



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 21 JUNE / JUNIE / JUNI 2023

**VENUE / PLEK / INDAWO : BANQUETING HALL,
CIVIC CENTRE,
HERMANUS**

TIME / TYD / IXESHA : 10:06

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE
MAYORAL COMMITTEE
HELD IN THE BANQUETING HALL
ON 21 JUNE 2023, AT 10:06**

PRESENT:

Councillors were present as per attached attendance register.

OFFICIALS PRESENT:

Mr D O'Neill, Municipal Manager
Ms S Reyneke-Naudé, Director : Finance
Mr N Michaels, Director : Protection Services
Ms D Arrison, Director : Management Services
Mr S Müller, Director : Infrastructure & Planning
Mr J Solomons, Senior Manager : Operational Services







Mr R Kuchar, Senior Manager : Town & Spatial Planning
Ms F Lloyd, Manager : Tourism
Ms A Le Roux, Manager : Property Administration
Ms H van Tonder, Manager : Council Support Services
Mr T Louw, Technnical Support : Auditorium
Ms S Swart: Administrative Officer : Council Support Services

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

21 JUNE 2023

ALDERMEN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
GILLION, E	
LERM, CH	
NTSABO, L	
NUTT, R	

1. OPENING

The Executive Mayor, Ald A Rabie, opened the meeting and allowed a moment of silence. She informed the meeting that Cllr S Fourie will join the meeting later to elaborate on Overberg District Municipality Matters. The Municipal Manager, Mr D O'Neill, read the convening notice.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 17 May 2023 at 10:00**

RESOLVED:

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **17 May 2023 at 10:00, be confirmed.**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

- Salga Matters : The Executive Mayor, Ald A Rabie, expressed her concern on Salga's issue of the Upper Limits and various other matters.

**5.
PROPOSED AMENDMENT OF CONTRACTS: REPLACEMENT OF PROVISION OF GEOGRAPHICAL INFORMATION SYSTEMS (GIS) SERVICES IN THE OVERSTRAND MUNICIPAL AREA FOR A PERIOD ENDING 30 JUNE 2023 AND THE ACQUISITION OF CAPPED ELA LICENSING FEE FOR THE GIS SYSTEM FOR A CONTRACT PERIOD ENDING 30 JUNE 2023**

**S Muller
16/03/2023**

Director : Infrastructure & Planning

(028-313 8910)

EXECUTIVE SUMMARY

The Overstrand Municipality has an existing contract with Environmental Systems Research Institute (ESRI South Africa) for the provision of Geographical Information system services and the acquisition of a capped enterprise licensing fee for the period ending 30 June 2023.

The purpose of this report is to provide the necessary information and motivation with regards to the proposed amendments of Contracts.

1. SC 1634B/2015 (previously SC 1634A/2015) Provision of Geographical Information System Services Level Agreement (SLA).
2. SC1793A/2017 (previously SC 1793/2017) Enterprise License Agreement, (ELA) licensing fee for the Geographical Information System (GIS).

for the extension of the Services Level Agreement and Enterprise License Agreement for a contract period ending 30 June 2023, in term of enabling provision of section 116(3) of the Local Government: Municipal Finance Management Act, Act No.56 of 2003 (MFMA).

in the Overstrand municipal area, to take an informed decision when recommending to the Accounting Officer to amend the contract in terms of clause 56 of the Contract Management Policy.

To give effect to terms of section 116(3) of the MFMA, the proposed extension of the contract is for a period of 2 years.

L Rauch will be responsible for the management for the period the contract is extended.

RECOMMENDATION TO THE COUNCIL

1. that cognisance be taken of the proposed amendments of the following contracts:
 - (a) SC1634B/2015 for the GIS Services Level Agreement Contract; and

- (b) SC1793A/2017 for the GIS Enterprise License Agreement Contract; and
2. that Council consents to these amendments.

RESPONSIBLE OFFICIAL :	L RAUCH
TARGET DATE FOR IMPLEMENTATION :	1 JULY 2023
TARGET DATE TO INFORM APPLICANT:	1 JULY 2023

**6.
PROPOSED AMENDMENT OF TENDER SC 1675C/2016: UPGRADE,
MAINTENANCE AND SUPPORT OF OVERSTRAND MUNICIPALITY'S RADIO
FREQUENCY NETWORK CONTRACT PERIOD ENDING 30 JUNE 2026**

**C Johnson
06 June 2023**

Senior Manager: Systems Development

(028) 313 8190

EXECUTIVE SUMMARY

The purpose of this report is to provide the necessary information and motivation for the proposed amendment of Contract SC 1675C/2016: UPGRADE, MAINTENANCE AND SUPPORT OF OVERSTRAND MUNICIPALITY'S RADIO FREQUENCY NETWORK, in terms of the enabling provisions of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), in order to enable Council to take an informed decision when considering the request for the amendment of the contract.

RECOMMENDATION TO THE COUNCIL:

1. that **cognisance be taken** that no representations were received from the local community against the intention to amend contract SC1675C/2016; and
2. that **cognisance be taken** of the reasons for the proposed amendment of **Contract Sc 1675c/2016: Upgrade, Maintenance and Support of Overstrand Municipality's Radio Frequency Network**, in terms of the enabling provisions of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), and that the amendment be consented to.

RESPONSIBLE OFFICIAL :

C JOHNSON

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2023

7.

PROPOSED AMENDMENT: SC1701C/2016 - SOFTWARE AND WEBSITE FOR CARAVAN PARK / CAMPING RESERVATIONS FOR A CONTRACT PERIOD ENDING 30 JUNE 2025

C Johnson
05 April 2023

Senior Manager: Systems Development

(028) 313 8190

EXECUTIVE SUMMARY

The purpose of this report is to provide the necessary information and motivation for the proposed amendment of Contract SC1701C/2016: SOFTWARE AND WEBSITE FOR CARAVAN PARK / CAMPING RESERVATIONS, in terms of the enabling provisions of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), in order to enable Council to take an informed decision when considering the request for the amendment of the contract.

RECOMMENDATION TO THE COUNCIL:

1. that **cognisance be taken** that no representations were received from the local community against the intention to amend contract SC1701C/2016; and
2. that **cognisance be taken** of the reasons for the proposed amendment of **Contract SC 1701C/2016: Services for the Software and Website for Caravan Park / Camping Reservations**, in terms of the enabling provisions of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), and that the amendment be consented to.

RESPONSIBLE OFFICIAL :

C JOHNSON

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2023

8.

TRIBUNAL: EXTERNAL MEMBERS FOR PLANNING TRIBUNAL

R Kuchar

Senior Manager: Town & Spatial Planning

29 May 2023

(028) 313 8087

EXECUTIVE SUMMARY

At Council's Special Meeting held on 29 August 2022 resolved to invite nominations for external members to be represented on the Municipal Planning Tribunal. In subsequent resolutions Council laid out the criteria and imbursements parameter.

This item serves to inform Council of the outcome of the call for nominations of external members as well as to determine the way forward.

RECOMMENDATION TO THE COUNCIL:

1. that Council retain the status quo for the remaining period; and
2. that, should any interest again be received from the public to serve on the Committee, an Item be submitted to Council to consider a new advert calling for nominations of external members.

RESPONSIBLE OFFICIAL:

R KUCHAR

TARGET DATE FOR IMPLEMENTATION:

3 JULY 2023

PORTFOLIO COMMITTEE :

PROTECTION SERVICES

Chairperson :

Cllr L Ntsabo

Committee Members :

**Cllrs H Lombard, S Fourie,
C Tafu-Nwonkwo & M Grimbeek**

1.
**QUARTERLY MONITORING REPORT FOR THE PERIOD 01 JANUARY –
31 MARCH 2023: DIRECTORATE: PROTECTION SERVICES**

**NJ Michaels
24 April 2023**

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period 01 January – 31 March 2023.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 January – 31 March 2023, **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**2.
MONTHLY MONITORING REPORT FOR THE PERIOD 01 MARCH – 31 MARCH
2023: DIRECTORATE: PROTECTION SERVICES**

**NJ Michaels
24 April 2023**

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period 01 March - 31 March 2023.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 March – 31 March 2023, **be noted.**

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**3.
MONTHLY MONITORING REPORT FOR THE PERIOD 01 APRIL – 30 APRIL 2023:
DIRECTORATE: PROTECTION SERVICES**

**NJ Michaels
08 May 2023**

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period 01 April – 30 April 2023.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 April – 30 April 2023, **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

PORTFOLIO COMMITTEE :

LOCAL ECONOMIC DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald D Coetzee, Cllrs R Nutt,
R Dees and B Nombula**

1.
DEPARTMENTAL UPDATE

S Madikane
22 May 2023

Director: Economic and Social Development & Tourism
(028) 313 8066

EXECUTIVE SUMMARY

The purpose of the report is to provide Council with an update on the initiatives of both Social and Local Economic Development.

RESOLVED:

that the report **be noted**.

RESPONSIBLE OFFICIAL :

S MADIKANE

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY

2.
RED TAPE REDUCTION FOR EASE OF DOING BUSINESS

S Madikane
22 May 2023

Director: Economic and Social Development & Tourism
(028) 313 8066

EXECUTIVE SUMMARY

The purpose of the report is to provide Council with progress regarding two (2) initiatives aimed at reducing red tape to facilitate ease of doing business to attract investment. The Overstrand economy is largely made out of Small Micro Medium Enterprises and mainly linked to Tourism. The municipality should create a welcoming culture to ensure an efficient business environment.

RECOMMENDATION TO THE COUNCIL:

that the initiative for ease of doing business **be approved** and implemented.

RESPONSIBLE OFFICIAL :

S MADIKANE

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY

**3.
MIGRATION AND POPULATION DYNAMICS**

**S Madikane
22 May 2023**

**Director: Economic and Social Development & Tourism
(028) 313 8066**

EXECUTIVE SUMMARY

The purpose of the report is to provide Council with a presentation compiled by the **Department of Environmental Affairs and Development Planning (DEADF)**. The report outlines matters regarding in migration in the province and best possible ways of dealing with in the planning environment.

RECOMMENDATION TO THE COUNCIL:

that the report/presentation **be noted** and considered in the planning and budgeting sphere.

RESPONSIBLE OFFICIAL :

S MADIKANE

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY

THE MEETING STOOD DOWN AT 11:44

THE MEETING RESUMED AT 11:50

PORTFOLIO COMMITTEE :

INVESTMENT & INFRASTRUCTURE

Chairperson :

Cllr C Lerm

Committee Members :

**Cllr M Nomatiti, Ald R de Coning,
Cllrs M Sihlahla & V Bandeza**

**1.
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: MARCH 2023 – MAY
2023**

**R Kuchar
22 May 2023**

Senior Manager: Town & Spatial Planning

(028) 313 8900

EXECUTIVE SUMMARY

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 3 March 2023 – 3 May 2023.

RESOLVED:

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 3 March 2023 – 3 May 2023:

- | | | |
|-----|--|---------------|
| 1. | Erf 2630, 8 Short Market Street, Pearly Beach | 08 March 2023 |
| 2. | Erf 17, 6 Du Plessis Street, Franskraal | 09 March 2023 |
| 3. | Erf 514, 14 St Joseph Street, Stanford | 09 March 2023 |
| 4. | Erf 2925, 2 Brooklyn Street, Hawston | 23 March 2023 |
| 5. | Erf 2830, 260 Clarence Drive, Betty's Bay | 28 March 2023 |
| 6. | Erf 805, 149 Main Road, Northcliff | 03 April 2023 |
| 7. | Erf 2537, 11 Hofmeyer Street, Onrustrivier | 04 April 2023 |
| 8. | Remainder Of Portion 7 (Tweefonteintjies)(A Portion Of Portion 1) Of The Farm Hemel-En-Aarde No 585 | 04 April 2023 |
| 9. | Erf 95 & 96, Spin Street, Pearly Beach | 04 April 2023 |
| 10. | Portion 57 (A Portion Of Portion 19) Of The Farm Uylen Kraal 695 | 04 April 2023 |
| 11. | Erf 2908, 171 7th Street, Voëlklip, Hermanus | 04 April 2023 |
| 12. | Erf 815, 82 Main Road, Northcliff | 06 April 2023 |
| 13. | Erf 7462, 5 Rooiels Close, Kleinmond | 12 April 2023 |
| 14. | Erf 8283, 18 Aloe Street, Kleinmond | 12 April 2023 |
| 15. | Erf 8651, Harbour Road, Kleinmond | 12 April 2023 |
| 16. | Erf 8680, 104 Main Road, Kleinmond | 12 April 2023 |
| 17. | Remainder Erven 1682, 1684 & 1686, 19 & 21 Tenth Street And Erf 5276, 19b Tenth Street, Voëlklip, Hermanus | 14 April 2023 |
| 18. | Erf 6334, 15 Seventeenth Avenue, Voëlklip, Hermanus | 14 April 2023 |
| 19. | Erf 3651, 239 Fifth Street, Voëlklip, Hermanus | 14 April 2023 |
| 20. | Erf 1794, Stanhaven, Stanford | 18 April 2023 |
| 21. | Erven 3497 & 3500, Flagship Business Park, Hawston | 20 April 2023 |
| 22. | Erf 706, 1 Aberdeen Street, Northcliff, Hermanus | 26 April 2023 |
| 23. | Erf 4224, 75 Fifth Avenue, Kleinmond | 26 April 2023 |

24. Portion Of Remainder Erf 1 and Erf 412, George Viljoen 26 April 2023
Street, Hawston

that cognisance be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 30 March 2023:

1. Erven 601 and 602, 7 Commercial Street, Pearly Beach 30 March 2023

RESPONSIBLE OFFICIAL :

L TAYLOR

TARGET DATE FOR IMPLEMENTATION :

28 JUNE 2023

2.
RECISSION OF COUNCIL RESOLUTION DATED 24 MAY 1995 FOR THE AUTOMATIC RENEWAL FOR PERIODS OF SIX MONTHS - LEASES FOR SEMI-PERMANENT STANDS ON A PORTION OF ERF 207 GANSBAAI (GANSBAAI CARAVAN PARK)

**A Le Roux
3 January 2023**

Manager: Property Administration

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval for the rescission of Council resolution dated 24 May 1995 in respect of the automatic renewal for periods of 6 (SIX) months of leases for semi-permanent stands on a portion of Erf 207 Gansbaai (Gansbaai Caravan Park).

RESOLVED:

that the item **be withdrawn**.

RESPONSIBLE OFFICIAL:

A LE ROUX

TARGET DATE FOR IMPLEMENTATION:

31 JULY 2023

TARGET DATE TO INFORM APPLICANT:

N/A

TARGET DATE TO INFORM OBJECTOR:

N/A

3.

A PORTION OF ERF 3222 ONRUSTRIVIER (PUBLIC OPEN SPACE), ADJACENT TO ERF 3221 ONRUSTRIVIER (16 LAGOON DRIVE, ONRUSTRIVIER): LEASE OF MUNICIPAL PROPERTY TO THE OWNERS OF ERF 3221 ONRUSTRIVIER

A Le Roux
20 December 2022

Manager: Property Administration

(028) 316 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a lease agreement with the owners of Erf 3221 Onrustrivier, hereinafter referred to as “the Applicants”, in respect of municipal property being a portion of Erf 3222 Onrustrivier ($\pm 330\text{m}^2$ in extent) (Public Open Space) situated behind 16 Lagoon Drive, Onrustrivier, hereinafter referred to as “the Property”, for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of gardening, a cement braai structure and a boundary wall/fence.

RESOLVED:

1. that the objection against the lease received from the West Trust **be dismissed**;
2. that the lease of municipal property, being a portion of Erf 3222 Onrustrivier ($\pm 330\text{m}^2$ in extent), to the owners of Erf 3221 Onrustrivier for the purpose of gardening, a cement *braai* structure and a boundary wall/fence at the rental amount of R3.33/m² (THREE RAND AND THIRTY-THREE CENTS PER SQUARE METRE) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months in terms of the Administration of Immoveable Property Policy of the Overstrand Municipality, **be approved**; and
3. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the consumer price index (all items), the next escalation to be on 1 July 2023.

RESPONSIBLE OFFICIAL :

W MURTZ

TARGET DATE FOR IMPLEMENTATION :

28 JULY 2023

TARGET DATE TO INFORM APPLICANT :

14 JULY 2023

TARGET DATE TO INFORM OBJECTOR :

14 JULY 2023

4.

ERF 1179 HAWSTON: RECOMMENDATION TO USE THE PROPERTY AS AN EXTENSION OF THE HAWSTON THUSONG CENTRE**A Le Roux
30 March 2023****Manager: Property Administration****(028) 316-5609**

EXECUTIVE SUMMARY

To obtain approval from Council to use the building on Erf 1179 Hawston, known as the "Selfboustoor", as an extension of the Hawston Thusong Centre.

RECOMMENDATION TO THE COUNCIL:

that Erf 1179 Hawston be managed by the Municipality by the Co-ordinator: Multi Purpose Centre as an extension of the Thusong Centre for a period of 12 (twelve) months from 1 July 2023, subject thereto that a Management Plan be submitted within three (3) months of this decision by the Social Development Department to the Municipal Manager.

RESPONSIBLE OFFICIAL :	M ERASMUS
TARGET DATE FOR IMPLEMENTATION :	30 JULY 2023
TARGET DATE TO INFORM APPLICANT :	15 JULY 2023
TARGET DATE TO INFORM OBJECTOR :	N/A

5.

IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF ERF 3048 BETTYS BAY, ADJACENT TO ERF 3196 BETTY'S BAY, SITUATED ON THE CORNER OF ROCKWAY DRIVE AND PEARL DRIVE, BETTY'S BAY, TO L R MCCANN

**A Le Roux
24 April 2023**

Manager: Property Administration

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval in principle for the direct alienation of a portion of Erf 3048 Betty's Bay ($\pm 155\text{m}^2$ in extent) adjacent to Erf 3196 Betty's Bay, situated on the corner of Rockway Drive and Pearl Drive, Betty's Bay, to the owner of the adjoining property, L R McCann for gardening purposes and the erection of a fence / boundary wall.

RECOMMENDATION TO THE COUNCIL:

1. that the direct alienation of a portion of Erf 3048 Betty's Bay ($\pm 155\text{m}^2$ in extent) adjacent to Erf 3196 Betty's Bay, situated on the corner of Rockway Drive and Pearl Drive, Betty's Bay, to the owner of the adjoining property to retain an encroachment, for gardening purposes and the erection of a fence / boundary wall, at an amount of R350.00/m² (three hundred and fifty Rand alone) per square metre (VAT excluded) be **approved in principle**;
2. that it be noted that the direct alienation is possible as the said portion of Erf 3048 Betty's Bay can be classified as a non-viable property;
3. that, subject to the approval in 1 above, a public participation process be followed at the cost of the applicant/purchaser;
4. that it be noted that a condition for the alienation will be that the said portion of Erf 3048 Betty's Bay must be consolidated with the adjoining property of applicant/purchaser, being Erf 3196 Betty's Bay, simultaneous with the registration of the transfer;
5. that a condition be registered against the title deed of the to be consolidated property that the portion of property envisaged to be transferred may only be used for gardening purposes and no structures, excluding the existing encroachment and a boundary fence or wall, may be erected thereon;
6. that the alienation of said portion of Erf 3048 Betty's Bay be subject to a suspensive condition that the applicant/purchaser obtains approval for all the required land use rights, which may include, the partial closure of a road, rezoning, subdivision and consolidation;

7. that all the costs pertaining to the transaction, e.g. application costs, valuation costs, closure, rezoning, subdivision and consolidation, advertisement and the related costs, etc. be paid by the applicant/purchaser;
8. that it be noted that there no economic and community value will be received in exchange for the portion of municipal property; and
9. that it be noted that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

RESPONSIBLE OFFICIAL:

R MARINUS

TARGET DATE FOR IMPLEMENTATION:

12 JULY 2023

TARGET DATE TO INFORM APPLICANT:

5 JULY 2023

TARGET DATE TO INFORM OBJECTOR:

N/A

6.

APPLICATION TO PURCHASE: VARIOUS PORTIONS OF ERF 5462 KLEINMOND – MR B APRIL ON BEHALF OF VARIOUS ADJACENT PROPERTY OWNERSA Le Roux
3 May 2023

Manager: Property Administration

(028) 316 - 5623

THE CHAIRPERSON, ALD A RABIE, REQUESTED THAT IT BE MINUTED THAT CLLR S WILLIAMS, WHO ATTENDED THE MEETING AS AN OBSERVER, LEFT THE BANQUETING HALL AT 12:13 AND WAS NOT PRESENT DURING THE DISCUSSION OF THIS ITEM

EXECUTIVE SUMMARY

To consider the application received from Mr B April, the registered owner of Erf 6800 Kleinmond, on behalf of himself and the owners of Erven 6796, 6797, 6801, 6802, 6803, 6804, 6805, 6806, 6807, 6808 Kleinmond (hereinafter collectively referred to as “the adjacent owners”), situated in Maroela Avenue, Proteadorp, Kleinmond, for the purchase (or lease to buy) of various portions of Erf 5462 Kleinmond to consolidate with their respective properties. It should be declared that one of the applicants is the spouse of Councillor Williams.

RESOLVED:

that the item **be withdrawn**.

RESPONSIBLE OFFICIAL:**R MARINUS****TARGET DATE FOR IMPLEMENTATION:****12 JULY 2023****TARGET DATE TO INFORM APPLICANT:****7 JULY 2023****TARGET DATE TO INFORM OBJECTOR:****N/A**

7.

A PORTION OF REMAINDER ERF 779 FISHERHAVEN (ROAD RESERVE), ADJACENT TO ERF 151 FISHERHAVEN (51 THE CRESCENT STREET): LEASE OF MUNICIPAL PROPERTY TO R & BA HAGGARD

**A Le Roux
16 February 2023**

Manager: Property Administration

(028) 316 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a lease agreement with R & BA Haggard, hereinafter referred to as “the Applicants”, in respect of municipal property being a portion of Remainder Erf 779 Fisherhaven ($\pm 20\text{m}^2$ in extent), located at 51 The Crescent, Fisherhaven, hereinafter referred to as “the Property”, for a period of 9 (NINE) years and 11 (ELEVEN) months. The purpose of the lease is to erect a fence in front of Erf 121 Fisherhaven.

RESOLVED:

1. that the lease of municipal property, being a portion of Remainder Erf 779 Fisherhaven ($\pm 20\text{m}^2$ in extent), to R & BA Haggard to erect a clear view fence to protect various endangered tree species at the rental amount of R1.25/m² (ONE RAND AND TWENTY-FIVE CENTS PER SQUARE METRE) (VAT Excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the consumer price index (all items), the next escalation to be on 1 July 2023.

RESPONSIBLE OFFICIAL :

V OCTOBER

TARGET DATE FOR IMPLEMENTATION :

28 JULY 2023

TARGET DATE TO INFORM APPLICANT :

14 JULY 2023

**8.
ERF 6119 HERMANUS – OLD HARBOUR MUSEUM: CONDITION B(a) –
CONSENT FOR ADDITIONAL USE OF PROPERTY**

**A Le Roux
24 April 2023**

Manager: Property Administration

(028) 316 - 5623

EXECUTIVE SUMMARY

A request was received from the Trustees of the Old Harbour Museum (the “Applicant”) for Council to consent to the use of a portion of Erf 6119 Hermanus (the “Property”), situated at 64 Marine Drive, Hermanus, as a restaurant in order to generate additional funding as motivated below.

RECOMMENDATION TO THE COUNCIL:

that the deviation from condition B(a) as contained in Title Deed number T10445/1983 2014 to accommodate tourist facilities in the form of restaurants, **be approved**, subject thereto that the required land use planning approvals are obtained.

RESPONSIBLE OFFICIAL :	A LE ROUX
TARGET DATE FOR IMPLEMENTATION:	28 JULY 2023
TARGET DATE TO INFORM APPLICANT:	28 JULY 2023
TARGET DATE TO INFORM OBJECTOR:	N/A

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs S Williams,
K Ngqandana and B Nombula**

1.

OVERSTRAND MUNICIPALITY: BY-LAW RELATING TO THE KEEPING OF DOGS AND CATS**J Solomons
07 June 2023****Senior Manager: Operational Services****(028) 313 8156****EXECUTIVE SUMMARY**

The purpose of this report is for Council to adopt the proposed amendments of By-Law relating to the Keeping of Dogs and Cats in terms of Section 12(3) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), hereafter referred to as "*the MSA*".

The proposed By-Law was introduced as is provided for in terms of Section 12(1) of the MSA and Council's By-Law on Rules of Order for Internal Arrangements, P.N. 7188 of 2013. The necessary permission was obtained to publish the proposed By-Law in the press in order to give the public an opportunity to make representations.

RECOMMENDATION TO THE COUNCIL:

that the Overstrand Municipal Keeping of Dogs and Cats By-Law **be approved**.

TARGET DATE FOR IMPLEMENTATION :**AFTER PROMULGATION IN
THE GOVERNMENT
GAZETTE****RESPONSIBLE OFFICIALS :****AREA MANAGERS:
KLEINMOND
GANSBAAI, HERMANUS
SENIOR MANAGER: LAW
ENFORCEMENT & TASK
TEAM**

**PORTFOLIO COMMITTEE :
MANAGEMENT SERVICES**

Chairperson :

Cllr F Africa

Committee Members :

**Cllrs A Komani, C Resandt,
Ald T Nqinata & Cllr T Gwele**

1.
TASK JOB EVALUATION POLICY

L Bucchianeri
9 May 2023

Senior Manager: Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this policy is to implement the T.A.S.K. Job Evaluation System within the Municipality to achieve uniform norms and standards in the description of similar jobs and their grading and to underpin job comparison.

RECOMMENDATION TO THE COUNCIL:

that the draft TASK Job Policy **be approved.**

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

JUNE 2023

**2.
REVISED EMPLOYMENT EQUITY POLICY**

**L Bucchianeri
9 May 2023**

Senior Manager: Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

Overstrand Municipality is committed towards providing democratic and accountable governance and therefore acknowledges its mandate to take affirmative action measures to ensure equitable representation of suitably qualified people from designated groups in all occupational levels. To fulfil its mandate, commitments, and act in compliance with legislation Overstrand Municipality will strive to realise employment equity implementation through this policy and its Employment Equity Plan.

RECOMMENDATION TO THE COUNCIL:

that the draft Employment Equity Policy **be approved.**

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

JUNE 2023

**3.
REVISED LEAVE POLICY**

**L Bucchianeri
9 May 2023**

Senior Manager: Human Resources

(028) 313 8120

EXECUTIVE SUMMARY

The purpose of this policy is to regulate leave matters of employees of the Overstrand Municipality.

RESOLVED:

that the Draft Leave Policy **be referred back**.

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

JUNE 2023

PORTFOLIO COMMITTEE :

FINANCE & TOURISM

Chairperson :

Ald A Rabie

Committee Members :

**Cllrs T Els, C Lerm,
Ald T Nqinata and Cllr J van Staden**

1.
**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR MAY 2023**

C Le Roux
06 June 2023

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for May 2023.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for May 2023, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for May 2023, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for May 2023, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

2.
TOURISM MONTHLY REPORT : APRIL & MAY 2023 AND TOURISM STRATEGY

F Lloyd
 2 June 2023

Tourism Manager

(028) 313 5022

EXECUTIVE SUMMARY

The purpose of this report is to provide, and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for April and May 2023. The tourism strategy is also submitted for consideration.

RESOLVED:

1. that the tourism report for April and May 2023 **be noted**; and
2. that the Tourism Strategy **be considered** and **noted** for further discussions and finalisation of the Tourism Indaba.

RESPONSIBLE OFFICIAL :

F LLOYD

TARGET DATE FOR IMPLEMENTATION :

12 JUNE 2023

THE CHAIRPERSON, ALD A RABIE, THEN AFFORDED CLLR S FOURIE TIME TO ELABORATE ON THE FOLLOWING OVERBERG DISTRICT MUNICIPALITY MATTERS WHICH RELATE TO THE OVERSTRAND MUNICIPALITY:

- Proposed Closure of Minor Roads 4018, 4019, 4020, 4021, 4022 and 4023, Gansbaai;
- Department of Forestry, Fisheries & Environment : Conducting Planning, Feasibility Studies and Development Designs for Public Coastal Access Infrastructure to Facilitate Equitable Access to the Coastal Public Property, for Unlocking and Enhancing Socio-Economic Potential at Meerensee/ Middelvlei (Sonesta) in the Western Cape Province; and
- Various matters on the Community Services Portfolio Committee agenda of the Overberg District Municipality.

The meeting adjourned at 13:11

 DATE

 DR. A RABIE - EXECUTIVE MAYOR