



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 13 FEBRUARY / FEBRUARIE /  
FEBHRUWARI 2024**

**VENUE / PLEK / INDAWO : BANQUETING HALL,  
CIVIC CENTRE,  
HERMANUS**

**TIME / TYD / IXESHA : 14:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE  
MAYORAL COMMITTEE  
HELD IN THE BANQUETING HALL  
ON 13 FEBRUARY 2024, AT 14:00**

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**PRESENT:** Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:** Mr D O'Neill, Municipal Manager  
Ms S Reyneke-Naudé, Director : Finance  
Mr N Michaels, Director : Protection Services  
Mr S Madikane, Director : LED  
Ms D Arrison, Director : Management Services  
Mr S Müller, Director : Infrastructure & Planning  
Mr J Solomons, Senior Manager : Operational Services  
Mr R Kuchar, Senior Manager : Town & Spatial Planning  
Ms A Le Roux, Manager : Property Administration  
Ms H van Tonder, Manager : Council Support Services  
Mr T Louw, Technical Support : Auditorium  
Ms S Swart: Administrative Officer : Council Support Services





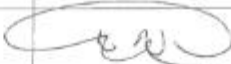


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**MINUTES/.....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

13 FEBRUARY 2024

ALDERMEN/COUNCILLORS	SIGNATURE
RABIE, AL	
AFRICA, F	
GILLION, E	
LERM, CH	
NTSABO, L	
NUTT, R	
WILLIAMS, S	

**1. OPENING**

The Executive Mayor, Ald A Rabie, opened the meeting and allowed a moment of silence. The Municipal Manager, Mr D O'Neill, read the convening notice.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

**3. CONFIRMATION OF MINUTES****3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Wednesday, 15 November 2023 at 10:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **15 November 2023 at 10:00, be confirmed.**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

- Salga Matters : The Executive Mayor, Ald A Rabie, reported on the following Salga matters, namely:
  - Equitable Share : possible adjusted implementation plan; and
  - Litigation with Eskom regarding reticulation of electricity
- The Executive Mayor then further reported on the Schulphoek Housing Project.

**5.  
MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)  
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JANUARY 2024**

**C Le Roux  
02 February 2024**

**Deputy Director: Finance & SCM**

**(028) 313 8107**

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**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for January 2024.

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for January 2024, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for January 2024, **be noted**; and
3. that the awards made through the Bid Committee system, formal written price quotations in excess of R30 000 and price quotations below R30 000 for January 2024, **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**PORTFOLIO COMMITTEE :**

**PROTECTION SERVICES**

**Chairperson :**

**Cllr L Ntsabo**

**Committee Members :**

**Cllrs H Lombard, S Fourie,  
C Tafu-Nwonkwo & M Grimbeek**

**1.  
MONTHLY MONITORING REPORT FOR THE PERIOD 01 OCTOBER –  
31 OCTOBER 2023: DIRECTORATE: PROTECTION SERVICES**

**N Michaels  
18 January 2024**

**Director: Protection Services**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

To report on the functioning and activities of the Directorate: Protection Services for the period 01 October – 31 October 2023.

**RESOLVED:**

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 October – 31 October 2023, **be noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

2.  
**MONTHLY MONITORING REPORT FOR THE PERIOD 01 NOVEMBER –  
30 NOVEMBER 2023: DIRECTORATE: PROTECTION SERVICES**

**N Michaels**  
**18 January 2024**

**Director: Protection Services**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

To report on the functioning and activities of the Directorate: Protection Services for the period 01 November – 30 November 2023.

**RESOLVED:**

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 November – 30 November 2023, **be noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**3.  
MONTHLY MONITORING REPORT FOR THE PERIOD 01 DECEMBER –  
31 DECEMBER 2023: DIRECTORATE: PROTECTION SERVICES**

**N Michaels  
18 January 2024**

**Director: Protection Services**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

To report on the functioning and activities of the Directorate: Protection Services for the period 01 December – 31 December 2023.

**RESOLVED:**

that the Monthly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 December – 31 December 2023, **be noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**4.  
QUARTERLY MONITORING REPORT FOR THE PERIOD 01 OCTOBER –  
31 DECEMBER 2023: DIRECTORATE: PROTECTION SERVICES**

**N Michaels  
18 January 2024**

**Director: Protection Services**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

To report on the functioning and activities of the Directorate: Protection Services for the period 01 October – 31 December 2023.

**RESOLVED:**

that the Quarterly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period 01 October – 31 December 2023, **be noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**5.  
CLEARING OF PROPERTY POSING FIRE HAZARD**

**NJ Michaels  
7 December 2023**

**Director: Protection Services**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of the challenges faced within the Fire Safety & Health and Safety division due to policy requirements in the Overstrand Municipality Creating and Maintaining Fire Wise vacant erven in urban and suburban areas of Overstrand Municipality

**RECOMMENDATION TO COUNCIL**

that Council adopt the new change as proposed in this item and that the proposed change to policy be adopted until the review of the policy has been concluded.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS  
L SMITH**

**TARGET DATE FOR IMPLEMENTATION :**

**1 MARCH 2024**

**PORTFOLIO COMMITTEE :**

**LOCAL ECONOMIC DEVELOPMENT**

**Chairperson :**

**Ald E Gillion**

**Committee Members :**

**Ald D Coetzee, Cllrs R Nutt,  
R Dees and B Nombula**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**INVESTMENT, INFRASTRUCTURE  
& TOURISM**

**Chairperson :**

**Cllr C Lerm**

**Committee Members :**

**Cllr M Nomatiti, Ald R de Coning,  
Cllrs M Sihlahla & V Bandeza**

1.  
**IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERF 2788 HERMANUS  
 (SITUATED AT 147 FIFTH STREET, HERMANUS) BY MEANS OF A COMPETITIVE  
 PROCESS**

**A Le Roux**  
**7 December 2023**

**Manager: Property Administration**

**(028) 316 5623**

**EXECUTIVE SUMMARY**

To obtain in principle approval for the alienation of Erf 2788 Hermanus, 496m<sup>2</sup> (FOUR HUNDRED AND NINETY-SIX SQUARE METRES) in extent, hereinafter referred to as “the Property”, by means of a competitive process at a market related price for residential purposes.

**RECOMMENDATION TO THE COUNCIL:**

1. that the alienation of Erf 2788 Hermanus (496m<sup>2</sup> in extent), for residential purposes by means of a competitive process at a market related purchase price, **be approved in principle**;
2. that the costs pertaining to the transaction, e.g. transfer costs, water-, sewer and electricity connections, the section 14 advertisements, etc., but excluding the valuation costs, be paid by the successful bidder/purchaser;
3. that the encroachment be disclosed in the competitive process as well as addressed before the transfer of the Property;
4. that a condition be included in the Title Deed of the Property that it may only be used for residential purposes and that development should not take place in the proposed buffer area; and
5. that it is confirmed that Council has taken cognisance of the fact that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immovable Property Policy (2015) and section 14 of the Local Government: Municipal Finance Management Act, No 56 of 2003.

**TARGET DATE FOR IMPLEMENTATION : 15 MARCH 2024**

**TARGET DATE TO INFORM APPLICANT : 29 MARCH 2024**

**TARGET DATE TO INFORM OBJECTOR : N/A**

2.

**IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERF 6847 KLEINMOND (SITUATED AT 3 BERGROOS CRESCENT, UITBREIDING 6, KLEINMOND) BY MEANS OF A COMPETITIVE PROCESS**

**A Le Roux  
9 November 2023**

**Manager: Property Administration**

**(028) 316 5623**

**EXECUTIVE SUMMARY**

To obtain in principle approval for the alienation of Erf 6847 Kleinmond (359m<sup>2</sup> in extent), hereinafter referred to as “the Property”, for residential purposes by means of a competitive process at a market related value.

**RECOMMENDATION TO THE COUNCIL:**

1. that the alienation of Erf 6847 Kleinmond (359m<sup>2</sup> in extent), for residential purposes by means of a competitive process at a market related purchase price, **be approved in principle;**
2. that the costs pertaining to the transaction, e.g. transfer costs, water-, sewer and electricity connections, the section 14 advertisements, etc., but excluding the valuation costs, be paid by the successful bidder/purchaser;
3. that a condition be included in the Title Deed of the Property that it may only be used for residential purposes; and
4. that it is confirmed that Council has taken cognisance of the fact that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immovable Property Policy (2015) and section 14 of the Local Government: Municipal Finance Management Act, No 56 of 2003.

**RESPONSIBLE OFFICIAL :**

**W MURTZ**

**TARGET DATE FOR IMPLEMENTATION :**

**15 MARCH 2024**

**TARGET DATE TO INFORM APPLICANT :**

**29 MARCH 2024**

**TARGET DATE TO INFORM OBJECTOR :**

**N/A**

**3.  
IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERF 6834 KLEINMOND (33  
ALUSIA CRESCENT, KLEINMOND,) 417M<sup>2</sup> IN EXTENT, BY MEANS OF A  
COMPETITIVE PROCESS**

**A Le Roux  
21 November 2023**

**Manager: Property Administration**

**(028) 316-5606**

**EXECUTIVE SUMMARY**

To obtain in principle approval for the alienation of Erf 6834 Kleinmond, 417m<sup>2</sup> (FOUR HUNDRED AND SEVENTEEN SQUARE METRES) in extent (the "Property"), by means of a competitive process at a market related price for residential purposes.

**RECOMMENDATION TO THE COUNCIL:**

1. that the alienation of Erf 6834 Kleinmond (417m<sup>2</sup> in extent) by means of a competitive process at a market related price for residential purposes, **be approved in principle**;
2. that all the costs pertaining to the transaction, for example the transfer costs, water, sewer and electricity connections and the section 14 advertisement, but excluding the valuation costs, be paid by the successful bidder/purchaser; and
3. that it is hereby confirmed by Council that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immovable Property Policy approved by Council on 25 November 2015 and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL :**

**M BEKKER**

**TARGET DATE FOR IMPLEMENTATION :**

**13 MARCH 2024**

**TARGET DATE TO INFORM APPLICANT:**

**13 MARCH 2024**

**TARGET DATE TO INFORM OBJECTOR:**

**N/A**

4.  
**IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERVEN 3538 - 3541 (PORTIONS OF ERF 1) HAWSTON (SITUATED IN CHESTER ROAD, HAWSTON), EACH 549M<sup>2</sup> IN EXTENT, BY MEANS OF A COMPETITIVE PROCESS**

M Erasmus  
9 January 2024

Acting Manager: Property Administration

(028) 316 5602

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**EXECUTIVE SUMMARY**

To obtain in principle approval for the alienation of the following properties by means of a competitive process at market related prices for business purposes:

1. Erf 3538 (a portion of Erf 1) Hawston, 549m<sup>2</sup> (FIVE HUNDRED AND FORTY-NINE SQUARE METRES) in extent;
2. Erf 3539 (a portion of Erf 1) Hawston, 549m<sup>2</sup> (FIVE HUNDRED AND FORTY-NINE SQUARE METRES) in extent;
3. Erf 3540 (a portion of Erf 1) Hawston, 549m<sup>2</sup> (FIVE HUNDRED AND FORTY-NINE SQUARE METRES) in extent, and
4. Erf 3541 (a portion of Erf 1) Hawston, 549m<sup>2</sup> (FIVE HUNDRED AND FORTY-NINE SQUARE METRES) in extent.

**RECOMMENDATION TO THE COUNCIL:**

1. that the alienation of the following properties for business purposes by means of a competitive process at a market related price for each **be approved in principle**:
  - a) Erf 3538 (a portion of Erf 1) Hawston, 549m<sup>2</sup> (FIVE HUNDRED AND FORTY-NINE SQUARE METRES) in extent;
  - b) Erf 3539 (a portion of Erf 1) Hawston, 549m<sup>2</sup> (FIVE HUNDRED AND FORTY-NINE SQUARE METRES) in extent;
  - c) Erf 3540 (a portion of Erf 1) Hawston, 549m<sup>2</sup> (FIVE HUNDRED AND FORTY-NINE SQUARE METRES) in extent; and
  - d) Erf 3541 (a portion of Erf 1) Hawston, 549m<sup>2</sup> (FIVE HUNDRED AND FORTY-NINE SQUARE METRES) in extent.

2. that all the costs pertaining to the transaction, for example the transfer costs, water, sewer and electricity connections, bulk contributions and the section 14 advertisement, but excluding the valuation costs, be paid by the successful bidders/purchasers; and
3. that it is hereby confirmed by Council that the municipal properties herewith envisaged to be alienated are not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immovable Property Policy approved by Council on 25 November 2015 and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**THIS ITEM WAS NOTED, BUT WILL BE CAUCUSED BEFORE THE COUNCIL MEETING OF 28 FEBRUARY 2024, WHERE IT WILL BE RECONSIDERED.**

<b>RESPONSIBLE OFFICIAL :</b>	<b>M ERASMUS</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>31 MARCH 2024</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>N/A</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>N/A</b>

5.

**A PORTION OF REMAINDER ERF 4771 KNOWN AS “DUTCHIES RESTAURANT”:  
DEVIATION FROM PARAGRAPH 18 OF THE ADMINISTRATION OF IMMOVABLE  
PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO TEMPORARILY  
RENEW THE LEASE OF MUNICIPAL PROPERTY TO TASOCLOX (PTY) LTD****M Erasmus  
2 November 2023****Acting Manager: Property Administration****(028) 316-5623**

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**EXECUTIVE SUMMARY**

To obtain approval from the Executive Mayor to enter into a further temporary lease agreement with Tasoclox (Pty) Ltd in respect of a portion of Remainder Erf 4771 Hermanus, ±906m<sup>2</sup> in extent, for the purpose of managing the restaurant known as “Dutchies” at Grotto Beach, Hermanus; and

To obtain approval from Council for the deviation from paragraph 18 of the Administration of Immovable Property Policy (as approved by Council on 25 November 2015) allowing the Municipality to enter into a further temporary lease agreement with Tasoclox (Pty) Ltd (the “Applicant”) in respect of a portion of Remainder Erf 4771 Hermanus for the purpose of managing the restaurant known as “Dutchies” at Grotto Beach, Hermanus, without following a competitive bidding process.

**RESOLVED:**

1. that the temporary renewal of the lease of a portion of Erf 4771 Hermanus, ±906m<sup>2</sup> in extent, to Tasoclox (Pty) Ltd for a period of 9 (NINE) months from 1 October 2023 to 30 June 2024 for the purpose of managing a restaurant at Grotto Beach, Hermanus, at a rental amount of R23,140.13 (TWENTY-THREE THOUSAND ONE HUNDRED AND FORTY RAND AND THIRTEEN CENTS) (VAT excluded) per month, **be approved**; and
2. that the abovementioned approval be subject to Council approving a deviation from paragraph 18 of the Administration of Immovable Property Policy of 2015.

**RECOMMENDATION TO THE COUNCIL:**

that the deviation from paragraph 18 of the Administration of Immovable Property Policy in order to renew the current lease agreement with Tasoclox (Pty) Ltd for a further period of 9 (NINE) months without following a competitive process, **be approved**.

<b>RESPONSIBLE OFFICIAL :</b>	<b>M ERASMUS</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>31 MARCH 2024</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>31 MARCH 2024</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>N/A</b>

**6. TRANSFER OF ERF 1886 FRANSKRAALSTRAND (SITUATED IN FOUCHE STREET, FRANSKRAALSTRAND), TO STARCROW 111 CC**

**A Le Roux**  
**2 November 2023**

**Manager: Property Administration**

**(028) 316 5623**

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**EXECUTIVE SUMMARY**

To obtain final approval for the transfer of Erf 1886 Franskraalstrand (1,5447 Hectare in extent), situated in Fouche Street, Franskraalstrand (hereinafter referred to as “the Property”), to Starcrow 111 CC (hereinafter referred to as “the Purchaser”) for purposes of a town housing development.

**RECOMMENDATION TO THE COUNCIL:**

1. that the transfer of Erf 1886 Franskraalstrand (1,5447 Hectare in extent), for the purpose of a town housing development to Starcrow 111 CC at an amount of R2,600,000.00 (TWO MILLION SIX HUNDRED THOUSAND RAND) (VAT included), **be approved**;
2. that the Purchaser be required to obtain the necessary Town Planning and associated approvals, at its own cost, to be able to develop the Property for town housing purposes;
3. that the water service pipeline located on the Property be relocated at the cost of the Purchaser;
4. that the Purchaser register a 5 (FIVE) metre service servitude, on both sides of the electrical service lines on the outer boundary of the Property in favour of the Municipality, against the title deed of the Property, at its own cost, simultaneously with the registration of the transfer. If not possible the Purchaser undertakes not to build anything within 5 (FIVE) metres from the centre of the electrical cable;
5. that all costs pertaining to the transaction, including but not limited to, the transfer cost, water, sewer and electricity connections, the section 14 advertisement, service relocation costs and servitude registration cost, but excluding the valuation cost, be paid by the Purchaser;
6. that a condition be registered in the title deed of the Property that it may only be used for the purpose of a town housing development;

7. that a condition be registered in the title deed of the Property that the Purchaser shall complete the development of the Property, in the form of a building or other acceptable structure, within a period of 2 (TWO) years, starting from the date of registration of transfer of the Property in the Deeds Office. Should it become apparent that the Purchaser shall not be able to complete the development within the aforementioned 2 (TWO) year period, the Purchaser shall be entitled to request an extension of the time period within which to complete the development; and
  
8. that it is confirmed that Council has taken cognisance of the fact that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immovable Property Policy (2015) and section 14 of the Local Government: Municipal Finance Management Act, No 56 of 2003.

<b>RESPONSIBLE OFFICIAL :</b>	<b>W MURTZ</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>15 MARCH 2024</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>29 MARCH 2024</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>N/A</b>

7.

**PARTIAL RESCISSION OF COUNCIL'S IN PRINCIPLE DECISION FOR THE DIRECT ALIENATION OF A PORTION OF THE REMAINDER ERF 1178 DE KELDERS (ROAD RESERVE), ADJACENT TO ERF 43 DE KELDERS SITUATED AT 1 DE VILLIERS STREET, DE KELDERS TO CFP JORDAAN**

**A Le Roux  
9 November 2023**

**Manager: Property Administration**

**(028) 316 5623**

### **EXECUTIVE SUMMARY**

To obtain approval for the partial rescission of the in-principle approval by Council dated 28 October 2021 in respect of the direct alienation of a portion of Remainder Erf 1178 De Kelders, adjacent to Erf 43 De Kelders, situated at 1 De Villiers Street, De Kelders ( $\pm 165\text{m}^2$  in extent), hereinafter referred to as "the Property", to CFP Jordaan, hereinafter referred to as "the Applicant".

### **RECOMMENDATION TO THE COUNCIL:**

that conditions 1 to 6 and 8 as contained in the Council resolution of 28 October 2021 in respect of the in-principle approval for the direct sale of a portion of Remainder Erf 1178 De Kelders, ( $\pm 165\text{m}^2$  in extent), to CFP Jordaan, **be rescinded**.

<b>RESPONSIBLE OFFICIAL :</b>	<b>W MURTZ</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>15 MARCH 2024</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>29 MARCH 2024</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>N/A</b>

8.

**APPLICATION TO PURCHASE: A PORTION OF ERF 4721 KLEINMOND SITUATED IN THIRTEENTH AVENUE, KLEINMOND (ROAD RESERVE) – I KOEN****A Le Roux  
17 November 2023****Manager: Property Administration****(028) 316 - 5623**

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**EXECUTIVE SUMMARY**

To consider the application received from Mr I Koen (the owner of Erf 6032 Kleinmond) to purchase municipal property, being a portion of Erf 4721 Kleinmond ( $\pm 90\text{m}^2$  in extent), adjacent to Erf 6032 Kleinmond, situated at 50 Thirteenth Avenue, Kleinmond, to retain an enclosure erected on municipal property.

**RECOMMENDATION TO THE COUNCIL:**

that the application to purchase a portion of Erf 4721 Kleinmond, ( $\pm 90\text{m}^2$  in extent) adjacent to Erf 6032 Kleinmond, by the owner of the adjoining Erf 6032 Kleinmond, Mr I Koen, **not be approved** as the Property is used and further needed for municipal services.

**RESPONSIBLE OFFICIAL:****W MURTZ****TARGET DATE FOR IMPLEMENTATION:****29 MARCH 2024****TARGET DATE TO INFORM APPLICANT:****15 MARCH 2024****TARGET DATE TO INFORM OBJECTOR:****N/A**

9.

**IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF REMAINDER ERF 243 HERMANUS, ADJACENT TO ERF 283 HERMANUS AND PORTION 338 (A PORTION OF PORTION 4) OF THE FARM NO 581 ONRUSTRIVIER, CALEDON REGIONAL DISTRICT, TO REDBUILD TRUST**

**M Erasmus  
19 December 2023**

**Acting Manager: Property Administration**

**(028) 316 - 5623**

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### **EXECUTIVE SUMMARY**

To obtain in principle approval for the direct alienation of a portion of Remainder Erf 243 Hermanus ( $\pm 1,52$  ha in extent), to the owner of the adjoining properties, Erf 283 Hermanus and Portion 338 (a portion of Portion 4) of the Farm No 581 Onrustvriër, being Redbuild Trust, to clear and destump the area and for the erection of a fence / boundary wall.

### **RECOMMENDATION TO THE COUNCIL:**

1. that the direct alienation of a portion of Remainder Erf 243 Hermanus ( $\pm 1,52$  ha in extent), to the owner of the adjoining properties, being Erf 283 Hermanus and Portion 338 (a portion of Portion 4) of the Farm No 581 Onrustvriër, Caledon Regional District, Redbuild Trust, at an amount of R15.00/m<sup>2</sup> (FIFTEEN RAND PER SQUARE METRE) (VAT excluded), to clear and destump the area and for the erection of a fence / boundary wall, be **approved in principle**;
2. that it be noted that the direct alienation is possible as the said portion of Remainder Erf 243 Hermanus, can be classified as a non-viable property;
3. that it be noted that a condition for the alienation will be that the said portion of Remainder Erf 243 Hermanus must be consolidated with the adjoining properties of Redbuild Trust, being Erf 283 Hermanus and Portion 338 (a portion of Portion 4) of the Farm No 581 Onrustvriër, Caledon Regional District;
4. that no structures of any kind (excluding a boundary wall or fence) may be erected on the said portion of Remainder Erf 243 Hermanus, which condition must be registered against the title deed of the consolidated property;
5. that the alienation of said portion of Remainder Erf 243 Hermanus be subject to a suspensive condition that the applicant/purchaser obtains approval for all the required land use rights, which include, the closure of public place, rezoning, subdivision, and consolidation;
6. that all the costs pertaining to the transaction, e.g., application costs, valuation cost, closure of public open space, rezoning, subdivision and consolidation, advertisement, and the related costs, etc. be paid by Redbuild Trust; and

7. that it be noted that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:**

**M BEKKER**

**TARGET DATE FOR IMPLEMENTATION:**

**13 MARCH 2024**

**TARGET DATE TO INFORM APPLICANT:**

**13 MARCH 2024**

**TARGET DATE TO INFORM OBJECTOR:**

**N/A**

10.

**IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERF 3226 BETTY'S BAY (31 ALBERTYN DRIVE, BETTY'S BAY) 1,456M<sup>2</sup> IN EXTENT, BY MEANS OF A COMPETITIVE PROCESS**

**A Le Roux  
21 November 2023**

**Manager: Property Administration**

**(028) 316-5606**

**EXECUTIVE SUMMARY**

To obtain in principle approval for the alienation of Erf 3226 Betty's Bay, 1,456m<sup>2</sup> (ONE THOUSAND FOUR HUNDRED AND FIFTY-SIX SQUARE METRES) in extent (the "Property"), for residential purposes by means of a competitive process at a market related price.

**RECOMMENDATION TO THE COUNCIL:**

1. that the alienation of Erf 3226 Betty's Bay (1,456m<sup>2</sup> in extent) by means of a competitive process at a market related price for residential purposes, **be approved in principle**;
2. that it be noted that the Property is situated within a declared wetland and authorization from the water use authority (BGCMA) will be required prior to approval of any building plans by the Environmental Management Services;
3. that all the costs pertaining to the transaction, for example the transfer costs, water, sewer and electricity connections and the section 14 advertisement, but excluding the valuation costs, be paid by the successful bidder/purchaser; and
4. that it is hereby confirmed by Council that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immoveable Property Policy approved by Council on 25 November 2015 and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL :**

**M BEKKER**

**TARGET DATE FOR IMPLEMENTATION :**

**13 MARCH 2024**

**TARGET DATE TO INFORM APPLICANT :**

**13 MARCH 2024**

**TARGET DATE TO INFORM OBJECTOR :**

**N/A**

11.

**IN PRINCIPLE APPROVAL FOR THE ALIENATION OF ERF 751 HAWSTON (EBENEZER ROAD, HAWSTON) 310M<sup>2</sup> IN EXTENT, BY MEANS OF A COMPETITIVE PROCESS****A Le Roux  
21 November 2023****Manager: Property Administration****(028) 316-5606**

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**EXECUTIVE SUMMARY**

To obtain in principle approval for the alienation of Erf 751 Hawston, 310m<sup>2</sup> (THREE HUNDRED AND TEN SQUARE METRES) in extent (the "Property"), by means of a competitive process at a market related price for residential purposes.

**RECOMMENDATION TO THE COUNCIL:**

1. that the alienation of Erf 751 Hawston (310m<sup>2</sup> in extent) by means of a competitive process at a market related price for residential purposes, **be approved in principle**;
2. that all the costs pertaining to the transaction, for example the transfer costs, water, sewer and electricity connections and the section 14 advertisement, but excluding the valuation costs, be paid by the successful bidder/purchaser; and
3. that it is hereby confirmed by Council that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of paragraph 5 of the Administration of Immovable Property Policy approved by Council on 25 November 2015 and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL :****M BEKKER****TARGET DATE FOR IMPLEMENTATION :****13 MARCH 2024****TARGET DATE TO INFORM APPLICANT :****13 MARCH 2024****TARGET DATE TO INFORM OBJECTOR :****N/A**

12.

**IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF REMAINDER ERF 323 ROOI ELS, ( $\pm 357\text{m}^2$  IN EXTENT), ADJACENT TO ERF 101 ROOI ELS, SITUATED IN HOTEL CRESCENT, ROOI ELS, TO MS JA BAIGRIE**

**M Erasmus**  
**29 November 2023**

**Acting Manager: Property Administration**

**(028) 316 - 5602**

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### **EXECUTIVE SUMMARY**

To obtain in principle approval for the direct alienation of a portion of Remainder Erf 323 Rooi Els ( $\pm 357\text{m}^2$  in extent) adjacent to Erf 101 Rooi Els, situated in Hotel Crescent, Rooi Els, to the owner of the adjoining property, Erf 101 Rooi Els, being Ms Jennifer Anne Baigrie, to retain the existing partial enclosure.

### **RECOMMENDATION TO THE COUNCIL:**

1. that the direct alienation of a portion of Remainder Erf 323 Rooi Els (adjacent to Erf 101 Rooi Els) situated in Hotel Crescent, Rooi Els ( $\pm 357\text{m}^2$  in extent), to the owner of the adjoining Erf 101 Rooi Els, Ms Jennifer Anne Baigrie, at an amount of R800.00/m<sup>2</sup> (EIGHT HUNDRED RAND PER SQUARE METRE) (VAT excluded), to retain the existing partial enclosure, **be approved in principle**;
2. that it be noted that the direct alienation is possible as the said portion of Remainder Erf 323 Rooi Els can be classified as a non-viable property;
3. that it be noted that a condition for the alienation will be that the said portion of Remainder Erf 323 Rooi Els must be consolidated with the adjoining property of Ms Jennifer Anne Baigrie, being Erf 101 Rooi Els;
4. that no structures of any kind (excluding a boundary wall or fence) may be erected on the said portion of Remainder Erf 323 Rooi Els, which condition must be registered against the title deed of the consolidated property;
5. that the alienation of said portion of Remainder Erf 323 Rooi Els be subject to a suspensive condition that the applicant/purchaser obtains approval for all the required land use rights, which include, the closure of public place (road), rezoning, subdivision and consolidation;
6. that all the costs pertaining to the transaction, e.g., application costs, valuation costs, closure of public open space, rezoning, subdivision and consolidation, advertisement, and the related costs, etc. be paid by the Applicant/purchaser, Ms Jennifer Anne Baigrie; and

7. that it be noted that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:**

**M BEKKER**

**TARGET DATE FOR IMPLEMENTATION:**

**13 MARCH 2024**

**TARGET DATE TO INFORM APPLICANT:**

**13 MARCH 2024**

**TARGET DATE TO INFORM OBJECTOR:**

**N/A**

13.

**IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF REMAINDER ERF 241 HERMANUS (ROAD RESERVE), ADJACENT TO ERF 100 HERMANUS, SITUATED AT 54 ROCKLANDS DRIVE, HERMANUS TO MJ & K SMUTS**

**A Le Roux  
28 November 2023**

**Manager: Property Administration**

**(028) 316 - 5623**

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### **EXECUTIVE SUMMARY**

To obtain approval in principle for the direct alienation of a portion of Remainder Erf 241 Hermanus ( $\pm 170\text{m}^2$  in extent) adjacent to Erf 100 Hermanus, situated at 54 Rocklands Street, Hermanus to the owners of the adjoining property, MJ & K Smuts for gardening purposes and the erection of a boundary fence or wall.

### **RECOMMENDATION TO THE COUNCIL:**

1. that the direct alienation of a portion of Remainder Erf 241 Hermanus ( $\pm 170\text{m}^2$  in extent) adjacent to Erf 100, situated at 54 Rocklands Street, Hermanus, to MJ & K Smuts, the owners of the adjoining property, for gardening purposes and the erection of a boundary fence or wall, at an amount of R650.00/m<sup>2</sup> (SIX HUNDRED AND FIFTY RAND) per square metre (VAT excluded) be **approved in principle**;
2. that it be noted that the direct alienation is possible as the said portion of Remainder Erf 241 Hermanus can be classified as a non-viable property;
3. that, subject to the approval in 1 above, a public participation process be followed at the cost of the Applicants/purchasers;
4. that it be noted that a condition for the alienation will be that the said portion of Remainder Erf 241 Hermanus must be consolidated with the adjoining property of Applicants/purchasers, being Erf 100 Hermanus, simultaneous with the registration of the transfer;
5. that a condition be registered against the title deed of the to be consolidated property that the portion of property envisaged to be transferred may only be used for gardening purposes and no structures, excluding a boundary fence or wall, may be erected thereon;
6. that the alienation of said portion of Remainder Erf 241 Hermanus be subject to a suspensive condition that the Applicant/purchasers obtains approval for all the required land use rights, which may include, the partial closure of a road, rezoning, subdivision and consolidation;

7. that all the costs pertaining to the transaction, e.g. application costs, valuation costs, closure, rezoning, subdivision and consolidation, advertisement and the related costs, etc. be paid by the Applicants/purchasers; and
8. that it be noted that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:****W MURTZ****TARGET DATE FOR IMPLEMENTATION:****15 MARCH 2024****TARGET DATE TO INFORM APPLICANT:****29 MARCH 2024****TARGET DATE TO INFORM OBJECTOR:****N/A**

14.

**A PORTION OF PORTION 18 OF FARM NO 644 STANFORD: DEVIATION FROM PARAGRAPH 18 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A DIRECT LEASE AGREEMENT WITH FOOD FOUR THOUGHT COMMUNITY PROJECTS NPC**

**M Erasmus  
4 January 2024**

**Acting Manager: Property Administration**

**(028) 316-5602**

### **EXECUTIVE SUMMARY**

To obtain approval from Council for the deviation from paragraph 18 of the Administration of Immovable Property Policy (as approved by Council on 25 November 2015) allowing the Municipality to enter into a direct lease agreement with Food Four Thought Community Projects NPC (hereinafter referred to as “the Applicant”) in respect of a portion of Portion 18 of Farm No 644 Stanford, ±25,500m<sup>2</sup> (APPROXIMATELY TWENTY-FIVE THOUSAND FIVE HUNDRED SQUARE METRES) in extent (hereinafter referred to as the “Property”) for a period of 3 (THREE) years for agricultural purposes (vegetable farming only), without following a competitive bidding process.

#### **RESOLVED:**

that the item **be referred back**.

**RESPONSIBLE OFFICIAL :**

**R OCTOBER**

**TARGET DATE FOR IMPLEMENTATION :**

**15 MARCH 2024**

**TARGET DATE TO INFORM APPLICANT :**

**29 MARCH 2024**

**TARGET DATE TO INFORM OBJECTOR :**

**N/A**

15.

**IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF ERF 379 HERMANUS, ADJACENT TO ERF 6137 HERMANUS, SITUATED ON THE CORNER OF DE GOEDE STREET AND WESTCLIFF ROAD (ROAD RESERVE), HERMANUS, TO MS MAGDALENA OTTO**

**M Erasmus  
21 November 2023**

**Acting Manager: Property Administration**

**(028) 316 - 5602**

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### **EXECUTIVE SUMMARY**

To obtain in principle approval for the direct alienation of a portion of Erf 379 Hermanus ( $\pm 88\text{m}^2$  in extent) adjacent to Erf 6137 Hermanus, situated on the corner of De Goede Street and Westcliff Road, Hermanus, to the owner of the adjoining property, Erf 6137 Hermanus, being Ms Magdalena Otto, to retain the existing partial enclosure.

### **RECOMMENDATION TO THE COUNCIL:**

1. that the direct alienation of a portion of Erf 379 Hermanus (adjacent to Erf 6137 Hermanus) situated on the corner of De Goede Street and Westcliff Road, Hermanus ( $\pm 88\text{m}^2$  in extent), to the owner of the adjoining Erf 6137 Hermanus, Ms Magdalena Otto, at an amount of R750.00/m<sup>2</sup> (SEVEN HUNDRED AND FIFTY RAND PER SQUARE METRE) (VAT excluded), for the purpose of a boundary wall/fence, **be approved in principle**;
2. that it be noted that the direct alienation is possible as the said portion of Erf 379 Hermanus can be classified as a non-viable property;
3. that it be noted that a condition for the alienation will be that the said portion of Erf 379 Hermanus must be consolidated with the adjoining property of Ms Magdalena Otto, being Erf 6137 Hermanus;
4. that no structures of any kind (excluding a boundary wall or fence) may be erected on the said portion of Erf 379 Hermanus, which condition must be registered against the title deed of the consolidated property;
5. that the alienation of said portion of Erf 379 Hermanus be subject to a suspensive condition that the applicant/purchaser obtains approval for all the required land use rights, which include, the closure of public place (road), rezoning, subdivision, and consolidation;
6. that all the costs pertaining to the transaction, e.g., application costs, valuation cost, closure of public open space, rezoning, subdivision and consolidation, advertisement, and the related costs, etc. be paid by the Applicant/purchaser, Ms Magdalena Otto;

7. that it be noted that the municipal property herewith envisaged to be alienated is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003); and
8. that it be noted that a different decision is taken than the Council decision of 28 October 2021 due to the following reasons:
  - (a) the area applied for was amended to form a more desirable property boundary outline;
  - (b) the relevant internal department responsible for the planning for road widening did not have an objection to the proposed sale as the area applied for was amended;
  - (c) the applicant provided further information as to the need to purchase the property for safety and security purposes as the garage on her property is too small to park in and offload items which forces her to park in front of the garage on an area which is not enclosed, which is a safety risk; and
  - (d) the applicant confirmed that she has had several attempted break-ins at her property which can only be mitigated if the property is enclosed.

**RESPONSIBLE OFFICIAL:****M BEKKER****TARGET DATE FOR IMPLEMENTATION:****13 MARCH 2024****TARGET DATE TO INFORM APPLICANT:****13 MARCH 2024****TARGET DATE TO INFORM OBJECTOR:****N/A**

**16.  
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS  
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: AUGUST 2023 –  
DECEMBER 2023**

**R Kuchar  
15 January 2024**

**Senior Manager: Town & Spatial Planning**

**(028) 313 8900**

**EXECUTIVE SUMMARY**

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 18 August 2023 – 18 December 2023.

**RESOLVED:**

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period – 18 August 2023 – 18 December 2023:

- |     |                                                                                                              |                   |
|-----|--------------------------------------------------------------------------------------------------------------|-------------------|
| 1.  | Remainder Erf <b>3363</b> , 222 Seventh Street and Erf <b>3364</b> ,<br>221 Sixth Street, Voëlklip, Hermanus | 18 August 2023    |
| 2.  | Erf <b>1748</b> , 2 Fourth Street, Voëlklip, Hermanus                                                        | 18 August 2023    |
| 3.  | Erf <b>3259</b> , 3 Roos Street, Onrustrivier, Hermanus                                                      | 21 August 2023    |
| 4.  | Erf <b>2262</b> , 26 Douglas Street, Onrustrivier, Hermanus                                                  | 21 August 2023    |
| 5.  | Various Erven (Portions <b>9935</b> ), Hermanus                                                              | 21 August 2023    |
| 6.  | Erf <b>2429</b> , 12 McFarlane Street, Onrustrivier, Hermanus                                                | 21 August 2023    |
| 7.  | Erf <b>3940</b> , 264 Eighth Street, Voëlklip, Hermanus                                                      | 25 August 2023    |
| 8.  | Portion <b>99</b> of the Farm Baardscheeders Bosch No. <b>213</b> ,<br>Baardskeerdersbos                     | 25 August 2023    |
| 9.  | Erf <b>5420</b> , 4 Krige Street, Onrustrivier, Hermanus                                                     | 4 September 2023  |
| 10. | Erf <b>856</b> , 12 Jally Road, Pringle Bay                                                                  | 12 September 2023 |
| 11. | Erf <b>44</b> , 30 Van Blommenstein Street, Birkenhead                                                       | 20 September 2023 |
| 12. | Remainder Extent Of Farm <b>312</b> , Bredasdorp                                                             | 20 September 2023 |
| 13. | Erf <b>1081</b> , De Wet Street, Gansbaai                                                                    | 21 September 2023 |
| 14. | Erven <b>2430 &amp; 3425</b> , Gansbaai                                                                      | 27 September 2023 |
| 15. | Erf <b>5744</b> , 273 Fifth Street, Voëlklip, Hermanus                                                       | 10 October 2023   |
| 16. | Erf <b>3556</b> , 233 Ninth Street, Voëlklip, Hermanus                                                       | 10 October 2023   |
| 17. | Erf <b>4411</b> , 1 Main Road, Northcliff, Hermanus                                                          | 19 October 2023   |
| 18. | Erf <b>5725</b> , 19 Keurboom Avenue, Heuningkloof,<br>Kleinmond                                             | 19 October 2023   |
| 19. | Erf <b>5057</b> , Kidbrooke Retirement Village, Onrustrivier                                                 | 19 October 2023   |
| 20. | Erf <b>6127</b> , 35 Marine Drive, Westcliff, Hermanus                                                       | 19 October 2023   |
| 21. | Erf <b>3461</b> , 16 Rheezicht Crescent, Onrustrivier                                                        | 19 October 2023   |
| 22. | Erf <b>1068</b> , 52 End Street, Sandbaai                                                                    | 25 October 2023   |
| 23. | Erf <b>88</b> , 1 Sea View Drive, Franskraal                                                                 | 25 October 2023   |
| 24. | Erf <b>4888</b> , 83 Ninth Avenue, Kleinmond                                                                 | 26 October 2023   |

- |     |                                                                                                                   |                  |
|-----|-------------------------------------------------------------------------------------------------------------------|------------------|
| 25. | Portion <b>75</b> Of The Farm Hermanus River No. <b>542</b> , Arabella Country Estate                             | 26 October 2023  |
| 26. | Erf <b>9823</b> , 61 Marine Drive, Westcliff, Hermanus                                                            | 26 October 2023  |
| 27. | Remainder Farm Kleyn Hegel Kraal No <b>321</b> , Bredasdorp Division                                              | 2 November 2023  |
| 28. | Portion <b>312</b> (A Portion Of Portion 285) Of The Farm Hermanus River No. <b>542</b> , Arabella Country Estate | 7 November 2023  |
| 29. | Erf <b>3895</b> , 132 Fourth Avenue, Kleinmond                                                                    | 7 November 2023  |
| 30. | Remainder of Portion <b>14</b> of Farm No. <b>660</b> , Klein Rivier Kloof, Caledon Division                      | 8 November 2023  |
| 31. | Erf <b>603</b> , 5 Allan Road, Pringle Bay                                                                        | 8 November 2023  |
| 32. | Portion <b>101</b> (A Portion of Portion 94) of the Farm Hangklip No. <b>559</b> , Division Caledon               | 9 November 2023  |
| 33. | Erf <b>179</b> , 23 Dirkie Uys Street, Gansbaai                                                                   | 28 November 2023 |
| 34. | Erf <b>1318</b> , 335 Main Road, Eastcliff, Hermanus                                                              | 28 November 2023 |
| 35. | Erf <b>2816</b> , 155 Tenth Street, Voëlklip, Hermanus                                                            | 7 December 2023  |
| 36. | Erf <b>3730</b> , 274 Tenth Street, Voëlklip, Hermanus                                                            | 7 December 2023  |
| 37. | Erf <b>4268</b> , 315 Fifth Street, Voëlklip, Hermanus                                                            | 7 December 2023  |
| 38. | Erf <b>1724</b> , 5 Fifth Street, Voëlklip, Hermanus                                                              | 13 December 2023 |
| 39. | Erven <b>11068</b> and <b>11166</b> , 1 & 10 Church Street, Westcliff, Hermanus                                   | 18 December 2023 |

that cognisance be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 27 July & 24 August (Special MPT) 2023:

- |     |                                                                                                   |                   |
|-----|---------------------------------------------------------------------------------------------------|-------------------|
| 1.  | Erf <b>3221</b> , 16 Lagoon Drive, Onrustrivier, Hermanus                                         | 31 August 2023    |
| 2.  | Portion <b>104</b> (a portion of portion 102) of the Farm Hemel en Aarde No <b>587</b> , Hermanus | 31 August 2023    |
| 3.  | Erf <b>2674</b> , 199 Porter Drive, Betty's Bay                                                   | 28 September 2023 |
| 4.  | Remainder of Portion <b>366</b> of the Farm Onrust river No. <b>581</b> , Hermanus                | 28 September 2023 |
| 5.  | Erf <b>67</b> , 58 Naude Street, Franskraal                                                       | 28 September 2023 |
| 6.  | Erf <b>146</b> , 2 Mark Street, Gansbaai                                                          | 28 September 2023 |
| 7.  | Erf <b>1642</b> , 4 Gousblom Street, Pearly Beach                                                 | 2 November 2023   |
| 8.  | Erf <b>7182</b> , 39 Marine Drive, Westcliff, Hermanus                                            | 2 November 2023   |
| 9.  | Erf <b>108</b> , 6 Priestleya Road, Rooi Els                                                      | 2 November 2023   |
| 10. | Erf <b>11171</b> , 19 Fish Eagle Street, Hemel & Aarde Estate, Hermanus                           | 2 November 2023   |
| 11. | Erf <b>3921</b> , 128 Second Avenue, Kleinmond                                                    | 2 November 2023   |
| 12. | Erf <b>171</b> , 4 Le Grange Street, Franskraal                                                   | 30 November 2023  |
| 13. | Erf <b>5703</b> , 3 Myrtle Street, Westcliff, Hermanus                                            | 30 November 2023  |

**RESPONSIBLE OFFICIAL :**

**L TAYLOR**

**TARGET DATE FOR IMPLEMENTATION :**

**28 FEBRUARY 2024**

17.  
**TOURISM MONTHLY REPORT: DECEMBER 2023**

F Lloyd  
22 January 2024

Tourism Manager

(028) 313 5022

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**EXECUTIVE SUMMARY**

The purpose of this report is to provide, and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for December 2023.

**RESOLVED:**

that the tourism report for December 2023 **be noted**.

**RESPONSIBLE OFFICIAL :**

**F LLOYD**

**TARGET DATE FOR IMPLEMENTATION :**

**IMMEDIATELY**

**PORTFOLIO COMMITTEE :**

**COMMUNITY SERVICES**

**Chairperson :**

**Cllr R Nutt**

**Committee Members :**

**Ald K Brice, Cllrs S Williams,  
K Ngqandana and B Nombula**

1.  
**OVERSTRAND MUNICIPALITY: BY-LAW RELATING TO THE KEEPING OF DOGS AND CATS**

**J Solomons**  
29 January 2024

**Senior Manager: Operational Services**

**(028) 313 8156**

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**EXECUTIVE SUMMARY**

The purpose of this report is for Council to adopt the proposed amendments of By-Law relating to the Keeping of Dogs and Cats in terms of Section 12(3) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), hereafter referred to as "*the MSA*".

The proposed By-Law was introduced as is provided for in terms of Section 12(1) of the MSA and Council's By-Law on Rules of Order for Internal Arrangements, P.N. 7188 of 2013. The necessary permission was obtained to publish the proposed By-Law in the press to give the public an opportunity to make representations.

**RECOMMENDATION TO THE COUNCIL:**

1. that the By-Law Relating to the Keeping of Dogs and Cats **be adopted**; and
2. that the Overstrand Municipal Keeping of Dogs and Cats By-Law **be published** in the Provincial Gazette.

**RESPONSIBLE OFFICIALS :**

**AREA MANAGERS:  
KLEINMOND  
GANSBAAI, HERMANUS  
SENIOR MANAGER: LAW  
ENFORCEMENT & TASK  
TEAM**

**IMPLEMENTATION DATE:**

**ON PUBLICATION IN THE  
GOVERNMENT GAZETTE**

**PORTFOLIO COMMITTEE :  
MANAGEMENT SERVICES**

**Chairperson :**

**Cllr F Africa**

**Committee Members :**

**Cllrs A Komani, C Resandt,  
Ald T Nqinata & Cllr S Beyi**

1.

**POLICY: USE OF OVERSTRAND MUNICIPAL LETTERHEAD**

**D Arrison  
22 December 2023**

**Director: Management Services**

**(028) 313 8004**

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**EXECUTIVE SUMMARY**

The purpose of this report is to adopt a policy on the use of Overstrand Municipality's letterhead.

**RECOMMENDATION TO THE COUNCIL:**

that the Policy on Use of Overstrand Municipal Letterhead be adopted.

**RESPONSIBLE OFFICIAL :**

**D ARRISON**

**TARGET DATE FOR IMPLEMENTATION :**

**6 MARCH 2024**

**PORTFOLIO COMMITTEE :**

**FINANCE**

**Chairperson :**

**Cllr S Williams**

**Committee Members :**

**Cllrs T Els, C Lerm,  
Ald T Nqinata and Cllr J van Staden**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**The meeting adjourned at 16:26**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DR. A RABIE - EXECUTIVE MAYOR**