Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

ORDINARY MEETING OF THE COUNCIL

GEWONE VERGADERING VAN DIE RAAD

INTLANGANISO YESIQHELO YEBHUNGA

A G E N D A

I-AJENDA

DATE / DATUM / UMHLA : 28 OCTOBER / OKTOBER / OKTOBHA 2026
VENUE / PLEK / INDAWO : AUDITORIUM / OUDITORIUM
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU HERMANUS
TIME / TYD / IXESHA : 15:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

20 October / Oktober / Oktobha 2026

NOTICE TO ALL ALDERMEN & COUNCILLORS

ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Auditorium, Civic Centre, Hermanus,** on **WEDNESDAY, 28 OCTOBER 2026** at **15:00** to consider the business set forth in the subjoined agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors, Schedule 7 of the Local Government : Municipal Structures Act, 1998 (Act 117 of 1998).

E JANTJIES
ACTING MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Ouditorium, Burgersentrum, Hermanus,** op **WOENSDAG, 28 OKTOBER 2026** om **15:00** om die sake op meegaande sakelys te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede, Skedule 7 van die Wet op Plaaslike Regering : Munisipale Strukture, 1998 (Wet 117 van 1998).

E JANTJIES
WAARNEMENDE MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba **intlanganiso YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND,** iza kuba se **I-Auditorium, kwiZiko LoLUNTU, eHermanus, uLWESITHATHU, Umhla we 28 OKTOBHA 2026, ngeye-15:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

OCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba, iShedyuli 7 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, uMthetho -1998 (uMthetho we-117 ka-1998).

E JANTJIES
UMPHATHI KAMASIPALA OBAMBELEYO

AGENDA/...

COUNCIL

28 October 2026

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AGENDA : ORDINARY COUNCIL MEETING 28 OCTOBER 2026

1. OPENING

2. APPLICATIONS FOR LEAVE OF ABSENCE

3. CONFIRMATION OF MINUTES

3.1 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 26 August 2026** at **10:00**

3.2 Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **2 October 2026** at **08:00**

4. MATTERS ARISING FROM THE MINUTES

5. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

Salga:

6. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

REMARK

Please note that the following recommendations contained in this agenda are subject to confirmation or amendment by the Mayoral Committee in view of the fact that the compilation of the Council agenda was done before the Mayoral Committee of 27 October 2026 had formally sat.

6.1

A PORTION OF PORTION 1 OF FARM 308 BUFFELJAGSBAAI: SHORT TERM LEASE - ABALOBI ICT4FISHERIES (RF) NPC ON BEHALF OF BUFFELJAGSBAAI SEA WHALE COOPERATIVE

(ITEM 4 PAGE 20 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RECOMMENDATION TO THE COUNCIL:

1. the deviation from paragraph1 8 of the Administration of Immovable Property Policy of 2015 in order for the Municipality to enter into a lease agreement with Abalobi ICT4Fisheries (RF) NPC for the lease of municipal property, being a portion of Portion 1 of Farm 308 Buffeljagsbaai, ±8,466m^2 in extent, for the purpose of a Community Fisheries Hub and kelp processing facility, for a period of 3 (THREE) years at a rental amount of R200.87 (TWO HUNDRED RAND AND EIGHTY-SEVEN CENTS) (VAT excluded) per month, **be approved**;

2. that the monthly rental amount mentioned in 1 above escalates every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council;

3 that Abalobi ICT4Fisheries (RF) NPC, on behalf of Buffeljagsbaai Sea Whale Cooperative, be exempted from paying the required application fee (deviation from paragraph 4 of the Administration of Immovable Property Policy of 2015);

4. that Abalobi ICT4Fisheries (RF) NPC, on behalf of Buffeljagsbaai Sea Whale Cooperative, be exempted from the payment of rates on the Property (deviation from paragraph 41 of the Administration of Immovable Property Policy of 2015); and

5. that Abalobi ICT4Fisheries (RF) NPC, on behalf of Buffeljagsbaai Sea Whale Cooperative, be afforded an 1 (ONE) year rental free period additional to the 3 (THREE) years lease period, to enable them to obtain all the required approvals and to complete the proposed development.

RESPONSIBLE OFFICIAL: **M BEKKER**

TARGET DATE FOR IMPLEMENTATION : **27 NOVEMBER 2026**

TARGET DATE TO INFORM APPLICANTS: **27 NOVEMBER 2026**

6.2
OPERATIONAL PLAN: FESTIVE SEASON: 2026/2027

(ITEM 1 PAGE 1 : COMMUNITY SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RECOMMENDATION TO THE COUNCIL:

that the content of the Operational Plan: Festive Season: 2026/2027, which is to be executed by the Directorate: Community Services, **be noted**.

RESPONSIBLE OFFICIAL : **TA GCOTYELWA**
D NEL
B PLAATJIES

TARGET DATE FOR IMPLEMENTATION : **1 DECEMBER 2026**

6.3
ESTABLISHMENT OF A WESTERN CAPE GOVERNMENT (WCG) e-CENTRE IN GANSBAAI LIBRARY, OVERSTRAND MUNICIPALITY

ITEM 2 PAGE 12 : COMMUNITY SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RECOMMENDATION TO THE COUNCIL:

that the Acting Municipal Manager **be authorised** to sign the Memorandum of Understanding (MOU) with the Western Cape Premier for the establishment of an e-Centre in the Gansbaai Library.

RESPONSIBLE OFFICIAL: **TA GCOTYELWA**
G SMIT

TARGET DATE FOR IMPLEMENTATION: **1 NOVEMBER 2026**

6.4
ADOPTION OF THE REVIEWED SALGA TASK JOB EVALUATION POLICY

ITEM 1 PAGE 1 : CORPORATE SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RECOMMENDATION TO THE COUNCIL:

that the reviewed TASK Job Evaluation Policy **be adopted**.

RESPONSIBLE OFFICIAL : **L BUCCHIANERI**

TARGET DATE FOR IMPLEMENTATION : **1 OCTOBER 2026**

6.5
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR AUGUST 2026

ITEM 1 PAGE 1 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for August 2026, **be noted**;

2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for August 2026, **be noted**;

3. that the awards made through the Bid Committee system and formal written price quotations for August 2026, **be noted**; and

4. that all other activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for August 2026, **be noted**.

RESPONSIBLE OFFICIAL : **C LE ROUX**

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

6.6
MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR SEPTEMBER 2026

ITEM 2 PAGE 54 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for September 2026, **be noted**;

2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for September 2026, **be noted**;

3. that the awards made through the Bid Committee system and formal written price quotations for September 2026, **be noted**; and

4. that all other activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for September 2026, **be noted**.

RESPONSIBLE OFFICIAL : **C LE ROUX**

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

6.7
SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2026/2027: 1st QUARTER: 01 JULY 2026 TO 30 SEPTEMBER 2026

ITEM 3 PAGE 100 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RECOMMENDATION TO THE COUNCIL:

that the activities undertaken, and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 1st Quarter of 2026/2027 **be noted**.

RESPONSIBLE OFFICIAL : **C LE ROUX**

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

6.8
AMENDMENTS TO THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) CHARTER PURSUANT TO ITS REVIEW BY THE JAPAC

ITEM 6 PAGE 24 : MAYORAL COMMITTEE MEETING : 27 OCTOBER 2026)

RECOMMENDATION TO THE COUNCIL:

that the recommended amendments made by the JAPAC to the current JAPAC Charter, **be adopted**.

RESPONSIBLE OFFICIAL : **DC VAN DER HEEVER**

TARGET DATE FOR IMPLEMENTATION : **28 JANUARY 2026**

7. CONSIDERATION OF REPORTS

7.1
EARLY CLOSING OF MUNICIPAL OFFICES : DECEMBER 2026/JANUARY 2027

H van Tonder **Manager : Administrative Support Services**
1 October 2026 **(028) 313 8037**

1. Executive Summary

The purpose of the report is to obtain approval from Council for the early closing of the municipal offices on 24 and 31 December 2026.

2. Service Delivery and Budget Implementation Plan Reference - IGNITE

Not applicable

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

None

6. Discussion

It is proposed that all the municipal offices, **excluding essential services**, **be closed for the general public as from 13:00 on Thursday, 24 December 2026**, as well as on **Thursday, 31 December 2026**. The offices will reopen at 07:45 on Monday, 28 December 2026 and Monday, 4 January 2027 respectively.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

None

RECOMMENDATION TO THE COUNCIL:

1. that the municipal offices in the Overstrand area, including libraries but excluding other essential services, **be closed as from 13:00** on **Thursday**, **24 December 2026** and **Thursday, 31 December 2026**;

2. that the public and personnel be informed timeously and in an appropriate way, of the arrangement in 1 above; and

4. that **cognisance be taken** that normal business will continue **Monday**, **28 December 2026** and **Monday, 4 January 2027 at 07:45** respectively and that **a Special Council Meeting** will take place on **Wednesday, 27 January 2027**.

RESPONSIBLE OFFICIAL : H VAN TONDER

TARGET DATE FOR IMPLEMENTATION : 1 NOVEMBER 2026

7.2
FEEDBACK TO COUNCIL ON REPORTS CONSIDERED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) : 2025/2026

H van Tonder **Manager: Administrative Support Services**
30 September 2026 **(028) 313 8037**

1. Executive Summary

The purpose of this report is to inform Council of reports which were submitted to the Municipal Public Accounts Committee (MPAC) for consideration in terms of the reporting requirements as per section 79(A)(4) of the Municipal Structures Act (Act No 117 of 1998) for the 2025/2026 financial year.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Corporate Services
Department: Administrative Support Services

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services
Creation and maintenance of a safe and healthy environment

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Structures Act (Act No 117 of 1998)
Municipal Public Accounts Committee Charter

6. Background/Discussion/Evaluation/Conclusion

Section 79(A)(4) of the Local Government: Municipal Structures Act (Act No 117 of 1998) states the following:

“Reports of the Municipal Public Accounts Committee must be submitted to the Speaker who must table such reports in the next meeting of the municipal council.”

The following reports were submitted to MPAC during the previous financial year:

REPORT	TO MPAC	TO COUNCIL
Non-Compliance with Paragraph 15 of the Overstrand Municipality SCM Policy: Supply and Delivery of Stationery	12/08/2025	27/08/2025
Investigation into Irregular Expenditure SCIE 2024.25.08: for Non-Compliance with Supply Chain Management Policy with regards to the Execution of a Controlled Burn at Fernkloof Nature Reserve, without Following the Official Procurement Process	12/08/2025	27/08/2025
Non-Compliance with Paragraph 19 of the Overstrand Municipality SCM Policy: Telkom SA Soc Ltd	12/08/2025	27/08/2025
Non-Compliance with Paragraph 17 of the Overstrand Municipality SCM Policy: Services Rendered by Service Provider without following the SCM Process	06/11/2025	28/11/2025
Non-Compliance with Paragraph 18 of the Overstrand Municipality SCM Policy: Overberg Steel & Irrigation	27/11/2025	28/01/2026
Consideration of 2024/2025 Annual Report	04/03/2026	25/03/2026
Irregular Expenditure : Extension of Appointment : Acting Chief Financial Officer	07/04/2026	29/04/2026
Irregular Expenditure: SCIE 2025.2026.04 Non-Compliance with Paragraph 17 of the Overstrand Municipality SCM Policy – Professional Surveyor Services - Erven 8959 & 9079 Zwelihle, Hermanus	28/05/2026	24/06/2026

7. Financial Implications

N/A

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexure

None

RECOMMENDATION TO THE COUNCIL:

that it **be noted** that all the reports as mentioned in this item were submitted to and noted by the Municipal Public Accounts Committee (MPAC).

RESPONSIBLE OFFICIAL: **S SWART**

IMPLEMENTATION DATE: **28 OCTOBER 2026**

7.3
MILKWOOD FESTIVAL – PAYMENT FROM EXECUTIVE MAYOR'S SPECIAL FUND : RECOMMENDATION BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

J Wilkinson **Principal Legal Advisor**
12 October 2026 **(028) 313 8917**

1. Executive Summary

The purpose of this item is to inform Council of the circumstances which gave rise to and ultimately resulted in payment in the amount of R250,000.00 ("the funds") to Phawu Lethu NPO ("Phawu Lethu") for the hosting of the second annual Milkwood Festival ("the Festival").

2. Service Delivery and Budget Implementation Plan - IGNITE

Office of the Municipal Manager:
Internal Audit Services
Legal Services & Contract Management

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Municipal Finance Management Act, 56 of 2003
Local Government: Municipal Systems Act, 32 of 2000
Executive Mayor's Special Fund Policy

6. Background/Discussion/Evaluation/Conclusion

Background

On or about 18 September 2025 an amount of R250,000.00 ("the funds") was paid from the Executive Mayor's Special Fund to Phawu Lethu NPO ("Phawu Lethu") to partly fund the costs relating to the hosting of the Festival. Until date hereof, and despite various demands, the aforesaid festival has not materialised, nor have the funds been returned to Overstrand Municipality.

The funds were paid pursuant to a request submitted to the office of the Executive Mayor by or on behalf of Phawu Lethu (dated 11 August 2025) for

payment in the amount of R500,000.00 to cover the costs of hosting the Festival. Approval for payment was granted by the Municipal Manager. It appears that the Festival was due to take place during the weekend of 3 - 5 October 2025 but was cancelled due to a clash in the booking of the venue. At all relevant times, it was indicated by the event organisers that the intention was to proceed with hosting of the event, as confirmed by the letter from Ms Hill (representative of Phawu Lethu) to the Municipal Manager, dated 9 February 2026. The aforesaid letter was sent in response to letter of demand, dated 30 January 2026, sent by the Municipal Manager for repayment of the funds.

During 2026, the event organisers were contacted on various occasions to submit an events application in terms of the municipality's Events By-law and Events Policy. However, until 18 September 2026, no such application was forthcoming. By the time the application was considered at an Events Committee Meeting on 23 September 2026, it became apparent that the individual who had submitted the event's application had withdrawn from the application. Furthermore, there were various outstanding matters relating to the application and, consequently, the application for the Festival, which was due to take place on 27 September 2026, could not be approved.

On 28 September 2026 a formal letter of demand was sent to Phawu Lethu, specifically the person listed as director of the company, for repayment of the funds. Until date hereof, the funds have not yet been repaid.

Discussion

In light of the foregoing, it is necessary to determine the circumstances surrounding payment of the funds including the processes followed, the authorisation(s) given, monitoring of the use of the funds, steps taken to recover the funds, etc. In this regard it is recommended that an investigation be conducted to determine whether there was Irregular-, Unauthorised-, or Fruitless & Wasteful Expenditure and what steps, if any, should be taken to recover such expenditure.

On 14 October 2026, the Municipal Public Accounts Committee (MPAC), consisting of Cllr C Tafu-Nwonkwo, Ald R de Coning, Ald D Coetzee, Cllrs N Ngqandana and M Nomatiti, considered a detailed report on the matter and came to the conclusion that the matter should be referred for an investigation to determine whether there was irregular, unauthorised or fruitless and wasteful expenditure.

7. Financial Implications

There are no immediate financial implications, but same may follow depending on the outcome of the investigation.

8. Staff Implications

Not applicable

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

None

RECOMMENDATION:

1. that the Committee notes the referral of the matter for a possible investigation; and

2. that the Committee recommends or undertakes an investigation to determine whether there was Irregular-, Unauthorised-, or Fruitless & Wasteful Expenditure and what steps, if any, should be taken to recover such expenditure.

RESPONSIBLE OFFICIAL : **E JANTJIES**
J WILKINSON

7.4
CONFERRING OF ALDERMANSHIP : CLLR A KOMANI

H van Tonder **Manager : Administrative Support Services**
30 September 2026 **028 313 -8037**

1. Executive Summary

The purpose of this report is to inform Council that, in terms of the approved criteria for conferring of Aldermanship, Cllr Andrew Komani qualifies for this title and to therefore request Council to consider the awarding of the title to aforementioned Councillor.

2. Service Delivery and Budget Implementation Plan - IGNITE

Not applicable

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Criteria accepted by the Council on 29 June 2005 for awarding aldermanship to councillors.

6. Discussion

Council adopted the criteria for awarding aldermanship to councillors, as follows:

"1. that the concept of awarding aldermanship/alderladyship to councillors in acknowledgement of services rendered, **be recognised by Council**, and

2. that the following criteria **be accepted** by the Overstrand Municipality for awarding aldermanship/alderladyship to councillors : -

2.1 a councillor who served as mayor for a full term (5 years);

2.2 a councillor who served as Speaker, Deputy Mayor or as member of the Mayoral Committee (initially the Executive Committee) of the same municipality for two consecutive terms (10 years);

2.3 a councillor who obtained a minimum of fifteen points serving for the same municipality, or twenty points serving for more than one municipality, on the following scale : -

ONE point for each year serving as Councillor. PLUS;

TWO additional points for each year serving as Mayor in a previous municipality or in the same municipality if a full term of five years was not completed;

ONE additional point for each year serving as Speaker, Member of an Executive/Mayoral Committee or serving as Deputy Mayor in a previous municipality or the same municipality if two full terms were not completed;

ONE additional point for each year serving as Chairperson of a Ward Committee or a standing committee in the previous dispensation;

ONE additional point for each year representing a Municipality on a District Municipality;

TWO additional points for each year serving in a District Municipality as Mayor;

ONE additional point for each year serving in a District Municipality as member of the Mayoral Committee, Speaker or Executive/Mayoral Committee;

3. that all service in a municipality that formed part of the Overstrand Municipality when the amalgamation took place, be regarded as service in the same municipality."

The available service record of the councillor was checked and the points were calculated as per the attached table (Annexure A).

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A : Evaluation of Aldermanship : Score Sheet

RECOMMENDATION TO THE COUNCIL:

that aldermanship **be conferred** upon **Councillor A Komani** in acknowledgement for services rendered by him to the community.

RESPONSIBLE OFFICIAL : **S SWART**

TARGET DATE FOR IMPLEMENTATION : **28 OCTOBER 2026**

ANNEXURE A

EVALUATION : ALDERMANSHIP : 2026

Name	Cllr	Mayor 1-5 Y	Exec Cllr	Ward Comm	Distr Mun	Distr Mayor	Distr Mayco	Total
A Komani	10	0	7	3	0	0	0	20

7.5
QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA FOR THE QUARTER ENDED SEPTEMBER 2026

BA King Divisional Manager: Financial Accounting
19 October 2026 (028) 313 8154

1. **Executive Summary**

   Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

2. **Service Delivery and Budget Implementation Plan - IGNITE**

   Directorate Finance
   Financial Services

3. **Compliance with Strategic Priority**

   Provision of democratic, accountable and ethical governance

4. **Delegated Authority**

   None

5. **Legal Requirements**

   Section 11(4) of the Local Government: Municipal Finance Management Act, No. 56 of 2003 (MFMA)

6. **Background/Discussion/Evaluation/Conclusion**

   Background

   On a quarterly basis a consolidated report of all withdrawals made in terms of section 11(1) (b)-(j) of the MFMA must be compiled and submitted to Council, the relevant Provincial Treasury and the Auditor General.

7. **Financial Implications**

   None

8. **Staff Implications**

   None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Consolidated report for the quarter ended September 2026

RECOMMENDATION TO THE COUNCIL:

that the consolidated quarterly report, as per Annexure A, in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended September 2026, **be noted**.

RESPONSIBLE OFFICIAL : BA KING

TARGET DATE FOR IMPLEMENTATION : TO BE NOTED

WC032 - OVERSTRAND MUNICIPALITY
BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Municipal Finance Management Act, section 11(4)

Consolidated Quarterly Report for period 01/07/2026 - 30/09/2026

D

Date	Payee	Amount in R	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
30/09/2026	Varoius charities	R491 563	Section 11(d) Payments fom a trust, charitable or relief fund	Municipal Manager
			without budget appropriation in terms of section 12(4).	
30/09/2026	SARS	R202 143	Section 11(e) - Payments to a person or organ of state of money	Financial Managers
30/09/2026	Provincial Government (Licence Fees)	R8 510 013	received by the municipality on behalf of that person or organ	Financial Managers
			of state.	
30/09/2026	Various consumers	R2 853 055	Section 11(g) - Refund guarantees, sureties and security deposits	Financial Managers
30/09/2026	Various investments	R500 030 000	Section 11(h) - Payments for cash management and investment	Municipal Manager
			purposes in accordance with section 13	

Instructions for completing this report:

The Accounting Officer must include information motivating the non-budgetted withdrawals, action taken to rectify the breach and identify how funding will be sourced through an Adjustments Budget. This motivation can be an additional report to council or incorporated into the table above by inserting additional space.
This report must be tabled in Council within 30 days after the end of each quarter where a withdrawal occurs.

Withdrawals that must be reported each quarter:

1. Section 11(b) - Expenditure authorised by the MEC for finance in terms of section 26 (4) when a municipality has failed to approve a budget by 30 June;
2. Section 11(c) - Unforeseeable and unavoidable expenditure authorised by the mayor in terms of section 29 (1);
3. Section 11(d) -Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);
4. Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ of state, including
   (i) money collected by the municipality on behalf of that person or organ of state by agreement; or
   (ii) any insurance or other payments received by the municipality for that person or organ of state;
5. Section 11(f) - Refund money incorrectly paid into a bank account;
6. Section 11(g) - Refund guarantees, sureties and security deposits;
7. Section 11(h) - Payments for cash management and investment purposes in accordance with section 13;
8. Section 11(i) - To defray increased expenditure on a multi-year capital project in terms of section 31;
9. Section 11(j) - Payments for such other purposes as may be prescribed from time-to-time.

Distribution:

1. Table this report in a full council meeting, including additional motivation on action taken to rectify,within 30 days after the end of each quarter (section 11(4))
2. Submit a copy to the relevant National Treasury, provincial treasury and the Auditor-General

ANNEXURE A

7.6
BUDGET REPORT AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR THE QUARTER ENDED SEPTEMBER 2026

BA King **Divisional Manager: Financial Accounting**
19 October 2026 **(028) 313 8154**

1. Executive Summary

Report prepared as part of the reporting obligations arising from section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Financial Services
Financial Accounting
Directorate: Office of the Municipal Manager
Strategic Support Services

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services
Encouragement of structured community participation in the affairs of the municipality
Creation and maintenance of a safe and healthy environment
Promotion of tourism, economic and social development

4. Delegated Authority

None

5. Legal Requirements

Section 52(d) of the Local Government: Municipal Finance Management Act, (Act 56 of 2003) [MFMA]

6. Background/Discussion/Evaluation/Conclusion

Background

This report has been prepared as part of the reporting obligations arising from the MFMA. The MFMA requires the Executive Mayor to report to Council on a quarterly basis on the state of the Municipality’s budget and SDBIP.

Discussion

Legislation requires that certain financial and performance information is disclosed in the quarterly monitoring report. The report has been prepared according to the standard reporting formats issued by National Treasury.

The SDBIP report, included as Appendix 1 of the quarterly budget report, is a layered plan comprising the Top Level SDBIP.

The top level SDBIP measures the achievement of the strategic performance indicators of the municipality. These include the prescriptive performance indicators prescribed by Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001.

The following additional reporting information is also included in this report:

The Executive Mayor's special fund report is attached as Annexure B.

The Cost Containment Regulations, 2019 report, attached as Annexure C, represents the status up to the end of September 2026. (Quarter 1).

The quarterly post implementation status of the mSCOA Project & Roadmap is attached as Annexure D.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

The contents of the SDBIP reflects the information submissions from the relevant responsible officials.

10. Annexures

Annexure A: Budget Report and SDBIP for the quarter ended September 2026
Annexure B: Executive Mayor's special fund – September 2026
Annexure C: Status report on the Cost Containment Regulations, 2019 – September 2026

Annexure D: Municipal Regulations on the Standard Chart of Accounts (mSCOA): Post Implementation Status of the mSCOA Project: mSCOA ROADMAP AND mSCOA IMPLEMENTATION – September 2026

(A link to the annexures will be distributed as part of the electronic agenda.)

RECOMMENDATION TO THE COUNCIL:

that the budget report and service delivery and budget implementation plan for the quarter ended September 2026, prepared as part of the reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

RESPONSIBLE OFFICIALS : **BA KING**
RG LOUW

TARGET DATE FOR IMPLEMENTATION : **TO BE NOTED**

7.7
REPORT ON THE PROPOSED 2ND ADJUSTMENTS BUDGET FOR 2026/2027

BA King Divisional Manager: Financial Accounting
19 October 2026 (028) 313 8154

1. Executive Summary

Report prepared in terms of section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (MFMA) for the 2nd Adjustments Budget proposals emanating from additional grant allocations gazetted, which must be approved by Council in terms of legislation.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate Financial Services
Financial Accounting

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA)

6. Background/Discussion

In terms of Sections 28(2)(b) of the MFMA, the municipality must adjust its budget within 60 days after the National or Provincial Government publishes revised grant allocations for that municipality.

On 11 September 2026, the Western Cape Provincial Government published Extraordinary Gazette 9294 regarding additional allocations to municipalities.

Further details relating to the 2nd Adjustments Budget proposals are listed in Annexure A.

- **Operational Budget Amendments**

  The operational expenditure budget increases by an amount of R1,3m and the revenue budget increases by the same amount of R1,3m.

  Expenditure adjustments:

Municipal Service Delivery & Capacity Building	R800 000
Municipal Energy Resilience	R500 000
Total	**R1300 000**

  Revenue adjustments:

Provincial Grants	R1 300 000
Total	**R1 300 000**

  The proposed revised Revenue and Expenditure budget for 2026/2027 is included as **Schedule 2**.

- **Capital Budget Amendments**

  None

- **Financial Position and Cash Flow**

  The budgeted financial position and cash flows have been adjusted in accordance with the 2nd adjustments budget proposals.

Revised Service Delivery and Budget Implementation Plan (SDBIP)

In terms of section 54(c) of the MFMA, the Mayor of a municipality must consider and if necessary, make any revisions to the SDBIP, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with approval of the council following approval of an adjustments budget. The proposed adjustments budget for 2026/27 will serve before Council on 28 October 2026. The SDBIP is revised due to the proposed 2nd adjustments budget for 2026/2027. Changes to the financial figures are stated in the Adjustments Budget report. Changes to the service delivery indicators are included in the supporting documentation form SB3 of the B Schedule, in Annexure B, and the details of changes are listed in Annexure C.

7. Financial Implications

Operating Budget Revenue and Expenditure

Summary:

	CHANGES
EXPENDITURE INCREASE	R1 300 000
REVENUE INCREASE	R1 300 000
CHANGE IN ACCOUNTING SURPLUS/(DEFICIT)	**R0**

Capital Budget

No change.

8. Staff Implications

No staff implications

9. Comments from other Departments, Divisions and Administrations

None

10. Schedules & Annexures

Schedule 1: Budgeted financial performance (revenue and expenditure by municipal vote)
Schedule 2: Budgeted financial performance (revenue by source & expenditure by type)
Schedule 3: Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
Schedule 4: Budgeted financial position
Schedule 5: Budgeted cash flow
Schedule 6: Cash backed reserves and surplus reconciliation
Schedule 7: Asset management
Schedule 8: Basic service delivery measurement
Schedule 9: Budgeted financial performance (revenue & expenditure by standard classification)
Schedule 10: Budgeted capital appropriations by municipal vote

Annexure A: 2nd Adjustments Budget Proposals
Annexure B: B Schedule (Municipal adjustments budget tables)
Annexure C: KPI Amendments

(A link to the schedules and annexures will be distributed as part of the electronic agenda.)

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 2nd Adjustments Budget for 2026/2027 **be approved** as set out in the following schedules:

   Schedule 1: Budgeted financial performance (revenue & expenditure by municipal vote)
   Schedule 2: Budgeted financial performance (revenue by source & expenditure by type)
   Schedule 3: Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
   Schedule 4: Budgeted financial position
   Schedule 5: Budgeted cash flow
   Schedule 6: Cash backed reserves and acc. surplus reconciliation
   Schedule 7: Asset management
   Schedule 8: Basic service delivery measurement;

2. that the following schedules be noted:

   Schedule 9: Budgeted financial performance (revenue & expenditure by standard classification)
   Schedule 10: Budgeted capital appropriations by municipal vote

3. that the changes (adjusted financial figures) to the Service Delivery and Budget Implementation Plan (SDBIP) for 2026/2027 **be approved**; and

4. that the revised SDBIP for 2026/2027 **be made public**.

RESPONSIBLE OFFICIAL : **BA KING**
RG LOUW

TARGET DATE FOR IMPLEMENTATION : **1 NOVEMBER 2026**

7.8
REVISED POLICY: MEMBERSHIP OF MEDICAL SCHEMES AND REGISTRATION OF DEPENDANTS ON ACCREDITED MEDICAL SCHEMES

L Bucchianeri **Divisional Manager: Human Resources**
20 October 2026 **(028) 313 8120**

1. Executive Summary

The objective of this policy is to establish the conditions applicable to the membership of accredited medical schemes for permanent employees and continuing members.

2. Service Delivery and Budget Implementation Plan - IGNITE

Corporate Services
Human Resources Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services
Creation and maintenance of a safe and healthy environment

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).
Local Government: Municipal Staff Regulations.
Main Collective Agreement

6. Background/Discussion/Evaluation/Conclusion

The purpose of this policy is to define the guidelines applicable to the membership of accredited medical schemes, registration of dependants, associated procedures, and the status of continuing members of such schemes.

7. Financial Implications

None.

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Revised Policy: Membership of Medical Schemes and Registration of Dependants on Accredited Schemes

RECOMMENDATION TO THE COUNCIL:

that the revised Policy: Membership of Medical Schemes and Registration of Dependants on Accredited Schemes **be approved**.

RESPONSIBLE OFFICIAL : L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION : 1 NOVEMBER 2026

OVERSTRAND MUNICIPALITY

[REVISED] MEMBERSHIP OF MEDICAL SCHEMES AND REGISTRATION OF DEPENDANTS ON ACCREDITED MEDICAL SCHEMES POLICY

GENERAL EXPLANATORY NOTE:

[ ] Words in bold type in square brackets indicate omissions from existing enactments.

_____ Words underlined with a solid line indicate insertions in existing enactments.

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1. INTRODUCTION

This policy defines the guidelines applicable to the membership of accredited medical schemes, registration of dependants, associated procedures, and the status of continuing members of such schemes.

This policy will not affect employees appointed before implementation date (implementation date from 01 July 2026 or the date of the revised policy being adopted by Council, whichever date comes first.)

2. LEGAL [~~MANDATE]~~ FRAMEWORK

The policy is founded on the following legal and general directives, including but not limited to:

2.1 Medical Scheme Rules
2.2 Main Collective Agreement
2.3 MFMA Circular 132: Post Employment Benefits

3. PURPOSE

The objective of this policy is to establish the conditions applicable to the membership of accredited medical schemes for permanent employees and continuing members.

4. DEFINITIONS

4.1 "Accredited Medical Scheme": Medical schemes annually approved by SALGA for municipal employees.

4.2 "Appointment Date": The official date on which an employee begins service with the Municipality.

4.3 "Calendar Month": A time frame spanning from the first day to the last day of a specific month.

4.4 "Council" refers to the Bargaining Council

4.5 "Child": means a person who is under 18 years of age.

4.6 "Continuing Member": An individual who retires on pension or leaves service due to medical incapacity, in accordance with pension scheme rules.

4.7 "Dependant": The spouse, life partner (one spouse or life partner), biological children, foster children, and adopted children supported by the principal member. (Foster and adopted children who have been lawfully placed in the member's care by a court order or other legally recognised process).

4.8 "Employee": a) any person, excluding an independent contractor, who works for another person or for the State and who receives, or is entitled to receive any remuneration; and

(b) any other person who in any manner assists in carrying on or conducting the business of an employer.

4.8 **"Life Partner"**: A person cohabiting with the principal member in a committed relationship governed by a domestic contract defining mutual responsibilities.

4.9 **"Retirement Fund"**: Any Pension or Provident Fund accredited with SALGA.

4.10 **"Spouse"**: A natural person legally bound to the principal member via marriage, or a customary union recognized by South African law.

4.11 **"Subsidy"**: The Municipality's contribution to medical scheme premiums for permanent employees and continuing members, as outlined in the Collective Agreement.

4.12 **"Termination of Service":** Termination of Service means a termination of employment or service relationship with Overstrand Municipality for any reason whatsoever.

5. MEMBERSHIP

5.1 Membership terms are set out in paragraph 4.1 of the Main Collective Agreement, which stipulates:

5.1.1.1 The *Council* shall annually approve medical schemes meeting accreditation criteria.

5.1.1.2 Employer contributions shall be made to accredited medical schemes on behalf of employees.

5.1.1.3 Dependants may not be registered across multiple schemes.

5.1.1.4 Scheme members may opt annually, before 1 January, to switch to a Council-accredited scheme.

5.1.1.5 Any scheme breaching threshold criteria shall lose accreditation, entitling affected members to reselect.

5.1.1.6 Only employees registered with an accredited scheme qualify for the medical aid subsidy.

5.1.1.7 Employees who opt out of accredited schemes will forfeit the medical aid subsidy.

5.2 Medical scheme contributions for employees registered as principal members on accredited schemes will be subsidised in accordance with the Bargaining Council agreement.

5.3 **[Scheme members may opt to change Medical Schemes or Medical Scheme options annually before January 1.]** Scheme members may elect to move from one accredited medical scheme or option to another during the FOA period held annually in

October/November, with all changes finalized by the end of November and effective from 1 January of the following year.

5.4 An employee who terminates membership of a Medical Scheme during the year, and/or after interruption in membership who wants to join a Medical Scheme, will only be subsidised with effect from 1 January of the following year.

5.5 Waiting periods may apply if employees join schemes outside their appointment dates, subject to scheme rules.

5.6 Written notice of at least one calendar month is required for terminating scheme membership, unless otherwise specified in scheme rules.

5.7 If a continuing member passes away, eligible dependants will receive contributions per the Bargaining Council agreement.

5.8 The Municipality's subsidy obligations cease immediately upon an employee's termination of service **[save]**-except for as set out in this policy.

6. REGISTRATION OF DEPENDANTS

The Municipality will subsidise the following dependants to a maximum amount as determined by the Bargaining Council:

6.1 Dependants eligible for subsidies include spouse, life partner, children including full-time students, as defined by scheme rules, with proof of enrolment.

6.2 Additional dependants may be registered based on financial dependency, and scheme rules, but subsidies will not apply to dependants outside of clause 6.1.

6.3 Employees registering life partners must provide the municipality's Human Resources Department a cohabitation or domestic agreement to confirm mutual rights, and medical benefits.

6.4 Subsidy for employees with disabled children / adult dependants, who are accepted by the Medical Scheme as a lifelong child / lifelong adult dependent may be considered, subject to approval by the Municipal Manager or his/her delegate, provided that all necessary medical and related proof of disability / lifelong dependency is submitted for consideration. Each application will be evaluated on a case-by-case basis.

6.5 The municipality will in principle only subsidise a dependant of the employee as per the definition of a dependant in this policy, save for those exceptions indicated in 6.1 (students) and 6.4 (disabled dependants) above. **[one adult excluding adult full-time students and adult disabled dependants approved as such in terms of paragraph 6.4.]**

7. CLAIM PROCEDURES AND PAYMENT OF CONTRIBUTIONS

7.1 Employees are responsible for submitting claims within prescribed periods. The Human Resources Department provides administrative support, and services as needed.

7.2 The Municipality ensures timely payment of premiums to medical schemes, per agreed terms.

7.3 Employees are responsible to submit completed applications for membership, registration or deregistration of dependants, and termination of membership promptly to the Human Resources Department.

8. CONTINUED/CONTINUING MEMBERS

The following criteria must be met in order for an employee to qualify as a continuing member who shall receive medical aid subsidies:

8.1.1 the employee must have been appointed on a permanent basis with the Municipality before adoption of this Policy by Council;

8.1.2 The employee's service must have been terminated due to either (i) the employee having reached the retirement age between 50 to 65; or (ii) medical incapacity (which may include due to an injury on duty); or (iii) retrenchment

8.1.3 the employee must have 10 and more years of uninterrupted service with the Municipality;

8.1.4 the employee must have belonged to an accredited medical scheme for at least 50% of the time he or she was employed by the Municipality;

8.1.5 **[Retired employees or those leaving service due to medical incapacity, with 10 or more years of service, and over 50% of service within accredited schemes, are eligible for subsidies.]** Employees with less than 10 years of service do not qualify for post-service subsidies. **[Section 56 and 57 employees under the Municipal Systems Act are excluded.]** Employees appointed after adoption by Council of this Policy are excluded from eligibility in terms of this policy. **unless they included if they qualify in terms of the above conditions set out in this policy.–** No current S56 Directors are appointed in terms of the upper limit notice. In terms of the MFMA Circular 132: Post Employment Benefits, benefits such as post-employment medical aid should not be extended to senior managers or councillors covered by the annual upper limits gazette notices.

8.2 The Municipality shall continue to provide subsidies for Dependants in the event of the employee qualifying as a continued member and whose termination of service with the Municipality is due to:

8.2.1 death; or

8.2.2 medical incapacity (which may include due to an injury on duty); or

8.2.3 retrenchment,

These dependants shall also be regarded as "**Continued Members**".

8.3 In the event of the death of the employee or continued member, as the case may be, who is also the principal member with the scheme and more than one dependant qualifies as continued members, those dependants shall be required to nominate a principal member amongst them, who shall also be responsible for payment of the continuing members'

contributions to the medical aid scheme. A failure to nominate such a person within 60 days from the date of death shall result in the dependants no longer being eligible for continued member status and benefits.

8.4 Upon a continuing member's death, only dependants registered at the time of death are eligible for continuing subsidies.

8.5 If a continuing member **[surviving spouse in 8.2 above]** terminates scheme membership, and later re-enrols, the subsidy is forfeited.

8.6 The contributions of a continued member must be paid into the account of the Medical Scheme directly or debit order. The debit order is not compulsory it's a choice or option.

8.7 Should the contributions of a continued member be outstanding for more than 60 days the membership will be terminated by the Municipality with immediate effect. The member should **[made]** make provision for two months contribution. The member will still be responsible for the payment of the total outstanding member contributions.

8.8 A continued member, whose membership has been terminated due to non-payment of the contributions, will forfeits any claim on future subsidies by the Municipality.

8.9 Employees who retires according to the rules of his/her Retirement Fund between the ages of 50 and 65, and who does not take up any other employment at any other employer from date of termination qualifies for continuous membership, and subsidy from the employer. Employees whose termination of service is for any other reason than the forementioned shall not qualify for continuous membership.

8.10 The total of 70% employer contribution amount may not be increased due to changes in Medical scheme funds or option, or by means of adding additional dependents, after the initial date of terminating permanent employment, but can only increase as a result of the annual increases in the Medical aid premiums. A continued member may change from fund or option, and may add additional dependents, but any increases in the total contribution payable will be for the continued member's own account.

Policy Section:	Human Resources
Current Update:	28 October 2026
Previous Review:	25 September 2025
Previous Review:	28 April 2016
Approval by Council:	24 June 2015

7.9
REQUESTING FOR THE UTILISATION OF MUNICIPAL LAND FOR INITIATION SCHOOL DURING THE SUMMER INITIATION SEASON 2026/2027

TA Gcotyelwa Manager: Integrated Human Settlements and Development
21 October 2026 (028) 313 8144

1. Executive Summary

The purpose of this report is to inform the Council that the Western Cape Government's Department of Cultural Affairs and Sport (DCAS) has requested a letter of consent for the utilisation of municipal land for initiation purposes during the upcoming summer initiation season. The summer initiation season will commence on 1 November 2026 and conclude on 31 January 2027.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate : Community Services
Department : Integrated Human Settlements and Development

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services
Creation and maintenance of a safe and healthy environment

4. Delegated Authority

None

5. Legal Requirements

Constitution of South Africa, 1996
Local Government: Municipal Finance Management Act 56 of 2003
Intergovernmental Relations Framework Act 13 of 2005
Customary Initiation Act 2 of 2021

6. Background/Discussion/Evaluation/Conclusion

Background

Overstrand Municipality has for many years allowed initiation practices on the municipal farm in the Hemel-en- Aarde Valley. In fact, there are agreements in place with the Hermanus Initiation Forum for the use of pockets of land on the aforementioned property.

Discussion

The traditional community from Zwelihle, Hermanus has indicated that they are taking boys for initiation during the upcoming summer initiation season 2026/2027

Administrative Process

The following administrative process to be implemented, namely:

1. The applicants or principals intending to take boy(s) for initiation school must submit a letter of request(s) to the Office of Sports & Development, Overstrand Municipality.
2. Office of Sports & Development will convene stakeholders' meeting inclusive of Hermanus Initiation Forum, Fire Department, Law Enforcement, DCAS and others
3. Office of Sports & Development will process a letter of request to the Office of Municipal Manager
4. The Municipal Manager grants permission to the applicant(s) or principal(s) to conduct initiation practices on the municipal farm in the Hemel-en-Aarde Valley.

Moreover, on 12 September 2026 Overstrand Municipality: Fire Department conducted the Fire Workshop for caregivers or traditional nurses in conjunction with Environment Department and DCAS as part of the preparation for Initiation school Summer Season 2026/2027.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Letter from Western Cape Government's Department of Cultural Affairs and Sport (DCAS)

RECOMMENDATION TO THE COUNCIL:

that the Council **takes cognisance** that the summer initiation season will commence on 1 November 2026 and conclude on 31 January 2027.

RESPONSIBLE OFFICIAL: **TA GCOTYELWA**
A STALI

TARGET DATE FOR IMPLEMENTATION: **1 NOVEMBER 2026**

Annexure A

Western Cape Government

Initiation Programme Manager
Department of Cultural Affairs and Sport
3rd Floor Protea Assurance Building Greenmarket Square
CAPE TOWN 8001
Clement Williams
Tel. 021 4839717 or Cell. 0730840312
E-mail: Clement.Williams@westerncape.gov.za

Date: 13 October 2026
Reference no.: 13/8/R
Enquiries: CM Williams

The Manager
Arts, Culture and Recreation
Overstrand Municipality
HERMANUS, 7100

Attention: Mr Ayanda Stali

LETTER REQUESTING FOR THE UTILISATION OF MUNICIPAL LAND FOR INITIATION DURING THE SUMMER SEASON 2026

We hereby kindly request a consent letter for the utilisation of municipal land for initiation purposes during the coming summer season. The summer season starts on the 1 November 2026 till 31 January 2027.
The traditional community from Hermanus has indicated that they are taking boys for initiation during the coming summer season.

The Customary Initiation Act (Act 2 of 2021) section 26 (4) provides:

"*(a)* In instances where an initiation school is to be held on land within the area of jurisdiction of a traditional council, including state land which is lawfully occupied by a traditional community in terms of any relevant legislation, the principal of such school must obtain written approval from the traditional council to use the specific land for the purposes of holding such initiation school.

(b) In instances where an initiation school is to be held outside the area of jurisdiction of a traditional council, the principal of such school must—

(i) in the case of privately-owned land, obtain written approval from the owner or lawful occupier of such land; or
(ii) in the case of state land other than state land contemplated in paragraph *(a)*, obtain written approval from the relevant organ of state responsible for the management of such state land, to hold such initiation school on such privately-owned or state land, as the case may be."

Further, you are kindly requested to provide a fire permit together with the consent for the utilisation of municipal land.

Your support is much appreciated in this regard.

Kind regards

Clement Williams
Digitally signed by Clement Williams
Date: 2026.10.13 19:03:59 +02'00'

Clement Williams
WC Initiation Programme Manager

7.10
WRITING OFF OF IRRECOVERABLE DEBT

This item is distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item must be considered "in committee".

7.11
APPOINTMENT OF CHIEF ENGINEER: INFRASTRUCTURE SERVICES

This item is distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item must be considered "in committee".

8. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

9. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

At the time of the closing of the agenda, no notices of motions/questions were received.

10. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)