



**ORDINARY MEETING OF THE COUNCIL**

**GEWONE VERGADERING VAN DIE RAAD**

**INTLANGANISO YESIQHELO YEBHUNGA**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 25 SEPTEMBER / SEPTEMBER**  
**2025**

**VENUE / PLEK / INDAWO : BANQUETING HALL /**  
**BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU**  
**HERMANUS**

**TIME / TYD / IXESHA: 10:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY COUNCIL MEETING  
HELD IN THE BANQUETING HALL, CIVIC CENTRE,  
HERMANUS, ON 25 SEPTEMBER 2025 AT 10:00**

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**PRESENT:** Councillors were present as per attached attendance register.





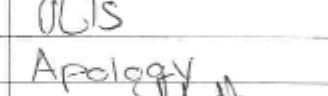
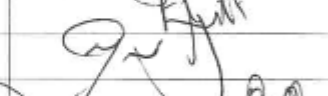

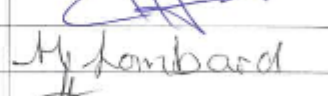

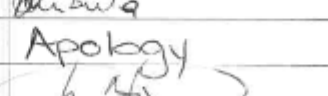








**OFFICIALS PRESENT:** Dr D O'Neill, Municipal Manager  
Mr D Louw, Acting CFO  
Ms D Arrison, Director : Corporate Services  
Mr L Smith, Chief Fire, Rescue & Disaster Management  
Mr R Kuchar, Divisional Manager : Town & Spatial Planning  
Mr A Gcotyelwa, Manager : Integrated Human Settlements and Development  
Ms R Louw, Divisional Manager : Strategic Support Services  
Ms B Plaatjies, Divisional Manager: Facilities, Halls & Building Maintenance  
Mr A Wyngaard, Public Liaison  
Ms A Le Roux, Divisional Manager : Property Management  
Ms B Plaatjies, Divisional Manager : Facilities, Halls and Building Maintenance  
Ms H van Tonder, Manager : Administrative Support Services  
Ms R Steenekamp, Assistant Media & Social Media Liaison Officer  
Ms S Swart, Senior Committee Officer  
Mr A Lekay, Senior Clerk  
Mr C Solomons, Technical Support : Auditorium

**ALSO PRESENT:** Member of the Public

**MINUTES/....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

COUNCIL MEETING  
25 SEPTEMBER 2025

ALDERMEN/COUNCILLORS	SIGNATURE
AFRICA, F	Apology
BANDEZA, V	
BEYI, S	Apology
BRICE, KD	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
DEES, RM	
ELS, T	ELS
FOURIE, SH	Apology
GILLION, E	
GRIMBEEK, MD	
KLAAS, AG	
KOMANI, AS	
LERM, CH	
LOMBARD, H	H Lombard
NGQANDANA, K	
NOMATITI, M	
NOMBULA, BG	Nombula
NQINATA, NNT	Apology
NTSABO, L	
NUTT, R	
RESANDT, CT	Resandt
SIHLAHLA, M	
TAFU-NWONKWO, CC	
VAN STADEN, JA	Apology
WILLIAMS, SH	

**1. OPENING**

The Speaker, Ald G Cohen, opened the meeting and welcomed those present. The Municipal Manager, Dr D O'Neill, read the convening notice and Cllr C Tafu-Nwonkwo opened with prayer.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

**Ald F Africa  
Ald T Nqinata  
Cllr S Fourie  
Cllr J van Staden  
Cllr S Beyi**

**RESOLVED:**

that the above-mentioned applications for leave of absence **be granted**.

**3. CONFIRMATION OF MINUTES**

- 3.1 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 27 August 2025** at **10:00**

**RESOLVED**

That the Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 27 August 2025** at **10:00** **be confirmed**.

**4. MATTERS ARISING FROM THE MINUTES**

None

**5. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER/EXECUTIVE MAYOR**

- Salqa Matters:

Ald L Ntsabo gave feedback on a Speakers' Forum held during the week of 15 September 2025 attended by himself and Speaker G Cohen.

Cllr T Els gave feedback on a Womens' Commission meeting she attended.

- The Speaker, Ald G Cohen, reminded Councillors that a workshop regarding the rules of ward committees will be held after this council meeting.
- The Speaker requested the Municipal Manager that another workshop should be held with regard to delegations of powers for councillors.
- The Executive Mayor, Cllr A Klaas, addressed the meeting on *inter alia* the following matters:
  - Congratulations to Mr H Vorster who was appointed as Acting Director: Community Services;
  - Prayers for Dir N Michaels who is currently on sick leave;
  - Heritage Day (24 September 2025);
  - Indigent Policy;
  - Important upcoming events in the Overstrand;
  - Tourism event led by Min P de Lille;
  - National Hockey League;
  - Athletics/Rugby Club

**6.1**

**PORTIONS OF ERVEN 5467 AND 6949 KLEINMOND (SITUATED ON THE CORNER OF MAIN ROAD AND LAGUNE STREET, KLEINMOND): THE KLEINMOND CYCLING CLUB – WRITE OFF OF ARREAR ACCOUNT**

**(ITEM 2 PAGE 9 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 23 SEPTEMBER 2025)**

This item was distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item must be considered "in committee".

The resolutions under this item shall be minuted in a separate minute book in terms of section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000 read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements.

**6.2****OVERSTRAND SPORT FACILITIES REPORT: MAINTENANCE AND STATUS QUO****(ITEM 1 PAGE 1 : COMMUNITY SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 23 SEPTEMBER 2025)****RESOLVED (SUPPORTED BY 22 COUNCILLORS);**

that Council takes cognisance of financial constraints in relation to maintenance and safeguarding sport facilities at evening and weekends.

**RESPONSIBLE OFFICIAL:****D NEL****TARGET DATE FOR IMPLEMENTATION:****ONGOING**

**6.3****FIXED ASSETS: DISPOSAL / DERECOGNITION OF ASSETS FOR THE 2024/25 FINANCIAL YEAR****(ITEM 1 PAGE 1 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 23 SEPTEMBER 2025)****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that it **be noted** that the assets disposed of during the period 01 July 2024 to 30 June 2025 are not needed to provide the minimum level of basic municipal services; and
2. that the derecognition of the Infrastructure Assets replaced / abandoned / disposed of during the period 01 July 2024 to 30 June 2025, **be approved**.

**RESPONSIBLE OFFICIAL :****J VORSTER****TARGET DATE FOR IMPLEMENTATION :****30 SEPTEMBER 2025**

6.4

**MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR AUGUST 2025****(ITEM 2 PAGE 18 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 23 SEPTEMBER 2025)****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for August 2025, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for August 2025, **be noted**; and
3. that the awards made through the Bid Committee system and formal written price quotations for August 2025, **be noted**.

**RESPONSIBLE OFFICIAL :****C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**6.5****CONSIDERATION OF INDIGENT POLICY OF THE OVERSTRAND MUNICIPALITY****(ITEM 3 PAGE 60 : FINANCIAL SERVICES PORTFOLIO - MAYORAL  
COMMITTEE MEETING : 23 SEPTEMBER 2025)****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**that the Indigent Policy **be approved.****RESPONSIBLE OFFICIAL :****D LOUW  
C SWARTZ****TARGET DATE FOR IMPLEMENTATION :****1 OCTOBER 2025**

**7. CONSIDERATION OF REPORTS****7.1****APPOINTMENT OF A COUNCILLOR TO THE SECTION 62 APPEALS COMMITTEE****H van Tonder            Manager : Administrative Support Services****5 September 2025****(028) 313 8037**

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**EXECUTIVE SUMMARY**

The purpose of the report is to grant Council an opportunity to appoint a councillor to the Section 62 Appeals Committee due to Cllr A Komani's appointment to the Mayoral Committee by the Executive Mayor.

**RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

that Ald K Brice **be appointed** to the Section 62 Appeals Committee to replace Cllr A Komani who was appointed to the Mayoral Committee by the Executive Mayor.

**RESPONSIBLE OFFICIAL:****H VAN TONDER****TARGET DATE FOR IMPLEMENTATION:****25 SEPTEMBER 2025**

**7.2****PROPOSED EXTENSION OF TERM FOR MEMBERS OF THE MUNICIPAL PLANNING TRIBUNAL****R Kuchar  
3 September 2025****Divisional Manager: Town & Spatial Planning****(028) 313 8087**

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**EXECUTIVE SUMMARY**

Council's Special Meeting held on 28 October 2020 resolved to appoint the current members to be represented on the Municipal Planning Tribunal for a period of five (5) years, which commenced on 8 February 2021.

This item serves to motivate the extension of the current term of the members of the Municipal Planning Tribunal for a further two (2) years for reasons discussed in this report.

**RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that Council extends the terms of the current four (4) internal and one (1) external members of the Municipal Planning Tribunal from 8 February 2026 to 7 February 2028; and
2. that the above period may be reconsidered if the review of LUPA, SPLUMA and the Municipal Planning By-Law are affected before 7 February 2028.

**RESPONSIBLE OFFICIAL:****R KUCHAR****TARGET DATE FOR IMPLEMENTATION:****14 OCTOBER 2025**

**7.3****PROPOSED AMENDMENT OF CONTRACT SCD3537A/2023: MAINTENANCE AND UPGRADE OF TELEMETRY SYSTEMS FOR WATER AND WASTEWATER INFRASTRUCTURE****H Blignaut  
4 August 2025****Principal Engineer: Civil Infrastructure Planning****(028) 313 5047**

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**EXECUTIVE SUMMARY**

Overstrand Municipality has an existing contract, Contract SCD3537A/2023, with Spectrum Communications (Pty) Ltd (Spectrum) for the maintenance and upgrade of telemetry systems for water and wastewater infrastructure.

The purpose of this report is to provide the necessary information and motivation for the proposed amendment of Contract SCD3537A/2023, in terms of the enabling provisions of section 116(3) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA), to enable Council to make an informed decision whether to consent to the proposed amendment of the contract.

**RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that Council takes cognisance of the reasons for the proposed amendment of Contract SCD3537A/2023 between Overstrand Municipality and Spectrum Communications (Pty) Ltd for the maintenance and upgrade of telemetry systems for water and wastewater infrastructure, in terms of the enabling provisions of Section 116(3) of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003);
2. that Council takes cognisance of the fact that no comment on the proposed amendment of the contract was received from any stakeholder; and
3. that Council consents to the proposed amendment of Contract SCD3537A/2023 between Overstrand Municipality and Spectrum Communications (Pty) Ltd for the maintenance and upgrade of telemetry systems for water and wastewater infrastructure.

**RESPONSIBLE OFFICIAL:****H BLIGNAUT****TARGET DATE FOR IMPLEMENTATION:****1 OCTOBER 2025**

**7.4****OFFICE OF THE MUNICIPAL MANAGER: MANDATE: COLLECTIVE AGREEMENT ON CONDITIONS OF SERVICE FOR THE WESTERN CAPE DIVISION OF THE SALGBC****L Bucchianeri  
11 September 2025****Divisional Manager: HRM****(028) 313 8120**

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**EXECUTIVE SUMMARY**

To submit a report and recommendation to the Municipal Council in respect of obtaining a mandate on certain sections in the draft collective agreement on Conditions of Service for the Western Cape Division of the SALGBC.

**RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that Council note the content of the report; and
2. that Council agree to the amendments in respect of the draft agreement as highlighted in the circular.

**RESPONSIBLE OFFICIAL :****L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****25 SEPTEMBER 2025**

**7.5****MEMBERSHIP OF MEDICAL SCHEMES AND REGISTRATION OF DEPENDANTS ON ACCREDITED MEDICAL SCHEMES POLICY****L. Bucchianeri  
8 September 2025****Divisional Manager: HRM****(028) 313 8120**

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**EXECUTIVE SUMMARY**

The purpose of this report is to recommend to Council the Revised Medical Schemes and Registration of Dependants on Accredited Medical Schemes for approval by Council.

**RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

that the Revised Medical Schemes and Registration of Dependants on Accredited Medical Schemes **be approved**.

**RESPONSIBLE OFFICIAL :****L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****1 OCTOBER 2025**

**7.6****WRITING OFF OF IRRECOVERABLE DEBT**

This item was distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item must be considered "in committee".

The resolutions under this item shall be minuted in a separate minute book in terms of section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000 read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements.

**8. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)**

None

**9. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS**

None

**10. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)**

None

**The meeting adjourned at 12:01**

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**DATE**

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**THE SPEAKER – G COHEN**