



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 23 SEPTEMBER / SEPTEMBER 2025
VENUE / PLEK / INDAWO : BANQUETING HALL / BANKETSAAL
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNGU
HERMANUS
TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE
MAYORAL COMMITTEE
HELD IN THE GLASKAS
ON 23 SEPTEMBER 2025, AT 10:00**

PRESENT:

Councillors were present as per attached attendance register.

OFFICIALS PRESENT:








Dr D O'Neill, Municipal Manager
Ms D Arrison, Director : Corporate Services
Mr D Louw, Acting CFO
Mr S Müller, Chief Engineer : Infrastructure Services
Mr H Vorster, Acting Director: Community Services
Ms R Louw, Divisional Manager : Strategic Support Services
Mr R Kuchar, Divisional Manager : Town & Regional Planning
Ms A Le Roux, Divisional Manager : Property Management
Mr L Smith, Chief: Fire, Rescue & Disaster Management
Mr A Gcotyelwa, Manager: Integrated Human Settlements and Development
Ms H van Tonder, Manager : Administrative Support Services
Mr A Lekay, Senior Clerk
Mr C Solomons, Technical Support

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

23 SEPTEMBER 2025

ALDERMEN/COUNCILLORS	SIGNATURE
KLAAS, A	
AFRICA, F	
GILLION, E	
KOMANI, A	
LERM, C	
NUTT, R	
WILLIAMS, S	

1. OPENING

The Executive Mayor, Cllr A Klaas, opened the meeting and welcomed those present. Mr S Müller opened with prayer.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Tuesday, 26 August 2025 at 10:00****RESOLVED:**

the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Tuesday, 26 August 2025 at 10:00**, were confirmed.

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

None

**5.
TOURISM MONTHLY REPORT: AUGUST 2025**

R Louw **Divisional Manager: Strategic Support Services**
8 September 2025

(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is to provide and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for August 2025.

RESOLVED:

the tourism report for August 2025 **was noted**.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

29 SEPTEMBER 2025

PORTFOLIO COMMITTEE :

PLANNING & DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald K Brice, Cllrs C Resandt,
M Sihlahla and R Dees**

1.
ERF 1179 HAWSTON: LEASE OF MUNICIPAL PROPERTY TO SJECHINAH CHRISTIAN CENTRE NPC

A Le Roux
11 August 2025

Divisional Manager: Property Management

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a lease agreement with Sjechinah Christian Centre NPC, hereinafter referred to as “the Lessee”, in respect of municipal property, being Erf 1179 Hawston (2,075m² in extent) situated on the corner of Woodlands Road and Mill Street, Hawston, known as the “Selfboustoor”, hereinafter referred to as “the Property”, for a period of 9 (NINE) years and 11 (ELEVEN) months for the sole purpose of managing, leasing, supervising and maintaining the Property as a community facility.

RESOLVED:

1. the lease of municipal property, being Erf 1179 Hermanus (2,075m² in extent), to Sjechinah Christian Centre NPC for the sole purpose of managing, leasing, supervising and maintaining the Property as a community facility at an initial rental amount of R400.00 (FOUR HUNDRED RAND) (VAT included) per month for a rental period of 9 (NINE) years and 11 (ELEVEN) months in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the consumer price index (all items), the first escalation to be 1 July 2026.

RESPONSIBLE OFFICIAL :

M ERASMUS

TARGET DATE FOR IMPLEMENTATION :

7 OCTOBER 2025

TARGET DATE TO INFORM APPLICANT :

7 OCTOBER 2025

TARGET DATE TO INFORM OBJECTOR :

N/A

2.

PORTIONS OF ERVEN 5467 AND 6949 KLEINMOND (SITUATED ON THE CORNER OF MAIN ROAD AND LAGUNE STREET, KLEINMOND): THE KLEINMOND CYCLING CLUB – WRITE OFF OF ARREAR ACCOUNT

This item was distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item was considered "in committee".

The resolutions under this item shall be minuted in a separate minute book in terms of section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000 read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements.

PORTFOLIO COMMITTEE :

INFRASTRUCTURE SERVICES

Chairperson :

Cllr C Lerm

Committee Members :

**Ald R de Coning, Cllrs S Fourie
M Sihlahla and V Bandeza**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs T Els,
K Ngqandana and B Nombula**

1.

OVERSTRAND SPORT FACILITIES REPORT: MAINTENANCE AND STATUS QUO

TA Gcotyelwa Manager : Integrated Human Settlements & Development

12 Aug 2025

(028) 313 8144

EXECUTIVE SUMMARY

The purpose of this report is to inform the Council of the maintenance and status quo in relation to Overstrand sport facilities.

RECOMMENDATION TO THE COUNCIL:

that Council takes cognisance of financial constraints in relation to maintenance and safeguarding of sport facilities at evening and weekends.

RESPONSIBLE OFFICIAL:**D NEL****TARGET DATE FOR IMPLEMENTATION:****ONGOING**

**2.
MAYORAL CUP, OVERSTRAND SPORT AND DEVELOPMENT CALENDER:
2025/2026**

**A Stali
22 August 2025**

Sport & Recreation Coordinator

(028) 313 5030

EXECUTIVE SUMMARY

To inform Council of the activities contained in the Mayoral Cup Competition, Overstrand Sport and Recreation Calendar 2025/2026 financial year. It also important to note that each activity has its unique detailed business plan (with costs) compiled during planning phase.

RESOLVED:

the Mayoral Cup Competition and the Sport and Development Calendar 2025/2026 **was noted.**

RESPONSIBLE OFFICIAL :

A STALI

TARGET DATE FOR IMPLEMENTATION :

1 OCTOBER 2025

PORTFOLIO COMMITTEE :

MUNICIPAL PUBLIC SAFETY

Chairperson :

Cllr A Komani

Committee Members :

**Ald L Ntsabo, Cllrs H Lombard,
C Tafu-Nwonkwo & M Grimbeek**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :
CORPORATE SERVICES

Chairperson :

Cllr F Africa

Committee Members :

**Ald T Nqinata, Cllrs M Nomatiti
T Els & S Beyi**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

FINANCIAL SERVICES

Chairperson :

Cllr S Williams

Committee Members :

**Ald R de Coning, Ald D Coetzee,
Ald T Nqinata and Cllr J van Staden**

1.
FIXED ASSETS: DISPOSAL / DERECOGNITION OF ASSETS FOR THE 2024/25 FINANCIAL YEAR

J Vorster **Divisional Manager : Expenditure, Fleet**
08 September 2025 **& Asset Management** **(028) 313 8046**

EXECUTIVE SUMMARY

The purpose of the report is to allow Council to consider the implications for Fixed Assets that were disposed of during the period 01 July 2024 to 30 June 2025, to be reflected in the annual financial statements for the year ended 30 June 2025.

RECOMMENDATION TO THE COUNCIL:

1. that it **be noted** that the assets disposed of during the period 01 July 2024 to 30 June 2025 are not needed to provide the minimum level of basic municipal services; and
2. that the derecognition of the Infrastructure Assets replaced / abandoned / disposed of during the period 01 July 2024 to 30 June 2025, **be approved**.

RESPONSIBLE OFFICIAL :

J VORSTER

TARGET DATE FOR IMPLEMENTATION :

30 SEPTEMBER 2025

**3.
CONSIDERATION OF INDIGENT POLICY OF THE OVERSTRAND MUNICIPALITY**

**D Louw
15 September 2025**

Acting Chief Financial Officer

(028) 313 8040

EXECUTIVE SUMMARY

The purpose of the report is to present the Indigent Policy to Council for consideration in view of the contents of this report.

CLLR R NUTT LEFT THE MEETING AT 11:01 WITH PERMISSION FROM THE CHAIRPERSON

RECOMMENDATION TO THE COUNCIL:

that the Indigent Policy **be approved**.

RESPONSIBLE OFFICIAL :

**D LOUW
C SWARTZ**

TARGET DATE FOR IMPLEMENTATION :

1 OCTOBER 2025

4.
OVERTIME REPORT FOR AUGUST 2025

G Bucchianeri
12 September 2025

Manager: Budgeting

(028) 313 8913

EXECUTIVE SUMMARY

Report prepared regarding monthly overtime expenditure for August 2025 and comparative analysis with the same period for the prior year.

RESOLVED:

the report regarding overtime expenditure per Directorate/Department for the month of August 2025, **was noted**.

RESPONSIBLE OFFICIAL :

G BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

The meeting adjourned at 11:39

DATE

A KLAAS – EXECUTIVE MAYOR