



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 25 APRIL / APRELI 2022

VENUE / PLEK / INDAWO : AUDITORIUM

TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF AN ORDINARY MEETING OF THE MAYORAL COMMITTEE HELD IN THE AUDITORIUM ON 25 APRIL 2022, AT 10:00

PRESENT: Councillors were present as per attached attendance register.



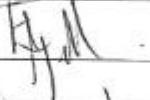
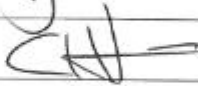

OFFICIALS PRESENT: Mr D O'Neill, Municipal Manager
Ms D Arrison, Director : Management Services
Ms S Reyneke-Naudé, Director : Finance
Mr N Michaels, Director : Protection Services
Mr S Madikane, Director : Economic Development & Tourism
Mr S Müller, Director : Infrastructure & Planning
Ms H van Tonder, Manager : Council Support Services
Ms N Nomaqhula, General Assistant : Auditorium
Ms S Swart: Administrative Officer : Council Support Services

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING

25 APRIL 2022

| ALDERMAN/COUNCILLORS | SIGNATURE |
|----------------------|---|
| RABIE, AL |  |
| AFRICA, F |  |
| GILLION, E |  |
| LERM, CH |  |
| NTSABO, L |  |
| NUTT, R | Apology |

1. OPENING

The Executive Mayor, Ald A Rabie, opened the meeting and welcomed those present. The Municipal Manager, Mr D O'Neill, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr R Nutt

RESOLVED

that the above-mentioned application for leave of absence **be granted**.

3. CONFIRMATION OF MINUTES**3.1 Minutes of an Ordinary Meeting of the Mayoral Committee held on Monday, 21 February 2022 at 10:00****RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Monday, 21 February 2022 at 10:00, be confirmed**.

3.2 Minutes of an Ordinary Meeting of the Mayoral Committee held on Monday, 28 March 2022 at 10:00**RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Monday, 28 March 2022 at 10:00, be confirmed**.

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

None

PORTFOLIO COMMITTEE :

PROTECTION SERVICES

Chairperson :

Cllr L Ntsabo

Committee Members :

**Cllrs H Lombard, S Fourie,
C Tafu-Nwonkwo & M Grimbeek**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

LOCAL ECONOMIC DEVELOPMENT

Chairperson :

Ald E Gillion

Committee Members :

**Ald D Coetzee, Cllrs R Nutt,
S Silo, R Dees**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

INVESTMENT & INFRASTRUCTURE

Chairperson :

Cllr C Lerm

Committee Members :

**Cllr M Nomatiti, Ald R de Coning,
Cllrs M Sihlahla & V Bandeza**

**1.
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: FEBRUARY 2022 –
MARCH 2022**

15/3/11

R Kuchar

Senior Manager: Town & Spatial Planning

25 February 2022

(028) 313 8900

EXECUTIVE SUMMARY

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 15 February 2022 – 15 March 2022.

RESOLVED:

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 15 February 2022 – 15 March 2022:

- | | | |
|-----|---|------------------|
| 1. | Erf 13. 3 Terminal Road, Pringle Bay | 13 February 2022 |
| 2. | Erf 6359, 37 Thirteenth Avenue, Kleinmond | 14 February 2022 |
| 3. | Erf 2915, 10 Tuna Street, Onrustrivier | 17 February 2022 |
| 4. | Erf 3794, 31 Sherwood Drive, Onrustrivier | 22 February 2022 |
| 5. | Erf 4514, 40 Second Avenue, Kleinmond | 22 February 2022 |
| 6. | Erf 8394, 67 Lavender Street, Kleinmond | 22 February 2022 |
| 7. | Erf 1430, 4 Malgas Street, Vermont | 1 March 2022 |
| 8. | Erf 430 & 431, 23 & 21 Peak Road, Pringle Bay | 2 March 2022 |
| 9. | Erf 1708, 52 Fisante Crescent, Vermont | 2 March 2022 |
| 10. | Erf 1891, 69 High Level Road, Pringle Bay | 2 March 2022 |
| 11. | Erf 3624, Main Road, Kleinmond | 2 March 2022 |
| 12. | Erf 7447, 30 Aster Street, Mount Pleasant | 2 March 2022 |
| 13. | Erf 701 & 702, Portion 1 of farm 701 remainder farm 702 Strandskloof | 3 March 2022 |
| 14. | Erven 2467, 2474, 25 Berggans Street, Gansbaai | 4 March 2022 |
| 15. | Erven 596, 597b & 1851, 29, 27 & 31 Anne road, Pringle Bay | 7 March 2022 |
| 16. | Erf 3575, 5 Viljoen Street, Onrustrivier | 7 March 2022 |
| 17. | Erf 4126, 22 Agapanthus Road, Betty's Bay | 7 March 2022 |
| 18. | Erf 5520, 261 Tenth Street, Voëlklip | 7 March 2022 |
| 19. | Erf 4048, Gladiolus Crescent 60, Betty's Bay | 7 March 2022 |
| 20. | Erf 2213, 66 Tenth Street, Voëlklip | 7 March 2022 |
| 21. | Erf 294,594 5327 & 4833, 4831 Hermanus | 7 March 2022 |

that cognisance be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 24 February 2022:

- | | | |
|----|---|------------------|
| 1. | Erf 6304, 28 Ninth Street, Voëklip | 24 February 2022 |
| 2. | Erf 2666, 201 Porter Drive, Betty's Bay | 24 February 2022 |
| 3. | Erf 428, 13 Central Road, Betty's Bay | 24 February 2022 |

RESPONSIBLE OFFICIAL :

L SMUTS

TARGET DATE FOR IMPLEMENTATION :

13 APRIL 2022

2.

DEVIATION FROM PARAGRAPH 64.3 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY (2015) AND APPROVAL THAT THE APPLICATION MAY BE DEALT WITH IN TERMS OF PARAGRAPH 64.1 OF SAID POLICY ALLOWING THE MUNICIPALITY TO PROVIDE A CONSENT LETTER FOR THE BEAUTIFICATION OF MUNICIPAL PROPERTY, A PORTION OF ERF 1289 SANDBAAI (PUBLIC PLACE): MS KARELIEN KRIEL

7/2/5

A Le Roux

9 March 2022

Manager: Property Administration

(028) 316-3724

EXECUTIVE SUMMARY

To obtain approval for the deviation from paragraph 64.3 of the Administration of Immovable Property Policy (2015) and approval that the application may be dealt with in terms of paragraph 64.1 of said policy allowing the Municipality to provide Ms Kriel with a consent letter for the beautification of a portion of Erf 1289 Sandbaai.

RECOMMENDATION TO THE COUNCIL:

that the deviation from paragraph 64.3 of the Administration of Immovable Property Policy and that the application may be dealt with in terms of paragraph 64.1 allowing the Municipality to provide Ms Kriel with a consent letter for the beautification of a portion of Erf 1289 Sandbaai as the type of application is the same as others dealt with in terms of paragraph 64.1 and further as Ms Kriel will be enhancing the enjoyment and appearance of a municipal asset at no cost to the Municipality, **be approved**.

| | |
|--|----------------------|
| RESPONSIBLE OFFICIAL : | M ERASMUS |
| TARGET DATE FOR IMPLEMENTATION : | 30 MARCH 2021 |
| TARGET DATE TO INFORM APPLICANT : | 15 MARCH 2021 |
| TARGET DATE TO INFORM OBJECTOR : | N/A |

3.

A PORTION OF REMAINDER ERF 243 HERMANUS SITUATED IN SCHULPHOEK ROAD (ROAD RESERVE): RENEWAL OF LEASE TO RAPIVEST 10 (PTY) LTD T/A HERMANUS TOYOTA

7/2/3/1

A Le Roux

Manager: Property Administration

7 March 2022

(028) 316 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Rapivest 10 (Pty) Ltd t/a Hermanus Toyota, hereafter referred to as "Hermanus Toyota", in respect of municipal property, being a portion of Remainder Erf 243 Hermanus ($\pm 560\text{m}^2$ in extent), situated in Schulphoek Road (road remainder), hereafter referred to as "the Property", for a period of 12 (TWELVE) months for the purpose of displaying and parking of vehicles.

RESOLVED:

1. that the lease of municipal property, being a portion of Remainder Erf 243 Hermanus ($\pm 560\text{m}^2$ in extent), to Rapivest 10 (Pty) Ltd t/a Hermanus Toyota, for the purpose of displaying and parking of vehicles at a rental amount of R3,410.40 (THREE THOUSAND FOUR HUNDRED AND TEN RAND AND FORTY CENTS) (VAT excluded) per month for a further period of 12 (TWELVE) months from 1 January 2022 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the tariffs stipulated in the Annual Budget as approved by Council.

RESPONSIBLE OFFICIAL :

R OCTOBER

TARGET DATE FOR IMPLEMENTATION :

15 MAY 2022

TARGET DATE TO INFORM APPLICANT :

25 MAY 2022

TARGET DATE TO INFORM OBJECTOR :

N/A

4.

**A PORTION OF ERF 325 ROOI-ELS (SITUATED IN ROELLA ROAD, ROOI-ELS):
CESSION OF LEASE AGREEMENT FROM MOBILE TELEPHONE NETWORKS
(PTY) LTD TO IHS TOWERS SOUTH AFRICA (PTY) LTD**

7/2/3/1

A Le Roux

Manager: Property Administration

2 March 2021

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval to cede the lease agreement between Overstrand Municipality and Mobile Telephone Networks (Pty) Ltd (hereinafter referred to as "MTN") to IHS Towers South Africa (Pty) Ltd (hereinafter referred to as "the Applicant") for the remainder of the initial lease period of 9 (NINE) years and 11 (ELEVEN) months in respect a portion of Erf 325 Rooi-Els (9,6m² in extent), situated in Roella Road, Rooi-Els (hereinafter referred to as "the Property"), for telecommunication and related purposes.

RESOLVED:

that the cession of the lease agreement for municipal property, being a portion of Erf 325 Rooi-Els, (6,9m² in extent), from Mobile Telephone Networks (Pty) Ltd to IHS Towers South Africa (Pty) Ltd, **be approved**.

RESPONSIBLE OFFICIAL:**M ERASMUS****TARGET DATE FOR IMPLEMENTATION:****25 MAY 2022****TARGET DATE TO INFORM APPLICANT:****9 MAY 2022****TARGET DATE TO INFORM OBJECTOR:****N/A**

5. TRANSFER OF ELECTRICAL INFRASTRUCTURE TO THE OWNER OF ERF 7568 HERMANUS (“GATE WAY SHOPPING CENTRE”), APEX LAND (PTY) LTD

HIN7568

J H du Plessis

Senior Manager: Electrotechnical Services

13 January 2022

(028) 316 5627

EXECUTIVE SUMMARY

To obtain approval to transfer the following electrical infrastructure assets situated on Erf 7568 Hermanus to the owner of Erf 7568 Hermanus, Apex Land (Pty) Ltd (hereinafter referred to as Apex”):

| | <u>Asset No</u> | <u>Asset Description</u> |
|-----|------------------------|---------------------------------|
| (a) | 1427309: | 500 kVA Transformer No 1: |
| (b) | 1427310: | 800 kVA Transformer No 2: |
| (c) | 1427597: | Ring Main Unit No 2 (RMU): |
| (d) | 1427598: | Ring Main Unit No 1 (RMU): |

In exchange for the identified municipal electrical infrastructure involved currently supplying the Gateway property, Apex will, at its own cost, and in consultation with and on the specifications of the Municipality’s Electrical Department (Hermanus) attend to the following:

- (a) Install a new Metering Ring Main Unit (where their usage will be obtained from) and fuse switch.
- (b) Install a new medium voltage (MV) feeder cable from the new Metering Ring Main Unit to close off the Municipality’s ring feed.
- (c) Connect the new medium voltage (MV) feeder cable mentioned above to the current cable between erven 2337 and 2338 Hermanus.
- (d) Disconnect the outgoing feed from Ring Main Unit No 2 and mark the spare switch as safe.
- (e) The removal of the municipal owned electrical meters situated on the property (to be attended to by the Municipality at the cost of Apex).

The above will have the effect that the entire property (Erf 7568) known as Gateway Centre (hereinafter referred to “Gateway”) will have a bulk meter for the measuring of electrical use and will also subsequently administer the internal electrical distribution (electrical prepaid meters) of its tenants, a function currently attended to by the Municipality, since the current connection and service agreement do not provide for the envisaged distribution and bulk connection point. This recommendation will thus also imply that a new consumer agreement be entered into between Apex and the Municipality.

RECOMMENDATION TO THE COUNCIL:

1. that the transfer of the following electrical infrastructure assets to Apex Land (Pty) Ltd **be approved**:
 - (a) Asset no: 1427309
Description: 500 kVA Transformer No 1
 - (b) Asset no: 1427310
Description: 800 kVA Transformer No 2
 - (c) Asset no: 1427597
Description: Ring Main Unit No 2 (RMU)
 - (d) Asset no: 1427598
Description: Ring Main Unit No 1 (RMU)

2. that in exchange for the transfer of the above electrical infrastructure assets, Apex Land (Pty) Ltd will at its own costs, in consultation with and on the specifications of the Overstrand Municipality (Electrical Department) attend to:
 - (a) the installation of a new Metering Ring Main Unit (where their usage will be obtained from) and fuse switch in Mimosa Street, Hermanus;
 - (b) the installation of a new medium voltage (MV) feeder cable from the new Metering Ring Main Unit to close off the Municipality's ring feed;
 - (c) the connection of the new medium voltage (MV) feeder cable mentioned above to the current cable between erven 2337 and 2338 Hermanus;
 - (d) the disconnecting of the outgoing feed from Ring Main Unit No 2 and marking the spare switch as safe; and
 - (e) the removal all municipal owned meters on Erf 7568 Hermanus and replacement thereof with their own electrical meters in order for them to administer and maintain the internal electrical infrastructure;

3. that Apex Land (Pty) Ltd opens a new consumer account and sign a consumer agreement with the Municipality for the metering of the bulk electrical supply to Erf 7568 Hermanus; and

4. that the electrical infrastructure assets mentioned in 1. above be derecognised from the Fixed asset register of the Municipality once the transfer is completed.

The Executive Mayor, Ald A Rabie, requested that it be minuted that the necessary commitment be made ensuring that people are not negatively affected by this transfer of electrical infrastructure.

RESPONSIBLE OFFICIAL :

JH DU PLESSIS

TARGET DATE FOR IMPLEMENTATION :

PROCESS

TARGET DATE TO INFORM APPLICANT :

13 MAY 2022

**6.
DRAFT WATER SUPPLY AND SANITATION SERVICES BY-LAW, 2022**

1/3/15

H Blignaut

18 March 2022

Deputy Director : Engineering Planning

(028) 313 5047

EXECUTIVE SUMMARY

The purpose of this report is to submit to Council the Final Draft Water Supply and Sanitation Services By-law, 2022, which was published for comments, for approval.

RECOMMENDATION TO THE COUNCIL:

1. that the Draft Water Supply and Sanitation Services By-law, 2022, **be approved;**
and
2. that the approved Water Supply and Sanitation Services By-law, 2022, **be gazetted.**

RESPONSIBLE OFFICIAL :

H BLIGNAUT

TARGET DATE FOR IMPLEMENTATION :

ONCE GAZETTED

7.

OPERATION OF ILLUMINATED STREET SIGNS ON VARIOUS PROPERTIES IN THE OVERSTRAND: DEVIATION FROM PARAGRAPH 18 AND 20.1(B) OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO TEMPORARY RENEW THE LEASE OF PORTIONS OF MUNICIPAL PROPERTIES TO DIRECTOSIGN (NORTH) (PTY) LTD FOR A SHORT-TERM PERIOD - FINALISATION OF THE TENDER PROCESS

7/2/3/1

A Le Roux

7 March 2022

Manager: Property Administration

(028) 316-5623

EXECUTIVE SUMMARY

To obtain approval from the Executive Mayor to enter into a further short-term lease agreement for a period of 6 (SIX) months with Directosign (North) (Pty) Ltd, hereinafter referred to as “the Applicant”, in respect of various portions of properties in the Overstrand, hereinafter referred to as “the Properties”, for the purpose of providing, erecting, maintaining and operating 85 illuminated street signs with advertising panels thereon;

To obtain approval from Council for the deviation from paragraph 18 of the Administration of Immovable Property Policy (as approved by Council on 25 November 2015) allowing the Municipality to enter into a further short-term lease agreement with the Applicant in respect of the Properties, for the purpose of providing, erecting, maintaining and operating 85 illuminated street signs with advertising panels thereon, without following a competitive process now, and

To obtain approval from Council for the deviation from paragraph 20.1(b) of the Administration of Immovable Property Policy (as approved by Council on 25 November 2015) allowing the Municipality to enter into a further short-term lease agreement with the Applicant in respect of the Properties for the purpose of providing, erecting, maintaining and operating 85 illuminated street signs with advertising panels thereto, without following a public participation process.

RESOLVED:

1. that the short-term renewal of the lease of portions of various properties in the Overstrand as indicated on the locality maps, to Directosign (North) (Pty) Ltd for a period of 6 (SIX) months from 1 June 2022 for the purpose of providing, erecting, maintaining and operating 85 illuminated street signs with advertising panels thereon, at a rental amount of R27,321.62 (TWENTY-SEVEN THOUSAND THREE HUNDRED AND TWENTY-ONE RAND AND SIXTY-TWO CENTS) (Excluding VAT) per month, **be approved**;
2. that the rental amount in 1 above escalate on 1 July 2022 with a percentage equal to the consumer price index; and

3. that the approval in 1 above be subject to Council approving the deviation from paragraphs 18 and 20.1(b) of the Administration of Immovable Property Policy of 2015.

RECOMMENDATION TO THE COUNCIL:

1. that the deviation from paragraph 18 of the Administration of Immovable Property Policy in order to renew for a short-term period the current lease agreement with Directosign (North) (Pty) Ltd for a period of 6 (SIX) months without following a competitive process, **be approved**; and
2. that the deviation from paragraph 20.1(b) of the Administration of Immovable Property Policy in order to renew for a short-term period the current lease agreement with Directosign (North) (Pty) Ltd for a period of 6 (SIX) months without following a public participation process, **be approved**.

| | |
|--|--------------------|
| RESPONSIBLE OFFICIAL : | M ERASMUS |
| TARGET DATE FOR IMPLEMENTATION : | 31 MAY 2022 |
| TARGET DATE TO INFORM APPLICANT : | 15 MAY 2022 |
| TARGET DATE TO INFORM OBJECTOR : | N/A |

**8.
FERNKLOOF BOTANICAL GARDEN**

17/6/R

S Muller

23 March 2022

Director : Infrastructure and Planning

(028) 313 8019

EXECUTIVE SUMMARY

This report is to table the draft Co-Management Agreement with the Hermanus Botanical Society for the development of the Fernkloof Botanical Garden in the municipality's Fernkloof Nature Reserve, Hermanus.

RESOLVED:

1. that the draft Co-Management Agreement for the Fernkloof Botanical Garden between the Municipality and the Hermanus Botanical Society **be approved**.
2. that the following sentence be added to Paragraph 2.1 of the Co-Management Agreement: "The HBS will take full responsibility for the property and all the activities taking place on the property, including, but not limited to, the maintenance of good order, behaviour, noise control, safety and security."

RESPONSIBLE OFFICIAL :

S MULLER

TARGET DATE FOR IMPLEMENTATION :

N/A

**9.
OPERATIONAL REPORTS**

9/1/2/5

S Muller

24 March 2022

Director: Infrastructure and Planning

(028) 313 8019

EXECUTIVE SUMMARY

This report is to provide the Portfolio Committee with reports on the implementation and progress of the following services:

- Municipal Infrastructure Grant (MIG),
- Bulk Water Services Operation and Maintenance Contract,
- Environmental, and
- Tiny House Policy.

RESOLVED:

1. that the report **be noted**; and
2. that a conversation about baboon management take place between the various role players, including the three (3) relevant ward councillors, ie Cllr T Els, Cllr G Cohen and Ald K Brice.

RESPONSIBLE OFFICIAL :

S MULLER

TARGET DATE FOR IMPLEMENTATION :

N/A

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr R Nutt

Committee Members :

**Ald K Brice, Cllrs S Williams,
S Silo, K Ngqandana**

1.
BENEFICIARIES: INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP): 544 ERVEN, BLOMPARK, GANSBAAI

17/5/4/1

TA Gcotyelwa

Acting Senior Manager: Corporate Services

11 March 2022

(028) 313 8144

EXECUTIVE SUMMARY

This report is to inform the Executive Mayor of the progress to date with the procedure to finalise subsidy applications for potential beneficiaries.

RESOLVED:

that the progress report with regard to the beneficiary subsidy status in the IRDP: 544 erven, Blompark, Gansbaai, **be noted**.

RESPONSIBLE OFFICIAL :

TA GCOTYELWA

TARGET DATE FOR IMPLEMENTATION :

N/A

**PORTFOLIO COMMITTEE :
MANAGEMENT SERVICES**

Chairperson :

Cllr F Africa

Committee Members :

**Cllrs A Komani, C Resandt,
Ald T Nqinata & Cllr T Gwele**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

FINANCE & TOURISM

Chairperson :

Ald A Rabie

Committee Members :

**Cllrs T Els, C Lerm,
Ald T Nqinata and Cllr J van Staden**

1.
TOURISM QUARTERLY REPORT: JANUARY - MARCH 2022

9/1/2/2

F Lloyd

7 April 2022

Tourism Manager

(028) 313 5022

EXECUTIVE SUMMARY

The purpose of this report is to provide, and outline activities and initiatives of Tourism to promote the Overstrand. The report covers the activities from January to March 2022.

RESOLVED:

that the 3rd quarter report (January – March 2022) of Tourism **be noted**.

RESPONSIBLE OFFICIAL :

F LLOYD

TARGET DATE FOR IMPLEMENTATION :

29 APRIL 2022

2.

MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) AND PARAGRAPH 6(7)(4)(F) OF THE DIRECTIONS OF THE DISASTER MANAGEMENT ACT, MARCH 2022

8/2/2

C Le Roux

07 April 2022

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for March 2022. To inform Council of all procurement undertaken during the national state of disaster as per paragraph 6.7.4(f) Amendment of the Directions issued, in terms of section 27(2) of the Disaster Management Act, 2002, dated 02 July 2020.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for March 2022, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for March 2022, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for March 2022, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**3.
SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2021/2022:
3rd QUARTER: 01 JANUARY 2022 TO 31 MARCH 2022**

8/2/2

**C Le Roux
08 April 2022**

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

In terms of Clause 6(3) of Overstrand Municipality's Supply Chain Management Policy, the Municipal Manager must, within 6 business days of each quarter, submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

RECOMMENDATION TO THE COUNCIL:

that the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 3rd Quarter of 2021/2022 **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**4.
QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF
THE MFMA FOR THE QUARTER ENDED MARCH 2022**

5/18/R

BA King

13 March 2022

Senior Manager: Financial Services

(028) 313 8154

EXECUTIVE SUMMARY

Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

RECOMMENDATION TO THE COUNCIL:

that the consolidated quarterly report in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended March 2022, **be noted**.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**5.
BUDGET REPORT AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION
PLAN (SDBIP) FOR THE QUARTER ENDED MARCH 2022**

5/1/1/23-2021/2022 & 2/12/1/1

BA King Senior Manager: Financial Services

14 April 2022

(028) 313 8154

EXECUTIVE SUMMARY

Report prepared as part of the reporting obligations arising from section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

RECOMMENDATION TO THE COUNCIL:

that the budget report and service delivery and budget implementation plan for the quarter ended March 2022, prepared as part of the reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

The Chairperson, Ald A Rabie, requested that it be minuted that the necessary arrangements be made to hold a workshop for Councillors explaining the Service Delivery and Budget Implementation Plan (SDBIP).

RESPONSIBLE OFFICIALS :

**BA KING
RG LOUW**

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**6.
REPORT ON THE PROPOSED 5TH ADJUSTMENTS BUDGET & REVISED
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR
2021/2022**

5/1/1/23 – 2021/2022 & 9/1/2/5

BA King

Senior Manager: Financial Services

14 March 2022

(028) 313 8154

EXECUTIVE SUMMARY

Report prepared in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (MFMA) for the 5th Adjustments Budget and revised SDBIP to appropriate revenue and expenditure for the reduction in grant funding by National Treasury and capital/operational virement amendments.

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 5th Adjustments Budget for 2021/2022 **be approved** as set out in the following schedules:
 - Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
 - Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
 - Schedule 3:** Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
 - Schedule 4:** Budgeted financial position
 - Schedule 5:** Budgeted cash flow
 - Schedule 6:** Cash backed reserves and acc. surplus reconciliation
 - Schedule 7:** Asset management
 - Schedule 8:** Basic service delivery measurement;
2. that the following schedules be noted:
 - Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)
 - Schedule 10:** Budgeted capital appropriations by municipal vote
3. that the changes (adjusted financial figures) to the Service Delivery and Budget Implementation Plan (SDBIP) for 2021/22 **be approved**; and
4. that the revised SDBIP for 2021/22 **be made public**.

RESPONSIBLE OFFICIAL :

**BA KING
RG LOUW**

TARGET DATE FOR IMPLEMENTATION :

28 APRIL 2022

The meeting adjourned at 11:42

DATE

DR. A RABIE - EXECUTIVE MAYOR