



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 18 JULY / JULIE / JULAYI 2024

**VENUE / PLEK / INDAWO : GLASKAS,
CIVIC CENTRE,
HERMANUS**

TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE
MAYORAL COMMITTEE
HELD IN THE GLASKAS
ON 18 JULY 2024, AT 10:00**

PRESENT:

Councillors were present as per attached attendance register.

OFFICIALS PRESENT:

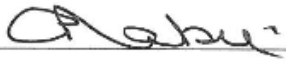
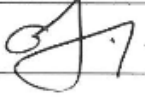
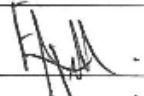

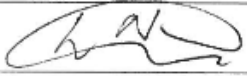


Dr D O'Neill, Municipal Manager
Ms S Reyneke-Naudé, Director : Financial Services
Mr S Swartz, Director : Community Services
Ms D Arrison, Director : Corporate Services
Mr D van der Heever, Chief Audit Executive
Ms H van Tonder, Manager: Administrative Support Services
Ms S Swart, Senior Committee Officer: Corporate Services

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

18 JULY 2024

ALDERMEN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
GILLION, E	
LERM, CH	
NTSABO, L	
NUTT, R	
WILLIAMS, S	

1. OPENING

The Executive Mayor, Ald A Rabie, opened the meeting and the Municipal Manager, Dr D O'Neill, read the convening notice.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 12 June 2024 at 10:00**

RESOLVED:

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 12 June 2024 at 10:00, be confirmed.**

The Executive Mayor, Ald A Rabie, addressed the issue about Cllr C Lerm who is a businessman while he is also a councillor, and requested the Municipal Manager to submit an item to council in this regard.

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

None

**5.
SIGNED PERFORMANCE AGREEMENTS OF THE MUNICIPAL MANAGER AND
SECTION 56 (DIRECTORS) APPOINTEES FOR 2024/25**

RG Louw Divisional Manager: Strategic Support Services

1 July 2024

(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is for Council to note the signed performance agreements of the Municipal Manager and Section 56 (Directors) appointees for the 2024/25 financial year.

RECOMMENDATION TO THE COUNCIL:

that the signed performance agreements of the Municipal Manager and Section 56 (Directors) appointees for 2024/25 **be noted**.

RESPONSIBLE OFFICIAL :

RG LOUW

TARGET DATE FOR IMPLEMENTATION :

NOTED

**6.
REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE
(JAPAC) TO THE OVERSTRAND MUNICIPAL COUNCIL**

**DC Van Der Heever
27 June 2024**

Chief Audit Executive

(028) 313 5035

EXECUTIVE SUMMARY

The purpose of the report is to present Council with the Report of the Joint Audit and Performance Audit Committee (JAPAC) in terms of the Local Government: Municipal Planning and Performance Management Regulations, 2001 and the reporting requirements as per paragraph 3.7 of the JAPAC Charter, approved by Council on 29 March 2023.

RECOMMENDATION TO THE COUNCIL:

that the report from the JAPAC to the Overstrand Municipal Council **be noted**.

RESPONSIBLE OFFICIAL :

DC VAN DER HEEVER

TARGET DATE FOR IMPLEMENTATION :

31 JULY 2024

7.
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR MAY 2024

C Le Roux
05 June 2024

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of procurement by the delegated authority in terms of the Supply Chain Management Policy for May 2024.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for May 2024, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for May 2024, **be noted**; and
3. that the awards made through the Bid Committee system and formal written price quotations for May 2024, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**8.
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT
(SCM) POLICY FOR JUNE 2024**

**C Le Roux
05 July 2024**

Divisional Manager: Supply Chain Management

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of procurement by the delegated authority in terms of the Supply Chain Management Policy for June 2024.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for June 2024, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for June 2024, **be noted**; and
3. that the awards made through the Bid Committee system and formal written price quotations for June 2024, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

The meeting adjourned at 10:59

DATE

DR. A RABIE - EXECUTIVE MAYOR