OVERSTRAND MUNICIPALITY ANNUAL REPORT

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

27 March 2024

# ANNUAL REPORT 2022/2023

## FINAL AUDITED.

We belong We care We serve

# CONTENTS

List of Tables....14

List of Figures....22

Component A: Mayor's Foreword....25

Component B: Executive Summary....28

1.1 MUNICIPAL MANAGERS OVERVIEW....28

1.2 MUNICIPAL OVERVIEW....30

1.2.1 Vision and Mission....30

1.3 MUNICIPAL FUNCTIONS, POPULATION AND....31

ENVIRONMENTAL OVERVIEW....31

1.3.1 Population....31

1.3.2 Households....33

1.3.3 Socio-economic status....34

1.3.4 Geographic Information....34

1.4 SERVICE DELIVERY OVERVIEW....45

1.4.1 Basic service delivery performance highlights....50

1.4.2 Basic service delivery challenges....51

1.4.3 Proportion of Households with access to Basic services....54

1.5 FINANCIAL HEALTH OVERVIEW....54

1.5.1 Financial Viability Highlights....54

1.5.2 Financial Challenges....55

1.5.3 National Key Performance Indicators- Municipal Financial Viability and Management (Ratios)....57

1.5.4 Financial Overview....58

1.5.5 Total Capital Expenditure....58

1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW....59

1.6.1 Municipal Transformation and Organisational Development....59

Highlights .....59
1.6.2 Municipal Transformation and Organisational Development.....60
Challenges .....60
1.7 AUDITOR GENERAL REPORT.....60
1.7.1 Audited Outcomes.....61
1.8 STATUTORY ANNUAL REPORT PROCESS.....61
COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE .....63
2.1 NATIONAL KEY PERFORMANCE INDICATORS- GOOD GOVERNANCE AND PUBLIC PARTICIPATION .....63
2.2 PERFORMANCE HIGHLIGHTS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION..63
2.3 CHALLENGES - GOOD GOVERNANCE AND PUBLIC PARTICIPATION.....64
2.4 GOVERNANCE STRUCTURES .....64
2.4.1 Political Governance Structure .....64
2.4.2 Administrative Governance Structure .....68
COMPONENT B: INTERGOVERNMENTAL RELATIONS .....68
2.5 INTERGOVERNMENTAL RELATIONS.....68
2.5.1 Provincial Intergovernmental Structures.....69
2.5.2 District Intergovernmental Structures.....70
COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION .....71
2.6.1 Public Meetings .....72
2.6.2 WARD COMMITTEES .....74
A) Ward 1: Stanford, Thembelihle.....74
B) Ward 2: Gansbaai North-East, Masakhane.....74
c) Ward 3: Hermanus.....75
d) Ward 4: Mount Pleasant, PORTION OF Westcliff, Hemel-en-Aarde Valley .....75
e) Ward 5: Zwelihle South .....76
f) Ward 6: Zwelihle North .....76
g) Ward 7: Sandbaai, Hemel-en-Aarde Estate .....76
h) Ward 8: Hawston, Fisherhaven and Honingklip .....77
i) Ward 9: Kleinmond, Mountain View, Palmiet, Beverley Hills, Ext 6, .....77

Proteadorp....77
j) Ward 10: Pringle Bay, Rooiels, Betty's Bay, Overhills and....78
Mooiuitsig....78
k) Ward 11: Baardskeerdersbos, Eluxolweni, Pearly Beach,....78
Buffeljagsbaai and Franskraal....78
l) Ward 12: Zwelihle North- West....78
m) Ward 13: Onrus and Vermont....79
n) Ward 14: Blompark, De Kelders, Gansbaai South-West, Van....79
Dyksbaai....79
2.6.3 FUNCTIONALITY OF WARD COMMITTEES....80
2.6.4 REPRESENTATIVE FORUMS....80
a) Labour Forum....80
b) Overstrand Municipal Advisory Forum (OMAF)....81
COMPONENT D: CORPORATE GOVERNANCE....82
2.7 RISK MANAGEMENT....82
2.8 ANTI-CORRUPTION AND ANTI-FRAUD....88
2.9 JOINT AUDIT AND PEFRORMANCE AUDIT COMMITTEE....89
2.10 JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RE....91
PERFORMANCE MEASUREMENTS....91
2.11 INTERNAL AUDITING....92
2.12 BY-LAWS AND POLICIES....94
2.13 COMMUNICATION....96
a) Service statistics for Communication....98
b) Other communication channels....98
2.14 MUNICIPAL WEBSITE....99
2.14.1 PUBLIC SATISFACTION ON MUNICIPAL SERVICES....100
2.15 CUSTOMER CARE....101
a) Client Service activities....101
b) Client Service statistics....103

2.16 SUPPLY CHAIN MANAGEMENT ..... 103
2.16.1 Competitive Bids in Excess of R200 000 ..... 104
2.16.2 Deviation from Normal Procurement Processes ..... 108
2.16.3 Logistics Management ..... 108
3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION ..... 110
3.1.1 LEGISLATIVE REQUIREMENTS ..... 111
3.1.2 ORGANISATIONAL PERFORMANCE ..... 112
3.1.3 THE PERFORMANCE SYSTEM FOLLOWED FOR 2022/23 ..... 112
a) Adoption of a Performance Management Framework ..... 112
b) The Integrated Development plan (IDP) and the Budget ..... 113
c) The Service Delivery and Budget Implementation Plan (SDBIP) ..... 114
d) The municipal scorecard (Top Layer SDBIP) ..... 115
e) Actual performance ..... 116
3.1.4 PERFORMANCE MANAGEMENT ..... 116
a) Organisational Performance ..... 116
b) Individual Performance Management ..... 117
3.2 INTRODUCTION TO STRATEGIC PERFORMANCE FOR 2022/23 ..... 118
3.2.1 STRATEGIC SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TOP LAYER) 118
a) Top Layer SDBIP – The Provision of democratic, accountable, and ..... 121
ethical governance ..... 121
b) Top Layer SDBIP- The Encouragement of Structured Community Participation in the matters of the Municipality ..... 125
c) Top Layer SDBIP- The Creation of a Safe and Healthy Environment ..... 126
d) Top Layer SDBIP – The Promotion of Tourism, Economic and Social ..... 127
Development ..... 127
e) Top Layer SDBIP – Basic Service Delivery ..... 129
3.2.2 EXTERNAL SERVICE PROVIDER PERFORMANCE ..... 139
3.2.3 SERVICE PROVIDERS STRATEGIC PERFORMANCE ..... 140
i. Office of the Municipal Manager ..... 141
ii. Economic & Social Development and Tourism ..... 141
iii. Financial Services ..... 141

iv. Management Services ..... 151
v. Infrastructure and Planning Services ..... 153
vi. Community Services ..... 163
vii. Protection Services ..... 172
3.2.4 B-BBEE COMPLIANCE PERFORMANCE INFORMATION ..... 175
3.2.4.1 Management Control ..... 176
3.2.4.2 Skills development ..... 176
3.2.4.3 Enterprise and Supplier Development ..... 177
3.3.4.4 Socio Economic Development ..... 178
3.2.5 MUNICIPAL FUNCTIONS ..... 180
a) Analysis of Functions ..... 180
3.3 COMPONENT A: BASIC SERVICES ..... 181
3.3.1 WATER PROVISION ..... 181
a) Introduction to Water Provision ..... 181
b) Highlights: Water Services ..... 183
c) Challenges: Water Services ..... 183
d) Service Delivery Indicators ..... 186
3.3.2 WASTEWATER (SANITATION) PROVISION ..... 189
a) Introduction to Sanitation Provision ..... 189
b) Highlights Wastewater (Sanitation) Provision ..... 190
c) Challenges: Wastewater (Sanitation) Provision ..... 191
d) Service Delivery Indicators ..... 192
3.3.3 ELECTRICITY ..... 195
a) Introduction to Electricity ..... 195
b) Electricity Losses ..... 200
c) Highlights: Electricity ..... 201
d) Challenges: Electricity ..... 204
e) Service Delivery Indicators ..... 206
3.3.4 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING) ..... 208
a) Introduction to Waste Management ..... 208

b) Highlights: Waste Management ..... 210
b) Challenges: Waste Management ..... 211
d) Service Delivery Indicators ..... 213
3.3.5 HOUSING ..... 217
a) Introduction to Housing ..... 217
b) Highlights: Housing ..... 229
c) Challenges: Housing ..... 229
3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT ..... 230
a) Introduction ..... 231
3.4 COMPONENT B: ROAD TRANSPORT ..... 234
3.4.1 ROADS ..... 234
a) Introduction to Roads ..... 235
b) Highlights: Roads ..... 237
c) Challenges: Roads ..... 237
d) Service Delivery Indicators ..... 239
3.4.2 WASTEWATER (STORM WATER DRAINAGE) ..... 240
a) Introduction to Storm water drainage ..... 240
b) Highlights: Wastewater (Storm water drainage) ..... 241
c) Challenges: Wastewater (Storm water drainage) ..... 241
3.5 COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT ..... 243
3.5.1 PLANNING (TOWN & SPATIAL PLANNING AND BUILDING CONTROL) ..... 243
a) Introduction to Planning ..... 244
b) Highlights: Planning ..... 244
c) Challenges: Planning ..... 244
3.5.2 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES) ..... 246
a) Highlights: LED ..... 246
b) Challenges: LED ..... 246
c) LED Strategy ..... 247
d) Progress with implementation of Overstrand Economic Recovery Plan ..... 248
e) Expanded Public Works Programme (EPWP) ..... 249

f) Enterprise Development Project ..... 250
g) Tourism ..... 254
h) Highlights: Tourism ..... 257
i) Challenges: Tourism ..... 257
j) Service Delivery Indicators ..... 262
3.6 COMPONENT D: COMMUNITY AND SOCIAL SERVICES ..... 264
3.6.1 LIBRARIES ..... 264
a) Highlights: Libraries ..... 264
b) Challenges: Libraries ..... 271
c) Service Statistics for Libraries ..... 272
c) Service delivery indicators ..... 272
3.6.2 CEMETERIES ..... 273
a) Highlights: Cemeteries ..... 273
b) Challenges: Cemeteries ..... 274
c) Service Statistics for Cemeteries ..... 274
3.6.3 COMMUNITY HALLS AND THUSONG CENTRE ..... 274
a) Highlights: Community Halls ..... 275
b) Challenges: Community Halls ..... 275
c) Service Statistics for Community halls and Library halls ..... 275
3.6.4 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES ..... 276
a) Introduction to Child Care; Aged Care; Social Programmes ..... 277
b) Highlights: Child Care; Aged Care; Social Programmes ..... 279
c) Challenges: Child Care; Aged Care; Social Programmes ..... 282
d) Service Statistics for Child Care; Aged Care; Social Programmes ..... 283
3.7 COMPONENT E: ENVIRONMENTAL PROTECTION ..... 283
3.7.1 INTRODUCTION TO ENVIRONMENTAL PROTECTION ..... 284
a) Highlights: Environmental Management Services ..... 286
b) Challenges: Environmental Management Services ..... 286
3.7.2 STRATEGIC PLANNING ..... 287
Protected Area Management Plans: ..... 288

Environmental Management Overlay Zone Regulations: ..... 288
Operational Management: Management of Nature Reserves ..... 288
Integrated Wildfire Management ..... 290
Alien Vegetation Management ..... 291
**Infrastructure Management** ..... 293
3.7.3 POLLUTION CONTROL ..... 293
3.8 COMPONENT G: SECURITY AND SAFETY ..... 304
3.8.1 INTRODUCTION TO SECURITY AND SAFETY ..... 305
3.8.2 LAW ENFORCEMENT ..... 305
a) Introduction to Law Enforcement ..... 305
b) Highlights: Law Enforcement ..... 305
c) Challenges: Law Enforcement ..... 306
d) Service Statistics for Law Enforcement ..... 306
3.8.3 TRAFFIC SERVICES ..... 308
a) Introduction to Traffic Services ..... 308
b) Highlights: Traffic Services ..... 309
c) Challenges: Traffic Services ..... 309
d) Service Statistics for Traffic Services ..... 310
e) Service Delivery Indicators ..... 310
f) Manpower: Traffic, Law Enforcement & Special Task Team ..... 311
3.8.4 FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES ..... 312
a) Introduction to Fire & Emergency Services, Disaster Management and Security Services ..... 312
b) Highlights: Fire & Emergency Services, Disaster Management and Security Services ..... 314
c) Challenges: Fire & Emergency Services, Disaster Management and Security Services ..... 314
d) Service Statistics for Fire Services ..... 315
e) Service Delivery Indicators ..... 316
3.9 COMPONENT H: SPORT AND RECREATION ..... 318

3.9.1 Introduction to Sport and Recreation .....318
a) Highlights: Sport and Recreation .....318
b) Challenges: Sport and Recreation .....319
c) Service Statistics for Sport and Recreation .....319
3.10 COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES .....320
3.10.1 EXECUTIVE AND COUNCIL .....320
a) Highlights: Executive and Council .....320
b) Challenges: Executive and Council .....321
c) Service Delivery Indicators .....321
3.10.2 FINANCIAL SERVICES .....322
a) Introduction: Financial Services .....322
b) Highlights: Financial Services .....334
c) Challenges: Financial Services .....336
d) Service Delivery Indicators .....337
3.10.3 HUMAN RESOURCES SERVICES .....339
a) Introduction to Human Resources Services .....339
b) Service Delivery Priorities .....340
c) Highlights: Human Resources .....340
d) Challenges: Human Resources .....341
e) Service Delivery Indicators .....341
3.10.4 INFORMATION AND COMMUNICATION TECHNOLOGY .....343
(ICT) SERVICES .....343
a) Introduction to Information and Communication Technology .....343
(ICT) Services .....343
b) Highlights: ICT Services .....344
c) Challenges: ICT Services .....345
3.10.5 LEGAL SERVICES .....346
a) Highlights: Legal Services (includes Additional Court, Hermanus) .....346
b) Challenges: Legal Services (includes Additional Court, Hermanus) .....347
c) Additional Court – Hermanus .....347

d) Service Statistics- Legal Services and Additional Court .....347
e) Financial Report- Additional Court .....348
3.10.6 PROPERTY ADMINISTRATION .....349
a) Highlights – Property Administration .....349
b) Challenges – Property Administration .....349
c) Service Statistics for Property Administration.....349
3.10.7 PROCUREMENT SERVICES.....350
a) Highlights: Procurement Services .....350
b) Challenges: Procurement Services.....351
c) Service Statistics for Procurement Services .....351
3.11 COMPONENT J: SERVICE DELIVERY PRIORITIES FOR 2023/24 .....352
3.11.1 BASIC SERVICE DELIVERY .....353
3.11.2 GOOD GOVERNANCE .....355
3.11.3 OPTIMIZATION OF FINANCIAL RESOURCES .....356
3.11.4 SAFE AND HEALTY ENVIRONMENT .....357
3.11.5 SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT .....357
ORGANISATIONAL DEVELOPMENT PERFORMANCE .....359
4.1 National Key Performance Indicators- Municipal Transformation and Organisational Development .....359
4.2 Introduction to Municipal Workforce .....359
4.2.1 EMPLOYMENT EQUITY.....360
4.2.2 VACANCY RATE.....361
4.2.3 TURNOVER RATE .....362
4.3 Managing the Municipal Workforce .....363
4.3.1 INJURIES .....363
4.3.2 SICK LEAVE .....364
4.3.3 HR POLICIES AND PLANS .....364
4.4 Capacitating the Municipal Workforce.....365

4.4.1 SKILLS MATRIX....365
4.4.2 SKILLS DEVELOPMENT – TRAINING PROVIDED....366
4.4.3 SKILLS DEVELOPMENT – BUDGET ALLOCATION....367
4.4.4 MFMA COMPETENCIES....367
4.5 Managing the Municipal Workforce Expenditure....368
4.5.1 PERSONNEL EXPENDITURE....368
FINANCIAL PERFORMANCE....370
COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE....370
5.1 FINANCIAL SUMMARY....371
5.1.1 Revenue collection by Vote....375
5.1.2 Revenue collection by Source....376
5.1.3 Operational Services Performance....377
5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION....378
5.2.1 Water Services....378
5.2.2 Wastewater (Sanitation)....378
5.2.3 Electricity....379
5.2.4 Waste Management....379
5.2.5 Housing....380
5.2.6 Waste Water (Storm water)....380
5.2.7 Roads....381
5.2.8 Planning....382
5.2.9 Local Economic Development....382
5.2.10 Community & Social Services....382
5.2.11 Environmental Protection....383
5.2.12 Security and safety....383
5.2.13 Sport and Recreation....384
5.2.14 Corporate Policy Offices & Other....384
5.3 GRANTS....385
5.3.1 Grant Performance....385
5.3.2 Conditional Grants (Excluding MIG)....386
5.3.3 Grants received from sources other than the Division of Revenue Act (DORA)..389

5.3.4 Level of Reliance on Grants & Subsidies ..... 391

5.4 ASSET MANAGEMENT ..... 392

5.4.1 Treatment of the Three Largest Assets ..... 392

5.4.2 Repairs and Maintenance ..... 394

5.5 FINANCIAL RATIONS BASED ON KEY PERFORMANCE INDICATORS ..... 395

5.5.1 Liquidity Ratio ..... 395

5.5.2 IDP Regulation Financial Viability Indicators ..... 395

5.5.3 Creditors Management ..... 396

5.5.4 Borrowing Management ..... 396

5.5.5 Employee costs ..... 396

COMPONENT B: SPENDING AGAINTS CAPITAL BUDGET ..... 397

5.6 Analysis of Capital and Operating Expenditure ..... 397

5.7 Sources of Finance ..... 399

5.8 Capital spending on 5 largest projects ..... 401

5.9 Basic Services and Infrastructure Backlogs- Overview ..... 402

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS ..... 412

5.10 Cash Flow ..... 412

5.11 Gross outstanding debtors per Service ..... 414

5.12 Total Debtors Age Analysis ..... 415

5.13 Borrowings and Investments ..... 416

COMPONENT D: OTHER FINANCIAL MATTERS ..... 420

5.14 GRAP Compliance ..... 420

5.15 Overview of Cost containment measures for 2022/23 ..... 420

COMPONENT A: AUDITOR GENERAL OPINION 2021/22 ..... 421

6.1 Auditor General Report 2021/22 ..... 421

COMPONENT B: AUDITOR GENERAL OPINION 2022/23 ..... 421

6.2 Auditor General Report 2022/23 ..... 421

APPENDICES ..... 423

Appendix A: Councillors, Committees Allocated and Council Attendance ..... 423

Appendix B: Committees (other than Mayoral / Executive Committee) and Purposes of Committees ..... 424

Appendix C: Third Tier Structure ..... 425

Appendix D: Municipal Functions....426
Appendix E: Functionality of Ward Committees ....427
Appendix F 1: Capital Projects: Seven Largest in 2022/23 ....432
Appendix F 3: Top Four Service Delivery Priorities for Ward ....433
(Highest Priority First)....433
Appendix G: Municipal Joint Audit and Performance Audit Committee Recommendations 435
Appendix H 1 – Long Term Contracts (20 largest contracts) ....438
Appendix I: Municipal Entity/Service Provider Performance Schedule ....440
Appendix J: Disclosure of Financial Interests....441
Appendix K 1: Revenue Collection Performance by Vote....441
Appendix K 2: Revenue Collection Performance by Source ....442
Appendix L: Conditional Grants – excluding MIG ....443
Appendix M: Capital Expenditure- *New Assets programme ....445
Appendix N: Capital Programme by Project: 2022/23....453
Appendix O: Capital Programme by Project by Ward: 2022/23 ....457
Appendix Q: Service Backlogs experience by the Community where another Sphere of Government is the Service Provider....459
Appendix R: Declaration of Loans and Grants made by the municipality: 2022/23 ....460
Appendix S: MFMA Section 71 Returns Not Made During 2022/23 According to Reporting Requirements....462
Appendix T: National and Provincial Outcomes for Local Government....462
ANNEXURE A: ....463
FINANCIAL STATEMENTS....463
ANNEXURE B: ....560
REPORT OF THE AUDITOR-GENERAL....560
ANNEXURE C: ....571
REPORT OF THE AUDIT COMMITTEE....571
ANNEXURE D: ....574
WATER SERVICES PLAN FOR 2022/23....574
ANNEXURE E: ....574
INTEGRATED WASTE MANAGEMENT PLAN REPORT FOR 2022/23....574
ANNEXURE F:....574

DISASTER MANAGEMENT.....574
ANNUAL REPORT FOR 2022/23.....574

# List of Tables

Table 1: Demographic information of the municipal area – Total population.....31
Table 2: Population profile.....32
Table 3: Total number of households.....33
Table 4: Socio Economic Status.....34
Table 5: Overstrand Wards.....35
Table 6: Greater Gansbaai areas.....36
Table 7: Kleinmond-hangklip areas.....40
Table 8: Greater Hermanus areas.....41
Table 9: Key economic activities.....45
Table 10: Housing projects completed in 2022/23.....47
Table 11: Basic Service Delivery highlights.....51
Table 12: Basic Services Delivery Challenges.....54
Table 13: Households with minimum level of Basic Services.....54
Table 14: Financial Viability Highlights.....54
Table 15: Financial Challenges.....57
Table 16: National KPI's for financial viability and management.....58
Table 17: Financial Overview.....58
Table 18: Total Capital expenditure.....58
Table 19: Municipal Transformation and Organisational Development Highlights.....59
Table 20: Municipal Transformation and Organisational Development Challenges.....60
Table 21: Audit Outcomes.....61
Table 22: Annual report process 2022/23.....62
Table 23: National KPI's - Good Governance and Public Participation Performance.....63
Table 24: Good Governance and Public Participation Performance Highlights.....63
Table 25: Good Governance and Public Participation Challenges.....64
Table 26: Political representation.....65
Table 27: Council Meetings.....66
Table 28: Mayoral Committee Members.....66
Table 29: Portfolio Committees.....68
Table 30: Administrative Governance Structure.....68
Table 31: Public Meetings.....73
Table 32: Ward 1 Committee Meetings.....74
Table 33: Ward 2 Committee Meetings.....75
Table 34: Ward 3 Committee Meetings.....75

Table 35: Ward 4 Committee Meetings ..... 75
Table 36: Ward 5 Committee Meetings ..... 76
Table 37: Ward 6 Committee Meetings ..... 76
Table 38: Ward 7 Committee Meetings ..... 77
Table 39: Ward 8 Committee Meetings ..... 77
Table 40: Ward 9 Committee Meetings ..... 77
Table 41: ward 10 Committee Meetings ..... 78
Table 42: Ward 11 Committee Meetings ..... 78
Table 43: Ward 12 Committee Meetings ..... 79
Table 44: Ward 13 Committee Meetings ..... 79
Table 45: Ward 14 committee meetings ..... 79
Table 46: Ward Committees ..... 80
Table 47: Labour Forum ..... 81
Table 48: Strategic Risks and Risk actions to mitigate these risks ..... 87
Table 49: Risk Management Committee meetings held during the 2022/23 financial year ..... 88
Table 50: Risk Management documents ..... 88
Table 51: Strategies ..... 89
Table 52: Implementation of the Strategies ..... 89
Table 53: Members of the JAPAC re Audit Committee ..... 91
Table 54: Members of the JAPAC re Performance Audit ..... 92
Table 55: Internal Audits conducted ..... 94
Table 56: Internal Audit Functions ..... 94
Table 57: By-laws ..... 95
Table 58: Policies ..... 96
Table 59: Communication Activities ..... 97
Table 60: Service statistics for communication ..... 98
Table 61: Additional communication channels ..... 98
Table 62: Social media statistics ..... 98
Table 63: Website Checklist ..... 100
Table 64: Customer satisfaction survey results- 2021/22 ..... 100
Table 65: Client service activities ..... 103
Table 66: Summary operational services requests for 2022/23 ..... 103
Table 67: Bid Committee Meetings ..... 104
Table 68: Attendance of members of bid specification committee ..... 104
Table 69: Attendance of members of the bid evaluation committee ..... 104
Table 70: Attendance of members of the bid adjudication committee ..... 105
Table 71: Ten highest bids awarded by bid adjudication committee ..... 106
Table 72: Awards made by the Accounting Officer ..... 107
Table 73: Appeals lodged by aggrieved bidders ..... 108
Table 74: Summary of deviations ..... 108
Table 75: Paragraph 36 (1)(a)(v) - Deviations - Impractical and or Impossible ..... 108
Table 76: Performance comparison 2021/22 and 2022/23 ..... 121

Table 77: Top Layer SDBIP- Provision of democratic, accountable and ethical governance125
Table 78: Top Layer SDBIP - The encouragement of structured community participation in the matters of the municipality.....126
Table 79: Top Layer SDBIP - Creation and Maintenance of a safe and healthy environment .....127
Table 80: Top Layer SDBIP - The promotion of Tourism, Economic and Social Development .....129
Table 81: Top Layer SDBIP- Basic Service Delivery .....138
Table 82: External Service Provider performance .....139
Table 83: Service Provider Performance - Financial Services .....150
Table 84: Service Provider Performance - Management Services .....152
Table 85: Service Provider Performance- Infrastructure and Planning Services .....162
Table 86: Service Provider Performance - Community Services.....172
Table 87: Service Provider Performance - Protection Services .....175
Table 88: Functional Areas.....181
Table 89: Water Services Highlights.....183
Table 90: Water Services Challenges .....184
Table 91: Total water use by sector (cubic meters).....184
Table 92: Water service delivery levels: Households.....185
Table 93: Access to water.....186
Table 94: Service delivery indicators: Water services.....188
Table 95: Employees: Water Services .....188
Table 96: Capital Expenditure 2022/23: Water Services.....189
Table 97: Wastewater (Sanitation) Provision Highlights .....190
Table 98: Wastewater (Sanitation) Provision Challenges.....191
Table 99: Sanitation service delivery levels.....192
Table 100: Service delivery indicators:  Wastewater (Sanitation) provision.....194
Table 101: Employees Wastewater (Sanitation) Provision .....194
Table 102: Capital Expenditure 2022/23: Wastewater (Sanitation) Provision .....195
Table 103: Electricity Highlights .....201
Table 104: Electricity Challenges .....204
Table 105: Electricity service delivery levels.....205
Table 106: Households - Electricity Service Delivery Levels below the minimum .....206
Table 107: Service delivery indicators: Electricity .....206
Table 108: Employees: Electricity services.....207
Table 109: Capital Expenditure 2022/23: Electricity Services.....207
Table 110: Waste Management Highlights.....211
Table 111: Waste Management Challenges .....212
Table 112: Solid Waste Service Delivery Levels.....212
Table 113: Service delivery indicators: Solid waste management.....213
Table 114: Employees: Solid Waste Services .....214
Table 115: Capital Expenditure 2022/23 Solid waste services.....214

Table 116: Summary of completed housing projects since inception of the multi-year housing programme ..... 219
Table 117: Housing Highlights ..... 229
Table 118: Housing Challenges ..... 229
Table 119: Percentage of households with access to basic housing ..... 229
Table 120: Housing waiting list ..... 230
Table 121: Capital Expenditure 2022/23- Housing ..... 230
Table 122: Indigents per area - 30.6.2023 ..... 232
Table 123: Indigent basket indication ..... 232
Table 124: Free basic services to indigent households ..... 233
Table 125: Free basic Electricity to indigent households ..... 233
Table 126: Free basic Water services to indigent households ..... 233
Table 127: Free basic Sanitation to indigent households ..... 234
Table 128: Free basic Refuse Removal services to indigent households per type of service ..... 234
Table 129: Financial Performance 2022/23: Cost to Municipality of Free Basic Services Delivered ..... 234
Table 130: Roads Highlights ..... 237
Table 131: Roads Challenges ..... 238
Table 132: Gravel road infrastructure ..... 238
Table 133: Tarred road infrastructure ..... 238
Table 134: Cost of construction/maintenance of roads ..... 238
Table 135: Service delivery indicators: Roads ..... 239
Table 136: Employees: Roads ..... 240
Table 137: Capital Expenditure 2022/23: Roads ..... 240
Table 138: Wastewater (Storm water drainage) highlights ..... 241
Table 139: Wastewater (Storm water drainage) Challenges ..... 241
Table 140: Storm water infrastructure ..... 242
Table 141: Cost of construction/maintenance of storm water systems ..... 242
Table 142: Employees: Storm Water (Storm water drainage) ..... 243
Table 143: Capital Expenditure 2022/23: Wastewater (Storm water drainage) ..... 243
Table 144: Planning Highlights ..... 244
Table 145: Planning Challenges ..... 244
Table 146: Applications for Land Use Development ..... 244
Table 147: Additional Performance Town Planning and Building Control ..... 245
Table 148: Employees: Planning ..... 245
Table 149: Capital Expenditure 2022/23: Planning ..... 246
Table 150: LED Highlights ..... 246
Table 151: Challenges LED ..... 247
Table 152: LED Strategic areas ..... 247
Table 153: Economic Employment by Sector ((Source: Quantec Research, 2022 (e denotes estimate) ..... 248

Table 154: Informal space highlights ..... 249
Table 155:Job Creation through EPWP projects ..... 249
Table 156: EPWP projects per sector ..... 249
Table 157: Figures indicate the increase in profits since the beginning of 2022/23 ..... 251
Table 158: LED training and development initiatives for 2022/23 ..... 253
Table 159: Tourism development programmes ..... 258
Table 160: Overstrand municipality funded events in 2022/23 ..... 260
Table 161: Service delivery indicators: Local economic development ..... 263
Table 162: Employees: Local Economic Development ..... 263
Table 163: Employees: Tourism ..... 263
Table 164: Municipal Libraries ..... 264
Table 165: Libraries Highlights ..... 269
Table 166: Libraries Challenges ..... 272
Table 167: Service statistics for Libraries ..... 272
Table 168: Service delivery indicators: Library services ..... 272
Table 169: Employees: Libraries ..... 273
Table 170: Capital Expenditure 2022/23 - Libraries ..... 273
Table 171: Cemeteries Highlights ..... 274
Table 172: Cemeteries Challenges ..... 274
Table 173: Service stats for Cemeteries ..... 274
Table 174: Capital Expenditure 2022/23 - Cemeteries ..... 274
Table 175: Community Halls Highlights ..... 275
Table 176: Community Halls Challenges ..... 275
Table 177:Hawston Thusong Centre user statistics ..... 276
Table 178: Service statistics: Community Halls ..... 276
Table 179: Child care; Aged care; Social programmes Highlights ..... 281
Table 180: Child care; Aged care; Social programmes Challenges ..... 282
Table 181: Service statistics for Child care; Aged care; Social programmes ..... 283
Table 182: Employees Child care; Aged care, Social programmes ..... 283
Table 183: Environmental Management Services Highlights ..... 286
Table 184: Environmental Management Services Challenges ..... 287
Table 185: Employees Environmental Management Services ..... 287
Table 186: Firebreak Clearing per Administration, 2021-22 and 2022/23 ..... 291
Table 187: Alien Clearing per Administration, 2021-22 – 2022/23 ..... 292
Table 188: Trail maintenance expenditure 2022/23 ..... 293
Table 189: Law Enforcement Highlights ..... 306
Table 190: Law Enforcement Challenges ..... 306
Table 191: Law Enforcement Data ..... 307
Table 192: Additional performance information for Law Enforcement ..... 307
Table 193: Employees: Law Enforcement ..... 308
Table 194: Capital expenditure 2022/23: Law Enforcement ..... 308
Table 195: Traffic Services Highlights ..... 309

Table 196: Traffic Services Challenges ..... 310
Table 197: Traffic Services Data ..... 310
Table 198: Additional performance information for Traffic Services ..... 310
Table 199: Service delivery indicators: Traffic services ..... 311
Table 200: Employees: Traffic Services ..... 311
Table 201: Capital Expenditure 2022/23: Traffic Services ..... 311
Table 202: Fire & emergency Services and Disaster Management Highlights ..... 314
Table 203: Fire Services and Disaster Management Challenges ..... 315
Table 204: Fire Service Data ..... 316
Table 205: Service delivery indicators: Fire Services and Disaster Management ..... 316
Table 206: Employees: Fire & emergency Services ..... 316
Table 207: Employees: Disaster Management ..... 317
Table 208: Employees: Security Services ..... 317
Table 209: Capital Expenditure 2022/23: Fire & emergency Services, Disaster Management and security services ..... 318
Table 210: Sport and Recreation Highlights ..... 319
Table 211: Sport and Recreation Challenges ..... 319
Table 212: Additional performance information for Sport and Recreation ..... 320
Table 213: Capital Expenditure 2022/23: Sport and Recreation ..... 320
Table 214: Executive and Council Highlights ..... 321
Table 215: Executive and Council Challenges ..... 321
Table 216: Service delivery indicators: Executive and Council ..... 322
Table 217: Financial Services Highlights ..... 335
Table 218: Financial Services Challenges ..... 336
Table 219: Debt recovery ..... 337
Table 220: Service delivery indicators: Financial services ..... 339
Table 221: Employees: Financial Services ..... 339
Table 222: Human Resources Highlights ..... 341
Table 223: Human Resources Challenges ..... 341
Table 224: Service delivery indicators: Human resources ..... 342
Table 225: Employees: Human Resources services ..... 343
Table 226: ICT Service Highlights ..... 345
Table 227: ICT Service Challenges ..... 345
Table 228: Employees: ICT Services ..... 346
Table 229: Capital Expenditure 2022/23: ICT Services ..... 346
Table 230: Legal Services Highlights ..... 347
Table 231: Legal Services Challenges ..... 347
Table 232: Service Statistics - Additional Court ..... 348
Table 233: Financial Report of Hermanus Additional Court ..... 348
Table 234: Employees - Legal Services ..... 349
Table 235: Property Administration – Highlights ..... 349
Table 236: Property Administration – Challenges ..... 349

Table 237: Properties sold during the 2022/23 financial year .....350
Table 238: Number of Municipal properties leased during the 2021/22 and 2022/23 financial years .....350
Table 239: Employees - Property Administration .....350
Table 240: Procurement Services Highlights .....351
Table 241: Procurement Services Challenges .....351
Table 242: Activities of the Buyer's Section .....351
Table 243: Transactions processed by the Procurement Division .....352
Table 244: Statistics of deviations from the SCM Policy .....352
Table 245: Service Delivery Priorities for 2023/24 - Basic Service Delivery .....355
Table 246: Service Delivery Priorities for 2023/24 - Good Governance .....356
Table 247: Service Delivery Priorities for 2023/24 - Optimization of financial resources .....357
Table 248: Service Delivery Priorities for 2023/24 - Safe and Healthy environment .....357
Table 249: Service Delivery Priorities for 2023/24- Social Upliftment and Economic Development .....358
Table 250: National KPI's - Municipal Transformation and Organisational Development .....359
Table 251: 2022/23 EE targets/ Actual by racial classification (3 highest levels of management) .....360
Table 252: 2022/23 EE targets/ Actual by racial classification (Total Workforce) .....360
Table 253: 2022/23 EE targets/ actual by gender classification .....360
Table 254: EE population 2022/23 .....361
Table 255: Occupational Levels .....361
Table 256: Vacancy rate per post and functional level .....362
Table 257: Vacancy rate per salary level .....362
Table 258: Turnover Rate .....363
Table 259: Injuries .....364
Table 260: Sick Leave .....364
Table 261: HR policies and plans .....365
Table 262: Skills Matrix .....366
Table 263: Skills Development .....367
Table 264: Budget allocated and spent for skills development .....367
Table 265: Status of MMC qualification, 30.6.2023 .....368
Table 266: Personnel Expenditure .....368
Table 267: Personnel Expenditure .....369
Table 268: 5 Most Expensive Consultants for the 2022/23 financial year .....370
Table 269: Financial Performance 2022/23 .....373
Table 270: Performance against budgets .....374
Table 271: Revenue by Vote .....375
Table 272: Revenue by Source .....376
Table 273: Operational Services Performance .....378
Table 274: Financial Performance: Water Services .....378
Table 275: Financial Performance: WASTEWATER (Sanitation) services .....379

Table 276: Financial Performance: Electricity ..... 379
Table 277: Financial Performance: Waste Management ..... 380
Table 278: Financial Performance: Housing ..... 380
Table 279: Financial Performance Waste Water (Storm water) ..... 381
Table 280: Financial Performance: Roads ..... 381
Table 281: Financial Performance: Planning ..... 382
Table 282: Financial Performance: Local Economic Development ..... 382
Table 283: Financial Performance: Community & Social Services ..... 383
Table 284: Financial Performance: Environmental Protection ..... 383
Table 285: Financial Performance: Security and Safety ..... 384
Table 286: Financial Performance: Sport and Recreation ..... 384
Table 287: Financial Performance: Corporate Policy Offices & Other ..... 385
Table 288: Grant Performance for 2022/23 ..... 385
Table 289: Conditional Grant (excl. MIG) ..... 389
Table 290: Grants received from sources other than DORA ..... 390
Table 291: Reliance on grants ..... 391
Table 292: Summary of Largest Asset ..... 393
Table 293: Summary of 2nd Largest Asset ..... 393
Table 294: Liquidity Financial Ratio ..... 395
Table 295: Liquidity Financial Ratio ..... 395
Table 296: Financial Viability National KPA's ..... 396
Table 297: Creditors Management ..... 396
Table 298: Borrowing Management ..... 396
Table 299: Employee Costs ..... 396
Table 300: Analysis of Capital and Operating Expenditure ..... 397
Table 301: Capital Expenditure by funding source ..... 399
Table 302: Capital Expenditure on the 5 Largest Projects ..... 401
Table 303: Summary of Low-Cost Housing Service ..... 401
Table 304: Summary of replacement of Overstrand water pipes ..... 401
Table 305: Summary of upgrading of pumpstations rising mains ..... 402
Table 306: Summary of Franskraal, Kleinbaai, Birkenhead new 66 11kv substation ..... 402
Table 307: Summary of Kleinmond WWTW Refurbish upgrade ..... 402
Table 308: Service Backlogs ..... 403
Table 309: 2020/21 – 2022/23 MIG Budget ..... 405
Table 310: Municipal Infrastructure Grant (MIG) spending, 2022/23 ..... 407
Table 311: Cash flow ..... 414
Table 312: Gross outstanding debtors per service ..... 415
Table 313: Service debtor age analysis ..... 416
Table 314: Actual Borrowings ..... 417
Table 315: Municipal Investments ..... 417
Table 316: Grant-in-Aid: Declaration of Loans and Grants made by the municipality ..... 419
Table 317: AG Report on Financial Performance 2021/22 ..... 421

Table 318: AG Report on Service Delivery Performance 2021/22 ..... 421
Table 319: AG Report on Financial Performance 2022/23 ..... 421
Table 320: AG Report on Service Delivery Performance 2022/23 ..... 422

# List of Figures

Figure 1: Overstrand Municipality, Vision and Mission, 2022/23 ..... 30
Figure 2: Total Population Growth ..... 31
Figure 3: Population pyramid 2023 ..... 32
Figure 4: Total number of households ..... 34
Figure 5: Overstrand area map ..... 36
Figure 6: Total Capital Expenditure ..... 59
Figure 7: Overstrand Municipality Council, 30.6.2023 ..... 64
Figure 8: 2022/2027 amended IDP strategic direction (new 5-year IDP cycle) ..... 114
Figure 9: SDBIP Measurement Categories – actual performance against targets ..... 119
Figure 10: Overall strategic performance per Strategic Objective for 2022/23 ..... 120
Figure 11: Water use by sector ..... 184
Figure 12: Water Service Delivery levels ..... 185
Figure 13: Electricity Losses ..... 201
Figure 14: Electricity service delivery levels ..... 205
Figure 15: Refuse Removal Service Delivery Levels ..... 213
Figure 16: Road infrastructure costs ..... 239
Figure 17: Storm water infrastructure costs ..... 242
Figure 18: Revenue ..... 374
Figure 19: Operating expenditure ..... 375
Figure 20: Reliance on grants ..... 391
Figure 21: Repairs & Maintenance vs Operational Expenditure ..... 394
Figure 22: Debt per service type ..... 415
Figure 23: Service debtors age analysis for the 2020/21, 2021/22 and 2022/23 financial years ..... 416

## LIST OF ABBREVIATIONS

**AG**- Auditor General

**AVMP** – Alien Vegetation Management Plan

**BAC-** Bid Adjudication Committee

**B-BBEE Act** – Broad Based Black Economic Empowerment Act (Act 46 of 2013)

**BNG houses**– Breaking New Ground, formally known as Reconstruction and Development (RDP) Developments

**Capex** - Capital Expenditure

**CBD** – Central Business District

**CFO**- Chief Financial Officer

**CRO**- Chief Risk Officer

**DEADP-** Department of Environmental Affairs and Development Planning

**DMRE -**Department of Mineral Resources and Energy

**DoA**- Department of Agriculture

**DoHS**- Department of Human Settlements

**DRDLR-** Department of Rural Development and Land Reform

**DWS** – Department of Water and Sanitation

**ECD**- Early Childhood Development

**EDP's**- Economic Development Practitioners

**EE** – Employment Equity

**EEDSM-** Energy Efficiency Demand Side Management

**EMS** – Environmental Management Section/ Services

**EPWP-** Expanded Public Works Program

**FAB** – Fernkloof Advisory Board

**FARMCO –** Fraud and Risk Management Committee

**FLISP** – Finance Linked Individual Subsidy Programme

**GDP**- Gross Domestic Product

**GIS** – Geographic information system

**HR**- Human Resources

**HWS** – Human Wildlife Solutions

**ICT** – Information and Communication Technology

**IDP**- Integrated Development Plan

**IGR**- Intergovernmental Relations

**IOD-** Injury on Duty

**IPP**- Independent Power Producers

**IRDP**-Integrated Residential Development Programme

**JAPAC**- Joint Audit and Performance Audit Committee

**JOC** – Joint Operations Centre

**KPA**- Key Performance Area

**KPI**- Key Performance Indicator

**LED**- Local Economic Development

**LUPA** – Land Use Planning Act

**MAYCO** – Executive Mayoral Committee

**MERO** – Municipal Economic Review Outlook

**MFMA** – Municipal Finance Management Act (No 56 of 2003)

**MIG-** Municipal Infrastructure Grant

**MM** – Municipal Manager

**MMC**- Member of Mayoral Committee

**MPAC**- Municipal Public Accounts Committee

**MSA** – Municipal Systems act (Act 32 of 2000)

**MSCOA** – Municipal Standard Chart of Accounts

**MSR** – Municipal Staffing Regulations

**MTREF**- Medium Term Revenue and Expenditure Framework

**NEM:BA** - National Environmental Management: Biodiversity Act

**NEM:PAA** - National Environmental Management: Protected Areas (Act 57 of 2003)

**NGO**- Non-Governmental organisation

**NLTA** – National Land Transport Act (Act 5 of 2009)

**NRTA** – National Road Traffic Act (Act 93 of 1996)

**NT**- National Treasury

**NYDA** – National Youth Development Agency

**OM**- Overstrand Municipality

**OMAF**- Overstrand Municipal Advisory Forum

**OPEX** – Operating expenditure

**PAMP** -Protected Areas Management Plan

**PEG** – Paddavlei Eco-Group

**PHSDA's** – Priority Housing Settlement Development Area

**PMF** – Performance Management Framework

**PMS-** Performance Management System

**PT**- Provincial Treasury

**RMC** – Risk Management Committee

**RMU** – Risk Management Unit

**SALGA**- South African Local Government Association

**SBMP** – Strategic Baboon Management Plan

**SCM** – Supply Chain Management

**SDA** – Skills Development Act (Act 81 of 1998)

**SDBIP**- Service Delivery and Budget Implementation Plan

**SDF-** Spatial Development Framework

**SEDA** – Small Enterprise Development Agency

**SMME's** – Small, Medium and Micro enterprises

**SPLUMA**- Spatial Planning Land Use Management Act (Act 16 of 2013)

**SSEG-** Small Scale Embedded Generation programme

**STATS SA**- Statistics South Africa

**TIA** – Transport impact assessment

**TS** – Top structures

**UISP**- Upgrading of Informal Settlement Programme

**VFR** – Visiting friends/ relatives

**WTW**- Water Treatment works

**WWTW**- Waste Water Treatment Works

# CHAPTER 1

## COMPONENT A: MAYOR'S FOREWORD

**Dear Stakeholder,**



As the Executive Mayor of Overstrand Municipality, I am pleased to present the Annual Report, for the 2022/23 financial year.

This document reflects the performance of our organization over the past financial year (i.e., 1 July 2022 to 30 June 2023) in attaining the strategic objectives set in the Integrated Development Plan (IDP).

### a. Vision

The 2021 Local Government elections ushered in a new term of Council. In November 2021, the newly elected Overstrand Council resolved to adopt the 5-year IDP of its predecessor with amendments.

The amended Integrated Development Plan (IDP) for the new 5-year IDP cycle of 2022/2027 and the budget for 2022/23 were approved by Council on 31 May 2022.

For the 2022/2027 amended Integrated Development Plan (IDP) (new 5-year IDP cycle) the vision, values and five strategic objectives were retained, but the mission was amended to reflect the inclusivity of all communities with the addition of the wording **an Overstrand for all**. **My new 3 C strategic interventions**– Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business **were included** and **support** the implementation of the current 5 strategic objectives.

Our service delivery on these strategic objectives for the period under review is clearly cited in Chapter 3 of this report.

**b. Political changes**

Cllr Bongiwe Nombula was sworn in as the new Ward 5 councillor in April 2023 after the tragic passing of Cllr Simphiwe Silo.

**c. Key Policy Developments**

In this reporting period the Overstrand municipality continued to align our core service delivery strategy with the National Development Plan (NDP- 2030 vision). The Municipality's activities are aligned to the Western Cape Provincial Strategic Plan objectives.

**d. Key Service Delivery Improvements**

Achievements of the past year that I would like to highlight were:

- **Service Excellence Awards -** Overstrand municipality was the winner of this prestigious award hosted by the Premier. **Best Municipality in the Western Cape**. The Best Municipality Category recognises municipalities who demonstrate commitment to service delivery, good government principles and citizen-centricity (meaning transparent, accessible and responsive). "This is the first year that the Service Excellence Awards have been extended to include municipalities".

- **Retained our clean audit**- I am immensely proud to report that we have retained a clean audit for the **11th** consecutive financial year. My sincere appreciation to all who have contributed to the Overstrand Municipality continuing its mandate of accountable governance, especially our dedicated administration team under leadership of the Municipal Manager.

- **Access to basic municipal services –** the targets set for access to water, sanitation, and refuse removal for both formal and informal households were all exceeded during 2022/23.

- **Energy Efficiency Demand Side Management** - Overstrand received funding from the Energy Efficiency Demand Side Management (EEDSM) program for the replacement of all streetlights with energy efficient LED lights. Approximately 836 LED streetlights have already been installed.

- **Winner of the Green Economy Change Champion award** - Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award of Green Cape, SALGA and the Friedrich Naumann Foundation for its bulk water and sanitation services management.

- **Emergency load shedding relief grant** - An emergency load shedding relief grant of R 6.7 million was approved for Overstrand Municipality by the Western Cape Province to install additional backup generators at water and wastewater facilities.

- **Online Job Application portal** – Successfully developed and implemented an Online Job Application portal.

- **Collaborator Citizen App** - The Collab Citizen App for Overstrand was officially launched at the Council meeting held on 28 June 2023. Our vision is not only for the app to be another channel through which our public can engage with us but for it to be the preferred channel to engage with us. We had 555 subscribers up to 30 June 2023 and until current date (14.8.2023) this has increased to 1 115 subscribers (after the launch to council and the public).

## e. Public Participation

The fourteen ward committees and the Overstrand Municipal Advisory Forum (OMAF) are acknowledged as our official public participation structures.

During April 2023 we held special public ward consultation meetings on the draft amended IDP and Budget.

During the 2022/23 financial year an OMAF meeting was held on 29 March 2023.

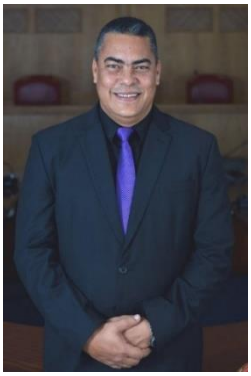
## f. Conclusion

Thank you to our residents, communities, ward committees, partnering organisations and stakeholders. Your participation and support during the 2022/23 financial year are highly regarded and sincerely appreciated.

**DR ANNELIE RABIE**
**EXECUTIVE MAYOR**

# COMPONENT B: EXECUTIVE SUMMARY

## 1.1 MUNICIPAL MANAGERS OVERVIEW



It is with great pleasure that I present to you the Annual Report for the 2022/23 financial year. The Overstrand Municipality has performed well in relation to service delivery, governance and financial management. The detailed information can be obtained in this annual report.

Over the past financial year, the Overstrand Municipality has faced both anticipated and unexpected challenges, yet we have persevered with resilience. Our commitment to transparency, accountability, and prudent financial management remains unwavering, and we continue to strive for excellence in service delivery.

I am extremely proud of the clean audit status retained for the **11th** consecutive year. A clean audit does not imply financial wealth but demonstrates good management, control and compliance with audit requirements. We have diligently adhered to the principles outlined in the Local Government Municipal Finance Management Act, ensuring that every rand is accounted for and spent with the utmost consideration for the well-being of our residents. My sincere appreciation to my management team, all our officials and Council for your dedication and contribution towards retaining our clean audit status. We will continue with our commitment to ensuring that a clean audit equates to better services for all.

We remain committed to accountable and ethical governance with no tolerance towards corruption and/or fraud. Any indications of alleged misconduct by officials shall be reported for investigation and disciplinary actions will be instituted should the evidence suggest it.

The report highlights our key accomplishments for the 2022/23 financial year, whilst acknowledging that challenges also exist. I once again extend my sincere appreciation to the Council, The Executive Mayor and Mayoral Committee, the Joint Audit and Performance Audit Committee, my management team and all our officials for their dedication and contribution to deliver on our Vision "*To be a centre of excellence for the community".* Thank you to our residents and all stakeholders for your continued support and participation during 2022/23.

# CHAPTER 1:
# MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

As we embark on the next financial year, let us collectively renew our commitment to the principles of good governance. By working hand in hand, we can overcome challenges and realise our shared vision of an **Overstrand for all**.

**DEAN O'NEILL**

**MUNICIPAL MANAGER**

## 1.2 MUNICIPAL OVERVIEW

This report addresses the performance of the Overstrand Municipality in the Western Cape in respect of its core legislative obligations. Local government must create the participatory framework that defines and enhances the relationship between elected leaders and their communities. This requires that the council of the municipality provides regular and predictable reporting on programme performance and the general state of affairs in their locality.

The **2022/23 Annual Report** reflects on the performance of the Overstrand Municipality for the period **1 July 2022 to 30 June 2023.** The Annual Report is prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA), in terms of which the municipality must prepare an Annual Report for each financial year.

### 1.2.1 VISION AND MISSION

**The Overstrand Municipality committed itself to the following vision and mission:**

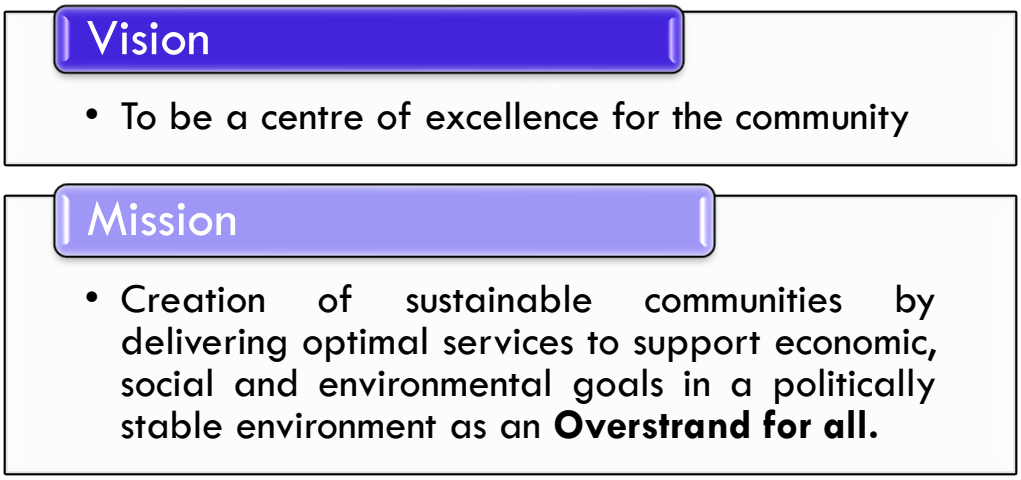



**Figure 1: Overstrand Municipality, Vision and Mission, 2022/23**

For the 2022/2027 amended Integrated Development Plan (IDP) (new 5-year IDP cycle) the vision was retained, but the mission was amended to reflect the inclusivity of all communities with the addition of the wording **an Overstrand for all**.

# 1.3 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

## 1.3.1 POPULATION

The municipality's estimated population for 2022/23 is 114 680.

The table below indicates the total population within the municipal area:

| 2011/12 | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|---|---|---|
| 80 432[1] | 93 407[3] | 95 482[2] | 102 024 | 104 985[4] | 109 926 | 110 856[5] | 114 680[6] |

*Source:* ***[1]Stats SA Census, 2011, [2] Overstrand own calculation***
***[3]Stats SA Community Survey 2016, Provincial Treasury 2018 SEP; [4]2019 SEP and [6]MERO 2022/23***

**Table 1: Demographic information of the municipal area – Total population**

Between 2011 - 2021 Overstrand recorded the highest annual growth rate in the Western Cape with 3.4%. Although the projected annual growth rate for 2021 -2031 is expected be only 2.9% it is still the highest for any municipality in the Western Cape. Overstrand has the second largest municipal population in the Overberg District with 114 680 people in 2023. This total is expected to grow to 124 826 by 2026.

**The graph below illustrate the yearly population growth for the municipal area**

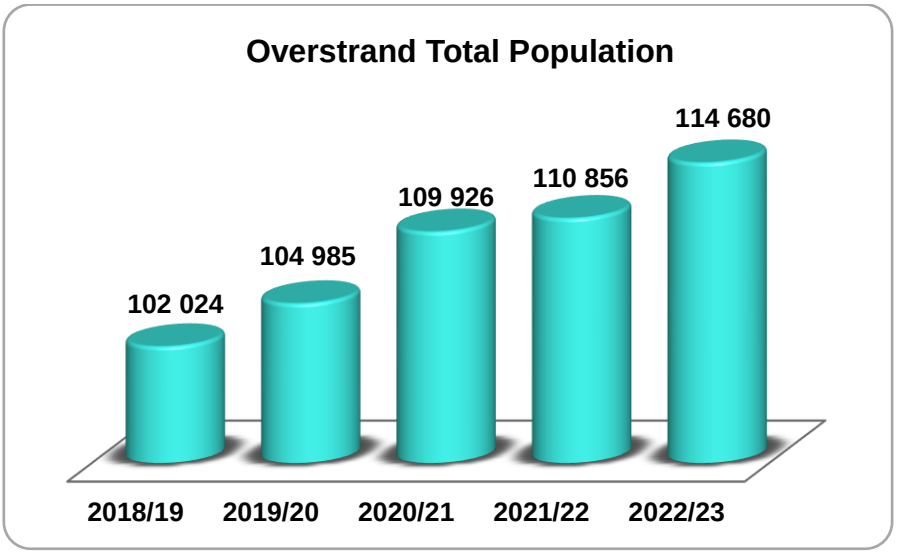



**Figure 2: Total Population Growth**

*Source:* ***[1]Stats SA Census, 2011, [2] Overstrand own calculation, [3]Stats SA Community Survey 2016, MERO 2022/23***

## a) Population profile

| Age | 2020/21 | | | 2021/22 | | | 2022/23 | | |
|---|---|---|---|---|---|---|---|---|---|
| | Male | Female | Total | Male | Female | Total | Male | Female | Total |
| Age: 0-9 | 8949 | 9042 | 17991 | 9025 | 9119 | 18144 | 9336 | 9434 | 18770 |
| Age: 10-14 | 4287 | 4104 | 8391 | 4324 | 4139 | 8463 | 4473 | 4281 | 8754 |
| Age: 15-19 | 4037 | 4473 | 8510 | 4071 | 4511 | 8582 | 4211 | 4666 | 8878 |
| Age: 20-24 | 4246 | 4063 | 8309 | 4282 | 4097 | 8379 | 4430 | 4239 | 8668 |
| Age: 25-39 | 13363 | 13338 | 26702 | 13477 | 13451 | 26928 | 13942 | 13915 | 27857 |
| Age: 40- 54 | 9729 | 8506 | 18235 | 9812 | 8578 | 18390 | 10150 | 8874 | 19024 |
| Age: 55-69 | 6225 | 6720 | 12945 | 6277 | 6777 | 13054 | 6494 | 7011 | 13505 |
| Age: 70-84 | 3445 | 4506 | 7951 | 3474 | 4544 | 8018 | 3594 | 4701 | 8295 |
| Age: 85+ | 152 | 740 | 892 | 153 | 746 | 899 | 158 | 772 | 930 |

*Source: Overstrand's own projections based on 2011 Census and total population estimate of MERO 2022/23*

**Table 2: Population profile**

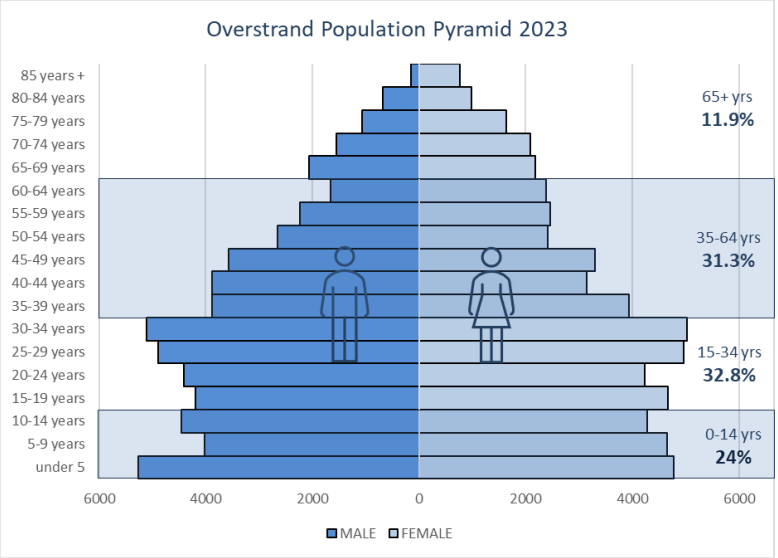



**Figure 3: Population pyramid 2023**

In addition to the general immigration to the Western Cape that also contributes to population growth, Overstrand's population growth expectation is driven by a steady birth rate at the base and a youthful working population. 80% of Overstrand's population is younger than 55 years of age. At the same time Overstrand also has healthy population of close to 12% above the age of 65 years.

## 1.3.2 HOUSEHOLDS

The total number of households within the municipal area increased from **36 076** in the 2021/22 financial year to a total of **36 583** the 2022/23 financial year. This indicates an **increase of 1.42%** in the total number of households within the municipal area over the two financial years (2021/22-2022/23).

| Households | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|
| Number of households in municipal area | 35 451 | 36 076 | 36 583 |
| Number of indigent households in municipal area | 7 278 | 7 367 | 1 491* |

**Table 3: Total number of households**

***Note: Indigent Households 31 May 2023, 7 433 households. Current campaign work in progress to onboard indigent households.**

The total number of households are made up of 33 341 formal households plus 3 242 informal households. The total number of households **excludes** land invasions which amounts to 7 918 households.

The table above shows that the total number of **indigent households decreased** from 7 367 households in 2021/2022 to 1 491 households in the 2022/2023 financial year. This indicates a decrease of 79.76% in the total number of indigent households within the municipal area over the two financial years (2021/22-2022/23). Note: *The decrease in the number of indigents for 2022/23 is due to the Change of the Indigent Policy (Category B & C discontinued). The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that their application has expired and that they need to re-apply. Municipal staff will also go out into communities to assist them with the application process.*

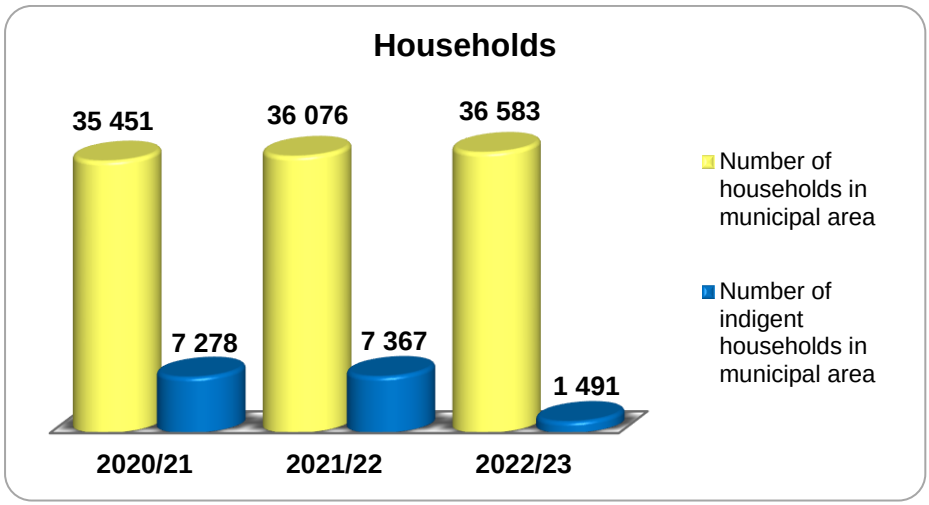



**Figure 4: Total number of households**

## 1.3.3 SOCIO-ECONOMIC STATUS

| Financial year | Housing Backlog | Unemployment Rate | People older than 14 years illiterate | HIV/AIDS Prevalence | Urban/rural household split |
|---|---|---|---|---|---|
| **2019/20** | 16 319 | 14.8% | Not available | 4.72% | 94/6% |
| **2020/21** | 12 330 * | 15.4%** | Not available | 4.72% | 94/6% |
| **2021/22** | 15 947 | 16.00 % ** | Not available | 4.72% | 94/6% |
| **2022/23** | **16 270** | **23.1%*** | Not available | **5.26%**** | 94/6% |

**Table 4: Socio Economic Status**

*** number of households;** **Based on SEP 2020) ***Unemployment rate estimate for 2021: MERO 2022/23; ****Percentage of total registered patience (SEP 2022) to total population.**

**Note:** *Unemployment rate estimate for 2021: MERO 2022/23; **Percentage of total registered patience (SEP 2022) to total population.

When considering the estimated 2021 unemployment rate for Overstrand, one should take cognisance of the fact that COVID restrictions were only lifted in 2021. Hence, the estimated 2021 unemployment rate for the Western Cape was 24.1% at the same time.

## 1.3.4 GEOGRAPHIC INFORMATION

### *a) Municipal Geographical Information*

Overstrand Municipality is located along the south western coastline of the Overberg District Municipal area bordering the City of Cape Town in the west and Cape Agulhas Municipality in the east. Its northern neighbour is Theewaterskloof Municipality.

The municipality covers a land area of approximately 1708 km2 and **covers the areas of Hangklip-Kleinmond, Greater Hermanus, Stanford and Greater Gansbaai**. The municipal area has a coastline of approximately 200 km, stretching from Rooiels in the west to Quinn Point in the east.

In addition to the endless, pristine beaches dotting the coastline, the Overstrand boasts 5 Blue Flag beaches. Tourism is a major economic driver in the area and its popularity as a holiday destination results in a fourfold increase of its population over the holiday seasons.

## *b) Wards*

The municipality is structured into 14 wards:

| Ward | Areas |
|---|---|
| **1** | Stanford, Thembihle |
| **2** | Gansbaai North-East, Masakhane |
| **3** | Hermanus, Voëlklip and a portion of Westcliff (properties east of De Goede Street i.e., Oncology Unit) |
| **4** | Mount Pleasant, Hemel-en-Aarde Valley and a portion Westcliff (properties west of De Goede Street i.e., Huis Lettie Theron) |
| **5** | Zwelihle South |
| **6** | Zwelihle North |
| **7** | Sandbaai, Hemel & Aarde Estate |
| **8** | Hawston, Fisherhaven & Honingklip |
| **9** | Kleinmond, Proteadorp, Mountain View, Palmiet, Beverley Hills, Ext 6 |
| **10** | Pringle Bay, Overhills, Mooiuitsig, Betty's Bay, Rooiels |
| **11** | Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljagsbaai, Franskraal |
| **12** | Zwelihle North-West |
| **13** | Onrus and Vermont |
| ***14** | Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai |

**Table 5: Overstrand Wards**

**Note - A 14th ward was demarcated in the Overstrand municipal area with the 2021 Local Government elections on 1 November 2021.*

**Below is a map that indicates the wards of the Overstrand Municipality in the Overberg District**

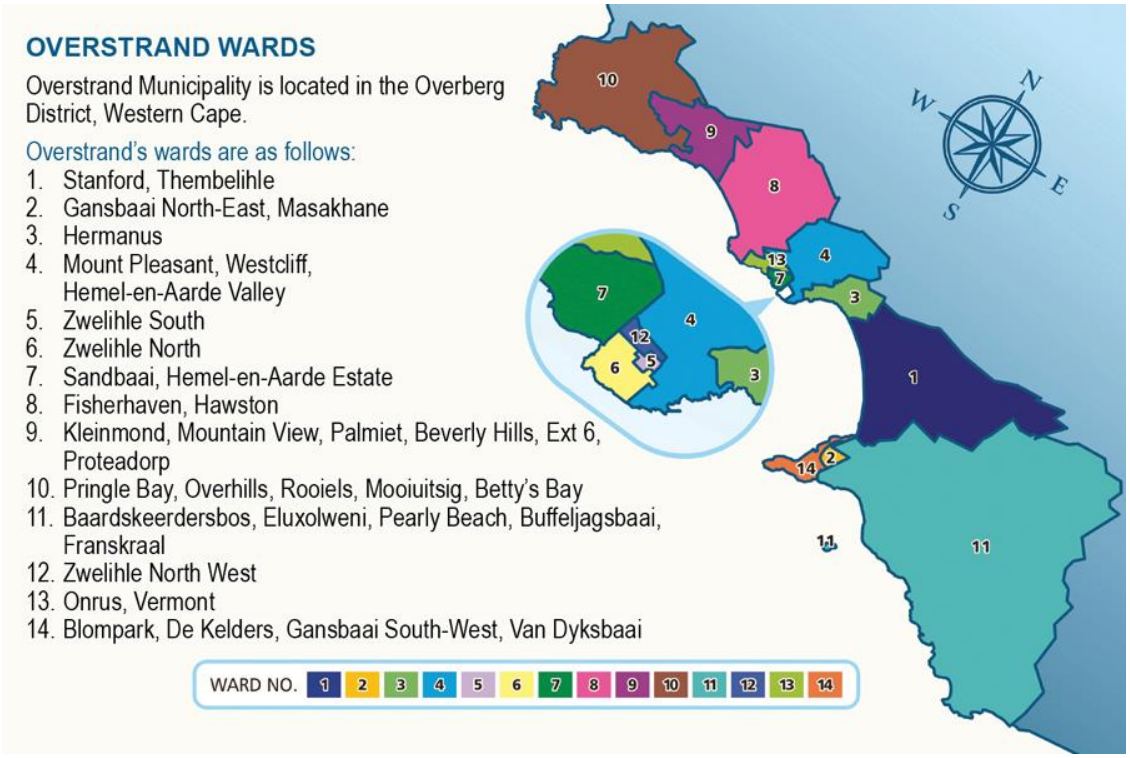



**Figure 5: Overstrand area map**

## c) *Areas in Overstrand Municipality*

### GREATER GANSBAAI

The Greater Gansbaai comprise the following areas:

| | | | |
|---|---|---|---|
| • Stanford | • Kleinbaai | • Franskraal | • Eluxolweni |
| • De Kelders | • Masakhane | • Uilenkraalsmond | • Baardskeerdersbos |
| • Perlemoenbaai | • Blompark | • Pearly Beach | • Buffeljagsbaai |
| • Gansbaai | • Klipfonteyn | | |

**Table 6: Greater Gansbaai areas**

Close to the southernmost tip of Africa Gansbaai is favoured by those who love the outdoors and adventure. Gansbaai is globally known for:

- its Marine Big 5 - whales, seals, dolphins, sharks, and penguins
- "World Responsible Tourism Destination" award in 2015
- shark cage diving
- Unspoilt beaches
- Fynbos rich nature reserves with ancient milkwood forests
- Caves that form part of the Cradle of Human Culture.

**Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves, and temperamental sea views.**





### Business Opportunities in Gansbaai:

In addition to fishing, Gansbaai is home to a number of marine-based industries. The current upgrade of the 20 kilometres of the R320 road between Stanford and Gansbaai will help to increase economic activity with the rebuilding of Gansbaai Clinic adding value to the local community. This development has brought full primary healthcare to the community, including emergency services, reducing the need for patients to travel to the nearest hospital in Hermanus, 43km away. The digging of the foundations for a new hospital started in July 2023 and this will improve on healthcare services in the Gansbaai region making it even more popular as a retirement option.

The Danger Point Peninsula is a beautiful and rugged stretch of coastline in South Africa. It is known for its world-renowned shark diving and whale watching and is now home to a new property development in Kleinbaai. This development will complement the existing accommodation offering in the area and enhance tourism, which will bring much-needed income to the region and support more job opportunities.

Gansbaai gems include:

- African Penguin and Seabird Sanctuary where penguins and seabirds are given care and released back into the wild.
- Africa's first florilegium with a collection of botanical art.
- Walker Bay Nature Reserve encompasses five coastal reserves between with the largest the picturesque Walker Bay from the Klein River estuary to De Kelders at Gansbaai, covering over 17km of shoreline.
- The white sandy beaches interspersed with rocky limestone outcrops make it a beautiful coastal spot for filming. Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves, and temperamental sea views.
- The Klipgat Cave was home to Middle Stone Age and Late Stone Age humans. As one of the most remarkable examples of early human dwellings in South Africa it is part of the Cradle of Human Culture Coastal Route. This area is great for sightseeing, it can be appreciated by history lovers of the world.
- The fertile Baardskeerdersbos and Wolvengat valleys, freshwater caves at De Kelders, white sands of Pearly Beach, African Penguin and Seabird Sanctuary in Kleinbaai, Dyer's Island, and the renowned Shark Alley add to Gansbaai' s character as a Responsible Tourism Destination.

## STANFORD





Stanford is the only town in the Overstrand that has been proclaimed a Heritage Site in its entirety. The charming village is known for its antique shops, Saturday markets, well-developed agri-tourism offerings and farm stays. With surrounding valley, mountain slopes,

and wetlands visitors have a variety of outdoor activities, such as hiking, biking, fishing, and bird watching to choose from. The Klein River, running through the side of Stanford and is a major draw for nature lovers. The river is home to a variety of fish and birds, and it is a popular spot for kayaking, canoeing, and swimming.

In addition to its natural beauty, Stanford is also a town with a rich history. The old village is home to many historical buildings, including the Stanford Mission, which was founded in 1822. St Thomas Church, built around 1880, received a new thatch roof this year. The Stanford Conservation Trust and the Stanford Heritage Committee have worked hard to preserve the town's historic character, and visitors can still experience the rural atmosphere of the old village today.

Stanford is a popular wedding destination and there has been a remarkable increase in upmarket farm stays.

In 2023, Irish born Jarlath Sweeney, from Claremorris where Sir Robert Stanford was born, visited Stanford to pay tribute to the town's namesake, on the 145th anniversary of Sir Robert's death.

All the heritage properties are mapped and marked and can be visited on a self-guided tour. Many of the old homes have been renovated and restored and many new homes have been built in Stanford in the past decade. They all prescribe to the "Stanford Style" to ensure that the unique character of the village is maintained.

Stanford's economy is driven by tourism, wineries, commercial harvesting of fynbos, farming and smaller businesses which offer services to the community. The village has seen a boom in offerings inside and on the outskirts the town ranging from top-notch eateries and an innovative Stanford Wine Route to a plethora of antique shops, gift shops and art shops, as well as a line-up of walking trails, rock art, river cruises, cheese farms, a unique orchid nursery and thriving Big Cat Sanctuary. All of this makes Stanford a popular weekend destination including wedding destination as there are ample activities to keep guests busy.

## HANGKLIP-KLEINMOND

Kleinmond is situated inside Africa's first UNESCO-declared biosphere between Betty's Bay and Hermanus.

The Kleinmond-Hangklip coastal area includes:

| | | | |
|---|---|---|---|
| • Kleinmond | • Betty's Bay | • Pringle Bay | • Rooiels |

**Table 7: Kleinmond-hangklip areas**



Hangklip Kleinmond is situated in the Kogelberg Biosphere Reserve and as such home to conservation agencies such as CapeNature, WWF and the South African Biodiversity Institute. WWF established an office in Kleinmond to pilot fishery improvement projects (FIPs) with local community fishers from Kleinmond, Pringle Bay and Betty's Bay. The Kogelberg Biosphere Reserve was the first UNESCO designated biosphere reserve in South Africa and is considered by many to be the most beautiful of CapeNature's protected areas. Kogelberg Nature Reserve earned this reputation largely to the fact that it occupies an area with minimal human interference. Its exceptional diversity and quality of fynbos means it is considered the heart of the Cape Floral Kingdom. The reserve presents one of the finest examples of mountain fynbos in the Western Cape and is a world-renowned World Heritage Site.

### Things to do in Kleinmond:

- Eco lodgings in the Kogelberg Biosphere Reserve make the most of the setting. The wooden cabins' focus on the environment, use water saving devices and solar panels, and the garden roof is a unique finish that keeps the cabins cool in summer and warm in

winter. Stylish touches have been added by the Craft and Design Institute to echo the natural surrounds.

- Kleinmond has an active harbor with many commercial fishermen make their living along the Hangklip coastline. This represents an abundance of opportunities for trade.
- With 1800 floral species the Kogelberg biosphere and adjacent mountains are a nature lover's dream hiking experience. The mountains are flanked with rich and diverse marine life such as the Stony Point penguin colony overseen by CapeNature.
- Things to do also covers a tour of the Biosphere Eco-Centre in Rooiels, picnics and walks in the Harold Porter Botanical Gardens, shopping and sun downers in Kleinmond' s quaint Harbour Road, a day on the beach, or a glimpse of the herd of wild horses roaming the dunes. Eco-tourism is quite definitely the economic mainstay of this scenically magnificent and environmentally sensitive area of the Overstrand.

## GREATER HERMANUS

The Greater Hermanus area includes:

| | | | |
|---|---|---|---|
| • Hermanus<br>• Mount Pleasant<br>• Zwelihle | • Sandbaai<br>• Hemel & Aarde Valley | • Onrus<br>• Vermont | • Hawston<br>• Fisherhaven |

**Table 8: Greater Hermanus areas**



# CHAPTER 1:
# MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

Hermanus, is nestled along the shores of Walker Bay in the Western Cape, and renowned as one of the world's best destinations for land-based whale watching. This charming town offers much more than just whale sightings. With its stunning natural beauty, vibrant marine life and a plethora of activities, Hermanus has something for everyone. It has established as an arts destination with two annual arts festivals and a public display of murals and sculptures.

Whether you're a nature enthusiast, an adventure seeker, or a lover of art and culture, Hermanus promises an unforgettable experience.

It is a town that boasts a modern infrastructure, sophisticated specialty shops, expanded medical care facilities, shopping malls and restaurants to rival the best in the world, Hermanus has managed to retain the charm of its fishing village heritage.

Situated between sweeping mountains and the sparkling Atlantic Ocean, Hermanus is only a short scenic 1½ hour (140 km) drive from Cape Town. Tourism is a main contributor to the economy of Hermanus and businesses catering for the robust hospitality industry are plentiful. Visitors to the town can choose from more than a 100 accommodation options ranging from up market B&B's, guesthouses, luxury resorts and boutique hotels to budget priced self-catering and back-packer establishments. Hermanus is known as the **best land-based whale watching destination in the world, a fact that was acknowledged in one of the British Telegraph in 2018.** From June through to December each year thousands of tourists visit our shores to marvel at the magnificent southern right whales as they splash and romp and nurture their new-born calves. Whale watching cruises depart from the New Harbour daily and flights to view the giants of the deep from the air are also very popular. The Southern Right Whale season might be defined but Bryde's and Humpback Whales are seen throughout the year. The Hemel-en-Aarde Wine Route is the 4$^{th}$ most popular wine route in South Africa and one of the wineries made the Top 50 list of the world's best wine tasting experiences. The cool climate vineyards of Hemel-en-Aarde produce South Africa's famed Pinot Noir and Chardonnay wines.



There are more than 30 world class art galleries displaying arts and crafts throughout the town, and some have artists plying their craft in the shops for all to admire. The South African National Space Agency (SANSA) responsible for the promotion and development of aeronautics and aerospace is based in Hermanus and has expanded with a new visitor centre where the weekly tours start every Wednesday. High Steet is an historic street that has recently been upgraded and renewed. It is a popular recreational area and contains original old-town architecture, narrow alleys, speciality shops, art galleries and restaurants. Exploring the town on foot is one of the best ways of finding the hidden gems.

Hermanus has a well-developed industrial area and over the last 10 years enjoyed growth in the building sector with security villages, private homes, holiday resorts and commercial and retail property development projects adding to the economic wealth of the area. Hermanus is also a leader in commercial abalone farming and development of further aquaculture farms is anticipated. The biggest abalone farm in the region and one of the three biggest in the world is in Hermanus and received the international Friend of the Sea Sustainability Award for 2022. Agriculture, manufacturing, wholesale and retail businesses, financial and investment companies and the wine industry also contribute significantly to the economic prosperity. Another industrial area is being developed in Hawston and this will provide more employment opportunities.

The administrative head office of the municipality is situated in the centre of Hermanus.

### *d) Key Economic Activities*

The main economic drivers are those aligned to Tourism (such as accommodation, catering, transport and the Blue Economy. This is strongly supported by the financial sector including Real Estate, Aquaculture and Agriculture are key to the exporting industry. Four years after the devastating pandemic, all economic sectors recovered well and are back to pre-Covid performance.

The main economic drivers in the municipal area are:

| Main Economic drivers | Description |
|---|---|
| Informal Sector | The informal economy contributes exponentially to the Overstrand, with a massive figure of 689 recorded informal traders in 2020. The rise was informed by the Covid 19 realities faced by ordinary citizens who lost jobs through retrenchments, closure of major businesses etc. This created panic and might have caused market saturation of already existing goods and services provided by this sector.<br>This sector plays a major role in ensuring key players become Economically Active. The growth in the sector was also motivated by the economic relief programmes introduced by the Department of Small Business and other agencies like the introduction of the Township and Rural Entrepreneur Programme (TREP). |
| Tourism and its related sector<br>• Wine Industry<br>• Eco-Tourism | The Overstrand is endowed with Tourism related products which attracts tourists/visitors internationally. It is also a destination that is well known for its land and sea-based whale watching, shark diving and a range of other world best tourists' products. |
| Blue Economy | The coastal line which is over 250 kilometres hosting two (2) proclaimed small harbours in Hermanus a tourist focus and in Gansbaai a fishing harbour. There are numerous strategically placed slipways. Boat repair and building can potentially strive. |
| Infrastructure | The existence and availability of economic infrastructure facilitate the flow of goods and services effectively and efficient in terms of business and supply chain. Promote renewable energies to combat load-shedding, high blue drop percentage in terms of quality of water. |
| Land<br><br>Natural Assets | The Municipality identified pockets of land relevant for various investment opportunities, this was followed by an investment conference ascertaining availability of services and the need to deal with Red Tape issues in the process of investment prioritisation. |
| Agriculture/ aquaculture | The thriving wine industry continued to keep the economy ticking forward. Activities such as wine tasting and using restaurant facilities on the farms continued sustainably.<br>Fishing is used for both leisure and for self-sustenance to drive away hunger and generate income. Further, Fishing harbours attracted sustained economic activities and remained busy throughout the year.<br>Abalone farming, on the contrary, encountered a number of challenges with regard to exports but notwithstanding the challenges the business operations continued, and employees were kept gainfully employed. |
| Construction | Civil Construction exhibited appreciative performance. Emerging Contractors were given an opportunity to participate and a significant number of emerging |

| Main Economic drivers | Description |
|---|---|
| | contractors in the LED Database were given an opportunity to be a sub-contractor. |
| Real Estate | Many companies who have envisaged this motion reported significant changes in productivity and savings in office accommodation. |
| Industrial Parks | There was a hive of economic activities around the thriving business parks across the Overstrand. A multiplicity of SMME's operated and fought hard to ensure sustainability. Further business hubs are being constructed to cease the opportunity afforded by the relaxed Covid-19 restrictions. |
| Retail | Retail shops both groceries and clothing shops in particularly continued to thrive. The sector also made major contributions in employment creation which resulted in more citizens being economically active and enabled to consume products within the Retail Industry. |

**Table 9: Key economic activities**

## 1.4 SERVICE DELIVERY OVERVIEW

During the year under review the municipality made the following contributions to satisfy basic service requirements:

Full detail on basic service delivery for 2022/23 is contained in Chapter 3.

### *a) Local Economic Development*

Overstrand's economy remains healthy, vibrant and diverse, potential growth study rates the municipality within the high potential, making it attractive to investors. Its property portfolio is worth over R55 billion making the municipality attractive to investors to live in and retire. GDPR as expressed in percentage just over 33% of the district, rating the municipality second to the Theewaterskloof Municipality.

#### Expanded Public Works Programme (EPWP)

The provision of work opportunities remains a priority for the municipality. The municipal participation in the National Expanded Public Works Programme (EPWP) demonstrates commitment to addressing the unemployment challenge. The municipality over performed in this financial year, giving 1059 people an opportunity to earn a living.

### EPWP Seasonal Work Projects

Overstrand Municipality participate in the EPWP programme under the auspices of the National Public Works over the past 4 phases (each phase) running over 5 years. Over the years the municipality made budget provisions to participate in the programme far beyond its grant provision creating more than 1000 year on year. The fourth phase now into its last year has a total number of 336 projects registered, 4 718 of opportunities and 1184 FTEs (Fulltime Equivalent). The programme contributes significantly to the local economy due to propensity of spend by participants involved in the programme, this argues well with the hosting of the programme under Local Economic Development.

- Seasonal workers
- Adhoc projects
- Law Enforcement
- Community Services.

### Building Entrepreneurial Communities

The current unemployment rate of 16.2% (Overstrand) can be improved significantly from building entrepreneurial communities and self-employment contributed to employment creation. The informal sector grew after Covid-19 as many people queued for rescue packages and need to earn a living through the difficulty, they faced themselves as the result of restrictions imposed to control the pandemic.

A number of **185 SMMEs** registered in the SMME database in the following sectors: Informal traders, emerging contractors, and formal traders received support in the form of training, financial support, mentoring and compliance.

These entrepreneurs were able to provide much-needed jobs, grow their companies and sustain themselves.

The Constitutional judgement on the PPPFA (2017) and its regulation put a damper to the advancement of emerging contractors and dealt a blow to any attempt to empowering vulnerable sectors i.e., youth women and people living with disabilities. The need for information to comply and conduct profitable business becomes more and more paramount for decision-making. It is a true and important balancing act to attend training and be on site

at the same time. The established eco-system for business development assist in providing valuable training in sustaining business.

- Number of enterprises in the development database = 636
- Number of contractors in the development database = 122

### *b) Infrastructure*

**Housing Projects Completed during 2022/23:**

| Highlights | Description |
|---|---|
| Gansbaai, Masakhane, Upgrading of Informal Settlement Phases A3, A4-1 & A4-2. | Installation of 301 wet cores completed at the end of December 2022 |
| Hermanus, Mount Pleasant & Westdene, Infill Sites Phases 1 & 2 | Installation of civil services on 215 sites completed end of June 2023 |
| Gansbaai, Blompark, Houses Phase 1 | 150 houses completed end of November 2022 |
| Gansbaai, Blompark, Houses Phase 2 | 100 houses completed during April 2023 |
| Gansbaai, Masakhane, Houses Phase 1 | 150 houses completed during April 2023 |
| Hermanus, Zwelihle, Site C, Swartdamroad | Construction of boundary wall completed December 2022 |
| Hawston Boundary Wall | First phase completed during May 2023 |

**Table 10: Housing projects completed in 2022/23**

**Electricity**

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's Council stating the following:

Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved
- energy producers and energy traders to wheel energy over the municipal network.

The Overstrand Municipality initiated a Small-Scale Embedded Generation (SSEG) programme in July 2016. To date, 43 installations with a combined capacity of 419kVA have been connected to the municipal electrical network. Through the SSEG programme, customers are

given the opportunity to feed excess energy back into the municipal grid and receive credit for each unit provided to the municipality. The MFMA regulations currently still limit customers to being net consumers based on the monetary value of their energy account. Customers may thus not accumulate more credit over a 12-month period (1 July to 30 June) than the monetary value of the units they have purchased from the municipality in the same period.

Overstrand has also signed an agreement with an independent energy trader to take part in a pilot project for wheeling in the Overstrand electricity distribution area.

**Local planning and building control**

The municipality provides full town planning and building control functions in its area. During the year under review, 233 town planning applications and 2 515 building plans were processed. This is almost the same amount of town planning applications processed in 2021/22 and an increase from the 2 251 building plans processed in 2021/22.

Building plans to the total value of R1 988 987 768 were approved during 2022/23 compared to the value of R1 975 814 840 in 2021/22.

### *d) Community Services*

**Water**

The water losses increased from 24,04% during 2021/22 to 24.48% during 2022/23 financial year.

- We experienced a decrease of water pipe bursts from 333 during 2021/22 to 321 during 2022/23.
- 61% of water bursts were in Betty's Bay, Pringle Bay and Rooi Els area, compared to 56% in 2021/22.
- Water meter replacements for 2022/23 were 66 meters, compared to 1782 meters in 2021/22.
- Challenges with burst pipes due to aging infrastructure and a lack of capital funding for water pipe replacements.

Although the water losses increased in 2022/23 it is still within the annual target of less than 26% (actual 24.48%).

**Roads**

An area 77 662m$^2$ of our annual target of 110 000m$^2$ for patched and resealed were met during the 2022/23 financial year. The annual target was not met due to the funding for the reseal project that was transferred to the fuel budget of the Municipality.

Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good.

Maintenance is done on an on-going basis for the maintenance and rehabilitation of existing roads in the Overstrand area.

The resealing of roads in terms of Overstrand's Pavement Management programme continued through the reporting period. The Pavement Management System is updated on a yearly basis following a visual inspection of all our roads, in order to determine the condition of our roads. The latest assessment was completed in February 2023 to be implemented during 2023/24 financial year.

**Beaches**

**Blue Flag Beaches**

Five bathing beaches were once again awarded International Blue Flag beach status, namely Kleinmond, Hawston, Grotto, Onrus and Castle Beach in Pearly Beach at the National Launch held in Plettenberg Bay. The respective statuses were maintained for the duration of the blue flag season, from 1 December 2022 until 31 March 2023 for Grotto and 1 December 2022 to 15 January 2023 for Kleinmond, Hawston, Onrus and Pearly Beach. Amenities were maintained to Blue Flag requirements throughout the season.

# CHAPTER 1:
# MAYOR'S FOREWORD AND EXECUTIVE SUMMARY




Overstrand receiving certificates at the National Launch







Local launch held in Pearly Beach form the 2022/2023 season.

## 1.4.1 BASIC SERVICE DELIVERY PERFORMANCE HIGHLIGHTS

| Highlight | Description |
|---|---|
| Winner of the Green Economy Change Champion award | Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award of Green Cape, SALGA and the Friedrich Naumann Foundation for its bulk water and sanitation services management. |
| Continuation of the next phase of the water pipe replacement program | The contract for the next phase of replacement of aging water pipes in various Overstrand towns was awarded and commenced on site, with good progress to date. |
| Gansbaai Sewer network phase completed | The next phase of the extension of the waterborne sewer network in the Gansbaai CBD was completed. |
| New Inlet Pumpstation at Hermanus WWTW completed | A new Archimedes Screw Inlet Pump station was completed at the Hermanus Wastewater Treatment Works (WWTW) at a total cost of R 28 million, partially |

| Highlight | Description |
|---|---|
| | funded with a WSIG grant received from the Department of Water and Sanitation. |
| Kleinmond WWTW Upgrade started | Construction started for the upgrade of the Kleinmond Wastewater Treatment Plant. The project is expected to be completed in the 2nd half of 2024. |
| Emergency load shedding relief grant approved for Overstrand by Province | An emergency load shedding relief grant of R 6.7 million was approved for Overstrand Municipality by the Western Cape Province to install additional backup generators at water and wastewater facilities. |
| Construction of Masakhane Housing Project Bus Route (Main Access Road & Residential access road) | Practical Completion 30 June 2023. |
| Rehabilitation of existing roads & construction of sidewalks, Blompark | Completed 17 May 2023. |
| MIG funding application submitted & approved for Upgrading of Stormwater Infrastructure Proteadorp & Extension 6. | Upgrading of Stormwater Infrastructure Proteadorp & Extension 6. Implementation to start during 2023/2024 financial year. |
| Installation of stormwater infrastructure at Masakhane Housing Project Bus route | Completed 30 June 2023. |
| Roads | 70.6% reseal were achieved despite the cut in the budget. We were able to achieve this outcome by innovative reseal techniques. |
| Blue Flag Season | Five beaches awarded Blue Flag Status (Kleinmond, Hawston, Onrus, Grotto & Castle Beach) |
| Arbour City Awards | 1st place to Overstrand. |
| Trees planted | 160 Trees for Arbour Month, 800 Trees for International Day of Forests. |
| Revitalisation of CDB, Stanford | Paving of 480m² sidewalks to the value of R173 382,23. |
| Upgrading of Taxi Rank Roof, Stanford | Installation of New Vendor Shelter and Security Fence at the Taxi Rank to the value of R319 489,30. |

**Table 11: Basic Service Delivery highlights**

## 1.4.2 BASIC SERVICE DELIVERY CHALLENGES

| Service Area | Challenge | Actions to address | Progress made in 2022/23 to address challenge |
|---|---|---|---|
| **Water & sewerage** | National shortage of chlorine for water treatment. | Investigation in progress on the feasibility of potential alternative disinfection options. | Alternative options have been implemented at some of the smaller plants. |
| **Sewerage systems** | To provide sufficient wastewater treatment capacity as well as bulk and reticulation system capacity | Extending treatment capacity when growth projections indicate the requirement; | Extending the waterborne sewer networks in the different towns;<br><br>Efficiently maintaining and operating existing infrastructure. |

| Service Area | Challenge | Actions to address | Progress made in 2022/23 to address challenge |
|---|---|---|---|
| | in all the schemes to be able to accommodate future growth and development, including the planned low-cost housing projects. | Eliminating the tanker truck service over time. | |
| **Water** | Large price increases for treatment chemicals. | Budget had to be adjusted during the mid-year review processes. | Additional budget had to be requested for 2023/24. |
| | Vandalism and theft of infrastructure and equipment. | Vandalism and theft of infrastructure and equipment. | Improved security measures were implemented at several water installations to address the growing tendency of theft and vandalism. |
| | Aging infrastructure | Escalating frequency of pipe bursts in some areas. | Funds were secured for the continuation of the water pipe replacement program. Grant applications were submitted for this project. |
| | Additional water source required for Hermanus in the medium term. | Funds will have to be secured for implementation of the first phase of a seawater desalination plant within the next 4 to 5 years. | Feasibility studies have been executed. Funding to commence with the project was requested in the 5-year capital budget. |
| **Refuse** | Rehabilitation of closed landfill sites. | Rehabilitation of closed landfill sites is being done in phases and budget provision is made | The rehabilitation of the closed Hawston landfill site has been completed (still awaiting approval of the provincial authority) and planning for Fisherhaven is in progress. |
| **Electricity** | Illegal Connections | Illegal Connections are on the rise. | Every effort possible is made to curb the losses and prevent the loss of lives and damage to infrastructure. Discussions are underway with various key role-players to ensure that no stone is left unturned in the fight against illegal connections and electricity theft |
| | Infrastructure Theft and Vandalism | Infrastructure theft and Vandalism is crippling to the operational budget and service delivery. | Overstrand is working with the South African Revenue Protection Agency, Law Enforcement, SAPS and various other key role players to address the loss of infrastructure due to vandalism and theft |
| | Loadshedding | Loadshedding has a major effect on our community, businesses, and municipal infrastructure. We as municipality do not impose | All possibilities around renewable energy are being explored |

| Service Area | Challenge | Actions to address | Progress made in 2022/23 to address challenge |
|---|---|---|---|
| | | our own loadshedding but are switched solely by Eskom. | |
| **Sewerage systems** | **Blockages** (Inappropriate objects in sewer lines cause blockages and leads to **Spillages** | Ongoing Maintenance | **Sewerage Blockages:**<br>2022/23 = 2 217<br>2021/22 = 2 071<br>An increase of 146 sewer blockages occurred during the 2022/23 financial year.<br><br>**Sewerage spillages:**<br>2022/23 = 256<br>2021/22 = 301<br><br>Scheduled maintenance works orders for inspections on sewerage networks on a weekly basis.<br>During 2022/23 we had a decrease of 45 spillages year on year.<br><br>Awareness campaigns commenced during 2022/23 financial year. |
| **Water** | Under reading of water meters older than 12 years | Replacement of water meters | 66 Water meters were replaced for more accurate billing during 2022/23 financial year. |
| | Burst water pipes in water distribution network | Water pipe replacements | A total of R12 331 835.53 (*excl. vat*) were spent to replace a total length of ±4084 meters pipes. |
| | Water conservation | Awareness | A total of 2607 learners from 8 schools were reached with a live water show initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution. |
| **Refuse** | Illegal dumping | Ongoing Maintenance | An increase in illegal dumping occurred therefor we have identified hotspots to do weekly clean-ups on illegal dumping sites. |
| | | Awareness | Live theatre shows regarding waste management, recycling and littering were presented to 1897 learners (12 shows). The focus was to encourage them to |

| Service Area | Challenge | Actions to address | Progress made in 2022/23 to address challenge |
|---|---|---|---|
| | | | become responsible adults and warriors for our environment. |
| **Roads** | Gravel roads | Ongoing maintenance and upgrading of gravel roads | Due to the high rainfall during 2022/23 that has a direct impact on gravel roads we've experienced a 58.7% increase in grading of gravel roads from 54 works orders during (2021/22) to 92 during (2022/23). |

**Table 12: Basic Services Delivery Challenges**

### 1.4.3 PROPORTION OF HOUSEHOLDS WITH ACCESS TO BASIC SERVICES

| Description | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|
| Electricity service connections | 100% | 100% | 100% |
| Water - available within 200 m from dwelling | 100% | 100% | 100% |
| Sanitation - Households with at least VIP service | 100% | 100% | 100% |
| Waste collection - kerbside collection once a week | 100% | 100% | 100% |

**Table 13: Households with minimum level of Basic Services**

According to the Municipality's own records (finance directorate) **33 341** households had access to formal housing in Overstrand in **2022/2023**. *(Note: This is the number of houses on the valuation roll and includes residential rate payers as well as pensioner rate payers).*

## 1.5 FINANCIAL HEALTH OVERVIEW

The following paragraphs provide an overview of the financial performance. Full detail on financial performance for 2022/23 is contained in Chapter 5.

### 1.5.1 FINANCIAL VIABILITY HIGHLIGHTS

| Highlight | Description |
|---|---|
| Outstanding debtors recovered | Recovered 98.96% |

**Table 14: Financial Viability Highlights**

## 1.5.2 FINANCIAL CHALLENGES

| Challenge | Action to address | Progress made in 2022/23 to address challenge |
|---|---|---|
| The main challenges for the municipality:<br><br>The on-going difficulties in the national and local economy and the subsequent risk of an increase in outstanding debtors, due to the following:<br>• As a country we are faced with various phenomena, firstly, the financial impact and subsequent effect of the COVID Pandemic on municipalities, the impact of not only reduced Electricity Revenue due to extended periods of load shedding as well as the major challenge of increased budget required for fuel expenses (generators), and subsequent effect on networks.<br><br>• The impact of the downgrade on South Africa's credit rating in 2020 and lastly, the war in Ukraine, negatively impacting commodity prices worldwide. | ○ The municipality is following a strategy to assist municipal ratepayers during this difficult economic period with payment arrangements (Overstrand Customer Care, Credit Control and Debt Collection Policy) to adapt to circumstances caused as a result of the impact of the poor economic conditions and prolonged effect of Covid due to closing down of Businesses, also resulting of job losses.<br>○ The municipality continues to apply credit control measures in instances where agreements for extended payment periods are not honoured.<br>○ From a business perspective in terms of strategies, affordability and our responsibilityy to render basic services to communities, the approach followed with the budget process during the previous 3 years, caused the municipality to apply stringent measures at the time, in increasing tariffs with only 4% for the 2021/2022 budget, before-mentioned in view of 4.5% increases the previous year (2020/2021). Tariff increases subsequently approved by Council after careful consideration of our position, was based on conscious decisions to contain at least the cost of municipal services, for three budget cycles, in view of the impact of COVID since 2020 and the subsequent devastating effect on our communities, causing | An expected decrease in the collection rate after topping 100% in the 2020/21 financial year:<br>2022/2023:98.96%<br>2021/2022: 98.98%<br>2020/2021: 100.15%<br>2019/2020: 96.95%<br>2018/2019: 98.22%<br>(2017/2018: 99.64%)<br>(2016/2017: 99.44%).<br><br>Tabling of reports in Council in presenting council with recommendations for writing-off of irrecoverable debt.<br><br>Procedures and mechanisms to collect all the monies due and payable to the Municipality arising out of the supply of services and annual levies, are enforced. |

| Challenge | Action to address | Progress made in 2022/23 to address challenge |
|---|---|---|
| | many businesses to close doors for months and in some instances permanently closing down, causing job losses and hardship for those who were self-employed at the time. This approach represented the extreme caution and care exercised by the municipality to contribute to alleviating the burden on communities in containing rates and tariff increases.<br>The approved budgeted revenue (2022/23) was based on increases for electricity tariffs for municipal consumers at 7,47%, and the other three basic municipal services and property rates ranging from 4.3% to 5.9%.<br>○ The impact of the aftermath of COVID-19 on the collection rate and cash flow relating to consumer debtors are constantly monitored and assessed for collectability. | |
| Ever aging water, roads, sewage, and electricity infrastructure | ○ Prioritising of projects in terms of Revenue protection, Asset conservation and supply of basic services as a constitutional obligation.<br>○ Regular and planned maintenance are adhered to, inclusive of budgetary provision.<br>○ Development of a feasible capital funding strategy.<br>○ Exploring additional funding sources, especially of critical importance post Covid, together with a severe effect of loadshedding and related costs incurred, together with the compounded effect of the Russian – Ukrainian war since February 2022 resulting in skyrocketing oil prices (fuel and related products) continuously impacting on expenditure, and necessitating reprioritising of unspent | The capital budget is set aside for spending on infrastructure and services, such as roads, storm water, essential basic services and other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents.<br><br>Capital Spend on projects decreased:<br>2022/2023: R189,3m<br>2021/2022: R 192,3 m<br>2020/2021: R254,8 m<br>2019/2020: R210,9m<br>2018/2019: R148.2m<br>(2017/2018: R105,1m)<br>(2016/2017: R91,9m).<br><br>Operational Budget spent on Repairs and Maintenance relates to an increased amount in spending in Asset classes across the board,<br>2022/2023: R249,5m<br>2021/2022: R 245,7m<br>2020/2021: R 210,9m<br>2019/2020: R 188,5m<br>2018/2019: R215m<br>(2017/2018: R191,2m)<br>(2016/2017: R120,7m) |

| Challenge | Action to address | Progress made in 2022/23 to address challenge |
|---|---|---|
| | budgets prior to 30 June 2023, thus resulting in a lower cash surplus.<br>○ The municipality has also hosted an investment conference during June 2022 to showcase investment opportunities in the Overstrand area, with various pieces of land on tender in 2022/23. | |
| Above inflation increases in salaries & wages and other core expenditure such as fuel, chemicals which hit record increases during the current year. Before mentioned in view of inflation related tariff increases which are not sufficient to maintain this trend without revised strategies. | Reviewing processes for operational efficiencies, reduction in non-core expenditure and monitor service level standards.<br>Consideration of service rendering model/basis proposals for the new budget cycle. | Budget Directives to direct increases in own controlled operational expenditures to be kept below inflation, except where contractual obligations exist.<br><br>The outsourcing of the water and wastewater treatment plants, in respect of operational efficiencies, has been implemented in recent years.<br><br>Adherence to cost containment measures with reference to the Cost Containment Policy. The tariff increases for 2022/23 were kept within an acceptable level - benchmarking perspective. |

**Table 15: Financial Challenges**

## 1.5.3 NATIONAL KEY PERFORMANCE INDICATORS- MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (RATIOS)

The following table indicates the municipality's performance in terms of the **National Key Performance Indicators** required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the **National Key Performance Area** namely **Municipal Financial Viability and Management**.

| Description | Basis of calculation | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | Audit outcome | Audit outcome | Audit outcome |
| **Cost Coverage** | (Available cash + Investments)/monthly fixed operational expenditure | 6.27 | 5.73 | 5.70 |

| Description | Basis of calculation | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | Audit outcome | Audit outcome | Audit outcome |
| **Total Outstanding Service Debtors to Revenue** | Total outstanding service debtors/annual revenue received for services | 11.37% | 11.39% | 13.61% |
| **Debt coverage** | (Total Operating Revenue - Operating Grants)/Debt service payments due within financial year) | 23.56 | 27.78 | 28.63 |

**Table 16: National KPI's for financial viability and management**

## 1.5.4 FINANCIAL OVERVIEW

| | 2022/23 | | |
|---|---|---|---|
| | Original budget | Adjustment Budget | Actual |
| | R | | |
| **Details** | | | |
| **Income** | | | |
| **Grants** | 238,438,100 | 264,636,800 | 285,066,473 |
| **Taxes, levies and tariffs** | 1,137,582,800 | 1,123,934,832 | 1,137,748,955 |
| **Other** | 207,048,443 | 222,654,302 | 259,483,436 |
| **Sub-total** | 1,583,069,343 | 1,611,225,934 | 1,682,298,864 |
| ***Less expenditure*** | 1,594,971,364 | 1,616,449,042 | 1,571,001,341 |
| **Nett surplus/ (deficit)** | -11,902,021 | -5,223,108 | 111,297,523 |

**Table 17: Financial Overview**

## 1.5.5 TOTAL CAPITAL EXPENDITURE

| Detail | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|
| | R'000 | R'000 | R'000 |
| **Original Budget** | 303,738 | 274,775 | 236,020 |
| **Adjustment Budget** | 280,086 | 237,837 | 212,216 |
| **Actual** | 254,800 | 192,442 | 189,321 |
| **% spent** | **90.97%** | **80.91%** | **89.21%** |

**Table 18: Total Capital expenditure**

During the 2022/23 financial year, the Municipality managed to spend 89.21% of its capital budget (audit outcome).

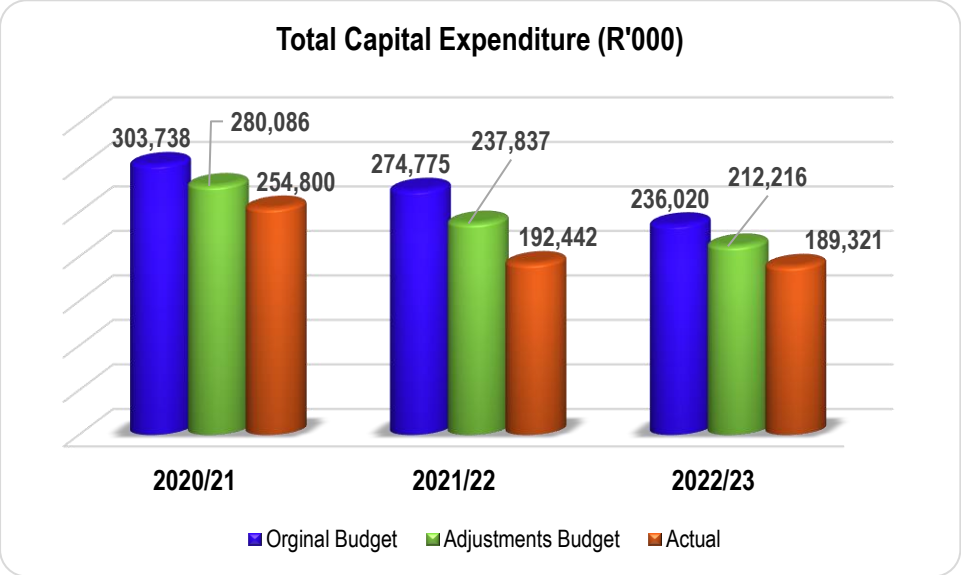



**Figure 6: Total Capital Expenditure**

# 1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW

The following paragraphs provide an overview of organisational development highlights and challenges. Full detail on organisational development for 2022/23 is contained in Chapter 4.

## 1.6.1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT HIGHLIGHTS

| Highlights | Description |
|---|---|
| Municipal Staff Regulations (MSR) | Implementation & Workshops. |
| Standard Operating procedures | Development & Review of Human Resources Standard Operating Procedures. |
| Online Job Application portal | Development & Implementation of an Online Job Application portal. |
| Human Resources Appointments | Social Worker<br>1x Labour Relation Clerk<br>1x Injury on duty Clerk<br>2x HR Principal Clerks |
| Human Resources Policies | New Policy Developments & Reviews. |
| Labour Relations | Training of Supervisors in the understanding of the Disciplinary Code and Grievance Procedure. |
| Individual Performance Management | Development of Personal Development Plans (PDP's) for all staff members.<br>The Performance Management Framework has been reviewed. |

**Table 19: Municipal Transformation and Organisational Development Highlights**

### 1.6.2 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT CHALLENGES

| Description | Actions to address |
|---|---|
| Online Job Application portal | Challenges experienced with Public & Employees with regards to Registration & Uploading of application documentation. |
| Municipal Staff Regulations | Various challenges with Municipal Staff Regulations implementation. |
| Labour Relations | Appointment of initiators and chairpersons for disciplinary hearings. |
| Individual Performance Management | Monitoring and evaluation of Individual Performance by supervisors. |

**Table 20: Municipal Transformation and Organisational Development Challenges**

## 1.7 AUDITOR GENERAL REPORT

The opinion received from the Auditor-General (AG) has been unqualified for the last sixteen financial years, from 2006/07 to 2022/23 with the municipality receiving an unqualified audit with no findings (clean audit) for the last eleven consecutive financial years.

In order to maintain and improve on these outcomes, the municipality implemented the following measures:

1. Developed an audit action plan in order to identify, implement and actively monitor the root causes of all audit findings reported by the Auditor-General at the management report level.
2. Identified and appointed an audit champion in order to ensure that all audit related communication was directed to the appropriate responsible officials.
3. Developed and maintain a transparent, professional working relationship with the Auditor-General in order to ensure that the municipality's objectives are achieved.
4. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor inefficiencies in the audit process.
5. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor the audit cost.

These measures were implemented with the goal of achieving effective corporate governance through accountability. The objective of these controls is to ensure that the Overstrand Municipality maintains and progressively improves its control environment in order to ensure that the strategic objectives assigned in terms of S217 of The Constitution, 1996 is achieved

with the view of maintaining a clean administration and further enhancing service delivery through implementing the principles of Batho Pele and making a positive contribution to ensuring that the National Strategic Objectives are achieved.

Chapter 6 provides details of the audit findings for the 2021/22 and 2022/23 financial years.

### 1.7.1 AUDITED OUTCOMES

| Year | 2017/18 | 2018/19 | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|---|---|
| **Status** | Unqualified (Clean Audit) | Unqualified (Clean Audit) | Unqualified (Clean Audit) | Unqualified (Clean Audit) | Unqualified (Clean Audit) | Unqualified (Clean Audit) |

**Table 21: Audit Outcomes**

A **clean audit** is an **unqualified audit** and a "**clean audit**" relates to three aspects; the financial statements are free from material misstatements, there are no material findings on the annual performance report (i.e. reporting on performance objectives) and lastly, there are no material findings on non-compliance with key legislation.

## 1.8 STATUTORY ANNUAL REPORT PROCESS

The table below shows the key activities and timeframes in the Annual Report process for the 2022/23 financial year:

| PROCESS | DATE |
|---|---|
| Submit preliminary Annual Performance Report (APR) for 2022/23 to the Joint Audit and Performance Audit Committee (JAPAC) | 17 August 2023 |
| The Joint Audit and Performance Audit Committee (JAPAC) considers the preliminary Annual Performance Report (APR) for 2022/23 | 28 August 2023 |
| Submit draft unaudited Annual Report and draft unaudited Annual Financial Statements for 2022/23 to Auditor-General (AG)<br>Auditor-General audits the Annual Report, including consolidated Annual Financial Statements and Predetermined Objectives (PDO- Service delivery performance) | 31 August 2023<br>September – mid November 2023 |
| Management responds to requests for information (RFI's) and COMAF's issued by the Auditor -General during the audit process | September – 18 December 2023 |
| Auditor-General issues Final Management Report and Audit report for the 2022/23 financial year on conclusion of the audit process | 19 December 2023 |

| PROCESS | DATE |
|---|---|
| Table audited Annual Report including Annual Financial Statements for 2022/23 to Council | 31 January 2024 |
| Advertise tabled audited Annual Report for public comment | 8 February 2024 |
| Municipal Public Accounts Committee (MPAC) meeting<br>• Interrogate contents of the audited Annual Report,<br>• Preparation of the Oversight report, taking into consideration the inputs of the local community, Office of the Auditor-General, Organs of state, Joint Audit and Performance Audit Committee (JAPAC) and Councillors. | 8 March 2024 |
| Oversight Report and Annual Report for 2022/23<br>• Adoption of the Oversight Report on the Final Annual Report by Council. | 27 March 2024 |
| Advertise and Publish Final approved Annual Report- local newspaper and on municipal website. | 11 April 2024 |
| Submit Oversight Report on the Final Annual report to the Auditor General, Provincial Treasury, Provincial Legislature, Department of Local Government – MEC's office. | 8 April 2024 |

**Table 22: Annual report process 2022/23**

# CHAPTER 2

## COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Good governance has 8 major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective, and efficient, equitable and inclusive and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the communities are heard in decision-making. It is also responsive to the present and future needs of society.

## 2.1 NATIONAL KEY PERFORMANCE INDICATORS- GOOD GOVERNANCE AND PUBLIC PARTICIPATION

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations 796 of 2001 and section 43 of the MSA. This key performance indicator is linked to the National Key Performance Area - Good Governance and Public Participation.

| KPA & Indicators | Municipal Achievement 2021/22 Audit outcome | Municipal Achievement 2022/23 Audit outcome |
|---|---|---|
| Ward committee meetings held to facilitate consistent and regular communication with residents | 83 | 112 |

**Table 23: National KPI's - Good Governance and Public Participation Performance**

## 2.2 PERFORMANCE HIGHLIGHTS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

| Highlight | Description |
|---|---|
| Ward Committee Rules | Reviewed and approved by Council on 14 December 2022. |

**Table 24: Good Governance and Public Participation Performance Highlights**

# 2.3 CHALLENGES - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Ward Committee Meetings | Ward committee meetings held every 2 months instead of monthly. |

**Table 25: Good Governance and Public Participation Challenges**

# 2.4 GOVERNANCE STRUCTURES

## 2.4.1 POLITICAL GOVERNANCE STRUCTURE

The council performs both legislative and executive functions. They focus on legislative, oversight and participatory roles, and have delegated its executive function to the Executive Mayor. Council's primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as decision makers, Councillors are also actively involved in community work and the various social programmes in the municipal area.




**Figure 7: Overstrand Municipality Council, 30.6.2023**

| Overstrand Municipality Political Party | Allocation of Seats | Gender | |
|---|---|---|---|
| | | Male | Female |
| Democratic Alliance | 17 | 10 | 7 |
| African National Congress | 4 | 1 | 3 |
| African Christian Democratic Party | 1 | 0 | 1 |
| Freedom Front Plus | 2 | 2 | 0 |
| Land Party | 2 | 1 | 1 |
| Economic Freedom Fighters | 1 | 1 | 0 |
| **Total** | 27 | 15 | 12 |

**Table 26: Political representation**

## a) Council

A new term of office of Council was ushered in on 17 November 2021 after the 1st of November 2021 Local Government elections.

Below is a table that categorised the councillors within their specific political parties and wards for the **2022/23** financial year:

| Council Members | Capacity | Political Party | Ward representing or proportional | Percentage Council Meetings Attendance | Percentage Apologies for non-attendance |
|---|---|---|---|---|---|
| | | | | % | % |
| Grant Cohen | Speaker | DA | 9 | 100 | - |
| Annelie Rabie (Dr) | Executive Mayor | DA | Proportional | 100 | - |
| Lindile Ntsabo | Deputy Executive Mayor | DA | Proportional | 87 | 100 |
| Frederick Africa | Ward Councillor | DA | 8 | 100 | - |
| Vuyisani Bandeza | Ward Councillor | LP | 6 | 87 | 50 |
| Kari Brice | Ward Councillor | DA | 3 | 93 | 100 |
| Dudley Coetzee | Ward Councillor | DA | 1 | 100 | - |
| Riana de Coning | Ward Councillor | DA | 14 | 93 | 100 |
| Rugene Dees | Councillor | ACDP | Proportional | 100 | - |
| Theresa Els | Ward Councillor | DA | 10 | 93 | 100 |
| Steven Fourie | Ward Councillor | DA | 11 | 100 | - |
| Elnora Gillion | Ward Councillor | DA | 8 | 100 | - |
| Malcolm Grimbeek | Councillor | FF+ | Proportional | 100 | - |
| Tembile Gwele | Councillor | EFF | Proportional | 87 | 50 |
| Andrew Komani | Councillor | DA | Proportional | 100 | - |
| Clinton Lerm | Councillor | DA | Proportional | 80 | 100 |
| Hybré Lombard | Ward Councillor | DA | 7 | 80 | 100 |
| Kholiswa Ngqandana | Councillor | LP | Proportional | 100 | - |

| Council Members | Capacity | Political Party | Ward representing or proportional | Percentage Council Meetings Attendance | Percentage Apologies for non-attendance |
|---|---|---|---|---|---|
| | | | | % | % |
| Msa Nomatiti | Councillor | DA | Proportional | 87 | 100 |
| Nomaxesibe Nqinata | Ward Councillor | ANC | 2 | 87 | 100 |
| Ronald Nutt | Ward Councillor | DA | 4 | 93 | 100 |
| Charmaine Resandt | Ward Councillor | DA | 13 | 67 | 100 |
| Masibonge Sihlahla | Ward Councillor | ANC | 12 | 80 | 100 |
| Simphiwe Silo (Deceased) | Ward Councillor (Until Jan 2023) | ANC | 5 | 47 | 38 |
| Constancy Tafu-Nwonkwo | Councillor | ANC | Proportional | 87 | 100 |
| Jacobus van Staden | Councillor | FF+ | Proportional | 94 | 100 |
| Stephen Williams | Councillor | DA | Proportional | 100 | - |
| Bongiwe Nombula | Ward Councillor (Since 27 Apr 23) | ANC | 5 | 100 | - |

**Table 27: Council Meetings**

## *b) Mayoral Committee*

The Executive Mayor of the Municipality assisted by the Mayoral Committee heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance since executive powers are vested in him/her to manage the day-to-day affairs. This means that he/she has an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, delegated by the Council, and as well as the powers assigned by legislation. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in concert with the Mayoral Committee.

The name and portfolio of each Member of the Mayoral Committee (MMC) is listed in the table below for the period **1 July 2022 to 30 June 2023**:

| Name of member | Capacity |
|---|---|
| Ald. Annelie Rabie | Executive Mayor and Chairperson Finance & Tourism Portfolio |
| Cllr Lindile Ntsabo | Deputy Executive Mayor and Chairperson Protection Services Portfolio |
| Ald. Elnora Gillion | Chairperson Local Economic Development Portfolio |
| Cllr Clinton Lerm | Chairperson Investment & Infrastructure Portfolio |
| Cllr Ronald Nutt | Chairperson Community Services Portfolio |
| Cllr Frederick Africa | Chairperson Management Services Portfolio |

**Table 28: Mayoral Committee Members**

### c) Portfolio Committees

Section 80 committees are permanent committees that specialise in a specific functional area of the municipality and may in some instances make decisions on specific functional issues. They advise the Executive Mayor on policy matters and make recommendations to Council. Section 79 committees are appointed by the Council. They are set up to investigate a particular issue and do not have any decision-making powers. Just like Section 80 committees they can also make recommendations to Council. External experts, as well as Councillors can be included on Section 79 committees.

The portfolio committees for the 2022/27 Mayoral term and their chairpersons are as follow:

| Committee | Chairperson | Section 79 or 80 Committee | Number of minutes submitted to council | Meeting Date |
|---|---|---|---|---|
| | | | | |
| Finance & Tourism Portfolio | Annelie Rabie (Dr) | 80 | 6 | 25/07/2022<br>26/09/2022<br>16/11/2022<br>14/02/2023<br>24/05/2023<br>12/06/2023 |
| Protection Services Portfolio | Lindile Ntsabo | 80 | 6 | 05/07/2022<br>06/09/2022<br>01/11/2022<br>07/02/2023<br>05/04/2023<br>06/06/2023 |
| Local Economic Development Portfolio | Elnora Gillion | 80 | 6 | 05/07/2022<br>06/09/2022<br>01/11/2022<br>07/02/2023<br>04/04/2023<br>06/06/2023 |
| Investment & Infrastructure Portfolio | Clinton Lerm | 80 | 6 | 06/07/2022<br>07/09/2022<br>02/11/2022<br>06/02/2023<br>05/04/2023<br>07/06/2023 |
| Community Services Portfolio | Ronald Nutt | 80 | 6 | 06/07/2022<br>07/09/2022<br>02/11/2022<br>08/02/2023<br>05/04/2023<br>07/06/2023 |
| Management Services | Frederick Africa | 80 | 6 | 07/07/2022<br>08/09/2022<br>03/11/2022<br>09/02/2023<br>06/04/2023<br>08/06/2023 |

| Committee | Chairperson | Section 79 or 80 Committee | Number of minutes submitted to council | Meeting Date |
|---|---|---|---|---|
| Municipal Public Accounts Committee (MPAC) | Connie Tafu-Nwonkwo | 79 | 5 | 23/08/2022<br>24/10/2022<br>07/03/2023<br>31/03/2023<br>19/06/2023 |
| Disciplinary Committee | Annelie Rabie (Dr) | 79 | 0 | - |
| Section 62 Appeals Committee | Dudley Coetzee | 79 | 1 | 04/08/2022 |

**Table 29: Portfolio Committees**

### 2.4.2 ADMINISTRATIVE GOVERNANCE STRUCTURE

The Municipal Manager is the Accounting Officer of the Municipality. He is the head of the administration, and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He is assisted by his direct reports, which constitutes the Management Team, whose structure is outlined in the table below:

| Name of Official | Directorate | Performance agreement signed |
|---|---|---|
| | | Yes/No |
| Dean O'Neill | Municipal Manager | Yes |
| Desiree Arrison | Management Services | Yes |
| Santie Reyneke-Naude | Finance | Yes |
| Solomzi Madikane | Economic and Social Development & Tourism | Yes |
| Neville Michaels | Protection Services | Yes |
| *Roderick Williams<br><br>* *Resigned December 2022.* | Community Services | Yes |
| Stephen Muller | Infrastructure & Planning | Yes |

**Table 30: Administrative Governance Structure**

## COMPONENT B: INTERGOVERNMENTAL RELATIONS

Explain the various contributions to service delivery offered by those involved.

## 2.5 INTERGOVERNMENTAL RELATIONS

## 2.5.1 PROVINCIAL INTERGOVERNMENTAL STRUCTURES

Councillors and Municipal staff participated at the following forums:

- Association of Municipal Electricity Utilities of South Africa (AMEU)
- Baboon Management Task Team
- Biodiversity Planning Forum
- Bot River Estuary Forum
- Chief Audit Executive (CAE) Forum
- Chief Fire Officer Committee
- Chief Risk Officer (CRO) Forum
- Coastal Setback Line
- Economic Development Planning Working Group
- Estuaries
- Hazardous Materials Workgroup
- IAIA Conference for International Environmental Conservation
- ICT Managers Forum
- Klein River Estuary Forum
- Kogelberg Biosphere Reserve Company. Meetings concerning the co-ordination and development of sustainable conservation, social and economic programmes for the Kogelberg Biosphere Reserve
- Legislative and Constitutional Task Team Forum
- LGSETA- Local Government Sector Education Training Authority
- Library Conditional Grant Forum/Seminar
- LUPA- Land Use Planning Ordinance
- MinMay (Provincial MEC for Local Government and Mayors)
- MinMay Tech (Municipal Managers)
- OICG (Overberg Integrated Conservation Group)
- Onrus Estuary Forum
- Provincial Veld Fire Workgroup
- Quarterly Local Government Supply Chain Management Forum – Western Cape Provincial Treasury
- SALGA (Working groups)
- SALGA: Human Resources Practitioners Forum
- SAMRAS User Group
- South African Local Government Association (SALGA)
- South African Revenue Protection Association (SARPA)
- South African Wetland Society
- The interaction between the Overstrand Municipality, the Department of Environmental Affairs and the appointment of an implementing agent to the Working for the Coast (WFTC) project is regarded as an example of effective intergovernmental relations.
- Thusong Service Centre Management
- Uilenkraalsmond Estuary Forum
- Water Institute of SA (WISA)
- WC Kelp Harvesting Forum with respect to the future management of the kelp harvesting industry in the coastal zone of the Overstrand Municipality
- WC Provincial Off-road Vehicle Task Team (ORV) with respect to the management of boat launching sites and the passage of vehicles in the coastal zone
- Western Cape Municipal Managers Forum
- Western Cape Planning Heads Forum

- Overberg Housing Forum
- Premier's Coordinating Forum (PCF)
- Provincial Air Quality Forums
- Provincial Aerial Firefighting Workgroup
- Provincial District Forum for Community Development Workers
- Provincial Disaster Management Advisory Forum
- Provincial Fire Training Workgroup
- Provincial IDP Managers Forum
- Provincial MIG Manager/Municipality
- Provincial Public Participation Forum and Communication Forum
- Provincial Shared Service Forum
- Provincial Social Housing Forum
- Provincial Spatial Development Framework Consultation Forum with respect to integrated provincial spatial development programmes
- Provincial Strategic Objective 7 (Green Energy Forum)
- PSO 7 Land Use Planning WG
- Western Cape Recycling Action Group
- Western Cape: Waste Management Officer's Forum
- Western Cape: Chief Financial Officers (CFO) Forum
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 1
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 2
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 3
- Western Cape: Municipal Accountants (MAF) Forum
- Western Cape: Municipal Accounting Working Committee
- Western Cape: Municipal Governance Review & Outlook (MGRO) 1
- Western Cape: Municipal Governance Review & Outlook (MGRO) 2
- Western Cape: Municipal Property Rates Act (MPRA) Focus Group
- Western Cape Property Development Forum
- Western Cape: Supply Chain Management (SCM) Forum
- Western Cape: Water Care Forum
- Western Cape Wetlands Forum

## 2.5.2 DISTRICT INTERGOVERNMENTAL STRUCTURES

Councillors and Municipal staff participate at the following forums:

- Biosphere Reserve Forum
- District Air Quality Forum
- Overberg Coastal Setback Line Forum

| | |
|---|---|
| • District Coordinating Forum (DCF), Mayors and Municipal Managers in District<br>• District Coordinating Forum Tech (DCF Tech), Municipal Managers in the District<br>• District ICT Mangers Forum<br>• District Technical Committee (DTEC)<br>• District: LGSETA Forum<br>• District Safety Forum<br>• Estuarine Management Forums<br>• Integrated Fire Management Forum (Kogelberg) with respect to the development of an Integrated Fire Management Plan for the Overstrand region<br>• Legislative and Constitutional Task Team Forum Municipal Coastal Committees | • Overberg Disaster Management Advisory Forum<br>• Overberg District IDP Managers Forum<br>• Overberg District IDP/ Public Participation and Communication Forum<br>• Overberg District Planning Forum<br>• Overberg District: Risk Management & Internal Audit Forum<br>• Overberg Joint District and Metro Approach (JDMA)<br>• Overberg Integrated Conservation Group (OICG)<br>• Overberg Working for the Coast Project Advisory Committee<br>• Regional Forum for Waste Managers<br>• SALGA e-Participation Initiative<br>• TASK District Coordinating Committee<br>• Western Cape Municipal Planning Heads Forum. |

## COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

Section 16 of the Municipal Systems Act (MSA) refers specifically to the development of a culture of community participation within municipalities. It states that a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance. For this purpose, it must encourage and create conditions for the local community to participate in the affairs of the community. Such participation is required in terms of:

- the preparation, implementation and review of the Integrated Development Plan (IDP);
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.

The Municipality approved a Public Participation Policy in September 2016.

## 2.6.1 Public Meetings

| Nature and purpose of meeting | Date of events | Number of Participating Municipal Councillors | Number of Participating Municipal Administrators | Number of Community members attending | Dates and manner of feedback given to community |
|---|---|---|---|---|---|
| Overstrand Municipal Advisory Forum (OMAF) Meeting | 29 March 2023 | 22 | 12 | 41 | N/A |
| Ward 01 | 27/10/2022 | 2 | 4 | 66 | Draft IDP – Prioritisation of Needs (6 ward committee members) |
| | 12/04/2023 | 2 | 2 | 73 | Draft IDP/Budget 2023/24 (7 ward committee members) |
| Ward 02 | 21/09/2022 | 4 | 2 | 61 | IDP Roadshow (6 ward committee members) |
| | 26/10/2022 | 3 | 3 | 87 | Draft IDP – Prioritisation of Needs (6 ward committee members) |
| | 13/04/2023 | 4 | 6 | 142 | Draft IDP/Budget 2023/24 (5 ward committee members) |
| Ward 03 | 24/10/2022 | 1 | 3 | 14 | Draft IDP – Prioritisation of Needs (7 ward committee members) |
| | 03/04/2023 | 1 | 3 | 23 | Draft IDP/Budget 2023/24 (5 ward committee members) |
| Ward 04 | 22/08/2022 | | | | IDP Roadshow |
| | 24/10/2023 | 1 | 2 | 1 | Draft IDP – Prioritisation of Needs (6 ward committee members) |
| | 04/04/2023 | 1 | 3 | 23 | Draft IDP/Budget 2023/24 (5 ward committee members) |
| Ward 05 | 25/10/2022 | 2 | 2 | 3 | Draft IDP – Prioritisation of Needs (5 ward committee members |
| | 05/04/2023 | | | | Draft IDP/Budget 2023/24 |
| Ward 06 | 26/10/2023 | 2 | 2 | | Draft IDP – Prioritisation of Needs (7 ward committee members) |
| | 05/04/2023 | | | | Draft IDP/Budget 2023/24 |
| Ward 07 | 27/10/2022 | 2 | 3 | 10 | Draft IDP – Prioritisation of Needs (10 ward committee members) |

| Nature and purpose of meeting | Date of events | Number of Participating Municipal Councillors | Number of Participating Municipal Administrators | Number of Community members attending | Dates and manner of feedback given to community |
|---|---|---|---|---|---|
| | 03/04/2023 | 1 | 3 | 1 | Draft IDP/Budget 2023/24 (10 ward committee members) |
| Ward 08 | 26/10/2022 | 1 | 5 | 18 | Draft IDP – Prioritisation of Needs (7 ward committee members) |
| | 03/04/2023 | 2 | 1 | 1 | Draft IDP/Budget 2023/24 (3 ward committee members) |
| Ward 09 | 19/09/2022 | | | | IDP Roadshow |
| | 26/10/2022 | 1 | 1 | | Draft IDP – Prioritisation of Needs (8 ward committee members) |
| | 11/04/2023 | | | | Draft IDP/Budget 2023/24 |
| Ward 10 | 19/09/2022 | | | | IDP Roadshow |
| | 25/10/2023 | 2 | 1 | | Draft IDP – Prioritisation of Needs (6 ward committee members) |
| | 11/04/2023 | | | | Draft IDP/Budget 2023/24 |
| Ward 11 | 21/09/2022 | 1 | 2 | 3 | IDP Roadshow (10 ward committee members) |
| | 25/10/2023 | 2 | 3 | 0 | Draft IDP – Prioritisation of Needs (9 ward committee members) |
| | 17/04/2023 | 3 | 6 | 30 | Draft IDP/Budget 2023/24 (4 ward committee members) |
| Ward 12 | 28/09/2022 | | | | IDP Roadshow |
| | 28/10/2022 | 1 | 2 | | Draft IDP – Prioritisation of Needs (9 ward committee members) |
| | 05/04/2023 | | | | Draft IDP/Budget 2023/24 |
| Ward 13 | 25/10/2022 | 1 | 3 | 8 | Draft IDP – Prioritisation of Needs (9 ward committee members) |
| | 03/04/2023 | 1 | 1 | 1 | Draft IDP/Budget 2023/24 (6 ward committee members) |
| Ward 14 | 21/09/2022 | 1 | 2 | 4 | IDP Roadshow (6 ward committee members) |
| | 24/10/2023 | 1 | 3 | 1 | Draft IDP – Prioritisation of Needs (7 ward committee members) |
| | 17/04/2023 | 1 | 2 | 30 | Draft IDP/Budget 2023/24 (5 ward committee members) |

**Table 31: Public Meetings**

## 2.6.2 WARD COMMITTEES

The ward committees support the Ward Councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation. To this end, the municipality constantly strives to ensure that all ward committees' function optimally with community information provision; convening of meetings; ward planning; service delivery; IDP formulation and performance feedback to communities.

Refer to Appendix E- Functionality of Ward Committees for 2022/23.

Listed below are the ward committee membership for 2022/23:

### A) WARD 1: STANFORD, THEMBELIHLE

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Bangile Mpsekhaya | Thembelihle & Die Kop | 18 Aug 2022 – Committee<br>26 Sept 2022 – Committee<br>27 Oct 2022 – Public<br>8 Dec 2022 – Committee<br>22 February 2023 – Committee<br>16 March 2023 – Committee<br>12 April 2023 – Public<br>18 May 2023 - Committee |
| Kathryn Shirley Marshall | Klein River Over Watch | |
| Elias Cornelius | Mosselbaai | |
| Sandiso Simon Jacob | Die Bron Primary School | |
| Sfiso Gede | Youth 4 Thought | |
| Kevin Husk | Stanford CPF | |
| Brett Stander | Food for Thought (ECD) | |
| David Hagen | Stanford Conservation Association | |
| Louis Roodt | Stanford Ratepayers' Association | |
| Lawrence Eugene Lucas | Sport & Recreation / RFC Football Club | |

**Table 32: Ward 1 Committee Meetings**

### B) WARD 2: GANSBAAI NORTH-EAST, MASAKHANE

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Andile Khope | Masakhane Old Informal Settlement | 17 Aug 2022 – Committee<br>21 Sept 2022 – Public<br>26 Oct 2022 – Public<br>7 Dec 2022 – Committee<br>18 Jan 2023 - Committee<br>15 March 2023 – Committee<br>13 April 2023 – Public<br>17 May 2023 - Committee |
| Nasiphi Sitofile | Masakhane Sport Development | |
| Masixole Majarana | Masakhane Emerging Contractors | |
| Isaac Falase | Masakhane Formal Houses | |
| Shakes Mxolisa Sompa | Masakhane Area A | |
| Mthuthuzeli Foto | Masakhane Churches | |

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Luvuyo September | Gansbaai Local Football Association | |
| Melinda Wessels | Gansbaai Ratepayers' Association | |
| Dorah Siduka | Ubomi Obuhle Organisation | |
| Izak Gerhardus Botha | Birkenhead Animal Rescue Centre (BARC) | |

**Table 33: Ward 2 Committee Meetings**

## C) WARD 3: HERMANUS

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Mary-Ann Verster | Hermanus Botanical Society | 15 Aug 2022 – Committee<br>25 Sept 2022 – Committee<br>24 Oct 2022 – Public<br>5 Dec 2022 – Committee<br>18 Jan 2023 - Committee<br>15 March 2023 – Committee<br>3 April 2023 – Public<br>17 May 2023 - Committee |
| Peter Craig Holmes | Fernkloof Estate | |
| Patricia Redford | Hermanus Baboon Action Group | |
| Kenneth Oscar Coetzer | Hermanus High School | |
| Donovan Charles van der Westhuizen | Hermanus Neighbourhood Watch | |
| Brian Herbert Wridgway | Hermanus Ratepayers' Association | |
| John Howel Cowan | Hermanus Sport Club | |
| Dianne Gila Rattle | Tourism | |
| Barend Gerhardus Jansen van Vuuren | Whale Coast Community Forum | |
| Ross Dewar | Cliff Path Management Group | |

**Table 34: Ward 3 Committee Meetings**

## D) WARD 4: MOUNT PLEASANT, PORTION OF WESTCLIFF, HEMEL-EN-AARDE VALLEY

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Ethel Visser | Just Care Aftercare | 22 Aug 2022 – Public<br>25 Sept 2022 – Committee<br>24 Oct 2022 – Public<br>5 Dec 2022 – Committee<br>16 Jan 2023 - Committee<br>13 March 2023 – Committee<br>4 April 2023 – Public<br>15 May 2023 - Committee |
| Lucinda Plaatjies | Community Gospel Soup Kitchen | |
| Christine Ann May | Hermanus Night Shelter | |
| Nicolaas Johannes Esau | Lunick Soup Kitchen | |
| Hendry Lottering | Community Gospel Outreach | |
| Deon de Kock | Westcliff Residents' Association | |
| Shirmorne Moses | Overstrand APD | |
| Martiens Konstabel | Mount Pleasant Sport Forum | |
| Maria Pieterse | Mount Pleasant Football Club | |
| Anthony Steneveld | Anointed Committee of Christ Ministeries | |

**Table 35: Ward 4 Committee Meetings**

## E) WARD 5: ZWELIHLE SOUTH

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Sbongiseni Ntamo | Youth Café | 16 Aug 2022 – Committee<br>28 Sept 2022 – Committee<br>25 Oct 2022 – Public<br>6 Dec 2022 – Committee<br>17 Jan 2023 - Committee<br>14 March 2023 – Committee<br>5 April 2023 – Public<br>16 May 2023 - Committee |
| Priscilla Tebele | Siyazama Centre | |
| Eric Vuyo Mlonyeni | Football Association | |
| Fuzile Bhangazane | Kuyasa Formal Houses | |
| Polao Mofokeng | Illisa Street Committee | |
| Nomathamsonqa Bandeza | Kwasa Kwasa Formal Houses | |
| Eunice Ncapayi | Thambo Formal Houses | |
| Lucy Nomvuyo Mbula | Asazani Informal Settlement | |
| Mncedisi Nobaza | Hloba Street | |
| Mhlangabezi Mati | Transit Camp | |

**Table 36: Ward 5 Committee Meetings**

## F) WARD 6: ZWELIHLE NORTH

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Vusumzi Kennedy Tshona | Local Football Club (LFA) | 17 Aug 2022 – Committee<br>27 Sept 2022 – Committee<br>26 Oct 2022 – Public<br>7 Dec 2022 – Committee<br>18 Jan 2023 – Committee<br>15 March 2023 – Committee<br>5 April 2023 – Public<br>17 May 2023 - Committee |
| Babalwa Xhinti | Woman Action Group | |
| Purity Simongele Xolo | APD | |
| Amos Rolobana | Zwelihle Primary School | |
| Phelesile Jika | Zenzo Zoba Postile | |
| Luthando Mshenxiswa | Tsepe Tsepe Informal Settlement | |
| Khuselwa Precious Macingwane | Mshenxiswa Village | |
| Thembani Mcinjano | Peach House Formal Houses | |
| Sizani Phila Maphias | Dubai Informal Settlement | |
| Paul Dyantyi | Zwelihle Hostels | |

**Table 37: Ward 6 Committee Meetings**

## G) WARD 7: SANDBAAI, HEMEL-EN-AARDE ESTATE

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Julia van Zyl | Sandbaai Ratepayers' Association | 16 Aug 2022 – Committee<br>26 Sept 2022 – Committee<br>27 Oct 2022 – Public<br>8 Dec 2022 – Committee<br>17 Jan 2023 – Committee<br>16 March 2023 – Committee<br>3 April 2023 – Public<br>18 May 2023 - Committee |
| Robert William van der Merwe | Sandbaai Buurtwag | |
| Jacobus Albertus Vorster le Roux | Inwonersvereniging Golden Harvest | |
| Gideon Johannes Beukes | Sandbaai Saal Bestuurskomitee | |
| Hester Mienie | Sandbaai Community Housing Forum | |
| Joan Jones | Ward 7 Ratepayers' Association | |
| Hugo Theunis Potgieter | Schulphoek Action Group | |

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Donald Ian Kearney | Hemel-en-Aarde Estate Homeowners' Association | |
| David Frederick Chambers | Sandbaai Community Safety NPO | |
| Pierre Louis le Roux | Sandbaai Coastal Path Management | |

**Table 38: Ward 7 Committee Meetings**

## H) WARD 8: HAWSTON, FISHERHAVEN AND HONINGKLIP

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Johannes Antonie Snyman | Fisherhaven Neighbourhood Watch | 17 Aug 2022 – Committee<br>27 Sept 2022 – Committee<br>26 Oct 2022 – Public<br>7 Dec 2022 – Committee<br>16 Jan 2023 – Committee<br>13 March 2023 – Committee<br>3 April 2023 – Public<br>15 May 2023 - Committee |
| Ockert Tobias van Schalkwyk | Friends of the Botrivier Estuary & Environs | |
| Deon Grant Laaks | Lake Marina Yacht Club | |
| Franska Sharmonay Lutz | Treasure Vessels Ministries | |
| Thomas Swarts | Griqua National Conference | |
| Natasha Bruiners | Catapult Foundation | |
| Lavinia Gillion | Hawston Neighbourhood Watch | |
| Marco Dunsdon | Overstrand APD | |
| Loretta Veldsman | Pearly Shelf Service Centre | |
| Dinish Rajpaul | Fisherhaven Homeowners' Association | |

**Table 39: Ward 8 Committee Meetings**

## I) WARD 9: KLEINMOND, MOUNTAIN VIEW, PALMIET, BEVERLEY HILLS, EXT 6, PROTEADORP

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Chris Harding | Kleinmond Ratepayers' Association | 18 Aug 2022 – Committee<br>19 Sept 2022 – Public<br>26 Oct 2022 – Public<br>8 Dec 2022 – Committee<br>19 Jan 2023 – Committee<br>16 March 2023 – Committee<br>11 April 2023 – Public<br>18 May 2023 - Committee |
| Nydia Carelse | Proteadorp | |
| Deon Brits | Klein Berlyn Business Forum | |
| Burger Wilhelm Malherbe | Sea Avenue | |
| David Alan Peddle | Special Rating Area | |
| Thomas Saul Snibbe | Mountain Avenue & Street | |
| Hendrik Botha Maree | Kleinmond Natuur Bewaringsvereniging | |
| Maria Magrieta de Beer | Klein Berlyn | |
| Matthys Johannes Bekker | Kleinmond Golf Club | |
| Etienne Ralph Olifant | Arts & Culture | |

**Table 40: Ward 9 Committee Meetings**

## J) WARD 10: PRINGLE BAY, ROOIELS, BETTY'S BAY, OVERHILLS AND MOOIUITSIG

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Thobekile Niklas Koti | Overhills Community | 18 Aug 2022 – Committee<br>19 Sept 2022 – Public<br>25 Oct 2022 – Public<br>6 Dec 2022 – Committee<br>17 Jan 2023 – Committee<br>14 March 2023 – Committee<br>11 April 2023 – Public<br>16 May 2023 - Committee |
| Xolisa Justice Njemla | Kleinmond Local Football | |
| Delia April-Endley | Mooi Uitsig | |
| Elmarie Strydom | Pringle Bay Ratepayers' Association | |
| Wayne Raymond Jackson | Betty's Bay Neighbourhood Watch | |
| Bangikhaya Mantshinga | Backyard Dwellers | |
| Karon Scholefield | Betty's Bay Ratepayers' Association | |
| Barend Johannes de Klerk | Pringle Bay Rewilding | |
| Pierre Neethling | Rooi-Els Ratepayers' Association | |
| Amund Paul Beneke | Sunny Seas | |

**Table 41: ward 10 Committee Meetings**

## K) WARD 11: BAARDSKEERDERSBOS, ELUXOLWENI, PEARLY BEACH, BUFFELJAGSBAAI AND FRANSKRAAL

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Elizabeth Catharina Versfeld | Pearly Beach Conservancy | 23 Aug 2022 – Committee<br>21 Sept 2022 - Public<br>28 Sept 2022 – Committee<br>25 Oct 2022 – Public<br>6 Dec 2022 – Committee<br>17 Jan 2023 – Committee<br>14 March 2023 – Committee<br>17 April 2023 – Public<br>16 May 2023 - Committee |
| Alexander Atchison Mostert | Klipfonteyn Homeowners' Association | |
| Megan Keisha Pieterse | Eluxolweni Youth | |
| Siegried Louise Venter | Wolvengat | |
| Jan Urbanus Germishuys | Franskraal Buurtwag | |
| Shirley Coetzee | Pearly Beach Ratepayers' Association | |
| Archibald Chambers | Franskraal Ratepayers' & Residents' Association | |
| Colleen Emmenis | Baardskeerdersbos Huiseienaarsvereniging | |
| Hendry Dyers | Buffeljachts Gesondheid & Welsyn | |
| Siphele Nkebe | Eluxolweni | |

**Table 42: Ward 11 Committee Meetings**

## L) WARD 12: ZWELIHLE NORTH- WEST

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Lungiswa Sithetho | Youth League | 18 Aug 2022 – Committee<br>28 Sept 2022 – Committee<br>28 Oct 2022 – Public<br>8 Dec 2022 – Committee<br>19 Jan 2023 – Committee<br>16 March 2023 – Committee<br>5 April 2023 – Public |
| Mafu Saula | Zwelihle Neighbourhood Watch | |
| Nobelungu Callinah Mpemba | Siyakha Community Educare | |
| Nomathamsanqa Max | Buhle, Zuma & Zithande | |
| Faniswa Shumane | Qhayiya & Mandela | |
| Zingisa Mthimde | Masiphumelele Informal Settlement | |

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Thandeka Sangxiki | Freternal Ministries | 18 May 2023 - Committee |
| Andisiwe Ntshibanto | Zwelihle Youth Project | |
| Asiphe Dyantyi | Marikana Informal Settlement | |
| Vuyiswa Mbiko | Sisulu, Sikelela, Amakhosikazi Street | |

**Table 43: Ward 12 Committee Meetings**

## M) WARD 13: ONRUS AND VERMONT

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Hendrik Johannes Greeff | Onrus Homeowners' Association | 18 Aug 2022 – Committee<br>28 Sept 2022 – Committee<br>25 Oct 2022 – Public<br>6 Dec 2022 – Committee<br>19 Jan 2023 – Committee<br>14 March 2023 – Committee<br>3 April 2023 – Public<br>16 May 2023 - Committee |
| Johannes Myburgh | Vermont Coastal Path Committee | |
| Duncan Heard | Vermont Ratepayers' & Environment Association | |
| Deon van der Kooi | NG Kerk Onrusrivier | |
| James Henry Hattingh | Kalfiefees | |
| Caroline Anne Gabb | Onrus River Estuary Forum | |
| Meredith Thornton | Onrus Vermont Special Rating Area | |
| Anne Droomer | Onverwag Neighbourhood Watch | |
| Theo Agenbag | Onrus Handels Pos | |
| Duran Proper | Retirement Village Ward 13 – Kidbrooke Place, Negester, Onrus Manor | |

**Table 44: Ward 13 Committee Meetings**

## N) WARD 14: BLOMPARK, DE KELDERS, GANSBAAI SOUTH-WEST, VAN DYKSBAAI

| Name of representative | Capacity representing | Dates of meetings held during the year |
|---|---|---|
| Ivan Cornelius | Blompark Neighbourhood Watch | 2 Aug 2022 – Committee<br>21 Sept 2022 – Public<br>24 Oct 2022 – Public<br>5 Dec 2022 – Committee<br>16 Jan 2023 – Committee<br>13 March 2023 – Committee<br>17 April 2023 – Public<br>15 May 2023 - Committee |
| Johanna Maria Mostert | See-en-Teekring | |
| Johannes Zacharias Joubert | NG Kerk | |
| Helene Wolvaardt | ECD Gansbaai | |
| Dianne Margaret Galant | Blompark/Beverley Hills Residents | |
| Manie van Dyk | Gansbaai Marine Empowerment Trust | |
| Eric William de Villiers | De Kelders & Perlemoenbaai Ratepayers' Association | |
| Juan Lewis | Gansbaai Primary School | |
| Gustav Sauls | Silwerjare Dienssentrum | |
| Christiaan Meyer | Kleinbaai Ratepayers' Association | |

**Table 45: Ward 14 committee meetings**

## 2.6.3 FUNCTIONALITY OF WARD COMMITTEES

A ward committee enhances participatory democracy at local government, and it is the official consultative body in a ward.

The table below provides information on the establishment of Ward Committees and their functionality in the Overstrand Municipality for the 2022/23 financial year:

| Ward Number | Committee established Yes / No | Number of reports submitted to the Speakers Office | Number meetings held during the year | Number of monthly Committee meetings held during the year | Number of quarterly public ward meetings held during the year |
|---|---|---|---|---|---|
| **1** | Yes | 8 | 8 | 6 | 2 |
| **2** | Yes | 8 | 8 | 5 | 3 |
| **3** | Yes | 8 | 8 | 6 | 2 |
| **4** | Yes | 8 | 8 | 5 | 3 |
| **5** | Yes | 8 | 8 | 6 | 2 |
| **6** | Yes | 8 | 8 | 6 | 2 |
| **7** | Yes | 8 | 8 | 6 | 2 |
| **8** | Yes | 8 | 8 | 6 | 2 |
| **9** | Yes | 8 | 8 | 5 | 3 |
| **10** | Yes | 8 | 8 | 5 | 3 |
| **11** | Yes | 9 | 9 | 6 | 3 |
| **12** | Yes | 8 | 8 | 6 | 2 |
| **13** | Yes | 8 | 8 | 6 | 2 |
| **14** | Yes | 8 | 8 | 5 | 3 |

**Table 46: Ward Committees**

## 2.6.4 REPRESENTATIVE FORUMS

### A) LABOUR FORUM

The Local Labour Forum (LLF) discusses local workplace matters in terms of the Main Collective Agreement negotiated by the Unions and the Employer (i.e., Municipality) on a National Base.

The table below specifies the members of the Labour Forum for the 2022/23 financial year:

| Name of representative | Capacity | Meeting dates |
|---|---|---|
| Mr. A. Africa | Councillor | |
| Mr. V. Bandeza | Councillor | 1. 16 Aug 2022 |

| Name of representative | Capacity | Meeting dates |
|---|---|---|
| Mr. L. Ntsabo | Councillor | 2. 13 Sep 2022<br>3. 10 Oct 2022<br>4. 22 Nov 2022<br>5. 14 Feb 2023<br>6. 14 Mar 2023<br>7. 11 April 2023<br>8. 09 May 2023<br>9. 13 June 2023 |
| | | |
| Mrs. D. Arrison | Management | |
| Mrs. S. Reyneke-Naude | Management | |
| Mr. N. Michaels | Management | |
| Mr. S. Muller | Management | |
| Mr. S. Madikane | Management | |
| Mrs. L. Bucchianeri | Management | |
| Mr. N Floors | Management | |
| | | |
| Mr. S Vana | SAMWU | |
| Mr. L Magadla | SAMWU | |
| Mr. A. Felix | SAMWU | |
| | | |
| Ms. R Matthews | IMATU | |
| Mr. P Pono | IMATU | |
| Ms. G Erasmus | IMATU | |
| Mr. L. Hendricks | IMATU | |
| Mrs. K. Vorster | IMATU | |
| Mr. L Gaika | IMATU | |
| Mrs. S de Villiers | IMATU | |
| Mrs. E. van der Linde | IMATU | |

**Table 47: Labour Forum**

## B) OVERSTRAND MUNICIPAL ADVISORY FORUM (OMAF)

The OMAF functions as the IDP representative forum and is structured as follows and serves as advisory body to the Executive Mayor.

- ➔ Chairperson – Executive Mayor
- ➔ All elected Ward Councillors
- ➔ Management
- ➔ Ward committee members from all 14 wards
- ➔ Specialists in specific matters who can make useful contributions.

### *Terms of Reference of the OMAF*

- ➔ A body representing civic society and interest groups serving the entire Overstrand must provide a mechanism for discussion and decision making between all relevant parties.
- ➔ Ensure communication between all interest representatives.

### *Goals and Objectives of the OMAF in the Integrated development plan (IDP) process*

- ➔ Inform interest groups about planning activities and the objectives thereof
- ➔ Analyse matters of interest, and provide input in order to determine priorities

- ➔ Discuss and comment on the draft IDP
- ➔ Monitor implementation of the IDP.

During the 2022/23 financial year an OMAF meeting was held on 29 March 2023.

# COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also includes the relationships among the many stakeholders involved and the goals for which the institution is governed.

## 2.7 RISK MANAGEMENT

The direction and mandate of risk management for Overstrand Municipality is clearly set out in Section 62(1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that stipulates that the "Accounting Officer must take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent system of financial and risk management and internal control" accompanied by the crucial motto of the public sector: "that the resources of the municipality are used effectively, efficiently and economically".

The Municipality has a functional Risk Management Unit (RMU) that reports to the Municipal Manager. The Municipal Manager appointed a Fraud and Risk Management Committee (FARMCO) to assist and advise him on risk management matters. The FARMCO is chaired for the first time since its inception by an independent external person, who was appointed during the 2022/23 financial year, to complement the risk management expertise of the Committee.

The activities and/ or actions performed by the RMU during the 2022/23 financial year include, but not limited to the following:

- Compiled a Risk Management Implementation Plan for the 2021/22 financial year.
- Continuously monitoring the status of the risk registers and risk action plans and provide monthly and quarterly reports to various statutory and non-statutory committees.

- Periodic reporting on the implementation plan to different statutory and non-statutory committees.
- Conduct annual risk assessment per directorate, engaging all directors and heads of departments.
- Streamlining risk related documents and processes with National Treasury's Public Sector & Local Government Risk Management Frameworks, King Code of Governance for South Africa, Committee of Sponsoring Organisations of the Treadway Commission (COSO), International Organisation for Standardisation (ISO 31000) and other relevant best practises.
- Regular communication and periodic updates from Risk Owners and Champions.
- Ongoing communication with vendor for Risk Management System improvement (Ignite Risk Assist Module); during the year, the system was upgraded to a newer version – V2.
- Continuous professional development - attending Provincial CAE and CRO Forums, as well as workshops presented by the Institute of Risk Management South Africa (IRMSA).
- Providing continuous assistance to municipal employees on Risk Management matters.
- Conduct risk management awareness for new employees.
- A Risk Management refresher training for Directors and Risk Champions was conducted in June 2023.

| Strategic Risks 2022/23 | | | | |
|---|---|---|---|---|
| **Risk Level** | **Risk Description** | **Current Controls** | **Residual Risk** | **Financial Year** |
| **Strategic Risk** | Electricity outages | Installation of standby generators at critical buildings and infrastructure<br><br>Mobile generators<br><br>Suction tankers for sewerage pump stations<br><br>Purchase of additional back-up generators using internal and external funding.<br><br>Installation of solar alternative energy - future plan | High | 2022/23 |
| **Strategic Risk** | Financial viability and sustainability - inability to generate and sustain adequate income/ revenue to meet short and long-term obligations | Long-term financial plan.<br><br>IDP aligned to key municipal objectives.<br><br>Budget is aligned to IDP.<br><br>SDBIP is informed by the IDP and budget. | Medium | 2022/23 |

| Strategic Risks 2022/23 | | | | |
|---|---|---|---|---|
| **Risk Level** | **Risk Description** | **Current Controls** | **Residual Risk** | **Financial Year** |
| | | Public participation with regards to the IDP and budget process.<br><br>Regular performance monitoring and evaluations (performance management system).<br><br>Assessment of municipal financial viability by AG during their annual statutory audit.<br><br>Monthly monitoring of audit actions plan.<br><br>Monitoring of collection rate.<br><br>Implemented austerity measures to contain the budget.<br><br>Dedicated and skilled revenue and debt collection personnel. | | |
| **Strategic Risk** | Affordability of municipal services. | Tariffs are aligned to the cost of services and inflation.<br><br>Public consultations (OMAF, Budget public participation, Ward Committee meetings).<br><br>Budget Steering Committee that oversees and advises on financial matters and risks.<br><br>Monthly monitoring of collection rate (NT norms ratios)<br><br>Monthly/ quarterly monitoring reports (sec 71 and 54 reports)<br><br>Monthly monitoring of number of indigent households.<br><br>Periodic assurance on revenue processes. | Medium | 2022/23 |
| **Strategic Risk** | Limited water resources (dams, boreholes, springs and river extraction) | Water Services Development Plan.<br><br>Implementation of Water Master Plan.<br><br>Water demand management and conservation, including water restrictions and tariffs.<br><br>Continuous maintenance of water sources and treatment plants.<br><br>Water source augmentation planning and implementation<br><br>Water conservation bylaw<br><br>Clearing of alien vegetation. | Medium | 2022/23 |
| **Strategic Risk** | Undesirable effects of climate change on the natural environment and infrastructure | Environmental Management Overlay and guidelines<br><br>Integrated Coastal Management Act. | High | 2022/23 |

| Strategic Risks 2022/23 | | | | |
|---|---|---|---|---|
| **Risk Level** | **Risk Description** | **Current Controls** | **Residual Risk** | **Financial Year** |
| | | National Environmental Management Act.<br>Environmental Management Framework and Spatial Development Framework (Integrated Development Framework).<br>Water Services Development Plan.<br>Water source augmentation planning.<br>National Climate Change Response Policy.<br>Overberg District Climate Change Plan.<br>National Environmental Management Air Quality Act.<br>Environmental Audit Officer that assists with climate change mitigation. | | |
| **Strategic Risk** | Protest action / Civil unrest | Local Economic Development and Social Development Departments in place to implement programmes to improve the socio-economic conditions in Overstrand (e.g., EPWP, SMME support, etc),<br>Indigent Policy and related subsidies.<br>Access to national/ provincial grant funding, i.e., Municipal Infrastructure Grants (MIG), Equitable share to provide basic services to the disadvantaged people, Human Settlement Grant, EPWP grant, etc.<br>Collaboration between councillors and municipal officials to engage with communities to find solutions to problems giving rise to protest actions.<br>Traffic and Law Enforcement Units to respond to protest actions and civil unrest.<br>Collaboration with the SAPS to plan for and respond to protests and riots. | High | 2022/23 |
| **Strategic Risk** | Deteriorating socio-economic conditions in disadvantaged communities | Utilising national government poverty alleviation programmes to provide assistance to households living in severe poverty.<br>Partnering with Supply Chain as an economic lever, e.g., social responsibility, PPPFA and promotion of local labour.<br>Promoting entrepreneurial communities<br>Outreach Thusong initiatives involving different government departments/ institutions (Information hub)<br>Implemented Youth-focused Programmes and activities. | High | 2022/23 |
| **Strategic Risk** | Infrastructure capacity not able to serve growing needs | Forward planning of needs for new infrastructure is done continuously (e.g., master plans). | High | 2022/23 |

| Strategic Risks 2022/23 | | | | |
|---|---|---|---|---|
| **Risk Level** | **Risk Description** | **Current Controls** | **Residual Risk** | **Financial Year** |
| | | Development contributions are levied on large developers to upgrade infrastructure.<br><br>Municipal funding (self-funding and borrowings) for infrastructure projects.<br><br>Sources of grant funding for capital projects are tapped as far as possible, e.g., MIG, external borrowings and municipal funding.<br><br>The Municipality started with the compilation of a Capital Expenditure Framework (CEF) together with Province, to balance the need for infrastructure with available funding within the guidelines of the Spatial Development Framework. | | |
| **Strategic Risk** | Illegal land invasion and land grabbing. | Newly established inhouse land invasion division.<br><br>24/7 safety and security patrols.<br><br>Monitoring and reporting of illegal land invasive by the community at large, including neighbourhood watch.<br><br>Apply for and execute court interdicts. | Medium | 2022/23 |
| **Strategic Risk** | Loss of critical ICT business data -security of ICT Infrastructure and business systems | ICT Policies and procedures in place that addresses security and protection of ICT infrastructure, systems and business information.<br><br>ICT backup policy.<br><br>ICT disaster recovery plan.<br><br>Annual review of the policies and plans. | Medium | 2022/23 |
| **Strategic Risk** | Susceptibility of municipal staff and councillors to engage in fraud and corruption. | Code of Conduct for Municipal Staff Members.<br><br>Code of Conduct for Councillors.<br><br>Code of Ethics for Municipal Staff.<br><br>Supervisory checks and reviews.<br><br>Separation of duties and authorities.<br><br>Human Resource Management Processes (pre-employment screening, orientation, etc.)<br><br>Internal and external audits.<br><br>Council oversight over budget spending.<br><br>Councillor and staff orientation.<br><br>CCTV.<br><br>Implementation of municipal policies (e.g., SCM, Contract Management, Asset Management, Administration of Immovable Property, Fraud Prevention and Anti-Corruption, Budget, Virement, Delegations of Powers and Duties). | Medium | 2022/23 |

| Strategic Risks 2022/23 | | | | |
|---|---|---|---|---|
| **Risk Level** | **Risk Description** | **Current Controls** | **Residual Risk** | **Financial Year** |
| **Strategic Risk** | Loss of key personnel | Scare Skills Policy.<br>Talent Management Policy.<br>Succession Planning and Career pathing Guidelines.<br>Acting and acting allowance policy. | Medium | 2022/23 |
| **Strategic Risk** | Unconducive environment for ease of doing business | Engagements with SMMEs and potential investors to share information on compliance matters (one-stop investment centre that offers relevant information).<br>Implemented new initiatives to assist SMMEs and investors, i.e., case management app and SMME Support Policy.<br>Mayor's 1st Thursdays, where public including business people directly consult with the Mayor, MMC's and Top Management to discuss matters of public concerns. | Medium | 2022/23 |
| **Strategic Risk** | Vulnerability of tourism industry to global/ international shocks | Disseminate information on Government and private sector business rescue strategies.<br>Tourism Enterprise Skills Training for Entrepreneurs<br>Destination exposure on media, such as websites and social media. | Medium | 2022/23 |

**Table 48: Strategic Risks and Risk actions to mitigate these risks**

In terms of section 62 (1)(c)(i) *"the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure- that the municipality has and maintains effective, efficient and transparent systems – of financial and risk management and internal control;"...*

## *Risk Forum*

### Dates of Risk Management Committee (RMC) meetings:

| Committee | Date | Quorum | Risk Management Feedback |
|---|---|---|---|
| FARMCO Quarterly Meeting | 18 October 2022 | Yes | The committee considered all reports tabled for deliberation. |
| FARMCO Quarterly Meeting | 30 January 2023 | Yes | The committee considered all reports tabled for deliberation. |
| FARMCO Policy Review Workshop | 21 February 2023 | Yes | The committee discussed Risk Management Policies and Strategy. |
| FARMCO Quarterly Meeting | 29 May 2023 | Yes | The committee considered all reports tabled for deliberation. |

| Committee | Date | Quorum | Risk Management Feedback |
|---|---|---|---|
| | | | Reviewed risk management policies for consideration by the Municipal Manager. |

**Table 49: Risk Management Committee meetings held during the 2022/23 financial year**

**The following Risk Management documents have been approved by Council:**

No new risk management documents were approved during the 2022/23 financial year.

| Name of document | Reviewed (Yes/No) | Date Adopted |
|---|---|---|
| Risk Management Strategy | Yes | 27 May 2020 |
| Risk Management Policy | Yes | 27 May 2020 |
| Fraud and Risk Management Committee Terms of Reference | Yes | 27 May 2020 |
| Combined Assurance Policy Framework | Yes | 24 June 2020 |
| Anti-Corruption and Fraud Prevention Strategy | Yes | 24 June 2020 |
| Anti-Corruption and Fraud Prevention Policy | Yes | 24 June 2020 |
| Anti-Corruption and Fraud Prevention Plan | Yes | 24 June 2020 |

**Table 50: Risk Management documents**

## 2.8 ANTI-CORRUPTION AND ANTI-FRAUD

Section 6(2)(c) of the Municipal Systems Act (MSA) states that the municipality must take measures to prevent corruption, section 83(1)(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management Act (MFMA), section 112(1)(m)(i) obligates the municipality to institute supply chain measures to combat fraud and corruption, favouritism, and unfair and irregular practices. The Prevention and Combating of Corrupt Activities Act defines corruption and specific corrupt activities and imposes a reporting obligation on the Accounting Officer.

The Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings regulates the reporting, investigation, and disciplinary proceedings regarding allegations of financial misconduct, including fraud and corruption.

### *a) Developed Strategies Update*

No new strategies were developed during 2022/23.

| Name of strategy | Developed Yes/No | Date Adopted |
|---|---|---|
| Fraud Prevention and Anti-Corruption Strategy | Yes | 24 June 2020 |

**Table 51: Strategies**

### *b) Implementation of Strategies*

| Key Risk Areas | Key measures to curb corruption and fraud |
|---|---|
| Irregularities of offering of business courtesies and gifts | The gift policy of the Municipality must ensure that both the acceptance and offering of business courtesies, including gifts, by all councillors and employees of Overstrand municipality occur only within the ethical standards as prescribed by Overstrand municipality. |
| Non – Compliance with laws and regulations | Overstrand municipality has a number of systems, policies and procedures designed to ensure compliance with specific laws and regulations and basic internal control. |
| Conflict of interest | Employees who perform private work will in accordance with Schedule 2 of the Systems Act be obliged to declare the full description and nature, hours of work, name of company for whom they work or name of own business, and that there is no conflict of interest with their job content as officials and that the nature of the work does not compromise their judgement and integrity as an official. |

**Table 52: Implementation of the Strategies**

## 2.9 JOINT AUDIT AND PEFRORMANCE AUDIT COMMITTEE

During May 2016, a Joint Audit and Performance Audit Committee (JAPAC) was established, after the abolishment of the Audit Committee and Performance Audit Committee, which were chaired by separate chairpersons, while the membership remained the same.

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality, on matters relating to –

- ➔ internal financial control and internal audits.
- ➔ risk management.
- ➔ accounting policies.

- the adequacy, reliability and accuracy of financial reporting and information.
- performance management.
- effective governance.
- compliance with this Act, the annual Division of Revenue Act, and any other applicable legislation.
- performance evaluation; and
- any other issues referred to it by the municipality.

### *a) Functions of the Joint Audit and Performance Audit Committee (JAPAC)*

The Joint Audit and Performance Audit Committee have the following main functions as prescribed in section 166 of the Municipal Finance Management Act, 2003 and the Local Government Municipal and Performance Management Regulations:

- To advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality on matters relating to compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation and effective governance.
- To review the annual financial statements to provide council with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation.
- Respond to the council on any issues raised by the Auditor-General in the audit report.
- To carry out such investigations into the financial affairs of the municipality as the council of the municipality may request.

### *b) Members of the Joint Audit and Performance Committee*

During the period 1 July 2022 – 30 June 2023, the Joint Audit and Performance Audit Committee held seven (7) meetings and consisted of the members listed in the table below. The Joint Audit and Performance Audit Committee also attended one (1) Audit Steering Committee meeting.

| Name of representative | Capacity | Meeting dates |
|---|---|---|
| Mr. PAL Strauss | Chairperson | 29 September 2022 (Audit Steering Committee Meeting) |

| Name of representative | Capacity | Meeting dates |
|---|---|---|
| Mr. T Blok | Member | 10 November 2022<br>28 November 2022<br>23 January 2023 (Special Meeting)<br>01 February 2023<br>14 February 2023 (Special Meeting)<br>26 April 2023<br>29 June 2023 |
| Mr. CCC Pieterse | Member | |
| Mr. D Smith | Member | |

**Table 53: Members of the JAPAC re Audit Committee**

# 2.10 JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RE PERFORMANCE MEASUREMENTS

The Regulations require that the performance audit committee comprised of a minimum of three members, the majority of whom are external (neither a councillor nor an employee) of the municipality. Regulation 14(2)(b) further stipulates that the performance audit committee must include at least one person who has expertise in performance management. It is also a requirement in terms of regulation 14(2)(d) that the Council of a municipality designate a member of the performance audit committee who is not a councillor or an employee of the municipality as the chairperson of the committee.

## *a) Functions of the Joint Audit and Performance Audit Committee re performance measurements*

In terms of Section 14(4) (a) of the Regulations the performance audit committee has the responsibility to -

i) review the quarterly reports produced and submitted by the internal audit process;
ii) review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and
iii) at least twice during each financial year submit a performance audit report to the council of the municipality.

## *b) Members of the Joint Audit and Performance Audit Committee re performance measurements*

During the period 1 July 2022 – 30 June 2023, the Joint Audit and Performance Audit Committee held seven (7) meetings and consisted of the members listed in the table below. The Joint Audit and Performance Audit Committee also attended one (1) Audit Steering

Committee meeting. The members of the Joint Audit and Performance Audit Committee were appointed on 29 August 2022, the Chairperson of the Joint Audit and Performance Audit Committee was appointed on 28 September 2022 as the Chairperson.

| Name of representative | Capacity | Meeting dates |
|---|---|---|
| Mr. PAL Strauss | Chairperson | 29 September 2022 (Audit Steering Committee Meeting)<br>10 November 2022<br>28 November 2022<br>23 January 2023 (Special Meeting)<br>01 February 2023<br>14 February 2023 (Special Meeting)<br>26 April 2023<br>29 June 2023 |
| Mr. T Blok | Member | |
| Mr. CCC Pieterse | Member | |
| Mr. D Smith | Member | |

**Table 54: Members of the JAPAC re Performance Audit**

## 2.11 INTERNAL AUDITING

Section 165 (2) (a), (b)(iv) of the MFMA requires that:

The internal audit unit of a municipality must –

(a) prepare a risk-based audit plan and an internal audit program for each financial year; and

(b) advise the accounting officer and report to the audit committee on the implementation on the internal audit plan and matters relating to:

  (i) internal audit;

  (ii) internal controls;

  (iii) accounting procedures and practices;

  (iv) risk and risk management;

  (iv) performance management;

  (v) loss control; and

  (vi) compliance with this Act, the annual Division of Revenue Act and any other applicable legislation

(c) perform other duties as may be assigned to it by the accounting officer.

The Municipality has an in-house Internal Audit function consisting of:

- Chief Audit Executive
- Three (3) Internal Auditors.

However, the Internal Audit function operated on a 50% staff complement, with effect from 15 October 2019, due to the resignation of an Internal Auditor and the promotion of another Internal Auditor within the municipality. The resignation and promotion were effective from 31 August 2019 and 15 October 2019 respectively. The vacant internal auditor positions were advertised twice with closing dates 23 September 2019 and 09 December 2019 however, no appointments could be made as applications received pursuant to the two advertisements did not meet the minimum requirements.

**Annual Audit Plan**:

14 (100%) of the 14 audits as per the Risk Based Audit Plan for 2022/23 were executed with the available resources. In addition, 3 more ad hoc audits were added on the Risk Based Audit Plan for 2022/23. The table below provides detail on audits completed:

| Description | | | No of Hours | Date completed |
|---|---|---|---|---|
| **Phase 1** | | | | |
| Revisiting current risk profile and priorities | | | 100 | On-going on a quarterly Basis |
| **Phase 2** | | | | |
| Compiled and Approved Risk Based Audit Plan 2021/2022 | | | 16 | 29 June 2023 |
| **Phase 3** | | | | |
| **Audit Engagement** | **Departmental System** | **Detail** | **No of Hours** | **Date completed** |
| Office of the MM | Internal Audit | Updating audit coverage plan | 4 | 29 June 2023 |
| | Risk Management | Risk Management Process | 100 | 27 June 2023 |
| | | Combined Assurance 1 | 80 | 11 January 2023 |
| | | Combined Assurance 2 | 80 | 27 June 2023 |
| Directorate: Finance | Deputy Director: Finance & SCM | 1st Bi-annual Key Control Assessment | 60 | 19 August 2022 |
| | | 2nd Bi-annual Key Control Assessment | 60 | 30 March 2023 |
| | Financial Services | Division of Revenue Act (DORA) Audit 2022/2023 | 120 | 17 April 2023 |
| Directorate: Management Services | Strategic Services | Pre-determined objectives (4th Quarter: 2021/2022) | 80 | 17 August 2022 |
| | | Pre-determined objectives (1st Quarter: 2022/2023) | 50 | 12 October 2022 |
| | | Pre-determined objectives (2nd Quarter: 2022/2023) | 50 | 12 January 2023 |
| | | Pre-determined objectives (3rd Quarter: 2022/2023) | 50 | 12 April 2023 |

| Description | | | No of Hours | Date completed |
|---|---|---|---|---|
| Directorate: Protection Services | Fire Services & Disaster Management | Municipal compliance with fire safety regulations and SANS codes | 280 | 07 July 2023 |
| Directorate: Infrastructure and Planning | Electrical Services | Electricity distribution losses and outages | 280 | 06 July 2023 |
| | Engineering Planning | Theft and vandalism (municipal infrastructure) | 280 | 30 June 2023 |
| | Engineering Services | Inadequate storm water infrastructure | 280 | In progress |
| Municipal Manager/ Council | JAPAC | Reports of the Joint Audit and Performance Audit Committee (JAPAC) to the Overstrand Municipal Council and MPAC for the period 2022/2023 | 16 | Ongoing |
| Ad hoc audits | Ad hoc request from MM re Theft and Fraud at Traffic Roadworthy | | 320 | 31 January 2023 |
| | Ad hoc request from MM re Theft of fuel & Fleet Management Processes | | 320 | 24 March 2023 |
| | Ad hoc request from MM re Theft at Gansbaai Electrical Depot December | | 24 | 29 December 2022 |
| **Total hours** | | | **2370** | |

**Table 55: Internal Audits conducted**

Below are the functions of the Internal Audit Unit that was performed during the financial year under review:

| Function | Date/Number |
|---|---|
| Monthly update of the Eunomia System – Compliance Assist System | Monthly |
| Risk-Based Audit Plan approved for 2022/23 financial year | 10 November 2022 |
| Number of audits conducted and reported on | 17 |
| **Audit reports included the following key focus areas:** | |
| Key Control Assessments | 2 |
| Internal Controls / Compliance / Ad-Hoc (Management Requests) | 11 |
| Predetermined Audit Objectives & Compliance Audits | 4 |
| Providing secretarial services to the JAPAC | Quarterly |

**Table 56: Internal Audit Functions**

## 2.12 BY-LAWS AND POLICIES

Section 11 of the Municipal Systems Act (MSA) gives a Council the executive and legislative authority to pass and implement by-laws and policies.

Below is a list of all the by-laws developed and reviewed during the 2022/23 financial year:

| By-laws developed/revised | Date adopted | Public Participation Conducted Prior to adoption of By-Laws Yes/No | Date of Publication |
|---|---|---|---|
| None | | | |

**Table 57: By-laws**

Below is a list of the **policies developed and reviewed** during the 2022/23 financial year:

| Policies developed/ revised | Date adopted | Public Participation Conducted Prior to adoption of policy Yes/No |
|---|---|---|
| Acting and Acting Allowance Policy | 24 April 2023 | No |
| Asset Management Policy | 31 May 2023 | Yes |
| Borrowing Policy | 31 May 2023 | Yes |
| Budget Policy | 31 May 2023 | Yes |
| Cemetery Policy | 27 July 2022, 24 April 2023 | Yes |
| Change Management Strategy | 24 April 2023 | Yes |
| Closed Circuit Television | 29 August 2022 | Yes |
| Contract Management Policy | 31 May 2023 | Yes |
| Cost Containment Policy | 31 May 2023 | Yes |
| Creating and Maintaining Fire-Wise vacant erven in urban and suburban areas | 28 September 2022 | Yes |
| Customer Care Credit Control Debt Collection Policy | 31 May 2023, 28 June 2023 | Yes |
| Declaration of interests and private work | 24 April 2023 | No |
| Delegation of Powers and Duties | 29 July 2022, 30 August 2022, 30 November 2022, 31 May 2023 | No |
| Disaster Management Policy | 30 November 2022 | Yes |
| Employment Equity Policy | 28 June 2023 | No |
| Executive Mayor's Special Fund Policy | 28 June 2023 | No |
| Exit Management Policy | 24 April 2023 | No |
| Filling of Posts | 24 April 2023 | No |
| Funding & Reserves Policy | 31 May 2023 | Yes |
| Indigent Policy | 28 February 2023, 31 May 2023, 28 June 2023 | Yes |

| Policies developed/ revised | Date adopted | Public Participation Conducted Prior to adoption of policy Yes/No |
|---|---|---|
| Investment Incentive Policy | 29 August 2022 | No |
| Investment, Liquidity & Cash Management Policy | 31 May 2023 | Yes |
| Joint Audit & Performance Audit Committee Charter | 29 March 2023 | No |
| Long Term Financial Planning & Implementation Policy | 31 May 2023 | Yes |
| Management of Allegations of Misconduct -Directors and MM | 28 Feb 2023 | No |
| Payday Policy | 31 May 2023 | Yes |
| Performance Management Framework (Reviewed) | 29 August 2022 | Yes |
| Petty Cash Policy | 31 May 2023 | Yes |
| Preferential Procurement Policy | 31 May 2023 | No |
| Procedure for Investigation Councillors | 9 November 2022 | No |
| Property Rates Policy | 31 May 2023 | Yes |
| Records Management Policy | 27 July 2022 | No |
| Scarce Skills and Retention Policy | 24 April 2023 | No |
| Special Rating Area Policy | 31 May 2023 | Yes |
| Study Aid Policy for Employees | 27 July 2022 | No |
| Supply Chain Management Policy | 14 December 2022, 31 May 2023 | Yes |
| Tariff Policy | 31 May 2023 | Yes |
| Task Job Evaluation Policy | 28 June 2022 | No |
| Telephone Policy | 28 September 2022 | No |
| Tiny House Policy | 29 August 2022 | Yes |
| Travel & Subsistence Policy | 31 May 2023 | Yes |
| Unauthorised, Irregular & Fruitless & Wasteful Policy | 31 May 2023 | Yes |
| Vehicle & Equipment maintenance and replacement Policy for Fire Services | 28 September 2022 | Yes |
| Virement Policy | 31 May 2023 | Yes |
| Ward Committee Rules | 14 December 2022 | Yes |

**Table 58: Policies**

## 2.13 COMMUNICATION

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution of the Republic of South Africa

Act 1996 and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all.

The communities, on the other hand, have a right and a responsibility to participate in local government affairs and decision-making and ample provision is made in the abovementioned legislation for them to exercise their right in this respect. Our democratic government is committed to the principle of ***Batho Pele*** and this, in simple terms, means that those we elect to represent us (councillors at the municipal level) and those who are employed to serve us (the municipal officials at the municipal level) must always put people first in what they do.

South Africa has adopted a system of developmental local government, which addresses the inequalities, and backlogs of the past while ensuring that everyone has access to basic services, to opportunities and an improved quality of life.

To be successful, communications must focus on the issues that are shown to impact on the residents' perceptions, quality of service, value for money and efficiencies. They should ideally look to close the communication-consultation loop, i.e., tell people how they can have a say and demonstrate how those who have given their views have had a real impact.

| Communication activities | Yes/No |
|---|---|
| Communication unit | Yes |
| Communication strategy | Yes |
| Communication Policy | Yes, approved 29 March 2017 |
| Customer satisfaction surveys | Last survey done in the 2021/2022 financial year and 2 574 residents participated from all over Overstrand (Snap Community Survey). |
| Functional complaint management systems | Yes |
| Newsletters distributed at least quarterly | Yes, monthly |

**Table 59: Communication Activities**

## A) SERVICE STATISTICS FOR COMMUNICATION

| Type of service | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|
| Number of monthly municipal newsletters published | 12 per annum | 12 per annum | 12 per annum |
| Number of municipal events covered | 15 | 12 | 55 |
| Number of media enquiries & press releases issued | 590 | 564 | 996 |

**Table 60: Service statistics for communication**

## B) OTHER COMMUNICATION CHANNELS

| Channel | Yes/No | Comment |
|---|---|---|
| SMS system | Yes | Ratepayers can register for access to be kept informed of services rendered by the Municipality in their area. |
| Facebook | Yes | Facebook is an effective and quick way to communicate with the public. |
| Twitter | Yes | We are gradually improving readership of twitter, albeit not as effective as Facebook. |
| Radio | Yes | Effective and is used and reaches number of people. |
| Website | Yes | Effective and is used to upload Strategic documents for compliance. |

**Table 61: Additional communication channels**

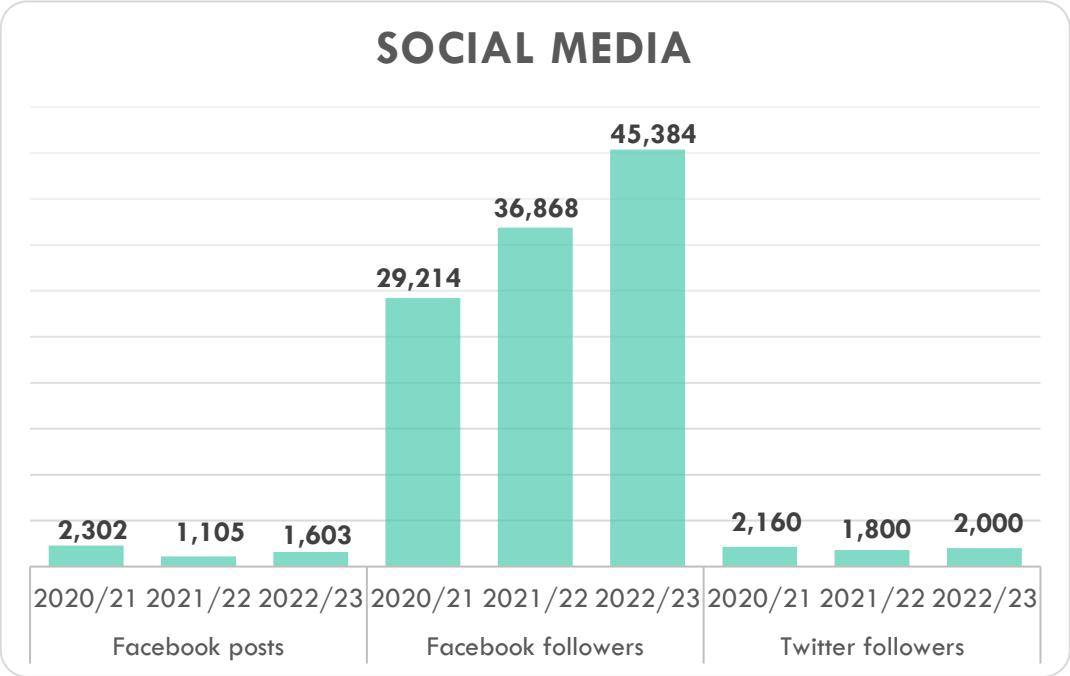



**Table 62: Social media statistics**

## 2.14 MUNICIPAL WEBSITE

A municipal website www.overstrand.gov.za is a key communication mechanism in terms of service offering, information sharing and public participation and should be an integral part of a municipality's communication infrastructure and strategy. It serves as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of municipal performance. Section 75 of the MFMA requires that the municipalities place key documents and information on their website, including the IDP, the annual budget, adjustments budgets and budget related documents and policies.

Below is a website checklist to indicate the compliance to Section 75 of the MFMA:

| Documents published on the Municipal website | Yes/No | Date Published |
|---|---|---|
| Annual budget and all budget-related documents | Yes | 3 July 2023 |
| Adjustment budget for 2022/23 | Yes | 3 July 2023<br>1st (2 September 2022)<br>2nd (3 February 2023)<br>3rd (3 March 2023)<br>4th (3 May 2023) |
| All budget related policies | Yes | 31 May 2022 |
| The previous year's annual report (2021/22) | Yes | 29 Mar 2023 |
| Performance agreements required in terms of section 57 (1) (b) of the Municipal Systems Act for 2022/23 | Yes | 12 July 2022 |
| All service delivery agreements | No | Last agreement uploaded 25 May 2021 |
| All long-term borrowing contracts | Yes | 2021-2024 (12 July 2022)<br>14 June 2023 |
| An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during fin year | No | Last was 16 February 2012 |
| Contracts agreed in to which subsection (1) of section 33 apply, subject to subsection (3) of that section | No | Last updated 25 May 2021 |
| Public-private partnership agreements referred to in section 120 | No | |

| Documents published on the Municipal website | Yes/No | Date Published |
|---|---|---|
| All quarterly reports tabled in the council in terms of section 52 (d) of the MFMA during 2022/23 | Yes | 1st 2 Feb 2022<br>2nd 4 May 2022<br>3rd 31 Oct 2022<br>4th 3 Feb 2023<br>5th 26 April 2023<br>5th 26 Apr 2023 |

**Table 63: Website Checklist**

## 2.14.1 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

An Overstrand Municipal customer satisfaction survey was not conducted, but rather a snap community survey in February 2022 to measure the satisfaction of residents with core municipal services as well as with overall service delivery. The survey could be completed either online or in hard copy. Most respondents reported that they were satisfied with the services rendered, however, there were concerned raised in some areas, which triggered a follow up snap survey for building services and town planning. Results showed success in terms of the number of people that participated in the Snap Community Survey. About 2574 residents participated from all areas in the Overstrand. **No survey was conducted in the 2022/23 financial year.**

| Snap Community Survey undertaken during: Year 2021/22 | | | | |
|---|---|---|---|---|
| **Subject matter of survey** | **Survey method (online and in hard copy)** | **Survey date** | **No. of people participated in survey** | **Survey results indicating satisfaction (%)*** |
| **Satisfaction with:** | | | | |
| a) Water supply | Structured questionnaire | February 2022 | 2 574 | 67% |
| b) Electricity supply | Structured questionnaire | February 2022 | 2 574 | 52% |
| c) Refuse removal | Structured questionnaire | February 2022 | 2 574 | 83% |
| d) Sewerage provision | Structured questionnaire | February 2022 | 2 574 | 75% |
| e) Law Enforcement | Structured questionnaire | February 2022 | 2 574 | 58% |
| *The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory | | | | |

**Table 64: Customer satisfaction survey results- 2021/22**

Municipal comments on the satisfaction levels:

- The 67% satisfaction with water supply is mainly due to the increased water pipe bursts experienced in some areas, especially in the Hangklip-Kleinmond area. Budget provision was made on the 3-year Capital Budget for the next phase of replacement of aging water pipelines. Application has also been made for grant funding. Tenders for the next phase of pipe replacement have closed and are being evaluated.
- The 52% dissatisfaction with electricity supply is mainly due to load shedding implemented by Eskom.
- 75% satisfaction with sewerage provision. Several areas of the Overstrand Municipality are still on conservancy tank sewerage systems serviced by tanker trucks. Sewer networks are extended as funds become available. The next phase of sewer network extension in Gansbaai is currently in progress.

## 2.15 CUSTOMER CARE

Customer care is cross cutting between all the six directorates in the Overstrand Municipality.

### A) CLIENT SERVICE ACTIVITIES

| CLIENT SERVICE ACTIVITIES | YES/NO | NOTE |
|---|---|---|
| Functional after-hours emergency control room/s | Yes | The municipality operates two 24-hour emergency control rooms, one for operational queries and the other dedicated to emergency fire and flooding. |
| Functional complaints management system | Yes | The Engineering management system (EMIS) is being used to report service delivery complaints by either members of the public or internally. EMIS generates a job card for complaints logged. |
| Customer Care Help Desks | Yes | Situated in the 3 Administrations (Hermanus, Hangklip-Kleinmond and Gansbaai). |
| Service level charter/s | Yes | Reviewed annually in the IDP process. |
| Customer e-mail facility | Yes | enquiries@overstrand.gov.za |
| Electronic Records and Document Management System (Collaborator) | Yes | Collaborator is a document management system through which amongst other correspondence is logged and distributed. Queries from the public or external parties of Overstrand Municipality, either in written form or telephonically, are captured on the Collaborator System. |
| Collaborator Citizen App | Yes | Our vision is not only for the app to be another channel through which our public can engage with |

| CLIENT SERVICE ACTIVITIES | YES/NO | NOTE |
|---|---|---|
| | | us but for it to be **the preferred channel** to engage with us – reason being:<br>✓ we free up resources (who would usually have spent time on the phone) if we receive service requests through the app. This will, in the long term be of benefit to us with regards to excellent service and increasing our productivity.<br>✓ through the log of service requests through the app we have an official record (and it is initiated by the public directly) through which we can track and measure service delivery and communication – something that we can not necessarily guarantee when we mainly rely on phone calls (calls lost, phones not answered etc).<br><br>For the work done on the business service requests option, our vision is that this will assist with resolving issues raised by businesses in a timely and cost-effective way and will provide information that can lead to improvements in service delivery. The creation and promotion of an enabling environment for business is fundamental to a competitive and vibrant economy. The amount of red tape and bureaucracy faced by business when dealing with government is considered a key constraint to economic development and growth.<br><br>A decision was made to do a soft launch of the App, which meant sneaking the App into the market and, through the usage of the app by a few members of the public, we actively measure and address any shortcomings in our ability and readiness to support the app and the stability of the app, before we do the big launch to the members of our Public. The Collab Citizen App for Overstrand was officially launched at the Council meeting held on 28 June 2023. |

| CLIENT SERVICE ACTIVITIES | YES/NO | NOTE |
|---|---|---|
| | | We had 555 subscribers up to 30 June 2023 and until current date (14.8.2023) this has increased to 1 115 subscribers (after the launch to council and the public). |

**Table 65: Client service activities**

## B) CLIENT SERVICE STATISTICS

Summary of operational service requests logged through the EMIS job card system for the 2022/23 financial year:

| DEPARTMENT | SERVICE REQUEST PER AREA – 2022/23 FINANCIAL YEAR | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | GANSBAAI | | STANFORD | | HERMANUS | | HANKLIP-KLEINMOND | | TOTAL OVERSTRAND | |
| | NO RECEIVED | % COM-PLETED | NO RE-CEIVED | % COM-PLETED | NO RE-CEIVED | % COM-PLETED | NO RE-CEIVED | % COM-PLETED | NO RE-CEIVED | % COM-PLETED |
| STREETS | 609 | 100% | 255 | 100% | 1 205 | 96.4% | 612 | 97.1% | 2 681 | 97.7% |
| STORM WATER | 177 | 100% | 69 | 100% | 490 | 97.8% | 275 | 90.2% | 1 011 | 96.2% |
| TANKERS | 15 630 | 100% | 967 | 100% | 11 012 | 100% | 31 896 | 100% | 59 505 | 100% |
| SEWER NETWORK | 780 | 99.7% | 210 | 100% | 2 966 | 95.7% | 396 | 100% | 4 352 | 97.0% |
| SOLID WASTE | 1 741 | 100% | 431 | 100% | 2 132 | 100% | 1 779 | 99.1% | 6 083 | 99.7% |
| WATER | 2 276 | 99.9% | 601 | 99.8% | 3 631 | 99.1% | 1 804 | 99.2% | 8 312 | 99.4% |
| PARKS | 639 | 100% | 469 | 99.4% | 1 145 | 98.1% | 426 | 99.5% | 2 679 | 99.0% |
| BEACHES | 588 | 100% | 0 | 100% | 429 | 99.8% | 498 | 100% | 1 515 | 99.9% |
| **TOTAL PER AREA** | **22 440** | **100%** | **3 002** | **99.9%** | **23 010** | **99.0%** | **37 686** | **99.7%** | **86 138** | **99.6%** |

**Table 66: Summary operational services requests for 2022/23**

86 138 job cards were created in the 2022/23 financial year compared to 83 349 job cards in the 2021/22 financial year. Increase of 3.35% job cards generated in 2022/23.

# 2.16 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy of the Overstrand Municipality is deemed to be fair, equitable, transparent, competitive, and cost-effective as required by Section 217 of the Constitution.

The Supply Chain Management Policy complies duly with the requirements of Section 112 of the MFMA as well as the Supply Chain Management Regulations. The Policy was drafted based on the SCM Model Policy issued by the National Treasury and amended to suit the local

circumstances within the ambit of the regulatory framework and sometimes even stricter than the legal requirements.

## 2.16.1 COMPETITIVE BIDS IN EXCESS OF R200 000

### *a) Bid Committee Meetings*

The following table details the number of bid committee meetings held for the 2022/23 financial year:

| Bid Specification Committee | Bid Evaluation Committee | Bid Adjudication Committee |
|---|---|---|
| 41 | 52 | 34 |

**Table 67: Bid Committee Meetings**

The attendance figures of members of the bid specification committee are as follows:

| Member | Percentage attendance |
|---|---|
| In terms of Paragraph 27 of Council's Supply Chain Management Policy, the Bid Specification Committee must consist of a Supply Chain Management Official, the budget holder from the Directorate for whom the bid is called. No Bid Specification Committee meeting will continue without the attendance of either of these members. | 100% |

**Table 68: Attendance of members of bid specification committee**

The attendance figures of members of the bid evaluation committee are as follows:

| Member | Percentage attendance |
|---|---|
| In terms of Paragraph 28 of Council's Supply Chain Management Policy, the two standing members of the Bid Evaluation Committee are a Supply Chain Management practitioner as the chairperson and the budget holder from the Directorate for whom the bid is called for. No Bid Evaluation Committee meeting will continue without the attendance of either of these members. | 100% |

**Table 69: Attendance of members of the bid evaluation committee**

The attendance figures of members of the bid adjudication committee are as follows:

| Member | Percentage attendance |
|---|---|
| Director: Finance- Chairperson | 100% |
| Director: Community Services | 68% |
| Director: Management Services | 100% |

| Member | Percentage attendance |
|---|---|
| Director: Protection Services | 88% |
| Director: Infrastructure & Planning Services | 97% |
| Director: Economic and Social Development & Tourism | 85% |
| Deputy Director Finance & SCM | 100% |

**Table 70: Attendance of members of the bid adjudication committee**

The percentages as indicated above include the attendance of those officials acting in the position of a bid committee member.

### *b) Awards made by the Bid Adjudication Committee (BAC)*

The ten highest bids awarded by the bid adjudication committee are as follows:

| Bid number | Date of award | Title of bid | Successful Bidder | Value of bid awarded |
|---|---|---|---|---|
| SC2367/2023 | 09-Jun-23 | Laboratory Services for Monitoring Water Quality in Overstrand Municipal Area | Integral Laboratories (Pty) Ltd | R 7 121 605,00 |
| SC2321/2022 | 12-Aug-22 | Masakhane Bus Route | Benver Civils & Plant Hire (Pty) Ltd | R 7 022 065,60 |
| SC2341/2022 | 26-Apr-23 | Lease, Operation, Management and Maintenance of 86 Existing Illuminated Street Signs with Additional Approved Sites on Various Portions of Municipal Properties for a Contract Period of 9 (Nine) Years and 11 (Eleven) Months | Primedia Outdoor a division of Primedia (Pty) Ltd | R 6 311 653,21 |
| SC2282/2021 | 08-Jul-22 | Term Tender for Drilling and Testing of Boreholes in the Primary and Secondary Aquifers in the Overstrand Municipal Area | SA Rots Bore (Pty) Ltd | R 5 694 340,58 |
| | | | Ikhono/ EDRS JV | R 5 694 340,58 |
| SC2320/2022 | 23-Sep-22 | Masakhane Bulk Water Supply | Benver Civils & Plant Hire (Pty) Ltd | R 4 222 005,81 |
| SC2322/2022 | 23-Sep-22 | Stanford Bulk Water Supply | Benver Civils & Plant Hire (Pty) Ltd | R 3 951 878,40 |
| SC2290/2022 | 26-Aug-22 | Appointment of a Media Agency for the Placement of Advertisements for a contract period ending 30 June 2025 | Ayanda Mbanga Communications (Pty) Ltd | R 3 694 416,43 |
| SC2305/2022 | 20-Jan-23 | Sale of Erf 1886 Franskraalstrand (1,5447 Hectares in Extent) for Development of Town Housing | Starcrow 111 CC | R 2 600 000,00 |

| Bid number | Date of award | Title of bid | Successful Bidder | Value of bid awarded |
|---|---|---|---|---|
| SC2349/2022 | 26-Apr-23 | Disconnection & Reconnection of Electricity Supply and Installation and Removal of Water Flow Restrictors for a contract period ending 30 June 2026 | Spectrum Utility Management (Pty) Ltd | R 2 338 035,84 |
| SC2246/2021 | 08-Jul-22 | Provision of Garden Maintenance Services in the Hermanus Area for a contract period ending 30 June 2025 | Indalo Yethu Construction and Projects (Pty) Ltd | R 2 051 318,18 |

**Table 71: Ten highest bids awarded by bid adjudication committee**

## c) *Awards made by the Accounting Officer*

Bids awarded by the Accounting Officer are as follows:

| Bid number | Title of bid | Directorate and section | Value of bid awarded |
|---|---|---|---|
| SC2368/2023 | Provision of Services as Implementing Agent for the Schulphoek Development Project | Infrastructure & Planning - Engineering Planning | R 575 000 000,00 |
| SC2353/2022 | Reseal, Upgrading and Rehabilitation of Roads in Overstrand for a contract period ending 30 June 2025 | Community Services - Operational Services | R 72 672 929,80 |
| SC2339/2022 | Lease, Development, Management and Maintenance of a Restaurant, on a portion of Remainder Erf 4771 Hermanus, for a lease period of 25 years | Infrastructure & Planning – Town & Spatial Planning | R 45 191 357,51 |
| SC2318/2022 | Upgrading of the Kleinmond Wastewater Treatment Works | Infrastructure & Planning – Engineering Planning | R 42 326 141,19 |
| SC2319/2022 | Replacement of Water Pipes Within the Overstrand Municipal Area | Infrastructure & Planning – Engineering Planning | R 18 950 000,00 |
| SC2331/2022 | Sale of Unregistered Erf 12308 (a Portion of Erf 384 Hermanus) Hermanus (7,342m2 in Extent) for the Development of Medical Facilities and Related Community Facilities | Infrastructure & Planning – Property Administration | R 15 000 000,00 |
| S2026C/2019 | Extension of Transversal Contract RT57-2019: Appointment of Service Providers for the Supply and Delivery of Sedan - , Light and Heave Commercial Vehicles, Busses, Motorcycles, Agricultural Tractors, Construction Plant and Equipment to the State for period 1 April 2019 - 30 June 2023 | Community Services – Operational Services | R 4 758 343,50 |
| SC2171A/2020 | Amendment of Contract No. SC2171/2020: Construction of New Archimedes Screw Inlet Pumpstation in Zwelihle, Hermanus | Infrastructure & Planning – Engineering Planning | R 1 974 608,65 |

| Bid number | Title of bid | Directorate and section | Value of bid awarded |
|---|---|---|---|
| SC1793B/2017 | Amendment of Contract: The Acquisition of Capped ELA Licensing Fee for the GIS System for a contract period ending 30 June 2025 | Infrastructure & Planning - Geographic Information System (GIS) Management Services - ICT | R 1 758 074,00 |
| SC1634C/2015 | Amendment of Contract: Provision Geographical Information Systems (GIS) Services for a contract period ending 30 June 2025 | Infrastructure & Planning - Geographic Information System (GIS) | R 613 221,40 |
| SC1701D/2016 | Amendment of Contract: Software and Website for Caravan Park / Camping Reservations for a contract period ending 30 June 2025 | Community Services - Hermanus, Kleinmond & Gansbaai/Stanford Administration Management Services - ICT | R 580 203,95 |
| SC2101A/2020 | Extension of Transversal Contract RT64-2019: Supply and Delivery of Clothing to the State for the Period 1 July 2019 to 30 September 2022 (Tender No. SC2101/2020: Transversal Contract RT64-2019: Supply and Delivery of Clothing to the State for the Period 1 July 2019 to 31 March 2022) | Protection Services - Traffic, Law Enforcement & Task Team | R 433 080,80 |

**Table 72: Awards made by the Accounting Officer**

## e) *Appeals Lodged by Aggrieved Bidders*

| Tender No | Description | Awarded to | Complainant | Date received | Outcome | Outcome Date |
|---|---|---|---|---|---|---|
| SC2339/2022 | Lease of a Portion of Remainder Erf 4771 Hermanus | Cape Town Fish Market Clocktower V and A Waterfront (Pty) Ltd | Justea (Pty) Ltd | 11-Apr-23 | Appeal Dismissed by the Municipality's Appeal Committee | 29-May-23 |
| SC2341/2022 | Lease, Operation, Management and Maintenance of 86 Existing Illuminated Street Signs with Additional Approved Sites on Various Portions of Municipal Properties for a Contract Period of 9 | Primedia Outdoor, a division of Primedia (Pty) Ltd t/a Primedia Outdoor | Adreach (Pty) Ltd | 05-May-23 | Provided bid documentation on 2023/07/04 to appellant as requested. Reasons for appeal received. | In Process |

| Tender No | Description | Awarded to | Complainant | Date received | Outcome | Outcome Date |
|---|---|---|---|---|---|---|
| | (Nine) Years and 11 (Eleven) Months | | | | | |
| SC2368/2023 | Provision of Services as Implementing Agent for the Schulphoek Development Project, Hermanus | ASLA Construction (Pty) Ltd | Stedone Developments & Stedone Civils t/a Stedone JV | 05-May-23 | Resolved - Appellant withdrew their appeal. | 14-Jun-23 |

**Table 73: Appeals lodged by aggrieved bidders**

## 2.16.2 DEVIATION FROM NORMAL PROCUREMENT PROCESSES

The following table provides a summary of deviations approved on an annual and monthly basis respectively:

| Type of deviation | Number of deviations | % | Value of deviations | Percentage of total deviations value |
|---|---|---|---|---|
| Paragraph 36(1)(a)(i)- Emergency | 9 | 12,33 | R 403 227,82 | 1,55 |
| Paragraph 36(1)(a)(ii)- Sole Supplier | 12 | 16,44 | R 1 682 476,83 | 6,47 |
| Paragraph 36(1)(a)(iii)- Unique arts | 0 | 0,00 | - | 0,00 |
| Paragraph 36(1)(a)(iv)- Zoo animals | 0 | 0,00 | - | 0,00 |
| Paragraph 36(1)(a)(v)- Impractical / impossible | 52 | 71,23 | R 23 925 055,35 | 91,98 |
| **Total** | **73** | **100%** | **R 26 010 760,00** | **100%** |

**Table 74: Summary of deviations**

Paragraph 36(1)(a)(v)- Deviations- Impractical and or Impossible

| Type of deviation | Number of deviations | % | Value of deviations | Percentage of total deviations value |
|---|---|---|---|---|
| Strip-and-quote | 0 | 0,00 | - | 0,00 |
| Impractical / impossible | 52 | 100 | R 23 925 055,35 | 100,00 |
| Inadequate procurement planning | 0 | 0,00 | - | 0,00 |
| **Total** | **52** | **100%** | **R 23 925 055,35** | **100%** |

**Table 75: Paragraph 36 (1)(a)(v) - Deviations - Impractical and or Impossible**

## 2.16.3 LOGISTICS MANAGEMENT

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores is coded and listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper.

Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information should be communicated timely to the Stores section in order for them to gear them to order stock in excess of the normal levels.

Internal controls are in place to ensure that goods and services that are received are certified by the responsible person which is in line with the general conditions of contract. Regular checking of the condition of stock is performed. Annual stock counts are performed at which surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

As at **30 June 2023**, the value of stock at the municipal stores amounted to R10,184,501 (**R9 136 765.92 in 2021/2022).**

For the **2022/2023** financial year a surplus of **R1,941.02** was accounted for (**R420.94 in 2021/2022),** as deficits **-R1,266.19 (R-1,636.72** in **2021/2022**) and no damaged stock items were reported. Stock to be written off for the **2022/2023** financial year of **-R71 966.56** was accounted for **(-R191 627.01** in **2021/2022**).

# CHAPTER 3







This chapter provides an overview of the key service achievements of the municipality that came to fruition during 2022/23 in terms of the deliverables achieved compared to the key performance objectives and indicators in the Integrated Development Plan (IDP). It, furthermore, includes an overview on achievement in 2022/23 compared to actual performance in 2021/22.

## 3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

Performance management is a process which measures the implementation of the organisation's strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.

The constitution of South Africa (1996), section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an

"accountable government". The democratic values and principles in terms of section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources,
- accountable public administration
- to be transparent by providing information,
- to be responsive to the needs of the community,
- and to facilitate a culture of public service and accountability amongst staff.

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to inform the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

## 3.1.1 LEGISLATIVE REQUIREMENTS

In terms of section 46(1)(a) of the MSA a municipality must prepare for each financial year a performance report reflecting the municipality's and any service provider's performance during the financial year, including comparison with targets of and with performance in the previous financial year. The report must, furthermore, indicate the development and service delivery priorities and the performance targets set by the municipality for the following financial year and measures that were or are to be taken to improve performance.

## 3.1.2 ORGANISATIONAL PERFORMANCE

Strategic performance indicates how well the municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective, and economical. Municipalities must develop strategic plans and allocate resources for the implementation. The implementation must be monitored on an on-going basis and the results must be reported on during the financial year to various role-players to enable them to timeously implement corrective measures where required.

This report highlights the strategic performance in terms of the municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), performance on the National Key Performance Indicators as prescribed in Section 43 of the MSA and an overall summary of performance on municipal services.

## 3.1.3 THE PERFORMANCE SYSTEM FOLLOWED FOR 2022/23

### A) ADOPTION OF A PERFORMANCE MANAGEMENT FRAMEWORK

Performance management is prescribed by Chapter 6 of the Municipal Systems Act, Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7 (1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players." This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a performance management framework (PMF) that was approved by Council on 25 June 2014. The PMF was 1st reviewed in the 2017/18 financial year and adopted by Council on 30 May 2018. A 2nd review of the PMF was undertaken during the 2022/23 financial year and adopted by Council on 29 August 2022.

## B) THE INTEGRATED DEVELOPMENT PLAN (IDP) AND THE BUDGET

The 2022/2027 amended Integrated Development Plan (IDP) (new 5-year IDP cycle) and budget for 2022/23 were approved by Council on 31 May 2022. The 2021 Local Government elections ushered in a new term of Council. In November 2021, the newly elected Overstrand Council resolved to adopt the 5-year IDP of its predecessor with amendments. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

The strategy map below illustrates the strategic link of the focus areas of the municipality with the National Key Performance Areas. The National Key Performance Areas is aligned with the strategic objectives of the 2022/2027 amended IDP.

The strategic direction of the 2022/2027 IDP was amended. The vision, values and strategic objectives were retained, but the **mission was amended** to reflect the inclusivity of all communities with the addition of ''as an Overstrand for all", to read: *"Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment as an* ***OVERSTRAND FOR ALL.*** The **Mayor's new 3 C strategic interventions**– Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business **were included** and **support** the implementation of the current 5 strategic objectives.

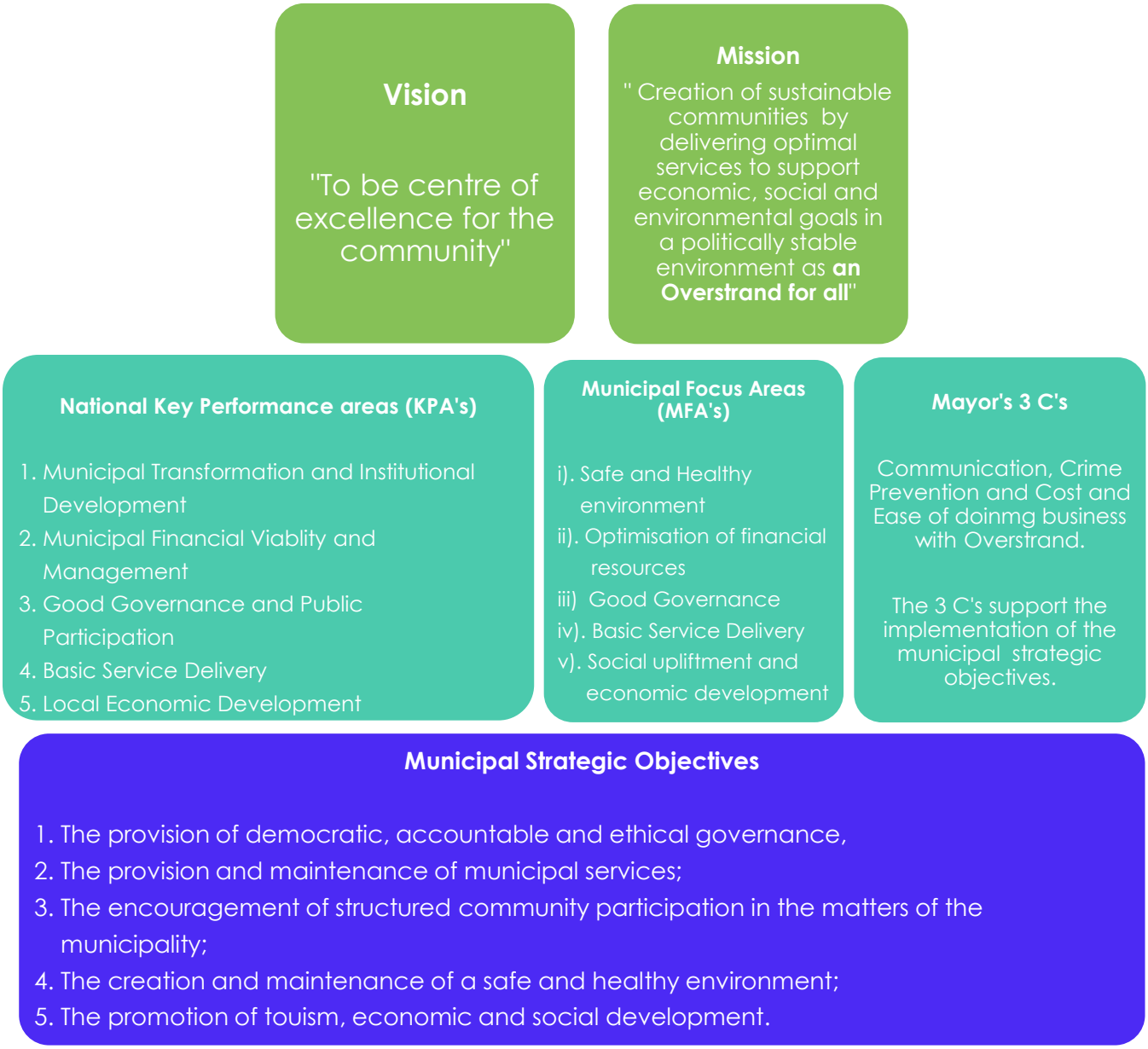



**Figure 8: 2022/2027 amended IDP strategic direction (new 5-year IDP cycle)**

## C) THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

The SDBIP is a layered plan comprising a Top Layer SDBIP and Departmental SDBIP.

The organisational performance is evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level and on operational level through the departmental service delivery budget implementation plan (SDBIP) at directorate and departmental levels.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned
- The budget must address the strategic priorities
- The SDBIP should indicate what the municipality is going to do during next 12 months
- The SDBIP should form the basis for measuring the performance against goals set during the budget /IDP processes.

The SDBIP was prepared as described in the paragraphs below and the Top Layer SDBIP for the 2022/23 financial year was approved by the Executive Mayor on 28 June 2022.

## D) THE MUNICIPAL SCORECARD (TOP LAYER SDBIP)

The municipal scorecard (Top Layer SDBIP) consolidates service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. The Top Layer SDBIP is a public document that comprises quarterly, high-level service delivery targets.

The content of the Top Layer SDBIP were drafted in accordance with the required components as per MFMA Circular No.13 of 2005.

Top Layer KPI's were prepared based on the following:

- Key performance indicators (KPI's) for the programmes / activities identified to address the strategic objectives as documented in the IDP.
- KPI's identified during the IDP and KPI's that need to be reported to key municipal stakeholders.
- KPI's to address the required National Agenda Outcomes, priorities and minimum reporting requirements.

### E) ACTUAL PERFORMANCE

The municipality utilizes an electronic web-based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set.
- The output/outcome of achieving the KPI.
- The calculation of the actual performance reported. (If %)
- A performance comment.
- Actions to improve the performance against the target set if the target was not achieved.

It is the responsibility of every KPI owner to maintain a portfolio of evidence (POE) to support actual performance results updated.

## 3.1.4 PERFORMANCE MANAGEMENT

## a) Organisational Performance

The organisational performance/strategic performance is monitored and evaluated via the Top layer SDBIP, and the performance process can be summarised as follows**:**

- ➔ The Top Layer SDBIP was approved by the Executive Mayor on 28 June 2022 and the information was uploaded on an electronic performance management web-based system.
- ➔ The web-based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets by the 10th of every month for the previous month's performance.
- ➔ Additionally, the performance system administrator reminded all departments on a monthly basis to update their actual performance on the web-based system.
- ➔ The first quarterly report was submitted to Council on the 26th of October 2022 and the second quarterly report submitted on the 31st of January 2023. The third quarter report was submitted to Council on the 24th of April 2023 and the 4th quarter report was submitted on the 26th of July 2023.

- ➔ The Quarterly SDBIP performance reports are also submitted to the Joint Audit and Performance Audit Committee (JAPAC). The quarterly reports were submitted to the JAPAC on the 10th of November 2022, 1st of February 2022, and 26th of April 2023.
- ➔ Internal Audit Services performed quarterly PDO audits on the quarterly SDBIP reports during the 2022/23 financial year.

## b) Individual Performance Management

### *Municipal Manager and Managers directly accountable to the Municipal Manager*

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into performance-based agreements with the all s57-employees and that performance agreements must be reviewed annually. This process and the format are further regulated by Regulation 805 (August 2006).

The section 57's performance agreements for the 2022/23 financial year were signed on 7 July 2022 as prescribed.

The appraisal of the actual performance in terms of the signed agreements takes place twice per annum as regulated. Period ending 30 June 2022: Formal evaluations took place on 27 September 2022. Period ending 31 December 2022: Formal evaluations took place 24 February 2023.

The appraisals were done by an evaluation panel as indicated in the signed performance agreements and in terms of Regulation 805 and consisted of the following people:

- Executive Mayor
- Portfolio Chairperson
- Municipal Manager
- Chairperson of the Joint Audit and Performance Audit Committee
- Municipal manager from another municipality.
- A Ward committee member.

<u>Other municipal personnel:</u>

Individual Performance Management has been rolled-out to all staff members. Performance Management refresher training were provided on a continued basis to ensure that the staff

members are well informed of performance processes. The Municipal Staff Regulations requires all staff members to have 5-7 Key Performance Areas (KPA's) and performance standards in their Individual Performance Agreement(s)/Plan(s). Therefore, training on how to review KPA's has been conducted with all stakeholders involved in the creation of KPA's of their sections.

Difficulties are experienced in monitoring the process of the creation of KPA's and performance standards, as it is required in terms of the Municipal Staff Regulations.

## 3.2 INTRODUCTION TO STRATEGIC PERFORMANCE FOR 2022/23

### 3.2.1 STRATEGIC SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TOP LAYER)

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of Integrated Development Pan (IDP) outcomes. This section should provide an overview on the strategic achievement of a municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, Budget and Performance Agreements)

In the paragraphs below the performance achieved is illustrated against the Top Layer SDBIP according to the Strategic Objectives linked to the Municipal KPA's.

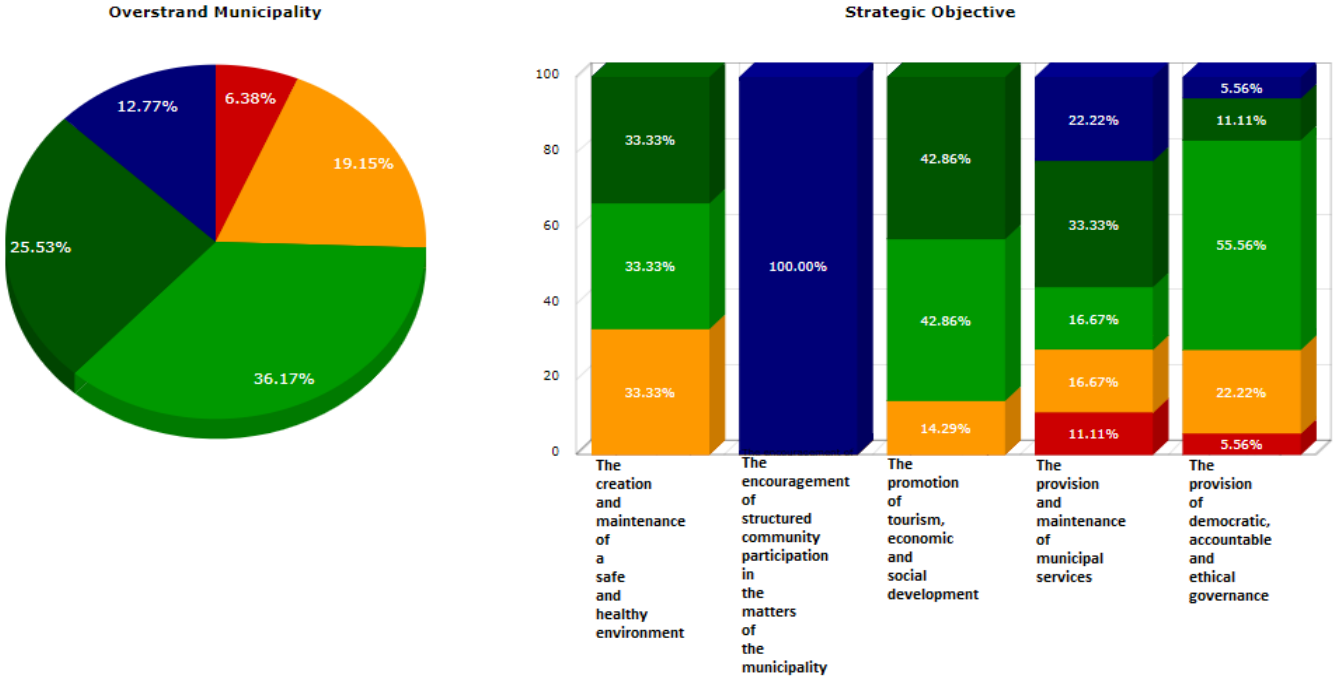
The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (kpi's) of the SDBIP is measured:

| Category | Color | Explanation |
|---|---|---|
| KPI's Not Yet Measured | | KPIs with no targets or actuals in the selected period. |
| KPI's Not Met | | 0% >= Actual/Target < 75% |
| KPI's Almost Met | | 75% >= Actual/Target < 100% |
| KPI's Met | | Actual/Target = 100% |
| KPI's Well Met | | 100% > Actual/Target < 150% |
| KPI's Extremely Well Met | | Actual/Target >= 150% |

**Figure 9: SDBIP Measurement Categories – actual performance against targets**

*Note: The system descriptions for the Top layer (TL) kpi's are available at the Strategic Services department for clarity on the process followed to reach the KPI's that were set for the financial year.*

**The graph below displays the overall strategic performance in terms of the Municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), per Strategic objective for 2022/23**



| Overstrand Municipality | | Strategic Objective | | | | |
|---|---|---|---|---|---|---|
| | | The creation and maintenance of a safe and healthy environment | The encouragement of structured community participation in the matters of the municipality | The promotion of tourism, economic and social development | The provision and maintenance of municipal services | The provision of democratic, accountable and ethical governance |
| **Not Met** | **3 (6.38%)** | - | - | - | 2 (11.11%) | 1 (5.56%) |
| **Almost Met** | **9 (19.15%)** | 1 (33.33%) | - | 1 (14.29%) | 3 (16.67%) | 4 (22.22%) |
| **Met** | **17 (36.17%)** | 1 (33.33%) | - | 3 (42.86%) | 3 (16.67%) | 10 (55.56%) |
| **Well Met** | **12 (25.53%)** | 1 (33.33%) | - | 3 (42.86%) | 6 (33.33%) | 2 (11.11%) |
| **Extremely Well Met** | **6 (12.77%)** | - | 1 (100.00%) | - | 4 (22.22%) | 1 (5.56%) |
| **Total:** | **47*** | **3** | **1** | **7** | **18** | **18** |
| | **100%** | **6.38%** | **2.13%** | **14.89%** | **38.30%** | **38.30%** |

**Figure 10: Overall strategic performance per Strategic Objective for 2022/23**

Overall, the municipality met **36 (76.59%)** of a total number of **47** Top layer key performance indicators (KPI's) for the period 01 July 2022 – 30 June 2023. Of the 36 KPI's met, 1 was almost met (TL 20, 99,99%). 3 (6.38%) of the indicators were not met.

### Strategic performance (TL SDBIP) comparison for 2021/22 and 2022/23:

| Category | Result (Colour) | Explanation | 2021/22 | 2022/23 |
|---|---|---|---|---|
| KPI Not Yet Applicable | N/A | KPIs with no targets or actuals in the selected period | - | - |
| KPI Not Met | R | 0% <= Actual/Target <= 74.999% | 1 | **3** |
| KPI Almost Met | O | 75.000% <= Actual/Target <= 99.999% | 7 | **9** |
| KPI Met | G | Actual meets Target (Actual/Target = 100%) | 19 | **17** |
| KPI Well Met | G2 | 100.001% <= Actual/Target <= 149.999% | 16 | **12** |
| KPI Extremely Well Met | B | 150.000% <= Actual/Target | 6 | **6** |
| | | **Total KPI's** | **49** | **47** |

| Category | Result (Colour) | Explanation | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | **Total % achieved** | **83.67%** | ***76.59%** |

**Table 76: Performance comparison 2021/22 and 2022/23**

*** 2022/23- TL 20 (99.99%) almost met, included in the KPI's met for 2022/23.**

## A) TOP LAYER SDBIP – THE PROVISION OF DEMOCRATIC, ACCOUNTABLE, AND ETHICAL GOVERNANCE

The IDP Strategic objective "*The provision of democratic, accountable and ethical governance*" is linked to the Municipal Key Performance Areas namely "*Good Governance*" and "*Optimisation of financial resources*".

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q1 | Q 2 | Q 3 | Q4 | | | | |
| TL1 | The provision of democratic, accountable and ethical governance | 100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received) | % of total conditional operational grants spent (Libraries & CDW's) | All | 100% | 20% | 50% | 75% | 100% | **100%** | **100%** | G | Target met |
| TL7 | The provision of democratic, accountable and ethical governance | Submit three progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team | Number of progress reports submitted | All | 4 | 0 | 1 | 1 | 1 | **3** | **3** | G | Target met |
| TL13 | The provision of democratic, accountable and ethical governance | Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating | Ratio achieved | All | 5,73 | 0 | 0 | 0 | 4.60 | **4.60** | **5.70** | G2 | Target well met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q1 | Q 2 | Q 3 | Q4 | | | | |
| | | expenditure) (MPPMR Reg 10 (g)) | | | | | | | | | | | |
| TL14 | The provision of democratic, accountable and ethical governance | Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g)) | Ratio achieved | All | 27,78 | 0 | 0 | 0 | 16 | **16** | **28.63** | B | Target extremely well met |
| TL15 | The provision of democratic, accountable and ethical governance | Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g)) | % achieved | All | 11,39 | 0% | 0% | 0% | 11% | **11%** | **13.61%** | R | Target not met. The drastic reduction in the number of indigents and the change in the recovery of debt via pre-paid electricity contributed to the rise in the total outstanding debtors which in turn contributes to the increase in the ratio %. |
| TL16 | The provision of democratic, accountable and ethical governance | Financial statements submitted to the Auditor-General by end August 2022 | Financial statements submitted | All | 1 | 1 | 0 | 0 | 0 | **1** | **1** | G | Target met |
| TL17 | The provision of democratic, accountable and ethical governance | Submit a reviewed long term financial plan to the CFO by end of October 2022 | Reviewed long term financial plan submitted | All | 1 | 0 | 1 | 0 | 0 | **1** | **1** | G | Target met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q1 | Q 2 | Q 3 | Q4 | | | | |
| TL20 | The provision of democratic, accountable and ethical governance | The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f)) | % of the training budget spent on implementation of the WSP | All | 98,67% | 20% | 40% | 60% | 100% | **100%** | **99.99%** | O | Target almost met. Only R187.75 was not spent from the Training budget. Formal quotations had to be cancelled because of no service provider for training. The number of employees trained were less than the scheduled number. |
| TL21 | The provision of democratic, accountable and ethical governance | Review the Municipal Organisational Staff Structure by the end of June 2023 | Structure reviewed | All | 1 | 0 | 0 | 0 | 1 | **1** | **1** | G | Target met |
| TL22 | The provision of democratic, accountable and ethical governance | 92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100} | % filled | All | 91,38 | 92% | 92% | 92% | 92% | **92%** | **91%** | O | Target almost met. This figure cannot be controlled as it is affected either by resignations, pension, disability, death etc. If Managers do not motivate vacancies, vacant posts cannot be filled. Vacant posts will be advertised and filled in the coming months. |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q1 | Q 2 | Q 3 | Q4 | | | | |
| TL23 | The provision of democratic, accountable and ethical governance | The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e)) | The number of people from EE target groups employed based on staff mobility | All | 70 | 75 | 75 | 75 | 75 | **75** | **69** | O | Target almost met. In terms of the EEP the number of posts that were filled on the three highest levels of management were 75 at the time and therefore a target of 75 were set. During June month only 69 of these posts were filled at the three highest levels of management. This is not controllable and are affected either by resignations, pension, disability, death etc. |
| TL37 | The provision of democratic, accountable and ethical governance | Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12 month period x 100) | % Recovered | All | 98,98% | 98% | 98% | 98% | 98% | **98%** | **98.96%** | G2 | Target well met |
| TL39 | The provision of democratic, accountable and ethical governance | Sign section 56 performance agreements with all directors by the end of July 2022 | Number of agreements signed | All | 6 | 6 | 0 | 0 | 0 | **6** | **6** | G | Target met |
| TL40 | The provision of democratic, accountable and ethical governance | Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the | Number of progress reports monitored and submitted to Executive Mayor | All | 4 | 0 | 1 | 1 | 1 | **3** | **3** | G | Target met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q1 | Q 2 | Q 3 | Q4 | | | | |
| | | Auditor General and submit three progress reports to Executive Mayor | | | | | | | | | | | |
| TL41 | The provision of democratic, accountable and ethical governance | Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2022 to be completed by Sept 2022 and the current period October to December 2022 to be completed by February 2023. | Number of appraisals | All | 12 | 6 | 0 | 6 | 0 | **12** | **11** | O | Target almost met. Only 5 appraisals were completed in February 2023, because of the resignation of the Director: Community Services in December 2022. |
| TL42 | The provision of democratic, accountable and ethical governance | Draft the annual report and submit to the Auditor-General by end August 2022 | Draft Annual report submitted | All | 1 | 1 | 0 | 0 | 0 | **1** | **1** | G | Target met |
| TL46 | The provision of democratic, accountable and ethical governance | Implementation of the Business Service request portal on Collaborator by 30 March 2023 | Functional Business service request porta | All | 1 | 0 | 0 | 1 | 0 | **1** | **1** | G | Target met |
| TL47 | The provision of democratic, accountable and ethical governance | Communication strategy approved by the Executive Mayor by 30 June 2023 | Approved communication strategy | All | 1 | 0 | 0 | 0 | 1 | **1** | **1** | G | Target met |

**Table 77: Top Layer SDBIP- Provision of democratic, accountable and ethical governance**

## B) TOP LAYER SDBIP- THE ENCOURAGEMENT OF STRUCTURED COMMUNITY PARTICIPATION IN THE MATTERS OF THE MUNICIPALITY

The IDP Strategic objective "*The Encouragement of structured community participation in the matters of the municipality*" is linked to the Municipal Key Performance Area namely "*Good Governance*".

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q4 | | | | |
| TL6 | The encouragement of structured community participation in the matters of the municipality | Ward committee meetings held to facilitate consistent and regular communication with residents | Number of ward committee meetings per annum | All | 83 | 14 | 14 | 14 | 28 | **70** | **112** | B | Target extremely well met. |

**Table 78: Top Layer SDBIP - The encouragement of structured community participation in the matters of the municipality**

## C) TOP LAYER SDBIP- THE CREATION OF A SAFE AND HEALTHY ENVIRONMENT

The IDP strategic objective "*The creation and maintenance of a safe and healthy environment*" is linked to the Municipal Key Performance Area namely "*Safe and Healthy Environment*".

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL24 | The creation and maintenance of a safe and healthy environment | Annually review and submit the draft Disaster Management Plan to Council by the end of March | Reviewed plan submitted | All | 1 | 0 | 0 | 1 | 0 | **1** | **1** | G | Target met |
| TL25 | The creation and maintenance of a safe and healthy environment | Arrange public awareness sessions on Protection Services | Number of sessions held | All | 123 | 15 | 22 | 35 | 38 | **110** | **132** | G2 | Target well met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL26 | The creation and maintenance of a safe and healthy environment | Collect R20,000,000 Public Safety Income by 30 June 2023 (Actual revenue, excluding the fine impairment amount) | R-value of public safety collected income | All | R15 882 633,99 | R5 000 000.00 | R5 000 000.00 | R5 000 000.00 | R5 000 000.00 | **R20 000 000.00** | **R17 614 623.00** | O | Target almost met. Fines could not be issued on time due to change of systems and staff capacity resulting in a backlog. |

**Table 79: Top Layer SDBIP - Creation and Maintenance of a safe and healthy environment**

## D) TOP LAYER SDBIP – THE PROMOTION OF TOURISM, ECONOMIC AND SOCIAL DEVELOPMENT

The IDP strategic objective "*The promotion of tourism, economic and social development*" is linked to the Municipal Key Performance Area namely "*Social upliftment and Economic development*".

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL8 | The promotion of tourism, economic and social development | Submit three progress reports on LED , Social Development and Tourism initiatives to Portfolio Committee,. | Number of progress reports on LED, Social Development and Tourism initiatives submitted. | All | 3 | 0 | 1 | 1 | 1 | **3** | **3** | G | Target met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL9 | The promotion of tourism, economic and social development | Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreach during the 2022/23 financial year to the Director Economic and Social Development and Tourism | Report on the mobile Thusong outreach programme | All | 1 | 0 | 1 | 0 | 1 | **2** | **2** | G | Target met |
| TL10 | The promotion of tourism, economic and social development | Support 180 SMME's in terms of the SMME Development Programme by 30 June 2023 | Number of SMME's supported | All | 134 | 0 | 90 | 0 | 90 | **180** | **185** | G2 | Target well met |
| TL11 | The promotion of tourism, economic and social development | Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism | Number of projects / initiatives collaborated on | All | 38 | 7 | 7 | 8 | 6 | **28** | **38** | G2 | Target well met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL12 | The promotion of tourism, economic and social development | The number of job opportunities created through the EPWP programme and as per set targets (business plan as per grant agreement - FTE's, translates to 1300 work opportunities) (MPPMR Reg 10 (d)) | Number of temporary jobs created | All | 837 | 0 | 520 | 300 | 480 | **1 300** | **1 059** | O | Target almost met. The overall annual actual of 1059 was aligned with the EPWP Protocol Agreement of 1049. |
| TL38 | The promotion of tourism, economic and social development | Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2023 | Number of Emerging Contractors supported | All | 72 | 0 | 35 | 0 | 35 | **70** | **98** | G2 | Target well met |
| TL45 | The promotion of tourism, economic and social development | Develop a Tourism Strategy to be approved by the Executive Mayor by 30 June 2023 | Approved tourism strategy | All | New KPI | 0 | 0 | 0 | 1 | **1** | **1** | G | Target met |

**Table 80: Top Layer SDBIP - The promotion of Tourism, Economic and Social Development**

## E) TOP LAYER SDBIP – BASIC SERVICE DELIVERY

The IDP strategic objective "*The provision and maintenance of municipal services*" is linked to the Municipal Key Performance Area namely "*Basic Service Delivery*".

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL2 | The provision and maintenance of municipal services | m² of roads patched and resealed according to Pavement Management System within available budget | m² of roads patched and resealed | All | 94 665 | 0 | 15 000 | 65 000 | 110 000 | **110 000** | **77 662** | R | Target not met. Funding for the reseal project was reduced to make provision for fuel. Target could not be reached for the 2022/23 financial year. A running fleet with fuel provision is essential to render operational services of the municipality, and the rising fuel costs necessitated additional funding provision. The planned roads that could not be resealed or patched during the 2022/23 financial year, will be the placed as high priorities on the next cycle of the Reseal programme. |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL3 | The provision and maintenance of municipal services | Quality of effluent comply 80% with general or special limit in terms of the Water Act (Act 36 of 1998) | % compliance | All | 80.08% | 80% | 80% | 80% | 80% | **80%** | **75.54%** | O | Target almost met. The upgrade of the Kleinmond WWTW has started, and the contract for installation of a backup generator at the Gansbaai WWTW has been awarded. Both these projects will improve effluent quality in the long term. |
| TL4 | The provision and maintenance of municipal services | Quality of potable water comply 98% with SANS 241 | % compliance with SANS 241 | All | 97.83% | 98% | 98% | 98% | 98% | **98%** | **96.99%** | O | Target almost met. Generators were hired and placed at some treatment plants for periods to keep reservoirs full. In the process of installing permanent generators at certain treatment plants. Several water treatment plants have not been equipped with standby generators yet in 2022/23, and therefore water treatment processes are compromised during power outages. |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| | | | | | | | | | | | | | Rental generators have been placed at some plants to keep essential treatment processes running, and at e.g., Stanford and De Kelders to keep reservoirs full, as the disinfected raw water is safe for human consumption. |
| TL5 | The provision and maintenance of municipal services | Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)} | % of water unaccounted for | All | 24.04% | 0% | 0% | 0% | 25% | **25%** | **24.48%** | B | Target extremely well met. |
| TL18 | The provision and maintenance of municipal services | Limit electricity losses to 7% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100} | % of electricity unaccounted for | All | 7.20% | 0% | 0% | 0% | 7% | **7%** | **6.42%** | B | Target extremely well met. |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL19 | The provision and maintenance of municipal services | Report on the implementation of the Water Service Development plan annually by the end of October | Report submitted | All | 1 | 0 | 1 | 0 | 0 | **1** | **1** | G | Target met |
| TL27 | The provision and maintenance of municipal services | Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a)) | The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land) | All | 464 | 0 | 0 | 0 | 328 | **328** | **658** | B | Target extremely well met. |
| TL28 | The provision and maintenance of municipal services | Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a)) | No of formal households that meet agreed service standards for piped water | All | 30 990 | 0 | 0 | 0 | 30 412 | **30 412** | **31 829** | G2 | Target well met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL29 | The provision and maintenance of municipal services | Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a)) | Number of formal households for which refuse is removed at least once a week | All | 34 819 | 0 | 0 | 0 | 34 234 | **34 234** | **35 601** | G2 | Target well met |
| TL30 | The provision and maintenance of municipal services | Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a)) | Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum | All | 52 | 0 | 0 | 0 | 52 | **52** | **52** | G | Target met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL31 | The provision and maintenance of municipal services | Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a)) | Number of formal households that meet agreed service standards | All | 22 475 | 0 | 0 | 0 | 22 500 | **22 500** | **23 163** | G2 | Target well met |
| TL32 | The provision and maintenance of municipal services | Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b)) | Number of Indigent households | All | 7 367 | 7 300 | 7 300 | 7 300 | 7 300 | **7 300** | **1 491** | R | Target not met. Change of Policy - Category B & C demolished. All households must re-apply. The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that their application has expired and that they need to re-apply. Municipal staff will also go out into |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| | | | | | | | | | | | | | communities to assist them with the application process. |
| TL33 | The provision and maintenance of municipal services | Percentage of a municipality's capital budget actually spent on capital projects identified for 2022/23 in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c)) | % of the capital budget spent | All | 80.89% | 5% | 20% | 55% | 95% | **95%** | **89.21%** | O | Target almost met. All internally funded under expenditure was rolled over with the permission of council. The housing projects are still moving forward. Henceforth, the pre-planning of capital projects will be expedited (i.e., design, costing, specifications etc) to ensure that procurement can actually start as soon as the budget has been approved and any challenges can be dealt with early in the financial year that may limit full expenditure. |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL34 | The provision and maintenance of municipal services | The provision of sanitation services to informal households (excluding invaded state-owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a)) | The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land) | All | 983 | 0 | 0 | 0 | 1 020 | **1 020** | **1 107** | G2 | Target well met |
| TL35 | The provision and maintenance of municipal services | Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a)) | No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system | All | 31 394 | 0 | 0 | 0 | 30 724 | **30 724** | **32 323** | G2 | Target well met |
| TL36 | The provision and maintenance of municipal services | 100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2023 (Actual MIG expenditure/ Allocation received) | % expenditure of allocated MIG funds | All | 100% | 5% | 40% | 62.40% | 100% | **100%** | **100%** | G | Target met. |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021 /2022 | Overall Performance for 2022/2023 | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Target | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | Q 1 | Q 2 | Q 3 | Q 4 | | | | |
| TL43 | The provision and maintenance of municipal services | Provision of water to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households). | The number of taps installed for informal households on invaded land with available funding | All | 82 | 0 | 0 | 0 | 80 | **80** | **99** | G2 | Target well met |
| TL44 | The provision and maintenance of municipal services | The provision of sanitation services to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households). | The number of toilets provided for informal households on invaded land with available funding | All | 143 | 0 | 0 | 0 | 105 | **105** | **171** | B | Target extremely well met. |

**Table 81: Top Layer SDBIP- Basic Service Delivery**

## 3.2.2 EXTERNAL SERVICE PROVIDER PERFORMANCE

The table below indicates the performance of the external service providers utilised for the past two financial years:

| External service provider/s performing an external mechanism function (Sect 76(b)(iv/v)) and comparison to previous financial year (Sect 46(b) of the Systems Act 2000 (2022/23) | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (2021/22) (1-5)** | **Comment and/or corrective action when under performed** | **Average rating (2022/23) (1-5)** | **Comment and/or corrective action when under performed** |
| **INFRASTRUCTURE & PLANNING** | | | | | | | | |
| Operation of Gansbaai landfill, Stanford public drop-off and Pearly Beach drop-off for a contract period ending 30 November 2032 | Enviroserve waste management | Operation of Gansbaai landfill, Stanford public drop-off | 13 | Social responsibility | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Economic development | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Completion within budget | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Compliance with technical specifications | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Compliance with health and safety specifications | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Compliance with programme | 3 | Satisfactory | 3 | Satisfactory |
| Water and wastewater bulk works operations and maintenance | Veolia water Solutions & Technologies South Africa | Operation and maintenance | 15 | 4% sub-contracting to local EME'S and QSE'S | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Completion within budget | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Compliance with health & safety specifications | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Compliance with technical specifications | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Compliance within programme | 3 | Satisfactory | 3 | Satisfactory |
| | | | | Social responsibility | 3 | Satisfactory | 3 | Satisfactory |

**Table 82: External Service Provider performance**

## 3.2.3 SERVICE PROVIDERS STRATEGIC PERFORMANCE

Section 76(b) of the MSA states that KPIs should inform the indicators set for every Municipal entity and service provider with whom the Municipality has entered into a service delivery agreement.

Service provider means a person or institution or any combination of persons and institutions which provide a Municipal service

- External service provider means an external mechanism referred to in section 76(b) which provides a Municipal service for a Municipality
- Service delivery agreement means an agreement between a Municipality and an institution or person mentioned in section 76(b) in terms of which a Municipal service is provided by that institution or person, either for its own account or on behalf of the Municipality

Section 121(b) of the MFMA and Section 46 of the MSA further state that a Municipality should include the following related to service providers in its annual report:

- The performance of each service provider
- a Comparison of the performance with targets set for and performances in the previous financial year; and
- measures taken to improve performance.

Section 116(2) of the MFMA further states:
The accounting officer of a Municipality must:

- take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the Municipality or Municipal entity is properly enforced;
- monitor on a monthly basis the performance of the contractor under the contract or agreement;

The purpose of this section is to provide information related to the performance of external service providers. Only services rendered for an amount more than **R 200 000** are listed.

The table below indicates service providers utilised according to functional areas:

## I. OFFICE OF THE MUNICIPAL MANAGER

None.

## II. ECONOMIC & SOCIAL DEVELOPMENT AND TOURISM

None.

## III. FINANCIAL SERVICES

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| Software to manage the debt collection from residents whose payments of Municipal Rates and Taxes are in arrears | Geodebt Solutions CC | Software to manage debt collection | 9.00 | Manage debt collection | Software to manage the debt collection from residents whose payments of municipal rates and taxes are in areas. | Geodebt Solutions CC |
| Provision of banking services for a contract period ending 30 June 2024 | Nedbank Limited | Banking services | 5.00 | Providing Banking Services | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| Provision and administration of an electricity prepayment vending system for a contract period ending 30 June 2022 | Ontec Systems (Pty) Ltd | Administration of Electricity prepayment system | 6.00 | Disaster Recovery Process | 3.00 | Test complete |
| | | | | Provision and Administration of Prepaid Electricity | 3.00 | Fair |
| Provision of auctioneering services for a contract period ending 30 June 2023 | Ikapa Express Auctioneers (Pty) Ltd | Auctioneering services | 2.43 | Successful completion of auction for moveable assets | 3.00 | Auction held on 30 May 2023 |
| Printing and distribution of municipal accounts and newsletters for a contract period ending 30 June 2023 | Bidvest Paperplus A Division of Bidvest Paperplus (Pty) Ltd | Printing and distribution of accounts & newsletter | 2.43 | Printing & Distribution of accounts & newsletters on monthly basis | 3.00 | Fine |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | Khusela Amanzi (Pty) Ltd | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | Aquaduct Trading | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed, |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | Big Chest (Pty) Ltd | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | Gundo Evolution (Pty) Ltd | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, | Universal Trading | | 2.48 | Cost | 3.00 | Reviewed |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | | Plumbing items to municipal stores | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | The Hardware Co | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | Top Fiks Suppliers | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | Elite Investhold (Pty) Ltd | Plumbing items for municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | KFC Engineering & Industrial Supplies | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | Newport Water Solutions (Pty) Ltd | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023 | Alprene Plastic Products (Pty) Ltd | Plumbing items to municipal stores | 2.48 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023 | UMN Communications Cc | Supply and delivery of printing paper, ink toners, | 2.73 | Time cost & quality | 3.00 | Reviewed |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023 | Kengisa (Pty) Ltd | Supply and delivery of printing paper, ink toners, | 2.73 | Time, cost & quality | 3.00 | 1. Bidder withdrew their offer due to financial issues. Rights was transferred to the B-bidder.<br>2. Due to a force majeure announced by Sappi Overstrand has been limited to 120 boxes per month.<br>3. Under clause 23.1 of the GCC on the tender we will be purchasing paper <R30K as and when needed |
| Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023 | Acorn Technology (Pty) Ltd | Supply and delivery of printing paper, ink toners, | 2.73 | Time cost & quality | 3.00 | Reviewed |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Powercomm Solutions (Pty) Ltd | Electrical items for municipal stores | 2.50 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Me Global Inc | Electrical items for municipal stores | 2.31 | Cost | 3.00 | Contract cancelled due to owner passing away; contract rights moved to B-bidder |
| | | | | Quality | 3.00 | Contract cancelled due to owner passing away; contract rights moved to B-bidder |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| | | | | Time | 3.00 | Contract cancelled due to owner passing away; contract rights moved to B-bidder |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Jocastro (Pty) Ltd | Electrical items to municipal stores | 2.50 | Cost | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| | | | | Quality | 3.08 | Reviewed |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Flo Specialized Product Solutions | Electrical items to municipal stores | 2.50 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Memotek Trading Cc | Electrical items to municipal stores | 2.50 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Ve Management Services (Pty) Ltd | Electrical items to municipal stores | 2.50 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Greenro Solutions (Pty) Ltd | Electrical items to municipal stores | 2.50 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Universal Trading | Electrical items to municipal stores | 2.50 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |
| | | | | Time | 3.00 | Reviewed |
| Supply & delivery of electrical items for a contract period ending 30 June 2023 | Top Fiks Suppliers | Electrical items to municipal stores | 2.50 | Cost | 3.00 | Reviewed |
| | | | | Quality | 3.00 | Reviewed |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| | | | | Time | 3.00 | Reviewed |
| Disconnection and reconnection of electricity supply and installation and removal of water flow restrictors for a contract period ending 30 June 2023 | Spectrum Utility Management (Pty) Ltd | Disconnection and reconnection of services | 2.41 | Disconnection and reconnections of services | 3.00 | Fine |
| Provision of water and electricity meter reading services | Wapipa Construction (Pty) Ltd | Reading of water and electricity meters | 3.00 | Meter readings for Baardskeerdersbos, Pearly Beach, Hawston, Mount Pleasant, Mooiuitsig, Onrustrivier, Sandbaai, Vermont and Zwelihle | 3.00 | In line with tender specs |
| | | | | Reading of water and electricity meters in Kleinmond | 3.00 | Fine |
| Provision of water and electricity meter reading services | Fuze Geomatics Cc | Reading of water and electricity meters | 3.00 | Reading of water and electricity meters on a monthly basis | 3.00 | Fine |
| Appointment of attorneys for the rendering of legal services for a contract period ending 30 June 2023 | Fairbridges Wertheim Becker Attorneys | Attorney for collection | 1.93 | Attorneys assist with collections | 3.00 | Fair |
| Provision of meter reading software for mobile devices for a contract period ending 30 June 2024 | Market Demand Trading 773 (Pty) Ltd | Provide meter reading software | 3.00 | Provide software for meter readings on mobile devices | 3.00 | Fair |
| Provision of cash in transit services for a contract period ending 30 June 2024 | Fidelity Cash Solutions (Pty) Ltd | Cash in transit services | 3.00 | Cash in transit services | 3.00 | Fair |
| Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024 | KFC Engineering & Industrial Supplies | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024 | TTR Events and Suppliers (Pty) Ltd | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and delivery | 3.00 | Reviewed |
| Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024 | Olympia International Paints & Coatings | supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |
| Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024 | Memotek Trading Cc | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |
| Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024 | Piston Power Chemicals Cc | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |
| Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024 | PTA Agencies (Pty) Ltd | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |
| Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024 | Sidinga Suppliers | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |
| Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024 | Startune (Pty) Ltd | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |
| Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024 | Universal Trading | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |
| Supply and delivery of wheelie bins, hardware, lubricants, and paint products for a contract period ending 30 June 2024 | The Groundsman (Pty) Ltd | Supply and delivery of wheelie bins, hardware, lubricants | 2.28 | Time, cost and quality | 3.00 | Reviewed |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | RC Suppliers | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | Caprichem Saccs (Pty) Ltd | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | Kwapele Basadi Cleanit Cc | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | Memotek Trading Cc | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | PTA Agencies (Pty) Ltd | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | Sidinga Suppliers | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | Startune (Pty) Ltd | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | TTR Events and Suppliers (Pty) Ltd | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |
| Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024 | Utshalomali Cleaning and Hygiene Solutions | Supply & delivery of tissue paper products, cleaning materials | 2.56 | Time, cost and quality | 3.00 | Reviewed |
| Supply and delivery of overall. Protective clothing, personal protective equipment (PPE) and uniforms for a contract period ending 30 June 2024 | Startune (Pty) Ltd | Supply and delivery of overall. Protective clothing | 2.52 | Time, cost and quality | 3.00 | Reviewed |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| Supply and delivery of overall. Protective clothing, personal protective equipment (PPE) and uniforms for a contract period ending 30 June 2024 | Pienaar Brothers (Pty) Ltd | Supply and delivery of overall. Protective clothing | 2.52 | Time, cost and quality | 3.00 | Reviewed |
| Underwriting and management of the short-term insurance portfolio of the Overstrand municipality for a contract period ending 30 June 2024 | Lateral Unison Insurance Brokers (Pty) Ltd | Short-term insurance underwriting & management | 3.00 | Annual renewal & placement of the municipality's insurance portfolio, effective from 01/07/2021 & 01/07/2023 respectively | 3.00 | Confirmation received that continuous cover is in place from 01/07/2022 - 30/06/2023. |
| | | | | Claims administration - submit monthly updated reports in respect of insurance claims submitted, indicating the status of each claim. | 3.00 | Report in respect of June 2023 received on 03/07/2023. |
| | | | | Placement of the municipality's insurance portfolio, effective from 01/07/2021 | 3.00 | Insurance portfolio in place effective 01/07/2021 and 01/07/2022 |
| Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023 | Maboneng Electrical Distributors | Supply and delivery of electrical meters and electrical items | 1.72 | Time, cost, and quality | 3.00 | Reviewed |
| Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023 | Mattha Trading (Pty) Ltd | Supply and delivery of electrical meters and electrical items | 1.72 | Supply and delivery of electrical meters and electrical items | 3.00 | Reviewed |
| Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023 | Landis and Gyr (Pty) Ltd | Supply and delivery of electrical meters and electrical items | 1.72 | Supply and delivery of electrical meters and electrical items | 3.00 | Reviewed |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Finance** | | | | | | |
| Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023 | Memotek Trading Cc | Supply and delivery of electrical meters and electrical items | 1.72 | Supply and delivery of electrical meters and electrical items | 3.00 | Reviewed |
| Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023 | Kader Technologies (Pty) Ltd | Supply and delivery of electrical meters and electrical items | 1.72 | Supply and delivery of electrical meters and electrical items | 3.00 | Reviewed |
| Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023 | Universal Trading | Supply and delivery of electrical meters and electrical items | 1.72 | Supply and delivery of electrical meters and electrical items | 3.00 | Reviewed |
| Supply and delivery of plastic toilet doors for a contract period ending 30 June 2024 | Sakh'ikhaya Suppliers Cc | Supply and delivery of plastic toilet doors | 2.38 | Time, cost and quality | 3.00 | Reviewed |
| The compilation and maintenance of the General and Supplementary Valuation Rolls for a contract period ending 30 June 2025 | HCB Valuations and Services (Pty) Ltd | Valuations | 3.00 | Accuracy of valuations received | 3.00 | Satisfactory |
| | | | | Timeous feedback on queries | 3.00 | Satisfactory |
| | | | | Valuations received within timeframe. | 3.00 | Satisfactory |
| Core financial business system | Solvem Consulting (Pty) Ltd | Financial system | 9.00 | Deliver financial system services within agreed time, cost and quality | 1.00 | Not all issues on production system have been solved in time. CIMS reports distributed weekly for attention. Second eval for Sept. Already done on 07/10/21 |
| Human Resources Management and Payroll Business system | Payday Software Systems (Pty) Ltd | Human resources management and payroll business system | 9.00 | Human resources management and payroll business system | 3.00 | Satisfactory |

**Table 83: Service Provider Performance - Financial Services**

## IV. MANAGEMENT SERVICES

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Management Services** | | | | | | |
| Proposed amendment: upgrade, maintenance and support of Overstrand municipality's radio frequency network for a contract period ending 30 June 2026 | Comsol Networks (Pty) Ltd (Communication Solutions) | Upgrade, Maintenance & Support RF Network | 8.00 | Upgrade, Maintenance & Support of RF Network | 3.00 | Satisfied with upgrade, maintenance and support of RF Network |
| Amendment of SC1701A/2016: Software and website for Caravan Park/Camping reservations for a contract period ending 30 June 2025 | CIMSO Business Solutions Afcimso Business Solutions Africa (Pty) Ltd [PSD Distribution Rica (Pty) Ltd [PSD Distribution] | Software website for caravan Parks | 4.66 | Website and software of bookings of Palmiet Campsite services | 3.00 | Satisfactory |
| Proposed amendment of SC1793A/2017: the acquisition of a capped ELA licensing fee for the GIS system for a contract period ending 30 June 2025 | Esri (Environmental Systems Research Institute SA (Pty) Ltd) | Yearly Licences | 8.00 | Availability of Licences | 3.50 | Service was received |
| Provision of services to host, maintain, possibly re-design and upgrade the website of the Overstrand municipality for a contract period ending 30 June 2022 | Maxitec | Website hosting | 6.00 | Quality of work provided | 4 | Very good and prompt service received. Always help within 12hours. |
| Appointment of attorneys for the rendering of legal services for a contract period ending 30 June 2023 | Fairbridges Wertheim Becker Attorneys | Legal services rendering | 1.93 | Rendering of legal service | 3.08 | KPI has been met |
| Provision of Multi-functional office machines for a contract period ending 30 June 2024 | Konica Minolta SA a Division of Bidvest Office (Pty) Ltd | Provision of multi-functional office Machines | 2.82 | Provision of multi-functional Office Machines for a contract period ending 30 June 2024 | 3.00 | Complied |
| Appointment of a media agency for the placement of advertisements for a contract period ending 30 June 2025 | Ayanda Mbanga Communications (Pty) Ltd | Placement of Advertisements, Translations, Editing | 2.83 | Time | 3.00 | Satisfactory |
| | | | | Adhere to pricing schedule | 3.00 | Satisfactory |
| | | | | Quality of work delivered | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Management Services** | | | | | | |
| Online subscription for access to legal information for a 2-year contract period | LexisNexis South Africa (Pty) Ltd - 460160 | Online Subscription for access to Legal Info | 2.00 | Service be available 24/7 & Information must be updated at all times | 3.00 | Complied |
| Graphic Design Services | Jenni Cory Graphic Design | Graphic Design Services | 2.15 | | 3.00 | Satisfactory |
| Software used to manage time and attendance of employees | Bytes Systems Integration A Division of Altron TMT (Pty) Ltd | Software used to manage time and attendance of employees | 9.00 | Quality to support services of software | 3.00 | Satisfactory |
| Software used to manage the Integrated Development Plan, the Service Development and Budget Implementation Plan and Individual Performance management | Ignite Advisory Services | Electronic Performance Management System | 9.00 | Ignite Supplier Performance | 3.58 | Complied as per SLA |
| | | | | Service Delivery Budget Implementation Plan | 3.58 | Complied as per SLA |
| Document archiving and automated process and workflow business system. | Business Engineering (Pty) Ltd | Provision of On-site-support | 9.00 | Administration | 3.00 | Compliant |
| | | | | Pro-Active Support | 3.00 | Compliant |
| | | | | Re-Active Support | 3.00 | Compliant |
| | | | | Site Health Management | 3.00 | Compliant |
| | | | | Technical support | 3.00 | Compliant |
| | | | | Training | 3.00 | Compliant |
| | | | | Workflow optimisation | 3.00 | Compliant |

**Table 84: Service Provider Performance - Management Services**

## V. INFRASTRUCTURE AND PLANNING SERVICES

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| Amendment of SC1634B/2015: provision of geographic information systems (GIS) services in the Overstrand municipality area ending 30 June 2025 | Esri (Environmental Systems Research Institute SA (Pty) Ltd) | GIS services | 5.00 | GIS services automated programming and cadastral maintenance | 4.17 | Good Service Was Received |
| Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022. | Re-Solve Consulting (Pty) Ltd | Engineering consultants | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022 | JPCE (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022 | Daveng Consulting Engineers | Consulting engineering services | 3.92 | Social responsibility | 2.08 | Unsatisfactory |
| | | | | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022. | Water and Wastewater Engineering (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | WEC Consult | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not used yet |
| | | | | Compliance with technical specifications | 3.00 | Not used yet |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| | | | | Compliance within programme | 3.00 | Not used yet |
| | | | | Social responsibility | 3.00 | Not used yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022. | Gibb (Pty) Ltd (Arcus Gibb) | Consulting engineering services | 3.92 | Social responsibility | 3.00 | Satisfactory |
| | | | | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | Delta Built Environment Consultants (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not used yet |
| | | | | Compliance with technical specifications | 3.00 | Not used yet |
| | | | | Compliance within programme | 3.00 | Not used yet |
| | | | | Social responsibility | 3.00 | Not used yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | IX Engineers (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | UDS Africa Professional Services Provider & Project Managers | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not used yet |
| | | | | Compliance with technical specifications | 3.00 | Not used yet |
| | | | | Compliance within programme | 3.00 | Not used yet |
| | | | | Social responsibility | 3.00 | Not used yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | Nextec Industrial Technologies (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory work done |
| | | | | Social responsibility | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022. | HHO Africa | Consulting engineering services | 3.92 | Social responsibility | 3.00 | Not use yet |
| | | | | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | INGEROP South Africa (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022. | Lukhozi Consulting Engineers (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | SMEC South Africa (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not used yet |
| | | | | Compliance with technical specifications | 3.00 | Not used yet |
| | | | | Compliance within programme | 3.00 | Not used yet |
| | | | | Social responsibility | 3.00 | Not used yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | Aurecon South Africa (Pty) Ltd (Oorgeneem by Netgroup150313) | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022. | GLS Consulting (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | Motla South (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022. | Neil Lyners And Associates (Rf) (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022. | Bigen Africa Services (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | JG Afrika (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | Uhambiso Consult | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not used yet |
| | | | | Compliance with technical specifications | 3.00 | Not used yet |
| | | | | Compliance within programme | 3.00 | Not used yet |
| | | | | Social responsibility | 3.00 | Not used yet |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | AVDM Consulting Engineers & Project Managers Cc | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not used yet |
| | | | | Compliance with technical specifications | 3.00 | Not used yet |
| | | | | Compliance within programme | 3.00 | Not used yet |
| | | | | Social responsibility | 3.00 | Not used yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022. | Royal Haskoningdhv (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | EFG Engineers (Pty) Ltd | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022 | Geohydrological & Spatial Solutions Inter (Pty) Ltd (Geoss) | Consulting engineering services | 3.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility | 3.00 | Not use yet |
| Provision of laboratory services for the monitoring of water quality in the Overstrand area for a contract period ending 30 June 2023 | Integral Laboratories (Pty) Ltd | Provision of Laboratory Services | 3.00 | Social responsibility | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| Environmental Management Maintenance for a contract period ending 30 June 2023 | Indalo Yethu Construction and Projects (Pty) Ltd | Maintenance of environmental assets, as and when required. | 1.48 | Social Responsibility | 3.00 | In Progress |
| | | | | A dedicated supervisor must be on site during all times of the contract | 4 | Supervisor in field at all times |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| | | Rates Based Tender | | The team must be contactable at all times whilst conducting work onsite for OM | 4 | 100 % Satisfied |
| | | | | Social Responsibility | 5 | Donation or R 10 000-00 to Overstrand Whale Boxing Club |
| Labour tender for MV/LV Electrical Reticulation for a contract period ending 30 June 2023 | Adenco Construction (Pty) Ltd | Labour for MV/LV Electrical Reticulation | 1.14 | Key Performance | 3.00 | No problems reported. |
| | | | | Local Labour | 3.00 | Agreement makes provision for 1x black male under the age of 35 and 1x black female under the age of 35 on site |
| | | | | Payment Certificate and invoice | 3.00 | Hermanus - received order 261975 for Marikana project, phase 1<br><br>Gansbaai - None<br><br>Kleinmond - None |
| | | | | Site Meetings & Minutes | 3.00 | No formal meetings with minutes were held. |
| | | | | Social Responsibility | 3.00 | 1x black female under at the age of 35 - Zwelihle - estimated monetary support R5 000 |
| Construction of new Archimedes screw inlet pumping station in Zwelihle, Hermanus | Khubeka Construction Cc | Construction of Sewerage Pump Station | 1.89 | Compliance within programme | 3.00 | Satisfactory |
| | | | | 5% subcontracting of EME'S | 3.00 | Satisfactory |
| | | | | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Social responsibility projects implemented | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| Operation of new Materials Recovery Facility (MRF), Hermanus | Hermanus Recycling Cc | Operation of New Materials Recovery Facility | 3.04 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with health and safety specifications | 3.00 | Satisfactory |
| | | | | Compliance with technical specification | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Installation of Gansbaai Sewer Reticulation, Phase 4 | Benver Civils and Plant Hire Cc | Construction of Sewer Pipelines | 1.05 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with health and safety specifications | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024 | CSM Consulting Services (Pty) Ltd - Bank Change | Professional Services | 2.22 | Time/cost/quality | 3.00 | Satisfactory. No complaints feedback from user departments. |
| Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024 | Bergstan South Africa | Professional Services | 2.22 | Time/cost/quality | 3.00 | Satisfactory. No complaints feedback from user departments. |
| Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024 | Engelbrecht and Scorgie Architectural Offices | Professional services | 2.22 | Time/Cost/Quality | 3.00 | Satisfactory. No complaints feedback from user departments. |
| New 66/11 KV Birkenhead substation | Adenco Construction (Pty) Ltd | Construction of new infrastructure | 2.37 | Compliance with Social Responsibility | 3.00 | Not applicable for current month |
| | | | | Keeping deadlines as per approved program | 3.00 | Satisfactory |
| | | | | Training provided to local residents employed | 3.00 | Satisfactory |
| | | | | Monthly claims strictly in accordance with the tendered cash flow program. | 3.08 | Good |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| | | | | Regular updating and final submission of as-built information | 3.33 | Not applicable this month |
| | | | | Acceptable level of contract administration and quality of work. | 3.58 | Good |
| | | | | Compliance with CPG1 target | 3.75 | Good |
| | | | | Compliance with EME's/QSE's subcontracting requirement | 3.75 | Satisfactory |
| | | | | Compliance to CPG2 target | 3.92 | Good |
| | | | | Response time to queries. | 3.92 | Good |
| | | | | Submission of accurate claims on time | 3.92 | Excellent |
| | | | | Adherence to the Environmental Management Plan (Appendix C) | 4.00 | Good |
| | | | | The Contractor shall also take photos of the site on a continuous basis and hand those in at each site meeting. | 4.25 | Good |
| | | | | Adherence to Occupational Health and Safety Act | 4.50 | Excellent |
| | | | | Number of local jobs created and money retained in community | 4.83 | Excellent |
| Term tender for drilling and testing of boreholes in the primary and secondary aquifers in the Overstrand area | Ikhono Techni (Pty) Ltd | Drilling and testing of boreholes | 2.92 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with health & safety specifications | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility contribution | 3.00 | Satisfactory |
| Term tender for drilling and testing of boreholes in the primary and secondary aquifers in the Overstrand area | SA Rotsbore (Pty) Ltd | Drilling and testing of boreholes | 2.92 | Completion within budget | 3.00 | Not use yet |
| | | | | Compliance with health & safety specifications | 3.00 | Not use yet |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| | | | | Compliance with technical specifications | 3.00 | Not use yet |
| | | | | Compliance within programme | 3.00 | Not use yet |
| | | | | Social responsibility contribution | 3.00 | Not use yet |
| Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025 | Dirk Verdoes Attorneys Inc - Affidavit | Conveyancing and Notary Services | 2.49 | Reporting | 3.00 | Satisfactory |
| | | | | Costing | 3.00 | In line with tendered prices |
| Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025 | AV Dawson Inc | Notary services | 2.49 | Notary tender - AV Dawson | 3.00 | As and when needed. No instructions given yet. |
| Education awareness - puppet shows and live theatre for scholars to create awareness for water conservation, waste recycling and, environmental conservation for a contract period ending 30 June 2025 | Story Team (Pty) Ltd | Puppet shows and live theatre for scholars | 2.74 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with health and safety specifications | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Upgrading of the Kleinmond wastewater treatment works | Hiload Inyanga Construction (Pty) Ltd | Construction of upgrades to wastewater works | 1.46 | 10% sub-contraction to local EME'S and QSE'S | 3.00 | Satisfactory |
| | | | | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with health & safety specifications | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibilities | 3.00 | Satisfactory |
| Replacement of water pipes within the Overstrand municipal area | Martin And East (Pty) Ltd - New Dirct | Replacement of water pipes | 1.70 | 3% sub-contracting to local EME'S and QSE'S | 3.00 | Satisfactory |
| | | | | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with health & safety specifications | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Infrastructure & Planning** | | | | | | |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Masakhane bulk water supply | Benver Civils and Plant Hire Cc | Construction of bulk water pipeline & booster | 0.72 | Cost | 3.00 | Expenditure within budget |
| | | | | Quality | 3.00 | Acceptable quality of works |
| | | | | Time | 3.00 | Satisfactory progress |
| Masakhane Bus route | Benver Civils and Plant Hire Cc | Construction of bus route | 0.58 | Cost | 3.00 | Satisfactory progress |
| | | | | Quality | 3.00 | Satisfactory quality |
| | | | | Time | 3.00 | Satisfactory progress |
| Stanford Bulk Water supply | Benver Civils and Plant Hire Cc | Construction of bulk water pipeline | 0.69 | Cost | 3.00 | Expenditure within budget |
| | | | | Quality | 3.00 | Acceptable quality of works |
| | | | | Time | 3.00 | Satisfactory progress |
| Construction of the Stanford drop-off retaining wall | SR Civil Contractors (Pty) Ltd | Construction of Stanford drop off retaining wall | 0.50 | Completion within budget | 3.00 | Satisfactory |
| | | | | Compliance with health & safety specifications | 3.00 | Satisfactory |
| | | | | Compliance with technical specifications | 3.00 | Satisfactory |
| | | | | Compliance within programme | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Provision of services as implementing agent for the Schulphoek development project, Hermanus | Asla Konstruksie (Edms) Bpk | | 10.01 | | 3.00 | Satisfactory |
| (Build man) the provision of information technology related services and systems. | Water Management Services Cc | Licences | 12.01 | All licenses and software versions must be up to date | 3.00 | Supplier Performance satisfactory |

**Table 85: Service Provider Performance- Infrastructure and Planning Services**

## VI. COMMUNITY SERVICES

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| Cleaning of stormwater and sewerage pipelines on an "as and when" required for a contract period ending 30 June 2022 | Juno Corp (Pty) Ltd | Cleaning of stormwater and sewerage pipelines | 3.94 | Cost | 3.00 | Satisfactory work done |
| | | | | Quality | 3.00 | Satisfactory work done |
| | | | | Social responsibilities | 3.00 | Satisfactory work done |
| | | | | Time | 3.00 | Satisfactory work done |
| Replacement of water meters in the Overstrand area, phase 4, for a contract period ending 30 June 2022 | Ikapa Reticulation & Flow | Replacement of water meters in the Overstrand | 3.26 | Time | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Cost | 3.00 | Satisfactory |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Wapipa Construction (Pty) Ltd | Cleaning services | 2.17 | Set frequency and routine on the cleaning schedule is maintained and met. | 3.00 | Complied |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Complied |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | ALG Services | Cleaning services | 2.17 | cost | 3.00 | Satisfactory |
| | | | | quality | 3.00 | Satisfactory |
| | | | | time | 3.00 | Satisfactory |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Eunecia's Cleaning Services | Cleaning services | 2.17 | cost | 3.00 | Satisfactory |
| | | | | quality | 3.00 | Satisfactory |
| | | | | time | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Mbeshis Cleaning Service | Cleaning services | 2.17 | Set frequency and routine on the cleaning schedule is maintained business plan submitted with the | 3.00 | Satisfactory |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Satisfactory |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Gardiner N (The Business Zone) | Cleaning services | 2.17 | Set frequency and routine on the cleaning schedule is maintained and met. | 3.00 | Satisfactory |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Complied |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Adam Outreach Projects (Pty) Ltd | Cleaning services | 2.17 | Set frequency and routine on the cleaning schedule is maintained business plan submitted with the | 3.00 | Complied |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Complied |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Krohn JC | Cleaning services | 2.17 | Set frequency and routine on the cleaning schedule is maintained and met. | 3.00 | Complied |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Evelyn's Painting Services | Cleaning services | 2.16 | Set frequency and routine on the cleaning schedule is maintained and met. | 3.00 | Complied |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Complied |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Temfin Holdings (Pty) Ltd | Cleaning services | 2.17 | Set frequency and routine on the cleaning schedule is maintained and met. | 3.00 | Complied |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Complied |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Finest Cleaning Service and Projects (Pty) Ltd | Cleaning services | 2.17 | Set frequency and routine on the cleaning schedule is maintained and met. | 3.00 | Complied |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Satisfactory |
| Provision of cleaning services for the Greater Hermanus and Kleinmond areas | Vera and Sons Catering and Projects | Vera | 2.17 | Set frequency and routine on the cleaning schedule is maintained and met. | 3.00 | Complied |
| | | | | The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times. | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| Provision of cleaning services for the Gansbaai / Stanford areas | Black Thari Cleaning and Contractor Trading (Pty) Ltd | Cleaning services | 2.47 | Cleaning Services | 3.00 | Satisfactory |
| Provision of cleaning services for the Gansbaai / Stanford areas | N and N Construction (Pty) Ltd | Cleaning services | 2.81 | Cleaning Services | 3.00 | Satisfactory |
| Provision of cleaning services for the Gansbaai / Stanford areas | Magatyeni Cleaning Services and Projects (Pty) Ltd | Cleaning services | 2.81 | Cleaning Services | 3.00 | Satisfactory |
| Supply & installation of web based/online bulk SMS sending software service for a contract period ending 30 June 2023 | SMS depot | Bulk SMS services | 2.71 | Effective emergency communication | 3.67 | Satisfactory |
| Provision of sports field aeration services in the Overstrand area for the period ending 30 June 2023 | Ulwando Bush clearing (Pty) Ltd | Aeration of sports fields | 2.66 | Time & Quality | 3.00 | Satisfactory |
| Supply and delivery of 500 ppm farm grade diesel fuel for Onrus caravan park for a contract period ending 30 June 2023 | Rustic Living Trading 155 | Supply and delivery of diesel | 2.56 | Delivery on time | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| | | | | Cost | 3.00 | Satisfactory |
| Supply and installation of artificial grass in various parks in the Overstrand area on an as and when basis, for the period ending 30 June 2023 | Innovative Blinds (Pty) Ltd | Installation of artificial grass | 2.47 | Quality | 3.00 | Satisfactory |
| Supply and delivery of construction material for a contract period ending 30 June 2023 | AJ Van Huffel Planthire Cc | Supply and delivery of construction material | 2.47 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of construction material for a contract period ending 30 June 2023 | Gansbaai Sand & Klip | | 2.47 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| | | Supply and delivery of construction material | | Social responsibility | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of construction material for a contract period ending 30 June 2023 | Afrimat Aggregates Operations (Pty) Ltd | Supply and delivery of construction material | 2.47 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of construction material for a contract period ending 30 June 2023 | Hulme CR | Supply and delivery of construction material | 2.47 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of construction material for a contract period ending 30 June 2023 | Tee Gee Building Suppliers Cc | Supply and delivery of construction material | 2.47 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of construction material for a contract period ending 30 June 2023 | Burmar Manufacturing (Pty) Ltd | Supply and delivery of construction material | 2.47 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of construction material for a contract period ending 30 June 2023 | FG Jacobs Transport Cc | Supply and delivery of construction material | 2.47 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| | Actophambili Roads (Pty) Ltd | | 2.47 | Cost | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2023 | | Reseal, upgrading and rehabilitation of roads | | Social responsibilities | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of bitumen products for a contract period ending 30 June 2023 | Colas South Africa (Pty) Ltd | Bitumen products | 2.23 | Cost | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibilities | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of bitumen products for a contract period ending 30 June 2023 | Memotek Trading Cc | Bitumen products | 2.23 | Cost | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibilities | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of bitumen products for a contract period ending 30 June 2023 | Dense Seal (Pty) Ltd | Bitumen products | 2.23 | Cost | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibilities | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of bitumen products for a contract period ending 30 June 2023 | TTR Events and Suppliers (Pty) Ltd | Bitumen products | 2.23 | Cost | 2.00 | Poor |
| | | | | Quality | 2.00 | Poor |
| | | | | Social responsibilities | 2.00 | Poor |
| | | | | Time | 2.00 | Poor |
| Application of road markings on the municipal road network for a contract period ending 30 June 2023 | Coalition Trading 606 Cc | Application of road marking on municipal road | 1.44 | Cost | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Supply and delivery of building material for a contract period ending 30 June 2023 | Fierce Dimensions Enterprises (Pty) Ltd | Supply and delivery of building material | 2.47 | Supply and delivery of building materials | 3.00 | Satisfactory |
| Supply and delivery of building material for a contract period ending 30 June 2023 | Ithuba Industries | Supply and delivery of building material | 2.47 | Supply and delivery of building materials | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| Supply and delivery of building material for a contract period ending 30 June 2023 | Emmerencia Construction (Pty) Ltd | Supply and delivery of building material | 2.47 | Delivery of building materials | 3.00 | Satisfactory |
| Supply and delivery of swimming pool chemicals for a contract period ending 30 June 2023 | Hwabis Construction and Projects | Supply and delivery of swimming pool chemicals | 1.27 | Supply and delivery of swimming pool chemicals | 3.00 | Satisfactory |
| Supply and delivery of swimming pool chemicals for a contract period ending 30 June 2023 | Memotek Trading Cc | Supply and delivery of swimming pool chemicals | 1.27 | Supply and delivery of swimming pool chemicals | 3.00 | satisfactory |
| Renovations – water & sanitation store, Hermanus | Milestone Construction & Civils | Renovations – water & sanitation store, Hermanus | 0.33 | Completion of Project with 4 months | 3.00 | Satisfactory |
| | | | | Completion of Project within Budget | 3.00 | Satisfactory |
| | | | | Quality of Workmanship | 3.00 | Satisfactory |
| Supply, installation, maintenance and servicing of air conditioners to municipal offices buildings for a contract period ending 30 June 2024 | Gansbaai Aircon And Refrigeration Cc | Supply, maintenance and servicing of air condition | 2.51 | Supply, maintenance and service of air conditioners | 4.00 | Good |
| Provision of Hygiene Services and Pest Control at Overstrand Municipality for a contract period ending 30 June 2024 | Servest (Pty) Ltd | Hygiene & pest control services | 2.66 | Service Delivery & Consumables | 3.00 | Complied |
| Provision of Hygiene Services and Pest Control at Overstrand Municipality for a contract period ending 30 June 2024 | Royal Pest Management | Pest control services | 2.66 | Service Delivery and products | 3.00 | Complied |
| Chemical control of weeds on sport turf & public open spaces in the Overstrand, for the contract period ending 30 June 2024 | Henchem | Application of weed control measures | 2.32 | Proof of work | 3.00 | Satisfied |
| | | | | Time & Quality | 3.00 | Satisfied |
| Supply and erecting of fences and repairs on an "as and when required" basis in the Overstrand area for the period ending 30 June 2024 | Wakhitsi 101 Enterprise and General Trading Cc | Fencing | 2.13 | Tender SC2199/2021: Supply and Erecting of Fences and repairs on an as and when basis in the Overstrand area for Period ending 30 June 2024 | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| Supply and erecting of fences and repairs on an "as and when required" basis in the Overstrand area for the period ending 30 June 2024 | Jonty Engineering and Trading Sa Cc | Tender SC2199/2021: Supply and Erecting of Fences | 2.13 | Tender SC2199/2021: Supply and Erecting of Fences and repairs on an as and when basis in the Overstrand area for Period ending 30 June 2024 | 3.00 | Satisfactory |
| Management of gansbaai caravan park | Stevens N (Gansbaai Karavan) | Management of Gansbaai Caravan Park | 3.00 | Work performed with timeframe and financial framework specified and acceptable qualify of work | 3.00 | Satisfactory |
| Supply, delivery and application of fertilizer to sports fields in the Overstrand, for a period ending 30 June 2024 | Ulwando Bush clearing (Pty) Ltd | Application of fertilizer | 2.32 | Quality & Time | 3.17 | Satisfactory |
| Transversal term contract RT46-2020: appointment of contractors for the provision of vehicle fleet management services to the state for a period of five years - 1 April 2021 to 31 March 2026, for purposes of this report in awarding this contract for a period | Firstrand Bank Ltd | Fleet Maintenance and Management Services | 2.25 | Time | 2.25 | Unsatisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Cost | 3.00 | Satisfactory |
| Transversal term contract RT46-2020: appointment of contractors for the provision of vehicle fleet management services to the state for a period of five years - 1 April 2021 to 31 March 2026 | EKS Vehicle Tracking (Pty) Ltd | Vehicle tracking services | 2.69 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Time (delivery) | 3.00 | Satisfactory |
| Hiring of sewerage vacuum tankers for a period ending 30 June 2024 | Juno Corp (Pty) Ltd | Hiring of sewerage vacuum tankers | 2.49 | Cost (price) | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Social responsibilities | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| Repair and Maintenance of Diesel Boiler Systems at Onrus Caravan Park for a Contract Period ending 30 June 2024 | BLT Electrical Mechanical & Consulting Services | Maintenance | 2.72 | Quality | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| Arbouricultural consultation and the pruning and felling of trees in the Hermanus, Kleinmond and Stanford areas for the period ending 30 June 2025. | Beatrice Nina Group (Pty) Ltd | Pruning & felling of trees | 2.60 | Quality and Time | 1.25 | Non-compliant according to requirements of the tender specifications |
| Arbouricultural consultation and the pruning and felling of trees in the Hermanus, Kleinmond and Stanford areas for the period ending 30 June 2025. | Ulwando Bushclearing (Pty) Ltd | Tree pruning & felling | 2.60 | Time & quality | 3.00 | Exceeded expectations |
| Provision of garden maintenance services in Hermanus area for a contract period ending 30 June 2025 | Indalo Yethu Construction and Projects (Pty) Ltd | Garden maintenance | 2.92 | Quality & time | 3.00 | Satisfied |
| Provision of small works and maintenance as and when needed for a contract period ending 30 June 2024 | Ikapa Reticulation & Flow | Provision of small works and maintenance | 2.13 | Time | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Cost | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Refurbishment, maintenance and servicing of Hawston pool and/or pumps for a contract period ending 30 June 2024 | Agricultural Rural Development Services (Pty) Ltd (Ards) | Refurbishment, maintenance and servicing of pumps | 1.56 | Refurbishment, maintenance and servicing of Hawston pool and/or pumps | 3.00 | Satisfactory |
| Lifeguard services for the Overstrand area for a contract period ending 30 June 2025 | Overstrand Community Lifeguards Cc | Lifeguarding services | 2.95 | Time, cost, quality | 3.00 | 3-year contract - out of season currently. |
| Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025 | Kruger and Blignaut Attorneys | Conveyancing and notary services | 2.49 | Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025 | 3.00 | Satisfactory.<br>18 transfers successfully completed as 29 June 2023:<br>4 transactions successfully |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Community Services** | | | | | | |
| | | | | | | completed regards section 68 Title Deed |
| Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2025 | Actophambili Roads (Pty) Ltd | | 2.03 | | 3.00 | Satisfactory |
| (EMIS) the provision of information technology related services and systems. | Water Management Services Cc | Asset Maintenance Management System License fees | 12.01 | All licenses up to date and informed when new version of software is/will be available | 3.00 | Satisfactory |
| | | | | Cost | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Time (delivery) | 3.00 | Satisfactory |
| Business system through which the maintenance of all property and infrastructure assets in the Municipality is done. | Water Management Services Cc | Operational systems | 9.00 | Cost | 3.00 | Satisfactory |
| | | | | Quality | 3.00 | Satisfactory |
| | | | | Time (delivery) | 3.00 | Satisfactory |

**Table 86: Service Provider Performance - Community Services**

## VII. PROTECTION SERVICES

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Protection Services** | | | | | | |
| | J and H Protective Clothing (Pty) Ltd | Supply and Delivery Protective Clothing | 2.38 | Acceptable quality of work(s) performed / goods delivered | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Protection Services** | | | | | | |
| Supply and Delivery of Uniforms and Protective Clothing for Fire & Rescue and Disaster Management | | | | Work(s) performed / goods delivered within financial framework specified | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within timeframes specified | 3.00 | Satisfactory |
| Monitoring, armed response, installation of alarm systems and CCTV camera callouts for a contract period ending 30 June 2023 | Fidelity ADT (Pty) Ltd - Monitoring | Monitoring, armed response installation of alarms | 2.29 | Monthly report of occurrences | 3.00 | Satisfactory |
| | | | | Response time | 3.00 | Satisfactory |
| Integrated Cloud Aided Dispatch Solution | Spinningyourweb (Pty) Ltd | Computer Aided Dispatch Solution | 3.00 | Acceptable quality of work(s) performed / goods delivered | 3.00 | Satisfactory |
| | | | | Social Responsibility | 3.00 | Satisfactory |
| Rebuild of existing dwelling for new law - enforcement offices on farm portion 3 of farm 585, Hemel-en-Aarde road, Hemel-en-Aarde Valley | Nabiz Enterprize | Rebuilding of existing dwelling for new offices | 0.48 | Adhered to pricing schedule | 3.00 | Satisfactory. |
| | | | | Quality of products delivered | 3.00 | Satisfactory. |
| | | | | Timeous delivery | 3.00 | Satisfactory. |
| Clearing of Municipal and Private Erven in the Overstrand Municipal Area for a contract period ending 30 June 2024 | Eco Brands and Industries (Pty) Ltd | Clearing of vacant erven | 0.75 | Acceptable quality of work(s) performed / goods delivered | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within financial framework specified | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within timeframes specified | 3.00 | Satisfactory |
| Clearing of Municipal and Private Erven in the Overstrand Municipal Area for a contract period ending 30 June 2024 | Wezlo (Pty) Ltd | Clearing of municipal and vacant erven | 2.72 | Acceptable quality of work(s) performed / goods delivered | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within financial framework specified | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within timeframes specified | 3.00 | Satisfactory |
| | | Speed Enforcement | 2.66 | Quality | 3.00 | Satisfactory |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Protection Services** | | | | | | |
| Appointment of a service provider for the installation implementation, operation, support and maintenance of an advance traffic contravention management system for a contract period ending 30 June 2024 | Ultimate Procurement Solutions Cc | | | Cost | 3.00 | Satisfactory |
| | | | | Time | 3.00 | Satisfactory |
| | | | | Social responsibility | 3.00 | Satisfactory |
| Supply and delivery of non-perishable and perishable goods and disaster management items | Memotek Trading Cc | Supply and delivery of items | 2.72 | Acceptable quality of work(s) performed / goods delivered | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within financial framework specified | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within timeframes specified | 3.00 | Satisfactory |
| Supply and delivery of non-perishable and perishable goods and disaster management items | Malakhiwe Akohlulwa Onwaba (Pty) Ltd | Supply and delivery of items | 2.72 | Acceptable quality of work(s) performed / goods delivered | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within financial framework specified | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within timeframes specified | 3.00 | Satisfactory |
| Provision of security guarding services on an as and when required basis for a contract period ending 30 June 2024 | Fidelity Security Services (Pty) Ltd | Security guarding service | 2.00 | Acceptable quality of work(s) performed goods delivered | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within financial framework specified | 3.00 | Satisfactory |
| | | | | Work(s) performed / goods delivered within timeframes as specified | 3.00 | Satisfactory |
| | | | | Social Responsibility | 3.00 | Satisfactory - no portfolio of evidence submitted yet |
| | Six Combined Corporation | Security guarding services | 2.00 | Acceptable quality of work(s) performed / goods delivered | 3.00 | No services rendered |

| Service providers utilized according to functional areas per Directorate (2022/23) | | | | | | |
|---|---|---|---|---|---|---|
| **Contract name** | **Supplier name** | **Type of services rendered** | **Term of contract (in Years)** | **Performance area** | **Average rating (1-5)** | **Comment and/or corrective action when under performed** |
| **Protection Services** | | | | | | |
| Provision of security guarding services on an as and when required basis for a contract period ending 30 June 2024 | | | | Social responsibility | 3.00 | No services rendered |
| | | | | Work(s) performed / goods delivered within financial framework specified | 3.00 | No services rendered |
| | | | | Work(s) performed / goods delivered within timeframes as specified | 3.00 | No services rendered |
| Supply and delivery of ammunition | Simnka Projects (Pty) Ltd | Supply and delivery of Ammunition | 0.18 | Cost of items delivered. | 3.00 | Satisfactory. |
| | | | | Quality of products delivered. | 3.00 | Satisfactory. |
| | | | | Timeous delivery. | 3.00 | Satisfactory |
| Purchasing of inshore sailing jackets and inshore sailing trousers for Law Enforcement Marine unit and Task Team officers | Memotek Trading Cc | Supply and delivery of inshore sailing jackets and inshore sailing trousers | 0.19 | Cost of items delivered | 3.00 | Satisfactory. Items delivered and invoiced according to pricing schedule on 31/05/2023. |
| | | | | Quality of items delivered. | 3.00 | Satisfactory. |
| | | | | Timeous delivery | 3.00 | Satisfactory. Awaiting delivery |

**Table 87: Service Provider Performance - Protection Services**

## 3.2.4 B-BBEE COMPLIANCE PERFORMANCE INFORMATION

In terms of Section 13G of the Broad-Based Black Economic Empowerment Act 53 of 2003 as amended by Act 46 of 2013 ("the B-BBEE Act"), read with regulation 12 of the B-BBEE Regulations, all spheres of government, public entities and organs of state must report on their compliance with broad-based black economic empowerment in their audited annual financial statements and annual reports. A compliance report required to be included annually in terms of section 13G (1) of the Act from a sphere of government, public entity or an organ of state must reflect the

state of compliance in respect of (i) ownership where applicable; (ii) management control; (iii) skills development; (iv) enterprise and supplier development; (v) socio-economic development; and (vi) any other sector specific element. The following tables contain the required information applicable to Overstrand Municipality:

### 3.2.4.1 MANAGEMENT CONTROL

The table indicates the number of directors/managers information of Overstrand Municipality for the 2022/23 financial year:

| Categories | % Number for each category | Race classification (Indicate number in terms of A, C & I) | Gender (Indicate number in terms of F & M) | Age (Provide number in chronological order) | Location (Indicate number in each Province) | Disability (Indicate number in terms of F & M) |
|---|---|---|---|---|---|---|
| Board | N/A | N/A | N/A | N/A | N/A | N/A |
| Exec Directors | N/A | N/A | N/A | N/A | N/A | N/A |
| Non-Exec Directors | N/A | N/A | N/A | N/A | N/A | N/A |
| Senior Management (MM & Directors) | 80%<br>5 posts – 1 vacant | C – 3<br>A - 1 | M – 3<br>F – 1 | 54, 55, 56 & 60 | Western Cape | N/A |
| Middle Management (T14 – T19) | 83.78%<br>37 posts – 6 vacant | A – 6<br>C - 25 | F – 10<br>M - 21 | 37 - 56 | Western Cape | N/A |
| Junior Management (T10 – T13) | 87.10%<br>155 posts – 20 vacant | A – 29<br>C - 106 | F – 45<br>M - 90 | 27 - 61 | Western Cape | M - 1 |
| Dividends declared | N/A | N/A | N/A | N/A | Western Cape | N/A |

(NB: A-Africans, C-Coloureds, and I-Indians)

### 3.2.4.2 SKILLS DEVELOPMENT

Total leviable amount and number of black persons trained in Overstrand Municipality for the 2022/23 financial year:

| **Total Leviable amount:** | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Categories** | **Number for each category** | **Race classification (Indicate number in terms of A, C & I)** | **Gender (Indicate number in terms of F & M)** | **Age (Provide number in chronological order)** | **Location (Indicate number in each Province)** | **Disability (Indicate number in terms of F & M)** | **Total Amount Spend** |
| Black employees | F/A – 17<br>F/C – 25<br>M/A – 57<br>M/C - 81 | C – 106<br>A - 74 | F – 42<br>M - 138 | <35 – 55> | Western Cape | 0 | R2 014 918.25 |
| Black non-employees | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Black People on internships, apprenticeship, learnership | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Unemployed black people on any Programme under the learning Programme matrix | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

### 3.2.4.3 ENTERPRISE AND SUPPLIER DEVELOPMENT

Total procurement spend/budget and number of enterprise and supplier development beneficiaries and value thereof for the 2022/23 financial year:

| **Total Procurement Spent:** | | | |
|---|---|---|---|
| **Total Number of Suppliers**<br>566 | **Total Value Spend**<br>R604 898 211.80 | | |
| **Total Number of EME Supplier**<br>382 | **Total Value Spend**<br>R 242 027 048.26 | **% Black Ownership**<br>45% | **% Black women ownership**<br>21% |
| **Total Number of QSE Supplier**<br>13 | **Total Value Spend**<br>R 144 635 570.83 | **% Black Ownership**<br>38% | **% Black women ownership**<br>21% |

| **Total Procurement Spent:** | | | |
|---|---|---|---|
| **Total Number of Large Suppliers**<br>2 | **Total Value Spend**<br>R 217 235 592.71 | **% Black Ownership**<br>0 | **% Black women ownership**<br>0 |
| **Total Value of 2% NPAT or 0.2% of allocated Budget:**<br>N/A | | | |

| **Total Number of EMEs**<br>**N/A** | **Total Value Spend**<br>**N/A** | **% Black Ownership**<br>**N/A** | **% Black Women Ownership**<br>**N/A** | **Location**<br>**N/A** | **Sector**<br>**N/A** |
|---|---|---|---|---|---|
| **Total Number of QSEs**<br>**N/A** | **Total Value Spend**<br>N/A | **% Black Ownership**<br>N/A | **% Black Women Ownership**<br>N/A | **Location**<br>N/A | **Sector**<br>N/A |
| **Total Value of 1% NPAT or 0.1% of allocated Budget:** | | | | | |
| **Total Number of EMEs**<br>**N/A** | **Total Value Spend**<br>N/A | **% Black Ownership**<br>N/A | **% Black Women Ownership**<br>N/A | **Location**<br>N/A | **Sector**<br>N/A |
| **Total Number of QSEs**<br>**N/A** | **Total Value Spend**<br>N/A | **% Black Ownership**<br>N/A | **% Black Women Ownership**<br>N/A | **Location**<br>N/A | **Sector**<br>N/A |

### 3.3.4.4 SOCIO ECONOMIC DEVELOPMENT

Total spend and number of black participants, race classification, gender, geographical indication and value thereof for the 2021/22 financial year:

*Note: No Grant – in Aid allocation received in the 2022/23 financial year therefor no reporting.*

| **Total Value of 1% NPAT or 0.1% of allocated Budget:** | | | | |
|---|---|---|---|---|
| **Number of participants** | **Race classification (Indicate nr. in terms of A, C & I)** | **Gender (Indicate nr. in terms of F & M)** | **Geographical indication (Indicate nr in each Province)** | |
| N/A | N/A | N/A | **GP** | N/A |
| N/A | N/A | N/A | **MP** | N/A |
| N/A | N/A | N/A | **FS** | N/A |
| N/A | N/A | N/A | **LP** | N/A |
| **0** | **A – 0**<br>**C - 0** | **F – 0**<br>**M - 0** | **WC** | 0 |
| **N/A** | N/A | N/A | **EC** | N/A |
| **N/A** | N/A | N/A | **NC** | N/A |
| **N/A** | N/A | N/A | **KZN** | N/A |
| **N/A** | N/A | N/A | **NW** | N/A |
| **Total Value Spend:** | **R 0** | | | |

***(NB: A-Africans, C-Coloureds, and I-Indians)***

# 3.2.5 MUNICIPAL FUNCTIONS

## A) ANALYSIS OF FUNCTIONS

The municipal functional areas are as indicated below:

| Municipal Function | Municipal Function Yes / No |
|---|---|
| **Constitution Schedule 4, Part B functions:** | |
| Air pollution | Yes |
| Building regulations | Yes |
| Childcare facilities | Yes |
| Electricity and gas reticulation | Yes |
| Firefighting services | Yes, structural fires<br><br>*Overberg District Municipality responsible for veld fires |
| Local tourism | Yes |
| Municipal airports | Yes |
| Municipal planning | Yes |
| Municipal health services | No, Overberg District Municipality |
| Municipal public transport | No, Overberg District Municipality |
| Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law | Yes |
| Pontoons, ferries, jetties, piers, and harbours, excluding the regulation of international and national shipping and matters related thereto | Yes |
| Storm water management systems in built-up areas | Yes |
| Trading regulations | Yes |
| Water and sanitation services limited to potable water supply systems and domestic wastewater and sewage disposal systems | Yes |
| **Constitution Schedule 5, Part B functions:** | |
| Beaches and amusement facilities | Yes |
| Billboards and the display of advertisements in public places | Yes |
| Cemeteries, funeral parlours, and crematoria | Yes |
| Cleansing | Yes |
| Control of public nuisances | Yes |
| Control of undertakings that sell liquor to the public | Yes |
| Facilities for the accommodation, care and burial of animals | Yes |
| Fencing and fences | Yes |

| Municipal Function | Municipal Function Yes / No |
|---|---|
| Licensing of dogs | Yes |
| Licensing and control of undertakings that sell food to the public | Yes |
| Local amenities | Yes |
| Local sport facilities | Yes |
| Markets | Yes |
| Municipal abattoirs | Yes |
| Municipal parks and recreation | Yes |
| Municipal roads | Yes |
| Noise pollution | Yes |
| Pounds | Yes |
| Public places | Yes |
| Refuse removal, refuse dumps and solid waste disposal | Yes |
| Street trading | Yes |
| Street lighting | Yes |
| Traffic and parking | Yes |

**Table 88: Functional Areas**

## 3.3 COMPONENT A: BASIC SERVICES

This component includes basic service delivery highlights and challenges, includes details of services provided for water, wastewater (sanitation), electricity, waste management, housing services and a summary of free basic services.

### 3.3.1 WATER PROVISION

#### A) INTRODUCTION TO WATER PROVISION

Overstrand Municipality has 8 water schemes, providing drinking water to more than 100 000 residents. Water sources include rivers, dams, boreholes, and springs. All residents have access to at least a basic water supply service. The top priorities are to develop sufficient sources, adequate treatment capacity, as well as bulk and reticulation system capacity to address the housing backlog and to provide for growth and development in the foreseeable future, as well as to maintain and refurbish and replace aging existing infrastructure to ensure a sustainable water supply service.

In order to counter the possible effects of climate change and future dry periods, a strategy of diversifying water resources between surface water, groundwater, and eventually waste water re-use and seawater desalination was embarked upon.

The main projects for 2022/23 included the continuation of the water reticulation pipeline replacement program, focused on the Buffelsrivier and Kleinmond areas, and the upgrade of water systems in Masakhane (Gansbaai) and Stanford. The replacement of domestic and bulk water meters continued.



Water Pipe replacement project progress in the Buffels River water supply area

A water demand management strategy is in place, with the focus to keep water demand and water losses under control. The gross water losses for 2022/23 were 24.48%, compared to 24.04% in 2021/22 and 28.26% in 2020/21.

Awareness projects continued during the year, with live shows with a water conservation theme being hosted very successfully at 8 primary schools in all the Overstrand areas. A total of 2607 learners from grades R to 3 were reached with this initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution to the municipality and its communities.



Live shows with a water conservation theme were hosted at 8 primary schools across the Overstrand.

## B) HIGHLIGHTS: WATER SERVICES

| Highlights | Description |
|---|---|
| Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award | Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award of Green Cape, SALGA and the Friedrich Naumann Foundation for its bulk water and sanitation services management. |
| Continuation of the next phase of the water pipe replacement program | The contract for the next phase of replacement of aging water pipes in various Overstrand towns was awarded and commenced on site, with good progress to date. |
| Awareness project on water conservation | A total of 2607 learners from grades R to 3 were reached with a live water show initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution |
| Emergency load shedding relief grant approved for Overstrand by Province | An emergency load shedding relief grant of R 6.7 million was approved for Overstrand Municipality by the Western Cape Province to install additional backup generators at water and wastewater facilities. |

**Table 89: Water Services Highlights**

## C) CHALLENGES: WATER SERVICES

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| National shortage of chlorine gas for water treatment continued | Investigation was completed on the feasibility of potential alternative disinfection options, and alternative options have been implemented at some of the smaller treatment plants. |
| Eskom electricity load shedding potentially causing interruptions in service delivery and substantial additional costs | Electricity load shedding is causing areas that depend on a pumped water supply to be at risk of service interruptions. Significant additional budget had to be allocated during the mid-year review processes, as additional generators had to be installed or rented where possible, and continuous refuelling and additional maintenance inputs had to be put in place. |
| Vandalism and theft of infrastructure and equipment | Improved security measures were implemented at several water installations to address the growing tendency of theft and vandalism, especially during periods of load shedding. |
| Aging infrastructure | Funds were again secured for the continuation of the water pipe replacement program, with escalating frequency of pipe bursts in some areas. The rate of pipe replacement needs to be escalated further. |

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Additional water source required for Hermanus in the medium term | Funds will have to be secured for implementation of the first phase of a seawater desalination plant in Hermanus within the next 3 to 4 years. |

**Table 90: Water Services Challenges**

| Total Use of Water by Sector (cubic meters) | | | | | |
|---|---|---|---|---|---|
| **Year** | **Agriculture** | **Forestry** | **Industrial** | **Domestic** | **Unaccountable water losses** |
| **2020/21** | 0 | 0 | 1 280 370 | 4 311 411 | 2 077 312 |
| **2021/22** | 0 | 0 | 540 125 | 4 649 478 | 1 768 177 |
| **2022/23** | 0 | 0 | 586 989 | 4 726 704 | 1 840 996 |
| *The above figures for "Industrial" include commercial, industrial, and "other", being all non-domestic consumption. It is clear that water losses decreased significantly over the past 2 years as a result of the water demand management program. The overall water demand also remained stable as a result of water demand management and good co-operation from the public.* | | | | | |

**Table 91: Total water use by sector (cubic meters)**

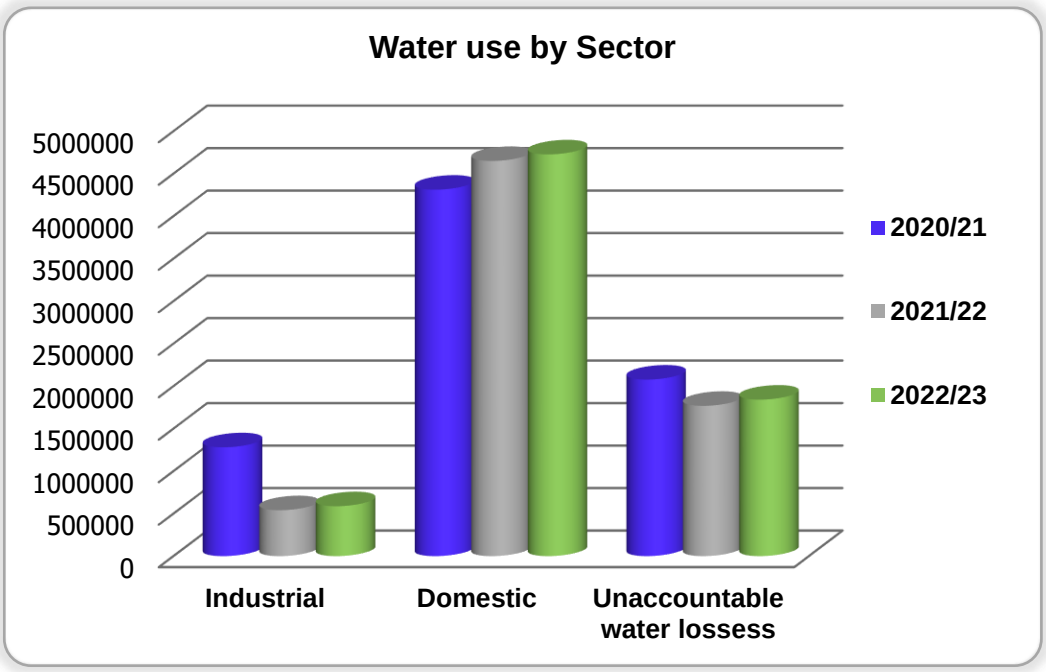



**Figure 11: Water use by sector**

| Water Service Delivery Levels | | | | |
|---|---|---|---|---|
| Households | | | | |
| **Description** | **2019/20** | **2020/21** | **2021/22** | **2022/23** |
| | **Actual** | **Actual** | **Actual** | **Actual** |
| | **No.** | **No.** | **No.** | **No.** |
| **Water: (above min level)** | | | | |
| Piped water inside dwelling | 29 946 | 30 111 | 30 990 | 31 829 |
| Piped water inside yard (but not in dwelling) | 0 | 0 | 0 | 0 |
| Using public tap (within 200m from dwelling) | 3 675 | 3 775 | 3 536 | 3 242 |
| Other water supply (within 200m) | 0 | | | |
| *Minimum Service Level and Above sub-total* | 33 621 | 33 886 | 34 526 | 35 071 |
| *Minimum Service Level and Above Percentage* | 100 | 100% | 100% | 100% |
| **Water: (below min level)** | | | | |
| Using public tap (more than 200m from dwelling) | 0 | 0 | 0 | 0 |
| Other water supply (more than 200m from dwelling | 0 | 0 | 0 | 0 |
| No water supply | 0 | 0 | 0 | 0 |
| *Below Minimum Service Level sub-total* | 0 | 0 | 0 | 0 |
| *Below Minimum Service Level Percentage* | 0 | 0 | 0 | 0 |
| **Total number of households** | **33 621** | **33 886** | **34 526** | **35 071** |

**Table 92: Water service delivery levels: Households**

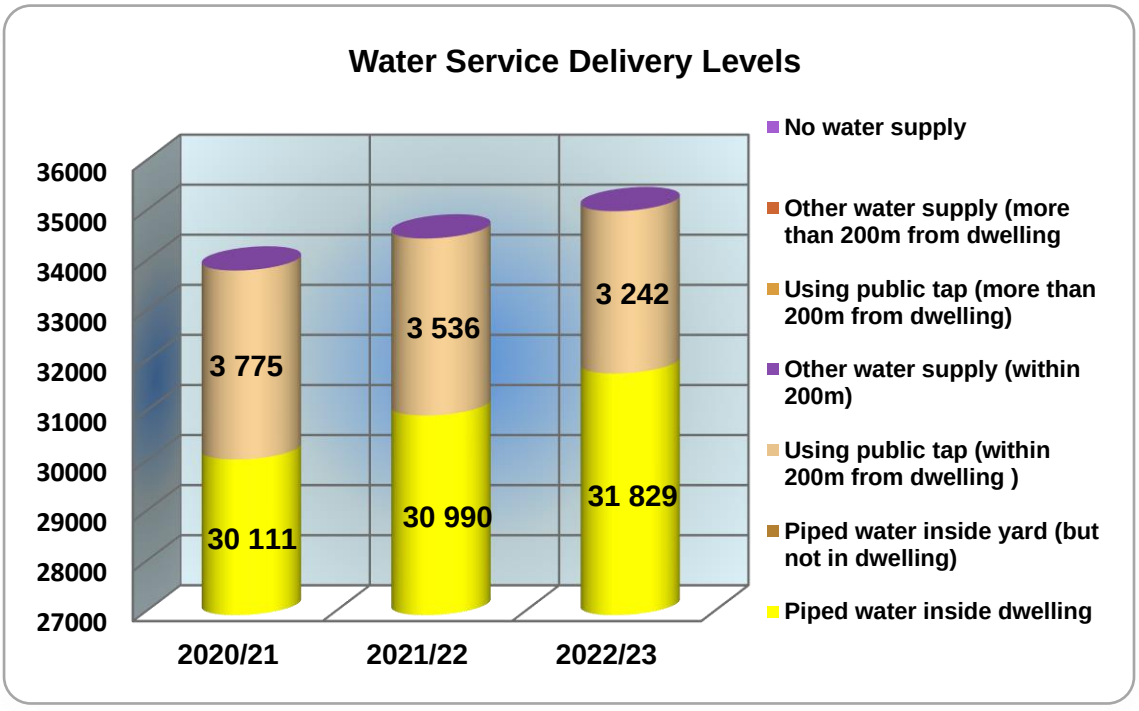



**Figure 12: Water Service Delivery levels**

| Access to Water | | | |
|---|---|---|---|
| **Financial year** | **Proportion of households with access to water points*** (*Informal households/total number of households x100*) | **Proportion of households with access to piped water** | **Proportion of households receiving 6 kl free#** (*Indigent/formal households* X 100) |
| **2020/21** | 10.65% | **100%** | 24.2% |
| **2021/22** | 11.02% | **100%** | 24.5% |
| **2022/23** | 25.2% | **100%** | 4.45% |

** Means access to 25 litres of potable water per day supplied within 200m of a household and with a minimum flow of 10 litres per minute*

*# 6,000 litres of potable water supplied per formal connection per month*

** Total households in informal areas / total households in Overstrand as a %.*

**Table 93: Access to water**

## D) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL4 | The provision and maintenance of municipal services | Quality of potable water comply 98% with SANS 241 | % compliance with SANS 241 | All | 97,83% | **98%** | **96.99%** | O | Target almost met. Generators were hired and placed at some treatment plants for periods to keep reservoirs full. In the process of installing permanent generators at certain treatment plants. Several water treatment plants have not been equipped with standby generators yet in 2022/23, and therefore water treatment processes are compromised during power outages. Rental generators have been placed at some plants to keep essential treatment processes running, and at e.g., Stanford and De Kelders to keep reservoirs full, as the disinfected raw water is safe for human consumption. |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL5 | The provision and maintenance of municipal services | Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)} | % of water unaccounted for | All | 24,04% | **25%** | **24.48%** | B | Target extremely well met |
| TL19 | The provision and maintenance of municipal services | Report on the implementation of the Water Service Development plan annually by the end of October | Report submitted | All | 1 | **1** | **1** | G | Target met |
| TL27 | The provision and maintenance of municipal services | Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a)) | The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land) | All | 464 | **328** | **658** | B | Target extremely well met |
| TL28 | The provision and maintenance of municipal services | Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a)) | No of formal households that meet agreed service standards for piped water | All | 30 990 | **30 412** | **31 829** | G2 | Target well met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL43 | The provision and maintenance of municipal services | Provision of water to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households). | The number of taps installed for informal households on invaded land with available funding | All | 82 | **80** | **99** | G2 | Target well met |

**Table 94: Service delivery indicators: Water services**

| Employees: Water Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 15 | 18 | 17 | 17 | 17 | 0 | 0% |
| **4 - 6** | 6 | 6 | 7 | 8 | 7 | 1 | 12.5% |
| **7 - 9** | 4 | 4 | 4 | 4 | 4 | 0 | 0% |
| **10 - 12** | 11 | 10 | 10 | 11 | 10 | 1 | 9% |
| **13 - 15** | 3 | 3 | 3 | 3 | 3 | 0 | 0% |
| **16 - 18** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **19 - 20** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **Total** | **40** | **42** | **42** | **44** | **42** | **2** | **5%** |

**Table 95: Employees: Water Services**

The intensive training and development of process controllers at all the Overstrand treatment plants continued as part of the bulk water services support contract with Veolia.

| Capital Expenditure 2022/23: Water Services | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| **Capital Projects** | **2022/23** | | | | |
| | **Budget** | **Adjustment Budget** | **Actual Expenditure** | **Variance from original budget** | **Total Project Value** |
| Refurbishment of bulk water infrastructure | 1 000 000 | 952 000 | 951 598 | (48 402) | 951 598 |
| Fencing at water installations | 700 000 | 644 300 | 644 212 | (55 788) | 644 212 |
| Replacement of Overstrand water pipes | 15 972 000 | 15 972 000 | 12 521 997 | (3 450 003) | 12 521 997 |
| Water facilities contingency | 500 000 | 1 273 700 | 1 262 481 | +762 481 | 1 262 481 |
| Access roads to Kleinmond & Buffels river WTW upgrade | 1 000 000 | 1 000 000 | 992 912 | (7 088) | 992 912 |
| Upgrade Hermanus well fields phase 2 | 4 803 201 | 4 803 201 | 4 190 735 | (612 466) | 4 190 735 |
| Upgrade water lines & new booster pumpstation Masakhane | 7 000 000 | 4 645 140 | 4 645 140 | (2 354 860) | 4 645 140 |
| Upgrade bulk water Stanford | 5 615 000 | 4 290 711 | 4 290 711 | (1 324 289) | 4 290 711 |
| Refurbish Kraaibosch pump station panel | 1 000 000 | 1 000 000 | 1 000 000 | 0 | 1 000 000 |
| De Kelders WTW membrane replacement | 800 000 | 630 000 | 626 464 | (173 536) | 626 464 |
| Franskraal WTW filters refurbish | 400 000 | 400 000 | 362 138 | (37 862) | 362 138 |
| Emergency housing project Schulphoek | 280 000 | 0 | 0 | (280 000) | 0 |
| Emergency Housing Provision (EHP) water provision for informal settlements | 150 000 | 178 000 | 119 164 | (30 836) | 119 164 |
| **Total All** | **39 220 201** | **35 789 052** | **31 607 551** | **(7 612 650)** | **31 607 551** |
| *Total project value represents the estimated cost of the project on approval by Council* | | | | | |

**Table 96: Capital Expenditure 2022/23: Water Services**

88.3% of the adjusted capital budget for Water for 2022/23 was spent. Unspent funds have been rolled over to the 2023/24 financial year where applicable, to enable continuation of projects.

## 3.3.2 WASTEWATER (SANITATION) PROVISION

### A) INTRODUCTION TO SANITATION PROVISION

Overstrand Municipality has 6 wastewater schemes serving the municipality's 11 towns and villages with sanitation services. All residents have access to at least a basic sanitation service.

The main challenges remained the following:

Provide sufficient wastewater treatment capacity as well as bulk and reticulation system capacity in all the schemes to be able to accommodate future growth and development, including the planned low-cost housing projects by:

- ➔ extending the waterborne sewer networks in the different towns;
- ➔ extending treatment capacity when growth projections indicate the requirement; and
- ➔ eliminating the tanker truck service over time.
- ➔ efficiently maintaining and operating existing infrastructure.

## B) HIGHLIGHTS WASTEWATER (SANITATION) PROVISION

| Highlights | Description |
|---|---|
| Gansbaai Sewer network phase completed | The next phase of the extension of the waterborne sewer network in the Gansbaai CBD was completed. |
| New Inlet Pumpstation at Hermanus Waste Water Treatment Works (WWTW) completed | A new Archimedes Screw Inlet Pump station was completed at the Hermanus Wastewater Treatment Works at a total cost of R 28 million, partially funded with a WSIG grant received from the Department of Water and Sanitation. |
| Kleinmond WWTW Upgrade started | Construction started for the upgrade of the Kleinmond Wastewater Treatment Plant. The project is expected to be completed in the 2nd half of 2024. |
| Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award | Overstrand Municipality was crowned as the winner of the Green Economy Change Champion award of Green Cape, SALGA and the Friedrich Naumann Foundation for its bulk water and sanitation services management |
| Emergency load shedding relief grant approved for Overstrand by Province | An emergency load shedding relief grant of R 6.7 million was approved for Overstrand Municipality by the Western Cape Province to install additional backup generators at water and wastewater facilities. |

**Table 97: Wastewater (Sanitation) Provision Highlights**





Construction of the new Archimedes Screw inlet Pump Station at the Hermanus Wastewater Treatment Plant was completed.

## C) CHALLENGES: WASTEWATER (SANITATION) PROVISION

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Eskom electricity load shedding causing escalated risk of spillages and interruptions in service delivery, and substantial additional costs | Electricity load shedding is putting additional risk on sewerage pumpstations and sewerage treatment plants. Significant additional budget had to be allocated during the mid-year review processes, as additional generators had to be installed or rented where possible. Continuous refuelling and maintenance inputs had to be put in place. |
| Need for the upgrade of wastewater treatment facilities in some areas | Environmental authorization and funding were secured for the upgrading the Kleinmond WWTW. The Hawston plant will need to follow in the near future. |
| Vandalism and theft of infrastructure and equipment | Improved security measures were implemented at several wastewater installations to address the growing tendency of theft and vandalism, especially during periods of load shedding. |
| Lack of waterborne sewer networks in some areas, putting pressure on tanker service | Elimination of sewer tanks by laying new sewer pipe networks and connecting properties to it will need to be continued. In the interim additional tanker trucks need to be purchased and aging trucks to be replaced. |
| Optimization of wastewater sludge handling | Disposal of dried waste sludge in the most efficient way remains a challenge. Discussions with the Overberg District and DEADP and the private sector are ongoing. |
| Extension of basic services | Continuous improvement of the ratio of sanitation facilities to households in informal settlements, and provision of basic services at new informal settlements is needed. |
| Aging infrastructure / lack of maintenance funds | Increased maintenance budget as well as capital for replacement of old infrastructure is required. |
| Storm water infiltration into sewer networks | Public awareness and law enforcement to be upscaled. |

**Table 98: Wastewater (Sanitation) Provision Challenges**

| Sanitation service Delivery Levels | | | | |
|---|---|---|---|---|
| Households | | | | |
| **Description** | **2019/20** | **2020/21** | **2021/22** | **2022/23** |
| | **Actual** | **Actual** | **Actual** | **Actual** |
| | **No.** | **No.** | **No.** | **No.** |
| ***Sanitation/sewerage: (above minimum level)*** | | | | |
| Flush toilet (connected to sewerage) | **30 060** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS | **30 420** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS | **31 394** DB4 SYSTEM CANNOT | **32 323** DB4 SYSTEM CANNOT |

| Sanitation service Delivery Levels | | | | |
|---|---|---|---|---|
| Households | | | | |
| **Description** | **2019/20** | **2020/21** | **2021/22** | **2022/23** |
| | **Actual** | **Actual** | **Actual** | **Actual** |
| | **No.** | **No.** | **No.** | **No.** |
| | | | DIFFRENCIATE TOTALS | DIFFRENCIATE TOTALS |
| Flush toilet (with septic tank) | 0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS | 0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS | 0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS | 0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS |
| Chemical toilet | 0 | 0 | 0 | 0 |
| Pit toilet (ventilated) | 0 | 0 | 0 | 0 |
| Other toilet provisions (above min. service level) | 3675 | 3 779 | 3536 | 3 242 |
| *Minimum Service Level and Above sub-total* | 33735 | 34199 | 34930 | 35 565 |
| *Minimum Service Level and Above Percentage* | 100% | 100% | 100% | 100% |
| ***Sanitation/sewerage: (below minimum level)*** | | | | |
| Bucket toilet | 0 | 0 | 0 | 0 |
| Other toilet provisions (below min. service level) | 0 | 0 | 0 | 0 |
| No toilet provisions | 0 | 0 | 0 | 0 |
| *Below Minimum Service Level sub-total* | 0 | 0 | 0 | 0 |
| *Below Minimum Service Level Percentage* | 0 | 0 | 0 | 0 |
| **Total households** | **33 735** (Informal households included (30060+3675) | **34 199** (Informal households included (30420+3779) | **34 930** (Informal households included (34930+3536) | **35 565** (Informal households included 32 323+3 242) |
| *Including informal settlements* | | | | |
| The financial system (DB4) cannot differentiate totals for the four financial years | | | | |

**Table 99: Sanitation service delivery levels**

## D) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL3 | The provision and maintenance of municipal services | Quality of effluent comply 80% with general or special limit in terms of the Water Act (Act 36 of 1998) | % compliance | All | 80,08% | **80%** | **75.54%** | O | Target almost met. The upgrade of the Kleinmond WWTW has started, and the contract for installation of a backup generator at the Gansbaai WWTW has been awarded. Both these projects will improve effluent quality in the long term. |
| TL34 | The provision and maintenance of municipal services | The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a)) | The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land) | All | 983 | **1 020** | **1 107** | G2 | Target well met |
| TL35 | The provision and maintenance of municipal services | Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a)) | No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system | All | 31 394 | **30 724** | **32 323** | G2 | Target well met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL44 | The provision and maintenance of municipal services | The provision of sanitation services to informal households on invaded land with available funding (Land Invasion refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households). | The number of toilets provided for informal households on invaded land with available funding | All | 143 | **105** | **171** | B | Target extremely well met. |

**Table 100: Service delivery indicators: Wastewater (Sanitation) provision**

| Employees: Sanitation Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Job Level** | **2019/20** | **2020/21** | **2021/22** | **2022/23** | | | |
| | **Employees** | **Employees** | **Employees** | **Posts** | **Employees** | **Vacancies (fulltime equivalents)** | **Vacancies (as a % of total posts)** |
| | **No.** | **No.** | **No.** | **No.** | **No.** | **No.** | **%** |
| **0 - 3** | 42 | 42 | 41 | 42 | 42 | 0 | 0% |
| **4 - 6** | 3 | 3 | 4 | 4 | 3 | 1 | 25% |
| **7 - 9** | 14 | 12 | 13 | 15 | 12 | 3 | 20% |
| **10 - 12** | 4 | 6 | 5 | 6 | 5 | 1 | 17% |
| **13 - 15** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **16 - 18** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **19 - 20** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **Total** | **65** | **65** | **65** | **69** | **64** | **5** | **7%** |

**Table 101: Employees Wastewater (Sanitation) Provision**

| Capital Expenditure 2022/23: Sanitation Services | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| **Capital Projects** | **2022/23** | | | | |
| | **Budget** | **Adjustment Budget** | **Actual Expenditure** | **Variance from original budget** | **Total Project Value 2022/23** |
| Sewerage facilities contingency | 500 000 | 650 000 | 626 133 | +126 133 | 626 133 |
| Gansbaai CBD sewer network extension | 2 000 000 | 2 000 000 | 2 000 000 | 0 | 2 000 000 |
| Kleinmond WWTW refurbish upgrade | 22 441 638 | 9 478 621 | 9 478 261 | 12 963 377 | 9 478 261 |
| Fencing at sewerage installations | 500 000 | 350 000 | 349 744 | 150 256 | 349 744 |
| Upgrading of pumpstations & rising mains | 27 539 000 | 17 290 769 | 17 290 769 | 10 248 231 | 17 290 769 |
| Emergency housing project Schulphoek | 1 400 000 | 0 | 0 | (1 400 000) | 0 |
| EHP sewer provision for informal settlements | 620 000 | 416 000 | 278 115 | 341 885 | 278 115 |
| Reroute Hermanus WWTW treated effluent irrigation pipeline | 1 100 000 | 1 100 000 | 1 100 000 | 0 | 1 100 000 |
| **Total All** | **56 100 638** | **31 285 030** | **31 123 019** | **24 977 619** | **31 123 019** |
| *Total project value represents the estimated cost of the project on approval by Council* | | | | | |

**Table 102: Capital Expenditure 2022/23: Wastewater (Sanitation) Provision**

99.5% of the adjusted capital budget for Sanitation for 2022/23 was spent. Unspent funds have been rolled over to the 2023/24 financial year where applicable, to enable continuation of the relevant projects. The reasons for the under spending on capital projects included inter alia lengthy environmental authorization processes, delays in some procurement processes, and difficult site conditions encountered on some construction projects.

## 3.3.3 ELECTRICITY

### A) INTRODUCTION TO ELECTRICITY

Overstrand Municipality is committed to quality service delivery to the residents of Overstrand and to the expansion of services to those who never previously had access to these. A sustainable supply of sufficient electricity and energy is vital for the growth and development of Overstrand.

Electricity Reticulation is a Local Government Competence in terms of the Constitution and forms the highest earner of revenue within municipalities. Electricity is also the best tool

available to control revenue within the municipality. Eskom's 10% required savings however has a negative impact on revenue.

The Municipality is licensed to sell electricity to customers in its designated area of supply.

In this regard, the Municipality has the following responsibilities:

- Preparing a sustainable business for the future through the promotion of alternative energy sources.
- Planning, designing and operating its network
- Proper metering and recording of customers
- Maintaining an acceptable standard of electricity supply to all customers.

The Municipality is tasked with the provision of a safe and reliable electricity supply to all customers in accordance with its legislated mandate and the relevant national standards and, as such, there is no high or low standard of supply.

Emergency housing in the Overstrand area has taken off overnight and various areas have been identified to assist local communities. A number of streetlights and electricity connections have been provided to try and assist locals until the various housing projects are completed. Housing projects in various parts of the Overstrand have kicked off in 2020 and are still underway.

### Small Scare Embedded Generation programme

Overstrand has been running a successful Small Scale Embedded Generation programme (SSEG) since July 2016 and have since had a total of 43 completed applications with an installed capacity of 419kVA. Through the SSEG programme, customers are given the opportunity to feed excess energy back into the municipal grid and receive credit for each unit provided to the municipality. The MFMA regulations currently still limit customers to being net consumers based on the monetary value of their energy account. Customers may thus not accumulate more credit over a 12-month period (1 July to 30 June) than the monetary value of the units they have purchased from the municipality in the same period. All related documents are available on the Overstrand website. (www.overstrand.gov.za/en/documents/electricity). Overstrand urges all owners of PV installations (grid-tied or off-grid) to register at their relevant Municipal administration.

### Renewable energy

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's council. It states the following:

Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.

Overstrand has also signed an agreement with an independent energy trader to take part in a pilot project for wheeling in the Overstrand electricity distribution area.

### Cost of Supply study and Grid Capacity Connection assessment

Overstrand is continuously striving to deliver a sustainable and transparent service to all customers and to stay on top of the latest regulations and industry developments. With support from the Municipal Energy Resilience Fund and the Western Cape Department of Local Government, we have completed a Cost of Supply study and Grid Capacity Connection Assessment to assist us in determining the best possible tariffs and implementation strategies for our clients.

We are actively investigating new bi-directional/ smart metering solutions that will lower the cost of meter installations for SSEG as well as sustainable strategies for tariff implementation to assist customers and the municipality in reaching the best possible partnership in the ever-changing renewable market.

Overstrand is also partaking in the Energy Efficiency Demand Side Management (EEDSM) programme. The EEDSM programme is managed by the National Department of Energy and supports municipalities in their efforts to reduce electricity consumption by optimising their use of energy. As part of the programme, Overstrand has received funding for the planning and implementation of energy efficient technologies for street lighting. The estimated

electricity savings for street lighting is between 40-70%. Approximately 836 LED streetlights have already been installed.

Overstrand received funding from the Provincial Department of Local Government to update our Electricity Master Plan. As part of the Electricity Master Plan update, a comprehensive Grid Capacity Connection study was conducted.

The Grid Capacity connection study was done for the entire Overstrand Electricity Distribution area to determine the accessibility of the networks for penetration of renewable energy on the internal network and at the infeed level. The study will guide the municipality to determine to which extent to accommodate all forms of renewable energy, either based on small scale embedded generation (SSEG), Independent Power Producers (IPP) or wheeling arrangements. The demand for the connection of renewable energy sources to the Medium and Low Voltage distribution networks are constantly growing due to the drive for increased renewable energy generation in the energy and the favourable support policies adopted by Government.

Nevertheless, interconnection of such renewable energy sources to the network, especially at high levels, raises important technical issues. In order to mitigate against possible implications related to high levels of alternative energy sources connecting to our networks, it is important that guidelines be developed based on the technical criteria of the networks including the thermal ratings of network components, short circuit contributions and resulting fault levels, voltage regulation, power quality (flicker, harmonics) etc. These criteria must ensure the integrity, security of operation and safety of the networks but will still guide network operators on the limits for alternative electricity resources based on the housing capacity of the networks. The Grid Capacity connection study details the guidelines for the connection of renewable energy sources to our distribution networks. Various factors however play a vital role in calculating the maximum allowed capacity that can be connected to our networks. These include the technical limitations as listed above, the current state of the Eskom transmission network, the type of renewable energy that is being connected, the point of connection, the cost of connecting and various regulatory requirements for each type of renewable energy resource and connection type.

It is thus evident that it is not just a case of connecting renewable energy to the network. Each connection needs to be individually assessed to ensure that the impact on the distribution network does not negatively affect any equipment or the supply of any other customer on the

grid whilst ensuring that we stay within the maximum capacity limitations as identified by our grid capacity study. It must also be noted that the maximum capacity identified in our study for each main intake point, is for all renewable energy sources connected to that specific grid. This means that it needs to be divided between Small Scale Embedded Generation connections, Independent Power Producers and wheeling applications. Applications are thus on a first come first serve basis and based on the capacity still available in the specific area of connection.

The Electricity Industry as we know it is experiencing big challenges and innovative growth in various divisions. With the increase in load shedding and the decrease in Eskom's ability to fulfil their generation mandate, municipalities and customers are forced to investigate and implement alternative supply resources. Municipalities are further crippled by the increased fuel charges for generators as well as the rapid increase in theft, vandalism and illegal connections during loadshedding which have a detrimental effect on the operational expenditure, network stability and safety of our community. The maintenance and repairs on generation equipment and infrastructure, paired with the loss of sales revenue within these periods are overwhelming. Cold starts after the implementation of loadshedding periods also cause the municipality to exceed their Notified Maximum Demand on Eskom intake points, thus incurring additional large penalty fees on monthly accounts. The monitoring, reporting and repairs on these events are depleting our operational resources.

The renewable energy market is growing at an exponential rate and municipalities are trying their best to keep up with the ever-changing regulatory frameworks as well as implementing the best solutions to remain sustainable whilst still delivering the best possible customer service. One of the main challenges is the successful management, implementation and integration of renewables, taking into account the multiple changes in regulatory frameworks, various generation possibilities, increasing applications and shortage of personnel, skills and funding in the sector.

As part of our renewable energy journey, our next step is to source funding to conduct a mini-integrated resource plan for each of our main intake points.

The Eskom network in our area has limited capacity available which also limits the growth opportunities in our various areas. The new Birkenhead 66kV Substation in the Gansbaai area will provide much needed capacity for current and future development and growth in the area.

Overstrand is investigating various renewable options to try and address the capacity shortage from Eskom and ensure that sufficient development and growth opportunities are available within the Overstrand area. Keep in mind that these renewable options need to comply with all the regulatory, technical and operational limitations to ensure that the network remains stable and safe for all customers.

The municipal electricity distribution industry is no longer in the business of just selling kilowatt-hours. Municipalities are forced to think outside of the box and find innovative ways to ensure new revenue streams and protect existing income. The ever-changing regulatory frameworks, industry challenges and innovative technology solutions is paving a new way of doing business. The shortage in personnel and funding in the industry is however a critical point that will need to be addressed to ensure that the municipal electricity industry remains sustainable and can function efficiently.

Overstrand strives to be a centre of excellence to our community and as such we pride ourselves in the way we conduct our electricity services. We are actively participating in various forums and industry programmes to ensure that we obtain available funding for the upgrading of infrastructure and implementation of new and innovative technology as well as obtaining critical skills for the management and operations of our networks. We are continuously striving to deliver a sustainable, reliable energy supply to all our customers and do our best to stay on top of the latest regulatory changes to provide indiscriminatory access to our networks.

## B) ELECTRICITY LOSSES

The electricity losses were determined at 6.42% for the 2022/23 financial year as opposed to the 7.20% in the preceding 2021/22 financial year. Technical losses are calculated at ± 5%. In terms of the average electricity losses of 15% within South Africa based upon Electricity Distribution entities, this is considered an excellent achievement. A target of 7% has been set for the next financial year.

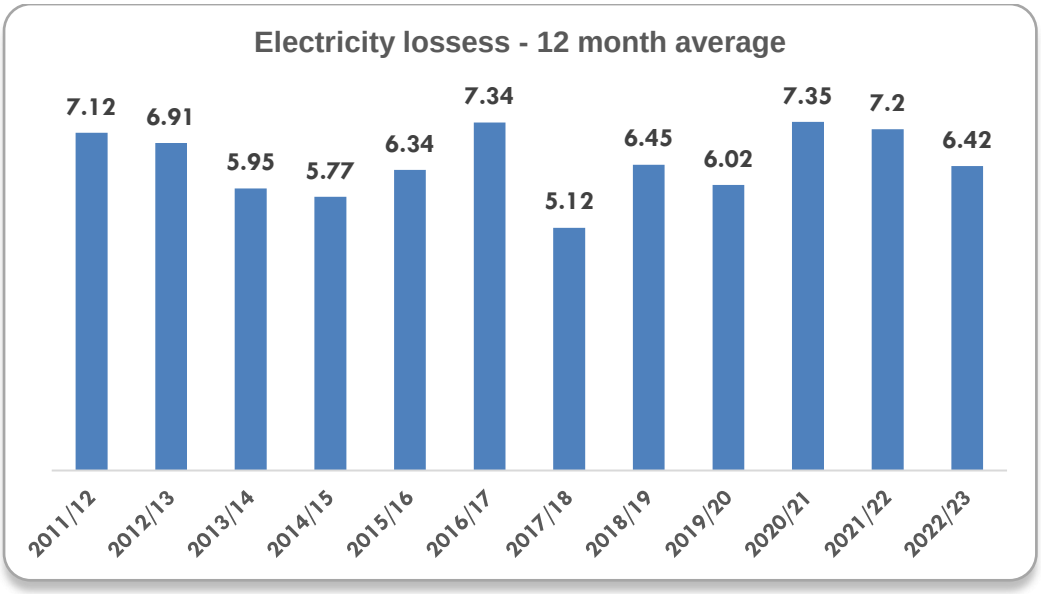



**Figure 13: Electricity Losses**

## C) HIGHLIGHTS: ELECTRICITY

| Highlights | Description |
|---|---|
| Municipal Energy Resilience Fund | Funding was received for the completion of a Cost of Supply Study to ensure that all electricity tariffs are cost reflective and fair. The study was completed, and a new tariff structure identified for implementation in the 2024/25 financial year. |
| Local Government Capacity Building Initiative | Funding was received to update the electricity master plans as well as include a Grid Capacity Connection study. The study was completed and provides the municipality with a guideline for the implementation of renewable energy resources. |
| Birkenhead 66kV Substation | The tender for the Birkenhead 66kV Substation was awarded in February 2022 and construction is underway. Estimated completion date is 30 June 2024. |
| Housing Projects (electrification) | Various phases of our housing projects have been completed in Masakhane, Blompark and Swartdam with various others are still underway. |
| Upgrading and replacement of medium volt /low volt (MV/LV) networks in Hermanus, Hawston and Kleinmond | Various miniature substations and transformers were upgraded in Hermanus, Hawston and Kleinmond area. |
| Energy Efficiency Demand Side Management | Overstrand received funding from the EEDSM program for the replacement of all streetlights with energy efficient LED lights. Approximately 836 LED streetlights have already been installed. |

**Table 103: Electricity Highlights**



Marikana Electrification project (Phase 1) 650 informal households



Energy Efficiency Demand Side Management Programme, LED street lighting












Birkenhead 66KV Substation and Overhead lines

## D) CHALLENGES: ELECTRICITY

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| **Illegal Connections** | Illegal connections are on the rise, and we are making every effort possible to curb the losses and prevent the loss of lives and damage to infrastructure. Discussions are underway with various key role-players to ensure that no stone is left unturned in the fight against illegal connections and electricity theft. |
| **Infrastructure Theft and Vandalism** | Infrastructure theft and Vandalism is crippling to the operational budget and service delivery. Overstrand is working with the South African Revenue Protection Agency, Law Enforcement, SAPS and various other key role players to address the loss of infrastructure due to vandalism and theft. |
| **Load shedding** | Load shedding has a major effect on our community, businesses, and municipal infrastructure. We as a municipality do not impose our own loadshedding but are switched solely by Eskom. Whilst we are exploring all possibilities around renewable energy, at this stage there is no sure way to get rid of loadshedding. |

**Table 104: Electricity Challenges**




Theft and Vandalism of Electrical Infrastructure

| Electricity Service Delivery Levels | | | | |
|---|---|---|---|---|
| Households | | | | |
| **Description** | **2019/20** | **2020/21** | **2021/22** | **2022/23** |
| | **Actual** | **Actual** | **Actual** | **Actual** |
| | **No.** | **No.** | **No.** | **No.** |
| | | | | |
| Electricity (at least min. service level) | 5 946 | 5 826 | 5 618 | 5 502 |
| Electricity - prepaid (min. service level) | 19 731 | 20 146 | 20 821 | 21 854 |
| *Minimum Service Level and Above sub-total* | 25 677 | 25 972 | 26 439 | 27 356 |
| ***Minimum Service Level and Above Percentage*** | 100 | 100 | 100 | 100 |
| *Energy:* (below minimum level) | | | | |
| Electricity (< min. service level) | 0 | 0 | 0 | 0 |

| Electricity Service Delivery Levels | | | | |
|---|---|---|---|---|
| Households | | | | |
| Description | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
| | Actual | Actual | Actual | Actual |
| | No. | No. | No. | No. |
| Electricity - prepaid (< min. service level) | 0 | 0 | 0 | 0 |
| Other energy sources | 0 | 0 | 0 | 0 |
| *Below Minimum Service Level sub-total* | 0 | 0 | 0 | 0 |
| *Below Minimum Service Level Percentage* | 0 | 0 | 0 | 0 |
| **Total number of households** | **25 677** | **25 972** | **26 439** | **27 356** |

**Table 105: Electricity service delivery levels**

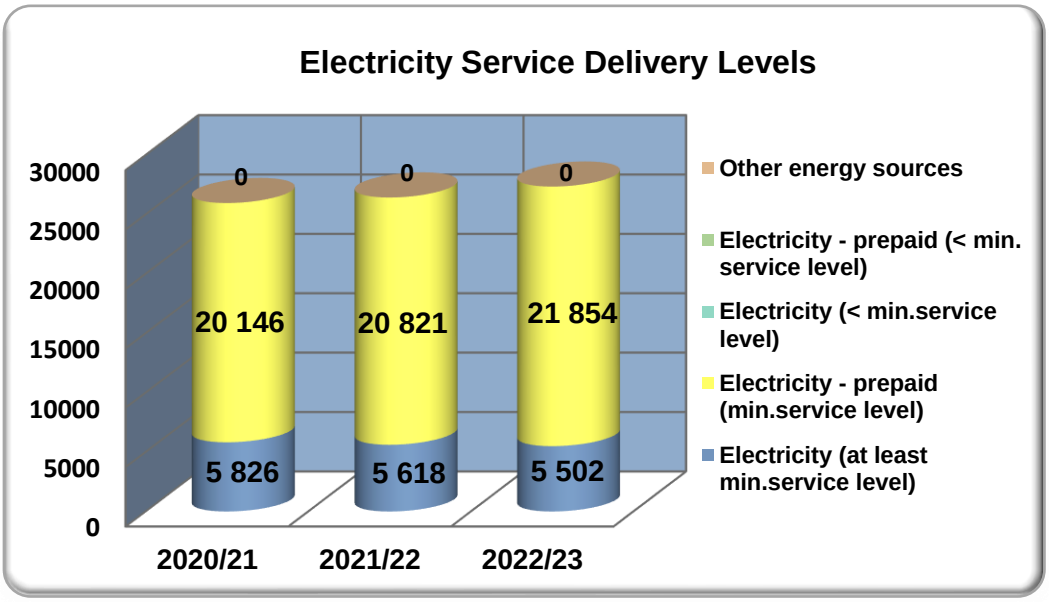



**Figure 14: Electricity service delivery levels**

| Households – Electricity Service Delivery Levels below the minimum | | | | | | |
|---|---|---|---|---|---|---|
| Households | | | | | | |
| Description | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | |
| | Actual | Actual | Actual | Original Budget | Adjusted Budget | Actual |
| | No. | No. | No. | No. | No. | No. |
| Formal Settlements | | | | | | |
| **Total households** | **25 677** | **25 972** | **26 439** | **27 356** | **27 356** | **27 356** |
| Households below minimum service level | 0 | 0 | 0 | 0 | 0 | 0 |
| Proportion of households below minimum service level | 0 | 0 | 0 | 0 | 0 | 0 |
| Informal Settlements | | | | | | |

| Households – Electricity Service Delivery Levels below the minimum | | | | | | |
|---|---|---|---|---|---|---|
| Households | | | | | | |
| Description | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | |
| | Actual | Actual | Actual | Original Budget | Adjusted Budget | Actual |
| | No. | No. | No. | No. | No. | No. |
| **Total households** | **2 527** | **2 552** | **2 446** | **2 538** | **2 538** | **2 538** |
| Households below minimum service level | 0 | 0 | 0 | 0 | 0 | 0 |
| Proportion of households below minimum service level | 0 | 0 | 0 | 0 | 0 | 0 |

**Table 106: Households - Electricity Service Delivery Levels below the minimum**

## E) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL18 | The provision and maintenance of municipal services | Limit electricity losses to 7% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100} | % of electricity unaccounted for | All | 7,20 | **7%** | **6.42%** | B | Target extremely well met. |
| TL31 | The provision and maintenance of municipal services | Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a)) | Number of formal households that meet agreed service standards | All | 22 475 | **22 500** | **23 163** | G2 | Target well met |

**Table 107: Service delivery indicators: Electricity**

| Employees: Electricity Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 24 | 24 | 23 | 24 | 20 | 4 | 17% |
| **4 - 6** | 14 | 14 | 12 | 15 | 14 | 1 | 7% |
| **7 - 9** | 11 | 11 | 9 | 11 | 11 | 0 | 0% |
| **10 - 12** | 14 | 14 | 16 | 17 | 14 | 3 | 18% |
| **13 - 15** | 5 | 4 | 4 | 6 | 6 | 0 | 0% |
| **16 - 18** | 2 | 2 | 2 | 2 | 2 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **70** | **69** | **66** | **75** | **67** | **8** | **11%** |

**Table 108: Employees: Electricity services**

| Capital Expenditure 2022/23: Electricity Services | | | | | |
|---|---|---|---|---|---|
| R'000 | | | | | |
| | 2022/23 | | | | |
| Capital Projects | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| | | | | R | |
| Birkenhead 66kV Substation | **2 069** | **2 069** | **2 069** | **0** | **2 069** |
| Birkenhead 66kV Substation | 1 731 | 1 731 | 1 731 | 0 | 1 731 |
| Birkenhead 66kV Substation | 6 500 | 5 983 | 3 018 | -3 482 (roll-over) | 3 018 |
| Birkenhead 66kV Substation (INEP) | 14 300 | 24 366 | 24 366 | 10 066 | 24 366 |
| Electrification of Low-Cost Housing areas (INEP) | 7 031 | 10 031 | 10 031 | 3 000 | 10 031 |
| Electrification of Low-Cost Housing areas | 8 969 | 8 969 | 8 969 | 0 | 8 969 |
| Hermanus Medium Volt (MV) Low Volt (LV) Upgrade replacement | 6 000 | 800 | 800 | - 5 200 | 800 |
| Kleinmond MV LV Upgrade replacement | 2 416 | 400 | 400 | - 2 016 | 400 |
| Hawston MV LV Upgrade replacement | 2 415 | 400 | 400 | - 2 015 | 400 |
| Electricity transformers capital replacement Contingency | 1 058 | 1 058 | 1 042 | 16 | 1042 |
| **Total All** | **52 490** | **55 807** | **52 826** | **336** | **52 826** |

**Table 109: Capital Expenditure 2022/23: Electricity Services**

94.66% of the capital budget for electricity for 2022/23 was spent. The main tender for the Birkenhead 66kV Substation was partially rolled over to 2023/24 due to a late allocation of additional funding by National Department of Mineral Resources and Energy (DMRE).

## 3.3.4 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

### A) INTRODUCTION TO WASTE MANAGEMENT



New concrete retaining walls constructed at the Stanford Drop-off site.

The Municipality delivers an efficient solid waste service to the residents of Overstrand, and all urban households are receiving the service at least once a week. The two-bag system is being applied, i.e., a black bag for wet waste and a clear bag for recycling, in all the areas, after the two-bag system was successfully reintroduced in the Hermanus and Kleinmond areas during November 2021.

The new Hermanus Materials Recovery Facility, which is operated by a private contractor on behalf of Overstrand Municipality, started operations in November 2021 and continues to perform well. It has created employment opportunities for 20 people from the local community. For the 2022/23 financial year they were able to divert 1106 tons of recyclable materials away from landfill. The smooth operation of this facility was impacted on by loadshedding (the elevated sorting belt could not be operated during loadshedding), however since the facility still has the capacity to receive and sort more clean recyclable

materials than is currently being delivered this fortunately did not affect the total volume that they were able to recycle. Residents and local business are encouraged to partake in the two-bag system and support the recycling drive. Residents putting out a clear bag containing recyclable waste in the two bag areas are provided with a new clear bag for use for the following week's recycling product. Customers are also welcome to deliver their recyclable materials directly to the Materials Recovery Facility located off Schulphoek Road.

The operations at the Gansbaai Materials Recovery Facility, which is also operated by a private contractor on behalf of Overstrand Municipality, currently provide jobs for 5 permanent staff and additional temporary positions as and when required to manage the current recycling volumes delivered to the facility. They have managed to increase the tonnage of waste recycled for the financial year to 315 tons, which is an increase of 32% on the prior year's tonnage and they are working continuously on improving this.

In addition to the municipal recycling programs there are also other smaller private waste recycling operators that operate and service clients within the municipal area.

The new Public Drop off facility in Hermanus that started operating during November 2021 accepts general waste loads up to a maximum of 3 tons. There is a weighbridge at the entrance to the drop-off site and loads under 1 ton can be disposed of free of charge, while loads over 1 ton are charged for at the applicable rate. In addition to accepting general waste, the site also accepts small loads of builders' rubble, up to a maximum of 1 ton (loads greater than 1 ton need to be disposed of at the Karwyderskraal landfill). This facility was well utilised by the community during this year.

There are two landfills that service the Overstrand municipal area, namely the Gansbaai landfill site which belongs to the Overstrand Municipality and has a remaining estimated lifespan of around 13 years, and the Karwyderskraal Regional landfill site which is owned by the Overberg District Municipality and has a remaining lifespan of about 47 years. The agreement reached between Overberg District Municipality, Overstrand Municipality and Theewaterskloof Municipality has secured the use of the Karwyderskraal Regional landfill for both local municipalities until the landfill site reaches its capacity.

The informal areas are serviced with swing bins and mini disposal sites for the residents to dispose of their refuse, as well as strategically placed waste containers in Zwelihle and Masakhane.

Local private contractors and EPWP workers are deployed to specifically demarcated areas for area and street cleaning. This operational methodology has worked well in the Overstrand. Although the main purpose of the contractors is cleaning, they must also do awareness about cleanliness. The three contract priorities are to provide a service that is affordable, effective, and efficient to the residents.
The new Integrated Waste Management By-law is available on the Overstrand web site at https://www.overstrand.gov.za/en/documents/bylaws.

The 5th generation Integrated Waste Management Plan, which was updated in May 2020, is available on the Overstrand web site at https://www.overstrand.gov.za/en/documents/strategic-documents/integrated-waste-management

The management of waste and baboons has continued to be a challenge for the municipality. For more information on the baboon related issues, see the Environmental Management section of this report. Animal proof bins are compulsory in terms of the Integrated Waste Management By-law in areas that are declared as problem animal areas.

With regards to education and awareness for the youth, a contract was awarded in 2022 for a 3-year period to continue with the hosting of puppet shows and live shows to educate learners about recycling and illegal dumping. The most recent waste shows were presented by the local service provider, Story Team, during October 2022. Puppet shows were used this round, aimed at the younger Grade R - 3 learners, and was a great success. The 12 shows were presented in Afrikaans, English and isiXhosa, and a total of 1897 learners were reached at various schools across the Overstrand. These puppet shows were also in part presented by community puppet operators / actors in training, as part of Story Team's social commitment to the Overstrand Municipality and these new trainees performed excellently and gained valuable exposure.

## B) HIGHLIGHTS: WASTE MANAGEMENT

| Highlights | Description |
|---|---|
| Upgrading of the Stanford public drop-off facility | The following upgrades were undertaken during the financial year:<br>1. Replacement of the damaged wooded retaining poles with a new concrete retaining wall.<br>2. Upgrading of the gravel garden waste receiving area.<br>3. Replacement of the perimeter fence and gates at the facility for better access control and security. |
| Steady increase in volumes of waste being recycled at the two materials recovery facilities. | The tonnage of recycled materials from both facilities increased this year. |
| New Waste Compactor Vehicle | The new waste compactor vehicle was received in September 2022 |

**Table 110: Waste Management Highlights**



Upgraded garden waste offloading area and new fence for the Stanford Drop-off

## B) CHALLENGES: WASTE MANAGEMENT

| Description | Progress in 2022/23 to address challenge |
|---|---|
| Breakdowns within waste collection fleet and overall age of fleet. | One new waste compactor acquired. |
| Securing additional clean recyclable waste volumes for the Hermanus MRF. | Quite a lot of marketing was done to inform the public that the new facility was operational via the media e.g., newspapers, Facebook and monthly bulletin articles, and volumes are slowly improving. The MRF still has additional capacity hence the drive to secure additional volumes. |
| Improving organic waste diversion from landfill to meet the future targets which have been set | Continued with organic waste chipping and composting.<br>Looking into other possible offtakes for organic waste. |

| Description | Progress in 2022/23 to address challenge |
|---|---|
| | Investigation of options for sewerage sludge diversion from landfill at Karwyderskraal e.g., the possible composting or drying and pelletizing of the sludge. |

**Table 111: Waste Management Challenges**

| Solid Waste Service Delivery Levels | | | | |
|---|---|---|---|---|
| **Households** | | | | |
| **Description** | **2019/20** | **2020/21** | **2021/22** | **2022/23** |
| | **Actual** | **Actual** | **Actual** | **Actual** |
| | **No.** | **No.** | **No.** | **No.** |
| ***Solid Waste Removal: (Minimum level)*** | | | | |
| Removed at least once a week | 33 366 | 33 895 | 34 819 | 35 601 |
| *Minimum Service Level and Above sub-total* | **33 366** | **33 895** | **34 819** | **35 601** |
| *Minimum Service Level and Above percentage* | **100%** | **100%** | **100%** | **100%** |
| ***Solid Waste Removal: (Below minimum level)*** | | | | |
| Removed less frequently than once a week | 0 | 0 | 0 | 0 |
| Using communal refuse dump | 0 | 0 | 0 | 0 |
| Using own refuse dump | 0 | 0 | 0 | 0 |
| Other rubbish disposal | 0 | 0 | 0 | 0 |
| No rubbish disposal | 0 | 0 | 0 | 0 |
| *Below Minimum Service Level sub-total* | 0 | 0 | 0 | 0 |
| *Below Minimum Service Level percentage* | 0 | 0 | 0 | 0 |
| **Total number of households** | **33 366** | **33 895** | **34 819** | **35 601** |

**Table 112: Solid Waste Service Delivery Levels**

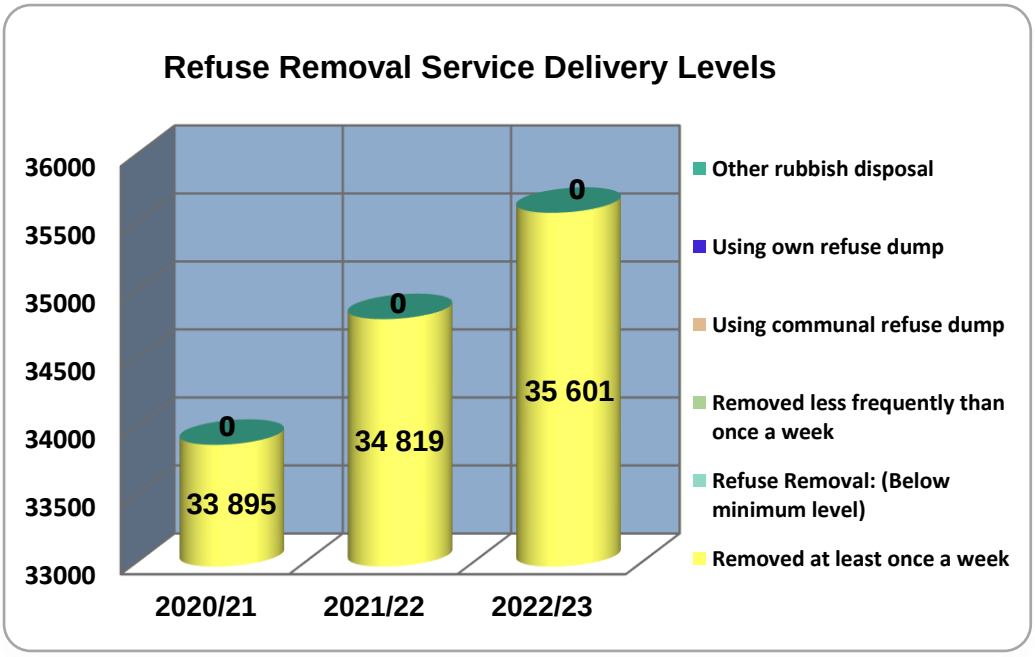



**Figure 15: Refuse Removal Service Delivery Levels**

## D) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL29 | The provision and maintenance of municipal services | Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a)) | Number of formal households for which refuse is removed at least once a week | All | 34 819 | **34 234** | **35 601** | G2 | Target well met |
| TL30 | The provision and maintenance of municipal services | Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a)) | Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum | All | 52 | **52** | **52** | G | Target met |

**Table 113: Service delivery indicators: Solid waste management**

| Employees: Solid Waste Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 115 | 114 | 115 | 118 | 116 | 2 | 2% |
| **4 - 6** | 1 | 1 | 2 | 2 | 2 | 0 | 0% |
| **7 - 9** | 18 | 18 | 18 | 19 | 16 | 3 | 16% |
| **10 - 12** | 2 | 2 | 1 | 2 | 2 | 0 | 0% |
| **13 - 15** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **16 - 18** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **137** | **136** | **137** | **142** | **137** | **5** | **4%** |

**Table 114: Employees: Solid Waste Services**

## Capital expenditure on waste management

| Capital Expenditure 2022/23: Solid Waste Services | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| Upgrading of Stanford Drop-off | 1 983 720 | 1 983 720 | 1 859 256 | (124 464) | 1 859 256 |
| Vehicles Waste Management | 0 | 2 551 882 | 2 551 882 | +2 551 882 | 2 551 882 |
| Hermanus Transfer station Infrastructure | 1 250 000 | 1 250 000 | 1 225 922 | (24 078) | 1 225 922 |
| Voëlklip Drop-off and mini-Drop-off | 90 000 | 90 000 | 0 | (90 000) | 0 |
| **Total all** | **3 323 720** | **5 875 602** | **5 637 060** | **2 313 340** | **5 637 060** |
| *Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)* | | | | | |

**Table 115: Capital Expenditure 2022/23 Solid waste services**

96% of the adjusted capital budget was spent for waste management for 2022/2023. The capital expenditure for the 2022/23 financial year was limited to four projects namely:

- The upgrading of the Stanford Drop-off
- The upgrading of the Hermanus Transfer Station infrastructure.
- New waste compactor
- Electric fencing at Voëlklip drop-off & mini drop-off.

The upgrading of the Stanford drop-off started at the beginning of March 2023. The project included the replacement of the damaged wooden pole retaining wall sections with a concrete retaining wall and the clearing and upgrading of the gravel surface area of the garden waste drop off section. The perimeter fence has also been replaced with a more secure perimeter fence and gates to better secure the site.



The new access gate and fence at the Stanford drop-off. Also visible is the new concrete retaining wall.

The funds available for the Hermanus Transfer Station infrastructure were used to upgrade the first section of the perimeter wall around the site to industrial precast concrete fence, which is much more robust and higher than the replaced standard vibracrete wall panelling which had continuously been damaged in the past.



The new section of the upgraded perimeter wall at the Hermanus Transfer Station.

The new waste compactor has been licenced, branded, and put to work helping the rest of the waste collection fleet.




The new waste compactor vehicle as received from the supplier.

The electric fencing project was put on hold during the year and the full R90 000 was rolled over to the 2023/24 financial year.

Due to changes in the norms and standards for rehabilitation of old landfills by the Department of Water & Sanitation, Overstrand had to rethink their approach towards rehabilitation. Alternative use for the old dump sites had to be found.

Permission to remove the body of the closed Hawston Landfill to the Karwyderskraal regional landfill site was given by the Department of Environmental Affairs (DEADP), and the removal project started in May 2020, with all the waste being removed by August 2020. Based on the first report submitted by Gibb the department requested an additional phase 2 site assessment which was completed during the 2021/22 financial year. This phase 2 site assessment report with the findings was submitted to DEADP by Gibb for review in June 2022. Following further meetings and feedback from DEADP during this financial year the public participation process was undertaken. The document circulated for comments was then updated to include all comments received and responses provided. This final phase document was submitted to DEADP on the 30th of June 2023 and DEADP now has until October 2023 to respond to the submission.

At the site of the removed closed Pearly Beach landfill (now the Wastewater treatment works site) a phase 1 Environmental site assessment was undertaken, and the report was submitted to DEADP for review and based on the feedback received a similar public procedure is required to be followed for the surrendering of this licence as was just completed for the Hawston site. The plan is to complete this process during the 2023/24 financial year.

At the old, closed garden and builders' rubble site in Hermanus a License was issued to mine the sand and builder's rubble for filling and the other waste will go to the Karwyderskraal regional landfill. This project has been put on hold since the site was invaded and is now covered with informal housing and as such is inaccessible for mining. During this financial year a follow-up gas monitoring assessment was conducted for the site, which indicated negligible risk of dangerous gases.

The waste management teams of the three administrations all provided a good and effective refuse removal service in their respective areas over the financial year. Now that the Hermanus Materials Recovery Facility is online there is a need to look at maximizing the clear bags and recycling from the communities to further improve waste diversion targets.

The next big challenge that remains is to improve the rate of organic waste diversion from landfill to meet the organic waste diversion targets as set by DEADP. To this end discussions with Overberg District Municipality are in progress regarding the composting of additional organic waste streams at the regional Karwyderskraal composting site as well as actively looking at other organic waste disposal options.

Overstrand Municipality provides transfer stations and drop off facilities and weekend drop off facilities for the convenience of the community. The municipality has through the years committed themselves to not only the delivery of collection and disposal services for all its residents, but also to Best Environmental Practices.

## 3.3.5 HOUSING

### A) INTRODUCTION TO HOUSING

The Overstrand Municipality has over the last few years had its share of in-migration of people, which is caused by the urbanization process. As a result of this in-migration a backlog developed in the provision of housing accommodation. It manifests in the growth in the number of backyard dwellers and in informal settlements that are scattered over the entire municipal area.

To address this problem, a comprehensive strategy was developed and is in the implementation phase. A multi-year program of development was compiled as implementation

strategy with the 5-year program forming part of the IDP and being updated annually. The purpose of the program is to address this backlog and identify projects in each area where the need exists for development. The approach has the following main objectives:

- To provide basic services in the form of rudimentary services in those areas where it is most needed, namely the informal settlements. This objective has been fully met and the national standard of one tap for every 25 families and one toilet for every 5 families has been achieved.

- The upgrading of informal settlements whereby enhanced serviced sites are provided, has been made a priority in the multi-year housing program.

- Submission of funding applications to Provincial Department of Infrastructure for Integrated Residential Development Programmes (IRDP) and Upgrading of Informal Settlements Programme (UISP) which makes provision for construction of BNG housing and serviced sites for different income categories.

- The development of communities through the IRDP, UISP and FLISP program in order to reduce the housing waiting list as far as possible.

All in all, the multi-year housing program will affect the lives of the 16 270 odd families in need of basic services and housing in the municipal area in order to give them a much better quality of life.

## SUMMARY OF COMPLETED PROJECTS SINCE INCEPTION OF THE MULTI-YEAR HOUSING PROGRAMME:

| | PROJECT | PROGRESS | STATUS | TOTAL |
|---|---|---|---|---|
| **1.** | Admin Site 39 units | Construction of 39 top structures commenced during January 2018 and was completed at the end of November 2018 | **2018/2019** Top structures completed | **39** |
| **2.** | Site C2 – 132 units | Construction of top structures commenced during September 2017 and was completed at the end of October 2018. | **2017/2018/2019** Top Structures completed | **132** |
| **3.** | Hawston TS – 378 units | Construction of top structures commenced during February 2019 and was completed during April 2021. 1 house remains which has been illegally occupied. | **2018/2019/2020/2021** Top Structures completed | **377** |

| | PROJECT | PROGRESS | STATUS | TOTAL |
|---|---|---|---|---|
| **4.** | Mandela Square, Zwelihle UISP – 83 services | Installation of civil services commenced during February 2018 and practical completion was achieved at the end of March 2020. | **2017/2018/2019/2020** | **83** |
| **5.** | Beverly Hills UISP – 100 sites | Installation of civil services commenced during November 2017 and practical completion was achieved at the end of March 2020. | **2017/2018/2019/2020** | **100** |
| **6.** | Blompark IRDP – 544 services | Installation of civil services commenced during November 2017 and practical completion was achieved during December 2019. | **2017/2018/2019/2020** | **544** |
| **7.** | Transit Camp, Zwelihle UISP – 126 services | Installation of civil services commenced during November 2020 and practical completion was achieved during June 2021. | **2020/2021** | **126** |
| **8.** | Site C1, Swartdam road – 150 units | Construction of top structures commenced during February 2021 and was completed during April 2022. | **2020/2021/2022** | **150** |
| **9** | Transit Camp, Zwelihle UISP – 136 wetcores | Installation of wetcores (toilet, tap and washtrough) commenced during September 2021 and was completed during March 2022. | **2021/2022** | **136** |
| **10.** | Masakhane UISP Phase A1 | Installation of civil services commenced during May 2020 and practical completion was achieved during December 2020. | **2020/2021** | **201** |
| **11** | Masakhane UISP Phase A2 | Installation of civil services commenced during January 2021 and practical completion was achieved during June 2021. | **2020/2021** | **204** |
| **12.** | Masakhane UISP Phase A3 | Installation of civil services commenced during September 2021 and practical completion was achieved during June 2022. | **2021/2022** | **317** |
| **13.** | Masakhane UISP Phases A1 & A2 Wetcores | Installation of wetcores (toilet, tap and washtrough) commenced during June 2021 and was completed during March 2021. | **2021/2022** | **387** |
| **14.** | Masakhane UISP Phase A4-1, A4-2 & Portion of A5 | Installation of civil services commenced during November 2021 and practical completion was achieved during June 2022. | **2021/2022** | **177** |

**Table 116: Summary of completed housing projects since inception of the multi-year housing programme**

## Projects Completed during 2022/23

PHASE A3, A4-1 & A4-2, MASAKHANE UISP, Gansbaai – 301 wetcores

Project entailed the construction and installation of 301 wetcores (toilet structure, tap and washtrough) on 301 serviced sites in Phases A3, A4-1 & A4-2 of the Masakhane UISP Project in Gansbaai. Contractor established on site for the wetcores during July 2022 and completion was achieved during December 2022.







Masakhane UISP, Gansbaai – 301 wetcores

## MOUNT PLEASANT & WESTDENE IRDP INFILL SITES – PHASES 1 & 2 – 215 SITES

Contractor established on site for the construction of the first phase of 101 sites during December 2021. An additional 86 sites were added to Phase 1, increasing it to 187 during June 2022. Practical completion for the increased Phase 1 was achieved during December 2022.

Phase 2 consists of the installation of civil infrastructure on an additional 28 sites and the Contractore responsible for Phase 1 continued with the servicing of these erven. Practical completion was achieved at the end of June 2023.




Mount Pleasant & Westdene IRDP infill sites – PHASES 1 & 2 – 215 SITES- Installation of civil infrastructure

## BLOMPARK TOP STRUCTURES, GANSBAAI - PHASE 1 – 150 HOUSES

The total project comprises of the development of 539 houses in Blompark, Gansbaai under the IRDP Programme. The project will be implemented in phases. Phase 1 entailed the construction of 150 houses. The Contractor established on site for Phase 1 during October 2021 and completion was achieved at the end of November 2022.




Blompark Top Structures, Gansbaai - Phase 1 – 150 Houses

## BLOMPARK TOP STRUCTURES, GANSBAAI - PHASE 2 – 100 HOUSES

The total project comprises of the development of 539 houses in Blompark, Gansbaai under the IRDP Programme. The project will be implemented in phases. Phase 2 entailed the construction of 100 houses. The Contractor established on site for Phase 2 during June 2022 and completion was achieved during April 2023.




Blompark Top Structures, Gansbaai - Phase 2 – 100 Houses

## MASAKHANE TOP STRUCTURES, GANSBAAI - PHASE 1 – 150 HOUSES

The total project comprises of the development of 295 BNG houses in Masakhane, Gansbaai under the IRDP Programme. The project will be implemented in phases. Phase 1 entailed the construction of 150 houses. The Contractor established on site during June 2022 and completion was achieved during April 2023.




Masakhane Top Structures, Gansbaai - Phase 1 – 150 Houses

## SITE C1 & C2, SWARTDAM ROAD – BOUNDARY WALL

Approval was received from Province for the construction of a boundary wall for the Site C1 and C2 BNG housing development along Swartdam road and Still Street. Contractor established on site during July 2022 and completion was achieved during December 2022.




Site C1 & C2, Swartdam Road – Boundary Wall

**Projects Commenced in 2022/2023**

### PHASES A4-3, A4-4 & A5-4, MASAKHANE UISP, GANSBAAI – 137 SITES

The Masakhane UISP project entails the installation of civil services on Project entails the 1 184 sites in Masakhane UISP. The project has been implemented in phases over various financial years and 899 sites have been completed to date. This phase entails the installation of civil services on a further 137 sites in Phases A4-3, A4-4 & A5-A of the Masakhane UISP Project. Contractor established on site during November 2022 and completion is planned for end of August 2023.




Phases A4-3, A4-4 & A5-4, Masakhane UISP, Gansbaai – 137 Sites – Installation of civil services

### BLOMPARK TOP STRUCTURES, GANSBAAI - PHASE 3 – 150 HOUSES

The total project comprises of the development of 539 houses in Blompark, Gansbaai under the IRDP Programme. The project will be implemented in phases. 250 houses have been completed to date. Phase 3 entails the construction of another 150 houses. The Contractor

established on site for Phase 3 during April 2023 and completion is planned for end of March 2024.




Blompark Top Structures, Gansbaai - Phase 3 – 150 Houses

### MASAKHANE TOP STRUCTURES, GANSBAAI - PHASE 2 – 145 HOUSES

The total project comprises of the development of 295 BNG houses in Masakhane, Gansbaai under the IRDP Programme. The project will be implemented in phases. 150 houses have been completed to date. Phase 2 entails the construction of the final 145 houses. The Contractor established on site during April 2023 and completion is planned for end of March 2024.




Masakhane Top Structures, Gansbaai - Phase 2 – 145 Houses

### HAWSTON BOUNDARY WALL

Funding application for the construction of a boundary wall along the R43 in Hawston adjacent to the BNG housing development was submitted to Province during October 2022. Approval is still awaited. The Municipality made funding available for the construction of a portion of the

wall and the Contractor established on site during November 2022. Practical completion of that first phase was achieved during May 2023. The rest of the wall will be constructed once funding approval is received from Province.



Hawston Boundary Wall

### KLEINMOND LAND INVESTIGATION

An investigation to identify suitable land for integrated development in Kleinmond was undertaken during 2017/2018 and the final report was completed during 2021. The final report was submitted to Council for approval during October 2021 and was subsequently approved. Applications for pre-planning funding for potential IRDP and UISP projects was then submitted to Province.

### KLEINMOND IRDP

Following the approval of the Land Investigation Report by Council, a pre-planning funding application was submitted to Province for five of the potentially developable IRDP sites as identified in the report, during July 2022. Approval was received during June 2022 and Consultants were appointed to commence with planning.




## OVERHILLS UISP, KLEINMOND

Following the approval of the Land Investigation Report by Council, a pre-planning funding application was submitted to Province for the upgrading of the Overhills informal settlement, during July 2022. Approval was received during June 2023 and Consultants were appointed to commence with planning.



## SCHULPHOEK UISP DEVELOPMENT

The Schulphoek area forms part of the Priority Human Settlement & Housing Development Area as declared by the National Department of Human Settlements. Negotiations initiated in 2018 by the Western Cape Department of Human Settlements (DoHS) led to the purchase of the Schulphoek land by the Municipality in December 2019. The purchase was funded by the DoHS. Initially the agreement was that the municipality would make the land available to DoHS for the implementation of a mixed-use housing development and the Land Availability Agreement (LAA) between the Municipality and DoHS was finalised during February 2022. As a result of delays and slow progress, it was agreed between the Municipal Manager and acting HOD of DoHS that the Municipality would advertise for the services of a turn-key implementing agent for the development of the project. At a Council meeting held on 28 September 2022, Council supported the recommendations that the LAA be cancelled between the Municipality and DoHS, that the appointment of a turn-key implementing agent for the project be supported and that funding op the project is subject to the annual DoHS allocations. Subsequently, the tender to procure the services of an Implementation Agent was advertised on 20 January 2023 and the tender period closed on 24 February 2023. Thereafter, the tenders were evaluated, and awarded. An appeal was received but was subsequently withdrawn. After awarding of the tender, a Section 33 process in terms of the MFMA was initiated and an item will serve at Council at the end of August 2023. The Implementing Agent will now commence with the implementation of the project.



Schulphoek aerial view

**Priority Human Settlement Development Areas (PHSDA's)**

Application for inclusion of properties in the Hermanus West area as a PHSDA was submitted to DoHS during September 2019. The application was included in Provincial DoHS submission to National DoHS for approval. Approval was gazetted during May 2020. The Greater Hermanus West PHSDA will bring about the spatial transformation of the area by integrating and consolidating the previously separated, underdeveloped, dormitory towns of Hawston and Fisherhaven into a new, integrated, fully functional, inclusive urban development towards the west of Hermanus. This initiative will be the new urban expansion and centre of economic activity and growth for Hermanus. It will breathe new life into the underdeveloped and distressed communities of the area and at the same time take advantage of the opportunity for green fields development. The application for the proposed acquisition of Portion 6 of Farm 575, Afdaksrivier in Hawston was put on hold as DoHS has incorporated this farm as part of the Priority Human Settlement Development Area (PHSDA) for the Greater Hermanus area. A funding application for the development of a Conceptual Development Plan for all the areas included in the PHSHDA was submitted to Province during March 2023. Funding approval is awaited and expected for the 2024/2025 financial year.



## B) HIGHLIGHTS: HOUSING

| Highlights | Description |
|---|---|
| Phase A3, A4-1 & A4-2, Masakhane UISP, Gansbaai – 301 wetcores | Installation of 301 wetcores completed at the end of December 2022 |
| Mount Pleasant & Westdene IRDP Infill Sites – Phases 1 & 2 – 215 Sites | Installation of civil services on 215 sites completed end of June 2023 |
| Blompark Top Structures, Gansbaai - Phase 1 – 150 Houses | 150 houses completed end of November 2022 |
| Blompark Top Structures, Gansbaai - Phase 2 – 100 Houses | 100 houses completed during April 2023 |
| Masakhane Top Structures, Gansbaai - Phase 1 – 150 Houses | 150 houses completed during April 2023 |
| Site C1 & C2, Swartdam road – Boundary Wall | Construction of boundary wall completed during December 2022 |
| Hawston Boundary Wall | First phase completed during May 2023 |

**Table 117: Housing Highlights**

## C) CHALLENGES: HOUSING

| Description | Progress in 2022/23 to address challenge |
|---|---|
| Availability of funding for the implementation and roll out of the housing pipeline | Ongoing discussions with Department of Infrastructure: Branch Human settlements. |

**Table 118: Housing Challenges**

| Percentage of households with access to basic housing | | | |
|---|---|---|---|
| **Year end** | **Total households (including in formal and informal settlements)** | **Households in formal settlements** | **Percentage of households with access to basic housing** |
| **2020/21** | 35 451 | 31 672 | 100% |
| **2021/22** | 36 076 | 32 540 | 100% |
| **2022/23** | 36 583 | 33 341 | 100% |

**Table 119: Percentage of households with access to basic housing**

The following table shows the increase in the number of people on the housing waiting list.

| Financial year | Number of applicants on waiting list | % Housing waiting list increase/decrease |
|---|---|---|
| **2020/21** | 12 843 | 5.65% |

| Financial year | Number of applicants on waiting list | % Housing waiting list increase/decrease |
|---|---|---|
| **2021/22** | 15 947 | 24.17 % |
| **2022/23** | 16 270 | 02.02 % |

**Table 120: Housing waiting list**

| Capital Expenditure 2022/23: Housing | | | | | |
|---|---|---|---|---|---|
| R | | | | | |
| **Capital Projects** | **2022/23** | | | | |
| | **Budget** | **Adjustment Budget** | **Actual Expenditure** | **Variance from original budget** | **Total Project Value** |
| Masakhane UISP (1184) | R16 522 638.00 | R14 565 638.00 | R9 904 240.22 | | R80 682 386.00 |
| Site C1 & C2 Boundary Wall | R3 410 362.00 | R2 972 695.00 | R2 234 404.00 | | R2 234 404.00 |
| Masakhane UISP Wetcores | R8 892 000.00 | R8 892 000.00 | R5 310 428.62 | | R14 305 959.00 |
| Mount Pleasant IRDP Infills | R7 260 000.00 | R9 433 377.00 | R8 648 976.08 | | R22 558 957.00 |
| Kleinmond IRDP | R800 000.00 | R800 000.00 | | | R800 000.00 |
| Kleinmond Overhills UISP | R600 000.00 | R821 290.00 | | | R821 290.00 |
| Greater Hermanus (Hawston Seafarms) | R1 000 000.00 | R1 000 000.00 | | | Provincial Project |
| Buffeljagsbaai | R300 000.00 | R300 000.00 | | | No approval Received |
| Schulphoek Professional Fees | | R3 000 000.00 | | | R3 000 000.00 |
| **TOTAL ALL** | **R38 785 000.00** | **R41 785 000.00** | **R26 098 048.92** | **R38 785 000.00** | **R41 785 000.00** |
| *Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)* | | | | | |

**Table 121: Capital Expenditure 2022/23- Housing**

Greater Hermanus (Hawston Seafarms) funding allocation to be spent by Province as it is a Provincial Project.

Resolutions were received late, contracts between the Municipality and Province could not be signed and therefore not all funding was received from Province as per the 2022/2023 allocation.

62% of the total capital budget for Housing for 2022/23 was spent, which includes the amount allocated for the Provincial Project. 83% of the total allocation for Municipal Projects was spent.

## 3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

## A) INTRODUCTION

The free basic services were funded from the "equitable share" grant received from National Treasuary plus an amount from the municipality's own income as budgeted for in the financial year under review.

The categories for an Indigent Household is as follows:

- Indigent household with income less than four times the Government Old Age Pension and electricity units purchase less than 500 kWh.
- Indigent household with a property value up to R220 000.00 and electricity units purchase less than 500kWh (no income restriction), with category B subsidy only applicable to existing category B recipients as at 30 June 2021, of a benefit in terms of the Indigent Policy. **Please note that this category has been phased out on 31 May 2023.**
- Indigent households with a property value less than R220 000 and electricity less than 500kWh (no income restriction) Indigent households with a property value up to R220 000.00 and electricity units purchase less than 500 kWh (no income restriction). Only applicable for existing category C recipients as at 30 June 2021, of a benefit in terms of the Indigent Policy. **Please note that this category has been phased out on 31 May 2023.**

Pre-paid electricity meters were installed in all indigent households and a waterflow limiter water meter may be installed in indigent households, at no cost to the consumer.

The table below provides an overview of the number of Indigents per area as at 30.6.2023.

| **NUMBER OF APPROVED INDIGENTS PER AREA – 30.6.2023** | | |
|---|---|---|
| **Area** | **No** | **%** |
| BLOMPARK | 186 | 12.47 |
| BAARDSKEERDERSBOS | 3 | 0.20 |
| BUFFELSJAGSBAAI | 1 | 0.07 |
| DE KELDERS | 7 | 0.47 |
| FRANSKRAAL | 6 | 0.40 |
| GANSBAAI | 22 | 1.48 |
| KLEINBAAI | 2 | 0.13 |
| MASAKANE | 289 | 19.38 |
| PEARLY BEACH | 23 | 1.54 |
| REGION CALEDON | 15 | 1.01 |
| **SUB-TOTAL GANSBAAI** | **554** | **37.15** |
| | | |

| NUMBER OF APPROVED INDIGENTS PER AREA – 30.6.2023 | | |
|---|---|---|
| **Area** | **No** | **%** |
| FISHERHAVEN | 5 | 0.34 |
| HAWSTON | 339 | 22.74 |
| MOUNT PLEASANT | 95 | 6.37 |
| NORTH CLIFF | 1 | 0.07 |
| SANDBAAI | 17 | 1.14 |
| VERMONT | 5 | 0.34 |
| WEST CLIFF | 91 | 6.1 |
| ZWELIHLE | 152 | 10.19 |
| **SUB-TOTAL HERMANUS** | **705** | **47.29** |
| | | |
| KLEINMOND | 66 | 4.43 |
| PRINGLEBAAI | 4 | 0.27 |
| BETTIESBAAI | 17 | 1.14 |
| UITBREIDING 6 | 9 | 0.60 |
| OVERHILLS | 11 | 0.74 |
| PROTEADORP | 17 | 1.14 |
| **SUB-TOTAL KLEINMOND** | **124** | **8.32** |
| | | |
| Stanford | 108 | 7.24 |
| **SUB-TOTAL STANFORD** | **108** | **7.24** |
| | | |
| **TOTAL INDIGENT HOUSEHOLDS FOR 2022/23** | **1 491** | **100%** |

**Table 122: Indigents per area - 30.6.2023**

The Indigent basket indication for 2020/21, 2021/22 and 2022/23:

| Financial Year | Equitable Share | Municipal's own Income | Total value of basket (Exc. VAT) |
|---|---|---|---|
| **2020/21** | 993.88 | 98.22 | 992.10 |
| **2021/22** | 964.70 | 108.83 | 1 073.53 |
| **2022/23** | 1 091.71 | 116.02 | 1 207.73 |

**Table 123: Indigent basket indication**

The following table indicates the percentage of indigent households that have access to free basic municipal services. In accordance with the approved indigent policy of the municipality, all households who earned less than **R8 321.00** per month in 2022/23 receive the free basic services as prescribed by Overstrand Municipal Indigent Policy. (The qualifying amount is annually calculated on 4 time's social pension plus R1).

The table below indicates that **20.42%** of the total number of households received free basic services in 2021/22 financial year whilst it reduced to **4.04**% in the 2022/23 financial year:

| Financial year | Number of households | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Total no of HH | Free Basic Electricity | | Free Basic Water | | Free Basic Sanitation | | Free Basic Refuse Removal | |
| | | No. Access | % | No. Access | % | No. Access | % | No. Access | % |
| **2020/21** | 35 451 | 7 278 | 20.53 | 7 278 | 20.53 | 7 278 | 20.53 | 7 278 | 20.53 |
| **2021/22** | 36 076 | 7 367 | 20.42 | 7 367 | 20.42 | 7 367 | 20.42 | 7 367 | 20.42 |
| **2022/23** | 36 583 | *1 491 | 4.04 | *1 491 | 4.04 | *1 491 | 4.04 | *1 491 | 4.04 |

**Table 124: Free basic services to indigent households**

***Note: Indigent Households 31 May 2023, 7 433 households. Current campaign work in progress to onboard indigent households. The decrease in the number of indigents in 2022/23 is due to the Change of the Indigent Policy (Category B & C discontinued). The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that their application has expired and that they need to re-apply. Municipal staff will also go out into communities to assist them with the application process.**

| Electricity | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Financial year | Indigent Households | | | Non-indigent households | | | Households in Eskom areas | | |
| | No. of HH | Unit per HH (kwh) | Value R'000 | No. of HH | Unit per HH (kwh) | Value R'000 | No. of HH | Unit per HH (kwh) | Value R'000 |
| **2020/21** | 7 278 | 50 | 6 340 | 28 173 | 0 | 0 | 119 | 50 | n/a |
| **2021/22** | 7 367 | 50 | 7 353 | 28 709 | 0 | 0 | 127 | 50 | n/a |
| **2022/23** | 1 491 | 50 | 1 364 | 35 092 | 0 | 0 | 29 | 50 | n/a |

**Table 125: Free basic Electricity to indigent households**

| Water | | | | | | |
|---|---|---|---|---|---|---|
| Financial year | Indigent Households | | | Non-indigent households | | |
| | No. of HH | Unit per HH (kl) | Value R'000 | No. of HH | Unit per HH (kl) | Value R'000 |
| **2020/21** | 7 278 | 6 | 3 527 | 22 833 | 0 | 0 |
| **2021/22** | 7 367 | 6 | 3 713 | 23 623 | 0 | 0 |
| **2022/23** | 1 491 | 10 | 1 142 | 30 338 | 0 | 0 |

**Table 126: Free basic Water services to indigent households**

| Sanitation | | | | | | |
|---|---|---|---|---|---|---|
| Financial year | Indigent Households | | | Non-indigent households | | |
| | No. of HH | R value per HH | Value R'000 | No. of HH | Unit per HH per month | Value R'000 |
| 2020/21 | 7 278 | 1 182.00 | 8 603 | 28 173 | 0 | 0 |
| 2021/22 | 7 367 | 1 824.48 | 13 441 | 27 702 | 0 | 0 |
| 2022/23 | 1 491 | 2 959.20 | 4 412 | 35 092 | 0 | 0 |

**Table 127: Free basic Sanitation to indigent households**

| Refuse Removal | | | | | | |
|---|---|---|---|---|---|---|
| Financial year | Indigent Households | | | Non-indigent households | | |
| | No. of HH | Service per HH per week | Value R'000 | No. of HH | Unit per HH per month | Value R'000 |
| 2020/21 | 7 278 | 1 | 19 468 | 28 173 | 0 | 0 |
| 2021/22 | 7 367 | 1 | 20 495 | 28 092 | 0 | 0 |
| 2022/23 | 1 491 | 1 | 3 820 | 35 092 | 0 | 0 |

**Table 128: Free basic Refuse Removal services to indigent households per type of service**

| Financial Performance 2022/23 | | | | | | |
|---|---|---|---|---|---|---|
| Cost to Municipality of Free Basic Services Delivered | | | | | | |
| Services Delivered | 2020/21 | 2021/22 | 2022/23 | | | |
| | Actual | Actual | Budget | Adjustment Budget | Actual | Variance to Budget |
| Electricity | 27,764,000 | 30,337,196 | 36,845,939 | 36,845,939 | 30,514,420 | -20.75% |
| Water | 12,242,000 | 12,576,728 | 15,920,770 | 15,920,770 | 11,970,646 | -33.00% |
| Wastewater (Sanitation) | 11,828,000 | 11,921,680 | 21,001,355 | 21,001,355 | 12,300,863 | -70.73% |
| Waste Management (Solid Waste) | 16,062,000 | 16,644,929 | 17,931,897 | 17,931,897 | 14,861,414 | -20.66% |
| **Total** | **67,896,000** | **71,480,533** | **91,699,961** | **91,699,961** | **69,647,343** | -31.66% |

**Table 129: Financial Performance 2022/23: Cost to Municipality of Free Basic Services Delivered**

# 3.4 COMPONENT B: ROAD TRANSPORT

## 3.4.1 ROADS

## A) INTRODUCTION TO ROADS

### Masakhane Housing Project Bus Route

GIBB (Pty) Ltd was appointed to undertake a Transport Impact Assessment (TIA) for the proposed Masakhane Low-Cost Housing Development.

The Transport Impact Assessment (TIA) was used as master planning framework for the project. The purpose of the TIA was to determine the impact of the housing development on the surrounding transport network and to recommend any upgrades required. It is expected that the development will generate public transport demand and that the public transport services will extend into the development.

The project entailed the construction of a:

- Approximately 440m long, Main Access Road ;
- Approximately 112m residential access road;
- 2m wide sidewalks on either side of the roads to provide non-motorised transport facilities that are safe and accessible with sufficient capacity for pedestrian traffic.
- Associated stormwater infrastructure (300mm ø, 375mm ø & 450mm x 1500mm ø box culvert, manholes & catchpits).

The tender for the construction of the new main access road was advertised on 16 June 2021 and was awarded to Benver Civils & Plant Hire on 22 August 2022. Construction works commenced on 07 September 2022 and practical completion was achieved on 07 June 2023. The construction of the residential access road was done by the Housing Implementing Agent**.** Construction activities commenced during April 2023 and practical completion was achieved on 30 June 2023.

The total project cost amounted to R 11 260 749 (excl. VAT).







Masakhane Housing Project Bus Route

## Rehabilitation of roads in Blompark

The project entails the rehabilitation of existing roads and the construction of sidewalks in Blompark, Gansbaai. The construction work for the proposed upgrades was as follows:

- New kerbs
- Road surfacing – Hot mix asphalt
- Sidewalks.

The following roads were resurfaced:

- Skool, Aster, Kana street, Kappertjie, Suikerbossie street & Xenia.

1.2m wide concrete paved sidewalks were constructed at:

- Skool, Aster, Kana & Kappertjie.

The professional team was Daveng Consulting Engineers, and the appointed contractor was Ikapa Reticulation and Flow. Construction activities commenced during August 2022, practical completion was achieved on 20 April 2023 and the final completion date was 17 May 2023. The total project cost amounted to R 3 000 000.

### Provincial Sustainable Transport Programme (PSTP)

No PSTP projects implemented during the 2022/23 financial year.

### ROADS MAINTENANCE

The implementation of the Overstrand's pavement management programme continued. Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good.

Maintenance is done on an on-going basis for the maintenance and rehabilitation of existing roads in the Overstrand area.

The resealing of roads in terms of Overstrand's Pavement Management programme continued through the reporting period. The Pavement Management System is updated on a yearly basis following a visual inspection of all our roads, in order to determine the condition of our roads. The latest assessment was completed in February 2023 to be implemented during 2023/24 financial year.

During the reporting period for the 2022/23 financial year **77 662 m²** of service roads were resealed in terms of the Overstrand Pavement Management System.

## B) HIGHLIGHTS: ROADS

| Highlights | Description |
|---|---|
| Construction of Masakhane Housing Project Bus Route (Main Access Road & Residential access road) | Practical Completion 30 June 2023 |
| Rehabilitation of existing roads & construction of sidewalks, Blompark | Completed 17 May 2023 |

**Table 130: Roads Highlights**

## C) CHALLENGES: ROADS

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Gravel Roads | Due to the high rainfall during 2022/23 that has a direct impact on gravel roads we've experienced an 58.7% increase in grading of gravel roads from 54 works orders during (2021/22) to 92 during (2022/23). |

**Table 131: Roads Challenges**

| Gravel Road Infrastructure: Kilometres | | | | |
|---|---|---|---|---|
| **Year** | **Total gravel roads** | **New gravel roads constructed** | **Gravel roads upgraded to tar** | **Gravel roads graded/maintained** |
| **2020/21** | 108 | 0 | 2 | 108 |
| **2021/22** | 108 | 0 | 0.43 | 108 |
| **2022/23** | 108 | 0 | 0 | 108 |

**Table 132: Gravel road infrastructure**

| Tarred Road Infrastructure: Kilometres | | | | |
|---|---|---|---|---|
| **Year** | **Total tarred roads** | **New tar roads** | **Existing tar roads resealed** | **Tar roads maintained** |
| **2020/21** | 622 | 4.2 | 17.5 Reseal | 622 |
| **2021/22** | 622 | 0 | 18.9 km resealed and rehabilitated | 622 |
| **2022/23** | 622 | 0.552 | 15.5 km resealed and rehabilitated | 622 |

**Table 133: Tarred road infrastructure**

The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

| Financial year | New & Replacements | Resealed | Maintained |
|---|---|---|---|
| | R | | |
| **2020/21** | 1 306 364 | 30 691 007 | *30 289 454 |
| **2021/22** | 0 | 26 381 956 | 105 128 085 (*Inclusive of depreciation and interest*) |
| **2022/23** | R 11 260 749 | 16 153 425 | 81 843 599 *Overstrand Operational Budget* |
| *Note: 2020/21 exclude depreciation and interest* | | | |

**Table 134: Cost of construction/maintenance of roads**

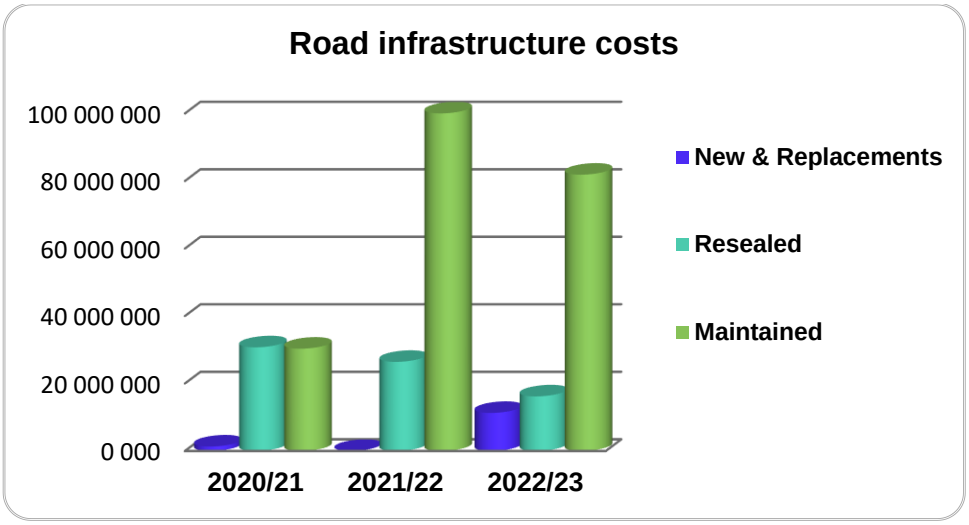



**Figure 16: Road infrastructure costs**

## D) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL2 | The provision and maintenance of municipal services | m² of roads patched and resealed according to Pavement Management System within available budget | m² of roads patched and resealed | All | 94 665 | **110 000** | **77 662** | R | Target not met. Funding for the reseal project was reduced to make provision for fuel. Target could not be reached for the 2022/23 financial year. A running fleet with fuel provision is essential to render operational services of the municipality, and the rising fuel costs necessitated additional funding provision. The planned roads that could not be resealed or patched during the 2022/23 financial year, will be the placed as high priorities on the next cycle of the Reseal programme. |

**Table 135: Service delivery indicators: Roads**

| Employees: Roads | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 50 | 50 | 49 | 50 | 47 | 3 | 6% |
| **4 - 6** | 21 | 21 | 23 | 25 | 21 | 4 | 16% |
| **7 - 9** | 14 | 14 | 15 | 16 | 14 | 2 | 12.5% |
| **10 - 12** | 5 | 5 | 5 | 5 | 5 | 0 | 0% |
| **13 - 15** | 0 | 1 | 2 | 2 | 2 | 0 | 0% |
| **16 - 18** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **91** | **92** | **95** | **99** | **90** | **9** | **9%** |

**Table 136: Employees: Roads**

| Capital Expenditure 2022/23: Roads | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| Masakhane Housing Project Bus Route | 7 581 600 | 11 260 749 | 11 260 749 | 3 409 149 | 11 260 749 |
| Rehabilitate Roads Blompark | 3 000 000 | 3 000 000 | 3 000 000 | 0 | 3 000 000 |
| **TOTAL ALL** | **10 581 600** | **14 260 749** | **14 260 749** | **3 409 149** | **14 260 749** |
| *Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.* | | | | | |

**Table 137: Capital Expenditure 2022/23: Roads**

100% of the allocated adjusted roads capital budget spent for 2022/23 was spent.

## 3.4.2 WASTEWATER (STORM WATER DRAINAGE)

### A) INTRODUCTION TO STORM WATER DRAINAGE

Stormwater flowed from the Franskraal East suburb through the stormwater infrastructure of Uilenkraalsmond. The existing capacity of the Uilenkraalsmond area is insufficient (1:2 year) and unable to accommodate the stormwater flow of the Franskraal area. A phased approach was done to manage the stormwater flow in the natural wetland at the infrastructure end pond next to Uilenkraalsmond. The first 2 phases included general earthworks in the form of

a berm and low flow channels. The following phase will include a 600mm Diameter pipe through the sand dune, to divert the stormwater away from the Uilenkraalsmond area.

### STORM WATER MAINTENANCE

- The scheduled maintenance entails routine operations such as cleaning of the storm water systems (inclusive of inlets and outlets) to limit potential flooding.
- The maintenance of the storm water systems is listed as a Key Performance Indicator (KPI) on Managerial level to ensure that all maintenance is completed, measured, and monitored.
- 84% of storm water infrastructure cleaned in Overstrand suburbs twice per annum – target 92%.
- Vacuum/Jet combination trucks via external contractors are used for ad-hoc as well as scheduled maintenance operations.
- Ad-hoc complaints for storm water maintenance are adhered to timeously.
- We are in the process of identifying storm water hotspots to monitor and inspect prior, during and after major storm water events.
- The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed.

## B) HIGHLIGHTS: WASTEWATER (STORM WATER DRAINAGE)

| Highlights | Description |
|---|---|
| MIG funding application submitted & approved for Upgrading of Stormwater Infrastructure Proteadorp & Extension 6. | Upgrading of Stormwater Infrastructure Proteadorp & Extension 6. Implementation to start during 2023/2024 financial year. |
| Installation of stormwater infrastructure at Masakhane Housing Project Bus route | Completed 30 June 2023. |

**Table 138: Wastewater (Storm water drainage) highlights**

## C) CHALLENGES: WASTEWATER (STORM WATER DRAINAGE)

| Description | Progress in 2022/23 to address challenge |
|---|---|
| Lack of Funding | MIG funding application submitted & approved for Upgrading of Stormwater Infrastructure Proteadorp & Extension 6. Implementation to start during 2023/2024 financial year. |

**Table 139: Wastewater (Storm water drainage) Challenges**

The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed:

| Storm water Infrastructure: Kilometres | | | | |
|---|---|---|---|---|
| **Financial year** | **Total Storm water measures** | **New storm water measures** | **Storm water measures upgraded** | **Storm water measures maintained** |
| **2020/21** | 6.632 | 4.059 | 0 | 577 |
| **2021/22** | 3.016 | 3.016 | 3.016 | 580.923 |
| **2022/23** | **0.197** | **0.197** | **0** | **580.923** + (*new network built)* |

**Table 140: Storm water infrastructure**

The table below indicates the amount of money spend on storm water projects:

| **Financial year** | **Storm water Measures** | |
|---|---|---|
| | **Capital** | **Maintained** |
| | **R'** | |
| **2020/21** | 17 044 056 | 5 981 650 (operational budget) |
| **2021/22** | 1 500 000 (Gansbaai)<br>1 450 000 (Hermanus)<br>1 030 000 (Kleinmond Ward 10)<br><br>**Directorate Community Services funding spent* | 14 903 276<br>*(Inclusive of depreciation and interest)* |
| **2022/23** | 1 367 027.79<br>*(Part of Masakhane Housing Project Bus route capital budget)* | 15 008 379<br>*Overstrand Operational Budget* |

**Table 141: Cost of construction/maintenance of storm water systems**

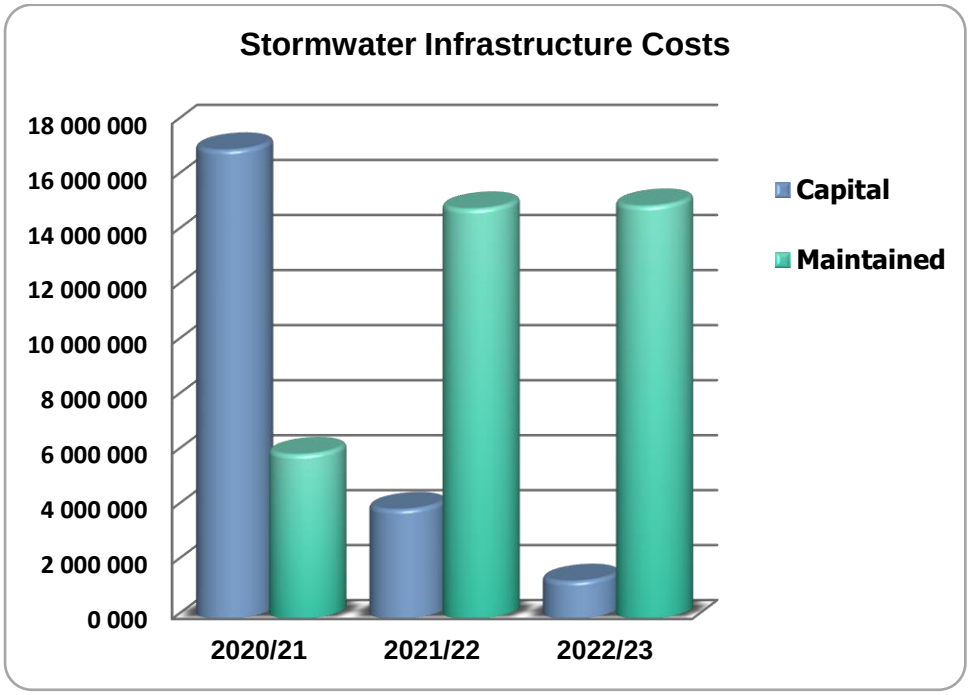



**Figure 17: Storm water infrastructure costs**

| Employees: Storm Water (Storm water drainage) | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 25 | 26 | 22 | 24 | 23 | 1 | 4% |
| **4 - 6** | 6 | 6 | 6 | 6 | 6 | 0 | 0% |
| **7 - 9** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **10 - 12** | 1 | 1 | 2 | 2 | 2 | 0 | 0% |
| **13 - 15** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **16 - 18** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **35** | **36** | **33** | **35** | **34** | **1** | **3%** |

**Table 142: Employees: Storm Water (Storm water drainage)**

| Capital Expenditure 2022/23: Wastewater (Storm water drainage) | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| Stormwater network – Multi ward Hermanus | 385 789 | | 303 483 | 78.67% | 303 483 |
| Stormwater Ward 07 – Project Long Street | 1 250 000 | | 727 462 | 58.20% | 727 462 |
| **Total All** | **1 635 789** | | **1 030 945** | **63.02%** | **1 030 945** |
| *Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. (Directorate Community Services funding allocated)* | | | | | |

**Table 143: Capital Expenditure 2022/23: Wastewater (Storm water drainage)**

96.4% of the Budget was spent on Stormwater maintenance for the 2022/23 financial year.

## 3.5 COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT

### 3.5.1 PLANNING (TOWN & SPATIAL PLANNING AND BUILDING CONTROL)

## A) INTRODUCTION TO PLANNING

The municipality's key planning deliverables in the 2022/23 financial year were to compile the following policies and strategies:

- Commenced with the Overstrand Capital Expenditure Framework
- A portion of Hermanus CBD Government Precinct Plan
- Drafts of Public Trading Policy
- Draft and advertisement of Tiny House Policy (in partnership between the Building Control Department and the Town and Spatial Planning Department)
- Approval of Investment Incentives Policy.

## B) HIGHLIGHTS: PLANNING

| Highlights | Description |
|---|---|
| Extension of existing Whale Coast Mall, Hermanus | Approval of Phase 2 of the mall. |
| Implementation of Land Use Planning System | Electronic planning application database. |

**Table 144: Planning Highlights**

## C) CHALLENGES: PLANNING

| Description | Progress in 2022/23 to address challenge |
|---|---|
| Archive space | Plans drawn up for additional archive space. |
| Load shedding | Inverter and batteries purchased. |
| Public Participation | Investigation into an electronic notification system. |

**Table 145: Planning Challenges**

| Applications for Land Use Development | | | |
|---|---|---|---|
| **Detail** | **2020/21** | **2021/22** | **2022/23** |
| Applications withdrawn | 2 | 13 | 14 |
| Applications closed | 6 | 0 | 16 |
| Applications finalized | 50 | 232 | 233 |
| Applications outstanding at year end | 232 | 281 | 246 |
| Awaiting DEA&DP decision | 0 | 0 | 0 |

**Table 146: Applications for Land Use Development**

| Additional Performance Town Planning and Building Control | | | |
|---|---|---|---|
| **Type of service** | **2020/21** | **2021/22** | **2022/23** |
| Building plans application processed | 1824 | 2251 | 2515 |

| Additional Performance Town Planning and Building Control | | | |
|---|---|---|---|
| **Type of service** | **2020/21** | **2021/22** | **2022/23** |
| Approximate value | R 1 118 348 520 | R1 975 814 840 | R1 988 987 768 |
| New residential dwellings | 674<br>(RDP: 317) | 604 +<br>(RDP: 594) | 569<br>(RDP: 402) |
| Residential extensions | 1150 | 1133 | 931 |
| New Business buildings | 5<br>1 x Industrial<br>1 x Church<br>1 x Flats/offices<br>2 x Offices | 5<br>3 x Industrial<br>1 x Flats/Offices<br>1 x Offices<br>2 x Shops | 7<br>2 x Industrial<br>2 x Offices<br>2 x Church<br>1 x Shop |
| Rural applications | 4 x Agri buildings | 3 x Agri buildings | 2 x Agri building |

**Table 147: Additional Performance Town Planning and Building Control**

| Employees: Planning | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Job Level** | **2019/20** | **2020/21** | **2021/22** | **2022/23** | | | |
| | **Employees** | **Employees** | **Employees** | **Posts** | **Employees** | **Vacancies (fulltime equivalents)** | **Vacancies (as a % of total posts)** |
| | **No.** | **No.** | **No.** | **No.** | **No.** | **No.** | **%** |
| **0 - 3** | 25 | 26 | 0 | 0 | 0 | 0 | 0 |
| **4 - 6** | 6 | 6 | 4 | 4 | 4 | 4 | 0 |
| **7 - 9** | 1 | 1 | 3 | 3 | 3 | 3 | 0 |
| **10 - 12** | 1 | 1 | 0 | 0 | 0 | 0 | 0 |
| **13 - 15** | 1 | 1 | 6 | 6 | 6 | 6 | 0 |
| **16 - 18** | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Total** | **35** | **36** | **14** | **14** | **14** | **14** | **0** |

**Table 148: Employees: Planning**

| Capital Expenditure 2022/23: Planning | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| **Capital Projects** | **2022/23** | | | | |
| | **Budget** | **Adjustment Budget** | **Actual Expenditure** | **Variance from original budget** | **Total Project Value** |
| Hermanus Sport Club | R1.5 million | | R1.5million | - | R1.5 million |
| **Total All** | R1.5million | | R1.5million | - | R1.5 million |

| Capital Expenditure 2022/23: Planning | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| *Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)* | | | | | |

**Table 149: Capital Expenditure 2022/23: Planning**

The capital budget of R1,5 million was approved by Council as a Grant in Aid toward the Hermanus Sport Centre to complete ablutions at the clubhouse. The alterations have been completed.

## 3.5.2 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

### A) HIGHLIGHTS: LED

The following performance highlights with regard to the implementation of the LED strategy are:

| Highlights | Description |
|---|---|
| Strategic Support to SMMEs | Sixty (60) budding entrepreneurs were given business training through the FLAME programme and financial support for their businesses. Thirty (30) entrepreneurs succeeded to move to the next level of intensive training and were given an opportunity to apply for additional funding of R20 000. |
| Entrepreneurship Development | Entrepreneurs were given an opportunity to apply for startup funding and were selected through a rigorous process of interviews and pitching. A total of 44 were funded in 2022-2023. |
| Resource Mobilisation | The community garden in Mooiuitsig received funding for a fence and seedlings through a collaborative partnership between LED and WWF. |

**Table 150: LED Highlights**

### B) CHALLENGES: LED

The following challenges with regard to the implementation of the LED strategy are:

| Strategic areas | Description |
|---|---|
| Skills Development | The municipality due to immigration of mainly unskilled and semi-skilled people has an economy which is unable to accommodate the ever-increasing population. |
| Retain & Expand | Focus on new investment on the back of existing ones. |
| Enterprise Development | To provide accredited learning inclusive of higher learning institutions. |
| Economic Infrastructure | Planned informal communities with no existing economic infrastructure to facilitate productive trade. |
| Productivity & Competitiveness | Loss of trading hours and inability to plan properly in the workplace results in poor production. |

**Table 151: Challenges LED**

## C) LED STRATEGY

The LED Strategy reviewed in line with socio-economic data and approach to current economic environment and conditions. The impact of the current economic downgrade and recession will only be felt in the coming years. The following Strategic areas were pursued.

| Strategic areas | Description |
|---|---|
| Recovery approaches | Finding creative ways of interacting with businesses and keep them operating. |
| Entrepreneurial communities | Compliance and capacity building. |
| Red Tape Reduction | Introduce service requests from local and potential investors and respond appropriately. |
| Investment promotion | Identifying strategic land pockets to fast-track investment. |

**Table 152: LED Strategic areas**

The current economic situation is at pre-Covid status and recovering well, aided by the need of people to visit nearby and not so far away destinations. This encourages the demand for goods and services.

**The table below identifies the economic activity within the different sectors:**

| Sector | 2019/20 | 2020/21 | 2021/22 | 2022/23 e |
|---|---|---|---|---|
| Agriculture, Forestry, and Fishing | -1.0% | -65 | -412 | -144 |
| Mining and quarrying | +4.3% | -1 | -0 | 0 |
| Manufacturing | +0.1% | -7 | -210 | -132 |
| Wholesale and retail trade | +0.2% | 127 | -698 | -575 |
| Finance, property, etc. | -1.0% | -6 | -317 | -187 |
| Community and social services | +0.3% | -175 | -542 | -66 |

| Sector | 2019/20 | 2020/21 | 2021/22 | 2022/23 e |
|---|---|---|---|---|
| Infrastructure services | +5.0% | -308 | -26 | -3 |
| Construction | - | - | -380 | -231 |
| Transportation, Storage and Communication | - | - | -55 | -142 |

**Table 153: Economic Employment by Sector (**(Source: Quantec Research, 2022 (e denotes estimate)

## D) PROGRESS WITH IMPLEMENTATION OF OVERSTRAND ECONOMIC RECOVERY PLAN

The economy of the Overstrand is in full swing having fully recovered and resilient to turbulent forces. It has been reported that, the current figures are representative of pre-Covid period but most important is to continue to build the relationship and recognise the importance and significancy of the private sector. The municipality continues to engage and support local businesses both in the private and informal sectors.

2022/23 progress with implementation of the Overstrand recovery plan are:

- Relaxation of lease payments.
- Supply Chain Management (procurement) as an enabler to enhance LED.
- Building Entrepreneurial Communities.
- Investment promotion (Conference held in June 2023).
- Red Tape Reduction for ease of doing business.

**THE INFORMAL SPACE**

| Nr. | Project/Programme | Highlights |
|---|---|---|
| **1** | Infrastructure for Trading | Creation of trading spaces<br>- Integrating enterprise development with transport hubs. |
| **2** | Training and Development | Trained in business development |
| **3** | Collaboration on Training | ○ 3 people University of the Western Cape<br>○ 180 people trained<br>○ 44 funded (Seed funding)<br>○ 60 people trained by Flame/ASISA. |
| **4** | Permits-Fishing Rights | 516 People in the Overberg are successful Fishers on the Fisheries, Forest and Environment. |
| **5** | Industries Registered on the Database | ○ Catering<br>○ Manufacturing<br>○ Cleaning and Security<br>○ Agriculture and forestry<br>○ Creative Arts<br>○ Clothing and Fashion<br>○ General Trading and Services |

| Nr. | Project/Programme | Highlights |
|---|---|---|
| | | ○ Wholesale and Retail<br>○ General Building and Construction<br>○ Entertainment and Events<br>○ Information Technology. |
| **6** | Emerging Farmers | Number of pigs<br>○ Gansbaai 214<br>○ Hermanus 443<br>○ Stanford 145 |

**Table 154: Informal space highlights**

## E) EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

The Expanded Public Works Programme is designed to act as a safety net for the South African citizens who are in dire situations of poverty and unemployment. The Overstrand Municipality as part of its effort to providing work opportunities targeting mainly the youth and women became one of the innovative municipalities in the country by implementing 95 projects and employing 1059 people during 2022/23. Thus, in the implementation of the programme it necessitated a delivery to ensure long term sustainability and creation of exit programmes for the participants in determining their future.

| Job creation through EPWP projects | | |
|---|---|---|
| **Details** | **EPWP Projects** | **Jobs created through EPWP projects** |
| | **No.** | **No.** |
| **2020/21** | 59 | 1238 |
| **2021/22** | 44 | 1257 |
| **2022/23** | 95 | 1059 |

**Table 155:Job Creation through EPWP projects**

| SECTOR | PROJECTS | WORK OPPORTUNITIES |
|---|---|---|
| ENVIRONMENTAL SECTOR | 21 | 246 |
| INFRASTRUCTURE | 13 | 98 |
| SOCIAL | 23 | 715 |

**Table 156: EPWP projects per sector**

The strategy adopted by the Overstrand Municipality was that of ensuring that the EPWP programme does not only formulate low skills set projects but also cater for young people who need job experience to be catapulted into the formal employment.

The current unemployment rate in Overstrand is 16.2% and is on its way to improvement. Skills shortage and development is a stumbling block in young people's effort in enquiring full-time and sustainable employment. Moreover, the current economic situation does not produce sufficient jobs to accommodate new entrants in the labour market.

## F) ENTERPRISE DEVELOPMENT PROJECT

The purpose of the Enterprise Development Project is to:

- Empower and Support Small Medium and Micro Enterprises (SMME's) to grow,
- Assist SMME's to implement self-sustaining activities and grow profitable businesses,
- Build entrepreneurship communities based on opportunities and gaps in the market,
- Educate and inform SMME's on compliance in line with set regulations,
- Allows for the growth of more businesses that can provide those entering the job market with opportunities and ensures that the provision of these opportunities is sustainable.

**The outcome/achievement of the project:**

The programme supported 185 **SMME's** in 2022/23, compared to 134 SMME's in 2021/22.

**Deliverables:**

- The LED facilitated two critical projects in collaboration with the ASISA Foundation and Grootbos Foundation with the view to leverage resources to broaden the scope of training for SMMEs. The two projects concentrated all efforts into ensuring that the entrepreneurs are taken through the requisite skills of business management.

### Phase Highlights:

- Participants know the importance of budgeting;
- Participants are taking steps to improve operations and efficiency;
- Ability to calculating costs and set selling price;
- Teamwork and Social Interactions has been improved;
- Understanding difference between a need and a want.

The following critical areas of business development were identified:

**Finances**

| | BASELINE | DEC '22 | JAN '23 | FEB '23 | MARCH '23 | APRIL '23 | ACCUMULATIVE TOTAL |
|---|---|---|---|---|---|---|---|
| Revenue | R 435 969,00 | R 546 016,00 | R 377 580,00 | R 464 398,00 | R 730 379,00 | R 578 103,00 | R 3 132 445,00 |
| Expenses | R 195 781,00 | R 324 107,00 | R 266 164,00 | R 395 049,00 | R 380 090,00 | R 533 060,00 | R 2 094 251,00 |
| Profit | R 240 188,00 | R 221 909,00 | R 111 416,00 | R 69 349,00 | R 350 289,00 | R 45 043,00 | R 1 038 194,00 |

**Table 157: Figures indicate the increase in profits since the beginning of 2022/23**

## Partners for Enterprise Development

- Gleaning from the ecosystem approach to assist with establishing a basket of services
- Small Enterprise Development Agency (SEDA)
- Small Enterprise Finance Agency (SEFA)
- Hermanus Siyakha
- Nedbank Enterprise Support
- Grootbos Foundation
- Department of Economic Development and Tourism (DEDAT)
- Industrial Development Corporation (IDC)
- National Empowerment Fund (NEF).
- National Youth Development Agency (NYDA)
- Rotary Club Hermanus
- SMME Business Associations
- ASISA Foundation.




Participants, LED Portfolio Head (Clr Gillion), the CEO of ASISA Foundation Ms. Benjamin Swales and LED Manger: Xolile Kosi




A group photo of Flame participants and LED officials.

**Success story:**

Mr Malepa Setloboko is a LED Client who came through for assistance with starting a business in 2017. Armed with a positive attitude and eagerness to learn all that there is to learn in terms of starting and running a business sustainably and profitably. Through the assistance of LED Mr Setloboko registered his business, Batloboko Security Service (BSS), with only five (5) guards. BSS has since expanded to 18 security guards (10 permanent and 8 temporary) and additionally appointed 5 more staff who are office based. Batloboko Security Service has grown steadily into a highly structured, corporate organization, providing security services to clients who are serious about security and who demand superior levels of service.

BSS head office is situated in Zwelihle, Hermanus. The office has a fully equipped control room with state-of-the-art monitoring and communication equipment's.

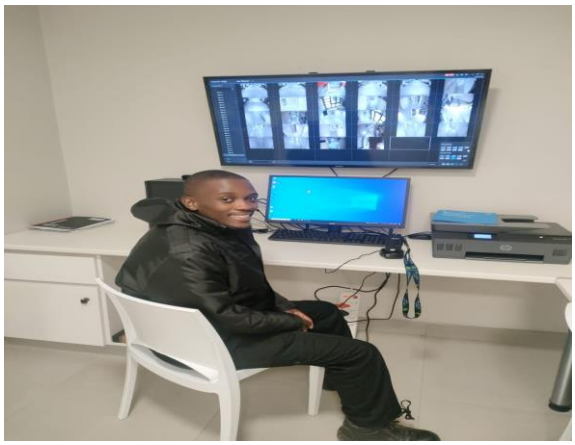
BSS advocates for and adheres to a progressive and complaint employment equity policy. Due to the rapid growth of the company, BSS is presently broadening the middle management with the appointment of additional qualified staff.

BSS is an owner-driven business, and the support structure comes from both foundation and experienced team of senior managers who are focused on delivering efficient, personalized, and professional services.

Some of the services offered by BSS includes but not limited to:

- Guarding division
- CCTV and alarm installation
- Fencing.



Enterprise development success story - Batloboko Security Service (BSS), Zwelihle

## *LED Training and Development*

Training and development play a critical role for the sustainability and growth of businesses. Notable training sessions conducted through personal contacts was restricted.

| Training | Description | No. participants | Dates |
|---|---|---|---|
| MBA Academic Training Program | 1 year block module training for Contractors | 3 | 27 May 2023 |
| FLAME | Financial Literacy and Micro-Enterprise | 60 | 21 Sept 2022 - 2024 |
| LED-Grootbos Entrepreneurship Programme | Emerging Entrepreneurs (Start-ups and expansionary) | ○ 119 SMME's - funded (2017-2021);<br>○ 57% of the beneficiaries were women;<br>○ 37 SMME's were funded in 2022. | March 2019 – November 2023 |
| LED-Grootbos Foundation Entrepreneurship Expansionary Programme | Entrepreneurs that were previously funded by the Entrepreneurship Programme in the past 8 years. | 120 | July 2022 |
| Youth Employability Programme | The programme equips youth aged 18 - 35 with the knowledge and skills for the world of work. | 25 participants in the Gansbaai-Stanford area and 30 in Hermanus-Kleinmond. | July 2022 |

**Table 158: LED training and development initiatives for 2022/23**

## G) TOURISM

Cape Whale Coast – Tourism Marketing Brand of Overstrand

At the start of 2023, the share of overseas tourists to Cape Town International Airport (CTIA) reached full recovery when compared to pre-pandemic levels in April 2019. In the month of April 2023, CTIA recorded a total of 67,747 tourist arrivals via air, 87% of which originated from overseas markets and 13% from the African continent.

Hermanus received the honour of being South Africa's top-rated destination on the Tourism Sentiment Index (TSI). The TSI is a travel data intelligence solution that released 'Leading Places: The 100 Most Loved Destinations Around the World' for 2023. Coming in at #18 was Hermanus, after being seeded #41 last year, with Stellenbosch ranking at #34, and Cape Town moving up 14 places to #40.

This rating is an outstanding accolade for Hermanus and the Overstrand. The exposure generated by this recognition is set to attract more visitors to our shores to explore more of our many and diverse towns, attractions, and offerings. Uncovering the 100 most loved destinations around the globe according to consumer sentiment, the study tracked more than 1.6 billion online conversations and content pieces publicly available, about 21 330 global destinations, to identify the top 100 most loved destinations around the globe. This was an unparalleled achievement for the Overstrand in terms of tourism destination marketing.

Hermanus has been repeatedly spotlighted by international visitors - making it onto the 'Most Loved Destinations in the World' in 2021 as published by Tourism Sentiment Index. This year's TSI rankings confirm the destination's competitiveness, keeping the area top of the travel bucket list globally.

Overstrand villages remain popular with digital nomads as the number of South Africans looked towards 'semigration' to take them away from traditional offices in big cities into permanently

remote working scenarios. Work habits were changed to improve lifestyles in smaller towns, especially along South Africa's southern coastal region.

The semigration movement caused an influx of younger families who in the past were tied logistically to lives in big cities. Overstrand Cape Whale Coast provided an opportunity for a lower cost of living, affordable housing, improved quality of life, and open, healthier spaces. While it was expected that property sales in the small coastal towns would come to a standstill given the economic decline, there has been a price growth indicating the opposite. Overstrand towns and villages were categorized as a zoom town, considered for its proximity to the Cape Town International Airport and availability of good schools, infrastructure, and golf courses.

On the back of solid growth during the first quarter of 2023, recovery remained stable in April 2023 as the Western Cape entered its winter season. Key highlights of the overall tourism performance are outlined below:

- International two-way passengers through CTIA reached 218,325 in April 2023; 39% growth year-on-year and more than full recovery against April 2019 (106% recovery).
- 574,528 domestic two-way passengers passed through CTIA during April 2023; registering a 7% increase over April 2022 and 80% recovery vs. April 2019.
- From July 2022 till June 2023 the Overstrand recorded 2336 events.
- UK led as the top source market (via air) followed by Germany, USA, Netherlands and France in the top 5 positions. The European market remains the largest contributor to tourist arrivals, with 7 out of the top 10 source markets originating from the continent.
- Belgium (98%) and Italy (92%) are rapidly nearing full recovery when compared to pre-pandemic levels.
- Footfall to local attractions recorded with good recovery rates. Stony Point Betty's Bay led the recovery numbers with 194% year on year in April 2023.
- The domestic market was led by travellers from the Western Cape (88,9%) which indicates to the popularity of the destination for short breaks among locals. Holiday/leisure ranked as the strongest driver for travel to the region, followed by Visiting friends as the second largest share of travellers to the region. Close to half of respondents indicated overnight stays and the most common age profile of visitors to the Overstrand were between 36-50 (40, 1%) and 21-35 (23, 5%) years. Friday was the most popular arrival day in the Overberg and Sunday was its most common departure day.
- Mobile Location Data collected from location enabled apps on mobile devices in the Overstrand showed the following:

- Shopping and markets were the most popular type of attraction visited by domestic tourists with an average dwell time of 2.3 hours.
- Natural attractions ranked as the second most popular point of interest among domestic tourists.
- Spending time in areas like Stanford Valley, Hemel-en-Aarde Valley and Van Dyk's Bay ranked third amongst the top POIs visited by domestic tourists, with an average dwell time of 3.0 hours.
- Bars & Pubs were the fourth most popular point of interest and domestic tourists spent on average 3.0 hours at the location.

The Overstrand Cape Whale Coast has taken the lead in sustainable tourism in the following way:

- Africa Responsible Tourism Awards recognised the Overstrand for sustainable tourism development.
- More travellers are demanding an experience that impacts positively on the environment and the people and Overstrand product owners have transformed our economies while minimising the impact on nature.
- Tourism businesses have been recognised for their role in contributing to responsible tourism. Gansbaai has also been singled out as a Responsible Tourism Destination.
- Declaration of five Blue Flag Beaches: Kleinmond Main Beach, Hawston, Onrus, Grotto and Castle Beach. Grotto Beach has been part of the Blue Flag programme since its initiation 22 years ago.

The recognition of Overstrand Hermanus as the first UNESCO Creative City of Gastronomy in Africa in 2019 has the benefit of linking culinary and cultural experiences and attracting a visitor who seeks out these experiences to connect to a destination.

Through tourism the identity of our municipality is showcased as a destination with

- Pristine coastline with a rich marine wildlife and declared a Hope Spots.
- South Africa's first UNESCO recognised Biosphere.
- Botanical gardens and nature reserves.
- Africa's only growing penguin colony at Stony Point, Betty's Bay.
- A cultural footprint that is included as part of the Cradle of Human Culture.
- A wine enthusiast's mecca, artist's canvas, adventurer's escape, and beach lover's paradise.

Tourism's potential for the development of small and micro businesses continues to grow year on year the services required by tourism related activities changes.

- Live streaming of Stony Point's Penguins colony in Betty's Bay on WildEarth. Broadcasted daily from 08h30 to 09h30 on DStv channel 183.
- KykNet Via #Platteland screened a visit to AfriCamps, Stanford Hills Wine Estate.
- Klein River Cheese Qualitè Winner with Danbo cheese at South Africa Cheese Awards.
- Caledon FM visited Stanford on 5 June for broadcasting and Overberg blanket drive.

## H) HIGHLIGHTS: TOURISM

- 2 336 events were hosted in 2022/23 as compared with 1 391 events hosted in 2021/22 and 464 events in 2020/21. *These figures exclude weekend markets, ParkRuns and recurring events.* During 2022/23 there was a 68% increase in events hosted compared to 2021/22.
- The hosting of the Absa Cape Epic was the biggest event staged in the Overstrand in the past year. Hosted in March 2023 this event booked 163 rooms per night over the three days, amounting to R1.76-million in accommodation costs. This figure excludes race participants personal bookings of which 60% booked their own accommodation outside of the race village. Hermanus was named the 2023 Absa Cape Epic's Best Stage Location, as voted for by the riders.
- The top 5 events with the biggest impact in 2022/23 were:
  - Absa Cape Epic
  - Hermanus FynArts, 11th celebration
  - Hytec Walkerbay Outdoor
  - FNB Wines2Whales, 3 different mountain bike stage races
  - Kogelberg Trail Series Super League.

## I) CHALLENGES: TOURISM

- Limited economic base
- Show economic growth!
- Unpredictable pandemics
- International dynamics
- Technological advancements.

*TOURISM DEVELOPMENT*

Tourism focused on temporary job creation opportunities, upskilling and training of youth and entrepreneurs to participate in the tourism economy. Communication of available opportunities and assistance with mentoring. Identifying opportunities for partnering with government programmes and including Overstrand youth and business in these. Through collaborative alignments the process of transformation is facilitated – making tourism inclusive and accessible to new entrants, especially businesses owned and managed by women and youth.

The following programmes have been supported and collaborated on.

| Training | Description | No participants | Dates |
|---|---|---|---|
| Entrepreneurs Development Programme (EDP) | Funded by The Wholesale & Retail Seta | 15 | November 2022 |
| Informal Traders Training (ITAMED) | Funded by The Wholesale & Retail Seta | 40 | November 2022 |
| Wine Service Training Programme | Funded by National Dept of Tourism | 25 | March – May 2023 |
| Food Safety Assurers Skills Programme | Funded by National Dept of Tourism | 50 | March – May 2023 |

**Table 159: Tourism development programmes**

*TOURISM BUSINESS & ENTREPRENEURIAL DEVELOPMENT*

Upskilling and training of SMMEs and entrepreneurs to participate in the tourism economy or expand their businesses. This support includes the dissemination of information relating to funding opportunities for business and the communication of available assistance and mentoring. Support for event applications to gain funding and acquire permits remain a significant aspect of support.

**Tourism Training / Workshops / Engagements:**

During the 2022/23 financial year 10 tourism training/workshops/engagements were held with 461 participants (as compared to 17 tourism training/ workshops/ engagements held in 2021/22 with 247 participants attending, compared with the 10 engagements involving 194

persons in 2020/21). A Youth Day event was held on 15 June with the new Minister of Tourism Patricia de Lille in attendance in Hermanus at the ceremony. A tourism engagement was held with the Deputy Minister of Tourism Fish Mahlalela on 10 February 2023 with tourism stakeholders and on 12, 13 October 2022 a capacity building workshop with business role-players. The Overberg Women in Tourism Overberg chapter was launched in Hermanus on 16 March 2023. Access to market was provided to a group of entrepreneurs for their crafts at a central and high traffic area frequented by visitors. This gives the entrepreneurs an opportunity to sell their products.



Deputy Minister of Tourism, Fish Mahlalela, visiting SA National Space Agency



*Minister of Tourism Patricia de Lille with Overstrand Deputy Executive Mayor Lindile Ntsabo on a Youth Day celebration in Hermanus*

## Cape Whale Coast Events & Festival Funding 2022/23

### TOURISM CALENDER OF FUNDED EVENTS

Events continue to light up the destination, pounding a variety of entertainment and an environment in which visitors can cherish. Overstrand host a variety of events, a number of which has grown significantly due to the increased demand.

Festival funding was allocated for the year 2022/23.

| **Overstrand Municipal Events Funding**<br><br>**Events supported by Tourism during the 2022/23 financial year** | | | |
|---|---|---|---|
| Gansbaai Birkenhead Commemoration | Community Festivals | Stanford Festival of Arts | Overberg Whale Boxing Club |
| Gansbaai Food & Wine Festival | Hangklip Kleinmond Ceramics Festival | Hermanus Flower Festival | Stanford Culinary Festival |
| Walkerbay Outdoor | Kalfiefees | Hermanus Fynarts | Hermanus Whale Festival |
| Mavala Media | Volmoed Youth Drumming Group | Ekuphumleni Empowerment Solutions | Spairo Art Foundation |

**Table 160: Overstrand municipality funded events in 2022/23**

### *TOURISM MARKETING 2022/23*

- Publicity was extended via various media such as:
- Publications: GetAway Magazine, Hermanus Times, Village News, Go!Platteland, Art Times, Die Burger, Cape Times, Weg/Go Magazine, The Telegraph;
- Radio: Kfm, Caledon FM, Heart FM;
- TV: KykNET, CNN.
- Bientangs Cave won at the 2023 International Tourism Film Festival Africa.

Optimising on one of the Overstrand's best marketing opportunities, the annual visit of the Southern Right Whales from June till November, is a priority. The whales and the marine big five are positioned along with adventure, art, science, wellness, and gastronomy.

Cape Whale Coast Tourism succeeds when attracting the highest potential market segment with marketing efforts resulting in actual business - bookings. Marketing themes cover marine wildlife, gastronomy, health and wellness, golf, arts, adventure, and nature.

### *SOCIAL MEDIA*

Social media is a vital aspect of destination marketing. With at least two-thirds of internet users on social media, it's a valuable way for Overstrand Cape Whale Coast to reach different market segments. Facebook, Instagram, and Twitter are the online platforms used.

Cape Whale Coast social media platforms reach a minimum of 50 000 people per month.

Social media platforms are managed with the aim of keeping the Cape Whale Coast front of mind for the planning of future travels and recapping the diversity of what our region offers. Online platforms are predominantly actioned to remind travellers of the natural splendour of the Cape Whale Coast and to show the following:

- open spaces in nature
- celebrate the champagne air
- the destination as a convenient break-away destination
- a world in one place.

Marketing Toolkit includes:

- Cape Whale Coast Tourism Covid-19 webpage updated with current information as well as safety and hygiene protocols.
- Digital marketing remains the most important way to delivery communication to our markets.
- Campaigns: #FarAwayFeeling, #OneDay, #FindYourselfInKleinmond, #GansbaaiInColour, #I❤Hermanus and #WeDoTourism campaigns.

### *VISITOR INFORMATION CENTRES*

Most visitors to Visitor Information Centres are interested in hiking, mountain bike routes and events. This can be attributed to many people working from their second homes in the Overstrand and exploring the region while they work from their second home.

During the 2022/23 financial year the number of visitors to the tourism information centres **increased** to **45 087** from **29 168** in 2021/22. This indicates a 55% increase in visitors to tourism information centres compared to 2021/22.

## J) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL8 | The promotion of tourism, economic and social development | Submit three progress reports on LED , Social Development and Tourism initiatives to Portfolio Committee,. | Number of progress reports on LED, Social Development and Tourism initiatives submitted. | All | 3 | **3** | **3** | G | Target met |
| TL9 | The promotion of tourism, economic and social development | Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreach during the 2022/23 financial year to the Director Economic and Social Development and Tourism | Report on the mobile Thusong outreach programme | All | 1 | **2** | **2** | G | Target met |
| TL10 | The promotion of tourism, economic and social development | Support 180 SMME's in terms of the SMME Development Programme by 30 June 2023 | Number of SMME's supported | All | 134 | **180** | **185** | G2 | Target well met |
| TL11 | The promotion of tourism, economic and social development | Report on projects/ initiatives in collaboration with other stakeholders for local economic development, social development and tourism | Number of projects / initiatives collaborated on | All | 38 | **28** | **38** | G2 | Target well met |
| TL12 | The promotion of tourism, economic and social development | The number of job opportunities created through the EPWP programme and as per set targets (business plan as per grant agreement - FTE's, translates to 1300 work opportunities) (MPPMR Reg 10 (d)) | Number of temporary jobs created | All | 837 | **1 300** | **1 059** | O | Target almost met. The overall annual actual of 1059 was aligned with the EPWP Protocol Agreement of 1049. |
| TL38 | The promotion of tourism, economic and social development | Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2023 | Number of Emerging Contractors supported | All | 72 | **70** | **98** | G2 | Target well met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL45 | The promotion of tourism, economic and social development | Develop a Tourism Strategy to be approved by the Executive Mayor by 30 June 2023 | Approved tourism strategy | All | New KPI | 1 | 1 | G | Target met |

**Table 161: Service delivery indicators: Local economic development**

| Employees: Local Economic Development | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| 0 – 3 | 1 | 2 | 0 | 1 | 1 | 0 | 0% |
| 4 – 6 | 1 | 1 | 1 | 2 | 2 | 0 | 0% |
| 7 - 9 | 0 | 0 | 0 | 1 | 0 | 1 | 100% |
| 10 - 12 | 4 | 4 | 1 | 4 | 3 | 1 | 25% |
| 13 - 15 | 3 | 1 | 1 | 1 | 1 | 0 | 0% |
| 16 - 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| 19 - 20 | 1 | 0 | 1 | 1 | 1 | 0 | 0% |
| Total | 10 | 8 | 4 | 10 | 8 | 2 | 20% |
| *Note – 2019/20 – 2020/21 figures include Tourism employees* | | | | | | | |

**Table 162: Employees: Local Economic Development**

| | Employees: Tourism | | | | |
|---|---|---|---|---|---|
| Job Level | 2021/22 | 2022/23 | | | |
| | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No | No. | No. | No. | % |
| 0 – 3 | 0 | 0 | 0 | 0 | 0% |
| 4 – 6 | 0 | 0 | 0 | 0 | 0% |
| 7 - 9 | 0 | 2 | 0 | 2 | 100% |
| 10 - 12 | 1 | 2 | 1 | 1 | 50% |
| 13 - 15 | 1 | 1 | 1 | 0 | 0% |
| 16 - 18 | 0 | 0 | 0 | 0 | 0% |
| 19 - 20 | 0 | 0 | 0 | 0 | 0% |
| Total | 2 | 5 | 2 | 3 | 60% |

**Table 163: Employees: Tourism**

# 3.6 COMPONENT D: COMMUNITY AND SOCIAL SERVICES

## 3.6.1 LIBRARIES

Overstrand Municipality has 7 public libraries and 2 satellite libraries. All 9 libraries have internet access.

| Area | Number | Library name/s |
|---|---|---|
| Greater Hermanus | 3 | Hermanus Library, Mount Pleasant Library, Hawston Library |
| Hangklip-Kleinmond | 2 | Kleinmond Library, Betty's Bay Library |
| Greater Gansbaai | 4 | Stanford Library, Gansbaai Library, Buffeljagsbaai Satellite Library, Eluxolweni Satellite Library |

**Table 164: Municipal Libraries**

### A) HIGHLIGHTS: LIBRARIES

| Highlights | Description |
|---|---|
| **Hawston Library** | **Mental health session with Person with disabilities**<br>Age group: 20-60 years<br>Number of participants: 50<br><br>The session creates awareness how to take care of your mental health. Participants learned various ways how to cope with stress in a good way and healthy and unhealthy food for the body. |
| | **Career day**<br>Category: Grade 7 learners of Hawston Primary<br>Number of participants: 130<br><br>Municipal and provincial departments presented the criteria, requirements, where and how to apply. The purpose of the career day for grade 7 learners was to expose learners as early as possible to various careers and to make the right subject choices in grade 9. |
| | **July 2022 School Holiday program**<br>Category: Grade R to Grade 5 Learners<br>Number of participants: 150<br><br>Variety of arts and crafts, storytelling, ball games, life skills, group activities. SAPS also presented a program on safety and the role of SAPS in the communities as well as games to build teamwork. |

| Highlights | Description |
|---|---|
| Hawston Library | **Eisteddfod**<br>**Foundation phase Grades 1-3, June 2023**<br>Afrikaans and English poems grade 1- grade 3 learners of Hawston primary<br><br>Librarian selected the poems that is age appropriate for each class. Learners were prepared how to use facial expressions, creative interpretations, pronouncing of the words. This year 49 learners for took part in the Afrikaans eisteddfod and 11 for English, and we are proud to say that the school achieved outstanding results with:<br>25 Cum lauds, 28 Gold and 7 Silver. |
| | **Eisteddfod**<br>**Senior phase Grade 4-7 in August 2022**<br><br>Assisted Hawston Primary learners in the intermediate and senior phase with the preparation of their poems. About 50 learners took part in the Eisteddfod. Most of them received gold and a few cum lauds. For the senior phase it was the first time they received gold or cum lauds. They are so grateful for the assistance from the library. The library also provided the poems for the learners.<br><br>Eisteddfod builds self-confidence, assertiveness and the courage to take a stand in this world, opportunities to meet other learners and performance experiences. |
| | **Women's day activation- Teacher appreciation day**<br>The purpose of the program was to celebrate teachers as women, wives, partners and being a professional and to show appreciation for teaching under difficult circumstances with all the challenges they face in the school especially the discipline of the children and reading difficulties. |
| | **After school help to read program**<br>Category: Grade 1 to Grade 6 Learners<br>Number of participants per day: 50+ daily<br><br>Learners who struggle to read are identified by the teachers. They come to the library every day where we start with the basics by teaching them the alphabet, then three letter words. They take a book read it to then we assist them with difficult words. This is one on one and group sessions. |
| | **Breast cancer awareness day in and outside Hawston Primary**<br>Sharing information about breast cancer with parents and teachers. Created awareness through posters and pining pink ribbons in support for those who fight against breast cancer. |
| | **Speech contest**<br>Librarian participated as a judge of the annual speech contest of Department Cultural affairs (Museums of Overberg). Grade 11 learners of the various schools took part in this annual event. Learners choose a topic from the list provided to them and prepare them for the Gala evening where the winners are announced. |
| | **16 Days of Activism**<br>Hosted a program with the livelihood community members. A social worker spoke about the rights of the women, where to get help. Librarian spoke about self-awareness and emphasised the importance to know who you are, your strength and weaknesses, your values etc. Also focussed on how to handle your anger.<br>50 adults took part in the program. |
| | **Readers Licence competition**<br>**Outing to the cinema**<br>More than 100 learners took part in the readers license competition. Learners who read between 30 and 80 books each received a certificate and a gift. The 5 learners who read between 80 and 120 books were awarded with an outing to the cinema. 2 of the 5 |

| Highlights | Description |
|---|---|
| **Hawston Library** | learners reached the target of 100 and 120 books. It was a first time at a cinema for these learners. |
| | **Human Rights Day**<br>Handprint activity- this is my body with Grade 1-3 Learners as well as colour in pages of Human rights. 360 learners took part in the program.<br><br>Talked about the rights of children as well as your responsibility- showed them posters about their rights, asked questions, action songs, talk about your body "this is my body, hands off"-the importance to tell someone if something happen. Also emphasised the importance of our responsibility when it comes to our rights. |
| | **Pre-school reading program**<br>Children between 4 and 5 who do not attend a formal pre-school form part of this program. The children are taught various skills to prepare them for Grade R. It includes puzzle and block building, learn primary colours, cut and paste, reading and writing skills, story hour, exercises, action songs etc. |
| | **World book day in April 2023**<br>World book day was celebrated at Hawston Primary School with Grade R to Grade 4 Learners at the assembly and in the classroom. At the assembly two stories were read, action songs about reading, the importance of reading and encouragement to join the library.<br><br>In the classroom we talked about how to handle books with care "vyande van boeke" for example water, dirty hands, scissors, pets etc as well as the different parts of a book. Each learner in Grade R was given a book as a donation (redundant books from Provincial Library services that we could collect). Reached out to 600 learners on this day. |
| | **Child Protection week**<br>Target group-Grade R and Grade 1 learners. Create an awareness on your body parts, not talking to strangers, reading of stories based on child safety for example Little red riding hood who did not listen to her grandma, emergency numbers, hand craft on posters to show "Hands off" as well as the rights of a child.<br>Reached 260 learners. |
| | **Global Parenting Day -** Reached 120 learners<br>Target group Grade R learners. Emphasized the role of parents, responsibilities of parents and children. Each child was asked to write a letter to their parents to show their appreciation.<br><br>The Global Day of Parents is observed on the 1st of June every year. The Day honours parents throughout the world. The day provides an opportunity to appreciate all parents in all parts of the world for their selfless commitment to children and their lifelong sacrifice towards nurturing this relationship. |
| | **Story hours-YeBoneers**<br>For the months of May and June 2023, the Yeboneers went to the school and read stories every day to Grade R learners. The purpose of the stories is to cultivate a love for reading and stories at an early age. They bring stories to live by asking questions, drawing pictures of some objects in the stories, fun games with words and pictures in the story.<br>Reached 120 Learners. |
| | **Youth day activities**<br>Created awareness of bullying and focus on fitness of body and mind. Played ball games and general fitness exercises with primary school learners. |
| | **June School Holiday program 26-30 June 2023**<br>The program was in collaboration with the Hermanus museum, SAPS, Association for People with Disabilities and Thusong centre. Accommodated 135-140 Grade 1-6 learners. SAPS had a session on child safety and especially the dangers of the internet, what the |

| Highlights | Description |
|---|---|
| | police are doing, and they provided one day of lunch. Hermanus museum had a session about the whales and colour in competition of whales, prizes were given to the winters.<br><br>The Hawston Library received various food donations from members of the community, Local shops and organizations. Collaboration is always the key to success. |
| | **ICT-** Assisted the local fishermen to create their own email addresses for the first time and the first time to work on a computer. This has been quite an achievement for the fishermen. They needed the email addresses for their new allocations of fish quotas. |
| **Mount Pleasant Library** | **Computer Literacy training:**<br>The librarian created summarised notes or pamphlets that made it easy for the public to understand training.<br><br>The training covered: the basic lessons of computers, for example, copy and paste, print, save, mouse usage, Microsoft Word, PowerPoint, Excel, zoom meetings, online interviews, and creating email addresses. Also, how to search for information, making use of the search engines, and citation. |
| | **Gender Based Violence awareness**<br>Shareen Pekeur, a social worker, shared her experience and the campaign that she is running called the "ring the bell campaign". Stories were told by survivors of Gender Based Violence; some shared their stories for the first time. |
| | **Fun Day: 15 December 2022 holiday program**<br>Presentations on fire safety, road safety, and first Aid with the traffic/fire department, women and action group were part of an educational holiday programme for children hosted by Mount Pleasant Library in collaboration with the Old Harbour Museum. Also participating were the ECD crèches in Zwelihle and Mount Pleasant. |
| | **Read Aloud Day:**<br>On February 2, 2023, hosted a read-aloud day at Mount Pleasant Primary School. The read-out-loud participants received certificates, and Bargain Books donated gifts. |
| | **Book group meetings- Adults:**<br>On the 10 February 2023 we did something special for our senior residents, with Lombardi joining Mount Pleasant Library, SOFCA (Hermanus Library Seniors), and Hawston Seniors. |
| | **Easter Egg Hunt at the library:**<br>4th April 2023: The Mount Pleasant Library and Old Harbour Museum collaborated to organize a fun Easter egg hunt for the ECD crèches in Mount Pleasant and Zwelihle areas. |
| | **School Holiday program**: The hygiene programme was a one-day programme that took place at the library and was done on May 3, 2023, by the Reading Champion YeBoneers with the pre-school learners from Share and Care Crèche. They did an Energizer, a story hour, and an activity. |
| | **Puppet show: *Puppet show for Just care***<br>5th June 2023: Hosted a puppet show with the theme of how to care for library books with Just Care (after care). The ages of the kids were 5-7 years; they really enjoyed the show, and we gave them library forms to give to their parents for library cards. |
| | **Lombardi Old Age Home:**<br>8th June 2023: Outreach to Lombardi as part of our mobile library. |
| **Hermanus Library** | **Breast cancer event**<br>The Hermanus and Mount Pleasant Libraries held a joint event on the 25th of October 2022. Elderly citizens were invited and were enticed with an informative talk by Sr Marie du Plessis and an inspirational message by Pastor Gregg. They also enjoyed a live piano performance by David Fritz. |
| | **16 Days of Activism:** |

| Highlights | Description |
|---|---|
| | Hermanus Library joined hands with Pebbles School. The Gr 5.6 & 7's were taught a dance on the music by Bernice West, Lyfie song. They then did a flash mob dance at Hermanus Waterfront on Friday 2 December 2022. The purpose was to bring attention to the fact that your body is private, and nobody has a right to touch it without your permission. |
| | **Rocco de Villiers entertains the elderly:**<br>Rocco de Villiers, renowned pianist paid a visit to Hermanus Library and the Library invited all the residents from the old age homes to come and enjoy an afternoon of music and some refreshments. |
| | **Book Launches**<br>Hermanus Library hosted 3 book launches during the financial year 2022/23. Mostly during the evening<br>***Out of Mind- a story of Robben Island – Barbara Townsend***<br>***Polkadraai – Jerzy Koch*** – Polish Author that writes in Afrikaans.<br>***Moer by Michelle Meyer*****, host Petrovna Metlerkamp -** Creation Wines joined us with their wine paired with interesting food. |
| | **Outreach Programme – Supplying Books to Retirement Homes**<br>The Hermanus Library are offering a service to 7 retirement homes where books are taken to them, and they can choose books at the relevant home. |
| | **Assisting Patrons who are visually impaired**<br>Hermanus Library in partnership with The South African Library for the Blind are now supplying 63 patrons who are visually impaired with Daisy players and Envoy machines so that they are also able to still enjoy "reading". |
| | **School Holiday Programme – June/July 2023**<br>In the winter holiday the Hermanus Library presented a holiday programme. Activities included sand art, cartooning, origami, and decorating cupcakes with well-known Christine Capendale. |
| | **Book Tasting for Grade 4 – 7**<br>The Hermanus Library hosted 4 fun filled book tastings for Gr 4 -7 pupils from Camphill, Generation, Waldorf and Curro Schools. During the activity various stories were read to them that they had to pair with a tasty treat. |
| | **Visits from Schools and creches**<br>During the financial year 14 schools paid a visit to the library. During the visit the children saw a puppet show and were introduced to the library. |
| | **Participating in Youth Day Activity – International Art Festival by UNESCO**<br>Hermanus Library and the Hermanus Home Schoolers took part in the UNESCO Creative Cities Art Festival for Youth Day. The children painted a mural with a sea theme. |
| **Gansbaai Library** | ○ Gansbaai Library celebrated its 53rd birthday in September 2022.<br>○ Gansbaai Library was nominated as finalist at Western Cape Department of Arts, Culture & Sport for developing Reading Programme (October 2022).<br>○ Gansbaai Library got Wi-Fi installed for public in February 2023.<br>○ 5 Yeboneers were appointed in May 2023 at Gansbaai Library through Year Beyond Internship Programme.<br>○ Buffeljachts Library got Wi-Fi installed for public in November 2022. |
| **Stanford Library** | ○ World Book, Valentines, Character, Youth & Africa day<br>○ Visits to schools<br>○ Exhibitions.<br>○ Crèche visits library<br>○ School Holiday program - Reading, Art & Craft. |

| Highlights | Description |
|---|---|
| **Betty's Bay Library** | ○ Visit Child Welfare - Assist with schoolwork, reading, Art & Craft.<br>○ Author Displays - Each month different Authors on display- Awareness.<br>○ Cancer Awareness - Make Staff & Patrons aware of cancer.<br>○ Child Protection Week - Outreach to Primary School & Child Welfare.<br>○ Monthly. Themes Displays - Make Patrons aware of National Days. |

**Table 165: Libraries Highlights**





Mount Pleasant library: hosted a fun day for the kids on the 15 December 2022 presentation about fire safety and road safety with the traffic department.




Career day- Hawston library





After school help to read program, Hawston.








Hermanus Library kids' activities




Free Wi-Fi installed at Buffeljachtbaai Public Library



Visits to Herberg-aan- See from Gansbaai Public Library on a two-weekly basis during 2022/2023 (Mobile outreaches to old age homes)



Fun chess games at Gansbaai Public Library










Stanford Library activities 2022/23



Betty's Bay Library – Left School holiday program



Right – Reading program

## B) CHALLENGES: LIBRARIES

| Description | Progress in 2022/23 to address challenge |
|---|---|
| Financial: Expected to do outreach programmes with no budget and we heavily rely on friends of the library | Funding for outreach programs for all libraries. We need to bring especially the younger learners back into the library and one effective way is through competitions, fun days etc. as well as funding for our awareness campaigns we can invite adults for a cup of tea and refreshments. |
| Funding request: Hermanus New Library | Capital funding be requested from Provincial Library Services to build a new public library for Hermanus on the grounds of the head office where the existing library is located. The reason is that Council requires a Council Chambers to host the Council Meetings.<br><br>Funding to the amount of R340,000 were allocated on the capital budget for 2022/2023 and the proposed architectural drawings were drawn up as Phase one of the proposed project.<br><br>A cost estimate to the amount of R12,000,000 were received by the architect for the new building.<br><br>The need will be registered on the Provincial Library Services Business Plan 2024/2025 for funding consideration. |
| Mount Pleasant Library | ○ Outreach Programme – funding should be considered in budget cycle.<br>○ Laptop – for open wheel library.<br>○ Library space – too small – catered for 200 kids in educational programme and had to book another venue.<br>○ Loadshedding – especially during story hour and its very dark. |
| Gansbaai Library | ○ Funding to complete identified maintenance projects.<br>○ Safety of staff and stock.<br>○ No fire escape door. |

| Description | Progress in 2022/23 to address challenge |
|---|---|
| Eluxolweni Library | ○ Funding for additional staff members – maybe EPWP<br>○ Training of staff (contract) |
| Buffeljachts Library | ○ Funding for maintenance projects.<br>○ Funding for expansion of current library<br>○ Vandalism and theft at library on three occasions during the year |
| Betty's Bay Library | ○ Loadshedding (no network & power) - Not addressed.<br>○ No funding for literacy Outreach Programs. |

**Table 166: Libraries Challenges**

## C) SERVICE STATISTICS FOR LIBRARIES

| Type of service | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|
| Library members All Libraries in Overstrand | 12 339 | 16 701 | 47 655 |
| Books circulated All Libraries in Overstrand | 144 302 | 232 270 | 241 433 |
| Exhibitions held | 53 | 231 | 276 |
| Internet users | 1 090 | 2 632 | 6 275 |
| New library service points or Wheelie Wagons | 0 | 2 | 6 |
| Children programmes | 63 | 202 | 841 |
| Visits by school groups | 30 | 161 | 654 |
| Book group meetings for adults | 1 | 20 | 24 |
| Primary and Secondary Book Education sessions | 111 | 265 | 275 |

**Table 167: Service statistics for Libraries**

## D) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL1 | The provision of democratic, accountable and ethical governance | 100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received) | % of total conditional operational grants spent (Libraries & CDW's) | All | 100% | **100%** | **100%** | G | Target met |

**Table 168: Service delivery indicators: Library services**

| Employees: Libraries | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 2 | 2 | 2 | 2 | 2 | 0 | 0% |
| **4 - 6** | 18 | 18 | 18 | 20 | 20 | 0 | 0% |
| **7 - 9** | 6 | 6 | 7 | 7 | 7 | 0 | 0% |
| **10 - 12** | 6 | 5 | 5 | 6 | 6 | 0 | 0% |
| **13 - 15** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **16 - 18** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **32** | **31** | **32** | **35** | **35** | **0** | 0% |

**Table 169: Employees: Libraries**

| Capital Expenditure 2022/23: Libraries | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| Zwelihle Library | R4 373 611 | R1 030 000 | R719 853 | R3 653 785 | R4 000 000 |
| Hermanus Library | R340 000 | R340 000 | R194 168 | R145 832 | R12 000 000 |
| **Total All** | **R4 713 611** | **R1 370 000** | **R 914 021** | **R 3 799 617** | **R16 000 000** |
| *Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)* | | | | | |

**Table 170: Capital Expenditure 2022/23 – Libraries**

## 3.6.2 CEMETERIES

Overstrand Municipality has ten (10) cemeteries in use. The Municipality does not have a municipal Crematorium.

### A) HIGHLIGHTS: CEMETERIES

| Highlights | Description |
|---|---|
| New Regional Cemetery at Karwyderskraal | New regional cemetery was created and in use at Karwyderskraal. |
| Maintenance of Cemeteries | All the Walls in the 3 cemeteries in the Hermanus Area were painted in 2022/23. |
| Hermanus Cemetery: Hiring of Chemical Flush Toilets | Due to lack of toilet facilities at Hermanus Cemetery a chemical flush toilet was hired for use by the public and staff at the cemetery. |

| Highlights | Description |
|---|---|
| Mount Pleasant Cemetery: New Gates | Mount Pleasant Cemetery: replaced the broken palisade and gates. |

**Table 171: Cemeteries Highlights**

## B) CHALLENGES: CEMETERIES

| Description | Progress in 2022/23 to address challenge |
|---|---|
| No permanent toilet facilities at the Hermanus, Hawston and Karwyderskraal Cemetery | No Capital Funding available. |
| Limited spaces available at Mount Pleasant and Hawston Cemetery | The option to book grave space at Onrus, Hermanus and the Regional cemetery at Karwyderskraal. |
| Palmiet Cemetery | When digging a 8 foot grave for two, you encounter water. A drainage system was installed around the cemetery. |
| Blompark Cemetery | Vandalism. |

**Table 172: Cemeteries Challenges**

## C) SERVICE STATISTICS FOR CEMETERIES

| Type of service | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|
| Pauper burials | 0 | 1 | 2 |
| Burials | 326 | 282 | 247 |

**Table 173: Service stats for Cemeteries**

| Capital Expenditure 2022/23: Cemeteries | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| No funding allocated. | | | | | |
| **Total All** | **0** | **0** | **0** | **0** | **0** |
| *Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)* | | | | | |

**Table 174: Capital Expenditure 2022/23 - Cemeteries**

# 3.6.3 COMMUNITY HALLS AND THUSONG CENTRE

Overstrand Municipality manages two town halls (Hermanus Auditorium/Banquet Hall and Kleinmond Town Hall), a Thusong Centre in Hawston and 16 community halls.

The management of 6 community halls are outsourced by the Municipality (i.e., De Wet Hall Onrus, Sandbaai Hall, Fernkloof Hall, Lake Marina Yacht & Boat Club Hall in Fisherhaven, the Crassula Community Hall in Kleinmond and the Pringle Bay Community Hall).

## A) HIGHLIGHTS: COMMUNITY HALLS

| Highlights | Description |
|---|---|
| Stanford Community Hall | Mr Alan Winde, Premier of the Western Cape, visited Stanford Community Hall to handover bicycles to the Stanford Neighbourhood Watch during May 2023. |
| Zwelihle Community Hall | Replacement of roof sheets. |
| Sandbaai Hall | Replaced wooden floors with pigmented floors. |
| Hawston Abalone Hall | Replacement of roof sheets. |
| Hermanus Auditorium / Banquet Hall | ○ First Thursday hosted by Premier Allen Winde<br>○ SALGA National conference<br>○ Biznews conference National, Provincial & local delegates<br>○ FynArts Festival<br>○ Kalfiefees – Well-known actors / actress<br>○ OAK KUNSTE / ART – Music performance by international musicians<br>○ Handover of new mobile Police station. |

**Table 175: Community Halls Highlights**

## B) CHALLENGES: COMMUNITY HALLS

| Description | Progress in 2022/23 to address challenge |
|---|---|
| Blompark | Vandalism. |
| Kleinmond Clubhouse | Vandalism (insufficient fencing). |
| Kleinmond Clubhouse; Proteadorp Community Hall; Overhills Community Hall; Youth Centre; Mooiuitsig Community Hall | No back-up electricity supply in case of load-shedding. |
| Kleinmond Clubhouse; Proteadorp Community Hall; Youth Centre; Mooiuitsig Community Hall; Kleinmond Town Hall | No wheel chair / disability access to stages & No wheel chair / disability toilets. |

**Table 176: Community Halls Challenges**

## C) SERVICE STATISTICS FOR COMMUNITY HALLS AND LIBRARY HALLS

### Hawston Thusong Centre

| Financial year | Number of people that accessed services from the Hawston Thusong Centre |
|---|---|
| **2021/22** | 25 477 people |

| Financial year | Number of people that accessed services from the Hawston Thusong Centre |
|---|---|
| **2022/23** | 49 423 people |

**Table 177:Hawston Thusong Centre user statistics**

During the 2022/23 financial year there was a 94% increase in the number of people that accessed services from the Hawston Thusong Centre, compared to 2021/22.

### Community and Library Halls

Statistics on the community and library halls usage are stated below.

| No | Facility name | Number of functions held in 2021/22 | Number of functions held in 2022/23 |
|---|---|---|---|
| 1. | Hermanus Banquet Hall | 234 | 438 |
| 2. | Hermanus Auditorium | 284 | |
| 3. | Moffat Hall Mount Pleasant | 71 | 250 |
| 4. | Zwelihle Community Hall | 124 | 233 |
| 5. | Thusong, Hawston | | 232 |
| 6. | Masakhane Hall | 94 | 104 |
| 7. | Eluxolweni Hall | 20 | 28 |
| 8. | Gansbaai Library Hall | - | - |
| 9. | Buffeljagsbaai Hall | 52 | 21 |
| 10. | Baardskeerdersbos Community Hall | 37 | 40 |
| 11. | Blompark Community Hall | 133 | 59 |
| 12. | Stanford Community Hall | - | 194 |
| 13. | Stanford Committee Room | | 35 |
| 14. | Kleinmond Library Hall | - | - |
| 15. | Proteadorp Hall | 114 | 123 |
| 16. | Mooiuitsig Community Hall | 37 | 93 |
| 17. | Overhills Hall | 68 | 149 |
| 18. | Kleinmond Town Hall | 187 | 356 |
| 19. | Kleinmond Youth Centre | 93 | 156 |
| 20. | Kleinmond Club House | 6 | 7 |
| 21. | Abalone Village Hall | 50 | 86 |
| | **GRAND TOTAL OF FUNCTIONS HELD** | **1 604** | **2 604** |

**Table 178: Service statistics: Community Halls**

During the 2022/23 financial year there was a 62.34% increase in the utilisation of community halls compared to 2021/22.

## 3.6.4 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

## A) INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

### OVERVIEW

The 2018 Socio-Economic Profile: Overstrand Municipality indicated that the following categories of people remain vulnerable to poverty: African females, children 17 years and younger, people from rural areas and those with no education. The 2022 Socio-Economic Profile does not give an update on the categories of people that are most vulnerable to poverty. However, it does highlight the following socio-economic risks in the following order: 1) increasing unemployment and job losses; 2) very high population growth (2022-2026); and 3) high crime rates and high levels of inequality. With rising levels of inequality, it can be expected that the categories of people vulnerable to poverty remains the same.

### EARLY CHILDHOOD DEVELOPMENT (ECD)

Notwithstanding, the strategic thrust of the department remained largely the same. Early Childhood Development is a universal right and access to ECD services has significant benefits to children, their families, communities, and the country. ECD is thus recognized as a key intervention in addressing South Africa's two key developmental challenges: inequality and poverty. ECD remains one of the most effective strategies to increase learner retention rate and outcomes. There are 21 municipal buildings used for the provision of ECD services. They are all registered and together they accommodate **1648** children. These centres are run by registered community-based organisations.

The social development department has a good working relationship with the ECD stakeholders, unfortunately there is no communication or relationship with government stakeholders who prefer to work with their appointed service providers.

The ECD strategy is supported with after school services which ensures a safe, healthy and stimulating environment for vulnerable school going children. ECD and after care services primarily create sustainable job opportunities for women, including African women, in rural and urban areas.

### YOUTH DEVELOPMENT

Youth development remain another key strategic objective. The Overstrand youth desk is a key driver of our youth development approach. The primary objective of the youth desk is to

create an enabling environment for youth development by facilitating opportunities between various stakeholders and the youth. Through the youth desk database, you are kept up to date on opportunities through WhatsApp. Opportunities for youth development are also being leveraged through availing community facilities for youth driven activities.

### SUBSTANCE ABUSE

Substance abuse in the Overstrand remains high. Of particular concern is the high incidence rate of substance abuse among primary school learners. The 2022 Socio-Economic Profile: Overstrand Municipality, provides statistics on drug-related offences, i.e., the situation where the perpetrator is found to be in possession of, under the influence of, or selling drugs. Drug-related crimes increased significantly in the Overberg from 2693 cases in 2020/21 to 3049 cases in 2021/22. The trend is similar in the Overstrand where cases increased from 1102 in 2020/21 to 1419 in 2021/22. However, Overstrand's incidence rate of 1315 per 100 000 people exceeds that of the District's 1000. There are only three registered organisations in the Overstrand that provide early intervention services, of which is not currently operational. The social development department is looking into the possibility of establishing a Matrix Clinic in the Hermanus area and have engaged with stakeholders in this regard. More recreation and other opportunities also need to be created to provide alternative opportunities to the youth.

### ELDERLY OUTREACH

The Overstrand municipality has a high percentage of elderly people in relation to its population. Many of them have come here to retire, many have lived here all their lives and have nowhere else to go. Residential facilities for the elderly living in poverty are non-existing and they are dependent on community-based care centres for the services they require. To address this, we have launched an elderly outreach programme aimed at complimenting the services of these centres to the elderly. COVID halted the continued roll-out of this programme, but the programme will be implemented in the 2023/24 financial year.

### GENDER BASED VIOLENCE

Gender based violence is another key focus area. During this year we supported, participated, and initiated several events during the 16 days of activism campaign. We hosted a stakeholder engagement with all stakeholders involved in providing services in GBV cases. The purpose of the event was to establish a network of care. There is no safe house for victims of gender-

based violence in the Overstrand. To address this, need the department is investigating possible buildings for the establishment of a safe house for abused women.

A body safety programme was also hosted at 5 Grade R schools during 16 days of activism to teach children about private parts and safe spaces. Two awareness campaigns were also hosted. During the year the department also provide support to a holiday programme for a group of twenty-five primary school girls.

### HOMELESSNESS DIGNITY PROGRAMME

Homelessness has been a problem in Hermanus for some time. To address this, we have launched a dignity project. The project is run by a social worker and assisted by a social auxiliary worker. The aim of the project is to ensure that homeless people can have a dignified life by assisting them in getting access to government services such as health, rehabilitation opportunities, Identity documents, nutrition, shelter, work, and a chance to get reintegrated into society. Getting the homeless reintegrated back into society is a long-term objective and requires an integrated and cooperative approach from many role players. For this reason, a homelessness working group was establish with all relevant stakeholders. Regular workshops are also hosted (5 times a month) aimed at breaking the cycle. The workshops are a full day event with life skills activities.

Empowering of disadvantaged and vulnerable groups is critical to social development. Change can only occur when real access to opportunities exists for the less advantaged. Creating meaningful opportunities sustainably requires cooperation between the different spheres of government and the various departments, non-government organisations, businesses, and willing community members.

## B) HIGHLIGHTS: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

| Description | Highlights |
|---|---|
| **YOUTH SUPPORT:** SPAIRO ART FOUNDATION is a youth run drama group focusing on providing training and opportunities to youth in the performing arts. The group has been supported with transport to participate in events. | In February this year the group won **best production**, for the Cape Winelands region; **best Director,** and **best actress** in the 2022/23 DCAS Drama Festival for their production: *Pandemic Two.* |

<table>
<tr><th>Description</th><th>Highlights</th></tr>
<tr><td>YOUTH MONTH: During youth month the various sections in the social development department came together and worked with stakeholders to reach youth throughout the Overstrand.</td><td>
<table>
<tr><th>Event</th><th>Area</th></tr>
<tr><td>YOUTH ROADSHOW with NYDA as a key partner. Other departments at these events: Dept of Health (youth awareness services)</td><td>Eluxolweni</td></tr>
<tr><td></td><td>Stanford</td></tr>
<tr><td>SEDA; Department of Employment and Labour (registration on unemployment database); and Overstrand Youth desk. During these events we also distributed Department of Public Works Internships, Chrysalis Forms, and assisted / promoted registration on SA youth Mobi app.</td><td>Gansbaai<br>Zwelihle</td></tr>
<tr><td>Provincial Thusong Outreach. The outreach focused on the youth and some youth groups performed outside to attract more youth.</td><td>Zwelihle / Mount Pleasant</td></tr>
<tr><td>“Prisoners Drama” hosted at Thusong by SBA and Genderworks. This South African production depicts how communities are torn apart by gang violence. Admission is Free of charge on a first come basis</td><td>Hawston</td></tr>
<tr><td>National Government / Sports. Youth Desk will be attending</td><td>Zwelihle</td></tr>
<tr><td>Rural Youth Intervention with Department of Agriculture and Rural Development (focused intervention with 30 youth from the district)</td><td>District wide</td></tr>
<tr><td>District Youth Summit –Power of Youth in Motion. Thirty local youth participated at the event.</td><td>District wide</td></tr>
<tr><td>Youth awareness</td><td>Eluxolweni</td></tr>
<tr><td>Youth mini outreach (IEC, Department of Labour, Right to Care, Youth Desk)</td><td>Zwelihle</td></tr>
<tr><td>Drug and Substance Abuse Awareness with 15 Youth</td><td>Zwelihle</td></tr>
<tr><td>Youth mini outreach (IEC, Department of Labour, Right to Care, Youth Desk)</td><td>Kleinmond</td></tr>
</table>
</td></tr>
<tr><td>The WC government Thusong programme has continued with the funding of the Thusong Digital Ambassador programme. Since their start in April 2023, they have already assisted 2502 people.</td><td>
<table>
<tr><th>SERVICES</th><th>TOTALS</th></tr>
<tr><td>Home Affairs</td><td>254</td></tr>
<tr><td>SASSA</td><td>616</td></tr>
<tr><td>Tertiary information</td><td>30</td></tr>
<tr><td>CV Typing</td><td>32</td></tr>
<tr><td>Job search / applications</td><td>16</td></tr>
<tr><td>UIF applications</td><td>901</td></tr>
<tr><td>SARS (e-filing)</td><td>44</td></tr>
<tr><td>Unemployment database</td><td>202</td></tr>
<tr><td>Youth desk</td><td>140</td></tr>
<tr><td>Municipal enquiries</td><td>112</td></tr>
<tr><td>EasyPay</td><td>153</td></tr>
</table>
</td></tr>
</table>

| Description | Highlights | |
|---|---|---|
| | **Total people assisted** | **2502** |
| **After school** programme for primary school children. The project is supported through EPWP. | The programme continues to provide primary school children with after school services ensuring that the children are safe while assisted with their homework. The children are also provided with life skills and extra-curricular activities such as their annual nativity play. The programme accommodates 89 children every day, at no cost to the parents or the school. | |
| **Ithemba Special Day Care** for children with disabilities. The project is also supported through EPWP. | This is the only facility of its kind in Zwelihle, that is focused on providing specialised therapeutic and a stimulating educational environment for disadvantaged children with disabilities that is not accommodated in mainstream facilities. The facility is open 5 days a week. The programme is now also expanding with the establishment of a special-needs day care in Kleinmond. | |
| **Gender Based Violence (GBV) Program Activities** | **PROGRAMME** | **NUMBER OF PEOPLE REACHED** |
| | Gender Based Violence Body Safety Awareness program. | 5 Grade R classes |
| | Body Safety Programme: My Body Song focusing on private body parts and safe space. | |
| | Grade R class partaking in GBV Overstrand Stakeholders GBV Programme on 25/11/2022 | 20 Grade R Learners |
| | 16 Days of Activism GBV Programme on 25/11/2022 Introducing Councillors & Community members to GBV Stakeholders & the relevant services in the Overstrand Municipal area. | 27 Attendees |
| **Fire Safety at ECD's with Working on Fire** | Working on Fire facilitated a workshop with ECD staff. The aim of the workshop was to create resilient communities through the empowerment of ECD educators. They were taught the importance of fire safety inside and outside their structures. The educators were also taught about establishing evacuation plans for their centres, as well as how to execute these plans, and how to treat burn wounds while they wait for professional help. | |

**Table 179: Child care; Aged care; Social programmes Highlights**



Youth outreach Eluxolweni



Thusong Digital Ambassador assisting a client.






ECD practitioners that participated in the fire safety workshop.




Spiwo Art Foundation: Director and Cast celebrating their achievement at the DCAS Drama Festival

## C) CHALLENGES: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| **Compliance of municipal facilities used for Early Childhood Development services** | The number of registered ECD centres operating from municipal facilities have increased and we now have 20 out of 21 facilities registered. The remaining facility required approved building plans. An architect was appointed to draw-up building plans for this facility and another that did not have plans. |
| **Thusong Centres are there to bring services to people.** Unfortunately, these services remain distant to people who cannot afford to travel far distances. | The Thusong Digital Ambassadors project has significantly improved service availability to outlying communities. The number of ambassadors has also increased from 5 in 2022 to 7 in 2023/4. In addition to this, Council approved the registration of Spaces for Sport in Gansbaai as a Satellite Thusong which will further increase the reach of government services. |

**Table 180: Child care; Aged care; Social programmes Challenges**

## D) SERVICE STATISTICS FOR CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

| Child care, Aged care, Social programmes | | | | |
|---|---|---|---|---|
| **Description** | **2019/20** | **2020/21** | **2021/22** | **2022/23** |
| Trees planted | 140 | 216 | 120 | 960 |
| Vegetable gardens established | 11 | 1 | 6 | 0 |
| Gardens supported (Household and Community) | 0 | Household (HH): 1270<br>Community: 23 | HH: 1624<br>Community: 34 | 2 |
| Soup kitchens established or supported | 48 | 35 | 1 | 0 |
| Initiatives to increase awareness on child abuse | 0 | 2 | 6 | 2 |
| Initiatives to increase awareness on disability | 2 | 0 | 5 | 3 |
| Initiatives to increase awareness on women | 1 | 2 | 6 | 2 |
| Initiatives to increase awareness on HIV/AIDS | 0 | 0 | 1 | 1 |
| Initiatives to increase awareness on Early Childhood Development | 1 | 1 | 1 | 0 |
| Special events hosted (World's Aids Day, World Arbour Day, World Disability Day, Youth Day, 16 Days of activism against women abuse) | 1 | 3 | 8 | 18 |

**Table 181: Service statistics for Child care; Aged care; Social programmes**

| Employees: Childcare, Aged care, social programmes | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Job Level** | **2019/20** | **2020/21** | **2021/22** | **2022/23** | | | |
| | **Employees** | **Employees** | **Employees** | **Posts** | **Employees** | **Vacancies (fulltime equivalents)** | **Vacancies (as a % of total posts)** |
| | **No.** | **No.** | **No.** | **No.** | **No.** | **No.** | **%** |
| **0 - 3** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **4 - 6** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **7 - 9** | 0 | 0 | 0 | 1 | 0 | 1 | 100% |
| **10 - 12** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **13 - 15** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **16 - 18** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **1** | **1** | **1** | **2** | **1** | **1** | **50%** |

**Table 182: Employees Child care; Aged care, Social programmes**

# 3.7 COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes pollution control; biodiversity and landscape; and coastal protection.

## 3.7.1 INTRODUCTION TO ENVIRONMENTAL PROTECTION

The natural environment of the Overstrand is indeed unique, and it is characterized by a combination of diverse ecosystems and stunning landscapes.

Preserving the natural environment of the Overstrand is of utmost importance to maintain its uniqueness and ecological significance. Conservation efforts and sustainable tourism practices are essential to ensure that future generations can continue to appreciate and benefit from this extraordinary natural treasure. Our **mission** is therefore to "conserve the rich biodiversity, diverse natural ecosystems and cultural heritage characteristics of our environment through the implementation of management programmes that have clearly defined management goals and objective for the enlightenment, enjoyment and benefit of present and future generations".

The Environmental Management Department is divided in three units;

1) Biodiversity Conservation
2) Environmental Planning and Auditing
3) Special Projects: Overstrand Baboon Management Programme.

Additional units are funded by the EPWP Programmes;

4) Eco-Rangers – Baboon Management Programme
5) Paddavlei Wetlands Team.

**1) The Biodiversity Conservation Section strives to achieve the following:**

- To ensure declared protected area status for Nature Reserves in terms of the NEM:PAA.
- To institute invasive alien vegetation clearing and management according to the Alien Clearing Strategy.
- To lead a better understanding, appreciation, use and conservation of the limited natural resources within OM (including biodiversity, soil, water and energy) by the landowners and staff of, and visitors to OM.

- To promote the conservation of the environment (biophysical, socio-economic and cultural-historic characteristics) by formally entering into Conservation Management Agreements with neighbouring property owners and NGO's.
- Overstrand Municipality is a member of the Greater Overberg Fire Protection Association which includes the Groot Hagelkraal, Babilonstoring and Theewaters-Groenland Fire Protection Associations. The Section therefore needs to manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by reinstituting proper fire management regimes;
- To promote and continue with the integrated management of Reserves and natural areas by the Municipality in partnership with current and any other NGO's which may be formed who wish to be involved with the management of the natural areas in OM.
- To develop and maintain high quality visitor infrastructure, facilities and recreational activities along sound financial lines.
- To manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by ensuring the implementation of the Environmental Management Overlay Regulations.
- Coordination of the Cape Whale Coast Hope Spot initiative that supports community research and education programmes in partnership with various private and government organisations.

**2) The Environmental Management Section strives to achieve the following:**

- Environmental Officers assist the regional building control committees with respect to the reviewing of building plans, land use applications and environmental impact assessment applications. This service continually promotes communication with respect to the environmental impacts associated with development processes and facilitates the implementation of environmental impact assessments in realization of the environmental rights of the citizens of the Overstrand region.
- The Environmental Management Section facilitates communication between the public and the National and Provincial spheres of government and furthermore provides ecosystem management information services for stakeholders in each administrative region.
- The Implementation and management of the Environmental Management System to reduce the environmental footprint of the Municipality.
- Liaise and engage with stakeholders concerning the state of the environment and to advise the Municipal council and Municipal officials on environmental matters.

- Management and monitoring of Air Quality and Climate Change impacts within the Municipal area.

## A) HIGHLIGHTS: ENVIRONMENTAL MANAGEMENT SERVICES

| Highlights | Description |
|---|---|
| Blessberg – Controlled Burn | The Blessberg Controlled burn has been in the planning for 5 years and was finally completed with the assistance of the Fire Department, GoFPA Cape Nature, Overberg District Fire Services and local fire volunteers. This strategic burn was conducted as both a fuel load reduction and an ecological burn. 80 Hectares of open space zone 1 was burnt in one day, with no additional incidences reported.   |
| Sandbaai Beach Management Plan | The appointment of a coastal engineer was approved, and the draft Sandbaai Beach management plan has been drawn up. This plan will guide the OM in the correct management of the Sandbaai beach and will specifically be looking at the long-term effects of climate change on the coastal system. The MMP will still go out for public participation before being submitted to DEA:DP for approval. The Sandbaai MMP is the first MMP for the OM swimming beaches and it is envisaged that, all our swimming beaches will have an approved MMP to mitigate the impacts of climate change. |
| Arbour Week 1-7 September 2023 | In celebration of Arbour week, trees were planted across the Overstrand at schools and Old Age homes. |
| Partnership with KBRC for Source to Sea Project. | The project aims to educate the youth on the value of freshwater ecosystems, using the Isaacs and Middelrivier in Kleinmond. |
| Sustainable Development workshop development in the transitional zone of the Kogelberg Biosphere Reserve | The 2-day workshop provided the participants with a full picture of what to expect when living in the biosphere; focussing on understanding pertinent legislation, by-laws, regulations and directives applicable to the area as well as vegetation management and wetlands. |

**Table 183: Environmental Management Services Highlights**

## B) CHALLENGES: ENVIRONMENTAL MANAGEMENT SERVICES

| Description | Progress in 2022/23 to address challenge |
|---|---|
| Operational Personnel | The biodiversity section continues to face challenges with the availability of on the ground operational personnel. Although the Environmental Management Maintenance Tender was successfully awarded in 2022, lack of dedicated trained teams continues to leave a void in the functionality of the biodiversity conservation section. |
| Climate Change Strategy for the Municipality is outstanding. | The EMS section has engaged with DEA&DP: Climate Change Directorate, Drakenstein - and Saldanha Bay Municipalities. The EMS section is in the process of drafting a terms of reference for the appointment of a specialist to assist with the drafting of a implementable Climate Change strategy for the Overstrand Municipality. This is planned for the 2024/25 financial year. |
| Absence of Air Quality Management bylaw. | A draft by-law was developed internally which still has to be reviewed prior to public engagement and gazette process. |
| Environmental Governance | The lack of financial support from National and Provincial Government to support the implementation of Environmental activities in Local Government is a great challenge that local municipalities are faced with. Many coastal Municipalities are dependent on its environment to bring in tourism to boost its economy but are required to self-fund the protection of the environment, which is a provincial and national competency. Greater governance should be placed on the importance of government support towards their constitutional mandates in order for the environment to be protected and economies to flourish. |

**Table 184: Environmental Management Services Challenges**

| Employees: Environmental Management Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| 0 - 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| 4 - 6 | 0 | 0 | 0 | 2 | 2 | 0 | 0% |
| 7 - 9 | 5 | 4 | 4 | 5 | 4 | 1 | 20% |
| 10 - 12 | 2 | 2 | 1 | 4 | 3 | 1 | 25% |
| 13 - 15 | 2 | 2 | 2 | 2 | 2 | 0 | 0% |
| 16 - 18 | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| 19 - 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Total | 10 | 9 | 8 | 14 | 12 | 2 | 14% |

**Table 185: Employees Environmental Management Services**

## 3.7.2 STRATEGIC PLANNING

## PROTECTED AREA MANAGEMENT PLANS:

Following stakeholder participation, the Integrated Management Plan for the Fernkloof Nature Reserve was revised in 2019 to include the Protected Areas Management Plan (PAMP) format as required. The PAMP was approved by Council and signed off by the Executive Mayor in March of 2021. Final comments from Cape Nature have been received and have been incorporated into the document. In addition to the comments received, a desktop sensitivity analysis for the entire Fernkloof Nature Reserve has been completed with updated environmental information. This document has been reviewed with the Fernkloof Advisory Board in June 2023 and submitted for their comment, after which it will be forwarded to CapeNature for review and Provincial Government for approval.

## ENVIRONMENTAL MANAGEMENT OVERLAY ZONE REGULATIONS:

Environmental Overlay Zones has been approved by Council and was gazetted in August 2020. The regulations are now applied during the review of Building plans, Town Planning applications and Environmental Impact Assessments.

## OPERATIONAL MANAGEMENT: MANAGEMENT OF NATURE RESERVES

Considerable effort is invested in the management of Local Nature Reserves and Open Spaces on an annual basis. The Overstrand Municipality has 3 proclaimed nature reserves under its management.

1. **Fernkloof Nature Reserve (1 785 Hectares)**

   The management of Fernkloof Nature Reserve is guided by a Management Plan, dated 2001. The newly drafted Fernkloof Protected Areas Management Plan for 2023-2028 has been submitted to the Fernkloof Advisory Board (FAB) for review and will thereafter be submitted to CapeNature for review and recommendation and to the MEC for approval. The Nature Reserve has a fully constituted Advisory Board. The last full FAB meeting was held in December 2022 with a special meeting held in June of 2023. Changes in legislation has led to a review of the FAB in the 2022 – 2023 financial year and will see a reconstitution of FAB in 2023 – 2024, with a newly adopted TOR to bring the FAB in line with current environmental legislation.

The reserve is also supported by the Hermanus Botanical Society as well as the Cliff Path Management Group, which is integrally involved in the maintenance and management of the Hermanus Cliff Path. The Environmental Management Services has also incorporated the use of Co-Management Agreements with these organisations to assist with maintenance and monitoring activities in Nature Reserves. The Hermanus Hacking Group also assist with Invasive Alien Plant Clearing on the Nature Reserve. Co-Management Agreements are in place with all these groups.

New agreements are in place for the 2023 – 2024 financial year, with the Environmental Services supporting the astablisment of an accreddited Botanincal Garden, by the Hermanus Botanical Society in the current Fernkloof Gardens. This will bring much needed change in access control, safety and security and events in the gardens.

The Botanical Society continues to play an important role in Fernkloof by managing the Herbarium, the Fernkloof Gardens, the Fernkloof Nursery and the Research Centre. Resource Management activities focus largely on the clearing of alien invasive vegetation, the maintenance of hiking trails, the clearing of firebreaks and the maintenance of buildings, roads and other infrastructure. Although these activities form most of the day-to-day work, the reserve management also work closely with neighbouring communities and stakeholders to ensure the management success of the reserve and secure biodiversity for the enjoyment of all.

**2. Kleinmond Nature Reserve (600 Hectares)**

Kleinmond Nature Reserve is a Local Nature Reserve with formal protection status under the National Environmental Management: Protected Areas Act. This nature reserve has a very outdated management plan, which must be reviewed. Once the Fernkloof Nature Reserve Management Plan is approved by the MEC, the document will be used as a baseline document for review of the Kleinmond Management Plan. Basic Resource Management activities are carried out on the Nature Reserve in a collaborative effort between the Kleinmond Nature Conservation Society and the Conservation Ranger that is stationed in Kleinmond. The Environmental Section has engaged in the maintenance of firebreaks, the clearing of alien vegetation in the nature reserve and the buffer zone, the maintenance of boardwalks and coastal access points and the maintenance of hiking trails in the nature reserve. The EMS is greatly assisted by the Kleinmond Nature Conservation Society as well as the Kleinmond Hacking Group in the maintenance of hiking trails and the management of alien invasive vegetation in the nature reserve.

Currently the Kleinmond Nature reserve is under threat of land invasion, illegal plant harvesting and hunting with dogs. This is being addressed through the management of the Nature Reserve, Council and Protection Services.

**3. Rooiels Nature Reserve (2.8 Hectares)**

Rooi-Els Nature Reserve is the smallest of the Overstrand Municipality's 3 nature reserves. Covering and area of only 2.8 hectares, this small coastal strip is vitally important for conservation of our coastal ecosystems and serves as a unique corridor for the local wildlife. It is envisaged that a co-management agreement will be signed with the Rooi-Els nature conservation society to ensure combined management of this high biodiverse nature reserve.

## INTEGRATED WILDFIRE MANAGEMENT

The Fire Department, Environmental Management Services, Provincial Disaster Management and Greater Overberg Fire Protection Association is constantly developing a more integrated approach and long-term planning proposal for fuel load reduction and fire break management in the Overstrand Area.

### Controlled burns:

The Blesberg Controlled burn on 4 April 2023 was deemed to be a huge success, not only in ecological effectiveness and fuel load reduction, but also in the collaboration between different Municipal and intergovernmental departments and other NGO's.

### Firebreaks:

The Biodiversity Section maintains a network of 80 kilometres of firebreaks on the boundaries between local nature reserves or open spaces and private properties. In addition to this, the Environmental Management Section, assists with the planning an implementation of a further 81 Kilometre of firebreaks on Overstrand's Operational departments' land. Management firebreaks are also cut in various areas to isolate fire management units prior to controlled fires. A total of R533 288 was spent on the maintenance of firebreaks and fire prevention through biomass reduction during the financial year encompassing some 39.36 kilometres.

The report for firebreaks excludes firebreaks that were maintained by Operational Services and the Working on Fire teams.

### Firebreaks expenditure

| Administration | Kilometres Firebreaks cleared in 2021 - 2022 | Kilometres Firebreaks cleared in 2022-2023 |
|---|---|---|
| Fernkloof | 17.4 | 19.13 |
| Gansbaai | 0.7 | 11.01 |
| Hermanus | 1.0 | 0.93 |
| Kleinmond | 4.1 | 8.29 |
| **TOTAL** | **23.2 km's** | **39.36 km's** |

**Table 186: Firebreak Clearing per Administration, 2021-22 and 2022/23**

## ALIEN VEGETATION MANAGEMENT

The Environmental Management Section maintains a set of open spaces and nature reserves which are collectively known as Natural Assets. The total surface area of these properties constitutes approximately 6 659 hectares. Populations of invasive alien plant species are found in variable densities on these properties throughout the Overstrand region.

The Environmental Section has invested effort in the formulation of draft strategy for the management of alien invasive plants in order to comply with the provisions of the National Environmental Management: Biodiversity Act (NEM:BA). Currently this draft strategy informs the Annual Plan of Operation. The Annual Plan of Operation has been submitted and approved by the Department of Forestry Fisheries and Environment.

The current plan now also includes sections of Open Space Zone 2, that falls under the management of Area Management, with input and assistance from Environmental Services. A total of 374 hectares were cleared for the 2022/23 financial year at a cost of R1 646 027 for the Environmental Services only. This has been a significant increase over previous years, due to the successful appointment of a contractor under the Environmental Management Maintenance Tender. Alien Clearing remains a top priority for the Environmental Services as it decreases fire intensity and frequency and increases biodiversity protection of our natural assets.

Alien clearing expenditure:

| Administration | Hectares Alien Vegetation cleared in 2021 - 2022 | Hectares Alien Vegetation cleared in 2022-2023 |
|---|---|---|
| Fernkloof | 45 | 160 |
| Gansbaai | 10 | 38 |
| Hermanus | 12 | 35 |
| Kleinmond | 55 | 141 |
| **TOTAL** | **122 hectares** | **374 hectares** |

**Table 187: Alien Clearing per Administration, 2021-22 – 2022/23**

The Environmental Management Section has Co-management Agreements signed with the Hermanus Hack and the Hermanus Botanical Society and The Sandbaai Coastal Path Management Group, their contribution to the eradication of alien invasive removal greatly supports the OSM Clearing program.

In addition to environmental areas, the EMS has joined hands with operational staff so as to see Alien Clearing in the Overstrand as a whole and not just by management units. This combined strategy will affect a total overview of alien clearing in the Overstrand.

The success of the Environmental Management Maintenance Tender greatly improved the effective and timely service delivery of the Environmental Management Services. The new tender is currently under review and in broken down in several categories:

- Trail Maintenance
- Wooden Boardwalks
- Harden Surfaces (e.g., Hermanus Cliff Path)
- Structural (e.g. gabions and reno mattresses)
- Cutting and Maintenance of Firebreaks
- Preparation and maintenance of Fire Wise Erven
- Miscellaneous Cutting of Plant Material (e.g., Controlled burn preparation or biomass reduction)
- General Workers for Various Tasks
- Alien Vegetation Management.

### *Co-Management Agreements*

Formal Co-Management agreements are signed annually with the Hermanus Hack (HHG) group, the Hermanus Botanical Society (HBS), Cliff Path Management Group (CPMG) and the

Sandbaai Coastal Path Management Group (SCPMG). These groups are then awarded areas, specifically in the Fernkloof Nature Reserve where they continuously remove any new growth in pristine areas. These areas are then clearly marked on our Alien Vegetation Management Plan (AVMP) as "Restricted" for clearing by paid OSM clearing teams. Again, savings achieved in this regard is then spent on other areas of where more critical clearing is needed. Besides the volunteers, two dedicated paid teams of 5 people each are employed by these two groups.

**Infrastructure Management**

The Biodiversity Conservation Section manages a wide spectrum of properties in the Coastal Zone in all of the administrative regions of the Overstrand Municipality. Field Rangers and the Assistant Environmental Officer are involved in the maintenance of all infrastructures such as boardwalks, steps, signs, fences, and various facilities in this zone by co-ordinating and overseeing these activities. The Environmental Management Maintenance Tender has greatly increased the effectiveness of our team to manage and maintain these areas.

### Trail maintenance expenditure

EMS received an original budget of R 297 550 with a mid-year adjustment to R 950 550.
R 522 384.64 has been spent from this Vote in the 2022/23 financial year. The table below reflects the percentage of trails maintained per ward per Kilometre.

| Ward | Km Maintained | % spent | Notes and comments |
|---|---|---|---|
| Ward 1 | 0,8 | 3 | Mainly Fernkloof |
| Ward 3 | 23,3 | 87 | Mainly Fernkloof |
| Ward 4 | 2,6 | 10 | Mainly Fernkloof |
| **TOTAL** | **26,7** | **100%** | |

**Table 188: Trail maintenance expenditure 2022/23**

An estimated 100% of the budget spent has been on Fernkloof Nature Reserve. Although there are trails in other areas, these have not been properly mapped yet and are generally maintained by Operational Services.

## 3.7.3 POLLUTION CONTROL

An Air Quality Plan has been developed by the Environmental Section in 2013. The document has been approved by DEADP. The Environmental Section does not have staff dedicated to

Air quality but does assist the District with Air Quality Management activities. The plan was reviewed and updated and approved by Council during 2017. The plan is up for its 3rd revision and will be reviewed with the assistance from DEA&DP: Air Quality Regulatory Services and ODM.

The Environmental Planning unit is responsible for the following issues related to Air quality: Dust control, Noise control, Air pollution and Odour control. Within the past year, the number of noise complaints dealt with by the department was mainly focused on generators. These are commonly used by business during scheduled Eskom loadshedding. The complaints are dealt with in consultation with the Western Cape Noise Control Task team, which provides invaluable expertise. At the beginning of 2022, a consultant was appointed to conduct Noise Impact Assessments on behalf of the municipality. This appointment was done in terms of Section 9(c)(ii) of the Western Cape Noise Control Regulations, 2013.

For the 2022/23 review period a total of 17 Noise Impact Assessments were conducted. Those found in non-compliance are issued with notices to abate noise levels, if non-compliance proceeds the matter is referred to the municipal court. In addition, EMS staff issued 62 noise exemptions for events. 1 Complaint related to dust was also investigated and resolved.

### *Environmental Management System*

The focus of the 2022/23 environmental audits were to revisit problem sewer pumpstations and all waste facilities.

Sewerage management: This includes audits at sewer pump stations and Wastewater Treatment Works: 29 sites were audited.

Waste management: This includes audits at waste transfer sites, garden waste drop-off sites and landfill: 12 sites were audited.

Water purification sites: 1 site was audited.

These audits are conducted as per the Overstrand Integrated Development Plan (IDP) the purpose of the EMS is to address the immediate and long-term impacts of municipal activities, products, services, facilities, and processes on the environment. By implementing the EMS, the Municipality seeks to instil "Good Practice" procedures in operational aspects.

### *Climate Change Projects*

**Sandbaai Beach and Dune Maintenance Management Plan:**

The Municipality has initiated the process of actively managing swimming beaches within the municipal region. Noticing the changes on our swimming beaches, the Environmental Management Section (EMS) along with Operational Management have taken a proactive stance and are in the process of drawing up management plans for our beaches in order to safeguard these areas for our future. The pilot project will focus on the Sandbaai beach. Specific aspects which are addressed in this draft plan are sea level rise, sediment movement and the landward movement of the HWM due to sea level rise and storm surge.

**Onrus Palmiet-Peat Wetland System:**

The Environmental Management Section is still exploring different avenues to find funding for the rehabilitation and restoration of the Onrus River Palmiet-Peat wetland system.

**Onrus River Catchment:**

The Environmental Management Services Department has started with a new project in the Onrus River Catchment called the Catchment to Coast Rehabilitation and Restoration Project (C2C) and are working in partnership with stakeholders directly involved in the Onrus catchment and on the Onrus River to restore and rehabilitate the entire Onrus Catchment. This will include important systems such as the catchment above the De Bos Dam, the Peat Wetland System and the Onrus Estuary. The objective of the Project will be to remove invasive alien plants, improve water quality and quantity by managing and monitoring water abstraction activities on the system and to restore the functionality of ecosystem services. This should improve the way in which the system prevents and mitigates future climate change impacts on the river users and the system itself. The project will continue in the new financial year with the establishment of a steering committee to oversee and advise on the management of the project.

**Climate Change Strategy**

The EMS section has engaged with DEA&DP: Climate Change Directorate, Drakenstein - and Saldanha Bay Municipality regarding Climate Change plans. The EMS section is in the process of drafting a terms of reference for the appointment of a specialist to assist with the drafting of a implementable Climate Change strategy for the Overstrand Municipality. This is planned for the 2024/25 financial year.

*Environmental Education and Awareness*

## EDUCATIONAL MATERIAL

**Arbour week 1 -7 September:**

Every year from 1 to 7 September, South Africa celebrates Arbour Week. The aim of Arbour Week is to promote the importance of trees by spreading awareness and the opportunity to plant indigenous trees as both a practical and symbolic gesture of sustainable environmental management (South African Government, 2022).

The Environmental Management Section of the Overstrand Municipality planted Forest Waterberry trees and did awareness raising on the importance of trees on 1-2 September at Mount Pleasant Primary School, Vrolike Vinkies Educare, Hermanus Primary School, Generation School, Wippie & Snippie Pre-School, Paddakoor Pre-School, Huis Lettie Theron.
On 6 September, the Environmental Management Section together with Dyer Island Conservation Trust and Cape Nature planted Sand Olive (Sadolien/Ysterbos), Yellowwood, Wild Peach, and Wild Plum trees at Gansbaai Primary School (Blompark), Silwerjare Dienssentrum and De Kleine Gansies.

Hermanus Tourism and the Hermanus Whale Crier joined us in Hermanus and Gansbaai to educate and spread awareness on why whales visit our waters. Despite the big age difference between pre-school learners and the elderly the excitement was at the same level. The Environmental Management Team would like to thank everyone for their participation and enthusiasm and for celebrating arbour week 2022 with us.




The Hermanus Whale Crier assisted with tree planting, here he is assisted by learners from Hermanus Primary




Marco Cornelius planting a tree with learners from Mount Pleasant Primary




EMS staff with residents and staff from Huis Lettie Theron

**Educational Theatre:**

In February 2023 Story Team completed an Educational Theatre programme for the Overstrand Municipality, focussing on the importance of Marine Conservation and the negative impact of pollution on the Marine environment. The Team visited schools in **Gansbaai:** Gansbaai Primary, **Stanford:** Okkie Smuts Primary school, **Kleinmond:** Kleinmond Primary, **Hermanus:** Generations School and Waldorf School.

Our aim was to involve learners in the learning process. Encouraging them to become responsible adults and warriors for our environment. We want them to play with us, participate with our characters and empower themselves to make better decisions for the future. We communicated important information regarding the conservation of our Marine habitat and the devastating consequences of plastic and oil pollution. We encouraged them to take responsibility for their own environment and communities. The programme reached six hundred and eighty-five (685) learners with positive feedback from educators.

**Marine pollution presentations:**

1) Sustainable Futures Trust (SFT) Marine Pollution Talk – 14 July 2022. Environmental Management staff of the Overstrand Municipality was approached by the SFT to assist with their holiday programme by doing a marine pollution talk to a group of school children from Mount Pleasant Primary School in Hermanus. The SFT later provided feedback that

the group of children rated the marine pollution talk as one of the top 5 highlights of their entire programme.



EMS staff, Chester Arendse and Danielle Smith delivering a presentation for the Sustainable Futures Trust.

2. Overberg quilters guild (OQG) Marine Pollution Talk – 27 March 2023. Environmental Management Staff of the Overstrand Municipality was approached by the OQG to assist with their "SAVE OUR OCEANS CHARITY FOR 2023" by doing a marine pollution talk to the members of the OQG to raise awareness.

   "The 53 members of the OQG has handed over 35 single bed quilts in 2022 in Hermanus as part of our charity project. We have made over 300 Morsbags that have been handed out for free to various institutions e.g., Animal rescue centres, libraries, churches, child and baby care facilities in the Overberg area. We are replacing thousands of plastic bags with these fabric bags."




Tamzyn Zweig delivering a Marine Pollution talk for the Overberg Quilters Guild

3. Kogelberg Botanical Society (KBS) Marine Pollution Talk – 17 June 2023. Environmental Management Staff of the Overstrand Municipality presented to the Kogelberg Botanical Society at Harold Porter Botanical Gardens. The KBS approached the EMS Section trough the Chairperson of the OQG. There was very good interaction from the attendees, lots of discussion and feedback afterward.

**Source to Sea Project**

The Source to Sea Project is a project run in partnership with Overstrand Municipality, WWF SA and the Kogelberg Biosphere Reserve Company. The project has ten local high school youths from Mooiuitsig, Overhills and Proteadorp. The project will run for the for the whole of 2023. The project aims to educate the youth on the value of freshwater ecosystems, using the Isaacs and Middelrivier in Kleinmond. The project is presented in class room and field work sessions:

Classroom sessions:

- learning about the value and threats to rivers;
- Basic GIS: kids identify the inflow areas into the rivers, map and measure the length of the rivers.
- Develop a survey to deliver to residents who live near the river. The kids will deliver the survey in the June/July school holidays.

Field work sessions:

- Methodology: flow measurements, rainfall measurements, basic pH, and nitrate tests
- Amazing Race held with kids and family members.




Amazing race participants.

**EARTH DAY: 22 April 2023**

Overstrand Municipality joined the world in celebrating Earth Day on 22 April 2023 by planting 40 Spekbome in the Hangklip - Kleinmond area. The Environmental Management Section planted ten Spekboom trees at the Pringle Bay Fire station; six at the Betty's Bay Library and 20 Spekbome at Siyabulela Crèche.

Trees not only cool things down but they also clean the air and give off more oxygen, amongst a ton of other benefits.

**SUSTAINABLE DEVELOPMENT WORKSHOP:**

A two-day workshop on the sustainable development in the transitional zone of the Kogelberg Biosphere Reserve started today, Wednesday 25 January 2023, in Kleinmond.

The welcoming address by Councillor Clinton Lerm, The Mayco Member (MMC) for Infrastructure and Investment, was well-received by the delegates from the Department of Environmental Affairs and Development Planning (DEA&DP), African National Biodiversity Institute (SANBI), Worldwide Fund for Nature South Africa (WWF), Breede-Gouritz Catchment Management Agency (BGCMA) as well as representatives of the Overberg District Municipality and various Overstrand Municipal Departments.

Day one of the workshop provided attendees with new insights and better understanding of who the key players are and what role Municipalities (both local and district), CapeNature, WWF and the Kogelberg Biosphere play towards conservation and the sustainable management of urban infrastructure.

The second part of the workshop consisted mostly of presentations in order to provide the participants with a full picture of what to expect when living in the biosphere'; focussing on understanding pertinent legislation, by-laws, regulations and directives applicable to the area as well as vegetation management and wetlands.



Overstrand Municipality, the Kogelberg Biosphere Reserve and Kogelberg Botanical Society convened a two-day workshop with key role players towards sustainable development goals in the Kogelberg Biosphere's transitional zone. Pictured here are Corlie Hugo Kogelberg Biosphere Reserve Administrator, Tamzyn Zweig, Hangklip-Kleinmond area Environmental Officer, Councillor Clinton Lerm and Tim Atwell of the Kogelberg Botanical Society.

**WHALE COAST CONSERVATION CHAMELEON PROJECT**

The Environmental section continues to work closely with WCC to minimise the effect that controlled burns have on the cape Dwarf Chameleon Project. Before any controlled burns take place, the team from WCC, spearheaded by Sheraine van Wyk, will do a sweep of the area/site to be burned and collect all the chameleons and house them temporarily until a site is found to relocate them close to where they were collected. The Environmental Management Services also assist with and is the custodian of all chameleon mapped data. This data is then interpreted by WCC for their research purposes.

**INTERNATIONAL COASTAL CLEANUP DAY**

The Environmental Department, working together with Plastics SA and various partners coordinated the Coastal Cleanup event in the Overstrand. The amount of citizen-based clean-ups have never been as active as now and this means that the need for audited clean-ups is more important. The International Coastal Cleanup fills that vacuum of information gathering. The data collected provide a citizen science based insight into the manmade material found on the coastline.

The International Coastal Cleanup is the largest coastal clean-up internationally and nationally and Plastics SA, together with these partners are working towards covering as much of the coastal regions, offshore islands and waterways of South Africa.

**OVERSTRAND STRATEGIC BABOON MANAGEMENT PROGRAMME (SBMP):**

Within the municipal area, there are about 14 baboon troops of varying sizes comprising approximate 450 in total. There are "hotspot" areas which experience the presence of baboons more frequently than the rest of the municipal area. These areas currently include Rooiels, Pringle Bay, Kleinmond, Betty's Bay, Onrus, Voëlklip, Hermanus Heights, Fernkloof, Hangklip and Silversands. Not all the "hotspot" areas are high risk areas for baboon-human conflict or require urgent intervention. Environmental factors such as fire or drought can quickly change the behavioural patterns of the baboon troops and therefore the risk potential for human-baboon conflict within specific areas changes over time.

The Overstrand Municipality (OM), the Western Cape Nature Conservation Board (CapeNature) and the Western Cape Provincial Department of Environmental Affairs and Development Planning (DEA&DP) concluded a Compactum in March 2019 in terms of the provisions of Chapter 4 of the Intergovernmental Relations Framework Act, 2015 (Act 13 of 2005). The purpose of the Compactum was to create a mechanism to resolve the issue of the control and management of nuisance or damage-causing baboons that occur in the Overstrand Municipal Area. The Compactum ensured that the three organisations develop a Strategic Baboon Management Plan (SBMP) for the mangement of the Overstrand baboon troops and the signature of the document the Programme started on 1 July 2020.

The managed troops are divided across two geographical areas, Overstrand East from Hawston to Vogelgat Nature Reserve and Overstrand West, from Kleinmond to Pringle Bay. Troops in the Eastern region include the Onrus, Hamilton-Russel, Voelklip and Vogelgat troops, and in the Western region include Kleinmond/Betty's Bay, Pringle Bay, Hangklip and Silversands troops.

HWS took on the management of the BMP in July 2020 for a duration of 3 years. The contract expired in June 2023 and the assignment of Province for baboon management in the Overstrand Municipality expires in December 2024.

The annual report for the Programme is due every year in August, so this year's 2022-2023 annual report will only be available in August 2023 and will depict the overall picture of the Programme for the final year and also for the past 3 years.

The total budget allocation for the Programme in the last three years can been seen in the budget table below and it includes the budget allocation for the 2023/2024 financial year.

| | Budget | | | | |
|---|---|---|---|---|---|
| **Area** | **2020/21** | **2021/22** | **2022/23** | **2023/24** | **Total** |
| East | 4 366 933 | 4 411 588 | 4 632 167 | 7 781 953 | 21 192 641 |
| West | 1 933 067 | 2 203 412 | 2 313 583 | 2 868 047 | 9 318 109 |
| Hangklip | 562 824 | 3 347 840 | 3 515 232 | | 7 425 896 |
| **Total** | **6 862 824** | **9 962 840** | **10 460 982** | **10 650 000** | **37 936 646** |

Human Wildlife Solutions (HWS) has been appointed from 2020 – 2023 to manage the Overstrand baboon programme in areas that are faced with human-baboon conflict. A budget of R27,3 million (excl. VAT) has been allocated to this programme for a 3-year period.

### Eco-Rangers

The OM received R450 000 from the Local Government Public Employment Support Grant and was able to employ 12 beneficiaries from March 2022 up until June 2022 and an amount of R336 510 was spent, after the cost for PPE and transport was covered under the budget of the Environmental Services Department.

The project formed part of the Baboon Management Program of the Overstrand Municipality and fell directly under the Environmental Management Services Deparment (EMS) managed by the Project Manager for Special Projects. The beneficiaries were called the Eco-Rangers. The objective of the project was to make the public aware of the importance of Waste Management and information on the baboon troop in the Bettys Bay area. Because we live in a biosphere area where animals roam freely, the information shared to the community was to inform them on how important it is to keep the baboons out of the urban area and to keep them safe by avoiding dog attacks, being shot at by people or hit by cars when they cross busy roads.

The Eco-Rangers were assisting with waste management monitoring, data collection of baboon proof bins, identification of fruit trees, open vegetable gardens and baboon/bird feeding stations that could be attracting baboons into the urban area. Additional support was

given by Ward 9 and 10 Councillors as well as the Overstrand's Protection Services and Local Economic Development Directorates.

The Eco-Rangers have successfully reported the waste challenges and the non-compliance of residents. The data was forwarded to Law Enforcement who could then hand out notices. Since then, the managing of resident's waste has tremendously improved, however we are still experiencing a couple of challenges which need to be addressed on a continous basis.

The Eco-Rangers were also focusing on educational campaigns to provide residents with information and advice on baboon-proofing of homes and surrounds, waste management and adherence to the Act and Regulations/by-laws of which residents are not always aware. A couple of baboon feedings and baboon shooting incidents were reported. These incidents were investigated by CapeNature who engaged with the residents and warning letters were issued.

The success of the project had a huge impact on the social and environmental sectors of the town of Betty's Bay and the surrounding areas. There are very few job opportunities in these small towns. The success of the project led to the extension of the programme within the LED component of the Municipality for the following financial year. The Environmental Management Services Department received another amount of R 231 818 to extend the program for 5 Months from 1 August to 31 December 2022. With the budget review process of September 2022 an additional amount of R376 000 was made available to appoint another 10 Eco-Rangers from 1 May to 30 June 2023.

An experimental Early Warning System (EWS) was implemented by the Eco-Rangers and found to be highly successful to the point it became standard practice and accepted by the Local communities. Eco-Rangers are trained in several disciplines such as Public Communication and Basic Traffic control, which has had a profound effect on baboon and human safety and security. The continued success of the project relies heavily on open communication, transparency, and political support. Public awareness and education are key factors in the future success of the Programme.

## 3.8 COMPONENT G: SECURITY AND SAFETY

This component includes traffic; law enforcement; fire and disaster management.

## 3.8.1 INTRODUCTION TO SECURITY AND SAFETY

The function of security and safety in the Overstrand Municipality is to provide a safe environment for the residents of the Overstrand and to ensure the safety of the personnel of the Overstrand Municipality through effective and efficient operationalisation of all relevant plans in conjunction with all public safety institutions.

## 3.8.2 LAW ENFORCEMENT

### A) INTRODUCTION TO LAW ENFORCEMENT

The aim of Law Enforcement in a municipality is to create an environment that will further the social and economic development of the community. Given that context the quality of life within a municipality depends to a large extent on the possibility that individuals and their families will be safe. They will also feel safe while using public open spaces and equipment and that conflicts within communities can be resolved peacefully. On a provincial level law is enforced by the South African Police Services. They have an extremely heavy workload and therefore certain laws (By-laws) and laws applicable only to a particular municipality are enforced by the Law Enforcement Officers appointed within its area of jurisdiction.



Illicit drugs confiscated



Confiscation of Abalone

### B) HIGHLIGHTS: LAW ENFORCEMENT

| Highlights | Description |
|---|---|
| Crime prevention / Visible Policing | High visibility was ensured by conducting weekly Joint Operations and Vehicle Check Points in the Overstrand area. |
| Phakisa / Corona Operations | Phakisa is a national government operation that was launched as an effort to curb crime in the Overberg area. This operation aims at the enforcement of the Marine living resources Management Act, National Road traffic Act, Overstrand by-law enforcement. The integrated operation with the different role-players (SANDF, Department of Agriculture, Fisheries and Forestry, Cape Nature and Overstrand local Law Enforcement, Task Team, K9, Specialized services and the Leap officers) led to numerous arrests. The confiscation of Illegal firearms and ammunition, Drugs, Confiscation of abalone and West coast rock lobster, Alikreukel, Limpets, Liquor and many other arrests. |

**Table 189: Law Enforcement Highlights**

## C) CHALLENGES: LAW ENFORCEMENT

| Challenges | Progress made in 2022/23 to address challenge |
|---|---|
| Vagrants | Vagrant complaints are addressed on a daily basis, inspection and patrols are done at problem areas to minimize illegal occupation and other nuisances. This problem needs to be address by all role-players e.g.- Social workers, community leaders, organizations, SAPS. |
| Illegal car guard and Car washers | There are not enough sites to accommodate everyone that applies for car guard permits. |
| Poaching of living marine resources | Daily complaints are received regarding illegal abalone poaching, cases get opened and poaching related items were seized, this does not stop illegal abalone poaching from continuing. |

**Table 190: Law Enforcement Challenges**

## D) SERVICE STATISTICS FOR LAW ENFORCEMENT

| Law Enforcement | | | | |
|---|---|---|---|---|
| **No.** | **Details** | **2020/21** | **2021/22** | **2022/23** |
| | | **Actual No.** | **Actual No.** | **Actual No.** |
| **1.** | Number of by-law infringements attended | 20 698 | 22 621 | 24 785 |
| **2.** | Number of officers in the field on an average day | 53 | 56 | 72 |
| **3.** | Number of officers on duty on an average day | 53 | 56 | 72 |

| Law Enforcement | | | | |
|---|---|---|---|---|
| **No.** | **Details** | **2020/21** | **2021/22** | **2022/23** |
| | | **Actual No.** | **Actual No.** | **Actual No.** |
| **4.** | Number of animals impounded | 433 (199 cats & 234 dogs) | 518 (195 cats & 323 dogs) | 310 (56 Cats & 254 Dogs impound) |
| **5.** | Number of awareness initiatives | 74 | 19 | 18 |

**Table 191: Law Enforcement Data**

| Monitoring of By-law contraventions | | | |
|---|---|---|---|
| **Type of service** | **2020/21** | **2021/22** | **2022/23** |
| Town Planning and Building Act | 304 | 168 | 67 |
| Internal Investigations | 4 | 2 | 0 |
| Municipal Claims | 4 | 12 | 10 |
| Assisting different role players such as SAPS and SARS | 132 | 108 | 75 |
| Events Operational Planning | 15 | 0 | 30 |
| Safeguarding of Municipal property | 100 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis. | 80 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis. | 350 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis. |
| Urban Metro, monitoring of illegal structures on informal settlements | Regular patrols in conjunction with Directorate of Community Services. | Regular patrols in conjunction with Directorate of Community Services. | Regular patrols in conjunction with Directorate of Community Services. |
| | 16 complaints received regarding illegal structures. | 52 complaints received regarding illegal structures. | 663 complaints received regarding illegal structures. |
| | Assisted with the demolishing of 68 illegal structures. | Assisted with the demolishing of 91 illegal structures. | Assisted with the demolishing of 125 illegal structures. |

**Table 192: Additional performance information for Law Enforcement**

| Employees: Law Enforcement | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Job Level** | **2019/20** | **2020/21** | **2021/22** | **2022/23** | | | |
| | **Employees** | **Employees** | **Employees** | **Posts** | **Employees** | **Vacancies (fulltime equivalents)** | **Vacancies (as a % of total posts)** |
| | **No.** | **No.** | **No.** | **No.** | **No.** | **No.** | **%** |
| **0 - 3** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |

| Employees: Law Enforcement | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **4 - 6** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **7 - 9** | 29 | 50 | 46 | 51 | 46 | 5 | 10% |
| **10 - 12** | 4 | 4 | 7 | 7 | 5 | 2 | 29% |
| **13 - 15** | 5 | 4 | 3 | 4 | 3 | 1 | 25% |
| **16 - 18** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **38** | **58** | **56** | **62** | **54** | **8** | **13%** |

**Table 193: Employees: Law Enforcement**

| Capital Expenditure 2022/23: Law Enforcement R' | | | | | |
|---|---|---|---|---|---|
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| Vehicles Public Safety-Law Enforcement Reaction Unit | 3 000 000 | | | | 2 832 434 |
| Additional Offices Law Enforcement: Besemhoutskloof Facility | 478 055 | | | | 475 354 |
| **Total All** | **3 478 055** | | | | **3 307 788** |
| *Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)* | | | | | |

**Table 194: Capital expenditure 2022/23: Law Enforcement**

95.10 % of the capital budget was spent for Law Enforcement.

## 3.8.3 TRAFFIC SERVICES

### A) INTRODUCTION TO TRAFFIC SERVICES

The aim and function of the Traffic Department is to educate and create a culture of voluntary compliance with road traffic rules and regulations and to enhance courteous and tolerant road user behaviour. We operate on the legal mandate of the NRTA 93/96 & NLTA 5/2009. Our

operational activities include roadblocks at strategic places, high visibility in hotspot areas, special intelligence driven operations, random vehicle check points, execution of traffic related warrants and enforcement of traffic laws. Our operational approaches are to co-ordinate and integrate operations, sporadic interventions in hotspot areas as per crime threat analysis e.g., offence patterns, etc. and special operations and speed enforcement in high accident frequency locations and high traffic offence locations.




Integrated Roadblock, Hermanus




Initiation of Scholar Patrol

## B) HIGHLIGHTS: TRAFFIC SERVICES

| Highlights | Description |
|---|---|
| Officer Development | 2 Traffic Wardens completed their Traffic Officer course at Gene Louw Traffic College and are now qualified as Traffic Officers. |
| Gansbaai DLTC | The newly establish Driving Licence Testing Centre (DLTC) has been built in Gansbaai and will open soon. The registration for the newly DLTC has been received and can now render service to the public. |
| Generator | Hermanus Traffic Administration generator was procured in the 2022/23 financial year and installed on 25 July 2023 and thus ensure effective and continuous service delivery to the greater community of Overstrand during load shedding intervals. |

**Table 195: Traffic Services Highlights**

## C) CHALLENGES: TRAFFIC SERVICES

| Challenges | Progress made in 2022/23 to address challenge |
|---|---|
| Load shedding | Officers conducting long hours of point duty. Backup UPS's at Robot intersections also gave in due to long hours of load shedding, which required long hours of Point Duty. |

| Challenges | Progress made in 2022/23 to address challenge |
|---|---|
| Staff Shortages | Traffic Administration: Rendering a service with 60% temporary staff.<br>Traffic Operations: 16 Traffic Officers to cover the entire Overstrand of which is divided into 2 shifts. To ensure a more optimal service rendering to the Greater Overstrand these staff shortages need to be addressed. |

**Table 196: Traffic Services Challenges**

## D) SERVICE STATISTICS FOR TRAFFIC SERVICES

| Traffic Services Data | | | | | |
|---|---|---|---|---|---|
| **No.** | **Details** | **2019/20** | **2020/21** | **2021/22** | **2022/23** |
| | | **Actual No.** | **Actual No.** | **Actual No.** | **Actual No.** |
| 1 | Number of road traffic accidents during the year | 182 | 189 | 215 | 221 |
| 2 | Number of officers in the field on an average day | 17 | 16 | 23 | 23 |
| 3 | Number of officers on duty on an average day | 17 | 16 | 23 | 23 |

**Table 197: Traffic Services Data**

| Type of service | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| Motor vehicle licenses processed | 38 908 | 56 154 | 73 970 | 96 971 |
| Learner driver licenses processed and issued | 3159 | 3839 | 4514 | 2 477 |
| Driver licenses processed | 7 594 | 2805 | 14 254 | 1 293 |
| Driver licenses issued | 499 | 8240 | 699 | 6 098 |
| Fines issued for traffic offenses | 8 482 | 25 281 | 48 799 | 22 996 |
| R-value of fines collected | R4 950 348 | R15 193 725 | R1 792 300 | R15 504 620 |
| Roadblocks held | 1 331 | 1787 | 1144 | 1 275 |
| Special Functions – Escorts | 56 | 65 | 143 | 45 |
| Awareness initiatives on public safety | 18 | 19 | 59 | 59 |

**Table 198: Additional performance information for Traffic Services**

## E) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL26 | The creation and maintenance of a safe and healthy environment | Collect R20,000,000 Public Safety Income by 30 June 2023 (Actual revenue, excluding the fine impairment amount) | R-value of public safety collected income | All | R15 882 633,99 | **R20 000 000** | **R17 614 623** | O | Target almost met. Fines could not be issued on time due to change of systems and staff capacity resulting in a backlog. |

**Table 199: Service delivery indicators: Traffic services**

| Employees: Traffic Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | |
| **0 – 3** | 1 | 1 | 0 | 1 | 1 | 0 | 0% |
| **4 – 6** | 23 | 21 | 11 | 12 | 7 | 5 | 42% |
| **7 – 9** | 5 | 4 | 1 | 15 | 13 | 2 | 13% |
| **10 – 12** | 16 | 18 | 18 | 26 | 25 | 1 | 4% |
| **13 – 15** | 2 | 2 | 2 | 3 | 3 | 0 | 0% |
| **16 – 18** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **19 – 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **48** | **47** | **33** | **58** | **50** | **8** | 14% |

**Table 200: Employees: Traffic Services**

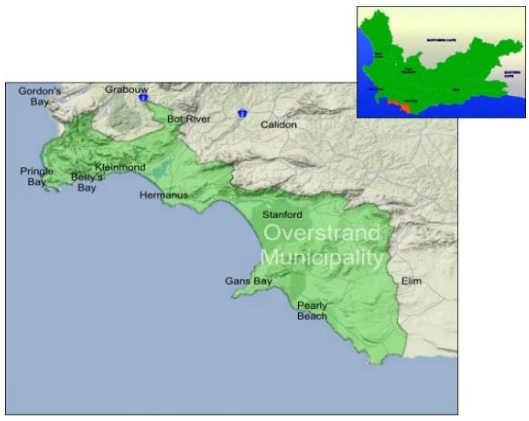
| Capital Expenditure 2022/23: Traffic Services | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| Generator for Traffic Services | R600 000 | R0 | R0 | R0 | R600 000 |
| **Total All** | **R600 000** | **R0** | **R0** | **R0** | **R600 000** |
| *Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)* | | | | | |

**Table 201: Capital Expenditure 2022/23: Traffic Services**

## F) MANPOWER: TRAFFIC, LAW ENFORCEMENT & SPECIAL TASK TEAM

**Operational Staff**

| | |
|---|---|
| Assistant Chiefs | 2 |
| Senior Superintendents | 1 |
| Regional Inspectors | 2 |
| Superintendents | 3 |
| Assistant Superintendents | 4 |
| Senior Inspectors | 7 |
| Inspectors | 4 |
| Traffic Officers | 16 |
| Law Enforcement Officers | 37 |
| Assistant Law Enforcement Officers (EPWP) | 2 |
| Chrysalis temps (Law Enforcement) | 12 |
| K9 Officers | 5 |
| Reaction Unit /3 Year Leap Officer | 17 |
| Assistant Traffic Wardens | 6 |
| Assistant Traffic Wardens (EPWP) | 6 |




**Area Map**

**Admin Staff (Motor Vehicle Registrations, Fines, Roadworthy & K53)**

| | | | |
|---|---|---|---|
| Senior Superintendent | 1 | VTS Officer / Vacant Post | - |
| Superintendent | 1 | VTS Assistant | 1 |
| Controllers<br>(Motor Vehicle Registrations - 1)<br>(Fines, Speed & Roadworthy - 1) | 2 | EPWP Temps<br>(Motor Vehicle Registration) | 1 |
| Motor Vehicle Registration Clerks<br>(Hermanus - 3)<br>(Kleinmond – 1)<br>(Gansbaai – 1) | 5 | EPWP Temps (K53) | 1 |
| K53 Clerks | 3 | EPWP Temps (Cleaner) / Vacant Post | - |
| Roadworthy Clerks / Vacant Post | - | EPWP Temps<br>(Fines, Speed & Roadworthy) | 4 |
| K53 Officers | 2 | Chrysalis Temps<br>(Motor Vehicle Registration) | 5 |
| LCU Officers | 1 | Chrysalis Temps<br>(Fines, Speed & Roadworthy) | 4 |
| EPWP Temp<br>(Admin Assistant Traffic Operations | 1 | EPWP Temp<br>(Admin Assistant Chief Titus Office) | 1 |

# 3.8.4 FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

## A) INTRODUCTION TO FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

Fire & Emergency Services is responsible for the following functions:

- Firefighting of structural fires, veld and bush fires and any other fire;
- Fire safety (the application of the National Building Regulations, Fire codes and municipal by-laws with regard to fire safety);
- Rescue services;
- Support services to municipal and other instances;
- Fire pre-planning and related preparedness plans;
- Testing and basic maintenance work on emergency vehicles and equipment; and
- Fire communications facilities for the particular service.
- Disinfection and decontamination of municipal buildings and public facilities.

Our Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, -mitigation, -preparedness, -response, -recovery and –rehabilitation.

Security Services is responsible for the following functions:

- Access Control
- Public Safety safeguarding of municipal property
- Co-ordination of alarm monitoring and armed response services (which are outsourced)
- Co-ordination of security guarding services (which are outsourced)
- Safeguarding of emergency personnel at incidents i.e., fires
- Cliff path monitors
- CCTV surveillance & CCTV Control Room.

Incident Command Centre and Emergency Control Centre are responsible for the following functions:

- Acting as a switchboard and directing the call to the correct department (internal and external clients)
- Managing and coordinating all incidents in the Overstrand
- Temporary set-up of a JOC (Joint Operations Centre) in the Overstrand jurisdiction to report to the Incident Commander (IC)
- Activating the necessary role players and stakeholders during an emergency
- Call taking and dispatching of crew members and resources
- Call taking and dispatching of external agencies and resources
- Activating external agencies (NSRI, medical response, SAPS etc)
- Recording activities on the prescribed CAD (Computer Aided Dispatch) System

- Assisting the Incident Commander (IC) with logistical arrangements at incidents or events.

## B) HIGHLIGHTS: FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

| Highlights | Description |
|---|---|
| 2nd place obtained at IFFD Team Challenge | Overstrand Fire Fighters took part in the 2023 International Fire Fighters Day (IFFD) team challenge and obtained second place in this challenge. |

**Table 202: Fire & emergency Services and Disaster Management Highlights**



Overstrand firefighter's 2nd place at IFFD Team challenge

## C) CHALLENGES: FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| **Capacity constraints operational staff and emergency control** | Permanent personnel still pose a challenge across the department and is required in all the divisions. This places additional pressure on the existing structure as members take on more duties to ensure an effective and efficient service delivery to the communities. The divisions of the department are namely:<br>• Operations and Training<br>• Fire Safety & Health and Safety<br>• Incident Command Centre, Emergency Control & Support Services<br>• Safety and Security & CCTV |

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| | • Disaster Management and Risk Management and Support Services. |
| **EPWP (Expanded Public Work Programme) and Chrysalis Interns** | Temporary staff are appointed to assist the permanent personnel with service delivery. Two divisions in Fire & Emergency Services, Disaster Management and Security Services (namely Safety and Security & CCTV and Incident Command Centre, Emergency Control & Support Services) consist mainly of temporary staff to render a service. Both divisions have two and three permanent officials respectively, despite the services being rendered across Overstrand jurisdiction. |
| **Fire Safety constraints** | The department primary focus is responding to complaints. With the implementation of the new SANS-T: 2020, higher amounts of time will be associated with fire safety inspections due to stricter regulations. |
| **Allocations for Capital and WSP (Ward Specific Projects)** | Capital Projects & WSP allocated to the department are not sufficiently funded. The department cannot commence or complete a project when funding is insufficient, this ends up delaying the project. Challenges are particularly still experienced with the CCTV Project. |
| **Disaster Management Storage** | Containers are currently leased to store dry foods (non-perishable items). Sufficient cold storage is required to extend the shelf life of dried foods. |
| **Training for temporary staff members** | Training for EPWP and Chrysalis interns are not sufficiently funded. Overstrand Municipality does not provide training to temporary staff members. This is challenging as training is required to perform certain functions. Various in-service training is provided, and via good relations with partners, training may be provided via other stakeholders or role players. |

**Table 203: Fire Services and Disaster Management Challenges**

## D) SERVICE STATISTICS FOR FIRE SERVICES

| Fire Services Data | | | | | |
|---|---|---|---|---|---|
| **No.** | **Details** | **2019/20** | **2020/21** | **2021/22** | **2022/23** |
| | | **Actual No.** | **Actual No.** | **Actual No.** | **Actual No.** |
| 1 | Total fires attended in the year | 314 | 361 | 577 | 514 |
| 2 | Total of other incidents attended in the year | 190 | 172 | 207 | 369 |
| 3 | Average turnout time - urban areas | 9.34 min | 7.96 min | 4.85 min | 7min |
| 4 | Average turnout time - rural areas | 9 min | 5.06 min | 0.81 min | 7.71min |
| 5 | Fire fighters in post at year end | 35 | 32 | 31 | 31 |
| 6 | Total fire appliances at year end | 7 | 10 | 9 | 9 |

| Fire Services Data | | | | | |
|---|---|---|---|---|---|
| No. | Details | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
| | | Actual No. | Actual No. | Actual No. | Actual No. |
| 7 | Average number of appliances off the road during the year | 5 | 5 | 2 | 3 |

**Table 204: Fire Service Data**

## E) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL24 | The creation and maintenance of a safe and healthy environment | Annually review and submit the draft Disaster Management Plan to Council by the end of March | Reviewed plan submitted | All | 1 | **1** | **1** | G | Target met |
| TL25 | The creation and maintenance of a safe and healthy environment | Arrange public awareness sessions on Protection Services | Number of sessions held | All | 123 | **110** | **132** | G2 | Target well met |

**Table 205: Service delivery indicators: Fire Services and Disaster Management**

| Employees: Fire & Emergency Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **4 - 6** | 30 | 7 | 0 | 1 | 0 | 1 | 100% |
| **7 - 9** | 6 | 30 | 31 | 37 | 30 | 7 | 19% |
| **10 - 12** | 0 | 0 | 5 | 6 | 6 | 0 | 0% |
| **13 - 15** | 2 | 2 | 2 | 2 | 2 | 0 | 0% |
| **16 - 18** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **39** | **40** | **39** | **47** | **39** | **8** | **17%** |

**Table 206: Employees: Fire & emergency Services**

| Employees: Disaster Management | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| 0 - 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| 4 - 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| 7 - 9 | 2 | 1 | 0 | 0 | 0 | 0 | 0% |
| 10 - 12 | 1 | 1 | 2 | 2 | 1 | 1 | 50% |
| 13 - 15 | 2 | 2 | 2 | 2 | 2 | 0 | 0% |
| 16 - 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| 19 - 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Total | 5 | 4 | 4 | 4 | 3 | 1 | 25% |

Table 207: Employees: Disaster Management

| Employees: Security Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| 0 - 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| 4 - 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| 7 - 9 | 1 | 1 | 0 | 0 | 0 | 0 | 0% |
| 10 - 12 | 0 | 0 | 1 | 1 | 1 | 0 | 0% |
| 13 - 15 | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| 16 - 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| 19 - 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Total | 2 | 2 | 2 | 2 | 2 | 0 | 0% |

Table 208: Employees: Security Services

| Capital Expenditure 2022/23: Fire & Emergency Services, Disaster Management and Security Services | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| Incident Command Centre | R 770 000 | R 842 127 | R 792 425.77 | R72 127 | R 842 127 |
| **Total** | **R 770 000** | **R 842 127** | **R 792 425.77** | **R72 127** | **R 842 127** |
| | | | | | |

| Capital Expenditure 2022/23: Fire & Emergency Services, Disaster Management and Security Services | | | | | |
|---|---|---|---|---|---|
| R' | | | | | |
| Capital Projects | 2022/23 | | | | |
| | Budget | Adjustment Budget | Actual Expenditure | Variance from original budget | Total Project Value |
| *Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)* | | | | | |

**Table 209: Capital Expenditure 2022/23: Fire & emergency Services, Disaster Management and security services**

Capex for 2022/23 is 94% spent, this is as a result of two projects requested to be rolled over to the next financial year due to insufficient budget for the project. The project is for the establishment of the Incident Command Centre (ICC).

# 3.9 COMPONENT H: SPORT AND RECREATION

## 3.9.1 Introduction to Sport and Recreation

This component includes community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

### A) HIGHLIGHTS: SPORT AND RECREATION

| Highlights | Description |
|---|---|
| Cape Town Spurs vs Overstrand XI | The now promoted to the premiership Spurs visited Overstrand as part of the pre-season 2022/2023 preparation. Spurs played with our selected Overstrand squad at Hawston Sports Complex to test some areas of their strength. |
| 2023 Western Cape Provincial Elite & Youth Boxing Championship | On the 29 -30 April 2023 Overstrand Municipality hosted Western Cape Provincial Youth & Elite Boxing Championships. Boxers who participated included both male and female boxers. |

**Table 210: Sport and Recreation Highlights**



Cape Towns Spurs with our referees



WC Provincial championships

## B) CHALLENGES: SPORT AND RECREATION

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Badly damaged soccer fields due to overuse | Reduction of teams has already started at Zwelihle, intention is to roll out Astro turf in all soccer fields around Overstrand. |
| Lack of indoor sports centres to accommodate winter games, arts and culture activities. | Engagement has commenced with infrastructure development management to include this kind of facility in one of our master plans. |
| Lack of green open spaces for training due to developments. | Teams have been allowed to use multi-purpose courts but this is not a permanent solution as more teams require training spaces. |

**Table 211: Sport and Recreation Challenges**

## C) SERVICE STATISTICS FOR SPORT AND RECREATION

| Type of service | 2018/19 | 2019/20 | 2020/21 | 2022/23 |
|---|---|---|---|---|
| **Play parks** | | | | |
| Number of parks with play park equipment | 60 | 60 | 60 | 60 |
| Number of wards with community parks | 13 | 13 | 13 | 13 |
| **Swimming pools** | | | | |
| Number of visitors per annum | 17 255 | 7 275 | 19 112 | 24 158 |
| R-value collected from entrance fees | 38 195 | 7 438 | 42 538 | 51 530 |
| **Camp sites/ Resorts** | | | | |

| Type of service | 2018/19 | 2019/20 | 2020/21 | 2022/23 |
|---|---|---|---|---|
| Number of visitors per annum | 33 674 | 7 465 | 34 915 | 20 699 |
| R-value collected from visitation and/or accommodation fees | 4 195 480 | 794 587 | 1 656 972 | 2 423 349 |
| **Sports fields** | | | | |
| Number of wards with sport fields | 9 | 9 | 9 | 9 |
| Number of sport clubs utilizing sport fields | 92 | 92 | 88 | 88 |
| R-value collected from utilization of sport fields | 6 945.74 | 68.78 | 529.56 | 4 034.88 |
| **Sport halls** | | | | |
| Number of wards with sport halls | 1 | 1 | 1 | 1 |
| Number of sport associations utilizing sport halls | 2 | 2 | 1 | 1 |
| R-value collected from rental of sport halls | R2 031 | R7 976 | 0 | R74.00 |

**Table 212: Additional performance information for Sport and Recreation**

| Capital Expenditure 2022/23: Sport and Recreation | | | | | |
|---|---|---|---|---|---|
| | | | | | |
| **Capital Projects** | **2022/23** | | | | |
| | **Budget** | **Adjustment Budget** | **Actual Expenditure** | **Variance from original budget** | **Total Project Value** |
| No funding allocated for 2022/23 | | | | | |
| **Total All** | | | | | |

**Table 213: Capital Expenditure 2022/23: Sport and Recreation**

# 3.10 COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: executive and council; financial services; human resource services; ICT services; legal services; and procurement services.

## 3.10.1 EXECUTIVE AND COUNCIL

This component includes: Executive office (mayor; councilors; and municipal manager).

### A) HIGHLIGHTS: EXECUTIVE AND COUNCIL

| Highlights | Description |
|---|---|
| Mayor's 1st Thursday | This initiative was institutionalised during this financial year and is popular within the different communities as a means of one-on-one public participation with the Executive and the administration. |
| Service Excellence Awards | The municipality was the winner of this prestigious award hosted by the Premier. Best Municipality in the Western Cape. |
| On-line Job application portal | The online job application portal was introduced and implemented during this reporting period. |
| Citizen App | This application was developed, tested and implemented during this reporting period. |

**Table 214: Executive and Council Highlights**

## B) CHALLENGES: EXECUTIVE AND COUNCIL

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Clean Audit | Challenge to maintain a clean audit finding as the scope of the AG audit differs year on year. The municipality received its 10th consecutive clean audit in this year. |
| Digitisation Projects | Challenge to secure budget and to manage the changes within the organisation as every department uses their own systems. The business service requests, and client call back requests models were successfully developed, tested and implemented on the Collaborator system. |

**Table 215: Executive and Council Challenges**

## C) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL7 | The provision of democratic, accountable and ethical governance | Submit three progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team | Number of progress reports submitted | All | 4 | **3** | **3** | G | Target met |
| TL39 | The provision of democratic, accountable and ethical governance | Sign section 56 performance agreements with all directors by the end of July 2022 | Number of agreements signed | All | 6 | **6** | **6** | G | Target met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL40 | The provision of democratic, accountable and ethical governance | Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit three progress reports to Executive Mayor | Number of progress reports monitored and submitted to Executive Mayor | All | 4 | **3** | **3** | G | Target met |
| TL41 | The provision of democratic, accountable and ethical governance | Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2022 to be completed by Sept 2022 and the current period October to December 2022 to be completed by February 2023. | Number of appraisals | All | 12 | **12** | **11** | O | Target almost met. Only 5 appraisals were completed in February 2023, because of the resignation of the Director: Community Services in December 2022. |
| TL42 | The provision of democratic, accountable and ethical governance | Draft the annual report and submit to the Auditor-General by end August 2022 | Draft Annual report submitted | All | 1 | **1** | **1** | G | Target met |
| TL46 | The provision of democratic, accountable and ethical governance | Implementation of the Business Service request portal on Collaborator by 30 March 2023 | Functional Business service request porta | All | 1 | **1** | **1** | G | Target met |
| TL47 | The provision of democratic, accountable and ethical governance | Communication strategy approved by the Executive Mayor by 30 June 2023 | Approved communication strategy | All | 1 | **1** | **1** | G | Target met |

**Table 216: Service delivery indicators: Executive and Council**

# 3.10.2 FINANCIAL SERVICES

## A) INTRODUCTION: FINANCIAL SERVICES

### *Financial Services*

No financial problems or risks from a budgetary implementation or financial management perspective were identified up till 30 June 2023. It is however important to note that as a country we are faced with the following major challenges – Inflation was for most of the financial period above the Reserve Bank's 3 – 6% target range, interest rates are still on the rise, (with at least one more increase expected) as demonstrated by the latest Repo Rate increase and the current energy crisis is a major stumbling block in economic growth. As a result of this, municipalities remain under pressure to provide cost effective services. In the previous period, the declaration of a National State of Disaster: COVID-19 was highlighted as the major event which resulted in a national lockdown since March 2020, followed by numerous alert levels which steadily declined over a prolonged period. This is still regarded as one of the main challenges for the municipality in subsequent risk of increase in outstanding debtors.

The municipality continues to apply credit control measures in instances where agreements for extended payment periods are not honoured. With a view of debtors over a 3 year period, larger increase in outstanding debt has been observed for May and June 2020 and the 12-month rolling average payment rate has decreased to 96,95% by the end of June 2020, the collection of debt has however increased over the next few months, resulting in a 100.15% debt collection by the end of June 2021 (increased property transfers resulting in settlement of outstanding amounts as well as an incentive granted with settlement of long outstanding amounts in bullet payments). The collection rate at the end of June 2022 was 98.98%. The collection rate remained stable during the first half of the 2022/2023 financial year and at the end of December 2022 this stood at 98,69%. The collection rate thus regressed slightly during the 2022/2023 financial year and at the end of June 2023 this stood at 98,96%, as compared to 99,07% on 30 June 2022.

Outstanding debtors might furthermore be temporary impacted by the phasing out of some of the criteria for indigent benefits. As from 1 July 2022, all new applicants for indigent benefits had to submit a formal application on the prescribed application form and accompanied by the required documentation, as part of a process to phase out the automatic allocation of indigent benefits to beneficiaries, solely based on the value of a property (auto allocation), with a final discontinuation on 31 May 2023. This was required to ensure that the Indigent Register only contains beneficiaries who followed the formal application process, and who qualified in terms of the requirements of the Policy. The municipality are currently in process of evaluating and onboarding of needy households applying for support.

The positive cash flow remains stable and is in line with budgeted performance.

The municipality was however confronted since February 2022 with skyrocketing oil prices, which caused petrol and diesel prices to remain high over the past year. The impact of load shedding on the municipal budget in 2022/2023 is also notable.

The continued conflict in Eastern Europe (Russia-Ukrainian war), which has had a major negative impact on the global economy and caused disruption in raw materials and crude oil production has caused price escalations across the board, also for the municipality. Municipal service delivery is dependent on certain of these imported raw materials affected by price escalations in the form of finished goods such as fuel and chemicals. The price escalations have largely increased the costs associated with water and sewage treatment and transport costs and certain aspects of service delivery. Substantial additional budget provision for fuel and chemicals had to be made to mitigate these unforeseen and unavoidable expenditures. The expenditure budget thus had to be reprioritized, without providing any additional funding, by reprioritisation of expenditure, over and above virements in terms of the virements policy, also savings from employee related costs, etc.

The South African Local Government Association (SALGA) recently acknowledged at a Western Cape Provincial Budget workshop, the challenges faced by the country due to loadshedding, as a result of failing generation infrastructure and lack of maintenance to Eskom's generation fleet. The following status was presented - *"Loadshedding is further incentivising paying customers to seek alternative options for their energy needs, as is evidenced by the speed at which larger energy users are going off-grid. The result is declining revenue from electricity sales." The detail relates to the following – "During loadshedding municipalities are experiencing a range of negative impacts such as: • Increased theft of infrastructure such as cables, •Increased frequency of vandalism of infrastructure (Such as transformers etc.) • Damage to electricity distribution networks, especially substations, due to excessive switching. • Cable fault increases due to high loads after restoring the supply of electricity - Approximately R150 000 to R250 000/day of load shedding. • Medium voltage switchgear failure – Approximately R50 000 to R 150 000/day of load shedding. • Impact on waste water treatment works (WWTW's) and water purification plants. ▪ The huge financial implications of utilising back-up power for wastewater treatment works. • Loss of sales revenue ▪ Cities incur a loss of income due to unserved energy whereby the overall average*

*direct loss ranges from between R3 million to R6million per day of load shedding. • Overtime budgets are abnormally high ▪ Switching operators and control officers who are performing network switching operations and restoring supply after equipment damage or theft & Vandalism incidents are costing between R60 000 to R80 000 per day of load shedding. • Declining economic activities, business closures and job losses reduce affordability with increases in unpaid municipal accounts. • Increasing indigent numbers. Future anticipated impact of LS for the municipality? The municipality will have to monitor the actual costs incurred due to loadshedding (inclusive of costs from theft, vandalism, equipment failure, overtime, contractors, security measures, etc.). Furthermore, loss of income from unserved energy due to loadshedding and impact of loadshedding on WWTW facilities and water purification plants, Costs for the use of back-up power (gensets) and additional costs for distribution network maintenance, upgrades and new infrastructure are key areas.*

The extended periods of load-shedding had a notable negative impact on electricity revenue, which was largely mitigated by reduced bulk electricity purchases. This however still impacted on the budgeted electricity services bottom-line and thus the overall bottom-line (surplus/deficit) for the municipality, as electricity sales for the current financial year, and especially over the peak holiday season did not meet expected electricity sales.

Above-mentioned was continuously mitigated in monitoring, in order to reduce the risk where there is an indication that the budget must be adjusted with regard to the revenue (downwards) and increased expenditure estimates to generate savings, if there is material under-collection of revenue, or unforeseen and unavoidable expenditure. Section 28 of the MFMA prescribes that the municipality must also review the budget performance and may approve a revised budget during the course of the financial year through an adjustments budget. The budget steering committee, senior officials and managers reviewed the mid-year budget performance during December 2022 and January 2023.

With the mid-year review process for 2022/23, the adjustments budget at the end of January 2023, included reduced Electricity Revenue of R13,6m, as well as increased budget for fuel costs (generators). A 4th & 5th Adjustments Budget was tabled during this quarter for budget proposals emanating from a reduction and additional grant allocations received and unforeseen and unavoidable expenditure respectively.

Before-mentioned context provides the basis for the compilation of the draft MTREF budget for 2023/24, and approved tariffs.

The budget process is governed by various provisions in the MFMA and is aimed at instilling and establishing an increased level of discipline, responsibility and accountability in the financial management practices of municipalities. To ensure that the Municipality continues to deliver on its core mandate and achieves its developmental goals, the mid-year review and adjustment budget process will be utilised to ensure that underperforming functions are identified and funds redirected to performing functions.

The National Treasury shared the following guiding perspective with Local Government in December 2022 (abbreviated) –
The recovery in economic activity that began in 2021 was driven by a strong rebound in global economic activity, high commodity prices and easing COVID-19 restrictions. The scarring impact of the pandemic on employment and investment decisions will likely weigh on the recovery over the medium term. Investment remains well below pre-pandemic levels.

The economy grew by 1.4 per cent in the first half of 2022 compared with the first half of 2021. Real GDP grew more than expected in the first quarter of 2022, with output returning to pre-pandemic levels. However, a deteriorating global environment, flooding in KwaZulu-Natal and the Eastern Cape, industrial action in the electricity and mining sectors, and prolonged and intense power cuts resulted in a broad-based contraction across most sectors during the second quarter. The third quarter was marked by frequent and prolonged power cuts, which significantly disrupted economic activity. CPI Inflation estimation for 2022/23 is indicated as 4.9% whilst forecasts for 2023/24 was at 6.9% beginning of March 2023. The latest CPI inflation rate at 7.1% for March, as published on 19 April 2023, subsequent to the tabling of the draft Budget on 29 March 2023.

The economic outlook (provincial government level) indicates the following scenario (abbreviated) -

- Internationally: Natural disasters, conflict, rising commodity, fuel and food prices
- Nationally: Transnet strike, load shedding, inflation, rising interest rates, unemployment, social unrest, crime
- Provincially: floods/droughts/fires, improved tourism activity, efficient vaccine roll-out
- Locally: Aging infrastructure, municipal financial capacity subdued by weak economy.

South Africa has also been grey-listed in February 2023 by global financial crime watchdog, the Financial Action Task Force (FATF), for not fully complying with international standards

related to the prevention of money laundering, terrorist financing and proliferation financing. Before-mentioned can have significant implications for economic growth and global competitiveness, resulting in a negative impact on South African businesses and consumers if not addressed effectively.

Western Cape Provincial Treasury also issued Treasury Circular No 5 of 2023 in March 2023, regarding budget related matters and the proposed Strategic Integrated Municipal Engagements (SIME) engagements, with the following guidance to municipalities with the finalisation of the 2023/24 Medium Term Revenue and Expenditure Framework (MTREF) Budgets -

While the expectation has been that inflation would remain steady, annual headline Consumer Price Inflation (CPI) moved to 7.0 per cent in February 2023, largely driven by sharp hikes in food prices.

Some of the most prominent expenditure drivers to be considered as part of a municipality's budget assumptions are as follows:

Provision for indigent households: The constrained fiscal environment, including high levels of food price inflation and rising interest rates, continues to impact heavily on disposable household income.

Households are reducing discretionary spend to afford necessities. Some reduction in spending on consumption of trading services should be expected. However, the larger impact on municipal budgets is likely to come from an increase in indigent household applications and municipalities should anticipate this and provide for the cost in their budget.

Increase in fuel prices:

While fuel price inflation has slowed between December 2022 and January 2023, a year-on-year comparison reveals a 13.1 per cent increase from January 2022. Geo-political uncertainty persists (notably the Ukraine/Russian war) which does leave fuel prices susceptible to ongoing fluctuations.

That said, the decision to not increase fuel taxes in the national budget provides a measure of relief to consumers. Fuel is a major cost driver for municipalities in general, but additional provision needs to be made for fuel costs associated with alternative power solutions (such as generators).

Municipalities are advised to provide for at least the volumes of fuel that have been consumed monthly for additional generator usage since load shedding escalated in December 2022.

### Repairs and Maintenance:

It is crucial that municipalities continue to make adequate provision for the routine care and upkeep of assets to prevent breakdowns and service delivery disruptions. Such provision must be in line with the national norm of 8 per cent of the asset value of Property, Plant and Equipment.

Municipalities need to also make additional provision within their operating budget for repairs and maintenance associated with network breakdowns resulting from load shedding (most notably, electricity and water breakdowns). Additional costs associated with the increase in repairs and maintenance efforts include, but are not limited to, a significant increase in overtime; the use of subcontractors; as well as inventory consumed. Municipalities must ensure that adequate provision is made in the budget for these specific line-items as part of the repairs and maintenance function.

### Contracted services:

Due to the technical nature of electrical technology, municipalities are expected to make use of skilled and experienced consultants and service providers to assist with the transition to renewable energy sources.

### Security services:

As load shedding intensifies, municipalities are reporting an increase in illicit activities, especially in terms of theft and vandalism affecting municipal assets.

It is against this that the Budget Steering Committee of the municipality considered budget requests during the 2022/23 budget process –

Sundry tariffs were reviewed with a strong focus on affordability in the first instance and secondly as an Overstrand for all, integral to the Mission statement. Before mentioned resulted in proposed zero increases in some instances and also lowering of tariffs where viable. Minimal instances of proposed increases above inflation relates to the requirement for cost recovery. Rates and tariff increases were recommended to council for approval (31 May 2023) in accordance with legislative requirements, in finalising the budget for 2023/24.

The budget provided for an increase in electricity tariffs for municipal consumers of 15,1%, based on the percentage increase stipulated in the draft NERSA consultation paper approved by the National Energy Regulator of South Africa (NERSA) from 1 April annually. The applicable tariffs for municipal consumers are annually implemented from 1 July, as the starting date of the municipal financial year. The final tariffs applicable on Overstrand residents are aligned to the final approval of the municipal electricity tariffs by NERSA.

In order to present a balanced budget to Council, the respective municipal directorates were requested to cut back on initial expenditure budget requests. Against this backdrop, it is emphasized again that a proviso will remain relevant for the 4th year now, implying that emphasis be placed on responsible spending in view of the uncertainty as mentioned and the further impact of intensified spells of load shedding on the municipality's operations and finances, further drastic price increase of Eskom from 1 July 2023, exorbitant fuel prices, and debt collection performance. The 2023/24 approved budget is still impacted by conditions since 2020, where the municipality had to align and focus on measures required and responsibilities towards our communities.

The compilation of the budget followed due process over months, thus representing the known and planned status at the time of finalising the annual MTREF budget. The Budget Steering Committee of the municipality considered budget requests during the draft budget process also in relation to the strategic direction in accordance with the Mission statement in the IDP, stating as follows: "Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment as an OVERSTRAND FOR ALL."

The mayor's new 3 C priorities of Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business with Overstrand support the implementation of the current 5 strategic objectives. The vision and strategic goals remained unchanged.

During current year's public participation process with the draft budget being considered, our communities were provided again with the context and strategy followed since April 2020, immediately after the announcement of the COVID pandemic at the time –

Stringent measures were implemented during those budget processes to ensure minimal increases in tariffs for municipal services approved over the past 3 years with only 4,5% across the board for 2020/21, followed by 4% for 2021/22 and increases ranging from 4.9% for water, refuse at 5.9% and sewage service charges at 4,3% for the current financial year (2022/23). Before-mentioned strategy was implemented after careful consideration of our own position, as conscious decisions to contain at least the cost of municipal services for these two budget cycles, in view of the COVID-19 hard lockdown and subsequent devastating effect on our communities, causing many businesses to close doors for months and in some instances permanently closing down, causing job losses and hardship for those who were self-employed

at the time. This approach represented the extreme caution and care exercised by the municipality to contribute in alleviating the burden on communities in containing rates- and tariff increases.

The Budget Steering Committee recommended revenue projections for 2023/24 based on tariff increases for the respective basic municipal services ranging from 6,5% to 7.5%. Electricity increase is indicated as 15,1% (more information later on in this report).

The final recommendation for the increase in water tariffs, specifically related to the water tariff sliding scale applied, was based on the decision of the Budget Steering Committee of the municipality considering comments received in response to the Draft Budget tabled in Council in March 2023.

A new, discounted rate in the rand in comparison with current rate, will be applicable for the calculation and levying of property rates, which calculations will furthermore be based on the new property valuations in accordance with the new Valuation Roll for implementation from 1 July 2023.

The key objective of the Municipal Finance Management Act (2003) is to modernise municipal financial management in South Africa so as to lay a sound financial base for the sustainable delivery of services. Municipal financial management involves managing a range of interrelated components: planning and budgeting, revenue, cash and expenditure management, procurement, asset management, reporting and oversight. Each component contributes to ensuring that expenditure is developmental, effective and efficient and that municipalities can be held accountable**.**

The Municipality has undertaken various customer care initiatives to ensure the municipality truly involves all citizens in the process of ensuring a people lead government. Encouragement of structured community participation in the matters of the municipality is an important focus area. Staff capacity is allocated to address municipal account issues, in service outreach opportunities in communities on an ad hoc basis as and when the need is identified (examples, Indigent support, clarifying meter issues, etc).

**Municipal Regulations on a Standard Chart of Accounts (mSCOA)** - Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must

prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards. The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), determines those measures for the local sphere of government and enables the Minister of Finance to further prescribe, by regulation such measures in terms of section 168 thereof.

In terms of section 169(1)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), the Minister of Finance has signed into effect and subsequently published the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577 subsequent to formal consultation.

The publishing of the regulation on the Standard chart of Accounts (mSCOA) on 22 April 2014 has had a profound effect on the business of local government. This reform is not limited to a financial reform, but a business reform as a whole. It is the largest reform since the promulgation of the Municipal Finance Management Act in 2003. The mSCOA regulations took effect on 1 July 2017.

The following are extracts from the preamble to the regulations:

"Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards." "These Regulations propose segments and a classification framework for the standard chart of accounts to be applied in local government in similar form to that implemented for national and provincial government departments. In order to enable the National Treasury to provide consolidated local government information for incorporation in national accounts, national policy and other purposes, it must obtain financial information from individual municipalities."

The regulations contain amongst others, segment and classification framework for mSCOA, minimum business process- and system requirements and responsibilities of municipal councils and accounting officers.

The mSCOA segments classification consists of the following:

Funding segment / Function segment / Municipal Functional classification Segment / Project Segment / Regional Indicator Segment / Item Segment / Costing Segment.

The SCOA Regulation provided for a three-year preparation and readiness window to allow all 278 municipalities and municipal entities to become compliant to the mSCOA classification framework. As from the 2015/2016 MTREF, Overstrand compiled municipal budgets and Council approved budgets according to the mSCOA classification framework.

The outcome of the 2017/2019 audits of municipalities confirmed concerns with regard to the effect of the implementation of mSCOA in so far as conversions/adjustments to financial management systems in operation at municipalities, had to be attended to, this can currently still be regarded a valid reflection in local government to a large extent. Before-mentioned had a much wider implication and effect on operations due to before-mentioned. Although the core financial system at Overstrand Municipality is currently fully operational and functional, primarily due to the collective efforts and competence of the Overstrand municipal officials involved with the implementation of mSCOA, there are however still constraints that are managed on an on-going basis.

The phenomenon unfolding from an advanced stage of mSCOA implementation, to a continued phase of system conversion/migration to re-developed systems on a national level, is however still causing disruption in the municipal sphere as systems are in many instances still not completed/migrated to the web environment with the full suite of modules.

The Overstrand service provider is still in process of continuous development of the SAMRAS Web based system modules, with ongoing efforts currently to migrate a number of municipalities in a phased/modular approach to the web environment in order to replace the current classic version of the system ultimately. The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, as a prerequisite for any other modules to be implemented. Overstrand municipality has requested site visits to two other municipalities in the process of implementation of the web version of the system, in order to observe the functionality and performance of the implemented modules. The dates have still to be confirmed by the respective municipalities.

During the 3rd & 4th quarters of 2022/23, the service provider implemented the latest version 6.7 of the mSCOA chart on the web-based budget module. The budget for the 2023/2024 MTREF was captured and successfully implemented on the web module.

MFMA Budget Circular No. 122 (9 Dec 2022) guided as follows:
*"Regulation of Minimum Business Processes and System Specifications National Treasury will review and regulate minimum business processes and system specifications for mSCOA by the end of 2024/25. In preparation for the regulation of the minimum requirements, municipalities should ensure that they comply fully with the current minimum business processes and system specifications articulated in MFMA Circular No. 80 (dated 08 March 2016).*
As this project has not been officially finalised by either the national treasury or the Overstrand Municipality, Council and National Treasury are informed of any changes to the current status as required from time to time.

*The management of key financial and governance areas is achieved by focusing on:*

- Reducing the levels of outstanding debt owed to the Municipality, to assist with service delivery spending and maintaining a healthy cash flow;
- Submit annually credible budgets for Council's consideration and approval;
- Complying with applicable provisions of the Municipal Finance Management Act including Municipal Supply Chain Management Regulations published under GN868 in Government Gazette 27636, 30 May 2005 and any National Treasury Guidelines issued in terms of the MFMA and regulations pertaining thereto.
- Maintaining an unqualified audit for the Municipality by resolving audit findings and improving financial governance. Over and above before-mentioned, also upholding our Clean Audit status since in 2013/2014;
- Maintaining a good credit rating to ensure favourable lending rates and terms; and
- Successfully finalise the implementation of the Standard Chart of Accounts (SCOA) as promulgated, with the latest focus the migration of the financial system to the web environment, inclusive of relevant integrations. Achieving before-mentioned in following the process of development and migration, as well as monitoring the successful implementation in the local government domain. It should be noted that this is still an ongoing process;
- Spending budgets to maximise service delivery.

The Municipality's annual budget comprises an operating budget and a capital budget. The operating budget funds employee salaries, operating costs, purchases and assistance for the poor, such as free basic water and sanitation. The capital budget is set aside for spending on infrastructure and services, such as roads, water and electricity as well as the many other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents. The Municipality's business and service delivery priorities were reviewed and where appropriate, funds were transferred from low- to high-priority programmes so as to maintain sound financial stewardship. The focus is to critically review expenditure on non-core items and to consider budget allocations in principle.

### *Financial Management Reforms*

In order to achieve our strategic objectives, the Municipality has implemented the following financial management reforms to ensure that resources are used efficiently:

- Efficient costing of services and projects by identifying and managing the cost drivers, inclusive of a sustained focus on cost containment, also in view of the promulgation of the Municipal Cost Containment Regulations on 7 June 2019 by the Minister of Finance, in concurrence with the Minister of Cooperative Governance and Traditional Affairs, in an attempt to "ensure that resources of a municipality and municipal entity are used effectively, efficiently and economically".
- Active use of forecasts and projections to manage cash flow efficiently.
- Active monitoring of income and expenditure against pre-determined budget targets/projections.
- Set financial benchmarks and monitor performance against them.
- Development of a feasible capital funding strategy.
- Development of a feasible cash and investment strategy.
- Exploring additional funding sources.

## B) HIGHLIGHTS: FINANCIAL SERVICES

| Highlights | Description |
|---|---|
| Municipal Standard Chart of Accounts (mSCOA) implementation | Overstrand municipality was identified as one of the official national pilot sites to early implement the mSCOA Regulation and to pilot the Bytes SAMRAS system. This was first implemented for the 2015/2016 financial year and has been continued since then as a dedicated project under the leadership of the mSCOA Work group with senior Finance |

| Highlights | Description |
|---|---|
| | Directorate staff and representatives of other directorates as members.<br><br>This work group is still actively monitoring the status of this process, which are not fully completed, due to the phenomenon which unfolded from an advanced stage of mSCOA implementation, of a continued phase of system conversion/migration of systems to a web environment on a national level, still causing disruption in the municipal sphere after several years, as mentioned earlier in this report. The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, as a prerequisite for any other modules to be implemented.<br><br>Although this has become a tiresome journey, with the frustrations of a project running over multiple years without the end in sight, the Finance Directorate team remains focused, with a remarkable performance, truly a highlight viewed in context of challenges experienced with a hybrid legacy/web environment to manage on a continuous basis. |
| Financial Performance | The most recent accolade for Overstrand Municipality, being rated as the best municipality in the Western Cape (12 May 2023) at a Service Excellence Awards Ceremony hosted by the Premier of the Western Cape in Cape Town also serves as acknowledgement for all directorates, in performing with regard to client services and the ability to create the financial basis to render these services. The Best Municipality Category recognises municipalities who demonstrate commitment to service delivery, good government principles and citizen-centricity (meaning transparent, accessible and responsive).<br>"This is the first year that the Service Excellence Awards have been extended to include municipalities".<br><br>This follows the ranking of the Overstrand Municipality as the 3rd best-run municipality in the country, specifically in terms of good financial management and the impact there-of on service delivery two years ago (Publication of the Municipal Financial Stability Index of Ratings Africa in 2021). This index is based on the operating performance, liquidity management, debt governance, budget practices, affordability and infrastructure development of the previous financial period (2019/2020). Ratings Africa defines financial stability for municipalities as "the financial ability to deliver services and develop and maintain the infrastructure required by its residents without unplanned increases in rates and taxes or reduction in services."<br><br>Regardless of containing budget increases as far as possible and additional pressure on the municipal revenue streams with very low tariff increases over the past three years, the municipality is still in a financially sound position.<br><br>Decisions going forward will be considered in the following three areas: stability, security, and progress towards goals. |

**Table 217: Financial Services Highlights**

## C) CHALLENGES: FINANCIAL SERVICES

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Priorities in terms of Management Information Systems | In view of the updated mSCOA status above, the continued effort and focus remains an on-going process to identify optimal solutions, with an emphasis on value for money, with reference to the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577, which defines as follows: "minimum system requirements" means those specifications for an integrated software solution, incorporating an enterprise resource management system determined in terms of regulation 7;"<br><br>Frustrations due to lack of substantial progress to turn this vision into a much desired reality which will bear many fruits, is currently regarded as a major limitation in terms of breaking new ground without spending a substantial amount.<br><br>In addition to before-mentioned, National Treasury advised as follows in the Budget Circular - *Version 6.7 of the mSCOA chart is now live and all tabled budget data strings can be uploaded on the GoMuni portal. Please note the following:*<br>*NT will regulate the minimum business processes and system specifications for mSCOA by the end of 2024/25. A new transversal tender for the provision of ERP financial systems that complies with these regulations will be put in place once the regulations have been issued. Municipalities are cautioned against changing financial systems at this stage, as fruitless and wasteful expenditure may be incurred should the procured financial system not comply with regulations. Additionally, any intention to replace the financial system currently operating needs to be communicated to NT and PT before any proposals from system providers are received.*<br><br>Communication was also received that a transversal tender for municipal financial systems will be advertised by the national treasury in due course. The municipality is currently in process of scheduling site visits to municipalities in process of implementing web modules already developed by the current service provider. |
| Strategic considerations inclusive of cost factors, tariff structure cosiderations, impact of loadshedding and cost of supply structure, internal and external client services, etc. | Based on the updated status provided under mSCOA above, the review of existing systems and procedures within the directorate will assist in identifying opportunities to utilise the business data (any information generated and recorded by the municipality in the running of operations) to investigate various areas, inclusive possible deviations, pin-pointing possible causes such as excessive cost, potential for cost savings, alternative cost structures, efficiencies in various areas. |

**Table 218: Financial Services Challenges**

| Details of the types of account raised and recovered | Debt Recovery | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | R'000 | | | | | | | | |
| | 2020/21 | | | 2021/22 | | | 2022/23 | | |
| | Billed in Year | Actual for accounts billed in year | Pro-portion of accounts value billed that were collected in the year % | Billed in Year | Actual for accounts billed in year | Pro-portion of accounts value billed that were collected in the year % | Billed in Year | Actual for accounts billed in year | Pro-portion of accounts value billed that were collected in the year % |
| Property Rates | 261,222,295 | 261,668,761 | 100.17 | 280,175,907 | 277,462,825 | 99.03 | 297,101,242 | 292,365,707 | 98.41 |
| Electricity | 442,791,993 | 442,832,986 | 100.01 | 512,790,885 | 508,977,105 | 99.26 | 495,999,489 | 487,703,336 | 98.33 |
| Water | 131,112,619 | 133,593,482 | 101.89 | 142,484,346 | 139,505,659 | 97.91 | 158,069,809 | 152,379,642 | 96.40 |
| Sanitation | 87,093,645 | 86,616,153 | 99.45 | 93,236,718 | 91,087,808 | 97.70 | 100,655,127 | 96,296,605 | 95.67 |
| Refuse | 72,198,343 | 71,194,529 | 98.61 | 76,964,343 | 75,630,412 | 98.27 | 85,923,288 | 81,676,241 | 95.06 |

**Table 219: Debt recovery**

## D) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL13 | The provision of democratic, accountable and ethical governance | Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g)) | Ratio achieved | All | 5,73 | **4.60** | **5.70** | G2 | Target well met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL14 | The provision of democratic, accountable and ethical governance | Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g)) | Ratio achieved | All | 27,78 | **16** | **28.63** | B | Target extremely well met |
| TL15 | The provision of democratic, accountable and ethical governance | Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g)) | % achieved | All | 11,39 | **11%** | **13.61%** | R | Target not met. The drastic reduction in the number of indigents and the change in the recovery of debt via pre-paid electricity contributed to the rise in the total outstanding debtors which in turn contributes to the increase in the ratio %. |
| TL16 | The provision of democratic, accountable and ethical governance | Financial statements submitted to the Auditor-General by end August 2022 | Financial statements submitted | All | 1 | **1** | **1** | G | Target met |
| TL32 | The provision and maintenance of municipal services | Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b)) | Number of Indigent households | All | 7 367 | **7 300** | **1 491** | R | Target not met. Change of Policy - Category B & C demolished. All households must re-apply. The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| | | | | | | | | | their application has expired and that they need to re-apply. Municipal staff will also go out into communities to assist them with the application process. |
| TL37 | The provision of democratic, accountable and ethical governance | Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12-month period x 100) | % Recovered | All | 98,98% | **98%** | **98.96%** | G2 | Target well met |

**Table 220: Service delivery indicators: Financial services**

| Employees: Financial Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Job Level** | **2019/20** | **2020/21** | **2021/22** | **2022/23** | | | |
| | **Employees** | **Employees** | **Employees** | **Posts** | **Employees** | **Vacancies (fulltime equivalents)** | **Vacancies (as a % of total posts)** |
| | **No.** | **No.** | **No.** | **No.** | **No.** | **No.** | **%** |
| **0 - 3** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **4 - 6** | 41 | 40 | 30 | 33 | 31 | 2 | 6% |
| **7 - 9** | 22 | 20 | 33 | 37 | 32 | 5 | 13% |
| **10 - 12** | 20 | 21 | 23 | 26 | 23 | 3 | 12% |
| **13 - 15** | 10 | 11 | 9 | 13 | 12 | 1 | 8% |
| **16 - 18** | 4 | 4 | 4 | 4 | 4 | 0 | 0% |
| **19 - 20** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **Total** | **98** | **97** | **100** | **114** | **103** | **11** | **10%** |

**Table 221: Employees: Financial Services**

## 3.10.3 HUMAN RESOURCES SERVICES

### A) INTRODUCTION TO HUMAN RESOURCES SERVICES

The Human Resources Department resort under the Director: Management Services and is responsible for the following functions:

- Strategic Human Resources
- Individual Performance Management

- Human Resources Administration
- Recruitment and Selection
- Labour Relations
- Occupational Health and Safety
- Training and Development.

The challenge is to move from Human Resources Management to Human Capital Management.

## B) SERVICE DELIVERY PRIORITIES

### *Strategic Human Resources*

To provide management with effective and efficient strategic advice and support with reference to new and amended legislation, interpretation of policies, organizational change, sound labour relation practices and health and safety environment.

### *Recruitment and Selection*

To ensure that the right persons are appointed at the right time in the right positions are one of the most important challenges. This priority challenges in terms of legislation, cost and service delivery.

### *Labour Relations*

To apply sound labour relations within the workplace. Inform and advise management on the application of disciplinary code and procedures in order to comply with the necessary legislation and Bargaining Council Agreements.

## C) HIGHLIGHTS: HUMAN RESOURCES

| Highlights | Description |
|---|---|
| Municipal Staff Regulations | Implementation & Workshops. |
| Standard Operating procedures | Development & Review of Human Resources Standard Operating Procedures (SOP's). |
| Online Job Application | Development & Implementation of an Online Job Application Portal. |
| Human Resources Appointments | Social Worker<br>1x Labour Relation Clerk<br>1x Injury on duty Clerk<br>2x HR Principal Clerks |
| Human Resources Policies | New Policy Developments & Reviews |
| Labour Relations | Training of Supervisors in the understanding of the Disciplinary Code and Grievance Procedure. |

| Highlights | Description |
|---|---|
| Individual Performance Management | Development of Personal Development Plan's (PDP's) for all staff members. Performance Management Framework has been reviewed. |

**Table 222: Human Resources Highlights**

## D) CHALLENGES: HUMAN RESOURCES

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Online Job Application Portal | Challenges experienced with Public & Employees wrt Registration & Uploading of application documentation. |
| Municipal Staff Regulations | Various challenges with Municipal Staff Regulations implementation. |
| Labour Relations | Appointment of initiators and chairpersons for disciplinary hearings. |
| Individual Performance Management | Monitoring and evaluation of Individual Performance by supervisors. |

**Table 223: Human Resources Challenges**

## E) SERVICE DELIVERY INDICATORS

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL20 | The provision of democratic, accountable and ethical governance | The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f)) | % of the training budget spent on implementation of the WSP | All | 98,67% | **100%** | **99.99%** | O | Target almost met. Only R187.75 was not spent from the Training budget. Formal quotations had to be cancelled because of no service provider for training. The number of employees trained were less than the scheduled number. |
| TL21 | The provision of democratic, accountable and ethical governance | Review the Municipal Organisational Staff Structure by the end of June 2023 | Structure reviewed | All | 1 | **1** | **1** | G | Target met |

| TL KPI Number | Strategic Objective | TL KPI Description | Unit of Measurement | Wards | Actual 2021/2022 | Overall Performance for 2022/2023 | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Annual Target | Actual | R | Corrective Measures |
| TL22 | The provision of democratic, accountable and ethical governance | 92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100} | % filled | All | 91,38 | **92%** | **91%** | O | Target almost met. This figure cannot be controlled as it is affected either by resignations, pension, disability, death etc. If Managers do not motivate vacancies, vacant posts cannot be filled. Vacant posts will be advertised and filled in the coming months. |
| TL23 | The provision of democratic, accountable and ethical governance | The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e)) | The number of people from EE target groups employed based on staff mobility | All | 70 | **75** | **69** | O | Target almost met. In terms of the EEP the number of posts that were filled on the three highest levels of management were 75 at the time and therefore a target of 75 were set. During June month only 69 of these posts were filled at the three highest levels of management. This is not controllable and are affected either by resignations, pension, disability, death etc. |

**Table 224: Service delivery indicators: Human resources**

| Employees: Human Resources Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 2 | 2 | 2 | 0 | 0 | 0 | 0% |
| **4 - 6** | 1 | 1 | 1 | 3 | 3 | 0 | 0% |
| **7 - 9** | 1 | 2 | 2 | 3 | 3 | 0 | 0% |
| **10 - 12** | 10 | 9 | 9 | 8 | 7 | 1 | 12.5% |
| **13 - 15** | 2 | 2 | 2 | 5 | 5 | 0 | 0% |

| Employees: Human Resources Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| 16 - 18 | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| 19 - 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Total | 17 | 17 | 17 | 20 | 19 | 1 | 5% |

Table 225: Employees: Human Resources services

# 3.10.4 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

## A) INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The landscape of ICT Departments in municipalities has undergone a significant evolution since its traditional role as a mere technical support entity. The paradigm shift from reactive troubleshooting to proactive partnership in resolving technical issues is reshaping the way local governments deliver services. In 2023, the role of ICT Services Division within municipalities extends beyond technical problem-solving to driving efficiency, and enhanced service delivery, productivity, resilience and productivity.

In the contemporary municipal setting, the ICT Services Division functions as a strategic collaborator rather than just a reactive problem solver. With the goal of providing sustainable, cost-effective, and high-quality services to business, the emergence of new ICT technology solutions enable more effective service delivery while driving down costs and necessitates a sound and strategic alliance between lines of business and the ICT Services Division in the municipality.

Within the Overstrand Municipality's ICT Services Division, a fully functional ICT Steering Committee stands as a cornerstone for effective governance and management of all ICT related endeavours, contracts, and ICT work processes. This committee not only oversees initiatives and decisions but also fosters the alignment with the Department of Local Government's ICT Governance Framework, reflecting a commitment to best practices.

In addition to its pivotal role in governance and operations, the ICT Steering Committee serves as a dynamic platform for the following functions:

- Information Dissemination: The committee shares emerging trends in the ICT Industry with key stakeholders such as Councillors, Executive Management, and various levels of management. This exchange ensures that decision-makers are well-informed about the evolving technological landscape.
- Innovation: It showcases opportunities to leverage emerging ICT technologies to enhance service delivery. By presenting innovative approaches, the committee enables business units to envision the potential benefits, service delivery optimisations and operational efficiencies.
- Strategic Authorization: The committee becomes a hub for obtaining approvals and authorizations for Overstrand Municipality-wide projects or cross-directorate systems. This centralized decision-making process ensures the alignment of technological endeavours with the municipality's broader goals.
- Alignment: The committee underscores the ongoing alignment between business units and ICT Services Division. It highlights the value generated through sustained collaboration, emphasizing the mutual benefits of continued partnership.

The role of ICT Services within municipalities continues to evolve, enhancing its traditional boundaries. The focus incorporates its operational goals and technical challenges with strategic collaboration, and the partnership between ICT and business units becomes a key driver of innovative and efficient service delivery.

## B) HIGHLIGHTS: ICT SERVICES

| Highlights | Description |
|---|---|
| Emergency and operational digital radio systems | We are expanded the current footprint to include the expansion of the number of sites on the digital ecosystem to increase the capacity between Overstrand Wide radio communication. We have also moved the backbone to a more stable environment to ensure long range communications and better quality of voice on calls. We are also investigating the inclusion of remote site via mobile connectivity. |
| Minor assets ICT organization wide | New desktop and laptop computers to facilitate the replacement of aged and unsuitable existing stock and to provide for computers needed for new employees and identified old systems. |

| Highlights | Description |
|---|---|
| UPS replacement and Inverters | Increased capacity UPS replacement procured at the Hermanus Datacentre main backup UPS and the enhancement of bigger capacity inverters for Olifantsberg, Kleinmond and Gansbaai high sites to replace inefficient and failing UPS's. |

**Table 226: ICT Service Highlights**

## C) CHALLENGES: ICT SERVICES

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Computer Resourcing: The municipality is working to provide machines (desktops and laptops) that is fit for purchase but constrained by exchange rates and funds. | Although we are progressively upgrading and updating all machines to be compliant and capable of running the new suite of products and systems. the quantity based on capital provided does not cover the full required need. The replaced stock, where possible, is recycled with upgraded internal parts and re-deployed to less critical areas of the organisation. However, the need for more mobility has placed a constrain on the capability as the Rate of Exchange negatively impacts our costs and quantities. |
| Power Outages and its effects on systems | ICT and the municipality are struggling to cope with the constant power outages. It puts tremendous strain on the entire environment, from Servers to network, connectivity, and power to continue to work. Systems have operational and working thresholds and they are being stretched to their limits with lifespans being shortened by high factors. UPS's and batteries being used at increased rates. |
| Proliferation of security concerns and actors | The municipality continues to ensure it ensures that it safeguards its systems, machines, and resources with the recent onslaught of cyber attacks to ensure that it is resilient and can deliver services. |
| Alternative connectivity between sites | Because of the persistence of longer power outages and its negative effects on connectivity we have engaged on a project to look at alternate connectivity options for key service delivery sites (towns) to ensure availability and continued operations. |

**Table 227: ICT Service Challenges**

| Employees: ICT Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees (posts filled) | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| 0 - 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |

| Employees: ICT Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees (posts filled) | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **4 - 6** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **7 - 9** | 1 | 2 | 3 | 4 | 2 | 2 | 50% |
| **10 - 12** | 3 | 3 | 3 | 3 | 3 | 0 | 0% |
| **13 - 15** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **16 - 18** | 2 | 2 | 2 | 2 | 2 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **ICT Interns** | 1 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **8** | **8** | **9** | **10** | **8** | **2** | **20%** |

**Table 228: Employees: ICT Services**

| CAPITAL EXPENDITURE 2022/23 ICT SERVICES | | | | | | |
|---|---|---|---|---|---|---|
| R' | | | | | | |
| Capital Projects | Budget | Adjustment Budget | Actual Expenditure | Total Project Value | Budget Variance | |
| | | | | | R | 0% |
| Emergency and Operational Digital Radio Systems | R700 000 | R700 00 | R697 543.71 | R700 00 | R2 456.29 | 0.35% |
| Minor Assets ICT Organization Wide | R600 000 | R602 784 | R601 605.10 | R602 784 | R1 178.90 | 0.20% |
| UPS Replacement | R500 000 | R500 000 | R498 968.30 | R500 000 | R1 031.70 | 0.21% |
| **TOTAL ALL** | **R1 800 000** | **R1 802 784** | **R1 798 117** | **R1 802 784** | **R4 667** | **0.26%** |

**Table 229: Capital Expenditure 2022/23: ICT Services**

99.74% of the capital budget for ICT for 2022/23 was spent. There were three primary capital funded projects to address: the emergency and operational Digital Radio systems, UPS replacement for key high sites at the main datacentre, and the procurement of ICT minor assets for the organization.

## 3.10.5 LEGAL SERVICES

### A) HIGHLIGHTS: LEGAL SERVICES (INCLUDES ADDITIONAL COURT, HERMANUS)

| Highlights | Description |
|---|---|
| Legal Services performed well when one considers that 550 referrals covering a wide range of municipality -related issues were attended to by the 2 legal advisors. | Referrals received from different municipal departments; Notices and Applications relating to matters in the High and Magistrates court served by the Sheriff; Defending actions and opposing applications brought against the Municipality. |
| Additional Court: Number of cases dealt with and monetary value of payments received. | All previous records relating to the number of cases dealt with in a single month as well as total for the financial year, were surpassed. Similarly, new records were set in respect of the monetary value of payments received during a single month as well as the total for the financial year. |

**Table 230: Legal Services Highlights**

## B) CHALLENGES: LEGAL SERVICES (INCLUDES ADDITIONAL COURT, HERMANUS)

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Additional Court: Lack of generators at Caledon and Bredasdorp courts result in matters having to be postponed as trials cannot proceed during loadshedding and payments could not be collected. | This challenge cannot be resolved by the Additional court and relates to infrastructure challenges at a National Government level. However, accused were assisted through the implementation of a cash collection system in court and the determination of admission of guilt fines. |

**Table 231: Legal Services Challenges**

## C) ADDITIONAL COURT – HERMANUS

The Additional Court Hermanus was established on the 1st of September 2015. The Municipal Additional Court situated in Hermanus is responsible for the following prosecutions:

- All Traffic violations
- All By-law violations
- All Town Planning and Building Control matters referred to the Prosecutor and placed on the court roll
- Business Act 1991, and
- Western Cape Noise Control Regulations.

## D) SERVICE STATISTICS- LEGAL SERVICES AND ADDITIONAL COURT

Summary of the number of court matters placed on the court roll for the 2022/23 financial year:

| Financial year | Number of cases on the Court Roll | | | | | | |
|---|---|---|---|---|---|---|---|
| | Postponements | Withdrawn by Prosecutor | Struck off role by Magistrate | Warrants requested | Admission of Guilt/Court fines paid | Not guilty | Sentenced |
| **2021/22** | 98 | 1 115 | 759 | 5 532 | 107 | 0 | 0 |
| **2022/23** | 198 | 2 127 | 743 | 9 140 | 328 | 0 | 7 |

| Financial year | Number of classification of charges | | | | | | |
|---|---|---|---|---|---|---|---|
| | Traffic offences | By-law offences | Building control | Town Planning | Business Act | Noise Regulations | Warrant of Arrest/Re-enrolled matters |
| **2021/22** | 5 507 | 1 889 | 0 | 0 | 218 | 0 | 174 |
| **2022/23** | 9 626 | 2 729 | 23 | 0 | 158 | 2 | 846 |

**Table 232: Service Statistics - Additional Court**

## E) FINANCIAL REPORT- ADDITIONAL COURT

Summary of income generated for the 2021/22 and 2022/23 financial years:

| Financial year | Summary of income generated by Additional Court | | | | |
|---|---|---|---|---|---|
| | Traffic Fines | Law enforcement fines | Contempt of Court fines | Other | GRAND TOTAL |
| **2021/22** | R 358,200 | R 56,850 | R 25,450 | 0 | **R440,550** |
| **2022/23** | R 870,675 | R 38,050 | R 47,900 | R 3000 | **R959, 625** |

**Table 233: Financial Report of Hermanus Additional Court**

The income generated by the Additional Court increased with 1.18% (R519 075) in the 2022/23 financial year.

| Employees: Legal Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| **0 - 3** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **4 - 6** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **7 - 9** | 4 | 4 | 4 | 4 | 4 | 0 | 0% |
| **10 - 12** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **13 - 15** | 2 | 2 | 2 | 2 | 1 | 1 | 50% |
| **16 - 18** | 1 | 1 | 0 | 1 | 0 | 1 | 100% |

| Employees: Legal Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| Job Level | 2019/20 | 2020/21 | 2021/22 | 2022/23 | | | |
| | Employees | Employees | Employees | Posts | Employees | Vacancies (fulltime equivalents) | Vacancies (as a % of total posts) |
| | No. | No. | No. | No. | No. | No. | % |
| 19 - 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **8** | **8** | **7** | **8** | **6** | **2** | **25%** |

**Table 234: Employees - Legal Services**

## 3.10.6 PROPERTY ADMINISTRATION

The Property Administration department in the Directorate: Infrastructure and Planning administers Council's immovable property portfolio, excluding social housing and recreational facilities, and ensure that the Municipality's immovable property transactions are well administered, which include the lease, use of or encroachment on municipal owned immovable property, the granting or obtaining of rights in immovable properties as well as the alienation or acquisition thereof.

### A) HIGHLIGHTS – PROPERTY ADMINISTRATION

| Highlights | Description |
|---|---|
| Investment Conference | Seven of the twelve identified properties advertised during the financial year. |
| Fixed Asset Register (Land & Buildings) | First year with no prior period errors to be accounted for in the registers. |

**Table 235: Property Administration – Highlights**

### B) CHALLENGES – PROPERTY ADMINISTRATION

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Load shedding causing lost hours where officials cannot work – generator broke | Electrical Department and Environmental Section assisted with obtaining a report as to the status of the generator. |

**Table 236: Property Administration – Challenges**

### C) SERVICE STATISTICS FOR PROPERTY ADMINISTRATION

| Properties sold from 1 July 2022 – 30 June 2023 | | |
|---|---|---|
| **No** | **Property name** | **Purpose** |
| 1. | Portion of Erf 611 Gansbaai | Hospital and medical related |
| 2. | Erf 1153 Hawston | Church |
| 3. | Erf 6848 Kleinmond | Church |
| 4. | Portion of Erf 572 Hermanus | Residential |
| 5. | Erf 3661 Betty's Bay | Residential |
| 6. | Erf 3662 Betty's Bay | Residential |

**Table 237: Properties sold during the 2022/23 financial year**

| Municipal properties leased during financial years:<br><br>(Active & occupied as on 30 June) | |
|---|---|
| **Number leased for the 2021/22 financial year- (30 June 2022)** | **Number leased for the 2022/23 financial year - (30 June 2023)** |
| 184 | 188 |

**Table 238: Number of Municipal properties leased during the 2021/22 and 2022/23 financial years**

| Employees: Property Administration | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Job Level** | **2019/20** | **2020/21** | **2021/22** | **2022/23** | | | |
| | **Employees** | **Employees** | **Employees** | **Posts** | **Employees** | **Vacancies (fulltime equivalents)** | **Vacancies (as a % of total posts)** |
| | **No.** | **No.** | **No.** | **No.** | **No.** | **No.** | **%** |
| **0 - 3** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **4 - 6** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **7 - 9** | 3 | 2 | 2 | 4 | 3 | 1 | 25% |
| **10 - 12** | 2 | 2 | 3 | 3 | 3 | 0 | 0% |
| **13 - 15** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **16 - 18** | 1 | 1 | 1 | 1 | 1 | 0 | 0% |
| **19 - 20** | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **Total** | **7** | **6** | **7** | **9** | **8** | **1** | **11%** |

**Table 239: Employees - Property Administration**

## 3.10.7 PROCUREMENT SERVICES

### A) HIGHLIGHTS: PROCUREMENT SERVICES

| Highlights | Description |
|---|---|
| Clean audit with no material procurement or SCM findings | Clean audit with no material procurement or SCM findings. |
| Key vacancy of an Accountant: Procurement was filled | Key vacancy of an Accountant: Procurement was filled but created another internal vacancy in Procurement. |

**Table 240: Procurement Services Highlights**

## B) CHALLENGES: PROCUREMENT SERVICES

| Description | Progress made in 2022/23 to address challenge |
|---|---|
| Insufficient Procurement staff to service the whole organisation. | Backlog of tenders and quotations has been successfully eradicated towards the last quarter of the financial year (April to June) because overtime was worked.<br>Better implementation of revised procurements processes, relating to the evaluation of tenders/formal quotations. |
| The personnel capacity problems resulted in backlogs in the completion of procurement processes. | Staff appointed in previous years gained more experience, therefore their performance is better. |

**Table 241: Procurement Services Challenges**

## C) SERVICE STATISTICS FOR PROCUREMENT SERVICES

1. The Buyers Division processed transactions as follows from the 2020/21 financial year.

| Buyer's Section | Activities | Total No | Monthly Average | Daily Average |
|---|---|---|---|---|
| **2020/21** | Requests processed | 7189 | 599 | 30 |
| **2020/21** | Orders processed | 6380 | 532 | 27 |
| **2021/22** | Requests processed | 8072 | 673 | 34 |
| **2021/22** | Orders processed | 5845 | 487 | 24 |
| **2022/23** | Requests processed | 7834 | 653 | 31 |
| **2022/23** | Orders processed | 5602 | 467 | 23 |

**Table 242: Activities of the Buyer's Section**

For the 2022/23 financial year there was a decrease in number of requests and orders processed compared to 2021/22.

2. The Procurement Division is primarily responsible for the formal bidding processes through the bid committee system and has processed the following transactions:

| Bids awarded 2022/23 | Total | Monthly average | Value R |
|---|---|---|---|
| Requests registered | 82 | 6,83 | R 867 739 454,63 |
| Requests cancelled or referred back | 2 | 0,17 | R 5 063 162,63 |
| Extensions | 8 | 0,67 | R 1 121 511 186,18 |
| Bids received (Number of documents) | 4 | 0,33 | R 10 413 055,59 |
| Bids awarded | 452 | 37,67 | R 862 676 292,00 |
| Bids awarded ≤ R200 000 | 40 | 3,33 | R 830 060 413,77 |
| Appeals/Objections registered | 49 | 4,08 | R 3 959 071,46 |
| Successful Appeals | 3 | 0,25 | N/A |

**Table 243: Transactions processed by the Procurement Division**

3. Deviations from Council's Supply Chain Management Policy can be analysed as follows:

| Type of deviation | Number of deviations | % | Value of deviations | Percentage of total deviations value |
|---|---|---|---|---|
| Paragraph 36(1)(a)(i)- Emergency | 9 | 12,33 | R 403 227,82 | 1,55 |
| Paragraph 36(1)(a)(ii)- Sole Supplier | 12 | 16,44 | R 1 682 476,83 | 6,47 |
| Paragraph 36(1)(a)(iii)- Unique arts | 0 | 0,00 | 0,00 | 0,00 |
| Paragraph 36(1)(a)(iv)- Zoo animals | 0 | 0,00 | 0,00- | 0,00 |
| Paragraph 36(1)(a)(v)- Impractical / impossible | 52 | 71,23 | R 23 925 055,35 | 91,98 |
| **Total** | **73** | **100%** | **R 26 010 760,00** | **100%** |

**Table 244: Statistics of deviations from the SCM Policy**

## 3.11 COMPONENT J: SERVICE DELIVERY PRIORITIES FOR 2023/24

The main development and service delivery priorities for 2023/24 forms part of the Municipality's Top layer SDBIP for 2023/24 and are indicated in the table below:

## 3.11.1 BASIC SERVICE DELIVERY

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL2 | m² of roads patched and resealed according to Pavement Management System within available budget | m² of roads patched and resealed | 1 | 110 000 |
| TL3 | Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998) | % compliance | 1 | 75% |
| TL4 | Quality of potable water comply 95% with SANS 241 | % compliance with SANS 241 | 1 | 95% |
| TL5 | Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)} | % of water unaccounted for | 1 | 25% |
| TL19 | Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100} | % of electricity unaccounted for | 1 | 7.50% |
| TL20 | Report on the implementation of the Water Service Development plan annually by the end of October | Report submitted | 1 | 1 |
| TL28 | Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a)) | The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land) | 1 | 328 |
| TL29 | Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a)) | No of formal households that meet agreed service standards for piped water | 1 | 31 324 |
| TL30 | Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a)) | Number of formal households for which refuse is removed at least once a week | 1 | 35 261 |
| TL31 | Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a)) | Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum | 1 | 52 |

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL32 | Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a)) | Number of formal households that meet agreed service standards | 1 | 22 500 |
| TL33 | Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b)) | Number of Indigent households | 1 | 7 000 |
| TL34 | Percentage of a municipality's capital budget actually spent on capital projects identified for the financial year in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c)) | % of the capital budget spent | 1 | 95% |
| TL35 | The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a)) | The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land) | 1 | 785 |
| TL36 | Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a)) | No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system | 1 | 31 646 |
| TL37 | 100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2024 (Actual MIG expenditure/Allocation received) | % expenditure of allocated MIG funds | 1 | 100% |
| TL44 | Provision of water to informal households on invaded land with available funding<br><br>(Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households). | The number of taps installed for informal households on invaded land with available funding | 1 | 80 |

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL45 | The provision of sanitation services to informal households on invaded land with available funding<br><br>("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households). | The number of toilets provided for informal households on invaded land with available funding | 1 | 105 |

**Table 245: Service Delivery Priorities for 2023/24 - Basic Service Delivery**

## 3.11.2 GOOD GOVERNANCE

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL1 | 100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received) | % of total conditional operational grants spent (Libraries & CDW's) | 1 | 100% |
| TL6 | Ward committee meetings held to facilitate consistent and regular communication with residents | Number of ward committee meetings per annum | 1 | 56 |
| TL7 | Submit 4 progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team (1 previous financial year & 3 current financial year) | Number of progress reports submitted | 1 | 4 |
| TL21 | The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f)) | % of the training budget spent on implementation of the WSP | 1 | 100% |
| TL22 | Review the Municipal Organisational Staff Structure by the end of June 2024 | Structure reviewed | 1 | 1 |
| TL23 | 92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100} | % filled | 1 | 92% |
| TL24 | The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e)) | The number of people from EE target groups employed based on staff mobility | 1 | 75 |

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL40 | Sign section 56 performance agreements with all directors by the end of July 2023 | Number of agreements signed | 1 | 5 |
| TL41 | Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit 4 progress reports to Executive Mayor | Number of progress reports monitored and submitted to Executive Mayor | 1 | 4 |
| TL42 | Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2023 to be completed by Sept 2023 and the current period -October -December 2023 to be completed by February 2024 | Number of appraisals | 1 | 10 |
| TL43 | Draft the annual report and submit to the Auditor-General by end August 2023 | Draft Annual report submitted | 3 | 1 |
| TL46 | Prepare the final IDP for submission to Council by the end of May 2024 | Final IDP submitted | 1 | 1 |
| TL47 | Submit the Final MTREF Budget by the end of May 2024 | Final Budget submitted | 1 | 1 |

**Table 246: Service Delivery Priorities for 2023/24 - Good Governance**

## 3.11.3 OPTIMIZATION OF FINANCIAL RESOURCES

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL13 | Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g)) | Ratio achieved | 1 | 4.60 |
| TL14 | Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g)) | Ratio achieved | 1 | 16 |
| TL15 | Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g)) | % achieved | 1 | 11% |
| TL16 | Financial statements submitted to the Auditor-General by end August 2023 | Financial statements submitted | 1 | 1 |

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL17 | Submit a reviewed long term financial plan to the CFO by end of October 2023 | Reviewed long term financial plan submitted | 1 | 1 |
| TL18 | Report monthly to the MM on the status of 30/60/90 days debtor payments | Number of reports submitted | 1 | 12 |
| TL38 | Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12 month period x 100) | % Recovered | 1 | 98% |

**Table 247: Service Delivery Priorities for 2023/24 - Optimization of financial resources**

## 3.11.4 SAFE AND HEALTY ENVIRONMENT

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL25 | Annually review and submit the draft Disaster Management Plan to Council by the end of March | Reviewed plan submitted | 1 | 1 |
| TL26 | Annually arrange public awareness sessions on Protection Services by 30 June | Number of sessions held | 1 | 120 |
| TL27 | Collect R25,000,000 Public Safety Income by 30 June 2024 (Actual revenue, excluding the fine impairment amount) | R-value of public safety collected income | 1 | R25 000 000.00 |

**Table 248: Service Delivery Priorities for 2023/24 - Safe and Healthy environment**

## 3.11.5 SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL8 | Submit three progress reports on LED , Social Development and Tourism initiatives to Portfolio Committee | Number of progress reports on LED, Social Development and Tourism initiatives submitted | 1 | 3 |
| TL9 | Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreaches during the financial year to the Director Economic and Social Development and Tourism by 30 June 2024 | Report on the mobile Thusong outreach programme | 1 | 2 |

| TL KPI Number | TL KPI Description | Unit of Measurement | Area | Annual Target |
|---|---|---|---|---|
| TL10 | Support 180 SMME's in terms of the SMME Development Programme by 30 June 2024 | Number of SMME's supported | 1 | 180 |
| TL11 | Report bi-annually on stakeholder ecosystems (collaborations) for local economic development, social development and tourism | Number of reports | 1 | 6 |
| TL12 | The number of job opportunities created through the EPWP programme and as per set targets (as per grant agreement - FTE's, translates to 1079 work opportunities) (MPPMR Reg 10 (d)) | Number of temporary jobs created | 1 | 1 079 |
| TL39 | Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2024 | Number of Emerging Contractors supported | 1 | 70 |

**Table 249: Service Delivery Priorities for 2023/24- Social Upliftment and Economic Development**

# CHAPTER 4

## ORGANISATIONAL DEVELOPMENT PERFORMANCE

## 4.1 NATIONAL KEY PERFORMANCE INDICATORS- MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area – Municipal Transformation and Organisational Development.

| KPA & Indicators | Municipal Achievement | Municipal Achievement | Municipal Achievement |
|---|---|---|---|
| | 2020/21 | 2021/22 | 2022/23 |
| The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan | 71 | 70 | 69 |
| The percentage of a municipality's budget actually spent on implementing its workplace skills plan | 99.60% | 98.67% | 99.99% |

**Table 250: National KPI's - Municipal Transformation and Organisational Development**

## 4.2 Introduction to Municipal Workforce

For the 2022/23 financial year Overstrand Municipality employed **1092** (excluding non-permanent positions) officials (**48 new** appointees and **46 internal** appointees during 2022/23), who individually and collectively contribute to the achievement of Municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

## 4.2.1 Employment Equity

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational levels in the workforce of a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

The Employment Equity targets and goals are presented to Management at shortlisting's during the recruitment and selection process. Employment Equity targets and goals which include the three highest levels of Management are provided to Directors on a monthly basis to create awareness of targets and goals set within the Employment Equity Plan. Employment Equity meetings are set to outline the targets and goals achieved during the year.

### *a) Employment Equity targets/actual*

| African | | Coloured | | Indian | | White | |
|---|---|---|---|---|---|---|---|
| Target June | Actual June | Target June | Actual June | Target June | Actual June | Target June | Actual June |
| 2 | 1 | 3 | 3 | 0 | 0 | 2 | 2 |

**Table 251: 2022/23 EE targets/ Actual by racial classification (3 highest levels of management)**

| African | | Coloured | | Indian | | White | |
|---|---|---|---|---|---|---|---|
| Target June | Actual June | Target June | Actual June | Target June | Actual June | Target June | Actual June |
| 365 | 328 | 547 | 582 | 4 | 1 | 215 | 178 |

**Table 252: 2022/23 EE targets/ Actual by racial classification (Total Workforce)**

| Male (Including Disabilities) | | Female (Including Disabilities) | |
|---|---|---|---|
| Target June | Actual June | Target June | Actual June |
| 773 | 759 | 358 | 330 |

**Table 253: 2022/23 EE targets/ actual by gender classification**

### *b) Employment Equity vs. Population*

| Description | African | Coloured | Indian | White | Total |
|---|---|---|---|---|---|
| Population numbers (Provincial) | 1 899 396 | 2 398 649 | 33 579 | 640 006 | 4 971 630 |
| % Population | 40% | 44.7% | 0.6% | 14.7% | 100% |
| Number for positions filled | 328 | 582 | 1 | 178 | 1089 |
| % for Positions filled | 27.33 | 48.5 | 0.08 | 14.83 | 90.74 |

**Table 254: EE population 2022/23**

### *c) Occupational Levels – Race*

The table below categories the number of employees by race within the occupational levels:

| Occupational Levels | Male | | | | Female | | | | Total |
|---|---|---|---|---|---|---|---|---|---|
| | A | C | I | W | A | C | I | W | |
| Top Management | 1 | 2 | 0 | 1 | 0 | 1 | 0 | 1 | 6 |
| Senior management | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 3 |
| Professionally qualified and experienced specialists and mid- management | 2 | 18 | 0 | 21 | 4 | 6 | 0 | 9 | 60 |
| Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents | 16 | 88 | 0 | 36 | 13 | 30 | 0 | 42 | 225 |
| Semi-skilled and discretionary decision making | 83 | 163 | 0 | 23 | 36 | 91 | 0 | 38 | 434 |
| Unskilled and defined decision making | 147 | 150 | 1 | 4 | 26 | 31 | 0 | 2 | 361 |
| Total permanent | 249 | 423 | 1 | 86 | 79 | 159 | 0 | 92 | 1089 |
| Non- permanent employees | | | | | | | | | |
| **Grand total** | **249** | **423** | **1** | **86** | **79** | **159** | **0** | **92** | **1089** |

**Table 255: Occupational Levels**

## 4.2.2 Vacancy Rate

The approved organogram for the municipality had **1 197** posts for the 2022/2023 financial year. The actual positions filled are indicated in the tables below by post level and by functional level. **108** Posts were vacant at the end of (2022/23), resulting in a vacancy rate of **9.02%.**

Vacant posts are budgeted for: **108**

Below is a table that indicates the vacancies within the municipality:

| Per Post Level | | |
|---|---|---|
| **Post level** | **Filled** | **Vacant** |
| MM &MSA section 57 & 56 | 6 | 1 |

| Per Post Level | | |
|---|---|---|
| **Post level** | **Filled** | **Vacant** |
| Middle management (T14-T19) | 62 | 6 |
| Admin Officers (T4-T13) | 669 | 91 |
| General Workers (T3) | 355 | 10 |
| **Total** | **1092** | **108** |
| **Per Functional Level** | | |
| **Functional area** | **Filled** | **Vacant** |
| Office of the Municipal Manager | 10 | 3 |
| Management Services | 49 | 5 |
| Financial Services | 103 | 11 |
| Community Services | 644 | 46 |
| Protection Services | 150 | 25 |
| Infrastructure and Planning | 128 | 12 |
| Economic Development, Social Development and Tourism | 8 | 6 |
| **Total** | **1092** | **108** |

**Table 256: Vacancy rate per post and functional level**

The table below indicates the number of staff per level expressed as total positions and current vacancies express as full-time staff equivalents:

| Salary Level | Number of current critical vacancies | Total posts as per organogram | Vacancy job title | Vacancies (as a proportion of total posts per category) |
|---|---|---|---|---|
| Municipal Manager | 0 | 1 | 0 | 0% |
| Chief Financial Officer | 0 | 1 | 0 | 0% |
| Other Section 57 Managers | 1 | 6 | Director: community Services | 17% |
| Highly skilled supervision (T4-T13) | 2 | 3 | Senior Manager | 66.67% |
| | 1 | 1 | Senior Manager: Legal Services | 100% |
| | 1 | 1 | Senior Manager: Corporate Projects | 100% |
| **Total** | **1** | **8** | | |

**Table 257: Vacancy rate per salary level**

## 4.2.3 Turnover Rate

A high turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organizational knowledge. Below is a table that shows the turnover rate within the municipality. The turnover rate increased from 4.01% in 2021/22 to 4.34% in 2022/23.

Terminations during 2022/23 were mostly due to: 46.15% resignations; 38.46% Pensioned & retirement; 7.69% Medical board; 3.85% death and 3.85% dismissed.

The table below indicates the turn-over rate for the past three financial years:

| Financial year | Total no appointments at the end of each Financial Year | New appointments | No Terminations during the year | Turn-over Rate |
|---|---|---|---|---|
| **2020/21** | 99 | 62 | 40 | 3.37% |
| **2021/22** | 80 | 46 | 48 | 4.01% |
| **2022/23** | 70 | 45 | 52 | 4.34% |

**Table 258: Turnover Rate**

## 4.3 Managing the Municipal Workforce

Managing the municipal workforce refers to analysing and coordinating employee behaviour.

### 4.3.1 INJURIES

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The injury rate for the 2022/2023 financial year shows an increase with **159** employees injured compared to **135** employees in 2021/2022. Due to the nature of the injuries the duration of absenteeism due to Injury on duty (IOD) is lengthy in terms of IOD leave.

The table below indicates the total number of injuries within the different directorates:

| Directorates | Number of injuries | | |
|---|---|---|---|
| | 2020/21 | 2021/22 | 2022/23 |
| Office of the Municipal Manager | 0 | 0 | 0 |
| Management Services | 5 | 6 | 5 |
| Financial Services | 3 | 4 | 11 |
| Community Services | 99 | 96 | 113 |
| Protection Services | 22 | 16 | 18 |
| Infrastructure and Planning | 3 | 9 | 10 |

| Directorates | Number of injuries | | |
|---|---|---|---|
| | 2020/21 | 2021/22 | 2022/23 |
| Economic Development, Social Development and Tourism | 2 | 4 | 2 |
| **Total** | **134** | **135** | **159** |

**Table 259: Injuries**

## 4.3.2 SICK LEAVE

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken.

The total number of sick leave days taken by employees during the 2022/23 financial year shows a 7.80% increase when compared with the 2021/2022 financial year.

The table below indicates the total number sick leave days taken within the different directorates:

| Directorates | Number of sick leave days taken | | |
|---|---|---|---|
| | 2020/21 | 2021/22 | 2022/23 |
| Office of the Municipal Manager | 42 | 40 | 28 |
| Management Services | 339 | 398 | 329 |
| Financial Services | 671 | 732 | 876 |
| Community Services | 4 505 | 5 140 | 5 377 |
| Protection Services | 1 078 | 1 028 | 1 152 |
| Infrastructure and Planning Services | 765 | 824 | 1 009 |
| Economic Development, Social Development and Tourism | 66 | 87 | 121 |
| **Total** | **7 466** | **8249** | **8 892** |

**Table 260: Sick Leave**

## 4.3.3 HR POLICIES AND PLANS

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the managing of staff.

The table below shows the HR policies and plans that were approved during the financial year (2022/23) and that still needs to be developed:

| Approved policies | |
|---|---|
| **Name of policy** | **Date approved/ revised** |
| Employment Equity Policy | 28 June 2023 |

| Approved policies | |
|---|---|
| **Name of policy** | **Date approved/ revised** |
| Reviewed Performance Management Framework | 29 August 2022 |
| Private Work & Declaration of Interest Policy | 26 April 2023 |
| Exit Management Policy | 26 April 2023 |
| Scarce Skills & Retention Policy | 26 April 2023 |
| Study Aid Policy for Employees | 27 July 2022 |
| HR Implementation Strategy & Plan | 26 April 2023 |
| TASK Policy | 28 June 2023 |
| Change Management | 26 April 2023 |
| Acting & Acting Allowance Policy | 26 April 2023 |
| Filing of Post Strategy | 26 April 2023 |
| **Policies still to be developed/ reviewed** | |
| **Name of policy** | **Proposed date of approval** |
| Strategic Talent Management Policy | In progress |
| Probation | In progress |
| Onboarding/ Induction Policy | In Progress |
| Leave Policy | In Progress |

**Table 261: HR policies and plans**

## 4.4 Capacitating the Municipal Workforce

Section 68(1) of the MSA states that municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose, the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, (Act No. 28 of 1999).

### 4.4.1 SKILLS MATRIX

The table below indicates the number of employees that received training in the year under review:

| Management level | Gender | Number of employees identified for training at start of the year (2022/23) | Number of Employees that received training (2022/23) |
|---|---|---|---|
| MM and S57's | Female | 0 | 0 |
| | Male | 0 | 0 |
| Legislators, senior officials and managers | Female | 20 | 4 |
| | Male | 30 | 8 |
| Associate professionals and Technicians | Female | 7 | 14 |
| | Male | 10 | 11 |
| Professionals | Female | 14 | 6 |
| | Male | 6 | 4 |
| Clerks | Female | 57 | 33 |
| | Male | 13 | 3 |
| Service and sales workers | Female | 19 | 2 |
| | Male | 88 | 13 |
| Craft and related trade workers | Female | 1 | 1 |
| | Male | 14 | 24 |
| Plant and machine operators and assemblers | Female | 1 | 0 |
| | Male | 25 | 28 |
| Elementary occupations | Female | 16 | 9 |
| | Male | 100 | 79 |
| **Sub total** | **Female** | **135** | **69** |
| | **Male** | **286** | **170** |
| **Total** | | **421** | **239** |

**Table 262: Skills Matrix**

## 4.4.2 SKILLS DEVELOPMENT – TRAINING PROVIDED

The Skills Development Act (1998) and the Municipal Systems Act, (2000), require employers to supply employees with the necessary training in order to develop its human resource capacity. Section 55(1)(f) states that as head of administration the Municipal Manager is responsible for the management, utilization, and training of staff.

| Occupational categories | Gender | Training provided in 2022/23 | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | Learnerships | | Skills programmes & other short courses | | Total | | |
| | | Actual | Target | Actual | Target | Actual | Target | % Variance |
| Technicians and associate professionals | Female | 0 | 0 | 14 | 15 | 14 | 15 | 93% |
| | Male | 0 | 0 | 11 | 11 | 11 | 11 | 100% |
| Clerks | Female | 0 | 0 | 33 | 49 | 33 | 49 | 67% |
| | Male | 0 | 0 | 3 | 10 | 3 | 10 | 30% |
| Service and sales workers | Female | 0 | 0 | 2 | 17 | 2 | 17 | 12% |
| | Male | 0 | 0 | 13 | 85 | 13 | 85 | 15% |

| Occupational categories | Gender | Training provided in 2022/23 | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | Learnerships | | Skills programmes & other short courses | | Total | | |
| | | Actual | Target | Actual | Target | Actual | Target | % Variance |
| Craft and related trade workers | Female | 0 | 0 | 1 | 0 | 1 | 0 | 0% |
| | Male | 0 | 0 | 24 | 16 | 24 | 16 | 150% |
| Plant and machine operators and assemblers | Female | 0 | 0 | 0 | 2 | 0 | 2 | 0% |
| | Male | 0 | 0 | 28 | 29 | 28 | 29 | 97% |
| Elementary occupations | Female | 0 | 0 | 9 | 17 | 9 | 17 | 53% |
| | Male | 0 | 0 | 78 | 98 | 78 | 98 | 80% |
| **Sub total** | **Female** | **0** | **0** | **59** | **100** | **59** | **100** | **59%** |
| | **Male** | **0** | **0** | **157** | **249** | **157** | **249** | **64%** |
| **Total** | | **0** | **0** | **216** | **349** | **216** | **349** | **87%** |

**Table 263: Skills Development**

## 4.4.3 SKILLS DEVELOPMENT – BUDGET ALLOCATION

The table below indicates that a total amount of **R2 015 106** were allocated to the workplace skills plan and that **99.99%** of the total amount was spent in the (2022/23) financial year:

| Year | Total personnel budget | Total Allocated | Total Spend | % Spent |
|---|---|---|---|---|
| **2020/21** | R441 138 825.00 | R2 107 041.00 | R2 093 684.15 | 99.60% |
| **2021/22** | R447 248 028.00 | R1 767 241.00 | R1 743 846.38 | 98.67% |
| **2022/23** | R505 109 040.00 | R2 015 106.00 | R2 014 918.25 | 99.99% |

**Table 264: Budget allocated and spent for skills development**

## 4.4.4 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, non-financial managers and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local

government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management.

National treasury circular 6 extended the deadline and in terms of the Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect 1 January 2013, employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."

| Status of Municipal Minimum Competency (MMC) qualification as at 30.06.2023 | |
|---|---|
| Accounting Officer | 1 |
| Chief Financial Officer | 1 |
| Senior Managers | 4 |
| Other Financial Officers | 3 |
| Supply Chain Management Officials | 4 |

**Table 265: Status of MMC qualification, 30.6.2023**

## 4.5 Managing the Municipal Workforce Expenditure

Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

### 4.5.1 PERSONNEL EXPENDITURE

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past three financial years and that the municipality is well within the national norm of between 35 to 40%:

| Financial year | Total Expenditure salary and allowances (R'000) | Total Operating Expenditure (R'000) | Percentage |
|---|---|---|---|
| | R'000 | R'000 | |
| **2020/21 (Restated)** | 449,278 | 1,321,973 | 33.99% |
| **2021/22** | 466,368 | 1,497,483 | 31.14% |
| **2022/23** | 495,516 | 1,571,001 | 31.54% |

**Table 266: Personnel Expenditure**

Below is a summary of Councillor and staff benefits for the year under review:

| Financial year | 2019/20 | 2020/21 | 2021/22 | 2022/23 | |
|---|---|---|---|---|---|
| **Description** | **Actual** | **Actual** | **Actual (Restated)** | **Adjusted Budget** | **Actual** |
| **Councillors (Political Office Bearers plus Other) – R'000** | | | | | |
| Salary Package | 10 174 | 10 117 | 10 497 | 11 136 | 10 979 |
| Cell phone allowance | 1 108 | 1 102 | 1 085 | 1 199 | 1 336 |
| **Sub Total** | **11 282** | **11 219** | **11 582** | **12 335** | **12 315** |
| % Increase | 6.71% | (0.56)% | 3.24% | | 6.33% |
| **Senior Managers of the Municipality – R'000** | | | | | |
| Salary Package | 11 568 | 12 036 | 12 413 | 13 008 | 12 197 |
| Cell phone allowance | 187 | 183 | 180 | 180 | 179 |
| **Sub Total** | **11 755** | **12 219** | **12 593** | **13 188** | **12 376** |
| % Increase | 4.74% | 3.95% | 3.08% | | (1.72)% |
| | | | | | |
| Basic Salaries and Wages | 233 862 | 254 467 | 266 783 | 297 982 | 283 550 |
| Pension Contributions | 26 879 | 60 861 | 55 949 | 53 126 | 49 476 |
| Medical Aid Contributions | 13 141 | 13 951 | 14 510 | 17 168 | 15 638 |
| Motor vehicle allowance | 12 338 | 13 032 | 13 562 | 8 321 | 14 307 |
| Cell phone allowance | 1 942 | 1 967 | 2 005 | 2 215 | 1 976 |
| Housing allowance | 2 507 | 2 741 | 1 707 | 1 884 | 1 774 |
| Overtime | 28 523 | 30 583 | 35 253 | 44 368 | 42 829 |
| Other benefits or allowances | 51 625 | 48 238 | 52 424 | 66 857 | 61 275 |
| **Sub Total** | **370 817** | **425 840** | **442 193** | **491 921** | **470 825** |
| % Increase | 3.93% | 14.84% | 3.84% | | 6.48% |
| **Total Municipality** | **393 854** | **449 278** | **466 368** | **517 444** | **483 201** |
| **% Increase** | 4.03% | 14.07% | 3.80% | | 3.61% |

**Table 267: Personnel Expenditure**

# CHAPTER 5

## FINANCIAL PERFORMANCE

This chapter provides details regarding the financial performance of the municipality for the 2022/23 financial year.

The municipality takes inflationary pressures into account when tariffs and operational expenditure are budgeted for.

The table below shows the 5 most expensive consultancy arrangements for the 2022/23 financial year**:**

| Consultant arrangement | Cost | Reason for this engagement |
|---|---|---|
| Neil Lyners and Associates (RF) (Pty) Ltd | R7 902 787.67 | Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022. |
| Gibb (Pty) Ltd (Arcus Gibb) | R5 291 889.70 | Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022. |
| HHO Africa | R1 517 626.86 | Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022. |
| IX Engineers (Pty) Ltd | R1 425 626.20 | Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022. |
| Engelbrecht and Scorgie Architectural Offices | R1 193 260.44 | Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024. |

**Table 268: 5 Most Expensive Consultants for the 2022/23 financial year**

## COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

## 5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2022/23 financial year:

| Financial Summary | | | | | | | |
|---|---|---|---|---|---|---|---|
| R'000 | | | | | | | |
| Description | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 | |
| | Actual | Actual | Original Budget | Adjustments Budget | Actual | Original Budget | Adjustments Budget |
| **Financial Performance** | | | | | | | |
| Property rates | 263,442 | 280,176 | 287,941 | 287,941 | 297,101 | 3.1% | 3.1% |
| Service charges | 733,701 | 825,476 | 849,642 | 835,994 | 840,648 | -1.1% | 0.6% |
| Investment revenue | 34,748 | 36,128 | 28,853 | 38,653 | 58,874 | 51.0% | 34.3% |
| Transfers recognised - operational | 140,895 | 151,903 | 166,184 | 177,496 | 172,130 | 3.5% | -3.1% |
| Other own revenue | 75,437 | 132,979 | 165,533 | 168,933 | 182,110 | 9.1% | 7.2% |
| **Total Revenue (excluding capital transfers and contributions)** | **1,248,223** | **1,426,662** | **1,498,153** | **1,509,017** | **1,550,863** | **3.4%** | **2.7%** |
| Employee costs | 438,059 | 454,787 | 504,478 | 505,988 | 483,201 | -4.4% | -4.7% |
| Remuneration of councillors | 11,219 | 11,538 | 12,335 | 12,335 | 12,315 | -0.2% | -0.2% |
| Depreciation & asset impairment | 138,201 | 148,319 | 146,596 | 146,596 | 148,321 | 1.2% | 1.2% |
| Finance charges | 48,805 | 47,584 | 48,056 | 48,056 | 48,152 | 0.2% | 0.2% |
| Materials and bulk purchases | 343,325 | 404,261 | 436,298 | 435,348 | 404,638 | -7.8% | -7.6% |
| Transfers and grants | 8,710 | 12,813 | 13,057 | 14,786 | 16,165 | 19.2% | 8.5% |
| Other expenditure | 333,492 | 418,180 | 434,152 | 453,340 | 458,210 | 5.3% | 1.1% |
| **Total Expenditure** | **1,321,810** | **1,497,483** | **1,594,971** | **1,616,449** | **1,571,001** | **-1.5%** | **-2.9%** |
| **Surplus/(Deficit)** | (73,587) | (70,821) | (96,819) | (107,432) | (20,138) | -380.8% | -433.5% |
| Transfers recognised - capital | 83,490 | 87,270 | 72,254 | 87,141 | 112,936 | 36.0% | 22.8% |
| Contributions recognised - capital & contributed assets | 23,919 | 4,499 | 12,662 | 15,068 | 18,500 | 31.6% | 18.5% |

| Financial Summary | | | | | | | |
|---|---|---|---|---|---|---|---|
| R'000 | | | | | | | |
| Description | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 | |
| | Actual | Actual | Original Budget | Adjustments Budget | Actual | Original Budget | Adjustments Budget |
| **Surplus/(Deficit) after capital transfers & contributions** | 33,822 | 20,948 | (11,902) | (5,223) | 111,298 | 110.7% | 104.7% |
| Share of surplus/ (deficit) of associate | 33,822 | 20,948 | (11,902) | (5,223) | 111,298 | 110.7% | 104.7% |
| **Surplus/(Deficit) for the year** | **33,822** | **20,948** | **(11,902)** | **(5,223)** | **111,298** | 110.7% | 104.7% |
| | | | | | | | |
| **Capital expenditure & funds sources** | | | | | | | |
| **Capital expenditure** | **254,800** | **192,442** | **236,020** | **212,216** | **189,321** | **-24.7%** | **-12.1%** |
| Transfers recognised - capital | 129,761 | 87,270 | 123,702 | 143,994 | 112,936 | -9.5% | -27.5% |
| Public contributions & donations | 23,919 | 4,356 | – | – | 18,467 | 100.0% | 100.0% |
| Borrowing | 45,443 | 65,237 | 80,175 | 38,411 | 34,249 | -134.1% | -12.2% |
| Other | – | – | – | – | – | 0.0% | 0.0% |
| Internally generated funds | 55,678 | 35,580 | 32,143 | 29,811 | 23,669 | -35.8% | -26.0% |
| **Total sources of capital funds** | | | | | | | |
| **Financial position** | | | | | | | |
| Total current assets | 769,692 | 789,523 | 594,291 | 672,036 | 842,270 | 29.4% | 20.2% |
| Total non current assets | 3,921,776 | 3,946,923 | 4,162,847 | 4,122,242 | 4,005,409 | -3.9% | -2.9% |
| Total current liabilities | 311,695 | 309,129 | 346,808 | 319,025 | 305,142 | -13.7% | -4.5% |
| Total non current liabilities | 678,212 | 703,137 | 711,285 | 713,370 | 707,060 | -0.6% | -0.9% |
| Community wealth/Equity | 3,698,334 | 3,724,180 | 3,699,046 | 3,761,882 | 3,835,478 | 3.6% | 1.9% |
| | | | | | | | |
| **Cash flows** | | | | | | | |
| Net cash from (used) operating | 210,251 | 199,062 | 104,629 | 114,803 | 215,244 | 51.4% | 46.7% |
| Net cash from (used) investing | (258,765) | (191,549) | (241,000) | (217,196) | (184,495) | -30.6% | -17.7% |
| Net cash from (used) financing | 7,424 | (3,957) | 1,377 | 1,377 | (494) | 378.7% | 378.7% |
| **Cash/cash equivalents at the year end** | 612,723 | 616,280 | 431,308 | 515,263 | 646,535 | 33.3% | 20.3% |
| | | | | | | | |
| **Cash backing/surplus reconciliation** | | | | | | | |

| Financial Summary | | | | | | | |
|---|---|---|---|---|---|---|---|
| R'000 | | | | | | | |
| Description | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 | |
| | Actual | Actual | Original Budget | Adjustments Budget | Actual | Original Budget | Adjustments Budget |
| Cash and investments available | 612,723 | 676,792 | 501,313 | 585,268 | 714,746 | 29.9% | 18.1% |
| Application of cash and investments | 78,562 | 71,560 | 96,638 | 97,764 | 41,867 | -130.8% | -133.5% |
| **Balance - surplus (shortfall)** | 534,161 | 605,232 | 404,675 | 487,504 | 672,879 | 39.9% | 27.5% |
| | | | | | | | |
| **Asset management** | | | | | | | |
| Asset register summary (WDV) | 3,867,498 | 3,886,411 | 4,092,842 | 4,052,236 | 3,937,199 | -4.0% | -2.9% |
| Depreciation & asset impairment | 138,201 | 148,319 | 146,596 | 146,596 | 148,321 | 1.2% | 1.2% |
| Renewal of Existing Assets | – | 32,139 | 20,730 | 20,936 | 17,393 | -19.2% | -20.4% |
| Repairs and Maintenance | 210,901 | 245,728 | 267,944 | 271,003 | 249,505 | -7.4% | -8.6% |
| | | | | | | | |
| **Free services** | | | | | | | |
| Cost of Free Basic Services provided | 67,896 | 71,481 | 91,700 | 91,700 | 69,647 | -31.7% | -31.7% |
| Revenue cost of free services provided | 67,896 | 71,481 | 91,700 | 91,700 | 69,647 | -31.7% | -31.7% |
| **Households below minimum service level** | | | | | | | |
| Water: | – | – | – | – | – | | |
| Sanitation/sewerage: | – | – | – | – | – | | |
| Energy: | – | – | – | – | – | | |
| Refuse: | – | – | – | – | – | | |
| | | | | | | | |
| *Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1* | | | | | | | |

**Table 269: Financial Performance 2022/23**

The table below shows a summary of performance against the budgets:

| Financial Year | Revenue | | | | Operating expenditure | | | |
|---|---|---|---|---|---|---|---|---|
| | Budget | Actual | Diff. | % | Budget | Actual | Diff. | % |
| | R'000 | R'000 | R'000 | | R'000 | R'000 | R'000 | |
| **2020/21** | 1,300,392 | 1,294,494 | 5,898 | **-0.46%** | 1,360,559 | 1,321,810 | 38,749 | **-3%** |

| Financial Year | Revenue | | | | Operating expenditure | | | |
|---|---|---|---|---|---|---|---|---|
| | Budget | Actual | Diff. | % | Budget | Actual | Diff. | % |
| | R'000 | R'000 | R'000 | | R'000 | R'000 | R'000 | |
| **2021/22** | 1,438,695 | 1,426,662 | 12,033 | **-0.84%** | 1,519,568 | 1,497,483 | 22,085 | **-1%** |
| **2022/23** | 1,509,017 | 1,550,863 | (41,846) | **2.70%** | 1,616,449 | 1,571,001 | 45,448 | **-3%** |

**Table 270: Performance against budgets**

**The following graph indicates the various types of revenue items in the municipal budget for 2022/23**

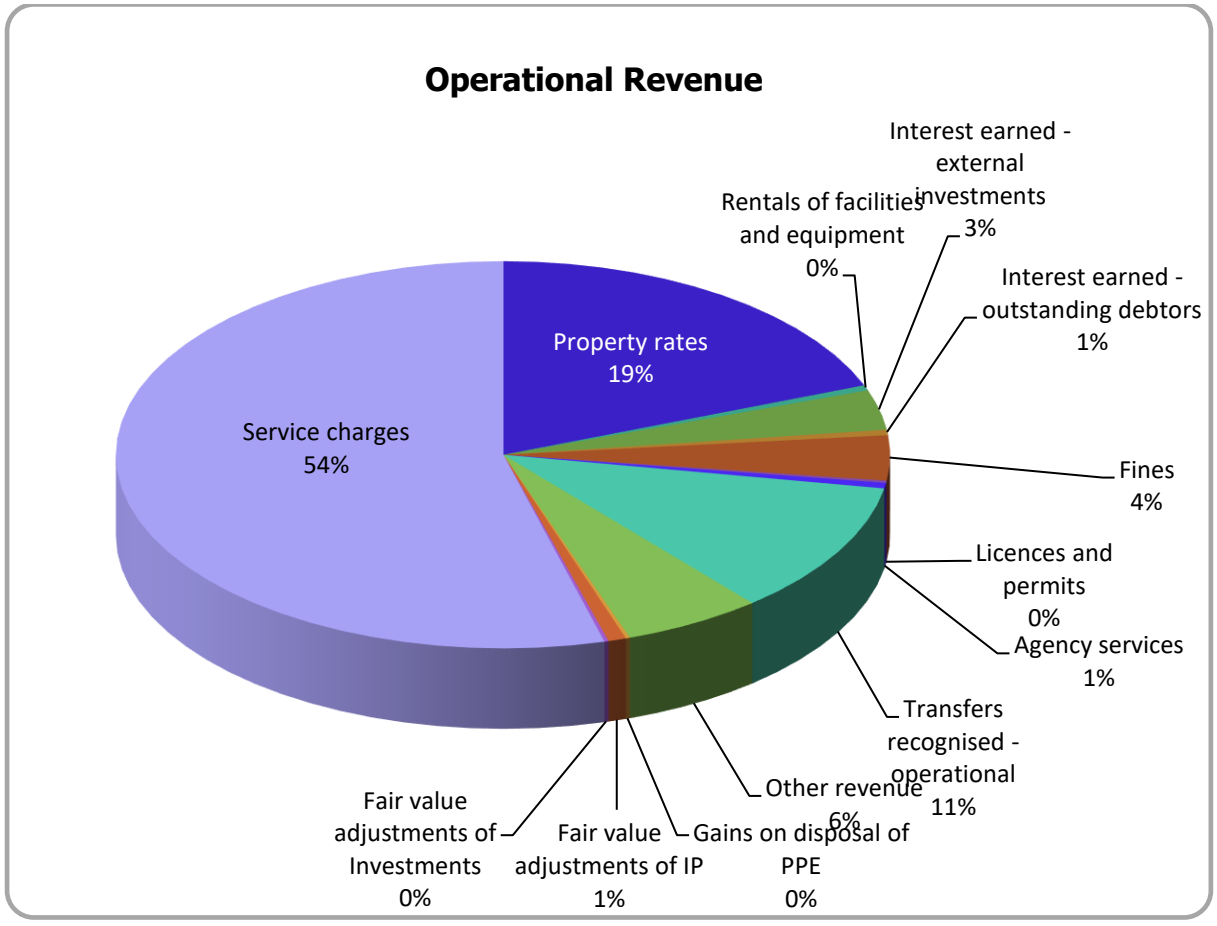



**Figure 18: Revenue**

**The following graph indicates the various types of expenditure items in the municipal budget for 2022/23**

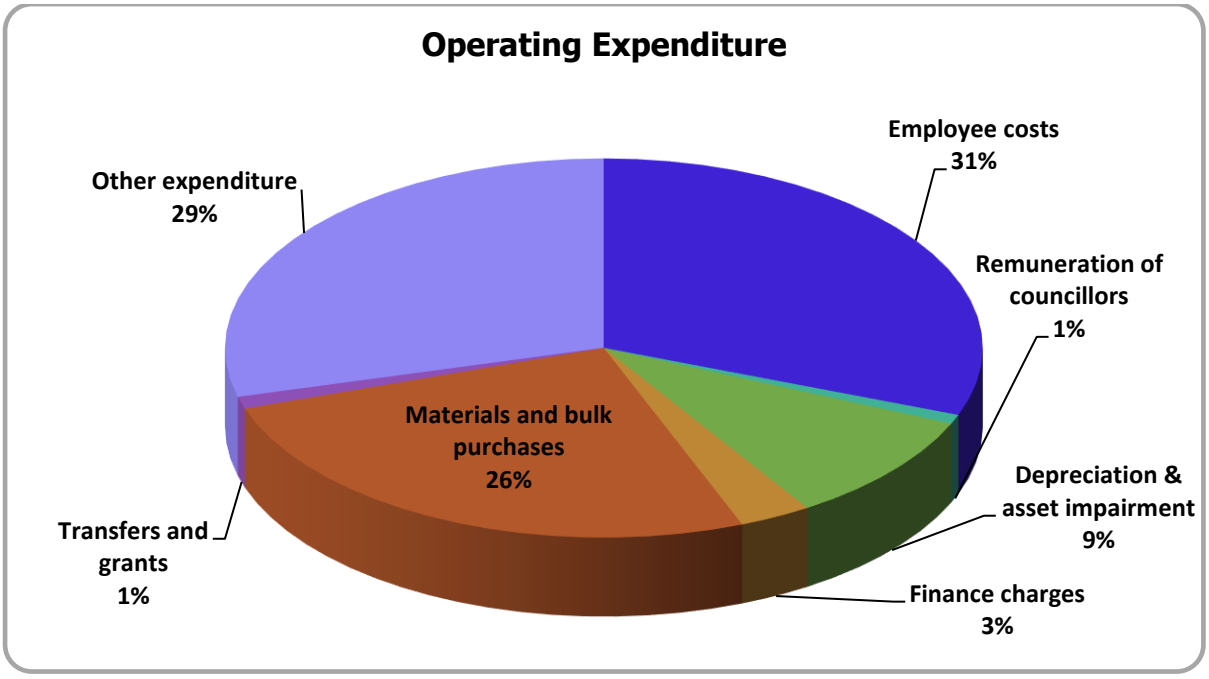



**Figure 19: Operating expenditure**

## 5.1.1 REVENUE COLLECTION BY VOTE

The table below indicates the Revenue collection performance by Vote:

| | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 Variance | |
|---|---|---|---|---|---|---|---|
| | | | R'000 | | | | |
| Vote Description | Actual | Actual | Original Budget | Adjusted Budget | Actual | Original Budget | Adjustments Budget |
| Vote 1 - Council | 38,321 | 53,270 | 50,312 | 50,786 | 72,865 | 31.0% | 30.3% |
| Vote 2 - Municipal Manager | – | – | – | – | – | 0.0% | 0.0% |
| Vote 3 - Management Services | 2,564 | 3,603 | 869 | 1,069 | 1,496 | 41.9% | 28.6% |
| Vote 4 - Finance | 311,455 | 325,927 | 327,436 | 337,236 | 369,120,171 | 11.3% | 8.6% |
| Vote 5 - Infrastructure & Planning | 586,800 | 672,305 | 730,542 | 743,119 | 697,916 | -4.7% | -6.5% |
| Vote 6 - Protection Services | 16,193 | 48,857 | 35,995 | 41,335 | 76,056 | 52.7% | 45.7% |
| Vote 7 - Economic and Social Development & Tourism | 3,860 | 4,846 | 2,811 | 3,111 | 2,822 | 0.4% | -10.3% |
| Vote 8 - Community Services | 396,440 | 409,623 | 435,105 | 434,571 | 462,023 | 5.8% | 5.9% |
| **Total Revenue by Vote** | **1,355,632** | **1,518,431** | **1,583,069** | **1,611,226** | **1,682,299** | **5.9%** | **4.2%** |

*Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3*

**Table 271: Revenue by Vote**

## 5.1.2 REVENUE COLLECTION BY SOURCE

The table below indicates the revenue collection performance by source for the 2022/23 financial year:

| Description | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 Variance | |
|---|---|---|---|---|---|---|---|
| | R'000 | | | | | | |
| | Actual | Actual | Original Budget | Adjustments Budget | Actual | Original Budget | Adjustments Budget |
| Property rates | 263,442 | 280,176 | 287,941 | 287,941 | 297,101 | 3.1% | 3.1% |
| Service Charges - electricity revenue | 443,718 | 512,791 | 541,692 | 528,044 | 495,999 | -9.2% | -6.5% |
| Service Charges - water revenue | 130,885 | 142,484 | 138,138 | 138,138 | 158,070 | 12.6% | 12.6% |
| Service Charges - sanitation revenue | 86,983 | 93,237 | 90,962 | 90,962 | 100,655 | 9.6% | 9.6% |
| Service Charges - refuse revenue | 72,115 | 76,964 | 78,850 | 78,850 | 85,923 | 8.2% | 8.2% |
| Service Charges - other | – | – | – | – | – | 0.0% | 0.0% |
| Rentals of facilities and equipment | 6,155 | 6,767 | 4,573 | 4,573 | 6,747 | 32.2% | 32.2% |
| Interest earned - external investments | 30,505 | 31,908 | 24,871 | 34,671 | 51,784 | 52.0% | 33.0% |
| Interest earned - outstanding debtors | 4,244 | 4,220 | 3,982 | 3,982 | 7,090 | 43.8% | 43.8% |
| Dividends received | – | – | – | – | | 0.0% | 0.0% |
| Fines | 1,096 | 35,124 | 20,344 | 20,344 | 58,043 | 65.0% | 65.0% |
| Licences and permits | 2,227 | 2,780 | 2,636 | 2,636 | 2,977 | 11.5% | 11.5% |
| Agency services | 6,164 | 6,858 | 7,858 | 7,858 | 7,139 | -10.1% | -10.1% |
| Transfers recognised - operational | 140,895 | 151,903 | 166,184 | 177,496 | 172,130 | 3.5% | -3.1% |
| Other revenue | 98,520 | 73,879 | 121,898 | 125,298 | 90,255 | -35.1% | -38.8% |
| Gains | 7,545 | 7,570 | 8,225 | 8,225 | 16,948 | 0.0% | 0.0% |
| | | | | | | | |
| **Total Revenue (excluding capital transfers and contributions)** | **1,294,494** | **1,426,662** | **1,498,153** | **1,509,017** | **1,550,863** | **3.4%** | **2.7%** |

*Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.*

**Table 272: Revenue by Source**

## 5.1.3 OPERATIONAL SERVICES PERFORMANCE

The table below indicates the Operational services performance for the 2022/23 financial year:

| Financial Performance of Operational Services<br>R '000 | | | | | | | |
|---|---|---|---|---|---|---|---|
| Description | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 Variance | |
| | Actual | Actual | Original Budget | Adjustments Budget | Actual | Original Budget | Adjustments Budget |
| **Operating Cost** | | | | | | | |
| Water | (120,612) | (118,263) | (105,067) | (108,969) | (115,451) | 8.99% | 5.61% |
| Waste Water (Sanitation) | (60,432) | (65,863) | (39,398) | (65,628) | (78,800) | 50.00% | 16.72% |
| Electricity | (344,288) | (392,391) | (405,763) | (378,015) | (358,584) | -13.16% | -5.42% |
| Waste Management | (73,765) | (65,885) | (72,352) | (75,857) | (80,199) | 9.78% | 5.41% |
| Housing | 40,928 | 44,655 | 33,005 | 36,750 | 22,158 | -48.95% | -65.85% |
| Component A: sub-total | (558,169) | (597,748) | (589,574) | (591,718) | (610,875) | 3.49% | 3.14% |
| Waste Water (Stormwater Drainage) | (4,456) | (13,918) | (15,618) | (14,638) | (14,735) | -5.99% | 0.66% |
| Roads | (106,100) | (108,550) | (111,116) | (96,550) | (92,827) | -19.70% | -4.01% |
| Transport | – | | – | – | – | 0.00% | 0.00% |
| Component B: sub-total | (110,557) | (122,468) | (126,734) | (111,188) | (107,562) | -17.82% | -3.37% |
| Planning | (25,494) | (24,658) | (32,230) | (31,474) | (22,960) | -40.38% | -37.08% |
| Local Economic Development | (9,158) | (7,955) | (11,060) | (11,082) | (9,005) | -22.82% | -23.06% |
| Component C: sub-total | (34,651) | (32,613) | (43,290) | (42,555) | (31,965) | -35.43% | -33.13% |
| Community & Social Services | (13,831) | (10,701) | (12,975) | (13,487) | (13,701) | 5.30% | 1.56% |
| Environmental Protection | (16,308) | (20,591) | (23,001) | (25,136) | (24,456) | 5.95% | -2.78% |
| Health | – | | – | – | – | 0.00% | 0.00% |
| Security and Safety | (76,033) | (82,457) | (87,152) | (91,797) | (84,261) | -3.43% | -8.94% |
| Sport and Recreation | (23,080) | (37,480) | (52,063) | (50,517) | (42,878) | -21.42% | -17.82% |
| Corporate Policy Offices and Other | (153,003) | (179,418) | (214,695) | (202,759) | (110,752) | -93.85% | -83.07% |
| Component D: sub-total | (282,255) | (330,647) | (389,886) | (383,696) | (276,049) | -41.24% | -39.00% |
| **Total Expenditure** | **(985,632)** | **(1,083,476)** | **(1,149,485)** | **(1,129,158)** | **(1,026,451)** | -11.99% | -10.01% |

| Financial Performance of Operational Services | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 Variance | |
| | Actual | Actual | Original Budget | Adjustments Budget | Actual | Original Budget | Adjustments Budget |
| In this table operational income (but not levies or tariffs) is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. | | | | | | | |

**Table 273: Operational Services Performance**

Total Net Expenditure variance between the original budget and actual was -11.99%. Total Net Expenditure variance between the amended budget and actual was -10.01%.

## 5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

### 5.2.1 WATER SERVICES

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 22,061 | 13,529 | 28,926 | 31,482 | 24,178 | -30.2% |
| Expenditure: | | | | | | |
| Employees | 13,227 | 13,977 | 14,443 | 14,443 | 13,358 | -8.1% |
| Contracted services and materials | 54,120 | 61,186 | 69,386 | 75,836 | 70,648 | -7.3% |
| Other | 53,265 | 56,629 | 50,163 | 50,171 | 55,623 | 9.8% |
| **Total Operational Expenditure** | **142,673** | **131,792** | **133,992** | **140,451** | **139,629** | **-0.6%** |
| **Net Operational (Service) Expenditure** | **(120,612)** | **(118,263)** | **(105,067)** | **(108,969)** | **(115,451)** | **5.6%** |
| Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual. | | | | | | |

**Table 274: Financial Performance: Water Services**

### 5.2.2 WASTEWATER (SANITATION)

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 22,477 | 30,536 | 48,658 | 49,123 | 40,766 | -20.5% |
| Expenditure: | | | | | | |
| Employees | 20,542 | 24,277 | 24,235 | 24,541 | 25,302 | 3.0% |
| Contracted services and materials | 30,261 | 37,995 | 29,770 | 56,935 | 56,470 | -0.8% |
| Other | 32,107 | 34,128 | 34,051 | 33,275 | 37,794 | 12.0% |
| **Total Operational Expenditure** | **82,909** | **96,399** | **88,056** | **114,751** | **119,566** | **4.0%** |
| **Net Operational (Service) Expenditure** | **(60,432)** | **(65,863)** | **(39,398)** | **(65,628)** | **(78,800)** | **16.7%** |
| Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual. | | | | | | |

**Table 275: Financial Performance: WASTEWATER (Sanitation) services**

## 5.2.3 ELECTRICITY

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 39,852 | 45,890 | 74,552 | 87,117 | 81,097 | -7.4% |
| Expenditure: | | | | | | |
| Employees | 25,275 | 26,990 | 30,675 | 29,367 | 28,886 | -1.7% |
| Contracted services and materials | 11,507 | 13,846 | 18,004 | 16,800 | 16,173 | -3.9% |
| Other | 347,359 | 397,444 | 431,636 | 418,966 | 394,621 | -6.2% |
| **Total Operational Expenditure** | **384,141** | **438,281** | **480,315** | **465,133** | **439,681** | **-5.8%** |
| **Net Operational (Service) Expenditure** | **(344,288)** | **(392,391)** | **(405,763)** | **(378,015)** | **(358,584)** | **-5.4%** |
| Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual. | | | | | | |

**Table 276: Financial Performance: Electricity**

## 5.2.4 WASTE MANAGEMENT

| Description | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|

| | R'000 | | | | | |
|---|---|---|---|---|---|---|
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 22,458 | 20,903 | 19,947 | 19,727 | 16,662 | -18.4% |
| Expenditure: | | | | | | |
| Employees | 31,569 | 33,617 | 35,203 | 36,192 | 35,989 | -0.6% |
| Contracted services and materials | 31,936 | 35,532 | 39,899 | 42,086 | 40,950 | -2.8% |
| Other | 32,718 | 17,640 | 17,197 | 17,306 | 19,922 | 13.1% |
| **Total Operational Expenditure** | **96,223** | **86,788** | **92,299** | **95,584** | **96,861** | **1.3%** |
| **Net Operational (Service) Expenditure** | **(73,765)** | **(65,885)** | **(72,352)** | **(75,857)** | **(80,199)** | **5.4%** |
| Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual. | | | | | | |

**Table 277: Financial Performance: Waste Management**

## 5.2.5 HOUSING

| | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| Description | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 71,891 | 91,383 | 96,834 | 99,834 | 82,145 | -21.5% |
| Expenditure: | | | | | | |
| Employees | 3,717 | 3,425 | 4,594 | 3,920 | 3,306 | -18.6% |
| Contracted services and materials | 3,183 | 2,543 | 1,371 | 1,297 | 1,146 | -13.1% |
| Other | 24,063 | 40,760 | 57,865 | 57,867 | 55,534 | -4.2% |
| **Total Operational Expenditure** | **30,963** | **46,729** | **63,829** | **63,084** | **59,987** | **-5.2%** |
| **Net Operational (Service) Expenditure** | **40,928** | **44,655** | **33,005** | **36,750** | **22,158** | **-65.9%** |
| Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual. | | | | | | |

**Table 278: Financial Performance: Housing**

## 5.2.6 WASTE WATER (STORM WATER)

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 8,420 | 212 | 100 | 100 | 408 | 75.4% |
| Expenditure: | | | | | | |
| Employees | 2,571 | 3,185 | 3,762 | 3,492 | 3,559 | 1.9% |
| Contracted services and materials | 3,437 | 3,651 | 3,957 | 3,247 | 3,132 | -3.7% |
| Other | 6,868 | 7,294 | 7,999 | 7,999 | 8,451 | 5.4% |
| **Total Operational Expenditure** | **12,876** | **14,130** | **15,718** | **14,738** | **15,143** | **2.7%** |
| **Net Operational (Service) Expenditure** | **(4,456)** | **(13,918)** | **(15,618)** | **(14,638)** | **(14,735)** | **0.7%** |
| Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual. | | | | | | |

**Table 279: Financial Performance Waste Water (Storm water)**

## 5.2.7 ROADS

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 4,365 | 6,342 | 10,879 | 14,558 | 14,867 | 2.1% |
| Expenditure: | | | | | | |
| Employees | 30,306 | 28,851 | 33,825 | 32,316 | 29,810 | -8.4% |
| Contracted services and materials | 43,568 | 46,989 | 47,785 | 37,792 | 35,624 | -6.1% |
| Other | 36,592 | 39,051 | 40,384 | 41,000 | 42,259 | 3.0% |
| **Total Operational Expenditure** | **110,465** | **114,891** | **121,995** | **111,108** | **107,694** | **-3.2%** |
| **Net Operational (Service) Expenditure** | **(106,100)** | **(108,550)** | **(111,116)** | **(96,550)** | **(92,827)** | **-4.0%** |
| Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual. | | | | | | |

**Table 280: Financial Performance: Roads**

## 5.2.8 PLANNING

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 7,892 | 12,933 | 10,890 | 11,190 | 16,588 | 32.5% |
| Expenditure: | | | | | | |
| Employees | 30,306 | 34,576 | 37,123 | 37,108 | 35,627 | -4.2% |
| Contracted services and materials | 2,224 | 2,325 | 4,687 | 4,074 | 2,892 | -40.8% |
| Other | 855 | 690 | 1,310 | 1,482 | 1,028 | -44.1% |
| **Total Operational Expenditure** | **33,386** | **37,591** | **43,120** | **42,664** | **39,548** | **-7.9%** |
| **Net Operational (Service) Expenditure** | **(25,494)** | **(24,658)** | **(32,230)** | **(31,474)** | **(22,960)** | **-37.1%** |

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

**Table 281: Financial Performance: Planning**

## 5.2.9 LOCAL ECONOMIC DEVELOPMENT

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 3,746 | 4,529 | 2,593 | 2,593 | 2,593 | 0.0% |
| Expenditure: | | | | | | |
| Employees | 10,508 | 8,934 | 10,898 | 10,625 | 9,618 | -10.5% |
| Contracted services and materials | 757 | 2,553 | 1,485 | 1,832 | 1,385 | -32.3% |
| Other | 1,638 | 996 | 1,270 | 1,218 | 595 | -104.7% |
| **Total Operational Expenditure** | **12,903** | **12,484** | **13,653** | **13,675** | **11,598** | **-17.9%** |
| **Net Operational (Service) Expenditure** | **(9,158)** | **(7,955)** | **(11,060)** | **(11,082)** | **(9,005)** | **-23.1%** |

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

**Table 282: Financial Performance: Local Economic Development**

## 5.2.10 COMMUNITY & SOCIAL SERVICES

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 8,291 | 9,726 | 8,776 | 8,870 | 9,269 | 4.3% |
| Expenditure: | | | | | | |
| Employees | 14,030 | 13,932 | 16,139 | 16,245 | 15,346 | -5.9% |
| Contracted services and materials | 2,945 | 3,564 | 4,469 | 4,998 | 4,294 | -16.4% |
| Other | 5,147 | 2,931 | 1,144 | 1,114 | 3,330 | 66.6% |
| **Total Operational Expenditure** | **22,122** | **20,426** | **21,751** | **22,357** | **22,970** | **2.7%** |
| **Net Operational (Service) Expenditure** | **(13,831)** | **(10,701)** | **(12,975)** | **(13,487)** | **(13,701)** | **1.6%** |

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

**Table 283: Financial Performance: Community & Social Services**

## 5.2.11 ENVIRONMENTAL PROTECTION

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 32 | 498 | 37 | 37 | 39 | 5.3% |
| Expenditure: | | | | | | |
| Employees | 6,538 | 7,913 | 8,008 | 8,867 | 9,068 | 2.2% |
| Contracted services and materials | 9,304 | 12,817 | 14,663 | 15,811 | 15,130 | -4.5% |
| Other | 498 | 360 | 367 | 496 | 298 | -66.3% |
| **Total Operational Expenditure** | **16,340** | **21,090** | **23,039** | **25,173** | **24,496** | **-2.8%** |
| **Net Operational (Service) Expenditure** | **(16,308)** | **(20,591)** | **(23,001)** | **(25,136)** | **(24,456)** | **-2.8%** |

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

**Table 284: Financial Performance: Environmental Protection**

## 5.2.12 SECURITY AND SAFETY

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 16,190 | 48,216 | 35,995 | 41,335 | 76,056 | 45.7% |
| Expenditure: | | | | | | |
| Employees | 66,526 | 77,122 | 85,371 | 86,689 | 94,482 | 8.2% |
| Contracted services and materials | 16,384 | 20,360 | 22,273 | 23,946 | 18,352 | -30.5% |
| Other | 9,312 | 33,191 | 15,503 | 22,497 | 47,483 | 52.6% |
| **Total Operational Expenditure** | **92,223** | **130,673** | **123,147** | **133,132** | **160,317** | **17.0%** |
| **Net Operational (Service) Expenditure** | **(76,033)** | **(82,457)** | **(87,152)** | **(91,797)** | **(84,261)** | **-8.9%** |

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

**Table 285: Financial Performance: Security and Safety**

## 5.2.13 SPORT AND RECREATION

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 29,089 | 15,568 | 10,972 | 11,572 | 14,933 | 22.5% |
| Expenditure: | | | | | | |
| Employees | 34,286 | 34,341 | 40,641 | 40,431 | 37,879 | -6.7% |
| Contracted services and materials | 16,355 | 17,017 | 20,596 | 19,604 | 18,176 | -7.9% |
| Other | 1,528 | 1,691 | 1,798 | 2,054 | 1,757 | -17.0% |
| **Total Operational Expenditure** | **52,169** | **53,049** | **63,035** | **62,090** | **57,811** | **-7.4%** |
| **Net Operational (Service) Expenditure** | **(23,080)** | **(37,480)** | **(52,063)** | **(50,517)** | **(42,878)** | **-17.8%** |

Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.

**Table 286: Financial Performance: Sport and Recreation**

## 5.2.14 CORPORATE POLICY OFFICES & OTHER

| Description | 2020/21 | 2021/22 | 2022/23 | | | |
|---|---|---|---|---|---|---|
| | R'000 | | | | | |
| | Actual | Actual | Original Budget | Adjustment Budget | Actual | Variance to Budget |
| **Total Operational Revenue (excluding tariffs)** | 100,601 | 114,870 | 96,326 | 109,752 | 164,949 | 33.5% |
| Expenditure: | | | | | | |
| Employees | 157,847 | 145,066 | 175,930 | 177,355 | 155,108 | -14.3% |
| Contracted services and materials | 27,159 | 29,362 | 43,722 | 39,821 | 30,936 | -28.7% |
| Other | 68,597 | 119,861 | 91,369 | 95,334 | 89,657 | -6.3% |
| **Total Operational Expenditure** | **253,603** | **294,289** | **311,021** | **312,510** | **275,701** | **-13.4%** |
| **Net Operational (Service) Expenditure** | **(153,003)** | **(179,418)** | **(214,695)** | **(202,759)** | **(110,752)** | **-83.1%** |
| Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual. | | | | | | |

**Table 287: Financial Performance: Corporate Policy Offices & Other**

# 5.3 GRANTS

## 5.3.1 GRANT PERFORMANCE

The municipality had a total amount of R112.9 million for infrastructure and other capital projects available that was received in the form of grants from the National and Provincial Governments during the 2022/23 financial year. The performance in the spending of these grants is summarised as follows:

| Grant Performance | | | | | | | |
|---|---|---|---|---|---|---|---|
| R' 000 | | | | | | | |
| Description | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 Variance | |
| | Actual | Actual | Budget | Adjustments Budget | Actual | Original Budget (%) | Adjustments Budget (%) |
| | | | | | | | |
| **Capital Transfers and Grants** | | | | | | | |
| **National Government:** | **35,100** | **36,688** | **72,254** | **81,741** | **81,741** | 11.6% | 0.0% |
| Financial Management Grant | – | – | | | | | |
| Municipal Systems Improvement | – | – | | | | | |

| Grant Performance | | | | | | | |
|---|---|---|---|---|---|---|---|
| R' 000 | | | | | | | |
| Description | 2020/21 | 2021/22 | 2022/23 | | | 2022/23 Variance | |
| | Actual | Actual | Budget | Adjustments Budget | Actual | Original Budget (%) | Adjustments Budget (%) |
| Municipal Infrastructure Grant | 29,100 | 20,053 | 23,484 | 23,484 | 23,484 | 0.0% | 0.0% |
| Regional Bulk Infrastructure Grant | – | – | | | | | |
| Integrated National Electrification Program | 6,000 | 11,453 | 21,331 | 34,397 | 34,397 | 38.0% | 0.0% |
| Water Service Infrastructure Grant | – | 5,182 | 27,439 | 23,860 | 23,860 | -15.0% | 0.0% |
| **Provincial Government:** | **48,390** | **50,582** | **38,785** | **47,185** | **31,195** | -24.3% | -51.3% |
| Library subsidies | – | – | | | | 0.0% | 0.0% |
| Housing (construction contracts) | 46,271 | 49,292 | 38,785 | 41,785 | 26,098 | 0.0% | 0.0% |
| Establishment &Support of a K9 Unit | 637 | 624 | | | | 100.0% | 100.0% |
| Development of Sport & Recreation Facilities | – | – | | 600 | 600 | 0.0% | 0.0% |
| Resource Funding for establishment of Law Enforcement Reaction Unit | – | 603 | | 3,300 | 3,132 | 0.0% | 0.0% |
| Public Transport Non Motorised Infrastructure | 750 | – | – | – | – | 0.0% | 0.0% |
| Municipal Service Delivery and Capacity Building Grant | – | 63 | | 1,250 | 1,194 | 0.0% | 0.0% |
| WC Municipal Interventions Grant | | | | 250 | 171 | | |
| Financial Management Support Grant | 732 | – | | | | | |
| **Total Capital Transfers and Grants** | **83,490** | **87,270** | **111,039** | **128,926** | **112,936** | **1.7%** | **-14.2%** |
| *Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.* | | | | | | | |

**Table 288: Grant Performance for 2022/23**

## 5.3.2 CONDITIONAL GRANTS (EXCLUDING MIG)

| Conditional Grants: excluding MIG -update for 2022/23 | | | | | | |
|---|---|---|---|---|---|---|
| R' 000 | | | | | | |
| Details | Budget | Adjust-ments Budget | Actual | Variance | | Major conditions applied by donor |
| | | | | Budget | Adjust-ments Budget | |
| Financial Management Grant | 1,550 | 1,550 | 1,550 | 0.0% | 0.0% | To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities |
| Integrated National Electrification | 21,331 | 34,397 | 34,397 | 61.3% | 0.0% | To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply |
| Expanded Public Works Programme | 2,593 | 2,593 | 2,593 | 0.0% | 0.0% | To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines |
| Water Service Infrastructure Grant | 27,439 | 27,439 | 27,439 | 0.0% | 0.0% | This grant, administered by the Department of Water and Sanitation, aims to accelerate the delivery of clean water and sanitation facilities to communities that do not have access to basic water services. |
| Library subsidy | 8,258 | 8,258 | 8,258 | 0.0% | 0.0% | To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives |
| Community Development Workers | 75 | 75 | 75 | 100.0% | 0.0% | To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators. |
| Construction Contracts | 57,714 | 57,714 | 55,457 | -3.9% | -3.9% | To provide funding for the creation of sustainable human settlements. |
| Human Settlement Development | 38,785 | 41,785 | 26,098 | -32.7% | -37.5% | To provide funding for the creation of sustainable human settlements |
| Main Road subsidy | 140 | 140 | 140 | 0.0% | 0.0% | To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas. |

| Conditional Grants: excluding MIG -update for 2022/23 | | | | | | |
|---|---|---|---|---|---|---|
| R' 000 | | | | | | |
| Details | Budget | Adjust-ments Budget | Actual | Variance | | Major conditions applied by donor |
| | | | | Budget | Adjust-ments Budget | |
| Development of Sport and Recreation Facilities | – | 600 | 600 | 100.0% | 0.0% | Provision of Sport and Recreation facilities in especially previously disadvantaged communities. |
| Municipal Service Delivery and Capacity Building Grant | – | 1,550 | 1,314 | 100.0% | -15.2% | To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority. |
| Resourcing Funding for Establishment &Support of a K9 Unit | 2,420 | 2,420 | 2,420 | 0.0% | 0.0% | To provide resource funding for the establishment and support of a K9 unit. |
| Fin Management Capacity Building Grant | – | 24 | 24 | 100.0% | 0.0% | To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance. |
| Fin Management Capability Grant | – | 450 | 450 | 100.0% | 0.0% | To support municipalities to improve their financial management capabilities. |
| Resource Funding for establishment of Law Enforcement Reaction Unit | 2,958 | 8,262 | 7,878 | 166.3% | -4.7% | To provide resource funding for the establishment of a Law Enforcement Reaction Unit within the Overstrand Municipality to support law enforcement activity in the district. |
| Thusong Service Centre Grant | – | 150 | 60 | 100.0% | -60.2% | To provide financial assistance to municipalities, ensuring financial sustainability of the Thusong Service Centres. |
| Emergency Municipal Load-Shedding Relief Grant | – | 6,700 | 2,042 | 100.0% | -69.5% | Provide a financial contribution to municipalities towards the purchase and installation of back-up energy supply (which may include generators, renewable power sources, batteries and all ancillary costs associated with the installation i.e.: switch gear, safe keeping, caging etc.) for water and wastewater infrastructure as an immediate response to the prolonged load-shedding, thereby mitigating the impact on the provision of basic services and potential health risks. |
| Mun Interventions Grant | – | 450 | 371 | 100.0% | -17.6% | To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance and service delivery and compliance with executive obligations |

| Conditional Grants: excluding MIG -update for 2022/23 | | | | | | |
|---|---|---|---|---|---|---|
| R' 000 | | | | | | |
| Details | Budget | Adjust-ments Budget | Actual | Variance | | Major conditions applied by donor |
| | | | | Budget | Adjust-ments Budget | |
| Energy Efficiency and Demand Side Management Grant | 5,000 | 3,000 | 2,799 | 0.0% | 0.0% | To provide subsidies to municipalities to implement energy efficiency and demand-side management initiatives within municipal infrastructure in order to reduce electricity consumption and improve energy efficiency. |
| ODM Safety Forum Opex Grant | | 35 | 35 | 0.0% | 0.0% | To provide more clarity & motivation towards improving the challenges and relationships amongst municipalities and SAPS. |
| **Total** | **168,263** | **197,592** | **174,000** | **3.4%** | **-11.9%** | |
| ** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.* | | | | | | |

**Table 289: Conditional Grant (excl. MIG)**

Total conditional grants for the 2022/23 financial year were R174.0 million (excluding MIG grant and equitable share). The total conditional grants comprise of capital as well as operational grants.

The total conditional operating grants for the 2022/23 financial year was R84.5 million (excluding equitable share) and the total conditional capital grants for the 2022/23 financial year was R89.5 million (excluding MIG grant).

The operational transfers and grants finance the operational expenditure portion of the conditions attached to each relevant grants.

Total conditional grants variance between the original budget and actual was 3.4%. Total conditional grants variance between the amended budget and actual was -11.9%. This was due to two factors, namely:

Variances are due to projects not completed by 30 June 2023 and the unspent monies are rolled over to next financial year and a variance relating to construction contracts due to under-utilisation of the allocation.

### 5.3.3 GRANTS RECEIVED FROM SOURCES OTHER THAN THE DIVISION OF REVENUE ACT (DORA)

| Grants Received from Sources Other Than Division of Revenue Act (DoRA) | | | | | | | |
|---|---|---|---|---|---|---|---|
| | R'000 | | | | | | |
| **Details of Donor** | **Actual Grant 2020/21** | **Actual Grant 2021/22** | **Actual Grant 2022/23** | **2022/23 Municipal Contribution** | **Date Grant terminates** | **Date Municipal contribution terminates** | **Nature and benefit from the grant received, include description of any contributions in kind** |
| **Private Sector / Organisations** | | | | | | | |
| WWF Table Mountain Fund Grant | – | – | – | – | N/A | N/A | Nature conservation |
| Spaces for Sport | – | – | – | – | N/A | N/A | Recreational purposes |
| Samras Usergroup | – | – | – | – | N/A | N/A | Samras User group |
| Provision of Furniture & Security for ICT Projects at Libraries | – | – | – | – | N/A | N/A | Public Library Programme of Province |
| Dept of Public Works- Small Harbours and State Coastal Property Marketing Event | – | – | – | – | N/A | N/A | Small Harbours and State Coastal Property Marketing Event |
| National lotto funds | – | – | – | – | N/A | N/A | Sporting development |
| DWA ACIP | – | – | – | – | N/A | N/A | To complete the required projects for the proposed Overstrand Water Conservation Demand Management. |
| Public contributions: non-cash | 18,757 | 901 | 1,951 | – | N/A | N/A | Various contributions from the public, e.g., Fire truck, building, land, container etc. |
| Public contributions: cash | – | – | 12,337 | – | N/A | N/A | Monetary contribution in lieu of LGSETA |
| Government contributions: non-cash | – | 72 | 2,910 | – | N/A | N/A | Land transferred to municipality |
| Arbor City Award | – | – | 400 | – | N/A | N/A | Prize Money received |
| Nature Conservation Board | – | 200 | – | – | N/A | N/A | |
| DBSA Capital Grant | 5,162 | 2,296 | – | – | N/A | N/A | Capital Grant from DBSA For Infrastructure Investment Program |
| Other contributions and donations | | 1,031 | – | – | | | |
| *Provide a comprehensive response to this schedule* | | | | | | | |

**Table 290: Grants received from sources other than DORA**

The total amount of grants received from other sources during the 2022/23 financial year was R18.5 million.

The benefits and conditions from conditional grants and grants received from other sources can be seen in the relevant tables above.

## 5.3.4 LEVEL OF RELIANCE ON GRANTS & SUBSIDIES

| Financial year | Total grants and Subsidies received | Total Operating Revenue | Percentage |
|---|---|---|---|
| | R'000 | R'000 | % |
| **2020/21** | 140,895 | 1,294,494 | **10.9%** |
| **2021/22** | 151,903 | 1,426,662 | **10.6%** |
| **2022/23** | 172,130 | 1,550,863 | **11.1%** |

**Table 291: Reliance on grants**

**The following graph indicates the municipality's reliance on grants and subsidies as percentage for the last three financial years**

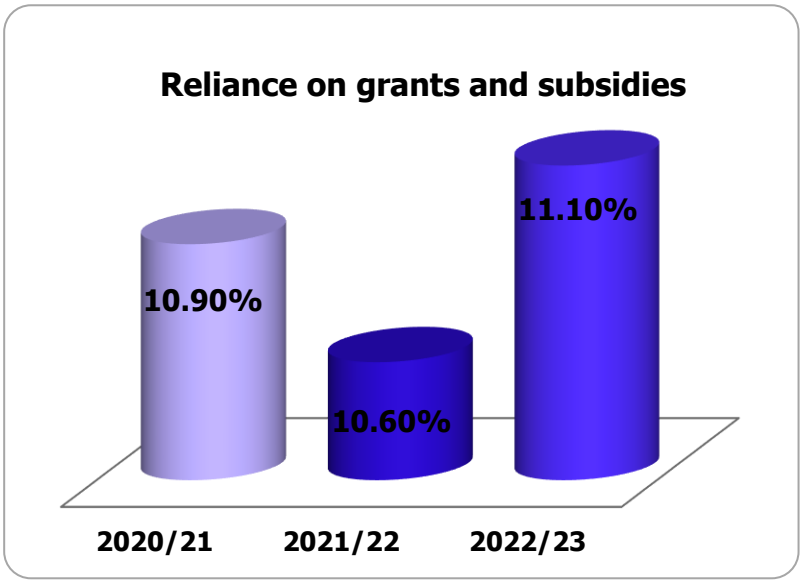



**Figure 20: Reliance on grants and subsidies**

Total amount of grants received during the 2022/23 financial year was R311.8 million (excluding MIG).

# 5.4 ASSET MANAGEMENT

The objectives of the Asset Management within the Overstrand Municipality are to assist officials in understanding their legal and managerial responsibilities with regard to assets and to ensure the effective and efficient control of the municipality's assets through:

- proper recording of assets from authorisation to acquisition and to subsequent disposal,
- providing for safeguarding procedures,
- setting proper guidelines as to authorised utilisation; and
- prescribing for proper maintenance.

The key elements of the Asset Management Policy represent:

- Statutory and Regulatory Framework / Responsibilities and Accountabilities
- Financial Management / Internal Controls / Management of Control Items
- Management and Operation of Assets / Classification & Components
- Accounting for Assets / Financial Disclosure.

The Asset Management Section consists of three staff members and forms part of the Expenditure & Asset Management Division within the Finance Directorate.

The costing module on the SAMRAS Management Information System is utilized to cost all new asset components up to completion there-of. This approach was deployed over the past year with great success.

Regular Asset counts are conducted in accordance with the prescriptions of the Asset Management Policy. Information regarding Asset Register updates in respect of disposals, adjustments, review of useful life etc. is based on submissions by user departments in accordance with the procedures in place.

Management envisages that the Asset Register will be hosted on software specifically developed for this purpose (currently on Excel) and more to full adherence to GRAP requirements.

## 5.4.1 TREATMENT OF THE THREE LARGEST ASSETS

| Treatment of the three largest assets- 2022/23 | | | |
|---|---|---|---|
| **Asset 1** | | | |
| **Name** | Preekstoel Water Treatment Works Upgrade | | |
| **Description** | Upgrading of Preekstoel Water Treatment Plant | | |
| **Asset Type** | Infrastructure | | |
| **Key Staff Involved** | Hanre Blignaut / Patrick Robinson / Hannes Vorster | | |
| **Staff Responsibilities** | Project Management / Asset Register Compilation | | |
| | **2020/21** | **2021/22** | **2022/23** |
| **Asset Value** | 64,742,576 | 65,419,251 | 62,706,015 |
| **Capital Implications** | External Loan / MIG Funding / Regional Bulk Infrastructure Grant / Council Funded | | |
| **Future Purpose of Asset** | To treat raw water from the De Bos Dam and the three municipal well fields. The Works provide drinking water to the Greater Hermanus area. | | |
| **Describe Key Issues** | Access to land (farms) for the installation of new bulk water pipelines | | |
| **Policies in Place to Manage Asset** | Asset Management Policy | | |

**Table 292: Summary of Largest Asset**

| Asset 2 | | | |
|---|---|---|---|
| **Name** | Hermanus Waste Water Treatment Works Upgrading | | |
| **Description** | Upgrading of the Waste Water Treatment Works at Hermanus | | |
| **Asset Type** | Infrastructure | | |
| **Key Staff Involved** | Hanre Blignaut / Patrick Robinson / Hannes Vorster | | |
| **Staff Responsibilities** | Project Management / Asset Register Compilation | | |
| | **2020/21** | **2021/22** | **2022/23** |
| **Asset Value** | 34,913,711 | 35,589,039 | 31,982,509 |
| **Capital Implications** | External Loans Funding / Regional Bulk Infrastructure Grant | | |
| **Future Purpose of Asset** | To treat waste water (sewerage) from the Greater Hermanus Area | | |
| **Describe Key Issues** | Proximity of the works to residential areas | | |
| **Policies in Place to Manage Asset** | Asset Management Policy | | |

**Table 293: Summary of 2nd Largest Asset**

| Asset 3 | | | |
|---|---|---|---|
| **Name** | New 66 KV Intake Point | | |
| **Description** | 66 KV Substation | | |
| **Asset Type** | Infrastructure | | |
| **Key Staff Involved** | Koos du Plessis / Jamie Klem / Hannes Vorster | | |
| **Staff Responsibilities** | Project Management / Asset Register Compilation | | |
| | **2020/21** | **2021/22** | **2022/23** |
| **Asset Value** | 24,852,733 | 24,225,410 | 23,598,084 |
| **Capital Implications** | External Loan Funding | | |
| **Future Purpose of Asset** | Eskom could not supply enough capacity to cater for the growing demand, therefore second supply intake was needed | | |

| Asset 3 | |
|---|---|
| **Describe Key Issues** | Identifying suitable land for construction of substation |
| **Policies in Place to Manage Asset** | Asset Management Policy |

**Table 269: Summary of 3rd Largest Asset**

All three projects listed above are revenue generating assets and the costs are recovered through tariffs.

## 5.4.2 REPAIRS AND MAINTENANCE

| Description | 2020/21 R'000 | 2021/22 R'000 | 2022/23 R'000 |
|---|---|---|---|
| **Total Operating Expenditure** | 1,321,810 | 1,497,483 | 1,571,001 |
| **Repairs and Maintenance** | 210,901 | 245,728 | 249,505 |
| **% of total OPEX** | **16.0%** | **16.4%** | **15.9%** |

**Table 270: Repairs & maintenance as % of total Operating Expenditure**

**The following graph indicates the percentage of the budget that was spent on repairs & maintenance in relation to the operational expenditure**

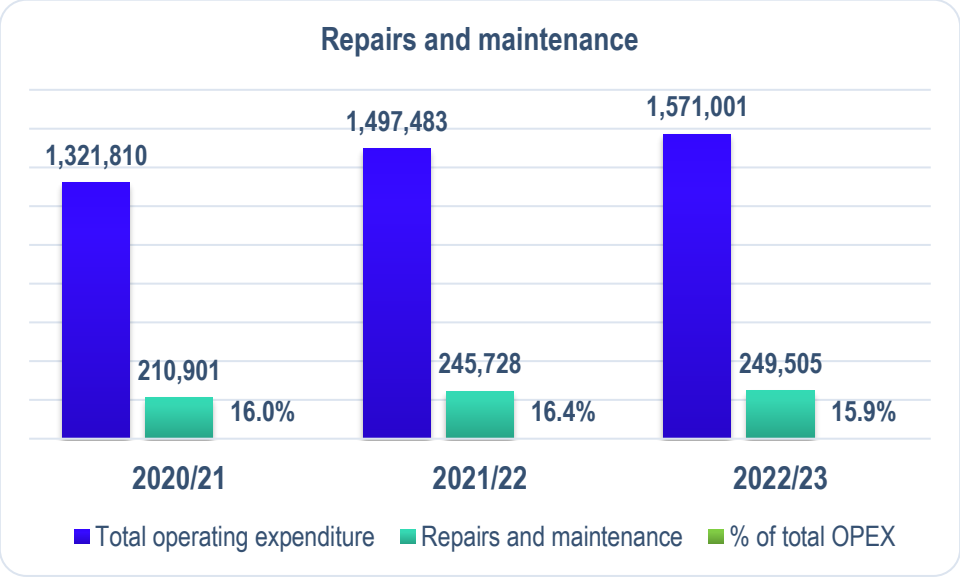



**Figure 21: Repairs & Maintenance vs Operational Expenditure**

The percentage of repairs and maintenance over the total operating expenditure for the 2022/23 financial year was 15.9% (2021/22: 16.4%). The repairs and maintenance expenditure appears adequate to maintain existing infrastructure as service delivery is not negatively affected.

## 5.5 FINANCIAL RATIONS BASED ON KEY PERFORMANCE INDICATORS

### 5.5.1 LIQUIDITY RATIO

| Description | Basis of calculation | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | Audit outcome | Audit outcome | Audit outcome |
| **Current Ratio** | Current assets/current liabilities | 2.47 | 2.55 | 2.76 |
| **Current Ratio adjusted for aged debtors** | Current assets less debtors > 90 days/current liabilities | 2.34 | 2.39 | 2.56 |
| **Liquidity Ratio** | Cash and equivalents/Trade creditors and short-term borrowings | 4.24 | 4.31 | 4.34 |

**Table 294: Liquidity Financial Ratio**

| Financial year | Net current assets | Net current liabilities | Ratio |
|---|---|---|---|
| | R'000 | R'000 | |
| **2020/21** | 769,502 | 311,695 | 2.47:1 |
| **2021/22** | 789,523 | 309,129 | 2.55:1 |
| **2022/23** | 842,270 | 305,142 | 2.76:1 |

**Table 295: Liquidity Financial Ratio**

### 5.5.2 IDP REGULATION FINANCIAL VIABILITY INDICATORS

| Description | Basis of calculation | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | Audit outcome | Audit outcome | Audit outcome |
| **Cost Coverage** | (Available cash + Investments)/monthly fixed operational expenditure | 6.27 | 5.73 | 5.70 |
| **Total Outstanding Service Debtors to Revenue** | Total outstanding service debtors/annual revenue received for services | 11.37% | 11.39% | 13.61% |

| Description | Basis of calculation | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | Audit outcome | Audit outcome | Audit outcome |
| Debt coverage | (Total Operating Revenue - Operating Grants)/Debt service payments due within financial year) | 23.56 | 27.78 | 28.63 |

**Table 296: Financial Viability National KPA's**

## 5.5.3 CREDITORS MANAGEMENT

| Description | Basis of calculation | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | Audit outcome | Audit outcome | Audit outcome |
| Creditors System Efficiency | % of Creditors Paid Within Terms (within `MFMA' s 65(e)) | 100% | 100% | 100% |

**Table 297: Creditors Management**

## 5.5.4 BORROWING MANAGEMENT

| Description | Basis of calculation | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | Audit outcome | Audit outcome | Audit outcome |
| Capital Charges to Operating Expenditure | Interest & Principal Paid /Operating Expenditure | 7.2% | 6.8% | 6.3% |

**Table 298: Borrowing Management**

## 5.5.5 EMPLOYEE COSTS

| Description | Basis of calculation | 2020/21 | 2021/22 | 2022/23 |
|---|---|---|---|---|
| | | Audited outcome | Audited outcome | Audited outcome |
| Employee costs | Employee costs / (Total Revenue - capital revenue) | 33.8% | 31.9% | 31.2% |

**Table 299: Employee Costs**

Overstrand Municipality is still functioning inside the acceptable liquidity norm. The Municipality has a positive liquidity ratio. It increased from 4.31 to 4.34. The Municipality has a positive current ratio. It increased from 2.55 to 2.76. Efforts to increase the debt collection rate must stay the main focus area for improving this ratio. The largest contributor to the increase in the current liabilities is the unspent government grants and the payables from exchange transactions.

The creditors' system efficiency remained at 99.90%. The cost coverage decreased from 5.73 to 5.70. The total outstanding service debtors to revenue increased from 11.39% to 13.61%. The debt coverage increased from 27.78 to 28.63. The capital charges to operating expenditure decreased from 6.8% to 6.3%. The employee cost over total operating revenue decreased from 31.9% to 31.2%. The repairs and maintenance over total operating expenditure decreased from 16.4% to 15.9%. The ratios indicate a sound financial position.

# COMPONENT B: SPENDING AGAINTS CAPITAL BUDGET

## 5.6 ANALYSIS OF CAPITAL AND OPERATING EXPENDITURE

| R'000 | Original Budget | Adjustment Budget | Actual | Original Budget variance | Adjusted Budget Variance |
|---|---|---|---|---|---|
| Capital Expenditure | 236,020 | 212,216 | 189,321 | -24.7% | -12.1% |
| | | | | | |
| Operating Expenditure | 1,594,971 | 1,616,449 | 1,571,001 | -1.5% | -2.9% |
| | | | | | |
| **Total expenditure** | **1,594,971** | **1,616,449** | **1,571,001** | -1.5% | -2.9% |
| Water and sanitation | 222,048 | 255,202 | 259,195 | 14.3% | 1.5% |
| Electricity | 480,315 | 465,133 | 439,681 | -9.2% | -5.8% |
| Housing | 63,829 | 63,084 | 59,987 | -6.4% | -5.2% |
| Roads, Pavements, Bridges and storm water | 137,713 | 125,846 | 122,836 | -12.1% | -2.5% |
| Other | 691,066 | 707,185 | 689,302 | -0.3% | -2.6% |
| | | | | | |
| External Loans | 80,175 | 38,411 | 34,249 | -134.1% | -12.2% |
| Internal contributions | 32,143 | 29,811 | 23,669 | -35.8% | -26.0% |
| Grants and subsidies | 123,702 | 143,994 | 112,936 | -9.5% | -27.5% |
| Other | – | – | 18,467 | 100.0% | 100.0% |
| | | | | | |
| External Loans | 50,000 | 50,000 | 50,000 | 0.0% | 0.0% |
| Grants and subsidies | 251,100 | 279,705 | 303,566 | 17.3% | 7.9% |

| R'000 | Original Budget | Adjustment Budget | Actual | Original Budget variance | Adjusted Budget Variance |
|---|---|---|---|---|---|
| Investments Redeemed | – | – | – | 0.0% | 0.0% |
| Statutory Receipts (including VAT) | 92,590 | 92,433 | 126,384 | 26.7% | 26.9% |
| Other Receipts | 59,486 | 53,433 | 57,014 | -4.3% | 6.3% |
| | | | | | |
| Salaries, wages and allowances | 504,478 | 505,988 | 483,201 | -4.4% | -4.7% |
| Cash in bank | 431,308 | 515,263 | 646,535 | 33.3% | 20.3% |
| Capital payments | 236,020 | 212,216 | 189,321 | -24.7% | -12.1% |
| Investments made | – | – | – | 0.0% | 0.0% |
| External loans repaid | 50,623 | 50,623 | 50,494 | -0.3% | -0.3% |
| Statutory Payments (including VAT) | 80,000 | 80,000 | 79,107 | -1.1% | -1.1% |
| Other payments | 93,931 | 88,910 | 73,548 | -27.7% | -20.9% |
| | | | | | |
| R million | Original Budget | Adjustment Budget | Actual | Original Budget variance | Adjusted Budget Variance |
| Property rates | 287,941 | 287,941 | 297,101 | 3.1% | 3.1% |
| Service charges | 849,642 | 835,994 | 840,648 | -1.1% | 0.6% |
| Other own revenue | 445,487 | 487,291 | 544,550 | 18.2% | 10.5% |
| | | | | | |
| Employee related costs | 504,478 | 505,988 | 483,201 | -4.4% | -4.7% |
| Provision for working capital | | | – | 0.0% | 0.0% |
| Materials | 52,137 | 63,814 | 58,220 | 0.0% | 0.0% |
| Bulk purchases | 384,161 | 371,533 | 346,418 | 0.0% | 0.0% |
| Other expenditure | 654,195 | 675,113 | 683,162 | 4.2% | 1.2% |
| | | | | | |
| Service charges: Electricity | 541,692 | 528,044 | 495,999 | -9.2% | -6.5% |
| Grants & subsidies: Electricity | – | – | – | 0.0% | 0.0% |
| Other revenue: Electricity | 74,552 | 87,117 | 81,097 | 8.1% | -7.4% |

| R'000 | Original Budget | Adjustment Budget | Actual | Original Budget variance | Adjusted Budget Variance |
|---|---|---|---|---|---|
| | | | | | |
| Employee related costs: Electricity | 30,675 | 29,367 | 28,886 | -6.2% | -1.7% |
| Provision for working capital: Electricity | – | – | – | 0.0% | 0.0% |
| Repairs and maintenance: Electricity | 18,004 | 16,800 | 16,173 | -11.3% | -3.9% |
| Bulk purchases: Electricity | 384,161 | 371,533 | 346,418 | 0.0% | 0.0% |
| Other expenditure: Electricity | 47,475 | 47,432 | 48,204 | 1.5% | 1.6% |
| | | | | | |
| Service charges: Water | 138,138 | 138,138 | 158,070 | 12.6% | 12.6% |
| Grants & subsidies: Water | – | – | – | 0.0% | 0.0% |
| Other revenue: Water | 28,926 | 31,482 | 24,178 | -19.6% | -30.2% |
| | | | | | |
| Employee related costs: Water | 14,443 | 14,443 | 13,358 | -8.1% | -8.1% |
| Provision for working capital: Water | – | – | – | 0.0% | 0.0% |
| Repairs and maintenance: Water | 69,386 | 75,836 | 70,648 | 1.8% | -7.3% |
| Bulk purchases: Water | – | – | – | 0.0% | 0.0% |
| Other expenditure: Water | 50,163 | 50,171 | 55,623 | 9.8% | 9.8% |
| | | | | | |

**Table 300: Analysis of Capital and Operating Expenditure**

## 5.7 SOURCES OF FINANCE

| Capital Expenditure - Funding Sources | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| R' 000 | | | | | | | | |
| Details | | 2020/21 | 2021/22 | 2022/23 | | | | |
| | | Actual | Actual | Original Budget (OB) | Adjustment Budget | Actual | Adjustment to OB Variance (%) | Actual to OB Variance (%) |
| **Source of finance** | | | | | | | | |
| | External loans | 45,443 | 65,237 | 80,175 | 38,411 | 34,249 | -134.10% | -12.15% |
| | Public contributions and donations | 23,919 | 4,356 | – | – | 18,467 | 100.00% | 100.00% |

| Capital Expenditure - Funding Sources | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| R' 000 | | | | | | | | |
| Details | | 2020/21 | 2021/22 | 2022/23 | | | | |
| | | Actual | Actual | Original Budget (OB) | Adjustment Budget | Actual | Adjustment to OB Variance (%) | Actual to OB Variance (%) |
| | Grants and subsidies | 130,073 | 87,270 | 123,702 | 143,994 | 112,936 | -9.53% | -27.50% |
| | Other | 101,949 | 84,871 | 32,143 | 29,811 | 23,669 | -35.80% | -25.95% |
| **Total** | | **301,384** | **241,734** | **236,020** | **212,216** | **189,321** | **-24.67%** | **-12.09%** |
| *Percentage of finance* | | | | | | | | |
| | External loans | 15.1% | 26.99% | 34.0% | 18.1% | 18.09% | -87.8% | -0.1% |
| | Public contributions and donations | 7.9% | 1.80% | 0.0% | 0.0% | 9.75% | 100.0% | 100.0% |
| | Grants and subsidies | 43.2% | 36.10% | 52.4% | 67.9% | 59.65% | 12.1% | -13.7% |
| | Other | 33.8% | 35.11% | 13.6% | 14.0% | 12.50% | -8.9% | -12.4% |
| **Capital expenditure** | | | | | | | | |
| | Water and sanitation | 49,442 | 77,728 | 96,071 | 67,074 | 63,296 | -51.78% | -5.97% |
| | Electricity | 21,428 | 28,253 | 65,389 | 58,907 | 55,692 | -17.41% | -5.77% |
| | Housing | 80,203 | 49,031 | 40,885 | 44,311 | 28,623 | -42.84% | -54.81% |
| | Roads and storm water | 20,324 | 13,472 | 14,226 | 18,459 | 17,911 | 20.58% | -3.06% |
| | Other | 39,659 | 23,958 | 19,449 | 23,465 | 23,799 | 18.28% | 1.40% |
| **Total** | | **211,056** | **192,442** | **236,020** | **212,216** | **189,321** | **-24.67%** | **-12.09%** |
| *Percentage of expenditure* | | | | | | | | |
| | Water and sanitation | 23.4% | 40.39% | 40.7% | 31.6% | 33.43% | -21.7% | 5.5% |
| | Electricity | 10.2% | 14.68% | 27.7% | 27.8% | 29.42% | 5.8% | 5.6% |
| | Housing | 38.0% | 25.48% | 17.3% | 20.9% | 15.12% | -14.6% | -38.1% |
| | Roads and storm water | 9.6% | 7.00% | 6.0% | 8.7% | 9.46% | 36.3% | 8.1% |
| | Other | 18.8% | 12.45% | 8.2% | 11.1% | 12.57% | 34.4% | 12.0% |
| | | | | | | | | |

**Table 301: Capital Expenditure by funding source**

The Public Contribution variance is as a result of assets received in-kind and recognised at year end.

## 5.8 CAPITAL SPENDING ON 5 LARGEST PROJECTS

The table below indicates the capital expenditure by funding source for the 2022/23 financial year:

| Capital Expenditure of 5 largest projects* -UPDATE | | | | | |
|---|---|---|---|---|---|
| R' 000 | | | | | |
| Name of Project | 2022/23 | | | Variance 2022/23 | |
| | Original Budget | Adjustment Budget | Actual Expenditure | Original Variance (%) | Adjustment variance (%) |
| A - Low-Cost Housing Service: Construction Contracts & Land | 38,785,000 | 41,785,000 | 26,098,049 | -49% | -60% |
| B -Replacement of Overstrand Water Pipes | 16,472,000 | 15,972,000 | 12,521,997 | -32% | -28% |
| C - Upgrading of Pumpstations Rising Mains | 27,539,000 | 17,290,769 | 17,290,769 | -59% | 0% |
| D- Franskraal Kleinbaai Birkenhead New 66 11kv Substation | 37,500,000 | 34,148,610 | 31,182,998 | -20% | -10% |
| E- Kleinmond WWTW Refurbish Upgrade | 22,441,638 | 9,478,261 | 9,478,261 | -137% | 0% |
| | **142,737,638** | **118,674,640** | **96,572,074** | **-48%** | **-23%** |

**Table 302: Capital Expenditure on the 5 Largest Projects**

| Name of Project - A | A - LOW-COST HOUSING SERVICE: CONSTRUCTION CONTRACTS & LAND |
|---|---|
| Objective of Project | Installation of civil infrastructure and construction of housing units in terms of different housing programmes. |
| Delays | None |
| Future Challenges | Availability of funding |
| Anticipated citizen benefits | Improved housing opportunities for Overstrand Citizens. |

**Table 303: Summary of Low-Cost Housing Service**

| Name of Project - B | B – REPLACEMENT OF OVERSTRAND WATER PIPES |
|---|---|
| Objective of Project | The replacement of aging water pipelines to reduce pipe failures, water supply interruptions and water losses. |
| Delays | None to date. The project was completed in May 2022 as planned. |
| Future Challenges | None. The project is completed. |
| Anticipated citizen benefits | Reduced number of water supply interruptions and reduced water losses. |

**Table 304: Summary of replacement of Overstrand water pipes**

| Name of Project - C | C - UPGRADING OF PUMPSTATIONS RISING MAINS |
|---|---|
| Objective of Project | Construction of a new Archimeds screw inlet pumpstation at the Hermanus Wastewater Treatment Works. |

| Name of Project - C | C - UPGRADING OF PUMPSTATIONS RISING MAINS |
|---|---|
| Delays | Substantial volumes of hard rock had to be excavated before the actual pumpstation construction could commence. |
| Future Challenges | None anticipated at this stage. |
| Anticipated citizen benefits | Improved sewerage conveyance at the inlet works of the Hermanus WWTW and in surrounding Zwelihle due to increased capacity and depth of pumpstation sump. |

**Table 305: Summary of upgrading of pumpstations rising mains**

| Name of Project - D | D - FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION |
|---|---|
| Objective of Project | Currently the electricity supply is constrained which is inhibiting the development of the agricultural sector, in particular Abalone farming which is energy intensive. In addition, the existing fish processing plants are also prevented from expansion.<br><br>The project's main aim is to unlock the agriculture an industrial industry in the Gansbaai area which is in desperate need for growth in employment. |
| Delays | Initial delays were experienced with the awarding of the tender. |
| Future Challenges | No future delays are anticipated. |
| Anticipated citizen benefits | The latest statistics available from the Western Cape Provincial Treasury published in 2020 indicates an unemployment rate of 13.9% for the Overstrand municipal area. This is however before the COVID-19 pandemic, and it is therefore safe to assume this figure will now be significantly higher. In terms of demographics of the area, the 2011 census indicated that the population in the Overstrand consists of approximately 67% previously disadvantaged individuals. This project will unlock developments in this area which will have a direct positive impact on the unemployment. |

**Table 306: Summary of Franskraal, Kleinbaai, Birkenhead new 66 11kv substation**

| Name of Project - E | E – KLEINMOND WWTW REFURBISH UPGRADE |
|---|---|
| Objective of Project | The Kleinmond WWTW is operating close to its design capacity. The aim with the project is to upgrade the plant from 1.2 Mega litres per day capacity to 2 Ml/day. |
| Delays | The high-water table and extremely wet winter caused delays in construction, which were overcome by installing a dewatering system. |
| Future Challenges | None further anticipated at this stage. |
| Anticipated citizen benefits | Adequate wastewater treatment capacity for the residents of Kleinmond, Bettiesbaai, Pringle Bay and Rooi-Els, which will enable further development, and ensure continuous compliance with effluent quality standards before release into the environment. |

**Table 307: Summary of Kleinmond WWTW Refurbish upgrade**

The variance between the original and adjustment budgets on these projects amount to -48% and -23% respectively.

## 5.9 BASIC SERVICES AND INFRASTRUCTURE BACKLOGS- OVERVIEW

The backlogs in the provision of water and sanitation in the informal settlements are the result of the historical migration of people into the area. Infrastructure in the informal settlements

is, however, upgraded on a continual basis. The Access to Basic Services (ABS) project initiated by the Western Cape Department of Human Settlement was completed in 2012. Additional water points and toilets were provided in these areas to improve the ratio of the provision of services to 1 toilet per 5 households and 1 water point per 25 households (these ratios being the minimum standards nationally).

### 5.9.1 Service Backlogs

| Service Backlogs as at 2022/23 | | | | |
|---|---|---|---|---|
| Households (HHs) | | | | |
| | *Service level above minimum standard | | **Service level below minimum standard | |
| | No. HHs | % HHs | No. HHs | % HHs |
| **Water** | 35 071 | 100% | 0 | 0% |
| **Sanitation** | 32 323 | 100% | 0 | 0% |
| **Electricity** | 27 356 | 100% | 0 | 0% |
| **Waste management** | 35 601 | 100% | 0 | 0% |
| **Housing** | 33 341 | 91.14% | 3 242 | 0% |
| ***% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.*** | | | | |

**Table 308: Service Backlogs**

### 5.9.2 Municipal Infrastructure Grant (MIG)

The MIG grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

| MIG BUDGET 2020/ 21 – 2022/23 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | 2020/21 BUDGET | | | 2021/22BUDGET | | | 2022/23 BUDGET | | |
| **Local Area** | **Ward** | **Project Description** | **Project Manager** | **Funding Source** | **COUNCIL FUNDED** | **EXTERNAL (GRANTS)** | **TOTAL** | **COUNCIL FUNDED** | **EXTERNAL (GRANTS)** | **TOTAL** | **COUNCIL FUNDED** | **EXTERNAL (GRANTS)** | **TOTAL** |
| | | **SPORT & RECREATION** | | | **205 542** | **5 182 233** | **5 387 775** | 1 781 225 | **2 343 025** | **4 124 250** | | **200 000** | **200 000** |
| **Hawston** | Ward 08 | Upgrade Hawston Sport Complex | D Hendriks | MIG | 205 542 | | 205 542 | | 2 343 025 | 2 343 025 | | | |
| **Hawston** | Ward 08 | Upgrade Hawston Sport Complex R/O | D Hendriks | MIG | | 5 182 233 | 5 182 233 | 1 781 225 | | 1 781 225 | | | |
| | | **ROADS** | | | | **2 986 295** | **2 986 295** | | **4 857 571** | **4 857 571** | | **14 260 749** | **14 260 749** |
| **Blompark** | Ward 02 | Rehabilitate Roads - Blompark | D Hendriks | MIG | | 1 605 224 | 1605 224 | | | | | 3 000 000 | 3 000 000 |
| **Stanford** | Ward 11 | Rehabilitate Roads - Stanford | D Hendriks | MIG | | 915 776 | 915 776 | | | | | | |
| **Blompark** | Ward 02 | Blompark Housing Project Bus Route | D Hendriks | MIG | | 465 295 | 465 295 | | 4 857 571 | 4 857 571 | | | |
| **Masakhane** | | Masakhane Housing Project Bus Route | | | | | | | | | | 11 260 749 | 11 260 749 |
| | | **WATER** | | | **1 113 919** | **7 881 744** | **8 995 663** | | | | | **8 935 851** | **8 935 851** |
| **Masakhane** | Ward 1 & 2 | New 4ml Reservoir | D Hendriks | MIG | 1 113 919 | 5 581 744 | 6 695 663 | | | | | | |
| **Masakhane** | Ward 1 & 2 | New 4ml Reservoir R/O | D Hendriks | MIG | | 2 300 000 | 2 300 000 | | | | | | |
| **Masakhane** | | Upgrade Water Lines & New Booster Pumpstation | | | | | | | | | | 4 645 140 | 4 645 140 |
| **Stanford** | | Upgrade Bulk Water | | | | | | | | | | 4 290 711 | 4 290 711 |
| | | **SEWERAGE** | | | | **4 852 376** | **4 852 376** | | **12 852 404** | **12 852 404** | | | |
| **Blompark** | Ward 02 | Provision of Bulk Sewer Supply | D Hendriks | MIG | | | | | | | | | |
| **Masakhane** | Ward 01 | Upgrade Bulk Sewer (Pumpstation) | D Hendriks | MIG | | 3 651 000 | 3 651 000 | | | | | | |
| **Masakhane** | Ward 01 | Upgrade Bulk Sewer Supply Area A & B | | | | 1 201 376 | 1 201 376 | | 12 852 404 | 12 852 404 | | | |
| | | **STORMWATER** | | | | **8 197 585** | **8 197 585** | | | | | | |
| **Blompark** | Ward 02 | Blompark Housing Project Bulk Stormwater | D Hendriks | MIG | | | | | | | | | |

| MIG BUDGET 2020/ 21 – 2022/23 | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | 2020/21 BUDGET | | | 2021/22BUDGET | | | 2022/23 BUDGET | | |
| **Local Area** | **Ward** | **Project Description** | **Project Manager** | **Funding Source** | **COUNCIL FUNDED** | **EXTERNAL (GRANTS)** | **TOTAL** | **COUNCIL FUNDED** | **EXTERNAL (GRANTS)** | **TOTAL** | **COUNCIL FUNDED** | **EXTERNAL (GRANTS)** | **TOTAL** |
| **Masakhane** | Ward 01 | Masakhane Housing Project Bulk Stormwater | D Hendriks | MIG | | 4 370 061 | 4 370 061 | | | | | | |
| **Stanford** | Ward 11 | Stanford Housing Project Bulk Stormwater | D Hendriks | MIG | | 3 827 524 | 3 827 524 | | | | | | |
| | | | | | | | | | | | | | |
| | | **MIG PMU** | D. Hendriks | MIG | | | | | **1 000 000** | **1 000 000** | | **1 231 400** | **1 231 400** |
| | | **GRAND TOTAL** | | | **1 319 461** | **29 100 233** | **30 419 694** | **1 781 225** | **21 053 000** | **22 834 225** | | **24 628 000** | **24 628 000** |

**Table 309: 2020/21 – 2022/23 MIG Budget**

The table details the MIG expenditure for the 2022/23 financial year:

| Municipal Infrastructure Grant (MIG)* Expenditure 2022/23 on Service backlogs | | | | | | |
|---|---|---|---|---|---|---|
| R' | | | | | | |
| Details | Budget | Adjustments Budget | Actual | Variance | | The grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities |
| | | | | Budget | Adjust-ments Budget | |
| **Infrastructure - Road transport** | **10,581,600** | **14,260,749** | **14,260,749** | **26%** | **0%** | |
| *Roads, Pavements & Bridges* | 10,581,600 | 14,260,749 | 14,260,749 | 26% | 0% | |
| *Storm water* | - | - | - | | | |
| **Infrastructure - Electricity** | **-** | **-** | - | | | |
| *Generation* | | | - | | | |
| *Transmission & Reticulation* | - | - | - | | | |
| *Street Lighting* | | | | | | |
| **Infrastructure - Water** | **-** | **-** | **-** | | | |
| *Dams & Reservoirs* | - | - | - | | | |
| *Water purification* | | | | | | |
| *Reticulation* | - | - | - | | | |
| **Infrastructure - Sanitation** | **12,615,000** | **8,935,851** | **8,935,851** | **-41%** | **0%** | |
| *Reticulation* | 12,615,000 | 8,935,851 | 8,935,851 | -41% | 0% | |
| *Sewerage purification* | | | | | | |
| **Infrastructure - Other** | **-** | **-** | **-** | **0%** | **0%** | |
| *Waste Management* | | | | | | |
| *Transportation* | | | | | | |
| *Gas* | | | | | | |
| ***Other Specify:*** | **1,431,400** | **1,431,400** | **1,431,400** | **0%** | **0%** | |
| Hawston Sport Complex | 200,000 | 200,000 | 200,000 | 0% | 0% | |
| Project Management Unit | 87,704 | 87,704 | 87,704 | | | |
| Operational portion | 1,143,696 | 1,143,696 | 1,143,696 | | | |

| Municipal Infrastructure Grant (MIG)* Expenditure 2022/23 on Service backlogs | | | | | | |
|---|---|---|---|---|---|---|
| R' | | | | | | |
| Details | Budget | Adjustments Budget | Actual | Variance | | The grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities |
| | | | | Budget | Adjust-ments Budget | |
| Total | 24,628,000 | 24,628,000 | 24,628,000 | 0% | 0% | |
| ** MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.* | | | | | | |

**Table 310: Municipal Infrastructure Grant (MIG) spending, 2022/23**

The MIG allocation for 2022/23 was spent on the following projects:

## *Upgrading of Hawston Sport Grounds – R 200 000*

The project involved the installation of a mole barrier at the cricket field to prevent the burrowing of moles and the subsequent damage to the field. Wooden benches and shelves were also installed at the Netball/Tennis courts Clubhouse.





Upgrading of Hawston Sport Grounds

### *Masakhane Upgrade Waterlines & New Booster Pumpstation- R4 645 140*

Overstrand Municipality compiled an Overstrand Housing Strategy: Five-Year Program or Housing pipeline to inform the rollout of housing projects. 1184 serviced stands are being developed in Masakhane Area A and 295 serviced stands in Area B (total serviced stands 1479). These low-cost housing developments are dependent on the upgrading of the bulk water infrastructure.

GLS Consulting Engineer's report in terms of the available water infrastructure capacity was used as the master planning framework. The development is dependent on the upgrading of the bulk water infrastructure to reinforce the existing water system and to connect the development to the existing system. The water network upgrades are required to ensure that there is sufficient capacity to accommodate the 1479 low-cost housing units.

The project entailed the installation of:

- 555m of 160mm ø uPVC pipes
- 477m of 200mm ø uPVC pipes
- New Booster pumpstation (chamber, booster pumps & distribution boards)
- Miniature substation (500KVA/420V incl. LV Circuit Breakers)
- Bulk meters
- 2.4m high Perimeter fencing.

The tender was advertised on 17 June 2022 and awarded to Benver Civils & Plant Hire on 23 September 2022. The construction activities commenced during 26 October 2022 and practical completion was achieved on 27 June 2023**.** The total project cost amounted to R 4 645 140 (excl. VAT).







Masakhane Upgrade Waterlines & New Booster Pumpstation

## *Blompark Housing Project Bus Route – R 11 260 749*

GIBB (Pty) Ltd was appointed to undertake a Transport Impact Assessment (TIA) for the proposed Masakhane Low-Cost Housing Development.

The Transport Impact Assessment (TIA) was used as master planning framework for the project. The purpose of the TIA was to determine the impact of the housing development on the surrounding transport network and to recommend any upgrades required. It is expected that the development will generate public transport demand and that the public transport services will extend into the development.

The project entailed the construction of a:

- Approximately 440m long, Main Access Road;
- Approximately 112m residential access road;

- 2m wide sidewalks on either side of the roads to provide non-motorised transport facilities that are safe and accessible with sufficient capacity for pedestrian traffic.
- Associated stormwater infrastructure (300mm ø, 375mm ø & box culvert, manholes & catchpits).

The tender for the construction of the new main access road was advertised on 16 June 2021 and was awarded to Benver Civils & Plant Hire on 22 August 2022. Construction works commenced on 07 September 2022 and practical completion was achieved on 07 June 2023. The construction of the residential access road was done by the Housing Implementing Agent**.** Construction activities commenced during April 2023 and practical completion was achieved on 30 June 2023. The total project cost amounted to R 11 260 749 (excl. VAT).





### *Rehabilitate Roads Blompark -R 3 000 000*

The project entails the rehabilitation of existing roads and the construction of sidewalks in Blompark, Gansbaai. The construction work for the proposed upgrades was as follows:

- New kerbs
- Road surfacing – Hot mix asphalt (Medium continuously graded)
- Sidewalks.

The following roads were resurfaced:

- Skool, Aster, Kana, Kappertjie, Suikerbossie & Xenia.

1.2m wide concrete paved sidewalks were constructed at the following roads:

- Skool, Aster , Kana street & Kappertjie.

The professional team was Daveng Consulting Engineers and the appointed contractor was Ikapa Reticulation and Flow. Construction activities commenced during August 2022, practical completion was achieved on 20 April 2023 and the final completion date was 17 May 2023. The total project cost amounted to R 3 000 000.



Rehabilitate Roads Blompark

## *Stanford Upgrade Bulk Water - R 4 290 711*

783 Low-cost Housing sites are being developed in Stanford. These low-cost housing developments are dependent on the upgrading of the bulk water infrastructure.

GLS Consulting Engineer's report in terms of the available water infrastructure capacity was used as the master planning framework. The development is dependent on the upgrading of the bulk water infrastructure to reinforce the existing water system and to connect the development to the existing system. The water network upgrades are required to ensure that there is sufficient capacity to accommodate the 783 low-cost housing units.

The project entailed the installation of:

- 630m of 110mm ø uPVC pipes
- 623m of 160mm ø uPVC pipes
- 725m of 200mm ø uPVC pipes
- Installation of scour valves chambers, air valve chamber, pressure reducing valves chamber & telemetry, non-return valve chamber & flow meters etc.

The tender was advertised on 17 June 2022 and awarded to Benver Civils & Plant Hire on 23 September 2022. The construction activities commenced during 26 October 2022 and practical completion was achieved on 28 June 2023. The total project cost amounted to R 4 290 711.







Stanford Upgrade Bulk Water

# COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

Cash flow management is critical to the municipality as it enables the organisation to assess whether enough cash is available at any point in time to cover the council's commitments. Cash flow is rigorously managed and monitored on a daily basis.

## 5.10 CASH FLOW

| Cash Flow Outcomes | | | | | |
|---|---|---|---|---|---|
| R'000 | | | | | |
| Description | 2020/21 | 2021/22 | 2022/23 | | |
| | Actual | Actual | Original Budget | Adjustments Budget | Actual |
| **CASH FLOW FROM OPERATING ACTIVITIES** | | | | | |
| **Receipts** | | | | | |
| Ratepayers and other | 1,129,330 | 1,179,482 | 1,276,404 | 1,268,719 | 1,218,768 |
| Government - operating | 147,186 | 145,075 | 166,184 | 177,496 | 172,032 |
| Government - capital | 28,987 | 96,836 | 72,254 | 87,141 | 105,269 |
| Interest | 34,748 | 36,128 | 24,871 | 34,671 | 58,874 |
| Dividends | – | – | – | – | – |
| **Payments** | | | | | |
| Suppliers and employees | (1,073,734) | (1,199,126) | (1,373,971) | (1,390,382) | (1,278,460) |
| Finance charges | (48,813) | (47,584) | (48,056) | (48,056) | (48,152) |
| Transfers and Grants | (8,710) | (12,813) | (13,057) | (14,786) | (14,865) |
| **NET CASH FROM/(USED) OPERATING ACTIVITIES** | **208,994** | **197,999** | **104,629** | **114,803** | **213,466** |
| | | | | | |
| **CASH FLOWS FROM INVESTING ACTIVITIES** | | | | | |
| **Receipts** | | | | | |
| Proceeds on disposal of PPE | 1,138 | 3,813 | – | – | 3,676 |
| Decrease (Increase) in non-current debtors | – | – | – | – | |
| Decrease (increase) other non-current receivables | 4 | – | – | – | |
| Decrease (increase) in non-current investments | (4,878) | (4,980) | (4,980) | (4,980) | (4,980) |
| **Payments** | | | | | |
| Capital assets | (255,029) | (190,382) | (236,020) | (212,216) | (183,191) |
| **NET CASH FROM/(USED) INVESTING ACTIVITIES** | **(258,765)** | **(191,549)** | **(241,000)** | **(217,196)** | **(184,495)** |
| | | | | | |
| **CASH FLOWS FROM FINANCING ACTIVITIES** | | | | | |
| **Receipts** | | | | | |
| Short term loans | – | – | – | – | – |

| Cash Flow Outcomes | | | | | |
|---|---|---|---|---|---|
| R'000 | | | | | |
| Description | 2020/21 | 2021/22 | 2022/23 | | |
| | Actual | Actual | Original Budget | Adjustments Budget | Actual |
| Borrowing long term/refinancing | 54,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Increase (decrease) in consumer deposits | 1,256 | 1,064 | 2,000 | 2,000 | 1,779 |
| **Payments** | | | | | |
| Repayment of borrowing | (46,576) | (53,957) | (50,623) | (50,623) | (50,494) |
| **NET CASH FROM/(USED) FINANCING ACTIVITIES** | **8,680** | **(2,893)** | **1,377** | **1,377** | **1,285** |
| | | | | | |
| **NET INCREASE/ (DECREASE) IN CASH HELD** | **(41,091)** | **3,557** | **(134,994)** | **(101,017)** | **30,255** |
| Cash/cash equivalents at the year begin: | **653,813** | **612,723** | **566,302** | **616,280** | **616,280** |
| Cash/cash equivalents at the year end: | **612,723** | **616,280** | **431,308** | **515,263** | **646,535** |
| Source: MBRR SA7 | | | | | |

**Table 311: Cash flow**

Variances between the amended budget and the actual outcome are as a result of savings on expenditure and an increase in revenue received. The municipality has a positive net cash from operating activities.

## 5.11 GROSS OUTSTANDING DEBTORS PER SERVICE

| Financial year | Rates | Trading services (Electricity and Water) | Economic services (Sanitation and Refuse) | Rentals | Other | Total |
|---|---|---|---|---|---|---|
| | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 |
| **2020/21** | 32,255 | 54,222 | 26,634 | 933 | 14,299 | 128,345 |
| **2021/22** | 35,166 | 60,769 | 29,851 | 1,114 | 14,047 | 140,947 |
| **2022/23** | 41,923 | 74,363 | 38,529 | 1,120 | 13,464 | 169,400 |
| Difference | (6,757) | (13,594) | (8,678) | (6) | 583 | 28,453 |

| Financial year | Rates | Trading services (Electricity and Water) | Economic services (Sanitation and Refuse) | Rentals | Other | Total |
|---|---|---|---|---|---|---|
| | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 |
| % growth year on year | -20.9% | -25.1% | -32.6% | -0.6% | 4.1% | 22.2% |
| | | | | | | |
| *Note: Figures exclude provision for bad debt* | | | | | | |

**Table 312: Gross outstanding debtors per service**

**The following graph indicates the total outstanding debt per type of service for 2022/23**

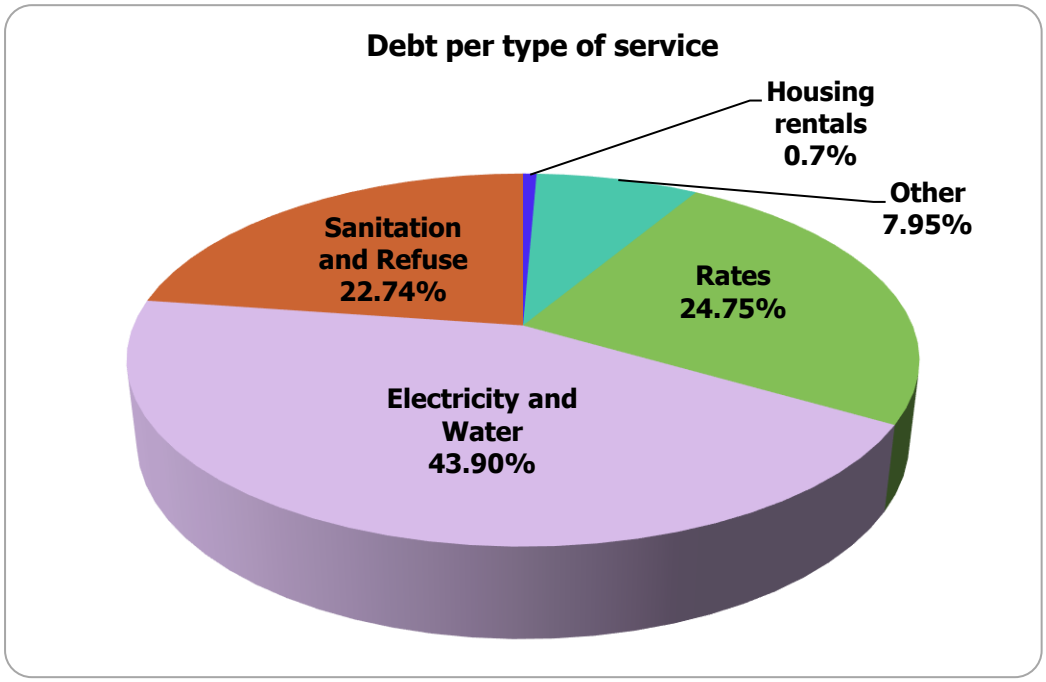



**Figure 22: Debt per service type**

## 5.12 TOTAL DEBTORS AGE ANALYSIS

| Financial year | Less than 30 days | Between 30-60 days | Between 60-90 days | More than 90 days | Total |
|---|---|---|---|---|---|
| | R'000 | R'000 | R'000 | R'000 | R'000 |
| **2020/21** | 71,751 | 2,455 | 1,742 | 52,396 | 128,345 |
| **2021/22** | 79,839 | 2,677 | 1,970 | 56,461 | 140,947 |
| **2022/23** | 94,258 | 5,058 | 3,744 | 66,339 | 169,400 |

| Financial year | Less than 30 days R'000 | Between 30-60 days R'000 | Between 60-90 days R'000 | More than 90 days R'000 | Total R'000 |
|---|---|---|---|---|---|
| Difference | 14,420 | 2,381 | 1,774 | 9,877 | 28,453 |
| % growth year on year | 20.1% | 97.0% | 101.9% | 18.9% | 22.2% |

**Table 313: Service debtor age analysis**

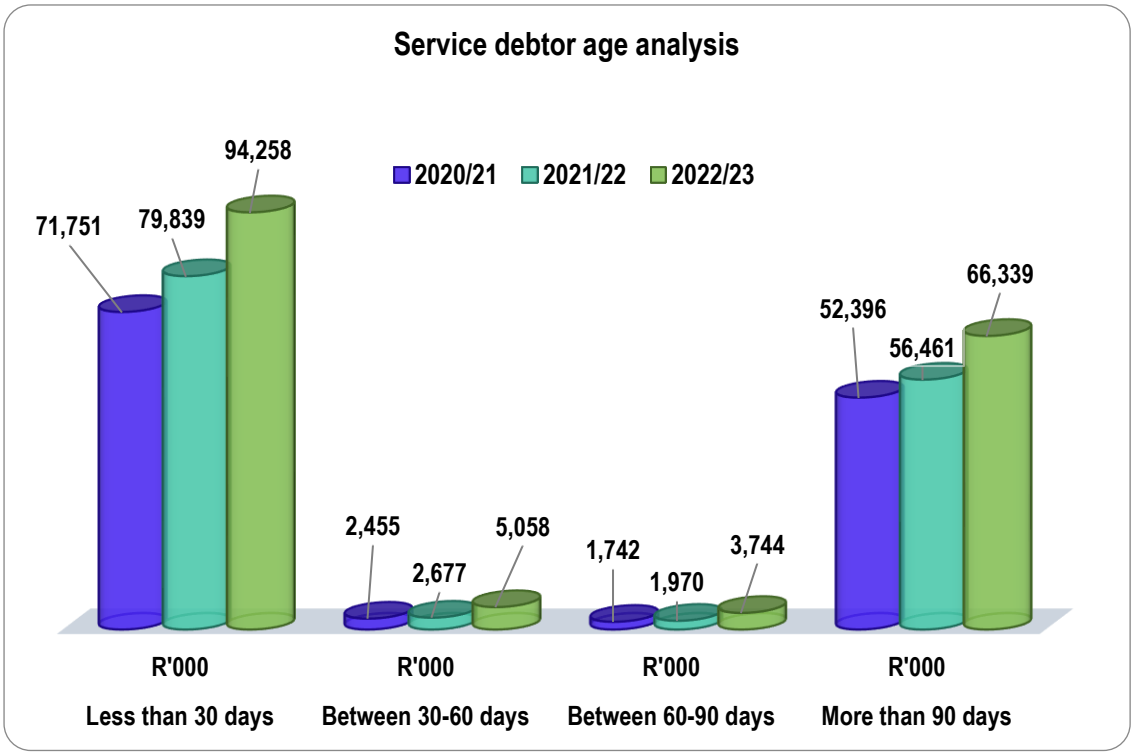



**Figure 23: Service debtors age analysis for the 2020/21, 2021/22 and 2022/23 financial years**

## 5.13 BORROWINGS AND INVESTMENTS

Infrastructure needs to be replaced and therefore borrowings for periods of 10-15 years are taken up to spread the burden over the minimum useful life of the assets.

### *5.13.1 Actual Borrowings*

| Actual Borrowings 2020/21 - 2022/23 | | | |
|---|---|---|---|
| R' 000 | | | |
| **Instrument** | **2020/21** | **2021/22** | **2022/23** |
| **Municipality** | | | |

| Actual Borrowings 2020/21 - 2022/23 | | | |
|---|---|---|---|
| R' 000 | | | |
| Long-Term Loans (annuity/reducing balance) | 384,357 | 380,400 | 379,906 |
| Long-Term Loans (non-annuity) | 100,000 | 100,000 | 100,000 |
| Local registered stock | | | |
| Instalment Credit | | | |
| Financial Leases | | | |
| PPP liabilities | | | |
| Finance Granted by Cap Equipment Supplier | | | |
| Marketable Bonds | | | |
| Non-Marketable Bonds | | | |
| Bankers Acceptances | | | |
| Financial derivatives | | | |
| Other Securities | | | |
| **Municipality Total** | **484,357** | **480,400** | **479,906** |

**Table 314: Actual Borrowings**

## 5.13.2 Municipal Investments

| Actual Investments 2020/21 - 2022/23 | | | |
|---|---|---|---|
| R' 000 | | | |
| | 2020/21 | 2021/22 | 2022/23 |
| Investment* type | Actual | Actual | Actual |
| **Municipality** | | | |
| Securities - National Government | | | |
| Listed Corporate Bonds | | | |
| Deposits - Bank | 410,241 | 410,251 | 410,280 |
| Deposits - Public Investment Commissioners | | | |
| Deposits - Corporation for Public Deposits | | | |
| Bankers Acceptance Certificates | | | |
| Negotiable Certificates of Deposit - Banks | | | |
| Guaranteed Endowment Policies (sinking) | 54,278 | 60,512 | 68,211 |
| Repurchase Agreements - Banks | | | |
| Municipal Bonds | | | |
| Investo Endowment Certificate | | | |
| **Municipality Total** | **464,519** | **470,763** | **478,491** |
| T5.10.4 | | | |

**Table 315: Municipal Investments**

## 5.13.3 Declaration of Loans and Grants made by the Municipality

| Declaration of Loans and Grants made by the municipality: 2022/23 | | | | | |
|---|---|---|---|---|---|
| All Organisation or Person in receipt of Loans */Grants* provided by the municipality | Nature of project | Conditions attached to funding | Value | Total Amount committed over previous and future years | |
| | | | R'000 | | |
| | | | 2021/22 | 2022/23 | 2023/24 |
| Maatskaplike Dienste Hermanus | Grant-in-aid | None | | | – |
| Overstrand Association for People with Disabilities | Grant-in-aid | None | – | – | – |
| Ikamva | Grant-in-aid | None | | | – |
| Whale Coast Conservation | Grant-in-aid | None | – | – | – |
| Hermanus Botanical Society | Grant-in-aid | None | – | – | – |
| Kleinmond Child Welfare | Grant-in-aid | None | – | – | – |
| Overstrand Hospice | Grant-in-aid | None | | – | – |
| Hangklip Community Care Centre | Grant-in-aid | None | | | – |
| Recycle Swop Shop | Grant-in-aid | None | – | – | – |
| Siyazama Service Centre for the Aged | Grant-in-aid | None | | | – |
| Overberg Wheelchair Association | Grant-in-aid | None | | | |
| Overstrand Arts | Grant-in-aid | None | | | |
| National Sea Rescue Institute | Grant-in-aid | None | | | |
| GCA | Grant-in-aid | None | | | |
| Badisa Herberg- aan- See | Grant-in-aid | None | | | |
| Hermanus Hacking Group | Grant-in-aid | None | | | |
| Camphill School | Grant-in-aid | None | – | – | – |
| Stanford Animal welfare | Grant-in-aid | None | | | |
| Flower Valley Conservation Trust | Grant-in-aid | None | | | |
| Kids @ the Centre | Grant-in-aid | None | | | |
| Strandlopertjie Bewaarskool | Grant-in-aid | None | | | |
| Narrative Foundation | Grant-in-aid | None | | | |
| Camphill Farm Community | Grant-in-aid | None | – | – | – |
| Pearly Shell Service Centre | Grant-in-aid | None | | | |
| RDP Training Centre | Grant-in-aid | None | | | |
| Hermanus Night Shelter | Grant-in-aid | None | | | |
| Blommeland Day Care | Grant-in-aid | None | | | |
| Whale Coast 96 FM | Grant-in-aid | None | | | |
| Pearly Beach Conservancy | Grant-in-aid | None | – | – | – |
| Women Action Group | Grant-in-aid | None | | | |
| Stanford Conservation | Grant-in-aid | None | – | – | – |

| Declaration of Loans and Grants made by the municipality: 2022/23 | | | | | |
|---|---|---|---|---|---|
| All Organisation or Person in receipt of Loans */Grants* provided by the municipality | Nature of project | Conditions attached to funding | Value | Total Amount committed over previous and future years | |
| | | | R'000 | | |
| | | | 2021/22 | 2022/23 | 2023/24 |
| Dyer Island Conservation Trust | Grant-in-aid | None | – | – | – |
| Grootbos Green Futures Foundation | Grant-in-aid | None | | | |
| Enlighten Education Trust | Grant-in-aid | Management | | | |
| Cancer Association of SA | Grant-in-aid | None | | | |
| Sustainable Futures Trust | Grant-in-aid | None | | | |
| Child Welfare Hermanus | Grant-in-aid | None | – | – | – |
| Overberg Aquatic Club | | | – | | |
| Franskraal Bowling Club | | | – | – | – |
| Hermanus, Stanford en Gansbaai Maatskaplike Dienste | Grant-in-aid | None | | | |
| Overstrand Child and Youth Care Centre | | | | | |
| Social Services Hermanus | | | | | |
| Gansbaai day care for children | Grant-in-aid | None | | | |
| Mayor's Charity Fund | | | – | – | – |
| Hermanus Rainbow Trust | | | | | |
| | | | | | |
| Hermanus Animal Welfare Society (HAWS) | Grant-in-aid | | | 200 | 215 |
| Kleinmond Animal Welfare Society (KAWS) | Grant-in-aid | | | 100 | 108 |
| Stanford Animal Welfare Society (SAWS) | Grant-in-aid | | | 100 | 108 |
| BARC Dieresorg | Grant-in-aid | | | 100 | 108 |
| | | | | | |
| | | | | | |
| Exclude tourism grants - done on separate table | | | | | |
| | | | | | |
| *NO Grant in Aid for 2021/2022* | | | | | |
| ** Loans/Grants - whether in cash or in kind* | | | | | |

**Table 316: Grant-in-Aid: Declaration of Loans and Grants made by the municipality**

Borrowings are incurred to fund infrastructure. Surplus cash is invested in short term instruments. The repayment of certain borrowings is encompassed in sinking funds.

# COMPONENT D: OTHER FINANCIAL MATTERS

## 5.14 GRAP COMPLIANCE

The municipality is 100% GRAP compliant since 2008/09.

## 5.15 OVERVIEW OF COST CONTAINMENT MEASURES FOR 2022/23

The MFMA Municipal Cost Containment Regulations, 2019 (the Regulations) were published on 07 June 2019, with effective date 01 July 2019. Reports to council in the previous year addressed the administrative process in anticipation of the promulgation of the regulations. These considerations were based on MFMA Circular No. 82 Cost Containment Measures (Updated November 2016).

Subsequent to the regulations being gazetted, National Treasury issued MFMA Circular No 97 –Cost Containment Measures on 31 July 2019. This circular advises regarding proposed formats for reporting on budgets, expenditure and savings as addressed in the regulations.

Save for revised input pertaining to the consideration of Public Transport in Regulation 7(6)(b), included in changes as approved by council to the Overstrand Travel & Subsistence Policy in consideration of Public Transport, the bulk of the cost containment measures have been captured in various of our Budget related Council Policies. The before-mentioned been considered and updated with the annual revision of policies. The Overstrand Cost Containment Policy was approved by Council on 27 May 2020 with effective date 1 July 2020 and subsequently revised annually.

Of importance to note is that the Budget Steering Committee gave effect to stringent cost containment restrictions over the past number of years, in terms of the budget policy guidance, to advise Council in this regard. Templates have furthermore been implemented as part of operating procedures, to guide decision making regarding use of consultants and feasibility considerations.

The administration gives further effect in implementing the regulations and this is being attended to on a continuous basis, applying the stipulations of Budget directives and Budget related policies.

# CHAPTER 6

## COMPONENT A: AUDITOR GENERAL OPINION 2021/22

### 6.1 AUDITOR GENERAL REPORT 2021/22

| Auditor-General Report on Financial Performance 2021/22 | |
|---|---|
| **Audit Report Status:** | Unqualified (Clean Audit) |
| **Non-Compliance Issues** | Remedial Action Taken |
| There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA. | |
| There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality. | |

**Table 317: AG Report on Financial Performance 2021/22**

| Auditor-General Report on Service Delivery Performance: 2021/22 | |
|---|---|
| **Audit Report Status:** | Unqualified (Clean Audit) |
| **Non-Compliance Issues** | Remedial Action Taken |
| There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services. | |

**Table 318: AG Report on Service Delivery Performance 2021/22**

## COMPONENT B: AUDITOR GENERAL OPINION 2022/23

### 6.2 AUDITOR GENERAL REPORT 2022/23

| Auditor-General Report on Financial Performance 2022/23 | |
|---|---|
| **Audit Report Status:** | Unqualified (Clean Audit) |
| **Non-Compliance Issues** | Remedial Action Taken |
| There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA. | |
| There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality. | |

**Table 319: AG Report on Financial Performance 2022/23**

| Auditor-General Report on Service Delivery Performance: 2022/23 | |
|---|---|
| **Audit Report Status:** | Unqualified (Clean Audit) |
| **Non-Compliance Issues** | Remedial Action Taken |
| There were no material findings on the usefulness and reliability of the reported performance information for the following objective:<br><br>• The provision and maintenance of municipal services.<br><br>The Auditor-General identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for Strategic Objective 2 – The provision and maintenance of municipal services. Management subsequently corrected all the misstatements, and the auditor did not include any material findings in the audit report. | |

**Table 320: AG Report on Service Delivery Performance 2022/23**

# APPENDICES

## APPENDIX A: COUNCILLORS, COMMITTEES ALLOCATED AND COUNCIL ATTENDANCE

| Councillors, Committees Allocated and Council Attendance- 2022/23 | | | | | |
|---|---|---|---|---|---|
| **Council Members** | **Full Time / Part Time** | **Committees Allocated** | ***Ward and/ or Party Represented** | **Percentage Council Meetings Attendance** | **Percentage Apologies for non-attendance** |
| | **FT / PT** | | | **%** | **%** |
| Grant Cohen | FT | Speaker | 9<br>DA | 100 | - |
| Annelie Rabie | FT | Executive Mayor<br>Finance & Tourism | Proportional<br>DA | 100 | - |
| Lindile Ntsabo | FT | Deputy Executive Mayor<br>Protection Services | Proportional<br>DA | 87 | 100 |
| Frederick Africa | FT | Management Services | 8<br>DA | 100 | - |
| Elnora Gillion | FT | Local Economic Development | 8<br>DA | 100 | - |
| Clinton Lerm | FT | Investment & Infrastructure | Proportional<br>DA | 80 | 100 |
| Ronald Nutt | FT | Community Services | 4<br>DA | 93 | 100 |
| Vuyisani Bandeza | PT | Investment & Infrastructure | 6<br>LP | 87 | 50 |
| Kari Brice | PT | Community Services | 3<br>DA | 93 | 100 |
| Dudley Coetzee | PT | Local Economic Development | 1<br>DA | 100 | - |
| Riana de Coning | PT | Investment & Infrastructure | 14<br>DA | 93 | 100 |
| Rugene Dees | PT | Local Economic Development | Proportional<br>ACDP | 100 | - |
| Theresa Els | PT | Finance & Tourism | 10<br>DA | 93 | 100 |
| Steven Fourie | PT | Protection Services | 11<br>DA | 100 | - |
| Malcolm Grimbeek | PT | Protection Services | Proportional<br>FF+ | 100 | - |
| Tembile Gwele | PT | Management Services | Proportional<br>EFF | 87 | 50 |

| Councillors, Committees Allocated and Council Attendance- 2022/23 | | | | | |
|---|---|---|---|---|---|
| **Council Members** | **Full Time / Part Time** | **Committees Allocated** | ***Ward and/ or Party Represented** | **Percentage Council Meetings Attendance** | **Percentage Apologies for non-attendance** |
| | **FT / PT** | | | **%** | **%** |
| Andrew Komani | PT | Management Services | Proportional DA | 100 | - |
| Hybré Lombard | PT | Protection Services | 7 DA | 80 | 100 |
| Kholiswa Ngqandana | PT | Community Services | Proportional LP | 100 | - |
| Msa Nomatiti | PT | Investment & Infrastructure | Proportional DA | 87 | 100 |
| Nomaxesibe Nqinata | PT | Management Services | 2 ANC | 87 | 100 |
| Masibonge Sihlahla | PT | Investment & Infrastructure | 12 ANC | 80 | 100 |
| Simphiwe Silo | PT (Until Jan 2023) | Local Economic Development / Community Services | 5 ANC | 47 | 38 |
| Bongiwe Nombula | PT (Since 27/04/23) | Local Economic Development / Community Services | 5 ANC | 100 | - |
| Connie Tafu-Nwonwo | PT | Protection Services | Proportional ANC | 87 | 100 |
| Jacobus van Staden | PT | Finance & Tourism | Proportional FF+ | 94 | 100 |
| Stephen Williams | PT | Community Services | Proportional DA | 100 | - |
| ***Note: * Councillors appointed on a proportional basis do not have wards allocated to them*** | | | | | |

## APPENDIX B: COMMITTEES (OTHER THAN MAYORAL / EXECUTIVE COMMITTEE) AND PURPOSES OF COMMITTEES

| Committees (other than Mayoral / Executive Committee) and Purposes of Committees | |
|---|---|
| **Municipal Committees** | **Purpose of Committee** |
| Portfolio Committees | To Assist Executive Mayor |
| Section 62 Appeal Committee | Section 62 of the Systems Act provides inter alia for a person whose rights are affected by a decision taken by a political structure, political office bearer or a councillor to appeal to a committee of councillors who were |

| Committees (other than Mayoral / Executive Committee) and Purposes of Committees | |
|---|---|
| **Municipal Committees** | **Purpose of Committee** |
| | not involved in the decision and appointed by the municipal council for this purpose. |
| Disciplinary Committee | To investigate any contravention of or failure by councillors to comply with any provision of the Code of Conduct for Councillors. |
| Municipal Public Accounts Committee (MPAC) | To recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure.<br><br>Council is vested with the responsibility to oversee the performance of the municipality, as required by the Constitution, the MFMA and the Systems Act. This oversight responsibility of council is particularly important for the process of considering annual reports. |

## APPENDIX C: THIRD TIER STRUCTURE

| Third Tier Structure | |
|---|---|
| **Municipal Manager** | **Dean O'Neill** |
| Internal Audit | Chief Audit Executive: Dominic van der Heever |
| Risk Management | Chief Risk Officer – Zintle Mazuthu |
| Directorate | **Director / Manager (Title and name)** |
| **Management Services** | **Director Management Services - Desiree Arrison** |
| Human Resources | Senior Manager - Lucinda Bucchianeri |
| ICT | Manager: System Development - Craig Johnson |
| | Senior Business Analyst - Johnet van Asperen |
| Communication | Manager - Noluthando Zweni |
| Strategic Services | Senior Manager - Rochelle Louw |
| Council Support Services | Manager - Hanlie van Tonder |
| Legal Services | Senior Manager: Vacant |
| | |
| **Finance** | **Director: Finance - Santie Reyneke -Naude** |
| Deputy Director | Deputy Director: Finance & SCM - Clint Le Roux |
| Expenditure & Assets | Senior Manager - Johannes Vorster |
| Financial Services | Senior Manager - Bernard King |
| Supply Chain Management | Deputy Director: Finance & SCM - Clint Le Roux |
| Revenue | Senior Manager - Elmarie Hooneberg |
| | |
| **Economic and Social Development and Tourism** | **Director: Economic and Social Development and Tourism - Solomzi Madikane** |
| LED | Manager - Xolile Kosi |
| Tourism Marketing | Manager - Frieda Lloyd |
| Social Development | Manager - Gerhard Smit |

| Third Tier Structure | |
|---|---|
| | |
| **Protection Services** | **Director: Protection Services - Neville Michaels** |
| Traffic, Law enforcement & Task team | Chief: Traffic, Law enforcement & Task team – Rudi Fraser |
| Fire & Rescue, Disaster Management & Security Services | Chief Fire & Rescue & Disaster Management & Security Services – Lester Smith |
| | |
| **Community Services** | **Director: Community Services – Vacant (resigned December 2022)** |
| Operational Services | Deputy Director: Operational Services – Theo Steenberg |
| Area Management - Kleinmond | Senior Manager: Kleinmond Administration – Vacant (since Dec 2022) |
| Area Management - Hermanus | Senior Manager: Hermanus Administration – Anver Wyngaard |
| Area Management - Gansbaai | Senior Manager: Gansbaai /Stanford Administration – Vacant (since March 2023) |
| Housing | Manager: Housing Administration – Vacant |
| | |
| **Infrastructure & Planning** | **Director Infrastructure & Planning - Stephen Muller** |
| Engineering Planning | Deputy Director: Engineering Planning - Hanre Blignaut |
| Engineering Services | Senior Manager - Dennis Hendricks |
| Town and Spatial Planning | Senior Manager - Riaan Kuchar |
| Electro technical Services: Hermanus & Kleinmond | Senior Manager - Koos du Plessis |
| Electro technical Services: Gansbaai | Senior Manager - Danie Maree |
| Property Administration | Manager - Anja Le Roux |
| Building Control | Manager – Louise Coetzee |
| Environmental Management Services | Senior Manager - Liezl de Villiers |
| *Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2).* T C | |

## APPENDIX D: MUNICIPAL FUNCTIONS

| MUNICIPAL FUNCTIONS | Function Applicable to Municipality (Yes / No)* |
|---|---|
| **Constitution Schedule 5, Part B functions:** | |
| Beaches and amusement facilities | Yes |
| Billboards and the display of advertisements in public places | Yes |
| Cemeteries, funeral parlors and crematoria | Yes |
| Cleansing | Yes |
| Control of public nuisances | Yes |
| Control of undertakings that sell liquor to the public | Yes |
| Facilities for the accommodation, care and burial of animals | Yes |
| Fencing and fences | Yes |
| Licensing of dogs | Yes |
| Licensing and control of undertakings that sell food to the public | Yes |
| Local amenities | Yes |
| Local sport facilities | Yes |

| MUNICIPAL FUNCTIONS | Function Applicable to Municipality (Yes / No)* |
|---|---|
| Markets | Yes |
| Municipal abattoirs | Yes |
| Municipal parks and recreation | Yes |
| Municipal roads | Yes |
| Noise pollution | Yes |
| Pounds | Yes |
| Public places | Yes |
| Refuse removal, refuse dumps and solid waste disposal | Yes |
| Street trading | Yes |
| Street lighting | Yes |
| Traffic and parking | Yes |
| ** If municipality: indicate (yes or No); * If entity: Provide name of entity* | |

## APPENDIX E: FUNCTIONALITY OF WARD COMMITTEES

| Functionality of Ward Committees: 2022/23 | | | | | |
|---|---|---|---|---|---|
| Ward Name (Number) | Name of Ward Councillor and elected Ward committee members | Committee established (Yes / No) | Number of monthly Committee meetings held during the year | Number of monthly reports submitted to Speakers Office on time | Number of quarterly public ward meetings held during year |
| **WC 01** | Ald. Dudley Coetzee | Yes | 6 | 8 | 2 |
| | Bangile Mpsekhaya | | | | |
| | Kathryn Shirley Marshall | | | | |
| | Elias Cornelius | | | | |
| | Sandiso Simon Jacob | | | | |
| | Sfiso Gede | | | | |
| | Kevin Husk | | | | |
| | Brett Stander | | | | |
| | David Hagen | | | | |
| | Louis Roodt | | | | |
| | Lawrence Eugene Lucas | | | | |
| **WC 02** | Ald. Theodorah Nqinata | Yes | 5 | 8 | 3 |
| | Andile Khope | | | | |
| | Nasiphi Sitofile | | | | |
| | Masixole Majarana | | | | |
| | Isaac Falase | | | | |

| Functionality of Ward Committees: 2022/23 | | | | | |
|---|---|---|---|---|---|
| **Ward Name (Number)** | **Name of Ward Councillor and elected Ward committee members** | **Committee established (Yes / No)** | **Number of monthly Committee meetings held during the year** | **Number of monthly reports submitted to Speakers Office on time** | **Number of quarterly public ward meetings held during year** |
| | Shakes Mxolisa Sompa | | | | |
| | Mthuthuzeli Foto | | | | |
| | Luvuyo September | | | | |
| | Melinda Wessels | | | | |
| | Dorah Siduka | | | | |
| | Izak Gerhardus Botha | | | | |
| **WC 03** | Ald. Kari Brice | Yes | 6 | 8 | 2 |
| | Mary-Ann Verster | | | | |
| | Peter Craig Holmes | | | | |
| | Patricia Redford | | | | |
| | Kenneth Oscar Coetzer | | | | |
| | Donovan Charles van der Westhuizen | | | | |
| | Brian Herbert Wridgway | | | | |
| | John Howel Cowan | | | | |
| | Dianne Gila Rattle | | | | |
| | Barend Gerhardus Jansen van Vuuren | | | | |
| | Ross Dewar | | | | |
| **WC 04** | Cllr Ronald Nutt | Yes | 5 | 8 | 3 |
| | Ethel Visser | | | | |
| | Lucinda Plaatjies | | | | |
| | Christine Ann May | | | | |
| | Nicolaas Johannes Esau | | | | |
| | Hendry Lottering | | | | |
| | Deon de Kock | | | | |
| | Shirmorne Moses | | | | |
| | Martiens Konstabel | | | | |
| | Maria Pieterse | | | | |
| | Anthony Steneveld | | | | |
| **WC 05** | Cllr Bongiwe Nombula | Yes | 6 | 8 | 2 |
| | Sbongiseni Ntamo | | | | |
| | Priscilla Tebele | | | | |
| | Eric Vuyo Mlonyeni | | | | |

| Functionality of Ward Committees: 2022/23 | | | | | |
|---|---|---|---|---|---|
| **Ward Name (Number)** | **Name of Ward Councillor and elected Ward committee members** | **Committee established (Yes / No)** | **Number of monthly Committee meetings held during the year** | **Number of monthly reports submitted to Speakers Office on time** | **Number of quarterly public ward meetings held during year** |
| | Fuzile Bhangazane | | | | |
| | Polao Mofokeng | | | | |
| | Nomathamsonqa Bandeza | | | | |
| | Eunice Ncapayi | | | | |
| | Lucy Nomvuyo Mbula | | | | |
| | Mncedisi Nobaza | | | | |
| | Mhlangabezi Mati | | | | |
| **WC 06** | Cllr Vuyisani Bandeza | Yes | 6 | 8 | 2 |
| | Vusumzi Kennedy Tshona | | | | |
| | Babalwa Xhinti | | | | |
| | Purity Simongele Xolo | | | | |
| | Amos Rolobana | | | | |
| | Phelesile Jika | | | | |
| | Luthando Mshenxiswa | | | | |
| | Khuselwa Precious Macingwane | | | | |
| | Thembani Mcinjano | | | | |
| | Sizani Phila Maphias | | | | |
| | Paul Dyantyi | | | | |
| **WC 07** | Cllr Hybre Lombard | Yes | 6 | 8 | 2 |
| | Julia van Zyl | | | | |
| | Robert William van der Merwe | | | | |
| | Jacobus Albertus Vorster le Roux | | | | |
| | Gideon Johannes Beukes | | | | |
| | Hester Mienie | | | | |
| | Joan Jones | | | | |
| | Hugo Theunis Potgieter | | | | |
| | Donald Ian Kearney | | | | |
| | David Frederick Chambers | | | | |
| | Pierre Louis le Roux | | | | |
| **WC 08** | Cllr Arnie Africa | Yes | 6 | 8 | 2 |
| | Johannes Antonie Snyman | | | | |
| | Ockert Tobias van Schalkwyk | | | | |

| Functionality of Ward Committees: 2022/23 | | | | | |
|---|---|---|---|---|---|
| **Ward Name (Number)** | **Name of Ward Councillor and elected Ward committee members** | **Committee established (Yes / No)** | **Number of monthly Committee meetings held during the year** | **Number of monthly reports submitted to Speakers Office on time** | **Number of quarterly public ward meetings held during year** |
| | Deon Grant Laaks | | | | |
| | Franska Sharmonay Lutz | | | | |
| | Thomas Swarts | | | | |
| | Natasha Bruiners | | | | |
| | Lavinia Gillion | | | | |
| | Marco Dunsdon | | | | |
| | Loretta Veldsman | | | | |
| | Dinish Rajpaul | | | | |
| **WC 09** | Cllr Grant Cohen | Yes | 5 | 8 | 3 |
| | Chris Harding | | | | |
| | Nydia Carelse | | | | |
| | Deon Brits | | | | |
| | Burger Wilhelm Malherbe | | | | |
| | David Alan Peddle | | | | |
| | Thomas Saul Snibbe | | | | |
| | Hendrik Botha Maree | | | | |
| | Maria Magrieta de Beer | | | | |
| | Matthys Johannes Bekker | | | | |
| | Etienne Ralph Olifant | | | | |
| **WC 10** | Cllr Theresa Els | Yes | 5 | 8 | 3 |
| | Thobekile Niklas Koti | | | | |
| | Xolisa Justice Njemla | | | | |
| | Delia April-Endley | | | | |
| | Elmarie Strydom | | | | |
| | Wayne Raymond Jackson | | | | |
| | Bangikhaya Mantshinga | | | | |
| | Karon Scholefield | | | | |
| | Barend Johannes de Klerk | | | | |
| | Pierre Neethling | | | | |
| | Amund Paul Beneke | | | | |
| **WC 11** | Cllr Steven Fourie | Yes | 6 | 9 | 3 |
| | Elizabeth Catharina Versfeld | | | | |

| Functionality of Ward Committees: 2022/23 | | | | | |
|---|---|---|---|---|---|
| **Ward Name (Number)** | **Name of Ward Councillor and elected Ward committee members** | **Committee established (Yes / No)** | **Number of monthly Committee meetings held during the year** | **Number of monthly reports submitted to Speakers Office on time** | **Number of quarterly public ward meetings held during year** |
| | Alexander Atchison Mostert | | | | |
| | Megan Keisha Pieterse | | | | |
| | Siegried Louise Venter | | | | |
| | Jan Urbanus Germishuys | | | | |
| | Shirley Coetzee | | | | |
| | Archibald Chambers | | | | |
| | Colleen Emmenis | | | | |
| | Hendry Dyers | | | | |
| | Siphele Nkebe | | | | |
| **WC 12** | Cllr Masibongwe Sihlahla | Yes | 6 | 8 | 2 |
| | Lungiswa Sithetho | | | | |
| | Mafu Saula | | | | |
| | Nobelungu Callinah Mpemba | | | | |
| | Nomathamsanqa Max | | | | |
| | Faniswa Shumane | | | | |
| | Zingisa Mthimde | | | | |
| | Thandeka Sangxiki | | | | |
| | Andisiwe Ntshibanto | | | | |
| | Asiphe Dyantyi | | | | |
| | Vuyiswa Mbiko | | | | |
| **WC 13** | Cllr Charmaine Resandt | Yes | 6 | 8 | 2 |
| | Hendrik Johannes Greeff | | | | |
| | Johannes Myburgh | | | | |
| | Duncan Heard | | | | |
| | Deon van der Kooi | | | | |
| | James Henry Hattingh | | | | |
| | Caroline Anne Gabb | | | | |
| | Meredith Thornton | | | | |
| | Anne Droomer | | | | |
| | Theo Agenbag | | | | |
| | Duran Proper | | | | |

| Functionality of Ward Committees: 2022/23 | | | | | |
|---|---|---|---|---|---|
| **Ward Name (Number)** | **Name of Ward Councillor and elected Ward committee members** | **Committee established (Yes / No)** | **Number of monthly Committee meetings held during the year** | **Number of monthly reports submitted to Speakers Office on time** | **Number of quarterly public ward meetings held during year** |
| **WC 14** | **New ward since 1 November 2021** | | | | |
| | Ald Riana de Coning | Yes | 5 | 8 | 3 |
| | Ivan Cornelius | | | | |
| | Johanna Maria Mostert | | | | |
| | Johannes Zacharias Joubert | | | | |
| | Helene Wolvaardt | | | | |
| | Dianne Margaret Galant | | | | |
| | Manie van Dyk | | | | |
| | Eric William de Villiers | | | | |
| | Juan Lewis | | | | |
| | Gustav Sauls | | | | |
| | Christiaan Meyer | | | | |

## APPENDIX F 1: CAPITAL PROJECTS: SEVEN LARGEST IN 2022/23

| Capital Projects: Seven Largest in 2022/23 (Full List at Appendix X) | | | | |
|---|---|---|---|---|
| R' 000 | | | | |
| **No.** | **Project Name and detail** | **Start Date** | **End Date** | **Total Value** |
| **1** | Low-Cost Housing Services: Construction Contracts | 01/07/2022 | 31/07/2023 | 26,098,049 |
| **2** | Franskraal Kleinbaai Birkenhead New 66 11kv Substation | 01/07/2022 | 31/07/2023 | 31,182,998 |
| **3** | Upgrading of Pumpstations Rising Mains | 01/07/2022 | 31/07/2023 | 17,290,764 |
| **4** | Kleinmond WWTW Refurbish Upgrade | 01/07/2022 | 31/07/2023 | 9,478,261 |
| **5** | Replacement of Overstrand Water Pipes | 01/07/2022 | 31/07/2023 | 12,521,997 |
| **6** | Electrification of Low-Cost Housing Areas | 01/07/2022 | 31/07/2023 | 18,999,881 |
| **7** | Masakhane Housing Project Bus Route | 01/07/2022 | 31/07/2023 | 11,260,749 |
| | | | | **T F.1** |

## APPENDIX F 3: TOP FOUR SERVICE DELIVERY PRIORITIES FOR WARD (HIGHEST PRIORITY FIRST)

**Note: No ward specific project (WSP) budget allocation received in 2022/23 financial year.**

| Top Four Service Delivery Priorities for Ward (Highest Priority First) | | |
|---|---|---|
| **No.** | **Priority Name and Detail** | **Progress During 2022/23** |
| | **GREATER GANSBAAI AREA-<br>WARDS 1, 2, 11, 14** | |
| | **WARD 1** | |
| **1** | Revitalisation of CBD (Stanford) | Completed |
| **2** | Taxi Rank Upgrade Roof Trading (Stanford) | Completed |
| **3** | Stanford Upgrade Bulk Water | Completed |
| **4** | Stanford Waste Dropoff Facility Upgraded | Completed |
| | **WARD 2** | |
| **1** | Masakhane UISP, Gansbaai – installation of 301 wetcores | Completed |
| **2** | Gansbaai Sewer Network Extension phase | Completed |
| **3** | Masakhane Housing Project Bus Route (Phase 1) | Completed |
| **4** | Masakhane Upgrade Waterlines & New Booster Pumpstation | Completed |
| | **WARD 11** | |
| **1** | Generator installed at Pearly Beach Water Pumpstation | Completed |
| **2** | Franskraal Kleinbaai Birkenhead New 66 11kv Substation (mulit-ward Gansbaai area) | In progress |
| **3** | Refurbishment of Franskraal WTW (Water Treatment Works) Filters | Completed |
| | **WARD 14** | |
| **1** | Rehabilitate Roads Blompark | Completed |
| **2** | Blompark Top Structures, Gansbaai - Phase 1 – 150 Houses | Completed |
| **3** | Blompark Top Structures, Gansbaai - Phase 2 – 100 Houses | Completed |
| **4** | De Kelders WTW (Water Treatment Works) Membrane Replacement | Completed |
| | **GREATER HERMANUS AREA-<br>WARDS 3, 4, 5, 6, 7, 8, 12, 13** | |
| **1** | Installation of Post & Rail @ Hoy's Koppie | Completed |
| **2** | Grotto Beach Roof Replacement | Completed |
| **3** | Installation on Astro turf Hermanus Waterfront Playpark | Completed |
| **4** | Maintenance of Gardens / Relief Road / Gearings Point / Swallow Park | Completed |
| | **WARD 4** | |
| **1** | Fencing Repair @ Mount Pleasant Graveyard | Completed |
| **2** | Basic Services for Emergency Housing | Completed |
| **3** | Daily Street cleaning and removal of illegal dumping | Completed |
| **4** | Mount Pleasant & Westdene IRDP Infill Sites – Phases 1 & 2 – 215 Sites Installation of civil services on 215 sites completed end of June 2023 | Completed |
| | **WARD 5** | |
| **1** | Replacement of Zwelihle Community Hall Roof | Completed |

| Top Four Service Delivery Priorities for Ward (Highest Priority First) | | |
|---|---|---|
| **No.** | **Priority Name and Detail** | **Progress During 2022/23** |
| **2** | Daily Street cleaning and removal of illegal dumping | Completed |
| **3** | New Inlet Pumpstation at Hermanus WWTW | Completed |
| **4** | Electrification of informal settlements | In progress |
| | **WARD 6** | |
| **1** | Replacement of Zwelihle Community Hall Roof | Completed |
| **2** | Daily Street cleaning and removal of illegal dumping | Completed |
| **3** | New Inlet Pumpstation at Hermanus WWTW | Completed |
| | **WARD 7** | |
| **1** | Long Street Stormwater installation | Completed |
| **2** | Upgrade of Sandbaai ablution facility | Completed |
| **3** | Daily Street cleaning and removal of illegal dumping | Completed |
| **4** | New Inlet Pumpstation at Hermanus WWTW | Completed |
| | **WARD 8** | |
| **1** | Firebreaks done in Fisherhaven and Hawston | Completed |
| **2** | New and maintenance of curbing and sidewalks in Fisherhaven and Hawston | Completed |
| **3** | Supply & Delivery of Wheelie Bins in Hawston | Completed |
| **4** | Daily Street cleaning and removal of illegal dumping | Completed |
| **5** | Fencing of the Hawston Taxi rank and Selfbou Stoor | Completed |
| | **WARD 12** | |
| **1** | Building of Transfer station Wall | Completed |
| **2** | Amandla Stormwater installation | Completed |
| **3** | Building of toilets, roads & stormwater at Old Swimming Pool site | Completed |
| **4** | New Roof at Swartdam road Informal Trading Area | Completed |
| | **WARD 13** | |
| **1** | Upgrade of Onrus Ablution facility | In progress |
| **2** | Installation of paving at Jan Rabie Tidal pool | Completed |
| **3** | Installation of artificial grass at Davies Pool Gym | Completed |
| **4** | Construction and upgrading of Atlantic Drive Walkway | Completed |
| | **HANGKLIP-KLEINMOND AREA**<br>**WARDS 9 & 10** | |
| | **WARD 9** | |
| **1** | Outdoor gym equipment Mountain view | Completed |
| **2** | Kleinmond Waste Water Treatment Works (WWTW) refurbish & Upgrade | Construction in progress |
| **3** | Water Pipe Replacement next phase | Construction in progress |
| | | |
| | **WARD 10** | |
| **1** | Kleinmond WWTW refurbish & Upgrade | Construction in progress |
| **2** | Water Pipe Replacement next phase | Construction in progress |
| **3** | Upgrade of the Overhills Informal settlement | Planning in process |

## APPENDIX G: MUNICIPAL JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RECOMMENDATIONS

| Municipal Audit Committee Recommendations and/ or Resolutions | | |
|---|---|---|
| **Date of Committee** | **Committee recommendations or resolutions during 2022/23** | **Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)** |
| 10 November 2022 | **JAPAC - Item 5:** The JAPAC takes note of the minutes of the JAPAC meeting held on 28 April 2022. | Yes |
| | **JAPAC - Item 6.1.1:** The JAPAC takes note of the High Risk Register as at 05 October 2022 as is. Recommendations on the way forward regarding risk management will be made at the end of the Risk Management section of the agenda. | Yes |
| | **JAPAC - Item 6.1.2:** The JAPAC takes note of the Strategic and Emerging Risk Register for the 2022/2023 financial year. | Yes |
| | **JAPAC - Item 6.1.3:** The JAPAC takes note of the Combined Assurance Status Report for quarter 1 *re* 2022/2023 financial year. The JAPAC further stressed that the Combined Assurance Model, together with action items emanating from it, must be approved, and not noted, by the FARMCO, the MM, as well as the MAYCO. | Yes |
| | **JAPAC - Item 6.1.4:** The JAPAC takes note of the minutes of the FARMCO meeting held on 30 June 2022.<br><br>The JAPAC resolved, in addition to the above recommendations, that ICT Steercom risk registers be incorporated in the Risk Management Processes of the FARMCO, which in turn will result in IT risks filtering through to the JAPAC. The JAPAC takes note of the minutes of FARMCO meeting held on 05 August 2022. | Yes |
| | **JAPAC - Item 6.1.5:** The JAPAC takes note of the report on Risk Management Activities and Implementation Plan for Quarter 4 *re* 2021/2022 financial year.<br>The JAPAC takes note of the report on Risk Management Activities and Implementation Plan for Quarter 1 *re* 2022/2023 financial year. | Yes |
| | **JAPAC - Item 6.2.1:** The JAPAC takes note of the Quarterly Budget and SDBIP Report for Quarter 4 *re* 2021/2022 financial year.<br><br>The JAPAC takes note of the Quarterly Budget Report and SDBIP Report for Quarter 1 *re* 2022/2023 financial year. | Yes |
| | **JAPAC - Item 6.2.2:** The JAPAC takes note of the Debt Collection Report as at 30 September 2022. | Yes |
| | **JAPAC - Item 6.2.3:** The JAPAC takes note of the report on Debt Collection Process – 30 September 2022. | Yes |
| | **JAPAC - Item 6.2.4:** The JAPAC takes note of the Creditors Report as at 30 September 2022. | Yes |
| | **JAPAC - Item 6.2.5:** The JAPAC takes note of the report on Project Amnesty. | Yes |
| | **JAPAC - Item 6.2.6:** The JAPAC takes note of the Audit Action Plan as at 12 October 2022. | Yes |

| Municipal Audit Committee Recommendations and/ or Resolutions | | |
|---|---|---|
| **Date of Committee** | **Committee recommendations or resolutions during 2022/23** | **Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)** |
| | **JAPAC - Item 6.3.1 – 6.3.4:** The JAPAC takes note of the Internal Audit reports for Quarter 4 *re* 2021/2022 financial year and agrees with the Internal Audit recommendations in the respective reports. | Yes |
| | **JAPAC - 6.3.5 – 6.3.7:** The JAPAC takes note of the Internal Audit Reports for Quarter 1 *re* 2022/2023 financial year. | Yes |
| | **JAPAC - Item 6.4:** The JAPAC takes note of the Audit Findings Tracking Register as is. The Audit Findings Tracking Register should be updated and circulated to the JAPAC. | Yes |
| | **JAPAC - Item 7.1.1:** The JAPAC approved the RBIAP for the 2022/2023 financial year as is, with some changes already recommended on the RBIAP. The RBIAP will be monitored by the JAPAC as the year progresses, and any recommended amendments to the RBIAP will be communicated to the CAE accordingly. | Yes |
| | **JAPAC - Item 7.1.2:** The JAPAC takes note of the CAE Status Report for Quarter 1 *re* 2022/22023 financial year. | Yes |
| | | |
| 28 November 2022 | **JAPAC - Item 5.1:** The JAPAC takes note of the Draft Management Report by the Auditor-General of South Africa for the year ended 30 June 2022. | Yes |
| | **JAPAC - Item 5.2:** The JAPAC takes note of the matters brought to the attention of the JAPAC by the AGSA regarding the audit of Overstrand Municipality for the year ended 30 June 2022. | Yes |
| | | |
| 23 January 2023 | **JAPAC - Item 5.1:** The JAPAC takes note of the matters brought to the attention of the JAPAC by the CFO regarding the audit of Overstrand Municipality for the year ended 30 June 2022. | Yes |
| | | |
| 01 February 2023 | **JAPAC - Item 5:** The JAPAC adopted the minutes of the JAPAC meetings held on the abovementioned dates. | Yes |
| | **JAPAC - Item 7.1:** That this matter be escalated to MAYCO and be made an item on the MAYCO agenda. The JAPAC takes note of the report on the implications of loadshedding/ electricity outages on IT systems and business continuity, presented by the Systems Development Manager. | Yes |
| | **JAPAC - Item 7.2.1:** The JAPAC takes note of the Strategic and Emerging Risk Register as at 05 January 2023, and that there is a renewed energy and effort to embed Risk Management in the municipality. | Yes |
| | **JAPAC - Item 7.2.2:** The JAPAC takes note of the Risk Action Report as at 05 January 2023. | Yes |
| | **JAPAC - Item 7.2.3:** The JAPAC takes note of the Combined Assurance status report for Quarter 2 of 2022/2023. | Yes |
| | **JAPAC - Item 7.2.4:** The JAPAC to provide the MM with contact details of the candidates to be considered for the position of FARMCO Chairperson. | Yes |
| | **JAPAC - Item 7.3.1:** The JAPAC takes note of the Quarterly Budget and SDBIP Report for Quarter 2 *re* 2022/2023 financial year. | Yes |

| Municipal Audit Committee Recommendations and/ or Resolutions | | |
|---|---|---|
| **Date of Committee** | **Committee recommendations or resolutions during 2022/23** | **Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)** |
| | **JAPAC - Item 7.3.2:** The JAPAC takes note of the Report on Debt Collection Process as at 31 December 2022. | Yes |
| | **JAPAC - Item 7.3.3:** The JAPAC takes note of the Top 20 Creditors as at 31 December 2022. | Yes |
| | **JAPAC - Item 7.3.4:** The JAPAC takes note of the Audit Action Plan as at 10 November 2022. | Yes |
| | **JAPAC - Item 7.4:** The JAPAC acknowledged the minutes of the 23rd of January 2023 and the discussions thereto, and that there are no additional discussions as the JAPAC provided its inputs. | Yes |
| | **JAPAC - Item 7.5:** The JAPAC takes note of the Internal Audit Reports for the Second Quarter *re* 2022/23 financial year. | Yes |
| | **JAPAC - Item 7.6:** The JAPAC takes note of the Audit Finding(s) Tracking Register, and the changes thereto | Yes |
| | **JAPAC - Item 8.1.1:** The JAPAC takes note of the CAE Status Report for Quarter 2 *re* 2022/22023 financial year. | Yes |
| | **JAPAC - Item 8.1.2:** The JAPAC approves the Internal Audit charter as is. The JAPAC to workshop the Internal Audit charter after a period of 1 year in office. | Yes |
| | **JAPAC - Item 8.1.3:** The JAPAC approves the JAPAC Charter with the recommended amendments as presented by the CAE. The JAPAC to workshop the JAPAC Charter after a period of 1 year in office. | Yes |
| | **JAPAC - Item 8.1.4:** The JAPAC to perform self-assessments at the end of the current (2022/2023) financial year. | Yes |
| | | |
| 26 April 2023 | **JAPAC - Item 5:** The JAPAC adopted the minutes of the JAPAC meeting held on 01 February 2023 with no amendment(s). | Yes |
| | **JAPAC - Item 7.1.1:** The JAPAC takes note of the Key Risks faced by the municipality as at 17 April 2023. | Yes |
| | **JAPAC - Item 7.1.2:** The JAPAC takes note of the Risk Action Report as at 13 April 2023 | Yes |
| | **JAPAC - Item 7.1.3:** The JAPAC takes note of the Combined Assurance status report for Quarter 3 of 2022/2023. | Yes |
| | **JAPAC - Item 7.1.5:** The JAPAC takes note of the fact that the new independent Chairperson of FARMCO has been appointed. | Yes |
| | **JAPAC - Item 7.2.1:** The JAPAC takes note of the Quarterly Budget and SDBIP Report for Quarter 3 *re* 2022/2023 financial year. | Yes |
| | **JAPAC - Item 7.2.2:** The JAPAC takes note of the Report on Debt Collection Process as at 31 March 2023. | Yes |
| | **JAPAC - Item 7.2.3:** The JAPAC takes note of the report on the top 20 Creditors as at 31 March 2023. | Yes |
| | **JAPAC - Item 7.2.4:** The JAPAC takes note of the Audit Action Plan as at 29 March 2023. | Yes |
| | **JAPAC - Item 7.3:** The JAPAC takes note of the Internal Audit Reports for the Third Quarter *re* 2022/23 financial year. | Yes |

| Municipal Audit Committee Recommendations and/ or Resolutions | | |
|---|---|---|
| **Date of Committee** | **Committee recommendations or resolutions during 2022/23** | **Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)** |
| | **JAPAC - Item 7.4:** The JAPAC takes note of the Audit Finding(s) Tracking Register as at 20 April 2023. | Yes |
| | **JAPAC - Item 8.1.1:** The JAPAC takes note of the CAE Status Report for Quarter 3 *re* 2022/22023 financial year. | Yes |
| | | |
| 29 June 2023 | **JAPAC - Item 5:** The JAPAC resolved to approve the 2023/24 Risk-Based Internal Audit Plan, subject to the discussions and ensuing recommendations of this meeting. | Yes |

## APPENDIX H 1 – LONG TERM CONTRACTS (20 LARGEST CONTRACTS)

| Long Term Contracts (20 Largest Contracts entered into 2022/2023) | | | | | |
|---|---|---|---|---|---|
| R' 000 | | | | | |
| **Name of Service Provider (Entity or Municipal Department)** | **Description of Services Rendered by the Service Provider** | **Start Date of Contract** | **Expiry date of Contract** | **Project manager** | **Contract Value (Excl. Vat)** |
| Asla Konstruksie (Edms) Bpk | Provision of services as implementing agent for the Schulphoek development project, hermanus | 2023/06/29 | 2033/06/29 | D Hendricks | R500 000 000.00 |
| Actophambili Roads (Pty) Ltd | Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2025 | 2023/06/19 | 2025/06/30 | T Steenberg | R63 193 852.00 |
| Hiload Inyanga Construction (Pty) Ltd | Construction of upgrades to wastewater works | 2023/01/13 | 2024/06/30 | Hanre B | R36 805 340.17 |
| Martin and East (Pty) Ltd - New Dirct | Replacement of water pipes | 2022/10/18 | 2024/06/30 | Hanre B | R16 478 260.87 |
| Benver Civils and Plant Hire Cc | Construction *(3 contracts)* | 2022/09/01<br>2022/10/10<br>2022/10/21 | 2023/03/31<br>2023/06/30<br>2023/06/30 | D Hendricks | R6 106 144.00<br>R3 671 309.40<br>R3 436 416.00 |
| Ikhono Techni (Pty) Ltd | Drilling and testing of boreholes | 2022/08/01 | 2025/06/30 | Hanre B | R4 951 600.50 |
| SA Rotsbore (Pty) Ltd | Drilling and testing of boreholes | 2022/08/01 | 2025/06/30 | Hanre B | R4 951 600.50 |
| EKS Vehicle Tracking (Pty) Ltd | Vehicle tracking services | 2022/10/22 | 2025/06/30 | T Steenberg | R3 300 125.00 |

| Long Term Contracts (20 Largest Contracts entered into 2022/2023) | | | | | |
|---|---|---|---|---|---|
| R' 000 | | | | | |
| **Name of Service Provider (Entity or Municipal Department)** | **Description of Services Rendered by the Service Provider** | **Start Date of Contract** | **Expiry date of Contract** | **Project manager** | **Contract Value (Excl. Vat)** |
| Ayanda Mbanga Communications (Pty) Ltd | Placement of advertisements, translations, editing | 2022/09/01 | 2025/06/30 | L Bucchianeri | R3 212 536.03 |
| Indalo Yethu Construction and Projects (Pty) Ltd | Garden maintenance | 2022/08/01 | 2025/06/30 | T Marx | R2 051 318.18 |
| Beatrice Nina Group (Pty) Ltd | Pruning & felling of trees | 2022/11/23 | 2025/06/30 | T Marx | R1 559 964.00 |
| Ulwando Bushclearing (Pty) Ltd | Pruning & felling of trees | 2022/11/23 | 2025/06/30 | T Marx | R1 559 964.00 |
| Sr Civil Contractors (Pty) Ltd | Construction of Stanford drop off retaining wall | 2023/02/28 | 2023/08/31 | C Mitchell | R1 119 191.50 |
| Story Team (Pty) Ltd | Puppet shows and live theatre for scholars | 2022/10/03 | 2025/06/30 | C Mitchell | R1 009 000.00 |
| AV Dawson Inc | Conveyancing and notary services | 2023/01/04 | 2025/06/30 | Anja Kotze | R783 139.75 |
| Dirk Verdoes Attorneys Inc - Affidavit | Conveyancing and notary services | 2023/01/04 | 2025/06/30 | Anja Kotze | R783 139.75 |
| Kruger and Blignaut Attorneys | Conveyancing and notary services | 2023/01/04 | 2025/06/30 | Anja Kotze | R783 139.75 |
| Jenni Cory Graphic Design | Graphic design services | 2023/05/08 | 2025/06/30 | T Zweni | R292 360.00 |
| Agricultural Rural Development Services (Pty) Ltd (Ards) | Refurbishment, maintenance and servicing of pumps | 2022/12/07 | 2024/06/30 | B Mbane | R279 478.26 |
| Lexisnexis South Africa (Pty) Ltd - 460160 | Online subscription for access to legal info | 2023/01/09 | 2025/01/09 | C Johnson | R278 288.36 |

| Public Private Partnerships Entered into 2022/23 | | | | | |
|---|---|---|---|---|---|
| R' 000 | | | | | |
| **Name and Description of Project** | **Name of Partner(s)** | **Initiation Date** | **Expiry date** | **Project manager** | **2022/23** |
| **NONE** | | | | | |
| | | | | | T H.2 |

## APPENDIX I: MUNICIPAL ENTITY/SERVICE PROVIDER PERFORMANCE SCHEDULE

| Municipal Entity/Service Provider Performance Schedule | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Name of Entity & Purpose** | **(a) Service Indicators** | **Year 0** | | **Year 1** | | | **Year 2** | **Year 4** | |
| | **(b) Service Targets** | **Target** | **Actual** | **Target** | | **Actual** | **Target** | | |
| | | ***Previous Year** | | ***Previous Year** | ***Current Year** | | ***Current Year** | ***Current Year** | ***Following Year** |
| **(i)** | **(ii)** | **(iii)** | **(iv)** | **(v)** | **(vi)** | **(vii)** | **(viii)** | **(ix)** | **(x)** |
| **Refer to pages 137 -171 in this Annual Report** | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| *Note: This statement should include no more than the top four priority indicators. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets must be fundable within approved budget provision. In column (ii) set out the Service Indicator (In bold italics) then the Service Target underneath (not in bold - standard type face) to denote the difference.* | | | | | | | | | T I |

## APPENDIX J: DISCLOSURE OF FINANCIAL INTERESTS

**N/A**

Refer to item 7 (4) of Schedule 1 and item 5A (3) of Schedule 2 of the Local Government: Municipal Systems Act, No 32 of 2000

Council resolution 11 of 26/06/2013

## APPENDIX K 1: REVENUE COLLECTION PERFORMANCE BY VOTE

| Revenue Collection Performance by Vote | | | | | | |
|---|---|---|---|---|---|---|
| R' 000 | | | | | | |
| Vote Description | Year 2021/22 | Current Year: 2022/23 | | | 2022/23 Variance | |
| | Actual | Original Budget | Adjusted Budget | Actual | Original Budget | Adjustments Budget |
| Vote 1 - Council | 53,270 | 50,312 | 50,786 | 72,865 | 31.0% | 30.3% |
| Vote 2 - Municipal Manager | – | – | – | – | 0.0% | 0.0% |
| Vote 3 - Management Services | 3,603 | 869 | 1,069 | 1,496 | 41.9% | 28.6% |
| Vote 4 - Finance | 325,927 | 327,436 | 337,236 | 369,120,171 | 11.3% | 8.6% |
| Vote 5 - Infrastructure & Planning | 672,305 | 730,542 | 743,119 | 697,916 | -4.7% | -6.5% |
| Vote 6 - Protection Services | 48,857 | 35,995 | 41,335 | 76,056 | 52.7% | 45.7% |
| Vote 7 - Economic and Social Development & Tourism | 4,846 | 2,811 | 3,111 | 2,822 | 0.4% | -10.3% |
| Vote 8 - Community Services | 409,623 | 435,105 | 434,571 | 462,023 | 5.8% | 5.9% |
| **Total Revenue by Vote** | **1,518,431** | **1,583,069** | **1,611,226** | **1,682,299** | **5.9%** | **4.2%** |
| *Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3* | | | | | | **T K.1** |

## APPENDIX K 2: REVENUE COLLECTION PERFORMANCE BY SOURCE

| Revenue Collection Performance by Source | | | | | | |
|---|---|---|---|---|---|---|
| R '000 | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Year 2022/23 Variance | |
| | Actual | Original Budget | Adjustments Budget | Actual | Original Budget | Adjustments Budget |
| Property rates | 280,176 | 287,941 | 287,941 | 297,101 | 3.1% | 3.1% |
| Service Charges - electricity revenue | 512,791 | 541,692 | 528,044 | 495,999 | -9.2% | -6.5% |
| Service Charges - water revenue | 142,484 | 138,138 | 138,138 | 158,070 | 12.6% | 12.6% |
| Service Charges - sanitation revenue | 93,237 | 90,962 | 90,962 | 100,655 | 9.6% | 9.6% |
| Service Charges - refuse revenue | 76,964 | 78,850 | 78,850 | 85,923 | 8.2% | 8.2% |
| Service Charges - other | – | – | – | – | | |
| Rentals of facilities and equipment | 6,767 | 4,573 | 4,573 | 6,747 | 32.2% | 32.2% |
| Interest earned - external investments | 31,908 | 24,871 | 34,671 | 51,784 | 52.0% | 33.0% |
| Interest earned - outstanding debtors | 4,220 | 3,982 | 3,982 | 7,090 | 43.8% | 43.8% |
| Dividends received | – | – | – | | 0.0% | 0.0% |
| Fines | 35,124 | 20,344 | 20,344 | 58,043 | 65.0% | 65.0% |
| Licences and permits | 2,780 | 2,636 | 2,636 | 2,977 | 11.5% | 11.5% |
| Agency services | 6,858 | 7,858 | 7,858 | 7,139 | -10.1% | -10.1% |
| Transfers recognised – operational | 151,903 | 166,184 | 177,496 | 172,130 | 3.5% | -3.1% |
| Other revenue | 73,879 | 121,898 | 125,298 | 90,255 | -35.1% | -38.8% |
| Gains | 7,570 | 8,225 | 8,225 | 16,948 | 0.0% | 0.0% |
| **Total Revenue (excluding capital transfers and contributions)** | **1,426,662** | **1,498,153** | **1,509,017** | **1,550,863** | **3.4%** | **2.7%** |
| *Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.* | | | | | | T K.2 |

## APPENDIX L: CONDITIONAL GRANTS – EXCLUDING MIG

| Conditional Grants: excluding MIG - 2022/23 | | | | | | |
|---|---|---|---|---|---|---|
| R' 000 | | | | | | |
| Details | Budget | Adjustments Budget | Actual | Variance | | Major conditions applied by donor |
| | | | | Budget | Adjustments Budget | |
| Financial Management Grant | 1,550 | 1,550 | 1,550 | 0.0% | 0.0% | To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities. |
| Integrated National Electrification | 21,331 | 34,397 | 34,397 | 61.3% | 0.0% | To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply. |
| Expanded Public Works Programme | 2,593 | 2,593 | 2,593 | 0.0% | 0.0% | To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines. |
| Water Service Infrastructure Grant | 27,439 | 27,439 | 27,439 | 0.0% | 0.0% | This grant, administered by the Department of Water and Sanitation, aims to accelerate the delivery of clean water and sanitation facilities to communities that do not have access to basic water services. |
| Library subsidy | 8,258 | 8,258 | 8,258 | 0.0% | 0.0% | To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives |
| Community Development Workers | 75 | 75 | 75 | 100.0% | 0.0% | To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators. |
| Construction Contracts | 96,499 | 99,499 | 81,555 | -15.5% | -18.0% | To provide funding for the creation of sustainable human settlements |
| Human Settlement Development | 38,785 | 41,785 | 26,098 | -32.7% | -37.5% | To provide funding for the creation of sustainable human settlements |

| Conditional Grants: excluding MIG - 2022/23 | | | | | | |
|---|---|---|---|---|---|---|
| R' 000 | | | | | | |
| Details | Budget | Adjustments Budget | Actual | Variance | | Major conditions applied by donor |
| | | | | Budget | Adjustments Budget | |
| Main Road subsidy | 140 | 140 | 140 | 0.0% | 0.0% | To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas. |
| Development of Sport and Recreation Facilities | – | 600 | 600 | 100.0% | 0.0% | Provision of Sport and Recreation facilities in especially previously disadvantaged communities. |
| Municipal Service Delivery and Capacity Building Grant | – | 1,550 | 1,314 | 100.0% | -15.2% | To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority. |
| Resourcing Funding for Establishment &Support of a K9 Unit | 2,420 | 2,420 | 2,420 | 0.0% | 0.0% | To provide resource funding for the establishment and support of a K9 unit. |
| Fin Management Capacity Building Grant | – | 24 | 24 | 100.0% | 0.0% | To develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to municipalities requirements to enable sound and sustainable financial management and good financial governance. |
| Fin Management Capability Grant | – | 450 | 450 | 100.0% | 0.0% | To support municipalities to improve their financial management capabilities. |
| Resource Funding for establishment of Law Enforcement Reaction Unit | 2,958 | 8,262 | 7,878 | 166.3% | -4.7% | To provide resource funding for the establishment of a Law Enforcement Reaction Unit within the Overstrand Municipality to support law enforcement activity in the district. |
| Thusong Service Centre Grant | – | 150 | 60 | 100.0% | -60.2% | To provide financial assistance to municipalities, ensuring financial sustainability of the Thusong Service Centres |
| Emergency Municipal Load-Shedding Relief Grant | – | 6,700 | 2,042 | 100.0% | -69.5% | Provide a financial contribution to municipalities towards the purchase and installation of back-up energy supply (which may include generators, renewable power sources, batteries and all ancillary costs associated with the installation i.e.: switch gear, safe keeping, caging etc.) for water and |

| Conditional Grants: excluding MIG - 2022/23 | | | | | | |
|---|---|---|---|---|---|---|
| R' 000 | | | | | | |
| Details | Budget | Adjustments Budget | Actual | Variance | | Major conditions applied by donor |
| | | | | Budget | Adjustments Budget | |
| | | | | | | wastewater infrastructure as an immediate response to the prolonged load-shedding, thereby mitigating the impact on the provision of basic services and potential health risks. |
| Mun Interventions Grant | – | 600 | 600 | 100.0% | 0.0% | To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance and service delivery and compliance with executive obligations |
| Energy Efficiency and Demand Side Management Grant | 5,000 | 3,000 | 2,799 | 0.0% | 0.0% | To provide subsidies to municipalities to implement energy efficiency and demand-side management initiatives within municipal infrastructure in order to reduce electricity consumption and improve energy efficiency. |
| ODM Safety Forum Opex Grant | | 35 | 35 | 0.0% | 0.0% | To provide more clarity & motivation towards improving the challenges and relationships amongst municipalities and SAPS. |
| **Total** | **168,263** | **197,592** | **174,000** | **3.4%** | **-11.9%** | |

** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

## APPENDIX M: CAPITAL EXPENDITURE- *NEW ASSETS PROGRAMME

| Capital Expenditure - New Assets Programme* | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Planned Capital expenditure | | |
| | Actual | Original Budget | Adjustment Budget | Actual Expenditure | FY + 1 | FY + 2 | FY + 3 |
| **Capital expenditure by Asset Class** | | | | | | | |
| **Infrastructure - Total** | **44,202** | **85,364** | **86,451** | **86,451** | **85,007** | **40,594** | **30,181** |
| **Infrastructure: Road transport - Total** | 12,438 | 13,891 | 16,910 | 16,910 | 16,998 | 4,984 | 2,981 |
| Roads, Pavements & Bridges | 7,714 | 12,255 | 15,274 | 15,274 | 4,640 | – | 2,981 |
| Storm water | 4,724 | 1,636 | 1,636 | 1,636 | 12,358 | 4,984 | – |
| Infrastructure: Electricity - Total | 18,244 | 53,500 | 56,249 | 56,249 | 48,795 | 21,500 | 19,000 |

| Capital Expenditure - New Assets Programme* | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Planned Capital expenditure | | |
| | Actual | Original Budget | Adjustment Budget | Actual Expenditure | FY + 1 | FY + 2 | FY + 3 |
| Generation | | | | | – | – | – |
| Transmission & Reticulation | 18,244 | 53,500 | 56,249 | 56,249 | 48,795 | 21,500 | 19,000 |
| Street Lighting | | | | | | | |
| Infrastructure: Water - Total | 3,677 | 12,483 | 9,626 | 9,626 | 11,313 | 12,610 | 4,700 |
| Dams & Reservoirs | 3,677 | – | – | – | – | – | – |
| Water purification | – | | | – | | – | – |
| Reticulation | – | 12,483 | 9,626 | 9,626 | 11,313 | 12,610 | 4,700 |
| Infrastructure: Sanitation - Total | 6,871 | 4,020 | 2,416 | 2,416 | 7,500 | 1,500 | 3,000 |
| Reticulation | 6,871 | 4,020 | 2,416 | 2,416 | 7,500 | 1,500 | 3,000 |
| Sewerage purification | – | – | – | – | – | – | – |
| Infrastructure: Other - Total | 2,972 | 1,470 | 1,250 | 1,250 | 400 | – | 500 |
| Waste Management | 2,972 | 1,470 | 1,250 | 1,250 | 400 | – | 500 |
| Transportation | | | | | | | |
| Gas | | | | | | | |
| Other | | | | | – | | |
| | | | | | | | |
| Community - Total | **6,111** | **10,951** | **9,261** | **9,261** | **7,352** | **–** | **5,000** |
| Parks & gardens | 18 | 87 | 87 | 87 | – | – | – |
| Sports fields & stadia | 2,567 | 4,250 | 4,797 | 4,797 | 1,139 | – | 5,000 |
| Swimming pools | – | – | – | – | – | – | – |
| Community halls | – | – | – | – | – | – | – |
| Libraries | – | 4,374 | 1,370 | 1,370 | – | – | – |
| Recreational facilities | 631 | – | – | – | – | – | – |
| Fire, safety & emergency | 1,046 | – | – | – | – | – | – |

| Capital Expenditure - New Assets Programme* | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Planned Capital expenditure | | |
| | Actual | Original Budget | Adjustment Budget | Actual Expenditure | FY + 1 | FY + 2 | FY + 3 |
| Security and policing | – | – | – | – | – | – | – |
| Buses | 373 | – | – | – | – | – | – |
| Clinics | – | – | – | – | – | – | – |
| Museums & Art Galleries | – | – | – | – | – | – | – |
| Cemeteries | – | – | – | – | – | – | – |
| Social rental housing | – | | | | | – | – |
| Other | 1,476 | 2,240 | 3,006 | 3,006 | 6,213 | – | – |
| Table continued next page | | | | | | | |
| | | | | | | | |
| Table continued from previous page | | | | | | | |
| **Capital Expenditure - New Assets Programme*** | | | | | | | |
| R '000 | | | | | | | |
| **Description** | **Year 2021/22** | **Year 2022/23** | | | **Planned Capital expenditure** | | |
| | **Actual** | **Original Budget** | **Adjustment Budget** | **Actual Expenditure** | **FY + 1** | **FY + 2** | **FY + 3** |
| Capital expenditure by Asset Class | | | | | | | |
| Heritage assets - Total | – | – | – | – | – | – | – |
| Buildings | | | | | | | |
| Other | | | | | | | |
| | | | | | | | |
| Investment properties - Total | 49,031 | – | – | – | – | – | – |
| Housing development | 49,031 | – | – | – | | | |
| Other | | | | | | | |
| | | | | | | | |
| Other assets | **4,803** | **41,802** | **44,506** | **44,506** | **41,990** | **30,090** | **63,220** |
| General vehicles | – | – | – | – | – | – | – |

| Capital Expenditure - New Assets Programme* | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Planned Capital expenditure | | |
| | Actual | Original Budget | Adjustment Budget | Actual Expenditure | FY + 1 | FY + 2 | FY + 3 |
| Specialised vehicles | | – | – | | – | | |
| Plant & equipment | | | | | – | | |
| Computers - hardware/equipment | – | – | – | – | – | | |
| Furniture and other office equipment | 1,212 | – | – | – | – | – | – |
| Abattoirs | | | | | | | |
| Markets | | | | | | | |
| Civic Land and Buildings | | | | | | | |
| Other Buildings | 3,591 | 3,017 | 2,295 | 2,295 | 100 | – | – |
| Other Land | – | | | – | | | |
| Surplus Assets - (Investment or Inventory) | | | | | | | |
| Other | – | 38,785 | 42,211 | 42,211 | 41,890 | 30,090 | 63,220 |
| | | | | | | | |
| Agricultural assets | – | – | – | – | – | – | – |
| List sub-class | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Biological assets | 21 | – | – | – | – | – | – |
| List sub-class | 21 | – | – | – | | | |
| | | | | | | | |
| | | | | | | – | – |
| Intangibles | 11,521 | 3,838 | 11,700 | 2,212 | 6,100 | – | – |
| Computers - software & programming | 3,454 | 1,888 | 1,962 | 715 | 4,000 | – | – |
| Other (Machinery & Office equipment) | 1,261 | 1,950 | 2,450 | 729 | 2,100 | – | – |
| Transport Assets | 6,806 | – | 7,289 | 7,043 | – | – | – |
| **Total Capital Expenditure on new assets** | **115,688** | **141,955** | **151,918** | **132,237** | **140,449** | **70,684** | **98,401** |
| | | | | | | | |

| Capital Expenditure - New Assets Programme* | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Planned Capital expenditure | | |
| | Actual | Original Budget | Adjustment Budget | Actual Expenditure | FY + 1 | FY + 2 | FY + 3 |
| Specialised vehicles | – | – | – | – | – | – | – |
| Refuse | | | | | | | |
| Fire | | | | | | | |
| Conservancy | | | | | | | |
| Ambulances | | | | | | | |
| * Note: Information for this table may be sourced from MBRR (2009: Table SA34a) | | | | | | | T M.1 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| **Capital Expenditure - Upgrade/Renewal Programme*** | | | | | | | |
| **R '000** | | | | | | | |
| **Description** | **Year 2021/22** | **Year 2022/23** | | | **Planned Capital expenditure** | | |
| | **Actual** | **Original Budget** | **Adjustment Budget** | **Actual Expenditure** | **FY + 1** | **FY + 2** | **FY + 3** |
| **Capital expenditure by Asset Class** | | | | | | | |
| Infrastructure - Total | **74,261** | **93,530** | **59,763** | **59,763** | **65,058** | **47,937** | **54,800** |
| Infrastructure: Road transport -Total | – | – | – | – | – | – | – |
| Roads, Pavements & Bridges | – | – | – | – | – | – | – |
| Storm water | – | – | – | – | – | – | – |
| Infrastructure: Electricity - Total | 8,173 | 11,889 | 2,658 | 2,658 | 10,731 | 12,000 | 15,000 |
| Generation | | 10,831 | 1,600 | 1,600 | 9,231 | 10,000 | 13,000 |
| Transmission & Reticulation | 8,173 | 1,058 | 1,058 | 1,058 | 1,500 | 2,000 | 2,000 |
| Street Lighting | | | | | – | – | – |
| Infrastructure: Water - Total | 33,044 | 27,487 | 26,163 | 26,163 | 14,650 | 22,900 | 21,000 |
| Dams & Reservoirs | | | | | – | – | – |

| Capital Expenditure - New Assets Programme* | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Planned Capital expenditure | | |
| | Actual | Original Budget | Adjustment Budget | Actual Expenditure | FY + 1 | FY + 2 | FY + 3 |
| Water purification | 33,044 | 19,172 | 19,228 | 19,228 | 14,100 | 22,400 | 20,500 |
| Reticulation | – | 8,315 | 6,935 | 6,935 | 550 | 500 | 500 |
| Infrastructure: Sanitation - Total | 33,044 | 52,081 | 28,869 | 28,869 | 39,587 | 13,037 | 14,800 |
| Reticulation | 15,018 | 500 | 650 | 650 | 700 | 700 | 700 |
| Sewerage purification | 18,026 | 51,581 | 28,219 | 28,219 | 38,887 | 12,337 | 14,100 |
| Infrastructure: Other - Total | – | 2,074 | 2,074 | 2,074 | 90 | – | 4,000 |
| Waste Management | – | 2,074 | 2,074 | 2,074 | 90 | – | 4,000 |
| Transportation | | | | | | | |
| Gas | | | | | | | |
| Other | | – | – | | | – | – |
| | | | | | | | |
| Community | **2,428** | **534** | **534** | **534** | **3,902** | **11,704** | **11,241** |
| Parks & gardens | | | | | – | | |
| Sports fields & stadia | 2,343 | 200 | 200 | 200 | 3,902 | 11,704 | 11,241 |
| Swimming pools | | – | | | | | |
| Community halls | – | – | – | – | | | |
| Libraries | – | – | – | – | | | |
| Recreational facilities | 85 | – | – | – | | | |
| Fire, safety & emergency | – | – | – | – | | | |
| Security and policing | | – | | | | | |
| Buses | | – | | | | | |
| Clinics | | – | | | | | |
| Museums & Art Galleries | | – | | | | | |
| Cemeteries | | – | – | | | | |

| Capital Expenditure - New Assets Programme* | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Planned Capital expenditure | | |
| | Actual | Original Budget | Adjustment Budget | Actual Expenditure | FY + 1 | FY + 2 | FY + 3 |
| Social rental housing | – | – | – | – | | | |
| Other | – | 334 | 334 | 319 | – | | |
| | | | | | | | |
| Heritage assets | – | – | – | – | – | – | – |
| Buildings | | | | | | | |
| Other | | | | | | | |
| Table continued next page | | | | | | | |
| Table continued from previous page | | | | | | | |
| **Capital Expenditure - Upgrade/Renewal Programme*** | | | | | | | |
| R '000 | | | | | | | |
| **Description** | **Year 2021/22** | **Year 2022/23** | | | **Planned Capital expenditure** | | |
| | **Actual** | **Original Budget** | **Adjustment Budget** | **Actual Expenditure** | **FY + 1** | **FY + 2** | **FY + 3** |
| **Capital expenditure by Asset Class** | | | | | | | |
| Investment properties | – | – | – | – | – | – | – |
| Housing development | | | | | | | |
| Other | | | | | | | |
| | | | | | | | |
| Other assets | – | – | – | – | – | – | – |
| General vehicles | | | | | | | |
| Specialised vehicles | | | | | | | |
| Plant & equipment | | | | | | | |
| Computers - hardware/equipment | | | | | | | |
| Furniture and other office equipment | | | | | | | |
| Abattoirs | | | | | | | |
| Markets | | | | | | | |
| Civic Land and Buildings | | | | | | | |
| Other Buildings | | | | | | | |
| Other Land | | | | | | | |

| Capital Expenditure - New Assets Programme* | | | | | | | |
|---|---|---|---|---|---|---|---|
| R '000 | | | | | | | |
| Description | Year 2021/22 | Year 2022/23 | | | Planned Capital expenditure | | |
| | Actual | Original Budget | Adjustment Budget | Actual Expenditure | FY + 1 | FY + 2 | FY + 3 |
| Surplus Assets - (Investment or Inventory) | | | | | | | |
| Other | – | – | – | – | – | | |
| | | | | | | | |
| Agricultural assets | – | – | – | – | – | – | – |
| List sub-class | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Biological assets | – | – | – | – | – | – | – |
| List sub-class | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Intangibles | – | – | – | – | – | – | – |
| Computers - software & programming | | | | | | | |
| Other (list sub-class) | | | | | | | |
| | | | | | | | |
| **Total Capital Expenditure on renewal of existing assets** | **76,689** | **94,065** | **60,298** | **56,518** | **68,960** | **59,641** | **66,041** |
| | | | | | | | |
| Specialised vehicles | – | – | – | – | – | – | – |
| Refuse | | | | | | | |
| Fire | | | | | | | |
| Conservancy | | | | | | | |
| Ambulances | | | | | | | |
| ** Note: Information for this table may be sourced from MBRR (2009: Table SA34b)* | | | | | | | T M.2 |

## APPENDIX N: CAPITAL PROGRAMME BY PROJECT: 2022/23

| Capital Programme by Project: Year 2022/23 | | | | | |
|---|---|---|---|---|---|
| R' 000 | | | | | |
| **Capital Project** | **Original Budget** | **Adjustment Budget** | **Actual** | **Variance (Act - Adj) %** | **Variance (Act - OB) %** |
| | | | | | |
| **WATER** | | | | | |
| Refurbishment of Bulk Water Infrastructure | 1,000,000 | 952,000 | 951,598 | 0% | -5% |
| Fencing at Water Installations | 700,000 | 644,300 | 644,212 | 0% | -9% |
| Replacement of Overstrand Water Pipes(F1/2) | 13,642,000 | 13,142,000 | 9,691,997 | -36% | -41% |
| Replacement of Overstrand Water Pipes(F2/2) | 2,830,000 | 2,830,000 | 2,830,000 | 0% | 0% |
| Water Facilities Contingency | 500,000 | 1,273,700 | 1,262,481 | -1% | 60% |
| Access Roads to Kleinmond Buffels River WTW Upgrade | 1,000,000 | 1,000,000 | 992,912 | -1% | -1% |
| Upgrade Hermanus Well Fields Phase 2(F1/2) | 2,600,000 | 2,600,000 | 2,600,000 | 0% | 0% |
| Upgrade Hermanus Well Fields Phase 2(F2/2) | 2,203,201 | 2,203,201 | 1,590,735 | -39% | -39% |
| Upgrade Water Lines & New Booster Pumpstation Valves | 7,000,000 | 4,645,140 | 4,645,140 | 0% | -51% |
| Upgrade Bulk Water | 5,615,000 | 4,290,711 | 4,290,711 | 0% | -31% |
| Refurbish Kraaibosch Pump Station Panel | 1,000,000 | 1,000,000 | 1,000,000 | 0% | 0% |
| De Kelders WTW Membrane Replacement | 800,000 | 630,000 | 626,464 | 0% | 0% |
| Franskraal WTW Filters Refurbish | 400,000 | 400,000 | 362,138 | 0% | 0% |
| Emergency Housing Project Schulphoek | 280,000 | 0 | 0 | 0% | 0% |
| EHP Water Provision for Informal Settlements | 150,000 | 178,000 | 119,164 | 0% | 0% |
| Basic Services for Emergency Housing | 250,000 | 0 | 0 | 0% | 0% |
| | | | | | |
| **SANITATION/SEWERAGE** | | | | | |
| Sewerage Facilities Contingency | 500,000 | 650,000 | 626,133 | -4% | 20% |
| Gansbaai CBD Sewer Network Extension | 2,000,000 | 2,000,000 | 2,000,000 | 0% | 0% |
| Kleinmond WWTW Refurbish Upgrade (F1/3) | 9,300,000 | 0 | | 0% | 0% |
| Kleinmond WWTW Refurbish Upgrade (F2/3) | 2,241,638 | 0 | | 0% | 0% |
| Kleinmond WWTW Refurbish Upgrade (F3/3) | 10,900,000 | 9,478,261 | 10,043,564 | 6% | -9% |
| Fencing at Sewerage Installations | 500,000 | 350,000 | 349,744 | 0% | -43% |
| Upgrading of Pumpstations & Rising Mains (F1/3) | 7,100,000 | 0 | | 0% | 0% |
| Upgrading of Pumpstations & Rising Mains (F2/3) | 3,900,000 | 2,909,030 | 2,909,026 | 0% | -34% |
| Upgrading of Pumpstations & Rising Mains (F3/3) | 16,539,000 | 14,381,739 | 14,381,739 | 0% | -15% |
| Emergency Housing Project Schulphoek | 1,400,000 | 0 | | 0% | 0% |
| EHP Sewer Provision for Informal Settlements | 620,000 | 416,000 | 278,115 | -50% | -123% |
| Reroute Hermanus WWTW Treated Effluent Irrigation Pipeline | 1,100,000 | 1,100,000 | 1,100,000 | 0% | 0% |
| | | | | | |
| **ELECTRICITY** | | | | | |

| Capital Programme by Project: Year 2022/23 | | | | | |
|---|---|---|---|---|---|
| R' 000 | | | | | |
| **Capital Project** | **Original Budget** | **Adjustment Budget** | **Actual** | **Variance (Act - Adj) %** | **Variance (Act - OB) %** |
| Fkraal Kbaai Bhead New 66 11kv Substation (F1/6) | 5,800,000 | 0 | | 0% | 0% |
| Fkraal Kbaai Bhead New 66 11kv Substation (F2/6) | 9,169,000 | 2,069,000 | 2,069,000 | 0% | 0% |
| Fkraal Kbaai Bhead New 66 11kv Substation (F3/6) | 1,731,000 | 1,731,000 | 1,731,000 | 0% | 100% |
| Fkraal Kbaai Bhead New 66 11kv Substation (F4/6) | 6,500,000 | 5,983,103 | 3,017,491 | -98% | -115% |
| Fkraal Kbaai Bhead New 66 11kv Substation (F5/6) | 14,300,000 | 17,300,000 | 17,300,000 | 0% | 17% |
| Fkraal Kbaai Bhead New 66 11kv Substation (F6/6) | | 7,065,507 | 7,065,507 | 0% | 100% |
| Electrification of Low-Cost Housing Areas (F1/2) | 7,031,000 | 10,031,000 | 10,031,059 | 0% | 30% |
| Electrification of Low-Cost Housing Areas (F2/2) | 8,969,000 | 8,969,000 | 8,968,822 | 100% | 100% |
| Electrification- Emergency Housing | | 1,600,000 | 1,501,754 | -7% | 100% |
| Hermanus Mv Lv Upgrade Replacement(F1/2) | 3,000,000 | 400,000 | 399,953 | 0% | -650% |
| Hermanus Mv Lv Upgrade Replacement(F2/2) | 3,000,000 | 400,000 | 400,000 | 100% | 100% |
| Kleinmond Mv Lv Network Upgrade(F1/2) | 2,416,000 | 400,000 | 400,000 | 0% | -504% |
| Hawston Mv Lv Upgrade Replacement(F1/2) | 2,415,000 | 400,000 | 400,000 | 0% | 100% |
| High Mast Lighting | 0 | 250,000 | 170,820 | -46% | 100% |
| Electrification of Informal Settlements | 0 | 1,250,000 | 1,193,806 | 0% | 100% |
| Electricity Transformers Capital Replacement Contingency | 1,058,000 | 1,058,000 | 1,042,379 | -1% | -1% |
| | | | | | |
| **STORMWATER** | | | | | |
| Stormwater Network | 385,789 | 385,789 | 385,298 | 0% | 0% |
| Sandbaai Stormwater Project-Long Street | 1,250,000 | 1,250,000 | 727,462 | -72% | -72% |
| | | | | | |
| **WASTE MANAGEMENT** | | | | | |
| Upgrade Stanford Drop Off (F1/2) | 1,742,378 | 1,742,378 | 1,637,472 | 0% | 100% |
| Upgrade Stanford Drop Off(F2/2) | 241,342 | 241,342 | 221,783 | 0% | 100% |
| Vehicles-Waste Management | | 2,551,882 | 2,551,882 | 0% | 0% |
| Hermanus Transfer Station Upgrading of Infrastructure | 1,250,000 | 1,250,000 | 1,225,922 | -2% | -2% |
| Voëlklip Drop Off and Mini Drop Off Electric Fencing | 90,000 | 90,000 | | 0% | 0% |
| Hermanus New Waste Management Facility | 220,000 | 0 | | 0% | 0% |
| | | | | | |
| **ROADS** | | | | | |
| Stanford Taxi Rank Upgrade Roof for Trading | 334,466 | 334,466 | 319,489 | -5% | -5% |
| Masakhane Housing Project Bus Route (Phase 1) | 7,581,600 | 11,260,749 | 11,260,749 | 0% | 33% |
| Emergency Housing Project Schulphoek | 920,000 | 0 | | 0% | 0% |

| Capital Programme by Project: Year 2022/23 | | | | | |
|---|---|---|---|---|---|
| R' 000 | | | | | |
| **Capital Project** | **Original Budget** | **Adjustment Budget** | **Actual** | **Variance (Act - Adj) %** | **Variance (Act - OB) %** |
| Curbing and Tarring Paving of Sidewalks | 180,000 | 180,000 | 179,971 | 0% | 0% |
| Construction and Upgrading of Atlantic Drive Walkway | 200,000 | 200,000 | 200,000 | 0% | 100% |
| Construction and extension of coastal path | 200,000 | 200,000 | 191,584 | 100% | 100% |
| Revitalisation of CBD | 173,737 | 173,737 | 173,382 | 100% | 100% |
| Raised Intersection on Swartdam/Hlobo Roads | | 260,000 | 260,000 | 0% | 100% |
| Vehicles-Digger Loader and Rollers | | 1,214,745 | 1,213,397 | 0% | 100% |
| Rehabilitate Roads Blompark | 3,000,000 | 3,000,000 | 3,000,000 | 0% | 0% |
| | | | | | |
| **HOUSING** | | | | | |
| LCH Services Construction Contracts | 38,785,000 | 41,785,000 | 26,098,049 | -60% | -49% |
| Emergency Housing Structures-Stanford | 0 | 426,000 | 425,354 | 0% | 100% |
| Hawston New Housing Development R43 wall | 2,100,000 | 2,100,000 | 2,100,000 | 0% | 0% |
| | | | | | |
| **SPORT & RECREATION** | | | | | |
| Upgrade Hawston Sport Complex (F1/2) | 200,000 | 200,000 | 200,000 | 0% | 0% |
| Upgrade Hawston Sport Complex (F2/2) | 250,000 | 197,321 | 31,438 | -528% | -695% |
| Hermanus Sport Facility Improvement | 1,900,000 | 1,900,000 | 1,899,894 | 0% | 0% |
| Hermanus Sport Facility Improvement | | 0 | 436,284 | 100% | 100% |
| Overstrand Wide Sport Facilities | | 600,000 | 600,000 | 0% | 0% |
| Restoration and Upgrade of Beach Area including Facilities | 150,000 | 150,000 | 150,000 | 0% | 0% |
| | | | | | |
| **LIBRARIES** | | | | | |
| Overstrand Library -ICT Equipment | | 73,975 | 325,577 | 77% | 100% |
| Hermanus Library (Phase 1) | | 340,000 | 194,168 | 0% | 0% |
| Zwelihle Library | 4,373,611 | 1,030,000 | 719,853 | -43% | -508% |
| | | | | | |
| **COMMUNITY SERVICES** | | | | | |
| Onrus Beach Ablution and Facilities Upgrade(F1/2) | 556,527 | 556,527 | 463,527 | 0% | 0% |
| Onrus Beach Ablution and Facilities Upgrade(F2/2) | 633,476 | 633,476 | 131,475 | -382% | -382% |
| New Roof Trading Swartdam Road | 875,000 | 875,000 | 875,000 | 0% | 0% |
| Outdoor Gym Equipment Mountain View | 87,000 | 87,000 | 85,980 | -1% | -1% |
| Upgrade of Kleinmond Municipal Yard | | 400,000 | 364,658 | 0% | 0% |
| Minor Assets Community Services | 735,000 | 785,000 | 729,408 | 0% | 0% |
| | | | | | |
| **PLANNING & DEVELOPMENT** | | | | | |
| Minor Assets LED | 45,000 | 45,000 | 28,878 | -56% | -56% |
| Hawston Industrial Business Hub (F1/2) | 200,000 | 200,000 | 200,000 | 0% | 0% |
| Hawston Industrial Business Hub(F2/2) | | 366,421 | 182,605 | 0% | 0% |

| Capital Programme by Project: Year 2022/23 | | | | | |
|---|---|---|---|---|---|
| R' 000 | | | | | |
| **Capital Project** | **Original Budget** | **Adjustment Budget** | **Actual** | **Variance (Act - Adj) %** | **Variance (Act - OB) %** |
| Project Management Unit-ICT Equipment & Furniture | 87,704 | 87,704 | 88,141 | 0% | 0% |
| Purchase of Erf 4013 Betty's Bay & Erf 11472 Hermanus | 100,000 | 100,000 | 68,313 | 0% | 0% |
| Kleinmond Community Project Old KCIH | 700,000 | 700,000 | 182,013 | 0% | 0% |
| Minor Assets Infrastructure & Planning | 345,000 | 345,000 | 152,986 | -126% | -126% |
| | | | | | |
| **PUBLIC SAFETY** | | | | | |
| Greater Hermanus Traffic Dept Removal of Obsolete Old Roofing and Ceiling and Replace with New Roof and Ceiling | 1,000,000 | 0 | | 0% | 0% |
| Generator for Traffic Services | 450,000 | 600,000 | | 0% | 0% |
| Incident Command Centre (Old Squash Courts) (F1/2) | 770,000 | 770,000 | 770,000 | 0% | 0% |
| Incident Command Centre (Old Squash Courts) (F1/2) | | 72,127 | 22,426 | -222% | 100% |
| Incident Command Centre (Old Squash Courts) (F2/2) | 272,127 | 0 | | 0% | 0% |
| Minor Assets Protection Services | | 300,000 | 300,055 | 0% | 100% |
| Vehicles Public Safety-Law Enforcement Reaction Unit | | 3,000,000 | 2,832,434 | -6% | 100% |
| Additional Offices Law Enforcement: Besemhoutskloof Facility | | 478,055 | 475,354 | -1% | 100% |
| Vehicles-Public Safety | | 521,945 | 445,546 | -17% | 100% |
| Minor Assets Protection Services | 300,000 | 300,000 | 161,565 | -86% | -86% |
| | | | | | |
| **FINANCE & ADMINISTRATION** | | | | | |
| Emergency and Operational Digital Radio Systems | 700,000 | 700,000 | 697,544 | 100% | 100% |
| Minor Assets ICT Organization Wide | 600,000 | 602,784 | 960,585 | 0% | 0% |
| UPS Replacement | 500,000 | 500,000 | 498,968 | 0% | 0% |
| Minor Assets Finance | 60,000 | 57,216 | 57,215 | 100% | 100% |
| Minor Assets Management Services | 10,000 | 10,000 | 8,905 | 0% | 100% |
| | | | | | |
| **EXECUTIVE & COUNCIL** | | | | | |
| Minor Assets Council | 5,000 | 5,000 | 4,949 | 100% | 100% |
| | | | | | |
| | **236,019,596** | **212,216,331** | **186,505,000** | -14% | -27% |

## APPENDIX O: CAPITAL PROGRAMME BY PROJECT BY WARD: 2022/23

| Capital Programme by Project by Ward: Year 2022/23 | | |
|---|---|---|
| R' 000 | | |
| **Capital Project** | **Ward(s) affected** | **Works completed (Yes/No)** |
| Minor Assets Council | Overstrand | Yes |
| Emergency and Operational Digital Radio Systems | Overstrand | Yes |
| Minor Assets ICT Organization Wide | Overstrand | Yes |
| UPS Replacement | Overstrand | Yes |
| Minor Assets Finance | Overstrand | Yes |
| Minor Assets Management Services | Overstrand | Yes |
| Incident Command Centre (Old Squash Courts) | Overstrand | No |
| Minor Assets Protection Services | Overstrand | Yes |
| Vehicles Public Safety-Law Enforcement Reaction Unit | Overstrand | Yes |
| Additional Offices Law Enforcement: Besemhoutskloof Facility | Overstrand | Yes |
| Vehicles-Public Safety | Overstrand | Yes |
| Minor Assets Protection Services | Overstrand | Yes |
| Minor Assets LED | Overstrand | Yes |
| Project Management Unit-ICT Equipment & Furniture | Overstrand | Yes |
| Minor Assets Infrastructure &Planning | Overstrand | Yes |
| Minor Assets Community Services | Overstrand | Yes |
| Overstrand Library-ICT Equipment | Overstrand | Yes |
| Overstrand Wide Sport Facilities | Overstrand | Yes |
| LCH Services Construction Contracts | Overstrand | No |
| Vehicles-Digger Loader | Overstrand | Yes |
| Electrification of Low-Cost Housing Areas | Overstrand | No |
| Electrification-Emergency Housing | Overstrand | No |
| Electricity Transformers Capital Replacement Contingency | Overstrand | Yes |
| Refurbishment of Bulk Water Infrastructure | Overstrand | Yes |
| Fencing at Water Installations | Overstrand | Yes |
| Replacement of Overstrand Water Pipes | Overstrand | No |
| Water Facilities Contingency | Overstrand | Yes |
| EHP Water Provision for Informal Settlements | Overstrand | Yes |
| Sewerage Facilities Contingency | Overstrand | Yes |
| Fencing at Sewerage Installations | Overstrand | Yes |
| Upgrading of Pumpstations & Rising Mains (F2/3) | Overstrand | Yes |
| Upgrading of Pumpstations & Rising Mains (F3/3) | Overstrand | Yes |
| EHP Sewer Provision for Informal Settlements | Overstrand | Yes |
| Vehicles-Waste Management | Overstrand | Yes |
| Hermanus New Waste Management Facility | Overstrand | Yes |
| | | |
| Emergency Housing Structures-Stanford | Ward 01 | No |
| Stanford Taxi Rank Upgrade Roof for Trading | Ward 01 | Yes |
| Revitalisation of CBD | Ward 01 | Yes |

| Capital Programme by Project by Ward: Year 2022/23 | | |
|---|---|---|
| R' 000 | | |
| **Capital Project** | **Ward(s) affected** | **Works completed (Yes/No)** |
| Upgrade Bulk Water | Ward 01 | Yes |
| Upgrade Stanford Drop Off | Ward 01 | No |
| | | |
| Masakhane Housing Project Bus Route (Phase 1) | Ward 02 | Yes |
| Upgrade Water Lines & New Booster Pumpstation Valves | Ward 02 | Yes |
| Gansbaai CBD Sewer Network Extension | Ward 02 | Yes |
| Hermanus Library (Phase 1) | Ward 03 | No |
| Hermanus Sport Facility Improvement | Ward 03 | Yes |
| Hermanus MV LV Upgrade Replacement | Ward 03 | No |
| Voëlklip Drop Off and Mini Drop Off Electric Fencing | Ward 03 | No |
| | | |
| Raised Intersection on Swartdam/Hlobo Roads | Ward 05 | Yes |
| High Mast Lighting | Ward 05 | No |
| Electrification of Informal Settlements | Ward 05 | No |
| | | |
| Restoration and Upgrade of Beach Area Including Facilities | Ward 07 | Yes |
| Sandbaai Stormwater Project-Long Street | Ward 07 | No |
| | | |
| Hawston Industrial Business Hub | Ward 08 | No |
| Upgrade Hawston Sport Complex | Ward 08 | Yes |
| Hawston New Housing Development R43 Wall | Ward 08 | Yes |
| Curbing and Tarring Paving of Sidewalks | Ward 08 | Yes |
| Hawston MV LV Upgrade Replacement | Ward 08 | No |
| | | |
| Purchase of Erf 4013 Betty's Bay | Ward 09 | Yes |
| Purchase of Erfs 3661& 3662 Betty's Bay | Ward 09 | Yes |
| Kleinmond Community Project Old KCIH | Ward 09 | No |
| Outdoor Gym Equipment Mountain View | Ward 09 | Yes |
| Upgrade of Kleinmond Municipal Yard | Ward 09 | No |
| Kleinmond MV LV Network Upgrade | Ward 09 | No |
| | | |
| New Roof Trading Swartdam Road | Ward 12 | Yes |
| Zwelihle Library | Ward 12 | No |
| Hermanus Transfer Station Upgrading of Infrastructure | Ward 12 | Yes |
| | | |
| Onrus Beach Ablution and Facilities Upgrade | Ward 13 | No |
| Construction and Upgrading of Atlantic Drive Walkway | Ward 13 | Yes |
| Construction and Extension of Coastal Path | Ward 13 | Yes |
| | | |
| Rehabilitate Roads Blompark | Ward 14 | Yes |
| De Kelders WTW Membrane Replacement | Ward 14 | Yes |
| | | |

| Capital Programme by Project by Ward: Year 2022/23 | | |
|---|---|---|
| R' 000 | | |
| **Capital Project** | **Ward(s) affected** | **Works completed (Yes/No)** |
| Fkraal Kbaai Bhead New 66 11kv Substation | Multi-ward Gb Area | No |
| Refurbish Kraaibosch Pump Station Panel | Multi-ward Gb Area | Yes |
| Franskraal WTW Filters Refurbish | Multi-ward Gb Area | Yes |
| | | |
| Upgrade Hermanus Well Fields Phase 2 | Multi-ward Hermanus Area | No |
| Reroute Hermanus WWTW Treated Effluent Irrigation Pipeline | Multi-ward Hermanus Area | Yes |
| Stormwater Network | Multi-ward Hermanus Area | Yes |
| Access Roads to Kleinmond Buffels River WTW Upgrade | Multi-ward Kleinmond Area | Yes |
| Kleinmond WWTW Refurbish Upgrade (F3/3) | Multi-ward Kleinmond Area | No |

## APPENDIX Q: SERVICE BACKLOGS EXPERIENCE BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS THE SERVICE PROVIDER

| Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis) | | |
|---|---|---|
| **Services and Locations** | **Scale of backlogs** | **Impact of backlogs** |
| **Sports infrastructure** | In terms of provision of adequate lighting (club level flood lights), the following areas have been covered namely: Hawston, Mt Pleasant and Zwelihle, now there is high demand to ensure that all the other remaining areas like Overhills, Proteadorp, Stanford, Masakhane and Blompark. | The backlog impacts negatively in areas where there has been growth in terms of the number of teams registered. This then results in some fixtures not completed on the weekend which they were supposed to be completed this then pushes back the completion of the season. In some codes where there are no adequate light teams home teams stand to lose points. |
| **Housing:** | The current backlog as at 30 June 2023 is **16 270** applicants. Through Integrated Residential Development Programme (IRDP) the Municipality managed to deliver:-<br>• 150 new houses out of 150 Erven, Site C1, Swartdam Road, Zwelihle,<br>• 150 new houses out of 295 Erven, Masakhane, Gansbaai<br>• 350 new houses out of 539 Erven, Blompark, Gansbaai. | The backlog continues to place pressure on Council's infrastructure and financial capacity to compliment housing delivery, which results in the increased provision of emergency housing in affected communities. It can contribute to civil intolerance and protest action. |

| Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis) | | |
|---|---|---|
| **Services and Locations** | **Scale of backlogs** | **Impact of backlogs** |
| | We however experienced an increase in the housing demand 02.02% since 1 July 2022. The increase is mainly due to the registration of informal settlement residents on the housing demand data base. | |

## APPENDIX R: DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY: 2022/23

| Declaration of Loans and Grants made by the municipality: 2022/23 | | | | | |
|---|---|---|---|---|---|
| **All Organisation or Person in receipt of Loans */Grants* provided by the municipality** | **Nature of project** | **Conditions attached to funding** | **Value** | **Total Amount committed over previous and future years** | |
| | | | **R'000** | | |
| | | | **2021/22** | **2022/23** | **2023/24** |
| Maatskaplike Dienste Hermanus | Grant-in-aid | None | | | – |
| Overstrand Association for People with Disabilities | Grant-in-aid | None | – | – | – |
| Ikamva | Grant-in-aid | None | | | – |
| Whale Coast Conservation | Grant-in-aid | None | – | – | – |
| Hermanus Botanical Society | Grant-in-aid | None | – | – | – |
| Kleinmond Child Welfare | Grant-in-aid | None | – | – | – |
| Overstrand Hospice | Grant-in-aid | None | | – | – |
| Hangklip Community Care Centre | Grant-in-aid | None | | | – |
| Recycle Swop Shop | Grant-in-aid | None | – | – | – |
| Siyazama Service Centre for the Aged | Grant-in-aid | None | | | – |
| Overberg Wheelchair Association | Grant-in-aid | None | | | |
| Overstrand Arts | Grant-in-aid | None | | | |
| National Sea Rescue Institute | Grant-in-aid | None | | | |
| GCA | Grant-in-aid | None | | | |
| Badisa Herberg- aan- See | Grant-in-aid | None | | | |
| Hermanus Hacking Group | Grant-in-aid | None | | | |
| Camphill School | Grant-in-aid | None | – | – | – |

| Declaration of Loans and Grants made by the municipality: 2022/23 | | | | | |
|---|---|---|---|---|---|
| All Organisation or Person in receipt of Loans */Grants* provided by the municipality | Nature of project | Conditions attached to funding | Value | Total Amount committed over previous and future years | |
| | | | R'000 | | |
| | | | 2021/22 | 2022/23 | 2023/24 |
| Stanford Animal welfare | Grant-in-aid | None | | | |
| Flower Valley Conservation Trust | Grant-in-aid | None | | | |
| Kids @ the Centre | Grant-in-aid | None | | | |
| Strandlopertjie Bewaarskool | Grant-in-aid | None | | | |
| Narrative Foundation | Grant-in-aid | None | | | |
| Camphill Farm Community | Grant-in-aid | None | – | – | – |
| Pearly Shell Service Centre | Grant-in-aid | None | | | |
| RDP Training Centre | Grant-in-aid | None | | | |
| Hermanus Night Shelter | Grant-in-aid | None | | | |
| Blommeland Day Care | Grant-in-aid | None | | | |
| Whale Coast 96 FM | Grant-in-aid | None | | | |
| Pearly Beach Conservancy | Grant-in-aid | None | – | – | – |
| Women Action Group | Grant-in-aid | None | | | |
| Stanford Conservation | Grant-in-aid | None | – | – | – |
| Dyer Island Conservation Trust | Grant-in-aid | None | – | – | – |
| Grootbos Green Futures Foundation | Grant-in-aid | None | | | |
| Enlighten Education Trust | Grant-in-aid | Management | | | |
| Cancer Association of SA | Grant-in-aid | None | | | |
| Sustainable Futures Trust | Grant-in-aid | None | | | |
| Child Welfare Hermanus | Grant-in-aid | None | – | – | – |
| Overberg Aquatic Club | | | – | | |
| Franskraal Bowling Club | | | – | – | – |
| Hermanus, Stanford en Gansbaai Maatskaplike Dienste | Grant-in-aid | None | | | |
| Overstrand Child and Youth Care Centre | | | | | |
| Social Services Hermanus | | | | | |
| Gansbaai day care for children | Grant-in-aid | None | | | |
| Mayor's Charity Fund | | | – | – | – |
| Hermanus Rainbow Trust | | | | | |
| | | | | | |
| Hermanus Animal Welfare Society (HAWS) | Grant-in-aid | | | 200 | 215 |
| Kleinmond Animal Welfare Society (KAWS) | Grant-in-aid | | | 100 | 108 |

| Declaration of Loans and Grants made by the municipality: 2022/23 | | | | | |
|---|---|---|---|---|---|
| All Organisation or Person in receipt of Loans */Grants* provided by the municipality | Nature of project | Conditions attached to funding | Value | Total Amount committed over previous and future years | |
| | | | R'000 | | |
| | | | 2021/22 | 2022/23 | 2023/24 |
| Stanford Animal Welfare Society (SAWS) | Grant-in-aid | | | 100 | 108 |
| BARC Dieresorg | Grant-in-aid | | | 100 | 108 |
| | | | | | |
| | | | | | |
| Exclude tourism grants - done on separate table | | | | | |
| | | | | | |
| ** Loans/Grants - whether in cash or in kind*<br>*Note - NO Grant in Aid for 2020/2021& 2021/2022* | | | | | |

## APPENDIX S: MFMA SECTION 71 RETURNS NOT MADE DURING 2022/23 ACCORDING TO REPORTING REQUIREMENTS

| MFMA Section 71 Returns Not Made During Year 1 According to Reporting Requirements | |
|---|---|
| Return | Reason Return has not been properly made on due date |
| **All Section 71 returns submitted** | - |
| | **T S** |

## APPENDIX T: NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

N/A

# ANNEXURE A:
# FINANCIAL STATEMENTS




Overstrand Municipality
Audited Annual Financial Statements
for the year ended 30 June 2023

**OVERSTRAND MUNICIPALITY**
**AUDITED ANNUAL FINANCIAL STATEMENTS**

**for the year ended 30 June 2023**

## APPROVAL OF THE AUDITED ANNUAL FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, which are set out on pages 1 to 93, in terms of Section 126(1)(a) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in the notes of these annual financial statement are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.



DGI O'Neill
**Accounting Officer**

18 December 2023

# Overstrand Municipality

Audited Annual Financial Statements for the year ended 30 June 2023

## General Information

| | | |
|---|---|---|
| **Legal form of entity** | Municipality<br>Demarcation code: WC032 | |
| **Nature of business and principal activities** | Local Government<br><br>Provision of basic services, e.g. Electricity, water, sanitation and refuse. To promote social and economic development and a safe and healthy environment. | |
| **Executive Mayor** | Ald A Rabie | |
| **Deputy Mayor** | Cllr L Ntsabo | |
| **Speaker** | Cllr GM Cohen | |
| **Other Councillors** | Ald D Coetzee | Ald R de Coning |
| | Ald T Nqinata | Ald E Gillion |
| | Ald K Brice | Cllr C Lerm |
| | Cllr R Nutt | Cllr A Komani |
| | Cllr B Nombula | Cllr J Van Staden |
| | Cllr V Bandeza | Cllr S Williams |
| | Cllr H Lombard | Cllr M Nomatiti |
| | Cllr A Africa | Cllr K Ngqandana |
| | Cllr T Els | Cllr R Dees |
| | Cllr S Fourie | Cllr C Tafu-Nwonkwo |
| | Cllr M Sihlahla | Cllr M Grimbeek |
| | Cllr C Resandt | Cllr T Gwele |
| **Chief Financial Officer (CFO)** | Ms SG Reyneke-Naude | |
| **Accounting Officer** | Mr DGI O'Neill | |
| **Business address** | Magnolia Street<br>Hermanus<br>Western Cape<br>South Africa<br>7200 | |
| **Postal address** | PO Box 20<br>Hermanus<br>Western Cape<br>South Africa<br>7200 | |
| **Bankers** | Nedbank | |
| **Auditors** | Auditor-General of South Africa | |
| **Governing legislation** | Constitution of The Republic of South Africa (Act 108 of 1998)<br>Local Government: Municipal Finance Management Act (Act 56 of 2003)<br>Local Government: Municipal Systems Act (Act 32 of 2000)<br>Local Government: Municipal Structures Act (Act 117 of 1998)<br>Municipal Property Rates Act (Act of 6 2004)<br>Division of Revenue Act (Act 1 of 2007) | |
| **Contact information** | Tel: 0283138000<br>Email: enquiries@overstrand.gov.za | |

# Index

The reports and statements set out below comprise the audited annual financial statements presented to the Provincial Legislature:


| | Page |
|---|---|
| Statement of Financial Position | 3 |
| Statement of Financial Performance | 4 |
| Statement of Changes in Net Assets | 5 |
| Cash Flow Statement | 6 |
| Statement of Comparison of Budget and Actual Amounts | 7 - 9 |
| Accounting Policies | 10 - 34 |
| Notes to the Audited Annual Financial Statements | 35 - 85 |
| The following supplementary information does not form part of the annual financial statements and is unaudited: | |
| Appendix A: Schedule of External loans | 86 |
| Appendix B: Analysis of Property, Plant and Equipment | 87 - 88 |
| Appendix C: Segmental analysis of Property, Plant and Equipment | 89 |
| Appendix D: Segmental Statement of Financial Performance | 90 |
| Appendix E(1): Actual versus Budget (Revenue and Expenditure) | 91 |
| Appendix E(2): Actual versus Budget (Acquisition of Property, Plant and Equipment) | 92 |
| Appendix F: Disclosure of Grants and Subsidies in terms of the Municipal Finance Management Act | 93 |

## Statement of Financial Position as at 30 June 2023

| Figures in Rand | Note(s) | 2023 | 2022 Restated* |
|---|---|---|---|
| **Assets** | | | |
| **Current Assets** | | | |
| Inventory | 10 | 11,593,827 | 10,937,789 |
| Operating lease asset | | 742,981 | 733,210 |
| Receivables from exchange transactions | 13 | 111,871,229 | 96,421,767 |
| VAT receivable | 11 | 13,604,394 | 12,472,481 |
| Receivables from non-exchange transactions | 12 | 57,922,686 | 52,677,771 |
| Cash | 14 | 646,535,172 | 616,279,730 |
| | | **842,270,289** | **789,522,748** |
| **Non-Current Assets** | | | |
| Investment property | 2 | 141,336,086 | 131,248,172 |
| Property, plant and equipment | 3 | 3,672,579,031 | 3,633,487,637 |
| Intangible assets | 4 | 8,686,637 | 8,939,692 |
| Heritage assets | 7 | 114,055,031 | 112,125,832 |
| Living resources | 6 | 541,854 | 609,586 |
| Investments | 8 | 68,210,808 | 60,512,135 |
| | | **4,005,409,447** | **3,946,923,054** |
| **Total Assets** | | **4,847,679,736** | **4,736,445,802** |
| **Liabilities** | | | |
| **Current Liabilities** | | | |
| Borrowings | 16 | 57,948,948 | 50,493,993 |
| Trade and other payables | 18 | 146,448,625 | 142,156,975 |
| Consumer deposits | 19 | 45,090,595 | 43,312,004 |
| Employee benefit obligation | 9 | 6,083,000 | 5,414,000 |
| Unspent conditional grants and receipts | 15 | 6,206,137 | 26,308,742 |
| Provisions | 17 | 43,364,668 | 41,442,846 |
| | | **305,141,973** | **309,128,560** |
| **Non-Current Liabilities** | | | |
| Borrowings | 16 | 421,957,268 | 429,906,216 |
| Employee benefit obligation | 9 | 114,262,000 | 116,205,000 |
| Provisions | 17 | 170,840,870 | 157,025,924 |
| | | **707,060,138** | **703,137,140** |
| **Total Liabilities** | | **1,012,202,111** | **1,012,265,700** |
| **Net Assets** | | **3,835,477,625** | **3,724,180,102** |
| Reserves | | | |
| Housing development fund | | 3,227,796 | 3,227,585 |
| Accumulated surplus | | 3,832,249,829 | 3,720,952,517 |
| **Total Net Assets** | | **3,835,477,625** | **3,724,180,102** |




* See Note 47

## Statement of Financial Performance

| Figures in Rand | Note(s) | 2023 | 2022 Restated* |
|---|---|---|---|
| **Revenue** | | | |
| **Revenue from exchange transactions** | | | |
| Service charges | 20 | 816,593,801 | 800,702,854 |
| Rental of facilities and equipment | | 6,747,022 | 6,767,391 |
| Agency services | 22 | 7,139,482 | 6,857,858 |
| Licences and permits | | 2,977,019 | 2,780,230 |
| Other income | 23 | 90,254,764 | 73,879,034 |
| Investment revenue | 24 | 58,874,056 | 36,128,433 |
| Gain on disposal/derecognition of assets | | 2,669,268 | - |
| Fair value adjustments | 39 | 14,278,606 | 7,570,140 |
| **Total revenue from exchange transactions** | | **999,534,018** | **934,685,940** |
| **Revenue from non-exchange transactions** | | | |
| **Taxation revenue** | | | |
| Property rates | 25 | 297,101,242 | 280,175,907 |
| **Availability charges** | | | |
| Service charges | 20 | 24,053,912 | 24,773,438 |
| **Transfer revenue** | | | |
| Government grants and subsidies | 27 | 285,066,473 | 239,172,525 |
| Public contributions and donations | 28 | 18,499,760 | 4,499,166 |
| Fines, Penalties and Forfeits | 21 | 58,043,459 | 35,123,907 |
| **Total revenue from non-exchange transactions** | | **682,764,846** | **583,744,943** |
| **Total revenue** | | **1,682,298,864** | **1,518,430,883** |
| **Expenditure** | | | |
| Employee related costs | 29 | (483,200,985) | (454,786,629) |
| Remuneration of councillors | 30 | (12,314,714) | (11,581,935) |
| Depreciation and amortisation | 31 | (146,416,293) | (142,218,703) |
| Impairment loss/reversal of impairments | 32 | (1,904,284) | (6,100,739) |
| Finance costs | 33 | (48,152,260) | (47,584,050) |
| Lease rentals | | (23,216) | (86,866) |
| Debt Impairment | 34 | (52,100,171) | (28,248,033) |
| Bad debts written off | 35 | (10,206,091) | (5,258,455) |
| Bulk purchases | 36 | (346,417,577) | (351,600,047) |
| Contracted services | 37 | (257,087,508) | (237,215,092) |
| Transfers and grants paid | 26 | (16,165,100) | (12,813,230) |
| Loss on disposal/derecognition of assets | | - | (30,979,041) |
| Inventory losses/write-downs | | (71,967) | (191,627) |
| Materials | 42 | (58,220,299) | (52,660,797) |
| General Expenses | 38 | (138,720,876) | (116,157,769) |
| **Total expenditure** | | **(1,571,001,341)** | **(1,497,483,013)** |
| **Surplus for the year** | | **111,297,523** | **20,947,870** |


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19 December 2023


* See Note 47

## Statement of Changes in Net Assets

| Figures in Rand | Housing development fund | Accumulated surplus / deficit | Total net assets |
|---|---|---|---|
| Opening balance as previously reported | 3,227,375 | 3,698,333,810 | 3,701,561,185 |
| Adjustments | | | |
| Prior year adjustments | - | 1,671,047 | 1,671,047 |
| **Balance at 01 July 2021 as restated*** | **3,227,375** | **3,700,004,857** | **3,703,232,232** |
| Changes in net assets | | | |
| Surplus for the year | - | 20,947,870 | 20,947,870 |
| Transfers to/(from) housing development fund | 210 | (210) | - |
| Total changes | 210 | 20,947,660 | 20,947,870 |
| Opening balance as previously reported | 3,227,585 | 3,718,724,048 | 3,721,951,633 |
| Adjustments | | | |
| Prior year adjustments | - | 2,228,469 | 2,228,469 |
| **Balance at 01 July 2022 as restated*** | **3,227,585** | **3,720,952,517** | **3,724,180,102** |
| Changes in net assets | | | |
| Surplus for the year | - | 111,297,523 | 111,297,523 |
| Transfers to/(from) housing development fund | 211 | (211) | - |
| Total changes | 211 | 111,297,312 | 111,297,523 |
| **Balance at 30 June 2023** | **3,227,796** | **3,832,249,829** | **3,835,477,625** |


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19 December 2023


* See Note 47

## Cash Flow Statement

| Figures in Rand | Note(s) | 2023 | 2022 Restated* |
|---|---|---|---|
| **Cash flows from operating activities** | | | |
| **Receipts** | | | |
| Property rates | | 292,202,758 | 277,451,816 |
| Service charges | | 814,077,409 | 814,166,025 |
| Government grants and subsidies | | 277,301,161 | 241,911,699 |
| Investment revenue | | 58,874,056 | 36,128,433 |
| Other receipts | | 114,266,804 | 88,928,227 |
| | | 1,556,722,188 | 1,458,586,200 |
| **Payments** | | | |
| Employee costs | | (484,474,985) | (446,582,629) |
| Suppliers | | (346,417,577) | (351,600,047) |
| Finance costs | | (48,152,260) | (47,584,050) |
| Other payments | | (462,432,935) | (413,757,000) |
| | | (1,341,477,757) | (1,259,523,726) |
| **Net cash flows from operating activities** | 43 | **215,244,431** | **199,062,474** |
| **Cash flows from investing activities** | | | |
| Purchase of property, plant and equipment | 3 | (183,122,947) | (190,145,103) |
| Proceeds from sale of property, plant and equipment | 3 | 3,676,264 | 3,812,889 |
| Purchase of investment property | 2 | (37,981) | - |
| Purchase of other intangible assets | 4 | - | (236,682) |
| Purchase of heritage assets | 7 | (30,332) | - |
| Proceeds from sale of heritage assets | 7 | - | 87 |
| Movement in financial assets | | (4,980,000) | (4,980,000) |
| **Net cash flows from investing activities** | | **(184,494,996)** | **(191,548,809)** |
| **Cash flows from financing activities** | | | |
| Proceeds from borrowings | | 50,000,000 | 50,000,000 |
| Repayment of borrowings | | (50,493,993) | (53,956,538) |
| **Net cash flows from financing activities** | | **(493,993)** | **(3,956,538)** |
| **Net increase/(decrease) in cash and cash equivalents** | | **30,255,442** | **3,557,127** |
| Cash and cash equivalents at the beginning of the year | | 616,279,730 | 612,722,603 |
| **Cash and cash equivalents at the end of the year** | 14 | **646,535,172** | **616,279,730** |




* See Note 47

## Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

| Figures in Rand | Approved budget | Adjustments | Final Budget | Actual amounts on comparable basis | Difference between final budget and actual (%) | Reference |
|---|---|---|---|---|---|---|
| **Statement of Financial Performance** | | | | | | |
| **Revenue** | | | | | | |
| **Revenue from exchange transactions** | | | | | | |
| Service charges - electricity revenue | 528,044,434 | - | **528,044,434** | 495,999,489 | **(6)** | |
| Service charges - water revenue | 138,137,998 | - | **138,137,998** | 158,069,809 | **14** | Note 61 |
| Service charges - sanitation revenue | 90,962,200 | - | **90,962,200** | 100,655,127 | **11** | Note 61 |
| Service charges - refuse revenue | 78,849,600 | - | **78,849,600** | 85,923,288 | **9** | |
| Rental of facilities and equipment | 4,572,998 | - | **4,572,998** | 6,747,022 | **48** | Note 61 |
| Interest earned - external investments | 34,671,100 | - | **34,671,100** | 51,783,767 | **49** | Note 61 |
| Interest earned - outstanding debtors | 3,981,500 | - | **3,981,500** | 7,090,289 | **78** | Note 61 |
| Licences and permits | 2,635,600 | - | **2,635,600** | 2,977,019 | **13** | Note 61 |
| Agency services | 7,858,000 | - | **7,858,000** | 7,139,482 | **(9)** | |
| Other revenue | 125,298,218 | (3) | **125,298,215** | 90,254,764 | **(28)** | Note 61 |
| Gains | 8,224,547 | (1) | **8,224,546** | 16,947,874 | **106** | Note 61 |
| **Total revenue from exchange transactions** | **1,023,236,195** | **(4)** | **1,023,236,191** | **1,023,587,930** | | |
| **Revenue from non-exchange transactions** | | | | | | |
| **Taxation revenue** | | | | | | |
| Property rates | 287,940,600 | - | **287,940,600** | 297,101,242 | **3** | |
| **Transfer revenue** | | | | | | |
| Fines, penalties and forfeits | 20,344,104 | 1 | **20,344,105** | 58,043,459 | **185** | Note 61 |
| Transfers and subsidies | 177,495,989 | (19,603) | **177,476,386** | 172,130,498 | **(3)** | |
| **Total revenue from non-exchange transactions** | **485,780,693** | **(19,602)** | **485,761,091** | **527,275,199** | | |
| **Total revenue** | **1,509,016,888** | **(19,606)** | **1,508,997,282** | **1,550,863,129** | | |
| **Expenditure** | | | | | | |
| Employee related costs | (505,988,226) | 879,186 | **(505,109,040)** | (483,200,985) | **(4)** | |
| Remuneration of councillors | (12,335,376) | - | **(12,335,376)** | (12,314,714) | **-** | |
| Debt Impairment | (19,616,950) | 1 | **(19,616,949)** | (52,100,171) | **166** | Note 61 |
| Depreciation and asset impairment | (146,595,506) | (94) | **(146,595,600)** | (148,320,577) | **1** | |
| Finance charges | (48,056,000) | - | **(48,056,000)** | (48,152,260) | **-** | |
| Bulk purchases-electricity | (371,533,490) | - | **(371,533,490)** | (346,417,577) | **(7)** | |
| Inventory consumed | (63,814,110) | 1,806,017 | **(62,008,093)** | (58,220,299) | **(6)** | |
| Contracted services | (279,995,470) | (2,075,972) | **(282,071,442)** | (257,087,508) | **(9)** | |
| Transfers and subsidies | (14,786,489) | - | **(14,786,489)** | (16,165,100) | **9** | |
| Other expenditure | (153,727,425) | (609,137) | **(154,336,562)** | (149,022,150) | **(3)** | |
| **Total expenditure** | **(1,616,449,042)** | **1** | **(1,616,449,041)** | **(1,571,001,341)** | | |
| **Operating surplus/(defecit)** | **(107,432,154)** | **(19,605)** | **(107,451,759)** | **(20,138,212)** | | |
| Transfers and subsidies-capital | 87,140,811 | - | **87,140,811** | 112,935,975 | **30** | Note 61 |
| Transfers and subsidies-capital (Public) | 12,442,378 | 19,605 | **12,461,983** | 12,337,294 | **(1)** | |
| Transfers and subsidies-capital (in-kind - all) | 2,625,857 | - | **2,625,857** | 6,162,466 | **135** | Note 61 |
| | **102,209,046** | **19,605** | **102,228,651** | **131,435,735** | | |
| **Surplus/(defecit) before taxation** | **(5,223,108)** | **-** | **(5,223,108)** | **111,297,523** | | |
| **Actual Amount on Comparable Basis as Presented in the Budget** | **(5,223,108)** | **-** | **(5,223,108)** | **111,297,523** | | |




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19 December 2023

# Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

| Figures in Rand | Approved budget | Adjustments | Final Budget | Actual amounts on comparable basis | Difference between final budget and actual (%) | Reference |
|---|---|---|---|---|---|---|
| **Statement of Financial Position** | | | | | | |
| **Assets** | | | | | | |
| **Current Assets** | | | | | | |
| Cash | 115,262,558 | - | **115,262,558** | 236,254,684 | **105** | Note 61 |
| Call investment deposits | 400,000,000 | - | **400,000,000** | 410,280,488 | **3** | |
| Consumer debtors | 92,432,622 | - | **92,432,622** | 112,779,593 | **22** | Note 61 |
| Other debtors | 53,432,508 | - | **53,432,508** | 71,361,697 | **34** | Note 61 |
| Inventory | 10,907,945 | - | **10,907,945** | 11,593,827 | **6** | |
| | **672,035,633** | **-** | **672,035,633** | **842,270,289** | | |
| **Non-Current Assets** | | | | | | |
| Investments | 70,005,333 | - | **70,005,333** | 68,210,808 | **(3)** | |
| Investment property | 132,846,000 | - | **132,846,000** | 141,336,086 | **6** | |
| Property, plant and equipment | 3,798,519,603 | - | **3,798,519,603** | 3,672,579,031 | **(3)** | |
| Biological | 541,854 | - | **541,854** | 541,854 | **-** | |
| Intangible | 8,202,881 | - | **8,202,881** | 8,686,637 | **6** | |
| Other non-current assets | 112,125,832 | - | **112,125,832** | 114,055,031 | **2** | |
| | **4,122,241,503** | **-** | **4,122,241,503** | **4,005,409,447** | | |
| **Total Assets** | **4,794,277,136** | **-** | **4,794,277,136** | **4,847,679,736** | | |
| **Liabilities** | | | | | | |
| **Current Liabilities** | | | | | | |
| Borrowings | 58,592,402 | - | **58,592,402** | 57,948,948 | **(1)** | |
| Consumer deposits | 43,312,004 | - | **43,312,004** | 45,090,595 | **4** | |
| Trade and other payables | 168,910,209 | - | **168,910,209** | 152,654,762 | **(10)** | Note 61 |
| Provisions | 48,210,163 | - | **48,210,163** | 49,447,668 | **3** | |
| | **319,024,778** | **-** | **319,024,778** | **305,141,973** | | |
| **Non-Current Liabilities** | | | | | | |
| Borrowings | 421,184,317 | - | **421,184,317** | 421,957,268 | **-** | |
| Provisions | 292,185,623 | - | **292,185,623** | 285,102,870 | **(2)** | |
| | **713,369,940** | **-** | **713,369,940** | **707,060,138** | | |
| **Total Liabilities** | **1,032,394,718** | **-** | **1,032,394,718** | **1,012,202,111** | | |
| **Net Assets** | **3,761,882,418** | **-** | **3,761,882,418** | **3,835,477,625** | | |
| **Net Assets** | | | | | | |
| **Community wealth/Equity** | | | | | | |
| **Reserves** | | | | | | |
| Accumulated surplus | 3,758,659,918 | - | **3,758,659,918** | 3,832,249,829 | **2** | |
| Reserves | 3,222,500 | - | **3,222,500** | 3,227,796 | **-** | |
| **Total Community wealth/Equity** | **3,761,882,418** | **-** | **3,761,882,418** | **3,835,477,625** | | |


AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

# Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

| Figures in Rand | Approved budget | Adjustments | Final Budget | Actual amounts on comparable basis | Difference between final budget and actual (%) | Reference |
|---|---|---|---|---|---|---|
| **Cash Flow Statement** | | | | | | |
| **Cash flows from operating activities** | | | | | | |
| **Receipts** | | | | | | |
| Property rates | 285,907,194 | - | **285,907,194** | 292,202,758 | **2** | |
| Service charges | 830,013,983 | - | **830,013,983** | 814,077,409 | **(2)** | |
| Transfers and Subsidies - Operational | 177,495,989 | - | **177,495,989** | 277,301,161 | **56** | Note 61 |
| Interest | 34,671,100 | - | **34,671,100** | 58,874,056 | **70** | Note 61 |
| Other revenue | 152,797,675 | - | **152,797,675** | 114,266,804 | **(25)** | Note 61 |
| Transfers and Subsidies - capital | 87,140,811 | - | **87,140,811** | - | **(100)** | Note 61 |
| | **1,568,026,752** | **-** | **1,568,026,752** | **1,556,722,188** | | |
| **Payments** | | | | | | |
| Suppliers and employees | (1,390,381,615) | - | **(1,390,381,615)** | (1,278,460,357) | **(8)** | |
| Finance costs | (48,056,000) | - | **(48,056,000)** | (48,152,260) | **-** | |
| Transfers and grants | (14,786,489) | - | **(14,786,489)** | (14,865,140) | **1** | |
| | **(1,453,224,104)** | **-** | **(1,453,224,104)** | **(1,341,477,757)** | | |
| **Net cash from/(used) operating activities** | **114,802,648** | **-** | **114,802,648** | **215,244,431** | | |
| **Cash flows from investing activities** | | | | | | |
| Capital assets | (212,216,331) | - | **(212,216,331)** | (183,191,260) | **(14)** | Note 61 |
| Proceeds on disposal of property, plant and equipment | - | - | **-** | 3,676,264 | **100** | Note 61 |
| Decrease/(increase) in non-current investments | (4,980,000) | - | **(4,980,000)** | (4,980,000) | **-** | |
| **Net cash from/(used) investing activities** | **(217,196,331)** | **-** | **(217,196,331)** | **(184,494,996)** | | |
| **Cash flows from financing activities** | | | | | | |
| Borrowing long term/refinancing | 50,000,000 | - | **50,000,000** | 50,000,000 | **-** | |
| Repayment of borrowings | (50,623,488) | - | **(50,623,488)** | (50,493,993) | **-** | |
| Increase/(decrease) in consumer deposits | 2,000,000 | - | **2,000,000** | - | **(100)** | Note 61 |
| **Net cash from/(used) financing activities** | **1,376,512** | **-** | **1,376,512** | **(493,993)** | | |
| Net increase/(decrease) in cash held | (101,017,171) | - | **(101,017,171)** | 30,255,442 | | |
| Cash/cash equivalents at the year begin: | 616,279,730 | - | **616,279,730** | 616,279,730 | | |
| **Cash/cash equivalents at the year end:** | **515,262,559** | **-** | **515,262,559** | **646,535,172** | | |



# Accounting Policies

### 1. Significant accounting policies

The principal accounting policies applied in the preparation of these audited annual financial statements are set out below.

### 1.1 Basis of preparations

The audited annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), including any interpretations, guidelines and directives issued by the Accounting Standards Board in accordance, with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These audited annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these financial statements, are disclosed below.

These accounting policies are consistent with the previous period.

### 1.2 Presentation currency

These audited annual financial statements are presented in South African Rand, which is the functional currency of the municipality. All financial information has been rounded off to the nearest Rand.

### 1.3 Going concern assumption

These audited annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

### 1.4 Materiality

Omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatement, judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor.

Assessing whether an omission or misstatement could influence decisions of users, and so be material, requires consideration of the characteristics of those users. The Framework for the Preparation and Presentation of Financial Statements states that users are assumed to have a reasonable knowledge of government, its activities, accounting and a willingness to study the information with reasonable diligence. Therefore, the assessment takes into account how users with such attributes could reasonably be expected to be influenced in making and evaluating decisions.

When the final accounts have been closed, any transaction that occurs in respect of a prior period, is considered by management individually and collectively for materiality and the annual financial statements are amended with transactions that are material in amount or by nature.

### 1.5 Significant judgements and sources of estimation uncertainty

In preparing the audited annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the audited annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the audited annual financial statements.

Significant judgements include:

**Impairment testing**

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.5 Significant judgements and sources of estimation uncertainty (continued)

In making the above-mentioned estimates and judgement, management considers the subsequent measurement criteria and indicators of potential impairment losses as set out in GRAP 21: Impairment of non-cash generating assets.

**Provisions**

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 17 - Provisions.

**Useful lives of infrastructure and other assets**

The municipality's management determines the estimated useful lives and related depreciation charges for the waste water and water networks. This estimate is based on industry norm. Management will increase the depreciation charge where useful lives are less than previously estimated useful lives.

**Post-retirement benefits**

The present value of the post-retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost/(income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post-retirement obligations.

**Receivables from non-exchange transactions**

Management made key assumptions and estimations to determine the initial recognition and measurement of revenue on fines using estimated reductions based on historical information.

### 1.6 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

**Fair value model**

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential is expected from its disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

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SOUTH AFRICA
Auditing to build public confidence
19 December 2023

### 1.6 Investment property (continued)

When classification is difficult, the criteria used to distinguish investment property from owner-occupied property and from property held for sale in the ordinary course of operations are as follows:

- All properties held to earn market-related rentals or for capital appreciation or both and that are not for administrative purposes and that will not be sold in the ordinary course of operations are classified as investment properties.
- Land held for currently undetermined future use.
- Lease properties that are held to provide a social/(community) service or that are necessary for employees to perform their job functions, but which also generates rental revenue is not seen as investment properties. The rental revenue generated is incidental to the purposes for which the property is held.

### 1.7 Property, plant and equipment

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment are depreciated on the straight-line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

| Item | Depreciation method | Average useful life (years) |
|---|---|---|
| Buildings | Straight-line | 5 to 30 |
| Plant and machinery | Straight-line | 5 to 25 |
| Furniture and fixtures | Straight-line | 2 to 15 |
| Motor vehicles | Straight-line | 10 to 50 |
| Office equipment | Straight-line | 3 to 15 |
| Infrastructure | | |
| - Roads | Straight-line | 3 to 60 |
| - Pedestrian malls | Straight-line | 25 to 80 |
| - Electricity | Straight-line | 3 to 60 |
| - Water | Straight-line | 5 to 100 |
| - Sewerage | Straight-line | 10 to 60 |
| - Housing | Straight-line | 30 |
| Bins and containers | Straight-line | 10 to 15 |
| Community assets | Straight-line | 5 to 50 |

The municipality assesses at each reporting date whether there is any indication that the municipality expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate and applied prospectively.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.7 Property, plant and equipment (continued)

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Land is not depreciated as it is deemed to have an indefinite useful life.

Incomplete construction work is stated as historical cost. Depreciation only commences when the asset is available for use.

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the financial statements (see note 41).

The municipality discloses relevant information relating to work-in-progress in the notes to the financial statements (see note 3).

### 1.8 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets, amortisation is provided on a straight-line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result, the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Amortisation is provided to write down the intangible assets, on a straight-line basis, to their residual values as follows:

| Item | Depreciation method | Average useful life (years) |
|---|---|---|
| Computer software | Straight-line | 2 to 5 |

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

### 1.9 Heritage assets

A class of heritage assets means a grouping of heritage assets of a similar nature or function in an municipality's operations that is shown as a single item for the purpose of disclosure in the audited annual financial statements.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.9 Heritage assets (continued)

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An inalienable item is an asset that a municipality is required by law or otherwise to retain indefinitely and cannot be disposed of without consent.

The municipality classifies assets as heritage assets where the significance as a heritage asset can be determined. In regards to land and buildings, all graded sites are classified as heritage assets. Furthermore, land with a natural significance is not componentised but seen as a single heritage asset due to all parts contributing together to make up its significance.

The municipality separately discloses expenditure to repair and maintain heritage assets in the notes to the financial statements (see note 41).

The municipality discloses relevant information relating to work-in-progress in the notes to the financial statements (see note 7).

**Recognition**

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

**Initial measurement**

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

**Subsequent measurement**

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

**Impairment**

The municipality assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

**Transfers**

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

**Derecognition**

The municipality derecognises heritage asset on disposal or when no future economic benefits or service potential is expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the item is derecognised.

### 1.10 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.



AUDITOR-GENERAL SOUTH AFRICA
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19 December 2023

# Accounting Policies

**1.10 Financial instruments (continued)**

The amortised cost of a financial asset or financial liability is the amount at which the financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount, and minus any reduction (directly or through the use of an allowance account) for impairment or uncollectability.

Derecognition is the removal of a previously recognised financial asset or financial liability from an entity's statement of financial position.

**Classification**

The municipality has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

| Class | Category |
|---|---|
| Operating leases | Financial asset measured at amortised cost |
| Receivables from exchange transactions | Financial asset measured at amortised cost |
| Receivables from non-exchange transactions | Financial asset measured at amortised cost |
| Cash and cash equivalents | Financial asset measured at amortised cost |
| Investments | Financial asset measured at fair value |

The municipality has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

| Class | Category |
|---|---|
| Borrowings | Financial liability measured at amortised cost |
| Payables from exchange transactions | Financial liability measured at amortised cost |

**Initial recognition**

The municipality recognises a financial asset or a financial liability in its statement of financial position when the municipality becomes a party to the contractual provisions of the instrument.

The municipality recognises financial assets using trade date accounting.

**Initial measurement of financial assets and financial liabilities**

The municipality measures a financial asset and financial liability initially at its fair value plus transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

**Subsequent measurement of financial assets and financial liabilities**

The municipality measures all financial assets and financial liabilities after initial recognition using the following categories:

- Financial instruments at fair value (assets and liabilities).
- Financial instruments at amortised cost (assets and liabilities).
- Financial instruments at cost (assets).

All financial assets measured at amortised cost, or cost, are subject to an impairment review.

**Gains and losses**

A gain or loss arising from a change in the fair value of a financial asset or financial liability measured at fair value is recognised in surplus or deficit.

For financial assets and financial liabilities measured at amortised cost or cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, or through the amortisation process.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

**1.10 Financial instruments (continued)**

**Impairment and uncollectability of financial assets**

The municipality assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets is impaired.

Financial assets measured at amortised cost:

If there is objective evidence that an impairment loss on financial assets measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced directly or through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed directly or by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised cost would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

The calculation in respect of the impairment of fines receivables is based on an assessment of the past payment history of fines per category.

**Derecognition**

**Financial assets**

The municipality derecognises a financial asset only when:

- the contractual rights to the cash flows from the financial asset expire, are settled or waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the financial asset; or
- the municipality, despite having retained some significant risks and rewards of ownership of the financial asset, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality :
  - derecognise the asset; and
  - recognise separately any rights and obligations created or retained in the transfer.

On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received is recognised in surplus or deficit.

If a transfer does not result in derecognition because the municipality has retained substantially all the risks and rewards of ownership of the transferred asset, the municipality continues to recognise the transferred asset in its entirety and recognise a financial liability for the consideration received. In subsequent periods, the municipality recognises any revenue on the transferred asset and any expense incurred on the financial liability. Neither the asset, and the associated liability nor the revenue, and the associated expenses are offset.

**Financial liabilities**

The municipality removes a financial liability (or a part of a financial liability) from its statement of financial position when it is extinguished — i.e. when the obligation specified in the contract is discharged, cancelled, expires or waived.

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a non-exchange transaction are accounted for in accordance with the Standard of GRAP on Revenue from Non-exchange Transactions (Taxes and Transfers).

**Presentation**

Interest relating to a financial instrument or a component that is a financial liability is recognised as revenue or expense in surplus or deficit.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.11 Statutory receivables

**Identification**

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Carrying amount is the amount at which an asset is recognised in the statement of financial position.

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognised.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

**Recognition**

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

**Initial measurement**

The municipality initially measures statutory receivables at their transaction amount.

**Subsequent measurement**

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);
- impairment losses; and
- amounts derecognised.

**Impairment losses**

The municipality assesses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

If there is an indication that a statutory receivable, or a group of statutory receivables, may be impaired, the municipality measures the impairment loss as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivables, is reduced, either directly or through the use of an allowance account. The amount of the losses is recognised in surplus or deficit.

In estimating the future cash flows, a municipality considers both the amount and timing of the cash flows that it will receive in future. Consequently, where the effect of the time value of money is material, the entity discounts the estimated future cash flows using a rate that reflects the current risk-free rate and, if applicable, any risks specific to the statutory receivable, or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

An impairment loss recognised in prior periods for a statutory receivable is revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.11 Statutory receivables (continued)

Any previously recognised impairment loss is adjusted either directly or by adjusting the allowance account. The adjustment does not result in the carrying amount of the statutory receivable or group of statutory receivables exceeding what the carrying amount of the receivable(s) would have been had the impairment loss not been recognised at the date the impairment is revised. The amount of any adjustment is recognised in surplus or deficit.

**Derecognition**

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality:
  - derecognise the receivable; and
  - recognise separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The entity considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

### 1.12 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

**Operating leases - lessor**

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term.

### 1.13 Inventory

Inventory are initially measured at cost except where inventory are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventory are measured at the lower of cost and net realisable value or the lower of cost and current replacement cost.

Inventory are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventory comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventory to their present location and condition.

The cost of inventory related to stores and material is assigned using the weighted average cost formula. The same cost formula is used for all inventory having a similar nature and use to the municipality.

When inventory are sold, the carrying amounts of those inventory are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventory to net realisable value or current replacement cost and all losses of inventory are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventory, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventory recognised as an expense in the period in which the reversal occurs.

Water is valued at purified cost insofar as it is stored and controlled in reservoirs at year-end.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.13 Financial instruments (continued)

The municipality recognises housing inventory (land) that it controls, having identified it for low cost housing before entering into an arrangement with the Provincial Department of Human Settlements.

### 1.14 Construction contracts and receivables

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

Fixed price contract is a construction contract in which the contractor agrees to a fixed contract price, or a fixed rate per unit of output, which in some cases is subject to cost escalation clauses.

A contractor is an entity that enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either by itself or through the use of sub-contractors. The term “contractor” thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

The municipality assesses the terms and conditions of each contract concluded with customers to establish whether the contract is a construction contract or not. In assessing whether the contract is a construction contract, a municipality considers whether it is a contractor.

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by the proportion that contract costs incurred for work performed to date bear to the estimated total contract costs.

### 1.15 Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset’s future economic benefits or service potential through depreciation or amortisation.

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

Recoverable service amount is the higher of a non-cash-generating asset’s fair value less costs to sell and its value in use.

**Designation**

The municipality does not control any assets that are used with the objective of generating a commercial return. The municipality's primary objective is service delivery and tariffs are cost reflective to ensure continued financial sustainability. The municipality has designated all of its assets as non-cash-generating as its objective is not to use the assets to generate a commercial return but to deliver services.

**Identification**

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

**Value in use**

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.15 Impairment of non-cash-generating assets (continued)

**Recognition and measurement**

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

### 1.16 Employee benefits

Employee benefits are all forms of consideration given by a municipality in exchange for service rendered by employees.

Other long-term employee benefits are employee benefits (other than post-employment benefits and termination benefits) that are not due to be settled within twelve months after the end of the period in which the employees render the related service.

Composite social security programmes are established by legislation and operate as multi-employer plans to provide post-employment benefits as well as to provide benefits that are not consideration in exchange for service rendered by employees.

A constructive obligation is an obligation that derives from a municipality's actions whereby an established pattern of past practice, published policies or a sufficiently specific current statement, the municipality has indicated to other parties that it will accept certain responsibilities and as a result, the municipality has created a valid expectation on the part of those other parties that it will discharge those responsibilities.

**Short-term employee benefits**

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The municipality measures the expected cost of accumulating compensated absences as the additional amount that the municipality expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The municipality recognises the expected cost of bonus, incentive and performance related payments when the municipality has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

**Post-employment benefits**

Post-employment benefits are employee benefits (other than termination benefits) which are payable after the completion of employment.

Post-employment benefit plans are formal or informal arrangements under which a municipality provides post-employment benefits for one or more employees.

Multi-employer plans are defined contribution plans or defined benefit plans under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.16 Employee benefits (continued)

The municipality's contributions to the defined contribution funds are established in terms of the rules governing those plans. Contributions are recognised in the Statement of Financial Performance in the period in which the service is rendered by the relevant employees. The municipality has no further payment obligations once the contributions have been paid.

The municipality contributes to various National- and Provincial-administrated Defined Benefit Plans on behalf of its qualifying employees. These funds are multi-employer funds. The contributions to the fund obligations for the payment of retirement benefits are charged against revenue in the year that they become payable. These defined benefit funds are actuarially valued on the Projected Unit Credit Method basis. Deficits are recovered through lump sum payments or increased future contributions on a proportional basis from all participating municipalities.

**Other post retirement obligations**

The municipality provides post-retirement health care benefits to some retirees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out valuations of these obligations. The municipality also provides a gratuity on retirement to certain employees.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settled directly.

The municipality shall recognise the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement right recognised as an asset;
- actuarial gains and losses, which shall all be recognised immediately;
- past service cost, which shall all be recognised immediately; and
- the effect of any curtailments or settlements.

These post-retirement health care benefits are actuarially valued annually on the Projected Unit Credit Method basis.

### 1.17 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

When the effects of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value for money. The impact of the periodic unwinding of the discount is recognised in the Statement of Financial Performance as a finance cost as it occurs.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating surplus/(deficit).



AUDITOR-GENERAL
SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.17 Provisions and contingencies (continued)

If the municipality has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 45.

### 1.18 Commitments

Capital commitments disclosed in the annual financial statements represent the contractual balance committed to capital projects on reporting date that will be incurred in the period subsequent to the specific reporting date. The municipality discloses capital commitments exclusive of VAT.

### 1.19 Consumer deposits

Consumer deposits are disclosed as a current liability. Consumer deposits are levied in line with the council's policy to consumers when services are initially connected. When services are disconnected or terminated, the outstanding deposit is utilised against any arrear accounts the consumer might be liable for on that date. Any excess deposit after all debt is settled is refunded to the specific consumer.

### 1.20 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm’s length transaction.

**Measurement**

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

**Sale of goods**

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

**Rendering of services**

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

**1.20 Revenue from exchange transactions (continued)**

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption, based on the consumption history, are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced, except at year-end when estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the average monthly consumption from the first reading after the reporting date.

Revenue from the sale of pre-paid electricity units is recognised when the risks and rewards of ownership has passed to the buyer.

Revenue received from pre-paid electricity sales are deferred and recognised as revenue on the consumption basis, commencing on the date of purchase. The consumption of pre-paid electricity is measured by using a trend analysis and other historical data about electricity usage, including how often electricity cards are purchased or additional units of electricity loaded onto a pre-paid card.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has a water connection. Tariffs are determined per category of property usage and are levied monthly based on the number of refuse containers on each property, regardless of whether or not all containers are emptied during the month.

Service charges from sewerage and sanitation are based on the type of service and the number of sewer connections on all developed properties, using the tariffs approved by Council and are levied monthly.

Basic charges are charged on both vacant and developed properties using the tariffs approved from Council and are levied monthly.

**Interest and other revenue**

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

Revenue arising from the application of the approved tariff of charges is recognised when the service is rendered by applying the relevant approved tariff. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

**1.21 Revenue from non-exchange transactions**

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, a municipality either receives value from another entity/person without directly giving approximately equal value in exchange, or gives value to another entity/person without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.21 Revenue from non-exchange transactions (continued)

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

**Recognition**

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

**Measurement**

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

Receivables that arise from statutory (non-contractual) arrangements are initially measured in accordance with this accounting policy, as well as the accounting policy on Statutory Receivables. The municipality applies the accounting policy on Statutory Receivables for the subsequent measurement, derecognition, presentation and disclosure of statutory receivables.

**Taxes**

The municipality recognises an asset in respect of taxes when the taxable event occurs and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources. Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured. The degree of probability attached to the inflow of resources is determined on the basis of evidence available at the time of initial recognition, which includes, but is not limited to, disclosure of the taxable event by the taxpayer.

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for value added tax is the undertaking of taxable activity during the taxation period by the taxpayer.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system.

**Transfers**

Apart from Services in kind, which are not recognised, the municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.21 Revenue from non-exchange transactions (continued)

**Fines**

Fines constitute both spot fines and camera fines. Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset. Assets arising from fines are initially measured at its fair value at the date of issue, which is the best estimate of inflow of economic benefits. The probability of non-payment is not considered at initial recognition. The non-payment of traffic fines is estimated at subsequent measurement with reference to historical data and payment trend analysis.

Subsequent to initial recognition and measurement, the municipality assesses the collectability of the revenue and recognises a separate impairment loss, where appropriate.

**Bequests**

Bequests that satisfy the definition of an asset are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality, and the fair value of the assets can be measured reliably.

**Gifts and donations, including goods in-kind**

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

### 1.22 Borrowing costs

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

### 1.23 Accounting by principals and agents

**Identification**

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

**Identifying whether an entity is a principal or an agent**

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

**Binding arrangement**

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

**1.23 Accounting by principals and agents (continued)**

**Assessing which entity benefits from the transactions with third parties**

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of particular transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

**Recognition**

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

**1.24 Comparative figures**

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

**1.25 Unauthorised expenditure**

According to section 1 of the MFMA: "unauthorised expenditure", in relation to a municipality, means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3) of the MFMA, and includes -

- overspending of the total amount appropriated in the municipality's approved budget;
- overspending of the total amount appropriated for a vote in the approved budget;
- expenditure from a vote unrelated to the department or functional area covered by the vote;
- expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
- spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
- a grant by the municipality otherwise than in accordance with this Act.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

**1.26 Fruitless and wasteful expenditure**

According to section 1 of the MFMA: "fruitless and wasteful expenditure" means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

**1.26 Fruitless and wasteful expenditure (continued)**

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

**1.27 Irregular expenditure**

According to section 1 of the MFMA: "irregular expenditure", in relation to a municipality or municipal entity, means -

- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of this Act and which has not been condoned in terms of section 170; or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act and which has not been condoned in terms of that Act; or
- expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No. 20 of 1998); or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy and which has not been condoned in terms of such policy or by-law;

but excludes expenditure by a municipality which falls within the definition of "unauthorised expenditure".

Irregular expenditure is accounted for in line with all relating requirements, including, but not limited to, ruling Legislation, Regulations, Frameworks, Circulars, Instruction Notes, Practice Notes, Guidelines etc. (as applicable).

Irregular expenditure is recognised, in accordance with its nature, as an expense in the Statement of Financial Performance during the period that it occurred.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debtor's account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the council may write off the amount and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly.

**1.28 Internal reserves**

**Self-insurance reserve**

The municipality has a self-Insurance fund to set aside amounts to offset potential losses or claims that cannot be insured externally. The balance of the self-insurance fund is invested in short-term cash investments.

The balance of the self-insurance fund is determined based on surpluses accumulated since inception.

These surpluses arise from the differences between claims received against claims paid and various administrative expenditure incurred.

At the end of each financial year the surplus as computed above is transferred from the accumulated surplus to the self-Insurance fund.

**1.29 Segment information**

A segment is an activity of an entity:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.29 Segment information (continued)

**Measurement**

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the entity's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management. Similarly, only those assets and liabilities that are included in the measures of the segment's assets and segment's liabilities that are used by management are reported for that segment. If amounts are allocated to reported segment surplus or deficit, assets or liabilities, those amounts are allocated on a reasonable basis.

### 1.30 Budget information

Municipalities are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by municipalities shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on an accrual basis and presented by functional classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2022/07/01 to 2023/06/30.

The approved budget presented in the Statement of Comparison of Budget and Actual Amounts is the most recent adjusted budget approved by Council. The final budget presented is the most recently approved budget adjusted for changes made in terms of legislation and may not have been formally approved by Council.

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of Comparison of Budget and Actual Amounts.

Differences above 10% will be explained in note 61.

Comparative information is not required.

### 1.31 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but it is not control over those policies.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those, which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

### 1.31 Related parties (continued)

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its audited annual financial statements.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

### 1.32 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

Events after reporting date that are classified as adjusting events are accounted for in the annual financial statements. The events after reporting date that are classified as non-adjusting events are disclosed in the notes to the annual financial statements.

### 1.33 Service concession arrangements: Entity as grantor

**Identification**

Service concession arrangement is a contractual arrangement between a grantor and an operator in which an operator uses the services concession asset to provide a mandated function on behalf of a grantor for a specified period, where the operator is compensated for its services over the period of the service concession arrangement.

A grantor is the entity that grants the right to use the service concession asset to the operator.

A mandated function involves the delivery of a public service by an operator on behalf of a grantor, that falls within the grantor's mandate.

An operator is the entity that uses the service concession asset to provide a mandated function subject to the grantor's control of the asset.

A service concession asset is an asset used to provide a mandated function in a service concession arrangement that:

- is provided by the operator which:
  - the operator constructs, develops, or acquires from a third party; or
  - is an existing asset of the operator; or
- is provided by the grantor which:
  - is an existing asset of the grantor; or
  - is an upgrade to an existing asset of the grantor.

**Recognition of asset and liability**

The municipality recognises an asset provided by the operator and an upgrade to an existing asset of the municipality, as a service concession asset if the municipality controls or regulates what services the operator must provide with the asset, to whom it must provide them, and at what price, and if the municipality controls (through ownership, beneficial entitlement or otherwise) any significant residual interest in the asset at the end of the term of the arrangement. This applies to an asset used in a service concession arrangement for its entire economic life (a "whole-of-life" asset).

After initial recognition or reclassification, service concession assets are clearly identified from other assets within the same asset category, and are clearly identified from owned and/or leased assets.

The municipality does not recognise a liability when an existing asset of the municipality is reclassified as a service concession asset, except in circumstances where additional consideration is provided by the operator.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

**1.33 Service concession arrangements: Entity as grantor (continued)**

**Measurement of asset and liability**

The municipality initially measures the service concession asset as follows:

- Where the asset is not an existing asset of the municipality, the asset is measured at its fair value.
- Where the asset is an existing asset of the municipality and it meets the recognition criteria of a service concession asset, the asset is reclassified as a service concession asset, and the asset is accounted for in accordance with the policy on Investment property, Property, plant and equipment, Intangible assets, or Heritage assets, as appropriate.

The municipality initially measures the liability at the same amount as the service concession asset, adjusted by the amount of any other consideration from the municipality to the operator, or from the operator to the municipality.

**Financial liability model**

Where the municipality has an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, the municipality accounts for the liability as a financial liability.

The municipality allocates the payments to the operator and accounts for them according to their substance as a reduction in the liability recognised, a finance charge, and charges for services provided by the operator.

The finance charge and charges for services provided by the operator in a service concession arrangement are accounted for as expenses.

Where the asset and service components of a service concession arrangement are separately identifiable, the service components of payments from the municipality to the operator are allocated by reference to the relative fair values of the service concession asset and the services.

Where the asset and service components are not separately identifiable, the service component of payments from the municipality to the operator is determined using estimation techniques.

**Grant of a right to the operator model**

Where the municipality does not have an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, and grants the operator the right to earn revenue from third-party users or another revenue-generating asset, the municipality accounts for the liability as the unearned portion of the revenue arising from the exchange of assets between the municipality and the operator.

The municipality recognises revenue and reduces the liability according to the substance of the service concession arrangement.

**Dividing the arrangement**

If the municipality pays for the construction, development, acquisition, or upgrade of a service concession asset partly by incurring a financial liability and partly by the grant of a right to the operator, it accounts separately for each part of the total liability.

**Other liabilities, contingent liabilities and contingent assets**

The municipality accounts for other liabilities, contingent liabilities, and contingent assets arising from a service concession arrangement in accordance with the policy on Provisions, Contingent liabilities and contingent assets and Financial instruments.

**Other revenues**

The municipality accounts for revenues from a service concession arrangement, other than those relating to the grant of a right to the operator model, in accordance with the Standard of GRAP on Revenue from exchange transactions.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

**1.33 Service concession arrangements: Entity as grantor (continued)**

**Recognition of the performance obligation and the right to receive a significant interest in a service concession asset**

If the municipality controls a significant residual interest in a service concession asset at the end of the service concession arrangement through ownership, beneficial entitlement or otherwise, and the arrangement does not constitute a finance or an operating lease, the municipality recognises its right to receive the residual interest (i.e. a receivable) in the service concession asset at the commencement of the arrangement.

The right to receive a residual interest in the service concession asset to be received at the end of the arrangement, is an exchange consideration. This is because the municipality will receive an asset in exchange for granting the operator access to the asset while providing a mandated function on its behalf in accordance with the substance of the arrangement.

In terms of the policy on Revenue from exchange transactions, the exchange consideration is recognised and measured at fair value. The value of the receivable (the right to the residual interest in the asset), receivable at the end of the service concession arrangement, reflects the value of the service concession asset as if it were already in the age and in the condition expected at the end of the service concession arrangement.

When the entity recognises the right to receive a residual interest in the service concession asset, it also recognises its performance obligation for granting the operator access to the service concession asset in accordance with the substance of the arrangement. The value of the performance obligation is the same as the receivable interest recognised at the commencement of the service concession arrangement.

The performance obligation is reduced and revenue is recognised based on the substance of the arrangement.

Where service concession arrangements include provisions to adjust the arrangement for changes, the effect of such changes is deemed to have taken place at the inception of the service concession arrangements.

**1.34 Living and non-living resources**

Living resources are those resources that undergo biological transformation.

Non-living resources are those resources, other than living resources, that occur naturally and have not been extracted.

Biological transformation (for purposes of this Standard) comprises the processes of growth, degeneration, production, and procreation that cause qualitative or quantitative changes in a living resource.

Carrying amount is the amount at which an asset is recognised after deducting any accumulated depreciation and accumulated impairment losses.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or development and, where applicable, the amount attributed to the asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life.

Depreciable amount is the cost of an asset, or other amount substituted for cost, less its residual value.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

**Recognition**

Non-living resources, other than land, are not recognised as assets. Required information are disclosed in the notes to the audited annual financial statements.

A living resource is recognised as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Where the municipality is required in terms of legislation or similar means to manage a living resource, but it does not meet the definition of an asset because control of the resource cannot be demonstrated, relevant information are disclosed in the notes to the audited annual financial statements.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Accounting Policies

**1.34 Living and non-living resources (continued)**

Where the municipality holds a living resource that meets the definition of an asset, but which does not meet the recognition criteria, relevant information is disclosed in the notes to the audited annual financial statements. When the information about the cost or fair value of the living resource becomes available, the municipality recognises, from that date, the living resource and applies the measurement principles.

**Measurement at recognition**

A living resource that qualifies for recognition as an asset is measured at its cost.

Where a living resource is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

The cost of a living resource comprises its purchase price, including import duties and non-refundable purchase taxes, and any costs directly attributable to bringing the living resource to the location and condition necessary for it to be capable of operating in the manner intended by management.

**Measurement after recognition**

**Cost model**

After recognition as an asset, a group of living resources are carried at its cost less any accumulated depreciation and any accumulated impairment losses.

**Depreciation**

Living resources are depreciated and the depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset, where appropriate.

The depreciable amount of a living resource is allocated on a systematic basis over its useful life.

The municipality assesses at each reporting date whether there is any indication that the municipality's expectations about the residual value and the useful life of a living resource have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change(s) is accounted for as a change in an accounting estimate.

In assessing whether there is any indication that the expected useful life of the living resource has changed, the municipality considers the following indications:

(a) The use of the living resource has changed, because of the following:
- The municipality has changed the manner in which the living resource is used.
- The municipality has made a decision to dispose of the living resource in a future reporting period(s) such that this decision changes the expected period over which the living resource will be used.
- Legislation, government policy or similar means have been amended or implemented during the reporting period that have, or will, change the use of the living resource.
- The living resource was idle or retired from use during the reporting period.

(b) The living resource is approaching the end of its previously expected useful life.

(c) There is evidence that the condition of the living resource improved or declined based on assessments undertaken during the reporting period.

(d) The living resource is assessed as being impaired.

In assessing whether there is any indication that the expected residual value of the living resource has changed, the municipality considers whether there has been any change in the expected timing of disposal of the living resource, as well as any relevant indicators as noted above.

The depreciation method used reflects the pattern in which the future economic benefits or service potential of the living resource is expected to be consumed by the entity.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

### 1.34 Living and non-living resources (continued)

The depreciation method applied to a living resource is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the living resource, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The depreciation methods and useful lives of items of living resources have been assessed as follows:

| Item | Depreciation method | Average useful life (years) |
|---|---|---|
| K9 unit dogs | Straight-line | 10 |

**Impairment**

The municipality assesses at each reporting date whether there is an indication that the living resource may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the living resource.

Compensation from third parties for living resources that have been impaired, lost or given up, is included in surplus or deficit when the compensation becomes receivable.

**Transfers**

Transfers from living resources are made when the particular asset no longer meets the definition of a living resource and/or is no longer within the scope of this accounting policy.

Transfers to living resources are made when the asset meets the definition of a living resource.

**Derecognition**

The carrying amount of a living resource is derecognised on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a living resource is included in surplus or deficit when the item is derecognised.

### 1.35 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

### 1.36 Standards, amendments to standards and interpretations issued but not yet effective

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

| | | Effective date |
|---|---|---|
| GRAP 25 | Employee benefits (revised) | 1 July 2023 |
| GRAP 104 | Financial instruments (revised) | 1 July 2025 |
| iGRAP 7 | The limit on a defined benefit asset, minimum funding requirements and their interaction (revised) | 1 July 2023 |
| iGRAP 21 | The effect of past decisions on materiality | 1 July 2023 |
| Guideline on Accounting for landfill sites | | To be determined |

The ASB Directive 5 sets out the principles for the application of the GRAP 3 guideline in the determination of the GRAP Reporting Framework hierarchy, as set out in the standard of GRAP 3 on Accounting Policies, Changes in Accounting Estimates and Errors.

Management has considered all the above standards issued but not yet effective and anticipates that the adoption of these standards will not have a significant impact on the financial position, financial performance or cash flows of the municipality.

# Accounting Policies

### 1.37 Housing development fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

Any contributions to or from the fund are shown as transfers in the Statement of Changes in Net Assets.

AUDITOR-GENERAL
SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

## 2. Investment property

| | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|
| | Cost / Valuation | Accumulated depreciation and accumulated impairment | Carrying value | Cost / Valuation | Accumulated depreciation and accumulated impairment | Carrying value |
| Investment property | 141,336,086 | - | 141,336,086 | 131,248,172 | - | 131,248,172 |

**Reconciliation of investment property - 2023**

| | Opening balance | Additions | Disposals | Transfers | Fair value adjustments | Total |
|---|---|---|---|---|---|---|
| Investment property | 131,248,172 | 37,981 | (1,510,000) | - | 11,559,933 | 141,336,086 |

**Reconciliation of investment property - 2022**

| | Opening balance | Additions | Disposals | Transfers | Fair value adjustments | Total |
|---|---|---|---|---|---|---|
| Investment property | 131,697,586 | - | - | (6,765,787) | 6,316,373 | 131,248,172 |

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

**Amounts recognised in surplus or deficit**

| | | |
|---|---|---|
| Rental revenue from Investment property | 2,071,714 | 1,730,643 |

Investment properties are adjusted to their fair value on an annual basis. The valuations are performed by HCB Valuations and Services (Pty) Ltd, independent valuers who are not connected to the municipality.

No Investment properties are held as security for liabilities of the municipality and there were no restrictions on the realisability of Investment property or the remittance of revenue and proceeds on disposal.

See note 41 for repairs and maintenance

**Proceeds from sale of investment property**

| | | |
|---|---|---|
| - Carrying value | 1,510,000 | - |
| - Gain/(loss) on disposal | (210,040) | - |
| - Non-cash disposal | (1,299,960) | - |
| | **-** | **-** |


AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

### 3. Property, plant and equipment

| | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|
| | Cost / Valuation | Accumulated depreciation and accumulated impairment | Carrying value | Cost / Valuation | Accumulated depreciation and accumulated impairment | Carrying value |
| Land | 404,622,572 | (425,208) | 404,197,364 | 403,968,078 | (425,208) | 403,542,870 |
| Buildings | 156,178,286 | (75,026,900) | 81,151,386 | 154,910,506 | (71,500,573) | 83,409,933 |
| Plant and machinery | 19,674,850 | (9,090,907) | 10,583,943 | 17,785,895 | (7,854,193) | 9,931,702 |
| Motor vehicles | 129,020,237 | (29,798,935) | 99,221,302 | 123,862,180 | (26,294,002) | 97,568,178 |
| Office equipment | 32,823,154 | (20,562,669) | 12,260,485 | 31,992,620 | (19,793,473) | 12,199,147 |
| Infrastructure | 5,327,170,635 | (2,495,377,194) | 2,831,793,441 | 5,172,637,256 | (2,375,566,142) | 2,797,071,114 |
| Community | 403,500,572 | (170,129,462) | 233,371,110 | 386,819,354 | (157,054,661) | 229,764,693 |
| **Total** | **6,472,990,306** | **(2,800,411,275)** | **3,672,579,031** | **6,291,975,889** | **(2,658,488,252)** | **3,633,487,637** |

**Reconciliation of property, plant and equipment - 2023**

| | Opening balance | Additions | Disposals | Transfers | Work-in-progress | Depreciation | Impairment loss | Total |
|---|---|---|---|---|---|---|---|---|
| Land | 403,542,870 | 916,092 | (264,598) | 3,000 | - | - | - | 404,197,364 |
| Buildings | 83,409,933 | 475,356 | - | - | 792,425 | (3,526,328) | - | 81,151,386 |
| Plant and machinery | 9,931,702 | 1,966,267 | - | - | - | (1,312,537) | (1,489) | 10,583,943 |
| Motor vehicles | 97,568,178 | 6,723,648 | - | - | - | (4,185,059) | (885,465) | 99,221,302 |
| Office equipment | 12,199,147 | 2,368,119 | - | - | - | (2,199,929) | (106,852) | 12,260,485 |
| Infrastructure | 2,797,071,114 | 77,554,375 | 1 | - | 79,875,283 | (121,796,853) | (910,479) | 2,831,793,441 |
| Community | 229,764,693 | 14,274,931 | - | - | 2,406,286 | (13,074,800) | - | 233,371,110 |
| | **3,633,487,637** | **104,278,788** | **(264,597)** | **3,000** | **83,073,994** | **(146,095,506)** | **(1,904,285)** | **3,672,579,031** |


AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

### 3. Property, plant and equipment (continued)

**Reconciliation of property, plant and equipment - 2022**

| | Opening balance | Additions | Disposals | Transfers | Work-in-progress | Depreciation | Impairment loss | Total |
|---|---|---|---|---|---|---|---|---|
| Land | 412,934,283 | 81,600 | (155,925) | (9,317,088) | - | - | - | 403,542,870 |
| Buildings | 83,401,698 | 1,971,935 | - | 54,016 | 1,539,589 | (3,557,305) | - | 83,409,933 |
| Plant and machinery | 9,206,895 | 1,708,732 | (1) | (18,322) | - | (946,607) | (18,995) | 9,931,702 |
| Motor vehicles | 95,216,765 | 8,148,111 | - | - | - | (3,766,649) | (2,030,049) | 97,568,178 |
| Office equipment | 10,863,680 | 3,597,754 | - | 34,192 | - | (2,272,815) | (23,664) | 12,199,147 |
| Infrastructure | 2,763,141,978 | 106,184,020 | (1) | (2,375,032) | 54,090,643 | (119,942,463) | (4,028,031) | 2,797,071,114 |
| Community | 224,481,365 | 13,666,033 | - | 2,305,147 | 687,071 | (11,374,923) | - | 229,764,693 |
| | **3,599,246,664** | **135,358,185** | **(155,927)** | **(9,317,087)** | **56,317,303** | **(141,860,762)** | **(6,100,739)** | **3,633,487,637** |

**Details of properties, plant and equipment**

**Proceeds from sale of property, plant and equipment**

| | | |
|---|---|---|
| - Carrying value | 264,597 | 155,927 |
| - Gain/(loss) on disposal | 3,411,667 | 3,656,962 |
| - Non-cash disposal | - | - |
| | **3,676,264** | **3,812,889** |

**Purchase of property, plant and equipment**

| | | |
|---|---|---|
| - Additions | 104,278,788 | 135,358,185 |
| - Work-in-progress | 83,073,994 | 56,317,303 |
| - Non-cash additions | (4,229,835) | (1,530,388) |
| | **183,122,947** | **190,145,100** |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**3. Property, plant and equipment (continued)**

**Reconciliation of Work-in-Progress 2023**

| | Included within Infrastructure | Included within Community | Included within Other PPE | Total |
|---|---|---|---|---|
| Opening balance | 67,255,455 | 6,262,607 | 1,539,589 | 75,057,651 |
| Additions/capital expenditure | 79,875,281 | 2,406,286 | 792,426 | 83,073,993 |
| Transferred to completed items | (48,097,784) | - | (1,409,780) | (49,507,564) |
| | **99,032,952** | **8,668,893** | **922,235** | **108,624,080** |

**Reconciliation of Work-in-Progress 2022**

| | Included within Infrastructure | Included within Community | Included within Other PPE | Total |
|---|---|---|---|---|
| Opening balance | 131,908,354 | 21,466,838 | 3,304,854 | 156,680,046 |
| Additions/capital expenditure | 54,090,645 | 687,071 | 1,539,590 | 56,317,306 |
| Transfers between assets | 44,228 | (114,113) | 69,885 | - |
| Transferred to completed items | (118,787,772) | (15,777,189) | (3,374,740) | (137,939,701) |
| | **67,255,455** | **6,262,607** | **1,539,589** | **75,057,651** |

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

**Service concession arrangements**

**Service concession arrangement and asset 1 (included in infrastructure above)**

**The overall objective and purpose of the service concession arrangement**

Overstrand Municipality is the water services authority (WSA) and water services provider (WSP) for its area of jurisdiction. The municipality has invested in upgrading infrastructure and technology associated with the bulk infrastructure. The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's water and waste water bulk works for a period of at least 15 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's bulk works, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Veolia Water Solutions and Technologies South Africa (Pty) Ltd. The operator shall, from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the bulk works to achieve the technical specifications.

**Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows**

This concession arrangement is effective from 8 December 2018 for 15 years.

Prices in the pricing schedule and amounts stated in the contract shall automatically escalate annually on 1 July in advance by the escalation factor, meaning the headline consumer price index (CPI for all urban areas) annual inflation rate published by Statistics SA in the month of March preceding the 1 July escalation date. The salary contribution for ex-municipal employees shall escalate annually at the then relevant published SALGBC escalation rate, for all other existing operational staff it shall be the escalation factor.

**The nature and extent of the service concession arrangement are as follows:**

The municipality owns the bulk works and shall continue to own the bulk works for the duration of the contract. The municipality hereby makes available the bulk works and minor assets to the operator and grants the operator the right of unrestricted access to and use of the bulk works and minor assets for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The operator agrees that the municipality shall have access to the bulk works to undertake its water service authority function and to monitor the performance of the operator.




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**3. Property, plant and equipment (continued)**

The municipality shall have the right to extend the contract for a further 5 years provided that 12 months written notice is given to the operator. As per clause 45 in the contract, termination of this contract may occur on expiration or at the instance of the municipality and on a date specified in writing by the municipality.

**Changes in the service concession arrangement that occurred during the reporting period**

Amendments to the arrangement during the 2022/2023 financial year were as follows:

- To include the operation and maintenance of newly completed bulk water and wastewater facili-ties in the contract, in accordance with clause 6 of the contract.
- To allow for the introduction of a second operational shift.
- The introduction of additional and improved security measures.
- Amendment of the approved dayworks rate.
- The amendment of some of the existing key performance indicators (KPI's).
- The amendment of 3 clauses in the contract.

The technical specifications form part of the contract and are reviewed and updated annually as part of the annual plan.

**Contract breach by either party during the reporting period and the impact thereof for the entity as grantor**

During the reporting period, there were no contract breaches by either party.

| **Concession arrangement assets consists of the following:** | | |
|---|---|---|
| Water infrastructure - carrying value | 238,738,426 | 245,466,610 |
| Waste water infrastructure - carrying value | 145,575,054 | 136,733,170 |
| | **384,313,480** | **382,199,780** |

**Service concession arrangement and asset 2**

**The overall objective and purpose of the service concession arrangement**

The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly beach drop-off facility for a period of at least 14 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's landfill site and drop-off facilities, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and EnviroServ Waste Management (Pty) Ltd. The operator shall from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly beach drop-off facility to achieve the technical specifications.

**Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows**

This concession arrangement is effective from 4 February 2019 for 14 years.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

**The nature and extent of the service concession arrangement are as follows:**

The municipality owns the landfill site and shall continue to own the landfill site for the duration of the contract. The municipality hereby makes available the landfill site, Stanford drop-off facility and Pearly Beach drop-off facility to the operator and grants the operator the right of unrestricted access to and use of facilities for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 168 months contract period, which is the anticipated date on which the Gansbaai landfill will be full. Should the lifespan extend beyond contract end date, the municipality reserves the right to extend this contract up to the date when the site will be full. Similarly, should the Gansbaai landfill site's capacity be depleted before end of contract, this contract will be terminated.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**3. Property, plant and equipment (continued)**

**Changes in the service concession arrangement that occurred during the reporting period**

During the reporting period, no changes occurred in the service concession arrangement.

**Contract breach by either party during the reporting period and the impact thereof for the entity as grantor**

During the reporting period, there were no contract breaches by either party.

**Concession arrangement assets consists of the following:**

| | | |
|---|---|---|
| Gansbaai landfill site infrastructure - carrying value | 7,035,521 | 8,226,685 |
| Stanford drop-off - carrying value | 2,799,736 | 1,051,627 |
| Pearly Beach drop-off - carrying value | 397,845 | 427,282 |
| | **10,233,102** | **9,705,594** |

**Service concession arrangement and asset 3**

**The overall objective and purpose of the service concession arrangement**

The municipality has procured a contractor to manage, operate and maintain the municipality's Hermanus material recovery facility for a period of 36 months (or part thereof). The scope is the contracting out of the function of managing, operating and maintaining of the municipality's material recovery facility, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Hermanus Recycling CC. The operator shall, from the effective date, be responsible for the function, meaning the function of managing, operating and maintaining of the Hermanus material recovery facility to achieve the technical specifications.

**Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows**

This concession arrangement is effective from 2 November 2021 for 36 months (or part thereof), ending 31 October 2024.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

**The nature and extent of the service concession arrangement are as follows:**

The municipality owns the material recovery facility and shall continue to own the material recovery facility for the duration of the contract. The municipality hereby makes available the Hermanus material recovery facility to the operator and grants the operator the right of unrestricted access to and use of the facility for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 36 months contract period, which ends 31 October 2024.

**Changes in the service concession arrangement that occurred during the reporting period**

During the reporting period, no changes occurred in the service concession arrangement.

**Contract breach by either party during the reporting period and the impact thereof for the entity as grantor**

During the reporting period, there were no contract breaches by either party.

**Concession arrangement assets consists of the following:**

| | | |
|---|---|---|
| Hermanus material and recovery facility | 7,239,613 | 7,511,523 |

See note 41 for repairs and maintenance.

No Property, plant and equipment are held as security for liabilities of the municipality and there were no restrictions on title for Property, plant and equipment.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 4. Intangible assets

| | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|
| | Cost / Valuation | Accumulated amortisation and accumulated impairment | Carrying value | Cost / Valuation | Accumulated amortisation and accumulated impairment | Carrying value |
| Computer software | 10,999,198 | (4,672,561) | 6,326,637 | 10,999,198 | (4,419,506) | 6,579,692 |
| Rights to use naturally occurring assets | 2,360,000 | - | 2,360,000 | 2,360,000 | - | 2,360,000 |
| **Total** | **13,359,198** | **(4,672,561)** | **8,686,637** | **13,359,198** | **(4,419,506)** | **8,939,692** |

**Reconciliation of intangible assets - 2023**

| | Opening balance | Additions | Amortisation | Total |
|---|---|---|---|---|
| Computer software | 6,579,692 | - | (253,055) | 6,326,637 |
| Rights to use naturally occurring assets | 2,360,000 | - | - | 2,360,000 |
| | **8,939,692** | **-** | **(253,055)** | **8,686,637** |

**Reconciliation of intangible assets - 2022**

| | Opening balance | Additions | Amortisation | Total |
|---|---|---|---|---|
| Computer software | 6,633,219 | 236,682 | (290,209) | 6,579,692 |
| Rights to use naturally occurring assets | 2,360,000 | - | - | 2,360,000 |
| | **8,993,219** | **236,682** | **(290,209)** | **8,939,692** |

**Other information**

Intangible assets with indefinite lives:

| | | |
|---|---|---|
| Rights to use naturally occurring assets | 2,360,000 | 2,360,000 |

The municipality entered into a contract with Kraaibosch Plase (Pty) Ltd on 28 May 1999. The useful life of the water right is considered to be indefinite, as the contract does not define when the municipality will cease to enjoy the right to use the water from the Kraaibosch dam. There is no reason to believe that the right to the Kraaibosch dam has a limited useful life due to the condition of the dam. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

| | | |
|---|---|---|
| Other intangible assets | 5,361,771 | 5,361,771 |

Other intangible assets consist of software procured by the municipality. The useful life of the software is considered to be indefinite as the contracts does not define when the municipality will cease to enjoy the right to use the software. There is no reason to believe that the right to the software has a limited useful life due to the condition thereof. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

No intangible assets are held as security for liabilities of the municipality and there were no restrictions on title for intangible assets.

### 5. Non-living resources

**Nature and types of non-living resources for which the entity is responsible**

The municipality has raw water in dams and bore holes that are used in the treatment and distribution of purified water to the community.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

### 5. Non-living resources (continued)

**Liabilities and/or contingent liabilities that arise from the non-living resources**

There were no liabilities or contingent liabilities regarding the non-living resources.

**Compensation from third parties included in surplus or deficit**

There were no amounts of compensation from third parties for non-living resources that were given up.

### 6. Living resources

| | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|
| | Cost / Valuation | Accumulated depreciation and accumulated impairment | Carrying value | Cost / Valuation | Accumulated depreciation and accumulated impairment | Carrying value |
| K9 unit dogs | 677,318 | (135,464) | 541,854 | 677,318 | (67,732) | 609,586 |

**Reconciliation of living resources - 2023**

| | Opening balance | Depreciation | Total |
|---|---|---|---|
| K9 unit dogs | 609,586 | (67,732) | 541,854 |

**Reconciliation of living resources - 2022**

| | Opening balance | Depreciation | Total |
|---|---|---|---|
| K9 unit dogs | 677,318 | (67,732) | 609,586 |

No Living resources are held as security for liabilities of the municipality and there were no restrictions on the entity's use or capacity to sell Living resources.

### 7. Heritage assets

| | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|
| | Cost / Valuation | Accumulated impairment losses | Carrying value | Cost / Valuation | Accumulated impairment losses | Carrying value |
| Conservation areas | 123,138,722 | (9,250,000) | 113,888,722 | 121,209,523 | (9,250,000) | 111,959,523 |
| Stamp collections, military insignia, medals, coin | 166,309 | - | 166,309 | 166,309 | - | 166,309 |
| **Total** | **123,305,031** | **(9,250,000)** | **114,055,031** | **121,375,832** | **(9,250,000)** | **112,125,832** |

**Reconciliation of heritage assets 2023**

| | Opening balance | Additions | Disposals | Transfers | Total |
|---|---|---|---|---|---|
| Conservation areas | 111,959,523 | 1,930,292 | (1,093) | - | 113,888,722 |
| Stamp collections, military insignia, medals, coin | 166,309 | - | - | - | 166,309 |
| | **112,125,832** | **1,930,292** | **(1,093)** | **-** | **114,055,031** |




AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 7. Heritage assets (continued)

**Reconciliation of heritage assets 2022**

| | Opening balance | Additions | Disposals | Transfers | Total |
|---|---|---|---|---|---|
| Conservation areas | 128,361,889 | 530,000 | (594) | (16,931,772) | 111,959,523 |
| Stamp collections, military insignia, medals, coin | 166,309 | - | - | - | 166,309 |
| | **128,528,198** | **530,000** | **(594)** | **(16,931,772)** | **112,125,832** |

**Details of heritage assets**

| | | |
|---|---|---|
| **Proceeds from sale of heritage assets** | | |
| - Carry value | 1,093 | 594 |
| - Gain/(loss) on disposal | (1,093) | (507) |
| - Non-cash disposals | - | - |
| | **-** | **87** |
| **Purchase of heritage assets** | | |
| - Additions | 1,930,292 | 530,000 |
| - Non-cash additions | (1,899,960) | (530,000) |
| | **30,332** | **-** |

See note 41 for repairs and maintenance.

No heritage assets are held as security for liabilities of the municipality and there were no restrictions on title and disposal of Heritage assets.

There are no contractual commitments for the acquisition, maintenance and restoration of heritage assets.

There are no heritage assets that are used by the municipality for more than one purpose.

### 8. Investments

| | | |
|---|---|---|
| **Designated at fair value** | | |
| Liberty | 62,889,145 | 55,955,772 |
| Momentum | 5,321,663 | 4,556,363 |
| | **68,210,808** | **60,512,135** |
| **Non-current assets** | | |
| Designated at fair value | 68,210,808 | 60,512,135 |

In determining the recoverability of other financial assets, the Overstrand Municipality considers any change in the credit quality of the other financial assets at the reporting date.

The above represents sinking funds that will be used to redeem certain borrowings at their maturity with a bullet payment.

The fair value of financial assets are determined in accordance with generally accepted pricing models based on discounted cash flow analysis using prices from observable current market transactions and dealer quotes for similar instruments.

The above instruments are classified at fair value, on reporting date, by the level of fair value hierarchy as required by GRAP 104. Level 1 is defined as quoted prices (unadjusted) in active markets for identical assets.




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 9. Employee benefit obligations

**Defined benefit plan**

The plan is a post-employment health care benefit plan.

**Post-employment health care benefit plan**

The municipality provides certain post-employment health care benefits by funding the medical aid contributions of qualifying retired members of the municipality. According to the rules of the Medical Aid Funds, with which the municipality is associated, a member (who is on the current Conditions of Service) is entitled to remain a continued member of such medical aid fund on retirement, if completed 10 years or more service, in which case the municipality is liable for a certain portion of the medical aid membership fee. The municipality operates an unfunded defined benefit plan for these qualifying employees. No other post-retirement benefits are provided to these employees.

The municipality makes monthly contributions for health care arrangements to the following medical aid schemes:
- Bonitas;
- LA Health;
- Hosmed;
- Samwumed; and
- Keyhealth

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation was carried out as at 30 June 2023 by ARCH Actuarial Consulting, Fellow of the Actuarial Society of South Africa, including projections for the 2024 financial period. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

| **The members of the Post-employment health care benefit plan are made up as follows:** | | |
|---|---|---|
| In-service members | 414 | 396 |
| In-service non-members | 667 | 689 |
| Continuation members | 103 | 100 |
| | **1,184** | **1,185** |

**The amounts recognised in the statement of financial position are as follows:**

| **Carrying value** | | |
|---|---|---|
| Present value of the defined benefit obligation-wholly unfunded | (120,345,000) | (121,619,000) |
| Non-current liabilities | (114,262,000) | (116,205,000) |
| Current liabilities | (6,083,000) | (5,414,000) |
| | **(120,345,000)** | **(121,619,000)** |

**Changes in the present value of the defined benefit obligation are as follows:**

| | | |
|---|---|---|
| Opening balance | 121,619,000 | 113,415,000 |
| Net expense recognised in the statement of financial performance | (1,274,000) | 8,204,000 |
| | **120,345,000** | **121,619,000** |

**Net expense recognised in the statement of financial performance**

| | | |
|---|---|---|
| Current service cost | 4,597,000 | 4,255,000 |
| Interest cost | 14,052,000 | 11,103,000 |
| Actuarial (gains) losses | (14,445,051) | (2,145,336) |
| Expected return on reimbursement rights | (5,477,949) | (5,008,664) |
| | **(1,274,000)** | **8,204,000** |




AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 9. Employee benefit obligations (continued)

**Key assumptions used**

Assumptions used at the reporting date:

| | | |
|---|---|---|
| Discount rates used | 12.44 % | 11.81 % |
| Medical cost trend rates | 8.05 % | 8.43 % |
| Other material actuarial assumptions | 4.06 % | 3.12 % |

**Other assumptions**

Assumed healthcare cost trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed healthcare cost trends rates would have the following effects:

| | One percentage point increase | One percentage point decrease |
|---|---|---|
| Effect on the aggregate of the service cost and interest cost | 21,919,000 | 16,025,000 |
| Effect on defined benefit obligation | 137,254,000 | 106,414,000 |

Amounts for the current and previous four years are as follows:

| | 2023 | 2022 | 2021 | 2020 | 2019 |
|---|---|---|---|---|---|
| Defined benefit obligation | 120,345,000 | 121,619,000 | 113,415,000 | 97,660,000 | 112,826,754 |

**Defined contribution plan**

It is the policy of the municipality to provide retirement benefits to all its employees. A number of defined contribution plans, all of which are subject to the Pensions Fund Act, exist for this purpose.

The municipality is under no obligation to cover any unfunded benefits.

### 10. Inventory

| | | |
|---|---|---|
| Stores and materials | 10,184,501 | 9,135,993 |
| Water for distribution | 313,894 | 247,756 |
| Low cost housing project | 1,167,399 | 1,745,666 |
| | 11,665,794 | 11,129,415 |
| Inventory (write-downs) | (71,967) | (191,626) |
| | **11,593,827** | **10,937,789** |

**Inventory recognised as an expense during the period**

| | | |
|---|---|---|
| Stores and materials | 20,373,319 | 14,309,660 |
| Water for distribution | 56,826,050 | 48,410,200 |
| Low cost housing properties | 531,267 | 34,635,497 |
| | **77,730,636** | **97,355,357** |

No Inventories are held as security for liabilities of the municipality.

### 11. VAT receivable

| | | |
|---|---|---|
| VAT | 13,604,394 | 12,472,481 |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 11. VAT receivable (continued)

In determining the recoverability of VAT receivable, the Overstrand Municipality considers any change in the credit quality of the VAT receivable from the date the credit was initially granted up to the reporting date.

Overstrand Municipality is registered with the South African Revenue Services (SARS) for VAT on the cash/payment basis, in accordance with Section 15(2) of the VAT Act (Act No. 89 of 1991). The statutory receivable is measured at its transactional amount.

The VAT receivable recognised at year-end is mainly due to the impact of the difference between the input and output VAT recognised during the financial year as well as the accruals raised at year-end.

No interest or other charges were levied against the statutory receivable.

Management regards statutory receivables impairment on the same basis that other receivables from exchange transactions are assessed for impairment (historic payment rate).

Historically all refunds have been received within 30 days of the submission of the VAT201 returns to SARS, and therefore is not considered to be impaired by the municipality.

Statutory receivables, which are past due for 30 days or less are not considered for impairment.

No statutory receivables were pledged as security.

### 12. Receivables from non-exchange transactions

| | | |
|---|---|---|
| **Gross balances** | | |
| Consumer debtors - Rates | 41,923,455 | 37,187,920 |
| Fines | 124,091,182 | 75,803,479 |
| Consumer debtors - Other | 13,464,207 | 14,510,767 |
| Control accounts | 4,410,411 | 6,504,314 |
| | **183,889,255** | **134,006,480** |
| **Less: Allowance for impairment** | | |
| Consumer debtors - Rates | (14,012,476) | (11,358,510) |
| Fines | (107,453,823) | (65,426,795) |
| Consumer debtors - Other | (4,500,270) | (4,543,404) |
| | **(125,966,569)** | **(81,328,709)** |
| **Net balance** | | |
| Consumer debtors - Rates | 27,910,979 | 25,829,410 |
| Fines | 16,637,359 | 10,376,684 |
| Consumer debtors - Other | 8,963,937 | 9,967,363 |
| Control accounts | 4,410,411 | 6,504,314 |
| | **57,922,686** | **52,677,771** |
| **Statutory receivables included in receivables from non-exchange transactions above are as follows:** | | |
| Consumer debtors - Rates | 27,910,979 | 25,829,410 |
| Fines | 16,637,359 | 10,376,684 |
| | **44,548,338** | **36,206,094** |
| **Total receivables from non-exchange transactions** | 57,922,686 | 52,677,771 |




AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 12. Receivables from non-exchange transactions (continued)

| | | |
|---|---|---|
| **Consumer debtors - Rates** | | |
| Current (0 -30 days) | 19,561,489 | 18,482,273 |
| 31 - 60 days | 441,341 | 405,635 |
| 61 - 90 days | 283,768 | 259,989 |
| 91 - 120 days | 235,430 | 240,566 |
| 121 - 365 days | 1,495,755 | 1,476,268 |
| > 365 days | 5,893,196 | 4,964,679 |
| | **27,910,979** | **25,829,410** |
| **Fines** | | |
| 121 - 365 days | 4,402,308 | 1,729,032 |
| > 365 days | 12,235,051 | 8,647,652 |
| | **16,637,359** | **10,376,684** |
| **Consumer debtors - Other** | | |
| Current (0 -30 days) | 1,074,384 | 1,644,308 |
| 31 - 60 days | 203,941 | 117,601 |
| 61 - 90 days | 230,408 | 121,902 |
| 91 - 120 days | 261,166 | 116,359 |
| 121 - 365 days | 953,692 | 716,617 |
| > 365 days | 6,240,346 | 7,250,576 |
| | **8,963,937** | **9,967,363** |
| **Control accounts** | | |
| Current (0 -30 days) | 4,410,411 | 6,504,314 |
| **Reconciliation of allowance for impairment** | | |
| Balance at beginning of the year | (81,328,709) | (54,086,594) |
| Contributions to allowance | (44,637,860) | (27,242,115) |
| | **(125,966,569)** | **(81,328,709)** |

In determining the recoverability of receivables from non-exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date the credit was initially granted up to the reporting date.

Included in the control accounts above is construction contracts asset to the amount of R712,120 (2022: R2,661,943).

Contract revenue recognised as revenue for the period was R55,457,205 (2022: R40,713,121). Contract expenditure recognised as operational expenses for the period was R55,457,205 (2022: R40,713,121). Refer to note 23, 27 and 38.

| | | |
|---|---|---|
| **Construction contracts in progress at reporting date:** | | |
| Aggregated amount of cost incurred | 55,457,205 | 40,713,121 |
| Amount of advances received | (58,189,412) | (37,287,711) |
| Amount of retentions | - | - |
| Gross amount due from customers | 4,286,031 | 4,229,243 |
| Gross amount due to customers | (3,573,912) | (1,567,300) |

**Statutory receivables general information**

Property rates transactions arises from the Property Rates Act, Traffic fines transactions arises from the Criminal Procedure Act, No 501 of 1977 and Government grants and subsidies transactions arises from the DORA Act.

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**12. Receivables from non-exchange transactions (continued)**

Property rates amounts are determined through tariffs approved yearly by council. Traffic fines amounts are derived from a standardised table of speeding fines, which is determined by the district magistrate from time to time. Government grants amounts are determined by National Treasury and tabled in the DORA.

Interest is charged on overdue consumer debtors (including property rates) at prime plus 4%.

The calculation in respect of the impairment of property rates receivable is based on an assessment per account holder taking into account the payment rate, levies billed and payments made. These are then classified into 4 non-payment groups per suburb. Each group is given a risk factor and the impairment is calculated in accordance thereof. The total collectability of property rates was 98.41% (2022: 99.03%).

The calculation in respect of the impairment of fines receivable is based on an assessment of the past payment history of fines per category. The total average collectability of fines over the last 3 years was 10% (2022: 13%).

The calculation for initial recognition and measurement in respect of fines reduced and or cancelled is based on an assessment of past reduced and or cancelled history of fines per category. The total average estimated reductions over the last 3 years was 34% (2022: 44%).

**13. Receivables from exchange transactions**

| | | |
|---|---|---|
| **Gross balances** | | |
| Consumer debtors - Electricity | 40,953,024 | 32,656,871 |
| Consumer debtors - Water | 33,409,846 | 27,719,679 |
| Accrued interest | 6,323,178 | 4,479,233 |
| Consumer debtors - Sewerage | 21,498,647 | 17,140,125 |
| Consumer debtors - Refuse | 17,030,642 | 12,783,595 |
| Unbilled revenue | 23,826,872 | 24,560,693 |
| Prepayments | 4,956,439 | 4,622,552 |
| Deposits | 860,064 | 802,260 |
| Consumer debtors - Property rentals | 1,119,830 | 1,188,885 |
| | **149,978,542** | **125,953,893** |
| **Less: Allowance for impairment** | | |
| Consumer debtors - Electricity | (13,688,119) | (10,449,829) |
| Consumer debtors - Water | (11,166,891) | (9,086,808) |
| Consumer debtors - Sewerage | (7,185,698) | (5,452,085) |
| Consumer debtors - Refuse | (5,692,314) | (4,089,064) |
| Consumer debtors - Property rentals | (374,291) | (454,340) |
| | **(38,107,313)** | **(29,532,126)** |
| **Net balance** | | |
| Consumer debtors - Electricity | 27,264,905 | 22,207,042 |
| Consumer debtors - Water | 22,242,955 | 18,632,871 |
| Accrued interest | 6,323,178 | 4,479,233 |
| Consumer debtors - Sewerage | 14,312,949 | 11,688,040 |
| Consumer debtors - Refuse | 11,338,328 | 8,694,531 |
| Unbilled revenue | 23,826,872 | 24,560,693 |
| Prepayments | 4,956,439 | 4,622,552 |
| Deposits | 860,064 | 802,260 |
| Consumer debtors - Property rentals | 745,539 | 734,545 |
| | **111,871,229** | **96,421,767** |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|
| **13. Receivables from exchange transactions (continued)** | | |
| **Consumer debtors - Electricity** | | |
| Current (0 -30 days) | 16,746,443 | 14,815,261 |
| 31 - 60 days | 977,756 | 430,631 |
| 61 - 90 days | 735,230 | 275,796 |
| 91 - 120 days | 521,824 | 221,214 |
| 121 - 365 days | 2,130,441 | 1,374,972 |
| > 365 days | 6,153,211 | 5,089,168 |
| | **27,264,905** | **22,207,042** |
| **Consumer debtors - Water** | | |
| Current (0 -30 days) | 11,529,892 | 9,951,795 |
| 31 - 60 days | 838,481 | 437,528 |
| 61 - 90 days | 580,830 | 319,596 |
| 91 - 120 days | 439,766 | 235,141 |
| 121 - 365 days | 1,882,533 | 1,382,771 |
| > 365 days | 6,971,453 | 6,306,040 |
| | **22,242,955** | **18,632,871** |
| **Accrued interest** | | |
| Current (0 -30 days) | 6,323,178 | 4,479,233 |
| **Consumer debtors - Sewerage** | | |
| Current (0 -30 days) | 6,241,716 | 5,281,807 |
| 31 - 60 days | 432,039 | 209,512 |
| 61 - 90 days | 322,964 | 200,220 |
| 91 - 120 days | 227,663 | 178,156 |
| 121 - 365 days | 1,368,044 | 985,297 |
| > 365 days | 5,720,523 | 4,833,048 |
| | **14,312,949** | **11,688,040** |
| **Consumer debtors - Refuse** | | |
| Current (0 -30 days) | 6,575,924 | 5,204,623 |
| 31 - 60 days | 403,300 | 190,675 |
| 61 - 90 days | 304,405 | 152,363 |
| 91 - 120 days | 204,974 | 122,920 |
| 121 - 365 days | 991,176 | 653,309 |
| > 365 days | 2,858,549 | 2,370,641 |
| | **11,338,328** | **8,694,531** |
| **Unbilled revenue** | | |
| Current (0 -30 days) | 23,826,872 | 24,560,693 |
| **Prepayments** | | |
| Current (0 -30 days) | 4,956,439 | 4,622,552 |
| **Deposits** | | |
| Current (0 -30 days) | 860,064 | 802,260 |




AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 13. Receivables from exchange transactions (continued)

| | | |
|---|---|---|
| **Consumer Debtors - Property rentals** | | |
| Current (0 -30 days) | 335,344 | 403,143 |
| 31 - 60 days | 44,747 | 7,650 |
| 61 - 90 days | 14,784 | 4,095 |
| 91 - 120 days | 10,661 | 3,452 |
| 121 - 365 days | 65,830 | 51,415 |
| > 365 days | 274,173 | 264,790 |
| | **745,539** | **734,545** |
| **Reconciliation of allowance for impairment** | | |
| Balance at beginning of the year | (29,532,126) | (28,479,145) |
| Contributions to allowance | (8,575,187) | (1,052,981) |
| | **(38,107,313)** | **(29,532,126)** |

In determining the recoverability of receivables from exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date that the credit was initially granted up to the reporting date.

### 14. Cash

Cash and cash equivalents consist of:

| | | |
|---|---|---|
| Cash on hand | 22,580 | 18,280 |
| Bank balances | 236,232,104 | 206,010,348 |
| Short-term deposits | 410,280,488 | 410,251,102 |
| | **646,535,172** | **616,279,730** |

**The municipality had the following bank accounts**

| Account number / description | Bank statement balances | | | Cash book balances | | |
|---|---|---|---|---|---|---|
| | 30 June 2023 | 30 June 2022 | 30 June 2021 | 30 June 2023 | 30 June 2022 | 30 June 2021 |
| ABSA-Cheque-322-000-0035 | 20,751,022 | 4,655,007 | 11,862,715 | 20,751,022 | 4,655,007 | 11,862,715 |
| ABSA-Cheque-405-589-9787 | - | 1,049 | 1,127 | - | 1,049 | 1,127 |
| ABSA-Cheque-405-642-0921 | - | 3,767 | 3,904 | - | 3,767 | 3,904 |
| ABSA-Cheque-406-657-8021 | 763,568 | 787,812 | 835,828 | 763,568 | 787,812 | 835,828 |
| Nedbank-Cheque-119-013-6678 | 216,774,666 | 200,305,497 | 210,298,576 | 211,023,709 | 199,794,150 | 187,795,026 |
| Nedbank-Cheque-119-013-6899 | 3,469,686 | 732,033 | 1,904,294 | 3,469,686 | 732,033 | 1,930,797 |
| Nedbank-Cheque-119-013-7186 | 211,762 | 30,415 | 33,746 | 211,762 | 30,405 | 33,848 |
| Nedbank-Cheque-119-013-7674 | 12,357 | 6,125 | 471 | 12,357 | 6,125 | 471 |
| ABSA Call accounts | 210,280,488 | 210,251,102 | 210,240,607 | 210,280,488 | 210,251,102 | 210,240,607 |
| STD Bank Call accounts | 100,000,000 | 100,000,000 | - | 100,000,000 | 100,000,000 | - |
| Nedbank Call accounts | 100,000,000 | 100,000,000 | 200,000,000 | 100,000,000 | 100,000,000 | 200,000,000 |
| Cash on hand | - | - | - | 22,580 | 18,280 | 18,280 |
| **Total** | **652,263,549** | **616,772,807** | **635,181,268** | **646,535,172** | **616,279,730** | **612,722,603** |

Cash and cash equivalents includes cash on hand, bank accounts and short-term deposits that are held for the purpose of meeting short-term cash commitments.

Included in the ABSA call accounts is an investment of R10,215,000 which has been ceded to Eskom Holdings, in lieu of deposits.

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 15. Unspent conditional grants and receipts

**Unspent conditional grants and receipts comprises of:**

| **Unspent conditional grants and receipts** | | |
|---|---|---|
| National: Equitable share (COVID-19) | - | 322,650 |
| National: Integrated Electrification Programme | - | 7,065,507 |
| National: Energy efficiency and demand side management | 200,715 | - |
| Provincial: Establishment and support of K9 unit | - | 363,110 |
| Provincial: Establishment of law enforcement reaction unit | 384,772 | 5,304,431 |
| Provincial: Financial management capacity building | - | 24,159 |
| Provincial: Development of Sports and Recreational Facilities | - | 600,000 |
| Provincial: Thusong service centre | 90,247 | - |
| Provincial: Emergency Municipal Load-shedding Relief Grant | 4,658,239 | - |
| Provincial: Municipal Interventions Grant | 79,180 | - |
| Provincial: Human Settlement Development Grant | 265,873 | - |
| Provincial: Municipal Service Delivery Capacity Building | 235,520 | - |
| Unspent public contributions and donations | 291,591 | 12,628,885 |
| | **6,206,137** | **26,308,742** |

**Movement during the year**

| | | |
|---|---|---|
| Balance at the beginning of the year | 26,308,742 | 25,865,311 |
| Additions during the year | 141,254,486 | 118,021,857 |
| Income recognition during the year | (160,369,180) | (117,571,267) |
| Repayment of unspent grants during the year | (685,761) | (309,309) |
| Transfer (from)/to debtors | (302,150) | 302,150 |
| | **6,206,137** | **26,308,742** |

See note 27 for reconciliation of grants from National/Provincial Government and note 28 for public contributions.

### 16. Borrowings

| **At amortised cost** | | |
|---|---|---|
| DBSA Annuity loans | 298,545,214 | 322,347,901 |
| ABSA Bank Annuity loans | 84,292,509 | 108,052,308 |
| STD Bank Annuity loans | 97,068,493 | 50,000,000 |
| | **479,906,216** | **480,400,209** |
| **Total borrowings** | **479,906,216** | **480,400,209** |
| **Non-current liabilities** | | |
| At amortised cost | 421,957,268 | 429,906,216 |
| **Current liabilities** | | |
| At amortised cost | 57,948,948 | 50,493,993 |

The fair values of the financial liabilities were determined as follows:

- The management of the municipality is of the opinion that the carrying value of financial assets and financial liabilities recorded at amortised cost in the Annual Financial Statements approximate their fair values. The fair value of financial assets and financial liabilities were determined after considering the standard terms and conditions of agreements entered into between the municipality and other parties as well as the current payment ratio of the municipality's debtors.
- At the reporting date there are no significant concentrations of credit risk for other financial liabilities. The carrying amount reflected above represents the municipality's maximum exposure to credit risk for such other financial liabilities.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**16. Borrowings (continued)**

- Refer to note 48 for maturity analysis of financial liabilities.

**17. Provisions**

**Reconciliation of provisions - 2023**

| | Opening Balance | Additions | Utilised during the year | Reversed during the year | Total |
|---|---|---|---|---|---|
| Rehabilitation of landfill sites | 142,726,488 | 13,315,336 | (140,740) | - | 155,901,084 |
| Long service awards | 22,402,000 | 3,283,068 | (2,808,068) | - | 22,877,000 |
| Leave pay | 19,731,674 | 2,875,021 | (1,643,492) | - | 20,963,203 |
| Bonuses | 13,396,172 | 855,643 | - | - | 14,251,815 |
| Staff gratuity | 212,436 | - | - | - | 212,436 |
| | **198,468,770** | **20,329,068** | **(4,592,300)** | **-** | **214,205,538** |

**Reconciliation of provisions - 2022**

| | Opening Balance | Additions | Utilised during the year | Reversed during the year | Total |
|---|---|---|---|---|---|
| Rehabilitation of landfill sites | 129,607,925 | 13,314,585 | (196,022) | - | 142,726,488 |
| Long service awards | 20,738,000 | 3,660,673 | (1,996,673) | - | 22,402,000 |
| Leave pay | 21,257,266 | 913,893 | (925,964) | (1,513,521) | 19,731,674 |
| Bonuses | 12,540,464 | 855,708 | - | - | 13,396,172 |
| Staff gratuity | 238,650 | - | (26,214) | - | 212,436 |
| | **184,382,305** | **18,744,859** | **(3,144,873)** | **(1,513,521)** | **198,468,770** |

| | | |
|---|---|---|
| Non-current liabilities | 170,840,870 | 157,025,924 |
| Current liabilities | 43,364,668 | 41,442,846 |
| | **214,205,538** | **198,468,770** |

**Rehabilitation of landfill sites**

Provision is made in terms of the Overstrand Municipality's licensing stipulations on the landfill sites, for the estimated cost of rehabilitating landfill sites. The estimation of landfill sites rehabilitation costs was conducted by JPCE specialist waste management consultants, independent consultants who are not connected to the municipality.

The costs are determined by calculating the volumes of excavations, materials required and legal requirements according to the footprint of each individual site. Rates used for each item of construction work have been obtained from contractors with experience in landfill construction. Other applicable rates and fees were obtained from specialists in their field of work. The percentage increase will differ for each individual landfill site as some landfills will require more material to be imported as per the specific site requirements as well as varying rehabilitation areas.

The scheduled dates of total closure and rehabilitation for the operational site is at present anticipated to take place between 2023 and 2036.

The cost to rehabilitate all identified sites in the Overstrand are estimated at R155,901,084 for the period.

**Long service awards**

A long service award is granted to municipal employees after the completion of fixed periods of continuous service with the municipality. The said award comprises a certain number of vacation leave days, which in accordance with the option exercised by the beneficiary employee, can be converted into a cash amount based on his/her basic salary applicable at the time the award becomes due or, alternatively, credited to his/her vacation leave accrual and a 14th cheque every 5 years after the completion of 30 years' service. The provision represents an estimation of the awards to which employees in the service of the Municipality at 30 June 2023 may become entitled to in future, based on an actuarial valuation performed at 30 June 2023, to the amount of R22,877,000 for the period.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 17. Provisions (continued)

Discount rate:

A discount rate of 11.45% per annum has been used. This is derived by using a liability-weighted average of the yields corresponding to the average term until payment of long service awards, for each employee.

Key assumptions:

Discount rate of 11.45% (2022: 11.16%), a general earnings inflation rate of 6.68% (2022: 7.33%) and a net discount rate of 4.47% (2022: 3.57%).

**Leave pay**

Annual leave accrues to employees on a monthly basis in accordance with the conditions of employment. Employees are entitled to 16 non-vested leave days and 8 vested leave days per annum, accumulated to a maximum of 48 leave days. The provision is an estimate of the amount due to staff as at the financial year-end, based on the value of leave and the estimated leave days to be forfeited. The estimated cost amounts to R20,963,203 for the period.

It is not the municipality's policy to encash leave in the normal course of business, except upon resignation or retirement.

**Bonuses**

Annual bonuses accrues to employees on a monthly basis, subject to certain conditions. The provision is an estimate of the amount due to staff as at the financial year-end, based on assumptions and the estimated cost amounts to R14,251,815 for the period.

**Staff gratuity**

The cost of the staff gratuity payable was based on employees not belonging to a pension fund up until February 2003 and is only payable on retirement. The estimated cost amounts to R212,436 for the period.

### 18. Trade and other payables

| | | |
|---|---|---|
| Trade payables | 79,106,918 | 78,265,941 |
| Payments received in advanced | 16,172,351 | 15,722,960 |
| Deferred income | 2,382,629 | 54,131 |
| Retentions | 9,306,830 | 11,337,533 |
| Accrued interest | 2,578,925 | 2,869,476 |
| Deposits received | 20,712,907 | 21,369,822 |
| Control accounts | 16,188,065 | 12,537,112 |
| | **146,448,625** | **142,156,975** |

### 19. Consumer deposits

| | | |
|---|---|---|
| Electricity | 30,584,281 | 29,846,491 |
| Water | 14,506,314 | 13,465,513 |
| | **45,090,595** | **43,312,004** |

### 20. Service charges

| | | |
|---|---|---|
| **Revenue from exchange transactions** | | |
| Sale of electricity | 484,245,789 | 501,028,241 |
| Sale of water | 151,484,079 | 135,529,262 |
| Sewerage and sanitation charges | 94,940,645 | 87,181,008 |
| Refuse removal | 85,923,288 | 76,964,343 |
| | **816,593,801** | **800,702,854** |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|
| **20. Service charges (continued)** | | |
| **Revenue from non-exchange transactions** | | |
| Electricity charges | 11,753,700 | 11,762,644 |
| Water charges | 6,585,730 | 6,955,084 |
| Sewerage and sanitation charges | 5,714,482 | 6,055,710 |
| | **24,053,912** | **24,773,438** |
| **Total service charges** | | |
| Electricity charges | 495,999,489 | 512,790,885 |
| Water charges | 158,069,809 | 142,484,346 |
| Sewerage and sanitation charges | 100,655,127 | 93,236,718 |
| Refuse removal | 85,923,288 | 76,964,343 |
| | **840,647,713** | **825,476,292** |
| **21. Fines, Penalties and Forfeits** | | |
| Building Fines | 488,347 | 98,763 |
| Illegal Connections Fines | 833,383 | 278,611 |
| Law Enforcement Fines | 62,292 | 115,481 |
| Overdue Books Fines | 9,445 | 28,013 |
| Pound Fees Fines | 677,877 | 180,850 |
| Municipal Traffic Fines | 54,423,102 | 31,805,754 |
| Tender Withdrawal Penalties | 3,563 | - |
| Deposits Forfeits | 3,135 | 2,616,435 |
| Retentions Forfeits | 1,528,896 | - |
| Unclaimed Money Forfeits | 13,419 | - |
| | **58,043,459** | **35,123,907** |
| **22. Agency services** | | |
| Vehicle Registration | 7,139,482 | 6,857,858 |


AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 23. Other income

| | | |
|---|---|---|
| Administration charges | 3,096,129 | 3,731,875 |
| Advertisements | 465,944 | 264,924 |
| Arbor city award | 400,000 | - |
| Camping fees | 7,907,424 | 6,726,276 |
| Cemeteries and burial fees | 329,733 | 401,850 |
| Cleaning and removal | 138,083 | 107,855 |
| Collection charges | 677,675 | 486,834 |
| Construction contracts revenue | 55,457,205 | 40,713,306 |
| Development charges | 3,695,445 | 4,373,372 |
| Discounts and early settlements | 356,472 | 104,357 |
| Entrance fees | 85,173 | 111,782 |
| Fire service charges | 239,104 | 235,837 |
| Insurance claims received | 1,632,754 | 1,318,025 |
| Legal fees | 234,196 | 418,659 |
| Library fees | 1,017 | 682 |
| Management fees | 815,479 | 1,434,277 |
| Objections and appeals | 3,130 | 10,548 |
| Parking fees | 118,320 | 135,091 |
| Photocopy, print and fax charges | 48,377 | 96,558 |
| Planning and development fees | 12,523,316 | 11,150,068 |
| Private telephone calls | 141,508 | 149,424 |
| Publications | 66,159 | 141,805 |
| Request for information | 64,819 | 59,065 |
| Roadworthy certificates | 730,418 | 522,234 |
| Skills development levy refund | 790,214 | 734,323 |
| Sundry income | 82,933 | 393,782 |
| Training | 153,737 | 56,225 |
| | **90,254,764** | **73,879,034** |

### 24. Investment revenue

| | | |
|---|---|---|
| **Interest revenue** | | |
| Short term deposits | 36,535,553 | 25,243,394 |
| Bank | 15,215,109 | 6,641,059 |
| Interest charged on trade and other receivables | 7,090,289 | 4,220,479 |
| Interest received - other | 33,105 | 23,501 |
| | **58,874,056** | **36,128,433** |

The amount included in Investment revenue arising from exchange transactions amounted to R7,090,289.

The amount included in Investment revenue arising from non-exchange transactions amounted to R51,783,767.

### 25. Property rates

**Rates received**

| | | |
|---|---|---|
| Residential | 248,490,391 | 235,035,378 |
| Commercial | 43,729,271 | 40,738,097 |
| Municipal | 4,055,093 | 3,803,533 |
| Small holdings and farms | 826,487 | 598,899 |
| | **297,101,242** | **280,175,907** |

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 26. Transfers and grants paid

| | | |
|---|---|---|
| **Other subsidies** | | |
| Low income household subsidies | 78,651 | 63,015 |
| Mayor's charity fund | 1,255,330 | - |
| Special rating areas | 12,557,000 | 12,074,374 |
| Bursaries - non employees | 474,159 | 675,841 |
| Animal welfare | 500,000 | - |
| Public contributions non-cash | 1,299,960 | - |
| | **16,165,100** | **12,813,230** |

### 27. Government grants and subsidies

| | | |
|---|---|---|
| **Operating grants** | | |
| Equitable share | 141,896,000 | 130,444,056 |
| National Municipal Infrastructure Grant | 1,143,696 | 1,000,000 |
| Provincial Establishment and Support of K9 Unit Grant | 2,420,000 | 3,059,225 |
| National Water Service Infrastructure Grant | 3,579,000 | - |
| Provincial Municipal Service Delivery and Capacity Building Grant | 120,674 | 180,733 |
| Provincial Establishment of Law Enforcement Reaction Unit Grant | 4,745,170 | 399,679 |
| National Expanded Public Works Programme | 2,593,000 | 2,530,000 |
| National Financial Management Grant | 1,550,000 | 1,550,000 |
| Provincial Community Library Services Grant | 8,258,000 | 6,580,000 |
| Provincial Community Development Workers Grant | 75,000 | 76,000 |
| Provincial Maintenance and Construction of Transport Infrastructure Grant | 140,000 | 145,000 |
| Provincial Thusong Service Centre Grant | 59,753 | - |
| Provincial LG Public Employment Grant | - | 1,300,000 |
| Provincial Financial Management Capacity Building Grant | 24,159 | 675,841 |
| Provincial Municipal Library Support Grant | - | 2,222,000 |
| Provincial Municipal Electricity Masterplan Grant | - | 1,000,000 |
| Provincial Municipal Energy Resilience Grant | - | 650,000 |
| National Energy Efficiency Demand Site Management Grant | 2,799,285 | - |
| District ODM Safety Forum Grant | 35,000 | 90,000 |
| Provincial Financial Management Capability Grant | 450,000 | - |
| Provincial Emergency Municipal Load-shedding Relief Grant | 2,041,761 | - |
| Provincial Municipal Interventions Grant | 200,000 | - |
| | **172,130,498** | **151,902,534** |
| **Capital grants** | | |
| National Integrated National Electrification Programme | 34,396,507 | 11,453,493 |
| National Municipal Infrastructure Grant | 23,484,304 | 20,053,000 |
| Provincial Establishment and Support of K9 Unit Grant | - | 623,758 |
| National Water Service Infrastructure Grant | 23,860,000 | 5,182,000 |
| Provincial Municipal Service Delivery and Capacity Building Grant | 1,193,806 | 63,267 |
| Provincial Establishment of Law Enforcement Reaction Unit Grant | 3,132,489 | 602,890 |
| Provincial Development of Sports Facilities Grant | 600,000 | - |
| Provincial Municipal Interventions Grant | 170,820 | - |
| Provincial Human Settlement Development Grant | 26,098,049 | 49,291,583 |
| | **112,935,975** | **87,269,991** |
| | **285,066,473** | **239,172,525** |

**Equitable Share**

This grant is primarily used to subsidise the provision of basic services to indigent households.




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 27. Government grants and subsidies (continued)

All registered indigent households receive a monthly subsidy based on the basic service charges for water, electricity, sewerage, refuse and up to 4,2kl waste water, which is funded from the grant. Indigent households also receive 6kl free water and 50kwh free electricity per month.

| | | |
|---|---|---|
| Balance unspent at beginning of year | 322,651 | 6,869,707 |
| Current year receipts | 141,896,000 | 123,897,000 |
| Conditions met - transferred to revenue | (141,896,000) | (123,897,000) |
| Conditions met - transferred to revenue (COVID-19) | - | (6,547,056) |
| Re-payment of grant | (322,651) | - |
| | **-** | **322,651** |

Conditions still to be met - remain liabilities (see note 15).

**National Integrated National Electrification Programme**

| | | |
|---|---|---|
| Balance unspent at beginning of year | 7,065,507 | - |
| Current-year receipts | 27,331,000 | 18,519,000 |
| Conditions met - transferred to revenue | (34,396,507) | (11,453,493) |
| | **-** | **7,065,507** |

Conditions still to be met - remain liabilities (see note 15).

**National Municipal Infrastructure Grant**

| | | |
|---|---|---|
| Current-year receipts | 24,628,000 | 21,053,000 |
| Conditions met - transferred to revenue | (24,628,000) | (21,053,000) |
| | **-** | **-** |

**Provincial Establishment and Support of K9 Unit Grant**

| | | |
|---|---|---|
| Balance unspent at beginning of year | 363,110 | 1,931,185 |
| Current-year receipts | 2,420,000 | 2,420,000 |
| Conditions met - transferred to revenue | (2,420,000) | (3,682,983) |
| Re-payment of grant | (363,110) | (305,092) |
| | **-** | **363,110** |

Conditions still to be met - remain liabilities (see note 15).

**National Water Service Infrastructure Grant**

| | | |
|---|---|---|
| Current-year receipts | 27,439,000 | 5,182,000 |
| Conditions met - transferred to revenue | (27,439,000) | (5,182,000) |
| | **-** | **-** |

**Provincial Municipal Service Delivery and Capacity Building Grant**

| | | |
|---|---|---|
| Current-year receipts | 1,550,000 | 244,000 |
| Conditions met - transferred to revenue | (1,314,480) | (244,000) |
| | **235,520** | **-** |

Conditions still to be met - remain liabilities (see note 15).




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**27. Government grants and subsidies (continued)**

**Provincial Establishment of Law Enforcement Reaction Unit Grant**

| | | |
|---|---|---|
| Balance unspent at beginning of year | 5,304,431 | - |
| Current-year receipts | 2,958,000 | 6,307,000 |
| Conditions met - transferred to revenue | (7,877,659) | (1,002,569) |
| | **384,772** | **5,304,431** |

Conditions still to be met - remain liabilities (see note 15).

**National Expanded Public Works Programme**

| | | |
|---|---|---|
| Current-year receipts | 2,593,000 | 2,530,000 |
| Conditions met - transferred to revenue | (2,593,000) | (2,530,000) |
| | **-** | **-** |

**National Financial Management Grant**

| | | |
|---|---|---|
| Current-year receipts | 1,550,000 | 1,550,000 |
| Conditions met - transferred to revenue | (1,550,000) | (1,550,000) |
| | **-** | **-** |

**Provincial Community Library Services Grant**

| | | |
|---|---|---|
| Current-year receipts | 8,258,000 | 6,580,000 |
| Conditions met - transferred to revenue | (8,258,000) | (6,580,000) |
| | **-** | **-** |

**Provincial Community Development Workers Grant**

| | | |
|---|---|---|
| Current-year receipts | 75,000 | 76,000 |
| Conditions met - transferred to revenue | (75,000) | (76,000) |
| | **-** | **-** |

**Provincial Maintenance and Construction of Transport Infrastructure Grant**

| | | |
|---|---|---|
| Current-year receipts | 140,000 | 145,000 |
| Conditions met - transferred to revenue | (140,000) | (145,000) |
| | **-** | **-** |

**Provincial Thusong Service Centre Grant**

| | | |
|---|---|---|
| Current-year receipts | 150,000 | - |
| Conditions met - transferred to revenue | (59,753) | - |
| | **90,247** | **-** |

Conditions still to be met - remain liabilities (see note 15).

**Provincial LG Public Employment Grant**

| | | |
|---|---|---|
| Current-year receipts | - | 1,300,000 |
| Conditions met - transferred to revenue | - | (1,300,000) |
| | **-** | **-** |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**27. Government grants and subsidies (continued)**

**Provincial Financial Management Capacity Building Grant**

| | | |
|---|---|---|
| Balance unspent at beginning of year | 24,159 | 304,217 |
| Current-year receipts | - | 400,000 |
| Conditions met - transferred to revenue | (24,159) | (675,841) |
| Re-payment of grant | - | (4,217) |
| | **-** | **24,159** |

Conditions still to be met - remain liabilities (see note 15).

**Provincial Municipal Library Support Grant**

| | | |
|---|---|---|
| Current-year receipts | - | 2,222,000 |
| Conditions met - transferred to revenue | - | (2,222,000) |
| | **-** | **-** |

**Provincial Municipal Electricity Masterplan Grant**

| | | |
|---|---|---|
| Current-year receipts | - | 1,000,000 |
| Conditions met - transferred to revenue | - | (1,000,000) |
| | **-** | **-** |

**Provincial Municipal Energy Resilience Grant**

| | | |
|---|---|---|
| Current-year receipts | - | 650,000 |
| Conditions met - transferred to revenue | - | (650,000) |
| | **-** | **-** |

**National Energy Efficiency Demand Site Management Grant**

| | | |
|---|---|---|
| Current-year receipts | 3,000,000 | - |
| Conditions met - transferred to revenue | (2,799,285) | - |
| | **200,715** | **-** |

Conditions still to be met - remain liabilities (see note 15).

**Provincial Development of Sports and Recreational Facilities Grant**

| | | |
|---|---|---|
| Balance unspent at beginning of year | 600,000 | - |
| Current-year receipts | - | 600,000 |
| Conditions met - transferred to revenue | (600,000) | - |
| | **-** | **600,000** |

Conditions still to be met - remain liabilities (see note 15).

**District ODM Safety Forum Grant**

| | | |
|---|---|---|
| Current-year receipts | 35,000 | 90,000 |
| Conditions met - transferred to revenue | (35,000) | (90,000) |
| | **-** | **-** |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**27. Government grants and subsidies (continued)**

**Provincial Financial Management Capability Grant**

| | | |
|---|---|---|
| Current-year receipts | 450,000 | - |
| Conditions met - transferred to revenue | (450,000) | - |
| | **-** | **-** |

**Provincial Emergency Municipal Load-shedding Relief Grant**

| | | |
|---|---|---|
| Current-year receipts | 6,700,000 | - |
| Conditions met - transferred to revenue | (2,041,761) | - |
| | **4,658,239** | **-** |

Conditions still to be met - remain liabilities (see note 15).

**Provincial Municipal Interventions Grant**

| | | |
|---|---|---|
| Current-year receipts | 450,000 | - |
| Conditions met - transferred to revenue | (370,820) | - |
| | **79,180** | **-** |

Conditions still to be met - remain liabilities (see note 15).

**Provincial Human Settlement Development Grant**

| | | |
|---|---|---|
| Balance unspent at beginning of year | - | 1,835,576 |
| Current-year receipts | 26,666,072 | 47,153,857 |
| Conditions met - transferred to revenue | (26,098,049) | (49,291,583) |
| Transfer (from)/to debtors | (302,150) | 302,150 |
| | **265,873** | **-** |

Conditions still to be met - remain liabilities (see note 15).

**Provincial Human Settlements Development Grant (top structures)**

| | | |
|---|---|---|
| Current-year receipts | 58,189,412 | 37,287,711 |
| Conditions met - transferred to revenue | (55,457,205) | (40,713,121) |
| Re-payment of grant | (782,384) | - |
| Transfer receipts to construction contracts receivable | (58,189,412) | (37,287,711) |
| Transfer expenditure incurred to construction contracts receivable | 55,457,205 | 40,713,121 |
| Transfer re-payment of grant to construction contracts receivable | 782,384 | - |
| | **-** | **-** |

GRAP 109 - Accounting by Principal and Agents, became effective 1 July 2019 and read together with the Guideline on Accounting for Arrangements undertaken in terms of the National Housing Programme, the municipality needs to account for the housing in terms of GRAP 11 - Construction contracts.

See note 12 for more detail.




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|
| **28. Public contributions and donations** | | |
| Public contributions non-cash | 3,252,336 | 901,200 |
| Public contributions cash | 12,337,294 | 2,295,742 |
| Department contributions non-cash | 2,910,130 | 200,000 |
| Government contributions non-cash | - | 1,102,224 |
| | **18,499,760** | **4,499,166** |
| **Reconciliation of conditional contributions** | | |
| Balance unspent at beginning of year | 12,628,885 | 14,924,627 |
| Current-year receipts | 6,162,466 | 2,203,424 |
| Conditions met - transferred to revenue | (18,499,760) | (4,499,166) |
| | **291,591** | **12,628,885** |
| Conditions still to be met - remain liabilities (see note 15) | | |
| **29. Employee related costs** | | |
| Acting allowances | 1,780,969 | 2,107,462 |
| Basic | 283,550,241 | 266,783,023 |
| Bonus | 21,923,206 | 20,627,913 |
| Car allowance | 14,306,690 | 13,561,709 |
| Retirement benefits | 49,475,926 | 55,948,728 |
| Housing benefits and allowances | 1,773,886 | 1,706,672 |
| Leave pay provision charge | 2,875,021 | (599,628) |
| Long-service awards | 3,283,068 | 3,717,420 |
| Medical aid - company contributions | 15,637,928 | 14,509,793 |
| Cellphone allowance | 2,155,463 | 2,185,158 |
| Bargaining council | 170,532 | 160,854 |
| Group life | 5,006,078 | 4,712,470 |
| Standby allowance | 17,650,186 | 13,685,045 |
| Sundry allowance | 207,021 | 185,957 |
| Overtime payments | 42,829,024 | 35,252,751 |
| Scarcity allowance | 3,796,055 | 3,574,864 |
| UIF | 2,483,297 | 2,386,764 |
| WCA | 2,262,074 | 1,962,662 |
| | **471,166,665** | **442,469,617** |
| **Remuneration of municipal manager** | | |
| Annual Remuneration | 1,581,198 | 1,466,170 |
| Car Allowance | 48,000 | 72,000 |
| Contributions to UIF, Medical and Pension Funds | 67,394 | 62,182 |
| Entertainment | 12,000 | - |
| | **1,708,592** | **1,600,352** |
| Cellphone Allowance | 38,780 | 27,540 |
| Performance Bonus | 162,434 | 96,021 |
| | **201,214** | **123,561** |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**29. Employee related costs (continued)**

**Remuneration of chief finance officer**

| | | |
|---|---|---|
| Annual Remuneration | 1,526,756 | 1,450,154 |
| Car Allowance | 48,000 | 48,000 |
| Contributions to UIF, Medical and Pension Funds | 368,073 | 351,874 |
| Entertainment | 6,000 | 6,000 |
| | **1,948,829** | **1,856,028** |
| Cellphone Allowance | 24,480 | 24,480 |

**Remuneration of Director: Management Services**

| | | |
|---|---|---|
| Annual Remuneration | 1,461,664 | 1,357,842 |
| Car Allowance | 36,000 | 60,000 |
| Contributions to UIF, Medical and Pension Funds | 340,309 | 332,312 |
| Entertainment | 6,000 | 6,000 |
| Housing Subsidy | 12,141 | 11,574 |
| | **1,856,114** | **1,767,728** |
| Cellphone Allowance | 24,480 | 24,480 |

**Remuneration of Director: Community Services (vacant since January 2023)**

| | | |
|---|---|---|
| Annual Remuneration | 763,827 | 1,368,809 |
| Car Allowance | - | 52,000 |
| Contributions to UIF, Medical and Pension Funds | 169,983 | 342,487 |
| Entertainment | 5,727 | 12,000 |
| Computer Allowance | 1,867 | 3,912 |
| | **941,404** | **1,779,208** |
| Cellphone Allowance | 11,684 | 24,480 |

**Remuneration of Director: Infrastructure and Planning**

| | | |
|---|---|---|
| Annual Remuneration | 1,517,732 | 1,442,233 |
| Car Allowance | 36,000 | 36,000 |
| Contributions to UIF, Medical and Pension Funds | 388,219 | 370,444 |
| Entertainment | 12,000 | 12,000 |
| Computer Allowance | 4,800 | 4,800 |
| | **1,958,751** | **1,865,477** |
| Cellphone Allowance | 27,540 | 27,540 |

**Remuneration of Director: Local Economic Development**

| | | |
|---|---|---|
| Annual Remuneration | 1,619,125 | 1,534,177 |
| Car Allowance | 120,000 | 120,000 |
| Contributions to UIF, Medical and Pension Funds | 72,885 | 70,594 |
| Entertainment | 20,000 | 20,000 |
| | **1,832,010** | **1,744,771** |
| Cellphone Allowance | 24,480 | 24,480 |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 29. Employee related costs (continued)

**Remuneration of Director: Protection Services**

| | | |
|---|---|---|
| Annual Remuneration | 1,586,384 | 1,503,488 |
| Car Allowance | 120,000 | 120,000 |
| Contributions to UIF, Medical and Pension Funds | 72,236 | 69,960 |
| Entertainment | 10,000 | 10,000 |
| | **1,788,620** | **1,703,448** |
| Cellphone Allowance | 27,540 | 27,540 |

The senior management's cellphone- and acting allowances and performance bonuses are included in their respective line items in note 29 above.

| | | |
|---|---|---|
| Employee related costs for municipal staff | 471,166,665 | 442,469,617 |
| Employee related costs for senior management | 12,034,320 | 12,317,012 |
| | **483,200,985** | **454,786,629** |

### 30. Remuneration of councillors

| | | |
|---|---|---|
| Executive Major | 920,379 | 910,323 |
| Deputy Executive Mayor | 734,894 | 690,581 |
| Mayoral Committee Members [2023:4; 2022:4] | 2,776,514 | 2,798,861 |
| Speaker | 736,304 | 693,494 |
| Councillors [2023:20; 2022:20] | 5,811,051 | 5,403,745 |
| Cellphone allowance | 1,335,572 | 1,084,931 |
| | **12,314,714** | **11,581,935** |

### 31. Depreciation and amortisation

| | | |
|---|---|---|
| Property, plant and equipment | 146,095,506 | 141,860,762 |
| Intangible assets | 253,055 | 290,209 |
| Living resources | 67,732 | 67,732 |
| | **146,416,293** | **142,218,703** |

### 32. Impairment loss

**Impairments**

| | | |
|---|---|---|
| Property, plant and equipment | 1,904,284 | 6,100,739 |

Assets were impaired during the year due to damage and redundancy. The recoverable amount of the assets were based on its fair value less costs to sell. No material impairment losses were recognised or reversed during the period. No independent valuer was used to determine recoverable service amounts.

### 33. Finance costs

| | | |
|---|---|---|
| Current borrowings | 48,152,260 | 47,584,050 |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|
| **34. Debt impairment** | | |
| Debt impairment | 52,100,171 | 28,248,033 |
| **Debt impairment consists of the following:** | | |
| Fines impairment provision | 42,027,028 | 27,359,720 |
| Consumer debtors impairment provision | 10,073,143 | 888,313 |
| | **52,100,171** | **28,248,033** |
| **35. Bad debts written off** | | |
| Bad debt written off | 10,206,091 | 5,258,455 |
| **Bad debts written off consists of the following:** | | |
| Consumer debtors bad debt written off | 10,199,517 | 5,186,857 |
| Other bad debt written off | 6,574 | 71,598 |
| | **10,206,091** | **5,258,455** |
| **36. Bulk purchases** | | |
| Electricity - Eskom | 346,242,959 | 351,495,103 |
| Electricity - Self Generation | 174,618 | 104,944 |
| | **346,417,577** | **351,600,047** |
| **37. Contracted services** | | |
| **Outsourced Services** | | |
| Animal Care | 110,978 | 448,825 |
| Burial Services | 4,783 | 15,880 |
| Business and Advisory | 438,071 | 162,973 |
| Catering Services | 147,327 | 110,498 |
| Clearing and Grass Cutting Services | 4,324,311 | 4,771,479 |
| Fire Services | 46,414 | 2,756,219 |
| Hygiene Services | 909,563 | 580,975 |
| Litter Picking and Street Cleaning | 3,377,520 | 8,706,091 |
| Meter Management | 3,487,742 | 1,485,536 |
| Medical Services | 5,049 | 1,400 |
| Mini Dumping Sites | 13,966,038 | 13,156,935 |
| Connection/Dis-connection | 697,186 | 585,830 |
| Refuse Removal | 2,661,955 | 1,573,958 |
| Security Services | 803,976 | 571,467 |
| Sewerage and Water Services | 89,037,814 | 64,880,094 |
| Swimming Supervision | 2,109,546 | 2,331,055 |
| Translators, Scribes and Editors | 80,537 | 65,824 |
| Traffic Fines Management | 3,414,211 | 1,866,657 |
| Veterinary Services | 144,612 | 157,156 |
| **Consultants and Professional Services** | | |
| Business and Advisory | 17,855,900 | 14,920,769 |
| Infrastructure and Planning | 14,540,643 | 13,336,684 |
| Laboratory Services | 1,495,647 | 1,347,435 |
| Legal Cost | 4,497,672 | 2,863,249 |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

# Notes to the Audited Annual Financial Statements

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**37. Contracted services (continued)**

| | | |
|---|---|---|
| **Contractors** | | |
| Building | 1,177,428 | 353,061 |
| Chipping | 4,723,819 | 4,500,954 |
| Catering Services | 334,259 | 260,743 |
| Electrical | 942,734 | 445,775 |
| Employee Wellness | 83,103 | 70,379 |
| Event Promoters | 788,543 | 453,967 |
| Fire Protection | 79,871 | 107,822 |
| Fire Services | 676,406 | 545,186 |
| Gardening Services | 573,448 | 653,954 |
| Graphic Designers | 43,390 | 26,221 |
| Haulage | 9,382,251 | 9,024,003 |
| Maintenance of Buildings and Facilities | 12,599,827 | 10,072,719 |
| Maintenance of Equipment | 2,115,534 | 2,332,464 |
| Maintenance of Unspecified Assets | 48,577,016 | 60,782,662 |
| Management of Informal Settlements | - | 2,077,003 |
| Medical Services | 80,914 | 31,963 |
| Pest Control and Fumigation | 131,172 | 133,645 |
| Photographer | - | 1,950 |
| Plants, Flowers and Other Decorations | 2,065 | 4,891 |
| Traffic and Street Lights | 219,879 | - |
| Transportation | 12,239 | 29,750 |
| Safeguard and Security | 5,282,053 | 4,674,458 |
| Sewerage Services | 3,129,701 | 3,101,221 |
| Sports and Recreation | 286,655 | 263,803 |
| Stage and Sound Crew | 1,800 | - |
| Forestry | 1,685,906 | 569,509 |
| | **257,087,508** | **237,215,092** |

Maintenance of unspecified assets consist of all other assets not included in the maintenance of property or machinery and equipment, e.g. vehicles and infrastructure assets.

AUDITOR-GENERAL
SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 38. General expenses

| | | |
|---|---|---|
| Advertising | 2,362,058 | 2,040,704 |
| Assets expensed | 1,531,940 | 2,869,184 |
| Bank charges | 1,257,226 | 1,146,196 |
| Cleaning | 1,239 | 2,300 |
| Commission paid | 4,915,271 | 5,362,599 |
| Computer expenses | 11,679,840 | 9,133,046 |
| Conferences and seminars | 186,824 | 121,361 |
| Construction contracts expenses | 55,457,205 | 40,713,121 |
| Contribution to/(from) provisions | 13,315,336 | 13,314,585 |
| Driver's license and permits | 39,007 | 20,470 |
| Electricity | 8,355,929 | 8,645,206 |
| Entertainment | 8,993 | 6,196 |
| External audit fees | 5,257,344 | 3,809,807 |
| Full time union representative | 138,816 | 134,997 |
| Hire | 3,466,493 | 883,812 |
| Insurance | 5,946,022 | 4,371,232 |
| Land alienation cost | 26,038 | 9,447 |
| Licence | - | 3,063 |
| Postage and courier | 1,184,035 | 1,192,753 |
| Reference library | 753,964 | 687,596 |
| Servitudes and land surveys | 17,946 | 23,705 |
| Signage | 29,501 | 46,282 |
| Skills development levies | 4,086,047 | 3,992,566 |
| Subscriptions and membership fees | 4,675,521 | 4,337,474 |
| Telephone and fax | 3,651,767 | 3,851,025 |
| Title deed search fees | 220,976 | 141,593 |
| Training | 1,512,587 | 1,740,475 |
| Transport and freight | 129,348 | 51,300 |
| Travel - local | 1,072,476 | 729,990 |
| Uniforms | 5,429,401 | 4,564,129 |
| Vehicle tracking fees | 412,000 | 706,799 |
| Veterinary department | 5,129 | 4,956 |
| Ward committee meetings | 392,800 | 374,200 |
| Water management charges | 1,201,797 | 1,125,600 |
| | **138,720,876** | **116,157,769** |

Membership fees paid to SALGA during the period amounted to R4,622,552 (2022: R4,253,186).

### 39. Fair value adjustments

| | | |
|---|---|---|
| Investment property (Fair value model) | 11,559,933 | 6,316,373 |
| Other financial assets | | |
| • Other financial assets (Designated as at FV through P&L) | 2,718,673 | 1,253,767 |
| | **14,278,606** | **7,570,140** |

### 40. External audit fees

| | | |
|---|---|---|
| Fees | 5,257,344 | 3,809,807 |

### 41. Repairs and maintenance

Repairs and maintenance consists of portions of various expenditure items.



| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 41. Repairs and maintenance (continued)

| 2023 | Property, plant and equipment | Investment property | Heritage assets | Total |
|---|---|---|---|---|
| Employee related cost | 116,569,363 | - | - | 116,569,363 |
| Materials | 23,186,446 | - | - | 23,186,446 |
| Contracted services | 97,410,042 | - | - | 97,410,042 |
| Other expenditure | 12,339,584 | - | - | 12,339,584 |
| | **249,505,435** | **-** | **-** | **249,505,435** |

| 2022 | Property, plant and equipment | Investment property | Heritage assets | Total |
|---|---|---|---|---|
| Employee related cost | 114,932,717 | - | - | 114,932,717 |
| Materials | 22,383,361 | - | - | 22,383,361 |
| Contracted services | 99,097,817 | - | - | 99,097,817 |
| Other expenditure | 9,313,689 | - | - | 9,313,689 |
| | **245,727,584** | **-** | **-** | **245,727,584** |

### 42. Materials

| | | |
|---|---|---|
| **Materials** | | |
| Materials and supplies | 25,949,801 | 27,380,320 |
| Fuel | 27,491,035 | 21,370,690 |
| Consumables | 4,576,263 | 3,763,354 |
| Other | 203,200 | 146,433 |
| | **58,220,299** | **52,660,797** |

### 43. Cash generated from operations

| | | |
|---|---|---|
| Surplus | 111,297,523 | 20,947,870 |
| **Adjustments for:** | | |
| Depreciation and amortisation | 146,416,293 | 142,218,703 |
| (Gain)/loss on sale of assets and liabilities | (2,669,268) | 30,979,041 |
| Fair value adjustments | (14,278,606) | (7,570,140) |
| Public contributions and donations non-cash | (6,162,466) | (2,203,424) |
| Fines non-cash | (54,423,102) | (31,805,754) |
| Transfers and subsidies non-cash | 1,299,960 | - |
| Impairment deficit | 1,904,284 | 6,100,739 |
| Debt impairment | 52,100,171 | 28,248,033 |
| Bad debts written off | 10,206,091 | 5,258,455 |
| Movements in operating lease assets and accruals | (9,771) | (16,489) |
| Movements in retirement benefit assets and liabilities | (1,274,000) | 8,204,000 |
| Movements in provisions | 15,736,768 | 14,086,465 |
| Inventory losses or write-downs | 71,967 | 191,627 |
| Expenditure non-cash | 32,672 | 143,035 |
| **Changes in working capital:** | | |
| Inventory | (1,262,272) | (8,770) |
| Receivables from exchange transactions | (30,176,164) | (19,839,954) |
| Receivables from non-exchange transactions | 1,598,628 | (4,265,991) |
| Trade and other payables | 4,291,650 | 2,537,959 |
| VAT | (1,131,913) | 4,349,671 |
| Unspent conditional grants and receipts | (20,102,605) | 443,432 |
| Consumer deposits | 1,778,591 | 1,063,966 |
| | **215,244,481** | **199,062,474** |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Notes to the Audited Annual Financial Statements

| Figures in Rand | 2023 | 2022 |
|---|---|---|

## 44. Commitments

**Authorised capital expenditure**

| | | |
|---|---|---|
| **Commitments for the acquisition of:** | | |
| • Property, plant and equipment | 58,083,789 | 68,864,987 |

This committed expenditure relates to property, plant and equipment and will be financed by available bank facilities, retained surpluses, rights issue of shares, issue of debentures, mortgage facilities, existing cash resources, funds internally generated, etc.

**Operating leases - as lessor (income)**

| | | |
|---|---|---|
| **Minimum lease payments due** | | |
| - within one year | 3,498,112 | 4,243,095 |
| - in second to fifth year inclusive | 8,143,721 | 10,525,026 |
| - later than five years | 9,489,628 | 10,909,371 |
| | **21,131,461** | **25,677,492** |

Certain of the municipality's property is held to generate rental income. Lease agreements are non-cancellable and have terms from 3 to 99 years.

Commitments are disclosed exclusive of VAT.

## 45. Contingencies

**Contingent liabilities**

**Carel Hendrik Benson and 22 Others (Plaintiffs) versus Overstrand Municipality and 4 Others (Defendants) = Betty's Bay Fire**

This is a claim instituted by way of a Summons issued in the High Court Western Cape on 6 January 2022 for damages to the amount of approximately R15,372,631 (capital amount; interest and costs will only be determined should the court find in favour of the Plaintiffs) allegedly sustained by the Plaintiffs as a result of a wildfire that broke out in Betty's Bay on 31 December 2018 in the alternative, 1 January 2019.

The Plaintiffs allege that the Municipality and the other Defendants are liable mainly because they breached their legal duty to prevent the fire from starting, in the alternative, to prevent it from spreading. They furthermore allege that the Defendants failed to extinguish the fire.

The municipality opposed the claim for damages and drafted exception, consulting on facts and allegations. A notice of intention to amend was received on 20 December 2022. The amended plea had to be filed by 31 May 2023.

**Sandy Herman and Another v ESKOM Holdings and Overstrand Municipality**

A Third Party Notice was issued against Overstrand Municipality subsequent to a Summons having been issued against ESKOM HOLDINGS by the Plaintiffs for damages to the amount of R228,213 allegedly having been sustained due to an alleged electrical surge as a result of burnt cable at their property in the Lakewood Village Hermanus.

The Third-Party Notice means that should ESKOM be held liable the Plaintiffs will also be able to claim from the Third Party , i.e., Overstrand Municipality, in that the Municipality is the owner of all power lines in Hermanus and allegedly had a duty of care to the Plaintiffs to prevent such an occurrence.

The municipality filed a notice to defend and started consultations and collation of documents. The plaintiff advised that they are further investigating the matter. The matter is pending.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Notes to the Audited Annual Financial Statements

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**45. Contingencies (continued)**

**Alan Victor Landman v Overstrand Municipality**

A summons was issued against the OM for damages to the amount of R24,376 allegedly sustained by Landman when he would have “collided” with a “pothole” while driving his motor vehicle in a street in Lakeside Drive Betty’s Bay on 27 September 2021. He claims that the municipality failed to maintain the road; in the alternative, failed to repair the road; failed to check the road surface for potholes, and failed to put up warning signs to warn approaching motorists of the potholes.

The municipality defended the matter and filed a Plea to the claim and is awaiting a hearing date. The matter is pending.

**Shooting incident**

On 22 December 2022 the parents of D Coert instituted a civil claim for damages against the OM as First Defendant and M Hull as the Second Defendant in the Civil Regional Court Hermanus for the amount of R 400 000-00.

The matter was referred to our Insurers and a Notice to Defend the matter was filed.

On 20 June 2023 documents and information was submitted to Savage Jooste Adams, the attorneys appointed by our Insurers, to defend the matter.

**VAT on Library grant**

The municipality was informed by the Western Cape Provincial Treasury of the National Treasury's (NT) Tax & Financial Sector Policy Unit's tax policy regarding the Value-Added Tax (VAT) treatment where municipalities provide provincially mandated functions to the general public on behalf of the provincial government and where these functions may not have been assigned to the municipality. This relates to the VAT treatment of payments for services provided by municipalities as part of the provincial functions carried out in its municipal area.

The municipality will assess its position and determine whether to submit a request for a non-binding private opinion to the South African Revenue Service (SARS) concerning the output tax treatment of the library funding received from the Western Cape Department of Cultural Affairs (DCAS). The objective of the opinion request will be for the SARS to confirm if the municipality must declare output tax at 15% or zero % on the funding received from the DCAS. If the SARS non-binding private opinion outcome is negative, the output tax payable by the municipality to the SARS as of 30 June 2023 will be R5,053,696 excluding penalties and interest.

**46. Related parties**

Relationships

| | |
|---|---|
| Senior management and councillors | Refer to notes 29 and 30 |

The municipality entered into related party transactions with management on terms and conditions no more or less favourable than those provided to the general public. The nature of the services provided included the provision of basic services, such as water, electricity, refuse and sanitation. The outstanding balance of these transactions amounted to R75,500 (2022: R83,148).

The municipality entered into related party transactions with Van Staden JA trading as Omega Ondernemings, which is a sole proprietor, owned by Councillor JA Van Staden, on terms and conditions no more or less favourable than those provided to the general public. The nature of the services provided is the sale of goods and services. The outstanding balance of these transactions amounted to Rnil (2022: R37,030).

Councillor CH Lerm, who is a key member of municipality's management and also a director of Overstrand Skills Training Network. The municipality entered into a lease agreement with Overstrand Skills Training Network, on terms and conditions no more or less favourable than those that it would have adopted with entities in the same circumstances. The outstanding balance of these transactions amounted to R363 (2022: R185).

**47. Prior-year adjustments**

Presented below are those items contained in the statement of financial position, statement of financial performance and cash flow statement that have been affected by prior-year adjustments:



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 47. Prior-year adjustments (continued)

Accounting errors:

Accounting errors relating to prior periods have been identified during the 2021/2022 financial period. These errors include mathematical errors[1], misapplication of accounting policies[2], oversight or misinterpretation of facts[3] and effects of fraud[4].

Change in classification:

The change in classification was due to the re-classification of certain control accounts.

**Statement of financial position**

**2021**

| | As previously reported | Correction of error | Re-classification | Restated |
|---|---|---|---|---|
| Inventories [3] | 12,736,096 | 5,400 | - | 12,741,496 |
| Investment property [3] | 127,537,500 | 4,160,086 | - | 131,697,586 |
| Property, plant and equipment [3] | 3,601,761,549 | (2,514,886) | - | 3,599,246,663 |
| Payables from exchange transactions [3] | (141,475,030) | 1,856,023 | - | (139,619,007) |
| Unspent conditional grants and receipts [3] | (24,029,735) | (1,835,576) | - | (25,865,311) |
| Accumulated surplus [3] | (3,698,333,819) | (1,671,047) | - | (3,700,004,866) |
| | **(121,803,439)** | **-** | **-** | **(121,803,439)** |

**2022**

| | As previously reported | Correction of error | Re-classification | Restated |
|---|---|---|---|---|
| Inventories [3] | 10,931,701 | 6,088 | - | 10,937,789 |
| Receivables from exchange transactions [3] | 96,666,110 | (244,343) | - | 96,421,767 |
| Receivables from non-exchange transactions [3] | 47,228,589 | 2,787,240 | 2,661,943 | 52,677,772 |
| Investment property [3] | 127,088,086 | 4,160,086 | - | 131,248,172 |
| Property, plant and equipment [3] | 3,637,252,828 | (3,765,190) | - | 3,633,487,638 |
| Payables from exchange transactions [3] | (138,779,618) | (715,414) | (2,661,943) | (142,156,975) |
| Accumulated surplus [3] | (3,718,724,053) | (2,228,467) | - | (3,720,952,520) |
| | **61,663,643** | **-** | **-** | **61,663,643** |

**Statement of financial performance**

**2022**

| | As previously reported | Correction of error | Re-classification | Restated |
|---|---|---|---|---|
| Property rates [3] | 278,154,484 | 2,021,423 | - | 280,175,907 |
| Service charges [3] | 825,795,636 | (319,344) | - | 825,476,292 |
| Rentals [3] | 6,692,388 | 75,003 | - | 6,767,391 |
| Other income [3] | 122,706,951 | (48,827,916) | - | 73,879,035 |
| Government grants and subsidies [3] | 189,880,942 | 49,291,583 | - | 239,172,525 |
| Employee related costs [3] | (454,613,987) | (172,642) | - | (454,786,629) |
| Remuneration of councillors [3] | (11,538,492) | (43,443) | - | (11,581,935) |
| Depreciation [3] | (141,016,728) | (1,201,974) | - | (142,218,702) |
| Impairment loss [3] | (5,986,962) | (113,777) | - | (6,100,739) |
| Materials [3] | (52,657,611) | (3,186) | - | (52,660,797) |
| Contracted services [3] | (237,081,493) | (133,599) | - | (237,215,092) |
| Inventories losses/write-downs [3] | (191,626) | (1) | - | (191,627) |
| General expenses [3] | (116,143,068) | (14,706) | - | (116,157,774) |
| **Surplus for the year** | **404,000,434** | **557,421** | **-** | **404,557,855** |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 47. Prior-year adjustments (continued)

**Cash flow statement**

**2022**

| | As previously reported | Correction of error | Re-classification | Restated |
|---|---|---|---|---|
| Cash flow from operating activities | | | | |
| Property rates [3] | 278,095,952 | (644,136) | - | 277,451,816 |
| Services charges [3] | 818,905,695 | (4,739,670) | - | 814,166,025 |
| Other receipts [3] | 171,510,007 | (82,581,780) | - | 88,928,227 |
| Government grants and subsidies [3] | 194,455,691 | 47,456,008 | - | 241,911,699 |
| Employee costs [3] | (446,409,987) | (172,642) | - | (446,582,629) |
| Other payments [3] | (452,444,278) | 38,687,278 | - | (413,757,000) |
| | **564,113,080** | **(1,994,942)** | **-** | **562,118,138** |
| Cash flow from investing activities | | | | |
| Purchase of property, plant and equipment [3] | (191,610,043) | 1,464,940 | - | (190,145,103) |
| Purchase heritage assets [3] | (530,000) | 530,000 | - | - |
| | **(192,140,043)** | **1,994,940** | **-** | **(190,145,103)** |
| Cash flow from financing activities | | | | |
| Movement in other financial liabilities | (3,956,538) | - | 3,956,538 | - |
| Proceeds from borrowings | - | - | 50,000,000 | 50,000,000 |
| Repayment of borrowings | - | - | (53,956,538) | (53,956,538) |
| | **(3,956,538)** | **-** | **-** | **(3,956,538)** |

### 48. Risk management and financial instruments

**Financial risk management**

Due to the largely non-trading nature of activities and the way in which they are financed, municipalities are not exposed to the degree of financial risk faced by business entities. Financial instruments play a much more limited role in creating or changing risks that would be typical of listed companies to which the IFRSs' mainly apply. Generally, financial assets and liabilities are generated by day-to-day operational activities and are not held to manage the risks facing the municipality in undertaking its activities.

The Finance directorate monitors and manages the financial risks relating to the operations through internal policies and procedures. These risks include interest rate risk and liquidity risk. Compliance with policies and procedures are reviewed by the internal auditors on a continuous basis and annually by the external auditors. The municipality does not enter into or trade with financial instruments for speculative purposes.

Internal audit, responsible for initiating a control framework and monitoring and responding to potential risk, reports periodically to the municipality's audit committee, an independent body that monitors the effectiveness of the internal audit function.

**Liquidity risk**

The municipality’s risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

**Credit risk**

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

# Notes to the Audited Annual Financial Statements

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**48. Risk management and financial instruments (continued)**

The municipality manages credit risk in its borrowing and investing activities by only dealing with well-established financial institutions of high credit standing, and by spreading its exposure over a range of such institutions in accordance with its approved investment policies. Credit risk relating to consumer debtors is managed in accordance with the municipality's credit control and debt collection policy. The municipality's credit exposure is spread over a large number and wide variety of consumers and is not concentrated in any particular sector or geographical area. Adequate provision has been made for anticipated bad and doubtful debts. Additional information relating to the analysis of consumer debtors is given in notes 12 and 13 to the financial statements.

Financial assets exposed to credit risk at year-end were as follows:

| | | |
|---|---|---|
| **Counter-parties with external credit rating (Fitch's):** | | |
| **Investments** | | |
| F1 | 410,280,488 | 410,251,102 |
| F2 | 68,210,808 | 60,512,135 |
| | **478,491,296** | **470,763,237** |
| **Counter-parties without external credit rating:** | | |
| **Receivables from exchange and non-exchange transactions** | | |
| Group 1 | 16,637,359 | 10,376,684 |
| Group 3 | 4,410,411 | 6,504,314 |
| Group 4 | 35,966,553 | 34,464,738 |
| | **57,014,323** | **51,345,736** |
| **Consumer debtors both exchange and non-exchange transactions** | | |
| Group 1 | 44,900,407 | 38,837,398 |
| Group 2 | 2,472,389 | 1,333,961 |
| Group 3 | 3,341,605 | 1,799,233 |
| Group 4 | 62,065,192 | 55,783,210 |
| | **112,779,593** | **97,753,802** |

F1 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

F2 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

F3 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 1 = Speculative. Minimal capacity for timely payment of financial commitments, plus vulnerability to near term adverse changes in the financial and economic conditions.

Group 2 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 3 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

Group 4 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

**Market risk**

**Interest rate risk**

The municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the municipality to fair value interest rate risk. The Municipality's policy is to maintain approximately 50% of its borrowings in fixed rate instruments. During 2023 and 2022, the municipality's borrowings at fixed rates were denominated in the Rand.

The municipality limits its counter-party exposures from its money market investment operations by only dealing with well established financial institutions of high credit standing.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 48. Risk management and financial instruments (continued)

Consumer debtors comprise of a large number of ratepayers, dispersed across different industries and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Consumer debtors are presented net of a provision for impairment. In the case of debtors whose accounts become in arrears, it is endeavoured to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

Interest rate risk for trade and other payables is managed by ensuring that all payments are made within 30 days of receipt of invoice or statement, as prescribed by the MFMA.

Interest rate sensitivity analysis:
Financial assets:
If the average interest rate at a given date had been 100 basis points higher, with all other variables held constant, the fair value impact on the Statement of Financial Performance would have been R491,698 (2022: R371,848) with the opposite effect if the interest rate had been 100 basis points lower.

Financial liabilities:
Changes in the interest rate as at 30 June 2023 would have had no impact on the statement of financial performance as all borrowings are at a fixed interest rate.

**Cash flow interest rate risk**

| Financial instrument | Current interest rate | Due in less than a year | Due in one to two years | Due in two to five years | Due after five years | Total |
|---|---|---|---|---|---|---|
| Trade and other receivables - normal credit terms | 14.42 % | 78,668,142 | 34,111,451 | - | - | 112,779,593 |
| Cash in current banking institutions | 6.25 % | 236,232,104 | - | - | 22,580 | 236,254,684 |
| Short term deposits | 7.44 % | 410,280,488 | - | - | - | 410,280,488 |
| Trade and other payables | - % | 146,448,625 | - | - | - | 146,448,625 |
| Fixed interest rate instruments | 10.49 % | 107,273,800 | 91,227,693 | 395,691,936 | 84,107,630 | 678,301,059 |

### 49. Events after the reporting date

The Provincial Disaster Management Centre (PDMC) confirmed that a weather warning for 24 and 25 September 2023 has been upgraded to level 9 for the Western Cape. This led to torrential downpours exceeding 100mm in places in the Overberg. Our dams were at capacity and this resulted in flash floods, mud slides and general flooding of roads and residential areas. The municipality suffered a total estimated loss of R18.8 million due to damaged infrastructure.

### 50. Unauthorised expenditure

| | | |
|---|---|---|
| Opening balance as previously reported | 14,108,285 | 14,253,808 |
| Add: Expenditure identified - current | 26,061,573 | 14,108,285 |
| Less: Amount approved - prior period | (14,108,285) | (14,253,808) |
| **Closing balance** | **26,061,573** | **14,108,285** |

**Overspending of the total amount per vote appropriated in the municipality's approved budget**

| | | |
|---|---|---|
| Directorate: Infrastructure and planning | - | 7,953,991 |
| Directorate: Protection services | 26,061,573 | 6,154,294 |
| | **26,061,573** | **14,108,285** |

Unauthorised expenditure awaiting authorisation.

Directorate: Protection Services was overspent due to the adjustment of the provision for fines impairment.

The total approved budget was not overspent.




AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 50. Unauthorised expenditure (continued)

The unauthorised expenditure for 2022 was approved by Council in the Special Adjustments Budget on 31 January 2023.

### 51. Fruitless and wasteful expenditure

| | | |
|---|---|---|
| Opening balance as previously reported | 27,394 | - |
| Opening balance as restated | 27,394 | - |
| Add: Expenditure identified - current | - | 27,394 |
| Add: Expenditure identified - prior period | - | 7,069 |
| Less: Amount recovered - prior period | (16,072) | - |
| Less: Amount written off - prior period | (6,574) | (7,069) |
| **Closing balance** | **4,748** | **27,394** |

**Details of fruitless and wasteful expenditure**

Fruitless and wasteful expenditure was incurred due to the overpayment of salaries.

**Amount written-off**

The amounts written off was certified as irrecoverable and written off by council on 24 April 2023.

Fruitless and wasteful expenditure is presented exclusive of VAT.

### 52. Irregular expenditure

| | | |
|---|---|---|
| Opening balance as previously reported | 110,946 | 263,587 |
| **Opening balance as restated** | **110,946** | **263,587** |
| Procuring goods and services without following the official procurement process - current | 2,272,945 | 164,385 |
| Procuring goods and services without following the official procurement process - Prior year | 22,701 | - |
| Non-compliance with Municipal Supply Chain Regulation 44 (persons in the service of the state) | - | 76,049 |
| Non-compliance with Municipal Supply Chain Policy Paragraph 39(1)(c) | 36,873 | - |
| Certified as irrecoverable and written off - Current | (1,775,700) | (129,488) |
| Certified as irrecoverable and written off - Prior year | (133,646) | (263,587) |
| | - | - |
| **Closing balance** | **534,119** | **110,946** |

**Cases under investigation**

Investigations are still in progress regarding 7 cases (2022: 3) which are all related to non-compliance with procurement processes.

**Amount written-off**

The amounts written off was certified as irrecoverable and written off by council during the year.

The amounts disclosed above are shown exclusive of VAT.

### 53. Actual operating expenditure versus budgeted operating expenditure

Refer to Appendix E(1) and the Statement of comparison of budget and actual amounts for the comparison of actual operating expenditure versus budgeted expenditure.




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

### 54. Actual capital expenditure versus budgeted capital expenditure

Refer to Appendix E(2) for the comparison of actual capital expenditure versus budgeted expenditure.

### 55. Deviations from supply chain management regulations

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the accounting officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the council and includes a note in the audited annual financial statements.

| SCM Policy | Description | | |
|---|---|---|---|
| Clause 36(1)(a)(i) | Emergency | 403,228 | 3,529,323 |
| Clause 36(1)(a)(ii) | Available from single provider only | 1,682,477 | 1,838,195 |
| Clause 36(1)(a)(v) | Impractical or impossible to follow the normal procurement process | 23,925,055 | 7,190,589 |
| | | **26,010,760** | **12,558,107** |

The detailed deviations are available for inspection in the monthly, quarterly and annual reports tabled in council.

### 56. Segment information

**General information**

**Identification of segments**

The municipality organises financial information for budgeting purposes on the basis of four major functional areas: energy sources, water management, waste management and waste water management. The segments were organised around the type of service delivered to market. Management uses these same segments for determining strategic objectives.

Information reported about these segments is used by management as a basis for evaluating the segments' performances and for making decisions about the allocation of resources. The disclosure of information about these segments is also considered appropriate for external reporting purposes.

**Aggregated segments**

The municipality does not aggregate any other municipal activities into a general reportable segment.

**Types of goods and/or services by segment**

These reportable segments as well as the goods and/or services for each segment are set out below:

| Reportable segment | Goods and/or services |
|---|---|
| Energy sources | Electricity |
| Water management | Water |
| Waste water management | Sewerage and sanitation |
| Waste management | Refuse removal |




AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

### 56. Segment information (continued)

**Segment surplus or deficit, assets and liabilities**

**2023**

| | Energy sources | Water management | Waste water management | Waste management | Reconciling item | Total |
|---|---|---|---|---|---|---|
| **Revenue** | | | | | | |
| **Revenue from non-exchange transactions** | | | | | | |
| Government grants and subsidies | 69,074,837 | 22,774,567 | 39,913,554 | 14,861,414 | 138,442,101 | 285,066,473 |
| Public contributions | 10,699,822 | - | - | 1,637,472 | 6,162,466 | 18,499,760 |
| Property rates | - | - | - | - | 297,101,242 | 297,101,242 |
| Fines, penalties and forfeits | 689,312 | 144,071 | - | 11,707 | 57,198,369 | 58,043,459 |
| Service charges | 11,753,700 | 6,585,730 | 5,714,482 | - | - | 24,053,912 |
| **Revenue from exchange transactions** | | | | | | |
| Service charges | 483,417,107 | 151,470,051 | 94,940,645 | 85,923,288 | 842,710 | 816,593,801 |
| Other income | 632,943 | 1,259,665 | 1,260,276 | 151,013 | 86,950,867 | 90,254,764 |
| Agency services | - | - | - | - | 7,139,482 | 7,139,482 |
| Licences and permits | - | - | - | - | 2,977,019 | 2,977,019 |
| Rental | - | - | - | - | 6,747,022 | 6,747,022 |
| Fair value adjustments | - | - | - | - | 14,278,606 | 14,278,606 |
| Interest received | - | - | - | - | 58,874,056 | 58,874,056 |
| Gains on disposal/derecognition of assets | - | - | - | - | 2,669,268 | 2,669,268 |
| **Total segment revenue** | **576,267,721** | **182,234,084** | **141,828,957** | **102,584,894** | **679,383,208** | **1,682,298,864** |
| **Expenditure** | | | | | | |
| Employee related cost | 28,644,234 | 13,248,821 | 28,622,545 | 35,685,457 | 376,999,928 | 483,200,985 |
| Remuneration of councillors | - | - | - | - | 12,314,714 | 12,314,714 |
| Depreciation | 26,827,958 | 24,123,324 | 29,007,889 | 3,804,285 | 62,652,837 | 146,416,293 |
| Finance charges | 15,560,290 | 19,118,636 | 12,472,675 | 117,821 | 882,838 | 48,152,260 |
| Bulk purchases | 346,417,577 | - | - | - | - | 346,417,577 |
| Contracted services | 4,659,860 | 66,668,392 | 52,204,415 | 36,022,373 | 97,532,468 | 257,087,508 |
| Materials | 11,513,615 | 3,979,479 | 7,397,374 | 4,927,426 | 30,402,405 | 58,220,299 |
| Transfers and subsidies paid | - | - | - | - | 16,165,100 | 16,165,100 |
| Bad debt written off | 1,907,434 | 3,197,787 | 1,139,947 | 640,780 | 3,320,143 | 10,206,091 |
| Debt impairment | 2,815,905 | 1,808,768 | 1,507,489 | 1,394,131 | 44,573,878 | 52,100,171 |
| Impairment loss | 508,448 | 349,060 | 4,742 | 54,195 | 987,839 | 1,904,284 |
| Other expenditure (including leases and inventory write-offs) | 825,850 | 7,134,620 | 2,351,598 | 14,214,232 | 114,289,759 | 138,816,059 |
| **Total segment expenditure** | **439,681,171** | **139,628,887** | **134,708,674** | **96,860,700** | **760,121,909** | **1,571,001,341** |
| **Total segmental surplus/(deficit)** | **136,586,550** | **42,605,197** | **7,120,283** | **5,724,194** | **(80,738,701)** | **111,297,523** |

| | Energy sources | Water management | Waste water management | Waste management | Reconciling item | Total |
|---|---|---|---|---|---|---|
| **Other information** | | | | | | |
| Capital expenditure | 55,691,590 | 31,607,551 | 32,801,081 | 5,637,060 | 63,583,772 | 189,321,054 |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

### 56. Segment information (continued)

**2022**

| | Energy sources | Water management | Waste water management | Waste management | Reconciling item | Total |
|---|---|---|---|---|---|---|
| **Revenue** | | | | | | |
| **Revenue from non-exchange transactions** | | | | | | |
| Government grants and subsidies | 43,440,689 | 12,576,728 | 29,956,084 | 16,644,929 | 136,554,096 | 239,172,526 |
| Public contributions | 430,525 | - | - | 2,295,742 | 1,772,899 | 4,499,166 |
| Property rates | - | - | - | - | 280,175,907 | 280,175,907 |
| Fines, penalties and forfeits | 147,213 | 131,398 | - | 1,842,500 | 33,002,796 | 35,123,907 |
| Service charges | 11,762,644 | 6,955,084 | 6,055,710 | - | - | 24,773,438 |
| **Revenue from exchange transactions** | | | | | | |
| Service charges | 500,282,519 | 135,508,876 | 87,181,008 | 76,964,343 | 766,108 | 800,702,854 |
| Other income | 1,871,420 | 820,600 | 790,992 | 119,612 | 70,276,410 | 73,879,034 |
| Agency services | - | - | - | - | 6,857,858 | 6,857,858 |
| Licences and permits | - | - | - | - | 2,780,230 | 2,780,230 |
| Rental | - | - | - | - | 6,767,391 | 6,767,391 |
| Fair value adjustments | - | - | - | - | 7,570,140 | 7,570,140 |
| Interest received | - | - | - | - | 36,128,433 | 36,128,433 |
| **Total segment revenue** | **557,935,010** | **155,992,686** | **123,983,794** | **97,867,126** | **582,652,268** | **1,518,430,884** |
| **Expenditure** | | | | | | |
| Employee related costs | 26,764,587 | 13,864,315 | 27,041,337 | 33,382,680 | 353,733,710 | 454,786,629 |
| Remuneration of councillors | - | - | - | - | 11,581,935 | 11,581,935 |
| Depreciation | 26,521,291 | 27,046,506 | 26,700,117 | 2,906,270 | 59,044,519 | 142,218,703 |
| Finance charges | 15,281,501 | 19,288,546 | 11,607,404 | 184,966 | 1,221,633 | 47,584,050 |
| Bulk purchases | 351,600,047 | - | - | - | - | 351,600,047 |
| Contracted services | 4,605,120 | 57,768,022 | 34,755,953 | 31,896,156 | 108,189,841 | 237,215,092 |
| Materials | 9,270,976 | 3,417,689 | 6,889,427 | 3,635,755 | 29,446,950 | 52,660,797 |
| Transfers and subsidies paid | - | - | - | - | 12,813,230 | 12,813,230 |
| Bad debts written off | 1,010,108 | 1,589,611 | 647,604 | 543,791 | 1,467,341 | 5,258,455 |
| Debt impairment | 197,966 | 590,086 | 97,616 | 73,203 | 27,289,162 | 28,248,033 |
| Impairment loss | 2,280,106 | 1,201,177 | 377,898 | 172,213 | 2,069,345 | 6,100,739 |
| Loss on disposal/derecognition of assets | - | - | - | - | 30,979,041 | 30,979,041 |
| Other expenditure (including leases and inventory write-offs) | 823,861 | 7,052,440 | 2,533,475 | 14,017,421 | 92,009,066 | 116,436,263 |
| **Total segment expenditure** | **438,355,563** | **131,818,392** | **110,650,831** | **86,812,455** | **729,845,773** | **1,497,483,014** |
| **Total segmental surplus/(deficit)** | **119,579,447** | **24,174,294** | **13,332,963** | **11,054,671** | **1,124,414** | **20,947,870** |

| | Energy sources | Water management | Waste water management | Waste management | Reconciling item | Total |
|---|---|---|---|---|---|---|
| **Other information** | | | | | | |
| Capital expenditure | 28,252,701 | 36,720,698 | 45,731,686 | 2,971,590 | 78,765,495 | 192,442,170 |




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

# Notes to the Audited Annual Financial Statements

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**56. Segment information (continued)**

**Measurement of segment surplus or deficit, assets and liabilities**

**Basis of accounting for transactions between reportable segments**

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

**Information about geographical areas**

Management monitors performance geographically, but does not have reliable separate financial information for decision making purposes, as the municipality's geographical areas of operation is seen as a single geographical area when deciding how to allocate resources.

**57. Accounting by principals and agents**

The municipality is a party to a principal-agent arrangement(s).

**Entity as agent**

Department of Transport and Public Works:
The municipality entered into an arrangement with the Department of Transport and Public Works to collect revenue in respect of the registration and licencing of motor vehicles.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date, the municipality had a payable for the vehicle registration to the amount of R166,515 (2022: R106,516).

Revenue recognised as agency fees R7,139,482 (2022: R6,857,858).

**Reconciliation of the carrying amount of the (payable) / receivable:**

| | | |
|---|---|---|
| Opening balance | (106,516) | 291,609 |
| Revenue received | (30,273,371) | (28,686,084) |
| Payments made to the department | 30,213,372 | 28,287,959 |
| | **(166,515)** | **(106,516)** |

National Department of Justice:
The municipality acts as an agent for the National Department of Justice, where it collects admission of guilt for warrants of arrest for non-appearance in court, in respect of traffic and non-traffic violations.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date, the municipality did not have a payable or receivable for the warrant of arrests.

The municipality does not derive any revenue from this function.

**Reconciliation of the carrying amount of the (payable) / receivable:**

| | | |
|---|---|---|
| Revenue received | (47,900) | (25,450) |
| Payments made to the department | 47,900 | 25,450 |
| | **-** | **-** |

Western Cape Provincial Department of Human Settlements:
The municipality undertakes transactions on behalf of the Western Cape Provincial Department of Human Settlements in relation to beneficiaries of the housing programme, as the municipality:



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**57. Accounting by principals and agents (continued)**

Receives application forms from potential beneficiaries and submits them to the Western Cape Provincial Department of Human Settlements or processes the application forms on the HSS. Communicate the approved list of beneficiaries to the applicants after approval has been received from the Western Cape Provincial Department of Human Settlements and may handover the completed house to the beneficiary based on the approved list from the Western Cape Provincial Department of Human Settlements.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

The municipality does not derive any revenue from this function.

**Entity as principal**

ONTEC Systems (Pty) Ltd:
The municipality has a service provider ONTEC Systems (Pty) Ltd (2022: ONTEC Systems (Pty) Ltd) who acts as agent for the municipality for the sale of prepaid electricity. All payments are received directly by the municipality and the service provider invoices the municipality for commission payable. No penalties are payable if the contract with the agent is terminated.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date the municipality had a receivable for the ONTEC pre-paid electricity to the amount of R842,385 (2022: R672, 030). Commission paid to agent R4,048,180 (2022: R4,263,594).

EasyPay and Pay@:
The municipality has service providers EasyPay and Pay@ who acts as agents for the municipality with the 3rd party collection of debtor payments. All payments are paid directly to the municipality and the service provider invoices the municipality for commission payable.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date, the municipality did not have a payable or receivable for the revenue collection. Commission paid to agent R867,091 (2022: R1,099,005).

**58. BBBEE Performance**

Information on compliance with the B-BBEE Act is included in the annual report under the section titled B-BBEE Compliance Performance Information.

**59. Multi-employer retirement benefit information**

Overstrand Municipality makes provision for post-retirement benefits to eligible councillors and employees, who belong to different pension schemes.

One councillor belongs to the Pension Fund for Municipal Councillors.

Employees belong to a variety of collective agreement approved Pension and Provident Funds as described below.

These funds are governed by the Pension Funds Act and include both defined benefit and defined contribution schemes.

All of these afore-mentioned funds are multi-employer plans and are subject to either a tri-annual, bi-annual or annual actuarial valuation, details which are provided below.

The only obligation of the municipality with respect to the retirement benefit plans is to make the specified contributions.

Where councillors / employees leave the pension fund plans prior to full vesting of the contributions, the contributions paid by the municipality are forfeited to the fund.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

# Notes to the Audited Annual Financial Statements

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**59. Multi-employer retirement benefit information (continued)**

The total expense recognised in the Statement of Financial Performance of R49.5 million (2022: R55.9 million) represents contributions payable to these plans by the municipality at rates specified in the rules of the plans. These contributions have been expensed.

DEFINED BENEFIT SCHEMES

LA Retirement Fund:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2022. The scheme both operates a defined benefit and defined contribution scheme.

Defined Benefit Scheme:

The contribution rate payable under the defined benefit section is 27%, 9% by the members and 18% by their councils. The actuarial valuation report at 30 June 2022 disclosed an actuarial valuation amounting to R1.392 billion (2021: R1.486 billion), with a net accumulated surplus of R144.158 million (2021: R69.420 million), with a funding level of 111.6% (2021: 104.9%).

Defined Contribution Scheme:

The actuarial valuation report at 30 June 2022 indicated that the defined contribution scheme of the fund is in a sound financial position, with a assets amounting to R1.976 billion (2021: R2.082 billion), net investment reserve of R0 million (2021: R0 million) and a funding level of 100.0% (2021: 100.0%).

DEFINED CONTRIBUTION SCHEMES

Consolidated Retirement Fund for Local Government:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2022.

The statutory valuation performed as at 30 June 2022 revealed that the assets of the fund amounted to R36.503 billion (2021: R34.148 billion), with funding levels of 100.4% and 131.6% (2021: 100.5% and 133.0%) for the Share Account and the Pensions Account respectively. The contribution rate paid by the members (9%) and the municipalities (18%) is sufficient to fund the benefits accruing from the fund in the future.

Municipal Councillors Pension Fund:

The last statutory valuation was performed as at 30 June 2018.

The statutory valuation performed as at 30 June 2018 revealed that the assets of the fund amounted to R1.798 billion (2017: R1.481 billion) with funding levels of 103.26% (2017: 101.31%). The contribution rate paid by the members (13.75%) and the municipalities (15.00%) is sufficient to fund the benefits accruing from the fund in the future.

The Municipal Workers Retirement Fund (Previously South African Municipal Workers Union National Provident Fund):

The last statutory valuation was performed as at 30 June 2020.

The statutory valuation performed as at 30 June 2020 revealed that the assets of the fund amounted to R9.021 billion (2017: R7.721 billion) with funding levels of 102.2% (2017: 102.0%). The contribution rate paid by the members not less than 7.50% and Council not less than 18.00% is sufficient to fund the benefits accruing from the fund in the future. Newer information could not be obtained as the fund only releases information on payment.

**60. Distribution losses**

**Water**
**Technical losses**

| | | |
|---|---|---|
| Rand value | 182,756 | 190,443 |
| No. of units (kl) | 107,910 | 144,768 |
| % loss | 1.43 | 1.97 |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**60. Distribution losses (continued)**

| **Non-technical losses** | | |
|---|---|---|
| Rand value | 4,454,879 | 2,871,713 |
| No. of units (kl) | 1,733,086 | 1,623,409 |
| % loss | 23.04 | 22.07 |

Non-technical water losses to the amount of R4,454,879 (23.04%) (2022: R2,871,713 (22.07%)) were incurred as a result of unmetered connections, ageing pipeline infrastructure, burst pipes, old reticulation networks and other leakages. Technical water losses amounted to R182,756 (1.43%) (2022: R190,443 (1.97%)).

| **Electricity** | | |
|---|---|---|
| **Technical losses** | | |
| Rand value | 13,103,100 | 13,778,144 |
| No. of units (kWh) | 11,101,463 | 12,852,425 |
| % loss | 5.00 | 5.00 |

| **Non-technical losses** | | |
|---|---|---|
| Rand value | 3,742,954 | 6,057,458 |
| No. of units (kWh) | 3,171,179 | 5,650,472 |
| % loss | 1.43 | 2.20 |

Electricity losses to the amount of R13,103,100 (5.00%) (2022: R13,778,144 (5.00%)) were incurred as a result of technical losses caused by the nature of electricity and the manner of its distribution, via the network, status/condition and age of the network, weather conditions and load on the system, as well as non-technical losses, e.g. theft and vandalism, to the amount of R3,742,954 (1.43%) (2022: R6,057,458 (2.20%)).

**61. Budget variances**

**Material differences between budget and actual amounts**

**Changes from the approved budget to the final budget**

The difference between the approved budget and final budget is due to virements in terms of Council's approved virement policy.

Explanations for variances greater than 10% between budget and actual figures

**Statement of Comparison of Budget and Actual Amounts**

**Revenue:**

Service charges - Water revenue - 14% - More revenue received than was budgeted for.

Service charges - Sanitation revenue - 11% - More revenue received than was budgeted for.

Rental of facilities - 48% - More income received than was budgeted for.

Interest earned - external investment - 49% - Slower Capital Budget implementation and more cash available for investing as well as increase in interest rates.

Interest earned - outstanding debtors - 78% - Increased consumers with outstanding accounts that attract interest, also influenced by an increase in the prime rate.

Fines, Penalties and Forfeits - 185% - More fines were issued than anticipated.




AUDITOR-GENERAL SOUTH AFRICA

Auditing to build public confidence

19 December 2023

| Figures in Rand | 2023 | 2022 |
|---|---|---|

**61. Budget variances (continued)**

License and permits - 13% - More licences issued than anticipated.

Other revenue - (28)% - The capital portion of the construction contract revenue was budgeted under other revenue. The municipality adjusted the financial statements due to a technical disagreement, to show the capital portion of the construction contract revenue under non-exchange revenue, government grants and subsidies.

Gains - 106% - Budgeting subject to impracticalities for the determination of the outcome in advance.

**Expenditure:**

Debt impairment - 166% - More fines were issued than anticipated and therefore more impairment provided as well as increase in consumer debtors provision for bad debts due to the increase in outstanding debtors.

**Other revenue and costs:**

Transfers and subsidies-capital - 30% - The capital portion of the construction contract revenue was budgeted under other revenue. The municipality adjusted the financial statements due to a technical disagreement, to show the capital portion of the construction contract revenue under non-exchange revenue, government grants and subsidies.

Transfers and subsidies-capital (in-kind - all) - 135% - Budgeting subject to impracticalities for the determination of the outcome in advance.

**Statement of financial position:**

Cash - 105% - The major influence on this variance relates to unspent loans and grants received during the year and savings on expenditure.

Consumer debtors - 22% - Increase in consumer debtors due to change in indigent policy and collectability.

Other debtors - 34% - The major influence on this variance relates to the increase in the fines debtor and accrued interest on investments

Trade and other payables – (10%) - The major influence on this variance relates to increase in the deferred income (pre-paid electricity) and the control accounts.

**Cash flow statement:**

Other revenue - (25%) - The variance is due to ajustments made during the audit..

Transfers and subsidies - operating - 56% and Transfers and subsidies - capital - (100%) - Together - (5%) – These items need to be seen as a whole to determine the actual variance and it is below 10%.

Interest income - 70% - Slower Capital Budget implementation, increased interest on outstanding debtors and more cash available for investing.

Proceeds on disposal of PPE - 100.0% - Budgeting is subject to impracticalities for the determination of the outcome in advance.

Capital assets - (14%) - The major influence on this variance relates to roll overs made from 2022/2023 budget to 2023/2024 budget.

Increase/(decrease) in consumer deposits - (100%) - This item was budgeted for under financing activities but accounted for under operating activities in the financial statements.

**62. Awards to close family members of persons in service of the state**

Refer to pages 83 - 85 for detail relating to awards made to close family members of persons in the service of the state for the year ended 30 June 2023.



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

**Note 62 Continued**

**AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2023**

| No. | Creditor Name | Relationship | Person In The Service Of The State | Capacity | 2022/2023 | 2021/2022 |
|---|---|---|---|---|---|---|
| 1 | Appel VM (Virgil Appel) | Spouse | Delicia Appel | Marketing & Communications Officer (SANBI) | 47,370.00 | 88,770.00 |
| 2 | ADV Ettienne Vermaak | Spouse | JMC Vermaak | Pharmacist (Department of Health) | 70,000.00 | - |
| 4 | Bergstan South Africa Consulting And Development Engineers (Pty) Ltd | Spouse | Jacqueline Rene Beukes | Social Worker ( Department of Social Development) | 54,233.25 | 228,792.50 |
| 5 | Boland Valuers CC | Spouse | Ester Groenewald | Part time Councillor (Stellenbosch Municipality) | - | 422,553.12 |
| | Conlog (Pty) Ltd | Spouse | Nirvasha Moodey | Director (Department of Health) | 5,907.09 | |
| 7 | De Villiers D | Parent | Seulene De Villiers | Switchboard operator (Overstrand Municipality) | 47,700.00 | 91,080.00 |
| | Du Plessis AA (Angies Catering | Child | Bronwyn Du Plessis | Admin Clerk (Overstrand Municipality) | 11,400.00 | |
| 8 | Engelbrecht And Scorgie Architectural Offices | Spouse | Carlow Engelbrecht | ICT Administrator (Overstrand Municipality) | 1,307,086.83 | 221,712.06 |
| 9 | Fairbridges Wertheim Becker Attorneys | Brother | Shaheed Hofmeester | Teacher (Department of Education) | 3,986,933.51 | 2,347,008.25 |
| | | Spouse | Heenk Rauch | Petro SA- Programme Manager | | |
| 10 | Greater Overberg Fire Protection Association | Child | Dr Pam Albertyn | WoW Teams (National Parks) | | 49,133.93 |
| 11 | Greenro Solutions (Pty) Ltd | Spouse | Nandipha Thabeng | Forensic Analyst (South African Police Service) | 59,013.34 | 77,784.52 |
| | HiLoad Inyanga Construction (Pty) Ltd | Spouse | Antoinette van Wyk | Teacher (Department of Education) | 8,538,863.68 | |
| 13 | Ikapa Reticulation & Flow | Spouse | Sophia Frances Anita Davids | Teacher (Department of Education) | 27,044,030.05 | 5,025,570.16 |
| | iX Engineers (Pty) Ltd | Spouse | Riulani Mashegana | Nurse (Gauteng Department of Health) | 5,830,747.45 | |
| 14 | JPCE (Pty) Ltd | Spouse | Johan Adriaan Minnie | Head: Operations Centre (City of Cape Town) | 1,469,326.74 | 1,859,757.77 |
| 15 | Masiqhame Trading 77 CC | Child | Simphiwe Gxilishe | Teacher (Department of Education) | - | 25,978.70 |
| 16 | Maxitec CC | Spouse | Riana Steenekamp | Media Liaison Officer (Overstrand Municipality) | 881,908.16 | 626,649.41 |
| 17 | NCC Environment Services | Spouse | Chande Rhoda | Head: Invasive Species (City of Cape Town) | 51,801.54 | 173,788.36 |
| 18 | Ncuthu and Son (Pty) Ltd | Spouse | Nozibele Victoria Batha | General Assistant: Cleaning (Overstrand Municipality) | 11,500.00 | 17,550.00 |
| 19 | Nedbank | Brother | MM Matoqane | Project Manager | Rates based | Rates based |
| | | Spouse | B Radebe | Director | | |
| 20 | Neil Lyners And Associates (Rf) (Pty) Ltd | Brother | Hilary Gustav Lyners | Chief Engineer (Western Cape Provincial Government) | 16,805,752.58 | 8,359,150.90 |
| 21 | Nxinxis Services (Pty) Ltd | Spouse | Xolani Gqoli | Sergeant (South African Police Service) | 83,700.00 | 89,253.00 |
| 22 | Olivier MK (DJ Magic) | Parent | Lowies Adonis | Driver (Overstrand Municipality) | 86,100.00 | 146,491.00 |
| | Phambili Rheeca (Pty) Ltd | Parent | Winston Maritz | Principle Clerk (Overstrand Municipality) | 8,461.60 | |
| 23 | PJ Bookbinders | Child | Simone Barnes | Org. Development Practitioner (Department of The Premier) | 18,885.00 | 28,069.20 |
| 24 | Piston Power Chemicals CC | Spouse | Naoira Andhee | Teacher (Department of Education) | 7,959.36 | 71,131.68 |
| 26 | Red Ant Security Relocation & Eviction Services (Pty) Ltd | Spouse | Noxolo Lesiela | Organisational Design & Development Practitioner (Mogale City Local Municipality) | - | 2,383,165.43 |
| 27 | RLA Services (Pty) Ltd | Spouse | Romano Arendse | Machine Operator (Overstrand Municipality) | - | 41,000.00 |
| | Sobantu M | | Nomabhele Sobantu | Police Officer (South African Police Service) | 3,485.00 | |
| 29 | Sound Works Hermanus (Pty) Ltd | Parent | JD Mitchell | Foreman (Theewaterskloof Municipality) | 29,500.00 | - |
| 30 | Spectrum Utility Management (Pty) Ltd | Spouse | Agnes Majele | Database Officer (Eskom) | 792,457.09 | 716,208.50 |
| 31 | Story Team (Pty) Ltd | Spouse | Bertram Loriston | Director: Examination Administration (Department of Education) | 311,326.00 | 311,727.70 |
| 32 | Technology Corporate Management (Pty) Ltd | Child | Zeth Malele | Manager: Marketing (Brand South Africa) | - | 9,250.96 |
| | The Habit Guest House | Spouse | Pieter Marais | Councillor (Breede Valley Municipality) | 3,980.00 | |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

**AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2023**

| | | | | | | |
|---|---|---|---|---|---|---|
| 34 | WAB Printmedia (Pty) Ltd | Spouse | Adeline Brink | Manager: Corporate Services-Drakenstein Muni. | 12,247.50 | 13,195.00 |
| 36 | Zutari (Pty) Ltd (Aurecon) | Spouse | WZ Erasmus | Manager (Cape Nature) | 2,568,111.01 | 3,106,148.52 |
| 37 | AmandlaGCF Construction CC | Brother-in-la | John Emanual Jacobs | Department of Labour: Principal Inspector | 651,769.24 | 11,977,945.53 |
| | | Sister | Unit Frazenburg | Deeds Office: Registrar | | |
| | | Brother | Eben Frazenburg | Western Cape Department of Education - Teacher | | |
| | | Sister | Jaqueline Frazenburg | Western Cape Department of Education - Teacher | | |
| | | Brother | Bryan Frazenburg | City of Cape Town - Traffic Department: Municipal Prosecutor | | |
| 38 | Gibb (Pty) Ltd | Brother | David Moffett | Department of Rural Development and Land Reform - Director: Spatial Planning & Land Use | 5,669,893.19 | 4,403,186.02 |
| | | Sister | Nokuzola Mandla | Eastern Cape Department of Human Settlements - Control Works Inspector | | |
| | | Spouse | Conrad Hering | Department of Transport and Public Works - Electrical Engineer | | |
| | | Brother | Daniel Smit | Department of Environment Forestry and Fisheries - Deputy Director | | |
| | | Sister-in-law | Dolerencia Davids | City of Cape Town - Admin Officer | | |
| | | Brother-in-law | Hilton Davids | City of Cape Town - Admin Officer | | |
| | | Spouse | Chadwin Clark | Eskom - Instrument Technician | | |
| | | Father | Andre Petersen | Department of Education - Subject Specialist | | |
| | | Brother | Ian Bowker | Department of Asset Management and maintenance in Transport Directorate - Head: Pavement Materials & Rehabilitation | | |
| | | Spouse | Dianne Allderman | Eastern Cape Department of Education - Teacher | | |
| | | Brother | Pieter Schimper | Eskom Generation, Kriel Power Station - Engineering Manager, Design & Specification | | |
| | | Brother | Ernst Smit | Dept. Agriculture WC - Scientific Technician | | |
| | | Sister | Melissa van der Westhuizen | City of Cape Town - Assistant Professional Officer | | |
| | | Spouse | Alan Moon | City of Cape Town - Head: Business Continuity | | |
| | | Niece | Aditi Singh | Eskom - Senior Advisor Transfer Pricing, Finance | | |
| | | Spouse | Thando Gqobo | Ethekweni Municipality - Civil Engineering Technician | | |
| | | Spouse | Siyamthanda Jafta | Eastern Cape Department of Transport - Assistant Manager: Asset Management | | |
| | | Spouse | Nokuthula Mkhize | National Department of Water Affairs and Forestry - Accounting Clerk | | |
| | | Mother | Irma Brink | Department of Education – Free State - Teacher | | |
| | | Brother | Funanani Freeman Phidza | Economic Development - Director ICT | | |
| | | Brother | Rendani Phidza of Ntshavheni Phidza | Sports and Recreation - Senior Control Officer | | |
| | | Sister | Thendo Phidza | Eskom Rotek Industries - Junior Service Engineer | | |
| | | Brother-in-law | Herbert Humbulani Netshikweta | Depart of Minerals Resource - Senior Inspector | | |
| | | Sister-in-law | Teboho Victoria Kabi | Eskom Generation - Senior Technician | | |
| | | Spouse | Jacqueline Gooch | Department of Transport and Public Works - Head of Department | | |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

**Note 62 Continued**

**AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2023**

| | | | | | | |
|---|---|---|---|---|---|---|
| | | Spouse | Liezel Sophia Cloete | Department of Higher Education and Training - Lecturer | | |
| | | Sister | Yvette Joubert | Western Cape Department of Education - Teacher | | |
| | | Brother | Heinrich Rudiger Jaskolk | Department of Justice - Gauteng - Magistrate | | |
| | | Brother | M.B. Haq | City Engineers - Architect/Town Planner | | |
| 42 | Ian Dickie & Company (Pty) Ltd | Spouse | Deon Samuels | South African Police Service - Administrator | 23,230.00 | 69,985.90 |
| 43 | Rhode Bros Steel Projects CC | Child | DON RHODE | South African Police Service - Police Officer | - | 20,700.00 |
| 44 | Wilstan Book Supplies CC | Spouse | Valencia Pamela Beukes | City of Capetown - Senior Professional Officer | 7,885.55 | 6,914.52 |
| 45 | Skybeley Trading | Spouse | GM Erasmus | Overstrand Municipality - Clerk | - | 29,374.00 |
| 46 | Fuze Geomatics Cc | Spouse | Nhlanhla Ngcobo | Department of Higher Education - Administrator | 397,406.49 | 241,486.00 |
| 47 | Motheo Construction Group (Pty) Ltd | Brother | Martin Ndhlovu | Department of Statistics: Statistician | 0.00 | 9,005,823.98 |
| | | Sister | Bridget Mantlhasi | NW Department of Human Settlements: Personal Assistant | | |
| | | Sister | Duduzile M Langa | Department of Education: Senior Educational Specialist | | |
| | | Father | Kwetepe Monareng | South African National Defence Force: Warrant Officer | | |
| | | Spouse | Manale Diphoko | Transnet: Senior construction Manager | | |
| | | Father | Mmbulungeni Madi | Tholomela Municipality: Environmental Manager | | |
| | | Spouse | Resha Singh | Department of Education: Teacher | | |
| | | Sister | Nokwanda Dube | Construction Education & Training Authority (CETA): Chairperson of Bid Evaluation Committee | | |
| 48 | Stop Doors Maintenance | Child | Lane Bothma | Department of Health- Medical Practitioner | 10,407.50 | 5,290.00 |
| 49 | Charles Beukes Consultancy | Spouse | Eurica Beukes | Department of Education - Subject Advisor | - | 25,500.00 |
| 50 | Multimode Trading (Pty) Ltd | Parent | H Esterhuizen | South African Police Service - Sergeant | - | 9,177.00 |
| 51 | Courtesy Management (Pty) Ltd | Spouse | Funani Khosa | Department of Social Development - Assistant Director | - | 1,205,925.78 |
| 52 | Wilstan Services (Pty) Ltd | Spouse | Valencia Pamela Beukes | City of Cape Town - Senior Professional Officer | 7,885.55 | 4,374.00 |
| 53 | CSM Consulting Services (Pty) Ltd | Child | Andre Vancoillie | Western Cape Provincial Government Department of Environmental Affairs and Planning - Chief Town and Regional Planner | - | Rates based |
| 54 | Royal-Haskoning DHV (Pty) Ltd | Spouse | Tryphosa Sithole | City of Johannesburg - Associate Director | - | Rates based |
| 55 | Daveng Consulting Engineers (Pty) Ltd | Spouse | Nancy Wilma Daniels | Department of Education - Teacher | 668,671.68 | Rates based |
| | | | | | **77,586,935.98** | **53,536,603.40** |



AUDITOR-GENERAL SOUTH AFRICA
Auditing to build public confidence
19 December 2023

## Schedule of external loans as at 30 June 2023

| | Loan Number | Redeemable | Balance at Thursday, 30 June 2022 | Received during the period | Redeemed written off during the period | Balance at Friday, 30 June 2023 |
|---|---|---|---|---|---|---|
| | | | Rand | Rand | Rand | Rand |
| **Development Bank of South Africa** | | | | | | |
| DBSA @ 10.920% | 103946/1 | 2026 | 16,000,000 | - | 4,000,000 | 12,000,000 |
| DBSA @ 10.600% | 103946/2 | 2026 | 100,000,000 | - | - | 100,000,000 |
| DBSA @ 11.833% | 61007348 | 2030 | 23,009,494 | - | 1,693,102 | 21,316,392 |
| DBSA @ 10.728% | 61007381 | 2030 | 23,103,184 | - | 1,779,719 | 21,323,465 |
| DBSA @ 10.205% | 61007382 | 2030 | 23,757,636 | - | 1,870,021 | 21,887,615 |
| DBSA @ 9.240% | 61007559 | 2029 | 42,577,063 | - | 4,565,481 | 38,011,582 |
| DBSA @ 9.994% | 61007575 | 2029 | 45,682,222 | - | 4,781,223 | 40,900,999 |
| DBSA @ 9.587% | 61007576 | 2029 | 48,218,302 | - | 5,113,141 | 43,105,161 |
| | | | **322,347,901** | **-** | **23,802,687** | **298,545,214** |
| **Annuity loans** | | | | | | |
| ABSA @ 10.440% | 4073054262 | 2024 | 9,414,239 | - | 4,467,813 | 4,946,426 |
| ABSA @ 10.820% | 4073923493 | 2024 | 10,052,554 | - | 4,762,082 | 5,290,472 |
| ABSA @ 10.380% | 0387230981 | 2024 | 19,945,836 | - | 7,379,736 | 12,566,100 |
| ABSA @ 9.110% | 0387230982 | 2028 | 17,807,101 | - | 2,348,761 | 15,458,340 |
| ABSA @ 10.940% | 0387230984 | 2029 | 26,293,934 | - | 2,669,338 | 23,624,596 |
| ABSA @ 9.950% | 0387230986 | 2030 | 24,538,644 | - | 2,132,069 | 22,406,575 |
| STDB @ 11.030% | 729777 | 2032 | 50,000,000 | - | 2,931,507 | 47,068,493 |
| STDB @ 12.050% | 793705 | 2033 | - | 50,000,000 | - | 50,000,000 |
| | | | **158,052,308** | **50,000,000** | **26,691,306** | **181,361,002** |
| **Total external loans** | | | | | | |
| Development Bank of South Africa | | | 322,347,901 | - | 23,802,687 | 298,545,214 |
| Annuity loans | | | 158,052,308 | 50,000,000 | 26,691,306 | 181,361,002 |
| | | | **480,400,209** | **50,000,000** | **50,493,993** | **479,906,216** |

# Overstrand Municipality
# Appendix B

## Analysis of property, plant and equipment as at 30 June 2023

| | Cost/Revaluation | | | | | | Accumulated depreciation | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Opening Balance Rand | Additions Rand | Disposals Rand | Transfers Rand | Fair value Rand | Closing Balance Rand | Opening Balance Rand | Disposals Rand | Transfers Rand | Depreciation Rand | Impairment loss Rand | Closing Balance Rand | Carrying value Rand |
| **Land and buildings** | | | | | | | | | | | | | |
| Land (Separate for AFS purposes) | 403,968,078 | 916,093 | (264,598) | 3,000 | - | **404,622,573** | (425,208) | - | - | - | - | **(425,208)** | 404,197,365 |
| Buildings (Separate for AFS purposes) | 154,910,506 | 1,267,780 | - | - | - | **156,178,286** | (71,500,573) | - | - | (3,526,327) | - | **(75,026,900)** | 81,151,386 |
| | **558,878,584** | **2,183,873** | **(264,598)** | **3,000** | **-** | 560,800,859 | **(71,925,781)** | **-** | **-** | **(3,526,327)** | **-** | **(75,452,108)** | **485,348,751** |
| **Infrastructure** | | | | | | | | | | | | | |
| Roads, Pavements & Bridges | 1,647,843,017 | 30,534,670 | - | (12,620,478) | - | **1,665,757,209** | (596,214,018) | - | - | (39,206,036) | - | **(635,420,054)** | 1,030,337,155 |
| Storm water | 377,995,558 | 2,479,787 | - | 4,126,648 | - | **384,601,993** | (128,367,408) | - | - | (8,446,480) | - | **(136,813,888)** | 247,788,105 |
| Electricity | 1,105,478,471 | 56,619,273 | (1,969,413) | - | - | **1,160,128,331** | (602,012,723) | 1,969,412 | - | (26,420,011) | (502,762) | **(626,966,084)** | 533,162,247 |
| Water purification | 1,159,582,697 | 33,022,426 | (717,019) | 1,375,307 | - | **1,193,263,411** | (656,898,323) | 717,019 | - | (24,055,453) | (348,936) | **(680,585,693)** | 512,677,718 |
| Sewerage purification | 805,554,760 | 31,688,322 | (7,386) | 7,118,523 | - | **844,354,219** | (355,944,891) | 7,387 | - | (20,389,136) | (4,739) | **(376,331,379)** | 468,022,840 |
| Waste Management | 76,182,751 | 3,085,178 | (202,460) | - | - | **79,065,469** | (36,128,783) | 202,460 | - | (3,279,736) | (54,040) | **(39,260,099)** | 39,805,370 |
| | **5,172,637,254** | **157,429,656** | **(2,896,278)** | **-** | **-** | 5,327,170,632 | **2,375,566,146)** | **2,896,278** | **-** | **(121,796,852)** | **(910,477)** | **2,495,377,197)** | **2,831,793,435** |
| **Community Assets** | | | | | | | | | | | | | |
| Other | 386,819,354 | 16,681,217 | - | - | - | **403,500,571** | (157,054,661) | - | - | (13,074,801) | - | **(170,129,462)** | 233,371,109 |
| | **386,819,354** | **16,681,217** | **-** | **-** | **-** | 403,500,571 | **(157,054,661)** | **-** | **-** | **(13,074,801)** | **-** | **(170,129,462)** | **233,371,109** |
| **Heritage assets** | | | | | | | | | | | | | |
| Other | 121,375,832 | 1,930,292 | (1,093) | - | - | **123,305,031** | (9,250,000) | - | - | - | - | **(9,250,000)** | 114,055,031 |
| | **121,375,832** | **1,930,292** | **(1,093)** | **-** | **-** | 123,305,031 | **(9,250,000)** | **-** | **-** | **-** | **-** | **(9,250,000)** | **114,055,031** |
| **Other assets** | | | | | | | | | | | | | |
| General vehicles | 123,862,180 | 6,723,648 | (1,565,590) | - | - | **129,020,238** | (26,294,001) | 1,565,590 | - | (4,185,059) | (885,465) | **(29,798,935)** | 99,221,303 |
| Plant & equipment | 17,785,895 | 1,966,267 | (77,311) | - | - | **19,674,851** | (7,854,192) | 77,311 | - | (1,312,537) | (1,489) | **(9,090,907)** | 10,583,944 |
| Office Equipment | 31,992,621 | 2,368,119 | (1,537,585) | - | - | **32,823,155** | (19,793,472) | 1,537,585 | - | (2,199,930) | (106,852) | **(20,562,669)** | 12,260,486 |
| | **173,640,696** | **11,058,034** | **(3,180,486)** | **-** | **-** | 181,518,244 | **(53,941,665)** | **3,180,486** | **-** | **(7,697,526)** | **(993,806)** | **(59,452,511)** | **122,065,733** |
| **Total property plant and equipment** | | | | | | | | | | | | | |
| Land and buildings | 558,878,584 | 2,183,873 | (264,598) | 3,000 | - | **560,800,859** | (71,925,781) | - | - | (3,526,327) | - | **(75,452,108)** | 485,348,751 |
| Infrastructure | 5,172,637,254 | 157,429,656 | (2,896,278) | - | - | **5,327,170,632** | 2,375,566,146) | 2,896,278 | - | (121,796,852) | (910,477) | **2,495,377,197)** | 2,831,793,435 |
| Community Assets | 386,819,354 | 16,681,217 | - | - | - | **403,500,571** | (157,054,661) | - | - | (13,074,801) | - | **(170,129,462)** | 233,371,109 |
| Heritage assets | 121,375,832 | 1,930,292 | (1,093) | - | - | **123,305,031** | (9,250,000) | - | - | - | - | **(9,250,000)** | 114,055,031 |
| Other assets | 173,640,696 | 11,058,034 | (3,180,486) | - | - | **181,518,244** | (53,941,665) | 3,180,486 | - | (7,697,526) | (993,806) | **(59,452,511)** | 122,065,733 |
| | **6,413,351,720** | **189,283,072** | **(6,342,455)** | **3,000** | **-** | 6,596,295,337 | **2,667,738,253)** | **6,076,764** | **-** | **(146,095,506)** | **(1,904,283)** | **2,809,661,278)** | **3,786,634,059** |
| **Living resources** | | | | | | | | | | | | | |
| K9 unit dogs | 677,318 | - | - | - | - | **677,318** | (67,732) | - | - | (67,732) | - | **(135,464)** | 541,854 |
| | **677,318** | **-** | **-** | **-** | **-** | 677,318 | **(67,732)** | **-** | **-** | **(67,732)** | **-** | **(135,464)** | **541,854** |

# Overstrand Municipality
# Appendix B

## Analysis of property, plant and equipment as at 30 June 2023

| | Cost/Revaluation | | | | | | Accumulated depreciation | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Opening Balance Rand | Additions Rand | Disposals Rand | Transfers Rand | Fair value Rand | Closing Balance Rand | Opening Balance Rand | Disposals Rand | Transfers Rand | Depreciation Rand | Impairment loss Rand | Closing Balance Rand | Carrying value Rand |
| **Intangible assets** | | | | | | | | | | | | | |
| Computers - software & programming | 10,999,198 | - | - | - | **-** | **10,999,198** | (4,419,506) | - | - | (253,055) | - | **(4,672,561)** | 6,326,637 |
| Other | 2,360,000 | - | - | - | **-** | **2,360,000** | - | - | - | - | - | **-** | 2,360,000 |
| | **13,359,198** | **-** | **-** | **-** | **-** | 13,359,198 | **(4,419,506)** | **-** | **-** | **(253,055)** | **-** | **(4,672,561)** | **8,686,637** |
| **Investment properties** | | | | | | | | | | | | | |
| Investment property | 131,248,172 | 37,981 | (1,510,000) | - | **11,559,933** | **141,336,086** | - | - | - | - | - | **-** | 141,336,086 |
| | **131,248,172** | **37,981** | **(1,510,000)** | **-** | 11,559,933 | 141,336,086 | **-** | **-** | **-** | **-** | **-** | **-** | **141,336,086** |
| **Total** | | | | | | | | | | | | | |
| Land and buildings | 558,878,584 | 2,183,873 | (264,598) | 3,000 | **-** | **560,800,859** | (71,925,781) | - | - | (3,526,327) | - | **(75,452,108)** | 485,348,751 |
| Infrastructure | 5,172,637,254 | 157,429,656 | (2,896,278) | - | **-** | **5,327,170,632** | (2,375,566,146) | 2,896,278 | - | (121,796,852) | (910,477) | **2,495,377,197)** | 2,831,793,435 |
| Community Assets | 386,819,354 | 16,681,217 | - | - | **-** | **403,500,571** | (157,054,661) | - | - | (13,074,801) | - | **(170,129,462)** | 233,371,109 |
| Heritage assets | 121,375,832 | 1,930,292 | (1,093) | - | **-** | **123,305,031** | (9,250,000) | - | - | - | - | **(9,250,000)** | 114,055,031 |
| Other assets | 173,640,696 | 11,058,034 | (3,180,486) | - | **-** | **181,518,244** | (53,941,665) | 3,180,486 | - | (7,697,526) | (993,806) | **(59,452,511)** | 122,065,733 |
| Living resources | 677,318 | - | - | - | **-** | **677,318** | (67,732) | - | - | (67,732) | - | **(135,464)** | 541,854 |
| Intangible assets | 13,359,198 | - | - | - | **-** | **13,359,198** | (4,419,506) | - | - | (253,055) | - | **(4,672,561)** | 8,686,637 |
| Investment properties | 131,248,172 | 37,981 | (1,510,000) | - | **11,559,933** | **141,336,086** | - | - | - | - | - | **-** | 141,336,086 |
| | **6,558,636,408** | **189,321,053** | **(7,852,455)** | **3,000** | 11,559,933 | 6,751,667,939 | **(2,672,225,491)** | **6,076,764** | **-** | **(146,416,293)** | **(1,904,283)** | **2,814,469,303)** | **3,937,198,636** |

# Overstrand Municipality
# Appendix C

## Segmental analysis of property, plant and equipment as at 30 June 2023

| | Cost/Revaluation | | | | | | Accumulated Depreciation | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Opening Balance Rand | Additions Rand | Disposals Rand | Transfers Rand | Fair value Rand | Closing Balance Rand | Opening Balance Rand | Disposals Rand | Transfers Rand | Depreciation Rand | Impairment deficit Rand | Closing Balance Rand | Carrying value Rand |
| **Municipality** | | | | | | | | | | | | | |
| Finance & Admin/Finance | 998,502,482 | 15,210,180 | (4,956,177) | 3,000 | 11,559,933 | **1,020,319,418** | (139,536,952) | 3,180,486 | - | (11,476,908) | (993,806) | **(148,827,180)** | 871,492,238 |
| Comm. & Social/Libraries and archives | 386,819,354 | 16,681,217 | - | - | - | **403,500,571** | (157,054,661) | - | - | (13,074,801) | - | **(170,129,462)** | 233,371,109 |
| Public Safety/Police | 677,318 | - | - | - | - | **677,318** | (67,732) | - | - | (67,732) | - | **(135,464)** | 541,854 |
| Waste Water Management/Sewerage | 805,554,760 | 31,688,322 | (7,386) | 7,118,523 | - | **844,354,219** | (355,944,891) | 7,387 | - | (20,389,136) | (4,739) | **(376,331,379)** | 468,022,840 |
| Road Transport/Roads | 2,025,838,575 | 33,014,457 | - | (8,493,830) | - | **2,050,359,202** | (724,581,426) | - | - | (47,652,516) | - | **(772,233,942)** | 1,278,125,260 |
| Water/Water Distribution | 1,159,582,697 | 33,022,426 | (717,019) | 1,375,307 | - | **1,193,263,411** | (656,898,323) | 717,019 | - | (24,055,453) | (348,936) | **(680,585,693)** | 512,677,718 |
| Electricity /Electricity Distribution | 1,105,478,471 | 56,619,273 | (1,969,413) | - | - | **1,160,128,331** | (602,012,723) | 1,969,412 | - | (26,420,011) | (502,762) | **(626,966,084)** | 533,162,247 |
| Waste management/Refuse | 76,182,751 | 3,085,178 | (202,460) | - | - | **79,065,469** | (36,128,783) | 202,460 | - | (3,279,736) | (54,040) | **(39,260,099)** | 39,805,370 |
| | **6,558,636,408** | **189,321,053** | **(7,852,455)** | **3,000** | **11,559,933** | **6,751,667,939** | **2,672,225,491)** | **6,076,764** | **-** | **(146,416,293)** | **(1,904,283)** | **2,814,469,303)** | **3,937,198,636** |
| **Total** | | | | | | | | | | | | | |
| Municipality | 6,558,636,408 | 189,321,053 | (7,852,455) | 3,000 | **11,559,933** | **6,751,667,939** | 2,672,225,491) | 6,076,764 | - | (146,416,293) | (1,904,283) | **2,814,469,303)** | 3,937,198,636 |
| | **6,558,636,408** | **189,321,053** | **(7,852,455)** | **3,000** | **11,559,933** | **6,751,667,939** | **2,672,225,491)** | **6,076,764** | **-** | **(146,416,293)** | **(1,904,283)** | **2,814,469,303)** | **3,937,198,636** |

## Segmental Statement of Financial Performance for the year ended 30 June 2023

| Prior Year | | | | Current Year | | |
|---|---|---|---|---|---|---|
| **Actual Income Rand** | **Actual Expenditure Rand** | **Surplus /(Deficit) Rand** | | **Actual Income Rand** | **Actual Expenditure Rand** | **Surplus /(Deficit) Rand** |
| | | | **Municipality** | | | |
| 53,624,053 | 65,261,000 | (11,636,947) | Executive and Council | 73,092,464 | 60,364,155 | 12,728,309 |
| 339,513,861 | 228,754,255 | 110,759,606 | Finance and Administration | 389,753,734 | 215,535,112 | 174,218,622 |
| 17,461,266 | 47,151,717 | (29,690,451) | Planning and Development | 19,181,369 | 47,424,584 | (28,243,215) |
| 9,725,744 | 20,426,492 | (10,700,748) | Comm. & Social/Libraries and archives | 9,270,124 | 22,970,333 | (13,700,209) |
| 91,383,329 | 46,728,520 | 44,654,809 | Housing | 82,149,986 | 59,986,757 | 22,163,229 |
| 48,216,067 | 126,920,319 | (78,704,252) | Public Safety | 76,056,257 | 156,968,700 | (80,912,443) |
| 15,568,412 | 53,048,849 | (37,480,437) | Sport and Recreation | 14,939,134 | 57,811,390 | (42,872,256) |
| 498,399 | 21,089,549 | (20,591,150) | Environmental Protection | 39,790 | 24,495,534 | (24,455,744) |
| 123,924,177 | 110,529,008 | 13,395,169 | Waste Water Management/Sewerage | 141,829,184 | 134,708,673 | 7,120,511 |
| 6,341,793 | 114,891,407 | (108,549,614) | Road Transport/Roads | 14,876,922 | 107,693,660 | (92,816,738) |
| 156,425,649 | 131,791,809 | 24,633,840 | Water/Water Distribution | 182,255,492 | 139,628,886 | 42,626,606 |
| 557,894,194 | 438,280,562 | 119,613,632 | Electricity /Electricity Distribution | 576,269,405 | 439,681,170 | 136,588,235 |
| - | 2,922,816 | (2,922,816) | Other | 49 | 3,721,544 | (3,721,495) |
| - | 2,898,492 | (2,898,492) | Internal Audit | - | 3,150,140 | (3,150,140) |
| 97,853,940 | 86,788,219 | 11,065,721 | Waste Management/Refuse | 102,584,951 | 96,860,700 | 5,724,251 |
| **1,518,430,884** | **1,497,483,014** | **20,947,870** | | **1,682,298,861** | **1,571,001,338** | **111,297,523** |
| | | | **Other charges** | | | |
| 104,399,721 | 104,399,721 | - | | 109,097,708 | 109,097,708 | - |
| **104,399,721** | **104,399,721** | **-** | | **109,097,708** | **109,097,708** | **-** |
| 1,518,430,884 | 1,497,483,014 | 20,947,870 | Municipality | 1,682,298,861 | 1,571,001,338 | 111,297,523 |
| 104,399,721 | 104,399,721 | - | Other charges | 109,097,708 | 109,097,708 | - |
| **1,622,830,605** | **1,601,882,735** | **20,947,870** | **Total** | **1,791,396,569** | **1,680,099,046** | **111,297,523** |

**Overstrand Municipality**
**Appendix E(1)**

## Actual versus Budget (Revenue and Expenditure) for the year ended 30 June 2023

| | Current year 2023 Act. Bal. | Current year 2023 Adjusted budget | Variance | | Explanation of Significant Variances greater than 10% versus Budget |
|---|---|---|---|---|---|
| | Rand | Rand | Rand | Var | |
| Revenue | | | | | |
| Property rates | 297,101,242 | 287,940,600 | 9,160,642 | 3.2 | |
| Service charges | 840,647,713 | 835,994,232 | 4,653,481 | 0.6 | |
| Rental of facilities and equipment | 6,747,022 | 4,572,998 | 2,174,024 | 47.5 | Note 61 |
| Agency services | 7,139,482 | 7,858,000 | (718,518) | (9.1) | |
| Licences and permits | 2,977,019 | 2,635,600 | 341,419 | 13.0 | Note 61 |
| Other income | 90,254,764 | 125,298,218 | (35,043,454) | (28.0) | Note 61 |
| Fines, penalties and forfeits | 58,043,459 | 20,344,104 | 37,699,355 | 185.3 | Note 61 |
| Transfers and subsidies | 285,066,473 | 264,636,800 | 20,429,673 | 7.7 | |
| Public contributions | 18,499,760 | 15,068,235 | 3,431,525 | 22.8 | Note 61 |
| Interest received - investment | 58,874,056 | 38,652,600 | 20,221,456 | 52.3 | Note 61 |
| | 1,665,350,990 | 1,603,001,387 | 62,349,603 | 3.9 | |
| Expenses | | | | | |
| Personnel | (483,200,986) | (505,988,226) | 22,787,240 | (4.5) | |
| Remuneration of councillors | (12,314,714) | (12,335,376) | 20,662 | (0.2) | |
| Depreciation and amortisation | (146,416,291) | (146,595,506) | 179,215 | (0.1) | |
| Impairments | (1,904,284) | - | (1,904,284) | 100.0 | Note 61 |
| Finance costs | (48,152,260) | (48,056,000) | (96,260) | 0.2 | |
| Debt Impairment | (52,100,171) | (19,616,950) | (32,483,221) | 165.6 | Note 61 |
| Materials | (58,220,299) | (63,814,110) | 5,593,811 | (8.8) | |
| Bulk purchases | (346,417,577) | (371,533,490) | 25,115,913 | (6.8) | |
| Contracted Services | (257,087,508) | (279,995,470) | 22,907,962 | (8.2) | |
| Transfers and Subsidies | (16,165,100) | (14,786,489) | (1,378,611) | 9.3 | |
| General Expenses | (149,022,151) | (153,727,425) | 4,705,274 | (3.1) | |
| | (1,571,001,341) | (1,616,449,042) | 45,447,701 | (2.8) | |
| Other revenue and costs | | | | | |
| Gain or loss on disposal of assets and liabilities | 2,669,268 | 2,724,547 | (55,279) | (2.0) | |
| Fair value adjustments | 14,278,606 | 5,500,000 | 8,778,606 | 159.6 | Note 61 |
| | 16,947,874 | 8,224,547 | 8,723,327 | 106.1 | |
| Net surplus/ (deficit) for the year | 111,297,523 | (5,223,108) | 116,520,631 | (2,230.9) | |

**Overstrand Municipality**
**Appendix E(2)**

## Budget Analysis of Capital Expenditure as at 30 June 2023

| | Additions Rand | Revised Budget Rand | Variance Rand | Variance % | Explanation of significant variances from budget |
|---|---|---|---|---|---|
| **Municipality** | | | | | |
| Executive & Council/Mayor and Council | 4,949 | 5,000 | 51 | **1** | |
| Planning and Development/Economic Development/Plan | 3,718,990 | 1,844,125 | (1,874,865) | **(102)** | Non-cash public contributions received |
| Comm. & Social/Libraries and archives | 3,889,645 | 4,780,978 | 891,333 | **19** | Roll over projects identified to be completed in 2023-2024 |
| Housing | 28,623,403 | 44,311,000 | 15,687,597 | **35** | Delay in approval of projects from Department of Human Settlements |
| Public Safety/Police | 5,007,380 | 6,042,127 | 1,034,747 | **17** | Roll over projects identified to be completed in 2023-2024 |
| Sport and Recreation | 3,317,616 | 3,047,321 | (270,295) | **(9)** | |
| Waste Water Management/Sewerage | 32,801,081 | 32,920,819 | 119,738 | **-** | |
| Road Transport/Roads | 16,798,573 | 16,823,697 | 25,124 | **-** | |
| Water/Water Distribution | 31,607,551 | 35,789,052 | 4,181,501 | **12** | Roll over projects identified to be completed in 2023-2024 |
| Electricity /Electricity Distribution | 55,691,590 | 58,906,610 | 3,215,020 | **5** | |
| Corporate Services | 2,223,216 | 1,870,000 | (353,216) | **(19)** | Correction of asset classification |
| Waste Management | 5,637,060 | 5,875,602 | 238,542 | **4** | |
| | **189,321,054** | **212,216,331** | **22,895,277** | **11** | |

**Overstrand Municipality**
**Appendix F**
**Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003 for the year ended 30 June 2023**

| Name of Grants | Name of organ of state or municipal entity | Quarterly Receipts | | | | | Quarterly Expenditure | | | | | Grants and Subsidies delayed / withheld | | | | | Reason for delay/withholding of funds | Did your municipality comply with the grant conditions in terms of grant framework in the latest Division of Revenue Act | Reason for noncompliance |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Sep | Dec | Mar | Jun | Tot | Sep | Dec | Mar | Jun | Tot | Sep | Dec | Mar | Jun | Tot | | Yes/ No | |
| FMG | NT | 1,550 | - | - | - | 1,550 | 109 | 105 | 101 | 1,235 | 1,550 | - | - | - | - | - | N/A | Yes | N/A |
| EPWP | NT | 649 | 1,167 | 777 | - | 2,593 | 369 | 805 | 740 | 679 | 2,593 | - | - | - | - | - | N/A | Yes | N/A |
| MIG | NT | 7,168 | 9,231 | 8,229 | - | 24,628 | 1,312 | 8,435 | 1,847 | 13,034 | 24,628 | - | - | - | - | - | N/A | Yes | N/A |
| INEP | NT | 10,665 | 10,666 | 6,000 | - | 27,331 | 2,842 | 3,645 | 2,314 | 25,595 | 34,396 | - | - | - | - | - | N/A | Yes | N/A |
| WSIG | NT | 8,000 | 10,900 | 8,539 | - | 27,439 | 2,922 | 3,950 | 3,167 | 17,400 | 27,439 | - | - | - | - | - | N/A | Yes | N/A |
| EEDM | NT | 1,000 | - | 2,000 | - | 3,000 | - | 205 | - | 2,594 | 2,799 | - | - | - | - | - | N/A | Yes | N/A |
| Library | PT | 2,753 | 2,753 | 2,752 | - | 8,258 | 1,652 | 2,162 | 1,735 | 2,709 | 8,258 | - | - | - | - | - | N/A | Yes | N/A |
| M&CTIG | PT | - | - | 140 | - | 140 | - | - | 140 | - | 140 | - | - | - | - | - | N/A | Yes | N/A |
| CDW | PT | - | 75 | - | - | 75 | - | 7 | 13 | 55 | 75 | - | - | - | - | - | N/A | Yes | N/A |
| FMCG | PT | - | - | 450 | - | 450 | - | - | 447 | 3 | 450 | - | - | - | - | - | N/A | Yes | N/A |
| K9 UNIT | PT | 2,420 | - | - | - | 2,420 | 842 | 1,126 | 452 | - | 2,420 | - | - | - | - | - | N/A | Yes | N/A |
| Mun Intervention | PT | - | - | 450 | - | 450 | - | - | - | 371 | 371 | - | - | - | - | - | N/A | Yes | N/A |
| MSD&CBG | PT | - | - | 1,550 | - | 1,550 | - | - | 327 | 987 | 1,314 | - | - | - | - | - | N/A | Yes | N/A |
| Emer Load-shed | PT | - | - | 6,700 | - | 6,700 | - | - | - | 2,042 | 2,042 | - | - | - | - | - | N/A | Yes | N/A |
| LawEnf Unit | PT | 2,958 | - | - | - | 2,958 | - | 528 | 1,755 | 5,594 | 7,877 | - | - | - | - | - | N/A | Yes | N/A |
| Thusong | PT | - | 150 | - | - | 150 | - | - | - | 60 | 60 | - | - | - | - | - | N/A | Yes | N/A |
| Sport&Rec | PT | - | - | - | - | - | - | - | - | 600 | 600 | - | - | - | - | - | N/A | Yes | N/A |
| FMCBG | PT | - | - | - | - | - | - | - | 7 | 18 | 25 | - | - | - | - | - | N/A | Yes | N/A |
| ODM Safety | Dist | 35 | - | - | - | - | - | - | - | 35 | 35 | - | - | - | - | - | N/A | Yes | N/A |
| HSD | PT | 10,476 | 6,544 | 9,646 | - | 26,666 | 6,388 | 8,574 | 3,667 | 7,470 | 26,099 | - | - | - | - | - | N/A | Yes | N/A |
| | | 47,674 | 41,486 | 47,233 | - | 136,358 | 16,436 | 29,542 | 16,712 | 80,481 | 143,171 | - | - | - | - | - | | | |

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.

# ANNEXURE B:
# REPORT OF THE AUDITOR-GENERAL

# Report of the auditor-general to the Western Cape Provincial Parliament and the council: Overstrand Municipality

## Report on the audit of the financial statements

### Opinion

1. I have audited the financial statements of the Overstrand Municipality set out on pages 3 to 85, which comprise the statement of financial position as at 30 June 2023, statement of financial performance statement of changes in net assets, cash flow statement and statement of comparison of budget and amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Overstrand Municipality as at 30 June 2023 and its financial performance and cash flows for the year then ended in accordance with the Standard of Generally Recognised Accounting Practice and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2022 (Dora).

### Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the statements section of my report.

4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Emphasis of matter

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

#### Restatement of corresponding figures

7. As disclosed in note 47 to the financial statements, the corresponding figures for 30 June 2022 were restated as a result of an error in the financial statements of the municipality at, and for the year ended, 30 June 2023.

### Contingent liability

8. With reference to note 45 to the financial statements, the municipality is the defendant in various claims against the municipality. The municipality is opposing these claims. The ultimate outcome of these matters could not be determined and no provision for any liabilities that may result were made in the financial statements.

## Other matters

9. I draw attention to the matters below. My opinion is not modified in respect of these matters

### Unaudited supplementary schedules

10. The supplementary information set out on pages 86 to 93 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on them.

### Unaudited disclosure notes (MFMA125)

11. In terms of section 125(2)(e) of the MFMA, the particulars of non-compliance with the MFMA should be disclosed in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

## Responsibilities of the accounting officer for the financial statements

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the Standard of Generally Recognised Accounting Practice and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2022 (Dora); and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

13. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

## Responsibilities of the auditor-general for the audit of the financial statements

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

## Report on the audit of the annual performance report

16. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected objective presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.

17. I selected the following objective presented in the annual performance report for the year ended 30 June 2023 for auditing. I selected objective that measures the municipality's performance on its primary mandated functions and that is of significant national, community or public interest.

| Objective | Page numbers | Purpose |
|---|---|---|
| **Strategic Objective 2 – The provision and maintenance of municipal services** | 130-138 | The objective was selected as it links to the mandate of the municipality and also targets the provision of basic services to the community. The targets that have also been set by the municipality includes provision of basic services to the informal settlements including the invaded land. |

18. I evaluated the reported performance information for the selected objective against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality's planning and delivery on its mandate and objectives.

19. I performed procedures to test whether:

- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents

- the reported performance information is presented in the annual performance report in the prescribed manner
- there is adequate supporting evidence for the achievements reported and for the reasons provided for measures taken to improve performance.

20. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.

21. I did not identify any material findings on the reported performance information for the selected objective.

### Other matter

22. I draw attention to the matters below.

#### Material misstatements

23. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for Strategic Objective 2 – The provision and maintenance of municipal services. Management subsequently corrected all the misstatements and I did not include any material findings in this report.

## Report on compliance with legislation

24. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.

25. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

26. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.

27. I did not identify any material non-compliance with the selected legislative requirements.

## Other information in the annual report

28. The accounting officer is responsible for the other information included in the annual report. The other information referred to does not include the statements, the auditor's report and the

selected objectives presented in the annual performance report that have been specifically reported on in this auditor's report

29. My opinion on the financial statements, the report on the audit of the annual performance report and the report on compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.

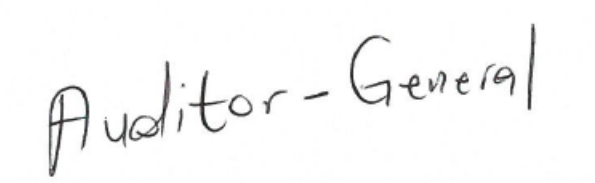
30. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected objective presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

31. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected, this will not be necessary.

## Internal control deficiencies

32. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

33. I did not identify any significant internal control deficiencies.




Cape Town

19 December 2023

AUDITOR-GENERAL
SOUTH AFRICA

*Auditing to build public confidence*

## Annexure to the auditor's report

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

### Auditor-general's responsibility for the audit

#### Professional judgement and professional scepticism

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected objective and on the municipality's compliance with selected requirements in key legislation.

#### Financial statements

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

## Communication with those charged with governance

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

## Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

| Legislation | Sections or regulations |
|---|---|
| Municipal Finance Management Act 56 of 2003 | Section 1 - Paragraph (a), (b) & (d) of the definition: irregular expenditure,<br>Section 1 - Definition: service delivery and budget implementation plan,<br>Sections 11(1), 13(2), 14(1), 14(2)(a), 14(2)(b), 15, 24(2)(c)(iv), 29(1),<br>Sections 29(2)(b), 32(2), 32(2)(a), 32(2)(a)(i), 32(2)(a)(ii), 32(2)(b),<br>Sections 32(6)(a), 32(7), 53(1)(c)(ii), 54(1)(c), 62(1)(d), 62(1)(f)(i),<br>Sections 62(1)(f)(ii), 62(1)(f)(iii), 63(1)(a), 63(2)(a), 63(2)(c), 64(2)(b),<br>Sections 64(2)(c), 64(2)(e), 64(2)(f), 64(2)(g), 65(2)(a), 65(2)(b), 65(2)(e),<br>Sections 72(1)(a)(ii), 112(1)(j), 116(2)(b), 116(2)(c)(ii), 117, 122(1),<br>Sections 122(2), 126(1)(a), 126(1)(b), 127(2), 127(5)(a)(i), 127(5)(a)(ii),<br>Sections 129(1), 129(3), 133(1)(a), 133(1)(c)(i), 133(1)(c)(ii), 170,<br>Sections 171(4)(a), 171(4)(b) |
| MFMA: Municipal Budget and Reporting Regulations, 2009 | Regulations 71(1), 71(2), 72 |
| MFMA: Municipal Investment Regulations, 2005 | Regulations 3(1)(a), 3(3), 6, 7, 12(2), 12(3) |
| MFMA: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014 | Regulations 5(4), 6(8)(a), 6(8)(b), 10(1) |
| MFMA: Municipal Supply Chain Management Regulations, 2017 | Regulations 5, 12(1)(c), 12(3), 13(b), 13(c), 13(c)(i), 16(a), 17(1)(a)<br>Regulations 17(1)(b), 17(1)(c), 19(a), 21(b), 22(1)(b)(i), 22(2), 27(2)(a)<br>Regulations 27(2)(e), 28(1)(a)(i), 28(1)(a)(ii), 29(1)(a), 29(1)(b)<br>Regulations 29(5)(a)(ii), 29(5)(b)(ii), 32, 36(1), 36(1)(a), 38(1)(c)<br>Regulations 38(1)(d)(ii), 38(1)(e), 38(1)(g)(i), 38(1)(g)(ii), 38(1)(g)(iii), 43<br>Regulations 44, 46(2)(e), 46(2)(f) |
| Municipal Systems Act 32 of 2000 | Sections 25(1), 26(a), 26(c), 26(h), 26(i), 29(1)(b)(ii), 29(3)(b), 34(a), 34(b)<br>Sections 38(a), 41(1)(a), 41(1)(b), 41(1)(c)(ii), 42, 43(2), 56(a), 57(2)(a)<br>Sections 57(4B), 57(6)(a), 66(1)(a), 66(1)(b), 67(1)(d), 74(1), 93J(1), 96(b) |

| Legislation | Sections or regulations |
|---|---|
| MSA: Municipal Planning and performance Management Regulations, 2001 | Regulations 2(1)(e), 2(3)(a), 3(3), 3(4)(b), 3(6)(a), 7(1), 8, 9(1)(a), 10(a),<br>Regulations 12(1), 15(1)(a)(i), 15(1)(a)(ii) |
| MSA: Municipal Performance Regulations for Municipal Managers and Managers directly Accountable to Municipal Managers, 2006 | Regulations 2(3)(a), 4(4)(b), 8(1), 8(2), 8(3) |
| MSA: Regulations on Appointment and Conditions of Employment of Senior Managers, 2014 | Regulations 17(2), 36(1)(a) |
| MSA: Disciplinary Regulations for Senior Managers, 2011 | Regulations 5(2), 5(3), 5(6), 8(4) |
| Annual Division of Revenue Act | Section 11(6)(b), 12(5), 16(1); 16(3) |
| Construction Industry Development Board Act 38 of 2000 | Section 18(1) |
| Construction Industry Development Board Regulations | Regulations 17, 25(7A) |
| Municipal Property Rates Act 6 of 2004 | Section 3(1) |
| Preferential Procurement Policy Framework Act 5 of 2000 | Sections 2(1)(a), 2(1)(f) |
| Preferential Procurement Regulations, 2017 | Regulations 4(1), 4(2), 5(1), 5(3), 5(6), 5(7), 6(1), 6(2), 6(3), 6(6), 6(8)<br>Regulations 7(1), 7(2), 7(3), 7(6), 7(8), 8(2), 8(5) 9(1), 10(1), 10(2)<br>Regulations 11(1), 11(2) |
| Preferential Procurement Regulations, 2022 | Regulations 4(1), 4(2), 4(3), 4(4), 5(1), 5(2), 5(3), 5(4) |
| Prevention and Combating of Corrupt Activities Act 12 of 2004 | Section 34(1) |

# ANNEXURE C:
# REPORT OF THE AUDIT COMMITTEE

# OVERSTRAND MUNICIPALITY

# ANNUAL OVERSIGHT REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) FOR THE FINANCIAL YEAR ENDED 30 JUNE 2023

## 1. INTRODUCTION

The Joint Audit and Performance Audit Committee (JAPAC) is an independent statutory committee appointed by the Council in terms of section 166 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and Local Government: Municipal Planning and Performance Management Regulations, 2001. We are pleased to present our oversight report for the financial year ended 30 June 2023.

## 2. JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC)

### 2.1 Members

The members of the JAPAC were:

- Mr PAL Strauss (Chairperson)
- Mr T Blok
- Mr CCC Pieterse
- Ms DH Smith

### 2.2 Meetings

The JAPAC met on the following dates during the year under review:

- 10 November 2022
- 28 November 2022
- 29 November 2022
- 23 January 2023
- 01 February 2023
- 14 February 2023
- 26 April 2023
- 29 June 2023

The Municipal Manager, including the Directors, Senior Manager: Strategic Services, Manager: Systems Development, Senior Manager: Operational Services, Chairperson of Fraud and Risk Management Committee (FARMCO), Chief Risk Officer, Chief Audit Executive, and Internal Audit staff, attended the meetings of the JAPAC.

### 2.3 Role and responsibilities

The JAPAC was fully functional for the year under review and operated in accordance with the adopted Joint Audit and Performance Audit Committee Charter, which was approved by Council. The provisions contained in the Local Government: Municipal Finance Management Act, 2003 and Internal Audit Framework, which was developed by National Treasury, are included in the Charter. In addition to the above, the JAPAC provides the necessary reports to both the Overstrand Municipal Council and Municipal Public Accounts Committee (MPAC) as per legislation regarding its activities and recommendations.

The JAPAC fulfilled its responsibilities for the year under review, as set out in section 166 of the Municipal Finance Management Act, 2003.

**3. INTERNAL AUDIT**

The findings of Internal Audit's engagements (audit projects) and applicable recommendations as per the "Tracking Register" are monitored by JAPAC. The following internal audit engagements were approved by JAPAC and completed by the internal audit unit during the period under review:

3.1 Compliance Review *re* Division of Revenue Act (DORA)

3.2 Combined Assurance Bi – Annual Review 1

3.3 Combined Assurance Bi – Annual Review 2

3.4 Evaluating the Risk Management Process

3.5 Electricity Distribution Losses and Electricity Outages

3.6 Adequacy of stormwater infrastructure

3.7 Theft and vandalism (municipal infrastructure)

3.8 Municipal compliance with fire safety regulations and SANS codes

3.9 Key Controls Assessment 1

3.10 Key Controls Assessment 2

3.11 Predetermined Objectives: Quarter 4 (2021/22)

3.12 Predetermined Objectives: Quarter 1 (2022/23)

3.13 Predetermined Objectives: Quarter 2 (2022/23)

3.14 Predetermined Objectives: Quarter 3 (2022/23)

3.15 Ad hoc request from MM *re* Theft of fuel & Fleet Management Processes

3.16 Ad hoc request from MM *re* Theft and Fraud at Traffic Roadworthy

3.17 Ad hoc request from MM *re* Theft at Gansbaai Electrical Depot December

**4. ANNUAL FINANCIAL STATEMENTS: 2022/2023 financial year**

The JAPAC commends the municipality for compiling and completing the Annual Financial Statements in-house and with own resources.

The JAPAC also takes note that the Annual Financial Statements were not subjected to any form of correction with no material misstatements.

**5. AUDIT REPORT OF THE AUDITOR GENERAL: 2022/2023 financial year**

The Audit Report of the Auditor General for the 2022/2023 financial year has been reviewed by the JAPAC and we commend the Municipality in maintaining its clean audit status for the eleventh consecutive year. This audit outcome is a result of the good governance practices that has been embedded in the organisation as well as a commitment to excellence by management and staff within the organisation.

**6. PERFORMANCE MANAGEMENT**

Based on the processes and assurances obtained from management, Internal Audit and Auditor-General, the JAPAC is satisfied that the performance management processes, and the reporting thereof is adequate.

The JAPAC has taken note that no material findings were raised by the Auditor-General on the usefulness and reliability of the reported performance information.

**7. RISK MANAGEMENT**

The JAPAC takes cognizance of the fact that there has been an improvement on the maturity of Risk Management process of the Overstrand Municipality following the appointment of an independent external Chairperson of FARMCO and Mr T Blok being seconded as a permanent invitee to FARMCO to assist with the Risk Management process.

**8. INVESTIGATIONS**

The JAPAC notes the proclamation issued by the President of the Republic of South Africa on 10 December 2021 authorising an investigation by the Special Investigative Unit (SIU) into the housing administration process at the municipality. This matter was referred to the SIU by the municipality based on the findings of internal investigation which was conducted during 2018 by the Internal Audit Services of the municipality. We are looking forward to a conclusion in this matter.

**9. CONCLUSION**

The JAPAC enjoyed a good working relationship with the Municipal Manager and Directors as well as the Executive Mayor and councillors. The Internal Audit department did valuable work and the JAPAC relied heavily on their inputs and effort.

Good corporate governance practices have been embedded within the organisation and overall Overstrand Municipality can truly be recognised as one of the best managed and best performing municipalities in South Africa.



**PAL Strauss**
***Chairperson: Joint Audit Committee and Performance Audit Committee***

*Date: 20 December 2023*

# ANNEXURE D:
# WATER SERVICES PLAN FOR 2022/23

# OVERSTRAND MUNICIPALITY

## ANNUAL WSDP PERFORMANCE AND WATER SERVICES AUDIT REPORT FOR 2022/2023

## EXECUTIVE SUMMARY

Overstrand Municipality is required in terms of Section 18 of the Water Services Act, 1997 (Act No.108 of 1997), as well as the "Regulations relating to compulsory national standards and measures to conserve water", as issued in terms of sections 9(1) and 73(1)(j) of the Water Services Act, to report on the implementation of its WSDP during each financial year and to include a water services audit in such an annual report.

Section 62 of the Water Services Act further requires the Minister to monitor every WSI in order to ensure compliance with the prescribed national standards. This regulation requires a WSA to complete and submit a WSDP Performance- and Water Services Audit Report every financial year.

The WSDP Performance- and Water Services Audit is designed to monitor the compliance of the WSA and other WSIs with these regulations. The Water Services Act allows the audit to be used as a tool to compare actual performance of the WSA against the targets and indicators set in their WSDP. The WSDP Performance- and Water Services Audit also assists local communities and DWS to assess how well WSAs are performing relative to their stated intentions and their capacity.

The WSDP Performance- and Water Services Audit Report will give an overview of the implementation of the Municipality's previous year's WSDP, for the 2022/2023 financial year, and can be seen as an annexure to Overstrand Municipality's Annual Report. The Annual Report is compiled as required by the Local Government: Municipal Systems Act, Act no 32 of 2000 (Section 46) and the Local Government: Municipal Finance Management Act, Act no 56 of 2003 (Section 121).

Availability of the Water Services Audit Report: The WSDP Performance- and Water Services Audit Report is a public document and must be made available within four months after the end of each financial year and must be available for inspection at the offices of the WSA. It is also recommended that the document be placed on the Municipality's website and that copies of the document be placed at the public libraries. The Water Services Audit Report also needs to be made available to the Minister of the DWS, the Minister of the Department of Cooperative Governance, the Province and to SALGA, as required by the Water Services Act, 1997.

The WSDP Performance- and Water Services Audit Report include the following detail information:

- The Municipality's performance with regard to their KPIs for water and sewerage services for the 2022/2023 financial year, as included in the Municipality's SDBIP.
- The Municipality's Performance with regard to DWS's Blue and Green Drop Assessments. Blue drop status is awarded to those water schemes that comply with 95% criteria on drinking water quality management. Green drop status is awarded to those WWTWs that comply with 90% criteria on key selected indicators on wastewater quality management.
- DWS's Scorecard for assessing the potential for WC/WDM efforts in the Municipality.
- Information to be included in a WSDP Performance- and Water Services Audit as stipulated in regulations under section 9 of the Water Services Act, "Guidelines for Compulsory National Standards" and also required by DWS's 2014 WSDP Performance- and Water Services Audit Report guidelines.
- Information on the implementation of the various WSDP activities, as included under the WSDP Business Elements in DWS's WSDP guidelines.

The Municipality has a comprehensive Performance Management System in place. The SDBIP is the process plan and performance indicator / evaluation for the execution of the budget. The SDBIP is being used as a management, implementation and monitoring tool that assists and guide the Executive Mayor, Councillors, Municipal Manager, Senior Managers and the community. The plan serves as an input to the performance agreements of the Municipal Manager and Directors. It also forms the basis for the monthly, quarterly, mid-year and the annual assessment report and performance assessments of the Municipal Manager and Directors.

The following water and sanitation related investigations were successfully completed during the last financial year.

- The Water Services Audit Report for 2021/2022 was finalised and approved by Council as part of the Annual Report. The NRW water balance models were updated for each of the distribution systems (Up to the end of June 2022) as part of the Water Services Audit Process.
- Overstrand Municipality continues with the implementation of their Drinking Water Quality and Effluent Quality Sampling Programmes (Both Operational and Compliance Monitoring). Sample results are loaded monthly onto DWS's IRIS. All the WTWs and WWTWs are registered on the IRIS website. The quality of the treated effluent re-used for irrigation purposes from the Hermanus- and Gansbaai WWTW is also sampled monthly.
- Overstrand Municipality is continuing with their Groundwater Monitoring and Management Programmes.
- The Asset Register was updated to include all the water and sewerage capital projects completed during the 2022/2023 financial year.
- The following Technical investigations were completed during the 2022/2023 financial year:
  - Water Source Development and Management Plan for the Overstrand Local Municipality. Baardskeerdersbos Wellfield Annual Monitoring Report, Umvoto, October 2021 to September 2022.
  - Gansbaai Groundwater Monitoring at the WWTW and Communal Sports Centre. Gansbaai Annual Groundwater Monitoring Report, Umvoto, October 2021 to September 2022.
  - Water Resource Development and Management Plan for the Hermanus Area. Gateway, Camphill and Volmoed Wellfields Annual Monitoring Report, Umvoto, October 2021 to September 2022.
  - Water Resource Development and Management Plan for the Stanford Area. Kouevlakte Wellfield Annual Monitoring Report, Umvoto, October 2021 to September 2022.
  - Overstrand Water and Wastewater Treatment Plants. Various Site Investigation Report, Zutari, November 2022.
  - Basic Assessment Report for the Hemel and Aarde Wellfield Augmentation, Umvoto, April 2023.
  - Technical Report: Upgrading of the Kleinmond WWTW, Zutari, June 2023.
  - Report on the technical and environmental assessment of the Onrus Main Sewerage Pumpstation, Lyners, June 2023.

The Municipality also received the following awards / acknowledgements:

- **Overstrand Municipality's performed well with regard to DWS's 2021 Blue Drop Progress Assessment (Drinking Water Process and Quality). The Blue Drop Risk Ratings for all eight systems were in the low-risk category (<50%).**
- **Overstrand Municipality is performing above average with regard to wastewater quality management, with an overall Green Drop Score of 89% for DWS's 2021 assessment.** The Green Drop Scores for all six WWTWs were between 88% and 96% (Six potential Green Drop Certified Systems). The Wastewater Risk Ratings were at low risk (<50%) for the Gansbaai-, Hermanus- and Kleinmond WWTW and at medium risk for the Pearly Beach-, Stanford- and Hawston WWTW (50% - <70%).

**Overstrand Municipality was also acknowledged by the DWS as one of the Top 3 Best Performing Municipalities for their Green Drop Results.**

- **Overstrand Municipality won the "2022 Municipal Green Economy Change Champions" Showcase**, for championing sustainability and innovation in municipal service provision through outsourcing the operation and maintenance of bulk water and wastewater facilities.

Overstrand Municipality completed or continued with the following key water and sewerage capital infrastructure projects during the 2022/2023 financial year.

- Various sections of the water reticulation networks and sewer drainage networks and pump stations were upgraded as recommended in the Water and Sewer Master Plans. Sections of the old water reticulation networks were also replaced (Implementation of the Pipeline Replacement Programme).
- The Municipality continued with the Hermanus Wellfield Phase 2 upgrade project, including the basic assessment process for the upgrade of the wellfields in the Hemel-en-Aarde valley.
- The Municipality continued with the provision of communal water and sanitation services for the informal areas.
- The RO tank at the De Kelders WTW was replaced and the filters at the Franskraal WTW were refurbished.
- The MCC Panel of the Kraaibosch Dam raw water pump stations was refurbished.
- The Municipality completed the upgrade of the access roads to the Kleinmond and Buffels River WTWs.
- New fencing was installed at some of the water and sewerage infrastructure facilities to improve security.
- The Gansbaai sewer network was extended.
- A new Archimedes Screw pumpstation was completed at the Hermanus WWTW inlet works.
- The Municipality started with the refurbishment and upgrade of the Kleinmond WWTW.
- The rerouting of the treated effluent irrigation pipeline from the Hermanus WWTW was completed.

Quantity of Water Services Provided (Water Balance)

Detail IWA water balance models are in place for each of the water distribution systems (towns) in Overstrand Municipality's Management Area. These models include the volume of raw water abstracted from the various resources, the treated volume supplied from the WTWs (System Input Volumes) and the Treatment Losses, NRW and Water Losses for each of the distribution systems. The flows at each of the WWTWs are also metered and recorded by the Municipality.

Water Services Delivery Profile

The number of consumer units per category or user type is available for each of the distribution systems. The 2022/2023 number of formal water consumers in Overstrand Municipality was 42 472. The average annual growth in the number of water consumers over the period 2014/2015 to 2022/2023 was 2.59%. All the formal households in the urban areas of Overstrand Municipality's Management Area are provided with water and sewer connections inside the erven.

Informal areas are supplied with communal shared services as an intermediary measure. The number of households in informal areas for June 2023 was 11 160. The average ratio of the number of households per communal tap was 4.9 and the ratio of the number of households per communal toilet facility was 2.9.

Overstrand Municipality is committed to ensure that private landowners provide at least basic water and sanitation services to those households in the rural areas with existing services below RDP standard. All schools and medical facilities in Overstrand Municipality's Management Area are supplied with adequate water and sanitation services.

Cost Recovery and Free Basic Services

A detailed step block tariff system is implemented by Overstrand Municipality. This tariff system discourages the wasteful or inefficient use of water. It is expected that this tariff structure will continue to be implemented in the future. The sustainable supply of potable water is however becoming an ever-increasing challenge.

The first six (6) kl of water are provided free to all indigent registered consumers. The number of indigent registered households for June 2023 was 1 491. Overstrand Municipality's tariffs support the viability and sustainability of water supply services to the poor through cross-subsidies where feasible. Free basic water and sanitation services are linked to the Municipality's Indigent Policy and all indigent registered households therefore receive free basic water and sanitation services. This implies that either the equitable share is used to cover this cost, or higher consumption blocks are charged at a rate greater than the cost in order to generate a surplus to cross-subsidise indigent consumers who use up to six (6) kilolitres per month.

The actual operational and maintenance expenditure and income for the last five financial years for water and sanitation services is summarised in the table below (Unaudited figures).

| Operational and Maintenance Expenditure and Income for Water and Sanitation Services | | | | | | |
|---|---|---|---|---|---|---|
| **Service** | **Expenditure / Income** | **22/23** | **21/22** | **20/21** | **19/20** | **18/19** |
| Water | Expenditure | R153 152 405 | R145 142 796 | R137 409 799 | R128 656 376 | R117 615 148 |
| | Income | R173 298 233 | R156 425 649 | R153 115 215 | R153 663 169 | R145 980 226 |
| | **Surplus / Deficit** | **R20 145 828** | **R11 282 853** | **R15 705 416** | **R25 006 793** | **R28 365 078** |
| Sanitation | Expenditure | R140 730 503 | R112 745 218 | R99 329 089 | R94 725 991 | R86 438 364 |
| | Income | R117 561 435 | R123 712 658 | R109 567 538 | R98 447 712 | R104 583 319 |
| | **Surplus / Deficit** | **R23 169 068** | **R10 967 440** | **R10 238 449** | **R3 721 721** | **R18 144 955** |

Water Quality

Comprehensive Operational and Compliance Water Quality and Final Effluent Monitoring Programmes are implemented by Overstrand Municipality. **The water quality of all the water distribution systems in Overstrand Municipality was "Excellent", except for the "Operational Efficiency" indicator for the Buffels River system and the "Aesthetic" indicator for the Buffeljags Bay system that were categorised as "Unacceptable" (According to the SANS 241:2015 classification).**

The percentage compliance of the water quality samples taken over the period July to June for the last three financial years for the various distribution systems, with regard to the four SANS:241:2015 categories, are summarised in the table below.

| Percentage Compliance of the Water Quality Samples Taken Over the Period July to June for the Last Three Financial Years | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Distribution System** | **Acute Health (%)** | | | | | | **Chronic Health (%)** | | | **Aesthetic (%)** | | | **Operational Efficiency (%)** | | |
| | **Microbiological** | | | **Chemical** | | | | | | | | | | | |
| | **22/23** | **21/22** | **20/21** | **22/23** | **21/22** | **20/21** | **22/23** | **21/22** | **20/21** | **22/23** | **21/22** | **20/21** | **22/23** | **21/22** | **20/21** |
| Buffels River | 99.3 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 99.8 | 99.8 | 98.5 | 89.7 | 93.9 | 92.7 |
| Kleinmond | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 98.2 | 98.9 | 99.1 |
| Greater Hermanus | 100.0 | 98.8 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 99.5 | 99.6 | 99.6 | 98.4 | 99.1 | 98.5 |
| Stanford | 99.1 | 98.8 | 100.0 | 100.0 | 100.0 | 100.0 | 99.4 | 100.0 | 100.0 | 100.0 | 99.5 | 100.0 | 97.0 | 97.2 | 100.0 |
| Greater Gansbaai | 99.3 | 98.7 | 99.6 | 100.0 | 100.0 | 100.0 | 99.8 | 99.7 | 100.0 | 100.0 | 99.8 | 99.8 | 97.1 | 98.4 | 97.9 |
| Pearly Beach | 99.1 | 98.7 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 98.5 | 99.2 | 94.9 | 98.8 | 97.3 |
| Baardskeerdersbos | 99.1 | 98.7 | 100.0 | 100.0 | 100.0 | 100.0 | 97.3 | 99.2 | 100.0 | 94.9 | 99.1 | 100.0 | 93.3 | 90.8 | 98.1 |
| Buffeljags Bay | 97.6 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 | 87.0 | 95.3 | 97.4 | 97.8 | 94.1 | 96.2 |
| **All Systems** | **99.4** | **99.1** | **99.9** | **100.0** | **100.0** | **100.0** | **99.6** | **99.9** | **100.0** | **98.6** | **99.3** | **99.4** | **96.0** | **97.2** | **97.4** |

Note: *Unacceptable* (According to SANS241-2:2015, Table 4)

The operational water sampling programmes of Overstrand Municipality complies with the minimum monitoring requirements of the SANS 241-2:2015 (Table 1: Minimum monitoring for prescribed process risk indicators) for the various WTWs and distribution systems.

The table below indicates the compliance of the E.Coli monitoring frequency in the water distribution systems of Overstrand Municipality, in terms of the minimum requirements of SANS:241-2: 2015 (Table 2). The period assessed was for samples taken from July 2022 to June 2023.

| Overstrand Municipality's Compliance of the Monthly E.Coli Monitoring Frequency in the Water Distribution Systems in Terms of the Minimum Requirements of SANS 241-2:2015 (Table 2) | | | |
|---|---|---|---|
| **Distribution System** | **Population served** | **Required number of monthly samples (SANS 241-2:2015: Table 2)** | **Number of monthly E.Coli samples taken by Municipality during 2022/2023** |
| Buffels River | 3 593 | 2.0 | 12.4 |
| Kleinmond | 8 698 | 2.0 | 8.5 |
| Greater Hermanus | 76 410 | 14.6 | 24.6 |
| Stanford | 6 375 | 2.0 | 8.4 |
| Greater Gansbaai | 22 531 | 4.3 | 23.3 |
| Pearly Beach | 1 317 | 2.0 | 8.6 |
| Baardskeerdersbos | 129 | 2.0 | 9.0 |
| Buffeljags Bay | 155 | 2.0 | 6.6 |

**It can be noted from the above table that the number of monthly E.Coli samples taken by the Municipality during the 2022/2023 financial year was far more than the required number of samples for all the water distribution systems.**

The overall Microbiological, Chemical and Physical compliance percentages of the final effluent samples taken over the last three financial years at the Kleinmond-, Hawston-, Hermanus-, Stanford-, Gansbaai- and Pearly Beach WWTW are summarised in the table below.

| Overall Percentage Compliance of the Final Effluent Samples Taken Over the Last Three Financial Years | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **WWTW** | **Microbiological (%)** | | | **Chemical (%)** | | | **Physical (%)** | | |
| | **22/23** | **21/22** | **20/21** | **22/23** | **21/22** | **20/21** | **22/23** | **21/22** | **20/21** |
| Kleinmond | 91.7% | 91.7 | 100.0 | **54.2%** | 62.5 | 68.8 | **83.3%** | 91.7 | 91.7 |
| Hawston | 100.0% | 91.7 | 100.0 | **54.2%** | 58.3 | 89.6 | **72.2%** | 66.7 | 72.2 |
| Hermanus | 91.7% | 75.0 | 100.0 | **89.6%** | 95.8 | 100.0 | **100.0%** | 100.0 | 100.0 |
| Stanford | 33.3% | 91.7 | 100.0 | **97.9%** | 100.0 | 95.8 | **94.4%** | 97.2 | 88.9 |
| Gansbaai | 16.7% | 50.0 | 100.0 | **66.7%** | 81.3 | 97.9 | **88.9%** | 100.0 | 94.4 |
| Pearly Beach | 83.3% | 100.0 | 100.0 | **72.9%** | 72.9 | 60.4 | **25.0%** | 50.0 | 33.3 |
| **All WWTWs** | **69.4%** | **83.3** | **100.0** | **72.6%** | **78.5** | **85.4** | **77.3%** | **84.3** | **80.1** |

Note: Where parameters were resampled, due to failures, the resampled results were used to calculate the above compliance percentages.

Power outages through load shedding have been at the worst level ever during the 2022/23 financial year and had the following negative impacts on the treatment processes at the WWTWs and the compliance of the final effluent:

- Pumps and telemetry devices cannot always be operated during load shedding periods;
- Treatment stops and sewage flows cannot be controlled, which also negatively impact the compliance of the final effluent discharged from the WWTWs; and
- Equipment damage costs, back-up generators costs, increased labour costs and increased pump start-up costs.

Water Conservation and Water Demand Management

The implementation of the Municipality's WDM Strategy and Action Plan have been extremely successful, with the overall raw water requirements for all the systems reduced from 9 206 Ml in 2008/2009 to 7 028 Ml in 2011/2012 (annual decrease of -8.6% over three-year period) and a further steady increase over the last eleven years to 8 160 Ml in 2022/2023 (average annual increase of 1.37% over last eleven years). The overall NRW for all the systems for the 2022/2023 financial year was 1 841 Ml (24.48%). The overall water losses were 1 733 Ml (23.04%).

| Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Water Distribution System | Component | Unit | 22/23 | Record: Prior (Ml/a) | | | | |
| | | | | 21/22 | 20/21 | 19/20 | 18/19 | 17/18 |
| Buffels River | Treatment Losses | Volume | 26.640 | 51.005 | 14.959 | 79.606 | 60.724 | 64.571 |
| | | Percentage | 3.97% | 6.47% | 1.94% | 10.37% | 7.58% | 9.94% |
| | NRW | Volume | 232.091 | 358.678 | 383.457 | 335.271 | 407.056 | 265.104 |
| | | Percentage | 35.99% | 48.65% | 50.60% | 48.70% | 54.98% | 45.31% |
| | Water Losses | Volume | 169.546 | 295.471 | 330.845 | 302.971 | 345.276 | 263.934 |
| | | Percentage | 26.29% | 40.08% | 43.66% | 44.01% | 46.63% | 45.11% |
| | ILI | | **1.73** | **3.04** | **3.44** | **3.00** | **3.45** | **2.67** |
| | The current treatment losses of below 10% are at an acceptable level. The NRW and Water Losses were reduced by approximately 13% over the last financial year, which is excellent. The NRW percentage is however still above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to further reduce the NRW and water losses. The Municipality needs to work towards targets of 30% for the NRW and 20% for the water losses. The ILI value indicates an excellent system, with no immediate intervention required and the Municipality needs to keep the ILI level below 2. | | | | | | | |
| Kleinmond | Treatment Losses | Volume | 86.275 | 61.360 | 75.267 | 73.584 | 67.349 | 16.091 |
| | | Percentage | 9.40% | 7.04% | 8.55% | 8.19% | 8.64% | 2.25% |
| | NRW | Volume | 287.316 | 281.074 | 289.372 | 276.922 | 183.409 | 188.379 |
| | | Percentage | 34.54% | 34.69% | 35.94% | 33.57% | 25.75% | 26.90% |
| | Water Losses | Volume | 283.332 | 269.958 | 282.963 | 273.090 | 178.280 | 186.978 |
| | | Percentage | 34.06% | 33.32% | 35.15% | 33.11% | 25.03% | 26.70% |
| | ILI | | **3.09** | **2.96** | **3.11** | **3.30** | **2.17** | **2.28** |
| | The current treatment losses of below 10% are at an acceptable level. The NRW and water losses stayed roughly the same for the last two financial years. The NRW percentage is above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards targets of 30% for the NRW and 25% for the water losses. The current ILI value of 3.09 is good and no urgent action is required, but the NRW and Water Losses should however be monitored carefully. | | | | | | | |
| Greater Hermanus | Treatment Losses | Volume | 113.774 | 194.527 | 217.909 | 445.591 | 487.283 | 539.107 |
| | | Percentage | 2.67% | 4.56% | 5.14% | 10.79% | 11.77% | 12.89% |
| | NRW | Volume | 816.989 | 753.296 | 960.986 | 430.532 | 332.685 | 262.270 |
| | | Percentage | 19.67% | 18.50% | 23.88% | 11.69% | 9.10% | 7.20% |
| | Water Losses | Volume | 782.891 | 702.134 | 947.239 | 416.581 | 316.318 | 254.983 |
| | | Percentage | 18.85% | 17.25% | 23.54% | 11.31% | 8.66% | 7.0% |
| | ILI | | **1.77** | **1.62** | **2.23** | **0.98** | **0.75** | **0.62** |
| | The current treatment losses of below 10% are at an acceptable level. The current NRW and water losses percentages are at good levels and the Municipality needs to maintain the percentages for the NRW and water losses below 20%. The ILI value indicates an excellent system, with no immediate intervention required and the Municipality needs to keep the ILI level below 2. | | | | | | | |
| Stanford | Treatment Losses | Volume | 235.534 | 197.305 | 143.545 | 40.381 | 53.133 | 20.993 |
| | | Percentage | 47.26% | 42.08% | 32.15% | 11.05% | 14.18% | 6.53% |
| | NRW | Volume | 13.485 | 17.035 | 79.613 | 93.141 | 90.868 | 78.723 |
| | | Percentage | 5.13% | 6.27% | 26.28% | 28.65% | 28.25% | 26.20% |
| | Water Losses | Volume | 11.884 | 13.758 | 78.036 | 91.463 | 87.478 | 78.122 |
| | | Percentage | 4.52% | 5.07% | 25.76% | 28.14% | 27.19% | 26.00% |
| | ILI | | **0.33** | **0.39** | **2.27** | **4.31** | **4.16** | **3.81** |
| | The treatment losses of the RO plant are closely monitored by the Municipality to ensure that it is at acceptable levels. There was a drastic decrease in the NRW and water losses for the last two financial years for Stanford. The Municipality recently installed a new bulk water meter in order to ensure that readings for the calculation of the NRW and Water are accurate. The Municipality needs to keep the NRW below a target of 20% and the water losses below a target of 15%. The ILI value is extremely low and it will be verified during the new financial year, when the readings from the newly installed bulk water meter become available. | | | | | | | |
| Greater Gansbaai | Treatment Losses (Franskraal) | Volume | 83.200 | 120.239 | 97.490 | 64.025 | 66.610 | 55.750 |
| | | Percentage | 6.55% | 10.64% | 8.69% | 5.45% | 5.56% | 5.02% |
| | Treatment Losses (De Kelders) | Volume | 83.545 | 69.131 | 79.262 | 69.012 | 71.221 | 68.287 |
| | | Percentage | 23.11% | 19.71% | 22.89% | 19.68% | 19.71% | 16.30% |
| | NRW | Volume | 455.188 | 308.847 | 308.492 | 390.657 | 450.328 | 449.900 |
| | | Percentage | 31.08% | 23.92% | 23.89% | 28.07% | 31.67% | 32.01% |
| | Water Losses | Volume | 450.605 | 294.694 | 303.451 | 384.859 | 445.817 | 447.089 |
| | | Percentage | 30.77% | 22.82% | 23.50% | 27.66% | 31.35% | 31.81% |
| | ILI | | **3.16** | **2.13** | **2.26** | **3.03** | **3.58** | **3.84** |
| | The treatment losses of the De Kelders RO plant areclosely monitored by the Municipality to ensure that it is at | | | | | | | |

| Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Water Distribution System | Component | Unit | 22/23 | Record: Prior (Ml/a) | | | | |
| | | | | 21/22 | 20/21 | 19/20 | 18/19 | 17/18 |
| | acceptable levels. The current treatment losses of below 10% for the Franskraal plant are at an acceptable level. The NRW percentage is just above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards targets of 30% for the NRW and 25% for the water losses. The current ILI value of 3.16 is good and no urgent action is required, but the NRW and Water Losses should however be monitored carefully. | | | | | | | |
| Pearly Beach | Treatment Losses | Volume | 7.263 | -6.419 | 4.756 | 4.891 | 29.603 | 5.860 |
| | | Percentage | 4.89% | -4.35% | 3.10% | 3.15% | 16.98% | 4.64% |
| | NRW | Volume | 25.787 | 41.065 | 44.318 | 46.005 | 38.499 | 23.495 |
| | | Percentage | 18.25% | 26.65% | 29.81% | 30.57% | 26.60% | 19.52% |
| | Water Losses | Volume | 25.284 | 39.415 | 43.574 | 45.166 | 37.760 | 23.254 |
| | | Percentage | 17.89% | 25.58% | 29.31% | 30.02% | 26.09% | 19.32% |
| | ILI | | **0.70** | **1.12** | **1.26** | **2.81** | **2.35** | **1.43** |
| | The current treatment losses of below 10% are at an acceptable level. The current NRW and water losses percentages are at good levels and the Municipality needs to maintain the percentages for the NRW and water losses below 20%. The ILI value indicates an excellent system, with no immediate intervention required and the Municipality needs to keep the ILI level below 2. | | | | | | | |
| Baardskeerdersbos | Treatment Losses | Volume | 2.229 | 3.202 | 2.603 | 2.637 | 3.101 | 2.446 |
| | | Percentage | 11.56% | 19.02% | 14.67% | 14.40% | 17.15% | 14.26% |
| | NRW | Volume | 8.125 | 5.883 | 7.918 | 6.941 | 7.509 | 6.752 |
| | | Percentage | 47.67% | 43.14% | 52.31% | 44.28% | 50.14% | 45.91% |
| | Water Losses | Volume | 7.640 | 5.738 | 7.871 | 6.834 | 7.313 | 6.723 |
| | | Percentage | 44.82% | 42.08% | 52.00% | 43.60% | 48.83% | 45.71% |
| | ILI | | **2.26** | **1.71** | **2.35** | **2.12** | **2.29** | **2.12** |
| | The Municipality needs to work towards a target of below 10% for the treatment losses. The current NRW and water losses are extremely high. The NRW percentage is above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards targets of 35% for the NRW and 30% for the water losses. The current ILI value of 2.26 is good and no urgent action is required, but the NRW and Water Losses should however be monitored carefully. | | | | | | | |
| Buffeljags Bay | Bulk Distribution Losses | Volume | 0.182 | 0.247 | -0.220 | -0.139 | 0.048 | 0.523 |
| | | Percentage | 3.10% | 4.49% | -3.89% | -2.77% | 0.98% | 10.53% |
| | NRW | Volume | 1.998 | 2.299 | 3.156 | 0.930 | 0.770 | 0.373 |
| | | Percentage | 35.11% | 43.73% | 53.68% | 18.03% | 15.83% | 8.40% |
| | Water Losses | Volume | 1.986 | 2.243 | 3.127 | 0.901 | 0.741 | 0.364 |
| | | Percentage | 34.90% | 42.67% | 53.19% | 17.46% | 15.24% | 8.20% |
| | ILI | | **21.47** | **24.25** | **33.80** | **4.95** | **4.05** | **2.0** |
| | The bulk distribution losses of below 5% are at an acceptable level. The NRW and Water Losses were reduced by approximately 8% over the last financial year, which are excellent. The NRW percentage is however still above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards targets of 30% for the NRW and 25% for the water losses. The current ILI value of 21.5 is extremely high, which requires immediate water loss reduction interventions. | | | | | | | |
| **TOTAL** | **NRW** | **Volume** | **1 840.979** | **1 768.177** | **2 077.312** | **1 580.399** | **1 511.124** | **1 274.996** |
| | | **Percentage** | **24.48%** | **24.04%** | **28.26%** | **22.31%** | **21.54%** | **18.82%** |
| | **Water Losses** | **Volume** | **1 733.168** | **1 623.411** | **1 997.106** | **1 521.865** | **1 418.983** | **1 261.447** |
| | | **Percentage** | **23.04%** | **22.07%** | **27.17%** | **21.48%** | **21.23%** | **18.62%** |
| | **ILI** | | **1.94** | **1.85** | **2.32** | **1.83** | **1.73** | **1.57** |
| | The NRW and water losses for all the systems combined increased slightly during the last financial year, but are still below DWS's target of 30% for the NRW, which is good. The Municipality needs to work towards targets of 20% for the NRW and 15% for the water losses. The current ILI of 1.94 is excellent, with no immediate intervention required and the Municipality needs to keep the ILI level below 2. | | | | | | | |

Infrastructure Leakage Index (ILI) for Developed Countries = **1 – 2 Excellent (Category A)**, **2 – 4 Good (Category B)**, **4 – 8 Poor (Category C)** and > **8 – Very Bad (Category D)**

**Category A** = No specific intervention required.

**Category B** = No urgent action required although should be monitored carefully.

**Category C** = Requires attention

**Category D** = Requires immediate water loss reduction interventions

The Billed Metered Consumption figures up to 2019/2020 included the raw water volumes supplied from the different raw water pipelines to consumers, as well as the volume of treated effluent re-used by consumers. These volumes were excluded for the 2020/2021 financial year onwards and therefore the drastic increase in the NRW and Water Losses for the 2020/2021 financial year, especially in the Greater Hermanus area.

Water Services Asset Management

A comprehensive Asset Register is in place for Overstrand Municipality, which include all the water and sewerage infrastructure. The CRC, CV, RUL, Age distribution and Condition of the water and sewerage infrastructure in Overstrand Municipality's Management Area is summarised in the table below (June 2023).

| CRC, CV, RUL, Age Distribution and Condition of the Water and Sewerage Infrastructure | | | | | |
|---|---|---|---|---|---|
| **Asset Type** | | | **CRC** | **CV** | **% CV / CRC** |
| Water Infrastructure | | | R1 210 354 933 | R497 999 097 | 41.1% |
| Sewerage Infrastructure | | | R621 607 942 | R455 302 649 | 73.2% |
| **Remaining Useful Life (CRC)** | | | | | |
| **Asset Type** | **0 – 5 yrs** | **6 – 10 yrs** | **11 – 15 yrs** | **16 – 20 yrs** | **> 20 yrs** |
| Water Infrastructure | R602 699 577 | R51 664 360 | R2 250 358 | R164 608 960 | R389 131 678 |
| Sewerage Infrastructure | R72 043 609 | R102 305 589 | R15 047 540 | R81 178 906 | R351 032 298 |
| **Age Distribution (CRC)** | | | | | |
| **Asset Type** | **0 – 5 yrs** | **6 – 10 yrs** | **11 – 15 yrs** | **16 – 20 yrs** | **> 20 yrs** |
| Water Infrastructure | R1 217 836 | R111 592 429 | R234 028 591 | R174 671 922 | R688 844 155 |
| Sewerage Infrastructure | R127 215 | R99 384 641 | R70 879 466 | R44 557 603 | R406 659 017 |
| **Condition grading by Facility Type (CRC)** | | | | | |
| **Asset Type** | **Very Poor** | **Poor** | **Fair** | **Good** | **Very Good** |
| Water Infrastructure | R380 492 931 | R40 901 975 | R427 186 708 | R159 926 896 | R201 846 423 |
| Sewerage Infrastructure | R18 124 662 | R64 005 399 | R281 297 322 | R188 353 713 | R69 826 846 |

The CRC and CV in the above table indicate that 58.9% of the value of the water infrastructure and 26.8% of the value of the sewerage infrastructure has been consumed.

**The CRC of the water and sewerage infrastructure that will need to be replaced over the next five years (RUL <5 yrs) is R674.743 million. The asset renewal needs for the water infrastructure assets over the next ten years is R65.436 million per year. The reinvestment required is R602.700 million in the first five years and R51.664 million in the second five-year period. The age of 56.9% of the water infrastructure assets is greater than twenty years. The CRC of the water infrastructure with a condition grading of "Very Poor" is R380.493 million. The asset renewal needs for the sewerage infrastructure assets over the next ten years is R17.435 million per year. The reinvestment required is R72.044 million in the first five years and R102.306 million in the second five-year period.**

**The age of 65.4% of the sewerage infrastructure assets is greater than twenty years. The CRC of the sewerage infrastructure with a condition grading of "Very Poor" is R18.125 million.**

Some of the key challenges of Overstrand Municipality are to identify adequate funds for the rehabilitation and maintenance of their existing infrastructure, which is critical to ensure the sustainability of the services that are provided by the Municipality. The Water and Wastewater Bulk Works Contract ensures that the new technology installed is adequately maintained and operated in order to prevent a massive increase in maintenance in the future due to backlog being created (Objective is asset preservation). This Bulk Works Contract addresses the capacity constraints, the Municipality previously experienced, with regard to the operation and maintenance of the WTWs and WWTWs (Objectives are skills development and retention and long-term improvement of efficiency of operations).

It is important for the Municipality to secure adequate funding for major refurbishment and maintenance work, the provision of bulk infrastructure and development of additional sources to keep up with the high demand for services.

Water Services Operation and Maintenance

The existing Water and Wastewater Bulk Works Contract assists Overstrand Municipality with the operation and maintenance of their bulk water and sewerage infrastructure. Design-out Maintenance, Preventative Maintenance and Corrective or Breakdown Maintenance are practised by Overstrand Municipality (Planned and unplanned preventative and corrective maintenance). Adequate resources, information and activity control and management are in place to ensure proper operation and maintenance of the water and sewerage infrastructure.

A pipe replacement study was performed for Overstrand Municipality's entire water distribution system in October 2019. The replacement value for the top 200 pipes to be replaced in Overstrand Municipality is R19.849 million (20.697km).

Water Resources

The Western Cape experienced a severe drought over the period 2015 to 2017, with some relief during the 2018 to 2022 winter months. The drought over the period 2015 to 2017 reduced the safe yield of the Municipality's own existing surface and groundwater resources. The Municipality therefore continued with the implementation of various WC/WDM measures to lower the current and future water requirements and investigations of augmentation options for the existing water resources.

The table below gives an overview of the years in which the annual water requirements are likely to exceed the sustainable yields / license volumes from the various resources.

| Years in which the Annual Water Requirement will Exceed the Sustainable Yields / License Volumes from the Various Resources | | | | |
|---|---|---|---|---|
| **Distribution System** | **Total Sustainable Yield (Y) / License Volume (L) (x $10^6$ $m^3$/a)** | **Annual Growth on 2022/2023 requirement (2.5% or 3.0%)** | **Annual Growth on 2022/2023 requirement (3.5% or 4.0%)** | **WSDP Projection Model** |
| Buffels River | 1.717 (Y) | > 2047 (2.5%) | > 2047 (3.5%) | > 2047 |
| Kleinmond | 2.589 (Y) | > 2047 (2.5%) | > 2047 (3.5%) | > 2047 |
| Greater Hermanus | 6.000 (L) * | 2033 (3.0%) | 2030 (4.0%) | 2031 |
| Stanford | 1.600 (L) | > 2047 (2.5%) | > 2047 (3.5%) | > 2047 |
| Greater Gansbaai | 2.768 (Y) | 2039 (3.0%) | 2035 (4.0%) | 2039 |
| Pearly Beach | 0.307 (Y) | > 2047 (2.5%) | 2043 (3.5%) | 2039 |
| Baardskeerdersbos | 0.090 (Y) | > 2047 (2.5%) | > 2047 (3.5%) | > 2047 |
| Buffeljags Bay | 0.028 (Y) | > 2047 (2.5%) | > 2047 (3.5%) | > 2047 |

Note * With Gateway, Camphill and Volmoed Well Fields fully operational according to the licensed volumes.

The augmentation of the Greater Hermanus existing water sources is currently the most critical. The Municipality is currently busy with the EIA process for the augmentation of the Hemel & Aarde (Camphill and Volmoed well fields) boreholes. A Scoping Report "Augmentation of potable water supplies to Hermanus" was also completed during August 2018. The following augmentation schemes were considered:

- Seawater reverse osmosis;
- Desalination-based direct reuse scheme;
- Non-desalination based direct reuse scheme;
- Remix scheme;
- Palmiet river abstraction; and
- Aquifer recharge.

The following additional work was completed during October 2019, after the completion of the above-mentioned Scoping Report.

- Sea water quality tests;
- Renewable energy options;
- Electricity cost sensitivity analysis;
- Contracting modes;
- Recommended water price plan; and
- Suitability of earmarked SWRO site.

Water Services Institutional Arrangements and Customer Services

Overstrand Municipality is the official WSA for the entire Municipal Management Area and also acts as the WSP for the whole area. Current water services are delivered by way of an internally operated and managed mechanism. The Municipal personnel is continuously exposed to training opportunities, skills development and capacity building at a technical, operations and management level in an effort to create a more efficient overall service to the users. A Workplace Skills Plan is compiled every year and the specific training needs of the personnel, with regard to water and wastewater management are determined annually.

The approved organogram for the municipality had 1 092 filled and 108 vacant posts at the end of June 2023, resulting in a vacancy rate of 9.9% for the 2022/2023 financial year.

**Overstrand Municipality's Vulnerability Index for 2023 was indicated as 0.23 "Low Vulnerability" in the Municipal Strategic Self-Assessment. The only area of concern evident from the 2023 assessment is Financial Asset Management (High Vulnerability, 50.0%).**

A Water and Wastewater Bulk Works Contract commenced on the 8th of December 2018 between Overstrand Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd to operate and maintain the bulk infrastructure in Overstrand Municipality's Management Area for a period of fifteen (15) years. The Municipality also has the right to extend the contract for a further five (5) years. The operation and maintenance of the following bulk infrastructure forms part of the Contract.

- Hawston, Hermanus, Stanford, Gansbaai, Kleinmond and Eluxolweni WWTW;
- Preekstoel (Hermanus), Buffels River, Franskraal, Pearly Beach, De Kelders, Stanford, Kleinmond, Baardskeerdersbos and Buffeljags Bay WTW;
- Resources;
- Surface water pump stations and borehole pumps;
- Bulk water and sewer pipelines;
- Reservoirs; and
- Water and sewer pump stations and rising main pipelines.

In line with Overstrand Municipality's Vision – **to be a centre of excellence to the community** – the Municipality has developed a comprehensive customer care strategy. The strategy has now rolled out into consumer services charters for the following departments: electricity, water and sanitation, solid waste management and roads and storm water.

A comprehensive Customer Services and Complaints system is in place at Overstrand Municipality. The Municipality has maintained a high and a very consistent level of service to its urban water consumers. Helpdesks were developed at all the municipal administrations with the objective to assist customers. Disabled people are supported to do business from the helpdesks. Requests by the illiterate are being captured and forwarded to the relevant official / section. All municipal buildings are accessible and wheel-chair friendly.

Access to safe drinking water is essential to health and is a human right. Safe drinking water that complies with the SANS:241 Drinking Water specification does not pose a significant risk to health over a lifetime of consumption, including different sensitivities that may occur between life stages. Overstrand Municipality is therefore committed to ensure that their water quality always complies with national safety standards.

The Water Safety Plans of Overstrand Municipality includes an Improvement / Upgrade Plan. The purpose of the Improvement / Upgrade Plan is to address the existing significant risks where the existing controls were not effective or absent. Barriers implemented by Overstrand Municipality against contamination and deteriorating water quality include the following:

- Participate in Catchment management and water source protection initiatives.
- Protection at points of abstraction such as river intakes and dams (Abstraction Management).
- Correct operation and maintenance of WTWs (Coagulation, flocculation, sedimentation and filtration).
- Protection and maintenance of the distribution system. This includes ensuring an adequate disinfectant residual at all times, rapid response to pipe bursts and other leaks, regular cleaning of reservoirs, keeping all delivery points tidy and clean, etc.

Three other important barriers implemented by Overstrand Municipality against poor quality drinking water that are a prerequisite to those listed above are as follows:

- A well-informed Council and top management that understands the extreme importance of and are committed to providing adequate resources for continuous professional operation and maintenance of the water supply system.
- Competent managers and supervisors in the technical department who are responsible for water supply services and lead by example and are passionate about monitoring and safeguarding drinking water quality.
- Well informed community members and other consumers of water supply services that have respect for water as a precious resource.

# ANNEXURE E:
# INTEGRATED WASTE MANAGEMENT PLAN REPORT FOR 2022/23

# OVERSTRAND MUNICIPALITY




## INTEGRATED WASTE MANAGEMENT PLAN:
## *Annual Report (1 July 2022 – 30 June 2023)*

**COMPILED BY:**

JPCE

**(Specialist Consulting Engineers)**

# NOVEMBER 2023

# REPORT: INTEGRATED WASTE MANAGEMENT PLAN: Annual Report (1 July 2022 – 30 June 2023)

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# OVERSTRAND MUNICIPALITY

# INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

## CONTENTS

Page

**1. INTRODUCTION ..... 1**

1.1 BACKGROUND ..... 1

**2. OVERSTRAND IWMP ..... 1**

2.1 GOALS AND IMPLEMENTATION ITEMS SUMMARY ..... 1

**3. 1 JULY 2022 TO 30 JUNE 2023 EVALUATION ..... 2**

3.1 GOALS AND IMPLEMENTATION FOR ASSESSMENT PERIOD ..... 3

**4. ADDITIONAL PROJECT INFORMATION ..... 7**

4.1 AWARENESS AND EDUCATION ..... 7

4.2 WASTE INFORMATION MANAGEMENT & ENSURE WASTE MINIMISATION ..... 8

4.3 EFFECTIVE SOLID WASTE SERVICE DELIVERY & SAFE MANAGEMENT OF HAZARDOUS WASTE ..... 9

4.4 IMPROVE REGULATORY COMPLIANCE ..... 9

4.5 BUDGETING ..... 10

4.6 SOLID WASTE EXPENDITURE DURING EVALUATION PERIOD ..... 11

4.7 IWMP REVIEW AND UPDATE ..... 11

**5. CONCLUSIONS AND RECOMMENDATIONS ..... 11**

**ANNEXURES**

ANNEXURE 1: AWARENESS AND EDUCATION EXAMPLES

# OVERSTRAND MUNICIPALITY

# INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

## 1. INTRODUCTION

### 1.1 BACKGROUND

This report is a requirement as part of the Integrated Waste Management Plan (IWMP) monitoring and review process as well as being a requirement of the Waste Act to be submitted. The purpose is to determine whether the action plans and implementation items contained in the IWMP are being implemented and if not, what the planning is regarding these. Evaluating the above will provide insight into the extent to which the IWMP has been implemented during the evaluation period, the levels of compliance and if the IWMP is still useful in terms of its goals or if it should be updated.

The evaluation period for this report is from 1 July 2022 to 30 June 2023. The Overstrand IWMP dated May 2020 was used for the evaluation.

## 2. OVERSTRAND IWMP

### 2.1 GOALS AND IMPLEMENTATION ITEMS SUMMARY

The following goals and implementation items were included in the 2020 IWMP:

| **Goal 1:** | **Strengthened education, capacity and advocacy towards Integrated Waste Management** |
|---|---|
| Strategic Objective 1: | Facilitate consumer and industry responsibility in integrated waste management |
| Strategic Objective 2: | Promote and ensure awareness and education of integrated waste management |
| Strategic Objective 3: | Build and strengthen waste management capacity |
| **Goal 2:** | **Improved integrated waste management planning and implementation for efficient waste services and infrastructure** |
| Strategic Objective 1: | Facilitate municipal waste management planning |
| Strategic Objective 2: | Promote industry waste management planning |
| Strategic Objective 3: | Promote the establishment of integrated waste management infrastructure and services |
| Strategic Objective 4: | Ensure effective and efficient waste information management |
| **Goal 3:** | **Effective and efficient utilisation of resources** |
| Strategic Objective 1: | Minimise the consumption of natural resources |
| Strategic Objective 2: | Stimulate job creation within the waste economy |
| Strategic Objective 3: | Increase waste diversion through reuse, recovery and recycling |
| **Goal 4:** | **Improved compliance with environmental regulatory framework** |
| Strategic Objective 1: | Strengthen compliance monitoring and enforcement |
| Strategic Objective 2: | Remediate and rehabilitate contaminated land |
| Strategic Objective 3: | Facilitate the development of waste policy instruments |
| Strategic Objective 4: | Promote self/co-regulatory measures |

## 3. 1 JULY 2022 TO 30 JUNE 2023 EVALUATION

As per the Waste Act, this report must evaluate the implementation of the IWMP in terms of the following:

a) the extent to which the plan has been implemented during the period;
b) the waste management initiatives that have been undertaken during the reporting period;
c) the delivery of waste management services and measures taken to secure the efficient delivery of waste management services, if applicable;
d) the level of compliance with the plan and any applicable waste management standards;
e) the measures taken to secure compliance with waste management standards;
f) the waste management monitoring activities;
g) the actual budget expended on implementing the plan;
h) the measures that have been taken to make any necessary amendments to the plan;
i) in the case of a province, the extent to which municipalities comply with the plan and, in the event of any non-compliance with the plan, the reasons for such non-compliance: and
j) any other requirements as may be prescribed by the Minister.

To reflect the required information, the extent to which action items and goals listed above were implemented are described below:

## 3.1 GOALS AND IMPLEMENTATION FOR ASSESSMENT PERIOD

| Goals and implementation items (2020 IWMP) | | | 2022/2023 | Future planning / Comments |
|---|---|---|---|---|
| **Goal 1: Strengthened education, capacity and advocacy towards Integrated Waste Management** | | | Implemented? (1 = yes, 0.5 = partially, 0 = no) | |
| Strategic Objective 1: | Facilitate consumer and industry responsibility in integrated waste management | The Manager: Solid Waste Planning must address and co-ordinate the requirements of awareness and general waste management either by himself or an appointed person. This person will co-ordinate and/or delegate the follow-up visits to the special and hazardous waste generators in the Overstrand municipality to ensure that all these generators are aware of applicable legislation and are following steps to become compliant if required. This person will also oversee the information gathering as per legislation, in other words, ensure that generators and transporters report to the municipality as required. General public awareness and feedback on recycling issues and information will also fall under the duties of this person, including maintaining and improving upon the diversion statistics information provided to the public. Continue to support the educational Puppet Show & Theatre. | 0.5 | Refer to additional information for public awareness. Further implementation to continue. Engagement with special and hazardous waste generators delayed. |
| Strategic Objective 2: | Promote and ensure awareness and education of integrated waste management | | | |
| Strategic Objective 3: | Build and strengthen waste management capacity | Fill all vacant posts as soon as possible. Municipal solid waste employees to attend education seminars and waste forums as is appropriate for their specific responsibility levels. Capacity training and education must be conducted within the municipality where needed. It must be ensured that the solid waste management employees are informed regarding the latest legislation and how to appropriately handle and identify various waste types. Law enforcement departments must also be approached and receive education in solid waste legislation and management to | 1 | Mr Mitchell attends forums and seminars. The Provincial and District waste forums are attended regularly. |

| Goals and implementation items (2020 IWMP) | | | 2022/2023 | Future planning / Comments |
|---|---|---|---|---|
| | | enable them to identify issues and act when required.<br><br>The South African Institute of Waste Management (www.iwmsa.co.za) is a voluntary organization that provides training on the management of waste. The Overstrand Municipality is encouraged to have their staff become members of this institute and to attend the training sessions that is available on their website.<br><br>The Waste Management Officer attends the Western Cape DEADP Provincial Waste Forum, The Western Cape Recycling Action Group as well as the Overberg District Waste Forum. | | |
| **Goal 2: Improved integrated waste management planning and implementation for efficient waste services and infrastructure** | | | | |
| Strategic Objective 1: | Facilitate municipal waste management planning | Review IWMP and submit IWMP annual report along with implementation projects update. | 1 | Completed annually |
| Strategic Objective 2: | Promote industry waste management planning | This objective is coupled with Goal 1, where the appointed persons will liaise with industry to ensure that they are aware of the relevant legislation. Follow-up meetings and on-going communication will ensure that industry sufficiently plans and implements actions in order to be compliant and reduce waste generation along with responsible handling/treatment/transport/disposal. | N/A | Implementation for upcoming years. |
| Strategic Objective 3: | Promote the establishment of integrated waste management infrastructure and services | To be determined in light of diversion studies and annual IWMP implementation reviews. Possible Trommel at Gansbaai Landfill to increase organic waste diversion. | 1 | Focus was placed on completion of the MRF due to delays in construction. Gansbaai Trommel placed on CAPEX plan split over 2025/2026 and 2026/2027 financial years. The Stanford Drop-off was upgraded during the year where the portion of wooden retaining poles at the container bays were replaced with a concrete retaining wall and the perimeter |

| Goals and implementation items (2020 IWMP) | | | 2022/2023 | Future planning / Comments |
|---|---|---|---|---|
| | | | | fence and gate were upgraded to a clear view type fence. |
| Strategic Objective 4: | Ensure effective and efficient waste information management | Improve the detail with which the waste characterisation study is done. The study should include sub-categories for the current included waste types in order for refined planning and diversion option identification. Continue recording at weighbridges and reporting to IPWIS by the Waste Management Officer. | 1 | Initial results included in the 2020 IWMP. The study continues to collect new data. IPWIS data is submitted monthly. |
| **Goal 3: Effective and efficient utilisation of resources** | | | | |
| Strategic Objective 1: | Minimise the consumption of natural resources | This also ties in with Goal 1 to promote waste minimisation and recycling, which will in turn reduce pressure on natural resources by re-using materials efficiently. New facility designs must take cognisance of natural resource protection. For example, a rehabilitated disposal site must be covered with indigenous vegetation suited to the climate so as not to require additional watering to thrive. Awareness and education should place additional focus on waste avoidance, reducing the need for diversion methods and disposal. | 1 | The new Hermanus MRF was constructed and is under operation to boost recycling. The Hawston landfill remove & remediate operation is completed and a surrender application was submitted in June 2023. Education is largely focussed on diversion information. |
| Strategic Objective 2: | Stimulate job creation within the waste economy | Assess job creation opportunities, both permanent and temporary in the waste management field and upcoming projects. Job creation remains a top need in the community. | 1 | Job creation implemented by means of EPWP workers employed to do area cleaning. Story Team also employ local actors and interns for use in their waste awareness productions. |
| Strategic Objective 3: | Increase waste diversion through reuse, recovery and recycling | Investigate alternatives in order to improve organic waste diversion rates in order to achieve 50% organic waste diversion by 2022. | 0.5 | The OWDP is being implemented and an average organic waste diversion rate from July 2022 to June 2023 of 34.74% was achieved. During four separate months organic diversion of above 50% was achieved. The Overstrand is evidently committed to achieve targets and just need to achieve it consistently. |

| Goals and implementation items (2020 IWMP) | | | 2022/2023 | Future planning / Comments |
|---|---|---|---|---|
| **Goal 4: Improved compliance with environmental regulatory framework** | | | | |
| Strategic Objective 1: | Strengthen compliance monitoring and enforcement | Conduct internal and external compliance audits at all waste management facilities as required according to licences and legislation. Findings must be communicated to the DEADP. | 1 | All operational facilities as well as closed facilities received the required external audits as well as internal audits. These audit reports were submitted to the DEADP within the required timeframes. This item's implementation continues annually. |
| Strategic Objective 2: | Remediate and rehabilitate contaminated land | Remove and remediate the Fisherhaven Landfill. | 0 | This item has been moved to later implementation years. This is due to the additional processes that were required by the Department in finalising the Hawston and Pearly Beach landfills remediation and licence surrendering. These processes require completion before work at Fisherhaven can commence. |
| Strategic Objective 3: | Facilitate the development of waste policy instruments | Scheduled item completed in previous years. | N/A | Scheduled item completed in previous years. |
| Strategic Objective 4: | Promote self/co-regulatory measures | Ties in with Goal 1. Person responsible to liaise with industry should promote the implementation of these measure e.g. through reviewing industry waste management plans. Ensure annual IWMP review and reporting. | 1 | Refer to Goal 1. IWMP annual report submitted annually. |
| **IWMP implementation % (2022-2023)** | | | **82%** | |

## 4. ADDITIONAL PROJECT INFORMATION

### 4.1 AWARENESS AND EDUCATION

The Overstrand Municipality conducts comprehensive awareness and education campaigns with continual involvement with the public in terms of solid waste management and the promotion of better waste management practices. Residents are informed and given feedback through the means of newsletters, pamphlets, social media and the municipal website. Schools are visited to educate learners about solid waste and recycling.

The following summarised examples indicate the latest actions. Further details are attached as **Annexure 1**, which is a small sample of the numerous public education and engagements. More examples are available at the waste manager's office.

- Storyteam Storifactori: This is a team conducting an educational theatre project in collaboration with the Overstrand Municipality. They visit schools and community centres throughout Overstrand and perform environmentally themed puppet theatre productions with an interactive nature to teach learners about the importance of nature conservation and proper waste management and recycling. Their target audience is from grade R to grade 7. Productions are presented in Afrikaans, English and isiXhosa.
- Newspapers: For example, "Village News", "Overstrand Bulletin" and "Gans-berg News". Solid Waste project articles and advertisements for public participation. Useful waste management and recycling information.
- Press releases, website and pamphlets: Waste transportation information and available solid waste facility information. Solid waste projects progress reports. Recycling information.
- Information pamphlets: Discouraging illegal dumping and information regarding collection days for weekenders. Information on managing waste in baboon-active areas.
- Municipal newsletter ("BULLETIN"): Solid waste events and information.
- Social Media: Announcements, public interaction, useful information.

The Overstrand should continue with their awareness and education campaign which contributes to the Municipality's successful waste management practices and public support and involvement. This is also included as an ongoing action item in the IWMP's implementation.

## 4.2 WASTE INFORMATION MANAGEMENT & ENSURE WASTE MINIMISATION

Goals 2 and 4 are addressed in this section, as the waste information management system quantifies the extent of waste minimisation achieved by the Overstrand Municipality during the evaluation period. The ongoing implementation of this goal is under way and accurate data has been used to determine the portions of waste diverted from landfill. The monthly data is also reported to the Integrated Pollutant and Waste Information System (IPWIS) by the Municipality. This information is summarised as follows:

| | Waste Diverted | | | | | | | Waste Disposed | |
|---|---|---|---|---|---|---|---|---|---|
| **Month** | **Builder's Rubble used as Cover at Gansbaai (tonnes)** | **Builder's Rubble used as Cover at Karwyderskraal (tonnes)** | **Chips used as Cover at Gansbaai (tonnes)** | **Organic waste Composted at Karwyderskraal (tonnes)** | **Recycled at Gansbaai (tonnes)** | **Recycled at Hermanus (tonnes)** | **Total % diverted** | **Disposed at Gansbaai Landfill (tonnes)** | **Disposed at Karwyderskraal (tonnes)** |
| Jul-22 | 1702.72 | 1236.22 | 64.58 | 1387.98 | 16.24 | 52.16 | 59% | 588.18 | 2451.35 |
| Aug-22 | 1219.36 | 1659.72 | 205.92 | 1209.27 | 50.40 | 115.97 | 52% | 628.36 | 3469.52 |
| Sep-22 | 1353.72 | 1655.84 | 0.00 | 1523.00 | 0.80 | 35.93 | 55% | 680.87 | 3061.38 |
| Oct-22 | 1538.78 | 1711.82 | 246.44 | 1179.34 | 0.72 | 89.13 | 55% | 685.80 | 3280.68 |
| Nov-22 | 1274.11 | 1601.96 | 249.96 | 1364.26 | 29.66 | 120.93 | 54% | 1026.10 | 2973.48 |
| Dec-22 | 858.58 | 752.34 | 127.40 | 1166.48 | 65.86 | 21.73 | 38% | 1316.60 | 3658.54 |
| Jan-23 | 1375.31 | 801.30 | 38.92 | 1093.16 | 23.66 | 156.26 | 43% | 1136.73 | 3452.10 |
| Feb-23 | 849.92 | 1106.98 | 257.26 | 1326.28 | 42.84 | 69.88 | 50% | 725.98 | 2940.62 |
| Mar-23 | 1544.98 | 1640.80 | 50.40 | 1709.62 | 13.38 | 177.19 | 53% | 785.80 | 3703.31 |
| Apr-23 | 1588.17 | 995.78 | 359.70 | 1536.88 | 20.56 | 99.97 | 55% | 646.70 | 3147.08 |
| May-23 | 1326.88 | 1387.76 | 0.00 | 1163.60 | 50.66 | 78.93 | 51% | 726.52 | 3200.10 |
| Jun-23 | 1277.74 | 939.26 | 117.64 | 1253.06 | 0.18 | 77.68 | 53% | 682.40 | 2588.58 |
| **Year Total** | **15 910.27** | **15 489.79** | **1 718.22** | **15 912.93** | **314.96** | **1095.76** | **51%** | **9 630.05** | **37 926.74** |
| Average Monthly | 1 325.86 | 1 290.82 | 143.19 | 1 326.08 | 26.25 | 91.31 | | 802.50 | 3160.56 |
| Average Daily (6day) | 50.99 | 49.65 | 5.51 | 51.00 | 1.01 | 3.51 | | 30.87 | 121.56 |

From the table above, it can be seen that on average, 51% of the Overstrand's solid waste stream has been diverted during the evaluation period. This is an increase of 5% over the previous evaluation.

## 4.3 EFFECTIVE SOLID WASTE SERVICE DELIVERY & SAFE MANAGEMENT OF HAZARDOUS WASTE

The Overstrand delivers weekly solid waste collection services to all residences in the municipal area. These services are also rendered free of charge to all registered indigent households. There are on average approximately 7400 registered indigent households which receive free basic services. This figure has dropped to 1491 as many households did not reapply. The Overstrand is currently conducting a drive to assist households with reapplications to receive the benefit again.

Waste is collected in informal settlements in the form of communal collection points (bins and skips). In addition to collection services at households, there are numerous public drop-off facilities where the public can offload their waste for collection and disposal. These facilities are either larger drop-off facilities which accommodate vehicles and large loads or "weekend" drop-offs which are smaller and convenient for weekend visitors who cannot put out their waste on collection days to deposit their waste before leaving the Overstrand. These facilities are the following:

- Hermanus Transfer Station
- Hermanus MRF & Public Drop-off
- Kleinmond Transfer Station & Public Drop-off
- Pringle Bay Mini Drop-off
- Betty's Bay Garden Waste Drop-off
- Betty's Bay Mini drop-off
- Gansbaai Landfill Public Drop-off
- Hawston Drop-off
- Voëlklip Mini Drop-off
- Voëlklip Drop-off
- Stanford Drop-off
- Pearly Beach Drop-off

Waste is collected from households in either wheelie bins or refuse bags. A 2-bag system is implemented in order for residents to practice source separation.

Household hazardous waste containers are available at the Gansbaai Landfill and Kleinmond Transfer Station for the temporary storage of these waste types. When the containers reach capacity, the waste is collected and transported to a treatment or disposal facility for disposal. Storage capacity at each facility for household hazardous waste is kept below $80m^3$. Gansbaai Landfill, Kleinmond Transfer Station and the Voëlklip Drop-off each have a hooklift bin for the collection and temporary storage of asbestos roof sheeting, gutters and down pipes, once the containers are full, they are transported to the Vissershok Hazardous Waste Landfill in Cape Town for disposal.

The rendered services as well as the availability of the above facilities prove adequate for effective solid waste service delivery.

All complaints received regarding solid waste are logged on the internal system. A work order is created when a complaint is received and sent to the appropriate responsible person. This person must then address the complaint and report back in order to complete the order.

Complaints can be logged at the following numbers for each area:

| | |
|---|---|
| Hermanus: | (028) 313 8000 |
| Gansbaai: | (028) 384 8300 |
| Kleinmond: | (028) 271 8400 |
| Stanford: | (028) 341 8500 |

## 4.4 IMPROVE REGULATORY COMPLIANCE

All solid waste management facilities that require licensing have been licensed in the Overstrand. Due to the requirements stipulated in the licences, regular audits are required of the facilities, even if they are no longer operational.

External audits are conducted by an independent service provider as required. These reports are submitted to the Overstrand Municipality, the Overberg District Municipality and the D:EADP. The municipality conducts quarterly internal audits on the operational and closed facilities.

The following solid waste facilities were audited during 2022 & 2023 in terms of their respective licence/permit conditions. Note that some facilities only require audits every second year and some do not require audits any longer.

- Gansbaai Operational Landfill
- Hawston Closed Landfill (Waste body removed and area remediated)
- Hermanus RTS
- Hermanus Material Recovery Facility
- Hermanus Closed Landfill
- Kleinmond RTS
- Pearly Beach Closed Landfill
- Stanford Closed Landfill
- Voëlklip Closed Landfill

The audits are used by the municipality to identify the non-compliances and addressing the identified issues. Not all issues can or need to be immediately addressed but are scheduled according to the available budget and/or according to stipulated dates in the licences. The audit reports can be obtained from the municipality on request.

The Municipality has therefore fully implemented the action under this goal in order to evaluate their solid waste management facilities and improve compliance.

## 4.5 BUDGETING

The municipality appoints an external service provider annually in order to evaluate the waste disposal facilities and calculate cost estimates in order to rehabilitate each facility. This is done in accordance with the relevant accounting standards (GRAP19). The evaluation date of this annual report is at the municipal financial year-end, 30 June.

These costs need to be recalculated annually to provide the best estimate due to changes in legislation, rehabilitation requirements, expected year of rehabilitation and changing site conditions. A summary of the latest cost estimate (30 June 2023) for each site that would require future rehabilitation is provided below:

| Site Name: | Onrus Landfill | Hermanus Landfill | Hawston Landfill | Fisherhaven Landfill |
|---|---|---|---|---|
| Total (Excl. VAT) | R19,628,563.16 | R18,945,266.64 | R5,792,201.33 | R15,772,304.82 |
| Site Name: | Voëlklip Landfill | Stanford Landfill | Pearly Beach Landfill | Gansbaai Landfill |
| Total (Excl. VAT) | R27,040,372.63 | R5,777,849.49 | R7,543,665.83 | R53,488,092.94 |

These cost estimates are not all required in the assessment period, but are scheduled for upcoming financial years.

Adequate budget is available for the solid waste operational services, but currently limited funds are available for capital projects. The removal and remediation of the Hawston Landfill has been completed. The waste was transported to the Karwyderskraal Landfill for disposal. The process is almost completed with the Department. The final report was submitted on the 30th of June 2023 and awaiting feedback from the Department. Establishment of a new Drop-off and material recovery facility for Hermanus is completed and currently operational.

The Municipality needs to explore sources of funding in order to implement capital projects.

### 4.6 SOLID WASTE EXPENDITURE DURING EVALUATION PERIOD

| OPERATING REVENUE | R |
|---|---|
| Service Charges | 85 923 288 |
| Transfers & subsidies | 14 861 414 |
| Fines, Penalties & Forfeits | 11 707 |
| Other Revenue | 151 013 |
| Total Operating Revenue | **100 947 422** |
| **OPERATING EXPENDITURE** | |
| Employee Related Costs | 35 685 457 |
| Debt Impairment | 1 448 326 |
| Depreciation and Asset Impairment | 3 804 285 |
| Finance charges | 117 821 |
| Inventory consumed | 4 927 426 |
| Contracted Services | 36 022 373 |
| Bad debts written off | 640 780 |
| Operational costs | 14 214 232 |
| Total Direct Operating Expenditure | **96 860 700** |
| **COSTING** | |
| Departmental Charges/Recharges | 5 466 811 |
| **SURPLUS/DEFICIT** | |
| Operating Surplus: Total revenue less Total Expenditure | **-1 380 089** |

### 4.7 IWMP REVIEW AND UPDATE

The latest IWMP was finalised and approved by Council on 27 May 2020. The next generation IWMP is currently scheduled to be developed during 2024/2025. However, this is planned to be shifted in order to tie in with the next IDP development cycle. As per discussions and recommendations from Saliem Haider of DEADP at both the District and Regional Waste forum meetings a letter is to be sent to the Department to request an extension of the current IWMP plan so that the IWMP plan cycle can be brought in line with the IDP cycle.

## 5. CONCLUSIONS AND RECOMMENDATIONS

Based on the goals that were set in the IWMP for each solid waste management category it is evident that the Overstrand Municipality followed the IWMP and implemented the actions listed in the implementation schedule as far as possible.

The Overstrand Municipality is committed to deliver efficient waste management services as is evident from the basic services they render as well as the supporting functions by implementing awareness and education, post-collection recycling, garden waste chipping and composting.

Since the finalisation of the IWMP, the Overstrand have also developed an Organic Waste Diversion Plan as required by the amended Gansbaai Landfill operational permit and are implementing it alongside the IWMP in order to achieve diversion targets. The total average organic fraction diverted from 1 July 2022 to 30 June 2023 was 34.74%. However, a diversion percentage above 50% was achieved during 4 separate months. The 50% target was therefore partially reached and just needs to be consistently achieved.

One concern is the availability of funds for capital projects which would require large sums such as the future rehabilitation of disposal facilities.

Another challenge identified in the Overstrand is the amount of illegal dumping. This will require co-operation between the public, law enforcement and the solid waste department.

# ANNEXURE 1

# AWARENESS AND EDUCATION EXAMPLES

Gans Berg News

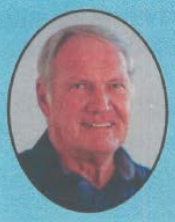
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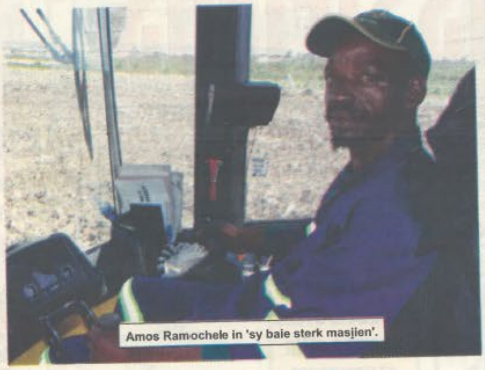
# Gansbaai se sogenaamde 'Asgate' -Wat 'n verrassing!-

Die beskrywing 'asgate' is sonder twyfel nie op Gansbaai se Stortingsterrein van toepassing nie - daarvoor word dit té professioneel bedryf en bestuur. 'n Mens staan ook verstom oor die daaglikse netheid en onderhoud van hierdie terrein.

Overstrand Munisipaliteit is onder die wakende oog van Craig Mitchell (Bestuurder: Vaste Afval: Beplanning) in beheer van die Stortingsterrein, maar dit word op kontrakbasis bedryf. Die kontrakteur is *Enviroserve Waist Management* en die Sub-kontrakteur is *Aqua Bulk Energy*. Gesels mens met Norman Heynie in sy kantoor by die Stortingsterrein, staan jy verstom by die aanhoor van hoe professioneel die terrein bestuur word. "Alle inligting en statistieke van gister se tonne-mates afval wat in al die verskillende kategorieë ingekom het, is vroeg die volgende dag op die stelsel beskikbaar," het Norman gesê. Dit is maar 'n eenvoudige voorbeeld van wat alles daar gebeur om die terrein suksesvol te bedryf en te bestuur.

Maandelikse oudits word stiptelik uitgevoer, met die nodige verslagdoening daarna. Norman is 'n man met baie jare se praktiese bestuurs-ervaring op die gebied van afvalbestuur en dit is sy 16de jaar wat hy by *Enviroserve Waist Management* in diens is.

Met die nuuskierige rondstap deur Gans-Berg Nuus se joernalis op die terrein, het die enorme en kragtige *LC Bomag Refuse Compactor* van 37 ton van die *Bomag Fayat Group* sy aandag vasgevang. Die operateur van dié masjien is Amos Ramochele wat al vir agt jaar op groot masjiene werk. "Ek hanteer hierdie masjien sedert April 2021 en ek kan maar net sê hy is sterk, baie, baie sterk," het Amos gesê. Die masjien kan gelyktydig stoot en kompakteer. Die enorme staalwiele het 'tone', soos dit bekendstaan, op die loopvlak van die wiele - so groot dat dit lyk asof 'n land daarmee geploeg kan word.



Amos Ramochele in 'sy baie sterk masjien'.

**Die volgende volume-statistieke laat mens met ander oë na Gansbaai se Stortingsterrein kyk. Die gemiddelde maandelikse tonne-mates wat op die terrein hanteer word, was vir die 2021/2022 finansiële jaar soos volg: *Algemene afval* - 800 ton per maand; *Bourommel en Dekmateriaal* - 1200 ton per maand; *Tuinafval* op die perseel opgekap - 140 ton per maand; *Afval herwin deur die MRF* - 22 Ton per maand.**

*Craig Mitchell (Manager Solid Waste: Planning) provided Gans-Berg News with the following interesting facts regarding the Gansbaai Landfill Site:*

The public can dispose of the following waste types at the site:
*Mixed clean recyclable materials* - These can be offloaded at the Materials Recovery Facility the large building on the lefthand side once you have entered the site where the recyclable materials will be sorted by the site staff into the different waste material types for recycling.
*Garden and green waste* - This can be offloaded at the chipping area on the site where it will be chipped before being transported onto the site for use as cover on the side slopes and working face as required.
*General waste* - this is disposed of at the working face on the site where it is spread and compacted by the dedicated waste compactor on site. The working face is covered daily with sand, small builder's rubble, or chipped green waste at the end of each day. Loads of up to 1 ton can be disposed of for free. Should the load weigh more than a ton you will be charged for disposal at a rate of R282.00 per ton including VAT. Note that there is also a drop-off located next to the Materials Recovery Facility for the convenience of the public for the offloading of small waste volumes delivered by small vehicles which cannot access the site.
*Clean soil and small builders' rubble* - all loads are accepted for free, however, note that large or contaminated builders' rubble (i.e., mixed with wood, plastics or other contaminates) is charged at the general waste per ton rate.

In addition to the above, the site also has two containers on-site that accept small volumes of household hazardous waste - for example, electronic waste, fluorescent tubes, old batteries, used oils and old paint tins. The site also has a hazardous waste bin on-site for the acceptance of small volumes of asbestos roof sheeting, this is limited to a maximum of 10m2 per 6-month period and charged at a rate of R158.00 including Vat per unit.

Upon arrival at the site, the client will stop on the weighbridge and declare the waste type which the weighbridge operator will confirm that the driver has on their load, record the vehicle details, and weigh the vehicle in before directing them to the correct off-loading / disposal area.

Once the load has been offloaded the vehicle will again be weighed on the way out as loads over 1 ton are charged for (except for clean soil and builder's rubble) it is advisable not to mix loads and rather deliver separately to avoid being charged for the disposal of free material mixed with general waste.

Gansbaai se Stortingsterrein is vir alle gemeenskapslede beskikbaar vir die storting van alle kategorieë-afval.
**Besigheids ure:**
Maandae tot Vrydae vanaf 08:00 tot 18:00 en Saterdae vanaf 08:00 tot 15:00.
Die perseel is aan die einde van Voortrekkerstraat-verlenging geleë - met 'n netjiese teerpad tot by die hekke en weegbrug.

**Hardus Botha**





Die enorme opkapmasjien (Chipper) vir tuinafval.



Amos Ramochele op die masjien.

# RECYCLE: IT'S AS SIMPLE AS 1, 2, 3

- **STEP 1:** Take a conscious decision to help protect the environment.
- **STEP 2:** Separate your household waste according to items that can be recycled and those that can't.
- **STEP 3:** Place the recyclable items in a clear plastic bag next to your wheelie bin/black bag on collection day.

*And that is that.*

Overstrand Municipality will collect your recyclables and transport it to the Waste Material Recovery Facility in Hermanus where it will be sorted, baled and forwarded to the respective operators that specialise in recycling specific items.

**Here is a quick reminder of those items you can safely dispose of in your clear plastic bag:**

- √ **PAPER/CARDBOARD:** Newspapers, magazines, office paper and cardboard, including smaller items made from cardboard such as egg cartons and boxes that contained your cereal, toothpaste or medication.
- √ **GLASS:** Bottles, containers or receptacles made from glass. Note that large shards of shattered glass (e.g. windscreens, window panes) must be disposed of at building-rubble sites.
- √ **PLASTICS:** Cold-drink, water and milk containers; containers that contained items such as cooking oil and household cleansing aids; shopping and refuse bags; yoghurt and ice-cream containers; cling film.
- √ **CANS:** Cold-drink and food cans; deodorant and hairspray cans; cans that contained household cleansing aids. Note that tins containing things such as varnish, paint or thinners must be disposed of at building-rubble sites.

**How to get started:**

Clear plastic bags are available free of charge from the municipal offices in Kleinmond (5th Avenue) and Hermanus (Magnolia Street) as well as the Waste Material Recovery Facility in Schulphoek Road, next to the Water Treatment Works and Zwelihle Primary School.

Every time we collect a clear plastic bag from your premises, we will simultaneously replace it with another one, also free of charge.

We do, however, suggest that you buy a roll of clear plastic bags when next you go grocery shopping. This can come in handy when your replacement bag gets lost or if you find that you need more than one bag, for example when family/friends visit over long weekends or during holidays.






Remember, you are welcome to drop large amounts of recyclables off at the Waste Material Recovery Facility. This facility is open for acceptance of recyclable waste from the general public between 08:00 and 17:00 from Monday to Friday and until 14:00 on public holidays that fall on a weekday.

Currently, this facility is closed over weekends, but recyclables can be left at the drop-off on Saturdays between the hours of 09:00-16:00.

Let's all do your bit to prevent recyclables from ending up in a landfill site. It's easy! If you are still a little uncertain about what all can be recycled, feel free to call Hermanus Recycling on 083 310 2319 for assistance.

## Pedestrian-friendly sidewalk gardening





The enthusiasm with which home owners are assisting to beautify our neighbourhoods by sprucing up their sidewalks is much appreciated.

A word of caution, though: As much as the appearance of your sidewalk can up the aesthetic appeal and value of your property, be sure that your garden does not spill onto the sidewalk to such an extent that it would be virtually impossible for a pedestrian (leave alone a mother pushing a stroller) to move along the sidewalk without having to step into the road and, by inference, into traffic.

In accordance with municipal by-laws, sidewalks are classified as road reserves. A road reserve is the area parallel to adjacent erven, including the road itself.

In most cases, it is the space between an erf boundary and the road edge and, besides being reserved for the placement of various underground services, the intention with sidewalks is to ensure that pedestrians can safely negotiate public roads.

In terms of Overstrand's Policy on the Administration of Immovable Property, sidewalk encroachments can be regarded as illegal if they do not comply with the stipulations pertaining to "Projections, Projecting Structures and Encroachments" as set out in paragraphs 63 and 64 of this policy.

Accordingly, home owners and landscapers should exercise constraint when planting shrubs, trees and/or flowering plants as an extension of a garden onto the road reserve. Neither should they place rocks or loose stones on sidewalks in a manner that would obstruct freedom of pedestrian movement.

Owners/developers who wish to beautify sidewalks are, therefore, advised to submit an application indicating the intended layout and dimensions to the relevant Property Administration Department prior to disturbing sidewalks in any way.

For assistance in this regard, feel free to contact us by sending an email to enquiries@overstrand.gov.za.

## PEARLY BEACH DROP-OFF OPEN FOR BUSINESS

Overstrand Municipality encourages Pearly Beach and Eluxolweni residents to make use of the Pearly Beach drop-off facility to dispose of their excess general household waste (such as clean recyclables and black bags) as well as clean garden waste. Very small quantities of building rubble (less than a bakkie load) can also be disposed of here. As this is a small drop-off facility, it only accepts small vehicle loads (e.g. a car with a trailer), and the number of loads that can be delivered is also limited to a maximum of two per household per day.

For the disposal of larger loads, residents should please make use of the Gansbaai landfill site.

**Drop-off operating times:**

- Mondays, Tuesdays, Thursdays, Fridays: 08:00 to 17:00
- Wednesdays: Closed
- Saturdays: 10:00 to 16:00
- Sundays: 13:00 to 17:00
- Public holidays: 10:00 to 15:00



**Refuse collection schedule for Gansbaai:**

- MONDAY: Pearly Beach
- TUESDAY: De Kelders, Masakhane, Beverly Hills
- WEDNESDAY: Franskraal, portion of Gansbaai Industria, Masakhane
- THURSDAY: Kleinbaai, Baardskeerdersbos, portion of Gansbaai CBD
- FRIDAY: Gansbaai, Perlemoen Bay, Blompark, Masakhane, Beverly Hills

## FARMING REBATE

Owners/farmers who can provide proof that their properties are used for *bona fide* farming purposes can apply for a rebate on property rates.

Applications close on 30 September 2022 and the necessary forms can be downloaded from www.overstrand.gov.za. Go to Documents, and click on Forms.

Direct queries in this regard to Overstrand's Rates and Data Control Office at 028 313 8000 or send an e-mail to enquiries@overstrand.gov.za.

## FIRST THURSDAYS

Given that the official opening of this year's Kalfiefees happens to fall on the first Thursday in August, Mayor Rabie requested that the scheduled First Thursday meeting with residents in and around Kleinmond be postponed by a week.

Don't miss this opportunity to share your inputs and ideas on how municipal service delivery in your area can be improved.

The Mayor and her team look forward to meeting you one-on-one at the Town Hall in Kleinmond on **11 August from 17:00 – 19:00**.

Note, too, that September's meeting will be held in Gansbaai.

# Keep Hermanus clean with your recycling

Writer
**Annette Yell**

Recycling has always been important for Hermanus but unfortunately it ground to a halt after the 2018 riots when Walker Bay Recycling was burnt down.

At the end of last year a new Material Recovery Facility (MRF) opened its doors at the bottom of Schulphoek road with longtime resident and previous owner of Walker Bay Recycling back at the helm.

Over the last four years many questions were raised by the public about recycling, especially after several attempts by independent contractors opened and closed their doors.

According to the municipal manager Dean O' Neill, the new MRF is open for recycling of clear bags as in the past. Recycling from Hermanus and Kleinmond is collected and sorted here. (Gansbaai has its own recycling facility at the landfill site).The Hermanus MRF is open to businesses and households for the delivery of recyclable waste, since November 2021, with households receiving a clear plastic bag in which all paper, cardboard, tin cans, glass bottles and plastic can be placed for recycling.

Here are some of the frequently asked questions regarding recycling.

**Does it include garden and building rubble?**

No household or garden waste will be accepted at the MRF. Household waste can be disposed of at the public drop-off next door and garden waste needs to be taken to the Hermanus Transfer Station site where it will be chipped and then sent to Karwyderskraal for composting.

**Is the MRF currently recycling at the same level as before the facility burnt down?**

The MRF has been fully operational since November 2021 and for the December 2021 and January 2022 period, the average tonnage of materials removed off the site was almost 70 ton per month which was an excellent start.

Glass, newspapers, plastic water bottles and milk cartons, newspapers, cereal boxes, and cardboard boxes are just some of the common items that are recycled every day. Overstrand Municipality would like to thank all households who are disposing of their recycling responsibly.

"We are already seeing the difference. If all of us were to recycle just a few items per day, we can go a long way in improving the environment for future generations," said Overstrand's Solid Waste Manager, Craig Mitchell.

**Must people put out their black and white bags for collection and on which days?**

The clear recycling bags are collected on the same day as the black bags by the municipal refuse trucks and are transported to the MRF where it is offloaded in the receiving bay to be sorted and baled.

For every clear plastic bag placed out by a household, a new one will be supplied as replacement when the full bag is collected.

As expected, there is still some growing pains, households who did not receive a replacement clear bag on collection day or require an additional clear bag due to volumes, can collect a replacement bag at the following locations:

- Hermanus Administration in Magnolia Street from Yvonne at the operational help desk in the main building reception/rates hall.
- Kleinmond Administration in 5th Avenue from Nosiphe at the operational office help desk.

No refuse (black) bags may be left on pavements or on top of or outside bins in baboon affected areas. All bins used in baboon-affected areas should be baboon-proof and locked.

**What is the purpose of the Karwyderskraal Landfill site?**

The Karwyderskraal Landfill Site is the property of the Overberg District Municipality (ODM) and became functional in 2002.

The construction of Cell 4 commenced in June 2018 and required the excavation of 130 000 $m^3$ of clay and covers an area of ± 4.5 hectares. A ribbon-cutting ceremony, for the ceremonial opening of Cell 4 regional landfill facility constructed in Karwyderskraal, was held early in 2019.

The new cell is approximately 3 to 4 metres deep and will have airspace capacity of 524 000$m^3$ of solid waste which will give the cell a lifespan of approximately 8 years, based on current disposal rates.

Karwyderskraal Landfill site will provide airspace to the user municipalities for many years to come. The life expectancy of the facility is 57 years.

Cell 4, and the facility, complies with stringent conditions set by the National and Provincial Government. Amongst other precautions, a high density, polyethylene plastic liner was installed to ensure the prevention of groundwater pollution.

Overstrand residents who make use of the Overberg District Municipality's (ODM) landfill site at Karwyderskraal, are reminded that they only accept builder's rubble, chipped garden waste and general household waste.

Residents, contractors, or anyone who transports builder's rubble, chipped garden refuse or any domestic waste must first register with ODM as a site user. Unless your name appears on the database, you will not be allowed to dispose of any waste - even if you show up at the landfill site for the first time.

Registration forms are available form Ingrid Marti at imarti@odm.org.za or at the Karwyderskraal weighbridge office.

The Karwyderskraal regional landfill facility is open between 08:00 and 17:00 from Monday to Friday. It is closed on weekends, open on public holidays which fall on a weekday.

**Do's and Don'ts of Recycling**

Recycling does not have to be difficult. It is important to know what we should and should not put in the recycling bags. Here are some simple tips:

- The golden rule when it comes to using your clear plastic bag is to ensure items are clean and dry. Black bags are for 'wet' waste, things that cannot be recycled.
- Please wrap broken glass in newspaper before placing in bags or wheelie bins to prevent

**Continue reading on P3**

Integrated Waste Management Plan: Annual Report
JPCE

# Clear bags the way to go

Writer & Photography
**Annette Yell**

Jan van Niekerk wants to encourage more residents to recycle their dry waste.

"Fewer people recycle than before and when you drive through the streets on refuse removal day, you can see that not everyone is putting out their clear bags like they used to."

The Overstrand Municipality's new Material Recovery Facility (MRF) has been up and running since November last year, but Overstrand residents seem to have fallen out of the habit of recycling.

The Overstrand Municipality maintained a proud tradition with its Recycling at Source programme that first established a two-bag system of waste removal in 2002, succeeded by a mechanised system of recycling in 2010.

This progressive development was severely impacted during the 2018 social unrest in Hermanus when a major section of Walker Bay Recycling's depot in Zwelihle, was completely burnt down. The municipality stopped the two-bag collection system and recycling almost came to a complete standstill, save for those stalwarts who continued to take their recyclables to independent contractors.

Last year, Hermanus Recycling was the successful contractor at the MRF, and they group, sort, and bale recyclable items. Jan is concerned about seeing only black bags on refuse removal days. He attributes this to the fact that his business is much smaller, and not as prominent as it used to be. Jan's former company, Walker Bay Recycling, also used to do collections.

The challenge now is to get the people back on board. "Every household should recycle, but unfortunately most people don't have a place for a second bin in their kitchen," says Jan.

He encourages residents to buy one roll of clear refuse bags. If you use a black bag, your recycling will end up in the landfill. If you put out a white or clear bag, the municipality will reward you by leaving a replacement bag.

"The moment you don't use a white bag, you are out of the system," says Jan.

According to him, the MRF gets many visitors and just last week he had a delegation from Orania who came to look at their setup. Many people see this as a model to be copied.

Residents are encouraged to hand in their cans, bottles, paper, and plastic in a transparent bag at the facility situated in Schulphoek, next to the Water Treatment Works and Zwelihle Primary School. The operating hours for acceptance of general waste is between 08:00 and 17:00 from Monday to Friday and until 14:00 on public holidays that fall on a weekday.

The facility is currently closed on weekends but recyclables can be left at the drop off on a Saturday during the hours of 09:00 to 16:00.





**TOP: Jan van Niekerk and his team at the Overstrand municipality's new Material Recovery Facility (MRF) that has been up and running since November last year.**
**ABOVE: Jan van Niekerk points to where the grouping of recyclable waste happens.**

**MEDIAVERKLARING / PRESS RELEASE**
#Overstrand4all

**ISSUED BY:**
**Municipal Manager: Dean O'Neill**
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Overstrand Municipality

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**EMBARGO:** Immediate release

**17 Oktober 2022**

**Residents hot under collar over baboon proof bins**

Residents in Kleinmond and surrounding towns, including Rooi-Els, are very upset after receiving a notice from Overstrand Municipality regarding animal proof containers for waste storage.

The notices that were handed out by the ECO Monitors are not final but in fact it is a notification to make residents aware of non-compliance and thereby informing them of the fact that they are required to have an animal proof container for the disposal of waste. The notice will give them a chance to become compliant with the Integrated Waste Management By-law.

The notices ensures that the Municipality has a record (paper trail) that homeowners were informed of a request to comply with an animal proof container. Similar notices were handed out in 2021 as we would like to give residents enough time to comply and to budget for the additional expense.

Overstrand Municipality's Integrated Waste Management Bylaw of 2021 stipulates that each home owner or tenant/ occupier must use animal-proof containers in all problem animal areas, and the Municipality may institute legal proceedings against the owner if the following waste management activities are not complied with.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

*'Animal-proof container'* means an approved waste container of suitable design with a locking mechanism that prevents problem animals (wildlife or domestic) from gaining access to waste in a waste container, as required by the Municipality in specific areas.

A baboon proof bin doesn't have to be a wheelie bin but some people have been able to convert their bin for less than R250.

Baboon-resistant 240-litre Wheelie bins with locks can be purchased at the municipal offices and will be delivered to your home.

Alternatively, bins can be bought at any hardware store and baboon proof locks can be fitted, at an additional charge, on your existing bin.

The Hermanus Administration is able to supply the Kleinmond Administration with baboon proof containers (bins) upon request.

**The process to be followed by residents are as follows:**

- At the Kleinmond Finance office, pay R1 543 for the new bin (the price is inclusive of VAT and is valid 1 July 2022 – 30 June 2023.
- Take receipt to the Kleinmond Operational Management offices where it is handed in
- Operational Management team will then order the bin from Hermanus and deliver it to the resident.
- Remember, all bins used in baboon-affected areas should be baboon-proof and locked.
- R480 to replace a broken lock (the price is inclusive of VAT and is valid 1 July 2022 – 30 June 2023.

Hangklip-Kleinmond residents are often frustrated with the quality of the bin locking mechanism as well as the time it takes to receive their bin.

There are at least three private service providers in the Overstrand who can assist with transforming a wheelie bin to be baboon proofed. They are Hermanus Bobby Bins (076 203 8144), Betty's Bay Marco Handcraft (082 459 3907) and Pringle Bay Chacma Locks (079 515 0553). Please contact them directly to confirm their availability and current price.

Above is not a comprehensive list of service providers as future designs and manufactures may be included at the discretion of the Overstrand Waste Manager once their locking systems have been tested and found to comply with the requirements of the solid waste operational team.

**So, the long and the short of it is:**

- Secure bin with latch, strap, padlock or clip at all times
- No refuse (black) bags may be left on pavements or on top of or outside bins in baboon affected areas
- Please remember to not place excess rubbish bags next to the municipal bins. Any excessive refuse must be taken to the transfer stations

END/EIND



**MEDIAVERKLARING / PRESS RELEASE**
#Overstrand4all

**ISSUED BY:**
**Municipal Manager: Dean O'Neill**
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

**MEDIA ENQUIRIES:**
**Riana Steenekamp**
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

**EMBARGO:** Immediate release

**10 November 2022**

**No change to household waste collection over the December holidays**

Waste collection will take place as per the usual refuse removal schedule over the festive season regardless of public holidays.

**Please put your waste out early on the morning of the collection day as per the below collection schedule:**

**For Greater Hermanus -** MONDAY: Vermont, Fisherhaven, Voëlklip • TUESDAY: Onrus, Chanteclair, Berghof, Sandbaai, Hemel-en-Aarde • WEDNESDAY: Zwelihle, Mount Pleasant • THURSDAY: Westcliff, Northcliff, houses in the CBD and Hermanus Industrial Area • FRIDAY: Hawston, Eastcliff, Hermanus Heights, Kwaaiwater, Fernkloof

**For Hangklip-Kleinmond -** MONDAY: Rooi-Els, Kleinmond Sea Avenues, Kleinmond Mountain Avenues, Klein Berlyn and Heuningkloof • TUESDAY: Proteadorp, Overhills, Mountain View, Extension 6, Palmiet, Sunny Seas, Jock's Bay • Wednesdays: Betty's Bay and Mooiuitsig • THURSDAYS: Pringle Bay • FRIDAYS: Businesses

**For Gansbaai -** MONDAY: Pearly Beach • TUESDAY: De Kelders, Masakhane, Beverly Hills • WEDNESDAY: Franskraal, portion of Gansbaai Industria and Masakhane • THURSDAY: Kleinbaai, Baardskeerdersbos and portion of Gansbaai CBD • FRIDAY: Gansbaai, Perlemoen Bay, Blompark, Masakhane, Beverly Hills

**For Stanford -** TUESDAY: North of De Bruyn Street • THURSDAY: South of De Bruyn Street

Note that should you be staying in an area which has been declared a problem animal area your waste needs to be stored and placed out on the collection day in an animal proof container. The following areas have been declared animal problem areas Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater, a portion of Onrus, a portion of Hawston, Kleinmond (including Arabella), Betty's Bay, Rooiels and Pringle Bay.

If you generate excess waste over this festive season, please take the additional waste that you generate to one of our facilities for the safe disposal of your waste. The following facilities are available in the Overstrand to assist you with the disposal of your excess waste: Pearly Beach Drop-off, Gansbaai Landfill Site, Stanford Drop-off, Voëlklip Drop-off, Voëlklip mini Drop-off, Hermanus Drop-off, Hawston Drop-off, Kleinmond Transfer Station, Bettys Bay mini Drop-off, Betty's Bay Garden Waste Drop-off and Pringle Bay mini Drop-off.

Note that the mini drop-off sites will only accept a few bags from people (small volumes) and are in place to accept waste from the public leaving the area before the weekly waste collection to prevent the waste being left out on the pavement when visitors leave the area and are available to customers after hours. The Drop-off's and Transfer Stations will accept loads of up to 1 ton for free, loads which are larger than 1 ton but under 3 tons will be charged for at these facilities and any loads larger than 3 tons will have to be disposed of directly to the Karwyderskraal Landfill.

Please place any clean recycling waste out with your general waste on your normal waste collection day in a clear bag, you will then be provided with a replacement clear bag when it is collected. The collected clear bags are taken to the Materials Recovery Facility where they are sorted into the different recyclable streams for recycling.

Garden and green waste should be delivered to one of the following facilities for chipping: Pearly Beach Drop-off, Gansbaai Landfill Site, Stanford Drop-off, Voëlklip Drop-off, Hermanus Transfer Station, Kleinmond Transfer Station or the Bettys Bay Garden Waste Drop-off site.

Everyone has a part to play in cleaning their surrounding environment and keeping our municipal outdoor areas beautiful. Overstrand Municipality thanks you for assisting us to correctly manage your waste.

| Transfer Station / Drop-off | Day/s | Operating Times |
|---|---|---|
| **Gansbaai Administration** | | |
| Gansbaai Landfill Site | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 08:00 - 15:00 |
| | Sundays | Closed |
| | Public holidays | 08:00 - 15:00 |
| Stanford Drop-off | Mondays - Fridays | 08:00 - 17:00 |
| | Saturdays | 09:00 - 14:00 |
| | Sundays | Closed |
| | Public holidays | 09:00 - 14:00 |
| Pearly Beach Drop-off | Mondays, Tuesdays, Thursdays & Fridays | 08:00 - 17:00 |
| | Wednesdays | Closed |
| | Saturdays | 10:00 - 16:00 |
| | Sundays | 13:00 - 17:00 |
| | Public holidays | 10:00 - 15:00 |
| **Hermanus Administration** | | |
| Hermanus Transfer Station | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 16:00 |
| | Sundays | Closed |
| | Public holidays | 09:00 - 14:00 |
| Hermanus Drop-off | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 16:00 |
| | Sundays | Closed |
| | Public holidays | 09:00 - 14:00 |
| Voelklip Drop-off | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 16:00 |
| | Sundays | Closed |

| | | |
|---|---|---|
| | Public holidays | 09:00 - 14:00 |
| *Voelklip Min Drop-off* | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 16:00 |
| | Sundays | 10:00 - 17:00 |
| | Public holidays | 09:00 - 14:00 |
| Hawston Drop off | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 16:00 |
| | Sundays | 10:00 - 17:00 |
| | Public holidays | 09:00 - 14:00 |
| **Kleinmond Administration** | | |
| Kleinmond Transfer Station | Mondays - Fridays | 07:30 - 18:00 |
| | Saturdays & Sundays | 08:00 - 16:00 |
| | Public holidays | 08:00 - 16:00 |
| Bettys Bay Garden Waste Drop-off | Mondays - Sundays | 08:00 - 16:00 |
| | Public holidays | 08:00 - 16:00 |
| *Bettys Bay mini Drop-off* | Mondays - Sundays | 08:00 - 16:00 |
| | Public holidays | 08:00 - 16:00 |
| *Pringle Bay mini Drop-off* | Mondays - Sundays | 08:00 - 16:00 |
| | Public holidays | 08:00 - 16:00 |

END/EINDE

LET'S TALK

# Waste collection over the December holidays

Household waste collection will take place as usual and there will be no changes to the refuse removal schedule over the festive season regardless of public holidays.

**Please put your waste out early on the morning of the collection day as per the below collection schedule:**

**Greater Hermanus** - MONDAY: Vermont, Fisherhaven, Voëlklip • TUESDAY: Onrus, Chanteclaire, Berghof, Sandbaai, Hemel-en-Aarde • WEDNESDAY: Zwelihle, Mount Pleasant • THURSDAY: Westcliff, Northcliff, houses in the CBD and Hermanus Industrial Area • FRIDAY: Hawston, Eastcliff, Hermanus Heights, Kwaaiwater, Fernkloof.

**Hangklip-Kleinmond** - MONDAY: Rooiels, Kleinmond Sea Avenues, Kleinmond Mountain Avenues, Klein Berlyn and Heuningkloof • TUESDAY: Proteadorp, Overhills, Mountain View, Extension 6, Palmiet, Sunny Seas, Jock's Bay • WEDNESDAY: Betty's Bay and Mooiuitsig • THURSDAY: Pringle Bay • FRIDAY: Businesses.

**Gansbaai** - MONDAY: Pearly Beach • TUESDAY: De Kelders, Masakhane, Beverly Hills • WEDNESDAY: Franskraal, portion of Gansbaai Industria and Masakhane • THURSDAY: Kleinbaai, Baardskeerdersbos and portion of Gansbaai CBD • FRIDAY: Gansbaai, Perlemoen Bay, Blompark, Masakhane, Beverly Hills.

**Stanford** - TUESDAY: North of De Bruyn Street • THURSDAY: South of De Bruyn Street.

Note that should you be staying in an area which has been declared a problem animal area your waste needs to be stored and placed out on the collection day in an animal-proof container. The following areas have been declared animal problem areas: Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater, a portion of Onrus, a portion of Hawston, Kleinmond (including Arabella), Betty's Bay, Rooiels and Pringle Bay.

If you generate excess waste over this festive season, please take the additional waste to one of the municipal facilities for the safe disposal of your waste. The following facilities are available in the Overstrand to assist you with the disposal of your excess waste: Pearly Beach Drop-off, Gansbaai Landfill Site, Stanford Drop-off, Voëlklip Drop-off, Voëlklip mini Drop-off, Hermanus Drop-off, Hawston Drop-off, Kleinmond Transfer Station, Betty's Bay mini Drop-off, Betty's Bay Garden Waste Drop-off and Pringle Bay mini Drop-off.

Note that the mini drop-off sites will only accept a few bags from people (small volumes) and are in place to accept waste from the public leaving the area before the weekly waste collection to prevent the waste being left out on the pavement when visitors leave the area.

These sites are available to customers after hours. The Drop-offs and Transfer Stations will accept loads of up to 1 ton for free; loads which are larger than 1 ton but under 3 tons will be charged for at these facilities and any loads larger than 3 tons will have to be disposed of directly at the Karwyderskraal Landfill.

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# Have your say about baboons

ADVERTISE WITH US!

DEADLINES

Advertisement bookings **by 17:00 on a Monday.**

• • • • •

Submissions of ready-made adverts* **before 12:00 on a Tuesday.**

IN-HOUSE AD DESIGN

If you would like us to design your advert for you, please ensure that you send us the **material/info before end of business on a Monday.**

This is in order to allow enough time for the advert to be made up by our design team, and for any changes to be finalised for approval by 12:00 on a Tuesday.

CANCELLATIONS

No cancellations of advert bookings will be accepted **after 12:00 on a Tuesday.**

DISTRIBUTION

The Village NEWS is printed on a Wednesday and distributed

Integrated Waste Management Plan: Annual Report JPCE

# Waste collection over the December holidays



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OVERSTRAND

## OVERSTRAND MUNICIPALITY

**ERF 4887, 4 FOURTH AVENUE, VOËLKLIP, HERMANUS, OVERSTRAND MUNICIPAL AREA: APPLICATION FOR REMOVAL OF RESTRICTIVE TITLE DEED CONDITIONS, DEPARTURE AND DETERMINATION OF AN ADMINISTRATIVE PENALTY: MESSRS FVS TOWN AND REGIONAL PLANNERS ON BEHALF OF MCR DE VILLIERS**

Notice is hereby given in terms of Sections 47 and 48 of the Overstrand Municipality Amendment By-Law on Municipal Land Use Planning, 2020 (By-Law) of the following applications applicable to Erf 4887, Hermanus, namely:

**Removal of Restrictive Title Deed Conditions**
Application in terms of Section 16(2)(f) of the By-Law for the removal of restrictive title deed conditions 3.10 and 3.11 as contained in Title Deed T52603/2003 of the property.

**Departure**
Application in terms of Section 16(2)(b) of the By-Law to:
- relax the street building line from 4m to 2m (Fourth Avenue) to accommodate the extension of the patio roof; and
- relax the street building line from 4m to 0m (Tenth Street) to accommodate the conversion of the existing garage into a staff bedroom.

**Determination of an Administrative Penalty**
Application in terms of the provisions of Section 90 of the By-Law for the determination of an administrative penalty.

Details regarding the proposal are available for inspection during weekdays between 08:00 and 16:30 at the Department : Town Planning at 16 Paterson Street, Hermanus.

Any comment must be in writing, quoting your name, address and contact details, as well as your interest in the application and the reasons for comment, which comment must reach the Municipality (16 Paterson Street, Hermanus / (f) 028 313 2093 / (e) alida@overstrand.gov.za) on or before **27 January 2023**. Telephonic enquiries can be made to the **Town Planner, Mr. P. Roux** at 028 313 8900. The Municipality may refuse to accept comments received after the closing date. Any persons who cannot read or write may visit the above appropriate Municipal Department where a Municipal official will assist them in formulating their comment.

**DGI O'Neill**
**MUNICIPAL MANAGER**
Overstrand Municipality
P.O. Box 20
**HERMANUS**
7200

Municipal Notice No. 171/2022

## OVERSTRAND MUNISIPALITEIT

**ERF 4887, VIERDELAAN 4, VOËLKLIP, HERMANUS, OVERSTRAND MUNISIPALE AREA: AANSOEK VIR OPHEFFING VAN BEPERKENDE TITELAKTEVOORWAARDES, AFWYKING EN BEPALING VAN 'N ADMINISTRATIEWE BOETE: MNRE FVS STAD- EN STREEKSBEPLANNERS NAMENS MCR DE VILLIERS**

Kennis word hiermee gee ingevolge Artikel 47 en 48 van die Overstrand Munisipaliteit Wysigingsverordening vir Munisipale Grondgebruikbeplanning, 2020 (Verordening) van die volgende aansoeke van toepassing op Erf 4887, Hermanus, naamlik:

**Opheffing van Beperkende Titelaktevoorwaarde**
Aansoek ingevolge Artikel 16(2)(f) van die Verordening vir die opheffing van beperkende titelaktevoorwaardes 3.10 en 3.11 soos vervat in Titelakte T52603/2003 van die eiendom.

**Afwyking**
Aansoek ingevolge Artikel 16(2)(b) van die Verordening ten einde die:
- straatboulyn te verslap vanaf 4m na 2m (Vierdelaan) om die verlenging van die patiodak te akkommodeer; en
- straatboulyn te verslap vanaf 4m na 0m (Tiendestraat) om die omskepping van die bestaande motorhuis in 'n bediendekwartier te akkommodeer.

**Bepaling van 'n Administratiewe Boete**
Aansoek ingevolge die bepalings van Artikel 90 van die Verordening vir die bepaling van 'n administratiewe boete.

Besonderhede aangaande die voorstel lê ter insae gedurende weeksdae tussen 08:00 and 16:30 by die Departement: Stadsbeplanning te Patersonstraat 16, Hermanus.

Enige kommentare moet skriftelik wees, u naam, adres, en kontakbesonderhede bevat, sowel as u belang in die aansoek en die redes vir kommentaar, welke kommentaar die Munisipaliteit (Patersonstraat 16, Hermanus / (f) 028 313 2093 / (e) alida@overstrand.gov.za) moet bereik voor of op **27 Januarie 2023**. Telefoniese navrae kan gerig word aan die **Stadsbeplanner, Mnr. P. Roux** by 028 313 8900. Die Munisipaliteit mag weier om kommentare te aanvaar na die sluitingsdatum. Enige persone wat nie kan lees of skryf nie kan bogenoemde toepaslike Munisipale Departement besoek waar hul deur 'n munisipale amptenaar bygestaan sal word ten einde hul kommentaar te formuleer.

**DGI O'Neill**
**MUNISIPALE BESTUURDER**
Overstrand Munisipaliteit
Posbus 20
**HERMANUS**
7200

Munisipale Kennisgewing Nr. 171/2022

## UMASIPALA WASE-OVERSTRAND

**ISIZA SAMA- 4887, 4 FOURTH AVENUE, EVOËLKLIP, EHERMANUS, UMMANDLA KAMASIPALA WASE-OVERSTRAND: ISICELO SOKUSUSWA KWEMEKO/ KOMQATHANGO YETAYITILE ETHINTELWEYO, UKUPHAMBUKA NOKUMISELA ISOHLWAYO SOLAWULO: MESSRS FVS TOWN AND REGIONAL PLANNERS ON EGAMENI LIKA MCR DE VILLIERS**

Isaziso sinikwe ngokuphathelele kwiCandelo lama-48 – lomThetho kaMasipala wesiLungiso wase-Overstad kuYilo lokuSetyenziswa koMhlaba kaMasipala (the Overstrand Municipality Amendment By-Law on Municipal Land Use Planning), 2020, (UmThetho kaMasipala) zezi zicelo zolandelayo zesiza sama- 4887, eHermanus, ezithi:

**Imeko yokususwa kwemeko zeTayitile eThintelweyo**
Isicelo ngokuphathelele kwiCandelo le- 16(2)(f) loMthetho kamasipala lokususa imeko yeTayitile ethintelweyo 3.10 nesi- 3.11 njengoko iqulethwe kule nombolo yeTayitile T52603/2003 yomhlamba.

**Ukuphambuka**
Isicelo ngokuphathelele kwiCandelo le- 16(2)(b) loMthetho kaMasipala:
- kunyeniswe umda wokwakha ukusuka kwisi-4m ukuya kwisi-2m (Fourth Avenue) ukulungiselela ukwandisa uphahla lwephashiyo; no
- kunyenyisa umda wokwakha wesitrato ukusuka kwisi-4m ukya kwi-0m (Tenth Street) ukulungiselela ukuguqula igaraji ekhoyo ibe ligumbi lokulala lestafu.

**Ukumisela isohlwayo solawulo**
Isicelo ngokuphathelele kwiCandelo lama-90 loMthetho kaMasipala wokuMisela iSohlwayo soLawulo.

Imiba emayela nesi siphakamiso iyafumaneka ukuze ihlolwe kwiintsuku zaphakathi evekini phakathi kwentsimbi ye08:00 neye16:30 kwiSebe: Lezicwangciso ngeDolophu kwa16 Paterson Street, Hermanus

Iinkcukacha ezipheleleyo mayela nezi zindlulo ziyafumaneka ukuze zihlolwe kwiintsuku zaphakathi evekini ukusukela kwixesha eliphakathi kwentsimbi ye08:00 neye16:30 kwiSebe:Izicwangciso zeDolophu, 16 Paterson Street, Hermanus.

Naziphi na izimvo ezibhaliweyo zingangeniswa kwaMasipala (16 Paterson Street, Hermanus / (f)028 313 2093 (e) alida@overstrand.gov.za) ngomhla okanye ngaphambi komhla **wama-27 EyoMqungu 2023**, uchaze igama lakho, idilesi yakho neenkcukacha zakho, umdla wakho kwesi sicelo nezizathu zakho zokuhlomla. Imibuzo ngefowuni ingathunyelwa **kuMcwangcisi weDolophu, Mnu. O. Roux** kwa028-313 8900. UMasipala angala ukwamkela izimvo ezifike emva komhla wokuvala. Nabani na ongakwazi ukufunda nokubhala angahambela kwiSebe leziCwangciso ngeDolophu apho igosa likamasipala liza kumnceda ukufaka izimvo zakhe ngokusemthethweni.

**DGI O'Neill**
**UMLAWULI KAMASIPALA**
Masipala waseOverstrand
P.O. Box 20
**HERMANUS**
7200

Inothisi kaMasipala Nomb. 171/2022

#overstrand4all

147076

We belong We care We serve

TALISMAN Hire
HERMANUS
028 313 0144
8 Arum Road, Hermanus

WHY BUY EQUIPMENT
WHEN YOU
CAN HIRE IT?



# Disposing of general waste in Overstrand

When and where to dispose of waste in the Overstrand:

**HERMANUS**

**Hermanus transfer station** off Mbeki Street (garden waste only): open weekdays from 08:00 – 18:00, Saturdays and public holidays from 09:00 – 14:00.

**Hermanus drop-off** off Schulphoek Road (builders' rubble and general waste): open weekdays from 08:00 – 18:00, Saturdays and public holidays from 09:00 – 14:00.

**Voëlklip Weekend Mini drop-off** in 7th Street (household waste, black bags only): open weekdays from 08:00 – 17:30, Saturdays from 09:00 – 15:30 and public holidays from 09:00 – 13:30.

**Voëlklip Prawn Flats drop-off** (garden and household waste): open weekdays from 08:00 – 17:30, Saturdays from 09:00 – 15:30 and public holidays from 09:00 – 13:30.

**Hawston drop-off** in Church Street (builders' rubble and general waste): open weekdays from 08:00 – 18:00, Saturdays 09:00 – 16:00 and public holidays from 09:00 – 14:00.

**Drop-off of recyclables**

The Hermanus Waste Material Recovery Facility (MRF) in Schulphoek Road is open to businesses and households for the delivery of recyclable waste should they have larger volumes that they require to dispose of. Waste operating hours for acceptance of recyclable waste from the general public is between 08:00 and 17:00 from Monday to Thursday, 08:00 – 16:00 on a Friday and until 14:00 on public holidays that fall on a weekday. Closed on weekends.

No household or garden waste will be accepted here. Household waste can be disposed of at the public drop-off next door and garden waste needs to be taken to the Hermanus Transfer Station site where it will be chipped and then sent to Karwyderskraal for composting.

**HANGKLIP - KLEINMOND**

**Kleinmond transfer station** off Overhills access road (builders' rubble, garden waste and general household waste): open weekdays from 07:30 – 18:00, Saturdays and Sundays 08:00 – 16:00 and public holidays from 08:00 – 16:00.

**Betty's Bay garden waste drop-off** (garden waste only): open Mondays to Sundays from 08:00 – 16:00 and public holidays from 08:00 – 16:00.

**Betty's Bay weekend mini drop-off** at the library (household waste, black bags only): open Mondays to Sundays from 08:00 – 16:00 and public holidays from 08:00 – 16:00.

**Pringle Bay weekend mini drop-off** (household waste, black bags only): open Mondays to Sundays from 08:00 – 16:00 and public holidays from 08:00 – 16:00.

**GREATER GANSBAAI - STANFORD**

**The Gansbaai Landfill** (builders' rubble, garden waste and general household waste): open weekdays from 08:00 –18:00, Saturdays from 08:00 – 15:00 and public holidays from 08:00 – 15:00.

**Stanford drop-off** (garden and general waste as well as small quantities of builders' rubble): open weekdays from 08:00 –18:00, Saturdays from 09:00 – 14:00 and public holidays from 09:00 – 14:00.

**Pearly Beach drop-off**: open Monday, Tuesday, Thursday and Friday from 08:00 – 17:00. Closed on Wednesdays. Open on Saturdays from 10:00 – 16:00, Sundays 13:00 – 17:00 and public holidays from 10:00 – 15:00.

VACANCY
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Kleinmond, 7195, Western Cape
Basic requirements:
• Grade 12 or N3 technical qualification

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VACANCY
ARMED RESPONSE OFFICER
Kleinmond, 7195, Western Cape
Basic requirements:

Wes-Kaapse Provinsiale Parlement
Western Cape Provincial Parliament
IPalamente yePhondo leNtshona Koloni

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SUBMISSIONS AND PUBLIC HEARINGS ON THE COPYRIGHT

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Integrated Waste Management Plan: Annual Report
JPCE

**MEDIAVERKLARING / PRESS RELEASE**
#Overstrand4all

**ISSUED BY:**
**Municipal Manager: Dean O'Neill**
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

**MEDIA ENQUIRIES:**
**Riana Steenekamp**
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

**EMBARGO:** Immediate release

**2 March 2023**

**HERMANUS PUBLIC DROP-OFF FACILITY NOW OPEN ON SUNDAYS**

From Sunday, 5 March 2023, Overstrand Municipality's public drop-off at the bottom of Schulphoek Road in Hermanus will be open on Sundays from 10:00 - 17:00 to function as a mini waste drop-off facility.

This is to accommodate people who are leaving the area on a Sunday, by providing them access to a facility to legally dispose of their household waste (max 4 bags or a 240lt bin) and recycled material that they generated in the week.

As in terms of the Integrated Waste Management By-Law, waste can only be placed on the pavement on the morning of their weekly collection.

No builder's rubble or garden waste will be accepted on Sundays.

END/EINDE



**MEDIAVERKLARING / PRESS RELEASE**
#Overstrand4all

**ISSUED BY:**
**Municipal Manager: Dean O'Neill**
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

**MEDIA ENQUIRIES:**
**Riana Steenekamp**
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

**EMBARGO:** Immediate release

**8 March 2023**

**OVERSTRAND INTENSIFIES EFFORTS TO TACKLE IMPROPER DISPOSAL OF WASTE IN PEARLY BEACH**

Overstrand Municipality has intensified its drive against illegal dumping and improper disposal of waste.

Rubbish bags and wheelie bins that are left outside the gate on the sidewalks by weekenders and holiday visitors on days when refuse is not removed, are a huge problem everywhere.

Anyone caught leaving waste on the sidewalks on the night before scheduled removal days, will be reported to Law Enforcement to assist with the enforcement of the Integrated Waste Management By-law.

To make things as easy as possible for weekenders and/or holiday visitors each area has facilities within easy reach (and open over weekends) to dispose of household refuse in the correct manner before leaving the area.

For the convenience of the Pearly Beach and Eluxolweni residents, the Pearly Beach Drop-off facility accepts general household waste (such as clean recyclables and black bags) as well as clean garden waste.

Very small quantities of building rubble (less than a bakkie load) can also be disposed of here. As this is a small drop-off facility, it can only accept small vehicle loads e.g. a car with a trailer or a bakkie and there is a limit of two bakkie loads of rubble per household per day.

For the disposal of larger loads, residents should kindly make use of the Gansbaai landfill site.

**The Pearly Beach Drop-off Operating times are as follows:**

- Mondays, Tuesdays, Thursdays, Fridays: 08:00 to 17:00
- Wednesdays: Closed
- Saturdays: 10:00 to 15:00
- Sundays: 10:00 to 15:00
- Public Holidays: 10:00 to 15:00

END/EINDE

# Panthera Africa bids farewell to Pema

Panthera Africa Big Cat Sanctuary near Stanford announced with great sadness the loss of their beautiful 18-year-old cheetah, Pema, at the beginning of March.

Pema, like her brother Jampa who passed away in 2019, had several health issues during her time at the sanctuary. With medication and an adjusted feeding schedule, the team was able to manage her severe arthritis and deteriorating kidneys for some time.

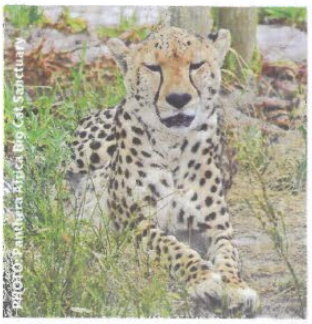
The graceful feline recently began showing signs of discomfort and veterinarian Dr Peter Caldwell was immediately called in. When he examined Pema it became clear that symptomatic treatment would no longer give her the quality of life that she deserved, and the difficult decision was made to euthanise her.

Pema and Jampa were orphaned at an early age and after a period of hand-rearing, were surrendered to a rescue centre. The centre's hope of reintroducing them back into the wild was not successful and the cats remained there until the decision was made to move them to Panthera Africa, where they received the special care they required, especially as older cats. Pema (which means 'lotus flower') was very loving, and a real princess – elegant and precise.

Panthera Africa says that they are deeply grateful to have had five wonderful years with Pema since her arrival at the sanctuary, and that they will forever treasure the memories of her powerful purrs and games of hide and seek. "Our dearest Pema, thank you for everything you have given us. We already miss you. Run free, beautiful Lotus Flower."

Panthera Africa wishes to thank everyone who adopted and donated towards Pema's care over the years, and should you wish to continue doing so in her honour they would be incredibly grateful (visit https://pantheraafrica.com/donate/).

**For more information on sanctuary visits and how you can get involved, follow them on Facebook or go to www.pantheraafrica.com.**


PHOTO: Panthera Africa Big Cat Sanctuary

Overstrand

## OVERSTRAND MUNICIPALITY

### ERF 909, 1 PIKKEWYN STREET, VERMONT: APPLICATION FOR REMOVAL OF RESTRICTIVE TITLE DEED CONDITIONS, DEPARTURE AND DETERMINATION OF AN ADMINISTRATIVE PENALTY: PLAN ACTIVE TOWN AND REGIONAL PLANNERS (obo WJ SMART & J VIVIERS)

Notice is hereby given in terms of Sections 47 and 48 of the Overstrand Municipality Amendment By-Law on Municipal Land Use Planning, 2020 (By-Law), of the following applications applicable to Erf 909, Vermont (the property), namely:

**Removal of Restrictive Title Deed Conditions**
Application in terms of Section 16(2)(f) of the By-Law for the removal of restrictive title deed conditions E(a) and E(d) as contained in Title Deed T41022/2014 of the property to accommodate the second dwelling, and to build structures over building lines.

**Departure**
Application in terms of Section 16(2)(b) of the By-Law to:
- relax the northern lateral building line from 2m to 0m to accommodate the existing covered patio
- relax the northern lateral building line from 2m to 1.021m to accommodate the existing braai area
- relax the eastern lateral building line from 2m to 0m to accommodate the existing braai area
- relax the eastern lateral building line from 2m to 0m to accommodate the proposed carport

**Determination of an Administrative Penalty**
Application in terms of the provisions of Section 16(2)(q) of the By-Law for the determination of an administrative penalty.

Details regarding the proposal are available for inspection during weekdays between 08:00 and 16:30 at the Department Town Planning at 16 Paterson Street, Hermanus.

Any comments must be in wring to reach the Municipality (16 Paterson Street, Hermanus / (f) 028 313 2093 / (e) loretta@overstrand.gov.za) on or before **14 April 2023**, quoting your name, address and contact details, interest in the application, and the reasons for comment. Telephonic enquiries can be made to the **Town Planner, Mr. H. Olivier** at 028 313 8900. The Municipality may refuse to accept comment received after the closing date. Any person who cannot read or write may visit the Town Planning Department where a municipal official will assist them in order to formalize their comments.

**DGI O'Neill**
**MUNICIPAL MANAGER**
Overstrand Municipality
P.O. Box 20
**HERMANUS**
7200

Municipal Notice No. 51/2023

## OVERSTRAND MUNISIPALITEIT

### ERF 909, PIKKEWYN STRAAT, 1 VERMONT: AANSOEK OM OPHEFFING VAN BEPERKENDE TITELAKTEVOORWAARDES, AFWYKING EN BEPALING VAN 'N ADMINISTRATIEWE BOETE: PLAN ACTIVE TOWN AND REGIONAL PLANNERS (nms WJ SMART & J VIVIERS)

Kragtens Artikel 47 en 48 van die Overstrand Munisipaliteit Wysigingsverordening vir Munisipale Grondgebruikbeplanning, 2020 (Verordening) word hiermee kennis gegee van die onderstaande aansoeke van toepassing op Erf 909, Vermont (die eiendom), naamlik:

**Opheffing van Beperkende Titelaktevoorwaardes**
Aansoek ingevolge Artikel 16(2)(f) van die Verordening vir die opheffing van beperkende titelaktevoorwaardes E(a) en E(d) soos vervat in Titelakte T41022/2014 van die eindom om ten einde 'n tweede woning te akkomodeer, en om strukture oor boulyne te bou.

**Afwyking**
Aansoek ingevolge Artikel 16(2)(b) van die Verordening ten einde die:
- noordelike laterale boulyn te verslap vanaf 2m na 0m om die bestaande onderdak stoep te akkommodeer;
- noordelike laterale boulyn te verslap vanaf 2m na 1,021m om die bestaande braaiarea te akkommodeer;
- oostelike laterale boulyn te verslap vanaf 2m na 0m om die bestaande braaiarea te akkomodeer
- oostelike laterale boulyn te verslap vanaf 2m na 0m om die voorgestelde motorafdak te akkommodeer

**Bepaling van 'n Administratiewe Boete**
Aansoek ingevolge die bepalings van Artikel 16(2)(q) van die Verordening vir die bepaling van 'n administratiewe boete.

Besonderhede aangaande die voorstel lê ter insae gedurende weeksdae tussen 08:00 en 16:30 by die Departement: Stadsbeplanning te Patersonstraat 16, Hermanus.

Enige kommentare moet skriftelik wees en die Munisipaliteit (Patersonstraat 16, Hermanus / (f) 028 313 2093 / (e) loretta@overstrand.gov.za) bereik voor of op **14 April 2023**, met u naam, adres en kontakbesonderhede, belang in die aansoek, en die redes vir kommentaar. Telefoniese navrae kan gerig word aan die **Stadsbeplanner, Mnr. H. Olivier** by 028 313 8900. Die Munisipaliteit mag weier om kommentare te aanvaar na die sluitingsdatum. Enige persoon wat nie kan lees of skryf nie kan die Departement Stadsbeplanning besoek waar hul deur 'n munisipale amptenaar bygestaan sal word om hul kommentare te formuleer.

**DGI O'Neill**
**MUNISIPALE BESTUURDER**
Overstrand Munisipaliteit
Posbus 20
**HERMANUS**
7200

Munisipale Kennisgewing Nr. 51/2023

## UMASIPALA WASE-OVERSTRAND

### ISIZA ESINGU-ERF 909, 1 PIKKEWYN STREET, VERMONT: ISICELO SOKUSHENXISWA KWEEMEKO EZIYIMIQOBO, UKWAHLULA NOKUMISELA IPENALTHI YOBHALISO: PLAN ACTIVE TOWN AND REGIONAL PLANNERS (egameni lika WJ SMART & J VIVIERS)

Kukhutshwe isaziso esimayela nemiba yeSolotya lama47 nelama48 nguMasipala waseOverstrand isaziso simayela noMthethwana OngeZicwangciso Zokusetyenziswa koMhlaba kaMasipala ku2020 (Umthethwana), ongokulandelwa kwezicelo zemithetho esebenza kwisiza esingu-Erf 909, Vermont (isakhiwo/umhlaba), esibizwa:

**Ushenxiso Lweemeko Eziyimiqobo**
Isicelo esimayela nokusetyenziswa kweSolotya le16(2)(f) loMthethwana ongokushenxiswa kweemeko eziyimiqobo kwiitayitile zobunini E(a) no E(d) njengoko ziqulethwe kwiTayitile yoBunini T41022/2014 yomhlaba/yesakhiwo ukulungiselela indawo yesibini yokuhlala abantu, nokwakha izakhiwo/izindlu phezu kwemigca yokwakha.

**Ukwahluka**
Isicelo esimayela nemiba yeSolotya le16(2)(b) loMthethwana elingo:
- kunyenyisa umgca osemantla wesakhiwo omelene nomgca wesakhiwo nozimitha ezisuka kwi-2m ukuya ku-0m ukulungiselela iphethiyo (iveranda) esele ikhona
- ukunyenyisa umgca osemantla wesakhiwo omelene nomgca wesakhiwo ukusuka kwiimitha ezi-2m ukuya ku-1.021m ukulungiselela indawo yokubhraya/yokoja inyama esele ikhona
- ukunyenyisa umgca okwicala elisempuma omelene nomgca wesakhiwo ukusuka kwiimitha ezi-2m ukuya ku-0m ukulungiselela indawo yokubhraya/ukoja inyama esele ikhona
- ukunyenyisa umgca wesakhiwo okwicala elisempuma omelene nomgca wesakhiwo ukusuka kwimitha ezi-2m ukuya ku0m ukulungiselela ikhapoti

**Ingqikelelo yePenalthi/umdliwo wobhaliso**
Isicelo esimayela nemiba yezibonelelo zeSolotya le-16(2)(q) loMthethwana wokuqikelela nokumisela umdliwo/ipenalthi.

Iinkcukacha ezipheleleyo mayela nesi siphakamiso ziyafumaneka phakathi kwentsimbi ye08:00 neye16:30 kwiSebe:Lezicwangciso zeDolophu kwa16 Paterson Street, Hermanus.

Naziphi na izimvo ezibhaliweyo mazifike kwaMasipala (16 Paterson Street, Hermanus / (f) 028 313 2093 / (e) loretta@overstrand.gov.za) ongomhla okanye ngaphambi komhla wama-**14 kuEprili 2023**, uchaze igama lakho, idilesi neenkcukacha ofumaneka kuzo, umdla wakho kwesi sicelo, nezizathu zokuhlomla. Imibuzo ngefowuni ingathunyelwa **kuMcwangcisi weDolophu, Mnu. H. Olivier** kwa028-313 8900. UMasipala angala ukwamkela izimvo ezifike emva komhla wokuvala. Nabani na ongakwazi ukubhala nokufunda angahambela kwiSebe Lezicwangciso zeDolophu apho igosa likamasipala liza kumnceda ahlomle gokusemthethweni.

**DGI O'Neill**
**UMLAWULI KAMASIPALA**
Masipala waseOverstrand
P.O. Box 20
**HERMANUS**
7200

Inothisi kaMasipala Nomb. 51/2023

#overstrand4all

We belong We care We serve

147611

# Household waste drop-off open on Sundays

Overstrand Municipality's public disposal point for household waste will now be open on Sundays to function as a mini waste drop-off facility.

"This is to accommodate people who are leaving the area on a Sunday, by providing them access to a facility to legally dispose of their household waste (max 4 bags or a 240 litre bin) and recycled material that they generated in the week," explains Municipal Manager Dean O'Neill. He also reminds residents that no builder's rubble or garden waste will be accepted on Sundays.

In terms of the Integrated Waste Management Bylaw, waste can only be placed on the pavement on the morning of weekly collection.

The Waste Material Recovery Facility is situated in Schulphoek Road, next to the Water Treatment Works and Zwelihle Primary School.

Operating hours for the acceptance of recyclable waste from the general public is between 08:00 and 17:00 from Monday to Friday, and can be left at the drop-off at the facility Saturdays from 09:00 to 16:00 and Sundays from 10:00 to 17:00.

**Do's and Don'ts of Recycling**

Recycling does not have to be difficult. It is important to know what we should and should not put in the recycling bags. Here are some simple tips:

- The golden rule when it comes to using your clear plastic bag is to ensure items are clean and dry. Black bags are for 'wet' waste, things that cannot be recycled.
- Please wrap broken glass in newspaper before placing it in bags or wheelie bins to prevent injury to workers. Wherever possible, such items should rather be recycled or disposed of at public drop-offs or transfer stations.
- Please don't put bags or wheelie bins out the day or night before removal. All refuse must be put out by 07:30 on waste collection day. No refuse bags may be left on pavements in baboon affected areas.

**MEDIAVERKLARING / PRESS RELEASE**
#Overstrand4all

**ISSUED BY:**
**Municipal Manager: Dean O'Neill**
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

**MEDIA ENQUIRIES:**
**Riana Steenekamp**
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

**EMBARGO:** Immediate release

**18 April 2023**

**OVERSTRAND WASTE MANAGEMENT FACILITIES - Let's work together to stop illegal dumping**

Illegal dumping is becoming an increasingly tough challenge to deal with in the Overstrand Municipal area and we appeal to residents to take their refuse directly to the transfer station or drop-off near them to dispose of it in the correct place and manner.

Not only is it an eyesore, but it also pushes up municipal cleaning costs.

Let us cultivate a desire to keep our towns and region clean and not dump rubbish where it is unsightly and illegal, by following the points below:

- Place your household waste in wheelie bins/black bags and put it outside on scheduled collection days only.
- Clean garden waste should please be delivered to either the Gansbaai landfill site, Betty's Bay garden waste site or Hermanus and Kleinmond Transfer Stations or the Stanford and Pearly Beach public drop off sites.
- Do not dump rubbish bags, old furniture or household appliances next to roads or on open erven.

This is where and when the public can dispose of general waste in the Overstrand.

**GREATER HERMANUS ADMINISTRATION:**

HERMANUS transfer station off Mbeki Street (garden waste only) - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00 and public holidays 09:00 to 14:00.

HERMANUS public drop-off at the bottom of Schulphoek Road (builders' rubble and general waste) - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00 and public holidays 09:00 to 14:00. In addition, the site is operated as a mini drop off for people leaving the area on a Sunday from 10:00 to 17:00 and will only accept small quantities of general waste (max 4 bags) no builders rubble or garden waste per client.

VOËLKLIP Weekend Mini drop-off in 7th Street (household waste, black bags only) - open weekdays from 08:00 till 17:30, Saturdays from 09:00 to 15:30, Sundays 10:00 to 16:30 and public holidays 09:00 to 13:30.

VOËLKLIP PRAWN FLAT drop-off (garden and household waste) - open weekdays from 08:00 till 17:30, Saturdays from 09:00 to 15:30 and public holidays 09:00 to 13:30.

HAWSTON drop-off in Church Street (builders' rubble and general waste) - open weekdays from 08:00 till 18:00, Saturdays 09:00 to 16:00, Sundays 10:00 to 17:00 and public holidays 09:00 to 14:00.

**Recyclables**

The Hermanus Waste Material Recovery Facility (MRF) in Schulphoek Road is open to businesses and households for the delivery of recyclable waste should they have larger volumes that they require to dispose of.

Waste operating hours for acceptance of recyclable waste from the general public is between 08:00 and 17:00 from Monday to Thursdays, 08:00 till 16:00 on a Friday and until 14:00 on public holidays that fall on a weekday. Closed on weekends.

No household or garden waste will be accepted here. Household waste can be disposed of at the public drop-off next door and garden waste needs to be taken to the Hermanus Transfer Station site where it will be chipped and then sent to Karwyderskraal for composting.

**HANGKLIP-KLEINMOND ADMINISTRATION:**

KLEINMOND transfer station off Overhills access road (builders' rubble, garden waste and general household waste) is open weekdays from 07:30 - 18:00, Saturdays and Sundays 08:00 to 16:00 and public holidays 08:00 to 16:00.

BETTY'S BAY garden waste drop-off (garden waste only) is open Mondays to Sundays and from 08:00 - 16:00 and public holidays from 08:00 - 16:00.

BETTY'S BAY weekend mini drop-off at the library (household waste, black bags & recycling only) is open Mondays to Sundays from 08:00 - 16:00 and public holidays from 08:00 - 16:00.

PRINGLE BAY weekend mini drop-off (household waste, black bags & recycling only) is open Mondays to Sundays from 08:00 - 16:00 and public holidays from 08:00 - 16:00.

**GREATER GANSBAAI - STANFORD ADMINISTRATION**

The GANSBAAI LANDFILL (builder's rubble, garden waste and general household waste) - open weekdays from 08:00 till 18:00, Saturdays from 08:00 to 15:00 and public holidays from 08:00 to 15:00.

STANFORD drop-off (garden and general waste as well as small quantities of builders' rubble) is open weekdays from 08:00 till 18:00 and Saturdays from 09:00 to 14:00 and public holidays from 09:00 to 14:00.

PEARLY BEACH Drop-Off is open Monday, Tuesday, Thursday, Friday from 08:00 till 17:00. Closed on Wednesdays. Open on Saturdays, Sundays and public holidays from 10:00 to 15:00.

END/EINDE


STOP ILLEGAL
DUMPING
SEE IT
REPORT IT
STOP IT
Overstrand Law Enforcement
028 313 8996

**MEDIAVERKLARING / PRESS RELEASE**
#Overstrand4all

**ISSUED BY:**
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Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

**MEDIA ENQUIRIES:**
**Riana Steenekamp**
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

**EMBARGO:** Immediate release

**10 May 2023**

**JOIN HANDS IN KEEPING OVERSTRAND'S STREETS CLEAN**

Overstrand Municipality has an active recycling programme, but it has become apparent that not everyone in the Overstrand is aware of the refuse collection schedule. Rubbish bags are often placed on the sidewalk for days before they are collected on the scheduled collection date.

The municipal solid waste team work to a set schedule and service different areas on different days of the week, picking up household waste and clean recyclables.

The recycle bags are collected on the same day as the general waste is collected and is then transported to the recycling plant where it is sorted and baled. For every clear plastic bag placed out by a household, a new one will be supplied as replacement.

The golden rule when it comes to using your clear plastic bag is to ensure items are clean and dry. Black bags are for 'wet' waste, things that cannot be recycled.

If you are letting your property, please be sure to bring all arrangements regarding the treatment of household waste to your tenants' attention.

In the case of weekenders, please make arrangements to ensure that your waste is presented as required on the scheduled waste collection day, or make use of one of the drop offs that are available.

If the weekenders who made use of your next-door neighbour's holiday home leave their refuse on the sidewalk when they pack up and depart at six o'clock on a Sunday evening, they - and by inference – the owner are breaking the Overstrand's by-law on Integrated Waste Management.

For your convenience, the transfer stations and public drop-offs are open as per below attached schedule.

Remember, all bins used in problem animal and baboon-affected areas should be animal/baboon-proof and securely closed at all times to prevent animals gaining access to the waste.

No refuse (black) bags may be left on pavements or on top of or outside bins in problem animal and baboon affected areas.

If you happen to live in a declared problem animal area and your neighbour has not yet gone to the trouble to obtain an animal-proof waste-disposal container from the municipality, he/she is breaking the law.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

END/EINDE

OVERSTRAND

## OVERSTRAND WASTE MANAGEMENT FACILITIES

#overstrand4all

| THIS IS WHERE AND WHEN THE PUBLIC CAN DISPOSE OF HOUSEHOLD WASTE | | |
|---|---|---|
| **GANSBAAI-STANFORD ADMINISTRATION** | | |
| GANSBAAI LANDFILL SITE | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 08:00 - 15:00 |
| | Sundays | Closed |
| | Public holidays | 08:00 - 15:00 |
| STANFORD DROP-OFF | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 14:00 |
| | Sundays | Closed |
| | Public holidays | 09:00 - 14:00 |
| PEARLY BEACH DROP-OFF | Mondays, Tuesdays, Thursdays & Fridays | 08:00 - 17:00 |
| | Wednesdays | Closed |
| | Saturdays, Sundays & Public holidays | 10:00 - 15:00 |
| **GREATER HERMANUS ADMINISTRATION** | | |
| HERMANUS TRANSFER STATION (GARDEN WASTE ONLY) | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 16:00 |
| | Sundays | Closed |
| | Public holidays | 09:00 - 14:00 |
| HERMANUS DROP-OFF | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 16:00 |
| | Sundays **(as mini drop-off only)** | 10:00 - 17:00 |
| | Public holidays | 09:00 - 14:00 |
| VOËLKLIP PRAWN FLATS DROP-OFF | Mondays - Fridays | 08:00 - 17:30 |
| | Saturdays | 09:00 - 15:30 |
| | Sundays | Closed |
| | Public holidays | 09:00 - 13:30 |
| VOËLKLIP MINI DROP-OFF | Mondays - Fridays | 08:00 - 17:30 |
| | Saturdays | 09:00 - 15:30 |
| | Sundays | 10:00 - 16:30 |
| | Public holidays | 09:00 - 13:30 |
| HAWSTON DROP-OFF | Mondays - Fridays | 08:00 - 18:00 |
| | Saturdays | 09:00 - 16:00 |
| | Sundays | 10:00 - 17:00 |
| | Public holidays | 09:00 - 14:00 |
| **HANGKLIP-KLEINMOND ADMINISTRATION** | | |
| KLEINMOND TRANSFER STATION | Mondays - Fridays | 07:30 - 18:00 |
| | Saturdays & Sundays | 08:00 - 16:00 |
| | Public holidays | 08:00 - 16:00 |
| BETTY'S BAY GARDEN WASTE DROP-OFF | Mondays - Sundays | 08:00 - 16:00 |
| | Public holidays | 08:00 - 16:00 |
| BETTY'S BAY MINI DROP-OFF AT LIBRARY | Mondays - Sundays | 08:00 - 16:00 |
| | Public holidays | 08:00 - 16:00 |
| PRINGLE BAY MINI DROP-OFF | Mondays - Sundays | 08:00 - 16:00 |

**MEDIAVERKLARING / PRESS RELEASE**
#Overstrand4all

**ISSUED BY:**
**Municipal Manager: Dean O'Neill**
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

**MEDIA ENQUIRIES:**
**Riana Steenekamp**
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

**EMBARGO:** Immediate release

**28 June 2023**

**Baboon awareness is everything: Secure your refuse**

All households in baboon affected areas of the Overstrand must have an animal proof bin for domestic waste.

Overstrand Municipality can't win the battle of effective waste management on its own, so it is imperative that everyone co-operates by using "baboon proof bins".

According to the municipal Solid Waste by-law, non-compliant residents living in baboon affected areas can be fined up to R 1500 after an official notice has been served.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

Law enforcement officers will be following up on waste collection days to remind households who do not have an animal proof container to rectify this situation as soon as possible.

If you are aware of weekenders in the Kwaaiwater/Voëlklip area who have placed their refuse on pavements before refuse collection day, please direct them to the refuse drop-off facility at Voëlklip.

END/EINDE

STORY TEAM
STORIFACTORI
Educational Theatre . Workshops . Scripts . Products

**1 November 2022**

**Project Report:**

**Waste Management: Puppet shows Grade R-3**

| | | |
|---|---|---|
| **Description:** | | |
| **Dates:** | 18/19/20/24/25/26/27 October 2022 | |
| **Number of learners:** | 1897 (12 shows) | |
| **Theme:** | Waste Management | |
| **Languages:** | Afrikaans, English, and isiXhosa | |
| **Area:** | Gansbaai, Stanford, Hawston, Hermanus,Kleinmond | |

In October 2022 Story Team completed an educational theatre programme for the Overstrand Municipality, focussing on Waste Management and Recycling, grades R -3 (Puppet show).

The Team visited schools in Gansbaai, Stanford, Kleinmond, Hawston and Hermanus. Our main aim was to involve learners in the learning process. Encouraging them to become responsible adults and warriors for our environment. We want them to play with us, participate with our characters and empower themselves to make better decisions for the future. Learners were confronted with decision-making challenges, encouraging participation through their reactions and answers to characters. Involving them to solve problems that the characters experienced on stage. This involvement emphasised our message of the impact of waste on our environment, the impact thereof on living creatures in nature and the terrible consequences of bad choices.

Learner participated with great enthusiastic; singing, using their 'magic spell' and teaching our antagonist a lesson or two.

The programme reached One-thousand eight hundred and ninety-seven learners.

A Rin-tin-tin class activity (attached) was emailed to participating schools to encourage post-production participation.

Five actors (One senior actor, two actors and two junior actors) from the community of the Overstrand were employed for this programme.

We believe that the theatre is a powerful tool to create communication between communities, building opportunities for future collaboration and participation in the conservation of our environment.

Thank you for the opportunity to educate the young generation of our district.

*Celeste, Anette, and THE TEAM*

storifactori@storyteam.co.za
www.storyteam.co.za
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10:39 90%

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**Overstrand Municipality**
1h ·

Wheelie bins for Hawston

Overstrand Executive Mayor, Dr Annelie Rabie, and her Mayoral Committee handed out the first wheelie bins to the residents of Hawston Heights on Thursday, 2 March 2022.

All 378 households in this development that is situated East of The R43 in Hawston will receive bins.

The distribution of 240L wheelie bins is an attempt to encourage the community to tackle the issue of illegal dumping.

It is a well-known fact that cleaning up illegally dumped waste is much more expensive than collecting from individual wheelie bins, and Council decided to provide free bins to the newer housing projects in Hawston and Zwelihle (C1 and C2).

The distributed wheelie bins will also strengthen the Municipality's efforts to achieve a clean and healthy environment for all.
During the roll-out, residents must provide their identity document to receive their 204L wheelie bin.

Upon handing over the bins, Mayor Rabie implored residents to use the wheelie bins only for household rubbish.

"Often refuse bins are used to transport wood and other goods outside the property to which it has been assigned. I don't want to see bins being pushed in George Viljoen Street," she said.

The Mayor also advised residents to disinfect the bin regularly and not to put hot ashes, concrete, large stones and rocks, sand, and large pieces of metal into the bin.

She appealed to home owners to please look after their bins as it doesn't come cheap.

"We had to scramble to allocate funds for the provision of wheelie bins in the IRDP housing projects. The need was identified during the IDP process because of all the litter scattered all over these areas," the Mayor said.

Ward 8 Councillor, Arnie Africa, thanked the Mayor for the bins and stated he is confident that residents will take responsibility for keeping their neighbourhood clean.

He further urged residents to mark their bins clearly with their address as it helps to avoid theft. All the bins have serial numbers printed on it and is allocated to the registered home owner; which makes it easier to recover once stolen bins were reported to the police.

Community Services Portfolio Head, Cllr Ronald Nutt, said the wheelie bins would be emptied on a weekly basis, as per the regular refuse collection schedule (on Fridays).

The use of wheelie bins will also help minimise the problems experienced with cats, dogs and sea birds tearing open black bags on the streets.

The community was also requested to place wheelie bins out on the morning of collections only.

Issued by:
Overstrand Municipal Manager, Dean O'Neill

#overstrand4all
#c4ourself




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**Overstrand Municipality**
Yesterday at 08:23 ·

OVERSTRAND INTENSIFIES EFFORTS TO TACKLE IMPROPER DISPOSAL OF WASTE IN PEARLY BEACH

Overstrand Municipality has intensified its drive against illegal dumping and improper disposal of waste.

Rubbish bags and wheelie bins that are left outside the gate on the sidewalks by weekenders and holiday visitors on days when refuse is not removed, are a huge problem everywhere.

Anyone caught leaving waste on the sidewalks on the night before scheduled removal days, will be reported to Law Enforcement to assist with the enforcement of the Integrated Waste Management By-law.

To make things as easy as possible for weekenders and/or holiday visitors each area has facilities within easy reach (and open over weekends) to dispose of household refuse in the correct manner before leaving the area.

For the convenience of the Pearly Beach and Eluxolweni residents, the Pearly Beach Drop-off facility accepts general household waste (such as clean recyclables and black bags) as well as clean garden waste.

Very small quantities of building rubble (less than a bakkie load) can also be disposed of here. As this is a small drop-off facility, it can only accept small vehicle loads e.g. a car with a trailer or a bakkie and there is a limit of two bakkie loads of rubble per household per day.

For the disposal of larger loads, residents should kindly make use of the Gansbaai landfill site.

The Pearly Beach Drop-off Operating times are as follows:
• Mondays, Tuesdays, Thursdays, Fridays: 08:00 to 17:00
• Wednesdays: Closed
• Saturdays: 10:00 to 15:00
• Sundays: 10:00 to 15:00
• Public Holidays: 10:00 to 15:00

Issued by:
Overstrand Municipal Manager, Dean O'Neill

#c4ourself



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**Overstrand Municipality**
Yesterday at 08:19 ·

First Thursday: THANK YOU GANSBAAI

Last week's First Thursday initiative... See more



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**Overstrand Municipality**
5h ·

HERMANUS PUBLIC DROP-OFF FACILITY NOW OPEN ON SUNDAYS

From Sunday, 5 March 2023, Overstrand Municipality's public drop-off at the bottom of Schulphoek Road in Hermanus will be open on Sundays from 10:00 - 17:00 to function as a mini waste drop-off facility.

This is to accommodate people who are leaving the area on a Sunday, by providing them access to a facility to legally dispose of their household waste (max 4 bags or a 240lt bin) and recycled material that they generated in the week.

As in terms of the Integrated Waste Management By-Law, waste can only be placed on the pavement on the morning of their weekly collection.

No builder's rubble or garden waste will be accepted on Sundays.

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Overstrand Municipal Manager, Dean O'Neill

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**Overstrand Municipality**
12h ·

BABOON-PROOF RUBBISH BINS: Secure your bin with latch, strap, or clip at all times

All household bins in baboon affected areas are to be fitted with safety locks to stop the baboons from rummaging for food in rubbish bins.

Every time a baboon gets half a loaf of bread or any food from a rubbish bin or kitchen counter, they are being rewarded and this encourages them to keep coming back into our residential areas to find more easily accessible foods while roaming the streets.

One of the reoccurring reasons for waste being incorrectly placed on the pavements is often traced back the number of weekenders and/or holiday-makers who are unknowing placing their waste out on the pavement in a black bag/s when they leave the rental property, normally on a Sunday.

If you are weekender or letting your property over weekends and the holiday season, note

03:19 100%

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**Theresa Els**
19h ·

**Overstrand Municipality**
1d ·

THIS IS HOW WE RECYCLE IN OVERSTRAND IN FOUR EASY STEPS:

1. Buy yourself one roll of transparent refuse bags. (If you recycle... See more



22:39 57%

overstrand cleanup

All Posts People Groups Events Pho

**Overstrand Municipality**
03 Mar at 13:30 ·

Ward councillor organises clean-up campaign in Zwelihle

Ward 12 Councillor from Zwelihle, Masibongwe Sihlahla, led by example and helped to clean up a section of his ward last week.

Cllr Sihlahle was assisted by ward committee members and some residents from the area. They focussed on Sisulu, uThando, Mbokodo, Jikeleza, Siyakhana, Uxolo and Landa Streets.

He said illegal dumping and littering in this area is an ongoing battle which can only be won if they all work together.

He invited community members to join them in cleaning up Ward 12.

Issued by:
Overstrand Municipal Manager, Dean O'Neill

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#c4ourself



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16:57
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The Village NEWS - Overstrand
The Village NEWS · 4h ·
Pearly Beach Drop-off facility open for business
Overstrand Municipality encourages Pearly Beach and Eluxolweni residents to make use of the Pearly Beach Drop-off facility which opened last month, to dispose of their excess general household waste (such as clean recyclables and black bags) as well as clean garden waste.
Very small quantities of building rubble (less than a bakkie load) can also be disposed of here. As this is a small drop-off facility, it only accepts small vehicle loads e.g. a car with a trailer or a bakkie. The number of loads that can be delivered is also limited to a maximum of 2 loads per household per day.
For the disposal of larger loads residents should please make use of the Gansbaai landfill site.
Click on the link below to read more
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09:55 82%

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**Overstrand Municipality**
23h ·

JOIN HANDS IN KEEPING OVERSTRAND'S STREETS CLEAN

Overstrand Municipality has an active recycling programme, but it has become apparent that not everyone in the Overstrand is aware of the refuse collection schedule. Rubbish bags are often placed on the sidewalk for days before they are collected on the scheduled collection date.

The municipal solid waste team work to a set schedule and service different areas on different days of the week, picking up household waste and clean recyclables.

The recycle bags are collected on the same day as the general waste is collected and is then transported to the recycling plant where it is sorted and baled. For every clear plastic bag placed out by a household, a new one will be supplied as replacement.

The golden rule when it comes to using your clear plastic bag is to ensure items are clean and dry. Black bags are for 'wet' waste, things that cannot be recycled.

If you are letting your property, please be sure to bring all arrangements regarding the treatment of household waste to your tenants' attention.

In the case of weekenders, please make arrangements to ensure that your waste is presented as required on the scheduled waste collection day, or make use of one of the drop offs that are available.

If the weekenders who made use of your next-door neighbour's holiday home leave their refuse on the sidewalk when they pack up and depart at six o'clock on a Sunday evening, they - and by inference – the owner are breaking the Overstrand's by-law on Integrated Waste Management.

For your convenience, the transfer stations and public drop-offs are open as per below attached schedule.

Remember, all bins used in problem animal and baboon-affected areas should be animal/ baboon-proof and securely closed at all times to prevent animals gaining access to the waste.

No refuse (black) bags may be left on pavements or on top of or outside bins in problem animal and baboon affected areas.

If you happen to live in a declared problem animal area and your neighbour has not yet gone to the trouble to obtain an animal-proof waste-disposal container from the municipality, he/she is breaking the law.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooiels, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

Issued by:
Overstrand Municipal Manager, Dean O'Neill

#overstrand4all
#c4ourself


OVERSTRAND WASTE MANAGEMENT FACILITIES



Marietjie Harmse and 11 others 10 shares

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**Deye Users South Africa**
Anonymous participant · 2h ·

Good morning all
Has anyone dealt with
www.nextgensolar.co.za ?

I want to purchase items online but just thought I'd check in advance if anyone else knows them.

# ANNEXURE F:
# DISASTER MANAGEMENT
# ANNUAL REPORT FOR 2022/23

# DISASTER MANAGEMENT ANNUAL REPORT

**2022/2023**



## Table of Contents


TABLE OF FIGURES ..... 3

ACRONYMS ..... 4

OVERVIEW BY HEAD OF DEPARTMENT ..... 5

CHAPTER 1: GENERAL INFORMATION ..... 6

- INTRODUCTION ..... 6
- PURPOSE ..... 6
- LEGISLATIVE MANDATE ..... 7
- STRATEGIC OVERVIEW ..... 7
  - VISION ..... 7
  - MISSION ..... 7
  - VALUES ..... 7
  - STRATEGIC OBJECTIVES ..... 8
  - ORGANISATIONAL OVERVIEW ..... 8
- EXPENDITURE TRENDS ..... 8
- STRUCTURE OF THIS REPORT ..... 8

CHAPTER 2: ACTIVITIES OF OVERSTRAND DISASTER MANAGEMENT CENTRE ..... 9

- OVERVIEW ..... 9
- DISASTER MANAGEMENT (LEGAL FRAMEWORK) ..... 10
- LINKAGES BETWEEN DEVELOPMENT AND DISASTERS ..... 10
- AIMS OF DISASTER MANAGEMENT ..... 10
- ELEMENTS OF DISASTER MANAGEMENT ..... 11
- Disaster Preparedness Plan ..... 12
- DIRECTIVES FOR MEMBERS OF THE DISASTER MANAGEMENT ADVISORY FORUM (DISASTER MANAGEMENT STEERING COMMITTEE) ..... 12
- Directives For Members of the DM Advisory Forum ..... 12
- DISASTER RESPONSE ACTIVITIES ..... 13
- OVERVIEW ..... 14
- DISASTER RESPONSE ACTIVITIES ..... 15
- ENGAGEMENT WITH EXTERNAL STAKEHOLDERS ..... 15
- OVERBERG DISASTER ..... 16
- VEHICLE FLEET ..... 16
- INCIDENTS ..... 18
- FIRE RISK ASSESSMENT / FUEL LOAD ..... 18
- DESCRIPTION OF AREAS ..... 19
- overstrand municipality fire risk areas ..... 20
- RISK IDENTIFICATION / RISK REDUCTION ..... 24

BURN PERMITS ..... 25
BLESBERG, BETTYSBAY CONTROLLED BURN: ..... 26
FLOODING ..... 28
Areas Affected within the Overstand due to flooding. ..... 28
Table Below indicates all damages to roads and infrastructure: ..... 30
DISASTER MANAGEMENT CAPACITY ..... 33

## TABLE OF FIGURES


Figure 1 : Disaster Management Phases

Figure 2 : Linkages between Development and Disasters

Figure 3 : Stream Road Pringle Bay

Figure 4 : Incidents 2022/2023

Figure 5 : Overstrand Municipality Risk Areas

Figure 6 : Hangklip/Blesberg

Figure 7 : Dawidskraal

Figure 8 : Fernkloof/Vogelgat

Figure 9 : Grootbos/Flower Valley

Figure 10 : Overview Hangklip Kleinmond

Figure 11 : Overview Gansbaai

Figure 12 : Overview Greater Hermanus

Figure 13 : Blesberg Planned Controlled Fire

Figure 14 : Blesberg Controlled Burn

Figure 15 : Blesberg Burn Scar

Figure 16 : Damages flooding Pringle Bay

Figure 17 : Heavy rain causes flooding.

Figure 18 : Repair Damages

Figure 19 : Masakhane – Mbeki Street Flooding

Figure 20 : Earthworks by reshaping the area at Masakhane.

## ACRONYMS

| | |
|---|---|
| CAD | : Computer Aided Dispatch |
| DM | : Disaster Management |
| DSD | : Department of Social Development |
| EOC | : Emergency Operations Centre |
| FMU | : Fire Management Unit |
| GoFPA | : Greater Overberg Fire Protection Association |
| ICC | : Incident Command Centre |
| IDP | : Integrated Development Plan |
| IAP | : Invasive Alien Plants |
| JOC | : Joint Operations Centre |
| NOC | : Network of Care |
| NPO | : Non-Profit Organization |
| PPC | : Personal Protective Clothing |
| PPE | : Personal Protective Equipment |
| SANDF | : South African National Defense Force |
| SANS | : South African National Standards |
| SASSA | : South African Social Security Agency |
| SAPS | : South African Police Services |
| SLA | : Service Level Agreement |
| WOF | : Working on Fire |
| WSAR | : Wilderness Search and Rescue |

## OVERVIEW BY HEAD OF DEPARTMENT



This is the second annual Disaster Management Report which the Overstrand Municipality has conducted. The report reflects the activities of the Overstrand Disaster Management Department.

The jurisdiction of Overstrand Municipality spans across 1708km$^2$ from Quinn Point to Rooiels and is identified as one of the fastest growing municipalities in the Overberg District Municipality.

Since 2021, the population of Overstrand has increase from 101 856 to 110 971 according to the Western Cape Provincial Government Treasury (September 2022).

The Disaster Management Directives of Overstrand Municipality were first signed in 2015 and were due for review. The directives were updated at the end of June 2023.

Overberg District Municipality, in consultation with Disaster Risk Management NPC and Overstrand Municipality conducted a risk assessment which identified the key hazardous risks which include biological hazards, technological hazards, environmental hazards, hydro-meteorological hazards and social hazards. Assessments were conducted in terms of their economic, environmental and social impacts on the jurisdiction.

Many stakeholder engagements took place which enhanced relationships with external entities such as Western Cape Government Disaster Management Centre, National Disaster Management Centre, Department of Human Settlements and Eskom.

**MR L SMITH**

**HEAD: DISASTER MANAGEMENT CENTRE**

# CHAPTER 1: GENERAL INFORMATION

## INTRODUCTION

The Overstrand Municipality is located in the Western Cape, approximately 121km away from the City of Cape Town. The Overstrand Municipality has its head office based in Hermanus and offers a decentralised service with offices in Greater Gansbaai, Hangklip / Kleinmond and Stanford too.

The Municipal area of Overstrand covers a surface of almost 1708 square kilometres. The area has a permanent population of 110 971 (Western Cape Provincial Treasury, Sep 2022). The municipality services are delivered on a decentralised basis from offices in Gansbaai, Stanford, Hermanus and Kleinmond. The area is divided into three administrations: Hangklip-Kleinmond, Greater Hermanus and Gansbaai/Stanford.

The municipal area is demarcated into fourteen wards with a councillor selected in each. The wards are divided as follows:

1. Stanford, Thembelihle
2. Gansbaai North East, Masakhane
3. Hermanus and Voëlklip
4. Mount Pleasant, Hemel-en-Aarde Valley and a portion of Westcliff
5. Zwelihle South
6. Zwelihle North
7. Sandbaai, Hemel-en-Aarde Estate
8. Fisherhaven, Hawston
9. Kleinmond, Mountain View, Palmiet, Beverly Hills, Ext 6
10. Pringle Bay, Proteadorp, Overhills, Rooi-Els, Mooi-Uitsig, Betty's Bay
11. Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljachtbaai, Franskraal
12. Zwelihle
13. Onrus and Vermont
14. Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai

## PURPOSE

The purpose of the Overstrand Municipality Disaster Management Centre is to ensure co-ordination of multi-disciplinary and sectoral risk reduction through integrated institutional capacity for Disaster Risk Management, Disaster Risk Assessment, Disaster Risk Response and Recovery.

## LEGISLATIVE MANDATE

The Overstrand Municipality Disaster Management Centre is governed by the following legislation:

The Constitution of the Republic of South Africa, 1996
Disaster Management Act, No 57 of 2002
Disaster Management Amendment Act, No 16 of 2015
National Disaster Management Framework, 2005
Municipal Finance Management Act, No 56 of 2003
Local Government: Municipal Systems Act, Act 32 of 2000

## STRATEGIC OVERVIEW

### VISION

To be the centre of excellence for the community.

### MISSION

Creation of sustainable communities by delivery optimal services to support economic, social and environmental goals in a politically stable environment as an **Overstrand for all.**

### VALUES

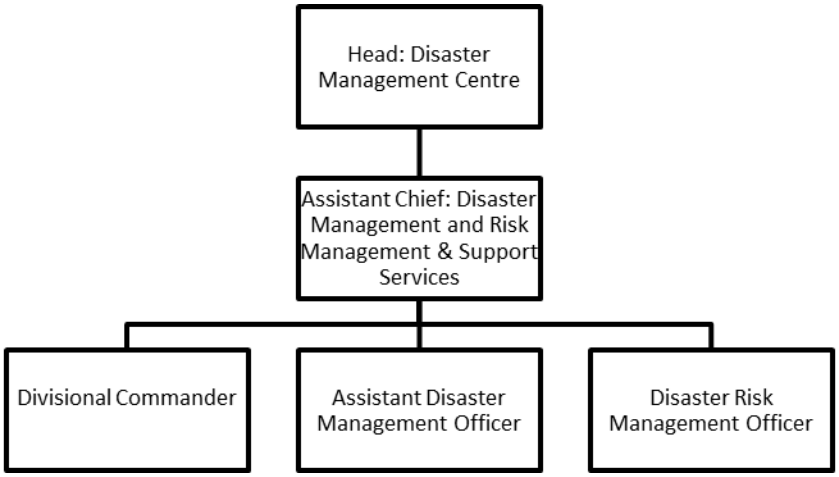
We belong, we care, we serve.

| | |
|---|---|
| **O** | Opportunities for all |
| **V** | Value the input of our communities |
| **E** | Economic growth for the benefit of all |
| **R** | Recreational activities in a safe environment |
| **S** | Sustain service excellence and productivity |
| **T** | Teamwork in achieving success |
| **R** | Recognising the needs of our diverse society |
| **A** | Acknowledge the need to conserve our bio-diversity |
| **N** | No to corruption and maladministration |
| **D** | Development within a sustainable environment. |

## STRATEGIC OBJECTIVES

The creation and maintenance of a safe and healthy environment

## ORGANISATIONAL OVERVIEW




## EXPENDITURE TRENDS

The amended budget allocated to Overstrand Disaster Management for the financial year 2022/2023 was R2 380 682.00, excluding salary component.

## STRUCTURE OF THIS REPORT

The Overstrand Municipality is a local municipality within the Overberg District region. The report is thus written in context of activities which the Overstrand Municipality participated in. The report is guided by the Disaster Management Centre yet written in consultation with other departments and stakeholders.

## CHAPTER 2: ACTIVITIES OF OVERSTRAND DISASTER MANAGEMENT CENTRE

### OVERVIEW

Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, mitigation, preparedness, response, recovery, and rehabilitation.

As from 1 May 2016, Disaster Management became a local municipal function, and each Local Municipality was thus responsible for its own Disaster Management Centre. The Disaster Management function is responsible to promote disaster management training and community awareness to reduce vulnerability to communities most at risk. Disaster Management aims to reduce, minimize, and prevent disasters through risk assessment and mitigation strategies.

The approach to disasters and disaster management in South Africa has changed and are aligned with international trends. This was accomplished by adopting measures to reduce or prevent the risk of disaster by integrating risk reduction strategies into future development projects or plans (closing the gap between development and disasters) to create resilient communities rather than dealing with disasters once it occurs.




*Figure 1: Disaster Management phases*

## DISASTER MANAGEMENT (LEGAL FRAMEWORK)

- Disaster Management Act (Act No. 57 of 2002)
- Disaster Management Framework (2005)
- Overstrand Municipality Disaster Management Policy
- Overstrand Municipality Disaster Management Directives

## LINKAGES BETWEEN DEVELOPMENT AND DISASTERS

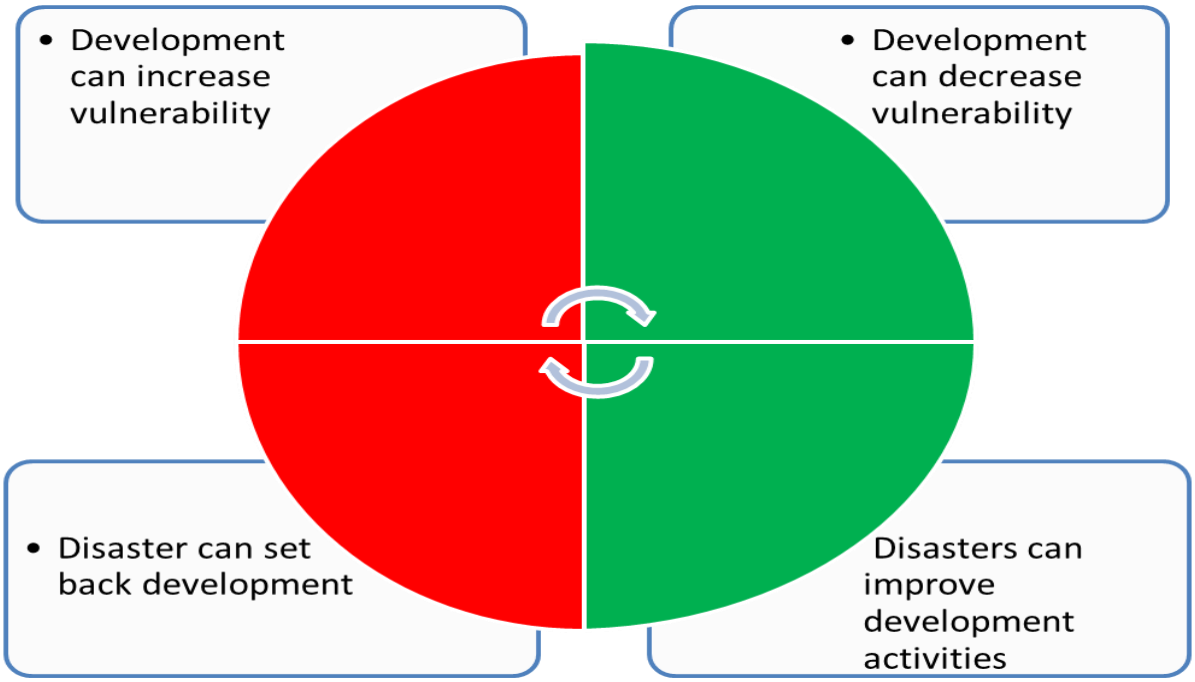



*Figure 2: Linkages between development and Disasters*

## AIMS OF DISASTER MANAGEMENT

Prevention
Reduction: Reduce the potential losses from hazards.
Response: Assure prompt and appropriate assistance to victims.
Recovery: Achieve rapid and durable recovery.

## Pre-disaster phase

- ***Risk assessment*:** Diagnostic process to identify the risks that a community faces
- ***Prevention*:** Activities to avoid the adverse impact of hazards
- ***Mitigation*:** Structural / non-structural measures undertaken to limit the adverse impact
- ***Preparedness:*** Activities and measures taken in advance to ensure effective response
- ***Early warning:*** Provision of timely and effective information to avoid or reduce risk.

## During disaster

- ***Evacuation:*** Temporary mass departure of people and property from threatened locations
- ***Saving people and livelihoods:*** Protection of people and livelihoods during emergency
- ***Immediate assistance:*** Provision of assistance during or immediately after disaster
- ***Assessing damage and loss:*** Information about impact on assets and loss to production.

## Post disaster

- ***Ongoing assistance:*** Continued assistance until a certain level of recover
- ***Recovery:*** Actions taken after a disaster with a view to restoring infrastructure and services
- ***Reconstruction:*** Actions taken after a disaster to ensure resettlement / relocation
- ***Ongoing development activities:*** Continued actions of development programmes.

## COMPONENTS OF PREPAREDNESS

| | | |
|---|---|---|
| Vulnerability Assessment | Planning | Institutional Framework |
| Information System | Resource Base | Warning System Rehearsals |
| Response Mechanisms | Public Education and Training | |

## DIRECTIVES FOR MEMBERS OF THE DISASTER MANAGEMENT ADVISORY FORUM (DISASTER MANAGEMENT STEERING COMMITTEE)

Conduct a (scientific) disaster risk assessment.
Identified specific hazards and vulnerability relating to the core function of the directorate and/or priority disaster risks for the directorate.
Integrate disaster risk management activities into the core mandate of the directorate to ensure disaster risk reduction takes place.
Ensure the effective integration of the disaster management within the Overstrand Municipality Integrated Development Plan.
Identify directorate projects which will reduce risk in vulnerable communities.

## DIRECTIVES FOR MEMBERS OF THE DM ADVISORY FORUM

Compile a contingency and business continuity plan for the department. Ultimately, they are additions to the basic plan as developed by the Disaster Management that provides for the coordinated utilisation of resources. Thus, every line function structure must have a formal contingency plan for a disaster as defined by the Disaster Management Act. Ensure that early warnings are linked to contingency plan.

As Forum identify specific target groups for awareness campaigns and coordinate such campaigns with the Disaster Management.

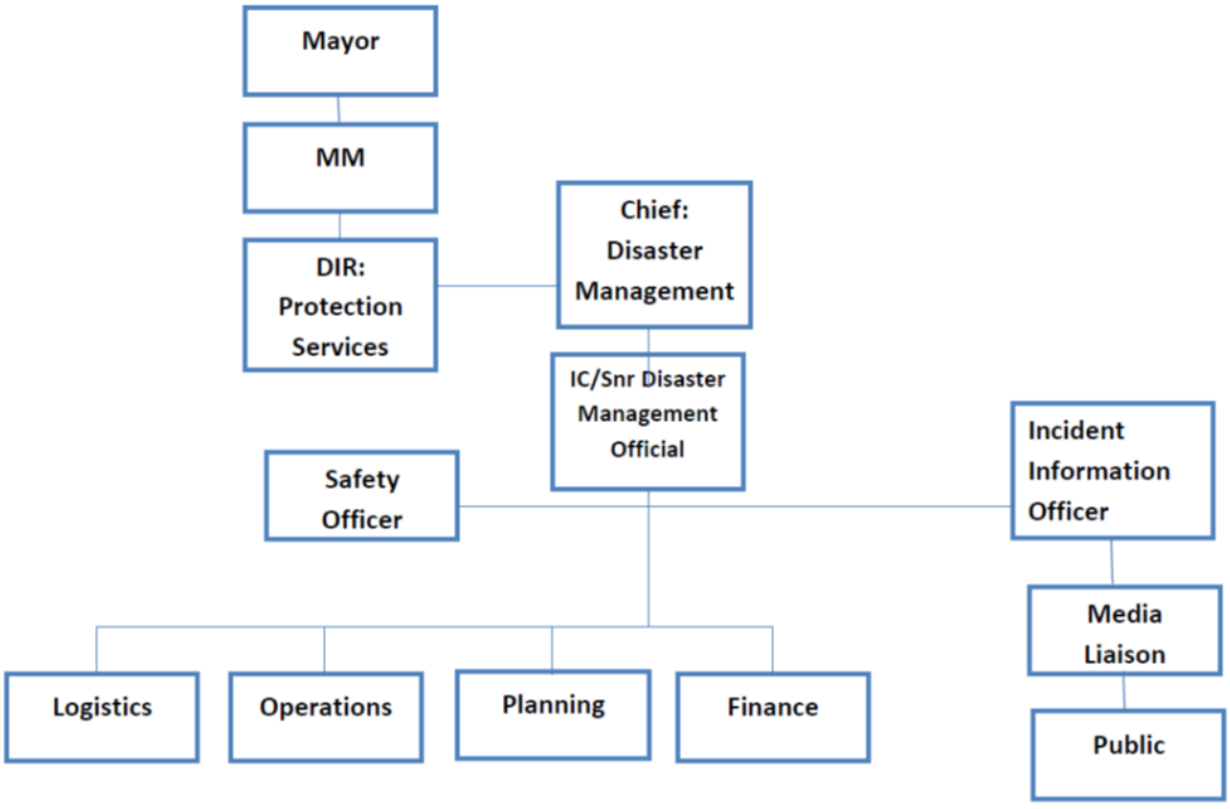
Encourage research in disaster risk management and publication of any internal research findings.

Allocate a percentage of the annual budget to implement Disaster Risk Management projects (capital as well as operational).

Note: The Disaster Management Directives were reviewed and signed in 2014. The directives are thus subsequently up for review. The process of review commenced at the end of the 2022/2023 financial year and will be included in the next Disaster Management Annual Report.

## DISASTER RESPONSE ACTIVITIES

Warning
Evacuation/Mitigation
Search and Rescue
Assessment
Emergency Relief
Logistics and Supply
Communication and information Management
Survivor Response and coping
Security
Emergency Operations Centre & coordination
Expedite rehabilitation and reconstruction.



The population of the Overstrand municipal area is expected to increase from 110 971 (2022) to 124 826 in 2026, making it the second most populated municipal area in the Overberg District. The jurisdiction is forecasted to have the highest annual population growth rate of 2.8 per cent in comparison to other municipal areas in the district over the same period (Western Cape Provincial Treasury, MERO, 2022)

From the information above, it is evident that Overstrand has a growing population that will increase the demand for housing, employment, service delivery and related infrastructure developments. The increased population growth will therefore place increased pressure on the municipal resources to develop new as well as maintain existing infrastructure.

On 1 October 2015, a Service Level Agreement (SLA) was entered into between Overberg District Municipality and Overstrand Local Municipality. As a result of the SLA, the Overstrand Municipality will render both the B and C local municipal function in its area of jurisdiction and the risk for Overstrand Municipality will be greater. Where an incident occurs within the boundaries, the Overstrand Municipality will respond, and if assistance is required from the District, the District Chief Fire Office will be called upon.

In terms of the SANS 10090: Community Protection Against Fires, the Overstrand Municipality renders all services in terms of the fire risk categories:

***Category A:*** *Central business districts and extensive commercial and industrial areas normally found in cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be high)*

***Category B:*** *Limited central business districts, smaller commercial or industrial areas normally associated with small towns and decentralized areas of cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be moderate)*

***Category C:*** *Residential areas of conventional construction*

***Category D:*** *Rural risk areas of limited buildings and remote from urban areas*

***Category E:*** *Special risk areas. Individual risk areas requiring a pre-determined attendance over and above the predominant risk category in an area. Includes large shopping/entertainment centers, informal settlements, harbors, hospitals, prisons, large airport buildings and petrochemical plants.*

With the influx of residents, developments within the jurisdiction are imminent. One of the major developments approved for the jurisdiction is a Major Hazard Installation (MHI) which will be located in Hermanus Industria, bordering a residential complex. Special conditions are set for the development to mitigate the onset of a potential disaster. Disaster Management, in conjunction with Fire & Emergency Services must annually perform an evacuation exercises.

## DISASTER RESPONSE ACTIVITIES

The Overstrand Disaster Management Plan forms an integral part of the Overstrand Municipality's Integrated Development Plan (IDP). The plan seeks to develop a system of incentives that will promote disaster management. The Disaster Management Plan stipulates that the role of the Disaster Management unit is:

To compile and adopt a disaster management policy.
Compile and maintain disaster management plans/framework.
Establish disaster management committee. Establish community partnerships that combine access and attributes for everyone with a stake in disaster resistance.
Overstrand Disaster Management have thus been assisting with the following Disaster Response Activities:

1. Warning
2. Evacuation / mitigation
3. Assessment
4. Emergency Relief
5. Logistics and Supply
6. Communication and Information Management
7. Survivor Response and Coping
8. Security
9. EOC & Coordination
10. Expedite rehabilitation and reconstruction.



*Figure 3: Stream Road, Pringle Bay*

## ENGAGEMENT WITH EXTERNAL STAKEHOLDERS

Overstrand Disaster Management, in conjunction with its Incident Command Centre, are continually engaging with external role players and stakeholders to ensure service delivery to affected communities take place.

Stakeholder engagements take place with Eskom due to the ongoing loadshedding, affective hole areas or parts of areas. Overstrand jurisdiction has experienced multiple local black outs with power outages for up to one week in certain areas.

Following the severe flooding in May 2023, Western Cape Disaster Management Centre, Department of Human Settlements and National Disaster Management Centre conducted site visits with Senior Officials of Overstrand Disaster Management across the jurisdiction.

## OVERBERG DISASTER

The Overstrand Municipal jurisdiction falls within the Overberg District region in the Western Cape. In 2022, Disaster Risk Management NPC (Non-Profit Company) in consultation with Overberg District Municipality and Western ape Provincial Disaster Management Centre conducted a Disaster Risk Assessment for the district.

The risk assessment identified five (5) hazards prevalent within the district, namely biological hazards, technological hazards, environmental hazards, hydro-meteorological hazards and social hazards. Each of were further assessed in terms of their economic, environmental and social impact.

## VEHICLE FLEET

The table below represents the fleet of Overstrand Fire & Emergency Services, Disaster Management and Security Services (but excludes the support vehicles and trailers). Sufficient fleets are required to render a service across the jurisdiction.

The management of emergency vehicle fleet shall include the following:
Replacement policy
Procurement of additional vehicles
Reserve vehicles; and
Maintenance programmed.

| CALL SIGN | REG NUMBER | STATUS | LOCATION | DESCRIPTION | CLASS | Model Year |
|---|---|---|---|---|---|---|
| **COMMAND VEHICLES** | | | | | | |
| **Delta 1** | CEM 23400 | On run | Hermanus | Nissan Navara 2.5 TD LWB 4X4 | Mobile Command Vehicle – Disaster Management | 2015 |
| **CV 1** | CEM 44444 | On run | Hermanus | Ford Ranger DC 4X4 | Mobile Command Vehicle | 2018 |
| **MAJOR PUMPERS** | | | | | | |
| **Engine 1-1** | CEM 37463 | On run | Hermanus | Mercedes Benz Ateco 1328 | Major Pumper type I | 2014 |
| **Engine 2-1** | CEM 7532 | On run | Gansbaai | Iveco (4X4) | Major Pumper type III | 2019 |
| **Engine 3-1** | CEM 10226 | On run | Kleinmond | Mercedes Benz Ateco 1328 | Major Pumper type III | 2009 |

| | | | | | | |
|---|---|---|---|---|---|---|
| **PUMPERS** | | | | | | |
| **Pump 1** | CEM 30714 | On run | Hermanus | Toyota Hino 4X4 | All Terrain Appliance | 2018 |
| **Pump 2** | CEM 48495 | On run | Gansbaai | Isuzu FTS 750 | All Terrain Appliance | 2019 |
| **Pump 3** | CEM 2869 | On run | Gansbaai | Tata 713C 4X4 | All Terrain Appliance | 2006 |
| **Pump 5** | CEM 48493 | On run | Hermanus | Isuzu FTS 750 | All Terrain Appliance | 2019 |
| **Pump 6** | CEM 1626 | On run | Pringle Bay | Mercedes Buffel | All Terrain Appliance | 1982 |
| **Pump 7** | CEM 21426 | On run | Kleinmond | Isuzu FTS 750 | All Terrain Appliance | 2019 |
| **SKID UNITS** | | | | | | |
| **Alpha 1** | CEM 44284 | On run | Hermanus | Toyota Landcruiser | Skid Unit | 2018 |
| **Alpha 2** | CEM 32828 | On run | Stanford | Toyota Landcruiser | Skid Unit | 2011 |
| **Alpha 3** | CEM 28939 | On run | Pringle Bay | Toyota Landcruiser | Skid Unit | 2019 |
| **Alpha 4** | CEM 12594 | On-run | Gansbaai | Ford Ranger Subercab 2.2 4x4 | Skid Unit | 2020 |
| **Alpha 7** | CEM 6556 | On-run | Kleinmond | Ford Ranger Supercab 2.2 4x4 | Skid unit | 2020 |
| **SUPPORT VEHICLES** | | | | | | |
| **SV01** | CEM 38652 | Off run | Hermanus | Volkswagen Polo ViVo 1.4 | Support Vehicle | 2015 |
| **SV02** | CEM 47688 | On run | Control Room | Volkswagen Polo Sedan | Support Vehicle | 2019 |
| **SV03** | CEM 42054 | On run | Kleinmond | Nissan NP 300 | Utility Vehicle | 2017 |
| **SV04** | CEM 30870 | On Run | **Hermanus** | Ford Ranger Single Cab | Utility Vehicle | 2019 |
| **SV05** | CEM 8219 | On run | **Fire Safety** | Ford Ranger XL 4x2 DC | Support Vehicle | 2021 |
| **SV06** | CAM 13012 | On run | Betty's Bay | Nissan Hardbody 2.0 4x2 1-ton LDV | Bakkie Unit | 2007 |
| **SV07** | CEM 42270 | On run | Control Room | VW POLO SEDSN | Support Vehicle | |
| **SV08** | CEM 11565 | On run | Hermanus | Ford Ranger XL 4x2 DC | Utility Vehicle | 2021 |
| **SV09** | CEM 13116 | On run | Safe & Security | Ford Ranger XL 4x2 DC | Utility Vehicle | 2021 |
| **SV10** | CEM 33893 | On run | Safety & Security | VW POLO SEDAN | Utility Vehicle | |
| **SV11** | CEM 44285 | On run | Safety & Security | Toyota Corrolla | Support Vehicle | |
| | CEM 14938 | OFF run | | Toyota Hilux 2.7i 4x4 | Utility Vehicle | 2006 |
| | CEM 23784 | On run | | Nissan Hardbody NP300 4X4 | Utility Vehicle | 2011 |
| **TRAILERS** | | | | | | |
| Tango 1 | CAM 4600 | On run | Stanford | Trailer – Rope Rescue | | |
| Tango 2 | CAM 4601 | On run | Stanford | Trailer – Hazmat | | |
| Tango 3 | CAM 1266 | OFF rum | Gansbaai | Trailer – Portable dam | | |
| Tango 4 | CEM 3366 | On run | Betty's bay | Trailer- Skid unit | | |
| Tango 5 | CEM 25651 | On run | Baardskeerdersbos | Trailer -Skid Unit | | |
| Tango 6 | CAM 30979 | On run | Kleinmond | Trailer – SCBA compressor | | |
| Tango 7 | CEM 2740 | On run | Stanford | Temp ICC ICP/JOC equipment | | |
| NB: Senior Officers must utilize marked municipal vehicles with the necessary radio communication for Command and Control of incidents during major incidents, marked vehicles must also be utilized when communicating with ground resources and aerial support. Municipal or marked vehicles are easily identifiable to the general public. Due to the nature of our inherent fire risk and history of fire related incidents, incident commanders must use municipal vehicles to communicate with other agencies, e.g. WOF, ODM, SAPS, WCEMS etc. | | | | | | |

*Vehicles/Equipment, Additional Vehicles are required to follow the SANS 10090: Community Protection Against Fires*

## INCIDENTS

Previously all incidents attended by the department were logged by means of Book and Pen in a manual Occurrence Book. Since September 2019, Overstrand Municipality moved to a Computer Aided Dispatch. The call-taking and dispatching system utilized by Overstrand Fire & Emergency Services, Disaster Management and Security Services is Uniti. All incidents responded to are recorded on the CAD.

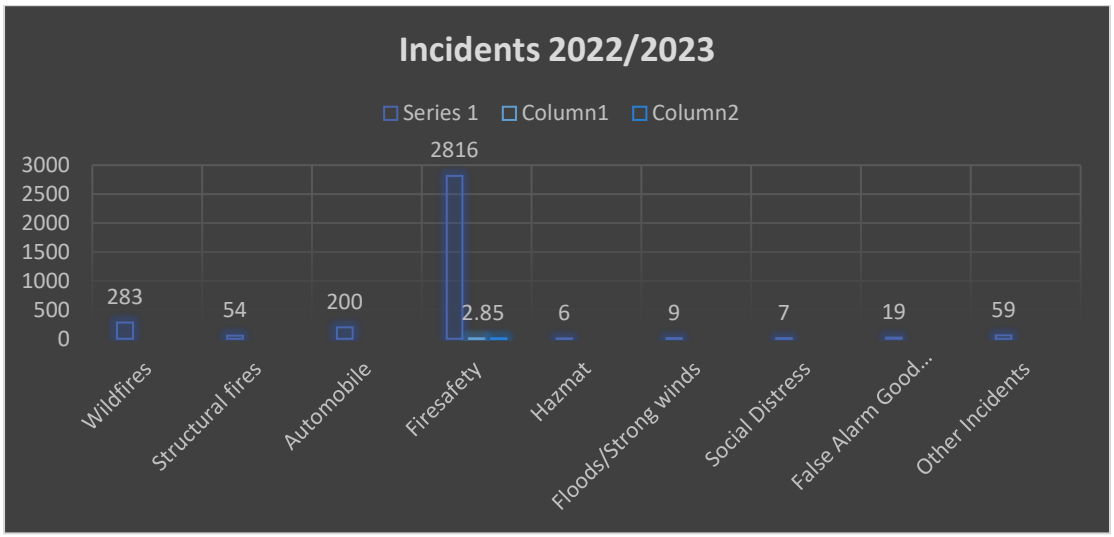



*Figure 4: Incidents 2022/2023*

Below is an overview of all activities responded to between 1 July 2022 and 30 June 2023.

## FIRE RISK ASSESSMENT / FUEL LOAD

The Veld Fire Management Plan is issued in with the Overstrand Disaster Management Plan and must be read in conjunction with the plan. The purpose of the Veld Fire Management Plan is to minimize the fire risks for Overstrand Area.

The plan was set up to help Overstrand Municipality and private property owners to best manage their property within the laws regulating fire on properties, set norms and standards for the management of fires and fire prevention in the best interest of biodiversity management and public safety.

The high-risk sites have been identified by role players within the department. There is a consensus that the possibility exists to not fully reduce or eliminate the risk, but if role players work together to reduce the fuel load, the negative outcomes can be mitigated. Interactions are continuously underway with external agencies such as Cape Nature, WOF, Conservancy, GoFPA and other internal departments.

The following is a list of risk assessments conducted during 2022/2023

- Betty's Bay
- Kleinmond (Arabella, Hangklip, Palmiet, Dr Rasaki)
- Afdaksrivier
- Fisherhaven
- Meerensee
- Hawston (new extension)
- Municipal Farm
- Preekstoel
- Fernkloof
- De Kop
- Le Bos
- Veolia (water purification farms, municipal properties)
- Klipgat 1
- Die Kouderivier/Nuwepos
- Spookfontein.

## DESCRIPTION OF AREAS

The Overstrand municipal jurisdiction is located within the fire-dependent fynbos biome. The alien infestation (such as but not limited to rooikrans, port Jackson and black wattle) increase the intensity of the fire. The Invasive Alien Plants (IAP) pose a serious problem as they rapidly spread across Overstrand, impacting on resident species diversity and ecosystem processes. Without natural enemies, these IAP reproduce quickly, consuming more water and depleting our natural resources. Thick alien vegetation can provide fuel for veldfires or runaway wildfires.

There are 559 alien species listed as weeds and invaders and another 560 species listed as prohibited which may under no circumstances be introduced into South Africa

The jurisdiction of Overstrand is nestled between the mountain and sea. The areas are considered high risk due to the sudden urban interface and limited firefighting capacity in terms of vehicles and personnel. The challenge faced is that a house fire can easily change to a veld fire under the correct prevailing conditions and vice versa.

Refer to Overstrand Municipality Fire Season Plan for more details on the description.

## OVERSTRAND MUNICIPALITY FIRE RISK AREAS




Figure 5: Overstrand Municipality Fire Risk Areas

Overstrand Municipal jurisdiction is geographically located within the fire-dependent fynbos biome. Alien infestation (such as Rooikrans, Port Jackson, Black wattle, etc.) Increases fire intensity together with limited firefighting capacity makes Overstrand Municipality highly vulnerable to veld fires.

The following areas are regarded as our red zone areas.

Top Fire Risk Areas

<u>Betty's Bay</u>
Dawidskraal area west towards Waterfalls (Blesberg)
Blesberg (Brodie's Link / Sea Farm / Hangklip area)
Wildland Urban Interface – Structures, green belts, Nature Reserves, and vacant plots.

Betty's Bay as a town is extremely vulnerable to veld fires, due to high fuel loads between residential structures and little firefighting capacity, limited access to residential and distance from Kleinmond Fire Station. Again, a house fire can escalate to a veld fire and vice versa and under severe windy conditions with disastrous consequences.



Figure 6: Hangklip Blesberg



Figure 7: Dawidskraal

Hangklip Kleinmond
Entrance to Koggelberg Nature Reserve
Kleinmond is considered as a medium fire risk due to its sudden urban interface and limited firefighting capacity (limited vehicles and personnel

**Rooi Els**
Rooi Els still considered as a medium, because of moderate fuel loads between residential structures and limited firefighting capacity as well as distance of Kleinmond Fire Station. Firefighting operations can quickly change from a house fire to a veld fire and vice versa and this under severe windy conditions could be devastating.

**Pringle Bay**
A large part of Pringle Bay is considered a high risk this is due to limited firefighting capacity, high fuel loads between residential structures and distance of Kleinmond Fire Station.

Blesberg itself is considered as a major fire risk due to its high fuel load and density. Once again, a house fire to a veld fire and vice versa and this under severe windy conditions could be devastating.



*Figure 8: Fernkloof-Vogelgat*

Hermanus
Mountain area Chanteclair (Leopard Rock via Glen Fruin towards Hermanus Adventure Centre along the Onrus Mountain towards Camphill (Peat Fire)
Fernkloof Nature Reserve (3Damme towards Kleinrivier Mountain via Voggelgat) and Coastal area

**Fisherhaven – Hermanus**
Area around the Meerenbosch (Fisherhaven)
Area between Hawston and Vermont
Area from Mountain Rose Farm towards Spookfontein

Platbos area
Salmonsdam Nature Reserve
Flower Valley area
Stanford / Gansbaai area is experiencing rapid alien infestation, causing increases in fuel load which forms a conduit for fires and sustained / rapid fire spread.

**Stanford / Gansbaai Area**
Grootbos area
County Fair Chicken Farm area
Wortelgat / Walkerbay area
Kleinrivier Mountain area
Die Damme Reserve

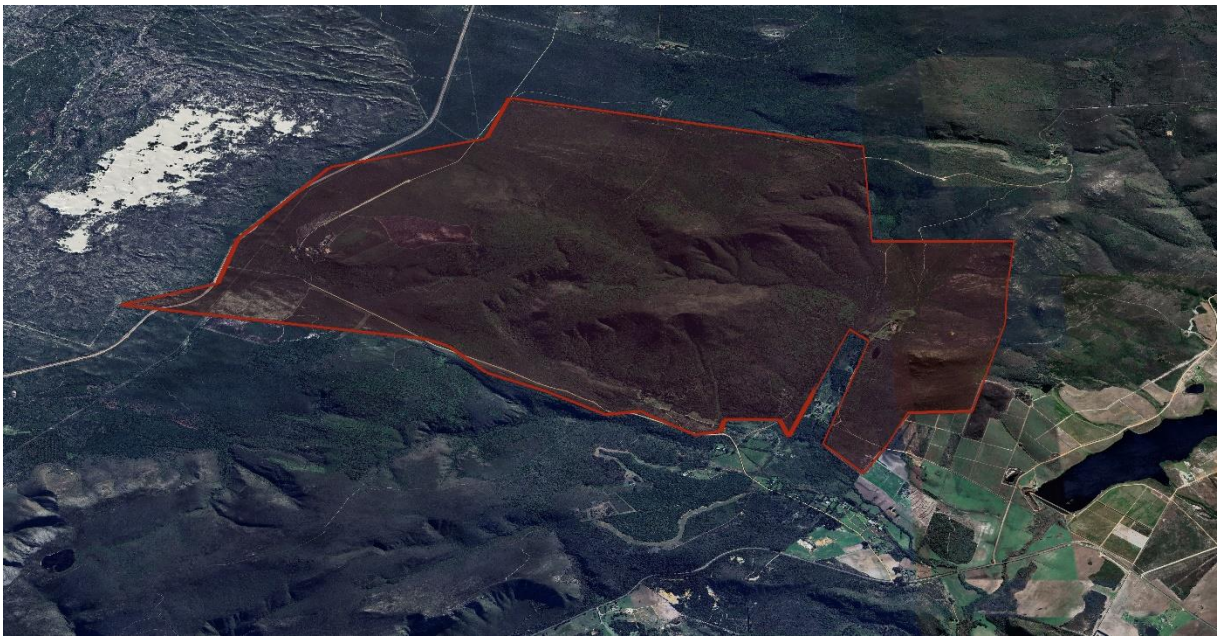


*Figure 9: Grootbos - Flower Valley*

Gansbaai
Walkerbay Nature Reserve
Grootbos / Platbos Flower Valley, Avuka and adjacent farms in the area
Area between Stanford and Gansbaai (both sides of the R 43)

Dangerpoint / Kleinbaai area

De Damme towards Pearly Beach seaside




*Figure 10: Overview Hangklip Kleinmond*




*Figure 11: Overview Greater Hermanus*




*Figure 12: Overview Gansbaai*

## RISK IDENTIFICATION / RISK REDUCTION

Overstrand Municipality, a joint effort of internal departments of the municipality, has identified municipal high-risk properties which are intended for block burns.

To reduce the impact of veld fires, Overstrand Environmental Services in cooperation with Overstrand Fire and Disaster Management, embarked on a program to reduce fuel loads (in terms of age / overgrown vegetation) with the aim of better managing out of control veld fires and stimulating natural growth succession.

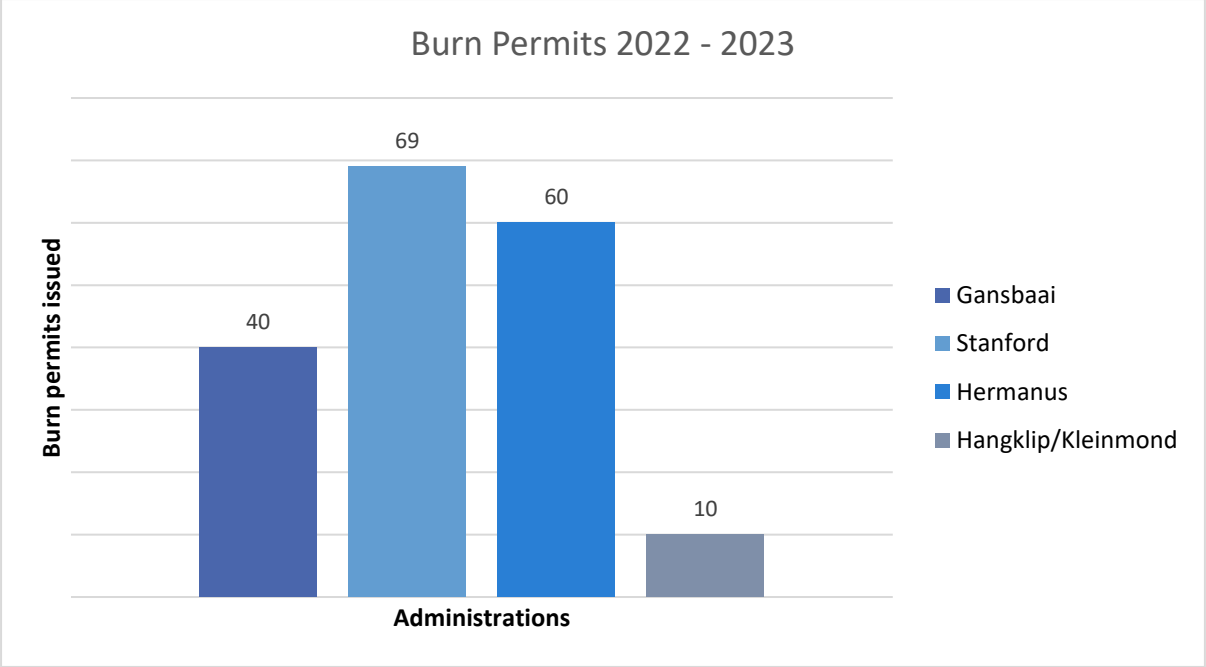
To date, the Disaster Management Team assisted landowners with Prescribed burns from 21 June 2022 – 11 November 2022.

| **Date of Prescribed burn** | **Area** |
|---|---|
| 22/11/2022 | Grootbos Private Nature Reserve, R43, Gansbaai |
| 27/10/2022 | Municipal Farm, Camphill Road, Hermanus |

| Date of Prescribed burn | Area |
|---|---|
| 19/10/2022 | Grootbos Private Nature Reserve, R43, Gansbaai |
| 13/10/2022 | Hemel and Aarde Valley, Hermanus |
| **Date of Prescribed burn** | **Area** |
| 13/10/2022 | Grootbos De-Bos, Gansbaai |
| 28/09/2022 | Municipal Farm, Camphill Road, Hermanus |
| 20/09/2022 | Paardeberg Veilingskrale |
| 22/08/2022 | Hemel and Aarde Valley, Hermanus |
| 02/08/2022 | County Fair, Stanford |
| 26/07/2022 | Municipal Farm, Camphill Road, Hermanus |
| 27/06/2022 | Berghof, Onrus River, Hermanus |
| 21/06/2022 | Fernkloof Nature Reserve, Hermanus |
| 08/06/2022 | Elim |
| 12/05/2022 | Lomond Wine Estate, Gansbaai |
| 10/05/2022 | Municipal Farm, Camphill Road, Hermanus |
| 04/04/2022 | Blesberg, Betty's Bay |
| 12/04/2022 | Grootbos Nature Reserve, Gansbaai |

## BURN PERMITS

For the financial year 1 July 2022 – 30 June 2023, 179 burn permits were issued, refer to the table below for a breakdown of permits issued per administration.




## BLESBERG, BETTYSBAY CONTROLLED BURN:

In ecologically sensitive areas as the Overstrand where raging bush fires pose a major threat to not only lives and livelihoods but can also cause a loss in biodiversity, controlled burns serve as a practical means to reduce the build-up of combustible plant for the annual “fire season” (i.e., the time of the year when bush fires are most likely to occur.

This schedule is decided upon following on extensive consultation with Cape Nature and involves cooperation with the Greater Overberg Fire Protection Association. Overberg District Municipality, Enviro Wildfire and Working on Fire as well as non-profits the likes of Volunteer Wildfire Services and Kogelberg Biosphere Wildfire Rescue Volunteers.

Given that a multitude of agencies are involved whenever a controlled burn is conducted, an Incident Command System is set up as a standardized means to command, control, coordinate and respond to any emergencies.

Furthermore, burns are divided into functional divisions, each with an assigned a group that must focus on specific objectives both before and after the controlled bun.




*Figure 13: Planned Burn Blesberg*

During the first prescribed burn for the 2023 season involving 80 hectares of Blesberg Mountain int the Betty's Bay area. Approximately 150 people took part in the burn, of which 60 were volunteers from Pringle Bay, Betty's Bay and Rooi-Els who conducted a wildfire search and rescue operation before during and after the fire. Prescribe fires are much easier to control and can limit the damage caused by runaway bush fires.



*Figure 14: Blesberg Controlled Fire*

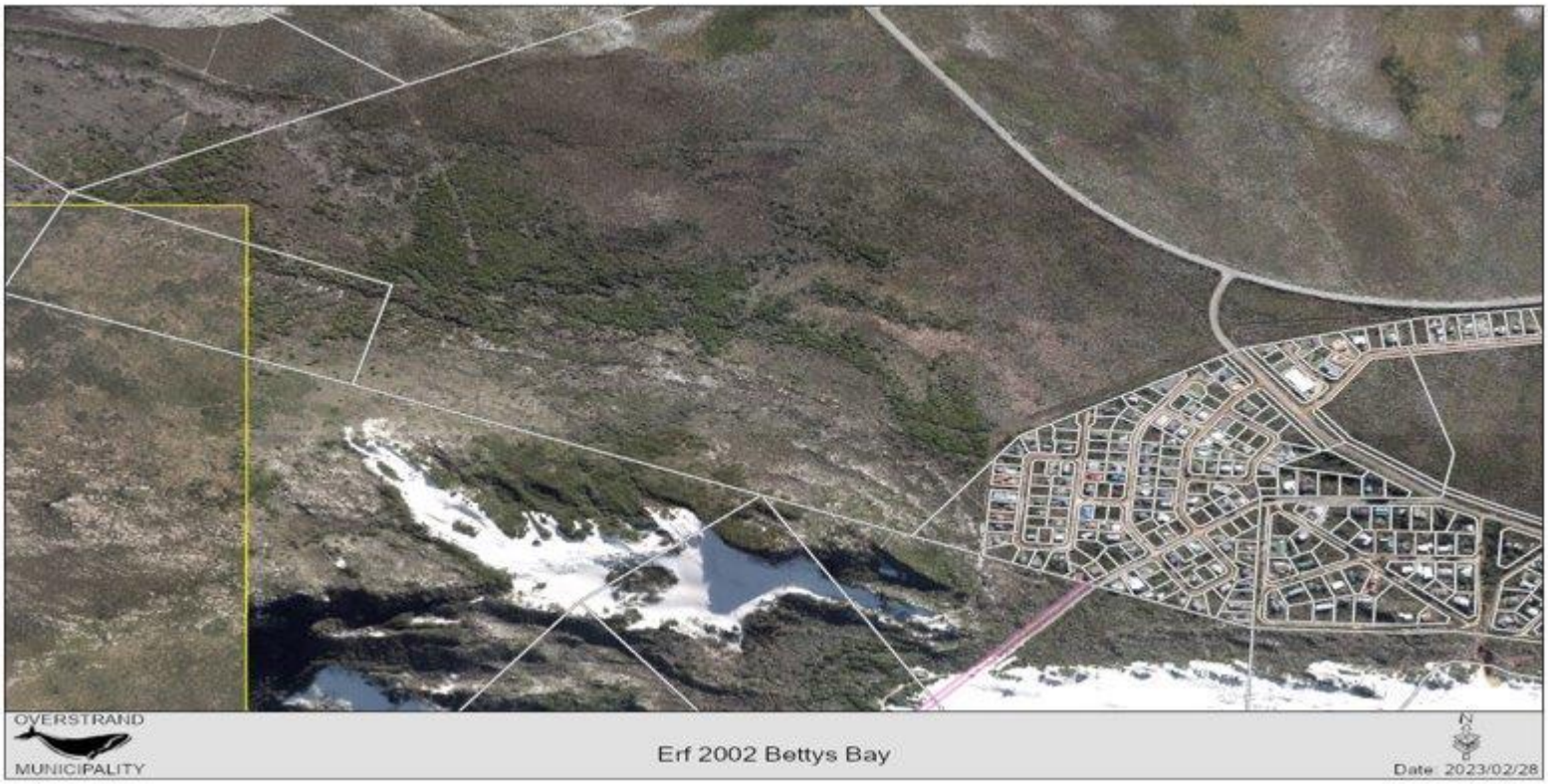



*Figure 15: Blesberg Burn Scar*

## FLOODING

Overstrand is highly vulnerable to flooding especially during wintertime, when severe weather was predicted on the 30th to the 31st of May 2023, weather warnings was issue to various parts within the Western Cape, leading to flooding of roads, low-lying bridges, formal and informal settlements was expected, and early warnings was distributed to all Municipalities to be alert disrupted weather conditions.

### AREAS AFFECTED WITHIN THE OVERSTAND DUE TO FLOODING.

Pringle Bay

Bettys Bay

Kleinmond

Fisherhaven

Paradise Park (Soutpan)

Onrus

Sandbaai

Mount Pleasant

Zwelihle

R43 Stanford

Franskraal

Kleinbaai

Gansbaai.

Overstrand Municipality Disaster Management assisted the affected households and areas (+- 100) with sand loads, sandbags, and blankets.



*Figure 16: Damages Flooding Pringle Bay*

Flood plans can enable a flexible response to problems caused by flooding. Although barriers may protect potential flood areas from predictable tidal or storm surges, flooding can occur at any time:

The most critical hazard in the Overstrand area, is in the informal settlements, which is located on a wetland; this leads to rainwater pounding in places and running into many dwellings, which lack proper foundation. Inadequate drainage system, dumping of waste by members of the community, irregular collection of waste, were also identified as a hazard, lack of infrastructure, poverty, damage to property, poor service delivery and diseases.

Drainage holes intended to divert water away from houses are continually clogged with litter, thus grids have been placed over some of the drainage openings by the municipality to prevent litter from entering the pipes. This enables the municipality and community members to easily clean away litter blocking the drainage pipes when it rains.

It does not however prevent sand and smaller debris items from entering the pipses and causing blockage. Many of the roads are not tarred, causing sand to be transported down the gentle sloping topography into drainage pipes. There are currently no plans in place to reduce this problem.

The Overstrand jurisdiction is highly vulnerable to flooding, especially during winter when severe weather is predicted.

*Figure 17: Damages Flooding Gansbaai*



TABLE BELOW INDICATES ALL DAMAGES TO ROADS AND INFRASTRUCTURE:

| Area affected | Description of Physical Damage | Household Affected | Losses (Rand) | Community Affected |
|---|---|---|---|---|
| Franskraal | Groeneweide Road-erosion of gravel roadway and side drain | Yes (unknown) | R2 921 820.00 | |
| Gansbaai | Traffic testing station-erosion of surface and side embankments | 1 Property | R1 626 187.20 | |
| Franskraal | Insufficient capacity of Stormwater infrastructure to divert stormwater at flooded properties-Franskraal | 150 Properties | R11 113 575.00 | |
| Lakeside Drive | Road surface washed away as well as Stormwater Pipes | | R500 000.00 | Betty's Bay |
| Salvia Road | Road Washed Away, stormwater flow into ERF 4739 | 8 | R585 000.00 | Betty's Bay |
| Betty's Bay Reservoir Road | Road Surface washed away (2800m) | 5081 | R3780 000.00 | Hangklip Smallholdings |
| Lanaria Road | Stormwater flooded Erf 4537 & 4538 | 4 | R310 000.00 | Betty's Bay |
| Lachenalia Road | Road completely flooded due to Vlei level rising - Reinstatement of road and alterations to outlet at Porter, Diastella & Disa Roads | 21 | R3 500 000.00 | Betty's Bay |
| Oxalis Road | Section of Road surface washed away | 3 | R595 000.00 | Betty's Bay |

| Area affected | Description of Physical Damage | Household Affected | Losses (Rand) | Community Affected |
|---|---|---|---|---|
| Court Road | Sections of road surface washed away | 5 | R3 850 000.00 | Betty's Bay |
| Drivers Road | Sections of road surface washed away | 5 | R310 000.00 | Betty's Bay |
| Crystal Road | Sections of Road surface washed away | 4 | R300 000.00 | Betty's Bay |
| Lovers Road | Sections of Road surface washed away | 8 | R250 000.00 | Betty's Bay |
| Elizabeth Road | Road surface washed away | 33 | R660 000.00 | Pringle Bay |
| George Road | Sections of Road surface washed away | 22 | R550 000.00 | Pringle Bay |
| Ernest Road | Road surface washed away | 6 | R400 000.00 | Pringle Bay |
| Stream Road | Driveways and road surface washed away | 40 | R2 250 000.00 | Pringle Bay |
| Overhills | Road surface washed away and exposed stormwater system. Sections of Stormwater system damaged | 300 | R1 600 000.00 | Kleinmond |
| Bass Road | Road Surface damaged by rock and stone debris from stormwater Channel | 16 | R545 000.00 | Betty's Bay |
| Edward Road | Road Surface Flooded due to spring under asphalt surface - Road surface damaged | 5 | R 1 250 000.00 | Betty's Bay |



*Figure 17: HEAVY RAIN CAUSED ROAD TO BE FLOODED AND ERODED THE ROADWAY AS WELL AS THE SIDEDRAINS*



*Figure 18: REPAIR DAMAGED SURFACE AND LAYERWORKS*





*Figure 19: Masakhane-Mbeki Street-Low laying informal housing earthworks erosion*




*Figure 19: EARTHWORKS BY RESHAPING THE AREA*

## DISASTER MANAGEMENT CAPACITY

| Name | Job Designation | Total |
|---|---|---|
| L. Smith | Senior Manager: Fire & Emergency Services, Disaster Management and Security Services | 1 |
| Y. Scholtz | Assistant Chief: Disaster Management and Risk Management & Support Services | 1 |
| B. Lobb | Divisional Commander | 1 |
| S. Coert | Disaster Risk Management Officer | 1 |
| J. Myburg | Administrator | 1 |

In conjunction with the Disaster Management Capacity, the Incident Command Centre also forms a critical role.

| Name | Job Designation | Total |
|---|---|---|
| M. Carelse | Principal Administrator: Incident Command Centre, Emergency Control & Support Services | 1 |
| L. Swartz / P. Snyders | Senior Emergency Control Room Operator | 2 |
| Operators | Emergency Control Room Operators | 5 |