



**ORDINARY MEETING OF THE COUNCIL**  
**GEWONE VERGADERING VAN DIE RAAD**  
**INTLANGANISO YESIQHELO YEBHUNGA**

**A G E N D A**

**I-AJENDA**

**DATE / DATUM / UMHLA : 30 MARCH / MAART / MATSHI  
2022**  
**VENUE / PLEK / INDAWO : AUDITORIUM / OUDITORIUM  
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU  
HERMANUS**  
**TIME / TYD / IXESHA : 09:00**

# **MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND**

Office of the Municipal  
Manager  
Municipal Offices  
HERMANUS

23 March / Maart / Matshi 2022

## **NOTICE TO ALL ALDERMEN & COUNCILLORS**

### **ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL**

**NOTICE IS HEREBY GIVEN** that an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Auditorium, Civic Centre, Hermanus**, on **WEDNESDAY, 30 MARCH 2022** at **09:00** to consider the business set forth in the subjoined agenda.

*The attention of Councillors is directed to the Code of Conduct for Councillors, Schedule 7 of the Local Government : Municipal Structures Act, 1998 (Act 117 of 1998).*

**D O'NEILL**  
**MUNICIPAL MANAGER**

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## **KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE**

### **GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD**

**KENNIS WORD HIERMEE GEGEE** dat 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Ouditorium, Burgersentrum, Hermanus**, op **WOENSDAG, 30 MAART 2022** om **09:00** om die sake op meegaande sakelys te bespreek.

*Raadslede se aandag word gevestig op die Gedragskode vir Raadslede, Skedule 7 van die Wet op Plaaslike Regering : Munisipale Strukture, 1998 (Wet 117 van 1998).*

**D O'NEILL**  
**MUNISIPALE BESTUURDER**

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## **ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA**

### **INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND**

**OKU KUKWAZISA** ukuba intlanganiso **YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iza kuba se **I-Auditorium, kwiZiko LoLUNTU, eHermanus, uLWESITHATHU, Umhla we 30 MATSHI 2022**, ngeye-**09:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

*OCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba, iShedyuli 7 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, uMthetho -1998 (uMthetho we-117 ka-1998).*

**D O'NEILL**  
**UMPHATHI KAMASIPALA**

**AGENDA/...**

**1. OPENING**

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

**3. CONFIRMATION OF MINUTES**

3.1 Minutes of a **Special Meeting (*in committee*)** of the **Overstrand Municipal Council** held on **Thursday, 17 February 2022** at **09:00**

3.2 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Monday, 21 February 2022** at **14:00**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

# COUNCIL

30 March 2022

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**5. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)**

**REMARK**

Please note that the following recommendations contained in this agenda are subject to confirmation or amendment by the Executive Mayor in view of the fact that the **compilation of the Council agenda** was done before the Mayoral Committee of 28 March 2022 had formally sat.

**5.1**

**A PORTION OF ERF 4831 HERMANUS: DEVIATION FROM PARAGRAPH 18 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A DIRECT LEASE AGREEMENT WITH THE KLEIN RIVER LAGOON PARK BODY CORPORATE**

**(ITEM 2 PAGE 74 : INVESTMENT & INFRASTRUCTURE PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

that the deviation from paragraph 18 of the Administration of Immovable Property Policy in order to enter into a direct lease agreement with The Klein River Lagoon Park Body Corporate in respect of a portion of Erf 4831 Hermanus for a period of 3 (THREE) years commencing from 1 September 2020 until 31 August 2023 at a rental amount of R22,500.00 (TWENTY-TWO THOUSAND FIVE HUNDRED RAND) (VAT excluded) per month, escalating annually on the 1<sup>st</sup> of July by a percentage equal to the prevailing consumer price index (all items) without following a competitive process, **be approved.**

<b>RESPONSIBLE OFFICIAL :</b>	<b>R MARINUS</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>06 APRIL 2022</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>06 APRIL 2022</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>N/A</b>

## 5.2

**A PORTION OF ERF 4831 HERMANUS: DEVIATION FROM PARAGRAPH 18 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A DIRECT LEASE AGREEMENT WITH DE VETTE MOSSEL HERMANUS (PTY) LTD**

**(ITEM 3 PAGE 86 : INVESTMENT & INFRASTRUCTURE PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

that the deviation from paragraph 18 of the Administration of Immovable Property Policy in order to enter into a direct lease agreement with De Vette Mossel in respect of a portion of Erf 4831 Hermanus for a period of 3 (THREE) years commencing from 1 October 2020 until 30 September 2023 at a rental amount of R6,450.00 (SIX THOUSAND FOUR HUNDRED AND FIFTY RAND) (VAT excluded) per month, escalating annually on the 1<sup>st</sup> of July by a percentage equal to the prevailing consumer price index (all items) without following a competitive process, **be approved.**

<b>RESPONSIBLE OFFICIAL :</b>	<b>R MARINUS</b>
<b>TARGET DATE FOR IMPLEMENTATION :</b>	<b>06 APRIL 2022</b>
<b>TARGET DATE TO INFORM APPLICANT :</b>	<b>06 APRIL 2022</b>
<b>TARGET DATE TO INFORM OBJECTOR :</b>	<b>N/A</b>

**5.3****RECOMMENDATION TO NOT EXERCISE RIGHT OF PRE-EMPTION IN RESPECT OF ERF 1142 HAWSTON SITUATED ON THE CORNER OF SCHOOL STREET AND WILLSBY STREET, HAWSTON****(ITEM 4 PAGE 97 : INVESTMENT & INFRASTRUCTURE PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 MARCH 2022)****RECOMMENDATION TO THE COUNCIL:**

1. that Council does not exercise the right of pre-emption as contained in Conditions II. B. 1. to 2. of Certificate of Consolidated Title number T25177/92 in respect of a portion of Erf 1142 Hawston;
2. that Council consents to the transfer of Unregistered Erf 3551 (a portion of Erf 1142) Hawston to the Overstrand Association for Persons with Disabilities and grants approval for the removal of Conditions II. B. 1. to 2. of Certificate of Consolidated Title No. T25177/1992 insofar this portion of Erf 1142 Hawston, should the Deeds Office duly insist that it be removed; and
3. that a condition be registered against the title deed of Unregistered Erf 3551 Hawston that it may only be used for community purposes.

**RESPONSIBLE OFFICIAL :****R MARINUS****TARGET DATE FOR IMPLEMENTATION :****6 APRIL 2022****TARGET DATE TO INFORM APPLICANT :****6 APRIL 2022****TARGET DATE TO INFORM OBJECTOR :****N/A**



## 5.4

**TRANSFER OF A PORTION OF REMAINDER OF ERF 2715 BETTY'S BAY (UNDEVELOPED ROAD) ADJACENT TO ERF 3463 BETTY'S BAY SITUATED AT BROADWITH AND HIGH LEVEL ROAD, BETTY'S BAY, TO MICHAEL DALL FAMILY TRUST AND PETER DALL FAMILY TRUST**

**(ITEM 5 PAGE 106 : INVESTMENT & INFRASTRUCTURE PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

1. that the transfer of a portion of Remainder of Erf 2715 Betty's Bay (adjacent to Erf 3463 Betty's Bay) situated at Broadwith and High Level Road, Betty's Bay, ±3,293m<sup>2</sup> in extent, to the owners of the adjoining Erf 3463 Betty's Bay, Michael Dall Family Trust and Peter Dall Family Trust, at an amount of R20.00/m<sup>2</sup> (TWENTY RAND PER SQUARE METRE) (VAT excluded) for the purpose to ensure the preservation of the environment and for landscaping purposes and for a boundary fence or wall, **be approved**;
2. that Council take cognisance of the fact that the direct alienation and subsequent transfer is only approved as the subject portion of Remainder of Erf 2715 Betty's Bay is classified as a non-viable property;
3. that it be noted that a condition for the transfer is that the said portion of Remainder of Erf 2715 Betty's Bay must be consolidated with the adjoining property of Michael Dall Family Trust and Peter Dall Family Trust, being Erf 3463 Betty's Bay;
4. that a condition be registered against the title deed of the to be consolidated property that the portion of property envisaged to be transferred may only be used for the purpose to ensure the preservation of the environment and no structures, excluding a boundary fence or wall, may be erected thereon;
5. that the transfer of a portion of Remainder Erf 2715 Betty's Bay be subject to a suspensive condition that the Applicants obtain approval for the closure of the public road, subdivision, consolidation and rezoning and all applicable town planning approvals;
6. that all the costs pertaining to the transaction, e.g. application cost, valuation cost, subdivision and consolidation, closure of portion of public road, rezoning, transfer and related costs, advertisements, etc. be paid by the Applicants; and

7. that it be noted that the municipal property envisaged to be transferred is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL:**

**W MURTZ**

**TARGET DATE FOR IMPLEMENTATION:**

**23 APRIL 2022**

**TARGET DATE TO INFORM APPLICANT:**

**14 APRIL 2022**

**TARGET DATE TO INFORM OBJECTOR:**

**N/A**

**5.5****STATUS OF FERNKLOOF DRIVE (GRAVEL PORTION)****(ITEM 6 PAGE 116 : INVESTMENT & INFRASTRUCTURE PORTFOLIO  
- MAYORAL COMMITTEE MEETING : 28 MARCH 2022)****RECOMMENDATION TO THE COUNCIL:**

that **cognisance be taken** of the content of the report.

**RESPONSIBLE OFFICIAL:****R KUCHAR****TARGET DATE FOR IMPLEMENTATION:****23 APRIL 2022****TARGET DATE TO INFORM APPLICANT:****N/A****TARGET DATE TO INFORM OBJECTOR:****N/A**

## 5.6

**TRANSFER: OVERSTRAND MUNICIPALITY TO VERONIQUE SPANDIEL: ERF 6558, MOUNT PLEASANT**

**(ITEM 1 PAGE 1 : COMMUNITY SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

1. that permission **be granted** to transfer of erf 6558, Mount Pleasant to Ms Veronique Spandiel, ID number: 911012 0131 089;
2. that the aforementioned consent to transfer be subject to Ms Veronique Spandiel accepting responsibility for the outstanding municipal services account in respect of erf 6558, Mount Pleasant; and
3. that the aforementioned consent to transfer be subject to a usufruct being granted in favour Mr Michael Spandiel and Mrs Marlene Spandiel.

**RESPONSIBLE OFFICIAL :****FW FRANS****TARGET DATE FOR IMPLEMENTATION :****01 APRIL 2022**

## 5.7

**AFFORDABLE HOUSING: 124 SERVICED SITES, GANSBAAI****(ITEM 2 PAGE 8 : COMMUNITY SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 MARCH 2022)****RECOMMENDATION TO THE COUNCIL:**

1. that the allocation to beneficiaries per neighbourhood in the Gansbaai area be **approved**, namely;

Masakhane	: 80 erven (65%)
Gansbaai/farms	: 21 erven (17%)
Blompark	: 19 erven (15%)
Franskraal/Buffelsjag	: 4 erven ( 3%)
2. that the list of 124 potential beneficiaries and additional lists of 63 potential replacements for respective neighbourhoods be **noted**;
3. that given the support by the Minister of Human Settlements: Western Cape and the letter of support by the DOHS, potential beneficiaries exceeding the threshold for FLISP to the amount of R22,000 monthly gross household income be approved to participate in the project under FLISP, subject to the qualifying criteria for FLISP (excluding income threshold) and Western Cape Provincial Circular 10/2015;
4. that approval be granted to potential beneficiaries exceeding the threshold for FLISP to the amount of R22,000 monthly gross household income, to purchase serviced sites from the Municipality subject to:
  - (a) the site being sold at a market-related price in accordance with the municipal statutory requirements, and
  - (b) the candidate being informed that he/she will therefore not be receiving any FLISP subsidy assistance from the Department;
5. that the applicants on the Western Cape Housing Demand Database for Gansbaai, who physically reside in Gansbaai area be given preference to participate in the FLISP project before opportunity is given to applicants on the Western Cape Housing Demand Database for the broader Overstrand Municipal area;
6. that, after pre-approval letters for potential beneficiaries referred to in recommendation 4 above with regard to mortgage/non-mortgage funding (income category R7,001 - R22,000) and non-approval letters (income category R3,501 - R7,000) were provided, the respective subsidy applications for the final list of potential beneficiaries be processed;

7. that the schedule of erf prices to be finalised with the Directorate Infrastructure and Planning;
8. that the following procedure for potential beneficiaries to finalise subsidy applications, be approved:
  - (a) that potential beneficiaries be given 30 days written notice to obtain letters for approval of mortgage/non-mortgage bonds/non approval letters as set out in recommendation 5 above;
  - (b) that potential beneficiaries be given 30 days written notice to complete their subsidy application documentation; and
  - (c) that potential beneficiaries that do not respond to the first notice (30 days) be given a final written notice of 7 days; and
9. that, in the event of any applicants not responding within the mentioned period of 7 days, the available housing opportunities be given to identified additional beneficiaries (replacements).

**RESPONSIBLE OFFICIAL:****FW FRANS  
D HENDRICKS****TARGET DATE FOR IMPLEMENTATION:****IN PROGRESS**

**5.8**

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) AND PARAGRAPH 6(7)(4)(F) OF THE DIRECTIONS OF THE DISASTER MANAGEMENT ACT, FEBRUARY 2022**

**(ITEM 1 PAGE 1 : FINANCE & TOURISM PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for February 2022, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for February 2022, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for February 2022, **be noted**.

**RESPONSIBLE OFFICIAL :****C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**5.9**

**REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) TO THE OVERSTRAND MUNICIPAL COUNCIL**

**(ITEM 5 PAGE 1 : MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

that the report from the JAPAC to the Overstrand Municipal Council **be noted**.

**RESPONSIBLE OFFICIAL :**

**DC VAN DER HEEVER**

**TARGET DATE FOR IMPLEMENTATION :**

**30 MARCH 2022**



## 5.10

**DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) FOR 2017/2023 WITH AMENDMENTS****(ITEM 6 PAGE 35 : MAYORAL COMMITTEE MEETING : 28 MARCH 2022)****RECOMMENDATION TO THE COUNCIL:**

1. that the draft IDP for 2017/2018 – 2022/2023 with amendments **be noted**; and
2. that the draft IDP with amendments **be advertised** for public comment in order for Council to consider the final document during the May 2022 Council meeting.

**RESPONSIBLE OFFICIAL :****RG LOUW****TARGET DATE FOR IMPLEMENTATION :****5 APRIL 2022**

**5.11****DRAFT WATER SERVICES DEVELOPMENT PLAN FOR 2022/23****(ITEM 7 PAGE 44 : MAYORAL COMMITTEE MEETING : 28 MARCH 2022)****RECOMMENDATION TO THE COUNCIL:**

1. that the Draft Water Services Development Plan (WSDP) for 2022/23 **be noted**; and
2. that it furthermore **be noted** that the Final Draft WSDP for 2022/23, with inputs from the public and other stakeholders taken into consideration, is to be tabled for approval at the Council meeting to be held on 31 May 2022.

**RESPONSIBLE OFFICIAL:****H BLIGNAUT****TARGET DATE FOR IMPLEMENTATION:****1 JULY 2022**

## 5.12

**DRAFT BUDGET FOR 2022/2023, INDICATIVE BUDGET FORECASTS FOR 2023/2024 TO 2024/2025 AND DRAFT BUDGET RELATED POLICIES**

**(ITEM 8 PAGE 46 : MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

1. that the tabling of the Draft Budget for 2022/2023, indicative budget forecasts for 2023/2024 to 2024/2025 and the draft budget related policies **be noted**; and
2. that the Draft Budget for the 2022/2023 MTREF **be advertised** for public comment in order for Council to consider the final budget at the Council meeting to be held on 31 May 2022.

**RESPONSIBLE OFFICIALS:****S REYNEKE-NAUDE  
BA KING****TARGET DATE FOR IMPLEMENTATION:****TO BE NOTED**

**5.13**

**DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)  
FOR 2022/23**

**(ITEM 9 PAGE 48 : MAYORAL COMMITTEE MEETING : 28 MARCH  
2022)**

**RECOMMENDATION TO THE COUNCIL:**

that the draft Service Delivery and Budget Implementation plan (SDBIP) for 2022/23 **be noted.**

**RESPONSIBLE OFFICIAL :**

**RG LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**NOT APPLICABLE**

**5.14****CONSIDERATION OF THE 2020/21 ANNUAL REPORT AND ADOPTION OF AN OVERSIGHT REPORT****(ITEM 10 PAGE 50 : MAYORAL COMMITTEE MEETING : 28 MARCH 2022)****RECOMMENDATION TO THE COUNCIL:**

that, in terms of Section 129 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA) and having duly considered the 2020/21 Annual Report of the Overstrand Municipality and the content of this item, the said report **be approved** without reservation.

**RESPONSIBLE OFFICIAL :****RG LOUW****TARGET DATE FOR IMPLEMENTATION :****NOT APPLICABLE**

**5.15**

**DRAFT COUNCILLOR CAPACITY PROGRAM POLICY**

**(ITEM 11 PAGE 73 : MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

that the Draft Councillor Capacity Program Policy **be approved.**

**RESPONSIBLE OFFICIAL :**

**DS ARRISON**

**TARGET DATE FOR IMPLEMENTATION :**

**14 APRIL 2022**

**5.16**

**SCHULPHOEK HUMAN SETTLEMENT DEVELOPMENT**

**(ITEM 12 PAGE 83 : MAYORAL COMMITTEE MEETING : 28 MARCH 2022)**

**RECOMMENDATION TO THE COUNCIL:**

that the status report on the Schulphoek development **be noted**.

**RESPONSIBLE OFFICIAL :**

**D O'NEILL**

**TARGET DATE FOR IMPLEMENTATION :**

**ONGOING**

**6. CONSIDERATION OF REPORTS****6.1****SALGA PROVINCIAL CHAPTER OF THE WOMAN'S COMMISSION**

12/2/17

D Arrison

Director : Management Services

1 March 2022

(028) 313 8004

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**1. Executive Summary**

The SALGA Provincial Chapter of the Woman's Commission (SWC) was launched and established at the 2010 Women in Local Government Summit.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Management Services  
Council Support Services

**3. Compliance with Strategic Priority**

Provision of democratic, accountable and ethical governance.

**4. Delegated Authority**

None

**5. Legal Requirements**

Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)

**6. Background/Discussion/Evaluation/Conclusion**

The Terms of Reference of SWC makes provision for each municipality to nominate an Official Political Representative and an Official Political Secundi Representative to serve on the SWC.

**7. Financial Implications**

Adequate budget provision (2021/2022) exists under the respective unique keys/ cost accounts for the Executive Mayor, Council's General and Municipal Manager.

**8. Staff Implications**

None



**9. Comments from other Departments, Divisions and Administrations**

None

**10. Annexures**

Annexure A : SALGA circular to municipalities

**RECOMMENDATION TO THE COUNCIL:**

that Council nominates an official representative and secundi to represent Overstrand Municipality on SALGA Women's Commission.

**RESPONSIBLE OFFICIAL :****D ARRISON****TARGET DATE FOR IMPLEMENTATION :****30 MARCH 2022**

Enq : Khalil Mulagie  
 Ref : 2/11/2  
 Tel : 021-446-8800  
 E-mail : [kmulagie@salga.org.za](mailto:kmulagie@salga.org.za)  
 Date : 28 February 2022



Annexure A

1/4

**NOMINATIONS  
 MUNICIPAL COUNCIL REPRESENTATIVES TO THE  
 SALGA PROVINCIAL CHAPTER OF THE WOMAN'S  
 COMMISSION**

**TO : Executive Mayor  
 Speaker  
 Municipal Manager**

Dear Sir / Madam

**NOMINATIONS  
 MUNICIPAL COUNCILLOR REPRESENTATIVES TO THE SALGA PROVINCIAL CHAPTER OF THE  
 WOMAN'S COMMISSION (SWC)**

The establishment of the Women's Commission for SALGA derives from a United Cities Local Government of Africa (UCLGA) initiative, aimed at the strengthening of gender equality within African local governments. The establishment of a UCLGA Women's Commission in 2008 [a continental mechanism] was necessitated by the largely ineffective mainstreaming of gender into local governance of many of the member countries of the UCLGA. The following were identified as major challenges requiring urgent and sustained redress: (i) limited progress towards gender equality, (ii) paucity of female leaders on the continent and (iii) social stereotyping.

The SWC was launched and established at the 2010 Women in Local Government Summit. This was followed by the launch and establishment of provincial chapters. Its mandate is to coordinate, promote and advocate for appropriate strategies and practices within member municipalities. Its objectives are to –

- Evaluate the representation of women within the local governance structures
- Identify and assess the relevance of policies and legislation designed to address and promote increased women's participation and gender inequality in local government structures that have been adopted by national government
- Identify specific social, economic, political, legal, and cultural constraints hindering the full participation of women in local governance structures
- Advocate for building and strengthening of partnerships with civil society, especially women empowerment groups
- Participate in national and regional forums to promote the united voice of women in local government
- Make recommendations on appropriate training and capacity development for women in local government

Tel : 021 446 8800 | Fax : 021 410 2709  
 PHYSICAL : SALGA House, 7<sup>th</sup> Floor, 44 Strand Street, Cape Town, 8000  
 POSTAL : PO Box 185, Cape Town, 8001  
[www.salga.org.za](http://www.salga.org.za)



- Identify specific challenges to improve the status of women and make recommendations on appropriate remedies so as to contribute to the achievement of gender equality in local governance structures.

The SWC operates within the constitutional and governance prescripts of SALGA and accordingly, for the current term of office, Cllr Helen Coetzee was the elected Chairperson of the provincial chapter of the SWC.

The Terms of Reference make provision for each municipality to nominate an Official Political Representative and an Official Political Secundi Representative to serve on the Provincial SWC.

Municipalities are invited to complete the enclosed form (Annexure A), indicating the representatives representing your municipality. Completed forms, with a copy of the Council Resolution/ Executive Mayor's Consent to be submitted to Mrs Marelize de Wet at [mdewet@salga.org.za](mailto:mdewet@salga.org.za) by no later than 31 March 2022.

A SWC Provincial Lekgotla will be convened to give effect to the Commission's activities and to elect a Deputy Chairperson for this Term of Office in May 2022 and more details will be shared with members closer to the time.

Yours faithfully

**KHALIL MULLAGIE**  
**PROVINCIAL DIRECTOR OF OPERATIONS**

ANNEXURE A

OFFICIAL REPRESENTATIVE  
- SALGA WOMENS' COMMISSION -  
2022



<b>MUNICIPALITY</b>	
Official Representative	Name
	Surname
	Position <small>(please mark or indicate)</small>
	The Political Party the Councillor is representing
	[MayCo Member / Portfolio Chairperson / MPAC Chairperson / specify others below]
	Cell Number
	Email Address
	Portfolio
	Ward <input type="checkbox"/> or Proportional <input type="checkbox"/>

<b>MUNICIPALITY</b>	
Official Secundi	Name
	Surname
	Position <small>(please mark or indicate)</small>
	The Political Party the Councillor is representing
	[MayCo Member / Portfolio Chairperson / MPAC Chairperson / specify others below]
	Cell Number
	Email Address
	Portfolio
	Ward <input type="checkbox"/> or Proportional <input type="checkbox"/>

3/4

Information provided for this form confirmed by –

AUTHORITY	NAME	SIGNATURE	DATE OF SIGNATURE	COUNCIL RESOLUTION NUMBER <small>(Copy Attached **)</small>	DATE OF COUNCIL RESOLUTION
Municipal Manager					
Executive Mayor OR					
Speaker					

**\*\* COUNCIL RESOLUTION/EXECUTIVE MAYOR'S CONSENT LETTER ATTACHED \*\***

Contact Details of Councillor Support –

NAME	SURNAME	IMMEDIATE CONTACT NUMBER / CELL NUMBER	EMAIL ADDRESS
Mr / Mrs / Ms			
Mr / Mrs / Ms			

## 6.2 CONFERRING OF ALDERMANSHIP

3/3/2

H van Tonder

Manager : Council Support Services

4 March 2022

028 313 -8037

### 1. Executive Summary

The purpose of this report is to inform Council that, in terms of the approved criteria for conferring of Aldermanship, Cllr A Rabie qualifies for this title and to therefore request Council to consider the awarding of the title to aforementioned Councillor.

### 2. Service Delivery and Budget Implementation Plan - IGNITE

Not applicable

### 3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

### 4. Delegated Authority

None

### 5. Legal Requirements

Criteria accepted by the Council on 29 June 2005 for awarding aldermanship to councillors.

### 6. Discussion

Council adopted the criteria for awarding aldermanship to councillors, as follows:

- “1. that the concept of awarding aldermanship/alderladyship to councillors in acknowledgement of services rendered, **be recognised by Council**, and
2. that the following criteria **be accepted** by the Overstrand Municipality for awarding aldermanship/alderladyship to councillors : -
  - 2.1 a councillor who served as mayor for a full term (5 years);

- 2.2 a councillor who served as Speaker, Deputy Mayor or as member of the Mayoral Committee (initially the Executive Committee) of the same municipality for two consecutive terms (10 years);
- 2.3 a councillor who obtained a minimum of fifteen points serving for the same municipality, or twenty points serving for more than one municipality, on the following scale : -
- ONE point for each year serving as Councillor. PLUS;
  - TWO additional points for each year serving as Mayor in a previous municipality or in the same municipality if a full term of five years was not completed;
  - ONE additional point for each year serving as Speaker, Member of an Executive/Mayoral Committee or serving as Deputy Mayor in a previous municipality or the same municipality if two full terms were not completed;
  - ONE additional point for each year serving as Chairperson of a Ward Committee or a standing committee in the previous dispensation;
  - ONE additional point for each year representing a Municipality on a District Municipality;
  - TWO additional points for each year serving in a District Municipality as Mayor;
  - ONE additional point for each year serving in a District Municipality as member of the Mayoral Committee, Speaker or Executive/Mayoral Committee;
3. that all service in a municipality that formed part of the Overstrand Municipality when the amalgamation took place, be regarded as service in the same municipality."

The available service record of the councillor was checked and the points were calculated as per the attached table (Annexure A).

## **7. Financial Implications**

None

**8. Staff Implications**

None

**9. Comments from other Departments, Divisions and Administrations**

None

**10. Annexures**

Annexure A : Evaluation of Aldermanship : Score Sheet

**RECOMMENDATION TO THE COUNCIL:**

that aldermanship **be conferred** upon Councillor A Rabie in acknowledgement for services rendered by her to the community.

**RESPONSIBLE OFFICIAL :**

**S SWART**

**TARGET DATE FOR IMPLEMENTATION :**

**30 MARCH 2022**





**6.3  
COMPLAINT/ACCUSATION OF ALLEDGED MISCONDUCT**

This item will be distributed at the Council meeting.

In terms of Section 20(2) of the Local Government: Municipal Systems Act, No 32 of 2000, read with Rule 17 of the Overstrand Municipality's By-law on Rules of Order for Internal Arrangements, this item must be considered "in committee".

**7. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)**

**8. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS**

At the time of the closing of the agenda, no notices of motions/questions were received.

**9. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)**