



# **OVERSTRAND**

**MUNISIPALITEIT/UMASIPALA/MUNICIPALITY**

## **MEETING OF THE ICT STEERING COMMITTEE**

### **MINUTES**

**1 December 2015**

Mayoral Committee Room,  
Municipal Offices, Hermanus

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MINUTES OF THE ICT STEERING COMMITTEE MEETING

1 December 2015

**OVERSTRAND**

**MUNICIPALITY/MUNISIPALITEIT/U-MASIPALA**

MINUTES OF A MEETING OF THE ICT STEERING COMMITTEE HELD IN THE  
MAYORAL COMMITTEE ROOM, HERMANUS,  
ON TUESDAY, 1 DECEMBER 2015 AT 14:00

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**PRESENT:**

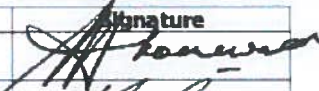




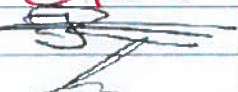




**Councillors:** Cllr P Appelgrein

**Officials:** Mr. C Groenewald  
Mr. R Williams  
Mrs. D Arrison  
Mr. N Michaels  
Mr. S Muller  
Mr. C Johnson  
Ms. J van Asperen  
Mr. C Le Roux  
Mr. S Madikane

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MINUTES/...

**ATTENDANCE REGISTER  
ICT STEERING COMMITTEE MEETING ON 1 DECEMBER 2015 AT  
14H00 IN THE MAYORAL COMMITTEE ROOM**

Name & Surname	Directorate	Signature
C. Gassenwald	MM	
P. Gyrolgren	Roll.	
D. ARKSON	Man Serv	
JOHNET VAN ABEREN	Man Serv	
C. Johnson	Man. Services	
M. J. Michaels	Part. Serv.	
R. Williams	Dir. Comm. Serv.	
S. Müller	Info & Plan	
Clint Le Roux	Finance	
Soloma Madikane	Econ. Dev.	

**MINUTES OF THE ICT STEERING COMMITTEE MEETING**

1 December 2015

**1. OPENING AND WELCOME**

The Municipal Manager welcomes all the representatives at the last ICT Steering Committee Meeting of the year.

**2. APOLOGIES**

Clr. D Coetzee  
Mrs. S Reyneke-Naude  
Mr. E Smit

No apology received from Mr D van der Heever and Mr T Loubser.

**3. CONFIRMATION OF MINUTES****3.1 MINUTES OF THE MEETING HELD ON 11 AUGUST 2015  
RESOLVED**

- The minutes of the meeting held on 11 August 2015 has been confirmed.

**4. MATTERS ARISING**

None

**5. ICT BUDGETS****5.1 CAPITAL BUDGET: 2015/2016  
Recommendation**

- That the status on spending of the Capital Budget funds, be noted.

**5.2 OPERATIONAL BUDGET: 2015/2016  
Recommendation**

- That the status on spending of the Operational Budget funds, be noted.

**6. INFRASTRUCTURE SYSTEMS AND SERVICE****6.1 PROGRESS REPORT**

1. Events / Call Log  
Recommendation

**MINUTES OF THE ICT STEERING COMMITTEE MEETING****1 December 2015**

That cognisance be taken of the report.

*The Municipal Manager requested a presentation of the new Call Logging System (Novell UTIL Service Desk) at the next TMT meeting.*

## 2. Contracts

### Recommendation

That the status of contracts, be noted.

## 3. UHF / VHF Radio Links

### Recommendation

That the status of the UHF/VHF Radio investigation, be noted.

## 4. Broadband Update

### Recommendation

That the Overstrand Municipality agreement with Telkom for the Telkom Internet Ti-DIS Gold Access Agreement for a period of 3 years from 2016 to 2019, be noted.

*The Deputy Director: Finance highlighted that the calculations for the router was done incorrectly in the agenda, it should read as follow -*

Service	Per Month	3-Year Contract		
		Year 1	Year 2	Year 3
Ti-DIS port size 32 Mbps over Metro Ethernet	R 41,901.69	R502, 820.28	R 532,989.50	R 564,968.87
Router : Cisco 2901-1EW-1GE	R 840.45	R 10,085.40	R 10,690.52	R 11,331.96
<small>Note: Values are VAT inclusive. Year 2 and 3 have 6% CPI escalation applied</small>		<b>R 512,905.68</b>	<b>R 543,680.02</b>	<b>R 576,300.83</b>
<b>Total Contract Value</b>		<b>R1, 632,886.53</b>		

## 7. BUSINESS SYSTEMS AND PROCESSES

### 7.1 PROGRESS REPORT

#### 1. Contracts

##### Recommendation

That the status of the contracts in progress, completed, be noted and that the status of the key business contracts expiring and subsequent processes to be followed, be approved.

*Mr Madikane left the meeting at 15h00 due to another appointment.*

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**MINUTES OF THE ICT STEERING COMMITTEE MEETING****1 December 2015****2. Integrated Asset Maintenance Management****Recommendation****That the current status, be noted.****3. Time and Attendance****Recommendation****That the current status, be noted.****4. SAMRASplus****Recommendation****That the current status, be noted.****5. Printer solutions****Recommendation****That the current status, be noted.****6. Phone solutions****Recommendation****That the current status, be noted.****8. NEXT MEETING****Recommendation****- 8 February 2016**

*The Municipal Manager thanked the ICT colleagues for the hard work during the year and said that it is appreciated.*

*He wishes everybody an enjoyable holiday.*

Meeting adjourned at 15h20.



# **OVERSTRAND**

**MUNISIPALITEIT/UMASIPALA/MUNICIPALITY**

**MEETING OF THE ICT STEERING COMMITTEE**

## **MINUTES**

**30 March 2016**

Supply Chain Committee Room,  
Municipal Offices, Hermanus

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MINUTES OF THE ICT STEERING COMMITTEE MEETING

30 March 2016

**OVERSTRAND**

**MUNICIPALITY/MUNISIPALITEIT/U-MASIPALA**

MINUTES OF A MEETING OF THE ICT STEERING COMMITTEE HELD IN THE  
SUPPLY CHAIN COMMITTEE ROOM, HERMANUS,  
ON WEDNESDAY, 30 MARCH 2016 AT 14:00

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**PRESENT:**

**Councillors:** Cllr P Appelgrein




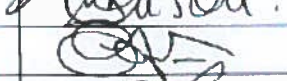





**Officials:** Mr. C Groenewald  
Mr. R Williams  
Mrs. D Arrison  
Mrs. S Reyneke-Naude  
Mr. N Michaels  
Mr. K du Plessis  
Mr. C Johnson  
Ms. J van Asperen

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MINUTES/....



**ATTENDANCE REGISTER  
ICT STEERING COMMITTEE MEETING ON 30 MARCH 2016 AT  
14H00 IN THE SUPPLY CHAIN COMMITTEE ROOM**

Name & Surname	Directorate	Signature
C. JOHNSON	ICT	
L. Abrahamse	M&I	
J van der Pijpen	ICT	
J.H. Du Plessis	Inf. + PC	
Desirée Arrison	Man Serv	
H.S. Michaels	Proc Serv.	
P. Geyl	U&I	
S. Reynolds-Neute	Finance	
R. Williams	Comm Serv	

**MINUTES OF THE ICT STEERING COMMITTEE MEETING**

30 March 2016

**1. OPENING AND WELCOME**

The Municipal Manager welcomes all the representatives at the ICT Steering Committee Meeting.

**2. APOLOGIES**

Cllr. D Coetzee  
Mr. S Madikane  
Mr. C le Roux

No apology received from Mr D van der Heever.

**3. CONFIRMATION OF MINUTES****3.1 MINUTES OF THE MEETING HELD ON 1 DECEMBER 2015  
RESOLVED**

➤ The minutes of the meeting held on 1 December 2015 has been confirmed.

**4. MATTERS ARISING**

None

**5. ICT BUDGETS****5.1 CAPITAL BUDGET: 2015/2016**

Recommendation

➤ That the status on spending of the Capital Budget funds, be noted.

**5.2 OPERATIONAL BUDGET: 2015/2016**

Recommendation

➤ That the status on spending of the Operational Budget funds, be noted.

**6. INFRASTRUCTURE SYSTEMS AND SERVICE****6.1 PROGRESS REPORT****1. Events / Call Log**

Recommendation

That cognisance be taken of the report.

**2. Contracts**

Recommendation

That the status of contracts, be noted.

**3. UHF / VHF Radio Links****Recommendation**

That the status of the UHF/VHF Radio investigation, be noted.

**4. Broadband Update****Recommendation**

That the progress of the Telkom Internet Ti-DIS Gold Access commissioning and installation update, be noted.

**7. BUSINESS SYSTEMS AND PROCESSES****7.1 PROGRESS REPORT****1. Contracts****Recommendation**

That the status of the contracts completed, be noted and that the status of the key business contracts expiring and subsequent processes to be followed, be noted.

**2. Integrated Asset Maintenance Management****Recommendation**

That the current status, be noted.

**3. Time and Attendance****Recommendation**

That the current status, be noted.

**4. SAMRASplus****Recommendation**

That the current status, be noted.

**5. Printer solutions****Recommendation**

That the current status, be noted.

**8. NEXT MEETING****Recommendation**

- 9 May 2016

Meeting adjourned at 15h30.



# OVERSTRAND

MUNISIPALITEIT/UMASIPALA/MUNICIPALITY

## MEETING OF THE ICT STEERING COMMITTEE

### MINUTES

9 May 2016

Mayoral Committee Room,  
Municipal Offices, Hermanus

**MINUTES OF THE ICT STEERING COMMITTEE MEETING**

**9 May 2016**

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**OVERSTRAND**

**MUNICIPALITY/MUNISIPALITEIT/U-MASIPALA**

**MINUTES OF A MEETING OF THE ICT STEERING COMMITTEE HELD IN THE  
MAYORAL COMMITTEE ROOM, HERMANUS,  
ON MONDAY, 9 MAY 2016 AT 14:00**

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**PRESENT:**

**Councillors:** Cllr P Appelgrein

**Officials:**

Mr. C Groenewald  
Mr. M Bartman  
Mrs. D Arrison  
Mrs. S Reyneke-Naude  
Mr. X Kosi  
Mr. S Muller  
Ms. J van Asperen

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MINUTES/....

**ATTENDANCE REGISTER**  
**ICT STEERING COMMITTEE MEETING ON 9 MAY 2016 AT 14H00 IN**  
**THE MAYORAL COMMITTEE ROOM**

Name & Surname	Directorate	Signature
D. Greenwell	MM	
P. RAOENGRIN	LH	
Desiree ARRISON	MAN SERV	
S. Müller	Intra r Plan	
X. Kosi	LED	
M. BARTMAN	Community Services	
S. Reynard-Nanda	Finance	
J. van Agteren	Mo. Serv	

**MINUTES OF THE ICT STEERING COMMITTEE MEETING****9 May 2016****1. OPENING AND WELCOME**

The Municipal Manager welcomes all the representatives at the ICT Steering Committee Meeting.

**2. APOLOGIES**

Clr. D Coetzee  
 Mr. S Madikane  
 Mr. N Micheals  
 Mr. C Johnson  
 Mr. T Loubser  
 Mr. R Williams

No apology received from Mr D van der Heever.

**3. CONFIRMATION OF MINUTES****3.1 MINUTES OF THE MEETING HELD ON 1 DECEMBER 2015  
RESOLVED**

- The minutes of the meeting held on 30 March 2016 has been confirmed.

**4. MATTERS ARISING**

None

**5. ICT BUDGETS****5.1 CAPITAL BUDGET: 2015/2016**

Recommendation

- That the status on spending of the Capital Budget funds, be noted.

**5.2 OPERATIONAL BUDGET: 2015/2016**

Recommendation

- That the status on spending of the Operational Budget funds, be noted.

**6. INFRASTRUCTURE SYSTEMS AND SERVICE****6.1 PROGRESS REPORT****1. Events / Call Log**

Recommendation

That cognisance be taken of the report.

**2. Contracts****Recommendation**

That the **status** of contracts, be noted.

**3. Broadband Update****Recommendation**

That the **progress** of the Telkom Internet Ti-DIS Gold Access commissioning and installation **update**, be noted.

**7. BUSINESS SYSTEMS AND PROCESSES****7.1 PROGRESS REPORT****1. Contracts****Recommendation**

That the **status** of the key business systems contracts **expiring** and subsequent processes to be followed, be noted.

**2. Integrated Asset Maintenance Management****Recommendation**

That the **current status**, be noted.

*Mrs S Reyneke-Naude noted that Phase 2 of the above project does not have funding yet. This is being discussed with National Treasury.*

**3. Time and Attendance****Recommendation**

That the **current status**, be noted.

**4. SAMRASplus****Recommendation**

That the **current status**, be noted.

**5. Printer solutions****Recommendation**

That the **current status**, be noted.



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**MINUTES OF THE ICT STEERING COMMITTEE MEETING****9 May 2016****6. Business Continuity Testing (Disaster Recovery)****Recommendation**

That the current status, be noted.

**8. NEXT MEETING****Recommendation**

- 15 August 2016

*The Municipal Manager, Mr C Groenewald, mentioned that Ald Appelgrein will be ending his term with the Overstrand. He thanked him for his contribution to the ICT Steering Committee - his contributions were very valuable and appreciated.*

*Ald Appelgrein thanked the ICT Steering Committee for being part of the team.*

Meeting adjourned at 14h45.

**Annexure G  
1/10**

**Altech Netstar (Pty) Ltd**

Item	EXISTING CONTRACT (2013/2014/2015 FINANCIAL YEARS)				AMENDMENT QUOTE	
	2013/2014	Increase 2014/2015 CPI 6.3%	Increase 2015/2106 CPI 5%	2016/2017	Increase % from 2015/2016	
Vigil with Sleuth (Hardware)	R 2 200.00	R 2 338.60	R 2 455.53	R 2 900.00	18.10%	
Per unit						
Driver ID (optional)	R 774.00	R 822.76	R 874.60	R 850.00	-2.81%	
Per unit						
Driver Tag (optional)	R 35.00	R 37.21	R 39.07	R 65.00	66.39%	
Per unit						
Tag Reader (optional)	R 300.00	R 318.90	R 334.85	R 300.00	-10.41%	
Per unit						
Monthly rental	R 209.00	R 222.00	R 235.00	R 218.00	-7.23%	
288 @ per month						
Labour	R 2.92	R 3.10	R 3.26	R 3.00	-7.95%	
per km						
Labour per hour: Software support	R 595.00	R 632.49	R 664.11	R 485.00	-26.97%	
Per hour						
Labour per hour: Technical support	R 395.00	R 419.89	R 440.88	R 485.00	10.01%	
Per hour						

## Business Engineering (Pty) Ltd

EXISTING CONTRACT (2013/2014/2015 FINANCIAL YEARS)						
Item	Measurement	2013/2014	Increase 2014/2015 CPI 6.3%	Increase 2015/2016 CPI 5%	2016/2017	Increase % from 2015/2016
License (283 original/current 293)	Per annum	R 127 350.00	R 135 373.05	R 142 141.70	R 150 309.00	5.75%
On-site support services	Per day	R 4 010.00	R 4 262.63	R 4 475.76	R 4 251.82	-5.00%
Additional Development	Per hour	R -	R -	R -	R 627.00	N/A
Integration services	Per hour	R -	R -	R -	R 627.00	N/A
Project Management						
Database management						
Testing and Configuration						
Training						
Manager Training						
Super-user training						
Hand holding						
Accommodation						
Subsistence						
Travel						
Included in on-site support services						

### Bytes Systems Integration A Division of Altron TMT (Pty) Ltd

EXISTING CONTRACT (2013/2014/2015 FINANCIAL YEARS)				NEW CONTRACT (2016/2017/2018 FINANCIAL YEARS)			
Item	QTY	2014/2015	Increase 2015/2106 CPI 5%	Item	QTY - Minimum	2016/2017	Increase % from 2015/2016
Manager for Workforce Central	150	R 2 412.00	R 2 532.60	Manager for Workforce Central-	5	R 3 142.94	610%
Workforce Timekeeper Employee	1200		R -	Workforce Timekeeper Employee	50	R 401.00	
Workforce Integration Manager	1200	R 68.00	R 71.40	Workforce Integration Manager	50	R 88.00	17%
Workforce Mobile Employee	1200	R 40.00	R 42.00	Workforce Mobile Employee	50	R 54.00	12%
Workforce Mobile Manager	150	R 339.00	R 355.95	Workforce Mobile Manager	5	R 442.00	86%
Workforce Central V8.0 ESD Software Kit				Workforce Central V8.0 ESD Software Kit	1		
SLA		R 170 424.00	R 178 945.20	SLA		R 170 424.00	-8521%
Installation (per hour)		R 500.00	R 525.00	Installation	1	R 500.00	-25%
Interface Testing (per hour)		R 500.00	R 525.00	Interface Testing	1	R 500.00	-25%
User Acceptance Testing (per hour)		R 500.00	R 525.00	User Acceptance Testing	1	R 500.00	-25%
Manager Training (per hour)		R 500.00	R 525.00	Manager Training	1	R 500.00	-25%
Super User Training (per hour)		R 500.00	R 525.00	Super User Training	1	R 500.00	-25%
Hand-Holding (per hour)		R 500.00	R 525.00	Hand-Holding	1	R 500.00	-25%
Project Management (per hour)		R 500.00	R 525.00	Project Management	1	R 500.00	-25%
Device Testing (per hour)		R 500.00	R 525.00	Device Testing	1	R 500.00	-25%
Software Installation (per hour)		R 500.00	R 525.00	Software Installation	1	R 500.00	-25%
Configuration (per hour)		R 500.00	R 525.00	Configuration	1	R 500.00	-25%
Integration Configuration (per hour)		R 500.00	R 525.00	Integration Configuration	1	R 500.00	-25%
Software Configuration (per hour)		R 500.00	R 525.00	Software Configuration	1	R 500.00	-25%

**Bytes Universal Systems, A Division of Altron TMT (Pty) Ltd**

**Current rates apply with an increase of CPI.**

## Geodebt Solutions CC

Item	EXISTING CONTRACT (2013/2014/2015 FINANCIAL YEARS)				AMENDMENT QUOTE	
	2013/2014	Increase 2014/2015 CPI 6.3%	Increase 2015/2106 CPI 5%	2016/2017	Increase % from 2015/2016	
Service Level Agreement / License support	R 11 724.90	R 12 463.57	R 13 086.75	R 12 043.42	-7.97%	
Tracing (no trace no fee) - no trace	R -	R -	R -	R -		
Tracing (no trace no fee) - normal person	R 165.00	R 175.40	R 184.16	R 155.00	-15.84%	
Tracing (no trace no fee) - Company director	R 190.00	R 201.97	R 212.07	R 165.00	-22.19%	
System generated SMS	R 1.50	R 1.59	R 1.67	R 1.20	-28.33%	
Adhoc visits	R 370.00	R 393.31	R 412.98	R 370.00	-10.41%	
Remote dial in	R 120.00	R 127.56	R 133.94	R 120.00	-10.41%	
Travel (to max of 500km per trip)	R 4.50	R 4.78	R 5.02	R 5.00	-0.45%	
Accommodation	R 786.50	R 836.05	R 877.85	R 877.00	-0.10%	
System upgrades				R 20 000.00		

### Ignite Advisory Services

NEW CONTRACT (2016/2017) - FINANCIAL YEARS											
Item	2013/2014	Increase 2014/2015 CPI 6.3%	Increase 2015/2016 CPI 5%	Item	2016/2017	Increase % from 2015/2016	2017/2018	Increase % from 2016/2017	2018/2019	Increase % from 2017/2018	
Data management fee	R 600.00	R 637.80	R 699.69	Data management fee	R 1 000.00	49.32%	R 1 080.00	8.00%	R 1 165.00	7.95%	
User fee first module: R5000 for 55 users	R 65.00	R 69.10	R 72.55	SDBP subscription fees (maximum seats 55)	R 90.91	25.31%	R 110.00	21.00%	R 118.80	8.00%	
User fee further modules (more than 2)	R 55.00	R 58.47	R 61.39	(Comply user fees (max users 30)	R 87.50		R 110.00	25.71%	R 118.80	8.00%	
Additional data upload request	R 600.00	R 637.80	R 669.69	(Risk user fees (max users 25)	R 90.91	N/A	R 110.00	21.00%	R 118.80	8.00%	
Facilitating performance reviews	R 10 000.00	R 10 630.00	R 11 161.50	(Perform user fees (unlimited users)	R 3 000.00		R 3 250.00	8.33%	R 3 510.00	8.00%	
Training sessions	R 6 000.00	R 6 378.00	R 6 696.90	SDBP conformance review	R 24 000.00		R 25 920.00	8.00%	R 27 994.00	8.00%	
Hands-on support and consultation services	R 5 000.00	R 5 315.00	R 5 580.75	Hands-on support (incl travelling costs)	R 30 000.00	100.00%	R 32 400.00	8.00%	R 34 992.00	8.00%	
Excludes: individual performance charged at fixed fee	R 4 500.00	R 4 783.50	R 5 022.63	Ad-hoc training (incl travelling costs)	R 20 000.00	66.67%	R 21 600.00	8.00%	R 23 328.00	8.00%	
Additional data (above 25MB per module per month)	R 0.750	R 0.80	R 0.84	ISOP implementation and testing (incl. disbursements)	R 80 000.00						
Disbursements	R 4.00	R 4.25	R 4.46	Implementation of iPerform (new PM system) - no cost for setup, fees for training, transfer of current information and disbursements)	R 80 000.00						
				Implementation of iRisk - no cost for setup, fees for training and disbursements)	R 30 000.00						
				Implementation of iPerform (new PM system) - fees for development of library of indicator	R 200 000.00		R 200 000.00				
				Additional development required by the municipality on 06/10/16/16/17	R 750.00		R 810.00	8.00%	R 875.00	8.02%	



Maxitec

No	Requirement	Rate per month (incl VAT)	If increases charged new rate 2011/2012	If increases charged new rate 2012/2013	www.overstrand.gov.za	Increase in fee	www.whalecoast.info	Increase in fee	Additional rates
1	Host website (cost per website). Please specify what this includes w.r.t web space, email addresses and internet.	R 400.00	R 424.52	R 443.67	R 1'100.00	148%	R 440.00	-1%	
2	Domain administration	R 26.32	R 27.93	R 29.19	-	N/A	R 30.00	3%	
3	Overstrand host their own content on your hosting platform	R 227.00	R 240.92	R 251.78	R 227.00	-10%	R 227.00	-10%	
4	Hosted database (availability and usability) - external access and presence and for data, and possibly provide a portal to the municipalities' internal systems	R 227.00	R 240.92	R 251.78	R 227.00	-10%	R 227.00	-10%	
5	Possible links to internal GIS database and for data, and possibly provide a portal to the municipalities' internal systems	Included	-	-	-	N/A	-	N/A	
6	Content management platform (including maintenance of existing websites)	Included	-	-	-	N/A	-	N/A	
7	Maintenance for 20 hours per month	R 3 300.00	R 3 502.29	R 3 660.24	Rate per hour was R165 per hour in package and R1250 outside of package. Now R300 within package and R375 outside of package	64%	R 1 500.00	-25%	
8	Whalecoast.info for 10 hours per month	R 1 800.00	R 1 910.34	R 1 996.50		62%	R 450.00	62%	
9	Website security	R 250.00	R 265.33	R 277.29		170%	R 750.00	35%	
10	Reporting	R 250.00	R 265.33	R 277.29		-1%	R -	N/A	
11	E-mail relay and spam filtering for overstrand.gov.za	R 300.00	R 318.39	R 332.75					R 249.00
12	.co.za Domain registrations								R 100.00
13	.co.za Annual Domain renewals								R 350.00
14	.com/ info Domain Registrations								R 350.00
15	.com/ info Annual Domain Renewals								R 350.00
16	Comprehensive back-up service				R 350.00		R 150.00		R 220.00
17	Additional hosting space (per unit)								R 5 000.00
18	SSL Certificate registration/annual fee	R 250.00	R 265.33	R 277.29		8%	R 300.00	8%	
19	General support	R 250.00	R 265.33	R 277.29		44%	R 400.00	44%	
20	On-site support								R 900.00
21	Emergency/after hours support								
22	Re-design and development of the website	R 307.02	R 325.84	R 340.54		17%	R 400.00	17%	
23	Graphic design	R 307.02	R 325.84	R 340.54		17%	R 400.00	17%	
24	Social media consulting	R 263.16	R 279.29	R 291.89		20%	R 350.00	20%	
25	Website marketing consulting	R 263.16	R 279.29	R 291.89		20%	R 350.00	20%	
26	Training (per hour)	R 263.16	R 279.29	R 291.89		28%	R 375.00	28%	
27	Additional Development (PHP & MySQL)								R 450.00
28	Integration								R 450.00
29	Project Management								R 1 140.00
30	Database Management								R 750.00
31	Testing & Configuration								R 375.00
32	On-site Training								R 375.00
33	Training Material								
34	Manager Training	R 263.16	R 279.29	R 291.89	300.00	3%	R 300.00	3%	R 400.00
35	Super-user Training								R 900.00
36	Hand-Holding								R 275.00
37	Social media posting								
38	Priority updates				R 570.00				



**Payday Software Systems (Pty) Ltd**

Item	EXISTING CONTRACT (2013/2014/2015 FINANCIAL YEARS)							AMENDED CONTRACT		
	2013/2014 (VAT excl)	Increase 2014/2015 CPI 6.5%	Increase 2015/2106 CPI 5%	2016/2017 (VAT excl)	Increase % from 2015/2016	2017/2018	Increase % from 2016/2017	2018/2019	Increase % from 2017/2018	
	R 97 061.00	R 113 136.00	R 124 450.00	R 136 895.00	17%	R 124 450.00	10.00%	R 136 895.00	10.00%	
									9.92%	

**Water Management Services CC**

		EXISTING CONTRACT (2013/2014/2015 FINANCIAL YEARS)				NEW CONTRACT (2016/2017/2018 FINANCIAL YEARS)					
Item	2013/2014	Increase 2014/2015 CPI 5.5%	Increase 2015/2106 CPI 5.2%	Item	2016/2017	Increase % from 2015/2016	2017/2018	Increase % from 2016/2017	2018/2019	Increase % from 2017/2018	
Support	R 5 869.34	R 6 192.15	R 6 501.76	per day	R 6 931.05	6.60%	+ CPI	CPI	+ CPI	CPI	
License fees	R 133 263.08	R 140 592.55	R 147 622.18	Annual	R 133 768.88	-9.38%	+ CPI	CPI	+ CPI	CPI	

Webbank First Auto

Item	EXISTING CONTRACT (2013/2014/2015 FINANCIAL YEARS)				AMENDMENT QUOTE		
	2013/2014	Increase 2014/2015 CPI 6.3%	Increase 2015/2016 CPI 5%	2016/2017	Increase % from 2015/2016		
FIX FEE/ADMINISTRATION	R 30.00	R 32.10	R 34.35	R 36.75	6.99%		
INTEREST	PRIME (8.50%)	PRIME	PRIME	7%			
TRANSACTION	R 3.18	R 3.40	R 3.64	R 3.89	6.87%		
INVOICE SCRUTINY	NO CHARGE	NO CHARGE	NO CHARGE	R 3.89			
LOST CARD PROTECTION	R 3.00	R 3.21	R 3.43	-	-100.00%		
LOST CARD REPLACEMENT	R 49.50	R 52.97	R 56.67	R 60.64	7.01%		
MANAGED MAINTENANCE	R 24.00	R 25.68	R 27.48	R 29.40	6.99%		
AUTO ONLINE	R 5.00	R 5.35	R 5.72	R 6.12	6.99%		
SANRAL TOLL FEES	R -	R -	R -	R 0.18			
SANRAL TAG FEES				R 13.39			

## Annexure H 1/12

### Altech Netstar (Pty) Ltd

<b>Netstar</b>	<b>2016/2017</b>	<b>2017/2018</b>	<b>2018/2019</b>
Airtime per voertuig per maand	R 218.00	R 231.08	R 244.95
Per maand 246 voertuie	R 53 628.00	R 56 845.42	R 60 257.05
Totaal per jaar	R 643 536.00	R 682 145.05	R 723 084.63
Hardware	R 132 752.00	R 113 447.47	R 92 977.68
Adhoc Labour	R 132 752.00	R 113 447.47	R 92 977.68

**TOTAL 3 YRS    R 909 040.00    R 909 040.00    R 909 040.00    R 2 727 120.00**

## **Business Engineering (Pty) Ltd**

**Annual Service fees calculated on 12 days on-site support per month at a cost of R3 729.67 (Excl VAT) per day.**

**CPI of 6.3% was used for calculation of estimated values for outer years.**

**2016/2017 R537 072.00**

**2017/2018 (+ 6.3%) R570 907.54**

**2018/2019 (+6.3%) R606 874.71**

**Subtotal support fees (excl VAT) R1 714 854.25**

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**Bytes Systems Integration A Division of Altron TMT (Pty) Ltd**

**Annual service fees (SLA) as per quote is R170 424.00. This is the SLA for all employee and license fees currently owned by the municipality.**

**CPI of 5% was used for calculation of estimated values for outer years.**

## Bytes Universal Systems, A Division of Altron TMT (Pty) Ltd

CPI of 6.3% was used for calculation of estimated values.

License fees Calculation Summary	
Description	
SAMRASclassic 128 User	R 604 662.43
AcuCobol Runtime 128 User	R 98 240.60
FlexGen Runtime 128 User	R 97 496.59
Flexgen EasiQuery 8 User	R 21 687.96
USQL ODBC for Cobol 8 User	R 17 641.45
USQL ODBC for Cobol 4 User	R 8 820.73
Flexgen Frontier 63 Licences	R 23 483.03
SAMRAS Off-Line Receipting 11 Licences	R 27 228.48
SAMRAS GRAP Financial Statement Module	R 34 745.41
SAMRAS Financial Statement Client 2 User	R 11 772.33
Linux Operating System	R 40 861.60
USQL Gateway	R 6 113.53
SAMRASclassic 4 User	R 36 840.31
AcuCobol Runtime 1 User	R 4 314.39
FlexGen Runtime 1 User	R 2 977.00
Linux Operating System	R 2 514.56
<b>Total year current</b>	<b>R 1 039 400.40</b>
<b>Total year 2016/2017</b>	<b>R 1 104 882.63</b>
<b>Total year 2017/2018</b>	<b>R 1 174 490.23</b>
<b>Total year 2018/2019</b>	<b>R 1 248 483.12</b>

### Service fees

	Hours	Tariff		2015-16	2016-17	2017-18	2018-19
			450 963.07	450 000.00	477 000.00	505 620.00	536 000.00
<b>Business analyst</b>	20.00	820.00	16 400.00				
<b>Senior developers</b>	50.00	970.00	48 500.00				
<b>Subject Matter expert</b>	20.00	1 300.00	26 000.00				
<b>Enterprise Architect</b>	15.00	1 200.00	18 000.00				
<b>Usergroup Cost</b>			342 063.07				

## Geodebt Solutions CC

	Year 1	Year 2	Year 3
	excludes Vat		
<b>1.1 Service Level Agreement / Licence Fee</b>	(Based on 5% CPI Increase)		
(payable monthly)	164 754.00	172 991.70	181 641.30
<b>1.4 Ad Hoc Visits / Remote dial-in</b>			
R370.00 per hour plus vat as required	44 400.00	44 400.00	44 400.00
<b>1.5 Remote dial-in @ R120.00 per hour plus vat or part thereof</b>	1 200.00	1 200.00	1 200.00
<b>1.6 Disbursements with Adhoc visits</b>			
Travelling @ 5.00 per km plus vat for one vehicle only to a	12 500.00	12 500.00	12 500.00
<b>1.8 System Upgrades (once off installation fee)</b>	22 800.00	25 000.00	28 000.00
Plus travel & Accommodation as specified under disbursements			
	245 654.00	256 091.70	267 741.30



## Ignite Advisory Services

### BREAKDOWN OF 2016 PROFESSIONAL SERVICES - STRATEGIC SERVICES

Description	Price per unit	No of units	Total
SDBIP review and upload on the system	28 000.00	1.00	28 000.00
SDBIP User fee	95.00	67.00	76 380.00
Monthly hosting fee	1 000.00	12.00	12 000.00
Data Storage	-	-	-
Annual report & PM report	-	-	-
Costs for possible PM training	8 000.00	4.00	32 000.00
New PM system	40 000.00	1.00	40 000.00
<b>GRAND TOTAL</b>			<b>188 380.00</b>

CPI of 5% was used for calculation of estimated values for outer years.

#### License fees Calculation Summary

CPI of 5% was used for calculation of estimated values for outer years.

	Total per month		
	2016/2017	2017/2018	2018/2019
SDBIP subscription fees	R 5 000.00	R 5 250.00	R 5 512.50
iComply user fees	R 2 625.00	R 2 756.25	R 2 894.06
iRisk user fees	R 2 100.00	R 2 205.00	R 2 315.25
<b>Total over year</b>	<b>R 116 700.00</b>	<b>R 122 535.00</b>	<b>R 128 661.75</b>
<b>Total over 3 years</b>	<b>R 367 896.75</b>		

In addition R40 000.00 is estimated for new PM system (2016/2017).

## Services fees Calculation Summary Human Resources

DESCRIPTION	QUANTITY	UNIT COST	Annual Fee 2015	Responsible department
<b><u>Assist Module Hosting Fees</u></b>				
User fee -Individual performance	1	36 000.00	36 000.00	HR- individual
Cost for possible PM training per day	1	8 000.00	8 000.00	HR- individual & Strategic Services
Monthly Hosting Fees	12	1 000.00	12 000.00	HR
<b>Total 2015</b>			<b>56 000.00</b>	

Total 2016/17 (10% increase)

R 61 600

Total 2017/18 (10% increase)

R 67 760

Total 2018/19 (10% increase)

R 74 536

**Maxitec****Whalecoast Calculation Summary**

<b>Cape Whale Coast Website &amp; Social Media</b>		
	<b>2015/2016</b>	<b>2016/2017</b>
<b>Website monthly fee</b>	<b>2417</b>	<b>2500</b>
<b>Social Media monthly fee</b>	<b>2700</b>	<b>2800</b>
	<b>R 5 117.00</b>	<b>R 5 300.00</b>

<b>x 12</b>	<b>R 61 404.00</b>	<b>R 63 600.00</b>
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**Incidentals** **R 1 400.00**

<b>TOTAL</b>	<b>R 65 000.00</b>
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CPI of 6.3% was used for calculation of estimated values.

**License fees Calculation Summary**

	<b>2016/2017</b>	<b>2017/2018</b>	<b>2018/2019</b>
<b>Mail relay</b>	<b>R 3 473.76</b>	<b>R 3 682.19</b>	<b>R 3 903.12</b>
<b>SSL certificate</b>	<b>R 4 385.56</b>	<b>R 4 648.69</b>	<b>R 4 927.62</b>
<b>Total year</b>	<b>R 7 859.32</b>	<b>R 8 330.88</b>	<b>R 8 830.73</b>

## Overstrand Calculation Summary

No	Requirement	www.overstrand.gov.za charged new rate 2016/2017 per month (including VAT)
1	Host website (cost per website). Please specify what this includes w.r.t web space, e-mail addresses and internet traffic	R 1100
7	Maintenance of existing website/s	
	Overstrand for 20 hours per month	R 6000
	Whalecoast.info for 10 hours per month	
8	Emergency/after hours support	R 450
9	Reporting	R 750
18	General support	R 300
19	On-site support	R 400
20	Emergency/after hours support	
21	Re-design and development of the website/s	R 400
22	Graphic design	R 400
23	Social media consulting	R 350
24	Website marketing consulting	R 350
25	Training (per hour)	R 375
37	Priority Web Updates: Overstrand	R649.80
38	Miscellaneous	R1712.00
<b>TOTAL ESTIMATED AMOUNT</b>		<b>R140 000.00</b>

CPI of 6.3% was used for calculation of estimated values.

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## Payday Software Systems (Pty) Ltd

### License fees Calculation Summary

CPI + 2% used for calculation of estimated values for outer years – CPI February 2016 used as per quote.

Description	2016/2017	2017/2018	2018/2019
License fees (existing and runtime)	R 126 176.00	R 137 532.00	R 149 910.00
License fees (mSCOA budget model)	R 9 363.00	R 9 363.00	R 9 363.00
<b>Total per annum</b>	<b>R 135 539.00</b>	<b>R 146 895.00</b>	<b>R 159 273.00</b>

### Service (SLA) fees Calculation Summary

CPI + 2% calculated at 10% used for calculation of estimated values for outer years.

Description	2016/2017	2017/2018	2018/2019
SLA	R 79 200.00	R 87 120.00	R 95 832.00

The above is split equally between the Human Resources and Finance Expenditure Department

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## Water Management Services CC

CPI at 6% used for calculations.

NEW CONTRACT (2016/2017/2018 FINANCIAL YEARS)							
Item		2016/2017	6%	2017/2018	6%	2018/2019	6%
Support	per day	R	7 346.91	R	7 787.72	R	8 254.99
License fees	Annual	R	133 768.88		+ CPI		+ CPI

### Service (SLA) fees Calculation Summary

Community Services: 10 days per month

10 days per month annual cost	R	881 629.16
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Town Planning: 1 day per month

1 day per month annual cost	R	88 162.92
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Building Control: 1 days per month

1 day per month annual cost	R	88 162.92
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Building Control in estimates given in the report did not estimate on 12 months but for outer years but on 11 months. Provision to be made on the adjustment budget for additional day.

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## Wesbank First Auto

AUTO CARD FEE CATEGORY	PRICE PER VEHICLE EXCL. VAT YEAR 1	ESTIMATE TOTAL FOR YEAR ONE	ESTIMATE TOTAL FOR YEAR ONE
		PER MONTH	YEAR
		+380 VEHICLES	+380 VEHICLES
FIX FEE/ ADMINISTRATION	R 36.75	R 13 965.00	R 167 580.00
INTEREST	7%		
TRANSACTION	R 3.89	R 29 564.00  +20 TRANSACTIONS PER VEHICLE PER MONTH	R 354 768.00
INVOICE SCRUTINY	R 3.89	R 1 478.20	R 17 738.40
LOST CARD PROTECTION	R 0.00	R 0.00	R 0.00
LOST CARD REPLACEMENT	R 60.64	R 181.92  +- 3 PER MONTH	R 2 183.04
MANAGED MAINTENANCE	R 29.40	R 11 172.00	R 134 064.00
AUTO ONLINE	R 6.12	R 2 325.60	R 27 907.20
Management Fees			R 704 240.64
Fuel			R 11 070 315.52
Maintenance			R 4 225 443.84
<b>TOTAL</b>			<b>R 16 000 000.00</b>
<b>TOTAL INCL VAT</b>			<b>R 18 240 000.00</b>