



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 26 MAY / MEI / MEYI 2026
**VENUE / PLEK / INDAWO : BANQUETING HALL,
CIVIC CENTRE,
HERMANUS**
TIME / TYD / IXESHA : 09:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF AN ORDINARY MEETING OF THE MAYORAL COMMITTEE HELD IN THE BANQUETING HALL ON 26 MAY 2026, AT 09:00

PRESENT:

Councillors were present as per attached attendance register.

OFFICIALS PRESENT:

Dr D O'Neill, Municipal Manager
Ms D Arrison, Director : Corporate Services
Mr S Müller, Chief Engineer : Infrastructure Services
Mr D Louw, Divisional Manager : Revenue Management
Mr R Kuchar, Divisional Manager : Town & Spatial Planning
Mr J Vorster, Divisional Manager : Expenditure, Fleet & Asset Management
Mr A Gcotyelwa, Manager : Integrated Human Settlements and Development
Mr L Smith, Chief Fire & Emergency and Disaster Management
Mr R Fraser, Chief: Traffic
Mr J du Toit, Chief: Law Enforcement
Mr D Hendriks, Principal Engineer
Ms H van Tonder, Manager : Administrative Support Services
Ms C Fisher, Chief Clerk : Committee Services
Ms S Swart, Senior Committee Officer
Mr C Solomons, Facilities Administrator

ALSO PRESENT:

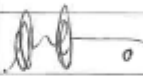
Member of the Public

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

26 MAY 2026

ALDERMEN/COUNCILLORS	SIGNATURE
KLAAS, A	
AFRICA, F	
GILLION, E	
KOMANI, A	
LERM, C	Apology
NUTT, R	
WILLIAMS, S	Apology

1. OPENING

The Executive Mayor, Ald A Klaas, opened the meeting and welcomed those present. Cllr A Komani opened with prayer.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr C Lerm
Cllr S Williams

RESOLVED:

that the above-mentioned applications for leave **be approved**.

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Tuesday, 28 April 2026 at 09:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Tuesday, 28 April 2026 at 09:00**, **be confirmed**.

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

The Executive Mayor, Ald A Klaas, informed the meeting that Min A Bredell has requested that the Municipal Manager, Dr D O'Neill, work on secondment for George Municipality for a period still to be established. This is needed after the George area suffered huge damage due to the severe weather conditions at the beginning of May 2026.

5.
TOURISM MONTHLY REPORT: APRIL 2026

R Louw
11 May 2026

Divisional Manager: Strategic Support Services

(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is to provide and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for April 2026.

RESOLVED:

the tourism report for April 2026 **was noted**.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

29 MAY 2026

PORTFOLIO COMMITTEE :

PLANNING & DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald K Brice, Cllrs C Resandt,
M Sihlahla and R Dees**

**1.
ROOIELS CONSERVANCY – APPLICATION FOR THE EXPANSION OF THE
ROOI-ELS NATURE RESERVE**

**A Le Roux
5 March 2025**

Divisional Manager: Property Management

(028) 316 5623

EXECUTIVE SUMMARY

To consider the application received from the Rooiels Conservancy (“REC”) to:

- (a) Approve in principle that they may commence with the process of expanding the proclaimed Rooi-Els Nature reserve to include various properties in Rooi-Els.
- (b) Enter into a co-management agreement with the Municipality insofar the process and subsequent management of the properties included in the proposed expansion.

RESOLVED:

the item **was referred back**.

RESPONSIBLE OFFICIAL :

**A LE ROUX
L DE VILLIERS**

TARGET DATE FOR IMPLEMENTATION :

17 JUNE 2026

TARGET DATE TO INFORM APPLICANT :

17 JUNE 2026

2.

TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS CONSIDERED IN TERMS OF DELEGATED AUTHORITY: MARCH - APRIL 2026.

R. Kuchar
22 April 2026

Divisional Manager: Town & Spatial Planning

(028) 313 8900

EXECUTIVE SUMMARY

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) for March – April 2026.

RESOLVED:

cognisance was taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for March – April 2026:

- | | | |
|-----|--|---------------|
| 1. | Erf 2834, Sandbaai (Unregistered Erven 2868-2871, 3060-3082 & 3087) | 26 March 2026 |
| 2. | Erf 3266, 36 Palmiet Street, Kleinmond | 30 March 2026 |
| 3. | Erf 2648, 97 Clarence Drive, Bettys Bay | 30 March 2026 |
| 4. | Erf 4710, 32 Dolphin Street, Northcliff | 31 March 2026 |
| 5. | Erf 7352, 202 Eighth Street, Voëlklip | 8 April 2026 |
| 6. | Erf 200, 56 Buitekant Street, Gansbaai | 9 April 2026 |
| 7. | Erf 7324, 4B Linaria Road, Eastcliff | 9 April 2026 |
| 8. | Erf 3866, 138 Beach Road, Kleinmond | 13 April 2026 |
| 9. | Portion 8 of the Farm De Draay No. 563 | 13 April 2026 |
| 10. | Erf 4696, 19 Strand Street, Kleinmond | 13 April 2026 |
| 11. | Erf 4097, 107 Second Avenue, Kleinmond | 13 April 2026 |
| 12. | Erf 2976, 24 Disa Street, Onrustvriër | 13 April 2026 |
| 13. | Erf 8053, 9 Fifth Avenue, Kleinmond | 13 April 2026 |
| 14. | Erf 3082, 42 DF Strauss Street, Kleinmond | 13 April 2026 |
| 15. | Erf 516, 4 Disa Street, Hawston | 13 April 2026 |
| 16. | Erf 2118, 1 Turtle Close, Vermont | 13 April 2026 |
| 17. | Erf 2064, 48 Sixth Street, Voëlklip | 15 April 2026 |
| 18. | Erf 7723, 29 Blue Bell's Crescent, and Erf 7724, 27 Blue Bell's Crescent, Mount Pleasant | 21 April 2026 |

cognisance was be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 20 April 2026:

- | | | |
|----|---------------------------------------|---------------|
| 1. | Erf 1537, 35 Dennys Road, Pringle Bay | 20 April 2026 |
| 2. | Erf 1299, 31 Front Street, De Kelders | 20 April 2026 |

- | | | |
|----|---|---------------|
| 3. | Erf 715, 52 Steyn Street and 716, 25 Front Street, De Kelders | 20 April 2026 |
| 4. | Erf 4597, 30 Bird Lane, Northcliff | 20 April 2026 |
| 5. | Erf 706, 1 Aberdeen Street and Erf 719, 3 Aberdeen Street, Northcliff | 20 April 2026 |

RESPONSIBLE OFFICIAL :**L TAYLOR****TARGET DATE FOR IMPLEMENTATION :****17 JUNE 2026**

PORTFOLIO COMMITTEE :

INFRASTRUCTURE SERVICES

Chairperson :

Cllr C Lerm

Committee Members :

**Ald R de Coning, Cllrs S Fourie,
M Sihlahla & V Bandeza**

**1.
MEMORANDUM OF AGREEMENT – C1122: TR28/1 LYNX ROAD TO MIMOSA STREET**

**S. Muller
29 April 2026**

Chief Engineer: Infrastructure Services

(028) 313 8019

EXECUTIVE SUMMARY

The purpose of the report is to inform Council of the Western Cape Province Department of Infrastructure (DOI) project to upgrade Trunk Road 28/1 (the R43) between Sandbaai and Vermont and to authorise the Municipal Manager to sign the Memorandum of Agreement.

RECOMMENDATION TO THE COUNCIL:

that the Municipal Manager be authorised to sign the Memorandum of Agreement with the Western Cape Provincial Department of Infrastructure.

RESPONSIBLE OFFICIAL :

**S MULLER
CFO**

TARGET DATE FOR IMPLEMENTATION :

1 JUNE 2026

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs T Els,
K Ngqandana and B Nombula**

1.

BENEFICIARIES: AFFORDABLE HOUSING SERVICED SITES: MOUNT PLEASANT AND HERMANUS: WESTDENE

**TA Gcotyelwa Manager: Integrated Human Settlements and Development
24 April 2026**

(028) 313 8144

EXECUTIVE SUMMARY

The purpose of the report is to recommend to Council that the service input cost in Mount Pleasant and Westdene housing project be approved as purchase price for the potential beneficiaries whose combined household income exceeds the threshold for the First Home Finance Programme (FHFP) also known as “Finance Linked Individual Subsidy Programme (FLISP)”. Furthermore, report is to recommend to Council the names of potential beneficiaries for the last-mentioned project

RESOLVED:

the item **was referred back** and must be resubmitted during the June 2026 cycle.

RESPONSIBLE OFFICIAL :

TA GCOTYELWA

TARGET DATE FOR IMPLEMENTATION :

1 JUNE 2026

PORTFOLIO COMMITTEE :

MUNICIPAL PUBLIC SAFETY

Chairperson :

Cllr A Komani

Committee Members :

**Ald L Ntsabo, Cllrs H Lombard,
C Tafu-Nwonkwo & M Grimbeek**

1.

QUARTERLY MONITORING REPORT FOR THE PERIOD: 01 JANUARY TO 31 MARCH 2026: DIRECTORATE: MUNICIPAL PUBLIC SAFETY

L Smith
20 April 2026

Chief: Fire, Rescue & Disaster Management

(028) 313 8054

EXECUTIVE SUMMARY

This report provides an overview of the operations, activities, and initiatives undertaken by the Directorate of Municipal Public Safety during the period: 01 January to 31 March 2026.

RESOLVED:

the Quarterly Monitoring Report of the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 January to 31 March 2026, **was noted**.

RESPONSIBLE OFFICIAL:

L SMITH

TARGET DATE FOR IMPLEMENTATION:

TO BE NOTED

2.

STATUS OF FIRE BRIGADE VEHICLES – 2025/2026 QUARTER 3**L Smith****Chief: Fire, Rescue & Disaster Management****20 April 2026****(028) 313 5041**

EXECUTIVE SUMMARY

The purpose of this report is to advise on the status of the fleet for Fire, Rescue & Disaster Management for period 1 January – 31 March 2026.

RESOLVED:

the status of Fire Brigade Vehicles – 2025/2026 for quarter 3 **was noted**.

RESPONSIBLE OFFICIAL :**L SMITH****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

PORTFOLIO COMMITTEE :

CORPORATE SERVICES

Chairperson :

Ald F Africa

Committee Members :

**Cllrs T Els, M Nomatiti,
Ald T Nqinata & Cllr S Beyi**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

THE MATTER REGARDING EPWP CONTRACTS WAS DISCUSSED.

PORTFOLIO COMMITTEE :

FINANCIAL SERVICES

Chairperson :

Cllr S Williams

Committee Members :

**Ald R de Coning, Ald D Coetzee,
Ald T Nqinata and Cllr J van Staden**

**1.
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT
(SCM) POLICY FOR APRIL 2026**

**C Le Roux
04 May 2026**

**Divisional Manager: Supply Chain Management
(028) 313 8107**

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of procurement by the delegated authority in terms of the Supply Chain Management Policy for April 2026.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for April 2026, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for April 2026, **be noted**;
3. that the awards made through the Bid Committee system and formal written price quotations for April 2026, **be noted**; and
4. that all other activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for April 2026, be noted.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

2.
OVERTIME REPORT FOR APRIL 2026

G Bucchianeri
12 May 2026

Manager: Budgeting

(028) 313 8913

EXECUTIVE SUMMARY

Report prepared regarding monthly overtime expenditure for April 2026 and comparative analysis with the same period for the prior year.

RESOLVED:

the report regarding overtime expenditure per Directorate/Department for the month of April 2026, **was noted**.

RESPONSIBLE OFFICIAL :

G BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

The meeting adjourned at 10:26

DATE

ALD A KLAAS - EXECUTIVE MAYOR