



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

**DATE / DATUM / UMHLA : 22 FEBRUARY / FEBRUARIE /
FEBHRUWARI 2017**

**VENUE / PLEK / INDAWO : BANQUETING HALL,
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE MAYORAL
COMMITTEE HELD IN THE BANQUETING HALL, CIVIC CENTRE,
HERMANUS, ON 22 FEBRUARY 2017, AT 10:00**

PRESENT/ TEENWOORDIG

Councillors were present as per attached attendance register.

**OFFICIALS PRESENT/
AMPTENARE TEENWOORDIG**

Mr C Groenewald, Municipal Manager
Ms S Reyneke-Naudé, Director : Finance
Mr R Williams, Director : Community Services
Mr S Madikane, Director : LED
Ms D Arrison, Director : Management Services
Mr N Michaels, Director : Protection Services
Mr S Müller, Director : Infrastructure & Planning
Mr D Lakey, Senior Manager : Kleinmond
Administration
Mr F Myburgh, Senior Manager : Gansbaai
Administration
Mr J van Taak, Solid Waste
Mr B King, Senior Manager : Financial Services
Mr R Fraser, Chief : Traffic/Licences
Mr R Kuchar, Senior Manager : Town Planning &
Property Management
Ms S Carelse, PRO to the Executive Mayor
Ms R Steenekamp, Media Liaison & Social Media
Officer
Ms H van Tonder, Manager : Council Support
Services
Mr A Gcotyelwa, Housing Officer (Acting as
Interpreter)
Ms D Laing, Relief Clerk : Grade 2
Ms S Swart: Administrative Officer : Council
Support Services

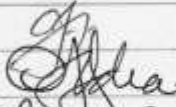
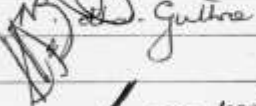


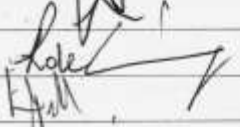
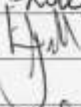
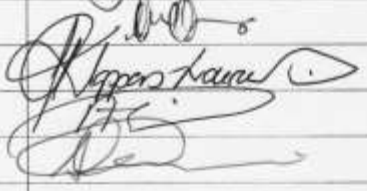
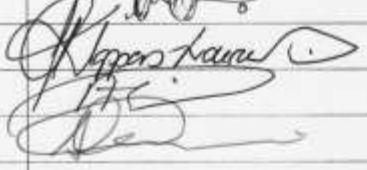



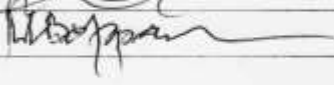

ALSO PRESENT:

Members of the Public

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING
22 FEBRUARY 2017

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, A	
BOTHA, D	
BOTHA-GUTHRIE, N	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KLAAS, A	
KLOPPERS-LOURENS J	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MOLEFE, B	
MSWELI, X	
NTSABO, L	
OPPERMAN, M	
PUNGUPUNGU, V	
SAPEPA, NM	
SMITH, RJ	
TAFU-NWONKWO, CC	
TEBELE, S	

1. OPENING

The meeting was opened with prayer by Cllr L Ntsabo. The Executive Mayor, Ald R Smith, informed the meeting that one of Cllr V Macotha's baby twins has passed away and conveyed his condolences to the family.

The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Friday, 2 December 2016 at 10:00****RESOLVED**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Friday, 2 December 2016 at 10:00, be confirmed.**

3.2 Minutes of a Special Meeting of the Mayoral Committee held on Monday, 23 January 2017 at 10:00**RESOLVED**

that the Minutes of a **Special Meeting** of the **Mayoral Committee** held on **Monday, 23 January 2017 at 10:00, be confirmed.**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR/DEPUTY EXECUTIVE MAYOR

None

5.
**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JANUARY 2017**

8/2/2

C Le Roux

(028) 313 8080

Corporate Head Office

06 February 2017

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of 16(1)(b) and 17(1)(c) for January 2017.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for January 2017, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for January 2017, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

6.
REPORT ON THE PROPOSED 2nd ADJUSTMENTS BUDGET FOR 2016/2017

5/1/18 – 2016/17

BA King

(028) 313 8154

Corporate Head Office

14 February 2017

EXECUTIVE SUMMARY

Report prepared in terms of section 28(2)(b), (c) & (f) of the Local Government: Municipal Finance Management Act, 2003 (MFMA) for the 2nd adjustments budget proposals emanating from the mid-year review and various adjustments identified on the operating and capital budgets, which must be approved by Council in terms of legislation.

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 28(2)(b), (c) & (f) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 2nd Adjustments Budget for 2016/2017 **be approved** as set out in the following schedules:

Schedule 1: Budgeted financial performance (revenue & expenditure by municipal vote)

Schedule 2: Budgeted financial performance (revenue by source & expenditure by type)

Schedule 3: Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source

Schedule 4: Budgeted financial position

Schedule 5: Budgeted cash flow

Schedule 6: Cash backed reserves and acc. surplus reconciliation

Schedule 7: Asset management

Schedule 8: Basic service delivery measurement

2. that the following schedules be noted:

Schedule 9: Budgeted financial performance (revenue & expenditure by standard classification)

Schedule 10: Budgeted capital appropriations by municipal vote

3. that project managers submit a revised SDBIP to the Municipal Manager by 28 February 2017.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

28 FEBRUARY 2017

7.
**REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOR 2016/17**

9/1/2/5

R Louw

(028) 313 8071

Corporate Head Office

14 February 2017

EXECUTIVE SUMMARY

The purpose of this report is to submit a revised Service Delivery and Budget Implementation Plan (SDBIP) for 2016/17 to Council for approval.

RECOMMENDATION TO THE COUNCIL:

1. that the revised SDBIP for 2016/17 **be approved**;
2. that the amendments to the Departmental and Top Layer SDBIP for 2016/17 **be approved**; and
3. that the revised SDBIP for 2016/17 **be made public**.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

27 FEBRUARY 2017

**8.
SIGNED REVISED PERFORMANCE PLANS OF THE SECTION 54A and 56
APPOINTEES FOR 2016/17**

2/12/1

R Louw

(028) 313 8071

Corporate Head Office

14 February 2017

EXECUTIVE SUMMARY

The purpose of this report is for Council to note the signed revised performance plans of the Section 54A and 56 appointees (Municipal Manager and Directors) for the 2016/17 financial year.

RECOMMENDATION TO THE COUNCIL:

that the signed revised performance plans of the Section 54A and 56 appointees for 2016/17 **be noted**.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

28 FEBRUARY 2017

PORTFOLIO COMMITTEE :

FINANCE

Chairperson :

**Deputy Executive Mayor
Ald D Coetzee**

Committee Members :

**Cllr F Africa, K Brice,
S Tebele, X Msweli & B Molefe**

PORTEFEULJEKOMITEE :

FINANSIES

Voorsitter :

**Uitvoerende Onderburgemeester
Rdl D Coetzee**

Komiteelede :

**Rdle F Africa, K Brice,
S Tebele, X Msweli & B Molefe**

**1.
MASAKHANE: ERF 2037, WRITING OFF OF IRRECOVERABLE DEBT,
TAKALANE CRÈCHE**

7/2/3/2

**M Erasmus
12 January 2017**

(028) 316 3724

Hermanus Administration

EXECUTIVE SUMMARY

The purpose of the report is to request Council to approve the writing off of the debt for Takalane Crèche that has become irrecoverable.

RECOMMENDATION TO THE COUNCIL:

that the arrear municipal account in the amount of R22,613.76 (TWENTY TWO THOUSAND SIX HUNDRED AND THIRTEEN RAND AND SEVENTY SIX CENT) of Takalane Crèche levied in terms of their lease agreement for the lease of Erf 2037, Masakhane, Gansbaai, be written off as irrecoverable debt.

RESPONSIBLE OFFICIAL :

M ERASMUS

TARGET DATE FOR IMPLEMENTATION :

31 MARCH 2017

PORTFOLIO COMMITTEE :

MANAGEMENT SERVICES

Chairperson :

Cllr R de Coning

Committee Members :

**Ald M Sapepa, Cllrs J Kloppers-Lourens,
M Opperman & N Nqinata**

PORTEFEULJEKOMITEE :

BESTUURSDIENSTE

Voorsitter :

Rdl R de Coning

Komiteelede :

**Rdh M Sapepa, Rdle J Kloppers-Lourens,
M Opperman & N Nqinata**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

PROTECTION SERVICES

Chairperson :

Cllr R de Coning

Committee Members :

**Cllrs K Brice, A Klaas,
V Macotha & S Kalolo**

PORTEFEULJEKOMITEE :

BESKERMINGSDIENSTE

Voorsitter :

Rdl R de Coning

Komiteelede :

**Rdle K Brice, A Klaas,
V Macotha & S Kalolo**

1.
**QUARTERLY MONITORING REPORT FOR THE PERIOD OCTOBER TO
DECEMBER 2016: DIRECTORATE: PROTECTION SERVICES**

9/1/2/2

N J Michaels

(028) 313 8054

Corporate Head Office

16 January 2017

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period October to December 2016.

RESOLVED:

that the quarterly monitoring report of the functioning and activities of the Directorate: Protection Services for the period October to December 2016 **be noted**.

RESPONSIBLE OFFICIAL :

N J MICHAELS

TARGET DATE FOR IMPLEMENTATION :

01 MARCH 2017

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr A Komani

Committee Members :

**Ald N Botha-Guthrie, Cllrs L Ntsabo,
V Pungupungu & S Kalolo**

PORTEFEULJEKOMITEE :

GEMEENSKAPSDIENSTE

Voorsitter :

Rdl A Komani

Komiteelede :

**Rdh N Botha-Guthrie, Rdle L Ntsabo,
V Pungupungu & S Kalolo**

1.
STATUS OF PUBLIC LAUNCHING SITES (PLS): OVERSTRAND MUNICIPAL AREA

17/16/3

M Bartman

028 313 8972

Corporate Head Office

23 January 2017

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of the status of Public Launching Sites (PLS) registered for management by Overstrand Municipality and to obtain approval in order to recommend to the Provincial Minister (MEC) of Local Government, Environmental Affairs and Development Planning to consider the de-registration of particular PLS.

RESOLVED:

1. that it be recommended to the Provincial Minister of Local Government, Environmental Affairs and Development Planning that the public launching sites at Rooi Els, Harderbaai (Onrus), King Street (Stanford), Blousloop (Franskraal), and Die Damme, **be de-registered**;
2. that the registration of Hawston slipway as public launching site **be recommended** to the Provincial Minister of Local Government, Environmental Affairs and Development Planning;
3. that the public launching sites at Kleinmond, Kleinbaai, and Hawston (based on successful negotiations with affected provincial departments) **be managed** on a fulltime basis;
4. that the public launching sites at Maanschynbaai (Hangklip) Fisherhaven A (public), Prawn Flats (Klein River) Maanschynbaai (Klein River), Du Toit Street (Stanford) Blue Water Bay (Pearly Beach) and Buffeljachtsbaai **be managed** during peak times; and
5. that, based on successful negotiations, the public launching sites at Fisherhaven Slipway B (Lake Marina), Maanschynbaai (Klein River), Prawn Flats (Klein River) and Blue Water Bay (Pearly Beach), **be managed** by public/private entities.

RESPONSIBLE OFFICIAL:

M BARTMAN

TARGET DATE FOR IMPLEMENTATION:

1 MARCH 2017

2.
OVERSTRAND SPORT FESTIVAL: 2016/2017

17/7/R

A Stali

24 January 2017

(028)313 5030

Hermanus Administration

EXECUTIVE SUMMARY

To inform Council of the plans to host the Overstrand Sport Festival for various sports codes in Overstrand Municipality.

RESOLVED:

that the project plan for Overstrand Sport Festival 2016/2017 **be noted**.

RESPONSIBLE OFFICIAL :

A STALI

TARGET DATE FOR IMPLEMENTATION :

11 MARCH 2017

PORTFOLIO COMMITTEE :
ECONOMIC DEVELOPMENT & TOURISM

Chairperson :

Cllr E Gillion

Committee Members :

**Cllrs G Cohen, L Ntsabo,
S Tebele & C Tafu-Nwonkwo**

PORTEFEULJEKOMITEE :
EKONOMIESE ONTWIKKELING & TOERISME

Voorsitter :

Rdl E Gillion

Komiteelede :

**Rdle G Cohen, L Ntsabo,
S Tebele & C Tafu-Nwonkwo**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :
INFRASTRUCTURE & PLANNING**

Chairperson :

Cllr D Botha

Committee Members :

**Cllrs G Cohen, F Krige,
S Tebele & V Pungupungu**

**PORTEFEULJEKOMITEE :
INFRASTRUKTUUR & BEPLANNING**

Voorsitter :

Rdl D Botha

Komiteelede :

**Rdle G Cohen, F Krige,
S Tebele & V Pungupungu**

1.
**TOWN- & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS
 CONSIDERED IN TERMS OF DELEGATED AUTHORITY : OCTOBER 2016 –
 JANUARY 2017**

15/3/11

R van Antwerp
 19 January 2017

(028) 313 8039

Hermanus Administration

EXECUTIVE SUMMARY

To report on applications disposed of by the Senior Manager : Town- & Spatial Planning, Executive Mayor (acting under delegated authority during the recess period) and the Authority Officer during the period from 21 October 2016 – 19 January 2017.

RESOLVED:

that cognisance be taken of the town planning applications in terms of the Land Use Planning Ordinance (LUPO) disposed of by the Senior Manager : Town- & Spatial Planning and the Executive Mayor (under delegated authority during the recess period) and in terms of the Spatial Land Use Management Act (SPLUMA) disposed of by the Authority Officer (AO) for the period 21 October 2016 – 19 January 2017:

Land Use Planning Ordinance (LUPO) Approvals

- | | | |
|----|---|-----------------|
| 1. | Erven 451 and 466, De Kelders | 9 November 2016 |
| 2. | Remainder of Farm 975 | 6 December 2016 |
| 3. | Portions 24 and 40 of the farm Uylenkraal No. 695 | 6 December 2016 |

Spatial Land Use Management Act (SPLUMA) Approvals

- | | | |
|-----|---|-----------------|
| 1. | Erf 2327, Onrustrivier | 28 October 2016 |
| 2. | Erf 426, Pringle Bay | 1 November 2016 |
| 3. | Erf 22, Hermanus | 1 November 2016 |
| 4. | Erf 481, Sandbaai | 1 November 2016 |
| 5. | Farm Lomond No. 942 | 1 November 2016 |
| 6. | Erf 6678, Hermanus | 1 November 2016 |
| 7. | Erf 846, Stanford | 1 November 2016 |
| 8. | Erf 5202, Kleinmond | 1 November 2016 |
| 9. | Erf 248, Hermanus | 3 November 2016 |
| 10. | Erf 212, van Dyksbaai (Kleinbaai) | 4 November 2016 |
| 11. | Erf 611, Gansbaai | 8 November 2016 |
| 12. | Erf 6915, Hermanus | 8 November 2016 |
| 13. | Erf 73, Fisherhaven | 9 November 2016 |
| 14. | Erf 4200, Onrustrivier | 9 November 2016 |
| 15. | Portion 210 of the farm Benguela Cove No. 575 | 9 November 2016 |

16.	Erf 2198, Onrustrivier	9 November 2016
17.	Erf 2128, Vermont	9 November 2016
18.	Erf 2188, Onrustrivier	9 November 2016
19.	Erf 240, Van Dyksbaai	9 November 2016
20.	Erf 2317, Pearly Beach	9 November 2016
21.	Erf 434, Sandbaai	9 November 2016
22.	Erf 5304, Kleinmond	9 November 2016
23.	Erf 6584, Kleinmond	17 November 2016
24.	Erf 4385, Kleinmond	17 November 2016
25.	Erven 2529 and 2530, Betty's Bay	17 November 2016
26.	Erf 9882, Hermanus	17 November 2016
27.	Erf 2074, Betty's Bay	17 November 2016
28.	Portion 65 of the farm Hemel-en-Aarde No. 587	17 November 2016
29.	Remainder Erf 4150, Onrustrivier	17 November 2016
30.	Erf 8097, Kleinmond	17 November 2016
31.	Portion 3 of the farm Hemel-en-Aarde No. 587	17 November 2016
32.	Erf 166, Stanford	17 November 2016
33.	Erf 2406, Hermanus	17 November 2016
34.	Erf 5999, Hermanus	17 November 2016
35.	Erf 3018, Onrustrivier	17 November 2016
36.	Portion 6 of the farm Afdakrivier No. 575	17 November 2016
37.	Erf 5441, Onrustrivier	17 November 2016
38.	Erven 5492 and 5493, Onrustrivier	17 November 2016
39.	Erf 5433, Onrustrivier	17 November 2016
40.	Erf 582, Hermanus	21 November 2016
41.	Erf 1180, Hermanus	6 December 2016
42.	Erf 245, Gansbaai	6 December 2016
43.	Erf 2808, 2809 and 2810, Hermanus	6 December 2016
44.	Golf Estate, Hermanus	7 December 2016
45.	Remainder Erf 2395, Hermanus	7 December 2016
46.	Erf 5967, Kleinmond	14 December 2016
47.	Erf 2785, Hawston	14 December 2016
48.	Erf 7976, Kleinmond	14 December 2016
49.	Erf 304, Hermanus	14 December 2016
50.	Erf 5544, Betty's Bay	14 December 2016
51.	Erf 243, Hermanus	14 December 2016
52.	Erf 851, Vermont	10 January 2017
53.	Erf 1122, Franskraal	10 January 2017
54.	Erf 4288, Onrustrivier	11 January 2017
55.	Erf 1433, Vermont	11 January 2017
56.	Erf 599, Sandbaai	16 January 2017
57.	Erf 6858, Hermanus	17 January 2017
58.	Erf 9968, Hermanus	19 January 2017
59.	Erven 9850 and Remainder Erf 6902, Hermanus	19 January 2017
60.	Erf 481, De Kelders	19 January 2017
61.	Erf 304, Stanford	19 January 2017
62.	Erf 1315, Vermont	19 January 2017

Executive Mayor (acting under delegated authority during the recess period)

- | | | |
|----|---|------------------|
| 1. | Portion 30 of the farm Klipfonteyn No. 711 | 14 December 2016 |
| 2. | Erf 862, Blompark, Gansbaai | 28 December 2016 |
| 3. | Portion 2 of the farm Hemel & Aarde No. 586 | 10 January 2017 |

RESPONSIBLE OFFICIAL :**R VAN ANTWERP****TARGET DATE FOR IMPLEMENTATION :****8 MARCH 2017****TARGET DATE TO INFORM APPLICANT :****N/A****TARGET DATE TO INFORM OBJECTOR :****N/A**

2.

ERVEN 1138 & 1179, EASTCLIFF, HERMANUS, OVERSTRAND MUNICIPAL AREA: PROPOSED CONSOLIDATION, CONSENT USE AND DEPARTURE: MESSRS WRAP CONSULTANCY ON BEHALF OF THE UNIT 121 LEISURE BAY TRUST

1138 & 1179 HEC (3237)

P Roux

13 December 2016

(028) 313 8900

Hermanus Administration

EXECUTIVE SUMMARY

To consider an application received from Messrs WRAP Consulting on behalf of the property owners, The Unit 121 Leisure Bay Trust, on Erven 1138 and 1179, Hermanus (Eastcliff) for the following:

- consolidation in terms of Section 2.3 of the Overstrand Municipality Zoning Scheme Regulations in order to create one (1) erf of approximately 1784m² in extent.
- consent use in terms of Section 2.2 of the Overstrand Municipality Zoning Scheme Regulations in order to establish a guest house on the consolidated property.
- departure in terms of Section 15 of Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) in order to relax the eastern lateral building line with Erf 1139 from 2m to 0m to accommodate a proposed new second dwelling unit, and to relax the western lateral building line with Erf 1180 from 2m to 0m to accommodate a pergola.

RESOLVED:

that the item **be referred back** for further discussions.

RESPONSIBLE OFFICIAL :

P ROUX

TARGET DATE FOR IMPLEMENTATION :

8 MARCH 2017

TARGET DATE TO INFORM APPLICANT :

8 MARCH 2017

TARGET DATE TO INFORM OBJECTORS :

8 MARCH 2017

3.

**ERF 8168, 104 MAIN ROAD, KLEINMOND, OVERSTRAND MUNICIPAL AREA :
SUBDIVISION, REZONING AND AMENDMENT OF SPATIAL DEVELOPMENT
FRAMEWORK: MESSRS PLAN ACTIVE ON BEHALF OF THE GRAIL CENTRE
TRUST**

8168 KKM (3236)

H van der Stoep

10 October 2016

(028) 313 8900

Hermanus Administration

EXECUTIVE SUMMARY

An application has been received on 3 July 2014 from Messrs Plan Active Town and Regional Planners on behalf of the Grail Centre Trust for the establishment of a small shopping centre on proposed Portion A of Erf 8168, Kleinmond (a portion of Erf 4880, Kleinmond).

The following applications were received:

- ❖ Subdivision of Erf 8168 (a portion of Erf 4880), Kleinmond to create 1 new portion (Portion A of ± 8840m²) and a Remainder (± 19 038m²);
- ❖ Rezoning of the subdivided Portion A from Special Zone to Business Zone II, and
- ❖ Amendment of the Overstrand Municipal Spatial Development Framework, 2006 (SDF) in order to accommodate the business premises as proposed (Portion A).

RESOLVED:

that the item **be referred back**.

RESPONSIBLE OFFICIAL :

H VAN DER STOEP

TARGET DATE FOR IMPLEMENTATION :

8 MARCH 2017

TARGET DATE TO INFORM APPLICANT :

8 MARCH 2017

TARGET DATE TO INFORM OBJECTORS :

8 MARCH 2017

4.

**HERMANUS, A PORTION OF ERF 4565 HERMANUS: LEASE AGREEMENT WITH HERMANUS SQUASH AND TENNIS CLUB
DEVIATION FROM PARAGRAPH 20 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015**

7/2/3/1

M Müller & A Kotze

(028) 316-3724

Hermanus Administration

19 January 2017

EXECUTIVE SUMMARY

To obtain approval from the Executive Mayor to enter into a further lease agreement with Hermanus Squash and Tennis Club in respect of a portion of Erf 4565 Hermanus for the purpose of operating a squash and tennis club; and

To obtain approval from Council for the deviation from paragraph 20 of the Administration of Immovable Property Policy of 2015 allowing the Municipality to enter into a further lease agreement with Hermanus Squash and Tennis Club in respect of a portion of Erf 4565 Hermanus for the purpose of operating a squash and tennis club without following a public participation process.

RESOLVED:

1. that the renewal of the lease of Municipal Property, being a portion of Erf 4565 Hermanus, to Hermanus Squash and Tennis Club for operating a squash and tennis club for a period of 2 (TWO) years from 1 July 2016 at an amount of R127.16 (ONE HUNDRED AND TWENTY SEVEN RAND AND SIXTEEN CENTS) (VAT excluded) per month in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved subject to Council approving a deviation from paragraph 20 of the Administration of Immovable Property Policy**; and
2. that the rental amount mentioned in 1 above escalate every year on 1 July by a percentage fixed in accordance with the prevailing consumer price index (all items).

RECOMMENDATION TO THE COUNCIL:

that the deviation from paragraph 20 of the Administration of Immovable Property Policy in order to renew the current lease agreement with Hermanus Squash and Tennis Club for a further period of 2 (TWO) years without following a public participation process, **be approved**.

RESPONSIBLE OFFICIAL :	M MÜLLER
TARGET DATE FOR IMPLEMENTATION :	3 APRIL 2017
TARGET DATE TO INFORM APPLICANT :	14 MARCH 2017
TARGET DATE TO INFORM OBJECTOR :	N/A

5.

HERMANUS, A PORTION OF ERF 1 HAWSTON: DEVIATION FROM PARAGRAPHS 20.1(b) AND 26 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A FURTHER LEASE AGREEMENT WITH THE DEPARTMENT OF TRANSPORT AND PUBLIC WORKS AT A FIXED ESCALATION RATE

7/2/3/1

M Erasmus

(028) 316-3724

Hermanus Administration

11 January 2017

EXECUTIVE SUMMARY

To obtain approval for the deviation from paragraphs 20.1(b) and 26 of the Administration of Immovable Property Policy of 2015 allowing the Municipality to enter into a further lease agreement with the Department of Transport and Public Works in respect of an office in the Thusong Centre situated on a portion of Erf 1, Hawston for the purpose of delivering social development services to the community.

RESOLVED:

that the renewal of the lease of Municipal Property, being an office on portion of Erf 1 Hawston, to the Department of Transport and Public Works for the purpose of delivering social development services to the community at a monthly rental amount of R3,357.75 (THREE THOUSAND THREE HUNDRED AND FIFTY SEVEN RAND AND SEVENTY FIVE CENT) (VAT excluded), **be approved subject to Council's approval of the deviation from paragraphs 20.1(b) and 26 of the Administration of Immovable Property Policy.**

RECOMMENDATION TO THE COUNCIL:

1. that the deviation from paragraph 20.1(b) of the Administration of Immovable Property Policy in order to renew the current lease agreement with the Department of Transport and Public Works for a further period of 5 (FIVE) years without following a public participation process, **be approved**; and
2. that the deviation from paragraph 26 of the Administration of Immovable Property Policy in order for the lease amount to escalate every year on 1 July with a fixed percentage of 8% and not as to be approved in the said annual budget, **be approved.**

RESPONSIBLE OFFICIAL : M ERASMUS
TARGET DATE FOR IMPLEMENTATION : 31 MARCH 2017
TARGET DATE TO INFORM APPLICANT : 7 MARCH 2017
TARGET DATE TO INFORM OBJECTOR : N/A

The meeting adjourned at 10:20

DATE

R SMITH – EXECUTIVE MAYOR