



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 25 MARCH / MAART / MATSHI  
2026**

**VENUE / PLEK / INDAWO : BANQUETING HALL,  
CIVIC CENTRE,  
HERMANUS**

**TIME / TYD / IXESHA : 09:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE  
MAYORAL COMMITTEE  
HELD IN THE BANQUETING HALL  
ON 25 MARCH 2026, AT 09:00**

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**PRESENT:**

Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:**

Dr D O'Neill, Municipal Manager  
Ms D Arrison, Director : Corporate Services  
Mr S Müller, Chief Engineer : Infrastructure Services  
Mr R Kuchar, Divisional Manager : Town & Regional Planning  
Mr A Gcotyelwa, Manager : Integrated Human Settlements and Development  
Ms A Le Roux, Divisional Manager : Property Management  
Mr L Smith, Chief Fire & Emergency and Disaster Management  
Mr. R Fraser, Chief: Traffic  
Ms H van Tonder, Manager : Administrative Support Services  
Ms C Fisher, Chief Clerk : Committee Services  
Mr C Solomons, Facilities Administrator  
Mr. A Lekay, Senior Clerk : Corporate Services

**ALSO PRESENT:**

Members of the Public



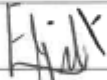


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**MINUTES/.....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

25 MARCH 2026

ALDERMEN/COUNCILLORS	SIGNATURE
KLAAS, A	
AFRICA, F	
GILLION, E	
KOMANI, A	Apology
LERM, C	
Will recuse myself at	9:15
NUTT, R	Apology
WILLIAMS, S	

**1. OPENING**

The Executive Mayor, Ald A Klaas, opened the meeting with prayer and welcomed those present.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

**Cllr R Nutt – Internet connectivity issues**

**Cllr A Komani – Internet connectivity issues**

**RESOLVED:**

that the above-mentioned application for leave **be approved.**

**3. CONFIRMATION OF MINUTES**

3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 25 February 2026 at 09:00**

**RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 25 February 2026 at 09:00, be confirmed.**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

None

5.  
**CONSIDERATION OF THE 2024/25 ANNUAL REPORT AND ADOPTION OF AN OVERSIGHT REPORT**

RG Louw      Divisional Manager: Strategic Support Services  
19 March 2026

(028) 313 8071

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**EXECUTIVE SUMMARY**

The purpose of this report is to consider the 2024/2025 Annual Report and to adopt an Oversight Report. **FOR PURPOSES OF CONSIDERING THIS ITEM COUNCILLORS ARE REQUESTED TO ALSO REFER TO THE ANNUAL REPORT, WHICH WAS TABLED ON 28 JANUARY 2026.**

**RECOMMENDATION TO THE COUNCIL:**

that, in terms of Section 129 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA) and having duly considered the 2024/25 Annual Report of the Overstrand Municipality and the content of this item, the said report **be approved** without reservation.

**RESPONSIBLE OFFICIAL :**

**RG LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**NOT APPLICABLE**

**6.  
SIGNED REVISED PERFORMANCE PLANS OF THE MM AND SECTION 56  
(DIRECTORS) APPOINTEES FOR 2025/26**

**RG Louw      Divisional Manager: Strategic Support Services  
10 March 2026**

**(028) 313 8071**

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**EXECUTIVE SUMMARY**

The purpose of this report is for Council to note the signed revised performance plans of the Municipal Manager (MM), Director: Corporate Services and Chief Engineer: Infrastructure Services for the 2025/26 financial year.

**RECOMMENDATION TO THE COUNCIL:**

that the signed revised performance plans of the Municipal Manager, Director Corporate Services and Chief Engineer: Infrastructure Services for 2025/26 **be noted**.

**RESPONSIBLE OFFICIAL :**

**RG LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**31 MARCH 2026**

7.  
**TOURISM MONTHLY REPORT: FEBRUARY 2026**

**R Louw**  
**9 March 2026**

**Divisional Manager: Strategic Support Services**

**(028) 313 8071**

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**EXECUTIVE SUMMARY**

The purpose of this report is to provide and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for February 2026.

**RESOLVED:**

the tourism report for February 2026 **was noted**.

**RESPONSIBLE OFFICIAL :**

**R LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**31 MARCH 2026**

**CLLR C LERM LEFT THE MEETING AT 09:17 WITH PERMISSION FROM THE EXECUTIVE MAYOR**

**PORTFOLIO COMMITTEE :**

**PLANNING & DEVELOPMENT**

**Chairperson :**

**Chairperson :**

**Ald E Gillion**

**Committee Members :**

**Ald K Brice, Cllrs C Resandt,  
M Sihlahla and R Dees**

1.  
**PORTION OF PORTION 3 OF FARM 566 (HAWSTON): SHORT TERM LEASE - HARRIES BAAI FISHING PRIMARY COOPERATIVE LTD**

A Le Roux  
 19 February 2026

Divisional Manager: Property Management

(028) 316 - 5623

**EXECUTIVE SUMMARY**

To obtain approval from Council to deviate from several paragraphs of the Administration of Immovable Property Policy of 2015 in order for the Municipality to enter into an agreement with the Harries Baai Fishing Primary Cooperative Ltd for the lease of the municipal property, being a portion of Portion 3 of Farm 566 (Hawston),  $\pm 348,3\text{m}^2$  in extent, (hereinafter referred to as the "Property") for the purposes of drying and processing of dry kelp, for a period of 1 (ONE) year from 1 January 2026.

**RECOMMENDATION TO THE COUNCIL:**

1. the deviation from paragraphs 4, 18 and 41 of the Administration of Immovable Property Policy of 2015 **be approved** in order for the Municipality to enter into a lease agreement with the Harries Baai Fishing Primary Cooperative Ltd for the lease of municipal property, being a portion of Portion 3 of Farm 566 (Hawston),  $\pm 348,3\text{m}^2$  in extent, for the purpose of drying and processing of dry kelp, for a period of 1 (ONE) year from 1 January 2026 at a rental amount of R552.50 (FIVE HUNDRED AND FIFTY-TWO RAND AND FIFTY CENTS) (VAT included) per month;
2. that the tariff S34G1: "Temporary use ( $\leq 12$  months) of municipal land for the storage of building materials next to building sites or for general purposes (per  $\text{m}^2$  per month)" be used in calculating the monthly rental instead of a market related rental;
3. that the monthly rental per square metre be calculated on an estimated size of  $\pm 65\text{m}^2$  ( $29\text{m}^2 \times 2$  for the dilapidated buildings plus  $7\text{m}^2$  for the chipper and mobile toilet) and not the total lease area ( $\pm 348.3\text{m}^2$ );
4. that the monthly rental amount mentioned in 2 above escalates every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2026;
5. that Harries Baai Fishing Primary Cooperative Ltd be exempted from the payment of rates, taxes and services on the property;
6. that Harries Baai Fishing Primary Cooperative Ltd Forum be exempted from paying the required application fee;

7. that Harries Baai Fishing Primary Cooperative Ltd Forum acknowledges and accepts that no services can be rendered to the property; and
8. that Harries Baai Fishing Primary Cooperative Ltd Forum acknowledges and accepts that the lease agreement will be cancelled if their permits are not renewed or no new permits are issued to them during the lease period.

<b>RESPONSIBLE OFFICIAL :</b>	<b>A LE ROUX</b>
<b>TARGET DATE FOR IMPLEMENTATION:</b>	<b>15 APRIL 2026</b>
<b>TARGET DATE TO INFORM APPLICANT:</b>	<b>15 APRIL 2026</b>
<b>TARGET DATE TO INFORM OBJECTOR:</b>	<b>N/A</b>

2.

**A PORTION OF REMAINDER ERF 243 HERMANUS: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO STONEWATER HOLDINGS (PTY) LTD****A Le Roux  
6 February 2026****Divisional Manager: Property Management****(028) 316 5623****EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Stonewater Holdings (Pty) Ltd, hereafter referred to as “the Applicant”, in respect of a portion of Remainder Erf 243 Hermanus ( $\pm 18\text{m}^2$  in extent) situated in front of 2 Harbour Road, Hermanus, hereafter referred to as “the Property” for a period of 9 (NINE) years and 11 (ELEVEN) months to retain a balcony over municipal property which is used for restaurant outdoor seating purposes.

**RESOLVED:**

1. the lease of municipal property, being a portion of Remainder Erf 243 Hermanus ( $\pm 18\text{m}^2$  in extent), to Stonewater Holdings (Pty) Ltd to retain a balcony for outdoor restaurant seating purposes at a rental amount of R40.87 (FORTY RAND AND EIGHTY-SEVEN CENTS) (VAT excluded) per square metre per month for a further period of 9 (NINE) years and 11 (ELEVEN) months from 1 January 2026 in terms of the Administration of Immoveable Property Policy of the Overstrand Municipality, **was approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in terms of the approved tariffs as stipulated in the Annual budget as approved by Council.

**RESPONSIBLE OFFICIAL :****M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****20 APRIL 2026****TARGET DATE TO INFORM APPLICANT :****20 APRIL 2026**

3.

**TRANSFER OF ERF UNREGISTERED 12876 (A PORTION OF REMAINDER ERF 243) HERMANUS, ADJACENT TO ERF 6667 HERMANUS, SITUATED ON THE CORNER OF BALFOUR STREET AND HOSPITAL ROAD, WESTCLIFF, HERMANUS, TO VON ZEUNER PROPERTIES (PROPRIETARY) LIMITED**

**A Le Roux  
16 February 2026**

**Divisional Manager: Property Management**

**(028) 316 - 5623**

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### **EXECUTIVE SUMMARY**

To obtain final approval for the transfer of Unregistered Erf 12876 (a portion of Remainder Erf 243) Hermanus (374m<sup>2</sup> in extent) adjacent to Erf 6667 Hermanus, situated on the corner of Balfour Street and Hospital Road (hereinafter referred to as "the Property"), to the owner of Erf 6667 Hermanus, being Von Zeuner Properties (Proprietary) Limited (hereinafter referred to as "the Applicant") for parking purposes.

### **RECOMMENDATION TO THE COUNCIL:**

1. that the transfer of Unregistered Erf 12876 (a portion of Remainder Erf 243) Hermanus, situated on the corner of Balfour Street and Hospital Road (374m<sup>2</sup> in extent), to the owner of Erf 6667 Hermanus, being Von Zeuner Properties (Proprietary) Limited, at an amount of R54,428.22 (FIFTY-FOUR THOUSAND FOUR HUNDRED AND TWENTY-EIGHT RAND AND TWENTY-TWO CENTS) (VAT excluded) for parking purposes, **be approved**;
2. that Council take cognisance of the fact that the direct alienation and subsequent transfer is only approved as unregistered Erf 12876 (a portion of Remainder Erf 243) Hermanus is classified as a non-viable property;
3. that it be noted that a condition of the alienation will be that the unregistered Erf 12876 (a portion of Remainder Erf 243) Hermanus must be consolidated with the adjoining property of Von Zeuner Properties (Proprietary) Limited, being Erf 6667 Hermanus;
4. that the purchaser registers a servitude in favour of the Municipality for the sewer line and right of way on the Property against the title deed of the Property, at its own cost, simultaneous with the registration of the transfer;
5. that a condition be registered against the title deed of the to be consolidated property that the portion of property envisaged to be transferred may only be used for parking purposes and no structures, excluding a boundary fence or wall, may be erected thereon;

6. that all costs pertaining to the transaction, e.g. application costs, valuation costs, closure of public open space, rezoning, subdivision and consolidation, transfer and related costs, advertisements, etc. be paid by Von Zeuner Properties (Proprietary) Limited; and
7. that it be noted that the municipal property herewith envisaged to be transferred is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:**

**M ERASMUS**

**TARGET DATE FOR IMPLEMENTATION :**

**12 APRIL 2026**

**TARGET DATE TO INFORM APPLICANT:**

**26 APRIL 2026**

4.

**TRANSFER OF UNREGISTERED ERF 3040 PEARLY BEACH (BEING A PORTION OF REMAINDER ERF 1916) ADJACENT TO ERF 559 PEARLY BEACH, SITUATED ON THE CORNER OF SHORT- AND RIDGE STREET, (ROAD RESERVE), PEARLY BEACH, TO MS MELANIE SWANEPOEL**

**A Le Roux  
25 March 2025**

**Divisional Manager: Property Management**

**(028) 316 - 5623**

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### **EXECUTIVE SUMMARY**

To obtain final approval for the transfer of Unregistered Erf 3040 Pearly Beach (being a portion of Remainder Erf 1916) (257m<sup>2</sup> in extent) adjacent to Erf 559 Pearly Beach, situated on the corner of Short and Ridge Street, Pearly Beach (hereinafter referred to as “the Property”), to the owner of Erf 559 Pearly Beach, being Ms Melanie Swanepoel (hereinafter referred to as “the Applicant”) to retain the existing partial enclosure and “braai” area.

### **RECOMMENDATION TO THE COUNCIL:**

1. that the transfer of Unregistered Erf 3040 Pearly Beach, situated on the corner of Short and Ridge Street, Pearly Beach (257m<sup>2</sup> in extent), to the owner of the adjoining Erf 559 Pearly Beach, Ms Melanie Swanepoel, at an amount of R38,550.00 (THIRTY EIGHT THOUSAND FIVE HUNDRED AND FIFTY RAND) (VAT excluded) to retain the existing partial enclosure and “braai” area, **be approved;**
2. that Council take cognisance of the fact that the direct alienation and subsequent transfer is only approved as Unregistered Erf 3040 Pearly Beach is classified as a non-viable property;
3. that it be noted that a condition of the alienation will be that Unregistered Erf 3040 Pearly Beach must be consolidated with the adjoining property of Ms Melanie Swanepoel, being Erf 559 Pearly Beach;
4. that a condition be registered against the title deed of the to be consolidated property that no structures of any kind, (excluding the existing “braai” area and a boundary wall or fence) may be erected on the portion of property envisaged to be transferred;
5. that all costs pertaining to the transaction, e.g. application costs, valuation costs, closure of public open space, rezoning, subdivision and consolidation, transfer and related costs, advertisements, etc. be paid by Ms Melanie Swanepoel; and

6. that it be noted that the municipal property herewith envisaged to be transferred is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:**

**V OCTOBER**

**TARGET DATE FOR IMPLEMENTATION :**

**17 APRIL 2026**

**TARGET DATE TO INFORM APPLICANT:**

**11 APRIL 2026**

5.

**ERF 12273 HERMANUS, SITUATED ON THE CORNER OF MALVA AND ANGELIER STREET IN MOUNT PLEASANT: ASSIGNMENT OF LEASE AGREEMENT FROM THE RATHFELDER FAMILY CHARITABLE TRUST TO GOD SHIFT ERA NPC**

**A Le Roux  
6 February 2026**

**Divisional Manager: Property Management**

**(028) 316 5623**

### **EXECUTIVE SUMMARY**

To obtain approval to assign the lease agreement between the Overstrand Municipality and The Rathfelder Family Charitable Trust, (hereinafter referred to as "Rathfelder") to God Shift Era NPC (hereinafter referred to as "GSE") for the remainder of the lease period of 20 (TWENTY) years in respect of Erf 12273 Hermanus, 571m<sup>2</sup> in extent, situated on the corner of Malva and Angelier Street in Mount Pleasant, Hermanus, hereinafter referred to as "the Property", for the purpose of the management of an after care facility for children.

### **RESOLVED:**

the assignment of the lease agreement for municipal property, being Erf 12273 Hermanus, 571m<sup>2</sup> in extent, from the Rathfelder Family Charitable Trust to the God Shift Era NPC for the purpose of managing an after-care facility for children, **was approved.**

**RESPONSIBLE OFFICIAL :**

**M ERASMUS**

**TARGET DATE FOR IMPLEMENTATION :**

**10 APRIL 2026**

**TARGET DATE TO INFORM APPLICANT:**

**10 APRIL 2026**

***CLLR C LERM RECUSED HIMSELF AT 09:17 AND WAS NOT PRESENT DURING THE CONSIDERATION OF ITEMS 6 AND 10 ON THE AGENDA***

6.

**A PORTION OF ERF 5327 AND A PORTION OF 4831, HERMANUS (DE MOND): LEASE OF MUNICIPAL PROPERTY TO POINT CARAVAN RESORT (PTY) LTD**

**A Le Roux                      Divisional Manager: Property Management**

**5 February 2026**

**(028) 316 – 5623**

**EXECUTIVE SUMMARY**

To consider the request of Point Caravan Resort (Pty) Ltd (hereinafter referred to as the “Lessee”) to approve their request for a Relief Event as submitted in terms of the lease agreement entered into between the Municipality and Point Caravan Resort (Pty) Ltd in respect of municipal property, being a portion of Erf 5327, Hermanus (±0,70ha in extent) and a portion of Erf 4831 Hermanus (±9,94ha in extent) (total lease area of ±10,64ha) situated south east of Seventeenth Avenue, Hermanus and south of the R43 towards Stanford, here, hereinafter referred to as “the Property”, for a lease period of 45 (FOURTY-FIVE) years for the lease and development of municipal property as a public resort.

**RECOMMENDATION TO THE COUNCIL:**

1. that the request for the following relief as submitted by Point Caravan Resort (Pty) Ltd in relation to the lease of municipal property, being a portion of Erf 5327 Hermanus (±0,70ha in extent) and a portion of Erf 4831 Hermanus (±9,94ha in extent) (total lease area of ±10,64ha in extent):
  - (a) that the obligations imposed in the lease agreement insofar the development of portion of Erf 5327 Hermanus (±0,70ha in extent) and a portion of Erf 4831 Hermanus (±9,94ha in extent) (total lease area of ±10,64ha in extent); and
  - (b) that the payment of rental in the amount of R117,735.80 (ONE HUNDRED AND SEVENTEEN THOUSAND SEVEN HUNDRED AND THIRTY-FIVE RAND AND EIGHTY CENTS (VAT included) per month

be postponed for a period of one year from 1 July 2026, **be approved**; and
2. that Point Caravan Resort (Pty) Ltd be liable for payment of a reduced rental amount from 1 July 2026, which amount must be calculated taking into account their income and expenditure on the Property.

**RESPONSIBLE OFFICIAL :**

**A LE ROUX  
R KUCHAR  
J WILKINSON**

**TARGET DATE FOR IMPLEMENTATION :**

**17 APRIL 2026**

**TARGET DATE TO INFORM APPLICANT :**

**17 APRIL 2026**

**TARGET DATE TO INFORM OBJECTOR :**

**N/A**

7.

**A PORTION OF REMAINDER ERF 4771 HERMANUS: LEASE OF MUNICIPAL PROPERTY TO CAPE TOWN FISH MARKET V AND A WATERFRONT (PTY) LTD**

A Le Roux

Divisional Manager: Property Management

18 February 2026

(028) 316 - 5623

**EXECUTIVE SUMMARY**

To consider the request of Cape Town Fish Market V and A Waterfront (Pty) Ltd (hereinafter referred to as the "Lessee") to approve their request for a Relief Event as submitted in terms of the lease agreement entered into between the Municipality and Cape Town Fish Market V and A Waterfront (Pty) Ltd in respect of municipal property, being a portion of Remainder Erf 4771 Hermanus ( $\pm 500\text{m}^2$  in extent) situated at Grotto Beach, Hermanus known as "Nautilus Restaurant" hereinafter referred to as "the Property", for a lease period of 25 (TWENTY-FIVE) years with an additional approximate 2 (TWO) years for the development, management, lease, and maintenance of municipal property as a restaurant.

**RECOMMENDATION TO THE COUNCIL:**

1. that the request for the following request for relief, in terms of clause 27 of the lease agreement dated 12 April 2024 as submitted by Cape Town Fish Market V and A Waterfront (Pty) Ltd in relation to the lease, development, management and maintenance of municipal property, being a portion of Remainder Erf 4771 Hermanus ( $\pm 500\text{m}^2$  in extent), **be approved**;
  - (a) That the Effective date (currently 1 April 2024) as contained in the lease agreement dated 12 April 2024 to be amended to reflect 1 April 2026.
  - (b) That the Completion date be calculated at 2 (two) years from the date the Land Use Planning approval (consent use approval) is obtained and not calculated from the Effective date (new proposed date of 1 April 2026) as currently provided for in clause 46 of the lease agreement.
  - (c) That the Commencement date (currently 1 April 2026) be amended to reflect 1 April 2028; and
2. that condition 2 of the Council resolution dated 11 December 2024 be amended to indicate that the first escalation of rental will on 1 July 2029.

**RESPONSIBLE OFFICIAL :**

**A LE ROUX  
P ROUX  
J WILKINSON**

**TARGET DATE FOR IMPLEMENTATION :****20 APRIL 2026****TARGET DATE TO INFORM APPLICANT :****20 APRIL 2026**

8.

**TRANSFER OF UNREGISTERED ERF 12960 (A PORTION OF REMAINDER ERF 243) HERMANUS (PORTION OF PUBLIC OPEN SPACE) ADJACENT TO ERF 283 HERMANUS AND PORTION 338 (A PORTION OF PORTION 4) OF THE FARM NO 581 ONRUSTRIVIER, CALEDON REGIONAL DISTRICT, TO REDBUILD TRUST**

**A Le Roux  
16 February 2026**

**Divisional Manager: Property Management**

**(028) 316 - 5623**

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### **EXECUTIVE SUMMARY**

To obtain final approval for the transfer of Unregistered Erf 12960 (a portion of Remainder Erf 243) Hermanus (1,4862ha in extent), (hereinafter referred to as “the Property”) to the owner of the adjoining properties, Erf 283 Hermanus and Portion 338 (a portion of Portion 4) of the Farm No 581 Onrustrivier, being Redbuild Trust (hereinafter referred to as “the Applicant”) to clear and destump the area and for the erection of a fence.

### **RECOMMENDATION TO THE COUNCIL:**

1. that the transfer of Unregistered Erf 12960 (a portion of Remainder Erf 243) Hermanus, (1,4862ha in extent), to the owner of the adjoining properties, being Erf 283 Hermanus and Portion 338 (a portion of Portion 4) of the Farm No 581 Onrustrivier, Caledon Regional District, Redbuild Trust, at an amount of R222,930.00 (TWO HUNDRED AND TWENTY-TWO THOUSAND NINE HUNDRED AND THIRTY RAND) (VAT excluded) to clear and destump the area and for the erection of a fence / boundary wall, **be approved**;
2. that Council take cognisance of the fact that the direct alienation and subsequent transfer is only approved as Unregistered Erf 12960 Hermanus is classified as a non-viable property;
3. that it be noted that a condition of the alienation will be that Unregistered Erf 12960 Hermanus must be consolidated with the adjoining property of Redbuild Trust, being Erf 283 Hermanus;
4. that a condition be registered against the title deed of the to be consolidated property that no structures of any kind, (excluding a boundary wall or fence) may be erected on the portion of property envisaged to be transferred;
5. that all costs pertaining to the transaction, e.g. application costs, valuation costs, closure of public open space, rezoning, subdivision and consolidation, transfer and related costs, advertisements, etc. be paid by Redbuild Trust; and

6. that it be noted that the municipal property herewith envisaged to be transferred is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:**

**V OCTOBER**

**TARGET DATE FOR IMPLEMENTATION :**

**17 APRIL 2026**

**TARGET DATE TO INFORM APPLICANT:**

**11 APRIL 2026**

**9.  
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS  
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: JANUARY 2026**

**R. KUCHAR**  
**29 January 2026**

**Divisional Manager: Town & Spatial Planning**

**(028) 313 8900**

**EXECUTIVE SUMMARY**

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) for January 2026.

**RESOLVED:**

**cognisance was taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for January 2026:**

- |     |   |                 |
|-----|---|-----------------|
| 1.  | Erf 3593, 4 Protea Street, Onrustrivier, Hermanus                                       | 5 January 2026  |
| 2.  | Erf 1356, 85 Dyer Street, Franskraal  | 5 January 2026  |
| 3.  | Erf 8315, 18 Cape Willow Street, Hemel-en-Aarde Estate, Hermanus                        | 5 January 2026  |
| 4.  | Erf 1108, 63 Mitchell Street, Eastcliff, Hermanus                                       | 5 January 2026  |
| 5.  | Erf 194, 8 Queen Victoria Street, Stanford  | 5 January 2026  |
| 6.  | Erf 6861, 42 Ninth Street, Voëlklip, Hermanus   | 5 January 2026  |
| 7.  | Erf 1429, 52 Kandelaar Street, Vermont, Hermanus  | 5 January 2026  |
| 8.  | Erf 2568, 49 Viljoen Street, Onrustrivier, Hermanus                                     | 5 January 2026  |
| 9.  | Erf 601, 7 Malmok Crescent, Vermont, Hermanus   | 5 January 2026  |
| 10. | Erf 2257, 65 Dempers Street, Onrustrivier, Hermanus                                     | 5 January 2026  |
| 11. | Erf 1849, 20 Industry Circle, Gansbaai  | 5 January 2026  |
| 12. | Erf 526, 3 Dover Street, De Kelders   | 5 January 2026  |
| 13. | Erf 4800, 3 Romulea Close, Betty's Bay  | 8 January 2026  |
| 14. | Erf 5114, 5 Access Road, Betty's Bay  | 8 January 2026  |
| 15. | Erf 5410, 13 Nerine Crescent, Betty's Bay and Erf 5617, 17 Nerine Crescent, Betty's Bay | 8 January 2026  |
| 16. | Erf 7698, 12 Fourteenth Street, Kleinmond   | 8 January 2026  |
| 17. | Erf 5704, 34 Duiker Street, Northcliff, Hermanus  | 15 January 2026 |

**cognisance was taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 29 January 2026:**

- |    |   |                 |
|----|---|-----------------|
| 1. | Erf 146, No.2 and Erf 631, No.2A Mark Street, Gansbaai              | 29 January 2026 |
| 2. | Erf 3626, 9 Van Blommenstein Street, Onrustrivier                   | 29 January 2026 |
| 3. | Erf 1494, Lynx Road, Vermont and Erf 2572, Siffie Crescent, Vermont | 29 January 2026 |
| 4. | Erf 3095, 93 Seaview Drive, Betty's Bay                             | 29 January 2026 |

**RESPONSIBLE OFFICIAL :**

**L TAYLOR**

**TARGET DATE FOR IMPLEMENTATION :**

**15 APRIL 2026**

**CLLR C LERM RECUSED HIMSELF AT 09:17 AND WAS NOT PRESENT DURING THE CONSIDERATION OF ITEMS 6 AND 10 ON THE AGENDA**

10.

**LEASE OF A PORTION OF ERF 775 FISHERHAVEN FOR RESORT PURPOSES**

**A Le Roux  
23 February 2026**

**Divisional Manager: Property Management**

**(028) 316 - 5623**

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**EXECUTIVE SUMMARY**

Request 1: To obtain approval to deviate from paragraph 18 of the Administration of Immovable Property Policy (2015) allowing the Municipality to enter into a temporary direct lease agreement for a period of 15 (FIFTEEN) months from 1 April 2026 with Point Caravan Resort (Pty) Ltd (hereinafter referred to as "PCR") in respect of municipal property, being a portion of Erf 775 Fisherhaven (2,1284 Hectares in extent) situated next to Riverside Drive, Fisherhaven, for the lease, management and maintenance of the municipal property as holiday resort at a rental amount of R35,118.60 (THIRTY-FIVE THOUSAND ONE HUNDRED AND EIGHTEEN RAND AND SIXTY CENTS) (VAT excluded) per month.

Request 2: To obtain approval to:

- (a) commence the public participation process for the lease of a portion of Erf 775 Fisherhaven (2,1284 Hectares in extent) situated next to Riverside Drive, Fisherhaven, hereinafter referred to as "the Property", for a period of 25 (TWENTY-FIVE) years for the lease, development, management and maintenance of municipal property as holiday resort by means of a competitive process as it is envisaged that the total rental income for the proposed lease period will be in excess of R10,000,000.00 (TEN MILLION RAND); and
- (b) deviate from paragraph 40 of the Administration of Immovable Property Policy to fix the annual escalation rate of the rental to be received at 8% (EIGHT PERCENT).

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviation from paragraph 18 of the Administration of Immovable Property Policy (2015) allowing the Municipality to enter into a temporary direct lease agreement for a period of 15 (FIFTEEN) months from 1 April 2026 with Point Caravan Resort (Pty) Ltd in respect of municipal property, being a portion of Erf 775 Fisherhaven (2,1284 Hectares in extent) situated next to Riverside Drive, Fisherhaven, for the lease, management and maintenance of the municipal property as holiday resort at a rental amount of R35,118.60 (THIRTY-FIVE THOUSAND ONE HUNDRED AND EIGHTEEN RAND AND SIXTY CENTS) (VAT excluded) per month, **be approved**;

2. that the Accounting Officer, via the Property Management Division, **be authorised** to commence with the public participation process required by paragraph 19.1(a) of Council's Administration of Immovable Property Policy (2015), for the long-term lease, development, management and maintenance of a portion of Erf 775 Fisherhaven (2,1284 Hectares in extent) situated next to Riverside Drive, Fisherhaven, for a period of 25 (TWENTY-FIVE) years as holiday resort, and to report the outcome of the public participation process thereon to Council in order for it to make a reasoned, deliberate decision in principle to proceed with the proposed competitive process for the said long term lease; and
3. that the deviation from paragraph 40 of the Administration of Immovable Property Policy to fix the annual escalation rate of the rental to be received at 8% (EIGHT PERCENT) in relation to the proposed long-term lease, **be approved**.

**RESPONSIBLE OFFICIAL :****A LE ROUX  
J WILKINSON****TARGET DATE FOR IMPLEMENTATION :****15 APRIL 2026****TARGET DATE TO INFORM APPLICANT :****15 APRIL 2026****TARGET DATE TO INFORM OBJECTOR :****N/A**

11.

**ERF 2549 ONRUSTRIVIER: DEVIATION FROM THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 – HERMANUS COUNTRY KIDS**

A Le Roux

Divisional Manager: Property Management

19 February 2026

(028) 316 5623

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**EXECUTIVE SUMMARY**

To obtain approval from Council for the deviation from paragraph 18 of the Administration of Immovable Property Policy (as approved by Council on 25 November 2015) allowing the Municipality to enter into a direct lease agreement with Hermanus Country Kids in respect of for the lease of a portion of Erf 2549 Onrustrivier,  $\pm 2797\text{m}^2$  in extent, (hereinafter referred to as the "Property") to continue their service as an Early Childhood Development Centre, Pre-Primary and Aftercare Centre, for a temporary period of 1 (ONE) year, from 1 April 2026, without following a competitive process.

**RECOMMENDATION TO THE COUNCIL:**

that the deviation from paragraph 18 of the Administration of Immovable Property Policy in order to lease a portion of Erf 2549 Onrustrivier ( $\pm 2797\text{m}^2$  in extent) to Hermanus Country Kids (Early Childhood Development Centre, Pre-Primary and Aftercare Centre) for a temporary period of 1 (ONE) year without following a competitive process in to afford them more opportunity to obtain an alternative premises, **not be approved**.

**RESPONSIBLE OFFICIAL :****A LE ROUX****TARGET DATE FOR IMPLEMENTATION :****31 MARCH 2026****TARGET DATE TO INFORM APPLICANT :****31 MARCH 2026**

**PORTFOLIO COMMITTEE :**

**INFRASTRUCTURE SERVICES**

**Chairperson :**

**Cllr C Lerm**

**Committee Members :**

**Ald R de Coning, Cllrs S Fourie,  
M Sihlahla & V Bandeza**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**COMMUNITY SERVICES**

**Chairperson :**

**Cllr R Nutt**

**Committee Members :**

**Ald K Brice, Cllrs T Els,  
K Ngqandana and B Nombula**



## 2.

**BENEFICIARIES: AFFORDABLE HOUSING SERVICED SITES: STANFORD**TA Gcotyelwa     **Manager: Integrated Human Settlements and Development**

22 February 2026

**(028) 313 8144**

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**EXECUTIVE SUMMARY**

The purpose of the report is to recommend to Council the names of potential beneficiaries for affordable serviced sites, Stanford in terms of the First Home Finance Programme (FHFP) also known as "*Finance Linked Individual Subsidy Programme (FLISP)*" for purpose of the submission of aforementioned names to the Western Cape Department of Infrastructure, Human Settlements branch for consideration and subsidy approvals.

**RESOLVED:**

1. the list of 48 potential beneficiaries and additional lists of 24 potential beneficiary as replacements for Stanford FHFP **was noted**;
2. those potential beneficiaries exceeding the threshold for FHFP to the amount of R22,000 monthly gross household income were approved to participate in the project under FHFP, subject to the qualifying criteria for FHFP (excluding income threshold) and Western Cape Provincial Circular 10/2015;
3. approval was granted to potential beneficiaries exceeding the threshold for FHFP to the amount of R22,000 monthly gross household income, to purchase serviced sites from the Municipality subject to:
  - (a) the site being sold at input cost price in accordance with the municipal determination; and
  - (b) the candidate being informed that he/she will therefore not be receiving any FHFP subsidy assistance from the Provincial Department
4. the following procedure for potential beneficiaries to finalise subsidy applications, was approved:
  - (a) that potential beneficiaries be given 30 days written notice to complete their subsidy application; and
  - (b) that potential beneficiaries that do not respond to the first notice (30 days) be given a final written notice of 7 days

5. in the event of any applicants not responding within the mentioned period of 7 days, the available housing opportunities be given to identified additional beneficiaries (replacements).

**RESPONSIBLE OFFICIAL :**

**TA GCOTYELWA**

**TARGET DATE FOR IMPLEMENTATION :**

**1 APRIL 2026**

**PORTFOLIO COMMITTEE :**

**MUNICIPAL PUBLIC SAFETY**

**Chairperson :**

**Cllr A Komani**

**Committee Members :**

**Ald L Ntsabo, Cllrs H Lombard,  
C Tafu-Nwonkwo & M Grimbeek**

**1.  
PROPOSED CANCELLATION OF THE SERVICE LEVEL AGREEMENT WITH  
OVERBERG DISTRICT MUNICIPALITY**

**L Smith Chief: Fire, Rescue & Disaster Management (Delegated Authority)  
5 February 2026 (028) 313 5041**

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**EXECUTIVE SUMMARY**

The purpose of this report is to table to Council the proposed cancellation of the Fire and Rescue Service Level Agreement with Overberg District Municipality.

**RECOMMENDATION TO THE COUNCIL:**

1. that a consultation process commences with Overberg District Municipality immediately to discuss and clarify the roles and responsibilities of both Overstrand & Overberg District Municipality; and
2. that both Municipal Managers facilitate the process that includes the relative MMCs and Fire Chiefs.

**RESPONSIBLE OFFICIAL :**

**L SMITH**

**TARGET DATE FOR IMPLEMENTATION :**

**1 JULY 2026**

**2.  
FIRE INVESTIGATION REPORTS FOR THE RECENT WILDFIRES IN  
OVERSTRAND**

This item was distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item must be considered "in committee".

The resolutions under this item shall be minuted in a separate minute book in terms of section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000 read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements.

**PORTFOLIO COMMITTEE :**  
**CORPORATE SERVICES**

**Chairperson :**

**Ald F Africa**

**Committee Members :**

**Cllrs T Els, M Nomatiti,  
Ald T Nqinata & Cllr S Beyi**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**FINANCIAL SERVICES**

**Chairperson :**

**Cllr S Williams**

**Committee Members :**

**Ald R de Coning, Ald D Coetzee,  
Ald T Nqinata and Cllr J van Staden**

1.  
**FLEET MANAGEMENT REPORT WITH REGARD TO THE SLA PERFORMANCE  
AND SUPPLIER GOVERNANCE RELATING TO THE MAINTENANCE OF  
COUNCIL FLEET**

**J. VORSTER**      **Divisional Manager: Expenditure, Assets, Fleet & Logistics  
Management**

**10 March 2026**

**(028) 313 8046**

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**EXECUTIVE SUMMARY**

To report on the status of repairs and maintenance to the Municipal Fleet in terms of the terms and conditions of the RT46 transversal tender.

**RESOLVED:**

the report on the status of repairs and maintenance to the Municipal Fleet in terms of the terms and conditions of the RT46 transversal tender, **was noted**.

**RESPONSIBLE OFFICIAL:**

**J VORSTER**

**TARGET DATE FOR IMPLEMENTATION:**

**TO BE NOTED**

2.  
**OVERTIME REPORT FOR FEBRUARY 2026**

**G Bucchianeri**  
**06 March 2026**

**Manager: Budgeting**

**(028) 313 8913**

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**Executive Summary**

Report prepared regarding monthly overtime expenditure for February 2026 and comparative analysis with the same period for the prior year.

**RECOMMENDATION TO THE COUNCIL:**

that the report regarding overtime expenditure per Directorate/Department for the month of February 2026, **be noted**.

**RESPONSIBLE OFFICIAL :**

**G BUCCHIANERI**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**The meeting adjourned at 09:59**

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**DATE**

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**ALD A KLAAS - EXECUTIVE MAYOR**