

**9.
REVISION OF ALL BUDGET RELATED POLICIES OF THE OVERSTRAND
MUNICIPALITY**

5/B

**S Reyneke-Naude
28 May 2015**

(028) 313 8040

Director : Finance

1. Executive Summary

The purpose of the report is to present council with the amended budget related policies for approval and implementation with effect from 1 July 2015.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate : Finance
Department : Finance

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA)
Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)

6. Background/Discussion/Evaluation/Conclusion

To conform to the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the revised budget related policies of the Municipality must accompany the annual budget.

The draft revised budget related policies were tabled with the draft budget for 2015/2016 and were available to members of the public as well as council officials to comment on. All comments received were considered and addressed. The draft policies are herewith presented for approval and implementation.

6.1 Policy changes

6.1.1 INDIGENT POLICY

Change:	
	Indigent households with a property value less than R220 000.00 and electricity less than 500kWh (no income restriction) :
5 C (v)	Must be a South African citizen; and
	Indigent households with a property value greater than R220 000.00 and electricity less than 500kWh (income not exceeding the sum of four times the amount of the state funded social pension) :
5 D (v)	Must be a South African citizen;

6.1.2 SUPPLY CHAIN POLICY MANAGEMENT POLICY

Change:	
	Bid Evaluation Committees
28	<p>2) A Bid Evaluation Committee must be composed of:-</p> <ul style="list-style-type: none"> a) a delegated supply chain management practitioner as chairperson; and b) the budget holder from the Directorate for whom the bid is called; e) the Accounting Officer must appoint the chairperson of the committee.

7. Financial Implications

N/A

8. Staff Implications

N/A

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

- Annexure A: Property Rates Policy
- Annexure B: Tariff Policy
- Annexure C: Customer Care, Credit Control and Debt Collection Policy
- Annexure D: Indigent Policy
- Annexure E: Asset Management Policy
- Annexure F: Travel and Subsistence Policy
- Annexure G: Petty Cash Policy
- Annexure H: Payday Policy
- Annexure I: Supply Chain Policy Management Policy
- Annexure J: Contract Management Policy
- Annexure K: Investment and Cash Management Policy
- Annexure L: Budget Policy
- Annexure M: Virement Policy
- Annexure N: Borrowing Policy
- Annexure O: Funding and Reserves Policy
- Annexure P: Long Term Financial Planning and Implementation Policy

RECOMMENDATION TO THE COUNCIL:

that the revised policies **be approved** and implemented with effect from 1 July 2015.

RESPONSIBLE OFFICIAL :

S REYNEKE-NAUDE

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2015