	900 000
Access Roads to Klein & Buffelsriv WTW	1 100 000	1 100 000	1 100 000	0	1 100 000
Basic Services to Emergency Housing	100 000	100 000	95 357	-4 643	100 000
EHP Water Provision Informal Settlements	350 000	750 000	552 474	+202 474	350 000
Refurb Elec Panel Stanford Fountain	600 000	600 000	533 903	-66 097	600 000
Total All	**52 606 403**	**50 035 705**	**34 474 600**	**18 131 802**	**52 606 403**
Total project value represents the estimated cost of the project on approval by Council					

TABLE 88: CAPITAL EXPENDITURE 2020/21: WATER SERVICES

68.9% of the adjusted capital budget for Water for 2020/21 was spent. Unspent funds have been rolled over to the 2021/22 financial year where applicable, to enable continuation of the projects. The reasons for the under spending on capital projects include inter alia the lengthy supply chain management processes, delays in construction due to the COVID-19 pandemic, and in some instances poor performance by contractors.

3.3.2 WASTE WATER (SANITATION) PROVISION

a) Introduction to Sanitation Provision

Overstrand Municipality has 6 waste water schemes. All residents have access to at least a basic sanitation service.

The main challenges remained the following:

Provide sufficient waste water treatment capacity as well as bulk and reticulation system capacity in all the schemes to be able to accommodate future growth and development, including the planned low cost housing projects by:

- extending the waterborne sewer networks in the different towns;
- extending treatment capacity when growth projections indicate the requirement; and
- eliminating the tanker truck service over time.

The National Department of Water and Sanitation did not perform any Green Drop assessment of municipal wastewater schemes during 2020/21.

Extension of the sewer network in the Mountain avenues of Kleinmond

Upgrade of the main sewer in the Sipumelelo Corridor, Zwelihle, Hermanus

b) Highlights Waste Water (Sanitation) Provision

Highlights	Description
Commenced an environmental impact assessment process for the upgrade of the Kleinmond Wastewater Treatment Works	A feasibility study was completed for the upgrade of the Kleinmond Wastewater Treatment Works. With the plant being situated within the Kogelberg Biosphere Reserve, an environmental impact assessment is currently being executed.
The review of the Overstrand Sewer Master Plan was completed	The Overstrand Sewer Master Plan was reviewed and updated, taking into account the latest SDF and population growth and development projections.
Completion of several capital projects	The next phases of the extension and upgrade of sewer networks in Gansbaai, Kleinmond and Zwelihle were completed.

TABLE 89: WASTE WATER (SANITATION) PROVISION HIGHLIGHTS

c) Challenges: Waste Water (Sanitation) Provision

Description	Progress made in 2020/21 to address challenge
Need for the upgrade of Wastewater treatment facilities in some areas	Funds were secured to commence with the process of upgrading the Kleinmond wastewater treatment plant. The Hawston plant will need to follow – feasibility study completed.
Extension of waterborne sewer networks	Elimination of sewer tanks by laying new sewer pipe networks and connecting properties to it. The next phase of construction in Gansbaai and Kleinmond was completed.
Sludge handling according to legislation	Disposal of dried waste sludge in the most efficient way remains a challenge. Discussions with the Overberg District and DEADP are ongoing.
Extension of basic services	Improvement of the ratio of sanitation facilities to households in informal settlements, and provision of basic services at new informal settlements. Ongoing project.
Lack of knowledge of sewer systems by consumers	Public awareness and training.
Ageing infrastructure / lack of maintenance funds	Increased maintenance budget as well as capital for replacement of old infrastructure is required.
Storm water infiltration into sewer networks	Public awareness and law enforcement to be upscaled.
Sewer blockages	Repair/replace sections of pipelines and increase public awareness/education on sewerage systems.
Conservancy tank service (tanker trucks)	Network extension, additional tankers and the replacement of ageing tankers are required

TABLE 90: WASTE WATER (SANITATION) PROVISION CHALLENGES

Sanitation service Delivery Levels				
Households				
Description	2017/18	2018/19	2019/20	2020/21
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
Sanitation/sewerage: (above minimum level)				
Flush toilet (connected to sewerage)	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0	**30060** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	**30 420** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS
Flush toilet (with septic tank)	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS
Chemical toilet	0	0	0	0
Pit toilet (ventilated)	0	0	0	0
Other toilet provisions (above min. service level)	0	3555	3675	3 779
Minimum Service Level and Above sub-total	32217	33251	33735	34 199
Minimum Service Level and Above Percentage	100	100	100	100%
Sanitation/sewerage: (below minimum level)				
Bucket toilet	0	0	0	0
Other toilet provisions (below min. service level)	0	0	0	0
No toilet provisions	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total households	**32217** (Informal households included (29165+3052)	**33251** (Informal households included (29361+3620)	**33735** (Informal households included (30060+3675)	**34199** (Informal households included (30420+3779)
Including informal settlements				
The financial system (DB4) cannot differentiate totals for the four financial years				

TABLE 91: SANITATION SERVICE DELIVERY LEVELS

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Perforamce 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL3	The provision and maintenance of municipal services	Quality of effluent comply 90% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	**86.34%**	**90.00%**	**79.16%**	O	Target almost met. The Pearly Beach WWTW's process design (oxidation ponds) is of such a nature that it cannot comply fully with the General Standards. Feasibility studies for the refurbishment and upgrade of the Kleinmond and Hawston WWTW's have been completed. Budgetary provision are being be made for upgrades at these plants.
TL36	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	**885**	**930**	**934**	G2	Target well met
TL37	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the fianancial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	**30 060**	**30 060**	**30 420**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Perforamce 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL46	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	All	**137**	**105**	**139**	G2	Target well met

TABLE 92: SERVICE DELIVERY INDICATORS: WASTE WATER (SANITATION) PROVISION

Employees: Sanitation Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	39	42	42	42	42	0	0%
4 - 6	4	3	3	4	3	1	25%
7 - 9	14	14	14	14	12	2	16.6%
10 - 12	5	4	4	6	6	0	0%
13 - 15	0	0	0	0	0	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	1	1	1	1	1	0	0%
Total	**64**	**65**	**65**	**68**	**65**	**3**	**4.4%**

TABLE 93: EMPLOYEES WASTE WATER (SANITATION) PROVISION

Capital Expenditure 2020/21: Sanitation Services					
R'					
Capital Projects	**2020/21**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Water Facilities Contingency	600 000	600 000	599 977	-23	600 000
Kleinmond Sewer Network Extension	8 000 000	8 000 000	3 621 556	-4 378 444	8 000 000
Kleinmond WWTW Refurbish/Upgrade	5 400 00	1 490 000	409 808	-4 990 192	5 400 000
Upgrade of Kidbrooke Pipeline	1 848 326	2 058 326	2 014 770	+166 344	1 848 326
Rehab main sewer to Kleinmond WWTW	3 461 400	3 461 400	3 455 301	-6 099	3 461 400
Upgrade Bulk Sewer Pumpstation	3 920 000	3 651 000	3 651 000	0	3 651 000
Fencing at Sewer Installations	800 000	800 000	791 375	-8 625	800 000
Gansbaai CBD Sewer Network Extension	4 000 000	1 750 000	651 824	-3 348 176	4 000 000
Upgrading of Pump Stations and Rising Mains	4 600 000	3 300 000	1 422 861	-3 177 139	4 600 000
Zwelihle Sewer Upgrades	11 934 363	11 934 363	11 479 875	-454 488	11 934 363
Emergency Housing Project Schulphoek	2 400 000	1 400 000	0	- 1400 000	2 400 000
EHP Sewer Provision for Informal Settlements	650 000	1 650 000	1 121 046	+671 046	650 000
Basic Services for Emergency Housing	162 000	162 000	92 566	-69 434	162 000
Upgrade Bulk Sewer Areas A&B	0	1 201 376	1 201 376	+1 201 376	0
Total All	**47 776 089**	**41 458 465**	**30 513 336**	**17 262 753**	**47 776 089**
Total project value represents the estimated cost of the project on approval by Council					

TABLE 94: CAPITAL EXPENDITURE 2020/21: WASTE WATER (SANITATION) PROVISION

73.6% of the adjusted capital budget for Sanitation for 2020/21 was spent. Unspent funds have been rolled over to the 2021/22 financial year where applicable, to enable continuation of the relevant projects. The reasons for the under spending on capital projects included inter alia lengthy supply chain management processes, unavoidable delays in construction on all projects due to the COVID-19 pandemic, and poor performance of some contractors.

3.3.3 ELECTRICITY

a) Introduction to Electricity

Emergency housing in the Overstrand area has taken off over night and various areas have been identified to assist local communities. A number of streetlights and electricity connections have been

provided to try and assist locals until the various housing projects are completed. Housing projects in various parts of the Overstrand have kicked off in 2020.

A set of Guidelines for Small Scale Embedded Generating within the Overstrand Distribution Area was approved and took effect on 1 July 2016. Overstrand has since received multiple enquiries with 27 applications with a combined installed capacity of 213.8 kVA completed. These Guidelines give consumers the opportunity to have a grid tied connection and feed all excess energy back into the municipal grid for which they are compensated at an approved annual tariff. All related documents are available on the Overstrand website. (www.overstrand.gov.za/en/documents/electricity). Overstrand urges all owners of PV installations (grid-tied or off-grid) to register at their relevant Municipal administration.

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's council. It states the following:
Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.

Overstrand was also recently included in the Municipal Energy Resilience Project on Provincial level. Various discussions are underway with interested parties regarding the purchasing of electricity as well as wheeling electricity over our network.

Overstrand Municipality is committed to quality service delivery to the residents of Overstrand and to the expansion of services to those who never previously had access to these. A sustainable supply of sufficient electricity and energy is vital for the growth and development of Overstrand.

Electricity Reticulation is a Local Government Competence in terms of the Constitution and forms the highest earner of revenue within municipalities. Electricity is also the best tool available to control revenue within the municipality. Eskom's 10% required savings however has a negative impact on revenue.

The Municipality is licensed to sell electricity to customers in its designated area of supply.

In this regard, the Municipality has the following responsibilities:

- Preparing a sustainable business for the future through the promotion of alternative energy sources.
- Planning, designing and operating its network
- Proper metering and recording of customers
- Maintaining an acceptable standard of electricity supply to all customers.

The Municipality is tasked with the provision of a safe and reliable electricity supply to all customers in accordance with its legislated mandate and the relevant national standards and, as such, there is no high or low standard of supply.

Consultants were appointed to update the master plan and previous status report on the electricity infrastructure in the Overstrand area, as well as to verify the correctness and completeness of data on the GIS platform. This updated master plan report must be read in conjunction with the drawings and other information available on the GIS database. The existing electrical infrastructure for all Overstrand areas is shown on the layout drawings as available on the GIS platform.

b) Electricity Losses

The electricity losses were determined at 7.35% for the 2020/21 financial year as opposed to the 6.02% in the preceding 2019/20 financial year. Technical losses are calculated at ± 5%. In terms of the average electricity losses of 15% within South Africa based upon Electricity Distribution entities, this is considered an excellent achievement. A target of 7.5% has been set for the next financial year.

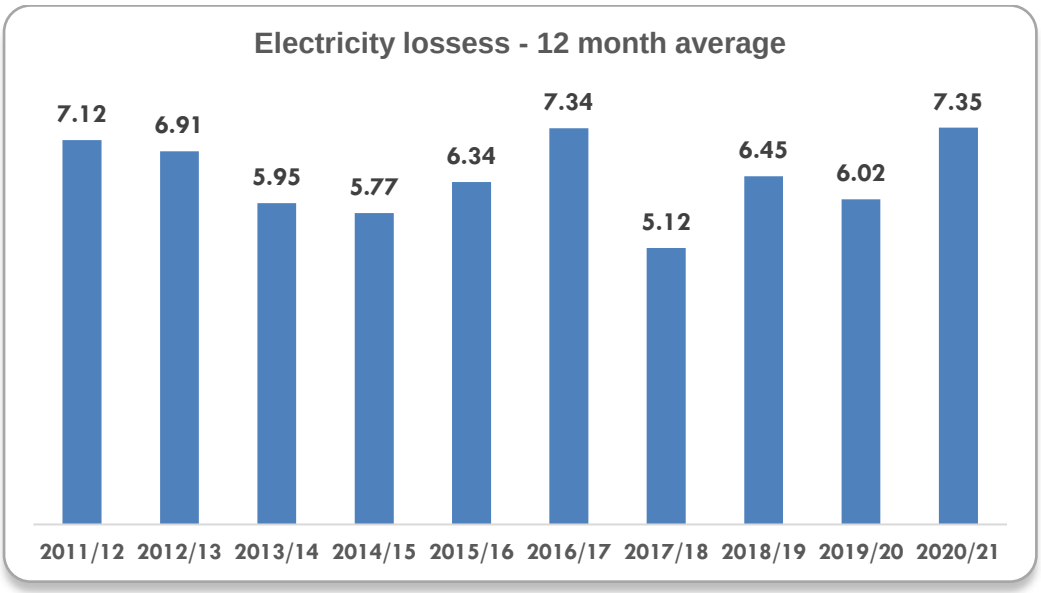


FIGURE 13: ELECTRICITY LOSSES

c) Highlights: Electricity

Highlights	Description
Approved Renewable energy item by Council	Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by: • Continuing with the Small-Scale Embedded Generation program • Developing renewable energy sources • Procuring renewable energy from Independent Power Producers; and • Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.
Municipal Energy Resilience Project	Overstrand Municipality has been included in the Municipal Resilience Project for the Western Cape. The objective of this project is to improve energy and economic resilience in the Western Cape and South Africa. The strategic dimensions of the project include energy security, energy affordability, environmental sustainability and economic development and growth.
Birkenhead 66kV Substation	The Birkenhead 66kV Substation project has started. The project will strengthen the electricity supply and unlock the agriculture and industrial industry in Gansbaai area which is in desperate need for growth in employment
Replacement of very old miniature substations	Replaced miniature substations at Wembley Rd, Hawston, and Beach Club in Hermanus.
Installed new street lighting	Installed new streetlighting via the ward specific projects (WSP) in Fisherhaven, Onrus/Vermont and Hermanus.
Re-electrified households after the Zwelihle Transit camp civil work upgrade.	Re-electrified households in Transit camp after the upgrade of civil works.
Electrification of new houses in Swartdam C1 project in progress.	Electrification of new houses in Swartdam C1.

TABLE 95: ELECTRICITY HIGHLIGHTS

Replacement of miniature substations and installation of new streetlighting in Greater Hermanus

Re-electrification of households in Zwelihle Transit Camp

Electrification of new houses are in progress at Swartdam C1.

d) Challenges: Electricity

Description	Progress made in 2020/21 to address challenge
Limited Eskom Capacity	The limited Eskom network capacity puts a constraint on development in Overstrand areas as Eskom cannot provide the applicable capacity requirements without having to do a full network upgrade.
Theft of electricity (tampering), cables and vandalism	Theft and vandalism are a growing concern that amounts to great unforeseen expenses. It amounts to power outages and loss of income. Overstrand Municipality works with SAPS and local law enforcement agencies to address this problem. It is however a nation-wide concern that is somewhat uncontrollable.
Weakening Eskom 66/11kV Infrastructure	The various 66/11kV Eskom infrastructure that supplies the Overstrand area is in a deteriorating state and causes multiple unplanned/ prolonged outages in all

Description	Progress made in 2020/21 to address challenge
	Overstrand areas on a regular basis. This is a major concern for Overstrand and its consumers.

TABLE 96: ELECTRICITY CHALLENGES

Attending to damaged electrical infrastructure and illegal and unsafe electrical connections

Electricity Service Delivery Levels				
Households				
Description	2017/18	2018/19	2019/20	2020/21
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
Electricity (at least min. service level)	6112	5831	5946	5826
Electricity - prepaid (min. service level)	18814	19464	19731	20146
Minimum Service Level and Above sub-total	24926	25295	25677	25972
Minimum Service Level and Above Percentage	100	100	100	100
Energy: **(below minimum level)**				
Electricity (< min. service level)	0	0	0	0
Electricity - prepaid (< min. service level)	0	0	0	0
Other energy sources	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total number of households	**24926**	**25295**	**25677**	**25972**

TABLE 97: ELECTRICITY SERVICE DELIVERY LEVELS

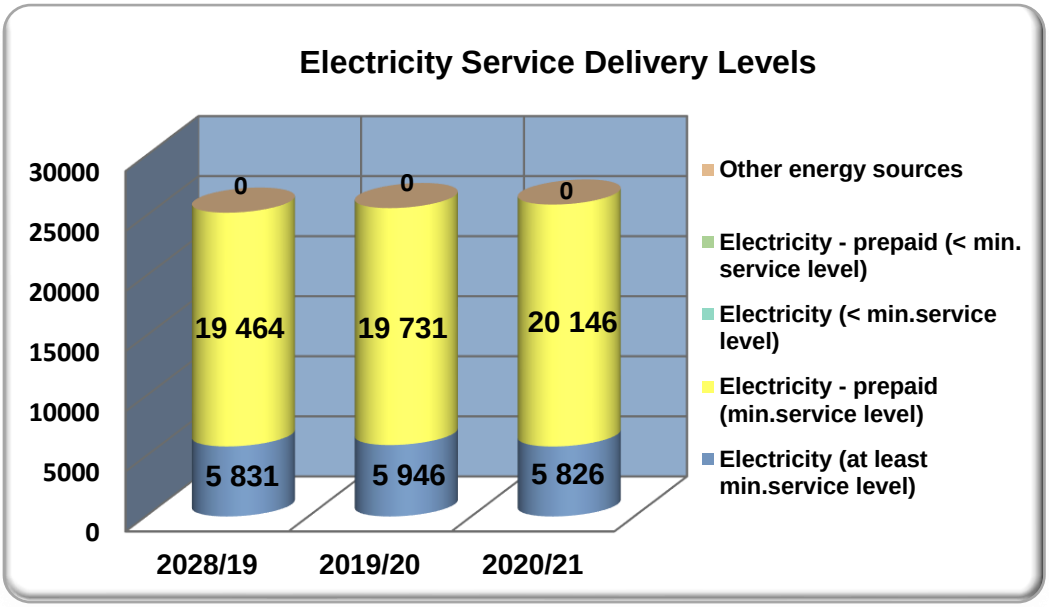


FIGURE 14: ELECTRICITY SERVICE DELIVERY LEVELS

Households – Electricity Service Delivery Levels below the minimum						
Households						
Description	2017/18	2018/19	2019/20	2020/21		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
Formal Settlements						
Total households	**24926**	**27732**	**25677**	**25972**	**25972**	**25972**
Households below minimum service level	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0
Informal Settlements						
Total households	**2285**	**2526**	**2527**	**2552**	**2552**	**2552**
Households below minimum service level	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0

TABLE 98: HOUSEHOLDS - ELECTRICITY SERVICE DELIVERY LEVELS BELOW THE MINIMUM

e) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall perofrmance for 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL18	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) x 100}	% of electricity unaccounted for	All	**6.02%**	**7.50%**	**7.35%**	B	Target extremely well met.
TL33	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	All	**21 546**	**21 332**	**21 914**	G2	Target well met

TABLE 99: SERVICE DELIVERY INDICATORS: ELECTRICITY

Employees: Electricity Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	28	26	24	24	24	0	0%
4 - 6	5	7	14	14	14	0	0%
7 - 9	9	12	11	12	11	1	8.33%
10 - 12	11	13	14	16	14	2	12.5%
13 - 15	6	6	5	6	4	2	33.33%
16 - 18	2	2	2	2	2	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**61**	**66**	**70**	**74**	**69**	**5**	**10.63%**

TABLE 100: EMPLOYEES: ELECTRICITY SERVICES

Capital Expenditure 2020/21: Electricity Services					
R'000					
	2020/21				
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
				R	
Total All	**20869**	**19642**	**10467**	**11175**	**10467**
Fkraal KBaai BHead New 66 11kV Substation	696	696	693	3	693
Streetlights (Ward 3 Hermanus)	100	100	100	0	100
Streetlights (Ward 8 Hawston)	15	15	15	0	15
Streetlights (Ward 13 Onrus/Vermont)	30	30	30	0	30
Electrification of low-cost Housing areas	2500	2500	2500	0	2500
Electrification of low-cost Housing areas (INEP)	8000	6000	6000	2000	6000
High Mast Lights (Ward 5 Zwehlihle)	800	800	56	744	56
Zithande Streetlights (Ward 12 Zwehlihle)	377	773	31	742	31
Hermanus: MV & LV Upgrade/Replacement (F1&2/3)	5053	5053	73	4980	73
Kleinmond: MV & LV Network Upgrade (F1&2/3)	1902	1902	23	1879	23
Hawston: MV & LV Upgrade/Replacement (F1/2)	396	773	31	742	31
Electricity Transformers Capital Replacement Contingency	1000	1000	915	85	915

TABLE 101: CAPITAL EXPENDITURE 2020/21: ELECTRICITY SERVICES

53.29% of the capital budget for electricity for 2020/21 was spent. The main tender for the medium volt (MV) and low volt (LV) electricity upgrade and replacement in Hermanus and Kleinmond was rolled over to 2021/22 due to the tender not been awarded in 2020/21. The tender was awarded at end of July 2021.

3.3.4 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

Construction of the New Hermanus public drop-off facility

a) Introduction to Waste Management

The Municipality delivers an efficient solid waste service to the residents of Overstrand, and all urban households are receiving the service at least once a week. The two-bag system is being applied, i.e., a black bag for wet waste and a clear bag for recycling, in the Stanford, Gansbaai and Pearly Beach areas. The two-bag system however remained suspended in the Hermanus and Kleinmond areas as a result of the closure of the Hermanus Material Recovery Facility (MRF) after it was severely damaged during the June 2018 unrest. The contract with Walker Bay Recycling was cancelled which then meant that there was no legally contracted recycling offloading point for the municipality to drop off the clear bag recyclables.

The operations at the Gansbaai Material Recovery Facility, which is operated by a private contractor on behalf of Overstrand Municipality was down scaled during the year and currently provides jobs for 4 permanent staff. It has been another tough year for them as some of the buyers for their recycled product are still not purchasing or limiting the volumes of recycled materials that they will accept, for example Consol Glass who closed their door to the Gansbaai MRF for most of the year and have only offered the facility a reduced tonnage allocation from end of May 2021 again, with strict quality contamination requirements. The effects of the COVID-19 lockdown have also impacted on their operations, but they are however still recycling with all the required COVID-19

health and safety protocols in place. Hopefully when the market turns they will be able to upscale again.

During the year the Walkerbay Recycling business, which provided a recycling service to private clients, relocated from the Sandbaai industrial area to the Salandra area off the R43 near Bot River.

Three other smaller waste recycling operators have continued to operate during the last year; two in Hermanus and the third in the Kleinmond area.

The construction of the new Materials Recovery and Public Drop off facility in Hermanus started during the financial year and is now at an advanced stage, it is anticipated that construction should be completed during September 2021 for recycling to commence in the last quarter of 2021.

The tender for the operation of the new Hermanus Material Recovery Facility was advertised during 2021 and this tender is in the final stages of the supply chain process and an award is imminent.

There are two landfills that service the Overstrand municipal area namely the Gansbaai landfill site which belongs to the Overstrand Municipality and has a remaining estimated lifespan of about 15 years, and Karwyderskraal landfill, which is owned by the Overberg District Municipality, and has a remaining lifespan of about 49 years. The agreement reached between Overberg District Municipality, Overstrand Municipality and Theewaterskloof Municipality has secured the use of the Karwyderskraal landfill for both local municipalities until the landfill site reaches its capacity.

The informal areas are serviced with swing bins and mini disposal sites for the residents to dispose of their refuse, as well as strategically placed waste containers in Zwelihle and Masakhane.

Private local contractors are deployed to specific demarcated areas for area and street cleaning. This operational style has worked well in the Overstrand. Although their main purpose is cleaning, they must also do awareness about cleanliness. The three contract priorities are to provide a service that is affordable, effective and efficient to the residents.

During this financial year the Overstrand Municipality's Integrated Waste Management By-law was reviewed, and a draft By-law was provided for public comment. There was a total of 7 comments received from the members of the public these were then considered / reviewed and changes made where deemed appropriate. The By-law was presented at the June Portfolio Committee meeting, and was then recommended to Council for final approval, which should happen in August 2021.

The fifth generation Integrated Waste Management Plan is available on the Overstrand web site at https://www.overstrand.gov.za/en/documents/strategic-documents/integrated-waste-management

The management of our waste and baboons has continued to be a challenge for the municipality, and Human Wildlife Solutions were appointed by the Overstrand Municipality to try and assist with keeping them out of our towns. For more information on the baboon related issue, see the Environmental Management section of this report. Note that a baboon proof bin is compulsory in areas that are declared as problem areas.

With regards to education and awareness for the youth, the contract that was awarded in 2019 for the hosting of puppet shows and live shows to educate students about recycling and illegal dumping continued. The shows were presented by Story Team during May 2021 in Afrikaans, English and isiXhosa, and they reached 1729 students at various schools across the Overstrand. Due to the COVID-19 restrictions, the shows this year were presented to small audiences to allow for social distancing. An additional benefit this year was that the show was also in part presented by 4 in training community talented actors, as part of Story Team's social commitment to the Overstrand municipality and these new actors fared very well.

b) Highlights: Waste Management

Highlights	Description
The commencement of construction of the New MRF and public drop-off facility for Hermanus	WCB Holdings started with the construction of the new facility in July 2020 and the project's latest planned completion date is September 2021
Review and Update of the Integrated Waste Management By-law	The By-law has been reviewed and will be on the Council agenda in August 2021 for review and approval.
Being able to present our waste awareness shows at the schools this year with the ongoing COVID conditions being imposed on our schools.	Last year we had to cancel all our shows on the last minute as the planned dates coincided with the level 5 lockdown.

TABLE 102: WASTE MANAGEMENT HIGHLIGHTS

New Hermanus Material Recovery Facility and Drop-Off Facility under construction

Story Team educational shows at the schools and the new young actors

c) Challenges: Waste Management

Description	Progress in 2020/21 to address challenge
Ongoing damage & vandalism at Stanford Drop off site.	Damage to be repaired via insurance claim. Perimeter fence enforced with flat wrap razor wire to try and improve quality of fence.

Description	Progress in 2020/21 to address challenge
Enforcement of animal proof bins in baboon hot spot areas.	By-law been amended with regard to declared areas to assist law enforcement with the enforcement of the By-law.
Construction of the MRF in Hermanus area	The damage to the structural steel and delays with securing replacement steel and then getting it galvanised caused a big delay for the project.

TABLE 103: WASTE MANAGEMENT CHALLENGES

Photo of the last Stanford drop-of fire, the resultant damage and additional flat wrap security fencing now installed to try and secure the site.

Solid Waste Service Delivery Levels				
Households				
Description	**2017/18**	**2018/19**	**2019/20**	**2020/21**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Solid Waste Removal: (Minimum level)				
Removed at least once a week	32 695	34782	33 366	33 895
Minimum Service Level and Above sub-total	**32 695**	**34782**	**33 366**	**33 895**
Minimum Service Level and Above percentage	**100%**	**100%**	**100%**	**100%**
Solid Waste Removal: (Below minimum level)				
Removed less frequently than once a week	0	0	0	0
Using communal refuse dump	0	0	0	0
Using own refuse dump	0	0	0	0

Solid Waste Service Delivery Levels				
Households				
Description	2017/18	2018/19	2019/20	2020/21
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
Other rubbish disposal	0	0	0	0
No rubbish disposal	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level percentage	0	0	0	0
Total number of households	**32 695**	**34782**	**33 366**	**33 895**

TABLE 104: SOLID WASTE SERVICE DELIVERY LEVELS

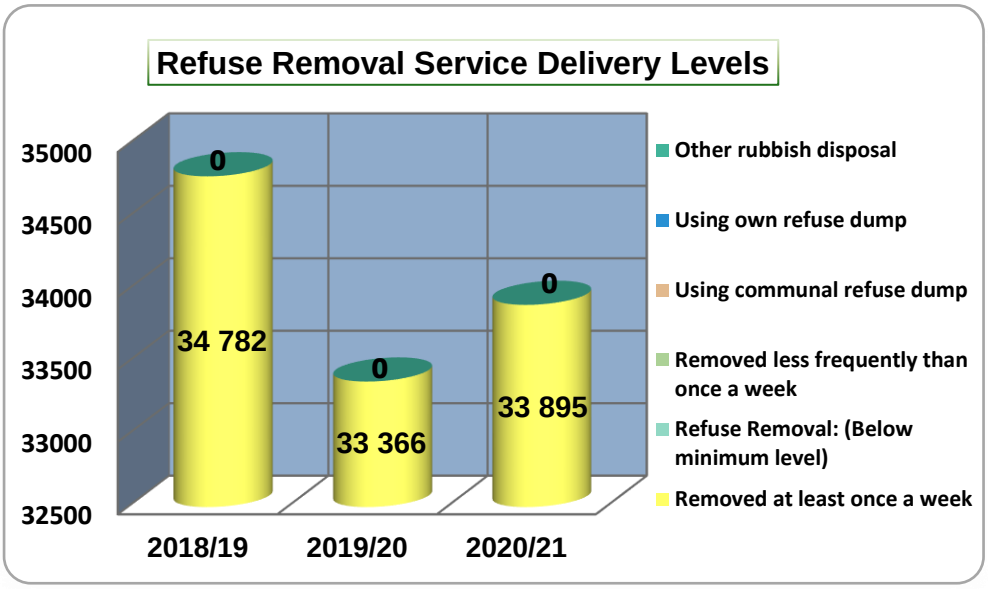


FIGURE 15: REFUSE REMOVAL SERVICE DELIVERY LEVELS

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall performance 2020/2021		
						Annual Actual	R	Corrective Measures
TL31	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system	Number of formal households for which refuse is removed at least once a week	All	**33 366**	**33 895**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall performance 2020/2021		
						Annual Actual	R	Corrective Measures
		(SAMRAS)) (MPPMR Reg 10 (a))						
TL32	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly reomoval of refuse in informal households (Once per week = 52 weeks per annum	All	**53**	**52**	G	Target met

TABLE 105: SERVICE DELIVERY INDICATORS: SOLID WASTE MANAGEMENT

Employees: Solid Waste Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	110	115	115	115	114	1	0.008%
4 - 6	2	1	1	1	1	0	0
7 - 9	18	18	18	18	18	0	0
10 - 12	2	2	2	2	2	0	0
13 - 15	0	0	0	0	0	0	0
16 - 18	1	1	1	1	1	0	0
19 - 20	0	0	0	0	0	0	0
Total	**133**	**137**	**137**	**137**	**136**	**1**	**0.72%**

TABLE 106: EMPLOYEES: SOLID WASTE SERVICES

New security fences at Gansbaai Landfill and Kleinmond Transfer Station

Capital expenditure on waste management

Capital Expenditure 2020/21: Solid Waste Services					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total all					
Hermanus New Waste Management Facility	17 963 569	18 063 569	15 021 636	2 941 933	19 256 522
Gansbaai Landfill site Fence	2 500 000	2 500 000	1 931 805	568 195	1 931 805
Wheellie bins 140lt	500 000	0	0	500 000	0
Bins	15 000	0	0	15 000	0
Kleinmond Transfer Station Fencing	1 460 000	1 460 000	1 411 716	48 284	1 411 7146
				-	
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 107: CAPITAL EXPENDITURE 2020/21 SOLID WASTE SERVICES

82% of the original capital budget for Waste Management for 2020/21 was spent during the year.

The capital expenditure for the current 2020/21 financial year was limited to three main areas namely, the new Hermanus waste management facility, new site fencing at the Gansbaai landfill and at the Kleinmond Transfer Station, and new bins.

The capital spend on the new Hermanus Waste Management Facility was slower than originally planned due to delays with the construction of the Materials Recovery Facility Building as a result of some of the structural steel being damaged during installation by strong winds and needed to be replaced. (Long lead time for the procuring and supply of steel products.)

The high-risk fencing for Gansbaai landfill site and Kleinmond Transfer Station were both completed during the financial year as planned.

Due to changes in the norms and standards for rehabilitation of old landfills by the Department of Water & Sanitation, Overstrand had to rethink their approach towards rehabilitation. Alternative use for the old dump sites had to be found.

Permission to remove the body of Hawston Landfill to Karwyderskraal, the regional landfill site, was given by the Department of Environmental Affairs, and the removal project started in May 2020, with

all the waste been removed by August 2020. The soil tests were done as required and a report of the project and findings was submitted to the Department by Gibb for review, and guidance from DEADP on the way forward is being awaited. The project should be completed in the 2021/22 financial year.

At the old, closed garden and builders rubble site in Hermanus a License was issued to mine the sand and builder's rubble for filling and the other waste will go to the Karwyderskraal regional landfill. This project has been put on hold due to the fact that the site was invaded and is now covered with informal housing and as such inaccessible for mining.

The waste management team provides a good and effective refuse removal service and are coping well. Once the MRF comes online it will go a long way to improving the municipality's recycling and waste diversion targets. The next challenge is to improve the rate of organic waste diversion from landfill, and to this end discussions with Overberg District Munucipality at Karwyderskraal re the composting of additional organic waste streams are in progress.

Overstrand Municipality provides transfer stations and drop off facilities and weekend drop off facilities for the convenience of the community. The municipality has through the years committed themselves to not only the delivery of collection and disposal services for all its residents, but also to Best Environmental Practices.

3.3.5 HOUSING

a) Introduction to Housing

The Overstrand Municipality has over the last few years had its share of in-migration of people, which is caused by the urbanization process. As a result of this in-migration a backlog developed in the provision of housing accommodation. It manifests in the growth in the number of backyard dwellers and in informal settlements that are scattered over the entire municipal area.

To address this problem, a comprehensive strategy was developed and is in the implementation phase. A multi-year program of development was compiled as implementation strategy with the 5-year program forming part of the IDP and being updated annually. The purpose of the program is to address this backlog and identify projects in each area where the need exists for development. The approach has the following main objectives:

- To provide basic services in the form of rudimentary services in those areas where it is most needed, namely the informal settlements. This objective has been fully met and the national standard of one tap for every 25 families and one toilet for every 5 families has been achieved.

- The upgrading of informal settlements whereby enhanced serviced sites are provided, has been made a priority in the multi-year housing program.

- Submission of funding applications to Provincial Department of Human Settlements for Integrated Residential Development Programmes (IRDP) which makes provision for construction of BNG housing and serviced sites for different income categories.

- The development of communities through the IRDP and GAP program in order to reduce the housing waiting list as far as possible.

All in all, the multi-year housing program will affect the lives of the 6 000 odd families in need of basic services and housing in the municipal area in order to give them a much better quality of life.

SUMMARY OF COMPLETED PROJECTS SINCE INCEPTION OF THE MULTI-YEAR HOUSING PROGRAMME:

	PROJECT	PROGRESS	STATUS	TOTAL
1.	Admin Site 39 units	Construction of 39 top structures commenced during January 2018 and was completed at the end of November 2018	**2018/2019** Top structures completed	**39**
2.	Site C2 – 132 units	Construction of top structures commenced during September 2017 and was completed at the end of October 2018.	**2017/2018/2019** Top Structures completed	**132**
3.	Hawston IRDP 489 services	Installation of civil services commenced during May 2017 and practical completion was reached at the end of July 2019.	**2017/2018/2019/2020** Services completed	**489**
4.	Mandela Square, Zwelihle UISP – 83 services	Installation of civil services commenced during February 2018 and practical completion was achieved at the end of March 2020.	**2017/2018/2019/2020**	**83**
5.	Beverly Hills UISP – 100 sites	Installation of civil services commenced during November 2017 and practical completion was achieved at the end of March 2020.	**2017/2018/2019/2020**	**100**
6.	Blompark IRDP – 544 services	Installation of civil services commenced during November 2017 and practical completion was achieved during December 2019.	**2017/2018/2019/2020**	**544**

Projects Completed during 2020/2021

HAWSTON TOP STRUCTURES – 378 HOUSES

Project entailed the construction of 378 BNG houses in Hawston under the IRDP Programme. The Contractor established on site during February 2019 and construction was completed during March

2021. 377 units were handed over at different stages during the project and 1 house remains which has been illegally occupied.

GEORGE VILJOEN TRAFFIC INTERSECTION, HAWSTON IRDP

Project entailed the upgrading of the George Viljoen- and R43 Intersection in Hawston and included the installation of traffic signals. Contractor established on site at the beginning of May 2020 after Level 4 lockdown was announced and the project was completed during September 2020.

MANDELA SQUARE, ZWELIHLE UISP – 83 WETCORES

Project entailed the construction and installation of 83 wetcores (toilet structure, tap and washtrough) on the 83 serviced sites in Mandela Square, Zwelihle. Contractor established on site during June 2019 and the project was completed during September 2020.

BEVERLY HILLS UISP, GANSBAAI – 100 WETCORES

Project entailed the construction and installation of 100 wetcores (toilet structure, tap and washtrough) on the 100 serviced sites in Beverly Hills informal settlement in Gansbaai. Contractor established on site during September 2020 and the project was completed during December 2020.

MASAKHANE IRDP, GANSBAAI – 296 SITES

Project entailed the installation of A-grade civil infrastructure on 296 sites in Masakhane, Gansbaai. Project commenced during March 2019 and was a greenfield project under the IRDP programme. Project completion for 254 sites was achieved during December 2019. Contractor established on site for the remaining 42 sites during March 2021 and practical completion was reached during June 2021.

STANFORD IRDP – 783 SITES

Project entailed the installation of A-grade civil infrastructure on 783 sites in Stanford. Project commenced during June 2019 and was a greenfield project under the IRDP programme. Practical completion for the project was reached during December 2020.

MASAKHANE UISP, GANSBAAI – PHASE 1 - 201 SITES

Project entailed the installation of A-grade civil infrastructure on 201 sites in Masakhane, Gansbaai. This is the first phase of the Masakhane UISP project which comprises of 1184 sites in total. This was a greenfield portion of the project was completed during December 2020.

Projects in Progress

MASAKHANE UISP, GANSBAAI – PHASE 2 – 204 SITES

Project entails the installation of A-grade civil infrastructure on 204 sites in Masakhane, Gansbaai. This is the second phase of the Masakhane UISP project which comprises of 1184 sites in total. This is also a greenfield portion of the project. Contractor established on site during January 2021 and completion is planned for end of September 2021.

MASAKHANE UISP, GANSBAAI – PHASE 1 – 201 WETCORES

Project entailes the construction and installation of 201 wetcores (toilet structure, tap and washtrough) on the 201 serviced sites forming part of the first phase of the Masakhane UISP Project in Gansbaai. Contractor established on site during June 2021 and completion is planned for the end of September 2021. A funding application for 204 wetcores for the 2nd phase was submitted to DoHS during April 2021 and approval is awaited.

TRANSIT CAMP, ZWELIHLE UISP – 126 SITES

Project entails the in-situ upgrading of the Transit Camp Informal Settlement in Zwelihle. It entails the installation of A-grade civil infrastructure on 126 sites in the informal settlement. Contracts were finalized during March 2020 but the Contractor could only establish on site during November 2020 due to the covid pandemic and this being an in-situ project with residents still living on site, requiring relocations and shifting around of structures. The project is well underway, and completion is planned for the end of July 2021.

SITE C1 TOP STRUCTURES, SWARTDAMROAD, HERMANUS

Project entails the construction of 150 BNG top structures on Site C1, Swartdamroad. Contractor established on site during February 2021 and the project is well underway. Completion is planned for end of October 2021.

MOUNT PLEASANT & WESTDENE IRDP INFILL SITES

Pre-planning studies commenced during 2018/2019. Funding approval for more detailed planning and environmental investigations was received during July 2020. Land Use Planning Applications for all the sites excluding Area 8 in Upper Mount Pleasant was submitted and approval was received during November 2020. Funding application for installation of civil infrastructure was submitted to DoHS during December 2020 and approval is awaited. The Land Use Planning application for Area 8 is in process of finalization and approval is expected at the end of August 2021, after which a funding application for the civil infrastructure will be submitted to DoHS. It is envisaged that the sites will be made available as serviced sites to qualifying beneficiaries in the FLISP and GAP market.

KLEINMOND LAND INVESTIGATION

An investigation to identify suitable land for integrated development was undertaken during 2017/2018 and is currently still in progress. A survey and enumeration were done of all the backyard structures and informal settlement dwellers as part of the investigation. The survey was required in order to determine the need for various housing typologies within the area to allow for better planning of developments. The information gathered from the survey, was incorporated into the report. Public Participation was undertaken in terms of the proposals within the report and has now been concluded. The final report will be submitted to Council for approval before the end of December 2021, where after detailed planning will take place. Potential projects have been included in the housing programme and funding will be requested from DoHS after the report has been finalised and development sites identified and approved by Council.

Provincial Projects

Priority Human Settlement Development Areas (PHSDA's)

Application for inclusion of properties in the Hermanus West area as a PHDA was submitted to DoHS during September 2019. The application was included in Provincial DoHS submission to National DoHS for approval. Approval was gazetted during May 2020. The application for the proposed acquisition of Portion 6 of Farm 575, Afdaksrivier in Hawston was put on hold as DoHS has incorporated this farm as part of the Priority Housing Development Area (PHDA) for the Greater Hermanus area. This application will be revised and resubmitted during 2021/2022 financial year.

The purchase of Schulphoek was finalised during December 2019 and a Land Availability Agreement has been signed between the Municipality and DoHS. The Agreement makes the land available for DoHS to plan and implement the development in accordance with agreements with the Municipality.

These projects are both being planned by DoHS with the Municipality forming part of the Steering Committee and planning process. Appointment of all service providers are done by DoHS.

b) Highlights: Housing

Highlights	Description
Hawston Top Structure Project	314 Houses were handed during the 2020/2021 municipal financial year. Project completion was March 2021.
Mandela Square Wetcores, Zwelihle UISP	83 wetcores were constructed and installed.
Masakhane IRDP, Gansbaai	Installation of civil infrastructure on 42 sites were completed during June 2021.
Stanford IRDP	Installation of civil infrastructure on 783 sites were completed during December 2020.
Beverly Hills Wetcore, Gansbaai	100 wetcores were constructed and installed.
Transit Camp, Zwelihle UISP, Hermanus	Contractor established on site during November 2020 and project will be completed by end of July 2021.
Site C1, Swartdamroad IRDP Project	Contractor established on site during February 2021 and project will be completed by end of October 2021.
Masakhane UISP, Gansbaai	Installation of civil infrastructure on 201 sites in Phase 1 were completed during December 2020 and Contractor established on site for the 2nd Phase of 204 sites during January 2021.

TABLE 108: HOUSING HIGHLIGHTS

Hawston 378 project

Transit Camp relocation: prepared land

Relocation from Transit Camp to Mandela Square. February – March 2021

c) Challenges: Housing

Description	Progress in 2020/21 to address challenge
Availability of funding for the implementation and roll out of the housing pipeline	Ongoing discussions with Provincial Departmemt of Human Settlements (DoHS)

TABLE 109: HOUSING CHALLENGES

Percentage of households with access to basic housing			
Year end	**Total households (including in formal and informal settlements)**	**Households in formal settlements**	**Percentage of households with access to basic housing**
2018/19	34 782	31 162	100%
2019/20	35 385	31 710	100%
2020/21	35 451	31 672	100%

TABLE 110: PERCENTAGE OF HOUSEHOLDS WITH ACCESS TO BASIC HOUSING

The following table shows the increase in the number of people on the housing waiting list.

Financial year	Number of applicants on waiting list	% Housing waiting list increase/decrease
2018/19	11 232	43.74% increase
2019/20	12 156	8.00%

Financial year	Number of applicants on waiting list	% Housing waiting list increase/decrease
2020/21	12 843	5.65%

TABLE 111: HOUSING WAITING LIST

Capital Expenditure 2020/21: Housing					
R					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
TOTAL ALL	**R46 356 000.00**	**R46 361 131.11**	**R46 583 503.53**		
Masakhane IRDP	R2 696 000.00	R2 697 489.00	R2 697 488.65		R19 562 362.00
Stanford IRDP	R7 200 000.00	R5 976 797.04	R5 976 797.04		R43 238 826.00
Hawston IRDP	R1 500 000.00	R1 688 133.86	R1 688 133.86		R31 264 428.00
Mandela Square, Zwelihle UISP	R155 000.00	0	0		R33 126 656.00
Transit Camp, Zwelihle UISP	R8 900 000.00	R9 374 647.06	R9 374 646.84		R9 381 245.00
Mnt Pleasant Infill	R4 000 000.00	R852 143.55	R852 143.55		R1 278 575.00
Beverly Hills	R1 155 000.00	R1 884 529.00	R1 884 529.00		R7 024 849.00
Masakhane UISP	R10 500 000.00	R23 797 391.60	R23 797 391.59		R75 063 584.00
Blompark IRDP	0	R90 000.00	0		R29 161 120.00
Schulphoek Professional Fees	R2 000 000.00	0	0		
Greater Hermanus	R3 000 000.00	0	0		
Schulphoek	R3 000 000.00	0	0		
Housing Admin	R400 000.00	0	0		
Mount Pleasant Purchase	R350 000.00	0	0		
Marikana Emergency Services	R1 500 000.00	0	0		
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 112: CAPITAL EXPENDITURE 2020/21- HOUSING

100% of the capital budget for Housing for 2020/21 was spent.

3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

a) Introduction

The free basic services were funded from the "equitable share" grant received from National Treasuary plus an amount from the municipality's own income as budgeted for in the financial year under review. The categories for an Indigent Household is as follows:

- Indigent households with a property value greater than R220 000 and electricity consumption less than 400kWh
- Indigent households with a property value less than R220 000 and electricity consumption less than 400 kWh (no income restriction)
- Indigent households with a property value less than R220 000 and electricity less than 500kWh (no income restriction)
- Indigent housholds with a property value greater than R220 000 and electricity less than 500 kWh (income not exceeding the sum of four times the amount of the state funded social pension).

Pre-paid electricity and water flow limited meters were installed in all indigent households at no cost to the consumer.

The table below provides an overview of the number of Indigents per area as at 30.6.2021

NUMBER OF APPROVED INDIGENTS PER AREA – 30.6.2021		
Area	**No**	**%**
BAARDSKEERDERSBOS	4	0.32%
BUFFELSJAG	28	2.25%
BLOMPARK	456	36.57%
DE KELDERS	21	1.68%
FRANSKRAAL	17	1.36%
GANSBAAI	91	7.30%
KLEINBAAI	12	0.96%
MASAKHANE - GANSBAAI	300	24.06%
PEARLY BEACH	272	21.81%
BREDASDORP REG DISTR GBAY	2	0.16%
CALEDON REG DISTR GBAY	44	3.53%
SUB-TOTAL GANSBAAI	**1247**	17.13%
EASTCLIFF	1	0.02%
FISHERHAVEN	12	0.26%
GRP DEV (B/CLUB, W/ROCK, SHOEK	0	0.00%
HAWSTON	1372	30.01%
MOUNT PLEASANT	847	18.53%
MEERENBOSCH	0	0.00%
NORTHCLIFF	2	0.04%
ONRUS	7	0.15%
SANDBAAI	33	0.72%
VOELKLIP	0	0.00%
VERMONT	6	0.13%
WESTCLIFF	138	3.02%
ZWELIHLE	2154	47.11%
SUB-TOTAL HERMANUS	**4572**	62.82%
BETTYSBAAI	56	6.41%
KLEINMOND	429	49.14%

NUMBER OF APPROVED INDIGENTS PER AREA – 30.6.2021		
Area	**No**	**%**
OVERHILLS	160	18.33%
PROTEADORP	139	15.92%
PRINGLEBAAI	16	1.83%
ROOIELS	2	0.23%
UITBREIDING 6	71	8.13%
SUB-TOTAL KLEINMOND	**873**	12.00%
STANFORD	586	100%
SUB-TOTAL STANFORD	**646**	8.05%
TOTAL INDIGENT HOUSEHOLDS FOR 2020/21	**7 278**	100%

TABLE 113: INDIGENTS PER AREA - 30.6.2021

The Indigent basket indication for 2018/19, 2019/20 and 2020/21:

Financial Year	Equitable Share	Municipal's own Income	Total value of basket
2018/19	766.44	83.16	849.60
2019/20	848.36	93.01	941.36
2020/21	976.62	110.35	1 086.98

TABLE 114: INDIGENT BASKET INDICATION

The following table indicates the percentage of indigent households that have access to free basic municipal services. In accordance with the approved indigent policy of the municipality, all households who earned less than R**7 561.00** per month in 2020/21 receive the free basic services as prescribed by Overstrand Municipal Indigent Policy. (The qualifying amount is annually calculated on 4 time's social pension plus R1).

The table below indicates that **21.46%** of the total number of households received free basic services in 2019/20 financial year whilst it reduced to **20.53**% in the 2020/21 financial year:

Financial year	Number of households								
	Total no of HH	Free Basic Electricity		Free Basic Water		Free Basic Sanitation		Free Basic Refuse Removal	
		No. Access	%	No. Access	%	No. Access	%	No. Access	%
2018/19	34 782	7 630	21.94	7 630	21.94	7 630	21.94	7 630	21.94
2019/20	35 385	7 595	21.46	7 595	21.46	7 595	21.46	7 595	21.46

Financial year	Number of households								
	Total no of HH	Free Basic Electricity		Free Basic Water		Free Basic Sanitation		Free Basic Refuse Removal	
		No. Access	%	No. Access	%	No. Access	%	No. Access	%
2020/21	35 451	7 278	20.53	7 278	20.53	7 278	20.53	7 278	20.53

TABLE 115: FREE BASIC SERVICES TO INDIGENT HOUSEHOLDS

Electricity									
Financial year	Indigent Households			Non-indigent households			Households in Eskom areas		
	No. of HH	Unit per HH (kwh)	Value R'000	No. of HH	Unit per HH (kwh)	Value R'000	No. of HH	Unit per HH (kwh)	Value R'000
2018/19	7 630	50	5 587	27 152	0	0	115	50	n/a
2019/20	7 595	50	6 229	27 790	0	0	125	50	n/a
2020/21	7 278	50	6 340	28 173	0	0	119	50	n/a

TABLE 116: FREE BASIC ELECTRICITY TO INDIGENT HOUSEHOLDS

Water						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Unit per HH (kl)	Value R'000	No. of HH	Unit per HH (kl)	Value R'000
2018/19	7 630	6	3 170	22 170	0	0
2019/20	7 595	6	3 522	22 205	0	0
2020/21	7 278	6	3 527	22 833	0	0

TABLE 117: FREE BASIC WATER SERVICES TO INDIGENT HOUSEHOLDS

Sanitation						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	R value per HH	Value R'000	No. of HH	Unit per HH per month	Value R'000
2018/19	7 630	1 070.04	8 164	27 152	0	0
2019/20	7 595	1 131.00	8 590	27 790	0	0
2020/21	7 278	1 182.00	8 603	28 173	0	0

TABLE 118: FREE BASIC SANITATION TO INDIGENT HOUSEHOLDS

Refuse Removal						
Financial year	Indigent Households			Non-indigent households		
	No. of HH	Service per HH per week	Value R'000	No. of HH	Unit per HH per month	Value R'000
2018/19	7 630	1	17 305	27 152	0	0
2019/20	7 595	1	19 441	27 790	0	0
2020/21	7 278	1	19 468	28 173	0	0

TABLE 119: FREE BASIC REFUSE REMOVAL SERVICES TO INDIGENT HOUSEHOLDS PER TYPE OF SERVICE

Financial Performance 2020/21							
Cost to Municipality of Free Basic Services Delivered							
Services Delivered	2017/18	2018/19	2019/20	2020/21			
	Actual	Actual	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Water	10784	10993	12,382	16,500	13,426	12,242	-9.67%
Waste Water (Sanitation)	14151	10417	11,850	20,839	17,135	11,828	-44.87%
Electricity	23680	24979	27,640	41,598	31,661	27,764	-14.04%
Waste Management (Solid Waste)	13724	14546	15,704	21,189	17,229	16,062	-7.27%
Total	**62,339**	**60,935**	**67,576**	**100,126**	**79,451**	**67,896**	-17.02%

TABLE 120: FINANCIAL PERFORMANCE 2020/21: COST TO MUNICIPALITY OF FREE BASIC SERVICES DELIVERED

3.4 COMPONENT B: ROAD TRANSPORT

3.4.1 ROADS

a) Introduction to Roads

Overstrand Sidewalks (Blompark & Stanford)

The project entailed the construction of sidewalks in Blompark and Stanford to provide a safe and dedicated walking network for pedestrians. 1.2m wide, paved sidewalks were constructed in Kappertjie, Viooltjie-, Gousblom-, Magnolia-, Dahlia-, Leeubekkie- and Ridderspoor street in Blompark and in Stanford, 1.5m wide sidewalks were constructed in Dreyer-, Mundi and Matilda May Street.

Stanford Sidewalks

Blompark Sidewalks

Hermanus Central Business District (CBD) Regeneration Program (High Street)

Overstrand Municipality developed a CBD Corporate Identity to enhance business in the Hermanus CBD. High street has been earmarked as an area for upgrading. To uplift the appearance of High street new paved surfaces and street furniture which include stone walls, rhino wood seats, bollards, bins, shrubs & plants, trees & tree cages, bike racks, pergolas & street lights, were constructed in High street. This project was combined with the upgrading of stormwater infrastructure in High Street, Main Road, Marine drive and the Industrial Area, to reduce abortive costs and disruptions to business owners.

Hermanus CBD Regeneration Program (High Street)

Provincial Sustainable Transport Programme (PSTP)

The Provincial Sustainable Transport Programme has been initiated by the Department of Transport and Public Works. Overstrand Municipality was selected by the Department as a priority partner for the implementation of the programme; to mutually plan and implement sustainable transport systems. The objective of the PSTP is to improve local transport systems through a wide range of sustainable transport interventions. It particularly focuses on public and non-motorised transport (NMT) and improved access for marginalised and low-income communities.

The Department completed a status quo assessment and needs analysis and specific projects were identified as priority projects for the extension of non-motorised transport facilities in Overstrand.

The following projects were completed during the 2020/21 financial year:

Construction of Sidewalks in Masakhane, Gansbaai (Phase 2)

The project entails the construction of NMT-complaint sidewalks along Mbeki Street in the in Masakhane township. The sidewalks aim to provide sufficient capacity for pedestrian traffic and safety and to improve the pedestrians' access to the public road transport network.

Phase 2 of the project started on 08 March 2021 and was completed by 31 May 2021.

Construction of Sidewalks in Proteadorp, Kleinmond (Phase 2)

To provide a safe, connected and convenient walking network for pedestrian's new dedicated sidewalks were constructed along portions of Eleventh Street. Construction of the sidewalks started 08 March 2021 and was completed by 31 May 2021.

MAINTENANCE

The implementation of the Overstrand's pavement management programme continued. Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good. Maintenance is done on an on-going basis for the maintenance and rehabilitation of existing roads in the Overstrand area.

The resealing of roads in terms of Overstrand's Pavement Management programme continued through the reporting period. The Pavement Management System is updated on a yearly basis following a visual inspection of all our roads, in order to determine the condition of our roads. The next full assessment of the network is scheduled for November 2021.

During the reporting period for the 2020/2021 financial year 105 067m2 of service roads were resealed in terms of the Overstrand Pavement Management System.

b) Highlights: Roads

Highlights	Description
Overstrand Sidewalks (Blompark & Stanford)	Completed

Highlights	Description
Overstrand sidewalks (Masakhane & Proteadorp) Phase 2	Completed
Hermanus CBD Regeneration program (High Street)	Completed

TABLE 121: ROADS HIGHLIGHTS

c) Challenges: Roads

Description	Progress made in 2020/21 to address challenge
The biggest challenge is the lack of maintenance funding for the upgrade reseal and rehabilitation of roads in the Overstrand which goes hand in hand with the gradual deterioration of roads.	The total of R 30 691 million was spent on the reseal and rehabilitation contract and 105 067 m² of roads were patched and resealed during the 2020/21 financial year.

TABLE 122: ROADS CHALLENGES

Gravel Road Infrastructure: Kilometres				
Year	**Total gravel roads**	**New gravel roads constructed**	**Gravel roads upgraded to tar**	**Gravel roads graded/maintained**
2018/19	143	0	7	143
2019/20	138	0	5	138
2020/21	108	0	2	108

TABLE 123: GRAVEL ROAD INFRASTRUCTURE

Tarred Road Infrastructure: Kilometres				
Year	**Total tarred roads**	**New tar roads**	**Existing tar roads resealed**	**Tar roads maintained**
2018/19	512	2.6	1.582 rehabilitation	512
2019/20	517	1.5	13 Resealed and 0.7 Rehabilitated	517
2020/21	622	4.2	17.5 Reseal	622

TABLE 124: TARRED ROAD INFRASTRUCTURE

The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

Financial year	New & Replacements	Resealed	Maintained
	R		
2018/19	5 989 342	23 265 973	64 011 882

Financial year	New & Replacements	Resealed	Maintained
	R		
2019/20	20 961 425 (housing)	22 912 800	60 020 727
2020/21	1 306 364	30 691 007	30 289 454

TABLE 125: COST OF CONSTRUCTION/MAINTENANCE OF ROADS

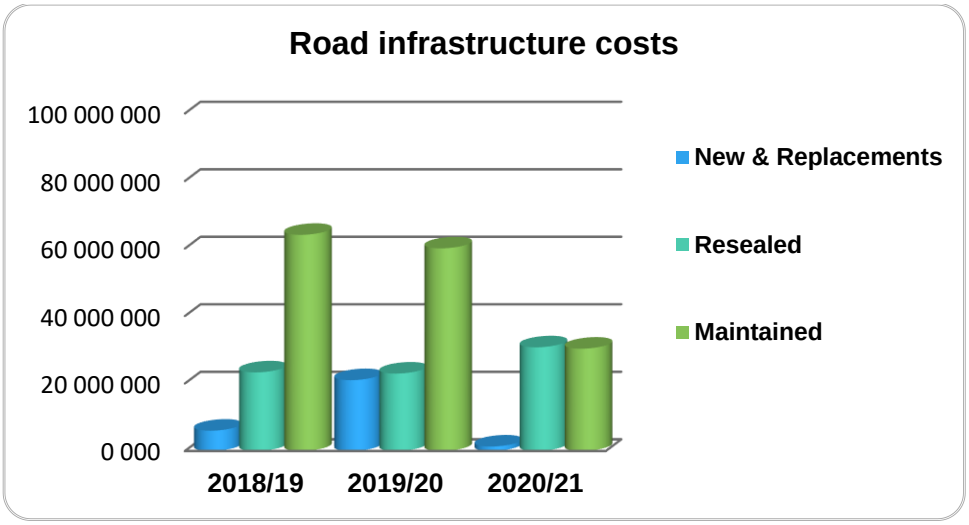


FIGURE 16: ROAD INFRASTRUCTURE COSTS

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2020/2021	Overall performance for 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	**104 952**	**106 000**	**105 067**	O	Target almost met. Multi year contract. Contractor to start in July 2021.

TABLE 126: SERVICE DELIVERY INDICATORS: ROADS

Employees: Roads							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	47	50	50	50	50	0	0%

Employees: Roads							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
4 - 6	24	24	21	26	21	5	19.2%
7 - 9	13	14	14	15	14	1	6.6%
10 - 12	4	5	5	5	5	0	0%
13 - 15	1	1	0	1	1	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**90**	**95**	**91**	**98**	**92**	**6**	**6.12%**

TABLE 127: EMPLOYEES: ROADS

Capital Expenditure 2020/21: Roads					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Overstrand Sidewalks (Blompark & Stanford)	-	2 521 000	2 521 000	100%	2 521 000
Overstrand sidewalks (Masakhane & Proteadorp) Phase 2	750 000	750 000	750 000	-	1 500 000
CBD Regeneration Programme (High Street)	7 100 000	6 700 000	6 009 827	15%	7 109 806
TOTAL ALL	**7 850 000**	**9 971 000**	**9 271 982**		**11 130 806**
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

TABLE 128: CAPITAL EXPENDITURE 2020/21: ROADS

3.4.2 WASTE WATER (STORM WATER DRAINAGE)

a) Introduction to Storm water drainage

Construction of Stormwater Infrastructure for Hermanus CBD and Industrial Area,

Hermanus Central Business District (CBD) & Industrial Area regularly experiences flooding during high rainfall events, due to trapped low points and insufficient stormwater infrastructure. Element Consulting Engineers compiled a Stormwater Management Plan for the Hermanus Central Business District (CBD) & Industrial Area in 2013 and Council approved the funding for the upgrading of stormwater infrastructure of the most critical areas, in 2018. The initial tender for the implementation of the project

had to be cancelled due to insufficient funds and the funding was rolled over to the 2019/2020 financial year. The tender was re-advertised and awarded to Meyer Beton on 02 March 2020. Due to the coronavirus pandemic implementation was delayed and construction could only start during May 2020. Practical completion was achieved 30 June 2021.

The Construction of Stormwater Infrastructure for Hermanus CBD and Industrial Area, as well as the upgrading of High Street, were combined to reduce abortive costs and disruptions to business owners.

The construction works included the following:

- Installation of various new stormwater pipes (450mm, 525mm, 750mm & 900mm dia.), kerb and grid inlet catchpits, and manholes in High Street, Main Road & Marine Drive;
- New paved surfaces, dished channels, grid inlets and street furniture in High Street;
- Installation of Stormwater pipes (450mm, 900mm & 1350mm dia.), catchpits and a stormwater detention pond in the Industrial area (Mimosa, Prellewitz & Ravenscroft street).

HERMANUS INDUSTRIAL AREA STORMWATER

HERMANUS CBD STORMWATER

Upgrading of Overhills Storm water

Element consulting Engineers were appointed for the investigation and preliminary design of the upgrading of the stormwater channel in Overhills, Kleinmond. The existing earth channel has insufficient capacity for peak stormwater run-offs therefor the houses adjacent to the channel suffer severe flooding during winter months.

SR Civils Contractors was appointed for the upgrading of the stormwater channel on 26 March 2020. Construction was delayed due to the coronavirus pandemic and the works also had to be suspended due to the restrictions on the relocation and moving of existing structures that is in the way of the construction works.

The project entailed the following construction works:

- A bulk stormwater drainage system to serve the area around the existing earth channel;
- 290m section of 900mm diameter stormwater pipe, with manholes and outlet headwall structure.
- 48m section of 1200mm diameter stormwater pipe, with manholes and outlet headwall structure.

Practical completion was achieved on 24 February 2021 and final completion on 31 March 2021.

Bulk stormwater infrastructure for Stanford & Masakhane Housing Projects

Gibb Consulting Engineers compiled Local Stormwater Management Plans to determine the storm water impacts and the storm water upgrade requirements for the Stanford & Masakhane low cost housing developments. The bulk stormwater upgrades are required to ensure that the Post development peak flows are reduced to accommodate the 1:50 major storm events.

Stanford Housing Project Bulk Stormwater entailed the construction of:

- Underground Conduit and Road Drainage System consisting of
  - 23m of 375mm reinforced concrete pipes

- 96m of 900mm reinforced concrete pipes
- 41m of 1200mm reinforced concrete pipes

- Armour Flex Lined channel, Length -175m
- Detention Pond (6 790m³)
- "Wet pool" within detention pond (236 m³)
- Landscaping & Fencing
- Stormwater Structures (Manholes, gabions, energy dissipater, catchpits, headwalls, stilling basin)

The tender was advertised 19 June 2020 and was awarded to SR Civils on 29 September 2020. Construction works commenced on 19 October 2020 and the project was completed on 17 March 2021. The total project cost amounted to R 3 827 524.00 (excl. VAT).

Stanford Housing project Stormwater Pond

Masakhane Housing Project Bulk Stormwater- Phase 1 entailed the construction of**:**

- 15m of 900mm reinforced concrete pipes
- Armour flex lined channel (625 m²), length – 133m
- 8522 m³ Detention pond (incl. landscaping & fencing)
- Stormwater Structures (headwalls, stilling basins)

The tender was advertised 19 June 2020 and was awarded to Zelpy 1117 CC on 29 September 2020. Construction activities commenced on 16 October 2020 and the project was completed on 11 March 2021. The total project cost amounted to R 4 370 061 (excl. Vat).

Masakhane Housing Project Stormwater Pond

b) Highlights: Waste Water (Storm water drainage)

Highlights	Description
Construction of Stormwater Infrastructure for Hermanus CBD and Industrial Area	Completed
Upgrading of Overhills Storm water	Completed
Stanford Housing Project Bulk Stormwater	Completed
Masakhane Housing Project Bulk Stormwater- Phase 1	Phase 1 completed

TABLE 129: WASTE WATER (STORM WATER DRAINAGE) HIGHLIGHTS

c) Challenges: Waste Water (Storm water drainage)

Description	Progress in 2020/21 to address challenge
Implementation of Master plans	Implementation of Hermanus CBD & Industrial Area masterplans
Damage and flooding of infrastructure & properties.	Hermanus CBD & Industrial Area stormwater project completed. Upgrading of Overhills Stormwater project completed
The outbreak of the global COVID-19 pandemic	Work process and methods are continuously adapted in order to achieve the desired outcomes and targets.

TABLE 130: WASTE WATER (STORM WATER DRAINAGE) CHALLENGES

The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed:

Storm water Infrastructure: Kilometres				
Year	**Total Storm water measures**	**New storm water measures**	**Storm water measures upgraded**	**Storm water measures maintained**
2018/19	4.224 km	4.224 km	0	567
2019/20	5.579	5.579	0	573
2020/21	6.632	4.059	0	577

TABLE 131: STORM WATER INFRASTRUCTURE

The table below indicates the amount of money spend on storm water projects:

Financial year	Storm water Measures	
	Capital	**Maintained**
	R'	
2018/19	6 328 804	5 789 458
2019/20	7 887 522	5 267 289
2020/21	17 044 056	5 981 650 (operational budget)

TABLE 132: COST OF CONSTRUCTION/MAINTENANCE OF STORM WATER SYSTEMS

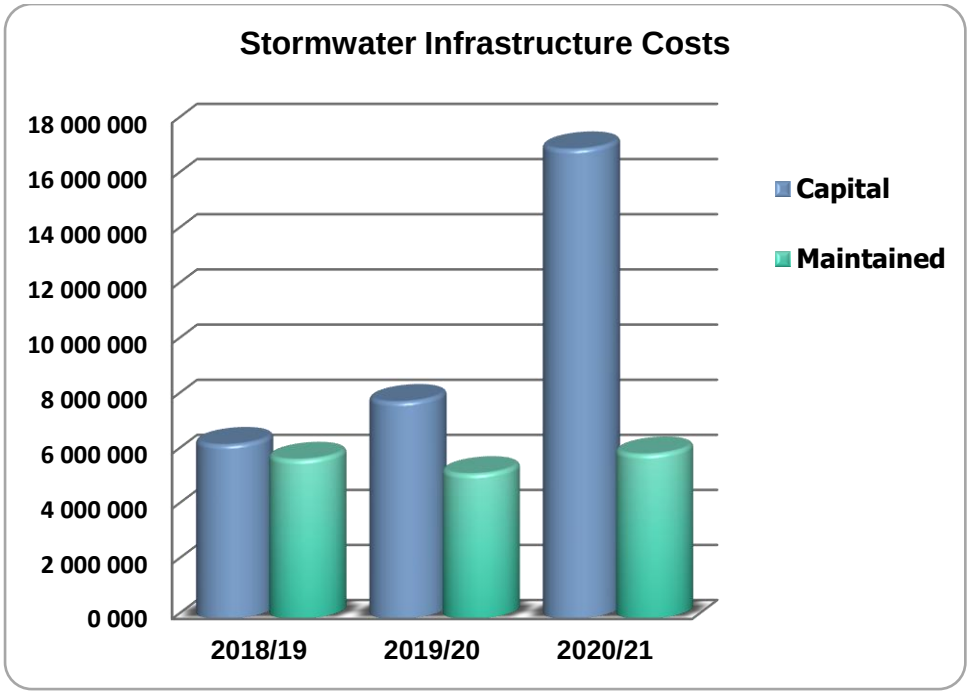


FIGURE 17: STORM WATER INFRASTRUCTURE COSTS

Employees: Storm Water (Storm water drainage)							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	28	28	25	27	26	1	3.8%
4 - 6	6	5	6	6	6	0	0%
7 - 9	1	2	1	1	1	0	0%
10 - 12	2	2	1	1	1	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**39**	**39**	**35**	**37**	**36**	**1**	**2.7%**

TABLE 133: EMPLOYEES: WASTE WATER (STORM WATER DRAINAGE)

Capital Expenditure 2020/21: Waste Water (Storm water drainage)					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Construction of Stormwater Infrastructure for Hermanus CBD and Industrial Area	6 600 000	6 600 000	6 182 996	-6.3%	9 387 997
Stanford Housing Project Bulk Stormwater	4 500 000	3 827 524	3 827 524	-14.94%	3 827 524
Masakhane Housing Project Bulk Stormwater	5 864 256	4 370 061	4 370 061	-25.47%	4 370 061
Overhills Stormwater	2 500 000	2 677 298	2 663 475	6.54%	2 726 177
Total All	**19 464 256**	**17 474 883**	**17 044 056**		**20 311 759**
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

TABLE 134: CAPITAL EXPENDITURE 2020/21: WASTE WATER (STORM WATER DRAINAGE)

88% of the initial capital budget for Storm Water for 2020/21 was spent. The budget for Stanford & Masakhane Housing Project bulk stormwater was reduced due to the tender prices that came in lower than anticipated and the Hermanus CBD Stormwater and Overhills stormwater projects had a saving on the respective contract values.

3.5 COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT

3.5.1 PLANNING

a) Introduction to Planning

The municipality's key planning deliverables in the 2020/21 financial year were to compile the following policies and strategies:

- Amendment of Overstrand Municipality By-Law on Municipal Land Use Planning, 2015 (promulgated)
- Overstrand Zoning Scheme (adopted in August 2020)
- Overstrand Overlay Zones, Environmental & Heritage (adopted in August 2020)
- Overstrand Spatial Development Framework reviewed (adopted in May 2020).

b) Highlights: Planning

Highlights	Description
Second Phase Hermanus CBD Implementation	High Street redevelopment
Writing of Town Planning computer programme and implementing	Land Use Planning System

TABLE 135: PLANNING HIGHLIGHTS

c) Challenges: Planning

Description	Progress in 2020/21 to address challenge
Covid-19 Lockdowns	Access to Information through i.cloud
Registered Notices	Investigate electronic registered notice system

TABLE 136: PLANNING CHALLENGES

Applications for Land Use Development				
Detail	**2017/18**	**2018/19**	**2019/20**	**2020/21**
Applications withdrawn	3	7	5	2
Applications closed	17	16	9	6
Applications finalized	273	258	191	50
Applications outstanding at year end	236	294	450	232
Awaiting DEA&DP decision	0	0	0	0

TABLE 137: APPLICATIONS FOR LAND USE DEVELOPMENT

Additional Performance Town Planning and Building Control				
Type of service	**2017/18**	**2018/19**	**2019/20**	**2020/21**
Building plans application processed	2320	1967	1191	1824
Approximate value	R1 824 276 846	R1 427 860 926	R 792,288,800	R 1 118 348 520
New residential dwellings	656 + (RDP 111)	518	224 + (RDP 63)	674 (RDP: 317)
Residential extensions	1276	1143	502	1150
New Business buildings	10 (7 Industrial, 1 School & 2 Shops/offices)	8 (2 Industrial, 2 boathouses, 1 sport centre, 1 Restaurant, shops/offices)	9 - 2 Public Schools - 5 Industrial - 2 shops/offices	5 x1 Industrial x1 Church x1 Flats/offices x2 Offices
Rural applications	37 approved & 6 not approved	3	X2 dwelling houses X1 school	x4 Agri buildings

TABLE 138: ADDITIONAL PERFORMANCE TOWN PLANNING AND BUILDING CONTROL

Employees: Storm Water (Storm water drainage)							
Job Level	**2017/18**	**2018/19**	**2019/20**	**2020/21**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	28	28	25	27	26	1	3.7%
4 - 6	6	5	6	6	6	0	0%
7 - 9	1	2	1	1	1	0	0%
10 - 12	2	2	1	1	1	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**39**	**39**	**35**	**37**	**36**	**1**	**2.7%**

TABLE 139: EMPLOYEES: PLANNING

Capital Expenditure 2020/21: Planning					
R'					
Capital Projects	**2020/21**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	**0**	**0**	**0**	**0**	**0**

Capital Expenditure 2020/21: Planning					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
No capital allocation for 2020/21					
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 140: CAPITAL EXPENDITURE 2020/21: PLANNING

3.5.2 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

a) Highlights: LED

The following performance highlights with regard to the implementation of the LED strategy are:

Highlights	Description
Building of a resilient & diverse economy.	Beyond tourism related activities the Overstrand municipal area has grown in the sectors such as wholesale and retail, real estate and business service including manufacturing.
SCM & LED interrogation.	Opportunities given to emerging contractors and service providers.

TABLE 141: LED HIGHLIGHTS

b) Challenges: LED

The following challenges with regard to the implementation of the LED strategy are:

Strategic areas	Description
Covid-19 Pandemic	LED operations had to be adjusted to ensure safe delivery of service within the confines of Covid-19 restrictions.
The rise of the Unemployment Rate	An effort was made to increase EPWP projects so as to accommodate the growing numbers of citizens within the Overstrand losing jobs.

TABLE 142: CHALLENGES LED

c) LED Strategy

The LED Strategy reviewed in line with socio-economic data and approach to current economic environment and conditions. The impact of the current economic downgrade and recession will only be felt in the coming years. The following Strategic areas were pursued.

Strategic areas	Description
Capacity Development	Giving training to entrepreneurs necessary for their growth, development and profitability.
Stakeholder Management	Collaboration with stakeholders within the IGR set up and the private sector to provide services to the clients of LED.
Job Creation	EPWP is used primarily as a safety net for the poorest of the poor more so to those who lost their jobs due to the negative impact of the Covid-19 pandemic
Resource Mobilisation	Partnership with funding agencies such as SEDA and SEFA to assist entrepreneurs access funding for their operations

TABLE 143: LED STRATEGIC AREAS

Note: Due to the spread of the virus (Covid-19) resulting to the National lockdown, the economic performance data will not be reliable but can only be based on assumptions through modelling.

The table below identifies the economic activity within the different sectors

298 jobs were lost as a result of the Covid-19 pandemic creating a negative contribution in the employment environment by sectors. For the purpose of year 2021 the expression is not in percentage but in numbers of job lost, the net employment change according to the 2020 socio-economic profile the following numbers were recorded.

Sector	2017/18	2018/19	2019/20	2020/21
Agriculture, forestry and fishing	14%	11.79%	-1.0%	-65
Mining and quarrying	0.1%	0.03%	+4.3%	-1
Manufacturing	14.5%	9.25%	+0.1%	-7
Wholesale and retail trade	17.8%	26.59%	+0.2%	127
Finance, property, etc.	16.6%	17.67%	-1.0%	-6
Community and social services	6.4%	14.75%	+0.3%	-175
Infrastructure services	8.2%	7.34%	+5.0%	-308

Table 144: Economic Employment by Sector

d) Tourism

Cape Whale Coast – Tourism Marketing Brand of Overstrand Municipality

To curb the spread of COVID-19, the South African national government announced a nationwide lockdown which took effect on 26 March 2020, resulting in a complete halt of all tourism activity that resumed till 31 May 2020. Limited tourism activity was introduced in June and international borders re-opened in October. Attractions in the region started opening slowly during the second half of 2020. Stricter lockdown regulations were introduced on 28 December 2020 for the festive season because of a second wave of COVID-19 infections. This triggered the closure of Overberg beaches and a blanket ban on the sale of alcohol. The combined impact of these restrictions was devastating to the tourism industry, especially as restrictions remained in place for a month. The result was that visitors to Cape Overberg attractions decreased by 63,7% year-on-year. On 1 February 2021 President Cyril Ramaphosa announced a much-wished-for relaxation of lockdown regulations two weeks before they were due to expire. Beaches and public parks were opened, the alcohol ban lifted, and the curfew eased. With this notice the Cape Whale Coast saw an influx of visitors eager to escape the cities. Cape Whale Coast towns celebrated the region's opening with social media postings and visits of media influencers.
2020 Cape Whale Coast Tourism Barometer:

- Visitor Information Centres welcomed 80,2% domestic travellers and 19,8% of visitors from overseas.
- Domestic market was led by travellers from the Western Cape (94,7%) indicating the popularity of the destination for short breaks among locals.
- United Kingdom (40,1%), Germany (29,7%), and France (6%) ranked as the region's top three international markets.
- Holiday/leisure ranked as the strongest driver for travel to the region, with 72,7% of visitors mainly travelling for leisure. Business (8,7%) followed as the second largest share of travellers to the region.
- Most common age profile of visitors were between 36-50 (43%) and 21-35 (22,2%) years.
- Visitors to the region mainly travelled in pairs (39,4%) and on their own (47,7%).
- Visitors spent on average R501-R1000 (24%) per day in the region.
- Top three activities enjoyed in 2020: scenic drives, cuisine, and outdoor activities.
- According to the 2020/2021 Festive Season survey

- 83,6% of businesses confirmed that their revenue decreased significantly compared to the same period last year.
- Accommodation establishments recorded occupancy percentages of 30% or less in November 2020 and January 2021.

Tourism is one of the sectors most affected by the Covid-19 pandemic, impacting economies, livelihoods, public services, and opportunities. All parts of its vast value-chain have been affected.

Cape Whale Coast Tourism mitigated the negative impact as follows:

- promoted the many unique and world-class experiences available to keep the destination front of mind for both domestic and international travellers.
- hosted travel trade and media.
- introduced social media campaigns.
- participated in network forums.
- supported entrepreneurs through training, access to market and new opportunities.
- facilitated trading to enable the circular economy to gain momentum.
- made linkages to government funded programmes.
- positioned the Overstrand as a remote work hub.
- encouraged domestic travellers to consider long stays.

One benefit of lockdown was the movement of digital nomads to small coastal towns for remote working. The Overstrand property market experienced an influx of buyers who either moved here or invested in a second home for the purpose of remote working. The COVID-19 pandemic and the resulting work from home culture drove an exodus of the "laptop class" to smaller towns and offers the Overstrand Municipality an opportunity to rethink how we attract businesses. With work from home firmly part of our culture, people are searching for communities with lower cost of living, affordable housing, improved quality of life, and open, healthier spaces. While it was expected that sales in the small coastal towns would come to a standstill given the economic decline, there has been a recent price growth supporting the opposite. The slightly higher price growth on the coast compared to inland areas which is rather uncharacteristic. The Overstrand's perception as a holiday destination included the categorisation as a zoom town, considered for its proximity to the Cape Town International Airport and availability of good schools, infrastructure, and golf courses.

The tourism sector is a labour-intensive industry that has been identified by government as a key driver for South Africa's economic and social development. The coronavirus pandemic has resulted in global and domestic restrictions on travel which has severely affected tourism – internationally as well as in the Overstrand with leisure tourism at a halt since March. Partial opening took place in late June 2021 and international travel remains restricted. As the lifeblood of the Overstrand's economy, Tourism's decline has impacted with job losses and the loss of income. With limited tourism activity, the pinch is

felt at local level by all in the community – from hotels to guest house owners, hospitality staff, restaurants, and informal traders.

Tourism boosts the revenue of the economy, creates jobs, develops the local infrastructures, and plants a sense of cultural exchange between foreigners and residents. The number of jobs created by tourism are not only a part of the tourism sector but may also include the agricultural sector, communication sector, health sector, and the educational sector. Many tourists travel to experience the Cape Whale Coast's culture, natural setting, and gastronomy. This is very profitable to local restaurants, and retail. Our tourism products are organised in a way that conserves, respects, and benefits our region and its people while embracing health, conservation, business, science, and education as a basis for drawing travellers.

The Cape Whale Coast has taken the lead in sustainable tourism in the following way:

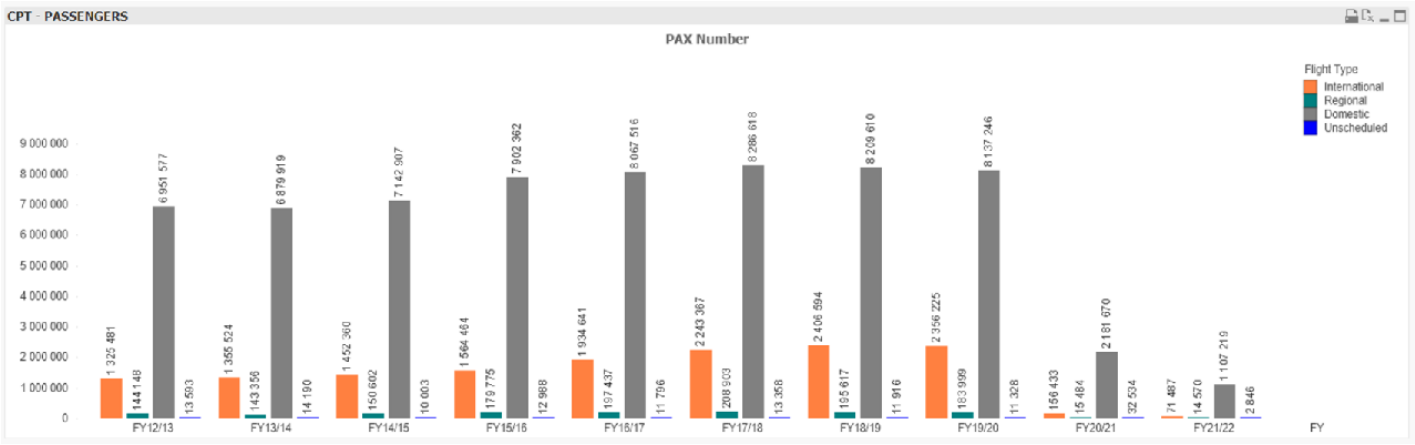
- Africa Responsible Tourism Awards has applauded the Overstrand for sustainable tourism development.
- More and more travellers demand an experience that impacts positively on the environment and the people and Overstrand product owners have transformed our economies while minimising the impact on nature.
- Tourism businesses have been recognised for their role in contributing to responsible tourism. Gansbaai has also been singled out as a Responsible Tourism Destination.
- Declaration of four Blue Flag Beaches as well as one pilot Blue Flag Beach at Onrus. Grotto Beach has been part of the Blue Flag programme since its initiation 20 years ago.

The recognition of Overstrand Hermanus as the first UNESCO Creative City of Gastronomy in Africa in 2019 has the benefit of linking culinary and cultural experiences and attracting a visitor who seeks out these experiences to connect to a destination.

Through tourism the identity of our municipality is showcased as a destination with

- Pristine coastline with a rich marine wildlife and declared a Hope Spots
- South Africa's first UNESCO recognised Biosphere
- Botanical gardens and nature reserves
- Africa's only growing penguin colony
- A cultural footprint that is included as part of the Cradle of Human Culture.
- A wine enthusiast's mecca, adventurer's escape, and beach lover's paradise.

Tourism's potential for the development of small and micro businesses continues to grow year on year the services required by tourism related activities changes.



Passenger arrivals and departures recorded by Cape Town International Airport (CTIA) shows the drastic decline with its accompanying knock-on effect on economic activity. The Overstrand still profits due its proximity to Cape Town International Airport and this proximity has helped to entice digital nomads to our region.

TOURISM DEVELOPMENT

Tourism focused on temporary job creation opportunities, upskilling and training of youth and entrepreneurs to participate in the tourism economy. Communication of available opportunities and assistance with mentoring. Identifying opportunities for partnering with government programmes and including Overstrand youth and business in these. Through collaborative alignments the process of transformation is facilitated – making tourism inclusive and accessible to new entrants, especially businesses owned and managed by women and youth. The following programmes have been supported and collaborated on.

Tourism assists with the development and support of local entrepreneurs and emerging and existing small businesses to ensure their viability and sustainability in the sector. Through collaborative alignments the process of transformation is facilitated – making tourism inclusive and accessible to new entrants, especially businesses owned and managed by the women and the youth. The following programmes have been supported and collaborated on.

FOOD ASSURANCE PROGRAMME **1 Year [2021 / 2022]**	• Implementation of the programme under the National Department of Tourism and Tourism and Business Institute of Southern Africa • The programme is targeted to unemployed youth & retrenched staff to broaden employment opportunities in the hospitality and tourism sector

	• 17 Candidates have been selected, interviewed, and will be hosted by respective establishments within the Overstrand area. • 11 Host employers will be participating in the programme.
TOURISM SAFETY MONITORS PROGRAMME **Safety and Monitoring of Tourism Hotspots** **1 year [2021 / 2022]**	• Implementation of the programme under the National Department of Tourism and Tourism and Business Institute of Southern Africa. • 8 learners were allocated for Hermanus • Accreditation in Customer Care and Safety • Programme ended November 2020 • 5 individuals graduated with accredited certification • New intake to commence in 2021. • 20 Candidates allocated for the Overstrand area.
WESSA BLUE FLAG BEACH PROGRAMME **1 year [2021 / 2022]**	• Collaboration between NDT and the Wildlife and Environment Society of SA (WESSA) in placing Tourism Blue Flag Stewards at various designated spots. • 5 learners allocated to Tourism. • Assist tourism and conservation through coordinated environmental education. • Accreditation in nature conservation and tour guiding to be attained.
NATIONAL YOUTH CHEFS PROGRAMME **3 Year [2018 - 2021]**	• Collaboration between NDT, the South African Chef Association and Warwick Chefs School. • 10 Students currently in their 3rd year • Programme put on hold by the South African Chef Association because of the COVID-19 pandemic.
ASSISTANT HOUSEKEEPING PROGRAMME **6 Months [2020 / 2021]**	• The Western Cape Community Education and Training College (WCCETC) was tasked with the implementation of various Skills Programmes in the Western Cape for unemployed UIF beneficiaries. • The implementation of the Skills Programme was for a duration period of six months, which consist of two months theory and four months practical training. • Theoretical training commenced from 1 October 2020 to 20 November 2020. • Workplace training commence from 30 November 2020, endure for 4 months, and concluded on 26 March 2021. • 35 learners participated in programme
CULTURAL / NATURE GUIDING **6 Months [2020 / 2021]**	• The Western Cape Community Education and Training College (WCCETC) was tasked with the implementation of various Skills Programmes in the Western Cape for unemployed UIF beneficiaries.

	• The implementation of the Skills Programme was for a duration period of six months, which consist of two months theory and four months practical training. • Theoretical training commenced from 1 October 2020 to 20 November 2020. • Workplace training commenced from 30 November 2020, endure for 4 months, and concluded on 26 March 2021. • 50 learners participated in programme
NDT DOMESTIC TOURISM ACTIVATION SCHEME [15 & 16 March 2021]	Assisted with logistics, compiled itinerary and recruitment of 50 Overstrand tourism scholars to participate in initiative aimed at creating awareness of Overberg tourism products

TOURISM DEVELOPMENT PROGRAMMES

BUSINESS & ENTREPRENEURIAL DEVELOPMENT

Upskilling and training of SMMEs and entrepreneurs to participate in the tourism economy or expand their businesses. This support includes the dissemination of information relating to funding opportunities for business and the communication of available assistance and mentoring. Support for event applications to gain funding and acquire permits remain a significant aspect of support.

Training / Workshops / Engagements: 2020 / 2021:

- Assistance provided to small businesses with:
    - Export Advancement Programme information
    - SMME and Informal Traders Support information
    - Tourism Development Fund applications
    - Tour Guide relief funding applications
    - SEFA Accessible Development Finance opportunities
    - ENGEN Pitch and Polish 2021 programme – funding opportunity
- Tour Operator Incubation Programme in collaboration with DEDAT
- Collaboration with WWF on training of tour guides and mentorship
- Department of Tourism in partnership with the Western Cape Department of Economic Development and Tourism facilitated a two-day Business Financial Literacy Workshop for SMME's attended by 15 local business owners.
- Job Readiness & Communication Skills Workshop facilitated in collaboration with private Gansbaai tourism stakeholders to 14 individuals.
- Presented Instawalk Photography & Social Media Workshop to 10 individuals to improve social media and photography skills.

- Assisted Performing Warriors Academy with marketing. They provided performing arts lessons to 25 youth in Kleinmond. 18 individuals performed at Hermanus FynArts.
- Safe Eats Pledge initiative for restaurants aimed at encouraging health and safety protocols while giving consumer confidence in the safety of restaurants.
- Creating creative spaces / platforms within Visitor's Information Centres (VICs) for entrepreneurs to display or sell produce. Entrepreneurs also linked to various markets as another platform to generate sales and increase income.
- Partnered with Mardee's Hats for a display and sales area at Hermanus Tourism.
- Partnered with Spairo Art Foundation to assist 12 performance art students from Zwelihle to attend Zabalaza Mini Arts Festival at the Baxter Theatre, Rondebosch. Development of Performing Arts in communities to enhance community tourism product development
- Linked service provider with LED department for possible roll-out of EPWP Drivers Development Programme funded by the Department of Environment, Forestry and Fisheries.
- General information session with tourism staff regarding baboon monitoring facilitated by Pat Redford from the Baboon Monitoring Association / BOTSOC.
- Domestic Tourism Activation Scheme [NDT]– Assisted with logistics, compiled itinerary and recruitment of 50 Overstrand tourism scholars to participate in initiative aimed at creating awareness of Overberg tourism products.
- JUMPSTARS Overberg webinar. JUMP is a Western Cape government app aimed at promoting and assisting entrepreneurs and SMMEs. Frieda Lloyd presented on importance of entrepreneurship to the region and 2 local entrepreneurs shared their entrepreneurial journey.
- Collaborated with Big Tree Market & Mthimkhulu Village, Kleinmond, to increase market access for local products. Empowerment of product owners to generate an income.
- Public Private Partnership Committee engagement to discuss and plan Hermanus CBD improvement and beautification projects and Special Ratings Area facilitation.
- SMME workshop facilitated through NDT. An introduction of local tourism products and upskilling SMMEs through increased understanding of doing business on digital platforms.
- Hermanus Village Square Stall. Showcase and development of local products, access to market and income generation for new and small businesses.
- Social Media Training for 10 local Zwelihle entrepreneurs on the effective promotion of small business and events on digital platforms.
- WC Depart Cultural Affairs & Sport Funding opportunities circulated to interested parties Registered arts, culture organisations and institutions, artists groups, individuals involved in artistic expressions and arts and culture events companies to submit online applications for project funding for the 2021/22 financial year.
- Western Cape Department Economic Development & Tourism (DEDAT) SMME Booster Fund 2021. 13 applications to fund existing SMMEs enhancing business in 3 categories: Business Development Support, Access to Markets, SMME Infrastructural Support.

- Assistance provided to filmmaker Sandisile Ndevu for the development of proposals and linkage to WESGRO's film unit
- Grootbos Foundation Entrepreneurial Workshop where 8 entrepreneurs received grant funding & mentoring
- National Youth Development Agency & International Labour Organisation facilitated workshop on business skills. Certificates handed out with opportunity for funding through NYDA.
- Rotary Entrepreneurial Programme application information to SMMEs. Funding opportunity for existing small businesses most affected by COVID-19
- Mthimkhulu afterhours e-learning Centre aimed at youth development
- Raymond Ackerman Entrepreneurship programme 2021, 6-month programme in entrepreneurial development. Circulated to interested parties

Overstrand SMME's attending SMME Workshop presented by South African Tourism at Ecology Lifestyle Farm

Workshops were hosted for the youth during Stanford's Festival of Light

Cape Whale Coast Events & Festival Funding 2020/21

Festival Funding for 2020/21 was cancelled due to a need to apply budget for the procurement of COVID-19 safety supplies. The 29th Hermanus Whale Festival was cancelled due to the pandemic. Two adventure events continued with increased entries and great success. The Race2Stanford and re-branded Walkerbay Outdoor took place in April.

Smaller private events were organised when regulations allowed such gatherings with the following happening in the Overstrand:

- 54 events held over Easter long weekend
- 168 events held in April
- Average of 40 to 60 events happening monthly off-peak.

MARKETING 2020/21

Filming productions have increasingly focussed on Overberg locations

Covid-19 has stunned air travel connectivity, flight schedules and managed to push domestic tourism as a driver for Overberg travel. While there is a lack of direct flights from international destinations to Cape Town, competition for winning tourism is fierce. The Cape Whale Coast benefits from its proximity to the airport and offers the variety of activities that visitors are looking for. Onrus was named as a Kwela Town of the Year finalist for the Western Cape this month and sets to benefits from wide publicity and TV exposure.

Cape Whale Coast Tourism succeeds when attracting the highest potential market segment with marketing efforts resulting in actual business - bookings. Cape Whale Coast social media platforms reach a minimum of 50 000 people per month. Marketing themes cover marine wildlife, gastronomy, health and wellness, golf, arts, adventure, and nature.

Local marketing campaigns align with the direction given by:

- National tourism marketing agency, South African Tourism.
- Provincial government and its marketing and investment agency, Wesgro.

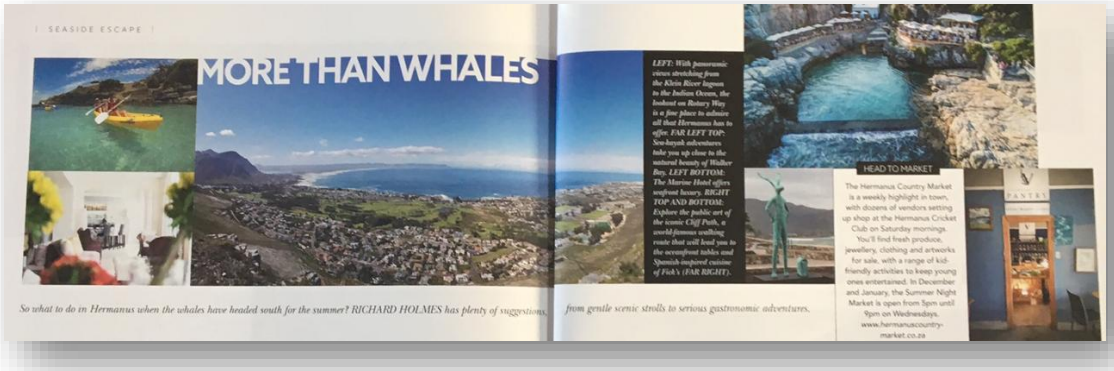
The Cape Whale Coast's position as premium destination is confirmed by:

- Hemel-en-Aarde winery received the distinction as one of the world's Top 50 wine tasting experiences.
- A Safe Eat Pledge introduced as a means of reassuring diners that efforts were made to keep restaurants as safe as possible.

Publicity was extended via the following media:

- Travel and lifestyle magazines such as: Country Life, National Geographic (UK), Stellenbosch Visio, Go/Weg Magazine, Travel Mag, Inside Guide, Getaway, Die Burger, Traveller24, Cape Town Etc. Sarie Magazine dedicating a magazine to Hermanus with lifestyle articles.

- Television: KykNet, Expresso, CNN Travel (44 million reach) and SABC channels. Erns Grundling returned to kykNet with season 3 of 'Elders'. In 'Pelgrimstog van Hoop' a hike of 350km – from the Cape Winelands to the southernmost tip of Africa. Much of this journey was done along the coastline of the Cape Whale Coast and the TV series captured the pristine beaches and hiking routes – both activities which are extremely popular currently as people wish to escape to nature. A reality TV series filmed in Hermanus in February 2021 and Aired during April and May showing places and people of interest.
- Radio: Whale Coast FM, Radio Good Hope, Radio Tygerberg, KFM, Caledon FM.



Carina Bruwer became the first person to swim across Walker Bay, in a time of 6:36 in aid of the Tribuo fund and the performing arts sector of South Africa

SOCIAL MEDIA

Social media platforms are managed with the aim of keeping the Cape Whale Coast front of mind for the planning of future travels and recapping the diversity of what our region offers. Online platforms are predominantly actioned to remind travellers of the natural splendour of the Cape Whale Coast and to show the following:

- open spaces in nature
- celebrate the champagne air
- the destination as a convenient break-away destination.

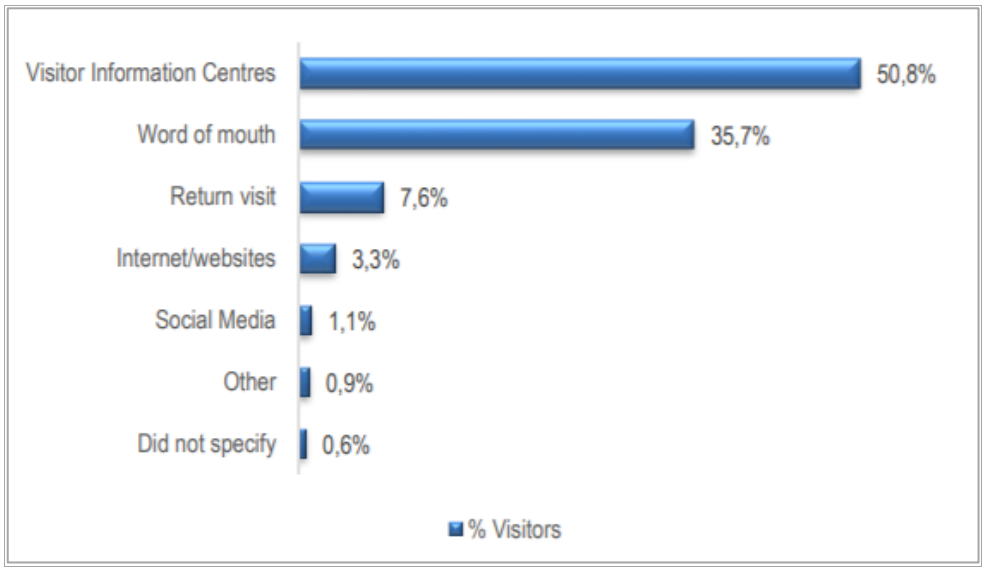
Marketing Toolkit includes:

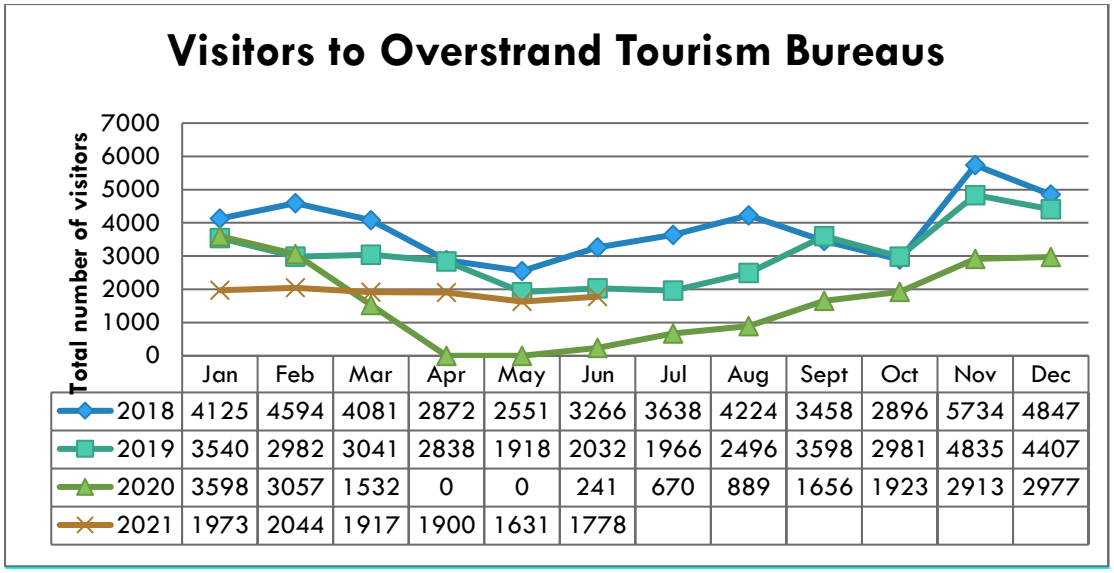
- Cape Whale Coast Tourism Covid-19 webpage updated with current information as well as safety and hygiene protocols.
- Digital marketing remains the most important way to delivery communication to our markets.
- Campaigns: #OpenForBusiness, #OneDay and #WeDoTourism campaigns.

VISITOR INFORMATION CENTRES

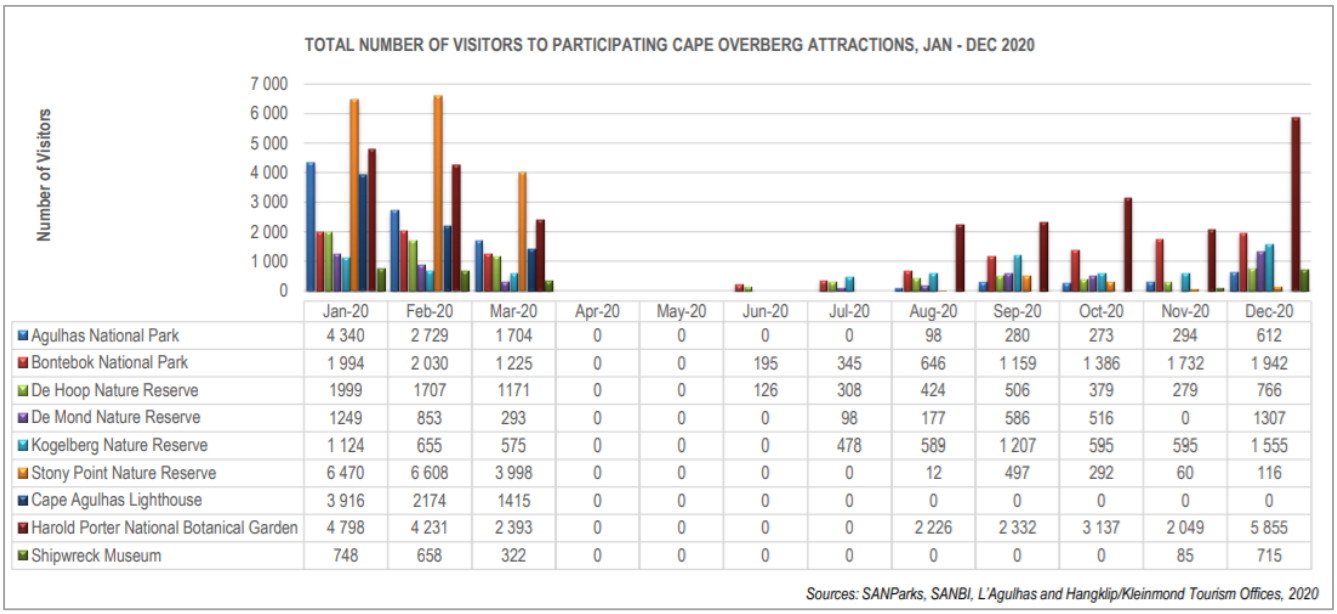
Most visitors to Visitor Information Centres are interested in hiking, mountain bike routes and events. This can be attributed to many people working from their second homes in the Overstrand and exploring the region while they work from their second home.

Top sources of visitor information were recorded as follows:





	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2018	4125	4594	4081	2872	2551	3266	3638	4224	3458	2896	5734	4847
2019	3540	2982	3041	2838	1918	2032	1966	2496	3598	2981	4835	4407
2020	3598	3057	1532	0	0	241	670	889	1656	1923	2913	2977
2021	1973	2044	1917	1900	1631	1778						



	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Agulhas National Park	4 340	2 729	1 704	0	0	0	0	98	280	273	294	612
Bontebok National Park	1 994	2 030	1 225	0	0	195	345	646	1 159	1 386	1 732	1 942
De Hoop Nature Reserve	1999	1707	1171	0	0	126	308	424	506	379	279	766
De Mond Nature Reserve	1249	853	293	0	0	0	98	177	586	516	0	1307
Kogelberg Nature Reserve	1 124	655	575	0	0	0	478	589	1 207	595	595	1 555
Stony Point Nature Reserve	6 470	6 608	3 998	0	0	0	0	12	497	292	60	116
Cape Agulhas Lighthouse	3 916	2174	1415	0	0	0	0	0	0	0	0	0
Harold Porter National Botanical Garden	4 798	4 231	2 393	0	0	0	0	2 226	2 332	3 137	2 049	5 855
Shipwreck Museum	748	658	322	0	0	0	0	0	0	0	85	715

Sources: SANParks, SANBI, L'Agulhas and Hangklip/Kleinmond Tourism Offices, 2020

The recovery of visitor numbers at Harold Porter National Botanical Garden is proof of the visitors' need for open spaces and hiking routes.

e) EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

The table below identifies the detail of the jobs created through EPWP initiatives in the municipal area:

Job creation through EPWP projects		
Details	EPWP Projects	Jobs created through EPWP projects
	No.	No.
2018/19	50	1048
2019/20	57	1060
2020/21	59	1238

TABLE 145: JOB CREATION THROUGH EPWP PROJECTS

The current unemployment rate is 30% and is expected to rise due to Covid-19. The situation is untenable, hunger and desperation will inevitably lead to Civil Disobedience and no effort must be spared in dealing with the situation. Skills shortage and development is a stumbling block in young people's effort in enquiring full-time and sustainable employment. Moreover, the current economic situation does not produce sufficient jobs to accommodate new entrants in the labour market.

SECTOR	PROJECTS	WORK OPPORTUNITIES
ENVIRONMENTAL SECTOR	27	577
INFRASTRUCTURE	6	189
SOCIAL	30	472

EPWP ITHEMBA DISABILITY DAY CARE PROJECT

The Purpose of the EPWP Disability Day care project is to provide the necessary support to children and adults in an educational environment where they can be stimulated, educated, and developed through the provision of specialized Programmes specific to their needs.

Project Outcomes:

- Children and adults are provided with stimulating and therapeutic Programmes that improves their wellbeing and quality of life.

EPWP MARINE AND COASTAL MONITORING PROJECT

The EPWP Marine and Coastal Monitoring Project provides a work-integrated learnership opportunity to 15 local youth and women from the Kogelberg region, where they get to gain hands-on work experience as Marine and Coastal Community Monitors (MCCMs). Ten of the fifteen MCCMs have been employed by WWF-SA on contract bases, while five were employed under the EPWP project managed by LED.

As part of the work-integrated learnership opportunity, thirteen of the MCCMs were registered with the Western Cape Education Department to rewrite their grade 12 examinations in June 2020 (the 5 employed under EPWP are all part of this group). The intention is to get the registered MCCMs to improve their marks, so that they can meet the minimum entry requirements for enrolment into the FishForce programme offered by the Nelson Mandela University. The improvement of their grade 12 marks is also expected to ultimately increase their employability beyond the current project.

Outcomes of the Project:

- The project created 15 work opportunities.
- Skills transferred
- 4 out of 5 EPWP participants passed the Matric exam.

The work experience and skills development offered in the project along with the FishForce training from NMU, is expected to enhance the employability of the MCCMs by CapeNature, the Department of Environmental, Forestry and Fisheries and other organisations in the environmental, conservation and Law Enforcement field.

ENTERPRISE DEVELOPMENT PROJECT

PICTURES: (LEFT) HAWSTON SATURDAY MARKET; (RIGHT) PRODUCT DEMONSTRATION DURING THE PITCHING SESSION OF THE ENTREPRENEURSHIP PROGRAMME

The purpose of the Enterprise Development Project is to:

- Empower and Support Small Medium and Micro Enterprises (SMME's) to grow,
- Assist SMME's to implement self-sustaining activities and grow profitable businesses,
- Build entrepreneurship communities based on opportunities and gaps in the market,
- Educate and inform SMME's on compliance in line with set regulations,
- Allows for the growth of more businesses that can provide those entering the job market with opportunities and ensures that the provision of these opportunities is sustainable.

The outcome/achievement of the project:

The programme supported 172 SMME's in the period who demonstrated a positive spin and energy towards growth and potential to revive the markets:

- The number of SMME's supported increased by 7% compared to the previous year.
- There was 40% participation from women owned businesses, that is a 2% drop from the previous year.
- There was 16% participation from youth owned businesses, that is a 4% increase from the previous year.
- There were 22 sectors supported (Spaza shop; fast foods; farming; cleaning; clothing and designs; security; catering; fisheries; fruit and vegetables; events and entertainment; technology; tshisa nyama; gas services; hair and beauty (salons); auto mechanic; arts and craft; bakery; transport; lifeguard; meat supplies; electronic repairs; firewood.
- The 5 most supported sectors were: spaza shops 30%; fast foods 15%; tshisa nyama 11%; clothing and designs 5% and fisheries 5%.

Deliverables:

The project is progressively expanding its support base for SMME's, with collaborated partnerships for high impact:

- The lessons learned from Covid 19 disruptions motivated and instilled an entrepreneurial revolution with a totally entrepreneurial mindset from the communities and the introduction of new products and services in the market.
- The coordination of new entrepreneurial eco-systems to have a direct positive effect to SMME's such as the introduction of the Township and Rural Entrepreneur Programme (TREP) by the Department of Small Business Development.
- The reboot of the informal economy enabled by a stringent wave brought by lock downs, which provided the organ of states to gain control and organize themselves.
- The introduction of new business concepts by SMME's to the market notable online selling and e-commerce that is gaining momentum given the conditions during and post Covid 19 era.
- The resumption of the Grootbos entrepreneurship programme for the 7th year. The programme is a partnership between the Overstrand Municipality's LED department and the Grootbos Foundation with its partners such as Rotary Club Hermanus. The programme funded 40 entrepreneurs in June 2021 and 5 were startups.

Partners for Enterprise Development

- Gleaning from the ecosystem approach to assist with establishing a basket of services
- Small Enterprise Development Agency (SEDA)
- Small Enterprise Finance Agency (SEFA)
- Hermanus Siyakha
- Nedbank Enterprise Support
- Grootbos Foundation
- Department of Economic Development and Tourism (DEDAT)
- Industrial Development Corporation (IDC)
- National Empowerment Fund (NEF).
- National Youth Development Agency (NYDA)

Business Management Training for Youth

Technical training for builders with NHBRC

Training and Development:

All participants have formal qualifications on appointment and attended short courses & or formal training during their appointment period. These qualifications and training attended include:

Marketing, Local Economic Development, Legal Studies, Project Management, Contractor Development, Customer Services, Conflict handling, Bookkeeping, Business Administration, Office Administration, NYDA Short Course & Induction Workshops on SMME support & linkages.

TABLE 146: LED TRAINING AND DEVELOPMENT INITIATIVES 2020/21

Training	Description	No. participants	Dates
Grootbos Siyakhula Entrepreneurship Programme (3 days x 5 areas)	Training entrepreneurs on basics and fundamentals of entrepreneurship, also prepares them for idea pitching and business proposal writing.	152	22 March – 13 May 2021
Technical training, Health and Safety for GB 1-2 CIDB Grades (5 days)	NHBRC in partnership with the Overstrand Municipality and Western Cape Department of Human Settlements trained contractors on theory and technical aspects of building and includes stakeholders such as CIDB, NYDA, the Development Action Group and BIBC.	36	15 February – 28 May 2021
Business Management Training for young entrepreneurs (4 Days in Gansbaai Masakhane)	NYDA trained young people business management and principles of entrepreneurship as a pre-requisite for access to NYDA grant funding and other programmes.	15	24 – 28 May 2021
Costing and pricing training for SMME's (2 days in Zwelihle Community Hall).	The training aimed to support and equip SMME's with pricing and costing skills and this was in form of a workshop. This was delivered in partnership with SEDA.	18	3-4 March 2021
Animal Farming Practices in the Covid 19 era.	Animal production formers were trained no ways to ensure quality and profitable forming practices during pandemic era. This was organized through the Western Cape Department of Agriculture.	12	15 – 17 March 2021
Managing your business in Cavid 19 times (5 Days virtual training with SMMEs)	LED hosted its first virtual training at the LED E-learning Centre currently under construction, where the above-mentioned training or webinar was hosted with WIFI services provided by the Overstrand Municipality for SMME's. This was a partnership between Overstrand Municipality and Nedbank.	13	16 – 20 November 2020
Introduction to tendering, filing claims and preparing payment certificates for CIDB Grades 1-2 CE (Civil Engineering) for 6 days.	Contractors were provided a level 4 accredited training by TJEKA as part of the social responsibility project from the MRF project in Zwelihle.	8	17-19, 31 May – 2 June 2021
TOTALS	**8 Sets of training initiative executed**	**254 SMME's trained**	

f) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021			
						Target	Actual	R	Corrective Measures
TL8	The promotion of tourism, economic and social development	Provide four progress reports on LED, Social Development and Tourism initiatives to Council by end June 2021 (Refers to the 4th quarter report of previous financial year and three progress reports for the 2020/21 financial year)	Number of progress reports on LED, Social Development & Tourism initiatives	All	**4**	**4**	**3**	O	Target almost met. The delay in submission of the Quarterly Report was caused by the disruptions in the operations due to Covid-19 arrangement applicable during that period.
TL9	The promotion of tourism, economic and social development	Provide a schedule of funded events to the Executive Mayor for sign off by end of July 2020	Number of schedules submitted	All	**1**	**1**	**0**	R	Target not met. Approvals can only be obtained once Covid-19 restrictions on gatherings have been eased.
TL10	The promotion of tourism, economic and social development	Support 120 SMME's in terms of the SMME Development Programme by 30 June 2021	Number of SMME's supported	All	**160**	**120**	**172**	G2	Target well met
TL11	The promotion of tourism, economic and social development	Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism	Number of projects / initiatives collaborated on	All	**28**	**12**	**13**	G2	Target well met
TL12	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 1018 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	All	**1 060**	**1 018**	**1 238**	G2	Target well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021			
						Target	Actual	R	Corrective Measures
TL40	The promotion of tourism, economic and social development	Support 50 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2021	Number of Emerging Contractors supported	All	61	50	65	G2	Target well met

TABLE 147: SERVICE DELIVERY INDICATORS: LOCAL ECONOMIC DEVELOPMENT

Employees: Local Economic Development							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 – 3	0	1	1	2	2	0	0%
4 – 6	1	1	1	2	1	1	50%
7 - 9	0	0	0	1	0	1	100%
10 - 12	3	4	4	4	4	0	0%
13 - 15	1	3	3	2	1	1	50%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	1	1	0	0	0	0%
Total	**5**	**10**	**10**	**11**	**8**	**3**	**27%**

TABLE 148: EMPLOYEES: LOCAL ECONOMIC DEVELOPMENT

3.6 COMPONENT D: COMMUNITY AND SOCIAL SERVICES

3.6.1 LIBRARIES

Overstrand Municipality has 7 public libraries and 2 satellite libraries.

a) Highlights: Libraries

Highlights	Description
Gansbaai Library	• Monthly Outreach to Herberg Aan See Old Age Home Gansbaai library visits the Old Age Home monthly to circulate library books. We deliver the service to 18 patrons and circulate around 200 books on a visit. This arrangement has been honoured between the library and the management of HAS for more than 12 years. IMG 0542 / 003

Highlights	Description
	• Library Week 15 – 20 March 2021 Libraries Matter! was the theme for the 2021 Library Week. Gansbaai library celebrated by dressing up in costumes, handing out cake to our patrons, lucky book draws as well as a winner for a crochet blanked donated by Mrs Linda Woods. IMG 20210315 WA0028 / IMG 0563 / IMG 0550 • Easter 2021 Gansbaai Library visited Silwerjare Old Age Home in Blompark and handed out easter eggs, kindly donated by Mrs and Mr Dudley Coetzee our Mayor. • Breast Cancer October 2020 Gansbaai library collected old bra's and donated it to a worthy cause. A beautiful display about breast cancer was exhibited by the staff. • Colouring Competition January 2021 During the December holidays, children took part in the colouring competition and received goodie bags and certificates as rewards.
Eluxolweni Library	SLIMS On 1 June 2021 Eluxolweni library went online on SLIMS. The library will now be able to provide electronic library system services to their community.
Buffeljagsbaai Library	Ms Sophia Boshoff has a outreach program with the next-door creche Seesterretjies, where young children visit the library on a daily basis to learn to read, write and do activities.
Hermanus library: Easter tea	To add colour to these uncertain times. The guest author spoke about finding beauty in everything and to flower and bloom in adversity and not to be like a cactus in these times. Guest speakers: Elsabe Aldrich (Author), Conrad Beukes (Hemmingway's bookshop), Musician: David Fritz (Piano playing) Sponsors-Bargain books/Café Blue/Bouchard Finlayson/Gallery Deli/Auberge. R1200 were raised and donation were used to buy new books.
Dog as therapy and Puppet show: Waldorf school visited the library	We hosted 30 grade 1 Learners and split them into 2 groups. The puppet show was about how to treat books and what is the main purpose of a library. Louise then had story time with each group with her therapy dog Leo and she taught the learners the importance of taking care of your puppet and the benefits thereof as well. Each learner was handed out a goodie bag afterwards.
Book week: Puppet show and discussion of favourite characters: Generations school visited the library	We hosted 60 learners (grade 1-3) and split them into groups. We had the learners dress up and discuss their favourite bookish character. We had a puppet show for each group on how to treat books and what is the main purpose of a library. The second puppet show was about the story of LITTLE RED RIDING WOOD but for the fun we improvised it to the LITTLE BLUE RIDDING HOOD, and it was fun for the learners.
Patron appreciation	During Easter we handed out Easter eggs to the patrons a token of appreciation for their continued support.
Betty's Bay	New reading program launched
Kleinmond	Program with Mothers of Hope of APD

TABLE 149: LIBRARIES HIGHLIGHTS

Gansbaai Library Initiatives

Handing out of easter eggs to the elderly

Gansbaai Library visit Old Age Home (Herberg-aan-See)

Registration of Vaccinations at Gansbaai Library

Stanford Library

Eluxolweni Library

Dog's therapy session and puppet show with Waldorf School, Hermanus

Hermanus Library: Storytime with Pets as therapy

Hermanus Library: Book Launch

Program with Mothers of Hope of APD

New reading program launched by Betty's Bay

b) Challenges: Libraries

Description	Progress in 2020/21 to address challenge
Gansbaai	Extra library staff and funds for programmes and activities have to be made available to assist in the service that the library renders to the community of the greater Gansbaai.

Description	Progress in 2020/21 to address challenge
	Covid19 and Lockdown Levels created many barriers to the delivery of traditional library outreach activities.
HERMANUS library: Funding for outreach programs Outreach programmes Limited contact due to COVID19, we are unable to do visits for outreach programmes. This eliminates the ability to draw people into the library with fun educational programming.	Make provision/budget for funding for example for reading, colour inn competitions to encourage reading, spelling bees, budget for uniforms (T-shirts to wear on world book day, library week, world read aloud day and other important reading celebrations). We would love to take action on a social platform and use **new tech equipment** to create virtual reading programs, crafting how -to, book talks, bedtime stories, online trivia etc. Libraries own Facebook page, training in online story telling and other virtual activities.
Donations of Afrikaans books	When it comes to donations, we are getting very little Afrikaans books for our Own Stock. If we get any donations, it's mostly English Books.
Accredited training and short courses	Most training provided is not accredited. Use institutions or service providers that offers accredited training.
Qualified Librarians	There is lack of qualified Library professions in the Overstrand. Staff should be encouraged to further their studies in Library and information science. Short courses should also be considered as well as online training. Most of the time distance learning is very challenging and difficult for many employers.
Computers with cameras and speakers	Provide libraries with necessary equipment for virtual meetings and training.
COVID-19 CHALLENGES AND SAFETY PROTOCOLS: - • no reading/relaxing in libraries (In-house use)/fear of colleagues and patrons-risks/decrease in circulation/ Friends of the library not so active for fundraising (Own Stock funding): • The library used to host coffee and tea on Friday to raise funds by the Friends of the Library. Due to COVID 19, the event has been suspended. It was mainly supported by our elderly Patrons "Friends" and we were able to raise roughly R1000 every Friday for new book titles. • Mask wearing for the staff can be an issue for the hard of hearing patrons as they cannot read our lips. Clear face shields might be a better option if it covers the nose, mouth and chin area. • Difficulty in getting patrons to follow new safety guidelines,	Secure safety of staff all the time and motivate them constantly, get use to new norm, finding ways to encourage patrons to take out books, finding ways to raise funds or ask for donations to purchase books or more books from Province. Guidelines to implement signage guidelines Clear face shields might be a better option as long as it covers the nose, mouth and chin area

Description	Progress in 2020/21 to address challenge
even with signage in place it seems as though too much signage is also a problem as they can be overwhelming, and the patrons won't read them.	
Kleinmond - Staff	We need more staff members to deliver a good service to the public.

TABLE 150: LIBRARIES CHALLENGES

c) Service statistics for Libraries

Type of service	2017/18	2018/19	2019/20	2020/21
Library members All Libraries in Overstrand	15 788	20 196	17 063	12 339
Books circulated All Libraries in Overstrand	545 978	492 076	362 771	144 302
Exhibitions held	174	94	132	53
Internet users	5 956	2545	4 843	1 090
New library service points or Wheelie Wagons	0	0	0	0
Children programmes	240	53	199	63
Visits by school groups	41	45	112	30
Book group meetings for adults	66	81	39	1
Primary and Secondary Book Education sessions	209	98	1 437	111

TABLE 151: SERVICE STATISTICS FOR LIBRARIES

Employees: Libraries							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	1	2	2	2	2	0	0%
4 - 6	22	24	18	20	18	2	10%
7 - 9	3	4	6	7	6	1	14.28%
10 - 12	5	5	6	6	5	1	16.66%
13 - 15	0	0	0	0	0	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**31**	**35**	**32**	**35**	**31**	**4**	**11.42%**

TABLE 152: EMPLOYEES: LIBRARIES

Capital Expenditure 2020/21: Libraries					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Zwelihle Library	R771 600.00	R771 600.00	R294 762.00		R5 145 211.00
Total All	**R771 600**	**R771 600.00**	**R294762.00**		**R5 145 211.00**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 153: CAPITAL EXPENDITURE 2020/21 - LIBRARIES

3.6.2 CEMETERIES

Overstrand Municipality has a total of ten (10) cemeteries in use. The Municipality does not have a municipal Crematorium.

a) Highlights: Cemeteries

Highlights	Description
Overstrand Regional Cemetery	Prepared map with 1000 out of possible 20000 grave sites
Newly Upgraded Cemetery - Palmiet	The cemetery will accommodate 820 new burial sites which will provide capacity for approximately the next eight years

TABLE 154: CEMETERIES HIGHLIGHTS

b) Challenges: Cemeteries

Description	Progress in 2020/21 to address challenge
Vandalism	Community awareness and involvement in protection of cemeteries
Full graveyards	Graves are used where there is space
Digging graves in the rain	Using gazebos with PPE

TABLE 155: CEMETERIES CHALLENGES

c) Service statistics for Cemeteries

Type of service	2017/18	2018/19	2019/20	2020/21
Pauper burials	0	0	6	0
Burials	257	275	270	326

TABLE 156: SERVICE STATS FOR CEMETERIES

Capital Expenditure 2020/21: Cemeteries					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**1 292 000**	**0**	**1 290 983**	**1017**	**2,304,937**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 157: CAPITAL EXPENDITURE 2020/21 - CEMETERIES

3.6.3 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

a) Introduction to Child Care; Aged Care; Social Programmes

The *2018 Socio-Economic Profile: Overstrand Municipality* indicated that the following categories of people remain vulnerable to poverty: African females, children 17 years and younger, people from rural areas and those with no education. The 2020 Socio-Economic Profile does not give an update on the categories of people that are most vulnerable to poverty. However, it does highlight the following socio-economic risks in the following order: 1) Low economic growth; 2) Low skill levels; and 3) low learner retention rate. Considering this and the devastating impact that the COVID pandemic had it would be fair to expect that the categories of vulnerable to poverty would be the same and might have increased. If the categories did not increase, the number of people in poverty certainly would have. The socio-economic impact of COVID-19 has intensified poverty conditions for many people in our communities. People, breadwinners, have lost their jobs or worst their lives. Thousands of people had to be supported by soup kitchens or with food parcels. Many school going youth gave-up on completing school increasing the already high drop-out rate in the Overstrand.

Notwithstanding, the strategic thrust of the department remained largely the same. Early Childhood Development (ECD) is a universal right and access to ECD services has significant benefits to children, their families, communities and the country as a whole. ECD is thus recognized as a key intervention in addressing South Africa's two key developmental challenges: inequality and poverty. ECD remains one of the most effective strategies to increase learner retention rate and outcomes. The ECD strategy is supported with after school services which ensures a safe, health and stimulating environment for vulnerable school going children. ECD and after care services primarily create sustainable job opportunities for women, including African women, in rural and urban areas.

Youth development remain another key strategic objective and to this end we launched a youth desk. The primary objective of the youth desk is to create an enabling environment for youth development by facilitating opportunities between various stakeholders and the youth. We are also working on establishing platforms through which meaningful interaction and participation by the youth and the municipality can be institutionalised. Opportunities for youth development are also being leveraged through availing community facilities for youth lead activities.

Substance abuse in the Overstrand has been on decrease but it remains high. According to the *2020 Socio-Economic Profile: Overstrand Municipality*, Overstrand accounted for 43% of the drug-related offences reported in the Overberg in 2019/20. There are not enough organisations in the Overstrand that provide early intervention services and more recreation and other opportunities needs to be created. Partnerships with the Overberg District Municipality and the Western Cape Department of Social Development are in place and will increase coordination and implementation of local drug action plans. In addition to this we welcome the new National Drug Master plan launched in 2020 which guides drug action plans for all spheres of government.

The Overstrand municipality has a high percentage of elderly people in relation to its population. Many of them have come here to retire, many have lived here all their lives and have nowhere else to go. Residential facilities for the elderly living in poverty are non-existing and they are dependent on community-based care centres for the services for many services they require. To address this, we have launched an elderly outreach programme aimed at complimenting the services of these centres to the elderly. Regrettably this programme was curtailed by the COVID-19 pandemic, but it was well received when it started and will resume when conditions allow for the elderly to join gatherings safely.

COVID also underscored the true magnitude of gender-based violence in our country. This year we gave support to all the trauma rooms in the Overstrand and participated more broadly in activities raising awareness about gender-based violence. We embarked a gender awareness survey during women's month and September to learn more about gender-based perceptions in our communities and to give them opportunities to reflect on theirs. The *National Strategic Plan on Gender Based Violence and Femicide* launched last year has not yet translated into concrete actions on the ground in our communities, but plans are in place and through establishment government partnerships we are ready implement the plan in the Overstrand.

For children, youth, women, people with disabilities, elderly or people living with HIV/AIDS the struggle for survival increase when economic prosperity decrease. This reality has been amplified for many due to COVID-19. Empowering of disadvantaged and vulnerable groups is critical to social development. Change can only occur when real access to opportunities exists for the less advantaged. Creating meaningful opportunities sustainably requires cooperation between the different spheres of government

and the various departments, non-government organisations, businesses and willing community members.

b) Highlights: Child Care; Aged Care; Social Programmes

Highlights	Description
Youth	• Established youth desk; • Senior certificate project – assisting youth older than 21 years to register for the mid-year senior certificate exams; • Support local youth with an afterschool service needs survey; • Support local youth in performance art; • Supported the participation of local youth in the Western Cape Provincial Parliament's virtual Youth Dialogue; • Facilitated and Supported youth panel discussion with the State of the Nation address.
Disabled	Support of ECD for children with special needs
Elderly	Elderly outreach programme – brings the elderly together in their communities with the aim of complimenting services expected from community based service centres for the elderly.
Gender	Gender awareness survey (during women's month and September) Participated in a number of 16 days of activism events.
Early childhood development	After school programme Audit of all municipal buildings used as ECD facilities

TABLE 158: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES HIGHLIGHTS

Primary school children learned about child abuse and their rights

Sixteen days of Activism outreach to ECD's

c) Challenges: Child Care; Aged Care; Social Programmes

Description	Progress made in 2020/21 to address challenge
Fire Safety Requirements for ECD's are guided by the National Building Regulations which does not make provision for partial care facilities, but only for places of learning are at odds with the environmental health guidelines.	The issue has been lodged with the district municipality.
Service to the youth and their participation in the affairs of government	We have established a youth desk and have plan in place to institutionalise youth participation in local government.
Lack of a youth centre	While plans are in place for the establishment of a youth centre, we have worked with the youth to identify activities that can be facilitated at community halls which we have made available for this purpose.
Inter-governmental relations	Cooperation between the municipal social development unit, and the district municipality together with the Western Cape Department of Social Development are improving through the District Social Development Forum.

TABLE 159: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES CHALLENGES

d) Service Statistics for Child Care; Aged Care; Social Programmes

Child care, Aged care, Social programmes				
Description	**2017/18**	**2018/19**	**2019/20**	**2020/21**
Trees planted	160	181	140	216
Vegetable gardens established	0	3	11	1

Child care, Aged care, Social programmes				
Description	**2017/18**	**2018/19**	**2019/20**	**2020/21**
Gardens supported (Household and Community)	0	0	0	HH – 1270 Community - 23
Soup kitchens established or supported	0	0	48	35
Initiatives to increase awareness on child abuse	1	3	0	2
Initiatives to increase awareness on disability	0	3	2	0
Initiatives to increase awareness on women	1	3	1	2
Initiatives to increase awareness on HIV/AIDS	0		0	0
Initiatives to increase awareness on Early Childhood Development	1	1	1	1
Special events hosted (World's Aids Day, World Arbour day, World Disability Day, Youth Day, 16 Days of activism against women abuse)	8	3	1	3

TABLE 160: SERVICE STATISTICS FOR CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Sixteen days of Activism outreach to primary school children

Sixteen days of Activism outreach to ECD's

Sixteen days of Activism outreach to ECD's

Children from the afterschool programme at their Christmas play

Youth stakeholder engagement

Sixteen days of Activism outreach to children and youth

Employees: Childcare, Aged care, Social programmes							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	0	0	0	1	0	1	100%
10 - 12	0	0	0	0	0	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**1**	**1**	**1**	**2**	**1**	**1**	**50%**

TABLE 161: EMPLOYEES CHILD CARE; AGED CARE, SOCIAL PROGRAMMES

3.7 COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes: pollution control; biodiversity and landscape; and coastal protection.

3.7.1 INTRODUCTION TO ENVIRONMENTAL PROTECTION

The long-term **vision** for the future is to "manage, protect and sustainably use the natural assets of our areas, in partnership with the relevant communities and other conservation authorities and stakeholders in order to preserve and ensure the continued existence of our rich biodiversity and its associated ecological processes and services of our environment".

Our **mission** is to "conserve the rich biodiversity, diverse natural ecosystems and cultural heritage characteristics of our environment through the implementation of management programmes that have clearly defined management goals and objective for the enlightenment, enjoyment and benefit of present and future generations".

The Environmental Management Department is divided in two units;

1) Biodiversity Conservation
2) Environmental Planning and Auditing.

Additional units are funded by the EPWP Programmes;

3) Working for the Coast Programme (WftC).
4) Green Good Deeds Programme (GGDP):

1) The Biodiversity Conservation Section strives to achieve the following:

- To ensure declared protected area status for Nature Reserves in terms of the NEM:PAA.
- To institute invasive alien vegetation clearing and management according to the Alien Clearing Strategy.
- To lead a better understanding, appreciation, use and conservation of the limited natural resources within OM (including biodiversity, soil, water and energy) by the landowners and staff of, and visitors to OM.
- To promote the conservation of the environment (biophysical, socio-economic and cultural-historic characteristics) by formally entering into Conservation Management Agreements with neighbouring property owners and NGO's.

- Overstrand Municipality is a member of the Greater Overberg Fire Protection Association which includes the Groot Hagelkraal, Babilonstoring and Theewaters-Groenland Fire Protection Associations. The Section therefore needs to manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by reinstituting proper fire management regimes;
- To promote and continue with the integrated management of Reserves and natural areas by the Municipality in partnership with current and any other NGO's which may be formed who wish to be involved with the management of the natural areas in OM.

- To develop and maintain high quality visitor infrastructure, facilities and recreational activities along sound financial lines.
- To manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by ensuring the implementation of the Environmental Management Overlay Regulations.
- Coordination of the Cape Whale Coast Hope Spot initiative that supports community research and education programmes in partnership with various private and government organisations.

2) The Environmental Management Section strives to achieve the following:

- Environmental Officers assist the regional building control committees with respect to the reviewing of building plans, land use applications and environmental impact assessment applications. This service continually promotes communication with respect to the environmental impacts associated with development processes and facilitates the implementation of environmental impact assessments in realization of the environmental rights of the citizens of the Overstrand region.
- The Environmental Management Section facilitates communication between the public and the National and Provincial spheres of government and furthermore provides ecosystem management information services for stakeholders in each administrative region.
- The Implementation and management of the Environmental Management System to reduce the environmental footprint of the Municipality.
- Liaise and engage with stakeholders concerning the state of the environment and to advise the Municipal council and Municipal officials on environmental matters.
- Management and monitoring of Air Quality and Climate Change impacts within the Municipal area.

3) Working for the Coast Programme (WftC):

The Working for the Coast Programme will be ending in August 2021. The new process for the appointment of an Implementing Agent has not been completed as yet and the OM awaits the discussions from National Department for the new Programme.

4) Green Good Deeds Programme (GGDP):

The Green Good Deeds Programme's objective is to ensure a clean and beautiful South Africa and to promote environmental actions that take into consideration sustainable living practices.
The Overstrand Municipality received 22 Ambassadors, 15 for street cleaning and 7 for environmental education and 1 Youth Environmental Coordinator, Mr Steven Njokwana that is seconded to the Municipality and he will be coordinating the activities of the Youth Ambassadors.

a) Highlights: Environmental Management Services

Highlights	Description
Approval of the Paddavlei Management & Rehabilitation plan	The aim of the management & rehabilitation plan is to create a diversity of wetland habitats and improve wetland functionality while being aesthetically pleasing and restore the ecosystem services of the wetland. The rehabilitation does however have to be achievable.
Environmental Overlay Zones Regulations	The Environmental Management Section submitted the document in 2019 and it was adopted by Council in 2020. This document encompasses the entire Overstrand land area and will afford additional protection to areas directly managed by the OSM. The plan ensures the protection of ecosystem services that these natural assets provide, such as flood attenuation, waste absorption air and water purification, resource provision and recreational cultural benefits. Properties falling within the EMOZ will have additional restrictions for development to maintain the natural functions, habitat, and systems in the Overstrand. This document is the first of its kind in the Overberg Region.
National Wetlands Award 2020: Stewardship Category	The National Wetland Awards are awarded annually to recognise outstanding contributions to wetland work in South Africa. This category applies to those who have made a significant contribution towards securing the effective and sustainable management of wetland areas through either the expansion of these areas or through agreements and collaboration with land users and owners in order to conserve wetland health, eco-system services and biodiversity. There were 9 nominees in the stewardship category. Liezl de Villiers, Senior Manager: Environmental Department won the award for the pivotal collaboration role she played with all the relevant stakeholders during the Onrus River Peat Fire.
Overstrand Baboon Management Programme	The establishment of a Strategic Baboon Management Plan for the Overstrand Municipality is place since October 2020. The Programme services the towns Pringle Bay, Betty's Bay, Kleinmond and Greater Hermanus.

Highlights	Description
Environmental audits of Municipal facilities	The Environmental officers completed audits on a suite of municipal facilities including all the Waste Water Treatment Works, sewer pump stations, Water Treatment Works, Waste-drop offs, transfer stations and Landfill sites. Findings and recommendations were shared with the relevant departments.
Acceptance of the Fernkloof PAMP by Council	The Fenkloof Protected Area Management Plan was accepted by council in February 2021. This is a milestone for the Environmental section and the Overstrand Municipality as a whole as it clearly sets the goals and standards for the management of Fernkloof Nature Reserve. The PAMP was submitted to CapeNature for review in April 2021 and in July 2021 the comments from CapeNature have been received. The document will be reviewed to include the CapeNature comments and will be forwarded to Province for the 30-day PPP after which it will be submitted to the MEC for consideration.
Environmental GIS	The Overstrand Municipality is moving to integrate data of different departments. This allows different management areas to work together with a clear understanding of the goal to be achieved. The environmental section has added value to the GIS services within the municipality my adding critical management and environmental data to the GIS. Some of this data is available to the public on the Overstrand Municipality's website.

TABLE 162: ENVIRONMENTAL MANAGEMENT SERVICES HIGHLIGHTS

b) Challenges: Environmental Management Services

Description	Progress in 2020/21 to address challenge
Lack of Public Education Programmes: Unfortunately, covid-19 restrictions limited environmental education activities	Covid-19 restrictions still makes public education and information sharing very difficult.
Changes in Covid 19 regulations	Continued changes in Covid 19 regulations have had a "stop start" effect on implementation and management of environmental projects and day to day management of our environmental areas.
LED Funding	The Environmental Section depends on Local Economic Development funding to employ personnel that assist with the day-to-day maintenance of our natural areas. Unfortunately, this funding is limited, and this has a direct impact on the Environmental section to fulfil their day-to-day tasks.
Environmental Maintenance Tender	A three-year tender to assist the EMS in working efficiently has been advertised and bids have been received. Unfortunately, due to unforeseen delays, this tender has not been finalised, however we are confident that this process will be concluded before September 2021.
Staff Capacity	The Environmental Department focuses on Planning and Operations. Although the Department has grown in size over the past few years, the impact of increased development on the environment also grows greatly and the Department does not have the required staff to become a proactive role player when it comes to the effective management and protection of the environment. The Department

Description	Progress in 2020/21 to address challenge
	has submitted a reviewed organogram in order to grow the capacity of the Department for the next 7 years in order to cope with increased development and service delivery in the Municipality.

TABLE 163: ENVIRONMENTAL MANAGEMENT SERVICES CHALLENGES

Employees: Environmental Management Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	5	5	5	5	4	1	20%
10 - 12	3	2	2	2	2	0	0%
13 - 15	2	2	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**11**	**10**	**10**	**10**	**9**	**1**	10%

TABLE 164: EMPLOYEES ENVIRONMENTAL MANAGEMENT SERVICES

3.7.2 STRATEGIC PLANNING

Protected Area Management Plans:

The Integrated Management Plan for the Fernkloof Nature Reserve was revised in 2019 to include the Protected Areas Management Plan (PAMP) format as required by CapeNature. The document was advertised for public comment in June 2019. Comments have been included into the document and submitted to Council for approval in May 2020. Council referred the document back for Stakeholder participation. This process was concluded and the PAMP was finalized in January 2021 and submitted to Council in February of 2021. The PAMP was approved by Council and signed off by the Executive Mayor in March of 2021. Final comments from Cape Nature have been received and will be incorporated into the document and referred to Province for the final PPP.

Environmental Management Overlay Zone Regulations:

Environmental Overlay Zones has been approved by Council and was gazetted in August 2020.
The regulations are now applied during the review of Building plans, Town Planning applications and Environmental Impact Assessments.

Alien Clearing Management Plan:

An Alien Clearing Management Plan has been completed for the Overstrand and is currently being implemented according to the priority areas in the plan.

In 2020, the EMS incorporated wildfire components to the Alien Clearing Management Plan. This plan is GIS driven and is continually growing. As interdepartmental decision was made that the EMS will assist Area Management with alien clearing mapping and planning. This has moved to Overstrand Municipality to view alien clearing from a holistic approach. Fire services also use this data to mitigate wild fires.

Photo Credit: Michael Henn

Integrated Fire Management Plan:

Fire Department, Environmental Management Section, Provincial Disaster Management and Greater Overberg Fire Protection Association is developing a more integrated approach and long-term planning proposal for fuel load reduction and fire break management in the Overstrand Area.

This document includes planned ecological burns, identification of risk areas, fire breaks, fuel breaks and areas for fuel load reduction. This document will assist with the proper management of natural areas through a mosaic pattern to reduce risk and fuel load, including the conservation and protection of areas with a high biodiversity concern. The plan will be managed together with the Municipality's Plot Clearing Policy and Alien Clearing Plan to ensure an integrated approach towards reducing fire risks in our urban areas and natural areas. These actions will reduce the two highest risks for the Municipality according to the Risk Register, which is Invasive Alien Plant infestations and Fire.

A total of 620 hectares were scheduled to form part of the 2020-21 prescribed burn year, with 240 hectares earmarked for ecological burns and 380 hectares planned for Fuel Load Reduction. Unfortunately, given the Lockdown regulations, this plan will be moved to 2021-2022, however, preparations for the prescribed burns are currently in place.

Operational Management: Management of Nature Reserves

Considerable effort is invested in the management of Local Nature Reserves and Open Spaces on an annual basis. The Overstrand Municipality has 3 proclaimed nature reserves under its management.

Fernkloof Nature Reserve:

The management of Fernkloof Nature Reserve is guided by a Management Plan, dated 2001. The newly drafted Fernkloof Protected Areas Management Plan for 2020-2025 has been recommended by Council in February of 2021 and will be implemented as soon as it has been approved by the MEC.

The Nature Reserve has a fully constituted Advisory Board but unfortunately could not meet regularly during the course of the year because of changes in the Lockdown regulations. The last FAB meeting was held in May of 2021.

Photo Credit: Botsoc Website

The reserve is also supported by the Hermanus Botanical Society as well as the Cliff Path Management Group, which is integrally involved in the maintenance and management of the Hermanus Cliff Path. The Environmental Management Section has also incorporated the use of Co-Management Agreements with these organisations to assist with maintenance and monitoring activities in Nature Reserves. The Hermanus Hacking Group also assist with Invasive Alien Plant Clearing on the Nature Reserve. Co-Management Agreements are in place with all these groups. The new suite of agreements still needs to be signed for the new financai year (2021 – 2022).

Photo Credit: Botsoc Website

Resource Management activities focus largely on the clearing of alien invasive vegetation, the trimming of vegetation along hiking trails, the clearing of firebreaks and the maintenance of buildings, roads and other infrastructure. Although these activities form the majority of the day-to-day work, the reserve management also work closely with neighbouring communities and stakeholders to ensure the management success of the reserve and secure biodiversity for the enjoyment of all.

The Botanical Society continues to play an important role in Fernkloof by managing the Herbarium, the Fernkloof Botanical Gardens, the Fernkloof Nursery and research. The co-operation agreement between the Botanical Society and the Overstrand Municipality is still in draft form and negotiation and continued discussion is still in place to finalise this agreement. The Botanical Society furthermore hosts member

evenings with informative educational talks which contributes to the community participation profile of this nature reserve.

Kleinmond Nature Reserve:

Kleinmond Nature Reserve is a Local Nature Reserve with formal protection status under the National Environmental Management: Protected Areas Act. This nature reserve has a very outdated management plan, which has to be reviewed. Once the Fernkloof Nature Reserve Management Plan is completed and adopted by Council, the document will be used as a baseline document for review of the Kleinmond Management Plan. Basic Resource Management activities are carried out on the Nature Reserve in a collaborative effort between the Kleinmond Nature Conservation Society and the Conservation Ranger that is stationed in Kleinmond. The Environmental Section has engaged in the maintenance of firebreaks, the

Photo Credit: Sivewe Nondobo

clearing of alien vegetation in the nature reserve and the buffer zone, the maintenance of boardwalks and coastal access points and the maintenance of hiking trails in the nature reserve. The EMS is greatly assisted by the Kleinmond Nature Conservation Society as well as the Kleinmond Hacking Group in the maintenance of hiking trails and the management of alien invasive vegetation in the nature reserve.

Currently the Kleinmond Nature reserve is under threat of land invasion, illegal plant harvesting and hunting with dogs. This is being addressed through the management of the Nature Reserve, Council and Protection Services.

Rooi-Els Nature Reserve:

Rooi-Els Nature Reserve is the smallest of the Overstrand Municipality's 3 nature reserves. Covering and area of only 1.1 hectares, this small coastal strip is vitally important for conservation of our coastal ecosystems and serves as a unique corridor for the local wildlife. It is envisaged that a co-management agreement will be signed with the Rooi-Els nature conservation society to ensure combined management of this high biodiverse nature reserve.

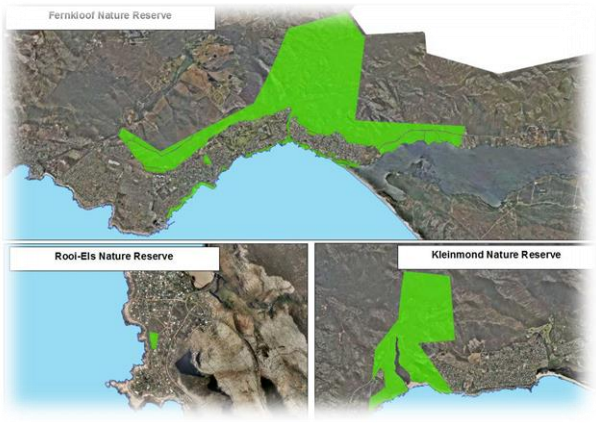


Photo Credit: Tarron Dry

Fire Protection, Controlled Fire Management and Wild Fire Response

The Biodiversity Section maintains a network of firebreaks on the boundaries between local nature reserves or open spaces and private properties. Management firebreaks are also cut in various areas to isolate fire management units prior to controlled fires. A total of **R 1 100 00.00** was spent on the maintenance of firebreaks and fire prevention through biomass reduction during the financial year encompassing some 26 kilometers. The record for firebreaks excludes firebreaks that were maintained by Operational Services and the Working on Fire teams.

Alien Vegetation Management

The Environmental Management Section maintains a set of open spaces and nature reserves which are collectively known as Natural Assets. The total surface area of these properties constitutes approximately 6 659 hectares. Populations of invasive alien plant species are found in variable densities on these properties throughout the Overstrand region.

The Environmental Section has invested effort in the formulation of draft strategy for the management of alien invasive plants in order to comply with the provisions of the National Environmental Management: Biodiversity Act (NEM:BA). Currently this draft strategy informs the Annual Plan of Operation.

Photo Credit: Liezl de Villiers

Goal 1: Significantly advance the management and control of invasive species within the Overstrand's jurisdiction in a manner that is sustainable and maximises the benefits to the communities involved.

- Objective 1.1 Obtain high level buy-in and support for the implementation of the IAS strategy
- Objective 1.2 Establish a management and co-ordination scenario for effective and integrated management of IAS within the OSM's boundaries
- Objective 1.3 Develop an invasive alien species education, communication and awareness strategy for the OSM
- Objective 1.4 To develop and implement a legal framework for IAS management
- Objective 1.5 Develop funding mechanisms to support IAS management.

Goal 2: Provide clear and effective steps for the OSM to follow in conjunction and partnership with other affected or implicated stakeholders.

- Objective 2.1 Establish priorities based on given resources and appropriate weighting of desired outcomes
- Objective 2.2 Develop integrated management and control plans based on identified priorities, with clear timelines and required resources
- Objective 2.3 Monitor effectiveness of the IAS management in the OSM.

The Environmental Management Section has Co-management Agreements signed with the Hermanus Hack and the Hermanus Botanical Society and The Sandbaai Coastal Path Management Group, their contribution to the eradication of alien invasive removal greatly supports the OSM Clearing program. This program is based in two parts, 1 – Areas under the management of the EMS and 2 – Areas under the management of Operational Services. Areas under the management of EMS are prioritised and cleared according to said priority, with follow-up work taking priority in order to maintain our gains. Areas managed by the Operational Services are currently being mapped and will then be, with the assistance of the EMS prioritised and brought into the main AVMP. An estimated 700ha is cleared each year of which most of it is follow-up. A budget of R 500 000 was received for the financial year that was all spent on Invasive Alien Plant Clearing. In addition to environmental areas, the EMS has joined hands with operational staff so as to see Alien Clearing in the Overstrand as a whole and not just by management units. This combined strategy will affect a total overview of alien clearing in the Overstrand.

The Environmental Section is currently working on a 3-year tender that will speed up productivity and ensure that all priority areas are treated. This tender will be implemented in the financial year for 2021/22.

Co-Management Agreements

Formal Co-Management agreements are signed annually with the Hermanus Hack (HHG) group, the Hermanus Botanical Society (HBS), Cliff Path Management Group (CPMG) and the Sandbaai Coastal Path Management Group (SCPMG). These groups are then awarded areas, specifically in the Fernkloof Nature Reserve where they continuously remove any new growth in pristine areas. These areas are then clearly marked on our Alien Vegetation Management Plan (AVMP) as "Restricted" for clearing by paid OSM clearing teams. Again, savings achieved in this regard is then spent on other areas of where more critical clearing is needed. Besides the volunteers, two dedicated paid teams of 5 people each are employed by these two groups.

A new co-management agreement is planned with the Paddavlei Eco-Group, Hawston. This group is actively involved with conservation efforts for the Paddavlei. The agreement will focus on operational tasks around the Paddavlei area. The PEG has been working closely with the Environmental Section with the drafting of a rehabilitation and management plan for the Paddavlei.

Photo Credit: BlueScience

Infrastructure Management

The Biodiversity Conservation Section manages a wide spectrum of properties in the Coastal Zone in all of the administrative regions of the Overstrand Municipality. Field Rangers and the Assistant Environmental Officer are involved in the maintenance of all infrastructures such as boardwalks, steps, signs, fences, and various facilities in this zone by co-ordinating and overseeing the activities of the Working for the Coast EPWP workers. The environmental section is currently working on a three-year tender that will assist all environmentally important areas with the day-to-day management, maintains and upkeep of infrastructure.

3.7.3 POLLUTION CONTROL

An Air Quality Plan has been developed by the Environmental Section. The document has been approved by DEADP. The Environmental Section does not have staff dedicated to Air quality but does assist the District with Air Quality Management activities. The plan was reviewed and updated and approved by Council.

The Environmental Planning unit is responsible for the following issues related to Air quality: Dust control, Noise control, Air pollution and Odour control. Within the past year, the number of noise complaints dealt with by the department was mainly focused on generators. These are commonly used by business during scheduled Eskom loadshedding. The complaints are dealt with in consultation with the Western Cape Noise Control Task team, which provides invaluable expertise.

Project Storm:

Storm Water drain net project

In terms of the Environmental Management System, Overstrand municipality strives for continual improvement and minimalization of the municipal impacts on the environment. A specific aspect of concern which has been identified is the strormwater outlets which discharges into the sea. Land based litter end up in our oceans via this mode of transport. An audit was conducted on all stormwater outlets within the Overstrand area which discharge into the sea, with specific recommendations for approval.

The Municipality has partnered with the Dyer Island Conservation Trust (DICT) for a project where a stormwater sock made out of fishing net, is placed over stormwater outlets to capture any landbased litter and prevent it from discharging into the ocean. The first sock was placed in Gansbaai Harbour and a litter count is done of trapped litter. The net was monitored by the Dyer Island Conservation Trust team with the support of Marine Dynamics Academy to assess the 'catch'. After only 12 analysed net counts, the statistics have been frightening.

Photo Credit: Penelope Aplon

Cigarettes/Cigarette filters were the top offending item at 25671. This was followed by: Food Wrappers/Containers 12118 Microplastics 4663, Foil pieces 3515, Plastic Pieces 3459, Paper packaging/pieces 3163, Bags (plastic) 3137, Polystyrene 1795.00, Straws, Stirrers, Sucker sticks 1054. Brands were also reviewed. Plastic bottles and cans were prominent items found in the net with Golden Valley (60) the highest bottle polluter recorded, followed by Coca-Cola (13) and Aquella (13). Score cans (41) came in tops followed by Coca-cola (21). The top ten food wrapper brands found: Truda (298), Tayas (248), Simba (229), Smoothies (227), Halls (138), Beacon (127), Nestle (123), Ciri (99), Cadbury (97), Pengo (85). In all 299 different food wrappers were counted, 33 plastic bottle brands and 30 can brands. Chip packets fall under food wrappers – sadly these are non-recyclable. (Source: DICT).

New hotspot sites have already been identified across the municipal area to be fitted with socks.
Project Storm has now been rolled out to Kleinmond and Hermanus. The Municipality and DICT are partnering with NGO's and private funders to install more socks. The Kleinmond Natuurbewaringsverenging has done installations in Kleinmond. Plans are also in place for 2 new socks along the Hermanus Cliff Path. There is also a standard operating procedure in place with the various operational departments, to streamline the regular cleaning of the storm water socks.

Environmental Management System

The Overstrand Municipality's Environmental Management Section conducted Environmental Audits on all the municipal Waste Water Treatment Works, Water Treatment Works, sewer pump stations, solid waste transfer stations, solid waste weekend drop-off's and landfill sites as part of the Overstrand Environmental Management System (EMS). As per the Overstrand Integrated Development Plan (IDP) the purpose of the EMS is to address the immediate and long-term impacts of municipal activities, products, services, facilities, and processes on the environment. By implementing the EMS, the Municipality seeks to instil "Good Practice" procedures in operational aspects.

Climate Change Projects

Local Government Climate Change Support Programme (LGCCSP):

The Environmental Staff attended Climate Change Finance Training held in Worcester from 27-29 November 2019. Each Municipality had to present a climate change related project that would require funding. The Environmental Staff presented the Onrus Peat Fire Rehabilitation. The Environmental Section was approached by the LGCCSP in January 2020 regarding the rehabilitation of the Onrus Peat Wetland. Deviating from the selection criteria the Overstrand Municipality was nominated by the LGCCSP to receive hands-on support for the development of a Project Proposal which will be submitted to possible funders for implementation of such an activity. This came to a halt due to covid-19. It is envisaged to pick this up again within the next year.

Overstrand Municipality is part of the Overberg Climate Change and Biodiversity Forum.

The Overberg District Climate Change and Biodiversity Forum strives to achieve the following objectives:

a) The Overberg Climate Change and Biodiversity Forum provide a platform for local government in the Overberg District to coordinate, align, mainstream and implement adaptation responses to climate

change which are specific to the Overberg District and which recognises the interlinkages between climate change and biodiversity;

b) Serve as a reference group to ensure consistent, integrated and coherent messaging for climate change-related outreach and awareness-raising activities in the Overberg District;

c) Provide a platform for local government in the Overberg to share knowledge and build capacity through sharing information on forthcoming national, regional and international climate change-related events including but not limited to conferences, seminars, workshops and training opportunities;

d) The forum will also serve as a platform to share information on the climate change and biodiversity policies, tools and, interventions across the Overberg District thereby minimising duplication of efforts across the District whilst pooling of resources;

e) To promote the collaboration and strengthening engagement with regards to biodiversity management and climate change response across the Overberg District Local Government Sphere by means of joint projects /initiatives /campaigns; The forum must act as the coordination hub to ensure joint Planning,

f) Ensuring that funding and programme / project implementation is addressed at district level thereby avoiding a divided approach;

g) To ensure, assist and facilitate the integration and appropriate management of local biodiversity so as contribute to combatting climate change;

h) To steer and facilitate biodiversity management across all local municipalities in the Overberg District to invest in the preservation and restoration of local habitats in order to increase protection against climate change impacts; and

i) Inform and guide Municipalities in the Overberg with regards to projects and programmes linked to biodiversity protection and Climate Change initiatives. (extract from Overberg Climate Change and Biodiversity Forum TOR)

The Local Government Climate Change Support Program an initiative of the DFFE and the DeutscheGesellschaft für Internationale Zusammenarbeit (GIZ) GmbH has developed several tools which are intended to assist local government with responding to climate change at a local level in South Africa. These tools include the "Lets Respond Toolkit" which provides and introduction and overview on how to integrate climate change into municipal planning processes.

The Environmental Section intends on obtaining assistance with the Overberg District Municipality and the Climate Change Forum, to compile a Climate Change Response Strategy for the Overstrand Municipality.

Onrus Palmiet-Peat Wetland System:

The Environmental Management Section is also exploring different avenues to find funding for the rehabilitation and restoration of the Onrus River Palmiet-Peat wetland system.

Peat wetland systems/mires are incredibly important for storing Carbon which plays an important role in Climate Change mitigation. A healthy Peat system will ensure maximum storage of Carbon from the air ensuring clean, healthy air in the surrounding environment.

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maximum storage of Carbon from the air ensuring clean, healthy air in the surrounding environment. Wetland systems also play an important role to filter and store water which ensures a high quality and quantity of water, especially during drought periods. It is thus very clear that the Onrus Palmiet-Peat Wetland System plays an important role to ensure sustainable Ecosystem Services in the surrounding environment. To safeguard these systems to fulfil their ecosystem services, effective management is required. Management interventions such as a sustainable ecological water release from the De Bos Dam, invasive alien plant clearing, effective and sustainable agricultural practices and erosion and pollution control but be implemented.

The Onrus Wetland is situated on Private Land and the Landowners negotiated funding from LandCare to implement an Alien Clearing Project to clear all the invasive plant species from the Wetland property. The project is implemented by Casidra on behalf of LandCare and the Private Landowners. Discussions with Working for Wetlands, the National Department of Environmental Affairs, CapeNature and the local community continues in order to find a suitable funding model to include greater rehabilitation initiatives for the Onrus Catchment to Coast.

Environmental Education and Awareness

Marine Conservation Puppet Shows 2021

In June 2021 Story Team completed an Educational Theatre programme for the Overstrand Municipality, focussing on the importance of Marine Conservation and the negative impact of pollution on the Marine environment.

The Team visited schools in **Stanford:** De Bron Primary school, **Kleinmond**: Laerskool Kleinmond, **Hermanus**: Mount Pleasant Primary School.

The aim of Story Team was to involve learners in the learning process. Encouraging them to become responsible adults and warriors for our environment. Learners are encouraged to participate with the characters and empower themselves to make better decisions for the future. Important information regarding the conservation of our Marine habitat and the devastating consequences of plastic and oil pollution are communicated. Learners are encouraged to take responsibility for their own environment and communities.

The programme reached six hundred and sixty-three (663) learners with positive feedback from educators.

Although Covid protocol restricted the groups to less than 100, it created a more intimate space to reach and educate our audience.

Story Team believe that the theatre is a powerful tool to create communication between communities, building opportunities for future collaboration and participation in the conservation of our environment.

World Oceans Day 2021

The United Nations has designated 8 June as World Oceans Day to remind us of the major role that oceans play in our everyday life. This year's theme is The Oceans: Life and Livelihoods.

The Environmental Section was celebrating the day by stencilling various messages on the drains in the Hermanus CBD. The stencil project is part of the project storm building on from the storm drain nets that the municipality is doing in collaboration with Marine Dynamic and Dyer Island Conservation Trust.

World Environment Day 2021

In acknowledgement of World Environmental Day on 5 June, and in collaboration with valued conservation partners Whale Coast Conservation (WCC) and Paddavlei Eco Group (PEG), the Hawston Cadets begun the placement of the educational stencils around the Paddvlei Wetland in Hawston. The project has been successful and

carries an education component with the Overstrand Municipality placing education signs at all drains that reads "Don't Litter. The Sea Starts Here."

CHILD PROTECTION WEEK: WORLD OCEANS DAY AND WORLD ENVIRONMENT DAY 2021

EMS (Kleinmond – Hangklip Administration) along with the Western Province Child Welfare held an event to celebrate the 2021 Child Protection Week and to teach the children that a safe environment includes a safe ecological environment. The children were shown how litter that discarded on their neighbourhood streets ends up the ocean and estuaries. Project Storm and The Sea Starts Here was discussed. The children signed their *2021 My Pledge to protect the planet and our children*. The children pledged to teach others not to throw down litter and to help to keep the environment clean by picking up litter.

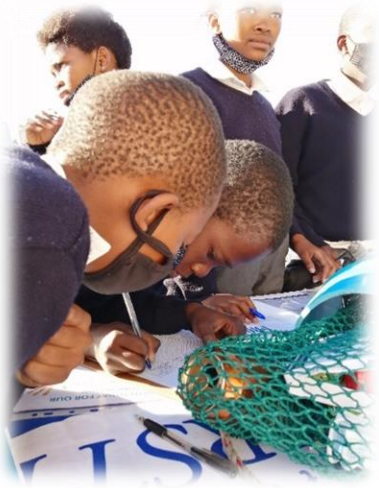


Photo Credit: Tamzyn Zweig

WHALE COAST CONSERVATION CHAMELEON PROJECT:

The Environmental section continues to work closely with WCC in order to minimise the effect that controlled burns have on the cape Dwarf Chameleon Project. Before any controlled burns take place, the team from WCC, spearheaded by Sherainne van Wyk, will do a sweep of the area/site to be burned and collect all the chameleons and house them temporarily until a site is found to relocate them close to where they were collected.

Photo Credit: Noel van Wyk

INTERNATIONAL COASTAL CLEANUP DAY

The Environmental Department, working together with Plastics SA and various partners coordinated the Coastal Cleanup event in the Overstrand. The amount of citizen-based clean-ups have never been as active as now and this means that the need for audited clean-ups is more important. The International

Coastal Cleanup fills that vacuum of information gathering. The data collected provide a citizen science based insight into the manmade material found on the coastline.

The International Coastal Cleanup is the largest coastal clean-up internationally and nationally and Plastics SA, together with these partners are working towards covering as much of the coastal regions, offshore islands and waterways of South Africa.

OVERSTRAND BABOON MANAGEMENT PROGRAMME (OBMP):

Within the municipal area, there are approximately 14 baboon troops of varying sizes comprising about 450 animals in total. There are "hotspot" areas which experience the presence of baboons more frequently than the rest of the municipal area. These areas currently include Rooiels, Pringle Bay, Kleinmond, Betty's Bay, Onrus, Voelklip, Hermanus Heights and Fernkloof. Not all of the "hotspot" areas are high risk areas for baboon-human conflict or require urgent intervention, for example, the Rooiels community has baboons living within the urban area but does not feel that specific intervention is required outside of what the community itself is currently providing. Environmental factors such as fire or drought can also change the behavioural patterns of the baboon troops and therefore the risk potential for human-baboon conflict within specific areas changes over time.

The Overstrand Municipality (OSM), the Western Cape Nature Conservation Board (CapeNature) and the Western Cape Provincial Department of Environmental Affairs and Development Planning (DEA&DP) concluded a Compactum in March 2019 in terms of the provisions of Chapter 4 of the Intergovernmental Relations Framework Act, 2015 (Act 13 of 2005). The purpose of the Compactum was to create a mechanism to resolve the issue of the control and management of nuisance or damage-causing baboons that occur in the Overstrand Municipal Area.

In terms of the Compactum a Baboon Management Joint Task Team (BMJTT) was established to compile a Strategic Baboon Management Plan for the Overstrand Municipal Area. The mandate and terms of reference of the BMJTT are as articulated as points 2.1 to 2.5 within the Compactum:

2.1. identifying and agreeing on practical measures that are necessary to deal effectively with these baboons;

2.2. costing the identified necessary measures;

2.3. agreeing on the allocation of, and the Parties' financial contribution towards, each of the identified

necessary measures;

2.4. considering the establishment, and potentially recommending terms for, a joint decision-making structure to maintain oversight over the persons tasked with implementing the identified necessary measures, as well as to deal on a consensual basis with contentious or sensitive matters that may arise; and

2.5. negotiating the terms of an implementation protocol that gives effect to the above, which protocol will then provide for the joint management of these baboons in terms of a strategic baboon management plan (hereinafter referred to as: "the SBMP")."

Human Wildlife Solutions (HWS) has been appointed from 2020 – 2023 to manage the Overstrand baboon programme in areas that are faced with human-baboon conflict. A budget of R26 million has been allocated to this programme for a 3-year period. This management programme includes the Virtual Fence management system and the deployment of baboon monitors using various methods in accordance with the adaptive management approach of the SBMP.

3.8 COMPONENT G: SECURITY AND SAFETY

This component includes traffic; law enforcement; fire and disaster management

3.8.1 INTRODUCTION TO SECURITY AND SAFETY

The function of security and safety in the Overstrand Municipality is to provide a safe environment for the residents of the Overstrand and to ensure the safety of the personnel of the Overstrand Municipality through effective and efficient operationalisation of all relevant plans in conjunction with all public safety institutions.

3.8.2 LAW ENFORCEMENT

The newly established K9 unit launch was held on 18 June 2021. The K9 unit in conjunction with the Task Team had a demonstration on how they deal with Abalone poaching complaints which are one of their daily challenges.

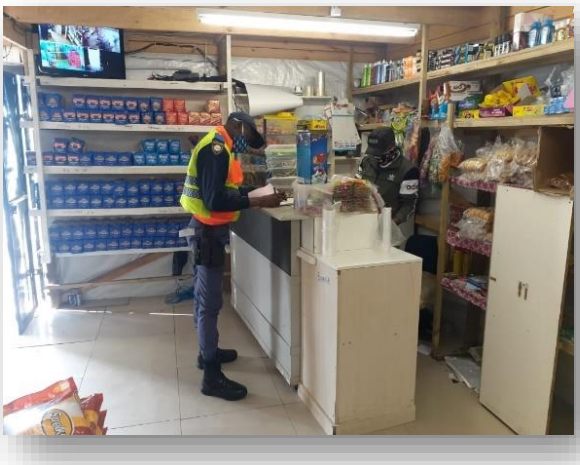
a) Introduction to Law Enforcement

The aim of Law Enforcement in a municipality is to create an environment that will further the social and economic development of the community. Given that context the quality of life within a municipality depends to a large extent on the possibility that individuals and their families will be safe. They will also feel safe while using public open spaces and equipment and that conflicts within communities can be resolved peacefully. On a provincial level law is enforced by the South African Police Services. They have an extremely heavy workload and therefore certain laws (By-laws) and laws applicable only to a particular municipality are enforced by the Law Enforcement Officers appointed within its area of jurisdiction.

b) Highlights: Law Enforcement

Highlights	Description
Crime Prevention/Visible policing	Daily patrols were conducted within the Overstrand area to prevent any crimes being committed with special focus on the hot spot areas. High visibility was ensured by conducting daily joint operations and VCP's.
Abalone poaching	Daily patrols and inspections were conducted in conjunction with other role players like SAPS, DAFF, Border Police and SANDF within the Overstrand area at hot spot poaching sites to prevent illegal abalone poaching which led to many successes. Many arrests were made, and abalone and other poaching related items were seized.
Disaster Management Act	Daily patrols were conducted within the Overstrand area to ensure compliance to the Disaster Management Act. Fines were issued to non-complying public members. Funerals were attended to ensure that there are only 50 members attending the funeral and that all other Covid 19 protocol is followed. Inspections were conducted at businesses to ensure that there is sanitizer in place, they close at the time stipulated in the act, social distancing is applied, face masks are worn and that there are not too many clients in the store.

TABLE 165: LAW ENFORCEMENT HIGHLIGHTS



Shop compliance inspections were conducted to ensure that all shops comply with the Disaster Management Act regulations with regards to the closing time, wearing of masks, social distancing, sanitizer, and the total clients in the store.

c) Challenges: Law Enforcement

Challenges	Progress made in 2020/21 to address challenge
Disaster Management Act: Wearing of face masks and remain confined to place of residence during curfew	During the level 4, 3 and 2 Covid 19 lockdown periods, a huge challenge was the unnecessary movement of public during the curfew. Some members of the public did not wear face masks in public as stipulated in the act. Law Enforcement officials had to issue fines to non-complying public members. During the level 2 and 3 lockdown periods there were no fines involved and warnings were issued.
Vagrants: A number of vagrants are illegally occupying municipal land or are loitering in the central business districts. This creates nuisances, fires, and health hazards.	Regular inspections are done at problems areas to minimize illegal occupation and other nuisances. 53 Vagrant related complaints were received within the Overstrand area. Where vagrants were found at sites, fines were issued, and the vagrants were removed from the properties. Visible patrols and site visits were conducted to prevent illegal squatters. Vagrant complaints have decreased due to some cases of the homeless being accommodated by open hearted people who had rooms available to keep them safe from the winter storms and Covid 19. In some cases where heavy rainfall was experienced, Law Enforcement would transport the homeless to a safe place until the storms had passed. The problem needs to be addressed by all role-players e.g., SAPS, Social workers, Community leaders and Charity organizations.
Ignorance with regards to solid waste disposal / Illegal dumping	Illegal dumping remains a challenge for Law Enforcement. It is not always easy to catch the offender red handed but in cases where the offender is caught, fines are issued. A total of 46 fines were issued for illegal dumping and 78 illegal dumping complaints were attended to where warning notices were issued in some cases.
Abalone poaching complaints	Complaints regarding illegal abalone poaching are received on a daily basis. Complaints were attended to in conjunction with other role players like SAPS, DAFF, Border Police and SANDF and offenders were dealt with accordingly. Even though cases were opened, and abalone and other poaching related items were seized, this did not stop illegal abalone poaching from continuing.

TABLE 166: LAW ENFORCEMENT CHALLENGES

d) Service Statistics for Law Enforcement

	Law Enforcement				
No.	**Details**	**2017/18**	**2018/19**	**2019/20**	**2020/21**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**
1.	Number of by-law infringements attended	6730	7952	14 861	20 698
2.	Number of officers in the field on an average day	21	37	36	53
3.	Number of officers on duty on an average day	21	37	36	53
4.	Number of animals impounded	329	412	437	433 (199 cats & 234 dogs)

No.	Law Enforcement				
	Details	2017/18	2018/19	2019/20	2020/21
		Actual No.	Actual No.	Actual No.	Actual No.
5.	Number of awareness initiatives	53	64	28	74

TABLE 167: LAW ENFORCEMENT DATA

Type of service	2017/18	2018/19	2019/20	2020/21
Monitoring of Bylaw's contraventions	523	1109	516	304
	37	20	5	4
	5	2	3	4
	56	45	159	132
	204	134	21	15
	623, Sites visited and guarded by Law Enforcement Officials with Private guards, on duty to protect municipals property on a daily basis.	416 Sites visited and guarded by Law Enforcement Officials with Private guards on duty to protect municipal property on a daily basis.	479 Sites visited and guarded by Law Enforcement Officials with Private guards on duty to protect municipal property on a daily basis.	100 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis.
	Regular patrols in conjunctions with Directorate Community Services. 140 complaints received regarding illegal structures. Assisted with demolishing of 7 structures	Regular patrols in conjunction with Directorate of Community Services. 495 complaints received regarding illegal structures. Assisted with the demolishing of 70 illegal structures.	Regular patrols in conjunction with Directorate of Community Services. 29 complaints received regarding illegal structures. Assisted with the demolishing of 62 illegal structures.	Regular patrols in conjunction with Directorate of Community Services. 16 complaints received regarding illegal structures. Assisted with the demolishing of 68 illegal structures.

TABLE 168: ADDITIONAL PERFORMANCE INFORMATION FOR LAW ENFORCEMENT

Employees: Law Enforcement							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	4	24	29	52	50	2	4%
10 - 12	2	4	4	7	4	3	42.85%
13 - 15	0	5	5	4	4	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**6**	**33**	**38**	**63**	**58**	**5**	**7.9%**

TABLE 169: EMPLOYEES: LAW ENFORCEMENT

3.8.3 TRAFFIC SERVICES

a) Introduction to Traffic Services

The aim and function of the Traffic Department is to educate and create a culture of voluntary compliance with road traffic rules and regulations and to enhance courteous and tolerant road user behaviour. We operate on the legal mandate of the NRTA 93/96 & NLTA 5/2009. Our operational activities include roadblocks at strategic places, high visibility in hotspot areas, special intelligence driven operations, random vehicle check points, execution of traffic related warrants and enforcement of traffic laws. Our operational approaches are to co-ordinate and integrate operations, sporadic interventions in hotspot areas as per crime threat analysis e.g., offence patterns, etc. and special operations and speed enforcement in high accident frequency locations and high traffic offence locations.

Long queues for the renewal of driver's licences and motor vehicle registrations at the Traffic department in Hermanus. Car ports have been erected to accommodate clients who must queue in sunny or rainy weather circumstances. Social distancing is being conducted as safety measure and to prevent the spread of Covid-19.

b) Highlights: Traffic Services

Highlights	Description
National Land Transport Act	• The illegal transport of passengers in the Overstrand area. Daily operations were conducted to rectify the problem by Officials
National Road Traffic Act	• Daily vehicle check points (VCP`s) were conducted by officers to check for driver fitness and vehicle fitness • High visibility patrols in hotspots areas where accidents occurred • Speed law enforcement in Overstrand Area to reduce speed and crashes • Integrated Roadblocks was conducted to reduce Drinking and Driving on the R43
Disaster Management Act	• Daily checks were made by officers to observe that people is adhering to the Disaster Management Act to reduce the spreading of the Covid 19 virus by issuing fines

TABLE 170: TRAFFIC SERVICES HIGHLIGHTS

VCP conducted on the R43 near Sandbaai area during the Covid 19 national lock down period to ensure compliance to the National Road Traffic Act as well as Disaster Management Act.

c) Challenges: Traffic Services

Challenges	Progress made in 2020/21 to address challenge
Conflict in the Public Transport Sector and taxi related problems	• Zero Tolerance regarding Public Transport Offences by Officials • Integrated operations with other role-players • Engaging with the Taxi Association for instance meetings and discussions on how to go forward.
Moving violation issues on the R43	• Deployed more Traffic Officers in the hotspot areas.
Current speed tender lapsed, no speed enforcement at present	• Awaiting approval of new speed tender in order to proceed with speed enforcement in Overstrand.

Challenges	Progress made in 2020/21 to address challenge
Drinking and driving over weekends	• Integrated roadblocks with other role-players such as Provincial Traffic and SAPS.
Parking violations in the Central Business District (CBD) area	• Appointed more EPWP Wardens in the CBD area.
Disaster Management Regulations issues	• A directive was issued by the HR department (Occupational Health and Safety Sector) regarding the protocols on Covid 19 to prevent the closure of the Traffic Department.

TABLE 171: TRAFFIC SERVICES CHALLENGES

d) Service Statistics for Traffic Services

Traffic Services Data					
No.	**Details**	**2017/18**	**2018/19**	**2019/20**	**2020/21**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**
1	Number of road traffic accidents during the year	163	198	182	189
2	Number of officers in the field on an average day	12	12	17	16
3	Number of officers on duty on an average day	12	15	17	16

TABLE 172: TRAFFIC SERVICES DATA

Type of service	2017/18	2018/19	2019/20	2020/21
Motor vehicle licenses processed	51 425	69108	38 908	56 154
Learner driver licenses processed and issued	4666	4 883	3159	3839
Driver licenses processed	1400	1 530	7 594	2805
Driver licenses issued	678	653	499	8240
Fines issued for traffic offenses	122 751	136 538	8 482	25 281
R-value of fines collected	R 6 259 300	R 7 531 246	R4 950 348	R15 193 725.00
Roadblocks held	688	999	1 331	1787
Special Functions – Escorts	60	81	56	65
Awareness initiatives on public safety	20	10	18	19

TABLE 173: ADDITIONAL PERFORMANCE INFORMATION FOR TRAFFIC SERVICES

e) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021			
						Target	Actual	R	Corrective Measures
TL28	The creation and maintenance of a safe and healthy environment	Collect R16,500,000 Public Safety Income by 30 June 2021 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	All	**R17 347 607.03**	**R16 500 000**	**R19 716 064.01**	G2	Target well met

TABLE 174: SERVICE DELIVERY INDICATORS: TRAFFIC SERVICES

Employees: Traffic Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	
0 – 3	1	1	1	1	1	0	0%
4 – 6	22	19	23	22	21	1	4.5%
7 – 9	4	3	5	5	4	1	20%
10 – 12	17	20	16	18	18	0	0%
13 – 15	3	2	2	3	2	1	33.33%
16 – 18	1	1	1	1	1	0	0%
19 – 20	0	0	0	0	0	0	0%
Total	**48**	**46**	**48**	**50**	**47**	**3**	6%

TABLE 175: EMPLOYEES: TRAFFIC SERVICES

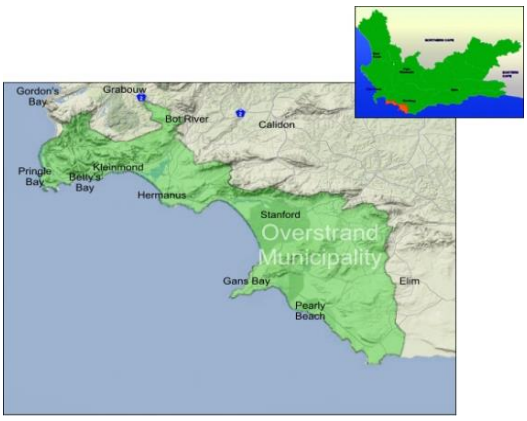
Capital Expenditure 2020/21: Traffic Services					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
No capital projects for 2020/21					
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 176: CAPITAL EXPENDITURE 2020/21: TRAFFIC SERVICES

f) Manpower: Traffic, Law Enforcement & Special Task Team

Operational Staff

Assistant Chiefs	2
Senior Superintendents	2
Regional Inspectors	2
Superintendents	3
Senior Traffic Officers	4
Senior Law Enforcement Officers	4
Inspectors	1
Traffic Officers	6
Law Enforcement Officers	47
Learner Traffic Officers	3
Learner Law Enforcement Officers	1
Assistant Traffic Wardens	5



Area Map

Admin Staff (Motor Vehicle Registrations, Fines, Roadworthy & K53)

Senior Superintendent	0	**EPWP Temps (Motor Vehicle Registration)**	5
Superintendent	1	**EPWP Temps (K53)**	1
Management Representative	1	**EPWP Temps (Cleaner)**	1
Controllers (Motor Vehicle Registrations) (Fines, Speed & Roadworthy)	1 1	**EPWP Temps (Fines, Speed & Roadworthy)**	5
Motor Vehicle Registration Clerks (Hermanus - 3) (Kleinmond – 1) (Gansbaai – 1)	5		
K53 Clerks	3		
Roadworthy Clerks	1		
K53 Officers	2		
LCU Officers	2		
VTS Officer	1		
VTS Assistant	1		

3.8.4 FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

NEW ISUZU VEHICLES FOR OVERSTRAND

EMERGENCY CONTROL ROOM, HERMANUS

a) Introduction to Fire & Emergency Services, Disaster Management and Security Services

Fire & Emergency Services is responsible for the following functions:

- Fire-fighting of structural fires, veld and bush fires and any other fire;
- Fire safety (the application of the National Building Regulations, Fire codes and municipal by-laws with regard to fire safety);
- Rescue services;
- Support services to municipal and other instances;
- Fire pre-planning and related preparedness plans;
- Testing and basic maintenance work on emergency vehicles and equipment; and
- Fire communications facilities for the particular service.
- Disinfection and decontamination of municipal buildings and public facilities.

Our Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, -mitigation, -preparedness, -response, -recovery and –rehabilitation. During the Covid-19 pandemic, Disaster Management played a critical role assisting soup kitchens and NGO's with the provision of ingredients, collection of staple items for soup kitchens and awareness activities aimed at educating the communities in Overstrand jurisdiction.

Security Services is responsible for the following functions:

- Access Control
- Co-ordination of alarm monitoring services (which are outsourced)
- Co-ordination of security guarding services (which are outsourced)
- Cliff path monitors
- CCTV & CCTV Control Room.

Incident Command Centre and Emergency Control Centre are responsible for the following functions:

- Managing and coordinating all incidents in the Overstrand
- Temporary set-up of an JOC (Joint Operations Centre) in the Overstrand jurisdiction to report to the Incident Commander (IC)
- Activating the necessary role players and stakeholders during an emergency
- Call taking and dispatching of crew members and resources
- Call taking and dispatching of external agencies and resources
- Activating external agencies (NSRI, medical response, SAPS etc).

b) Highlights: Fire & Emergency Services, Disaster Management and Security Services

Highlights	Description
Establishment of a dedicated Emergency Control Room for Protection Services	The Emergency Control Room for Protection Services is dedicated for emergency and other non-emergency incidents related to the Directorate: Protection Services. The Emergency Control Room Operators will take calls and dispatch crew to any incidents within the Overstrand boundaries. To aid with record keeping the department adopted a Cloud Aided Dispatch Solution and moved away from the traditional "book and pen".
Establishment of an Incident Command Centre	As there is no dedicated Incident Command Centre, the Centre will be temporarily set-up for the duration of an incident in the Fire Station Bay. The department has commenced with procuring equipment which will be required during an emergency. Once budget becomes available a dedicated centre will be established.
Establishment of CCTV Control Room	CCTV Control room was established, and temporary staff appointed to render a CCTV Operator function. The control room is established to service the entire Overstrand jurisdiction. A temporary response unit was also established with the assistance of additional temporary staff. The number of sites identified for CCTV installation increased.
Operations and Training highlights	• The department adopted a pro-active approach and appointed ground teams to conduct production work by creating firebreaks around municipal property. • A pre-attack plan was developed for Betty's Bay and currently in the process of developing one for Pringle Bay area, the pre-attack plan is a joint effort between Overstrand Municipality and NCC. • No structures were damaged during the 2020/20212 Summer Season.

TABLE 177: FIRE & EMERGENCY SERVICES AND DISASTER MANAGEMENT HIGHLIGHTS

Fire Safety inspections

CAMERAS BEING INSTALLED ACROSS THE OVERSTRAND JURISDICTION

DECONTAMINATION OF VARIOUS SITES TO STOP THE SPREAD OF THE COVID-19 VIRUS

c) Challenges: Fire & Emergency Services, Disaster Management and Security Services

Description	Progress made in 2020/21 to address challenge
Capacity constraints operational staff and emergency control	Dedicated permanent personnel are required to provide services to the greater communities of Overstrand. The shortage of staff is currently

Description	Progress made in 2020/21 to address challenge
	filled in with temporary employees who are appointed by means of EPWP (Expanded Public Work Programme) and Chrysalis Interns. These temporary employees must be equipped with the necessary PPE (Personal Protective Equipment), PPC (Personnel Protecting Clothing) and uniform.
Fire Safety constraints	The departments primary focus currently is on responding to complaints. With the implementation of the new SANS-T: 2020 regulations, higher amounts of time (Hours) will be associated with the fire safety inspections due to stricter regulations. This is further aggravated by the shortage of permanent personnel and limited office space.
Allocations for Capital and WSP (Ward Specific Projects)	Capital Projects & WSP's for the department are not sufficiently funded which results in processes not being complete. The department cannot commence with a project which the funding is insufficient. Some projects are of such a nature that they cannot be broken into phases. For other projects, the department was not consulted resulting in insufficient budget allocations and wrong budget allocations which ends up delaying the projects.
Safety and Security	The department consists of only two permanent officials who are supplemented by temporary staff appointed on contractual basis. The temporary appointment is not ideal as staff members are issued with PPE and PPC which must be returned at the end of the contract, the PPC particularly cannot be re-issued to another person.

TABLE 178: FIRE SERVICES AND DISASTER MANAGEMENT CHALLENGES

d) Service Statistics for Fire Services

Fire Services Data					
No.	**Details**	**2017/18**	**2018/19**	**2019/20**	**2020/21**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**
1	Total fires attended in the year	365	298	314	361
2	Total of other incidents attended in the year	254	258	190	172
3	Average turnout time - urban areas	4.47 min	10.50 min	9.34 min	7.96 min
4	Average turnout time - rural areas	6.47 min	13.50 min	9 min	5.06 min
5	Fire fighters in post at year end	34	35	35	32
6	Total fire appliances at year end	7	7	7	10
7	Average number of appliances off the road during the year	9	7	5	5

TABLE 179: FIRE SERVICE DATA

e) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021			
						Target	Actual	R	Corrective Measures
TL25	The creation and maintenance of a safe and healthy environment	Annually review and submit Disaster Management Plan to Council by the end of October 2020	Reviewed plan submitted	All	1	**1**	**1**	G	Target met
TL26	The creation and maintenance of a safe and healthy environment	Review Community Safety Plan in three-year cycle by end of June 2021 in conjunction with the Department of Community Safety	Plan reviewed	All	0	**1**	**0**	R	Target not met. KPI carried over to the 2021/2022 SDBIP. The plan will be reviewed by or before end June 2022, Covid-19 Reg.
TL27	The creation and maintenance of a safe and healthy environment	Arrange public awareness sessions on Protection Services	Number of sessions held	All	**103**	**100**	**103**	G2	Target well met

TABLE 180: SERVICE DELIVERY INDICATORS: FIRE SERVICES AND DISASTER MANAGEMENT

Employees: Fire & Emergency Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	29	30	30	7	7	0	0%
7 - 9	8	9	6	30	30	0	0%
10 - 12	1	1	0	1	0	1	100%
13 - 15	5	4	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**44**	**45**	**39**	**41**	**40**	**1**	**7.14%**

TABLE 181: EMPLOYEES: FIRE & EMERGENCY SERVICES

Employees: Disaster Management							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	2	2	2	1	1	0	0%
10 - 12	1	1	1	1	1	0	0%
13 - 15	2	2	2	2	2	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**5**	**5**	**5**	**4**	**4**	**0**	0%

TABLE 182: EMPLOYEES: DISASTER MANAGEMENT

Employees: Security Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	1	1	1	1	1	0	0%
10 - 12	0	0	0	0	0	0	0%
13 - 15	1	1	1	1	1	0	0%
16 - 18	0	0	0	0	0	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**2**	**2**	**2**	**2**	**2**	**0**	0%

TABLE 183: EMPLOYEES: SECURITY SERVICES

Capital Expenditure 2020/21: Fire & Emergency Services, Disaster Management and Security Services					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Upgrading of Facilities – Fire Services Building	R 73 073.27	R 0.00	R 73 073.27	R 0.00	R 73 073.27
Vehicles – Public Safety	R 732 000.00	R 0.00	R 52 092.60	R 52 096.60	R 784 092.60

Capital Expenditure 2020/21: Fire & Emergency Services, Disaster Management and Security Services					
R'					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
CCTV Cameras	R 1 500 000.00	R 0.00	R 1 408 921.82	R 0.00	
CCTV Cameras	R 200 000.00	R 0.00	R 175 873.36	R 0.00	
CCTV Cameras	R 150 000.00	R 0.00	R 137 321.96	R 0.00	
CCTV Cameras	R 120 000.00	R 0.00	R 36 463.38	R 0.00	
CCTV Cameras	R 150 000.00	R 0.00	R 76 071.59	R 0.00	
CCTV Cameras	R 120 000.00	R 0.00	R 118 183.52	R 0.00	
Safety Cameras	R 100 000.00	R 0.00	R 76 071.59	R 0.00	
CCTV Camera	R 100 000.00	R 0.00	R 58 246.45	R 0.00	
CCTV Camera	R 50 000.00	R 0.00	R 46 409.63	R 0.00	
CCTV Camera	R 50 000.00	R 0.00	R 49 230.62	R 0.00	
CCTV Camera	R 50 000.00	R 0.00	R 46 409.63	R 0.00	
CCTV Camera	R 100 000.00	R 0.00	R 97 625.65	R 0.00	
Safety cameras at entrances of town	R 100 000.00	R 0.00	R 75 210.39	R 0.00	
CCTV Cameras	R 100 000.00	R 0.00	R 98 442.41	R 0.00	
CCTV Cameras	R 30 000.00	R 0.00	R 28 047.27	R 0.00	
CCTV Cameras	R 50 000.00	R 0.00	R 48 078.41	R 0.00	
CCTV Cameras	R 250 000.00	R 0.00	R 247 780.66	R 0.00	
CCTV Cameras	R 225 975.00	R 0.00	R 225 900.48	R 0.00	
CCTV Cameras	R 150 000.00	R 0.00	R 59 332.34	R 0.00	
CCTV Camera – Communal Sportsfield – Gansbaai	R 0.00	R 50 000.00	R 41 053.51	R 0.00	
CCTV Cameras at Betty's Bay	R 0.00	R 50 000.00	R 44 668.75	R 0.00	
Total	**R4 501 048.27**	**R100 000**	**R3 348 556.56**		
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

TABLE 184: CAPITAL EXPENDITURE 2020/21: FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

Funds for the CCTV project & Access Control were rolled over to the 2021/2022 financial year for spending.

3.9 COMPONENT H: SPORT AND RECREATION

3.9.1 Introduction to Sport and Recreation

This component includes community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

Overstrand Annual Aerobic Marathon and 5 kms Family Fun Run

a) Highlights: Sport and Recreation

Highlights	Description
Mt Pleasant Sports Field Flood Lights	In May 2021 Club Level LED Flood lights installation was completed and handed over to the municipality by the contractor.
Hawston New facilities: 8 x Combi - Courts and clubhouse, Cricket field, soccer field and Athletic field	On 26 February 2021 a completed site was handed over to the municipality by the contractor.

TABLE 185: SPORT AND RECREATION HIGHLIGHTS

b) Challenges: Sport and Recreation

Description	Progress made in 2020/21 to address challenge
Vandalism	Overstrand Municipality has significantly minimised vandalism of building due to private security services being acquired.
Lack of co-operation between clubs	The new facilities in Hawston means the end to challenges between rugby and Cricket as they often having issues with regard to utilization. Now, each team has its own dedicated field.
Lack of fencing at Zwelihle Sports field	The installation of the brick boundary wall at Zwelihle Sports Field assisted efforts of trying stop people from illegally parking vehicles inside the sports field and it also assisted in minimizing traffic inside the field.

TABLE 186: SPORT AND RECREATION CHALLENGES

c) Service statistics for Sport and Recreation

Type of service	2017/18	2018/19	2019/20	2020/21
Play parks				

Type of service	2017/18	2018/19	2019/20	2020/21
Number of parks with play park equipment	58	60	60	60
Number of wards with community parks	13	13	13	13
Swimming pools				
Number of visitors per annum	30 067	23 804	17 255	7 275
R-value collected from entrance fees	48 035	42 880	38 195	7 438
Camp sites/ Resorts				
Number of visitors per annum	11 092	21 499	33 674	7 465
R-value collected from visitation and/or accommodation fees	4 113 682.62	6 444 878.46	4 195 480	794 587
Sports fields				
Number of wards with sport fields	9	9	9	9
Number of sport clubs utilizing sport fields	92	92	92	92
R-value collected from utilization of sport fields	11 400.05	4 189.15	6 945.74	68.78
Sport halls				
Number of wards with sport halls	1	1	1	1
Number of sport associations utilizing sport halls	4	2	2	2
R-value collected from rental of sport halls	103 639.38	94 362.93	23 202.24-	R98 158.00

TABLE 187: ADDITIONAL PERFORMANCE INFORMATION FOR SPORT AND RECREATION

Capital Expenditure 2020/21: Sport and Recreation					
R'000					
Capital Projects	**2020/21**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	**12,730,715**	**8,587,612**	**7,885,610**	**2,004,105**	**7,885,610**
Upgrade Hawston Sport Complex (F1/2)	2,021	0	0	0	0
Upgrade Hawston Sport Complex (F1/2)	5,182,233	5,182,233	5,182,233	0	5,182,233

Capital Expenditure 2020/21: Sport and Recreation					
R'000					
Capital Projects	2020/21				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Upgrade Hawston Sport Complex (F2/2)	600	0	0	0	0
Upgrade Hawston Sport Complex (F3/3)	1,636,767	498,030	221,411	1,415,356	221,411
Upgrading of Soccer Field Soccer Stand	100	100	79,768	20,232	79,768
Upgrading Ward 5 Play Park	80	80	78,345	1,655	78,345
Outdoor Gym Equipment Mountain View Bowls Club Area	50	50	0	0	0
Walkway to Palmiet Beach	40	40	38,767	1,233	38,767
Playpark Equipment Dawidskraal & Malkopsvlei	50	0	0	0	
Mooiuitsig Playground	26	26	25,613	387	25,613
Playpark Equipment Proteadorp	26	26	23,114	2,886	23,114
Bus Stops incl. Repairing Replacement of one at Siyabulela	26	26	26	-	26
Upgrade of Public Boat Launching Site Ablutions Du Toit Street	70	0	0	0	0
Upgrading Ward 12 Play Parks	210	210	194,080	15,920	194,080
Upgrading Siyakha Educare Centre Play Park	50	50	49,728	272	49,728
Fencing Dog Park	100	100	0	0	0
Upgrading of Mount Pleasant Sportsground Floodlights	1,962,715	1,699,349	1,523,274	439,441	1,523,274
Upgrading Wall at Mount Pleasant Sportsground	500	500	443,277	56,723	443,277

TABLE 188: CAPITAL EXPENDITURE 2020/21: SPORT AND RECREATION

3.10 COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: executive and council; financial services; human resource services; ICT services; legal services; and procurement services.

3.10.1 EXECUTIVE AND COUNCIL

This component includes: Executive office (mayor; councilors; and municipal manager).

a) Highlights: Executive and Council

Highlights	Description
	• Overstrand Municipality signed a Use-of-System Agreement with a renewable energy trading company, Enpower Trading, taking the first steps to enter the renewable energy market in a green and sustained way. • New dog unit K9 launched in the Overstrand to assist with poaching in the municipal area. • Overstrand received R600 000 from the provincial Department of Cultural Affairs and Sport to upgrade netball courts in Kleinmond in preparation for the 2023 netball world cup. • Promote community gardens in all the areas of Overstrand and being able to supply more than 8000 seedlings. • Keeping up with producing the monthly bulletin (municipal newsletter) even during the Covid-19 times. • Holding 9th Hermanus FynArts from 10 to 20 June 2021 with more than 100 concerts, performances, interviews, presentations, demonstrations, tastings, and workshops. • Three television series featuring the region: Expresso Kleinmond Chef Greg Henderson on Mandela Day Challenge, Op My Eish kykNET channel 144 reality show, In Die Sop kykNET channel 144 Pringle Bay restaurant Hook, Line & Sinker. Kleinmond resident Frazer Barry presenting a show on kykNET.

TABLE 189: EXECUTIVE AND COUNCIL HIGHLIGHTS

HISTORIC AGREEMENT SIGNED Seen with the Overstrand Deputy Mayor Elnora Gillion at the signing of a Use-A-System Agreement are Overstrand's Municipal Manager Dean O'Neill, Enpower Trading Director Nikolai Germann, Overstrand's, Senior Manager for Electrical Services Koos du Plessis, Enpower Trading Director Charl Alheit and Overstrand Director for Infrastructure and Planning Stephen Müller.

b) Challenges: Executive and Council

Description	Progress made in 2020/21 to address challenge
Customer satisfaction survey, delayed with almost four years	Survey will commence once the COVID-19 situation has improved, aiming for the 1st quarter in 2021/22 financial year.

TABLE 190: EXECUTIVE AND COUNCIL CHALLENGES

c) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL7	The provision of democratic, accountable and ethical governance	Submit quarterly progress reports on the revision of the top 10 risks as a corrective action to the Executive Management Team	Number of progress reports submitted	All	4	**4**	**4**	G	Target met
TL41	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2020	Number of agreements signed	All	6	**6**	**6**	G	Target met
TL42	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit quarterly progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	All	5	**4**	**7**	B	Target extremely well met
TL43	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2020 to be completed by Sept 2020 and current period October to December 2020 to be completed by February 2021.	Number of appraisals	All	12	**12**	**12**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL44	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by 31 October 2020 due to extension granted in terms of GG 43582	Draft Annual report submitted	All	1	**1**	**1**	G	Target met
TL47	The provision of democratic, accountable and ethical governance	Submit the final Annual report and oversight report to Council before 31 May 2021 due to extension granted in terms of GG 43582	Final Annual report and oversight report submitted	All	1	**1**	**1**	G	Target met
TL48	The provision of democratic, accountable and ethical governance	Prepare the final IDP for submission to Council by the end of May 2021	Final IDP submitted	All	1	**1**	**1**	G	Target met

TABLE 191: SERVICE DELIVERY INDICATORS: EXECUTIVE AND COUNCIL

3.10.2 FINANCIAL SERVICES

a) Introduction: Financial Services

Financial Services

The financial environment has been impacted severely due to the state of the national economy, and local economy. This scenario transpired even before the reality of the Covid-19 pandemic hit the world.

The initial national lockdown announced more than a year ago on 23 March 2020 by the President, effective from 27 March 2020, was extended with two weeks and thereafter reverted to further lockdown levels and an extension of the National State of Disaster on a monthly basis. By the end of June 2020 substantial economic activity, with special reference to the tourism sector, was still restricted and it is expected to have an impact on consumers and business's ability to pay municipal accounts.
A larger increase in outstanding debt has been observed for May and June 2020 and the 12-month rolling average payment rate has decreased to 96,95% by the end of June 2020. The collection of debt has however increased over the next few months, resulting in a 100.15% debt collection by the end of June 2021. The impact of COVID-19 on the collection rate and cash flow relating to consumer debtors' is constantly being monitored and assessed for collectability.

The Budget Steering Committee had to consider increased expenditure since the 2019/2020 adjustment budget, directly related to the effect of the COVID-19 lockdown and implementation of regulated requirements to provide costly Personal Protective Equipment (PPE) and related materials to essential services staff (Hazmat Suits, sanitizer, routine decontamination of public areas, municipal offices, et cetera). At the time, before-mentioned led to a special Covid-19 adjustments budget tabled early in June 2020, to address these items. Before-mentioned remained a priority in the months that followed. A Special Adjustments Budget in terms of National and Provincial Government's reprioritising of allocations to local government and Local Government priorities as a result of COVID-19, was also approved by the council during September 2020.

With the national state of disaster due to the Covid-19 pandemic from March 2020 and still intact at the end of this financial year, the continued application of sound financial management principles is essential and critical to ensure that the Municipality remains financially viable and that municipal services are provided sustainable, economically and equitably to all communities.

The key objective of the Municipal Finance Management Act (2003) is to modernise municipal financial management in South Africa so as to lay a sound financial base for the sustainable delivery of services. Municipal financial management involves managing a range of interrelated components: planning and budgeting, revenue, cash and expenditure management, procurement, asset management, reporting and oversight. Each component contributes to ensuring that expenditure is developmental, effective and efficient and that municipalities can be held accountable**.**

The Municipality has undertaken various customer care initiatives to ensure the municipality truly involves all citizens in the process of ensuring a people lead government. Encouragement of structured community participation in the matters of the municipality is an important focus area.

Municipal Regulations on a Standard Chart of Accounts (mSCOA) - Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards. The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), determines those measures for the local sphere of government and enables the Minister of Finance to further prescribe, by regulation such measures in terms of section 168 thereof.

In terms of section 169(1)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), the Minister of Finance has signed into effect and subsequently published the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577 subsequent to formal consultation.

The publishing of the regulation on the Standard chart of Accounts (mSCOA) on 22 April 2014 has a profound effect on the business of local government. This reform is not limited to a financial reform, but a business reform as a whole. It is the largest reform since the promulgation of the Municipal Finance Management Act in 2003. The mSCOA regulations take effect on 1 July 2017.

The following are extracts from the preamble to the regulations:

"Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards." "These Regulations propose segments and a classification framework for the standard chart of accounts to be applied in local government in similar form to that implemented for national and provincial government departments. In order to enable the National Treasury to provide consolidated local government information for incorporation in national accounts, national policy and other purposes, it must obtain financial information from individual municipalities."

The regulations contain amongst others, segment and classification framework for mSCOA, minimum business process and system requirements and responsibilities of municipal councils and accounting officers.

The mSCOA segments classification consists of the following:

i. Funding segment
ii. Function segment
iii. Municipal Functional classification Segment
iv. Project Segment
v. Regional Indicator Segment
vi. Item Segment
vii. Costing Segment.

The SCOA Regulation provided for a three-year preparation and readiness window and all 278 municipalities and municipal entities must be compliant to the mSCOA classification framework. As from the 2015/2016 MTREF, Overstrand compiled municipal budgets and Council approved budgets according to the mSCOA classification framework.

The outcome of the 2017/2019 audits of municipalities confirmed concerns with regard to the effect of the implementation of mSCOA in so far as conversions/adjustments to financial management systems in operation at municipalities, had to be attended to, this can cuurently still be regarded a valid reflection

in local government to a large extent. Before-mentioned had a much wider implication and effect on operations due to before-mentioned. Although the core financial system at Overstrand Municipality is currently fully operational and functional, primarily due to the collective efforts and competence of the Overstrand municipal officials involved with the implementation of mSCOA, here are however still issues and constraints that are managed on an on-going basis.

The implementation of mSCOA Regulations from 01 July 2017 on version 6.1 of the chart revealed some of the challenges that had to be addressed. As a result of this, the chart was updated and version 6.2 was released with the 2018/19 MFMA Budget Circular no. 89. Due to before-mentioned continued revision of the chart by National Treasury, the chart was subsequently again updated as version 6.3, released on 7 December 2019 with the 2019/20 MFMA Budget Circular no. 93. Version 6.3 of the chart was effective from 2019/20. Version 6.4.1 was released and used to compile and finalise the 2020/21 MTREF, with version 6.5 as the latest version released, implemented with regard to the 2021/2022 budget process, inclusive of the approval of the 2021/2022 MTREF Budget.

The phenomenon unfolding from an advanced stage of mSCOA implementation, to a continued phase of system conversion/migration to re-developed systems on a national level, is however still causing disruption in the municipal sphere as systems are in many instances still not completed/migrated to the web environment with the full suite of modules.

As this project has not been finalised by either the national treasury or the Overstrand Municipality, Council and National Treasury are informed of any changes to the current status as required from time to time.

The management of key financial and governance areas is achieved by focusing on:

- Reducing the levels of outstanding debt owed to the Municipality, to assist with service delivery spending and maintaining a healthy cash flow;
- Maintaining an unqualified audit for the Municipality by resolving audit findings and improving financial governance and over and above before-mentioned, also upholding our Clean Audit status since in 2013/2014;
- Maintaining a good credit rating to ensure favourable lending rates and terms; and
- Successfully implementing the Standard Chart of Accounts (SCOA) as promulgated, with the latest focus the migration of the financial system to the web environment, in following the process of development of such, as well as monitoring the successful implementation in the local government domain. It should be noted that this is still an ongoing process;
- Spending budgets to maximise delivery.

The Municipality's annual budget comprises an operating budget and a capital budget. The operating budget funds employee salaries, operating costs, purchases and assistance for the poor, such as free basic water and sanitation. The Municipality's business and service delivery priorities were reviewed and where appropriate, funds were transferred from low- to high-priority programmes so as to maintain sound financial stewardship. The focus is to critically review expenditure on non-core items.

As the Covid Pandemic is still posing a major challenge also on local level due to the spread of subsequent variants of the virus and causing a third wave internationally, the Budget Steering Committee again had to consider increased expenditure directly related to the effect of the COVID-19 lockdown and implementation of regulated requirements as mentioned, to provide costly Personal Protective Equipment (PPE) and related materials to essential services staff (Hazmat Suits, sanitizer, routine decontamination of public areas, municipal offices, et cetera), also resulting in additional Covid Equitable Share funding allocated to municipalities and resulting in a special adjustments budget approved by the council in September 2020.

In view of these major financial risks and constraints facing the municipality, inclusive of the impact on our business and residential communities, and with the duration and extent of the second wave anticipated at the time, the process of the compilation of the previous draft budget (2020/21, for the current financial period ending 30 June 2021), was marked by the challenge of the impact of the worldwide COVID pandemic on the business in terms of strategies and our approach with the budget process followed at that stage.

The municipality thus had to analise and align with immediate focus on actions required and responsibilities towards our communities, and in order to adhere to the national state of disaster declared on 15 March 2020. The announcement of stringent measures on a national level, to contain the spread of Covid-19 at the time, such as travel restrictions on foreigners, a ban on mass gatherings of people, and the closure of schools. The unforseen and almost disasterous impact of before-mentionef on the local economy, lasted for several months.

The municipality has also demonstrated extreme effort and care with the finalisation of the 2020/2021 MTREF Budget for implementation in the past year, in revisiting the previous year's municipal budget in totality during April 2020 (lockdown), to ensure that all municipal service charges (except Elecricity, where increases in tariffs are applied for by Eskom and approved by the National Electricity Regulator of SA (NERSA), recommended and subsequently approved by Council, were affordable. The impact of tariff increases under the control of the municipality on a municipal consumer account (basket of services), for the past financial year which ended 30 June 2021, was thus capped at 4.5%.

Adjusted alert level 3 was applicable from 29 December 2020 until 28 February 2021. The country was on adjusted alert level 1 from 1 March 2021, subsequently reviewed again to an adjusted level 4 as announced towards the end of June 2021.

The municipal council furthermore assisted our communities since the fourth quarter of the 2019/2020 financial year for a number of months, in approving at the time Covid-19 relief, in the form of temporary auto classification status adjustment for holiday accommodation establishments for several months, with residential rates tariff thus applied.

Before-mentioned implied approval of extended payment arrangements for residential and business customers for a prolonged period since the lockdown announced in March 2020.

In terms of the implemetation of increased tariffs approved in May 2021 for the next financial year (starting 1 July 2021), extreme effort and care of the municipal executive and administration once again resulted in budget cuts to ensure an increase of only 4% for municipal services and sundry tariffs across the board, (excluding electricity), to assist the local business community and our customers as far as possible. The municipality must however ensure financial stability, due to the critical role it has to play in ensuring continued service rendering to communities to prevent a disasterous future ahead. Electricity tariffs approved for the 2021/22 financial year are 14.59 per cent, aligned with the Determination of the Municipal Tariff Guideline Increase for the Financial Year 2020/21 and the Revision of Municipal Tariff Benchmarks as published, in accordance with the decision of the National Energy Regulator of South Africa (NERSA) as published.

The Municipality still remains alert and sensitive with regard to the impact of the COVID-19 Disaster on the municipality referring to the response and compliance required from the municipality in terms of the Disaster Management Regulations, inclusive of the impact on our human and fiscal resources, to ensure that expenditure incurred does not exceed the trend in revenue generated to fund the budget. The capital budget is set aside for spending on infrastructure and services, such as roads, water and electricity as well as the many other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents.

The entire budget amount per annum is based on the income that the Municipality expects to derive from rates, service charges, and grants and subsidies. During the 2020/2021 financial year, the Municipality managed to spend 90.97% of its capital budget (audit outcome), 96.32% of its operating budget (audit outcome) and raised 100.33% of the total revenue budget.

Financial Management Reforms

In order to achieve our objectives, the Municipality has implemented the following financial management reforms to ensure that resources are used efficiently:

- Efficient costing of services and projects by identifying and managing the cost drivers, inclusive of a sustained focus on cost containment, also in view of the promulgation of the Municipal Cost Containment Regulations on 7 June 2019 by the Minister of Finance, in concurrence with the Minister of Cooperative Governance and Traditional Affairs, in an attempt to "ensure that resources of a municipality and municipal entity are used effectively, efficiently and economically".
- Active use of forecasts and projections to manage cash flow efficiently.
- Active monitoring of income and expenditure against pre-determined budget targets/projections.
- Set financial benchmarks and monitor performance against them.
- Development of a feasible capital funding strategy.
- Development of a feasible cash and investment strategy.
- Exploring additional funding sources.

b) Highlights: Financial Services

Highlights	Description
mSCOA	The SCOA Regulation originally provided for a three year preparation and readiness window, and all 278 municipalities and municipal entities had to be compliant to the mSCOA classification framework by 1 July 2017. Overstrand municipality was identified as one of the official national pilot sites to early implement mSCOA and to pilot the Bytes SAMRAS system. This was first implemented for the 2015/2016 financial year and has been continued since then as a dedicated project under the leadership of the mSCOA Work group with senior Finance Directorate staff and representatives of other directorates as members. This work group is still actively monitoring the status of this process, which are not fully completed, due to the phenomenon which unfolded from an advanced stage of mSCOA implementation, of a continued phase of system conversion/migration to re-development/migration of systems to a web environment on a national level, still causing disruption in the municipal sphere after several years, as mentioned earlier in this report. The municipality is currently considering updated project information, in order to consider the status, appropriate approach and planning in this regard.
Finance Directorate Staff Establishment	The Finance Directorate could adress the capacity challenges within the Finance Directorate staff establishment to some extent without any additional budget allocation, through restructuring during the previous financial year, these positions either advertised and filled in the current financial year (2020/2021) or in process of recruitment and selection.
Financial Performance	In the publication of the Municipal Financial Stability Index of Ratings Africa earlier in in this year (2021), the Overstrand

Highlights	Description
	Municipality has been ranked 3rd among best-run municipalities in the country, specifically in terms of good financial management and the impact there-of on service delivery. This index is based on the operating performance, liquidity management, debt governance, budget practices, affordability and infrastructure development of the previous financial period (2019/2020). Ratings Africa defines financial stability for municipalities as "the financial ability to deliver services and develop and maintain the infrastructure required by its residents without unplanned increases in rates and taxes or reduction in services."

TABLE 192: FINANCIAL SERVICES HIGHLIGHTS

c) Challenges: Financial Services

Description	Progress made in 2020/21 to address challenge
Priorities in terms of Management Information Systems	In view of the updated status provided under mSCOA above, the continued effort and dedicated focus for 2020/2021 as follows: An on-going process to identify optimal solutions, with an emphasis on value for money, with reference to the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577, which defines as follows: "minimum system requirements" means those specifications for an integrated software solution, incorporating an enterprise resource management system determined in terms of regulation 7;"
Strategic considerations	Based on the updated status provided under mSCOA above, the status as follows: A review of existing systems and procedures within the directorate is identified as a priority, in order to ensure increased productivity and efficiency. Furthermore: Continued focus on review of business processes, as well as internal and external client services.

TABLE 193: FINANCIAL SERVICES CHALLENGES

Details of the types of account raised and recovered	Debt Recovery								
	R'000								
	2018/19			2019/20			2020/21		
	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year
			%			%			%
Property Rates	233,092,551	230,322,833	98.81	240,909,593	235,115,332	97.59	261,222,295	261,668,760	100.17

Details of the types of account raised and recovered	Debt Recovery								
	R'000								
	2018/19			2019/20			2020/21		
	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year
			%			%			%
Electricity	378,693,094	376,429,665	99.40	415,960,047	408,923,150	98.31	442,791,993	442,832,986	100.01
Water	129,857,575	125,970,634	97.01	133,037,237	125,652,074	94.45	131,112,619	133,593,482	101.89
Sanitation	77,718,851	76,064,402	97.87	80,925,441	77,293,799	95.51	87,093,645	86,616,153	99.45
Refuse	61,763,313	61,011,312	98.78	68,255,928	66,240,006	97.05	72,198,343	71,194,536	98.61

TABLE 194: DEBT RECOVERY

d) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021			
						Annual Target	Actual	R	Corrective Measures
TL13	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	All	7,62	**3**	**6.27**	B	Target extremely well met
TL14	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within	Ratio achieved	All	25,06	**15**	**23.56**	B	Target extremely well met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020/2021			
						Annual Target	Actual	R	Corrective Measures
		the year) (MPPMR Reg 10 (g))							
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	All	12,33%	**14.00%**	**11.37%**	B	Target extremely well met
TL16	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor General by 31 October 2020 due to extension granted in terms of GG 43582.	Financial statements submitted	All	1	**1**	**1**	G	Target met
TL17	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan to the CFO by end of October 2020	Reviewed long term financial plan submitted	All	1	**1**	**1**	G	Target met
TL34	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	All	7595	**7 750**	**7 278**	B	Target extremely well met
TL39	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 80% (Receipts/total billed for the 12 month period x 100)	% Recovered	All	97,10%	**80.00%**	**100.15%**	G2	Target well met
TL49	The provision of democratic, accountable and ethical governance	Submit the Final MTREF budget by the end of May 2021	Final Budget submitted	All	1	**1**	**1**	G	Target met

TABLE 195: SERVICE DELIVERY INDICATORS: FINANCIAL SERVICES

Employees: Financial Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%

Employees: Financial Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
4 - 6	43	40	41	43	40	3	6.97%
7 - 9	22	20	22	24	20	4	16.66%
10 - 12	23	22	20	25	21	4	16%
13 - 15	12	12	10	12	11	1	8.33%
16 - 18	4	4	4	4	4	0	0%
19 - 20	1	1	1	1	1	0	0%
Total	**105**	**99**	**98**	**109**	**97**	**12**	**5.74%**

TABLE 196: EMPLOYEES: FINANCIAL SERVICES

3.10.3 HUMAN RESOURCES SERVICES

a) Introduction to Human Resources Services

The Human Resources Department resort under the Director: Management Services and is responsible for the following functions:

- Strategic Human Resources
- Human Resources Administration
- Recruitment and Selection
- Labour Relations.
- Performance Management
- Occupational Health and Safety
- Training and Development

The challenge is to move from Human Resources Management to Human Capital Management.

b) Service Delivery Priorities

Strategic Human Resources

To provide management with effective and efficient strategic advice and support with reference to new and amended legislation, interpretation of policies; organizational change, sound labour relation practices and health and safety environment.

Recruitment and Selection

To ensure that the right persons are appointed at the right time in the right positions are one of the most important challenges. This priority challenges in terms of legislation, cost and service delivery.

Labour Relations

To apply sound labour relations within the work place. Inform and advise management on the application of disciplinary code and procedures in order to comply with the necessary legislation and Bargaining Council Agreements.

c) Highlights: Human Resources

Highlights	Description
Development of the COVID-19 Infectious Disease Plan of the Municipality. Development of departmental Return to Work Plan	• The appointment of 16 Screeners for the screening of staff members before entering the workplace. • The creation and implementation of an Infectious Disease COVID- 19 Plan
Personnel Administration (Onica)	Electronic scanning of Personnel files on collaborator

TABLE 197: HUMAN RESOURCES HIGHLIGHTS

d) Challenges: Human Resources

Description	Progress made in 2020/21 to address challenge
Individual Performance Management	A compulsory KPI (performance management) for each manager to report on will be the solution for any form of Performance Management challenges.
Labour Relations	The shortage of skilled and qualified chairperson and initiators in disciplinary hearing.

TABLE 198: HUMAN RESOURCES CHALLENGES

e) Service Delivery Indicators

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020 to 2021			
						Annual Target	Actual	R	Corrective Measures
TL20	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	All	**84.54%**	**100.00%**	**100.00%**	G	Target met

TL KPI Number	Strategic Objective	KPI Description	Unit of Measurement	Wards	Actual 2019/2020	Overall Performance for 2020 to 2021			
						Annual Target	Actual	R	Corrective Measures
TL21	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2021	Structure reviewed	All	**1**	**1**	**1**	G	Target met
TL23	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	All	**90.64%**	**92.00%**	**92.08%**	G2	Target well met
TL24	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed	All	**71**	**70**	**71**	G2	Target well met

TABLE 199: SERVICE DELIVERY INDICATORS: HUMAN RESOURCES

Employees: Human Resources Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	2	2	2	2	2	0	0%
4 - 6	1	1	1	1	1	0	0%
7 - 9	2	2	1	2	2	0	0%
10 - 12	10	10	10	10	9	1	10%
13 - 15	2	2	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%

Employees: Human Resources Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
Total	18	8	17	18	17	1	5.55%

TABLE 200: EMPLOYEES: HUMAN RESOURCES SERVICES

3.10.4 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

a) Introduction to Information and Communication Technology (ICT) Services

The traditional role of ICT Departments in local government from being primarily a technical support function and to assist business on a re-active basis to resolve problems of a technical nature is long gone. For municipalities to deliver an on-going, cost effective and quality service to all its communities it is imperative that the ICT Services Division becomes an equal partner with all Directorates in the municipality when alternative opportunities for improved service delivery mechanisms are contemplated.

The emergence of new ICT technology solutions to enable more effective service delivery while driving costs down necessitates even more than ever before, a sound and strategic alliance between lines of business and the ICT Services Division in the municipality.

The ICT Services Division in the Overstrand Municipality is well positioned with a fully functional ICT Steering Committee that ensures proper governance and management of all ICT related initiatives, decisions and ICT work processes, including working towards fully implementing the Department of Local Government ICT Governance Framework.

In addition to the Business and Operation reporting done at the ICT Steering Committee, it also serves also the platform where the ICT Services Division can:

- Share information with Councilors, Executive management and management on emerging trends in the ICT Industry;
- Present to business, opportunities to exploit emerging ICT technologies to improve service delivery;
- To get approval and authorise for Overstrand Wide, cross directorate projects or systems, and
- To demonstrate to the continued alignment between lines of business and ICT and the value adds that can be achieved through on-going alignment and collaboration.

b) Highlights: ICT Services

Highlights	Description
Emergency and operational Digital Radio Systems upgrade (high sites and radios)	Phase II implementation of the move from an Analog radio system to a fully integrated Digital radio system. This phase expanded the current footprint and included more departments and personell onto the digital ecosystem to enable Overstrand Wide radio communication.
UPS replacement	New UPS replacement procured and installed for Olifantsberg, Kleinmond and Gansbaai high site equipment backup to replace aging and faulty UPS's.
DR host server with attached storage replacement EOL	The existing Disaster Recovery physical server was out of date and end of life and needed to be replaced to ensure the viability, secure functioning and support of the Disaster Recovery physical environment and systems.
New high site – Overstrand wide	A new high site was erected at the Stanford Fire department to facilitate Digital Radio commuications and CCTV operations.
Minor assets ICT – Organization wide	A new server for the Digital Radio Network Dispatch was procured as well as an additional consignment of 77 computers to facilitate the replacement of aged and unsuitable existing stock.
Microsoft Office Suite implementation	The implemetation of the Microsoft Office Suite of products continued to enable better email integration, file storage and collaboration features, especially to fasttrack internal and external communication capabilities.
Implementation of the new Hosted Digital PABX solution	The municipality has concluded its move from the aged analog PABX system to a new Digital Hosted PABX; inclusive of new telephones, switchboards and a telehone management system in order to have added functionality while saving operational and call costs.

TABLE 201: ICT SERVICE HIGHLIGHTS

c) Challenges: ICT Services

Description	Progress made in 2020/21 to address challenge
Interconnectivity: Radio Frequency network Spectrum delays	The selected upgrading of certain sites has enabled more effective bandwidth and communication, however, to expand the footprint radio frequency spectrum assignment delays from ICASA has hampered full implementation.
Computer Resourcing: The municipality has a fair percentage of older stock computers (Desktops and Laptops)	The machines have bee upgraded to windows 10 and The Microsoft Office suite and needs to upgrade its existing resources. New machines have been procured, however does not cover the full required need. The replaced stock, where possible, is recycled with upgraded internal parts and re-deployed to less critical areas of the organisation.
Video Conferencing capablities	The municipality is in the process of actively planning and implementing new video technology, features and interoperability to enable remote meeting, conference facilities and collaboration features per town and remote hub offices.
Pandemic: Resourcing and Remote Work - The lockdown,	Staggered work has assisted in mitigating the remote work functionality needed after a less restrictive lockdown, however the deployment of

Description	Progress made in 2020/21 to address challenge
and subsequent back-to-work and infrastructure requirements to work remotely has impacted ICT resources, connectivity and support.	equipment is still a factor going forward, however the staggered work approach has brought about its own challenges. The connectivity has been addressed in the short term, but remote support and working is still a challenge going forward, as well as the security of internal and remote office workers and systems.

TABLE 202: ICT SERVICE CHALLENGES

Employees: ICT Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees (posts filled)	Posts	Employees (posts filled)	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	3	0	0	0	0	0%
7 - 9	2	3	1	4	2	2	50%
10 - 12	3	1	3	3	3	0	0%
13 - 15	1	2	1	1	1	0	0%
16 - 18	2	0	2	2	2	0	0%
19 - 20	0	0	0	0	0	0	0%
ICT Interns	0	9	1	0	**0**	**0**	0%
Total	**8**	**9**	**8**	**10**	8	2	20%

TABLE 203: EMPLOYEES: ICT SERVICES

CAPITAL EXPENDITURE 2020/21 ICT SERVICES						
R'						
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Total Project Value	Budget Variance	
					R	0%
TOTAL	**3 000 000**	**3 004 617.45**	**2 882 742.24**	**3 000 000**	**121 875.21**	**0.0406**
Emergency and operational Digital Radio systems	600 000	600 000	599 767.44	600 000	232.56	0.0004
UPS replacement	300 000	300 000	295 950.00	300 000	4 050.00	0.0135
DR host server with attached storage replacement - EOL	300 000	500 000	499 738.55	300 000	261.45	0.0005
New high site – Overstrand Wide	600 000	600 000	482 668.80	600 000	117 331.20	0.1956
Minor assets ICT – Organization wide	1 000 000	1 004 617.45	1 004 617.45	1 000 000	0	0

TABLE 204: CAPITAL EXPENDITURE 2020/21: ICT SERVICES

95.94% of the capital budget for ICT for 2020/21 was spent. There were five primary capital funded projects to address; the emergency and operational Digital Radio systems upgrade, UPS replacement for key high sites at the main Overtrand towns, the end-of-life DR host server (with attached storage), a new high site at the Stanford Fire department and the procurement of ICT minor assets for the organization.

3.10.5 LEGAL SERVICES

a) Highlights: Legal Services

Highlights	Description
Schedule of legal referrals	The Legal Services Department attended to at least 635 legal referrals during the 2020/21 financial year.

TABLE 205: LEGAL SERVICES HIGHLIGHTS

b) Challenges: Legal Services

Description	Progress made in 2020/21 to address challenge
Additional Court – Matters struck from the court roll	The implementation of many corrective measures / action plans, were severely curtailed by the prevailing consequences of the Covid-19 pandemic, including but not limited to the appointment of a new service provider responsible for the apprehension of traffic offenders. A further previously unforeseen consequence of the pandemic, was the instruction received from the NPA and Department of Justice in terms of which new matters could not be enrolled (the effect of which was that it had to be struck from the court roll) and old matters had to be struck from the court roll, as attending court proceedings was not one of the travel exceptions allowed for by the Regulations issued in terms of the Disaster Management Act. Furthermore, all intended training sessions with law enforcement officers and traffic officers had to be cancelled due to the restriction on gatherings. Notwithstanding the foregoing, the following steps (the broad terms of which were outlined in the audit report) were taken to address the amount of matters struck from the court roll and charges being withdrawn - 1. A new J534 fine book was introduced to assist officers in correctly completing notices issued to alleged offenders; 2. Errors on control documents which are not capable of being rectified in court, were clearly indicated on the control documents for consideration and further action by senior officials;

Description	Progress made in 2020/21 to address challenge
	3. An official who repeatedly made errors, and officials who made the same errors, were reported to senior officers to address the issues through training. 4. Insofar as possible, cases were kept on the court roll, rather than being withdrawn, for decision by the court as to whether or not the matter could proceed without prejudice to an accused; 5. Officers were requested to provide affidavits regarding notices issued, especially where the charge was in such a way that further clarification was required. Subsequent to further information received, charge sheets were amended to the extent allowed by the provisions of the Criminal Procedure Act; 6. Sheriffs responsible for the serving of summonses were instructed to only serve summonses on accused, in an attempt to prevent matters being struck from the court roll due to defective service.

TABLE 206: LEGAL SERVICES CHALLENGES

Employees: Legal Services							
Job Level	2017/18	2018/19	2019/20	2020/21			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	0%
4 - 6	0	0	0	0	0	0	0%
7 - 9	4	4	4	4	4	0	0%
10 - 12	1	1	1	1	1	0	0%
13 - 15	2	2	2	2	2	0	0%
16 - 18	1	1	1	1	1	0	0%
19 - 20	0	0	0	0	0	0	0%
Total	**8**	**8**	**8**	**8**	**8**	**0**	0%

TABLE 207: EMPLOYEES - LEGAL SERVICES

3.10.6 PROCUREMENT SERVICES

a) Highlights: Procurement Services

Highlights	Description
No successful appeals or objections	We only received four (2) Section 62 appeals both of which were dismissed by the relevant Appeals Authority

TABLE 208: PROCUREMENT SERVICES HIGHLIGHTS

b) Challenges: Procurement Services

Description	Progress made in 2020/21 to address challenge
Insufficient Procurement staff to service the organisation. The loss of three (3) key personnel due to retirement and moving to other departments in the municipality. This created personnel capacity problems resulting in backlogs in the completion of procurement processes.	Two of the vacancies have been filled by 30 June 2021

TABLE 209: PROCUREMENT SERVICES CHALLENGES

c) Service Statistics for Procurement Services

1. The Buyers Division processed transactions as follows from the 2018/19 financial year.

Buyer's Section	Activities	Total No	Monthly Average	Daily Average
2018/19	Requests processed	8775	731	37
2018/19	Orders processed	8052	671	34
2019/20	Requests processed	6836	570	29
2019/20	Orders processed	6029	502	25
2020/21	Requests processed	7189	599	30
2020/21	Orders processed	6380	532	27

TABLE 210: ACTIVITIES OF THE BUYER'S SECTION

2. The Procurement Division is primarily responsible for the formal bidding processes through the bid committee system and has processed the following transactions:

Bids awarded 2020/21	Total	Monthly average	Value R
Requests registered	119	9,92	R 546 158 825,05
Requests cancelled or referred back	1	N/A	R 36 000,00
Extensions	6		R 5 306 936,67
Bids received (Number of documents)	738	61.5	N/A

Bids awarded 2020/21	Total	Monthly average	Value R
Bids awarded	103	8,58	R 331 411 934,70
Bids awarded ≤ R200 000	43	3,58	R 3 712 900,85
Appeals registered	2	0,17	N/A
Successful Appeals	0	N/A	N/A

TABLE 211: TRANSACTIONS PROCESSED BY THE PROCUREMENT DIVISION

3. Deviations from Council's Supply Chain Management Policy can be analysed as follows:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Clause 36(1)(a)(i)- Emergency	27	6,26	5 544 149,22	18,04
Clause 36(1)(a)(ii)- Sole Supplier	12	2,78	1 517 896,99	4,94
Clause 36(1)(a)(iii)- Unique arts	0	-		-
Clause 36(1)(a)(v)- Impractical / impossible	392	90,96	23 669 975,19	77,02
Total	**431**	**100,00**	**R30 732 021,41**	**100,00**

TABLE 212: STATISTICS OF DEVIATIONS FROM THE SCM POLICY

3.11 COMPONENT J: SERVICE DELIVERY PRIORITIES FOR 2021/22

The main development and service delivery priorities for 2021/22 forms parts of the Municipality's Top layer SDBIP for 2021/22 and are indicated in the table below:

3.11.1 BASIC SERVICE DELIVERY

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
TL1	98% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	98.00%	1
TL2	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	110 000	1

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
TL3	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	75.00%	1
TL4	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	95.00%	1
TL5	Limit unaccounted water to less than 20% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	18.00%	1
TL18	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	7.50%	1
TL19	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	1	1
TL29	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	320	1
TL30	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	30 615	1
TL31	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10	Number of formal households for which refuse is removed at least once a week	35 121	1
TL32	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	52	1
TL33	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	21 500	1
TL34	Provision of free basic electricity, refuse removal, sanitation and water in terms	Number of Indigent households	8 000	1

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
	of the equitable share requirements (MPPMR Reg 10 (b))			
TL35	Percentage of a municipality's capital budget actually spent on capital projects identified for 2021/22 in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))	% of the capital budget spent	95.00%	1
TL36	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	980	1
TL37	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	31 436	1
TL38	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2022 (Actual MIG expenditure/Allocation received)	% expenditure of allocated MIG funds	100.00%	1
TL45	Provision of water to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	70	1
TL46	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	95	1

TABLE 213: SERVICE DELIVERY PRIORITIES FOR 2021/22 - BASIC SERVICE DELIVERY

3.11.2 GOOD GOVERNANCE

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
TL6	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	97	1
TL7	Submit quarterly progress reports on the revision of the top 10 risks as a corrective action to the Executive Management Team	Number of progress reports submitted	4	1
TL20	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	100.00%	1
TL21	Review the Municipal Organisational Staff Structure by the end of June 2022	Structure reviewed	1	1
TL22	Revise the Section 14 Access to Information Manual by the end of June 2022 to ensure compliant and up to date policies	Manual revised	1	1
TL23	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	% filled	92.00%	1
TL24	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed	74	1
TL41	Sign section 56 performance agreements with all directors by the end of July 2021	Number of agreements signed	6	1
TL42	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit quarterly progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	4	1
TL43	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2021 to be completed by Sept 2021 and the current period October to December 2021 to be completed by February 2022	Number of appraisals	12	1
TL44	Draft the annual report and submit to the Auditor-General by end August 2021	Draft Annual report submitted	1	1

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
TL47	Submit the final Annual report and Oversight report to Council before 31 March 2022	Final Annual report and oversight report submitted	1	1
TL48	Prepare the final IDP for submission to Council by the end of May 2022	Final IDP submitted	1	1

TABLE 214: SERVICE DELIVERY PRIORITIES FOR 2021/22 - GOOD GOVERNANCE

3.11.3 OPTIMIZATION OF FINANCIAL RESOURCES

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
TL13	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	3	1
TL14	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	Ratio achieved	15	1
TL15	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	16.00%	1
TL16	Financial statements submitted to the Auditor-General by end August 2021	Financial statements submitted	1	1
TL17	Submit a reviewed long term financial plan to the CFO by end of October 2021	Reviewed long term financial plan submitted	1	1
TL39	Achieve a debt recovery rate not less than 95% (Receipts/total billed for the 12-month period x 100)	% Recovered	95.00%	1
TL49	Submit the Final MTREF budget by the end of May 2022	Final Budget submitted	1	1

TABLE 215: SERVICE DELIVERY PRIORITIES FOR 2021/22 - OPTIMIZATION OF FINANCIAL RESOURCES

3.11.4 SAFE AND HEALTY ENVIRONMENT

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
TL25	Annually review and submit Disaster Management Plan to Council by the end of October 2021	Reviewed plan submitted	1	1

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
TL26	Review Community Safety Plan in three-year cycle by end of June 2022 in conjunction with the Department of Community Safety	Plan reviewed	1	1
TL27	Arrange public awareness sessions on Protection Services	Number of sessions held	100	1
TL28	Collect R10,000,000 Public Safety Income by 30 June 2022 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	R10 000 000	1

TABLE 216: SERVICE DELIVERY PRIORITIES FOR 2021/22 - SAFE AND HEALTHY ENVIRONMENT

3.11.5 SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT

TL KPI Number	KPI Description	Unit of Measurement	Annual Target	Area
TL8	Provide three progress reports on LED, Social Development and Tourism initiatives to Portfolio Committee by end June 2022 (Refers to three progress reports for the 2021/22 financial year)	Number of progress reports on LED, Social Development & Tourism initiatives	3	1
TL9	Managers LED, Social Development and Tourism report on the hosting of at least one mobile Thusong outreach during the 2021/22 financial year to the Director Economic and Social Development & Tourism	Report on the mobile Thusong outreach programme	1	1
TL10	Support 130 SMME's in terms of the SMME Development Programme by 30 June 2022	Number of SMME's supported	130	1
TL11	Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism	Number of projects / initiatives collaborated on	28	1
TL12	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 1028 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	1 028	1
TL40	Support 60 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2022	Number of Emerging Contractors supported	60	1

TABLE 217: SERVICE DELIVERY PRIORITIES FOR 2021/22- SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT

CHAPTER 4

ORGANISATIONAL DEVELOPMENT PERFORMANCE

Screenings for COVID-19 was arranged throughout the Overstrand Municipality and the Registered Nursing Practitioners and Enrolled Nurses in charge of the screenings in the different towns are:

Mieta Smith
(Kleinmond)

Yolanda Gillions
(Hermanus)

Heleen Mouton
(Hermanus)

Martie du Toit
(Stanford)

Theresa de Kock
(Gansbaai)

4.1 National Key Performance Indicators- Municipal Transformation and Organisational Development

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area – Municipal Transformation and Organisational Development.

KPA & Indicators	Municipal Achievement	Municipal Achievement	Municipal Achievement
	2018/19	2019/20	2020/21
The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	68	71	71
The percentage of a municipality's budget actually spent on implementing its workplace skills plan	99.88%	84.54%	99.60%

TABLE 218: NATIONAL KPI'S - MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

4.2 Introduction to Municipal Workforce

For the 2020/21 financial year Overstrand Municipality employed **1187** (excluding non-permanent positions) officials (**60 new** appointees and **37 internal** appointees during 2020/21), who individually and collectively contribute to the achievement of Municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

4.2.1 EMPLOYMENT EQUITY

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational levels in the workforce of a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

The Employment Equity targets and goals are presented to Management at shortlisting's during the recruitment and selection process. Employment Equity targets and goals which include the three highest levels of Management are provided to Directors on a monthly basis to create awareness of targets and goals set within the Employment Equity Plan. Employment Equity meetings are set to outline the targets and goals achieved during the year.

a) Employment Equity targets/actual

African		Coloured		Indian		White	
Target June	**Actual June**	**Target June**	**Actual June**	**Target June**	**Actual June**	**Target June**	**Actual June**
7	7	25	27	0	0	38	37

TABLE 219: 2020/21 EE TARGETS/ ACTUAL BY RACIAL CLASSIFICATION (3 HIGHEST LEVELS OF MANAGEMENT)

African		Coloured		Indian		White	
Target June	**Actual June**	**Target June**	**Actual June**	**Target June**	**Actual June**	**Target June**	**Actual June**
334	329	539	562	2	2	215	200

TABLE 220: 2020/21 EE TARGETS/ ACTUAL BY RACIAL CLASSIFICATION (TOTAL WORKFORCE)

Male (Including Disabilities)		Female (Including Disabilities)	
Target June	**Actual June**	**Target June**	**Actual June**
763	779	327	314

TABLE 221: 2020/21 EE TARGETS/ ACTUAL BY GENDER CLASSIFICATION

b) Employment Equity vs. Population

Description	African	Coloured	Indian	White	Total
Population numbers (Provincial)	1 912 547	2 840 404	60 761	915 053	5 728 765
% Population	31.3	52.4	0.3	16	100
Number for positions filled	329	562	2	200	1093
% for Positions filled	30.10	51.41	0.19	18.30	100

TABLE 222: EE POPULATION 2020/21

c) Occupational Levels – Race

The table below categories the number of employees by race within the occupational levels:

Occupational	Male				Female				Total
Levels	**A**	**C**	**I**	**W**	**A**	**C**	**I**	**W**	
Top Management	1	3	0	1	0	1	0	1	7
Senior management	0	2	0	1	0	0	0	0	3
Professionally qualified and experienced specialists and mid- management	2	15	0	24	4	6	0	10	61
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	13	69	0	36	9	27	1	40	195
Semi-skilled and discretionary decision making	87	168	0	29	31	85	0	44	444
Unskilled and defined decision making	160	156	1	11	22	30	0	3	383
Total permanent	263	413	1	102	66	149	1	98	1093
Non- permanent employees									
Grand total	**263**	**413**	**1**	**102**	**66**	**149**	**1**	**98**	**1093**

TABLE 223: OCCUPATIONAL LEVELS

4.2.2 VACANCY RATE

The approved organogram for the municipality had **1 187** posts for the 2020/2021 financial year. The actual positions filled are indicated in the tables below by post level and by functional level. **94** Posts were vacant at the end of (2020/21), resulting in a vacancy rate of **7.925%.**

Vacant posts are budgeted for: **94**

Below is a table that indicates the vacancies within the municipality:

Per Post Level		
Post level	**Filled**	**Vacant**
MM &MSA section 57 & 56	7	0
Middle management **(T14-T19)**	65	2
Admin Officers **(T4-T13)**	656	87
General Workers **(T3)**	365	5
Total	**1093**	**94**
Per Functional Level		
Functional area	**Filled**	**Vacant**
Municipal Manager	11	2
Management Services	49	4
Financial Services	101	13
Community Services	649	42
Protection Services	151	14
Infrastructure and Planning Services	125	12
Economic Development Services	7	7
Total	**1093**	**94**

TABLE 224: VACANCY RATE PER POST AND FUNCTIONAL LEVEL

The table below indicates the number of staff per level expressed as total positions and current vacancies express as full-time staff equivalents:

Salary Level	Number of current critical vacancies	Total posts as per organogram	Vacancy job title	Vacancies (as a proportion of total posts per category)
Municipal Manager	0	1	N/A	N/A
Chief Financial Officer	0	1	N/A	N/A
Other Section 57 Managers	0	0	N/A	N/A
Highly skilled supervision (T4-T13)	3	20	Electricians	15%
Total	**3**	**22**	N/A	**15%**

TABLE 225: VACANCY RATE PER SALARY LEVEL

4.2.3 TURNOVER RATE

A high turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organizational knowledge. Below is a table that shows the turnover rate within the municipality. The turnover rate remained unchanged in 2019/20 and 2020/21 at **3.37%.**

Terminations during 2020/21 were mostly due to: 32.5% resignations; 27.5% Pensioned & retirement; **5%** Medical board; 15% death and **20%** absconded.

The table below indicates the turn-over rate for the past three financial years:

Financial year	Total no appointments at the end of each Financial Year	New appointments	No Terminations during the year	Turn-over Rate
2018/19	99	63	35	3.01%
2019/20	77	45	40	3.37%
2020/21	99	62	40	3.37%

TABLE 226: TURNOVER RATE

4.3 Managing the Municipal Workforce

Managing the municipal workforce refers to analyzing and coordinating employee behaviour.

4.3.1 INJURIES

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The injury rate remains the same for the **2020/2021** financial year with **134** employees injured. Due to the nature of the injuries the duration of absenteeism due to Injury on duty (IOD) is lengthy in terms of IOD leave.

The table below indicates the total number of injuries within the different directorates:

Directorates	2018/19	2019/20	2020/21
Municipal Manager	0	1	0
Management Services	8	5	5
Financial Services	5	5	3
Community Services	149	97	99
Protection Services	28	18	22
Infrastructure and Planning Services	7	11	3
Economic Development, Social development and Tourism Services	0	2	2
Total	**197**	**139**	**134**

TABLE 227: INJURIES

4.3.2 SICK LEAVE

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken.

The total number of sick leave days taken by employees during the **2020/21** financial year shows a **22.98% increase** when compared with the **2019/2020** financial year.

The table below indicates the total number sick leave days taken within the different directorates:

Department	2018/19	2019/20	2020/21
Municipal Manager	25	32	42
Management Services	233	232	339
Financial Services	611	636	671
Community Services	4136	3738	4 505
Protection Services	712	562	1 078
Infrastructure and Planning Services	588	520	765
Economic Development, Social Development and Tourism Services	27	30	66
Total	**6332**	**5750**	**7 466**

TABLE 228: SICK LEAVE

4.3.3 HR POLICIES AND PLANS

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the managing of staff.

The table below shows the HR policies and plans that are approved and that still needs to be developed:

Approved policies	
Name of policy	**Date approved/ revised**
Revised Time and Attendance	26 June 2019
Revised External Bursary Programme	25 March 2020
SALGA TASK JOB Evaluation Policy for Municipalities	30 October 2019
Policies still to be developed/ reviewed	
Name of policy	**Proposed date of approval**
Sexual Harassment	In progress
Uniform/ Protective Clothing	In progress
HIV/ AIDS	In progress

TABLE 229: HR POLICIES AND PLANS

4.4 Capacitating the Municipal Workforce

Section 68(1) of the MSA states that municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose, the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, 20 1999 (Act No. 28 of 1999).

4.4.1 SKILLS MATRIX

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year (2020/21)	Number of Employees that received training (2020/21)
MM and S57	Female	0	0
	Male	0	0
Legislators, senior officials and managers	Female	11	6
	Male	29	10
Associate professionals and Technicians	Female	3	4
	Male	9	5
Professionals	Female	4	5
	Male	3	7
Clerks	Female	37	28
	Male	6	8
Service and sales workers	Female	8	8
	Male	45	30
Craft and related trade workers	Female	2	0
	Male	22	14
Plant and machine operators and assemblers	Female	0	1
	Male	15	14
Elementary occupations	Female	7	7
	Male	72	51
Sub total	**Female**	**72**	**59**
	Male	**201**	**139**
Total		**273**	**198**

TABLE 230: SKILLS MATRIX

4.4.2 SKILLS DEVELOPMENT – TRAINING PROVIDED

The Skills Development Act (1998) and the Municipal Systems Act, (2000), require employers to supply employees with the necessary training in order to develop its human resource capacity. Section 55(1)(f)

states that as head of administration the Municipal Manager is responsible for the management, utilization and training of staff.

Occupational categories	Gender	Training provided in 2020/21						
		Learnerships		Skills programmes & other short courses		Total		
		Actual	Target	Actual	Target	Actual	Target	% Variance
Technicians and associate professionals	Female	0	0	4	3	4	3	133%
	Male	0	0	5	9	5	9	55%
Clerks	Female	0	0	28	37	28	37	75%
	Male	0	0	8	6	8	6	133%
Service and sales workers	Female	0	0	8	8	8	8	100%
	Male	0	0	30	45	30	45	66%
Craft and related trade workers	Female	0	0	0	2	0	2	0%
	Male	0	0	14	22	14	22	64%
Plant and machine operators and assemblers	Female	0	0	1	0	1	0	100%
	Male	0	0	14	15	14	15	93%
Elementary occupations	Female	0	0	7	7	7	7	100%
	Male	0	0	51	72	51	72	71%
Sub total	**Female**	**0**	**0**	**48**	**57**	**48**	**57**	**84%**
	Male	**0**	**0**	**122**	**169**	**122**	**169**	**72%**
Total		**0**	**0**	**170**	**226**	**170**	**226**	**75%**

TABLE 231: SKILLS DEVELOPMENT

4.4.3 SKILLS DEVELOPMENT – BUDGET ALLOCATION

The table below indicates that a total amount of **R2 107 041.00** were allocated to the workplace skills plan and that **99.60%** of the total amount was spent in the (2020/21) financial year:

Year	Total personnel budget	Total Allocated	Total Spend	% Spent
2018/19	R385 086 003.00	R1 928 354.00	R1 926 041.96	99.88%
2019/20	R410 903 823.00	R2 505 041.00	R2 117 702.74	84.54%
2020/21	R441 138 825.00	R2 107 041.00	R2 093 684.15	99.60%

TABLE 232: BUDGET ALLOCATED AND SPENT FOR SKILLS DEVELOPMENT

4.4.4 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, non-financial managers and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management.

National treasury circular 6 extended the deadline and in terms of the Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect 1 January 2013, employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."

Status of Municipal Minimum Competency (MMC) qualification as at 30.06.2021	
In progress	0
Left the municipality's employment	1
Completed	19
Not completed	3
Still need to complete outstanding unit standards	3

TABLE 233: STATUS OF MMC QUALIFICATION, 30.6.2021

4.5 Managing the Municipal Workforce Expenditure

Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

4.5.1 PERSONNEL EXPENDITURE

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past three financial years and that the municipality is well within the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances (R'000)	Total Operating Expenditure (R'000)	Percentage
	R'000	R'000	
2018/19 (restated)	378,584	1,108,267	34.16%
2019/20	393,854	1,191,082	33.07%
2020/21	439,508	1,310,571	33.54%

TABLE 234: PERSONNEL EXPENDITURE

Below is a summary of Councillor and staff benefits for the year under review:

Financial year	2017/18	2018/19	2019/20	2020/21	
Description	**Actual**	**Actual**	**Actual (Restated)**	**Original Budget**	**Actual**
Councillors (Political Office Bearers plus Other) – R'000					
Salary Package	9 057	9 467	10 174	10 786	10 117
Cell phone allowance	1 081	1 106	1 108	1 110	1 102
Sub Total	**10 138**	**10 573**	**11 282**	**11 896**	**11 219**
% Increase	9.42%	4.29%	6.71%		(0.56)%
Senior Managers of the Municipality – R'000					
Salary Package	10 489	11 036	11 568	12 506	12 036
Cell phone allowance	187	187	187	187	183
Sub Total	**10 676**	**11 223**	**11 755**	**12 692**	**12 219**
% increase	5.67%	5.12%	4.74%		3.95%
Other Municipal Staff – R'000					
Basic Salaries and Wages	191 230	214 329	233 862	259 838	254 435
Pension Contributions	11 484	48 930	26 879	48 588	52 157
Medical Aid Contributions	11 195	12 035	13 141	18 241	13 951
Motor vehicle allowance	10 890	11 455	12 338	8 032	13 032
Cell phone allowance	1 827	1 887	1 942	2 378	1 967
Housing allowance	2 443	2 350	2 507	2 870	2 741
Overtime	18 400	25 089	28 523	32 190	30 532
Other benefits or allowances	38 537	40 713	51 625	35 461	47 255
Sub Total	**286 006**	**356 788**	**370 817**	**407 598**	**416 070**
% increase	(2.14)%	24.75%	3.93%		12.20%
Total Municipality	**306 820**	**378 584**	**393 854**	**432 186**	**439 508**
% increase	(1.54)%	23.39%	4.03%		11.59%

TABLE 235: PERSONNEL EXPENDITURE

CHAPTER 5

FINANCIAL PERFORMANCE

This chapter provides details regarding the financial performance of the municipality for the 2020/21 financial year.

The municipality takes inflationary pressures into account when tariffs and operational expenditure are budgeted for.

The table below shows the 5 most expensive consultancy arrangements for the 2020/21 financial year**:**

Consultant arrangement	Cost	Reason for this engagement
Neil Lyners And Associates (RF) (Pty) Ltd	R11 436 625.64	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022
IX Engineers (Pty) Ltd	R10 033 176.88	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022
Gibb (Pty) Ltd (Arcus Gibb)	R7 775 469.92	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022
Element Consulting Engineers (Pty) Ltd	R3 031 543.98	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022
JPCE (Pty) Ltd	R2 731 518.38	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022

TABLE 236: 5 MOST EXPENSIVE CONSULTANTS FOR THE 2020/21 FINANCIAL YEAR

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

CHAPTER 5: FINANCIAL PERFORMANCE

5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2020/21 financial year:

Financial Summary							
R'000							
Description	2018/19	2019/20	2020/21			2020/21	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Financial Performance							
Property rates	233,093	240,910	262,551	259,241	261,222	-0.5%	0.8%
Service charges	648,033	698,179	663,209	710,209	733,197	9.5%	3.1%
Investment revenue	45,960	53,186	36,073	31,050	34,748	-3.8%	10.6%
Transfers recognised - operational	106,306	123,140	131,840	150,774	140,895	6.4%	-7.0%
Other own revenue	123,034	173,413	161,512	149,119	120,583	-33.9%	-23.7%
Total Revenue (excluding capital transfers and contributions)	**1,156,425**	**1,288,828**	**1,255,185**	**1,300,392**	**1,290,646**	**2.7%**	**-0.8%**
Employee costs	368,000	382,572	437,318	431,319	437,874	0.1%	1.5%
Remuneration of councillors	10,573	11,282	11,896	11,896	11,219	-6.0%	-6.0%
Depreciation & asset impairment	131,114	134,574	141,877	141,877	138,195	-2.7%	-2.7%
Finance charges	44,921	46,570	51,482	48,982	48,805	-5.5%	-0.4%
Materials and bulk purchases	277,663	320,850	269,981	277,631	253,137	-6.7%	-9.7%
Transfers and grants	486	560	11,694	8,764	8,710	-34.3%	-0.6%
Other expenditure	275,779	294,673	417,762	440,089	422,995	1.2%	-4.0%
Total Expenditure	**1,108,536**	**1,191,082**	**1,342,010**	**1,360,559**	**1,320,936**	**-1.6%**	**-3.0%**
Surplus/(Deficit)	47,890	97,746	(86,825)	(60,166)	(30,290)	-186.6%	-98.6%
Transfers recognised - capital	31,952	37,392	30,619	37,228	37,219	17.7%	0.0%
Contributions recognised - capital & contributed assets	26,685	3,730	1,688	9,688	23,919	92.9%	59.5%
Surplus/(Deficit) after capital transfers & contributions	106,526	138,868	(54,518)	(13,251)	30,848	276.7%	143.0%
Share of surplus/ (deficit) of associate	106,526	138,868	(54,518)	(13,251)	30,848	276.7%	143.0%
Surplus/(Deficit) for the year	**106,526**	**138,868**	**(54,518)**	**(13,251)**	**30,848**	276.7%	143.0%
Capital expenditure & funds sources							
Capital expenditure	**172,777**	**211,056**	**303,738**	**280,086**	**254,800**	**-19.2%**	**-9.9%**

Financial Summary							
R'000							
Description	2018/19	2019/20	2020/21			2020/21	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Transfers recognised - capital	66,060	118,851	86,516	84,523	83,490	-3.6%	-1.2%
Public contributions & donations	25,546	2,371	–	–	23,919	100.0%	100.0%
Borrowing	36,495	50,476	92,949	75,228	45,443	-104.5%	-65.5%
Other	–	–	–	–	–	0.0%	0.0%
Internally generated funds	44,675	39,358	124,274	120,335	101,949	-21.9%	-18.0%
Total sources of capital funds							
Financial position							
Total current assets	684,399	809,596	614,227	679,147	765,696	19.8%	11.3%
Total non current assets	3,712,914	3,795,371	3,982,468	3,954,561	3,921,556	-1.6%	-0.8%
Total current liabilities	220,717	294,861	254,715	250,272	310,223	17.9%	19.3%
Total non current liabilities	645,090	642,137	687,245	687,386	678,212	-1.3%	-1.4%
Community wealth/Equity	3,531,506	3,667,969	3,654,735	3,696,050	3,698,817	1.2%	0.1%
Cash flows							
Net cash from (used) operating	215,983	319,076	(75,653)	173,635	210,220	136.0%	17.4%
Net cash from (used) investing	(178,314)	(212,726)	(304,307)	(285,056)	(258,734)	-17.6%	-10.2%
Net cash from (used) financing	20,552	14,275	7,626	7,737	7,424	-2.7%	-4.2%
Cash/cash equivalents at the year end	533,188	653,813	213,093	550,129	612,723	65.2%	10.2%
Cash backing/surplus reconciliation							
Cash and investments available	583,711	700,328	485,812	550,129	612,723	20.7%	10.2%
Application of cash and investments	16,675	48,804	63,049	40,627	57,062	-10.5%	28.8%
Balance - surplus (shortfall)	567,036	651,524	422,762	509,502	555,661	23.9%	8.3%
Asset management							
Asset register summary (WDV)	3,662,386	3,748,856	3,917,008	3,769,173	3,867,277	-1.3%	2.5%
Depreciation & asset impairment	131,114	134,574	141,877	141,877	138,195	-2.7%	-2.7%
Renewal of Existing Assets	–	–	–	–	–	#DIV/0!	#DIV/0!
Repairs and Maintenance	215,024	188,517	210,905	218,461	210,901	0.0%	-3.6%

Financial Summary							
R'000							
Description	2018/19	2019/20	2020/21			2020/21	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Free services							
Cost of Free Basic Services provided	79,256	67,576	100,126	79,451	67,896	-47.5%	-17.0%
Revenue cost of free services provided	111,180	67,576	100,126	79,451	67,896	-47.5%	-17.0%
Households below minimum service level							
Water:	–	–	–	–	–		
Sanitation/sewerage:	–	–	–	–	–		
Energy:	–	–	–	–	–		
Refuse:	–	–	–	–	–		
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1							

TABLE 237: FINANCIAL PERFORMANCE 2020/21

The table below shows a summary of performance against the budgets:

Financial	Revenue				Operating expenditure			
Year	Budget	Actual	Diff.	%	Budget	Actual	Diff.	
	R'000	R'000	R'000		R'000	R'000	R'000	%
2017/18	1,047,640	1,072,189	(24,549)	**2.29%**	1,052,197	997,156	55,041	**-6%**
2018/19	1,083,298	1,156,425	(73,128)	**6.32%**	1,154,476	1,108,536	45,940	**-4%**
2019/20	1,290,877	1,290,276	602	**-0.05%**	1,306,768	1,189,200	117,568	**-10%**
2020/21	1,300,392	1,290,646	9,747	**-0.76%**	1,360,559	1,320,936	39,623	**-3%**

TABLE 238: PERFORMANCE AGAINST BUDGETS

The following graph indicates the various types of revenue items in the municipal budget for 2020/21

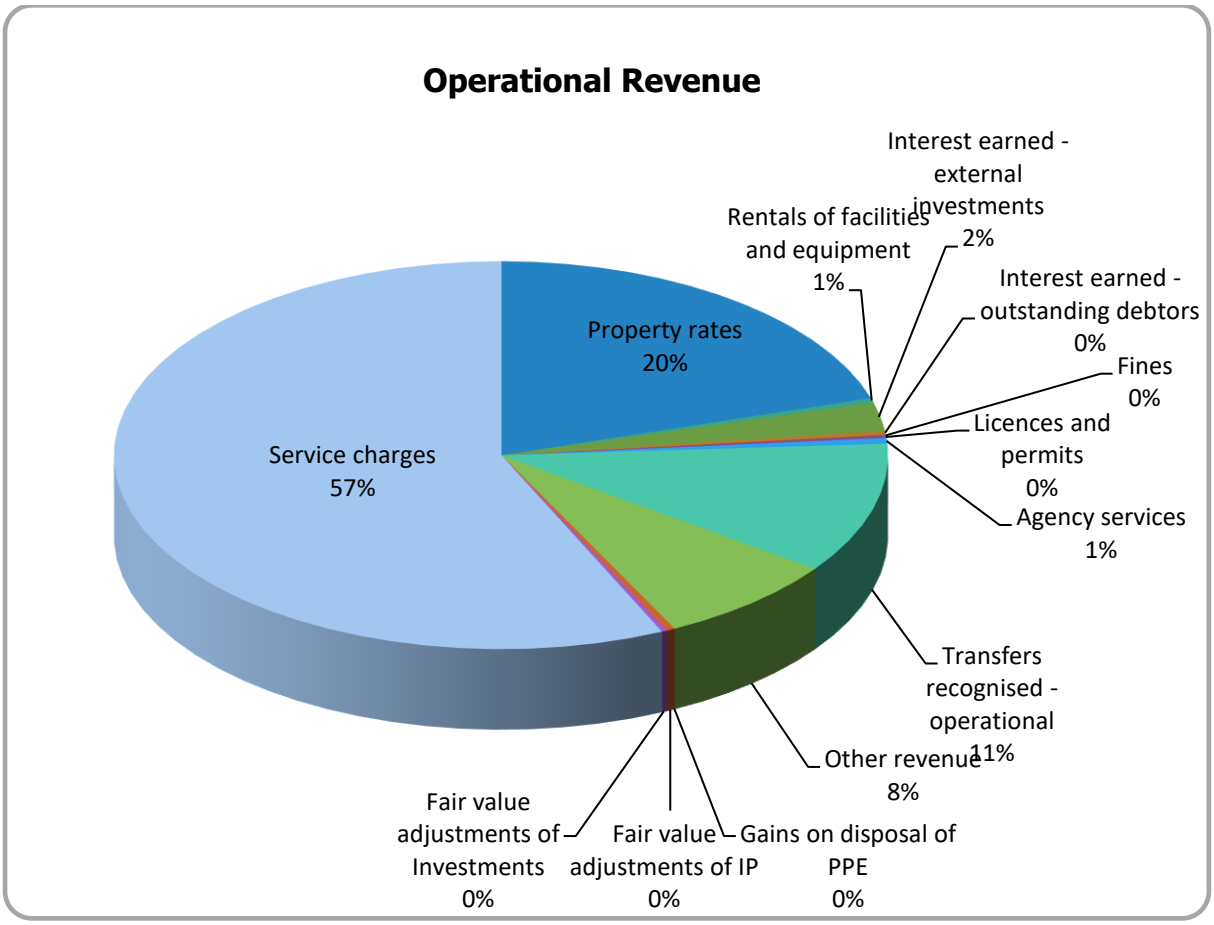


FIGURE 18: REVENUE

The following graph indicates the various types of expenditure items in the municipal budget for 2020/21

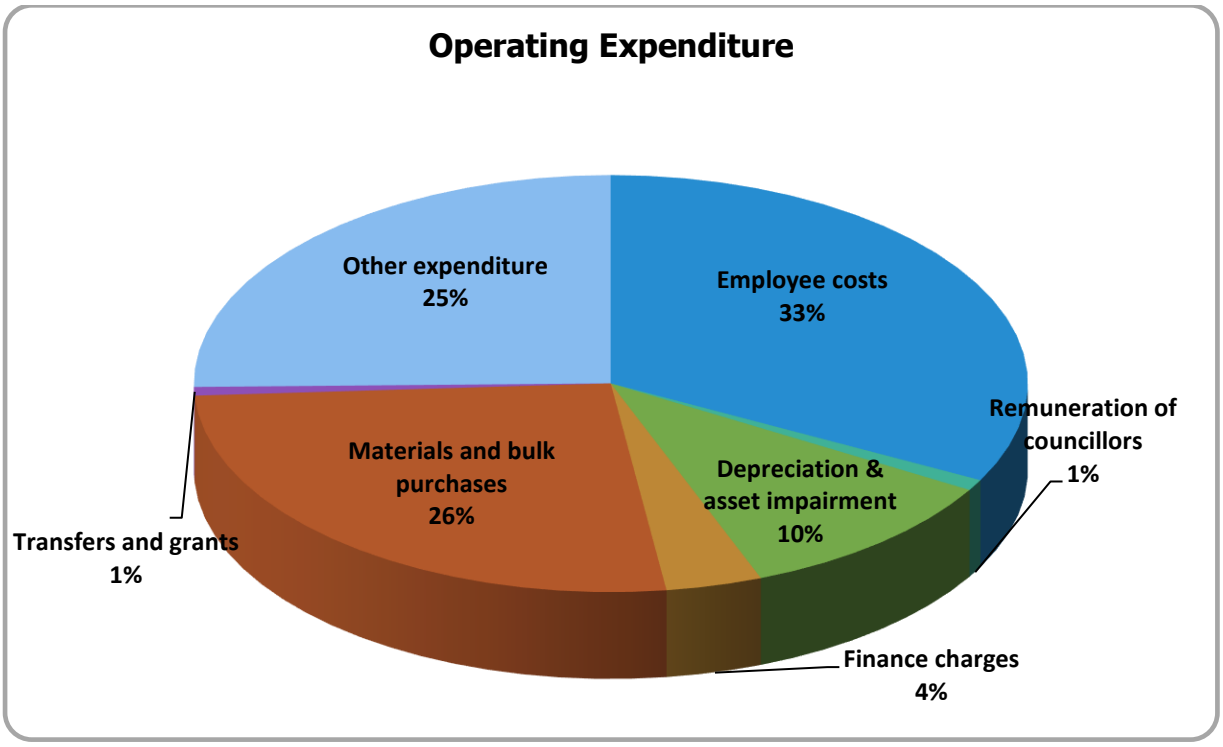


FIGURE 19: OPERATING EXPENDITURE

5.1.1 Revenue collection by Vote

The table below indicates the Revenue collection performance by Vote:

Vote Description	2018/19	2019/20	2020/21				
	R'000						
	Actual	Actual	Original Budget	Adjusted Budget	Actual		
Vote 1 - Council	26,636	30,091	17,732	38,689	38,321	53.7%	-1.0%
Vote 2 - Municipal Manager	86	36	–	–	–	0.0%	0.0%
Vote 3 - Management Services	1,070	1,189	1,416	3,157	2,570	44.9%	-22.9%
Vote 4 - Finance	292,648	299,058	309,162	305,004	309,361	0.1%	1.4%
Vote 5 - Community Services	497,129	585,515	539,510	558,883	585,823	7.9%	4.6%
Vote 6 - Economic and Social Development & Tourism	33,419	32,797	39,830	48,375	16,277	-144.7%	-197.2%
Vote 7 - Infrastructure & Planning	2,044	2,914	4,663	7,930	3,860	-20.8%	-105.5%
Vote 8 - Protection Services	362,029	378,350	375,179	385,270	395,572	5.2%	2.6%
Total Revenue by Vote	**1,215,062**	**1,329,949**	**1,287,492**	**1,347,308**	**1,351,784**	**4.8%**	**0.3%**

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3

TABLE 239: REVENUE BY VOTE

5.1.2 Revenue collection by Source

The table below indicates the revenue collection performance by source for the 2020/21 financial year:

Description	2018/19	2019/20	2020/21			2020/21 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	233,093	240,910	262,551	259,241	261,222	-0.5%	0.8%
Property rates - penalties & collection charges	–	–	–	–	–	0.0%	0.0%
Service Charges - electricity revenue	378,693	415,960	386,294	433,294	442,792	12.8%	2.1%
Service Charges - water revenue	129,858	133,037	128,520	128,520	131,113	2.0%	2.0%
Service Charges - sanitation revenue	77,719	80,925	78,913	78,913	87,094	9.4%	9.4%
Service Charges - refuse revenue	61,763	68,256	69,482	69,482	72,198	3.8%	3.8%
Service Charges - other	–		–	–	–	#DIV/0!	#DIV/0!
Rentals of facilities and equipment	6,278	5,735	7,808	7,808	5,034	-55.1%	-55.1%
Interest earned - external investments	41,768	48,172	31,400	26,400	30,505	-2.9%	13.5%
Interest earned - outstanding debtors	4,192	5,014	4,673	4,650	4,244	-10.1%	-9.6%
Dividends received	–		–	–	–	0.0%	0.0%
Fines	25,672	18,211	29,564	29,564	1,095	-2599.2%	-2599.2%
Licences and permits	2,526	1,975	2,385	2,385	2,227	-7.1%	-7.1%
Agency services	4,885	4,376	4,912	6,412	6,164	20.3%	-4.0%
Transfers recognised - operational	106,306	123,140	131,840	150,774	140,895	6.4%	-7.0%
Other revenue	83,673	143,116	116,843	102,950	106,063	-10.2%	2.9%
Gains on disposal of PPE	–	–		–		0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**1,156,425**	**1,288,828**	**1,255,185**	**1,300,392**	**1,290,646**	**2.7%**	**-0.8%**

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.

TABLE 240: REVENUE BY SOURCE

5.1.3 Operational Services Performance

The table below indicates the Operational services performance for the 2020/21 financial year:

Financial Performance of Operational Services							
R '000							
Description	2018/19	2019/20	2020/21			2020/21 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost							
Water	(64,031)	(92,818)	(101,745)	(99,486)	(98,551)	-3.24%	-0.95%
Waste Water (Sanitation)	(31,064)	(60,909)	(50,100)	(57,825)	(60,432)	17.10%	4.31%
Electricity	(270,630)	(322,237)	(303,644)	(345,146)	(344,288)	11.81%	-0.25%
Waste Management	(55,168)	(54,248)	(52,076)	(46,513)	(73,765)	29.40%	36.94%
Housing	28,760	74,880	38,158	31,700	40,928	6.77%	22.55%
Component A: sub-total	(392,134)	(455,331)	(469,408)	(517,270)	(536,108)	12.44%	3.51%
Waste Water (Stormwater Drainage)	(5,980)	(6,434)	(3,111)	(5,273)	(4,456)	30.18%	-18.32%
Roads	(94,425)	(100,111)	(108,372)	(107,880)	(106,100)	-2.14%	-1.68%
Transport	–		–	–	–	0.00%	0.00%
Component B: sub-total	(100,405)	(106,545)	(111,483)	(113,153)	(110,557)	-0.84%	-2.35%
Planning	(61,153)	(26,397)	(32,336)	(30,556)	(25,494)	-26.84%	-19.86%
Local Economic Development	(8,227)	(4,393)	(12,773)	(9,746)	(9,158)	-39.49%	-6.42%
Component C: sub-total	(69,381)	(30,790)	(45,110)	(40,302)	(34,651)	-30.18%	-16.31%
Community & Social Services	(26,255)	(7,145)	(15,317)	(17,473)	(13,831)	-10.74%	-26.33%
Enviromental Proctection	(6,741)	(9,881)	(16,267)	(16,126)	(16,308)	0.25%	1.11%
Health	–		–	–	–	0.00%	0.00%
Security and Safety	(47,264)	(54,281)	(84,197)	(73,385)	(76,033)	-10.74%	3.48%
Sport and Recreation	(11,863)	(25,488)	(46,323)	(42,482)	(23,080)	-100.71%	-84.06%
Corporate Policy Offices and Other	(136,855)	(108,806)	(192,174)	(162,510)	(153,003)	-25.60%	-6.21%
Component D: sub-total	(228,979)	(205,601)	(354,277)	(311,976)	(282,255)	-25.52%	-10.53%
Total Expenditure	**(790,898)**	**(798,266)**	**(980,278)**	**(982,700)**	**(963,571)**	-1.73%	-1.99%

In this table operational income (but not levies or tarrifs) is offset agaist operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.

TABLE 241: OPERATIONAL SERVICES PERFORMANCE

Total Net Expenditure variance between the original budget and actual was -1.73%. Total Net Expenditure variance between the amended budget and actual was -1.99%.

5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

5.2.1 Water Services

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	16,297	20,081	22,422	21,985	22,061	0.3%
Expenditure:						
Employees	10,687	11,866	12,408	12,429	13,227	6.0%
Contracted services and materials	7,486	47,387	54,892	55,654	54,120	-2.8%
Other	45,858	53,646	56,867	53,388	53,265	-0.2%
Total Operational Expenditure	**80,329**	**112,899**	**124,167**	**121,471**	**120,612**	**-0.7%**
Net Operational (Service) Expenditure	**(64,031)**	**(92,818)**	**(101,745)**	**(99,486)**	**(98,551)**	**-0.9%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

TABLE 242: FINANCIAL PERFORMANCE: WATER SERVICES

5.2.2 Waste Water (Sanitation)

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	26,811	17,577	24,957	22,617	22,477	-0.6%
Expenditure:						
Employees	18,070	20,090	16,421	17,921	20,542	12.8%
Contracted services and materials	12,091	27,159	24,994	29,074	30,261	3.9%
Other	27,715	31,236	33,642	33,446	32,107	-4.2%
Total Operational Expenditure	**57,876**	**78,485**	**75,058**	**80,442**	**82,909**	**3.0%**
Net Operational (Service) Expenditure	**(31,064)**	**(60,909)**	**(50,100)**	**(57,825)**	**(60,432)**	**4.3%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

TABLE 243: FINANCIAL PERFORMANCE: WASTE WATER (SANITATION) SERVICES

5.2.3 Electricity

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	41,413	44,586	50,711	39,569	39,852	0.7%
Expenditure:						
Employees	21,543	24,538	26,916	25,441	25,275	-0.7%
Contracted services and materials	6,603	11,273	11,982	12,560	11,507	-9.2%
Other	283,897	331,012	315,458	346,714	347,359	0.2%
Total Operational Expenditure	**312,043**	**366,823**	**354,355**	**384,715**	**384,141**	**-0.1%**
Net Operational (Service) Expenditure	**(270,630)**	**(322,237)**	**(303,644)**	**(345,146)**	**(344,288)**	**-0.2%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 244: FINANCIAL PERFORMANCE: ELECTRICITY

5.2.4 Waste Management

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	14,988	17,560	21,282	25,755	22,458	-14.7%
Expenditure:						
Employees	30,700	31,049	31,990	30,941	31,569	2.0%
Contracted services and materials	27,164	31,829	32,767	32,773	31,936	-2.6%
Other	12,293	8,930	8,601	8,554	32,718	73.9%
Total Operational Expenditure	**70,156**	**71,808**	**73,358**	**72,268**	**96,223**	**24.9%**
Net Operational (Service) Expenditure	**(55,168)**	**(54,248)**	**(52,076)**	**(46,513)**	**(73,765)**	**36.9%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 245: FINANCIAL PERFORMANCE: WASTE MANAGEMENT

5.2.5 Housing

Description	2018/19	2019/20	2020/21

	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	47,184	104,370	90,568	74,083	71,891	-3.0%
Expenditure:						
Employees	3,108	3,374	4,260	3,858	3,717	-3.8%
Contracted services and materials	3,069	2,400	3,721	4,829	3,183	-51.7%
Other	12,247	23,717	44,429	33,696	24,063	-40.0%
Total Operational Expenditure	**18,424**	**29,490**	**52,410**	**42,383**	**30,963**	**-36.9%**
Net Operational (Service) Expenditure	**28,760**	**74,880**	**38,158**	**31,700**	**40,928**	**22.5%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 246: FINANCIAL PERFORMANCE: HOUSING

5.2.6 Waste Water (Storm water)

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	5,762	5,486	10,464	8,298	8,420	1.4%
Expenditure:						
Employees	2,866	2,938	2,724	2,689	2,571	-4.6%
Contracted services and materials	2,900	2,519	3,850	3,880	3,437	-12.9%
Other	5,975	6,464	7,001	7,001	6,868	-1.9%
Total Operational Expenditure	**11,741**	**11,920**	**13,576**	**13,570**	**12,876**	**-5.4%**
Net Operational (Service) Expenditure	**(5,980)**	**(6,434)**	**(3,111)**	**(5,273)**	**(4,456)**	**-18.3%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 247: FINANCIAL PERFORMANCE WASTE WATER (STORM WATER)

5.2.7 Roads

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	6,229	7,166	245	3,982	4,365	8.8%

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Expenditure:						
Employees	24,953	27,872	28,317	30,289	30,306	0.1%
Contracted services and materials	38,405	43,023	43,779	45,203	43,568	-3.8%
Other	37,297	36,382	36,521	36,370	36,592	0.6%
Total Operational Expenditure	**100,654**	**107,277**	**108,617**	**111,862**	**110,465**	**-1.3%**
Net Operational (Service) Expenditure	**(94,425)**	**(100,111)**	**(108,372)**	**(107,880)**	**(106,100)**	**-1.7%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 248: FINANCIAL PERFORMANCE: ROADS

5.2.8 Planning

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	25,483	5,680	5,288	5,447	7,892	31.0%
Expenditure:						
Employees	24,449	28,956	32,439	31,088	30,306	-2.6%
Contracted services and materials	55,471	2,127	3,893	3,662	2,224	-64.6%
Other	6,715	994	1,292	1,253	855	-46.5%
Total Operational Expenditure	**86,636**	**32,077**	**37,624**	**36,003**	**33,386**	**-7.8%**
Net Operational (Service) Expenditure	**(61,153)**	**(26,397)**	**(32,336)**	**(30,556)**	**(25,494)**	**-19.9%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 249: FINANCIAL PERFORMANCE: PLANNING

5.2.9 Local Economic Development

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	2,044	2,927	4,500	7,735	3,746	-106.5%

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Expenditure:						
Employees	7,580	6,603	12,303	10,351	10,508	1.5%
Contracted services and materials	1,047	362	1,487	3,496	757	-361.7%
Other	1,645	355	3,484	3,634	1,638	-121.8%
Total Operational Expenditure	**10,272**	**7,320**	**17,273**	**17,481**	**12,903**	**-35.5%**
Net Operational (Service) Expenditure	**(8,227)**	**(4,393)**	**(12,773)**	**(9,746)**	**(9,158)**	**-6.4%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 250: FINANCIAL PERFORMANCE: LOCAL ECONOMIC DEVELOPMENT

5.2.10 Community & Social Services

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	12,340	8,071	8,185	8,217	8,291	0.9%
Expenditure:						
Employees	29,984	13,369	13,466	15,996	14,030	-14.0%
Contracted services and materials	7,180	1,579	4,278	3,791	2,945	-28.7%
Other	1,432	269	5,758	5,904	5,154	-14.5%
Total Operational Expenditure	**38,596**	**15,216**	**23,502**	**25,691**	**22,129**	**-16.1%**
Net Operational (Service) Expenditure	**(26,255)**	**(7,145)**	**(15,317)**	**(17,473)**	**(13,838)**	**-26.3%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 251: FINANCIAL PERFORMANCE: COMMUNITY & SOCIAL SERVICES

5.2.11 Environmental Protection

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	45	21	32	32	32	2.6%
Expenditure:						
Employees	4,662	5,378	6,716	6,476	6,538	0.9%
Contracted services and materials	1,843	4,234	9,237	9,097	9,304	2.2%
Other	281	289	345	585	498	-17.3%
Total Operational Expenditure	**6,786**	**9,902**	**16,298**	**16,158**	**16,340**	**1.1%**
Net Operational (Service) Expenditure	**(6,741)**	**(9,881)**	**(16,267)**	**(16,126)**	**(16,308)**	**1.1%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 252: FINANCIAL PERFORMANCE: ENVIRONMENTAL PROTECTION

5.2.12 Security and safety

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	33,419	32,801	39,830	48,262	16,190	-198.1%
Expenditure:						
Employees	48,624	58,391	69,880	66,145	66,526	0.6%
Contracted services and materials	16,575	14,718	23,619	22,253	16,384	-35.8%
Other	15,485	13,973	30,528	33,248	9,312	-257.0%
Total Operational Expenditure	**80,684**	**87,082**	**124,027**	**121,646**	**92,223**	**-31.9%**
Net Operational (Service) Expenditure	**(47,264)**	**(54,281)**	**(84,197)**	**(73,385)**	**(76,033)**	**3.5%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

TABLE 253: FINANCIAL PERFORMANCE: SECURITY AND SAFETY

5.2.13 Sport and Recreation

Description	2017/18	2018/19	2019/20			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	8,580	18,801	10,262	13,549	29,089	53.4%
Expenditure:						
Employees	13,787	33,474	38,668	35,459	34,286	-3.4%
Contracted services and materials	5,843	8,893	16,083	18,788	16,355	-14.9%
Other	813	1,921	1,834	1,784	1,528	-16.7%
Total Operational Expenditure	**20,443**	**44,289**	**56,586**	**56,031**	**52,169**	**-7.4%**
Net Operational (Service) Expenditure	**(11,863)**	**(25,488)**	**(46,323)**	**(42,482)**	**(23,080)**	**-84.1%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

TABLE 254: FINANCIAL PERFORMANCE: SPORT AND RECREATION

5.2.14 Corporate Policy Offices & Other

Description	2018/19	2019/20	2020/21			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	93,342	105,806	72,985	98,329	100,601	2.3%
Expenditure:						
Employees	137,564	125,913	150,713	152,055	157,847	3.7%
Contracted services and materials	35,709	22,713	35,398	32,654	27,159	-20.2%
Other	56,923	65,986	79,047	76,129	68,597	-11.0%
Total Operational Expenditure	**230,196**	**214,612**	**265,158**	**260,838**	**253,603**	**-2.9%**
Net Operational (Service) Expenditure	**(136,855)**	**(108,806)**	**(192,174)**	**(162,510)**	**(153,003)**	**-6.2%**

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

TABLE 255: FINANCIAL PERFORMANCE: CORPORATE POLICY OFFICES & OTHER

5.3 GRANTS

5.3.1 Grant Performance

The municipality had a total amount of R83.4 million for infrastructure and other capital projects available that was received in the form of grants from the National and Provincial Governments during the 2020/21 financial year. The performance in the spending of these grants is summarised as follows:

Grant Performance							
R' 000							
Description	2018/19	2019/20	2020/21			2020/21 Variance	
	Actual	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
_							
Capital Transfers and Grants							
National Government:	**30,445**	**31,595**	**29,887**	**35,100**	**35,100**	14.9%	0.0%
Financial Management Grant	–	–	–	–	–		
Municipal Systems Improvement	–	67		–	–		
Municipal Infrastructure Grant	26,183	24,528	21,887	29,100	29,100	24.8%	0.0%
Regional Bulk Infrastructure Grant	–	–	–	–	–		
Integrated National Electrification Program	4,262	7,000	8,000	6,000	6,000	-33.3%	0.0%
Neighbourhood Development Partnership Grant	–	–	–	–	–		
Provincial Government:	**1,507**	**5,797**	**46,688**	**41,423**	**48,390**	3.5%	14.4%
Library subsidies	1,117	–	–	–	–	0.0%	0.0%
Housing	–	–	45,956	39,296	46,271	0.0%	0.0%
Establishment &Support of a K9 Unit	–	3,204	–	645	637	100.0%	100.0%
Development of Sport & Recreation Facilities	–	–	–	–	–	0.0%	0.0%
Fire Sevices Capacity Grant	–	–	–	–	–	0.0%	0.0%
Public Transport Non Motorised Infrastructure	390	750	–	750	750	100.0%	0.0%
Municipal Service Delivery and Capacity Building Grant	–	–	–	–	–	0.0%	0.0%
Financial Management Support Grant	–	1,843	732	732	732		
Total Capital Transfers and Grants	**31,952**	**37,392**	**76,575**	**76,523**	**83,490**	**8.3%**	**8.3%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

TABLE 256: GRANT PERFORMANCE FOR 2020/21

5.3.2 Conditional Grants (Excluding MIG)

Conditional Grants: excluding MIG – 2020/21						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Financial Management Grant	1,550	1,550	1,550	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities
Integrated National Electrification	8,000	6,000	6,000	-25.0%	0.0%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply
Expanded Public Works Programme	2,500	2,500	2,500	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines
Library subsidy	7,651	7,651	7,651	0.0%	0.0%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Community Development Workers	75	188	188	100.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Construction Contracts	90,223	72,830	70,280	-22.1%	-3.5%	To provide funding for the creation of sustainable human settlements
Main Road subsidy	145	145	145	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Local Government Graduate Internship Grant	–	–	–	#DIV/0!	#DIV/0!	To provide financial assistance to municipalities in support of capacity building for the future by means of a graduate intership programme
Public Transport Non-Motorised Infrastructure	–	750	750	100.0%	0.0%	To assist with the provision of public transport facilities in rural communities

Conditional Grants: excluding MIG – 2020/21						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Municipal Service Delivery and Capacity Building Grant	–	–	–	#DIV/0!	#DIV/0!	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority
Resourcing Funding for Establishment &Support of a K9 Unit	2,200	3,570	1,638	-25.5%	-54.1%	To provide resource funding for the establishment and support of a K9 unit.
Thusong Service Centre	–	32	32	#DIV/0!	0.0%	To provide financial assistance to municipalities, ensuring the financial sustainability of the Thusong Service Centres.
Financial Management Capacity Building Grant	401	680	376	-6.3%	-44.7%	To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance
Western Cape Financial Management Support Grant	–	–	–	#DIV/0!	#DIV/0!	To provide financial assistance to Municipalities to improve overall financial governance within municipalities inclusive of optimising and administration of revenue, improving credibility and responsiveness of municipal budgets, improving of municipal audit outcomes and addressing institutional challenges.
Financial Fire Service Capacity Building Grant	732	732	732	0.0%	0.0%	
Local Govt Support Grant	–	–	–	0.0%	0.0%	
Municipal Disaster Relief Grant	–	–	–	0.0%	0.0%	
Total	**113,477**	**96,627**	**91,842**	**-19.1%**	**-5.0%**	
** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

TABLE 257: CONDITIONAL GRANT (EXCL. MIG)

Total conditional grants for the 2020/21 financial year were R91.8 million (excluding MIG grant and equitable share). The total conditional grants comprise of capital as well as operational grants.

The total conditional operating grants for the 2020/21 financial year was R13.4m (excluding equitable share) and the total conditional capital grants for the 2020/21 financial year was R8.1m (excluding MIG grant).

The operational transfers and grants finance the operational expenditure portion of the conditions attached to each relevant grants.

Total conditional grants variance between the original budget and actual was -19.1%. Total conditional grants variance between the amended budget and actual was -5.00%. This was due to two factors, namely:

Variances are due to projects not completed by 30 June 2021 and the unspent monies are rolled over to next financial year.

5.3.3 Grants received from sources other than the Division of Revenue Act (DORA)

Grants Received From Sources Other Than Division of Revenue Act (DoRA)							
	R'000						
Details of Donor	**Actual Grant 2018/19**	**Actual Grant 2019/20**	**Actual Grant 2020/21**	**2020/21 Municipal Contribution**	**Date Grant terminates**	**Date Municipal contribution terminates**	**Nature and benefit from the grant received, include description of any contributions in kind**
Private Sector / Organisations							
WWF Table Mountain Fund Grant	–	–	–	–	N/A	N/A	Nature conservation
Spaces for Sport	1	–	–	–	N/A	N/A	Recreational purposes
Samras Usergroup	–	–	–	–	N/A	N/A	Samras User group
Provision of Furniture & Security for ICT Projects at Libraries	–	–	–	–	N/A	N/A	Public Library Programme of Province
Dept of Public Works- Small Harbours and State Coastal Property Marketing Event	–	–	–	–	N/A	N/A	Small Harbours and State Coastal Property Marketing Event
National lotto funds	–	–	–	–	N/A	N/A	Sporting development
DWA ACIP	–	–	–	–	N/A	N/A	To complete the required projects for the proposed Overstrand Water Conservation Demand Management.
Public contributions: non-cash	25,814	3,565	18,765	–	N/A	N/A	Various contributions from the public, eg. Fire truck, building, land, container etc.
Public contributions: cash	622	–	–	–	N/A	N/A	Monetary contribution in lieu of LGSETA
Government contributions: non-cash	–	–	–	–	N/A	N/A	Land transferred to municipality
Arbor City Award	250	–	–	–	N/A	N/A	Prize Money received
Nature Conservation Board	–	165	–	–	N/A	N/A	
DBSA capital grant	–	19,900	5,162	–	N/A	N/A	Capital Grant from DBSA For Infrastructure Investment Program

Grants Received From Sources Other Than Division of Revenue Act (DoRA)							
	R'000						
Details of Donor	Actual Grant 2018/19	Actual Grant 2019/20	Actual Grant 2020/21	2020/21 Municipal Contribution	Date Grant terminates	Date Municipal contribution terminates	Nature and benefit from the grant received, include description of any contributions in kind
Provide a comprehensive response to this schedule							

TABLE 258: GRANTS RECEIVED FROM SOURCES OTHER THAN DORA

The total amount of grants received from other sources during the 2020/21 financial year was R23.9 million.

The benefits and conditions from conditional grants and grants received from other sources can be seen in the relevant tables above.

5.3.4 Level of Reliance on Grants & Subsidies

Financial year	Total grants and Subsidies received R'000	Total Operating Revenue R'000	Percentage %
2018/19	138,258	1,156,425	12.0%
2019/20	160,532	1,288,838	12.5%
2020/21	178,114	1,290,646	13.8%

TABLE 259: RELIANCE ON GRANTS

The following graph indicates the municipality's reliance on grants as percentage for the last three financial years

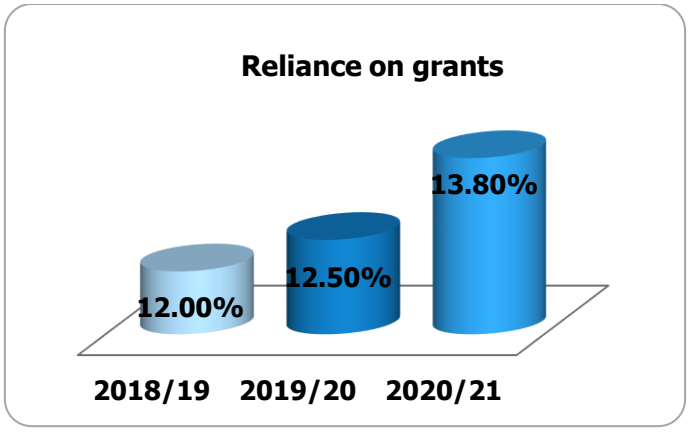


Figure 20: Reliance on grants

Total amount of conditional grants received during the 2020/21 financial year was R149 million (excluding MIG).

5.4 ASSET MANAGEMENT

The objectives of the Asset Management within the Overstrand Municipality are to assist officials in understanding their legal and managerial responsibilities with regard to assets and to ensure the effective and efficient control of the municipality's assets through:

- proper recording of assets from authorisation to acquisition and to subsequent disposal;
- providing for safeguarding procedures,
- setting proper guidelines as to authorised utilisation; and
- prescribing for proper maintenance.

The key elements of the Asset Management Policy represent:

- Statutory and Regulatory Framework / Responsibilities and Accountabilities
- Financial Management / Internal Controls / Management of Control Items
- Management and Operation Of Assets / Classification & Components
- Accounting for Assets / Financial Disclosure.

The Asset Management Section consists of three staff members and forms part of the Expenditure & Asset Management Division within the Finance Directorate.

The costing module on the SAMRAS Management Information System is utilized to cost all new asset components up to completion there-of. This approach was deployed over the past year with great success.

Regular Asset counts are conducted in accordance with the prescriptions of the Asset Management Policy. Information regarding Asset Register updates in respect of disposals, adjustments, review of useful life etc. is based on submissions by user departments in accordance with the procedures in place.

Management envisages that the Asset Register will be hosted on software specifically developed for this purpose (currently on Excel) and more to full adherence to GRAP requirements.

5.4.1 Treatment of the Three Largest Assets

Treatment of the three largest assets				
Asset 1				
Name	Preekstoel Water Treatment Works Upgrade			
Description	Upgrading of Preekstoel Water Treatment Plant			
Asset Type	Infrastructure			
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster			
Staff Responsibilities	Project Management / Asset Register Compilation			
	2017/18	**2018/19**	**2019/20**	**2020/21**
Asset Value	87,059,941	87,059,941	67,411,720	64,742,576
Capital Implications	External Loan / MIG Funding / Regional Bulk Infrastructure Grant			

Treatment of the three largest assets	
Asset 1	
Future Purpose of Asset	To treat raw water from the De Bos Dam and the three municipal well fields. The Works provide drinking water to the Greater Hermanus area.
Describe Key Issues	Access to land (farms) for the installation of new bulk water pipelines
Policies in Place to Manage Asset	Asset Management Policy

TABLE 260: SUMMARY OF LARGEST ASSET

Asset 2				
Name	Hermanus Waste Water Treatment Works Upgrading			
Description	Upgrading of the Waste Water Treatment Works at Hermanus			
Asset Type	Infrastructure			
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster			
Staff Responsibilities	Project Management / Asset Register Compilation			
	2017/18	**2018/19**	**2019/20**	**2020/21**
Asset Value	73,291,994	74,537,156	38,219,215	34,913,711
Capital Implications	External Loans Funding / Regional Bulk Infrastructure Grant			
Future Purpose of Asset	To treat waste water (sewerage) from the Greater Hermanus Area			
Describe Key Issues	Proximity of the works to residential areas			
Policies in Place to Manage Asset	Asset Management Policy			

TABLE 261: SUMMARY OF 2ND LARGEST ASSET

Asset 3				
Name	New 66 KV Intake Point			
Description	66 KV Substation			
Asset Type	Infrastructure			
Key Staff Involved	Koos du Plessis / Jamie Klem / Hannes Vorster			
Staff Responsibilities	Project Management / Asset Register Compilation			
	2017/18	**2018/19**	**2019/20**	**2020/21**
Asset Value	32,878,614	34,831,342	25,480,060	24,852,733
Capital Implications	External Loan Funding			
Future Purpose of Asset	Eskom could not supply enough capacity to cater for the growing demand, therefore second supply intake was needed			
Describe Key Issues	Identifying suitable land for construction of substation			
Policies in Place to Manage Asset	Asset Management Policy			

TABLE 269: SUMMARY OF 3RD LARGEST ASSET

All three projects listed above are revenue generating assets and the costs are recovered through tariffs.

5.4.2 Repairs and Maintenance

Description	2018/19 R'000	2019/20 R'000	2020/21 R'000
Total Operating Expenditure	1,108,536	1,191,082	1,320,936
Repairs and Maintenance	215,024	188,517	210,901
% of total OPEX	19.4%	15.8%	16.0%

TABLE 270: REPAIRS & MAINTENANCE AS % OF TOTAL OPERATING EXPENDITURE

The following graph indicates the percentage of the budget that was spent on repairs & maintenance in relation to the operational expenditure

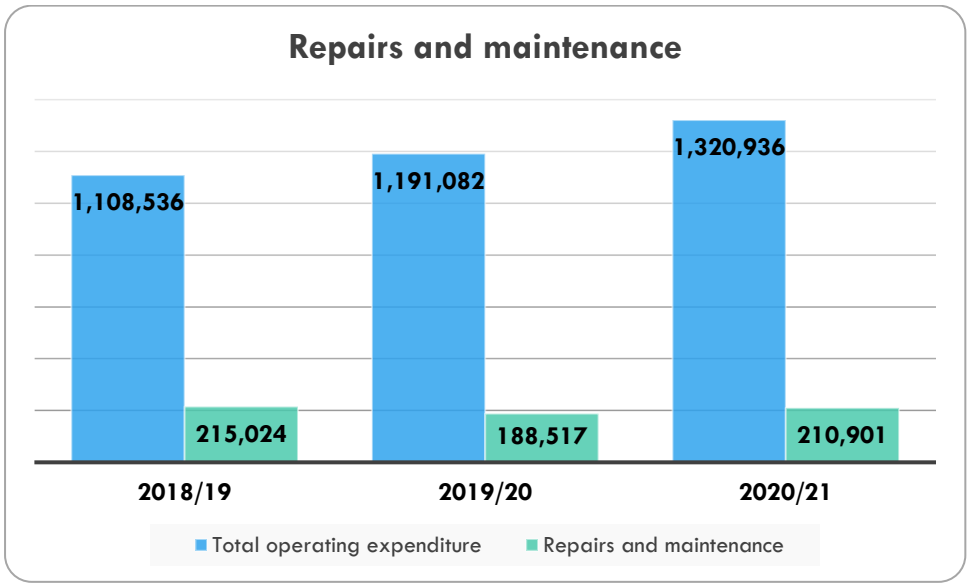


FIGURE 21: REPAIRS & MAINTENANCE VS OPERATIONAL EXPENDITURE

The percentage of repairs and maintenance over the total operating expenditure for the 2020/21 financial year was 16.0% (2019/20: 15.8%). The repairs and maintenance expenditure appears adequate to maintain existing infrastructure as service delivery is not negatively affected.

5.5 FINANCIAL RATIONS BASED ON KEY PERFORMANCE INDICATORS

5.5.1 Liquidity Ratio

Description	Basis of calculation	2018/19 Audit outcome	2019/20 Audit outcome	2020/21 Audit outcome
Current Ratio	Current assets/current liabilities	3.10	2.75	2.47

Description	Basis of calculation	2018/19 Audit outcome	2019/20 Audit outcome	2020/21 Audit outcome
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	2.93	2.58	2.33
Liquidity Ratio	Cash and equivalents/Trade creditors and short term borrowings	5.22	5.11	4.27

TABLE 262: LIQUIDITY FINANCIAL RATIO

Financial year	Net current assets R'000	Net current liabilities R'000	Ratio
2018/19	684,399	220,717	3.10:1
2019/20	809,543	295,561	2.75:1
2020/21	765,925	309,931	2.47:1

TABLE 263: LIQUIDITY FINANCIAL RATIO

5.5.2 IDP Regulation Financial Viability Indicators

Description	Basis of calculation	2018/19 Audit outcome	2019/20 Audit outcome	2020/21 Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	6.67	7.62	6.27
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	10.07%	12.33%	11.37%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	23.38	25.06	23.56

TABLE 264: FINANCIAL VIABILITY NATIONAL KPA'S

5.5.3 Creditors Management

Description	Basis of calculation	2018/19 Audit outcome	2019/20 Audit outcome	2020/21 Audit outcome
Creditors System Efficiency	% of Creditors Paid Within Terms (within `MFMA' s 65(e))	100%	100%	100%

TABLE 265: CREDITORS MANAGEMENT

5.5.4 Borrowing Management

Description	Basis of calculation	2018/19	2019/20	2020/21
		Audit outcome	Audit outcome	Audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	7,1%	7,2%	7,2%

TABLE 266: BORROWING MANAGEMENT

5.5.5 Employee costs

Description	Basis of calculation	2018/19	2019/20	2020/21
		Audited outcome	Audited outcome	Audit outcome
Employee costs	Employee costs/(Total Revenue - capital revenue)	31.8%	29.7%	33.9%

TABLE 267: EMPLOYEE COSTS

Overstrand Municipality is still functioning inside the acceptable liquidity norm. The Municipality has a positive liquidity ratio. It decreased from 5.11 to 4.27. The Municipality has a positive current ratio. It decreased from 2.75 to 2.47. Efforts to increase the debt collection rate must stay the main focus area for improving this ratio. The largest contributor to the increase in the current liabilities is the unspent government grants and the payables from exchange transactions**.**

The creditors' system efficiency remained at 99.50%. The cost coverage decreased from 7.62 to 6.27. The total outstanding service debtors to revenue increased from 12.33% to 11.37%. The debt coverage decreased from 25.06 to 23.56. The capital charges to operating expenditure stayed the same at 7.2%. The employee cost over total operating revenue increased from 29.7% to 33.9%. The repairs and maintenance over total operating expenditure decreased from 16.0% to 15.8%. The ratios indicate a sound financial position.

COMPONENT B: SPENDING AGAINTS CAPITAL BUDGET

5.6 Analysis of Capital and Operating Expenditure

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Capital Expenditure	303,738	280,086	254,800	-19.2%	-9.9%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Operating Expenditure	1,342,010	1,360,559	1,320,936	-1.6%	-3.0%
Total expenditure	**1,342,010**	**1,360,559**	**1,320,935**	-1.6%	-3.0%
Water and sanitation	199,224	201,913	203,521	2.1%	0.8%
Electricity	354,355	384,715	384,141	7.8%	-0.1%
Housing	52,410	42,383	30,963	-69.3%	-36.9%
Roads, Pavements, Bridges and storm water	122,193	125,432	123,341	0.9%	-1.7%
Other	613,827	606,116	578,970	-6.0%	-4.7%
External Loans	92,949	75,228	45,443	-104.5%	-65.5%
Internal contributions	124,274	120,335	101,949	-21.9%	-18.0%
Grants and subsidies	86,516	84,523	83,490	-3.6%	-1.2%
Other	–	–	23,919	100.0%	100.0%
External Loans	54,000	54,000	54,000	0.0%	0.0%
Grants and subsidies	164,147	197,690	202,033	18.8%	2.1%
Investments Redeemed	–	–	–	0.0%	0.0%
Statutory Receipts (including VAT)	83,889	84,491	100,667	16.7%	16.1%
Other Receipts	34,983	34,987	38,853	10.0%	10.0%
Salaries, wages and allowances	437,318	431,319	437,874	0.1%	1.5%
Cash in bank	213,093	550,129	612,723	65.2%	10.2%
Capital payments	303,738	280,086	254,800	-19.2%	-9.9%
Investments made	–	–	–	0.0%	0.0%
External loans repaid	46,374	46,263	46,576	0.4%	0.7%
Statutory Payments (including VAT)	75,000	75,000	74,659	-0.5%	-0.5%
Other payments	29,604	23,955	65,343	54.7%	63.3%
R million	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Property rates	262,551	259,241	261,222	-0.5%	0.8%
Service charges	663,209	710,209	733,197	9.5%	3.1%
Other own revenue	361,733	377,858	357,365	-1.2%	-5.7%
Employee related costs	437,318	431,319	437,874	0.1%	1.5%
Provision for working capital			–	0.0%	0.0%
Materials	–	–	–	0.0%	0.0%
Bulk purchases	–	–	–	0.0%	0.0%
Other expenditure	634,711	651,609	629,924	-0.8%	-3.4%
Service charges: Electricity	386,294	433,294	415,960	7.1%	-4.2%
Grants & subsidies: Electricity	–	–	–	0.0%	0.0%
Other revenue: Electricity	50,711	39,569	39,852	-27.2%	0.7%
Employee related costs: Electricity	26,916	25,441	25,275	-6.5%	-0.7%
Provision for working capital: Electricity	–	–	–	0.0%	0.0%
Repairs and maintenance: Electricity	11,982	12,560	11,507	-4.1%	-9.2%
Bulk purchases: Electricity	–	–	–	0.0%	0.0%
Other expenditure: Electricity	315,458	346,714	347,359	9.2%	0.2%
Service charges: Water	128,520	128,520	133,037	3.4%	3.4%
Grants & subsidies: Water	–	–	–	0.0%	0.0%
Other revenue: Water	22,422	21,985	22,061	-1.6%	0.3%
Employee related costs: Water	12,408	12,429	13,227	6.2%	6.0%
Provision for working capital: Water	–	–	–	0.0%	0.0%
Repairs and maintenance: Water	54,892	55,654	54,120	-1.4%	-2.8%
Bulk purchases: Water	–	–	–	0.0%	0.0%
Other expenditure: Water	56,867	53,388	53,265	-6.8%	-0.2%

TABLE 268: ANALYSIS OF CAPITAL AND OPERATING EXPENDITURE

5.7 Sources of Finance

Capital Expenditure - Funding Sources								
R' 000								
Details		2018/19 Actual	2019/20 Actual	2020/21				
				Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance								
	External loans	36,495	50,476	92,949	75,228	45,443	-104.54%	-65.55%
	Public contributions and donations	25,546	2,371	–	–	23,919	100.00%	100.00%
	Grants and subsidies	66,060	118,851	86,516	84,523	83,490	-3.62%	-1.24%
	Other	44,675	39,358	124,274	120,335	101,949	-21.90%	-18.03%
Total		**172,777**	**211,056**	**303,738**	**280,086**	**254,800**	**-19.21%**	**-9.92%**
Percentage of finance								
	External loans	21.1%	23.92%	30.6%	26.9%	17.83%	-71.6%	-50.6%
	Public contributions and donations	14.8%	1.12%	0.0%	0.0%	9.39%	100.0%	100.0%
	Grants and subsidies	38.2%	56.31%	28.5%	30.2%	32.77%	13.1%	7.9%
	Other	25.9%	18.65%	40.9%	43.0%	40.01%	-2.3%	-7.4%
Capital expenditure								
	Water and sanitation	47,233	49,442	100,382	91,494	66,087	-51.89%	-38.44%
	Electricity	28,893	21,428	21,119	19,119	10,436	-102.36%	-83.20%
	Housing	34,276	80,203	48,144	42,940	49,598	2.93%	13.42%
	Roads and storm water	19,308	20,324	49,436	50,763	47,411	-4.27%	-7.07%
	Other	43,067	39,659	84,657	75,771	81,268	-4.17%	6.76%
Total		**172,777**	**211,056**	**303,738**	**280,086**	**254,800**	**-19.21%**	**-9.92%**
Percentage of expenditure								
	Water and sanitation	27.3%	23.43%	33.0%	32.7%	25.94%	-27.4%	-25.9%
	Electricity	16.7%	10.15%	7.0%	6.8%	4.10%	-69.8%	-66.7%
	Housing	19.8%	38.00%	15.9%	15.3%	19.47%	18.6%	21.2%
	Roads and storm water	11.2%	9.63%	16.3%	18.1%	18.61%	12.5%	2.6%
	Other	24.9%	18.79%	27.9%	27.1%	31.89%	12.6%	15.2%

TABLE 269: CAPITAL EXPENDITURE BY FUNDING SOURCE

The Public Contribution variance is as a result of assets received in-kind and recognised at year end.

5.8 Capital spending on 5 largest projects

The table below indicates the capital expenditure by funding source for the 2020/21 financial year:

Capital Expenditure of 5 largest projects*					
R' 000					
Name of Project	2020/21			Variance 2020/21	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
A - LOW-COST HOUSING SERVICE: CONSTRUCTION CONTRACTS & LAND	45,956,000	39,295,603	46,271,131	1%	15%
B - HERMANUS NEW WASTE MANAGEMENT FACILITY	17,963,569	18,063,569	15,021,636	-20%	-20%
C - WATER MASTER PLAN IMPLEMENTATION	12,033,060	11,462,362	4,189,532	-187%	-174%
D- NEW 4ML RESERVOIR	9,881,744	9,881,744	8,995,664	-10%	-10%
E- UPGRADE HERMANUS WELL FIELDS PHASE 1	10,500,000	8,500,000	3,808,238	-176%	-123%
	96,334,373	**87,203,278**	**78,286,201**	**-23%**	**-11%**

TABLE 270: CAPITAL EXPENDITURE ON THE 5 LARGEST PROJECTS

Name of Project - A	**A- LOW-COST HOUSING SERVICE: CONSTRUCTION CONTRACTS & LAND**
Objective of Project	Installation of civil infrastructure and construction of housing units ito different housing programmes
Delays	None
Future Challenges	Availability of funding
Anticipated citizen benefits	Improved housing opportunities for Overstrand Citizens

TABLE 271: SUMMARY OF LOW-COST HOUSING SERVICE

Name of Project - B	**B- HERMANUS NEW WASTE MANAGEMENT FACILITY**
Objective of Project	The Construction of a replacement Materials Recovery Facility and Public Drop Off Facility to replace damaged infrastructure.
Delays	Three of the structural steel portal frames were damaged by strong winds during construction and procuring the replacement steel and sending for galvanising resulted project delays, due to the current steel shortages at suppliers.
Future Challenges	Fluctuations in the recycling market
Anticipated citizen benefits	Improved waste management practices followed by diverting the clean recyclable waste streams from landfill for reuse by processing it through the Material Recovery Facility. The separate collection of clean recyclables (clear bags) form households via the two-bag waste collection service to the greater Hermanus and Kleinmond areas.

TABLE 272: SUMMARY OF THE HERMANUS NEW WASTE MANAGEMEMT FACILITY

Name of Project - C	C- WATER MASTER PLAN IMPLEMENTATION
Objective of Project	Replacement and upgrading of aging water network infrastructure.
Delays	Due to poor execution by the appointed contractor, the contract had to be terminated before completion, and a new tender process had to be followed, causing significant delays in construction.
Future Challenges	None
Anticipated citizen benefits	Decrease in number of pipe bursts, water supply interruptions, and water losses.

TABLE 273: SUMMURY OF THE WATER MASTER PLAN IMPLEMENTATION

Name of Project - D	D-NEW 4ML RESERVOIR
Objective of Project	Construction of new 4ML reservoir to provide storage capacity & service new housing developments
Delays	Settling of appeal lodged by one of the tenderers delayed start of project. National lockdown period due to the Coronavirus pandemic delayed construction
Future Challenges	n/a
Anticipated citizen benefits	Improved bulk water supply to new housing developments

TABLE 274: SUMMARY OF NEW 4ML RESERVOIR

Name of Project - E	E-UPGRADE HERMANUS WELL FIELDS PHASE 1
Objective of Project	Drilling and equipping of 2 new production boreholes in Hermanus and integrating it with the water supply system.
Delays	The Covid-19 lockdown period caused delays in construction.
Future Challenges	The extremely high iron and manganese concentrations in the raw water require additions to the treatment processess, for which a separate tender process had to be followed.
Anticipated citizen benefits	Increased bulk water supply capacity to the entire Greater Hermanus area.

TABLE 275: SUMMARY OF UPGRADE HERMANUS WELL FIELDS PHASE 1

The variance between the original and adjustment budgets on these projects amount to -23% and -11% respectively.

5.9 Basic Services and Infrastructure Backlogs- Overview

The backlogs in the provision of water and sanitation in the informal settlements are the result of the historical migration of people into the area. Infrastructure in the informal settlements is, however, upgraded on a continual basis. The Access to Basic Services (ABS) project initiated by the Department of Human Settlement, aligned with Strategic Objective no. 6 of the Provincial Government, is completed. Additional water points and toilets were provided in these areas to improve the ratio of the provision

of services to 1 toilet per 5 households and 1 water point per 25 households (these ratios being the minimum standards nationally).

5.9.1 Service Backlogs

Service Backlogs as at 2020/21				
Households (HHs)				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	33 886	100%	0	0%
Sanitation	34 199	100%	0	0%
Electricity	25 972	100%	0	0%
Waste management	33 895	100%	0	0%
Housing	31 672	89.3%	3779	0%
*% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.*				

TABLE 276: SERVICE BACKLOGS

5.9.2 Municipal Infrastructure Grant (MIG)

The MIG grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

MIG BUDGET 2019/ 20 – 2021/22													
					2019/20 BUDGET			2020/21 BUDGET			2021/22 BUDGET		
Local Area	**Ward**	**Project Description**	**Project Manager**	**Funding Source**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**
		SPORT & RECREATION			**640 762**	**8 117 767**	**8 758 529**			**5 387 775**	2 031 225	**2 021 000**	**4 052 225**
Hawston	Ward 08	UPGRADE HAWSTON SPORT COMPLEX	D Hendriks	MIG		8 117 767	8 758 529	205 542		205 542		2 021 000	2 021 000
Hawston	Ward 08	UPGRADE HAWSTON SPORT COMPLEX R/O	D Hendriks	MIG					5 182 233	5 182 233	2 031 225		2 031 225
		ROADS				**6 175 774**	**6 175 744**		**2 986 295**	**2 986 295**		**5 583 000**	**5 583 000**
Blompark	Ward 02	REHABILITATE ROADS - BLOMPARK	D Hendriks	MIG		1 462 613	1 462 613		1 605 224	1605 224			
Stanford	Ward 11	REHABILITATE ROADS - STANFORD	D Hendriks	MIG		4 713 161	4 713 161		915 776	915 776			
Blompark	Ward 02	BLOMPARK HOUSING PROJECT BUS ROUTE	D Hendriks	MIG					465 295	465 295		5 583 000	5 583 000
		WATER				**4 798 256**	**4 798 256**	**1 113 919**	**7 881 744**	**8 995 663**		**9 615 000**	**9 615 000**
Masakhane	Ward 1 & 2	NEW 4ML RESERVOIR	D Hendriks	MIG		4 798 256	4 798 256	1 113 919	5 581 744	7 581 744			
Masakhane	Ward 1 & 2	NEW 4ML RESERVOIR R/O	D Hendriks	MIG					2 300 000				
Masakhane	Ward 01	UPGRADE WATER LINES & NEW BOOSTER PUMPSTATION & VALVES	D Hendriks	MIG								4 000 000	4 000 000

MIG BUDGET 2019/ 20 – 2021/22													
					2019/20 BUDGET			2020/21 BUDGET			2021/22 BUDGET		
Stanford	Ward 11	UPGRADE BULK WATER	D Hendriks	MIG								5 615 000	5 615 000
		SEWERAGE				**126 000**	**126 000**		**4 852 376**	**4 852 376**		**4 834 000**	**4 834 000**
Blompark	Ward 02	PROVSION OF BULK SEWER SUPPLY	D Hendriks	MIG		126 000	126 000						
Masakhane	Ward 01	UPGRADE BULK SEWER (PUMPSTATION)	D Hendriks	MIG					3 651 000	3 651 000			
Masakhane	Ward 01	UPGRADE BULK SEWER SUPPLY AREA A & B							1 201 376	1 201 376		4 834 000	4 834 000
		STORMWATER				**5 309 970**	**5 309 970**		**8 197 585**	**8 198 585**			
Blompark	Ward 02	BLOMPARK HOUSING PROJECT BULK STORMWATER	D Hendriks	MIG		5 309 970	5 309 970						
Masakhane	Ward 01	MASAKHANE HOUSING PROJECT BULK STORMWATER	D Hendriks	MIG					4 370 061	4 370 061			
Stanford	Ward 11	STANFORD HOUSING PROJECT BULK STORMWATER	D Hendriks	MIG					3 827 524	3 827 524			
		GRAND TOTAL			**640 762**	**24 527 767**	**25 168 529**	**1 319 461**	**29 100 233**	**30 419 694**	**2 031 225**	**22 053 000**	**24 084 225**

TABLE 277: 2019/20 – 2021/22 MIG BUDGET

The table details the MIG expenditure for the 2020/21 financial year:

Municipal Infrastructure Grant (MIG)* Expenditure 2020/21 on Service backlogs						
R'						
Details	Budget	Adjustments Budget	Actual	Variance		The grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities
				Budget	Adjust-ments Budget	
Infrastructure - Road transport	**10,364,256**	**11,183,880**	**11,183,880**	**7%**	**0%**	
Roads, Pavements & Bridges	-	2,986,295	2,986,295	100%	0%	
Storm water	10,364,256	8,197,585	8,197,585	-26%	0%	
Infrastructure - Electricity	**-**	**-**	-			
Generation			-			
Transmission & Reticulation	-	-	-			
Street Lighting						
Infrastructure - Water	**7,881,744**	**7,881,744**	**7,881,744**	**0%**	**0%**	
Dams & Reservoirs	7,881,744	7,881,744	7,881,744	0%	0%	
Water purification						
Reticulation						
Infrastructure - Sanitation	**3,920,000**	**4,852,376**	**4,852,376**	**19%**	**0%**	
Reticulation	3,920,000	4,852,376	4,852,376	19%	0%	
Sewerage purification						
Infrastructure - Other	**-**	**-**	**-**	**0%**	**0%**	
Waste Management						
Transportation						
Gas						
Other Specify:	**7,203,233**	**5,182,233**	**5,182,233**	**-39%**	**0%**	
Hawston Sport Complex	7,203,233	5,182,233	5,182,233	-39%	0%	
Extension of Thusong Centre						
Total	**29,369,233**	**29,100,233**	**29,100,233**	**-1%**	**0%**	
** MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

TABLE 278: MUNICIPAL INFRASTRUCTURE GRANT (MIG) SPENDING, 2020/21

The MIG allocation for 2020/21 was spent on the following projects:

Overstrand Sidewalks (Blompark & Stanford) – R2 521 000

The project entailed the construction of sidewalks in Blompark and Stanford to provide a safe and dedicated walking network for pedestrians. 1.2m wide, paved sidewalks were constructed in Kappertjie-, Viooltjie-, Gousblom-, Magnolia-, Dalhlia-, Leeubekkie- and Ridderspoor street, in Blompark and 1.5m sidewalks were constructed in Dreyer-, Mundi and Matilda May Street in Stanford.

BLOMPARK SIDEWALKS

STANFORD SIDEWALKS

Upgrading of Hawston Sport Grounds – R 5 182 233

Overstrand Municipality compiled a masterplan for the upgrading of the existing Hawston sport grounds. The masterplan will be implemented in phases as per MIG funding application approvals. Phase 1 which

entailed the construction of 8 new netball/tennis combination courts were completed in the 2019/2020 financial year. **Phase 2** entailed the:

- Construction of Netball/Tennis cloakrooms & ablution facilities
- Construction of a Cricket Oval & three pitches
- Converting the existing soccer practice field to a rugby field.
- Construction of a new grass soccer field
- Construction grass athletic track - The athletics track will be constructed up until bulk earthworks level and be grassed in the interim until funding becomes available for the proposed artificial athletics track.
- Installation of automated irrigation systems, demarcation of the fields, goals posts and subsoil drainage.

The Department of Sport South Africa (SRSA) provided R 10 million ring-fenced funding as a once-off grant towards the upgrading of the Hawston Sport grounds. The tender for the upgrading of the Hawston Sport grounds was advertised on 04 October 2019 and was awarded to AmandlaGCF Construction on 13 December 2019. Construction activities could only start during February 2020 due to an appeal that was received from one of the other tenderers.

The construction works were suspended from 27 March 2020, due to the national lockdown period as announced by the President. The contractor resumed with construction activities during May 2020. This delayed the completion of the project and resulted in under-expenditure of R 5 182 233 during the 2019/2020 financial year. The application for the roll-over of the unspent funds was submitted to National Treasury at the end of August 2020 and was approved during November 2020. The project was subsequently completed on 02 December 2020.

New Athletics track, Soccer field & Cricket Oval, Hawston Sports Grounds

New 4ML Reservoir Masakhane – R 7 881 744

The new housing developments in Blompark, Beverley Hills and Masakhane required the construction of an additional 4ML reservoir, as the existing 3.25ML reservoir in Masakhane, Gansbaai does not have spare capacity to serve the proposed developments.

The project entailed the construction of a 4ML reservoir, the associated chambers, fittings, bulk meter and connection to the existing bulk water pipeline.

The tender for the construction of the reservoir was advertised on 04 October 2019 and was awarded to Khubeka Construction on 12 December 2019. Construction activities could only start during February 2020 due to an appeal that was received from one of the other tenderers. The anticipated completion date was 21 January 2021.

The construction works were suspended from 27 March 2020, due to the national lockdown period as announced by the President. The contractor resumed with construction activities during May 2020. This delayed the construction programme and resulted in under-expenditure of R 2 300 000.00 during the 2019/2020 financial year. The application for the roll-over of the unspent funds was submitted to National Treasury at the end of August 2020 and was approved during November 2020. The project was subsequently completed on 13 May 2021. The total project cost amounted to R 13 793 919 (excl. VAT).

NEW 4ML RESERVOIR, MASAKHANE

Bulk Stormwater Stanford & Masakhane Housing developments

Gibb Consulting Engineers compiled Local Stormwater Management Plans to determine the storm water impacts and the storm water upgrade requirements for the Stanford & Masakhane low-cost housing developments. The bulk stormwater upgrades are required to ensure that the Post development peak flows are reduced to accommodate the 1:50 major storm events.

Stanford Housing Project Bulk Stormwater – R 3 827 524

The project entailed the construction of:

- Underground Conduit and Road Drainage System consisting of
    - 23m of 375mm reinforced concrete pipes
    - 96m of 900mm reinforced concrete pipes
    - 41m of 1200mm reinforced concrete pipes
- Armour Flex Lined channel, Length - 175m
- Detention Pond (6 790m³)
- "Wet pool" within detention pond (236 m³)
- Landscaping & Fencing
- Stormwater Structures (manholes, gabions, energy dissipater, catchpits, headwalls, stilling basin)

The tender was advertised 19 June 2020 and was awarded to SR Civils on 29 September 2020. Construction works commenced on 19 October 2020 and the project was completed on 17 March 2021. The total project cost amounted to R 3 827 524.00 (excl. VAT).

Stanford Stormwater Pond

Masakhane Housing Project Bulk Stormwater- Phase 1 – R4 370 061

The project entailed the construction of:

- 15m of 900mm reinforced concrete pipes
- Armour flex lined channel (625 m²) length, 133m
- 8 522 m³ Detention Pond (incl. landscaping & fencing)
- Stormwater Structures (headwalls, stilling basins)

The tender was advertised 19 June 2020 and was awarded to Zelpy 1117 CC on 29 September 2020. Construction activities commenced on 16 October 2020 and the project was completed on 11 March 2021. The total project cost amounted to R 4 370 061 (excl. Vat).

Masakhane Stormwater Pond

Bulk Sewer infrastructure Masakhane Housing development

The new low-cost housing developments in Masakhane are dependent on the upgrading of the bulk sewer infrastructure. The sewer network upgrades are required to ensure that there is sufficient capacity to accommodate the low-cost housing units. GLS Consulting Engineer's report in terms of available infrastructure capacity was used as the master planning framework. The following bulk sewer upgrade projects were implemented in Masakhane:

Upgrade Bulk Sewer Masakhane (Pumpstation)- R 3 651 000

The project entailed the construction of:

- 460m of 90mm dia sewer rising main pipeline
- New sewer pumpstation with associated mechanical & electrical works, telemetry etc.

The tender was advertised 03 July 2021 and awarded to Benver Civils on 26 October 2020. Construction works commenced on 02 December 2020 and practical completion was achieved on **30 June 2021.** The total project cost amounted to R 3 651 000.00 (excl. VAT).

Upgrade Bulk Sewer Masakhane Low-Cost Housing Project Phase 2- R 1 201 376

The project entailed the installation of **674m** of 200dia outfall sewer pipeline. MCape, the Housing implementing Agent installed the internal civils services for the Housing development. Their scope of works was extended to include the installation of the Bulk Sewer pipeline, which was essential for the successful completion of the internal sewer services. Construction activities commenced at the end of May 2021 and practical completion of this portion of the works was achieved on **30 June 2021**. The remaining scope of this project will be implemented in the 2021/22 and 2022/2023 financial years.

Blompark Housing Bus Route – R 465 295

Overstrand Municipality developed 643 low-cost housing sites in Blompark & Beverley Hills informal settlement.

The Transport Impact Assessment (TIA) for the Blompark & Beverly Hills Low-Cost Housing development was used as master planning framework for the project. The purpose of the TIA was to determine the impact of the housing development on the surrounding transport network and to recommend any upgrades required. It is expected that the development will generate public transport demand and that the public transport services will extend into the development.

According to the TIA the following upgrades are required:

- 6,8m wide Access Road– Length, approximately 431m
- Intersection Upgrade (lane widening, 3.4m wide) – Length, approximately 260m
- 2m wide sidewalks on either side of the roads.

The proposed Access Road (class 4) is required to augment the public transport routes and the Intersection Upgrade is required to improve the Level of Service of the traffic due to the housing development.

2m wide sidewalks are proposed on either side of the roads to provide non-motorised transport facilities that are safe and accessible with sufficient capacity for pedestrian traffic.

The expenditure for this financial year was towards professional fees, the project will be implemented in the 2021/2022 financial year.

Road to be upgraded

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

Cash flow management is critical to the municipality as it enables the organisation to assess whether enough cash is available at any point in time to cover the council's commitments. Cash flow is rigorously managed and monitored on a daily basis.

5.10 Cash Flow

Cash Flow Outcomes					
R'000					
Description	2018/19	2019/20	2020/21		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES					
Receipts					
Ratepayers and other	1,001,510	1,102,025	1,045,377	1,081,568	1,130,119
Government - operating	110,341	120,949	131,840	150,774	147,186
Government - capital	32,017	60,675	30,619	37,228	23,825
Interest	45,960	53,186	36,073	31,050	34,748
Dividends	–	–	–	–	–
Payments					
Suppliers and employees	(929,996)	(971,602)	(1,309,181)	(1,065,822)	(1,069,392)

Cash Flow Outcomes					
R'000					
Description	2018/19	2019/20	2020/21		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
Finance charges	(44,921)	(46,570)	(10,381)	(51,482)	(48,813)
Transfers and Grants	(486)	(560)	–	(8,680)	(8,710)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**214,426**	**318,104**	**(75,653)**	**174,635**	**208,963**
CASH FLOWS FROM INVESTING ACTIVITIES					
Receipts					
Proceeds on disposal of PPE	(566)	3,303	7,000	–	940
Decrease (Increase) in non-current debtors	–	–	–	–	–
Decrease (increase) other non-current receivables	8	7	7	10	4
Decrease (increase) in non-current investments	(4,980)	(4,980)	(7,575)	(4,980)	(4,878)
Payments					
Capital assets	(172,777)	(211,056)	(303,738)	(280,086)	(254,800)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(178,314)**	**(212,726)**	**(304,307)**	**(285,056)**	**(258,734)**
CASH FLOWS FROM FINANCING ACTIVITIES					
Receipts					
Short term loans	–	–	–	–	–
Borrowing long term/refinancing	54,000	54,000	54,000	54,000	54,000
Increase (decrease) in consumer deposits	1,558	972	(1,000)	(1,000)	1,256
Payments					
Repayment of borrowing	(33,448)	(39,725)	(46,374)	(46,263)	(46,576)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**22,109**	**15,248**	**6,626**	**6,737**	**8,680**
NET INCREASE/ (DECREASE) IN CASH HELD	**58,220**	**120,626**	**(373,333)**	**(103,684)**	**(41,091)**
Cash/cash equivalents at the year begin:	**474,967**	**533,188**	**585,426**	**653,813**	**653,813**
Cash/cash equivalents at the year end:	**533,188**	**653,813**	**212,093**	**550,129**	**612,723**
Source: MBRR SA7					

TABLE 279: CASH FLOW

Variances between the amended budget and the actual outcome are as a result of savings on expenditure and the impact of COVID-19 on operations. The municipality has a positive net cash from operating activities.

5.11 Gross outstanding debtors per Service

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
2018/19	26,908	42,322	19,505	683	10,689	100,108
2019/20	32,702	56,744	25,153	894	12,065	127,558
2020/21	32,255	54,222	26,634	933	14,299	128,345
Difference	(446)	(2,522)	1,481	39	2,234	787
% growth year on year	-1.4%	-4.4%	5.9%	4.4%	18.5%	0.6%
Note: Figures exclude provision for bad debt						

TABLE 280: GROSS OUTSTANDING DEBTORS PER SERVICE

The following graph indicates the total outstanding debt per type of service for 2020/21

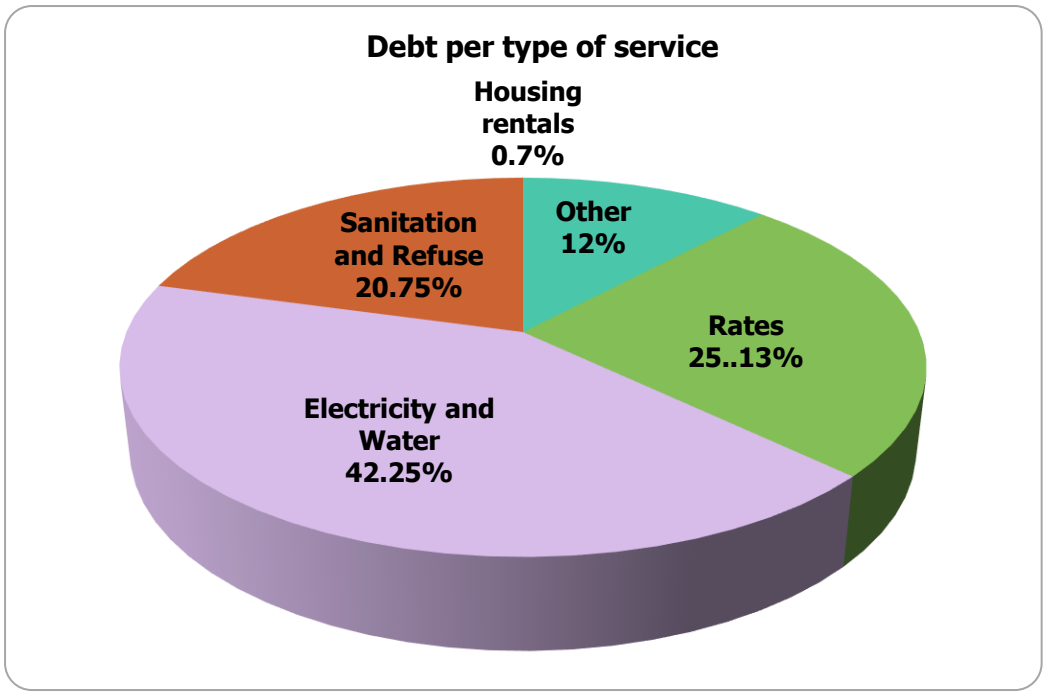


FIGURE 22: DEBT PER SERVICE TYPE

5.12 Total Debtors Age Analysis

Financial year	Less than 30 days R'000	Between 30-60 days R'000	Between 60-90 days R'000	More than 90 days R'000	Total R'000
2018/19	64,339	2,220	1,624	31,924	100,108
2019/20	73,683	7,276	3,518	43,082	127,558
2020/21	71,751	2,455	1,742	52,396	128,345
Difference	(1,931)	(4,820)	(1,776)	9,315	787
% growth year on year	-2.6%	-66.3%	-50.5%	21.6%	0.6%

TABLE 281: SERVICE DEBTOR AGE ANALYSIS

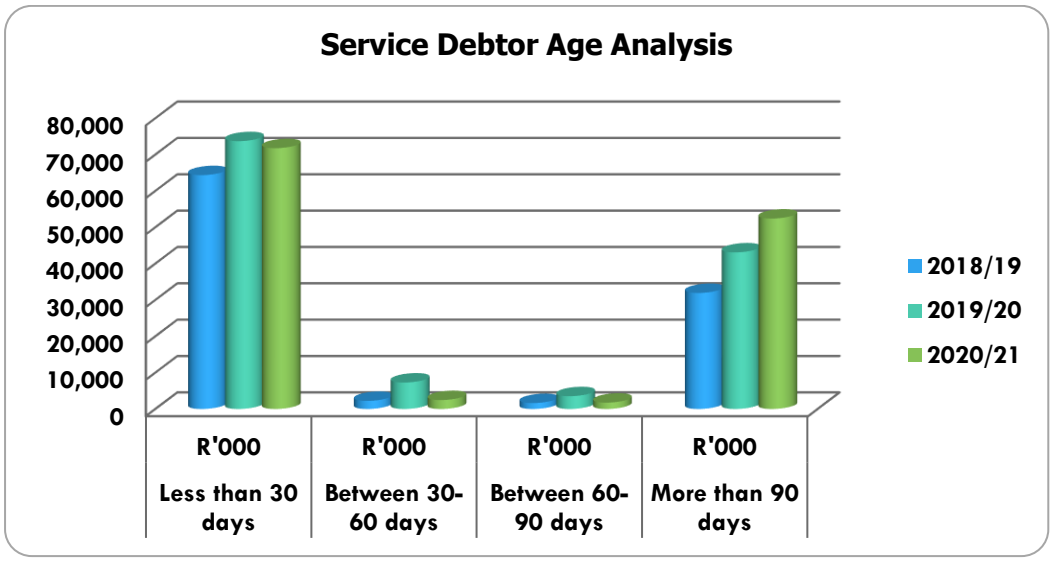


FIGURE 23: SERVICE DEBTORS AGE ANALYSIS FOR THE 2018/19, 2019/20 AND 2020/21 FINANCIAL YEARS

5.13 Borrowings and Investments

Infrastructure needs to be replaced and therefore borrowings for periods of 10-15 years are taken up to spread the burden over the minimum useful life of the assets.

5.13.1 Actual Borrowings

Actual Borrowings 2018/19 – 2020/21 R' 000			
Instrument	**2018/19**	**2019/20**	**2020/2021**
Municipality			
Long-Term Loans (annuity/reducing balance)	362,658	376,933	384,357
Long-Term Loans (non-annuity)	100,000	100,000	100,000

Actual Borrowings 2018/19 – 2020/21			
R' 000			
Instrument	**2018/19**	**2019/20**	**2020/2021**
Local registered stock			
Instalment Credit			
Financial Leases			
PPP liabilities			
Finance Granted By Cap Equipment Supplier			
Marketable Bonds			
Non-Marketable Bonds			
Bankers Acceptances			
Financial derivatives			
Other Securities			
Municipality Total	**462,658**	**476,933**	**484,357**

TABLE 282: ACTUAL BORROWINGS

5.13.2 Municipal Investments

Actual Investments 2018/19 - 2020/21			
R' 000			
	2018/19	**2019/20**	**2020/21**
Investment* type	**Actual**	**Actual**	**Actual**
Municipality			
Securities - National Government			
Listed Corporate Bonds			
Deposits - Bank	409,200	510,243	410,241
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers Acceptance Certificates			
Negotiable Certificates of Deposit - Banks			
Guaranteed Endowment Policies (sinking)	50,524	46,515	54,278
Repurchase Agreements - Banks			
Municipal Bonds			
Investo Endowment Certificate			
Municipality Total	**459,723**	**556,758**	**464,519**
T5.10.4			

TABLE 283: MUNICIPAL INVESTMENTS

5.13.3 Declaration of Loans and Grants made by the Municipality

Declaration of Loans and Grants made by the municipality: 2020/21					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2020/21	2019/20	2021/22
Maatskaplike Dienste Hermanus	Grant-in-aid	None			–
Overstrand Association for People with Disabilities	Grant-in-aid	None	–	35	–
Ikamva	Grant-in-aid	None			–
Whale Coast Conservation	Grant-in-aid	None	–	30	–
Hermanus Botanical Society	Grant-in-aid	None	–	7	–
Kleimond Child Welfare	Grant-in-aid	None	–	50	–
Overstrand Hospice	Grant-in-aid	None			–
Hangklip Community Care Centre	Grant-in-aid	None			–
Recycle Swop Shop	Grant-in-aid	None	–	29	–
Siyazama Service Centre for the Aged	Grant-in-aid	None			–
Overberg Wheelchair Association	Grant-in-aid	None			
Overstrand Arts	Grant-in-aid	None			
National Sea Rescue Institute	Grant-in-aid	None			
GCA	Grant-in-aid	None			
Badisa Herberg- aan- see	Grant-in-aid	None			
Hermanus Hacking Group	Grant-in-aid	None			
Camphill School	Grant-in-aid	None	–	30	–
Stanford Animal welfare	Grant-in-aid	None			
Flower Valley Conservation Trust	Grant-in-aid	None			
Kids @ the Centre	Grant-in-aid	None			
Strandlopertjie Bewaarskool	Grant-in-aid	None			
Narrative Foundation	Grant-in-aid	None			
Camphill Farm Community	Grant-in-aid	None	–	50	–
Pearly Shell Service Centre	Grant-in-aid	None			
RDP Training Centre	Grant-in-aid	None			
Hermanus Night Shelter	Grant-in-aid	None			
Blommeland Day Care	Grant-in-aid	None			
Whale Coast 96 FM	Grant-in-aid	None			
Pearly Beach Conservancy	Grant-in-aid	None	–	30	–
Women Action Group	Grant-in-aid	None			
Stanford Conservation	Grant-in-aid	None	–	29	–
Dyer Island Conservation Trust	Grant-in-aid	None	–	50	–

Declaration of Loans and Grants made by the municipality: 2020/21					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2020/21	2019/20	2021/22
Grootbos Green Futures Foundation	Grant-in-aid	None			
Enlighten Education Trust	Grant-in-aid	Management			
Cancer Association of SA	Grant-in-aid	None			
Sustainable Futures Trust	Grant-in-aid	None			
Child Welfare Hermanus	Grant-in-aid	None	–	40	–
Overberg Aquatic Club			–		
Franskraal Bowling Club			–	21	–
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			
Overstrand Child and Youth Care Centre					
Social Services Hermanus					
Gansbaai day care for children	Grant-in-aid	None			
Mayor's Charity Fund			–	100	–
Hermanus Rainbow Trust					
Exclude tourism grants					
** Loans/Grants - whether in cash or in kind* *No Grant in Aid allocation for 2020/2021 and 2021/2022*					

TABLE 284: GRANT-IN-AID: DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Borrowings are incurred to fund infrastructure. Surplus cash is invested in short term instruments. The repayment of certain borrowings is encompassed in sinking funds.

COMPONENT D: OTHER FINANCIAL MATTERS

5.14 GRAP Compliance

The municipality is 100% GRAP compliant since 2008/09.

5.15 Overview of Cost containment measures for 2020/21

The MFMA Municipal Cost Containment Regulations, 2019 (the Regulations) were published on 07 June 2019, with effective date 01 July 2019. Reports to council in the previous year addressed the

administrative process in anticipation of the promulgation of the regulations. These considerations were based on MFMA Circular No. 82 Cost Containment Measures (Updated November 2016).

Subsequent to the regulations being gazetted, National Treasury issued MFMA Circular No 97 –Cost Containment Measures on 31 July 2019. This circular advises regarding proposed formats for reporting on budgets, expenditure and savings as addressed in the regulations.

Save for revised input pertaining to the consideration of Public Transport in Regulation 7(6)(b), included in changes as approved by council to the Overstrand Travel & Subsistence Policy in consideration of Public Transport, the bulk of the cost containment measures have been captured in various of our Budget related Council Policies. The before-mentioned been considered and updated with the annual revision of policies. The Overstrand Cost Containment Policy was approved by Council on 27 May 2020 with effective date 1 July 2020 and subsequently revised during 2020/2021.

Of importance to note is that the Budget Steering Committee gave effect to stringent cost containment restrictions over the past number of years, in terms of the budget policy guidance, to advise Council in this regard.

Templates have furthermore been implemented as part of operating procedures, to guide decision making regarding use of consultants and feasibility considerations.

The administration gives further effect in implementing the regulations and this is being attended to on a continuous basis, applying the stipulations of Budget directives and Budget related policies.

CHAPTER 6

COMPONENT A: AUDITOR GENERAL OPINION 2019/20

6.1 Auditor General Report 2019/20

Auditor-General Report on Financial Performance 2019/20	
Audit Report Status:	**Unqualified (Clean Audit)**
Non-Compliance Issues	**Remedial Action Taken**
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

TABLE 285: AG REPORT ON FINANCIAL PERFORMANCE 2019/20

Auditor-General Report on Service Delivery Performance: 2019/20	
Audit Report Status:	**Unqualified (Clean Audit)**
Non-Compliance Issues	**Remedial Action Taken**
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services.	

TABLE 286: AG REPORT ON SERVICE DELIVERY PERFORMANCE 2019/20

COMPONENT B: AUDITOR GENERAL OPINION 2020/21

6.2 Auditor General Report 2020/21

Auditor-General Report on Financial Performance 2020/21	
Audit Report Status:	**Unqualified (Clean Audit)**
Non-Compliance Issues	**Remedial Action Taken**
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

TABLE 287: AG REPORT ON FINANCIAL PERFORMANCE 2020/21

Auditor-General Report on Service Delivery Performance: 2020/21	
Audit Report Status:	**Unqualified (Clean Audit)**
Non-Compliance Issues	**Remedial Action Taken**

Auditor-General Report on Service Delivery Performance: 2020/21
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services.

TABLE 288: AG REPORT ON SERVICE DELIVERY PERFORMANCE 2020/21

APPENDICES

Appendix A: Councillors, Committees Allocated and Council Attendance

Councillors, Committees Allocated and Council Attendance- 2020/21					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			%	%
A Coetsee	FT	Speaker	Ward 4 DA	100	-
D Coetzee	FT	Executive Mayor	Ward 11 DA	100	-
R de Coning	FT	Finance	Ward 2 DA	100	-
F Africa	FT	Protection Services	Proportional DA	90	100
D Botha	PT	Infrastructure & Planning	Ward 7 DA	100	-
K Brice	FT	Economic Development & Tourism	Ward 3 DA	100	-
G Cohen	FT	Community Services	Ward 9 DA	100	-
E Gillion	FT	Deputy Executive Mayor Infrastructure & Planning	Ward 8 DA	90	100
S Kalolo	PT	Economic Development & Tourism	Proportional ANC	85	100
J Orban	PT	Infrastructure & Planning	Ward 13 DA	92	100
A Komani	FT	Management Services	Proportional DA	100	-
F Krige	PT	Protection Services	Ward 10 DA	100	-
N Nqinata	PT	Management Services	Proportional ANC	80	100
V Macotha	PT	Protection Services (until Sep 2020)	Ward 12 ANC	67	100
M Mahana	PT	Protection Services (since Feb 2021)	Ward 12 Land Party	100	-
C May	PT	Economic Development & Tourism and Community Services	Proportional DA	100	-

Councillors, Committees Allocated and Council Attendance- 2020/21					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			%	%
B Molefe	PT	Finance	Proportional EFF	9092	100
X Msweli	PT	Finance	Ward 1 ANC	100	-
L Ntsabo	PT	Finance	Proportional DA	100	-
R Nutt	PT	Finance and Management Services	Proportional DA	90	100
H Morgan	PT	Management Services	Proportional DA	100	-
V Pungupungu	PT	Community Services and Infrastructure & Planning	Ward 5 ANC	100	-
C Resandt	PT	Protection Services and Economic Development & Tourism	Proportional DA	100	-
M Sapepa	PT	Management Services	Ward 6 ANC	100	-
C Tafo-Nwonkwo	PT	Protection Services	Proportional ANC	90	100
S Tebele	PT	Finance and Infrastructure & Planning	Proportional ANC	100	-
*Note: * Councillors appointed on a proportional basis do not have wards allocated to them*					

Appendix B: Committees (other than Mayoral / Executive Committee) and Purposes of Committees

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Portfolio Committees	To Assist Executive Mayor
Section 62 Appeal Committee	Section 62 of the Systems Act provides inter alia for a person whose rights are affected by a decision taken by a political structure, political office bearer or a councillor to appeal to a committee of councillors who were not involved in the decision and appointed by the municipal council for this purpose.
Disciplinary Committee	To investigate any contravention of or failure by councillors to comply with any provision of the Code of Conduct for Councillors.

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Municipal Public Accounts Committtee (MPAC)	To recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure. Council is vested with the responsibility to oversee the performance of the municipality, as required by the Constitution, the MFMA and the Systems Act. This oversight responsibility of council is particularly important for the process of considering annual reports.

Appendix C: Third Tier Structure

Third Tier Structure	
Municipal Manager	**Dean O'Neill**
Internal Audit	Chief Audit Executive: Dominic van der Heever
Risk Management	Chief Risk Officer – Zintle Mazuthu
Directorate	**Director / Manager (Title and name)**
Management Services	**Director Management Services - Desiree Arrison**
Human Resources	Senior Manager - Lucinda Bucchianeri
ICT	Manager: System Development - Craig Johnson
	Senior Business Analyst - Johnet van Aspren
Communication	Manager - Noluthando Zweni
Strategic Services	Senior Manager - Rochelle Louw
Council Support Services	Manager - Hanlie van Tonder
Legal Services	Senior Manager: Lionel Wallace
Finance	**Director: Finance - Santie Reyneke -Naude**
Deputy Director	Deputy Director: Finance & SCM - Clint Le Roux
Expenditure & Assets	Senior Manager - Johannes Vorster
Financial Services	Senior Manager - Bernard King
Supply Chain Management	Deputy Director: Finance & SCM - Clint Le Roux
Revenue	Senior Manager - Elmarie Hooneberg
Economic and Social Development and Tourism	**Director: Economic and Social Development and Tourism - Solomzi Madikane**

Third Tier Structure	
LED	Manager - Xolile Kosi
Tourism Marketing	Manager - Frieda Lloyd
Social Development	Manager - Gerhard Smit
Protection Services	**Director: Protection Services - Neville Michaels**
Traffic, Law enforcement & Task team	Chief: Traffic, Law enforcement & Task team – Rudi Fraser
Fire & Rescue, Disaster Management & Security Services	Chief Fire & Rescue & Disaster Management & Security Services – Lester Smith
Community Services	**Director: Community Services - Roderick Williams**
Operational Services	Deputy Director: Operational Services – Theo Steenberg
Area Management - Kleinmond	Senior Manager: Kleinmond Administration - Desmond Lakey
Area Management - Hermanus	Senior Manager: Hermanus Administration – Anver Wyngaard
Area Management - Gansbaai	Senior Manager: Gansbaai /Stanford Administration - François Myburgh
Housing	Manager: Housing Administration - Frankie Frans
Infrastructure & Planning	**Director Infrastructure & Planning - Stephen Muller**
Engineering Planning	Deputy Director: Engineering Planning - Hanre Blignaut
Engineering Services	Senior Manager - Dennis Hendricks
Town and Spatial Planning	Senior Manager - Riaan Kuchar
Electro technical Services: Hermanus & Kleinmond	Senior Manager - Koos du Plessis
Electro technical Services: Gansbaai	Senior Manager - Danie Maree
Property Administration	Manager - Anja Le Roux
Building Services	Manager – Louise Coetzee
Environmental Management Services	Senior Manager - Liezl de Villiers
Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2). **T C**	

Appendix D: Municipal Functions

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*
Constitution Schedule 5, Part B functions:	
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlors and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	Yes
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes
**** If municipality: indicate (yes or No); * If entity: Provide name of entity***	

Appendix E: Functionality of Ward Committees

Functionality of Ward Committees: 2020/21					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
WC 01	**Cllr Xolani Msweli**	**Yes**	**5**	**9**	**4**

Functionality of Ward Committees: 2020/21					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	André Wagener				
	Archibald Chambers				
	Edwin de Kock				
	Phumla Margaret Yawa				
	Mthuthuzeli Foto				
	Zwelandile Duna				
	Ms Dorah Siduka				
	Elias Zihlalele Msopi				
	Sibulelo Mphetsheni				
	Siyabonga Mjokweni				
WC 02	**Cllr Riana De Coning**	**Yes**	**5**	**9**	**4**
	Tania Lourens				
	R M du Plessis				
	Marius van der Merwe				
	Hermanus Johannes van Dyk (Manie)				
	Glenda Sharon Kitley				
	Me. Jo-Anne Lewis				
	Julia Lily Barlow				
	Nico Naudé(MD)				
	Samuel Norman Sauls				
	Francia van Dyk				
WC 03	**Cllr Kari Brice**	**Yes**	**5**	**9**	**4**
	Mary-Ann Verster				
	Anina Lee				
	Brian Wridgway				
	Derek William Duckitt				
	Shane Sauvage				
	Gideon Serfontein				
	John Cowan				
	Bridgitte Sabbe				

Functionality of Ward Committees: 2020/21					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Kijl Resandt				
	Helena Johanna Herholdt				
WC 04	**Ald. Anton Coetsee**	**Yes**	**5**	**9**	**4**
	Florence Cupido				
	Lizette Spandiel				
	Trevor Williams				
	Maria Pieterse				
	Deon de Kock				
	Simon Janse van Vuuren				
	Anthony Steneveld				
	Trevor Titus				
	Willem Thompson				
WC 05	**Cllr Valerie Pungupungu**	**Yes**	**5**	**9**	**4**
	Thobeka Veleka				
	Patricia Moshesh				
	Morris Thukwayo				
	Ntombizanele Sapepa				
	Regina Ndawule				
	Sibusiso Makunga				
	Thenjiwe Mavata				
	Lulama Kamana				
	Nomama Ncapayi				
	Nolusindiso Mjiwa				
WC 06	**Ald. Michelle Sapepa**	**Yes**	**5**	**9**	**4**
	Nokuzola Mcinjane				
	Mzikayise Damesi				
	Vusumzi Tshona				
	Sinethemba Zwelifile				
	Thelma Nondala				
	Xolani Gilikindla				
	Ntombekhaya Sinoko				
	Fuzile Bhangazana				

Functionality of Ward Committees: 2020/21					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Xolile Sitshixo				
	Manetho Mlombi				
WC 07	**Cllr David Botha**	**Yes**	**5**	**9**	**4**
	Willem Christian Gerber Marais				
	Sarel Oberholzer				
	Robert van der Merwe				
	Cornelis Lambertus Gerhardus vd Coolwijk				
	Jacobus Albertus Vorster Le Roux				
	Rita Gerber				
	Hendrik Jacobus Johannes Lombard				
	Pierre Louis Le Roux				
	Georgina Willemine Geldenhuys				
	Deon Beukes				
WC 08	**Cllr Elnora Gillion**	**Yes**	**5**	**9**	**4**
	Isai Benjamin Claasen				
	Garda Williams				
	Robert Anton McDavid				
	Thomas Swarts				
	Julius Booysen				
	Vacant				
	Felicity Siljeur				
	Denvid Christy Adams				
	Mike Austin				
	Dave Hugo				
WC 09	**Cllr Grant Cohen**	**Yes**	**5**	**9**	**4**
	Johannes de Clerk				
	Charles Swartz				
	Elizabeth Hauptfleisch				
	Thomas Snibbe				
	Johan Carstens				
	Botha Maree				
	Chris Harding				

Functionality of Ward Committees: 2020/21					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Derek Adonis				
	Mike Botha				
	Cornette Hull				
WC 10	**Cllr Fanie Krige**	**Yes**	**5**	**9**	**4**
	Hilgard Muller				
	Susanna Botha				
	Theresa Els				
	Mary Hull				
	Melvin Jooste				
	Elmarie Strydom				
	Willem Steyn				
	Bangikhaya Mantshinga				
	Ellsworth October				
	Andrew Martin				
WC 11	**Ald Dudley Coetzee**	**Yes**	**5**	**9**	**4**
	Cllr A Komani				
	Coleen Emmenis				
	Gideon Joubert				
	Henry Dyers				
	David Hagan				
	Louis Roodt				
	Hein Vollgraaff				
	Jenny October				
	Zodwa Zawula				
	Vivian Burton-Moore				
	Vacant				
WC 12	**Cllr Michael Mhana**	**Yes**	**5**	**9**	**4**
	Zwelethemba Patrein				
	Ntembiso Bulawa				
	Vuyiswa Khuse				
	Akhona Jakuja				
	Nomthandazo Gcilitshane				
	Siyabulela Vonco				

Functionality of Ward Committees: 2020/21					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Nobelungu Mpemba				
	Noluviwo Nkoanyane				
	Noluthando Mtyibilisi				
	Masibongwe Sihlahla				
WC 13	**Cllr Jean Orban**	**Yes**	**5**	**9**	**4**
	Hendrik Johannes Greeff				
	Ann Bown				
	Ann Droomer				
	Henry William (Duncan) Heard				
	Eric Larsen				
	Deon van der Kooi				
	Mathys Pretorius van as Sutherland				
	Caroline Gabb				
	Theo Agenbag				
	Johan Prinsloo				

Appendix F 1: Capital Projects: Seven Largest in 2020/21

Capital Projects: Seven Largest in 2020/21 (Full List at Appendix X)				
R' 000				
No.	**Project Name and detail**	**Start Date**	**End Date**	**Total Value**
1	Low-cost Housing service: Construction Contracts	01/07/2020	30/06/2021	46,271,131
2	Hermanus New Waste Management Facility	01/07/2020	30/06/2021	15,021,636
3	Water Master Plan Implementation	01/07/2020	30/06/2021	4,189,532
4	New 4ml Reservoir	01/07/2020	30/06/2021	8,995,664
5	Upgrade Hermanus Well Fields Phase 1	01/07/2020	30/06/2021	3,808,238
6	New Reservoir for Pringle Bay	01/07/2020	30/06/2021	7,071,014
7	Kleinmond - Sewer Network Extension	01/07/2020	30/06/2021	3,621,556
				T F.1

Appendix F 3: Top Four Service Delivery Priorities for Ward (Highest Priority First)

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2020/21**
	GREATER GANSBAAI AREA- WARDS 1, 2, 11	
	WARD 1	
1	Churches – Land (Masakhane)	Process for identifying suitable land is still in progress
2	Training/Driver's Licence	Offices refurbished and ready for use. Waiting on Province for necessary equipment for persons to obtain learner drivers'licence.
3	Franskraal stormwater (ad hoc)	Stormwater issues was addressed and project is completed.
4	Masakhane stormwater (ad hoc)	A bulk stormwater retention pond was erected and the project is completed.
	WARD 2	
5	New Sidewalks (De Kelders, Perlemoenbaai, Gansbaai, Blompark, Kleinbaai)	Sidewalks was upgraded and kerbing was installed.
6	Gansbaai All - Stormwater (ad hoc)	Stormwater issues was addressed and project is completed.
7	Gansbaai Community Sportsground Safety Fencing	
8	Gansbaai All – Extension sewer reticulation (MIG)	Bulk sewer network infrastructure was upgraded.
	WARD 11	
9	Baardskeerdersbos, Thembelihle – Stormwater (ad hoc)	Stormwater channels was erected in Protea Street, Baardskeerdersbos and kerbs to address the stormwater problem was installed in Thembelihle.
10	Pearly Beach, Eluxolweni – Tarring municipal streets	The resealing of streets was completed.
11	Housing (Buffeljachts)	No funding could be secured to address the need.
12	Stanford – Riverfront Development	
	GREATER HERMANUS AREA- WARDS 3, 4, 5, 6, 7, 8, 12, 13	
1	Stormwater Upgrades	Completed
2	Sidewalks Upgraded (Ward 4, 5, 6 , 8, 13)	Completed
3.	Parking and drop off areas near Hermanus Schools	Completed
4.	Fernkloof Facility Upgrade – parking & projects	Phase 1 Completed
5.	Cliff path maintenance	Annual maintenance Completed
6.	Speed calming (Ward 4)	Completed
7.	Play Parks Upgrade (Ward 5, 8)	Completed
8.	Fisherhaven Walkway	Completed
9.	Dust Control (Ward 8)	
10.	Atlantic Drive Walkway	Phase 3 Completed
11.	Davies Pool Parking	Completed

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2020/21**
	KLEINMOND/HANGKLIP AREA WARDS 9 & 10	
	WARD 9	
1	Waterpipe replacement	Progress has been slow due to procurement challenges early in the project implementation phase.
2	Sewerage network extension	. The bulk of the budget has been spent
3	Installation of safety cameras	Good progress has been made with setting up the backbone
4	Speed calming measures	The bulk of the budget has been spent
	WARD 10	
6	New reservoir for Pringle Bay	Completed
7	Overhills Storm water Network	Completed.
8	Stormwater Channeling	The projects in the targeted areas have been completed.
9	Upgrading of roads	The paving of Anemone Road in Rooiels has been completed.

Appendix G: Municipal Joint Audit and Performance Audit Committee Recommendations

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2020/2021**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
25 August 2020 Special JAPAC meeting	That cognizance be taken of the content of the draft Annual Financial Statements for the year ended 30 June 2020 and that satisfactory responses were received from the CFO and the Finance team on questions/ comments raised by the JAPAC thereto.	Yes
27 October 2020	**JAPAC - Item 6.1:** The JAPAC noted the Budget Statement Report: Fourth Quarter (April 2020 – June 2020) for the financial year 2019/20.	Yes
	JAPAC - Item 6.2.1: The JAPAC noted the reports on SDBIP: Fourth Quarter (April 2020 – June 2020) for the financial year 2019/2020.	Yes
	JAPAC - Item 6.3: The JAPAC noted the Debt Collection Report: as at 30 September 2020 for the financial year 2020/21.	Yes
	JAPAC - Item 6.4: The JAPAC noted the Creditors Report: Fourth Quarter (April 2019 – June 2019) for the financial period 2018/ 2019.	Yes
	JAPAC - Item 6.5: The JAPAC noted the Audit Action Plan as at 18 September 2020 for the financial year 2020/21.	Yes
	JAPAC - Item 6.6: The JAPAC noted with concern the reports from Risk Management as there was no adequate update in respect of Risk Management reports.	Yes

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2020/2021**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC - Item 6.7: The JAPAC noted the Gift Register and its content.	Yes
	JAPAC - Item 7.1: The JAPAC noted the 1st CAE status report.	Yes
	JAPAC - Item 8.1: The JAPAC noted the report relating to Predetermined Objectives (PDO's): Fourth Quarter (April 2020 – June 2020) for the financial year 2019/2020.	Yes
	JAPAC - Item 8.2: The JAPAC noted the report relating to Key Controls Assessment Bi-annual review (01 January 2020 – 30 June 2020) for the financial year 2019/2020.	Yes
	JAPAC - Item 8.3: The JAPAC noted the report relating to Follow-up re Theft and Vandalism	Yes
	JAPAC - Item 9: The CAE stated that during the next week, IAS will focus on part B section of the audit tracking register i.e., agreed actions/ recommendations not implemented yet to verify if those actions have been implemented.	Yes
	JAPAC – Item 11: The outgoing Municipal Manager, Mr C Groenewald, shared his final words and goodbye with the JAPAC, thanking and commending his colleagues, including the Mayor and his council, for their hard work and dedication, stating that the Overstrand Municipality is what it is today because of them. The JAPAC members also shared their farewell regards with the MM, stating that working with the MM was a pleasure and congratulated the MM on the job well-done. The MM noted the regards with appreciation.	Yes
24 February 2021	**JAPAC - Item 7.1.1:** The JAPAC noted the Budget Statement Report: First Quarter (July 2020 – September 2020) for the financial year 2020/21.	Yes
	JAPAC - Item 7.1.2: The JAPAC noted the Budget Statement Report: Second Quarter (October 2020 – December 2020) for the financial year 2020/21.	Yes
	JAPAC - Item 7.2.1: The JAPAC noted the report on SDBIP: First Quarter (July 2020 – September 2020).	Yes
	JAPAC - Item 7.2.2: The JAPAC noted the report on SDBIP: Second Quarter (October 2020 – December 2020) for the financial year 2020/21 The JAPAC commended the management for being on track in terms of service delivery to the community and has urged the management to continue working towards closing the gaps on the KPI's that were not met in the previous quarters but highlighting that the issue of working and having to deliver under these challenging times cannot be easy and maintaining this momentum will be challenging, and that this is the issue that will need to be considered going forward.	Yes
	JAPAC - Item 7.3: The JAPAC noted the Debt Collection Report: as at 31 December 2020 for the financial year 2020/21.	Yes
	JAPAC - Item 7.4: The JAPAC noted the Creditors Report: as at 31 December 2020 for the financial year 2020/21	Yes
	JAPAC - Item 7.5: The JAPAC noted the Audit Action Plan as at 21 January 2021 for the financial year 2020/21.	Yes
	JAPAC - Item 7.6: The JAPAC noted all the reports from Risk Management Unit.	Yes
	JAPAC - Item 8.1: The JAPAC noted the 2nd CAE status report.	Yes

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2020/2021**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC - Item 9.1: The JAPAC noted the report relating to Predetermined Objectives (PDO's): First Quarter (July 2020 – September 2020) for the financial year 2020/21.	Yes
	JAPAC - Item 9.2: The JAPAC noted the report relating to Predetermined Objectives (PDO's): Second Quarter (October 2020 – December 2020) for the financial year 2020/21.	Yes
	JAPAC - Item 9.3: The JAPAC noted the report relating to Key Controls Assessment Bi-annual review (01 July 2020 – 31 December 2020) for the financial year 2020/21.	Yes
	JAPAC - Item 9.4: The JAPAC noted the report relating to mSCOA Implementation Review (01 July 2020 – 31 December 2020) for the financial year 2020/21.	Yes
	JAPAC - Item 9.5: The JAPAC noted the report relating to Combined Assurance (Bi-Annual) 1 for the financial year 2020/21.	Yes
	JAPAC - Item 9.6: The JAPAC noted the report relating to Follow-up *re* Armed Robberies (Susceptibility of armed robberies at municipal buildings).	Yes
	JAPAC – Item 10: The JAPAC noted the Audit Finding(s) Tracking Register.	Yes
28 April 2021	**JAPAC - Item 7.1.1:** The JAPAC noted the verbal presentation of the budget statement report: Third quarter (January 2021 – March 2021) for the financial year 2020/21.	Yes
	JAPAC - Item 7.2: The JAPAC noted the verbal report on SDBIP: Third quarter (January 2021 – March 2021) for the financial year 2020/21.	Yes
	JAPAC - Item 7.3: The JAPAC noted the Debt Collection Report and Process as at 31 March 2021 for the financial year 2020/21.	Yes
	JAPAC - Item 7.4: The JAPAC noted the Creditors Report: as at 31 March 2021 for the financial year 2020/21	Yes
	JAPAC - Item 7.5: The JAPAC noted the Audit Action Plan as at 24 March 2021 for the financial year 2020/21.	Yes
	JAPAC - Item 7.6: The JAPAC noted all the reports from Risk Management Unit.	Yes
	JAPAC - Item 7.7: The MM confirmed that none from the management received the gift, and the Mayor confirmed that no other Councillor received a gift other than him as indicated on the gift register.	Yes
	JAPAC - Item 8.1: The JAPAC noted the 3rd CAE status report.	Yes
	JAPAC - Item 9.1: The JAPAC noted the report relating to Predetermined Objectives (PDO's): Third Quarter (January 2021 – March 2021) for the financial year 2020/21.	Yes
	JAPAC - Item 9.2: The JAPAC noted the report relating to Combined Assurance 2nd BI-Annual Review for the financial year 2020/21.	Yes
	JAPAC - Item 9.3: The JAPAC noted the report relating to Evaluating Risk Management Process for the financial year 2020/21.	Yes
	JAPAC - Item 9.4: The JAPAC noted the report relating to Division of Revenue Act for the financial year 2020/21.	Yes

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2020/2021**	**Recommendations adopted (enter Yes) If not adopted (provide explanation)**
	JAPAC - Item 10: The JAPAC noted the Audit Finding(s) Tracking Register.	Yes
26 May 2021	**JAPAC - Item 5:** It was agreed that the JAPAC is going to wait for the outcome of the discussion/ engagement between IAS and management which will be presented in the next JAPAC meeting that will be held on the 18th of June 2021.	Yes
18 June 2021	**JAPAC - Item 5.1:** The JAPAC resolved that the Operational Risk Based Audit Plan & Internal Audit Program for the financial period 2021/ 2022 be approved.	Yes

Appendix H 1 – Long Term Contracts (20 largest contracts)

Long Term Contracts (20 Largest Contracts entered into 2020/21)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value**
Actophambili Roads (Pty) Ltd	Reseal, upgrading and rehabilitation of roads	08/01/2021	30/06/2023	T Steenberg	R26 410 339.63
Asla Konstruksie (Edms) Bpk	Construction of sewer pipelines	31/12/2020	30/11/2022	Hanre B	R11 228 264.32
Wbho Construction (Pty) Ltd	Construction of water pipelines	26/02/2021	30/06/2023	Hanre B	R7 959 568.77
Sr Civil Contractors (Pty) Ltd	Construction of stormwater infrastructure	06/10/2020	30/06/2021	D Hendricks	R5 638 632.09
Jocastro (Pty) Ltd	Electrical items to municipal stores	31/12/2020	30/06/2023	C Roets	R5 470 499.51
Powercomm Solutions (Pty) Ltd	Electrical items for municipal stores	31/12/2020	30/06/2023	C Roets	R4 842 639.30
Benver Civils and Plant Hire Cc	Construction of pumpstation	04/12/2020	30/06/2021	D Hendricks	R4 653 836.77
Zelpy 1117 Cc	Construction of stormwater infrastructure	06/10/2020	30/06/2021	D Hendricks	R3 731 243.21

Long Term Contracts (20 Largest Contracts entered into 2020/21)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value**
Universal Trading	Supply and delivery of plumbing material	03/12/2021	30/06/2023	C Roets	R3 472 315.47
Masete Nong Construction Cc	Construction of industrial business hub in Hawston	26/08/2020	30/06/2021	D Hendricks	R3 328 603.01
Ohlson Civil and Building Contractors (Pty) Ltd	Upgrade of stormwater systems in Hangklip area	04/12/2020	30/06/2021	D Vanrhodie	R3 263 008.23
Adenco Construction (Pty) Ltd	Installation & repair of flood lights	08/01/2021	30/06/2021	T Marx	R1 994 677.83
Mazemane Trading and Projects (Pty) Ltd	Construction of concrete palisade fencing	31/12/2020	30/06/2021	C Mitchell	R1 764 972.28
Overstrand Community Lifeguards Cc	Lifeguard services	04/12/2020	30/06/2022	A Wyngaard	R1 751 810.60
Caf Contractor	Supply and installation of high risk perimeter fencing	23/10/2020	30/11/2020	D Vanrhodie	R1 623 473.77
Integral Laboratories (Pty) Ltd	Provision of laboratory services	01/07/2020	30/06/2023	Hanre B	R1 293 892.58
Greenro Solutions (Pty) Ltd	Electrical items to municpal stores	31/12/2020	30/06/2023	C Roets	R1 286 630.18
Memotek Trading Cc	Supply and delivery of wheelie bins, hardware, paint and lubricants	01/08/2018	30/06/2021	C Roets	R1 120 713.98
J And H Protective Clothing (Pty) Ltd	Supply and delivery protective clothing	10/02/2021	30/06/2023	Lester Smith	R1 039 942.13
Wapipa Construction (Pty) Ltd	Cleaning services	29/07/2020	30/06/2022	A Wyngaard	R926 201.40

Public Private Partnerships Entered into 2020/21					
R' 000					
Name and Description of Project	**Name of Partner(s)**	**Initiation Date**	**Expiry date**	**Project manager**	**2020/21**
NONE					
					T H.2

Appendix I: Municipal Entity/Service Provider Performance Schedule

Municipal Entity/Service Provider Performance Schedule									
Name of Entity & Purpose	**(a) Service Indicators**	**Year 0**		**Year 1**			**Year 2**	**Year 4**	
		Target	**Actual**	**Target**		**Actual**	**Target**		
	(b) Service Targets	***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Refer to pages 115 – 161 in this Annual Report									
*Note: This statement should include no more than the top four priority indicators. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets must be fundable within approved budget provision. In column (ii) set out the Service Indicator (In bold italics) then the Service Target underneath (not in bold - standard type face) to denote the difference.*									T I

Appendix J: Disclosure of Financial Interests

N/A

Refer to item 7 (4) of Schedule 1 and item 5A (3) of Schedule 2 of the Local Government: Municipal Systems Act, No 32 of 2000

Council resolution 11 of 26/06/2013

Appendix K 1: Revenue Collection Performance by Vote

Revenue Collection Performance by Vote						
R' 000						
Vote Description	Year 2019/20	Current Year: 2020/21			2020/21 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote 1 - Council	30,091	17,732	38,689	38,321	53.7%	-1.0%
Vote 2 - Municipal Manager	36	–	–	–	#DIV/0!	#DIV/0!
Vote 3 - Management Services	1,189	1,416	3,157	2,570	44.9%	-22.9%
Vote 4 - Finance	299,058	309,162	305,004	309,361	0.1%	1.4%
Vote 5 - Community Services	585,515	539,510	558,883	585,823	7.9%	4.6%
Vote 6 - Economic and Social Development & Tourism	32,797	39,830	48,375	16,277	-144.7%	-197.2%
Vote 7 - Infrastructure & Planning	2,914	4,663	7,930	3,860	-20.8%	-105.5%
Vote 8 - Protection Services	378,350	375,179	385,270	395,572	5.2%	2.6%
Total Revenue by Vote	**1,329,949**	**1,287,492**	**1,347,308**	**1,351,784**	**4.8%**	**0.3%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						**T K.1**

Appendix K 2: Revenue Collection Performance by Source

Revenue Collection Performance by Source						
R '000						
Description	Year 2019/20	Year 2020/21			Year 2020/21 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	240,910	262,551	259,241	261,222	-0.5%	0.8%
Service Charges - electricity revenue	415,960	386,294	433,294	442,792	12.8%	2.1%
Service Charges - water revenue	133,037	128,520	128,520	131,113	2.0%	2.0%

Revenue Collection Performance by Source						
R '000						
Description	Year 2019/20	Year 2020/21			Year 2020/21 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Service Charges - sanitation revenue	80,925	78,913	78,913	87,094	9.4%	9.4%
Service Charges - refuse revenue	68,256	69,482	69,482	72,198	3.8%	3.8%
Service Charges - other		–	–	–		
Rentals of facilities and equipment	5,735	7,808	7,808	5,034	-55.1%	-55.1%
Interest earned - external investments	48,172	31,400	26,400	30,505	-2.9%	13.5%
Interest earned - outstanding debtors	5,014	4,673	4,650	4,244	-10.1%	-9.6%
Dividends received		–	–	–	0.0%	0.0%
Fines	18,211	29,564	29,564	1,095	-2599.2%	-2599.2%
Licences and permits	1,975	2,385	2,385	2,227	-7.1%	-7.1%
Agency services	4,376	4,912	6,412	6,164	20.3%	-4.0%
Transfers recognised - operational	123,140	131,840	150,774	140,895	6.4%	-7.0%
Other revenue	139,226	109,843	92,450	98,518	-11.5%	6.2%
Fair value adjustments	3,890	7,000	10,500	7,545	0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**1,288,828**	**1,255,185**	**1,300,392**	**1,290,646**	**2.7%**	**-0.8%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.						T K.2

Appendix L: Conditional Grants – excluding MIG

Conditional Grants: excluding MIG - 2020/21						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Financial Management Grant	1,550	1,550	1,550	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities

Conditional Grants: excluding MIG - 2020/21						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Integrated National Electrification	8,000	6,000	6,000	-25.0%	0.0%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply
Expanded Public Works Programme	2,500	2,500	2,500	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines
Library subsidy	7,651	7,651	7,651	0.0%	0.0%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Community Development Workers	75	188	188	100.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Construction Contracts	90,223	72,830	70,280	-22.1%	-3.5%	To provide funding for the creation of sustainable human settlements
Main Road subsidy	145	145	145	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Local Government Graduate Internship Grant	–	–	–	#DIV/0!	#DIV/0!	To provide financial assistance to municipalities in support of capacity building for the future by means of a graduate intership programme
Public Transport Non-Motorised Infrastructure	–	750	750	100.0%	0.0%	To assist with the provision of public transport facilities in rural communities
Municipal Service Delivery and Capacity Building Grant	–	–	–	#DIV/0!	#DIV/0!	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority

Conditional Grants: excluding MIG - 2020/21						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Resourcing Funding for Establishment &Support of a K9 Unit	2,200	3,570	1,638	-25.5%	-54.1%	To provide resource funding for the establishment and support of a K9 unit.
Thusong Service Centre	–	32	32	#DIV/0!	0.0%	To provide financial assistance to municipalities, ensuring the financial sustainability of the Thusong Service Centres.
Financial Management Capacity Building Grant	401	680	376	-6.3%	-44.7%	To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance
Western Cape Financial Management Support Grant	–	–	–	#DIV/0!	#DIV/0!	To provide financial assistance to Municipalities to improve overall financial governance within municipalities inclusive of optimising and administration of revenue, improving credibility and responsiveness of municipal budgets, improving of municipal audit outcomes and addressing institutional challenges.
Financial Fire Service Capacity Building Grant	732	732	732	0.0%	0.0%	
Local Govt Support Grant	–	–	–	0.0%	0.0%	
Municipal Disaster Relief Grant	–	–	–	0.0%	0.0%	
Total	**113,477**	**96,627**	**91,842**	**-19.1%**	**-5.0%**	
** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

Appendix M: Capital Expenditure- *New Assets programme

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**75,301**	**117,549**	**112,421**	**92,247**	**98,618**	**33,000**	**17,300**

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Infrastructure: Road transport - Total	17,641	36,179	37,506	34,722	16,808	13,000	2,000
Roads, Pavements & Bridges	9,723	19,795	22,851	20,553	10,218	13,000	2,000
Storm water	7,918	16,384	14,655	14,169	6,590	–	–
Infrastructure: Electricity - Total	12,733	12,768	10,768	9,392	57,808	9,100	12,000
Generation					–	–	–
Transmission & Reticulation	12,733	12,768	10,768	9,392	57,808	9,100	12,000
Street Lighting							
Infrastructure: Water - Total	28,478	29,547	27,547	20,089	11,372	6,900	–
Dams & Reservoirs	18,550	18,017	18,017	15,728	11,372	6,900	–
Water purification	9,928			–		–	–
Reticulation	–	11,530	9,530	4,361	–	–	–
Infrastructure: Sanitation - Total	14,869	20,576	18,536	12,940	9,368	4,000	3,300
Reticulation	9,907	20,576	18,536	12,940	9,368	4,000	3,300
Sewerage purification	4,961	–	–	–	–	–	–
Infrastructure: Other - Total	1,581	18,479	18,064	15,103	3,262	–	–
Waste Management	1,581	18,479	18,064	15,103	3,262	–	–
Transportation							
Gas							
Other					–		
Community - Total	**84,936**	**60,937**	**52,777**	**75,339**	**75,092**	**36,958**	**8,267**
Parks & gardens	138,720	202	152	48,727	–	–	–
Sportsfields & stadia	1,888	50	50	–	7,481	500	5,000
Swimming pools	–	–	–	–	–	–	–
Community halls	–	26	26	22	110	–	–
Libraries	–	772	772	295	4,374	–	–

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Recreational facilities	1,142	–	–	–	–	–	–
Fire, safety & emergency	1,114	–	–	–	–	–	–
Security and policing	–	–	–	–	–	–	–
Buses	–	–	–	–	–	–	–
Clinics	–	–	–	–	–	–	–
Museums & Art Galleries	–	–	–	–	–	–	–
Cemeteries	207	1,292	1,292	1,232	–	–	–
Social rental housing	79,868	48,144	42,940	46,271	52,259	36,458	3,267
Other	578	10,451	7,546	27,470	10,868	–	–

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Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Heritage assets - Total	–	–	–	–	–	–	–
Buildings							
Other							
Investment properties - Total	–	–	–	–	–	–	–
Housing development							
Other							
–							
Other assets	**3,917**	**5,850**	**6,026**	**1,625**	**7,511**	**840**	**840**
General vehicles	–	–	–	–	–	–	–
Specialised vehicles		–	–		–		

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Plant & equipment					–		
Computers - hardware/equipment	–	–	–	–	–		
Furniture and other office equipment	246	1,025	1,064	802	875	840	840
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land	–			–			
Surplus Assets - (Investment or Inventory)							
Other	3,671	4,825	4,961	823	6,636		
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	–	–			–	–	–
List sub-class							
Intangibles	**23,279**	**31,096**	**29,499**	**26,827**	**10,574**	**14,160**	**9,160**
Computers - software & programming	3,972	7,896	6,907	5,152	3,933	6,050	3,500
Other (Machinery & Office equipment)	762	760	860	486	1,641	760	760
Transport Assets	18,544	22,440	21,732	21,189	5,000	7,350	4,900
Total Capital Expenditure on new assets	**187,433**	**215,433**	**200,723**	**196,038**	**191,794**	**84,958**	**35,567**
Specialised vehicles	–	–	–	–	–	–	–
Refuse							
Fire							
Conservancy							
Ambulances							
** Note: Information for this table may be sourced from MBRR (2009: Table SA34a)*							T M.1

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**16,028,762**	**75,827**	**70,978**	**50,054**	**80,859**	**57,328**	**60,268**
Infrastructure: Road transport – Total	1,293	13,257	13,257	12,689	–	–	–
Roads, Pavements & Bridges	8	200	200	181	–	–	–
Storm water	1,285	13,057	13,057	12,508	–	–	–
Infrastructure: Electricity – Total	7,894	8,350	8,350	1,044	8,173	7,000	10,000
Generation					–		
Transmission & Reticulation	7,894	8,350	8,350	1,044	1,000	–	–
Street Lighting					7,173	7,000	10,000
Infrastructure: Water - Total	3,580,272	23,060	22,489	15,485	40,610	19,000	22,000
Dams & Reservoirs					–	–	–
Water purification	3,580	23,060	22,489	15,485	32,295	18,500	17,000
Reticulation	–				8,315	500	5,000
Infrastructure: Sanitation – Total	3,262,153	27,200	22,922	17,573	31,523	31,328	28,268
Reticulation	2,776	4,061	4,061	3,287	650	700	700
Sewerage purification	487	23,138	18,861	14,286	30,873	30,628	27,568
Infrastructure: Other - Total	–	3,960	3,960	3,262	553	–	–
Waste Management	0	3,960	3,960	3,262	553	–	–
Transportation							
Gas							
Other					–	–	–
Community	**7,534,047**	**12,479**	**8,386**	**8,716**	**2,121**	**–**	**–**
Parks & gardens					–		
Sportsfields & stadia	7,534	11,503	7,480	7,886	2,021		

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Swimming pools		–					
Community halls	–	–	–	–			
Libraries	–	–	–	–			
Recreational facilities		–	–		–		
Fire, safety & emergency	–	–	–	–			
Security and policing		–					
Buses		–					
Clinics		–					
Museums & Art Galleries		–					
Cemeteries		–	–				
Social rental housing	–	–	–	–			
Other		976,000	906,000	830,197	100		
Heritage assets	–	–	–	–	–	–	–
Buildings							
Other							
Table continued next page							

Table continued from previous page

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Investment properties	–	–	–	–	–	–	–
Housing development							
Other							

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Other assets	61	–	–	–	–	–	–
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other	61	–	–	–	–		
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	–	–	–	–	–	–	–
List sub-class							
Intangibles	–	–	–	–	–	–	–
Computers - software & programming							
Other *(list sub-class)*							
Total Capital Expenditure on renewal of existing assets	**23,624**	**88,305**	**79,364**	**58,770**	**82,980**	**57,328**	**60,268**
Specialised vehicles	–	–	–	–	–	–	–
Refuse							
Fire							

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2019/20	Year 2020/21			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Conservancy							
Ambulances							
** Note: Information for this table may be sourced from MBRR (2009: Table SA34b)*							T M.2

Appendix N: Capital Programme by Project: 2020/21

Capital Programme by Project: Year 2020/21					
R' 000					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
Water					
WATER MASTER PLAN IMPLEMENTATION (F1/3)	10,000,000	10,000,000	2,727,170	-267%	-267%
WATER MASTER PLAN IMPLEMENTATION (F2/3)	300,000	1,462,362	1,462,362	0%	79%
WATER MASTER PLAN IMPLEMENTATION (F3/3)	1,733,060	0		#DIV/0!	#DIV/0!
REFURBISHMENT OF BULK WATER PIPELINES	900,000	900,000	891,260	-1%	-1%
FENCING AT WATER INSTALLATIONS	700,000	720,000	716,711	0%	2%
REPLACEMENT OF OVERSTRAND WATER PIPES(F1/2)	1,588,846	1,588,846	1,542,664	-3%	-3%
REPLACEMENT OF OVERSTRAND WATER PIPES(F1/2)	0	0		#DIV/0!	#DIV/0!
REPLACEMENT OF OVERSTRAND WATER PIPES(F2/2)	4,237,753	4,237,753	4,237,547	0%	0%
WATER FACILITIES CONTINGENCY (F1/2)	400,000	446,097	445,245	0%	10%
WATER FACILITIES (CONTINGENCY(F2/2)	500,000	500,000	500,000	0%	0%
NEW 4ML RESERVOIR (F1/2)	2,000,000	2,000,000	1,113,920	-80%	-80%
NEW 4ML RESERVOIR(F2/2)	5,581,744	5,581,744	5,581,744	0%	0%
NEW 4ML RESERVOIR(F2/2)	2,300,000	2,300,000	2,300,000	0%	0%
UPGRADE HERMANUS WELL FIELDS PHASE 2(F1/2)	6,000,000	4,000,000		#DIV/0!	#DIV/0!
UPGRADE HERMANUS WELL FIELDS PHASE 1(F2/2)	4,500,000	4,500,000	3,808,238	-18%	-18%
NEW RESERVOIR FOR PRINGLE BAY (F1/3)	2,000,000	2,000,000	936,014	-114%	-114%
NEW RESERVOIR FOR PRINGLE BAY (F2/3)	6,135,000	3,640,000	3,640,000	0%	-69%
NEW RESERVOIR FOR PRINGLE BAY (F3/3)	0	2,495,000	2,495,000	0%	100%
KLIPGAT GROTTE PUMP STATIONS REFURBISHMENT	900,000	900,000	894,156	-1%	-1%
ACCESS ROADS TO KLEINMOND BUFFELS RIVER WTW UPGRADE	1,100,000	1,100,000	1,100,000	0%	0%
BASIC SERVICES FOR EMERGENCY HOUSING	100,000	100,000	95,357	-5%	-5%
EMERGENCY HOUSING PROJECT SCHULPHOEK	680,000	280,000		#DIV/0!	#DIV/0!
EHP WATER PROVISION FOR INFORMAL SETTLEMENTS	350,000	750,000	552,474	-36%	37%
REFURBISH ELECTRICAL PANEL STANFORD EYE FOUNTAIN	600,000	533,903	533,903	0%	-12%

Capital Programme by Project: Year 2020/21					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Sanitation/Sewerage					
SEWERAGE FACILITIES CONTINGENCY	600,000	600,000	599,977	0%	0%
KLEINMOND SEWER NETWORK EXTENSION (F1/2)	4,000,000	4,000,000		#DIV/0!	#DIV/0!
KLEINMOND - SEWER NETWORK EXTENSION (F2/2)	4,000,000	4,000,000	3,621,556	-10%	-10%
KLEINMOND WWTW REFURBISH UPGRADE	5,400,000	1,490,000	409,808	-264%	-1218%
UPGRADING OF KIDBROOKE PIPELINE (F1/4)	1,480,247	1,480,247	1,438,191	-3%	-3%
UPGRADING OF KIDBROOKE PIPELINE (F3/4)	0	210,000	210,000	0%	100%
UPGRADING OF KIDBROOKE PIPELINE (F4/4)	368,079	368,079	366,579	0%	0%
REHABILITATE MAIN BULK SEWER TO WWTW PH1	3,461,400	3,461,400	3,455,301	0%	0%
UPGRADE BULK SEWER PUMPSTATION	3,920,000	3,651,000	3,651,000	0%	-7%
FENCING AT SEWERAGE INSTALLATIONS	800,000	800,000	791,375	-1%	-1%
GANSBAAI CBD SEWER NETWORK EXTENSION	4,000,000	1,750,000	651,824	-168%	-514%
UPGRADING OF PUMPSTATIONS RISING MAINS	4,600,000	3,300,000	1,422,861	-132%	-223%
ZWELIHLE SEWER (F1/4)	3,000,000	3,000,000	2,550,794	-18%	-18%
ZWELIHLE SEWER (F2/4)	2,647,290	2,647,290	2,647,290	0%	0%
ZWELIHLE SEWER (F3/4)	1,722,500	1,722,500	1,722,500	0%	0%
ZWELIHLE SEWER (F4/4)	386,693	386,693	386,693	0%	0%
EMERGENCY HOUSING PROJECT SCHULPHOEK	2,400,000	1,400,000		#DIV/0!	#DIV/0!
SEWERAGE BYPASS IN SIPUMELELO CORRIDOR	842,000	842,000	842,000	0%	0%
SEWERAGE PEACH HOUSE PRECINT UPGRADE	1,555,630	1,555,630	1,555,630	0%	0%
SEWERAGE BYPASS IN SIPUMELELO CORRIDOR	1,280,250	1,280,250	1,280,250	0%	0%
BASIC SERVICES FOR EMERGENCY HOUSING	162,000	162,000	92,566	-75%	-75%
EHP SEWER PROVISION FOR INFORMAL SETTLEMENTS	650,000	1,650,000	1,121,046	-47%	42%
UPGRADE BULK SEWER SUPPLY AREA A&B		1,201,376	1,201,376	0%	100%
SEWER NETWORK UPGRADE	500,000	500,000	494,718	-1%	-1%
Electricity					
FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION (F2/4)	695,882	695,882	692,882	0%	0%
STREET LIGHTS	100,000	100,000	99,942	0%	0%
STREET LIGHTS	15,000	15,000	14,992	0%	100%
STREET LIGHTS	30,000	30,000	29,767	-1%	-1%
ELECTRIFICATION OF LOW COST HOUSING AREAS	2,500,000	2,500,000	2,499,946	0%	0%
ELECTRIFICATION OF LOW COST HOUSING AREAS (INEP)	8,000,000	6,000,000	6,000,000	0%	-33%
HIGHMAST LIGHTS	800,000	800,000	56,476	-1317%	-1317%
BASIC SERVICES FOR EMERGENCY HOUSING	250,000	250,000		100%	100%
ZITHANDE STREET LIGHTS	377,301	377,301	7,224	-5123%	-5123%

Capital Programme by Project: Year 2020/21					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
HERMANUS:MV & LV UPGRADE/REPLACEMENT (F1/3)	1,181,017	5,000,000	20,523	-24263%	-5655%
HERMANUS:MV & LV UPGRADE/REPLACEMENT (F2/3)	3,871,500	52,517	52,517	100%	100%
KLEINMOND: MV & LV NETWORK UPGRADE (F1/3)	1,463,318	1,902,318	23,337	-8051%	-6170%
KLEINMOND: MV & LV NETWORK UPGRADE (F2/3)	439,000	0		0%	100%
HAWSTON: MV & LV UPGRADE/REPLACEMENT (F1/2)	0	395,620	23,337	-1595%	100%
HAWSTON: MV & LV UPGRADE/REPLACEMENT (F1/2)	395,620	0		0%	100%
ELECTRICITY TRANSFORMERS CAPITAL REPLACEMENT CONTINGENCY	1,000,000	1,000,000	915,250	-9%	-9%
Housing					
LCH SERVICES CONSTRUCTION CONTRACTS	45,956,000	39,295,603	46,271,131	15%	1%
HAWSTON: UPGRADE INTERSECTION R43/GEORGE VILJOEN STREET	0	1,455,808	1,138,548	-28%	100%
HAWSTON: UPGRADE INTERSECTION R43/GEORGE VILJOEN STREET	2,188,480	2,188,480	2,188,480	0%	0%
Stormwater					
MASAKHANE HOUSING PROJECT BULK STORMWATER	5,864,256	4,370,061	4,370,061	0%	-34%
STANFORD HOUSING PROJECT BULK STORMWATER	4,500,000	3,827,524	3,827,524	0%	-18%
STORMWATER AD-HOC	50,000	50,000	49,342	-1%	-1%
STORMWATER AD-HOC	100,000	100,000	99,615	0%	0%
STORMWATER DRAINAGE	100,000	100,000	97,891	100%	0%
STORMWATER AND TARRING OF CIRCLES	150,000	150,000	43,750	-243%	-243%
STORMWATER AD-HOC PROTEA STREET	50,000	50,000	49,430	-1%	-1%
STORMWATER AD-HOC	50,000	50,000	47,607	100%	100%
STORMWATER NETWORK UPGRADE	1,500,000	1,500,000	1,479,301	-1%	-1%
STORMWATER NETWORK UPGRADE	500,000	500,000	448,608	-11%	-11%
STORMWATER NETWORK UPGRADE	500,000	500,000	483,714	-3%	-3%
UPGRADE STORMWATER NETWORK	300,000	300,000	300,000	0%	0%
STORMWATER NETWORK	1,000,000	1,000,000	994,266	-1%	-1%
STORMWATER NETWORK	2,315,902	2,315,902	2,315,902	0%	0%
EXTENTION OF PLEIN STREET	500,000	760,000	461,073	-65%	-8%
UPGRADE STORMWATER NETWORK	420,000	420,000	420,000	0%	0%
STORMWATER - PHASE 1-INDUSTRIAL AREA	2,100,000	2,100,000	2,100,000	0%	0%
STORMWATER - OVERHILLS	2,500,000	2,677,298	2,663,475	-1%	6%
STORMWATER-LIBRARY LINK & SIPUMELELO CORRIDOR UPGRADE	1,220,400	1,220,400	1,122,634	-9%	-9%
STORMWATER-TAXI RANK TO SIPUMELELO CORRIDOR UPGRADE	406,800	406,800	406,211	0%	0%
STORMWATER-AMANDLA STREET LINK TO SIPUMELELELO CORRIDOR	813,600	813,600	813,600	0%	0%
STORMWATER MAIN RD HIGH STREET	4,500,000	4,500,000	4,082,996	-10%	-10%

Capital Programme by Project: Year 2020/21					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
Waste Management					
HERMANUS NEW WASTE MANAGEMENT FACILITY(F1/3)	8,300,000	0		0%	100%
HERMANUS NEW WASTE MANAGEMENT FACILITY(F2/3)	8,600,000	0		0%	100%
HERMANUS NEW WASTE MANAGEMENT FACILITY(F1/3)	0	0		0%	0%
HERMANUS NEW WASTE MANAGEMENT FACILITY(F1/3)	0	8,000,000	5,161,877	-55%	100%
HERMANUS NEW WASTE MANAGEMENT FACILITY(F2/3)	0	9,000,000	8,999,999	0%	100%
HERMANUS NEW WASTE MANAGEMENT FACILITY(F3/3)	1,063,569	1,063,569	859,760	-24%	-24%
GANSBAAI LANDFILL SITE FENCE	2,500,000	2,500,000	1,931,805	-29%	-29%
WHEELIE BINS 140L	500,000	0		0%	100%
BINS	15,000	0		0%	100%
HIGH RISK PARAMETER FENCING KLEINMOND TRANSFER STATION	460,000	460,000	411,716	-12%	-12%
HIGH RISK FENCING SOLID WASTE TRANSFER STATION	1,000,000	1,000,000	1,000,000	0%	0%
Roads					
SIDEWALKS	150,000	150,000	150,000	0%	0%
SIDEWALKS TRAFFIC CALMING	200,000	200,000	182,574	-10%	-10%
SIDEWALKS	250,000	250,000	238,513	-5%	-5%
TRAFFIC CALMING	100,000	100,000	99,327	-1%	-1%
WESTCLIFF/MOUNT PLEASANT SIDEWALKS	100,000	270,000	233,791	0%	100%
TRAFFIC CALMING MOUNT PLEASANT	50,000	50,000	50,000	100%	100%
TRAFFIC CALMING WESTCLIFF	175,000	5,000	5,000	100%	100%
SIDEWALKS	100,000	100,000	100,000	0%	0%
SIDEWALKS	150,000	150,000	143,349	-5%	-5%
DEVELOPMENT AND UPGRADING OF ROADS SIDEWALKS AND PARKING AREAS	500,000	500,000	477,389	-5%	-5%
TRAFFIC CALMING	100,000	100,000	87,987	-14%	-14%
CURBING AND TARRING OF SIDEWALKS	50,000	50,000	48,008	-4%	-4%
DEVELOPMENT AND CONSTRUCTION OF PARKING AREA AT ERF 1229 FOR CEMETERY	50,000	50,000	10,150	-393%	-393%
SPEED CALMING MEASURES	50,000	50,000	35,345	-41%	-41%
STONEWALL OR SIDEWALK AT MAIN BEACH AREA	24,000	24,000	20,000	-20%	-20%
DISABLED FRIENDLY FOOTPATH IN NATURE RESERVE ROOIELS	26,000	26,000	25,951	0%	0%
PAVING OF ANEMONE ROAD	150,000	150,000	148,051	-1%	-1%
TRAFFIC CALMING	30,000	30,000	29,519	-2%	-2%
NEW SIDEWALKS	50,000	120,000	120,000	0%	58%
NEW SIDEWALKS	50,000	50,000	50,000	0%	0%
CONSTRUCTION AND UPGRADING OF ATLANTIC DRIVE	370,000	370,000	341,639	-8%	-8%

Capital Programme by Project: Year 2020/21					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
TRAFFIC CALMING	100,000	100,000	97,274	-3%	-3%
CBD REGENERATION PROGRAM	7,100,000	6,700,000	6,009,827	-11%	-18%
EMERGENCY HOUSING PROJECT SCHULPHOEK	920,000	920,000		100%	100%
TARRING OF EXISTING GRAVEL ROADS IN SANDBAAI PERLEMOEN/GALJOEN ST	700,000	700,000	668,237	-5%	-5%
EXTENSION OF PLEIN STREET	500,000	900,000	499,648	-80%	0%
HAWSTON PAVING TARRING OF CIRCLES	600,000	600,000	535,083	-12%	-12%
STANFORD (MARKPLEIN,LANGMARK,KORTMARK	1,400,000	1,400,000	1,391,235	-1%	-1%
GANSBAAI TARRING OF ROAD TO WASTE DISPOSAL SITE	2,700,000	2,700,000	2,700,000	0%	0%
STANFORD TARRING DE BRUYN STREET	2,500,000	2,500,000	2,499,973	0%	0%
OVERSTRAND SIDEWALKS		2,521,000	2,521,000	0%	100%
BLOMPARK HOUSING PROJECT BUS ROUTE		465,295	465,295	0%	100%
SIDEWALKS OVERSTRAND	750,000	750,000	750,000	0%	0%
SPORT FACILITIES					
UPGRADE HAWSTON SPORT COMPLEX (F1/2)	2,021,000	0		0%	100%
UPGRADE HAWSTON SPORT COMPLEX (F1/2)	5,182,233	5,182,233	5,182,233	0%	0%
UPGRADE HAWSTON SPORT COMPLEX (F2/2)	600,000	0		0%	100%
UPGRADE HAWSTON SPORT COMPLEX (F3/3)	1,636,767	498,030	221,411	0%	100%
UPGRADING OF SOCCER FIELD SOCCER STAND	100,000	100,000	79,768	-25%	-25%
UPGRADING WARD 5 PLAY PARK	80,000	80,000	78,345	-2%	-2%
OUTDOOR GYM EQUIPMENT MOUNTAIN VIEW BOWLS CLUB AREA	50,000	50,000		0%	100%
WALKWAY TO PALMIET BEACH	40,000	40,000	38,767	-3%	-3%
PLAYPARK EQUIPMENT DAWIDSKRAAL & MALKOPSVLEI	50,000	0		0%	100%
MOOIUITSIG PLAY GROUND	26,000	26,000	25,613	100%	100%
PLAYPARK EQUIPMENT PROTEADORP	26,000	26,000	23,114	-12%	-12%
BUS STOPS INCL. REPAIRING REPLACEMENT OF ONE AT SIYABULELA OVERHILLS & MOOIUITSIG	26,000	26,000	26,000	0%	0%
UPGRADE OF PUBLIC BOAT LAUNCHING SITE ABLUTIONS DU TOIT STREET	70,000	0		0%	100%
UPGRADING WARD 12 PLAY PARKS	210,000	210,000	194,080	-8%	-8%
UPGRADING SIYAKHA EDUCARE CENTRE PLAY PARK	50,000	50,000	49,728	-1%	-1%
FENCING DOG PARK	100,000	100,000		100%	100%
UPGRADING OF MOUNT PLEASANT SPORTSGROUND FLOODLIGHTS	1,962,715	1,699,349	1,523,274	0%	100%
UPGRADING WALL AT MOUNT PLEASANT SPORTSGROUND	500,000	500,000	443,277	-13%	-13%
SPORT & RECREATION-PUBLIC CONTRIBUTION	0	0	15,000,000	100%	100%
Public Safety					
UPGRADING OF FACILITIES ABLUTION BLOCK ICS CENTRE	1,000,000	1,000,000	54,016	-1751%	-1751%

Capital Programme by Project: Year 2020/21					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
LAW ENFORCEMENT FACILITIES(VEHICLES/DOGS/FIREARMS) (K9 UNIT)		645,480	636,538	100%	100%
CCTV CAMERAS	1,500,000	1,500,000	1,408,922	-6%	-6%
UPGRADING OF FACILITIES - FIRE SERVICES BUILDING (F1/2)	49,877	49,877	49,877	0%	0%
SAFE GUARDING(FENCING) OF WARD 06 ELECTRICAL MINI SUBSTATION	100,000	100,000		100%	100%
CHANGE EXIT OF KLEINMOND FIRE STATION	300,000	300,000		0%	100%
SPEED CAMERA AND EQUIPMENT FOR INHOUSE SPEED ENFORCEMENT	1,000,000	0		0%	100%
ADDITIONAL OFFICES LAW ENFORCEMENT AT BESKEMHOUTSKLOOF FARM	500,000	500,000		100%	100%
CCTV SECURITY AT BESKEMHOUTSKLOOF FARM	300,000	300,000		100%	100%
ACCESS CONTROL	100,000	100,000		100%	100%
SECURITY FENCING COMMUNAL SPORTSGROUNDS	50,000	0		0%	100%
CCTV CAMERA-COMMUNAL SPORTSFIELD -GANSBAAI		50,000	41,054	-22%	100%
CCTV CAMERAS	200,000	200,000	175,873	-14%	-14%
CCTV CAMERAS	150,000	150,000	85,393	-76%	-76%
CCTV CAMERAS	120,000	120,000	36,463	-229%	-229%
CCTV CAMERAS	150,000	150,000	76,072	-97%	-97%
CCTV CAMERAS	120,000	120,000	118,184	-2%	-2%
SAFETY CAMERAS	100,000	100,000	76,072	-31%	-31%
BUILDING RENOVATIONS FARM 585/3	1,420,501	1,420,501		100%	100%
VEHICLES-PUBLIC SAFETY (F5/6)	1,358,402	0		0%	100%
VEHICLES-PUBLIC SAFETY (F6/6)	350,000	0		0%	100%
CCTV CAMERAS	100,000	100,000	58,246	-72%	-72%
CCTV CAMERAS	50,000	50,000	46,410	-8%	-8%
CCTV CAMERAS	50,000	50,000	49,231	-2%	-2%
CCTV CAMERAS	50,000	50,000	46,410	-8%	-8%
CCTV CAMERAS	100,000	100,000	97,626	-2%	-2%
SAFETY CAMERAS AT ENTRANCES OF TOWN	100,000	100,000	75,210	-33%	-33%
CCTV CAMERAS	100,000	100,000	94,882	-5%	-5%
CCTV CAMERAS	30,000	30,000	28,047	-7%	-7%
CCTV CAMERAS	50,000	50,000	48,078	-4%	-4%
CCTV CAMERAS	250,000	250,000	247,781	-1%	-1%
CCTV CAMERAS	225,975	225,975	225,900	0%	0%
CCTV CAMERAS	150,000	150,000	59,332	-153%	-153%
CCTV CAMERAS-BETTY'S BAY		50,000	44,669	-12%	100%
MINOR ASSETS PROTECTION SERVICES (F1/2)	400,000	400,000	295,353	-35%	-35%
MINOR ASSETS PROTECTION SERVICES (F2/2)	85,000	85,000		100%	100%
VEHICLES-PUBLIC SAFETY (F1/2)	2,839,357	3,787,264	3,465,082	-9%	18%
VEHICLES-PUBLIC SAFETY (F1/2)		52,093	52,093	0%	100%
VEHICLES-PUBLIC SAFETY (F2/2)	732,000	732,000	732,000	0%	0%

Capital Programme by Project: Year 2020/21					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
LIBRARIES					
ZWELIHLE LIBRARY	771,600	771,600	294,762	-162%	-162%
Community & Social Services					
MINOR ASSETS COMMUNITY SERVICES	760,000	760,000	590,176	-29%	-29%
VEHICLES COMMUNITY SERVICES	13,429,959	12,969,089	12,956,185	0%	-4%
HERMANUS-WELCOME BOARD	0	800,000		100%	0%
HERMANUS-WELCOME BOARD	0	263,366	226,976	-16%	100%
SHADE PORTS-OVERSTRAND	0	87,500	24,619	-255%	100%
SHELTER FOR COMMUNITIES AT TAXI RANK	300,000	300,000	21,362	-1304%	-1304%
BEAUTIFICATION OF ENTRANCES TO KLEINMOND	150,000	150,000	143,043	-5%	-5%
ABLUTION FACILITIES ONRUS SWIMMING BEACH PHASE 2 (F1/2)	750,000	139,634	139,634	0%	-437%
ABLUTION FACILITIES - ONRUS SWIMMING BEACH(F2/2)	633,476	0		0%	100%
SHELTER FOR COMMUNITIES, TAXI RANK	138,264	138,264		100%	100%
RETAINING WALL SECTION 9TH AVENUE SPAR	26,000	26,000	20,064	-30%	-30%
KITCHEN EQUIPMENT OVERHILLS COMMUNITY HALL	26,000	26,000	19,816	-31%	-31%
UPGRADING OF ZWELIHLE TAXI RANK STALLS	360,492	360,492	344,672	-5%	-5%
CEMETERY INFRASTRUCTURE	1,292,000	1,292,000	1,290,983	0%	0%
Planning & Development					
MINOR ASSETS LED	45,000	195,000	163,774	-19%	73%
BUILDING CONTROL OFFICE EXTENSION	1,000,000	500,000		100%	100%
INFORMAL TRADING STALLS SWARTDAM TRADING	397,000	397,000	277,844	-43%	-43%
UPGRADING OF TOURISM OFFICES RENOVATIONS	400,000	250,000	0	100%	100%
ECD CENTRE ESTABLISMENT	475,000	0		0%	100%
HAWSTON INDUSTRIAL BUSINESS HUB	4,871,000	4,871,000	4,070,720	-20%	-20%
PURCHASE OF ERF 4013-BETTY'S BAY	5,000	107,930	7,929	-1261%	37%
HAWSTON "LANG ERWE": TRANSFERS	150,000	0		0%	100%
VEHICLES PLANNING DEVELOPMENT	3,730,684	3,730,684	3,648,491	-2%	-2%
FERNKLOOF NATURE RESERVE FACILITIES (F1/2)	2,100,000	0		0%	100%
MINOR ASSETS INFRASTRUCTURE PLANNING	420,000	320,000	297,022	-8%	-41%
Finance & Administration					
EMERGENCY AND OPERATIONAL DIGITAL RADIO SYSTEMS	600,000	600,000	599,767	0%	100%
UPS REPLACEMENT	300,000	300,000	295,950	-1%	100%
DATA CENTRE VIRTUAL SERVER HOST REPLACEMENT EOL	200,000	0		0%	100%
DR HOST SERVER WITH ATTACHED STORAGE - REPLACEMENT EOL	300,000	500,000	499,739	0%	40%
NEW HIGH SITE OVERSTRAND	600,000	600,000	482,669	-24%	-24%

Capital Programme by Project: Year 2020/21					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
MINOR ASSETS FINANCE	60,000	56,818	56,818	0%	-6%
MINOR ASSETS MANAGEMENT SERVICES	10,000	2,395	2,395	0%	-318%
MINOR ASSETS ICT ORGANIZATION WIDE	1,000,000	1,010,787	1,004,617	-1%	0%
CORPORATE SERVICES-PUBLIC CONTRIBUTION	0	0	3,757,256	100%	100%
Executive & Council					
MINOR ASSETS COUNCIL	5,000	5,000	2,300	-117%	-117%
EXECUTIVE & COUNCIL-VEHICLES		460,870	352,402		
GRAND TOTAL	**303,738,440**	**280,086,380**	**254,800,183**	**-10%**	**-19%**

Appendix O: Capital Programme by Project by Ward: 2020/21

Capital Programme by Project by Ward: Year 2020/21		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
MINOR ASSETS COUNCIL	Overstrand	Yes
EXECUTIVE & COUNCIL-VEHICLES	Overstrand	Yes
EMERGENCY AND OPERATIONAL DIGITAL RADIO SYSTEMS	Overstrand	Yes
UPS REPLACEMENT	Overstrand	Yes
DR HOST SERVER WITH ATTACHED STORAGE - REPLACEMENT EOL	Overstrand	Yes
NEW HIGH SITE OVERSTRAND	Overstrand	Yes
MINOR ASSETS FINANCE	Overstrand	Yes
MINOR ASSETS MANAGEMENT SERVICES	Overstrand	Yes
MINOR ASSETS ICT ORGANIZATION WIDE	Overstrand	Yes
UPGRADING OF FACILITIES ABLUTION BLOCK ICS CENTRE	Overstrand	No
CCTV CAMERAS	Overstrand	No
UPGRADING OF FACILITIES - FIRE SERVICES BUILDING (F1/2)	Overstrand	Yes
CHANGE EXIT OF KLEINMOND FIRE STATION	Overstrand	No
SPEED CAMERA AND EQUIPMENT FOR INHOUSE SPEED ENFORCEMENT	Overstrand	No
ADDITIONAL OFFICES LAW ENFORCEMENT AT BESKEMHOUTSKLOOF FARM	Overstrand	No
CCTV SECURITY AT BESKEMHOUTSKLOOF FARM	Overstrand	No
ACCESS CONTROL	Overstrand	No
VEHICLES-PUBLIC SAFETY (F5/6)	Overstrand	N/A
VEHICLES-PUBLIC SAFETY (F6/6)	Overstrand	N/A

Capital Programme by Project by Ward: Year 2020/21		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
CCTV CAMERAS	Overstrand	No
MINOR ASSETS PROTECTION SERVICES (F1/2)	Overstrand	Yes
VEHICLES-PUBLIC SAFETY (F1/2)	Overstrand	Yes
VEHICLES-PUBLIC SAFETY (F1/2)	Overstrand	Yes
VEHICLES-PUBLIC SAFETY (F2/2)	Overstrand	Yes
MINOR ASSETS LED	Overstrand	Yes
BUILDING CONTROL OFFICE EXTENSION	Overstrand	No
UPGRADING OF TOURISM OFFICES RENOVATIONS	Overstrand	No
ECD CENTRE ESTABLISMENT	Overstrand	No
VEHICLES PLANNING DEVELOPMENT	Overstrand	Yes
MINOR ASSETS INFRASTRUCTURE PLANNING	Overstrand	Yes
MINOR ASSETS COMMUNITY SERVICES	Overstrand	Yes
VEHICLES COMMUNITY SERVICES	Overstrand	Yes
SHADE PORTS-OVERSTRAND	Overstrand	Yes
LCH SERVICES CONSTRUCTION CONTRACTS - BEVERLY HILLS TOILETS	Overstrand	No
OVERSTRAND SIDEWALKS	Overstrand	Yes
SIDEWALKS OVERSTRAND	Overstrand	Yes
ELECTRIFICATION OF LOW-COST HOUSING AREAS	Overstrand	No
ELECTRIFICATION OF LOW-COST HOUSING AREAS (INEP)	Overstrand	Yes
ELECTRICITY TRANSFORMERS CAPITAL REPLACEMENT CONTINGENCY	Overstrand	Yes
WATER MASTER PLAN IMPLEMENTATION (F1/3)	Overstrand	No
REFURBISHMENT OF BULK WATER PIPELINES	Overstrand	Yes
FENCING AT WATER INSTALLATIONS	Overstrand	Yes
REPLACEMENT OF OVERSTRAND WATER PIPES(F1/2)	Overstrand	No
REPLACEMENT OF OVERSTRAND WATER PIPES(F1/2)	Overstrand	No
WATER FACILITIES CONTINGENCY (F1/2)	Overstrand	Yes
EHP WATER PROVISION FOR INFORMAL SETTLEMENTS	Overstrand	Yes
SEWERAGE FACILITIES CONTINGENCY	Overstrand	Yes
FENCING AT SEWERAGE INSTALLATIONS	Overstrand	Yes
UPGRADING OF PUMPSTATIONS RISING MAINS	Overstrand	No
BASIC SERVICES FOR EMERGENCY HOUSING	Overstrand	Yes
EHP SEWER PROVISION FOR INFORMAL SETTLEMENTS	Overstrand	Yes
HERMANUS NEW WASTE MANAGEMENT FACILITY(F2/3)	Overstrand	No
CCTV CAMERAS	Ward 01	No
UPGRADING OF SOCCER FIELD SOCCER STAND	Ward 01	Yes
SIDEWALKS	Ward 01	Yes
SIDEWALKS TRAFFIC CALMING	Ward 01	Yes
MASAKHANE HOUSING PROJECT BULK STORMWATER	Ward 01	Yes
STORMWATER AD-HOC	Ward 01	Yes
NEW 4ML RESERVOIR (F1/2)	Ward 01	Yes

Capital Programme by Project by Ward: Year 2020/21		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
SECURITY FENCING COMMUNAL SPORTSGROUNDS	Ward 02	N/A
CCTV CAMERA-COMMUNAL SPORTSFIELD -GANSBAAI	Ward 02	No
CCTV CAMERAS	Ward 02	No
CCTV CAMERAS	Ward 02	No
CCTV CAMERAS	Ward 02	No
SIDEWALKS	Ward 02	Yes
GANSBAAI TARRING OF ROAD TO WASTE DISPOSAL SITE	Ward 02	Yes
BLOMPARK HOUSING PROJECT BUS ROUTE	Ward 02	No
KLIPGAT GROTTE PUMP STATIONS REFURBISHMENT	Ward 02	Yes
UPGRADE BULK SEWER PUMPSTATION	Ward 02	Yes
GANSBAAI CBD SEWER NETWORK EXTENSION	Ward 02	No
UPGRADE BULK SEWER SUPPLY AREA A&B	Ward 02	No
STORMWATER AD-HOC	Ward 02	Yes
GANSBAAI LANDFILL SITE FENCE	Ward 02	Yes
WHEELIE BINS 140L	Ward 02	N/A
CCTV CAMERAS	Ward 03	No
FERNKLOOF NATURE RESERVE FACILITIES (F1/2)	Ward 03	No
HERMANUS-WELCOME BOARD	Ward 03	No
SHELTER FOR COMMUNITIES AT TAXI RANK	Ward 03	No
SHELTER FOR COMMUNITIES, TAXI RANK	Ward 03	No
TRAFFIC CALMING	Ward 03	Yes
CBD REGENERATION PROGRAM	Ward 03	Yes
STREET LIGHTS	Ward 03	Yes
HERMANUS:MV & LV UPGRADE/REPLACEMENT (F1/3)	Ward 03	No
STORMWATER - PHASE 1-INDUSTRIAL AREA	Ward 03	Yes
STORMWATER MAIN RD HIGH STREET	Ward 03	Yes
LAW ENFORCEMENT FACILITIES(VEHICLES/DOGS/FIREARMS) (K9 UNIT)	Ward 04	Yes
CCTV CAMERAS	Ward 04	No
BUILDING RENOVATIONS FARM 585/3	Ward 04	No
CCTV CAMERAS	Ward 04	No
UPGRADING OF MOUNT PLEASANT SPORTSGROUND FLOODLIGHTS	Ward 04	Yes
UPGRADING WALL AT MOUNT PLEASANT SPORTSGROUND	Ward 04	Yes
WESTCLIFF/MOUNT PLEASANT SIDEWALKS	Ward 04	Yes
TRAFFIC CALMING MOUNT PLEASANT	Ward 04	Yes
TRAFFIC CALMING WESTCLIFF	Ward 04	Yes
BASIC SERVICES FOR EMERGENCY HOUSING	Ward 04	No
UPGRADE HERMANUS WELL FIELDS PHASE 2(F1/2)	Ward 04	No
UPGRADE HERMANUS WELL FIELDS PHASE 1(F2/2)	Ward 04	No
BASIC SERVICES FOR EMERGENCY HOUSING	Ward 04	Yes

Capital Programme by Project by Ward: Year 2020/21		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
CCTV CAMERAS	Ward 05	No
INFORMAL TRADING STALLS SWARTDAM TRADING	Ward 05	Yes
ZWELIHLE LIBRARY	Ward 05	No
UPGRADING WARD 5 PLAY PARK	Ward 05	Yes
SIDEWALKS	Ward 05	Yes
HIGHMAST LIGHTS	Ward 05	No
SEWERAGE BYPASS IN SIPUMELELO CORRIDOR	Ward 05	No
STORMWATER DRAINAGE	Ward 05	Yes
STORMWATER-LIBRARY LINK & SIPUMELELO CORRIDOR UPGRADE	Ward 05	No
SAFEGUARDING (FENCING) OF WARD 06 ELECTRICAL MINI SUBSTATION	Ward 06	No
CCTV CAMERAS	Ward 06	No
UPGRADING OF ZWELIHLE TAXI RANK STALLS	Ward 06	No
SIDEWALKS	Ward 06	Yes
EMERGENCY HOUSING PROJECT SCHULPHOEK	Ward 06	No
EMERGENCY HOUSING PROJECT SCHULPHOEK	Ward 06	No
EMERGENCY HOUSING PROJECT SCHULPHOEK	Ward 06	No
SEWERAGE PEACH HOUSE PRECINT UPGRADE	Ward 06	No
UPGRADE STORMWATER NETWORK	Ward 06	Yes
STORMWATER-TAXI RANK TO SIPUMELELO CORRIDOR UPGRADE	Ward 06	No
HERMANUS NEW WASTE MANAGEMENT FACILITY(F3/3)	Ward 06	No
DEVELOPMENT AND UPGRADING OF ROADS SIDEWALKS AND PARKING AREAS	Ward 07	Yes
TARRING OF EXISTING GRAVEL ROADS IN SANDBAAI PERLEMOEN/GALJOEN ST	Ward 07	Yes
CCTV CAMERAS	Ward 08	No
CCTV CAMERAS	Ward 08	No
HAWSTON INDUSTRIAL BUSINESS HUB	Ward 08	No
HAWSTON "LANG ERWE": TRANSFERS	Ward 08	No
UPGRADE HAWSTON SPORT COMPLEX (F1/2)	Ward 08	Yes
UPGRADE HAWSTON SPORT COMPLEX (F2/2)	Ward 08	No
HAWSTON: UPGRADE INTERSECTION R43/GEORGE VILJOEN STREET	Ward 08	No
HAWSTON: UPGRADE INTERSECTION R43/GEORGE VILJOEN STREET	Ward 08	No
TRAFFIC CALMING	Ward 08	Yes
CURBING AND TARRING OF SIDEWALKS	Ward 08	Yes
DEVELOPMENT AND CONSTRUCTION OF PARKING AREA AT ERF 1229 FOR CEMETERY	Ward 08	Yes
EXTENSION OF PLEIN STREET	Ward 08	No
HAWSTON PAVING TARRING OF CIRCLES	Ward 08	Yes
STREET LIGHTS	Ward 08	Yes

Capital Programme by Project by Ward: Year 2020/21		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
HAWSTON: MV & LV UPGRADE/REPLACEMENT (F1/2)	Ward 08	No
STORMWATER AND TARRING OF CIRCLES	Ward 08	No
EXTENTION OF PLEIN STREET	Ward 08	No
BINS	Ward 08	No
SAFETY CAMERAS AT ENTRANCES OF TOWN	Ward 09	No
PURCHASE OF ERF 4013-BETTY'S BAY	Ward 09	No
OUTDOOR GYM EQUIPMENT MOUNTAIN VIEW BOWLS CLUB AREA	Ward 09	Yes
WALKWAY TO PALMIET BEACH	Ward 09	Yes
Capital 2019/20 WIP - NETBALL CLUBHOUSE EXTENSION (CHANGE ROOMS)	Ward 09	No
SPEED CALMING MEASURES	Ward 09	Yes
STONEWALL OR SIDEWALK AT MAIN BEACH AREA	Ward 09	Yes
KLEINMOND: MV & LV NETWORK UPGRADE (F1/3)	Ward 09	No
ACCESS ROADS TO KLEINMOND BUFFELS RIVER WTW UPGRADE	Ward 09	Yes
KLEINMOND SEWER NETWORK EXTENSION (F1/2)	Ward 09	No
REHABILITATE MAIN BULK SEWER TO WWTW PH1	Ward 09	Yes
SAFETY CAMERAS	Ward 09	No
RETAINING WALL SECTION 9TH AVENUE SPAR	Ward 09	Yes
CCTV CAMERAS-BETTY'S BAY	Ward 10	No
KITCHEN EQUIPMENT OVERHILLS COMMUNITY HALL	Ward 10	Yes
CEMETERY INFRASTRUCTURE	Ward 10	Yes
DISABLED FRIENDLY FOOTPATH IN NATURE RESERVE ROOIELS	Ward 10	Yes
PAVING OF ANEMONE ROAD	Ward 10	Yes
NEW RESERVOIR FOR PRINGLE BAY (F1/3)	Ward 10	Yes
KLEINMOND WWTW REFURBISH UPGRADE	Ward 10	No
STORMWATER NETWORK	Ward 10	Yes
STORMWATER NETWORK	Ward 10	Yes
STORMWATER - OVERHILLS	Ward 10	Yes
HIGH RISK PARAMETER FENCING KLEINMOND TRANSFER STATION	Ward 10	Yes
HIGH RISK FENCING SOLID WASTE TRANSFER STATION	Ward 10	Yes
PLAYPARK EQUIPMENT DAWIDSKRAAL & MALKOPSVLEI	Wards 10	No
MOOIUITSIG PLAY GROUND	Wards 10	Yes
PLAYPARK EQUIPMENT PROTEADORP	Wards 10	Yes
BUS STOPS INCL. REPAIRING REPLACEMENT OF ONE AT SIYABULELA OVERHILLS & MOOIUITSIG	Wards 10	Yes
CCTV CAMERAS	Ward 11	No
CCTV CAMERAS	Ward 11	No
CCTV CAMERAS	Ward 11	No
TRAFFIC CALMING	Ward 11	Yes
NEW SIDEWALKS	Ward 11	Yes

Capital Programme by Project by Ward: Year 2020/21		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
NEW SIDEWALKS	Ward 11	Yes
STANFORD (MARKPLEIN, LANGMARK,KORTMARK	Ward 11	Yes
STANFORD TARRING DE BRUYN STREET	Ward 11	Yes
REFURBISH ELECTRICAL PANEL STANFORD EYE FOUNTAIN	Ward 11	Yes
STANFORD HOUSING PROJECT BULK STORMWATER	Ward 11	Yes
STORMWATER AD-HOC PROTEA STREET	Ward 11	Yes
STORMWATER AD-HOC	Ward 11	Yes
UPGRADE OF PUBLIC BOAT LAUNCHING SITE ABLUTIONS DU TOIT STREET	Wards 11	No
ZITHANDE STREET LIGHTS	Ward 12	No
SEWERAGE BYPASS IN SIPUMELELO CORRIDOR	Ward 12	No
STORMWATER-AMANDLA STREET LINK TO SIPUMELELELO CORRIDOR	Ward 12	No
CCTV CAMERAS	Wards 12	No
UPGRADING WARD 12 PLAY PARKS	Wards 12	Yes
UPGRADING SIYAKHA EDUCARE CENTRE PLAY PARK	Wards 12	Yes
ABLUTION FACILITIES ONRUS SWIMMING BEACH PHASE 2 (F1/2)	Ward 13	No
FENCING DOG PARK	Ward 13	No
CONSTRUCTION AND UPGRADING OF ATLANTIC DRIVE	Ward 13	Yes
TRAFFIC CALMING	Ward 13	Yes
STREET LIGHTS	Ward 13	Yes
UPGRADING OF KIDBROOKE PIPELINE (F1/4)	Ward 13	Yes
FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION (F2/4)	Multi-ward Gb Area	No
STORMWATER NETWORK UPGRADE	Multi-ward Gb Area	Yes
UPGRADE STORMWATER NETWORK	Multi-ward Gb Area	No
ZWELIHLE SEWER (F1/4)	Multi-ward HM Area	No
SEWER NETWORK UPGRADE	Multi-ward HM Area	No
STORMWATER NETWORK UPGRADE	Multi-ward HM Area	No
STORMWATER NETWORK UPGRADE	Multi-ward HM Area	No
BEAUTIFICATION OF ENTRANCES TO KLEINMOND	Multi-ward KM Area	Yes

Appendix Q: Service Backlogs experience by the Community where another Sphere of Government is the Service Provider

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	**Scale of backlogs**	**Impact of backlogs**
Sports infrastructure	With fast growing communities due to land grabs has been putting massive pressure on the need to expand sports fields. Sports field are under pressure with more and more people using them without alternative facilities to ease pressure on one facility.	Municipalities like Overstrand rely heavily on government grants/funding to development or upgrade sports infrastructure. If there's no funding coming into the fiscus we run a risk of experiencing civil unrest which more often than not results in existing facilities being destroyed.
Housing:	The current backlog 30 June 2021 is **12 843** applicants. The Municipality managed to deliver 37**8** new houses in **the Hawston 378 housing project**. We however experienced an increase in the housing demand of 5,65**%** since **1 July 2020**. The increase is mainly due to the registration of informal settlement residents on the housing demand data base.	The backlog continues to place pressure on Council's infrastructure and financial capacity to compliment housing delivery, which results in the increased provision of emergency housing in affected communities. It can contribute to civil intolerance and protest action.

Appendix R: Declaration of Loans and Grants made by the municipality: 2020/21

Declaration of Loans and Grants made by the municipality: 2020/21					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	**Nature of project**	**Conditions attached to funding**	**Value**	**Total Amount committed over previous and future years**	
			R'000		
			2019/20	**2020/21**	**2021/22**
Maatskaplike Dienste Hermanus	Grant-in-aid	None	25		–
Overstrand Association for People with Disabilities	Grant-in-aid	None	20		–
Ikamva	Grant-in-aid	None			–
Whale Coast Conservation	Grant-in-aid	None			–
Hermanus Botanical Society	Grant-in-aid	None	7		–
Kleimond Child Welfare	Grant-in-aid	None	20		–
Overstrand Hospice	Grant-in-aid	None	18		–
Hangklip Community Care Centre	Grant-in-aid	None			–
Recycle Swop Shop	Grant-in-aid	None	20		–

Declaration of Loans and Grants made by the municipality: 2020/21					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2019/20	2020/21	2021/22
Siyazama Service Centre for the Aged	Grant-in-aid	None			–
Overberg Wheelchair Association	Grant-in-aid	None	15		
Overstrand Arts	Grant-in-aid	None			
National Sea Rescue Institute	Grant-in-aid	None	30		
GCA	Grant-in-aid	None			
Badisa Herberg- aan- see	Grant-in-aid	None			
Hermanus Hacking Group	Grant-in-aid	None			
Camphill School	Grant-in-aid	None	18		–
Stanford Animal Welfare	Grant-in-aid	None			
Flower Valley Conservation Trust	Grant-in-aid	None			
Kids @ the Centre	Grant-in-aid	None	20		
Strandlopertjie Bewaarskool	Grant-in-aid	None			
Narrative Foundation	Grant-in-aid	None	20		
Camphill Farm Community	Grant-in-aid	None			–
Pearly Shell Service Centre	Grant-in-aid	None	16		
RDP Training Centre	Grant-in-aid	None			
Hermanus Night Shelter	Grant-in-aid	None	12		
Blommeland Day Care	Grant-in-aid	None			
Whale Coast 96 FM	Grant-in-aid	None			
Pearly Beach Conservancy	Grant-in-aid	None			–
Women Action Group	Grant-in-aid	None			
Stanford Conservation	Grant-in-aid	None	20		–
Dyer Island Conservation Trust	Grant-in-aid	None			–
Grootbos Green Futures Foundation	Grant-in-aid	None			
Enlighten Education Trust	Grant-in-aid	Management			
Cancer Association of SA	Grant-in-aid	None			
Sustainable Futures Trust	Grant-in-aid	None			
Child Welfare Hermanus	Grant-in-aid	None	30		–
Overberg Aquatic Club					
Franskraal Bowling Club			10		–
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			
Overstrand Child and Youth Care Centre					

Declaration of Loans and Grants made by the municipality: 2020/21					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2019/20	2020/21	2021/22
Social Services Hermanus					
Gansbaai day care for children	Grant-in-aid	None	–		
Mayor's Charity Fund			132		–
Hermanus Rainbow Trust			–	–	
Exclude tourism grants -					

** Loans/Grants - whether in cash or in kind*

** No Grant in Aid Budget for 2020/2021 and 2021/2022*

Appendix S: MFMA Section 71 Returns Not Made During 2020/21 According to Reporting Requirements

MFMA Section 71 Returns Not Made During Year 1 According to Reporting Requirements	
Return	Reason Return has not been properly made on due date
All Section 71 returns submitted	-

T S

Appendix T: National and Provincial Outcomes for Local Government

N/A

ANNEXURE A:
FINANCIAL STATEMENTS

Overstrand Municipality
Audited Annual Financial Statements
for the year ended 30 June 2021

AUDITOR-GENERAL
SOUTH AFRICA
30 November 2021
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OVERSTRAND MUNICIPALITY
AUDITED ANNUAL FINANCIAL STATEMENTS

for the year ended 30 June 2021

APPROVAL OF THE AUDITED ANNUAL FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, which are set out on pages 1 to 87, in terms of Section 126(1)(a) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in the notes of these annual financial statement are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.

DGI O'Neill
Municipal Manager

30 November 2021

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SOUTH AFRICA
30 November 2021
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Overstrand Municipality

Audited Annual Financial Statements for the year ended 30 June 2021

General Information

Legal form of entity	Municipality Demarcation code: WC032
Nature of business and principal activities	Local Government
The following is included in the scope of operations	Provision of basic services, eg. electricity, water, sanitation and refuse
Executive Mayor	Ald D Coetzee
Deputy Mayor	Cllr E Gillion
Speaker	Ald A Coetsee
Grading of local authority	Grade 3
Chief Finance Officer (CFO)	Ms SG Reyneke-Naude
Accounting Officer	Mr DGI O'Neill
Business address	Magnolia Street Hermanus Western Cape South Africa 7200
Postal address	PO Box 20 Hermanus Western Cape South Africa 7200
Bankers	Nedbank
Auditors	Auditor-General of South Africa
Governing legislation	Local Government: Municipal Finance Management Act, No. 56 of 2003
Contact information	028 313 8000 enquiries@overstrand.gov.za www.overstrand.gov.za

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30 November 2021
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AUDITOR-GENERAL SOUTH AFRICA
30 November 2021
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Statement of Financial Position as at 30 June 2021

Figures in Rand	Note(s)	2021	2020 Restated*
Assets			
Current Assets			
Inventories	11	12,736,096	10,222,021
Operating lease asset		716,721	707,968
Receivables from exchange transactions	14	81,061,716	82,974,005
VAT receivable	12	16,822,153	10,383,534
Receivables from non-exchange transactions	13	41,649,638	51,504,388
Other asset	10	-	3,887
Cash and cash equivalents	15	612,722,603	653,813,123
		765,708,927	**809,608,926**
Non-Current Assets			
Investment property	2	127,537,500	122,920,500
Property, plant and equipment	3	3,599,140,994	3,485,597,769
Intangible assets	4	8,993,219	9,168,010
Heritage assets	7	130,928,197	130,928,197
Living resources	6	677,318	241,926
Other financial assets	8	54,278,368	46,515,060
		3,921,555,596	**3,795,371,462**
Total Assets		**4,687,264,523**	**4,604,980,388**
Liabilities			
Current Liabilities			
Other financial liabilities	17	53,956,538	45,458,487
Payables from exchange transactions	19	140,002,391	134,817,579
Consumer deposits	20	42,248,038	40,991,840
Employee benefit obligation	9	4,882,000	4,679,000
Unspent conditional grants and receipts	16	24,029,735	31,132,871
Provisions	18	45,103,730	37,781,397
		310,222,432	**294,861,174**
Non-Current Liabilities			
Other financial liabilities	17	430,400,209	431,474,513
Employee benefit obligation	9	108,533,000	92,981,000
Provisions	18	139,278,575	117,681,172
		678,211,784	**642,136,685**
Total Liabilities		**988,434,216**	**936,997,859**
Net Assets		**3,698,830,307**	**3,667,982,529**
Reserves			
Housing development fund		3,227,375	3,227,164
Accumulated surplus		3,695,602,932	3,664,755,365
Total Net Assets		**3,698,830,307**	**3,667,982,529**

* See Note 47

AUDITOR-GENERAL SOUTH AFRICA
30 November 2021
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Statement of Financial Performance

Figures in Rand	Note(s)	2021	2020 Restated*
Revenue			
Revenue from exchange transactions			
Service charges	21	733,196,600	698,178,653
Rental of facilities and equipment		5,033,601	5,735,481
Agency services	23	6,164,311	4,376,030
Licences and permits		2,227,048	1,974,981
Other income	24	98,517,694	139,226,309
Investment revenue	25	34,748,197	53,186,030
Fair value adjustments	39	7,545,308	3,889,518
Total revenue from exchange transactions		**887,432,759**	**906,567,002**
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	26	261,222,295	240,909,593
Transfer revenue			
Government grants and subsidies	28	178,114,223	160,532,335
Public contributions and donations	29	23,919,135	3,729,771
Fines, penalties and forfeits	22	1,095,303	18,210,764
Total revenue from non-exchange transactions		**464,350,956**	**423,382,463**
Total revenue		**1,351,783,715**	**1,329,949,465**
Expenditure			
Employee related costs	30	(437,874,472)	(382,572,151)
Remuneration of councillors	31	(11,218,781)	(11,282,325)
Depreciation and amortisation	32	(136,560,469)	(132,739,839)
Impairment loss/reversal of impairments	33	(3,549,839)	(1,834,594)
Finance costs	34	(48,805,228)	(46,570,200)
Lease rentals on operating lease		(113,042)	(104,747)
Debt impairment	35	(7,578,890)	(23,433,836)
Bad debts written off		(4,558,929)	-
Bulk purchases	36	(298,272,081)	(278,547,666)
Contracted services	37	(208,095,282)	(178,363,151)
Transfers and grants paid	27	(8,709,878)	(559,623)
Loss on disposal of assets and liabilities		(144,396)	(1,369,045)
Inventories losses/write-downs		(158,717)	(270,038)
Materials	42	(45,042,131)	(42,302,080)
General expenses	38	(110,253,807)	(91,132,564)
Total expenditure		**(1,320,935,942)**	**(1,191,081,859)**
Surplus for the year		**30,847,773**	**138,867,606**

* See Note 47

AUDITOR-GENERAL SOUTH AFRICA
30 November 2021
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Statement of Changes in Net Assets

Figures in Rand	Housing development fund	Accumulated surplus	Total net assets
Opening balance as previously reported	3,226,953	3,528,279,209	3,531,506,162
Adjustments			
Prior year adjustments	-	(2,391,239)	(2,391,239)
Balance at 01 July 2019 as restated*	**3,226,953**	**3,525,887,970**	**3,529,114,923**
Changes in net assets			
Surplus for the year	-	138,867,606	138,867,606
Transfers to/(from) housing development fund	211	(211)	-
Total changes	211	138,867,395	138,867,606
Opening balance as previously reported	3,227,164	3,670,476,202	3,673,703,366
Adjustments			
Prior year adjustments	-	(5,720,832)	(5,720,832)
Balance at 01 July 2020 as restated*	**3,227,164**	**3,664,755,370**	**3,667,982,534**
Changes in net assets			
Surplus for the year	-	30,847,773	30,847,773
Transfers to/(from) housing development fund	211	(211)	-
Total changes	211	30,847,562	30,847,773
Balance at 30 June 2021	**3,227,375**	**3,695,602,932**	**3,698,830,307**

* See Note 47

AUDITOR-GENERAL SOUTH AFRICA
30 November 2021
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Cash Flow Statement

Figures in Rand	Note(s)	2021	2020 Restated*
Cash flows from operating activities			
Receipts			
Taxation		262,671,883	238,448,796
Sale of goods and services		737,211,498	689,210,243
Grants		171,011,087	181,624,331
Interest income		34,748,197	53,186,030
Other receipts		131,491,889	175,338,346
		1,337,134,554	1,337,807,746
Payments			
Employee costs		(422,119,472)	(397,738,905)
Suppliers		(298,272,081)	(278,547,666)
Finance costs		(48,805,228)	(46,570,200)
Other payments		(357,718,255)	(295,874,927)
		(1,126,915,036)	(1,018,731,698)
Net cash flows from operating activities	43	**210,219,518**	**319,076,048**
Cash flows from investing activities			
Purchase of property, plant and equipment	3	(254,108,572)	(209,874,252)
Proceeds from sale of property, plant and equipment	3	940,148	3,303,151
Purchase of other intangible assets	4	(256,221)	(1,017,865)
Purchase of living resources	6	(435,392)	(164,348)
Contributions to financial assets		(4,877,635)	(4,980,000)
Movement in other assets		3,887	7,491
Net cash flows from investing activities		**(258,733,785)**	**(212,725,823)**
Cash flows from financing activities			
Movement in other financial liabilities		7,423,747	14,275,392
Net cash flows from financing activities		**7,423,747**	**14,275,392**
Net increase/(decrease) in cash and cash equivalents		**(41,090,520)**	**120,625,617**
Cash and cash equivalents at the beginning of the year		653,813,123	533,187,506
Cash and cash equivalents at the end of the year	15	**612,722,603**	**653,813,123**

* See Note 47

AUDITOR-GENERAL SOUTH AFRICA
30 November 2021
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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges	663,208,769	47,000,000	**710,208,769**	733,196,600	**3**	
Rental of facilities	7,807,780	-	**7,807,780**	5,033,601	**(36)**	Note 62
Agency services	4,912,000	1,500,000	**6,412,000**	6,164,311	**(4)**	
Licences and permits	2,385,100	-	**2,385,100**	2,227,048	**(7)**	
Other income	109,828,350	(17,393,371)	**92,434,979**	98,517,694	**7**	
Interest received	36,073,400	(5,023,800)	**31,049,600**	34,748,197	**12**	Note 62
Total revenue from exchange transactions	**824,215,399**	**26,082,829**	**850,298,228**	**879,887,451**		
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	262,550,976	(3,309,976)	**259,241,000**	261,222,295	**1**	
Transfer revenue						
Government grants and subsidies	162,459,000	25,542,716	**188,001,716**	178,114,223	**(5)**	
Public contributions and donations	1,688,000	8,000,001	**9,688,001**	23,919,135	**147**	Note 62
Fines, penalties and forfeits	29,564,100	1	**29,564,101**	1,095,303	**(96)**	Note 62
Total revenue from non-exchange transactions	**456,262,076**	**30,232,742**	**486,494,818**	**464,350,956**		
Total revenue	**1,280,477,475**	**56,315,571**	**1,336,793,046**	**1,344,238,407**		
Expenditure						
Employee related costs	(437,318,194)	5,998,894	**(431,319,300)**	(437,874,472)	**2**	
Remuneration of councillors	(11,896,435)	-	**(11,896,435)**	(11,218,781)	**(6)**	
Depreciation and amortisation	(141,876,708)	-	**(141,876,708)**	(136,560,469)	**(4)**	
Impairment loss/reversal of impairments	-	(1)	**(1)**	(3,549,839)	**100**	Note 62
Finance costs	(51,482,056)	2,500,000	**(48,982,056)**	(48,805,228)	**-**	
Lease rentals on operating lease	(266,328)	89,787	**(176,541)**	(113,042)	**(36)**	Note 62
Debt Impairment	(26,263,461)	-	**(26,263,461)**	(7,578,890)	**(71)**	Note 62
Bad debts written off	-	-	**-**	(4,558,929)	**100**	Note 62
Bulk purchases	(270,260,407)	(32,000,000)	**(302,260,407)**	(298,272,081)	**(1)**	
Contracted services	(222,413,976)	(6,877,642)	**(229,291,618)**	(208,095,282)	**(9)**	
Transfers and subsidies	(11,694,308)	2,929,976	**(8,764,332)**	(8,709,878)	**(1)**	
Materials	(47,567,113)	(772,042)	**(48,339,155)**	(45,042,131)	**(7)**	
General expenses	(120,971,323)	9,582,717	**(111,388,606)**	(110,253,807)	**(1)**	
Total expenditure	**(1,342,010,309)**	**(18,548,311)**	**(1,360,558,620)**	**(1,320,632,829)**		
Operating surplus	**(61,532,834)**	**37,767,260**	**(23,765,574)**	**23,605,578**		
Loss on disposal of assets	15,000	-	**15,000**	(144,396)	**(1,063)**	Note 62
Fair value adjustments	7,000,000	3,500,001	**10,500,001**	7,545,308	**(28)**	Note 62
Inventories losses/write-downs	-	-	**-**	(158,717)	**100**	Note 62
	7,015,000	**3,500,001**	**10,515,001**	**7,242,195**		
Surplus before taxation	**(54,517,834)**	**41,267,261**	**(13,250,573)**	**30,847,773**		
Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement	**(54,517,834)**	**41,267,261**	**(13,250,573)**	**30,847,773**		

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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Statement of Financial Position						
Assets						
Current Assets						
Inventories	9,540,152	-	**9,540,152**	12,736,096	**33**	Note 62
Operating lease asset	-	-	**-**	716,721	**100**	Note 62
Receivables from exchange transactions	34,983,348	3,644	**34,986,992**	81,061,716	**132**	Note 62
Receivables from non-exchange transactions	-	-	**-**	41,649,638	**100**	Note 62
VAT receivable	-	-	**-**	16,822,153	**100**	Note 62
Consumer debtors	83,888,844	602,176	**84,491,020**	-	**(100)**	Note 62
Other asset	3,088	(3,088)	**-**	-	**-**	
Cash and cash equivalents	485,811,628	64,317,145	**550,128,773**	612,722,603	**11**	Note 62
	614,227,060	**64,919,877**	**679,146,937**	**765,708,927**		
Non-Current Assets						
Investment property	121,846,000	-	**121,846,000**	127,537,500	**5**	
Property, plant and equipment	3,790,408,446	(147,834,258)	**3,642,574,188**	3,599,140,994	**(1)**	
Intangible assets	4,753,092	-	**4,753,092**	8,993,219	**89**	Note 62
Heritage assets	-	130,928,197	**130,928,197**	130,928,197	**-**	
Living resources	-	-	**-**	677,318	**100**	Note 62
Other financial assets	65,460,010	(11,000,000)	**54,460,010**	54,278,368	**-**	
Other assets	556	(556)	**-**	-	**-**	
	3,982,468,104	**(27,906,617)**	**3,954,561,487**	**3,921,555,596**		
Total Assets	**4,596,695,164**	**37,013,260**	**4,633,708,424**	**4,687,264,523**		
Liabilities						
Current Liabilities						
Other financial liabilities	52,750,667	1,205,023	**53,955,690**	53,956,538	**-**	
Payables from exchange transactions	104,604,073	(5,648,632)	**98,955,441**	140,002,391	**41**	Note 62
Consumer deposits	62,074,270	-	**62,074,270**	42,248,038	**(32)**	Note 62
Employee benefit obligation	-	-	**-**	4,882,000	**100**	Note 62
Unspent conditional grants and receipts	-	-	**-**	24,029,735	**100**	Note 62
Provisions	35,286,422	-	**35,286,422**	45,103,730	**28**	Note 62
	254,715,432	**(4,443,609)**	**250,271,823**	**310,222,432**		
Non-Current Liabilities						
Other financial liabilities	430,259,908	141,547	**430,401,455**	430,400,209	**-**	
Employee benefit obligation	-	-	**-**	108,533,000	**100**	Note 62
Provisions	256,984,992	-	**256,984,992**	139,278,575	**(46)**	Note 62
	687,244,900	**141,547**	**687,386,447**	**678,211,784**		
Total Liabilities	**941,960,332**	**(4,302,062)**	**937,658,270**	**988,434,216**		
Net Assets	**3,654,734,832**	**41,315,322**	**3,696,050,154**	**3,698,830,307**		
Net Assets						
Reserves						
Housing development fund	3,345,000	-	**3,345,000**	3,227,375	**(4)**	
Accumulated surplus	3,651,389,832	41,315,322	**3,692,705,154**	3,695,602,932	**-**	
Total Net Assets	**3,654,734,832**	**41,315,322**	**3,696,050,154**	**3,698,830,307**		

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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Taxation	259,512,606	(3,799,691)	**255,712,915**	262,671,883	**3**	
Sale of goods and services	654,533,790	46,896,113	**701,429,903**	737,211,498	**5**	
Grants	162,459,200	25,542,716	**188,001,916**	171,011,087	**(9)**	
Interest income	36,073,400	(5,023,800)	**31,049,600**	34,748,197	**12**	Note 62
Other receipts	131,330,667	(7,905,586)	**123,425,081**	131,491,889	**7**	
	1,243,909,663	**55,709,752**	**1,299,619,415**	**1,337,134,554**		
Payments						
Employee costs	(435,324,953)	6,082,563	**(429,242,390)**	(422,119,472)	**(2)**	
Suppliers	(270,260,407)	(32,000,000)	**(302,260,407)**	(298,272,081)	**(1)**	
Finance costs	(10,381,318)	(41,100,738)	**(51,482,056)**	(48,805,228)	**(5)**	
Transfers and subsidies paid	-	(8,680,000)	**(8,680,000)**	(8,709,878)	**-**	
Other expenditure	(603,595,535)	269,276,142	**(334,319,393)**	(349,008,376)	**4**	
	(1,319,562,213)	**193,577,967**	**(1,125,984,246)**	**(1,126,915,035)**		
Net cash flows from operating activities	**(75,652,550)**	**249,287,719**	**173,635,169**	**210,219,519**		
Cash flows from investing activities						
Purchase of property, plant and equipment	(303,738,440)	23,652,060	**(280,086,380)**	(254,108,573)	**(9)**	
Proceeds from sale of property, plant and equipment	7,000,000	(7,000,000)	**-**	940,149	**100**	Note 62
Purchase of other intangible assets	-	-	**-**	(256,221)	**(100)**	Note 62
Contributions financial assets	(7,574,807)	2,594,807	**(4,980,000)**	(4,877,636)	**(2)**	
Purchase of living resources	-	-	**-**	(435,392)	**(100)**	Note 62
Movement in other assets	6,587	3,644	**10,231**	3,887	**(62)**	Note 62
Net cash flows from investing activities	**(304,306,660)**	**19,250,511**	**(285,056,149)**	**(258,733,786)**		
Cash flows from financing activities						
Movement in other financial liabilities	7,626,270	110,359	**7,736,629**	7,423,747	**(4)**	
Net increase/(decrease) in cash and cash equivalents	(372,332,940)	268,648,589	**(103,684,351)**	(41,090,520)		
Cash and cash equivalents at the beginning of the year	585,426,394	68,386,729	**653,813,123**	653,813,123	**-**	
Cash and cash equivalents at the end of the year	**213,093,454**	**337,035,318**	**550,128,772**	**612,722,603**		

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Accounting Policies

Figures in Rand	Note(s)	2021	2020

1. Presentation of Audited Annual Financial Statements

The audited annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These audited annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these audited annual financial statements, are disclosed below.

These accounting policies are consistent with the previous period.

1.1 Presentation currency

These audited annual financial statements are presented in South African Rand, which is the functional currency of the municipality. All financial information has been rounded off to the nearest Rand.

1.2 Going concern assumption

These audited annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

In assessing whether the going concern assumption is appropriate under the current economic climate resulting from the COVID-19 pandemic, management considered a wide range of factors including the current and expected performance of the municipality, any announced and potential restructuring of organisational units, the likelihood of continued government funding and, if necessary, potential sources of replacement funding.

1.3 Materiality

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatement judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor.

Assessing whether an omission or misstatement could influence decisions of users, and so be material, requires consideration of the characteristics of those users. The Framework for the Preparation and Presentation of Financial Statements states that users are assumed to have a reasonable knowledge of government, its activities, accounting and a willingness to study the information with reasonable diligence. Therefore, the assessment takes into account how users with such attributes could reasonably be expected to be influenced in making and evaluating decisions.

When the final accounts have been closed, any transaction that occurs in respect of a prior period, is considered by management individually and collectively for materiality and the annual financial statements are amended with transactions that are material in amount or by nature.

1.4 Significant judgements and sources of estimation uncertainty

In preparing the audited annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the audited annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the audited annual financial statements. Significant judgements include:

The municipality strives toward ethical reporting thus transparent insights into the applied judgements and financial uncertainties, which the municipality faces as a result of the COVID-19 pandemic, have been included in the accounting policies and/or notes to the financial statements.

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1.4 Significant judgements and sources of estimation uncertainty (continued)

Significant judgements include:

Impairment testing

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors.

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 18 - Provisions.

Useful lives of infrastructure and other assets

The municipality's management determines the estimated useful lives and related depreciation charges for the waste water and water networks. This estimate is based on industry norm. Management will increase the depreciation charge where useful lives are less than previously estimated useful lives.

Post-retirement benefits

The present value of the post-retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost/(income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post-retirement obligations.

Receivables from non-exchange transactions

Management made key assumptions and estimations to determine the initial recognition and measurement of revenue on fines using estimated reductions based on historical information.

1.5 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Fair value

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential are expected from its disposal.

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1.5 Investment property (continued)

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

When classification is difficult, the criteria used to distinguish investment property from owner-occupied property and from property held for sale in the ordinary course of operation are as follows:

- All properties held to earn market-related rentals or for capital appreciation or both and that are not for administrative purposes and that will not be sold in the ordinary course of operations are classified as investment properties.
- Land held for currently undetermined future use.
- Lease properties that are held to provide a social/(community) service or that are necessary for employees to perform their job functions, but which also generates rental revenue is not seen as investment properties. The rental revenue generated is incidental to the purposes for which the property is held.

1.6 Property, plant and equipment

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment are depreciated on the straight line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Buildings	Straight line	5 to 30
Plant and machinery	Straight-line	5 to 25
Furniture and fixtures	Straight line	2 to 15
Motor vehicles	Straight line	10 to 50
Office equipment	Straight line	3 to 15
Infrastructure		
- Roads	Straight line	3 to 60
- Pedestrian malls	Straight line	25 to 80
- Electricity	Straight line	3 to 60
- Water	Straight line	5 to 100
- Sewerage	Straight line	10 to 60
- Housing	Straight line	30
Bins and containers	Straight line	10 to 15
Community assets	Straight-line	5 to 50

The municipality assesses at each reporting date whether there is any indication that the municipality expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

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1.6 Property, plant and equipment (continued)

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Land is not depreciated as it is deemed to have an indefinite useful life.

Incomplete construction work is stated as historical cost. Depreciation only commences when the asset is available for use.

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the financial statements (see note 41).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements (see note 3).

1.7 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight-line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Depreciation method	Average useful life in years
Computer software, other	Straight line	2 to 5

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

1.8 Heritage assets

Class of heritage assets means a grouping of heritage assets of a similar nature or function in an municipality's operations that is shown as a single item for the purpose of disclosure in the audited annual financial statements.

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Accounting Policies

1.8 Heritage assets (continued)

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An inalienable item is an asset that an municipality is required by law or otherwise to retain indefinitely and cannot be disposed of without consent.

The municipality classifies assets as heritage assets where the significance as a heritage asset can be determined. In regards to land and buildings, all graded sites are classified as heritage assets. Furthermore, land with a natural significance is not componentised but seen as a single heritage asset due to all parts contributing together to make up its significance.

The municipality separately discloses expenditure to repair and maintain heritage assets in the notes to the financial statements (see note 41).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the financial statements (see note 7).

Recognition

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Subsequent measurement

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

Impairment

The municipality assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

Derecognition

The municipality derecognises heritage asset on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the item is derecognised.

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1.9 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

The amortised cost of a financial asset or financial liability is the amount at which the financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount, and minus any reduction (directly or through the use of an allowance account) for impairment or uncollectibility.

Derecognition is the removal of a previously recognised financial asset or financial liability from an entity's statement of financial position.

Classification

The municipality has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Operating leases	Financial asset measured at amortised cost
Receivables from exchange transactions	Financial asset measured at amortised cost
Receivables from non-exchange transactions	Financial asset measured at amortised cost
Long term receivables	Financial asset measured at amortised cost
Cash and cash equivalents	Financial asset measured at amortised cost
Other financial assets	Financial asset measured at fair value

The municipality has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Other financial liabilities	Financial liability measured at amortised cost
Payables from exchange transactions	Financial liability measured at amortised cost
Consumer deposits	Financial liability measured at amortised cost

Initial recognition

The municipality recognises a financial asset or a financial liability in its statement of financial position when the municipality becomes a party to the contractual provisions of the instrument.

The municipality recognises financial assets using trade date accounting.

Initial measurement of financial assets and financial liabilities

The municipality measures a financial asset and financial liability initially at its fair value plus transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

Subsequent measurement of financial assets and financial liabilities

The municipality measures all financial assets and financial liabilities after initial recognition using the following categories:

- Financial instruments at fair value (assets and liabilities).
- Financial instruments at amortised cost (assets and liabilities).
- Financial instruments at cost (assets).

All financial assets measured at amortised cost, or cost, are subject to an impairment review.

Gains and losses

A gain or loss arising from a change in the fair value of a financial asset or financial liability measured at fair value is recognised in surplus or deficit.

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1.9 Financial instruments (continued)

For financial assets and financial liabilities measured at amortised cost or cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, or through the amortisation process.

Impairment and uncollectibility of financial assets

The municipality assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets is impaired.

Financial assets measured at amortised cost:

If there is objective evidence that an impairment loss on financial assets measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced directly OR through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed directly OR by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised cost would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

The calculation in respect of the impairment of fines receivables is based on an assessment of the past payment history of fines per category.

Non-collection of amounts due either based on history or due to the economic downturn as a result of the COVID-19 pandemic, is a subsequent measurement issue that affects the impairment of receivables.

Derecognition

Financial assets

The municipality derecognises a financial asset only when:

- the contractual rights to the cash flows from the financial asset expire, are settled or waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the financial asset; or
- the municipality, despite having retained some significant risks and rewards of ownership of the financial asset, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality:
  - derecognise the asset; and
  - recognise separately any rights and obligations created or retained in the transfer.

On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received is recognised in surplus or deficit.

If a transfer does not result in derecognition because the municipality has retained substantially all the risks and rewards of ownership of the transferred asset, the municipality continues to recognise the transferred asset in its entirety and recognise a financial liability for the consideration received. In subsequent periods, the municipality recognises any revenue on the transferred asset and any expense incurred on the financial liability. Neither the asset, and the associated liability nor the revenue, and the associated expenses are offset.

Financial liabilities

The municipality removes a financial liability (or a part of a financial liability) from its statement of financial position when it is extinguished — i.e. when the obligation specified in the contract is discharged, cancelled, expires or waived.

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1.9 Financial instruments (continued)

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a non-exchange transaction are accounted for in accordance with the Standard of GRAP on Revenue from Non-exchange Transactions (Taxes and Transfers).

1.10 Statutory receivables

Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Carrying amount is the amount at which an asset is recognised in the statement of financial position.

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognised.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

Initial measurement

The municipality initially measures statutory receivables at their transaction amount.

Subsequent measurement

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);
- impairment losses; and
- amounts derecognised.

Derecognition

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the entity:
  - derecognise the receivable; and
  - recognise separately any rights and obligations created or retained in the transfer.

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1.10 Statutory receivables (continued)

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The entity considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

1.11 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

Operating leases - lessor

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term.

1.12 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value or the lower of cost and current replacement cost.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories is assigned using the weighted average cost formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

Water is valued at purified cost insofar as it is stored and controlled in reservoirs at year-end.

The municipality recognises housing inventory (land) that it controls, having identified it for low cost housing before entering into an arrangement with the Provincial Department of Human Settlement.

1.13 Construction contracts and receivables

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

Fixed price contract is a construction contract in which the contractor agrees to a fixed contract price, or a fixed rate per unit of output, which in some cases is subject to cost escalation clauses.

A contractor is an entity that enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either itself or through the use of sub-contractors. The term “contractor” thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

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1.13 Construction contracts and receivables (continued)

The entity assesses the terms and conditions of each contract concluded with customers to establish whether the contract is a construction contract or not. In assessing whether the contract is a construction contract, an entity considers whether it is a contractor.

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by the proportion that contract costs incurred for work performed to date bear to the estimated total contract costs.

1.14 Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation or amortisation.

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Designation

The municipality does not control any assets that are used with the objective of generating a commercial return. The municipality's primary objective is service delivery and tariffs are cost reflective to ensure continued financial sustainability. The municipality has designated all of its assets as non-cash-generating as its objective is not to use the assets to generate a commercial return but to deliver services.

Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

1.15 Employee benefits

Employee benefits are all forms of consideration given by an entity in exchange for service rendered by employees.

Other long-term employee benefits are employee benefits (other than post-employment benefits and termination benefits) that are not due to be settled within twelve months after the end of the period in which the employees render the related service.

Composite social security programmes are established by legislation and operate as multi-employer plans to provide post-employment benefits as well as to provide benefits that are not consideration in exchange for service rendered by employees.

A constructive obligation is an obligation that derives from an entity's actions where by an established pattern of past practice, published policies or a sufficiently specific current statement, the entity has indicated to other parties that it will accept certain responsibilities and as a result, the entity has created a valid expectation on the part of those other parties that it will discharge those responsibilities.

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1.15 Employee benefits (continued)

Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The entity measures the expected cost of accumulating compensated absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The entity recognises the expected cost of bonus, incentive and performance related payments when the entity has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

Post-employment benefits

Post-employment benefits are employee benefits (other than termination benefits) which are payable after the completion of employment.

Post-employment benefit plans are formal or informal arrangements under which a municipality provides post-employment benefits for one or more employees.

Multi-employer plans are defined contribution plans under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods.

The municipality's contributions to the defined contribution funds are established in terms of the rules governing those plans. Contributions are recognised in the Statement of Financial Performance in the period in which the service is rendered by the relevant employees. The municipality has no further payment obligations once the contributions have been paid.

The municipality contributes to various National- and Provincial-administrated Defined Benefit Plans on behalf of its qualifying employees. These funds are multi-employer funds. The contributions to the fund obligations for the payment of retirement benefits are charged against revenue in the year they become payable. These defined benefit funds are actuarially valued annually on the Projected Unit Credit Method basis. Deficits are recovered through lump sum payments or increased future contributions on a proportional basis from all participating municipalities.

Other post retirement obligations

The municipality provides post-retirement health care benefits to some retirees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out valuations of these obligations. The municipality also provides a gratuity on retirement to certain employees. An annual charge to income is made to cover both these liabilities.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.

The municipality shall recognise the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

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1.15 Employee benefits (continued)

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement right recognised as an asset;
- actuarial gains and losses, which shall all be recognised immediately;
- past service cost, which shall all be recognised immediately; and
- the effect of any curtailments or settlements.

These post-retirement health care benefits are actuarially valued annually on the Projected Unit Credit Method basis.

1.16 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

When the effects of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value for money. The impact of the periodic unwinding of the discount is recognised in the Statement of Financial Performance as a finance cost as it occurs.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating surplus (deficit).

If the municipality has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 45.

1.17 Commitments

Capital commitments disclosed in the annual financial statements represent the contractual balance committed to capital projects on reporting date that will be incurred in the period subsequent to the specific reporting date. The municipality discloses capital commitments exclusive of VAT.

1.18 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

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1.18 Revenue from exchange transactions (continued)

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption, based on the consumption history, are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced, except at year-end when estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the average monthly consumption from the first reading after the reporting date.

Revenue from the sale of pre-paid electricity units is recognised when the risks and rewards of ownership has passed to the buyer.

Revenue received from pre-paid electricity sales are deferred and recognised as revenue on the consumption basis, commencing on the date of purchase. The consumption of pre-paid electricity is measured by using a trend analysis and other historical data about electricity usage, including how often and electricity card is purchased or additional units of electricity loaded onto a pre-paid card.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has a water connection. Tariffs are determined per category of property usage and are levied monthly based on the number of refuse containers on each property, regardless of whether or not all containers are emptied during the month.

Service charges from sewerage and sanitation are charged on both vacant and developed property using the tariffs approved from Council and are levied monthly.

Interest and other revenue

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

Revenue arising from the application of the approved tariff of charges is recognised when the service is rendered by applying the relevant approved tariff. This includes the issuing of licences and permits.

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1.18 Revenue from exchange transactions (continued)

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

1.19 Revenue from non-exchange transactions

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, a municipality either receives value from another municipality without directly giving approximately equal value in exchange, or gives value to another municipality without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

Taxes

The municipality recognises an asset in respect of taxes when the taxable event occurs and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources. Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured. The degree of probability attached to the inflow of resources is determined on the basis of evidence available at the time of initial recognition, which includes, but is not limited to, disclosure of the taxable event by the taxpayer.

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for value added tax is the undertaking of taxable activity during the taxation period by the taxpayer.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

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1.19 Revenue from non-exchange transactions (continued)

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system.

Transfers

Apart from Services in kind, which are not recognised, the municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

Fines

Fines constitute both spot fines and camera fines. Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset. Assets arising from fines are initially measured at its fair value at the date of acquisition, which is the best estimate of inflow of economic benefits. The probability of non-payement is not considered at initial recognition. The non-payment of traffic fines is estimated at subsequent measurement with reference to historical data and payment trend analysis.

Subsequent to initial recognition and measurement, the municipality assesses the collectability of the revenue and recognises a separate impairment loss, where appropriate.

Bequests

Bequests that satisfy the definition of an asset are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality, and the fair value of the assets can be measured reliably.

Gifts and donations, including goods in-kind

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

1.20 Borrowing costs

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

1.21 Accounting by principals and agents

Identification

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

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1.21 Accounting by principals and agents (continued)

Binding arrangement

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.

Assessing which entity benefits from the transactions with third parties

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of particular transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.22 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

1.23 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and

Unauthorised expenditure means:
in relation to a municipality, means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3) of the MFMA, and includes -

- overspending of the total amount appropriated in the municipality's approved budget;
- overspending of the total amount appropriated for a vote in the approved budget;
- expenditure from a vote unrelated to the department or functional area covered by the vote;
- expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
- spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
- a grant by the municipality otherwise than in accordance with this Act.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

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1.23 Unauthorised expenditure (continued)

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

1.24 Fruitless and wasteful expenditure

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

1.25 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy.

Irregular expenditure is accounted for in line with all relating requirements, including, but not limited to, ruling Legislation, Regulations, Frameworks, Circulars, Instruction Notes, Practice Notes, Guidelines etc (as applicable).

According to section 1 of the MFMA: "irregular expenditure", in relation to a municipality or municipal entity, means -

- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of this Act and which has not been condoned in terms of section 170; or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act and which has not been condoned in terms of that Act; or
- expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No. 20 of 1998); or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy and which has not been condoned in terms of such policy or by-law;

but excludes expenditure by a municipality which falls within the definition of unauthorised expenditure.

Irregular expenditure is recognised, in accordance with its nature, as an expense in the Statement of Financial Performance during the period that it occurred.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debtor's account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the council may write off the amount and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly.

1.26 Housing development fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

Any contributions to or from the fund are shown as transfers in the Statement of Changes in Net Assets.

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1.27 Internal reserves

Self-insurance reserve

The municipality has a self-insurance fund to set aside amounts to offset potential losses or claims that cannot be insured externally. The balance of the self-insurance fund is invested in short-term cash investments.

The balance of the self-insurance fund is determined based on surpluses accumulated since inception.

These surpluses arise from the differences between claims received against claims paid and various administrative expenditure incurred.

At the end of each financial year the surplus as computed per above is transferred from Accumulated surplus to self-insurance fund.

1.28 Segment information

A segment is an activity of an entity:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.

Measurement

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the entity's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management. Similarly, only those assets and liabilities that are included in the measures of the segment's assets and segment's liabilities that are used by management are reported for that segment. If amounts are allocated to reported segment surplus or deficit, assets or liabilities, those amounts are allocated on a reasonable basis.

On the first time adoption of GRAP 18, comparative segment information has not been presented in terms of the transitional provisions contained in Directive 3.

1.29 Budget information

Municipality are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by municipality shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on a accrual basis and presented by functional classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2020/07/01 to 2021/06/30.

The budget for the economic entity includes all the entities approved budgets under its control.

The audited annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

The Statement of comparative and actual information has been included in the audited annual financial statements as the recommended disclosure when the audited annual financial statements and the budget are on the same basis of accounting.

Differences above 10% will be explained in note 62.

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1.29 Budget information (continued)

Comparative information is not required.

1.30 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its audited annual financial statements.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

1.31 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

Events after reporting date that are classified as adjusting events are accounted for in the annual financial statements. The events after reporting date that are classified as non-adjusting events are disclosed in the notes to the annual financial statements.

Within the municipal space the effects of the COVID-19 outbreak are likely to be a current-period events, which will require ongoing evaluation to determine the extent to which developments, after the reporting date should be recognized in the reporting period.

1.32 Service concession arrangements: Entity as grantor

Identification

Service concession arrangement is a contractual arrangement between a grantor and an operator in which an operator uses the services concession asset to provide a mandated function on behalf of a grantor for a specified period, where the operator is compensated for its services over the period of service concession arrangement.

A grantor is the entity that grants the right to use the service concession asset to the operator.

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1.32 Service concession arrangements: Entity as grantor (continued)

A mandated function involves the delivery of a public service by an operator on behalf of a grantor that falls within the grantor's mandate.

An operator is the entity that uses the service concession asset to provide a mandated function subject to the grantor's control of the asset.

A service concession asset is an asset used to provide a mandated function in a service concession arrangement that:

- is provided by the operator which:
  - the operator constructs, develops, or acquires from a third party; or
  - is an existing asset of the operator; or
- is provided by the grantor which:
  - is an existing asset of the grantor; or
  - is an upgrade to an existing asset of the grantor.

Recognition of asset and liability

The entity recognises an asset provided by the operator and an upgrade to an existing asset of the entity, as a service concession asset if the entity controls or regulates what services the operator must provide with the asset, to whom it must provide them, and at what price, and if the entity controls (through ownership, beneficial entitlement or otherwise) any significant residual interest in the asset at the end of the term of the arrangement. This applies to an asset used in a service concession arrangement for its entire economic life (a "whole-of-life" asset).

After initial recognition or reclassification, service concession assets are clearly identified from other assets within the same asset category, and are clearly identified from owned and/or leased assets.

Where the entity recognises a service concession asset, and the asset is not an existing asset of the entity (grantor), the entity (grantor) also recognises a liability.

The entity does not recognise a liability when an existing asset of the entity is reclassified as a service concession asset, except in circumstances where additional consideration is provided by the operator.

Measurement of asset and liability

The entity initially measures the service concession asset as follows:

- Where the asset is not an existing asset of the entity, the asset is measured at its fair value.
- Where the asset is an existing asset of the entity and it meets the recognition criteria of a service concession asset, the asset is reclassified as a service concession asset, and the asset is accounted for in accordance with the policy on Investment property, Property, plant and equipment, Intangible assets, or Heritage assets, as appropriate.

The entity initially measures the liability at the same amount as the service concession asset, adjusted by the amount of any other consideration from the entity to the operator, or from the operator to the entity.

Financial liability model

Where the entity has an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, the entity accounts for the liability as a financial liability.

The entity allocates the payments to the operator and accounts for them according to their substance as a reduction in the liability recognised, a finance charge, and charges for services provided by the operator.

The finance charge and charges for services provided by the operator in a service concession arrangement are accounted for as expenses.

Where the asset and service components of a service concession arrangement are separately identifiable, the service components of payments from the entity to the operator are allocated by reference to the relative fair values of the service concession asset and the services.

Where the asset and service components are not separately identifiable, the service component of payments from the entity to the operator is determined using estimation techniques.

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1.32 Service concession arrangements: Entity as grantor (continued)

Grant of a right to the operator model

Where the entity does not have an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, and grants the operator the right to earn revenue from third-party users or another revenue-generating asset, the entity accounts for the liability as the unearned portion of the revenue arising from the exchange of assets between the entity and the operator.

The entity recognises revenue and reduces the liability according to the substance of the service concession arrangement.

Dividing the arrangement

If the entity pays for the construction, development, acquisition, or upgrade of a service concession asset partly by incurring a financial liability and partly by the grant of a right to the operator, it accounts separately for each part of the total liability.

Other liabilities, contingent liabilities and contingent assets

The entity accounts for other liabilities, contingent liabilities, and contingent assets arising from a service concession arrangement in accordance with the policy on Provisions, Contingent liabilities and contingent assets and Financial instruments.

Other revenues

The entity accounts for revenues from a service concession arrangement, other than those relating to the grant of a right to the operator model, in accordance with the Standard of GRAP on Revenue from exchange transactions.

Recognition of the performance obligation and the right to receive a significant interest in a service concession asset

If the entity controls a significant residual interest in a service concession asset at the end of the service concession arrangement through ownership, beneficial entitlement or otherwise, and the arrangement does not constitute a finance or an operating lease, the entity recognises its right to receive the residual interest (i.e. a receivable) in the service concession asset at the commencement of the arrangement.

The right to receive a residual interest in the service concession asset to be received at the end of the arrangement, is an exchange consideration. This is because the entity will receive an asset in exchange for granting the operator access to the asset while providing a mandated function on its behalf in accordance with the substance of the arrangement.

In terms of the policy on Revenue from exchange transactions, the exchange consideration is recognised and measured at fair value. The value of the receivable (the right to the residual interest in the asset), receivable at the end of the service concession arrangement, reflects the value of the service concession asset as if it were already in the age and in the condition expected at the end of the service concession arrangement.

When the entity recognises the right to receive a residual interest in the service concession asset, it also recognises its performance obligation for granting the operator access to the service concession asset in accordance with the substance of the arrangement. The value of the performance obligation is the same as the receivable interest recognised at the commencement of the service concession arrangement.

The performance obligation is reduced and revenue is recognised based on the substance of the arrangement.

Where service concession arrangements include provisions to adjust the arrangement for changes, the effect of such changes is deemed to have taken place at the inception of the service concession arrangements.

1.33 Living and non-living resources

Living resources are those resources that undergo biological transformation.

Non-living resources are those resources, other than living resources, that occur naturally and have not been extracted.

Biological transformation (for purposes of this Standard) comprises the processes of growth, degeneration, production, and procreation that cause qualitative or quantitative changes in a living resource.

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1.33 Living and non-living resources (continued)

Carrying amount is the amount at which an asset is recognised after deducting any accumulated depreciation and accumulated impairment losses.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or development and, where applicable, the amount attributed to the asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life.

Depreciable amount is the cost of an asset, or other amount substituted for cost, less its residual value.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Recognition

Non-living resources, other than land, are not recognised as assets. Required information are disclosed in the notes to the audited annual financial statements.

A living resource is recognised as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Where the municipality is required in terms of legislation or similar means to manage a living resource, but it does not meet the definition of an asset because control of the resource cannot be demonstrated, relevant information are disclosed in the notes to the audited annual financial statements.

Where the municipality holds a living resource that meets the definition of an asset, but which does not meet the recognition criteria, relevant information are disclosed in the notes to the audited annual financial statements. When the information about the cost or fair value of the living resource becomes available, the municipality recognise, from that date, the living resource and apply the measurement principles.

Measurement at recognition

A living resource that qualifies for recognition as an asset is measured at its cost.

Where a living resource is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

The cost of a living resource comprises its purchase price, including import duties and non-refundable purchase taxes, and any costs directly attributable to bringing the living resource to the location and condition necessary for it to be capable of operating in the manner intended by management.

Measurement after recognition

Cost model

After recognition as an asset, a group of living resources are carried at its cost less any accumulated depreciation and any accumulated impairment losses.

Depreciation

Living resources are depreciated and the depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset, where appropriate.

The depreciable amount of a living resource is allocated on a systematic basis over its useful life.

The municipality assesses at each reporting date whether there is any indication that the entity's expectations about the residual value and the useful life of a living resource have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change(s) is accounted for as a change in an accounting estimate.

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1.33 Living and non-living resources (continued)

In assessing whether there is any indication that the expected useful life of the living resource has changed, the municipality considers the following indications:

(a) The use of the living resource has changed, because of the following:
- The municipality has changed the manner in which the living resource is used.
- The municipality has made a decision to dispose of the living resource in a future reporting period(s) such that this decision changes the expected period over which the living resource will be used.
- Legislation, government policy or similar means have been amended or implemented during the reporting period that have, or will, change the use of the living resource.
- The living resource was idle or retired from use during the reporting period.

(b) The living resource is approaching the end of its previously expected useful life.

(c) There is evidence that the condition of the living resource improved or declined based on assessments undertaken during the reporting period.

(d) The living resource is assessed as being impaired.

In assessing whether there is any indication that the expected residual value of the living resource has changed, the municipality considers whether there has been any change in the expected timing of disposal of the living resource, as well as any relevant indicators as noted above.

The depreciation method used reflects the pattern in which the future economic benefits or service potential of the living resource is expected to be consumed by the entity.

The depreciation method applied to a living resource is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the living resource, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The depreciation methods and useful lives of items of living resources have been assessed as follows:

Item	Depreciation method	Average useful life
K9 unit dogs	Straight line	10

Impairment

The municipality assesses at each reporting date whether there is an indication that the living resource may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the living resource.

Compensation from third parties for living resources that have been impaired, lost or given up, is included in surplus or deficit when the compensation becomes receivable.

Transfers

Transfers from living resources are made when the particular asset no longer meets the definition of a living resource and/or is no longer within the scope of this accounting policy.

Transfers to living resources are made when the asset meets the definition of a living resource.

Derecognition

The carrying amount of a living resource is derecognised on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a living resource is included in surplus or deficit when the item is derecognised.

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1.34 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

1.35 Standards, amendments to standards and interpretations issued but not yet effective

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

		Effective date
GRAP 25	Employee benefits (revised)	To be determined
GRAP 104	Financial instruments (revised)	To be determined
iGRAP 7	The limit on a defined benefit asset, minimum funding requirements and their interaction (revised)	To be determined
iGRAP 21	The effect of past decisions on materiality	To be determined
Guideline on Accounting for landfill sites		To be determined

The ASB Directive 5 sets out the principles for the application of the GRAP 3 guideline in the determination of the GRAP Reporting Framework hierarchy, as set out in the standard of GRAP 3 on Accounting Policies, Changes in Accounting Estimates and Errors.

Management has considered all the above standards issued but not yet effective and anticipates that the adoption of these standards will not have a significant impact on the financial position, financial performance or cash flows of the municipality.

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Figures in Rand	2021	2020

2. Investment property

	2021			2020		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Investment property	127,537,500	-	127,537,500	122,920,500	-	122,920,500

Reconciliation of investment property - 2021

	Opening balance	Transfers	Fair value adjustments	Total
Investment property	122,920,500	(145,000)	4,762,000	127,537,500

Reconciliation of investment property - 2020

	Opening balance	Transfers	Fair value adjustments	Total
Investment property	117,232,500	(7,200,000)	12,888,000	122,920,500

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Amounts recognised in surplus or deficit

Rental revenue from Investment property	1,278,628	1,367,061

Investment properties are adjusted to their fair value on an annual basis. The valuations are performed by Boland Valuers, independent valuers who are not connected to the municipality.

See note 41 for repairs and maintenance.

No Investment properties are held as security for liabilities of the municipality and there were no restrictions on the realisability of Investment property or the remittance of revenue and proceeds of disposal.

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3. Property, plant and equipment

	2021			2020		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land	410,959,491	(425,208)	410,534,283	409,995,646	(425,208)	409,570,438
Buildings	151,806,735	(68,127,976)	83,678,759	151,806,735	(64,500,012)	87,306,723
Plant and machinery	15,829,271	(6,962,516)	8,866,755	12,167,162	(6,386,609)	5,780,553
Motor vehicles	119,772,021	(24,339,621)	95,432,400	99,667,454	(21,593,732)	78,073,722
Office equipment	28,841,867	(17,842,509)	10,999,358	27,255,958	(17,082,402)	10,173,556
Infrastructure	5,032,258,746	(2,269,284,826)	2,762,973,920	4,841,442,878	(2,153,615,992)	2,687,826,886
Community	373,814,584	(147,159,065)	226,655,519	343,970,402	(137,104,511)	206,865,891
Total	**6,133,282,715**	**(2,534,141,721)**	**3,599,140,994**	**5,886,306,235**	**(2,400,708,466)**	**3,485,597,769**

Reconciliation of property, plant and equipment - 2021

	Opening balance	Additions	Disposals	Transfers	Work in progress	Depreciation	Impairment loss	Total
Land	409,570,438	3,765,185	(1,000,242)	(1,801,098)	-	-	-	410,534,283
Buildings	87,306,723	-	-	-	-	(3,627,964)	-	83,678,759
Plant and machinery	5,780,553	1,165,794	-	-	3,139,854	(878,915)	(340,531)	8,866,755
Motor vehicles	78,073,722	21,407,399	-	-	-	(3,287,436)	(761,285)	95,432,400
Office equipment	10,173,556	2,888,381	-	-	-	(1,966,043)	(96,536)	10,999,358
Infrastructure	2,687,826,886	93,534,550	-	-	98,363,226	(116,314,545)	(436,197)	2,762,973,920
Community	206,865,891	9,470,630	-	-	20,373,553	(10,054,555)	-	226,655,519
	3,485,597,769	**132,231,939**	**(1,000,242)**	**(1,801,098)**	**121,876,633**	**(136,129,458)**	**(1,634,549)**	**3,599,140,994**

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3. Property, plant and equipment (continued)

Reconciliation of property, plant and equipment - 2020

	Opening balance	Additions	Disposals	Transfers	Work in progress	Depreciation	Impairment loss	Total
Land	369,307,977	31,461,627	(10,062)	8,810,896	-	-	-	409,570,438
Buildings	91,021,014	-	-	-	-	(3,714,291)	-	87,306,723
Plant and machinery	3,923,843	2,535,375	-	-	165,000	(778,972)	(64,693)	5,780,553
Motor vehicles	61,015,841	22,437,207	(1,461,699)	-	-	(2,683,256)	(1,234,371)	78,073,722
Office equipment	8,949,463	3,126,760	-	-	-	(1,826,402)	(76,265)	10,173,556
Infrastructure	2,663,849,158	13,365,682	-	-	124,623,754	(113,552,443)	(459,265)	2,687,826,886
Community	204,522,487	181,743	-	(77,579)	11,977,105	(9,737,865)	-	206,865,891
	3,402,589,783	**73,108,394**	**(1,471,761)**	**8,733,317**	**136,765,859**	**(132,293,229)**	**(1,834,594)**	**3,485,597,769**

Details of property, plant and equipment sales

Proceeds from sale of property, plant and equipment

- Carrying value	1,000,242	1,471,761
- Gain/(loss) on disposal	(60,094)	1,831,390
	940,148	**3,303,151**

Reconciliation of Work-in-Progress 2021

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	116,949,802	9,167,859	165,000	126,282,661
Additions/capital expenditure	98,363,226	20,373,553	3,139,854	121,876,633
Transferred to completed items	(83,878,468)	(8,074,574)	-	(91,953,042)
	131,434,560	**21,466,838**	**3,304,854**	**156,206,252**

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3. Property, plant and equipment (continued)

Reconciliation of Work-in-Progress 2020

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	140,060,242	2,272,880	-	142,333,122
Additions/capital expenditure	124,623,754	11,977,105	165,000	136,765,859
Transferred between categories	-	(77,579)	-	(77,579)
Transferred to completed items	(147,734,194)	(5,004,547)	-	(152,738,741)
	116,949,802	**9,167,859**	**165,000**	**126,282,661**

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Service concession arrangements

Service concession arrangement and asset 1 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

Overstrand Municipality is the water services authority (WSA) and water services provider (WSP) for its area of jurisdiction. The municipality has invested in upgrading infrastructure and technology associated with the bulk infrastructure. The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's water and waste water bulk works for a period of at least 15 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's bulk works, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Veolia Water Solutions and Technologies South Africa (Pty) Ltd. The operator shall, with effect from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the bulk works to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 8 December 2018 for 15 years.

Prices in the pricing schedule and amounts stated in the contract shall automatically escalate annually on 1 July in advance by the escalation factor, meaning the headline consumer price index (CPI for all urban areas) annual inflation rate published by Statistics SA in the month of March preceding the 1 July escalation date. The salary contribution for ex-municipal employees shall escalate annually at the then relevant published SALGBC escalation rate, for all other existing operational staff it shall be the escalation factor.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the bulk works and shall continue to own the bulk works for the duration of the contract. The municipality hereby makes available the bulk works and minor assets to the operator and grants the operator the right of unrestricted access to and use of the bulk works and minor assets for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The operator agrees that the municipality shall have access to the bulk works to undertake its water service authority function and to monitor the performance of the operator.

The municipality shall have the right to extend the contract for a further 5 years provided that 12 months written notice is given to the operator. As per clause 45 in the contract, termination of this contract may occur on expiration or at the instance of the municipality and on a date specified in writing by the municipality

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3. Property, plant and equipment (continued)

Changes in the service concession arrangement that occurred during the reporting period

Large maintenance repair projects shall be identified and prioritised by the operator in the annual plan or may arise ad hoc from breakdowns. The operator shall define the large maintenance repair projects and propose and motivate the project to the municipality for approval and authorisation. Emergency repairs shall be addressed by the operator in emergency situations.

The technical specifications form part of the contract and are reviewed and updated annually as part of the annual plan.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consists of the following:

Water infrastructure - carrying value	202,897,486	210,503,201
Waste water infrastructure - carrying value	136,252,838	145,830,227
	339,150,324	**356,333,428**

Service concession arrangement and asset 2 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly beach drop-off facility for a period of at least 14 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's landfill site and drop-off facilities, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and EnviroServ Waste Management (Pty) Ltd. The operator shall, with effect from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly beach drop-off facility to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 4 February 2019 for 14 years.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the landfill site and shall continue to own the landfill site for the duration of the contract. The municipality hereby makes available the landfill site, Stanford drop-off facility and Pearly Beach drop-off facility to the operator and grants the operator the right of unrestricted access to and use of facilities for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 168 months contract period, which is the anticipated date on which the Gansbaai landfill will be full. Should the lifespan extend beyond contract end date, the municipality reserves the right to extend this contract up to the date when the site will be full. Similarly, should the Gansbaai landfill's capacity be depleted before end of contract, this contract will be terminated.

Changes in the service concession arrangement that occurred during the reporting period

During the reporting period no changes occured in the service concession arrangement.

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3. Property, plant and equipment (continued)

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consists of the following:

Gansbaai landfill site infrastructure - carrying value	9,525,438	8,701,908
Stanford drop-off - carrying value	1,125,508	1,199,389
Pearly Beach drop-off - carrying value	458,796	488,146
	11,109,742	**10,389,443**

See note 41 for repairs and maintenance.

No Property, plant and equipment are held as security for liabilities of the municipality there were no restrictions on title for Property, plant and equipment.

4. Intangible assets

	2021			2020		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software, other	10,762,516	(4,129,297)	6,633,219	10,506,296	(3,698,286)	6,808,010
Rights to use naturally occurring assets	2,360,000	-	2,360,000	2,360,000	-	2,360,000
Total	**13,122,516**	**(4,129,297)**	**8,993,219**	**12,866,296**	**(3,698,286)**	**9,168,010**

Reconciliation of intangible assets - 2021

	Opening balance	Additions	Amortisation	Total
Computer software, other	6,808,010	256,221	(431,012)	6,633,219
Rights to use naturally occurring assets	2,360,000	-	-	2,360,000
	9,168,010	**256,221**	**(431,012)**	**8,993,219**

Reconciliation of intangible assets - 2020

	Opening balance	Additions	Amortisation	Total
Computer software, other	6,236,755	1,017,865	(446,610)	6,808,010
Rights to use naturally occurring assets	2,360,000	-	-	2,360,000
	8,596,755	**1,017,865**	**(446,610)**	**9,168,010**

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4. Intangible assets (continued)

Other information

Intangible assets with indefinite lives:

Rights to use naturally occurring assets	2,360,000	2,360,000

The municipality entered into a contract with Kraai Bosch Plase (Pty) Ltd on 28 May 1999. The useful life of the water right is considered to be indefinite as the contract does not define when the municipality will cease to enjoy the right to use the water from the Kraaibosch dam. There is no reason to believe that the right to the Kraaibosch dam has a limited useful life due to the condition of the dam. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

Other intangible assets	5,217,768	5,217,768

Other intangible assets consist of software procured by the municipality. The useful life of the software is considered to be indefinite as the contracts does not define when the municipality will cease to enjoy the right to use the software. There is no reason to believe that the right to the software has a limited useful life due to the condition thereof. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

No Intangible assets are held as security for liabilities of the municipality and there were no restrictions on title for Intangible assets.

5. Non-living resources

Nature and types of non-living resources for which the entity is responsible

The municipality has raw water in dams and bore holes that are used in the treatment and distribution of clean water to the community.

Liabilities and/or contingent liabilities that arise from the non-living resources

There were no liabilities or contingent liabilities regarding the non-living resources.

Compensation from third parties included in surplus or deficit

There were no amounts of compensation from third parties for non-living resources that were given up.

6. Living resources

	2021			2020		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
K9 unit dogs	677,318	-	677,318	241,926	-	241,926

Reconciliation of living resources - 2021

	Opening balance	Increase due to purchases	Total
K9 unit dogs	241,926	435,392	677,318

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6. Living resources (continued)

Reconciliation of living resources - 2020

	Opening balance	Transfers	Work in progress	Total
K9 unit dogs	-	77,579	164,347	241,926

Pledged as security

No Living resources are held as security for liabilities of the municipality and there were no restrictions on the entity's use or capacity to sell Living resources.

7. Heritage assets

	2021			2020		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Conservation areas	140,011,888	(9,250,000)	130,761,888	140,011,888	(9,250,000)	130,761,888
Stamp collections, military insignia, medals, coin	166,309	-	166,309	166,309	-	166,309
Total	**140,178,197**	**(9,250,000)**	**130,928,197**	**140,178,197**	**(9,250,000)**	**130,928,197**

Reconciliation of heritage assets 2021

	Opening balance	Total
Conservation areas	130,761,888	130,761,888
Stamp collections, military insignia, medals, coin	166,309	166,309
	130,928,197	**130,928,197**

Reconciliation of heritage assets 2020

	Opening balance	Total
Conservation areas	130,761,888	130,761,888
Stamp collections, military insignia, medals, coin	166,309	166,309
	130,928,197	**130,928,197**

See note 41 for repairs and maintenance.

No Heritage assets are held as security for liabilities of the municipality and there were no restrictions on title and disposal of Heritage assets.

8. Other financial assets

Designated at fair value	**Level**		
Liberty	1	50,183,899	43,321,502
Momentum	1	4,094,469	3,193,558
		54,278,368	**46,515,060**
Non-current assets			
Designated at fair value		54,278,368	46,515,060

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8. Other financial assets (continued)

In determining the recoverability of other financial assets, the Overstrand Municipality considers any change in the credit quality of the other financial assets at the reporting date.

The above represents sinking funds that are used to redeem certain borrowings at their maturity with a bullet payment.

The fair value of financial assets are determined in accordance with generally accepted pricing models based on discounted cash flow analysis using prices from observable current market transactions and dealer quotes for similar instruments.

The above instruments are classified at fair value, on reporting date, by the level of fair value hierarchy as required by GRAP 104. Level 1 is defined as quoted prices (unadjusted) in active markets for identical assets.

9. Employee benefit obligations

Defined benefit plan

The plan is a post employment health care benefit plan.

Post-employment health care benefit plan

The municipality provides certain post-employment health care benefits by funding the medical aid contributions of qualifying retired members of the municipality. According to the rules of the Medical Aid Funds, with which the municipality is associated, a member (who is on the current Conditions of Service) is entitled to remain a continued member of such medical aid fund on retirement, in which case the municipality is liable for a certain portion of the medical aid membership fee. The municipality operates an unfunded defined benefit plan for these qualifying employees. No other post-retirement benefits are provided to these employees.

The municipality makes monthly contributions for health care arrangements to the following medical aid schemes:
- Bonitas;
- LA Health;
- Hosmed;
- Samwumed; and
- Keyhealth

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation was carried out as at 30 June 2021 by ARCH Actuarial Consulting, Fellow of the Actuarial Society of South Africa, including projections for the 2022 financial period. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

The members of the Post-employment health care benefit plan are made up as follows:		
In-service members	379	372
In-service non-members	706	-
Continuation members	93	93
	1,178	**465**

The amounts recognised in the statement of financial position are as follows:

Carrying value		
Present value of the defined benefit obligation-wholly unfunded	(113,415,000)	(97,660,000)
Non-current liabilities	(108,533,000)	(92,981,000)
Current liabilities	(4,882,000)	(4,679,000)
	(113,415,000)	**(97,660,000)**

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9. Employee benefit obligations (continued)

Changes in the present value of the defined benefit obligation are as follows:

Opening balance	97,660,000	112,826,754
Net expense recognised in the statement of financial performance	15,755,000	(15,166,754)
	113,415,000	**97,660,000**

Net expense recognised in the statement of financial performance

Current service cost	3,544,000	4,856,095
Interest cost	9,824,000	10,636,757
Actuarial (gains)/losses	7,023,628	(26,274,299)
Expected return on reimbursement rights	(4,636,628)	(4,385,307)
	15,755,000	**(15,166,754)**

Key assumptions used

Assumptions used at the reporting date:

Discount rates used	10.00 %	10.30 %
Medical cost trend rates	6.75 %	6.37 %
Other material actuarial assumptions	3.04 %	3.69 %

Management assessed the assumptions used and found it to be adequate.

Other assumptions

Assumed healthcare cost trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed healthcare cost trends rates would have the following effects:

	One percentage point increase	**One percentage point decrease**
Effect on the aggregate of the service cost and interest cost	15,651,000	11,531,000
Effect on defined benefit obligation	130,896,017	99,220,092

Amounts for the current and previous four years are as follows:

	2021	2020	2019	2018	2017
Defined benefit obligation	113,415,000	97,660,000	112,826,754	102,390,680	125,772,990

Defined contribution plan

It is the policy of the municipality to provide retirement benefits to all its employees. A number of defined contribution plans, all of which are subject to the Pensions Fund Act exist for this purpose.

The municipality is under no obligation to cover any unfunded benefits.

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10. Other assets

Sportclubs	-	3,887
Current assets		
Other assets	-	3,887

In determining the recoverability of other assets, the Overstrand Municipality considers any change in the credit quality of the other assets from the date the credit was initially granted up to the reporting date.

11. Inventories

Stores and materials	9,532,613	9,058,097
Water for distribution	205,600	142,348
Low cost housing	3,156,600	1,294,804
	12,894,813	10,495,249
Inventories (write-downs)	(158,717)	(273,228)
	12,736,096	**10,222,021**

Inventories recognised as an expense during the period:

Stores and materials	13,498,214	16,704,024
Water for distribution	40,984,435	36,648,587
Low cost housing	-	197,500

No Inventories are held as security for liabilities of the municipality.

12. VAT receivable

VAT	16,822,153	10,383,534

In determining the recoverability of VAT receivable, the Overstrand Municipality considers any change in the credit quality of the VAT receivable from the date the credit was initially granted up to the reporting date.

Overstrand Municipality is registered with the South African Revenue Services (SARS) for VAT on the cash/payment basis, in accordance with Section 15(2) of the VAT Act (Act No. 89 of 1991). The statutory receivable is measured at its transactional amount.

The VAT receivable recognised at year end is mainly due to the impact of the difference between the input and output VAT recognised during the financial year as well as the accruals raised at year end.

No interest or other charges were levied against the statutory receivable.

Management regards statutory receivables impairment on the same basis that other receivables from exchange transactions are assessed for impairment (historic payment rate).

Historically all refunds have been received within 30 days of the submission of the VAT201 returns to SARS, and therefore is not considered to be impaired by the municipality.

Statutory receivables which are past due for 30 days or less are not considered for impairment.

No statutory receivables were pledged as security.

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13. Receivables from non-exchange transactions		
Gross balances		
Consumer debtors - Rates	32,255,483	32,701,949
Fines	45,941,702	52,913,492
Consumer debtors - Other	14,299,489	12,065,031
Control accounts	3,239,558	3,279,141
	95,736,232	**100,959,613**
Less: Allowance for impairment		
Consumer debtors - Rates	(11,124,666)	(10,121,544)
Fines	(38,067,075)	(35,689,925)
Consumer debtors - Other	(4,894,853)	(3,643,756)
	(54,086,594)	**(49,455,225)**
Net balance		
Consumer debtors - Rates	21,130,817	22,580,405
Fines	7,874,627	17,223,567
Consumer debtors - Other	9,404,636	8,421,275
Control accounts	3,239,558	3,279,141
	41,649,638	**51,504,388**
Statutory receivables included in receivables from non-exchange transactions above are as follows:		
Consumer debtors - Rates	21,130,817	22,580,405
Fines	7,874,627	17,223,567
	29,005,444	**39,803,972**
Total receivables from non-exchange transactions	41,649,638	51,504,388
Consumer debtors - Rates		
Current (0 -30 days)	14,324,423	14,901,319
31 - 60 days	410,521	1,182,662
61 - 90 days	271,067	680,930
91 - 120 days	289,943	367,649
121 - 365 days	1,418,325	1,896,460
> 365 days	4,416,538	3,551,385
	21,130,817	**22,580,405**
Fines		
121 - 365 days	1,070,285	2,066,666
> 365 days	6,804,342	15,156,901
	7,874,627	**17,223,567**
Consumer debtors - Other		
Current (0 -30 days)	1,528,721	770,712
31 - 60 days	142,614	38,434
61 - 90 days	204,540	530,407
91 - 120 days	206,752	204,076
121 - 365 days	921,542	896,726
> 365 days	6,400,467	5,980,920
	9,404,636	**8,421,275**

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Figures in Rand	2021	2020

13. Receivables from non-exchange transactions (continued)

Control accounts		
Current (0 -30 days)	3,239,558	3,279,141
Reconciliation of allowance for impairment		
Balance at beginning of the year	(49,455,225)	(35,512,255)
Contributions to allowance	(4,663,655)	(14,014,034)
Debt impairment written off against allowance	32,286	71,064
	(54,086,594)	**(49,455,225)**

In determining the recoverability of receivables from non-exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date the credit was initially granted up to the reporting date.

Statutory receivables general information

Property rates transactions arises from the Property Rates Act, Traffic fines transactions arises from the AARTO Act and Government grants and subsidies transactions arises from the DORA Act.

Property rates amounts are determined through tariffs approved yearly by council. Traffic fines amounts are derived from a standardised table of speeding fines which is determined by a magistrate. Government grants amounts are determined by National Treasury and tabled in the DORA.

Interest is charged on overdue consumer debtors (including property rates) at prime plus 4%.

The calculation in respect of the impairment of property rates receivable is based on an assessment per account holder taking into account the payment rate, levies billed and payments made. These are then classified into 4 non-payment groups per suburb. Each group is given a risk factor and the impairment is calculated in accordance thereof. The total collectability of property rates were 100.17% (2020: 97.59%).

The calculation in respect of the impairment of fines receivable is based on an assessment of the past payment history of fines per category. The total average collectability of fines were 44% (2020: 43%).

The calculation for initial recognition and measurement in respect of fines reduced and or cancelled is based on an assessment of past reduced and or cancelled history of fines per category. The total average estimated reductions used were 58% (2020: 55%).

14. Receivables from exchange transactions

Gross balances		
Consumer debtors - Electricity	29,253,427	29,294,420
Consumer debtors - Water	24,968,906	27,449,769
Accrued interest	1,810,904	1,250,356
Consumer debtors - Sewerage	15,101,484	14,623,992
Consumer debtors - Refuse	11,532,774	10,528,966
Unbilled revenue	20,908,379	20,864,494
Prepayments	4,253,186	4,038,581
Deposits	778,758	750,710
Consumer debtors - Property rentals	933,044	893,594
	109,540,862	**109,694,882**

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14. Receivables from exchange transactions (continued)		
Less: Allowance for impairment		
Consumer debtors - Electricity	(10,234,693)	(9,311,821)
Consumer debtors - Water	(8,454,746)	(8,906,959)
Consumer debtors - Sewerage	(5,339,840)	(4,453,479)
Consumer debtors - Refuse	(4,004,880)	(3,643,756)
Consumer debtors - Property rentals	(444,987)	(404,862)
	(28,479,146)	**(26,720,877)**
Net balance		
Consumer debtors - Electricity	19,018,734	19,982,599
Consumer debtors - Water	16,514,160	18,542,810
Accrued interest	1,810,904	1,250,356
Consumer debtors - Sewerage	9,761,644	10,170,513
Consumer debtors - Refuse	7,527,894	6,885,210
Unbilled revenue	20,908,379	20,864,494
Prepayments	4,253,186	4,038,581
Deposits	778,758	750,710
Consumer debtors - Property rentals	488,057	488,732
	81,061,716	**82,974,005**
Electricity		
Current (0 -30 days)	12,066,809	12,269,096
31 - 60 days	361,226	1,117,466
61 - 90 days	209,250	776,810
91 - 120 days	165,872	400,881
121 - 365 days	1,138,926	1,121,952
> 365 days	5,076,651	4,296,394
	19,018,734	**19,982,599**
Water		
Current (0 -30 days)	9,140,530	10,629,389
31 - 60 days	335,841	1,045,527
61 - 90 days	198,298	783,309
91 - 120 days	192,457	570,399
121 - 365 days	1,275,394	1,323,939
> 365 days	5,371,640	4,190,247
	16,514,160	**18,542,810**
Accrued interest		
Current (0 -30 days)	1,810,904	1,250,356
Sewerage		
Current (0 -30 days)	4,622,923	5,484,612
31 - 60 days	199,873	563,528
61 - 90 days	143,244	377,608
91 - 120 days	136,843	242,192
121 - 365 days	958,388	949,679
> 365 days	3,700,373	2,552,894
	9,761,644	**10,170,513**

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14. Receivables from exchange transactions (continued)

Refuse		
Current (0 -30 days)	5,303,851	3,814,542
31 - 60 days	133,801	388,634
61 - 90 days	109,833	263,480
91 - 120 days	82,213	145,352
121 - 365 days	506,771	557,631
> 365 days	1,391,425	1,715,571
	7,527,894	**6,885,210**
Unbilled revenue		
Current (0 -30 days)	20,908,379	20,864,494
Prepayments		
Current (0 -30 days)	4,253,186	4,038,581
Deposits		
Current (0 -30 days)	778,758	750,710
Property rentals		
Current (0 -30 days)	243,354	237,609
31 - 60 days	7,044	11,881
61 - 90 days	6,351	10,475
91 - 120 days	3,972	8,713
121 - 365 days	19,722	40,825
> 365 days	207,614	179,229
	488,057	**488,732**
Reconciliation of allowance for impairment		
Balance at beginning of the year	(26,720,877)	(16,448,040)
Contributions to allowance	(2,582,481)	(10,860,416)
Debt impairment written off against allowance	824,213	587,579
	(28,479,145)	**(26,720,877)**

In determining the recoverability of receivables from exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date that the credit was initially granted up to the reporting date.

15. Cash and cash equivalents

Cash and cash equivalents consist of:

Cash on hand	18,280	15,280
Bank balances	202,463,716	143,554,958
Short-term deposits	410,240,607	510,242,885
	612,722,603	**653,813,123**

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15. Cash and cash equivalents (continued)

The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2021	30 June 2020	30 June 2019	30 June 2021	30 June 2020	30 June 2019
ABSA-Cheque-322-000-0035	11,862,715	21,550,143	143,290,292	11,862,715	21,550,143	119,561,244
ABSA-Cheque-405-589-9787	1,127	1,496	11,637	1,127	1,496	11,316
ABSA-Cheque-405-642-0921	3,904	27,084	148,107	3,904	27,084	103,402
ABSA-Cheque-406-657-8021	835,828	568,255	4,054,075	835,828	568,255	4,124,062
ABSA-Cheque-407-298-3157	-	-	179,887	-	-	177,584
Nedbank-Cheque-119-013-6678	210,298,576	119,664,328	(1,840)	187,795,026	120,100,901	(1,840)
Nedbank-Cheque-119-013-6899	1,904,294	1,267,321	7,428	1,930,797	1,267,321	-
Nedbank-Cheque-119-013-7186	33,746	10,735	(3,396)	33,848	10,735	(3,396)
Nedbank-Cheque-119-013-7674	471	29,023	-	471	29,023	-
ABSA Call accounts	210,240,607	310,242,885	59,199,854	210,240,607	310,242,885	59,199,854
STD Bank Call accounts	-	-	75,000,000	-	-	75,000,000
Nedbank Call accounts	200,000,000	200,000,000	275,000,000	200,000,000	200,000,000	275,000,000
Cash on hand	-	-	-	18,280	15,280	15,280
Total	**635,181,268**	**653,361,270**	**556,886,044**	**612,722,603**	**653,813,123**	**533,187,506**

Cash and cash equivalents includes cash on hand, bank accounts and short-term deposits that are held for the purpose of meeting short-term cash commitments.

Included in the ABSA call accounts is an investment of R10,215,000 which has been ceded to Eskom Holdings, in lieu of deposits.

16. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts		
National: Equitable share (COVID-19)	6,869,707	-
National: Municipal Infrastructure Grant	-	7,482,233
Provincial: Community Development Workers Grant	-	112,609
Provincial: Thusong Service Centre Grant	-	31,960
Provincial: Public Transportation non-motorised Infrastructure Grant	-	750,000
Provincial: Establishment and Support of K9 unit Grant	1,931,184	1,929,565
Provincial: Financial Capacity Building Grant	304,217	740,000
Unspent public contributions and donations	14,924,627	20,086,504
	24,029,735	**31,132,871**

Movement during the year

Balance at the beginning of the year	31,132,871	10,040,875
Additions during the year	59,775,000	75,447,486
Income recognition during the year	(65,958,101)	(53,835,490)
Re-payment of unspent grants	(920,035)	(520,000)
	24,029,735	**31,132,871**

See note 28 for reconciliation of grants from National/Provincial Government and note 29 for public contributions.

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17. Other financial liabilities

At amortised cost		
DBSA Annuity loans	346,355,038	311,579,748
INCA Annuity loans	7,507,410	14,309,044
ABSA Annuity loans	130,494,299	151,044,208
	484,356,747	**476,933,000**
Total other financial liabilities	**484,356,747**	**476,933,000**
Non-current liabilities		
At amortised cost	430,400,209	431,474,513
Current liabilities		
At amortised cost	53,956,538	45,458,487

The fair values of the financial liabilities were determined as follows:

- The management of the municipality is of the opinion that the carrying value of financial assets and financial liabilities recorded at amortised cost in the Annual Financial Statements approximate their fair values. The fair value of financial assets and financial liabilities were determined after considering the standard terms and conditions of agreements entered into between the municipality and other parties as well as the current payment ratio of the municipality's debtors.
- At the reporting date there are no significant concentrations of credit risk for other financial liabilities. The carrying amount reflected above represents the municipality's maximum exposure to credit risk for such other financial liabilities.
- Refer to note 48 for maturity analysis of financial liabilities.

18. Provisions

Reconciliation of provisions - 2021

	Opening Balance	Additions	Utilised during the year	Total
Rehabilitation of tip sites	103,546,989	28,547,454	(2,486,518)	129,607,925
Long service awards	19,287,000	3,047,009	(1,596,009)	20,738,000
Leave pay	20,187,473	2,056,771	(986,978)	21,257,266
Bonuses	12,138,182	402,282	-	12,540,464
Gratification	302,925	-	(64,275)	238,650
	155,462,569	**34,053,516**	**(5,133,780)**	**184,382,305**

Reconciliation of provisions - 2020

	Opening Balance	Additions	Utilised during the year	Total
Rehabilitation of tip sites	100,410,148	4,002,207	(865,366)	103,546,989
Long service awards	16,581,651	4,854,782	(2,149,433)	19,287,000
Leave pay	14,613,328	6,203,390	(629,245)	20,187,473
Bonuses	10,420,134	1,718,048	-	12,138,182
Gratification	329,191	-	(26,266)	302,925
	142,354,452	**16,778,427**	**(3,670,310)**	**155,462,569**

Non-current liabilities	139,278,575	117,681,172
Current liabilities	45,103,730	37,781,397
	184,382,305	**155,462,569**

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18. Provisions (continued)

Rehabilitation of tip sites

Provision is made in terms of the Overstrand Municipality's licensing stipulations on the landfill sites, for the estimated cost of rehabilitating landfill sites. The estimation of landfill sites was conducted by JPCE specialist waste management consultants, independent consultants who are not connected to the municipality.

The costs are determined by calculating the volumes of excavations, materials required and legal requirements according to the footprint of each individual site. The previous year's figures are escalated using the latest CPI. The individual rates are then again cross-checked to determine if they are still in line with current rates for similar activities and adjusted accordingly.

The scheduled dates of total closure and rehabilitation for the operational site is at present anticipated to take place between 2021 and 2036.

The cost to rehabilitate all identified sites in the Overstrand are estimated at R129,607,925 for the period.

Long service awards

A long service award is granted to municipal employees after the completion of fixed periods of continuous service with the municipality. The said award comprises a certain number of vacation leave days which, in accordance with the option exercised by the beneficiary employee, can be converted into a cash amount based on his/her basic salary applicable at the time the award becomes due or, alternatively, credited to his/her vacation leave accrual. The provision represents an estimation of the awards to which employees in the service of the Municipality at 30 June 2021 may become entitled to in future, based on an actuarial valuation performed at 30 June 2021, to the amount of R20,738,000 for the period.

Discount rate:

A discount rate of 9.53% per annum has been used. This is derived by using a liability-weighted average of the yields corresponding to the average term until payment of long service awards, for each employee.

Key assumptions:

Discount rate of 9.53% (2020: 7.69%), a general earnings inflation rate of 5.87% (2020: 4.19%) and a net discount rate of 3.46% (2020: 3.36%).

Leave pay

Annual leave accrues to employees on a monthly basis in accordance with the conditions of employment. Employees are entitled to 16 non-vested leave days and 8 vested leave days per annum, accumulated to a maximum of 48 leave days. The provision is an estimate of the amount due to staff as at the financial year-end, based on the value of leave and the estimated leave days to be forfeited. The estimated cost amounts to R21,257,266 for the period.

It is not the municipality's policy to encash leave in the normal course of business, except upon resignation or retirement.

Bonuses

Annual bonuses accrues to employees on a monthly basis, subject to certain conditions. The provision is an estimate of the amount due to staff as at the financial year-end, based on assumptions and the estimated cost amounts to R12,540,464 for the period.

Gratification

The cost of the gratification payable was based on employees not belonging to a pension fund up until February 2003 and is only payable on retirement. The estimated cost amounts to R238,650 for the period.

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Figures in Rand	2021	2020

19. Payables from exchange transactions

Trade payables	74,659,212	71,304,910
Payments received in advanced	13,283,148	9,519,471
Deferred income	345,575	242,216
Retentions	11,341,281	6,786,567
Accrued interest	3,622,026	4,311,304
Deposits received	22,684,234	16,235,782
Control accounts	14,066,915	26,417,329
	140,002,391	**134,817,579**

Included in the control accounts above is construction contracts liability to the amount of R2,599,044 (2020: R6,923,407).

Contract revenue recognised as revenue for the period was R70,280,059 (2020: R103,747,761).

Construction contracts in progress at reporting date:

Aggregated amount of cost incurred	70,280,059	72,360,134
Amount of advances received	(66,268,069)	(76,422,119)
Amount of retentions	-	-
Gross amount due from customers	2,240,283	679,999
Gross amount due to customers	(4,839,328)	(7,603,406)

20. Consumer deposits

Electricity	29,534,373	28,992,335
Water	12,713,665	11,999,505
	42,248,038	**40,991,840**

21. Service charges

Sale of electricity	442,791,993	415,960,047
Sale of water	131,112,619	133,037,237
Sewerage and sanitation charges	87,093,645	80,925,441
Refuse removal	72,198,343	68,255,928
	733,196,600	**698,178,653**

22. Fines, Penalties and Forfeits

Building Fines	900	5,000
Illegal Connections Fines	140,855	163,596
Law Enforcement Fines	125,322	58,993
Overdue Books Fines	23,973	55,163
Pound Fees Fines	1,647	10,663
Municipal Traffic Fines	383,356	17,764,371
Forfeits	419,250	152,978
	1,095,303	**18,210,764**

23. Agency services

Vehicle Registration	6,164,311	4,376,030

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Figures in Rand	2021	2020

24. Other income

Administration charges	1,568,502	302,891
Advertisements	1,388	8,603
Camping fees	4,506,544	5,616,597
Cemeteries and burial fees	425,213	300,814
Cleaning and removals	84,024	91,212
Collection charges	3,013,678	2,524,059
Construction contracts revenue	70,280,059	103,747,761
Development charges	3,303,566	5,654,059
Discounts and early settlements	41,019	19,999
Entrance fees	49,489	55,090
Fire service charges	253,533	445,198
Insurance claims received	3,001,105	11,096,769
Legal fees	581,888	636,963
Library fees	1,130	1,722
Management fees	1,438,586	1,267,284
Materials and equipment	727,713	114,246
Objections and appeals	9,917	11,200
Parking fees	97,532	97,960
Photocopy, print and fax charges	28,630	39,154
Planning and development fees	7,281,383	5,076,267
Private telephone calls	77,474	146,915
Publications	363,268	142,192
Request for information	76,337	54,625
Roadworthy certificates	619,198	512,081
Skills development levy refund	477,969	623,279
Sundry income	143,459	525,037
Training	64,394	114,332
Transport fees	696	-
	98,517,694	**139,226,309**

25. Investment revenue

Interest revenue		
Short term deposits	24,196,004	35,895,448
Other assets	97	25,707
Bank	6,280,433	10,383,016
Interest charged on trade and other receivables	4,243,614	5,013,945
Interest received - other	28,049	1,867,914
	34,748,197	**53,186,030**

The amount included in Investment revenue arising from exchange transactions amounted to R 4,243,614.

The amount included in Investment revenue arising from non-exchange transactions amounted to R 30,504,583.

26. Property rates

Rates received

Residential	217,673,294	199,686,265
Commercial	40,538,122	37,995,113
Government	2,319,298	2,474,281
Small holdings and farms	691,581	753,934
	261,222,295	**240,909,593**

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27. Transfers and grants paid

Other subsidies		
Low income household subsidies	58,668	59,623
Grants to organisations	-	500,000
Special rating areas	8,300,000	-
Bursaries - non employees	351,210	-
	8,709,878	**559,623**

28. Government grants and subsidies

Operating grants		
Equitable share	127,452,293	106,697,000
National Expanded Public Works Programme	2,500,000	2,635,000
National Financial Management Grant	1,550,000	1,550,000
Provincial Library Grant	7,651,000	7,287,000
Provincial Financial Management Capacity Building Grant	375,783	-
Provincial Community Development Workers Grant	187,609	17,877
Provincial Main Road Subsidy	145,000	126,000
Provincial Thusong Service Centre Grant	31,960	68,040
Provincial Graduate Internship Grant	-	35,742
Provincial Municipal Service Delivery and Capacity Building Grant	-	138,474
National Disaster Relief Grant	-	111,646
Provincial Establishment and Support of K9 Unit Grant	1,001,807	666,256
Provincial Disaster Management Grant	-	3,157,447
Provincial LG Support Grant	-	650,000
	140,895,452	**123,140,482**
Capital grants		
National Integrated National Electrification Programme	6,000,000	7,000,000
National Municipal Infrastructure Grant	29,100,233	24,527,767
Provincial Fire Service Capacity Building Grant	732,000	-
Provincial Public Transport Non-motorised Infrastructure Grant	750,000	750,000
National Disaster Relief Grant	-	67,354
Provincial Establishment and Support of K9 Unit Grant	636,538	3,204,179
Provincial Disaster Management Grant	-	1,842,553
	37,218,771	**37,391,853**
	178,114,223	**160,532,335**

Equitable Share

This grant is primarily used to subsidise the provision of basic services to indigent households.

All registered indigent households receive a monthly subsidy based on the basic service charges for water, electricity, sewerage, refuse and up to 4,2kl waste water, which is funded from the grant. Indigent households also receive 6kl free water and 50kwh free electricity per month.

Current year receipts	117,318,000	106,397,000
Current year receipts (COVID-19)	17,004,000	-
Conditions met - transferred to revenue	(117,318,000)	(106,397,000)
Conditions met - transferred to revenue (COVID-19)	(10,134,293)	-
	6,869,707	**-**

Conditions still to be met - remain liabilities (see note 16).

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Figures in Rand	2021	2020

28. Government grants and subsidies (continued)

National Integrated National Electrification Programme

Current year receipts	6,000,000	7,000,000
Conditions met - transferred to revenue	(6,000,000)	(7,000,000)
	-	**-**

National Municipal Infrastructure Grant

Balance unspent at beginning of year	7,482,233	-
Current year receipts	21,618,000	32,010,000
Conditions met - transferred to revenue	(29,100,233)	(24,527,767)
	-	**7,482,233**

Conditions still to be met - remain liabilities (see note 16).

National Expanded Public Works Programme

Current year receipts	2,500,000	2,635,000
Conditions met - transferred to revenue	(2,500,000)	(2,635,000)
	-	**-**

National Financial Management Grant

Current year receipts	1,550,000	1,550,000
Conditions met - transferred to revenue	(1,550,000)	(1,550,000)
	-	**-**

Provincial Library Grant

Current year receipts	7,651,000	7,287,000
Conditions met - transferred to revenue	(7,651,000)	(7,287,000)
	-	**-**

Provincial Financial Management Support Grant

Current year receipts	-	280,000
Re-payment of grant	-	(280,000)
	-	**-**

Provincial Community Development Workers Grant

Balance unspent at beginning of year	112,609	-
Current year receipts	75,000	148,000
Conditions met - transferred to revenue	(187,609)	(17,877)
Debtor	-	(17,514)
	-	**112,609**

Conditions still to be met - remain liabilities (see note 16).

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Figures in Rand	2021	2020

28. Government grants and subsidies (continued)

Provincial Main Road Subsidy

Current year receipts	145,000	126,000
Conditions met - transferred to revenue	(145,000)	(126,000)
	-	**-**

Provincial Thusong Service Centre Grant

Balance unspent at beginning of year	31,960	-
Current year receipts	-	100,000
Conditions met - transferred to revenue	(31,960)	(68,040)
	-	**31,960**

Conditions still to be met - remain liabilities (see note 16).

Provincial Graduate Internship Grant

Balance unspent at beginning of year	-	35,742
Conditions met - transferred to revenue	-	(35,742)
	-	**-**

Provincial Fire Service Capacity Building Grant

Current year receipts	732,000	-
Conditions met - transferred to revenue	(732,000)	-
	-	**-**

Provincial Municipal Service Delivery and Capacity Building Grant

Balance unspent at beginning of year	-	138,474
Conditions met - transferred to revenue	-	(138,474)
	-	**-**

Provincial Public Transport Non-motorised Infrastructure Grant

Balance unspent at beginning of year	750,000	-
Current year receipts	-	1,500,000
Conditions met - transferred to revenue	(750,000)	(750,000)
	-	**750,000**

Conditions still to be met - remain liabilities (see note 16).

National Disaster Relief Grant

Current year receipts	-	179,000
Conditions met - transferred to revenue	-	(179,000)
	-	**-**

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Figures in Rand	2021	2020

28. Government grants and subsidies (continued)

Provincial Establishment and Support of K9 Unit Grant

Balance unspent at beginning of year	1,929,565	3,800,000
Current year receipts	2,200,000	2,000,000
Conditions met - transferred to revenue	(1,638,346)	(3,870,435)
Re-payment of grant	(560,035)	-
	1,931,184	**1,929,565**

Conditions still to be met - remain liabilities (see note 16).

Provincial Disaster Management Grant

Balance unspent at beginning of year	-	5,000,000
Conditions met - transferred to revenue	-	(5,000,000)
	-	**-**

Provincial LG Support Grant

Current year receipts	-	650,000
Conditions met - transferred to revenue	-	(650,000)
	-	**-**

Provincial Financial Management Capacity Building Grant

Balance unspent at beginning of year	740,000	600,000
Current year receipts	300,000	380,000
Conditions met - transferred to revenue	(375,783)	-
Re-payment of grant	(360,000)	(240,000)
	304,217	**740,000**

Conditions still to be met - remain liabilities (see note 16).

Provincial Human Settlement Development Grant

Current year receipts	66,268,069	115,103,588
Conditions met - transferred to revenue	(70,280,059)	(103,747,761)
Debtor-expenditure made in advance	-	(6,981,469)
Transfer receipts to construction contracts liability	(66,268,069)	(115,103,588)
Transfer expenditure incurred to construction contracts liability	70,280,059	103,747,761
Transfer expenditure in advance to construction contracts liability	-	6,981,469
	-	**-**

GRAP 109 - Accounting by Principal and Agents, became effective 1 July 2019 and read together with the Guideline on Accounting for Arrangements undertaken in terms of the National Housing Programme, the municipality needs to account for the housing in terms of GRAP 11 - Construction contracts.

See note 19 for more details.

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Figures in Rand	2021	2020

29. Public contributions and donations

Public contributions non-cash	18,757,257	3,564,771
Nature conservation board	-	165,000
Public contributions cash	5,161,878	-
	23,919,135	**3,729,771**

Reconciliation of conditional contributions

Balance unspent at beginning of year	20,086,504	186,659
Current year receipts	18,757,257	23,629,771
Conditions met - transferred to revenue	(23,919,134)	(3,729,926)
	14,924,627	**20,086,504**

Conditions still to be met - remain liabilities (see note 16)

30. Employee related costs

Basic	254,435,053	233,862,004
Bonus	19,229,224	19,184,474
Medical aid - company contributions	13,950,618	13,140,746
UIF	2,133,614	2,036,909
WCA	1,845,225	1,797,827
Leave pay provision charge	2,056,772	6,203,390
Bargaining council	129,556	125,344
Group life	2,463,167	1,589,592
Retirement benefits	60,861,433	26,878,903
Overtime payments	30,532,362	28,522,586
Long-service awards	3,047,009	4,854,782
Acting allowances	2,131,190	1,988,708
Car allowance	13,032,273	12,337,975
Housing benefits and allowances	2,741,017	2,507,011
Cellphone allowances	2,149,956	2,128,312
Scarcity allowances	3,121,005	2,918,916
Standby allowances	11,805,653	10,764,770
Sundry allowances	173,475	161,392
	425,838,602	**371,003,641**

Remuneration of municipal manager

Annual Remuneration	1,456,172	1,392,820
Car Allowance	48,000	-
Contributions to UIF, Medical and Pension Funds	154,052	337,589
Entertainment	4,000	11,974
	1,662,224	**1,742,383**
Cellphone allowance	27,540	27,540
Performance bonus	-	135,993
	27,540	**163,533**

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Figures in Rand	2021	2020

30. Employee related costs (continued)

Remuneration of chief finance officer

Annual Remuneration	1,425,856	1,360,184
Car Allowance	48,000	48,000
Contributions to UIF, Medical and Pension Funds	330,904	310,350
Entertainment	6,000	6,000
	1,810,760	**1,724,534**
Cellphone allowance	24,480	24,480

Remuneration of Director: Management Services

Annual Remuneration	1,291,068	1,211,041
Car Allowance	72,000	72,000
Contributions to UIF, Medical and Pension Funds	316,093	293,820
Entertainment	6,000	6,000
Housing subsidy	11,574	10,893
	1,696,735	**1,593,754**
Cellphone allowance	25,500	27,540

Remuneration of Director: Community Services

Annual Remuneration	1,292,574	1,224,542
Car Allowance	78,000	78,000
Contributions to UIF, Medical and Pension Funds	324,291	302,403
Entertainment	12,000	8,082
Computer allowance	3,912	3,912
	1,710,777	**1,616,939**
Cellphone allowance	25,755	27,540

Remuneration of Director: Infrastructure and Planning

Annual Remuneration	1,416,504	1,351,331
Car Allowance	36,000	36,000
Contributions to UIF, Medical and Pension Funds	350,674	329,191
Entertainment	12,000	12,000
Computer allowance	4,800	4,800
	1,819,978	**1,733,322**
Cellphone allowance	27,540	27,540

Remuneration of Director: Local Economic Development

Annual Remuneration	1,497,255	1,417,855
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	53,654	45,868
Entertainment	19,935	19,994
	1,690,844	**1,603,717**
Cellphone allowance	24,480	24,480

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Figures in Rand	2021	2020

30. Employee related costs (continued)

Remuneration of Director: Protection Services

Annual Remuneration	1,461,288	1,378,298
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	53,264	46,575
Entertainment	10,000	8,988
	1,644,552	**1,553,861**
Cellphone allowance	27,540	27,540

The senior managements' cellphone- and acting allowances and performance bonus are included in their respective line items in note 30 above.

Employee related costs for municipal staff	425,838,602	371,003,641
Employee related costs for senior management	12,035,870	11,568,510
	437,874,472	**382,572,151**

31. Remuneration of councillors

Executive Major	860,859	860,859
Deputy Executive Mayor	688,688	681,347
Mayoral Committee Members [2021: 5; 2020: 5]	3,225,848	3,268,579
Speaker	685,042	693,604
Councillors [2021: 17; 2020: 17]	4,655,982	4,670,027
Cellphone allowance	1,102,362	1,107,909
	11,218,781	**11,282,325**

32. Depreciation and amortisation

Property, plant and equipment	136,129,458	132,293,229
Intangible assets	431,011	446,610
	136,560,469	**132,739,839**

33. Impairment loss/reversal of impairments

Impairments		
Property, plant and equipment Assets were impaired during the year due to damage and redundancy. The recoverable amount of the assets were based on is its fair value less costs to sell.	1,634,549	1,834,594
Other receivables Certain receivables were impaired during the year due to being outstanding for more than 5 years and thus deemed unrecoverable.	2,017,655	-
	3,652,204	**1,834,594**
Reversal of impairments		
Other financial assets The municipality has an investment with New Republic Bank. The bank is under receivership since October 1999. Interest only accrued until 31 December 2007. Management impaired this investment from R2,631,821 to Rnil in the 2010/2011 financial year. The 10th and final dividend was received during the financial year under review.	(102,365)	-
Total impairment losses/(reversals)	**3,549,839**	**1,834,594**

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Notes to the Audited Annual Financial Statements

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34. Finance costs		
Current borrowings	48,805,228	46,570,200
35. Debt impairment		
Debt impairment	7,578,890	23,433,836
Debt impairment consists of the following:		
Fines impairment provision	3,146,870	9,837,630
Consumer debtors impairment provision	4,432,020	13,596,206
	7,578,890	**23,433,836**
36. Bulk purchases		
Electricity - Eskom	298,189,040	278,484,673
Electricity - Self Generation	83,041	62,993
	298,272,081	**278,547,666**
37. Contracted services		
Outsourced Services		
Animal Care	446,310	287,786
Burial Services	7,391	-
Business and Advisory	284,180	496,642
Catering Services	48,061	96,594
Clearing and Grass Cutting Services	3,041,479	1,419,486
Fire Services	174,474	445,357
Hygiene Services	376,969	366,227
Litter Picking and Street Cleaning	7,222,838	4,301,544
Meter Management	3,850,372	2,175,890
Medical Services	4,200	-
Mini Dumping Sites	12,176,764	13,416,579
Professional Staff	-	25,130
Connection/Dis-connection	510,678	373,954
Security Services	460,264	242,517
Water and Sewerage Services	55,767,266	51,747,530
Swimming Supervision	1,751,811	1,833,600
Translators, Scribes and Editors	78,204	81,891
Traffic Fines Management	844,606	1,653,003
Veterinary Services	-	10,072
Consultants and Professional Services		
Business and Advisory	10,070,308	5,902,637
Infrastructure and Planning	11,699,936	10,842,937
Laboratory Services	1,200,107	1,629,478
Legal Cost	3,303,826	4,331,071

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Figures in Rand	2021	2020

37. Contracted services (continued)

Contractors		
Building	522,242	260,551
Chipping	4,763,322	4,099,313
Catering Services	84,234	222,969
Electrical	268,925	465,922
Employee Wellness	26,851	43,858
Event Promoters	84,337	356,173
First Aid	1,630	-
Fire Protection	93,011	65,843
Fire Services	1,232,668	278,439
Gardening Services	310,529	97,715
Graphic Designers	62,062	37,070
Haulage	7,689,204	7,671,728
Inspection Fees	-	7,903
Maintenance of Buildings and Facilities	8,449,102	7,271,643
Maintenance of Equipment	1,824,159	1,275,598
Maintenance of Unspecified Assets	57,679,770	45,917,229
Management of Informal Settlements	2,307,808	1,758,224
Medical Services	52,410	48,949
Pest Control and Fumigation	53,088	19,722
Photographer	3,705	7,200
Plants, Flowers and Other Decorations	5,219	7,169
Prepaid Electricity Vendors	2,322	4,130
Traffic and Street Lights	25,694	-
Transportation	140,489	151,289
Safeguard and Security	6,063,790	4,545,891
Sewerage Services	2,763,135	1,882,191
Sports and Recreation	260,140	186,507
Forestry	5,392	-
	208,095,282	**178,363,151**

Maintenance of unspecified assets consist of all other assets not included in the maintenance of property or machinery and equipment, eg. vehicles and infrastructure assets.

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Figures in Rand	2021	2020

38. General expenses

Advertising	2,372,870	1,870,475
Assets expensed	1,469,335	1,597,850
Auditors remuneration	4,163,568	4,851,390
Bank charges	1,073,471	1,176,222
Cleaning	-	156
Commission paid	4,569,200	4,448,728
Computer expenses	9,405,527	8,292,308
Conferences and seminars	38,539	133,390
Construction contracts expenses	24,008,929	23,647,024
Consulting and professional fees	1,094,750	627,500
Contribution to/(from) provisions	28,547,455	4,002,206
Diesel for boilers	-	332,232
Drivers license and permits	37,493	20,211
Electricity	6,256,594	6,200,191
Entertainment	3,362	6,465
Eskom connections	-	6,188,264
Full time union representative	134,578	132,631
Hire	719,173	839,959
Insurance	3,823,559	6,648,486
Land alienation costs	12,585	2,492
Licenses	101,718	2,010
Postage and courier	1,281,779	1,066,126
Reference library	684,757	620,638
Servitudes and land surveys	12,980	8,860
Signage	73,494	29,081
Skills development levies	3,024,919	2,752,493
Subscriptions and membership fees	4,100,865	3,812,872
Telephone and fax	3,700,979	3,221,208
Title deed search fees	136,879	112,991
Training	1,621,540	1,813,233
Transport and freight	53,470	6,000
Travel - local	351,488	876,710
Uniforms	5,237,016	4,233,914
Vehicle tracking fees	543,185	220,908
Ward committee meetings	497,200	323,700
Water management charges	1,100,550	1,013,640
	110,253,807	**91,132,564**

Membership fees paid over to SALGA during the period amounted to R 4,038,581 (2020: R 3,767,999).

39. Fair value adjustments

Investment property (Fair value model)	4,762,000	12,878,000
Other financial assets		
• Other financial assets (Designated as at FV through P&L)	2,783,308	(8,988,482)
	7,545,308	**3,889,518**

40. Auditors' remuneration

Fees	4,163,568	4,851,390

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41. Repairs and maintenance

Repairs and maintenance consists of portions of various expenditure items.

2021	Property, plant and equipment	Investment property	Heritage assets	Total
Employee related cost	101,696,064	-	-	101,696,064
Materials	19,461,510	-	-	19,461,510
Contracted services	80,996,356	-	-	80,996,356
Other expenditure	8,746,960	-	-	8,746,960
	210,900,890	**-**	**-**	**210,900,890**

2020	Property, plant and equipment	Investment property	Heritage assets	Total
Employee related cost	96,484,394	-	-	96,484,394
Materials	18,615,101	-	-	18,615,101
Contracted services	58,167,964	-	-	58,167,964
Other expenditure	15,249,793	-	-	15,249,793
	188,517,252	**-**	**-**	**188,517,252**

42. Materials

Material and supplies	24,892,821	25,865,517
Fuel	15,215,927	13,412,728
Consumables	4,741,495	2,822,396
Other	191,888	201,439
	45,042,131	**42,302,080**

43. Cash generated from operations

Surplus	30,847,771	138,867,610
Adjustments for:		
Depreciation and amortisation	136,560,469	132,739,839
Gain/(loss) on sale of assets and liabilities	144,396	1,369,045
Fair value adjustments	(7,545,308)	(3,889,518)
Impairment deficit	3,549,839	1,834,594
Debt impairment	7,578,890	23,433,836
Bad debts written off	4,558,929	-
Movements in operating lease assets and accruals	(8,753)	13,942
Movements in retirement benefit assets and liabilities	15,755,000	(15,166,754)
Movements in provisions	28,919,736	13,108,117
Changes in working capital:		
Inventories	(652,279)	995,644
Receivables from exchange transactions	(397,618)	(23,058,493)
Receivables from non-exchange transactions	(169,162)	(11,569,538)
Payables from exchange transactions	5,184,820	37,469,673
VAT	(8,260,274)	863,896
Unspent conditional grants and receipts	(7,103,136)	21,091,996
Consumer deposits	1,256,198	972,159
	210,219,518	**319,076,048**

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44. Commitments

44.1 Capital commitments

Authorised capital expenditure

Expenditure approved and contracted for		
• Property, plant and equipment	54,631,765	51,554,130
Expenditure approved but not yet contracted for		
• Property, plant and equipment	220,142,782	252,184,309
Total capital commitments		
Expenditure approved and contracted for	54,631,765	51,554,130
Expenditure approved but not yet contracted for	220,142,782	252,184,309
	274,774,547	**303,738,439**

This committed expenditure relates to property, plant and equipment and will be financed by available bank facilities, retained surpluses, existing cash resources, funds internally generated, etc.

44.2 Operating lease commitments

Operating leases - as lessor (income)

Minimum lease payments due		
- within one year	4,094,522	3,155,129
- in second to fifth year inclusive	11,769,008	6,993,287
- later than five years	13,343,042	8,638,344
	29,206,572	**18,786,760**

Certain of the municipality's property is held to generate rental income. Lease agreements are non-cancellable and have terms from 3 to 99 years.

Commitments are disclosed exclusive of VAT.

45. Contingencies

Contingent liabilities

Kleynhans Family Trust vs Overstrand Municipality

The applicant filed a notice of motion in the Western Cape High Court requesting that the municipality be ordered to ensure that the Fernkloof Estate is fully protected by electrified fencing that is designed to prevent unauthorised access to the estate.

In February 2015 the High Court found in favour of the Municipality by dismissing the claim with cost. The applicant filed an application for leave to appeal on 4 March 2015. The applicants delivered their Notice of Appeal on 4 September 2015. On 30 June 2016, our attorneys received a notice of application for the allocation of a date for the hearing of an appeal. Appellants have applied on 29 July 2016 for the allocation of a date for the appeal hearing which has been set for 1 February 2017. The court found that there was no ordinate delay or prejudice in this matter, and on this basis the application can not be dismissed. The matter will be kept in abeyance until we receive further information on the applicants next step.

The maximum financial exposure will be R480,000 if settlement is not reached.

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46. Related parties

Relationships

Senior management and councillors	Refer to note 30 and 31

The municipality entered into related party transactions with management on terms and conditions no more or less favourable than those provided to the general public. The nature of the services provided included the provision of basic services, such as water, electricity, refuse and sanitation. The outstanding balance of these transactions amounted to R44,398 (2020: R42,046).

47. Prior-year adjustments

Presented below are those items contained in the statement of financial position, statement of financial performance and cash flow statement that have been affected by prior-year adjustments:

Accounting errors:

Accounting errors relating to prior periods have been identified during the 2019/2020 financial period. These errors include mathematical errors[1], misapplication of accounting policies[2], oversight or misinterpretation of facts[3] and effects of fraud[4].

Changes in classification:

The municipality reclassified its account structure to align as far as possible to the mSCOA tables issued in accordance with the Regulations on the Standard Chart of Accounts for Local Government and to bring items in line with National Treasury's budget guidelines. This necessitated further reclassification of comparative amounts as previously disclosed to those classifications aligned to the Standard Chart of Accounts.

Change in accounting policy:

GRAP 110 - Living and non-living resources became effective 1 July 2020 and lead to the municipality implementing this GRAP. All of this was done retrospectively.

Statement of financial position

2019

	As previously reported	Correction of error	Restated
Receivables from exchange transactions [3]	69,405,210	30,786	69,435,996
Receivables from non-exchange transactions [3]	53,835,762	12,441	53,848,203
VAT receivable [3]	11,212,563	34,868	11,247,431
Investment property [3]	117,432,500	(190,000)	117,242,500
Property, plant and equipment [3]	3,405,428,743	(2,838,960)	3,402,589,783
Payables from exchange transactions [3]	(97,921,876)	573,973	(97,347,903)
Provisions [3]	(113,242,881)	(14,346)	(113,257,227)
Accumulated surplus [3]	(3,528,279,208)	2,391,238	(3,525,887,970)
	(82,129,187)	**-**	**(82,129,187)**

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47. Prior-year adjustments (continued)

2020

	As previously reported	Correction of error	Change in accounting policy	Re-classification	Restated
Inventories [3]	10,218,828	3,193	-	-	10,222,021
Receivables from exchange transactions [3]	84,316,064	(1,342,057)	-	-	82,974,007
Receivables from non-exchange transactions [3]	51,557,036	(52,649)	-	-	51,504,387
VAT receivable [3]	10,329,913	53,622	-	-	10,383,535
Investment property [3]	123,120,500	(200,000)	-	-	122,920,500
Property, plant and equipment [3]	3,488,697,558	(2,857,863)	(241,926)	-	3,485,597,769
Living resources	-	-	241,926	-	241,926
Payables from exchange transactions [3]	(134,897,255)	79,677	-	-	(134,817,578)
Provisions [3]	(116,276,417)	(1,404,755)	-	-	(117,681,172)
Accumulated surplus [3]	(3,670,476,200)	5,720,832	-	-	(3,664,755,368)
	(153,409,973)	**-**	**-**	**-**	**(153,409,973)**

Statement of financial performance

2020

	As previously reported	Correction of error	Re-classification	Restated
Property rates [3]	240,914,417	(4,824)	-	240,909,593
Service charges [3]	699,548,617	(1,369,964)	-	698,178,653
Rental income [3]	5,738,360	(2,879)	-	5,735,481
Other income [3]	139,286,576	(60,267)	-	139,226,309
Fair value adjustments [3]	3,899,518	(10,000)	-	3,889,518
Employee related costs [3]	(382,527,443)	(44,708)	-	(382,572,151)
Depreciation [3]	(132,723,138)	(2,151)	(14,550)	(132,739,839)
Impairment loss [3]	(1,817,842)	(16,752)	-	(1,834,594)
Debt impairment [3]	(23,452,590)	18,754	-	(23,433,836)
Materials [3]	(42,301,753)	(327)	-	(42,302,080)
Bulk purchases [3]	(278,484,673)	-	(62,993)	(278,547,666)
Contracted services [3]	(177,913,893)	(449,258)	-	(178,363,151)
Inventory losses/write-offs [3]	(273,228)	3,190	-	(270,038)
General expenses [3]	(89,805,148)	(1,390,409)	62,993	(91,132,564)
Gains/(loss) on sale of assets	(1,383,595)	-	14,550	(1,369,045)
Surplus for the year	**(41,295,815)**	**(3,329,595)**	**-**	**(44,625,410)**

48. Risk management and financial instruments

Financial risk management

Due to the largely non-trading nature of activities and the way in which they are financed, municipalities are not exposed to the degree of financial risk faced by business entities. Financial instruments play a much more limited role in creating or changing risks that would be typical of listed companies to which the IFRSs' mainly apply. Generally, financial assets and liabilities are generated by day-to-day operational activities and are not held to manage the risks facing the municipality in undertaking its activities.

The Finance directorate monitors and manages the financial risks relating to the operations through internal policies and procedures. These risks include interest rate risk and liquidity risk. Compliance with policies and procedures are reviewed by the internal auditors on a continuous basis and annually by the external auditors. The municipality does not enter into or trade with financial instruments for speculative purposes.

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48. Risk management and financial instruments (continued)

Internal audit, responsible for initiating a control framework and monitoring and responding to potential risk, reports periodically to the municipality's audit committee, an independent body that monitors the effectiveness of the internal audit function.

Liquidity risk

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

The municipality manages credit risk in its borrowing and investing activities by only dealing with well-established financial institutions of high credit standing, and by spreading its exposure over a range of such institutions in accordance with its approved investment policies. Credit risk relating to consumer debtors is managed in accordance with the municipality's credit control and debt collection policy. The municipality's credit exposure is spread over a large number and wide variety of consumers and is not concentrated in any particular sector or geographical area. Adequate provision has been made for anticipated bad and doubtful debts. Additional information relating to the analysis of consumer debtors is given in notes 13 and 14 to the financial statements.

Financial assets exposed to credit risk at year end were as follows:

Counter parties with external credit rating (Fitch's):		
Investments		
F1	410,240,607	510,242,885
F2	54,278,368	46,515,060
Counter parties without external credit rating:		
Receivables from exchange and non-exchange transactions		
Group 1	7,874,627	17,223,567
Group 3	3,239,558	3,279,141
Group 4	27,751,227	26,904,141
Consumer debtors both exchange and non-exchange transactions		
Group 1	33,881,827	31,193,115
Group 2	1,142,582	3,423,019
Group 3	1,590,920	4,348,131
Group 4	47,230,612	48,107,279
Other assets		
Group 4	-	3,887

F1 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

F2 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

F3 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 1 = Speculative. Minimal capacity for timely payment of financial commitments, plus vulnerability to near term adverse changes in the financial and economic conditions.

Group 2 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 3 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

Group 4 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

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48. Risk management and financial instruments (continued)

Market risk

Interest rate risk

The municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the municipality to fair value interest rate risk. Municipality policy is to maintain approximately 60% of its borrowings in fixed rate instruments. During 2021 and 2020, the municipality's borrowings at variable rate were denominated in Rand.

The municipality limits its counterparty exposures from its money market investment operations by only dealing with well established financial institutions of high credit standing. No investment with a tenure exceeding twelve months shall be made without consultation with the councillor responsible for financial matters.

Consumer debtors comprise of a large number of ratepayers, dispersed across different industries and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Consumer debtors are presented net of a provision for impairment. In the case of debtors whose accounts become in arrears, it is endeavoured to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

Interest rate risk for trade and other payables is managed by ensuring that all payments are made within 30 days of receipt of statement, as prescribed by the MFMA.

Interest rate sensitivity analysis:
Financial assets:
If the average interest rate at a given date had been 100 basis points higher, with all other variables held constant, the fair value impact on the Statement of Financial Performance would have been R 455,813 (2020: R 379,557) with the opposite effect if the interest rate had been 100 basis points lower.

Financial liabilities:
If the average interest rate at a given date had been 100 basis points higher, with all other variables held constant, the fair value impact on the Statement of Financial Performance would have been R 398 (2020: R 9,206) with the opposite effect if the interest rate had been 100 basis points lower.

Cash flow interest rate risk

Financial instrument	Current interest rate	Due in less than a year	Due in one to two years	Due in two to five years	Due after five years	Total
Trade and other receivables - normal credit terms	11.00 %	57,281,237	26,564,705	-	-	83,845,942
Cash in current banking institutions	3.10 %	612,704,323	-	-	18,280	612,722,603
Fixed interest rate instruments	10.21 %	102,291,398	90,553,437	333,051,271	181,806,051	707,702,157

49. Events after the reporting date

There were no events after reporting date.

50. Unauthorised expenditure

Overspending of the total amount per vote appropriated in the municipality's approved budget

Directorate: Council	8,335,090	-
Directorate: Infrastructure and Planning	5,918,718	-
	14,253,808	**-**

Unauthorised expenditure awaiting authorisation.

Directorate: Council budget was overspent due to increased contributions to post retirement benefits.

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50. Unauthorised expenditure (continued)

Directorate: Infrastructure & Planning budget was overspent due to the adjustment of the provision for the rehabilitation of landfill sites.

The total approved budget was not overspent.

51. Fruitless and wasteful expenditure

Opening balance as previously reported	521	-
Opening balance as restated	**521**	**-**
Invoice paid in excess of quote	-	521
Less: Amounts recoverable - current	(521)	-
Closing balance	**-**	**521**

Amounts written-off

During the reporting period, no amounts were written off.

Amount of R521 was recovered from the supplier.

52. Irregular expenditure

Opening balance as previously reported	3,531,771	3,547,795
Opening balance as restated	**3,531,771**	**3,547,795**
Procuring goods and services without following the official procurement process - current	87,189	107,193
Procuring goods and services without following the official procurement process - prior period	318,316	1,893,955
Non-compliance with Municipal Supply Chain Regulation 32	-	4,469,051
Procuring legal services through a deviation process	783,026	1,012,089
Procuring advertising services through a deviation process	262,379	496,831
Less: Amount written off - current	(810,759)	(7,924,812)
Less: Amount written off - prior period	(3,458,894)	(69,820)
Less: Investigation concluded that no irregular expenditure occurred - prior period	(302,316)	(511)
Less: Amounts condoned by Accounting Officer - Current year	(58,248)	-
Less: Amounts condoned by Accounting Officer - Prior year	(88,878)	-
Closing balance	**263,586**	**3,531,771**

Cases under investigation

Investigations are still in progress regarding 2 cases (2020: 10) which are all related to non-compliance with procurement process requirements.

Amounts written-off

The amounts written off was certified as irrecoverable and written off by council on 29 July 2021.

53. Actual operating expenditure versus budgeted operating expenditure

Refer to Appendix E(1) and the Statement of comparison of budget and actual amounts for the comparison of actual operating expenditure versus budgeted expenditure.

54. Actual capital expenditure versus budgeted capital expenditure

Refer to Appendix E(2) for the comparison of actual capital expenditure versus budgeted expenditure.

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55. Deviation from supply chain management regulations

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the accounting officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the council and includes a note to the audited annual financial statements.

SCM Policy	Description		
Clause 36(1)(a)(i)	Emergency	5,544,149	15,020,704
Clause 36(1)(a)(ii)	Available from single provider only	1,517,897	27,523,846
Clause 36(1)(a)(v)	Impractical or impossible to follow the normal procurement process	23,669,975	51,868,529
		30,732,021	**94,413,079**

The detailed deviations are available for inspection in the monthly, quarterly and annual reports tabled in council.

56. Segment information

General information

Identification of segments

The municipality organises financial information for budgeting purposes on the basis of four major functional areas: energy sources, water management, waste management and waste water management. The segments were organised around the type of service delivered to market. Management uses these same segments for determining strategic objectives.

Information reported about these segments is used by management as a basis for evaluating the segments' performances and for making decisions about the allocation of resources. The disclosure of information about these segments is also considered appropriate for external reporting purposes.

Aggregated segments

The municipality does not aggregate any other municipal activities into a general reportable segment.

Types of goods and/or services by segment

These reportable segments as well as the goods and/or services for each segment are set out below:

Reportable segment	Goods and/or services
Energy sources	Electricity
Water management	Water
Waste water management	Sewerage and sanitation
Waste management	Refuse removal

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56. Segment information (continued)

Segment surplus or deficit, assets and liabilities

2021

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Revenue						
Revenue from non-exchange transactions						
Government grants and subsidies	37,660,837	21,307,823	30,186,100	17,229,468	71,729,995	178,114,223
Public contributions	-	-	-	5,161,877	18,757,258	23,919,135
Property rates	-	-	-	-	261,222,295	261,222,295
Fines, penalties and forfeits	112,007	28,848	-	-	954,448	1,095,303
Revenue from exchange transactions						
Service charges	441,842,446	131,054,149	87,090,602	72,198,343	1,011,060	733,196,600
Other income	2,079,542	724,395	710,352	67,089	94,936,316	98,517,694
Agency services	-	-	-	-	6,164,311	6,164,311
Licenses and permits	-	-	-	-	2,227,048	2,227,048
Rental	-	-	-	-	5,033,601	5,033,601
Fair value adjustments	-	-	-	-	7,545,308	7,545,308
Interest received	-	-	-	-	34,748,197	34,748,197
Total segment revenue	**481,694,832**	**153,115,215**	**117,987,054**	**94,656,777**	**504,329,837**	**1,351,783,715**
Expenditure						
Employee related costs	25,142,855	13,172,019	23,112,679	31,569,232	344,877,687	437,874,472
Remuneration of councillors	-	-	-	-	11,218,781	11,218,781
Depreciation	26,411,519	28,380,508	24,773,242	2,853,646	54,141,554	136,560,469
Finance charges	15,900,987	19,525,659	11,517,785	319,752	1,541,045	48,805,228
Bulk purchases	298,272,081	-	-	-	-	298,272,081
Contracted services	3,747,410	51,071,855	28,002,767	28,312,494	96,960,756	208,095,282
Materials	7,759,572	3,048,286	5,692,379	3,623,643	24,918,251	45,042,131
Transfers and subsidies paid	-	-	-	-	8,709,878	8,709,878
Bad debts written off	-	-	-	-	4,558,929	4,558,929
Debt impairment	832,979	329,708	778,701	319,090	5,318,412	7,578,890
Impairment loss	438,010	107	-	22	3,111,700	3,549,839
Loss on disposal of assets	-	-	-	-	144,396	144,396
Other expenditure (including leases and inventory write-offs)	944,515	5,026,018	1,907,137	29,225,328	73,422,568	110,525,566
Total segment expenditure	**379,449,928**	**120,554,160**	**95,784,690**	**96,223,207**	**628,923,957**	**1,320,935,942**
Entity's surplus/(deficit) for the period						**30,847,773**

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56. Segment information (continued)

	Energy sources	Water management	Waste water management	Waste management	Reconciling item
Other information					
Capital expenditure	10,436,193	35,573,766	57,190,343	18,365,157	133,234,727

Measurement of segment surplus or deficit, assets and liabilities

Basis of accounting for transactions between reportable segments

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

Information about geographical areas

Management monitors performance geographically, but does not have reliable separate financial information for decision making purposes, as the municipality's geographical areas of operation is seen as a single geographical area when deciding how to allocate resources.

57. Accounting by principals and agents

The municipality is a party to a principal-agent arrangement(s).

Entity as agent

The municipality entered into an arrangement with the Department of Transport and Public Works to collect revenue in respect of the registration and licencing of motor vehicles.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date the municipality had a debtor for the vehicle registration to the amount of R291,608 (2020: R119,525).

Revenue recognised as agency fees R6,164,311 (2020: R4,376,030).

Reconciliation of the carrying amount of the receivable:		
Opening balance	119,525	13,587
Revenue received	(27,691,999)	(22,056,631)
Payments made to the department	27,864,083	22,162,569
	291,609	**119,525**

Entity as principal

The municipality has a service provider ONTEC Systems (Pty) Ltd (2020: ONTEC Systems (Pty) Ltd) who acts as agent for the municipality with the sale of prepaid electricity. All payments are received directly by the municipality and the service provider invoices the municipality for commission payable. No penalties are payable if the contract with the agent is terminated.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date the municipality had a payable for the ONTEC pre-paid to the amount of R559,452 (2020: R342,953 (debtor)).

Commission paid to agent R3,811,707 (2020: R3,334,688).

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58. B-BBEE Performance

Information on compliance with the B-BBEE Act is included in the annual report under the section titled B-BBEE Compliance Performance Information.

59. Multi-employer retirement benefit information

Overstrand Municipality makes provision for post-retirement benefits to eligible councillors and employees, who belong to different pension schemes.

One councillor belongs to the Pension Fund for Municipal Councillors.

Employees belong to a variety of approved Pension and Provident Funds as described below.

These funds are governed by the Pension Funds Act and include both defined benefit and defined contribution schemes.

All of these afore-mentioned funds are multi-employer plans and are subject to either a tri-annual, bi-annual or annual actuarial valuation, details which are provided below.

The only obligation of the municipality with respect to the retirement benefit plans is to make the specified contributions. Where councillors / employees leave the plans prior to full vesting of the contributions, the contributions payable by the municipality are reduced by the amount of forfeited contributions.

The total expense recognised in the Statement of Financial Performance of R60.9 million (2020: R26.9 million) represents contributions payable to these plans by the municipality at rates specified in the rules of the plans. These contributions have been expensed.

DEFINED BENEFIT SCHEMES

LA Retirement Fund:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2020. The scheme both operates a defined benefit and defined contribution scheme.

Defined Benefit Scheme:

The contribution rate payable under the defined benefit section is 27%, 9% by the members and 18% (up to 31 January 2012) and 23.06% (from 1 February 2012) by their councils. The actuarial valuation report at 30 June 2020 disclosed an actuarial valuation amounting to R1.421 billion (2019: R1.656 billion), with a net accumulated surplus of R0 million (2019: R55.502 million), with a funding level of 100.0% (2019: 103.5%).

Defined Contribution Scheme:

The actuarial valuation report at 30 June 2020 indicated that the defined contribution scheme of the fund is in a sound financial position, with a assets amounting to R1.892 billion (2019: R1.960 billion), net investment reserve of R0 million (2019: R0 million) and a funding level of 100.0% (2019: 100.0%).

South African Local Authorities Pension Fund (SALA):

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 1 July 2018.

The statutory valuation performed as at 1 July 2018 revealed that the assets of the fund amounted to R14.299 billion (2015 : R13.231 billion), with funding levels of 96% (2015 : 100%). The contribution rate paid by members was 9% and by Council 18% and is sufficient to fund the benefits accruing from the fund in the future. The next statutory valuation of the Fund is due on 1 July 2019.

DEFINED CONTRIBUTION SCHEMES

Consolidated Retirement Fund for Local Government:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2020.

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Figures in Rand	2021	2020

59. Multi-employer retirement benefit information (continued)

The statutory valuation performed as at 30 June 2020 revealed that the assets of the fund amounted to R28.560 billion (2019 : R26.128 billion), with funding levels of 100.5% and 132.2% (2019 : 100.3% and 124.9%) for the Share Account and the Pensions Account respectively. The contribution rate paid by the members (8%) and the municipalities (19%) is sufficient to fund the benefits accruing from the fund in the future.

Municipal Councillors Pension Fund:

The scheme is subject to an actuarial valuation every three years. The last statutory valuation was performed as at 30 June 2018.

The statutory valuation performed as at 30 June 2018 revealed that the assets of the fund amounted to R1.798 billion (2017 : R1.481 billion) with funding levels of 103.26% (2017 : 101.31%). The contribution rate paid by the members (13.75%) and the municipalities (15.00%) is sufficient to fund the benefits accruing from the fund in the future.

The Municipal Workers Retirement Fund (Previously South African Municipal Workers Union National Provident Fund):

The last statutory valuation was performed as at 30 June 2017.

The statutory valuation performed as at 30 June 2017 revealed that the assets of the fund amounted to R7.721 billion (2014 : R6.574 billion) with funding levels of 102.0% (2014 : 111.7%). The contribution rate paid by the members not less than 7.50% and Council not less than 18.00% is sufficient to fund the benefits accruing from the fund in the future. Newer information could not be obtained as the fund only releases information on payment.

60. Awards to close family members of persons in service of the state

Refer to pages 78 - 79 for detail relating to awards made to close family members of persons in the service of the state for the year ended 30 June 2021.

61. Distribution losses

Water		
Technical losses		
Rand value	177,239	239,696
No. of units (Kl)	134,146	203,612
% loss	1.82	2.87
Non-technical losses		
Rand value	2,438,769	2,189,013
No. of units (Kl)	1,943,166	1,632,489
% loss	26.43	23.04

Non-technical water losses to the amount of R2,438,769 (26.43%) (2020: R2,189,013 (23.04%)) were incurred as a result of unmetered connections, ageing pipeline infrastructure, burst pipes, old reticulation networks and other leakages. Technical water losses to the amount of R177,239 (1.82%) (2020: R239,696 (2.87%)).

Electricity		
Technical losses		
Rand value	11,665,538	10,896,351
No. of units (kWh)	12,828,633	12,697,745
% loss	5.00	5.00

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Figures in Rand	2021	2020

61. Distribution losses (continued)

Non-technical losses		
Rand value	5,480,027	2,214,732
No. of units (kWh)	6,026,405	2,580,874
% loss	2.35	1.02

Electricity losses to the amount of R11,665,538 (5.00%) (2020: R10,896,351 (5.00%)) were incurred as a result of technical losses caused by the nature of electricity and the manner of its distribution, via the network, status/condition and age of the network, weather conditions and load on the system as well as non-technical losses, e.g. theft and vandalism, to the amount of R5,480,027 (2.35%) (2020: R2,214,732 (1.02%)).

62. Budget variances

Material variances between budget and actual amounts

Changes from the approved budget to the final budget

The changes between the approved and final budget are a consequence of changes in the overall budget parameters.

Explanations for variances greater than 10% between budget and actual figures

Statement of Comparison of Budget and Actual Amounts

Revenue:

Rental of facilities - (35.53%) - Less income received due to exemptions given and COVID-19.

Interest received – 11.91% - Slower Capital Budget implementation, increased interest on outstanding consumer debtors and more cash available for investing.

Public contributions - 146.98% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Fines, Penalties and Forfeits – (96.30%) – More older fines issued were written off and reduced than anticipated.

Expenditure:

Impairment Loss/Reversal of Impairments - 100% - The budget format does not provide a separate item for impairment loss as it is budgeted together with depreciation, but shown separate in the financial statements.

Debt impairment - (71.14%) - More older fines issued were written off and reduced than anticipated and therefore less impairment provided.

Bad debts written off - 100% - Fines service provider dry run ended 30 June 2021 and the left over fines due was deemed irrecoverable.

Lease rentals on operating leases - (35.97%) - Reduced expenditure due to the termination/expiration of certain leases.

Other revenue and costs:

Loss on disposal of assets – (1062.64%) - Budgeting subject to impracticalities for the determination of the outcome in advance.

Fair value adjustments – (28.14%) - Budgeting subject to impracticalities for the determination of the outcome in advance.

Inventory losses and write-downs – 100% - Budgeting subject to impracticalities for the determination of the outcome in advance.

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Notes to the Audited Annual Financial Statements

Figures in Rand	2021	2020

62. Budget variances (continued)

Statement of financial position:

Inventory – 33.50% – Budgeting subject to impracticalities for the determination of the outcome in advance.

Receivables from exchange, receivables from non-exchange, consumer debtors, operating leases and VAT – 17.39% (in total) - The budget template does not provide for detail splitting of the various types of receivables therefore it is shown as one line item in the budget, but separate line items in the financial statements. The financial statements does not show consumer debtors separately like the budget template. All these items need to be seen as a whole to determine the actual variance. The major influence on this variance relates to the raising of a debtor for pre-payment of expenditure, VAT receivable and the consumer debtors collection decreased due to the debt relief given during the National lockdown period.

Cash and cash equivalent – 11.38% - The major influence on this variance relates to unspent loans and grants received during the year and savings on expenditure.

Intangible assets – 89.21% - Expenditure higher than estimated.

Living resources – 100% - Implementation of GRAP 110, Living and non-living resources, that became effective 1 July 2020.

Unspent conditional grants – 100% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Payables from exchange transactions – 41.48% - The major influence on this variance relates to trade creditors increase at year-end (Creditor payments made after year-end towards 2020/2021 expenditure).

Consumer deposits – (31.94%) - Budgeting subject to impracticalities for the determination of the outcome in advance.

Employee benefit obligation and provisions (short term portion) – 41.66% - The budget template does not provide for detail splitting of the various types of provisions therefore it is shown as one line item in the budget, but separate line items in the financial statements. These items need to be seen as a whole to determine the actual variance. The major influence on this variance relates to increase in land fill sites provision.

Cash flow statement:

Interest income – 11.91% - Slower Capital Budget implementation, increased interest on outstanding debtors and more cash available for investing.

Proceeds on sale of assets (PPE, Investment property, heritage and intangible assets) - (100.0%) - The budget does not provide a separate item for the proceeds of other types of assets and therefore it is included with the proceeds of property, plant and equipment, if any. These items need to be seen as a whole to determine the actual variance. Budgeting is subject to impracticalities for the determination of the outcome in advance.

Movement in other assets – (62.01%) - The sportclub loans has been redeemed during the year.

Additions of living resources – 100% - Implementation of GRAP 110, Living and non-living resources, that became effective 1 July 2020.

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NOTE 60 (CONTINUED)

AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2021

No.	Creditor Name	Relationship	Person In The Service Of The State	Capacity	2020/2021	2019/2020
1	A2 Loodgieters CC	Spouse	Beatrix Magdalena Nel	Prison Warden (Department of Correctional Services)	-	110,214.36
2	Altimax (Pty) Ltd	Spouse	Martha M De Kock	IT Network Engineer (State Information Technology Agency)	-	182,160.00
3	Appel VM (Virgil Appel)	Spouse	Delicia Appel	Marketing & Communications Officer (SANBI)	127,660.00	133,650.00
4	Arendse RW	Spouse	Esmarilda Arendse	Teacher (Department of Education)	596,744.20	523,339.68
5	Aurecon South Africa (Pty) Ltd	Spouse	WZ Erasmus	Manager (Cape Nature)	-	2,300,979.83
6	Bakone Steel Manufacturing	Spouse	Busang Phala	Snr Business Administrator (Construction Industry Development Board)	-	1,662,387.68
7	B And B Traders (Pty) Ltd	Partner	Bernard Fortuin	Housing Administrator (Overstrand Municipality)	161,541.30	4,490.00
8	Bergstan South Africa Consulting And Development Engineers (Pty) Ltd	Spouse	Jacqueline Rene Beukes	Social Worker (Department of Social Development)	712,946.47	110,873.34
9	Boland Valuers CC	Spouse	Ester Groenewald	Part time Councillor (Stellenbosch Municipality)	292,790.87	393,828.79
10	Booker E (Crazee Design & Printing)	SPOUSE	JURITA BOOKER	Senior Clerk (Overstrand Municipality)	6,670.00	-
11	Conlog (Pty) Ltd	Spouse	Mrs N Moodley	Director: Informatrics - GIS (Department of Health)	-	28,830.50
12	De Villiers D	Parent	Seulene De Villiers	Library Assistant (Overstrand Municipality)	68,500.00	104,970.00
13	Du Plessis AA (Angies Catering)	Parent	Bronwyn Du Plessis	Temp LED (Overstrand Municipality)	-	3,380.00
14	Engelbrecht And Scorgie Architectural Offices	Spouse	Carlow Engelbrecht	ICT Administrator (Overstrand Municipality)	1,392,146.36	1,293,845.08
15	Eyona Khoza Trading (Pty) Ltd	Spouse	Ronald Williams	Prison Warden (Department of Correctional Services)	-	6,405.50
16	Fairbridges Wertheim Becker Attorneys	Brother	Shaheed Hofmeester	Teacher (Department of Education)	2,440,973.01	38,589,207.37
17	Greater Overberg Fire Protection Association	Child	Dr Pam Albertyn	WoW Teams (National Parks)	19,382.10	19,382.10
18	Greenro Solutions (Pty) Ltd	SPOUSE	NANDIPHA THABENG	Forensic Analyst (South African Police Service)	1,282,305.32	-
19	Healthands (Pty) Ltd	Spouse	Leana Louw	Principle Clerk (Overstrand Municipality)	308,000.00	606,900.00
20	Heneke EA (Eleanor'S Catering Service)	Brother	Lionel Heneke	Paramedic (Western Cape Dept of Health)	-	21,495.00
21	Ikapa Reticulation & Flow	Spouse	Sophia Frances Anita Davids	Teacher (Department of Education)	4,792,104.55	5,117,210.33
22	Jordaan BJ	Spouse	Merle Jordaan	Teacher (Department of Education)	-	11,400.00
23	JPCE (Pty) Ltd	Spouse	Johan Adriaan Minnie	Head: Operations Centre (City of Cape Town)	2,731,518.38	2,447,632.70
24	Karelse G (Glenwan Karelse Cleaning Services)	Brother	Willie Karelse	Truck driver (Overstrand Municipality)	-	80,300.00
25	Klf Services And Suppliers (Pty) Ltd	Spouse	Imogene Bridgette Figaji	Control Room Officer (Overstrand Municipality)	-	192,632.35
26	Main En Sea Glades Eiendomme CC	Spouse	Carlow Engelbrecht	ICT Administrator (Overstrand Municipality)	-	50,184.91
27	Masiqhame Trading 77 CC	Child	Simphiwe Gxilishe	Teacher (Department of Education)	30,444.65	29,952.55
28	Massamatic (Pty) Ltd	Inlaw	Michelle Barnard	Deputy Director: Radio Graphic Services (Department of Health)	-	49,723.70
29	Maxitec CC	Spouse	Riana Steenekamp	Media Liaison Officer (Overstrand Municipality)	229,600.00	243,266.50
30	NCC Environment Services	Spouse	Chande Rhoda	Head: Invasive Species (City of Cape Town)	185,380.02	137,809.10
31	Ncuthu and Son (Pty) Ltd	Spouse	Nozibele Victoria Batha	General Assistant: Cleaning (Overstrand Municipality)	5,000.00	-
32	Nedbank	Brother	MM Matoqane	Project Manager	Rates based	Rates based
		Spouse	B Radebe	Director		
33	Neil Lyners And Associates (Rf) (Pty) Ltd	Brother	Hilary Gustav Lyners	Chief Engineer (Western Cape Provincial Government)	11,782,401.91	2,028,612.97
34	Nxinxis Services (Pty) Ltd	Spouse	Xolani Gqoli	Sergeant (South African Police Service)	45,395.00	89,150.00
35	Olivier MK (DJ Magic)	Parent	Lowies Adonis	Transfer Station Attendant (Overstrand Municipality)	19,800.00	35,850.00
36	Pj Bookbinders	Child	Simone Barnes	Org. Development Practitioner (Department of The Premier)	-	26,461.50
37	Premises	Spouse	Charlotte Hector	Quality Accessor (NHBRC)	-	10,275.13
38	Piston Power Chemicals CC	Spouse	Naoira Andhee	Teacher (Department of Education)	178,360.78	172,903.14
39	Prestine Coastal Projects (Pty) Ltd	Spouse	Jemaine Alecia Theunissen	Teacher (Department of Education)	16,300.00	-
40	Quintessential Security CC	Spouse	Hanlie Van Tonder	Manager: Council Support Services (Overstrand Municipality)	-	24,500.00

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NOTE 60 (CONTINUED)

AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2021

41	Red Ant Security Relocation & Eviction Services (Pty) Ltd	Spouse	Noxolo Lesiela	Organisational Design & Development Practitioner (Mogale City Local Municipality)	3,284,680.08	2,572,769.34
42	RLA Services (Pty) Ltd	Spouse	Romano Arendse	Machine Operator (Overstrand Municipality)	1,980.00	27,800.00
43	Salemax 135 CC	Child	Lane Bothma	Medical Practitioner (Department of Health)	98,727.50	-
44	Sound Works Hermanus (Pty) Ltd	Parent	JD Mitchell	Foreman (Theewaterskloof Municipality)	8,840.00	-
45	Spectrum Utility Management (Pty) Ltd	Spouse	Agnes Majele	Database Officer (Eskom)	215,239.75	-
46	Story Team (Pty) Ltd	Spouse	Bertram Loriston	Director: Examination Administration (Department of Education)	241,775.10	-
47	Spandiel HM (Henry Moses Spandiel Projects)	Spouse	EC Spandiel	Teacher (Western Cape Dept of Education)	-	1,086,691.32
48	Technology Corporate Management (Pty) Ltd	Child	Zeth Malele	Manager: Marketing (Brand South Africa)	-	4,784.00
49	TSCH International Holdings (Pty) Ltd	Spouse	Eugene Hlongwane	Manager: Solid Waste Management (City of Cape Town	1,236,641.50	981,499.01
50	Uylenvlei Retreat	Spouse	Ms JP Van Deventer	Teacher (Department of Education)	-	25,130.00
51	WAB Printmedia (Pty) Ltd	Spouse	Adeline Brink	Manager: Corporate Services-Drakenstein Muni.	46,057.50	25,737.00
52	Williams ME (Four Helps Enterprise)	Spouse	Stephen Williams	Clerk: Operational (Overstrand Municipality)	271,748.61	243,188.70
53	Zutari (Pty) Ltd	Spouse	WZ Erasmus	Manager (Cape Nature)	1,768,602.33	-
54	AMANDLAGCF CONSTRUCTION CC	INLAW	JOHN EMANUEL JACOBS	Principal Inspector (National Government Employment & Labour)	8,905,632.92	-
		SISTER	UNITA FRAZENBURG	Registrar of Deeds (National Government Deeds Office)		
		BROTHER	EBEN FRAZENBURG	Teacher (Department of Education)		
		SISTER	JAQUELINE FRAZENBURG	Teacher (Department of Education)		
		BROTHER	BRYAN FRAZENBURG	Municipal Prosecutor - Traffic Department (City of Cape Town)		
55	Gibb (Pty) Ltd	Spouse	Alan Moon	Head of Business Continuity (City of Cape Town	7,772,748.00	4,571,638.51
		Spouse	Sonnika Cilliers	Teacher (Western Cape Dept of Education)		
		Spouse	Nokuthula Mkhize	Accounting Clerk (Department of Water Affairs)		
		Parent	Irma Brink	Teacher (Free State Dept of Education)		
		Spouse	Nkosinathi Mzayia	Prison Warden (Department of Correction Services)		
		Spouse	Jacqueline Gooch	Head of Department (Department of Transport)		
		Spouse	Unathi Lekonyana	Deputy Director: Grant Monitoring (National Treasury)		
		Spouse	Rajiv Beharie	Senior Engineer (ESKOM)		
		Spouse	K Naidoo	Head of Department (Department of Education)		
56	COTTON4U4EVER (Pty) Ltd	Spouse	De Wet Nel	Manager: Operational Services (Overstrand Municipality)	9,649,285.46	-
57	Julian Andre Bouwers	Spouse	VM Bouwers	Cashier/Clerk (Overstrand Municipality)	135,000.00	-
58	David Solomon Fisher	Spouse	C Fisher	senior Clerk/ Cashier Client Cervices (Overstrand Municipality)	150,000.00	-
					61,212,923.67	**66,383,441.99**

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Schedule of external loans as at 30 June 2021

	Loan Number	Redeemable	Balance at Tuesday, 30 June 2020 Rand	Received during the period Rand	Redeemed written off during the period Rand	Balance at Wednesday, 30 June 2021 Rand
Development Bank of South Africa						
DBSA @ 8.992%	13761/101	2020	130,373	-	130,373	-
DBSA @ 9.860%	102169/1	2022	3,897,964	-	1,855,263	2,042,701
DBSA @ 10.920%	103946/1	2026	24,000,000	-	4,000,000	20,000,000
DBSA @ 10.600%	103946/2	2026	100,000,000	-	-	100,000,000
DBSA @ 11.833%	61007348	2030	25,862,870	-	1,344,771	24,518,099
DBSA @ 10.728%	61007381	2030	26,149,307	-	1,443,553	24,705,754
DBSA @ 10.205%	61007382	2030	26,981,955	-	1,531,995	25,449,960
DBSA @ 9.240%	61007559	2029	50,557,280	-	3,810,020	46,747,260
DBSA @ 9.994%	61007575	2029	54,000,000	-	3,981,960	50,018,040
DBSA @ 9.587%	61007576	2029	-	54,000,000	1,126,775	52,873,225
			311,579,749	**54,000,000**	**19,224,710**	**346,355,039**
Annuity loans						
INCA @ 10.090%		2022	14,309,045	-	6,801,635	7,507,410
ABSA @ 10.440%	4073054262	2024	17,090,140	-	3,640,390	13,449,750
ABSA @ 10.820%	4073923493	2024	18,195,544	-	3,857,178	14,338,366
ABSA @ 10.380%	0387230981	2024	32,642,897	-	6,027,581	26,615,316
ABSA @ 9.110%	0387230982	2028	21,921,110	-	1,965,440	19,955,670
ABSA @ 10.940%	0387230984	2029	30,850,759	-	2,157,187	28,693,572
ABSA @ 9.690%	0387230985	2021	261,015	-	261,015	-
ABSA @ 9.950%	0387230986	2030	28,243,272	-	1,762,983	26,480,289
ABSA @ 9.200%	0387230987	2022	1,839,472	-	878,136	961,336
			165,353,254	**-**	**27,351,545**	**138,001,709**
Total external loans						
Development Bank of South Africa			311,579,749	54,000,000	19,224,710	346,355,039
Annuity loans			165,353,254	-	27,351,545	138,001,709
			476,933,003	**54,000,000**	**46,576,255**	**484,356,748**

Overstrand Municipality
Appendix B
June 2021

Analysis of property, plant and equipment as at 30 June 2021

	Cost/Revaluation							Accumulated depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Land and buildings														
Land (Separate for AFS purposes)	409,995,646	3,765,185	(1,000,242)	(1,801,098)	-	-	**410,959,491**	(425,208)	-	-	-	-	**(425,208)**	410,534,283
Buildings (Separate for AFS purposes)	151,806,734	-	-	-	-	-	**151,806,734**	(64,500,011)	-	-	(3,627,965)	-	**(68,127,976)**	83,678,758
	561,802,380	**3,765,185**	**(1,000,242)**	**(1,801,098)**	**-**	**-**	562,766,225	**(64,925,219)**	**-**	**-**	**(3,627,965)**	**-**	**(68,553,184)**	**494,213,041**
Infrastructure														
Roads, Pavements & Bridges	1,581,938,515	70,332,323	-	-	-	-	**1,652,270,838**	(525,811,525)	-	-	(34,090,477)	-	**(559,902,002)**	1,092,368,836
Storm water	327,760,986	26,677,000	-	-	-	-	**354,437,986**	(113,694,113)	-	-	(6,780,531)	-	**(120,474,644)**	233,963,342
Electricity	1,074,023,154	10,436,193	(1,081,908)	-	-	-	**1,083,377,439**	(553,850,130)	1,081,908	-	(26,240,724)	(436,197)	**(579,445,143)**	503,932,296
Water purification	1,084,877,933	35,573,765	-	-	-	-	**1,120,451,698**	(610,358,449)	-	-	(28,367,359)	-	**(638,725,808)**	481,725,890
Sewerage purification	717,315,541	30,513,335	-	-	-	-	**747,828,876**	(319,008,568)	-	-	(17,989,382)	-	**(336,997,950)**	410,830,926
Waste Management	55,526,730	18,365,158	-	-	-	-	**73,891,888**	(30,893,207)	-	-	(2,846,071)	-	**(33,739,278)**	40,152,610
	4,841,442,859	**191,897,774**	**(1,081,908)**	**-**	**-**	**-**	5,032,258,725	**2,153,615,992)**	**1,081,908**	**-**	**(116,314,544)**	**(436,197)**	**2,269,284,825)**	**2,762,973,900**
Community Assets														
Other	343,970,402	29,844,182	-	-	-	-	**373,814,584**	(137,104,510)	-	-	(10,054,555)	-	**(147,159,065)**	226,655,519
	343,970,402	**29,844,182**	**-**	**-**	**-**	**-**	373,814,584	**(137,104,510)**	**-**	**-**	**(10,054,555)**	**-**	**(147,159,065)**	**226,655,519**
Heritage assets														
Other	140,178,198	-	-	-	-	-	**140,178,198**	(9,250,000)	-	-	-	-	**(9,250,000)**	130,928,198
	140,178,198	**-**	**-**	**-**	**-**	**-**	140,178,198	**(9,250,000)**	**-**	**-**	**-**	**-**	**(9,250,000)**	**130,928,198**
Other assets														
General vehicles	99,667,454	21,407,400	(1,302,832)	-	-	-	**119,772,022**	(21,593,732)	1,302,833	-	(3,287,436)	(761,285)	**(24,339,620)**	95,432,402
Plant & equipment	12,167,162	4,305,647	(643,538)	-	-	-	**15,829,271**	(6,386,609)	643,538	-	(878,915)	(340,531)	**(6,962,517)**	8,866,754
Office Equipment	27,255,978	2,888,382	(1,302,472)	-	-	-	**28,841,888**	(17,082,403)	1,302,472	-	(1,966,043)	(96,536)	**(17,842,510)**	10,999,378
	139,090,594	**28,601,429**	**(3,248,842)**	**-**	**-**	**-**	164,443,181	**(45,062,744)**	**3,248,843**	**-**	**(6,132,394)**	**(1,198,352)**	**(49,144,647)**	**115,298,534**
Total property plant and equipment														
Land and buildings	561,802,380	3,765,185	(1,000,242)	(1,801,098)	-	-	**562,766,225**	(64,925,219)	-	-	(3,627,965)	-	**(68,553,184)**	494,213,041
Infrastructure	4,841,442,859	191,897,774	(1,081,908)	-	-	-	**5,032,258,725**	2,153,615,992)	1,081,908	-	(116,314,544)	(436,197)	**2,269,284,825)**	2,762,973,900
Community Assets	343,970,402	29,844,182	-	-	-	-	**373,814,584**	(137,104,510)	-	-	(10,054,555)	-	**(147,159,065)**	226,655,519
Heritage assets	140,178,198	-	-	-	-	-	**140,178,198**	(9,250,000)	-	-	-	-	**(9,250,000)**	130,928,198
Other assets	139,090,594	28,601,429	(3,248,842)	-	-	-	**164,443,181**	(45,062,744)	3,248,843	-	(6,132,394)	(1,198,352)	**(49,144,647)**	115,298,534
	6,026,484,433	**254,108,570**	**(5,330,992)**	**(1,801,098)**	**-**	**-**	6,273,460,913	**2,409,958,465)**	**4,330,751**	**-**	**(136,129,458)**	**(1,634,549)**	**2,543,391,721)**	**3,730,069,192**

Overstrand Municipality
Appendix B
June 2021

Analysis of property, plant and equipment as at 30 June 2021

	Cost/Revaluation							Accumulated depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Living resources														
K9 unit dogs	241,926	435,391	-	-	-	**-**	**677,317**	-	-	-	-	-	**-**	677,317
	241,926	**435,391**	**-**	**-**	**-**	**-**	**677,317**	**-**	**-**	**-**	**-**	**-**	**-**	**677,317**
Intangible assets														
Computers - software & programming	10,506,296	256,221	-	-	-	**-**	**10,762,517**	(3,698,286)	-	-	(431,011)	-	**(4,129,297)**	6,633,220
Other	2,360,000	-	-	-	-	**-**	**2,360,000**	-	-	-	-	-	**-**	2,360,000
	12,866,296	**256,221**	**-**	**-**	**-**	**-**	**13,122,517**	**(3,698,286)**	**-**	**-**	**(431,011)**	**-**	**(4,129,297)**	**8,993,220**
Investment properties														
Investment property	122,920,500	-	-	(145,000)	-	**4,762,000**	**127,537,500**	-	-	-	-	-	**-**	127,537,500
	122,920,500	**-**	**-**	**(145,000)**	**-**	**4,762,000**	**127,537,500**	**-**	**-**	**-**	**-**	**-**	**-**	**127,537,500**
Total														
Land and buildings	561,802,380	3,765,185	(1,000,242)	(1,801,098)	-	**-**	**562,766,225**	(64,925,219)	-	-	(3,627,965)	-	**(68,553,184)**	494,213,041
Infrastructure	4,841,442,859	191,897,774	(1,081,908)	-	-	**-**	**5,032,258,725**	2,153,615,992)	1,081,908	-	(116,314,544)	(436,197)	**2,269,284,825)**	2,762,973,900
Community Assets	343,970,402	29,844,182	-	-	-	**-**	**373,814,584**	(137,104,510)	-	-	(10,054,555)	-	**(147,159,065)**	226,655,519
Heritage assets	140,178,198	-	-	-	-	**-**	**140,178,198**	(9,250,000)	-	-	-	-	**(9,250,000)**	130,928,198
Other assets	139,090,594	28,601,429	(3,248,842)	-	-	**-**	**164,443,181**	(45,062,744)	3,248,843	-	(6,132,394)	(1,198,352)	**(49,144,647)**	115,298,534
Living resources	241,926	435,391	-	-	-	**-**	**677,317**	-	-	-	-	-	**-**	677,317
Intangible assets	12,866,296	256,221	-	-	-	**-**	**13,122,517**	(3,698,286)	-	-	(431,011)	-	**(4,129,297)**	8,993,220
Investment properties	122,920,500	-	-	(145,000)	-	**4,762,000**	**127,537,500**	-	-	-	-	-	**-**	127,537,500
	6,162,513,155	**254,800,182**	**(5,330,992)**	**(1,946,098)**	**-**	**4,762,000**	**6,414,798,247**	**2,413,656,751)**	**4,330,751**	**-**	**(136,560,469)**	**(1,634,549)**	**2,547,521,018)**	**3,867,277,229**

Overstrand Municipality
Appendix C
June 2021

Analysis of property, plant and equipment per standard classification as at 30 June 2021

	Cost/Revaluation							Accumulated Depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Revaluations Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment deficit Rand	Closing Balance Rand	Carrying value Rand
Municipality														
Finance & Admin/Finance	976,857,968	32,622,835	(4,249,084)	(1,946,098)	-	**4,762,000**	**1,008,047,621**	(122,936,249)	3,248,843	-	(10,191,370)	(1,198,352)	**(131,077,128)**	876,970,493
Comm. & Social/Libraries and archives	343,970,402	29,844,183	-	-	-	**-**	**373,814,585**	(137,104,510)	-	-	(10,054,555)	-	**(147,159,065)**	226,655,520
Public Safety/Police	241,926	435,391	-	-	-	**-**	**677,317**	-	-	-	-	-	**-**	677,317
Waste Water Management/Sewerage	717,315,541	30,513,335	-	-	-	**-**	**747,828,876**	(319,008,568)	-	-	(17,989,382)	-	**(336,997,950)**	410,830,926
Road Transport/Roads	1,909,699,501	97,009,322	-	-	-	**-**	**2,006,708,823**	(639,505,638)	-	-	(40,871,008)	-	**(680,376,646)**	1,326,332,177
Water/Water Distribution	1,084,877,933	35,573,765	-	-	-	**-**	**1,120,451,698**	(610,358,449)	-	-	(28,367,359)	-	**(638,725,808)**	481,725,890
Electricity /Electricity Distribution	1,074,023,154	10,436,193	(1,081,908)	-	-	**-**	**1,083,377,439**	(553,850,130)	1,081,908	-	(26,240,724)	(436,197)	**(579,445,143)**	503,932,296
Waste Management/Refuse	55,526,730	18,365,158	-	-	-	**-**	**73,891,888**	(30,893,207)	-	-	(2,846,071)	-	**(33,739,278)**	40,152,610
	6,162,513,155	**254,800,182**	**(5,330,992)**	**(1,946,098)**	**-**	**4,762,000**	**6,414,798,247**	**2,413,656,751)**	**4,330,751**	**-**	**(136,560,469)**	**(1,634,549)**	**2,547,521,018)**	**3,867,277,229**
Total														
Municipality	6,162,513,155	254,800,182	(5,330,992)	(1,946,098)	-	**4,762,000**	**6,414,798,247**	2,413,656,751)	4,330,751	-	(136,560,469)	(1,634,549)	**2,547,521,018)**	3,867,277,229
	6,162,513,155	**254,800,182**	**(5,330,992)**	**(1,946,098)**	**-**	**4,762,000**	**6,414,798,247**	**2,413,656,751)**	**4,330,751**	**-**	**(136,560,469)**	**(1,634,549)**	**2,547,521,018)**	**3,867,277,229**

Financial Performance per standard classification for the year ended 30 June 2021

Prior Year				Current Year		
Actual Income Rand	**Actual Expenditure Rand**	**Surplus /(Deficit) Rand**		**Actual Income Rand**	**Actual Expenditure Rand**	**Surplus /(Deficit) Rand**
			Municipality			
30,254,349	42,943,647	(12,689,298)	Executive & Council/Mayor and Council	38,680,913	69,529,304	(30,848,391)
317,322,368	174,227,606	143,094,762	Finance & Admin/Finance	324,150,218	186,367,283	137,782,935
8,315,119	39,396,933	(31,081,814)	Planning and Development/Economic Development/Plan	11,637,557	43,395,809	(31,758,252)
8,070,907	15,215,959	(7,145,052)	Comm. & Social/Libraries and archives	8,291,004	22,121,948	(13,830,944)
104,370,276	29,347,378	75,022,898	Housing	71,890,724	30,962,520	40,928,204
32,801,110	82,675,412	(49,874,302)	Public Safety/Police	16,192,654	87,168,794	(70,976,140)
18,800,829	44,288,568	(25,487,739)	Sport and Recreation	29,089,057	52,169,388	(23,080,331)
21,236	9,901,742	(9,880,506)	Environmental Protection/Pollution Control	32,457	16,340,298	(16,307,841)
103,933,774	90,405,562	13,528,212	Waste Water Management/Sewerage	117,987,054	95,784,692	22,202,362
7,166,286	107,277,203	(100,110,917)	Road Transport/Roads	4,365,251	110,465,478	(106,100,227)
153,663,169	112,898,825	40,764,344	Water/Water Distribution	153,115,215	120,612,237	32,502,978
459,980,208	366,823,259	93,156,949	Electricity /Electricity Distribution	481,694,831	384,140,857	97,553,974
35,742	2,322,018	(2,286,276)	Internal Audit	-	2,761,163	(2,761,163)
86,662,024	71,807,771	14,854,253	Waste Management	94,656,778	96,223,208	(1,566,430)
-	2,997,908	(2,997,908)	Other	-	2,892,961	(2,892,961)
1,331,397,397	**1,192,529,791**	**138,867,606**		**1,351,783,713**	**1,320,935,940**	**30,847,773**
			Municipal Owned Entities Other charges			
96,772,672	96,772,672	-		101,998,392	101,998,392	-
96,772,672	**96,772,672**	**-**		**101,998,392**	**101,998,392**	**-**
1,331,397,397	1,192,529,791	138,867,606	Municipality	1,351,783,713	1,320,935,940	30,847,773
96,772,672	96,772,672	-	Other charges	101,998,392	101,998,392	-
1,428,170,069	**1,289,302,463**	**138,867,606**	**Total**	**1,453,782,105**	**1,422,934,332**	**30,847,773**

Overstrand Municipality
Appendix E(1)
June 2021

Actual versus Budget (Revenue and Expenditure) for the year ended 30 June 2021

	Current year 2021 Act. Bal.	Current year 2021 Adjusted budget	Variance		Explanation of Significant Variances greater than 10% versus Budget
	Rand	Rand	Rand	Var	
Revenue					
Service charges	733,196,600	710,208,769	22,987,831	3.2	
Rental of facilities and equipment	5,033,601	7,807,780	(2,774,179)	(35.5)	Note 62
Agency services	6,164,311	6,412,000	(247,689)	(3.9)	
Licences and permits	2,227,048	2,385,100	(158,052)	(6.6)	
Other income - (rollup)	98,517,694	92,434,979	6,082,715	6.6	
Property rates	261,222,295	259,241,000	1,981,295	0.8	
Government grants and subsidies	178,114,223	188,001,716	(9,887,493)	(5.3)	
Public contributions	23,919,135	9,688,001	14,231,134	146.9	Note 62
Fines, penalties and forfeits	1,095,303	29,564,101	(28,468,798)	(96.3)	Note 62
Interest received - investment	34,720,147	31,049,400	3,670,747	11.8	Note 62
Interest received - other	28,049	200	27,849	13,924.5	Note 62
	1,344,238,406	1,336,793,046	7,445,360	0.6	
Expenses					
Personnel	(437,874,472)	(431,319,300)	(6,555,172)	1.5	
Remuneration of councillors	(11,218,781)	(11,896,435)	677,654	(5.7)	
Depreciation	(136,129,459)	(141,306,730)	5,177,271	(3.7)	
Amortisation	(431,011)	(569,978)	138,967	(24.4)	
Impairments	(3,549,838)	(1)	(3,549,837)	100.0	Note 62
Finance costs	(48,805,228)	(48,982,056)	176,828	(0.4)	
Debt Impairment	(7,578,890)	(26,263,461)	18,684,571	(71.1)	Note 62
Bulk purchases	(298,272,081)	(302,260,407)	3,988,326	(1.3)	
Contracted Services	(208,095,279)	(229,291,618)	21,196,339	(9.2)	
Transfers and Subsidies	(8,709,878)	(8,764,332)	54,454	(0.6)	
General Expenses	(110,253,809)	(111,388,606)	1,134,797	(1.0)	
Lease rentals on operating leases	(113,042)	(176,541)	63,499	(36.0)	Note 62
Debt written off	(4,558,929)	-	(4,558,929)	100.0	Note 62
Materials	(45,042,131)	(48,339,155)	3,297,024	(6.8)	
	(1,320,632,828)	(1,360,558,620)	39,925,792		
Other revenue and costs					
Gain or loss on disposal of assets and liabilities	(144,396)	15,000	(159,396)	(1,062.6)	Note 62
Fair value adjustments	7,545,308	10,500,001	(2,954,693)	(28.1)	Note 62
Inventories losses/write-downs	(158,717)	-	(158,717)	100.0	Note 62
	7,242,195	10,515,001	(3,272,806)		
Net surplus/ (deficit) for the year	30,847,773	(13,250,573)	44,098,346		

Budget Analysis of Capital Expenditure as at 30 June 2021

	Additions	Revised Budget	Variance	Variance	Explanation of significant variances from budget
	Rand	Rand	Rand	%	
Municipality					
Executive & Council/Mayor and Council	354,702	465,870	111,168	**24**	Savings on vehicles purchased
Planning and Development/Economic Development/Plan	8,465,779	10,371,614	1,905,835	**18**	Roll over project identified to be completed in 2021-2022
Comm. & Social/Libraries and archives	16,072,292	18,083,946	2,011,654	**11**	Roll over project identified to be completed in 2021-2022
Housing	49,598,159	42,939,891	(6,658,268)	**(16)**	Accelerated spending on housing projects was approved
Public Safety/Police	8,424,813	13,168,190	4,743,377	**36**	Roll over project identified to be completed in 2021-2022
Sport and Recreation	22,885,610	8,587,612	(14,297,998)	**(166)**	Public contributions received
Waste Water Management/Sewerage	57,190,343	69,170,050	11,979,707	**17**	Roll over project identified to be completed in 2021-2022
Road Transport/Roads	20,734,158	23,051,295	2,317,137	**10**	Roll over project identified to be completed in 2021-2022
Water/Water Distribution	35,573,766	50,035,705	14,461,939	**29**	Roll over project identified to be completed in 2021-2022
Electricity /Electricity Distribution	10,436,193	19,118,638	8,682,445	**45**	Roll over project identified to be completed in 2021-2022
Corporate Services	6,699,214	3,070,000	(3,629,214)	**(118)**	Public contributions received
Waste Management	18,365,157	22,023,569	3,658,412	**17**	Roll over project identified to be completed in 2021-2022
	254,800,186	**280,086,380**	**25,286,194**	**9**	

Overstrand Municipality
Appendix F
Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003
June 2021

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts					Quarterly Expenditure					Grants and Subsidies delayed / withheld					Reason for delay/withholding of funds	Did your municipality comply with the grant conditions in terms of grant framework in the latest Division of Revenue Act	Reason for noncompliance
		Sep	Dec	Mar	Jun	Total	Sep	Dec	Mar	Jun		Sep	Dec	Mar	Jun	Total		Yes/ No	
FMG	NT	1,550	-	-	-	1,550	123	206	226	995	1,550	-	-	-	-	-	N/A	Yes	N/A
EPWP	NT	625	1,125	750	-	2,500	267	812	783	638	2,500	-	-	-	-	-	N/A	Yes	N/A
MIG	NT	8,010	7,332	6,276	-	21,618	4,210	9,715	5,556	9,619	29,100	-	-	-	-	-	N/A	Yes	N/A
INEP	NT	5,000	1,000	-	-	6,000	17	-	-	5,983	6,000	-	-	-	-	-	N/A	Yes	N/A
Library	PT	2,668	2,667	-	2,316	7,651	1,958	2,451	925	2,317	7,651	-	-	-	-	-	N/A	Yes	N/A
Main road subsidy	PT	-	-	145	-	145	-	-	-	145	145	-	-	-	-	-	N/A	Yes	N/A
FMCB	PT	-	-	300	-	300	-	-	375	-	375	-	-	-	-	-	N/A	Yes	N/A
Thusong centre	PT	-	-	-	-	-	-	-	-	32	32	-	-	-	-	-	N/A	Yes	N/A
Public transport non-motorised	PT	-	-	-	-	-	-	-	-	750	750	-	-	-	-	-	N/A	Yes	N/A
Establish & support of K9 unit	PT	-	-	2,200	-	2,200	-	17	588	1,033	1,638	-	-	-	-	-	N/A	Yes	N/A
CDW	PT	-	-	75	-	75	-	10	4	174	188	-	-	-	-	-	N/A	Yes	N/A
Fire serive capacity	PT	732	-	-	-	732	-	368	364	-	732	-	-	-	-	-	N/A	Yes	N/A
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	Yes	N/A
		18,585	12,124	9,746	2,316	42,771	6,575	13,579	8,821	21,686	50,661	-	-	-	-	-			

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.

ANNEXURE B:
REPORT OF THE AUDITOR-GENERAL

Report of the auditor-general to the Western Cape Provincial Parliament and the council of the Overstrand Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Overstrand Municipality set out on pages 3 to 79, which comprise the statement of financial position as at 30 June 2021, the statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Overstrand Municipality as at 30 June 2021, and its financial performance and cash flows for the year then ended in accordance with Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act of South Africa 56 of 2003 (MFMA) and the Division of Revenue Act of South Africa 4 of 2020 (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.

4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding matters

7. As disclosed in note 47 to the financial statements, the corresponding figures for 30 June 2020 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2021.

Other matter

8. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited supplementary schedules

9. The supplementary information set out on pages 80 to 87 does not form part of the financial statements and is presented as additional information. We have not audited these schedules and, accordingly, we do not express an opinion thereon.

10. In terms of section 125(2)(e) of MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the audit of the financial statements and accordingly, we do not express an opinion thereon.

Responsibilities of the accounting officer for the financial statements

11. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the Standards of GRAP and the requirements of the MFMA, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

12. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

13. My objectives are to obtain reasonable assurance about whether financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

14. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

15. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for selected objectives presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.

16. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.

17. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected objective presented in the municipality's annual performance report for the year ended 30 June 2021:

Objective	Pages in the annual performance report
Strategic objective 2 – the provision and maintenance of municipal services	111-117

18. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

19. I did not identify any material findings on the usefulness and reliability of the reported performance information for this objective:

    - Strategic objective 2 - The provision and maintenance of municipal services

Other matters

20. I draw attention to the matter below.

Achievement of planned targets

21. Refer to the annual performance report on pages 111 to 117 for information on the achievement of planned targets for the year.

Report on the audit of compliance with legislation

Introduction and scope

22. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

23. I did not identify any material findings on compliance with the specific matters in key legislation set out in the general notice issued in terms of the PAA.

Other information

24. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and the selected objective presented in the annual performance report that have been specifically reported in this auditor's report.

25. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.

26. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected objectives presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

27. I have nothing to report in this regard.

Internal control deficiencies

28. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

29. I did not identify any significant deficiencies in internal control.

Auditor-General

Cape Town

30 November 2021

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general's responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for the selected objective and on the municipality's compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
- conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the Overstrand Municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

4. I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all

relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

ANNEXURE C:
REPORT OF THE AUDIT COMMITTEE

OVERSTRAND MUNICIPALITY

ANNUAL OVERSIGHT REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) FOR THE FINANCIAL YEAR ENDED 30 JUNE 2021

1. INTRODUCTION

The Joint Audit and Performance Audit Committee (JAPAC) is an independent statutory committee appointed by the Council in terms of section 166 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and Local Government: Municipal Planning and Performance Management Regulations, 2001. We are pleased to present our oversight report for the financial year ended 30 June 2021.

2. JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC)

2.1 Members

The members of the JAPAC were:

- Mr BH van Staaden (Chairperson)
- Mr R Kingwill
- Mr M Mdludlu (Membership expired on 30 November 2020)
- Mr G Serfontein
- Ms M Koekemoer

2.2 Meetings

The JAPAC met on the following dates during the year under review:

- 25 August 2020
- 27 October 2020
- 24 February 2021
- 28 April 2021
- 26 May 2021
- 18 June 2021

The Executive Mayor, Chairperson of the Finance Portfolio Committee, Chairperson of the Management Services Portfolio Committee, Municipal Manager, Director: Finance, Director: Management Services, Senior Manager: Strategic Services, Chief Risk Officer and Chief Audit Executive and Internal Audit officials, attended the meetings of the JAPAC.

2.3 Role and responsibilities

The JAPAC was fully functional for the year under review and operated in accordance with the adopted Joint Audit and Performance Audit Committee Charter, which were approved by Council. The provisions contained in the Local Government: Municipal Finance Management Act, 2003 and Internal Audit Framework, which was developed by National Treasury, are included in the Charter.

The JAPAC substantially fulfilled its responsibilities for the year under review, as set out in section 166 of the Municipal Finance Management Act, 2003.

3. INTERNAL AUDIT

The following internal audit engagements was approved by JAPAC and completed by the internal audit unit during the period under review:

3.1 Division of Revenue Act (DoRA)

3.2 Combined Assurance Bi – Annual Review 1

3.3 Combined Assurance Bi – Annual Review 2

3.4 Evaluating the Risk Management Process

3.5 Follow-up: Susceptibility of armed robberies at municipal buildings

3.6 Consulting Service: Increase in invasion of alien vegetation

3.7 Governance Review

3.8 Follow-up: Theft and vandalism

3.9 Follow-up: Matters struck from the court roll

3.10 Key Controls Assessment 1

3.11 Key Controls Assessment 2

3.12 mSCOA implementation Review

3.13 Predetermined Objectives – Q4 2019/20 financial year

3.14 Predetermined Objectives – Q1 2020/21 financial year

3.15 Predetermined Objectives – Q2 2020/21 financial year

3.16 Predetermined Objectives – Q3 2020/21 financial year

3.17 Ad hoc request: Complaints received re Indigent Subsidy Grants

3.18 Ad hoc request: Theft of registration fees for 13 December 2019 and Incorrect receipting of fees

4. ANNUAL FINANCIAL STATEMENTS: 2020/2021 financial year

The JAPAC commends the municipality for compiling and completing the Annual Financial Statements in-house and with own resources.

The Joint Audit and Performance Audit Committee (JAPAC) also takes note that the Annual Financial Statements were not subjected to any form of correction with no material misstatements.

5. AUDIT REPORT OF THE AUDITOR GENERAL: 2020/2021 financial year

The Audit Report of the Auditor General for the 2020/2021 financial year has been reviewed by the JAPAC and we commend the Municipality in maintaining its clean audit status for the ninth-consecutive year. This audit outcome is a result of the good governance practices that has been embedded in the organisation as well as a commitment to excellence by management and staff within the organisation.

6. PERFORMANCE MANAGEMENT

Based on the processes and assurances obtained from management, Internal Audit and Auditor-General, the JAPAC is satisfied that the performance management processes, and the reporting thereof is adequate.

The JAPAC has taken note that no material findings were raised by the Auditor-General on the usefulness and reliability of the reported performance information.

7. RISK MANAGEMENT

The JAPAC is satisfied with Risk Management processes in place. The JAPAC also notes the efforts and progress in growing the Risk Management processes of the municipality in maturity.

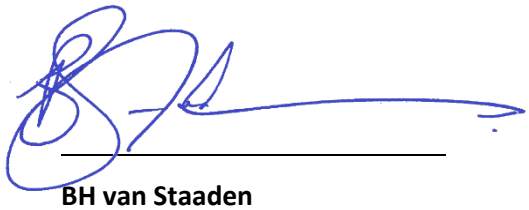
8. INVESTIGATIONS

The JAPAC notes the proclamation issued by the President of the Republic of South Africa on 10 December 2021 authorising an investigation by the Special Investigative Unit (SIU) into the housing administration process at the municipality. This matter was referred to the SIU by the municipality based on the findings of internal investigation which was conducted during 2018 by the Internal Audit Services of the municipality. We are looking forward to a conclusion in this matter.

9. CONCLUSION

The JAPAC enjoyed a good working relationship with the Municipal Manager and Directors as well as the Executive Mayor and councillors that attended meetings of the committee. The Internal Audit department did valuable work and the JAPAC relied heavily on their inputs and effort.

Good corporate governance practices have been embedded within the organisation and overall Overstrand Municipality can truly be recognised as one of the best managed and best performing municipalities in South Africa.



BH van Staaden

Chairperson:
Joint Audit Committee and Performance Audit Committee

Date: 14 December 2021

ANNEXURE D:
WATER SERVICES PLAN FOR 2020/21

OVERSTRAND MUNICIPALITY

ANNUAL WSDP PERFORMANCE AND WATER SERVICES AUDIT REPORT FOR 2020/2021

EXECUTIVE SUMMARY

Overstrand Municipality is required in terms of Section 18 of the Water Services Act, 1997 (Act No.108 of 1997), as well as the "Regulations relating to compulsory national standards and measures to conserve water", as issued in terms of sections 9(1) and 73(1)(j) of the Water Services Act, to report on the implementation of its WSDP during each financial year and to include a water services audit in such an annual report.

Section 62 of the Water Services Act further requires the Minister to monitor every WSI in order to ensure compliance with the prescribed national standards. This regulation requires a WSA to complete and submit a WSDP Performance- and Water Services Audit Report every financial year.

The WSDP Performance- and Water Services Audit is designed to monitor the compliance of the WSA and other WSIs with these regulations. The Water Services Act allows the audit to be used as a tool to compare actual performance of the WSA against the targets and indicators set in their WSDP. The WSDP Performance- and Water Services Audit also assists local communities and DWS to assess how well WSAs are performing relative to their stated intentions and their capacity.

The WSDP Performance- and Water Services Audit Report will give an overview of the implementation of the Municipality's previous year's WSDP, for the 2020/2021 financial year, and can be seen as an annexure to Overstrand Municipality's Annual Report. The Annual Report is compiled as required by the Local Government: Municipal Systems Act, Act no 32 of 2000 (Section 46) and the Local Government: Municipal Finance Management Act, Act no 56 of 2003 (Section 121).

Availability of the Water Services Audit Report: The WSDP Performance- and Water Services Audit Report is a public document and must be made available within four months after the end of each financial year and must be available for inspection at the offices of the WSA. It is also recommended that the document be placed on the Municipality's website and that copies of the document be placed at the public libraries. The Water Services Audit Report also needs to be made available to the Minister of the DWS, the Minister of the Department of Cooperative Governance, the Province and to SALGA, as required by the Water Services Act, 1997.

The WSDP Performance- and Water Services Audit Report include the following detail information:

- The Municipality's performance with regard to their KPIs for water and sewerage services for the 2020/2021 financial year, as included in the Municipality's SDBIP.
- The Municipality's Performance with regard to DWS's Blue and Green Drop Assessments. Blue drop status is awarded to those water schemes that comply with 95% criteria on drinking water quality management. Green drop status is awarded to those WWTWs that comply with 90% criteria on key selected indicators on wastewater quality management.
- DWS's Scorecard for assessing the potential for WC/WDM efforts in the Municipality.
- Information to be included in a WSDP Performance- and Water Services Audit as stipulated in regulations under section 9 of the Water Services Act, "Guidelines for Compulsory National Standards" and also required by DWS's 2014 WSDP Performance- and Water Services Audit Report guidelines.
- Information on the implementation of the various WSDP activities, as included under the WSDP Business Elements in DWS's WSDP guidelines.

The Municipality has a comprehensive Performance Management System in place. The SDBIP is the process plan and performance indicator / evaluation for the execution of the budget. The SDBIP is being used as a management, implementation and monitoring tool that assists and guide the Executive Mayor, Councillors, Municipal Manager, Senior Managers and the community. The plan serves as an input to the performance agreements of the Municipal Manager and Directors. It also forms the basis for the monthly, quarterly, mid-year and the annual assessment report and performance assessments of the Municipal Manager and Directors.

The following water and sanitation related investigations were successfully completed during the last financial year.

- The Water Services Audit Report for 2019/2020 was finalised and approved by Council as part of the Annual Report. The NRW water balance models were updated for each of the distribution systems (Up to the end of June 2019) as part of the Water Services Audit Process.
- Overstrand Municipality continues with the implementation of their Drinking Water Quality and Effluent Quality Sampling Programmes (Both Operational and Compliance Monitoring). Sample results are loaded on a monthly basis onto DWS's IRIS. All the WTWs and WWTWs are registered on the IRIS website. The quality of the treated effluent re-used for irrigation purposes from the Hermanus- and Gansbaai WWTW is also sampled on a monthly basis.
- Overstrand Municipality is continuing with their Groundwater Monitoring and Management Programmes.
- The Asset Register was updated to include all the water and sewerage capital projects completed during the 2020/2021 financial year.
- Plant and Process Audits were done for the Kleinmond-, Hawston-, Hermanus-, Gansbaai- and Pearly Beach WWTW.
- The following Technical investigations were completed during the 2020/2021 financial year:
  - Buffelsrivier and Kleinmond WTW Refurbishment Investigations: Conditional Assessment of Buffels River WTW.
  - Buffelsrivier and Kleinmond WTW Refurbishment Investigations: Conditional Assessment of Kleinmond WTW.
  - Operation and Maintenance Manuals and Emergency Preparedness Plans were drafted for the Mossel River Dam and the De Bos Dam.
  - The Technical Feasibility Report for the Kleinmond WWTW was updated.
  - Augmentation of Potable Water Supplies to Hermanus – Seawater Quality Testing (Water Quality Report) was completed.
  - Clarifier Flow Balance Investigation was completed for the Hermanus WWTW.
  - Technical Report was completed for the proposed inlet pumping station for the Hermanus WWTW.
  - The updated Water and Sewer Master Plans were finalised. A Water Distribution System Pipe Replacement Study was also completed in October 2019 for all the water distribution systems in Overstrand Municipality.

Overstrand Municipality completed the following key water and sewerage capital infrastructure projects during the 2020/2021 financial year.

- Various sections of the water reticulation networks and sewer drainage networks and pump stations were upgraded as recommended in the Water and Sewer Master Plans. Sections of the old water reticulation networks were also replaced (Implementation of the Pipeline Replacement Programme).
- The Municipality completed the construction of the new 4.0Ml Gansbaai and 1.5Ml Pringle Bay reservoirs.

- The Municipality completed the Hermanus Wellfield Phase 1 upgrade project. The project included the commissioning of two new Gateway boreholes with safe yields of 20 l/s and 25 l/s respectively, as well as two additional monitoring boreholes.
- An additional forty-nine (49) Communal toilets and twenty-four (24) communal taps were installed in various informal areas as emergency services.
- The Municipality started with the upgrade of the access roads to the Kleinmond and Buffels River WTWs.
- New fencing was installed at some of the water and sewerage infrastructure facilities to improve security.
- The Kleinmond and Gansbaai sewer networks were extended and the upgrading of the Kidbrooke sewer pipeline was completed. The Municipality also continued with the upgrading of the Zwelihle sewer network.
- The rehabilitation of the main bulk sewer to the Kleinmond WWTW (Phase 1) was completed.
- The Masakhane bulk sewer pump station was upgraded and the upgrading of the bulk sewer pipelines for supply area A&B (Masakhane) was started.

Quantity of Water Services Provided (Water Balance)

Detail IWA water balance models are in place for each of the distribution systems (towns) in Overstrand Municipality's Management Area. These models include the volume of raw water abstracted from the various resources, the treated volume supplied from the WTW (System Input Volume) and the Treatment Losses, NRW and Water Losses for each of the distribution systems. The flows at each of the WWTWs are also recorded by the Municipality.

Water Services Delivery Profile

The number of consumer units per category or user type is available for each of the distribution systems. The 2019/2020 number of formal water consumers in Overstrand Municipality was 40 324. The average annual growth in the number of water consumers over the period 2013/2014 to 2020/2021 was 2.53%. All the formal households in the urban areas of Overstrand Municipality's Management Area are provided with water and sewer connections inside the erven.

Informal areas are supplied with communal shared services as an intermediary measure. The number of households in informal areas for June 2021 was 3 779. The average ratio of the number of households per communal tap was 11.1 and the ratio of the number of households per communal toilet facility was 4.0.

Overstrand Municipality is committed to ensure that private landowners provide at least basic water and sanitation services to those households in the rural areas with existing services below RDP standard. All schools and medical facilities in Overstrand Municipality's Management Area are supplied with adequate water and sanitation services.

Cost Recovery and Free Basic Services

A detailed step block tariff system is implemented by Overstrand Municipality. This tariff system discourages the wasteful or inefficient use of water. It is expected that this tariff structure will continue to be implemented in the future. The sustainable supply of potable water is however becoming an ever-increasing challenge.

The first six (6) kl of water are provided free to all indigent consumers. The number of indigent registered households for June 2021 was 7 278. Overstrand Municipality's tariffs support the viability and sustainability of water supply services to the poor through cross-subsidies where feasible. Free basic water and sanitation services are linked to the Municipality's Indigent Policy and all indigent registered households therefore receive free basic water and sanitation services. This implies that either the equitable share is used to cover this cost, or higher consumption blocks are charged at a rate greater than the cost in order to generate a surplus to cross-subsidise indigent consumers who use up to six (6) kilolitres per month.

The actual operational and maintenance expenditure and income for the last five financial years for water and sanitation services is summarised in the table below.

Operational and Maintenance Expenditure and Income for Water and Sanitation Services						
Service	**Expenditure / Income**	**2020/2021**	**Actual 19/20**	**Actual 18/19**	**Actual 17/18**	**Actual 16/17**
Water	Expenditure	R137 409 799	R128 656 376	R117 615 148	R115 139 624	R103 668 318-50
	Income	R153 115 215	R153 663 169	R145 980 226	R123 749 823	R121 632 409-97
	Surplus / Deficit	**R15 705 416**	**R25 006 793**	**R28 365 078**	**R8 610 199**	**R17 964 091-47**
Sanitation	Expenditure	R99 329 089	R94 725 991	R86 438 364	R79 310 459	R67 828 646-82
	Income	R109 567 538	R98 447 712	R104 583 319	R83 627 554	R82 291 447-63
	Surplus / Deficit	**R10 238 449**	**R3 721 721**	**R18 144 955**	**R4 317 095**	**R14 462 800-81**

Water Quality

Comprehensive Operational and Compliance Water Quality and Final Effluent Monitoring Programmes are implemented by Overstrand Municipality. **The water quality of all the water distribution systems in Overstrand Municipality is "Excellent", according to the SANS 241:2015 classification.** The percentage compliance of the water quality samples taken over the period July to June for the last three financial years for the various distribution systems, with regard to the four SANS:241:2015 categories, are summarised in the table below.

Percentage Compliance of the Water Quality Samples Taken Over the Period July to June for the Last Three Financial Years															
Distribution System	**Acute Health (%)**						**Chronic Health (%)**			**Aesthetic (%)**			**Operational Efficiency (%)**		
	Microbiological			**Chemical**											
	20/21	**19/20**	**18/19**	**20/21**	**19/20**	**18/19**	**20/21**	**19/20**	**18/19**	**20/21**	**19/20**	**18/19**	**20/21**	**19/20**	**18/19**
Buffels River	100.0	98.4	96.3	100.0	100.0	100.0	100.0	100.0	100.0	98.5	99.0	99.7	92.7	*83.5*	*79.4*
Kleinmond	100.0	100.0	98.9	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	99.1	94.7	96.5
Greater Hermanus	100.0	99.1	98.2	100.0	100.0	100.0	100.0	99.7	100.0	99.6	98.5	97.7	98.5	98.7	98.3
Stanford	100.0	98.9	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	98.7	98.6
Greater Gansbaai	99.6	94.5	98.7	100.0	100.0	100.0	100.0	100.0	100.0	99.8	99.0	100.0	97.9	89.7	92.4
Pearly Beach	100.0	100.0	98.9	100.0	100.0	100.0	100.0	100.0	100.0	99.2	100.0	99.6	97.3	100.0	99.7
Baardskeerdersbos	100.0	98.8	100.0	100.0	100.0	100.0	100.0	99.2	97.7	100.0	93.2	*87.1*	98.1	91.1	*84.6*
Buffeljags Bay	100.0	98.6	98.6	100.0	100.0	100.0	100.0	100.0	100.0	97.4	82.9	*79.6*	96.2	97.3	97.1
All Systems	**99.9**	**97.9**	**98.5**	**100.0**	**100.0**	**100.0**	**100.0**	**99.7**	**99.6**	**99.4**	**97.5**	**96.4**	**97.4**	**93.2**	**92.8**

Note: *Unacceptable* (According to SANS241-2:2015, Table 4)

The operational water sampling programmes of Overstrand Municipality complies with the minimum monitoring requirements of the SANS 241-2:2015 (Table 1: Minimum monitoring for prescribed process risk indicators) for the various WTWs and distribution systems.

The table below indicates the compliance of the E.Coli monitoring frequency in the water distribution systems of Overstrand Municipality, in terms of the minimum requirements of SANS:241-2: 2015 (Table 2). The period assessed was for samples taken from July 2020 to June 2021.

Overstrand Municipality's Compliance of the Monthly E.Coli Monitoring Frequency in the Water Distribution Systems in Terms of the Minimum Requirements of SANS 241-2:2015 (Table 2)			
Distribution System	**Population served**	**Required number of monthly samples (SANS 241-2:2015: Table 2)**	**Number of monthly E.Coli samples taken by Municipality during 2020/2021**
Buffels River	3 312	2.0	9.9
Kleinmond	8 279	2.0	6.0
Greater Hermanus	70 038	14.0	17.3
Stanford	6 050	2.0	6.2
Greater Gansbaai	20 479	4.1	18.1
Pearly Beach	1 263	2.0	6.0
Baardskeerdersbos	128	2.0	6.0
Buffeljags Bay	154	2.0	4.3

It can be noted from the above table that the number of monthly E.Coli samples taken by the Municipality during the 2020/2021 financial year was far more than the required number of samples for all the water distribution systems.

The overall Microbiological, Chemical and Physical compliance percentages of the final effluent samples taken over the last three financial years at the Kleinmond-, Hawston-, Hermanus-, Stanford-, Gansbaai- and Pearly Beach WWTW are summarised in the table below.

Overall Percentage Compliance of the Final Effluent Samples Taken Over the Last Three Financial Years									
WWTW	Microbiological (%)			Chemical (%)			Physical (%)		
	20/21	19/20	18/19	20/21	19/20	18/19	20/21	19/20	18/19
Kleinmond	100.0	100.0	83.3	68.8	72.9	85.4	91.7	86.1	100.0
Hawston	100.0	100.0	100.0	89.6	93.8	95.8	72.2	69.4	83.3
Hermanus	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0
Stanford	100.0	91.7	91.7	95.8	87.5	97.9	88.9	86.1	100.0
Gansbaai	100.0	91.7	100.0	97.9	100.0	97.9	94.4	86.1	94.4
Pearly Beach	100.0	81.8	-	60.4	72.7	-	33.3	27.3	-
All WWTWs	**100.0**	**95.7**	**95.0**	**85.4**	**88.0**	**95.4**	**80.1**	**76.5**	**95.6**

Note: Where parameters were resampled, due to failures, the resampled results were used to calculate the above compliance percentages.

Water Conservation and Water Demand Management

The implementation of the Municipality's WDM Strategy and Action Plan have been extremely successful, with the overall raw water requirements for all the systems reduced from 9 206 Ml in 2008/2009 to 7 028 Ml in 2011/2012 (annual decrease of -8.6% over three-year period) and a further steady increase over the last nine years to 7 987 Ml in 2020/2021 (average annual increase of 1.43% over last nine years). The overall NRW for all the systems for the 2020/2021 financial year was 2 077 Ml (28.26%). The overall water losses were 1 997 Ml (27.17%).

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
Description	Component	Unit	20/21	Record: Prior (Ml/a)				
				19/20	18/19	17/18	16/17	15/16
Buffels River	Treatment Losses	Volume	14.959	79.606	60.724	64.571	61.541	54.157
		Percentage	1.94%	10.37%	7.58%	9.94%	6.97%	7.10%
	NRW	Volume	383.457	335.271	407.056	265.104	455.126	327.463
		Percentage	50.60%	48.70%	54.98%	45.31%	55.42%	46.22%
	Water Losses	Volume	330.845	302.971	345.276	263.934	453.483	326.046
		Percentage	43.66%	44.01%	46.63%	45.11%	55.22%	46.02%
	ILI		3.44	3.00	3.45	2.67	4.63	3.36
Kleinmond	Treatment Losses	Volume	75.267	73.584	67.349	16.091	68.368	51.584
		Percentage	8.55%	8.19%	8.64%	2.25%	8.33%	6.68%
	NRW	Volume	289.372	276.922	183.409	188.379	203.625	202.304
		Percentage	35.94%	33.57%	25.75%	26.90%	27.06%	28.07%
	Water Losses	Volume	282.963	273.090	178.280	186.978	202.120	200.863
		Percentage	35.15%	33.11%	25.03%	26.70%	26.86%	27.87%
	ILI		3.11	3.30	2.17	2.28	2.48	2.49
Greater Hermanus	Treatment Losses	Volume	217.909	445.591	487.283	539.107	654.274	572.544
		Percentage	5.14%	10.79%	11.77%	12.89%	13.73%	12.35%
	NRW	Volume	960.986	430.532	332.685	262.270	317.045	474.020
		Percentage	23.88%	11.69%	9.10%	7.20%	7.71%	11.66%
	Water Losses	Volume	947.239	416.581	316.318	254.983	308.822	465.893
		Percentage	23.54%	11.31%	8.66%	7.0%	7.51%	11.46%
	ILI		2.23	0.98	0.75	0.62	0.77	1.19
Stanford	Treatment Losses	Volume	143.545	40.381	53.133	20.993	9.125	85.643
		Percentage	32.15%	11.05%	14.18%	6.53%	2.91%	22.01%
	NRW	Volume	79.613	93.141	90.868	78.723	76.937	73.438

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
		Percentage	26.28%	28.65%	28.25%	26.20%	25.29%	24.19%
	Water Losses	Volume	78.036	91.463	87.478	78.122	76.329	72.831
		Percentage	25.76%	28.14%	27.19%	26.00%	25.09%	23.99%
	ILI		2.27	4.31	4.16	3.81	3.80	3.69
Greater Gansbaai	Treatment Losses (Franskraal)	Volume	97.490	64.025	66.610	55.750	67.191	74.357
		Percentage	8.69%	5.45%	5.56%	5.02%	6.41%	7.41%
	Treatment Losses (De Kelders)	Volume	79.262	69.012	71.221	68.287	95.258	85.837
		Percentage	22.89%	19.68%	19.71%	16.30%	17.93%	16.90%
	NRW	Volume	308.492	390.657	450.328	449.900	529.125	384.841
		Percentage	23.89%	28.07%	31.67%	32.01%	37.33%	28.49%
	Water Losses	Volume	303.451	384.859	445.817	447.089	526.290	382.139
		Percentage	23.50%	27.66%	31.35%	31.81%	37.13%	28.29%
	ILI		2.26	3.03	3.58	3.84	4.58	3.35
Pearly Beach	Treatment Losses	Volume	4.756	4.891	29.603	5.860	10.044	5.489
		Percentage	3.10%	3.15%	16.98%	4.64%	7.04%	3.64%
	NRW	Volume	44.318	46.005	38.499	23.495	21.928	36.951
		Percentage	29.81%	30.57%	26.60%	19.52%	16.54%	25.41%
	Water Losses	Volume	43.574	45.166	37.760	23.254	21.663	36.660
		Percentage	29.31%	30.02%	26.09%	19.32%	16.34%	25.21%
	ILI		1.26	2.81	2.35	1.43	1.43	1.00
Baardskeerdersbos	Treatment Losses	Volume	2.603	2.637	3.101	2.446	2.967	3.736
		Percentage	14.67%	14.40%	17.15%	14.26%	18.52%	20.33%
	NRW	Volume	7.918	6.941	7.509	6.752	5.047	6.654
		Percentage	52.31%	44.28%	50.14%	45.91%	38.67%	45.44%
	Water Losses	Volume	7.871	6.834	7.313	6.723	5.021	6.625
		Percentage	52.00%	43.60%	48.83%	45.71%	38.47%	45.24%
	ILI		2.35	2.12	2.29	2.12	1.58	1.30
Buffeljags Bay	Treatment Losses	Volume	-0.220	-0.139	0.048	0.523	0.606	0.979
		Percentage	-3.89%	-2.77%	0.98%	10.53%	13.37%	18.04%
	NRW	Volume	3.156	0.930	0.770	0.373	0.200	0.705
		Percentage	53.68%	18.03%	15.83%	8.40%	5.09%	15.85%
	Water Losses	Volume	3.127	0.901	0.741	0.364	0.192	0.696
		Percentage	53.19%	17.46%	15.24%	8.20%	4.89%	15.65%
	ILI		33.80	4.95	4.05	2.0	1.06	3.83
TOTAL	**NRW**	**Volume**	**2 077.312**	**1 580.399**	**1 511.124**	**1 274.996**	**1 609.033**	**1 506.376**
		Percentage	**28.26%**	**22.31%**	**21.54%**	**18.82%**	**21.29%**	**20.60%**
	Water Losses	**Volume**	**1 997.106**	**1 521.865**	**1 418.983**	**1 261.447**	**1 593.920**	**1 491.753**
		Percentage	**27.17%**	**21.48%**	**21.23%**	**18.62%**	**21.09%**	**20.40%**
	ILI		2.32	1.83	1.73	1.57	2.03	1.74

Infrastructure Leakage Index (ILI) for Developed Countries = **1 – 2 Excellent (Category A)**, **2 – 4 Good (Category B)**, **4 – 8 Poor (Category C)** and > **8 – Very Bad (Category D)**

Category A = No specific intervention required.

Category B = No urgent action required although should be monitored carefully.

Category C = Requires attention

Category D = Requires immediate water loss reduction interventions

The Billed Metered Consumption figures up to 2019/2020 included the raw water volumes supplied from the different raw water pipelines to consumers, as well as the volume of treated effluent re-used by consumers. These volumes were excluded for the 2020/2021 financial year and therefore the drastic increase in the NRW and Water Losses for the 2020/2021 financial year, especially in the Greater Hermanus area.

Water Services Asset Management

A comprehensive Asset Register is in place for Overstrand Municipality, which include all the water and sewerage infrastructure. The CRC, CV, RUL, Age distribution and Condition of the water and sewerage infrastructure in Overstrand Municipality's Management Area is summarised in the table below (June 2021).

CRC, CV, RUL, Age Distribution and Condition of the Water and Sewerage Infrastructure					
Asset Type			CRC	CV	% CV / CRC
Water Infrastructure			R1 216 224 418	R456 918 525	37.6%
Sewerage Infrastructure			R626 708 338	R383 357 165	61.2%
Remaining Useful Life (CRC)					
Asset Type	0 – 5 yrs	6 – 10 yrs	11 – 15 yrs	16 – 20 yrs	> 20 yrs
Water Infrastructure	R583 516 251	R76 130 827	R1 827 408	R133 463 059	R421 286 873
Sewerage Infrastructure	R62 950 989	R114 233 343	R13 301 153	R57 870 125	R378 352 728
Age Distribution (CRC)					
Asset Type	0 – 5 yrs	6 – 10 yrs	11 – 15 yrs	16 – 20 yrs	> 20 yrs
Water Infrastructure	R5 443 196	R151 206 319	R360 075 386	R43 677 160	R655 822 357
Sewerage Infrastructure	R7 383 530	R101 557 009	R103 624 057	R35 080 636	R379 063 106
Condition grading by Facility Type (CRC)					
Asset Type	Very Poor	Poor	Fair	Good	Very Good
Water Infrastructure	R381 667 000	R44 474 651	R427 814 999	R160 049 201	R202 218 567
Sewerage Infrastructure	R18 345 705	R64 005 400	R282 146 181	R189 498 971	R72 712 081

The CRC and CV in the above table indicate that 62.4% of the value of the water infrastructure and 38.8% of the value of the sewerage infrastructure has been consumed.

The CRC of the water and sewerage infrastructure that will need to be replaced over the next five years (RUL <5 yrs) is R646.467 million. The asset renewal needs for the **water infrastructure assets** over the next 10 years is R65.965 million per year. The reinvestment required is R583.516 million in the first 5 years and R76.130 million in the second 5-year period. The age of 53.9% of the water infrastructure assets is greater than 20 years. The CRC of the water infrastructure with a condition grading of "Very Poor" is R381.667 million. The asset renewal needs for the **sewerage infrastructure assets** over the next 10 years is R17.718 million per year. The reinvestment required is R62.950 million in the first 5 years and R114.233 million in the second 5-year period. The age of 60.5% of the sewerage infrastructure assets is greater than 20 years. The CRC of the sewerage infrastructure with a condition grading of "Very Poor" is R18.346 million.

Some of the key challenges of Overstrand Municipality are to identify adequate funds for the rehabilitation and maintenance of their existing infrastructure, which is critical to ensure the sustainability of the services that are provided by the Municipality. The Water and Wastewater Bulk Works Contract ensures that the new technology installed is adequately maintained and operated in order to prevent a massive increase in maintenance in the future due to backlog being created (Objective is asset preservation). This Bulk Works Contract addresses the capacity constraints, the Municipality previously experienced, with regard to the operation of the WTWs and WWTWs (Objectives are skills development and retention and long term improvement of efficiency of operations).

It is however still important for the Municipality to secure adequate funding for major refurbishment, replacement and maintenance work, the provision of bulk infrastructure and development of additional sources to keep up with the high demand for services.

Water Services Operation and Maintenance

The existing Water and Wastewater Bulk Works Contract assists Overstrand Municipality with the operation and maintenance of their bulk water and sewerage infrastructure. Design-out Maintenance, Preventative Maintenance and Corrective or Breakdown Maintenance are practised by Overstrand Municipality (Planned and unplanned preventative and corrective maintenance). Adequate resources, information and activity control and management are in place to ensure proper operation and maintenance of the water and sewerage infrastructure.

A pipe replacement study was performed for Overstrand Municipality's entire water distribution system in October 2019. The replacement value for the top 200 pipes to be replaced in Overstrand Municipality is R19.849 million (20.697km).

Water Resources

The Western Cape experienced a severe drought over the period 2015 to 2017, with some relief during the 2018 to 2021 winter months. The drought over the period 2015 to 2017 reduced the safe yield of the Municipality's own existing surface and groundwater resources. The Municipality therefore continued with the implementation of various WC/WDM measures to lower the current and future water requirements and investigations of augmentation options for the existing water resources.

The table below gives an overview of the years in which the annual water requirements are likely to exceed the sustainable yields / license volumes from the various resources.

Years in which the Annual Water Requirement will Exceed the Sustainable Yields / License Volumes from the Various Resources

Distribution System	Total Sustainable Yield (Y) / License Volume (L) (x 10^6 m^3/a)	Annual Growth on 2020/2021 requirement (2.5% or 3%)	Annual Growth on 2020/2021 requirement (3.5% or 4%)	WSDP Projection Model
Buffels River	1.717 (Y)	> 2045 (2.5%)	2043 (3.5%)	> 2045
Kleinmond	2.589 (Y)	> 2045 (2.5%)	> 2045 (3.5%)	> 2045
Greater Hermanus	6.000 (L) *	2031 (3.0%)	2028 (4.0%)	2029
Stanford	1.600 (L)	> 2045 (2.5%)	> 2045 (3.5%)	> 2045
Greater Gansbaai	2.768 (Y)	2041 (3.0%)	2036 (4.0%)	2037
Pearly Beach	0.307 (Y)	> 2045 (2.5%)	2040 (3.5%)	2037
Baardskeerdersbos	0.090 (Y)	> 2045 (2.5%)	> 2045 (3.5%)	> 2045
Buffeljags Bay	0.028 (Y)	> 2045 (2.5%)	> 2045 (3.5%)	> 2045

Note * With Gateway, Camphill and Volmoed Well Fields fully operational according to the licensed volumes.

The augmentation of the Greater Hermanus existing water sources is currently the most critical. The Municipality is currently busy with the augmentation of the Hermanus (Hemel en Aarde) boreholes. A Scoping Report "Augmentation of potable water supplies to Hermanus" was also completed during August 2018. The following augmentation schemes were considered:

- Seawater reverse osmosis;
- Desalination-based direct reuse scheme;
- Non-desalination based direct reuse scheme;
- Remix scheme;
- Palmiet river abstraction; and
- Aquifer recharge.

The following additional work was completed during October 2019, after the completion of the above mentioned Scoping Report.

- Sea water quality tests;
- Renewable energy options;
- Electricity cost sensitivity analysis;
- Contracting modes;
- Recommended water price plan; and
- Suitability of earmarked SWRO site.

Water Services Institutional Arrangements and Customer Services

Overstrand Municipality is the official WSA for the entire Municipal Management Area and also acts as the WSP for the whole area. Current water services are delivered by way of an internally operated and managed mechanism. The Municipal personnel is continuously exposed to training opportunities, skills development and capacity building at a technical, operations and management level in an effort to create a more efficient overall service to the users. A Workplace Skills Plan is compiled every year and the specific training needs of the personnel, with regard to water and wastewater management are determined annually.

The approved organogram for the municipality had 1 095 filled and 92 vacant posts at the end of June 2021, resulting in a vacancy rate of 7.8% for the 2020/2021 financial year.

Overstrand Municipality's Vulnerability Index for 2021 was indicated as 0.19 "Low Vulnerability" in the latest Municipal Strategic Self-Assessment Report. The vulnerability of all the KPIs for the 2021 assessment were low, except Information Management (60%) for which the vulnerability was indicated as moderate and Financial Asset Management (55%) for which the vulnerability was indicated as high.

A Water and Wastewater Bulk Works Contract commenced on the 8th of December 2018 between Overstrand Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd to operate and maintain the bulk infrastructure in Overstrand Municipality's Management Area for a period of fifteen (15) years. The Municipality also has the right to extend the contract for a further five (5) years. The operation and maintenance of the following bulk infrastructure forms part of the Contract:

- Hawston, Hermanus, Stanford, Gansbaai, Kleinmond and Eluxolweni WWTW;
- Preekstoel (Hermanus), Buffels River, Franskraal, Pearly Beach, De Kelders, Stanford, Kleinmond, Baardskeerdersbos and Buffeljags Bay WTW;
- Resources;
- Surface water pump stations and borehole pumps;
- Bulk water and sewer pipelines;
- Reservoirs; and
- Water and sewer pump stations and rising main pipelines.

DWS's new WSDP website was rolled-out to all the WSAs in the Overberg District on the 17th of October 2017. Overstrand Municipality populated the new WSDP website early in 2018, as requested by the DWS. The Municipality is currently busy with the updating of their WSDP for the new five-year cycle. The Municipality also annually compile the WSDP Performance- and Water Services Audit Report, which is submitted to Council with the Annual Report. The Municipality updated their existing Water Supply and Sanitation Services By-law during the 2020/2021 financial year, but it still needs to be taken through the public participation process, where after it needs to be gazetted.

In line with Overstrand Municipality's Vision – **to be a centre of excellence to the community** – the Municipality has developed a comprehensive customer care strategy. The strategy has now rolled out into consumer services charters for the following departments: electricity, water and sanitation, solid waste management and roads and storm water.

A comprehensive Customer Services and Complaints system is in place at Overstrand Municipality. The Municipality has maintained a high and a very consistent level of service to its urban water consumers. Help-desks were developed at all the municipal administrations with the objective to assist customers. Disabled people are supported to do business from the help-desks. Requests by the illiterate are being captured and forwarded to the relevant official / section. All municipal buildings are accessible and wheel-chair friendly.

Access to safe drinking water is essential to health and is a human right. Safe drinking water that complies with the SANS:241 Drinking Water specification does not pose a significant risk to health over a lifetime of consumption, including different sensitivities that may occur between life stages. Overstrand Municipality is therefore committed to ensure that their water quality always complies with national safety standards.

The Water Safety Plans of Overstrand Municipality includes an Improvement / Upgrade Plan. The purpose of the Improvement / Upgrade Plan is to address the existing significant risks where the existing controls were not effective or absent. Barriers implemented by Overstrand Municipality against contamination and deteriorating water quality include the following:

- Participate in Catchment management and water source protection initiatives.
- Protection at points of abstraction such as river intakes and dams (Abstraction Management).
- Correct operation and maintenance of WTWs (Coagulation, flocculation, sedimentation and filtration).
- Protection and maintenance of the distribution system. This includes ensuring an adequate disinfectant residual at all times, rapid response to pipe bursts and other leaks, regular cleaning of reservoirs, keeping all delivery points tidy and clean, etc.

Three other important barriers implemented by Overstrand Municipality against poor quality drinking water that are a prerequisite to those listed above are as follows:

- A well-informed Council and top management that understands the extreme importance of and are committed to providing adequate resources for continuous professional operation and maintenance of the water supply system.
- Competent managers and supervisors in the technical department who are responsible for water supply services and lead by example and are passionate about monitoring and safeguarding drinking water quality.
- Well informed community members and other consumers of water supply services that have respect for water as a precious resource.

ANNEXURE E:
INTEGRATED WASTE MANAGEMENT PLAN REPORT FOR 2020/21

OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN:
Annual Report (1 July 2020 – 30 June 2021)

COMPILED BY:

JPCE

(Specialist Consulting Engineers)

NOVEMBER 2021

REPORT: INTEGRATED WASTE MANAGEMENT PLAN: Annual Report (1 July 2020 – 30 June 2021)

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

1. INTRODUCTION

1.1 BACKGROUND

This report is a requirement as part of the Integrated Waste Management Plan (IWMP) monitoring and review process as well as being a requirement of the Waste Act to be submitted. The purpose is to determine whether the action plans and implementation items contained in the IWMP are being implemented and if not, what the planning is regarding these. Evaluating the above will provide insight into the extent to which the IWMP has been implemented during the evaluation period, the levels of compliance and if the IWMP is still useful in terms of its goals or if it should be updated.

The evaluation period for this report is from 1 July 2020 to 30 June 2021. The Overstrand IWMP dated May 2020 was used for the evaluation.

2. OVERSTRAND IWMP

2.1 GOALS AND IMPLEMENTATION ITEMS SUMMARY

The following goals and implementation items were included in the 2020 IWMP:

Goal 1:	**Strengthened education, capacity and advocacy towards Integrated Waste Management**
Strategic Objective 1:	Facilitate consumer and industry responsibility in integrated waste management
Strategic Objective 2:	Promote and ensure awareness and education of integrated waste management
Strategic Objective 3:	Build and strengthen waste management capacity
Goal 2:	**Improved integrated waste management planning and implementation for efficient waste services and infrastructure**
Strategic Objective 1:	Facilitate municipal waste management planning
Strategic Objective 2:	Promote industry waste management planning
Strategic Objective 3:	Promote the establishment of integrated waste management infrastructure and services
Strategic Objective 4:	Ensure effective and efficient waste information management
Goal 3:	**Effective and efficient utilisation of resources**
Strategic Objective 1:	Minimise the consumption of natural resources
Strategic Objective 2:	Stimulate job creation within the waste economy
Strategic Objective 3:	Increase waste diversion through reuse, recovery and recycling
Goal 4:	**Improved compliance with environmental regulatory framework**
Strategic Objective 1:	Strengthen compliance monitoring and enforcement
Strategic Objective 2:	Remediate and rehabilitate contaminated land
Strategic Objective 3:	Facilitate the development of waste policy instruments
Strategic Objective 4:	Promote self/co-regulatory measures

3. 1 JULY 2020 TO 30 JUNE 2021 EVALUATION

As per the Waste Act, this report must evaluate the implementation of the IWMP in terms of the following:

a) the extent to which the plan has been implemented during the period;
b) the waste management initiatives that have been undertaken during the reporting period;
c) the delivery of waste management services and measures taken to secure the efficient delivery of waste management services, if applicable;
d) the level of compliance with the plan and any applicable waste management standards;
e) the measures taken to secure compliance with waste management standards;
f) the waste management monitoring activities;
g) the actual budget expended on implementing the plan;
h) the measures that have been taken to make any necessary amendments to the plan;
i) in the case of a province, the extent to which municipalities comply with the plan and, in the event of any non-compliance with the plan, the reasons for such non-compliance: and
j) any other requirements as may be prescribed by the Minister.

To reflect the required information, the extent to which action items and goals listed above were implemented are described below:

3.1 GOALS AND IMPLEMENTATION FOR ASSESSMENT PERIOD

Goals and implementation items (2020 IWMP)			2020/2021	Future planning / Comments
Goal 1: Strengthened education, capacity and advocacy towards Integrated Waste Management			Implemented? (1 = yes, 0 = no)	
Strategic Objective 1:	Facilitate consumer and industry responsibility in integrated waste management	The Manager: Solid Waste Planning must address and co-ordinate the requirements of awareness and general waste management either by himself or an appointed person. This person will co-ordinate and/or delegate the follow-up visits to the special and hazardous waste generators in the Overstrand municipality to ensure that all these generators are aware of applicable legislation and are following steps to become compliant if required. This person will also oversee the information gathering as per legislation, in other words, ensure that generators and transporters report to the municipality as required. General public awareness and feedback on recycling issues and information will also fall under the duties of this person, including maintaining and improving upon the diversion statistics information provided to the public. Continue to support the educational Puppet Show & Theatre.	0.5	Refer to additional information for public awareness. Further implementation to continue. Engagement with special and hazardous waste generators delayed due to COVID19 and associated restrictions.
Strategic Objective 2:	Promote and ensure awareness and education of integrated waste management			
Strategic Objective 3:	Build and strengthen waste management capacity	Fill all vacant posts as soon as possible. Municipal solid waste employees to attend education seminars and waste forums as is appropriate for their specific responsibility levels. Capacity training and education must be conducted within the municipality where needed. It must be ensured that the solid waste management employees are informed regarding the latest legislation and how to appropriately handle and identify various waste types. Law enforcement departments must also be approached and receive education in solid waste legislation and management to enable them to identify issues and act when required. The South African Institute of Waste Management (www.iwmsa.co.za) is a voluntary organization that provides training on the management of waste. The Overstrand Municipality is encouraged to have their staff become members of this institute and to attend the training sessions that is available on their website. The Waste Management Officer attends the Overberg Provincial Waste Forum, The Western Cape Recycling Action Group as well as District Forums.	N/A	Implementation under way.

Goals and implementation items (2020 IWMP)			2020/2021	Future planning / Comments
Goal 2: Improved integrated waste management planning and implementation for efficient waste services and infrastructure				
Strategic Objective 1:	Facilitate municipal waste management planning	Review IWMP and submit IWMP annual report along with implementation projects update.	1	Completed annually
Strategic Objective 2:	Promote industry waste management planning	This objective is coupled with Goal 1, where the appointed persons will liaise with industry to ensure that they are aware of the relevant legislation. Follow-up meetings and on-going communication will ensure that industry sufficiently plans and implements actions in order to be compliant and reduce waste generation along with responsible handling/treatment/transport/disposal.	N/A	Implementation for upcoming years.
Strategic Objective 3:	Promote the establishment of integrated waste management infrastructure and services	Construction of a new MRF and drop-off facility for Hermanus.	1	Construction practically completed in October 2021.
Strategic Objective 4:	Ensure effective and efficient waste information management	Improve the detail with which the waste characterisation study is done. The study should include sub-categories for the current included waste types in order for refined planning and diversion option identification. Continue recording at weighbridges and reporting to IPWIS by the Waste Management Officer.	1	Initial results included in the new IWMP. The study is repeated every 6 months.
Goal 3: Effective and efficient utilisation of resources				
Strategic Objective 1:	Minimise the consumption of natural resources	This also ties in with Goal 1 to promote waste minimisation and recycling, which will in turn reduce pressure on natural resources by re-using materials efficiently. New facility designs must take cognisance of natural resource protection. For example, a rehabilitated disposal site must be covered with indigenous vegetation suited to the climate so as not to require additional watering to thrive. Awareness and education should place additional focus on waste avoidance, reducing the need for diversion methods and disposal.	1	To continue.
Strategic Objective 2:	Stimulate job creation within the waste economy	Appoint contractor(s) for MRF operations at the new Hermanus MRF.	1	Tenders closed in March 2021 and a contractor was appointed. Actual operations will start in November 2021.

Goals and implementation items (2020 IWMP)			2020/2021	Future planning / Comments
Strategic Objective 3:	Increase waste diversion through reuse, recovery and recycling	Same as previous.	1	See above
Goal 4: Improved compliance with environmental regulatory framework				
Strategic Objective 1:	Strengthen compliance monitoring and enforcement	Conduct internal and external compliance audits at all waste management facilities as required according to licences and legislation. Findings must be communicated to the DEADP.	1	All required audits were conducted.
Strategic Objective 2:	Remediate and rehabilitate contaminated land	Conclude investigation to verify that all waste has been removed at the Pearly Beach Landfill.	1	Process under way and extended to upcoming implementation period in order to conclude discussions and actions with the DEADP.
Strategic Objective 3:	Facilitate the development of waste policy instruments	Update integrated waste management by-laws in terms of latest national legislation and 5th Gen IWMP.	1	The new integrated waste management by-laws were developed and circulated for public comment.
Strategic Objective 4:	Promote self/co-regulatory measures	Ties in with Goal 1. Person responsible to liaise with industry should promote the implementation of these measure e.g. through reviewing industry waste management plans. Ensure annual IWMP review and reporting.	1	To continue.
IWMP implementation % (2020-2021)			**95%**	

4. ADDITIONAL PROJECT INFORMATION

4.1 AWARENESS AND EDUCATION

The Overstrand Municipality conducts comprehensive awareness and education campaigns with continual involvement with the public in terms of solid waste management and the promotion of better waste management practices. Residents are informed and given feedback through the means of newsletters, pamphlets, social media and the municipal website. Schools are visited to educate learners about solid waste and recycling.

The following summarised examples indicate the latest actions. Further details are attached as **Annexure 1**, which is a small sample of the numerous public education and engagements. More examples are available at the waste manager's office.

- Newspapers: For example, "Village News" and "Gansbaai Courant". Solid Waste project articles and advertisements for public participation.
- Press releases, website and pamphlets: Draft by-law advertisement and call for public input. Waste transportation information and available solid waste facility information. Solid waste projects progress reports.
- Information pamphlets: Discouraging illegal dumping and information regarding collection days for weekenders.
- Municipal newsletter ("BULLETIN"): Solid waste events and information.
- Social Media: Announcements, public interaction, useful information

The Overstrand should continue with their awareness and education campaign which contributes to the Municipality's successful waste management practices and public support and involvement. This is also included as an ongoing action item in the IWMP's implementation.

4.2 WASTE INFORMATION MANAGEMENT & ENSURE WASTE MINIMISATION

Goals 2 and 4 are addressed in this section, as the waste information management system quantifies the extent of waste minimisation achieved by the Overstrand Municipality during the evaluation period. The ongoing implementation of this goal is under way and accurate data has been used to determine the portions of waste diverted from landfill. The monthly data is also reported to the Integrated Pollutant and Waste Information System (IPWIS) by the Municipality. This information is summarised as follows:

	Waste Diverted							Waste Disposed	
Month	**Builder's Rubble used as Cover at Gansbaai (tonnes)**	**Builder's Rubble used as Cover at Karwyderskraal (tonnes)**	**Chips used as Cover at Gansbaai (tonnes)**	**Organic waste Composted at Karwyderskraal (tonnes)**	**Recycled at Gansbaai (tonnes)**	**Recycled at Hermanus (tonnes)**	**Total % diverted**	**Disposed at Gansbaai Landfill (tonnes)**	**Disposed at Karwyderskraal (tonnes)**
Jul-20	634.34	1236.86	181.08	1418.40	16.88		23%	809.90	10936.48
Aug-20	600.61	627.90	43.40	1051.76	9.79		39%	655.20	2978.10
Sep-20	967.17	728.94	97.70	658.18	14.02		39%	578.06	3212.12
Oct-20	511.48	1337.25	197.70	1173.00	27.74		45%	776.65	3219.05
Nov-20	554.24	1151.10	139.14	1306.86	0.00		43%	610.20	3552.90
Dec-20	1305.88	619.14	169.18	844.96	16.18		39%	775.71	3931.28
Jan-21	1288.16	593.54	152.68	953.36	0.00		43%	846.74	3148.81
Feb-21	1032.28	1030.25	144.60	1101.02	0.00		46%	760.61	3138.76
Mar-21	876.51	1000.90	192.56	1297.11	13.88		45%	804.14	3408.78
Apr-21	1463.96	894.35	129.06	980.66	16.16		45%	808.97	3410.65
May-21	1324.90	998.65	0.00	1126.01	13.96		49%	708.19	2960.13
Jun-21	730.19	797.59	192.06	1064.47	0.00		44%	671.92	2885.48
Year Total	**11,289.72**	**11,016.47**	**1,639.16**	**12,975.79**	**128.61**	**0.00**	**40%**	**8,806.28**	**46,782.53**
Average Monthly	940.81	918.04	136.60	1,081.32	10.72			733.86	3898.54
Average Daily (6 day)	36.19	35.31	5.25	41.59	0.41	0.00		28.23	149.94

From the table above, it can be seen that on average, 40% of the Overstrand's solid waste stream has been diverted during the evaluation period. This is over and above the target of 20% set from 2019.

4.3 EFFECTIVE SOLID WASTE SERVICE DELIVERY & SAFE MANAGEMENT OF HAZARDOUS WASTE

The Overstrand delivers weekly solid waste collection services to all residences in the municipal area. These services are also rendered free of charge to all registered indigent households. There are on average approximately 7400 registered indigent households which receive free basic services.

Waste is collected in informal settlements in the form of communal collection points (bins and skips). In addition to collection services at households, there are numerous public drop-off facilities where the public can offload their waste for collection and disposal. These facilities are either larger drop-off facilities which accommodate vehicles and large loads or "weekend" drop-offs which are smaller and convenient for weekend visitors who cannot put out their waste on collection days to deposit their waste before leaving the Overstrand. These facilities are the following:

- Hermanus Transfer Station & Public Drop-off
- Kleinmond Transfer Station & Public Drop-off
- Pringle Bay Mini Drop-off
- Betty's Bay Garden Waste Drop-off
- Betty's Bay Mini drop-off
- Hawston Drop-off
- Voëlklip Mini Drop-off
- Voëlklip Drop-off
- Stanford Drop-off
- Pearly Beach Drop-off

Waste is collected from households in either wheelie bins or refuse bags. A 2-bag system is implemented in order for residents to practice source separation. The system is temporarily suspended in Hermanus until the destroyed MRF is rebuilt (currently under construction).

Household hazardous waste containers are available at the Gansbaai Landfill, Kleinmond Transfer Station, and Stanford Drop-off for the temporary storage of these waste types. When the containers reach capacity, the waste is collected and transported to a treatment or disposal facility for disposal. Storage capacity at each facility for household hazardous waste is kept below $80m^3$. Gansbaai Landfill, Kleinmond Transfer Station and the Voëlklip Drop-off each have a hooklift bin for the collection and temporary storage of asbestos roof sheeting, gutters and down pipes, once the containers are full, they are transported to the Vissershok Hazardous Waste Landfill in Cape Town for disposal.

The rendered services as well as the availability of the above facilities prove adequate for effective solid waste service delivery.

All received complaints regarding solid waste are logged on the internal system. A work order is created when a complaint is received and sent to the appropriate responsible person. This person must then address the complaint and report back in order to complete the order.

Complaints can be logged at the following numbers for each area:

Hermanus:	(028) 313 8000
Gansbaai:	(028) 384 8300
Kleinmond:	(028) 271 8400
Stanford:	(028) 341 8500

4.4 IMPROVE REGULATORY COMPLIANCE

All solid waste management facilities that require licensing have been licensed in the Overstrand. Due to the requirements stipulated in the licences, regular audits are required of the facilities, even if they are no longer operational.

Annual external audits are conducted by an independent service provider. These reports are submitted to the Overstrand Municipality, the Overberg District Municipality and the D:EADP. The municipality conducts quarterly internal audits on the operational and closed facilities.

The following solid waste facilities were audited during 2020 in terms of their respective licence/permit conditions. Note that some facilities only require audits every second year and some do not require audits any longer. The next round of audits is scheduled for November 2021.

- Gansbaai Operational Landfill
- Hawston Closed Landfill (Waste body removed and area remediated)
- Hermanus RTS
- Hermanus Closed Landfill
- Kleinmond RTS
- Pearly Beach Closed Landfill
- Stanford Closed Landfill
- Voëlklip Closed Landfill

The audits are used by the municipality to identify the non-compliances and addressing the identified issues. Not all issues can or need to be immediately addressed but are scheduled according to the available budget and/or according to stipulated dates in the licences. The audit reports can be obtained from the municipality on request.

The Municipality has therefore fully implemented the action under this goal in order to evaluate their solid waste management facilities and improve compliance.

4.5 BUDGETING

The municipality appoints an external service provider annually in order to evaluate the waste disposal facilities and calculate cost estimates in order to rehabilitate each facility. This is done in accordance with the relevant accounting standards (GRAP19). The evaluation date of this annual report is at the municipal financial year-end, 30 June.

These costs need to be recalculated annually to provide the best estimate due to changes in legislation, rehabilitation requirements, expected year of rehabilitation and changing site conditions. A summary of the latest cost estimate (30 June 2021) for each site that would require future rehabilitation is provided below:

Site Name:	**Onrus Landfill**	**Hermanus Landfill**	**Hawston Landfill**	**Fisherhaven Landfill**
Total (Excl. VAT)	R15,966,247.02	R16,368,975.38	R5,029,043.52	R12,933,515.26
Site Name:	**Voëlklip Landfill**	**Stanford Landfill**	**Pearly Beach Landfill**	**Gansbaai Landfill**
Total (Excl. VAT)	R21,835,335.86	R5,046,132.35	R6,260,600.40	R44,258,863.24

These cost estimates are not all required in the assessment period, but are scheduled for upcoming financial years.

Adequate budget is available for the solid waste operational services, but currently limited funds are available for capital projects. The removal and remediation of the Hawston Landfill has been completed. The waste was transported to the Karwyderskraal Landfill for disposal. The process needs to be concluded in the next evaluation period in order for the DEADP to approve the licence surrender. Establishment of a new Drop-off and material recovery facility for Hermanus is currently under construction.

The Municipality needs to explore sources of funding in order to implement capital projects.

4.6 SOLID WASTE EXPENDITURE DURING EVALUATION PERIOD

OPERATING REVENUE	R
Service Charges	72,198,343
Transfers Recognised - Operating	17,229,468
Transfers Recognised - Capital	5,161,877
Other Revenue	67,089
Total Operating Revenue	**94,656,778**
OPERATING EXPENDITURE	
Employee Related Costs - Wages & Salaries	27,279,661
Employee Related Costs - Social Contributions	4,289,572
Debt Impairment	366,216
Depreciation and Asset Impairment	2,853,646
Interest Expense - External Borrowings	319,752
Other Materials	3,623,643
Contracted Services	28,312,494
Other Expenditure	677,873
Contributions To/(From) Provisions	28,547,455
Total Direct Operating Expenditure	**96,270,311**
SURPLUS/DEFICIT	
Operating Surplus: Total revenue less Total Expenditure	**-1,613,534**

4.7 IWMP REVIEW AND UPDATE

The latest IWMP was finalised and approved by Council on 27 May 2020. The next generation IWMP will be developed during 2024/2025.

5. CONCLUSIONS AND RECOMMENDATIONS

Based on the goals that were set in the IWMP for each solid waste management category it is evident that the Overstrand Municipality followed the IWMP and implemented all actions listed in the implementation schedule.

The Overstrand Municipality is committed to deliver efficient waste management services as is evident from the basic services they render as well as the supporting functions by implementing awareness and education, post-collection recycling, garden waste chipping and composting.

One concern is the availability of funds for capital projects which would require large sums such as the future rehabilitation of disposal facilities. Note that even with the limited funds the municipality is still working on rehabilitating the closed sites as is evident by the current progress with Hawston project and planned financial commitment for the Fisherhaven project.

Another challenge identified in the Overstrand is the amount of illegal dumping. This will require co-operation between the public, law enforcement and the solid waste department.

ANNEXURE 1

AWARENESS AND EDUCATION EXAMPLES

more
rand

bout our daily lives, and
in which we educate

Municipal Manager, Dean
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to ensure our residents
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and that our town is
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he says.

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The 5 Best Towns in South
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New Materials Recovery Facility making progress

The construction of the new Materials Recovery Facility (MRF) and public drop-off facility at the Hermanus waste water treatment works site off Schulphoek Road is back on track, with the contractor currently busy fixing the structural steel for the MRF building.

According to a report from the Overstrand Municipality, progress on the project was delayed by about three months when the structural steel from the last three portal frames was blown over by strong winds in March and subsequently condemned for re-installation by the structural engineer after inspection.

The contractor was then required to source new steel members for the replacement elements as quickly as practically possible, and with the current steel shortage in the country this has resulted in a delay of the finalisation of this project, which was originally planned to be finished before the end of June 2021.

The good news is that all the required steel has been sourced and was eventually delivered to the site last week and the contractor is now pushing to finish the building and other outstanding works as soon as possible.

At this stage it is estimated that the construction will be completed during August 2021, and that the successful tenderer will be able to start with its operations of the facility in September 2021, two months later than originally planned. Applications for the three-year tender for the operation of the facility have closed, and are currently under evaluation.

A notice will be issued informing the public when the municipality will restart the two bags collection system once there is more clarity on the completion date of the construction project and the agreed starting date of the MRF operator.

After a three-month delay due to damage caused to the steel structure of the new materials recovery facility building by strong winds in March, construction is back on track and expected to be completed by the end of August.

PHOTOS: Supplied

OVERSTRAND

OVERSTRAND MUNICIPALITY
DRAFT AMENDED INTEGRATED WASTE MANAGEMENT BY-LAW

Notice is hereby given that the municipality intends adopting the above mentioned amended by-law.
The public is invited in terms of Section 12 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) to submit representations in connection with the proposed by-law on or before 16 April 2021 to the Municipal Manager (for attention Craig Mitchell) at the under-mentioned address or fax number or per email to cmitchell@overstrand.gov.za.
The proposed amended by-law will be available for perusal during office hours at the offices of the Area Managers in Gansbaai, Stanford, Hermanus and Kleinmond; all public libraries in the Overstrand; the municipality's corporate head office in Hermanus and on the official website at www.overstrand.gov.za.
Persons who cannot write can visit the Area Managers in Gansbaai, Stanford, Hermanus or Kleinmond during office hours where such persons will be assisted to transcribe their comments or representations. The designated officials for the respective municipal areas are as follows:
Gansbaai, Stanford: F Myburgh
Hermanus: A Wyngaard
Kleinmond: D Lakey
D O'NEILL (MUNICIPAL MANAGER) Fax number: 028 313 8128
Overstrand Municipality, PO Box 20, HERMANUS, 7200 Notice number: 19/2021

MUNISIPALITEIT OVERSTRAND
KONSEP GEWYSIGDE GEINTEGREERDE AFVAL BESTUURSVERORDENING

Kennisgewing geskied hiermee dat die munisipaliteit beoog om bogenoemde verordening te aanvaar.
Die publiek word ingevolge artikel 12 van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet 32 van 2000) genooi om vertoë in verband met die voorgestelde verordening voor of op 16 April 2021 aan die Munisipale Bestuurder (vir aandag Craig Mitchell) by ondergemelde adres of faksnommer te rig of per epos aan cmitchell@overstrand.gov.za.
Die voorgestelde verordening sal gedurende kantoorure ter insae beskikbaar wees by die kantore van die Areabestuurders in Gansbaai, Stanford, Hermanus en Kleinmond; alle openbare biblioteke in die Overstrand; die munisipaliteit se korporatiewe hoofkantoor in Hermanus en op die amptelike webwerf by www.overstrand.gov.za.
Persone wat nie kan skryf nie, kan die Areabestuurders in Gansbaai, Stanford, Hermanus of Kleinmond gedurende kantoorure besoek, waartydens sodanige persone hulp sal ontvang om hulle kommentaar of vertoë op skrif te stel. Die aangewese amptenare vir die onderskeie munisipale gebiede is soos volg:
Gansbaai, Stanford: F Myburgh
Hermanus: A Wyngaard
Kleinmond: D Lakey
D O'NEILL (MUNISIPALE BESTUURDER) Faksnommer: 028 313 8128
Munisipaliteit Overstrand, Posbus 20, HERMANUS, 7200 Kennisgewingnommer: 19/2021

UMASIPALA WE-OVERSTRAND
UYILO OLULUNGISIWEYO: LOMTHETHO KAMASIPALA WOLAWULO LWENKUNKUMA

Kwaziswa ukuba uMasipala uneenjongo zokwamkela lo mthethwana ungentla.
Uluntu luyacelwa ngokwesahluko 12 sooRhulumente Basemakhaya: UMthetho-Nkqubo wooMasipala, wowama-2000 (Umthetho 32 wowama-2000) ukuba bangenise izimvo ngokwalo mthethwana uphakanyiswayo kuMasipala phambi okanye ngomhla wama 16 KuEpreli wama 2021 kuMphathi kaMasipala (zithunyelwe kuMnu. Craig Mitchell) kule dilesi nenombolo zefekisi ezingezantsi okanye kuthunyelwe imeyile ku: cmitchell@overstrand.gov.za.
Lo mthethwana ucetywayo uza kufumaneka kwi-ofisi zabaphathi bengingqi bakamasipala eGansbaai, eStanford, eHermanus naseKleinmond nakuwo amathala encwadi aseOverstrand nakuyo i-ofisi ephezulu kamasipala eHermanus, nakwi-webhusayithi www.overstrand.gov.za, kwabo bafuna ukuwufunda.
Abantu abangakwaziyo ukubhala bangandwendwela ii-ofisi zabaphathi bengingqi zikamasipala eGansbaai, eStanford, eHermanus naseKleinmond apho baza kufumana uncedo lokubhala izimvo zabo. Abaphathi bengingqi ababelwe lo msebenzi ngaba balandelayo:
Gansbaai, Stanford: F Myburgh
Hermanus: A Wyngaard
Kleinmond: D.Lakey
D O'NEILL (UMPHATHI KAMASIPALA) Inombolo yefekisi: 028-313 8128
Umasipala weOverstrand, PO Box 20, HERMANUS, 7200 Inombolo yesaziso: 19/2021

We belong We care We serve

OVERSTRAND MUNICIPALITY

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D O'NEILL
MUNICIPAL MANAGER

Overstrand Municipality
PO Box 20
HERMANUS
7200
Fax number: 028 313 8128

Notice number: 19/2021

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D O'NEILL
MUNISIPALE BESTUURDER

Munisipaliteit Overstrand
Posbus 20
HERMANUS
7200
Faksnommer: 028 313 8128

Kennisgewingnommer: 19/2021

UMASIPALA WE-OVERSTRAND

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UMPHATHI KAMASIPALA

Umasipala weOverstrand
PO Box 20
HERMANUS
7200
Inombolo yefekisi: 028-313 8128

Inombolo yesaziso: 19/2021

MEDIAVERKLARING / PRESS RELEASE

CONTACT:
Municipal Manager: Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

Media Liaison & Social Media Officer
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

13 April 2021

WHAT YOU NEED TO KNOW ABOUT TRANSPORTATION OF WASTE IN THE OVERSTRAND

To share roads safely and responsibly with other road users there is an onus on the driver who transports goods to ensure that these loads are safely secured during transport.

Cover your load

Uncovered loads of waste such as household general waste, leaves, branches and small pieces of builders' rubble from uncovered vehicles can fall from the bakkie or trailer onto the road and create a hazard for other road users.

Always cover and secure your load with tarpaulins, nets or purpose designed covers that adequately secures the load, or risk a R1 500 fine.

According to the Integrated Waste Management municipal by-law a person transporting waste through the municipal area must ensure that:

- loose waste on an open vehicle is covered with a tarpaulin or suitable net; and
- no waste become detached, leaks or falls from the vehicle transporting it.

WASTE DISPOSAL DURING LEVEL 1 LOCKDOWN

All transfers stations and drop-off facilities are open.

Only Kleinmond Transfer station and the Hawston, Stanford and Pearly Beach drop-off facilities accept small builder's rubble loads.

Note that they will not accept loads of builders' rubble which are greater than 1 ton load capacity or greater than 250mm in size or not clean. (i.e. contaminated with general waste or planks etc that probably originated from a construction or demolition site).

Large loads need to be disposed of at either the Gansbaai or Karwyderskraal landfill site.

Operating hours of the waste facilities:

HERMANUS Transfer Station in Mbeki Street *(garden and general waste)* - open weekdays from 08:00 till 18:00, Saturdays from 09:00 to 16:00 and public holidays 09:00 to 14:00.

VOËLKLIP Weekend Drop-Off in 7th Street *(household waste, black bags only)* - open weekdays from 08:00 till 18:00, Saturdays from 09:00 to 16:00, Sundays 10:00 to 17:00 and public holidays 09:00 to 14:00.

VOËLKLIP PRAWN FLAT Drop-Off *(garden refuse only)* - open weekdays from 08:00 till 18:00, Saturdays from 09:00 to 16:00 and public holidays 09:00 to 14:00.

HAWSTON Drop-Off in Church Street *(builders rubble, garden and general waste)* - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00, Sundays 10:00 to 17:00 and public holidays 09:00 to 14:00.

KLEINMOND transfer station (*builder's rubble, garden waste and general household waste)* is open weekdays from 07:30 - 18:00 and Saturdays, Sundays and public holidays from 07:30 to 16:00.

BETTIES BAY garden waste drop-off (*garden waste only*) is open weekdays between 08:00 - 16:00 and Saturdays from 08:00 to 16:00.

STANFORD is open weekdays from 08:00 till 17:00 and Saturdays and public holidays from 09:00 to 14:00.

PEARLY BEACH is open weekdays from 08:00 till 17:00 and Saturdays and public holidays from 09:00 to 14:00

The GANSBAAI LANDFILL (*builder's rubble, garden waste and general household waste)* - open weekdays from 08:00 till 18:00 and Saturdays and public holidays from 08:00 to 15:00.

The Karwyderskraal Landfill site

Overstrand residents who make use of the Overberg District Municipality's (ODM) landfill site at Karwyderskraal, are reminded that they only accept *builder's rubble, chipped garden waste and general household waste*.

Residents, contractors or anyone who transports building rubble, chipped garden refuse or any domestic waste must first register with ODM as a site user. Unless your name appears on the database, you will not be allowed to dispose of any waste - even if you show up at the landfill site for the first time.

Registration forms are available form Ingrid Marti at imarti@odm.org.za or at the Karwyderskraal weighbridge office.

The Karwyderskraal regional landfill facility is open between 08:00 and 17:00 from Monday to Friday. It is closed on weekends, but will be accessible should a public holiday fall on a weekday.

END/EINDE

MEDIAVERKLARING / PRESS RELEASE

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Overstrand Municipality

Media Liaison & Social Media Officer
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OVERSTRAND

17 June 2021

PROGRESS REPORT - Update on the progress on the construction on the new Materials Recovery Facility and Public Drop-off for Hermanus and surrounding areas

As can be seen from the attached photos, the contractor is currently busy fixing the structural steel for the Materials Recovery Facility building. Their progress was delayed by about three months when the structural steel from the last three portal frames was blown over by strong winds in March and subsequently condemned for re-installation by the structural engineer after inspection.

The contractor was then required to source new steel members for the replacement elements as quickly as practically possible, and with the current steel shortage in the country this has resulted in a delay experienced with the finalization of this project, which was originally planned to be finished before the end of June 2021.

The good news is that all the required steel has been sourced and was eventually delivered to the site last week and the contractor is now pushing to finish the building and other outstanding works as soon as practicably possible.

At this stage it is estimated that the construction will be completed during August 2021, and that the facility operator (successful tenderer) will be able to start with their operations of the facility in September 2021, two months later than originally planned. Tenders for the operation of the facility have closed, and are currently under evaluation.

A notice will be issued informing the public when the Municipality will restart the two bags collection system once there is more clarity on the completion date of the construction project and the agreed starting date of the Materials Recovery Facility operator.

END/EINDE

HOME OWNERS + WEEKENDERS

PLEASE ADHERE TO THE RUBBISH COLLECTION DAYS

Do not leave your refuse bags on the pavement on days when refuse is not removed

GANSBAAI ADMINISTRATION: MONDAY: Pearly Beach • **TUESDAY:** De Kelders, Masakhane, Beverly Hills • **WEDNESDAY:** Franskraal • **THURSDAY:** Kleinbaai, Baardskeerdersbos • **FRIDAY:** Gansbaai, Perlemoen Bay, Masakhane, Beverly Hills

DAYS REMAIN THE SAME REGARDLESS OF PUBLIC HOLIDAYS.

Overstrand Law Enforcement

028 313 8996

When you report unlawful dumping, provide as much info as you can

Think before you dump

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

P.O. Box 20, Hermanus 7200
www.overstrand.gov.za

	Telephone	Fax
Hermanus	028 313 8000	028 312 1894
Gansbaai	028 384 8300	028 384 0241
Kleinmond	028 271 8400	028 271 4100
Stanford	028 341 8500	028 341 0445

NOVEMBER 2020

24-hour Emergency 028 313 8000/8111
Fire Brigade 028 312 2400

Bulletin

Official newsletter of the Overstrand Municipality

COASTAL CLEAN-UP: WORKING TOWARDS A TRASH-FREE OCEAN

In support of International Coastal Clean-up Day, volunteers the world over did their utmost to clear beaches, estuaries and rivers of debris and trash on 19 September in an attempt to keep the likes of plastic bottles and caps, polystyrene take-out containers, food wrappers, cigarette butts and discarded fishing tackle from washing out to the ocean.

Under the auspices of Overstrand Municipality's Environmental Management Services (EMS) and the Department of Environment, Forestry and Fisheries (DEFF), a network of partners and organisations helped to rally and coordinate a whole platoon of volunteers who did a sterling job along Overstrand's coastline.

By way of example, no fewer than thirty-two bags of trash (weighing 185 kg) was collected along the 5 km-stretch of beach from Die Gruis to Sopiesklip in the vicinity of De Kelders.

Overstrand environmental officers, DEFF youth coordinators and CapeNature field rangers with their haul collected in the vicinity of De Kelders

Nearby, Gansbaai Tourism coordinated a team comprised of fire fighters, volunteers to help clean up a two-kilometre area around the loading dock at the Gansbaai harbour.

In addition to clearing a pile of discarded fishing gear, this team's haul totalled 41 bags weighing no less than 208 kilograms. Mind you, the discarded tractor tyre uncovered in the process might have added a kilogram or two to that figure.

Note that all collected rubbish and debris were separated as either recyclable (yellow bags) or otherwise (black bags). By separating and documenting trash in this manner, it is hoped that sufficient statistics will be gathered to determine the likely point of origin of pollutants and to convince manufacturers to change their production methods. Plastics SA collates all information, and this is fed into the global statistics held by the Ocean Conservancy.

THE NEW BABOON HOTLINE NUMBER TO REPORT BABOON ISSUES IS 072 028 0008

The HWS hotline number will be available for reporting and reaction on the operational projects for the Eastern Section which includes Voëlklip, Hermanus Heights and Fernkloof and in the Western Section in Pringle Bay. Issued by Overstrand Municipality.

CONTRAVENERS OF REFUSE REMOVAL ARRANGEMENTS TO FACE HEAVY FINES

Unfortunately, far too many residents have still not heeded our plea to NOT place their refuse bags and wheelie bins out before 07:00 on the day scheduled for collection.

Consequently, baboons, birds, dogs and cats are having a field day, resulting in rubbish being strewn and blown all over the show and, sadly, ending up in streams, estuaries and, ultimately, the ocean.

Given that failure to comply with stipulations regarding the collection of household refuse is a punishable offence in terms of Overstrand Municipality's Integrated Waste Management By-law, the municipality will have no option but to impose heavy fines on offenders in future.

Especially landlords and letting agents should take heed of the schedule published below and remind holidaymakers and weekenders of arrangements in this regard:

- Each household is allowed to place one wheelie bin or four black bags (with the proviso that only one bag may contain garden waste) with domestic refuse on the pavement for removal in areas which the municipality has not identified as a problem-animal area.
- In identified problem-animal areas, no refuse bags may be left on the pavement and waste containers must be secured with baboon-proof locking devices.
- In all instances, excess refuse should be taken to the nearest transfer station and not dumped next to municipal bins.
- In the case of weekenders and holidaymakers, please make arrangements with a nearby neighbour to dispose of household waste on the scheduled day.
- As far as practically possible, glass items should be packaged or wrapped before being placed into wheelie bins or black bags to prevent injury to waste collectors. Wherever possible, such items should rather be recycled or disposed of at public drop-offs or transfer stations.

For your convenience, please refer to the handy refuse removal schedule covering all areas in Overstrand below:

OVERSTRAND

REFUSE REMOVAL SCHEDULE

HERMANUS ADMINISTRATION

Monday: Vermont, Fisherhaven, Voëlklip • **Tuesday:** Onrus, Chanteclair, Berghof, Sandbaai, Hemel-en-Aarde • **Wednesday:** Zwelihle, Mount Pleasant • **Thursday:** Westcliff, Northcliff, Houses in the CBD and Hermanus Industrial Area • **Friday:** Fernkloof, Hawston, Eastcliff, Hermanus Heights, Kwaaiwater.

GANSBAAI ADMINISTRATION

Monday: Pearly Beach, Eluxolweni, Buffeljaags, Informal settlement of Masakhane • **Tuesday:** De Kelders, Formal settlement of Masakhane, Beverly Hills • **Wednesday:** Franskraal, Informal settlements of Masakhane, Industrial Areas • **Thursday:** Kleinbaai, Baardskeerdersbos • **Friday:** Gansbaai, Perlemoen Bay, Masakhane, Beverly Hills, Blompark

STANFORD ADMINISTRATION

Tuesday: North of De Bruyn Street • **Thursday:** South of De Bruyn Street

KLEINMOND ADMINISTRATION

Monday: Rooi Els, Kleinmond Sea Avenues, Kleinmond Mountain Avenues, Klein Berlyn, Heuningkloof • **Tuesday:** Proteadorp, Overhills, Mountain View, Extension 6, Palmiet, Sunny Seas • **Wednesday:** Betty's Bay, Mooiuitsig • **Thursday:** Pringle Bay.

DAYS REMAINS THE SAME REGARDLESS OF PUBLIC HOLIDAYS.

EXTENSION OF KLEINMOND'S SEWERAGE RETICULATION NETWORK *UNDERWAY*

Amandla Construction began with extension work along 10th Avenue mid-September and is progressing well. Around the same time, the other contractor, Venleo Construction, started at the lowest point in 4th Street and will move upwards to construct sewers in 6th, 7th, 8th and 9th Avenue.

Residents will be informed one week in advance before construction commences in their section of the avenues concerned and are advised to take note that construction between manholes can take up to two weeks to complete, weather permitting.

Even though roads will be closed to the general public during the construction period, residents will still have access to their properties except in instances where roads are too narrow. In the case of the latter, the contractors undertook to inform affected residents of the situation well in advance.

Nevertheless, all affected residents should please check the level of their sewage tanks and ensure that tanker services are ordered in the week before construction in their section of the avenue commences.

Call 028 271 8400/8435 to make a booking.

Please be patient while construction vehicles are at work and stay clear of the construction areas as far as possible. If you do not reside in any of the affected areas, kindly make use of electronic means to contact family and friends living in those areas.

In Heuningkloof, the contractor is finishing off and is busy with the restoration of roads and sidewalks. Once completed, Overstrand Municipality will conduct final inspections of the work. On completion of the latter, residents will be informed when they can connect to the extended sewerage reticulation network.

SNATCH-AND-RUN ROBBERIES ON THE INCREASE

PLAY SAFE

Overstrand Law Enforcement would like to caution everyone – pedestrians and patrons of restaurants and cafés especially – to pay constant attention to their surrounds and to not leave their valuables, especially cell phones and purses, in plain sight.

Snatch-and-run-robberies typically involve someone approaching from behind and then grabbing something (your cell phone, your purse) before running of before you can react.

All too often, we tend to text and chat on our phones as we are walking along a pavement or while sitting in a café, oblivious to our surrounds. That is the ideal opening for criminals such as these to strike.

Since our attention is focused elsewhere, we will never see them coming.

Thus, when you do use your phone in public next time, please be vigilant. Someone may be watching.

A SPECIAL WORD OF CAUTION TO CYCLISTS

Unfortunately, several incidents have been reported in the vicinity of Sandbaai, Mount Pleasant and along the R43 where unsuspecting cyclists have been robbed of their bikes and cell phones.

For this reason, cyclists are advised to steer well clear of isolated roads and to rather cycle in groups.

And, as per the advice offered above, pay attention to your surrounds and keep those earphones and cell phones well hidden.

At the time of going to press, Fronwen Marais, head of the task team assigned to address this matter, gave his assurance that every effort is being made to corner the culprits and to ensure the safety of both the public and cyclists.

HERMANUS RESIDENTS STILL TO USE WATER SPARINGLY

Even though the De Bos Dam reached capacity early in October and over-flowed for the first time in four years, this does not mean that water should be squandered and that residents should relax their prudent usage of this precious resource.

Over the past four years, Hermanus has been subjected to a devastating drought. Thankfully, residents were but all too willing to rally in an attempt to counter this disaster and, in the process, became water-wise citizens who understand the crucial role their habits fulfil in efficient water usage.

It paid off and, today, we are so much wiser. Let us not forget the lessons we have learnt. Despite the promising De Bos Dam level, Overstrand Municipality will continue to impose strict regulations and request all consumers to observe level xx restrictions (i.e. not to water gardens between the hours of 09:00 and 17:00).

Note, though, that the restrictive tariffs imposed to help curb excessive water consumption in the Greater Hermanus area have been lifted with effect from 01 September 2020.

LICENSING & REGISTRATION BACKLOG ADDRESSED

- Hermanus Traffic now open every second Saturday from 08:30 till 12:00. The lockdown as a result of the Covid-19 pandemic has caused a hug backlog with regards to the renewal of driver's licences and public driving permits. Furthermore, no roadworthy tests or tests for learner driver's licences could be performed. In an attempt to counter this situation, all traffic offices in the municipal area will be fully operational between the hours of 08:00 and 15:30 on weekdays. Furthermore, officials at Hermanus Traffic will be on standby every second Saturday between the hours of 08:30 and 12:00 to render assistance wherever they can.
- Do your bit to expedite safe processing. Even though Overstrand Traffic will ensure that every measure is in place to safeguard visitors to its offices, all attempts should be made to avoid a large number of people gathering in one place. To this end, we kindly request that you do the following:
- Where ever possible, pay the requisite fee in advance by making use of EFT facilities. You can verify the amount due by calling 028 313 8175/8031/8166 (Hermanus Traffic), 028 384 8339 (Gansbaai Traffic) or 028 271 8400 (Kleinmond Traffic).

- *Ensure that you have the following on hand:*
- Identity document, passport, traffic register (original or copy)
- Proof of address (e.g. a utility bill, telephone or retail account not older than three months)
- *If you are renewing a licence disk on behalf of someone else, please have the following on hand:*
- A letter stating the registration number of the vehicle in question authorising you to renew the licence disk on the owner's behalf and/or in the case of married couples, a copy of your marriage certificate
- A certified copy of both your ID and the ID of the person whose licence disk you will be renewing
- The licence disk or registration papers of the vehicle in question

KEEN ON SELLING YOUR PROPERTY?

Be warned: Cluttering the pavement with "FOR SALE" signs can result in a fine.

In accordance with the Overstrand Municipality: By-law relating to Outdoor Advertising and Signage, 2011, only two "For Sale" signs are permitted per property, of which not more than one may be of a particular estate agency. This by-law stipulates that:

1. In the case of a corner property, each of two agencies may erect a "For Sale" sign on the two street frontages of the property.
2. Signs are to be fitted to frames or standards and erected inside the boundary of a property. Where this is not possible due to a boundary wall or fence, the sign is to be placed within 0.5 m of the wall or fence and parallel to it. Where warranted, a sign may be fixed to a gate or wall or fence of the property.
3. Agencies and agents are to inspect their signs on a regular basis to ensure that they are well maintained and comply with this by-law.
4. "For Sale" signs may only be erected on the property concerned and may not be used with arrows or similar indicators to lead clients to a property that is for sale, except in the case of a pan-handle erf.
5. In the case of an enclosed residential development, only one "For Sale" sign per agency may be displayed outside such development.
6. These signs shall be placed at or fixed to the building concerned, or attached to the boundary fence of the premises concerned, or displayed within the boundaries of such premises or, where acceptable to the municipality, in the road reserve within a distance of 0.5 m of the boundary of the premises concerned.
7. All "For Sale" signs are not to exceed 0.27 m2 in size and are to be fitted to frames or standards. No other items may be affixed to such signs.

It is the responsibility of the owner of the property to ensure that the above provisions are adhered to. Failure to remove excess "For Sale" signs and signs that do not comply with the above stipulations will result in the owner being fined as per the regulations stipulated in the applicable by-law.

LIBRARIES REOPEN *BUT WITH STRICT PROVISOS*

Having instituted several safety measures, including the rearrangement of public access areas, all libraries in the Overstrand are now open to patrons from Monday to Friday between the hours of 09:30 and 17:30 with the exclusion of the study and reading sections.In short, this implies that patrons can once again check out books, but they cannot browse magazines or newspapers at their leisure in the reading room. Likewise, access to the references section has been suspended. Internet access will, in future, also be limited to 30-minute slots booked in advance.Other than following the basic rule, no mask, no access, Overstrand's libraries will ensure that social distancing is maintained by limiting a patron's time to 30 minutes. For this reason, no leisurely browsing will be allowed. Patrons of Overstrand's libraries are also requested to drop the material they borrowed off in sealed bags (clearly displaying their membership details) in the bins/boxes placed at the entrances to the respective libraries.Material returned in this manner will be "quarantined" until such time as they are deemed fit to return to the shelves.Given that some books may be quarantined, Elna van der Linde, Gansbaai Librarian, advises patrons to visit the online library catalogue accessible via www.overstrand.gov.za to see which books are available. At the bottom of the page, click on Web Links, then click on 'libraries' and SLIMS to request library material. Alternatively, go to wc.slims.gov.za/desktop/desktopwcheplhe. Requests can also be sent via email to the chief librarian of your local library. Details required include library card number, name and surname, identity number, physical address and contact number. The library staff will do their best to collate all books and other library material requested within two days and make arrangements for collection but must caution that some of the material might be in quarantine and, therefore, unavailable.

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

P.O. Box 20, Hermanus 7200
www.overstrand.gov.za

	Telephone	Fax
Hermanus	028 313 8000	028 312 1894
Gansbaai	028 384 8300	028 384 0241
Kleinmond	028 271 8400	028 271 4100
Stanford	028 341 8500	028 341 0445

JUNE 2021

24-hour Emergency 028 313 8000/8111
Fire Brigade 028 312 2400

Bulletin

Official newsletter of the Overstrand Municipality

REHABILITATION OF SLOPE AT GROTTO EAST PARKING AREA UNDERWAY

Having obtained the necessary authorisation, the rehabilitation and repair of the storm-damaged elevated parking area at Grotto East is underway and will be completed by the end of May if all goes according to plan.

Due to the unique characteristics of dune formation, the natural outlet for the Klein River estuary was blocked by the dunes that formed after vehicle access was banned some years ago. When the Klein River estuary filled with water from the upstream catchment, it took a different path of least resistance to breach and the outlet then flowed past the Grotto Bay east parking area. This breach coincided with an extreme offshore storm and spring tide.

As a result of these conditions and the position of the breach right against the man-made parking lot embankment, scour conditions caused a partial collapse of the sea-most bank. This situation was exacerbated during the winter season of 2013, to the extent that the dunes have been cut back to within six meters of the tarred road.

The area that requires rehabilitation is a 160-metre-long curve. The project entails shaping the face of the parking area on the seaward side to a slope of 1:2 vertical to horizontal from the top of the parking lot surface.

The cement rubble mix and large concrete blocks with reinforced material that was used long ago when the parking area was created will be left in place to help prevent further erosion of the embankment.

Once rehabilitation work has been completed, the slope at the parking area will be smoothed over with compacted clay and soil after which it will be planted with appropriate indigenous vegetation, natural to the coastal area.

Although this is a temporary measure until such time as high sea conditions or migration of the estuary mouth to the west again causes erosion and/or further under-cutting of the bottom layers, this option is preferred as it is not a hard engineering option, is quick to implement and not dangerous to the public.

Charel Bruwer of the environmental planning and impact assessment consultants EnviroAfrica (Overberg) has been appointed as Environmental Control Officer to oversee the implementation of the environmental management plan. Concerns, queries and complaints regarding the rehabilitation project can be directed to him on 082 805 0190 between 07:30 and 18:00.

Note that this project has nothing to do with the parking area or the braai area at Grotto East. Should residents have any recommendations or ideas regarding the existing braai facilities and parking area, they should please approach the relevant ward committee.

SECURE YOUR LOAD!

In the interest of road safety, anyone who transports general household waste, garden waste or builder's rubble to a transfer station, drop-off site or landfill must ensure that the load is adequately secured.

In accordance with the municipal by-law on integrated waste management, a person transporting waste through a municipal area must ensure:

- that loose waste on an open vehicle is covered with a tarpaulin or suitable net; and
- that no waste becomes detached, leaks or falls from the vehicle transporting it.

Failure to do so will result in a minimum fine of R1 500.

WASTE DISPOSAL DURING LEVEL 1 LOCKDOWN

All transfers stations and drop-off facilities are open.

Only the Kleinmond transfer station and the drop-off facilities in Hawston, Stanford and Pearly Beach accept small loads of clean builder's rubble. Loads greater than 1 ton or containing contaminated waste greater than 250 mm in size must be disposed of at either the Gansbaai or Karwyderskraal landfill sites.

Operating hours of waste facilities:

HERMANUS transfer station in Mbeki Street (*garden and general waste*) – open weekdays 08:00-18:00, Saturdays 09:00-16:00, and public holidays 09:00-14:00

VOËLKLIP weekend drop-off in 7th Street (household waste, black bags only) – open weekdays 08:00-18:00, Saturdays 09:00-16:00, Sundays 10:00-17:00, and public holidays 09:00-14:00

VOËLKLIP PRAWN FLAT drop-off (*garden refuse only*) – open weekdays 08:00-18:00, Saturdays 09:00-16:00, and public holidays 09:00-14:00

HAWSTON drop-off in Church Street (*builder's rubble, garden and general waste*) – open weekdays 08:00-18:00, Saturdays 09:00-16:00, Sundays 10:00-17:00, and public holidays 09:00-14:00

KLEINMOND transfer station in Main Road (*builder's rubble, garden waste and general household waste*) – open weekdays 07:30-18:00 and Saturdays, Sundays and public holidays 07:30-16:00

BETTY'S BAY drop-off on the R43 between Betties bay and Pringle Bay (*garden waste only*) – open weekdays 08:00-16:00 and Saturdays 08:00-16:00.

STANFORD drop-off in industrial area of Rivier Street (*builder's rubble, garden waste and general household waste*) – open weekdays 08:00-17:00 and Saturdays and public holidays 09:00-14:00

PEARLY BEACH drop-off in Broadway Street (*builder's rubble, garden waste and general household waste*) – open weekdays 08:00-17:00 and Saturdays and public holidays 09:00-14:00

GANSBAAI landfill off Voortekker Street (*builder's rubble, garden waste and general household waste*) – open weekdays 08:00-18:00 and Saturdays and public holidays 08:00-15:00

KARWYDERSKRAAL landfill site (*builder's rubble, chipped garden waste and general household waste only*) – open weekdays 08:00-17:00; closed on weekends. Note that anyone who wishes to make use of the Overberg District Municipality's landfill site at Karwyderskraal must first register with the ODM as a site user. Unless your name appears on the database, you will not be allowed to dispose of any waste, even if you show up at the landfill site for the first time. Registration forms are available from Ingrid Marti at imarti@odm.org.za or at the Karwyderskraal weighbridge office.

KEEP YOUR DOG ON A LEASH: IT'S THE LAW.

In accordance with the municipal by-law, dogs in public places must be kept on a leash and be under control of the person holding the leash at all times.

Allowing a dog in a public place without it being on a leash and under control of a person will result in a fine or impoundment.

People who walk their dogs must also keep a bag handy to pick up their dog's droppings and should observe all rules and regulations pertaining to Blue Flag beaches and sanctuaries as and when applicable.

Any contravention of the by-law can be reported to Law Enforcement at 028 313 8996 or call the 24-hour control room on 028 313 8980. Alternatively, make a note of the transgressor's address and email the details to enquiries@overstrand.gov.za.

WELCOME TO THE HERMANUS CLIFF PATH

- Place all litter, including cigarette butts, in the bins
- All dogs must be leashed
- Dog walkers must pick up after their dogs
- Municipal by-laws will be enforced.

Enjoy the cliff path experience!

CASTLE BEACH A LITTLE SAFER, THANKS TO PINK BUOY

Present at the installation of the pink buoy at Castle Beach were Pearly Beach Conservancy's chairperson, Susanne Fuchs, Overstrand Executive Mayor, Dudley Coetzee, Gansbaai's environmental officer, Benjamin Kondokter, Overstrand's Blue Flag coordinator, Lauren Rainbird, the Mayor's Mayoress, Shirley Coetzee, and members of the Pearly Beach Conservancy – Charleen Brunke, Elrina Versfeld, Anke Henrici and Gerald Henrici.

All too often, visitors along our coast find themselves in trouble because they did not take heed of warnings against riptides that make bathing extremely dangerous.

As a counter measure, and in an attempt to ensure the safety of those who brave the waters to rescue someone in peril, the NSRI are affixing so-called "pink buoys" along the coast.

These devices serve a dual purpose: They act as a flotation device that can be thrown to someone in distress and, given their bright pink colour, they serve as a marker that can easily be spotted in a rescue attempt.

Recently, such a pink rescue buoy was affixed to a pole at Pearly Beach near Gansbaai thanks to the Pearly Beach Conservancy and the kind assistance of Tom Brooks-Simon and the crew who mans the NSRI Hermanus Station.

Unfortunately, several incidences have been reported where these installations have either been vandalised or where the rescue buoys have been stolen.

This unfortunate state of affairs led Overstrand Mayor, Dudley Coetzee, to appeal to all beachgoers to please report any abuse of the rescue buoys and to help ensure that they remain where they belong – i.e. mounted to a pole along a boardwalk or near a bathing spot.

If you see a pink rescue buoy anywhere else than mounted on a pole, please be sure to alert the NSRI on 082 990 5967 (Hermanus) or 082 990 5952 (Cape Agulhas).

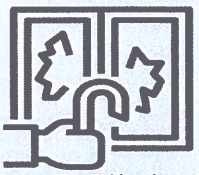
Remember, a stolen pink buoy equates a stolen life.

Each pink buoy displays its location number, the NSRI's national emergency number (112) and instructions on how it should be used.

Note that the NSRI strongly advises against untrained well-doers attempting to rescue bathers in distress. Rather call in the professionals (i.e. the NSRI) or call Overstrand Municipality's 24-hour emergency number 028 312 2400.

The Mayor emphasised that the pink buoy project needs the support of the community in which they are placed. "If the community takes ownership of the project, the pink buoys will only be removed from their holder in an emergency and will be replaced afterwards," he said.

THEFT, VANDALISM CAUSE FOR CONCERN: WHY DESTROY SPORTS FACILITIES?



Overstrand Municipality is doing its utmost to ensure our communities have access to decent sporting facilities, yet it has to spend thousands every year on repairing and replacing vandalised property.

The recent vandalising of the tennis courts in Mount Pleasant serves as a case in point: The thieves not only made off with the fence and poles, they took it upon themselves to smash the roof, windows and doors and to steal everything from plugs to fittings.

On top of that, they also went full-out to vandalise all toilets, taps and basins.

Given that providing recreational facilities is an unfunded mandate, Overstrand Municipality calls upon all sports codes to help ensure that their facilities are protected.

Acts of criminality can be reported to 028 313 8980 (Overstrand Safety and Security) or the control room at 028 313 8000/8111.

A BREATHER FOR HEAVILY USED SPORTS FIELDS

In an attempt to improve the quality of sports fields' playing surfaces, a regular aeration programme has been instituted by Overstrand Municipality to ensure that soil compaction caused by frequent foot traffic is alleviated.

This decision followed on extensive compaction tests conducted at sport fields in Kleinmond, Hawston, Mt Pleasant, Zwelihle, Masakhane, Blompark, Pearly Beach and Stanford as well as at the Spaces for Sports fields in Gansbaai.

Aerating is considered the ultimate treatment for sports fields.

Regular trampling results in hardened and compacted soil that acts as a barrier to root penetration due to a lack of oxygen. If the soil is aerated regularly, though, moisture and nutrients can penetrate the soil much better, thereby enabling the establishment of deeper and healthier root systems that can endure heavily used playing surfaces.

OVERSTRAND

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STANFORD ADMINISTRATION

Tuesday: North of De Bruyn Street • **Thursday:** South of De Bruyn Street

KLEINMOND ADMINISTRATION

Monday: Rooi Els, Kleinmond Sea Avenues, Kleinmond Mountain Avenues, Klein Berlyn, Heuningkloof • **Tuesday:** Proteadorp, Overhills, Mountain View, Extension 6, Palmiet, Sunny Seas • **Wednesday:** Betty's Bay, Mooiuitsig • **Thursday:** Pringle Bay.

DAYS REMAINS THE SAME REGARDLESS OF PUBLIC HOLIDAYS.

Overstrand Municipality
April 1 at 8:14 AM ·

Last chance to comment on the draft by-law for INTEGRATED WASTE MANAGEMENT.

The closing date for comments is 16 April 2021.

Stakeholders are invited to submit comments for attention Craig Mitchell (cmitchell@overstrand.gov.za).

COPIES OF THIS DOCUMENT CAN BE VIEWED:
- At all public libraries within the municipality;
- All offices of the Area Managers in Gansbaai, Stanford, Hermanus and Kleinmond;
- On the municipal website at www.overstrand.gov.za click Documents, click on Draft By-laws

Overstrand Municipality
February 24 ·

Overstrand Municipality calls for comment on the draft INTEGRATED WASTE MANAGEMENT by-law.

The deadline for commenting on the proposed amendment is on or before 16 April 2021.

Submit representations in connection with the proposed by-law for attention Craig Mitchell (cmitchell@overstrand.gov.za).

The INTEGRATED WASTE MANAGEMENT BY-LAW review (Feb 2021) is available for perusal during office hours at the offices of the Area Managers in Gansbaai, Stanford, Hermanus and Kleinmond; all public libraries in the Overstrand; the municipality's corporate head office in Hermanus and on the municipal website at www.overstrand.gov.za click Documents, click on Draft By-laws or https://www.overstrand.gov.za/.../bylaws/draft-by-laws .