



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 17 MAY / MEI / MEYI 2023**  
**VENUE / PLEK / INDAWO : BANQUETING HALL,  
CIVIC CENTRE, HERMANUS**  
**TIME / TYD / IXESHA : 10:30**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE  
MAYORAL COMMITTEE  
HELD IN THE BANQUETING HALL  
ON 17 MAY 2023, AT 10:30**

---

**PRESENT:**

Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:**

Mr D O'Neill, Municipal Manager  
Ms S Reyneke-Naudé, Director : Finance  
Mr N Michaels, Director : Protection Services  
Mr S Madikane, Director : LED  
Ms D Arrison, Director : Management Services  
Mr R Kuchar, Senior Manager : Town & Spatial  
Planning  
Mr A Wyngaard, Senior Manager : Hermanus  
Administration  
Ms H van Tonder, Manager : Council Support  
Mr T Louw, Technical Support : Auditorium  
Ms S Swart: Administrative Officer : Council  
Support Services







---

**MINUTES/.....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

17 MAY 2023

ALDERMAN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
GILLION, E	
LERM, CH	
NTSABO, L	
NUTT, R	

**1. OPENING**

The Executive Mayor, Ald A Rabie, opened the meeting and allowed a moment of silence. The Municipal Manager, Mr D O'Neill, read the convening notice.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

**3. CONFIRMATION OF MINUTES****3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Monday, 24 April 2023 at 10:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **24 April 2023 at 10:00, be confirmed.**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

- The Executive Mayor, Ald A Rabie, requested that the following items serve at the next Investment & Infrastructure Portfolio Committee meeting:
  - Parking Management System;
  - Blou Stoor : Future and Utilisation
- The Municipal Manager gave an update on the Hermanus Country Market and informed the meeting that the legal department is currently busy with the finalisation of the sub-lease agreement and that he has given permission for the market to trade until the end of May 2023.
- The Executive Mayor, Ald A Rabie, reported on the following matters, namely:
  - Gansbaai Municipal Office is rated as user unfriendly by community;
  - Concern that people do not receive communications, accounts, etc;
  - Clear commitment on Indigent Support needed;
  - Ward Committee system not working, conversation needed with ward councillors;
  - Clear commitment that everyone who moves into a RDP house should have a zero municipal account;
  - Water meters are not read regularly resulting in people getting high accounts;
  - Sand mine in Gansbaai: concerns about incorrect information;
  - Cats and Dog By-law needs to be processed urgently;

- Migration Report to serve at next LED Portfolio Committee meeting;
- Urgent meeting to be arranged between Zwelihle ward councillors, councillors and community.
- Ald E Gillion reported on the concern regarding the wild horses in Hawston.
- The Municipal Manager, Mr D O'Neill, reported on the following matters, namely:
  - Electrification of Marikana which commenced today;
  - Discussion taking place today on the Overstrand organisational structure;
  - Overstrand Municipality received an award as the best municipality in the Western Cape.

5.  
**ESTABLISHMENT OF OVERSTRAND LOCAL DRUG ACTION COMMITTEE**

**G Smit**  
**25 April 2023**

**Manager: Social Development**

**(028) 313 8035**

---

**EXECUTIVE SUMMARY**

The Prevention of and Treatment of Substance Abuse Act, No. 70 of 2008 (hereafter the Act) determines that a municipality must establish a Local Drug Action Committee (hereafter the LDAC) to represent the municipality and to give effect to the Mini Drug Master Plan.

The Overstrand Municipality had a committee in place but became non-functional due to poor attendance, dwindling interest and long distances to meetings. Furthermore, the appointment term of these members, who were appointed on 1 May 2017, ended on 1 May 2022.

The municipality must duly consider the LDAC functions and required membership as prescribed by the Act to establishing a new LDAC.

**RESOLVED:**

1. that the establishment of a Overstrand Local Drug Action Committee **be noted**; and
2. that the Executive Mayor considers the role, functions and recommendations for the LDAC and duly **nominate and appoint representatives for a maximum period not exceeding the term of office of Council** after consultation with the Mayoral Committee.

**RESPONSIBLE OFFICIAL :**

**G SMIT**

**TARGET DATE FOR IMPLEMENTATION :**

**JUNE 2023**

**6.  
MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)  
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR APRIL 2023**

**C Le Roux  
03 May 2023**

**Deputy Director: Finance & SCM**

**(028) 313 8107**

---

**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for April 2023.

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for April 2023, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for April 2023, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for April 2023, **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

7.  
HERMANUS CBD REVITALIZATION, PHASE 2, CIVIC PRECINCT

R Kuchar  
27 March 2023

Senior Manager: Town & Spatial Planning

(028) 313 8087

**EXECUTIVE SUMMARY**

At the Mayoral Committee meeting held on 27 June 2022, it was resolved as follows:

- a) That the Civic Precinct Plan be advertised for public comment;

This item serves to provide a report to the Mayoral Committee to consider the comments received during the public participation process. This item further serves to adopt the report containing the proposal for the development of the Civic Precinct.

**RESOLVED:**

1. that the report containing the proposal for the development of the Civic Precinct, **be approved**;
2. that the comments received during the public participation process **be considered**;
3. that the project **be implemented** via provision of funds on the Capital and Operational budget when provided for; and
4. that Provincial Administration be requested to budget for the development of the Taxi Rank as a priority project.

**RESPONSIBLE OFFICIAL:**

**R KUCHAR**

**TARGET DATE FOR IMPLEMENTATION:**

**8 JUNE 2023**

**TARGET DATE TO INFORM APPLICANT:**

**N/A**

**TARGET DATE TO INFORM OBJECTOR:**

**N/A**

**The meeting adjourned at 11:59**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DR. A RABIE - EXECUTIVE MAYOR**