

**8.
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM)
POLICY FOR JUNE 2024****C Le Roux
05 July 2024****Divisional Manager: Supply Chain Management****(028) 313 8107**

1. Executive Summary

The purpose of this report is to inform Council of procurement by the delegated authority in terms of the Supply Chain Management Policy for June 2024.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance
Department: Supply Chain Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)
Local Government: Municipal Systems Act 2000, (Act 32 of 2000)
Overstrand Municipality Supply Chain Management Policy dated 25 June 2008,
as amended.
Overstrand Municipality Preferential Procurement Policy

6. Background/Discussion/Evaluation/Conclusion**Background**

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report same to council.

Discussion**A. Deviations - Paragraph 36(1)(a)**

Paragraph 36(1)(a) of Council's Supply Chain Management (SCM) Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Paragraph 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

Deviations approved in terms of Paragraph 36(1)(a) for June 2024 is attached as **Annexure A**.

B. Awards in terms of Paragraph 17(1)(c)

In terms of Paragraph 17(1)(c) of the SCM Policy, where the Formal Written Price Quotation process has been followed for procurement and it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer (CFO) or an official designated by the CFO.

In terms of Paragraph 17(2) of the said policy, the designated official must report all such approvals made by the official in terms of their sub-delegation to the Chief Financial Officer.

A schedule of all such approvals for June 2024 is attached as per **Annexure B**.

C. Value of all Awards (Procurement transactions)

All procurement transactions undertaken with regards to tenders, transversal contracts, amendment of contracts, formal written price quotations awarded in terms of the Supply Chain Management Policy for June 2024.

A schedule of these awards for June 2024 is attached as **Annexure C**.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

- Annexure A: Schedule of deviations from the procurement processes approved in terms paragraph 36(1)(a)
- Annexure B: Schedule of approvals in terms of paragraph 17(1)(c)
- Annexure C: Schedule of awards made in terms of paragraph 12(1)(b) & (c)

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for June 2024, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for June 2024, **be noted**; and
3. that the awards made through the Bid Committee system and formal written price quotations for June 2024, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**



Annexure A 1/1

SCHEDULE OF DEVIATIONS IN TERMS OF CLAUSE 36(1)(a) OF THE SCM POLICY - OVERSTRAND MUNICIPALITY - JUNE 2024

#	Deviation #	Supplier	Directorate	Department	Approved Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT	Value of the Deviation	Comments / Line description
1	SCD3560A/2024	Kaltron Electrical Engineering	Community Services	Operational Services - Gansbaai	2024/06/24	36(1)(a)(i)	R 44,420.80	R -	R 6,663.12	R 51,083.92	Installation and Commission of 100KVA Generator In Gansbaai
2	SCD3571/2023	RFG Electronics CC	Management Services	Information, Communication & Technology	2024/06/14	36(1)(a)(v)	R 236,479.68	R -	R 35,471.95	R 271,951.63	Lease Agreement for the Hawston/Onrus Radio Mast Site for Hosting 4x Antennae with RFG Electronics CC for a Period of 36 Months Ending 30 June 2027
3	SCD3572/2023	Ducharme Consulting	Finance	Expenditure & Assets	2024/06/24	36(1)(a)(ii)	R 36,500.00	R -	R 5,475.00	R 41,975.00	Renewal of Annual Movable Asset Verification Application License Fee for the Period 01 July 2024 to 30 June 2025

TOTAL

3

R	317,400.48	R	-	R	47,610.07	R	365,010.55
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ANNEXURE B 1/1

Schedule of approvals in terms of Clause 17(2) of the SCM Policy - Overstrand Municipality - June 2024

10 Received only one quote by closing time and date of submission of quotation

11 Received only two quotes at closing time and date of submission of quotation

#	Order #	Supplier	Date	Value (Excl. VAT)	VAT	Value (Incl. VAT)	Reason Code	Comments / Line description	Directorate	Department
1	268321	TR OOSTHUIZEN AND DC HUMAN	04/06/2024	R 6,573.91	R986.09	R 7,560.00	10	ORTHOTIST CONSULTATIONS	Management Services	Human Resources
2	268347	BIDVEST PAPERPLUS A DIVISION	13/06/2024	R 2,049.50	R307.43	R 2,356.93	10	STATIONERY	Management Services	Communication
3	268326	INDALO YETHU CONSTRUCTION	04/06/2024	R 10,300.00	R0.00	R 10,300.00	11	CATTING OF GRASS AT ONRUS CARAVAN	Community Services	Caravan Park: Onrus
4	268338	BUCO HERMANUS	10/06/2024	R 7,467.98	R1,120.20	R 8,588.18	11	HADWARE	Infrastructure & Planning	Environmental Management Serv
5	268339	N AND N CONSTRUCTION (PTY) LTD	10/06/2024	R 17,993.36	R0.00	R 17,993.36	11	INSTALLATION OF EMERGENCY EXIT	Community Services	Library: Gansbaai
6	268341	BBK ENGINEERING (PTY) LTD	11/06/2024	R 8,695.65	R1,304.35	R 10,000.00	11	COURIER SERVICES	Finance	Finance: Revenue
7	SC2447/2024	GENESIS K9 GROUP (PTY) LTD	13/06/2024	R 67,807.80	R 10,171.17	R 77,978.97	10	SURROGATE TRAINING AIDS SCENTS FOR THE OVERSTRAND MUNICIPALITY'S K9 UNIT	Protection Services	Law Enforcement : K9 Unit
8	SC2449/2024	SIMPLY GILBERT (PTY) LTD	10/06/2024	R 69,338.00	R -	R 69,338.00	10	PROVISION OF CATERING SERVICES TO EMERGENCY SERVICES PERSONNEL DURING INCIDENTS FOR THE PRIOD ENDING 30 JUNE 2024	Protection Services	Fire & Emergency Services, Disaster Man & Security

TOTAL

8

R 190,226.21 R 13,889.23 R 204,115.44



SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF PARAGRAPH 5(3) OF THE SCM POLICY

TENDERS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY AS WELL AS TENDERS CANCELLED - JUNE 2024

#	Tender #	Description	Directorate	Department	Adjudication	Awarded to	B-BBEE Level Claimed	Locality points	Completion Period	Amount Income	Amount Operational	Amount Capital	VAT @ 15%	Total / Estimated Amount (Incl. VAT)
1	SC2424/2023	Chemical & Organic Amelioration to Turfed Areas in the Overstrand Area for a contract period ending 30 June 2027	Community Services	Operational Services	7-Jun-24	Cancelled - no acceptable bids received	N/A	N/A	N/A	R -	R -	R -	R -	Cancelled
2	SC2425/2023	Lease, Management and Maintenance of a Portion of Erf 5462 Kleinmond (±7, 2HA in extent) as a Public Resort for a contract period of 25 (twenty-five) years	Infrastructure & Planning	Property Administration	21-Jun-24	Gapspot (Pty) Ltd	4	0	30-Jun-49	R 4,779,100.96	R -	R -	R 716,865.14	R 5,495,966.10
3	SC2429/2023	Provision of Multi-Functional Office Machines for a contract period ending 30 June 2027	Management Services	Information, Communication & Technology	7-Jun-24	Konica Minolta South Africa a division of Bidvest Office (Pty) Ltd	1	4	30-Jun-27	R -	R 3,450,000.00	R -	R 517,500.00	R 3,967,500.00
4	SC2445/2023	Chemical Control of Weeds on Sport Turf & Public Open Spaces in the Overstrand for a contract period ending 30 June 2027	Community Services	Operational Services	21-Jun-24	Cancelled - material irregularity in tender process	N/A	N/A	N/A	R -	R -	R -	R -	Cancelled
5	SC2454/2023	Provision of Water and Electricity Meter Reading Services for a Contract Period Ending 30 June 2027	Finance	Revenue	7-Jun-24	100 Percent Accurate (Pty) Ltd	0	0	30-Jun-27	R -	R 2,076,027.49	R -	R -	R 2,076,027.49
	Finance		Revenue	Mbadeni Construction (Pty) Ltd		1	0	R -		R 1,282,257.61	R -	R -	R 1,282,257.61	
	Finance		Revenue	Wapipa Construction (Pty) Ltd		1	10	R -		R 2,439,114.90	R -	R -	R 2,439,114.90	
6	SC2455/2023	Provision of Online Electronic Deed, CIPC, Credit Checks, Bank Account and Academic Qualification Verification Searches for a contract period ending 30 June 2027	Finance	Revenue	7-Jun-24	Cancelled - no acceptable bids received	N/A	N/A	N/A	R -	R -	R -	R -	Cancelled
7	SC2456/2023	Provision of Cash in Transit of Services for a contract period ending 30 June 2027	Finance	Revenue	7-Jun-24	Fidelity Cash Solutions (Pty) Ltd	1	10	30-Jun-27	R -	R 1,240,074.00	R -	R 186,011.10	R 1,426,085.10
8	SC2476/2024	Lease, Management and Maintenance of a Portion of Remainder of Erf 4771 Hermanus, known as Dutchies Restaurant, for Operating a Restaurant for a contract period of 9 (nine) years and 11 (eleven) months	Infrastructure & Planning	Property Administration	14-Jun-24	Cape Town Fish Market V and A Waterfront (Pty) Ltd	0	10	31-May-34	R 22,803,510.97	R -	R -	R 3,420,526.65	R 26,224,037.62

Total

8

R 27,582,611.93	R 10,487,474.00	R -	R 4,840,902.89	R 42,910,988.82
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SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF PARAGRAPH 5(3) OF THE SCM POLICY

AMENDMENT OF CONTRACTS - JUNE 2024

#	Contract #	Description	Directorate	Department	Adjudication	Awarded to	Completion Period	Amount Income	Amount Operational	Amount Capital	VAT @ 15%	Total / Estimated Amount (Incl. VAT)
1	SC2183A/2021	Amendment of Contract No. SC2183/2021: Appointment of a Service Provider for the Installation Implementation, Operation, Support and Maintenance of an Advance Traffic Contravention Management System	Protection Services	Traffic, Law Enforcement & Task Team	21-Jun-24	Ultimate Procurement Solutions CC t/a Ultimate Traffic Solutions	30-Jun-27	R -	R 10,826,403.00	R -	R 1,623,960.45	R 12,450,363.45
2	SC2186A/2021	Amendment of Contract No. SC2186/2021: Provision of Hygiene Services and Pest Control at Overstrand Municipality	Community Services	Hermanus Administration	28-Jun-24	Servest (Pty) Ltd	31-Oct-24	R -	R 78,665.29	R -	R 11,799.79	R 90,465.08
Total			2					R -	R 10,905,068.29	R -	R 1,635,760.24	R 12,540,828.53



SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF PARAGRAPH 5(3) OF THE SCM POLICY

TRANSVERSAL CONTRACTS - JUNE 2024

#	Contract #	Description	Directorate	Department	Adjudication	Awarded to	Completion Period	Amount Income	Amount Operational	Amount Capital	VAT @ 15%	Total / Estimated Amount (Incl. VAT)
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NONE

Total

0

R	-	R	-	R	-	R	-	R	-
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ANNEXURE C4 1/1

SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF PARAGRAPH 5(3) OF THE SCM POLICY

FORMAL WRITTEN QUOTATIONS ABOVE R30 000,00 AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY AS WELL AS FORMAL WRITTEN QUOTATIONS CANCELLED - JUNE 2024

#	Quotation #	Description	Directorate	Department	Adjudication	Awarded to	B-BBEE Level Claimed	Locality points	Completion Period	Amount Income	Amount Operational	Amount Capital	VAT @ 15%	Total / Estimated Amount (Incl. VAT)
1	SC2447/2023	Surrogate Training Aids Scents for the Training of Overstrand Municipality's K9 Unit	Protection Services	Traffic, Law Enforcement & Task Team	13-Jun-24	Genesis K9 Group (Pty) Ltd	4	0	30-Jun-24	R -	R 67,807.80	R -	R 10,171.17	R 77,978.97
2	SC2449/2023	Provision of Catering Services to Emergency Services Personnel During Incidents for a contract period ending 30 June 2027	Protection Services	Fire & Emergency Services, Disaster Man & Security	10-Jun-24	Simply Gilbert (Pty) Ltd	1	10	30-Jun-25	R -	R 69,338.00	R -	R -	R 69,338.00
3	SC2482/2024	Supply & Delivery of High Pressure Water Drain & Pipe Cleaning Machine on Trailer	Community Services	Operational Services	10-Jun-24	Ian Dickie and Company (Pty) Ltd	4	4	Once-Off	R -	R -	R 199,412.16	R 29,911.82	R 229,323.98
4	SC2483/2024	Operating Regulations for High and Medium Voltage Systems (ORHVS) Course (Unit Standard 242766)	Infrastructure & Planning	Electro-Technical Services	4-Jun-24	Effective Human Intervention (Pty) Ltd	2	4	Once-Off	R -	R 133,733.47	R -	R 20,060.02	R 153,793.49
5	SC2492/2024	Supply & Delivery of Office Furniture	Protection Services	Traffic, Law Enforcement & Task Team	27-Jun-24	Bidvest Office (Pty) Ltd t/a Bidvest Waltons	1	0	Once-Off	R -	R 64,860.00	R 83,070.00	R 22,189.50	R 170,119.50
6	SC2497/2024	Supply and Delivery of Small Plant and Power Tools	Community Services	Operational Services	27-Jun-24	Lumber & Lawn (Pty) Ltd	2	4	Once-Off	R -	R 188,000.00	R -	R 28,200.00	R 216,200.00
Total					6					R -	R 523,739.27	R 282,482.16	R 110,532.51	R 916,753.94



ANNEXURE C5 1/1

FORMAL WRITTEN PRICE QUOTATIONS BELOW R30 000,00 AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY - JUNE 2024

#	Requisition #	Order #	Order Date	Creditor Name	Amount (Excl VAT)	VAT	Amount (Incl VAT)	Description of goods/service	Directorate	Department
1	138386	268314	03/06/2024	COMPASS MEDICAL WASTE SERVICES	R 416.97	R 62.54	R 479.51	MEDICAL WASTE SUPPLIERS	Management Services	Human Resources
2	137918	268316	03/06/2024	NUWAY ENTERPRISES	R 25,904.00	R 3,885.60	R 29,789.60	ROAD SIGNS	Community Services	Streets: Hermanus
3	138106	268317	03/06/2024	GANSBAAI BUILD IT (PTY) LTD	R 1,721.48	R 258.22	R 1,979.70	HARDWARE	Infrastructure & Planning	Electricity(Distr): Gansbaai
4	138387	268321	04/06/2024	TR OOSTHUIZEN AND DC HUMAN	R 6,573.91	R 986.09	R 7,560.00	ORTHOTIST CONSULTATIONS	Management Services	Human Resources
5	138681	268322	04/06/2024	GANSBAAI MIDAS	R 1,710.89	R 256.63	R 1,967.52	VEHICLE PARTS	Community Services	Fleet Management
6	138689	268323	04/06/2024	XL GLENWOOD TRAVEL AGENCY	R 1,403.48	R 210.52	R 1,614.00	ACCOMMODATION	Finance	Finance: SCM
7	138679	268325	04/06/2024	KAAP AGRI AGRIMARK LIQUOR	R 1,684.42	R 252.66	R 1,937.08	PUMP	Community Services	Area Manager: Hermanus
8	137382	268326	04/06/2024	INDALO YETHU CONSTRUCTION	R 10,300.00	R -	R 10,300.00	CATTING OF GRASS AT ONRUS CARAVAN PARK	Community Services	Caravan Park: Onrus
9	138690	268327	04/06/2024	PLUMBLINK SA (PTY) LTD	R 1,451.35	R 217.70	R 1,669.05	PLUMBING ITEMS	Community Services	Sewerage(Distribu): Hermanus
10	137447	268331	06/06/2024	KAAP AGRI AGRIMARK LIQUOR	R 3,735.65	R 560.35	R 4,296.00	CLOTHING	Community Services	Sportgrounds: Gansbaai
11	138464	268333	06/06/2024	NOLADA 8 (PTY) LTD	R 3,610.00	R 541.50	R 4,151.50	POWER TOOLS	Community Services	Sewerage(Tankers): Gansbaai
12	138438	268337	10/06/2024	HARIKISUN GENERAL DEALERS	R 3,820.00	R -	R 3,820.00	MICROWAVE & URN	Community Services	Library: Gansbaai
13	138287	268338	10/06/2024	BUCO HERMANUS	R 7,467.98	R 1,120.20	R 8,588.18	HADWARE	Infrastructure & Planning	Environmental Management Serv
14	137398	268339	10/06/2024	N AND N CONSTRUCTION (PTY) LTD	R 17,993.36	R -	R 17,993.36	INSTALLATION OF EMERGENCY EXIT	Community Services	Library: Gansbaai
15	138609	268341	11/06/2024	BBK ENGINEERING (PTY) LTD	R 8,695.65	R 1,304.35	R 10,000.00	COURIER SERVICES	Finance	Finance: Revenue
16	138699	268342	12/06/2024	GILBERT'S CATERING	R 1,600.00	R -	R 1,600.00	CATERING	Council	Council's General
17	138531	268343	12/06/2024	PETER BUTTNER SPORTSWEAR	R 15,256.52	R 2,288.48	R 17,545.00	SPORTING EQUIPMENT	Community Services	Sports & Recreation
18	138426	268345	13/06/2024	KAAP AGRI AGRIMARK LIQUOR	R 17,382.61	R 2,607.39	R 19,990.00	HIKING BOOTS	Infrastructure & Planning	Environmental Management Serv
19	138701	268346	13/06/2024	BOTRIVIER BOEREMARK	R 3,121.16	R 468.17	R 3,589.33	PLUMBING ITEMS	Community Services	Sewerage(Distribu): Hermanus
20	134898	268347	13/06/2024	BIDVEST PAPERPLUS A DIVISION	R 2,049.50	R 307.43	R 2,356.93	STATIONERY	Management Services	Communication
21	137454	268349	20/06/2024	MEMOTEK TRADING CC	R 22,785.00	R 3,417.75	R 26,202.75	WEATHER STATIONS	Protection Services	Director: Protection & Security

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R 158,683.93 R 18,745.58 R 177,429.51
