



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 25 SEPTEMBER / SEPTEMBER  
2019**

**VENUE / PLEK / INDAWO : BANQUETING HALL /  
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU  
HERMANUS**

**TIME / TYD / IXESHA : 10:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE MAYORAL  
COMMITTEE HELD IN THE BANQUETING HALL, CIVIC CENTRE,  
HERMANUS, ON 25 SEPTEMBER 2019, AT 10:00**

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**PRESENT:** Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:** Mr C Groenewald, Municipal Manager  
Ms S Reyneke-Naudé, Director : Finance  
Mr R Williams, Director : Community Services  
Mr S Madikane, Director : Economic Development  
Ms D Arrison, Director : Management Services  
Mr N Michaels, Director : Protection Services  
Mr S Müller, Director : Infrastructure & Planning  
Ms A le Roux, Manager : Property Administration  
Mr C le Roux, Deputy Director : Finance  
Ms R Louw, Senior Manager : Strategic Services  
Ms H van Tonder, Manager : Council Support Services  
Mr B King, Senior Manager : Financial Services  
Mr L Smith, Chief: Fire & Rescue & Disaster Management  
Ms S Swart: Administrative Officer : Council Support Services  
ICT  
Ms M de Villiers : Mayoral Committee Secretary  
Ms D Laing, Relief Clerk : Grade 2

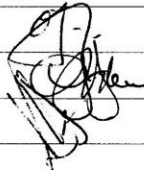
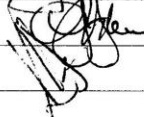

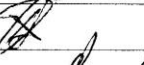

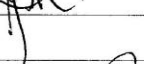

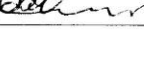

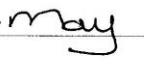
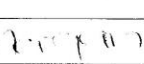
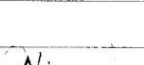

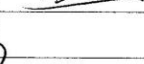
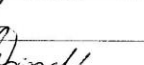
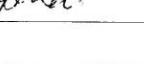

**ALSO PRESENT:** Members of the Public

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**MINUTES/.....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING  
25 SEPTEMBER 2019

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, F	
BOTHA, D	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MAY, C	
MOLEFE, B	
MORGAN, H	
MSWELI, X	
NTSABO, L	
NUTT, R	
ORBAN, J	
PUNGUPUNGU, V	
RESANDT, C	
SAPEPA, NM	
TAFU-NWONKWO, CC	
TEBELE, S	

**1. OPENING**

Cllr A Komani opened with prayer. The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

**3. CONFIRMATION OF MINUTES**

- 3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 28 August 2019** at 10:00

**RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 28 August 2019** at 10:00, **be confirmed.**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

The Deputy Executive Mayor, Cllr E Gillion, thanked everyone who was involved with the Unity Festival which was held in Gansbaai on 24 September 2019.

5.  
**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)  
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR AUGUST 2019**

8/2/2

C Le Roux

(028) 313 8107

Corporate Head Office

10 September 2019

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**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for August 2019.

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for August 2019, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for August 2019, **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**PORTFOLIO COMMITTEE :**

**FINANCE**

**Chairperson :**

**Cllr R de Coning**

**Committee Members :**

**Cllrs L Ntsabo, R Nutt,  
S Tebele, X Msweli and B Molefe**

**PORTEFEULJEKOMITEE :**

**FINANSIES**

**Voorsitter :**

**Rdl R de Coning**

**Komiteelede :**

**Rdle L Ntsabo, R Nutt,  
S Tebele, X Msweli and B Molefe**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :  
MANAGEMENT SERVICES**

**Chairperson :**

**Cllr A Komani**

**Committee Members :**

**Ald M Sapepa, Cllrs R Nutt,  
H Morgan & N Nqinata**

**PORTEFEULJEKOMITEE :  
BESTUURSDIENSTE**

**Voorsitter :**

**Rdl A Komani**

**Komiteelede :**

**Rdh M Sapepa, Rdle R Nutt,  
H Morgan & N Nqinata**



**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**PROTECTION SERVICES**

**Chairperson :**

**Cllr F Africa**

**Committee Members :**

**Cllrs C Resandt, F Krige,  
V Macotha & C Tafo-Nwonkwo**

**PORTEFEULJEKOMITEE :**

**BESKERMINGSDIENSTE**

**Voorsitter :**

**Rdl F Africa**

**Komiteelede :**

**Rdle C Resandt, F Krige,  
V Macotha & C Tafo-Nwonkwo**

1.  
**QUARTERLY MONITORING REPORT FOR THE PERIOD APRIL TO JUNE 2019:  
DIRECTORATE: PROTECTION SERVICES**

5/20

N J Michaels

(028) 313 8054

Corporate Head Office

15 August 2019

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**EXECUTIVE SUMMARY**

To report on the functioning and activities of the Directorate: Protection Services for the period April to June 2019.

**RESOLVED:**

that the Quarterly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period April to June 2019, **be noted**.

**RESPONSIBLE OFFICIAL :**

**N J MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**01 OCTOBER 2019**

2.  
**REVIEW OF THE OVERSTRAND MUNICIPALITY: DISASTER MANAGEMENT PLAN**

2/B

NJ Michaels

(028) 313 8054

Corporate Head Office

20 August 2019

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**EXECUTIVE SUMMARY**

The purpose of the report is to present to council a Disaster Management Plan aimed to identify, reduce or prevent disasters from happening and lessor or minimise the impacts of disasters that are inevitable.

**RECOMMENDATION TO THE COUNCIL:**

that the Overstrand Municipality Disaster Management Plan **be adopted**.

**RESPONSIBLE OFFICIAL :**

**L SMITH**

**TARGET DATE FOR IMPLEMENTATION :**

**OCTOBER 2019**

**PORTFOLIO COMMITTEE :**  
**ECONOMIC DEVELOPMENT & TOURISM**

**Chairperson :**

**Cllr K Brice**

**Committee Members :**

**Cllrs C Resandt, C May,  
V Macotha & S Kalolo**

**PORTEFEULJESKOMITEE :**  
**EKONOMIESE ONTWIKKELING & TOERISME**

**Voorsitter :**

**Rdl K Brice**

**Komiteelede :**

**Rdle C Resandt, C May,  
V Macotha & S Kalolo**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**COMMUNITY SERVICES**

**Chairperson :**

**Cllr G Cohen**

**Committee Members :**

**Cllrs J Orban, C May,  
V Pungupungu & S Kalolo**

**PORTEFEULJEKOMITEE :**

**GEMEENSKAPSDIENSTE**

**Voorsitter :**

**Rdl G Cohen**

**Komiteelede :**

**Rdle J Orban, C May,  
V Pungupungu & S Kalolo**

1.  
**PERFORMANCE REPORT: BASIC SERVICE DELIVERY WITHIN THE  
DIRECTORATE: COMMUNITY SERVICES FOR THE PERIOD 1 JULY 2018 TO  
30 JUNE 2019**

17/9/1/1

R Williams

(028) 313 8982

Corporate Head Office

24 July 2019

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**EXECUTIVE SUMMARY**

To inform Council of the basic service delivery activities performed during the period 1 July 2018 to 30 June 2019.

**RESOLVED:**

that the Performance Report in respect of basic service delivery, within the Directorate: Community Services for the period 1 July 2018 to 30 June 2019, **be noted**.

**RESPONSIBLE OFFICIALS :**

**R WILLIAMS  
T STEENBERG  
J DE VILLIERS  
D VAN RHODIE**

**TARGET DATE FOR IMPLEMENTATION :**

**ONGOING**



**PORTFOLIO COMMITTEE :  
INFRASTRUCTURE & PLANNING**

**Chairperson :**

**Cllr E Gillion**

**Committee Members :**

**Cllrs D Botha, J Orban,  
S Tebele & V Pungupungu**

**PORTEFEULJEKOMITEE :  
INFRASTRUKTUUR & BEPLANNING**

**Voorsitter :**

**Rdl E Gillion**

**Komiteelede :**

**Rdle D Botha, J Orban,  
S Tebele & V Pungupungu**

1.  
**TOWN- & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS  
 CONSIDERED IN TERMS OF DELEGATED AUTHORITY: JULY 2019 – AUGUST  
 2019**

15/3/11

R van Antwerp  
 15 August 2019

(028) 313 8039

Hermanus Administration

**EXECUTIVE SUMMARY**

To report on applications disposed of by the Authorised Official in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 18 July 2019 – 15 August 2019.

**RESOLVED:**

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 18 July 2019 – 15 August 2019:

Spatial Land Use Management Act (SPLUMA) Approvals

- |    |   |               |
|----|---|---------------|
| 1. | Erf 1134, 34 de Villiers Street, Sandbaai | 8 August 2019 |
| 2. | Erf 126, 19 Fifth Avenue, Sandbaai        | 8 August 2019 |
| 3. | Erf 7492, 20 Tenth Avenue, Kleinmond      | 8 August 2019 |
| 4. | Erf 5231, 82(A) Main Road, Onrustrivier   | 8 August 2019 |

Municipal Planning Tribunal

- |    |  |               |
|----|--|---------------|
| 1. | Erf 434, 15 Peak Road, Pringle Bay                 | 1 August 2019 |
| 2. | Erf 135, 8 Geelbek Street, Van Dyksbaai            | 1 August 2019 |
| 3. | Portion 7 of the farm Baardscheerders Bosch No 213 | 1 August 2019 |

**RESPONSIBLE OFFICIAL :**

**R VAN ANTWERP**

**TARGET DATE FOR IMPLEMENTATION :**

**9 OCTOBER 2019**

2.

**GANSBAAI: A PORTION OF ERF 2022 GANSBAAI SITUATED IN MASAKHANE: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO ART-I-KAPA UBULUMKO TRUST**

7/2/3/1

N Liebenberg

(028) 316-3724

Hermanus Administration

13 August 2019

**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Art-I-Kapa Ubulumko Trust for a further period of 9 (NINE) years and 11 (ELEVEN) months in respect of municipal property, being two adjoining rooms ( $\pm 100\text{m}^2$  in extent) in a building located on a portion of Erf 2022 Gansbaai, situated in Thandabantu Street, Masakhane, for the purpose of providing training in subjects such as numeracy, literacy, computer skills, health subjects and the core subject of clothing manufacturing.

**RESOLVED:**

1. that the lease of municipal property, being two adjoining rooms in a building ( $\pm 100\text{m}^2$  in extent) located on a portion of Erf 2022 Gansbaai, situated in Masakhane, to Art-I-Kapa Ublumko Trust for the purpose of providing training in subjects such as numeracy, literacy, computer skills, health subjects and the core subject of clothing manufacturing at the rental amount of R147.83 (ONE HUNDRED AND FORTY SEVEN RAND AND EIGHTY THREE CENT) (VAT excluded) per month for a further period of 9 (NINE) years and 11 (ELEVEN) months as from 1 August 2019 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

**RESPONSIBLE OFFICIAL:****N LIEBENBERG****TARGET DATE FOR IMPLEMENTATION:****31 OCTOBER 2019****TARGET DATE TO INFORM APPLICANT:****12 OCTOBER 2019**

3.

**GANSBAAI: A PORTION OF ERF 210 AND A PORTION OF ERF 611 GANSBAAI: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO GANSBAAI ARCHERY AND SHOOTING CLUB**

7/2/3/1

M Erasmus  
5 August 2019

(028) 316-3724

Hermanus Administration

**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement for a period of 9 (NINE) years and 11 (ELEVEN) months with the Gansbaai Archery and Shooting Club in respect of municipal property, being a portion of Erf 210 and a portion of Erf 611 Gansbaai (jointly ±4,500m<sup>2</sup> in extent) situated at the end of Riet Street, Gansbaai, for the purpose of operating a shooting range and related activities.

**RESOLVED:**

1. that the lease of municipal property, being a portion of Erf 210 and a portion of Erf 611 Gansbaai (jointly ±4,500m<sup>2</sup> in extent), to the Gansbaai Archery and Shooting Club for the purpose of operating a shooting range at the rental amount of R140.00 (ONE HUNDRED AND FORTY RAND) (VAT excluded) per month for the period 1 May 2019 to 30 June 2019 and a rental amount of R147.83 (ONE HUNDRED AND FORTY SEVEN RAND AND EIGHTY THREE CENT) (VAT excluded) per month from 1 July 2019 for the 2019/2020 financial year for a period of 9 (NINE) years and 11 (ELEVEN) months as from 1 May 2019 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

**RESPONSIBLE OFFICIAL:**

**M ERASMUS**

**TARGET DATE FOR IMPLEMENTATION:**

**31 OCTOBER 2019**

**TARGET DATE TO INFORM APPLICANT:**

**12 OCTOBER 2019**

4.

**GANSBAAI: A PORTION OF ERF 453 FRANSKRAAL: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO THE FRANSKRAAL BOWLING CLUB**

7/2/3/1

M Erasmus

(028) 316-3724

Hermanus Administration

6 August 2019

**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement for a period of 9 (NINE) years and 11 (ELEVEN) months with the Franskraal Bowling Club in respect of municipal property, being a portion of Erf 453 Franskraal ( $\pm 8,000\text{m}^2$  in extent) situated in Naude Street, Franskraal for the purpose of managing the Franskraal Bowling Club Facilities.

**RESOLVED:**

1. that the lease of municipal property, being a portion of Erf 453 Franskraal ( $8,000\text{m}^2$  in extent) to the Franskraal Bowling Club for the purpose of managing the Franskraal Bowling Club Facilities at the rental amount of R140.00 (ONE HUNDRED AND FORTY RAND) (VAT excluded) per month for the period 1 May 2019 to 30 June 2019 and a rental amount of R147.83 (ONE HUNDRED AND FORTY SEVEN RAND AND EIGHTY THREE CENT) (VAT excluded) per month for the 2019/2020 financial year (as from 1 July 2019) for a further period of 9 (NINE) years and 11 (ELEVEN) months as from 1 May 2019 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

**RESPONSIBLE OFFICIAL:****M ERASMUS****TARGET DATE FOR IMPLEMENTATION:****31 OCTOBER 2019****TARGET DATE TO INFORM APPLICANT:****12 OCTOBER 2019**

5.

**HERMANUS: A PORTION OF THE REMAINDER OF ERF 243 SITUATED IN ROTARY WAY: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO THE GOVERNMENT OF THE REPUBLIC OF SOUTH AFRICA**

7/2/3/1

M Erasmus

(028) 316-3724

Hermanus Administration

6 August 2019

### EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement for a period of 9 (NINE) years and 11 (ELEVEN) months with the Government of the Republic of South Africa in respect of municipal property, being a portion of the remainder of Erf 243 Hermanus ( $\pm 0,71\text{m}^2$  in extent) situated in Rotary Way for the purpose of a telecommunication base station and related purposes.

### RESOLVED:

- that the lease of municipal property, being a portion of the remainder of Erf 243 Hermanus ( $0,7\text{m}^2$  in extent) situated in Rotary Way, to the Government of the Republic of South Africa for the purpose of a telecommunication base station at the monthly rental amounts as stipulated below for a period of 9 (NINE) years and 11 (ELEVEN) months as from 1 November 2017 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and

Period	Space on mast	Space in building	Total rent
Nov '17 – Jun '18	R1,813.16	R338.67	R2,151.83
Jul '18 – Jun '19	R1,922.61	R359.32	R2,281.93
Jul '19 – Jun '20	R2,032.17	R379.69	R2,411.86

- that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

**RESPONSIBLE OFFICIAL:**

**M ERASMUS**

**TARGET DATE FOR IMPLEMENTATION:**

**31 OCTOBER 2019**

**TARGET DATE TO INFORM APPLICANT:**

**12 OCTOBER 2019**

6.

**KLEINMOND: ERF 5768 KLEINMOND: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO CHILD WELFARE SOUTH AFRICA (KLEINMOND)**

7/2/3/1

**N Liebenberg****(028) 316-3724****Hermanus Administration****7 August 2019**

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**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Child Welfare South Africa (Kleinmond) for a further period of 3 (THREE) years in respect of municipal property, being Erf 5768 Kleinmond (737m<sup>2</sup> in extent), situated at 119 10<sup>th</sup> Avenue, Kleinmond, for the purpose of the management of an Early Childhood Development Centre ("ECD"), an Aftercare Facility and related activities.

**RESOLVED:**

1. that the lease of municipal property, being Erf 5768 Kleinmond (737m<sup>2</sup> in extent), to Child Welfare South Africa (Kleinmond) for the purpose of the management of an Early Childhood Development Centre, an Aftercare Facility and related activities as from 1 May 2019 at the rental amount of R140.00 (ONE HUNDRED AND FORTY RAND) (VAT excluded) per month for the period 1 May 2019 to 30 June 2019 and a rental amount of R147.83 (ONE HUNDRED AND FORTY SEVEN RAND AND EIGHTY THREE CENT) (VAT excluded) per month for the 2019/2020 financial year (from 1 July 2019) for a period of 3 (THREE) years in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

**RESPONSIBLE OFFICIAL:****N LIEBENBERG****TARGET DATE FOR IMPLEMENTATION:****31 OCTOBER 2019****TARGET DATE TO INFORM APPLICANT:****12 OCTOBER 2019**

7.  
**RESCISSION OF COUNCIL'S IN PRINCIPLE DECISION FOR THE DIRECT ALIENATION OF AND COUNCIL'S APPROVAL FOR THE TRANSFER OF A PORTION OF ERF 1 HAWSTON ( $\pm 370\text{M}^2$  IN EXTENT) TO HAWSTON SERVICE STATION (PTY) LTD FOR ADDITIONAL PARKING AND DRIVEWAY PURPOSES**

7/2/3/2

W Murtz

(028) 316 - 3724

Hermanus Administration

31 July 2019

**EXECUTIVE SUMMARY**

To obtain approval for the rescission of the in principle decision by Council dated 29 November 2017 in respect of the direct alienation of a portion of Erf 1 Hawston ( $\pm 370\text{m}^2$  in extent) to Hawston Service Station (Pty) Ltd, for additional parking and driveway purposes.

To obtain approval for the rescission of Council's final approval dated 28 March 2018 for the transfer of a portion of Erf 1 Hawston ( $\pm 370\text{m}^2$  in extent) to Hawston Service Station (Pty) Ltd for additional parking and driveway purposes.

**RECOMMENDATION TO THE COUNCIL:**

1. that the entire Council resolution dated 27 November 2017 in respect of the in principle approval for the direct sale of a portion of Erf 1 Hawston ( $\pm 370\text{m}^2$  in extent) to Hawston Service Station (Pty) Ltd, **be rescinded**; and
2. that the entire Council resolution dated 28 March 2018 in respect of the approval for transfer of a portion of Erf 1 Hawston ( $\pm 370\text{m}^2$  in extent) to Hawston Service Station (Pty) Ltd, **be rescinded**.

**RESPONSIBLE OFFICIAL :**

**W MURTZ**

**TARGET DATE FOR IMPLEMENTATION :**

**31 OCTOBER 2019**

**TARGET DATE TO INFORM APPLICANT:**

**17 OCTOBER 2019**

**The meeting adjourned at 10:13**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**D COETZEE – EXECUTIVE MAYOR**