



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 11 JUNE / JUNIE / JUNI 2025**

**VENUE / PLEK / INDAWO : GLASKAS,  
CIVIC CENTRE,  
HERMANUS**

**TIME / TYD / IXESHA : 10:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE  
MAYORAL COMMITTEE  
HELD IN THE GLASKAS  
ON 11 JUNE 2025, AT 10:00**

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**PRESENT:**

Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:**

Dr D O'Neill, Municipal Manager  
Ms D Arrison, Director : Corporate Services  
Mr D Louw, Acting CFO  
Mr N Michaels, Director : Municipal Public Safety  
Mr S Müller, Chief Engineer : Infrastructure Services  
Ms R Louw, Divisional Manager : Strategic Support Services  
Mr R Kuchar, Divisional Manager : Town & Regional Planning  
Ms A Le Roux, Divisional Manager : Property Management  
Mr L Smith, Chief Fire and Emergency and Disaster Management  
Mr A Gcotyelwa, Manager: Integrated Human Settlements and Development  
Ms H van Tonder, Manager : Administrative Support Services  
Ms S Swart, Senior Committee Officer



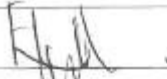




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**MINUTES/.....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

11 JUNE 2025

ALDERMEN/COUNCILLORS	SIGNATURE
KLAAS, A	
AFRICA, F	
GILLION, E	
LERM, C	
NUTT, R	
WILLIAMS, S	
KOMANI, AS.	

**1. OPENING**

The Executive Mayor, Cllr A Klaas, opened the meeting and welcomed those present. Director N Michaels opened with prayer.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

None (Cllr R Nutt joined the meeting at 10:10)

**3. CONFIRMATION OF MINUTES**

- 3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 16 April 2025 at 08:00**

**RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 16 April 2025 at 08:00, were confirmed.**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

The Executive Mayor, Cllr A Klaas, addressed the meeting on several matters.

5.  
**TOURISM MONTHLY REPORT: APRIL 2025**

R Louw  
29 April 2025

Divisional Manager: Strategic Support Services

(028) 313 8071

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**EXECUTIVE SUMMARY**

The purpose of this report is to provide and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for April 2025.

**RESOLVED:**

that the tourism report for April 2025 **was noted**.

**RESPONSIBLE OFFICIAL :**

**R LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**13 JUNE 2025**

6.  
**TOURISM MONTHLY REPORT: MAY 2025**

R Louw  
6 June 2025

Divisional Manager: Strategic Support Services

(028) 313 8071

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**EXECUTIVE SUMMARY**

The purpose of this report is to provide and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for May 2025.

**RESOLVED:**

that the tourism report for May 2025 **was noted**.

**RESPONSIBLE OFFICIAL :**

**R LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**13 JUNE 2025**

**PORTFOLIO COMMITTEE :**

**PLANNING & DEVELOPMENT**

**Chairperson :**

**Ald E Gillion**

**Committee Members :**

**Cllr S Fourie, Ald R de Coning,  
Cllrs M Sihlahla and V Bandeza**

**1.  
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS  
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: MARCH 2025 – MAY  
2025.**

**R. Kuchar  
10 May 2025**

**Divisional Manager: Town & Spatial Planning**

**(028) 313 8900**

**EXECUTIVE SUMMARY**

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 10 March 2025 – 10 May 2025.

**RESOLVED:**

**that cognisance was taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 10 March 2025 – 10 May 2025:**

- |     |                                                                            |               |
|-----|----------------------------------------------------------------------------|---------------|
| 1.  | Erf 7276, 403 Main Road , Eastcliff, Hermanus                              | 10 March 2025 |
| 2.  | Erf 65, 65 Tern Street, Romansbaai Beach and Fynbos Estate, Birkenhead     | 10 March 2025 |
| 3.  | Erf 2094, Pearly Beach (Resort)                                            | 24 March 2025 |
| 4.  | Erf 4454, 31 Ixia Road, Betty's Bay                                        | 24 March 2025 |
| 5.  | Erf 5560, 96 Westcliff Drive, Westcliff, Hermanus                          | 27 March 2025 |
| 6.  | Erf 1597, 32 Vergesig Street, Pearly Beach                                 | 27 March 2025 |
| 7.  | Erf 5811, 83 Fernkloof Drive, Hermanus Heights, Hermanus                   | 1 April 2025  |
| 8.  | Erf 4805, 11 Mossel River Street, Eastcliff, Hermanus                      | 1 April 2025  |
| 9.  | Erf 7498, 153 Sixth Street and Erf (unregistered) 7499, Voëlklip, Hermanus | 1 April 2025  |
| 10. | Erf 5986, 6 Fynbos Street, Hermanus Heights, Hermanus                      | 1 April 2025  |
| 11. | Erf 120, 31 Cliff Street and Erf 129, 58 Cliff Street, De Kelders          | 1 April 2025  |
| 12. | Erf 4429, 55 Chanteclair Avenue, Onrustrivier, Hermanus                    | 14 April 2025 |
| 13. | Erf 2704, 37 Hofmeyer Street, Onrustrivier, Hermanus                       | 14 April 2025 |
| 14. | Erf 4401, 52 Fourth Avenue, Kleinmond                                      | 24 April 2025 |
| 15. | Erf 340, 14 Fynbos Crescent, Sandbaai, Hermanus                            | 29 April 2025 |
| 16. | Erf 3349, 208 Seventh Street, Voëlklip, Hermanus                           | 6 May 2025    |
| 17. | Erf 535, 58 Stirling Street, De Kelders                                    | 6 May 2025    |
| 18. | Erf 6152, 12 Third Street, Voëlklip, Hermanus                              | 6 May 2025    |
| 19. | Remainder Erf 2450, 108 Eighth Street, Voëlklip, Hermanus                  | 6 May 2025    |
| 20. | Erf 3946, 276 Eighth Street, Voëlklip, Hermanus                            | 6 May 2025    |

**that cognisance was taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 13 March, 1 April and 29 April 2025:**

- |    |                                                                                    |               |
|----|------------------------------------------------------------------------------------|---------------|
| 1. | Erf 1313, , Eastcliff Hermanus                                                     | 13 March 2025 |
| 2. | Erven 2350 & 2352, Auvergne Residential Estate,<br>Vermont                         | 1 April 2025  |
| 3. | Erf 189, 26 Bezuidenhout Street and Erf 3118, 7 Queen<br>Victoria Street, Stanford | 1 April 2025  |
| 4. | Erf 4586, 25 Harmony Avenue, Hermanus                                              | 29 April 2025 |

**RESPONSIBLE OFFICIAL :**

**L TAYLOR**

**TARGET DATE FOR IMPLEMENTATION :**

**2 JULY 2025**

2.

**A PORTION OF PORTION 18 OF FARM NO 644 (STANFORD): DEVIATION FROM PARAGRAPH 18 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A DIRECT LEASE AGREEMENT WITH FOOD FOUR THOUGHT COMMUNITY PROJECTS NPC**

**A Le Roux  
5 May 2025**

**Divisional Manager: Property Management**

**(028) 316 5623**

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### **EXECUTIVE SUMMARY**

To obtain approval from the Executive Mayor to enter into a further lease agreement for a period of 3 (THREE) years with Food Four Thought Community Projects NPC ("Food for Thought") in respect of a portion of Portion 18 of Farm No. 644 (Stanford), ±6,000m<sup>2</sup> (APPROXIMATELY SIX THOUSAND SQUARE METRES) in extent, hereinafter referred to as "the Property", for agricultural purposes (vegetable farming only); and

To obtain approval from Council for the deviation from paragraph 18 of the Administration of Immovable Property Policy (as approved by Council on 25 November 2015) allowing the Municipality to enter into a direct lease agreement with Food for Thought in respect of the Property for agricultural purposes (vegetable farming only), without following a competitive process.

### **RESOLVED:**

1. that the lease of municipal property, being a portion of Portion 18 of Farm No. 644 (Stanford), (±6,000m<sup>2</sup> in extent), to Food Four Thought Community Projects NPC for agricultural purposes (vegetable farming only) at the rental amount of R188.70 (ONE HUNDRED AND EIGHTY EIGHT RAND AND SEVENTY CENTS) (VAT excluded) per month for a period of 3 (THREE) years from 1 December 2024 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**;
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2025; and
3. that the approval in 1 be subject to Council approving a deviation from paragraph 18 of the Administration of Immovable Property Policy of 2015.

**RECOMMENDATION TO THE COUNCIL:**

that the deviation from paragraph 18 of the Administration of Immovable Property Policy allowing a direct lease to Food Four Thought Community Projects NPC for agricultural purposes (vegetable farming only), **be approved**.

<b>RESPONSIBLE OFFICIAL :</b>	<b>R OCTOBER</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>2 JULY 2025</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>9 JULY 2025</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>N/A</b>

3.

**A PORTION OF REMAINDER FARM NO. 562 CALEDON REGIONAL DISTRICT (ADJOINING A GRAVEL ROAD): RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO THE WESTERN CAPE NATURE CONSERVATION BOARD T/A CAPE NATURE**

**A Le Roux  
29 April 2025**

**Divisional Manager: Property Management**

**(028) 316 5623**

**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with The Western Cape Nature Conservation Board trading as Cape Nature, hereafter referred to as "Cape Nature", in respect of a portion of Remainder Farm No. 562 Caledon Regional District situated just outside Kleinmond off the R44, hereafter referred to as "the Property" for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing an access control gatehouse.

**RESOLVED:**

1. that the lease of municipal property, being a portion of Remainder Farm No. 562 Caledon Regional District ( $\pm 399\text{m}^2$  in extent), to The Western Cape Nature Conservation Board, for purpose of managing an access control gatehouse at a rental amount of R2,648.58 (TWO THOUSAND SIX HUNDRED AND FORTY-EIGHT RAND AND FIFTY-EIGHT CENTS) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months from 1 December 2024 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the escalation percentage equal to the prevailing consumer price index in terms of the Municipality's Administration of Immovable Property Policy, as amended from time to time, the next escalation to be on 1 July 2025.

**RESPONSIBLE OFFICIAL :**

**R OCTOBER**

**TARGET DATE FOR IMPLEMENTATION :**

**25 JUNE 2025**

**TARGET DATE TO INFORM APPLICANT :**

**30 JUNE 2025**

**TARGET DATE TO INFORM OBJECTOR :**

**N/A**

4.

**ERF 3454 HAWSTON: DEVIATION FROM PARAGRAPHS 20.1(b) AND 26 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A FURTHER LEASE AGREEMENT WITH THE DEPARTMENT OF INFRASTRUCTURE AT A FIXED ESCALATION RATE**

**A Le Roux  
5 May 2025**

**Divisional Manager: Property Management**

**(028) 316 5623**

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### **EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Western Cape Government via its Department of Infrastructure in respect of an office (33m<sup>2</sup> in extent) in the Thusong Centre on Erf 3454 Hawston situated in Disa Street, Hawston for a period of 5 (FIVE) years for the purpose of delivering social development services to the community of Hawston, and

To obtain approval from Council for:

- a) the deviation from paragraph 20.1(b) of the Administration of Immovable Property Policy of 2015 insofar the public participation process, and
- b) the deviation from paragraph 26 of the Administration of Immovable Property Policy of 2015 insofar the rental amount

allowing the Municipality to enter into a further lease agreement with the Department of Infrastructure (hereinafter referred to as "DoI"), in respect of an office in the Thusong Centre on Erf 3454 for the purpose of delivering social development services to the community of Hawston without following a public participation process

### **RESOLVED:**

1. that the renewal of the lease of an office in the Thusong Centre on Erf 3454 Hawston ( $\pm 33\text{m}^2$  in extent), to the Western Cape Government via its Department of Infrastructure for a period of 5 (FIVE) years from 1 July 2025 to 30 June 2030 for the purpose of delivering social development services to the community of Hawston, at a rental amount of R1,604.47 (ONE THOUSAND SIX HUNDRED AND FOUR RAND AND FORTY-SEVEN CENT) (VAT Excluded) per month, **was approved;**
2. that the abovementioned approval be subject to Council approving a deviation from paragraphs 20.1(b) and 26 of the Administration of Immovable Property Policy of 2015; and
3. that the Municipality reserves the right to relocate the Department of Infrastructure, by mutual agreement, to another office within the Thusong Centre on Erf 3454 Hawston.

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviation from paragraph 20.1(b) of the Administration of Immovable Property Policy in order to renew the current lease agreement with the Western Cape Government via its Department of Infrastructure for a period of 5 (FIVE) years without following a public participation process, **be approved**; and
2. that the deviation from paragraph 26 of the Administration of Immovable Property Policy in order for the lease amount to be determined at R1,604.47 (ONE THOUSAND SIX HUNDRED AND FOUR RAND AND FORTY-SEVEN CENT) (VAT Excluded) per month and to escalate every year on 1 July with a fixed percentage of 5% (FIVE PERCENT); **be approved**.

<b>RESPONSIBLE OFFICIAL :</b>	<b>R OCTOBER</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>2 JULY 2025</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>9 JULY 2025</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>N/A</b>

5.

**ERF 4030 BETTY'S BAY: LEASE OF MUNICIPAL PROPERTY TO BETTY'S BAY RATEPAYERS' ASSOCIATION****A Le Roux  
24 April 2025****Divisional Manager: Property Management  
(028) 316 5623**

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**EXECUTIVE SUMMARY**

To obtain approval to enter into a lease agreement with Betty's Bay Ratepayers Association, hereinafter referred to as "the Applicant", in respect of municipal property, being Erf 4030 Betty's Bay (1,3231ha in extent) situated on the corner of Crassula Avenue and Diastella Street, Betty's Bay, hereinafter referred to as "the Property", for a period of 9 (NINE) years and 11 (ELEVEN) months for recreational, fynbos garden and related activities.

**RESOLVED:**

that the item **was referred back** until inputs were received from the ward committee, the ward councillor and the affected community.

<b>RESPONSIBLE OFFICIAL :</b>	<b>W MURTZ</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>2 JULY 2025</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>9 JULY 2025</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>9 JULY 2025</b>

6.  
**VARIOUS ARCHAIC ENCROACHMENTS ON MUNICIPAL PROPERTIES**

A Le Roux  
30 April 2025

Divisional Manager: Property Management

(028) 316 - 5623

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**EXECUTIVE SUMMARY**

To obtain approval for the retention of the following archaic encroachments on various municipal properties subject to conditions.

- A: BG Negus: Portion of the wendy house, garden and boundary wall ( $\pm 253\text{m}^2$  in extent) on a portion of Remainder Farm 581 Caledon Regional District in Onrustrivier;
- B: Radyn's Gebou BK: Portion of boundary wall and garden ( $\pm 270\text{m}^2$  in extent) on a portion of Remainder Farm 581 Caledon Regional District in Onrustrivier;
- C: Rudolf De Villiers Trust: Portion of the house, garden and fence ( $\pm 310\text{m}^2$  in extent) on a portion of Remainder Farm 581 Caledon Regional District in Onrustrivier;
- D. SC Solomon: Garden, retaining wall, and driveway ( $\pm 256\text{m}^2$  in extent) on a portion of Erf 1289 Sandbaai;
- E. JL Cockwell: Garden, fieldstone paved terrace and boundary wall ( $\pm 225\text{m}^2$  in extent) on a portion of Remainder Erf 243 Hermanus; and
- F. AB & L Kriegler: Wooden owl house structure, garden and concrete slabs and bricks layout ( $\pm 50\text{m}^2$  in extent) on a portion of Erf 915 Vermont.

**RECOMMENDATION TO THE COUNCIL:**

1. that the archaic encroachment on municipal property, being a portion of Remainder Farm 581 Caledon Regional District ( $\pm 253\text{m}^2$  in extent), adjacent to Erf 2521 Onrustrivier, by BG Negus, at the payment of an annual fee of R586.09 (FIVE HUNDRED AND EIGHTY-SIX RAND AND NINE CENTS) (VAT excluded) for the 2024/2025 financial year for the purpose of an enclosed encroachment for gardening purposes (which also includes a wendy house) in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**;

2. that the archaic encroachment on municipal property, being a portion of Remainder Farm 581 Caledon Regional District ( $\pm 270\text{m}^2$  in extent), adjacent to Erf 2519 Onrustrivier, by Radyns Gebou BK, at the payment of an annual fee of R586.09 (FIVE HUNDRED AND EIGHTY-SIX RAND AND NINE CENTS) (VAT excluded) for the 2024/2025 financial year for the purpose of an enclosed encroachment for gardening and parking purposes (in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**;
3. that the archaic encroachment on municipal property, being a portion of Remainder Farm 581 Caledon Regional District ( $\pm 310\text{m}^2$  in extent), adjacent to Erf 4181 Onrustrivier, by Rudolf De Villiers Trust, at the payment of an annual fee of R586.09 (FIVE HUNDRED AND EIGHTY-SIX RAND AND NINE CENTS) (VAT excluded) for the 2024/2025 financial year for the purpose of an enclosed encroachment for gardening purposes in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**;
4. that the encroachment on municipal property, being a portion of Remainder Erf 1289 Sandbaai ( $\pm 274\text{m}^2$  in extent), adjacent to Erf 91 Sandbaai, by SC Solomon, for the purpose of an encroachment for gardening and parking purposes (which also includes a portion of a retaining wall), at no fee payable, in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**;
5. that the archaic encroachment on municipal property, being a portion of Remainder Erf 243 Hermanus ( $\pm 225\text{m}^2$  in extent), adjacent to Erf 357 Hermanus and Erf 366 Hermanus, by JL Cockwell, at the payment of an annual fee of R586.09 (FIVE HUNDRED AND EIGHTY-SIX RAND AND NINE CENTS) (VAT excluded) for the 2024/2025 financial year for the purpose of an enclosed encroachment for gardening purposes in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**;
6. that the encroachment on municipal property, being a portion of Erf 915 Vermont ( $\pm 50\text{m}^2$  in extent), adjacent to Erf 1756 Vermont, by AB & L Kriegler, for the purpose of an encroachment of bricks, a wooden owl house and concrete slabs, at no fee payable, in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**;
7. that the prescribed tariff mentioned in 1 – 3 & 5 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2025;
8. that the application fee payable by AB & L Kriegler for the consent to encroach be waived;

9. that where applicable and as discussed in the report, the process for an enclosed encroachment as contained in the Administration of Immovable Property Policy be deviated from in order to enter into the encroachment agreements / issue the necessary consents;
10. that the encroachment agreement/consent to be issued not be linked to a time frame but to the period the encroachment exists; and
11. that following specific conditions be imposed in the agreement/consent:
  - 11.1 The encroacher will and must at all times well and sufficiently indemnify the Municipality and keep the Municipality indemnified against all liability howsoever caused or arising that may be direct or indirect result of the use of the encroachment area in question, and against all actions, suits, proceedings, claims, demands, costs and expenses whatsoever which may be taken or made against the Municipality or incurred or become payable by the Municipality at the suit of any person which may be direct or indirect result of the use of the encroachment area in question
  - 11.2 The encroacher shall not at any time, or under any circumstances have any claim against the Municipality for improvements effected to or on the encroachment area.
  - 11.3 The encroacher shall be responsible for the maintenance and upkeep of the premises and to ensure that the premises is safe at all times during the period of this consent.
  - 11.4 This approval shall under no circumstances be deemed to confer any real right or servitude of any kind in favour of the encroacher.
  - 11.5 The encroacher will not obtain any vested and/or prescriptive rights on the encroachment area due to the Municipality's knowledge of the said encroachment nor any right or lawful claim to a grant of the encroachment area.
  - 11.6 The encroacher may not erect any new buildings and/or further structures within the encroachment area and where it is an open encroachment, may not enclose the approve encroachment.
  - 11.7 The encroacher may not extend the size of the encroachment area beyond the area applied for and subsequently approved.

<b>RESPONSIBLE OFFICIAL :</b>	<b>V OCTOBER</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>31 JULY 2025</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>15 JULY 2025</b>

**PORTFOLIO COMMITTEE :**

**INFRASTRUCTURE SERVICES**

**Chairperson :**

**Cllr C Lerm**

**Committee Members :**

**Cllr S Fourie, Ald R de Coning,  
Cllrs M Sihlahla and V Bandeza**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**COMMUNITY SERVICES**

**Chairperson :**

**Cllr R Nutt**

**Committee Members :**

**Ald K Brice, Cllrs T Els,  
K Ngqandana and B Nombula**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**MUNICIPAL PUBLIC SAFETY**

**Chairperson :**

**Cllr A Komani**

**Committee Members :**

**Ald E Gillion, Cllrs H Lombard,  
C Tafu-Nwonkwo & M Grimbeek**

**1.  
QUARTERLY MONITORING REPORT FOR THE PERIOD: 01 JANUARY TO  
31 MARCH 2025: DIRECTORATE: MUNICIPAL PUBLIC SAFETY**

**NJ Micheals  
12 May 2025**

**Director: Municipal Public Safety**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

This report covers the functioning and activities of the Directorate of Municipal Public Safety from 01 January to 31 March 2025.

**RESOLVED:**

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 January to 31 March 2025, **was noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**2.  
MONTHLY MONITORING REPORT FOR THE PERIOD: 01 – 31 APRIL 2025:  
DIRECTORATE: MUNICIPAL PUBLIC SAFETY**

**NJ Micheals  
12 May 2025**

**Director: Municipal Public Safety**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

To report on the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 – 30 April 2025.

**RESOLVED:**

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 – 30 April 2025, **was noted**.

**RESPONSIBLE OFFICIAL:**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION:**

**TO BE NOTED**

**3.  
STATUS OF FIRE BRIGADE VEHICLES – 2024/2025 QUARTER 3**

**NJ Michaels  
14 May 2025**

**Director: Municipal Public Safety**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

The purpose of this report is to advise on the status of the fleet for Fire, Rescue & Disaster Management for period 1 January – 31 March 2025.

**RESOLVED:**

that the status of Fire Brigade Vehicles – 2024/2025 for quarter 3 **was noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**THE MUNICIPAL MANAGER SUGGESTED THAT AN ITEM SERVE AT THE NEXT PORTFOLIO COMMITTEE MEETING SPECIFICALLY STATING THE ABILITY OF THE MUNICIPALITY AND COST FOR RENDERING THE SERVICE OF MANAGING HAZARDOUS MATERIAL INCIDENTS**

**PORTFOLIO COMMITTEE :  
CORPORATE SERVICES**

**Chairperson :**

**Cllr F Africa**

**Committee Members :**

**Cllrs A Komani, C Resandt,  
Ald T Nqinata & Cllr S Beyi**

1.  
**REVISED OCCUPATIONAL HEALTH AND SAFETY POLICY**

**N Floors**  
**27 May 2025**

**Manager : Employee Relations**

**(028) 313 8120**

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**EXECUTIVE SUMMARY**

The purpose of this report is to recommend to Council the Revised Occupational Health and Safety Policy for approval.

**RECOMMENDATION TO THE COUNCIL:**

that the Revised Occupational Health and Safety Policy **be approved**.

**RESPONSIBLE OFFICIAL:**

**N FLOORS**

**TARGET DATE FOR IMPLEMENTATION:**

**01 JULY 2025**

**PORTFOLIO COMMITTEE :**

**FINANCIAL SERVICES**

**Chairperson :**

**Cllr S Williams**

**Committee Members :**

**Ald D Coetzee, Cllr C Lerm,  
Ald T Nqinata and Cllr J van Staden**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**The meeting adjourned at 12:10**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**A KLAAS – EXECUTIVE MAYOR**