



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 12 JUNE / JUNIE / JUNI 2024

**VENUE / PLEK / INDAWO : GLASKAS,
CIVIC CENTRE,
HERMANUS**

TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE
MAYORAL COMMITTEE
HELD IN THE GLASKAS
ON 12 JUNE 2024, AT 10:00**

PRESENT:

Councillors were present as per attached attendance register.

OFFICIALS PRESENT:


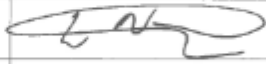

Mr D O'Neill, Municipal Manager
Ms S Reyneke-Naudé, Director : Finance
Mr S Swartz, Director : Community Services
Mr S Madikane, Director : LED
Ms D Arrison, Director : Management Services
Mr S Müller, Director : Infrastructure & Planning
Mr R Kuchar, Senior Manager : Town & Spatial
Planning
Mr A Gcotyelwa, Acting Senior Manager:
Corporate Projects
Ms S Swart: Administrative Officer : Council
Support Services

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

12 JUNE 2024

ALDERMEN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
GILLION, E	
LERM, CH	
NTSABO, L	
NUTT, R	
WILLIAMS, S	

1. OPENING

The Executive Mayor, Ald A Rabie, opened the meeting and allowed a moment of silence. The Municipal Manager, Mr D O'Neill, read the convening notice.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr F Africa

RESOLVED:

that the above-mentioned application for leave of absence **be approved**.

It should be noted that Cllr R Nutt joined the meeting at 11:28

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Wednesday, 15 May 2024 at 10:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 15 May 2024 at 10:00, be confirmed**.

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

- Salga Matters: the Executive Mayor, Ald A Rabie, informed the meeting that she will not attend the GIGR meeting during the upcoming SALGA week, but that the Speaker will attend in her place.
- The Executive Mayor, Ald A Rabie, reported that, according to the amendment in the Structures Act, SALGA will automatically deduct their fee from municipalities' equity share, which is unacceptable.
- The Executive Mayor, Ald A Rabie, reported on the Upper Limits for councillors which will be 2,5%, as well as the Upper Limits for senior managers which will be 3,3%.
- The Executive Mayor informed the meeting that, according to information received from Ald E Gillion's SALGA working group, the Overstrand population grew with 69% over 12 years.

PORTFOLIO COMMITTEE :

PROTECTION SERVICES

Chairperson :

Ald L Ntsabo

Committee Members :

**Cllrs H Lombard, S Fourie,
C Tafu-Nwonkwo & M Grimbeek**

**1.
MONTHLY MONITORING REPORT FOR THE PERIOD 01 MARCH – 31 MARCH
2024: DIRECTORATE: PROTECTION SERVICES**

**N Michaels
15 April 2024**

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period 01 March – 31 March 2024.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 March – 31 March 2024, **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**2.
QUARTERLY MONITORING REPORT FOR THE PERIOD 01 JANUARY –
31 MARCH 2024: DIRECTORATE: PROTECTION SERVICES**

**N Michaels
15 April 2024**

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period 01 January - 31 March 2024.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 January – 31 March 2024, **be noted.**

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**3.
MONTHLY MONITORING REPORT FOR THE PERIOD 01 – 30 APRIL 2024:
DIRECTORATE: PROTECTION SERVICES**

**NJ Micheals
20 May 2024**

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period 01 April – 30 April 2024.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 April to 30 April 2024, **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

The Executive Mayor, Ald A Rabie, requested that a land invasion report from across the Overstrand be submitted.

The Executive Mayor, Ald A Rabie, also requested that a work plan for clearing of Overstrand municipal property be submitted.

PORTFOLIO COMMITTEE :

LOCAL ECONOMIC DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald D Coetzee, Cllrs R Nutt,
R Dees and B Nombula**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

**INVESTMENT, INFRASTRUCTURE
& TOURISM**

Chairperson :

Cllr C Lerm

Committee Members :

**Cllr M Nomatiti, Ald R de Coning,
Cllrs M Sihlahla & V Bandeza**

**1.
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: MARCH 2024 – MAY
2024**

**R Kuchar
20 February 2024**

Senior Manager: Town & Spatial Planning

(028) 313 8900

EXECUTIVE SUMMARY

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 5 March 2024 – 5 May 2024.

RESOLVED:

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 5 March 2024 – 5 May 2024:

- | | | |
|-----|---|---------------|
| 1. | Erf 1539, , 40 Schneider Street, Sandbaai | 5 March 2024 |
| 2. | Erf 1295, 315 Main Road, Eastcliff | 5 March 2024 |
| 3. | Erven 2037, 2038, 2039 and 2041, Stanford | 6 March 2024 |
| 4. | Erf 9902, 223 Eleventh Street, Voëlklip | 11 March 2024 |
| 5. | Erf 6427, 12 Erica Close, Proteadorp, Kleinmond | 11 March 2024 |
| 6. | Erf 1455, 30 Diane Road, Pringle Bay & Erf 1456, 3 Irma Road, Pringle Bay | 14 March 2024 |
| 7. | Erf 4999, 21 Keurboom Avenue, Kleinmond | 20 March 2024 |
| 8. | Erf 5611, 2 Mimosa Street, Hermanus Industrial Area | 28 March 2024 |
| 9. | Erf 6117, 153 Eleventh Street, Voëlklip, Hermanus | 3 April 2024 |
| 10. | Erf 2032, 44 Eight Street, Voëlklip, Hermanus | 5 April 2024 |
| 11. | Erf 4164, Butterfly Road, Chanteclair, Onrustrivier | 9 April 2024 |
| 12. | Remainder Portion 10 (Carolina) Of The Farm Sandies Glen No. 129, Devision Bredasdorp | 15 April 2024 |
| 13. | Remainder Portion Of The Farm Kleinrivier No. 646, Caledon Division | 17 April 2024 |
| 14. | Erf 3268, 203 Ninth Street, Voëlklip, Hermanus | 17 April 2024 |
| 15. | Remainder Erf 243, Meerenbosch | 18 April 2024 |
| 16. | Erf 1879, 62 Buffels Road, Pringle Bay | 22 April 2024 |
| 17. | Portion 132 Of The Farm Hangklip No. 559, Division Caledon | 22 April 2024 |
| 18. | Erf 848, 173 Main Road, Northcliff, Hermanus | 23 April 2024 |
| 19. | Remainder Of Portion 11 (Nieuwe Post) Of Farm Hemel-En-Aarde No 587, Division Caledon | 23 April 2024 |
| 20. | Erf 4584, 13 Chiappinni Street, Onrustrivier | 23 April 2024 |
| 21. | Erf 3583, 5 Hillside Crescent, Onrustrivier | 23 April 2024 |
| 22. | Remainder of Erf 13, 1 Kus Weg, Van Dyksbaai | 24 April 2024 |
| 23. | Erf 1023, 13 Seaview Drive, Franskraalstrand | 24 April 2024 |

24. Erf 2064, Corner of Trunk Road No. 28 and Main Road 24 April 2024
Sandbaai, Hermanus
25. Erf 3370, 204 Sixth Street and Erf 8028, 202 Sixth Street, Voëlklip, Hermanus 29 April 2024

that cognisance be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 25 April 2024:

1. Erf 349, 10 Main Road, Sandbaai 25 April 2024

RESPONSIBLE OFFICIAL :

L TAYLOR

TARGET DATE FOR IMPLEMENTATION :

3 JULY 2024

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs S Williams,
K Ngqandana and B Nombula**

1.
HOUSING: TRANSFER OF 90 HOUSING UNITS TO BENEFICIARIES IN PEACH HOUSES PROJECT, ZWELIHLE

TA Gcotyelwa
 16 May 2024

Acting Senior Manager: Corporate Projects

(028) 313 144

EXECUTIVE SUMMARY

The purpose of the report is to request approval of Council in terms of its delegated authority to grant permission for the transfer of the Peach House, Zwelihle properties in the absence of the original tenant(s), the housing opportunity be considered to immediate family that qualify in terms of the applicable subsidy to purchase the applicable property.

RECOMMENDATION TO THE COUNCIL:

1. that Council **approves** the sale of the 24 (twenty four) rental units, Zwelihle, to the immediate family based on the following options, namely;
 - a) Individual Non-Credit Linked Programme (INC)
 - b) Finance Linked Individual Subsidy Programme (FLISP)
 - c) Private purchase;
2. that the sales price of R27,100.00 (zero rated VAT) per property (land building) **be approved**;
3. that the following procedure for potential beneficiaries to finalise subsidy applications, **be approved**:
 - (a) that potential beneficiaries be given 30 days written notice to complete their subsidy application documentation; and
 - (b) that potential beneficiaries that do not respond to the first notice (30 days) be given a final written notice of 7 days.
4. that, in the absence of the original tenant(s), the housing opportunity be **considered** for immediate family that qualify in terms of the applicable subsidy to purchase the particular property.

RESPONSIBLE OFFICIAL :

TA GCOTYELWA

TARGET DATE FOR IMPLEMENTATION :

01 AUGUST 2024

**PORTFOLIO COMMITTEE :
MANAGEMENT SERVICES**

Chairperson :

Cllr F Africa

Committee Members :

**Cllrs A Komani, C Resandt,
Ald T Nqinata & Cllr S Beyi**

**1.
REVISED DRESS CODE GUIDELINES**

**L Bucchianeri
9 May 2024**

Senior Manager: Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the Revised Dress Code Guidelines for approval by Council.

RECOMMENDATION TO THE COUNCIL:

that the Revised Dress Code Guidelines **be approved**.

RESPONSIBLE OFFICIAL:

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2024

2.
DRAFT INDUCTION & ONBOARDING POLICY

L Bucchianeri
9 May 2024

Senior Manager: Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the Draft Induction & Onboarding Policy for approval by Council.

RECOMMENDATION TO THE COUNCIL:

that the draft of the Induction & Onboarding Policy **be approved**.

RESPONSIBLE OFFICIAL:

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2024

3.**REVISED DECLARATION OF INTEREST AND PRIVATE WORK POLICY**

L Bucchianeri
9 May 2024

Senior Manager: Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council the Revised Declaration of Interest and Private Work Policy for approval by Council.

RECOMMENDATION TO THE COUNCIL:

that the Revised Declaration of Interest and Private Work Policy **be approved.**

RESPONSIBLE OFFICIAL:

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2024

PORTFOLIO COMMITTEE :

FINANCE

Chairperson :

Cllr S Williams

Committee Members :

**Cllrs T Els, C Lerm,
Ald T Nqinata and Cllr J van Staden**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

The meeting adjourned at 11:55

DATE

DR. A RABIE - EXECUTIVE MAYOR