

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs T Els,
K Ngqandana and B Nombula**

**AGENDA of the
Portfolio Committee : Community Services
19 August 2025
(Also the agenda for the Mayoral Committee Meeting: 26 August 2025)**

APPLICATIONS FOR LEAVE OF ABSENCE

**STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE
CHAIRPERSON**

COMMUNITY SERVICES PORTFOLIO COMMITTEE

19 AUGUST 2025

I N D E X

ITEM

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APPLICATIONS FOR LEAVE OF ABSENCE

STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE
CHAIRPERSON

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Complaints/ requests as well as scheduled maintenance are accounted in this report

The mentioned activities are reported in the form of works orders in an electronic system Engineering Management Information System (eMIS) and relate directly to the key performance indicators (KPI's) of the responsible managers. In terms of the KPI's as reported in the SDIBP, 92% of all requests for work (works orders) need to be completed within 30 days.

Some major maintenance projects in/on various facilities, halls & building were completed as 30 June 2025 and some to be completed within this financial year 2025/2026 (**Refer to annexure A**).

Housing Administration: Various low cost housing projects have been developed in the Overstrand area over a number of years.

- A total number of 42 projects have been developed over the years.
- A total number of 573 houses were completed and handed over in Stanford. The remainder of 48 serviced sites out of 621 will be allocated to First Home Finance (FHF) known as FLISP potential beneficiaries
- A remainder of 139 houses out of 539 in Blompark, Gansbaai are under construction and expected to be completed in December 2025.
- The IRDP housing project in Masakhane, Gansbaai has been completed with total number of 294 houses

PROJECT	NUMBER OF PROJECTS	TOTAL HOUSING UNITS
Pre 1994 old schemes	12	1773
Reconstruction and development	30	8175
TOTAL	42	9948

Discussion

PERFORMANCE REPORT: 01 JANUARY 2025 – 30 JUNE 2025

Works orders received and completed during the period of 1st January 2025 to 30th June 2025.

Table:1

SERVICE	OVERSTRAND		
	WORKS ORDERS RECEIVED	COMPLETED	% COMPLETED
AMENITIES	146	142	97,26%
BEACHES	848	843	99,41%
BUILDING: MAINTENANCE	361	359	99,45%
CARPENTRY	163	161	98,77%
CEMETRIES	169	169	100,00%

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SERVICE	OVERSTRAND		
	WORKS ORDERS RECEIVED	COMPLETED	% COMPLETED
HOUSING ADMINISTRATION	100	1	99,00%
PARKS	1397	1387	99,28%
RESORTS	42	5	88,10%
SLIP WAYS	51	51	100,00%
SOLID WASTE	2738	2738	100,00%
TOTAL	6015	5856	97,36%

Challenges / shortcomings

Some of the challenges that affected the completion of work orders received are shortages of manpower in particular maintenance: facilities, halls & building sections, ageing of the fleet including small plants for which it breaks down more often in particular Solid Waste and Parks.

Table:2

Overstrand: Library book circulation: 1 July 2024 – 30 June 2025

LIBRARY BOOK CIRCULATION		JUNE
1	HERMANUS	145952
2	GANSBAAI	96406
3	KLEINMOND	53235
4	BETTYS BAY	21518
5	HAWSTON	18455
6	MOUNT PLEASANT	4503
7	STANFORD	6841
8	BUFFELJAGSBAAI	767
9	ELUXOLWENI	618

The past 6 months (January to June 2025), libraries had a wide outreach and programming schedule at all libraries especially for World Read Aloud Day in February 2025 with the theme “Sowing seeds of hope through reading.”

- **Hermanus library** launched their own Toy library in March of 2025 and hosted a lady’s morning where the author Marita Lamprecht discussed her book “My affair met sjokolade.”
- **Stanford library** started their own book club for primary school children and hosted every Monday from 14:00.
- **Mount Pleasant & Gansbaai libraries** had an active March 2025 school holiday program which included hiking, colouring fun and chess.

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- **Hawston library** reached Grade 4 and Grade 8 learners and convinced them to actively visit their local library and read books and also assisted primary school learners with Eisteddfod preparations.
- **Kleinmond and Betty's Bay libraries** collaborated with the Community Policing Forum (CPF) and held an eventful program during May to June 2025 for Child Protection Week.

Overstrand libraries also welcomed the new cohort of 25 Yeboneers (Youth Employment) in April 2025, who are placed across all 9 libraries in the Overstrand. The libraries are actively marketing services and programming on their social media page through Facebook; the community is urged to like and follow the page.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Report: Maintenance Projects

RECOMMENDATION:

That the performance Report in respect of the basic service delivery within the Director: Community Services for the period 1 January 2025 to 30 June 2025, **be noted.**

RESPONSIBLE OFFICIAL :

**TA GCOTYELWA
D NEL
B PLAATJIES**

TARGET DATE FOR IMPLEMENTATION :

ONGOING

A15

2024/2025

MAINTENANCE PROJECTS

COMMUNITY HALLS



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OVERSTRAND MUNICIPALITY

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1. HALLS AND COMMUNITY BUILDINGS OPERATIONAL PROJECTS

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List of community halls 13 under our management in the Overstand Municipality:

	Name of Facility	Area
1	Mooiuitsig Community Hall	Betty's Bay / Kleinmond
2	Overhills Community Hall	Overhills / Kleinmond
3	Kleinmond Youth Centre	Protea Dorp / Kleinmond
4	Protea Dorp	Protea Dorp / Kleinmond
5	Kleinmond Town Hall	Kleinmond
6	Hawston Abalone Hall	Hawston / Hermanus
7	Moffat Hall	Mount Pleasant / Hermanus
8	Zwelihle Community Hall	Zwelihle / Hermanus
9	Banquet Hall Auditorium	Hermanus
10	Stanford Community Hall	Stanford
11	Blompark Community Hall	Blompark / Gansbaai
12	Masakhane Community Hall	Masakhane / Gansbaai
13	Masakhane Training Centre	Masakhane / Gansbaai
14	Eluxolweni Community Hall	Eluxolweni / Gansbaai
15	Buffelsjag Community Hall	Buffelsjag / Gansbaai

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2. Overall maintenance required

Kleinmond Area					
Project Description	Area	Ward	Estimated Cost	Actual Cost	Comments
Replacement of Alluminium Windows Kleinmond Town Hall	Kleinmond	9	R 250 000.00	R506 306.21	Completed
Replacement of Asbestos Roof Heidelberg Creche	Kleinmond	9	R 290 000.00	R471 558.77	Completed
Completion of Taxi Rank Building	Kleinmond	10	R 50 000.00	R62 774.05	Work Scheduled for 2024-2025 completed. Burglar gates and fencing to be completed 2025-2026
Boundary Wall Overhills Community Hall	Kleinmond	10	R 25 000.00		Project not completed, awaiting fencing tender
Replacement of Emergency Doors Overhills Community Hall	Kleinmond	10	R 30 000.00	R32 000.00	Completed
Repair and replace all gutters and down pipes at Overhills Community Hall.	Kleinmond	10	R35000.00	R38000.00	Completed
Construction of retaining Wall Overhills Community Hall	Kleinmond	10	R 30 000.00		Project to be carried over to 2025-2026
Repairing of Plumbing Overhills Community Hall	Kleinmond	10	R 20 000.00	R9 421.13	Completed
Completion of Mooiutsig Community Hall	Kleinmond	10	R 50 000.00	R 10 000.00	Exterior paving work done. Rest of the work to be carried over to 2025-2026

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Replacement of Kitchen units Protea Dorp Community Hall	Kleinmond	10	R 90 000.00	R12 000.00	Underground water issue was addressed Kitchen units to be fitted 2025-2026
Installation of new alarm system, Mooituitsig and Overhills	Kleinmond	10	R 20 000.00	R 12 000.00	Repairs of existing alarm Completed
Electrical Compliance of all community Halls	Kleinmond	9 & 10	R 50 000.00		Project to be carried over to 2025-2026
Tables and Chairs	Kleinmond	9 & 10	R 100 000.00	R30 380.00	Completed
Gas Burner Table (x 4)	Kleinmond	9 & 10	R 24 000.00	R 15 996.00	Completed
Chest Freezer (x4)	Kleinmond	9 & 10	R 31 999.00	R 41 163.96	Completed
Sliding door fridge(x4)	Kleinmond	9 & 10	R 53 980.00	R 79 887.96	Completed
Total Estimated Expenditure Kleinmond			R1 149979.00	R1 321 488 08	Actual exp

Hermanus Area



Project Description	Area	Ward	Estimated Cost		
Replacement of Air Conditioning Auditorium	Hermanus	3	R 200 000.00	R 48 787.82	Could only repair not replace the aircon
Completion of Zwelihle Community Hall Roof.	Zwelihle	6	R 80 000.00		Project to be carried over to 2025-2026
Upgrading of Zwelihle community Hall Toilets	Zwelihle	6	R 100 000.00		Project to be carried over to 2025-2026
Replacement of Floors Moffat Hall	Mount Pleasant	4	R 400 000.00	R536 791.41	Project completed
Replacement of De Wet Hall Floors	Onrus	13	R 800 000.00	R 528 228.43	Project completed
Replacement of Aluminum Windows and Doors Abalone Hall.	Hawston	8	R 150 000.00		Project to be carried over to 2025-2026
Replacement of Kitchen Units Abalone Hall	Hawston	8	R 100 000.00		Project to be completed in 2025/2026 book year

Repairs and maintenance of fence and gates Zwelihle Community Hall	Zwelihle	6	R 50 000.00		Completed Project to be carried over to 2025-2026
Painting of Roof Selfbou Store	Mount Pleasant	4	R 90 000.00	R 16 500.00	Completed
Tables and chairs		8,4,6,3	R 100 000.00	R 66 534.00	Completed
Gas Burning Table (x4)	Hermanus	8,4,6,3	R 24 000.00	R 15 996.00	Completed
Chest Freezer (x4)	Hermanus	8,4,6,3	R31 999.00	R 41 163.96	Completed
Sliding Door Fridge (x4)	Hermanus	8,4,6,3	R 53 980.00	R 79 887.96	Completed
Estimated Expenditure Hermanus			R 2 179 979.00	R1 333 889.58	Actual Exp
Gansbaai and Stanford Area					
Project Description	Area	Ward	Estimated expenditure		
Leak repair of Stanford Community Hall roof	Stanford	1	R 45 000.00	R 8000.00	Minor repairs were Complete rubberizing of roof to be completed in 2025-2026
Painting of Blompark Community Hall	Blompark	14	R 35 000.00	R6500.00	Repair main entrance wall. Painting to be complete in 2025-2026
Repairs and Maintenance of Roof Blompark	Blompark	14	R 50 000.00	R15000.00	Minor Repair and seal roof leaks, repair all broken window glass. Reseal entire roof with rubber riser to be completed in 2025-2026 book year.
Completion of the Buffelsjag Community Hall maintenance (Structural issues)	Buffelsjag	11	R 350 000.00	R 756 062.48	Repair all structural building cracks. Paint of all exterior walls. Build a new

					wheelchair ramp and install paving. Installation of new wooden door.
Painting of Etluxolweni	Pearly Beach	11	R 30 000.00		Installation of sanitary wear and painting project will commence 2025-2026
Baardskeerdersbos	Baardskeerdersbos	11	R 50 000.00		Tilling of Stairs and Porch Project to be carried over to 2025-2026
Tables and Chairs	Gansbaai/Stanford		R 100 000.00	R 54 286.00	Completed
Gas burner Table (x5)	Gansbaai/Stanford	1, 11, 14	R30 000.00	R 19 995.00	Completed
Chest Freezer (x5)	Gansbaai/Stanford	1, 11, 14	R 39 999.95	R 51 454.95	Completed
Sliding Door Fridge (x5)	Gansbaai/Stanford	1,11,14	R 67 475.00	R 99 859.95	Completed
Estimated Expenditure Gansbaai and Stanford			R 797 474.95	R 991 163.38	Actual Exp
TOTAL ESTIMATED EXPENDURE OVERSTRAND WIDE					R 4 127 432.95
TOTAL ACTUAL EXPENDURE OVERSTRAND WIDE					R 3 646 541.04

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3. Projects for implementation in 2024/2025

Activities	Before	Completed work
Replacement of Aluminium Windows Kleinmond Town Hall		

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Replacement
of Asbestos
Roof
Heideland
Creche



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Kleinmond
Taxi Rank.



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Kleinmond
Protea Dorp
Community
Hall.

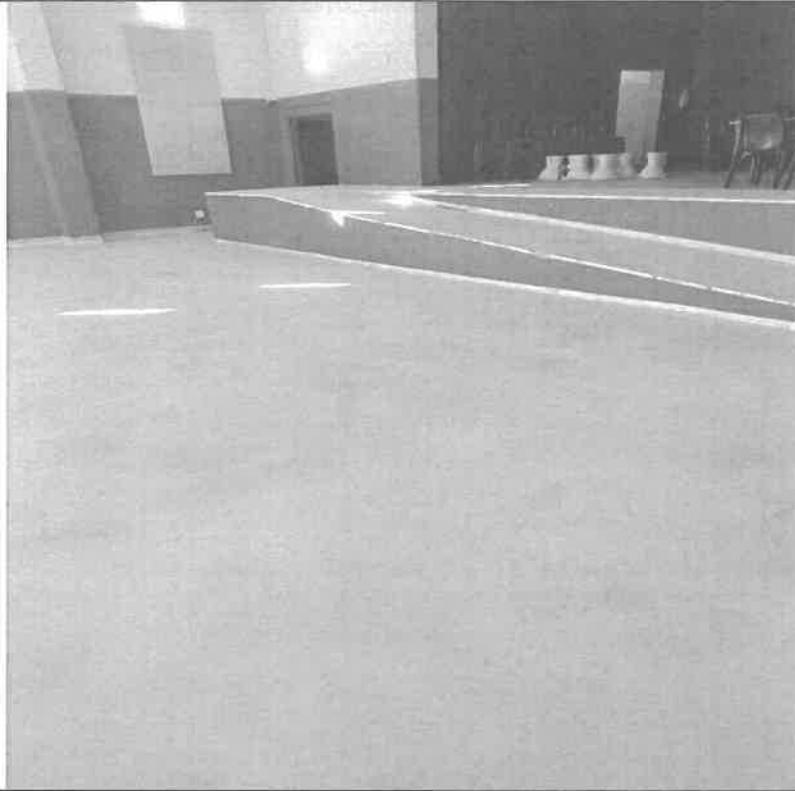


Painting of
Roof Selfbou
Store



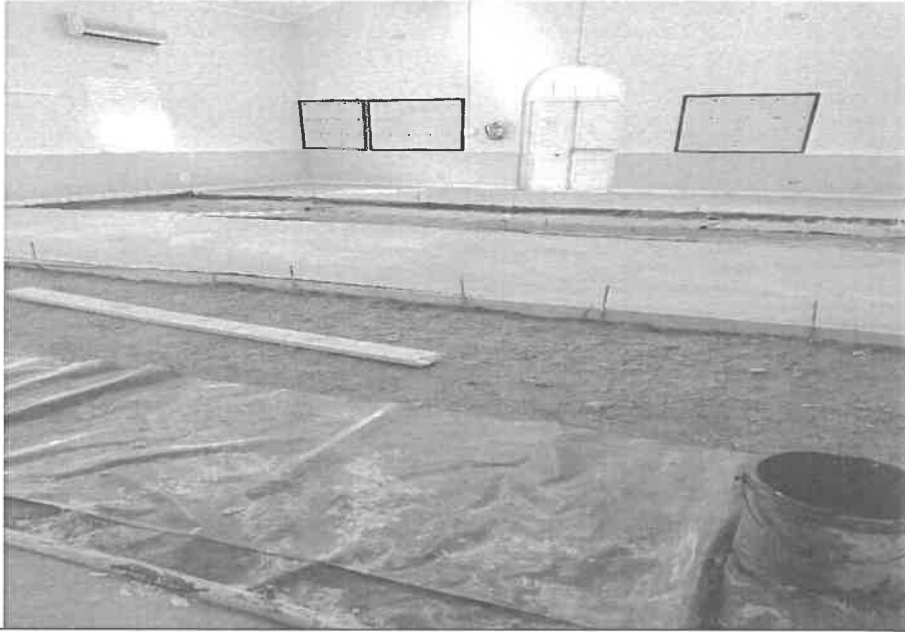
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Upgrading of
Moffat Hall's
Floor

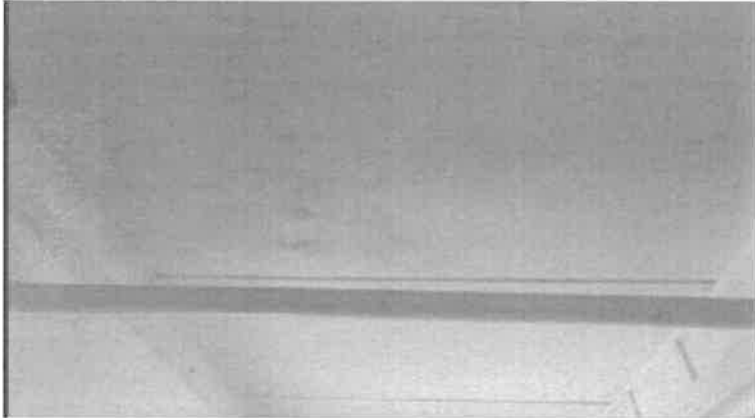


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Replacement
of De Wet
Hall Floors



Repair
Stanford
Roof Leaks



Project to be corr

<p>Buffelsjag-Baai Hall</p>		

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A 15

Challenges

Challenges at venues

Mooiuitsig – Bettys bay

The venue is in a bad condition and not safe for rental purpose. The following needs urgent attention

- Roof leaks
- Ceiling started to fall in due to the amount of rain
- There is mould on the walls, and it needs to be painted
- Paving needs to be replace as it gets picked up or kids play with it (maybe fencing will help)

Overhills

- Gate to be fix
- Security gates to be fix at doors as well as windows
- Venue wet when heavy rain, need to build a wall or channels at back of venue for water to run down
- More lights outside

Blompark

- Urgent, burglar bars to be installed at venue due to break ins as there is an alarm system but no senso