



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

**DATE / DATUM / UMHLA : 10 FEBRUARY / FEBRUARIE /
FEBHRUWARI 2025**

**VENUE / PLEK / INDAWO : BANQUETING HALL,
CIVIC CENTRE,
HERMANUS**

TIME / TYD / IXESHA : 14:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE
MAYORAL COMMITTEE
HELD IN THE BANQUETING HALL
ON 10 FEBRUARY 2025, AT 14:00**

PRESENT:

Councillors were present as per attached attendance register.

OFFICIALS PRESENT:



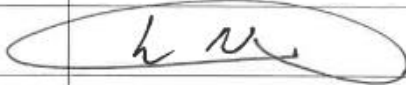


Dr D O'Neill, Municipal Manager
Ms D Arrison, Director : Corporate Services
Mr N Michaels, Director : Municipal Public Safety
Ms R Louw, Divisional Manager : Strategic Support Services
Mr R Kuchar, Divisional Manager : Town & Regional Planning
Ms H van Tonder, Manager : Administrative Support Services
Ms G Erasmus, Facilities Administrator
Ms S Swart, Senior Committee Officer: Corporate Services

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

10 FEBRUARY 2025

ALDERMEN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
LERM, CH	Apology
NTSABO, L	
NUTT, R	
WILLIAMS, S	

1. OPENING

The Executive Mayor, Ald A Rabie, opened the meeting and welcomed those present.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr C Lerm

RESOLVED:

that the above-mentioned application for leave **be approved**.

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Wednesday, 13 November 2024 at 10:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 13 November 2024 at 10:00, be confirmed**.

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

SALGA Matters: the following matters were discussed:

- Agreement between municipalities and the Western Cape Department of Transport;
- White Paper on Local Government.

The Executive Mayor, Ald A Rabie, enquired about the future of the Hermanus Harbour. The Municipal Manager to follow up on the matter.

Cllr R Nutt enquired about the organogram as far as the ground teams in the different areas are concerned. The Executive Mayor requested that the matter on the organogram be included in the Corporate Services Portfolio Committee agenda as an item with a firm proposal to council.

5.
TOURISM MONTHLY REPORT: DECEMBER 2024

R Louw
28 January 2025

Tourism

(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is to provide and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for December 2024.

RESOLVED:

that the tourism report for December 2024 **be noted**.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

12 FEBRUARY 2025

PORTFOLIO COMMITTEE :

PLANNING & DEVELOPMENT

Chairperson :

Cllr C Lerm

Committee Members :

**Ald R de Coning, Cllrs S Fourie,
M Sihlahla & V Bandeza**

**1.
PLANNING & DEVELOPMENT REPORT WITH REGARD TO APPLICATIONS
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: SEPTEMBER 2024 –
DECEMBER 2024**

**R Kuchar
31 December 2024**

Divisional Manager: Town & Spatial Planning

(028) 313 8900

EXECUTIVE SUMMARY

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 2 September 2024 – 31 December 2024.

RESOLVED:

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 2 September 2024 – 31 December 2024:

- | | | |
|-----|--|-------------------|
| 1. | Erf 4230, 4 De Chatillon Crescent, Onrustrivier, Hermanus | 2 September 2024 |
| 2. | Erf 4683, 29 Dolphin Street, Northcliff, Hermanus | 3 September 2024 |
| 3. | Erf 10527, 10528, 10529, 10530 & 10531, Church Street, Westcliff, Hermanus | 5 September 2024 |
| 4. | Erf 1885 & 1886, Franskraalstrand | 12 September 2024 |
| 5. | Erf 2914, 57 Atlantic Drive, Onrustrivier | 13 September 2024 |
| 6. | Erf 3845, 19 Jacobus Geldenhuys Street, Onrustrivier, Hermanus | 16 September 2024 |
| 7. | Erf 9935, Fernkloof Drive, Eastcliff, Hermanus | 16 September 2024 |
| 8. | Erf 4887, 4 Fourth Avenue, Voëlklip, Hermanus | 26 September 2024 |
| 9. | Erf 3294, 203 Eighth Street, Voëlklip, Hermanus | 26 September 2024 |
| 10. | Erf 6680, 33 Sixth Street, Voëlklip, Hermanus | 26 September 2024 |
| 11. | Erf 875, 14 Ponte Haupt Street, Stanford | 26 September 2024 |
| 12. | Erf 2821, 4 Duinegans Street, Gansbaai | 26 September 2024 |
| 13. | Erf 411, 13 De Goede Street, Westcliff, Hermanus | 30 September 2024 |
| 14. | Erf 1016, 85 Main Road, Sandbaai, Hermanus | 30 September 2024 |
| 15. | Erf 6711, 306 Main Road, Eastcliff, Hermanus | 7 October 2024 |
| 16. | Erf 4949, 3 Musson Street, Eastcliff, Hermanus | 7 October 2024 |
| 17. | Erf 854, 9 Ganet Road, Vermont, Hermanus | 10 October 2024 |
| 18. | Erf 615, 33 Malmok Crescent, Vermont, Hermanus | 11 October 2024 |
| 19. | Remainder ptn 12 of the Farm 672 Sondagskloof | 23 October 2024 |
| 20. | Portion 20 of Farm Kleyn Hagel Kraal No. 321, Caledon Division | 23 October 2024 |
| 21. | Portion 3 of the Farm Hemel en Aarde No. 587, Caledon Division | 25 October 2024 |
| 22. | Erf 768, 88 De Villiers Street, Sandbaai, Hermanus | 25 October 2024 |

23.	Erf 8173, 22 Sandpiper Street, Hemel & Aarde Estate, Hermanus	25 October 2024
24.	Remainder Erf 2834 and unregistered Erf 2837, Sandbaai (De Zandt Village), Hermanus	25 October 2024
25.	Erf 2438, 11 Albatros Street, Gansbaai	11 October 2024
26.	Erf 7359, 25 Kwaaewater Road, Eastcliff, Hermanus	5 November 2024
27.	Erf 5747, 5 Fernkloof Drive, Hermanus Heights, Hermanus	11 November 2024
28.	Erf 1781, 1 Amber Avenue, Vermont, Hermanus	12 November 2024
29.	Erf 737, 44 Malmok Crescent, Vermont, Hermanus	12 November 2024
30.	Erf 3005, 83 Atlantic Drive, Onrustrivier, Hermanus	12 November 2024
31.	Erf 7018, 101 Third Avenue, Kleinmond	12 November 2024
32.	Erf 3463, Flagship Street, Erf 3533, R43 Provincial Road and Remainder Erf 3464, 3 Pennant Street, Flagship Business Park, Hawston, Hermanus	12 November 2024
33.	Erf 506, Pringle Bay	13 November 2024
34.	Erf 6063, 359 Main Road, Eastcliff, Hermanus	22 November 2024
35.	Erf 1245, 3 Riverside Lane, Stanford	22 November 2024
36.	Erf 7189, 8 Sixth Street, Voëlklip, Hermanus	22 November 2024
37.	Portion 34 of Farm Rocklands No. 633, Caledon Division	25 November 2024
38.	Erf 1368, 4 Compacta Street, Stanford	25 November 2024
39.	Erf 1821, 21 Hemel-en-See Lane, Vermont, Hermanus	3 December 2024
40.	Erf 2963, 13 Protea Street, Onrustrivier, Hermanus	3 December 2024
41.	Erf 897, 16 Ganet Road, Vermont, Hermanus	3 December 2024
42.	Erf 3133, 30 Dempers Street, Onrustrivier, Hermanus	4 December 2024
43.	Erf 486, 14 De Wet Street, Gansbaai	6 December 2024
44.	Erf 12816, 229 Eleventh Street, Voëlklip, Hermanus	10 December 2024
45.	Erf 5493, 208 Main Road, Eastcliff, Hermanus	10 December 2024
46.	Erf 1278, 19 Kleine Street, Stanford	11 December 2024
47.	Erf 4040, 8 Ferraria Road, Betty's Bay	12 December 2024
48.	Portion 1 of the Farm No. 985, Caledon Division	12 December 2024
49.	Portion 165 of the Farm Baardskeerderbos No. 213, Bredasdorp Division	30 December 2024

that cognisance be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 4 October, 31 October and 28 November 2024:

1.	Erf 576, 42 Flying Dutchman Way, Fisherhaven	4 October 2024
2.	Erf 121, 51 The Crescent, Fisherhaven	4 October 2024
3.	Erf 775, 13 Shearwater Crescent, Vermont	4 October 2024
4.	Erf 9807, 183 Main Road, Eastcliff, Hermanus	4 October 2024
5.	Erf 878, 48 Mitchell Street, Eastcliff, Hermanus	4 October 2024
6.	Erf 896, 191 Main Road, Eastcliff, Hermanus	4 October 2024
7.	Erf 1169, 5 Dirkie Uys Street, Sandbaai, Hermanus	4 October 2024
8.	Erf 214, 129 Jan van Riebeeck Crescent, Sandbaai	4 October 2024

9.	Erf 37, 47 Marine Drive, Birkenhead	4 October 2024
10.	Erf 38, 49 Marine Drive, Birkenhead	31 October 2024
11.	Erf 6119, Marine Drive, Northcliff, Hermanus	31 October 2024
12.	Erf 124, 20 Service Road, Fisherhaven	31 October 2024
13.	Erf 23, 4 Cowrie Street, Sandbaai, Hermanus	31 October 2024
14.	Erf 425, Corner of Jingi Street and Mfundo Street, Zwelihle	31 October 2024
15.	Remainder of Erf 4173, 10 Village Lane, Hemel & Aarde Village	31 October 2024
16.	Remainder of Erf 1253, Fairways Avenue, Eastcliff	31 October 2024
17.	Portion 74 of Farm 213, Baardskeerdersbos	28 November 2024
18.	Erf 726, 72 Buffels Road, Pringle Bay	28 November 2024
19.	Erf 7182, 39 Marine Drive, Westcliff	28 November 2024
20.	Erf 338, 4 Hotel Crescent, Rooiels	28 November 2024

RESPONSIBLE OFFICIAL :

L TAYLOR

TARGET DATE FOR IMPLEMENTATION :

25 FEBRUARY 2025

TARGET DATE TO INFORM APPLICANT :

N/A

TARGET DATE TO INFORM OBJECTOR :

N/A

**2.
KLEINMOND HARBOUR DEVELOPMENT****R Kuchar
16 January 2025****Divisional Manager: Town & Spatial Planning****028 313 8900**

EXECUTIVE SUMMARY

To inform Council on the background of Kleinmond Harbour Development and the status of the Development of the Community project within the harbour precinct.

RECOMMENDATION TO THE COUNCIL:

1. that the remainder R500 000 be used toward the planning of the envisaged community structure(s) in Kleinmond;
2. that the community liaise with Mr D Hendriks regarding the needs and the vision for the structure(s); and
3. that the community formalise themselves into a registered legal entity in order to submit an application to the Municipality to lease the community structure(s).

RESPONSIBLE OFFICIAL :**R KUCHAR****TARGET DATE FOR IMPLEMENTATION :****25 FEBRUARY 2025****TARGET DATE TO INFORM APPLICANT :****N/A****TARGET DATE TO INFORM OBJECTOR :****N/A**

**3.
IMPLEMENTATION PROTOCOL WITH THE WESTERN CAPE DEPARTMENT OF
SOCIAL DEVELOPMENT**

G Smit
21 January 2024

Special Projects Officer

(028) 313 8035

EXECUTIVE SUMMARY

The purpose of this report is to request permission to enter into an implementation protocol with the Western Cape Department of Social Development.

RESOLVED:

that permission to enter into Implementation Protocol with the Western Cape Department of Social Development **be granted**.

RESPONSIBLE OFFICIAL :

G SMIT

TARGET DATE FOR IMPLEMENTATION :

1 MARCH 2025

PORTFOLIO COMMITTEE :

INFRASTRUCTURE SERVICES

Chairperson :

Cllr C Lerm

Committee Members :

**Ald R de Coning, Cllrs S Fourie,
M Sihlahla & V Bandeza**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

The Executive Mayor, Ald A Rabie, requested that an item serve at the next Infrastructure Services Portfolio Committee meeting with regards to the Water Master Plan.

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs T Els,
K Ngqandana and B Nombula**

**1.
INSUFFICIENT AND NON-COMPLIANT CHILDCARE / PARTIAL CARE FACILITIES
IN OVERSTRAND**

GG Smit
20 January 2025

Special Projects Officer

(028) 313 8035

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of some key issues highlighted by Internal Audit Services in an Internal Consulting Report regarding childcare / partial care facilities in the Overstrand.

RECOMMENDATION TO THE COUNCIL:

1. that the following **be noted**:
 - a) municipal powers and functions with regard to childcare/ partial care facilities;
 - b) the insufficient supply of childcare / partial care facilities in the Overstrand and the risks associated therewith; and
 - c) safety and compliance issues of childcare / partial care facilities, especially in respect of municipal buildings / properties used as childcare / partial care facilities;
2. that the necessary budgetary provisions be made to enable Community Services to address the safety and compliance issues at municipal buildings / properties used as childcare / partial care facilities;
3. that a by-law be drafted to enable appropriate regulation, planning and monitoring of childcare / partial care facilities in the Overstrand; and
4. that a proper process plan, inclusive of the intended budget, be submitted to the next Community Services Portfolio Committee meeting.

RESPONSIBLE OFFICIAL :

**S SWARTZ
G SMIT**

TARGET DATE FOR IMPLEMENTATION :

1 MARCH 2025

2.

PERFORMANCE REPORT: BASIC SERVICE DELIVERY WITHIN THE DIRECTORATE: COMMUNITY SERVICES FOR THE PERIOD OF 1 JULY 2024 TO 31 DECEMBER 2024

SJ Swartz
22 January 2025

Director: Community Services

(028) 313 8029

EXECUTIVE SUMMARY

The purpose of this report is to inform the Council of the basic service delivery activities performed for the period 1 July 2024 to 31 December 2024.

RESOLVED:

that the performance Report in respect of the basic service delivery within the Director: Community Services for the period 1 July 2024 to 31 December 2024, **be noted**.

RESPONSIBLE OFFICIAL :

TA GCOTYELWA
D NEL
B PLAATJIES

TARGET DATE FOR IMPLEMENTATION :

ONGOING

PORTFOLIO COMMITTEE :

MUNICIPAL PUBLIC SAFETY

Chairperson :

Ald L Ntsabo

Committee Members :

**Ald E Gillion, Cllrs H Lombard,,
C Tafu-Nwonkwo & M Grimbeek**

**1.
MONTHLY MONITORING REPORT FOR THE PERIOD 01 - 31 OCTOBER 2024, 01
– 30 NOVEMBER 2024, AND 01 – 31 DECEMBER 2024: DIRECTORATE:
MUNICIPAL PUBLIC SAFETY**

**NJ Micheals
20 January 2025**

Director: Municipal Public Safety

(028) 313 8054

EXECUTIVE SUMMARY

The purpose of this report is to give an account of the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 – 31 October 2024, 01 – 30 November 2024, and 01 - 31 December 2024.

RESOLVED:

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 – 31 October 2024, 01 – 30 November 2024, and 01 - 31 December 2024. **be noted.**

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**2.
QUARTERLY MONITORING REPORT FOR THE PERIOD: 01 OCTOBER –
31 DECEMBER 2024: DIRECTORATE: MUNICIPAL PUBLIC SAFETY**

**NJ Micheals
20 January 2025**

Director: Municipal Public Safety

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 October – 31 December 2024.

RESOLVED:

that the Quarterly Monitoring Report of the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 October to 31 December 2024, **be noted.**

RESPONSIBLE OFFICIAL:

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION:

TO BE NOTED

**3.
STATUS OF FIRE BRIGADE VEHICLES – 2024/2025 QUARTER 1**

**NJ Michaels
20 January 2025**

Director: Municipal Public Safety

(028) 313 8054

EXECUTIVE SUMMARY

The purpose of this report is to advise on the status of fleet for Fire, Rescue & Disaster Management for a period 1 July – 30 September 2024.

RESOLVED:

that the status of Fire Brigade Vehicles – 2024/2025 for quarter 1 **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**4.
STATUS OF FIRE BRIGADE VEHICLES – 2024/2025 QUARTER 2**

**NJ Michaels
20 January 2025**

Director: Municipal Public Safety

(028) 313 8054

EXECUTIVE SUMMARY

The purpose of this report is to advise on the status of the fleet for Fire, Rescue & Disaster Management for period 1 October – 31 December 2024.

RESOLVED:

that the status of Fire Brigade Vehicles – 2024/2025 for quarter 2 **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**5.
PROPOSED CANCELLATION OF THE SERVICE LEVEL AGREEMENT WITH
OVERBERG DISTRICT MUNICIPALITY**

**NJ Michaels
3 December 2024**

Director: Municipal Public Safety

(028) 313 8054

EXECUTIVE SUMMARY

The purpose of this report is to table to Council the proposed cancellation of the Fire and Rescue Service Level Agreement with Overberg District Municipality

RESOLVED:

that the item **be referred back** and resubmitted at the next Municipal Public Safety Portfolio Committee meeting.

RESPONSIBLE OFFICIAL :

**NJ MICHAELS
L SMITH**

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2025

**6.
DISASTER MANAGEMENT ANNUAL REPORT 2023/2024**

**NJ Michaels
20 January 2025**

Director: Municipal Public Safety

(028) 313 8054

EXECUTIVE SUMMARY

Section 50 of the Disaster Management Act states that each municipality must submit a report annually on disaster management activities.

The purpose of this report is thus to report on such activities during the financial year 1 July 2023 – 30 June 2024.

RECOMMENDATION TO THE COUNCIL:

that the Overstrand Municipality Disaster Management Annual Report 2023/2024 **be noted.**

RESPONSIBLE OFFICIAL :

**NJ MICHAELS
L SMITH**

TARGET DATE FOR IMPLEMENTATION :

1 MARCH 2025

PORTFOLIO COMMITTEE :
CORPORATE SERVICES

Chairperson :

Cllr F Africa

Committee Members :

**Cllrs A Komani, C Resandt,
Ald T Nqinata & Cllr S Beyi**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

FINANCIAL SERVICES

Chairperson :

Cllr S Williams

Committee Members :

**Ald D Coetzee, Cllr C Lerm,
Ald T Nqinata and Cllr J van Staden**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

The meeting adjourned at 15:23

DATE

DR. A RABIE - EXECUTIVE MAYOR