

6.

PROPOSED EXTENSION: “BYTES SYSTEMS INTEGRATION A DIVISION OF ALTRON TMT (PTY) LTD; WATER MANAGEMENT SERVICES CC; BUSINESS ENGINEERING (PTY) LTD; IGNITE ADVISORY SERVICES; PAYDAY SOFTWARE SYSTEMS (PTY) LTD; GEODEBT SOLUTIONS CC

8/4

**J van Asperen
12 June 2019**

(028) 313 8959**Corporate Head Office**

1. Executive Summary

The purpose of this report is to provide the necessary information and motivation on the proposed amendment of the Contracts as listed in paragraph 6.12, ending 30 June 2019, in terms of the enabling provisions of Section 116(3) of the Local Government: Municipal Finance Management Act, Act No. 56 of 2003 (MFMA), in order to enable the Accounting Officer to take an informed decision when considering the request for the amendment of the contracts.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance
 Department: Data Control
 Department: Revenue
 Department: Expenditure and Assets
 Department: Contract Management
 Department: Supply Chain Management

Directorate: Community Services
 Department: Operational Services

Directorate: Infrastructure and Planning
 Department: Building Services

Directorate: Management Services
 Department: Information Communication Technology
 Department: Strategic Services
 Department: Human Resources
 Department: Council Support Services
 Department: Communication

Directorate: Protection Services
 Department: Fire Brigade

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
 Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, 2003(Act 56 of 2003)
Overstrand Municipality Supply Chain Management Policy, as amended
Overstrand Municipality Contract Management Policy, as amended
MFMA Circular No. 73 issues by National Treasury

6. Background/Discussion/Evaluation/Conclusion**6.1 Background**

Section 116(3) of the MFMA provides as follows:

“(a) the reasons for the proposed amendment have been tabled in the council of the municipality or, in the case of a municipal entity, in the council of its parent municipality; and
(b) the local community-
(i) has been given reasonable notice of the intention to amend the contract or agreement; and
(ii) has been invited to submit representations to the municipality or municipal entity.”

No comments were received by the closing date of 23 May 2019.

Section 116 (3) of the MFMA should however be read together with MFMA Circular No. 73 issues by National Treasury, May 2013. In terms of the said circular, the following power/duty was conferred to Council which is cited as follows: (emphasis added)

“Considering the reasons for the proposed amendment of a contract or agreement and any representations that may have been received regarding the proposed amendment of a contract or an agreement procured through the supply chain management policy of the municipality and deciding whether to consent to the amendment of the contract or the agreement”. (Emphasis added)

The municipality should ideally have a single business system with a single database and workflow. Considerations to introduce such a strategy for business systems should however always be assessed carefully against initial investment costs for such ventures, as well as the potential risks if the anticipated operational efficiencies and return on investments are not realised - this is done by the ICT Steering Committee.

Migration strategies for local government institutions must remain aligned with architectures and technologies of selected manufacturers as well as trusted relationships with selected service providers. Investments made by local

government institutions in business system architectures and trusted relationships with service providers are seen as long term investments which cannot readily be changed without exposing the municipality to continuity and contingency risks.

The Emis (Engineering Management Information System) & Plantman systems being provided by Water Management Services CC have been used for a number of years for the management of the operational services departments amongst others. We can confirm that the services provided by Water Management Services CC, support our business requirements successfully, and have also extended their services to the Fire and Fleet Management departments recently. No provision has been made on the 2019/2020 capital budget for the migration to another system.

Buildman has been customized over the last 20 years to suit the Overstrand building plan submissions. Is linked in with EMIS that is far larger than ourselves. Buildman is approximately 8% of the Total amount spent on EMIS and represents good value as we have monthly meetings that tailor small adjustments to the program during the year. Buildman has recently integrated an on-line building plan submission system which is currently being integrated with Samras. At this stage there is no replacement program on the market that has all the requirements that we have implemented on the Buildman program during the years to satisfy the reporting of our KPI's back to Council and Stats SA and relevant in-house departments. The continuity of the data in the program is vital.

The portfolio of ICT contracts terminating on 30 June 2019 for which a Section 116(3) process is followed are:

Ref no	Service Provider name	Description of Service	Responsible Officials For Service Level Agreement	Responsible For Software Licenses
SC1327(vii)/2013	Business Engineering (Pty) Ltd	Document Archiving and automated process and workflow system.	Desireé Arrison Hanlie van Tonder Roderick Williams Anver Wyngaard Frankie Frans Santie Reyneke-Naude Christo Roets Stephen Muller Anja Kotze	Desireé Arrison Johnet van Asperen
SC1327(ii)/2013	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd	Software used to manage time and attendance of employees	Desireé Arrison Lucinda Bucchianeri	Desireé Arrison Johnet van Asperen

SC1327(i)/2013	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd	The core financial system of the municipality	Santie Reyneke-Naude Clint le Roux Elmarie Hooneberg Hannes Vorster Bernard King Christo Roets Theo Loubser	Desireé Arrison Johnet van Asperen
SC1327(viii)/2013 SC1327(x)/2013	Geodebt Solutions CC	Manage the Debt collection from residents whose payments of municipal rates and taxes are in arrears.	Santie Reyneke-Naude Elmarie Hooneberg	Desireé Arrison Johnet van Asperen
SC1327(vi)/2013	Ignite Advisory Services	Software used to manage the Integrated Development Plan, the Service Delivery and Budget Implementation plan and individual performance management	Desireé Arrison Rochelle Louw Lucinda Bucchianeri	Desireé Arrison Johnet van Asperen
SC1327(ix)/2013	Payday Software Systems (Pty) Ltd	Human Resources Management Payroll	Desireé Arrison Lucinda Bucchianeri Santie Reyneke-Naude Hannes Vorster	Desireé Arrison Johnet van Asperen
SC1327(iv)/2013	Water Management Services CC	Manage the maintenance of all property and infrastructure assets in the municipality	Roderick Williams Mike Bartman Dedre Pedro Stephen Muller John Simson Koos du Plessis Danie Maree Neville Michaels Angelo Aplon	Desireé Arrison Johnet van Asperen

6.2 Discussion

6.2.1 Section 116(3) Notification for Publication

Date of Advertising: 18 April 2019
Method of Advertising: Village News, Gansbaai Courant and Overstrand Herald
Closing date for comments: 23 May 2019

No comments were received by the closing date of 23 May 2019.

6.2.2 Regularity Requirements from National Treasury

Statements of direction from National Government implies a more strategic approach must be introduced by all local government entities to migrate its existing portfolio of legacy ICT services and systems to a business systems architecture that will enable improved data access and reporting capabilities to all stakeholders.

Addendum to MFMA Circular 80 dated 18 October 2016 issued by National Treasury states: "Treasury issued MFMA Circular No. 80 on 8 March 2016, which in effect removed the "moratorium on ICT procurement", put in place through MFMA Circular No. 57. The intention of MFMA Circular No. 80 is to ensure that municipalities going forward, when reviewing and/or considering compliance of systems of financial management and internal control, going forward, are empowered to do so in the most appropriate manner. In this regard it is advised that, given the imminent requirement to comply with the Standard Chart of Accounts for Local Government Regulations, 2014 (mSCOA Regulations), and the recently articulated business processes, municipalities are advised to:

- Avoid wasting public funds on unnecessary and fruitless ICT and internal control system changes;
- Conduct the appropriate level of assessments and/or ICT due diligence, if necessary, as envisaged and guided through Municipal SCOA Circulars No. 5 and 6; and
- Assess the most economically effective approach to ensure that the municipality is compliant, from a systems perspective, with the requirements of the mSCOA Regulations as a first priority. Compliance with the business processes, as envisaged and specified in Annexure B of MFMA Circular No. 80. In order to avoid unnecessary wastage of state resources, it is strongly recommended that municipalities first consider carefully whether any change of ICT-related systems of financial management and internal control are warranted. In the event that a material upgrade or change to the existing package of systems are indeed warranted, and cannot practically be".

6.2.3 Business Systems Alignment with Strategic Objectives

The ability to remain constantly aligned with the strategic goals and objectives of the municipality as well as the statements of direction from National Government are inhibited by two major factors:

1) Legacy Business Systems

Various business systems with similar functionalities are deployed in the Overstrand Municipality, resulting in on-going increases in, and payment of annual licensing fees and support fees without receiving any substantive value added services or functionalities as part of the existing Agreements. Also, on-going data integration between disparate business systems results in increased complexities whilst attempting to maintain data integrity between systems.

2) Multiple Vendor Contracts

The day-to-day management of vendor business systems contracts remains a major challenge for all municipalities. Vendor contracts are usually very one-sided and do not properly mitigate the potential risks, legally or otherwise, to which municipalities might be exposed to during the term of such contracts.

6.2.4 Contractual Considerations with Service Providers

It is proposed that all business system contracts terminating on 30 June 2019, be amended to remain in effect for a period of three financial years from 2019/2020 to 2021/2022, for the following reasons:

- 1) To limit the administrative costs of following Supply Chain Management processes to request deviations and funding over the short term, specifically taking into account the strategic intent and requirement to be fully mSCOA compliant.
- 2) For all such agreements with service providers, the proviso is that the Overstrand Municipality may terminate the Agreement at any time and is bound to give at least 6 months prior notice.
- 3) To make a once-off provision for the required funding for a period of three years.

The intent is to follow a holistic approach to ensure that the strategic intent of the Municipality to integrate the similar functionalities into the core financial system can be optimised to its full potential over the next three years.

6.2.5 Conclusion

It remains the strategic intent of the Municipality to assimilate similar functionalities from the other business systems deployed in the municipality into the Samras Financial System or at the least build the integration of the functionalities to the Samras Financial System where it is cost effective and functionally viable and is mSCOA compliant. Due to the complexities inherent to such business system conversions and integration, a phased approach will be followed. Priorities and time-lines to do the conversions and integration will be dependent on business needs and available funding over the next three years.

7. Financial Implications

7.1 Business Engineering (Pty) Ltd (SC1327(vii)/2013)

LICENSE FEES			
YEAR	DRAFT BUDGET 2019/2020	RAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	OperCost:Ext Comp Serv- Softw are Licenc	OperCost:Ext Comp Serv-Softw are Licenc	OperCost:Ext Comp Serv- Softw are Licenc
U-Key	20170525078444	20170525078444	20170525078444
Cost Account	10660222120000	10660222120000	10660222120000
Budget Provision	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Balance Available	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Total Estimated Expenditure (excl VAT)	R 146 668,67	R 154 882,12	R 163 555,52
Sub Total License fees (excl VAT) ¹	R		465 106,31
SUPPORT FEES (SLA)			
YEAR	DRAFT BUDGET 2019/2020	RAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	External Computer Service: System Adviser	External Computer Service: System Adviser	External Computer Service: System Adviser
U-Key	20180705060713	20180705060713	20180705060713
Cost Account	10670222140000	10670222140000	10670222140000
Budget Provision	R 692 700,00	R 727 300,00	R 763 600,00
Balance Available	R 692 700,00	R 727 300,00	R 763 600,00
Total Estimated Expenditure (excl VAT)	R 623 715,00	R 658 642,00	R 695 525,00
Sub Total Support fees (excl VAT) ²	R		1 977 882,00
Sub Total Estimated Expenditure Extension ^{(1) + (2)} (excl VAT)	R 770 383,67	R 813 524,12	R 859 080,52
Total Estimated Expenditure Extension (excl VAT)	R		2 442 988,31
Total Estimated Expenditure Extension (incl VAT)	R		2 809 436,56
Escalation	CPI to a maximum of 10%		
Escalation date	Anniversary date of implementation of the contract		

7.2 Bytes Systems Integration a Division of Altron TMT (Pty) Ltd (SC1327(ii)/2013)

LICENSE FEES			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	OperCost:Ext Comp Serv- Softw are Licenc	OperCost:Ext Comp Serv- Softw are Licenc	OperCost:Ext Comp Serv-Softw are Licenc
U-Key	20170525078444	20170525078444	20170525078444
Cost Account	10660222120000	10660222120000	10660222120000
Budget Provision	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Balance Available	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Total Estimated Expenditure (excl VAT)	R 23 226,51	R 24 527,19	R 25 900,72
Sub Total License fees (excl VAT) ¹	R		73 654,42
SUPPORT FEES (SLA)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	ConsSer:Human Resources	ConsSer:Human Resources	ConsSer:Human Resources
U-Key	20170525079029	20170525079029	20170525079029
Cost Account	10650200750000	10650200750000	10650200750000
Budget Provision	R 513 700,00	R 564 850,00	R 621 110,00
Balance Available	R 513 700,00	R 564 850,00	R 621 110,00
Total Estimated Expenditure (excl VAT)	R 176 000,00	R 193 600,00	R 212 960,00
Sub Total Support fees (excl VAT) ²			R 582 560,00
Sub Total Estimated Expenditure Extension ^{(1) + (2)} (excl VAT)	R 199 226,51	R 218 127,19	R 238 860,72
Total Estimated Expenditure Extension (excl VAT)			656 214,42
Total Estimated Expenditure Extension (incl VAT)			754 646,58
Escalation	CPI to a maximum of 10% for Service Fees and USD Exchange rate for Licenses		
Escalation date	Anniversary date of implementation of the contract		

7.3 Bytes Systems Integration a Division of Altron TMT (Pty) Ltd (SC1327(i)/2013)

LICENSE FEES			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	OperCost:Ext Comp Serv-Softw are Licenc	OperCost:Ext Comp Serv-Softw are Licenc	OperCost:Ext Comp Serv-Softw are Licenc
U-Key	20170525078444	10660222120000	10660222120000
Cost Account	10660222120000	20170525078444	20170525078444
Budget Provision	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Balance Available	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Total Estimated Expenditure (excl VAT)	R 1 314 540,72	R 1 388 461,12	R 1 466 521,07
Sub Total License fees (excl VAT) ¹	R 4 169 522,92		
SUPPORT FEES (SLA)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	MRC- DATA CONTROL	MRC- DATA CONTROL	MRC- DATA CONTROL
U-Key	20170525078838	20170525078838	20170525078838
Cost Account	10220200210000	10220200210000	10220200210000
Budget Provision	R 750 000,00	R 795 000,00	R 842 700,00
Balance Available	R 686 374,00	R 795 000,00	R 842 700,00
Total Estimated Expenditure (excl VAT)	R 686 374,00	R 795 000,00	R 842 700,00
Sub Total Support fees (excl VAT) ²	R 2 324 074,00		
Sub Total Estimated Expenditure Extension ^{(1) + (2)} (excl VAT)	R 2 000 914,72	R 2 183 461,12	R 2 309 221,07
Total Estimated Expenditure Extension (excl VAT)	R 6 493 596,92		
Total Estimated Expenditure Extension (incl VAT)	R 7 467 636,45		
Escalation	CPI to a maximum of 10%		
Escalation date	Anniversary date of implementation of the contract		

7.4 Geodebt Solutions CC (SC1327(x)(viii)/2013

SUPPORT FEES (SLA)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	ConsServ:Legal Cost - Collection	ConsServ:Legal Cost - Collection	ConsServ:Legal Cost - Collection
U-Key	20170525078625	20170525078625	20170525078625
Cost Account	10200201160000	10200201160000	10200201160000
Budget Provision	R 530 000,00	R 561 800,00	R 595 508,00
Balance Available	R 530 000,00	R 561 800,00	R 595 508,00
Total Estimated Expenditure (excl VAT)	R 170 000,00	R 180 200,00	R 191 012,00
Total Estimated Expenditure Extension (excl VAT)	R		541 212,00
Total Estimated Expenditure Extension (incl VAT)	R		622 393,80
Escalation	CPI to a maximum of 10%		
Escalation date	Anniversary date of implementation of the contract		

7.5 Ignite Advisory Services (SC1327(vi)/2013)

LICENSE FEES			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	OperCost:Ext Comp Serv-Softw are Licenc	OperCost:Ext Comp Serv-Softw are Licenc	OperCost:Ext Comp Serv-Softw are Licenc
U-Key	20170525078444	20170525078444	20170525078444
Cost Account	10660222120000	10660222120000	10660222120000
Budget Provision	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Balance Available	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Total Estimated Expenditure (excl VAT)	R 68 730,39	R 72 579,30	R 76 643,74
Sub Total License fees (excl VAT) ¹	R		217 953,43
SUPPORT FEES (SLA)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	Contracted Serv:Consultants an	Contracted Serv:Consultants an	Contracted Serv:Consultants an
U-Key	20170525079014	20170525079014	20170525079014
Cost Account	10130200720000	10130200720000	10130200720000
Budget Provision	R 202 098,00	R 222 307,00	R 244 537,00
Balance Available	R 202 098,00	R 222 307,00	R 244 537,00
Total Estimated Expenditure (excl VAT)	R 175 737,00	R 193 311,00	R 212 641,00
Sub Total Support fees (excl VAT) ²	R		581 689,00
SUPPORT FEES (SLA)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	ConsSer:Human Resources	ConsSer:Human Resources	ConsSer:Human Resources
U-Key	20170525079029	20170525079029	20170525079029
Cost Account	10650200750000	10650200750000	10650200750000
Budget Provision	R 513 700,00	R 564 850,00	R 621 110,00
Balance Available	R 513 700,00	R 564 850,00	R 621 110,00
Total Estimated Expenditure (excl VAT)	R 282 975,00	R 298 821,60	R 315 555,61
Sub Total Support fees (excl VAT) ²	R		897 352,21
Sub Total Estimated Expenditure Extension ^{(1) + (2)} (excl VAT)	R 527 442,39	R 564 711,90	R 604 840,35
Total Estimated Expenditure Extension ^{(1) + (2)} (excl VAT)	R		1 696 994,64
Total Estimated Expenditure Extension ^{(1) + (2)} (incl VAT)	R		1 951 543,83
Escalation	CPI to a maximum of 10%		
Escalation date	Anniversary date of implementation of the contract		

7.6 Payday Software Systems (Pty) Ltd (SC1327(ix)/2013)

LICENSE FEES			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	OperCost:Ext Comp Serv- Softw are Licenc	OperCost:Ext Comp Serv- Softw are Licenc	OperCost:Ext Comp Serv- Softw are Licenc
U-Key	20170525078444	20170525078444	20170525078444
Cost Account	10660222120000	10660222120000	10660222120000
Budget Provision	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Balance Available	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Total Estimated Expenditure (excl VAT)	R 162 009,83	R 174 322,58	R 187 571,10
Sub Total License fees (excl VAT) ¹	R		523 903,51
SUPPORT FEES (SLA)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	MRC: Expenditure & Assets	MRC: Expenditure & Assets	MRC: Expenditure & Assets
U-Key	20170525078884	20170525078884	20170525078884
Cost Account	10190222130000	10190222130000	10190222130000
Budget Provision	R 128 050,00	R 132 275,00	R 136 640,00
Balance Available	R 128 050,00	R 132 275,00	R 136 640,00
SCOA Project Segment	ConsSer:Human Resources	ConsSer:Human Resources	ConsSer:Human Resources
U-Key	20170525079029	20170525079029	20170525079029
Cost Account	10650200750000	10650200750000	10650200750000
Budget Provision	R 513 700,00	R 564 850,00	R 621 110,00
Balance Available	R 513 700,00	R 564 850,00	R 621 110,00
Total Estimated Expenditure (excl VAT)	R 294 895,00	R 324 380,00	R 366 815,00
Sub Total Support fees (excl VAT) ²	R		986 090,00
Sub Total Estimated Expenditure Extension ^{(1) + (2)} (excl VAT)	R 456 904,83	R 498 702,58	R 554 386,10
Total Estimated Expenditure Extension (excl VAT)	R		1 509 993,51
Total Estimated Expenditure Extension (incl VAT)	R		1 736 492,54
Escalation	CPI + 2% (Max = 10%)		
Escalation date	Anniversary date of implementation of the contract		

7.7 Water Management Services CC (SC1327(iv)/2013)

LICENSE FEES			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	OperCost:Ext Comp Serv- Software Licenc	OperCost:Ext Comp Serv- Software Licenc	OperCost:Ext Comp Serv- Software Licenc
U-Key	10660222120000	10660222120000	10660222120000
Cost Account	20170525078444	20170525078444	20170525078444
Budget Provision	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Balance Available	R 5 000 794,00	R 5 280 838,00	R 5 576 565,00
Total Estimated Expenditure (excl VAT)	R 210 425,11	R 222 208,92	R 234 652,62
Sub Total License fees (excl VAT) ¹	R		667 286,64
SUPPORT FEES (SLA) - 12 DAYS FOR BUILDING CONTROL (1 PER MONTH)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	ConsServ.Project Management	ConsServ.Project Management	ConsServ.Project Management
U-Key	20170525078447	20170525078447	20170525078447
Cost Account	12250200790000	12250200790000	12250200790000
Budget Provision	R 97 500,00	R 100 000,00	R 102 500,00
Balance Available	R 97 500,00	R 100 000,00	R 102 500,00
Total Estimated Expenditure (excl VAT)	R 91 071,70	R 96 536,00	R 102 328,16
Sub Total Support fees (excl VAT) ²	R		289 935,87
SUPPORT FEES (SLA) - 12 DAYS FOR FIRE DEPARTMENT (1 PER MONTH)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	ConsServ.Project Management	ConsServ.Project Management	ConsServ.Project Management
U-Key	20180705059780	20180705059780	20180705059780
Cost Account	10740200790000	10740200790000	10740200790000
Budget Provision	R 101 399,00	R -	R 28 999,00
Balance Available	R 101 399,00	R -	R 28 999,00
Total Estimated Expenditure (excl VAT)	R 91 071,70	R 0,00	R 0,00
Sub Total Support fees (excl VAT) ³	R		91 071,70
SUPPORT FEES (SLA) - 120 DAYS FOR COMMUNITY SERVICES (10 PER MONTH)			
YEAR	DRAFT BUDGET 2019/2020	DRAFT BUDGET 2020/2021	DRAFT BUDGET 2021/2022
SOURCE OF FUNDING	Operational Budget	Operational Budget	Operational Budget
SCOA Project Segment	ConsServ.Project Management	ConsServ.Project Management	ConsServ.Project Management
U-Key	20170525078367	20170525078367	20170525078367
Cost Account	10510200790000	10510200790000	10510200790000
Budget Provision	R 1 120 525,00	R 1 251 113,00	R 1 326 180,00
Balance Available	R 1 120 525,00	R 1 251 113,00	R 1 326 180,00
Total Estimated Expenditure (excl VAT)	R 1 092 860,42	R 1 158 432,05	R 1 227 937,97
Sub Total Support fees (excl VAT) ⁴	R		3 479 230,45
Sub Total Estimated Expenditure Extension ^{(1) + (2) + (3) + (4)}	R 1 485 428,94	R 1 477 176,97	R 1 564 918,75
Total Estimated Expenditure Extension ^{(1) + (2) + (3) + (4)} (exc	R		4 527 524,66
Total Estimated Expenditure Extension ^{(1) + (2)} (incl VAT)	R		5 206 653,36
Escalation	CPI to a maximum of 10%		
Escalation date	Anniversary date of implementation of the contract		

8. Staff Implications

A structured project management approach will be followed during the systems conversions. Line management must make staff available to participate in the conversion projects as may be applicable from time to time.

9. Comments from other Departments, Divisions and Administrations**Expenditure & Asset Management**

No objection to the report as it is of an operational nature with no direct impact on the capital asset expenditure of Council

Supply Chain Management

SCM compliance checks on the service providers were done and all verifications in terms of the SCM Policy were found to be in order, hence we are satisfied that the bidders comply in all aspects. However, Letters of Good Standing from two of the service providers must be obtained before the signing of the contracts.

The user department must ensure that the extension of the contracts is in line with the fair, cost-effective, transparent, competitive and equitable principles of the Supply Chain Management system. Further, it is imperative that the extensions result to more efficient and effective systems in order to promote excellent service delivery to the community by the municipality. SCM supports the extension of the contracts in terms of Section 116(3) of the Local Government: Municipal Finance Management Act no 56 of 2003.

Contract Management Office

It is confirmed that the content of this submission is in full compliance with the regulatory requirements of Section 116 (3) (MFMA, 2003) and the Overstrand Supply Chain- and Contract Management Policy Frameworks. Since the contracts are of tariff nature, and the contract values could not be determined from the beginning of the contract, Circular 62 of National Treasury recommends that a public participation process be followed to amend the contracts (section 116(3) of the MFMA).

The period advertised for public comments and recommendations ended on 23 May 2019. Cognisance should be taken that no recommendations or representations were received from the local community on 23 May 2019.

10. Annexures

- Annexure A: Public Notice of intention to amend the Contract
- Annexure B: Addendum to the Contract (intent to amend)
- Annexure C: SCM Compliance checklists
- Annexure D: ICT Steering Committee Minutes
- Annexure E: Bid Adjudication Meeting Minutes

RECOMMENDATION TO THE COUNCIL:

1. that, subject to considering the reasons for the proposed amendment of the contracts or agreements, and any representation to be received from the public on or before 23 May 2019, regarding the proposed amendment of the contracts or agreements procured through the supply chain management policy of the Municipality, **consent be given to the amendment of the contracts or agreements for ICT related systems and services as listed in the schedule below, to give effect to the provisions of Section 116(3) of the Municipal Finance Management Act 2003 (Act 56 of 2003):**

Ref no	Service Provider Name
SC1327(vii)/2013	Business Engineering (Pty) Ltd
SC1327(ii)/2013	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd
SC1327(i)/2013	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd
SC1327(x)(viii)/2013	Geodebt Solutions CC
SC1327(vi)/2013	Ignite Advisory Services
SC1327(ix)/2013	Payday Software Systems (Pty) Ltd
SC1327(iv)/2013	Water Management Services CC

2. that the Municipal Manager be authorised to sign the necessary agreements and documents for the above contracts.

RESPONSIBLE OFFICIALS :

**D ARRISON
R WILLIAMS
N MICHAELS
S REYNEKE-NAUDE
S MULLER
C ROETS
E HOONEBERG
H VAN TONDER
H VORSTER
J VAN ASPEREN
L BUCCHIANERI
M BARTMAN
R LOUW**

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2019



NOTICE/KENNISSEWING/ISAZISO

<p>NOTICE IN TERMS OF SECTION 116(3) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003. (ACTS OF 2003) FOR THE PROPOSED AMENDMENT OF CONTRACTS FOR BUSINESS SYSTEMS.</p>	<p>KENNISSEWING INGEVOLGE ARTIKEL 116(3) VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIELE BESTUUR, 2003 (WET 56 VAN 2003) VIR DIE VOORGESTELDE WYSSING VAN DIE BESTAANDE OOREENKOMSTE VIR BESIGHEID STELSELS.</p>	<p>ISAZISO SECANDELO-116(3) LOMETHETHO ILOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, NO. 56 WANGO-2003 OKUBA UJONGE UKWANDISA ISIVULELWANO NABANIKI NIKONZO ABANIKUJILEYO SOKUNIKEZA NGE BUSINESS SYSTEMS</p>																																																
<p>It is the intention of the Overstrand Municipality to amend the existing Agreements with various service providers as indicated below, for a period effective from 01 July 2019 to 30 June 2022.</p> <table border="1"> <thead> <tr> <th>Existing Agreements</th> <th>Service Description</th> </tr> </thead> <tbody> <tr> <td>Bytes Systems Integration A Division Of Altron TMT (Pty) Ltd</td> <td>Software used to manage time and attendance of employees</td> </tr> <tr> <td>Bytes Systems Integration A Division Of Altron TMT (Pty) Ltd</td> <td>The core financial system of the municipality</td> </tr> <tr> <td>Water Management Services CC</td> <td>Manage the maintenance of all property and infrastructure assets in the municipality</td> </tr> <tr> <td>Business Engineering (Pty) Ltd</td> <td>Document Archiving and automated process and workflow system</td> </tr> <tr> <td>Ignite Advisory Services</td> <td>Software used to manage the Integrated Development Plan, the Service Delivery and Budget 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Systems (Pty) Ltd	Human Resources Management Payroll	Geodabt Solutions CC	Manage the Dept collection from residents whose payments of municipal rates and taxes are in arrears	<p>Dit is die Munisipaliteit Overstrand se voornemens om die bestaande ooreenkomste vir besigheid stelsels met verskeie diensverskaffers soos hieronder aangedui, te wysig vir 'n periode van 1 Julie 2019 tot 30 Junie 2022.</p> <table border="1"> <thead> <tr> <th>Bestaande ooreenkomste</th> <th>Diensbelywing</th> </tr> </thead> <tbody> <tr> <td>Bytes Systems Integration A Division Of Altron TMT (Pty) Ltd</td> <td>Software gebruik vir die bestuur van tyd en bywoning van personeel</td> </tr> <tr> <td>Bytes Systems Integration A Division Of Altron TMT (Pty) Ltd</td> <td>Finansiële stelsel van die munisipaliteit</td> </tr> <tr> <td>Water Management Services CC</td> <td>Bestuur van alle eiendomme en infrastruktuurassets in die munisipaliteit</td> </tr> <tr> <td>Business Engineering (Pty) Ltd</td> <td>Agtervoering van 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<p>Notice is hereby further given in terms of Section 21 and 21A of the Local Government Municipal Systems Act 2000 (Act 32 of 2000) that the local community and affected parties are invited to submit comments or representations on the proposed amendment of the agreement. Such comments or representations must be submitted by not later than Donderdag, 23 May 2016 at 12:00.</p> <p>Comments or representations must be submitted in a sealed envelope clearly endorsed: "BYTES SYSTEMS INTEGRATION A DIVISION OF ALTRON TMT (PTY) LTD; WATER MANAGEMENT SERVICES CC; BUSINESS ENGINEERING (PTY) LTD; IGNITE ADVISORY SERVICES; PAYDAY SOFTWARE SYSTEMS (PTY) LTD; GEODEBT SOLUTIONS CC; COMMENTS ON NOTICE OF CONTRACTS FOR AGREEMENTS FOR BUSINESS SYSTEMS" and be deposited in Tender box no. 7.</p> <p>All submissions must be addressed to: The Municipal Manager Tender box no. 7 Overstrand Municipality Magnolia Avenue</p> <p>Persons who are physical disabled or who cannot read or write but wish to participate in the process, may come during office hours to the Municipal Offices, Magnolia Avenue. Herewith where a staff member will assist that person to transcribe that person's comments or representations.</p> <p>Notice nr: 50/2019 C.Groenewald Municipal Manager</p>	<p>Kenis geskied verder ingesêde artikel 21 en 21A van die Wet op Plaaslike Regering, Munisipale Stelsels, 2000 (Wet 32 van 2000), dat die plaaslike gemeenskap en geïnteresseerde partye geroep word om kommentaar of vertoë oor die voorgestelde wysigings van die kontrak aan die munisipaliteit te lewer. Hierdie kommentaar of vertoë moet teen die laer nie as Donderdag, 23 Mei 2016 om 12:00 ingedien word.</p> <p>Alle kommentare of vertoë moet ingedien word in 'n versleëde kovert, duidelik gemerk: "BYTES SYSTEMS INTEGRATION A DIVISION OF ALTRON TMT (PTY) LTD; WATER MANAGEMENT SERVICES CC; BUSINESS ENGINEERING (PTY) LTD; IGNITE ADVISORY SERVICES; PAYDAY SOFTWARE SYSTEMS (PTY) LTD; GEODEBT SOLUTIONS CC; COMMENTS ON NOTICE OF CONTRACTS FOR AGREEMENTS FOR BUSINESS SYSTEMS" en geplaas word in Tenderbus nr. 7.</p> <p>Alle voorleggings moet geskedeseeer word aan: Die Munisipale Bestuurder Tenderbus nr. 7 Munisipaliteit Overstrand Magnolielaan</p> <p>Personne wat liggaamlik gestrem is of nie kan skryf nie, maar aan die proses wil deelneem, kan gedurende kantoorure na die Munisipale Kantore, Magnolielaan, Hermanus kom waar 'n personeelid hulle sal help om die kommentaar of vertoë neer te skryf.</p> <p>Kennisgewing nr. 50/2019 C.Groenewald Munisipale Bestuurder</p>	<p>Abantu ababeka ekuhlaleni nabanye abantu abanomndla bayantenywa ukuba lathumele izimvo zabo okanye izimvo abazithatleyo kuMasipala ngokunywela nezi zimvelivano siphakanyiswavo oko kumeziwa ngomvulo phantsi ko 12:00, 23 Mei, 2019. Oko kwezizwa ngokavumelane ngamaCardelo 21 kunye nele- 21A lomthetho Local Government Municipal systems Act. 32 novemba-2000.</p> <p>Izimvo ezibhalileyo zibhekwe ngokucacileyo kwimzithophi ebyimweyo kwakhala "BYTES SYSTEMS INTEGRATION A DIVISION OF ALTRON TMT (PTY) LTD; WATER MANAGEMENT SERVICES CC; BUSINESS ENGINEERING (PTY) LTD; IGNITE ADVISORY SERVICES; PAYDAY SOFTWARE SYSTEMS (PTY) LTD; GEODEBT SOLUTIONS CC; COMMENTS ON NOTICE OF CONTRACTS FOR AGREEMENTS FOR BUSINESS SYSTEMS" mayifakwe kwi-Bhokisi yeZimidi-mazibisi no. 7.</p> <p>Zonke izibhalo zithunyelwe kwi: Umphahli kaMasipala Bhokisi yeZimide-mazibisi no. 7 UMasipala weIngingqi yase-Overstrand Magnolia Avenue</p> <p>Abantu abahluhazakileyo kunye nabantu abangakwaziyo ukubhala kodwa bangqumenela ukuthatha inxaxheba kulombha, bayabalule baye low onisi zika Masipala eMagnolia Avenue eHermanus apho kubho umsebenzi ozokubancedisa ukubhala imvvo okanye eziphakamiso zabo.</p> <p>Isaziso no. 50/2019 C.Groenewald UMasipala weIngingqi</p>
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Business Engineering (Pty) Ltd



OFFICE OF THE DIRECTOR:
COMMUNITY SERVICES
FINANCE
INFRASTRUCTURE & PLANNING
LOCAL ECONOMIC DEVELOPMENT
MANAGEMENT SERVICES

Enquiries: Hannelie van Tonder / Johnnet van Asperen
Date: 26 November 2018

ADDENDUM – INTENT TO AMEND A CONTRACT

The parties agree to the following intention to amend the existing contract 5C1327(VII)/2013 with BUSINESS ENGINEERING (PTY) LTD for the Document archiving and automated process and workflow business system, which was signed between them on 29 June 2016 and record this was done freely and willingly, without any coercion whatsoever from any one party.

The parties agree to the amendment of the contract end date, regarding the abovementioned agreement to 30 June 2022 on the same terms and conditions

The supplier acknowledges that they do have the capacity to fulfil the obligation as set out in the terms and conditions


The parties agree that the amendment of the contract is subject to the completion of a Supply Chain Management process, including completing a process as prescribed by section 116(3) of the Municipal Finance Management.

The parties further agree to commit to this amendment of contract after the date of completion of the prescribed Supply Chain Management process

Thus done and signed at Cape Town this 26th day of November 2018 in the presence of the undersigned witnesses

WITNESSES:

- 1.
- 2.



 for and on behalf of Business Engineering (Pty) Ltd:
 Bessie Cies Name
 Reginald Meyer Director



Thus done and signed at this day of 2016 in the presence of the undersigned witnesses.

WITNESSES:

1.
2.


.....
 for and on behalf of Overstrand Municipality: Roderick Williams,
 Director: Community Services

.....
 for and on behalf of Overstrand Municipality: Santie Beyaerde-Naude,
 Director: Finance

.....
 for and on behalf of Overstrand Municipality: Stephen Muller,
 Director: Infrastructure & Planning

.....
 for and on behalf of Overstrand Municipality: Solomzi Madlaka,
 Director: Local Economic Development

.....
 for and on behalf of Overstrand Municipality: Desireé Arrison,
 Director: Management Services

..... 

Bytes Systems Integration A Division of Altron TMT (Pty) Ltd (Kronos)



Enquiries: Lucinda Bucchianeri/Johnet van Asperen
Date: 26 November 2018

OFFICE OF THE DIRECTOR:
MANAGEMENT SERVICES

ADDENDUM – INTENT TO AMEND A CONTRACT

The parties agree to the following intention to amend the existing contract SC1327(i)/2013 with BYTES SYSTEMS INTEGRATION A DIVISION OF ALTRON TMT (PTY) LTD for Software used to manage time and attendance of employees, which was signed between them on 29 June 2016 and record this was done freely and willingly, without any coercion whatsoever from any one party.

The parties agree to the amendment of the contract end date, regarding the abovementioned agreement to 30 June 2022 on the same terms and conditions.



The supplier acknowledges that they do have the capacity to fulfil the obligation as set out in the terms and conditions.


The parties agree that the amendment of the contract is subject to the completion of a Supply Chain Management process, including completing a process as prescribed by section 316(3) of the Municipal Finance Management.

The parties further agree to commit to this amendment of contract after the date of completion of the prescribed Supply Chain Management process.

Thus done and signed at Midrand this 07th day of February 2018 in the presence of the undersigned witnesses

WITNESSES:

- 1. 
- 2. 



 for and on behalf of Bytes Systems Integration a Division of Altron TMT (Pty) Ltd:
Derek Sigamoney Name

..... Director



This done and signed at this day of 2018 in
 the presence of the undersigned witnesses

WITNESSES:

1.
2.

.....
 for and on behalf of Overstrand Municipality: Desirée Arrison,
 Director: Management Services

Bytes Systems Integration A Division of Altron TMT (Pty) Ltd



Enquiries: Christo Roets/Johnet van Asperen
Date: 21 January 2018

OFFICE OF THE DIRECTOR:
FINANCE
MANAGEMENT SERVICES

ADDENDUM ~ INTENT TO AMEND A CONTRACT

The parties agree to the following intention to amend the existing contract SC1327(I)/2013 with BYTES UNIVERSAL SYSTEMS, A DIVISION OF ALTRON TMT (PTY) LTD, now BYTES SYSTEMS INTEGRATION, A DIVISION OF ALTRON TMT (PTY) LTD (Bytes) for the Care financial business system, which was signed between them on 29 June 2016 and record this was done freely and willingly, without any coercion whatsoever from any one party.

The parties agree to the amendment of the contract end date, regarding the abovementioned agreement to 30 June 2022 on the same terms and conditions. Before mentioned, with recognition of the fees and payment of the Bytes Systems Integration for base maintenance support, dated 06 July 2018 as received from Bytes, inclusive of schedule 1 ~ Annual Rate Card of same date.

The supplier acknowledges that they do have the capacity to fulfil the obligation as set out in the terms and conditions.

The parties agree that the amendment of the contract is subject to the completion of a Supply Chain Management process, including completing a process as prescribed by section 116(3) of the Municipal Finance Management.

The parties further agree to commit to this amendment of contract after the date of completion of the prescribed Supply Chain Management process.

Thus done and signed at Cape Town this 10 day of April 2018 in the presence of the undersigned witnesses

WITNESSES:

- 1. [Signature]
- 2. [Signature]

[Signature]
for and on behalf of Bytes Systems Integration, a Div of Altron TMT (Pty) Ltd:

CHRISTINA SMITH : Name
BSI Smart City GM : Director

Thus done and signed at this day of 2018 in the presence of the undersigned witnesses

WITNESSES:

- 1.
- 2.

.....
for and on behalf of Overstrand Municipality; Santie Reyneke-Nauds, Director: Finance

.....
for and on behalf of Overstrand Municipality; Desiree Arrison, Director: Management Services

6/12

Geodebt Solutions CC

Enquiries: Elmarié Moorberg/Johnet van Asperen
Date: 26 November 2018

OFFICE OF THE DIRECTOR:
FINANCE
MANAGEMENT SERVICES

ADDENDUM – INTENT TO AMEND A CONTRACT

The parties agree to the following intention to amend the existing contract 501327(viii)/2013 and 501327(xi)/2013 with GEODEBT SOLUTIONS CC for the software to manage the debt collection from residents whose payments of municipal rates and taxes are in arrears, which was signed between them on 20 June 2016 and record this was done freely and willingly, without any coercion whatsoever from any one party.

The parties agree to the amendment of the contract end date, regarding the above-mentioned agreement to 30 June 2022 on the same terms and conditions.

The supplier acknowledges that they do have the capacity to fulfil the obligation as set out in the terms and conditions.

The parties agree that the amendment of the contract is subject to the completion of a Supply Chain Management process, including completing a process as prescribed by section 116(3) of the Municipal Finance Management Act.

The parties further agree to commit to this amendment of contract after the date of completion of the prescribed Supply Chain Management process.

Thus done and signed at Overstrand this 4th day of December 2018 in the presence of the undersigned witnesses

WITNESSES:

1. [Signature]
2. [Signature]

[Signature]
for and on behalf of Geodebt Solutions CC.

C. M. Besson Name

C. M. Besson Director

Geodebt SOLUTIONS CC
Batchel Str 2A Swellendam 6740
P O Box 27 Wilmsand 6600
trowan@geodebt.co.za
Tel: 028 514 2593 • Fax: 028 514 2593
Cell: 083 406 8879

Ignite Advisory Services



Enquiries: Rochelle Louw/Lucinda Butchianeri/Johnet van Asperen
Date: 04 February 2019

OFFICE OF THE DIRECTOR:
MANAGEMENT SERVICES

ADDENDUM – INTENT TO AMEND A CONTRACT

The parties agree to the following intention to amend the existing contract SC1327(vi)/2013 with IGNITE ADVISORY SERVICES for the Software used to manage the Integrated Development Plan, the Service Development and Budget Implementation Plan and Individual Performance management, which was signed between them on 30 June 2016 and record this was done freely and willingly, without any coercion whatsoever from any one party.

The parties agree to the amendment of the contract end date, regarding the abovementioned agreement to 30 June 2022 on the same terms and conditions.

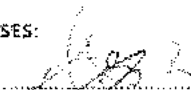
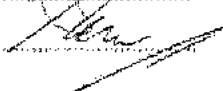
The supplier acknowledges that they do have the capacity to fulfil the obligation as set out in the terms and conditions.

The parties agree that the amendment of the contract is subject to the completion of a Supply Chain Management process, including completing a process as prescribed by section 116(3) of the Municipal Finance Management.

The parties further agree to commit to this amendment of contract after the date of completion of the prescribed Supply Chain Management process.

Thus done and signed at DURBANVILLE this 04th day of FEBRUARY 2019 in the presence of the undersigned witnesses

WITNESSES:

1. 
2. 

for and on behalf of Ignite Advisory Services:

AROUND BUIKER Name

MARSHALL Director



Thus done and signed at this day of 2019 in
 the presence of the undersigned witnesses

WITNESSES:

1.
2.

.....
 for and on behalf of Overstrand Municipality: Desirée Arjón,
 Director: Management Services

A handwritten signature in dark ink, appearing to be "Desirée Arjón", is located in the lower right quadrant of the page.



Enquiries: Hannes Vorster/Lucinda Buccianeri/Johnet van Asperen
Date: 26 November 2018

OFFICE OF THE DIRECTOR:
FINANCE
MANAGEMENT SERVICES

ADDENDUM – INTENT TO AMEND A CONTRACT

The parties agree to the following intention to amend the existing contract SC1327(a)/2013 with PAYDAY SOFTWARE SYSTEMS (PTY) LTD for the Human Resources Management and Payroll Business System, which was signed between them on 29 June 2016 and record this was done freely and willingly, without any coercion whatsoever from any one party.

The parties agree to the amendment of the contract end date, regarding the abovementioned agreement to 30 June 2022 on the same terms and conditions.

The supplier acknowledges that they do have the capacity to fulfil the obligation as set out in the terms and conditions.

The parties agree that the amendment of the contract is subject to the completion of a Supply Chain Management process, including completing a process as prescribed by section 116(3) of the Municipal Finance Management.

The parties further agree to commit to this amendment of contract after the date of completion of the prescribed Supply Chain Management process.

Thus done and signed at PRETORIA this 30th day of DECEMBER 2018 in the presence of the undersigned witnesses

WITNESSES:

- 1. [Signature]
- 2. [Signature]

[Signature]
 for and on behalf of PayDay Software Systems (Pty) Ltd:
NIGEL PAUL JEDS Name
CEO Director



Thus done and signed at this day of 2018 in
 the presence of the undersigned witnesses

WITNESSES:

- 1.
- 2.

.....
 for and on behalf of Overstrand Municipality: Santle Reyneke-Naude,
 Director: Finance

.....
 for and on behalf of Overstrand Municipality: Desir e Arrison,
 Director: Management Services

Water Management Services CC



OFFICE OF THE DIRECTOR:
COMMUNITY SERVICES
INFRASTRUCTURE & PLANNING
PROTECTION SERVICES
MANAGEMENT SERVICES

Enquiries: Mike Bartman/Dedre Pedro/Johnet van Asperen
Date: 26 November 2018

ADDENDUM – INTENT TO AMEND A CONTRACT

The parties agree to the following intention to amend the existing contract SC1327(iv)/2013 with WATER MANAGEMENT SERVICES CC for the Business system through which the maintenance of all property and infrastructure assets in the Municipality is done, which was signed between them on 29 June 2016 and record this was done freely and willingly, without any coercion whatsoever from any one party.

The parties agree to the amendment of the contract end date, regarding the abovementioned agreement to 30 June 2022 on the same terms and conditions, and as per adjusted prices for the new term. As per Annexure 6 point 1 of the existing Service Provider Support Agreement, the agreement must state the 12 days support per month for the Departments/Regions will be reviewed on a month to month basis.

The supplier acknowledges that they do have the capacity to fulfil the obligation as set out in the terms and conditions.

The parties agree that the amendment of the contract is subject to the completion of a Supply Chain Management process, including completing a process as prescribed by section 116(3) of the Municipal Finance Management.

The parties further agree to commit to this amendment of contract after the date of completion of the prescribed Supply Chain Management process.

Thus done and signed at Edenburg, Gauteng this 5th day of April 2018 in the presence of the undersigned witnesses

WITNESSES:

1.
2.

.....
for and on behalf of Water Management Services CC:

Ancel Leonie..... Name

..... Director

Thus done and signed at this day of 2018 in the presence of the undersigned witnesses

WITNESSES:

- 1.
- 2.

.....
for and on behalf of Overstrand Municipality: Roderick Williams,
Director: Community Services

.....
for and on behalf of Overstrand Municipality: Stephen Muller,
Director: Infrastructure & Planning

.....
for and on behalf of Overstrand Municipality: Neville Michaels,
Director: Finance

.....
for and on behalf of Overstrand Municipality: Desiree Arrison,
Director: Management Services



Strand Municipality Evaluation in terms of the Preferential Procurement Regulations Compliance Check of Amendment No. SC1327(vii)b/2013 Tender Name: Amendment of ITC Contracts		Business Engineering (Pty) Ltd Collaborator
Name of tenderer	MBD2	2020/03/13
Valid Tax Clearance Certificate (provide expiry date)		0700/2/2019/A002807854
CC number		4380190795
AT Registration (provide number)		9807018644
Income tax numbers		Declared
Declaration of Interest	MBD4	Declared
Declaration of Past SCM Practices	MBD8	Declared
Certificate for Payment of Municipal Services	MBD15	Declared
Municipal Account		In order
ASA		Completed & signed
A Registration Number		990000073823
A Letter of Good Standing/proof of payment		2020/04/30
Suppliers database registration		147
Central Treasury Register for Tender Defaulters		Not listed
Central Treasury Database for Restricted Suppliers		Not listed
SD "in the service of the state"		Not listed
Mail address		brunhildeg@be.co.za
TEFES		

I hereby certify that the abovementioned information have been compiled from the applicable tender documents and that verifications
 required in terms of the Supply Chain Management Policy have been undertaken and that the recommended tenderer(s) comply in all
 respects, except if and where specifically indicated otherwise.

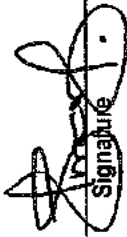
Compiled by: (SCM Office) S Immelman Name 2019/06/11 Date
 Signature

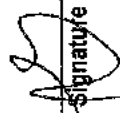
Verified by: (SCM Office) L du Preez Name 2019/06/11 Date
 Signature

strand Municipality
 in terms of the Preferential Procurement Regulations
 Compliance Check of Amendment No. SC1327(ii)b/2013
 Supplier Name: Bytes Systems Integration (Kronos)

Number of tenderer	Max Points	Bytes Systems Integration a Division of Alton JMT (Pty) Ltd (Kronos)
1		
Tax Clearance Certificate (provide expiry date)	MBD2	2019/10/16
C number		0700/12018/A002380289
IT Registration (provide number)		4320267851
Home tax numbers		9999477715
Declaration of Interest	MBD4	Declared
Declaration of Past SCM Practices	MBD8	Declared
Certificate for Payment of Municipal Services	MBD15	Declared
Municipal Account		In order
SA		Completed & signed
Registration Number		990000067650
Letter of Good Standing/proof of payment		2020/04/30
Suppliers database registration		3225
National Treasury Register for Tender Defaulters		Not listed
National Treasury Database for Restricted Suppliers		Not listed
ID "in the service of the state"		Not listed
Mail address		Donna.Galloway@bytes.co.za
ES		

Declaration:
 I hereby certify that the abovementioned information have been compiled from the applicable tender documents and that verifications
 required in terms of the Supply Chain Management Policy have been undertaken and that the recommended tenderer(s) comply in all respects,
 except if and where specifically indicated otherwise.

Compiled by: (SCM Office) S Immelman Name 2019/06/10 Date
 Signature 

Issued by: (SCM Office) L du Preez Name 2019/06/10 Date
 Signature 

strand Municipality
 in terms of the Preferential Procurement Regulations
 of the Public Finance Management Act of 2009 (PFMA) and the
 Regulations of the Supply Chain Management Act of 2005 (SCMA)
 for Name: Bytes Systems Integration (Kronos)

(Number of tenderer)	Max Points	Bytes Systems Integration a Division of Alton IT (Pty) Ltd (SAMRAS)
1		
2019/10/16		
0700/1/2018/A002380289		
4320267851		
9999477715		
Declared		
Declared		
Declared		
In order		
Completed & signed		
990000067650		
2020/04/30		
2931		
Not listed		
Not listed		
Not listed		
cherina.smith@bytes.co.za		

ification:
 hereby certified that the abovementioned information have been compiled from the applicable tender documents and that verifications
 were performed in terms of the Supply Chain Management Policy have been undertaken and that the recommended tenderer(s) comply in all respects,
 except if and where specifically indicated otherwise.

Compiled by: (SCM Office) S Immelman Name 2019/06/10 Date

Compiled by: (SCM Office) L du Preez Name 2019/06/10 Date

Strand Municipality
 in terms of the Preferential Procurement Regulations
 Compliance Check of Amendment No. SC1327 (ix)/2013
 Tender Name: Amendment of ITC Contracts

Field	Max Points	Pay-Day Software Systems (Pty) Ltd
MBD2 Tax Clearance Certificate (provide expiry date)		2019/10/10
MBD3 IC number		0700/2/2018/A002360675
MBD4 AT Registration (provide number)		4850106677
MBD5 come tax numbers		9464281840
MBD6 aration of interest		Declared
MBD7 aration of Past SCM Practices		Declared
MBD8 ificate for Payment of Municipal Services		Declared
MBD9 icipal Account		In Order
MBD10 SA		Completed & Signed
MBD11 Registration Number		990000176840
MBD12 Letter of Good Standing/proof of payment		2020/04/30
MBD13 pliers database registration		746
MBD14 onal Treasury Register for Tender Defaulters		Not listed
MBD15 onal Treasury Database for Restricted Suppliers		Not listed
MBD16 ID "in the service of the state"		Not listed
MBD17 ail address		nigel@payday.co.za
ES		

Declaration:

I hereby certified that the abovementioned information have been compiled from the applicable tender documents and that verifications
 were performed in terms of the Supply Chain Management Policy have been undertaken and that the recommended tenderer(s) comply in all respects,
 except if and where specifically indicated otherwise.

Completed by: (SCM Office)

S. Immelman
 Name

2019/06/10
 Date



Completed by: (SCM Office)

L. du Preez
 Name

2019/06/10
 Date



5/7

strand Municipality
 uation in terms of the Preferential Procurement Regulations
 pliance Check of Amendment No. SC1327(x)(viii)/2013
 er Name: Amendment of ITC Contracts

Category	Max Points	Geodebt Solutions CC
MBD2		2020/05/24
MBD4		0700/2/2019/A003048008
MBD8		4870218759
MBD15		9396418155
SA		Declared
Registration Number		Declared
Letter of Good Standing/proof of payment		Declared
Suppliers database registration		Submitted
National Treasury Register for Tender Defaulters		Completed & signed
National Treasury Database for Restricted Suppliers		990000091485
ID "in the service of the state"		2020/04/30
Cell address		1470
ES		Not listed
		Not listed
		Not listed
		Not listed
		irowan@geodebt.co.za

ification:
 hereby certified that the abovementioned information have been compiled from the applicable tender documents and that verifications
 ired in terms of the Supply Chain Management Policy have been undertaken and that the recommended tenderer(s) comply in all respects,
 ept if and where specifically indicated otherwise.

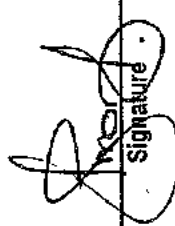
illed by: (SCM Office) S Immelman 2019/06/10
 Name Signature Date


illed by: (SCM Office) L du Preez 2019/06/10
 Name Signature Date

strand Municipality
 uation in terms of the Preferential Procurement Regulations
 pliance Check of Amendment No. SC1327(vi)b/2013
 fer Name: Amendment of ITC Contracts

Max Points	Ignite Advisory Services (Pty) Ltd
2020/03/15	
0700/2/2019/A002822815	
4360233656	
9007774178	
Declared	
Declared	
Declared	
In Order	
Completed & Signed	
990000475306	
Not submitted	
793	
Not listed	
Not listed	
Not listed	
abutter@igniteconsult.co.za	

ES
ification:
 hereby certified that the abovementioned information have been compiled from the applicable tender documents and that verifications
 ired in terms of the Supply Chain Management Policy have been undertaken and that the recommended tenderer(s) comply in all
 ects, except if and where specifically indicated otherwise.

Compiled by: (SCM Office) S Immeelman Name 2019/06/10 Date
 Signature 

Compiled by: (SCM Office) L du Preez Name 2019/06/10 Date
 Signature 

7/7

strand Municipality
 in terms of the Preferential Procurement Regulations
 Compliance Check of Amendment No. SC1327(iv)b/2013
 tender Name: Water Management Services

Number of tenderer	Max Points	Water Management Services
1		
1 Tax Clearance Certificate (provide expiry date)		2020/02/27
IC number		0700/2/2019/A002748980
AT Registration (provide number)		46501368741
come tax numbers		9649193845
aration of interest		Declared
aration of Past SCM Practices		Declared
ificate for Payment of Municipal Services		Declared
icipal Account		In Order
SA		Completed & Signed
Registration Number		990000197679
Letter of Good Standing/proof of payment		**See notes
pliers database registration		36
onal Treasury Register for Tender Defaulters		Not listed
onal Treasury Database for Restricted Suppliers		Not listed
3D "in the service of the state"		Not listed
all address		ancel@wms.co.za
ES		**Submitted copy of assessment but no proof of payment. Outstanding only due on 2019/06/30

ification:

hereby certified that the abovementioned information have been compiled from the applicable tender documents and that verifications
 ired in terms of the Supply Chain Management Policy have been undertaken and that the recommended tenderer(s) comply in all respects,
 ept if and where specifically indicated otherwise.

illed by: (SCM Office)

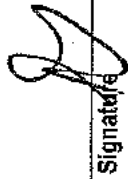
S Immelman
 Name



2019/06/10
 Date

illed by: (SCM Office)

L. du Preez
 Name



2019/06/10
 Date



OVERSTRAND

MUNISIPALITEIT/UMASIPALA/MUNICIPALITY

MEETING OF THE ICT STEERING COMMITTEE

MINUTES

12 November 2018

Mayoral Committee Room,
Municipal Offices, Hermanus

OVERSTRAND**MUNICIPALITY/MUNISIPALITEIT/U-MASIPALA**

**MINUTES OF A MEETING OF THE ICT STEERING COMMITTEE HELD IN THE
MAYORAL COMMITTEE ROOM, HERMANUS,
ON MONDAY, 12 NOVEMBER 2018 AT 14:00**

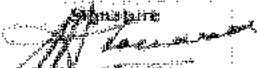
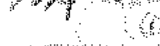



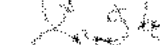

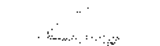


PRESENT:**Officials:**

Mr. C Groenewald
Mr. R Williams
Mrs. D Arrison
Mr. N Michaels
Mrs. S Reyneke-Naudé
Mr. S Muller
Mr. H Vorster
Mr. C Roets
Mr. C Johnson
Ms. J van Asperen

MINUTES/...

1

ATTENDANCE REGISTER
ICT STEERING COMMITTEE MEETING ON 12 NOVEMBER 2018 AT
14H00 IN THE MAYORAL COMMITTEE ROOM

Name & Surname	Directorate	Signature
A. Townsend	MM	
Lynda Myles	Finance	
L. ...	Human Resources	
S. Muller	IT & ITM	
James Hester	Finance	
Chris ...	ITM	
H. ...	ITM	
L. ...	ITM	
L. ...	ITM	
L. ...	ITM	

1. OPENING AND WELCOME

Mr. Coenig Groenewald, Municipal Manager, welcomes all the representatives at the last ICT Steering Committee Meeting of the year.

2. APOLOGIES

Mr. S. Mankane
 Mr. C. Le Roux
 Ald. D. Coetzee
 Cllr. A. Komani
 Cllr. R. de Coning

3. CONFIRMATION OF MINUTES**3.1 MINUTES OF THE MEETING HELD ON 13 AUGUST 2018****RESOLVED**

- The minutes of a meeting held on 13 August 2018 have been confirmed.

4. MATTERS ARISING**Resolved that:**

- 4.1 User Account Management Procedure - Payday, be approved;
- 4.2 User Account Management Procedure - Samras Financial System, be approved,
- 4.3 User Account Management Procedure - Syntell Prepaid System, be approved, and

Mr H Vorster and Mr G Roets left the meeting after the discussion of the above items at 14h21.

- 4.4 Systems Backup Policy, be approved.

5. ICT BUDGETS**5.1 CAPITAL BUDGET: 2018/2019****Resolved that:**

- 5.1.1 the ICT Capital Budget - Projected projects, spend and summary, be noted, and
- 5.1.2 the ICT Operational Budget - Spend and Project Status, be noted.

5.2 OPERATIONAL BUDGET: 2018/2019**Resolved that;**

- ~~the~~ status on spending of the Operational Budget funds, be noted.

6. SYSTEMS AND SERVICES**6.1 PROGRESS REPORT****1. Events / Call Log****Resolved that;**

- ~~consciousness~~ be taken of the report.

2. Contracts**Resolved that;**

- ~~the~~ status of contracts, be noted.

3. Networks and Systems**Resolved that;**

- ~~the~~ progress and status of the Internet Fibre and PAEX System, be noted.

4. ICT Governance Framework**Resolved that;**

- ~~the~~ status of the ICT-Governance Framework V1.0 and ICT (AG) Audit 2017/2018, be noted.

7. BUSINESS SYSTEMS AND PROCESSES**7.1 PROGRESS REPORT****1. Contracts****Completed -****Resolved that;**

- ~~the~~ current status, be noted.

In progress -**Resolved that;**

- ~~the~~ procurement to be followed, be approved.

2. Time and Attendance**Resolved that;**

- ~~the~~ current status, be noted.

3. mSCOA/SAMRAS

Resolved that;

- the current status, be noted.

4. ICT Risk Register and Actions 2018/2019

Resolved that;

- the current status, be noted.

8. NEXT MEETING

Resolved that;

- the next meeting dates for 2019, be approved.

- 11 February 2019
- 13 May 2019
- 12 August 2019
- 11 November 2019

Mr. Groenewald thanked and expressed his appreciation to the ICT staff for their hard work during 2018.

Meeting adjourned at 15h27.

Minutes of the Proceedings of a Special Meeting of the Bid Adjudication Committee held in the SCM Committee Room, Hermanus Administration, on Tuesday, 24 May 2016 at 14:00.

5.4

CONTRACT NO.	SC1327(v)/2013	Altech Netstar (Pty) Ltd
	SC1327(vii)/2013	Business Engineering (Pty) Ltd
	SC1327(ii)/2013	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd
	SC1327(i)/2013	Bytes Universal Systems, A Division of Altron TMT (Pty) Ltd
	SC1327(viii)/2013	Geodebt Solutions CC
	SC1327(x)/2013	
	SC1327(vi)/2013	Ignite Advisory Services
	SC1418A/2013	Maxitec
	SC1327(ix)/2013	Payday Software Systems (Pty) Ltd
	SC1327(iv)/2013	Water Management Services CC
	SC1335/2013	Wesbank First Auto

That as the Deputy Director: Finance & SCM, Mr. C Le Roux was actively involved in the evaluation of this tender he vacated his chair as a member of the Bid Adjudication Committee.

Upon a proposal by the Acting Director: Protection Services, Mr. L. Smith duly seconded by the Director: Infrastructure and Planning, Mr. S Müller, it was

RESOLVED TO RECOMMEND TO THE ACCOUNTING OFFICER:

1. That, the following contracts be extended in terms of Section 116(3) of the Municipal Finance Management Act (MFMA, 2003) read together with Clause 53 of the Supply Chain Management policy:

Service Provider names
Altech Netstar (Pty) Ltd
Business Engineering (Pty) Ltd
Bytes Systems Integration A Division of Altron TMT (Pty) Ltd
Bytes Universal Systems, A Division of Altron TMT (Pty) Ltd
Geodebt Solutions CC
Ignite Advisory Services
Maxitec
Payday Software Systems (Pty) Ltd
Water Management Services CC
Wesbank First Auto

2/28

2.1 Altech Netstar (Pty) Ltd

Service Provider / Supplier:		Altech Netstar (Pty) Ltd	SCM Supplier #	388
Service / Goods Provided:		Fleet management system for vehicle tracking, operational monitoring management information system.		
Vote:	Item Description	SAFEGUARD & SECURITY	Cost Code	N/A
	Cost Account	10620201620000		
	Unique Key	20150212015329		
Amount (Excl. VAT):		Rates as per schedule below	Contingency:	N/A
Escalation Percentage:	CPI to a maximum of 10%	Escalation Date:	Anniversary date of implementation of the contract	
Contract Owner:	R Williams D Arrison	Contract Champion:	M Beitman J van Asperen	
CONTRACT PERIOD:				
Implementation date:	01 July 2016	End date:	30 June 2019	Period: 36 months or part thereof

Hardware		
Description	2016/2017 Unit cost (Excl. VAT)	2016/2017 Unit cost (Incl. VAT)
Vigil with Sleuth Nano (VBU 823 + VBU 428)	R 2 900.00	R 3 306.00
Driver ID (Optional Extra)	R 850.00	R 969.00
Driver Tag iButton (Optional Extra)	R 65.00	R 74.10
Tag Reader	R 300.00	R 342.00

Service Fees				
Qty	Description	2016/2017 Unit cost (Excl. VAT)	2016/2017 Unit cost (Incl. VAT)	2016/2017 Total Cost (Incl. VAT)
246	Monthly Subscription Fees	R 218.00	R 248.52	R 679 950.72

Labour			
Qty	Description	2016/2017 Unit cost (Excl. VAT)	2016/2017 Unit cost (Incl. VAT)
1	Per Kilometer Rate	R 3.00	R 3.42
1	Labour per Hour: Software Support	R 485.00	R 552.90
1	Labour per Hour: Technical Support	R 485.00	R 552.90

2.2 That the contract be amended to include a condition to the effect that the Overstrand Municipality may terminate the agreement at any time with six months written notice.

3 | 28

3.1 Business Engineering (Pty) Ltd

Service Provider / Supplier:		Business Engineering (Pty) Ltd		SCM Supplier #	147
Service / Goods Provided:		Document Archiving and automated process and workflow business system.			
Vote:	Item Description	Ext Comp Serv-Software Licence	Ext Comp Serv-System Adviser	Cost Code	N/A
	Cost Account	10660204370000	10670204390000		
	Unique Key	20150212015956	20150212016075		
Amount (Excl. VAT):		Rates as per schedule below		Contingency:	N/A
Escalation Percentage:	CPI to a maximum of 10%	Escalation Date:	Anniversary date of implementation of the contract		
Contract Owner:	D Arrison		Contract Champion:	H van Tonder J van Asperen	
CONTRACT PERIOD:					
Implementation date:	01 July 2016	End date:	30 June 2019	Period:	36 months or part thereof

Description	2016/2017 Unit cost (Excl. VAT)	2016/2017 Unit cost (Incl. VAT)
Annual License Fees year	R 131 850.00	R 150 309.00
On-Site Support Services	R 3 729.67	R 4 251.82
Ad-Hoc Services		
Additional Development (per hour)	R 550.00	R 627.00
Integration services (per hour)	R 550.00	R 627.00
Project Management	Included in On-Site Support Services	
Database Management		
Testing and Configuration		
Training		
Manager Training		
Super-User Training		
Hand holding		
Accommodation		
Subsistence		
Travel		

3.2 That the contract be amended to include the following conditions to the effect that

3.2.1 the Overstrand Municipality may terminate the agreement at any time with six months written notice.

3.2.2 the Overstrand Municipality reserves the right to reduce the number of onsite support days with 30 days written notice

- 3.3 That a suspensive condition be embodied in the contract to be entered into with Business Engineering (Pty) Ltd to the effect that no rights will accrue to the supplier until such time as the latest assessment and proof of payment or a Letter of Good Standing with the Compensation Commissioner is provided to the SCM Unit.

DECLASSIFIED

4.1 Bytes Systems Integration A Division of Altron TMT (Pty) Ltd

Service Provider / Supplier:		Bytes Systems Integration a Division of Altron TMT (Pty) Ltd	SCM Supplier #	3225
Service / Goods Provided:		Software used to manage time and attendance of employees		
Vote:	Item Description	ConsServ:Human Resources	Cost Code	N/A
	Cost Account	10650200760000		
	Unique Key	20150212015697		
Amount (Excl. VAT):		Rates as per schedule below	Contingency:	N/A
Escalation Percentage:	CPI to a maximum of 10% for Service fees USD Exchange rate for Licenses	Escalation Date:	Anniversary date of implementation of the contract	
Contract Owner:	D Arrison	Contract Champion:	L Bucchianeri J Van Asperen	
CONTRACT PERIOD:				
Implementation date:	01 July 2016	End date:	30 June 2019	Period: 36 months or part thereof

Description	QTY-Minimum	2016/2017 Price (Excl. VAT)	2016/2017 Price (Incl. VAT)
Manager for Workforce Central-	5	R 3 142.94	R 3 582.95
Workforce Timekeeper Employee	50	R 401.00	R 457.14
Workforce Integration Manager	50	R 88.00	R 100.32
Workforce Mobile Employee	50	R 54.00	R 61.56
Workforce Mobile Manager	5	R 442.00	R 503.88
Workforce:Central V8.0 ESD Software Kit	1		
SLA		R170 424.00	R 194 283.36
Installation	1	R 500.00	R 570.00
Interface Testing	1	R 500.00	R 570.00
User Acceptance Testing	1	R 500.00	R 570.00
Manager Training	1	R 500.00	R 570.00
Super User Training	1	R 500.00	R 570.00
Hand-Holding	1	R 500.00	R 570.00
Project Management	1	R 500.00	R 570.00
Device Testing	1	R 500.00	R 570.00
Software Installation	1	R 500.00	R 570.00
Configuration	1	R 500.00	R 570.00
Integration Configuration	1	R 500.00	R 570.00
Software Configuration	1	R 500.00	R 570.00

- 4.2 That the contract be amended to include a condition to the effect that the Overstrand Municipality may terminate the agreement at any time with six months written notice.
- 4.3 That a suspensive condition be embodied in the contract to be entered into with Bytes Systems Integration a Division of Altron TMT (Pty) Ltd to the effect that no rights will accrue to the supplier until such time as the latest assessment and proof of payment or a Letter of Good Standing with the Compensation Commissioner is provided to the SCM Unit.

5.1 Bytes Universal Systems, a Division of Altron TMT (Pty) Ltd

Service Provider / Supplier:		Bytes Universal Systems, a Division of Altron TMT (Pty) Ltd		SCM Supplier #	2931
Service / Goods Provided:		Core financial business system.			
Vote:	Item Description	Ext Comp Serv-Software Licence	ConsServ:Business&Fin Managemnt	Cost Code	N/A
	Cost Account	10660204370000	10220200730000		
	Unique Key	20150212015956	20150212014118		
Amount (Excl. VAT):		Rates as per schedule below		Contingency:	N/A
Escalation Percentage:		CPI to a maximum of 10%	Escalation Date:	Anniversary date of implementation of the contract	
Contract Owner:		S Reyneke-Naude D Arrison		Contract Champion:	T Loubser J van Asperen
CONTRACT PERIOD:					
Implementation date:	01 July 2016	End date:	30 June 2019	Period:	36 months or part thereof

Description	QTY	2016/2017 Price (Excl. VAT)	2016/2017 Price (Incl. VAT)
Project Support Officer	1	R 1 200.00 + CPI	R 1 368.00 + CPI
Project Manager	1	R 970.00 + CPI	R 1 105.80 + CPI
Business Analyst	1	R 820.00 + CPI	R 934.80 + CPI
Change management specialist	1	R 1 100.00 + CPI	R 1 254.00 + CPI
Team Lead	1	R 970.00 + CPI	R 1 105.80 + CPI
Subject matter expert	1	R 1 300.00 + CPI	R 1 482.00 + CPI
Senior Implementation ERP Specialist	1	R 970.00 + CPI	R 1 105.80 + CPI
Implementation ERP Specialist	1	R 720.00 + CPI	R 820.80 + CPI
Junior Implementation ERP Specialist	1	R 680.00 + CPI	R 775.20 + CPI
Enterprise architect	1	R 1 200.00 + CPI	R 1 368.00 + CPI
Senior Developers	1	R 970.00 + CPI	R 1 105.80 + CPI
Junior Developers	1	R 570.00 + CPI	R 649.80 + CPI
Senior Data Migration Specialist	1	R 970.00 + CPI	R 1 105.80 + CPI
Junior Data Migration Specialist	1	R 450.00 + CPI	R 513.00 + CPI
ICT specialist	1	R 890.00 + CPI	R 1 014.60 + CPI
SAMRAS classic 128 User	1	R 604 662.43 + CPI	R 689 315.17 + CPI
AcuCobol Runtime 128 User	1	R 98 240.60 + CPI	R 111 994.28 + CPI
FlexGen Runtime 128 User	1	R 97 496.59 + CPI	R 111 146.11 + CPI

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Flexgen EasiQuery 8 User	1	R 21 687.96 + CPI	R 24 724.27 + CPI
USQL ODBC for Cobol 8 User	1	R 17 641.45 + CPI	R 20 111.25 + CPI
USQL ODBC for Cobol 4 User	1	R 8 820.73 + CPI	R 10 055.63 + CPI
Flexgen Frontier 63 Licences	1	R 23 483.03 + CPI	R 26 770.65 + CPI
SAMRAS Off-Line Receipting 11 Licences	1	R 27 228.48 + CPI	R 31 040.47 + CPI
SAMRAS GRAP Financial Statement Module	1	R 34 745.41 + CPI	R 39 609.77 + CPI
SAMRAS Financial Statement Client 2 User	1	R 11 772.33 + CPI	R 13 420.46 + CPI
SAMRASclassic SCM Module	1	R 15 209.67 + CPI	R 17 339.02 + CPI
Acu XDBC Server	1	---	---
Acu XDBC Client	1	---	---
AcuCobol Runtime for SAMRASplus 2 User	1	---	---
Document Management for SCM	1	---	---
Contract Management - Expenditure	1	---	---
Linux Operating System	1	R 40 861.60 + CPI	R 46 582.22 + CPI
USQL Gateway	1	R 6 113.53 + CPI	R 6 969.42 + CPI
Samras Usergroup Development for 2015 for 128 Users	1	R 342 063.07 + CPI	R 389 951.90 + CPI
SAMRAS FRONTIER LICENSES 65 plus 12 months maintenance	1	R 48 880.00 + CPI	R 55 723.20 + CPI
SAMRASclassic 4 User	1	R 36 840.31 + CPI	R 41 997.95 + CPI
AcuCobol Runtime 1 User	1	R 4 314.39 + CPI	R 4 918.40 + CPI
FlexGen Runtime 1 User	1	R 2 977.00 + CPI	R 3 393.78 + CPI
Linux Operating System	1	R 2 514.56 + CPI	R 2 866.60 + CPI

5.2 That the contract be amended to include a condition to the effect that the Overstrand Municipality may terminate the agreement at any time with six months written notice.

5.3 That a suspensive condition be embodied in the contract to be entered into with Bytes Universal Systems, a Division of Altron TMT (Pty) Ltd to the effect that no rights will accrue to the supplier until such time as the latest assessment and proof of payment or a Letter of Good Standing with the Compensation Commissioner is provided to the SCM Unit.

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6.1 Geodebt Solutions CC

Service Provider / Supplier:		Geodebt Solutions CC	SCM Supplier #	1470	
Service / Goods Provided:		Software to manage the debt collection from residents whose payments of municipal rates and taxes are in arrears.			
Vote:	Item Description	ConsServ: Legal Cost – Collections		Cost Code	N/A
	Cost Account	10200201140000			
	Unique Key	20150212013725			
Amount (Excl. VAT):		Rates as per schedule below		Contingency:	N/A
Escalation Percentage:	CPI to a maximum of 10%	Escalation Date:	Anniversary date of implementation of the contract		
Contract Owner:	S Reyneke-Naude D Arrison	Contract Champion:	E Hooneberg J van Asperen		
CONTRACT PERIOD:					
Implementation date:	01 July 2016	End date:	30 June 2019	Period:	36 months or part thereof

Schedule of rates

Description	Measurement	2016/2017 Price (Excl. VAT)	2016/2017 Price (Incl. VAT)
Service Level Agreement / License Fee	Monthly	R 12 043.42	R 13 729.50
Tracing (no trace no fee) - Normal Person	Per trace	R 155.00	R 176.70
Tracing (no trace no fee) - Company director	Per trace	R 165.00	R 188.10
System generated SMS	Per SMS	R 1.20	R 1.37
Adhoc visits	Per hour	R 370.00	R 421.80
Remote dial in	Per hour	R 120.00	R 136.80
Travel (to max of 500km per trip)	Per km	R 5.00	R 5.70
Accommodation	Per night for one person	R 877.00	R 999.78
System upgrades	Once off installation fee	R 20 000.00	R 22 800.00

6.2 That the contract be amended to include a condition to the effect that the Overstrand Municipality may terminate the agreement at any time with six months written notice.

6.3 That a suspensive condition be embodied in the contract to be entered into with Geodebt Solutions CC to the effect that no rights will accrue to the supplier until such time as the latest assessment and proof of payment or a Letter of Good Standing with the Compensation Commissioner is provided to the SCM Unit.

7.1 Ignite Advisory Services

Service Provider / Supplier:		Ignite Advisory Services CC			SCM Supplier #	793
Service / Goods Provided:		Software used to manage the Integrated Development Plan, the Service Delivery and Budget Implementation plan and individual performance management.				
Vote	Item Description	Ext Comp Serv-Software Licence	ConsServ:Business & Fin Management	ConsServ:Human Resources	Cost Code	N/A
	Cost Account	1066020437000	10130200730000	10650200760000		
	Unique Key	20150212015956	20150212013007	20150212015697		
Amount (Excl. VAT):		Rates as per schedule below			Contingency	N/A
Escalation Percentage:		CPI to a maximum of 10%	Escalation Date:		Anniversary date of implementation of the contract	
Contract Owner:		D Arrison		Contract Champion:	R Louw L Bucchianeri J van Asperen	
CONTRACT PERIOD:						
Implementation date:	01 July 2016	End date:	30 June 2019	Period	36 months or part thereof	

Schedule of rates

Description	Measurement	2016/2017 Price (Excl. VAT)	2016/2017 Price (Incl. VAT)
Data management fee	Monthly	R 1 000.00	R 1 140.00
SDBIP subscription fees (maximum seats 55)	Monthly per user (calculated on 55 seats)	R 90.91	R 103.64
iComply user fees (max users 30)	Monthly per user (calculated on 30 seats)	R 87.50	R 99.75
iRisk user fees (max users 25)	Monthly per user (calculated on 25 seats)	R 90.91	R 103.64
iPerform user fees (unlimited users)	Monthly	R 3 000.00	R 3 420.00
SDBIP conformance review	1 per annum	R 24 000.00	R 27 360.00
Hands-on support (incl travelling costs)	3 days per annum	R 30 000.00	R 34 200.00
Ad-hoc training (incl travelling costs)	2 days per annum	R 20 000.00	R 22 800.00
iSOP implementation and training (incl. disbursements)	Once-off	R 80 000.00	R 91 200.00
Implementation of iPerform (new PM system) - no cost for setup,	Once-off	R 80 000.00	R 91 200.00

fees for training, transfer of current information and disbursements)			
Implementation of iRisk - no cost for setup, fees for training and disbursements)	Once-off	R 30 000.00	R 34 200.00
Implementation of iPerform (new PM system) - fees for development of library of indicator (price quoted 2017/2018)	Once-off	R200 000.00	R228 000.00
Additional development required by the municipality on ad-hoc basis	Per hour	R 750.00	R 855.00

- 7.2 That the contract be amended to include a condition to the effect that the Overstrand Municipality may terminate the agreement at any time with six months written notice.
- 7.3 That a suspensive condition be embodied in the contract to be entered into with Ignite Advisory Services to the effect that no rights will accrue to the supplier until such time as the latest assessment and proof of payment or a Letter of Good Standing with the Compensation Commissioner is provided to the SCM Unit.

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8.1 Maxitec

Service Provider / Supplier:		Maxitec			SCM Supplier #	684
Service / Goods Provided:		Maintenance of the official website/s of the municipality.				
Vote:	Item Description	Ext Comp Serv-Software Licence	Project Management	Prof. Bodies Memberships&Subs	Cost Code	N/A
	Cost Account	10660204370000	11120200800000	10090204730000		
	Unique Key	20150212015956	20150212018272	20150212012589		
Amount (Excl. VAT):	Rates as per schedule below				Contingency:	N/A
Escalation Percentage:	CPI to a maximum of 10%		Escalation Date:	Anniversary date of implementation of the contract		
Contract Owner:	D Arrison S Madikane		Contract Champion:	N Zweni		
CONTRACT PERIOD:						
Implementation date:	01 July 2016	End date:	30 June 2019	Period:	36 months or part thereof	

Schedule of rates

Description	Measurement	2016/2017 Price (Excl. VAT)	2016/2017 Price (Incl. VAT)
Host website (cost per website): Overstrand	Per month	R 1 100.00	R 1 254.00
Host website (cost per website): Whale Coast	Per month	R 440.00	R 501.60
Domain administration : Overstrand	Per month	---	---
Domain administration : Whale Coast	Per month	R 30.00	R 34.20
Overstrand host their own content on your hosting platform	Per month	R 227.00	R 258.78
Hosted database (availability and usability) – external access and presence	Per month	R 227.00	R 258.78
Possible links to internal GIS database and /or data, and possibly provide a portal to the municipalities' internal systems	---	Included	Included
Content management platform (including licensing)	---	Included	Included
Maintenance of existing website/s			
Overstrand for 20 hours per month	Per month	R 5 000.00	R 5 700.00
Whalecoast.info for 10 hours per month	Per month	R 1 500.00	R 1 710.00
Website security	Per month	R 450.00	R 513.00
Reporting: Overstrand	Per month	R 750.00	R 855.00
Reporting: Whalecoast	Per month	R 375.00	R 427.50

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E-mail relay and spam filtering for overstrand.gov.za	Per month	R 330.00	R 376.20
.co.za Domain registrations	Per month	R 249.00	R 283.86
.co.za Annual Domain renewals	Per month	R 100.00	R 114.00
.com/.info Domain Registrations	Per month	R 350.00	R 399.00
.com/.info Annual Domain Renewals	Per month	R 350.00	R 399.00
Comprehensive back-up service: Overstrand	Per month	R 350.00	R 399.00
Comprehensive back-up service: Whalecoast	Per month	R 150.00	R 171.00
Addition hosting space (per unit) (10GB Space and/or 20GB Traffic)	Per month	R 220.00	R 250.80
SSL Certificate registration/annual fee	Per annum	R 5 000.00	R 5 700.00
General support	Per hour	R 300.00	R 342.00
On-site support	Per hour	R 400.00	R 456.00
Emergency/after hours support	Per hour	R 900.00	R 1 026.00
Re-design and development of the website/s	Per hour	R 400.00	R 456.00
Graphic design	Per hour	R 400.00	R 456.00
Social media consulting	Per hour	R 350.00	R 399.00
Website marketing consulting	Per hour	R 350.00	R 399.00
Training (per hour)	Per hour	R 375.00	R 427.50
Additional Development (PHP & MySQL Database)	Per hour	R 450.00	R 513.00
Integration	Per hour	R 450.00	R 513.00
Project Management	Per hour	R 1 140.00	R 1 299.60
Database Management	Per hour	R 750.00	R 855.00
Testing & Configuration	Per hour	R 375.00	R 427.50
On-site Training	Per hour	R 375.00	R 427.50
Training Material	Per hour	R 300.00	R 342.00
Manager Training	Per hour	R 400.00	R 456.00
Super-user Training	Per hour	R 900.00	R 1 026.00
Hand-Holding	Per hour	R 275.00	R 313.50
Social media Management - Cape Whale Coast	Per month	R 2 850.00	R 3 249.00
Priority Web Updates - Overstrand	Per hour	R 570.00	R 649.80

8.2 That the contract be amended to include a condition to the effect that the Overstrand Municipality may terminate the agreement at any time with six months written notice.

8.3 That in terms of the prescriptive provisions of Regulation 45 of the Supply Chain Management Regulations, it be disclosed in the notes to the annual financial statements that the spouse of Jurie Steenekamp is in the service of the Overstrand Municipality, the details of which follows:

Name: Riana Steenekamp

Capacity: Media Liaison and Social Media Liaison Officer

Amount of award: R 679 579.58 (estimate)

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9.1 Payday Software Systems (Pty) Ltd

Service Provider / Supplier:		Payday Software Systems (Pty) Ltd			SCM Supplier #	746
Service / Goods Provided:		Human Resources Management and Payroll Business System				
Vote	Item Description	Ext Comp Serv-Software Licence	ConsServ:Business & Fin Managemnt	ConsServ:Huma n Resources	Cost Code	N/A
	Cost Account	10660204370000	10190200730000	10650200760000		
	Unique Key	20150212015956	20150212013582	20150212015697		
Amount (Excl. VAT):		Rates as per schedule below			Contingency	N/A
Escalation Percentage:		CPI + 2% to a maximum of 10%	Escalation Date:		Anniversary date of implementation of the contract	
Contract Owner:		S Reyneke-Naude D Arrison		Contract Champion:		H Vorster L Bucchianeri J van Asperen
CONTRACT PERIOD:						
Implementation date:		01 July 2016	End date:	30 June 2019	Period:	36 months or part thereof

Schedule of rates

Description	2016/2017 Price (Excl. VAT)	2016/2017 Price (Incl. VAT)
Licence fees 1 July '16 - 30 June '17 (existing modules) per annum	R 126 176.00	R 143 840.64
Licence fees: mSCOA Budget module per annum	R 9 363.00	R 10 673.82
SLA (including logistical costs) for fixed monthly visits - per annum	R 79 200.00	R 90 288.00
AcuCobol Additional users per user per annum	R 549.00	R 625.86
Consultation rate - per hour	R 595.00	R 678.30
Additional development - rate per hour	R 950.00	R 1 083.00
Integration - rate per hour	R 595.00	R 678.30
Project management - rate per hour	R 595.00	R 678.30
Database management - not applicable	n/a	n/a
Testing and Configuration - rate per hour	R 595.00	R 678.30
Manager training - rate per hour	R 595.00	R 678.30
Super user training - rate per hour	R 595.00	R 678.30
Handholding - rate per hour	R 595.00	R 678.30
Logistical costs - per person per night		

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Accommodation	R 900.00	R 1 026.00
Subsistence	R 330.00	R 376.20
Travel - rate per hour	R 595.00	R 678.30
Training courses (per delegate per course):		
System administrator	R 5 099.00	R 5 812.86
Leave Module	R 2 950.00	R 3 363.00
Basic report writer	R 2 950.00	R 3 363.00
Skills module	R 2 075.00	R 2 365.50
HR module	R 2 075.00	R 2 365.50
Equity module	R 2 075.00	R 2 365.50
Principles of payroll	R 4 400.00	R 5 016.00
Tax calculation	R 2 075.00	R 2 365.50
Formula writing	R 2 075.00	R 2 365.50
IRP5 tax seminar	R 2 499.00	R 2 848.86
IRP5 practical workshop	R 2 499.00	R 2 848.86

- 9.2 That the contract be amended to include a condition to the effect that the Overstrand Municipality may terminate the agreement at any time with six months written notice.

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10.1 Water Management Services CC

Service Provider / Supplier:		Water Management Services CC				SCM Supplier #	36
Service / Goods Provided:		Business system through which the maintenance of all property and infrastructure assets in the municipality is done					
Vote	Item Description	Ext Comp Serv-Software Licence	Contracted Services: Organisational	ConsServ:Inf&Plan-Town Planner	ConsServ:Project Management	Cost Code	N/A
	Cost Account	10660204370000	10510200790000	12200201050000	12250200800000		
	Unique Key	20150212015956	20150212014456	20150212023355	20150212023906		
Amount (Excl. VAT):		Rates as per schedule below				Contingency:	N/A
Escalation Percentage:		CPI to a maximum of 10%		Escalation Date:		Anniversary date of implementation of the contract	
Contract Owner:		R Williams S Muller D Arrison		Contract Champion:		M Bartman R Kuchar J Simson J van Asperen	
CONTRACT PERIOD:							
Implementation date:	01 July 2016	End date:	30 June 2019	Period:	36 months or part thereof		

Schedule of rates

Description	Measurement	2016/2017 Price (Excl. VAT)	2016/2017 Price (Incl. VAT)
Monthly Cost (Support) CPI to be added at 1 July 2016	12 days per month @ R6 931.05 per day for 12 months	R 1 057 955.00	R 1 206 068.70
Software updates license fees	Per annum	R 133 768.88	R 152 496.52
HandyMAN Devices (Job Control) with App Installed	Once-off	R 6 999.00	R 7 978.86
HandyMAN Supervisor Device 7" with App Installed	Once-off	R 8 999.00	R 10 258.86
HandyMAN Field Collection Device with App Installed	Once-off	R 14 500.00	R 16 530.00
HandyMAN Devices (Job Control) with App Installed	License fee per annum	R 699.00	R 796.86
HandyMAN Supervisor Device 7" with App Installed	License fee per annum	R 699.00	R 796.86
HandyMAN Field Collection Device with App Installed	License fee per annum	R 900.00	R 1 026.00
eMIS SMS System (Software and HardWare)	Once-off	R 24 500.00	R 27 930.00
eProCapMAN (Capital Planning)	Once-off	R 100 000.00	R 114 000.00

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eProjectMAN (Project Management)	Once-off	R 100 000.00	R 114 000.00
eMIS Cross Platform Reporting Services	Once-off	R 25 000.00	R 28 500.00
eMIS SMS System (Software and HardWare)	Per SMS per month	R 0.31	R 0.35
eProCapMAN (Capital Planning)	Per month	R 85 000.00	R 96 900.00
eProjectMAN (Project Management)	Per month	R 85 000.00	R 96 900.00
eMIS Cross Platform Reporting Services	Per month	R 5 000.00	R 5 700.00
eMIS SMS System (Software and HardWare)	License fee per annum	R 2 000.00	R 2 280.00
eMIS Cross Platform Reporting Services	License fee per annum	R 8 000.00	R 9 120.00

- 10.2** That the contract be amended to include the following conditions to the effect that
- 10.2.1** the Overstrand Municipality may terminate the agreement at any time with six months written notice.
- 10.2.2** the Overstrand Municipality reserves the right to reduce the number of onsite support days with 30 days written notice
- 10.2.3** That a suspensive condition be embodied in the contract to be entered into with Water Management Services CC to the effect that no rights will accrue to the supplier until such time as the latest assessment and proof of payment or a Letter of Good Standing with the Compensation Commissioner is provided to the SCM Unit.

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11.1 Wesbank First Auto

Service Provider / Supplier:		Wesbank First Auto	SCM Supplier #	993
Service / Goods Provided:		Vehicle fuel and maintenance management		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10200203270000		
	Unique Key	20150212013790		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10210203270000		
	Unique Key	20150212013990		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10530203270000		
	Unique Key	20150212014632		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10540203270000		
	Unique Key	20150212014781		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10620203270000		
	Unique Key	20150212015340		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10650203270000		
	Unique Key	20150212015747		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10700203270000		
	Unique Key	20150212016279		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10710203270000		
	Unique Key	20150212016447		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	10740203270000		
	Unique Key	20150212016728		
Vote:	Item Description	Inventory: Consumables Fuel		
	Cost Account	11110203270000		

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	Unique Key	20150212018154
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11400203270000
	Unique Key	20150212018948
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11410203270000
	Unique Key	20150212019093
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11440203270000
	Unique Key	20150212019376
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11610203270000
	Unique Key	20150212020197
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11640203270000
	Unique Key	20150212020422
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11650203270000
	Unique Key	20150212020561
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11660203270000
	Unique Key	20150212020694
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11670203270000
	Unique Key	20150212020832
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11820203270000
	Unique Key	20150212021322
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11830203270000
	Unique Key	20150212021432
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11900203270000
	Unique Key	20150212021692

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Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	11910203270000
	Unique Key	20150212021802
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	12300203270000
	Unique Key	20150212024231
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	12600203270000
	Unique Key	20150212024709
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	12620203270000
	Unique Key	20150212024967
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	12630203270000
	Unique Key	20150212025138
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	12900203270000
	Unique Key	20150212025477
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13300203270000
	Unique Key	20150212025700
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13310203270000
	Unique Key	20150212025821
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13320203270000
	Unique Key	20150212025924
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13330203270000
	Unique Key	20150212026040
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13620203270000
	Unique Key	20150212026585
Vote:	Item	Inventory: Consumables Fuel

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	Description	
	Cost Account	13750203270000
	Unique Key	20150212026759
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13760203270000
	Unique Key	20150212026904
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13780203270000
	Unique Key	20150212027100
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13950203270000
	Unique Key	20150212027319
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13960203270000
	Unique Key	20150212027432
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	13980203270000
	Unique Key	20150212027580
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14070203270000
	Unique Key	20150212027910
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14080203270000
	Unique Key	20150212028024
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14250203270000
	Unique Key	20150212028579
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14260203270000
	Unique Key	20150212028696
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14280203270000
	Unique Key	20150212028934
Vote:	Item Description	Inventory: Consumables Fuel

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	Cost Account	14460203270000
	Unique Key	20150212029296
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14560203270000
	Unique Key	20150212029388
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14590203270000
	Unique Key	20150212029505
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14620203270000
	Unique Key	20150212029680
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14800203270000
	Unique Key	20150212029794
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14810203270000
	Unique Key	20150212029913
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14820203270000
	Unique Key	20150212030026
Vote:	Item Description	Inventory: Consumables Fuel
	Cost Account	14830203270000
	Unique Key	20150212030145
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	10200201450000
	Unique Key	20150626154303
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	10210201450000
	Unique Key	20150626171808
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 0530 2 014500 00
	Unique Key	20150629084735
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 0540 2 014500 00

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	Unique Key	20150629085157
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 0620 2 014500 00
	Unique Key	20150629085440
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 0650 2 014500 00
	Unique Key	20150629085737
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 0700 2 014500 00
	Unique Key	20150626165630
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 0710 2 014500 00
	Unique Key	20150629091108
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 0740 2 014500 00
	Unique Key	20150629091345
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1110 2 014500 00
	Unique Key	20150629091601
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1400 2 014500 00
	Unique Key	20150629091928
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1410 2 014500 00
	Unique Key	20150629092203
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1440 2 014500 00
	Unique Key	20150629092415
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1610 2 014500 00
	Unique Key	20150629092617
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1640 2 014500 00
	Unique Key	20150629093524

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Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1650 2 014500 00
	Unique Key	20150629093702
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1660 2 014500 00
	Unique Key	20150629093924
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1670 2 014500 00
	Unique Key	20150629094101
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1820 2 014500 00
	Unique Key	20150629094242
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1830 2 014500 00
	Unique Key	20150629094409
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1900 2 014500 00
	Unique Key	20150629094542
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 1910 2 014500 00
	Unique Key	20150629094806
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 2300 2 014500 00
	Unique Key	20150629095013
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 2600 2 014500 00
	Unique Key	20150629095219
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 2620 2 014500 00
	Unique Key	20150629095355
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 2630 2 014500 00
	Unique Key	20150629095540
Vote:	Item	ContrServ:Maint. Of Unspecified Assets

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	Description	
	Cost Account	1 2900 2 014500 00
	Unique Key	20150629095719
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3300 2 014500 00
	Unique Key	20150629095931
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3310 2 014500 00
	Unique Key	20150629100152
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3320 2 014500 00
	Unique Key	20150629100344
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3330 2 014500 00
	Unique Key	20150629100511
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3620 2 014500 00
	Unique Key	20150629100657
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3750 2 014500 00
	Unique Key	20150629100840
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3760 2 014500 00
	Unique Key	20150629101026
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3780 2 014500 00
	Unique Key	20150629101256
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3950 2 014500 00
	Unique Key	20150629101448
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 3960 2 014500 00
	Unique Key	20150629103416
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets

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	Cost Account	1 3980 2 014500 00
	Unique Key	20150629103856
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4070 2 014500 00
	Unique Key	20150629110102
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4080 2 014500 00
	Unique Key	20150629110240
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4250 2 014500 00
	Unique Key	20150629110411
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4260 2 014500 00
	Unique Key	20150629110628
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4280 2 014500 00
	Unique Key	20150629110750
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4460 2 014500 00
	Unique Key	20150629111021
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4560 2 014500 00
	Unique Key	20150629111226
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4590 2 014500 00
	Unique Key	20150629111348
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4620 2 014500 00
	Unique Key	20150629111519
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4800 2 014500 00
	Unique Key	20150629111654
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets
	Cost Account	1 4810 2 014500 00

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	Unique Key	20150629111830		
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets		
	Cost Account	1 4820 2 014500 00		
	Unique Key	20150629111959		
Vote:	Item Description	ContrServ:Maint. Of Unspecified Assets	Cost Code	N/A
	Cost Account	1 4830 2 014500 00		
	Unique Key	20150629112121		
Amount (Excl. VAT):	Rates as per schedule below		Contingency:	N/A
Escalation Percentage:	N/A	Escalation Date:	N/A	
Contract Owner:	R Williams	Contract Champion:	M Bartman	
CONTRACT PERIOD:				
Implementation date:	01 July 2016	End date:	30 June 2017	Period: 12 months or part thereof

Description	Measurement	2016/2017 Price (Excl. VAT)	2016/2017 Price (Incl. VAT)
FIX FEE/ADMINISTRATION	Per vehicle per month	R 36.75	R 41.90
INTEREST	Prime	R 0.07	R 0.08
TRANSACTION	Per transaction	R 3.89	R 4.43
INVOICE SCRUTINY	No charge	R 3.89	R 4.43
LOST CARD PROTECTION	Per vehicle per month	R 0.00	R 0.00
LOST CARD REPLACEMENT	Per incident	R 60.64	R 69.13
MANAGED MAINTENANCE	Per vehicle per month	R 29.40	R 33.52
AUTO ONLINE	Per vehicle per month	R 6.12	R 6.98
SANRAL TOLL FEES	Per vehicle	R 0.18	R 0.21
SANRAL TAG FEES	Per vehicle	R 13.39	R 15.26

- 11.2 That the contract be amended to include a condition to the effect that the Overstrand Municipality may terminate the agreement at any time with six months written notice.
12. That, it be noted that this amendment is subject to Council considering the reasons for the proposed amendment of the contracts.

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CONTRACT NO.	SC1327(v)/2013	Altech Netstar (Pty) Ltd
	SC1327(vii)/2013	Business Engineering (Pty) Ltd
	SC1327(ii)/2013	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd
	SC1327(i)/2013	Bytes Universal Systems, A Division of Altron TMT (Pty) Ltd
	SC1327(viii)/2013	Geodebt Solutions CC
	SC1327(x)/2013	
	SC1327(vi)/2013	Ignite Advisory Services
	SC1418A/2013	Maxitec
	SC1327(ix)/2013	Payday Software Systems (Pty) Ltd
	SC1327(iv)/2013	Water Management Services CC
	SC1335/2013	Wesbank First Auto

Certified as correct by:


 Mr. C Le Roux
 Deputy Director: Finance & SOM

3/6/2016
 Date


 Ms. SG Reyneke-Naude
 Director: Finance (Chairperson)

3/6/2016
 Date

Recommendation approved:


 Mr. C Groenewald
 Accounting Officer

3.6.2016
 Date