Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

ORDINARY MEETING OF THE COUNCIL

GEWONE VERGADERING VAN DIE RAAD

INTLANGANISO YESIQHELO YEBHUNGA

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 28 OCTOBER / OKTOBER / OKTOBHA 2026
VENUE / PLEK / INDAWO : AUDITORIUM / OUDITORIUM
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU HERMANUS
TIME / TYD / IXESHA: 15:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF AN **ORDINARY COUNCIL** MEETING
HELD IN THE **AUDITORIUM**,
CIVIC CENTRE, HERMANUS ON
28 OCTOBER 2026 AT **15:00**

PRESENT:	Councillors were present as per attached attendance register.
OFFICIALS PRESENT:	Mr E Jantjies, Acting Municipal Manager Ms D Arrison, Director : Corporate Services Mr D Adonis, Director : Municipal Public Safety Mr G Esau, Director : Community Services Ms R Louw, Divisional Manager : Strategic Support Services Mr A Gcotyelwa, Manager : Integrated Human Settlements and Development Ms A Le Roux, Divisional Manager : Property Management Mr B King, Divisional Manager : Financial Accounting Mr D van der Heever, Chief Audit Executive Mr A Aplon, Assistant Chief Fire Officer Ms L de Villiers, Divisional Manager : Environmental Management Ms H van Tonder, Manager : Administrative Support Services Mr A Ford, Manager, Community Liaison (Kleinmond) Ms C Fisher, Chief Clerk: Committee Services Ms I Hanekom, Senior Records Officer Ms R Steenekamp, Assistant Media & Social Media Officer Mr A Lekay, Senior Clerk Mr C Solomons, Technical Support : Auditorium Ms S Swart, Senior Committee Officer Other Officials
ALSO PRESENT:	Members of the Public

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OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

COUNCIL MEETING
28 OCTOBER 2026

ALDERMEN/COUNCILLORS	SIGNATURE
AFRICA, F	
BANDEZA, V	
BEYI, S	Absent
BRICE, KD	
~~COETZEE, DP~~	
COHEN, G	
DE CONING, CA	
DEES, RM	
ELS, T	
FOURIE, SH	
GILLION, E	
GRIMBEEK, MD	
KLAAS, AG	
KOMANI, AS	
LERM, CH	
LOMBARD, H	
NGQANDANA, K	
NOMATITI, M	
NOMBULA, BG	
NQINATA, NNT	Absent
NTSABO, L	
NUTT, R	
RESANDT, CT	
SIHLAHLA, M	
TAFU-NWONKWO, CC	
VAN STADEN, JA	
WILLIAMS, SH	

1. OPENING

The Speaker, Ald G Cohen, opened the meeting and welcomed those present. The Acting Municipal Manager, Mr E Jantjies, read the convening notice. Aldermen R de Coning and S Fourie lit a candle in memory of Ald D Coetzee who passed away on 23 October 2026, and the Speaker allowed a moment of silence. Cllr R Nutt opened with prayer.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Ald T Nqinata
Cllr S Beyi

RESOLVED:

that it be noted that the above-mentioned councillors were **absent without leave**.

3. CONFIRMATION OF MINUTES

3.1 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 26 August 2026** at **10:00**

RESOLVED:

that the Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 26 August 2026** at **10:00 be confirmed**.

3.2 Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **Friday, 2 October 2026** at **08:00**

RESOLVED:

that the Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **Friday, 2 October 2026** at **08:00 be confirmed**.

4. MATTERS ARISING FROM THE MINUTES

None

5. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER/EXECUTIVE MAYOR

- The Speaker, Ald G Cohen, bid the Overstrand Chamber Choir welcome whereafter the Choir gave a performance.
- The Assistant Chief : Fire, Mr A Aploon, introduced the Overstrand Municipality's firefighters who claimed podium finish when they put their strength, fitness and skills to the test at this year's Toughest Firefighter Alive (TFA) competition, held from 1 to 3 October 2026 in George.
- Ms L de Villiers, Divisional Manager : Environmental Management, presented an award which the Overstrand Municipality won for the Onrus-to-Coast Restoration and Rehabilitation Project.
- Staff from the Overstrand Libraries presented the awards won at the Western Cape Cultural Affairs Awards, held in Cape Town on 9 September 2026, being three awards and two runner-up honours.
- The Executive Mayor, Ald A Klaas, handed an award over to the Acting Municipal Manager, Mr E Jantjies, for best spirit at the Better Together Games held on 16 October 2026.
- The Speaker, Ald G Cohen, allowed the whips of each political party to address the meeting.
- The Speaker, Ald G Cohen, addressed the meeting and reflected on the term of office from 2021 to 2026.
- The Speaker, Ald G Cohen, then allowed the Executive Mayor, Ald A Klaas, to address the meeting.

ALD L NTSABO LEFT THE MEETING AT 16:12 WITH PERMISSION FROM THE SPEAKER.

THE MEETING STOOD DOWN AT 16:23

THE MEETING RESUMED AT 16:30

6. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

6.1
A PORTION OF PORTION 1 OF FARM 308 BUFFELJAGSBAAI: SHORT TERM LEASE - ABALOBI ICT4FISHERIES (RF) NPC ON BEHALF OF BUFFELJAGSBAAI SEA WHALE COOPERATIVE

(ITEM 4 PAGE 20 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. the deviation from paragraph 18 of the Administration of Immovable Property Policy of 2015 in order for the Municipality to enter into a lease agreement with Abalobi ICT4Fisheries (RF) NPC for the lease of municipal property, being a portion of Portion 1 of Farm 308 Buffeljagsbaai, ±8,466m^2 in extent, for the purpose of a Community Fisheries Hub and kelp processing facility, for a period of 3 (THREE) years at a rental amount of R200.87 (TWO HUNDRED RAND AND EIGHTY-SEVEN CENTS) (VAT excluded) per month, **be approved**;

2. that the monthly rental amount mentioned in 1 above escalates every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council;

3 that Abalobi ICT4Fisheries (RF) NPC, on behalf of Buffeljagsbaai Sea Whale Cooperative, be exempted from paying the required application fee (deviation from paragraph 4 of the Administration of Immovable Property Policy of 2015);

4. that Abalobi ICT4Fisheries (RF) NPC, on behalf of Buffeljagsbaai Sea Whale Cooperative, be exempted from the payment of rates on the Property (deviation from paragraph 41 of the Administration of Immovable Property Policy of 2015); and

5. that Abalobi ICT4Fisheries (RF) NPC, on behalf of Buffeljagsbaai Sea Whale Cooperative, be afforded an 1 (ONE) year rental free period additional to the 3 (THREE) years lease period, to enable them to obtain all the required approvals and to complete the proposed development.

RESPONSIBLE OFFICIAL: **M BEKKER**

TARGET DATE FOR IMPLEMENTATION : **27 NOVEMBER 2026**

TARGET DATE TO INFORM APPLICANTS: **27 NOVEMBER 2026**

6.2
OPERATIONAL PLAN: FESTIVE SEASON: 2026/2027

(ITEM 1 PAGE 1 : COMMUNITY SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the content of the Operational Plan: Festive Season: 2026/2027, which is to be executed by the Directorate: Community Services, **be noted**.

RESPONSIBLE OFFICIAL :	**TA GCOTYELWA** **D NEL** **B PLAATJIES**
TARGET DATE FOR IMPLEMENTATION :	**1 DECEMBER 2026**

6.3
ESTABLISHMENT OF A WESTERN CAPE GOVERNMENT (WCG) e-CENTRE IN GANSBAAI LIBRARY, OVERSTRAND MUNICIPALITY

(ITEM 2 PAGE 12 : COMMUNITY SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the Acting Municipal Manager **be authorised** to sign the Memorandum of Understanding (MOU) with the Western Cape Premier for the establishment of an e-Centre in the Gansbaai Library.

RESPONSIBLE OFFICIAL:	**TA GCOTYELWA** **G SMIT**
TARGET DATE FOR IMPLEMENTATION:	**1 NOVEMBER 2026**

6.4
ADOPTION OF THE REVIEWED SALGA TASK JOB EVALUATION POLICY

(ITEM 1 PAGE 1 : CORPORATE SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the reviewed TASK Job Evaluation Policy **be adopted**.

RESPONSIBLE OFFICIAL : **L BUCCHIANERI**

TARGET DATE FOR IMPLEMENTATION : **1 OCTOBER 2026**

6.5
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR AUGUST 2026

(ITEM 1 PAGE 1 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that the deviations from the procurement processes, approved in terms of the delegated authority for August 2026, **be noted**;

2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for August 2026, **be noted**;

3. that the awards made through the Bid Committee system and formal written price quotations for August 2026, **be noted**; and

4. that all other activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for August 2026, **be noted**.

RESPONSIBLE OFFICIAL : **C LE ROUX**

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

6.6
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR SEPTEMBER 2026

(ITEM 2 PAGE 54 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that the deviations from the procurement processes, approved in terms of the delegated authority for September 2026, **be noted**;

2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for September 2026, **be noted**;

3. that the awards made through the Bid Committee system and formal written price quotations for September 2026, **be noted**; and

4. that all other activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for September 2026, **be noted**.

RESPONSIBLE OFFICIAL : **C LE ROUX**

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

6.7
SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2026/2027: 1st QUARTER: 01 JULY 2026 TO 30 SEPTEMBER 2026

(ITEM 3 PAGE 100 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the activities undertaken, and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 1st Quarter of 2026/2027 **be noted**.

RESPONSIBLE OFFICIAL : **C LE ROUX**

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

6.8
AMENDMENTS TO THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) CHARTER PURSUANT TO ITS REVIEW BY THE JAPAC

(ITEM 6 PAGE 24 : MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the recommended amendments made by the JAPAC to the current JAPAC Charter, **be adopted**.

RESPONSIBLE OFFICIAL : **DC VAN DER HEEVER**

TARGET DATE FOR IMPLEMENTATION : **28 OCTOBER 2026**

7. CONSIDERATION OF REPORTS

7.1
EARLY CLOSING OF MUNICIPAL OFFICES : DECEMBER 2026/JANUARY 2027

H van Tonder **Manager : Administrative Support Services**
1 October 2026 **(028) 313 8037**

EXECUTIVE SUMMARY

The purpose of the report is to obtain approval from Council for the early closing of the municipal offices on 24 and 31 December 2026.

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that the municipal offices in the Overstrand area, including libraries but excluding other essential services, **be closed as from 13:00** on **Thursday**, **24 December 2026** and **Thursday, 31 December 2026**;

2. that the public and personnel be informed timeously and in an appropriate way, of the arrangement in 1 above; and

3. that **cognisance be taken** that normal business will continue **Monday**, **28 December 2026** and **Monday, 4 January 2027 at 07:45** respectively and that **a Special Council Meeting** will take place on **Wednesday, 27 January 2027**.

RESPONSIBLE OFFICIAL : **H VAN TONDER**

TARGET DATE FOR IMPLEMENTATION : **1 NOVEMBER 2026**

7.2
FEEDBACK TO COUNCIL ON REPORTS CONSIDERED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) : 2025/2026

H van Tonder **Manager: Administrative Support Services**
30 September 2026 **(028) 313 8037**

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of reports which were submitted to the Municipal Public Accounts Committee (MPAC) for consideration in terms of the reporting requirements as per section 79(A)(4) of the Municipal Structures Act (Act No 117 of 1998) for the 2025/2026 financial year.

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that it **be noted** that all the reports as mentioned in this item were submitted to and noted by the Municipal Public Accounts Committee (MPAC).

RESPONSIBLE OFFICIAL: **S SWART**

IMPLEMENTATION DATE: **28 OCTOBER 2026**

CLLR C TAFU-NWONKWO, OUTGOING CHAIRPERSON OF THE MPAC, EXPRESSED HER APPRECIATION TO COUNCIL FOR HAVING PLACED THEIR FAITH IN HER TO LEAD THE MPAC SINCE JANUARY 2022.

7.3
MILKWOOD FESTIVAL – PAYMENT FROM EXECUTIVE MAYOR'S SPECIAL FUND : RECOMMENDATION BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

J Wilkinson **Principal Legal Advisor**
12 October 2026 **(028) 313 8917**

EXECUTIVE SUMMARY

The purpose of this item is to inform Council of the circumstances which gave rise to and ultimately resulted in payment in the amount of R250,000.00 ("the funds") to Phawu Lethu NPO ("Phawu Lethu") for the hosting of the second annual Milkwood Festival ("the Festival").

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that it **be noted** that an investigation into the matter is already underway, of which the outcome will be brought back to council.

RESPONSIBLE OFFICIAL : **E JANTJIES**
J WILKINSON

IMPLEMENTATION DATE : **TO BE NOTED**

CLLR M GRIMBEEK INFORMED THE MEETING THAT HE HAS SUBMITTED A COMPREHENSIVE REPORT ON THIS MATTER FOR INVESTIGATION BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC).

7.4
CONFERRING OF ALDERMANSHIP : CLLR A KOMANI

H van Tonder **Manager : Administrative Support Services**
30 September 2026 **028 313 -8037**

EXECUTIVE SUMMARY

The purpose of this report is to inform Council that, in terms of the approved criteria for conferring of Aldermanship, Cllr Andrew Komani qualifies for this title and to therefore request Council to consider the awarding of the title to aforementioned Councillor.

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that aldermanship **be conferred** upon **Councillor A Komani** in acknowledgement for services rendered by him to the community.

RESPONSIBLE OFFICIAL : **S SWART**

TARGET DATE FOR IMPLEMENTATION : **28 OCTOBER 2026**

ALD R DE CONING AND CLLR C LERM HANDED A CERTIFICATE AND NAME BADGE OVER TO THE NEWLY CONFERRED ALDERMAN A KOMANI.

7.5
QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA FOR THE QUARTER ENDED SEPTEMBER 2026

BA King **Divisional Manager: Financial Accounting**
19 October 2026 **(028) 313 8154**

EXECUTIVE SUMMARY

Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the consolidated quarterly report in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended September 2026, **be noted**.

RESPONSIBLE OFFICIAL : **BA KING**

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

7.6
BUDGET REPORT AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR THE QUARTER ENDED SEPTEMBER 2026

BA King **Divisional Manager: Financial Accounting**
19 October 2026 **(028) 313 8154**

EXECUTIVE SUMMARY

Report prepared as part of the reporting obligations arising from section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the budget report and service delivery and budget implementation plan for the quarter ended September 2026, prepared as part of the reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

RESPONSIBLE OFFICIALS : **BA KING**
RG LOUW

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

7.7
REPORT ON THE PROPOSED 2ND ADJUSTMENTS BUDGET FOR 2026/2027

BA King **Divisional Manager: Financial Accounting**
19 October 2026 **(028) 313 8154**

EXECUTIVE SUMMARY

Report prepared in terms of section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (MFMA) for the 2nd Adjustments Budget proposals emanating from additional grant allocations gazetted, which must be approved by Council in terms of legislation.

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that, in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 2nd Adjustments Budget for 2026/2027 **be approved** as set out in the following schedules:

Schedule 1:	Budgeted financial performance (revenue & expenditure by municipal vote)
Schedule 2:	Budgeted financial performance (revenue by source & expenditure by type)
Schedule 3:	Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
Schedule 4:	Budgeted financial position
Schedule 5:	Budgeted cash flow
Schedule 6:	Cash backed reserves and acc. surplus reconciliation
Schedule 7:	Asset management
Schedule 8:	Basic service delivery measurement;

2. that the following schedules be noted:

Schedule 9:	Budgeted financial performance (revenue & expenditure by standard classification)
Schedule 10:	Budgeted capital appropriations by municipal vote

3. that the changes (adjusted financial figures) to the Service Delivery and Budget Implementation Plan (SDBIP) for 2026/2027 **be approved**; and

4. that the revised SDBIP for 2026/2027 **be made public**.

RESPONSIBLE OFFICIAL : **BA KING**
RG LOUW

TARGET DATE FOR IMPLEMENTATION : **1 NOVEMBER 2026**

7.8
REVISED POLICY: MEMBERSHIP OF MEDICAL SCHEMES AND REGISTRATION OF DEPENDANTS ON ACCREDITED MEDICAL SCHEMES

L Bucchianeri **Divisional Manager: Human Resources**
20 October 2026 **(028) 313 8120**

EXECUTIVE SUMMARY

The objective of this policy is to establish the conditions applicable to the membership of accredited medical schemes for permanent employees and continuing members.

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

that the revised Policy: Membership of Medical Schemes and Registration of Dependants on Accredited Schemes **be approved**.

RESPONSIBLE OFFICIAL : **L BUCCHIANERI**

TARGET DATE FOR IMPLEMENTATION : **1 NOVEMBER 2026**

7.9
REQUESTING FOR THE UTILISATION OF MUNICIPAL LAND FOR INITIATION SCHOOL DURING THE SUMMER INITIATION SEASON 2026/2027

TA Gcotyelwa Manager: Integrated Human Settlements and Development
21 October 2026 (028) 313 8144

EXECUTIVE SUMMARY

The purpose of this report is to inform the Council that the Western Cape Government's Department of Cultural Affairs and Sport (DCAS) has requested a letter of consent for the utilisation of municipal land for initiation purposes during the upcoming summer initiation season. The summer initiation season will commence on 1 November 2026 and conclude on 31 January 2027.

RESOLVED (SUPPORTED BY 23 COUNCILLORS):

1. that the Council **takes cognisance** that the summer initiation season will commence on 1 November 2026 and conclude on 31 January 2027;

2. that only youth from the Overstrand district be allowed to this initiation school; and

3. that Mr A Gcotyelwa, Manager: Integrated Human Settlements and Development, manage the process.

RESPONSIBLE OFFICIAL: **TA GCOTYELWA**
A STALI

TARGET DATE FOR IMPLEMENTATION: **1 NOVEMBER 2026**

THE MEETING STOOD DOWN AT 16:54 TO ALLOW THE PUBLIC AND OFFICIALS TO LEAVE THE AUDITORIUM

THE MEETING RESUMED AT 16:59

CLLR K NGQANDANA RECUSED HERSELF AT 17:00 AND WAS NOT PRESENT DURING THE CONSIDERATION OF THE FOLLOWING ITEM

7.10
WRITING OFF OF IRRECOVERABLE DEBT

This item was distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item was considered "in committee".

The resolutions under this item shall be minuted in a separate minute book in terms of section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000 read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements.

CLLR K NGQANDANA REJOINED THE MEETING AT 17:22

7.11
APPOINTMENT OF CHIEF ENGINEER: INFRASTRUCTURE SERVICES

This item was distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item was considered "in committee".

The resolutions under this item shall be minuted in a separate minute book in terms of section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000 read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements.

8. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

None

9. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

None

10. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)

None

The meeting adjourned at 17:26

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DATE **THE SPEAKER – G COHEN**