



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA :** 26 AUGUST / AUGUSTUS / AGASTI 2025  
**VENUE / PLEK / INDAWO :** BANQUETING HALL / BANKETSAAL  
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU  
HERMANUS  
**TIME / TYD / IXESHA :** 10:00

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY MEETING OF THE  
MAYORAL COMMITTEE  
HELD IN THE GLASKAS  
ON 26 AUGUST 2025, AT 10:00**

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**PRESENT:**

Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:**

Ms D Arrison, Director : Corporate Services  
Mr D Louw, Acting CFO  
Mr N Michaels, Director : Municipal Public Safety  
Mr S Müller, Chief Engineer : Infrastructure Services  
Ms R Louw, Divisional Manager : Strategic Support Services  
Mr R Kuchar, Divisional Manager : Town & Regional Planning  
Ms A Le Roux, Divisional Manager : Property Management  
Mr A Gcotyelwa, Manager: Integrated Human Settlements and Development  
Ms H van Tonder, Manager : Administrative Support Services  
Mr A Lekay, Senior Clerk  
Ms G Erasmus, Facilities Administrator






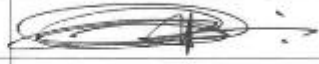

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**MINUTES/.....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

26 AUGUST 2025

ALDERMEN/COUNCILLORS	SIGNATURE
KLAAS, A	
AFRICA, F	
GILLION, E	
KOMANI, A	
LERM, C	
NUTT, R	
WILLIAMS, S	

**1. OPENING**

The Executive Mayor, Cllr A Klaas, opened the meeting and welcomed those present. Cllr A Komani opened with prayer.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

**3. CONFIRMATION OF MINUTES**

- 3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 11 June 2025 at 10:00**

**RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 11 June 2025 at 10:00**, were confirmed.

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

The Executive Mayor, Cllr A Klaas, addressed the meeting on several matters.

5.  
**TOURISM MONTHLY REPORT: JULY 2025**

R Louw  
11 August 2025

Divisional Manager: Strategic Support Services

(028) 313 8071

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**EXECUTIVE SUMMARY**

The purpose of this report is to provide and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities for July 2025.

**RESOLVED:**

the tourism report for July 2025 **was noted**.

**RESPONSIBLE OFFICIAL :**

**R LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**1 SEPTEMBER 2025**

**6.  
TIME SCHEDULE FOR THE 2026/27 INTEGRATED DEVELOPMENT PLAN (IDP)  
REVIEW AND OR AMENDMENT AND BUDGET PROCESS**

**RG Louw      Divisional Manager: Strategic Support Services  
11 August 2025**

**(028) 313 8071**

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**EXECUTIVE SUMMARY**

The purpose of this report is present the time schedule for the Integrated Development Plan (IDP) review and or amendment process as well as the compilation of the Budget for the 2026/27 financial year. This time schedule will be for the 4<sup>th</sup> and final review of the current 5-year amended IDP (2022/2027) approved on 31 May 2022.

**RECOMMENDATION TO THE COUNCIL:**

that the schedule of key dates for the 2026/27 compilation of an Integrated Development Plan (IDP) review and or amendment and Budget process **be noted**.

**RESPONSIBLE OFFICIALS :**

**RG LOUW  
BA KING**

**TARGET DATE FOR IMPLEMENTATION :**

**5 SEPTEMBER 2025**

**PORTFOLIO COMMITTEE :**

**PLANNING & DEVELOPMENT**

**Chairperson :**

**Ald E Gillion**

**Committee Members :**

**Ald K Brice, Cllrs C Resandt,  
M Sihlahla and R Dees**

**1.  
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS  
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: MAY – JULY 2025**

**R Kuchar  
10 May 2025**

**Divisional Manager: Town & Spatial Planning**

**(028) 3138900**

**EXECUTIVE SUMMARY**

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 11 May 2025 – 11 July 2025.

**RESOLVED:**

**Cognisance was taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 11 May 2025 – 11 July 2025:**

- |     |                                                                          |              |
|-----|--------------------------------------------------------------------------|--------------|
| 1.  | Erf 11, 13 Kusweg and Erf 117, 8 Kusweg, Van Dyksbaai                    | 12 May 2025  |
| 2.  | Erf 2095, 14 Duiker Crescent, Sandbaai, Hermanus                         | 27 May 2025  |
| 3.  | Erf 2384, 97 Tenth Street, Voëlklip, Hermanus                            | 27 May 2025  |
| 4.  | Erf 1467, 23 Kiewiet Avenue, Eastcliff, Hermanus                         | 27 May 2025  |
| 5.  | Erf 1659, 24 Arc Street and Erf 1660, 26 Arc Street, Eastcliff, Hermanus | 27 May 2025  |
| 6.  | Erf 999, 28 Musson Street, Eastcliff, Hermanus                           | 27 May 2025  |
| 7.  | Erf 2621, 130 Eithth Street, Voëlklip, Hermanus                          | 27 May 2025  |
| 8.  | Erf 5095, 29 Old Main Road, Onrustrivier, Hermanus                       | 28 May 2025  |
| 9.  | Erf 11028, 4 Jose Burman Street, Eastcliff, Hermanus                     | 28 May 2025  |
| 10. | Erf 3670, 172 Second Avenue, Kleinmond                                   | 28 May 2025  |
| 11. | Portion of Remainder Erf 3048 and Erf 3196, 1 Pearl Drive, Betty's Bay   | 28 May 2025  |
| 12. | Erf 1288, 33 Edward Road, and Erf 1289, 31 Edward Road, Pringle Bay      | 28 May 2025  |
| 13. | Erf 825, 133 Main Road, De Kelders, Gansbaai                             | 29 May 2025  |
| 14. | Erf 1017, 89 Main Road, Sandbaai, Hermanus                               | 30 May 2025  |
| 15. | Erf 3494, 94 Chiappini Street, Onrustrivier, Hermanus                    | 2 June 2025  |
| 16. | Erf 868, 6 Moore Street, Stanford                                        | 2 June 2025  |
| 17. | Erf 6150, 42 Tenth Street, Voëlklip, Hermanus                            | 2 June 2025  |
| 18. | Erf 5781, 18 8 <sup>th</sup> Avenue, Kleinmond                           | 9 June 2025  |
| 19. | Erf 523, Stormvoël Crescent, Vermont, Hermanus                           | 9 June 2025  |
| 20. | Erf 6416, 99 Sonneblom Street, Mount Pleasant, Hermanus                  | 9 June 2025  |
| 21. | Portion 124 of the farm Baardscheerders bosch 213                        | 12 June 2025 |
| 22. | Erf 6302, 15 Fir Close, Eastcliff, Hermanus                              | 17 June 2025 |
| 23. | Erf 1284, 27 Kleine Street, Stanford                                     | 30 June 2025 |

24.	Erf 5959, 19 Fernkloof Drive, Hermanus Heights, Hermanus	30 June 2025
25.	Erf 3749, Second Avenue, Kleinmond	30 June 2025
26.	Erf 5079, 3 Geelhout Avenue, Kleinmond	30 June 2025
27.	Erf 651, 5 Bosbok Street, Van Dyksbaai, Kleinbaai	1 July 2025
28.	Portion 23 (ptn of ptn 12) of the Farm No 708, Franschekraal	7 July 2025
29.	Erf 559, 49 Ridge Way and a portion of Erf 1916, Pearly Beach	9 July 2025
30.	Erf 765, 89 Piet Retief Crescent, Sandbaai	10 July 2025
31.	Erf 4740, 22 13 <sup>th</sup> Avenue, Kleinmond	11 July 2025

**Cognisance was taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 29 May & 26 June 2025:**

1.	Erf 210, Gansbaai	29 May 2025
2.	Erf 197, 23 Myrtel Street, Sandbaai, Hermanus	29 May 2025
3.	Erf 249, 52 Crest Road, Pearly Beach	29 May 2025
4.	Erf 1771, 28 Daneel Street, Stanford	26 June 2025
5.	Erf 1944, 24 Puren Way, Pearly Beach	26 June 2025
6.	Erf 434. 15 Peak Road, Pringle Bay	26 June 2025
7.	Erf 1177, 56 Fulmar Street, Vermont, Hermanus	26 June 2025
8.	Erf 1446, Lynx Road, Vermont, Hermanus	26 June 2025

**RESPONSIBLE OFFICIAL :**

**LIANA TAYLOR**

**TARGET DATE FOR IMPLEMENTATION :**

**16 SEPTEMBER 2025**

2.

**A PORTION OF REMAINDER ERF 243 HERMANUS: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO BLUEBIRD TRIO (PTY) LTD TRADING AS BRIGHT NISSAN HERMANUS****A Le Roux  
30 June 2025****Divisional Manager: Property Management****(028) 316 5623**

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**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Bluebird Trio (Pty) Ltd trading as Bright Nissan Hermanus, hereafter referred to as "Nissan", in respect of a portion of Remainder Erf 243 Hermanus ( $\pm 105\text{m}^2$  in extent) situated in Swartdam Road, Hermanus Industria, hereafter referred to as "the Property" for a period of 5 (FIVE) years for the purpose of displaying and parking of vehicles for sale.

**RESOLVED:**

1. The lease of municipal property, being a portion of Remainder Erf 243 Hermanus ( $\pm 105\text{m}^2$  in extent), to Bluebird Trio (Pty) Ltd trading as Bright Nissan Hermanus, for the purposes of displaying and parking of vehicles for sale at a rental amount of R730.80 (SEVEN HUNDRED AND THIRTY RAND EIGHTY CENTS) (VAT excluded) per month from 1 June 2025 for a period of 5 (FIVE) years in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**, and
2. that the rental amount mentioned in 1 above escalate on 1 July 2025 to a rental amount of R803.25 (EIGHT HUNDRED AND THREE RAND AND TWENTY-FIVE CENTS) (VAT excluded) per month and annually thereafter on 1 July in terms of the approved tariffs as stipulated in the Annual budget as approved by Council.

**RESPONSIBLE OFFICIAL :****R OCTOBER****TARGET DATE FOR IMPLEMENTATION :****10 SEPTEMBER 2025**

3.

**APPLICATION TO ENCROACH: A PORTION OF REMAINDER ERF 1178 DE KELDERS (ROAD RESERVE), ADJACENT TO ERF 825 DE KELDERS (133 MAIN ROAD, DE KELDERS) – LP WHITEMAN**

**A Le Roux  
24 June 2025**

**Divisional Manager: Property Management**

**(028) 316 - 5623**

### **EXECUTIVE SUMMARY**

To obtain approval to enter into an encroachment agreement with Ms LP Whiteman, the owner of Erf 825 De Kelders, to retain an encroachment on a portion of Remainder Erf 1178 De Kelders ( $\pm 30\text{m}^2$  in extent) (road reserve), adjacent to Erf 825 De Kelders, situated at 133 Main Road, De Kelders for the purpose of gardening and a wooden fence (enclosure).

### **RESOLVED:**

1. The enclosed encroachment by means of a garden and fence on municipal property, being a portion of Remainder Erf 1178 De Kelders ( $\pm 30\text{m}^2$  in extent) adjacent to Erf 825 De Kelders, to Ms LP Whiteman, at an amount of R83.40 (EIGHTY-THREE RAND AND FORTY CENTS) (VAT excluded) per month for a period of 5 (FIVE) years in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**,
2. that the encroachment fee mentioned in 1 above escalates every year on the 1<sup>st</sup> of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2026,
3. that the encroachment agreement allows for cancellation at any time and must stipulate that the existing improvements on Erf 825 De Kelders obtain the necessary land use regulations and building approvals, and
4. that the approval is subject to the Applicant obtaining the necessary land use approvals as discussed in the report.

**RESPONSIBLE OFFICIAL:**

**V OCTOBER**

**TARGET DATE FOR IMPLEMENTATION :**

**12 SEPTEMBER 2025**

**TARGET DATE TO INFORM APPLICANT:**

**26 SEPTEMBER 2025**

**TARGET DATE TO INFORM OBJECTOR :**

**N/A**

4.

**A PORTION OF REMAINDER ERF 4771 HERMANUS: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO SEAGULLS VIEW BODY CORPORATE****A Le Roux  
26 June 2025****Divisional Manager: Property Management****(028) 316 5623**

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**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Seagulls View Body Corporate, hereafter referred to as “the Lessee”, in respect of a portion of Remainder Erf 4771 Hermanus ( $\pm 210\text{m}^2$  in extent) situated on the corner of Seventh Street and Fourth Avenue, Voëlklip, Hermanus, hereafter referred to as “the Property” for a period of 9 (NINE) years and 11 (ELEVEN) months for gardening and storage purposes.

**RESOLVED:**

1. The lease of municipal property, being a portion of Remainder Erf 4771 Hermanus ( $\pm 210\text{m}^2$  in extent), to Seagulls View Body Corporate, for gardening and storage purposes at a rental amount of R880.37 (EIGHT HUNDRED AND EIGHTY RAND AND THIRTY SEVEN CENTS) (VAT excluded) per month for a further period of 9 (NINE) years and 11 (ELEVEN) months in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**, and
2. that the rental amount mentioned in 1 above escalate to a rental amount of R905.02 (NINE HUNDRED AND FIVE RAND AND TWO CENTS) (VAT excluded) per month from 1 July 2025 and again annually thereafter on 1 July in accordance with the escalation percentage equal to the prevailing consumer price index in terms of the Municipality’s Administration of Immovable Property Policy, as amended from time to time.

**RESPONSIBLE OFFICIAL :****R OCTOBER****TARGET DATE FOR IMPLEMENTATION :****10 SEPTEMBER 2025**

5.

**A PORTION OF REMAINDER ERF 249 HERMANUS: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO OVERBERG PROPERTIES (PTY) LTD****A Le Roux  
30 June 2025****Divisional Manager: Property Management****(028) 316 5623****EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Overberg Properties (Pty) Ltd, hereafter referred to as “the Lessee”, in respect of a portion of Remainder Erf 249 Hermanus ( $\pm 2,25\text{m}^2$  in extent) situated in High Street, Northcliff, Hermanus (road reserve), hereafter referred to as “the Property” for a period of 9 (NINE) years and 11 (ELEVEN) months for the placing tables and chairs for restaurant outdoor seating purposes.

**RESOLVED:**

1. The lease of municipal property, being a portion of Remainder Erf 249 Hermanus ( $\pm 2,25\text{m}^2$  in extent), to Overberg Properties (Pty) Ltd for the purposes of placing tables and chairs for outdoor restaurant seating purposes at a rental amount of R38.26 (THIRTY-EIGHT RAND AND TWENTY-SIX CENTS) (VAT excluded) per square metre per month for a further period of 9 (NINE) years and 11 (ELEVEN) months from 1 March 2025 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**, and
2. that the rental amount mentioned in 1 above escalate on 1 July 2025 to a rental amount of R40.87 (FORTY RAND AND EIGHTY-SEVEN CENTS) (VAT excluded) per square metre per month and annually thereafter on 1 July in terms of the approved tariffs as stipulated in the Annual budget as approved by Council.

**RESPONSIBLE OFFICIAL :****R OCTOBER****TARGET DATE FOR IMPLEMENTATION :****10 SEPTEMBER 2025****TARGET DATE TO INFORM APPLICANT :****10 SEPTEMBER 2025****TARGET DATE TO INFORM OBJECTOR :****N/A**

6.

**TRANSFER OF UNREGISTERED ERF 8729 (A PORTION OF REMAINDER ERF 5504) KLEINMOND (PORTION OF PUBLIC OPEN SPACE), ADJACENT TO ERF 4711 KLEINMOND, SITUATED IN LOWER BEACH ROAD, KLEINMOND, TO EILEEN THORN FAMILY TRUST**

**A Le Roux  
30 June 2025**

**Divisional Manager: Property Management**

**(028) 316 - 5623**

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### **EXECUTIVE SUMMARY**

To obtain final approval for the transfer of unregistered Erf 8729 (a portion of Remainder Erf 5504) Kleinmond (69m<sup>2</sup> in extent) adjacent to Erf 4711 Kleinmond, situated at 30 Lower Beach Road, Kleinmond (hereinafter referred to as “the Property”), to the owner of Erf 4711 Kleinmond, being Eileen Thorn Family Trust (hereinafter referred to as “the Applicant”) for parking purposes.

### **RECOMMENDATION TO THE COUNCIL:**

1. that the transfer of unregistered Erf 8729 (a portion of Remainder Erf 5504) Kleinmond, situated next to 30 Lower Beach Road, Kleinmond (69m<sup>2</sup> in extent), to the owner of the adjoining Erf 4711 Kleinmond, Eileen Thorn Family Trust, at an amount of R138,000.00 (ONE HUNDRED AND THIRTY-EIGHT THOUSAND RAND) (VAT excluded) for parking purposes, **be approved**;
2. that Council take cognisance of the fact that the direct alienation and subsequent transfer is only approved as unregistered Erf 8729 (a portion of Remainder Erf 5504) Kleinmond is classified as a non-viable property;
3. that it be noted that a condition of the alienation will be that the unregistered Erf 8729 (a portion of Remainder Erf 5504) Kleinmond must be consolidated with the adjoining property of Eileen Thorn Family Trust, being Erf 4711 Kleinmond;
4. that a condition be registered against the title deed of the to be consolidated property that no structures of any kind (excluding a boundary wall or fence) may be erected on the portion of property envisaged to be transferred;
5. that all costs pertaining to the transaction, e.g. application costs, valuation costs, closure of public open space, rezoning, subdivision and consolidation, transfer and related costs, advertisements, etc. be paid by Eileen Thorn Family Trust; and
6. that it be noted that the municipal property herewith envisaged to be transferred is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council’s Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:**

**V OCTOBER**

**TARGET DATE FOR IMPLEMENTATION :**

**12 SEPTEMBER 2025**

**TARGET DATE TO INFORM APPLICANT:**

**26 SEPTEMBER 2025**

7.

**IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF REMAINDER ERF 249 HERMANUS (PORTION OF PUBLIC ROAD), ADJACENT TO ERF 6135 HERMANUS, SITUATED IN CLIFF ROAD, HERMANUS, TO P & D TURPIE**

**A Le Roux  
9 July 2025**

**Divisional Manager: Property Management**

**(028) 316 - 5623**

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### **EXECUTIVE SUMMARY**

To obtain approval in principle for the direct alienation of a portion of Remainder Erf 249 Hermanus ( $\pm 446\text{m}^2$  in extent) adjacent to Erf 6135 Hermanus, situated at 18 Cliff Road, Hermanus (hereinafter referred to as "the Property"), to the owners of Erf 6135 Hermanus, being P & D Turpie (hereinafter referred to as "the Applicants").

### **RECOMMENDATION TO THE COUNCIL:**

1. that the direct alienation of a portion of Remainder Erf 249 Hermanus ( $\pm 446\text{m}^2$  in extent), situated next to 18 Cliff Road, Hermanus, to the owners of the adjoining Erf 6135 Hermanus, P & D Turpie, at an amount of R2,000.00/m<sup>2</sup> (TWO THOUSAND RAND PER SQUARE METRE) (VAT excluded) for security and gardening purposes, **be approved in principle**;
2. that it be noted that the direct alienation is possible as the portion of Remainder Erf 249 Hermanus can be classified as a non-viable property;
3. that, subject to the approval in 1 above, a public participation process be followed at the cost of the Applicants/purchasers;
4. that it be noted that a condition for the alienation will be that the portion of Remainder Erf 249 Hermanus must be consolidated with the adjoining property of P & T Turpie;
5. that the Applicants/purchasers must at own cost, simultaneous with the transfer of the portion of Remainder Erf 249 Hermanus, register a services pipeline servitude that runs parallel with the property boundary, in favour of the Municipality, for the protection of the existing municipal infrastructure;
6. that the property may only be used for gardening purposes and no structures of any kind (excluding a boundary wall or fence) may be erected on the portion of Remainder Erf 249 Hermanus, which conditions must be registered against the title deed of the consolidated property;
7. that the alienation of the portion of Remainder Erf 249 Hermanus be subject to a suspensive condition that the Applicants/purchasers obtain approval for all the required land use rights, which may include, the closure of a portion of road,

subdivision, rezoning and consolidation;

8. that all costs pertaining to the transaction, e.g. application costs, valuation costs, closure of a portion of road, subdivision, rezoning and consolidation, the required public participation, transfer and related costs, etc. be paid by the Applicants/purchasers, P & D Turpie, and
9. that it be noted that the municipal property herewith envisaged to be alienated is not required for the provision of further basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immoveable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:**

**V OCTOBER**

**TARGET DATE FOR IMPLEMENTATION :**

**12 SEPTEMBER 2025**

**TARGET DATE TO INFORM APPLICANTS:**

**26 SEPTEMBER 2025**

8.

**ERF 4030 BETTY'S BAY: LEASE OF MUNICIPAL PROPERTY TO BETTY'S BAY RATEPAYERS ASSOCIATION**A Le Roux  
9 July 2025

Divisional Manager: Property Management

(028) 316 5623

**EXECUTIVE SUMMARY**

To obtain approval to enter into a lease agreement with Betty's Bay Ratepayers Association, hereinafter referred to as "the Applicant", in respect of municipal property, being Erf 4030 Betty's Bay (1,3231ha in extent) situated on the corner of Crassula Avenue and Diastella Street, Betty's Bay, hereinafter referred to as "the Property", for a period of 9 (NINE) years and 11 (ELEVEN) months for recreational, fynbos garden and related activities.

**RESOLVED:**

1. The objection received from the Betty's Bay Boat Club against the lease of Erf 4030 Betty's Bay to the Betty's Bay Ratepayers Association, was dismissed, as the objection is adequately addressed in the report and further that their application was not considered at this stage;
2. The lease of municipal property, being Erf 4030 Betty's Bay (1,3231ha in extent), to the Betty's Bay Ratepayers Association for recreational and related activity purposes, at a rental amount of R191.30 (ONE HUNDRED AND NINETY-ONE RAND AND THIRTY CENTS) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months, or part thereof, in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **was approved**;
3. that the rental amount mentioned in 1 above escalate every year on the 1<sup>st</sup> of July in accordance with the annual tariff list, the next escalation to be on 1 July 2026; and
4. that the above be subject to the final approval of the application of the Betty's Bay Ratepayers Association for the renewal of their current lease agreement for Erf 2416 Betty's Bay (Crassula Hall) to ensure that the leases run concurrently.

**RESPONSIBLE OFFICIAL :****V OCTOBER****TARGET DATE FOR IMPLEMENTATION :****12 SEPTEMBER 2025****TARGET DATE TO INFORM APPLICANT :****26 SEPTEMBER 2025****TARGET DATE TO INFORM OBJECTOR :****26 SEPTEMBER 2025**

9.

**A PORTION OF REMAINDER ERF 243 HERMANUS (OLIFANTSBERG, ROTARY WAY): ASSIGNMENT OF LEASE AGREEMENT FROM ESKOM HOLDINGS SOC LTD TO THE NATIONAL TRANSMISSION COMPANY SOUTH AFRICA SOC LTD**

**A Le Roux  
30 June 2025**

**Divisional Manager: Property Management**

**(028) 316 5623**

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### **EXECUTIVE SUMMARY**

To obtain approval to assign the lease agreement between the Overstrand Municipality and Eskom Holdings SOC Ltd, (hereinafter referred to as "ESKOM") to The National Transmission Company South Africa SOC Ltd (hereinafter referred to as "NTCSA") for the remainder of the lease period of 9 (NINE) years and 11 (ELEVEN) months in respect of a portion of Remainder Erf 243 Hermanus, ±2,85m<sup>2</sup> in extent, situated at the Olifantsberg Mast, Rotary Way, Hermanus, hereinafter referred to as "the Property", to retain the equipment on the mast and space in the adjoining building for telecommunication purposes.

### **RESOLVED:**

The assignment of the lease agreement for municipal property, being a portion of Remainder Erf 243 Hermanus, ±2,85m<sup>2</sup> in extent, from Eskom Holdings SOC Ltd to The National Transmission Company South Africa SOC Ltd effective from 1 July 2024 for telecommunication purposes, **was approved**.

**RESPONSIBLE OFFICIAL :**

**R OCTOBER**

**TARGET DATE FOR IMPLEMENTATION :**

**10 SEPTEMBER 2025**

**PORTFOLIO COMMITTEE :**

**INFRASTRUCTURE SERVICES**

**Chairperson :**

**Cllr C Lerm**

**Committee Members :**

**Ald R de Coning, Cllrs S Fourie  
M Sihlahla and V Bandeza**

1.  
**OPERATIONAL REPORTS**

**S Muller**  
**14 July 2025**

**Chief Engineer**

**(028) 313 8019**

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**EXECUTIVE SUMMARY**

This report is to provide the Portfolio Committee with reports on the implementation and progress of the following services:

- Municipal Infrastructure Grant (MIG).
- Integrated National Electrification Programme (INEP).
- Bulk Water Services Operation and Maintenance Contract.
- High-level overview of Operational Activities.

**RESOLVED:**

The report **was noted**.

**RESPONSIBLE OFFICIAL :**

**S MULLER**

**TARGET DATE FOR IMPLEMENTATION :**

**N/A**

**2.  
TAMPERING WITH ELECTRICAL SERVICE CONNECTION**

**S Muller  
14 July 2025**

**Chief Engineer**

**(028) 313 8019**

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**EXECUTIVE SUMMARY**

This report is to inform Council of the procedure followed to deal with tampering with electrical meters.

**RESOLVED:**

The report **was noted**.

**RESPONSIBLE OFFICIAL :**

**S MULLER**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**PORTFOLIO COMMITTEE :**

**COMMUNITY SERVICES**

**Chairperson :**

**Cllr R Nutt**

**Committee Members :**

**Ald K Brice, Cllrs T Els,  
K Ngqandana and B Nombula**

1.  
**PERFORMANCE REPORT: BASIC SERVICE DELIVERY WITHIN THE  
DIRECTORATE: COMMUNITY SERVICES FOR THE PERIOD OF 1 JANUARY 2025  
TO 30 JUNE 2025**

TA Gcotyelwa  
24 July 2025  
8144

Manager: Integrated Human Settlements & Developmnet  
028) 313

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**EXECUTIVE SUMMARY**

The purpose of this report is to inform the Council of the basic service delivery activities performed during the of 1 January 2025 to 30 June 2025.

**RESOLVED:**

The performance Report in respect of the basic service delivery within the Director: Community Services for the period 1 January 2025 to 30 June 2025, **was noted.**

**RESPONSIBLE OFFICIAL :**

**TA GCOTYELWA  
D NEL  
B PLAATJIES**

**TARGET DATE FOR IMPLEMENTATION :**

**ONGOING**

2.

**OVERSTRAND MUNICIPALITY: HOUSING SELECTION POLICY FOR BENEFICIARIES IN OWNERSHIP-BASED SUBSIDY PROJECTS**TA Gcotyelwa  
24 July 2025Manager: Integrated Human Settlements & Development  
(028) 313 8144

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**EXECUTIVE SUMMARY**

To review the Overstrand Municipality: Housing Selection Policy for Beneficiaries in Ownership-Based Subsidy Projects

**RECOMMENDATION TO THE COUNCIL:**

that the revised Overstrand Municipality Policy on Selection of Housing Beneficiaries in Ownership-based Subsidy Projects **be adopted** and **be implemented** with immediate effect.

**RESPONSIBLE OFFICIAL :****TA GCOTYELWA****TARGET DATE FOR IMPLEMENTATION :****WITH IMMEDIATE EFFECT**

**PORTFOLIO COMMITTEE :**

**MUNICIPAL PUBLIC SAFETY**

**Chairperson :**

**Cllr A Komani**

**Committee Members :**

**Ald L Ntsabo, Cllrs H Lombard,  
C Tafu-Nwonkwo & M Grimbeek**

**1.  
MONTHLY MONITORING REPORT FOR THE PERIOD: 01 – 30 JUNE 2025:  
DIRECTORATE: MUNICIPAL PUBLIC SAFETY**

**NJ Michaels  
25 July 2025**

**Director: Municipal Public Safety**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

To report on the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 – 30 June 2025.

**RESOLVED:**

The Monthly Monitoring Report of the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 – 30 June 2025, **was noted**.

**RESPONSIBLE OFFICIAL:**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION:**

**TO BE NOTED**

2.

**QUARTERLY MONITORING REPORT FOR THE PERIOD: 01 APRIL TO 30 JUNE 2025: DIRECTORATE: MUNICIPAL PUBLIC SAFETY****NJ Micheals  
25 July 2025****Director: Municipal Public Safety****(028) 313 8054**

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**EXECUTIVE SUMMARY**

This report provides an overview of the operations, activities, and initiatives undertaken by the Directorate of Municipal Public Safety during the period: 01 April to 30 June 2025.

**RESOLVED:**

The Quarterly Monitoring Report of the functioning and activities of the Directorate: Municipal Public Safety for the period: 01 April to 30 June 2025, **was noted**.

**RESPONSIBLE OFFICIAL:****NJ MICHAELS****TARGET DATE FOR IMPLEMENTATION:****TO BE NOTED**

**3.  
STATUS OF FIRE BRIGADE VEHICLES – 2024/2025 QUARTER 4**

**NJ Michaels  
14 July 2025**

**Director: Municipal Public Safety**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

The purpose of this report is to advise on the status of the fleet for Fire, Rescue & Disaster Management for period 1 April – 30 June 2025.

**RESOLVED:**

The status of Fire Brigade Vehicles – 2024/2025 for quarter 4 **was noted**.

**RESPONSIBLE OFFICIAL :**

**NJ MICHAELS**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**PORTFOLIO COMMITTEE :  
CORPORATE SERVICES**

**Chairperson :**

**Cllr F Africa**

**Committee Members :**

**Ald T Nqinata, Cllrs M Nomatiti  
T Els & S Beyi**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**FINANCIAL SERVICES**

**Chairperson :**

**Cllr S Williams**

**Committee Members :**

**Ald R de Coning, Ald D Coetzee,  
Ald T Nqinata and Cllr J van Staden**

1.  
**MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR JULY 2025**

**C Le Roux**  
**06 August 2025**

**Divisional Manager: Supply Chain Management**

**(028) 313 8107**

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**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of procurement by the delegated authority in terms of the Supply Chain Management Policy for July 2025.

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for July 2025, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for July 2025, **be noted**; and
3. that the awards made through the Bid Committee system and formal written price quotations for July 2025, **be noted**

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

2.

**INCOME FORGONE FOR THE FINANCIAL YEAR ENDED 30 JUNE 2025****E M Hooneberg**  
**13 August 2025****Divisional Manager: Revenue Management****(028) 313 8149**

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**EXECUTIVE SUMMARY**

Report prepared as part of the reporting obligations arising from section 15(3)(a) & (b) of the Local Government: Municipal Property Rates Act.

**RECOMMENDATION TO THE COUNCIL:**

that the income foregone in terms of the Local Government: Municipal Property Rates Act, for the 2024/2025 financial year, **be noted**.

**RESPONSIBLE OFFICIALS :****E M HOONEBERG****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**The meeting adjourned at 11:21**

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**DATE**

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**A KLAAS – EXECUTIVE MAYOR**