



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**THIS MEETING WILL NOT BE OPEN TO THE PUBLIC  
DUE TO LIMITED SPACE**

**A G E N D A  
I-AJENDA**

**DATE / DATUM / UMHLA : 18 JULY / JULIE / JULAYI 2024  
GLASKAS,  
CIVIC CENTRE  
HERMANUS**

**TIME / TYD / IXESHA : 10:00**

## **MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND**

Office of the Municipal  
Manager  
Municipal Offices  
HERMANUS

**12 July 2024**

### **NOTICE TO ALL ALDERMEN AND COUNCILLORS**

**NOTICE IS HEREBY GIVEN** that an **ORDINARY MEETING** of the **MAYORAL COMMITTEE** will be held in the **GLASKAS, CIVIC CENTRE, HERMANUS** on **THURSDAY, 18 JULY 2024** at **10:00** to consider the items set out in the attached agenda.

**DR D O'NEILL**  
**MUNICIPAL MANAGER**

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**12 Julie 2024**

### **KENNISGEWING AAN ALLE RAADSHERE EN RAADSLEDE**

**KENNIS WORD HIERMEE GEGEE** dat 'n **GEWONE VERGADERING** van die **BURGEMEESTERSKOMITEE** gehou sal word in die **GLASKAS, BURGERSENTRUM, HERMANUS** op **DONDERDAG, 18 JULIE 2024** om **10:00** vir oorweging van die items op die meegaande agenda.

**DR D O'NEILL**  
**MUNISIPALE BESTUURDER**

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**12 Julayi 2024**

### **ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA**

### **INTLANGANISO YESIQHELO YEKOMITI KASODOLOPHU WE-OVERSTRAND**

**OKU KUKWAZISA** ukuba intlanganiso **YESIQHELO yeKOMITI KASODOLOPHU**, iza kuba se **I-GLASKAS, kwiZiko, eHERMANUS UIWESINE UMHLA, 18 JULAYI 2024** ngeye-**10:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

**DR D O'NEILL**  
**UMPHATHI KAMASIPALA**

**AGENDA/...**

# OVERSTRAND MUNICIPALITY

## MAYORAL COMMITTEE MEETING

18 July 2024

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**1. OPENING**

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

**3. CONFIRMATION OF MINUTES**

3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 12 June 2024 at 10:00**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

SALGA Matters:

**5. SIGNED PERFORMANCE AGREEMENTS OF THE MUNICIPAL MANAGER AND SECTION 56 (DIRECTORS) APPOINTEES FOR 2024/25**

**RG Louw**                      **Divisional Manager: Strategic Support Services**  
**1 July 2024**

**(028) 313 8071**

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**1. Executive Summary**

The purpose of this report is for Council to note the signed performance agreements of the Municipal Manager and Section 56 (Directors) appointees for the 2024/25 financial year.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

*Council and Municipal Manager  
Strategic Support Services*

**3. Compliance with Strategic Priority**

Provision of democratic, accountable and ethical governance

**4. Delegated Authority**

None

**5. Legal Requirements**

Section 53(3)(b) of the Local Government: Municipal Finance Management Act, 2003 (56 of 2003) [MFMA]

**6. Background**

Section 53 (3)(b) of the Local Government: Municipal Finance Management Act, 2003 states

*“ The Mayor must ensure-*

*(b) that the performance agreements of the municipal manager, senior managers and any other categories of officials as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget implementation plan. Copies of such performance agreements must be submitted to the council and the MEC for local government in the province.”*

The said signed performance agreements for the 2024/25 financial year **will be distributed as part of the electronic agenda.**

**7. Financial Implications**

The documents were compiled in-house by our own staff.

**8. Staff Implications**

Internal Staff

**9. Comments from other Departments, Divisions and Administrations**

The Municipal Manager and respective Section 56 (Directors) appointees were involved in the drafting and subsequent signing of their performance agreements.

**10. Annexures**

Annexure A: Signed performance agreements of the Municipal Manager and Section 56 (Directors) appointees for 2024/25.

**(A link to the signed performance agreements will be distributed as part of the electronic agenda.)**

**RECOMMENDATION TO THE COUNCIL:**

that the signed performance agreements of the Municipal Manager and Section 56 (Directors) appointees for 2024/25 **be noted**.

**RESPONSIBLE OFFICIAL :**

**RG LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**NOTED**