



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 30 MAY / MEI / MEYI 2022
VENUE / PLEK / INDAWO : AUDITORIUM
TIME / TYD / IXESHA : 10:10

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF AN ORDINARY MEETING OF THE MAYORAL COMMITTEE HELD IN THE AUDITORIUM ON 30 MAY 2022, AT 10:10

PRESENT: Councillors were present as per attached attendance register.




OFFICIALS PRESENT: Mr D O'Neill, Municipal Manager
Ms D Arrison, Director : Management Services
Ms S Reyneke-Naudé, Director : Finance
Mr N Michaels, Director : Protection Services
Mr S Müller, Director : Infrastructure & Planning
Mr R Williams, Acting Director : Community Services
Mr F Myburgh, Senior Manager : Gansbaai Administration
Mr R Kuchar, Senior Manager : Town & Spatial Planning
Ms A Le Roux, Manager : Property Administration
Ms H van Tonder, Manager : Council Support Services
Ms N Nomaqhula, General Assistant : Auditorium
Ms S Swart: Administrative Officer : Council Support Services

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

30 MAY 2022

ALDERMAN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
GILLION, E	
LERM, CH	
NTSABO, L	
NUTT, R	

1. OPENING

The Executive Mayor, Ald A Rabie, afforded time for silent prayer. The Municipal Manager, Mr D O'Neill, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Monday, 25 April 2022 at 10:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Monday, 25 April 2022 at 10:00, be confirmed.**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

The Executive Mayor, Ald A Rabie, reported on the matter of the new meter reading contractor which was discussed at the Finance & Tourism Portfolio Committee meeting earlier.

The Executive Mayor, Ald A Rabie, reported on the matter of the costs of fighting fires which was discussed at the Finance & Tourism Portfolio Committee meeting earlier.

5. MUNICIPAL OWNED IMMOVABLE PROPERTIES IDENTIFIED FOR SALE AND LEASE BY MEANS OF A COMPETITIVE PROCESS - INVESTMENT CONFERENCE

7/2/3

A Le Roux

Manager: Property Administration

13 May 2022

(028) 316 5623

EXECUTIVE SUMMARY

To inform Council of the Properties identified to be presented to possible investors at the Investment Conference scheduled to be held on 23 and 24 June 2022.

RECOMMENDATION TO THE COUNCIL:

that Council **takes note** of the following municipal owned immovable properties to be presented at the proposed Investment Conference to be held on 23 and 24 June 2022:

1. Lease:

- (a) Portion of Remainder Erf 4771 Hermanus (Grotto Beach) – Restaurant and related
- (b) Portion of Erf 775 Fisherhaven – Holiday Resort and related
- (c) Portion of Erf 5462 Kleinmond - Holiday Resort
- (d) Portion of Erf 4831 Hermanus and a Portion of Erf 5327 Hermanus - Public Resort (De Mond Caravan Park)

2. Sale:

- (a) Portion of Remainder Erf 4771 Hermanus (Next to OK, Voëlklip) – Residential development
- (b) Portion of Erf 4833 Hermanus (Lakeview) - Retirement Village
- (c) Unregistered Erf 11440 Hermanus – Offices
- (d) Portions of Erf 210 Gansbaai – Aquaculture
- (e) Erf 1886 Franskraalstrand – Town Housing
- (f) Portion of Erf 210 Gansbaai – Industrial
- (g) Erf 1070 De Kelders (use to be confirmed)
- (h) Unregistered Erf 12308 (a portion of Erf 384) Hermanus - Medical facilities and related community purposes

RESPONSIBLE OFFICIAL :

**A LE ROUX
R KUCHAR**

TARGET DATE FOR IMPLEMENTATION :

PROCESS

**6.
FINAL AMENDED INTEGRATED DEVELOPMENT PLAN (IDP) FOR 2022/2027**

2/12/1

RG Louw

16 May 2022

Senior Manager: Strategic Services

(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is to present the final amended IDP for 2022/ 2027.

RECOMMENDATION TO THE COUNCIL:

1. that the final amended IDP for 2022/2027 **be approved**; and
2. that the current 5-year IDP process plan, which has been approved by the new Council on 25 November 2021 for the drafting of the 2022/2027 IDP, remain in place until the adoption of a new IDP process plan in August 2022.

RESPONSIBLE OFFICIAL :

RG LOUW

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2022

7.
**ADOPTION OF OVERSTRAND SPATIAL DEVELOPMENT FRAMEWORK:
OVERSTRAND MUNICIPALITY**

15/1/3/10/4

R Kuchar

8 May 2022

Senior Manager: Town & Spatial Planning

(028) 313 8087

EXECUTIVE SUMMARY

The purpose of this report is to table an Overstrand Municipal Spatial Development Framework (OMSDF) for adoption by Council for the 2022/2023 financial year as part of the IDP.

RECOMMENDATION TO THE COUNCIL:

that the reviewed Spatial Development Framework as was adopted by Council at its meeting held on 27 May 2020 **be confirmed** without any amendments for the 2022/2023 financial year.

RESPONSIBLE OFFICIAL/S :

R KUCHAR

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2022

**8.
FINAL DRAFT WATER SERVICES DEVELOPMENT PLAN FOR 2022/23**

1/1/6

H Blignaut

Deputy Director : Engineering Services

13 May 2022

(028) 313 5047

EXECUTIVE SUMMARY

The purpose of this report is to table the Final Draft Water Services Development Plan (WSDP) or IDP Water Services Sector Input Report for the 2022/23 financial year.

RECOMMENDATION TO THE COUNCIL:

that the Final Draft Water Services Development Plan (WSDP) for 2022/23 **be approved.**

RESPONSIBLE OFFICIAL:

H BLIGNAUT

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2022

TARGET DATE TO INFORM APPLICANT:

NOT APPLICABLE

TARGET DATE TO INFORM OBJECTOR:

NOT APPLICABLE

**9.
REVISION OF ALL BUDGET RELATED POLICIES OF THE OVERSTRAND
MUNICIPALITY**

5/B

**S Reyneke-Naude
18 May 2022**

Director : Finance

(028) 313 8040

EXECUTIVE SUMMARY

The purpose of the report is to present council with the amended budget related policies for approval and implementation with effect from 1 July 2022.

RECOMMENDATION TO THE COUNCIL:

that the budget related policies attached to the item and amended as indicated in the report, **be approved** and implemented with effect from 1 July 2022.

RESPONSIBLE OFFICIAL :

S REYNEKE-NAUDE

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2022

10.**GRANTS-IN-AID: ALLOCATION OF FUNDING TO ANIMAL WELFARE SOCIETIES FOR 2022/2023****5/20****NJ Michaels****Director: Protection Services****11 May 2022****(028) 313 8054**

EXECUTIVE SUMMARY

The purpose of this report is to obtain the approval of the Council, to make funds available to Animal Welfare Societies in Overstrand.

RECOMMENDATION TO THE COUNCIL:

1. that the necessary deviations from the Grants-in-Aid Policy be approved to enable budget provision (2022/23) to the following beneficiaries:

1. HAWS (Hermanus Animal Welfare Society)	R200,000.00
2. KAWS (Kleinmond Animal Welfare Society)	R100,000.00
3. BARC (Birkenhead Animal Rescue Centre)	R100,000.00
4. SAWS (Stanford Animal Welfare Society)	<u>R100,000.00</u>
	R500,000.00

2. that the Service Level Agreements be concluded with the respective Animal Welfare Societies.

RESPONSIBLE OFFICIAL:**R FRASER****TARGET DATE FOR IMPLEMENTATION:****01 JULY 2022**

11.

FINAL BUDGET FOR OVERSTRAND MUNICIPALITY : 2022/2023 MTREF

5/1/1/24-2022/2023

BA King

Senior Manager: Financial Services

18 May 2022

(028) 313 8154

EXECUTIVE SUMMARY

This report presents the proposed budget of Overstrand Municipality for the 2022/2023 to 2024/2025 MTREF (Medium Term Revenue and Expenditure Framework) period.

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003), the annual budget of the Municipality for the 2022/2023 to 2024/2025 MTREF (Medium Term Revenue and Expenditure Framework) period **be approved** as set out in the following schedules:

- Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
- Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
- Schedule 3:** Budgeted multi- and single year capital appropriations by standard classification (vote) and funding by source
- Schedule 4:** Budgeted financial position
- Schedule 5:** Budgeted cash flow
- Schedule 6:** Cash backed reserves and acc. surplus reconciliation
- Schedule 7:** Asset management
- Schedule 8:** Basic service delivery measurement

2. that the property rates reflected in **Annexure A to the item, be imposed** for the budget year 2022/2023;
3. that tariffs and charges reflected in **Annexure A to the item, be approved** for the budget year 2022/2023;
4. that the Municipal Manager be authorised to sign the necessary documents to give effect to the 2nd draw down of the proposed three year borrowing programme for external loans amounting to R50 million per year;
5. that the following schedules be noted:

- Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)
- Schedule 10:** Budgeted capital appropriations by municipal vote

6. that **cognisance be taken** of the letters of comment received from the community and the SIME: LG MTEC Assessment Report by Provincial Treasury and the Provincial Department of Local Government, included in Annexures K and L respectively of the budget report; and
7. that **cognisance be taken** of the 2022/2023 Budget Report.

RESPONSIBLE OFFICIALS:

**S REYNEKE-NAUDE
BA KING**

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2022

12.
PROPOSED OVERSTRAND MUNICIPALITY TINY HOUSE POLICY

17/5/B

S Muller

30 May 2022

Director: Infrastructure & Planning

(028) 313 819

EXECUTIVE SUMMARY

The purpose of this report is for Council to approve the proposed Tiny House Policy for public participation.

RECOMMENDATION TO THE COUNCIL:

that the proposed Tiny House Policy **be approved** for public participation.

RESPONSIBLE OFFICIAL :

S MULLER

TARGET DATE FOR IMPLEMENTATION :

29 JULY 2022

PORTFOLIO COMMITTEE :

PROTECTION SERVICES

Chairperson :

Cllr L Ntsabo

Committee Members :

**Cllrs H Lombard, S Fourie,
C Tafu-Nwonkwo & M Grimbeek**

1.
**QUARTERLY MONITORING REPORT FOR THE PERIOD JANUARY TO MARCH
2022: DIRECTORATE: PROTECTION SERVICES**

9/1/2/5

NJ Michaels

Director: Protection Services

11 April 2022

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period January – March 2022.

RESOLVED:

that the Quarterly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period January – March 2022, **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

1 JUNE 2022

PORTFOLIO COMMITTEE :

LOCAL ECONOMIC DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald D Coetzee, Cllrs R Nutt,
S Silo, R Dees**

**1.
ECONOMIC AND SOCIAL DEVELOPMENT THIRD QUARTER REPORT****9/1/2/2****S Madikane****Director: Economic and Social Development****19 April 2022****(028) 313 8066**

EXECUTIVE SUMMARY

The report is to provide the council with information regarding programs in the implementation of social and economic projects. The report seeks to further solicit support and buy-in from the council in ensuring that we continue serving the vulnerable group in the municipal geopolitical space.

RESOLVED:

1. that Economic Recovery initiatives be noted and promoted throughout the municipal impact and practices be documented in a booklet;
2. that services of the social worker, Thusong Ambassadors, and the Youth Desk facilitator be defined for inclusion into the municipality; and
3. that EPWP recruitment strategy be used and included in the municipal policy and the SOP to be tabled to council in June 2022.

RESPONSIBLE OFFICIAL:**X KOSI
G SMIT****TARGET DATE FOR IMPLEMENTATION:****IMMEDIATELY**

PORTFOLIO COMMITTEE :

INVESTMENT & INFRASTRUCTURE

Chairperson :

Cllr C Lerm

Committee Members :

**Cllr M Nomatiti, Ald R de Coning,
Cllrs M Sihlahla & V Bandeza**

**1.
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: MARCH 2022 – APRIL
2022**

15/3/11

R Kuchar

Senior Manager: Town & Spatial Planning

15 APRIL 2022

(028) 313 8900

EXECUTIVE SUMMARY

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 15 March 2022 - 15 April 2022.

RESOLVED:

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 15 March 2022 – 15 April 2022:

1.	Farm 575/6, Afdakrivier, Hawston	14 March 2022
2.	Erf 4997, 30 De Villiers Street, Onrustrivier	15 March 2022
3.	Farm 698/1, Grootbos, Gansbaai	28 March 2022
4.	Erf 1, 16 Andrew Street, Gansbaai	29 March 2022
5.	Erf 4989, 10 Hardepeer Avenue, Kleinmond	31 March 2022
6.	Erf 542/158, Arabella, Kleinmond	31 March 2022
7.	Erf 7081, 18 Aster Street, Mount Pleasant	31 March 2022
8.	Erf 2993, 85 Seaview Drive, Hawston	4 April 2022
9.	Erf 3131, 6 Gahl Street, Hawston	4 April 2022
10.	Erf 2986, 1 Hess Street, Hawston	4 April 2022
11.	Erf 1012, 42 Musson Street, Eastcliff	8 April 2022
12.	Erf 102, 86 Westcliff Road, Westcliff	8 April 2022
13.	Erf 2859, 3 Arum Street, Onrustrivier	11 April 2022
14.	Erven 1436, 41 Kanderlaar Street, Vermont	11 April 2022

that cognisance be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 31 March 2022:

1.	Erf 67, 58 Naude Street, Franskraal	31 March 2022
2.	Erf 322, 200 Piet Retief Crescent, Sandbaai	31 March 2022
3.	Erf 612, 33 Sea View Drive, Hawston	31 March 2022
4.	Farm 633/35(16), Rocklands	31 March 2022

RESPONSIBLE OFFICIAL:

L SMUTS

TARGET DATE FOR IMPLEMENTATION:

13 JUNE 2022

2.

ERVEN 127, 129 AND A PORTION OF ERF 823 ZWELIHLE (SITUATED AT 46 LUSIBA STREET, ZWELIHLE): CESSION OF LEASE AGREEMENT FROM HERMANUS RAINBOW TRUST TO LUKHANYO PRIMARY SCHOOL

7/2/3/1

A Le Roux

Manager : Property Administration

1 April 2022

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval to cede the lease agreement between Overstrand Municipality and Hermanus Rainbow Trust (hereinafter referred to as "Rainbow Trust") to Lukhanyo Primary School (hereinafter referred to as "the Applicant") for the remainder of the initial lease period of 3 (THREE) years in respect of Erven 127, 129 and a portion of Erf 823 Zwelihle (jointly $\pm 590\text{m}^2$ in extent), situated at 46 Lusiba Street, Zwelihle (hereinafter referred to as "the Property"), for the purpose of operating and managing a Grade R Education Centre.

RESOLVED:

that the cession of the lease agreement for municipal property, being Erven 127, 129 and a portion of Erf 823 Zwelihle (jointly $\pm 590\text{m}^2$ in extent), from Hermanus Rainbow Trust to Lukhanyo Primary School, **be approved.**

RESPONSIBLE OFFICIAL:

R OCTOBER

TARGET DATE FOR IMPLEMENTATION:

30 JUNE 2022

TARGET DATE TO INFORM APPLICANT:

15 JUNE 2022

TARGET DATE TO INFORM OBJECTOR:

N/A

3.

A PORTION OF THE REMAINDER OF FARM NO. 562 CALEDON REGIONAL DISTRICT (ADJOINING A GRAVEL ROAD): RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO THE WESTERN CAPE NATURE CONSERVATION BOARD T/A CAPE NATURE

7/2/3/1

A Le Roux

Manager: Property Administration

7 March 2022

(028) 316 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with The Western Cape Nature Conservation Board trading as Cape Nature, hereafter referred to as "Cape Nature", in respect of a portion of the Remainder of Farm No. 562 Caledon Regional District situated in Kleinmond, hereafter referred to as "the Property" for a period of 3 (THREE) years for the purpose of managing an access control gatehouse.

RESOLVED:

1. that the lease of municipal property, being a portion of the Remainder of Farm No. 562 Caledon Regional District ($\pm 399\text{m}^2$ in extent), to The Western Cape Nature Conservation Board, for purpose of managing an access control gatehouse at a rental amount of R2,223.90 (TWO THOUSAND TWO HUNDRED AND TWENTY-THREE RAND AND NINETY CENTS) (VAT excluded) per month for a period of 3 (THREE) years from 1 December 2021 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the escalation percentage equal to the prevailing consumer price index (all items) in terms of the Municipality's Administration of Immovable Property Policy, as amended from time to time, the next escalation to be on 1 July 2022.

RESPONSIBLE OFFICIAL :

R OCTOBER

TARGET DATE FOR IMPLEMENTATION :

15 JUNE 2022

TARGET DATE TO INFORM APPLICANT :

30 JUNE 2022

TARGET DATE TO INFORM OBJECTOR :

N/A

4.
OPERATIONAL REPORTS

9/1/2/5

S Muller

26 April 2022

Director: Infrastructure and Planning

(028) 313 8019

EXECUTIVE SUMMARY

This report is to provide the Portfolio Committee with reports on the implementation and progress of the following services:

- Municipal Infrastructure Grant (MIG),
- Bulk Water Services Operation and Maintenance Contract,
- Environmental,
- Tiny House Policy,
- Renewable Energy Update, and
- Electrification of Housing Units.

RESOLVED:

that the report **be noted**.

RESPONSIBLE OFFICIAL :

S MULLER

TARGET DATE FOR IMPLEMENTATION :

N/A

The Executive Mayor, Ald A Rabie, requested that it be minuted that she expressed her disappointment in the response from the SAPS in investigating certain animal cruelty cases.

**5.
PROPOSED INVESTMENT INCENTIVE POLICY FOR THE OVERSTRAND
MUNICIPALITY**

2/B

R Kuchar

Senior Manager : Town & Spatial Planning

28 April 2022

(028) 313 8087

EXECUTIVE SUMMARY

To acquire Council's approval for the adoption of the proposed Investment Incentive Policy.

RECOMMENDATION TO THE COUNCIL:

that the proposed Investment Incentive Policy, inclusive of the fast-track Overstrand approach, **be approved**.

RESPONSIBLE OFFICIAL :

R KUCHAR

TARGET DATE FOR IMPLEMENTATION :

31 MAY 2022

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs S Williams,
S Silo, K Ngqandana**

1.
OVERSTRAND MUNICIPALITY: CEMETERY BY-LAW

1/3/26

T Steenberg
 19 April 2022

Deputy Director: Operational Services

(028) 313 8982

EXECUTIVE SUMMARY

The purpose of this report is for Council to adopt the proposed By-Law relating to Cemeteries in terms of Section 12(3) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), hereafter referred to as "*the MSA*".

The proposed By-Law was introduced as is provided for in terms of Section 12(1) of the MSA and Council's By-Law on Rules of Order for Internal Arrangements, P.N. 7188 of 2013. The necessary permission was obtained to publish the proposed By-Law in the press in order to give the public an opportunity to make representations.

RECOMMENDATION TO THE COUNCIL:

that the Overstrand Municipal Cemetery By-Law **be approved.**

RESPONSIBLE OFFICIALS :

**DEPUTY DIRECTOR :
 OPERATIONAL SERVICES
 AREA MANAGERS:
 KLEINMOND,
 GANSBAAI, HERMANUS
 SENIOR OPERATIONAL
 MANAGERS: KLEINMOND,
 GANSBAAI, HERMANUS
 SENIOR MANAGER: LAW
 ENFORCEMENT & TASK
 TEAM**

TARGET DATE FOR IMPLEMENTATION :

ON PROCLAMATION

2.

OVERSTRAND MUNICIPALITY: CEMETERY POLICY

16/6/B

T Steenberg

19 April 2022

Deputy Director: Operational Services

(028) 313 8982

EXECUTIVE SUMMARY

The purpose of this report is for Council's approval of the proposed Cemetery Policy.

RECOMMENDATION TO THE COUNCIL:

that the Overstrand Municipal Cemetery Policy **be approved**.

RESPONSIBLE OFFICIALS :

**DEPUTY DIRECTOR:
OPERATIONAL SERVICES
AREA MANAGERS:
KLEINMOND, GANSBAAI,
HERMANUS
SENIOR OPERATIONAL
MANAGERS: KLEINMOND,
GANSBAAI, HERMANUS**

TARGET DATE FOR IMPLEMENTATION :**15 JUNE 2022**

**PORTFOLIO COMMITTEE :
MANAGEMENT SERVICES**

Chairperson :

Cllr F Africa

Committee Members :

**Cllrs A Komani, C Resandt,
Ald T Nqinata & Cllr T Gwele**

1.
DRAFT OVERTIME AND STANDBY POLICY

4/2/B

L Bucchianeri

Senior Manager : Human Resources

19 April 2022

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council to approve the Draft Overtime and Standby Policy.

RECOMMENDATION TO THE COUNCIL:

that the draft Overtime and Standby Policy **be approved**.

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

JULY 2022

**2.
REVIEW OF RECRUITMENT AND SELECTION POLICY****4/3/B****L Bucchianeri****Senior Manager : Human Resources****19 April 2022****(028) 313 8120**

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the review of the Recruitment and Selection Policy as approved by Council on 23 September 2009.

RECOMMENDATION TO THE COUNCIL:

that the review of the Recruitment and Selection Policy, with exclusion of Paragraph 8.4, **be approved.**

RESPONSIBLE OFFICIAL :**L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****JUNE 2022**

PORTFOLIO COMMITTEE :

FINANCE & TOURISM

Chairperson :

Cllr A Rabie

Committee Members :

**Cllrs T Els, C Lerm,
Ald T Nqinata and Cllr J van Staden**

1.
TOURISM MONTHLY REPORT: APRIL 2022

9/1/2/2
F Lloyd
16 May 2022

Tourism Manager

(028) 313 5022

EXECUTIVE SUMMARY

The purpose of this report is to provide, and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for April 2022.

RESOLVED:

that the monthly tourism report for April 2022 **be noted**.

RESPONSIBLE OFFICIAL :

F LLOYD

TARGET DATE FOR IMPLEMENTATION :

13 JUNE 2022

2.
MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) AND PARAGRAPH 6(7)(4)(F) OF THE DIRECTIONS OF THE DISASTER MANAGEMENT ACT, APRIL 2022

8/2/2

C Le Roux

11 May 2022

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for April 2022. To inform Council of all procurement undertaken during the national state of disaster as per paragraph 6.7.4(f) Amendment of the Directions issued, in terms of section 27(2) of the Disaster Management Act, 2002, dated 02 July 2020.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for April 2022, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for April 2022, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for April 2022, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**3.
DETERMINATION OF 02 JULY 2022 AS THE DATE OF VALUATION FOR THE
NEW GENERAL VALUATION ROLL TO BE IMPLEMENTED ON 01 JULY 2023**

5/2/2

**S Reyneke-Naude
18 May 2022**

Director: Finance

(028) 313 8040

EXECUTIVE SUMMARY

To determine 2 July 2022 as the date of valuation for the next General Valuation Roll to be implemented on 1 July 2023, as required by the Local Government: Municipal Property Rates Act, Act No. 6 of 2004.

RESOLVED:

that 2 July 2022 be determined as the date of valuation for the next General Valuation Roll, to be implemented on 1 July 2023.

RESPONSIBLE OFFICIAL :

EM HOONEBERG

TARGET DATE FOR IMPLEMENTATION :

2 JULY 2022

4.
PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE APPLICATION OF INTERIM MEASURES DUE TO THE CONSTITUTIONAL COURT RULING OF 16 FEBRUARY 2022

8/2/2

C Le Roux

11 May 2022

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of the implications of the Constitutional Court ruling handed down on 16 February 2022 and to adopt interim measures to be applied by the municipality.

RECOMMENDATION TO THE COUNCIL:

1. that the report on the implementation of interim measures due to the Constitutional Court ruling of 16 February 2022, **be noted**;
2. that the implementation of National Treasury's advisory notes, until such time as the Constitutional Court clarifies the applicable date of the invalidity of the regulations, or new Procurement Regulations come into effect, **be approved**; and
3. that the Overstrand Preferential Procurement Policy be withdrawn until such time as the Constitutional Court clarifies the applicable date of the invalidity of the regulations, or new Procurement Regulations come into effect, based on the exemption letter received, dated 07 May 2022 advising that the Minister has approved the request.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

01 JUNE 2022

**5.
WRITING OFF OF IRRECOVERABLE DEBT**

5/17/1

SG Reyneke-Naudé

Director: Finance

12 April 2022

(028) 313 8040

EXECUTIVE SUMMARY

The purpose of the report is to request Council to approve the writing off of debt that has become irrecoverable.

RECOMMENDATION TO THE COUNCIL:

that the irrecoverable debt to the value of R349 325,41 as listed below, be written off as bad debt:

A	First time write off – Indigent Households	R 149 716.93
B	Indigent water leakages irrecoverable	R 167 392.50
C	Final accounts equal or less than R1 500.00	<u>R 32 215.98</u>
	TOTAL	R 349 325.41

RESPONSIBLE OFFICIAL :

EM HOONEBERG

TARGET DATE FOR IMPLEMENTATION :

31 MAY 2022

The meeting adjourned at 13:20

DATE

DR. A RABIE - EXECUTIVE MAYOR