

**AGENDA of the
Portfolio Committee: Community Services
16 September 2025
(Also the agenda for the Mayoral Committee Meeting: 23 September 2025)**

**2.
MAYORAL CUP, OVERSTRAND SPORT AND DEVELOPMENT CALENDER:
2025/2026**

**A Stali
22 August 2025**

Sport & Recreation Coordinator

(028) 313 5030

1. Executive Summary

To inform Council of the activities contained in the Mayoral Cup Competition, Overstrand Sport and Recreation Calendar 2025/2026 financial year. It also important to note that each activity has its unique detailed business plan (with costs) compiled during planning phase.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Community Services
Department: Sports and recreation

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Creation and maintenance of a safe and healthy environment
The encouragement of structured community participation in the matters of the municipality
Promotion of tourism, economic and social development

4. Delegated Authority

Executive Mayor

5. Legal Requirements

The Constitution of South Africa, 1996
National Sport and Recreation Act No. 18 of 2007
National Sport and Recreation Plan
Local Government: Municipal Finance Management, Act No. 53 of 2003

6. Background/Discussion/Evaluation/Conclusion

Background

The Department of Sport and Development has a responsibility to assist Federations or Art groups in developing of their relevant activities through mass participation programmes and inclusive events. A series of significant events have been hosted in the past and local Arts and sport structures have been

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assisted with transport in an attempt to ensure that Overstrand Municipality is represented. The profiles of local clubs are generally poor, therefore, to run any successful, inclusive event requires assistance in terms of transport to the venue.

This financial year we welcome the return of Overstrand Sport Festival as known as Mayoral Cup. Mayoral Cup is a very popular event in the calendar of Overstrand sports due to its competitive nature and inclusiveness. The tournament is hosted during the pre-season to assist club preparation for the next coming season

The detailed Business Plan for Mayoral Cup is attached as **Annexure A**, Overstrand Sport and Development Calendar is attached as **Annexure B**.

The objectives of these tournaments are as follows:

- To showcase the sport talents of the Overstrand Municipality and to determine on an annual basis the Overstrand municipality champions from the major sporting codes, namely soccer, rugby, cricket and netball.
- To encourage participation in sport in Overstrand area.
- To promote sport as a healthy alternative to a sedentary lifestyle that could encourage criminal activities and other social ills.
- To promote social cohesion between the various areas and population groups in Overstrand.
- To create opportunities for local clubs to compete against each other.
- To preserve our culture through cultural activities.
- To promote optimal usage of municipal sport facilities across the region.

Discussion

The sports codes that are involved in the Mayoral Cup are namely:

- Soccer (males/females)
- Soccer (legends)
- Rugby
- Netball
- Cricket

An inclusive Local Organising Committees (LOC) is established based on the type of event to be hosted and LOC is responsible for co-ordination of the event and it involves knowledgeable individuals for different codes. The Sport Coordinator of Overstrand Municipality acts as convenor of the mentioned Local Organising Committee. Some events are hosted in conjunction with Provincial Department of Cultural Affairs and Sport and various Federations

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7. Financial Implications

Source of Funding eg. Capital/Operating Budget Provisions

Unique Key	: 20240627096074
Item Description	: ContrServ: Sport and Recreation
Budget Provision 2025/2026	: R270 000.00
Spent to Date/Committed	: R670.00
Balance Available	: R269 330.00
Funds Required (For Mayoral Cup)	: R127 050.00

On the implementation of Mayoral Cup Competition, Overstrand Sport and Recreation Calendar 2025/2026 the Department of Sport and Development will adhere to procedures and procurement processes as prescribed in the Overstrand Municipality: Supply Chain Management Policy (2025).

8. Staff Implications

Arrangements are made with various departments within Community Services to assist with human resource (that include both permanent staff and temporary workers) depending on the size of the event and the needs of the event. Staff required assist with logistics (transportation of branding and equipment), including cleaning of ablution facilities.

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Mayoral Cup Business Plan 2025/2026

Annexure B: Overstrand Sport and Development Business Plan 2025/2026

RECOMMENDATION:

that the Mayoral Cup Competition and the Sport and Development Calendar 2025/2026 **be noted**.

RESPONSIBLE OFFICIAL :

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TARGET DATE FOR IMPLEMENTATION :

1 OCTOBER 2025

ANNEXURE A



OVERSTRAND MAYORS CUP (SPORT FESTIVAL)

Overstrand Municipality

2025/2026

PROJECT PLAN

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1. Aims and Objectives of the tournament

1. To promote participation in different sport and Recreation activities.
2. Using sport, recreation and music as a tool to prevent crime.
3. To promote social cohesion in Overstrand Municipality.
4. To present an opportunity for local clubs (and local participants) to compete against each other.
5. To give an opportunity to local arts groups and DJs to showcase their talent.

2. Concept

The Mayors Cup (also known as Overstrand Sport Festival) is an event that has long history in Overstrand area since 2009. The event is proposed to take place during Easter Weekend 2026. This high-profile event will provide an opportunity for youth in different sport codes to showcase their talent. The applicable sports codes are Rugby, Soccer, and Netball and Cricket.

Top teams from different codes will compete against each other during the finals that will take place at Hawston Sports Complex. All teams will have to play pre-liminary matches to qualify for the final.

The Local Organizing Committee (LOC), which is formed by individuals from various sport structures will be responsible for the organizing and implementing of the event. Each LOC member will be responsible for specific tasks as determined by relevant structures involved under the guidance of the event coordinator. The squads will represent their areas which they come from not clubs which they coming from, this is direct reference to soccer.

Winners of the competition will be presented with Prize money, trophies and gold medals and runners up will receive silver medals. Recognition will be awarded to individuals who had excellent performance during the tournament, e.g Player of the tournament, Referee trophies etc. All these recognitions will be handed over by Executive Mayor of Overstrand Municipality (with his chosen team)

3. Format of the Activities

3.1. Soccer: *Male teams* (with possible inclusion of ladies' soccer teams)

- 8 X Teams from LFAs and may also include 2 x ladies soccer teams
- Straight knockout system will apply.
- There will be no extra time on the tie, but straight to penalty spot kick.

3.2. Rugby

- 6 x teams (Black Leaves RC, Universals RC, Atlantics RC, Black birds RC, Hawston RC and Kleinmond RC
- Pool A and Pool B
- Both Group A and B will play round robin system
- The two teams per group that accumulated the most points will qualify to play in the semi- finals during the Whale Festival weekend.

3.3. Netball

- 8 x Teams
- Teams divided into two pools (group A & B)
- The two teams from each group will play cross semi-final (number 1 of each group will play number two of each group)
- The winners of semi-finals will battle it out in the final.

3.4. Cricket

- 4 x Teams (Kleinmond, Hawston, Hermanus and Gansbaai)
- A T-20 format will be used to determine the team that goes to the final

Recommendation:

From past experiences where 8 teams per code are playing in one venue is that these matches tend to be time consuming, therefore it is advisable to play some pre-liminary matches before the Easter Weekend in order to determine 4 teams that will play semi- finals and finals.

4. Event details:

- Date:
- Venue: HAWSTON SPORT COMPLEX
- Time: 08:00 -17:00
- Proposed program will be attached per annexure A.
- Codes to partake will be listed per annexure B
- The Local Organizing Committees (LOC's) will be listed by annexure C

5. Hospitality**5.1. Catering:**

Catering will be done according to the number of invited guests (VIP list), which includes the Local Organizing Committee, volunteers and the number of players participating in the finals.

- ± 40 x L.O.C and Match officials
- ± 220 x Participants and volunteers (20)

5.2. Invited Guests:

Expected number of special guests: **Maximum (20)** guests which include:

- The Executive Mayor of Overstrand Municipality,
- Overstrand Council,
- Mayor's guests,
- Director of Community Services,
- Presidents of all relevant structures in Overstrand,

- Regional representatives of various sport structures and
- Representatives from other government spheres

5.3. Stalls

Local vendors will be given opportunity to sell food, refreshments and other items that are needed during sports events (that will also include local clubs and arts groups who wants to fundraise)

6. Transport arrangements

- It is the responsibility of the organizer to make arrangement for transportation of participants
- Overstrand Municipality will make necessary arrangements for the participants to be transported to the venue and back to their respective residential areas.

7. Safety Measures/Plans and Crowd management

- The LOC values the safety of those who will attend these two-phase events, and the Municipality commit in ensuring maximum safety of participants and spectators.
- With the expected huge numbers of all four sports codes, it is important that a lot of emphasis be put on security of spectators and all-important guests.

7.1. The safety of all attendees depends on the following role players, namely:

- Overstrand Law enforcement
- SAPS
- Overstrand Traffic
- Overstrand Disaster Management
- Paramedics (standby ambulance/first aid)
- LOC volunteers and Neighborhood Watch

Triangle meeting engagements will determine the resource allocation on the venue

7.2. The expected primary key responsibilities of these role players namely:

- Visible policing/foot patrols.
- Searching at the gate for any dangerous weapons and liquor.
- Crowd management/control.
- Arrest in respect of people who commit criminal acts.
- Attending and assessing injuries and referrals where necessary.

The emergency and evacuation plan for both phases (sports and musical) of the event will be attached as per **annexure D**

Public Liability Insurance will also be attached as per **annexure E**

8. Marketing Strategy

8.1. Internally

- Intensifying our campaigns for this event via Overstrand Municipality social media page will also act as an important source of information for those who prefer social media.
- Via Overstrand tourism platform
- E-mail will be the most effective tool to share information with our staff members about the developments to the final events and also the outcome of the event.

8.2. Externally

- Through our sports structures or teams that are taking part in this event will be requested to pass messages to their supporters in their local communities to support them. Local Football Associations will also be used as a communication channel.

8.3. Posters

- Posters will be printed and mounted on poles of the main streets of each community and some affixed on the notice boards of club houses and libraries where target audiences normally go.

9. Estimated Budget

1. SUMMARY

The budget for this event is estimated at **R129'050.00** and will be used to purchase the following items: trophies, medal, refreshments and payment of service providers; paramedics, catering, referees, umpires, transport, toilets (if a need arises) , professional photographer, Sound System, marketing, and advertising etc

OVERSTRAND MAYORS CUP (SPORT FESTIVAL) 2025/2026**VENUE: HAWSTON SPORTS COMPLEX****DATE:****PROGRAM****MC:**

1. Team Arrival	08:00
2. Team registration	08:30
3. National Anthem:	09:00
4. Welcoming:	09:05
5. Official Opening: Executive Mayor:	09:10
6. Games (please see the match schedule): MC	09:30
7. Vote of Thanks:	15:15
8. Prize Giving:	15:20
9. Event end	15:40

MATCH SCHEDULE

CODE	VENUE	START TIME	FINISH TIME
SOCCER 1 ST SEMI-FINAL	Soccer field	09:30	11:05
RUGBY 1 ST SEMI-FINAL	Rugby field	09:30	10:55
NETBALL SEMI-FINAL	Netball Courts	10:00	10:50
NETBALL 2 ND SEMI FINAL	Netball Courts	11:20	12: 10
SOCCER 2 ND SEMI-FINAL	Soccer field	11:15	12:50
RUGBY 2 ND SEMI-FINAL	Rugby field	11:00	12:25
NETBALL FINAL	Netball Court	13:00	13:50
RUGY FINAL	Rugby field	13:20	14:45
SOCCER FINAL	Soccer Field	13:30	15:00

CLUBS AND LOCAL FOOTBALL ASSOCIATION INVOLVED

Code	Structure	Total number
Soccer	• Gansbaai/Stanford Local Football Association	3
	• Hermanus Local Football Association	2

Code	Structure	Total number
	<ul style="list-style-type: none"> • Zwelihle Local Football Association • Kleinmond Local Football Association • Ladies Soccer Teams(possible) 	2 1 2
Rugby	<ul style="list-style-type: none"> • Hawston Rugby Club (Hawston) • Antlantic Rugby Club (Mt Pleasant) • Kleinmond Rugby Club (Kleinmond) • Black Birds Rugby Club (Farm) • Universals Rugby Club (Stanford) • Black Leaves Rugby Club (Gansbaai) 	1 1 1 1 1 1
Netball	<ul style="list-style-type: none"> • Ikamvalethu Netball Club • Mt Pleasant Netball Club • Sea Stars Netball Club • Hermunus Netball Club • Shooting Stars Netball Club • Kleinmond Netball Club • Overhills Netball Club • Hawston Netball Club • Masakhane Netball Club • Stanford Netball Club 	1 1 1 1 1 1 1 1 1 1

PROJECT CO-ORDINATION TEAM

Name & Surname	Organization	Task	Contact	E-mail
Ayanda Stali	Sport & Recreation	Event Manager	0834262826 0283135030	astali@overstrand.gov.za
Brine Nofotyo	Sport & Recreation, DCAS	Project Co-ordinator/ Logistics	0835216447	nnofotyo@gmail.com

1. Soccer Conveners

Name & Surname	Organization	Task	Contact	E-mail
		Code Convener		
		Code Convener		
		Code Convener		

2. Rugby Conveners

Name & Surname	Organization	Task	Contact	E-mail
		Code Convener		
		Code Convener		

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4. Netball Conveners

Name & Surname	Organization	Organization	Contact	E-mail
		Code Convener		
		Code Convener		

A 10/13

OVERSTRAND SPORT FESTIVAL PRELIMS FIXTURES 2024

GROUP A:	
OVERSTAND SPORT FESTIVAL AND MUSIC 2025/2026	
DATE:	VENUE:
NAME OF THE TEAM	NAME OF THE TEAM
	VS
	VS

GROUP A:	
DATE:	VENUE:
NAME OF THE TEAM	NAME OF THE TEAM
	VS
	VS

GROUP A:	
DATE:	VENUE:
NAME OF THE TEAM	NAME OF THE TEAM
	VS
	VS

GROUP B FIXTURES

GROUP B:	
DATE:	VENUE:
NAME OF THE TEAM	NAME OF THE TEAM
	VS
	VS
	VS

A 11/13



CRITERIA / RULES FOR MAYORS CUP (SPORT FESTIVAL)

- 1) Participating club/s **Must** come from the LOCAL structures (must be local residents).
- 2) The clubs that will participate will be provided by their LFAs (in case of football)
- 3) Participating club/s **Must** be participating at the same level of their leagues (e.g LFA league, regional league in case of netball), this is done to ensure that teams participate in a fair manner particularly in soccer.
- 4) Qualifying team/s **Must** take responsibility to attend meetings of the Overstrand Sports and Music festival.
- 5) No player will play without proper ID card (football) and the card must be latest card.
- 6) In case of ladies if there is no cards, ID book **Must** be presented for verification.
- 7) The team/s that host **Must** ensure that facilities are prepared for the event and also do promotion of the event in their respective areas.
- 8) Teams are expected to be at the venue 30 minutes before the games starts.
- 9) No participant/s will be allowed under the influence or smelling alcohol.
- 10) All teams **Must** foster the spirit of fair Play throughout this event and respect the decision/s of the match officials. **Referee's decision is final.**
- 11) **No** staging of protest/s during the matches will be allowed.
- 12) Any club/s that stage the protest on matches will be disqualified.

I, from (club name).....

Hereby confirm that my club will abide by the rules as outlined above and I will take reasonable steps to ensure that we don't bring the name of this tournament into disrepute.

.....
SIGNATURE

.....
DATE

Project Plan was compiled by: In consultation with local structures: soccer, cricket, rugby, and netball.

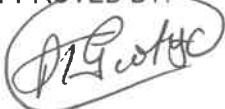
AYANDA STALI



SPORT CO-ORDINATOR

26/08 2025

APPROVED BY:



TA GCOTYELWA 26/08 2025

**MANAGER: INTEGRATED HUMAN SETTLEMENTS AND DEVELOPMENT
DELEGATED AUTHORITY FOR COMMUNITY SERVICES**

COST ESTIMATE FOR 2025 -2026				
NO	ITEM DISCRIPTION	QTY	UNITY PRICE	TOTAL AMOUNT
1	SOCCER: MEN FIRST PRIZE	1	R6 000,00	R6 000,00
2	SOCCER: MEN 2ND PRIZE	1	R4 000,00	R4 000,00
3	MALE: BEST PLAYER TROPHY	1	R400,00	R400,00
4	RUGBY: FIRST PRIZE	1	R6 000,00	R6 000,00
5	RUGBY: 2ND PRIZE	1	R4 000,00	R4 000,00
6	RUGBY: BEST PLAYER TROPHY	1	R400,00	R400,00
7	CRICKET: FIRST PRIZE	1	R6 000,00	R6 000,00
8	CRICKET: 2ND PRIZE	1	R4 000,00	R4 000,00
9	CRICKET: BEST PLAYER TROPHY	1	R400,00	R400,00
10	NETBAL: FIRST PRIZE	1	R5 500,00	R5 500,00
11	NETBAL: 2ND PRIZE	1	R3 000,00	R3 000,00
12	NETBAL: 3RD PRIZE	1	R1 500,00	R1 500,00
13	NETBAL: BEST PLAYER TROPHY	1	R400,00	R400,00
14	LEGENDS: FIRST PRIZE	1	R3 000,00	R3 000,00
15	LEGENDS: 2ND PRIZE	1	R2 000,00	R2 000,00
16	MAIN TROPHY: LEGENDS	1	R900,00	R900,00
17	FEMALE SOCCER 1ST PLACE	1	R3 000,00	R3 000,00
18	FEMALE SOCCER 2ND PLACE	1	R2 000,00	R2 000,00
19	TRANSPORT	1	R25 000,00	R25 000,00
20	PARTICIPANTS FOOD	250	R45,00	R11 250,00
21	VIP:LUNCH	40	R60,00	R2 400,00
22	PARAMEDICS	1	R6 500,00	R6 500,00
23	ADVERTISING	1	R3 000,00	R3 000,00
24	PHOTOGRAPHER	1	R8 000,00	R8 000,00
25	PAYMENT OF MATCH OFFICIALS	1	R10 000,00	R10 000,00
26	CHEMICAL TOILETS	6	R900,00	R5 400,00
27	SOUND SYSTEM	1	R3 000,00	R3 000,00
GRAND TOTAL				R127 050,00

ANNEXURE B 1/8

OVERSTRAND SPORT & DEVELOPMENT BUSINESS CALENDER



FINANCIAL YEAR 2025/2026

Compiled by: Ayanda Stali

SPORT AND RECREATION COORDINATOR :

Date: 30 May 2025

Signature: [Handwritten Signature]

SPORTS AND RECREATION

CALENDER OF EVENTS FINANCIAL YEAR 2025/2026

MONTH	EVENT NAME	ACTIVITIES	VENUE	ORGANISER/S & IMPACT	Estimated cost in Rand value(not actual cost)
AUGUST	Women's Day Challenge (under 17 Development Tournament) 09/08/2025	Fun run/fun walk Aerobics Netball Soccer	Zwelihle	DCAS/Overstrand Municipality: Promotion of women in sport. Minimizes teenage pregnancy and involvement in drugs	±R10,000
AUGUST	Pre-season preparation	SOCCER	HAWSTON/ MtPleasant	Overstrand Municipality SAFA: Opportunity for talent identification Exposure	±R4,000
SEPTEMBER	Spring Mini Tournament: 20/09/2025	5 A Soccer	HAWSTON/ ZWELIHLE	Overstrand Municipality: Promote Social cohesion. Mass participation in sport. Minimizes possibility of getting involved in drugs and gangs.	±R6,000

SEPTEMBER	Annual Whale Festival Boxing 25/09/2025	Activities Boxing	Zwelihle Community Hall	PARTNERSHIP (Overstrand, Overberg Sports Council and DCAS) Promotes participation in boxing as an art. Present opportunity to participate at high level in sport.	±R20,000 -R20,000
OCTOBER	Under 17 Development Tournament 11 -18/10/2025	<ul style="list-style-type: none"> o Soccer 	Hawston	Overstrand Municipality: Promotes social cohesion. Eliminates possibilities of engaging in drugs	±R15,000 -R10,000
OCTOBER	Better Together Games <u>/10/25</u>	Soccer Touch rugby Netball Cricket Golf Fun Run Tag of war	Hawston	PARTNERSHIP (all western cape municipalities and government departments:	±R10,000 -R5,000

					<p>Promotes social cohesion. Provide staff an opportunity to participate in sport. An opportunity for networking.</p>	
DECEMBER	<p><u>AEROBIC MARATHON, 5 KMS</u> <u>FUN WALK/FUNRUN</u> 06 December 2025</p>	Fun run/walk and aerobics	Qhayiya High School	<p>Overstrand Municipality & DCAS: To promote healthy living lifestyle. To promote athletics and aerobics as a sport</p>	±R20,000	
MARCH	<p>SPORT FESTIVAL FINALS(also known as Mayoral Cup) /03/2026</p>	Netball Soccer Rugby Cricket	Hawston	<p>Overstrand Municipality: Promote social cohesion Promote participation Encourage Competition</p>	±R50,000	
April	<p>NETBALL EASTER TOURNAMENT /04/26</p>	Netball	Hawston	<p>Overstrand Municipality: Promote social cohesion Promote participation</p>	±R20,000	-R10,000

MAY	Indigenous Games /05/2026	<p>Kgati Dibeke KOKO Intonga Ncuva Diketo Jugskei Morabaraba</p> <ul style="list-style-type: none"> ○ Netball ○ Mini Soccer ○ Mini Cricket 	Zweihle Sports Field	<p>Encourage Competition</p> <p>PARTNERSHIP with DCAS</p> <p>Preservation of our indigenous activities. Provision of an opportunity to participate at national level.</p> <p style="text-align: right;">±R15,000</p>	
JUNE	Youth Month Celebration: Under 15 16/06/2026	<ul style="list-style-type: none"> ○ Netball ○ Mini Soccer ○ Mini Cricket 	Hawston Thusong centre/ Qhayiya Sports hall	<p>Overstrand, DCAS & Social Development:</p> <p>Promotes social cohesion. Eliminates possibilities of engaging in drugs. Educate youth about the day itself.</p> <p style="text-align: right;">±R30,000</p>	
	ADHOC- Assistance: Golden games, Arts, cultural and sport structures	Transportation to and back from events		<p>Overstrand Municipality</p> <p style="text-align: right;">±R30,000</p>	
	Equipment			<p style="text-align: right;">±R40,000</p> <p style="text-align: right;">-R5,000</p>	
				GRAND TOTAL	R270,000

CONTINEOUS PARTNERSHIP PROGRAMMES

WHEN	WHAT	WHERE	HOW	WHO	Comments
Weekly	Indigenous Games	<ul style="list-style-type: none"> • Qhayiya SS • Zwelihle Sports Field • Gansbaai • Kleinmond 	Coaches have been employed in various target areas. However, in some areas the programme hasn't gain popularity. Volunteers (teachers and unemployed youth) also play a bigger role	Overstrand Municipality and DCAS	Even though we have established structures in Stanford, Kleinmond we still need to do extensive workshop for coaches. We will also include Hawston and Mt Pleasant
Weekly	Recreation activities	Zwelihle PS Lukhanyo PS Zwelihle Sports Field Gansbaai	Coaches have been employed to implement the programme	Overstrand Municipality and DCAS	We are planning to reach other areas. The issue of access to Community Hall for recreational programmes is the one that needs urgent attention
Tuesday and Thursday	Golden Games	Zwelihle/Mt Pleasant Sports Field Hawston sports ground	Through our coach with the assistant of grounds man	Overstrand Municipality and DCAS	This programme focuses mainly on services centres

Weekly	BMX development	Hawston, Hermanus, Zwelihle and Mt Pleasant	Coach Prinsloo	Partnership with BMX club	This promotes participation in BMX programme, it also give opportunity to participate in sport either than the mainstream sport. Travel opportunities
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Structures Meeting

NB: Apart from the standard quarterly meetings, there are events preparation and Master Plans related meetings.

WHAT	WHERE	WHEN	HOW	WHO	COMMENT/S
Quarterly Sport Structures meeting	Different Areas: Zwelihle MT Pleasant Haswton Kleinmond Stanford Gansbaai	Quarterly	Sending e-mails/ letters/phone call to structures informing them of the meetings	Office of the Sport & Recreation Manager	This will be the only meeting the sport manager will entertain, unless there's an urgent matter to address. No preference will be given, therefore local structures in each area MUST use this platform

Please Note the fixtures of Sport Festival Prelims are not fixed to a certain date they might change due to different factors, therefore consultation with structures or codes will be an ongoing process. Detailed project plan with dates will be issued during the planning phase of each event.