



PORTFOLIO COMMITTEE MEETING

Local Economic Development

A G E N D A

DATE : 1 AUGUST 2023
VENUE : BANQUETING HALL,
CIVIC CENTRE,
HERMANUS
TIME : 14:00

OVERSTRAND MUNICIPALITY

Office of the Municipal
Manager
Municipal Offices
HERMANUS

24 July 2023

NOTICE TO THE MEMBERS OF THE LOCAL ECONOMIC DEVELOPMENT PORTFOLIO

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **LOCAL ECONOMIC DEVELOPMENT PORTFOLIO COMMITTEE** will be held in the **Banqueting Hall, Civic Centre, HERMANUS**, on **1 AUGUST 2023 AT 14:00**, to consider the items set out in the attached agenda.

**D O'NEILL
MUNICIPAL MANAGER**

AGENDA/...

PORTFOLIO COMMITTEE :

LOCAL ECONOMIC DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald D Coetzee, Cllrs R Nutt,
R Dees and B Nombula**

LOCAL ECONOMIC DEVELOPMENT PORTFOLIO COMMITTEE

1 August 2023

I N D E X

ITEM

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NUMBER

OPENING AND WELCOME

APPLICATIONS FOR LEAVE OF ABSENCE

CONFIRMATION OF MINUTES

STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE
CHAIRPERSON

1. EPWP CONSOLIDATED REPORT – 2022/2023

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**AGENDA of the
Portfolio Committee: Local Economic Development
1 August 2023
(Also the agenda for the Mayoral Committee Meeting: 16 August 2023)**

OPENING

APPLICATIONS FOR LEAVE OF ABSENCE

CONFIRMATION OF MINUTES

Minutes of Local Economic Development Portfolio Committee meeting 6 June 2023
(Attached under separate cover)

**STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE
CHAIRPERSON**

**AGENDA of the
Portfolio Committee Meeting : Local Economic Development
01 August 2023
(Also the agenda for the Mayoral Committee : 16 August 2023)**

**1.
EPWP CONSOLIDATED REPORT – 2022/2023**

**S Madikane
19 July 2023**

Director : Local Economic Development

(028) 313 8949

1. Executive Summary

The purpose of the report is to provide Council with progress and Service Delivery of the EPWP programme. The programme is at its final year of Phase 4, and the municipality has participated since inception and the programme has grown since.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Economic, Social Development and Tourism.

3. Compliance with Strategic Priority

Promotion of Economic and Social Development.

4. Delegated Authority

None

5. Legal Requirements

Conditional Grant Agreement.

6. Background/Discussion/Evaluation/Conclusion

The Extended Public Works Programme (EPWP) has been in existence for 19 years and is currently in its last year of Phase 4, meaning that the municipality has participated for 20 years in the programme. For the programme to function well, the municipality had to adhere to strict conditional grant rules (signed by the MM) and the content of both the Protocol Agreement (signed by the Mayor) in terms of targets to be met and strict reporting. The programme's success is based on the ability to report, and budget spend. The programme according to stats, has been a success.

Discussion

Should Phase 5 be confirmed the municipality will have to develop a new approach to the implementation of the programme and the suggested mode will be labour intensive practice (80%) and admin (20%). A proposal will be

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presented to the Portfolio Committee in March 2024 after all internal consultations have been exhausted.

7. Financial Implications

Municipal Budget considerations.
Grant Funding Implementation.

8. Staff Implications

Current staff compliment.

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: EPWP consolidated report

RECOMMENDATION TO THE COUNCIL:

1. that the report **be noted**; and
2. that Council deliberate on the new proposal in **March 2024**.

RESPONSIBLE OFFICIAL :

N LIWANI

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY



June Report



June 2023

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Introduction

The Expanded Public Works Programme (EPWP) focuses on skills development and providing work opportunities. It is one of the important ways the Government is working to reduce the levels of poverty and unemployment in the province. It does this through: providing poverty and income relief by creating temporary work opportunities for the unskilled, unemployed, poor and vulnerable (including the disabled). Since its inception, the EPWP has generated over 8 million employment opportunities.

The Overstrand in comparison to other municipalities through its outstanding report receives more grant money than other municipalities and the highest number of work opportunities and Full time Equivalent targets.

District Performance

<u>Municipality</u>	<u>Number of projects</u>	<u>Work Opportunities</u>		<u>% Achieved</u>	<u>Full Time Equivalent</u>		<u>% Achieved</u>
		<u>Target</u>	<u>Achieved</u>		<u>Target</u>	<u>Achieved</u>	
<u>Overberg DM</u>	21	172	246	143%	75	60	80%
<u>Cape Agulhas</u>	34	584	515	88%	105	118	112%
<u>Overstrand</u>	95	1 049	1 316	125%	254	350	138%
<u>Swellendam</u>	30	355	311	88%	73	79	108%
<u>Theewaterskloof</u>	50	321	562	175%	120	129	108%
<u>Totals</u>	230	2 481	2 950	119%	627	736	117%

Sector Performance:

<u>Municipality</u>	<u>WO EAC Target</u>	<u>WO EAC Performance Target</u>	<u>WO Social Target</u>	<u>WO Social Performance</u>	<u>WO infra. Target</u>	<u>WO Infra. Performance</u>
<u>Overberg DM</u>	88	118 (134%)	86	83 (97%)	42	42 (100%)
<u>Cape Agulhas</u>	497	406 (82%)	29	59 (203%)	58	50 (86%)
<u>Overstrand</u>	712	851 (120 %)	220	345 (157%)	117	120 (103%)
<u>Swellendam</u>	265	157 (59%)	27	42 (156%)	63	112 (178%)
<u>Theewaterskloof</u>	90	352 (391%)	90	49 (54%)	141	161 (114%)
<u>Totals</u>	1 652	1 884 (114%)	452	578 (128%)	421	485 (115%)

Target Group Performance:

<u>Municipality</u>	<u>Women Target</u>	<u>Performance on Women Employment</u>	<u>Youth Target</u>	<u>Performance on Youth Employment</u>	<u>PwD Target</u>	<u>Performance on PwDs Employment</u>
<u>Overberg DM</u>	60%	133 (54%)	55%	170(69%)	2%	5(2%)
<u>Cape Agulhas</u>		276(54%)		328(64%)		2(0,4%)
<u>Overstrand</u>		557(42%)		869(66%)		7(0,5%)

EPWP Report

Swellendam		123(40%)		201(65%)		5(1,6%)
Theewaterskloof		248(44%)		432(77%)		5(0,9%)
Totals		1 337/2 950 (45%)		2 000/2 950 (68%)		24/2 950 (0,8%)

Phase 4 Performance:

2019 - 2024	MUNICIPALITY	WO TARGET	WO ACHIEVED	VARIANCE/SHORFALL	WO ACHIEVED IN %
OVERBERG DISTRICT	Cape Agulhas	2,849	2 418	431	85
	Overberg District	878	1 078	+200	123
	Overstrand	5,144	4 718	426	92
	Swellendam	1,739	1 453	286	84
	Theewaterskloof	1,594	1 748	+154	110
GRAND TOTAL		12,204	11 415	789	94

2019 - 2024	MUNICIPALITY	FTE TARGET	FTE ACHIEVED	VARIANCE/SHORFALL	FTE ACHIEVED IN %
OVERBERG DISTRICT	Cape Agulhas	511	591	+80	116
	Overberg District	370	176	194	48
	Overstrand	1 252	1 184	68	95
	Swellendam	357	387	+30	108
	Theewaterskloof	595	491	104	83
GRAND TOTAL		3 085	2 829	256	92

Unemployment Database

The database consists of different categories of job seekers ranging from graduates, grade 12, and skilled and unskilled personnel. The database is constantly updated to ascertain and keep a credible unemployment database, for all positions where a participant resigns or there is a need for a worker the database is used to replace or gain opportunities.

The table below is the summary of walk-ins in relation to the unemployment database.

Table 1: database stats

UNEMPLOYMENT DATABASE	Quarter 4		
	April	May	June
Job Seekers	169	197	183
Verifications	25	17	57
Recruitment	10	15	120
Captured Forms	282	350	149

Expenditure report on the Grant

A yearly approved EPWP Business Plan on grant-funded projects budget. The grant has provided 68 work opportunity and 31,5 full-time equivalents.

- May Financial Expenditure Report **All** three (3) Tranches transferred to the municipality = R 2593 000,
- Expenditure at the end of June 2023 was at 100% spent.

Monthly Report as per the Division of Revenue Act														
Municipality Name													WC032 Overstrand	
Budget Allocation for 2022-23 FY	R	2 593 000												
Accumulated Expenditure	R	2 593 000												
Available Balance	R	-												
													Financial Year 2022/23	
													Month End Jun-23	
Financial Accounting for Grant Funds Received and Expended														
	July	August	September	October	November	December	January	February	March	April	May	June	Total	
Received Prior Months (Current Financial Year)	R	-	R	649 000	R	649 000	R	649 000	R	1 816 000	R	1 816 000	R	2 593 000
Received in the Current Month		R	649 000		R	649 000		R	649 000		R	649 000		R
Total EPWP funds Received	R	-	R	649 000	R	649 000	R	1 816 000	R	1 816 000	R	1 816 000	R	2 593 000
Spent Prior Months (Current Financial year)		R	118 278	R	369 246	R	606 500	R	932 238	R	1 174 464	R	1 403 397	R
Spent in the Current Month	R	-	R	118 278	R	250 968	R	237 254	R	325 738	R	242 226	R	228 933
Compensation of Employees		R	118 278		R	250 968		R	237 254		R	325 738		R
Goods and Services														
Machinery and Equipment														
Accumulated EPWP Expenditure	R	-	R	118 278	R	369 246	R	606 500	R	932 238	R	1 174 464	R	1 403 397
Total EPWP funds Received and Not Spent	R	-	R	530 722	R	279 754	R	42 500	R	883 762	R	641 536	R	412 603
Expenditure as % of received amount		0%	18%	57%	93%	51%	65%	77%	63%	74%	82%	92%	100%	
Funds Currently Committed but Not Spent														
Scheduled Transfers Withheld														
Expenditure on Approved Rollover														
Approved Rollover	July	August	September	October	November	December	January	February	March	April	May	June	Total	
R	-	R	-	R	-	R	-	R	-	R	-	R	-	
Compensation of Employees														
Goods and Services														
Machinery and Equipment														
Comments:														
(Print Name Below)														
DGI O'Neill														
Certify that this report is correct and that this report has been submitted electronically as required														
Signed <i>Dean O'Neill</i>														
The Accounting Officer or Delegate certify that the above information is correct														
Dated 14 July 2023														

F. J. J. J. 14/07/2023

Site Visits

Site visits, which often a day or two, are part of the quality evaluation process. Usually, they involve Regional Coordinator and EPWP Administrator, who go to the sites that are being reviewed and re the projects under review as part of the assessment, audit, accreditation, and external quality monitoring process.

The purposes of site visits include observing facilities, interacting with participants in the assigned duties, accessing documentation, scrutinizing tangible evidence of participants' achievements, safety checks, and checking the veracity of self-assessment statements.

Project name	Project no.	Work opportunities	Area	Funding	Sector	Participants Comments	Regional Coordinators observations	Recommendations
Community Liaison	123904-EPWPRS	5	Hermanus	Grant	Social	Satisfied and happy with the opportunity. More money, if possible.	The filling is good!! Participants received a copy of their contracts, Pay Slips are only given to the Participants on request, Not exactly clear what is expected from them (Hawston), Management of the project seems to be good.	It is a Ministerial requirement that Pay Slips must be given to the Participants, To provide the Participants with municipal identification clothes or badges, and To make sure that the COIDA Payment is up to date.
Marine and Coastal Monitoring	123845-EPWPRS	5	Kleinmond	Grant	Environmental & Culture	Municipality to continue funding the participants in new financial year, Want to do municipal bylaw course, To become Field Rangers, To maybe increase the daily wage. More money will be welcomed.	It is a good project with regards to the development of the participants, Participants received a copy of their contracts, Participants are very enthusiastic about what they do, Consider the possibility to follow a career in this direction, Need assistance (financially) to follow their dreams.	To consider rolling out the project in the new financial year again, Look at ways to support participants to get a qualification in Law Enforcement, Consider paying them more, Look at the comments of the Participants and try to address them, and Make sure that the COIDA Payment is up to date.
Socio Economic Support	123840-EPWPRS	8	Hermanus, Kleinmond, Hawston, Gansbaai and Stanford	Grant	Social	Need raincoats, gloves, etc. Seek direction - Need more clarity on what is expected from them, Need information on Informal Regulation Trade, Safety issues to look at, Need Boots & Gloves when visiting farms, Need some identification; they are happy with the opportunity they got, but more money will be welcomed, Is a good opportunity where one get	Filing is good and already reached all the targets, except for Infrastructure Sector, Teamwork at the LED Office is good/commendable, The municipality is innovative in creating various sorts of projects that other municipalities can copy.	Please look at the comments of the participants and try to address it. Pay Slips to be provided at all times as per the Ministerial Determination, To make sure that the COIDA payment is up to date.

Capacity Building

Inductions were conducted on the programme to provide the User Departments with new and current issues in the delivery of the projects. This was also to give them background and a clear understanding of the EPWP Programme.

The engagements were held at the following venues:

Kleinmond 17th of May (Kleinmond Library)

- Nine officials (managers/Supervisors) attended the session at Kleinmond.

Gansbaai 18th of May (Gansbaai Committee Room)

- Seven officials (Managers/Supervisors) attended the session at Gansbaai.

Hermanus 19th of May (Municipal Auditorium)

- Twenty-Six officials (Mangers/Supervisors) attended the session at Hermanus.

All documentations regarding the Workshop are available upon request.



Kleinmond Supervisor and Manager Induction



Gansbaai Supervisor and Manager Induction



Hermanus Supervisor and Manager Induction

Success Stories

14 EPWP Participants training for Peace Officer Certificate Chrysalis Academy
28 EPWP Participants got permanent jobs, 20 Overstrand and 8 Private Sector
Protection Services has given great opportunity to 114 EPWP participants a fixed term contract of 3 years