



ORDINARY MEETING OF THE COUNCIL
GEWONE VERGADERING VAN DIE RAAD
INTLANGANISO YESIQHELO YEBHUNGA

A G E N D A

I-AJENDA

**DATE / DATUM / UMHLA : 27 MARCH / MAART / MATSHI
2024**
**VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL**
**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**
TIME / TYD / IXESHA : 10:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

19 March / Maart / Matshi 2024

NOTICE TO ALL ALDERMEN & COUNCILLORS

ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Banqueting Hall, Civic Centre, Hermanus**, on **WEDNESDAY, 27 MARCH 2024** at **10:00** to consider the business set forth in the subjoined agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors, Schedule 7 of the Local Government : Municipal Structures Act, 1998 (Act 117 of 1998).

D O'NEILL
MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Banketsaal, Burgersentrum, Hermanus**, op **WOENSDAG, 27 MAART 2024** om **10:00** om die sake op meegaande sakelys te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede, Skedule 7 van die Wet op Plaaslike Regering : Munisipale Strukture, 1998 (Wet 117 van 1998).

D O'NEILL
MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iza kuba se **I-Banqueting Hall, kwiZiko LoLUNTU, eHermanus, uLWESITHATHU, Umhla we 27 MATSHI 2024**, ngeye-**10:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

OCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba, iShedyuli 7 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, uMthetho -1998 (uMthetho we-117 ka-1998).

D O'NEILL
UMPHATHI KAMASIPALA

AGENDA/...

COUNCIL

27 March 2024

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1. OPENING

2. APPLICATIONS FOR LEAVE OF ABSENCE

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 28 February 2024** at **10:00**

4. MATTERS ARISING FROM THE MINUTES

- 4.1 Meeting between Council, SCM and budget holders; and
4.2 Writing Off of Irrecoverable Debt

5. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

6. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

REMARK

Please note that the following recommendations are subject to confirmation or amendment by the Executive Mayor in view of the fact that the **compilation of the Council agenda** was done before the Mayoral Committee of 25 March 2024 had formally sat.

6.1

SIGNED REVISED PERFORMANCE PLANS OF THE MM AND CFO FOR 2023/24

(ITEM 9 PAGE 32 : MAYORAL COMMITTEE MEETING : 25 MARCH 2024)

RECOMMENDATION TO THE COUNCIL:

that the signed revised performance plans of the Municipal Manager and CFO **be noted.**

RESPONSIBLE OFFICIAL :

RG LOUW

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY

6.2**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR FEBRUARY 2024****(ITEM 10 PAGE 55 : MAYORAL COMMITTEE MEETING : 25 MARCH
2024)****RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for February 2024, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for February 2024, **be noted**; and
3. that the awards made through the Bid Committee system, formal written price quotations in excess of R30 000 and price quotations below R30 000 for February 2024, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

6.3**CONSIDERATION OF THE 2022/23 ANNUAL REPORT AND ADOPTION OF AN OVERSIGHT REPORT****(ITEM 11 PAGE 73 : MAYORAL COMMITTEE MEETING : 25 MARCH 2024)****RECOMMENDATION TO THE COUNCIL:**

that, in terms of Section 129 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA) and having duly considered the 2022/23 Annual Report of the Overstrand Municipality and the content of this item, the said report **be approved** without reservation.

RESPONSIBLE OFFICIAL :**RG LOUW****TARGET DATE FOR IMPLEMENTATION :****NOT APPLICABLE**

6.4**DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW AND PROPOSED AMENDMENT FOR 2024/25****(ITEM 12 PAGE 96 : MAYORAL COMMITTEE MEETING : 25 MARCH 2024)****RECOMMENDATION TO THE COUNCIL:**

1. that the draft IDP review and proposed amendment for 2024/25 **be noted**; and
2. that the draft IDP review and proposed amendment for 2024/25 **be advertised** for public comment in order for Council to consider the final document during the May 2024 Council meeting.

RESPONSIBLE OFFICIAL :**RG LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

6.5**DRAFT WATER SERVICES DEVELOPMENT PLAN FOR 2024/25****(ITEM 13 PAGE 108 : MAYORAL COMMITTEE MEETING : 25 MARCH 2024)****RECOMMENDATION TO THE COUNCIL:**

1. that the Draft Water Services Development Plan (WSDP) for 2024/25 **be noted**; and
2. that it furthermore **be noted** that the Final Draft WSDP for 2024/25, with inputs from the public and other stakeholders taken into consideration, is to be submitted for approval at the Council meeting to be held on 31 May 2024.

RESPONSIBLE OFFICIAL:**H BLIGNAUT****TARGET DATE FOR IMPLEMENTATION:****1 JULY 2024****TARGET DATE TO INFORM APPLICANT:****NOT APPLICABLE****TARGET DATE TO INFORM OBJECTOR:****NOT APPLICABLE**

6.6

REVIEW OF THE DRAFT DISASTER MANAGEMENT PLAN

(ITEM 14 PAGE 110 : MAYORAL COMMITTEE MEETING : 25 MARCH 2024)

RECOMMENDATION TO THE COUNCIL:

1. that the Overstrand Municipality Disaster Management Plan, **be noted**; and
2. that it furthermore **be noted** that the Final Disaster Management Plan, with inputs from the public and other stakeholders taken into consideration, is to be submitted to Council for approval at its meeting to be held on 31 May 2024.

RESPONSIBLE OFFICIAL :

NJ MICHAELS
L SMITH

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2024

6.7**OVERSTRAND: DRAFT CAPITAL EXPENDITURE FRAMEWORK****(ITEM 15 PAGE 112 : MAYORAL COMMITTEE MEETING : 25 MARCH 2024)****RECOMMENDATION TO THE COUNCIL:**

1. that the Draft Capital Expenditure Framework be noted;
2. that the Draft Capital Expenditure Framework serve as a guideline in the interim;
and
3. that the Draft Capital Expenditure Framework forms part of the Spatial Development Framework Review for the 2024/25 and 2025/26 financial year.

RESPONSIBLE OFFICIAL:**R KUCHAR****TARGET DATE FOR IMPLEMENTATION:****4 JUNE 2024****TARGET DATE TO INFORM APPLICANT:****N/A****TARGET DATE TO INFORM OBJECTOR:****N/A**

6.8**DRAFT BUDGET FOR 2024/2025, INDICATIVE BUDGET FORECASTS FOR 2025/2026 TO 2026/2027 AND DRAFT BUDGET RELATED POLICIES****(ITEM 16 PAGE 121 : MAYORAL COMMITTEE MEETING : 25 MARCH 2024)****RECOMMENDATION TO THE COUNCIL:**

1. that the tabling of the Draft Budget for 2024/2025, indicative budget forecasts for 2025/2026 to 2026/2027 and the draft budget related policies **be noted**; and
2. that the Draft Budget for the 2024/2025 MTREF **be advertised** for public comment in order for Council to consider the final budget at a Council meeting to be held on 31 May 2024.

RESPONSIBLE OFFICIALS:**S REYNEKE-NAUDE
BA KING****TARGET DATE FOR IMPLEMENTATION:****TO BE NOTED**

6.9

DRAFT TOP LAYER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR 2024/25

(ITEM 17 PAGE 123 : MAYORAL COMMITTEE MEETING : 25 MARCH 2024)

RECOMMENDATION TO THE COUNCIL:

that the draft Top Layer Service Delivery and Budget Implementation plan (SDBIP) for 2024/25 **be noted**.

RESPONSIBLE OFFICIAL :

RG LOUW

TARGET DATE FOR IMPLEMENTATION :

NOT APPLICABLE

7. CONSIDERATION OF REPORTS**7.1****NON-COMPLIANCE WITH CLAUSE 16 OF THE OVERSTRAND MUNICIPALITY SCM POLICY: RENTAL OF CYLINDERS (SCIE2023.24.05)****T Marx****Acting Deputy Director: Operational Services****29 December 2023****(028) 313-8084**

1. Executive Summary

The purpose of this report is to request Council to write off the expenditure in terms of section 32(2)(b). This report contains the following in relation to the rental of cylinders (SCIE 2023.24.05), for last-mentioned purposes:

- a) Detailed background and reasons for the incurrence of the expenditure,
- b) Corrective steps which to be implemented to mitigate the risk of such an occurrence in the future.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Community Services
Department: Fleet Management / Workshop

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services
Creation and maintenance of a safe and healthy environment

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)
Overstrand Municipality Supply Chain Management Policy dated 25 May 2008, as amended.

6. Background/Discussion/Evaluation/Conclusion**Background**

The possibility of Irregular Expenditure was reported to the SCM Department on 17 October 2023 whereafter the Creditors Department communicated with the Service Provider to determine the exact dynamics of the invoices and circumstances. Feedback was given from Creditors Department to SCM Department on 7 November 2023. Hiring Services from the supplier Overberg Steel & Irrigation was procured for the rental of cylinders with order number 259653, which is the order number for financial year 2022 ending 30th June 2023. As the cylinders was still used during the months of July and August 2023, the Service Provider issued the invoices against order number 259653 as the staff at the Fleet Management Workshop assumed that order number 259653 was still valid. The cylinders were returned to the Service Provider at the end of August 2023 after it came to our attention that there was no valid order in place for the current financial year.

Value for money was received as the cylinders was used during the months of July and August 2023. The expenditure was approved and paid to the supplier Overberg Steel & Irrigation.

Corrective steps will entail proactive checking and monitoring of validity period for orders.

Corrective Steps

On 13 March 2024, the Municipal Public Accounts Committee (MPAC) consisting of Cllrs C Tafu-Nwonkwo, A Komani and M Nomatiti, considered a detailed report on the matter and came to the conclusion that the Municipality did not suffer any financial loss and was unanimous in its decision to recommend to Council that the irregular expenditure in the amount of R2 227.20 (Vat Incl) be certified as irrecoverable and be written off.

7. Financial Implications

R2,227.20 (VAT incl.)

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

None

RECOMMENDATION TO THE COUNCIL:

that the amount of R2,227.20 (VAT incl.) be certified as irrecoverable and written off in terms of section 32(2)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003.

RESPONSIBLE OFFICIAL :

**C LE ROUX
B KING**

7.2

NON-COMPLIANCE WITH CLAUSE 17 OF THE OVERSTRAND MUNICIPALITY SCM POLICY: REPAIR OF GENERATOR (SCIE 2022.23.18)

J Solomons Senior Manager: Operational Services, Gansbaai/Stanford
20 September 2023 (028) 341-8312

1. Executive Summary

The purpose of this report is to request Council to write off the expenditure in terms of section 32(2)(b). This report contains the following in relation to SCIE 2022.23.18, for last-mentioned purposes:

- a) Detailed background and reasons for the incurrence of the expenditure,
- b) Corrective steps which are to be implemented to mitigate the risk of such an occurrence in the future.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Community Services
Department: Area Management: Gansbaai & Stanford

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services
Creation and maintenance of a safe and healthy environment

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)
Overstrand Municipality Supply Chain Management Policy dated 25 May 2008, as amended.

6. Background/Discussion/Evaluation/Conclusion

The possibility of Irregular Expenditure was reported to the SCM department on 6 July 2023. Services and repairs were done by the supplier, Emerald Infrastructure Solutions cc, who was appointed on a

deviation process SCD3740/2022 with purchase order 262474 dated 10 March 2023. The supplier's initial assessment was on 06 February 2023 and the repairs were done on 04 April 2023, thus 2 months have passed since the initial assessment and the date the repairs were done.

Additional faults were identified on the day of repairs due to higher stages of load shedding during this period. The generator was not functioning on 05 April 2023 and emergency repair work was completed on the identified faults on the generator.

The official procurement process was not followed due to the following reasons:

- The generator was stripped on 04 April 2023, and it would have been impractical to strip the generator again on a different occasion.
- The generator was not functional after the initial repairs were completed as per initial assessment.
- The supplier is currently the sole supplier registered on the database for generator maintenance.
- The supplier had a huge backlog of orders all over the Western Cape for maintenance of generators, which would have meant that we had to wait long for a slot for the additional repairs to be done if the normal process was followed.
- The work was done whilst the supplier was on site; it resulted in a saving, since there was no additional billing for travel.
- If the work was not done, it could have resulted in greater mechanical faults.
- The generator has been operational ever since, thus value for money was received.

The corrective steps are to ensure that the generator is serviced at regular intervals to reduce unforeseen faults during planned works. A repair and maintenance tender is currently in evaluation phase of which the specific generator is included. The service and repairs will be planned work, and the official procurement process will be followed.

Value for money was received as the generator has been operational since the repairs.

Corrective Steps

On 13 March 2024, the Municipal Public Accounts Committee (MPAC) consisting of Cllrs C Tafu-Nwonkwo, A Komani and M Nomatiti considered a detailed report on the matter and came to the conclusion that the Municipality did not suffer any financial loss and was unanimous in its decision to recommend to Council that the irregular expenditure in the

amount of R11 237.77 (Vat Incl) be certified as irrecoverable and be written off.

7. Financial Implications

R11 237.77 (VAT incl.)

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

None

RECOMMENDATION TO THE COUNCIL:

that the expenditure of R11,237.77 (VAT incl.) be certified as irrecoverable and written off in terms of section 32(2)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003.

RESPONSIBLE OFFICIAL:

**C LE ROUX
B KING**

7.3

NON-COMPLIANCE WITH SECTION 217 OF THE CONSTITUTION & REGULATION 11(1) OF THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS: PROVISION OF ANIMAL WELFARE SERVICES (SCIE 2023.24.07)

N Michaels
25 January 2024

Director : Protection Services

(028) 313 8054

1. Executive Summary

The purpose of this report is to report to Council the expenditure incurred in contravention of Section 217 of the Constitution & Regulation 11(1), in terms of Section 3(1)(b) of the Local Government: Municipal Finance Management Act (56/2003): Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings and/or Section 32 of the Local Government: Municipal Finance Management Act (56/2003).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Protection Services
Traffic, Law Enforcement & Task Team

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

Not applicable

5. Legal Requirements

Local Government: Municipal Finance Management Act, (Act 56 of 2003).

6. Background/Discussion/Evaluation/Conclusion**Background**

The municipality allocated a grant-in-aid funding to Animal Welfare Societies as listed, to ensure that the Animal Welfare service is rendered in accordance with the By-law. The Grants-in-Aid Policy (the Policy) applies to all transfers of grants made by the Municipality.

The following budget allocations were made in terms of the Policy to the recommended beneficiaries for the 2022/2023 financial year with Council's permission on 31 May 2022:

1. HAWS (Hermanus Animal Welfare Society)	R200,000-00
2. KAWS (Kleinmond Animal Welfare Society)	R100,000-00
3. BARC (Birkenhead Animal Welfare Society)	R100,000-00
4. SAWS (Stanford Animal Welfare Society)	<u>R100,000-00</u>
	R500,000-00

The following budget allocations were also approved for 2023/2024:

Animal Welfare Expenditure:Transfers and Subsidies:Operational:

Monetary Allocations:Non-profit institutions:Animal Welfare R537,500-00

Total Amount (2022/2023 & 2023/2024): R1,037,500-00

Grants-in-Aid was in this instance utilised for expenses related to the care, shelter or medical services, including:

- Sterilisation of impounded dogs and cats
- Euthanasia of impounded dogs and cats
- Parasite control of impounded dogs and cats
- Veterinary treatment
- Feral entrapment of wild cats
- Education and outreach programs for cat and dog owners
- Training or placing companion animals for people with mobility or therapeutic needs

The Auditor General of South Africa (AGSA) however considered this approach during the recent annual audit and issued a finding of Irregular Expenditure, together with the following recommendation:

“Management is recommended to review all payments for goods and services with non-organs of state that have not followed an official procurement process, to ensure that the other business transactions are done in accordance with the Constitution and the MFMA and disclose irregular expenditure.”

The administration will thus proceed in accordance with the recommendation of the AGSA, with the advertising and award of a contract for the *Provision of Accommodation for Impounded Cats and Dogs in the Overstrand Area*, in order to accommodate dogs and cats impounded by Law Enforcement officials as empowered by the

Overstrand Municipality By-law relating to the keeping of Dogs and Cats, P.N. 6540/2008.

Corrective Steps

On 13 March 2024, the Municipal Public Accounts Committee (MPAC) consisting of Cllrs C Tafu-Nwonkwo, A Komani and M Nomatiti, considered a detailed report on the matter and came to the conclusion that the Municipality did not suffer any financial loss and was unanimous in its decision to recommend to Council that the irregular expenditure in the amount of R1 037 500, 00 (Vat Incl) be certified as irrecoverable and be written off.

7. Financial Implications

Irregular expenditure: R1,037,500-00

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

None

RECOMMENDATION TO THE COUNCIL:

that, in view of the municipality having received value for money, irregular expenditure in the amount of R1,037,500-00 for the provision of animal welfare services, be certified as irrecoverable and written off in terms of section 32(2)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003.

RESPONSIBLE OFFICIAL :

**C LE ROUX
B KING**

7.4

CONFERRING OF ALDERMANSHIP/ALDERLADYSHIP

H van Tonder
20 February 2024

Manager : Council Support Services

(028) 313 8006

1. Executive Summary

The purpose of this report is to inform Council that, in terms of the approved criteria for conferring of aldermanship/alderladyship, Councillors G Cohen and L Ntsabo qualify for this title and to therefore request Council to consider the awarding of the title to aforementioned Councillors.

2. Service Delivery and Budget Implementation Plan - IGNITE

Not applicable

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Criteria accepted by the Council on 29 June 2005 for awarding aldermanship/ alderladyship to councillors.

6. Discussion

Council adopted the criteria for awarding aldermanship/alderladyship to councillors, as follows:

- “1. that the concept of awarding aldermanship/alderladyship to councillors in acknowledgement of services rendered, **be recognised by Council**, and
2. that the following criteria **be accepted** by the Overstrand Municipality for awarding aldermanship/alderladyship to councillors: -
 - 2.1 a councillor who served as mayor for a full term (5 years);

- 2.2 a councillor who served as Speaker, Deputy Mayor or as member of the Mayoral Committee (initially the Executive Committee) of the same municipality for two consecutive terms (10 years);
- 2.3 a councillor who obtained a minimum of fifteen points serving for the same municipality, or twenty points serving for more than one municipality, on the following scale : -
- ONE point for each year serving as Councillor. PLUS;
- TWO additional points for each year serving as Mayor in a previous municipality or in the same municipality if a full term of five years was not completed;
- ONE additional point for each year serving as Speaker, Member of an Executive/Mayoral Committee or serving as Deputy Mayor in a previous municipality or the same municipality if two full terms were not completed;
- ONE additional point for each year serving as Chairperson of a Ward Committee or a standing committee in the previous dispensation;
- ONE additional point for each year representing a Municipality on a District Municipality;
- TWO additional points for each year serving in a District Municipality as Mayor;
- ONE additional point for each year serving in a District Municipality as member of the Mayoral Committee, Speaker or Executive/Mayoral Committee;
3. that all service in a municipality that formed part of the Overstrand Municipality when the amalgamation took place, be regarded as service in the same municipality.”

The available service records of councillors were checked and their points were calculated as per the attached table (Annexure A). According to these calculations the following councillors qualify for aldermanship/alderladyship:

- Grant Cohen; and
- Lindile Ntsabo

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A : Evaluation of Aldermanship/Alderladyship : Score Sheet

RECOMMENDATION TO THE COUNCIL:

that aldermanship **be conferred** upon Councillors G Cohen and L Ntsabo in acknowledgement for services rendered by them to the community.

RESPONSIBLE OFFICIAL :**S SWART****TARGET DATE FOR IMPLEMENTATION :****27 MARCH 2024**

7.5**WRITING OFF OF IRRECOVERABLE DEBT**

This item is distributed under separate cover.

In terms of Section 20(1) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item must be considered "in committee".

8. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

9. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

At the time of the closing of the agenda, no notices of motions/questions were received.

10. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)