



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 23 JUNE / JUNIE / JUNI 2026

**VENUE / PLEK / INDAWO : BANQUETING HALL,
CIVIC CENTRE,
HERMANUS**

TIME / TYD / IXESHA : 09:00



MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE
MAYORAL COMMITTEE
HELD IN THE BANQUETING HALL
ON 23 JUNE 2026, AT 09:00**

PRESENT: Councillors were present as per attached attendance register.

OFFICIALS PRESENT: Dr D O'Neill, Municipal Manager
Mr S Müller, Chief Engineer : Infrastructure Services
Mr D Adonis, Director : Municipal Public Safety
Mr D Louw, Chief Financial Officer
Mr R Kuchar, Divisional Manager : Town & Regional Planning
Ms R Louw, Divisional Manager : Strategic Support Services
Mr A Gcotyelwa, Manager : Integrated Human Settlements and Development
Ms A Le Roux, Divisional Manager : Property Management
Ms Z Mazuthu, Chief Risk Officer
Ms H van Tonder, Manager : Administrative Support Services
Ms C Fisher, Chief Clerk : Committee Services
Mr C Solomons, Technical Support
Mr A Lekay, Senior Clerk : Corporate Services
Ms S Swart, Senior Committee Officer

MINUTES/.....



OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

23 JUNE 2026

ALDERMEN/COUNCILLORS	SIGNATURE
KLAAS, A	
AFRICA, F	APOLOGY
GILLION, E	
KOMANI, A	
LERM, C	
NUTT, R	
WILLIAMS, S	

1. OPENING

The Executive Mayor, Ald A Klaas, opened the meeting with prayer and welcomed those present.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Ald F Africa

RESOLVED:

that the above-mentioned application for leave of absence **be approved**.

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Tuesday, 26 May 2026 at 09:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Tuesday, 26 May 2026 at 09:00**, **be confirmed**.

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

None

5.
TOURISM MONTHLY REPORT: MAY 2026

R Louw
8 June 2026

Divisional Manager: Strategic Support Services
(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is to provide and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for May 2026.

RESOLVED:

the tourism report for May 2026 **was noted**.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

30 JUNE 2026

TA Gcotyelwa Manager: Integrated Human Settlements and Development
7 May 2026 (028) 313 8144

1 JULY 2026

7.

WARD COMMITTEE SYSTEM: DRAFT REVISION OF WARD COMMITTEE RULES**R Louw Divisional Manager: Strategic Support Services****8 June 2026****(028) 313 8071**

EXECUTIVE SUMMARY

The purpose of this report is for the Council to consider the draft revised Ward Committee Rules for the Ward Committee System within the Overstrand Municipal area.

RECOMMENDATION TO THE COUNCIL:

1. that the draft revised Ward Committee Rules for Overstrand Municipality **be noted**; and
2. that the draft revised Ward Committee Rules for Overstrand Municipality **be advertised** for public comment.

RESPONSIBLE OFFICIAL :**R LOUW
M MIDDLETON
A FORD
N MTHOLO****TARGET DATE FOR IMPLEMENTATION :****30 JUNE 2026**



PORTFOLIO COMMITTEE :

PLANNING & DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald K Brice, Cllrs C Resandt,
M Sihlahla and R Dees**

**1.
PORTION OF REMAINDER ERF 1663 PRINGLE BAY: RENEWAL OF LEASE OF
MUNICIPAL PROPERTY TO BA FIELDING**

**A Le Roux
6 May 2026**

Divisional Manager: Property Management

(028) 316 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with BA Fielding, hereafter referred to as “the Applicant”, in respect of a portion of Remainder Erf 1663 Pringle Bay ($\pm 260\text{m}^2$ in extent) situated in Clarence Drive, adjoining the Western boundary of Erf 563 Pringle Bay, hereafter referred to as “the Property” for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of an enclosed garden.

RESOLVED:

1. the lease of municipal property, being a portion of Remainder Erf 1663 Pringle Bay ($\pm 260\text{m}^2$ in extent), to the adjoining property owner, BA Fielding, for the purpose of an enclosed garden at a rental amount of R281.18 (TWO HUNDRED AND EIGHTY-ONE RAND AND EIGHTEEN CENTS) (VAT excluded) plus the prevailing consumer price index escalation that will be implemented on 1 July 2026 per month for a further period of 9 (NINE) years and 11 (ELEVEN) months from 1 August 2026 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in terms of the approved tariffs as stipulated in the Annual budget as approved by Council.

RESPONSIBLE OFFICIAL :

M ERASMUS

TARGET DATE FOR IMPLEMENTATION :

30 JULY 2026

TARGET DATE TO INFORM APPLICANT :

30 JULY 2026

2.

ERF 947 GANSBAAI: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO STRANDLOPERTJIE BEWAARSKOOL**A Le Roux**
30 April 2026**Divisional Manager: Property Management****(028) 316 5623****EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Strandlopertjie Bewaarskool, hereafter referred to as “the Applicant”, in respect of Erf 947 Gansbaai (709m² in extent) situated at 19 Dahlia Street in Blompark, Gansbaai, hereafter referred to as “the Property” for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing the Strandlopertjie Early Childhood Development Centre.

RESOLVED:

1. the lease of municipal property, being Erf 947 Gansbaai (709m² in extent) situated in Blompark to Strandlopertjie Bewaarskool for the purposes of managing an Early Childhood Development Centre at a rental amount equal to the tariff for lease of municipal property to registered Social Care Institutions/ Organisations/ NPO's/PBO's/Sport facilities, as will be approved by Council for the 2026/2027 financial year, for a period of 9 (NINE) years and 11 (ELEVEN) months as from 1 September 2026 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in terms of the approved tariffs as stipulated in the Annual budget as approved by Council.

RESPONSIBLE OFFICIAL :**M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****30 JULY 2026****TARGET DATE TO INFORM APPLICANT :****30 JULY 2026**

3.

A PORTION OF ERF 7349 KLEINMOND: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO CHILD WELFARE SOUTH AFRICA (KLEINMOND)**A Le Roux**
30 April 2026**Divisional Manager: Property Management****(028) 316 5623**

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Child Welfare South Africa (Kleinmond), hereafter referred to as “the Applicant”, in respect of a portion of Erf 7349 Kleinmond ($\pm 1,251\text{m}^2$ in extent) situated at 22 GM Siyoni Street in Overhills, Kleinmond, hereafter referred to as “the Property” for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing the Bambanani Early Childhood Development Centre.

RESOLVED:

1. the lease of municipal property, being a portion of Erf 7349 Kleinmond ($\pm 1,251\text{m}^2$ in extent), situated in Overhills, to Child Welfare South Africa (Kleinmond) for the purposes of managing the Bambanani Early Childhood Development Centre at the rental amount of R191.30 (ONE HUNDRED AND NINETY-ONE RAND AND THIRTY CENTS) (VAT excluded) per month for a further period of 9 (NINE) years and 11 (ELEVEN) months from 1 May 2026 in terms of the Administration of Immoveable Property Policy of the Overstrand Municipality, **was approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in terms of the approved tariffs as stipulated in the Annual budget as approved by Council.

RESPONSIBLE OFFICIAL :**M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****30 JULY 2026****TARGET DATE TO INFORM APPLICANT :****30 JULY 2026**

4.

A PORTION OF REMAINDER ERF 2004 BETTY'S BAY: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO H SEGAL**A Le Roux
6 May 2026****Divisional Manager: Property Management****(028) 316 5623**

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with H Segal, hereafter referred to as "the Applicant", in respect of a portion of Remainder Erf 2004 Betty's Bay ($\pm 8,2\text{m}^2$ in extent) situated in Buck Street, East of Erf 2359 Betty's Bay, hereafter referred to as "the Property" for a period of 9 (NINE) years and 11 (ELEVEN) months to retain a portion of a boundary wall and for parking purposes.

RESOLVED:

1. the lease of municipal property, being a portion of Remainder Erf 2004 Betty's Bay ($\pm 8,2\text{m}^2$ in extent), to adjoining property owner, H Segal, to retain a portion of boundary wall and for parking purposes at a monthly rental amount of R14.19 (FOURTEEN RAND AND NINETEEN CENTS) (VAT excluded) plus the prevailing consumer price index escalation that will be implemented on 1 July 2026 for a further period of 9 (NINE) years and 11 (ELEVEN) months from 1 August 2026 in terms of the Administration of Immoveable Property Policy of the Overstrand Municipality, **was approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in terms of the approved tariffs as stipulated in the Annual budget as approved by Council.

RESPONSIBLE OFFICIAL :**M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****30 JULY 2026****TARGET DATE TO INFORM APPLICANT :****30 JULY 2026**

5.

ERF 2044 GANSBAAI: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO MASAKHANE PRE-SCHOOL**A Le Roux**
30 April 2026**Divisional Manager: Property Management****(028) 316 5623**

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Masakhane Pre-School, hereafter referred to as “the Applicant”, in respect of Erf 2044 Gansbaai (2,281m² in extent) situated on the corner of Slovo Street and Thandabantu Street in Masakhane, hereafter referred to as “the Property” for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing the Masakhane Pre-School.

RESOLVED:

1. the lease of municipal property, being Erf 2044 Gansbaai (±2,281m² in extent), to Masakhane Pre-School for the purpose of managing the Masakhane Pre-School at a rental amount equal to the tariff for lease of municipal property to registered Social Care Institutions/ Organisations/ NPO's/PBO's/Sport facilities, as will be approved by Council for the 2026/2027 financial year, for a further period of 9 (NINE) years and 11 (ELEVEN) months from 1 November 2026 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in terms of the approved tariffs as stipulated in the Annual budget as approved by Council.

RESPONSIBLE OFFICIAL :**M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****30 JULY 2026****TARGET DATE TO INFORM APPLICANT :****30 JULY 2026**

6.

A PORTION OF ERF 830 HERMANUS, KNOWN AS “BIENTANG’S CAVE RESTAURANT”: LEASE OF MUNICIPAL PROPERTY TO TOURVEST HOLDINGS (PTY) LTD

A Le Roux
24 March 2026

Divisional Manager: Property Management

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a lease agreement with Tourvest Holdings (Pty) Ltd, hereinafter referred to as “the Lessee”, in respect of a portion of Erf 830 Hermanus, $\pm 1,740\text{m}^2$ in extent, hereinafter referred to as “the Property” for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing the restaurant known as “Bientang’s Cave Restaurant” situated in Marine Drive, Hermanus.

RECOMMENDATION TO THE COUNCIL:

1. that the lease of municipal property, being a portion of Erf 830 Hermanus, $\pm 1,740\text{m}^2$ in extent, to Tourvest Holdings (Pty) Ltd for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing a restaurant, at a rental amount of R184,000.00 (ONE HUNDRED AND EIGHTY-FOUR THOUSAND RAND) (VAT Included) per month, **be approved** pending the finalisation of the objections received; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the consumer price index (all items).

RESPONSIBLE OFFICIAL :

M ERASMUS

TARGET DATE FOR IMPLEMENTATION :

30 JUNE 2026

TARGET DATE TO INFORM APPLICANT :

30 JUNE 2026

**7.
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: APRIL - MAY 2026**

**R. Kuchar
19 May 2026**

Divisional Manager: Town & Spatial Planning

(028) 313 8900

EXECUTIVE SUMMARY

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) for April – May 2026.

RESOLVED:

cognisance was taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for April – May 2026:

- | | | |
|----|---|---------------|
| 1. | Remainder of Erf 6882, 23 Fir Close, Erf 7185, 23A Fir Close and Erf 7600, 21A Fir Close, Eastcliff, Hermanus | 23 April 2026 |
| 2. | Erf 7680, 13 Fourie Street, Westcliff, Hermanus | 27 April 2026 |
| 3. | Erf 2699, 12 Trewwa Street, Perlemoenbaai, Gansbaai | 27 April 2026 |
| 4. | Portion 6 of the Farm No. 586, Hemel en Aarde Valley | 5 May 2026 |
| 5. | Erf 6308, 7 Fir Close, Eastcliff, Hermanus | 8 May 2026 |
| 6. | Erf 273, 57 Cliff Street, De Kelders | 14 May 2026 |

cognisance was taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 30 April 2026:

- | | | |
|----|---|---------------|
| 1. | Erf 1336, 21 Ingang Street, De Kelders | 30 April 2026 |
| 2. | Erf 639, 9 Law Street, Pearly Beach | 30 April 2026 |
| 3. | Erf 5474, 51 Main Road, Northcliff, Hermanus | 30 April 2026 |
| 4. | Erf 6135, 18 Cliff Road and Portion of Remainder Erf 249, Westcliff, Hermanus | 30 April 2026 |

RESPONSIBLE OFFICIAL :

L TAYLOR

TARGET DATE FOR IMPLEMENTATION :

14 JULY 2026



PORTFOLIO COMMITTEE :

INFRASTRUCTURE SERVICES

Chairperson :

Cllr C Lerm

Committee Members :

**Ald R de Coning, Cllrs S Fourie,
M Sihlahla & V Bandeza**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**



PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs T Els,
K Ngqandana and B Nombula**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**



PORTFOLIO COMMITTEE :

MUNICIPAL PUBLIC SAFETY

Chairperson :

Cllr A Komani

Committee Members :

**Ald L Ntsabo, Cllrs H Lombard,
C Tafu-Nwonkwo & M Grimbeek**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**



PORTFOLIO COMMITTEE :

CORPORATE SERVICES

Acting Chairperson :

Ald E Gillion

Committee Members :

**Cllrs T Els, M Nomatiti,
Ald T Nqinata & Cllr S Beyi**

1.
RISK APPETITE AND TOLERANCE FRAMEWORK

Z Mazuthu
17 June 2026

Chief Risk Officer

(028) 313 5084

EXECUTIVE SUMMARY

The purpose of this report is to seek Council approval of the Overstrand Municipality's Risk Appetite and Tolerance Levels, as reviewed and recommended by Top Management.

The annual review was conducted to ensure that the Municipality's Risk Appetite and Tolerance Levels remain relevant and appropriate for the current operating environment. The review considered the Municipality's strategic objectives, service delivery mandates, legal requirements, and risks that may affect the achievement of its goals.

Risk Appetite and Tolerance Levels help the Municipality determine how much risk it is willing to accept while pursuing its objectives and delivering services to the community. They also provide guidance to management when making decisions and managing risks.

The review found that the proposed Risk Appetite and Tolerance Levels remain suitable and will support good governance, effective risk management, informed decision-making, and improved service delivery.

Council is therefore requested to approve the reviewed Risk Appetite and Tolerance Levels for implementation across the Municipality.

RECOMMENDATION TO THE COUNCIL:

that the proposed Risk Appetite and Tolerance Framework **be approved**.

RESPONSIBLE OFFICIAL :

Z MAZUTHU

TARGET DATE FOR IMPLEMENTATION :

24 JUNE 2026



PORTFOLIO COMMITTEE :

FINANCIAL SERVICES

Chairperson :

Cllr S Williams

Committee Members :

**Ald R de Coning, Ald D Coetzee,
Ald T Nqinata and Cllr J van Staden**

**1.
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT
(SCM) POLICY FOR MAY 2026**

**C Le Roux
03 June 2026**

Divisional Manager: Supply Chain Management

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of procurement by the delegated authority in terms of the Supply Chain Management Policy for May 2026.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for May 2026, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for May 2026, **be noted**;
3. that the awards made through the Bid Committee system and formal written price quotations for May 2026, **be noted**; and
4. that all other activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for May 2026, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

2.
OVERTIME REPORT FOR MAY 2026

G Bucchianeri
05 June 2026

Manager: Budgeting

(028) 313 8913

EXECUTIVE SUMMARY

Report prepared regarding monthly overtime expenditure for May 2026 and comparative analysis with the same period for the prior year.

RESOLVED:

the report regarding overtime expenditure per Directorate/Department for the month of May 2026, **was noted**.

RESPONSIBLE OFFICIAL :

G BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

The meeting adjourned at 09:51

DATE

ALD A KLAAS - EXECUTIVE MAYOR