

9. MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JUNE 2016

8/2/2

**DRM Potgieter
07 July 2016**

(028) 313 8080

Corporate Head Office

1. Executive Summary

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of 16(1)(b) and 17(1)(c) for June 2016.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance
Department: Supply Chain Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)
Local Government: Municipal Systems Act 2000, (Act 32 of 2000)
Overstrand Municipality Supply Chain Management Policy dated 25 May 2008, as amended.

6. Background/Discussion/Evaluation/Conclusion

Background

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report same to council.

Discussion**A. Deviations - Paragraph 36(1)(a)**

Paragraph 36(1)(a) of Council's Supply Chain Management (SCM) Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Paragraph 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

Deviations approved in terms of clauses 36(1)(a)(i) – (v)(a) and clauses 36(1)(a)(v)(b)-(g) is attached as **Annexure A1** and **Annexure A2** respectively.

B. Awards in terms of Paragraph 16(1)(b) and 17(1)(c)

In terms of Paragraph 16(1)(b) and 17(1)(c) of the SCM Policy, where the Written or Formal Written Price Quotation process has been followed for procurement below R 30,000.00 (Incl. VAT) and it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer (CFO) or an official designated by the CFO.

In terms of Paragraph 16(1)(b) and 17(2) of the said policy, the designated official must report all such approvals made by the official in terms of their sub-delegation to the Chief Financial Officer.

A schedule of all such approvals for June 2016 is attached as per **Annexure B**.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A1: Schedule of deviations in terms of clauses 36(1)(a)(i)–(v)(a) of the Supply Chain Management Policy

Annexure A2: Schedule of deviations in terms of clauses 36(1)(a)(v)(b)-(g) of the Supply Chain Management Policy

Annexure B: Schedule of approvals in terms of Paragraph 16(1)(b) and 17(1)(c)

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for June 2016, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for June 2016, **be noted**.

RESPONSIBLE OFFICIAL :**DRM POTGIETER****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 5(3) OF THE SCM POLICY
DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE MONTH - JUNE 2016**

#	Deviation #	Dated	Received	Date Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of Deviation	Code Key No.	Cost Code
1	SCD29022016	2016/05/16	2016/05/23	2016/06/10	Clause 36(1)(a)(v)	Fire Truck: CEM 2179 Service and repair of Hale Pump	Division Commander, B Lobb	Fire Raiders Cape (Pty) Ltd	R 10 414.34	R 0.00	R 1 458.01	R 11 872.35	2015029091345	1074020149000
2	SCD29032016	2016/06/06	2016/06/13	2016/06/22	Clause 36(1)(a)(v)	Euthanasia of an injured baboon	Manager: Biodiversity Conservation: N Green	Walker Bay Veterinary Clinic	R 394.74	R 0.00	R 55.26	R 450.00	20150212024167	12300200660000
3	SCD29042016	2016/06/22	2016/06/29	2016/06/30	Clause 36(1)(a)(v)	Leasing of office space: 3 Myrtle Street, Hermanus	Manager: LED	ARVESCO 100 (Pty) Ltd	R 70 175.44	R 0.00	R 9 824.56	R 80 000.00	20150212018135 20150212018075	1110203530000 1110204620000
4	SCD29062016	2016/06/29	2016/06/28	2016/06/19	Clause 36(1)(a)(f)	Hiring of combination sewerage tanker to unblock sewerage line on Sunday, 26 June 2016	Senior Manager: Operational Services: Kleinmond	Jetvac South Africa (Pty) Ltd	R 5 250.00	R 0.00	R 735.00	R 5 985.00	20150212026747	13750201430000
5	SCD29252015	2015/08/20	2015/08/03	2015/08/31	Clause 36(1)(a)(v)	The processing of traffic fines issued on or before 30 June 2015	Chief: Traffic Services, Fraser	Synell (Pty) Ltd	R 11 808 068.80	R 0.00	R 1 653 129.63	R 13 461 198.43	20150212016251	10700200660000
									R 11 894 303.32	R 0.00	R 1 665 202.46	R 13 559 505.78		

SCHEDULE OF DEVIATIONS IN TERMS OF CLAUSE 36(1)(a)(v)(b)-(g) OF THE SCM POLICY - OVERSTRAND MUNICIPALITY - JUNE 2016

Request	Supplier	Deviation in terms of Clause 36(1)(a)(v)(b)-(g)	Value (VAT Incl)	Comments / Line description
66749	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 11 326.77	OVE4/0093 WATER & SANITATION SERVICES SOUTH AFRICA
66750	FAIRBRIDGES WERTHEIM BECKER ATT	Clause 36(1)(a)(v)(c)	R 1 325.82	OVE4/0094 ERF 11456
66751	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 1 066.09	OVE4/0060 TRANSFER ERF 2549 ONRUS
66753	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 641.25	OVE4/0071 SANDMINE
66754	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 2 205.90	OVE4/0077 BERGHOF
66755	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 857.28	OVE4/0079 ERF 9024 ZWELIHLE
66756	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 32 206.71	OVE4/0086 WHALECOVE MEMO
66758	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 855.00	OVE4/0088 ERF 969 FRANSKRAAL GANSBAAI
66759	FAIRBRIDGES WERTHEIM BECKER ATT	Clause 36(1)(a)(v)(c)	R 8 356.03	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
66760	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 39 861.53	OVE4/0092 MARKET SQUARE EVICTION
66761	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 14 344.45	OVE4/0031 PARADISE PARK
66813	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 26 137.54	OVE4/0031 PARADISE PARK
66814	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 2 106.53	OVE4/0079 ERF9024 ZWELIHLE
66821	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 4 074.93	OVE4/0093 WATER & SANITATION SERVICES SA
66822	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 31 231.84	OVE4/0086 WHALECOVE MEMO
66837	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 4 920.56	OVE4/0065 DAWID WILLOUGHBY ABBOTT
66868	FAIRBRIDGES WERTHEIM BECKER ATT	Clause 36(1)(a)(v)(c)	R 37 050.00	OVE4/0031 PARADISE PARK
66880	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 443.46	OVE4/0090 CODE OF CONDUCT
66881	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 4.56	OVE4/0090 - CODE OF CONDUCT
66885	FAIRBRIDGES WERTHEIM BECKER ATT	Clause 36(1)(a)(v)(c)	R 4.56	OVE4/0091 - HERM BEACH CLUB
66886	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 65 663.05	OVE4/0092 - MARKET SQUARE EVICTION
66903	VORSTER & STEYN INC	Clause 36(1)(a)(v)(c)	R 9 728.75	FOR WORK DONE IN JUNE 2016
66908	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 209 958.53	OVE4/0065: Abbot
66909	FAIRBRIDGES WERTHEIM BECKER AT	Clause 36(1)(a)(v)(c)	R 14 662.30	ERF 9024 ZWELIHLE Fairbridges - OVE4/0079
66661	MONTE ROSA GUEST HOUSE	Clause 36(1)(a)(v)(e)	R 2 400.00	B&B 6/06/2016 - H.VORSTER, E. HOONEBERG, V. ALLEN, A. MILLI @ MONTE ROSA GUEST LODGE, RAWSONVILLE
66779	CLUB MYKONOS LANGEBAAN RENTAL	Clause 36(1)(a)(v)(e)	R 890.00	MM FORUM: 22 June: Club Mykonos, Langebaan
66839	GEORGE LODGE INTERNATIONAL	Clause 36(1)(a)(v)(e)	R 2 950.00	ACCOMMODATION FOR JUAN HAVENGA GANSBAAI ADMIN - TRADE TEST FOR PLUMBER IN GEORGE
66848	FLIGHT SPECIALS	Clause 36(1)(a)(v)(e)	R 3 278.67	VLUGKAARTJIE PETRUS ROUX JOHANNESBURG 21/6 EN 23/6
66668	BURGER A DIVISION OF MEDIA 24	Clause 36(1)(a)(v)(d)	R 4 839.30	ADVERT SC 1710/2016- Zwelihle Kamers
66674	AYANDA MBANGA COMMUNICATIONS (Clause 36(1)(a)(v)(d)	R 21 560.49	Plasing van adv. in die Burger van 04/06/2016 Senior Rekenmeester WC0321030 CAM127575
66675	AYANDA MBANGA COMMUNICATIONS (Clause 36(1)(a)(v)(d)	R 10 401.61	Plasing van advertensie (Afr & Eng) in die Hermanus Times van 02/06/2016 Snr Rekenmeester CAM127575
66678	INDEPENDENT NEWSPAPERS (PTY) L	Clause 36(1)(a)(v)(d)	R 12 193.44	Advertisement: Vacancies Audit & Performance Audit Committee members
66679	GANSBAAI COURANT BK	Clause 36(1)(a)(v)(d)	R 1 234.00	Advertisement: Vacancies Audit & Performance Audit Committee members
66681	OVERSTRAND HERALD	Clause 36(1)(a)(v)(d)	R 2 500.00	Advertisement: Vacancies Audit & Performance Audit Committee members
66725	GANSBAAI COURANT BK	Clause 36(1)(a)(v)(d)	R 1 234.00	PORTION 29 OF FARM 708, FRANSCHKRAAL: PROPOSED REZONING, SUBDIVISION, DEPARTURE & CONSENT USE
66732	OVERSTRAND HERALD	Clause 36(1)(a)(v)(d)	R 2 200.00	ERF 2074 BETTY'S BAY: PROPOSED REMOVAL OF RESTRICTIONS & DEPARTURE
66737	OVERSTRAND HERALD	Clause 36(1)(a)(v)(d)	R 900.00	ADVERT SC 1708+1709/2016
66738	BURGER A DIVISION OF MEDIA 24	Clause 36(1)(a)(v)(d)	R 9 678.60	ADVERT SC 1708+1709+1711/2016
66745	OVERSTRAND HERALD	Clause 36(1)(a)(v)(d)	R 2 200.00	ERF 6001 KLEINMOND: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS
66747	GANSBAAI COURANT BK	Clause 36(1)(a)(v)(d)	R 1 234.00	ADVERT SC 1708+1709/2016
66834	AYANDA MBANGA COMMUNICATIONS (Clause 36(1)(a)(v)(d)	R 21 560.49	Plaas advert. in die Cape Times van Ma 20 Junie 2016 (Eng) Building Insp. CAM127730
66835	AYANDA MBANGA COMMUNICATIONS (Clause 36(1)(a)(v)(d)	R 10 401.61	Plaas adv. in die Overstrand Herald van 16/06/2016 (Eng & Afr) Bou-Inspekteur CAM127729
66866	BURGER A DIVISION OF MEDIA 24	Clause 36(1)(a)(v)(d)	R 9 933.31	ADVERT DATABASE REGISTRATION
66877	BURGER A DIVISION OF MEDIA 24	Clause 36(1)(a)(v)(d)	R 4 839.30	ERVEN 1449,1450,1452,1734: SANDBAAI (WHALE COAST MALL) AMENDMENT OF CONDITIONS OF APPROVAL
66902	GANSBAAI COURANT BK	Clause 36(1)(a)(v)(d)	R 1 234.00	Gansbaai Courant NOTICE WARD COMMITTEES. Full Page. Afr Eng Xho
66904	OVERSTRAND HERALD	Clause 36(1)(a)(v)(d)	R 1 600.00	Notice: New Ward Committees AFR ENG XHO Full Page
66905	BURGER A DIVISION OF MEDIA 24	Clause 36(1)(a)(v)(d)	R 4 245.01	25x4: Notice NEW WARD COMMITTEES - HERMANUS TIMES

TOTAL

R 652 541.27

