



**SPECIAL MEETING OF THE COUNCIL**

**SPESIALE VERGADERING VAN DIE RAAD**

**INTLANGANISO EKHETHEKILEYO YEBHUNGA**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 31 MARCH / MAART / MATSHI 2025  
BANQUETING HALL,  
CIVIC CENTRE,  
HERMANUS**

**TIME / TYD / IXESHA : 14:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

## MINUTES OF A SPECIAL MEETING OF THE COUNCIL HELD IN THE BANQUETING HALL ON 31 MARCH 2025, AT 14:00

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**PRESENT:** Councillors were present as per attached attendance register.

**OFFICIALS PRESENT:** Dr D O'Neill, Municipal Manager  
Ms D Arrison, Director : Corporate Services  
Mr N Michaels, Director : Municipal Public Safety  
Ms S Reyneke-Naudé, Acting CFO  
Mr S Swartz, Director : Community Services  
Mr S Müller, Chief Engineer : Infrastructure Services  
Mr C Le Roux, Divisional Manager : Supply Chain Management  
Mr B King, Divisional Manager : Financial Accounting  
Mr R Kuchar, Divisional Manager : Town & Spatial Planning  
Ms A Le Roux, Divisional Manager : Property Management  
Ms R Louw, Divisional Manager : Strategic Support Services  
Ms G Bucchianeri, Manager : Budgeting  
Mr L Tait, Accountant : Budget Office  
Mr R Fraser, Chief : Traffic  
Mr A Aplon, Assistant Chief Fire Officer  
Mr A Gcotyelwa, Acting Manager: Integrated Human Settlements and Development  
Ms H van Tonder, Manager : Administrative Support Services  
Ms V Allen, Manager : Accounting Services  
Ms K Johnson, Accountant : Budget  
Ms R Steenekamp, Assistant Media & Social Media Officer  
Ms G Erasmus, Facilities Administrator  
Ms S Swart, Senior Committee Officer

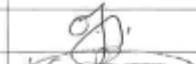





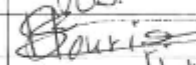


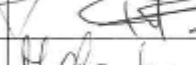
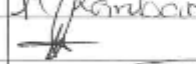
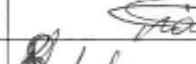
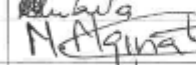
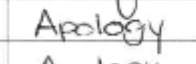


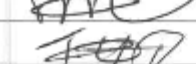







**ALSO PRESENT:** Public

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**MINUTES/....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

SPECIAL COUNCIL MEETING : 31 MARCH 2025

ALDERMEN/COUNCILLORS	SIGNATURE
AFRICA, F	
BANDEZA, V	
BEYI, S	
BRICE, KD	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
DEES, RM	
ELS, T	
FOURIE, SH	
GILLION, E	
GRIMBEEK, MD	
KOMANI, AS	
LERM, CH	
LOMBARD, H	
NGQANDANA, K	
NOMATITI, M	
NOMBULA, BG	
NQINATA, NNT	
NTSABO, L	Apology
NUTT, R	Apology
RABIE, AL	
RESANDT, CT	
SIHLAHLA, M	
TAFU-NWONKWO, CC	
VAN STADEN, JA	
WILLIAMS, SH	

**1. OPENING**

The Speaker, Cllr G Cohen, opened the meeting and welcomed those present. The Municipal Manager, Mr D O'Neill, read the notice convening the meeting and Cllr C Tafu-Nwonkwo opened with prayer.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

**Ald L Ntsabo**  
**Cllr R Nutt**

**RESOLVED:**

that the above-mentioned application for leave of absence, **be granted.**

**3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

The Speaker, Ald G Cohen, informed the meeting that the Draft Budget for 2025/2026 which will be tabled today, will be workshopped on a date still to be established.

**4. REPORTS FOR CONSIDERATION****4.1****DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW AND PROPOSED AMENDMENT FOR 2025/26****RG Louw  
11 March 2025****Divisional Manager: Strategic Services****(028) 313 8071**

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**EXECUTIVE SUMMARY**

The purpose of this report is to table the draft reviewed IDP and proposed amendment for the 2025/26 financial year. This will be the 3<sup>rd</sup> reviewed document and 4<sup>th</sup> proposed amendment for the 2022/2027 IDP cycle.

**RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

1. that the draft IDP review and proposed amendment for 2025/26 **be noted**; and
2. that the draft IDP review and proposed amendment for 2025/26 **be advertised** for public comment in order for Council to consider the final document during the May 2025 Council meeting.

**RESPONSIBLE OFFICIAL :****RG LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**4.2**

**FINAL DRAFT DISASTER MANAGEMENT PLAN FOR 2025/2026**

**N Michaels  
7 March 2025**

**Director: Municipal Public Safety**

**(028) 313 8054**

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**EXECUTIVE SUMMARY**

The purpose of this report is to present to council a Disaster Management Plan aimed to identify, reduce or prevent disasters from happening and mitigate or minimise the impacts of disasters which are inevitable.

**RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that the Final Draft Disaster Management Plan for 2025/26 **be approved.**

**RESPONSIBLE OFFICIAL:**

**NJ MICHAELS  
L SMITH**

**TARGET DATE FOR IMPLEMENTATION:**

**1 JULY 2025**

**4.3****ADOPTION OF THE CURRENT OVERSTRAND SPATIAL DEVELOPMENT FRAMEWORK, AND REVIEW OF THE SDF FOR 2024/25 AND 2025/26 FINANCIAL YEAR: OVERSTRAND MUNICIPALITY****R Kuchar  
5 March 2025****Divisional Manager: Town & Spatial Planning****(028) 313 8019**

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**EXECUTIVE SUMMARY**

The purpose of this report is for Council to confirm the additional criteria point in its previous decision for adoption of the Overstrand Municipal Spatial Development Framework (OMSDF) for adoption by Council for the 2025/2026 financial year as part of the IDP.

**RESOLVED (SUPPORTED BY 25 COUNCILLORS):**

that no Intergovernmental Steering Committee be established for drafting the review of the Overstrand Municipal Spatial Development Framework for the financial year 2025/26, read together with the council resolution dated 31 May 2024.

**RESPONSIBLE OFFICIAL/S :****R KUCHAR****TARGET DATE FOR IMPLEMENTATION :****15 APRIL 2025**

## 4.4

**DRAFT BUDGET FOR 2025/2026, INDICATIVE BUDGET FORECASTS FOR 2026/2027 TO 2027/2028 AND DRAFT BUDGET RELATED POLICIES**

BA King  
13 March 2025

Divisional Manager: Financial Accounting

(028) 313 8154

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**EXECUTIVE SUMMARY**

The purpose of this report is to table the Draft Budget for 2025/2026, indicative budget forecasts for 2026/2027 to 2027/2028 and draft budget related policies.

**CLLR A KOMANI LEFT THE MEETING AT 14:10 WITH PERMISSION FROM THE SPEAKER**

**THE SPEAKER, ALD G COHEN, AFFORDED THE EXECUTIVE MAYOR, ALD A RABIE, TIME TO DELIVER HER BUDGET SPEECH. THE EXECUTIVE MAYOR, ALD A RABIE, DELIVERED HER BUDGET SPEECH, A COPY OF WHICH IS ATTACHED AS ANNEXURE A TO THE MINUTES.**

**RESOLVED (SUPPORTED BY 24 COUNCILLORS):**

1. that the tabling of the Draft Budget for 2025/2026, indicative budget forecasts for 2026/2027 to 2027/2028 and the draft budget related policies **be noted**; and
2. that the Draft Budget for the 2025/2026 MTREF **be advertised** for public comment in order for Council to consider the final budget at a Council meeting to be held on 28 May 2025.

**RESPONSIBLE OFFICIALS:**

**S REYNEKE-NAUDE  
BA KING**

**TARGET DATE FOR IMPLEMENTATION:**

**TO BE NOTED**

**4.5****DRAFT TOP LAYER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2025/26****RG Louw  
11 March 2025****Divisional Manager: Strategic Services****(028) 313 8071**

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**EXECUTIVE SUMMARY**

The purpose of this report is to notify Council of the Draft Top Layer Service Delivery and Budget Implementation Plan (SDBIP) for 2025/26.

**RESOLVED (SUPPORTED BY 24 COUNCILLORS):**

that the draft Top Layer Service Delivery and Budget Implementation plan (SDBIP) for 2025/26 **be noted**.

**RESPONSIBLE OFFICIAL :****RG LOUW****TARGET DATE FOR IMPLEMENTATION :****NOT APPLICABLE**

**THE MUNICIPAL MANAGER, DR D O'NEILL, AND THE DIRECTOR: COMMUNITY SERVICES, MR S SWARTZ, RECUSED THEMSELVES FROM THE MEETING AT 14:21 AND WERE NOT PRESENT DURING THE CONSIDERATION OF THE FOLLOWING ITEM**

**4.6**

**PERFORMANCE BONUS TO THE MUNICIPAL MANAGER, DR D O'NEILL, AND THE DIRECTOR: COMMUNITY SERVICES, MR S SWARTZ, FOR THE 2023-24 FINANCIAL YEAR**

**D Arrison  
14 March 2025**

**Director: Corporate Services**

**(028) 313 8004**

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**EXECUTIVE SUMMARY**

The purpose of this report is for Council to approve the payment of a performance bonus to the Municipal Manager and the Director Community Services for the 2023/2024 financial year.

**RESOLVED (SUPPORTED BY 24 COUNCILLORS):**

that, in terms of regulation 8(3) of the Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to the Municipal Manager, 2006 (GN R805 dated 1 August 2006), as amended, the payment of a bonus equivalent to 12% of the Municipal Manager's all-inclusive remuneration package for the period 1 July 2023 until 30 June 2024 and the payment of a pro-rata bonus equivalent to 8% of the Director: Community Services all-inclusive remuneration package for the period 1 March 2024 until 30 June 2024, **be approved.**

**RESPONSIBLE OFFICIAL :**

**D ARRISON**

**TARGET DATE FOR IMPLEMENTATION :**

**IMMEDIATELY**

**The meeting adjourned at 14:23**

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**DATE**

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**THE SPEAKER – G COHEN**

**MAYOR – DRAFT BUDGET 2025/2026****A The proposed budget for the 2025/2026 financial year:**

1. The budgeted revenue **excluding** capital grants received, amounts to R2,015 billion.
2. The budgeted operational expenditure inclusive of all costs, amounts to R2,109 billion, this includes non-cash items like depreciation.

Hence a budgeted accounting deficit of R94,5m is reflected, representing an improved year-on-year position, in view of the original approved budget of R106,9m for the current period (2024/2025).

3. The Capital budget amounts to R245,8m. It is to be used for very specific Capital projects.
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**B. Projected Revenue per functional classification, including capital grants and overheads are:**

Governance and administration	R682,2m
Community and Public Safety	R193,8m
Economic and Environmental services	R27,9m
Trading services	R1,345 billion

Trading services include electricity/energy; water management, waste water management, and waste management.

**TOTAL REVENUE (Including capital grants) R2,249 billion**

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**C. Projected Operational Expenditure per functional classification including overheads, are:**

Governance and administration	R363,3m
Community and Public Safety	R370,8m
Economic & Environmental Services	R241m
Trading services	R1,259 billion
Other Services	R6,9m

**TOTAL OPEX EXPENDITURE R2,242 billion** (with a nett surplus of R7,08m, again, representing an improved year-on-year position, in view of the original budgeted nett deficit of R41,4m for the current period (2024/2025 )

**2025/2026 Draft MTREF Budget**

The draft MTREF draft budget for 2025/26, provides for tariffs increases for the respective municipal services as follows -

Property Rates	9.7% (% increase on the cent in the Rand rate)
Water	6,2%
Sewerage	6%
Refuse Removal	6%

Electricity tariffs, as follows:

The draft electricity tariff increase recommended for municipal consumers of the municipality, is in accordance with electricity consumer categories, as introduced in 2024/2025 already, **offers a capacity charge, for the consumer to determine the level of services required, directly in relation to the price structure.**

The Cost of Services (CoS) electricity tariff structure is based on the National Energy Regulators required tariff structure for municipalities. **The national annual increase for municipalities to implement for 2025/2026, is estimated to increase by 9.96%. The National Energy Regulator of South Africa (NERSA) still has to issue a final determination, but the final increase per category consumer is to be considered in view of the recommended CoS tariffs.**

**This increase should be determined in combination with the capacity charge tariff applicable to the consumer, together with the electricity unit costs (kWh) consumed.**

**An important principle of the CoS tariffs is the option for individual consumers to migrate to, or to choose the most cost-effective capacity charge tariff, allowing consumers to manage this portion of electricity costs, as well as consumption levels.**

**Improved Additional relief to vulnerable groups**

The municipality furthermore now also considered with this draft budget, improving on the provision of additional relief in line with the municipality's focus to render support to vulnerable groups –

Owners of residential properties with a total municipal valuation below R300 000 (Three hundred thousand Rand), **to be increased to R350 000** (Three hundred and fifty thousand Rand). **This will in effect mean that no property rates will be payable on properties with a total municipal valuation up to R350 000** (Three hundred and fifty thousand Rand).

**Registered indigents are granted the following subsidies:**

- (i) 100% of the basic levy and capacity charge - 30Amp for electricity for one service point per month.
- (ii) 100% of the basic levy for water for one service point per month;
- (iii) 100% of the basic levy for sewage for one service point per month;
- (iv) 100% of 1 X vacuum tanker service after hours, per annum;

- (v) 100% of the basic levy for refuse removal for one service point per month;
- (vi) The first 70\_kWh in the tariff block 0-350 of electricity per month shall be free of charge;
- (vii) 10 kℓ of water;
- (viii) 7 kℓ of water consumption for sewerage; and
- (ix) R11.84 in regard of Infrastructure Levy.

**in the instance that they qualify for this indigent benefit.**

### **Service Rendering funded from Property Rates**

Revenue from Property Rates amounts to R383,97m, however taking into account the cost of rates related services rendered to communities across the Overstrand, is exceeding the revenue received. For example, services related to Baboon Management is funded by the municipality, without any contribution from other spheres.

### **In conclusion**

Council provides relief to lower income households to the extent that it can be afforded by the municipality at an income ceiling of 4 (four) times SASSA pension.